

# 2015 PARKVILLE CITY BUDGET

Fiscal Year: January 1, 2015 - December 31, 2015

2015 Operating Budget  
2015-2020 Capital Improvements Program

## 2015 Elected Officials

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### *Mayor*

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**Nanette K. Johnston**

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### *Aldermen*

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**Diane Driver** *Ward 1*

**Kari Lamer** *Ward 1*

**Dave Rittman** *Ward 2*

**Jim Werner** *Ward 2*

**Dave Jones** *Ward 3*

**Kendall Welch** *Ward 3*

**Marc Sportsman** *Ward 4*

**Greg Plumb** *Ward 4*

## 2015 Administration Officials

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### *City Administrator*

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**Lauren Palmer**

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### *Senior Management Team*

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**Alysen Abel** *Public Works Director*

**Sean Ackerson** *Assistant City Administrator / Community Development Director*

**Steve Berg** *Treasurer*

**Timothy Blakeslee** *Assistant to the City Administrator*

**Matthew Chapman** *Finance / Human Resource Director*

**Kevin Chrisman** *Police Chief*

**Melissa McChesney** *City Clerk*

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## Introduction and Overview

**In this section:**

**Budget Message:** *Brief summary of this budget document.*

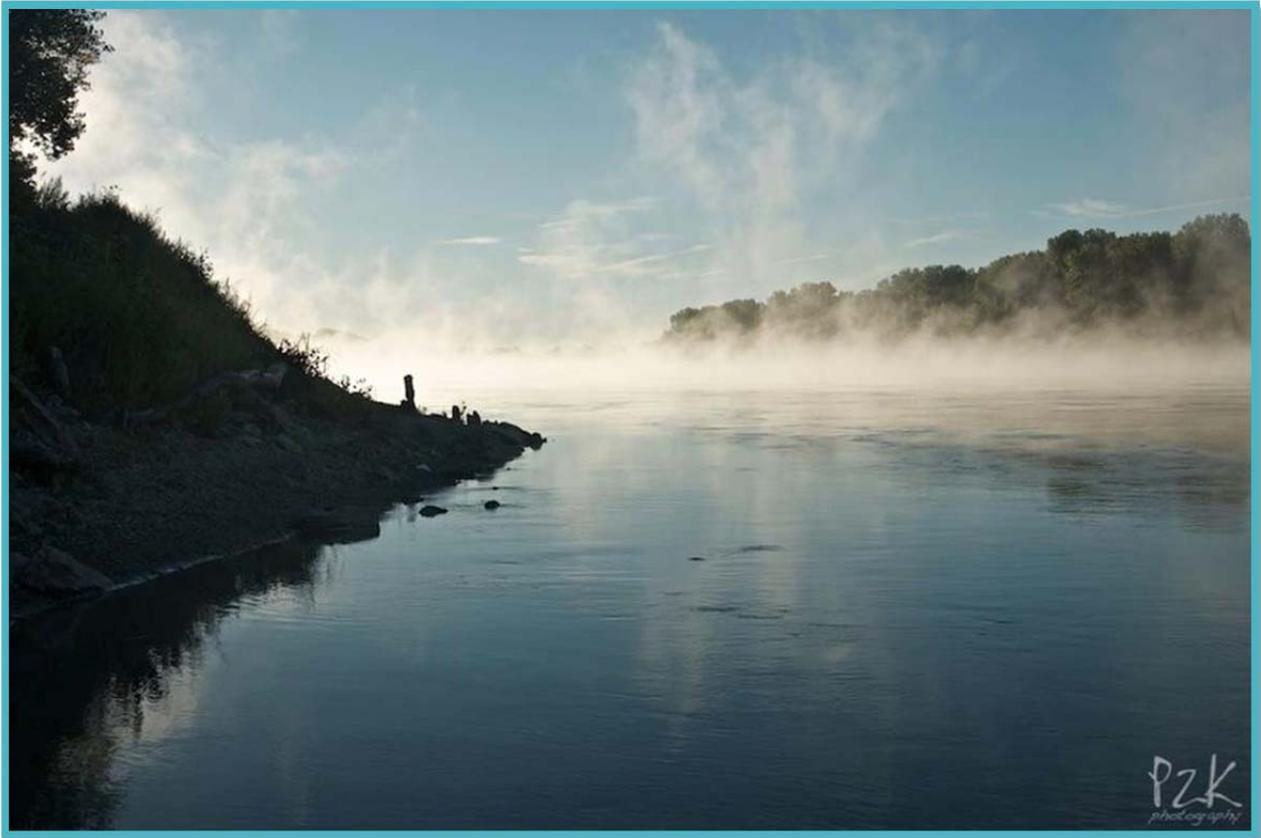
**Form of Government:** *Description of the Board of Aldermen-City Administrator form of government.*

**City Demographics:** *Summary of City population statistics and City amenities.*

**Budget Strategies:** *Motivations behind this budget document.*

**Budget Process:** *Timeline of budget development and implementation.*

**Budget Development:** *Summary of budget work sessions.*



*Picture 1: Photo by Patricia Zollmann-Kissinger*

## Budget Message

December 15, 2015

The Honorable Mayor and Members of the Board of Aldermen  
8880 Clark Avenue  
Parkville, MO 64152

*RE: The 2015 City Budget*

Dear Mayor and Board:

In accordance with Section 112.070.D. of the Parkville Municipal Code, I hereby present the 2015 Annual Operating Budget and 2015 – 2020 Capital Improvement Program (CIP).

### *2015 Budget Overview*

The operating budget includes projected revenues and expenditures for 15 governmental funds: General Fund, Emergency Reserve Fund, five (5) Debt Service Funds, Economic Development Fund, Equipment Reserve Fund, Fewson Fund, Nature Sanctuary Donations Fund, Parks Donations Fund, Capital Projects Fund, Sewer Enterprise Fund, and Transportation Fund. The total operating budget is just under \$13 million as demonstrated in the table below:

	Revenues	Expenses	Balance
<b>General Fund</b>	4,923,044	4,331,585	591,459
<b>Emergency Reserve Fund</b>	1,447,966	-	1,477,966
<b>Debt Service Funds</b>	2,466,912	1,546,917	919,995
<b>Special Revenue Funds</b>	2,050,239	1,492,117	558,122
<b>Sewer Enterprise Fund</b>	2,111,552	1,756,372	355,180
<b>TOTAL</b>	<b>\$12,999,713</b>	<b>\$9,126,991</b>	<b>\$3,872,722</b>

In addition to the operating budget, the City has a 6-year Capital Improvement Program (CIP). The 2015 – 2020 CIP is a planning document that prioritizes capital projects and establishes a financing strategy for completing each project. The 2015 CIP includes \$2,336,539 of capital improvements with an operating budget impact of \$1,834,950. The City's portion of the 2015 CIP (budget impact) is budgeted to be funded as follows: Sewer Fund (44%), Transportation Fund (27%), General Fund (19%), Fewson Fund (8%), and other funds (2%). The five-year plan (2016-2020) reflects the priorities of the governing body for the immediate future, but it will be evaluated on an annual basis and adjusted to reflect changing needs and conditions.

### *Budget Purpose*

The budget is the most significant document that the City prepares each year. The budget is organized to convey to the reader the services being delivered by the municipal government to the community in 2015. The budget serves four primary goals:

1. Policy Document – The budget is an expression of Board of Aldermen policy. Policy is implemented by the appropriations made, projects funded, and staffing authorized for the upcoming year.
2. Financial Plan – The budget sets out how expenditures are to be made and specifies anticipated revenues and other resources to fund those expenditures. The document is a reflection of related financial policies such as the Reserve Policy, Debt Management Policy, and the Fewson Fund Policy. The Capital Improvement Program (CIP) is a long-term capital purchase planning document that attempts to balance future needs with future revenue.
3. Operations Guide – The budget outlines the broad range of city services provided to citizens according to each department and division of the government.
4. Communications Device – The budget communicates to the general public the annual priorities of the City of Parkville and the services purchased with taxes and other fees. The budget contains charts and graphs that are designed to assist readers with understanding the complex financial data included herein.

*Budget Priorities for 2015*

In July 2014, the Mayor and Board of Aldermen participated in a day-long work session to set strategic priorities for the upcoming year. The Board established the following vision statement for the City:

*Parkville offers exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community’s historic charm, attractive character, and unique natural environments.*

In addition, the Board set five strategic priorities (3 first-tier priorities and 2 second-tier priorities) and directed staff to incorporate the priorities into the 2015 Budget. The Board’s priorities were addressed as follows:

<b>FIRST Priorities</b>	<b>Budget Impact</b>
<b>Improve code enforcement:</b> Streamline process; strengthen consequences for repeat offenders; revise fees if needed; evaluate a non-profit partnership or grant program to assist citizens in need.	\$15,000 is added to the Community Development division of the General Fund as a placeholder to allow time to evaluate all needs and options for improving enforcement. Additional legal funding (\$45,000) is included, in part, to assist with this process.
<b>Economic development:</b> Development project for I-435/Route 45 (NID properties).	No new funding is included in the budget, but staff continues to work with the Parkville Economic Development Council and property owners toward a development solution.
<b>Transportation:</b> Route 9 improvements.	\$15,000 is added to the capital outlay division of the General Fund as Parkville’s local match to the Route 9 Corridor Study (grant dependent).

SECOND Priorities	Budget Impact
<p><b>Parks/Nature Sanctuary:</b> English Landing Park restroom renovation/expansion; future phases of Platte Landing Park; proactive marketing strategy to encourage more special events in riverfront parks.</p>	<p><i>Additions to the parks division of the General Fund:</i>            ≈\$18,000 added for routine repairs and upgrades to amenities.            ≈\$5,000 added to ensure adequate temporary staffing for parks maintenance.</p> <p><i>2015 Capital Improvement Program:</i>            \$200,000 (various sources) for restroom renovation and expansion in English Landing Park.            \$50,000 (various sources) for Parks Master Plan update.</p> <p>Staff will also work with CLARB in 2015 on a menu of public-private partnerships to promote fundraising.</p> <p>At the end of 2014, the Board approved major revisions to the special event permitting process to encourage more use of park space.</p>
<p><b>Citywide Entry Signage</b></p>	<p>New entryway signage will be added on Route 9 as part of the downtown entryway project to be completed in 2015.</p>

*General Fund Overview*

The General Fund is the largest governmental fund and accounts for the primary governmental operations including administration, municipal court, police, parks, public works, and community development. General Fund revenues are healthy, and the projected year-end revenues for 2014 are expected to exceed budget by approximately \$331,000. Revenues for 2015 were budgeted slightly below 2014 projections to account for growth-related increases in building permits and one-time transfers from discontinued funds. However, modest increases are budgeted in 2015 for the major revenue generators of sales taxes and property taxes.

Most divisions within the General Fund remain relatively flat compared to the 2014 budget, with the exception of personnel increases for health insurance, cost of living, and merit adjustments. The administration division (legal services) and parks division both had larger increases to meet the strategic priorities of the Board as outlined above. One-time General Fund capital outlay is budgeted at \$356,175, which is about \$110,000 more than the budget for 2014. However, some of the 2014 projects were not completed, and funding was carried over to 2015. The budgeted ending fund balance is approximately 14% of 2015 budgeted expenditures, which exceeds the Board’s goal to maintain at least a 5% balance, and is an increase over last year’s projected ending fund balance of 10%.

*Emergency Reserve Fund*

A \$60,000 transfer from the General Fund to the Emergency Reserve Fund is planned in 2015 to raise the balance of the Emergency Reserve Fund to nearly \$1.45 million, which is approximately 33% of 2015 budgeted expenditures. This balance exceeds the Board’s goal to maintain at least 25% of annual

General Fund expenditures in reserve. The Board is balancing its discipline in building reserves with the expectations of the public to deliver services and projects.

#### *Debt Service Funds*

Permanent general obligation bonds financing was issued in June 2014 for the Brush Creek Drainage Sewer and Brink Meyer Road Neighborhood Improvement Districts (NIDs). The NIDs financed sewer and road infrastructure to facilitate development on three quadrants of the intersection of Interstate 435 and Route 45. The first interest-only debt payments are due in 2015 in a combined amount of \$413,536. A work session was conducted with the Board of Aldermen on December 2, 2014, to provide updates on the ongoing efforts among city officials, staff, property owners, and the Parkville Economic Development Council (PEDC) to prompt more development in the area.

#### *Sewer Enterprise Fund*

The Sewer Fund's 2015 budget reflects the Board's policy to maintain working capital equal to at least 90 days of operating expenses and the annual debt payment. Additional investments are budgeted in 2015 to continue an aggressive capital improvement program to tackle deferred maintenance, particularly for line maintenance identified through prior CCTV reports. The budget includes funding to decommission the Eastside Pump Station in anticipation of a new collection and treatment partnership with Platte County Regional Sewer District. The arrangement is estimated to save approximately \$30,000 annually. A 3.0% rate increase was approved in 2015 to maintain the strategy of modest annual increases for the financial stability of the Sewer Fund. The last rate increase of 3.0% was implemented in 2014.

#### *Transportation Fund*

Last year the City projected that the Transportation Fund balance would be depleted by 2015. However, the 2015 budget and long-term forecast now predict healthy reserves through 2020. The turnaround was accomplished by reducing the General Fund operating transfer and by renewing the transportation sales tax agreement for shared revenues with Platte County. Capital expenses of \$502,500 are planned in 2015, in part due to delayed projects in 2014. However, the CIP includes higher street maintenance funding (average of \$333,500 per year) to keep up with maintenance demands and preserve the overall condition and quality of city streets. Additional funding is likely required in the long-term for optimum maintenance, but the newly budgeted funding is an improvement over recent years, and is at least a partial solution to a significant problem that was identified in the 2014 budget.

#### *Future Outlook*

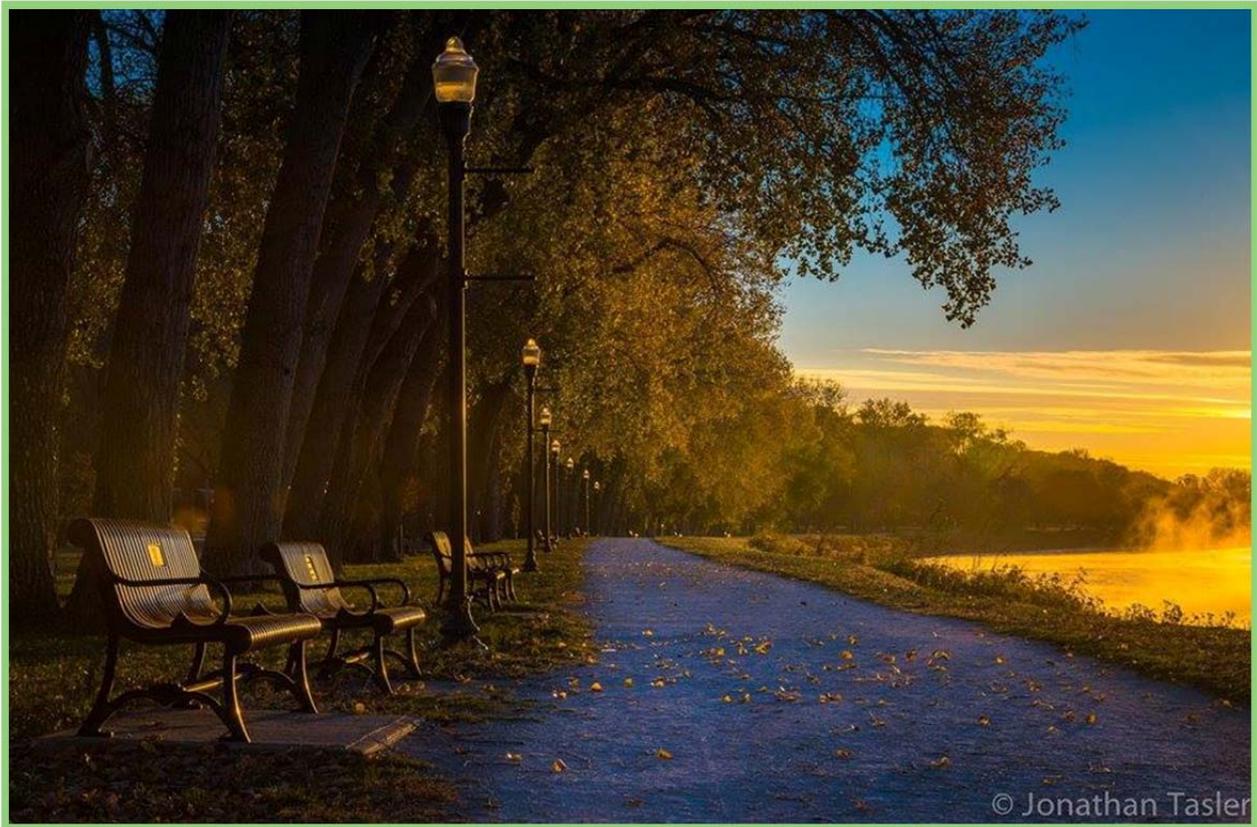
The 2015 budget maintains essential services and includes limited expansion services and projects to address priorities identified by the Mayor and Board of Aldermen. Despite community growth and economic development needs, the City is continuing to be cautious about implementing new projects and expanding services as a result of the debt burden associated with the Brush Creek and Brink Meyer NIDs. The City will continue to seek partnership opportunities to accomplish projects that would not otherwise be possible with limited resources, such as the Route 9 Corridor Study that is grant-supported and matched with local dollars from five organizations.

*Acknowledgments*

City staff, volunteer board members, and consulting partners worked hard to prepare this annual budget that will guide city operations for the upcoming year. Budget season places new demands on the staff in addition to their regular day-to-day duties, and I appreciate that they always rise to the challenge. I commend the Mayor and Board of Aldermen for the extra time devoted to the budget process, especially this year with the additional step of the strategic priorities workshop. Staff gained valuable direction through that effort to help craft the recommended budget. Special thanks to the Planning and Zoning Commission and the Community Land and Recreation Board (CLARB) for input on the 2015-2020 Capital Improvement Program.

Respectfully submitted,

Lauren Palmer  
City Administrator



*Picture 2: Fall 2014 Photo Contest Winner. Photo by Jonathan Tasler*

## Form of Government

Parkville operates under a Mayor-City Administrator-Aldermen form of government. The mayor is elected at-large for a three-year term (beginning in 2016) and two board members are elected for two-year terms from each of the City's four wards.

The Mayor and Board of Aldermen provide leadership in setting and achieving community policy, establishing the budget, and hiring the administrator/department heads. The Mayor and Board are committed to the provision of efficient and quality services essential to the quality of life citizens enjoy in Parkville.

The day-to-day operations of the city government are handled by a professional staff headed by the City Administrator. The City Administrator recommends the annual budget, implements policy adopted by the governing body, and supervises department head level positions.

## City Demographics

### About our Citizens:

The City of Parkville, Missouri, is a fourth-class city organized and existing under the laws of the State of Missouri. The City is located approximately 10 miles northwest of downtown Kansas City, Missouri, in Platte County, Missouri. Platte County, Missouri is in the northwest portion of the State of Missouri.

In 1990 the City had 2,402 residents, in 2000 the City had 4,059 residents, and in 2010 the City had 5,554 residents. The 2013 estimated population for the City is 5,928 residents. Approximately seventy-three percent of the housing units in the City are comprised of single-family structures.

The average per capita median income from 2009-2013 was \$54,726. The median household income from 2009-2013 was \$107,917. Median value of owner-occupied housing units from 2009-2013 was \$344,400.

### About our Community:

#### *Municipal Services and Utilities*

The City provides many municipal services including police, public works, parks, community development, and municipal court. The City provides public waste water services for the majority of the City.

#### *Transportation and Facilities*

The City is located near the following four major highways: Interstate 435, Interstate 29, Interstate 635 and Missouri Route 152. Missouri state highways 45 and 9 also bisect the City. Because of its location, the City's residents have a short commute into downtown Kansas City. The Kansas City International Airport and Kansas City's Downtown Airport provide both commercial and charter flights.

#### *Educational Facilities*

The City is served by the Park Hill School District (the "School District"), which currently holds an "accredited with distinction" rating from the State of Missouri Department of Elementary and Secondary Education, which is the highest attainable rating. The School District is comprised of nine elementary schools, three middle schools, two high schools and one alternative school.

The City's metropolitan location provides residents with easy access to several colleges and universities for undergraduate, graduate and continuing education opportunities. The City is home to Park

University, a private, four-year liberal arts institution founded in 1875, with a full and part time enrollment of more than 11,000 students at 40 campus locations across the United States.

#### *Recreational Facilities*

The City is well known for its restaurants and “Main Street” appeal. The City maintains five public parks and two nature sanctuaries. The City assumed maintenance duties of Platte Landing Park in summer 2014. The City is also home to The National Golf Club, a private golf course designed by Tom Watson.

#### *Medical and Health Facilities*

The City is served by the following hospitals: Providence Medical Center approximately 8 miles from the City in Kansas City, Kansas; the University of Kansas Hospital, located approximately 9 miles from the City in Kansas City, Kansas; North Kansas City Hospital, located approximately 9 miles from the City in North Kansas City, Missouri; and St. Luke’s Northland Hospital, located approximately 7 miles from the City in Kansas City, Missouri. American Medical Response (AMR) provides ambulance services within the City under contract with the Southern Platte County Ambulance District. Additionally, there are numerous physicians and dentists which serve the residents of the City.



Picture 3: Platte Landing Park Grand Opening Ceremony

## Budget Strategies

### *Maintaining the Financial Health of the City*

While attempting to provide the citizens with high quality services for the lowest responsible cost, the Mayor and the Board of Aldermen have the challenge of ensuring that the City maintains a sound financial condition. The City of Parkville's financial position is monitored and reviewed by the City Administrator, staff, and the Board of Aldermen.

The Board has closely scrutinized past expenses with the help of enhanced financial reporting. Using information from past years, the Board has attempted to minimize projected expenses in selected areas in order to direct funding to the areas of greatest importance to the citizens.

### *Providing Quality Services at a Reasonable Cost*

The Mayor, Board of Aldermen, and staff place a high priority on listening to, and addressing the concerns of the citizens in the community. As a result, the Board recognizes that there are significant planning and infrastructure needs to be addressed over the next several years. These concerns are documented in the CIP. Simultaneously, the Board is aware of the fact that everyday maintenance and repair of infrastructure and amenities are of great importance and mindfully budgets for these expenses.

### *Future Goal Setting*

The Mayor, Board of Aldermen, and staff currently do not have official organization wide goals in place, but do have a set of budget priorities (see page 6-7). This budget document drew direction primarily from these priorities and other issues raised by the Mayor, Board of Aldermen, and staff throughout the budget process. The City recognizes that it is important to have short and long-term goals to drive future budget documents and community development in a coherent direction.

### *Short-Term Factors*

This budget document also incorporated many short term factors into its development. Improved code enforcement, a health insurance carrier switch, park restroom upgrades, and the desire to maintain emergency reserves all played significant roles in the budget decision making and creation process. With these factors in mind, this budget document is intended to be an accurate projection of the overall revenues and expenses. Moreover, this budget represents a good faith effort to provide the citizens of Parkville a high quality of service at the lowest responsible cost.

## Budget Process

August							September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4							1		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
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17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
31																					30													

□ Denotes Board of Aldermen review/action

### July 2014

- 18<sup>th</sup>** Board of Aldermen Priority Setting Workshop
- 28<sup>th</sup>** Review 2015 Budget Calendar with Finance Committee

### August 2014

- 1<sup>st</sup>** Budget worksheets issued to staff for capital budgets and all funds.

### September 2014

- 2<sup>nd</sup>** Public hearing on the revised property tax levy for the 2014 tax year.
- 9<sup>th</sup>** Initial review of Community Development budget request by Planning and Zoning Commission.
- 12<sup>th</sup>** Deadline for departments to have 2015 Budget requests in to the City Administrator.
- 15<sup>th</sup> - 19<sup>th</sup>** Review and creation of initial operating budget for major funds and CIP
- 22<sup>nd</sup> - Oct. 3<sup>rd</sup>** City Administrator and Department Head Budget Meetings

- General Fund and CIP
  - Revenues
  - Administration
    - Information Technology
    - Public Information
  - Community Development
  - Police
  - Municipal Court
  - Public Works
    - Administration
    - Parks
    - Streets
    - Nature Sanctuary
- Transportation Fund

- Sewer Utility
- Other Funds

*October 2014*

- 6<sup>th</sup> – 15<sup>th</sup>** Review and creation of second iteration of operating budget for major funds and CIP.
- 8<sup>th</sup>** Initial review of Parks and Nature Sanctuary budget request by Community Land and Recreation Board (CLARB).
- 14<sup>th</sup>** Planning and Zoning Commission Review of proposed projects for 2015-2020 CIP.
- 21<sup>st</sup>** First budget work session with the Board of Aldermen on proposed 2015 Budget  
*(3<sup>rd</sup> Tuesday - 5:30 p.m.)*
- Tentative Topics – Revenue forecast, General Fund operating budget, Emergency Reserve Fund, minor funds**
- 28<sup>th</sup>** Second budget work session with the Board of Aldermen on proposed 2015 Budget and 2015-2020 CIP. *(5<sup>th</sup> Tuesday – 5:30 p.m.)*
- Tentative Topics – CIP – Part 1 (Administration, Police, Court, Community Development); Debt Service Funds; General Fund operating follow-up**

*November 2014*

- 4<sup>th</sup>** Third budget work session with the Board of Aldermen on proposed 2015 Budget and 2015-2020 CIP. *(1<sup>st</sup> Tuesday – 5:30 p.m.)*
- Tentative Topics – CIP – Part 2 (Public Works – Streets, Parks, Nature Sanctuary); Transportation Fund, miscellaneous follow-up**
- 18<sup>th</sup>** Fourth and final budget work session with the Board of Aldermen on proposed 2015 Budget and 2015-2020 CIP. *(3<sup>rd</sup> Tuesday – 5:30 p.m.)*
- Tentative Topics - Sewer Utility Fund and Sewer CIP; Summary Review**

*December 2014*

- 2<sup>nd</sup>** Adoption of the 2015 City Budget, 2015-2020 CIP, and amended 2014 City Budget for select funds if necessary. *(1<sup>st</sup> Tuesday – 7:00 p.m.)*
- 16<sup>th</sup>** **(If Needed)** Final adoption of the 2015 Budget and 2015-2020 CIP. *(3<sup>rd</sup> Tuesday – 7:00 p.m.)*

*January 2015*

- 1<sup>st</sup>** 2015 Fiscal Year begins
- 31<sup>st</sup>** Publication of adopted 2015 Budget document

## Budget Development

The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2015 budget before the end of the calendar year. The process involves four budget work sessions followed by final review and adoption of the budget at a regular legislative meeting.

At the first budget work session, staff presented preliminary budget sheets for the General Fund, Economic Development Fund, Emergency Reserve Fund, Equipment Reserve Fund, Fewson Fund, Nature Sanctuary Donations Fund, Park Donations Fund, and Projects Fund. The second budget work session focused on the Debt Service Funds and the Capital Improvement Program (CIP). There was also considerable discussion about the appropriate level of reserves in the General Fund and Emergency Reserve Fund. In response, a \$60,000 transfer to the Emergency Reserve Fund was added to the General Fund budget. This approach is intended to strike a balance among the Board's desires to grow General Fund reserves, maintain acceptable service delivery, and be prudent with emergency reserves.

The major topic for the third budget work session was the Transportation Fund. At the beginning of the budget process last year, the Transportation Fund was operating in a structural deficit and relied on one-time fund reserves to balance the budget in 2013. Minor adjustments were made following the third work session to account for updates to expense and revenue projections, but no major substantive changes were made. Maintenance funding will be increased over the next several years while sustaining a modest balance in the fund for unexpected needs.

The fourth work session focused primarily on updates for the General Fund and the Sewer Fund. Consistent with projections that were presented during last year's budget process, a 3.0% rate increase was recommended for 2015. A 3% rate increase was also implemented in 2014. The impact to the average residential household of a 3.0% rate increase in 2015 would be approximately \$1.08 per month. In addition to funding an aggressive CIP to catch up on deferred maintenance, this rate increase will allow the City to retire the sewer lease-purchase (for a savings of approximately \$37,000 in interest costs) and to preserve working capital equal to the target established in the reserve policy of 90 days of operating reserves plus one year of debt service payments.

Although minor adjustments were made to correct errors or update account descriptions, there were no major substantive changes to the budget following the fourth work session. The Projects Fund is being used to account for anticipated grant revenues for the Route 9 Corridor Study and the English Landing Park Restroom Renovation, though the project costs are unchanged. On December 2, 2014, the budget was adopted by the Board of Alderman with a unanimous vote.

## Consolidated Financials

**In this section:**

General Fund (10)

Debt Service Funds (21-24, 30)

Sewer Fund (30)

Transportation Fund (40)

Fewson Fund (45)

Economic Development Fund (46)

Emergency Reserve Fund (50)

Nature Sanctuary Donation Fund (60)

Park Donations Fund (63)



*Picture 5: Fall 2014 Photo Contest Runner-up. Photo by Kelly G.*

## General Fund

The General Fund includes most City activities including Administration, Police, Municipal Court, Community Development, Public Works, Streets, Parks, the Parkville Nature Sanctuary, Public Information, and Information Technology.

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Unaudited</b>	<b>Budget</b>
<i>Beginning Fund Balance</i>	<b>320,089</b>	<b>374,112</b>	<b>751,955</b>	<b>738,327</b>	<b>1,006,217</b>
<b>Revenues</b>					
Taxes	1,913,138	1,966,167	1,977,700	2,070,630	2,076,100
Licenses	44,846	39,907	40,900	47,824	57,461
Permits	171,051	210,575	201,000	331,390	264,000
Franchise Fees	832,470	865,901	837,000	901,327	851,000
Other Revenue	20,411	28,280	28,200	32,657	31,200
Court Revenue	325,275	257,910	290,000	269,935	261,000
Interest Income	26,155	18,153	22,000	6,626	7,000
Miscellaneous Revenue	123,562	32,350	24,000	39,848	29,880
Grant Revenue	225,511	4,594	13,000	3,837	-
Adjustment to Receivables	-	-	-	-	-
Transfers	651,000	1,027,876	455,000	582,680	346,500
<b>Total - General Fund Revenues:</b>	<b>4,333,419</b>	<b>4,451,713</b>	<b>3,888,800</b>	<b>4,286,754</b>	<b>3,924,141</b>
<b>Total Sources:</b>	<b>4,653,509</b>	<b>4,825,825</b>	<b>4,640,755</b>	<b>5,025,081</b>	<b>4,930,358</b>
<b>Expenditures</b>					
Administration	1,275,198	766,897	909,886	888,207	995,582
Police	1,036,993	1,096,361	1,212,836	1,110,370	1,246,588
Municipal Court	138,839	135,531	147,314	139,010	156,709
Public Works	99,926	102,708	146,414	123,194	185,922
Community Development	262,111	258,083	265,367	250,918	289,400
Street Department	600,367	674,175	360,137	343,443	382,729
Parks Department	250,508	251,594	302,008	282,277	352,079
Nature Sanctuary	17,258	19,352	28,300	27,004	31,077
Information Technology	-	45,884	46,900	33,311	40,324
Public Information	30,638	16,915	17,600	15,450	17,750
Capital Outlay (CIP)	-	-	245,750	118,522	356,175
Transfers	567,558	720,000	538,000	538,000	277,250
<b>Total - General Fund Expenditures:</b>	<b>4,279,396</b>	<b>4,087,498</b>	<b>4,220,512</b>	<b>3,869,705</b>	<b>4,331,585</b>
<b>Estimated Ending Balance (deficit):</b>	<b>374,112</b>	<b>738,327</b>	<b>420,243</b>	<b>1,155,376</b>	<b>598,773</b>

## Debt Service Funds

The Debt Service Funds summarize the City's debt obligations. Although the City maintains separate governmental funds for each debt issue, these separate funds are shown together in order to summarize all city debt.

<b>Revenues</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Unaudited</b>	<b>2015 Budget</b>
General Debt Revenues (22)	555,644	550,801	558,650	560,800	564,517
Transfer from Sewer Fund (30)	198,952	202,233	200,556	200,547	332,784
River Park NID Assessments (21)	323,302	327,408	322,200	323,803	324,000
Brush Creek NID Assessments (23)	-	-	-	2,083	392,550
Brink Meyer NID Assessments (24)	-	-	-	1,522	278,496
<b>Total Debt Service Revenues:</b>	<b>1,077,898</b>	<b>1,080,442</b>	<b>1,081,406</b>	<b>1,088,755</b>	<b>1,892,347</b>
<b>Expenditures</b>					
<i>Debt Retirement</i>					
General Debt (22)	451,755	463,146	468,748	468,948	478,740
Sewer Service Debt (30)	198,952	202,233	200,556	200,547	332,784
River Park NID (21)	317,313	322,296	321,763	321,963	321,856
Brush Creek NID (23)	-	-	-	-	230,663
Brink Meyer NID (24)	-	-	-	-	182,874
<i>Reserves</i>					
General Debt (22)	103,889	87,654	89,902	91,852	85,777
River Park NID (21)	5,989	5,113	437	1,841	2,144
Brush Creek NID (23)	-	-	-	2,083	161,887
Brink Meyer NID (24)	-	-	-	1,522	95,622
<b>Total Debt Service Expenditures:</b>	<b>1,077,898</b>	<b>1,080,442</b>	<b>1,081,406</b>	<b>1,088,755</b>	<b>1,892,347</b>
<b>Debt Service Fund Reserve Balances</b>					
General Debt (22)	237,969	325,623	-	417,475	503,252
River Park NID Retirement (21)	146,531	151,644	-	153,485	155,628
Brush Creek NID Reserve (23)	-	-	-	2,083	148,770
Brush Creek NID Maintenance Reserve (23)	-	-	-	-	15,200
Brink Meyer NID Reserve (24)	-	-	-	1,522	93,894
Brink Meyer NID Maintenance Reserve (24)	-	-	-	-	3,250
<b>Total Debt Service Reserves:</b>	<b>384,500</b>	<b>151,644</b>		<b>574,565</b>	<b>919,995</b>
<b>Restricted Bond Reserve Funds</b>					
General Debt (22)	640,000	640,000	-	640,000	640,000
Brush Creek NID Retirement (23)	-	-	-	398,225	398,225
Brink Meyer NID Retirement (24)	-	-	-	290,288	290,288
<b>Total Bond Reserve Funds:</b>	<b>640,000</b>	<b>640,000</b>		<b>1,328,513</b>	<b>1,328,513</b>

## Sewer Fund

The Sewer Fund is an enterprise fund used to operate and maintain the City's sewer service system. It is funded by the revenue collected from charges on customers using the service. The sewer department's day-to-day operations are handled by contract with Alliance Water Resources.

	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<i>Beginning Fund Balance</i>	493,616	605,952	489,897	516,873	1,020,362
<b>Revenues</b>					
Projected Rate Increase			3.50%	3.00%	3.00%
Sewer Charges	962,603	937,785	968,760	1,016,426	1,027,940
Sewer Tap Fees	33,000	30,000	22,500	43,500	30,000
Sewer Impact Fees	30,800	28,000	21,000	42,000	28,000
MOAW Bill Collection Payment	715	686	650	562	650
Grinder Pump Administrative Fee	4,620	3,850	4,620	4,620	-
Interest Income	6,611	5,872	2,000	4,361	4,400
Transfer from Sewer CIP (33)	-	-	275,478	294,984	-
Miscellaneous	-	16	-	1,000	200
<b>Sewer Fund Revenues:</b>	<b>1,038,349</b>	<b>1,006,209</b>	<b>1,295,008</b>	<b>1,407,454</b>	<b>1,091,190</b>
<b>Total Sources:</b>	<b>1,531,965</b>	<b>1,612,161</b>	<b>1,784,905</b>	<b>1,924,326</b>	<b>2,111,552</b>
<b>Expenditures</b>					
Operating Expenses	453,316	449,989	514,201	444,134	519,812
Capital Expenses	18,146	5,636	474,007	52,525	802,275
Debt Service	198,952	202,233	200,556	191,504	332,785
Transfer to General Fund - Admin Fee	75,000	100,000	100,000	100,000	101,500
Other Transfers	180,600	337,431	-	-	-
<b>Sewer Fund Expenditures:</b>	<b>926,014</b>	<b>1,095,288</b>	<b>1,288,764</b>	<b>788,164</b>	<b>1,756,372</b>
<b>Estimated Working Capital (deficit):</b>	<b>605,952</b>	<b>516,873</b>	<b>496,141</b>	<b>1,136,163</b>	<b>355,180</b>

## Transportation Fund

*The Transportation Fund is a special revenue fund that accounts for sales and motor fuel taxes that are dedicated to transportation expenses. Non-personnel operating costs and capital expenses associated with the City's annual street maintenance program are budgeted in this fund.*

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Unaudited</b>	<b>Budget</b>
<i>Beginning Fund Balance</i>	<b>89,288</b>	<b>190,187</b>	<b>162,317</b>	<b>162,682</b>	<b>318,954</b>
<b>Revenues</b>					
Parkville Special Road District	120,346	122,341	122,600	124,328	126,000
City Transportation Sales Tax	380,193	398,083	400,000	439,976	435,000
Motor Fuel Tax	141,412	140,867	141,000	143,352	141,000
County Transportation Sales Tax	137,379	134,865	138,000	178,948	170,000
Curb/Sidewalk Cost Share	-	-	-	18,125	-
Sale of Equipment	-	-	-	8,275	11,500
Refunds	80,250	-	-	-	-
MPR Safety Funds	-	-	-	4,300	-
Leased Properties	6,470	900	-	-	-
<b>Transportation Fund Revenues:</b>	<b>866,050</b>	<b>797,056</b>	<b>801,600</b>	<b>917,304</b>	<b>883,500</b>
<b>Total Sources:</b>	<b>955,338</b>	<b>987,243</b>	<b>963,917</b>	<b>1,079,986</b>	<b>1,202,454</b>
<b>Expenditures</b>					
Administration	-	-	-	-	-
Streets - Capital	196,151	88,560	295,000	81,966	502,500
Streets - Operating	-	-	313,050	304,119	353,000
Transfers	569,000	736,000	355,000	355,000	245,000
<b>Transportation Fund Expenditures:</b>	<b>765,151</b>	<b>824,560</b>	<b>963,050</b>	<b>741,085</b>	<b>1,100,500</b>
<b>Estimated Ending Balance (deficit):</b>	<b>190,187</b>	<b>162,682</b>	<b>867</b>	<b>338,901</b>	<b>101,954</b>

### Fewson Fund

The Fewson Fund is a special revenue fund that was created when a Parkville resident, George Fewson, donated a portion of his estate to the City. One-half of the annual earnings go to the City to fund capital projects, and the remaining earnings are returned to the Fund. The City may also borrow from the Fund for eligible capital improvements.

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Unaudited</b>	<b>Budget</b>
<i>Beginning Fund Balance</i>	<b>538,487</b>	<b>545,515</b>	<b>572,935</b>	<b>557,014</b>	<b>542,164</b>
<b>Revenues</b>					
Interest Income	11,589	6,283	6,500	5,937	5,964
Miscellaneous	-	28,285	-	-	-
Return on Investments	2,261	-	-	-	-
Earned on Investments	-	-	-	987	-
<b>Total Fewson Fund Revenues:</b>	<b>13,850</b>	<b>34,569</b>	<b>6,500</b>	<b>6,924</b>	<b>5,964</b>
<b>Total Sources:</b>	<b>552,337</b>	<b>580,084</b>	<b>579,435</b>	<b>563,938</b>	<b>548,128</b>
<b>Expenditures</b>					
Purchase of Interest on Bonds	-	-	-	-	-
Loss on Investment	6,682	8,642	5,000	3,042	900
Trust/Bank Fees	139	139	150	73	150
Federal Tax	-	-	-	-	-
Distribution to City (50% of Proceeds)	-	-	3,250	1,410	2,982
Distribution to City (Prior Years)	-	14,289	14,216	-	-
Project Loans	-	-	-	-	155,000
Transfers	-	-	-	-	-
<b>Fewson Fund Expenses:</b>	<b>6,821</b>	<b>23,069</b>	<b>22,616</b>	<b>4,525</b>	<b>159,032</b>
<b>Estimated Ending Balance (deficit):</b>	<b>545,516</b>	<b>557,014</b>	<b>556,819</b>	<b>559,413</b>	<b>389,096</b>

### Economic Development Fund

The Economic Development Fund is a special revenue fund comprised of revenues from a hotel tax imposed on transient guest rooms. These dollars are allocated at the Board's discretion for economic development or marketing initiatives to promote tourism and business development in Parkville.

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Unaudited</b>	<b>Budget</b>
<i>Beginning Fund Balance</i>	-2,692	309	4,001	2,312	312
<b>Revenues</b>					
Guest Room Tax	3,001	2,003	2,500	1,500	1,500
Partner Contributions	-	-	-	1,500	-
Transfer from Carry Over	-	-	-	-	-
Transfer from General Fund	20,000	20,000	-	-	-
<b>Eco Dev Fund Revenues:</b>	<b>23,001</b>	<b>22,003</b>	<b>2,500</b>	<b>3,000</b>	<b>1,500</b>
<b>Total Sources:</b>	<b>20,309</b>	<b>22,312</b>	<b>6,501</b>	<b>5,312</b>	<b>1,812</b>
<b>Expenditures</b>					
Advertising	-	-	-	-	-
Economic Development	20,000	20,000	5,000	5,000	-
<b>Eco Dev Fund Expenditures:</b>	<b>20,000</b>	<b>20,000</b>	<b>5,000</b>	<b>5,000</b>	
<b>Estimated Ending Balance (deficit):</b>	<b>309</b>	<b>2,312</b>	<b>1,501</b>	<b>312</b>	<b>1,812</b>

### Emergency Reserve Fund

*The Emergency Reserve Fund is intended to protect the City against emergency costs related to natural disasters, declared states of emergency, or other major unforeseen financial obligations.*

	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<i>Beginning Fund Balance</i>	618,931	724,989	1,070,966	1,070,966	1,387,966
<b>Revenues</b>					
Transfer from Transportation Fund	-	-	-	-	-
Transfer from Sewer Fund	-	-	-	-	-
Transfer from General Fund	106,058	450,000	317,000	317,000	60,000
<b>Emergency Reserve Revenues:</b>	<b>106,058</b>	<b>450,000</b>	<b>317,000</b>	<b>317,000</b>	<b>60,000</b>
<b>Total Sources:</b>	<b>724,989</b>	<b>1,174,989</b>	<b>1,387,966</b>	<b>1,387,966</b>	<b>1,447,966</b>
<b>Expenditures</b>					
Brush Creek Sewer NID	-	104,023	-	-	-
Brink Meyer Road NID	-	-	-	-	-
Miscellaneous	-	-	-	-	-
<b>Emergency Reserve Expenditures:</b>		<b>104,023</b>			
<b>Estimated Ending Balance (deficit):</b>	<b>724,989</b>	<b>1,070,966</b>	<b>1,387,966</b>	<b>1,387,966</b>	<b>1,447,966</b>

### Nature Sanctuary Donation Fund

*The Nature Sanctuary Donation Fund is a special revenue fund that contains donations made specifically for the Nature Sanctuary, partly from private citizens, special events, and grants.*

	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<i>Beginning Fund Balance</i>	34,532	41,129	40,792	40,821	37,846
<b>Revenues</b>					
Donations	8,265	6,058	2,500	6,539	2,000
Memberships	-	-	-	-	-
Programs	-	-	-	-	1,500
Sales - Tees Shirts	-	-	-	-	-
Grants	-	-	-	-	-
Miscellaneous	-	-	-	-	-
<b>Nature Sanctuary Fund Revenues:</b>	<b>8,265</b>	<b>6,058</b>	<b>2,500</b>	<b>6,539</b>	<b>3,500</b>
<b>Total Sources:</b>	<b>42,797</b>	<b>47,187</b>	<b>43,292</b>	<b>47,360</b>	<b>41,346</b>
<b>Expenditures</b>					
Expenditures	1,668	1,366	13,000	4,579	4,000
Transfers	-	5,000	-	-	-
<b>Nature Sanctuary Fund Expenditures:</b>	<b>1,668</b>	<b>6,366</b>	<b>13,000</b>	<b>4,579</b>	<b>4,000</b>
<b>Estimated Ending Balance (deficit):</b>	<b>41,129</b>	<b>40,821</b>	<b>30,292</b>	<b>42,781</b>	<b>37,346</b>

### Park Donations Fund

*The Park Donations Fund (63) is a special revenue fund that contains donations made specifically for the Park system from private citizens, organizations, and businesses. The Fund is used to help finance parks capital improvements that would not otherwise be achievable with general revenues.*

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Unaudited</b>	<b>Budget</b>
<i>Beginning Fund Balance</i>	-	<b>70,847</b>	<b>45,105</b>	<b>45,462</b>	<b>45,767</b>
<b>Revenues</b>					
Transfer from Park Reservations & Fees	-	576	-	-	-
Transfer from Parkland Dedication Fund	-	43,362	-	-	-
Donations	-	6,592	-	332	-
<b>Park Donations Fund Revenues:</b>		<b>50,530</b>		<b>332</b>	
<b>Total Sources:</b>		<b>121,377</b>	<b>45,105</b>	<b>45,794</b>	<b>45,767</b>
<b>Expenditures</b>					
Parks	-	11,151	-	-	15,000
Transfers	-	64,764	-	-	-
<b>Park Donations Expenditures:</b>		<b>75,915</b>			<b>15,000</b>
<b>Estimated Ending Balance (deficit):</b>		<b>45,462</b>	<b>45,105</b>	<b>45,767</b>	<b>30,767</b>

## Other Information and Policies

**In this section:**

Organizational Chart: *Chart visualizing the City's organizational hierarchy.*

Position Summary Schedule: *Number of positions and salaries organized at the departmental level.*

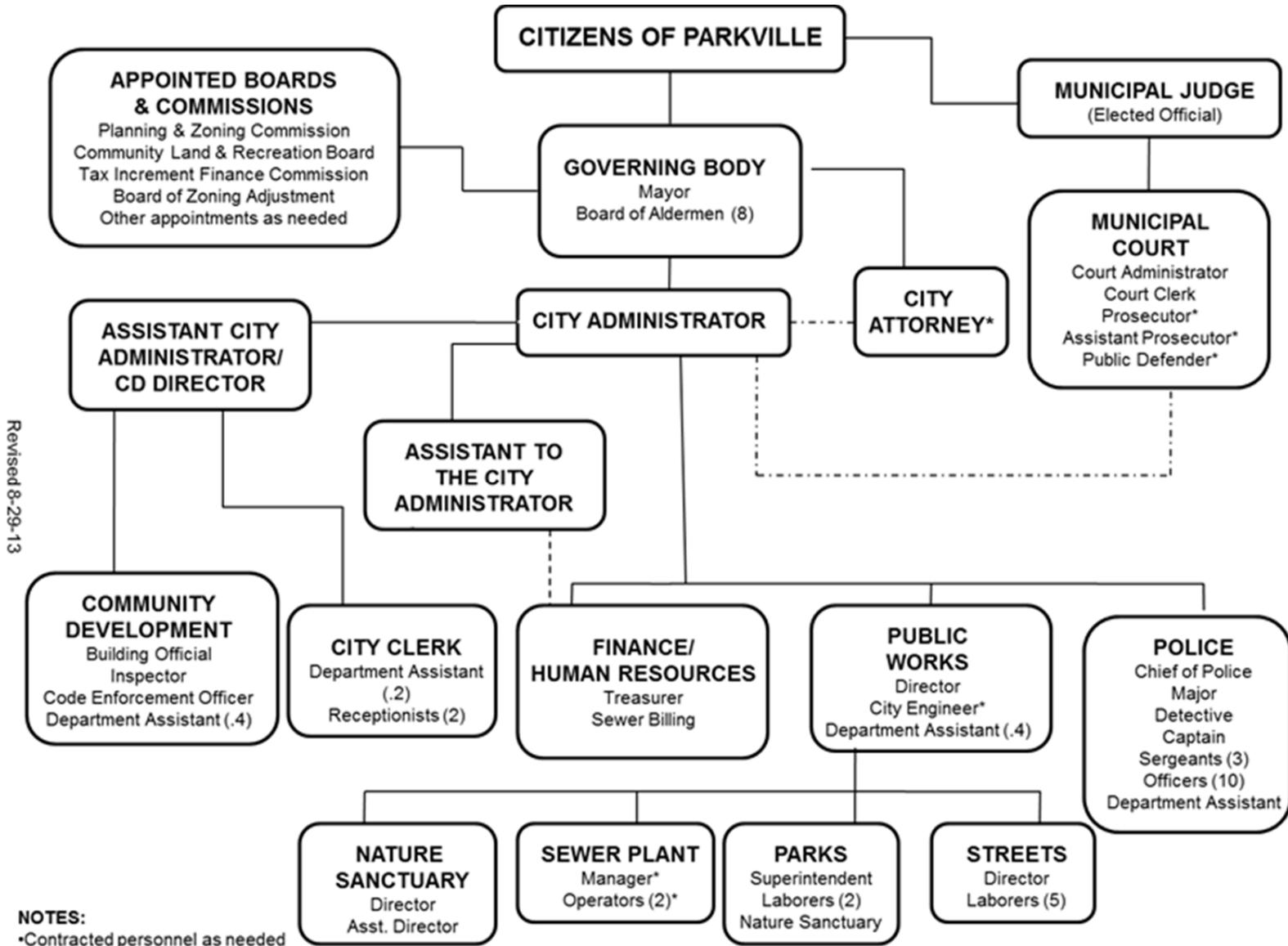
New Financial Polices: *Summary of new financial polices enacted by the City in 2014.*

Summary of Intergovernmental Fund Transfers: *Chart of fund to fund transfers.*



*Picture 5: Fall 2014 Photo Contest Runner Up. Photo by Sean N.*

## Organizational Chart



Revised 8-29-13

**NOTES:**  
\*Contracted personnel as needed

Position Summary Schedule (1 of 2)

MAYOR AND BOARD		
	# of Positions	Personnel Budget
2014	9	\$57,600
2015	9	\$57,600
Change	-	-
% Change	-	-
Incumbent	2015 Positions	Status
Johnston	Mayor	Elected Part-Time
Driver	Ward 1 Alderman	Elected Part-Time
Lamer	Ward 1 Alderman	Elected Part-Time
Werner	Ward 2 Alderman	Elected Part-Time
Rittman	Ward 2 Alderman	Elected Part-Time
Lock	Ward 3 Alderman	Elected Part-Time
Jones	Ward 3 Alderman	Elected Part-Time
Plumb	Ward 4 Alderman	Elected Part-Time
Sportsman	Ward 4 Alderman	Elected Part-Time

ADMINISTRATION		
	# of Positions	Personnel Budget
2014	5.5	\$297,800
2015	5.5	\$297,608
Change	-	(\$192)
% Change	-	-0.06%
Incumbent	2015 Position	Status
Palmer	City Administrator	Full-Time
McChesney	City Clerk	Full-Time
Berg	Treasurer (PT)	Part-Time
Chapman	Finance/HR Director	Full-Time
Blakeslee	Asst to the CA	Full-Time
Hauth	Receptionist	Part-Time
Coleman	Receptionist	Part-Time

MUNICIPAL COURT		
	# of Positions	Personnel Budget
2014	2.5	\$64,957
2015	2.5	\$68,483
Change	-	\$3,526
% Change	-	5.43%
Incumbent	2015 Positions	Status
Humiston	Judge	Elected Part-Time
Rizzuti	Administrative Court Clerk	Full-Time
Eckerle	Court Clerk	Part-Time

PUBLIC WORKS - ADMINISTRATION		
	# of Positions	Personnel Budget
2014	2	\$98,000
2015	2	\$121,245
Change	-	\$23,245
% Change	-	23.72%
Incumbent	2015 Positions	Status
Abel	Director	Full-Time
Vacant	Department Assistant	Part-Time
Vacant	Inspector	Part-Time

COMMUNITY DEVELOPMENT		
	# of Positions	Personnel Budget
2014	3.5	\$195,300
2015	3.5	\$198,900
Change	-	\$3,600
% Change	-	1.84%
Incumbent	2015 Positions	Status
Ackerson	Director/Asst. City Admin.	Full-Time
Giarratana	Building Official	Full-Time
Gault	Building Inspector	Full-Time
Vacant	Department Assistant	Part-Time

SEWER UTILITY		
	Number of Positions	Personnel Budget
2014	0.5	\$12,500
2015	0.5	\$13,662
Change	0	\$1,162
% Change	0.00%	9.30%
Incumbent	2015 Positions	Status
Hayes	Sewer Billing Clerk	Part-Time

Position Summary Schedule (2 of 2)

<b>POLICE</b>		
	Number of Positions	Personnel Budget
2014	18	\$818,650
2015	18	\$825,658
Change	-	\$7,008
% Change	-	0.86%
Incumbent	2015 Positions	Status
Chrisman	Chief	Full-Time
Vacant	Major	Full-Time
Jordan	Captain	Full-Time
Shadid	Sergeant	Full-Time
Stone	Sergeant	Full-Time
Hubbell	Detective	Full-Time
Olson	Officer	Full-Time
Tomlin	Officer	Full-Time
Gee	Officer	Full-Time
Thompson	Officer	Full-Time
Cassell	Officer	Full-Time
Pence	Officer	Full-Time
Gould	Officer	Full-Time
Sollars	Officer	Full-Time
Burch	Officer	Full-Time
Vacant	Officer	Full-Time
Vacant	Officer	Full-Time
Liberty	Receptionist	Full-Time

<b>PUBLIC WORKS - STREETS</b>		
	Number of Positions	Personnel Budget
2014	6	\$245,700
2015	6	\$245,762
Change	0	\$62
% Change	0.00%	0.03%
Incumbent	2015 Positions	Status
Schank	Operations Director	Full-Time
Johnson	Skilled Laborer	Full-Time
White	Skilled Laborer	Full-Time
Lovell	Laborer	Full-Time
Whitby	Laborer	Full-Time
MacNerland	Laborer	Full-Time

<b>PUBLIC WORKS - PARKS</b>		
	Number of Positions	Personnel Budget
2014	4	\$156,900
2015	4	\$162,800
Change	-	\$5,900
% Change	-	3.76%
Incumbent	2015 Positions	Status
Barnard	Superintendent	Full-Time
Anderson	Laborer	Full-Time
Peto	Laborer	Full-Time
Vacant	Seasonal Laborer	Sea. Full-Time
Vacant	Seasonal Laborer	Sea. Full-Time
Vacant	Seasonal Laborer	Sea. Full-Time

<b>NATURE SANCTUARY</b>		
	Number of Positions	Personnel Budget
2014	1	\$18,000
2015	1	\$18,000
Change	0	\$0
% Change	0.00%	0.00%
Incumbent	2015 Positions	Status
Fluchel	Director	Part-Time
Vacant	Assistant Director	Part-Time

Summary of Intergovernmental Fund Transfers

City of Parkville Intergovernmental Fund Transfers for 2015						
	General Fund	Sewer Fund	Transportation Fund	Emergency Reserve Fund	Debt Service Funds	Purpose
General Fund: Transfers In	101,500	(101,500)	-	-	-	Administrative costs attributed to sewer operations.
	245,000	-	(245,000)	-	-	Transportation revenue transferred to cover Street Division expenses.
General Fund: Transfers Out	(60,000)	-	-	60,000	-	Transfer to the Emergency Reserve Fund.
	(217,500)	-	-	-	217,500	Transfer to Debt Service for the city hall portion of 2006 Lease Purchase.
Sewer Fund: Transfers Out	-	(332,785)	-	-	332,785	Transfer for Sewer Debt Service payments.
<b>Totals</b>	<b>69,000</b>	<b>(434,285)</b>	<b>(245,000)</b>	<b>60,000</b>	<b>550,285</b>	

## New Financial Policies

### Credit Card Handling Policy

The City of Parkville Municipal Code, Title VII, Chapter 800, Section 800.020 anticipates the acceptance of credit and debit cards for various municipal sales transactions and enacts convenience fee charges regarding the same. Per Section 112.080 (B) of the Parkville Municipal Code, the City created an administrative [Credit and Debit Card Handling Policy](#)<sup>1</sup> to establish the procedures for proper handling of credit and debit card transactions processed through the USAePay gateway.

The City of Parkville must take appropriate measures to protect credit and debit card numbers. Credit card and debit payments must be processed in compliance with Payment Card Industry Data Security Standard (PCI DSS) requirements which are intended to limit exposure and/or theft of personal cardholder information. The City of Parkville must adhere to these standards in order to retain the ability to accept credit and debit card payments. The policy, which is signed by city employees, is intended to ensure that credit and debit card information is handled and disposed of in a manner that satisfies the City's obligation to protect such information to the level that is required by the PCI DSS.

### Employee Salary Schedule

In 2014, City Staff completed a comprehensive review of the City's compensation policy through a salary survey of comparable positions for local peer communities. As a result of this process, a new pay range structure was established for full-time, part-time, and temporary positions with the City of Parkville. Peer cities submitted salary information through the Mid-America Regional Council (MARC) Compensation Survey System. Salary figures for comparable peer city positions were compared with City of Parkville compensation, and a positional salary range was established. The newly enacted pay plan is based on the 60th percentile of the salary survey. The salary scheduled was enacted by Ordinance 2787. The ordinance can be viewed by following this [link](#)<sup>2</sup> and navigating to page 196.

### Purchasing Policy

In 2014, City Staff completed a comprehensive overhaul of the City's purchasing policy. The purpose of the revised policy is to broadly define procurement procedures to follow based on the type of good or service being acquired. The policy now includes general purchasing rules and requirements, revised levels of purchasing authority, a new section regarding the disposal of city assets, and the addition of standard contract and bidding documents for a variety of projects and purchases.

The City now has standardized contract templates for the following:

- Work Authorization (for maintenance and repair work with a value less than \$10,000)
- Purchase Order – non construction (for major materials and equipment purchases)
- Purchase Order – construction (for City-purchased materials that will be used for construction installation by a third party; probably will be rarely used)
- Professional Services Agreement (for architectural, engineering, consulting, surveying, etc.)
- Small Construction Contract – maintenance only (for repair work with a value between \$10,000 and \$25,000)

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<sup>1</sup> Link location: <http://parkvillemo.gov/wp-content/uploads/2014/09/Credit-and-Debit-Card-Handling-Policy-10-1-14.pdf>

<sup>2</sup> Link location: <http://parkvillemo.gov/download/board-agendas/BoA%20Packet%20120214.pdf>

- Small Construction Contract – new construction (for new construction projects with a value less than \$25,000)
- Notice to Bidders (for sealed bids for small construction and maintenance projects with a value less than \$25,000)
- Large Construction Contract (complete bid documents for maintenance and new construction with a value greater than \$25,000)

A copy of the purchasing policy can be obtained by contacting Parkville City Hall.

#### Debt Management Policy

In 2014, the City adopted a debt management policy. The policy establishes criteria by which the city will evaluate debt issuance in order to appropriately limit the City's financial exposure. It also sets protocols for the administration and financing of all debt issues and post-issuance compliance. It is the objective of the policy that (1) the City obtain financing only when necessary, (2) the process for identifying the timing and amount of debt or other financing be as efficient as possible, (3) the most favorable interest rate and other related costs be obtained, and (4) when appropriate, future financial flexibility be maintained.

The policy includes sections regarding general debt management, debt evaluation criteria, administration and financing, debt limitations, refunding of debt, conduit financings, and post issue management. A copy of the debt management policy can be obtained by contacting Parkville City Hall.

## Detailed Financials

### In this section:

*This section presents the 2015 budget by department and line item. Audited 2012 and 2013 financials and unaudited 2014 financials are included for comparison. Helpful graphs are provided as a visual aid prior to the spreadsheets to illustrate where staff time and taxpayer resources were spent in 2014 and also where they are being directed in 2015.*

### General Fund (10)

#### Revenues

#### Expenses

Administration (501)

Police Department (505)

Municipal Court (510)

Public Works (515)

Community Development (518)

Streets Division (520)

Parks Division (525)

Nature Sanctuary Division (535)

Public Information (540)

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Debit Service Funds (21-24, 30)

Sewer Fund (30)

Transportation Fund (40)

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Economic Development (46)

Emergency Reserve Fund (50)

Nature Sanctuary Donation Fund (60)

Park Donations Fund (63)

Other Funds: The Equipment Reserve Fund (42) and Projects Fund (95)

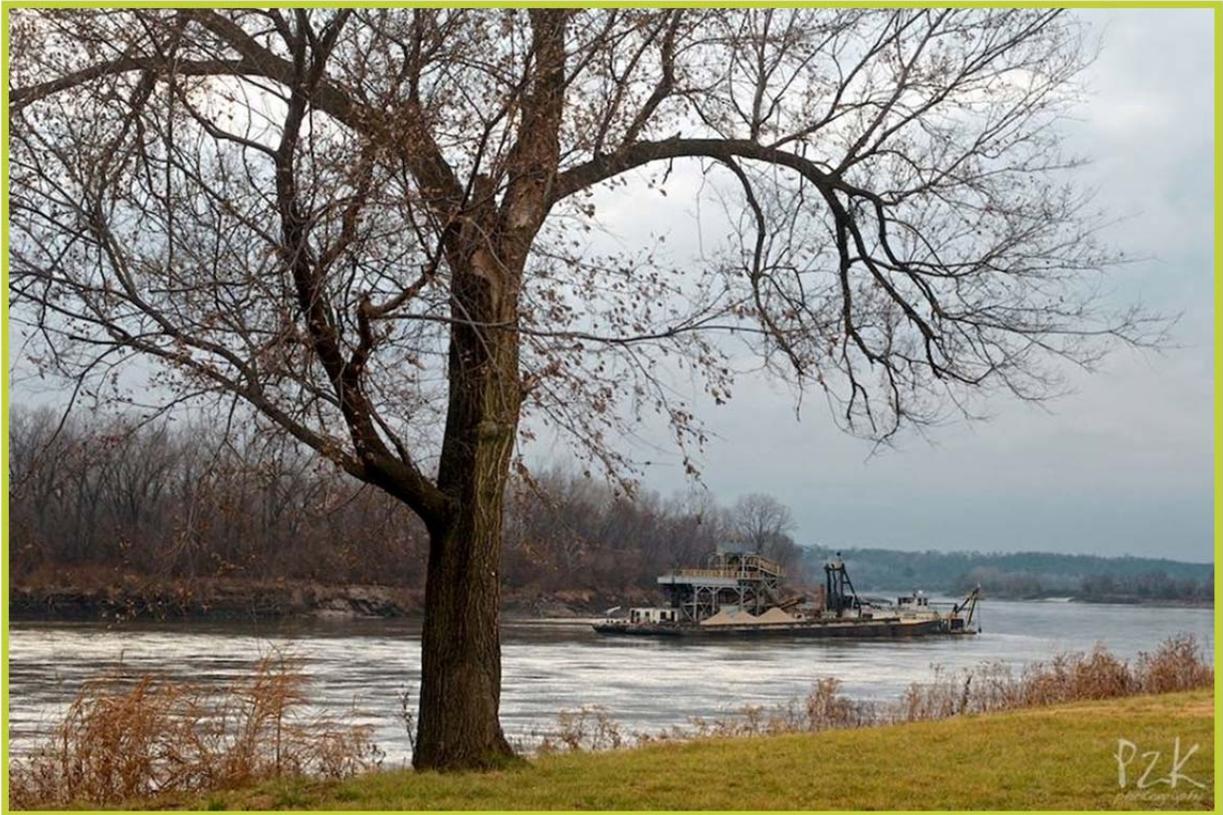
**PLEASE NOTE: REVENUE PROJECTIONS INCLUDE BEGINNING FUND BALANCES AS REVENUE**

## General Fund

The general fund is the primary operating fund of the City of Parkville. The General Fund is used to account for resources traditionally associated with government which are not required by law or by sound financial management practice to be accounted for in another fund. The General Fund accounts for resources devoted to financing the general services that the City performs for the citizens of Parkville. The primary sources of revenue for the General Fund include taxes (property and sales tax are the largest contributors), licenses, permits, franchise fees, court revenue, interest income, and other miscellaneous revenues. The General Fund is split into various departments and divisions. These include Administration, Police, Municipal Court, Community Development, Public Works, Streets, Parks, the Parkville Nature Sanctuary, Public Information, Information Technology (IT), and Capital Outlay. Please note that in 2015, capital outlay items have been consolidated into their own division for better year to year analysis of capital spending. The result is that the detailed expenses from previous budget documents will not correlate precisely with the current document.

REVENUES – The budget reflects the belief that income will remain stable during the fiscal year. Revenues are budgeted conservatively using past actual data and current economic conditions as a working guide.

EXPENSES – Expenses are projected as accurately as possible. Department heads are expected to maintain control of all expenses within their respective departments. Furthermore, the Board follows its constitutional responsibility to monitor and approve all expenses.

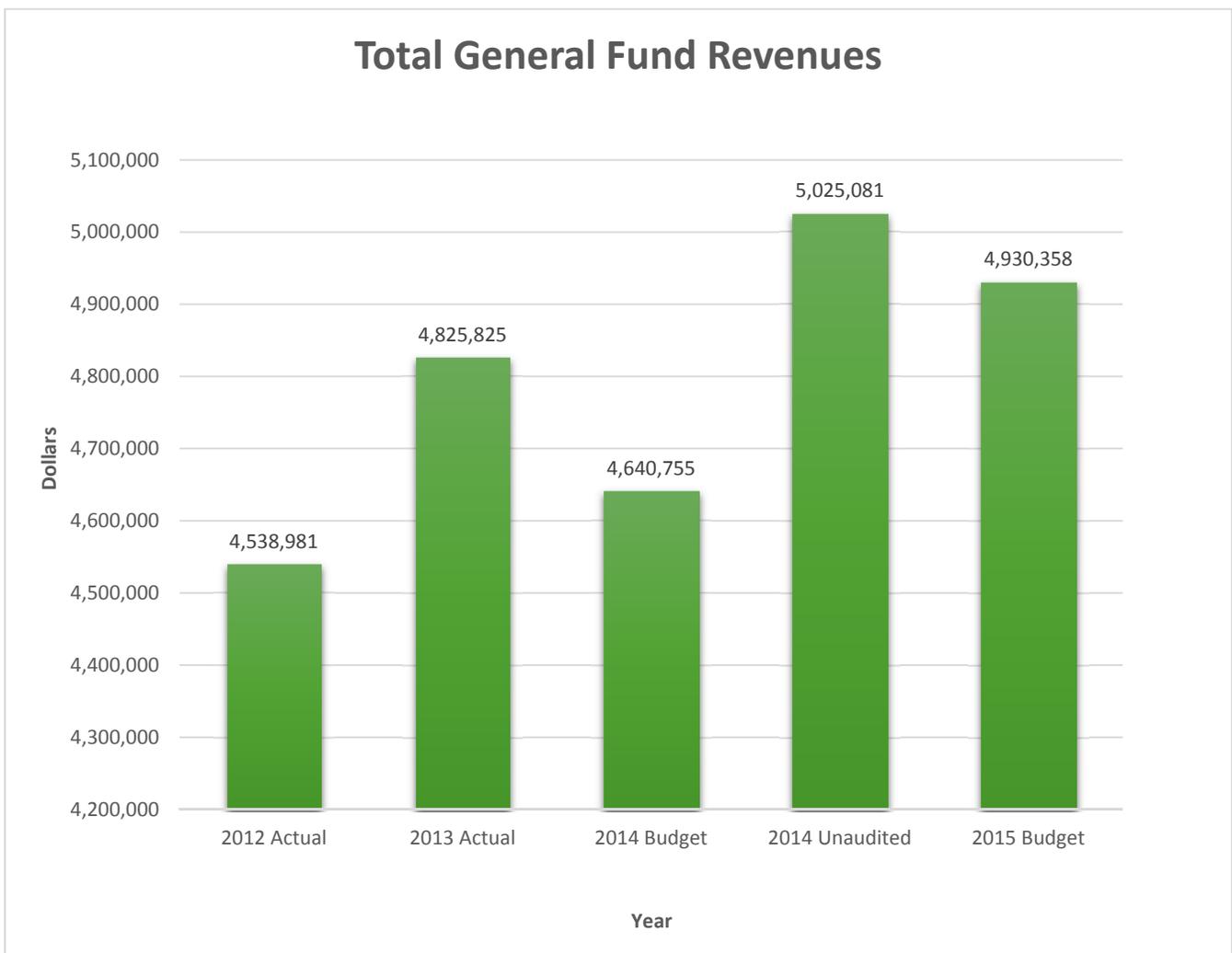


Picture 4: Photo by Patricia Zollmann-Kissinger

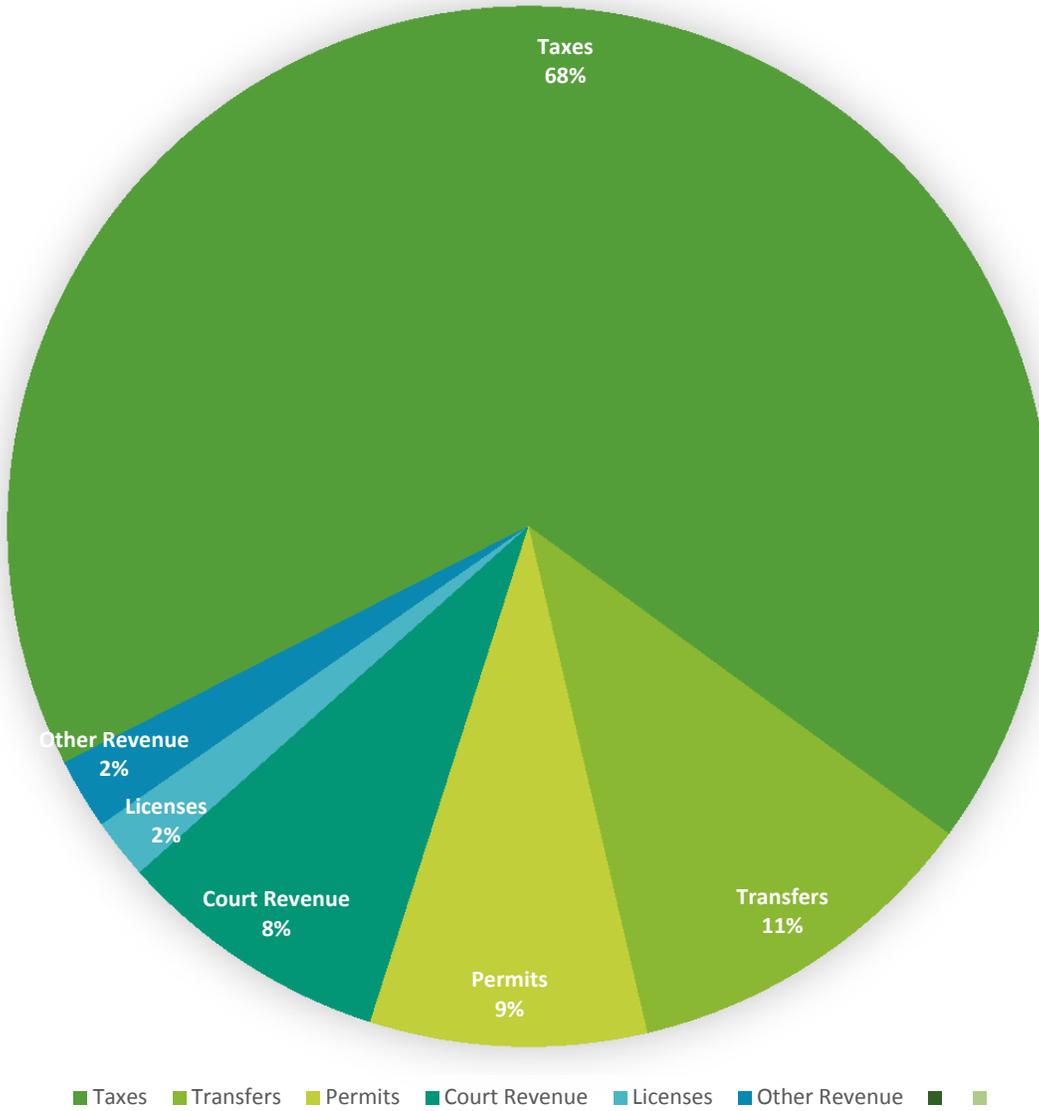
## Revenues

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	4,538,981	4,825,825	4,640,755	5,025,081	4,930,358

Property tax is one of the two largest revenue sources in Parkville’s General Fund. Owners of real and personal property in the City of Parkville pay an annual property tax, calculated by multiplying the assessed valuation of the property by the overall mill levy. The other major source of revenue in the General Fund is sales tax. The City levies a 1% sales tax on purchases made within City limits and paid by customers at Parkville businesses. Other taxes, licenses, permits, franchise fees, court revenue, interest income, and miscellaneous revenues also contribute to the General fund revenue.



## 2015 Budget General Fund Revenues by Category



Category	Taxes	Transfers	Permits	Court Revenue	Other Revenue	Licenses
Budget Revenues	2,076,100	346,500	264,000	261,000	68,080	57,461

General Fund (10) Revenues								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Beginning Fund Balance		Projected carryover from prior year.		205,562	374,112	751,955	738,327	1,006,217
Taxes	Real & Personal Property Taxes	Real and personal property taxes collected on property within city limits.	41001-00	875,739	888,026	895,600	904,003	920,600
	Penalties	Penalties charged on outstanding property taxes.	41002-00	5,939	4,474	6,000	932,679	4,500
	Corporate Merchants & Manufacturing	Disbursement of county tax collected to replace lost revenues from the merchants and manufacturing personal property tax exemption.	41003-00	141,378	141,599	142,000	42,619	140,000
	Financial Institution Tax	Disbursement of state tax on financial institutions located within the city.	41004-00	571	1,224	600	23,462	1,000
	Vehicle Tax	A fee charged for every vehicle registered within city limits.	41005-00	23,635	23,703	23,500	24,493	24,500
	Sales Tax	The City levies a 1% sales tax on purchases made within City limits.	41401-00	808,222	846,520	850,000	1,261	920,000
	Motor Vehicle Sales Tax	Sales taxes levied on the purchase of motor vehicles by citizens of Parkville.	41402-00	34,346	37,547	35,000	137,763	42,000
	Motor Vehicle Fees	Fees paid for motor vehicles.	41403-00	23,309	23,074	25,000	4,351	23,500
<b>Total Taxes</b>				<b>1,913,137</b>	<b>1,966,167</b>	<b>1,977,700</b>	<b>2,070,631</b>	<b>2,076,100</b>
Licenses	Dog Licenses (Tags)	License fee charged for each dog owned by a resident. The fee is \$10 for each spayed/neutered dog and \$15 for each non-spayed/neutered dog.	41101-00	920	805	900	994	1,870
	Occupational Licenses	The license fee charged to maintain, operate, or conduct a business within City limits.	41102-00	26,157	23,069	40,000	32,949	35,326
	Late Fees on Bus Licenses	This line item is no longer used.	41102-02	450	100			
	Peddlers License	License fee charged for peddlers and solicitors.			40			
	Liquor Licenses	The license fee charged to any business that manufactures, brews, sells or distributes alcoholic beverages.	41104-00	17,319	15,893		13,526	17,265
	Credit Card Processing Fees	Surcharge applied to credit/debit card transactions to cover processing costs.	41111-00				355	3,000
<b>Total Licenses</b>				<b>44,846</b>	<b>39,907</b>	<b>40,900</b>	<b>47,824</b>	<b>57,461</b>

General Fund (10) Revenues								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Permits	Building Permits	Permit fees charged for construction on any property in the City.	41201-00	145,172	151,544	180,000	264,273	220,000
	Occupancy Permit	Fee for occupancy inspections not otherwise associated with a building permit.	41201-01	275	400		800	2,500
	Sign Permits	A fee is charged for any sign erected in the City. Amount included in Building Permits above.	41202-00	1,070	895		540	
	Electrical Permits	Permit is required for any electrical work. Amount included in Building Permits above.	41203-00	54	397		170	
	Development Permits	Permit fee to (re)develop any property.	41205-00	995	450	1,000	2,033	1,500
	Public Improvement Fees	Fee charged on public improvement projects to cover staff time and materials.	41205-01	22,930	54,998	20,000	51,553	30,000
	Rezoning Permits	Fee charged for rezoning permits.	41206-00		1,081		1,200	
	BZA-Variance, Exemption, Appeal	Fee charged for applications to the Board of Zoning adjustment for variances, exemptions, and appeals.	41209-00		300			
	Conditional Use Permits	These permits are issued subject to certain conditions stipulated by the Board of Aldermen. Amount included in Development Permits above.	41209-00	300	300		1,940	
	Grading/Public Works Use Permits	Permits issued to alter the grade of land or work in the City's right-of-way.	41210-00	105	210		115	
	Plan Reviews	Fee for commercial and residential plan reviews.	41211-00				5,090	10,000
Special Event Permit	This line item is no longer used.	41209-01	150			3,675		
<b>Total Permits</b>				<b>171,051</b>	<b>210,575</b>	<b>201,000</b>	<b>331,389</b>	<b>264,000</b>
Franchise Fees	Telecom Franchise	All telecom companies are charged a franchise fee equal to 5% of gross receipts.	05-01-00	232,585	237,859	235,000	215,381	220,000
	Missouri Gas Energy	The gas utility franchise license fee is 5% of gross receipts.	05-02-00	96,291	117,843	120,000	121,539	122,000
	Missouri American Water	The water utility franchise license fee is 5% of gross receipts.	05-03-00	133,891	131,037	115,000	119,865	125,000
	KC Power & Light	The electricity utility franchise license fee is 5% of gross receipts.	05-04-00	283,882	293,051	280,000	306,966	300,000
	Martin Marietta Stone Royalties	Stone royalties are \$0.03 per ton of limestone physically removed from the mine.	05-05-00	11,000	12,131	12,000	15,230	18,000
	Cable/Video Service Franchise	The cable/video service franchise fee is 5% of gross receipts.	05-20-00	74,821	73,979	75,000	122,346	66,000
<b>Total Franchise Fees</b>				<b>832,470</b>	<b>865,901</b>	<b>837,000</b>	<b>901,327</b>	<b>851,000</b>

General Fund (10) Revenues								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Other Revenue	Farmers Market	Fees paid for stall rentals at the farmers market.	41501-00	2,915	3,125	1,000	1,000	1,000
	Park Shelter Reservations	Fees paid to reserve shelters at English Landing Park.	41504-00	7,690	12,675	10,500	11,788	12,000
	Sports Field Reservations	Fees paid to reserve the athletic fields at English Landing Park.	41504-01	145	3,100	3,000	4,234	4,000
	ELP Park Event Reservations	Fees paid to host events at or around English Landing Park.	41504-02	9,661	9,380	10,000	12,785	10,500
	PLP Park Event Reservations	Fees paid to host events at or around Platte Landing Park.	41504-03			1,000		1,000
	Nature Sanctuary Programs	Fees paid for events and programming at Parkville Nature Sanctuary properties.	41505-01			2,700	2,850	2,700
<b>Total Other Revenue</b>				<b>20,411</b>	<b>28,280</b>	<b>28,200</b>	<b>32,657</b>	<b>31,200</b>
Court Revenue	Fines	Fines collected from City ordinance violations.	41601-00	315,923	250,868	290,000	260,790	261,000
	CVC Reports	Collection fee for the Crime Victims Compensation reports.	41602-00	834	620		634	
	Appointed Attorney Reimbursement	Money received to reimburse cost of attorney for qualified defendants.	41602-01	2,630	2,098		3,666	
	Boarding of Prisoners Reimbursement	Money received to reimburse expense of boarding prisoners at the County prison.	41602-02	3,398	1,960		2,035	
	Police Reports	Fee charged to produce police reports upon request.	41603-00	2,491	2,365		2,810	
<b>Total Court Revenue</b>				<b>325,275</b>	<b>257,910</b>	<b>290,000</b>	<b>269,935</b>	<b>261,000</b>
Interest Income		Interest earned from general fund investments.	41701-00	26,155	18,153	22,000	6,626	7,000
<b>Total Interest Income</b>				<b>26,155</b>	<b>18,153</b>	<b>22,000</b>	<b>6,626</b>	<b>7,000</b>

General Fund (10) Revenues								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Miscellaneous	Miscellaneous	Money received from various sources that do not fall into any other category.	41801-00	50,652	19,715	10,000	9,386	10,000
	Meeting Videos	Sale of meeting videos.	41801-02	15	15			
	Rebates	Product rebate claims.	41801-03		2,465		778	
	Proceeds from cleanup/recycling	Proceeds from cleanup/recycling events.	41801-04	93				
	Refund of Overpaid FICA	Refund of Overpaid FICA.	41801-09	59				
	Leased/Owned Properties	Revenue from City-owned properties with lease arrangements made with outside organizations, such as the Chamber of Commerce, Parkville EDC, and the City Farm Ground. 2012 excess due to sale of Wall Street property.	41802-00	60,714	4,920	10,000	9,915	5,880
	Sale of Vehicles & Equipment	Revenue generated from the sale of City-owned vehicles and equipment.	41805-00		2,819			10,000
	Insurance Claim Reimbursement	Reimbursements for insurance claims, workers compensation, etc.	41807-01	10,372	683		14,216	
	POST Monies	Any P.O.S.T. certified training to include per diems and lodging.	41808-00	1,658	1,733		1,303	
	Newsletter Advertising	Money received from advertisers for space in the City newsletters. The City's newsletters are fully funded by this advertising.	41801-05			4,000	4,250	4,000
<b>Total Miscellaneous</b>				<b>123,562</b>	<b>32,350</b>	<b>24,000</b>	<b>39,848</b>	<b>29,880</b>
Grant Revenue	FEMA Grant	Grant money received from FEMA to cover the costs associated with the flooding of English Landing Park. Total estimated cost of \$250,000, reimbursement at 75%. All funds used in 2012.	41804-00	217,450				
	Police Overtime Grant	Grant money received to reimburse police overtime expenses.	41804-01	3,665		7,000		
	Safe Routes to School Grant	Safe Routes to School Grant for the purchase of speed detection equipment, safety education and enforcement.	41804-06	938	4,594	6,000		
	Bulletproof Vest Grant	Grant for bulletproof vests for police department, if any.	41804-07	1,106			690	
	Other Grants	Grant money received from other miscellaneous sources.	41804-09	2,353			3,147	
<b>Total Grant Revenue</b>				<b>225,511</b>	<b>4,594</b>	<b>13,000</b>	<b>3,837</b>	<b>-</b>

General Fund (10) Revenues								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Transfers	Transfer from Transportation Fund	Fund transfer to reimburse General Fund for transportation-related expenses.	41901-00	508,000	625,000	355,000	355,000	245,000
	Sewer Administrative Fee	Fee from Sewer Fund for salaries and various administrative functions relating to the Sewer Fund and operations, to include sewer billing service.	41903-00	75,000	100,000	100,000	100,000	101,500
	Transfer from Projects	Transfer from Projects from 2012 carryover.	41904-00		280,000			
	Transfer from Equipment Fund	Transfer from Equipment Fund to cover ELP restoration expenses. (2012)	41905-00	28,000				
	Transfer from Park Donations	Transfer from Park Donations Fund for ELP restoration expenses. (2012 + 2013)	41906-00	40,000				
	Transfer from Nature Sanctuary Fund	Transfer from Nature Sanctuary Fund for special projects and budget contingency in the Nature Sanctuary Department. Any balance in these items shall remain in the Nature Sanctuary Fund.	41907-00		5,000			
	Transfer from Health Insurance Fund	Refund for Prior Employer Contributions upon close out of the Self-Insurance Fund.	41908-00				46,870	
	Transfer from Sewer Special Assessments Fund	Transfer from Sewer Special Assessments Fund to close out fund.	41909-00		14,595		61	
	Transfer from Other Donations Fund	Transfer from Other Donations Fund to close out fund.	41910-00		3,281			
	Transfer from Brink Meyer Wall Fund	Proceeds from the closeout of the Brink Meyer Retaining Wall reconstruction project.					80,749	
<b>Total Transfers</b>				651,000	1,027,876	455,000	582,680	346,500
<b>Total General Fund (10) Revenues</b>				4,538,981	4,825,825	4,640,755	5,025,081	4,930,358

## Administration Department

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Expenses</b>	1,842,756	1,491,896	1,447,885	1,426,207	1,273,082

The Administration Department includes the Mayor and Board of Aldermen, City Administrator, City Clerk, and the Finance and Human Resources staff. The Administration Department manages the City of Parkville’s budget creation process, accounts payable, financial statements, payroll, accounts management, special assessments, business licensees, and other various licensing for the City. The budget decrease in 2015 is primarily the result of the reduction of transfers to other city funds.

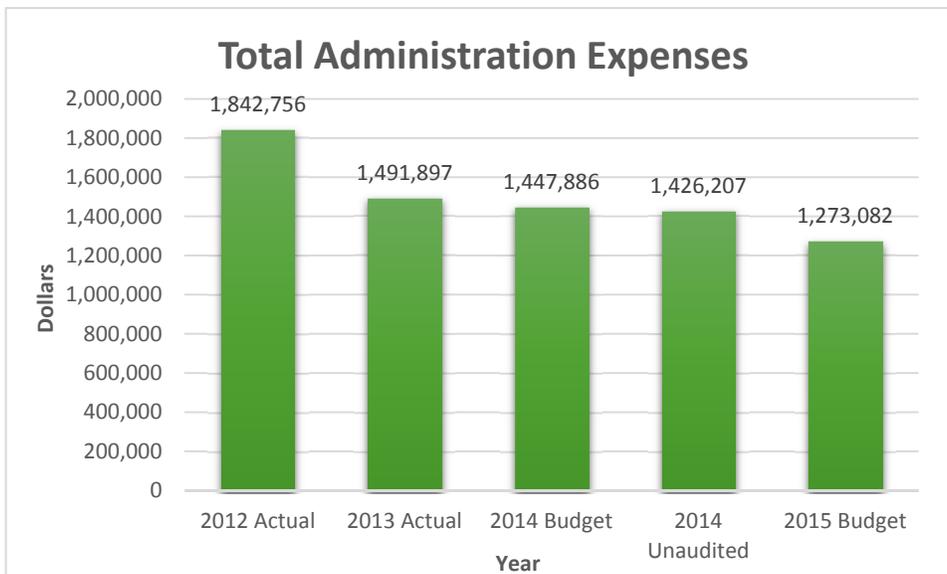
The City Administrator is appointed by the Mayor with the consent of the Board of Aldermen. The City Administrator serves at the pleasure of the Board. The City Administrator is responsible for managing the day-to-day operations of the City and is responsible for the enforcement of all policies, laws, and ordinances set by the Board of Aldermen. The Administrator makes recommendations to the Mayor and Board of Aldermen as appropriate concerning the operation, affairs, and future needs of the City; participates in Board meetings without the right to vote; and keeps the Board advised on the operation,

finances, and needs of the City.

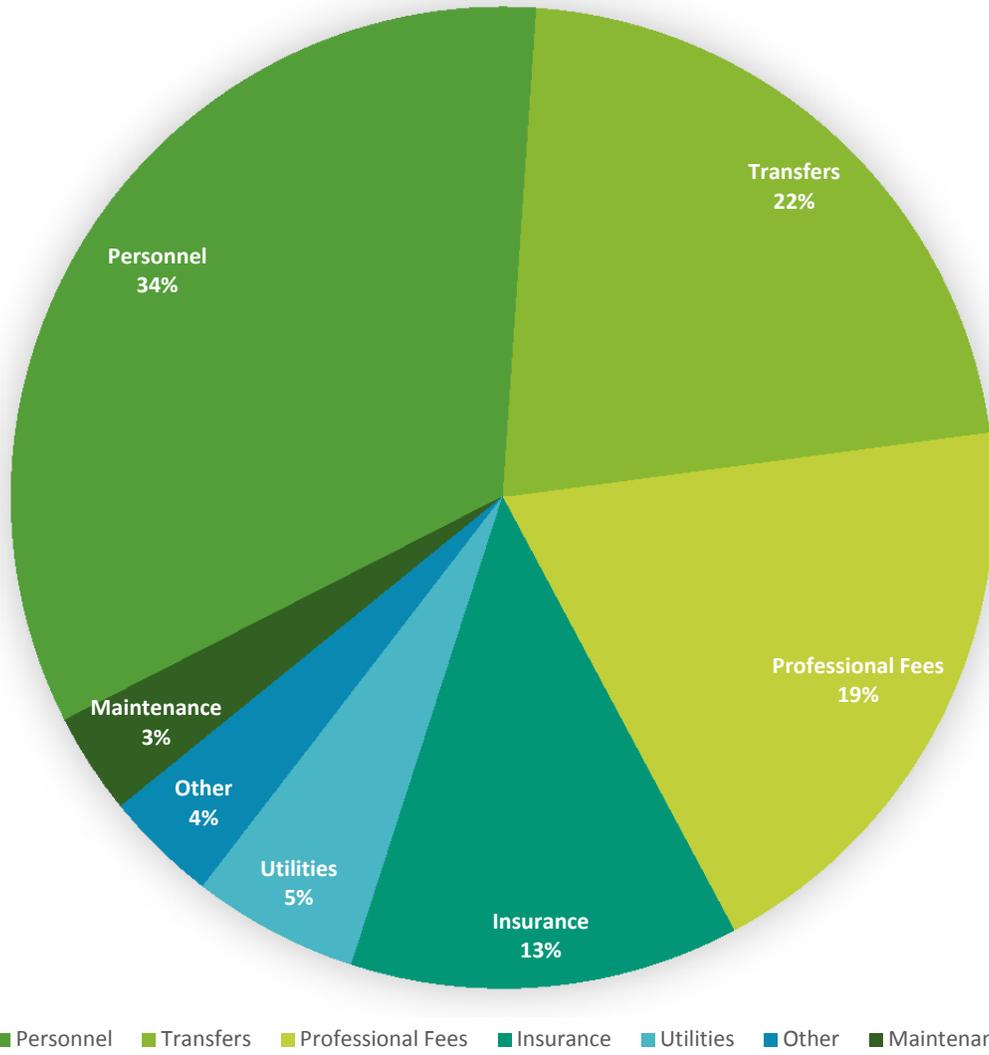
The City Clerk is the custodian for all official records including official actions of the Board of Aldermen, administers oaths of office, processes various licenses, serves as the City’s election official, and maintains records of appointments to City boards and committees.

The Finance/Human Resources Director

operates the City’s Finance department, which includes, but is not limited to accounting, revenue forecasting, budgeting, payroll, debt management, and accounts payable/receivable. The Director also oversees the City’s human resources and employee relations program. This includes recommendations to the City Administrator regarding the hiring process, personnel training, and providing recommendations on city policies and procedures that are necessary to comply with changing labor laws.



## 2015 Budget Administration Expenses by Category



Category	Personnel	Transfers	Professional Fees	Insurance	Utilities	Other	Maintenance
Budget Expenses	427,633	277,500	245,635	163,039	69,520	47,305	42,450

General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	The total salaries for Administration employees. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	255,907	224,025	297,300	286,777	297,608
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	1,428	247	500		
	Miscellaneous Obligations	Miscellaneous settlements and similar obligations.	01-05-00		30,000			
	Mayor and Aldermen	The Mayor's annual salary is \$14,400. Each Alderman's annual salary is \$5,400.	01-11-00	57,602	57,602	57,600	57,394	57,600
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	23,972	23,005	27,188	25,389	26,785
	Retirement	The City's LAGERS contribution for 2015 is 5.9% of general employee salaries. Includes ICMA-RC Retirement contribution per City Administrator contract.	01-22-00	8,128	8,491	18,370	15,421	23,300
	Board of Aldermen Allowance	Elected officials receive a monthly allowance of \$45. This allowance will be eliminated in 2015 to add miscellaneous funding for reimbursements for eligible city related business expenditures.	01-32-00	4,860	4,860	4,860	4,860	
	City Administrator Expense Allowance	The City Administrator receives an auto allowance of \$100 per month.	01-33-00	4,200	2,521	1,200	1,200	1,200
	Membership Fees & Dues - Mayor and Board of Aldermen	The fees associated with membership to organizations for the Mayor and Board.	01-40-00		994	1,200	411	1,000
	Membership Fees & Dues - Administrative Staff	The fees associated with membership to organizations for Administration employees.	01-41-00	4,759	5,758	3,500	1,742	2,970
	Professional Development - Administrative Staff	This includes the costs for educational seminars and conferences attended by Administrative employees.	01-41-02	9,770	3,950	12,400	10,770	11,320
	Professional Development - Mayor and Board of Aldermen	This includes the costs for educational seminars and conferences attended by elected officials.	01-41-03		3,033	4,600	1,236	5,850
<b>Total Personnel</b>				<b>370,626</b>	<b>364,487</b>	<b>428,718</b>	<b>405,200</b>	<b>427,633</b>

General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Insurance	Liability	Premium payment for the City's liability insurance.	02-01-00	89,381	65,763	88,383	88,264	90,000
	Insurance Deductible	Any insurance claim has \$5,000 or \$10,000 deductible. This is a budget placeholder, but any claims will be recorded to the appropriate department.	02-01-01	12,536	5,000	20,000	2,168	20,000
	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00	23,275	27,191	25,900	25,471	27,930
	Workers Compensation	The workers compensation premium that covers all Administration employees.	02-03-00	858	(7,111)	1,100	1,246	1,650
	Unemployment	This covers the cost of any unemployment insurance claims for the Administration Department.	02-04-00	2,560	3,840	2,500		2,500
	Property Insurance	Premium payment for the City's property insurance.	02-05-00		17,674	18,500	18,533	20,959
<b>Total Insurance</b>				<b>128,610</b>	<b>112,357</b>	<b>156,383</b>	<b>135,682</b>	<b>163,039</b>
Utilities	Telephone & Voicemail	Charges for local and long distance telephone service for City Hall.	03-01-00	5,365	6,038	5,400	5,885	6,000
	Electricity	Electric utility charges for City Hall.	03-02-00	32,298	43,688	42,000	56,392	55,000
	Water	Water utility charges for City Hall.	03-04-00	6,914	5,297	4,000	5,940	6,000
	Mobile Phones	Cellular phones and coverage for Administration employees.	03-05-00	400				120
	Train Depot Utilities	All utility charges for the Train Depot.	03-07-00	8,059	8,696	8,500	7,727	
	Cable	Internet charges for City Hall.	03-08-00		2,100	2,100	1,925	2,100
	Trash Hauling/Recycling	Recycling charges for City Hall (Blacksher \$300/year).	03-09-00		225	300	300	300
<b>Total Utilities</b>				<b>53,036</b>	<b>66,043</b>	<b>62,300</b>	<b>78,169</b>	<b>69,520</b>

General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Capital Exp.	Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology.	04-11-00	3,775				
	Office Equipment	For the purchase of a copy machine or any large item such as a scanner, etc.	04-21-00		10			
	Lease Purchase - Office Equipment	For the lease of the postage machine.	04-22-00	958	957	1,000	1,233	1,025
	Facility Improvements	Enhancements or improvements made to City Hall. It does not include general maintenance.	04-51-00	385				
	<b>Total Capital Expenses</b>				<b>5,118</b>	<b>967</b>	<b>1,000</b>	<b>1,233</b>
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	7,431	5,531	6,000	4,978	5,500
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	1,242	1,132	1,500	1,381	1,500
	Computer Equipment, Access, & Programming	This includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology.	05-03-00	4,043				
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, election notices, letterhead, and books.	05-04-00	562	893	600	616	600
	Publications	This includes the purchase of books and periodicals that are pertinent to City services and/or employee performance, such as the MARC salary report.	05-05-00		174	200	236	200
	Small Office Equipment	Items such as printers, calculators, etc.	05-20-00	64				
<b>Total Office Expenses</b>				<b>13,342</b>	<b>7,729</b>	<b>8,300</b>	<b>7,211</b>	<b>7,800</b>

General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Maintenance	Building Maintenance & Repair	This covers all maintenance and repair charges for City Hall.	06-01-00	9,176	5,496	9,000	6,370	20,000
	HVAC Maintenance & Repair	To cover maintenance and repair costs associated with City Hall's HVAC unit.	06-01-01	2,585	6,329	2,500	51	2,500
	Janitorial Services/Supplies	Janitorial services contracted for the cleaning of City Hall and the purchase of supplies such as paper towels, toilet paper, etc.	06-02-00	7,637	7,378	9,500	9,266	11,000
	Train Depot Maintenance	Costs associated with the upkeep of the Train Depot and its contents. Increase in 2015 due to planned utility savings. Staff will be more proactive about ongoing repairs and maintenance.	06-11-00	2,188	1,046	2,000	806	6,200
	Software Support Agreement	Annual software maintenance for Incode, the City's accounting software program. Moved to Information Technology.	06-33-00	10,280	10,794			
	Office Equipment Maintenance	Maintenance and printing costs for the Administration copier.	06-34-00	2,139	2,324	2,500	3,012	2,750
<b>Total Maintenance</b>				<b>34,005</b>	<b>33,365</b>	<b>25,500</b>	<b>19,506</b>	<b>42,450</b>

General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
City Services	Elections	The City's share of the county's cost to hold elections.	07-01-00	1,390	2,000	1,800	2,469	2,650
	Advertising/Public Notice	For any advertisements placed in local newspapers of City business and codification of city ordinances.	07-02-00	848	4,165	5,000	5,412	6,120
	Farmers Market	The cost of managing and maintaining the Farmers Market. Operation was privatized in 2014.	07-03-00	2,023	1,967			
	Credit Card Processing Fees	This is the cost to process credit and debit card transactions.	07-04-00					3,000
	MARC HHW Program	The cost of participating in MARC's Hazardous Household Waste program, which allows residents to safely dispose of such waste at no charge.	07-47-00	5,776	5,776	5,800	5,776	5,800
	Flood Mitigation Consultant	For the costs associated with solutions for future Flood protective measures.	07-90-01	20,000				
	Information Technology Support	This line item specifically includes the costs associated with IT Support. This line item has been moved to Information Technology.	07-90-02	9,000				
	Public Relations Consultant	This line item specifically includes the costs associated with a Public Relations Consultant (2012).	07-90-03	95				
	Friends of Parkville Animal Shelter - Animal Control	The City pays the Friends of Parkville Animal Shelter for providing animal control and kenneling services.	07-99-00	6,000	6,000	6,000	6,000	6,000
<b>Total City Services</b>				<b>45,132</b>	<b>19,908</b>	<b>18,600</b>	<b>19,657</b>	<b>23,570</b>
Professional Fees	Attorney/Legal Fees	Fees paid for services and advice provided by the City's contracted law firm, includes monthly contracted amount and balance for special services.	08-01-00	129,080	91,147	90,000	115,260	135,000
	Litigation	Legal fees arising from litigation.	08-01-01	197,135	41,408	60,000	44,621	60,000
	Auditor Fees	Fees paid for services rendered to perform the annual financial audit of the City.	08-02-00	13,110	12,000	11,000	11,040	12,000
	Professional Services	Contractual arrangements with outside professionals such as engineers, planning, executive search, etc. Includes memberships for regional and state organizations.	08-02-02		11,124	38,635	37,287	38,635
<b>Total Professional Fees</b>				<b>339,325</b>	<b>155,678</b>	<b>199,635</b>	<b>208,209</b>	<b>245,635</b>

General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Other Expenses	Holiday Decorations	The cost of hanging decorations on utility poles around the City during the holidays.	09-04-00	775	936	500	1,053	900
	Newsletter/Website	For costs associated with the newsletter mailed out to residents in 2013. Moved to Public Information.	09-05-00	2,291	3,994			
	Website Maintenance	Maintenance and upkeep charges for the City's website ( <a href="http://www.parkvillemo.com">http://www.parkvillemo.com</a> ). Moved to Public Information.	09-05-01	5,725	523			
	Cemetery Maintenance	Maintenance of the Old Parkville Cemetery.	09-11-00	3,000	860	3,500	3,393	4,000
	Misc-BOA Food/Travel	For costs associated with the Board of Aldermen food and travel expenses for conferences. Now included in Professional Development.	09-20-01	2,767				
	Meeting Food	For food costs associated with various meetings including work sessions, Finance Committee, and executive sessions (combined with 09-20-03).	09-20-02	2,755	2,610	2,950	1,794	2,650
	Misc-Mayor Food/Travel	For costs associated with the Mayor's food and travel expenses for conferences. Now included in Professional Development.	09-20-04	1,199				
	Misc-Administrator Food/Travel	For costs associated with the City Administrator's food and travel expenses for conferences. Now included in Professional Development.	09-20-05	3,791				
	Misc-Staff Food/Travel	For costs associated with Staff's food and travel expenses for conferences. Now included in Professional Development.	09-20-06	483				
	Meeting Supplies	Miscellaneous supplies for meetings (kitchenware, gifts, nameplates, ribbon, etc.)	09-20-07	130	395	500	362	500
	Miscellaneous	Miscellaneous includes uncategorized expenses. Includes funding for elected official business meetings, speaker/volunteer acknowledgements, etc.	09-21-00	18,173	2,044	2,000	6,740	6,860
	Flood Management	Covers any expenses resulting from any flooding of English Landing Park or the downtown area to be reimbursed by FEMA.	09-25-00	54,793				
	Park Restoration - Flood	Expenses associated with restoring English Landing Park and the downtown area due to the Flood of 2011. To be reimbursed by FEMA.	09-25-01	190,122				
<b>Total Other Expenses</b>				<b>286,004</b>	<b>11,363</b>	<b>9,450</b>	<b>13,341</b>	<b>14,910</b>

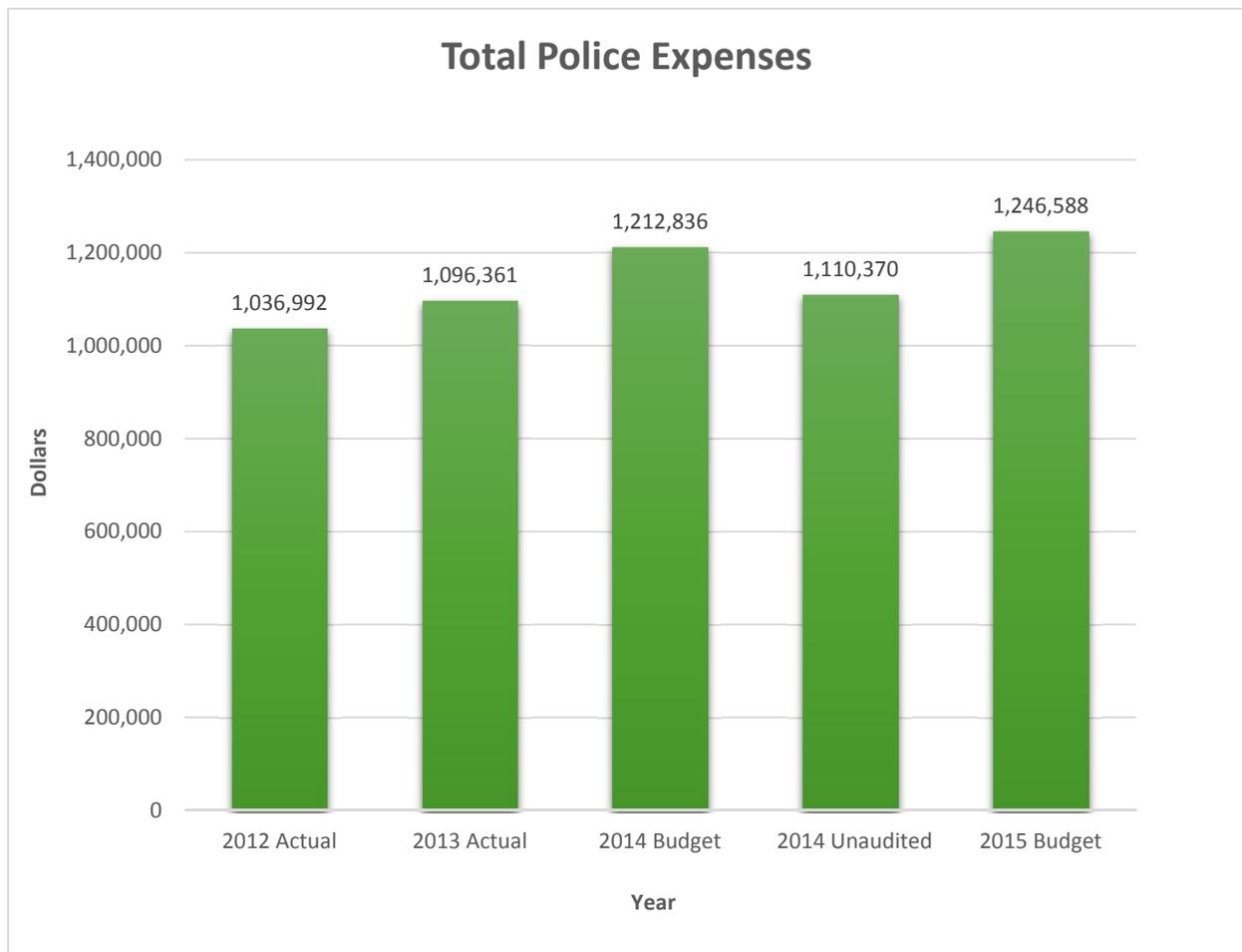
General Fund (10) Administration (501)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Transfers	Transfer to Emergency Reserve	Transfer to Emergency Reserve Fund to cover any emergency expenses.	20-20-00	106,058	450,000	317,000	317,000	60,000
	Transfer to Debt Service	Transfer to Debt Service to cover the City's current, annual debt obligations.	20-21-00	214,000	214,000	221,000	221,000	217,500
	Transfer to Projects Fund	Transfer to the Projects Fund to cover various project expenses.	20-22-00	146,500				
	Transfer to Equipment Fund	Transfer to the Equipment Fund to cover various equipment purchases.	20-23-00	81,000	36,000			
	Transfer to Economic Development Fund	Transfer to the Economic Development Fund to cover contractual obligations with the Parkville EDC. Eliminated in 2014 because expense is included in 08-02-02.	20-24-00	20,000	20,000			
	Transfer to Retaining Wall Fund	Transfer to Retaining Wall Fund to cover expenses relating to the reconstruction of the Brink Meyer Retaining Wall.	20-25-00					
<b>Total Transfers</b>				<b>567,558</b>	<b>720,000</b>	<b>538,000</b>	<b>538,000</b>	<b>277,500</b>
<b>Total General Fund (10) Administration (501)</b>				<b>1,842,756</b>	<b>1,491,897</b>	<b>1,447,886</b>	<b>1,426,207</b>	<b>1,273,082</b>

Police Department

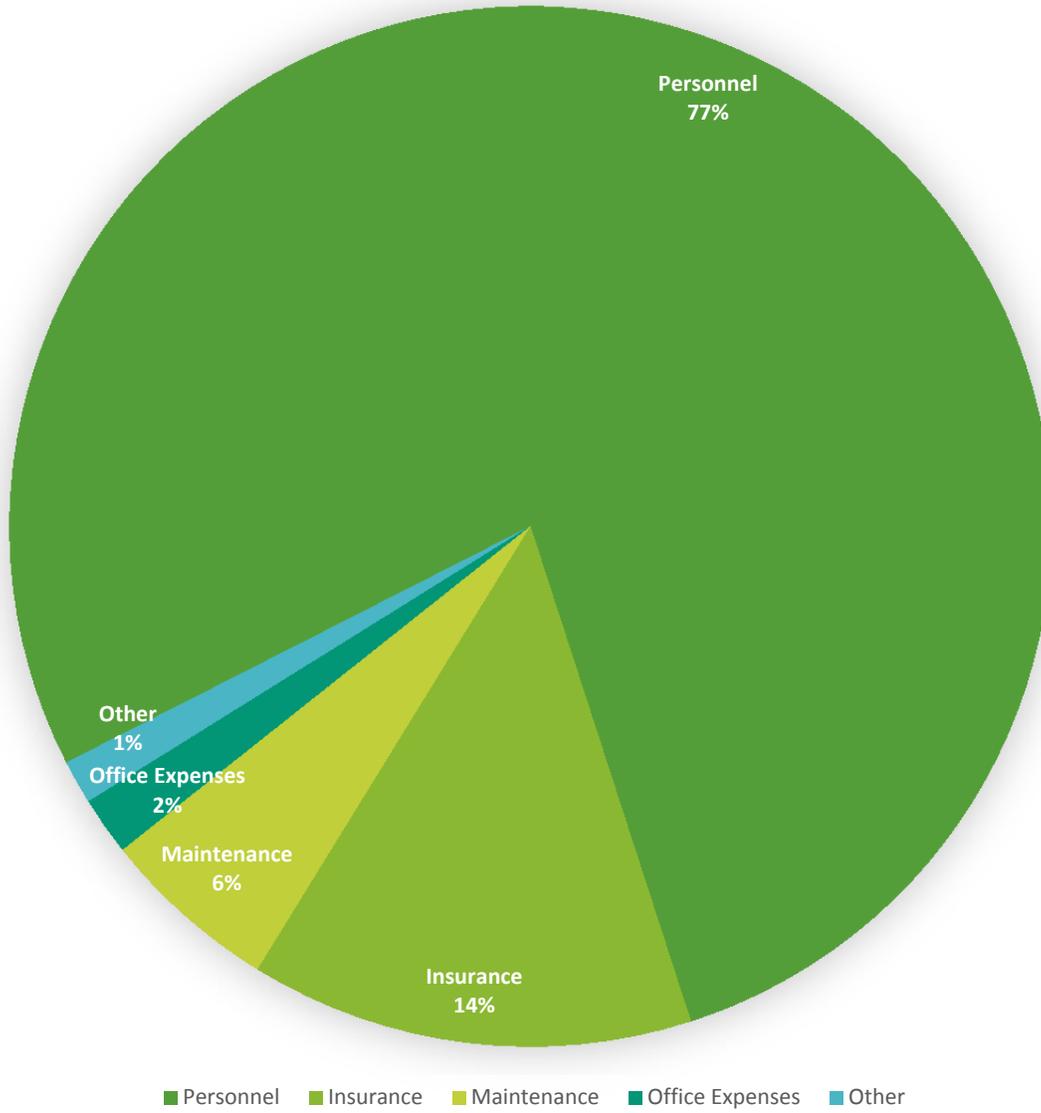
Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Expenses</b>	1,036,992	1,096,361	1,212,836	1,110,370	1,246,588

Police officers act as official representatives of government and are required and trusted to work within the law. Fundamental duties of police officers include: serving the community, safeguarding lives and property, protecting the innocent, keeping the peace, ensuring the rights of all, and most importantly being readily available to answer all calls for service. The budget increase in 2015 is primarily the result of the cost of insurance.

The Police Department is staffed 24/7 by 17 sworn and 1 civilian member: Chief of Police, Major, Captain, Two Sergeant(s), One Detective, 11 Patrol Officer(s), 1 Civilian Clerk. Within the Police Department, 1 Sergeant and 3 Patrol Officer(s) are trained and equipped as a bicycle unit. In 2015, the Police Department will continue to monitor crime statistics for reductions of reported crime and address any developing crime trends in a timely fashion. Personnel will continue highly visible patrols and community policing.



## 2015 Budget Police Expenses by Category



Category	Personnel	Insurance	Maintenance	Office Expenses	Other
Budget Expenses	966,255	171,633	69,000	22,650	17,050

General Fund (10) Police (505)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	The total salaries for Police Department employees.	01-01-00	731,054	757,261	818,650	773,147	825,658
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	12,641	14,996	26,000	12,828	15,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	53,251	56,506	64,616	57,072	63,533
	Retirement	The City's LAGERS contribution for 2015 is 6.7% of police salaries. The contribution for employees who are not police officers is 5.9%.	01-22-00	31,683	32,092	36,320	31,820	54,614
	Membership Fees & Dues	The fees associated with membership to organizations for Police employees.	01-41-00	385	550	950	370	950
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, meals, and other incidentals.	01-41-02	5,787	3,305	6,100	834	4,500
	Tuition Reimbursement	Used for the reimbursement of educational advancement of employees.	01-43-00			2,000		2,000
<b>Total Personnel</b>				<b>834,801</b>	<b>864,710</b>	<b>954,636</b>	<b>876,070</b>	<b>966,255</b>
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	101,181	122,892	127,900	111,542	124,434
	Workers Compensation	The workers compensation premium that covers all Police employees.	02-03-00	18,942	27,200	21,000	33,662	45,699
	Unemployment	This covers the cost of any unemployment insurance claims for the Police Department.	02-04-00	81	81	1,000	6,400	1,500
<b>Total Insurance</b>				<b>120,204</b>	<b>150,174</b>	<b>149,900</b>	<b>151,604</b>	<b>171,633</b>
Utilities	Telephone & Voicemail	Used for private lines associated with confidential matters in the Department.	03-01-00	1,124	1,253	1,500	1,119	1,500
	Mobile Phones	The cost of cellular phones and coverage for Police personnel.	03-05-00	3,971	4,179	4,500	3,644	4,500
<b>Total Utilities</b>				<b>5,095</b>	<b>5,432</b>	<b>6,000</b>	<b>4,763</b>	<b>6,000</b>

General Fund (10) Police (505)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Capital Exp.	Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology.	04-11-00	2,549				
	<b>Total Capital Expenses</b>			2,549	-	-	-	-
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, ink/toner, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	1,500	1,846	2,800	1,989	2,800
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	169	184	250	200	250
	Computer Equipment, Access, & Programming	Includes the cost of software for computers and any programming charges associated with their access and use. This line item has been moved to Information Technology.	05-03-00	430				
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	300	100	500	92	500
	Small Office Equipment	Items such as printers, calculators, etc.	05-20-00	587	50	1,000	112	1,000
	Equipment and Hand Tools	Equipment like radar, in-car video, bulletproof vests, fingerprinting materials, ammunition, taser cartridges, HAM radio, safety vests, batteries, etc.	05-21-00	5,537	2,429	9,000	3,692	7,000
	Terminal - Rejis	Service charges to access the REJIS database. Recurring monthly fee of \$2.25 per user.	05-22-01	727	751	1,650	1,499	1,400
	Terminal - Platte County	Service charges to access the Platte County Sheriff's database.	05-22-02	1,932	2,008	2,500	2,014	2,200
	Uniforms	For purchase of uniforms and uniform equipment for each officer.	05-31-00	2,993	2,710	10,000	3,009	7,000
	Other Purchases	For the training and use of AED devices within the Department.	05-99-00	421	8	500	36	500
<b>Total Office Expenses</b>				14,596	10,084	28,200	12,644	22,650

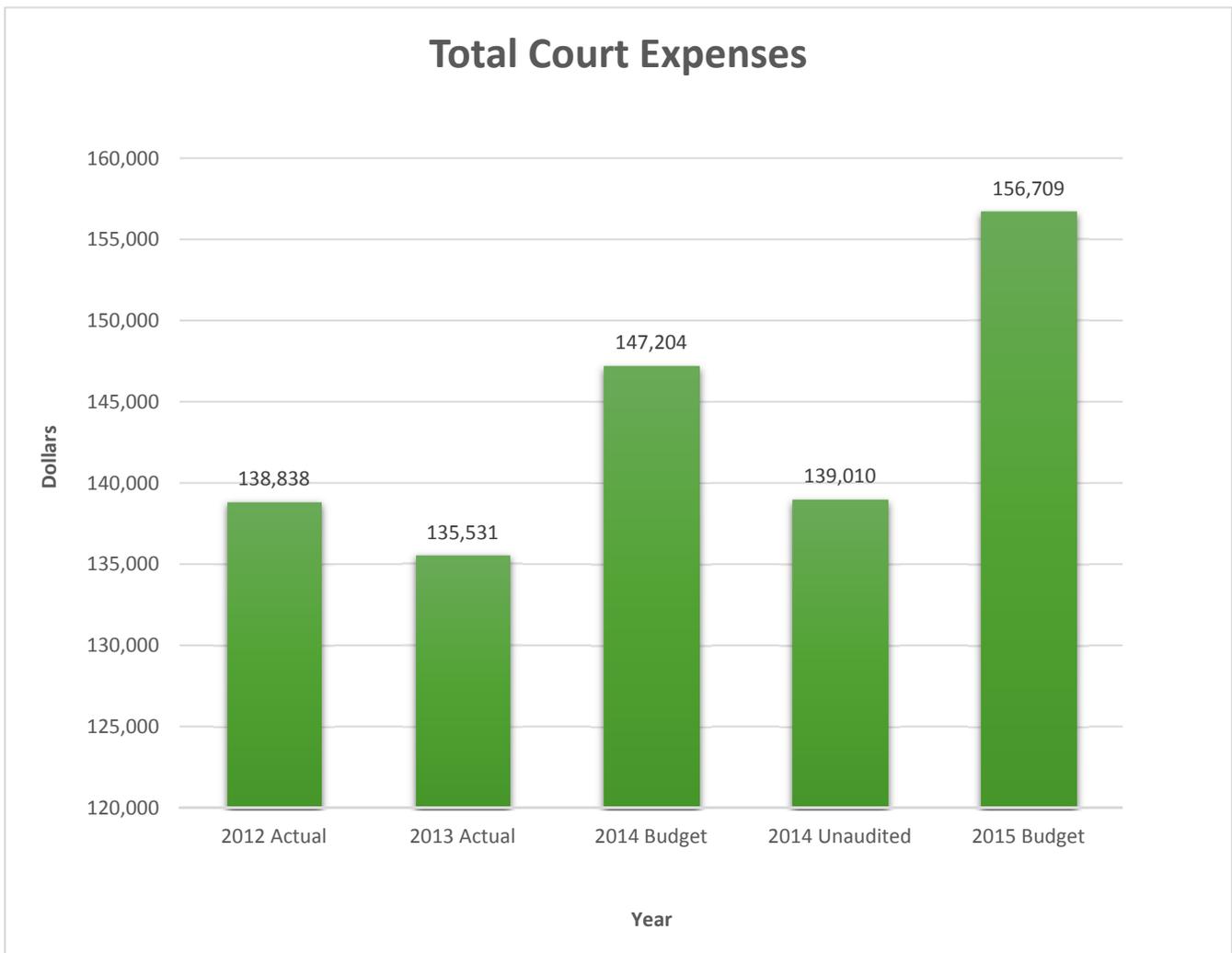
General Fund (10) Police (505)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Maintenance	Vehicle Repair & Maintenance	All maintenance and repair of police vehicles.	06-21-00	9,330	11,932	15,000	10,268	15,000
	Equipment Repair & Maintenance	The maintenance and repair of police equipment.	06-21-01	287	57	1,000	499	1,400
	Vehicle Gas & Oil	Fuel for Police Department vehicles.	06-22-00	44,247	45,461	45,000	44,652	50,000
	Crimestar Maintenance	Maintenance on the City's Crimestar service and TIPS Hotline Fee.	06-32-02	1,500	1,500	1,500	1,500	1,500
	Office Equipment Maintenance	Service contract/maintenance for Police Department copier.	06-34-00	707	813	850	966	1,100
<b>Total Maintenance</b>				<b>56,071</b>	<b>59,763</b>	<b>63,350</b>	<b>57,885</b>	<b>69,000</b>
City Services	Hiring Expenses	Includes the screening tests completed before hiring new police officers as well as advertising costs to recruit new police officers for vacant positions.	07-56-00	1,980	3,570	4,000	2,442	4,000
	Crime Commission	The City's annual contribution to the Crime Commission.	07-57-00	500	500	500	500	500
	Lab Work	The cost of sending evidence out for laboratory analysis if needed.	07-81-00	35		2,000	95	2,000
	Contractual Service Agreement	Payments for investigative information services rendered, Leads on Line (2015 will be \$1488), Medical Advisor/AED, and Accurant Information Services.	07-90-00	330	360	2,000	360	2,000
	Other City Services	Any other services performed by the Police Department not already covered. This includes the boarding of animals not covered by FOPAS agreement, includes euthanasia.	07-99-00	83	194	400	128	700
<b>Total City Services</b>				<b>2,928</b>	<b>4,623</b>	<b>8,900</b>	<b>3,525</b>	<b>9,200</b>
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	429	74	350	3,628	350
	Harvesters-Deer Donation	This line item is used for Harvester donations for deer management. 2014 - \$1,500 for processing 30 deer.	09-21-04	320	1,500	1,500	250	1,500
<b>Total Other Expenses</b>				<b>749</b>	<b>1,574</b>	<b>1,850</b>	<b>3,878</b>	<b>1,850</b>
<b>Total General Fund (10) Police Expenses</b>				<b>1,036,992</b>	<b>1,096,361</b>	<b>1,212,836</b>	<b>1,110,370</b>	<b>1,246,588</b>

## Municipal Court

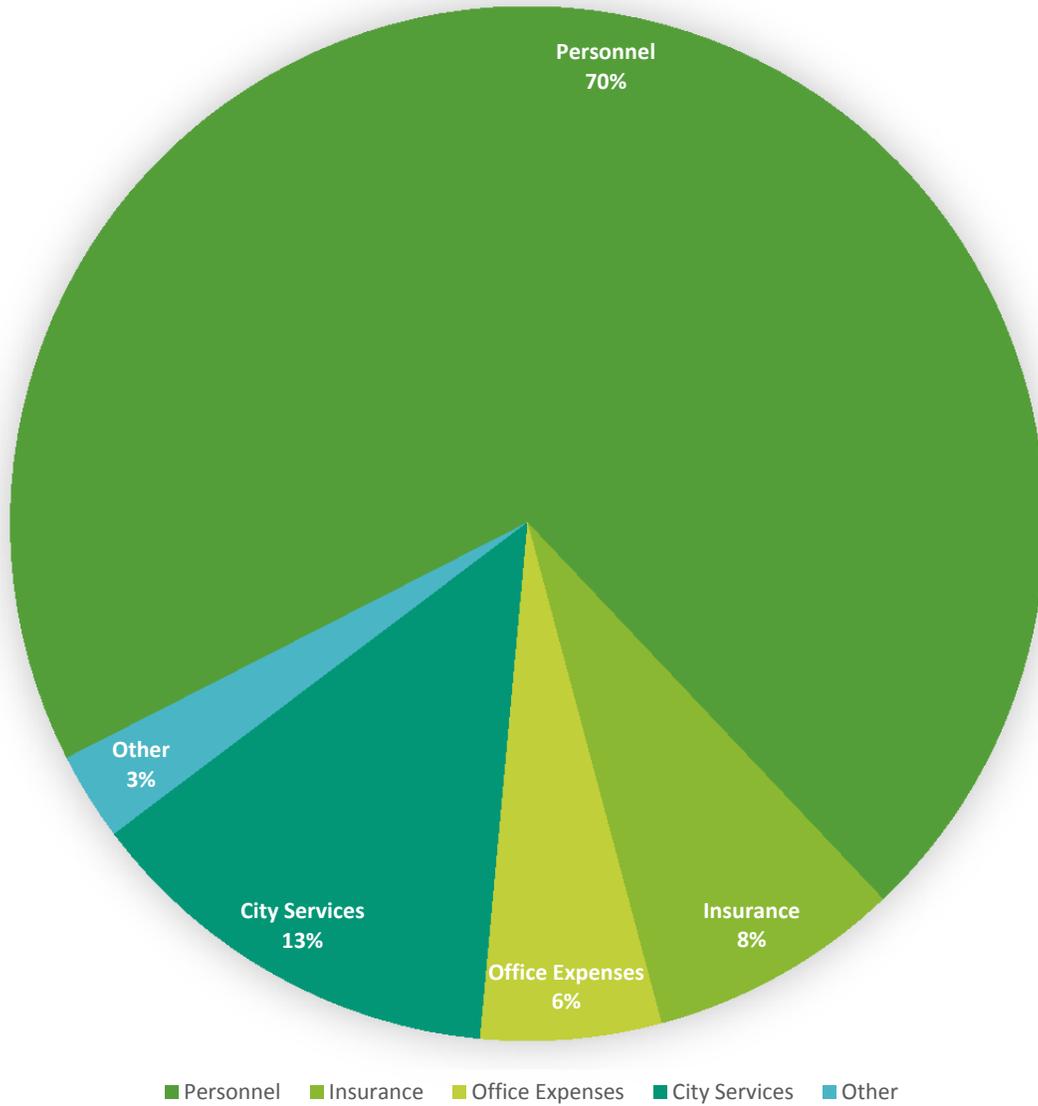
Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Expenses</b>	138,838	135,531	147,204	139,010	156,709

The Municipal Court of the City of Parkville is a division of the 6th Judicial Circuit of the State of Missouri. The court employs an elected part-time Judge, an Administrative Court Clerk, and a Part-Time Administrative Court Clerk. The Municipal Court’s primary duties include the hearing of ordinance violation cases, the supervision of fee collection, and the handling of warrants. The budget increase in 2015 is primarily the result of the cost of insurance and the implementation of a new employee salary schedule.

The cases heard in Municipal Court are those as set forth in the Revised Statutes of Missouri. As a division of the court system, the rules the court follows are those set forth by the Supreme Court of Missouri and by statute and ordinance.



## 2015 Budget Court Expenses by Category



Category	Personnel	City Services	Insurance	Office Expenses	Other
Budget Expenses	110,379	20,800	12,360	8,850	4,320

General Fund (10) Court (510)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	This includes the salaries of the Administrative Court Clerk and Part-Time Court Clerk.	01-01-00	45,468	47,661	46,457	48,521	50,483
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	96	125	500	64	
	Judge	The Judge's annual salary is \$18,000.	01-11-00	18,000	18,000	18,000	18,000	18,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	4,904	5,004	4,969	5,071	5,250
	Retirement	The City's LAGERS contribution for 2015 is 5.9% of general employee salaries.	01-22-00	1,490	1,381	1,737	1,422	2,006
	Judge Allowance	Elected Officials receive a monthly allowance of \$45.	01-32-00	540	540	540	540	540
	Membership Fees & Dues	The fees associated with membership to organizations for the Judge, attorneys, and Court employees.	01-41-00	150	400	500	100	500
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02	2,674	3,412	3,500	3,768	4,200
	Prosecutor & Assistant Prosecutor	This includes the salaries of the Prosecutor and Assistant Prosecutor.	01-51-00	22,200	22,200	22,000	22,200	22,200
	Public Defender	This includes the salary of the Public Defender. Number of cases assigned to the Public Defender has increased significantly.	01-51-02	6,500	6,500	6,500	6,500	7,200
<b>Total Personnel</b>				<b>102,022</b>	<b>105,222</b>	<b>104,704</b>	<b>106,186</b>	<b>110,379</b>
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	7,152	8,017	6,550	7,931	8,280
	Workers Compensation	The workers compensation premium that covers all Municipal Court employees.	02-03-00	1,792	1,460	2,200	2,981	4,080
	Unemployment	This covers the cost of any unemployment insurance claims for the Municipal Court.	02-04-00			1,000		
<b>Total Insurance</b>				<b>8,944</b>	<b>9,477</b>	<b>9,750</b>	<b>10,912</b>	<b>12,360</b>

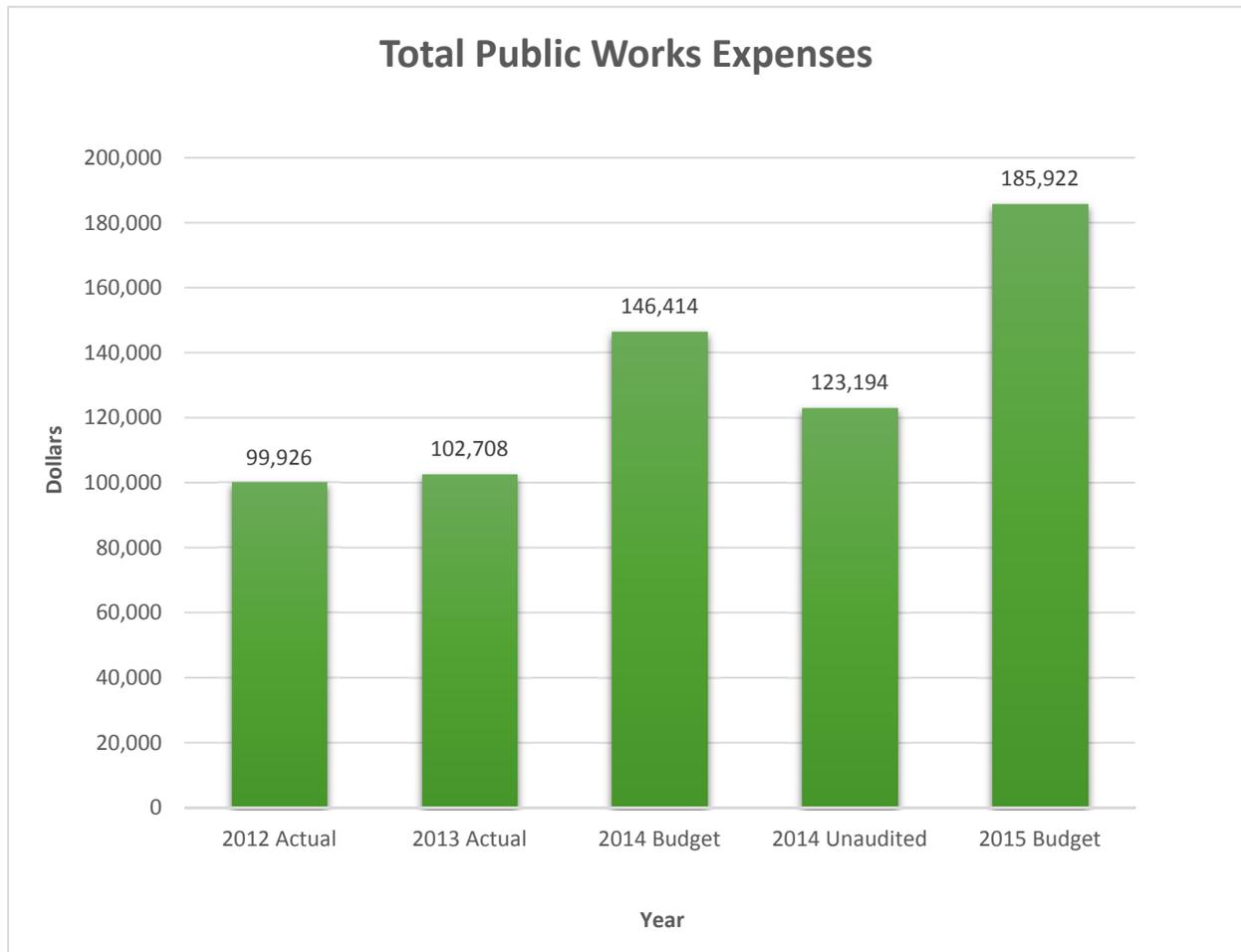
General Fund (10) Court (510)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Utilities	Mobile Phones	The cost of cellular phones, coverage, and allowances for Court employees and the Judge.	03-05-00	1,043	120	120	140	120
	<b>Total Utilities</b>			1,043	120	120	140	120
Capital Exp.	Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology.	04-11-00	1,991				
	<b>Total Capital Expenses</b>			1,991	-	-	-	-
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	667	1,305	1,800	234	1,800
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	433	410	500	440	500
	Computer Equipment, Access, & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology.	05-03-00	20				
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	4,625	3,049	4,000	3,703	4,000
	Publications	Publications includes the purchase of books and periodicals that are pertinent to City services and/or employee performance.	05-05-00	207	251	350	230	350
	Processing Fees	Fees associated with Court credit card machine use. Previously included in Computer Equipment, Access, & Programming.	05-06-00		1,366	1,500	1,615	2,200
	Small Office Equipment	Items such as printers, calculators, etc.	05-20-00			100		
<b>Total Office Expenses</b>				5,953	6,381	8,250	6,221	8,850

General Fund (10) Court (510)									
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget	
Maintenance	REJIS System	The fees incurred to check for warrants on defendants. REJIS is going to increase 4% starting Oct. 1, 2013.	06-32-00	237	237	400	237	700	
	Software Support Agreement	Maintenance agreement with Incode for the court module.	06-33-00	1,968	2,066	2,200	2,169	2,500	
	Office Equipment Maintenance	Maintenance costs for Municipal Court copier.	06-34-00	241	220	480	444	800	
	<b>Total Maintenance</b>				2,446	2,523	3,080	2,851	4,000
City Services	Boarding of Prisoners	The cost to board prisoners at the County's prison facilities	07-80-00	10,675	4,669	14,000	4,401	14,000	
	Bailiff	The cost to have a police officer stand as bailiff for court	07-82-00	5,666	5,660	6,000	6,072	6,000	
	Translator	A translator is brought in upon request for non-English speaking defendants.	07-82-01		894	800	1,243	800	
	<b>Total City Services</b>				16,341	11,223	20,800	11,716	20,800
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	98	584	500	984	200	
	<b>Total Other Expenses</b>				98	584	500	984	200
<b>Total General Fund (10) Court Expenses</b>					138,838	135,531	147,204	139,010	156,709

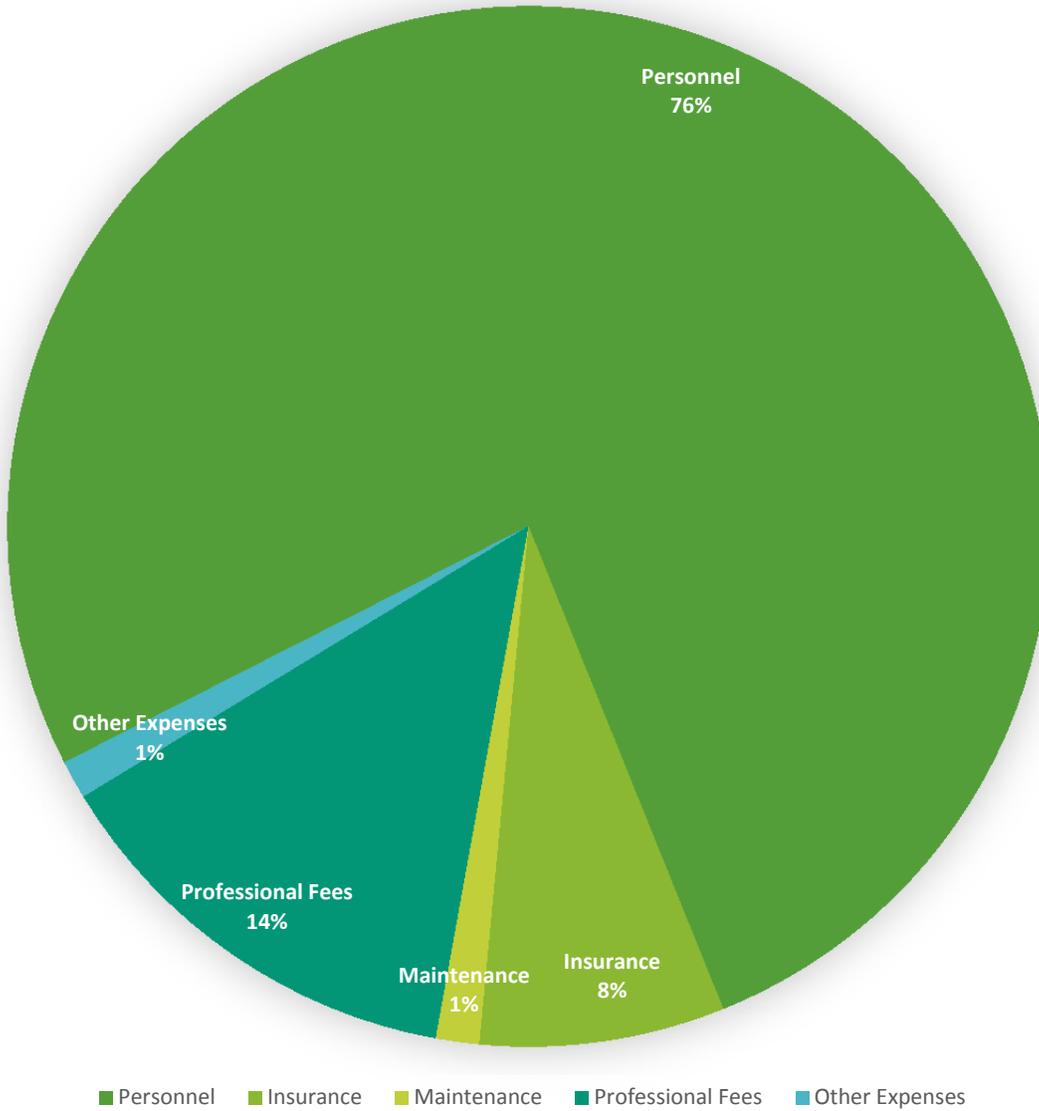
Public Works Department

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Expenses	99,926	102,708	146,414	123,194	185,922

The Public Works Department includes four divisions: Streets, Parks, Parkville Nature Sanctuary, and Sewer. The Administration side of the Public Works department consists of one Director and one part-time assistant. Public Works, with support from a contract City Engineer and contracted engineering firms, manages the City's major project design and implementation needs. The scope of work includes development plan review, capital project planning, project design, and construction administration. In 2014 Public Works coordinated efforts with Platte County to design and construct phase 1 of Platte Landing Park. Additionally, the Public Works department supervised various sewer plant improvements, street improvements, and park improvements. The budget increase in 2015 is primarily the result of the cost of insurance, the addition of a part-time department assistant, and the addition of a part-time inspector.



## 2015 Budget Public Works Expenses by Category



Category	Personnel	Professional Fees	Insurance	Maintenance	Other
Budget Expenses	142,041	25,000	14,151	2,500	2,230

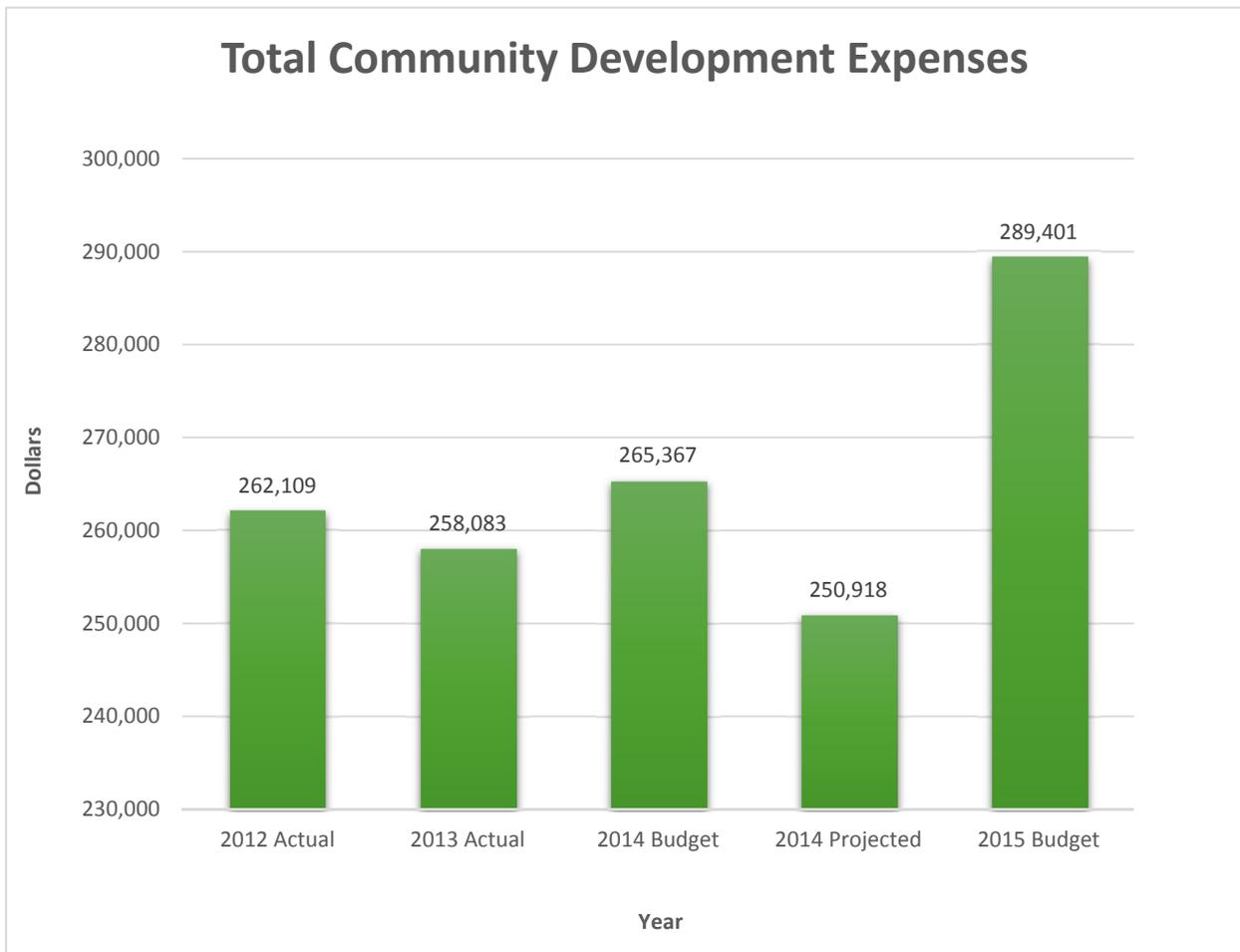
General Fund (10) Public Works (515)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	Includes salaries for Public Works Director, part-time department assistant, and part-time inspector. A portion is covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	72,000	74,248	98,000	68,482	121,245
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	5,393	5,570	7,497	5,597	9,109
	Retirement	The City's LAGERS contribution for 2015 is 5.9% of general employee salaries.	01-22-00	2,952	2,891	2,812	2,029	4,337
	Public Works Director Auto Allowance	The Public Works Director receives an auto allowance of \$250 per month.	01-33-00	3,000	3,000	3,000	2,250	3,000
	Membership Fees & Dues	The fees associated with membership to organizations for the Public Works Director. APWA, KCAPWA, NSPE.	01-41-00	185	229	500	634	750
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02	3,270	1,868	2,600	2,824	3,600
<b>Total Personnel</b>				<b>86,801</b>	<b>87,804</b>	<b>114,409</b>	<b>81,817</b>	<b>142,041</b>
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	5,530	6,150	6,675	3,569	12,056
	Workers Compensation	The workers compensation premium that covers one Public Works employee.	02-03-00	81	(940)	200	437	815
	Unemployment	This covers the cost of any unemployment insurance claims for the Public Works Department.	02-04-00			500	960	1,280
<b>Total Insurance</b>				<b>5,611</b>	<b>5,210</b>	<b>7,375</b>	<b>4,966</b>	<b>14,151</b>
Utilities	Mobile Phones	Cellular phones and coverage for the Public Works Director.	03-05-00	480	480	480	400	480
<b>Total Utilities</b>				<b>480</b>	<b>480</b>	<b>480</b>	<b>400</b>	<b>480</b>
Capital Exp.	Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology.	04-11-00	1,350				
	Office Equipment	The purchase of major office equipment, such as copiers.	04-21-00		19			
	Storm Water Projects	For improvements of storm water projects. This line item has been moved to CIP.	04-90-00	(120)				
<b>Total Capital Expenses</b>				<b>1,230</b>	<b>19</b>	<b>-</b>	<b>-</b>	<b>-</b>

General Fund (10) Public Works (515)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	711	174	850	518	750
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	119	262	150	131	150
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00		50		242	250
	Small Office Equipment	Items such as printers, calculators, etc.	05-20-00		30	100	4	
	Uniforms	An allowance is provided for required apparel on an "as needed" basis.	05-31-00			100	38	100
	Other Purchases	Miscellaneous purchases necessary to perform jobs. Consolidated with miscellaneous (09-21-00).	05-32-00		64	100		
<b>Total Office Expenses</b>				831	580	1,300	934	1,250
Maint.	Tornado Siren	Contracted monthly maintenance on the City's tornado/public safety siren.	06-36-00	2,304	2,424	2,450	2,424	2,500
	<b>Total Maintenance</b>				2,304	2,424	2,450	2,424
Professional Fees	Construction Observation Fees	For observation and inspection of private installation of public improvements.	08-01-01		2,333			
	Engineer & Planning Fees	For on-call assistance to supplement staff for special projects and periods of high volume for plan reviews and inspections. Offset in part by development fees for public improvements.	08-03-00	2,283	3,522	20,000	32,474	25,000
<b>Total Professional Fees</b>				2,283	5,855	20,000	32,474	25,000
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	386	336	400	179	500
	<b>Total Other Expenses</b>				386	336	400	179
<b>Total General Fund (10) Public Works Expenses</b>				99,926	102,708	146,414	123,194	185,922

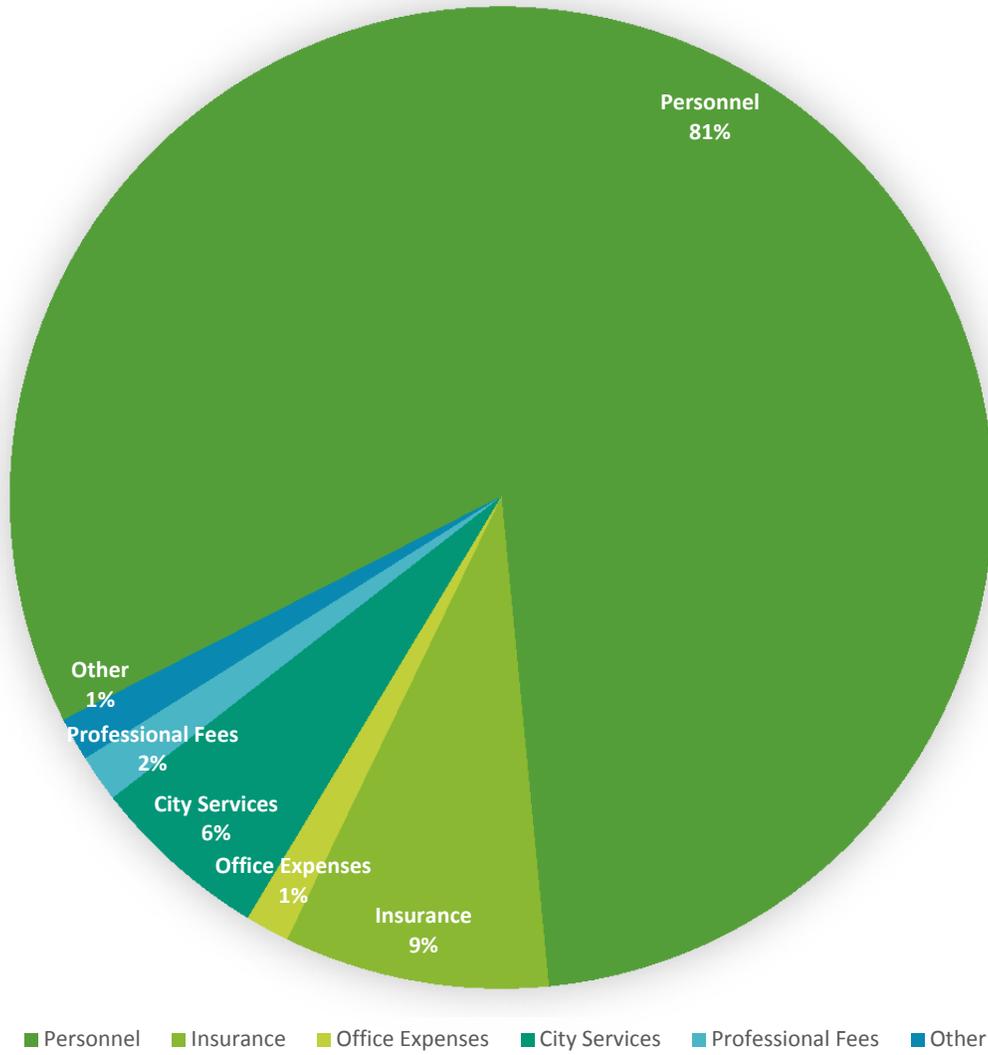
## Community Development Department

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Expenses</b>	262,109	258,083	265,367	250,918	289,401

The Community Development Department provides current and long-range planning, zoning, building safety and inspection, code enforcement, 911 addressing, mapping and similar related development services. Community Development also provides utility locating services, floodplain administration, supports the City’s Planning and Zoning Commission, supports the Board of Zoning Adjustment, and supports the Board of Housing Appeals. The department includes three full-time staff including the department director, building official, building inspector, and one part-time administrative assistant. The Community Development Director also serves as the Assistant City Administrator, overseeing the City Clerk and performing other administrative duties. The budget increase in 2015 is primarily the result of costs associated with increased code enforcement services. This includes condemnation, demolition, mowing, trash removal, liens, and other enforcement expenses.



## 2015 Budget Community Development Expenses by Category



Category	Personnel	Insurance	City Services	Professional Fees	Office Expenses	Other
Budget Expenses	234,304	25,226	17,000	4,500	4,220	4,150

General Fund (10) Community Development (518)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	The total salaries for Community Development employees.	01-01-00	193,925	197,068	195,300	193,480	198,900
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00		57			
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	13,527	14,101	14,940	13,374	15,216
	Retirement	The City's LAGERS contribution for 2015 is 5.9% of general employee salaries.	01-22-00	7,951	7,224	7,226	6,629	10,713
	Community Development Director Auto Allowance	The Community Development Director's auto allowance of \$200 per month.	01-31-00	2,400	2,400	2,400	2,400	2,400
	Membership Fees and Dues	The fees associated with membership to organizations for Community Development employees.	01-41-00	944	824	1,675	1,132	1,675
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02	4,796	1,228	6,400	4,149	5,400
	Membership Fees and Dues	This item no longer used.	01-42-00	50				
<b>Total Personnel</b>				<b>223,594</b>	<b>222,902</b>	<b>227,942</b>	<b>221,165</b>	<b>234,304</b>
Insurance	Health, Life, & Dental	Health, Life & Dental contributions for Community Development Department employees. The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	29,470	28,067	21,925	21,492	23,219
	Workers Compensation	The workers compensation premium that covers all Community Development employees.	02-03-00	967	(1,207)	1,200	666	1,007
	Unemployment	This covers the cost of any unemployment insurance claims for the Community Development Department.	02-04-00			1,000		1,000
<b>Total Insurance</b>				<b>30,438</b>	<b>26,860</b>	<b>24,125</b>	<b>22,159</b>	<b>25,226</b>
Utilities	Mobile Phones & Pagers	The cost of cellular phones, pagers, and coverage for Community Development employees (inspection staff).	03-05-00	1,577	1,642	1,500	1,623	1,600
<b>Total Utilities</b>				<b>1,577</b>	<b>1,642</b>	<b>1,500</b>	<b>1,623</b>	<b>1,600</b>
Capital Exp.	Office Equipment	The purchase of major office equipment. None planned for 2015.	04-21-00	27				
<b>Total Capital Expenses</b>				<b>27</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

General Fund (10) Community Development (518)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils & folders, meeting supplies, computer accessories, plotter ink and, general consumables.	05-01-00	368	103	600	937	1,600
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	428	536	500	920	750
	Printing	Expenses for printing work not performed on City equipment. Examples include items such as business cards, inspection forms, violation notice cards, etc.	05-04-00	50	224	500	125	500
	Publications	Publications includes the purchase of code books and other printed manuals that are pertinent to City services and/or employee performance.	05-05-00		772			870
	Small Office Equipment	Small equipment such as desktop printers, hole punches, calculators, etc.	05-20-00	28		100	27	
	Equipment and Hand Tools	Equipment necessary to carry out department duties including, electrical testers, flash lights, canned smoke, and other necessary tools.	05-21-00		20	300		300
	Uniforms	An allowance is provided for required apparel including uniforms, boots, gloves, etc. on an "as needed" basis.	05-31-00	240		400	361	200
<b>Total Office Expenses</b>				<b>1,115</b>	<b>1,656</b>	<b>2,400</b>	<b>2,371</b>	<b>4,220</b>
Maintenance	Vehicle Repair & Maintenance	All maintenance and repair work for Community Development Department vehicles (2000 Ford F150 & 2004 Ford Taurus). 2000 F150 is to be replaced with a new vehicle budgeted for 2015.	06-21-00	486	1,251	2,200	277	2,200
	Vehicle Gas & Oil	Fuel for Community Development Department vehicles.	06-22-00	1,814	1,867	1,800	1,932	1,800
	Office Equipment Maintenance	Annual maintenance contracts for Community Development major office equipment. None planned for 2015.	06-34-00	185	434			
<b>Total Maintenance</b>				<b>2,486</b>	<b>3,552</b>	<b>4,000</b>	<b>2,209</b>	<b>4,000</b>

General Fund (10) Community Development (518)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
City Services	Public Notices	The cost to advertise and post public notices, including newspaper publications, signage, etc. and for recording. Certified mail included in Postage above.	07-02-01	816	360	800	1,355	2,000
	Code Enforcement	Costs associated with code enforcement services, including condemnation, demolition, mowing, trash removal, liens and other enforcement expenses. New line item in 2015.	07-04-00					15,000
	One Call Utility Locating	This is a fee charged to the City for every One Call utility locate requested in the City limits. This line item has been moved to Sewer Expenses because it is a sewer utility location service provided by Community Development Staff.	07-42-00	1,859	828			
<b>Total City Services</b>				<b>2,675</b>	<b>1,188</b>	<b>800</b>	<b>1,355</b>	<b>17,000</b>
Professional Fees	Engineer & Planning Fees	The fees for consultant engineering, planning, surveying or similar specialty work or reviews performed for the Community Development Department.	08-03-00	160	192	3,000		3,000
	NPDES II/Arcview	The cost to purchase data, aerials, and maintain the City's GIS mapping system.	08-03-02			1,500		1,500
<b>Total Professional Fees</b>				<b>160</b>	<b>192</b>	<b>4,500</b>	<b>-</b>	<b>4,500</b>
Other Expenses	Planning Commission meeting food/supplies	For costs associated with Planning Commission. New line item in 2015.	09-20-00					150
	Miscellaneous	Miscellaneous includes uncategorized Expenses, including file share costs in 2015.	09-21-00	39	91	100	36	200
<b>Total Other Expenses</b>				<b>39</b>	<b>91</b>	<b>100</b>	<b>36</b>	<b>350</b>
<b>Total General Fund (10) Community Development Expenses</b>				<b>262,109</b>	<b>258,083</b>	<b>265,367</b>	<b>250,917</b>	<b>291,201</b>

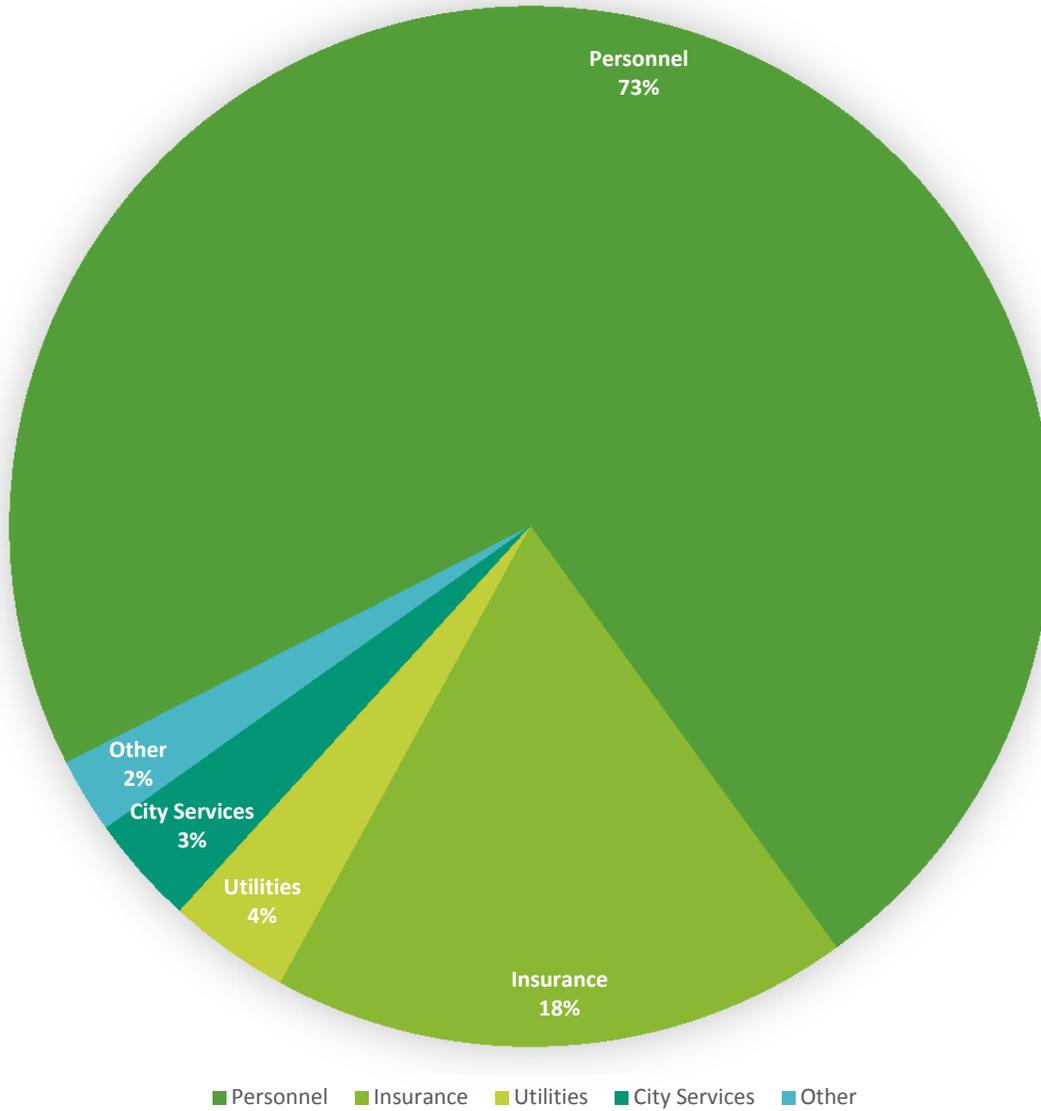
### Streets Division

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Expenses</b>	600,368	674,175	360,137	343,443	382,729

The Streets Division consists of one operations manager and five laborers who are responsible for maintaining approximately 80 lane miles of pavement, right of ways, sidewalks, and storm drains. In the summer the Streets Division patches potholes, seals pavement cracks, repairs storm sewers, mows of 18 miles of right of way/highway medians, and assists with the annual street maintenance program. The Streets and Parks division crews work together in the winter months on operations to plow snow, apply salt, and spread sand to provide clear travel routes on the City's street network. Projects completed in 2014 include the street striping project, the nature sanctuary bridge and creek project, and the park street storm water project. The budget increase in 2015 is primarily the result of the cost of insurance.



## 2015 Budget Streets Expenses by Category



Category	Personnel	Insurance	Utilities	City Services	Other
Budget Expenses	277,483	68,796	14,500	13,000	8,950

General Fund (10) Streets (520)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	The total salaries for street division employees.	01-01-00	215,910	216,761	230,700	220,765	232,262
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	8,398	12,813	15,000	11,050	13,500
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	15,999	16,655	18,796	17,128	17,718
	Retirement	The City's LAGERS contribution for 2015 is 5.9% of general employee salaries.	01-22-00	8,618	8,609	9,091	7,774	13,703
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02		70	300		300
<b>Total Personnel</b>				<b>248,925</b>	<b>254,907</b>	<b>273,887</b>	<b>256,718</b>	<b>277,483</b>
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	37,948	39,498	32,850	33,740	38,280
	Workers Compensation	The workers compensation premium that covers all street division employees.	02-03-00	10,692	20,428	12,000	21,323	29,016
	Unemployment	This covers the cost of any unemployment insurance claims for the street division	02-04-00			1,500		1,500
<b>Total Insurance</b>				<b>48,641</b>	<b>59,926</b>	<b>46,350</b>	<b>55,063</b>	<b>68,796</b>
Utilities	Telephone & Voicemail	The charges for local and long distance telephone service and internet for the Street Barn.	03-01-00	1,378	1,392	1,500	1,325	1,500
	Electricity	Electric utility charges for the Street Barn.	03-02-00	2,640	3,511	3,000	2,950	3,400
	Gas	Gas utility charges for the Street Barn.	03-02-01	1,105	1,559	2,000	1,524	2,200
	Water	Water loads and drinking water for the Street Barn.	03-04-00	3,433	3,790	4,000	3,364	4,000
	Mobile Phones	The cost of cellular phones and coverage for street division employees.	03-05-00	1,910	2,475	2,500	1,461	2,800
	Trash Hauling	The hauling charges for the trash at the Street Barn and trash cans on Main Street. (G-W Trash: \$360/year for Streets dumpster, FREE for Downtown trash)	03-09-00	583	495	600	330	600
<b>Total Utilities</b>				<b>11,049</b>	<b>13,222</b>	<b>13,600</b>	<b>10,954</b>	<b>14,500</b>

General Fund (10) Streets (520)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Capital Exp.	Equipment & Machinery	For the purchase of equipment to be used for street related projects.	04-31-00	543	549			
	<b>Total Capital Expenses</b>			543	549	-	-	-
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	362	695	800	769	800
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	466			1	
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	1,575				
	Small Office Equipment	Items such as printers, fax machines, telephones, etc.	05-20-00	150	60	400		400
	Shop Supplies & Materials	Misc small equipment purchases such as hedge trimmers, saws, brooms, etc.	05-21-00	4,200	4,028	4,000	4,433	5,000
	Uniforms	An allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.	05-31-00	2,481	2,353	2,600	2,316	2,600
	<b>Total Office Expenses</b>			9,233	7,135	7,800	7,519	8,800
Maintenance	Building Maintenance & Repair	This covers maintenance and repairs for the Street Barn. This also includes heating/ air conditioning repair, minor roof repairs, etc. Maintenance expenses were moved to the Transportation Fund in 2014.	06-01-00	1,653	2,660			
	Security System	The security system at the Street Barn.	06-01-01	473	158			
	Vehicle Repair & Maintenance	All maintenance and repair work for Street Department vehicles, such as brakes, tires, hydraulic problems, etc.	06-21-00	4,548	7,457			
	Equipment Repair & Maintenance	All maintenance and repair work for Street Department equipment.	06-21-01	3,653	4,461			
	Vehicle Gas & Oil	Fuel for Street Department vehicles.	06-22-00	16,145	20,525			
	Equipment Gas & Oil	Fuel for Street Department equipment.	06-22-01	3,973	3,531			
<b>Total Maintenance</b>			30,445	38,792	-	-	-	

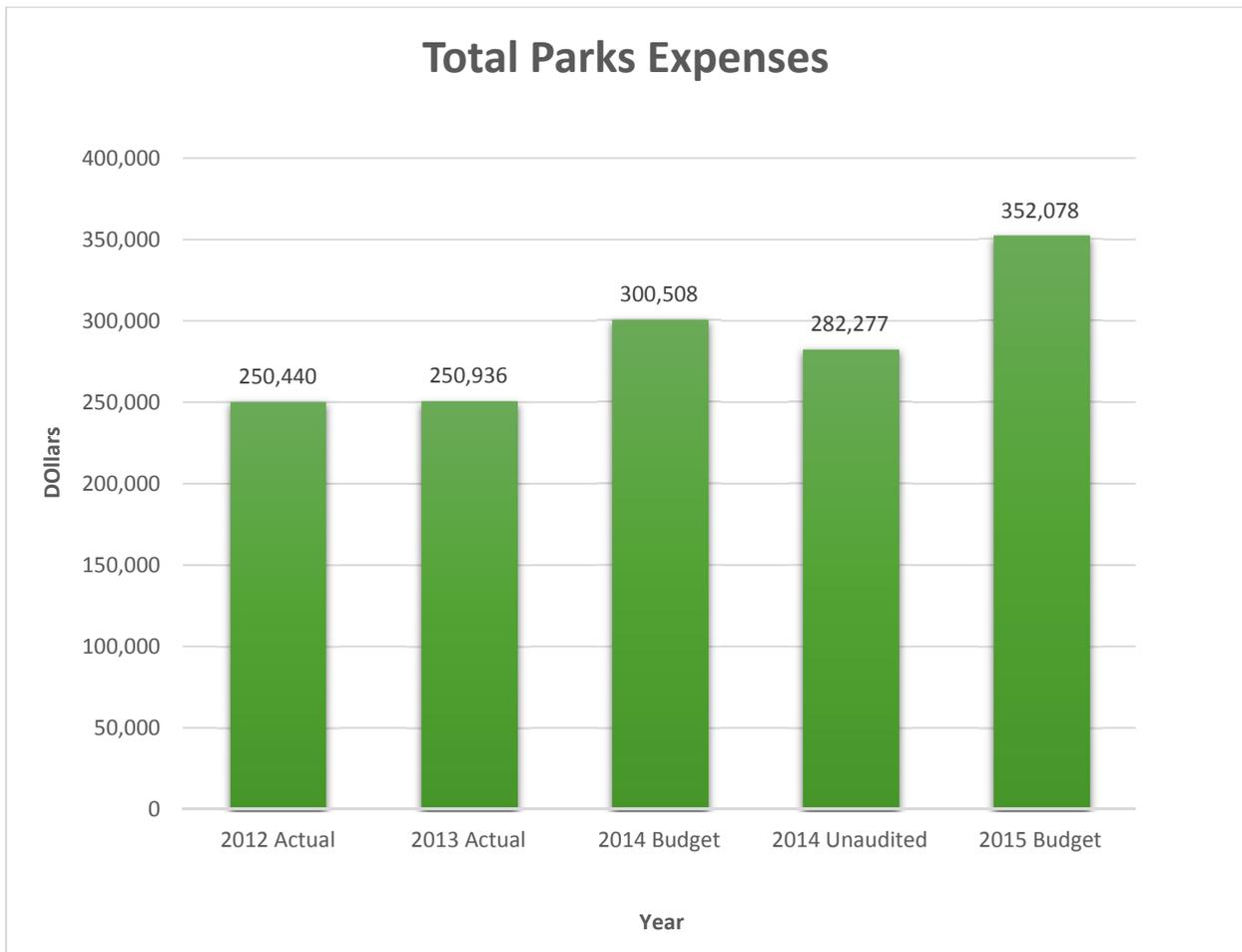
General Fund (10) Streets (520)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
City Services	Emergency Snow Removal	The purchase of salt and sand to spread on roads during emergency snow removal.	07-20-00	14,073	29,785			
	Storm Sewers - General Repair	All general repairs on the City's storm sewer system.	07-32-00	283	3,221			
	Street Repair Materials	For asphalt necessary to complete pothole repairs on City streets. This does not include asphalt overlay projects, crack seal material, dirt, and paint.	07-33-00	10,347	6,401			
	Street Lights - Electricity	The utility charges for the City street lights.	07-41-00	207,979	239,198			
	Street Light Repair & Maintenance	The costs to repair City street lights.	07-41-10	440	130			
	Spring/Fall Cleanup	All expenses pertaining to the semiannual cleanup weekends held during the spring and fall for residents. Recycling Extravaganza and HHW Event are now separated below.	07-43-00	10,363	9,717	11,500	10,685	9,000
	Recycling Extravaganza	All expenses pertaining to the annual Recycling Extravaganza event held during the spring for residents.	07-43-01		926	500	1,476	1,500
	HHW Collection Event	All expenses pertaining to the Household Hazardous Waste Collection event. Program fees included in Administration Division.	07-43-02		94	400		400

General Fund (10) Streets (520)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
City Services Cont.	Street Signs	The purchase of street signs needed for City streets. Replace warning signs and regulatory signs.	07-44-00	2,842	1,726			
	Street Sweeping	Street sweeping conducted each spring.	07-45-00		5,100			
	Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes around the City.	07-51-00	1,553	841	2,000	849	2,000
	Tree Trimming & Removal	The City cares for trees located within the right-of-way of City streets and maintains Tree City USA status.	07-52-00	3,050	2,100	4,000		
	Animal Control	To purchase supplies for animal control.	07-55-00			100		100
	Rental Equipment	Rental costs for equipment needed but not owned by the City. This is used for trailer mounted air compressors, chippers and bucket trucks.	07-60-00	485	263			
<b>Total City Services</b>				251,414	299,502	18,500	13,009	13,000
Pro. Fees	NPDES II/Arcview Programming	The cost to upgrade and program the City's GIS software.	08-03-02	30			60	
	<b>Total Professional Fees</b>				30	-	-	60
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	88	142		121	150
	<b>Total Other Expenses</b>				88	142	-	121
<b>Total General Fund (10) Streets Expenses</b>				600,368	674,175	360,137	343,443	382,729

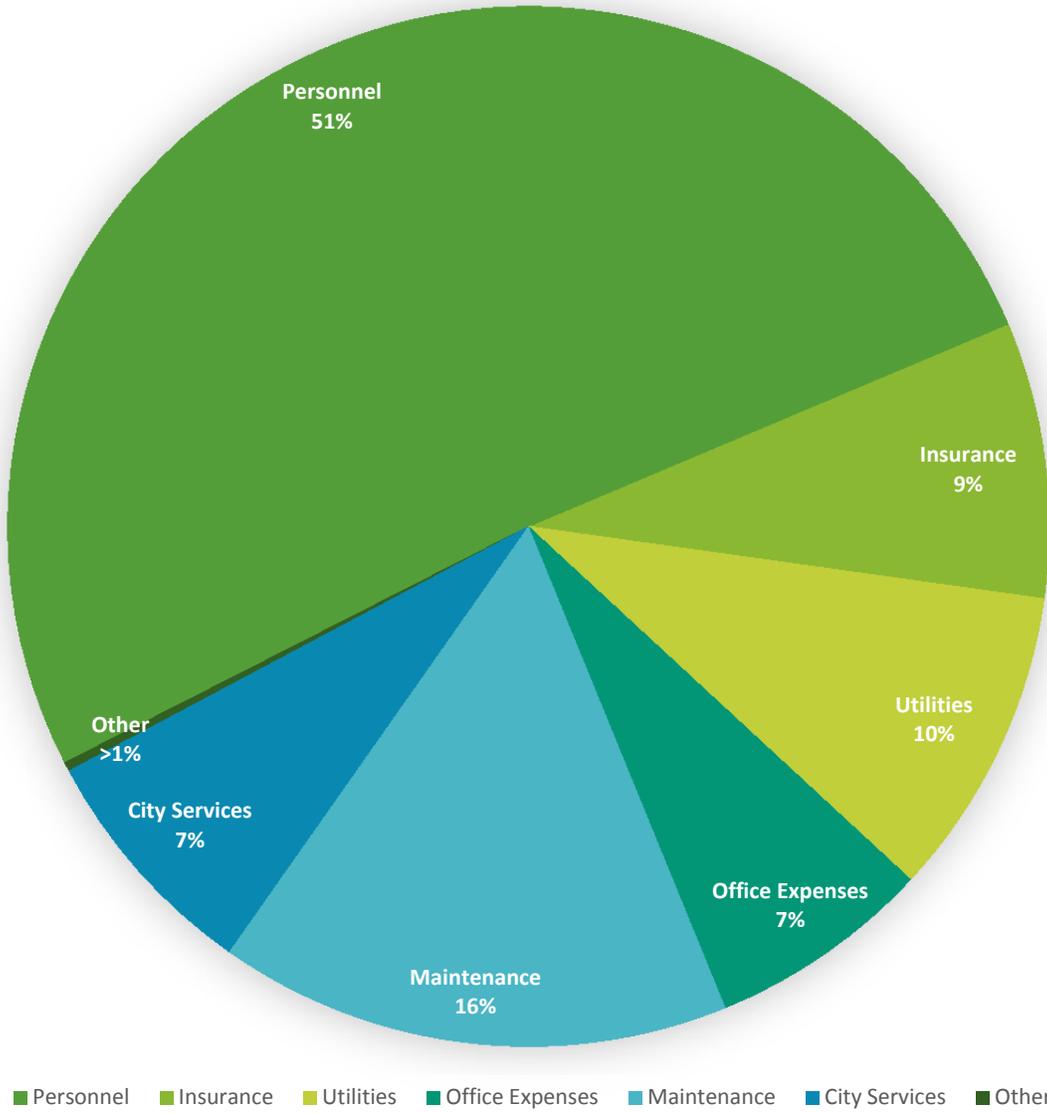
Parks Division

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Expenses	250,440	250,936	300,508	282,277	352,078

The Parks Division consists of one superintendent, two laborers, and three seasonal employees who are responsible for general park and trail maintenance and repair. This includes trimming trees, picking up trash, mowing, weed eating, and cleaning restrooms. The Streets and Parks crews work together in the summer months to control weeds and mosquitoes in the right-of-ways and in City parks. The Streets and Parks division crews work together in the winter months on operations to plow snow, apply salt, and spread sand to provide clear travel routes on the City's street network. Projects completed in 2014 include maintenance of the new Platte Landing Park and completing a park tree inventory. The budget increase in 2015 is primarily a result of increases in tree planting/trimming, increased park maintenance, and increases in the cost of insurance.



## 2015 Budget Parks Expenses by Category



Category	Personnel	Maintenance	Utilities	Insurance	City Services	Office Expenses	Other
Budget Expenses	180,048	56,050	34,000	30,206	26,300	24,475	1,000

General Fund (10) Parks (525)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	The total salaries for Parks employees.	01-01-00	113,295	115,973	119,400	120,725	121,500
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	6,039	5,815	7,500	3,627	7,500
	Seasonal Landscape Maintenance Workers	Three part-time seasonal employees are hired to maintain parks during the summer. Increased in 2014 due to new Platte Landing Park.	01-05-00		6,131	30,000	20,783	33,800
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	8,497	9,055	9,708	10,106	9,975
	Retirement	The City's LAGERS contribution for 2015 is 5.9% of general employee salaries.	01-22-00	4,893	4,735	4,695	4,586	7,073
	Membership Fees and Dues	The fees associated with membership to organizations for Parks employees.	01-41-00		15	100		100
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02	35	41	350		100
<b>Total Personnel</b>				<b>132,759</b>	<b>141,764</b>	<b>171,753</b>	<b>159,827</b>	<b>180,048</b>
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	17,688	19,954	18,200	18,557	21,001
	Workers Compensation	The workers compensation premium that covers all Parks employees.	02-03-00	3,333	4,193	5,705	6,318	8,705
	Unemployment	This covers the cost of any unemployment insurance claims for the Parks Department.	02-04-00			500		500
<b>Total Insurance</b>				<b>21,021</b>	<b>24,146</b>	<b>24,405</b>	<b>24,875</b>	<b>30,206</b>
Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the Parks office.	03-01-00	1,341	1,667	1,500	1,546	1,700
	Electricity	Electric utility charges for the Parks office.	03-02-00	10,034	13,343	10,000	13,594	14,550
	Gas	Gas utility charges for the Parks office.	03-03-00	1,074	1,397	1,200	1,398	1,500
	Water	Water utility charges and drinking water for the Parks office.	03-04-00	14,630	13,377	12,500	7,851	12,500
	Mobile Phones	The cost of cellular phones and coverage for Parks employees.	03-05-00	1,865	1,833	1,800	1,793	2,250
	Trash Hauling	The charges for trash hauling for the City parks (G-W Trash: \$1,200/year for ELP & Parks dumpsters).	03-09-00	1,005	1,005	2,400	670	1,500
<b>Total Utilities</b>				<b>29,948</b>	<b>32,621</b>	<b>29,400</b>	<b>26,851</b>	<b>34,000</b>

General Fund (10) Parks (525)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	764	371	600	455	500
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	2	5	50	37	75
	Computer Equipment, Access, & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology.	05-03-00					
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	6	29	100	405	400
	Publications	Publications includes the purchase of books and periodicals that are pertinent to City services and/or employee performance.	05-05-00			100		100
	Small Office Equipment	Items such as printers, fax machines, etc.	05-20-00		150	100		100
	Equipment & Hand Tools	Any equipment or hand tools needed to carry out the work of the Parks Department.	05-21-00	4,219	2,007	5,500	5,143	5,500
	Uniforms	An allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.	05-31-00	1,088	5,838	1,200	726	1,500
	Restroom Supplies	Toiletries for the public restrooms in English Landing Park and Platte Landing Park.	05-41-01	1,080	1,792	1,800	2,037	2,200
	Trash Bags	Trash and dog waste bags for the receptacles in City parks.	05-41-02	3,831	1,931	5,000	3,533	3,800
	Park Enhancements	Amenity improvements for City parks. Includes funding to repair Adams Park retaining wall in 2015.	05-41-03	2,971	4,296	3,000	1,758	7,000
	Grass Seed & Fertilizer	Grass seed and fertilizer for the City parkland.	05-42-00	1,954	1,055	2,800	307	2,800
	Other Purchases	Unbudgeted purchase of supplies.	05-99-00	255	189	500	163	500
<b>Total Office Expenses</b>				<b>16,170</b>	<b>17,662</b>	<b>20,750</b>	<b>14,565</b>	<b>24,475</b>

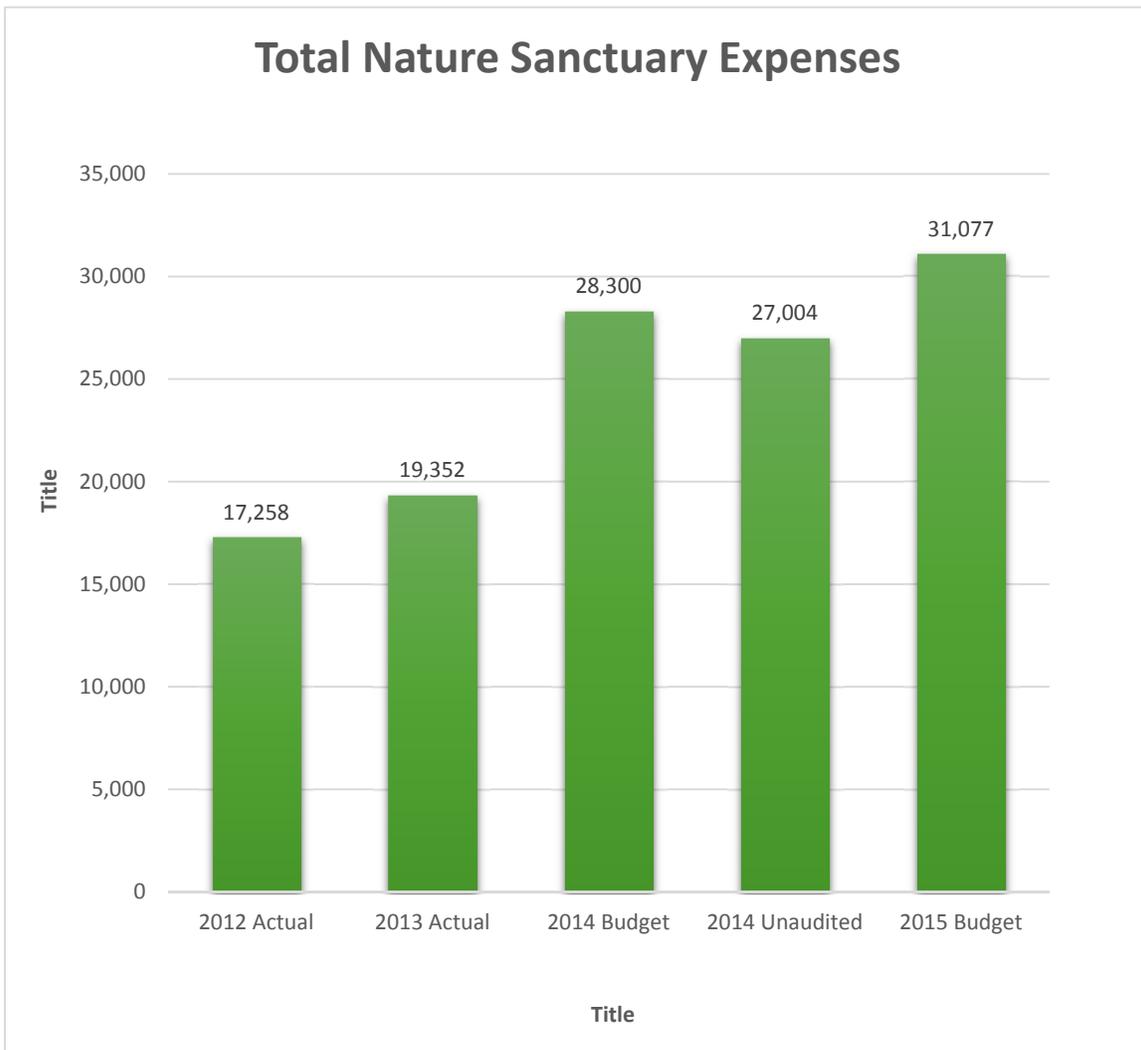
General Fund (10) Parks (525)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Maintenance	Building Maintenance & Repair	Maintenance and repair of Parks office building and other park structures. Includes new efficient cooling systems to replace window units for Parks Building.	06-01-00	2,902	3,860	4,500	4,652	6,900
	Restrooms	Maintenance of the permanent public restrooms in English Landing Park and Platte Landing Park	06-03-00	1,006	557	5,300	1,867	5,300
	Stage Maintenance	Maintenance for the Maxine McKeon Stage in English Landing Park.	06-05-01	134	121			150
	Ball Field Maintenance	Includes maintenance for Ball Field 1, Grigsby Field, Volleyball courts, and related amenities. Includes beach quality sand for Volleyball courts and backstop netting for Grigsby Field in 2015.	06-05-02	324	503	800	817	6,600
	Trail Maintenance	Maintenance of trails in English Landing Park.	06-05-03	1,063		3,200	1,558	3,600
	Playground Equipment Repair	Maintenance for the playground at English Landing Park.	06-12-00		295	1,500	1,061	2,000
	Spirit Fountain	Maintenance for the Gresham Spirit fountain by the Train Depot.	06-13-00	1,791	774	1,300	510	3,500
	Retention Pond Maintenance	Maintenance on the retaining pond behind the Parkville Athletic Complex.	06-14-00	405				
	Vehicle Repair & Maintenance	Maintenance for the Parks Department vehicles.	06-21-00	5,200	1,995	5,500	5,445	6,500
	Equipment Repair & Maintenance	Repair and maintenance of Parks Department equipment. This does not include lawn mowers.	06-21-01	2,324	3,427	2,800	3,461	3,500
	Tractor Mowing Equipment	Maintenance and repair of Parks Department lawn mowers.	06-21-02	3,128	2,458	3,000	5,077	5,500
	Vehicle Gas & Oil	Fuel for Parks Department vehicles.	06-22-00	11,125	6,575	7,500	6,805	7,500
	Equipment Gas & Oil	Fuel and oil for park mowing equipment.	06-22-01	9,955	3,566	5,500	5,065	5,000
<b>Total Maintenance</b>				<b>39,358</b>	<b>24,131</b>	<b>40,900</b>	<b>36,320</b>	<b>56,050</b>

General Fund (10) Parks (525)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
City Services	Rental of Portable Toilets	The City places portable toilets in convenient locations throughout English Landing Park.	07-20-00	3,720	2,420	3,000	2,440	3,000
	Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes in City parks.	07-51-00	1,085	876	2,500	1,087	2,800
	Landscaping	To purchase mulch, perennials, top soil, etc. for all Parks.	07-51-01	474		2,000		2,500
	Tree Trimming & Removal	The trimming and removal of any unsafe and/or unhealthy trees in City parks. To maintain Tree City USA status.	07-52-00	4,796	7,206	5,000	15,533	9,000
	Tree Planting	The cost of planting new trees in City parks.	07-53-00	1,069				8,000
	Rental Equipment	Rental costs for equipment needed but not owned by the City, such as a lift to accommodate more in-house tree pruning.	07-60-00	41	109	800	181	1,000
<b>Total City Services</b>				<b>11,185</b>	<b>10,611</b>	<b>13,300</b>	<b>19,241</b>	<b>26,300</b>
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	67		1,500	966	1,000
<b>Total Other Expenses</b>				<b>67</b>	<b>-</b>	<b>1,500</b>	<b>966</b>	<b>1,000</b>
<b>Total General Fund (10) Parks Expenses</b>				<b>250,440</b>	<b>250,936</b>	<b>300,508</b>	<b>282,645</b>	<b>352,078</b>

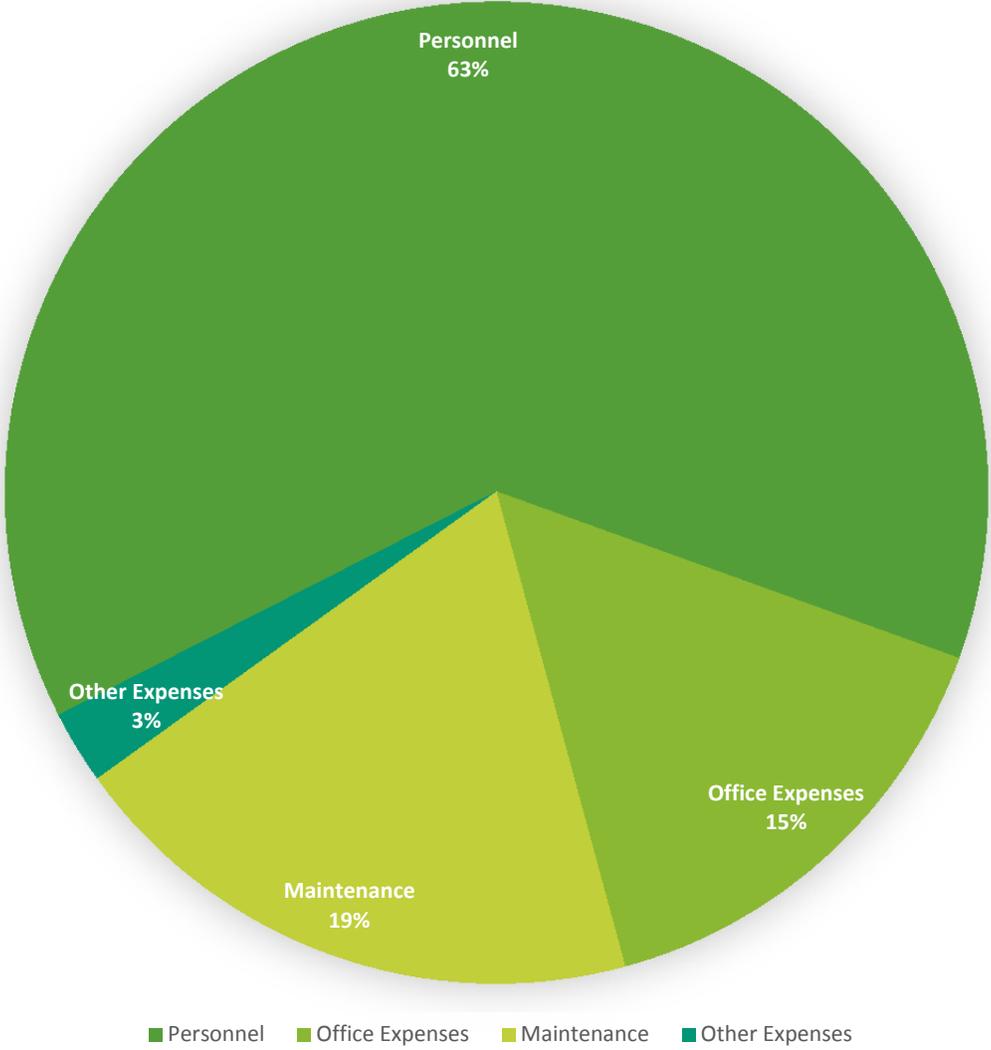
### Nature Sanctuary

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Expenses</b>	17,258	19,352	28,300	27,004	31,077

The Parkville Nature Sanctuary is comprised 115 acres of natural forest land. This includes 46 acres of City owned land and 69 acres of land leased by the City from the Missouri Department of Conservation. The Parkville Nature Sanctuary is primarily three contiguous tracts of land adjacent to Riss Lake, Park University and Highway 9. In addition, the city maintains the smaller Sullivan Nature Sanctuary, which is just north of Platte Landing Park on the west side of Main Street. The Nature Sanctuary consists of one part-time director and one part-time assistant director. Their duties include maintaining and developing the lands, trails and other facilities for use by the public, organizing special events, and coordinating fundraising activities. Program expenses are partially offset by nature sanctuary donations and program fees. The budget increase in 2015 is primarily a result of increased funds for trail maintenance.



## 2015 Budget Nature Sanctuary Expenses by Category



Category	Personnel	Maintenance	Office Expenses	Other Expenses
Budget Expenses	19,577	6,000	4,750	750

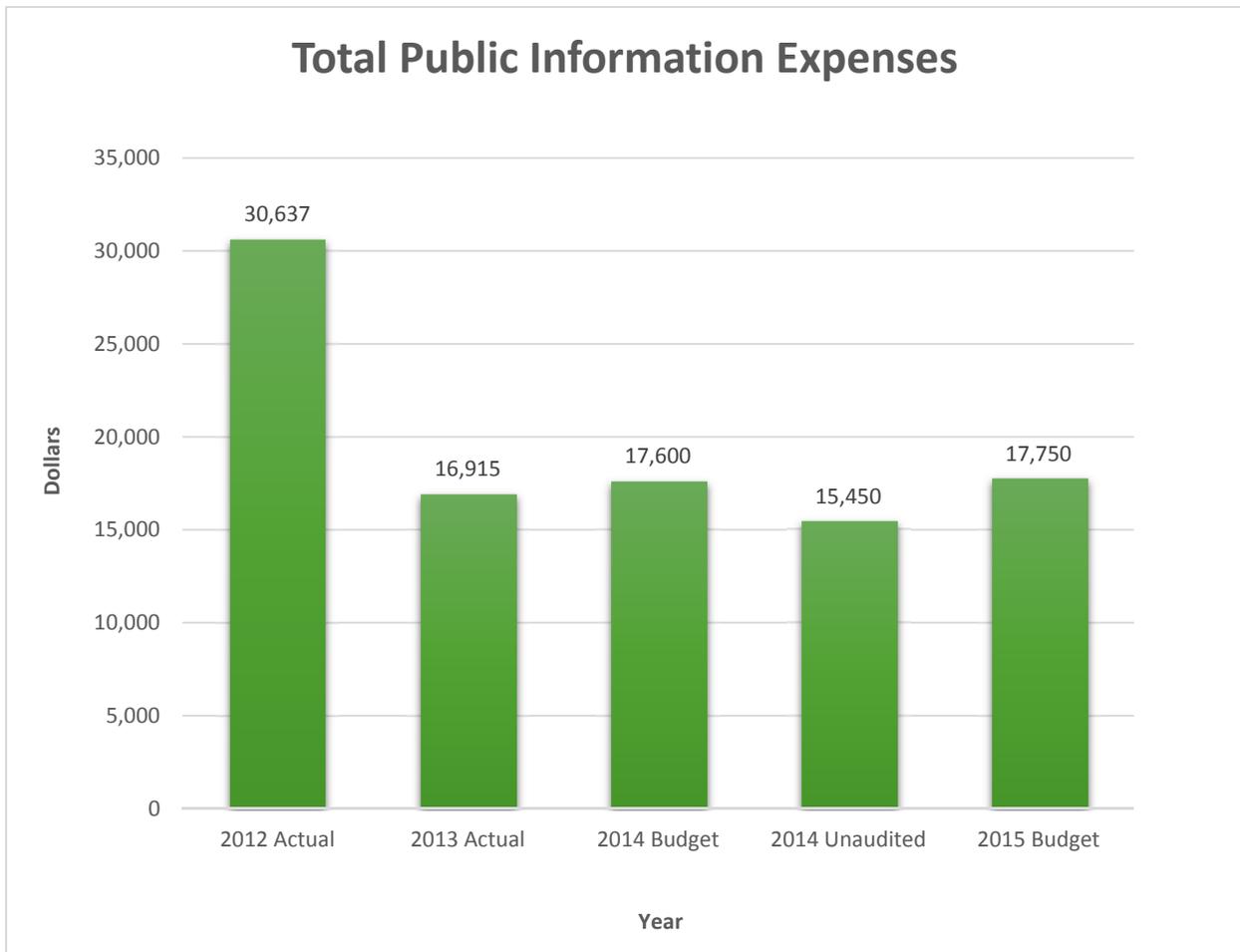
General Fund (10) Nature Sanctuary (535)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Salaries	This includes the salary of the Nature Sanctuary Director and a part-time employee.	01-01-00	10,000	10,765	18,000	15,001	18,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	765	828	1,350	1,148	1,377
	Expense Allowance - Other	This is to reimburse personnel for incidental expenses.	01-31-00		61	200		200
	<b>Total Personnel</b>				10,765	11,654	19,550	16,149
Utilities	Mobile Phones	Cellular phones and coverage for Nature Sanctuary employees.	03-05-00	94				
	<b>Total Utilities</b>				94	-	-	-
Capital Exp.	Special Projects	Improvement projects funded by the Nature Sanctuary donation funds.	04-03-00		2,803			
	<b>Total Capital Expenses</b>				-	2,803	-	-
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	97		100	45	100
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	4	7	50	14	50
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	515		500	532	500
	Equipment & Hand Tools	Equipment and hand tools necessary to completing work for the Nature Sanctuary.	05-21-00	79	154	450	540	400
	Materials	Hardware, mulch, signs, and other miscellaneous materials.	05-41-00	1,538	302	1,200	110	1,000
	Program Expenses	Costs associated with the Day Camps, Ghost Stories, and other events held in the Nature Sanctuary throughout the year. Offset by program fees.	05-42-00	2,305	1,931	2,700	2,850	2,700
	Other Purchases	This line item is no longer used.	05-99-00	21				
<b>Total Office Expenses</b>				4,559	2,394	5,000	4,092	4,750

General Fund (10) Nature Sanctuary (535)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Maintenance	Building Maintenance & Repair	Maintenance for the maintenance shed and Girl Scout shelter. Also includes funding for portable restroom facilities as needed.	06-01-00	634	15		1,216	950
	Trail Maintenance	Maintenance of trails in the Nature Sanctuary, including tree trimming and removal.	06-05-03		1,085	1,500	4,152	3,500
	Vehicle Repair and Maintenance	All maintenance and repair work for Nature Sanctuary vehicles. Such as brakes, tires, hydraulic problems, etc.	06-21-00	79	933	1,000	389	1,000
	Equipment Repair & Maintenance	All maintenance and repair work for Nature Sanctuary equipment.	06-21-01		63	150	187	150
	Vehicle Gas and Oil	Fuel for Nature Sanctuary vehicles.	06-22-00	103	129	600	330	400
<b>Total Maintenance</b>				<b>816</b>	<b>2,226</b>	<b>3,250</b>	<b>6,274</b>	<b>6,000</b>
City Services	Mosquito & Weed Control	Materials for mosquito and weed abatement in the Nature Sanctuary.	07-51-00				160	250
	<b>Total City Services</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>160</b>
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	1,024	276	500	329	500
	<b>Total Other Expenses</b>				<b>1,024</b>	<b>276</b>	<b>500</b>	<b>329</b>
<b>Total General Fund (10) Nature Sanctuary (535)</b>				<b>17,258</b>	<b>19,352</b>	<b>28,300</b>	<b>27,004</b>	<b>31,077</b>

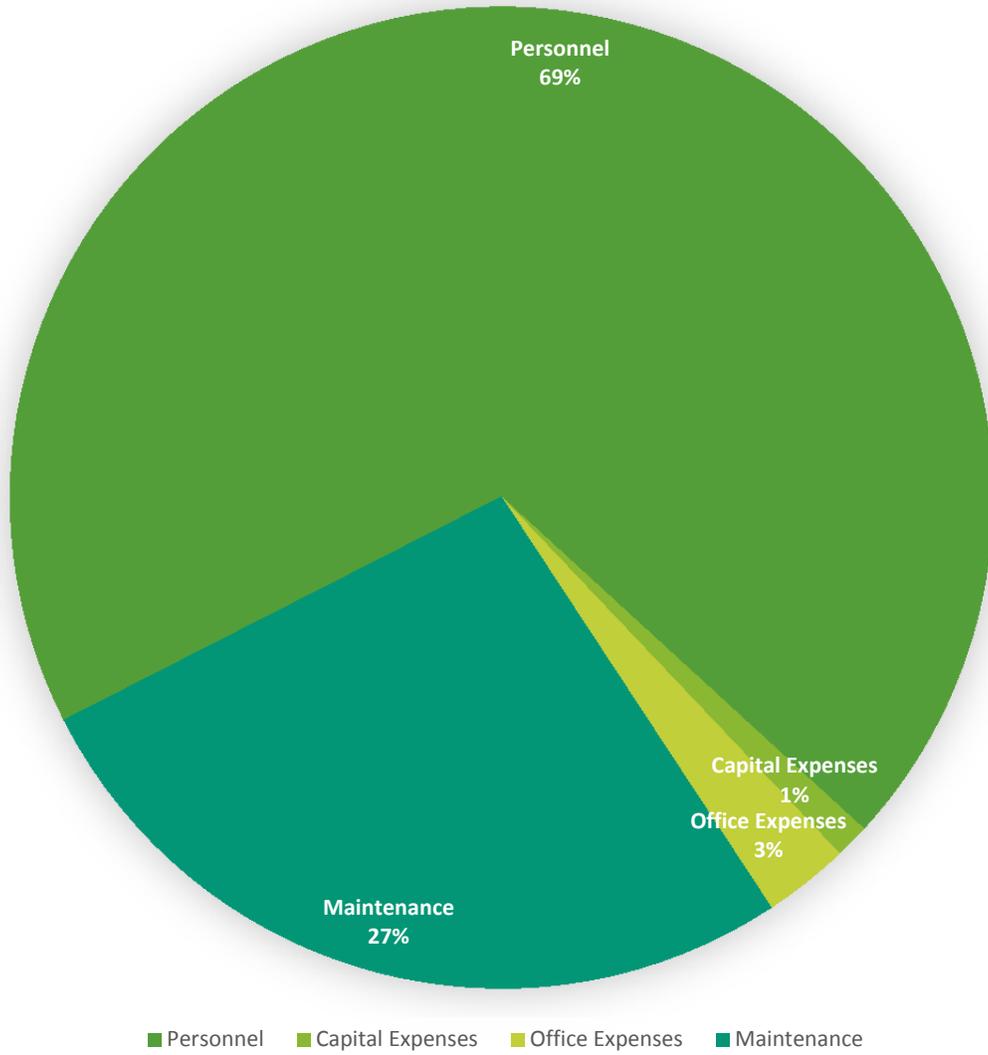
Public Information Division

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Expenses	30,637	16,915	17,600	15,450	17,750

The Public Information Division is responsible for community outreach via media sources. This includes live streaming and backup of public meetings, website management, and production and mailing of the City Newsletter. The Public Information budget and services are overseen by the Assistant to the City Administrator. Public meeting broadcast production and backup is contracted out to a third-party vendor. The City Newsletter is produced and mailed in-house and is funded by advertising revenue. Personnel expenses in the graph below represent the budgeted services contract with Curious Eye Projections. The budget remains fundamentally the same in 2015.



## 2015 Budget Public Information Expenses by Category



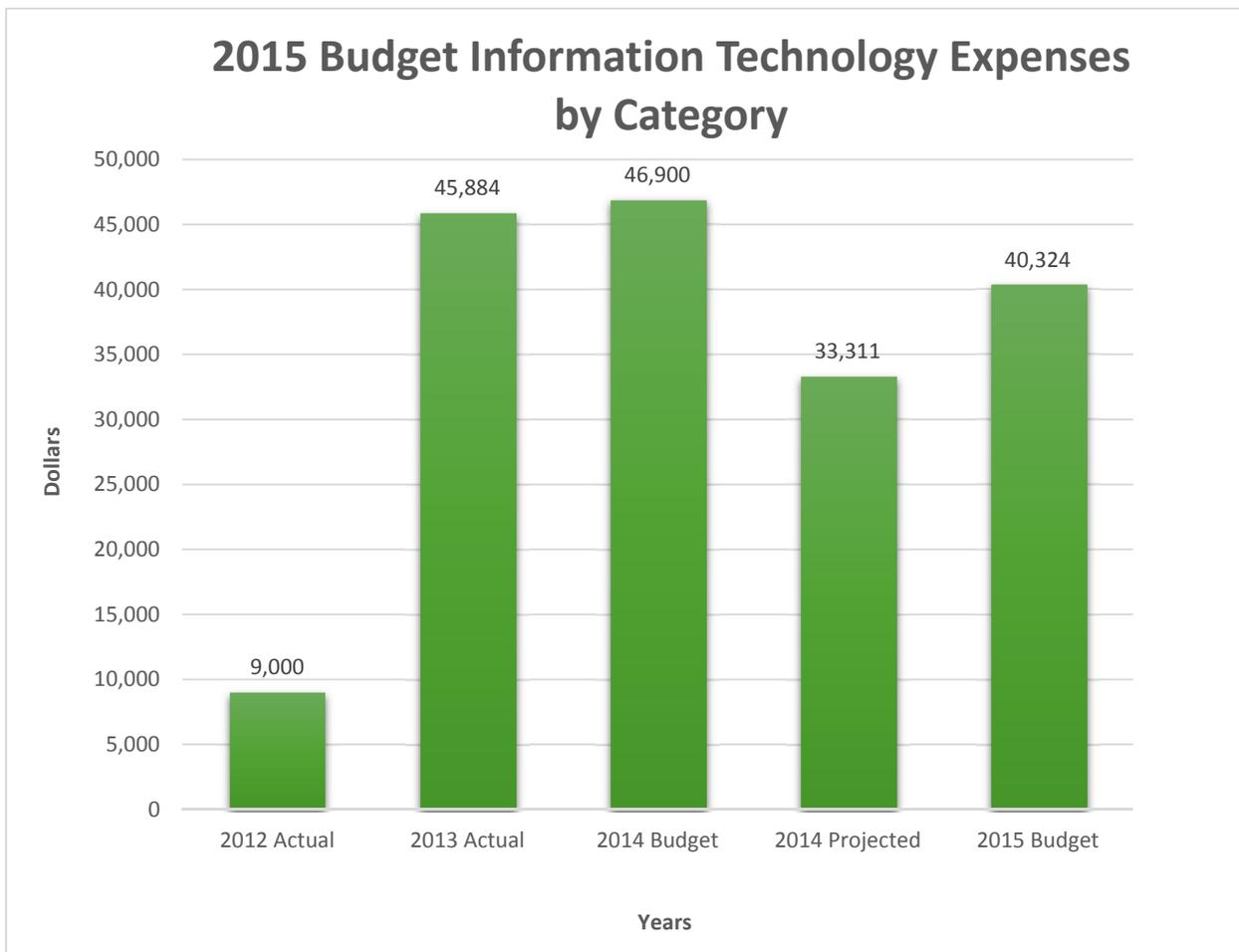
Category	Personnel	Maintenance	Office Expenses	Capital Expenses
Budget Expenses	12,300	4,750	500	200

General Fund (10) Public Information (540)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Technical Consultant	This is the contract with Curious Eye to manage filming and live streaming of Board of Aldermen and Planning Commission meetings.	01-52-00	29,834	12,373	9,000	9,299	10,200
	Production Assistant/Intern	Cost for contract production assistants to film meetings. Previously included in Technical Consultant fee above.	01-53-00		803	2,100	1,750	2,100
	<b>Total Personnel</b>				29,834	13,175	11,100	11,049
Capital Exp.	Computers & Programming	Expense for live streaming annual contract and one-time setup.	04-11-00	712	3,717		(299)	
	Office Equipment	The purchase of supplies for web streaming such as DVDs.	04-21-00		23	200		200
<b>Total Capital Expenses</b>				712	3,740	200	(299)	200
Office Exp.	Computer Equipment, Access & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use.	05-03-00	60		500	150	500
	Equipment & Hand Tools	For any equipment needed for the operation of Channel 2. This includes a switcher for the control room and cameras for the Board room.	05-21-00	32				
<b>Total Office Expenses</b>				92	-	500	150	500
Maintenance	Newsletter/Website	For costs associated with the twice per year resident newsletter. Previously in Administration division.	09-05-00			4,000	3,991	4,000
	Website Maintenance	Maintenance and upkeep charges for the City's website ( <a href="http://www.parkvillemo.gov">http://www.parkvillemo.gov</a> ). Previously in Administration division.	09-05-01			1,200		250
	Computer Maintenance	Annual subscription fees for live streaming and storage service.	06-31-00			600	559	500
<b>Total Maintenance</b>				-	-	5,800	4,550	4,750
<b>Total General Fund (10) Public Information (540)</b>				30,637	16,915	17,600	15,450	17,750

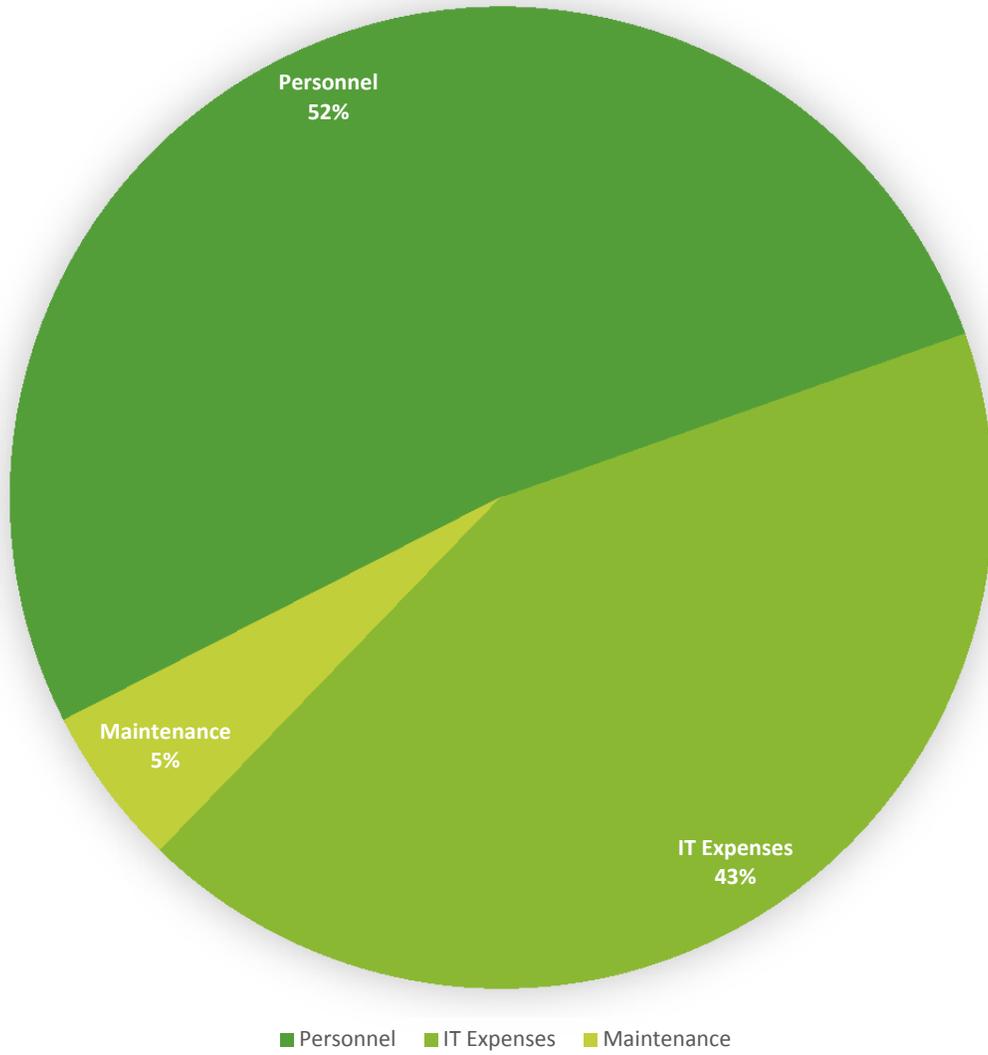
Information Technology Division

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Expenses	9,000	45,884	46,900	33,311	40,324

The Information Technology Division is responsible for providing secure, reliable, and responsive technology and business solutions that facilitate and enhance the City’s effectiveness in serving the citizens of Parkville. This includes hardware support, software trouble shooting, and other routine technical assistance. Public Information services are currently provided by a third-party vendor on contract and overseen by the City Administrator. In 2014, the City finished upgrading its aging computer stock and continued off-site backups. Personnel expenses in the graph below represent the budgeted IT Services contract with eNet, Inc.



## 2015 Budget Information Technology Expenses by Category



Category	Total Personnel	Total IT Expenses	Total Maintenance
Budget Expenses	21,000	17,200	2,124

General Fund (10) Information Technology (555)								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Personnel	Information Technology Support Contract	The Information Technology Support annual contract with eNet, LLC for \$2,125 per month (maximum).	01-52-00	9,000	18,713	25,500	17,420	21,000
	Specialized Support Contract	Specialized personnel and contract services required beyond Information Technology Support annual contract.	01-53-00		1,975			
	<b>Total Personnel</b>			<b>9,000</b>	<b>20,688</b>	<b>25,500</b>	<b>17,420</b>	<b>21,000</b>
IT Expenses	Equipment	The purchase of any new IT related equipment, such as computers, servers, printers, copiers, etc.	02-01-00		18,214		494	1,500
	Software	The purchase of software licenses such as Microsoft Office, annual maintenance for the Incode accounting program, and spam blocker. Previously located in Administration.	02-02-00		5,875	19,100	13,128	15,310
	Domain Registrations	Cost of domain registrations for parkvillemo.com and parkvillepolice.org (\$24/year), parkvillemo.gov (\$125.00/year), and website hosting with InfoDeli, LLC for (\$20/month).	02-04-00			175	125	390
<b>Total IT Expenses</b>			<b>-</b>	<b>24,090</b>	<b>19,275</b>	<b>13,747</b>	<b>17,200</b>	
Maint.	Maintenance & Repair	Annual subscriptions for offsite backup and disaster recovery.	06-01-00		1,106	2,125	2,144	2,124
<b>Total Maintenance</b>			<b>-</b>	<b>1,106</b>	<b>2,125</b>	<b>2,144</b>	<b>2,124</b>	
<b>Total General Fund (10) Information Technology (555)</b>				<b>9,000</b>	<b>45,884</b>	<b>46,900</b>	<b>33,311</b>	<b>40,324</b>

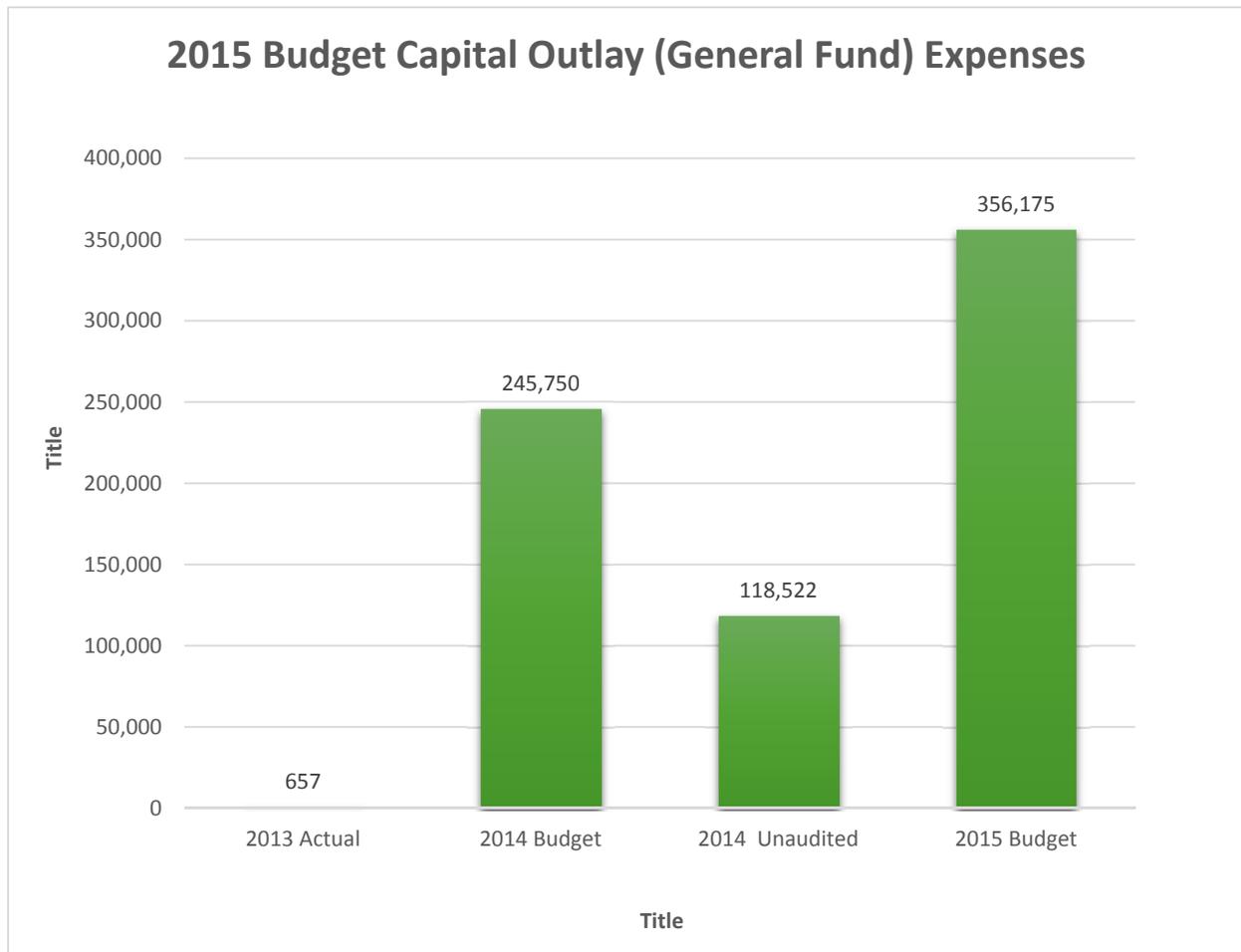
Capital Outlay (General Fund Only)

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Expenses	-	657	245,750	118,522	356,175

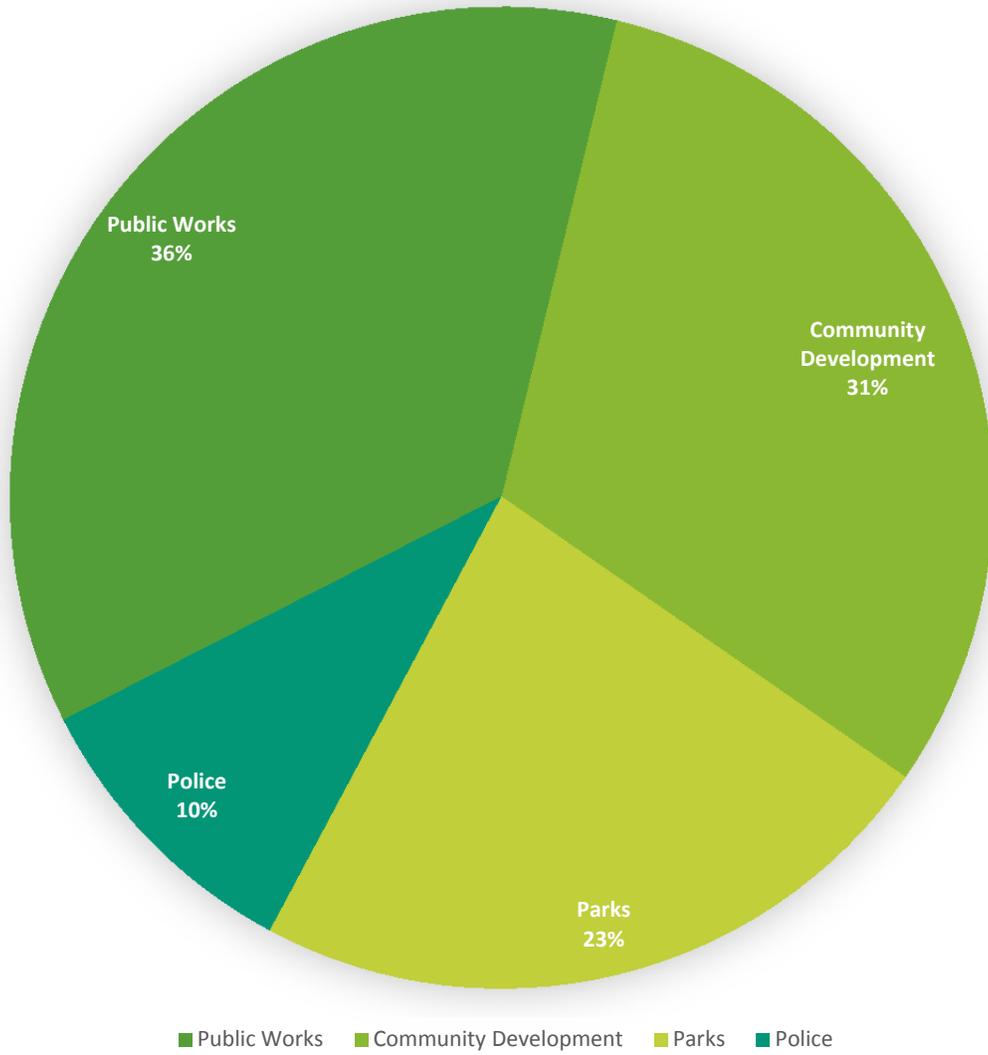
The Capital Outlay (General Fund) Division was created in 2015 to better report and record general fund capital outlay purchases. Prior General Fund capital outlay purchases were recorded individually within a division. This made it difficult to view a consolidated picture of the year’s major capital expenses from the general fund.

Previous general fund capital outlay expenditures (2013-2014) have been moved into this division for comparison purposes. This results in an artificial reduction in expenditures to the other general fund divisions that are now reported here.

In 2015, major general fund capital outlay expenses include budgeted expenses from the Police Department, Public Works, Community Development, and the Parks Department.



## 2015 Budget Capital Outlay (General Fund) Expenses by Category



Category	Public Works	Community Development	Parks	Police
Budget Expenses	129,175	110,000	82,500	34,500

General Fund (10) Capital Outlay (560)							
Type	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Projected	2015 Budget
Admin.	There is no capital outlay budgeted for the Administration Department in 2015.	10-560-50-10-00					
			-	-	-	-	-
Police	2015: 2015 AWD Police Ford Taurus Sedan and equipment (\$34,500).	10-560- 50-50-00			55,750	56,433	34,500
			-	-	55,750	56,433	34,500
Court	There is no capital outlay budgeted for the Municipal Court in 2015.	10-560-51-00-00					
			-	-	-	-	-
Public Works	2015 : Downtown Entryway Improvement Project (\$4,175), North Crooked Road Erosion/Bank Stabilization/Guardrail (\$95,000), Sinkhole Geotechnical Review (\$15,000), Highway 9 Corridor Study (\$15,000).	10-560-51-50-00			95,000		129,175
			-	-	95,000	-	129,175
Community Development	2015: Upgrade Zoning & Subdivision Regulations, Year 2 of 2 (\$85,000), Community Development Vehicle (\$25,000).	10-560-51-80-00			70,000	35,000	110,000
			-	-	70,000	35,000	110,000

General Fund (10) Capital Outlay (560)							
Type	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Projected	2015 Budget
Streets	There is no capital outlay budgeted for the Streets Division in 2015.	10-560-52-00-00					
			-	-	-	-	-
Parks	2015: Parks Master Plan Update (\$40,000), Maintenance and Equipment Storage Facility (\$35,000), Parks Building Façade Improvements (\$7,500).	10-560-52-50-00		657	25,000	27,089	82,500
			-	657	25,000	27,089	82,500
Nature Sanctuary	There is no capital outlay budgeted for the Nature Sanctuary in 2015.	10-560-53-50-00					
			-	-	-	-	-
Public Information	There is no capital outlay budgeted for the Public Information Division in 2015.	10-560-54-00-00					
			-	-	-	-	-
IT	There is no capital outlay budgeted for the IT Division in 2015.	10-560-55-50-00					
			-	-	-	-	-
<b>General Fund (10) Capital Outlay (560)</b>			-	657	245,750	118,522	356,175

## Debt Service Funds

The Debt Service Funds are comprised of five funds that are used to account for the accumulation of resources for the payment of principal, interest, and related costs on the debt.

REVENUES – The City uses property taxes, special assessments, and sewer service charges to fund debt service payments. The City collects these revenues to make bond payments for the current year.

EXPENSES – The expenses for the budget year include only the bond payments and fees that will be due and payable.

### *Active Debt Funds:*

General Debt Fund (22): *2006 Certificate of Participation (COPS), which includes the new City Hall and voter-approved projects from the 2004 ballot measure. The debt is supported by the general debt property tax levy (2004 portion) and General Fund revenues. Retires in 2027.*

Sewer Debt Service Fund (30): *Includes sewer lease purchase and revolving loan projects that are supported by sewer fees. The lease purchase will be retired early in 2015. The revolving loan retires in 2025.*

Neighborhood Improvement Districts (21, 23, 24): *Supported by assessments on benefitting properties.*

*River Park Neighborhood Improvement District (NID) financed infrastructure in The National. Retires in 2020.*

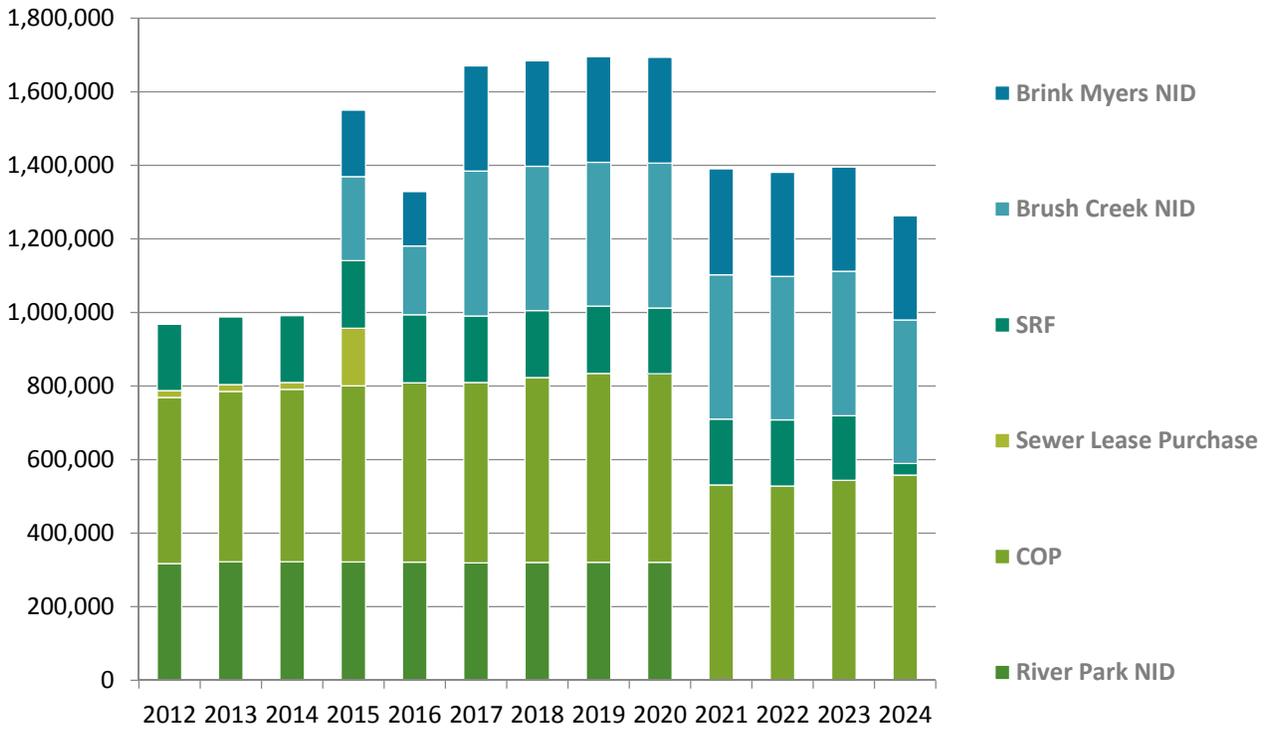
*Brush Creek Drainage Area Neighborhood Improvement District (NID) financed sewer expansion at the intersection of I-435 and Route 45. Retires in 2034.*

In 2006, the Board of Aldermen created the Brush Creek NID and ordered assessments against the benefitting properties for the extension of sewer services to the area. Temporary notes (Series 2006A) were issued to finance the improvements. Due to various project changes and additional improvements, the notes were refinanced in 2009 (Series 2009A Notes), 2011 (Series 2011A Notes), 2012 (Series 2012A Notes), and 2013 (Series 2013B Notes). All improvements are complete, and on April 1, 2014, the Board of Aldermen authorized staff and financial consultants to go to market for the permanent financing. The principal amount of the limited general obligation bond issue is \$5,445,000.

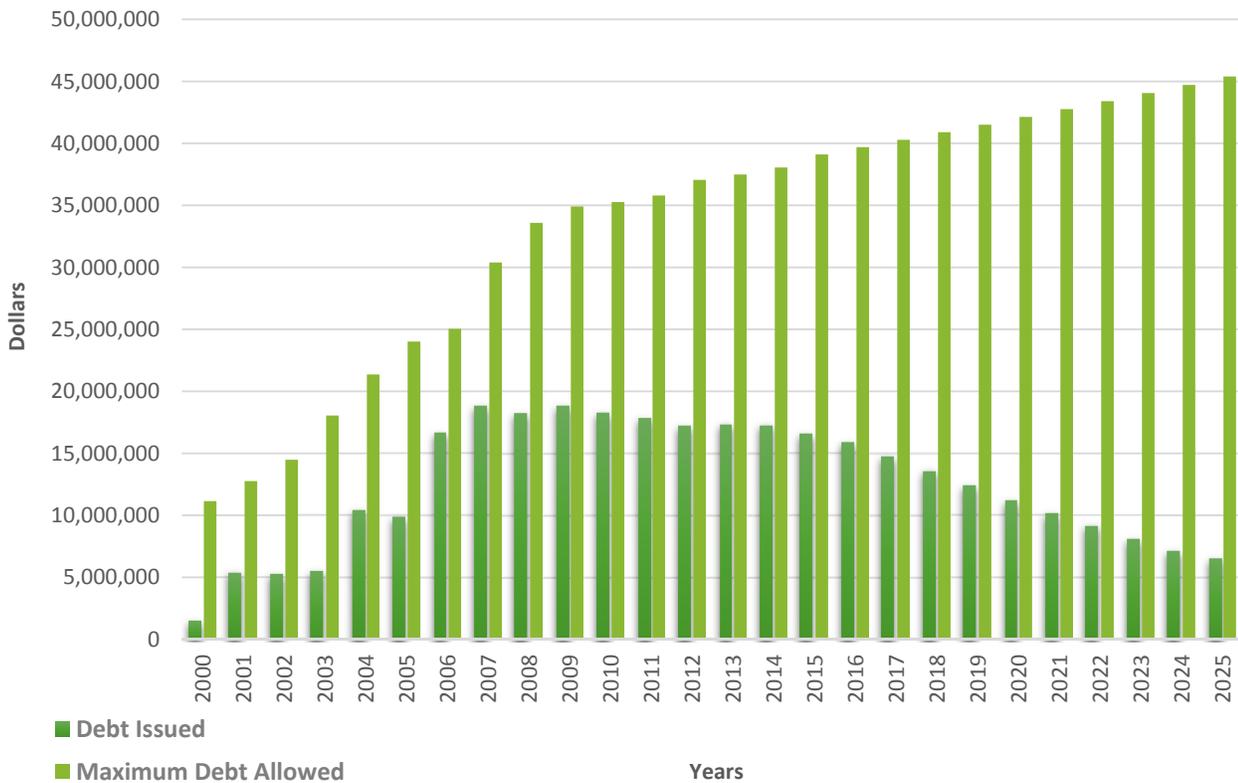
*Brink Meyer Road Neighborhood Improvement District (NID) financed road improvements and a retaining wall on Brink-Myers Road. Retires in 2034.*

In 2007, the Board of Aldermen created the Brink Meyer Road NID and ordered assessments against the benefitting properties for improvements including construction of Brink Meyer Road, a retaining wall, and storm sewer improvements. Temporary notes (Series 2007) were issued at that time to finance the improvements. Due to various project delays, including the failure of the Brink Meyer retaining wall and the related lawsuit, the notes were refinanced in 2009 (Series 2009), 2011 (Series 2011B), and 2013 (Series 2013A). All improvements are complete, and on April 1, 2014, the Board of Aldermen authorized assessing the final costs of the improvements to the property owner and directed staff and financial consultants to go to market for the permanent financing. The principal amount of the limited general obligation bond issue is \$3,960,000.

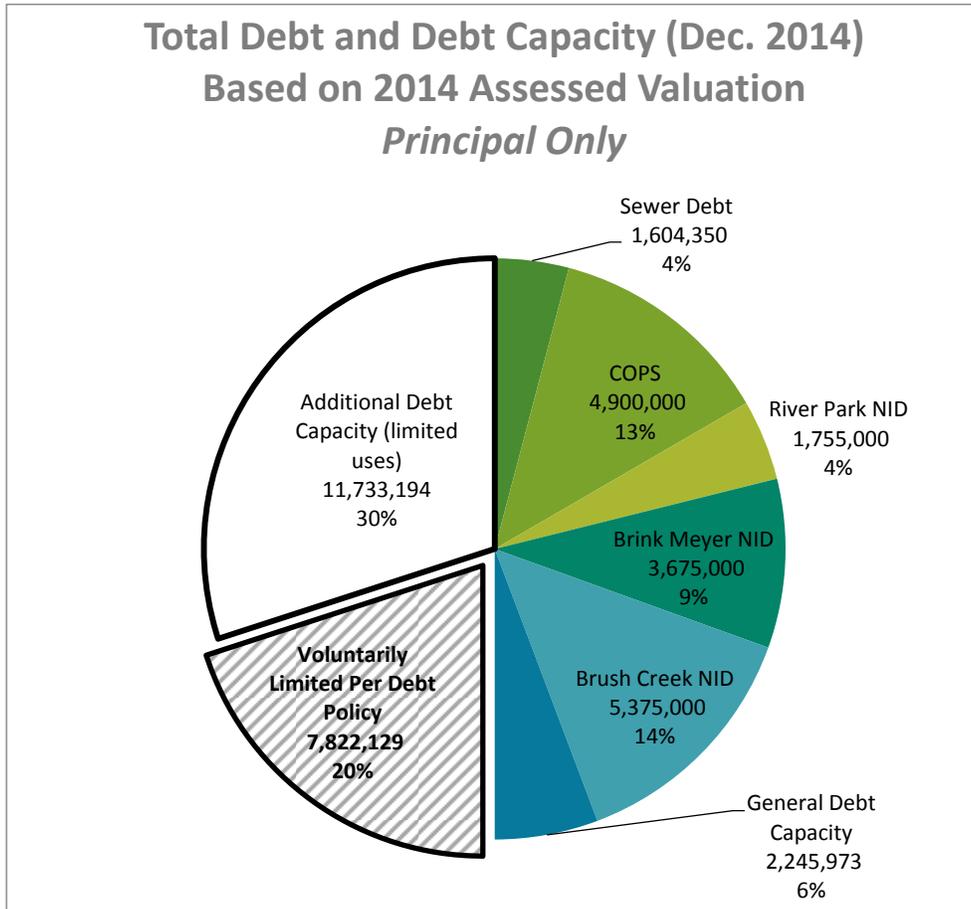
### Projected Total Debt Payments Principal, Interest, and Fees



### City of Parkville Debt Issued to Maximum Debt Allowed 2000-2025



The General Obligation Debt Limit is 10% of the assessed value of the taxable tangible property. There is an additional 10% available for street and sewer expansions, or construction of utility plants. Total G.O. indebtedness may not exceed 20% of the assessed valuation of taxable property. By policy (Resolution No. 09-01-14), the Board has limited itself to no more than that 80% of the statutory limit.



River Park NID Bonds (21) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	River Park Special Assessment	Assessment levied on property owners in the River Park NID.	41001-00	322,883	327,198	322,000	323,603	323,800
	Interest Income	Interest earned from general fund investments.	41701-00	419	211	200	200	200
<b>Total River Park NID Bonds (21) Revenues</b>				<b>323,302</b>	<b>327,408</b>	<b>322,200</b>	<b>323,803</b>	<b>324,000</b>
Expenses	Bond Principal	Payment of bond principal.	10-01-00	255,000	265,000	270,000	270,000	275,000
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00	61,913	56,713	51,363	51,363	46,256
	Bond Fees	Payment of bond fees.	10-03-00	400	583	400	600	600
	Transfer to River Park NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00	5,989	5,113	437	1,840	2,144
<b>Total River Park NID Bonds (21) Expenses</b>				<b>323,302</b>	<b>327,409</b>	<b>322,200</b>	<b>323,803</b>	<b>324,000</b>

General Debt (22) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Property Taxes	Property taxes collected for debt service.	41001-00	331,021	328,479	329,300	331,500	337,167
	Interest Income	Interest earned from investments.	41701-00	379	299	350	300	2,100
	Interest on COPS Reserved Funds	Interest earned from investments.	41701-01	10,244	8,022	8,000	8,000	8,000
	Transfer from General Fund	This fund transfer covers the lease payment on City Hall.	42020-00	214,000	214,000	221,000	221,000	217,250
<b>Total General Debt (22) Revenues</b>				<b>555,644</b>	<b>550,800</b>	<b>558,650</b>	<b>560,800</b>	<b>564,517</b>
Expenses	2006 COPS Bond Principal	Payment of bond principal.	10-01-00	215,000	235,000	250,000	250,000	270,000
	2006 COPS Bond Interest	Payment of bond interest.	10-02-00	233,105	224,496	215,098	215,098	204,890
	2006 COPS Bond Fees	Payment of bond fees.	10-03-00	3,650	3,650	3,650	3,850	3,850
	Transfer to General Debt Reserve	Monies transferred to the General Debt Reserve; anticipated for early debt retirement.	20-01-00	103,889	87,654	89,902	91,852	85,777
<b>Total General Debt (22) Expenses</b>				<b>555,644</b>	<b>550,800</b>	<b>558,650</b>	<b>560,800</b>	<b>564,517</b>

Brush Creek NID Bonds (23) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Brush Creek Special Assessment	Assessment levied on property owners in the Brush Creek NID.	41001-00					388,030
	Interest Income	Interest earned from general fund investments.	41701-00					4,520
<b>Total Brush Creek NID Bonds (23) Revenues</b>				-	-	-	-	392,550
Expenses	Bond Principal	Payment of bond principal.	10-01-00					
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00					228,663
	Bond Fees	Payment of bond fees.	10-03-00					2,000
	Brush Creek NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00					146,687
	Brush Creek Maintenance Reserve	Transfer of portion of assessments designated for maintenance on the improvements during the life of the bonds.	20-02-00					15,200
<b>Total Brush Creek NID Bonds (23) Expenses</b>				-	-	-	-	392,550

Brink Meyer NID Bonds (24) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Brink Meyer Special Assessment	Assessment levied on property owners in the Brink Meyer NID.	41001-00					275,166
	Interest Income	Interest earned from general fund investments.	41701-00					3,330
<b>Total Brink Meyer NID Bonds(24) Revenues</b>				-	-	-	-	278,496
Expenses	Bond Principal	Payment of bond principal.	10-01-00					
	Bond Interest	Payment of bond interest.	10-02-00					180,874
	Bond Fees	Payment of bond fees.	10-03-00					2,000
	Brink Meyer NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00					92,372
	Brink Meyer Maintenance Reserve	Transfer of portion of assessments designated for maintenance on the improvements during the life of the bonds.	20-02-00					3,250
<b>Total Brink Meyer NID Bonds (24) Expenses</b>				-	-	-	-	278,496

Sewer Service Debt (30) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Sewer Fund	Transfer to pay all Sewer Fund debt.	41901-00	198,952	202,233	200,556	200,547	332,784
<b>Total Sewer Service Debt (30) Revenues</b>				198,952	202,233	200,556	200,547	332,784
Expenses	System Renewal Lease	Lease payment on sewer plant.	10-04-00	18,456	18,456	18,456	18,456	149,351
	SRF Principal	Payment of bond principal.	12-11-00	135,000	140,000	140,000	140,000	145,000
	SRF Interest	Payment of bond interest.	12-11-01	34,869	33,865	32,700	32,691	29,897
	SRF Administration Fee	Payment of bond fees.	12-11-02	10,627	9,912	9,400	9,400	8,536
<b>Total Sewer Service Debt (30) Expenses</b>				198,952	202,233	200,556	200,547	332,784

## Sewer Fund

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	1,531,965	1,605,801	1,784,905	1,924,326	2,111,552
<b>Expenses</b>	926,014	1,095,289	1,288,764	788,163	1,756,372
<b>Ending Balance</b>	605,950	510,513	496,141	1,136,163	355,180

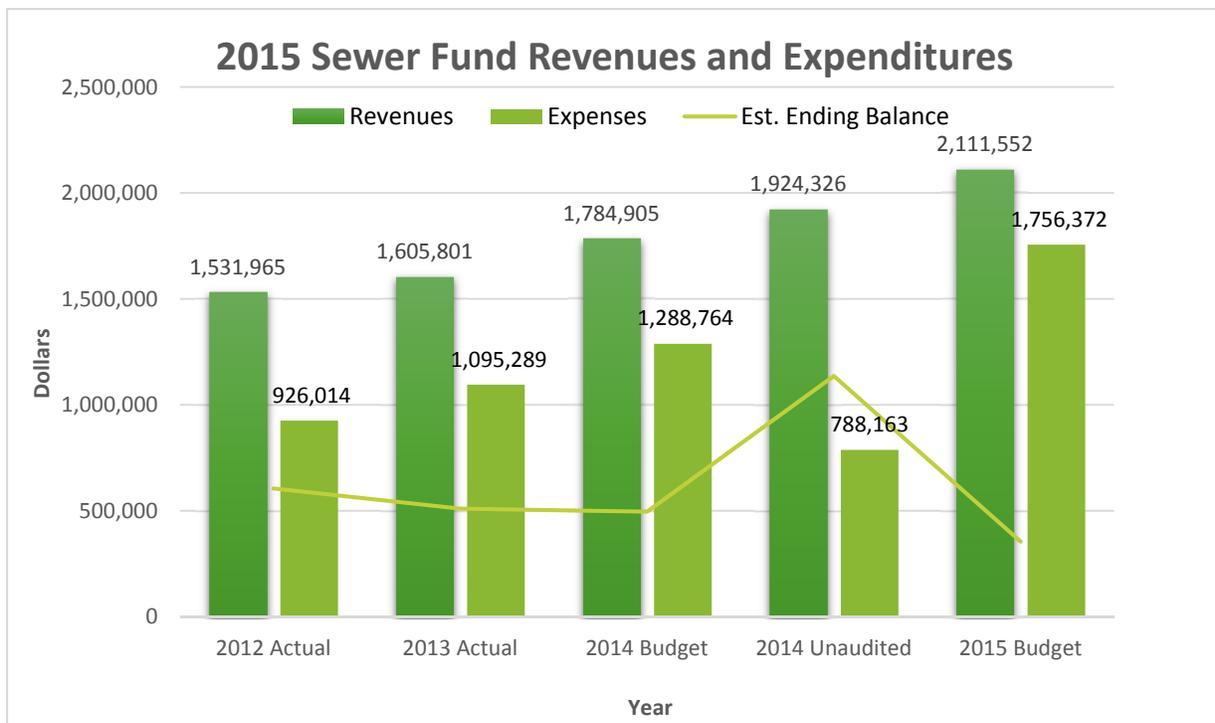
The Sewer Fund is an enterprise fund used to operate and maintain the City's sewer service system. It is funded by the revenue collected from charges on customers using the service.

**REVENUES** –Revenues includes sewer service charges on utility customers, including connections fees and grinder pump fees.

**EXPENSES** – Most of the expenses are for debt service, the operation of the waste water treatment plant, and maintenance of the sewer collection system.

The sewer department's day-to-day operations are handled by contract with Alliance Water Resources. The City's contract provides for one local plant manager, one full-time operator, and one part-time operator. Under the supervision of the Public Works Director, Alliance oversees the collection of sewage and day-to-day operations at the waste water treatment plant.

The 2015 budget includes significant expenses for pump station improvement and line maintenance to offset potential emergencies of the aging Parkville sewer system. A 3.0% rate sewer increase is recommended in 2015. This is consistent with projections that were presented during the 2014 budget process. A 3% rate increase was also implemented in 2014. The impact to the average residential



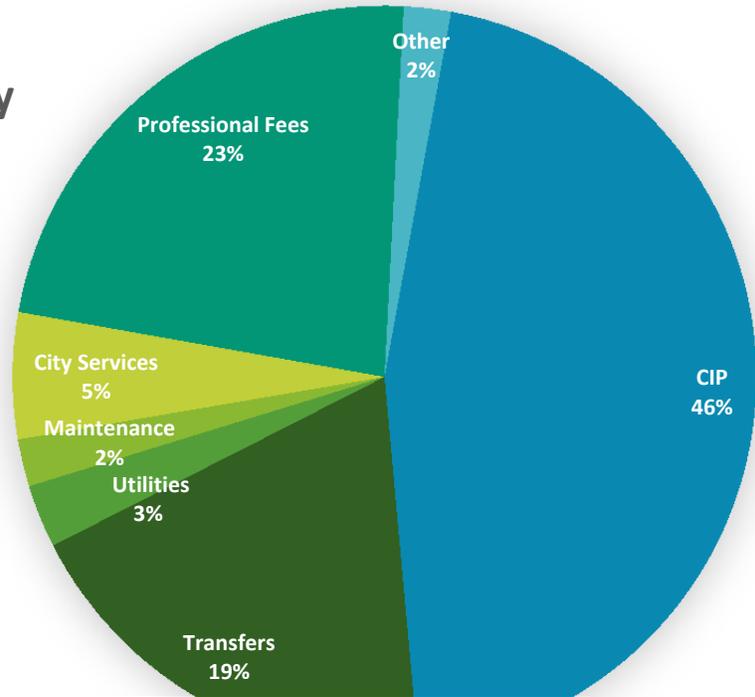
household of a 3.0% rate increase in 2015 would be approximately \$1.08 per month. In addition to funding an aggressive CIP to catch up on deferred maintenance, this rate increase will allow the City to retire the sewer lease-purchase (for a savings of approximately \$37,000 in interest costs) and to preserve working capital equal to the target established in the reserve policy of 90 days of operating reserves plus one year of debt service payments. The rate increase was presented for Board consideration and approved in January 2015 following the required notice and publication period.



Picture 7: Parkville Waste Water Treatment Facility.

## 2015 Budget Sewer Expenses by Category

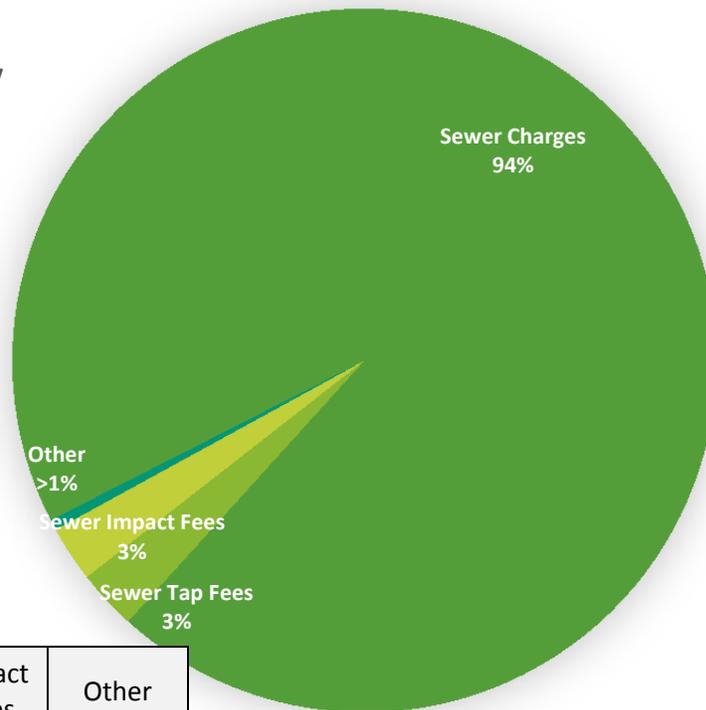
- Utilities
- Maintenance
- City Services
- Professional Fees
- Other
- CIP
- Transfers



Category	Personnel	Maintenance	Utilities	Insurance	City Services	Office Expenses	Other
Budget Expenses	180,048	56,050	34,000	30,206	26,300	24,475	1,000

## 2015 Budget Sewer Revenue by Category

- Sewer Charges
- Sewer Tap Fees
- Sewer Impact Fees
- Other



Category	Sewer Charges	Sewer Tap Fees	Impact Fees	Other
Budget Revenues	1,027,940	30,000	28,000	5,250

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Rev: Sewer	Beginning Fund Balance	Projected carryover from prior year.		493,616	605,952	489,897	516,873	1,020,362
	Sewer Charges	Charges levied on all citizens for use of the City's sewer system.	41501-00	962,603	931,425	968,760	1,016,426	1,027,940
	Sewer Tap Fees	Fees required to connect to the City's sewer system. \$1,500 per new home.	41502-00	33,000	30,000	22,500	43,500	30,000
	Sewer Impact Fees	Fees required to compensate the City for the increased demand on the sewer system. \$1,400 per new home.	41502-01	30,800	28,000	21,000	42,000	28,000
	MOAW Bill Collection Payment	Money received from Missouri American Water for accepting water bills at City Hall.	41503-00	715	686	650	562	650
	Grinder Pump Administration Fee	A fee paid by the Riss Lake Home Owner's Association for collecting and remitting monthly Riss Lake Subdivision grinder pump maintenance fees.	41504-00	4,620	3,850	4,620	4,620	
	Transfer from Sewer CIP	Transfer from Sewer CIP to close out fund in 2014.	41902-00			275,478	294,984	
<b>Revenues: Sewer</b>				<b>1,525,353</b>	<b>1,599,913</b>	<b>1,782,905</b>	<b>1,918,965</b>	<b>1,086,590</b>
Rev: Interest Income	Interest Income	Interest earned from sewer fund investments.	41701-00	6,611	5,872	2,000	4,361	4,400
	<b>Revenues: Interest Income</b>				<b>6,611</b>	<b>5,872</b>	<b>2,000</b>	<b>4,361</b>
Rev: Misc	Miscellaneous	Includes reimbursements from Viking Football Club for water usage at Viking Field.	41804-00		16		1,000	200
	<b>Revenues: Misc</b>				<b>-</b>	<b>16</b>	<b>-</b>	<b>1,000</b>
<b>Total Sewer Fund (40) Revenues</b>				<b>1,531,965</b>	<b>1,605,801</b>	<b>1,784,905</b>	<b>1,924,326</b>	<b>2,111,552</b>

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: Personnel	Salaries	The total salaries for Sewer billing employees.	01-01-00	1,012	10,276	12,500	10,062	13,156
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	272	573	956	770	1,006
	<b>Expenses: Personnel</b>			<b>1,284</b>	<b>10,849</b>	<b>13,456</b>	<b>10,831</b>	<b>14,162</b>
Exp: Insurance	Hazard & Liability	Sewer Expense for property owned by the City.	02-01-00	6,226	2,914	4,500	3,678	6,000
	<b>Expenses: Insurance</b>			<b>6,226</b>	<b>2,914</b>	<b>4,500</b>	<b>3,678</b>	<b>6,000</b>
Exp: Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the sewer plant and lift station dialers.	03-01-00	2,812	2,382	2,400	2,162	2,600
	Electricity	Electric utility charges for the sewer plant and pump stations.	03-02-00	30,348	37,018	35,000	35,177	41,000
	Water	Water utility charges for the sewer plant.	03-04-00	6,062	5,492	3,500	2,083	3,500
	Wi-Fi	The cost of the Wi-Fi hotspot at the sewer plant for internet access.	03-06-00		520	480	399	480
	Trash Hauling	The charges for trash hauling at the sewer plant (Deffenbaugh: \$70/year for Main Lift Station dumpster and \$356.52/year for Sewer Plant dumpster).	03-09-00	1,202	785	600	267	600
<b>Expenses: Utilities</b>			<b>40,424</b>	<b>46,197</b>	<b>41,980</b>	<b>40,088</b>	<b>48,180</b>	

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: Office Expenses	Office Supplies	Purchase of small safety items, gloves, hand tools, etc.	05-01-00	1	46	100	229	100
	Postage	This covers all postage for billing and shipping costs, along with any incidental charges. This also includes the \$190.00 annual USPS bulk mailing fee.	05-02-00	2,225	6,387	10,000	6,868	9,000
	Delinquencies	Administrative costs related to delinquency collections such as water shut off costs, filing property liens, certified letters, etc.	05-06-00					1,500
	Printing	This covers expenses for printing work not performed by City personnel. It would include items such as bills, forms, notices, etc.	05-04-00	1,371	1,033	100	1,032	1,500
<b>Expenses: Office Expenses</b>				<b>3,597</b>	<b>7,466</b>	<b>10,200</b>	<b>8,130</b>	<b>12,100</b>
Exp: Maintenance	Building Maintenance & Repair	General maintenance for the sewer plant.	06-01-00	14,918	4,190	10,000	4,787	8,500
	Pump Stations Maintenance	General maintenance for the pump stations in the City.	06-12-00	23,679	33,450	25,000	7,968	20,000
	Vehicle Repair & Maintenance	Maintenance for sewer vehicles.	06-21-00	701	758	500	105	500
	Tractor / Lawn Mowing Equipment	Maintenance for the Sewer plant tractor.	06-21-02	110	449	300	1,024	500
	Vehicle Gas & Oil	Fuel for Sewer Department vehicles.	06-22-00	2,318	2,056	3,000	1,254	3,000
	Equipment Gas & Oil	Fuel for sewer equipment, including the tractor, mower, and generator.	06-22-01	1,315	791	1,500	1,198	1,500
	Software Support Agreement	Annual software maintenance for Data Tech Summit software, the City's sewer utility billing software.	06-33-00			2,170	1,768	2,170
<b>Expenses: Maintenance</b>				<b>43,041</b>	<b>41,694</b>	<b>42,470</b>	<b>18,103</b>	<b>36,170</b>

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: City Services	Line Repairs/Maintenance	This covers emergency repairs to sewer lines and manholes. Root control and unexpected clogs. It does not cover repairs budgeted in the sewer CIP.	07-34-00	10,369	2,926	25,000	5,522	20,000
	One Call Utility Locating	This is a fee charged to the City for every One Call sewer utility locate requested in the City limits.	07-42-00		1,176	2,000	2,229	2,000
	One Call Equipment & Supplies	All equipment and supplies needed to mark sewer lines at One Call locations.	07-42-01		251	400		
	MOAW Sewer Billing	This line item is no longer used, as MOAW discontinued sewer billing. This line item covered the sewer billing software purchase in 2012.	07-81-00	12,277	1,680			
	KC Water Dept.	Fees paid to the KCMO Water Department for sewer service provided to some Parkville residents.	07-82-00	51,424	56,937	63,000	46,350	55,655
	Odor Control	This chemical is used to mitigate odors from sewer lines.	07-91-00	16,419	11,034	19,000	18,138	19,000
<b>Expenses: City Services</b>				<b>90,490</b>	<b>74,004</b>	<b>109,400</b>	<b>72,239</b>	<b>96,655</b>
Exp: Professional Fees	Attorney Fees	Fees associated with contract reviews and sewer related legal questions.	08-01-00		576	2,500	7,049	10,000
	Engineering Fees	This covers the fees for work performed by the City Contract Engineer for the sewer system, including SSES Program engineering and management.	08-03-00	8,448	704	11,000	1,600	8,500
	Management Contract	Alliance Water is contracted to operate the sewer plant.	08-04-00	258,138	263,925	275,395	275,395	282,245
	Administration Fee	To pay for a portion of Administrative salaries for sewer related work, Missouri One Call services, and other sewer related administrative functions.	08-06-00	75,000	100,000	100,000	100,000	101,500
	Credit Card Fees	Costs associated with processing credit card transactions.	08-07-00				546	2,000
<b>Expenses: Professional Fees</b>				<b>341,586</b>	<b>365,205</b>	<b>388,895</b>	<b>384,590</b>	<b>404,245</b>
Exp: Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	144	292	1,500	4,833	2,000
	DNR Fees	Annual fee to the Missouri Department of Natural Resources based on the number of sewer connections in the City.	09-22-00	1,524	1,368	1,800	1,641	1,800
<b>Expenditures: Other Expenditures</b>				<b>1,668</b>	<b>1,660</b>	<b>3,300</b>	<b>6,474</b>	<b>3,800</b>

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: CIP	Equipment & Machinery	For the purchase of operating equipment such as mowers, trimmers, trailer, etc. for the Sewer Plant. Includes required SRF Project WWTF equipment replacement.	04-31-00	13,152	862	20,007	14,398	33,500
	Sewer Plant Improvements	Improvements and enhancements to the sewer plant, clarifiers, outfalls, digesters, DO sensor & SCADA upgrade.	04-51-00		1,794			90,000
	Line Maintenance	This covers routine maintenance on sewer lines and manholes, including CCTV & Cleaning.	06-42-00	4,994	2,980	80,000	5,641	415,750
	Pump Station Improvements	Improvements to pump stations, including mission control panels and replacement pumps.	04-61-00			285,000	26,156	191,000
	Other Maintenance	Improvements to collection lines. 2014 project will lower an exposed sewer line in the Bluffs and repair a low water crossing in the Nature Sanctuary.	06-99-00			89,000	6,330	72,025
<b>Expenditures: CIP</b>				<b>18,146</b>	<b>5,636</b>	<b>474,007</b>	<b>52,525</b>	<b>802,275</b>
Exp: Transfers	Transfer to 12-year CIP	Funds are transferred to the Sewer CIP to be reserved for capital projects planned over the next 12 years. See attached Sewer CIP for detail.	20-01-01	180,600	289,000			
	Transfer to Debt Service Fund (for Bonds)	Funds are transferred to Debt Service for bond payments. Decrease due to final payments in 2011 of the 1998 Series Sewer Revenue Bonds.	20-02-02	18,456	18,456	18,456	18,456	149,351
	Transfer to Debt Service Fund (for SRF)	Funds are transferred to Debt Service for bond payments.	20-02-03	180,496	183,777	182,100	173,048	183,434
	Transfer to Equipment Fund	Transfer to the Equipment Fund to cover sewer related equipment purchases. Replacement truck in 2013.	20-42-00		23,431			
	Transfer to Projects Fund	Transfer to the Projects Fund to cover sewer related project expenditures. Repairs to sewer equipment building in ELP in 2013.	20-43-00		25,000			
<b>Expenditures: Transfers</b>				<b>379,552</b>	<b>539,664</b>	<b>200,556</b>	<b>191,504</b>	<b>332,785</b>
<b>Total Sewer Fund (30) Expenditures</b>				<b>926,014</b>	<b>1,095,289</b>	<b>1,288,764</b>	<b>788,163</b>	<b>1,756,372</b>
<b>Ending Fund Balance Sewer Fund (30)</b>				<b>605,950</b>	<b>510,513</b>	<b>496,141</b>	<b>1,136,163</b>	<b>355,180</b>

## Transportation Fund

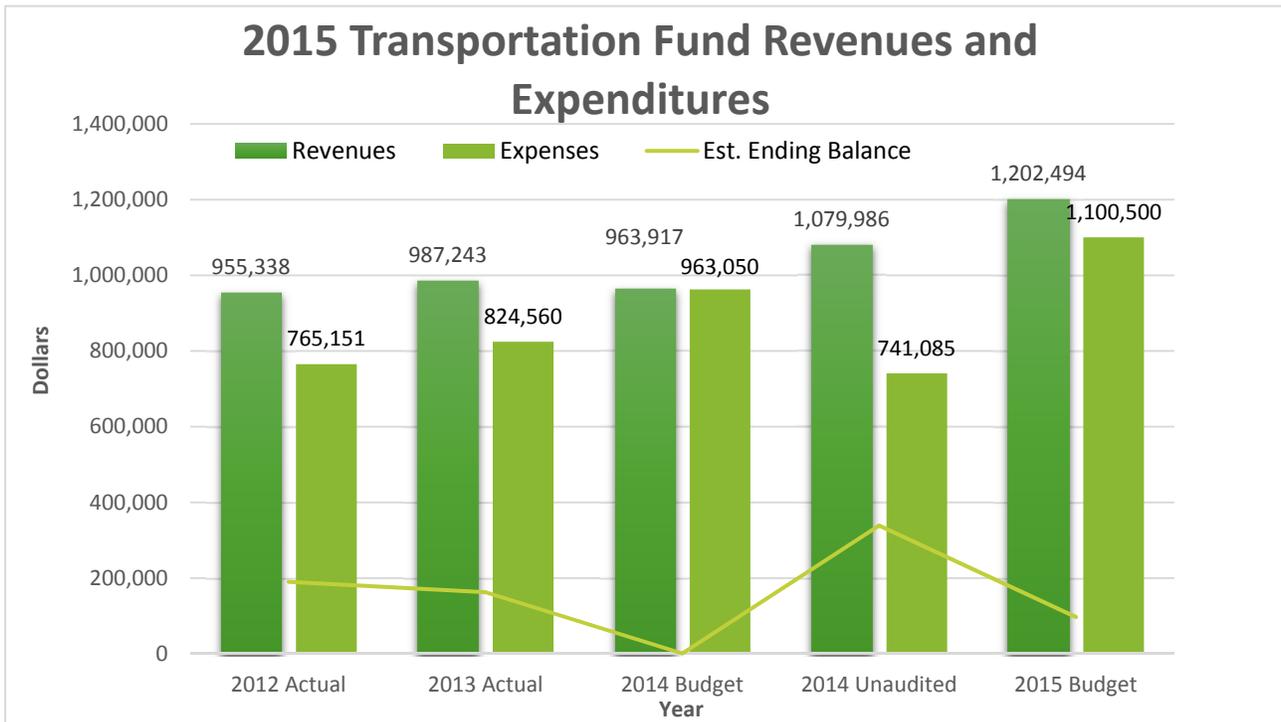
Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	955,338	987,243	963,917	1,079,986	1,202,454
<b>Expenses</b>	765,151	824,560	963,050	741,085	1,100,500
<b>Ending Balance</b>	190,187	162,683	867	338,901	97,268

The Transportation Fund accounts for most resources used to promote and improve the City's transportation network. Transportation Fund revenues are allocated specifically to pay for transportation projects and expenses.

**REVENUES** – The City receives funds through sales taxes and intergovernmental grants. The Motor Fuel Tax and the City Transportation Sales Tax can be used for any transportation-related purpose. The County Transportation Sales Tax and the Parkville Special Road District revenue are received for major capital transportation projects.

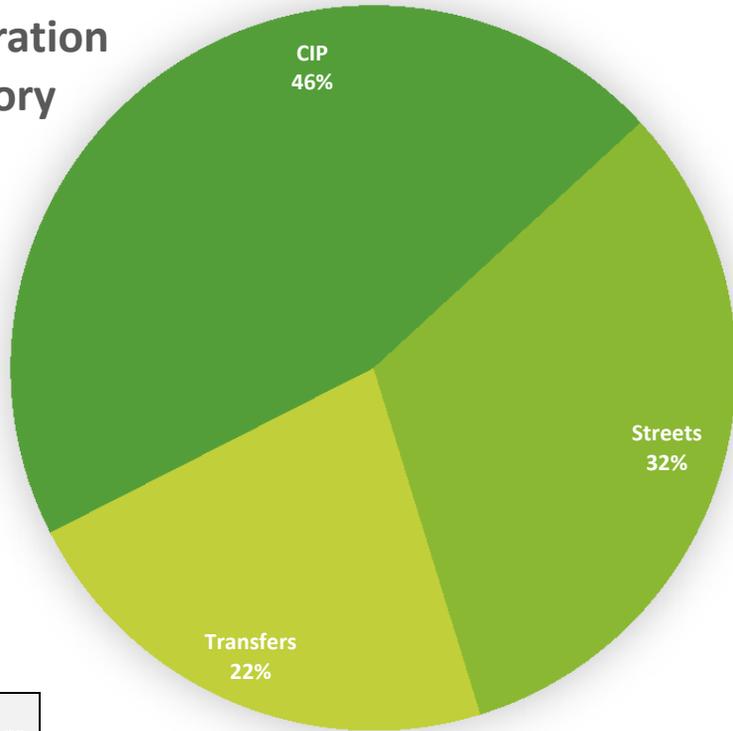
**EXPENSES** – Most of the expenses are for capital improvements, streetlights, and a transfer to the General Fund to help subsidize personnel expenses for the Street Division of the Public Works Department.

The 2015 budget includes significant expenses for an asphalt overlay program, a crack seal project, streetlight electricity, and the purchase of two new street trucks/snow plows.



## 2015 Budget Transportation Expenses by Category

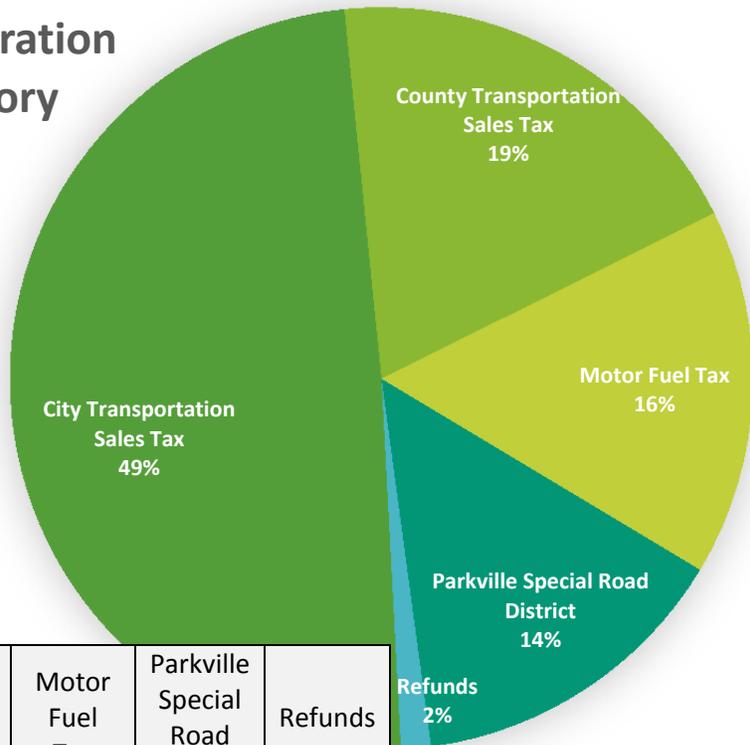
- CIP
- Streets
- Transfers



Category	CIP	Streets	Transfers
Budget Revenues	502,500	353,000	245,000

## 2015 Budget Transportation Revenue by Category

- City Transportation Sales Tax
- County Transportation Sales Tax
- Motor Fuel Tax
- Parkville Special Road District
- Refunds



Category	City Transportation Sales Tax	County Transportation Sales Tax	Motor Fuel Tax	Parkville Special Road District	Refunds
Budget Revenues	435,000	170,000	141,000	126,000	11,500

Transportation Fund (40) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Rev: Transportation	Beginning Fund Balance	Projected carryover from prior year.		89,288	190,187	162,317	162,682	318,954
	Parkville Special Road District	The City's percentage of property tax assessed by the County for the Special Road District.	41006-00	120,346	122,341	122,600	124,328	126,000
	City Transportation Sales Tax	The City levies a 0.5% sales tax to fund transportation projects.	41404-00	380,193	398,083	400,000	439,976	435,000
	Motor Fuel Tax	The State collects the tax on motor fuel and remits a portion to the City.	41405-00	141,412	140,867	141,000	143,352	141,000
	County Transportation Sales Tax	This is the City's portion of the County sales tax for transportation projects.	41406-00	137,379	134,865	138,000	178,948	170,000
	Project Cost Share	Finding from private entities or other sources to fund partial components of public projects.	41504-00				18,125	
	MPR Safety Funds	Grant funds from the City's property and liability insurer for safety projects.	41505-00				4,300	
	Leased Properties	This line item is no longer used.	41802-00	6,470	900			
	Refunds	Miscellaneous reimbursements and proceeds from sale of equipment.	41901-00	80,250			8,275	11,500
<b>Total Transportation Fund (40) Revenues</b>				<b>955,338</b>	<b>987,243</b>	<b>963,917</b>	<b>1,079,986</b>	<b>1,202,454</b>

Transportation Fund (40) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: Streets (520)	Building Maintenance & Repair	Maintenance and repairs for the street barn including security system, minor roof repairs, HVAC, etc. Funding in 2015 includes replacement for garage doors.	06-01-00			2,300	1,656	11,500
	Vehicle & Equipment Maintenance	Maintenance work for Street Department vehicles and equipment such as brakes, tires, hydraulic problems, etc.	06-21-00			10,500	8,014	10,500
	Vehicle & Equipment Gas & Oil	Fuel for Street Department vehicles and equipment.	06-22-00			25,500	23,028	25,500
	Emergency Snow Removal	Purchase of sand and salt to spread on roads during snow removal.	07-20-00			30,000	29,300	30,000
	Storm Sewers - General Repair	All general repairs on the City's storm sewer system.	07-32-00			2,500	2,687	2,500
	Street Repair Materials	For asphalt necessary to complete simple repairs on city streets. This does not include asphalt overlay projects, crack seal materials, dirt, and paint.	07-33-00			15,000	9,010	15,000
	Street Lights	Utility charges for city street lights and costs for routine repair and maintenance.	07-41-00			210,250	219,833	235,000
	Street Signs	Purchase of new and replacement street signs needed for City streets.	07-44-00			2,000	1,424	2,000
	Street Sweeping	Street sweeping is conducted every spring and fall.	07-45-00			8,000	6,780	8,500
	Tree Trimming & Removal	Maintenance of trees located within rights-of-way on City streets.	07-52-00			4,000	2,203	4,000
	Rental Equipment	Rental costs for equipment not owned by the City such as air compressors, tractor with extendable arm for ROW tree trimming, and bucket trucks.	07-60-00			2,000	184	8,000
	Miscellaneous	Miscellaneous uncategorized expenses related to the maintenance of the City's street network.	09-21-00			1,000	-	500
<b>Expenses: Streets (520)</b>				-	-	313,050	304,119	353,000

Transportation Fund (40) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: CIP	Street Programs	Miscellaneous expenses related to capital improvements for street maintenance.	04-71-00				27	
	Equipment	Purchase of equipment for various street projects such as trucks, snowplowing equip. tractors, mowing equip.	04-85-01			50,000	49,689	152,500
	Crack Seal Project	To fund the annual Crack Seal Project.	04-81-00	8,357	14,303	20,000	17,564	20,000
	Slurry Seal Project	To fund the annual Slurry Seal Project.	04-82-00	49,681	10,970	95,000		
	Street Striping	Annual street striping project.	04-83-00			10,000	6,902	10,000
	Asphalt Overlay Program	To fund the materials and service for the Asphalt Overlay Program. This program is completed every two years.	04-85-00	78,114		120,000		220,000
	Curb & Sidewalk Program	To fund the materials and service for the Curb & Sidewalk Program. This program is the removal and replacement of City curbs and sidewalks.	04-90-00	60,000	63,287		7,784	100,000
<b>Expenses: CIP</b>				196,151	88,560	295,000	81,966	502,500
Exp: Transfers (550)	Transfer to General Fund	Fund transfer to reimburse Streets Departments for transportation related expenses.	20-10-00	508,000	625,000	355,000	355,000	245,000
	Transfer to Equipment Fund	Fund transfer to purchase transportation related equipment.	20-42-00	20,000	111,000			
	Transfer to Projects Fund	Fund transfer to fund transportation related projects.	20-43-00	41,000				
<b>Expenses: Transfers (550)</b>				569,000	736,000	355,000	355,000	245,000
<b>Total Transportation Fund (40) Expenses</b>				765,151	824,560	963,050	741,085	1,100,500
<b>Ending Fund Balance Transportation Fund (40)</b>				190,187	162,682	867	338,901	101,954



## Fewson Fund

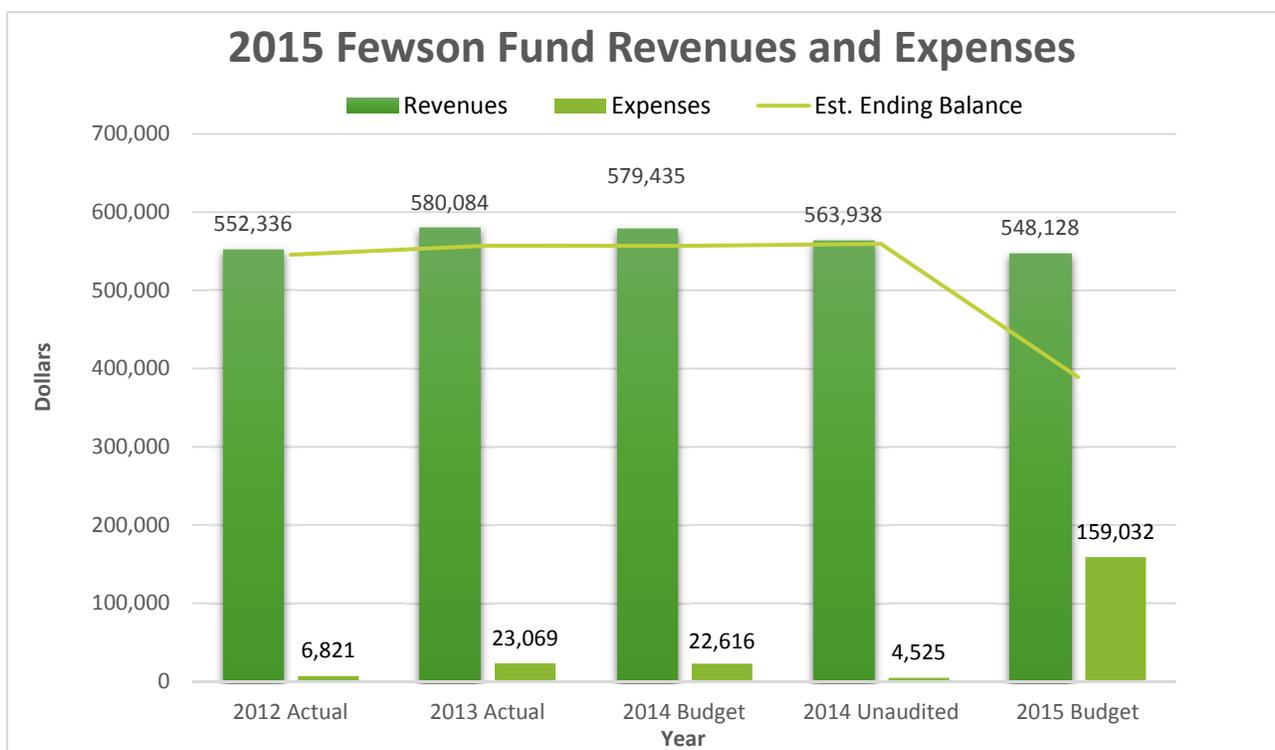
Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	552,336	580,084	579,435	563,938	548,128
<b>Expenses</b>	6,821	23,069	22,616	4,525	159,032
<b>Ending Balance</b>	545,515	557,014	556,819	559,413	389,096

In 1998, Parkville resident George W. Fewson left a portion of his estate in trust to the City of Parkville. The original Fewson Trust documents direct that 50% of annual proceeds be distributed to the City for “general projects for the City of Parkville, Missouri.” Therefore, the City has reserved 50% of the Fewson earnings each year for capital projects.

**REVENUES** – Primarily interest earned on investments. George Fewson stipulated that half of earnings be retained in the fund.

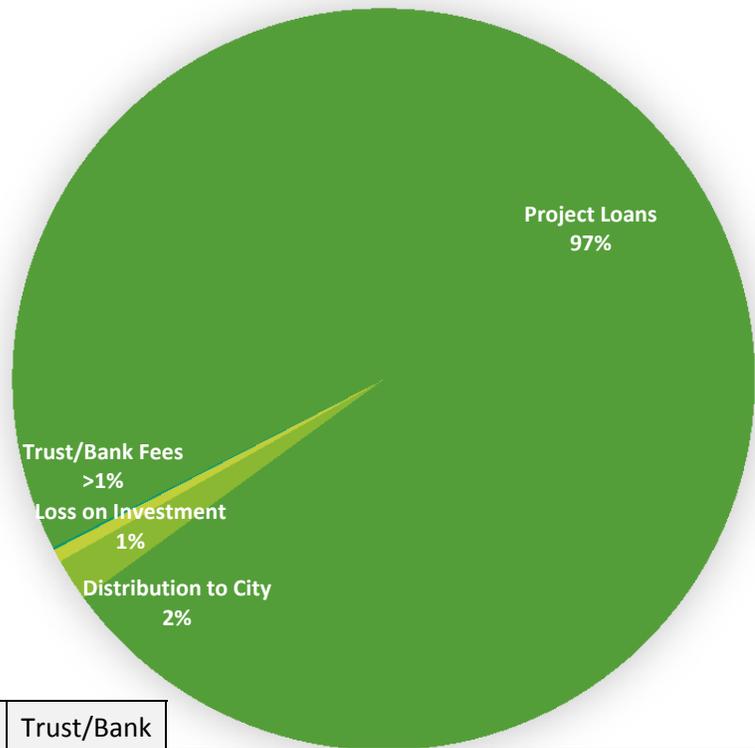
**EXPENSES** – In 2015, the primary expense will be a Fewson Fund project loan that will require repayment from the General Fund in future years. Other expenses include loss on investment, fees, and interest distribution to the city.

By adopting the Fewson Fund Policy in 2013 the Board of Aldermen expressed its intent to utilize these funds for specific projects in the future. The 2015 budget identifies the English Landing Park restroom project as a project for a Fewson Fund loan. The advantage of taking a loan from this fund is that the City recoups some of its interest payments as earnings to the Fewson Fund. This loan will be repaid over four years from the General Fund.



## 2015 Budget Fewson Expenses by Category

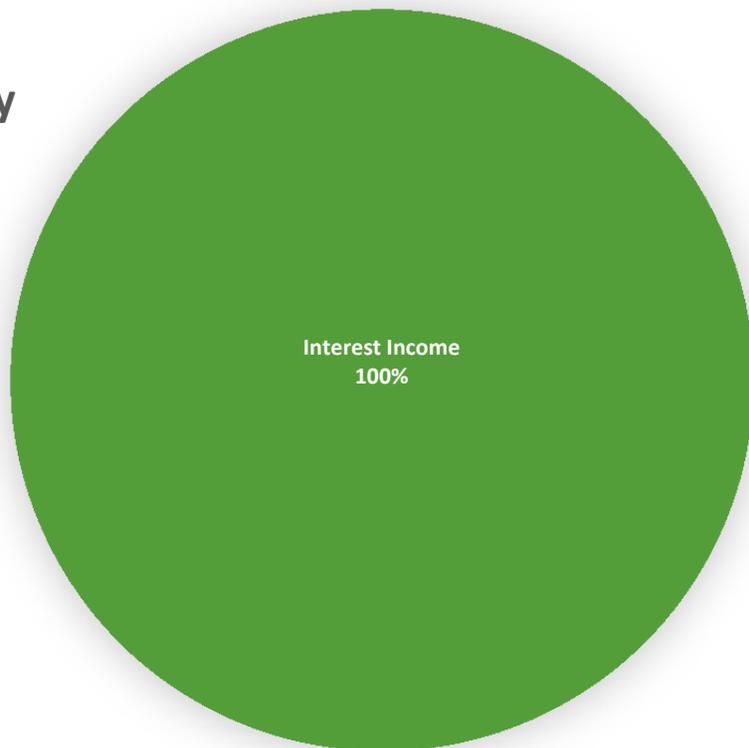
- Project Loans
- Distribution to City
- Loss on Investment
- Trust/Bank Fees



Category	Project Loans	Distribution to City	Loss on Investment	Trust/Bank Fees
Budget Expenses	155,000	2,982	900	150

## 2015 Budget Fewson Revenues by Category

- Interest Income



Category	Interest Income
Budget Revenues	5,964

Fewson Fund (45) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		538,486	545,515	572,935	557,014	542,164
	Interest Income	Interest earned on investments. George Fewson stipulated that 1/2 of earnings be retained in the fund.	41701-01	11,589	6,283	6,500	5,937	5,964
	Miscellaneous	Miscellaneous revenues including donations, tax refunds, etc.	41801-00		28,285			
	Gain on Investment	Any capital gains on investments from the previous year.	41804-00	2,261				
	Earned on Investments	Monies earned on investments through CD's and cash on hand for the purpose of loans to fund specific projects.	41901-00				987	
<b>Total Fewson Fund (45) Revenues</b>				<b>552,336</b>	<b>580,084</b>	<b>579,435</b>	<b>563,938</b>	<b>548,128</b>
Expenses	Loss on Investment	Any losses on investments from the previous year.	09-50-00	6,682	8,642	5,000	3,042	900
	Trust/Bank Fees	Fees deducted prior to receiving the gain on investment. Prior trust manager charged management fees for 2010 in 2011.	09-50-01	139	139	150	73	150
	Capital Expenses	Monies expended for eligible projects with 50% share of annual proceeds (includes accumulated proceeds 2011 - 2014).	04-01-00			17,466		
	Distribution to City (50% of proceeds)	Per trust requirements, 50% of interest earnings plus any gain on investment (minus administrative fees) is returned to the City for eligible projects.	20-01-00				1,410	2,982
	Distribution to City (Reserved from prior years)	Distribution proceeds held from prior years due to lack of an eligible project.	20-02-00			14,289		
	Project Loans	Interest bearing loan to support eligible capital projects of the City.						
<b>Total Fewson Fund (45) Expenses</b>				<b>6,821</b>	<b>23,069</b>	<b>22,616</b>	<b>4,525</b>	<b>159,032</b>
<b>Ending Fund Balance Fewson Fund (45)</b>				<b>545,515</b>	<b>557,014</b>	<b>556,819</b>	<b>559,413</b>	<b>389,096</b>

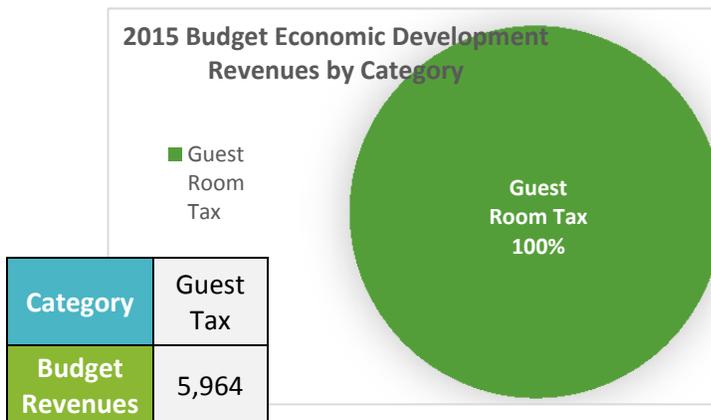
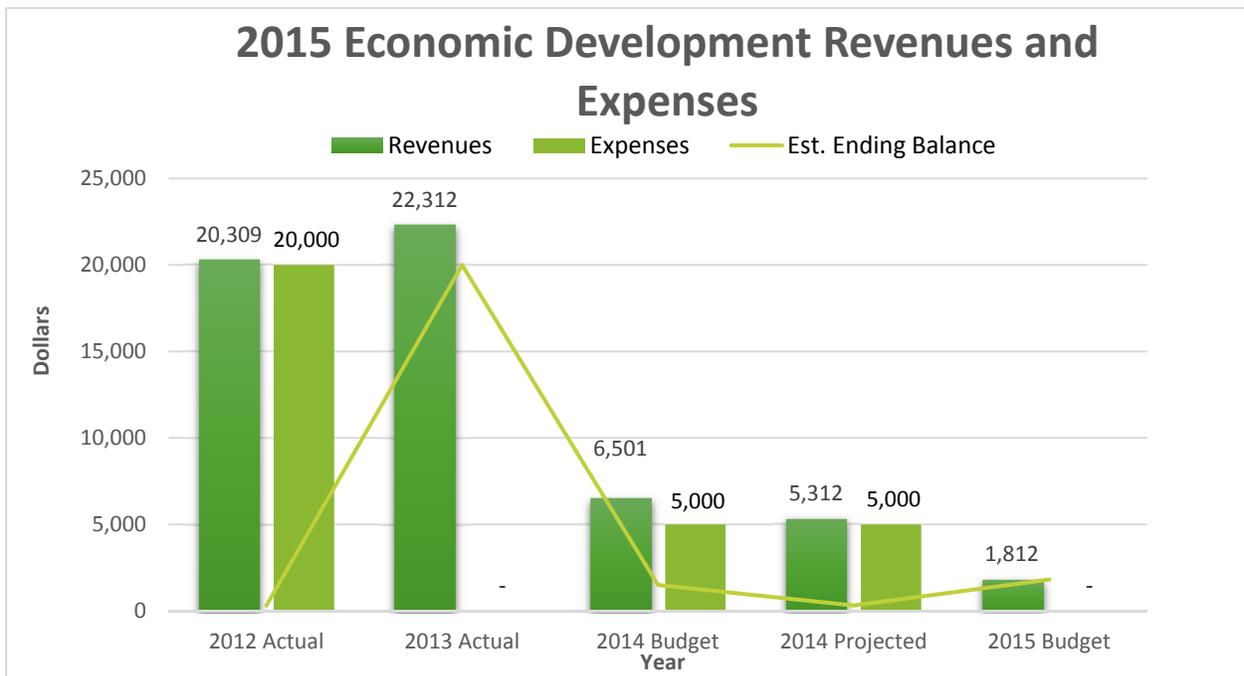
## Economic Development Fund

Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	20,309	22,312	6,501	5,312	1,812
<b>Expenses</b>	20,000	20,000	5,000	5,000	-
<b>Ending Balance</b>	309	2,312	1,501	312	1,812

The Economic Development Fund is a special revenue fund comprised of revenues from a hotel tax imposed on transient guest rooms. These dollars are allocated at the Board’s discretion for economic development or marketing initiatives to promote tourism and business development in Parkville.

REVENUES – Proceeds from the 5% guest room tax applied to overnight hotel/motel room stays.

EXPENSES – There are no anticipated expenses in 2015.



Economic Development Fund (46) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		(2,692)	309	4,001	2,312	312
	Guest Room Tax	Proceeds from the 5% guest room tax applied to overnight hotel/motel room stays.	41001-00	3,001	2,003	2,500	1,500	1,500
	Parkville EDC Contribution	Partnership funding from the EDC for joint projects such as feasibility studies and outside consultants.					1,500	
	Transfers	Transfers from other funds.	41003-00	20,000	20,000			
<b>Total Economic Development Fund (46) Revenues</b>				<b>20,309</b>	<b>22,312</b>	<b>6,501</b>	<b>5,312</b>	<b>1,812</b>
Expenses	Economic Development - PEDC	Annual membership dues for the Parkville Economic Development Council. Moved to General Fund - Administration in 2014.	0703-00	20,000	20,000			
	Economic Development - Other	Other miscellaneous economic development projects, studies, fees, etc.	0703-00			5,000	5,000	
<b>Total Economic Development Fund (46) Expenses</b>				<b>20,000</b>	<b>20,000</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
<b>Ending Fund Balance Economic Development Fund (46)</b>				<b>309</b>	<b>2,312</b>	<b>1,501</b>	<b>312</b>	<b>1,812</b>

## Emergency Reserve Fund

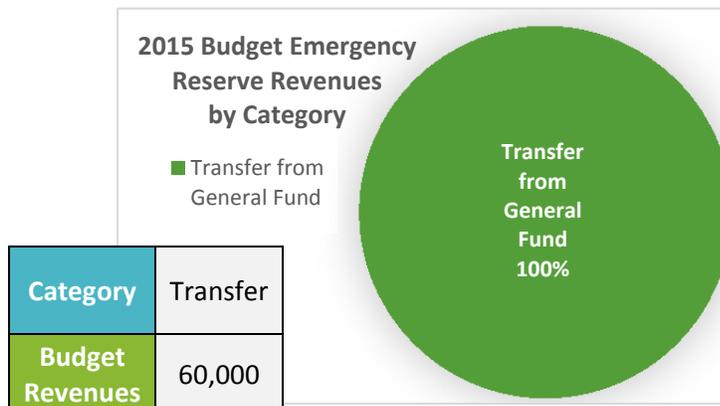
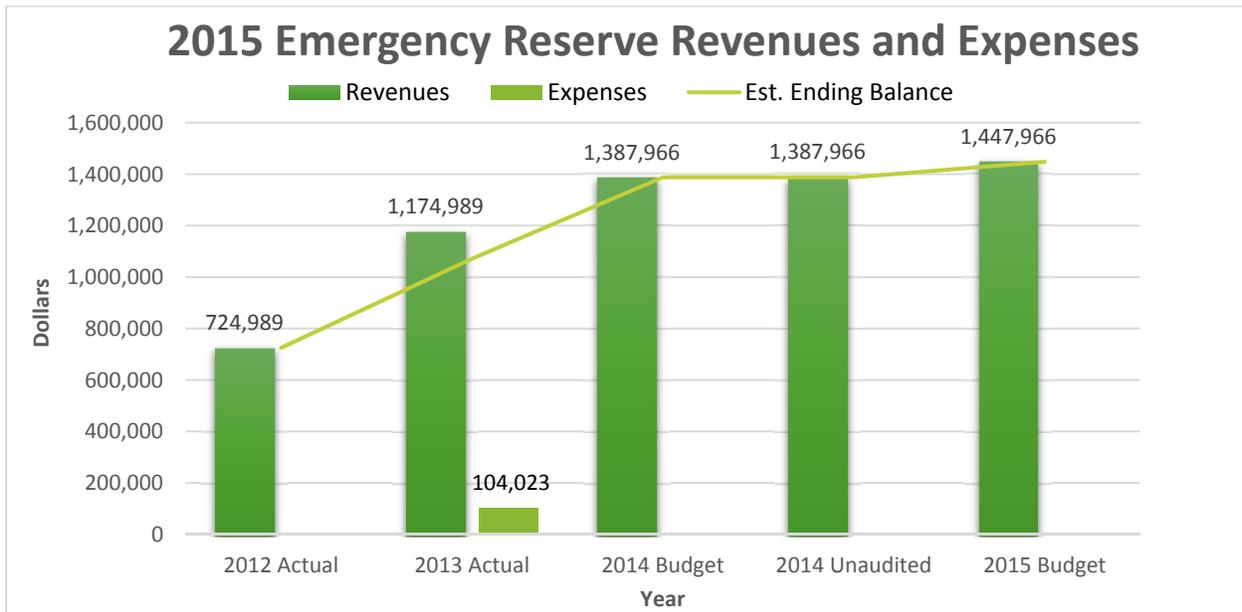
Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	724,989	1,174,989	1,387,966	1,387,966	1,447,966
<b>Expenses</b>	-	104,023	-	-	-
<b>Ending Balance</b>	724,989	1,070,966	1,387,966	1,387,966	1,447,966

The Emergency Reserve Fund is intended to protect the City against emergency costs related to natural disasters, declared states of emergency, or other major unforeseen financial obligations.

REVENUES – Fund transfers from the General Fund.

EXPENSES – There are no anticipated expenses in 2015.

In 2015, there is a budgeted \$60,000 transfer from the general fund to the emergency reserve fund. The Reserve Policy states that the Board will maintain an Emergency Fund balance of no less than 25% of annual General Fund appropriations.



Emergency Reserve (50) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		618,931	724,989	1,070,966	1,070,966	1,387,966
	Transfer from General Fund	Fund transfer from the General Fund.	42001-00	106,058	450,000	317,000	317,000	60,000
<b>Total Emergency Reserve (50) Revenues</b>				<b>724,989</b>	<b>1,174,989</b>	<b>1,387,966</b>	<b>1,387,966</b>	<b>1,447,966</b>
Expenses	Brush Creek Drainage NID	Unanticipated costs related to financing for the Brush Creek NID.	01-01-00		104,023			
	Brink Myers Road NID	Unanticipated costs related to financing for the Brink Myers NID.	01-01-01					
	Miscellaneous	Emergency expenses that are unfunded and uncategorized.	09-21-00					
<b>Total Emergency Reserve (50) Expenses</b>				<b>-</b>	<b>104,023</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance Emergency Reserve (50)</b>				<b>724,989</b>	<b>1,070,966</b>	<b>1,387,966</b>	<b>1,387,966</b>	<b>1,447,966</b>

## Nature Sanctuary Donation Fund

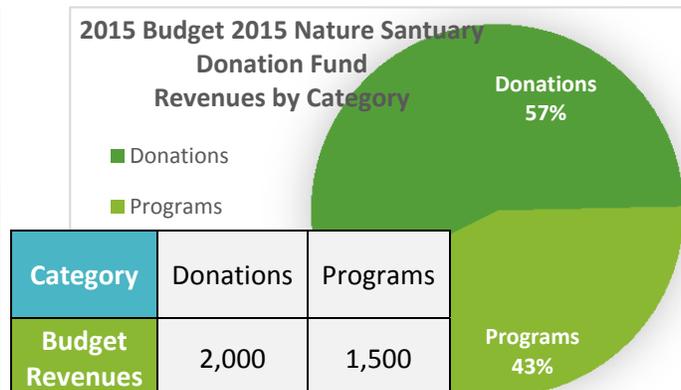
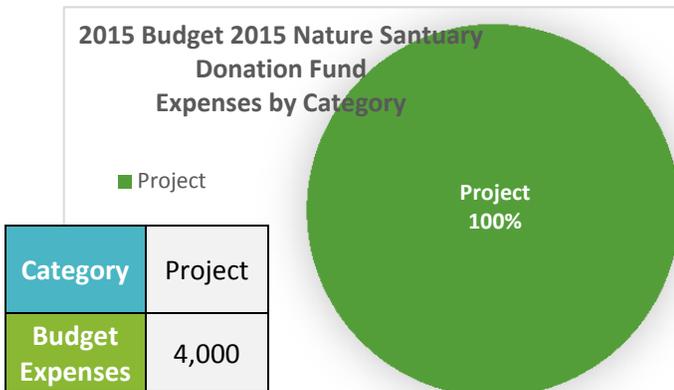
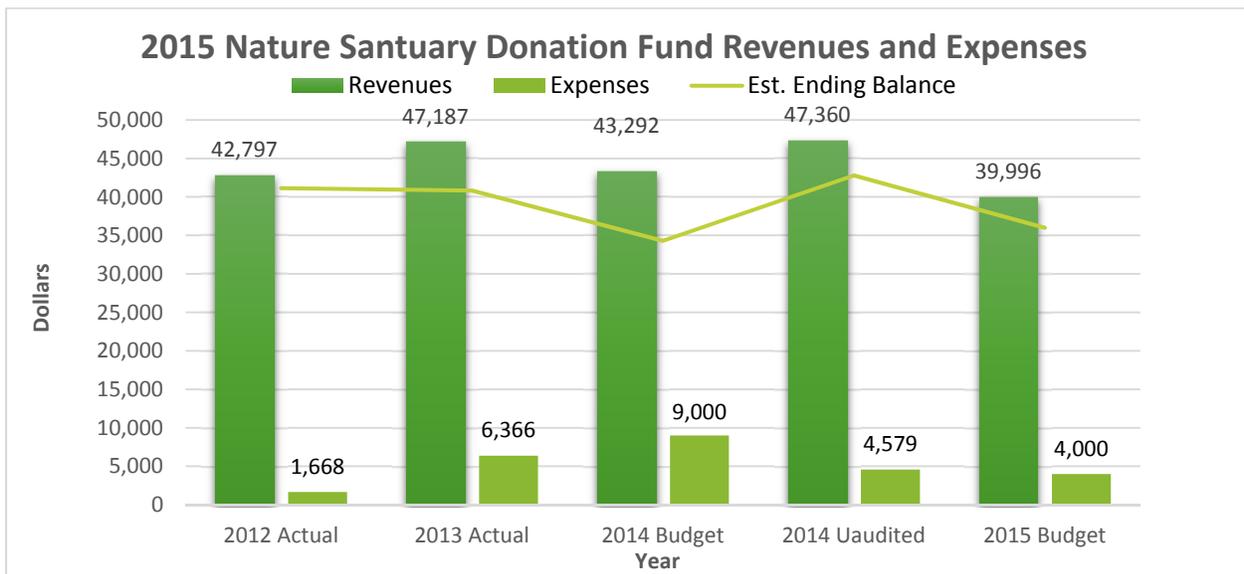
Year	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	42,797	47,187	43,292	47,360	39,996
<b>Expenses</b>	1,668	6,366	9,000	4,579	4,000
<b>Ending Balance</b>	41,129	40,821	34,292	42,781	35,996

The Nature Sanctuary Donation Fund (60) is a special revenue fund that contains donations made specifically for the Nature Sanctuary.

REVENUES – Primarily donations from private citizens, special events, and grants.

EXPENSES – Primarily for equipment and improvements for Nature Sanctuary properties.

In 2015, some donations are budgeted to offset the cost of extending electrical service to the Nature Sanctuary maintenance building.



PNS Donation Fund (60) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		34,532	41,129	40,792	40,821	36,496
	Donations	Gifts from private citizens or groups.	40901-00	8,265	6,058	2,500	6,539	2,000
	Programs	Registration fees for events and programs.	40903-00					1,500
<b>Total PNS Donation Fund (60) Revenues</b>				<b>42,797</b>	<b>47,187</b>	<b>43,292</b>	<b>47,360</b>	<b>39,996</b>
Exp: PNS Donation Fund	Special Projects	Special improvement projects to enhance Nature Sanctuary grounds and facilities.	04-03-00	1,668	1,366			
	Transfer to the General Fund	Transfer to the General Fund to support Nature Sanctuary projects or operating expenses.	20-10-00		5,000			
	<b>Expenses: PNS Donation Fund</b>				<b>1,668</b>	<b>6,366</b>	<b>-</b>	<b>-</b>
Exp: CIP	Equipment	No equipment purchases planned in 2015.				5,000	4,225	
	Project	Repair the low water crossing over White Alloe Creek by pumping concrete into the voids under the existing slab.				4,000	354	
	Project	Extend electrical service to the maintenance building.						4,000
<b>Expenses: CIP</b>				<b>-</b>	<b>-</b>	<b>9,000</b>	<b>4,579</b>	<b>4,000</b>
<b>Total PNS Donation Fund (60) Expenses</b>				<b>1,668</b>	<b>6,366</b>	<b>9,000</b>	<b>4,579</b>	<b>4,000</b>
<b>Ending Fund Balance PNS Donation Fund (60)</b>				<b>41,129</b>	<b>40,821</b>	<b>34,292</b>	<b>42,781</b>	<b>35,996</b>

## Parks Donation Fund

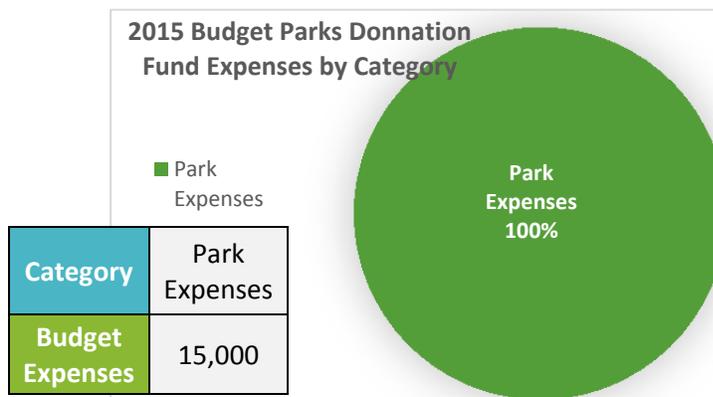
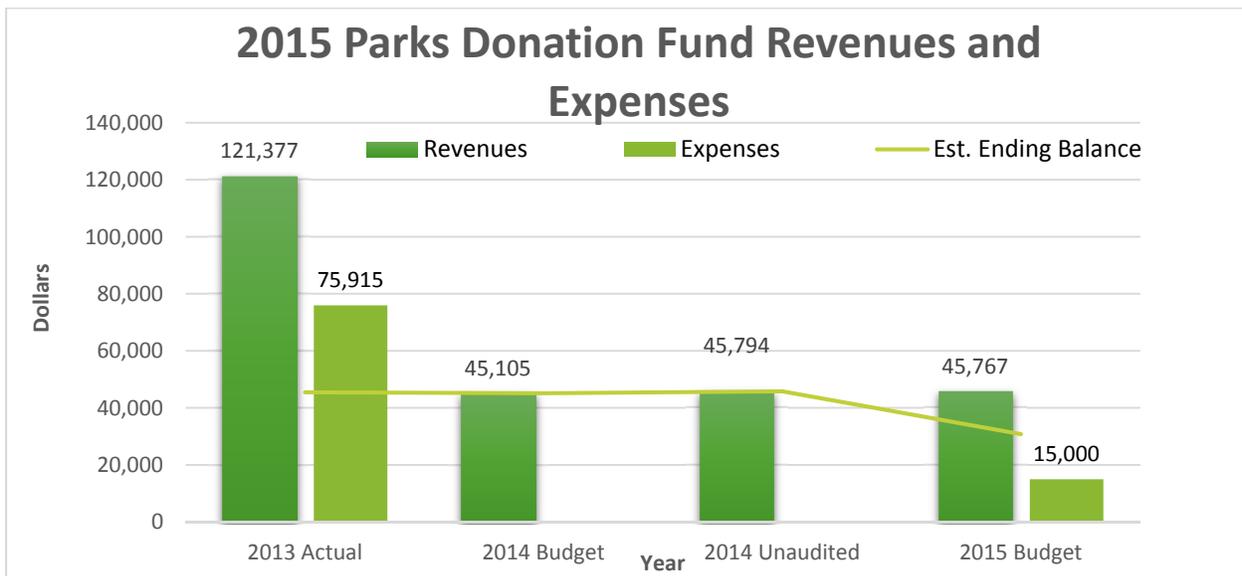
Year	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
<b>Revenues</b>	121,377	45,105	45,794	45,767
<b>Expenses</b>	75,915	-	-	15,000
<b>Ending Balance</b>	45,462	45,105	45,794	30,767

The Park Donations Fund contains donations made specifically for the Park system from private citizens, organizations, and businesses. It helps to ensure that donations will be used for the purpose intended by the donor.

REVENUES – Primarily donations from private citizens, special events, and grants.

EXPENSES – Primarily for equipment and improvements to City parks.

Expenses in 2015 budgeted for the renovation of the English Landing Park Restroom in combination with the Fewson Fund loan and a Platte County Outreach Grant.



Parks Donation Fund (63) Revenues and Expenses							
Type	Account	Description	Account	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		70,847	45,105	45,462	45,767
	Transfer from Park Reservations & Fees	Combining this fund with Parks Donations in 2014.	41901-00	576			
	Transfer from Parkland Dedication Fund	Combining this fund with Parks Donations in 2014.	41901-00	43,362			
	Donations	Miscellaneous grants and private donations to Parkville parks.	40901-00	6,592		332	
<b>Total Park Donations Fund (63) Revenues</b>				<b>121,377</b>	<b>45,105</b>	<b>45,794</b>	<b>45,767</b>
Exp.	Park Expenses	Contributions for parks improvements and projects. Funding in 2015 is for the renovation of the English Landing Park Restroom.	05-41-00	11,151			15,000
	Transfer to Projects Fund	Transfer to Projects Fund to supplement eligible projects.	20-20-00	64,764			
<b>Total Park Donations Fund (63) Expenses</b>				<b>75,915</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
<b>Ending Fund Balance Park Donations Fund (63)</b>				<b>45,462</b>	<b>45,105</b>	<b>45,794</b>	<b>30,767</b>

### Equipment Reserve Fund

<b>Year</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Unaudited</b>	<b>2015 Budget</b>
<b>Revenues</b>	185,542	198,901	-	3,281	1,751
<b>Expenses</b>	182,367	195,620	-	1,530	-
<b>Ending Balance</b>	3,175	3,281	-	1,751	1,751

The Equipment Reserve Fund was previously used for large or small equipment purchases necessary to assist departments in their service to the citizenry and the operational needs of the department. Since the Equipment Reserve Fund does not have dedicated revenue source, equipment purchases are now funded as capital outlay expenses from source funds as indicated in the CIP. This fund is dormant with no planned revenues and expenses in 2015.

### Projects Fund

<b>Year</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Unaudited</b>	<b>2015 Budget</b>
<b>Revenues</b>	484,185	545,822	-	94,552	213,667
<b>Expenses</b>	152,265	476,218	-	89,506	213,585
<b>Ending Balance</b>	331,921	69,604	-	5,406	82

The Projects Fund was previously used for larger capital improvement projects. Since there is not a dedicated revenue stream for the Project Fund, capital improvements are now funded as capital outlay expenses from source funds as indicated in the CIP. The Projects Fund is still used to account for one-time revenues, such as significant grant revenues, associated with major capital projects in order to avoid irregular fluctuations in the General Fund.

Equipment Fund (42) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		84,542	3,175		3,281	1,751
	Sale of Equipment	Revenue generated from the sale of City-owned equipment.	41805-00		25,295			
	Transfer from Transportation Fund	Transfer to fund transportation equipment.	42001-00	20,000	111,000			
	Transfer from Sewer Fund	Transfer to fund sewer equipment.	42002-00		23,431			
	Transfer from General Fund	Transfer to fund equipment purchases not covered by specific Funds.	42010-00	81,000	36,000			
<b>Total Equipment Fund (42) Revenues</b>				<b>185,542</b>	<b>198,901</b>	<b>-</b>	<b>3,281</b>	<b>1,751</b>
Exp: Police	Vehicle	For the purchase of a 2013 AWD Police Taurus Sedan with emergency equipment, radio, video, etc.	04-01-00	31,498	30,564			
	Equipment Replacement Program	Funded Countywide Public Communication System for 2012.	04-11-00	88,019	5,557			
<b>Expenses: Police</b>				<b>119,517</b>	<b>36,121</b>	<b>-</b>	<b>-</b>	<b>-</b>
Exp: Court	Office Equipment - Copier	For the purchase of a multi-function copier, printer, fax, scanner to replace existing equipment.	04-21-00		3,923			
<b>Expenses: Court</b>				<b>-</b>	<b>3,923</b>	<b>-</b>	<b>-</b>	<b>-</b>
Exp: Streets	Vehicle	For the purchase of a 1-ton truck (cab with chassis).	04-01-00		48,941			
	Uniloader	For the purchase of a uniloader for the Streets Department in 2012.	04-32-00	34,850				
	Backhoe	For the purchase of a 2013 extendahoe, 4 wheel drive backhoe.	04-33-00		78,970			
<b>Expenses: Streets</b>				<b>34,850</b>	<b>127,911</b>	<b>-</b>	<b>-</b>	<b>-</b>
Exp: Parks	Equipment	For the purchase of equipment for the parks division such as tractors and utility vehicles.	04-31-00		4,234		1,530	
	Playground Equipment/Replacement	Shown as a transfer to General Fund for budgeted equipment purchases.	04-33-00	28,000				
<b>Expenses: Parks</b>				<b>28,000</b>	<b>4,234</b>	<b>-</b>	<b>1,530</b>	<b>-</b>
Exp: Sewer	Vehicle	For the purchase of a F-150 4x4 with V8, long bed, power windows, extended cab, and tow package.	04-01-01		23,431			
<b>Expenses: Sewer</b>				<b>-</b>	<b>23,431</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Equipment Fund (42) Expenses</b>				<b>182,367</b>	<b>195,620</b>	<b>-</b>	<b>1,530</b>	<b>-</b>
<b>Ending Fund Balance Equipment Fund (42)</b>				<b>3,175</b>	<b>3,281</b>	<b>-</b>	<b>1,751</b>	<b>1,751</b>

Projects Fund (95) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		243,700	331,920		69,604	82
	Transfer from Park Donation Fund	Transfer from the Park Donation Fund to cover expenses relating to the Parks/Sewer building façade improvements and DRJP project materials.	41601-00		64,764		350	
	Transfer from Transportation Fund	Transfer from the Transportation Fund to cover expenses relating to the Route 9 Bicycle-Pedestrian Trail.	41611-00	41,000				
	Transfer from General Fund	Transfer from the General Fund to cover project expenses.	41621-00	146,500				
	Transfer from Sewer Fund	Transfer from the Sewer Fund to assist in funding expenses relating to the Parks/Sewer building façade improvements.	41631-00		25,000			
	Platte County Grant for A-Truss Bridge	Grant monies received from Platte County for project expenses relating to the painting of the A-Truss Bridge.	41761-00	25,000				
	Grant for Livable Communities	Grant monies received to cover Livable Communities project costs. Grant awarded.	41781-00	27,985	77,821		416	
	Grant for Planning Sustainable Places	MARC Planning Sustainable Places Grant funds. Grant awarded for Vision Downtown Parkville in 2013-14; 2015 funding anticipated for the Route 9 Corridor Study.	41781-01		46,318		17,682	113,585
	Platte County Outreach Grants	Platte County Outreach Grant monies to be applied toward eligible parks projects.	41781-03				5,000	30,000
	Grant for TE Projects/Route 9 Bicycle-Pedestrian Trail	MoDOT Transportation Enhancement Grant to cover expenses relating to the Route 9 Bicycle-Pedestrian Trail. Grant awarded.	41803-00					
	Partner Contributions	Contributions pledged from project partners for local match.	41806-00				1,500	70,000
<b>Total Projects Fund (95) Revenues</b>				<b>484,185</b>	<b>545,822</b>	<b>-</b>	<b>94,552</b>	<b>213,667</b>

Projects Fund (95) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: Public Works	Livable Communities Study	Expenses relating to the Livable Communities Study covered by the Livable Communities Grant.	04-12-00	83,694	49,032			
	TE Projects/Route 9 Bicycle-Pedestrian Trail	Expenses relating to the design and engineering of the Route 9 Bicycle-Pedestrian Trail.	04-13-00	16,174	25,889			
	Route 9 Corridor Study	Expenses related to the Route 9 Corridor Study funded through a Planning Sustainable Places Grant. Will be paired with \$15,000 of local match from the General Fund.	04-14-00					183,585
	Downtown/Entryway Improvement Design	Expenses relating to the downtown/entryway improvement design covered by a grant.	04-24-00				15,000	
<b>Expenses: Public Works</b>				99,868	74,920	-	15,000	183,585
Exp: Community Development	45 Highway Corridor Plan	Expenses relating to the 45 Highway Corridor Plan.	04-17-00		20,000			
	PSP Downtown Master Plan	Expenses relating to the PSP Downtown Master Plan.	04-20-00		83,058		250	
<b>Expenses: Community Development</b>				-	103,058	-	250	-

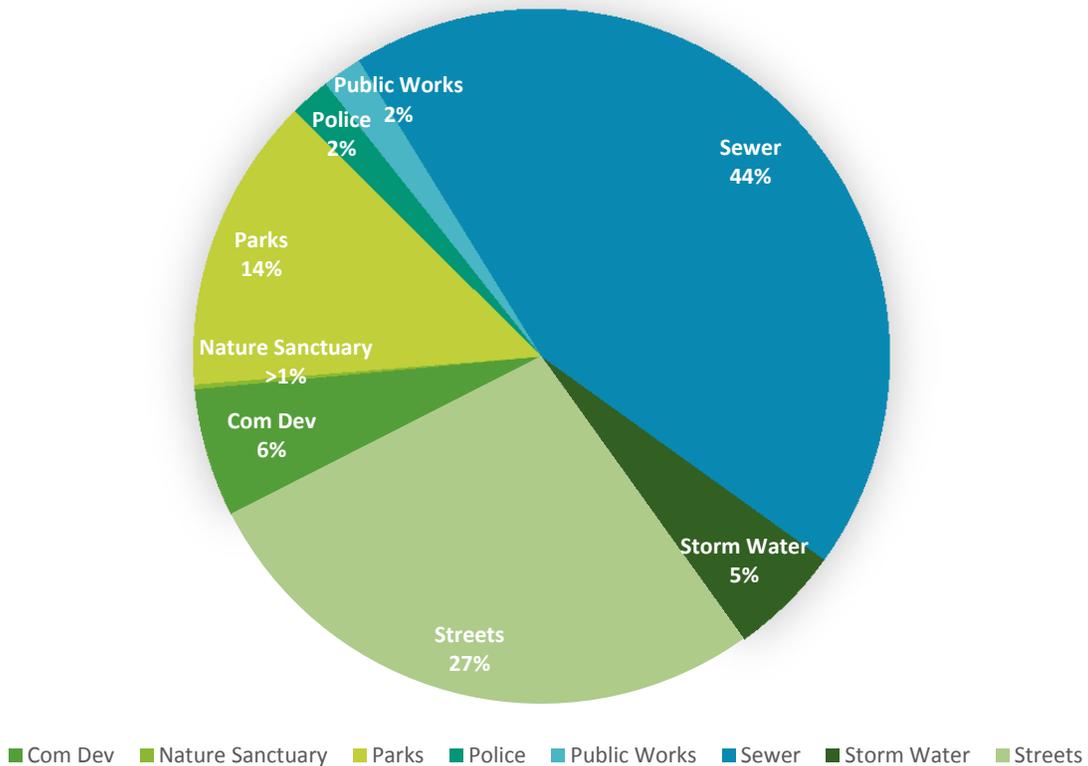
Projects Fund (95) Revenues and Expenses								
Type	Account	Description	Account	2012 Actual	2013 Actual	2014 Budget	2014 Unaudited	2015 Budget
Exp: Parks	A-Truss Bridge	Completed in 2012.	04-19-00	49,669				
	PAC Detention Pond Dredging	Expenses related to the dredging of the PAC detention pond. Awarded a partial Platte County outreach grant of \$5,000.	04-21-00		7,980			
	Parks/Sewer Building Façade Improvements	Expenses related to installing a new roof, new doors and windows and making other designed building improvements.	04-22-00		1,836		73,304	
	English Landing Park Restroom Improvements	Outreach grant funding related to renovations for the English Landing Park restroom. Project also includes funding from the General Fund and Park Donations Fund.	04-24-00					30,000
	DRJP Project Materials	To fund materials for additional DRJP projects to be completed in 2013.	04-23-00		8,424		952	
<b>Expenses: Parks</b>				49,669	18,240	-	74,256	30,000
Exp: Sewer	Pump Station Improvement	This item no longer used. All sewer projects included in Sewer Fund or Sewer CIP as appropriate.	04-18-00	2,727				
	<b>Expenses: Sewer</b>				2,727	-	-	-
Exp: Transfers	Transfer to General Fund	Transfer of surplus funds from prior projects to General Fund.	20-10-00		280,000			
	<b>Expenses: Transfers</b>				-	280,000	-	-
<b>Total Projects Fund (95) Expenses</b>				152,265	476,218	-	89,506	213,585
<b>Ending Fund Balance Projects Fund (95)</b>				331,921	69,604	-	5,046	82

## Capital Improvement Program (CIP) Summary

Year	2015	2016	2017	2018	2019	2020
<b>Expenses</b>	1,834,950	990,015	719,650	830,570	668,300	790,300

A Capital Improvement Program (CIP) is a major public infrastructure and planning tool for municipalities. The CIP identifies capital projects and major equipment purchases and their anticipated funding sources to plan for and schedule the financing for significant community needs. Typically a CIP project has a dollar amount over \$5,000. The first year of the 6-year CIP is referred to as the annual capital budget, while the remaining five “out years” represent the long-term plan. The CIP will be reevaluated each year to determine the projects and equipment that are most fundamentally important for the City. The 2015 CIP budget year includes \$1,834,757 for capital projects and equipment. Sewer and street maintenance make up approximately 71% of the 2014 CIP.

### 2015 Capital Improvement Program (CIP) Summary



Category	Sewer	Streets	Parks	Community Development	Storm Water	Police	Public Works	Nature Sanctuary
<b>2015 CIP</b>	802,275	502,500	252,500	110,000	95,000	34,500	34,175	4,000

**Capital Improvement Program  
FY 2015**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Community Development	Multi-year Project	Year 2 of 2	Upgrade Zoning and Subdivision Regulations	Current regulations were developed over the past 50 years. Many sections are outdated and conflict with adopted plans. 12-18 month process will include legal reviews and public engagement. Initial work began in 2014 but all funding is anticipated in 2015.	100% General Fund	\$ 85,000	\$ 85,000
Community Development	Equipment	Replacement	Com Dev Vehicle	Replace 2000 F150 Truck due to increased maintenance costs. Replace with a small SUV with all-weather mats and LED safety flashers. Could be used by other departments.	100% General Fund (includes trade-in value)	\$ 25,000	\$ 25,000
<b>Community Development Total</b>						<b>\$ 110,000</b>	<b>\$ 110,000</b>
Nature Sanctuary	Project	New	Maintenance Utility Connection	Extend electricity to serve the Nature Sanctuary maintenance shed	100% Nature Sanctuary Donation Fund	\$ 4,000	\$ 4,000
<b>Nature Sanctuary Total</b>						<b>\$ 4,000</b>	<b>\$ 4,000</b>
Parks	Project	New	Maintenance and Equipment Storage Facility	Storage and shop area to protect and maintain equipment.	100% General Fund	\$ 35,000	\$ 35,000
Parks	Multi-year Project	Year 3 of 3	Parks Building Façade Improvements	Majority of construction was completed in 2014. Code violations were identified upon inspection that will require previously anticipated electrical improvements.	62% Parks Donations; 29% Sewer (transfer to Projects Fund); 9% General Fund	\$ 87,264	\$ 7,500
Parks	Multi-year Project	Year 1 of 5	Replace or Improve/Expand Permanent Restroom Facility in English Landing Park	Project involves improvements to the restroom facility near the entrance of English Landing Park. Desired improvements include a family restroom and ADA access. Design will be funding dependent.	7.5% Park Donations; 15% Platte County Outreach Grant; 77.5% Fewson Fund loan	\$ 200,000	\$ 170,000
Parks	Project	New	Parks Master Plan Update	Update to the 2008 Parkville Parks Plan (P3). Much of P3 has been implemented or needs to be re-evaluated due to changing priorities. The addition of Platte Landing Park to the system requires a re-evaluation of priorities, needs, and proper locations for future amenities.	80% City; 20% Platte County Grant	\$ 50,000	\$ 40,000
<b>Parks Total</b>						<b>\$ 372,264</b>	<b>\$ 252,500</b>

**Capital Improvement Program  
FY 2015**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Police	Equipment	Replacement	Patrol Vehicle	2015 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund (includes trade-in value)	\$ 34,500	\$ 34,500
<b>Police Total</b>						<b>\$ 34,500</b>	<b>\$ 34,500</b>
Public Works	Multi-year Project	Year 3 of 3	Downtown Entryway Improvement Project	Includes sidewalk, entryway sign, downtown markers, decorative streetlighting, and landscaping on Route 9 near White Aloe Creek bridge. Grant awarded in 2013. Design completed in 2014. Construction scheduled for 2015. 2015 funds are reserved for construction observation if needed.	4% General Fund, 7% Projects Fund, 17% Donation, 8% Fewson Fund, 64% Grant	\$ 210,610	\$ 4,175
Public Works	Project	Year 2 of 2	North Crooked Road Erosion/Bank Stabilization/Guardrail	The City, Platte County, and Parkville Special Road District are partnering on this project. Project will armor the creek bank and add a guardrail on the east side of the road. Design is underway. City's commitment is for construction, which will begin in 2015.	47.5% Platte County, 5% Parkville Road District, 47.5% General Fund	\$ 200,000	\$ 95,000
Public Works	Project	New	Sinkhole Geotechnical Review	Complete a geotechnical study to determine cause and options to repair the sinkhole near 10433 NW River Hills Plc.	100% General Fund	\$ 15,000	\$ 15,000
Public Works	Project	New	Highway 9 Corridor Study	Develop and adopt a preliminary design for Highway 9 widening and related improvements to help guide future development along the corridor.	7.5% General Fund, 35% Partner Contributions, 57.5% Grant	\$ 198,585	\$ 15,000
<b>Public Works Total</b>						<b>\$ 500,000</b>	<b>\$ 129,175</b>
Sewer	Multi-year Project	Year 2 of 2	Sewer Repairs - Bluffs	Project will lower an exposed sewer line on the side of the hill in the Bluffs.	100% Sewer Fund	\$ 83,025	\$ 72,025
Sewer	Equipment	Replacement	Pump Station Improvements and Equipment Replacement	Replacement of aged and antiquated pump station equipment such as pumps and controls. Includes pump rebuilds, replacements, control system components, electrical and safety modifications to the City's six pump stations (excludes Eastside).	100% Sewer Fund	\$ 85,100	\$ 85,100
Sewer	Project	New	Eastside Pump Station Decommission	Costs to decommission the Eastside Pump Station upon completion of a gravity line to the Platte County Regional Sewer District.	100% Sewer Fund	\$ 28,900	\$ 28,900
Sewer	Project	New	Pole Barn at WWTF	Pole barn is needed to protect and secure tractor and other outdoor equipment. Also includes new tires for the sludge wagon.	100% Sewer Fund	\$ 90,000	\$ 90,000

**Capital Improvement Program  
FY 2015**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer	Project	New	Line Maintenance	Program to clean and televise a portion of the City's gravity sewers each year (CCTV), and to make improvements identified through analysis.	100% Sewer Fund	\$ 415,750	\$ 415,750
Sewer	Project	New	Pinecrest Wetwell Replacement	The Pinecrest wetwell is 30+ years old, and the old corrugated metal tank is rusted through, as well as the piping.	100% Sewer Fund	\$ 77,000	\$ 77,000
Sewer	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement. Expenses in 2015 include clarifier floor replacement and maintenance to return sludge pumps.	100% Sewer Fund	\$ 33,500	\$ 33,500
<b>Sewer Total</b>						<b>\$ 813,275</b>	<b>\$ 802,275</b>
Streets	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use in addition to purchasing approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	Maintenance	New	Asphalt Mill & Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated. Will evaluate with new Public Works Director to determine best combination of all maintenance programs (street striping, slurry sealing, etc.) with available funding.	100% Transportation Fund	\$ 220,000	\$ 220,000
Streets	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Maintenance	New	Curb & Sidewalk Repair	Repairs defective sections of curb and sidewalk (approx. 3000') due to offsets in the sidewalks and general deterioration of the curbs.	100% Transportation Fund	\$ 100,000	\$ 100,000

**Capital Improvement Program  
FY 2015**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Equipment	Replacement	Tractors with ditch bank mowers	Replacement of 1 of 2 1996 Ford 3930 tractors with ditch bank mowers. Used for mowing approximately 18 miles of city rights-of-way, railroad, and river banks.	100% Transportation Fund (trade-in value included)	\$ 42,500	\$ 42,500
Streets	Equipment	Replacement	Street Department Truck/Plow/Spreader	There are ten trucks in the street fleet. The City is currently on a 10-year cycle to replace 1 each year. Replace 2 vehicles in 2015 to catch up for years when replacement was deferred.	100% Transportation Fund	\$ 110,000	\$ 110,000
<b>Streets Total</b>						<b>\$ 502,500</b>	<b>\$ 502,500</b>
<b>Grand Total</b>						<b>\$ 2,336,539</b>	<b>\$ 1,834,950</b>
						<b>2015 Budget Impact</b>	
						<b>By Funding Source</b>	
						General Fund	\$ 356,175
						Sewer Fund	\$ 802,275
						Transportation Fund	\$ 502,500
						Nature Sanctuary Fund	\$ 4,000
						Fewson Fund	\$ 155,000
						Parks Donation Fund	\$ 15,000
						<b>TOTAL</b>	<b>\$ 1,834,950</b>

**Capital Improvement Program  
FY 2016**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Com Dev	Equipment	Replacement	Inspections Vehicle	Replace 2004 Ford Taurus with similar sedan or SUV due to increasing age and maintenance costs due to age of parts. Vehicle is used for out-of-town travel which is now limited due to reliability.	100% General Fund (\$3500 trade-in value included)	\$ 22,000	\$ 22,000
<b>Com Dev Total</b>						<b>\$ 22,000</b>	<b>\$ 22,000</b>
Parks/Sewer	Equipment	New	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. May be shared with sewer for maintaining fields near wastewater treatment plant.	50% Sewer Fund, 50% General Fund	\$ 50,000	\$ 50,000
Parks	Multi-Year Project	Year 2 of 5	Replace or Improve/Expand Permanent Restroom Facility in English Landing Park	1st Loan Repayment Due on Fewson Loan.	7.5% Park Donations; 10% Platte County Outreach Grant; 5% General Fund; 77.5% Fewson Fund loan	\$ 200,000	\$ 41,000
Parks	Equipment	Replacement	Zero Turn Mower	Replace 1 of 2 aging zero turn mowers used to maintain small parks and rights-of-way.	100% General Fund	\$ 17,500	\$ 17,500
Parks	Multi-Year Project	Year 1 of 3	English Landing Park Flood Berm - Phase 1A	Multi-year project to construct the White Alloe Creek flood berm in phases.	100% General Fund	\$ 150,000	\$ 50,000
<b>Parks Total</b>						<b>\$ 417,500</b>	<b>\$ 158,500</b>
Police	Equipment	Replacement	Patrol Vehicle	2016 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 35,115	\$ 35,115
<b>Police Total</b>						<b>\$ 35,115</b>	<b>\$ 35,115</b>
Public Works	Project	New	Downtown Flood Control Cost-Benefit Analysis	Army Corps of Engineers received a Section 205 grant to complete this next step in the Flood Control Study that was completed in 2013. Corps has stated that earliest local match funding will be needed is 2016.	100% General Fund	\$ 50,000	\$ 50,000
<b>Public Works Total</b>						<b>\$ 50,000</b>	<b>\$ 50,000</b>

**Capital Improvement Program  
FY 2016**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer	Equipment	Replacement	Pump Station Improvements and Equipment Replacement	Replacement of aged and antiquated pump station equipment such as pumps and controls. Includes pump rebuilds, replacements, control system components, electrical and safety modifications to the City's six pump stations (excludes Eastside).	100% Sewer Fund	\$ 41,900	\$ 41,900
Sewer	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 25,000	\$ 25,000
Sewer	Project	New	Line Maintenance	Program to clean and televise a portion of the City's gravity sewers each year (CCTV), and to make improvements identified through analysis.	100% Sewer Fund	\$ 307,500	\$ 307,500
<b>Sewer Total</b>						<b>\$ 374,400</b>	<b>\$ 374,400</b>
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated.	100% Transportation Fund	\$ 200,000	\$ 200,000
Streets	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use in addition to purchasing approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Equipment	Replacement	Street Department Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year. Replace 2 vehicles in 2015 to catch up for years when replacement was deferred.	100% Transportation Fund	\$ 55,000	\$ 55,000
Streets	Equipment	New and Replacement	Case Uniloader w/ mini mill attachment	Trade in of Case SR220 for new machine with HyFlo and 24" mini milling machine attachment.	100% Transportation Fund (includes \$25,000 trade-in value)	\$ 65,000	\$ 65,000
<b>Streets Total</b>						<b>\$ 350,000</b>	<b>\$ 350,000</b>

**Capital Improvement Program  
FY 2016**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
<b>Grand Total</b>						<b>\$ 1,249,015</b>	<b>\$ 990,015</b>
<b>2016 Budget Impact</b>							
<b>By Funding Source</b>							
General Fund						\$ 240,615	
Sewer Fund						\$ 399,400	
Transportation Fund						\$ 350,000	
Other Fund						\$ -	
TOTAL						\$ 990,015	

**Capital Improvement Program  
FY 2017**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
IT	Equipment	Replacement	Computer Replacement Cycle	Begin a cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000
<b>IT Total</b>						<b>\$ 5,000</b>	<b>\$ 5,000</b>
Parks	Multi-Year Project	Year 2 of 3	English Landing Park Flood Berm - Phase 1B	Multi-year project to construct the White Alloe Creek flood berm in phases.	100% General Fund	\$ 150,000	\$ 50,000
Parks	Multi-Year Project	Year 3 of 5	Replace or Improve/Expand Permanent Restroom Facility in English Landing Park	2nd Loan Repayment Due on Fewson Loan.	7.5% Park Donations; 10% Platte County Outreach Grant; 5% General Fund; 77.5% Fewson Fund loan	\$ 200,000	\$ 41,000
Parks	Equipment	Replacement	Zero Turn Mower	Replace 1 of 2 aging zero turn mowers used to maintain small parks and rights-of-way.	100% General Fund	\$ 17,500	\$ 17,500
Parks	Equipment	New	Boom Mower Attachment	Attachment to 6-series tractor used for mowing medians and riverbank.	100% General Fund	\$ 40,000	\$ 40,000
<b>Parks Total</b>						<b>\$ 407,500</b>	<b>\$ 148,500</b>
Police	Equipment	Replacement	Patrol Vehicle	2017 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 35,850	\$ 35,850
<b>Police Total</b>						<b>\$ 35,850</b>	<b>\$ 35,850</b>
Sewer	Equipment	Replacement	Pump Station Improvements and Equipment Replacement	Replacement of aged and antiquated pump station equipment such as pumps and controls. Includes pump rebuilds, replacements, control system components, electrical and safety modifications to the City's six pump stations (excludes Eastside).	100% Sewer Fund	\$ 37,800	\$ 37,800
Sewer	Project	New	Main St. Sewer Realignment	Project will realign about 250 feet of collapsing sewer that runs inside BNSF railroad ROW between Main St. and East St.	100% Sewer Fund	\$ 107,000	\$ 107,000
Sewer	Project	New	Line Maintenance	Program to clean and televise a portion of the City's gravity sewers each year (CCTV), and to make improvements identified through analysis.	100% Sewer Fund	\$ 50,000	\$ 50,000

**Capital Improvement Program  
FY 2017**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement. Expenses in 2015 include clarifier floor replacement and maintenance to return sludge pumps.	100% Sewer Fund	\$ 58,000	\$ 58,000
<b>Sewer Total</b>						<b>\$ 252,800</b>	<b>\$ 252,800</b>
Streets	Equipment	Replacement	Tractors with ditch bank mowers	Replacement of 1 of 2 1996 Ford 3930 tractors with ditch bank mowers. Used for mowing approximately 18 miles of city rights of way plus railroad and river banks.	100% Transportation Fund (\$10K trade-in value included)	\$ 42,500	\$ 42,500
Streets	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use in addition to purchasing approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Equipment	Replacement	Street Department Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 55,000	\$ 55,000
Streets	Maintenance	New	Curb & Sidewalk Repair	Repairs defective sections of curb and sidewalk (approx. 3000') due to offsets in the sidewalks and general deterioration of the curbs.	100% Transportation Fund	\$ 150,000	\$ 150,000
<b>Streets Total</b>						<b>\$ 235,000</b>	<b>\$ 277,500</b>
<b>Grand Total</b>						<b>\$ 936,150</b>	<b>\$ 719,650</b>

<b>2017 Budget Impact</b>	
<b>By Funding Source</b>	
General Fund	\$ 189,350
Sewer Fund	\$ 252,800
Transportation Fund	\$ 277,500
Other Fund	\$ -
<b>TOTAL</b>	<b>\$ 719,650</b>

**Capital Improvement Program  
FY 2018**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000
<b>IT Total</b>						<b>\$ 5,000</b>	<b>\$ 5,000</b>
Parks	Multi-Year Project	Year 3 of 3	English Landing Park Flood Berm - Phase 1C	Multi-year project to construct the White Alloe Creek flood berm in phases.	100% General Fund	\$ 150,000	\$ 50,000
Parks	Multi-Year Project	Year 4 of 5	Replace or Improve/Expand Permanent Restroom Facility in English Landing Park	3rd Loan Repayment Due on Fewson Loan.	7.5% Park Donations; 10% Platte County Outreach Grant; 5% General Fund; 77.5% Fewson Fund loan	\$ 200,000	\$ 41,000
<b>Parks Total</b>						<b>\$ 350,000</b>	<b>\$ 91,000</b>
Police	Equipment	Replacement	Patrol Vehicle	2018 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 36,570	\$ 36,570
<b>Police Total</b>						<b>\$ 36,570</b>	<b>\$ 36,570</b>
Sewer	Equipment	Replacement	Pump Station Improvements and Equipment Replacement	Replacement of aged and antiquated pump station equipment such as pumps and controls. Includes pump rebuilds, replacements, control system components, electrical and safety modifications to the City's six pump stations (excludes Eastside).	100% Sewer Fund	\$ 20,000	\$ 20,000
Sewer	Project	New	WWTF Headworks Screen Replacement	Replace the influent mechanical bar screen at the WWTF. This is a hard-used piece of equipment (original in 2004) that is wearing out.	100% Sewer Fund	\$ 125,000	\$ 125,000
Sewer	Project	New	Line Maintenance	Program to clean and televise a portion of the City's gravity sewers each year (CCTV), and to make improvements identified through analysis.	100% Sewer Fund	\$ 203,000	\$ 203,000
Sewer	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement. Expenses in 2015 include clarifier floor replacement and maintenance to return sludge pumps.	100% Sewer Fund	\$ 10,000	\$ 10,000
<b>Sewer Total</b>						<b>\$ 358,000</b>	<b>\$ 358,000</b>

**Capital Improvement Program  
FY 2018**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated.	100% Transportation Fund	\$ 200,000	\$ 200,000
Streets	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use in addition to purchasing approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Equipment	Replacement	Street Department Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year. Replace 2 to catch up with deferred maintenance.	100% Transportation Fund	\$ 110,000	\$ 110,000
<b>Streets Total</b>						<b>\$ 340,000</b>	<b>\$ 340,000</b>
<b>Grand Total</b>						<b>\$ 1,089,570</b>	<b>\$ 830,570</b>

<b>2018 Budget Impact</b>	
<b>By Funding Source</b>	
General Fund	\$ 132,570
Sewer Fund	\$ 358,000
Transportation Fund	\$ 340,000
Other Fund	
TOTAL	\$ 830,570

**Capital Improvement Program  
FY 2019**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000
<b>IT Total</b>						<b>\$ 5,000</b>	<b>\$ 5,000</b>
Parks	Multi-Year Project	Year 5 of 5	Replace or Improve/Expand Permanent Restroom Facility in English Landing Park	4th and Final Loan Repayment Due on Fewson Loan.	7.5% Park Donations; 10% Platte County Outreach Grant; 5% General Fund; 77.5% Fewson Fund loan	\$ 200,000	\$41,000
<b>Parks Total</b>						<b>\$ 200,000</b>	<b>\$41,000</b>
Police	Equipment	Replacement	Patrol Vehicle	2019 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 37,300	\$ 37,300
<b>Police Total</b>						<b>\$ 37,300</b>	<b>\$ 37,300</b>
Sewer	Project	New	Line Maintenance	Program to clean and televise a portion of the City's gravity sewers each year (CCTV), and to make improvements identified through analysis.	100% Sewer Fund	\$ 200,000	\$ 200,000
Sewer	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement. Expenses in 2015 include clarifier floor replacement and maintenance to return sludge pumps.	100% Sewer Fund	\$ 20,000	\$ 20,000
<b>Sewer Total</b>						<b>\$ 220,000</b>	<b>\$ 220,000</b>

**Capital Improvement Program  
FY 2019**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use in addition to purchasing approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated.	100% Transportation Fund	\$ 160,000	\$ 160,000
Streets	Maintenance	New	Curb & Sidewalk Repair	Repairs defective sections of curb and sidewalk (approx. 3000') due to offsets in the sidewalks and general deterioration of the curbs.	100% Transportation Fund	\$ 120,000	\$ 120,000
Streets	Equipment	Replacement	Street Department Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 55,000	\$ 55,000
<b>Streets Total</b>						<b>\$ 365,000</b>	<b>\$ 365,000</b>
<b>Grand Total</b>						<b>\$ 827,300</b>	<b>\$ 668,300</b>

<b>2019 Budget Impact</b>	
<b>By Funding Source</b>	
General Fund	\$ 83,300
Sewer Fund	\$ 220,000
Transportation Fund	\$ 365,000
Other Fund	\$ -
<b>TOTAL</b>	<b>\$ 668,300</b>

**Capital Improvement Program  
FY 2020**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000
<b>IT Total</b>						<b>\$ 5,000</b>	<b>\$ 5,000</b>
Police	Equipment	Replacement	Patrol Vehicle	2019 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 37,300	\$ 37,300
<b>Police Total</b>						<b>\$ 37,300</b>	<b>\$ 37,300</b>
Sewer	Project	New	Line Maintenance	Program to clean and televise a portion of the City's gravity sewers each year (CCTV), and to make improvements identified through analysis.	100% Sewer Fund	\$ 403,000	\$ 403,000
Sewer	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement. Expenses in 2015 include clarifier floor replacement and maintenance to return sludge pumps.	100% Sewer Fund	\$ 10,000	\$ 10,000
<b>Sewer Total</b>						<b>\$ 413,000</b>	<b>\$ 413,000</b>

**Capital Improvement Program  
FY 2020**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use in addition to purchasing approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated.	100% Transportation Fund	\$ 250,000	\$ 250,000
Streets	Equipment	Replacement	Street Department Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 55,000	\$ 55,000
<b>Streets Total</b>						<b>\$ 335,000</b>	<b>\$ 335,000</b>
<b>Grand Total</b>						<b>\$ 790,300</b>	<b>\$ 790,300</b>

<b>2020 Budget Impact</b>		
<b>By Funding Source</b>		
General Fund		\$ 42,300
Sewer Fund		\$ 413,000
Transportation Fund		\$ 335,000
Other Fund		\$ -
<b>TOTAL</b>		<b>\$ 790,300</b>

**Capital Improvement Program  
Future Unfunded Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Community Development	Project	New	OTD-R Zoning District and Guidelines	In 2011 the City adopted the new Old Town District - Residential Zone and related guidelines to preserve the character of the downtown neighborhood. This project would rezone residential properties from R-4 Multi-Family to the new OTD-R. Costs include notifications, legal reviews, map and code updates, legal notices, etc. Public meetings and workshops are not included.	100% General Fund	\$ 10,000	\$ 10,000
Community Development	Project	New	Demolish Home on City Property (6201 Hwy 9)	Home is located on City parkland that was dedicated in 2006. The developer is obligated to demolish the home at the time of development. The City cannot force the developer to act sooner, but could recoup the costs through a development agreement. Property generates numerous citizen complaints.	100% General Fund	\$ 15,000	\$ 15,000
Parks	Project	New	Platte Landing Park Playground	This project would add a playground at Platte Landing Park. Could be funded in whole or part through and Outreach Grant.	100% General Fund	\$ 50,000	\$ 50,000
Parks	Project	New	English Landing Parks Low Water Crossing Improvements	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	100% General Fund	\$ 150,000	\$ 150,000
Parks	Project	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$ 50,000	\$ 50,000
Parks	Project	New	Grigsby Field Bleacher Shade Canopy	This project would add sun shades over the bleachers.	100% General Fund	\$ 20,000	\$ 20,000
Parks	Equipment	New	Commercial soil/drill seeder	This equipment would allow the parks staff to perform seeding more efficiently.	100% General Fund	\$ 5,000	\$ 5,000
Public Works	Project	New	Railroad Quiet Zones	Necessary improvements at East St. and Main St. to establish a railroad Quiet Zone in downtown Parkville.	100% General Fund	\$ 1,000,000	\$ 1,000,000
Public Works	Project	New	Intersection Improvements - Livable Communities Recommendations - Phase 1	Placeholder for Phase 1 intersection improvements as recommended in the Livable Communities Study to improve transportation flow through downtown. Improvements are subject to design but may include bump-out islands, landscaping, and crossing improvements.	100% General Fund	\$ 500,000	\$ 500,000
Public Works	Project	New	Parkville Athletic Complex (PAC) Detention Pond Dredging	Removal of unwanted silt in the bottom of the retention pond.	100% General Fund	\$ 100,000	\$ 100,000
Public Works	Project	New	City Entry Signage	Improve entryway signage at key intersections.	100% General Fund	\$ 50,000	\$ 50,000
Stormwater	Project	New	Main Street Drainage Improvements	This project would improve the stormwater drainage along Main Street from the river to approx. 12th Street.	100% General Fund	\$ 500,000	\$ 500,000
Stormwater	Project	New	Elm Street Creek Crossing Improvement	This project would reduce the likelihood of water overtopping Elm Street.	100% General Fund	\$ 100,000	\$ 100,000
Stormwater	Project	New	Mill Street Culvert Guardrail	This project would add guardrails along Mill Street just west of Crooked Road.	100% General Fund	\$ 50,000	\$ 50,000
Streets	Project	New	Main Street Bridge Widening	Current bridge width is only 1 1/2 lanes. This is a potential conflict area as activity in Platte Landing Park grows, particularly with heavy vehicle/truck traffic for the boat ramp.	100% General Fund	\$ 100,000	\$ 100,000

**Capital Improvement Program  
Future Unfunded Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Project	New	Bell Road Improvements (63rd St. to 59th Terrace)	This project would regrade the street, add curb and gutter, sidewalks, utilities, and lighting.	100% General Fund	\$ 1,500,000	\$ 1,500,000
Streets	Maintenance	New	Full Depth Patching and Street Replacement	Street maintenance program currently does not include funding for complete street replacement. Staff recommends annual patching (\$25,000) and bi-annual funding for major repairs (\$300,000).	100% Transportation Fund	\$ 325,000	\$ 325,000
Streets	Project	New	Kelly Industrial Park Street Replacement	Full Depth replacement of the concrete streets in the development that are in need of replacement.	100% Transportation Fund	\$ 300,000	\$ 300,000
Streets	Project	New	Highway 9 Widening and Related Improvements	Placeholder to implement recommendations of the Route 9 Corridor Study. As development occurs adjacent to Hwy 9 develop additional traffic will be generated and require improvements to the existing system such as through lanes, turn lanes, curbs, sidewalks, lighting, landscaping, etc.	80% Grants, 20% General Fund	\$ 10,000,000	\$ 2,000,000
<b>TOTAL</b>						<b>\$ 14,825,000</b>	<b>\$ 6,825,000</b>

<b>Future Budget Impact</b>	
<b>By Funding Source</b>	
General Fund	\$ 6,150,000
Sewer Fund	\$ -
Transportation Fund	\$ 675,000
Other Fund	\$ -
<b>TOTAL</b>	<b>\$ 6,825,000</b>

## Performance Statistics

Department/Division	2013	2014	Percent +/-
<u>Administration-City Clerk</u>			
Dog Licenses	145	185	28%
Golf Carts Permits	42	50	19%
Park Reservations	229	242	6%
Fingerprint Payments	96	58	-40%
Public Information Requests	3	10	233%
Solicitor/Peddler Permits	N/A	5	N/A
New Business Licenses	86	77	-10%
Active Business Licenses	439	429	-2%
Unlicensed Businesses	N/A	14	N/A
New Liquor Licenses	6	1	-83%
Active Liquor Licenses	28	29	4%
Unlicensed Liquor Establishments	N/A	2	N/A
<u>Administration-Finance</u>			
Total salary and benefit expenditures jurisdiction-wide	\$ 1,940,319	\$2,007,096	3%
Full-time regular employees on the payroll	35	34	-3%
Average years of service for all full-time regular jurisdiction employees	8.6	9.5	10%
Employee Turnover Rate	23%	31%	35%
Sick Leave Hour Utilization Rate	15%	45%	200%
Admin Funds Collected by Credit Card	N/A	\$ 9,816.90	N/A
<u>Administration-Misc.</u>			
Facebook Likes	500	1800	260%
Twitter Follows	650	1200	85%
Presidential Visits	N/A	1	N/A
Vimeo Video Full Plays	1711	879	-49%
Live Stream Full Plays	N/A	681	N/A

Department/Division	2013	2014	Percent +/-
<u>Court</u>			
Total Citations Processed	1,646	2,017	23%
Speeding Citations	792	1,032	30%
Unregistered Vehicles	228	194	-15%
Stop Sign Violations	63	153	143%
Operating a vehicle without insurance	52	88	69%
Parking violation	14	67	379%
Shoplifting	41	54	32%
DWI	30	40	33%
<u>Police</u>			
Major Crimes			
Criminal Homicide	0	0	N/A
Forcible Rape	4	3	-25%
Robbery	2	0	-100%
Assault	16	17	6%
Burglary	10	8	-20%
Larceny -Theft	52	99	90%
Motor Vehicle Theft	1	0	-100%
Park U. Deer Hunt	26	10	-62%
Children Supported w/ Shop with a Cop	14	18	29%
<u>Public Works</u>			
HHW Event Usage	25	16	-36%
HHW Facility Usage	225	139	-38%
Electronic Recycling Events Tons Collected	N/A	6.4	N/A
Recycling Extravaganza Attendance	310	458	48%
Recycling Extravaganza Tons Collected	14.01	25.4	81%
Clean Up Attendance	983	800	-19%
Clean Up Tons Collected	69.42	89.74	29%
<u>Parks</u>			
Park Area (Approx.. Acres)	70	210	200%
English Landing Park # Of Trees	N/A	575	N/A
English Landing Park Appraised Value of Trees	N/A	\$144,346.58	N/A
English Landing Park number of Tree Species	N/A	\$31.00	N/A
Funds spent on Park Tree Trimming/Removal	\$ 7,206.00	\$ 17,533.31	143%
<u>Streets</u>			
Total Lineal Feet of Roadway	197,339	210,282	7%
Total Lineal Feet of Cul-De-Sacs	21,070	21,070	0%
# of Street Ratings	203 (yr. 2011)	208	2%
Percent of streets rated at or below a satisfactory level*	2.96%	19.71%	566%

\*Rating scale runs from 1 (Best Rating) - 10 (Worst Rating). A street rated 3.5 or below is considered below satisfactory

Department/Division	2013	2014	Percent +/-
<u>Community Development</u>			
Missouri One Call Utility Locates	1,406	1,746	24%
Sign Permits	22	24	9%
Temporary Sign Permits	12	19	58%
Illegal Signs Removed	271	282	4%
Total Inspections	1,541	2,398	56%
Development Applications Approved	20	33	65%
Erosion Control Inspections	N/A	212	N/A
Construction Plan reviews	106	217	105%
Building Permits Issued	163	216	33%
Building Permit Fees Collected	\$ 156,416.58	\$ 257,323.10	65%
Occupancy Inspections	77	68	-12%
Improvement Fees Collected	\$ 24,869.01	\$ 44,934.75	81%
New Single Family Permits	56	72	29%
Single Family Permit Fees Collected	\$ 129,647.00	\$ 171,506.00	32%
New Single Family Valuation	\$ 15,963,534.00	\$ 23,207,846.00	45%
New Townhome Units	N/A	9	N/A
New Townhome Permits Fees Collected	N/A	\$ 16,873.00	N/A
New Townhome Valuation	N/A	\$ 1,313,000.00	N/A
Commercial Tenant Finish	14	11	-21%
Commercial Tenant Finish Square Footage	11,070	11,070	0%
Commercial Tenant Finish Permit Fees	\$ 4,596.25	\$ 17,272.20	276%
Commercial Tenant Improvements Valuation	\$ 17,272.20	\$ 2,695,490.00	15506%
New Commercial Units	N/A	3	N/A
New Commercial Unit Fees Collected	N/A	\$ 25,177.25	N/A
New Commercial Unit Valuation	N/A	\$ 5,540,527.00	N/A
Sewer Connection Fees	\$ 60,900.00	\$ 87,000.00	43%
Code Enforcement Complaints	29	79	172%
Code Enforcement Complaint Violations	21	65	210%
Code Enforcement Complaint Violations Abated	18	53	194%
Code Enforcement Complaint Pending	3	12	300%
Code Enforcement Complaint Hearings	2	2	0%
Other Code Enforcement Violations Abated	N/A	116	N/A
Other Code Enforcement Violations Pending	N/A	3	N/A
Floodplain Compliance Reviews	9	7	-22%
Floodplain Permits issues	1	2	100%

Department/Division	2013	2014	Percent +/-
<u>Sewer</u>			
Sewer Funds Collected by Credit Card	N/A	\$ 22,274.10	N/A
# Number of Sewer Customers	1704	1725	1%
# of Gallons Treated Per Day (May)	N/A	440,161	N/A
Removal Efficiency for BOD (May)	N/A	96.00%	N/A
Removal Efficiency for TSS (May)	N/A	93.00%	N/A
# of Gallons Treated Per Day (June)	N/A	565,400	N/A
Removal Efficiency for BOD (June)	N/A	98.20%	N/A
Removal Efficiency for TSS (June)	N/A	95.70%	N/A
# of Gallons Treated Per Day (July)	N/A	422,484	N/A
Removal Efficiency for BOD (July)	N/A	99.10%	N/A
Removal Efficiency for TSS (July)	N/A	96.40%	N/A
# of Gallons Treated Per Day (August)	N/A	436,548	N/A
Removal Efficiency for BOD (August)	N/A	98.70%	N/A
Removal Efficiency for TSS (August)	N/A	95.80%	N/A
# of Gallons Treated Per Day (September)	N/A	414,367	N/A
Removal Efficiency for BOD (September)	N/A	99.20%	N/A
Removal Efficiency for TSS (September)	N/A	97.70%	N/A
# of Gallons Treated Per Day (October)	N/A	486,548	N/A
Removal Efficiency for BOD (October)	N/A	98.90%	N/A
Removal Efficiency for TSS (October)	N/A	97.70%	N/A
# of Gallons Treated Per Day (November)	N/A	405,700	N/A
Removal Efficiency for BOD (November)	N/A	99.00%	N/A
Removal Efficiency for TSS (November)	N/A	97.30%	N/A
Sewer Rate Increase	3.00%	3.00%	0%
<u>Nature Sanctuary</u>			
Number of Events	N/A	32	N/A
Event Attendance	N/A	30,000	N/A
Number of Volunteers	N/A	300	N/A
Number of Volunteer Hours	N/A	5,000	N/A

## Glossary

### A

**ACCOUNT NUMBER** – A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

**APPROPRIATION** – An authorization made by the Board of Aldermen that permits the City to incur obligations and to make expenditures of resources.

**AMERICAN MEDICAL RESPONSE (AMR)** – Provides ambulance service to the Parkville area.

**ASSESSED VALUATION** – This is the value of property. The assessed value is set by the Platte County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

### B

**BOARD OF ALDERMEN** – The Mayor and Aldermen (8 member's), collectively acting as the legislative and policy-making body of the City.

**BOND** – A written promise to pay a specified sum of money, called the face value of principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**BUDGET CALENDAR** – The schedule of key dates that the City follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT** – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the Board of Aldermen.

**BUDGET MESSAGE** – The opening section of the budget from the City Administrator, which provides the City Council and the public with a general summary of the most important aspects of the budget.

**BUDGET ORDINANCE** – The official enactment by the Board of Aldermen to legally authorize City staff to obligate and expend revenues.

### C

**CAPITAL IMPROVEMENT PROGRAM (CIP)** – A multi-year plan or schedule for the acquisition of infrastructure, facilities and major equipment.

**CAPITAL OUTLAY** – The purchase of items with a cost of typically more than \$5,000.

**CAPITAL OUTLAY DIVISION** – A division created to account for general fund dollars to be used for the acquisition or the construction of major capital facilities or equipment.

### D

**DEBT SERVICE FUND** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**DEPARTMENT** – A major administrative organizational unit of the City that indicates overall management responsibility for one or more divisions.

**DIVISION** – A major administrative organizational unit of the City that indicates overall management responsibility for one or more activities.

**E**

**ENTERPRISE FUND** – A fund established to account for operations of the sewer system. It is operated in a manner similar to private business enterprises where the intent is cost recovery.

**EXPENDITURES** – A decrease in the net financial resources of the City due to the acquisition of goods and services.

**F**

**FISCAL YEAR** – A 12-month period to which the annual operating budget applies. The City of Parkville operates on a January 1 to December 31 as its fiscal year.

**FRANCHISE FEE** – A fee paid by public service utilities for use of public property in providing their services to the citizens of a community.

**FRIENDS OF PARKVILLE ANIMAL SHELTER (FOPAS)** – A not-for-profit corporation providing animal control for the city.

**FUND** – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function.

**FUND BALANCE** – The excess of assets over liabilities.

**G**

**GENERAL FUND** – The fund used to account for all financial resources except those required to be accounted for in another fund.

**GENERAL OBLIGATION BONDS** – Bonds that finance a variety of public projects that pledge the full faith and credit of the City.

**GRANT** – A contribution by a government or other organization to support a particular function.

**I**

**INTEREST EARNINGS/LOSSES** – The earnings or losses from investments.

**L**

**LICENSES, PERMITS, & FEES** – Revenues collected by from individuals or business concerns for various rights or privileges granted by the government.

**M**

**MAINTENANCE** – All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems and land.

**MATERIALS** – Expendable materials and operating supplies necessary to conduct department activity.

**MID-AMERICA REGIONAL COUNCIL (MARC)** – MARC is an organization that coordinates projects and provides representation for all of the Kansas City metropolitan area local governments.

**N**

**NEIGHBORHOOD IMPROVEMENT DISTRICT (NID)** – A NID may be created in an area desiring certain public-use improvements that are paid for by special tax assessments to property owners in the area in which the improvements are made.

**O**

**OPERATING BUDGET** – The annual budget and process that provides a financial plan for the operation of government and the provision of services for the year.

**P**

**PERFORMANCE STATISTICS** – Specific quantitative measures or work performed within an activity or program.

**PROPERTY TAXES** – Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties and interest on delinquent taxes. Property taxes are levied on both real and personal properties according to the property's valuation and tax rate.

**PUBLIC HEARING** – The portions of open meetings held to present evidence and provide information on both sides of an issue.

**PURCHASE ORDER** – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price.

**R**

**RESERVE** – An account used to indicate that a portion of a fund balance is restricted for a specific purpose or not available for appropriation and subsequent spending.

**REVENUE** – Funds that the government receives as income.

**S**

**SALES TAX** – The tax placed on the value of goods sold within the City.

**SOUTH PLATTE FIRE PROTECTION DISTRICT (SPFPD)** –Provides fire protection and to the Parkville area.

**T**

**TAX INCREMENT FINANCING (TIF)** - An economic tool used by cities to finance real estate development costs. Additional property taxes generated by new development within a district formed are used to finance these real estate and infrastructure costs. A tax increment is that portion of the property taxes generated by the development above what the taxes would have been had the development not occurred.