



**Note: A work session will be held at 5:30 in the Boardroom to discuss the proposed FY 2014 budget.**

**BOARD OF ALDERMEN**  
Regular Meeting Agenda  
CITY OF PARKVILLE, MISSOURI  
Tuesday, October 15, 2013, 7:00 pm  
City Hall Boardroom

**Next numbers: Bill No. 2744 / Ord. No. 2714**

**1. CALL TO ORDER and ROLL CALL**

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**4. CONSENT AGENDA**

- A. Approval of minutes for October 1, 2013 regular Board meeting
- B. Thousand Oaks 13<sup>th</sup> Plat Phase A and 15<sup>th</sup> Plat Maintenance Bonds for Curb & Gutter (Public Works)
- C. Acceptance of Thousand Oaks 13<sup>th</sup> Plat Phase A and 15<sup>th</sup> Plat Curb, Paving and Storm Public Improvements (Public Works)
- D. Accounts Payable (Administration)

*Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion of any Alderman, followed by a second and a majority voice vote to "Approve the Consent Agendas as Published."*

**5. ACTION AGENDA**

- A. Agreement with Curious Eye Productions regarding the Future of City's Public Access Channel 2 (Administration)
- B. Amended Lease Agreement with Parkville Area Chamber of Commerce for Train Depot (Administration)
- C. Ordinance Reaffirming Franchise Tax on Gross Receipts to be Imposed Upon Electric Corporations Conducting Business within the City (Administration)
- D. Ordinance for Final Plat, Lot 4-1 through 4-3, Townhomes at The National, 1st Plat – Applicant J3-Pandi, LLC, property owners (Community Development)
- E. Ordinance amending Chapter 405 of the Parkville zoning code to rezone 5.0 acres from County "AG" Agriculture District to city "R-1" Single-Family Residential District – Applicant Kevin Myers on behalf of Arville & Marion Paulette Myers, property owners (Community Development)
- F. Approving the 2013 Curb & Sidewalk & Gutter Project (Public Works)

**6. STAFF UPDATES ON ACTIVITIES**

- A. Police Department

**7. CITY COMMITTEE REPORTS**

- A. Channel 2 & Website
- B. Community Land & Recreation Board (Ms. Driver)
- C. Environmental (Ms. Welch)
- D. Farmers Market (Ms. Driver)
- E. Financial Reports (Mr. Werner)
- F. Nature Sanctuaries (Ms. Driver)
- G. Policy (Ms. Welch & Mr. Werner)

**8. OTHER ORGANIZATION REPORTS**

- A. Friends of Parkville Animal Shelter FOPAS (Ms. Snyder)
- B. Parkville Economic Development Council (Ms. McManus)
- C. Parkville Area Chamber of Commerce (Mr. Werner)
- D. Main Street Association (Ms. Lamer)
- E. Banneker School (Mr. Brooks)
- F. Park University (Ms. Snyder)

**9. MISCELLANEOUS ITEMS FROM THE BOARD**

**10. NON-ACTION ITEMS**

- A. Downtown Master Plan

**11. ADJOURN**

General Agenda Notes:

This agenda closed at noon on Thursday, October 10, 2013. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon the vote of the Board of Aldermen.

**1. CALL TO ORDER**

A regular meeting of the Parkville Board of Aldermen was convened at 7:05 p.m. on Tuesday, October 1, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present
Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Jackie Snyder	- absent with prior notice
Ward 3 Alderman Kendall Welch	- present
Ward 3 Alderman Chris Fisher	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Nan McManus	- present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator  
Sean Ackerson, Assistant City Administrator/Comm. Dvlpt. Director  
Kevin Chrisman, Police Chief  
Kirk Rome, Public Works Director  
Steve Chinn, Acting City Attorney  
Several Audience Members

Media Present:

Alan McArthur, Platte County Landmark  
Jeanette Faubion, The Platte County Citizen

Mayor Brooks announced an Executive Session was held in the Board conference room at 6:00 p.m. to discuss litigation and matters of attorney-client privilege per RSMo 610.021(1) and that no action was taken.

**2. CITIZEN INPUT**

**A. Chris Evans to announce Northland Childhood Hunger Initiative Event on October 13**

Chris Evans spoke about the history and purpose of the Northland Community Foundation. She announced a Hunger Initiative Event scheduled for October 13 at Zona Rosa to raise money to help overcome childhood hunger in the Northland.

**3. MAYOR'S REPORT**

Mayor Jim Brooks noted that work on Platte Landing Park had started.

**4. CONSENT AGENDA ITEMS**

- A. Approval of Minutes for the September 3, 2013 Regular Board Meeting
- B. Approval of Minutes for the September 9, 2013 Special Board Meeting
- C. Approval of Minutes for the September 23, 2013 Special Board Meeting

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE CONSENT AGENDA AS PRESENTED. ALL AYE; MOTION PASSED 7-0.

**5. ACTION AGENDA**

**A. Authorization for the Mayor to Sign a Letter of Support to Recruit the 2016 Republican National Convention to Kansas City**

City Administrator Lauren Palmer said that the City was requested to write a letter of support to recruit the Republican National Convention to Kansas City. Several jurisdictions in both Kansas and Missouri had taken official action to support the regional effort which was perceived as an economic development opportunity of over \$250 million. She also noted that the letter was a joint effort of support with the Economic Development Council, Main Street Parkville Association, and the Parkville Area Chamber of Commerce.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER **TO AUTHORIZE THE MAYOR TO SIGN A LETTER OF SUPPORT TO RECRUIT THE 2016 REPUBLICAN NATIONAL CONVENTION TO KANSAS CITY.** ALL AYE; MOTION PASSED 7-0.

**B. Ordinance amending the Community Unit Plan of the National Subdivision to allow a reduction in rear-yard setback for 6213 NW Heathery Way – Matthew and Amy Roberts, property owners**

Assistant City Administrator/Community Development Director Sean Ackerson noted the applicant requested a reduction of 11 feet in the rear-yard setback on Lot 37 of the National, 4<sup>th</sup> Plat to accommodate a new deck. The Planning & Zoning Commission approved the request on September 10 with a vote of 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2741, AN **ORDINANCE AMENDING THE COMMUNITY UNIT PLAN OF THE NATIONAL SUBDIVISION TO ALLOW A REDUCTION IN REAR-YARD SETBACK FOR THE PROPERTY LOCATED AT 6213 HEATHERY WAY,** BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2741 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2741 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2711. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, FISHER, AND SPORTSMAN; MOTION PASSED 7-0.

**C. Ordinance amending the Community Unit Plan for the Riss Lake Subdivision to allow a reduced rear-yard setback for Lot 298 of the 6th Plat, generally known as 7802 Twilight Place – New Mark Homes LLC, property owner; Craig Archer, representative.**

Assistant City Administrator/Community Development Director Sean Ackerson stated that the lot was vacant and the applicant requested a reduction varying to 2.9 feet to accommodate a single-family home accessory deck. The Planning & Zoning Commission approved the request at the September 10 meeting and concluded that the reduction had no impact on the abutting property, the home was in scale with the other properties, and drainage concerns would be addressed through the building permit process. The Commission approved the request 6-0 as submitted.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2742, AN **ORDINANCE AMENDING THE COMMUNITY UNIT**

**PLAN FOR THE RISS LAKE SUBDIVISION TO ALLOW A REDUCED REAR-YARD SETBACK FOR LOT 298 OF THE 6<sup>TH</sup> PLAT, GENERALLY KNOWN AS 7802 TWILIGHT PLACE, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 7-0.**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2742 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2742 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2712. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, FISHER, AND SPORTSMAN; MOTION PASSED 7-0.

**D. Ordinance amending the Community Unit Plan for the Riss Lake Subdivision to allow a reduced rear-yard setback for Lot 639 of the 11th Plat, generally known as 6100 Westwood Court – New Mark Homes LLC, property owner; Craig Archer, representative**

Assistant City Administrator/Community Development Director Sean Ackerson said the requested reduction varied from 1.5 feet to 7.5 feet, due to the irregularity of the lot, for a single-family home and two accessory decks. The Planning & Zoning Commission approved the request at the September 10 meeting with a vote of 5-0, with the condition that the trees within the open space be preserved.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2743, AN **ORDINANCE AMENDING THE COMMUNITY UNIT PLAN FOR THE RISS LAKE SUBDIVISION TO ALLOW A REDUCED REAR-YARD SETBACK FOR LOT 639 OF THE 11<sup>TH</sup> PLAT, GENERALLY KNOWN AS 6100 WESTWOOD COURT**, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2743 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2743 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2713. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, FISHER, AND SPORTSMAN; MOTION PASSED 7-0.

**E. Approval of Right-of-Way Agreement with Main Street Parkville Association for placement of trash cans on Main Street**

Public Works Director Kirk Rome, PE, noted that seven trash cans would be replaced along Main Street with no impact to the City budget and the old trash cans would replace others in English Landing Park. The Community Land and Recreation Board reviewed and unanimously approved the request. Rome believed that changes from the Downtown Master Plan could be managed and he worked on the agreement with the Main Street Parkville Association.

IT WAS MOVED ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER **TO APPROVE THE AGREEMENT WITH MAIN STREET PARKVILLE ASSOCIATION TO PLACE SEVEN TRASH CANS IN THE PUBLIC RIGHT-OF-WAY ALONG MAIN STREET BETWEEN ENGLISH LANDING DRIVE AND 1<sup>ST</sup> STREET.** ALL AYE; MOTION PASSED 7-0.

**F. Accounts Payable A-967**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL A-967 AN **ORDINANCE APPROPRIATING FUNDS FROM THE GENERAL FUND TO PAY SALARIES AND ACCOUNTS** BE APPROVED ON FIRST READING. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL A-967 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL A-967 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-967. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, FISHER, AND SPORTSMAN; MOTION PASSED 7-0.

**6. STAFF UPDATES ON ACTIVITIES**

Police Chief Kevin Chrisman reminded the Board that October was Breast Cancer Month and noted the fountain was filled with pink dye. He also provided an overview of the crime statistics and the managed deer hunt count.

Assistant City Administrator/Community Development Director Sean Ackerson provided updates on the Downtown Master Plan meetings and upcoming Planning & Zoning Commission items, noting the Downtown Master Plan would be discussed on October 8 with the Planning & Zoning Commission and October 15 with the Board of Aldermen. He also said the Planning & Zoning Commission would review a request to rezone five acres to Single-Family Residential District for a single-family home at the southeast section of Brink-Myers Road.

Public Works Director Kirk Rome provided an update to current projects that included the Brink-Myers retaining wall, Riverbank Stabilization Program, Highway 45 roundabout landscaping at The National, Ultraviolet Disinfection Project, Thousand Oaks 15<sup>th</sup> and 18<sup>th</sup> plats, stormwater improvements at Fifth and Main streets, Crooked Road Magellan pipeline crossing, and Platte Landing Park.

Alderman Driver asked about the Alliance report and the City's ownership of the control panel. Rome responded that the project had gone back out to bid because the original contractor backed out.

Alderman Johnston commented on the weeded area along the river in English Landing Park and asked if special equipment was needed to mow closer to the river. Rome responded that he would speak with Parks Superintendent Tom Barnard.

**7. CITY COMMITTEE REPORTS**

**Financial Reports – Alderman Werner**

Alderman Werner said the City was doing well, revenues were lower than expected, and spending was better than planned. He commended staff for their work to manage the budget and hoped some end-of-year funds could be moved to the reserve fund.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO ACCEPT FINANCIAL REPORT FOR MONTH-ENDING AUGUST 31, 2013. ALL AYE, MOTION PASSED 7-0.

**Nature Sanctuaries – Alderman Driver**

Alderman Driver noted the sanctuary was preparing for the annual ghost stories on October 26 at English Landing Park and information was provided on the City's website.

**8. OTHER ORGANIZATION REPORTS**

**Banneker School – Mayor Brooks**

Mayor Jim Brooks noted that Rosetta Scott received the Andrus Award for Community Service from the 2013 American Association of Retired Persons (AARP) Missouri and planned to donate the money to the Banneker School Foundation. He also said the project was progressing and approximately \$65,000 was needed to acquire another property for an interpretive center, parking and restrooms.

Public Works Director Kirk Rome reminded the Board the fall clean up was scheduled for October 12-13 at the Damon Pursell Construction lot and information was provided on the City's website.

**9. MISCELLANEOUS ITEMS FROM THE BOARD**

**10. ADJOURN**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO ADJOURN THE OCTOBER 1, 2013 REGULAR BOARD MEETING AT 8:00 P.M. ALL AYE; MOTION PASSED 7-0.

The minutes for Tuesday, October 1, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of October, 2013.

Submitted by:

\_\_\_\_\_  
City Clerk Melissa McChesney – 10/09/2013

**CITY OF PARKVILLE**  
**Policy Report**

Date: October 8, 2013

Prepared By:

Kirk Rome P.E.  
Public Works Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Requesting the Board of Aldermen accept curb and gutter maintenance bonds for the 13<sup>th</sup> Plat Phase A and 15<sup>th</sup> Plat in the Thousand Oaks subdivision.

BACKGROUND:

The Thousand Oaks subdivision continues to grow, and the developer (David Barth) has completed the public street and storm sewer improvements in the 13A and 15<sup>th</sup> Plats. Mr. Barth submitted these curb and gutter bonds in the amount of \$11,434 for the 13<sup>th</sup> Plat Phase A and \$30,824 for the 15<sup>th</sup> Plat to cover any required maintenance for two years from the time the improvements are accepted by the City.

BUDGET IMPACT:

The acceptance of these bonds will have no budget impact.

ALTERNATIVES:

1. Accept the curb and gutter maintenance bonds.
2. Do not accept the curb and gutter maintenance bonds.
3. As the Board deems appropriate.

STAFF RECOMMENDATION:

Staff recommends accepting these curb and gutter maintenance bonds.

POLICY:

The Board of Aldermen may accept public improvement bonds.

SUGGESTED MOTION:

I move to accept the maintenance bonds for curb and gutter improvements in the Thousand Oaks 13<sup>th</sup> Plat Phase A and 15<sup>th</sup> Plat.

ATTACHMENT:

1. Maintenance bonds

**CITY OF PARKVILLE**  
**Policy Report**

Date: October 8, 2013

Prepared By:

Kirk Rome P.E.  
Public Works Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Request for approval to accept the public street and storm sewer improvements for the 13A and 15<sup>th</sup> Plats of the Thousand Oaks subdivision. These are public streets located within the Parkville City Limits.

BACKGROUND:

The Thousand Oaks subdivision continues to grow, and the developer (David Barth) has completed the public street and storm sewer improvements in the 13A and 15<sup>th</sup> Plats. Mr. Barth requested that these improvements be accepted by the City. The improvements were inspected by City staff and an inspector from RTE Technologies and determined to meet all applicable city codes and standards. Maintenance Bonds covering any repairs for two years beyond the date of acceptance have been submitted, and acceptance is part of the meeting agenda for the curbs. The bonds for the paving and storm sewers have already been accepted.

BUDGET IMPACT:

The acceptance of these public improvements will have no immediate budget impact; however, it will add to future street maintenance responsibilities. These streets will add a minor amount of additional work to the City's winter snow and ice clearing operations.

ALTERNATIVES:

1. Accept the public improvements.
2. Do not accept the public improvements.
3. As the Board deems appropriate.

STAFF RECOMMENDATION:

Staff recommends accepting these street and storm sewer public improvements.

POLICY:

The Board of Aldermen may accept public improvements.

SUGGESTED MOTION:

I move to accept the public street and storm sewer improvements for Thousand Oaks 13A and 15<sup>th</sup> Plats.

**CITY OF PARKVILLE**  
**Policy Report**

Date: October 10, 2013

Prepared By:

Tim Blakeslee  
Assistant to the City Administrator

Reviewed By:

Matthew Chapman  
Finance/Human Resources Director

ISSUE:

Approval of Accounts Payable Invoices, Payroll Expenditures, Electronic Funds Transfer (EFT) Payments, Insurance Payments, and 1<sup>st</sup> of the Month Checks from 9/26/2013 - 10/11/2013.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from September 26, 2013, through October 11, 2013. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

BUDGET IMPACT:

Accounts Payable	\$ 399,283.51
Payroll	\$ 50,627.14
ETF Payments	\$ N/A
Insurance Payments	\$ 2,447.75
1 <sup>st</sup> of the Month	\$ N/A
<b>TOTAL</b>	<b>\$ 452,358.40</b>

ALTERNATIVES:

1. Approve the release of funds
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.
4. The Board of Aldermen could deny the request to approve the policy report as set forth.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$452,663.40 of city funds to pay salaries and accounts.

ATTACHMENT/S:

1. Accounts Payable
2. Insurance Payments
3. Payroll

9/27/2013 3:17 PM  
 PACKET: 04233 Utilities 9.27  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01614	KCPL						
	I-7/24-8/22	8532660613	R	10/01/2013		18.21CR	031303
	I-8/16-8-17	8/16-9/17 Bills	R	10/01/2013		2,758.72CR	031303
	I-Aug-Sept Bills	KCPL Aug-Sept Bills	R	10/01/2013		197.44CR	031303
00159	Missouri American Water						
	I-8/14-9/13	1017-210014656841	R	10/01/2013		22.19CR	031304
	I-8/15-9-16	Aug and Sept Bills	R	10/01/2013		3,084.79CR	031304
	I-8/9-9/10	Account #1017-210015542235	R	10/01/2013		16.47CR	031304
	I-Aug-Sept Bills	Aug-Sept Bills	R	10/01/2013		68.29CR	031304
00160	Missouri Gas Energy						
	I-Aug-Sept Bills	Missouri Gas Energy Aug-Sept	R	10/01/2013		89.68CR	031305

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	6,255.79	6,255.79
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	6,255.79	6,255.79

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

9/27/2013 4:54 PM

A / P CHECK REGISTER

PACKET: 04239 KCPL One Check  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01614	KCPL I-8532-66-0613	Account 8532-66-0613 check#2	R	9/27/2013		1.85CR	031302

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	1.85	1.85
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		1	0.00	1.85	1.85

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

9/30/2013 3:49 PM

A / P CHECK REGISTER

PAC

PACKET: 04244 One Check RTE

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01737	RTE Technologies, INC I-5028	BrinkMeyerWall Planning/BidDoc	R	10/01/2013		18,127.00CR	031344

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	18,127.00	18,127.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,127.00	18,127.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

9/30/2013 3:53 PM  
 PACKET: 04245 Utilities 9/30  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01614	KCPL I-8/23-9/23	Electric 8/22-9/23	R	10/01/2013		310.55CR	031345

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	310.55	310.55
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	310.55	310.55

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

10/04/2013 12:38 PM  
 PACKET: 04257 Utilities 10/4  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
00159	Missouri American Water I-1017-210011743333	1017-210011743333	R	10/07/2013		51.82CR	031362
01614	KCPL I-Aug-Sept I-Sept Bills	Aug-Sept Bills Sept Bills	R	10/07/2013 10/07/2013		4,740.06CR 107.83CR	031363 031363

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	4,899.71	4,899.71
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	4,899.71	4,899.71

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

10/10/2013 11:55 AM

A / P CHECK REGISTER

PAC

PACKET: 04262 CPWSD One Check  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01081	Consolidated Public Water Supply District #1 I-8-26/9-27	WWTP October Service	R	10/14/2013		961.30CR	031387

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	961.30	961.30
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	961.30	961.30

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

10/10/2013 12:01 PM

A / P CHECK REGISTER

PAC

PACKET: 04263 Utilities 10/10  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
00159	Missouri American Water I-9/4-10/1	1017-210011513174	R	10/14/2013		150.00CR	031388
01614	KCPL I-July-Sept 2013	7381-08-7612 :2 Months	R	10/14/2013		34,629.54CR	031389

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	34,779.54	34,779.54
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	34,779.54	34,779.54

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

10/11/2013 10:10 AM

A / P CHECK REGISTER

PAC

PACKET: 04266 One Check MPR  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01879	Midwest Public Risk I-12111964-1	Restitution Claim Reimbursement	R	10/14/2013		695.00CR	031390

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	695.00	695.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		1	0.00	695.00	695.00

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

9/27/2013 3:46 PM  
 PACKET: 04236 Regular Payments 9/27  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
00016	Above & Beyond I-12607	Algicide	R	10/01/2013		31.90CR	031306
00483	ADH Rental & Sales I-95175	6 point trailer hook lighthook	R	10/01/2013		14.00CR	031307
00006	Alamar Uniforms I-424107-01	Uniforms, Police Equip	R	10/01/2013		973.94CR	031308
02170	Burkhand Bartels I-Refund 9/20	Refund of overpayment	R	10/01/2013		300.00CR	031309
02025	Capital Electric Construction Co Inc I-21612	Serviec Call East Side Pump	R	10/01/2013		320.00CR	031310
02092	Cook, Flatt & Strobel Engineers, P.A. I-32632	Route 9 Trail Phase I	R	10/01/2013		2,066.90CR	031311
00156	Dave's Foreign Car Repair LLC I-128,198	Vehicle Repair and Maint	R	10/01/2013		35.00CR	031312
01917	Diane Driver I-9/19/21013 Expense	Diane D 9/19 MML Conf. Costs	R	10/01/2013		64.50CR	031313
00561	GFOA of Missouri I-2013-2014	GFOA mem. for Chapman and berg	R	10/01/2013		100.00CR	031314
01876	Ink Technologies I-I643274	Office Supplies toner/ink/etc	R	10/01/2013		159.00CR	031315
00088	Miller's Landscape and Lawncare I-8/9	Spring Sprinkler Turn On	R	10/01/2013		70.00CR	031316
00363	MO Dept Natural Resources I-34601401725	Annual Sewer Connnection Fees	R	10/01/2013		1,367.71CR	031317
00530	Missouri Municipal League I-2013 Conf Fees	MML Fees Nan, Diane, Lauren	R	10/01/2013		1,120.00CR	031318
02171	Missouri Notary Service and Bonding Company I-9/27/13	Melissa Notary/Bond Package	R	10/01/2013		44.90CR	031319

9/27/2013 3:46 PM  
 PACKET: 04236 Regular Payments 9/27  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01893	Nan McManus Johnston I-9/18/2013 Expense	Nan J. 9/18 MML Conf. Costs	R	10/01/2013		344.10CR	031320
02168	Noel Derr I-867442	Maint. of Parkville Cemetery	R	10/01/2013		420.00CR	031321
01582	Northland Sign & Decal Company I-804	Decal for Sewer Truck	R	10/01/2013		150.00CR	031322
00806	Parkville Heights Animal I-200001	Other City Services	R	10/01/2013		132.00CR	031323
01998	Qualification Targets Inc I-21302764	Police Equip	R	10/01/2013		47.51CR	031324
00117	Reeves Wiedeman Company I-4324701	comp union	R	10/01/2013		1.75CR	031325
01982	Rejis Commission I-INV0031383 I-INV0031401	Terminal Rejis Rejis Court Annual Service	R R	10/01/2013 10/01/2013		62.56CR 237.36CR	031326 031326
00274	Ricoh USA, Inc. I-5027621666	Canon Maint Sept 2013	R	10/01/2013		66.13CR	031327
01488	Staples Advantage I-8026979142	Staples Purchases	R	10/01/2013		167.59CR	031328
00154	T-Ray Specialties Inc. I-24614	Office Supplies	R	10/01/2013		37.25CR	031329
02122	The Judy Company, Inc. I-13-70	BMR Wall Construction	R	10/01/2013		254,864.90CR	031330
01538	The Victor L. Phillips, Co. I-ik67003	2 air filters	R	10/01/2013		121.56CR	031331
00207	Time-Warner Cable I-9/21-10/20	Cable- Sept	R	10/01/2013		175.00CR	031332
01273	TREKK Design Group, Inc I-13-678	BMR Retaining Wall Inspection	R	10/01/2013		11,718.90CR	031333

9/27/2013 3:46 PM  
 PACKET: 04236 Regular Payments 9/27  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01573	Urban Tree Specialists I-7595	Haz. Tree Removal	R	10/01/2013		6,900.00CR	031334

* * T O T A L S * *				NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:				29	0.00	282,114.46	282,114.46
HANDWRITTEN CHECKS:				0	0.00	0.00	0.00
PRE-WRITE CHECKS:				0	0.00	0.00	0.00
DRAFTS:				0	0.00	0.00	0.00
VOID CHECKS:				0	0.00	0.00	0.00
NON CHECKS:				0	0.00	0.00	0.00
CORRECTIONS:				0	0.00	0.00	0.00
REGISTER TOTALS:				29	0.00	282,114.46	282,114.46

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

9/30/2013 3:40 PM  
 PACKET: 04242 Regular Payments 9/30  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
01201	American Legion Parkville Post 318						
	I-1001	2 Days Hall Rental 8/8, 9/11	R	10/01/2013		60.00CR	031335
	I-91718	2 Nights Hall Rental 9/17,9/18	R	10/01/2013		200.00CR	031335
02140	Commerce Bank - Commercial Cards						
	I-9/18 Statement	9/18 Credit Card Statement	R	10/01/2013		966.20CR	031336
01763	Generator Services						
	I-085151	Repairs to River Hills Gen.	R	10/01/2013		366.60CR	031337
00501	Hinckley Springs						
	I-132673054051	8 Cases Drinking Water to Sts	R	10/01/2013		35.04CR	031338
01483	Missouri Department of Revenue						
	I-38640	Monthly Sales Tax Report	R	10/01/2013		35.00CR	031339
02172	Ochsner Hare & Hare, LLC						
	I-4629	Downtown Master Plan	R	10/01/2013		4,645.00CR	031340
00107	Platte Rental & Supply						
	I-5601	Rental of Compressor	R	10/01/2013		118.00CR	031341
00117	Reeves Wiedeman Company						
	I-4328248	PVC Ship Caps for Riss Lake	R	10/01/2013		15.38CR	031342
00838	The Work Zone, Inc.						
	I-32465	Street Signs	R	10/01/2013		338.02CR	031343
	I-32542	Street Sign Parts	R	10/01/2013		95.80CR	031343

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	9	0.00	6,875.04	6,875.04
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	9	0.00	6,875.04	6,875.04

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

10/04/2013 12:33 PM  
PACKET: 04256 Regular Payments 10/4  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
02018	Ace ImageWear I-0223834	Shop Towels	R	10/07/2013		35.50CR	031346
00797	Blue Valley Public Safety I-9572	Maint Outdoor Warning Siren Sy	R	10/07/2013		606.00CR	031347
02174	Clay Watkins I-00042397	Golf cart registration refund	R	10/07/2013		30.00CR	031348
00156	Dave's Foreign Car Repair LLC I-128,244	Vehicle Reapir and Maint- PD	R	10/07/2013		440.63CR	031349
01421	Full Nelson Plumbing, Inc I-8790 I-8791	Train Depot Toilet Repair City Hall Toilet Repairs	R R	10/07/2013 10/07/2013		157.03CR 720.00CR	031350 031350
01235	Landmark Newspaper, The I-21219	Semi Annual Finance Report	R	10/07/2013		66.41CR	031351
00088	Miller's Landscape and Lawncare I-70781 I-71519 I-73436	Sprinkler Service/Reapir Sprinkler Turn On City Hall Miller's Landscape and Lawncar	R R R	10/07/2013 10/07/2013 10/07/2013		70.00CR 70.00CR 105.00CR	031352 031352 031352
01716	Most Dependable Fountains I-29991	Water Fountain Valve	R	10/07/2013		207.00CR	031353
00103	Pitney Bowes, Inc. I-561719	Rental Charges	R	10/07/2013		256.00CR	031354
00218	Platte County Sheriff's D I-9/1-9/30	Inmate Hosuing Charges	R	10/07/2013		735.00CR	031355
00107	Platte Rental & Supply I-w1312	Weed Eater Repair	R	10/07/2013		74.43CR	031356
01739	Print Time I-0160052-in	Nan Johnston Business Cards	R	10/07/2013		50.00CR	031357
00115	Rapid Stamp Products I-479366	name plate 2 line	R	10/07/2013		10.50CR	031358

10/04/2013 12:33 PM  
 PACKET: 04256 Regular Payments 10/4  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
02029	Reinders, Inc. I-5015396-00	Grass Seed	R	10/07/2013		496.00CR	031359
02154	Royal Papers Inc I-k672792	Bathroom / Kitchen Supplies	R	10/07/2013		162.33CR	031360
01737	RTE Technologies, INC I-5174	Post-Design/Const. Phase Eng.	R	10/07/2013		6,180.10CR	031361

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		16	0.00	10,471.93	10,471.93
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		16	0.00	10,471.93	10,471.93

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

10/10/2013 11:49 AM

## A / P CHECK REGISTER

PAC

PACKET: 04260 Regular Payments 10/10

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
00006	Alamar Uniforms I-426044	Uniforms	R	10/14/2013		123.90CR	031364
00593	Alliance Water Resources, I-5781	WWTP Contract Oct	R	10/14/2013		21,993.75CR	031365
02025	Capital Electric Construction Co Inc I-22001	Eastside Pump Stat. Power Rota	R	10/14/2013		300.00CR	031366
00012	Carquest Auto Parts Store I-9/30/2013 Statemen	Carquest Auto Parts Store	R	10/14/2013		588.44CR	031367
01997	Continental Research Corporation I-393816-crc-1	safety glasses	R	10/14/2013		98.24CR	031368
00156	Dave's Foreign Car Repair LLC I-128,276 I-128,280	Vehicle Repair and Maint- PD Vehicle Repair and Maint - PD	R R	10/14/2013 10/14/2013		423.68CR 35.00CR	031369 031369
00055	H&H Septic Service, Inc. I-32049 I-32905	reapirs to line in riss lake Pump wet well river hill pump	R R	10/14/2013 10/14/2013		875.00CR 355.00CR	031370 031370
01349	K & R's GT Muffler & Brake LLC I-11508	Starter 03 Ford	R	10/14/2013		342.94CR	031371
01403	Kenny's Auto and Tire Service I-26363	Mower Tire Repair	R	10/14/2013		10.00CR	031372
01888	Kevin Chrisman I-10-4-13 Expense	Kevin Chrisman 10/4/13 Expense	R	10/14/2013		27.86CR	031373
02057	Lowe's Accounts Receivable I-10/2/13 Statement	10/2/2013 Statement	R	10/14/2013		270.32CR	031374
00214	McBee Systems, Inc. I-0042508960	Checks/Journals	R	10/14/2013		468.88CR	031375
00942	McKeever's Price Chopper I-10/7/13 Statement	10/7/13 Statement	R	10/14/2013		173.94CR	031376
00587	Metro Chiefs & Sheriffs Association I-11/22/13	Metro Chiefs & Sheriffs Awards	R	10/14/2013		84.00CR	031377

10/10/2013 11:49 AM  
 PACKET: 04260 Regular Payments 10/10  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

PAC

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
00097	P & G Hardware I-9/23/13 Statement	9/23/13 Statement	R	10/14/2013		98.85CR	031378
00899	Parkville Municipal Court I-9/30/2013	Sept 2013 CourtProcessing Fees	R	10/14/2013		150.36CR	031379
01005	Parkville Rotary Club I-4758	Jim Brooks memebership and due	R	10/14/2013		281.00CR	031380
01847	Paving Maintenance Supply Inc I-10134293	Crack Filling Materials	R	10/14/2013		5,305.30CR	031381
01405	Platte County Recorder of Deeds I-10/4/13 Recording	RecordingWith3RearSetBackOrdin	R	10/14/2013		72.00CR	031382
01384	Sprint I-10/6/13 Bill	Sprint	R	10/14/2013		732.34CR	031383
01416	SureWest I-Oct 2013	Oct 2013 Phone Service	R	10/14/2013		486.54CR	031384
00150	Vance Bros Inc I-388635 I-395043 I-397588	ASPHALT Asphalt minus previous overpay Asphalt	R R R	10/14/2013 10/14/2013 10/14/2013		172.50CR 115.00CR 196.50CR	031385 031385 031385
00186	Western Division MOCCFOA I-2013 Membership	2013 Membership Renewal	R	10/14/2013		10.00CR	031386

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	23	0.00	33,791.34	33,791.34
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	23	0.00	33,791.34	33,791.34

9/27/2013 3:26 PM

A / P CHECK REGISTER

PAC

PACKET: 04235 Addtl EOM Benefits - Sept  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
00005	AFLAC						
	I-Addtl Sept Due	Change for Rizzuti	R	9/27/2013		90.07CR	031300
00793	UnitedHealthcare Insurance Company						
	I-Addtl Due Sept	Addtl Due Sept	R	9/27/2013		2,357.68CR	031301

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	2,447.75	2,447.75
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	2,447.75	2,447.75

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 7, 2013

Prepared By:  
Lauren Palmer  
City Administrator

Reviewed By:  
Sean Ackerson  
Community Development Director/Assistant  
City Administrator

ISSUE:

Approve a proposal from Curious Eye Productions regarding the future of the City's public access channel (Channel 2).

BACKGROUND:

Curious Eye Productions has been involved in the management of Channel 2 since 2004. In light of the challenging fiscal conditions, earlier this year Curious Eye was directed to scale back station operations to approximately half of the annual budget of \$34,950. Curious Eye has documented that this level of funding is inadequate to maintain the overall function, personnel, and equipment of a cable public access channel. Without significant additional investment, the City of Parkville is not positioned to realize the full potential of Channel 2 in terms of reliable, rich, diverse programming on a 24/7/365 basis.

The City Administrator, in consultation with Curious Eye, recommends abandoning the Channel 2 broadcast and converting to an entirely web-based solution for broadcasting public meetings. This decision would redirect limited City resources toward the primary objective of recording and broadcasting public meetings. For the first time, all Parkville residents, regardless of cable service provider, would have online access to public meetings (Board of Aldermen and Planning Commission) via live streaming and storage.

The concept of converting to a live stream broadcast was first reviewed and approved by the Finance Committee on July 30, 2012. However, that proposal was for 24-7 streaming, and the effort was abandoned after numerous technology problems began to drive up the cost. Curious Eye proposes a more feasible transition that will feature limited live streaming (during public meetings only) with storage of past meetings for on-demand viewing. Services would be provided for an hourly fee of \$75, not to exceed a maximum amount of \$2,400 (32 hours). The work includes researching the best provider and equipment to support the service, establishing the live streaming site, reconfiguring the control room and audiovisual system for optimal function, and training staff on proper use of the system. The transition would also require special equipment to support live streaming (video card, cables, connectors, etc.). Authorization is recommended for equipment purchases in a maximum amount not to exceed \$1,250.

Once the transition is complete, Curious Eye would continue to manage and operate the system, including hiring and training all production personnel to film and broadcast meetings. Curious Eye's production oversight services would be billed at \$75 per hour in a maximum amount not to exceed \$750 per month (10 hours). Production assistant compensation would be billed at a flat rate of \$50 per meeting (estimated at \$150 per month). The City would have annual subscription costs for the live streaming and online storage service of approximately \$600 per year. A subscription service is recommended in lieu of a free service in order to avoid uncontrolled advertisements on public meeting broadcasts. City Administration would also recommend maintaining a small annual budget for routine supplies and maintenance costs.

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**BUDGET IMPACT:**

The initial one-time transition costs for converting to a web-based live streaming service will not exceed \$3,650 (personnel and equipment). Adequate funds are available in the General Fund (10) - Channel 2 (540) account to absorb the start-up costs in 2013. In addition, the City received a reimbursement from Curious Eye of \$511.59 for faulty equipment that was returned to the manufacturer. This amount may be used to offset the start-up costs. Following transition, ongoing maintenance and production costs for the online broadcasts would be approximately \$980 per month (\$11,800 per year). In 2013, the City budgeted \$34,950 for Channel 2 services, so the recommended transition represents a considerable cost savings.

**ALTERNATIVES:**

1. Approve an Agreement with Curious Eye Productions to abandon the Channel 2 broadcast and transition to a live web streaming format.
2. Maintain the status quo and continue to support minimal programming on Channel 2.
3. Allocate additional resources to maintain the Channel 2 broadcast and expand programming.
4. Provide direction to City Administration to meet the desires of the Board of Aldermen.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen authorize an agreement with Curious Eye Productions to facilitate the transition from cable broadcasts to live web streaming of public meetings.

**FINANCE COMMITTEE RECOMMENDATION:**

On September 23, 2013, the Finance Committee, on a vote of 5-0, authorized City Administration to negotiate an agreement with Curious Eye Productions to facilitate the transition from cable broadcasts to live web streaming of public meetings, and to recommend the same to the Board of Aldermen.

**RECOMMENDED MOTION:**

I move to approve the agreement with Curious Eye Productions to facilitate the transition from cable broadcasts to live web streaming of public meetings.

**POLICY:**

The Purchasing Policy (Resolution #02-01-13) requires the Board of Aldermen to approve purchases in excess of \$10,000 upon recommendation of the Finance Committee.

**ATTACHMENT:**

1. Agreement
-



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## Channel 2 Contract

**Submitted By:**



1028 West Street, Parkville, Missouri 64152  
Office: 816-584-9995 Fax: 816-584-9996  
[www.curiouseye.tv](http://www.curiouseye.tv)

Date: October 7, 2013

# Contract

Agreement made this 16<sup>th</sup> day of October, 2013, by and between THE CITY OF PARKVILLE, with its principal offices located at 8880 Clark Avenue, Parkville, MO 64152 (hereafter "Parkville"), and Curious Eye Productions, a Missouri-based LLC with its principal offices at 1028 West Street, Parkville, Missouri 64152 (hereafter "CEP").

WHEREAS Parkville requires broadcast management services and technical consulting required to:

1. Operate Parkville Channel 2 ("Project 1"); and
2. Transition Channel 2 operations from a 24-7 cable broadcast to a scaled-back format focused solely on web based archiving and streaming of Board of Aldermen and Planning Commission meetings ("Project 2")

WHEREAS Parkville anticipates discontinuing the 24-7 broadcast and ending the use of Time Warner Cable as a means of distributing programming; and

WHEREAS Parkville desires to engage CEP to complete Projects 1 and 2, pursuant to the terms and conditions set forth herein; and

WHEREAS CEP is in the business of broadcast management, technical consulting and video production and desires to be engaged by Parkville to complete Projects 1 and 2.

NOW, THEREFORE, the parties agree as follows:

## 1. *Conditions:*

Descriptions of the scope of work for projects 1 and 2 are based on the following conditions:

- 1.1 CEP will provide the services set forth in this agreement. Any other services will be subject to a separate agreement. The scope of work does not include maintaining a 24-7 broadcast or producing original content outside the context of public meeting broadcasts.
- 1.2 The only creation of content that will occur as part of this agreement will be the recording of Board of Aldermen and Planning Commission meetings - not more than three meetings per month. Additional meetings may be added at the request of Parkville. However, depending on the circumstances, additional meetings may require work hours beyond what is currently budgeted in the scope of work. Additional costs will be mutually agreed to by Parkville and CEP before work is performed for added meetings.
- 1.3 The Board of Aldermen and Planning Commission meetings will be streamed live to the web, recorded to DVD and digital file and archived on Vimeo or another similar web-based storage option.
- 1.4 All equipment used for the purposes of live streaming, recording and archiving meeting broadcasts will be provided by Parkville. The use of CEP owned gear is not included in this agreement.
- 1.5 Parkville will provide CEP with the following in order to enable the completion of work in an efficient, effective and timely fashion:
  - Reasonable and necessary access to the Board Chamber at City Hall and the Channel 2 control room
  - A point person at City Hall who will serve as the Channel 2 liaison and arrange for access to Parkville's IT consultant if internet connection issues arise
  - A clean, reliable internet connection with sufficient bandwidth to enable live streaming of content
  - A clear process for obtaining the necessary approvals for major equipment purchases on behalf of Channel 2 and a prompt response when a purchase request is made

## 2. *Description:*

## 2.1 PROJECT 1 - SCOPE OF WORK

CEP will complete the following as part of an ongoing management services and technical consulting agreement:

- a. Manage station operations, ensuring that trained personnel handle all Board of Aldermen and Planning Commission meeting broadcasts and that any technical problems are evaluated and repaired in a timely fashion.
- b. Provide the necessary qualified staff to furnish services set forth in this agreement, including recruitment, hiring, compensation, training, scheduling and supervision. CEP shall comply with all applicable state, federal and local employment laws.
- c. Maintain the legally required archive of recordings of all public meetings handled as part of this agreement. This includes digital files archived on hard drives, DVD copies, and the online archive.
- d. Maintain and update Channel 2's online streaming site for live broadcasts of public meetings and Parkville's online archive.
- e. Communicate with all vendors supplying Channel 2 equipment, software and services if technical issues arise.
- f. Perform regular maintenance on Channel 2 computer systems and equipment to ensure smooth operation.
- g. Review and make recommendations regarding budgeting, staffing and equipment.
- h. Purchase and install any necessary replacement equipment.
- i. Prepare and present written and oral reports regarding the status of Channel 2 operations as requested.
- j. Establish and maintain effective working relationships with city staff and elected officials.
- k. Maintain the public address system in the Board chamber and troubleshoot technical issues as they arise.

CEP will spend up to 10-hours per month completing these tasks. If for any reason additional work hours are needed, CEP will obtain written permission from the City Administrator in advance. Such additional hours will be provided at the cost of \$75.00 per hour.

## 2.2 PROJECT 2 - SCOPE OF WORK

CEP will complete the following as part of Channel 2's transition from a 24-7 cable broadcast to an online streaming and archiving format:

- a. Conduct research and make recommendations regarding equipment and streaming services.
- b. Arrange for the purchase necessary equipment to facilitate the transition.
- c. Work with City staff and/or information technology consultants to ensure a dedicated outbound internet port with a reliable signal for the live streaming of public meetings.
- d. Establish the live streaming site once a subscription service is selected by Parkville.
- e. Reconfigure the control room to function in an optimal fashion for online streaming and archiving.
- f. Assess the Board Room audiovisual system, make adjustments and ensure that all equipment is operating properly for Channel 2's needs as well as general public address system purposes.
- g. Purchase and install a cage for the audio mixers in the Board Room to ensure that access is limited to trained personnel.
- h. Create a schematic that shows where the table and podium microphones are supposed to be plugged in, including installing color coded cable boots to ensure an easy reset of the room if cables are unplugged for any reason.
- i. Conduct a training session with City staff and elected officials to ensure proper use of microphones.

CEP will spend up to 32-hours completing these one-time tasks. If for any reason additional work hours are needed, CEP will obtain written permission from the City Administrator in advance. Such additional hours will be provided at the cost of \$75.00 per hour.

## 3. Time frames:

Project 1: The terms of this agreement will apply from October 16, 2013 through December 31, 2014.

Project 2: Upon execution of this agreement, CEP will complete the scope of work within three months so long as Parkville provides approvals for equipment purchases in a timely fashion.

#### **4. Consideration:**

##### **4.1 Project 1:**

CEP will bill Parkville on a monthly basis for all work hours completed as part of Project 1.

For management and technical consulting services, CEP will charge \$75.00 per hour in 15-minute increments not to exceed a total of 10-hours per month without prior written authorization from the City Administrator.

Production assistants handling Board of Aldermen and Planning Commission meeting broadcasts will be billed at a flat rate of \$50.00 per meeting. If two meetings are held back to back, CEP will bill for two separate meetings.

CEP is authorized to arrange for the following purchases on Parkville's behalf:

- Yearly subscription for internet streaming - \$588.00
- Yearly subscription for Vimeo Plus - \$59.95
- Miscellaneous supplies including DVDs and hard drive storage – maximum amount not to exceed \$200.00 per year
- Routine equipment purchases to maintain continuity of operations including, but not limited to, computer monitors, audio cables, and RAM – maximum amount not to exceed \$500.00 per year.

CEP will make all necessary arrangements for the purchase of equipment, supplies and services for Channel 2. Parkville will pay the vendors directly for all such purchases unless other arrangements are agreed to in writing by both parties.

##### **4.2 Project 2:**

CEP will bill Parkville on a monthly basis for all work hours completed as part of Project 2.

For work associated with transitioning Channel 2 from a cable broadcast to an internet streaming and archiving format, CEP will charge \$75.00 per hour in 15-minute increments not to exceed a total of 32-hours without prior authorization from the City Administrator. This is a one-time expenditure.

CEP is authorized to arrange for the following purchases on Parkville's behalf:

- Equipment needed to complete the scope of work for Project 2 - maximum amount not to exceed \$1,250.00

CEP will make all necessary arrangements for the purchase of equipment, supplies and services for Channel 2. Parkville will pay the vendors directly for all such purchases unless other arrangements are agreed to in writing by both parties.

##### **4.3 Additional work hours:**

In the event that additional work hours or production assistant time is requested by Parkville, CEP will

invoice for that staff time at the conclusion of the month in which the work was completed. Staff hours will be billed according to the terms outlined in sections 4.1 and 4.2.

#### 4.4 Payment terms:

All payments are due 30 days from receipt of invoice.

**5. Ownership of Project Materials and Copyright:** Parkville will be the sole owner of the Project Materials and all other results of CEP's work and services under this agreement (the Project Materials and said results are hereinafter referred to as "the Work"). CEP acknowledges and agrees that the Work is being specially ordered by Parkville and shall constitute "work made for hire" for Parkville under all relevant copyright laws.

CEP acknowledges and agrees that Parkville will be the sole and exclusive owner of all copyright, title and interest in the meeting recordings that are produced as a result of work completed as part of Project 1 and all components thereof.

**6. CEP's Representations and Warranties:** CEP represents, warrants and covenants that it has all necessary rights and power to enter into and fully perform this agreement and that the Project Materials will be free of any liens, claims or encumbrances whatsoever in favor of any other party.

CEP also warrants that it will comply with all laws, rules and regulations applicable to the work to be completed for Projects 1 and 2 and the employment of individuals therefore including but not limited to employment and immigration laws.

**7. Indemnifications:** Neither party shall be liable under any contracts or obligations of the other, except as otherwise provided pursuant to this Agreement or for any act or omission of the other party or its officers, employees or agents, and both parties agree to indemnify and hold the other harmless from any and all losses, damages, costs and expenses (including reasonable attorney's fees) that are caused or arise out of their own omission, fault, negligence or other misconduct by their employees, independent contractors or volunteers in connection with this Agreement.

**8. Independent Contractor Status:** CEP shall provide all work and services hereunder as an independent contractor. CEP shall have the entire responsibility as an independent contractor to discharge all of its obligations under any federal, state or local laws, regulations or orders now or hereafter in force, including, without limitation, those relating to taxes, unemployment compensation or insurance, social security, workers compensation, disability benefits, tax withholding, and employment of minors, and including the filing of all returns and reports required of independent contractors and the payment of all taxes, assessments, contributions, and other sums required of them.

**9. Force Majeure:** If CEP or Parkville fails to perform any obligation hereunder because of unavailability of services or materials, labor disputes, governmental restrictions, or any other circumstances beyond their control, such failure shall not be deemed a breach of this agreement, and if any time period for performance is specified, such period shall be deemed extended accordingly.

#### 10. Termination:

**10.1 Termination for cause:** This agreement may be terminated by either party in the event of a material breach by the other, provided that such breach has not been cured within 30 days of written notice thereof to the breaching party. The ownership, representation and warranty, and indemnification provisions of this agreement will survive termination.

**10.2 Termination for convenience:** Either party may terminate this contract at any time by providing 30 days written notice. If the contract is terminated in this fashion, Parkville will pay CEP for all work completed and expenses incurred up until the date of termination.

## 11. *Miscellaneous Provisions*

11.1 **Applicable law:** This agreement will be subject to and construed in accordance with the laws of the State of Missouri applicable to agreements made and to be entirely performed therein without regard to that jurisdiction's choice of law provisions. The parties hereby agree that any claim or dispute arising from this agreement shall be subject and submitted to the exclusive jurisdiction of courts of competent jurisdiction located in Platte County, Missouri.

11.2 **Modification, amendments or waiver:** No modifications or amendments to this agreement shall be made, or no waiver of the terms and conditions of this agreement shall be effected, except as may be mutually agreed upon in writing by both CEP and Parkville.

11.3 **Successors and assigns:** Neither party may assign this agreement or its rights hereunder, or delegate its obligations hereunder, in whole or in part, without the advanced written consent of the other party.

11.4 **Entire understanding:** This agreement, together with all exhibits attached hereto, is intended by the parties to be the final, complete and exclusive expression of their agreement and understanding and supersedes all prior and contemporaneous contracts, representations, and understandings (written or oral) between the parties concerning the subject matter hereof.

11.5 **Severability:** In the event that any provision of this agreement shall be deemed invalid, unreasonable, or unenforceable by any court of competent jurisdiction, such provision shall be stricken from the agreement or modified to render it reasonable, and the remaining provisions of this agreement or the modified provision as provided above, shall continue in full force and effect and be binding on the parties so long as such remaining or modified provisions reflect the intent of the parties at the date of this agreement.

11.6 **Paragraph headings:** The paragraph headings used in this agreement are for convenience only and shall not be deemed to be a binding portion of this agreement.

11.7 **Facsimile signatures, counterparts:** This agreement may be executed by original or facsimile signature and in counterparts, each of which when so executed shall be deemed an original, and all of which taken together shall constitute one and the same document.

11.8 **Notices:** All notices required by this agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

Notices sent by CEP shall be sent to:

City of Parkville  
Attn: Assistant to the City Administrator  
8880 Clark Ave.  
Parkville, MO 64152

Notices sent by Parkville shall be sent to:

Curious Eye Productions  
Attn: Anna Jaffe  
1028 West Street  
Parkville, MO 64152

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

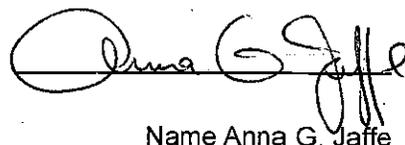
CITY OF PARKVILLE, MISSOURI

\_\_\_\_\_  
James C. Brooks, Mayor

ATTEST:

\_\_\_\_\_  
Melissa McChesney, City Clerk

CURIOUS EYE PRODUCTIONS, LLC



Name Anna G. Jaffe

Title Partner/Executive Producer

## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 9, 2013

Prepared By:  
Lauren Palmer  
City Administrator

Reviewed By:  
Melissa McChesney  
City Clerk

ISSUE:

Approve an Amended Lease Agreement with the Parkville Area Chamber of Commerce for the Parkville Train Depot

BACKGROUND:

In May 2005, the City entered into a lease agreement with the Parkville Area Chamber of Commerce for the Parkville Train Depot. In exchange for office space, the Chamber maintains regular public hours for a visitor center and the Depot Railroad Museum and handles light cleaning of the facility. The City is responsible for repairs, improvements and utility costs.

In August 2012, the lease agreement was amended to reduce the monthly user fee from \$550 per month to \$450 per month through the end of 2013. According to the lease terms, the monthly fee is set to return to \$600 per month on January 1, 2014. The Chamber requests that it continue to utilize the facility for \$400 per month. The Chamber argues that it does not have adequate resources to fund \$7,200 of annual office rent charges and to achieve the other objectives of the Chamber. In addition, the Chamber asks that it be allowed to maintain flexible office hours and accommodate visitors as available or by appointment. The number of people who visit the museum averages less than one a week. If the museum is closed, City Administration recommends that this be done in coordination with the City to ensure proper disposal of the collection.

The Chamber's presence in the Depot is a mutually beneficial public-private partnership. The City benefits from having a trusted entity ensure the basic upkeep of this iconic community asset and keep it available, albeit at limited times, for a visitor center for the public. Due to its organizational mission, the Chamber is a good partner for providing this service.

Due to the age and poor insulation of the building, the City incurs significant costs for water and electric utilities. The City spent over \$8,000 on utilities in 2012, and costs are projected to exceed that amount in 2013. It is estimated that as much as 50% of utility costs are associated with the Spirit Fountain. Therefore, if the building were vacated, the City may reduce utility costs by as little as 30%. The building is in need of a new roof, at which time additional insulation could be applied to help reduce electric bills (estimated total cost of \$25,000). City Administration will evaluate other options, such as immediately applying the insulation or pursuing an energy efficiency loan.

The term of the new lease is through December 31, 2014. This will allow additional time to evaluate the maintenance needs of the Depot and determine if other use(s) are better suited for the space. No informal interest by other parties has been expressed at this time. The building has unique challenges as an office space, notably proximity to the railroad tracks (noise) and high utility costs. The City may be able to convert the building for private event rental space. Its current configuration would only accommodate small groups, and additional staff or contract resources would be needed to manage the associated rental and maintenance needs.

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**BUDGET IMPACT:**

The existing lease agreement with the Chamber authorizes the following monthly user fee schedule through the termination date of the agreement, which is December 31, 2014.

September 1, 2012 – December 31, 2013 - \$450 per month

January 1, 2014 – December 31, 2014 - \$600 per month

The City would forgo \$2,400 of revenues annually by approving the revised lease agreement; although the Chamber has stated it will likely terminate the existing lease if the fee is not reduced.

**ALTERNATIVES:**

1. Approve an amended lease agreement to reduce the monthly user fee to \$400 per month.
2. Take no action, thereby insisting that the Chamber honor the existing lease agreement through December 31, 2014.
3. Direct City Administration to solicit proposals for alternative tenants and/or uses for the Depot.
4. Provide other direction to City Administration to meet the desires of the Board of Aldermen.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen approve an amended lease agreement for the Depot with the Parkville Area Chamber of Commerce to reduce the monthly user fee to \$400 per month and to authorize the closure of the Railroad Museum, and recommend to the same to the Board of Aldermen.

**FINANCE COMMITTEE RECOMMENDATION:**

At the meeting on October 7, 2013, the Finance Committee, on a vote of 5-0, approved the amended lease agreement.

**SUGGESTED MOTION**

I move to approve the proposed amended lease agreement with the Parkville Area Chamber of Commerce for the Parkville Train Depot.

**POLICY:**

The Board of Aldermen must approve all sale and lease agreements for City property.

**ATTACHMENT:**

1. Proposed Amended Lease
-

**AN AGREEMENT BETWEEN THE CITY OF PARKVILLE AND THE PARKVILLE AREA  
CHAMBER OF COMMERCE  
FOR THE CHAMBER'S USE OF CERTAIN AREAS OF THE TRAIN DEPOT**

This Agreement entered into this 15th day of October, 2013 by and between the Parkville Area Chamber of Commerce, hereinafter referred to as "Chamber" and the City of Parkville, Missouri, hereinafter referred to as "City" for the Chamber's use of certain areas of the Parkville Train Depot, hereinafter referred to as "Depot."

WHEREAS, Ordinance No. 2191 approved by the City Board of Aldermen on May 3, 2005, authorized an agreement with the Chamber for the use of the Depot; and

WHEREAS, C/A Ordinance No. 240 approved on November 20, 2007, approved a minor change to the original agreement; and

WHEREAS, C/A Ordinance No. 316 approved on April 20, 2010, approved a new lease agreement which superseded all previous agreements; and

WHEREAS, C/A Ordinance No. 407 approved on August 7, 2012, approved a change to the fee schedule of the lease agreement to reduce the monthly user fee to \$450 per month from September 1, 2012 to December 31, 2013; and

WHEREAS, the City and the Chamber desire to enter into a new lease agreement for the Depot.

NOW THEREFORE, the City and Chamber agree that this agreement supersedes all previous agreements between the City and Chamber regarding the use of the Depot, and both parties agree as follows:

**THE CITY HEREBY AGREES TO PROVIDE:**

- A. All repairs and improvements to the Depot deemed necessary in the City's sole discretion.
- B. Two door keys, one for the use of the principal Chamber staff person, and the other for the use of the Chamber president. These keys shall not be given to others except by prior arrangement with the City.
- C. A dumpster outside the building and regular trash pickup.
- D. Provision for sewer, water, and electric utilities at the City's expense.
- E. Provision for rodent control as needed.
- F. A cleaning service one time per month at the city's expense.
- G. The Chamber shall have license to use areas of the Depot as follows:
  - a. Reception Area. (Originally the "ladies waiting room") This room shall serve as the main entrance to the Depot.
  - b. Common Area. (Originally the "men's waiting room") This area shall be used as a common area for those using any of the other areas. The restroom shall be open to the public during any time the Depot is open and staffed by the Chamber.

- c. Meeting Room. (Originally the “baggage room”) This room shall be used as a conference room. The Chamber will have preferential use of the space for its own meetings and purposes, but shall also make the space available to the City and other community groups at no charge, subject to first-come, first-served availability. Reservations for the space will be handled by the Chamber. The Chamber is not responsible for set-up or clean-up of meetings held by others.
- d. Middle Room. (Originally the “Station Master’s Room”) This room shall be used exclusively by the Chamber of Commerce to house the working office for Chamber staff and/or volunteers. The Chamber may lock the door for security reasons; however, a copy of the key shall be maintained by the City.

**THE CHAMBER SHALL PROVIDE:**

- A. Staff person(s) who will be in the office periodically throughout the week. The Chamber is not obligated to maintain regular office hours, but must accommodate drop-in visitors to access the restroom and available promotional materials about Parkville.
- B. Prompt reporting to the City of any significant repair and maintenance issues that need to be addressed by the City.
- C. Promotional materials provided by Chamber members or others to distribute to visitors to promote Parkville.
- D. A prominently displayed sign on the main entrance to the Depot to indicate the expected time of return for staff person(s) and a phone number to contact to schedule access to the Depot by appointment.
- E. Daily light cleaning of the Chamber office area. If the Meeting Room is used by the Chamber, Chamber staff shall return tables and chairs to the proper places, clean the coffee pot, remove and appropriately discard all trash, and generally return the Meeting Room to a clean and presentable condition. Large amounts of trash should be deposited in the dumpster.
- F. Its own furniture, equipment, office supplies, telephone, and internet.
- G. Payment to the City of a \$450 monthly user fee on or before the first day of each month, commencing on November 1, 2013. The monthly user fee shall convert to \$400 per month, effective January 1, 2014.

**ADDITIONAL PROVISIONS:**

- A. The Chamber is under no obligation to continue to operate the Railroad Museum. If the Chamber chooses to discontinue operation of the Museum, the Chamber will work collaboratively with the City to properly dispose of museum assets by returning items “on loan” to original owners. The Chamber will continue to display railroad pictures and other appropriate artifacts in common areas of the Depot to preserve the historic character of the facility.
- B. The Parking Area associated with the Depot is public parking. This parking shall not be restricted for Chamber events or members only without prior approval from the City.
- C. The Chamber is allowed to sell only items that directly support Chamber fundraising projects. Retail sales of additional products require approval from the City.

- D. The Chamber shall be the single licensee or tenant of the Depot unless otherwise approved by the Chamber and the City. This agreement will be reviewed and modified, as needed, if any additional licensees or tenants are proposed users of the Depot by either party.
- E. Notwithstanding any other provisions of this agreement, this agreement shall terminate and neither party shall have any further rights or obligations under this agreement on the date that is thirty (30) days following the delivery of written notice by either the City or the Chamber to the other party of its election to terminate the agreement.
- F. If either party fails to adhere to the provisions of this agreement, the other party may provide a sixty (60) day notice of default with an opportunity to cure. If the condition causing default is not corrected within sixty (60) days, the agreement will automatically terminate.
- G. This agreement is effective until December 31, 2014.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

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James C. Brooks, Mayor

ATTEST:

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Melissa McChesney, City Clerk

PARKVILLE AREA CHAMBER OF COMMERCE

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Audra Heller, President

## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 9, 2013

Prepared By:

Sean Ackerson  
Assistant City Administrator /  
Community Development Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Ordinance reaffirming the gross receipts tax / franchise fee to be imposed upon gas, electric and water corporations conducting business within the city and matters related thereto.

BACKGROUND:

The City currently imposes a franchise fee or gross receipts tax of five percent (5%) on gross receipts from the sale of gas, electricity and water. In accordance with R.S.Mo. § 393.275.1, if the Public Service Commission approves a tariff increase in excess of seven percent (7%) for any entity providing gas, electricity or water in Parkville, the City is required to roll back the rate of the gross receipts tax imposed on utilities unless the City has passed an ordinance maintaining the existing rates. No tariff increase is proposed at this time. This ordinance is proposed to maintain the existing franchise fee and gross receipts tax rates imposed on the sale of gas, electricity and water should an increase greater than 7% be proposed in the future.

BUDGET IMPACT:

No immediate impact. Unless passed, a tariff increase greater than 7% would require the City to roll back the rate of the gross receipts tax imposed on utilities of franchise fee and gross receipt taxes collected, reducing City revenues.

ALTERNATIVES:

1. Approve the ordinance reaffirming the existing rates as recommended.
2. Table consideration for further review and discussion.
3. Deny the ordinance.

STAFF RECOMMENDATION:

Approval of the ordinance reaffirming the gross receipts tax / franchise fee as proposed. Legal counsel has reviewed the ordinance as to form and recommended approval as submitted.

POLICY:

Per R.S.Mo. § 393.275.1, the proposed reaffirmation must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move that Bill No. \_\_\_\_\_, reaffirming the gross receipts tax / franchise fee to be imposed upon gas, electric and water corporations conducting business within the city and matters related thereto, be approved on first reading and passed to second reading by title only.

I move that Bill No. \_\_\_\_\_ be approved on first reading and passed to second reading by title only.

**ITEM 5C**  
*For 10-15-13*  
**Board of Aldermen Meeting**

I move that Bill No. \_\_\_\_\_ be approved on second reading to become Ordinance No. \_\_\_\_\_.

ATTACHMENT:

1. Ordinance
2. R.S.Mo. § 393.275

BILL NO. 2744

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE REAFFIRMING THE GROSS RECEIPTS TAX / FRANCHISE FEE TO BE IMPOSED UPON GAS, ELECTRIC AND WATER CORPORATIONS CONDUCTING BUSINESS WITHIN THE CITY AND MATTERS RELATED THERETO.**

WHEREAS, the City currently imposes a franchise fee or gross receipts tax of five percent (5%) on gross receipts from the sale of gas, electricity and water; and

WHEREAS, from time to time the Missouri Public Service Commission (PSC) may grant a gas, electric or water corporation tariff increases; and

WHEREAS, tariff increases approved by the PSC in excess of seven percent (7%) trigger requirements under RSMo. §393.275.1 to roll back the rate of the gross receipts tax imposed on utilities unless the City has passed an ordinance maintaining the existing rates despite the increases in gross receipts to the utility as a result of a tariff increase; and

WHEREAS, the Board of Aldermen desire to maintain the existing franchise fee and gross receipts tax rates imposed on the sale of gas, electricity and water.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

Section 1. Pursuant to Section 393.275, RSMo., and any and all other applicable authority, the City shall maintain the tax rate of its franchise fee and gross receipts tax on the gross receipts of gas, electric and water utilities without reduction, notwithstanding any periodic fluctuations in the tariffs of such utility corporations or any notice thereof including, but not limited to, notice sent under Section 393.275, RSMo., as amended.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

Section 4. This Ordinance shall become effective immediately upon passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of October 2013.

\_\_\_\_\_  
Mayor James C. Brooks

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

# Missouri Revised Statutes

## Chapter 393 Gas, Electric, Water, Heating and Sewer Companies Section 393.275

August 28, 2012

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### **Commission to notify cities and counties of tariff increases, when, contents of notice--reduction of license tax, when--exception, procedure--to maintain.**

393.275. 1. The commission shall notify the governing body of each city or county imposing a business license tax pursuant to section 66.300, 92.045, 94.110, 94.270 or 94.360, or a similar tax adopted pursuant to charter provisions in any constitutional charter city with a population of at least three hundred fifty thousand inhabitants which is located in more than one county, on gross receipts of any gas corporation, electric corporation, water corporation or sewer corporation of any tariff increases authorized for such firm doing business in that city or county if the approved increase exceeds seven percent. The commission shall include with such notice to any city or county the percentage increase approved for the utility, together with an estimate of the annual increase in gross receipts resulting from the tariff increase on customers residing in that city or county. The provisions of this subsection shall not apply to rate adjustments in the purchase price of natural gas which are approved by the commission.

2. The governing body of each city or county notified of a tariff increase as provided in subsection 1 of this section shall reduce the tax rate of its business license tax on the gross receipts of utility corporations. Within sixty days of the effective date of the tariff increase, the tax rate shall be reduced to the extent necessary so that revenue for the ensuing twelve months will be approximately equal to the revenue received during the preceding twelve months plus a growth factor. The growth factor shall be equal to the average of the additional revenue received in each of the preceding three years. However, a city or county may maintain the tax rate of its business license tax on the gross receipts of utility corporations without reduction if an ordinance to maintain the tax rate is enacted by the governing body of the city or an order to maintain the tax rate is issued by the governing body of the county after September 28, 1985. The provisions of this subsection shall not apply to rate adjustments in the purchase price of natural gas which are approved by the commission.

(L. 1984 H.B. 1477 § 393.190 subsec. 2, § 2, A.L. 1985 H.B. 200, A.L. 1993 H.B. 453)

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[Missouri General Assembly](#)

## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 8, 2013

Prepared By:

Sean Ackerson  
Assistant City Administrator /  
Community Development Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Ordinance for the Final Plat, Lot 4-1 through 4-3, Townhomes at The National – 1st Plat. Case PZ13-13. Applicant, J3-Pandi, LLC, property owners.

BACKGROUND:

The plat is necessary to define three individual townhome units (units and a defined area around each) to be owned privately as distinguished from the remainder of the lot, which will be held and maintained by a common association.

The application has been reviewed against the City of Parkville's Municipal Codes, including the subdivision regulations, the R-5 zoning district regulations, the approved Plans for the Townhomes at The National and the Final Plat of the Townhomes at The National - First Plat. The proposed plat meets all applicable requirements. With the exception of a reduction from four units to three on Lot 4, all other details are consistent with previously approved plans and plats.

No easements or rights-of-way have changed from the approval of the Townhomes at The National – First Plat as recorded. The plat does not affect existing utilities and no new public improvements are required or proposed (all have previously been constructed).

BUDGET IMPACT:

No impact.

ALTERNATIVES:

1. Approve the Final Plat by ordinance as submitted.
2. Approve the Final Plat by ordinance subject to changes.
3. Deny the Final Plat.

STAFF RECOMMENDATION:

Approval of the proposed final plat as submitted.

POLICY:

All plats must be approved by the Board of Aldermen prior to recording. Per the conditions of approval of the Townhomes at The National – First Plat, the replat to create individual townhome lots does not require Planning and Zoning Commission consideration and recommendation so long as no significant changes to the plat are proposed.

**ITEM 5D**  
*For 10-15-13*  
**Board of Aldermen Meeting**

**SUGGESTED MOTION:**

I move that Bill No. \_\_\_\_\_, an ordinance approving the Final Plat, lot 4-1 through lot 4-3, Townhomes at the National - First Plat, a subdivision in the City of Parkville, Platte County, Missouri, be approved on first reading and passed to second reading by title only.

I move that Bill No. \_\_\_\_\_ be approved on first reading and passed to second reading by title only.

I move that Bill No. \_\_\_\_\_ be approved on second reading to become Ordinance No. \_\_\_\_\_.

**ATTACHMENTS:**

1. Proposed Ordinance
2. Final Plat, Lot 4-1 through 4-3, Townhomes at the National – First Plat
3. The National, and the Final Plat of the Townhomes at The National - First Plat (for reference)

BILL NO. 2745

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING THE FINAL PLAT, LOT 4-1 THROUGH LOT 4-3, TOWNHOMES AT THE NATIONAL - FIRST PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI.**

WHEREAS, the Final Development Plan of the Townhomes at The National, showing lots to be held in common ownership by a common association and conceptual locations of individual units to be owned privately, was approved by the Board of Aldermen by voice vote on October 16, 2007; and

WHEREAS, the Final Plat of the Townhomes at The National - First Plat, showing only lots and not including individual buildings, was approved by Ordinance 2369 on October 16, 2007; and

WHEREAS, since approval of the Final Development Plan and Plat, building permits were issued for construction of three units on Lot 4, foundations were constructed on said units and said foundations have been surveyed; and

WHEREAS, the Final Plat, Lot 4-1 through 4-3, Townhomes at The National – First Plat is necessary to define three individual townhome units (units and an area around each) to be owned privately as distinguished from the remainder of the lot, which will be held and maintained by a common association.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Final Plat, Lot 4-1 through 4-3, Townhomes at The National – First Plat, as described in the application and depicted in the plat attached hereto and incorporated herein by reference as Exhibit A is hereby approved.

SECTION 2. The City hereby accepts and agrees to maintain City improvements, if any, in easements and rights-of-ways, which are designated on the Final Plat, Lot 4-1 through 4-3, Townhomes at The National – First Plat (previously recorded on the Final Plat of the Townhomes at The National - First Plat).

SECTION 3. The City Clerk is hereby directed to have said plat recorded in the office of the Platte County Recorder of Deeds following execution.

SECTION 4. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of October 2013.

\_\_\_\_\_  
Mayor James C. Brooks

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney





## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 8, 2013

Prepared By:

Sean Ackerson  
Assistant City Administrator /  
Community Development Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Ordinance amending Chapter 405 of the Parkville zoning code to rezone 5.0 acres from County "AG" Agriculture District to city "R-1" Single-Family Residential District. Case PZ13-12. Kevin Myers on behalf of Arville & Marion Paulette Myers, property owners.

BACKGROUND:

The applicant proposes to rezone 5.0 acres from County "AG" Agriculture District to City "R-1" Single-Family Residential District in order to construct a new single-family home on the subject property (City zoning is required to obtain a Parkville building permit). The property was annexed into Parkville in 2001 and has been zoned County AG since that time. The area to be rezoned is to be deeded to the applicant by separate instrument. Since the property to be deeded is not less than 5.0 acres and no new streets or access easements are required, the property does not have to be subdivided.

BUDGET IMPACT:

No impact.

ALTERNATIVES:

1. Approve the rezoning via ordinance as recommended.
2. Return the application to the Planning Commission to reconsider.
3. Deny the Final Plat.

STAFF RECOMMENDATION:

Approval of the rezoning by ordinance as recommended.

PLANNING COMMISSION RECOMMENDATION:

October 8, 2013, the Parkville Planning & Zoning Commission held said public hearing, considered the rezoning application and recommended approval of the proposed rezoning by a vote of 5 to 0.

POLICY:

Per Parkville Municipal Code, Chapter 483, all zoning district changes must be approved by the Board of Aldermen by ordinance following receipt of a recommendation and report from the Planning Commission. Prior to their recommendation, the Planning Commission must first consider the application during a public hearing.

SUGGESTED MOTION:

I move that Bill No. \_\_\_\_\_, an amending Chapter 405 of the Parkville zoning code to rezone 5.0 acres from County "AG" Agriculture District to city "R-1" Single-Family Residential District, be approved on first reading and passed to second reading by title only.

**ITEM 5E**  
*For 10-15-13*  
**Board of Aldermen Meeting**

I move that Bill No. \_\_\_\_\_ be approved on first reading and passed to second reading by title only.

I move that Bill No. \_\_\_\_\_ be approved on second reading to become Ordinance No. \_\_\_\_\_.

**ATTACHMENTS:**

1. Proposed Ordinance
2. Description for Rezoning map prepared by Aylette Survey & Engineering Co. 8-14-13, attached to the proposed ordinance as Exhibit A
3. Staff report submitted to the Planning Commission
4. Application for zoning district change
5. Area map showing approximate location of the subject property
6. A copy of the letter of notice mailed certified mail to property owners within 185 feet of the subject property

BILL NO. 2746

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 405 OF THE PARKVILLE ZONING CODE TO REZONE 5.0 ACRES FROM COUNTY "AG" AGRICULTURE DISTRICT TO CITY "R-1" SINGLE-FAMILY RESIDENTIAL DISTRICT.**

WHEREAS, the subject property was annexed in 2001 and retained a County "AG" Agriculture District zoning; and

WHEREAS, Kevin Myers submitted an application on behalf of Arville and Marion Paulette Myers, owners of said property, to rezone said property to the City's "R-1" Single-Family Residential District; and

WHEREAS, notice of a public hearing to be held before the Planning and Zoning Commission was published, mailed and posted in accordance with the Parkville Municipal Code and Missouri Revised Statutes; and

WHEREAS, all property owners within 185 feet of the subject property were given notice of their right to protest said rezoning; and

WHEREAS, on October 8, 2013, the Parkville Planning & Zoning Commission held said public hearing, considered the rezoning application and recommended approval of the proposed rezoning by a vote of 5 to 0.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

Section 1. Section 405 of the Parkville Zoning Code is hereby amended to rezone 5.0 acres, generally located approximately one half mile south of 45 Highway, south of the intersection of Brink Myers Road and Brink Myers Road on a portion property at 14801 NW 68th Street and legally described and depicted in Exhibit A attached hereto and incorporated herein by reference, from County "AG" Agriculture District to City "R-1" Single-Family District,.

Section 2. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of October 2013.

\_\_\_\_\_  
Mayor James C. Brooks

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney





## Staff Analysis

Agenda Item: 4.A

Proposal: Request for approval of a proposed zoning district change for 5.0 acres from County "AG" Agriculture District to City "R-1" Single-Family Residential District

Case No: PZ13-12

Applicant: Kevin Myers on behalf of Arville & Marion Paulette Myers, property owners

Location: Generally located approximately ½ mile south of 45 Highway, south of the intersection of Brink Myers Road and Brink Myers Road (west of the existing pond) and generally described as a 5 acre portion of the Arville Myers property at 14801 NW 68<sup>th</sup> Street (Brinkmyers Road) in Parkville, Platte County, Missouri.

Zoning: Existing - County "AG" Agriculture District  
Proposed – City "R-1" Single-Family Residential District

Parcel #: Part of parcel # 20-4.0-19-000-000-006-000

Exhibits:

- A. This staff report
- B. Application for zoning district change
- C. Area map showing approximate location of the subject property
- D. Description for Rezoning map prepared by Aylette Survey & Engineering Co. 8-14-13, showing the proposed zoning boundaries
- E. A copy of the letter of notice mailed certified mail to property owners within 185 feet of the subject property
- F. Additional exhibits as may be presented at the public hearing

By Reference:

- A. The Parkville Municipal Code including Title IV, Zoning Code, including but not limited to Chapters 410, *"R-1" Single-Family Residential District Regulations* and 483, *Changes and Amendments*
- B. The Platte County Zoning Regulations, including but not limited to Section 400.130, County "AG" Agriculture District

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### Overview

Applicant Kevin Myers, representing property owners Arville & Marion Paulette Myers, proposes to rezone 5.0 acres from County "AG" Agriculture District to City "R-1" Single-Family Residential District in order to construct a new single-family home on the subject property (City zoning required to obtain a Parkville building permit). The property was annexed into Parkville in 2001 and has been zoned County AG since that time. The area to be rezoned is to be deeded to the applicant by separate instrument. Since the property to be deeded is not less than 5.0 acres

and no new streets or access easements are required, the property does not have to be subdivided.

## Review and Analysis

The application has been further reviewed against the City of Parkville's Municipal Code including the applicable R-1 zoning district regulations and the Master Plan, including the adopted Future Land Use Plan and other application sections. Neither the City Codes nor State Statutes define how the Planning Commission shall determine if a proposed zoning district change is appropriate. Rather, following is a list of considerations to be used as a guide based on applicable Missouri case law. Following each is City staff's analysis, findings and conclusions. These are not criteria or rules, but rather offered to aid the Planning Commission and to be used along with other relevant considerations to evaluate the application.

1. **The zoning, uses and character of the neighborhood and nearby properties, and the compatibility of the proposed zoning with such.** The immediately surrounding properties can best be described as rural residential or undeveloped. Properties to the north, east and south are zoned County AG or County R-80 residential and contain single-family homes or are undeveloped. Properties approximately 1/4 mile to the north and east are zoned County R-7 and City R-3 and have been subdivided in to suburban residential lots as part of the Stonegate and Thousand Oaks subdivisions. The property to the west is rezoned to R-4 Multiple Family Residential District and development plans were approved but have never been constructed.

The subject 5.0 acres is part of a larger parcel which is currently zoned County "AG" Agriculture District and contains a single-family home and pond. This property was annexed in 2001 and has retained its County zoning since. Rezoning was not required at the time of annexation. However, the property must be zoned to a City zoning district prior to obtaining a building permit. As such, the applicant proposes to rezone the 5.0 acres to City "R-1" Single-Family Residential District. The 5.0 acres corresponds to property to be deeded to the applicant separately so the applicant can construct a new single-family home.

The City of Parkville does not have an AG zoning district. The closest equivalent is the proposed City "R-1" Single-family Residential District. The proposed zoning is less restrictive than the existing County AG zoning as it allows smaller single-family lots and some non-residential uses not currently permitted under the County AG district regulations. However, the zoning allows primarily single-family uses compatible with existing and projected single-family uses in the surrounding area. Also, being the closest equivalent district, the proposed R-1 single-family zoning would have the least impact, if any, of any City zoning designation. Staff concludes the proposed zoning is generally compatible with the zoning, uses and character of the neighborhood and nearby properties.

Notices were sent to owners of property within 185 feet of the subject property. As of the date of this report, no comments have been received identifying any concerns about the proposed zoning or compatibility with the character of the neighborhood and nearby properties.

2. **The suitability of the subject property for the uses to which it has been restricted under the existing zoning regulations and the extent to which removal of restrictions imposed by the current zoning district may affect the neighborhood and nearby property.** The subject area is currently restricted to uses permitted under the County "AG"

Agriculture District zoning which was retained on annexation. The 5.0 acres is part of a larger parcel containing an existing single-family home. The existing AG zoning allows “a primary single-family detached residence.” The 5.0 acre portion of the site proposed to be rezoned to R-1 is proposed to be deeded to the applicant by separate instrument for the purpose of creating a new single-family parcel. This new single-family parcel would not be allowed under the existing County AG zoning. Thus the rezoning is required to accommodate the new single-family home. Further, the rezoning is necessary to obtain a Parkville building permit. Rezoning is not required at the time of annexation, but the City cannot issue permits for any new construction, improvements or other work requiring permits under the County zoning.

The proposed City R-1 zoning district is the City’s lowest density zoning district and is most compatible with existing and projected residential uses in the surrounding area. Although rezoning would allow single-family construction not otherwise allowed under the existing AG zoning, the residential use permitted on the 5.0 acres is not incompatible with the existing or planned rural and suburban single-family or multi-family residential uses in the area. Staff concludes that restricting the property to the existing zoning is not necessary to protect surrounding and nearby property and uses. The proposed zoning allows uses generally compatible with existing and projected development in the area.

Notices were sent to owners of property within 185 feet of the subject property. As of the date of this report, no comments have been received identifying any concerns about the proposed zoning or any adverse affect to the neighborhood and nearby property.

3. **If vacant, the length of time the subject property has remained vacant as currently zoned and whether the current zoning is a contributing factor.** The subject property is not vacant. The 5.0 acres is part of a larger parcel which contains a single-family home. However, the parcel cannot be further developed under the existing zoning. The applicants desire to construct a new single-family home on the subject 5.0 acres is dependent on rezoning to a district which allows the creation of an additional lot.
4. **The relative gain, if any, to the public health, safety and welfare due to denial of the application, as compared to the hardship imposed upon the landowner, if any, as a result of denial of the application.** The proposed rezoning allows uses generally compatible with the uses in the surrounding area. With the exception of private improvements necessary to serve a single-family home, area utilities and services are adequate to accommodate development under the proposed zoning (see factor 6 below or additional information). Based on the adequacy of existing utilities and services and conclusions in numbers 1 and 2 above, there does not appear to be any detrimental affect on the public health, safety and welfare and as such, denial of the application is not necessitated to protect the public interest.

Based on the conclusions in numbers 1, 2 and 3 above, denial would appear to result in a hardship on the applicant to the extent that he would not be able to develop the desired single-family home.

5. **Conformance of the requested zoning with the City’s Comprehensive Plan, and any other adopted comprehensive plans, neighborhood or sub-area plans in which the property is located or abuts.** The City’s adopted Master Plan projects the subject property being developed for “Residential Neighborhood” land uses. This land use designation is primarily intended for single-family, detached residential development, but also may include

a variety of supporting residential building types such as clustered or attached single-family units, and town homes designed to function as a neighborhood, master planned in accordance with the Neighborhood Design Policies and Design Expectations. This category is also appropriate for planned public and semi-public non-residential uses designed to be compatible with residential uses, such as schools, religious institutions and civic uses.

The proposed "R-1" Single-family zoning and uses allowed under said zoning are compatible with the land use designation.

- 6. The adequacy of public utilities and other needed public services and impact of the proposed zoning, if any, on such.** Based on evaluations of previously approved development in the immediate area, the proposed rezoning does not put any significant burden on the existing utilities and services. With the exception of private improvements necessary to serve a new single-family home, area utilities and services are adequate to accommodate development under the proposed zoning. Adequate sewer, water and electrical capacity exist to serve development on this property. Denial of the application is not required to prevent adverse impacts on the utilities.

### **Staff Recommendation**

Staff recommends approval of the proposed rezoning based on the above findings, conclusions and opinions. It should be noted that this recommendation is made without knowledge of facts and testimony, which may be presented during the required public hearing.

### **Necessary Action**

Following consideration of the application, the factors discussed above and any testimony presented during the public hearing, the Planning Commission must recommend approval or denial of the application unless otherwise tabled. Unless tabled, the Planning Commission's action will be forwarded to the Board of Aldermen along with any explanation thereof for final action.

*End of Memorandum*

---

	10-4-13
Sean Ackerson, AICP	Date
Assistant City Administrator /	
Community Development Director	



COMMUNITY DEVELOPMENT  
 8880 Clark Avenue  
 Parkville, MO 64152  
 (816) 741-7676  
 (816) 741-0013 FAX

Application #: PZ-13-12  
 Date Submitted: 9-21-13  
 Public Hearing: 10-8-13  
 Date Approved: \_\_\_\_\_

**Application for Zoning Map Revision (Rezoning)**

**1. Applicant / Contact Information**

**Applicant(s)**

Name: Kevin Myers  
 Address: 14801 NW 68th st  
 City, State: Parkville MO  
 Phone: 816-564-3015 Fax: \_\_\_\_\_  
 E-mail: F3504x4offroad@yahoo.com

**Engineer / surveyor(s) preparing legal desc.**

Name: SAM Aylett / AYLETT SURVEY  
 Address: 201 NW 72 ST.  
 City, State: Gladsstone, MO 64118  
 Phone: 816-436-0732 Fax: 816-436-0767  
 E-mail: \_\_\_\_\_

**Owner(s), if different from applicant**

Name: Arville & MARION PAULETTE MYERS  
 Address: 14801 NW 68th st  
 City, State: Parkville MO  
 Phone: 816-585-6892  
 E-mail: APMmyers@yahoo.com

**Contact Person**

Name: Kevin Myers  
 Address: 14801 NW 68th st  
 City, State: Parkville MO 64152  
 Phone: 816-564-3015 Fax: \_\_\_\_\_  
 E-mail: F3504x4offroad@yahoo.com

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that rezoning in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

**Applicant's Signature (Required)** [Signature] Date: 9-19-13  
**Property Owner's Signature (Required)** [Signature] Date: 9/21/13  
[Signature]

**2. Property Information**

Legal description: Attach a separate sheet with complete writing and graphical legal description of the subject property.

Property address or general description of location: WEST BOUNDARY OF LAND AT  
14801 NW 68th ST BRINK MYERS Rd  
 Parcel ID Number: 20-40-19-000-000-006000  
 Present zoning: AGRICULTURAL Proposed zoning: RESIDENTIAL  
 Present use of the property: PASTURE LAND

Length of use: 70 + YEARS

**3. Neighboring land uses and zoning**

Describe the existing land use and zoning on the surrounding properties:

<u>Existing Land Use</u>	<u>Existing Zoning</u>
North: <u>RURAL SINGLE-FAMILY RES.</u>	<u>COUNTY - AG / R-80 / R-7 RES</u>
South: <u>VACANT IMMEDIATELY SOUTH. SINGLE-FAM. SUBDIVISION W/IN 1/4MILE</u>	<u>COUNTY Ag / CITY R-3 RES</u>
East: <u>RURAL RESIDENTIAL SINGLE-FAM. SUBDIVISION W/IN 1/4MILE</u>	<u>COUNTY Ag</u>
West: <u>VACANT. PLANS FOR RES. APPROVED BUT UN-DEVELOPED</u>	<u>CITY R-4 MULTI-FAMILY...</u>

Attach a summary of the general character of the surrounding properties, the effects of the proposed rezoning on nearby property, the suitability of the site for development under the current zoning, adequacy of area roads, public utilities and public services necessary to serve development permitted in the proposed zoning district, consistency of the proposed zoning with the City's adopted Master Plan, and any other relevant information relating to this rezoning request.

**4. Checklist of required submittals**

- Completed application, including all required details and supporting data.
- Nonrefundable application fee of \$300.00. Applicant will be billed to recover costs for required publication and certified notice to adjacent property owners.
- Complete written and graphical legal description of subject property in paper and electronic formats, and 8.5" x 11" area map showing the subject property and surrounding major features including roads.
- List of names and addresses of all property owners within 185' of the property to be rezoned (certified or as obtained from the Platte County Assessors Office and verified in the Platte County Recorder's Office.
- If proposed rezoning is for a "planned" district (i.e. R-5, B-4, B-P, OTD, Community Unit Plan), a complete site plan/development plan including all features as required by Municipal Code.
- Notarized affidavit of ownership and authorized signature of the applicant and owner of record of the property.

**For City Use Only**

Application accepted as complete by: Dubender/reception Name/Title 09.26.2013 Date

Application fee payment:  Check # 2314  M.O.  Cash  
 Final reimbursable costs paid (if applicable). Date of Action: \_\_\_\_\_

**Planning Commission Action:**  Approved  Approved with Conditions  Denied Date of Action: \_\_\_\_\_  
 Conditions if any: \_\_\_\_\_

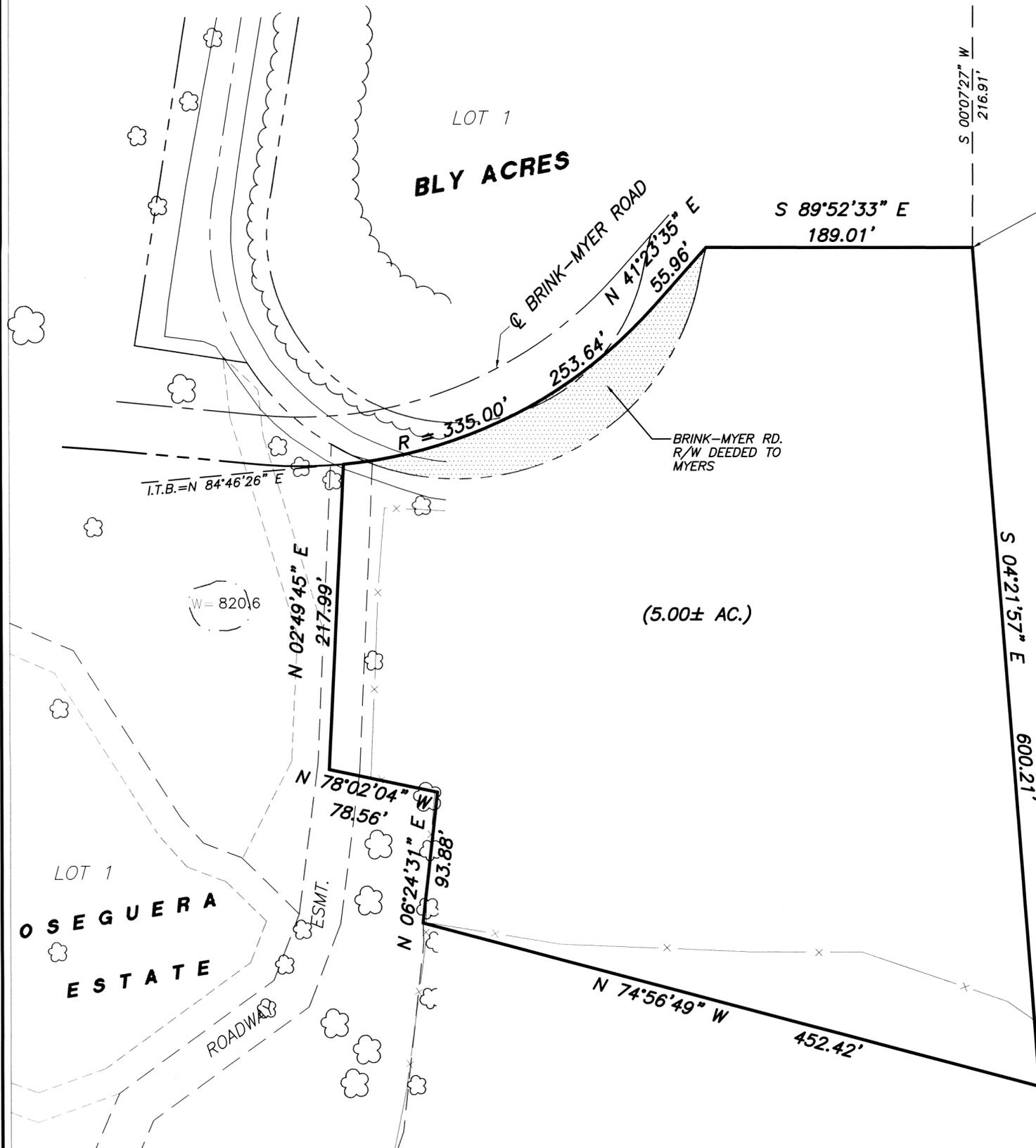
**Board of Aldermen Action:**  Approved  Approved with Conditions  Denied Date of Action: \_\_\_\_\_  
 Conditions if any: \_\_\_\_\_

SOUTH LINE, NORTHEAST QUARTER, SECTION 19-51-34  
 NORTH LINE, SOUTHEAST QUARTER, SECTION 19-51-34

N 89°52'33" W  
 923.99'

(N.T.S.)

NORTHEAST CORNER,  
 SOUTHEAST QUARTER,  
 SECTION 19-51-34  
 ALUMINUM MONUMENT

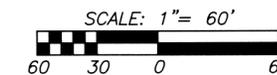


**PROPERTY DESCRIPTION:**

All that part of the Southeast Quarter of Section 19, Township 51, Range 34 in Platte County, Missouri described as follows: Commencing at the Northeast corner of the Southeast Quarter of said Section 19; thence North 89 degrees 52 minutes 33 seconds West, along the North line of the Southeast Quarter of said Section 19, a distance of 923.99 feet; thence South 00 degrees 07 minutes 27 seconds West, a distance of 216.91 feet to the Point of Beginning of the tract of land herein to be described; thence South 04 degrees 21 minutes 57 seconds East, a distance of 600.21 feet; thence North 74 degrees 56 minutes 49 seconds West, a distance of 452.42 feet; thence North 06 degrees 24 minutes 31 seconds East, a distance of 93.88 feet; thence North 78 degrees 02 minutes 04 seconds West, a distance of 78.56 feet; thence North 02 degrees 49 minutes 45 seconds East, a distance of 217.99 feet to a point on the Southerly right of way line of Brink-Myer Road; thence Northeasterly, along said right of way line, along a curve to the left having an initial tangent bearing of North 84 degrees 46 minutes 26 seconds East and a radius of 335.00 feet, an arc distance of 253.64 feet; thence North 41 degrees 23 minutes 35 seconds East, along said right of way line, a distance of 55.96 feet; thence South 89 degrees 52 minutes 33 seconds East, a distance of 189.01 feet to the Point of Beginning. Said tract of land contains 5.00 acres, more or less.

POINT OF BEGINNING

BK. 993, PG. 922  
 TRACT 1



NOTE:  
 THIS IS NOT A BOUNDARY SURVEY OR PLAT  
 AND IS FOR REZONING PURPOSES ONLY.



REZONING	PROJECT NO.: 49034
	DRAWING DATE: 8/14/13
	CLIENT NAME: KEVIN MYERS
	CLIENT ADDRESS: 106 BRIDGEPORT DRIVE
	COUNTY: CLAY      CITY: SMITHVILLE
DRAWN BY: JKR	CHKD. BY: SAA

SURVEYOR'S SEAL  
 SAM A. AYLETT, PLS #2074  
 CERTIFICATE OF AUTHORITY  
 #LS-2007000170-0

SE. 1/4, SEC. 19-51-34,  
 PLATTE COUNTY, MISSOURI  
 DESCRIPTION FOR REZONING

**AYLETT SURVEY & ENGINEERING CO.**  
 LAND SURVEYING ~ CIVIL ENGINEERING ~ LAND PLANNING  
 201 NW. 72ND ST. ~ GLADSTONE, MO 64118  
 PH. (816) 436-0732 ~ FAX (816) 436-0767

NO.	DATE	REVISIONS	BY	APPR'D
1				
2				
3				
4				
5				

SHEET NO. 1 OF 1



Friday, September 20, 2013

**RE: Notice of Public Hearing – Application to rezone a 5.0 acre portion of parcel number 20-4.0-19-000-000-006-000 from County “AG” Agriculture District City “R-1” Single-Family District.**

Dear Property Owner:

The Planning Commission of Parkville, Missouri will hold a public hearing on Tuesday, October 8, 2013 at 5:30 pm in the Boardroom at Parkville City Hall, 8880 Clark Avenue, Parkville, Missouri 64152, to consider a request to rezone a 5.0 acres portion of parcel 20-4.0-19-000-000-006-000 from County “AG” Agriculture District to City “R-1” Single-Family District. The subject property is generally located south of 45 Highway, south of the intersection of Brink Myers Road and Brink Myers Road (west of the existing pond) and generally described as a 5 acre portion of the Arville Myers property. See attached drawing. The applicant proposes to rezone the property in order to build a single-family home on the 5.0 acres.

As an owner of property within 185 feet of the subject property, you are being notified of this hearing as required by the City of Parkville Municipal Code and State statutes. The meeting is open to the public and you and all interested parties are welcome to attend and express opinions before the Planning Commission during the public hearing. In addition, you are welcome to submit written comments to be distributed to the Planning Commission prior to the meeting. Written comments must be received by the Community Development Department on or before 5:00 p.m. Thursday, October 3, 2013 to be included in the Commission’s materials for consideration prior to the meeting. Comments may be mailed to 8880 Clark Avenue, Parkville, MO, 64152, faxed to 816-741-0013 or emailed to [amandamiller@parkvillemo.com](mailto:amandamiller@parkvillemo.com). Comments received after that date will be handed out the night of the meeting.

Following consideration of the proposed rezoning, the Planning Commission will recommend action to the Board of Aldermen or table the application for further consideration. Unless tabled or withdrawn by the applicant, the Board of Aldermen will take final action on this application at their regularly scheduled meeting on Tuesday, October 15, 2013 at 7:00 p.m.

The full application and other supporting materials may be viewed in the Community Development Department at City Hall, 8880 Clark Avenue, Parkville, MO 64152. A copy of the Parkville Municipal Code, including the “R-1” Single-Family District regulations may also be viewed at the Community Development Department or online at [www.parkvillemo.gov](http://www.parkvillemo.gov). For additional questions, please call the Community Development Department at 816-741-7676.

Sincerely,

**CITY OF PARKVILLE**

A handwritten signature in blue ink, appearing to read "Sean", is written over the typed name of Sean Ackerson.

Sean Ackerson, AICP  
Assistant City Administrator /  
Community Development Director

CC: Parkville Planning and Zoning Commission



COMMUNITY DEVELOPMENT  
 8880 Clark Avenue  
 Parkville, MO 64152  
 (816) 741-7676  
 (816) 741-0013 FAX

Application #: PZ-13-12  
 Date Submitted: 9-21-13  
 Public Hearing: 10-8-13  
 Date Approved: \_\_\_\_\_

**Application for Zoning Map Revision (Rezoning)**

**1. Applicant / Contact Information**

**Applicant(s)**  
 Name: Kevin Myers  
 Address: 14801 NW 68th st  
 City, State: Parkville MO  
 Phone: 816-564-3015 Fax: \_\_\_\_\_  
 E-mail: F3504x4offroad@yahoo.com

**Owner(s), if different from applicant**  
 Name: Arville & MARION PAULETTE MYERS  
 Address: 14801 NW 68th st  
 City, State: Parkville MO  
 Phone: 816-585-6892  
 E-mail: APMmyers@yahoo.com

**Engineer / surveyor(s) preparing legal desc.**  
 Name: SAM Aylett / AYLETT SURVEY  
 Address: 201 NW 72 ST.  
 City, State: Gladstone, MO 64118  
 Phone: 816-436-0732 Fax: 816-436-0767  
 E-mail: \_\_\_\_\_

**Contact Person**  
 Name: Kevin Myers  
 Address: 14801 NW 68th st  
 City, State: Parkville MO 64152  
 Phone: 816-564-3015 Fax: \_\_\_\_\_  
 E-mail: F3504x4offroad@yahoo.com

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that rezoning in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

**Applicant's Signature (Required)** [Signature] Date: 9-19-13  
**Property Owner's Signature (Required)** [Signature] Date: 9/21/13  
[Signature]

**2. Property Information**

Legal description: Attach a separate sheet with complete writing and graphical legal description of the subject property.  
 Property address or general description of location: WEST BOUNDARY OF LAND AT 14801 NW 68th ST BRINK MYERS Rd  
 Parcel ID Number: 20-40-19-000-000-006000  
 Present zoning: AGRICULTURAL Proposed zoning: RESIDENTIAL  
 Present use of the property: PASTURE LAND

Length of use: 70 + YEARS

**3. Neighboring land uses and zoning**

Describe the existing land use and zoning on the surrounding properties:

<u>Existing Land Use</u>	<u>Existing Zoning</u>
North: <u>RURAL SINGLE-FAMILY RES.</u>	<u>COUNTY - AG / R-80 / R-7 RES</u>
South: <u>VACANT IMMEDIATELY SOUTH. SINGLE-FAM. SUBDIVISION W/IN 1/4MILE</u>	<u>COUNTY Ag / CITY R-3 RES</u>
East: <u>RURAL RESIDENTIAL SINGLE-FAM. SUBDIVISION W/IN 1/4MILE</u>	<u>COUNTY Ag</u>
West: <u>VACANT. PLANS FOR RES. APPROVED BUT UN-DEVELOPED</u>	<u>CITY R-4 MULTI-FAMILY...</u>

Attach a summary of the general character of the surrounding properties, the effects of the proposed rezoning on nearby property, the suitability of the site for development under the current zoning, adequacy of area roads, public utilities and public services necessary to serve development permitted in the proposed zoning district, consistency of the proposed zoning with the City's adopted Master Plan, and any other relevant information relating to this rezoning request.

**4. Checklist of required submittals**

- Completed application, including all required details and supporting data.
- Nonrefundable application fee of \$300.00. Applicant will be billed to recover costs for required publication and certified notice to adjacent property owners.
- Complete written and graphical legal description of subject property in paper and electronic formats, and 8.5" x 11" area map showing the subject property and surrounding major features including roads.
- List of names and addresses of all property owners within 185' of the property to be rezoned (certified or as obtained from the Platte County Assessors Office and verified in the Platte County Recorder's Office.
- If proposed rezoning is for a "planned" district (i.e. R-5, B-4, B-P, OTD, Community Unit Plan), a complete site plan/development plan including all features as required by Municipal Code.
- Notarized affidavit of ownership and authorized signature of the applicant and owner of record of the property.

**For City Use Only**

Application accepted as complete by: Dubender/reception Name/Title 09.26.2013 Date

Application fee payment:  Check # 2314  M.O.  Cash  
 Final reimbursable costs paid (if applicable). Date of Action: \_\_\_\_\_

**Planning Commission Action:**  Approved  Approved with Conditions  Denied Date of Action: \_\_\_\_\_  
 Conditions if any: \_\_\_\_\_

**Board of Aldermen Action:**  Approved  Approved with Conditions  Denied Date of Action: \_\_\_\_\_  
 Conditions if any: \_\_\_\_\_

Area Map showing approximate location of proposed rezoning  
Case PZ13-12





Friday, September 20, 2013

**RE: Notice of Public Hearing – Application to rezone a 5.0 acre portion of parcel number 20-4.0-19-000-000-006-000 from County “AG” Agriculture District City “R-1” Single-Family District.**

Dear Property Owner:

The Planning Commission of Parkville, Missouri will hold a public hearing on Tuesday, October 8, 2013 at 5:30 pm in the Boardroom at Parkville City Hall, 8880 Clark Avenue, Parkville, Missouri 64152, to consider a request to rezone a 5.0 acres portion of parcel 20-4.0-19-000-000-006-000 from County “AG” Agriculture District to City “R-1” Single-Family District. The subject property is generally located south of 45 Highway, south of the intersection of Brink Myers Road and Brink Myers Road (west of the existing pond) and generally described as a 5 acre portion of the Arville Myers property. See attached drawing. The applicant proposes to rezone the property in order to build a single-family home on the 5.0 acres.

As an owner of property within 185 feet of the subject property, you are being notified of this hearing as required by the City of Parkville Municipal Code and State statutes. The meeting is open to the public and you and all interested parties are welcome to attend and express opinions before the Planning Commission during the public hearing. In addition, you are welcome to submit written comments to be distributed to the Planning Commission prior to the meeting. Written comments must be received by the Community Development Department on or before 5:00 p.m. Thursday, October 3, 2013 to be included in the Commission’s materials for consideration prior to the meeting. Comments may be mailed to 8880 Clark Avenue, Parkville, MO, 64152, faxed to 816-741-0013 or emailed to [amandamiller@parkvillemo.com](mailto:amandamiller@parkvillemo.com). Comments received after that date will be handed out the night of the meeting.

Following consideration of the proposed rezoning, the Planning Commission will recommend action to the Board of Aldermen or table the application for further consideration. Unless tabled or withdrawn by the applicant, the Board of Aldermen will take final action on this application at their regularly scheduled meeting on Tuesday, October 15, 2013 at 7:00 p.m.

The full application and other supporting materials may be viewed in the Community Development Department at City Hall, 8880 Clark Avenue, Parkville, MO 64152. A copy of the Parkville Municipal Code, including the “R-1” Single-Family District regulations may also be viewed at the Community Development Department or online at [www.parkvillemo.gov](http://www.parkvillemo.gov). For additional questions, please call the Community Development Department at 816-741-7676.

Sincerely,

**CITY OF PARKVILLE**

A handwritten signature in blue ink, appearing to read "Sean", is written over the typed name.

Sean Ackerson, AICP  
Assistant City Administrator /  
Community Development Director

CC: Parkville Planning and Zoning Commission

## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 8, 2013

Prepared By:

Kirk Rome P.E.  
Public Works Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Request for approval to contract with McAnany Concrete for the 2013 Curb and Gutter and Sidewalk project.

BACKGROUND:

This work involves removal and replacement of deteriorated concrete curb and gutter and sidewalks. Staff will be utilizing in-house crews and equipment to demolish a portion of the curb and gutters and sidewalks to be replaced. The project includes removal and replacement of curb & gutter, replacement of concrete sidewalk, and step repairs south of City Hall (see attached Attachment 1 – Scope of Work). Four bids were received, and the lowest responsible bidder was McAnany Concrete of Shawnee, KS.

BUDGET IMPACT:

The 2013 budget includes \$60,000 in the Transportation Fund (40) for curb and sidewalk removal and replacement. In addition, the Birkdale/Waters Edge agreement will provide \$8,800 toward the curb work. Staff recommends utilizing available safety funds from the City's property and liability insurer, Midwest Public Risk (MPR), for eligible sidewalk repairs in the amount of \$4,300.

ALTERNATIVES:

1. Authorize a contract with McAnany Concrete in the amount of \$73,100.
2. Do not authorize a contract with McAnany Concrete.
3. As the Board deems appropriate.

STAFF RECOMMENDATION:

Approve a contract with McAnany Concrete in the amount of \$73,100.

FINANCE COMMITTEE RECOMMENDATION:

On October 7, 2013, the Finance Committee, on a vote of 5-0, approved the recommended contract.

SUGGESTED MOTION:

I move to approve a contract with McAnany Concrete for the 2013 Curb and Gutter and Sidewalk project in the amount of \$73,100.

POLICY:

The Board of Aldermen per the Purchasing Policy (Resolution No. 02-01-13) must approve contracts over \$10,000.

ATTACHMENTS:

1. Scope of Work
2. Contract

**CONTRACT AGREEMENT**

THIS SERVICE AGREEMENT, entered into on this 10<sup>th</sup> day of October, 2013, by and between the CITY OF PARKVILLE, MISSOURI ("City") and McAnany Construction, Inc. ("Service Provider").

WHEREAS, the City needs to make repairs to curb and gutter and sidewalk in multiple locations as defined by the bid documents; and

WHEREAS, the City has budgeted funds to make the necessary repairs; and

WHEREAS, Service Provider is a local business with the necessary skills and qualifications to provide the concrete repair services.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

**I. SCOPE OF SERVICES**

Contractor shall follow the standards as outlined in the project manual including but not limited to the following:

1. Contractor shall notify residents of the upcoming work per the project manual.
2. All construction shall meet current KC-APWA standards and specifications for concrete repair and installation per the bid manual. All temporary traffic control shall meet current MUTCD standards.
3. Concrete shall meet the standards for MCIB Mix WA 610-1-4.
4. Contract time is 90 days with \$100 per day in liquidated damages beyond that time.

Work to be performed:

- A. 4" Concrete Sidewalk Replacement (City Demolition) 60 SY at \$60 per SY = \$3600
- B. 7" Concrete Sidewalk Replacement (Contractor Demo) 7 SY at \$100 per SY= \$700
- C. CG-2 Curb and Gutter (City Demo old curb) 982 Lineal Feet at \$30 per foot = \$29,485
- D. CG-2 Curb and Gutter(Contractor Demo old curb) 982 Lineal Feet at \$40 per foot = \$39,315

TOTAL CONTRACT AMOUNT= \$73,100

**II. STANDARD OF CARE**

- A. Service Provider shall exercise the same degree of care, skill, and diligence in the performance of all Services to the City that is ordinarily possessed and exercised by reasonable, prudent, and experienced professionals under similar circumstances.
- B. Service Provider represents it has all necessary licenses, permits, knowledge, and certifications required to perform the Services described herein.

**III. COMPENSATION**

- A. As consideration for providing the Services, the City shall pay Service Provider as follows:
  1. Lump sum of \$73,100.00
- B. Service Provider shall submit an invoice at the completion of the work.
- C. Service Provider shall pay prevailing wage and submit documentation in accordance with the

state provisions.

**IV. SCHEDULE**

- A. Unless otherwise directed by the City, Service Provider shall commence performance of the Services upon execution of this Agreement.
- B. Neither the City nor the Service Provider shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.
- C. If Service Provider's performance is delayed due to delays caused by the City, Service Provider shall have no claim against the City for damages or payment adjustment other than an extension of time to perform the Services.

**V. LIABILITY AND INDEMNIFICATION**

- A. Service Provider shall indemnify and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Service Providers' negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Services, including performance by Service Provider's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials Service Provider creates or supplies to the City, except to the extent that such claims arise from materials created or supplied by the City.
- B. Service Provider's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Service Provider whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

**VI. INSURANCE**

- A. The Service Provider shall secure and maintain, at its expense, through the duration of this Agreement Commercial General Liability Insurance on an occurrence basis with minimum limits of \$1,000,000 per occurrence and \$1,000,000 aggregate coverage. Service Provider shall also secure and maintain Worker's Compensation and Employer's Liability Insurance, when applicable, at the limits required by state and/or federal law. The City will only accept coverage from an insurance carrier that offers proof that it :
  - 1. Is licensed to do business in the State of Missouri;
  - 2. Carries a Best's policy holder rating of A or better; and
  - 3. Carries at least a Class X financial rating.
- B. The City reserves the right to review certified copies of any and all insurance policies to which this Agreement is applicable. The City shall be given not less than thirty (30) days written notice from the insurer(s) at risk before cancellation, non-renewal, or material modification of coverage.

**VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL**

- A. Service Provider's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Service Provider.

- B. While upon City premises, the Service Provider's employees and agents shall be subject to the City's rules and regulations respecting its property and the conduct of employees thereon.

VIII. RELATIONSHIP OF THE PARTIES

- A. Service Provider represents that it has, or will secure at Service Provider's own expense, all personnel required in performing the Services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.
- B. All of the Services required hereunder will be performed by the Service Provider or under Service Provider's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
- C. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

IX. NOTICES

- A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:
- B. Notices sent by Service Provider shall be sent to:
  - City of Parkville
  - Attn: Public Works Director
  - 8880 Clark Ave.
  - Parkville, MO 64152
- C. Notices sent by the City shall be sent to:
  - McAnany Construction, Inc.
  - PO Box 860009
  - Shawnee, KS 66286-0009

X. TERM AND TERMINATION

- A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.

XI. MISCELLANEOUS PROVISIONS

- A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- B. Assignability. Service Provider shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Service Provider from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.
- C. Media Announcements. Service Provider shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City
- D. Compliance with Local Laws. Service provider shall comply with all applicable laws, ordinances, and codes of the State and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this

Agreement.

- E. Equal Employment Opportunity. During the performance of this Agreement, Service Provider agrees as follows:
- i. Service Provider will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
  - ii. Service Provider will, in all solicitation or advertisements for employees placed by or on behalf of Professional, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.
  - iii. Service Provider will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- F. Authorized Employees. Service Provider acknowledges that Section 285.530, RSMo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Service Provider therefore covenants that it will not knowingly in violation of subsection 1 or Section 285.530, RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform Services related to this Agreement, and that its employees are lawfully to work in the United States.
- G. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Service Provider shall take appropriate steps to assure compliance.
- H. Interest of Service Provider and Employees. Service Provider covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed.
- I. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Service Provider, and attached hereto.
- J. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.
- K. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of

**ITEM 5F**  
**For 10-15-13**  
**Board of Aldermen Meeting**

this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

- L. Third Parties. The Services to be performed by the Service Provider are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: \_\_\_\_\_  
James C. Brooks, Mayor

ATTEST:

\_\_\_\_\_  
Melissa McChesney, City Clerk

McAnany Construction, Inc.

By: \_\_\_\_\_  
Date: \_\_\_\_\_

## **Summary of Work**

### **Curb & Gutter Replacement Locations:**

RISS LAKE:

#### **Arbor Way**

6135 – 25'

#### **Clearwater Drive**

8005 – 150' 8013 – 10' 8135 – 15'

8009 – 68' 8017 – 56'

#### **Clearwater Pointe**

8134 – 40' 8145 – 44'

8137 – 75' 8149 – 67'

#### **Forest Park Drive**

8125 – 10'

#### **Lakeview Drive**

150' (S-curve near 9 Hwy. entrance)

#### **Manor Drive**

5836 – 12'

#### **Manor Lane**

5809 – 15' 5813 – 25' 5825 – 16'

5810 – 6' 5817 – 45' 5827 – 55'

5811 – 33' 5823 – 20' 5829 – 18'

#### **Meadowlake**

5605 – 14'

#### **Park Ridge Drive**

8103 – 23'

8123 – 50'

#### **Parkview Drive**

7905 – 30' 8011 – 70' 8119 – 15' Storm Drain Throat

7907 – 100' 8120 – 45' 8114 – 15' Storm Drain Throat

#### **Quail Ridge**

7717 – 23'

#### **Timbercrest Place**

8013 – 20' 8016 – 8' Storm Drain Throat

8015 – 40'

#### **Woodfield Court**

5905 – 51'

5906 – 58'

**SUB-TOTAL for the Riss Lake Subdivision = 1,517'**

THE NATIONAL:

**N. National Drive**

6420 – 18'    6619 – 15'

6446 – 12'    6715 – 28'

6520 – 10'    7200 – 40'

**Birkdale/Waters Edge**

220' (Multiple locations around circle drive)

**SUB-TOTAL for the National Subdivision = 343'**

RIVER HILLS:

**River Hills Drive**

**10202 – 41'**

**Miscellaneous Locations: 64'**

CITY HALL:

7" Thick Sidewalk replacement south of City Hall       = 7 Square Yards

**SIDEWALK LOCATIONS:**

1. 8324 Lakeview Drive – 4'X16' = 64 sq.ft. = 7.11 sq. yds.
2. 8316 Lakeview Drive – 4'x20' = 80 sq. ft. = 8.88 sq. yds.
3. 5520 Sleepy Hollow – 4'x9' = 36 sq. ft. = 4 sq. yds.
4. 5<sup>th</sup> Street (West of Main, south side of street) – 4'x42' = 168 sq. ft. = 18.67 sq. yds.
5. 6<sup>th</sup> Street (Between Main and East Street) – 4'x33' = 132 sq. ft. = 14.66 sq. yds.
6. 9 Highway 501 – 11'X 5' = 55 sq. ft. = 6.1 sq. yds.



## FINANCIAL REPORT

For the Month Ended September 30, 2013

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

## CITY OF PARKVILLE

## REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

AS OF: September 30, 2013

10 -General Fund

## FINANCIAL SUMMARY

75 % OF FISCAL YEAR COMPLETED

	2013 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>REVENUE SUMMARY</b>						
TAXES	1,053,800	1,370.39	1,060,787.77	100.7%	-6,987.77	1,041,471.04
LICENSES	39,900	3,102.00	25,781.50	64.6%	14,118.50	40,065.37
PERMITS	123,300	12,646.94	165,606.44	134.3%	-42,306.44	137,771.10
FRANCHISE FEES	817,000	33,134.98	569,999.91	69.8%	247,000.09	532,926.25
SALES TAXES	887,000	96,226.14	682,109.73	76.9%	204,890.27	663,621.87
OTHER REVENUE	22,700	1,980.00	24,105.00	106.2%	-1,405.00	17,346.11
COURT REVENUE	295,600	151.00	183,510.65	62.1%	112,089.35	265,352.55
INTEREST INCOME	26,500	442.09	16,925.84	63.9%	9,574.16	20,805.86
MISCELLANEOUS REVENUE	25,420	-11,611.33	19,827.96	78.0%	5,592.04	94,218.61
GRANT REVENUE	3,000	6,550.00	11,144.08	371.5%	-8,144.08	221,708.79
TRANSFERS IN	1,010,000	60,416.66	543,749.94	53.8%	466,250.06	437,249.97
<b>TOTAL REVENUES</b>	<b>4,304,220</b>	<b>204,408.87</b>	<b>3,303,548.82</b>	<b>76.8%</b>	<b>1,000,671.18</b>	<b>3,472,537.52</b>
<b>EXPENDITURE SUMMARY</b>						
ADMINISTRATION	1,594,895	75,273.56	770,107.95	48.3%	824,787.05	1,531,667.59
POLICE	1,172,161	83,271.15	799,719.33	68.2%	372,441.67	778,383.04
MUNICIPAL COURT	144,621	10,984.10	105,622.16	73.0%	38,998.84	103,541.10
PUBLIC WORKS	100,253	7,329.72	75,319.37	75.1%	24,933.63	73,351.70
COMMUNITY DEVELOPMENT	286,346	19,735.47	187,714.44	65.6%	98,631.56	189,844.15
STREET DEPARTMENT	644,812	26,921.03	454,976.90	70.6%	189,835.10	420,785.97
PARKS DEPARTMENT	250,983	24,847.50	195,547.24	77.9%	55,435.76	189,821.02
NATURE SANCTUARY	26,295	1,602.38	9,311.65	35.4%	16,983.35	11,697.14
INFORMATION TECHNOLOGY	26,500	0.00	18,920.67	71.4%	7,579.33	0.00
CHANNEL 2 & WEBSITE	34,950	1,264.20	9,744.20	36.8%	25,205.80	21,682.04
TRANSFERS OUT TO OTHER FUNDS	0	0.00	0.00	0.0%	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>4,281,816</b>	<b>251,229.11</b>	<b>2,626,983.91</b>	<b>61.4%</b>	<b>1,654,832.09</b>	<b>3,320,773.75</b>
<b>EXCESS REV OVER / (UNDER) EXPENDITURES</b>	<b>22,404</b>	<b>(46,820.24)</b>	<b>676,564.91</b>			<b>151,763.77</b>
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2012 GENERAL FUND USE	0	0.00	0.00			
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2013 TRANSFER TO EMER RES FUND	0	0.00	0.00			
<b>EXCESS OF FUNDS AVAILABLE OVER / (UNDER) EXPENDITURES</b>	<b>22,404</b>	<b>(46,820.24)</b>	<b>676,564.91</b>			

C I T Y O F P A R K V I L L E  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
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FRANCHISE FEES	817,000	33,134.98	569,999.91	69.77	247,000.09	532,926.25
SALES TAXES	887,000	96,226.14	682,109.73	76.90	204,890.27	663,621.87
OTHER REVENUE	22,700	1,980.00	24,105.00	106.19 (	1,405.00)	17,346.11
COURT REVENUE	295,600	151.00	183,510.65	62.08	112,089.35	265,352.55
INTEREST INCOME	26,500	442.09	16,925.84	63.87	9,574.16	20,805.86
MISCELLANEOUS REVENUE	28,420 (	5,061.33)	30,972.04	108.98 (	2,552.04)	315,927.40
TRANSFERS IN	1,010,000	60,416.66	543,749.94	53.84	466,250.06	437,249.97
<b>TOTAL REVENUES</b>	<b>4,304,220</b>	<b>204,408.87</b>	<b>3,303,548.82</b>	<b>76.75</b>	<b>1,000,671.18</b>	<b>3,472,537.52</b>
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MUNICIPAL COURT	144,621	10,984.10	105,622.16	73.03	38,998.84	103,541.10
PUBLIC WORKS	100,253	7,329.72	75,319.37	75.13	24,933.63	73,351.70
COMMUNITY DEVELOPMENT	286,347	19,735.47	187,714.44	65.55	98,632.56	189,844.15
STREET DEPARTMENT	644,812	26,921.03	454,976.90	70.56	189,835.10	420,785.97
PARKS DEPARTMENT	250,983	24,847.50	195,547.24	77.91	55,435.76	189,821.02
NATURE SANCTUARY	26,295	1,602.38	9,311.65	35.41	16,983.35	11,697.14
CHANNEL 2 & WEBSITE	34,950	1,264.20	9,744.20	27.88	25,205.80	21,682.04
IT	26,500	0.00	18,920.67	71.40	7,579.33	0.00
<b>TOTAL EXPENDITURES</b>	<b>4,281,816</b>	<b>251,229.11</b>	<b>2,626,983.91</b>	<b>61.35</b>	<b>1,654,832.09</b>	<b>3,320,773.75</b>
<b>EXCESS REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>22,404 (</b>	<b>46,820.24)</b>	<b>676,564.91</b>	<b>(</b>	<b>654,160.91)</b>	<b>151,763.77</b>

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
FINANCIAL SUMMARY  
REVENUES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>TAXES</b>						
10-41001-00 Real & Personal Property Tax	883,300	821.91	891,013.69	100.87 (	7,713.69)	871,653.06
10-41002-00 Penalties	6,000	292.86	3,795.91	63.27	2,204.09	4,769.80
10-41003-00 Corp Merchants & Manufacturi	142,000	0.00	141,598.96	99.72	401.04	141,377.56
10-41004-00 Financial Institution Tax	500	0.00	1,223.99	244.80 (	723.99)	570.66
10-41005-00 Vehicle Tax	22,000	255.62	23,155.22	105.25 (	1,155.22)	23,099.96
<b>TOTAL TAXES</b>	<b>1,053,800</b>	<b>1,370.39</b>	<b>1,060,787.77</b>	<b>100.66 (</b>	<b>6,987.77)</b>	<b>1,041,471.04</b>
<b>LICENSES</b>						
10-41101-00 Dog License (Tags)	900	0.00	530.00	58.89	370.00	890.00
10-41102-00 Occupational License	26,000	1,377.00	11,824.00	45.48	14,176.00	23,811.00
10-41102-02 Late Fees on Bus Licenses	0	0.00	0.00	0.00	0.00	100.00
10-41103-00 Peddler's Licenses	0	0.00	40.00	0.00 (	40.00)	0.00
10-41104-00 Liquor Licenses	13,000	1,725.00	13,387.50	102.98 (	387.50)	15,264.37
<b>TOTAL LICENSES</b>	<b>39,900</b>	<b>3,102.00</b>	<b>25,781.50</b>	<b>64.62</b>	<b>14,118.50</b>	<b>40,065.37</b>
<b>PERMITS</b>						
10-41201-00 Building Permits	110,000	10,364.00	114,912.55	104.47 (	4,912.55)	117,096.22
10-41201-01 Occupancy Permit	0	50.00	350.00	0.00 (	350.00)	225.00
10-41202-00 Sign Permits	0	95.00	875.00	0.00 (	875.00)	1,010.00
10-41203-00 Electrical Permits	0	0.00	397.35	0.00 (	397.35)	0.00
10-41205-00 Development Permits	1,200	300.00	450.00	37.50	750.00	919.99
10-41205-01 Public Improvement Fees	12,000	1,537.94	46,730.09	389.42 (	34,730.09)	18,414.89
10-41206-00 Rezoning Permits	0	300.00	1,081.45	0.00 (	1,081.45)	0.00
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	300.00	0.00 (	300.00)	0.00
10-41209-00 Conditional Use Permits	0	0.00	300.00	0.00 (	300.00)	0.00
10-41210-00 Grading/PW Use Permits	100	0.00	210.00	210.00 (	110.00)	105.00
<b>TOTAL PERMITS</b>	<b>123,300</b>	<b>12,646.94</b>	<b>165,606.44</b>	<b>134.31 (</b>	<b>42,306.44)</b>	<b>137,771.10</b>
<b>FRANCHISE FEES</b>						
10-41301-00 Telecom Franchise	235,000	30,683.99	177,898.61	75.70	57,101.39	172,770.82
10-41302-00 Missouri Gas Energy	120,000	0.00	111,470.06	92.89	8,529.94	96,291.26
10-41303-00 Missouri American Water	100,000	0.00	85,056.74	85.06	14,943.26	75,472.99
10-41304-00 KC Power & Light	275,000	0.00	111,072.96	40.39	163,927.04	105,820.32
10-41305-00 Martin Marietta Stone Royalt	12,000	2,450.99	10,522.13	87.68	1,477.87	7,749.96
10-41306-00 Cable/Video Service Franchis	75,000	0.00	73,979.41	98.64	1,020.59	74,820.90
<b>TOTAL FRANCHISE FEES</b>	<b>817,000</b>	<b>33,134.98</b>	<b>569,999.91</b>	<b>69.77</b>	<b>247,000.09</b>	<b>532,926.25</b>
<b>SALES TAXES</b>						
10-41401-00 Sales Tax-General Revenue	830,000	91,281.16	637,781.93	76.84	192,218.07	620,086.17
10-41402-00 Motor Vehicle Sales Tax	35,000	3,161.71	26,641.42	76.12	8,358.58	25,726.75
10-41403-00 Motor Vehicle Fee	22,000	1,783.27	17,686.38	80.39	4,313.62	17,808.95
<b>TOTAL SALES TAXES</b>	<b>887,000</b>	<b>96,226.14</b>	<b>682,109.73</b>	<b>76.90</b>	<b>204,890.27</b>	<b>663,621.87</b>

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
FINANCIAL SUMMARY  
REVENUES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>OTHER REVENUE</b>						
10-41501-00 Farmers Market	3,000	420.00	2,440.00	81.33	560.00	2,190.00
10-41504-00 Park Shelter Reservations	9,500	1,220.00	12,075.00	127.11 (	2,575.00)	7,270.00
10-41504-01 Sports Fields Reservations	200	40.00	3,100.00	550.00 (	2,900.00)	145.00
10-41504-02 Park Events Reservations	10,000	300.00	6,490.00	64.90	3,510.00	7,741.11
TOTAL OTHER REVENUE	22,700	1,980.00	24,105.00	106.19 (	1,405.00)	17,346.11
<b>COURT REVENUE</b>						
10-41601-00 Fines	290,000	0.00	178,467.00	61.54	111,533.00	259,236.50
10-41602-00 CVC Reports	500	0.00	452.65	90.53	47.35	685.05
10-41602-01 Appointed Attorney Reimburse	1,500	0.00	1,505.00	100.33 (	5.00)	1,490.00
10-41602-02 Boarding of Prisoners Reimbu	2,000	0.00	1,380.00	69.00	620.00	2,073.00
10-41603-00 Police Reports	1,600	151.00	1,706.00	106.63 (	106.00)	1,868.00
TOTAL COURT REVENUE	295,600	151.00	183,510.65	62.08	112,089.35	265,352.55
<b>INTEREST INCOME</b>						
10-41701-00 Interest Income	26,500	442.09	16,925.84	63.87	9,574.16	20,805.86
TOTAL INTEREST INCOME	26,500	442.09	16,925.84	63.87	9,574.16	20,805.86
<b>MISCELLANEOUS REVENUE</b>						
10-41801-00 Miscellaneous	8,000 (	12,805.76)	11,059.36	138.24 (	3,059.36)	24,106.50
10-41801-02 Meeting Videos	0	0.00	10.00	0.00 (	10.00)	14.70
10-41801-03 Rebates	0	0.00	1,687.17	0.00 (	1,687.17)	0.00
10-41801-04 Proceeds fromCleanup/Recycli	0	0.00	0.00	0.00	0.00	92.50
10-41801-09 Refund of Overpaid FICA	0	0.00	0.00	0.00	0.00	58.83
10-41802-00 Leased Properties	11,420	0.00	3,570.00	31.26	7,850.00	59,814.00
10-41804-00 FEMA Grant Revenue	0	0.00	0.00	0.00	0.00	216,485.86
10-41804-01 Police Overtime Grant	3,000	0.00	0.00	0.00	3,000.00	3,664.51
10-41804-02 Trim Grant	0	6,550.00	6,550.00	0.00 (	6,550.00)	0.00
10-41804-06 Safe Routes to School Grant	0	0.00	4,594.08	0.00 (	4,594.08)	452.92
10-41804-07 Bulletproof Vest Grant	0	0.00	0.00	0.00	0.00	1,105.50
10-41805-00 Sale of Vehicles/Equipment	0	511.59	2,818.59	0.00 (	2,818.59)	0.00
10-41807-01 Insurance Claim Reimb.	5,000	682.84	682.84	13.66	4,317.16	10,132.08
10-41808-00 POST Monies	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL MISCELLANEOUS REVENUE	28,420 (	5,061.33)	30,972.04	108.98 (	2,552.04)	315,927.40
<b>TRANSFERS IN</b>						
10-41901-00 Transfer f Transportation Fu	625,000	52,083.33	468,749.97	75.00	156,250.03	380,999.97
10-41903-00 Administration Fee	100,000	8,333.33	74,999.97	75.00	25,000.03	56,250.00
10-41904-00 Transfer from Projects	280,000	0.00	0.00	0.00	280,000.00	0.00
10-41907-00 Transfer from Nature Sanctua	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL TRANSFERS IN	1,010,000	60,416.66	543,749.94	53.84	466,250.06	437,249.97
<b>TOTAL REVENUE</b>	<b>4,304,220</b>	<b>204,408.87</b>	<b>3,303,548.82</b>	<b>76.75</b>	<b>1,000,671.18</b>	<b>3,472,537.52</b>

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
ADMINISTRATION  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-501.01-01-00 Salaries	267,600	19,704.12	147,676.78	55.19	119,923.22	191,083.98
10-501.01-03-00 Overtime	1,000	46.20	247.13	24.71	752.87	482.49
10-501.01-05-00 Miscellaneous Obligation	30,000	0.00	30,000.23	100.00	( 0.23)	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	42,093.55	73.08	15,506.45	42,093.55
10-501.01-21-00 FICA & Medicare	27,249	1,757.95	16,089.15	59.04	11,159.85	18,216.94
10-501.01-22-00 Retirement	10,475	253.28	3,727.01	35.58	6,747.99	6,112.52
10-501.01-32-00 Exp Allowance-Bd of Alde	4,860	405.00	3,645.00	75.00	1,215.00	3,645.00
10-501.01-33-00 Auto Allow-City Administ	7,250	100.00	2,221.40	30.64	5,028.60	3,780.00
10-501.01-40-00 Membership Fees & Dues -	1,200	0.00	713.00	59.42	487.00	0.00
10-501.01-41-00 Membership Fees & Dues -	6,000	100.00	5,563.23	92.72	436.77	4,346.61
10-501.01-41-02 Professional Dev - Staff	7,000	310.95	3,125.53	44.65	3,874.47	9,400.07
10-501.01-41-03 Professional Dev - Board	4,600	658.60	2,505.28	54.46	2,094.72	0.00
TOTAL PERSONNEL	424,834	27,767.00	257,607.29	60.64	167,226.71	279,161.16
<u>INSURANCE</u>						
10-501.02-01-00 Liability Insurance	75,500	0.00	84,172.80	111.49	( 8,672.80)	89,380.95
10-501.02-01-01 Insurance Deductible	5,000	0.00	0.00	0.00	5,000.00	2,535.94
10-501.02-02-00 Health, Life & Dental	29,500	3,344.94	19,233.42	65.20	10,266.58	18,216.02
10-501.02-03-00 Workers Compensation	1,100	0.00	951.02	86.46	148.98	857.57
10-501.02-04-00 Unemployment	6,400	0.00	3,840.00	60.00	2,560.00	0.00
10-501.02-05-00 Property Insurance	15,500	0.00	17,673.76	114.02	( 2,173.76)	0.00
TOTAL INSURANCE	133,000	3,344.94	125,871.00	94.64	7,129.00	110,990.48
<u>UTILITIES</u>						
10-501.03-01-00 Telephone & Voicemail	6,000	499.74	4,580.62	76.34	1,419.38	3,901.60
10-501.03-02-00 Electricity	36,000	4,032.91	36,677.03	101.88	( 677.03)	26,806.01
10-501.03-04-00 Water	5,500	992.88	4,423.97	80.44	1,076.03	5,717.99
10-501.03-05-00 Mobile Phones & Pagers	360	0.00	0.00	0.00	360.00	360.00
10-501.03-07-00 Train Depot Utilities	6,500	722.93	6,752.62	103.89	( 252.62)	6,537.28
10-501.03-08-00 Cable	2,100	175.00	1,575.00	75.00	525.00	0.00
10-501.03-09-00 Trash Hauling	0	0.00	150.00	0.00	( 150.00)	0.00
TOTAL UTILITIES	56,460	6,423.46	54,159.24	95.92	2,300.76	43,322.88
<u>CAPITAL EXPENDITURES</u>						
10-501.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	360.00
10-501.04-22-00 Lease Purchase-Office Eq	1,000	0.00	711.00	71.10	289.00	730.00
10-501.04-51-00 Facility Improvements	500	0.00	0.00	0.00	500.00	384.88
TOTAL CAPITAL EXPENDITURES	1,500	0.00	711.00	47.40	789.00	1,474.88
<u>OTHER PURCHASES</u>						
10-501.05-01-00 Office Supplies & Consum	6,800	212.23	4,246.38	62.45	2,553.62	6,145.11
10-501.05-02-00 Postage	1,500	0.00	788.93	52.60	711.07	977.36
10-501.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	2,931.77
10-501.05-04-00 Printing	500	85.00	752.68	150.54	( 252.68)	385.00
10-501.05-05-00 Publications	0	0.00	174.00	0.00	( 174.00)	0.00
10-501.05-20-00 Small Office Equipment	200	0.00	0.00	0.00	200.00	63.95
TOTAL OTHER PURCHASES	9,000	297.23	5,961.99	66.24	3,038.01	10,503.19

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
ADMINISTRATION  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>MAINTENANCE</b>						
10-501.06-01-00 Building Maint & Repair	9,000	1,050.94	4,115.71	45.73	4,884.29	8,667.47
10-501.06-01-01 HVAC Maintenance & Repai	2,000	0.00	4,610.60	230.53	(2,610.60)	1,883.03
10-501.06-02-00 Janitorial Services/Supp	7,000	683.33	5,568.68	79.55	1,431.32	4,642.67
10-501.06-11-00 Train Depot Maint	2,500	157.03	230.58	9.22	2,269.42	0.00
10-501.06-33-00 Software Support Agreeeme	11,000	0.00	9,240.16	84.00	1,759.84	8,800.16
10-501.06-34-00 Office Equipment Mainten	2,500	0.00	1,267.41	50.70	1,232.59	1,714.33
<b>TOTAL MAINTENANCE</b>	<b>34,000</b>	<b>1,891.30</b>	<b>25,033.14</b>	<b>73.63</b>	<b>8,966.86</b>	<b>25,707.66</b>
<b>CITY SERVICES</b>						
10-501.07-01-00 Elections	1,800	0.00	1,319.39	73.30	480.61	1,389.96
10-501.07-02-00 Advertising/Public Notic	600	66.41	1,768.16	294.69	(1,168.16)	794.16
10-501.07-03-00 Farmers Market	2,200	630.00	1,406.57	63.94	793.43	1,743.13
10-501.07-47-00 MARC HHW Program	5,800	0.00	5,776.16	99.59	23.84	5,776.16
10-501.07-90-01 Flood Mitigation Consult	0	0.00	0.00	0.00	0.00	20,000.00
10-501.07-90-02 Information Technology S	0	0.00	0.00	0.00	0.00	6,000.00
10-501.07-90-03 Public Relations Consult	0	0.00	0.00	0.00	0.00	95.29
10-501.07-99-00 FOPAS - Animal Control	6,000	0.00	6,000.00	100.00	0.00	6,000.00
<b>TOTAL CITY SERVICES</b>	<b>16,400</b>	<b>696.41</b>	<b>16,270.28</b>	<b>99.21</b>	<b>129.72</b>	<b>41,798.70</b>
<b>PROFESSIONAL FEES</b>						
10-501.08-01-00 Attorney/Legal Fees	90,000	9,196.24	59,449.72	66.06	30,550.28	98,759.59
10-501.08-01-01 Litigation (New)	60,000	2,542.60	4,875.10	8.13	55,124.90	197,134.65
10-501.08-02-00 Auditor Fees	10,000	0.00	0.00	0.00	10,000.00	1,110.00
10-501.08-02-02 Professional Services	15,000	0.00	11,123.85	74.16	3,876.15	0.00
<b>TOTAL PROFESSIONAL FEES</b>	<b>175,000</b>	<b>11,738.84</b>	<b>75,448.67</b>	<b>43.11</b>	<b>99,551.33</b>	<b>297,004.24</b>
<b>OTHER EXPENDITURES</b>						
10-501.09-04-00 Holiday Decorations	500	0.00	350.00	70.00	150.00	350.00
10-501.09-05-00 Newsletter	0	0.00	1,845.46	0.00	(1,845.46)	2,110.67
10-501.09-05-01 Website Maintenance	4,000	0.00	342.99	8.57	3,657.01	5,725.00
10-501.09-11-00 Cemetery Maintenance	3,500	420.00	420.00	12.00	3,080.00	3,000.00
10-501.09-20-01 Misc-BOA Food/Travel	0	0.00	0.00	0.00	0.00	2,754.78
10-501.09-20-02 Exec Session Meeting Sup	1,200	3.17	843.84	70.32	356.16	707.61
10-501.09-20-03 Finance Committee Mtg Su	1,500	48.84	1,402.44	93.50	97.56	1,149.83
10-501.09-20-04 Misc-Mayor Food/Travel	0	0.00	0.00	0.00	0.00	705.16
10-501.09-20-05 Misc-Cit Admnstor Food/T	0	0.00	0.00	0.00	0.00	1,837.71
10-501.09-20-06 Misc-Staff Food/Travel	0	0.00	0.00	0.00	0.00	408.29
10-501.09-20-07 Meeting Supplies	500	10.50	178.99	35.80	321.01	90.51
10-501.09-21-00 Misc-Other	2,000	131.88	1,161.71	58.09	838.29	15,606.02
10-501.09-21-02 Contingency	11,500	0.00	0.00	0.00	11,500.00	0.00
10-501.09-25-00 Flood Management	0	0.00	0.00	0.00	0.00	54,793.29
10-501.09-25-01 Park Restoration - Flood	0	0.00	0.00	0.00	0.00	180,282.65
<b>TOTAL OTHER EXPENDITURES</b>	<b>24,700</b>	<b>614.39</b>	<b>6,545.43</b>	<b>26.50</b>	<b>18,154.57</b>	<b>269,521.52</b>
<b>TRANSFERS-OTHER SOURCES</b>						
10-501.20-20-00 Transfer to Emergency Re	250,000	0.00	0.00	0.00	250,000.00	106,058.00
10-501.20-21-00 Transfer to Debt Service	214,000	17,833.33	160,499.97	75.00	53,500.03	160,499.97
10-501.20-22-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	109,874.97

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
ADMINISTRATION  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.20-23-00 Transfer to Equipment Fu	36,000	3,000.00	27,000.00	75.00	9,000.00	60,750.00
10-501.20-24-00 Transfer to Economic Dev	20,000	1,666.66	14,999.94	75.00	5,000.06	14,999.94
10-501.20-25-00 Transfer to RetainingWal	200,000	0.00	0.00	0.00	200,000.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	720,000	22,499.99	202,499.91	28.12	517,500.09	452,182.88
TOTAL ADMINISTRATION	1,594,894	75,273.56	770,107.95	48.29	824,786.05	1,531,667.59

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
POLICE  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-505.01-01-00 Salaries	794,400	61,058.67	547,100.14	68.87	247,299.86	550,343.13
10-505.01-03-00 Overtime	26,000	1,269.43	12,292.87	47.28	13,707.13	8,657.03
10-505.01-21-00 FICA & Medicare	62,761	4,516.86	40,802.85	65.01	21,958.15	39,657.63
10-505.01-22-00 Retirement	35,277	2,667.50	23,152.93	65.63	12,124.07	23,277.66
10-505.01-41-00 Membership Fees & Dues	950	0.00	550.00	57.89	400.00	385.00
10-505.01-41-02 Professional Development	6,100	291.00	1,504.49	24.66	4,595.51	2,371.25
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL PERSONNEL	927,488	69,803.46	625,403.28	67.43	302,084.72	624,691.70
<b>INSURANCE</b>						
10-505.02-01-01 Insurance Deductible	5,000	0.00	0.00	0.00	5,000.00	0.00
10-505.02-02-00 Health, Life & Dental	107,500	9,882.49	85,198.60	79.25	22,301.40	78,158.41
10-505.02-03-00 Workers Compensation	21,000	0.00	30,121.16	143.43	9,121.16	17,566.35
10-505.02-04-00 Unemployment	1,000	0.00	81.20	8.12	918.80	0.00
TOTAL INSURANCE	134,500	9,882.49	115,400.96	85.80	19,099.04	95,724.76
<b>UTILITIES</b>						
10-505.03-01-00 Telephone & Voicemail	1,500	0.00	845.05	56.34	654.95	842.54
10-505.03-05-00 Mobile Phone & Pagers	4,400	357.19	3,097.57	70.40	1,302.43	2,993.16
TOTAL UTILITIES	5,900	357.19	3,942.62	66.82	1,957.38	3,835.70
<b>CAPITAL EXPENDITURES</b>						
10-505.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	0.00	0.00	0.00	200.00	0.00
<b>OTHER PURCHASES</b>						
10-505.05-01-00 Office Supplies & Consum	2,800	325.21	1,372.98	49.04	1,427.02	1,151.20
10-505.05-02-00 Postage	250	0.00	101.06	40.42	148.94	129.59
10-505.05-03-00 Comp Equip, Access, Prog	0	0.00	0.00	0.00	0.00	459.80
10-505.05-04-00 Printing	500	0.00	100.00	20.00	400.00	250.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	49.98	5.00	950.02	0.00
10-505.05-21-00 Equipment and Handtools	9,000	737.51	1,900.79	21.12	7,099.21	4,231.11
10-505.05-22-01 Terminal - KC	1,000	62.56	563.04	56.30	436.96	539.36
10-505.05-22-02 Terminal - Platte Co	3,000	0.00	2,007.50	66.92	992.50	966.24
10-505.05-31-00 Uniforms	10,000	283.94	2,046.96	20.47	7,953.04	2,674.52
10-505.05-99-00 Other Purchases	500	0.00	8.00	1.60	492.00	252.60
TOTAL OTHER PURCHASES	28,050	1,409.22	8,150.31	29.06	19,899.69	10,654.42
<b>MAINTENANCE</b>						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	1,657.04	10,216.89	68.11	4,783.11	6,026.18
10-505.06-21-01 Equipment Repair & Maint	500	0.00	56.65	11.33	443.35	286.74
10-505.06-22-00 Vehicle Gas & Oil	45,000	0.00	31,432.33	69.85	13,567.67	34,305.92
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	850	66.13	595.17	70.02	254.83	517.50
TOTAL MAINTENANCE	62,850	1,723.17	42,301.04	67.30	20,548.96	41,136.34

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
POLICE  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CITY SERVICES</u>						
10-505.07-56-00 Hiring/Substance Screeni	4,000	0.00	1,898.50	47.46	2,101.50	930.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agre	2,000	0.00	360.00	18.00	1,640.00	330.00
10-505.07-99-00 Other City Services	400	<u>61.62</u>	<u>193.62</u>	<u>48.41</u>	<u>206.38</u>	<u>0.00</u>
TOTAL CITY SERVICES	8,900	61.62	2,952.12	33.17	5,947.88	1,760.00
<u>OTHER EXPENDITURES</u>						
10-505.09-21-00 Miscellaneous	350	34.00	69.00	19.71	281.00	260.12
10-505.09-21-02 Contingency	2,923	0.00	0.00	0.00	2,923.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,000	<u>0.00</u>	<u>1,500.00</u>	<u>150.00</u>	<u>(500.00)</u>	<u>320.00</u>
TOTAL OTHER EXPENDITURES	4,273	34.00	1,569.00	36.72	2,704.00	580.12
TOTAL POLICE	1,172,161	83,271.15	799,719.33	68.23	372,441.67	778,383.04

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
MUNICIPAL COURT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-510.01-01-00 Salaries	44,850	2,869.18	35,230.89	78.55	9,619.11	33,220.47
10-510.01-03-00 Overtime	500	0.00	124.58	24.92	375.42	53.39
10-510.01-11-00 Judge	18,000	1,384.62	13,153.89	73.08	4,846.11	13,153.89
10-510.01-21-00 FICA & Medicare	4,846	335.35	3,693.91	76.23	1,152.09	3,609.38
10-510.01-22-00 Retirement	1,155	66.81	1,003.83	86.91	151.17	1,097.61
10-510.01-32-00 Expense Allow - Judge	650	45.00	405.00	62.31	245.00	405.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	250.00	50.00	250.00	150.00
10-510.01-41-02 Professional Development	3,500	0.00	3,361.54	96.04	138.46	2,573.89
10-510.01-51-00 Prosecutor/Assistant	22,000	3,700.00	18,500.00	84.09	3,500.00	16,650.00
10-510.01-51-02 Public Defender	6,500	1,083.34	5,416.70	83.33	1,083.30	4,875.03
TOTAL PERSONNEL	102,501	9,484.30	81,140.34	79.16	21,360.66	75,788.66
<b>INSURANCE</b>						
10-510.02-02-00 Health, Life & Dental	6,400	683.87	5,539.31	86.55	860.69	5,380.41
10-510.02-03-00 Workers Compensation	2,200	0.00	2,651.90	120.54	(451.90)	1,080.51
10-510.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	9,600	683.87	8,191.21	85.33	1,408.79	6,460.92
<b>UTILITIES</b>						
10-510.03-05-00 Mobile Phone & Pagers	720	10.00	90.00	12.50	630.00	925.02
TOTAL UTILITIES	720	10.00	90.00	12.50	630.00	925.02
<b>CAPITAL EXPENDITURES</b>						
10-510.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	1,607.41
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	1,607.41
<b>OTHER PURCHASES</b>						
10-510.05-01-00 Office Supplies & Consum	1,500	0.00	1,157.64	77.18	342.36	533.56
10-510.05-02-00 Postage	500	0.00	309.40	61.88	190.60	324.30
10-510.05-04-00 Printing	4,000	0.00	2,579.87	64.50	1,420.13	2,815.52
10-510.05-05-00 Publications	350	0.00	250.50	71.57	99.50	207.00
10-510.05-06-00 Processing Fees	1,500	150.36	1,107.51	73.83	392.49	0.00
10-510.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	7,950	150.36	5,404.92	67.99	2,545.08	3,880.38
<b>MAINTENANCE</b>						
10-510.06-32-00 REJIS System	250	0.00	237.36	94.94	12.64	237.36
10-510.06-33-00 Software Support Agreeeme	2,000	0.00	2,066.09	103.30	(66.09)	1,967.70
10-510.06-34-00 Office Equipment Mainten	480	0.00	137.52	28.65	342.48	171.90
TOTAL MAINTENANCE	2,730	0.00	2,440.97	89.41	289.03	2,376.96
<b>CITY SERVICES</b>						
10-510.07-80-00 Boarding of Prisoners	14,000	0.00	2,905.00	20.75	11,095.00	8,120.00
10-510.07-82-00 Bailiff	6,000	492.57	4,315.59	71.93	1,684.41	4,356.98
10-510.07-82-01 Translator	300	163.00	637.80	212.60	(337.80)	0.00
TOTAL CITY SERVICES	20,300	655.57	7,858.39	38.71	12,441.61	12,476.98

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
 MUNICIPAL COURT  
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER EXPENDITURES</u>						
10-510.09-21-00 Miscellaneous	100	0.00	496.33	496.33	( 396.33)	24.77
10-510.09-21-02 Contingency	720	0.00	0.00	0.00	720.00	0.00
TOTAL OTHER EXPENDITURES	<u>820</u>	<u>0.00</u>	<u>496.33</u>	<u>60.53</u>	<u>323.67</u>	<u>24.77</u>
TOTAL MUNICIPAL COURT	144,621	10,984.10	105,622.16	73.03	38,998.84	103,541.10

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
PUBLIC WORKS  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-515.01-01-00 Salaries	73,980	5,690.78	54,344.95	73.46	19,635.05	52,615.37
10-515.01-21-00 FICA & Medicare	5,659	425.78	4,071.31	71.94	1,587.69	3,939.10
10-515.01-22-00 Retirement	2,885	221.94	2,113.73	73.27	771.27	2,157.26
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	2,250.00	75.00	750.00	2,250.00
10-515.01-41-00 Membership Fees & Dues	500	0.00	229.00	45.80	271.00	149.00
10-515.01-41-02 Professional Development	2,600	178.65	1,817.62	69.91	782.38	2,869.88
TOTAL PERSONNEL	88,624	6,767.15	64,826.61	73.15	23,797.39	63,980.61
<u>INSURANCE</u>						
10-515.02-02-00 Health, Life & Dental	5,500	453.84	4,128.44	75.06	1,371.56	4,253.84
10-515.02-03-00 Workers Compensation	200	0.00	201.83	100.92	( 1.83)	80.79
10-515.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,200	453.84	4,330.27	69.84	1,869.73	4,334.63
<u>UTILITIES</u>						
10-515.03-05-00 Mobile Phones & Pagers	480	40.00	360.00	75.00	120.00	360.00
TOTAL UTILITIES	480	40.00	360.00	75.00	120.00	360.00
<u>CAPITAL EXPENDITURES</u>						
10-515.04-21-00 Office Equipment	100	0.00	10.68	10.68	89.32	0.00
10-515.04-90-00 Stormwater Projects	0	0.00	0.00	0.00	0.00	( 120.00)
TOTAL CAPITAL EXPENDITURES	100	0.00	10.68	10.68	89.32	( 120.00)
<u>OTHER PURCHASES</u>						
10-515.05-01-00 Office Supplies & Consum	1,100	68.73	134.10	12.19	965.90	711.22
10-515.05-02-00 Postage	200	0.00	99.85	49.93	100.15	118.85
10-515.05-20-00 Small Office Equipment	100	0.00	29.97	29.97	70.03	0.00
10-515.05-31-00 Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-515.05-32-00 Other Purchases	100	0.00	63.92	63.92	36.08	0.00
TOTAL OTHER PURCHASES	1,600	68.73	327.84	20.49	1,272.16	830.07
<u>MAINTENANCE</u>						
10-515.06-36-00 Tornado Siren	2,450	0.00	1,818.00	74.20	632.00	1,728.00
TOTAL MAINTENANCE	2,450	0.00	1,818.00	74.20	632.00	1,728.00
<u>PROFESSIONAL FEES</u>						
10-515.08-03-00 Engineer & Planning Fees	0	0.00	3,330.00	0.00	( 3,330.00)	2,033.00
TOTAL PROFESSIONAL FEES	0	0.00	3,330.00	0.00	( 3,330.00)	2,033.00
<u>OTHER EXPENDITURES</u>						
10-515.09-21-00 Miscellaneous	300	0.00	315.97	105.32	( 15.97)	205.39
10-515.09-21-02 Contingency	499	0.00	0.00	0.00	499.00	0.00
TOTAL OTHER EXPENDITURES	799	0.00	315.97	39.55	483.03	205.39
TOTAL PUBLIC WORKS	100,253	7,329.72	75,319.37	75.13	24,933.63	73,351.70

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
COMMUNITY DEVELOPMENT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-518.01-01-00 Salaries	202,150	14,873.88	143,823.29	71.15	58,326.71	141,115.40
10-518.01-03-00 Overtime	200	0.00	57.06	28.53	142.94	0.00
10-518.01-21-00 FICA & Medicare	15,480	1,069.03	10,229.54	66.08	5,250.46	9,814.17
10-518.01-22-00 Retirement	7,892	520.02	5,334.31	67.59	2,557.69	5,785.93
10-518.01-31-00 Auto Allowance - Other	2,400	200.00	1,800.00	75.00	600.00	1,800.00
10-518.01-41-00 Membership Fees & Dues	1,700	( 75.00)	170.00	10.00	1,530.00	659.00
10-518.01-41-02 Professional Development	8,000	0.00	709.52	8.87	7,290.48	1,294.15
10-518.01-42-00 Membership, Fees & Dues	0	0.00	0.00	0.00	0.00	50.00
TOTAL PERSONNEL	237,822	16,587.93	162,123.72	68.17	75,698.28	160,518.65
<u>INSURANCE</u>						
10-518.02-02-00 Health, Life & Dental	29,500	2,965.12	19,207.53	65.11	10,292.47	22,097.14
10-518.02-03-00 Workers Compensation	1,200	0.00	674.56	56.21	525.44	902.48
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	31,700	2,965.12	19,882.09	62.72	11,817.91	22,999.62
<u>UTILITIES</u>						
10-518.03-05-00 Mobile Phones & Pagers	1,800	112.94	944.09	52.45	855.91	1,192.29
TOTAL UTILITIES	1,800	112.94	944.09	52.45	855.91	1,192.29
<u>CAPITAL EXPENDITURES</u>						
10-518.04-21-00 Office Equipment	500	0.00	0.00	0.00	500.00	26.73
TOTAL CAPITAL EXPENDITURES	500	0.00	0.00	0.00	500.00	26.73
<u>OTHER PURCHASES</u>						
10-518.05-01-00 Office Supplies & Consum	800	0.00	42.18	5.27	757.82	310.69
10-518.05-02-00 Postage	500	0.00	355.22	71.04	144.78	255.50
10-518.05-04-00 Printing	500	0.00	224.30	44.86	275.70	50.00
10-518.05-05-00 Publications	750	0.00	772.35	102.98	( 22.35)	0.00
10-518.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	27.99
10-518.05-21-00 Equipment & Handtools	350	0.00	19.98	5.71	330.02	0.00
10-518.05-31-00 Uniforms	200	0.00	0.00	0.00	200.00	240.25
TOTAL OTHER PURCHASES	3,200	0.00	1,414.03	44.19	1,785.97	884.43
<u>MAINTENANCE</u>						
10-518.06-21-00 Vehicle Repair & Mainten	1,500	0.00	1,126.82	75.12	373.18	486.32
10-518.06-22-00 Vehicle Gas & Oil	1,500	0.00	1,313.79	87.59	186.21	1,475.59
10-518.06-34-00 Office Equipment Mainten	1,500	0.00	0.00	0.00	1,500.00	185.05
TOTAL MAINTENANCE	4,500	0.00	2,440.61	54.24	2,059.39	2,146.96
<u>CITY SERVICES</u>						
10-518.07-02-01 Public Notices	800	69.48	255.24	31.91	544.76	531.33
10-518.07-42-00 One Call Utility Locatin	0	0.00	414.70	0.00	( 414.70)	1,345.50
10-518.07-42-01 One Call Equipment & Sup	0	0.00	6.99	0.00	( 6.99)	0.00
TOTAL CITY SERVICES	800	69.48	676.93	84.62	123.07	1,876.83

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
COMMUNITY DEVELOPMENT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	192.00	6.40	2,808.00	160.00
10-518.08-03-02 NPDES II / Arcview	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL PROFESSIONAL FEES	4,500	0.00	192.00	4.27	4,308.00	160.00
<u>OTHER EXPENDITURES</u>						
10-518.09-21-00 Miscellaneous	100	0.00	40.97	40.97	59.03	38.64
10-518.09-21-02 Contingency	<u>1,425</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,425.00</u>	<u>0.00</u>
TOTAL OTHER EXPENDITURES	<u>1,525</u>	<u>0.00</u>	<u>40.97</u>	<u>2.69</u>	<u>1,484.03</u>	<u>38.64</u>
TOTAL COMMUNITY DEVELOPMENT	286,347	19,735.47	187,714.44	65.55	98,632.56	189,844.15

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
STREET DEPARTMENT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-520.01-01-00 Salaries	223,800	17,023.88	157,144.53	70.22	66,655.47	156,804.65
10-520.01-03-00 Overtime	10,000	577.15	11,211.74	112.12 (	1,211.74)	4,597.25
10-520.01-21-00 FICA & Medicare	17,886	1,274.48	12,113.50	67.73	5,772.50	11,476.89
10-520.01-22-00 Retirement	9,118	609.12	6,472.58	70.99	2,645.42	6,038.70
10-520.01-41-02 Professional Development	100	0.00	70.00	70.00	30.00	0.00
TOTAL PERSONNEL	260,904	19,484.63	187,012.35	71.68	73,891.65	178,917.49
<b>INSURANCE</b>						
10-520.02-02-00 Health, Life & Dental	38,900	2,719.48	27,647.55	71.07	11,252.45	28,401.34
10-520.02-03-00 Workers Compensation	12,000	0.00	18,998.19	158.32 (	6,998.19)	10,247.37
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	52,400	2,719.48	46,645.74	89.02	5,754.26	38,648.71
<b>UTILITIES</b>						
10-520.03-01-00 Telephone & Voicemail	1,500	30.00	1,009.40	67.29	490.60	1,031.74
10-520.03-02-00 Electricity	2,600	186.13	2,753.95	105.92 (	153.95)	2,267.93
10-520.03-03-00 Gas	2,000	46.88	1,169.49	58.47	830.51	818.46
10-520.03-04-00 Water	4,000	133.79	2,605.33	65.13	1,394.67	2,434.39
10-520.03-05-00 Mobile Phones & Pagers	2,300	164.15	1,866.52	81.15	433.48	1,455.93
10-520.03-09-00 Trash Hauling	600	0.00	330.00	55.00	270.00	330.00
TOTAL UTILITIES	13,000	560.95	9,734.69	74.88	3,265.31	8,338.45
<b>CAPITAL EXPENDITURES</b>						
10-520.04-31-00 Equipment & Machinery	0	0.00	548.94	0.00 (	548.94)	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	548.94	0.00 (	548.94)	0.00
<b>OTHER PURCHASES</b>						
10-520.05-01-00 Office Supplies & Consum	600	0.00	548.13	91.36	51.87	221.43
10-520.05-02-00 Postage	0	0.00	0.00	0.00	0.00	465.73
10-520.05-04-00 Printing	1,500	0.00	0.00	0.00	1,500.00	1,505.05
10-520.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-520.05-21-00 Handtools	3,500	270.95	3,060.91	87.45	439.09	3,270.19
10-520.05-31-00 Uniforms	2,600	599.60	1,321.21	50.82	1,278.79	1,434.60
TOTAL OTHER PURCHASES	8,600	870.55	4,930.25	57.33	3,669.75	6,897.00
<b>MAINTENANCE</b>						
10-520.06-01-00 Building Maint & Repair	500	0.00	2,584.17	516.83 (	2,084.17)	144.01
10-520.06-01-01 Security System	800	0.00	157.50	19.69	642.50	315.00
10-520.06-21-00 Vehicle Repair & Mainten	4,000	118.47	5,757.30	143.93 (	1,757.30)	968.49
10-520.06-21-01 Equipment Repair & Maint	4,500	148.30	2,403.61	53.41	2,096.39	2,365.05
10-520.06-22-00 Vehicle Gas & Oil	22,000	0.00	14,910.37	67.77	7,089.63	11,798.65
10-520.06-22-01 Equipment Gas & Oil	2,200	90.18	2,415.17	109.78 (	215.17)	1,478.31
TOTAL MAINTENANCE	34,000	356.95	28,228.12	83.02	5,771.88	17,069.51
<b>CITY SERVICES</b>						
10-520.07-20-00 Snow Removal Supplies	30,000	0.00	7,907.31	26.36	22,092.69	0.00
10-520.07-32-00 Storm Sewers-General Rep	1,500	34.40	3,220.61	214.71 (	1,720.61)	154.56

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
STREET DEPARTMENT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-520.07-33-00 Street Repair Materials	10,000	368.89	5,893.11	58.93	4,106.89	8,049.21
10-520.07-41-00 Street Lights-Electricit	200,000	1,679.38	144,780.97	72.39	55,219.03	153,256.18
10-520.07-41-10 Street Light Repairs	200	0.00	0.00	0.00	200.00	355.86
10-520.07-43-00 Spring/Fall Cleanup	11,400	0.00	5,481.63	48.08	5,918.37	6,189.96
10-520.07-43-01 Recycling Extravaganza	1,200	0.00	925.70	77.14	274.30	0.00
10-520.07-43-02 HHW Collection Event	400	93.98	93.98	23.50	306.02	0.00
10-520.07-44-00 Street Signs	1,500	433.82	1,272.70	84.85	227.30	418.11
10-520.07-45-00 Street Sweeping	8,000	0.00	5,100.00	63.75	2,900.00	0.00
10-520.07-51-00 Mosquito & Weed Control	2,500	200.00	840.85	33.63	1,659.15	1,553.43
10-520.07-52-00 Tree Trimming & Removal	4,000	0.00	2,100.00	52.50	1,900.00	600.00
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
10-520.07-60-00 Rental Equipment	2,000	118.00	118.00	5.90	1,882.00	220.00
TOTAL CITY SERVICES	272,800	2,928.47	177,734.86	65.15	95,065.14	170,797.31
<b>PROFESSIONAL FEES</b>						
10-520.08-03-00 Engineering & Planning F	1,000	0.00	0.00	0.00	1,000.00	0.00
10-520.08-03-02 NPDES II/Arcview Program	0	0.00	0.00	0.00	0.00	30.00
TOTAL PROFESSIONAL FEES	1,000	0.00	0.00	0.00	1,000.00	30.00
<b>OTHER EXPENDITURES</b>						
10-520.09-21-00 Miscellaneous	500	0.00	141.95	28.39	358.05	87.50
10-520.09-21-02 Contingency	1,608	0.00	0.00	0.00	1,608.00	0.00
TOTAL OTHER EXPENDITURES	2,108	0.00	141.95	6.73	1,966.05	87.50
TOTAL STREET DEPARTMENT	644,812	26,921.03	454,976.90	70.56	189,835.10	420,785.97

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
PARKS DEPARTMENT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-525.01-01-00 Salaries	114,800	8,828.56	84,871.55	73.93	29,928.45	83,152.08
10-525.01-03-00 Overtime	5,000	0.00	4,906.57	98.13	93.43	3,777.90
10-525.01-05-00 Seasonal Landscape Maint	15,000	852.93	5,025.70	33.50	9,974.30	0.00
10-525.01-21-00 FICA & Medicare	10,312	679.43	6,701.54	64.99	3,610.46	6,176.08
10-525.01-22-00 Retirement	4,672	344.32	3,486.44	74.62	1,185.56	3,564.21
10-525.01-41-00 Membership Fees & Dues	100	0.00	15.00	15.00	85.00	0.00
10-525.01-41-02 Professional Development	100	10.85	40.85	40.85	59.15	0.00
<b>TOTAL PERSONNEL</b>	<b>149,984</b>	<b>10,716.09</b>	<b>105,047.65</b>	<b>70.04</b>	<b>44,936.35</b>	<b>96,670.27</b>
<b>INSURANCE</b>						
10-525.02-02-00 Health, Life & Dental	18,100	1,503.42	13,665.65	75.50	4,434.35	13,263.22
10-525.02-03-00 Workers Compensation	4,000	0.00	5,705.30	142.63 (	1,705.30)	3,159.51
10-525.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
<b>TOTAL INSURANCE</b>	<b>22,600</b>	<b>1,503.42</b>	<b>19,370.95</b>	<b>85.71</b>	<b>3,229.05</b>	<b>16,422.73</b>
<b>UTILITIES</b>						
10-525.03-01-00 Telephone & Voicemail	1,200	0.00	1,116.73	93.06	83.27	1,001.30
10-525.03-02-00 Electricity	9,000	1,214.20	10,094.62	112.16 (	1,094.62)	7,687.84
10-525.03-03-00 Gas	1,100	42.80	1,026.87	93.35	73.13	767.33
10-525.03-04-00 Water	10,000	2,112.88	9,227.34	92.27	772.66	10,962.63
10-525.03-05-00 Mobile Phones & Pagers	1,800	140.19	971.34	53.96	828.66	1,442.34
10-525.03-09-00 Trash Hauling	900	0.00	670.00	74.44	230.00	670.00
<b>TOTAL UTILITIES</b>	<b>24,000</b>	<b>3,510.07</b>	<b>23,106.90</b>	<b>96.28</b>	<b>893.10</b>	<b>22,531.44</b>
<b>OTHER PURCHASES</b>						
10-525.05-01-00 Office Supplies & Consum	600	24.99	249.07	41.51	350.93	632.23
10-525.05-02-00 Postage	50	0.00	3.96	7.92	46.04	1.50
10-525.05-04-00 Printing	100	0.00	28.73	28.73	71.27	0.00
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	100	0.00	149.99	149.99 (	49.99)	0.00
10-525.05-21-00 Equipment & Handtools	3,500	66.55	1,479.04	42.26	2,020.96	3,118.22
10-525.05-31-00 Uniforms	500	200.00	403.07	80.61	96.93	475.42
10-525.05-41-01 Restroom Supplies	1,500	0.00	1,278.67	85.24	221.33	1,001.27
10-525.05-41-02 Trash Bags	3,500	0.00	1,133.92	32.40	2,366.08	3,830.66
10-525.05-41-03 Park Enhancements	2,500	0.00	12,716.81	508.67 (	10,216.81)	2,636.73
10-525.05-42-00 Grass Seed & Fertilizer	1,300	496.00	1,055.04	81.16	244.96	1,953.57
10-525.05-99-00 Other Purchases	500	0.00	173.56	34.71	326.44	255.01
<b>TOTAL OTHER PURCHASES</b>	<b>14,250</b>	<b>787.54</b>	<b>18,671.86</b>	<b>131.03 (</b>	<b>4,421.86)</b>	<b>13,904.61</b>
<b>MAINTENANCE</b>						
10-525.06-01-00 Buildings Maint & Repair	3,500	421.17	3,157.37	90.21	342.63	2,665.58
10-525.06-03-00 Restrooms	1,300	0.00	525.46	40.42	774.54	970.76
10-525.06-05-01 Stage Maintenance	0	0.00	120.91	0.00 (	120.91)	89.25
10-525.06-05-02 Ballfield Maintenance	300	0.00	503.30	167.77 (	203.30)	204.00
10-525.06-05-03 Trail Maintenance	1,200	0.00	0.00	0.00	1,200.00	952.44
10-525.06-12-00 Playground Equipment Rep	100	0.00	255.58	255.58 (	155.58)	0.00
10-525.06-13-00 Spirit Fountain	1,000	31.90	773.92	77.39	226.08	1,791.39

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
PARKS DEPARTMENT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-14-00 Retention Pond Maintenanc	400	0.00	0.00	0.00	400.00	335.00
10-525.06-21-00 Vehicle Repair & Mainten	4,500	342.94	988.56	21.97	3,511.44	4,391.01
10-525.06-21-01 Equipment Repair & Maint	2,300	235.58	1,690.86	73.52	609.14	1,903.27
10-525.06-21-02 Tractor Mowing Equipment	2,000	0.00	2,286.34	114.32 (	286.34)	1,963.86
10-525.06-22-00 Vehicle Gas & Oil	6,000	47.82	3,495.96	58.27	2,504.04	8,735.86
10-525.06-22-01 Equipment Gas & Oil	4,000	27.42	2,388.62	59.72	1,611.38	7,517.87
TOTAL MAINTENANCE	26,600	1,106.83	16,186.88	60.85	10,413.12	31,520.29
<b>CITY SERVICES</b>						
10-525.07-20-00 Rental of Portable Toile	3,000	220.00	1,980.00	66.00	1,020.00	2,700.00
10-525.07-51-00 Mosquito & Weed Control	1,000	103.55	875.91	87.59	124.09	1,085.27
10-525.07-51-01 Landscaping	500	0.00	0.00	0.00	500.00	473.98
10-525.07-52-00 Tree Trimming & Removal	7,000	6,900.00	7,206.00	102.94 (	206.00)	3,336.00
10-525.07-53-00 Tree Planting	200	0.00	0.00	0.00	200.00	1,068.98
10-525.07-60-00 Rental Equipment	300	0.00	109.00	36.33	191.00	40.70
TOTAL CITY SERVICES	12,000	7,223.55	10,170.91	84.76	1,829.09	8,704.93
<b>OTHER EXPENDITURES</b>						
10-525.09-21-00 Miscellaneous	300	0.00	2,992.09	997.36 (	2,692.09)	66.75
10-525.09-21-02 Contingency	1,249	0.00	0.00	0.00	1,249.00	0.00
TOTAL OTHER EXPENDITURES	1,549	0.00	2,992.09	193.16 (	1,443.09)	66.75
<b>TOTAL PARKS DEPARTMENT</b>	<b>250,983</b>	<b>24,847.50</b>	<b>195,547.24</b>	<b>77.91</b>	<b>55,435.76</b>	<b>189,821.02</b>

C I T Y O F P A R K V I L L E  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
 NATURE SANCTUARY  
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-535.01-01-00 Salaries	13,000	1,211.62	6,726.39	51.74	6,273.61	7,307.97
10-535.01-21-00 FICA & Medicare	995	92.69	518.62	52.12	476.38	558.98
10-535.01-31-00 Expense Allowance-Other	100	61.00	61.00	61.00	39.00	0.00
TOTAL PERSONNEL	14,095	1,365.31	7,306.01	51.83	6,788.99	7,866.95
<b>UTILITIES</b>						
10-535.03-05-00 Mobile Phone	0	0.00	0.00	0.00	0.00	93.87
TOTAL UTILITIES	0	0.00	0.00	0.00	0.00	93.87
<b>CAPITAL EXPENDITURES</b>						
10-535.04-03-00 Special Projects	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CAPITAL EXPENDITURES	3,000	0.00	0.00	0.00	3,000.00	0.00
<b>OTHER PURCHASES</b>						
10-535.05-01-00 Office Supplies & Consum	100	0.00	0.00	0.00	100.00	63.44
10-535.05-02-00 Postage	50	0.00	7.18	14.36	42.82	3.60
10-535.05-04-00 Printing	500	0.00	0.00	0.00	500.00	514.75
10-535.05-21-00 Equipment & Handtools	200	25.68	25.68	12.84	174.32	40.46
10-535.05-41-00 Materials	500	18.36	170.32	34.06	329.68	794.57
10-535.05-42-00 Program Expenses	2,200	0.00	557.13	25.32	1,642.87	1,177.33
10-535.05-99-00 Other Purchases	0	0.00	0.00	0.00	0.00	14.50
TOTAL OTHER PURCHASES	3,550	44.04	760.31	21.42	2,789.69	2,608.65
<b>MAINTENANCE</b>						
10-535.06-01-00 Building Maintenance & R	1,100	0.00	0.00	0.00	1,100.00	634.35
10-535.06-05-03 Trail Maintenance	1,500	95.84	777.31	51.82	722.69	0.00
10-535.06-21-00 Vehicle Repair & Mainten	100	0.00	0.00	0.00	100.00	0.00
10-535.06-21-01 Equipment Repair & Maint	100	0.00	62.99	62.99	37.01	0.00
10-535.06-22-00 Vehicle Gas & Oil	200	97.19	129.42	64.71	70.58	88.50
TOTAL MAINTENANCE	3,000	193.03	969.72	32.32	2,030.28	722.85
<b>CITY SERVICES</b>						
10-535.07-51-00 Mosquito & Weed Control	150	0.00	0.00	0.00	150.00	0.00
TOTAL CITY SERVICES	150	0.00	0.00	0.00	150.00	0.00
<b>OTHER EXPENDITURES</b>						
10-535.09-21-00 Miscellaneous	500	0.00	275.61	55.12	224.39	404.82
10-535.09-21-02 Contingency	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER EXPENDITURES	2,500	0.00	275.61	11.02	2,224.39	404.82
TOTAL NATURE SANCTUARY	26,295	1,602.38	9,311.65	35.41	16,983.35	11,697.14

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
 CHANNEL 2 & WEBSITE  
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-540.01-52-00 Technical Consultant/Int	24,000	832.95	9,312.95	38.80	14,687.05	21,650.00
10-540.01-53-00 Production Assistant/Int	9,000	431.25	431.25	4.79	8,568.75	0.00
TOTAL PERSONNEL	33,000	1,264.20	9,744.20	29.53	23,255.80	21,650.00
<u>CAPITAL EXPENDITURES</u>						
10-540.04-11-00 Computers & Programming	1,250	0.00	0.00	0.00	1,250.00	0.00
TOTAL CAPITAL EXPENDITURES	1,250	0.00	0.00	0.00	1,250.00	0.00
<u>OTHER PURCHASES</u>						
10-540.05-21-00 Equipment & Handtools	0	0.00	0.00	0.00	0.00	32.04
TOTAL OTHER PURCHASES	0	0.00	0.00	0.00	0.00	32.04
<u>MAINTENANCE</u>						
10-540.06-34-00 Office Equipment Mainten	600	0.00	0.00	0.00	600.00	0.00
TOTAL MAINTENANCE	600	0.00	0.00	0.00	600.00	0.00
<u>OTHER EXPENDITURES</u>						
10-540.09-21-00 Miscellaneous	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER EXPENDITURES	100	0.00	0.00	0.00	100.00	0.00
TOTAL CHANNEL 2 & WEBSITE	34,950	1,264.20	9,744.20	27.88	25,205.80	21,682.04

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
TRANSFERS OUT  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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TRANSFERS-OTHER SOURCES

C I T Y O F P A R K V I L L E  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

10 -General Fund  
 IT  
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-555.01-52-00 Information Technology S	12,000	0.00	14,619.94	121.83 (	2,619.94)	0.00
10-555.01-53-00 Specialized Support Cont	<u>2,000</u>	<u>0.00</u>	<u>1,975.00</u>	<u>98.75</u>	<u>25.00</u>	<u>0.00</u>
TOTAL PERSONNEL	14,000	0.00	16,594.94	118.54 (	2,594.94)	0.00
<u>INSURANCE</u>						
10-555.02-01-00 Equipment	1,500	0.00	957.11	63.81	542.89	0.00
10-555.02-02-00 Software	5,000	0.00	1,369.62	27.37	3,631.38	0.00
10-555.02-03-00 Accessories	<u>4,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
TOTAL INSURANCE	10,500	0.00	2,325.73	22.15	8,174.27	0.00
<u>MAINTENANCE</u>						
10-555.06-01-00 Maintenance & Repair	<u>2,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	<u>2,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL IT	26,500	0.00	18,920.67	71.40	7,579.33	0.00
TOTAL EXPENDITURES	<u>4,281,816</u>	<u>251,229.11</u>	<u>2,626,983.91</u>	<u>61.35</u>	<u>1,654,832.09</u>	<u>3,320,773.75</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	22,404 (	46,820.24)	676,564.91		0.00	151,763.77

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

30 -Sewer Service Fund  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	993,120	71,084.13	728,028.46	73.31	265,091.54	739,589.65
INTEREST INCOME	4,300	384.60	4,735.39	110.13	(435.39)	4,821.19
TOTAL REVENUES	997,420	71,468.73	732,763.85	73.47	264,656.15	744,410.84
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	1,191,413	78,385.70	785,476.17	65.93	405,936.83	685,285.88
TOTAL EXPENDITURES	1,191,413	78,385.70	785,476.17	65.93	405,936.83	685,285.88
EXCESS REVENUES OVER/ (UNDER) EXPENDITURE	(193,993)	(6,916.97)	(52,712.32)		(141,280.68)	59,124.96

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

30 -Sewer Service Fund  
 FINANCIAL SUMMARY  
 REVENUES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	945,000	68,184.13	671,778.46	71.09	273,221.54	699,964.65
30-41502-00 Sewer Tap Fees	22,500	1,500.00	19,500.00	86.67	3,000.00	19,500.00
30-41502-01 Sewer Impact Fees	21,000	1,400.00	35,980.00	171.33	( 14,980.00)	18,200.00
30-41504-00 Grinder Pump Admin Fee	4,620	0.00	770.00	16.67	3,850.00	1,925.00
TOTAL OTHER REVENUE	993,120	71,084.13	728,028.46	73.31	265,091.54	739,589.65
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	4,300	384.60	4,735.39	110.13	( 435.39)	4,821.19
TOTAL INTEREST INCOME	4,300	384.60	4,735.39	110.13	( 435.39)	4,821.19
<u>MISCELLANEOUS REVENUE</u>						
TOTAL REVENUE	997,420	71,468.73	732,763.85	73.47	264,656.15	744,410.84

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

30 -Sewer Service Fund  
ADMINISTRATIVE  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
30-501.01-01-00 Salaries	12,200	865.38	6,851.19	56.16	5,348.81	0.00
30-501.01-21-00 FICA & Medicare	933	66.21	310.99	33.33	622.01	0.00
TOTAL PERSONNEL	13,133	931.59	7,162.18	54.54	5,970.82	0.00
<u>INSURANCE</u>						
30-501.02-01-00 Hazard & Liability	6,500	0.00	3,507.20	53.96	2,992.80	6,225.73
TOTAL INSURANCE	6,500	0.00	3,507.20	53.96	2,992.80	6,225.73
<u>UTILITIES</u>						
30-501.03-01-00 Telephone & Voicemail	2,400	40.04	1,560.53	65.02	839.47	2,103.32
30-501.03-02-00 Electricity	32,500	3,081.59	29,136.78	89.65	3,363.22	23,266.33
30-501.03-04-00 Water	3,500	2,799.39	5,022.73	143.51	(1,522.73)	5,552.38
30-501.03-06-00 Wi-Fi	480	39.99	359.90	74.98	120.10	0.00
30-501.03-09-00 Trash Hauling	1,200	0.00	666.40	55.53	533.60	832.01
TOTAL UTILITIES	40,080	5,961.01	36,746.34	91.68	3,333.66	31,754.04
<u>CAPITAL EXPENDITURES</u>						
30-501.04-31-00 Equipment & Machinery	0	0.00	861.76	0.00	(861.76)	13,151.50
30-501.04-51-00 Facility Improvements	35,000	0.00	0.00	0.00	35,000.00	0.00
30-501.04-61-00 Pump Station Improvement	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL CAPITAL EXPENDITURES	67,000	0.00	861.76	1.29	66,138.24	13,151.50
<u>OTHER PURCHASES</u>						
30-501.05-01-00 Office Supplies	500	0.00	6.45	1.29	493.55	0.00
30-501.05-02-00 Postage	9,000	0.00	4,075.78	45.29	4,924.22	196.30
30-501.05-04-00 Printing	2,500	0.00	9.60	0.38	2,490.40	0.00
TOTAL OTHER PURCHASES	12,000	0.00	4,091.83	34.10	7,908.17	196.30
<u>MAINTENANCE</u>						
30-501.06-01-00 Building Main & Repair	10,000	193.40	3,575.51	35.76	6,424.49	9,711.34
30-501.06-12-00 Pump Stations Maintenanc	20,000	1,021.60	27,164.01	135.82	(7,164.01)	15,701.91
30-501.06-21-00 Vehicle Repair & Mainten	1,000	150.00	758.07	75.81	241.93	664.89
30-501.06-21-02 Tractor/Lawn Mowing Equi	300	0.00	326.11	108.70	(26.11)	110.17
30-501.06-22-00 Vehicle Gas & Oil	3,000	0.00	1,564.94	52.16	1,435.06	1,754.08
30-501.06-22-01 Equipment Gas & Oil	1,500	17.10	29.29	1.95	1,470.71	1,287.42
30-501.06-42-00 Line Maintenance	10,000	15.38	2,980.38	29.80	7,019.62	4,027.50
TOTAL MAINTENANCE	45,800	1,397.48	36,398.31	79.47	9,401.69	33,257.31
<u>CITY SERVICES</u>						
30-501.07-34-00 Line Repairs	15,000	875.00	2,926.00	19.51	12,074.00	9,669.24
30-501.07-42-00 One Call Utility Locatin	2,000	0.00	650.00	32.50	1,350.00	0.00
30-501.07-42-01 One Call Equipment & Sup	600	0.00	0.00	0.00	600.00	0.00
30-501.07-81-00 MOAW Sewer Billing	0	0.00	0.00	0.00	0.00	4,793.50
30-501.07-82-00 KC Water Depart	52,000	0.00	27,298.37	52.50	24,701.63	38,365.04
30-501.07-91-00 Odor Control	17,000	0.00	11,033.90	64.91	5,966.10	16,419.36
TOTAL CITY SERVICES	86,600	875.00	41,908.27	48.39	44,691.73	69,247.14

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

30 -Sewer Service Fund  
ADMINISTRATIVE  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
30-501.08-01-00 Attorney Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
30-501.08-03-00 Engineering Fees	10,000	0.00	192.00	1.92	9,808.00	7,552.00
30-501.08-04-00 Management Contract	264,000	21,993.75	197,943.75	74.98	66,056.25	193,603.50
30-501.08-06-00 Administration Fee	100,000	8,333.33	74,999.97	75.00	25,000.03	56,250.00
TOTAL PROFESSIONAL FEES	376,500	30,327.08	273,135.72	72.55	103,364.28	257,405.50
<u>OTHER EXPENDITURES</u>						
30-501.09-21-00 Miscellaneous	1,000	60.48	105.10	10.51	894.90	40.00
30-501.09-22-00 DNR Fees	1,800	0.00	1,367.71	75.98	432.29	1,523.89
TOTAL OTHER EXPENDITURES	2,800	60.48	1,472.81	52.60	1,327.19	1,563.89
<u>BOND/LEASE PAYMENTS</u>						
30-501.10-03-00 Sewer Revenue Fees	0	260.79	260.79	0.00 (	260.79)	0.00
30-501.10-04-00 System Renewal Lease	0	0.00	9,227.94	0.00 (	9,227.94)	9,227.94
TOTAL BOND/LEASE PAYMENTS	0	260.79	9,488.73	0.00 (	9,488.73)	9,227.94
<u>SYSTEM RENEWAL PROJECT</u>						
30-501.12-11-00 SRF Principal	0	11,666.67	105,000.03	0.00 (	105,000.03)	101,250.00
30-501.12-11-01 SRF Interest	0	2,822.27	25,398.39	0.00 (	25,398.39)	26,151.45
30-501.12-11-02 SRF Administration Fee	0	0.00	124.00	0.00 (	124.00)	405.08
TOTAL SYSTEM RENEWAL PROJECT	0	14,488.94	130,522.42	0.00 (	130,522.42)	127,806.53
<u>TRANSFERS-OTHER SOURCES</u>						
30-501.20-01-01 Transfer to 10 Year CIP	289,000	24,083.33	216,749.97	75.00	72,250.03	135,450.00
30-501.20-02-02 Trans to Debt Serv (for	18,500	0.00	0.00	0.00	18,500.00	0.00
30-501.20-02-03 Trans to Debt Serv (for	184,500	0.00	0.00	0.00	184,500.00	0.00
30-501.20-42-00 Transfer to Equipment Fu	24,000	0.00	23,430.63	97.63	569.37	0.00
30-501.20-43-00 Transfer to Projects Fun	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	541,000	24,083.33	240,180.60	44.40	300,819.40	135,450.00
TOTAL ADMINISTRATIVE	1,191,413	78,385.70	785,476.17	65.93	405,936.83	685,285.88
TOTAL EXPENDITURES	1,191,413	78,385.70	785,476.17	65.93	405,936.83	685,285.88
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(	193,993) (	6,916.97) (	52,712.32)		0.00	59,124.96

C I T Y O F P A R K V I L L E  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

40 -Transportation Fund  
 FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	121,500	0.00	119,630.46	98.46	1,869.54	117,684.30
SALES TAXES	670,000	52,544.23	476,491.98	71.12	193,508.02	469,667.37
MISCELLANEOUS REVENUE	0	450.00	900.00	0.00	( 900.00)	420.00
TRANSFERS	0	0.00	0.00	0.00	0.00	80,250.00
<b>TOTAL REVENUES</b>	<b>791,500</b>	<b>52,994.23</b>	<b>597,022.44</b>	<b>75.43</b>	<b>194,477.56</b>	<b>668,021.67</b>
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	135,000	5,305.30	5,672.93	4.20	129,327.07	177,227.62
TRANSFERS	736,000	61,333.33	551,999.97	75.00	184,000.03	426,749.85
<b>TOTAL EXPENDITURES</b>	<b>871,000</b>	<b>66,638.63</b>	<b>557,672.90</b>	<b>64.03</b>	<b>313,327.10</b>	<b>603,977.47</b>
<b>EXCESS REVENUES OVER/(UNDER) EXPENDITURE</b>	<b>( 79,500)</b>	<b>( 13,644.40)</b>	<b>39,349.54</b>		<b>( 118,849.54)</b>	<b>64,044.20</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: SEPTEMBER 30TH, 2013

40 -Transportation Fund  
 FINANCIAL SUMMARY  
 REVENUES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TAXES</u>						
40-41006-00 Parkville Special Rd Distric	121,500	0.00	119,630.46	98.46	1,869.54	117,684.30
TOTAL TAXES	121,500	0.00	119,630.46	98.46	1,869.54	117,684.30
<u>SALES TAXES</u>						
40-41404-00 City Transportation Sales Ta	385,000	40,225.04	299,657.83	77.83	85,342.17	291,703.98
40-41405-00 Motor Fuel Tax	150,000	12,319.19	104,526.50	69.68	45,473.50	105,523.90
40-41406-00 County Trans Sales Tax	135,000	0.00	72,307.65	53.56	62,692.35	72,439.49
TOTAL SALES TAXES	670,000	52,544.23	476,491.98	71.12	193,508.02	469,667.37
<u>OTHER REVENUE</u>						
<u>INTEREST INCOME</u>						
<u>MISCELLANEOUS REVENUE</u>						
40-41802-00 Leased Properties	0	450.00	900.00	0.00	( 900.00)	420.00
TOTAL MISCELLANEOUS REVENUE	0	450.00	900.00	0.00	( 900.00)	420.00
<u>TRANSFERS IN</u>						
<u>TRANSFERS</u>						
40-42010-00 Transfer from General Fund	0	0.00	0.00	0.00	0.00	80,250.00
TOTAL TRANSFERS	0	0.00	0.00	0.00	0.00	80,250.00
TOTAL REVENUE	791,500	52,994.23	597,022.44	75.43	194,477.56	668,021.67

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

40 -Transportation Fund  
ADMINISTRATION  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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INSURANCE

_____	_____	_____	_____	_____	_____
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CAPITAL EXPENDITURES

_____	_____	_____	_____	_____	_____
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C I T Y O F P A R K V I L L E  
 R E V E N U E A N D E X P E N S E R E P O R T  
 A S O F : S E P T E M B E R 3 0 T H , 2 0 1 3

40 -Transportation Fund  
 STREET DEPARTMENT  
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL EXPENDITURES</u>						
40-520.04-81-00 Crack Seal Project	15,000	5,305.30	5,305.30	35.37	9,694.70	0.00
40-520.04-82-00 Slurry Seal Project	60,000	0.00	0.00	0.00	60,000.00	49,680.70
40-520.04-85-00 Asphalt Overlay Program	0	0.00	0.00	0.00	0.00	67,546.92
40-520.04-90-00 Curb & Sidewalk Program	60,000	0.00	367.63	0.61	59,632.37	60,000.00
TOTAL CAPITAL EXPENDITURES	<u>135,000</u>	<u>5,305.30</u>	<u>5,672.93</u>	<u>4.20</u>	<u>129,327.07</u>	<u>177,227.62</u>
TOTAL STREET DEPARTMENT	135,000	5,305.30	5,672.93	4.20	129,327.07	177,227.62

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: SEPTEMBER 30TH, 2013

40 -Transportation Fund  
TRANSFERS  
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
40-550.20-10-00 Transfer to General Fund	625,000	52,083.33	468,749.97	75.00	156,250.03	380,999.97
40-550.20-42-00 Transfer to MERF	111,000	9,250.00	83,250.00	75.00	27,750.00	14,999.94
40-550.20-43-00 Transfer to Cap Projects	0	0.00	0.00	0.00	0.00	30,749.94
TOTAL TRANSFERS-OTHER SOURCES	<u>736,000</u>	<u>61,333.33</u>	<u>551,999.97</u>	<u>75.00</u>	<u>184,000.03</u>	<u>426,749.85</u>
TOTAL TRANSFERS	736,000	61,333.33	551,999.97	75.00	184,000.03	426,749.85
TOTAL EXPENDITURES	871,000	66,638.63	557,672.90	64.03	313,327.10	603,977.47
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(	79,500)	( 13,644.40)	39,349.54		0.00	64,044.20

## BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

10 -General Fund

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
10901	Petty Cash (Admin)	181.31	
10911	Petty Cash (Court)	150.00	
10952	Court Bnk Acct-Internet Pymts	100.00	
12000	General Fund Claim on Cash	1,027,900.50	
15000	Receivables - General	( 760.20)	
15003	Property Tax Receivables	2,119.15	
15004	Franchise Tax Receivables	170,508.43	
18000	Prepaid Insurance	68,233.61	
			<u>1,268,432.80</u>
TOTAL ASSETS			<u>1,268,432.80</u>
			=====
<b>LIABILITIES</b>			
=====			
20021	AFLAC W/H	( 249.09)	
20023	Dental W/H	( 429.84)	
20025	Principal W/H	( 241.85)	
20028	Vision Care Withholding	( 145.84)	
20041	KC Earning Tax W/H	4,906.60	
20051	Garnishment W/H	( 70.62)	
20070	Vol. Employee Fund W/H	1,021.33	
21000	Deferred Revenue	2,119.15	
22001	AP Pending (Due to Pooled)	33,905.62	
22500	Telecom Escrow	190.29	
22501	FLEX Plan Payable	4,702.59	
22600	COBRA Liability	1,539.59	
			<u>47,247.93</u>
TOTAL LIABILITIES			<u>47,247.93</u>
			=====
<b>EQUITY</b>			
=====			
30001	Fund Balance	544,619.96	
TOTAL BEGINNING EQUITY			<u>544,619.96</u>
TOTAL REVENUE			3,303,548.82
TOTAL EXPENSES			<u>2,626,983.91</u>
TOTAL SURPLUS/(DEFICIT)			676,564.91
TOTAL EQUITY & SURPLUS/(DEFICIT)			<u>1,221,184.87</u>
			=====
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			<u>1,268,432.80</u>
			=====

AS OF: SEPTEMBER 30TH, 2013

21 -River Park Bond Retirement

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
11002	River Prk Dev Bank Acct	151,661.38	
15001	Receivables - Taxes/Fees	15.73	
		<u>                    </u>	151,677.11
			<u>                    </u>
	TOTAL ASSETS		151,677.11
			=====
<b>LIABILITIES</b>			
=====			
21000	Deferred Revenue	15.73	
		<u>                    </u>	15.73
	TOTAL LIABILITIES		<u>                    </u>
<b>EQUITY</b>			
=====			
30001	FUND BALANCE	146,531.23	
	TOTAL BEGINNING EQUITY	<u>                    </u>	146,531.23
	TOTAL REVENUE	326,842.65	
	TOTAL EXPENSES	<u>                    </u>	321,712.50
	TOTAL SURPLUS/(DEFICIT)	5,130.15	
	TOTAL EQUITY & SURPLUS/(DEFICIT)	<u>                    </u>	151,661.38
			<u>                    </u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		151,677.11
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

22 -Capital Project Bonds

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
11002	Cash	253,656.11	
12000	Claim on Cash	17,593.41	
14010	Lease Revenue Fund	0.47	
14012	Reserve Fund	643,991.91	
15001	Receivables - Taxes/Fees	703.94	
		<hr/>	
			915,945.84
			<hr/>
	<b>TOTAL ASSETS</b>		<b>915,945.84</b>
			=====
<b>LIABILITIES</b>			
=====			
21000	Deferred Revenue	703.94	
		<hr/>	
	<b>TOTAL LIABILITIES</b>		<b>703.94</b>
			<hr/>
<b>EQUITY</b>			
=====			
30001	Fund Balance	240,783.78	
30005	Restricted for Debt Retirement	640,000.00	
		<hr/>	
	<b>TOTAL BEGINNING EQUITY</b>		<b>880,783.78</b>
			<hr/>
	<b>TOTAL REVENUE</b>	<b>497,604.37</b>	
	<b>TOTAL EXPENSES</b>	<b>463,146.25</b>	
		<hr/>	
	<b>TOTAL SURPLUS/(DEFICIT)</b>		<b>34,458.12</b>
			<hr/>
	<b>TOTAL EQUITY &amp; SURPLUS/(DEFICIT)</b>		<b>915,241.90</b>
			<hr/>
	<b>TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT</b>		<b>915,945.84</b>
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

23 -Brush Creek NID

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
14001	Construction Fund	0.10	
14011	Debt Service Fund	56,179.09	
14021	Cost of Issuance Expenses	52.70	
		<u>          </u>	56,231.89
			<u>          </u>
	TOTAL ASSETS		56,231.89
			=====
<b>LIABILITIES</b>			
=====			
24000	Long Term Bonds Payable	428,672.33	
		<u>          </u>	428,672.33
	TOTAL LIABILITIES		<u>          </u>
<b>EQUITY</b>			
=====			
30001	Fund Balance	( 371,552.06)	
	TOTAL BEGINNING EQUITY	( 371,552.06)	
	TOTAL REVENUE	202,687.81	
	TOTAL EXPENSES	203,576.19	
	TOTAL SURPLUS/(DEFICIT)	( 888.38)	
	TOTAL EQUITY & SURPLUS/(DEFICIT)	( 372,440.44)	
		<u>          </u>	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		56,231.89
			=====

## BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

24 -Brink Meyer Road NID

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
12000	Claim on Cash	14.27	
14001	Construction Fund	334,768.19	
14011	Brink Myer Note Fund (D S F)	7.92	
14021	Cost of Issuance Expenses	3,607.51	
17010	Project Construction	0.00	
17015	Engineering	0.00	
17020	Survey Costs	0.00	
17025	Inspections/Testing	0.00	
17030	Easements/Land Acquisition	0.00	
17035	Legal Expenses	0.00	
17045	Staff Time: Project Supervisio	0.00	
19101	Due to/from General Fund	0.00	
			<u>338,397.89</u>
TOTAL ASSETS			<u>338,397.89</u>
=====			
<b>LIABILITIES</b>			
=====			
22001	A/P Pending (Due to Pool)	0.00	
24000	Long Term Bonds Payable	( 20,000.00)	
25000	Auditor Entry	0.00	
TOTAL LIABILITIES			<u>( 20,000.00)</u>
=====			
<b>EQUITY</b>			
=====			
30001	Fund Balance	20,021.34	
TOTAL BEGINNING EQUITY			<u>20,021.34</u>
TOTAL REVENUE			529,769.97
TOTAL EXPENSES			<u>191,393.42</u>
TOTAL SURPLUS/(DEFICIT)			338,376.55
TOTAL EQUITY & SURPLUS/(DEFICIT)			<u>358,397.89</u>
=====			
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			<u>338,397.89</u>
=====			

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

30 -Sewer Service Fund

ACCOUNT# TITLE

ASSETS

=====

11002 Sewer Fund Cash in Bank-	38,812.79	
11003 Cash-	997,584.89	
11005 MM Bank Lib	199,900.51	
12000 Sewer Service Claim on Cash	( 676,282.42)	
15000 Receivables	104,349.11	
17001 Property, Plant, Equipment	2,319,461.96	
17005 Accumulated Depreciation	( 2,853,765.98)	
17014 Equipment	1,850,516.67	
		<u>1,980,577.53</u>

TOTAL ASSETS 1,980,577.53

=====

LIABILITIES

=====

22001 AP Pending (Due to Pooled)	6,776.38	
24010 LT Leases Payable	179,612.82	
26000 Customer Deposits	13,485.00	
		<u>199,874.20</u>

TOTAL LIABILITIES 199,874.20

EQUITY

=====

30001 Fund Balance	1,833,415.65	
		<u>1,833,415.65</u>
TOTAL BEGINNING EQUITY	1,833,415.65	
TOTAL REVENUE	732,763.85	
TOTAL EXPENSES	785,476.17	
		<u>TOTAL SURPLUS/(DEFICIT) ( 52,712.32)</u>
TOTAL EQUITY & SURPLUS/(DEFICIT)	1,780,703.33	

TOTAL EQUITY & SURPLUS/(DEFICIT) 1,780,703.33

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 1,980,577.53

=====

AS OF: SEPTEMBER 30TH, 2013

31 -Sewer Special Assessment

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
11002	Sewer Sp Assess Cash -	14,531.04	
		<u>                    </u>	14,531.04
			<u>                    </u>
	TOTAL ASSETS		14,531.04
			=====
<b>LIABILITIES</b>			
=====			
<b>EQUITY</b>			
=====			
30001	Fund Balance	14,225.37	
	TOTAL BEGINNING EQUITY	<u>14,225.37</u>	
	TOTAL REVENUE	305.67	
	TOTAL SURPLUS/(DEFICIT)	<u>305.67</u>	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		14,531.04
			<u>                    </u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		14,531.04
			=====

## BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

33 -Sewer Capital Improvement

ACCOUNT# TITLE

## ASSETS

=====

12000	Claim on Cash	676,061.15	
17002	Insutiform Sewer Infrastructur	244,732.86	
17003	Aeration System Sewer Equipmnt	182,062.00	
			<u>1,102,856.01</u>

TOTAL ASSETS

1,102,856.01

## LIABILITIES

=====

## EQUITY

=====

30001	Fund Balance	943,624.79	
	TOTAL BEGINNING EQUITY	<u>943,624.79</u>	
	TOTAL REVENUE	216,749.97	
	TOTAL EXPENSES	57,518.75	
	TOTAL SURPLUS/(DEFICIT)	<u>159,231.22</u>	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		<u>1,102,856.01</u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<u>1,102,856.01</u>

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

34 -SRF Fund

ACCOUNT# TITLE

ASSETS

=====

12000	Claim on Cash	3,647.03	
12005	Cash	28,338.41	
17001	Sewer Infrastructure Systems	2,648,785.13	
17002	Insutiform Sewer Infrastructur	110,754.20	
17005	Accumulated Depreciation	( 211,952.00)	
17012	CIP - Sewer Evaluation Study	129,839.85	
17013	CIP - Sewer Repair Phase 1	25,633.33	
17050	Bond Issue Discount & Cost	107,806.73	
			<hr/>
			2,842,852.68
			<hr/>

TOTAL ASSETS 2,842,852.68

=====

LIABILITIES

=====

24000	Long-Term Bonds Payable	2,005,000.00	
24001	Bond Issue Premium	94,132.65	
			<hr/>
	TOTAL LIABILITIES		2,099,132.65
			<hr/>

EQUITY

=====

30001	Fund Balance	743,720.03	
			<hr/>
	TOTAL BEGINNING EQUITY		743,720.03
			<hr/>
	TOTAL EQUITY & SURPLUS/(DEFICIT)		743,720.03
			<hr/>

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 2,842,852.68

=====

## BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2013

40 -Transportation Fund

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
12000	Claim on Cash	234,841.54	
14012	Reserve Fund	984.04	
15000	Receivables - General	49,299.64	
		<u>                    </u>	
			285,125.22
			<u>                    </u>
	TOTAL ASSETS		285,125.22
			=====
<b>LIABILITIES</b>			
=====			
22001	A/P Pending (Due to Pooled)	5,305.30	
		<u>                    </u>	
	TOTAL LIABILITIES		5,305.30
			<u>                    </u>
<b>EQUITY</b>			
=====			
30001	Fund Balance	240,470.38	
		<u>                    </u>	
	TOTAL BEGINNING EQUITY		240,470.38
	TOTAL REVENUE	597,022.44	
	TOTAL EXPENSES	557,672.90	
		<u>                    </u>	
	TOTAL SURPLUS/(DEFICIT)		39,349.54
	TOTAL EQUITY & SURPLUS/(DEFICIT)		279,819.92
			<u>                    </u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		285,125.22
			=====

CITY OF PARKVILLE  
RESERVED FUND SUMMARY  
AS OF: SEPTEMBER 30TH, 2013

	This Month		Cumulative		Fund
	Income	Expenses	Income	Expenses	Balance
42 -Municipal Equip Res Fund	12,250.00	105,704.25	158,975.63	159,573.49	2,577.25
45 -Fewson Project Fund	1,848.43	4.00	33,868.10	5,781.57	573,601.74
46 -Guest Room Tax Fund	1,666.66	0.00	15,628.44	20,000.00	( 4,062.48)
50 -Emergency Reserve Fund	0.00	0.00	0.00	104,023.00	620,965.61
60 -Nature Sanctuary Fund	345.00	0.00	2,395.69	0.00	43,524.65
61 -Park Reservations & Fees	0.00	0.00	0.00	0.00	576.19
63 -Park Donations	0.00	0.00	42.07	0.00	70,889.01
65 -Parkland Dedication Fund	0.00	0.00	0.00	0.00	43,361.62
73 -Other Donations	0.00	0.00	10,525.00	10,525.00	3,280.96
80 -Court Recoupment Fees	0.00	0.00	1,934.50	0.00	34,556.00
81 -Police Training Fees-LET	0.00	0.00	2,456.31	90.00	42,481.09
91 -TIF Development Fund	31,154.90	0.00	170,876.38	0.00	187,963.73
95 -Capital Projects Fund	( 260.00)	139.55	10,915.56	82,506.90	260,328.49
<b>TOTAL</b>	<b>47,004.99</b>	<b>105,847.80</b>	<b>407,617.68</b>	<b>382,499.96</b>	<b>1,880,043.86</b>

\*\*\* END OF REPORT \*\*\*

City of Parkville  
Cash & Investments Balance Report  
As of September 30, 2013

**General Fund #10**

Cash on Hand	181.31	
Total Cash Accounts*	993,973.13	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$994,154.44</u></u></b>

**Sewer Special Assessment Fund #31**

Total Cash Accounts*	14,531.04	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$14,531.04</u></u></b>

**River Park Bond Retirement Fund #21**

Total Cash Accounts*	151,661.38	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$151,661.38</u></u></b>

**Sewer Capital Improvement Fund #33**

Total Cash Accounts*	676,061.15	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$676,061.15</u></u></b>

**Capital Project Bonds Fund #22**

Total Cash Accounts*	271,249.52	
Reserve Fund Account	643,991.91	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$915,241.43</u></u></b>

**SRF Fund #34**

Total Cash Accounts*	3,647.03	
these are SRF bond reserve funds only		
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$3,647.03</u></u></b>

**Brush Creek NID Fund #23**

Total Cash Accounts*	56,231.79	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$56,231.79</u></u></b>

**Transportation Fund #40**

Total Cash Accounts*	243,180.64	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$243,180.64</u></u></b>

**Brink Meyer Road NID Fund #24**

Total Cash Accounts*	338,397.89	
This construction fund no longer exists		
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$338,397.89</u></u></b>

**Health Insurance Fund #87**

Total Cash Account	35,198.37	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$35,198.37</u></u></b>

**Sewer Service Fund #30**

Total Cash Accounts*	575,912.46	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$575,912.46</u></u></b>

**TIF Development Fund #91**

Total Cash Accounts*	187,963.73	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$187,963.73</u></u></b>

**Capital Projects Fund #95**

Total Cash Accounts*	260,328.49	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$260,328.49</u></u></b>

**Parkville Market Place Fund #92**

Total Cash Account	12,240.76	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$12,240.76</u></u></b>

**Major Projects in Progress Fund #96**

Total Cash Accounts*	648,598.22	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$648,598.22</u></u></b>

**Magellan Escrow Fund**

Total Cash Account	35,000.00	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$35,000.00</u></u></b>

\* Net of the amount owed (if any) to or from Pooled Cash Bank Account

## **CITY OF PARKVILLE**

### **Policy Report**

Date: October 10, 2013

Prepared By:

Sean Ackerson  
Assistant City Administrator /  
Community Development Director

Reviewed By:

Lauren Palmer  
City Administrator

ISSUE:

Parkville Downtown Master Plan project updates and discussion.

BACKGROUND:

The City is working on a Parkville Downtown Master Plan to build consensus around a common vision for Downtown Parkville. The plan will blend public input with economic and engineering analysis to identify recommended strategies, policies and plans for enhancing downtown. The project consultant team will provide project updates and lead a discussion about where we are in the process, what they have heard so far, options and where we are headed.

To date the project team, lead by Ochser, Hare & Hare, has facilitated three public workshops, hosted a two-day design charrette and collected input through the use of the LetsTalkParkville.com online forum. The consultants have also met with representative business owners, property owners, residents, Park University staff, utility providers and other stakeholders and will continue to do so throughout the project. Through these forums and discussions, they are working to better understand the challenges facing downtown and the diversity of personal interests, objectives and preferences for addressing these challenges in an attempt to identify common goals and develop realistic strategies to meet them.

Their presentation will focus on what they have heard to date, emerging themes and resulting initial concepts. Results are grouped by major categories that will frame the plan: land use and housing; transportation and parking; infrastructure, utilities and flooding; parks, recreation, and natural resources; aesthetics and architecture; economics; and operations, function and regulation. To date, a common direction bridges these categories – an overall desire to protect the character of downtown.

After their presentation the consultants will lead a discussion to identify other issues, opportunities or concerns the Board may have, respond to emerging themes and preliminary concepts and verify the plan intent and how success will be measured. The timing of this meeting is critical. The plan is being produced through a very succinct schedule, and in order to meet related grant deadlines, the final plan must be adopted by the Board on November 19, 2013. Another public meeting will be scheduled after the consultants receive Board input, but there will be very little time to compile comments and draft the final document. This is the best opportunity in the project schedule for meaningful input from the Mayor and Board.

BUDGET IMPACT:

As this is a work session, there is no budget impact at this time. The project is possible through a Sustainable Communities Regional Planning Grant administered by the Mid-American Regional Council and local funds from the City of Parkville and Park University.

ALTERNATIVES:

1. Provide direction to City Administration and the consultant team regarding the Downtown Master Plan.
2. Table the discussion.

STAFF RECOMMENDATION:

Provide direction to City Administration regarding the Downtown Master Plan.

SUGGESTED MOTION

As this is a discussion item, no motion is necessary.