

DEPOSIT REQUIREMENTS

- Prior to the commencement of an event, City staff shall physically observe and inspect the condition of the facilities and grounds with the event coordinator.
- Applicants may be required to pay a security deposit to cover the cost of any cleanup or damage incurred by the City of Parkville as the result of the event. Deposits will be calculated using the following table. Large events may require an additional deposit.

Deposit Area	New Tier 1	Repeat Tier 1	New Tier 2	Repeat Tier 2	Tier 3
Per Event	\$0	\$0 unless other damage from previous year	\$250	\$0 unless other damage from previous year	Staff Determination
Ball Field 1 Parking	\$500	\$500	\$500	\$500	\$500
Field Parking Lot 2	\$500	\$500	\$500	\$500	\$500
Soccer Field	\$0	\$0 unless damage from previous year	\$500	\$500	\$500
Other Areas of Open Field Space (Per Area)	\$0	\$0 unless damage from previous year	\$500	\$500	\$500
An event is responsible for any damage expenses caused regardless of the deposit amount. The city may choose contract with an outside company to make repairs.					

- City staff will calculate actual damage post event. Damage to any park property will result in the loss of the deposit up the repair amount. The event organizer is responsible for any damage expenses over the deposit amount.
- Refunded deposits are issued approximately 14 days following the event.