



Note: A work session will be held at 5:30 in the Boardroom to discuss the proposed FY 2014 budget and FY 2014-2019 Capital Improvement Program

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, November 19, 2013, 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2750 / Ord. No. 2720

1. CALL TO ORDER and ROLL CALL

2. CITIZEN INPUT

- A. Jim McCall and Audra Heller to provide an update for the Parkville Chamber of Commerce

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approval of Minutes for the November 5, 2013 regular Board meeting
- B. Approval of Minutes for the October 15, 2013 work session
- C. Approval of Minutes for the October 29, 2013 work session
- D. Approval of Minutes for the November 5, 2013 work session
- E. Accounts Payable

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion of any Alderman, followed by a second and a majority voice vote to "Approve the Consent Agendas as Published".

5. ACTION AGENDA

- A. Hiring Ordinance for Nicholas Pence (Police)
- B. 2014 Health Insurance Renewals (Administration)

6. NON-ACTION ITEMS

- A. Downtown Master Plan (Community Development)

7. STAFF UPDATES ON ACTIVITIES

- A. Administration
- B. Police Department

8. CITY COMMITTEE REPORTS

- A. Channel 2 & Website
- B. Community Land & Recreation Board (Ms. Driver)
- C. Environmental (Ms. Welch)
- D. Farmers Market (Ms. Driver)
- E. **Financial Reports** – Report Ending October 31, 2013 (Mr. Werner)
- F. Nature Sanctuaries (Ms. Driver)
- G. Policy (Ms. Welch & Mr. Werner)

9. OTHER COMMITTEE REPORTS

- A. Friends of Parkville Animal Shelter FOPAS (Ms. Snyder)
- B. Parkville Economic Development Council (Ms. McManus)
- C. Parkville Area Chamber of Commerce (Mr. Werner)
- D. Main Street Association (Ms. Lamer)
- E. Banneker School (Mr. Brooks)
- F. Park University (Ms. Snyder)

10. MISCELLANEOUS ITEMS FROM THE BOARD

11. ADJOURN

General Agenda Notes:

This agenda closed at noon on Thursday, November 14, 2013. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon the vote of the Board of Aldermen.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, November 5, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer - present
Ward 1 Alderman Diane Driver - present
Ward 2 Alderman Jim Werner - present
Ward 2 Alderman Jackie Snyder - present

Ward 3 Alderman Kendall Welch - present
Ward 3 Alderman Chris Fisher - present
Ward 4 Alderman Marc Sportsman - present
Ward 4 Alderman Nan McManus - present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator
Sean Ackerson, Asst. City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Chinn, City Attorney
Several Audience Members

Media Present:

Alan McArthur, Platte County Landmark
Jeanette Faubion, The Platte County Citizen

2. CITIZEN INPUT

A. Parkville business owner Alfonso Restrepo (Pancho's Villa) regarding Sewer Rates

Mr. Restrepo commented on sewer charges and believed he was not charged accurately for his water usage. It was recommended for him to purchase a separate meter, which was not feasible, and felt he should receive a credit for the overpayment. Discussion from the Board focused on how to calculate the water usage and who would cover the remaining costs. City Administrator Lauren Palmer noted that an ordinance contained wording that a commercial property can request the winter quarter subject to approval by the City. It was suggested that Mr. Restrepo contact Ms. Palmer to review his options.

3. MAYOR'S REPORT

A. Certificate of Recognition to Kim Verhoeven

Cory Miller, chairman of the Friends of the Parkville Parks (FOPP), presented a certificate to Kim Verhoeven for her donation of \$5,000 to FOPP. H&R Block presented the grant to Ms. Verhoeven for her service to the community.

In response to the citizen input made previously, City Attorney Steve Chinn commented the ordinance stated authorized personnel of the City could approve the request and the Board had the option to make a motion to select someone. City Administrator Lauren Palmer noted the process had been used before and was approved by the City Treasurer, but staff needed to do some research and she would come back to the Board with a recommendation.

B. Boy Scouts

The Mayor recognized a member of the Boy Scouts of America in the audience and called him to the podium. Evan stated he was working on his Communications merit badge..

4. CONSENT AGENDA ITEMS

- A. Approval of minutes for October 15, 2013 regular Board meeting
 - B. Accounts Payable
-

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE CONSENT AGENDA AS PRESENTED. ALL AYE; MOTION PASSED 8-0.

5. **ACTION AGENDA**

A. **Upgrade to Computer Hardware for City Employees**

City Administrator Lauren Palmer stated that the Finance Committee recommended approval of the purchase. In addition to the replacement of all 28 staff computers the cost included back-up storage, domain registration and network switches. Palmer said the second action was to dispose of the current machines through a computer recycling company free of charge, not including monitors and other equipment. Further discussion focused on the cost of purchasing tablets for the Board members for electronic agenda packets, and Palmer noted that those costs were not included in the action being considered.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO AUTHORIZE THE PURCHASE OF COMPUTERS AND RELATED EQUIPMENT, AS RECOMMENDED BY CITY ADMINISTRATION, IN A MAXIMUM NOT TO EXCEED AMOUNT OF \$22,100; AND TO AUTHORIZE DISPOSAL OF SURPLUS COMPUTER EQUIPMENT. ALL AYES; MOTION PASSED 8-0.

B. **License Agreement with the Parkville Area Chamber of Commerce for the Parkville Train Depot (tabled from October 15, 2013 meeting)**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO REMOVE FROM THE TABLE THE MOTION TO APPROVE THE LICENSE AGREEMENT WITH THE PARKVILLE AREA CHAMBER OF COMMERCE. ALL AYE; MOTION PASSED 8-0.

City Administrator Lauren Palmer noted that the revised agreement included changing the word lease to license and the termination for cause wording was removed. The agreement was reviewed by the city attorney.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE PROPOSED LICENSE AGREEMENT WITH THE PARKVILLE AREA CHAMBER OF COMMERCE FOR THE PARKVILLE TRAIN DEPOT. ALL AYES; MOTION PASSED 8-0.

C. **Agreement with Springsted Incorporated for Financial Advisor Services**

City Administrator Lauren Palmer said that a Request for Proposals was issued for financial advisor services for the permanent financing of the Brink Myers and Brush Creek Neighborhood Improvement District bonds. The Finance Committee approved the agreement on October 28. She noted the representatives from Springsted had 20 years experience and a history in municipal financing. The cost of \$16,750 would be rolled into the issuance costs with no direct impact to the City.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE AN AGREEMENT WITH SPRINGSTED INCORPORATED FOR FINANCIAL ADVISOR SERVICES FOR THE PERMANENT FINANCING OF THE BRUSH CREEK AND BRINK MYERS NEIGHBORHOOD IMPROVEMENT DISTRICT BONDS. ALL AYES; MOTION PASSED 8-0.

D. Ordinance repealing Ordinance No. 2277 and the related Parkville Municipal Code Title VII, Chapter 700, Article IX, Section 700.485

Assistant City Administrator/Community Development Director Sean Ackerson said the action was to repeal a previously approved ordinance and the corresponding section of the Parkville Municipal Code that was adopted in 2006 to create a special sewer connection fee. Both staff and the city attorney recommended approval.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2747, **AN ORDINANCE REPEALING ORDINANCE NO. 2277 AND THE RELATED PARKVILLE MUNICIPAL CODE TITLE VII, CHAPTER 700, ARTICLE IX, SECTION 700.485**, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2747 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2747 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2717. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, FISHER, AND SPORTSMAN; MOTION PASSED 8-0.

E. Ordinance authorizing an Agreement with Missouri American Water Company for the Construction of a Water Main within Existing Right-of-Way and Proposed Permanent Easements on Main Street

Public Works Director Kirk Rome noted the request was for a water main within new easements and existing right-of-way for the Platte Landing Park project. Approximately 840 feet of water main would be installed and Missouri American Water required a dedicated easement.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2748, **AN ORDINANCE AUTHORIZING AN AGREEMENT BETWEEN THE CITY AND MISSOURI AMERICAN WATER COMPANY FOR THE INSTALLATION OF A WATER MAIN AND RELATED APPURTENANCES WITHIN THE RIGHT-OF-WAY OF MAIN STREET (BETWEEN MCAFFEE STREET AND THE MISSOURI RIVER) AND WITH A 20 FOOT EASEMENT ON LAND OWNED BY THE CITY AS PART OF THE PLATTE LANDING PARK PROJECT**, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2748 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2748 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2718. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, FISHER, AND SPORTSMAN; MOTION PASSED 8-0.

F. Contract with Pyramid Construction and Solar, LLC for the Park Building Façade Improvement Project

Public Works Director Kirk Rome said that the façade improvement project was a high priority for the Community Land and Recreation Board. Improvements included a new roof, stone veneer on the bottom and stucco on the top of the building, and new doors and windows. He noted that five bids were received and the low bid exceeded the budgeted amount, so the concrete tear-out work would be done in-house, and the Parks Donation fund would cover the remaining balance. The Finance Committee approved the contract 4-1 on October 28.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE A CONTRACT WITH PYRAMID CONSTRUCTION & SOLAR OF KANSAS CITY, MO IN THE AMOUNT OF \$79,764 FOR THE PARKS BUILDING FAÇADE IMPROVEMENTS PROJECT. ROLL CALL VOTE: AYES: JOHNSTON, WERNER, DRIVER, LAMER, SNYDER; NAYS: WELCH, FISHER, SPORTSMAN. MOTION PASSED 5-3.

G. Ordinance for the Installation of Marked and Signed Crosswalk on NW Melody Lane South of NW Melody Drive

Public Works Director Kirk Rome said the Parkville Heights Neighborhood Association requested the crosswalk where the existing trail from Graden Elementary intersects the street. The work would be done in-house with the street crew and the cost of materials was less than \$800. Staff felt the crosswalk would provide safety benefits for the neighborhood.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2749, AN ORDINANCE AUTHORIZING AND DIRECTING THE PUBLIC WORKS DEPARTMENT TO INSTALL A CROSSWALK ON MELODY LANE AT THE GRADEN SCHOOL TRAIL CONNECTION IN THE PARKVILLE HEIGHTS SUBDIVISION, INCLUDING THE NECESSARY PAVEMENT MARKINGS AND ADVANCED WARNING SIGNAGE, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2749 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL 2749 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2719. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, FISHER, AND SPORTSMAN; MOTION PASSED 8-0.

6. STAFF UPDATES ON ACTIVITIES

A. Police

Police Chief Kevin Chrisman provided an update to the deer harvest at Park University, noting the numbers were lower than the past two years at the same period. He also said on Halloween police manpower was increased and there were no significant events.

B. Community Development

Assistant City Administrator/Community Development Director Sean Ackerson commented on the Downtown Master Plan open house. He also noted the final draft report would be presented to the Planning Commission on November 12 and the Board of Aldermen on November 19. Due to grant requirements, the funds needed to be expended and the report completed by November 30.

Ackerson also provided an update on the fire of a vacant building on the ADH, Inc. property on November 1, noting that with the fire the building was declared unsafe and the property owner was given notice to demolish it within 90 days. He said the property owner was pursuing demolition permits.

7. CITY COMMITTEE REPORTS

Community Land & Recreation Board – Alderman Driver

Alderman Driver commented that 25 events were held in the park in 2013. It was estimated that 100,000 visitors attended the events. She also said \$12,675 was received for shelter reservations.

Farmers Market – Alderman Driver

Alderman Driver stated that the market had a good 2013 season and would begin again in April 2014. There were also plans to become self-managed and lease space from the City.

Nature Sanctuaries – Alderman Driver

Alderman Driver said that the ghost stories event was well attended with 821 guests and an estimated 40 percent under 12 years of age. She also noted that the Through the Woods 5K Trail Run was held on November 3 and a Brownie troop had a hike and litter pick up event.

Mayor Brooks reminded the Board about Turkey Trot and noted the route might change due to the work being done at Platte Landing Park.

8. OTHER ORGANIZATION REPORTS

Park University – Alderman Snyder

Alderman Snyder commented that Park University provided education opportunities for the military but the benefits were discontinued due to the Federal government shutdown; a special semester would start for military next week. She also noted that on November 13 volunteers would gather to read the names of those who died in Operation Enduring Freedom and on November 20 Barbara Corcoran would speak at the Xerox Global Business Lecture.

9. MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Sportsman commented that he visited the wetlands in Atchison, Kansas and came across a quiet zone train crossing, noting that it only required two gates and a median. Mayor Brooks commented on his past discussions about a median at the Main Street intersection.

10. ADJOURN

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO ADJOURN THE NOVEMBER 5, 2013 REGULAR BOARD MEETING AT 8:21 P.M. ALL AYE; MOTION PASSED 8-0.

The minutes for Tuesday, November 5, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of November, 2013.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney – 11/06/2013



1. CALL TO ORDER AND ROLL CALL

A work session of the Board of Aldermen was convened at 5:30 p.m. on Tuesday, October 15, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present
Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Jackie Snyder	- late with prior notice
Ward 3 Alderman Kendall Welch	- present
Ward 3 Alderman Chris Fisher	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Nan McManus	- present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator
Sean Ackerson, Assistant City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Berg, Treasurer

Media Present:

Alan McArthur, Platte County Landmark
Jeanette Faubion, The Platte County Citizen

2. GENERAL AGENDA

A. 2014 City of Parkville Operating and Capital Budget

City Administrator Lauren Palmer stated that a series of four work sessions were scheduled in October and November, each focusing on different aspects of the budget. She noted issues with the current budget included too many funds, too many transfers, reliance on one-time revenues, and no Capital Improvements Program (CIP). In response to the issues with keeping track of the funds, staff was going to recommend to the Finance Committee the purchase of an accounting module.

Palmer provided an overview of the General Fund revenues, noting that the major difference in the 2014 projection was a reduction in transfers. The proposed budget included a projection of four percent in revenues, a decrease in the Streets division budget line items which was indicative of the transfer changes, and a significant transfer from the Transportation Fund to the General Fund for the Streets division. Highlights of the budget included the addition of a Public Information Office division, a slight increase in 2014 due to the information technology services contract, and a placeholder of a 16 percent increase in healthcare costs; she noted that staff was working with a broker for insurance renewals. The only personnel increase, other than seasonal staff for Platte Landing Park, was funding for a summer intern for the Public Works and Community Development departments.

Palmer went on to review the Emergency Reserve Fund, noting that the City was discussing the Neighborhood Improvement District bond issues. The Emergency Reserve Fund was created to protect the city from regular fluctuations in revenues, was only used for emergencies and was restricted on how the funds were used. Per the policies, the General Fund balance at the end of the

year was moved to the Emergency Reserve Fund. Staff recommended maintaining the \$250,000 transfer in 2014 and Palmer noted staff would revisit the policy and determine the future of the fund.

In regards to personnel impacts, the proposed budget recommended a 1.2 percent cost of living adjustment (COLA), a merit increase, and a longevity pay reward system. The budget did not include increases for elected or appointed officials.

The Transportation Fund was set up to be used for operating expenses related to streets and limited funding for larger projects. Palmer said that if the City maintained its current level it would not have adequate funding in the future for ongoing street maintenance. To help with the funding issue staff was working on a forecast of future road improvements and with developers to go to a three-year maintenance bond instead of two years.

Palmer noted that the work session on October 28 would focus on debt service and a follow-up of General Fund items; November 5 would focus on the CIP; and on November 19 the sewer fund would be discussed. It was the intention of staff to advertise a sewer utility rate increase with the budget if necessary. Palmer outlined the process for the Board's consideration, and the consensus was to adopt the budget first and then consider a rate increase.

Further discussion focused on revenue projections for sales and property taxes.

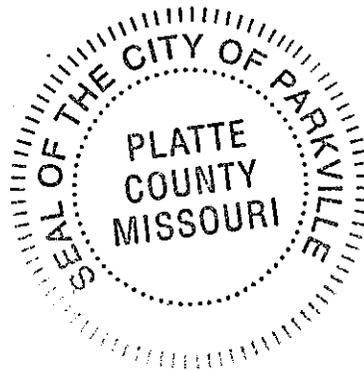
3. ADJOURN

The work session ended at 6:52 p.m.

The work session minutes for Tuesday, October 15, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of November, 2013.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney – 11/6/2013



1. CALL TO ORDER AND ROLL CALL

A work session of the Board of Aldermen was convened at 5:30 p.m. on Tuesday, October 29, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present
Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Jackie Snyder	- present
Ward 3 Alderman Kendall Welch	- present
Ward 3 Alderman Chris Fisher	- absent w/prior notice
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Nan McManus	- present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator
Sean Ackerson, Assistant City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Berg, Treasurer

Media Present:

Alan McArthur, Platte County Landmark
Jeanette Faubion, The Platte County Citizen

2. GENERAL AGENDA

A. Proposed FY 2014 City of Parkville Budget and 2014-2019 Capital Improvements Program

City Administrator Lauren Palmer stated that the focus of the session would be the debt service funds and the Capital Improvement Program (CIP). In regards to debt service, she noted there were three active funds: the General Fund included 2006 Certificates of Participation for the new city hall and the 2004 ballot measure; the Sewer Fund included the sewer lease purchase, revolving loan process and was supported by sewer utility fees; and the River Park Bond Retirement Fund which financed the infrastructure at The National and the debt was supported by the Neighborhood Improvement District (NID) assessments.

Palmer provided an overview of the CIP and a breakdown by division, noting that the plan was larger in 2014 and would be reevaluated each year. She also said that the Transportation Fund alternated programs to help manage the limited funding and the goal was to maintain the current maintenance cycle.

The Transportation Fund was on a cycle of having annual revenues of \$820,000 and expenses of \$950,000. It was recommended to tap into the fund balance to make up the difference to continue the street maintenance program which would be largely exhausted in 2015, at which time alternatives would need to be reviewed. She noted other funds would partially cover the Western Edge Development Project, the purchase of a truck and the low water crossing repair for the Nature Sanctuary.

Palmer spoke about the General Fund CIP and noted that it was currently budgeted at \$565,000 in 2014 and she recommended not going over \$350,000 for discretionary spending. Key factors included maintaining the \$250,000 investment in the Emergency Reserve Fund, maintaining adequate

carryover, and potential funding sources included outreach grants through the county for the Parks. In regards to the Fewson Fund, Palmer stated that the Board adopted an ordinance that brought the assets from the fund in-house, established fund trustees, the agreement established that 50 percent of the income would be spent on capital projects. She noted it could be used as a tool to finance projects mutually beneficial to the Fewson Fund and General Fund. Further discussion focused on the history of the fund, use of the money, and the projects that could be paid for by the fund.

Palmer noted that she needed direction on the \$215,000 funding gap, alternative financing strategies, one-time sources, project cuts and delays, and priority projects that were not funded. Discussion from the Board focused on which items to delay or remove from the 2014 CIP. The consensus of the Board was for staff to prioritize and make changes to the CIP list for 2014 to address the funding gap, and to bring the revised list to the next budget work session.

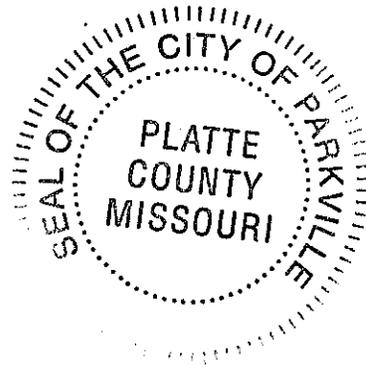
3. ADJOURN

The work session ended at 7:00 p.m.

The work session minutes for Tuesday, October 29, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of November, 2013.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney – 11/6/2013



1. CALL TO ORDER AND ROLL CALL

A work session of the Board of Aldermen was convened at 5:30 p.m. on Tuesday, November 5, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer - present
Ward 1 Alderman Diane Driver - present
Ward 2 Alderman Jim Werner - present
Ward 2 Alderman Jackie Snyder - present
Ward 3 Alderman Kendall Welch - present
Ward 3 Alderman Chris Fisher - late w/prior notice
Ward 4 Alderman Marc Sportsman - present
Ward 4 Alderman Nan McManus - present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator
Sean Ackerson, Assistant City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Berg, Treasurer

Media Present:

Alan McArthur, Platte County Landmark
Jeanette Faubion, The Platte County Citizen

2. GENERAL AGENDA

A. Proposed FY 2014 City of Parkville Budget and 2014-2019 Capital Improvements Program

City Administrator Lauren Palmer provided a recap of the revised Capital Improvements Program (CIP) and made the recommended changes to the operating budget. She noted that the CIP was at \$1.2 million for 2014 and the number for 2015 increased due to the rescheduling of projects to help reduce the impact in 2014. Changes included a delay in funding for the zoning and subdivision regulation updates with the bulk of funding scheduled for 2015; the Western Edge Development was reduced; postponing the English Landing Park Flood Berm Project was spread over three years and was scheduled to start in 2015; the Main Street electrical panel work could be done in 2013; the tractor purchase was postponed and city staff would use the existing tractor; reduced funding for the Police Chief's vehicle; using the Fewson Fund for the Highway 9 bike/pedestrian trail; and postponing the train depot roof replacement to 2015. The revised proposed 2014 CIP proposed was \$334,750.

Further discussion focused on the use of the Fewson Fund for the Highway 9 trail project. The Fund proceeds of 50 percent of the annual income would be returned to the City. Loans from the fund had a maximum term of four years with the option of a two-year renewal and a one-half percent fee of the loan balance to be paid upon distribution of the funds. Palmer noted that acceptable projects included parks, urban trees, memorials, statues, and projects that improved efficiency and she determined the Highway 9 trail project qualified for use of the funds. She also noted the Fund Committee would complete the detail work and a placeholder of \$80,000 was included in the budget but could be evaluated.

In regards to the Sewer Fund, Palmer noted no changes were made since the last budget session and it would be discussed further at the November 19th session. Staff was looking at a possible rate increase of 3.5 percent but it would be discussed more for further direction.

There were also no changes to the Transportation Fund but Palmer stated a future issue was inadequate funding for street maintenance work. The Public Works Department analyzed the current funding and noted that if funding stayed at the same level there would be a steady decline in the street maintenance program.

Palmer discussed the health insurance renewal and noted that United Healthcare proposed at 20.4 percent increase effective January 1, 2014. Staff asked CBIZ to seek competitive proposals for alternatives and results would be received later in the week. In comparing the City's plan with other communities it was more affordable even with an increase in the premiums. She asked for further direction from the Board regarding how to divide the increase between employer and employee and Palmer stated that the proposed budget assumed that the increased cost would be covered by the City. Palmer provided the Board a list of five possible options based on the 20.4 percent increase. Further discussion focused on the plan options, costs to the City and employee, and the current insurance plan coverage. Alderman Sportsman requested staff consider an option of the City covering the rate increase and not giving the cost of living adjustment or a merit increase to employees, while still maintaining the longevity pay which was 50 percent of the proposed amount from the first work session.

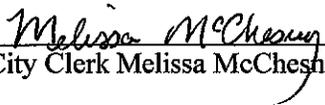
Palmer requested direction on the proposed changes to the CIP, the Fewson Fund loan, and operating budget recommendations. The Board discussed the train station roof repair postponement to 2015, the Nature Sanctuary donation fund, and the Highway 9 bike/pedestrian trail and the federal grant received for the project.

3. ADJOURN

The work session ended at 6:57 p.m.

The work session minutes for Tuesday, November 5, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of November, 2013.

Submitted by:


City Clerk Melissa McChesney – 11/6/2013



CITY OF PARKVILLE
Policy Report

Date: November 19, 2013

Prepared By:

Tim Blakeslee
Assistant to the City Administrator

Reviewed By:

Matthew Chapman
Finance/Human Resources Director

ISSUE:

Approval of Accounts Payable Invoices, Payroll Expenditures, Electronic Funds Transfer (EFT) Payments, Insurance Payments, and 1st of the Month Checks from 11/1/2013 - 11/15/2013.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from Nov 1, 2013, through Nov 15, 2013. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

BUDGET IMPACT:

Accounts Payable	\$ 361,886.62
Payroll	\$ 48,679.53
ETF Payments	\$ -
Insurance Payments	\$ -
1 st of the Month	\$ -
TOTAL	\$ 410,566.15

ALTERNATIVES:

1. Approve the release of funds
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.
4. The Board of Aldermen could deny the request to approve the policy report as set forth.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$ 410,566.15 of city funds to pay salaries and accounts.

ATTACHMENT/S:

1. Accounts Payable
2. Payroll

PACKET: 04323 Federal Withholdings - 11/1/13

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201311014004	Federal Withholding	D	11/01/2013		7,000.50CR	000000	
	I-T3 201311014004	FICA W/H	D	11/01/2013		8,202.44CR	000000	
	I-T4 201311014004	Medicare W/H	D	11/01/2013		1,918.28CR	000000	17,121.22

* * T O T A L S * *				NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		0	0.00		0.00	0.00	0.00
HANDWRITTEN CHECKS:		0	0.00		0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00		0.00	0.00	0.00
DRAFTS:		1	0.00		17,121.22	17,121.22	17,121.22
VOID CHECKS:		0	0.00		0.00	0.00	0.00
NON CHECKS:		0	0.00		0.00	0.00	0.00
CORRECTIONS:		0	0.00		0.00	0.00	0.00
REGISTER TOTALS:		1	0.00		17,121.22	17,121.22	17,121.22

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

ACCOUNT: 04325 One Check Rapid Stamp
VENDOR SET: 01
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00115	Rapid Stamp Products							
	I-Inv479374	CLARB Nameplates	R	11/04/2013		9.50CR	031522	9.50

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	9.50	9.50
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	9.50	9.50

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04330 Utilities 11/7

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL							
	I-10/1-10/31	10/1-10/31 Electric Bills	R	11/08/2013		97.75CR	031543	
	I-9/24/13-10/24/13	9/24-10-24	R	11/08/2013		290.78CR	031543	388.53

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	388.53	388.53
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	388.53	388.53

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04334 Federal WH Health Ins Ref 11/8

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201311084005	Federal Withholding	D	11/08/2013		78.84CR	000000	
	I-T3 201311084005	FICA W/H	D	11/08/2013		207.42CR	000000	
	I-T4 201311084005	Medicare W/H	D	11/08/2013		48.48CR	000000	334.74

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	334.74	334.74
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	334.74	334.74

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04338 Utilities 11/12

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water I-1017210009674076	1017210011513174	R	11/12/2013		150.43CR	031549	150.43
01081	Consolidated Public Water Supply District #1 I-9/27/13-10/28/13	Water Usage at Sewer Plant	R	11/12/2013		90.90CR	031550	90.90
01614	KCPL I-11/5/13 Street Lig	11/5/13 Street Lights	R	11/12/2013		17,314.77CR	031551	17,314.77

]-voided

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	17,556.10	17,556.10
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	17,556.10	17,556.10

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

11/12/2013 8:45 AM
 PACKET: 04340 Utilities #2 11/12
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-11/2-12/2	1017210011513174	R	11/12/2013		150.86CR	031552	150.86

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	150.86	150.86
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		1	0.00	150.86	150.86

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04329 Regular Payments 11/7
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00174	Bernie Electric Wholesale, Inc. I-s100008390.001	Panel Breaker-PK	R	11/08/2013		30.50CR	031538	30.50
01483	Missouri Department of Revenue I-39011	Monthkly Sales Tax Report -AD	R	11/08/2013		35.00CR	031539	35.00
01849	Fleet Services - Police I-34649395	Vehicle Fuel-PD	R	11/08/2013		3,414.79CR	031540	3,414.79
01850	Fleet Services - General Account I-10/31/13 Statement	10/31/13 Fuel Statement	R	11/08/2013		1,691.69CR	031541	1,691.69
02057	Lowe's Accounts Receivable I-11/2/13 Statement	11/2/13 Statement-ST-NS-PK	R	11/08/2013		137.29CR	031542	137.29

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	5	0.00	5,309.27	5,309.27
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	5	0.00	5,309.27	5,309.27

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04337 Regular Payment 11/12
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00314	Pitney Bowes-Purchase	Power						
	I-11/4/13 Statement	Postage 11/4/13 Statement	R	11/12/2013		300.00CR	031544	300.00
01099	Toshiba							
	I-10475963	Black Counter- AD	R	11/12/2013		114.15CR	031545	
	I-10475964	Color Counter -AD	R	11/12/2013		102.75CR	031545	216.90
01384	Sprint							
	I-11/6/13 Statement	11/6/13 Statement	R	11/12/2013		732.34CR	031546	732.34
01416	SureWest							
	I-10/1-10/31	Phone Bill October - AD	R	11/12/2013		485.38CR	031547	485.38
01593	AT & T							
	I-11/1-11/31	At+t statement november 1	R	11/12/2013		571.77CR	031548	571.77

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	5	0.00	2,306.39	2,306.39
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	5	0.00	2,306.39	2,306.39

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04342 Regular Payments 11/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing I-27323	Sewer Bill Printing Cost	R	11/18/2013		1,023.28CR	031553	1,023.28
02018	Ace ImageWear I-0232741 I-0236031	Shop Towls-PK Shop Rags,Towels,Soap,Etc-ST	R	11/18/2013		36.31CR 54.46CR	031554 031554	 90.77
00006	Alamar Uniforms I-430855	Yellow Barricade Tape-PD	R	11/18/2013		69.95CR	031555	69.95
00007	All Nations Flag Co Inc I-80218	Flags-AD	R	11/18/2013		337.50CR	031556	337.50
00934	Allen's Water Service I-57591	5 Loads of water-ST	R	11/18/2013		250.00CR	031557	250.00
00593	Alliance Water Resources, I-5813	Nov. WW Contract-SW	R	11/18/2013		21,993.75CR	031558	21,993.75
00975	Bank Liberty I-11/14/2013	Nov. Lease Purchase Payment	R	11/18/2013		9,227.94CR	031559	9,227.94
00343	Barry Road Tire & Service I-131983	Tires for Truck-ST	R	11/18/2013		386.98CR	031560	386.98
00012	Carquest Auto Parts Store I-10/31/13 Stmt	10/31/13 Statment -PD, PK, ST	R	11/18/2013		513.95CR	031561	513.95
02183	Carson Custom Homes, Inc. I-11/5/13	Special Connection Fee Refund	R	11/18/2013		2,540.00CR	031562	2,540.00
00258	Carter Waters Constructio I-11093636-1 I-11093636-2	Marking Paint-SW Marking Paint-SW	R	11/18/2013		60.45CR 60.45CR	031563 031563	 120.90
00288	CarterEnergy Corporation I-449759	Equip Fuel-PK	R	11/18/2013		760.70CR	031564	760.70
00014	Chucks Parkville Garage I-30025	Fuel pump,filter truck-NS	R	11/18/2013		621.05CR	031565	621.05
00031	Crimestar I-6612	Annual Crimestar Support- PD	R	11/18/2013		1,500.00CR	031566	1,500.00

PACKET: 04342 Regular Payments 11/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00977	Curious Eye Productions I-053-013	Staffing Hours-C2	R	11/18/2013		783.75CR	031567	783.75
00384	Custom Radio Communicatio I-16211	Radio in 2013 Truck-ST	R	11/18/2013		194.98CR	031568	194.98
01990	Dale Brothers, Inc. I-1464	Salt and Sand Mix-ST	R	11/18/2013		4,969.34CR	031569	4,969.34
02065	Data Technologies, Inc. I-35886	Billing Software-SW	R	11/18/2013		1,637.10CR	031570	1,637.10
00156	Dave's Foreign Car Repair LLC I-128,432 I-128,438 I-128,470	Oil Change-PD Oil Change- PD Oil Change Police Chief-PD	R R R	11/18/2013 11/18/2013 11/18/2013		35.00CR 35.00CR 35.00CR	031571 031571 031571	105.00
00954	Douglas Pump Service Inc I-130781	Service Call Pump St-SW	R	11/18/2013		319.50CR	031572	319.50
00045	Federal Office Products, Inc. I-488775-0	Copy Paper-AD	R	11/18/2013		155.00CR	031573	155.00
00496	Gunter Pest Management, Inc. I-1068355	Nov Pest Control-AD	R	11/18/2013		50.00CR	031574	50.00
00055	H&H Septic Service, Inc. I-33089	wet well pinecreast-SW	R	11/18/2013		1,002.50CR	031575	1,002.50
00212	HACH Company I-8539886	Sewer Components-SW	R	11/18/2013		1,794.35CR	031576	1,794.35
02128	Heartland Health - Occupational Medicine I-569	Drug Testing-PD	R	11/18/2013		36.00CR	031577	36.00
02131	Heritage Tractor, Inc. I-1239150 I-1241661	Mower Blades-PK Gator parts-PK	R R	11/18/2013 11/18/2013		161.88CR 85.23CR	031578 031578	247.11
00353	Hertz Equipment Rental I-27167427-001 I-27167466-001	Winter Coats-ST Gloves-ST	R R	11/18/2013 11/18/2013		476.68CR 51.36CR	031579 031579	528.04

PACKET: 04342 Regular Payments 11/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01394	Homestead Construction & Landscaping LLC I-152939	Landscape Pins-PK	R	11/18/2013		7.50CR	031580	7.50
00232	Hunt Martin Materials I-1299961 I-1299971	Rock for Road Repair-SW Rock for road repair-SW	R	11/18/2013 11/18/2013		84.02CR 83.62CR	031581 031581	167.64
02185	Integrity Home Builders, LLC I-11/6/13 #1 I-11/6/13 #2	Special Connection Fee Refund Special Connection Fee Refund	R	11/18/2013 11/18/2013		12,700.00CR 2,540.00CR	031582 031582	15,240.00
01830	IPMA-HR Greater KC Chapter I-11/5/13	Annual Membership-AD	R	11/18/2013		185.00CR	031583	185.00
02184	Jay Jackson Builders Inc. I-11/6/2013	Special Connection Fee Refund	R	11/18/2013		2,540.00CR	031584	2,540.00
00070	Kay D. Barney D.O. I-10/22/13	Phyiscal (New Officer)-PD	R	11/18/2013		75.00CR	031585	75.00
01888	Kevin Chrisman I-11/6/13 Expense Rp	11/6/13 Expense Report-PD	R	11/18/2013		27.86CR	031586	27.86
00942	McKeever's Price Chopper I-Oct 13 Statement	Oct 2013 Statement	R	11/18/2013		316.07CR	031587	316.07
02158	Mega Industries I-530	U.V. Disinfection Addition	R	11/18/2013		172,892.70CR	031588	172,892.70
00723	Missouri One Call System I-3100266	One Call System-Oct-CD	R	11/18/2013		222.30CR	031589	222.30
01894	NetStandard Inc. I-ns59493	Final Invoice-NetStand-IT	R	11/18/2013		255.00CR	031590	255.00
01163	North Hills Engineering, Inc I-1309	Engineering Services Agreement	R	11/18/2013		2,784.00CR	031591	2,784.00
00899	Parkville Municipal Court I-10/13	Processing Fees-CT	R	11/18/2013		128.81CR	031592	128.81
00218	Platte County Sheriff's D I-Oct Statement	October Prisoner Bill-CT	R	11/18/2013		105.00CR	031593	105.00

PACKET: 04342 Regular Payments 11/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00107	Platte Rental & Supply I-5977	Generator Rental-NS	R	11/18/2013		60.00CR	031594	60.00
02143	Professional Service Industries, Inc. I-00252681	Brink Myer Retaining Wall Proj	R	11/18/2013		225.00CR	031595	225.00
00111	PsychLogic I-11/6/13	PsychLogic Hiring Expense-PD	R	11/18/2013		205.00CR	031596	205.00
01798	Robert Fluchel I-11/9/13 Expense Re	Ghost Stories Reimbursment-NS	R	11/18/2013		743.51CR	031597	743.51
02182	Rooster Rubber LLC I-954	Playground Mulch-PK	R	11/18/2013		490.00CR	031598	490.00
01737	RTE Technologies, INC I-5210	Post Construction Eng. Service	R	11/18/2013		15,220.90CR	031599	15,220.90
01488	Staples Advantage I-8027464491 I-8027547757	Office Supplies-AD-CT Office Supplies-AD-PD	R R	11/18/2013 11/18/2013		50.43CR 244.98CR	031600 031600	295.41
01087	Stinson Morrison Hecker LLP I-10055800 I-10065424 I-10065425 I-10066891	Legal Services-AD Legal Services-AD Legal Services-AD Litigation-AD	R R R R	11/18/2013 11/18/2013 11/18/2013 11/18/2013		4,557.00CR 6,454.00CR 4,189.50CR 1,240.00CR	031601 031601 031601 031601	16,440.50
00154	T-Ray Specialties Inc. I-24811 I-24848 I-24904	Park Bathroom Supplies Scrubs, Hats-ST Sweatshirts-ST	R R R	11/18/2013 11/18/2013 11/18/2013		214.94CR 314.08CR 282.10CR	031602 031602 031602	811.12
00838	The Work Zone, Inc. I-32886 I-32887 I-32888	A Frame-ST Sign Hardware-ST Decals-ST	R R R	11/18/2013 11/18/2013 11/18/2013		65.00CR 144.90CR 50.00CR	031603 031603 031603	259.90
01260	Tuff Shed, Inc. I-10/21/13 Invoice	Tuff Shed Purchase-NS	R	11/18/2013		3,754.00CR	031604	3,754.00
01083	UMB Bank, N.A. I-11/25/13	2004C Bond Payment Nov	R	11/18/2013		14,488.94CR	031605	14,488.94

PACKET: 04342 Regular Payments 11/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00152	Watts Up I-309259	Light Blubs- AD	R	11/18/2013		75.00CR	031606	75.00
02181	Zerger & Mauer LLP I-3014	Litigation-AD	R	11/18/2013		5,724.98CR	031607	
	I-3084	Litigation-AD	R	11/18/2013		13,859.86CR	031607	19,584.84

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	55	0.00	318,860.44	318,860.44
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	55	0.00	318,860.44	318,860.44

CITY OF PARKVILLE
Policy Report

Date: Monday, November 4, 2013

Prepared by:

Kevin L. Chrisman
Chief of Police

Reviewed by:

Lauren Palmer
City Administrator

TOPIC:

Request for approval of an ordinance employing Nicholas E. Pence as a police officer.

BACKGROUND:

The police department recently had a vacancy and from a selection process in mid-summer. Nicholas E. Pence was selected to proceed forward with the hiring process. He has successfully completed all necessary requirements for consideration for hire.

BUDGET IMPACT:

This is a budgeted position with a starting annual salary of \$37,000.

STAFF RECOMMENDATION:

Approve the attached ordinance and hiring of Nicholas E. Pence as a police officer effective November 20, 2013.

SUGGESTED MOTION:

I move that Bill No. _____, an ordinance hiring Nicholas E. Pence as a police officer for the City of Parkville effective November 20, 2013, be approved for first reading.

I move that Bill No. _____ be approved on first reading and passed to second reading by title only.

I move that Bill No. _____ be approved on second reading to become Ordinance No. _____.

POLICY:

The Board of Aldermen must approve all hiring.

ATTACHMENT:

1. Hiring Ordinance

AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF NICHOLAS E. PENCE AS A POLICE OFFICER FOR THE CITY OF PARKVILLE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

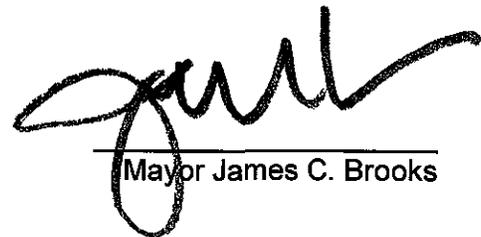
Section 1. That Nicholas E. Pence is hereby employed as a Police Officer for the City of Parkville, at an annual salary of \$37,000, effective November 20, 2013.

Section 2. That Mr. Pence shall receive other benefits in accordance with the City's adopted personnel policy as may be amended by the Board from time to time.

Section 3. Mr. Pence shall serve at the will of the Board and his employment may be terminated at any time with or without cause.

Section 4. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 19th day of November 2013.



Mayor James C. Brooks



ATTESTED:



City Clerk Melissa McChesney

CITY OF PARKVILLE

Policy Report

Date: Wednesday, November 13, 2013

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Matthew Chapman
Finance/Human Resources Director

ISSUE:
Authorize the 2014 Employee Health Insurance Renewal

BACKGROUND:

The City currently offers two employee health benefit plans through United Healthcare (UHC). United Healthcare proposed a 20.4 percent premium increase for the 2014 renewal, so the City accepted proposals from alternative providers. Through that process, UHC dropped its increase back to 16.4 percent, but Coventry submitted a more affordable proposal. Coventry proposed four plans that are very comparable to the benefits currently offered through the City's two plans with UHC. Coventry offers a December 31, 2013, renewal option, so the City can avoid the negative impacts to employees (co-insurance and deductibles) of the December 1 renewal that was required by other insurers. Coventry includes all of the area hospitals in network, so though there may be some level of provider disruption, the savings outweigh any potential impact.

At the Finance Committee meeting on November 12, 2013, staff presented a recommendation to adopt Coventry Plan Option 3 (buy-up) and Option 4 (base) at a combined overall decrease of 5.21% from the current UHC rates. Upon further analysis, staff determined that Coventry Plan Option 1 (buy-up) and Option 2 (base) are the most similar to the City's current plans. Plans 3 and 4 would raise the co-insurance share to 50%, while the current UHC plans are at 20%. This could create a significant impact on any employee who exceeds the deductible during the plan year. Therefore, staff recommends offering Coventry Option 4 as the base plan and Coventry Option 1 as the buy-up plan for City employees. With this change, the overall plan cost is nearly identical to health insurance costs in 2013.

The difference between Options 1 and 4 will be assumed by employees who choose the richer benefit plan. However, since the difference in cost is so great between the single options, which are currently provided at no charge, staff recommends dividing the extra cost of the single option buy-up plan between employee and employer. This will mitigate the impact to single employees of a major cost increase in one year. Both single option plans represent a considerable cost savings to the City over any of the other options, so it is advantageous to the City to incentivize employees to continue to choose the single option.

United Healthcare is currently providing COBRA and flexible spending administration for the City at no cost as part of the company's overall package of services. After converting to Coventry, the City will have to establish a new provider for these services. Staff is currently evaluating options but anticipates these services will cost approximately \$2,000 per year, which can be absorbed by the cost savings over the UHC proposal.

BUDGET IMPACT:

The table below demonstrates the total cost of the proposals currently under review:

	Current Plan	UHC Proposal	Coventry Proposal <i>(including admin fees)</i>
Total Annual Cost	\$263,349	\$306,538	\$265,148

The budget impact to the City of either proposal is dependent upon how premiums are shared between the City and employees. Based on the discussion at the budget work session on November 5, 2013, staff prepared three possible options that were reviewed at the Finance Committee on November 12.

1. Option 1 - Keep the dollar amount of the employee cost share flat in 2014 – This approach would keep the dollar amount impact to each employee level in 2014. The full value of each plan increase/decrease would be absorbed by the City. This approach would deviate from the prior method of the City paying an even amount for each plan (1 or 4) within each category (employee, employee+spouse, employee+children, family).
2. Option 2 – Move toward a uniform employer dollar cost share for all plan options – This plan is based on the philosophy that the City should cover a flat amount for health benefits regardless of the category or plan chosen by the employee. The impact to the family plans would be significant if that conversion was made in a single year, so the scenarios shown represent an interim step.
3. Option 3 – Share the increase between employee and employer, and add a single cost share – This option splits the impact of the increase for Plan 1 between the employee and employer. The same dollar amount of premium would be covered by the employer for Plan 4. A cost share would be added for single coverage for those employees who choose the richer benefit plan.

ALTERNATIVES:

1. Authorize converting to Coventry for employee health insurance coverage, effective December 31, 2013.
2. Authorize maintaining coverage with United Healthcare and initiating the process for a December 1, 2013, renewal.
3. Provide alternative direction to meet the desires of the Board of Aldermen.

STAFF RECOMMENDATION:

Authorize converting to Coventry for employee health insurance coverage, effective December 31, 2013; and authorize Option 3 as the preferred approach for sharing premiums between the employee and employer.

FINANCE COMMITTEE RECOMMENDATION:

Authorize converting to Coventry for employee health insurance coverage, effective December 31, 2013; and authorize Option 3 as the preferred approach for sharing premiums between the employee and employer.

RECOMMENDED MOTION:

I move to authorize converting to Coventry for employee health insurance coverage, effective December 31, 2013; and authorize Option 3 as the approach for sharing premiums between the employee and employer.

POLICY:

The Board of Aldermen must approve all purchases in excess of \$10,000.

ATTACHMENTS:

1. Premium Share Options
 2. UHC Renewal Proposal
 3. Coventry Renewal Proposal
-

COVENTRY PROPOSAL OPTIONS

Option 1 – Employee \$ Cost Share is Kept Flat (2013 to 2014)

City of Parkville Employee Health Benefit

AVERAGE VALUE OF 1.2% COLA = \$521

	Coventry Plan 1					Coventry Plan 4					Annual Impact to Employee		
	City		Employee		Total	City		Employee		Total		1	4
	\$	%	\$	%	\$	\$	%	\$	%	\$			
Employee Only	\$ 389	100%	\$ -	0%	\$ 389	\$ 328	100%	\$ -	0%	\$ 328	EE	\$0	\$0
Employee + Spouse	\$ 548	67%	\$ 269	33%	\$ 817	\$ 468	68%	\$ 221	32%	\$ 689	EE/Sp	\$0	\$0
Employee + Children	\$ 489	66%	\$ 250	34%	\$ 739	\$ 418	67%	\$ 205	33%	\$ 623	EE/Ch	\$0	\$0
Employee + Family	\$ 815	68%	\$ 391	32%	\$ 1,206	\$ 696	68%	\$ 321	32%	\$ 1,017	EE/Fam	\$0	\$0
Impact to City =													-\$670

Option 2 – Move toward a Uniform Employer \$ Cost Share for All Plan Options

City of Parkville Employee Health Benefit

AVERAGE VALUE OF 1.2% COLA = \$521

	Coventry Plan 1					Coventry Plan 4					Annual Impact to Employee		
	City		Employee		Total	City		Employee		Total		1	4
	\$	%	\$	%	\$	\$	%	\$	%	\$			
Employee Only	\$ 328	84%	\$ 61	16%	\$ 389	\$ 328	100%	\$ -	0%	\$ 328	EE	\$733	\$0
Employee + Spouse	\$ 500	61%	\$ 317	39%	\$ 817	\$ 500	73%	\$ 189	27%	\$ 689	EE/Sp	\$574	-\$387
Employee + Children	\$ 500	68%	\$ 239	32%	\$ 739	\$ 500	80%	\$ 123	20%	\$ 623	EE/Ch	-\$129	-\$985
Employee + Family	\$ 725	60%	\$ 481	40%	\$ 1,206	\$ 725	71%	\$ 292	29%	\$ 1,017	EE/Fam	\$1,082	-\$351
Impact to City =													-\$3,677

Option 3 – Share Increase 50/50 across All Plans – Add a Single Cost Share for the Richer Plan

City of Parkville Employee Health Benefit

AVERAGE VALUE OF 1.2% COLA = \$521

	Coventry Plan 1					Coventry Plan 4					Annual Impact to Employee		
	City		Employee		Total	City		Employee		Total		1	4
	\$	%	\$	%	\$	\$	%	\$	%	\$			
Employee Only	\$ 359	92%	\$ 30	8%	\$ 389	\$ 328	100%	\$ -	0%	\$ 328	EE	\$360	\$0
Employee + Spouse	\$ 524	64%	\$ 293	36%	\$ 817	\$ 524	76%	\$ 165	24%	\$ 689	EE/Sp	\$288	-\$675
Employee + Children	\$ 476	64%	\$ 263	36%	\$ 739	\$ 476	76%	\$ 147	24%	\$ 623	EE/Ch	\$153	-\$697
Employee + Family	\$ 770	64%	\$ 436	36%	\$ 1,206	\$ 770	76%	\$ 247	24%	\$ 1,017	EE/Fam	\$539	-\$891
Insurance Impact to City =													\$1,576

UHC PROPOSAL OPTIONS

Option 1 – Employee \$ Cost Share is Kept Flat (2013 to 2014)

City of Parkville Employee Health Benefit

AVERAGE VALUE OF 1.2% COLA = \$521

	Option 1 - K09					Option 2 - K1-5					Annual Impact to Employee		
	City		Employee		Total	City		Employee		Total		K09	K1-5
	\$	%	\$	%	\$	\$	%	\$	%	\$			
Employee Only	\$ 427	100%	\$ -	0%	\$ 427	\$ 367	90%	\$ -	0%	\$ 409	EE	\$0	\$0
Employee + Spouse	\$ 625	70%	\$ 269	30%	\$ 895	\$ 637	74%	\$ 221	26%	\$ 858	EE/Sp	\$0	\$0
Employee + Children	\$ 581	70%	\$ 250	30%	\$ 831	\$ 592	74%	\$ 205	26%	\$ 797	EE/Ch	\$0	\$0
Employee + Family	\$ 908	70%	\$ 391	30%	\$ 1,299	\$ 925	74%	\$ 321	26%	\$ 1,246	EE/Fam	\$0	\$0
											Insurance Impact to City = \$ 42,272.70		

Option 2 – Move toward a Uniform Employer \$ Cost Share for All Plan Options

City of Parkville Employee Health Benefit

AVERAGE VALUE OF 1.2% COLA = \$521

	UHC Plan 1 - K09					UHC Plan 2 - K1-5					Annual Impact to Employee		
	City		Employee		Total	City		Employee		Total		K09	K1-5
	\$	%	\$	%	\$	\$	%	\$	%	\$			
Employee Only	\$ 409	96%	\$ 17	4%	\$ 426	\$ 409		\$ -		\$ 409	EE	\$204	\$0
Employee + Spouse	\$ 585	65%	\$ 310	35%	\$ 895	\$ 585	68%	\$ 273	32%	\$ 858	EE/Sp	\$485	\$624
Employee + Children	\$ 585	70%	\$ 246	30%	\$ 831	\$ 585	73%	\$ 212	27%	\$ 797	EE/Ch	-\$51	\$81
Employee + Family	\$ 865	67%	\$ 434	33%	\$ 1,299	\$ 865	69%	\$ 381	31%	\$ 1,246	EE/Fam	\$520	\$720
											Impact to City = \$33,859		

Option 3 – Share Increase 80/20 across All Plans – Add a Single Cost Share for Richer Plan

	UHC Plan 1 - K09					UHC Plan 2 - K1-5					Annual Impact to Employee		
	City		Employee		Total	City		Employee		Total		K09	K1-5
	\$	%	\$	%	\$	\$	%	\$	%	\$			
Employee Only	\$ 409	96%	\$ 17	4%	\$ 426	\$ 409	100%	\$ -	0%	\$ 409	EE	\$204	\$0
Employee + Spouse	\$ 601	67%	\$ 294	33%	\$ 895	\$ 601	70%	\$ 257	30%	\$ 858	EE/Sp	\$303	\$434
Employee + Children	\$ 557	67%	\$ 273	33%	\$ 831	\$ 557	70%	\$ 240	30%	\$ 797	EE/Ch	\$281	\$412
Employee + Family	\$ 872	67%	\$ 428	33%	\$ 1,299	\$ 872	70%	\$ 375	30%	\$ 1,246	EE/Fam	\$439	\$644
											Impact to City = \$31,454		

CURRENT 2013 PLAN WITH UHC (for comparative purposes)

City of Parkville Employee Health Benefit

Option 1 - K09				Option 2 - K1-5					
City		Employee		Total	City		Employee		Total
\$	%	\$	%	\$	\$	%	\$	%	\$
\$ 366	100%	\$ -	0%	\$ 366	\$ 343	100%	\$ -	0%	\$ 343
\$ 499	65%	\$ 269	35%	\$ 769	\$ 499	69%	\$ 221	31%	\$ 720
\$ 464	65%	\$ 250	35%	\$ 714	\$ 464	69%	\$ 205	31%	\$ 669
\$ 725	65%	\$ 391	35%	\$ 1,116	\$ 725	69%	\$ 321	31%	\$ 1,046

City of Parkville, MO
UHC Medical Renewal Rates
Effective December 1, 2013

MEDICAL	United Health Care Current Buy up Plan		United Health Care Current Base Plan	
Carrier Website	www.myuhc.com		www.myuhc.com	
Plan Type & Network	K09K/RXML		K1-5/RX ML	
	In Network	Out of Network	In Network	Out of Network
Annual Deductible (calendar year)				
Individual	\$500	\$1,000	\$1,000	\$2,000
Family	\$1,500	\$3,000	\$3,000	\$6,000
Coinsurance	20%	50%	20%	50%
Maximum Out-of-pocket Includes Deductible				
Individual	\$3,000	\$4,000	\$3,500	\$7,000
Family	\$6,000	\$8,000	\$7,000	\$14,000
Lifetime Maximum	Unlimited		Unlimited	
Per Individual				
Preventive Care	Covered at 100%	Ded; Then 50%	Covered at 100%	Ded; Then 50%
Physician Services				
Office Visits	\$25/\$50	Ded; Then 50%	\$25/\$50	Ded; Then 50%
Vision Exam 1 every 2 years UHC vision network	\$25 co-pay	N/A	\$25 co-pay	N/A
Urgent Care	\$75	Ded; Then 50%	\$75	Ded; Then 50%
Hospital Services				
Inpatient Care	Ded; Then 20%	Ded; Then 50%	Ded; Then 20%	Ded; Then 50%
Outpatient Surgery	Ded; Then 20%	Ded; Then 50%	Ded; Then 20%	Ded; Then 50%
Emergency room	\$300 copay, Then 0%		\$250 copay, Then 0%	
Prescription Drugs				
Tier 1 / 2 / 3 / 4 Non-Specialty	\$10/\$35/\$60		\$10/\$35/\$60	
Tier 1 / 2 / 3 / 4 Specialty	\$10/\$100/\$300		\$10/\$100/\$300	
Mail Order (90 Day Supply)	2.5X Retail	N/A	2.5X Retail	N/A

Note: This is only a summary. Please refer to the booklet/certificate for specific details. If a conflict arises, the booklet/certificate will govern in all cases.

MONTHLY COST			Current Buy up Plan		Current Base Plan	
Unit Cost:			<u>Current rates</u>	<u>Renewal rates</u>	<u>Renewal rates</u>	
Employee Only	12	1	\$366.00	\$426.02	\$351.07	\$408.65
Employee + Spouse	0	4	\$768.60	\$894.65	\$737.25	\$858.16
Employee + Child(ren)	4	7	\$713.70	\$830.75	\$684.59	\$796.86
Employee + Family	4	2	\$1,116.30	\$1,299.37	\$1,070.77	\$1,246.38
Total Estimated Monthly Cost	20	14	\$11,712.00	\$13,632.77	\$10,233.74	\$11,912.07
Total Estimated Annual Cost			\$140,544.00	\$163,593.22	\$122,804.88	\$142,944.88
Overall Percentage of Increase/Decrease				16.40%		16.40%
Total Estimated Combined Monthly Cost			\$21,945.74	\$25,544.84		
Total Estimated Combined Annual Cost			\$263,348.88	\$306,538.10		
Combined Percentage of Increase/Decrease				16.40%		
Combined Monthly Change From Current				\$3,599.10		



City of Parkville, MO
Medical Benefits Renewal
Effective December 1 or 31, 2013

MEDICAL	Coventry Option 1		Coventry Option 2		Coventry Option 3		Coventry Option 4	
Carrier Website	www.cvtv.com		www.cvtv.com		www.cvtv.com		www.cvtv.com	
Plan Type & Network	MP11C05010 40L		MP11C1020 30		MP11FF05020 40L		MP11FF10025 40L	
	<i>In Network</i>	<i>Out of Network</i>						
Annual Deductible (calendar year)								
Individual	\$500	\$500	\$1,000	\$1,000	\$500	\$500	\$1,000	\$1,000
Family	\$1,500	\$1,500	\$3,000	\$3,000	\$1,500	\$1,500	\$3,000	\$3,000
Coinsurance	20%	50%	20%	50%	50%	50%	50%	50%
Maximum Out-of-pocket (calendar yr)								
Individual	\$2,500	\$4,500	\$3,500	\$6,000	\$2,500	\$4,500	\$3,500	\$6,000
Family	\$5,500	\$9,500	\$8,000	\$13,000	\$5,500	\$9,500	\$8,000	\$13,000
Lifetime Maximum	Unlimited		Unlimited		Unlimited		Unlimited	
Per Individual	Unlimited		Unlimited		Unlimited		Unlimited	
Preventive Care	Covered at 100%	Ded; then 50%	Covered @ 100%	Ded; then 50%	Covered @ 100%	Ded; then 50%	Covered @ 100%	Ded; then 50%
Physician Services								
Office Visits	\$30/\$50	Ded; then 50%	\$30/\$50	Ded; then 50%	\$40/\$40	Ded; then 50%	\$40/\$40	Ded; then 50%
Vision Care Refraction Services-1 every 24 months	Same as ov	Ded; then 50%						
Urgent Care	\$50 Copay	Ded; then 50%	\$50 Copay	Ded; then 0%	\$50 Copay	\$50 Copay	\$50 Copay	\$50 Copay
Hospital Services								
Inpatient Care	Ded; then 20%	Ded; then 50%	Ded; then 20%	Ded; then 50%	Ded; Then 50%	Ded; then 50%	Ded; Then 50%	Ded; then 50%
Outpatient Surgery	Ded; then 20%	Ded; then 50%	Ded; then 20%	Ded; Then 50%	Ded; Then 50%	Ded; Then 50%	Ded; Then 50%	Ded; Then 50%
Emergency room	\$200 Co pay, Then 20%		\$200 Co pay, Then 20%		\$200 copay; Then 50%		\$200 copay; Then 50%	
Prescription Drugs								
Tier 1 / 2 / 3 / 4	\$3/\$12/\$50/\$75/20%	Not covered						
Mail Order (90 Day Supply)	2.5X Retail	Not covered	3X Retail	Not covered	3X Retail	Not covered	3X Retail	Not covered

Note: This is only a summary. Please refer to the booklet/certificate for specific details. If a conflict arises, the booklet/certificate will govern in all cases.

MONTHLY COST	Coventry Option 1		Coventry Option 2		Coventry Option 3		Coventry Option 4	
Unit Cost:								
Employee Only	12	1	Prescreened rates	\$389.08	Prescreened rates	\$363.16	Prescreened rates	\$353.87
Employee + Spouse	0	4		\$817.08		\$762.64		\$743.13
Employee + Child(ren)	4	7		\$739.26		\$690.01		\$672.36
Employee + Family	4	2		\$1,206.15		\$1,125.80		\$1,097.00
Total Estimated Monthly Cost		\$12,450.60		\$10,495.39		\$11,323.88		\$9,478.40
Total Estimated Annual Cost		\$149,407.20		\$125,944.68		\$135,886.56		\$113,740.80
Percentage of Increase/Decrease		6.31%		2.56%		-3.31%		-7.38%
Total Estimated Combined Monthly Cost		\$22,945.99				\$20,802.28		
Total Estimated Combined Annual Cost		\$275,351.88				\$249,627.36		
Combined Percentage of Increase/Decrease		4.56%				-5.21%		
Combined Monthly Change From Current		\$1,000.25				-\$1,143.46		

CITY OF PARKVILLE

Policy Report

Date: Thursday, November 14, 2013

Prepared By:

Sean Ackerson
Assistant City Administrator /
Community Development Director

Reviewed By:

Lauren Palmer
City Administrator

ISSUE:

Presentation and discussion of Parkville Downtown Master Plan draft report.

BACKGROUND:

The City is working on a Parkville Downtown Master Plan to build consensus around a common vision, goals and objectives for Downtown Parkville. The plan will blend public input with economic and engineering analysis to identify recommended strategies, policies and plans for enhancing downtown. During the meeting, the project consultant team will provide project updates and present major plan recommendations from the current plan draft.

To date the project team, lead by Ochser, Hare & Hare, has collected information through public workshops, an online forum and meetings with representative business owners, property owners, residents, Park University staff, utility providers and other stakeholders, as well as public presentations to the Board of Aldermen, Planning Commission and the Community Land and Recreation Board (CLARB). Through these forums and discussions, the team worked to better understand the challenges facing downtown and the diversity of personal interests, objectives and preferences for addressing these challenges as a means of identifying common goals and developing realistic strategies to meet them.

During the meeting, the consultants will summarize the vision and major plan recommendations from the current draft, as well as feedback received from the Planning Commission and Community Land and Recreation Board. The draft was presented to the Planning Commission at the Tuesday, November 12 meeting. With the exception of the recommendation to delay installation of improvements needed to eliminate or reduce train noise, the Commission expressed general support for the concepts presented. Members asked that the issue of mitigating train noise be further explored.

CLARB reviewed the draft plan at the meeting on Wednesday, November 13. CLARB expressed support for the vision and concepts. The vision was described as "spot on," and members expressed their general support for the parks, recreation and trail components of the plan. Beyond the recommendations included, some members suggested including a recommendation for a pedestrian overpass over the railroad, as previously recommended in the Livable Communities Study. A member also suggested that cost-prohibitive recommendations not be included, and other recommended identifying means of implementing some recommendations without public funding.

Currently, the plan draft is approximately 75 percent complete. Following discussion with the Board, the project consultants will make necessary revisions and complete missing elements, including the strategies for implementing plans and inserting photos and other graphic examples and illustrations. Under the grant, the final draft must be completed prior to November 30.

ITEM 6A
For 11-19-13
Board of Aldermen Meeting

Following completion, the final draft will be forwarded to the Board of Aldermen for review, and adoption of the final plan will be scheduled for the Board meeting on December 17, 2013.

BUDGET IMPACT:

This item is for discussion only. With the exception of the previously approved local grant match, there is no budget impact at this time. The project is possible through a Sustainable Communities Regional Planning Grant administered by the Mid-American Regional Council and local funds from the City of Parkville and Park University.

ALTERNATIVES:

1. Provide direction to City Administration and the consultant team regarding the Downtown Master Plan draft and recommendations.
2. Table the discussion.

STAFF RECOMMENDATION:

Provide direction to City Administration and the consultant team regarding the Downtown Master Plan draft and recommendations.

SUGGESTED MOTION

As this is a discussion item, no motion is required.

ATTACHMENT:

1. Draft Downtown Master Plan (≈75% completion) Hard copy on file at City Hall
2. Excerpt from Plan - Chapter 3: Recommendations

Section 3.0

Recommendations

3.1 Introduction

The heart of the Parkville Downtown Master Plan (PDMP) is the Master Plan Recommendations. The PDMP attempts to distill the community input, existing conditions analysis, and market analysis into a defined group of recommendations to help guide future efforts to manage change and enhance success in Downtown Parkville.

As stated in section 1.7, the Overarching Theme/Vision for the Master Plan is:

“The preservation of the small town, historic and charming character of downtown, while capitalizing on opportunities to enhance commerce, economic activity, and community interaction is critical to the future success of downtown Parkville.”

The community’s key principles for achieving this vision are:

- Preservation and protection of residential neighborhoods
- Preservation and protection of Main Street Transition Area (from 2nd Street to 6th Street)
- Preservation and enhancement of small town historic and charming look, feeling and aesthetics
- Preservation and enhancement of park and natural resources
- Ensure that all future development/redevelopment/infill is compatible with the downtown character
- Enhance downtown as a destination for local/regional tourism and commerce

The recommendations of the Master Plan reinforce these principles. The PDMP is the long-range plan for achieving the stated vision.

3.2 Definition of Downtown Character

Key to the discussion of the vision for the Master Plan is the idea of Downtown character. Through many discussions, the one constant was the thought that Downtown Parkville needed to be Downtown Parkville and that the character of the feeling of ‘Downtown’ needed to be preserved.

This, however, did not mean that no changes should be made to downtown, or that the specific current state of buildings, streetscape, materials, maintenance, quality, mix of available services or uses, and general finish was the measure of Downtown character.

What was clear was that Downtown character meant the idyllic image of small-mid-western river town: historic buildings with restored facades; an interesting and invigorated streetscape that is human scale; buildings that match the size and scale of the current buildings in Downtown Parkville; ‘historic’ detailing in buildings, signage, lighting, and overall appearance; colors that match the style of the buildings and the historic feel; materials that are compatible with their use (commercial or residential) and are durable and appropriate; tree-lined residential streets with sidewalks.

The community’s definition of Downtown character didn’t preclude new development from happening, but wanted it to ‘fit’ in with the overall nature of the downtown. This also accepted the fact that there are numerous existing conditions in and around Downtown that do not fit this vision of Downtown Character. The reinforcement of Downtown Character, through enhancement, redevelopment, maintenance, or improvement is critical to community’s desires for the future of Downtown Parkville, and is addressed in the Master Plan Recommendations.

3.3 Master Plan Recommendations

The Master Plan recommendations are divided into eight categories for clarity and focus. Those eight categories are:

- Land Use
- Transportation and Parking
- Utility Infrastructure and Flooding
- Parks, Recreation, and Natural Resources
- Character of the Built Environment/Aesthetics
- Operations and Function
- Economic Development
- Development, Redevelopment, and Infill

Each Master Plan category identifies the key issues to be addressed that emerged during the master planning process. They are followed by recommendations designed to address these issues. For each recommendation, an additional set of supporting strategies fleshes out the recommendation and provides additional background, understanding, and implementation of the recommendations. These strategies provide the detail with which to accomplish the recommendation. Further implementation strategies are discussed in greater detail in Chapter 4, but it is important to first understand the opportunities that exist to achieve each of the recommendations. In some cases, there is overlap between the categories and their recommendations and strategies, which illustrates how interconnected the issues in Downtown Parkville are with each other.

3.4 The Big Picture

It is important to note that there are certain community and culture issues that emerged in the community engagement process that do not fit neatly into one of the eight recommendation categories. They are not about physical improvements needed to preserve and enhance downtown Parkville. Instead, they relate mostly to the interpersonal relationships that exist between the property owners, business owners, and residents of Downtown Parkville.

These issues make creating a coordinated effort for the betterment of all involved in Downtown Parkville difficult. Frustration runs high and participation waxes and wanes based upon how 'new' a person is to the historic interpersonal challenges in the area. These issues must be addressed for long-term success in Downtown Parkville. The summary of these 'Big Picture' themes and how they might be addressed follows:

Big Picture

1. Issue: Internal relationships are difficult. There are many entrenched and opposing views by stakeholders in the area.

Strategies to address the Issue:

- Find common ground.
- Understand what the opposing groups want.
- Find out what each group is willing to compromise on for the overall good of downtown.
- Get people involved again. People are no longer staying involved in the betterment of Downtown because of these issues.
- Ensure that everyone will gain more with success than with the status quo.
- Understand the conflicts and mediate.

2. Issue: There is a lack of community leadership to unify and unite the disparate parties and interests in the downtown area. People are polarized by self interest. Apathy reigns because 'nothing changes'.

Strategies to address the Issue:

- Establish a leadership committee for the Downtown area. This committee should be made up of representatives from the polarizing groups. It should be felt that the 'deck is not stacked' for or against any one interest or agenda. This committee could be the voice for the Downtown area.
- Encourage community leaders with no vested interest in Downtown to mediate between the various groups to find common ground so a direction can be taken. This de facto leader could help disparate

groups realize that they have more in common than they think and to work toward common goals.

- Given time and economic interest, new leadership may emerge that could unite the Downtown groups toward a common goal

3. Issue: Most people's image of Parkville is of downtown. This gives Downtown brand recognition in the wider marketplace. The state of Downtown can reflect positively/negatively on the entire community.

Strategies to address the Issue:

- There is an opportunity for downtown to capitalize on its brand recognition and facilitate the creation of a destination that people want to come back to and visit by reinvesting in the quality and character of the area and providing amenities, goods, and services those visitors desire.
- Focus on creating a comprehensive marketing program for the entire area. That showcases the unique offerings of the area (shops, parks, dining). Market as a whole shopping/entertainment district.

4. Issue: The inability to create change on a larger scale is a real issue. Interpersonal relationships and lack of leadership in the area causes frustration and a lack of participation in Downtown issues.

Strategies to address the Issue:

- Focus efforts on creating manageable and supported successes that can lead to forward progress and momentum.
- Small successes that are visible, collective, and noncontroversial in nature can be especially effective in building momentum toward even greater successes in the future.

3.5 Land Use Recommendations

Land use planning is used to address a growing or shifting population and their current and projected future needs and desires. It sets general guidelines for development patterns that serve the population through a mix of land uses. In the case of PDMP, land use planning is about the preservation of those existing uses that fit with the preservation of Downtown Character and the identification of enhancement or redevelopment opportunities for those that do not.

Key Issues

- The residential neighborhoods add significantly to the historic character and value of downtown.
- The Main Street Transition Area (from 2nd Street to 6th Street) offers a unique, organic blend of uses that serve as an ideal buffer between the downtown commercial district and the residential neighborhoods.
- Residents on along West Street feel isolated from downtown.
- The downtown area offers a limited range of housing choices.
- The downtown commercial district is not currently capitalizing on the visitors and energy generated by English Landing Park.
- The downtown commercial district struggles to balance the need to serve the local community, versus the desire become a destination shopping experience.
- The downtown commercial district lacks the proper mix of retail, service, and dining options that would be required to make it a true destination draw.

Recommendations

1. Preserve and protect the historic character of the residential neighborhoods in the downtown area.

- Establish a non-encroachment boundary that restricts non-residential uses in the residential land use zone.
- Modify the zoning and subdivision regulations for the Downtown area to allow for historic development patterns to be implemented in the residential land use zone.
- Develop and adopt an overlay district for the residential land use zone that ensures that :
 - All future redevelopment and/or infill in the residential neighborhood is similar to the existing neighborhood in size, massing, scale, materials, architectural style.
 - Tear downs of existing properties are discouraged.
 - Consolidation of multiple properties is discouraged.
 - Removal of street trees and overstory vegetation is discouraged.
- Use overlay district design guidelines to encourage home rehabilitations in lieu of teardowns/new house construction in order to maintain historical character.
- Establish a Missouri 353 Redevelopment program to encourage and assist in the rehabilitation of existing homes through the use of tax abatement for actual improvements made to rehabilitated structures.
- Encourage the redevelopment of the West Street residential properties identified in the Future Land Use Diagram (Fig. X). The residential redevelopment should be single family in nature, and should complement the character of the existing housing in the downtown residential neighborhood (see ‘3.9 Redevelopment and Infill’).



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

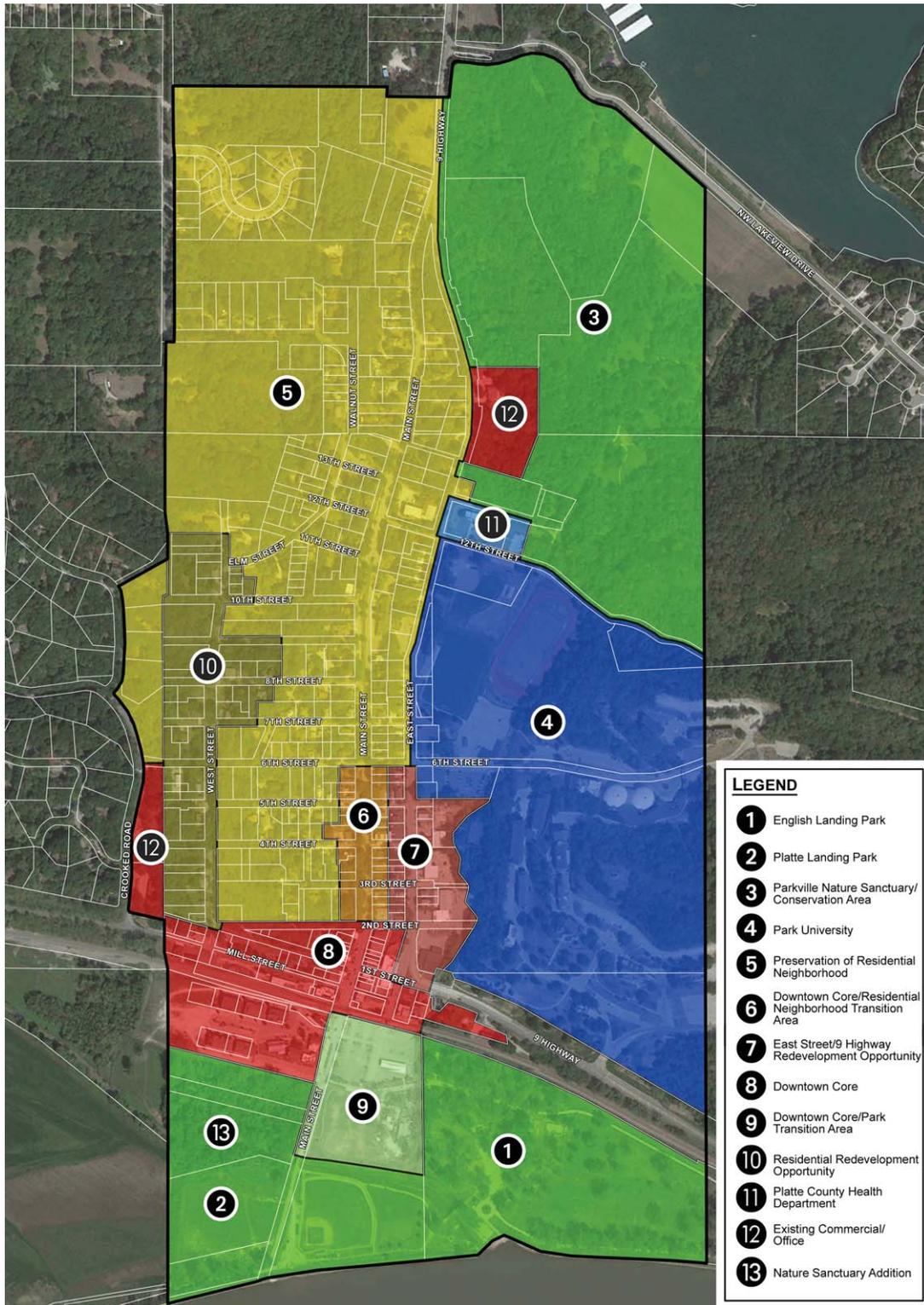


Fig. 3.1 – PDMP Future Land Use Diagram



2. Preserve and protect the mixed use nature of the Main Street Transition Zone (from 2nd Street to 6th Street), while clearly defining its boundaries to limit encroachment into the residential neighborhood.

- Establish a non-encroachment boundary that restricts encroachment into the surrounding residential neighborhood, and commercial encroachment into the Transition Area from the commercial core south of 2nd Street.
- Modify the zoning and subdivision regulations for the Downtown area to allow for historic development patterns to be implemented in the Main Street Transition Zone.
- o Develop and adopt an overlay district for the Main Street Transition Zone that ensures that :
 - All future redevelopment and/or infill in the neighborhood is similar to the existing neighborhood in size, massing, scale, materials, architectural style.
 - Tear downs of existing properties are discouraged.
 - Consolidation of multiple properties is discouraged.
 - Removal of street trees and overstory vegetation is discouraged.
 - Tear down of existing residential property within the Main Street Transition Area and replacement with commercial structures shall be prohibited.
 - Further construction of non-residential buildings in the Main Street Transition Area shall be prohibited.
 - Allow all residential structures with the transition area to maintain commercial uses in them.
- Use the overlay district design guidelines to encourage home rehabilitations in lieu of teardowns/new house construction in order to maintain historical character.
- Establish a Missouri 353 Redevelopment program to encourage and assist in the rehabilitation of existing homes through the use of tax abatement for actual improvements made to rehabilitated structures.
- Relax off street parking requirements in the zoning code for commercial uses located within the transition area.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

3. Expand the boundaries of the downtown commercial shopping district in a way that complements the character and mix of uses that already exist.

- Capitalize on the potential for commercial and/or mixed use redevelopment opportunities along East Street that would be compatible with downtown Main Street (see '3.9 Redevelopment and Infill Recommendations').
- Capitalize on the potential for commercial redevelopment opportunities for the municipal parking lot south of the railway that would include commercial uses that would be compatible with downtown Main Street (see 'Redevelopment and Infill Recommendations').

4. Enhance downtown synergy by increasing the cross traffic between the commercial district and English Landing Park.

- Improve the pedestrian experience between the commercial district and English Landing Park.
 - Develop a cohesive streetscape plan for Main Street and East Street that encourages the connectivity between the commercial district and the park. The streetscape plan should include improved sidewalks and crosswalk improvements, amenities, site furnishings, landscaping, signage, and wayfinding solutions to create a more inviting and enjoyable streetscape experience.
 - Provide amenities along the streetscape that are targeted at meeting the needs of park users. Examples include dog parking, dog fountain, pod stations, bike parking, and benches.
 - Improve pedestrian safety and the perception of safety for users crossing the railway.
 - Capitalize on the commercial redevelopment of the municipal parking lot south of the railway as way to 'close the gap' between the commercial district and the park (see '3.9 Redevelopment and Infill Recommendations').
- Encourage additional uses in the commercial district that cater to park users.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

5. Encourage the downtown commercial district to provide a more balanced mix of services that meet both the needs of the community and out-of-town visitors.

- Identify and foster the continued growth of full-time businesses that have proven to be successful in downtown Parkville.
- Identify and encourage the establishment of additional full-time businesses that can and would be supported by the local community.
- Identify and encourage the establishment of destination services that would attract out-of-town visitors.
- Create a downtown experience that meets the needs of out-of-town visitors. In addition to offering quality goods and services, downtown must build on its historic character and develop a truly unique atmosphere that makes shoppers want to continue to come back.
- Develop a marketing plan that positions downtown Parkville as a destination shopping experience.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

3.6 Transportation and Parking Recommendations

The focus of the PDMP is to maximize existing transportation resources and minimize impacts to allow for livable and context sensitive solutions. Multi-modal transportation includes streets, sidewalks, trails, railroads and parking lots. Parking plays a key role in managing and operating an efficient downtown transportation system, it is necessary to address parking issues which work hand-in-hand with managing transportation mobility.

Key Issues

- The existing sidewalk and trail network is incomplete in Downtown Parkville. While there are competing perspectives on the level of investment that should be made on non-motorized connectivity, it is important to look at connectivity in a broad context not just focused on downtown but connections to the surrounding community.
- Improving vehicular flow by addressing travel speeds throughout downtown was an important discussion point. Many felt that there was a need to improve or “speed up” traffic through the downtown but that directly competes with posted speed limits and the desire to make downtown livable and to maintain its current character.
- Parkville was built around transportation – the river and railroad – but over time conflicts have increased between the community and railroad. Noise, safety and the barrier created by trains are issues that concern property and business owners, as well as residents.
- In a small-scale downtown, the need for access to parking is critical for the success of some businesses. While data shows that parking utilization is at acceptable levels, there is a great desire to maintain adequate parking for the success of Downtown Parkville.
- Truck movements are critical for deliveries and service in Downtown Parkville. The Main Street businesses rely on on-street deliveries and key issues are maintaining the ability to operate trucks without impeding vehicle and pedestrian mobility through downtown.



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Recommendations

1. Improve connectivity by enhancing the pedestrian environment in Downtown Parkville.

- Complete a corridor plan for East Street/Mo Rte 9 to determine how best to provide pedestrian access from Rte 45 to downtown.
- Develop and adopt a sidewalk program to repair, replace and install sidewalks and ADA ramps to connect to community destinations.
- Complete an off-road trail plan that follows White Alloe Creek and provides access from Park University to downtown and other destinations.

2. Preserve and protect vehicular flow in and around downtown.

- Preserve the 25 mph speed limit in the downtown area.
- Use design features to achieve operating speeds closer to posted speed limits (i.e., gateway medians, pavement markings, on-street parking).
- Investigate construction of a roundabout at East Street and 1st Street with any potential redevelopment along East Street. Refer to X.

3. Minimize the railroad as a barrier between downtown, parking and the parks.

- Focus attention on near-term enhancements of the pedestrian experience along Main Street and East Street rather than high-dollar, long-range concepts that distract from enhancing downtown.
- At such time as the BNSF railway adds a second track, coordinate installation of a Quiet Zone with the railroad, MoDOT and Federal Railroad Administration.
- Complete a concept study for a grade separation over the BNSF from Rte FF near Crooked Road into Platte Landing Park.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

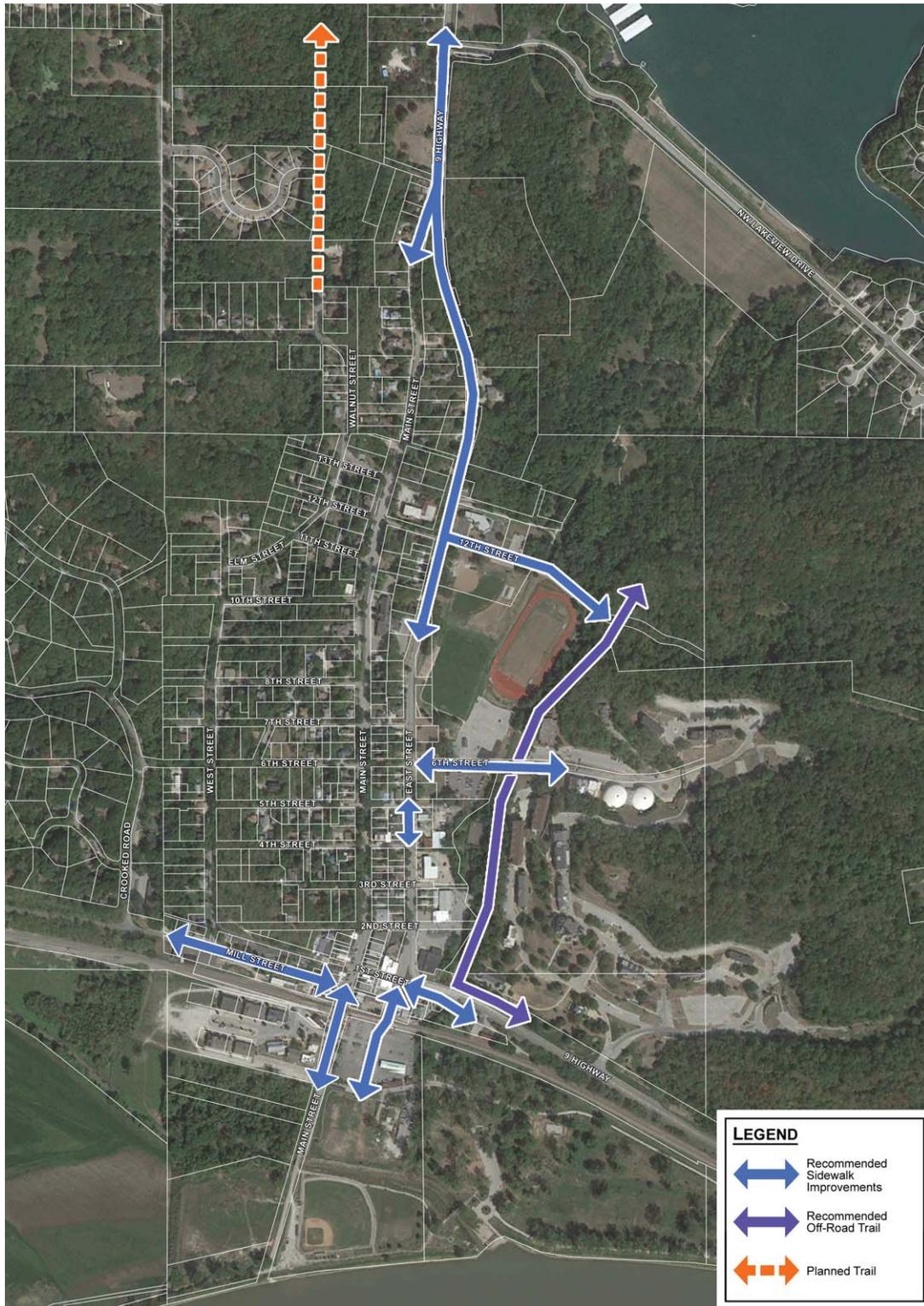


Fig. 3.1 – PDMP Sidewalk and Trail Improvements Plan



4. Proactively address parking needs.

- Conduct regular turnover and occupancy counts to monitor usage of downtown parking to determine if and when parking restrictions should be implemented.
- Comply with ADA parking requirements when any streetscape enhancements or parking lot reconfigurations are completed.
- Include bicycle parking with any streetscape enhancements.

5. Preserve the ability to make truck movements in Downtown Parkville.

- Continue the “courtesy” approach to on-street deliveries that allows vehicles to traverse around trucks while loading/unloading.
- Follow professional design standards for truck turning radii when designing any streetscape or parking features.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

6. Additional detailed transportation and parking recommendations may be found in the Livable Communities Study.

3.7 Utility Infrastructure and Flooding Recommendations

Utility infrastructure is basic building block of development – existing, new development, redevelopment, and infill. Certain areas of Downtown Parkville are within the floodplain and historic flooding events have made a significant mark on the character and development of the downtown. However in the case of PDMP, utility infrastructure and flooding are but one factor in the identification of enhancement or redevelopment opportunities.

Key Issues

- The age and quality of utility infrastructure was a repeated concern as it relates to accommodating the needs of existing development and providing service to future development/redevelopment/infill. While certain desires for specific services, like public WiFi, were discussed; the general outcome focuses on the need for basic upgrades and assurance that future development is served by sufficient infrastructure.

- Historically, flooding has impacted Downtown Parkville through park and road closures and damage to structures. While the community comes together during critical flood events, there is a perception that information on flood levels in the downtown is not accurate and limits the day-to-day operation of downtown businesses. There is also a general concern that future development in flood prone areas incorporates appropriate flood control measures.

Recommendations

1. Ensure that all future development/redevelopment/infill is compatible with flood boundaries.

- Require appropriate and adequate flood control measures for future development/redevelopment/infill.



Fig. 3.X – XXXX



Fig. 3.X – XXXX

2. Provide consistent and clear messaging during flood events on the status of downtown operations to media and visitors.

3. Ensure that adequate utility service is provided in Downtown Parkville.

- Investigate cost saving measures for public utility service provided in the downtown.
- Plan for utility upgrades to aging systems for existing customers.

- Require appropriate and adequate utility installation for future development/redevelopment/ infill.

3.8 Parks, Recreation, and Natural Resources Recommendations

Parks, recreation, and natural resources can have a dramatic impact on the sustainability and the quality of life in a community. This is especially true of downtown Parkville. The Missouri River, English Landing Park, Parkville Nature Sanctuary/White Alloe Creek Conservation Area, hilly topography, and dense woodlands all add up to create a truly picturesque setting that is flush with both active and passive recreational opportunities. Preservation and enhancement of these resources is vital to the continued success of downtown Parkville, and a key component of the Downtown character.

Key Issues

- English Landing Park is an invaluable asset to the present and future success of the downtown area.
- The community compartmentalizes English Landing Park and the downtown commercial district as two different places.
- The downtown commercial district and the park do not capitalize on the proximity of each.
- Platte Landing Park will bring new traffic to downtown as it continues to be developed.
- Bruce Watkins Park and Adams Park are underutilized, aging, and in need of updating to serve the surrounding neighborhoods.
- Green space and trees are integral to maintaining the character of the downtown neighborhoods and parks.
- The railway acts as a barrier between English Landing Park and the surrounding community.
- A Redevelopment concept indicates moving the existing railway south through English Landing Park.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Recommendations

1. Preserve, protect, and enhance English Landing Park.

- Develop a long-range English Landing Park Enhancement Plan that would aim to preserve the beauty of the park and continue to create new interest and demand.
 - The reconstruction of the park is complete from the previous flood. Additional amenities could be added, but would need to address their vulnerability to flood damage.
 - Additional amenities could include shelters, gardens, overlooks, plazas, fountains, etc.

2. Enhance downtown synergy by increasing the cross traffic between the commercial district, English Landing Park, and the newly developed Platte Landing Park.

- Improve the pedestrian experience between the commercial district and English Landing Park.
 - Develop a cohesive streetscape plan for Main Street and East Street that addresses the relationship between the commercial district and the park. The streetscape plan should include sidewalk and crosswalk improvements, amenities, site furnishings, landscaping, signage, and wayfinding.
 - Provide amenities along the streetscape that are targeted at meeting the needs of park users. Examples include dog parking, dog fountain, pod stations, bike parking, and benches.
 - Improve pedestrian safety and the perception of safety for users crossing the railway.
- Consider commercial redevelopment of the municipal parking lot south of the railway as way to ‘close the gap’ between the commercial district and the park (see ‘3.9 Redevelopment and Infill Recommendations’).
- Encourage a mix of services in the commercial district that cater to park users.
- Encourage compatible store hours with peak park use times.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

3. Prepare a park redevelopment plan for Pocket Park on Main Street.

- The current park does not have significant uses or users.
- The current park layout is old and worn. The proliferation of differing materials and level changes makes the current park design unnecessarily cluttered and busy.
- Access to hillside uses now currently vacant or sporadically open dominates the space for very little benefit.
- A revised park plan should focus its design on creating a central gathering space in the Downtown, that would allow for people watching, relaxing, taking a break from shopping, or enjoying food services provided in the Downtown. The focus should not be on developing ‘green space’ but community space. Potential improvements include seating, fountain, wayfinding, signage, interpretive signage, lighting, shade structure, landscape beds, non-dominant vertical access to hill side, plaza and paving improvements.

4. Develop park improvement plans to the two neighborhood parks located downtown (Bruce Watkins Park and Adams Park).

- Develop a Parks Improvement Plan that assesses the current state of these two parks and offers solutions to increase activity and improve aesthetics.
- Currently, the parks are underutilized, potentially because of a lack of amenities and the aged condition of existing amenities.

5. Protect the existing woodland and hilly topography that limits development throughout much of the west half of the downtown residential neighborhood.

- Discourage the development of land in this area that would result in the loss of these natural resources.
- Erosion and slope issues currently discourages development of these areas.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

6. The protection of open space and vegetation are important to reinforcing Downtown Character.

- Develop tree preservation ordinances, with penalties for removing mature trees.
- Develop a tree preservation program for parks in Downtown that inspects them for age, condition, disease and hazards. Actively manage significant trees to ensure their continued survival.
- Develop a tree replacement program for the Downtown neighborhoods.
- A comprehensive management plan that recognizes the importance of natural resources to Downtown Character should be developed for Downtown, including trees, vegetation, water, erosion, hillsides, slopes, views, and wildlife.
- Minimum standards for open space dedication, landscape standards, and connectivity, compatible with the Downtown Character, should be developed to address potential future development and redevelopment in the Downtown area.

7. Redevelopment concepts relocating the railway south through English Landing Park would have a significant impact on the park

- The vision for relocating the railroad line is contrary to the vision of building on the success of the park.
- The alignment that meets railroad standards will run directly through the middle of English Landing Park, bisecting the park with the relocated rail line and side slopes for road bed.
- Grading operations to relocate the tracks would destroy significant existing trees.
- Relocation of the track would significantly impact or eliminate facilities in the park.
- The track would remain at its current elevation, resulting in an approximate 9 foot elevation change from the top of the tracks to the lower elevation of the Park. This would have the corresponding side slopes, further widening the impacted area.
- Significant impact to the visual and physical connections to the Missouri River would occur as well.
- Relocation would create two narrow linear parks on

each side of the east-west tracks instead of the larger contiguous park space that exists today. This would reduce the programmability, usability, and variety of potential park uses.



Fig. 3.X – XXXX



Fig. 3.X – XXXX

3.9 Character of the built Environment/ Aesthetics Recommendations.

The character of the built environment is essential to the overall quality of life of a community. It can influence how people move through and interact within a space. It can also significantly impact people's perceptions of quality and value. The built environment of downtown Parkville has a unique historic character that should be preserved and enhanced in a way that adds to the user/visitor experience and reinforces Downtown Character.

Key Issues

- The charming nature of the downtown commercial district is an invaluable asset to downtown Parkville and the greater Parkville community.
- The residential neighborhoods add significantly to the historic character and value of downtown.
- Downtown Parkville lacks a sense of arrival, particularly for those traveling along 9 Highway and Highway FF/Mill Street.
- The downtown commercial district suffers from visual clutter and there is a sense that overall upkeep and maintenance is lacking.
- Many of the storefronts in the downtown commercial district would benefit from rehab efforts to refreshen and update their look.
- It is important that Parkville be itself, and not attempt to replicate another community's success.
- There is concern from the downtown community that the creation of a historic district would result in overreaching regulation and loss of private property rights.
- The streetscape within the downtown commercial district is generally uninviting for visitors due to narrow sidewalks, minimal seating opportunities, a lack of amenities, and deteriorating conditions.
- The lack of branding in downtown Parkville represents a missed opportunity to beautify the area while also enhancing the visitor experience.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Recommendations

1. Develop a full set of commercial district design guidelines for the commercial area so that new infill, redevelopment, and rehab projects fit the desired 'Downtown Character'.

- Preservation of the charming nature of downtown commercial area is important.
- Many of the structures in the downtown core are historic in nature. Most have been renovated continuously, but the underlying structure of the historic buildings still exists in many cases.
- The removal of facade clutter, non commercial grade materials, and materials and finishes that do not match 'Downtown Character' should be a key component of the guidelines.
- The guidelines should reinforce 'Downtown Character'.
- The guidelines should define the architectural styles, elements, materials, massing, heights, mix of acceptable uses, colors and detailing.
- The design guidelines should include guidelines for new construction, rehabilitation, storefront renovation, and demolition.
- Establish a Missouri 353 Redevelopment program to encourage and assist in the rehabilitation of existing structures through the use of tax abatement for actual improvements made to rehabilitated structures.
- To ensure the unilaterally fair application of the guidelines, pass an ordinance requiring the application of the guidelines for both rehabilitation and new construction.
- Ensure compliance of the guidelines by proposed projects one of two ways:
 - Set up a volunteer, independent commission of Parkville citizens and City staff to review compliance of design with the guidelines and is a recommending body to the Planning and Zoning Commission. The commission could require changes for compliance with the design guidelines.
 - City Staff could, in their normal course of duties, use the design guidelines as a reference document during the design/permit review process.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

- A more detailed discussion of design guideline strategies is included in Appendix F, A Preliminary Commercial Rehabilitation Design Guideline.

2. Develop a fully layered gateway, signage and wayfinding plan.

- The Plan will help to define visitors’ first impression of Downtown Parkville
- The Plan should unite signage and wayfinding with Downtown’s branding and marketing efforts.
- The Plan should include the following elements:
 - Primary gateway – “Welcome to Parkville”
 - Secondary gateways – “Welcome to Downtown”
 - Downtown markers – Marking the boundaries of the Downtown Core
 - Neighborhood markers – Marking the boundaries of the Downtown residential neighborhood
 - Vehicular Wayfinding signage for ease of navigating to major elements in the Downtown area (Park University, Main Street, English Landing Park, Platte Landing Park, Parking).
 - Pedestrian Wayfinding signage to inform pedestrians of specific amenities, shopping, dining, services and recreation available in the Downtown area.
 - Pedestrian Interpretive signage that informs pedestrians about the history, stories and people that have helped shape Downtown.
 - Branding and Marketing elements tied into the overall Plan.
 - Specific concept, design development and construction documentation of elements in the Plan.
 - Cost Estimates for the Plan.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

3. Preserve the historic character of Downtown neighborhoods.

- Refer to, 3.5 Land Use Recommendations, Recommendation 1, and 3.8 Parks, Recreation, and Natural Resources Recommendations, Recommendation #6 for proposed recommendations for preserving the historic character of the neighborhoods. Identify properties that fit within the historic context of the neighborhood and those that do not.

4. Prepare a Design Guideline that provides direction and guidance for the redevelopment of East Street so that it fits in with the desired Downtown Character.

- Currently East street is developed as a state highway, with lots focused on access to Route 9, with varied architectural and site scale, style, character, material, and use.
- In its current state, the existing development on both sides of 9 Highway/East Street and the roadway itself, do not fit with the vision of preserving and enhancing 'Downtown Character'. Redevelopment of the area, as recommended in 3.12 Redevelopment and Infill Recommendations, would allow the area to be planned to fit in with the fabric of the Downtown, increase critical mass of the Downtown area, provide for additional connectivity, provide options for additional uses and add amenities to Downtown.
- Attention should be given to streetscape, pedestrian amenities, lighting, crosswalks and landscape so that they may fit into the recommended streetscape improvements for Main Street.
- Attention should be given to the site planning and architecture of the redevelopment to ensure it fits in with 'Downtown Character' Appropriateness of style, massing, height, materials, location and relationship of parking and buildings, signage, and colors are all critical issues to be dealt with.
- Attention should be given to the nature and character of the roadway to address the current transportation issues, redevelopment needs, and future transportation needs when the roadway is redeveloped.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

5. Further discussion with the Community is required to determine its desire to pursue any designation of a Historic District.

- There was discussion with the community in the Parkville Master Plan, the Livable Community Study, and in the PDMP about establishing a historic district, but consensus or support by property owners has not been indicated.
- The Parkville Downtown Core has sufficient historic integrity to satisfy a preliminary Determination of Eligibility (DOE) which is the first step toward the creation of a downtown historic district.
- A downtown historic district could assist the Downtown by attracting new businesses, as well as providing incentives for the rehabilitation of these historic properties.
- The downtown could be listed on the National Register as a historic district or could be locally recognized as a historic district through city ordinance.
- A conservation district or planned zoning ordinance are other ways to protect the historic character of the area and promote the rehabilitation of existing properties.
- These mechanisms are accomplished through increased awareness and approval of the property owners and community and by approval by the City of Parkville through the ratification of a city ordinance.
- A variety of funding strategies for rehabilitating existing properties are available depending on the route chosen. These include state and federal historic tax credit programs if listed on the National Register (either individual properties or as a historic district) and low interest loans or grants from a variety of public and non-profit sources.
- A more detailed discussion of historic district strategies is included in Appendix E, Historic District Report.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

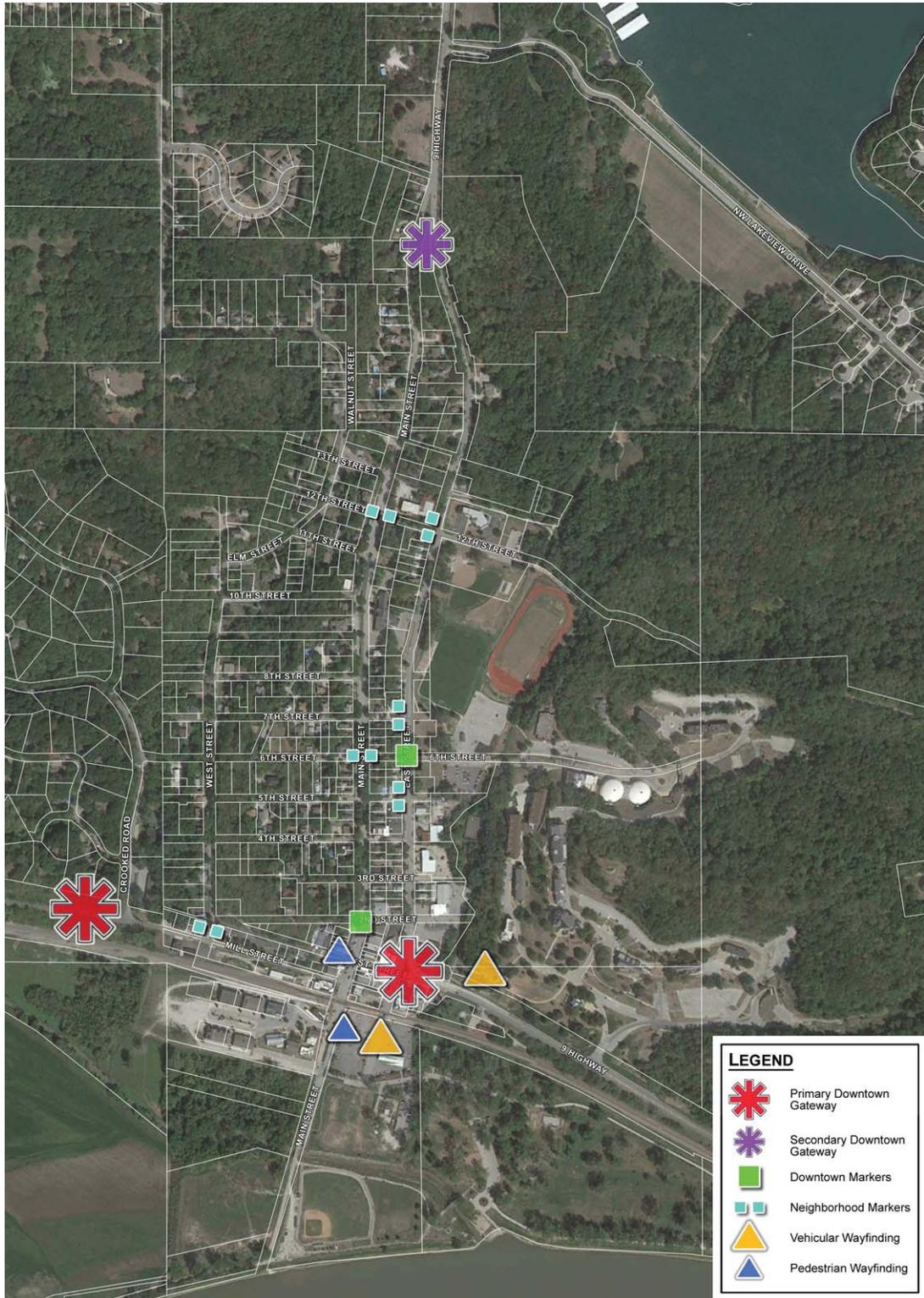


Fig. 3.1 – Gateways & Wayfinding Palm



6. Develop a streetscape redevelopment plan in the Commercial Core of Downtown to address the worn, and tired existing streetscape.

- Elements of the plan should include:
 - Updated walks and crosswalks that are designed to fit the historic quality of Downtown, increase safety and provide for increased attractiveness of the area.
 - Development of site furnishing standards to be used throughout the district.
 - The incorporation of added seating opportunities throughout the district.
 - Branding and amenities should be added to enhance look and experience of downtown streetscape.
 - Provide amenities along the streetscape that are targeted at meeting the needs of park users. Examples include dog parking, dog fountain, pod stations, bike parking, and benches.
 - Improve pedestrian safety and the perception of safety for users crossing the railway by installing pedestrian gates if a quad-gate system is installed at the railroad crossings.
 - Incorporate signage, wayfinding, and branding efforts into the streetscape.
 - Moving the railroad signal tower obstruction at the southeast corner of the railroad tracks and Main Street to open up views of downtown to the public parking lot south of the tracks

3.10 Operations and Function Recommendations

Operations and function refers to the way that a business or group of businesses is run on a day-to-day basis in order to satisfy the needs/demands of their potential clientele base. The regulation or standardization of business operations can be quite complex when multiple, individually owned and managed businesses with different goals and aspirations are involved. Downtown Parkville’s focus, in regards to operations and function, is to ensure that the business community work collectively to establish and maintain a basic level of professional service that adds to the overall user experience, meets



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Recommendations

visitor expectations and improves customer retention of the area.

Key Issues

- Many of the businesses downtown do not have standard or consistent operation hours that are conducive to attracting and retaining visitors.
- The regulation of business operations downtown is often met with resistance.
- The lack of directional and informational signage and wayfinding makes downtown difficult to navigate for those unfamiliar with the area.
- There is interest amongst business owners in providing recycling services within the downtown commercial district.
- There is interest in providing public restrooms within the downtown commercial district.

Recommendations

1. Establish a business atmosphere in the downtown commercial district that encourages the type of full-time, professionally run businesses that are necessary to attract repeat customers.

- Identify and foster the continued growth of full-time businesses that have proven to be successful in downtown Parkville.
- Identify and encourage the establishment of additional full-time businesses and/or destination services that would be successful and fit within the contextual atmosphere of downtown Parkville.
- Consider regulating the hours of operation for the downtown commercial district for a minimum of peak shopping and park user times.

2. Introduce regulatory procedures in the downtown commercial district that are proven to lead to increased business through improved visitor experience.

- Encourage, mediate, and help build consensus amongst the business community for regulatory procedures that will positively affect downtown.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Examples include the following:

- Storefront parking for owners and employees
- Hours of operation
- Maintenance and upkeep of streetscape and buildings
- Development of Design Guidelines
- Design Review Committee

3. Enhance the visitor experience, marketing, and brand identification by improving the wayfinding and signage throughout downtown.

- Develop a comprehensive Wayfinding and Directional Signage Plan for vehicular, bicycle, and pedestrian level traffic that achieves the following:
 - Directs traffic in and out of the downtown area.
 - Informs visitors of the services and activities available to them downtown and directs them in the direction of said services and activities.
 - Creates interaction and excitement for visitors.
 - Reinforces the identifiable brand in of downtown in the market to continue to build on marketing efforts.
 - Display a consistent marketing message and brand.
- Refer to, 3.9 Character of the Built Environment/ Aesthetics Recommendations, Recommendation 2, for plan contents.

4. Provide additional public services (recycling, restrooms) that can benefit visitors, business owners, and employees of downtown Parkville.

- Explore the scope, feasibility, and available funding resources for providing recycling services downtown.
 - Include storefront side recycling alongside trash receptacles as streetscape furniture.
 - Provide back of house recycling for the businesses in downtown if the needs are warranted.
- Develop a Downtown Restroom Feasibility Plan so that cost, location, operation, and maintenance issues can be determined for providing a public restroom in the downtown commercial core.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Recommendations

- There are currently no public restrooms in downtown.
- Restrooms are made available by some merchants.
- Many districts do not provide public restroom facilities because of operation, safety, and maintenance issues. Those districts rely on businesses to provide restroom facilities. That in turn drives customers to those businesses.
- Hours of operation issues in the downtown prevent access to restroom facilities if businesses are closed.

3.11 Economic Development Recommendations

Economic development typically provides the means for growth through job expansion, new residents, new homes, demand for new consumer goods and services, and added sales and property taxes. For downtown Parkville, steady and sustainable growth of the commercial district is essential to making it a destination for local/regional tourism and commerce.

Downtown's economic survival and redevelopment hinges on expanding the current market niches, introducing new market niches, and providing consumers a larger selection of merchandise and services.

Key Issues

- The future growth in population and income will generate additional consumer purchasing power and retail sales growth.
- The future growth of office-related employment will increase the demand for professional and medical office space in Platte County and Parkville.
- Growth in population and employment will create a demand for new housing

Recommendations

1. A key in improving the business climate in downtown Parkville will be to increase the inventory of commercial space and level of business and customer activity.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

- Higher density, mixed-use development should be encouraged. This development format promotes increased density, security, pedestrian activity and business activity.
- Increasing the housing stock through “infill” development will be a key component in enhancing the pedestrian activity and economic vitality of downtown.
- A mix of attached housing catering to students and young adults is recommended along with in-fill single family housing within the neighborhoods surrounding the central business district. Second floor residential over commercial space should be encouraged.

2. Prospective commercial development/ Redevelopment sites include:

- Surface parking lot on the east side of Main Street south of the rail road track
 - The 2.2-acre surface parking lot bound by the rail road track to the north, McAfee Street to the south, East Street to the east and Main Street to the west is ideal for extending commercial development on Main Street south of the rail road track as well as increase the inventory and critical mass of commercial space in the downtown core.
 - The best suited development formats include downtown-style, mixed-use commercial buildings supporting retail and office uses.
 - Two-story buildings are appropriate on the western portion of the site fronting Main Street with surface or structured parking on the eastern half.
 - Assuming a zero setback on Main Street the site could accommodate an estimated 50,000 to 70,000 square feet of commercial space.
- East side of Highway 9 from 1st Street north to 6th Street
 - The prospective development site located on the east side of Highway 9 from 1st Street north to 6th Street consists of nine individual parcels totaling approximately 3.66 acres.
 - Existing land uses include a U.S. Post Office, former restaurant, two single family homes, Glen’s



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Recommendations

Automotive, Four Seasons Lawn & Landscape and vacant land.

- This site is considered downtown's premier development site offering superior access, visibility, exposure and the size to facilitate the development of several commercial formats.
- The most appropriate development format is 2- and 3-story mixed-use structures supporting retail, office and residential uses.
- Assuming a "Main Street" design the site could accommodate an estimated 240,000 to 280,000 square feet of building area. The mix of space would be approximately half commercial and half residential, with the inventory of housing totaling approximately 125 to 175 dwelling units.
- Development of Highway 9 from 1st to 6th Streets would provide a much needed highway entry window for downtown and facilitate a broader range of goods and services businesses.
- Development of this section of Highway 9 would also provide a "bridge" more effectively connecting downtown Parkville with Park University.
- West side of Highway 9 from 1st Street north to 6th Street.
 - The prospective development site located on the west side of Highway 9 from 1st Street north to 6th Street consists of twelve individual parcels totaling approximately 1.07 acres.
 - Existing land uses include the French Bee Bakery, parking lot, nine single family homes and a 4-unit apartment building.
 - The street right-of-way patterns and shallow lot depths for the properties fronting the west side of Highway 9 will limit the potential to accommodate large-scale mixed-use development.
 - Likely development scenarios include the adaptive re-use of the existing residential structures or razing current structures to facilitate the construction of single-tenant commercial buildings or multi-family housing.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

3.12 Redevelopment and Infill Recommendations

As has been identified in previous recommendation sections, there are several redevelopment and infill opportunities that exist within downtown Parkville. What follows is a description of these opportunities and how they may benefit the long-term success of downtown, along with supporting graphics and conceptual plans.

Recommendations

Redevelopment of East Street - East Side

The 9 Highway/East Street corridor, from 1st Street to 6th Street, represents an excellent redevelopment opportunity that could serve as a catalyst for future growth and investment in downtown Parkville. Given its significance within the transportation network of Parkville, a reimagined East Street could improve community connectivity, create additional commercial critical mass by effectively doubling the downtown commercial area, while also helping to 9 Highway fit better into the Downtown Character desired by the community.

Multiple concepts for East Street Redevelopment have been created. **Figures X, Y, and Z** illustrate what such a reimagined East Street might look like. Regardless of the specific redevelopment design of the area, key elements incorporated include:

1. The introduction of a roundabout at the intersection of 1st Street and 9 Highway as a way to efficiently control traffic through this major intersection, improve pedestrian crossings, and provide an ideal location for a significant gateway element that signals the arrival to downtown Parkville.

2. Redevelopment of the road and streetscape from 1st to 6th Street to include consistent sidewalks, street trees, street lights and improved pedestrian crossings.

- Road redevelopment is critical to the redevelopment of East Street/9 Highway.
- Current posted speed restrictions are seldom followed.



Fig. 3.X – XXXX

Recommendations

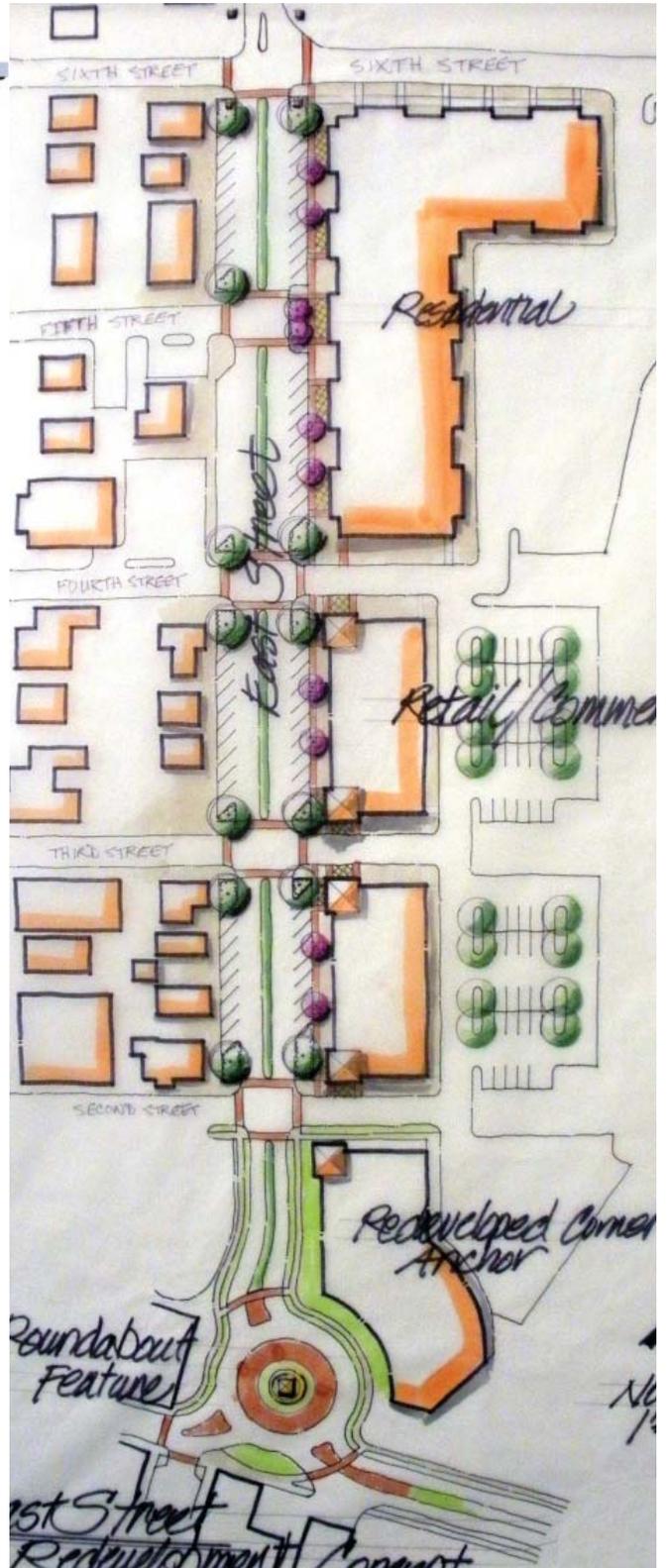
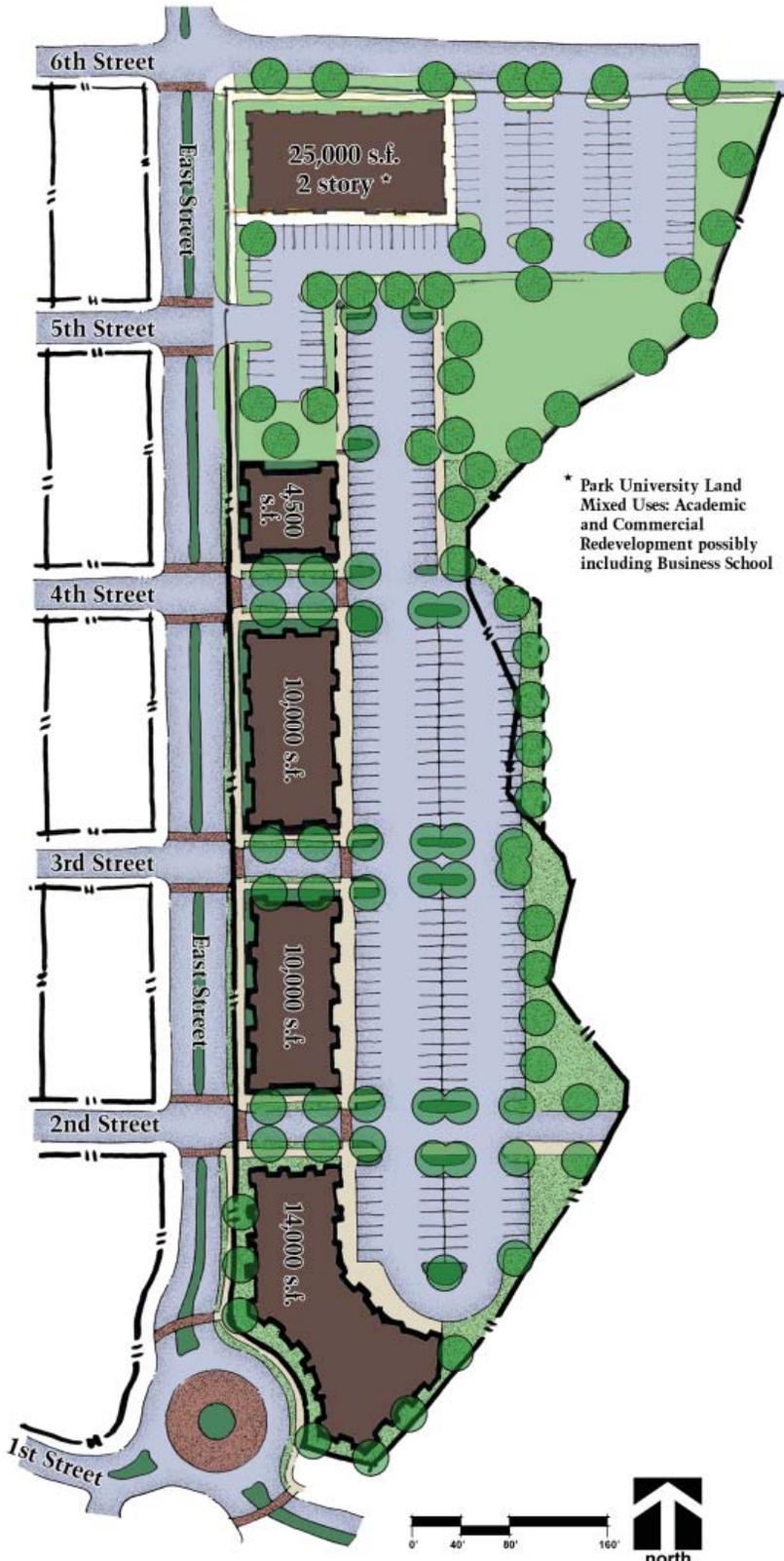


Fig. 3.X – XXXX

Fig. 3.X – XXXX

- The design and function of the roadway will determine the development design of the redevelopment area to a large extent.
 - A road designed to encourage speedy travel of vehicular traffic does not encourage connectivity of other modes of transportation, does not encourage Downtown Character, or allow commercial buildings to face the street.
 - A road designed to maintain current posted speed limits, will fit into the community's indicated Downtown Character, and allow the safe crossing of pedestrians.
 - Building facades will face their main parking field, unless they have a minimum of parking at their front entrance. A redeveloped East Street/9 Highway without on street parking will ensure that the front entrance facades of the buildings will face East, away from the road.

3. The redevelopment area should follow the following standards.

- All redevelopment should reinforce the desired Downtown Character in style of architecture, massing, scale, height, materials, and detailing.
- Redeveloped properties should be commercial or mixed use in nature.
- Buildings should be oriented toward East Street with minimal street offsets and all parking should be located toward the rear of the properties.
- All redevelopment efforts should be coordinate with Park University. The University owns property at the north end of this redevelopment area, so it will be important to understand, accommodate, and complement their future plans.
- Shared parking for the development area is important to yield required parking.
- Connections to the Alloe Creek Trail should be made.
- Pedestrian and vehicular connections to the university should be accomplished if possible.
- Install a pedestrian activated crossing signal at 6th Street.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Redevelopment of East Street - West Side

- Redevelopment of the properties along the west side of East Street, from 2nd Street to 6th Street.
- Because of narrow lot depths on the west side of East Street/9 Highway, redevelopment of this area is more limited in nature.
- Adaptive reuse of existing residential structures for commercial uses is possible.
- Redevelopment of existing building sites would allow for single building commercial redevelopment.
 - Care must be taken to ensure that the character of development of new commercial sites is in concert with the stated vision of reinforcing Downtown Character. Narrow depth lots and side parking lots will make this a challenge.
 - The use of screening, materials, buildings, fencing and landscape on the street side edge of all development sites is critical to ensure redevelopment of properties fit in with the character of downtown.
 - The ultimate design and function of the roadway will have a significant effect on redevelopment of properties.

Redevelopment of Residential Neighborhood along West Street

There are numerous issues in the residential neighborhood on West Street that would lend itself to being a potential site for residential redevelopment. Such issues include:

- Hilly terrain and a broken street grid cause the area to feel isolated from the rest of downtown.
- Pedestrian connections to the downtown core are limited and unsafe.
- The overall character of West Street is very different from Main Street.
- The homes along West Street do not have the same historic character as those located on or close to Main Street.
- Numerous properties are in disrepair.
- Numerous properties are vacant.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Figure X indicates a potential redevelopment scenario for a modest residential development. Key elements of this concept include:

- The preservation of the existing woodland and topography.
- 15 Single family, 2-story homes with detached 2-car garages that complement the historic character of the downtown neighborhoods.
- Single family homes built to the current average home value of new home permits in Parkville.
- Sidewalk connections and landscape buffers along FF Highway/Mill Street, from Crooked Road to Main Street.
- Sidewalk replacement/infill where needed along the west side of West Street
- Neighborhood Markers that identify entry into the neighborhood.
- Adding new members of the community to utilize the goods, services, and amenities offered in the downtown area.
- Provides potential housing to the area that fits with the Downtown Character and fabric of the Downtown Neighborhoods.
- Removes existing blight.
- A larger contiguous redevelopment area is more marketable for redevelopment than single infill lots.

Redevelopment of the Downtown Core/Park Transition Area

The lack of cross traffic between the downtown core and English Landing Park is a problem that could be addressed from multiple perspectives. The simplest solution would be to redevelop the streetscape along Main Street and East Street, from McAfee Street to 2nd Street. Improvements would include:

- Bulb-outs to accommodate additional landscaping and improved pedestrian safety
- Sidewalk and crosswalk improvements
- ADA accessible routes
- Amenities and site furnishings
- Signage and wayfinding

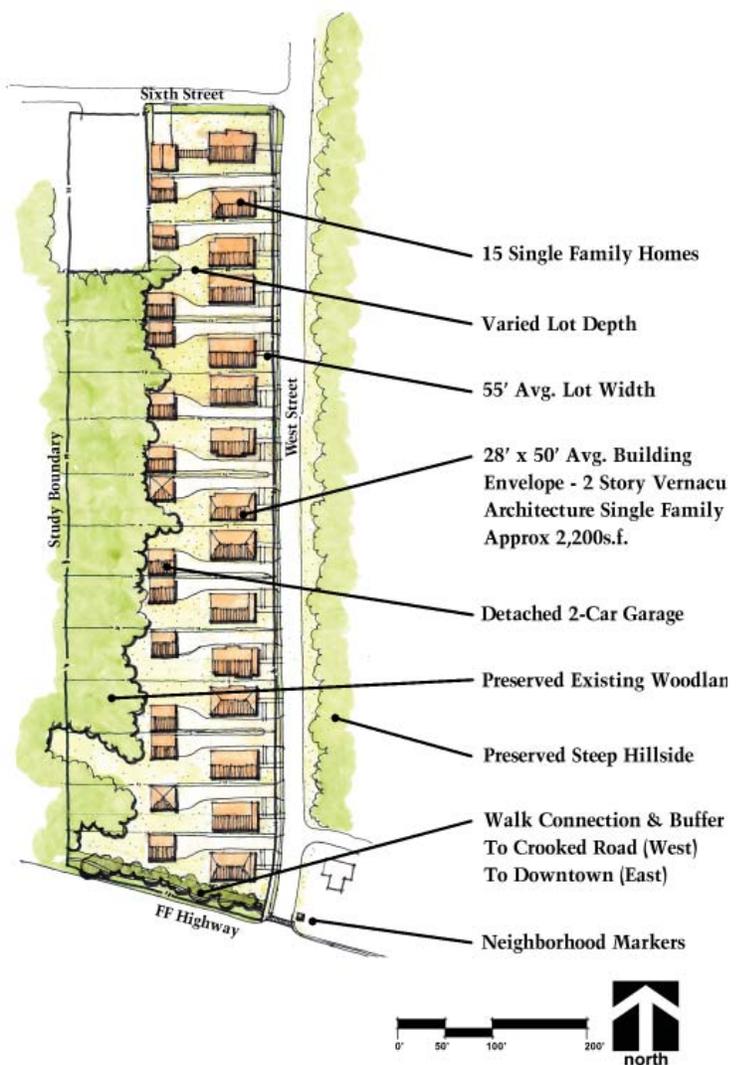


Fig. 3.X – XXXX

Recommendations

Making these improvements would create a more unified, cohesive Main Street that would encourage movement across the railroad tracks.

A second solution, shown in **Figure X**, would be to bridge the gap by completely redeveloping the municipal parking lot and small baseball field south of the tracks. Elements of this concept would include:

- Streetscape improvements as identified in the first solution
- Additional retail development on the east side of Main Street, south of the tracks
- Regrading of Main Street, south of the tracks, to accommodate the elevation of the new retail development
- Relocation of the Farmers Market to the current location of the small baseball field south of McAfee Street
- Redevelopment of the remaining portion of the small baseball field to a multi-purpose green space
- Reorganization of the parking in this transition area to accommodate both shoppers and park users.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX



Fig. 3.X – XXXX

Relocation of the Railroad Tracks

The impact of the existing railroad tracks on downtown continues to be a source of frustration for many in the community. Though the tracks are integral to the history and culture of Parkville, their proximity to the downtown commercial district creates numerous issues that have to be dealt with on a frequent basis. Issues include, significant horn and train noise, vibration, and blocking access in and out of English Landing Park, the municipal parking lot and English Landing Center just south of FF Highway/Mill Street on Main and East Streets.

Within the Downtown Parkville business community, a few property owners prepared a solution for moving the railroad tracks south of the municipal parking lot and English Landing Center. This alignment had some impact to English Landing Park. Upon review of this concept, TranSystems, Inc., (lead consultant on the Livable Communities Study Transportation Study, and a member of the Downtown Master Plan Team) determined that the horizontal curves and layout would not meet railroad standards and could not be considered a viable option for that reason alone. TranSystems, an expert in railway design, did however provide a track layout that would meet railroad standards. The Livable Communities Study explored options and costs for this route and considered the cost of the relocation very high for the potential with numerous negative impacts. It was therefore not recommended as a course of action in the Livable Communities Study(LCS).

While the LCS investigated the transportation impacts and costs of the concept, additional study on the land use impacts, park impacts and potential redevelopment opportunities the concept may represent was not explored. The local property owners who prepared the original concept continued to request additional study of the concept. The Master Plan Team agreed to address the concept again.

The Master Plan Team prepared a concept plan for the relocation of the railroad tracks south from their current location to the location determined to meet their minimum design standards. This alignment can

be seen on Figure X. Figure X also depicts a potential redevelopment of the area if the tracks could be relocated.

To evaluate the concept, it is necessary to understand the positive and negative aspects of the plan.

The positive impacts can be seen as:

- Relocation of railroad tracks further from the Downtown Core helps to address noise and vibration issues. Noise issues continue to exist if a quiet zone is not installed through Downtown.
- If the Railroad determines that a double track is going to be constructed, this would move the extra railway activity away from the Downtown Core.
- The limiting of access to the municipal parking lot and English Landing Center when trains are running is eliminated. Full park access continues to be an issue.
- The potential of reorganizing circulation to address the offset of 1st Street and Mill Street/FF in downtown becomes possible.
- A potential new alignment of Mill Street could connect with the signalized entry at Park University on Highway 9.
- New redevelopment opportunities may exist along reorganized circulation routes.
- Railway could be a potential flood control measure.

The negative impacts can be seen as:

- Relocation of the tracks would route the railway directly through English Landing Park. This would bisect the park, reducing the size of the Park, and its basic character and nature.
- Grading operations to relocate the tracks would destroy significant existing trees.
- Relocation of the track would significantly impact or eliminate facilities in the park.
- The track would remain at its current elevation, resulting in an approximate 9 foot elevation change from the top of the tracks to the lower elevation of the Park. This would have the corresponding side slopes, further widening the impacted area.

- Significant impact to the visual and physical connections to the Missouri River would occur as well.
- Current views from Highway 9 are over tracks and to park and Missouri River. In the concept, views would be across a narrow park, then to railroad berm, which would then obstruct some views to river.
- Relocation would create two narrow linear parks on each side of the east-west tracks instead of the larger contiguous park space that exists today. This would reduce the programmability, usability, and variety of potential park uses.
- An at-grade crossing still exists south of English Landing Center that will continue to limit access to the baseball field, half of the redesigned park, and all of Platte Landing Park.
- The railroad does not have interest or desire in having their track and berm become a flood control dike. Any flood control measures, armoring, protection, etc would be the responsibility of the City, and so

would the maintenance of those.

- Significant impacts to the floodway will occur with the relocation, which will require significant regulatory review.
- Estimated costs for relocation of only the railroad berm and new tracks is \$6-8 million. This does not include the relocation or development of new roads and stream crossings, demolition of existing railroad, intersection improvements, Highway 9 improvements, relocation of the current sewer pump station, acquisition and ROW costs, park redesign and construction, additional grading to match surrounding grades, stream crossings or road crossings, attorney fees, design fees, and other miscellanea.

Proponents of the relocated railroad track concept have been small, but vocal. The majority of input the Master Plan Team has received from the community has not been supportive of the concept due to cost, impacts to English Landing Park and lack of assurance that



Fig. 3.X – XXXX

Recommendations

relocation would guarantee elimination of the train noise.

Although, the concept could have positive impact for the Downtown Commercial Core and be financially beneficial for some property owners, the relocation is not recommended.

With the negative impacts to English Landing Park, the cost of executing the relocation, the unknown costs, the lack of full community support, and the floodway impacts it is our recommendation to not pursue this concept. Resources would be better utilized pursuing other solutions to reduce train noise and reduce traffic conflicts, as well as implementing other recommendations to improve Downtown as outlined in the Master Plan.

Other Redevelopment Opportunities

- Redevelopment of Bruce Watkins Park and Adams Park so that they may be more functional for the residents of downtown Parkville (see '3.5 Parks, Recreation, and Natural Resources Recommendations').
- Redevelopment of the retail uses along Mill Street. As downtown grows and traffic along Highway FF/ Mill Street increases, this area will become a logical location for future expansion of the downtown shopping experience.
- There are multiple opportunities throughout the residential neighborhood to redevelop single lots that are in disrepair or don't fit the historic context of downtown. Many of these properties are multi-family in nature, and it may make sense to convert some of them back to single-family homes.

Infill Opportunities

By definition, infill is the development of underutilized or undeveloped land or properties surrounded by other utilized properties or buildings. The residential neighborhood has a few properties that fit this definition, and those properties have been identified on Figure X. However, it is important to note that there

are a number of currently vacant lots along the west half of the neighborhood that have not been recommended for infill. These lots are typically dense in vegetation and steep in slope, which would be a challenge for any kind of infill development. More importantly, these characteristics are viewed as an asset by the community. They have more value as undeveloped green space than they do as new, single family homes.



Fig. 3.X – XXXX



Fig. 3.X – XXXX



FINANCIAL REPORT

For the Month Ended October 31, 2013

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

AS OF: October 31, 2013

10 -General Fund

FINANCIAL SUMMARY

83.3 % OF FISCAL YEAR COMPLETED

	2013 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	1,053,800	1,247.74	1,062,035.51	100.8%	-8,235.51	1,042,003.68
LICENSES	39,900	2,374.00	28,155.50	70.6%	11,744.50	43,722.37
PERMITS	123,300	25,088.87	190,695.31	154.7%	-67,395.31	155,206.01
FRANCHISE FEES	817,000	21,704.55	591,704.46	72.4%	225,295.54	624,938.82
SALES TAXES	887,000	83,772.50	765,882.23	86.3%	121,117.77	730,545.34
OTHER REVENUE	22,700	4,175.00	28,280.00	124.6%	-5,580.00	18,351.11
COURT REVENUE	295,600	36,664.51	220,175.16	74.5%	75,424.84	287,821.66
INTEREST INCOME	26,500	423.85	17,349.69	65.5%	9,150.31	22,649.78
MISCELLANEOUS REVENUE	25,420	4,629.49	24,457.45	96.2%	962.55	95,259.01
GRANT REVENUE	3,000	1,733.06	12,877.14	429.2%	-9,877.14	224,331.25
TRANSFERS IN	1,010,000	60,416.66	604,166.60	59.8%	405,833.40	485,833.30
TOTAL REVENUES	4,304,220	242,230.23	3,545,779.05	82.4%	758,440.95	3,730,662.33
EXPENDITURE SUMMARY						
ADMINISTRATION	1,594,895	88,808.09	880,418.99	55.2%	714,476.01	1,640,324.70
POLICE	1,172,161	88,043.99	887,763.32	75.7%	284,397.68	858,022.94
MUNICIPAL COURT	144,621	8,566.03	114,188.19	79.0%	30,432.81	116,283.29
PUBLIC WORKS	100,253	8,597.13	83,916.50	83.7%	16,336.50	81,475.28
COMMUNITY DEVELOPMENT	286,346	24,252.44	212,605.76	74.2%	73,740.24	211,144.33
STREET DEPARTMENT	644,812	69,550.46	524,859.86	81.4%	119,952.14	471,908.96
PARKS DEPARTMENT	250,983	9,726.38	205,304.12	81.8%	45,678.88	209,198.87
NATURE SANCTUARY	26,295	1,934.62	11,246.27	42.8%	15,048.73	13,585.88
INFORMATION TECHNOLOGY	26,500	3,366.00	22,541.67	85.1%	3,958.33	0.00
CHANNEL 2 & WEBSITE	34,950	847.50	10,591.70	40.0%	24,358.30	24,596.99
TRANSFERS OUT TO OTHER FUNDS	0	0.00	0.00	0.0%	0.00	0.00
TOTAL EXPENDITURES	4,281,816	303,692.64	2,953,436.38	69.0%	1,328,379.62	3,626,541.24
EXCESS REV OVER / (UNDER) EXPENDITURES	22,404	(61,462.41)	592,342.67			104,121.09
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2012 GENERAL FUND USE	0	0.00	0.00			
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2013 TRANSFER TO EMER RES FUND	0	0.00	0.00			
EXCESS OF FUNDS AVAILABLE OVER / (UNDER) EXPENDITURES	22,404	(61,462.41)	592,342.67			

Unaudited Financial Report to be Used for Budgetary Management Purposes

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	1,053,800	1,247.74	1,062,035.51	100.78 (8,235.51)	1,042,003.68
LICENSES	39,900	2,374.00	28,155.50	70.57	11,744.50	43,722.37
PERMITS	123,300	25,088.87	190,695.31	154.66 (67,395.31)	155,206.01
FRANCHISE FEES	817,000	21,704.55	591,704.46	72.42	225,295.54	624,938.82
SALES TAXES	887,000	83,772.50	765,882.23	86.35	121,117.77	730,545.34
OTHER REVENUE	22,700	4,175.00	28,280.00	124.58 (5,580.00)	18,351.11
COURT REVENUE	295,600	36,664.51	220,175.16	74.48	75,424.84	287,821.66
INTEREST INCOME	26,500	423.85	17,349.69	65.47	9,150.31	22,649.78
MISCELLANEOUS REVENUE	28,420	6,362.55	37,334.59	131.37 (8,914.59)	319,590.26
TRANSFERS IN	<u>1,010,000</u>	<u>60,416.66</u>	<u>604,166.60</u>	<u>59.82</u>	<u>405,833.40</u>	<u>485,833.30</u>
TOTAL REVENUES	<u>4,304,220</u>	<u>242,230.23</u>	<u>3,545,779.05</u>	<u>82.38</u>	<u>758,440.95</u>	<u>3,730,662.33</u>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,594,894	88,808.09	880,418.99	55.20	714,475.01	1,640,324.70
POLICE	1,172,161	88,043.99	887,763.32	75.74	284,397.68	858,022.94
MUNICIPAL COURT	144,621	8,566.03	114,188.19	78.96	30,432.81	116,283.29
PUBLIC WORKS	100,253	8,597.13	83,916.50	83.70	16,336.50	81,475.28
COMMUNITY DEVELOPMENT	286,347	24,252.44	212,605.76	74.25	73,741.24	211,144.33
STREET DEPARTMENT	644,812	69,550.46	524,859.86	81.40	119,952.14	471,908.96
PARKS DEPARTMENT	250,983	9,726.38	205,304.12	81.80	45,678.88	209,198.87
NATURE SANCTUARY	26,295	1,934.62	11,246.27	42.77	15,048.73	13,585.88
CHANNEL 2 & WEBSITE	34,950	847.50	10,591.70	30.31	24,358.30	24,596.99
IT	<u>26,500</u>	<u>3,366.00</u>	<u>22,541.67</u>	<u>85.06</u>	<u>3,958.33</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>4,281,816</u>	<u>303,692.64</u>	<u>2,953,436.38</u>	<u>68.98</u>	<u>1,328,379.62</u>	<u>3,626,541.24</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	22,404 (61,462.41)	592,342.67	(569,938.67)	104,121.09

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
FINANCIAL SUMMARY
REVENUES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	883,300	777.34	891,791.03	100.96 (8,491.03)	871,905.44
10-41002-00 Penalties	6,000	240.45	4,036.36	67.27	1,963.64	4,839.19
10-41003-00 Corp Merchants & Manufacturi	142,000	0.00	141,598.96	99.72	401.04	141,377.56
10-41004-00 Financial Institution Tax	500	0.00	1,223.99	244.80 (723.99)	570.66
10-41005-00 Vehicle Tax	22,000	229.95	23,385.17	106.30 (1,385.17)	23,310.83
TOTAL TAXES	1,053,800	1,247.74	1,062,035.51	100.78 (8,235.51)	1,042,003.68
LICENSES						
10-41101-00 Dog License (Tags)	900	20.00	550.00	61.11	350.00	905.00
10-41102-00 Occupational License	26,000	2,304.00	14,128.00	54.34	11,872.00	25,213.00
10-41102-02 Late Fees on Bus Licenses	0	50.00	50.00	0.00 (50.00)	300.00
10-41103-00 Peddler's Licenses	0	0.00	40.00	0.00 (40.00)	0.00
10-41104-00 Liquor Licenses	13,000	0.00	13,387.50	102.98 (387.50)	17,304.37
TOTAL LICENSES	39,900	2,374.00	28,155.50	70.57	11,744.50	43,722.37
PERMITS						
10-41201-00 Building Permits	110,000	20,752.10	135,664.65	123.33 (25,664.65)	131,712.94
10-41201-01 Occupancy Permit	0	50.00	400.00	0.00 (400.00)	275.00
10-41202-00 Sign Permits	0	20.00	895.00	0.00 (895.00)	1,010.00
10-41203-00 Electrical Permits	0	0.00	397.35	0.00 (397.35)	54.00
10-41205-00 Development Permits	1,200	0.00	450.00	37.50	750.00	919.99
10-41205-01 Public Improvement Fees	12,000	4,266.77	50,996.86	424.97 (38,996.86)	21,129.08
10-41206-00 Rezoning Permits	0	0.00	1,081.45	0.00 (1,081.45)	0.00
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	300.00	0.00 (300.00)	0.00
10-41209-00 Conditional Use Permits	0	0.00	300.00	0.00 (300.00)	0.00
10-41210-00 Grading/PW Use Permits	100	0.00	210.00	210.00 (110.00)	105.00
TOTAL PERMITS	123,300	25,088.87	190,695.31	154.66 (67,395.31)	155,206.01
FRANCHISE FEES						
10-41301-00 Telecom Franchise	235,000	19,686.21	197,584.82	84.08	37,415.18	205,292.92
10-41302-00 Missouri Gas Energy	120,000	0.00	111,470.06	92.89	8,529.94	96,291.26
10-41303-00 Missouri American Water	100,000	0.00	85,056.74	85.06	14,943.26	133,890.62
10-41304-00 KC Power & Light	275,000	0.00	111,072.96	40.39	163,927.04	105,820.32
10-41305-00 Martin Marietta Stone Royalt	12,000	2,018.34	12,540.47	104.50 (540.47)	8,822.80
10-41306-00 Cable/Video Service Franchis	75,000	0.00	73,979.41	98.64	1,020.59	74,820.90
TOTAL FRANCHISE FEES	817,000	21,704.55	591,704.46	72.42	225,295.54	624,938.82
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	830,000	78,221.43	716,003.36	86.27	113,996.64	682,013.10
10-41402-00 Motor Vehicle Sales Tax	35,000	3,711.31	30,352.73	86.72	4,647.27	28,755.13
10-41403-00 Motor Vehicle Fee	22,000	1,839.76	19,526.14	88.76	2,473.86	19,777.11
TOTAL SALES TAXES	887,000	83,772.50	765,882.23	86.35	121,117.77	730,545.34

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
FINANCIAL SUMMARY
REVENUES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
10-41501-00 Farmers Market	3,000	685.00	3,125.00	104.17 (125.00)	2,775.00
10-41504-00 Park Shelter Reservations	9,500	600.00	12,675.00	133.42 (3,175.00)	7,690.00
10-41504-01 Sports Fields Reservations	200	0.00	3,100.00	550.00 (2,900.00)	145.00
10-41504-02 Park Events Reservations	10,000	2,890.00	9,380.00	93.80	620.00	7,741.11
TOTAL OTHER REVENUE	22,700	4,175.00	28,280.00	124.58 (5,580.00)	18,351.11
<u>COURT REVENUE</u>						
10-41601-00 Fines	290,000	35,907.00	214,374.00	73.92	75,626.00	280,555.00
10-41602-00 CVC Reports	500	82.51	535.16	107.03 (35.16)	741.66
10-41602-01 Appointed Attorney Reimburse	1,500	250.00	1,755.00	117.00 (255.00)	1,714.50
10-41602-02 Boarding of Prisoners Reimbu	2,000	230.00	1,610.00	80.50	390.00	2,588.50
10-41603-00 Police Reports	1,600	195.00	1,901.00	118.81 (301.00)	2,222.00
TOTAL COURT REVENUE	295,600	36,664.51	220,175.16	74.48	75,424.84	287,821.66
<u>INTEREST INCOME</u>						
10-41701-00 Interest Income	26,500	423.85	17,349.69	65.47	9,150.31	22,649.78
TOTAL INTEREST INCOME	26,500	423.85	17,349.69	65.47	9,150.31	22,649.78
<u>MISCELLANEOUS REVENUE</u>						
10-41801-00 Miscellaneous	8,000	3,279.49	14,338.85	179.24 (6,338.85)	24,906.79
10-41801-02 Meeting Videos	0	0.00	10.00	0.00 (10.00)	14.70
10-41801-03 Rebates	0	0.00	1,687.17	0.00 (1,687.17)	0.00
10-41801-04 Proceeds from Cleanup/Recycli	0	0.00	0.00	0.00	0.00	92.50
10-41801-09 Refund of Overpaid FICA	0	0.00	0.00	0.00	0.00	58.83
10-41802-00 Leased Properties	11,420	1,350.00	4,920.00	43.08	6,500.00	59,814.00
10-41804-00 FEMA Grant Revenue	0	0.00	0.00	0.00	0.00	217,450.47
10-41804-01 Police Overtime Grant	3,000	0.00	0.00	0.00	3,000.00	3,664.51
10-41804-02 Trim Grant	0	0.00	6,550.00	0.00 (6,550.00)	0.00
10-41804-06 Safe Routes to School Grant	0	0.00	4,594.08	0.00 (4,594.08)	452.92
10-41804-07 Bulletproof Vest Grant	0	0.00	0.00	0.00	0.00	1,105.50
10-41805-00 Sale of Vehicles/Equipment	0	0.00	2,818.59	0.00 (2,818.59)	0.00
10-41807-01 Insurance Claim Reimb.	5,000	0.00	682.84	13.66	4,317.16	10,372.19
10-41808-00 POST Monies	1,000	1,733.06	1,733.06	173.31 (733.06)	1,657.85
TOTAL MISCELLANEOUS REVENUE	28,420	6,362.55	37,334.59	131.37 (8,914.59)	319,590.26
<u>TRANSFERS IN</u>						
10-41901-00 Transfer f Transportation Fu	625,000	52,083.33	520,833.30	83.33	104,166.70	423,333.30
10-41903-00 Administration Fee	100,000	8,333.33	83,333.30	83.33	16,666.70	62,500.00
10-41904-00 Transfer from Projects	280,000	0.00	0.00	0.00	280,000.00	0.00
10-41907-00 Transfer from Nature Sanctua	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL TRANSFERS IN	1,010,000	60,416.66	604,166.60	59.82	405,833.40	485,833.30
TOTAL REVENUE	4,304,220	242,230.23	3,545,779.05	82.38	758,440.95	3,730,662.33

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
ADMINISTRATION
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-501.01-01-00 Salaries	267,600	23,841.20	171,517.98	64.09	96,082.02	212,750.40
10-501.01-03-00 Overtime	1,000	0.00	247.13	24.71	752.87	482.49
10-501.01-05-00 Miscellaneous Obligation	30,000	0.00	30,000.23	100.00 (0.23)	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	46,524.45	80.77	11,075.55	46,524.45
10-501.01-21-00 FICA & Medicare	27,249	2,070.45	18,159.60	66.64	9,089.40	20,123.95
10-501.01-22-00 Retirement	10,475	253.28	3,980.29	38.00	6,494.71	6,865.00
10-501.01-32-00 Exp Allowance-Bd of Alde	4,860	1,215.00	4,860.00	100.00	0.00	4,050.00
10-501.01-33-00 Auto Allow-City Administ	7,250	300.00	2,521.40	34.78	4,728.60	4,200.00
10-501.01-40-00 Membership Fees & Dues -	1,200	281.00	994.00	82.83	206.00	0.00
10-501.01-41-00 Membership Fees & Dues -	6,000	10.00	5,573.23	92.89	426.77	4,346.61
10-501.01-41-02 Professional Dev - Staff	7,000	512.06	3,637.59	51.97	3,362.41	9,475.07
10-501.01-41-03 Professional Dev - Board	4,600	507.52	3,012.80	65.50	1,587.20	0.00
TOTAL PERSONNEL	424,834	33,421.41	291,028.70	68.50	133,805.30	308,817.97
INSURANCE						
10-501.02-01-00 Liability Insurance	75,500	0.00	84,172.80	111.49 (8,672.80)	89,380.95
10-501.02-01-01 Insurance Deductible	5,000	0.00	0.00	0.00	5,000.00	2,535.94
10-501.02-02-00 Health, Life & Dental	29,500	2,351.71	21,585.13	73.17	7,914.87	20,053.89
10-501.02-03-00 Workers Compensation	1,100	0.00	951.02	86.46	148.98	857.57
10-501.02-04-00 Unemployment	6,400	0.00	3,840.00	60.00	2,560.00	0.00
10-501.02-05-00 Property Insurance	15,500	0.00	17,673.76	114.02 (2,173.76)	0.00
TOTAL INSURANCE	133,000	2,351.71	128,222.71	96.41	4,777.29	112,828.35
UTILITIES						
10-501.03-01-00 Telephone & Voicemail	6,000	486.54	5,067.16	84.45	932.84	4,388.77
10-501.03-02-00 Electricity	36,000	3,183.96	39,860.99	110.72 (3,860.99)	29,229.41
10-501.03-04-00 Water	5,500	165.71	4,589.68	83.45	910.32	6,375.24
10-501.03-05-00 Mobile Phones & Pagers	360	0.00	0.00	0.00	360.00	400.00
10-501.03-07-00 Train Depot Utilities	6,500	505.73	7,258.35	111.67 (758.35)	7,000.47
10-501.03-08-00 Cable	2,100	175.00	1,750.00	83.33	350.00	0.00
10-501.03-09-00 Trash Hauling	0	75.00	225.00	0.00 (225.00)	0.00
TOTAL UTILITIES	56,460	4,591.94	58,751.18	104.06 (2,291.18)	47,393.89
CAPITAL EXPENDITURES						
10-501.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	360.00
10-501.04-22-00 Lease Purchase-Office Eq	1,000	256.00	967.00	96.70	33.00	957.50
10-501.04-51-00 Facility Improvements	500	0.00	0.00	0.00	500.00	384.88
TOTAL CAPITAL EXPENDITURES	1,500	256.00	967.00	64.47	533.00	1,702.38
OTHER PURCHASES						
10-501.05-01-00 Office Supplies & Consum	6,800	256.44	4,502.82	66.22	2,297.18	6,673.82
10-501.05-02-00 Postage	1,500	66.16	855.09	57.01	644.91	1,105.46
10-501.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	3,651.77
10-501.05-04-00 Printing	500	70.00	822.68	164.54 (322.68)	420.00
10-501.05-05-00 Publications	0	0.00	174.00	0.00 (174.00)	0.00
10-501.05-20-00 Small Office Equipment	200	0.00	0.00	0.00	200.00	63.95
TOTAL OTHER PURCHASES	9,000	392.60	6,354.59	70.61	2,645.41	11,915.00

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
ADMINISTRATION
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
MAINTENANCE						
10-501.06-01-00 Building Maint & Repair	9,000	595.22	4,710.93	52.34	4,289.07	8,827.47
10-501.06-01-01 HVAC Maintenance & Repai	2,000	0.00	4,610.60	230.53 (2,610.60)	1,883.03
10-501.06-02-00 Janitorial Services/Supp	7,000	0.00	5,568.68	79.55	1,431.32	5,145.16
10-501.06-11-00 Train Depot Maint	2,500	724.97	955.55	38.22	1,544.45	0.00
10-501.06-33-00 Software Support Agreeeme	11,000	0.00	9,240.16	84.00	1,759.84	8,800.16
10-501.06-34-00 Office Equipment Mainten	2,500	0.00	1,829.88	73.20	670.12	1,876.54
TOTAL MAINTENANCE	34,000	1,320.19	26,915.80	79.16	7,084.20	26,532.36
CITY SERVICES						
10-501.07-01-00 Elections	1,800	680.64	2,000.03	111.11 (200.03)	1,389.96
10-501.07-02-00 Advertising/Public Notic	600	0.00	1,768.16	294.69 (1,168.16)	794.16
10-501.07-03-00 Farmers Market	2,200	0.00	1,406.57	63.94	793.43	2,023.13
10-501.07-47-00 MARC HHW Program	5,800	0.00	5,776.16	99.59	23.84	5,776.16
10-501.07-90-01 Flood Mitigation Consult	0	0.00	0.00	0.00	0.00	20,000.00
10-501.07-90-02 Information Technology S	0	0.00	0.00	0.00	0.00	7,000.00
10-501.07-90-03 Public Relations Consult	0	0.00	0.00	0.00	0.00	95.29
10-501.07-99-00 FOPAS - Animal Control	6,000	0.00	6,000.00	100.00	0.00	6,000.00
TOTAL CITY SERVICES	16,400	680.64	16,950.92	103.36 (550.92)	43,078.70
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	90,000	6,574.70	76,667.92	85.19	13,332.08	116,279.87
10-501.08-01-01 Litigation (New)	60,000	14,634.86	29,791.94	49.65	30,208.06	197,134.65
10-501.08-02-00 Auditor Fees	10,000	0.00	0.00	0.00	10,000.00	1,110.00
10-501.08-02-02 Professional Services	15,000	0.00	11,123.85	74.16	3,876.15	0.00
TOTAL PROFESSIONAL FEES	175,000	21,209.56	117,583.71	67.19	57,416.29	314,524.52
OTHER EXPENDITURES						
10-501.09-04-00 Holiday Decorations	500	161.46	511.46	102.29 (11.46)	350.00
10-501.09-05-00 Newsletter	0	1,419.36	3,264.82	0.00 (3,264.82)	2,290.67
10-501.09-05-01 Website Maintenance	4,000	180.00	522.99	13.07	3,477.01	5,725.00
10-501.09-11-00 Cemetery Maintenance	3,500	0.00	420.00	12.00	3,080.00	3,000.00
10-501.09-20-01 Misc-BOA Food/Travel	0	0.00	0.00	0.00	0.00	2,766.68
10-501.09-20-02 Exec Session Meeting Sup	1,200	44.21	888.05	74.00	311.95	921.29
10-501.09-20-03 Finance Committee Mtg Su	1,500	95.53	1,497.97	99.86	2.03	1,252.69
10-501.09-20-04 Misc-Mayor Food/Travel	0	0.00	0.00	0.00	0.00	1,198.96
10-501.09-20-05 Misc-Cit Admnstor Food/T	0	0.00	0.00	0.00	0.00	3,790.55
10-501.09-20-06 Misc-Staff Food/Travel	0	0.00	0.00	0.00	0.00	408.29
10-501.09-20-07 Meeting Supplies	500	15.47	194.46	38.89	305.54	124.70
10-501.09-21-00 Misc-Other	2,000	168.02	1,344.73	67.24	655.27	17,254.22
10-501.09-21-02 Contingency	11,500	0.00	0.00	0.00	11,500.00	0.00
10-501.09-25-00 Flood Management	0	0.00	0.00	0.00	0.00	54,793.29
10-501.09-25-01 Park Restoration - Flood	0	0.00	0.00	0.00	0.00	189,013.99
TOTAL OTHER EXPENDITURES	24,700	2,084.05	8,644.48	35.00	16,055.52	282,890.33
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	250,000	0.00	0.00	0.00	250,000.00	106,058.00
10-501.20-21-00 Transfer to Debt Service	214,000	17,833.33	178,333.30	83.33	35,666.70	178,333.30
10-501.20-22-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	122,083.30

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

10 -General Fund
 ADMINISTRATION
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.20-23-00 Transfer to Equipment Fu	36,000	3,000.00	30,000.00	83.33	6,000.00	67,500.00
10-501.20-24-00 Transfer to Economic Dev	20,000	1,666.66	16,666.60	83.33	3,333.40	16,666.60
10-501.20-25-00 Transfer to RetainingWal	200,000	0.00	0.00	0.00	200,000.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	<u>720,000</u>	<u>22,499.99</u>	<u>224,999.90</u>	<u>31.25</u>	<u>495,000.10</u>	<u>490,641.20</u>
TOTAL ADMINISTRATION	1,594,894	88,808.09	880,418.99	55.20	714,475.01	1,640,324.70

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund

POLICE

EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-505.01-01-00 Salaries	794,400	61,305.42	608,405.56	76.59	185,994.44	604,984.05
10-505.01-03-00 Overtime	26,000	253.07	12,545.94	48.25	13,454.06	9,801.30
10-505.01-21-00 FICA & Medicare	62,761	4,458.19	45,261.04	72.12	17,499.96	43,721.67
10-505.01-22-00 Retirement	35,277	2,586.23	25,739.16	72.96	9,537.84	25,792.01
10-505.01-41-00 Membership Fees & Dues	950	0.00	550.00	57.89	400.00	385.00
10-505.01-41-02 Professional Development	6,100	197.14	1,307.35	21.43	4,792.65	3,759.65
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL PERSONNEL	927,488	68,405.77	693,809.05	74.81	233,678.95	688,443.68
<u>INSURANCE</u>						
10-505.02-01-01 Insurance Deductible	5,000	0.00	0.00	0.00	5,000.00	0.00
10-505.02-02-00 Health, Life & Dental	107,500	9,698.10	94,896.70	88.28	12,603.30	86,647.84
10-505.02-03-00 Workers Compensation	21,000	0.00	30,121.16	143.43	9,121.16	18,941.99
10-505.02-04-00 Unemployment	1,000	0.00	81.20	8.12	918.80	0.00
TOTAL INSURANCE	134,500	9,698.10	125,099.06	93.01	9,400.94	105,589.83
<u>UTILITIES</u>						
10-505.03-01-00 Telephone & Voicemail	1,500	94.04	939.09	62.61	560.91	936.40
10-505.03-05-00 Mobile Phone & Pagers	4,400	487.12	3,584.69	81.47	815.31	3,327.88
TOTAL UTILITIES	5,900	581.16	4,523.78	76.67	1,376.22	4,264.28
<u>CAPITAL EXPENDITURES</u>						
10-505.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	0.00	0.00	0.00	200.00	0.00
<u>OTHER PURCHASES</u>						
10-505.05-01-00 Office Supplies & Consum	2,800	44.25	1,417.23	50.62	1,382.77	1,151.20
10-505.05-02-00 Postage	250	12.08	113.14	45.26	136.86	153.29
10-505.05-03-00 Comp Equip, Access, Prog	0	0.00	0.00	0.00	0.00	430.00
10-505.05-04-00 Printing	500	0.00	100.00	20.00	400.00	250.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	49.98	5.00	950.02	0.00
10-505.05-21-00 Equipment and Handtools	9,000	457.98	2,358.77	26.21	6,641.23	4,335.77
10-505.05-22-01 Terminal - KC	1,000	62.56	625.60	62.56	374.40	601.92
10-505.05-22-02 Terminal - Platte Co	3,000	0.00	2,007.50	66.92	992.50	966.24
10-505.05-31-00 Uniforms	10,000	123.90	2,170.86	21.71	7,829.14	2,674.52
10-505.05-99-00 Other Purchases	500	0.00	8.00	1.60	492.00	252.60
TOTAL OTHER PURCHASES	28,050	700.77	8,851.08	31.55	19,198.92	10,815.54
<u>MAINTENANCE</u>						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	623.87	10,840.76	72.27	4,159.24	7,336.22
10-505.06-21-01 Equipment Repair & Maint	500	0.00	56.65	11.33	443.35	286.74
10-505.06-22-00 Vehicle Gas & Oil	45,000	7,888.12	39,320.45	87.38	5,679.55	38,220.05
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	850	66.13	661.30	77.80	188.70	575.00
TOTAL MAINTENANCE	62,850	8,578.12	50,879.16	80.95	11,970.84	46,418.01

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

10 -General Fund
 POLICE
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CITY SERVICES</u>						
10-505.07-56-00 Hiring/Substance Screeni	4,000	75.00	1,973.50	49.34	2,026.50	930.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agre	2,000	0.00	360.00	18.00	1,640.00	330.00
10-505.07-99-00 Other City Services	400	0.00	193.62	48.41	206.38	83.00
TOTAL CITY SERVICES	8,900	75.00	3,027.12	34.01	5,872.88	1,843.00
<u>OTHER EXPENDITURES</u>						
10-505.09-21-00 Miscellaneous	350	5.07	74.07	21.16	275.93	328.60
10-505.09-21-02 Contingency	2,923	0.00	0.00	0.00	2,923.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,000	0.00	1,500.00	150.00	(500.00)	320.00
TOTAL OTHER EXPENDITURES	4,273	5.07	1,574.07	36.84	2,698.93	648.60
TOTAL POLICE	1,172,161	88,043.99	887,763.32	75.74	284,397.68	858,022.94

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	44,850	3,612.30	38,843.19	86.61	6,006.81	36,771.16
10-510.01-03-00 Overtime	500	0.00	124.58	24.92	375.42	53.39
10-510.01-11-00 Judge	18,000	1,384.62	14,538.51	80.77	3,461.49	14,538.51
10-510.01-21-00 FICA & Medicare	4,846	379.29	4,073.20	84.05	772.80	3,987.86
10-510.01-22-00 Retirement	1,155	112.72	1,116.55	96.67	38.45	1,214.96
10-510.01-32-00 Expense Allow - Judge	650	135.00	540.00	83.08	110.00	450.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	250.00	50.00	250.00	150.00
10-510.01-41-02 Professional Development	3,500	50.00	3,411.54	97.47	88.46	2,573.89
10-510.01-42-00 Membership Fees	0	100.00	100.00	0.00	(100.00)	0.00
10-510.01-51-00 Prosecutor/Assistant	22,000	0.00	18,500.00	84.09	3,500.00	18,500.00
10-510.01-51-02 Public Defender	6,500	0.00	5,416.70	83.33	1,083.30	5,416.70
TOTAL PERSONNEL	102,501	5,773.93	86,914.27	84.79	15,586.73	83,656.47
INSURANCE						
10-510.02-02-00 Health, Life & Dental	6,400	619.46	6,158.77	96.23	241.23	5,982.59
10-510.02-03-00 Workers Compensation	2,200	0.00	2,651.90	120.54	(451.90)	1,792.18
10-510.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	9,600	619.46	8,810.67	91.78	789.33	7,774.77
UTILITIES						
10-510.03-05-00 Mobile Phone & Pagers	720	30.00	120.00	16.67	600.00	1,014.52
TOTAL UTILITIES	720	30.00	120.00	16.67	600.00	1,014.52
CAPITAL EXPENDITURES						
10-510.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	1,713.60
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	1,713.60
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,500	67.76	1,225.40	81.69	274.60	577.53
10-510.05-02-00 Postage	500	30.63	340.03	68.01	159.97	374.30
10-510.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	20.00
10-510.05-04-00 Printing	4,000	468.88	3,048.75	76.22	951.25	3,970.26
10-510.05-05-00 Publications	350	0.00	250.50	71.57	99.50	207.00
10-510.05-06-00 Processing Fees	1,500	128.81	1,236.32	82.42	263.68	0.00
10-510.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	7,950	696.08	6,101.00	76.74	1,849.00	5,149.09
MAINTENANCE						
10-510.06-32-00 REJIS System	250	0.00	237.36	94.94	12.64	237.36
10-510.06-33-00 Software Support Agreeeme	2,000	0.00	2,066.09	103.30	(66.09)	1,967.70
10-510.06-34-00 Office Equipment Mainten	480	0.00	137.52	28.65	342.48	171.90
TOTAL MAINTENANCE	2,730	0.00	2,440.97	89.41	289.03	2,376.96
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	14,000	735.00	3,640.00	26.00	10,360.00	9,695.00
10-510.07-82-00 Bailiff	6,000	498.41	4,814.00	80.23	1,186.00	4,878.11
10-510.07-82-01 Translator	300	128.25	766.05	255.35	(466.05)	0.00
TOTAL CITY SERVICES	20,300	1,361.66	9,220.05	45.42	11,079.95	14,573.11

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

10 -General Fund
 MUNICIPAL COURT
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER EXPENDITURES</u>						
10-510.09-21-00 Miscellaneous	100	84.90	581.23	581.23	(481.23)	24.77
10-510.09-21-02 Contingency	720	0.00	0.00	0.00	720.00	0.00
TOTAL OTHER EXPENDITURES	820	84.90	581.23	70.88	238.77	24.77
TOTAL MUNICIPAL COURT	144,621	8,566.03	114,188.19	78.96	30,432.81	116,283.29

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
PUBLIC WORKS
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-515.01-01-00 Salaries	73,980	5,690.78	60,035.73	81.15	13,944.27	58,153.83
10-515.01-21-00 FICA & Medicare	5,659	425.78	4,497.09	79.47	1,161.91	4,353.24
10-515.01-22-00 Retirement	2,885	221.94	2,335.67	80.96	549.33	2,384.34
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	750.00	3,000.00	100.00	0.00	2,500.00
10-515.01-41-00 Membership Fees & Dues	500	0.00	229.00	45.80	271.00	149.00
10-515.01-41-02 Professional Development	2,600	50.00	1,867.62	71.83	732.38	3,240.23
TOTAL PERSONNEL	88,624	7,138.50	71,965.11	81.20	16,658.89	70,780.64
INSURANCE						
10-515.02-02-00 Health, Life & Dental	5,500	453.84	4,582.28	83.31	917.72	4,679.16
10-515.02-03-00 Workers Compensation	200	0.00	201.83	100.92	1.83	80.79
10-515.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,200	453.84	4,784.11	77.16	1,415.89	4,759.95
UTILITIES						
10-515.03-05-00 Mobile Phones & Pagers	480	120.00	480.00	100.00	0.00	400.00
TOTAL UTILITIES	480	120.00	480.00	100.00	0.00	400.00
CAPITAL EXPENDITURES						
10-515.04-21-00 Office Equipment	100	0.00	10.68	10.68	89.32	0.00
10-515.04-90-00 Stormwater Projects	0	0.00	0.00	0.00	0.00	120.00
TOTAL CAPITAL EXPENDITURES	100	0.00	10.68	10.68	89.32	120.00
OTHER PURCHASES						
10-515.05-01-00 Office Supplies & Consum	1,100	0.00	134.10	12.19	965.90	743.00
10-515.05-02-00 Postage	200	86.79	186.64	93.32	13.36	119.30
10-515.05-20-00 Small Office Equipment	100	0.00	29.97	29.97	70.03	0.00
10-515.05-31-00 Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-515.05-32-00 Other Purchases	100	0.00	63.92	63.92	36.08	0.00
TOTAL OTHER PURCHASES	1,600	86.79	414.63	25.91	1,185.37	862.30
MAINTENANCE						
10-515.06-36-00 Tornado Siren	2,450	606.00	2,424.00	98.94	26.00	2,304.00
TOTAL MAINTENANCE	2,450	606.00	2,424.00	98.94	26.00	2,304.00
PROFESSIONAL FEES						
10-515.08-03-00 Engineer & Planning Fees	0	192.00	3,522.00	0.00	3,522.00	2,283.00
TOTAL PROFESSIONAL FEES	0	192.00	3,522.00	0.00	3,522.00	2,283.00
OTHER EXPENDITURES						
10-515.09-21-00 Miscellaneous	300	0.00	315.97	105.32	15.97	205.39
10-515.09-21-02 Contingency	499	0.00	0.00	0.00	499.00	0.00
TOTAL OTHER EXPENDITURES	799	0.00	315.97	39.55	483.03	205.39
TOTAL PUBLIC WORKS	100,253	8,597.13	83,916.50	83.70	16,336.50	81,475.28

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
COMMUNITY DEVELOPMENT
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-518.01-01-00 Salaries	202,150	17,705.65	161,528.94	79.91	40,621.06	156,088.11
10-518.01-03-00 Overtime	200	0.00	57.06	28.53	142.94	0.00
10-518.01-21-00 FICA & Medicare	15,480	1,261.12	11,490.66	74.23	3,969.34	10,850.57
10-518.01-22-00 Retirement	7,892	588.71	5,923.02	75.05	1,968.98	6,399.84
10-518.01-31-00 Auto Allowance - Other	2,400	600.00	2,400.00	100.00	0.00	2,000.00
10-518.01-41-00 Membership Fees & Dues	1,700	584.00	754.00	44.35	946.00	659.00
10-518.01-41-02 Professional Development	8,000	518.73	1,228.25	15.35	6,771.75	2,599.35
10-518.01-42-00 Membership, Fees & Dues	0	0.00	0.00	0.00	0.00	50.00
TOTAL PERSONNEL	237,822	21,258.21	183,381.93	77.11	54,440.07	178,646.87
<u>INSURANCE</u>						
10-518.02-02-00 Health, Life & Dental	29,500	1,999.90	21,207.43	71.89	8,292.57	24,554.84
10-518.02-03-00 Workers Compensation	1,200	0.00	674.56	56.21	525.44	967.45
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	31,700	1,999.90	21,881.99	69.03	9,818.01	25,522.29
<u>UTILITIES</u>						
10-518.03-05-00 Mobile Phones & Pagers	1,800	113.20	1,057.29	58.74	742.71	1,307.77
TOTAL UTILITIES	1,800	113.20	1,057.29	58.74	742.71	1,307.77
<u>CAPITAL EXPENDITURES</u>						
10-518.04-21-00 Office Equipment	500	0.00	0.00	0.00	500.00	26.73
TOTAL CAPITAL EXPENDITURES	500	0.00	0.00	0.00	500.00	26.73
<u>OTHER PURCHASES</u>						
10-518.05-01-00 Office Supplies & Consum	800	0.00	42.18	5.27	757.82	310.69
10-518.05-02-00 Postage	500	151.66	506.88	101.38 (6.88)	353.25
10-518.05-04-00 Printing	500	0.00	224.30	44.86	275.70	50.00
10-518.05-05-00 Publications	750	0.00	772.35	102.98 (22.35)	0.00
10-518.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	27.99
10-518.05-21-00 Equipment & Handtools	350	0.00	19.98	5.71	330.02	0.00
10-518.05-31-00 Uniforms	200	0.00	0.00	0.00	200.00	240.25
TOTAL OTHER PURCHASES	3,200	151.66	1,565.69	48.93	1,634.31	982.18
<u>MAINTENANCE</u>						
10-518.06-21-00 Vehicle Repair & Mainten	1,500	124.50	1,251.32	83.42	248.68	486.32
10-518.06-22-00 Vehicle Gas & Oil	1,500	292.23	1,606.02	107.07 (106.02)	1,600.35
10-518.06-34-00 Office Equipment Mainten	1,500	90.44	433.84	28.92	1,066.16	185.05
TOTAL MAINTENANCE	4,500	507.17	3,291.18	73.14	1,208.82	2,271.72
<u>CITY SERVICES</u>						
10-518.07-02-01 Public Notices	800	0.00	359.62	44.95	440.38	555.33
10-518.07-42-00 One Call Utility Locatin	0	222.30	828.10	0.00 (828.10)	1,632.80
10-518.07-42-01 One Call Equipment & Sup	0	0.00	6.99	0.00 (6.99)	0.00
TOTAL CITY SERVICES	800	222.30	1,194.71	149.34 (394.71)	2,188.13

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

10 -General Fund
 COMMUNITY DEVELOPMENT
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	192.00	6.40	2,808.00	160.00
10-518.08-03-02 NPDES II / Arcview	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL PROFESSIONAL FEES	4,500	0.00	192.00	4.27	4,308.00	160.00
<u>OTHER EXPENDITURES</u>						
10-518.09-21-00 Miscellaneous	100	0.00	40.97	40.97	59.03	38.64
10-518.09-21-02 Contingency	<u>1,425</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,425.00</u>	<u>0.00</u>
TOTAL OTHER EXPENDITURES	1,525	0.00	40.97	2.69	1,484.03	38.64
TOTAL COMMUNITY DEVELOPMENT	286,347	24,252.44	212,605.76	74.25	73,741.24	211,144.33

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	223,800	17,892.86	175,037.39	78.21	48,762.61	173,559.19
10-520.01-03-00 Overtime	10,000	0.00	11,211.74	112.12 (1,211.74)	4,923.94
10-520.01-21-00 FICA & Medicare	17,886	1,296.82	13,410.32	74.98	4,475.68	12,687.01
10-520.01-22-00 Retirement	9,118	591.28	7,063.86	77.47	2,054.14	6,739.04
10-520.01-41-02 Professional Development	100	0.00	70.00	70.00	30.00	0.00
TOTAL PERSONNEL	260,904	19,780.96	206,793.31	79.26	54,110.69	197,909.18
INSURANCE						
10-520.02-02-00 Health, Life & Dental	38,900	2,719.48	30,367.03	78.06	8,532.97	31,583.72
10-520.02-03-00 Workers Compensation	12,000	0.00	18,998.19	158.32 (6,998.19)	10,692.20
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	222.00
TOTAL INSURANCE	52,400	2,719.48	49,365.22	94.21	3,034.78	42,497.92
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,500	95.73	1,105.13	73.68	394.87	1,147.01
10-520.03-02-00 Electricity	2,600	162.47	2,916.42	112.17 (316.42)	2,404.62
10-520.03-03-00 Gas	2,000	47.44	1,216.93	60.85	783.07	872.45
10-520.03-04-00 Water	4,000	380.91	3,186.24	79.66	813.76	2,762.53
10-520.03-05-00 Mobile Phones & Pagers	2,300	146.51	2,013.03	87.52	286.97	1,600.65
10-520.03-09-00 Trash Hauling	600	0.00	330.00	55.00	270.00	495.00
TOTAL UTILITIES	13,000	833.06	10,767.75	82.83	2,232.25	9,282.26
CAPITAL EXPENDITURES						
10-520.04-31-00 Equipment & Machinery	0	0.00	548.94	0.00 (548.94)	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	548.94	0.00 (548.94)	0.00
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	600	105.75	653.88	108.98 (53.88)	221.43
10-520.05-02-00 Postage	0	0.00	0.00	0.00	0.00	465.73
10-520.05-04-00 Printing	1,500	0.00	0.00	0.00	1,500.00	1,575.05
10-520.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-520.05-21-00 Handtools	3,500	248.23	3,309.14	94.55	190.86	3,564.76
10-520.05-31-00 Uniforms	2,600	221.40	1,542.61	59.33	1,057.39	1,434.60
TOTAL OTHER PURCHASES	8,600	575.38	5,505.63	64.02	3,094.37	7,261.57
MAINTENANCE						
10-520.06-01-00 Building Maint & Repair	500	0.00	2,584.17	516.83 (2,084.17)	349.81
10-520.06-01-01 Security System	800	0.00	157.50	19.69	642.50	472.50
10-520.06-21-00 Vehicle Repair & Mainten	4,000	1,028.85	6,786.15	169.65 (2,786.15)	1,203.13
10-520.06-21-01 Equipment Repair & Maint	4,500	331.05	2,734.66	60.77	1,765.34	2,549.41
10-520.06-22-00 Vehicle Gas & Oil	22,000	1,991.78	16,902.15	76.83	5,097.85	13,091.23
10-520.06-22-01 Equipment Gas & Oil	2,200	30.88	2,446.05	111.18 (246.05)	2,959.92
TOTAL MAINTENANCE	34,000	3,382.56	31,610.68	92.97	2,389.32	20,626.00
CITY SERVICES						
10-520.07-20-00 Snow Removal Supplies	30,000	0.00	7,907.31	26.36	22,092.69	0.00
10-520.07-32-00 Storm Sewers-General Rep	1,500	0.00	3,220.61	214.71 (1,720.61)	154.56

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

10 -General Fund
 STREET DEPARTMENT
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-520.07-33-00 Street Repair Materials	10,000	0.00	5,893.11	58.93	4,106.89	8,242.96
10-520.07-41-00 Street Lights-Electricit	200,000	35,459.14	180,240.11	90.12	19,759.89	169,852.38
10-520.07-41-10 Street Light Repairs	200	0.00	0.00	0.00	200.00	439.52
10-520.07-43-00 Spring/Fall Cleanup	11,400	6,604.98	12,219.11	107.19 (819.11)	10,362.93
10-520.07-43-01 Recycling Extravaganza	1,200	0.00	925.70	77.14	274.30	0.00
10-520.07-43-02 HHW Collection Event	400	0.00	93.98	23.50	306.02	0.00
10-520.07-44-00 Street Signs	1,500	194.90	1,467.60	97.84	32.40	488.75
10-520.07-45-00 Street Sweeping	8,000	0.00	5,100.00	63.75	2,900.00	0.00
10-520.07-51-00 Mosquito & Weed Control	2,500	0.00	840.85	33.63	1,659.15	1,553.43
10-520.07-52-00 Tree Trimming & Removal	4,000	0.00	2,100.00	52.50	1,900.00	2,900.00
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
10-520.07-60-00 Rental Equipment	2,000	0.00	118.00	5.90	1,882.00	220.00
TOTAL CITY SERVICES	272,800	42,259.02	220,126.38	80.69	52,673.62	194,214.53
PROFESSIONAL FEES						
10-520.08-03-00 Engineering & Planning F	1,000	0.00	0.00	0.00	1,000.00	0.00
10-520.08-03-02 NPDES II/Arcview Program	0	0.00	0.00	0.00	0.00	30.00
TOTAL PROFESSIONAL FEES	1,000	0.00	0.00	0.00	1,000.00	30.00
OTHER EXPENDITURES						
10-520.09-21-00 Miscellaneous	500	0.00	141.95	28.39	358.05	87.50
10-520.09-21-02 Contingency	1,608	0.00	0.00	0.00	1,608.00	0.00
TOTAL OTHER EXPENDITURES	2,108	0.00	141.95	6.73	1,966.05	87.50
TOTAL STREET DEPARTMENT	644,812	69,550.46	524,859.86	81.40	119,952.14	471,908.96

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-525.01-01-00 Salaries	114,800	8,872.11	93,743.66	81.66	21,056.34	91,744.40
10-525.01-03-00 Overtime	5,000	0.00	4,906.57	98.13	93.43	4,485.38
10-525.01-05-00 Seasonal Landscape Maint	15,000	916.11	5,941.81	39.61	9,058.19	0.00
10-525.01-21-00 FICA & Medicare	10,312	687.59	7,389.13	71.66	2,922.87	6,834.83
10-525.01-22-00 Retirement	4,672	344.32	3,830.76	81.99	841.24	3,945.50
10-525.01-41-00 Membership Fees & Dues	100	0.00	15.00	15.00	85.00	0.00
10-525.01-41-02 Professional Development	100	0.00	40.85	40.85	59.15	35.00
TOTAL PERSONNEL	149,984	10,820.13	115,867.78	77.25	34,116.22	107,045.11
<u>INSURANCE</u>						
10-525.02-00-00 Health, Life & Dental	18,100	1,503.42	15,169.07	83.81	2,930.93	14,738.12
10-525.02-03-00 Workers Compensation	4,000	0.00	5,705.30	142.63 (1,705.30)	3,332.73
10-525.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	22,600	1,503.42	20,874.37	92.36	1,725.63	18,070.85
<u>UTILITIES</u>						
10-525.03-01-00 Telephone & Voicemail	1,200	126.58	1,243.31	103.61 (43.31)	1,118.14
10-525.03-02-00 Electricity	9,000	1,089.40	11,184.02	124.27 (2,184.02)	8,373.03
10-525.03-03-00 Gas	1,100	42.80	1,069.67	97.24	30.33	827.49
10-525.03-04-00 Water	10,000	2,928.00	12,155.34	121.55 (2,155.34)	13,300.49
10-525.03-05-00 Mobile Phones & Pagers	1,800	140.52	1,111.86	61.77	688.14	1,583.10
10-525.03-09-00 Trash Hauling	900	0.00	670.00	74.44	230.00	1,005.00
TOTAL UTILITIES	24,000	4,327.30	27,434.20	114.31 (3,434.20)	26,207.25
<u>OTHER PURCHASES</u>						
10-525.05-01-00 Office Supplies & Consum	600	12.00	261.07	43.51	338.93	673.25
10-525.05-02-00 Postage	50	0.29	4.25	8.50	45.75	1.50
10-525.05-04-00 Printing	100	0.00	28.73	28.73	71.27	6.40
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	100	0.00	149.99	149.99 (49.99)	0.00
10-525.05-21-00 Equipment & Handtools	3,500	194.19	1,673.23	47.81	1,826.77	3,329.69
10-525.05-31-00 Uniforms	500	0.00	403.07	80.61	96.93	475.42
10-525.05-41-01 Restroom Supplies	1,500	472.16	1,750.83	116.72 (250.83)	1,080.02
10-525.05-41-02 Trash Bags	3,500	322.30	1,456.22	41.61	2,043.78	3,830.66
10-525.05-41-03 Park Enhancements	2,500 (8,421.00)	4,295.81	171.83 (1,795.81)	2,790.87
10-525.05-42-00 Grass Seed & Fertilizer	1,300	0.00	1,055.04	81.16	244.96	1,953.57
10-525.05-99-00 Other Purchases	500	0.00	173.56	34.71	326.44	255.01
TOTAL OTHER PURCHASES	14,250 (7,420.06)	11,251.80	78.96	2,998.20	14,396.39
<u>MAINTENANCE</u>						
10-525.06-01-00 Buildings Maint & Repair	3,500	0.00	3,187.87	91.08	312.13	2,665.58
10-525.06-03-00 Restrooms	1,300	0.00	525.46	40.42	774.54	970.76
10-525.06-05-01 Stage Maintenance	0	0.00	120.91	0.00 (120.91)	134.25
10-525.06-05-02 Ballfield Maintenance	300	0.00	503.30	167.77 (203.30)	324.00
10-525.06-05-03 Trail Maintenance	1,200	0.00	0.00	0.00	1,200.00	952.44
10-525.06-12-00 Playground Equipment Rep	100	0.00	255.58	255.58 (155.58)	0.00
10-525.06-13-00 Spirit Fountain	1,000	0.00	773.92	77.39	226.08	1,791.39

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-14-00 Retention Pond Maintenanc	400	0.00	0.00	0.00	400.00	335.00
10-525.06-21-00 Vehicle Repair & Mainten	4,500	15.00	1,003.56	22.30	3,496.44	4,396.72
10-525.06-21-01 Equipment Repair & Maint	2,300	83.04	1,773.90	77.13	526.10	2,070.55
10-525.06-21-02 Tractor Mowing Equipment	2,000	171.88	2,458.22	122.91 (458.22)	1,963.86
10-525.06-22-00 Vehicle Gas & Oil	6,000	1,046.86	4,542.82	75.71	1,457.18	9,981.54
10-525.06-22-01 Equipment Gas & Oil	4,000	1,688.79	4,077.41	101.94 (77.41)	8,781.50
TOTAL MAINTENANCE	26,600	3,005.57	19,222.95	72.27	7,377.05	34,367.59
<u>CITY SERVICES</u>						
10-525.07-20-00 Rental of Portable Toile	3,000	220.00	2,200.00	73.33	800.00	3,040.00
10-525.07-51-00 Mosquito & Weed Control	1,000	0.00	875.91	87.59	124.09	1,085.27
10-525.07-51-01 Landscaping	500	0.00	0.00	0.00	500.00	473.98
10-525.07-52-00 Tree Trimming & Removal	7,000	0.00	7,206.00	102.94 (206.00)	3,336.00
10-525.07-53-00 Tree Planting	200	0.00	0.00	0.00	200.00	1,068.98
10-525.07-60-00 Rental Equipment	300	0.00	109.00	36.33	191.00	40.70
TOTAL CITY SERVICES	12,000	220.00	10,390.91	86.59	1,609.09	9,044.93
<u>OTHER EXPENDITURES</u>						
10-525.09-21-00 Miscellaneous	300 (2,729.98)	262.11	87.37	37.89	66.75
10-525.09-21-02 Contingency	1,249	0.00	0.00	0.00	1,249.00	0.00
TOTAL OTHER EXPENDITURES	1,549 (2,729.98)	262.11	16.92	1,286.89	66.75
 TOTAL PARKS DEPARTMENT	 250,983	 9,726.38	 205,304.12	 81.80	 45,678.88	 209,198.87

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
NATURE SANCTUARY
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-535.01-01-00 Salaries	13,000	1,153.92	7,880.31	60.62	5,119.69	8,077.23
10-535.01-21-00 FICA & Medicare	995	88.28	606.90	60.99	388.10	617.82
10-535.01-31-00 Expense Allowance-Other	100	0.00	61.00	61.00	39.00	0.00
TOTAL PERSONNEL	14,095	1,242.20	8,548.21	60.65	5,546.79	8,695.05
<u>UTILITIES</u>						
10-535.03-05-00 Mobile Phone	0	0.00	0.00	0.00	0.00	93.87
TOTAL UTILITIES	0	0.00	0.00	0.00	0.00	93.87
<u>CAPITAL EXPENDITURES</u>						
10-535.04-03-00 Special Projects	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CAPITAL EXPENDITURES	3,000	0.00	0.00	0.00	3,000.00	0.00
<u>OTHER PURCHASES</u>						
10-535.05-01-00 Office Supplies & Consum	100	0.00	0.00	0.00	100.00	97.38
10-535.05-02-00 Postage	50	0.00	7.18	14.36	42.82	3.60
10-535.05-04-00 Printing	500	0.00	0.00	0.00	500.00	514.75
10-535.05-21-00 Equipment & Handtools	200	94.02	119.70	59.85	80.30	40.46
10-535.05-41-00 Materials	500	65.24	235.56	47.11	264.44	1,408.52
10-535.05-42-00 Program Expenses	2,200	533.16	1,090.29	49.56	1,109.71	1,554.40
10-535.05-99-00 Other Purchases	0	0.00	0.00	0.00	0.00	21.08
TOTAL OTHER PURCHASES	3,550	692.42	1,452.73	40.92	2,097.27	3,640.19
<u>MAINTENANCE</u>						
10-535.06-01-00 Building Maintenance & R	1,100	0.00	0.00	0.00	1,100.00	634.35
10-535.06-05-03 Trail Maintenance	1,500	0.00	777.31	51.82	722.69	0.00
10-535.06-21-00 Vehicle Repair & Mainten	100	0.00	0.00	0.00	100.00	14.99
10-535.06-21-01 Equipment Repair & Maint	100	0.00	62.99	62.99	37.01	0.00
10-535.06-22-00 Vehicle Gas & Oil	200	0.00	129.42	64.71	70.58	102.61
TOTAL MAINTENANCE	3,000	0.00	969.72	32.32	2,030.28	751.95
<u>CITY SERVICES</u>						
10-535.07-51-00 Mosquito & Weed Control	150	0.00	0.00	0.00	150.00	0.00
TOTAL CITY SERVICES	150	0.00	0.00	0.00	150.00	0.00
<u>OTHER EXPENDITURES</u>						
10-535.09-21-00 Miscellaneous	500	0.00	275.61	55.12	224.39	404.82
10-535.09-21-02 Contingency	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER EXPENDITURES	2,500	0.00	275.61	11.02	2,224.39	404.82
TOTAL NATURE SANCTUARY	26,295	1,934.62	11,246.27	42.77	15,048.73	13,585.88

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund
CHANNEL 2 & WEBSITE
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-540.01-52-00 Technical Consultant/Int	24,000	847.50	10,160.45	42.34	13,839.55	24,505.00
10-540.01-53-00 Production Assistant/Int	9,000	0.00	431.25	4.79	8,568.75	0.00
TOTAL PERSONNEL	33,000	847.50	10,591.70	32.10	22,408.30	24,505.00
<u>CAPITAL EXPENDITURES</u>						
10-540.04-11-00 Computers & Programming	1,250	0.00	0.00	0.00	1,250.00	0.00
TOTAL CAPITAL EXPENDITURES	1,250	0.00	0.00	0.00	1,250.00	0.00
<u>OTHER PURCHASES</u>						
10-540.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	59.95
10-540.05-21-00 Equipment & Handtools	0	0.00	0.00	0.00	0.00	32.04
TOTAL OTHER PURCHASES	0	0.00	0.00	0.00	0.00	91.99
<u>MAINTENANCE</u>						
10-540.06-34-00 Office Equipment Mainten	600	0.00	0.00	0.00	600.00	0.00
TOTAL MAINTENANCE	600	0.00	0.00	0.00	600.00	0.00
<u>OTHER EXPENDITURES</u>						
10-540.09-21-00 Miscellaneous	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER EXPENDITURES	100	0.00	0.00	0.00	100.00	0.00
TOTAL CHANNEL 2 & WEBSITE	34,950	847.50	10,591.70	30.31	24,358.30	24,596.99

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

10 -General Fund

IT

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-555.01-52-00 Information Technology S	12,000	3,366.00	18,240.94	152.01 (6,240.94)	0.00
10-555.01-53-00 Specialized Support Cont	2,000	0.00	1,975.00	98.75	25.00	0.00
TOTAL PERSONNEL	14,000	3,366.00	20,215.94	144.40 (6,215.94)	0.00
<u>INSURANCE</u>						
10-555.02-01-00 Equipment	1,500	0.00	957.11	63.81	542.89	0.00
10-555.02-02-00 Software	5,000	0.00	1,368.62	27.37	3,631.38	0.00
10-555.02-03-00 Accessories	4,000	0.00	0.00	0.00	4,000.00	0.00
TOTAL INSURANCE	10,500	0.00	2,325.73	22.15	8,174.27	0.00
<u>MAINTENANCE</u>						
10-555.06-01-00 Maintenance & Repair	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL MAINTENANCE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL IT	26,500	3,366.00	22,541.67	85.06	3,958.33	0.00
TOTAL EXPENDITURES	4,281,816	303,692.64	2,953,436.38	68.98	1,328,379.62	3,626,541.24
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	22,404 (61,462.41)	592,342.67		0.00	104,121.09

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

30 -Sewer Service Fund
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	993,120	117,275.15	827,523.61	83.33	165,596.39	809,419.41
INTEREST INCOME	4,300	386.71	5,246.81	122.02	(946.81)	5,428.85
TOTAL REVENUES	997,420	117,661.86	832,770.42	83.49	164,649.58	814,848.26
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	1,191,413	95,483.78	880,959.95	73.94	310,453.05	755,689.20
TOTAL EXPENDITURES	1,191,413	95,483.78	880,959.95	73.94	310,453.05	755,689.20
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (193,993)	22,178.08	(48,189.53)		(145,803.47)	59,159.06

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

30 --Sewer Service Fund
 FINANCIAL SUMMARY
 REVENUES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	945,000	99,875.15	771,653.61	81.66	173,346.39	752,009.41
30-41502-00 Sewer Tap Fees	22,500	11,540.00	31,040.00	137.96 (8,540.00)	28,500.00
30-41502-01 Sewer Impact Fees	21,000	5,860.00	24,060.00	114.57 (3,060.00)	26,600.00
30-41504-00 Grinder Pump Admin Fee	4,620	0.00	770.00	16.67	3,850.00	2,310.00
TOTAL OTHER REVENUE	993,120	117,275.15	827,523.61	83.33	165,596.39	809,419.41
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	4,300	386.71	5,246.81	122.02 (946.81)	5,428.85
TOTAL INTEREST INCOME	4,300	386.71	5,246.81	122.02 (946.81)	5,428.85
<u>MISCELLANEOUS REVENUE</u>						
TOTAL REVENUE	997,420	117,661.86	832,770.42	83.49	164,649.58	814,848.26

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
30-501.01-01-00 Salaries	12,200	1,104.01	7,955.20	65.21	4,244.80	0.00
30-501.01-21-00 FICA & Medicare	933	84.46	395.45	42.38	537.55	0.00
TOTAL PERSONNEL	13,133	1,188.47	8,350.65	63.59	4,782.35	0.00
<u>INSURANCE</u>						
30-501.02-01-00 Hazard & Liability	6,500	0.00	3,507.20	53.96	2,992.80	6,225.73
TOTAL INSURANCE	6,500	0.00	3,507.20	53.96	2,992.80	6,225.73
<u>UTILITIES</u>						
30-501.03-01-00 Telephone & Voicemail	2,400	179.99	1,740.52	72.52	659.48	2,332.38
30-501.03-02-00 Electricity	32,500	1,820.07	30,956.85	95.25	1,543.15	25,321.53
30-501.03-04-00 Water	3,500	120.11	5,142.84	146.94	(1,642.84)	5,866.15
30-501.03-06-00 Wi-Fi	480	39.99	399.89	83.31	80.11	0.00
30-501.03-09-00 Trash Hauling	1,200	0.00	666.40	55.53	533.60	954.01
TOTAL UTILITIES	40,080	2,160.16	38,906.50	97.07	1,173.50	34,474.07
<u>CAPITAL EXPENDITURES</u>						
30-501.04-31-00 Equipment & Machinery	0	0.00	861.76	0.00	(861.76)	13,151.50
30-501.04-51-00 Facility Improvements	35,000	1,794.35	1,794.35	5.13	33,205.65	0.00
30-501.04-61-00 Pump Station Improvement	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL CAPITAL EXPENDITURES	67,000	1,794.35	2,656.11	3.96	64,343.89	13,151.50
<u>OTHER PURCHASES</u>						
30-501.05-01-00 Office Supplies	500	36.56	43.01	8.60	456.99	0.00
30-501.05-02-00 Postage	9,000	852.39	4,928.17	54.76	4,071.83	196.30
30-501.05-04-00 Printing	2,500	1,023.28	1,032.88	41.32	1,467.12	0.00
TOTAL OTHER PURCHASES	12,000	1,912.23	6,004.06	50.03	5,995.94	196.30
<u>MAINTENANCE</u>						
30-501.06-01-00 Building Main & Repair	10,000	0.00	3,575.51	35.76	6,424.49	11,272.90
30-501.06-12-00 Pump Stations Maintenanc	20,000	1,642.00	28,806.01	144.03	(8,806.01)	23,224.29
30-501.06-21-00 Vehicle Repair & Mainten	1,000	0.00	758.07	75.81	241.93	664.89
30-501.06-21-02 Tractor/Lawn Mowing Equi	300	122.49	448.60	149.53	(148.60)	110.17
30-501.06-22-00 Vehicle Gas & Oil	3,000	262.78	1,827.72	60.92	1,172.28	1,973.52
30-501.06-22-01 Equipment Gas & Oil	1,500	761.69	790.98	52.73	709.02	1,287.42
30-501.06-42-00 Line Maintenance	10,000	0.00	2,980.38	29.80	7,019.62	4,824.00
TOTAL MAINTENANCE	45,800	2,788.96	39,187.27	85.56	6,612.73	43,357.19
<u>CITY SERVICES</u>						
30-501.07-34-00 Line Repairs	15,000	0.00	2,926.00	19.51	12,074.00	9,669.24
30-501.07-42-00 One Call Utility Locatin	2,000	0.00	650.00	32.50	1,350.00	0.00
30-501.07-42-01 One Call Equipment & Sup	600	0.00	0.00	0.00	600.00	0.00
30-501.07-81-00 MOAW Sewer Billing	0	1,637.10	1,637.10	0.00	(1,637.10)	4,793.50
30-501.07-82-00 KC Water Depart	52,000	14,890.17	42,188.54	81.13	9,811.46	38,365.04
30-501.07-91-00 Odor Control	17,000	0.00	11,033.90	64.91	5,966.10	16,419.36
TOTAL CITY SERVICES	86,600	16,527.27	58,435.54	67.48	28,164.46	69,247.14

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PROFESSIONAL FEES						
30-501.08-01-00 Attorney Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
30-501.08-03-00 Engineering Fees	10,000	64.00	256.00	2.56	9,744.00	8,064.00
30-501.08-04-00 Management Contract	264,000	21,993.75	219,937.50	83.31	44,062.50	215,115.00
30-501.08-06-00 Administration Fee	100,000	8,333.33	83,333.30	83.33	16,666.70	62,500.00
TOTAL PROFESSIONAL FEES	376,500	30,391.08	303,526.80	80.62	72,973.20	285,679.00
OTHER EXPENDITURES						
30-501.09-21-00 Miscellaneous	1,000	148.99	254.09	25.41	745.91	144.00
30-501.09-22-00 DNR Fees	1,800	0.00	1,367.71	75.98	432.29	1,523.89
TOTAL OTHER EXPENDITURES	2,800	148.99	1,621.80	57.92	1,178.20	1,667.89
BOND/LEASE PAYMENTS						
30-501.10-03-00 Sewer Revenue Fees	0	0.00	260.79	0.00 (260.79)	0.00
30-501.10-04-00 System Renewal Lease	0	0.00	9,227.94	0.00 (9,227.94)	9,227.94
TOTAL BOND/LEASE PAYMENTS	0	0.00	9,488.73	0.00 (9,488.73)	9,227.94
SYSTEM RENEWAL PROJECT						
30-501.12-11-00 SRF Principal	0	11,666.67	116,666.70	0.00 (116,666.70)	112,500.00
30-501.12-11-01 SRF Interest	0	2,822.27	28,220.66	0.00 (28,220.66)	29,057.36
30-501.12-11-02 SRF Administration Fee	0	0.00	124.00	0.00 (124.00)	405.08
TOTAL SYSTEM RENEWAL PROJECT	0	14,488.94	145,011.36	0.00 (145,011.36)	141,962.44
TRANSFERS-OTHER SOURCES						
30-501.20-01-01 Transfer to 10 Year CIP	289,000	24,083.33	240,833.30	83.33	48,166.70	150,500.00
30-501.20-02-02 Trans to Debt Serv (for	18,500	0.00	0.00	0.00	18,500.00	0.00
30-501.20-02-03 Trans to Debt Serv (for	184,500	0.00	0.00	0.00	184,500.00	0.00
30-501.20-42-00 Transfer to Equipment Fu	24,000	0.00	23,430.63	97.63	569.37	0.00
30-501.20-43-00 Transfer to Projects Fun	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	541,000	24,083.33	264,263.93	48.85	276,736.07	150,500.00
TOTAL ADMINISTRATIVE	1,191,413	95,483.78	880,959.95	73.94	310,453.05	755,689.20
TOTAL EXPENDITURES	1,191,413	95,483.78	880,959.95	73.94	310,453.05	755,689.20
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (193,993)	22,178.08 (48,189.53)		0.00	59,159.06

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

40 -Transportation Fund
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	121,500	0.00	119,630.46	98.46	1,869.54	117,684.30
SALES TAXES	670,000	49,351.17	525,843.15	78.48	144,156.85	510,324.46
MISCELLANEOUS REVENUE	0	(900.00)	0.00	0.00	0.00	6,470.00
TOTAL REVENUES	791,500	48,451.17	645,473.61	81.55	146,026.39	634,478.76
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	135,000	8,822.75	25,465.68	18.86	109,534.32	193,239.52
TRANSFERS	736,000	61,333.33	613,333.30	83.33	122,666.70	474,166.50
TOTAL EXPENDITURES	871,000	70,156.08	638,798.98	73.34	232,201.02	667,406.02
EXCESS REVENUES OVER/ (UNDER) EXPENDITURE	79,500	(21,704.91)	6,674.63		(86,174.63)	(32,927.26)

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

40 -Transportation Fund
FINANCIAL SUMMARY
REVENUES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TAXES</u>						
40-41006-00 Parkville Special Rd Distric	121,500	0.00	119,630.46	98.46	1,869.54	117,684.30
TOTAL TAXES	121,500	0.00	119,630.46	98.46	1,869.54	117,684.30
<u>SALES TAXES</u>						
40-41404-00 City Transportation Sales Ta	385,000	37,052.12	336,709.95	87.46	48,290.05	320,014.34
40-41405-00 Motor Fuel Tax	150,000	12,299.05	116,825.55	77.88	33,174.45	117,870.63
40-41406-00 County Trans Sales Tax	135,000	0.00	72,307.65	53.56	62,692.35	72,439.49
TOTAL SALES TAXES	670,000	49,351.17	525,843.15	78.48	144,156.85	510,324.46
<u>OTHER REVENUE</u>						
<u>INTEREST INCOME</u>						
<u>MISCELLANEOUS REVENUE</u>						
40-41802-00 Leased Properties	0 (900.00)	0.00	0.00	0.00	6,470.00
TOTAL MISCELLANEOUS REVENUE	0 (900.00)	0.00	0.00	0.00	6,470.00
<u>TRANSFERS IN</u>						
<u>TRANSFERS</u>						
TOTAL REVENUE	791,500	48,451.17	645,473.61	81.55	146,026.39	634,478.76

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

40 -Transportation Fund
ADMINISTRATION
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
------------------	--------------------------	------------------------	--------	-------------------	--------------------------

INSURANCE

CAPITAL EXPENDITURES

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: OCTOBER 31ST, 2013

40 -Transportation Fund
STREET DEPARTMENT
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL EXPENDITURES</u>						
40-520.04-81-00 Crack Seal Project	15,000	8,822.75	14,128.05	94.19	871.95	8,355.90
40-520.04-82-00 Slurry Seal Project	60,000	0.00	10,970.00	18.28	49,030.00	49,680.70
40-520.04-85-00 Asphalt Overlay Program	0	0.00	0.00	0.00	0.00	75,202.92
40-520.04-90-00 Curb & Sidewalk Program	60,000	0.00	367.63	0.61	59,632.37	60,000.00
TOTAL CAPITAL EXPENDITURES	<u>135,000</u>	<u>8,822.75</u>	<u>25,465.68</u>	<u>18.86</u>	<u>109,534.32</u>	<u>193,239.52</u>
TOTAL STREET DEPARTMENT	135,000	8,822.75	25,465.68	18.86	109,534.32	193,239.52

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: OCTOBER 31ST, 2013

40 -Transportation Fund
 TRANSFERS
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
40-550.20-10-00 Transfer to General Fund	625,000	52,083.33	520,833.30	83.33	104,166.70	423,333.30
40-550.20-42-00 Transfer to MERF	111,000	9,250.00	92,500.00	83.33	18,500.00	16,666.60
40-550.20-43-00 Transfer to Cap Projects	0	0.00	0.00	0.00	0.00	34,166.60
TOTAL TRANSFERS-OTHER SOURCES	<u>736,000</u>	<u>61,333.33</u>	<u>613,333.30</u>	<u>83.33</u>	<u>122,666.70</u>	<u>474,166.50</u>
TOTAL TRANSFERS	736,000	61,333.33	613,333.30	83.33	122,666.70	474,166.50
TOTAL EXPENDITURES	<u>871,000</u>	<u>70,156.08</u>	<u>638,798.98</u>	<u>73.34</u>	<u>232,201.02</u>	<u>667,406.02</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (79,500)	(21,704.91)	6,674.63		0.00 (32,927.26)

10 -General Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
10901	Petty Cash (Admin)	181.31	
10911	Petty Cash (Court)	150.00	
10952	Court Bnk Acct-Internet Pymts	100.00	
12000	General Fund Claim on Cash	972,015.09	
15000	Receivables - General	(760.20)	
15003	Property Tax Receivables	1,511.31	
15004	Franchise Tax Receivables	170,235.57	
18000	Prepaid Insurance	68,233.61	
		<hr/>	1,211,666.69
	TOTAL ASSETS		<hr/> 1,211,666.69 =====
LIABILITIES			
=====			
20021	AFLAC W/H	(249.09)	
20023	Dental W/H	(429.84)	
20025	Principal W/H	(241.85)	
20028	Vision Care Withholding	(145.84)	
20041	RC Earning Tax W/H	5,481.76	
20051	Garnishment W/H	(70.62)	
20070	Vol. Employee Fund W/H	889.58	
21000	Deferred Revenue	1,511.31	
22001	AP Pending (Due to Pooled)	61,289.04	
22500	Telecom Escrow	190.29	
22501	FLEX Plan Payable	5,212.59	
22600	COBRA Liability	1,539.59	
	TOTAL LIABILITIES	<hr/>	74,976.92 <hr/>
EQUITY			
=====			
30001	Fund Balance	544,347.10	
	TOTAL BEGINNING EQUITY	<hr/>	544,347.10
	TOTAL REVENUE	3,545,779.05	
	TOTAL EXPENSES	2,953,436.38	
	TOTAL SURPLUS/(DEFICIT)	<hr/>	592,342.67
	TOTAL EQUITY & SURPLUS/(DEFICIT)	<hr/>	1,136,689.77 <hr/>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		1,211,666.69 =====

21 -River Park Bond Retirement

ACCOUNT#	TITLE		
ASSETS			
=====			
11002	River Prk Dev Bank Acct.	152,201.50	
		<u>152,201.50</u>	
			152,201.50
			=====
	TOTAL ASSETS		152,201.50
LIABILITIES			
=====			
EQUITY			
=====			
30001	FUND BALANCE	146,531.23	
	TOTAL BEGINNING EQUITY	<u>146,531.23</u>	
	TOTAL REVENUE	327,382.77	
	TOTAL EXPENSES	<u>321,712.50</u>	
	TOTAL SURPLUS/(DEFICIT)	5,670.27	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		<u>152,201.50</u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		152,201.50
			=====

CITY OF PARKVILLE
BALANCE SHEET
AS OF: OCTOBER 31ST, 2013

22 -Capital Project Bonds

ACCOUNT#	TITLE		
ASSETS			
=====			
11002	Cash	253,965.23	
12000	Claim on Cash	35,426.74	
14010	Lease Revenue Fund	0.47	
14012	Reserve Fund	643,991.91	
15001	Receivables - Taxes/Fees	480.44	
		<hr/>	933,864.79
			<hr/>
	TOTAL ASSETS		933,864.79
			<hr/>
LIABILITIES			
=====			
21000	Deferred Revenue	480.44	
	TOTAL LIABILITIES	<hr/>	480.44
			<hr/>
EQUITY			
=====			
30001	Fund Balance	240,783.78	
30005	Restricted for Debt Retirement	640,000.00	
	TOTAL BEGINNING EQUITY	<hr/>	880,783.78
	TOTAL REVENUE	515,746.82	
	TOTAL EXPENSES	463,146.25	
	TOTAL SURPLUS/(DEFICIT)	<hr/>	52,600.57
	TOTAL EQUITY & SURPLUS/(DEFICIT)		933,384.35
			<hr/>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		933,864.79
			<hr/>

23 -Brush Creek NID

ACCOUNT#	TITLE		
ASSETS			
=====			
14001	Construction Fund	0.10	
14011	Debt Service Fund	56,179.73	
14021	Cost of Issuance Expenses	52.70	
		<u> </u>	56,232.53
			<u> </u>
	TOTAL ASSETS		56,232.53
			=====
LIABILITIES			
=====			
24000	Long Term Bonds Payable	428,672.33	
	TOTAL LIABILITIES	<u> </u>	428,672.33
			<u> </u>
EQUITY			
=====			
30001	Fund Balance	(371,552.06)	
	TOTAL BEGINNING EQUITY	<u> </u>	(371,552.06)
	TOTAL REVENUE	202,688.45	
	TOTAL EXPENSES	203,576.19	
	TOTAL SURPLUS/(DEFICIT)	<u> </u>	(887.74)
	TOTAL EQUITY & SURPLUS/(DEFICIT)	<u> </u>	(372,439.80)
			<u> </u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		56,232.53
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2013

24 -Brink Meyer Road NID

ACCOUNT#	TITLE		
ASSETS			
=====			
12000	Claim on Cash	14.27	
14001	Construction Fund	334,771.98	
14011	Brink Myer Note Fund (D S F)	7.92	
14021	Cost of Issuance Expenses	3,607.56	
		-----	338,401.73

	TOTAL ASSETS		338,401.73
			=====
LIABILITIES			
=====			
24000	Long Term Bonds Payable	(20,000.00)	
	TOTAL LIABILITIES	-----	(20,000.00)

EQUITY			
=====			
30001	Fund Balance	20,021.34	
	TOTAL BEGINNING EQUITY	-----	20,021.34

	TOTAL REVENUE	529,773.81	
	TOTAL EXPENSES	191,393.42	

	TOTAL SURPLUS/(DEFICIT)	338,380.39	

	TOTAL EQUITY & SURPLUS/(DEFICIT)		358,401.73

	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		338,401.73
			=====

30 -Sewer Service Fund

ACCOUNT#	TITLE		
ASSETS			
<u>ASSETS</u>			
11002	Sewer Fund Cash in Bank-	14,448.38	
11003	Cash	1,091,890.83	
11005	MM Bank Lib	200,197.84	
12000	Sewer Service Claim on Cash	(720,224.24)	
15000	Receivables	98,781.11	
17001	Property, Plant, Equipment	2,319,461.96	
17005	Accumulated Depreciation	(2,853,765.98)	
17014	Equipment	1,850,516.67	
		<hr/>	2,001,306.57
			<hr/>
	TOTAL ASSETS		2,001,306.57
			<u>=====</u>
LIABILITIES			
<u>LIABILITIES</u>			
22001	AP Pending (Due to Pooled)	28,550.63	
24010	LT Leases Payable	179,612.82	
26000	Customer Deposits	13,485.00	
		<hr/>	221,648.45
			<hr/>
	TOTAL LIABILITIES		221,648.45
			<hr/>
EQUITY			
<u>EQUITY</u>			
30001	Fund Balance	1,827,847.65	
		<hr/>	1,827,847.65
	TOTAL BEGINNING EQUITY		1,827,847.65
			<hr/>
	TOTAL REVENUE	832,770.42	
	TOTAL EXPENSES	880,959.95	
		<hr/>	
	TOTAL SURPLUS/(DEFICIT)	(48,189.53)	
			<hr/>
	TOTAL EQUITY & SURPLUS/(DEFICIT)		1,779,658.12
			<hr/>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		2,001,306.57
			<u>=====</u>

BALANCE SHEET
AS OF: OCTOBER 31ST, 2013

31 -Sewer Special Assessment

ACCOUNT#	TITLE		
ASSETS			
=====			
11002 Sewer Sp Assess Cash		14,532.27	
		<u>14,532.27</u>	
			<u>14,532.27</u>
TOTAL ASSETS			
			<u>14,532.27</u>
LIABILITIES			
=====			
EQUITY			
=====			
30001 Fund Balance		14,225.37	
		<u>14,225.37</u>	
TOTAL BEGINNING EQUITY		<u>14,225.37</u>	
TOTAL REVENUE		306.90	
TOTAL SURPLUS/(DEFICIT)		<u>306.90</u>	
TOTAL EQUITY & SURPLUS/(DEFICIT)		<u>14,532.27</u>	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			<u>14,532.27</u>

33 -Sewer Capital Improvement

ACCOUNT#	TITLE		
ASSETS			
=====			
12000	Claim on Cash	703,791.51	
17002	Insutiform Sewer Infrastructur	244,732.86	
17003	Aeration System Sewer Equipmnt	182,062.00	
		-----	1,130,586.37

	TOTAL ASSETS		1,130,586.37
			=====
LIABILITIES			
=====			
22001	A/P Pending (Due to Pool)	7,264.00	
		-----	7,264.00
	TOTAL LIABILITIES		-----
EQUITY			
=====			
30001	Fund Balance	947,271.82	
	TOTAL BEGINNING EQUITY	-----	947,271.82
	TOTAL REVENUE	240,833.30	
	TOTAL EXPENSES	64,782.75	

	TOTAL SURPLUS/(DEFICIT)	176,050.55	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		1,123,322.37

	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		1,130,586.37
			=====

34 -SRF Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
12005	Cash	28,338.41	
17001	Sewer Infrastructure Systems	2,648,785.13	
17002	Insutiform Sewer Infrastructur	110,754.20	
17005	Accumulated Depreciation	(211,952.00)	
17012	CIP - Sewer Evaluation Study	129,839.85	
17013	CIP - Sewer Repair Phase 1	25,633.33	
17050	Bond Issue Discount & Cost	107,806.73	
		<hr/>	2,839,205.65
	TOTAL ASSETS		<hr/> 2,839,205.65
			=====
LIABILITIES			
=====			
24000	Long-Term Bonds Payable	2,005,000.00	
24001	Bond Issue Premium	94,132.65	
	TOTAL LIABILITIES	<hr/>	2,099,132.65
EQUITY			
=====			
30001	Fund Balance	740,073.00	
	TOTAL BEGINNING EQUITY	<hr/>	740,073.00
	TOTAL EQUITY & SURPLUS/(DEFICIT)		<hr/> 740,073.00
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<hr/> 2,839,205.65
			=====

CITY OF PARKVILLE
BALANCE SHEET
AS OF: OCTOBER 31ST, 2013

40 -Transportation Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
12000	Claim on Cash	211,981.23	
14012	Reserve Fund	984.04	
15000	Receivables - General	47,052.72	
		<hr/>	260,017.99
	TOTAL ASSETS		<hr/> 260,017.99
LIABILITIES			
=====			
22001	A/P Pending (Due to Pooled)	15,119.90	
	TOTAL LIABILITIES	<hr/>	15,119.90
EQUITY			
=====			
30001	Fund Balance	238,223.46	
	TOTAL BEGINNING EQUITY	<hr/>	238,223.46
	TOTAL REVENUE	645,473.61	
	TOTAL EXPENSES	638,798.98	
	TOTAL SURPLUS/(DEFICIT)	<hr/>	6,674.63
	TOTAL EQUITY & SURPLUS/(DEFICIT)		<hr/> 244,898.09
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<hr/> 260,017.99 =====

CITY OF PARKVILLE
RESERVED FUND SUMMARY
AS OF: OCTOBER 31ST, 2013

	This Month		Cumulative		Fund Balance
	Income	Expenses	Income	Expenses	
42 -Municipal Equip Res Fund	12,250.00	23,865.00	171,225.63	183,438.49 (9,037.75)
45 -Fewson Project Fund	35.93	9.50	33,904.03	7,075.75	572,343.49
46 -Guest Room Tax Fund	2,534.66	0.00	18,163.10	20,000.00 (1,527.82)
50 -Emergency Reserve Fund	0.00	0.00	0.00	104,023.00	620,965.61
60 -Nature Sanctuary Fund	3,451.67	0.00	5,847.36	0.00	46,976.32
61 -Park Reservations & Fees	0.00	0.00	0.00	0.00	576.19
63 -Park Donations	0.00	14,904.98	42.07	14,904.98	55,984.03
65 -Parkland Dedication Fund	0.00	0.00	0.00	0.00	43,361.62
73 -Other Donations	0.00	0.00	10,525.00	10,525.00	3,280.96
80 -Court Recoupment Fees	301.50	0.00	2,236.00	0.00	34,857.50
81 -Police Training Fees-LET	445.18	0.00	2,901.49	90.00	42,926.27
91 -TIF Development Fund	26,214.14	0.00	197,090.52	0.00	214,177.87
95 -Capital Projects Fund	3,669.55	1,145.80	19,490.11	88,743.70	262,666.24
TOTAL	48,902.63	39,925.28	461,425.31	428,800.92	1,887,550.53

*** END OF REPORT ***

City of Parkville
Cash & Investments Balance Report
As of October 31, 2013

General Fund #10

Cash on Hand	181.31	
Total Cash Accounts*	910,826.05	
Fund Cash & Investments Total		<u><u>\$911,007.36</u></u>

Sewer Special Assessment Fund #31

Total Cash Accounts*	14,532.27	
Fund Cash & Investments Total		<u><u>\$14,532.27</u></u>

River Park Bond Retirement Fund #21

Total Cash Accounts*	152,201.50	
Fund Cash & Investments Total		<u><u>\$152,201.50</u></u>

Sewer Capital Improvement Fund #33

Total Cash Accounts*	696,527.51	
Fund Cash & Investments Total		<u><u>\$696,527.51</u></u>

Capital Project Bonds Fund #22

Total Cash Accounts*	289,391.97	
Reserve Fund Account	643,991.91	
Fund Cash & Investments Total		<u><u>\$933,383.88</u></u>

SRF Fund #34

Total Cash Accounts*	0.00	
these are SRF bond reserve funds only		
Fund Cash & Investments Total		<u><u>\$0.00</u></u>

Brush Creek NID Fund #23

Total Cash Accounts*	56,232.53	
Fund Cash & Investments Total		<u><u>\$56,232.53</u></u>

Transportation Fund #40

Total Cash Accounts*	196,861.33	
Fund Cash & Investments Total		<u><u>\$196,861.33</u></u>

Brink Meyer Road NID Fund #24

Total Cash Accounts*	338,401.73	
This construction fund no longer exists		
Fund Cash & Investments Total		<u><u>\$338,401.73</u></u>

Health Insurance Fund #87

Total Cash Account	35,201.36	
Fund Cash & Investments Total		<u><u>\$35,201.36</u></u>

Sewer Service Fund #30

Total Cash Accounts*	557,762.18	
Fund Cash & Investments Total		<u><u>\$557,762.18</u></u>

TIF Development Fund #91

Total Cash Accounts*	214,177.87	
Fund Cash & Investments Total		<u><u>\$214,177.87</u></u>

Capital Projects Fund #95

Total Cash Accounts*	262,666.24	
Fund Cash & Investments Total		<u><u>\$262,666.24</u></u>

Parkville Market Place Fund #92

Total Cash Account	11,034.27	
Fund Cash & Investments Total		<u><u>\$11,034.27</u></u>

Major Projects in Progress Fund #96

Total Cash Accounts*	285,658.58	
Fund Cash & Investments Total		<u><u>\$285,658.58</u></u>

Magellan Escrow Fund

Total Cash Account	35,000.00	
Fund Cash & Investments Total		<u><u>\$35,000.00</u></u>

* Net of the amount owed (if any) to or from Pooled Cash Bank Account

