



Note: A special presentation by Tesla's Knights is scheduled at 6:00 p.m.

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, January 21, 2014, 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2757 / Ord. No. 2727

1. CALL TO ORDER and ROLL CALL

2. CITIZEN INPUT

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approve the minutes for the January 7, 2014 regular meeting
- B. Approve a sign permit for Sakae Sushi, 6325 Lewis Street, Suite 100, in the Parkville Commons – Application No. SPA13-23; Metal Works Co. on behalf of Sakae Sushi, applicants
- C. Accounts Payable

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon one motion without discussion. Any member of the Board of Aldermen may request an item be pulled from the Consent Agenda for consideration under the Action Agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may question or comment on an item on the Consent Agenda without a separate motion under the Action Agenda. Items not removed from the Consent Agenda will stand approved upon motion of any Alderman, followed by a second and a majority voice vote to "Approve the Consent Agendas as Published."

5. ACTION AGENDA

- A. Conduct a public hearing and approve an ordinance to amend Chapter 703 of the Parkville Municipal Code to implement a 3 percent rate increase for the sewer utility (Administration)
- B. Ordinance to amend Chapter 630 of the Municipal Code and approve a use agreement with Parkville Farmers Market Association (Administration)
- C. Ordinance authorizing a cost share agreement with the Missouri Highways and Transportation Commission of the Department of Transportation for the widening of Route 45-Phase C (Administration)
- D. Amendment to Parkville Commons Plan to accommodate an electronics and appliance recycling bin – Case PZ13-15; applicant, Blake Lostal, Computer Recycle USA (Community Development)

6. STAFF UPDATES ON ACTIVITIES

- A. Police Department
 - 1. Deer Harvest Update
- B. Public Works
 - 1. Brink Myers Retaining Wall Update
 - 2. Platte Landing Park Outreach Grant Update

7. CITY COMMITTEE REPORTS

- A. Community Land & Recreation Board (Ms. Driver)
- B. Environmental (Ms. Welch)
- C. Farmers Market (Ms. Driver)
- D. **Financial Reports (Mr. Werner) – Monthly Report Ended December 31, 2013**
- E. Nature Sanctuaries (Ms. Driver)
- F. **Policy (Ms. Welch & Mr. Werner)**

8. OTHER COMMITTEE REPORTS

- A. Friends of Parkville Animal Shelter FOPAS (Ms. Snyder)
- B. Parkville Economic Development Council (Ms. Johnston)
- C. Parkville Area Chamber of Commerce (Mr. Werner)
- D. Main Street Association (Ms. Lamer)
- E. Banneker School (Mr. Brooks)
- F. Park University (Ms. Snyder)

9. MISCELLANEOUS ITEMS FROM THE BOARD

10. ADJOURN

General Agenda Notes:

This agenda closed at noon on Thursday, January 16, 2014. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon the vote of the Board of Aldermen.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, January 7, 2014, and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows: .

Ward 1 Alderman Kari Lamer	- present	Ward 3 Alderman Kendall Welch	- present
Ward 1 Alderman Diane Driver	- present	Ward 3 Alderman Chris Fisher	- present
Ward 2 Alderman Jim Werner	- present	Ward 4 Alderman Marc Sportsman	- present
Ward 2 Alderman Jackie Snyder	- present	Ward 4 Alderman Nan Johnston	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

Lauren Palmer, City Administrator
Sean Ackerson, Asst. City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Chinn, City Attorney

2. CITIZEN INPUT

3. MAYOR'S REPORT

4. CONSENT AGENDA ITEMS

- A. Approve the minutes for the December 17, 2013 regular meeting
- B. Amend the legal services contract with Zerger & Mauer, LLP
- C. Approve the Parkville Economic Development Council investment renewal for 2014
- D. Resolution to approve the reappointments of Dale Brouk and Gary McKeever and the appointment of Joel Riggs to the Parkville Commons Community Improvement District Board of Directors through 2017
- E. Authorize the purchase of up to \$30,000 for salt & sand from Dale Brothers Inc. for 2014
- F. Change of managing officer for C-Store 2, located at 11019 NW 64th Street, for the retailer of liquor in original package with Sunday sales liquor license
- G. Receive and file staff responses to issues identified in the 2012 Audit management letter
- H. Accounts Payable

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE CONSENT AGENDA AS PRESENTED. ALL AYE, MOTION PASSED 8-0.

5. ACTION AGENDA

A. Authorize an agreement with Gilmore & Bell, P.C. for bond counsel services

City Administrator Lauren Palmer stated the City previously contracted bond counsel services with Janet Garms of Kutak Rock who retired at the end of 2013. The Finance Committee authorized staff to post a Request for Proposals (RFP) and five proposals were received; the selection committee narrowed them down and interviewed two of the firms. Staff recommended Gilmore & Bell, P.C. and Rick McConnell would be the lead contact. Mr. McConnell thanked the Board and staff and looked forward to working with them.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO AUTHORIZE AN AGREEMENT WITH GILMORE & BELL, P.C. FOR BOND COUNSEL SERVICES. ALL AYE; MOTION PASSED 8-0.

Mayor Brooks announced the Board held an executive session, pursuant to RSMo 610.021(1), and no action was taken as a result of the executive session.

B. Resolution to delegate to the City Administrator authority to file lien upon property for delinquent bills for sewer service

City Administrator Lauren Palmer stated an ordinance was approved last August that allowed late fees to be applied to delinquent sewer bills and a property lien for accounts 90 days past due as a last resort. She noted the original ordinance gave authority to the Board of Aldermen to apply the property lien, but she requested that authority be delegated at the administrative level to the City Administrator when certain conditions applied. Those conditions included properties listed for sale or may be listed in the future to ensure the account is settled before the property changes ownership; special circumstances as included in the City's agreement with Missouri American Water under which the company will not disconnect service; the water service is disconnected and the bill remains unpaid; in addition to or in lieu of water service disconnection for rental properties in which the tenant is the customer; and the customer has established a payment plan in excess of 30 days to avoid water shut off to provide additional security for the City. The Board requested notification when a lien was applied to a property.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE RESOLUTION NO. 01-02-14 TO DELEGATE AUTHORITY TO THE CITY ADMINISTRATOR TO FILE A LIEN UPON PROPERTY FOR DELINQUENT BILLS FOR SEWERAGE SERVICE. ALL AYE; MOTION PASSED 8-0.

6. STAFF UPDATES ON ACTIVITIES

A. Police Department

Police Chief Kevin Chrisman provided an update on the deer harvest.

B. Community Development

Community Development Director/Assistant City Administrator Sean Ackerson provided an update to the Downtown Master Plan.

C. Public Works

Public Works Director Kirk Rome provided an update on the Brink Myers retaining wall project, noting the project was near completion and the City had instituted liquidated damages.

7. CITY COMMITTEE REPORTS

8. OTHER ORGANIZATION REPORTS

9. MISCELLANEOUS ITEMS FROM THE BOARD

10. ADJOURN

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO ADJOURN THE JANUARY 7, 2014 REGULAR BOARD MEETING AT 7:16 P.M. ALL AYE, MOTION PASSED 8-0.

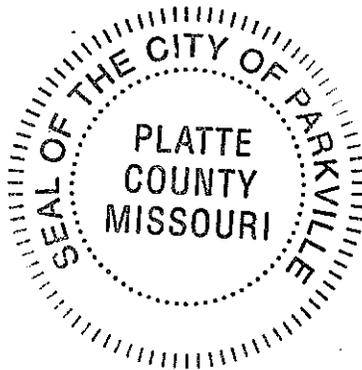
MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF JANUARY 7, 2014

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The minutes for Tuesday, January 7, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of January 2014.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney
1/9/2014



CITY OF PARKVILLE

Policy Report

Date: Monday, January 13, 2014

Prepared By:
Sean Ackerson
Assistant City Admin /
Community Development Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Application for a sign permit for Sakae Sushi, 6325 Lewis Street, Suite 100, in the Parkville Commons. Application # SPA13-23. Metal Works Co. on behalf of Sakae Sushi, applicants.

BACKGROUND:

Sakae Sushi is opening in the prior Cupini's location. The business is requesting approval of an approximate 22 square foot sign in a B-4 District. Signs in a B-4 district require board approval prior to installation. There are no standards for the B-4 district. However, staff has reviewed the sign against the regulations for the "B-1" and "B-2" commercial districts as a benchmark. The B-1 and B-2 districts would permit the combined wall signs to cover a maximum of 10% of the area of wall to which the signs are fastened. The sign covers approximately 3.0% of the façade.

The sign is lit internally and is proposed to be illuminated from 7:00 pm to midnight. To allow the greatest flexibility, staff recommends permitting illumination between the hours of 5:00 am and midnight -- consistent with the Board's previously stated policy for the Parkville Commons. Staff also recommends installing a timer or other automatic shut off to ensure these hours.

The signs are subject to the covenants and restrictions for the Parkville Commons. As such, the proposed sign has been reviewed and approved by River North Development, LLC.

It should be noted that following receipt of approval from River North Development, the sign was installed without prior approval from the Board. This error was the responsibility of the sign company. If approved, a penalty is applied to the permit fees. If not approved or approved with changes, the sign would have to be removed / modified accordingly and a penalty will apply.

BUDGET IMPACT:

With the exception of application fees and penalty fee collected, there is no budget impact.

ALTERNATIVES:

1. Approve the sign, subject to staff recommended conditions.
2. Approve the sign as proposed without any conditions.
3. Deny the application.

STAFF RECOMMENDATION:

Approve the sign as proposed, subject to maximum hours of illumination between 5:00 am and midnight and installation of a timer or other automatic shutoff, and grant the Community Development Director administrative authority to approve additional window and door signage up to a maximum total 10% coverage of the façade.

ITEM 4B
For 1-21-14
Board of Aldermen Meeting

POLICY:

Per Parkville Municipal Code Section 463.140, Board of Aldermen approval is required prior to installation of any sign in a B-4 zoning district.

SUGGESTED MOTION:

I move to approve the sign permit for Sakae Sushi, subject to staff recommended conditions, and the Board grant the Community Development Director administrative authority to approve additional window and door signage up to a maximum total 10% coverage of the façade.

ATTACHMENTS:

1. Sign permit application SPA13-23

BA ZONING PARKVILLE COMMONS



COMMUNITY DEVELOPMENT
8880 Clark Avenue
Parkville, MO 64152
(816) 741-7676
(816) 741-0013 FAX

Date Submitted: 1-6-14
Application #: SPA13-23
Date Approved: _____
Permit #: _____

Application for Sign Permit

1. Property Information

Name of business/entity for which the sign is requested: SAKAE SUSHI
Property Address and/or general location: 6325 Lewis St. #100
Parkville, MO

Zoning District: _____ Current Use: _____

Do any covenants and/or deed restrictions apply to this site: Yes No

Note: If yes, this application must be accompanied by signed approval of the association/entity enforcing such.

2. Contact Information

Applicant(s) Name: Metaworks CO. Property owner(s), if other than applicant: _____
Address: POB 3337 Address: _____
Shawnee, KS 66203
Phone: _____ Phone: _____
Fax number: _____ Fax number: _____
Email: _____ Email: _____

Company designing the sign: Name: Metaworks CO. Company installing the sign: Name: Metaworks CO.
Address: POB 3337 Address: POB 3337
Shawnee, KS 66203 Shawnee, KS
Phone: _____ Phone: _____
Fax number: _____ Fax number: _____
Email: mdaw@metaworks.com Email: _____

Contact(s) for correspondence: applicant owner designer installer other

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that no sign shall hereafter be erected, re-erected, constructed, altered or maintained except in conformance with the Parkville City Code. We acknowledge that the design, materials, and methods of construction of signs, shall comply with the applicable sections of the International Building Code and Electrical Code as adopted by the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit. We acknowledge that this permit is invalid if work is not completed within 180 days from the date of issuance, unless otherwise approved by the Community Development Director.

Applicant's Signature (Required) [Signature] Date: 1/30/14
Property Owner's Signature (Required) [Signature] Date: 1/2/14

Application #: SPA 13-23

3. Sign Information

Sign Type: awning building directory door directional menu monument
 projecting sandwich board wall (painted) wall (mounted) window
 other: _____

Proposed location: _____

Sign face dimensions/area: Height 18' Width 14.75' Projection 5" Area: 22.180'

Sign face material: Plexiglass

Sign structure dimen./area: Height _____ Width _____ Projection _____ Area: _____

Sign structure material: _____

Text height: 18"

If attached to or painted on a building: area of façade to which the sign is attached: 18' x 40'

And percent of façade covered by sign: 3%

If attached to or painted on a window or door, area of such: N/A

And percent of surface covered by sign: _____

If attached to or painted on a building, the sign height above grade: Top N/A Bottom _____

Is the sign proposed to be lit? Yes No If yes, how? LED

If yes, business hours and hours of illumination? 7PM - 12PM

4. Checklist of required submittals

- Completed application. EMAILED
- A drawn elevation or photo of the building showing the proposed sign face and sign structure, with dimensions, text and graphics, lettering heights, colors, materials, and method of attachment and/or construction. If attached to or painted on a building (including window or door signs), show the façade with dimensions and sign location. If the sign is free standing, include a site plan showing the sign location, building footprint, property lines, and abutting street rights-of-way and centerlines.
- Authorization signature of the applicant and property owner. EMAILED
- If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such. EMAILED

For City Use Only

Application accepted as complete by: SEAN ACKERSON / ASSIST CITY ADMIN 1-6-14
Name / Title Date

Action Taken: Approved Approved with Conditions Denied

Date of Action: _____ Name / Title: _____

Signature: _____

Special conditions if any: _____

Permit Fee: 7

Payment: Check # _____ M.O. _____ Cash Amt. _____

913.321.1961



14.8' / 177.5"

SAKAE SUSHI

T
18"
J

- NOTES:
- Interior Lit / Channel letters / LED (red)
 - Red Acrylic Faces
 - Black 'sidewall' and 'trim cap'
 - Mounted on a wireway painted to match

Total Area = 720 sq ft.
 5% = 36 sq ft.
 7% = 50.4 sq ft.

These plans submitted and dated 12/31/13
 for Signage of a restaurant finish or
 pad site on Lot # 6325 Lewis Site # 1100
 Building D, are approved as of 1/21/14

By:
 River North Development, L.L.C.

Mark Bloch
 Managing Director / Property Manager

METAL WORKS

METAL WORKS
 1105 Kansas Avenue
 Kansas City, KS 66105
 Phone: 913-321-1961
 Toll Free: 800-489-6999
 1901

This Design Is The Property Of Metal Works
 And Cannot Be Used In Whole
 Or In Part Without Consent Or
 Approval By Customer

Architectural & Design Review
 FINAL APPROVAL

CUSTOMER:

816-914-9227
 c/o Raul

Customer Signature:

DWG NO:
 Proof#1:

SCALE:
 :

DRAWING BY:
 ACH - Alex

DATE:
 12/23/2013

SALES PERSON:
 -

REVISIONS:
 -

NOTES:
 -



18'



City of Parkville

FILE COPY

Case #: 13-23

CITY OF PARKVILLE
Policy Report

Date: January 21, 2014

Prepared By:

Tim Blakeslee
Assistant to the City Administrator

Reviewed By:

Matthew Chapman
Finance/Human Resources Director

ISSUE:

Approval of Accounts Payable Invoices, Payroll Expenditures, Electronic Funds Transfer (EFT) Payments, Insurance Payments, and 1st of the Month Checks from 1/2/2014 - 1/17/2014.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from January 2, 2013, through January 17, 2013. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

BUDGET IMPACT:

Accounts Payable	\$248,760.45
Insurance Payments	\$19,288.73
1 st of the Month	\$ 2,391.67
EFT Payments	\$ 5,557
Payroll	\$52,408.95
TOTAL	\$328,406.80

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$328,406.80 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. Insurance Payments
3. 1st of the Month
4. EFT Payments
5. Payroll

PACKET: 04421 One Check T-Ray(Replaces Void)

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00154	T-Ray Specialties Inc.							
	I-Inv 25022	Ice Melt-AD	R	1/07/2014		238.65CR	031809	238.65

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	238.65	238.65
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	238.65	238.65

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04423 Utilities 1/7

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-1/3/14-2/3/14	1/3/14-2/3/14	R	1/07/2014		150.43CR	031810	150.43
01614	KCPL							
	I-11/22/13-12/25/13	11/22/13-12/25/13	R	1/07/2014		898.79CR	031811	
	I-11/25/13-12/27/13	11/25/13-12/27/13	R	1/07/2014		4,582.09CR	031811	5,480.88

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	5,631.31	5,631.31
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	5,631.31	5,631.31

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04430 Federal Withholdings - 1/10/14
VENDOR SET: 01
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201401094013	Federal Withholding	D	1/10/2014		8,156.25CR	000000	
	I-T3 201401094013	FICA W/H	D	1/10/2014		8,903.88CR	000000	
	I-T4 201401094013	Medicare W/H	D	1/10/2014		2,082.26CR	000000	19,142.39

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	19,142.39	19,142.39
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	19,142.39	19,142.39

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04432 Utilities 1/10/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL		R	1/10/2014		17,314.77	031815	17,314.77
	I-11/30/13-12/31/13	11/30/13-12/31/13						

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	17,314.77	17,314.77
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	17,314.77	17,314.77

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04433 Regular Payments 1/10/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01099	Toshiba							
	I-10626269	Black Counter-AD	R	1/10/2014		108.90CR	031816	
	I-10626271	Color Counter-AD	R	1/10/2014		51.73CR	031816	160.63
02057	Lowe's Accounts Receivable							
	I-1/2/14 Statement	1/2/14 Statement	R	1/10/2014		540.36CR	031817	540.36

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	700.99	700.99
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	700.99	700.99

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04437 Utilities 1/14/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL							
	I-12/4/13-1/6/14	12/4/13-1/6/14	R	1/14/2014		97.75CR	031818	97.75

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	97.75	97.75
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	97.75	97.75

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04439 One Check

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00101	Petty Cash							
	I-May 2013-Jan 2014	Petty Cash 5/13/13-1/14/13	R	1/14/2014		434.50CR	031819	434.50

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	434.50	434.50
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	434.50	434.50

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04440 Regular Payments 1/15/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02018	Ace ImageWear I-0250489-00 I-0253746	Equipment and Handtools-PK Shop Rags, Towels, Soap-ST	R	1/21/2014		35.50CR	031820	
			R	1/21/2014		56.65CR	031820	92.15
00006	Alamar Uniforms I-432834-01 I-436945	Uniforms-PD Uniforms-PD	R	1/21/2014		765.00CR	031821	
			R	1/21/2014		10.00CR	031821	775.00
00625	Alan Schank I-2013 KCE	2013 KCE Withholding	R	1/21/2014		625.98CR	031822	625.98
00934	Allen's Water Service I-57650	Water Maint Shop- ST	R	1/21/2014		200.00CR	031823	200.00
00593	Alliance Water Resources, I-5877	WWTP Contract January-SW	R	1/21/2014		22,949.58CR	031824	22,949.58
02152	Amanda Miller I-2013 KCE	2013 KCE Withholding	R	1/21/2014		125.38CR	031825	125.38
02199	American Electric Company I-8087-422829	Transformer-SW	R	1/21/2014		467.72CR	031826	467.72
01766	American Waste Systems, Inc. I-227355 I-227356	Park Toilet Cleaning-PK Park Toilet Cleaning-PK	R	1/21/2014		220.00CR	031827	
			R	1/21/2014		220.00CR	031827	440.00
01593	AT & T I-11/17-12/16	11-/17-12/16	R	1/21/2014		526.82CR	031828	526.82
02196	Benjamin Cassell I-2013 KCE	2013 KCE Withholding	R	1/21/2014		132.73CR	031829	132.73
01993	Blacksher Trash Service I-1/7/14	Quartly Trash Service-AD	R	1/21/2014		75.00CR	031830	75.00
00797	Blue Valley Public Safety I-9704	Warning Siren Maint-PW	R	1/21/2014		606.00CR	031831	606.00
00012	Carquest Auto Parts Store I-12/31/13 Statement	12/31/13 Statement	R	1/21/2014		327.40CR	031832	327.40

PACKET: 04440 Regular Payments 1/15/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00288	CarterEnergy Corporation I-Sale # 531	Diesel Fuel-ST	R	1/21/2014		1,049.96CR	031833	1,049.96
02198	Cody Holt I-2013 KCE	2013 KCE Withholding	R	1/21/2014		63.66CR	031834	63.66
01858	Craig Hubbell I-2013 KCE	2013 KCE Withholding	R	1/21/2014		460.88CR	031835	460.88
00977	Curious Eye Productions I-068-013 I-070-013	December Contract-c2 Live Stream Conversion-C2	R	1/21/2014		900.00CR 2,444.61CR	031836 031836	 3,344.61
01990	Dale Brothers, Inc. I-1468 I-1469	Salt and Sand Removal-TP Salt and Sand Mix-TP	R	1/21/2014		2,484.66CR 5,337.23CR	031837 031837	 7,821.89
00156	Dave's Foreign Car Repair LLC I-128,832	Vehicle Repair-PD	R	1/21/2014		35.00CR	031838	35.00
02175	eNet I-3675-13 I-3675-14 I-3688-13 I-3688-14	Hard Drive for Server-IT It Services October-IT Server Backup, Keyboard-IT It Services November-IT	R	1/21/2014		139.91CR 756.50CR 216.24CR 595.00CR	031839 031839 031839 031839	 1,707.65
00045	Federal Office Products, Inc. I-492854	Copy Paper-AD	R	1/21/2014		155.02CR	031840	155.02
00561	GFOA of Missouri I-Jan 2014	GFOA Winter Seminar-AD	R	1/21/2014		75.00CR	031841	75.00
00052	Glen's Automotive Service Center, Inc I-89894	Batteries for 2 trucks-ST	R	1/21/2014		211.68CR	031842	211.68
00725	Good Times Carstar I-022700	Vehicle Repair-PD	R	1/21/2014		11.27CR	031843	11.27
00496	Gunter Pest Management, Inc. I-1074564	January 2014 Pest Control-AD	R	1/21/2014		50.00CR	031844	50.00
00501	Hinckley Springs I-6911530 122113 I-6913039 010214	Drinking Water-PK Drinking Water-ST	R	1/21/2014		32.54CR 65.90CR	031845 031845	 98.44

PACKET: 04440 Regular Payments 1/15/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00306	ICMA I-2014 Blakeslee	2014 Membership Blakeslee-AD	R	1/21/2014		150.00CR	031846	150.00
01752	InterPrecision LLC I-2014-1	Spanish Interpreter-CT	R	1/21/2014		128.00CR	031847	128.00
02013	Jeremy Gee I-2013 KCE	2013 KCE Withholding	R	1/21/2014		396.55CR	031848	396.55
02195	Jerry Smith I-2013 KCE	2013 KCE Withholding	R	1/21/2014		359.66CR	031849	359.66
01860	John Moore I-2013 KCE	2013 KCE Withholding	R	1/21/2014		120.81CR	031850	120.81
01888	Kevin Chrisman I-1/8/14 Expense Rpt I-KCE 2013	1/8/14 Expense Report-PD 2013 KCE Withholding	R	1/21/2014		12.75CR 791.18CR	031851 031851	803.93
01581	King's Small Engine Repair I-4387190	Gator Repair-PK	R	1/21/2014		221.00CR	031852	221.00
00891	Kranz of Kansas City I-20140004	Snow Flow Parts-ST	R	1/21/2014		90.14CR	031853	90.14
01900	LexisNexis Risk Data Management Inc I-1259064-20150131p	Service Agreement-PD	R	1/21/2014		360.00CR	031854	360.00
01018	Main Street Parkville Assn I-2014 Membership	2014 Membership-AD	R	1/21/2014		40.00CR	031855	40.00
01822	McAnany Concrete I-2013 Curb + Sidewa	2013 Curb and Sidewalk	R	1/21/2014		64,651.50CR	031856	64,651.50
00942	McKeever's Price Chopper I-1/3/14 Statement	1/3/14 Statement	R	1/21/2014		338.39CR	031857	338.39
01968	Melissa Estes I-2013 KCE	2013 KCE Withholding	R	1/21/2014		62.32CR	031858	62.32
00587	Metro Chiefs & Sheriffs Association I-2014 Chrisman	2014 Membership Chrisman- PD	R	1/21/2014		25.00CR	031859	25.00

PACKET: 04440 Regular Payments 1/15/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00264	Missouri City Management Association I-2014 Blakeslee	2014 Membership Blakeslee- AD	R	1/21/2014		40.00CR	031860	40.00
00530	Missouri Municipal League I-300001463	2014 Annual Dues-AD	R	1/21/2014		830.40CR	031861	830.40
01216	MPH INDUSTRIES I-657255	Equipment Repair-PD	R	1/21/2014		117.79CR	031862	117.79
01892	MSU/MDI I-2014 McChesney	2014 Registration McChesney	R	1/21/2014		330.00CR	031863	330.00
02197	Nicholas Pence I-2013 KCE	2013 KCE Withholding	R	1/21/2014		28.46CR	031864	28.46
01354	Northland Regional Chamber of Commerce I-37620	Membership Investment-AD	R	1/21/2014		270.00CR	031865	270.00
00899	Parkville Municipal Court I-12/13 Processing	Processing Fees - CT	R	1/21/2014		129.90CR	031866	129.90
00314	Pitney Bowes-Purchase Power I-1/5/14	1/5/14 Statement	R	1/21/2014		200.00CR	031867	200.00
00218	Platte County Sheriff's D I-Old Med Bills	Old Medical Bills-CT	R	1/21/2014		318.28CR	031868	318.28
01358	Randall Stone, Jr. I-2013 KCE	2013 KCE Withholding	R	1/21/2014		436.68CR	031869	436.68
00626	Robert Charles White I-2013 KCE	2013 KCE Withholding	R	1/21/2014		400.30CR	031870	400.30
01798	Robert Fluchel I-2013 KCE	2013 KCE Withholding	R	1/21/2014		53.09CR	031871	53.09
00624	Samuel Lovell I-2013 KCE	2013 KCE Withholding	R	1/21/2014		380.69CR	031872	380.69
01911	Sean Ackerson I-2013 KCE	2013 KCE Withholding	R	1/21/2014		767.71CR	031873	767.71

PACKET: 04440 Regular Payments 1/15/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00220	Shan Johnson I-2013 KCE	2013 KCE Withholding	R	1/21/2014		397.21CR	031874	397.21
01072	Shawn Peto I-2013 KCE	2013 KCE Withholding	R	1/21/2014		361.92CR	031875	361.92
01384	Sprint I-1/6/14 Statement	1/6/14 Statement	R	1/21/2014		990.77CR	031876	990.77
01488	Staples Advantage I-8028183270 I-8028247119	Office Supplies-AD,CD,PD,CT Office Supplies-CT	R	1/21/2014		51.53CR 20.71CR	031877 031877	72.24
01416	SureWest I-1/1/14	City Hall Phone Service-AD	R	1/21/2014		485.38CR	031878	485.38
00154	T-Ray Specialties Inc. I-25099	Paper Towels-PK	R	1/21/2014		31.94CR	031879	31.94
01068	Terry Anderson I-2013 KCE	2013 KCE Withholding	R	1/21/2014		355.33CR	031880	355.33
02122	The Judy Company, Inc. I-13-86	BMW Reconstruction	R	1/21/2014		48,398.37CR	031881	48,398.37
01967	The Waldinger Corporation I-5285174-1	HVAC Repair-AD	R	1/21/2014		427.25CR	031882	427.25 ← voided
02180	Timothy Blakeslee I-2013 KCE	2013 KCE Withholding	R	1/21/2014		100.95CR	031883	100.95
01549	Tom Barnard I-2013 KCE	2013 KCE Withholding	R	1/21/2014		494.21CR	031884	494.21
02155	TranslationPerfect.com I-21469	Mandarin Interpreter-CT	R	1/21/2014		165.00CR	031885	165.00
02113	Tyler Seuferer I-1/10/2014	Deer Harvest 9 Processed- PD	R	1/21/2014		90.00CR	031886	90.00
00062	Tyler Techonologies, Inc I-025-84403	Incode Training-AD	R	1/21/2014		187.50CR	031887	187.50

PACKET: 04440 Regular Payments 1/15/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02194	Uline I-59521308	Brochure Holder-PK	R	1/21/2014		59.11CR	031888	59.11
01083	UMB Bank, N.A. I-1/25/2014	1/25/14 2004C Bond Payment	R	1/21/2014		14,390.74CR	031889	14,390.74
02200	Western Union Financial Services I-12/9 Replacement	Replacement Money Order-CT	R	1/21/2014		15.00CR	031890	15.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	71	0.00	181,502.34	181,502.34
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	71	0.00	181,502.34	181,502.34

PACKET: 04442 Regular Payments 1/15 #2
VENDOR SET: 01
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00062	Tyler Techonologies, Inc I-025-85614	Project Accounting Software-IT	R	1/21/2014		4,125.00	CR 031891	4,125.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	4,125.00	4,125.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	4,125.00	4,125.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04448 Parkville EDC (Replaces Void)

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01873	Parkville Economic Development Council							
	I-EDC Renewal 2014	2014 EDC Investor Renewal	R	1/21/2014		20,000.00	CR 031895	20,000.00

* * T O T A L S * *				
	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	20,000.00	20,000.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	20,000.00	20,000.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04418 EOM Benefits - 12/27/13
 VENDOR SET: 01
 BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00005	AFLAC							
	I-AFL201312124009	AFLAC after Tx	R	1/02/2014		108.93CR	031751	
	I-AFL201312264012	AFLAC after Tx	R	1/02/2014		108.93CR	031751	
	I-AFP201312124009	AFLAC PRETAX	R	1/02/2014		486.61CR	031751	
	I-AFP201312264012	AFLAC PRETAX	R	1/02/2014		486.61CR	031751	1,191.08
01711	BCBSKC							
	I-ADD201312124009	ADD on BCBS Bill	R	1/02/2014		29.68CR	031752	
	I-ADD201312264012	ADD on BCBS Bill	R	1/02/2014		29.68CR	031752	
	I-LID201312124009	BC/BS Dependent Life Ins	R	1/02/2014		11.40CR	031752	
	I-LID201312264012	BC/BS Dependent Life Ins	R	1/02/2014		11.40CR	031752	
	I-LIF201312124009	BC/BS Life Insurance	R	1/02/2014		186.61CR	031752	
	I-LIF201312264012	BC/BS Life Insurance	R	1/02/2014		186.61CR	031752	455.38
01807	City of Parkville/Flex Plan							
	I-FLX201312124009	Flex Plan	R	1/02/2014		127.50CR	031753	
	I-FLX201312264012	Flex Plan	R	1/02/2014		127.50CR	031753	255.00
00794	Delta Dental							
	I-DNC201312124009	Delta Dental Insurance	R	1/02/2014		196.20CR	031754	
	I-DNC201312264012	Delta Dental Insurance	R	1/02/2014		196.20CR	031754	
	I-DNF201312124009	Delta Dental Insurance	R	1/02/2014		425.82CR	031754	
	I-DNF201312264012	Delta Dental Insurance	R	1/02/2014		425.82CR	031754	
	I-DNP201312124009	DENTAL PRETAX	R	1/02/2014		486.86CR	031754	
	I-DNP201312264012	DENTAL PRETAX	R	1/02/2014		486.86CR	031754	
	I-DNS201312124009	Delta Dental Insurance	R	1/02/2014		132.84CR	031754	
	I-DNS201312264012	Delta Dental Insurance	R	1/02/2014		132.84CR	031754	2,483.44
01730	LAGERS							
	I-CSR201312124009	LAGERS RETIREMENT	R	1/02/2014		2,184.82CR	031755	
	I-CSR201312184010	LAGERS RETIREMENT	R	1/02/2014		37.54CR	031755	
	I-CSR201312204011	LAGERS RETIREMENT	R	1/02/2014		9.48CR	031755	
	I-CSR201312264012	LAGERS RETIREMENT	R	1/02/2014		2,338.43CR	031755	
	I-R&P201312124009	City/PD Ret Contribution	R	1/02/2014		2,448.20CR	031755	
	I-R&P201312184010	City/PD Ret Contribution	R	1/02/2014		91.51CR	031755	
	I-R&P201312264012	City/PD Ret Contribution	R	1/02/2014		2,263.41CR	031755	9,373.39
01719	Prudential							
	I-LTD201312124009	Long Term Disability	R	1/02/2014		342.13CR	031756	
	I-LTD201312264012	Long Term Disability	R	1/02/2014		342.13CR	031756	684.26
00136	State of Missouri							
	I-T2 201312124009	State Withholdings	R	1/02/2014		2,314.00CR	031757	
	I-T2 201312264012	State Withholdings	R	1/02/2014		2,325.00CR	031757	4,639.00

PACKET: 04418 EOM Benefits - 12/27/13
VENDOR SET: 01
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01718	VSP							
	I-VSP201312124009	Vision Care Employee Premiums	R	1/02/2014		103.59CR	031758	
	I-VSP201312264012	Vision Care Employee Premiums	R	1/02/2014		103.59CR	031758	207.18

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	8	0.00	19,288.73	19,288.73
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	8	0.00	19,288.73	19,288.73

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04444 Monthly Checks - February
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00100	Peter M. Schloss							
	I-Feb2014-Prosecuto	City Prosecutor	R	2/01/2014		1,450.00CR	031892	1,450.00
00577	Sarah E Recker, Law Offic							
	I-Feb2014-Pub Defen	Public Defender	R	2/01/2014		541.67CR	031893	541.67
01221	Andrew Coulson							
	I-Feb2014-Asst Pros	Assistant Prosecutor	R	2/01/2014		400.00CR	031894	400.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	2,391.67	2,391.67
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	2,391.67	2,391.67

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04445 February 1 EFT Payments

VENDOR SET: 01 City Vendors

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-01907	Chris Fisher*						
I-Feb2014-Allowance	2/01/2014	BOA	Expense Allowance	45.00			
	AP	DUE: 2/01/2014	DISC: 2/01/2014		1099: N		
			BOA Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00
		=== VENDOR TOTALS ===		45.00			
=====							
01-01885	Diane Driver*						
I-Feb2014-Allowance	2/01/2014		Allowance	45.00			
	AP	DUE: 2/01/2014	DISC: 2/01/2014		1099: N		
			Allowance		10 501.01-32-00	Exp Allowance-B	45.00
		=== VENDOR TOTALS ===		45.00			
=====							
01-02044	Jackie Snyder*						
I-Feb2014-Allowance	2/01/2014		Monthly Expense Allowance	45.00			
	AP	DUE: 2/01/2014	DISC: 2/01/2014		1099: N		
			Monthly Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00
		=== VENDOR TOTALS ===		45.00			
=====							
01-01295	James Brooks*						
I-Feb2014-Exp allow	2/01/2014		Monthly Expense Allowance	45.00			
	AP	DUE: 2/01/2014	DISC: 2/01/2014		1099: N		
			Expense Allowance		10 501.01-32-00	Expense Allowan	45.00
		=== VENDOR TOTALS ===		45.00			
=====							
01-01886	Jim Werner*						
I-Feb2014-Allowance	2/01/2014		Allowance	45.00			
	AP	DUE: 2/01/2014	DISC: 2/01/2014		1099: N		
			Allowance		10 501.01-32-00	Exp Allowance-B	45.00
		=== VENDOR TOTALS ===		45.00			
=====							
01-02045	Kari Lamer*						
I-Feb2014-Allowance	2/01/2014		Monthly Expense Allowance	45.00			
	AP	DUE: 2/01/2014	DISC: 2/01/2014		1099: N		
			Monthly Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00
		=== VENDOR TOTALS ===		45.00			

PACKET: 04445 February 1 EFT Payments

VENDOR SET: 01 City Vendors

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-01887			Kendall Welch*				
I-Feb2014-Allowance	2/01/2014		Allowance	45.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Allowance		10 501.01-32-00	Exp Allowance-B	45.00
			=== VENDOR TOTALS ===	45.00			
=====							
01-01681			Kevin Chrisman*				
I-Feb2014-Reimburse	2/01/2014		Cell Phone Reimbursement	40.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Cell Phone Reimbursement		10 505.03-05-00	Mobile Phones &	40.00
			=== VENDOR TOTALS ===	40.00			
=====							
01-02125			Kevin D. Humiston*				
I-Feb2014-Allowance	2/01/2014		Monthly Expense Allowance	45.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Monthly Expense Allowance		10 510.01-32-00	Expense Allow -	45.00
			=== VENDOR TOTALS ===	45.00			
=====							
01-02119			Kevin E. Davis*				
I-Feb2014-Reimburse	2/01/2014		Cell Phone Reimbursement	25.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Cell Phone Reimbursement		10 505.03-05-00	Mobile Phone &	25.00
			=== VENDOR TOTALS ===	25.00			
=====							
01-01837			Kirk Rome*				
I-Feb2014-Allowance	2/01/2014		Allowance	250.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: Y		
			Allowance		10 515.01-33-00	Auto Allow-Publ	250.00
I-Feb2014-REIMB	2/01/2014		Cell Phone Reimbursement	40.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Cell Phone Reimbursement		10 515.03-05-00	Mobile Phones &	40.00
			=== VENDOR TOTALS ===	290.00			

PACKET: 04445 February 1 EFT Payments

VENDOR SET: 01 City Vendors

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-02142	Lauren Palmer*						
I-Feb2014-Allowance	2/01/2014		Auto Allowance	100.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Auto Allowance		10 501.01-33-00	Auto Allow-City	100.00
			=== VENDOR TOTALS ===	100.00			
=====							
01-00193	Marc Sportsman*						
I-Feb2014-Allowance	2/01/2014		Monthly Expense Allowance	45.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Monthly Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00
			=== VENDOR TOTALS ===	45.00			
=====							
01-01239	Nan McManus Johnston*						
I-Feb2014-Allowance	2/01/2014		Monthly Expense Allowance	45.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Monthly Expense Allowance		10 501.01-32-00	Expense Allowan	45.00
			=== VENDOR TOTALS ===	45.00			
=====							
01-01033	Sean Ackerson*						
I-Feb2014-Allowance	2/01/2014		Auto allowance	200.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: Y		
			Auto allowance		10 518.01-31-00	Expense Allow.	200.00
			=== VENDOR TOTALS ===	200.00			
=====							
01-02191	Timothy Blakeslee*						
I-Feb2014-Allowance	2/01/2014		Cell Phone Allowance	10.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Cell Phone Allowance		10 501.01-01-00	Salaries	10.00
			=== VENDOR TOTALS ===	10.00			
=====							
01-01729	Toni Rizutti*						
I-Feb2014-Reimburse	2/01/2014		Cell Phone Reimbursement	10.00			
	AP		DUE: 2/01/2014 DISC: 2/01/2014		1099: N		
			Cell Phone Reimbursement		10 510.03-05-00	Mobile Phone &	10.00
			=== VENDOR TOTALS ===	10.00			
			=== PACKET TOTALS ===	1,125.00			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2014	10 -501.01-22-00	Retirement	4,432.00	0	4,432.00-	Y	0	4,432.00-	Y
		** 2014 YEAR TOTALS	4,432.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
10 -01	Administration	4,432.00
10 TOTAL	General Fund	4,432.00
	** TOTAL **	4,432.00

NO ERRORS

** END OF REPORT **

CITY OF PARKVILLE

Policy Report

Date: January 17, 2014

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Conduct a public hearing and approve an ordinance to implement a 3.0% rate increase for the sewer utility.

BACKGROUND:

The Sewer Fund is a self-sustaining enterprise fund that operates on its own revenue streams distinct from the City's General Fund. In addition to routine operating expenses, the adopted 2014 budget includes capital outlay (CIP) of \$474,007 in the Sewer Fund. The largest portion of this amount (\$225,000) is recommended for the redirection of the Eastside Pump Station to flow to the Parkville wastewater treatment plant. This project will save the City approximately \$41,000 annually in sewer fees to Kansas City. The budget also includes funding for the closed-circuit television (CCTV) inspection program for the sewer collection system. CCTV runs a camera through sewer lines to find areas of defects and leaks that can be scheduled for repair. Funding is recommended in 2015 to begin repairs identified through the first round of CCTV. This will start an ongoing cycle of inspection and maintenance. This is an important preventative maintenance program to implement due to the age and size of the system. The recommended funding (\$80,000) will meet the industry standard of inspecting the entire system every 7 to 8 years.

As part of the 2014 budget process, the Board of Aldermen adopted Resolution No. 12-01-13 to repeal and replace various financial policies for the City, including the Reserve Policy. The new Reserve Policy states that, "the sewer utility fund balance should be able to provide 90 days of operations in addition to the current fiscal year debt service payments." This policy requires working capital of approximately \$350,000 annually.

During the budget process, staff presented four rate increase scenarios:

1. Recommended – implement steady, modest annual rate increases to keep pace with inflation.
2. Emergency Increase – maintain flat rates as long as possible, which would inevitably require a significant one-time increase to replenish working capital.
3. Exact Target – set the rate each year at the level required to maintain the required working capital to comply with policy. This approach would result in erratic increases and decreases in rates and, therefore, unpredictability for customers.
4. Maintain a working capital target of \$200,000 – This option was rejected with the adoption of the new Reserve Policy.

In order to fund the enhanced capital improvement program and reserve requirements adopted in the 2014 budget, a 3.0% rate increase is recommended. Based on unaudited year end financials, the recommendation is slightly lower than the 3.5% increase that was initially projected during the budget process. Attached to the packet are several charts and graphs to support the recommended rate increase. The City last approved a rate increase of 2% in 2009 that took effect in 2010. The impact to the average residential household of a 3.0% rate increase in 2014 would be approximately \$1.05 per month.

BUDGET IMPACT:

A 3.0% rate increase is recommended in 2014 in order to ensure that revenues meet or exceed budgeted levels (see Attachment 4). If the Board opts not to approve a rate increase, or to adopt a lower increase, the Sewer Fund revenues will likely fall below budget in 2014. Either the ending working capital will be reduced or the City will have to make comparable reductions in budgeted expenses.

ALTERNATIVES:

1. Conduct a public hearing; and approve an ordinance for a 3.0% increase to sewer rates.
2. Conduct a public hearing; and approve an ordinance for a modified rate increase to meet the desires of the Board of Aldermen.
3. Conduct a public hearing; and do not approve an ordinance.
4. Table the discussion.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve an ordinance to adopt a 3.0% rate increase for all sewer utility rates.

POLICY:

Section 703.030(A) of the Parkville Municipal Code states that, "the user charge system shall generate adequate annual revenues to pay the costs of annual operation and maintenance including replacement and cost associated with debt retirement."

The Reserve Policy (Resolution No. 12-01-13) states that, "the sewer utility fund balance should be able to provide 90 days of operations in addition to the current fiscal year debt service payments."

SUGGESTED MOTION

I move that Bill No. 2757, an ordinance adopting a 3.0% increase to the sewer base charge, sewer use charge and surcharge for customers of the Parkville sewer system, be approved on first reading.

I move that Bill No. 2757 be approved on first reading and passed to second reading by title only.

I move that Bill No. 2757 be approved on second reading to become Ordinance No. _____.

ATTACHMENTS:

1. Ordinance
 2. Comparative Sewer Rate Analysis
 3. Supporting Charts and Graphs
 4. Sewer Fund Forecast
-

AN ORDINANCE REPEALING SUBSECTIONS C, D, AND G OF SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE TO REPLACE THE SAME WITH NEW SUBSECTIONS C, D, AND G OF SECTION 703.040, SETTING THE SEWER BASE CHARGE, SEWER USE CHARGE AND SURCHARGE FOR CUSTOMERS OF THE SEWER SYSTEM.

WHEREAS, the City of Parkville, Missouri has constructed wastewater treatment works; and

WHEREAS, the City of Parkville must pay all expenses associated with said treatment works and charge the users of said treatment works accordingly.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. Subsection C of Section 703.040 is hereby repealed and shall be replaced by the following language:

C. The minimum charge per month shall be \$11.86. In addition each contributor shall pay a user charge for operation and maintenance, including replacement, of \$0.560 per 100 gallons of water as determined in the preceding section.

Section 2. Subsection D of Section 703.040 is hereby repealed and shall be replaced by the following language:

D. For those contributors who contribute wastewater the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement is

\$0.7149 per pound BOD
\$0.6149 per pound SS

Section 3. Subsection G of Section 703.040 is hereby repealed and shall be replaced by the following language:

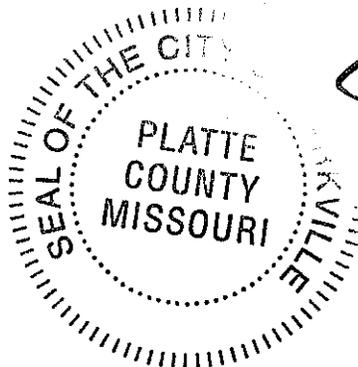
G. The charge for users in the Riverchase subdivision of Parkville shall be a set user charge of \$54.29 per month.

Section 4. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 21st day of January 2014.

ATTESTED:

Melissa McChesney
City Clerk Melissa McChesney



James C. Brooks
Mayor James C. Brooks

**COMPARATIVE SEWER RATE ANALYSIS
November 2013 – Based on 2013 Rates**

A region wide sewer rate survey was conducted among Kansas City area communities in 2013. A summary of the results is as follows:

SEWER CONSUMPTION RATE: The sewer consumption rate is the rate per gallon or cubic foot that is charged for use of sewer service. In this analysis, usage rates have been standardized to the cost per 1000 gallons. Most cities have a tiered rate structure. This means that the first 1000 gallons used is at one rate and each additional 1000 gallons is at a different (typically lower) rate.* This type of tiered rate structure effectively provides a discount for high volume users.

	First 1000 US gal	Add.1000 US gal
Parkville	\$ 5.44	\$ 5.44
Average	\$ 7.32	\$ 5.57

The City of Parkville has a monthly sewer consumption rate of \$5.44 for the first 1000 gallons. Parkville’s rate does not change when amounts used are in excess of 1000 gallons. In comparison, the survey average is \$7.32 for the first 1000 gallons used and \$5.57 for each additional 1000 gallons. Parkville’s consumption rates are 25.68% less for the first 1000 gallons and 2.23% less for each additional 1000 gallons used compared to the survey averages.

Please see Attachment 1 for a breakdown of sewer consumption rates.

BASE RATE FEE: A base rate is a flat monthly charge for access to a community’s sewer system. This amount is independent of sewer usage. The City of Parkville has a monthly service fee of \$11.51 per month. In communities that use service fees, the survey average is \$12.41 per month. Parkville’s monthly service fee is 7.25% below the survey average.

	Base Rate Fee
Parkville	\$ 11.51
Average	\$ 12.41

Please see Attachment 2 for a breakdown of base rates.

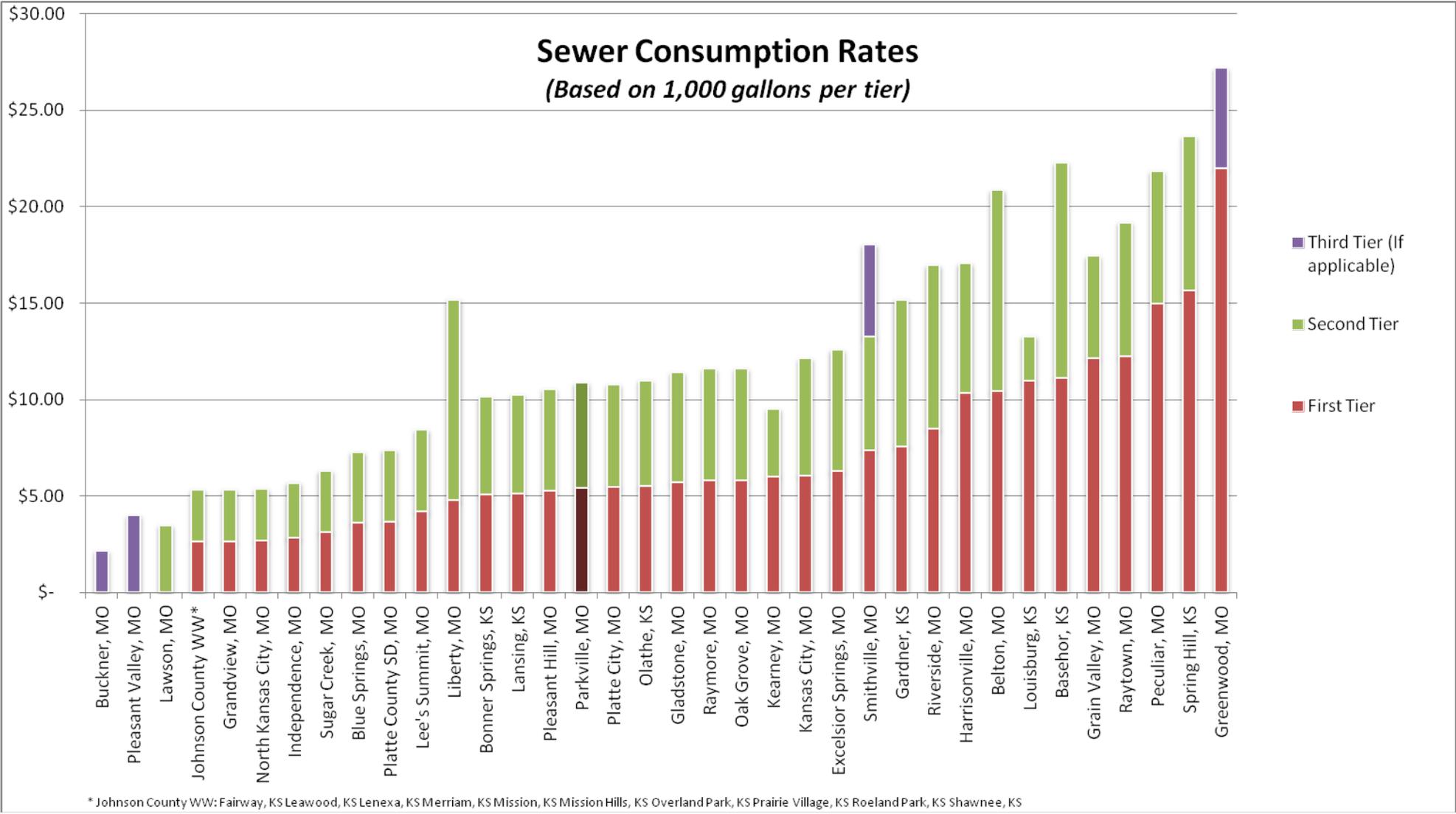
AVERAGE ANNUAL COST: The average annual cost is calculated to gauge the sewer cost per household per year. The number makes an assumption that the average home uses approximately 4300 gallons of sewer per month (Parkville’s average). Using this formula, the average annual cost for a resident in the City of Parkville is \$418.82. The survey average is \$414.32 per year. Parkville’s average annual cost is 1.08% above the survey average.

	Annual Cost (4300 US gal used per month)
Parkville	\$ 418.82
Average	\$ 414.32

Please see Attachment 3 for a breakdown of average annual cost.

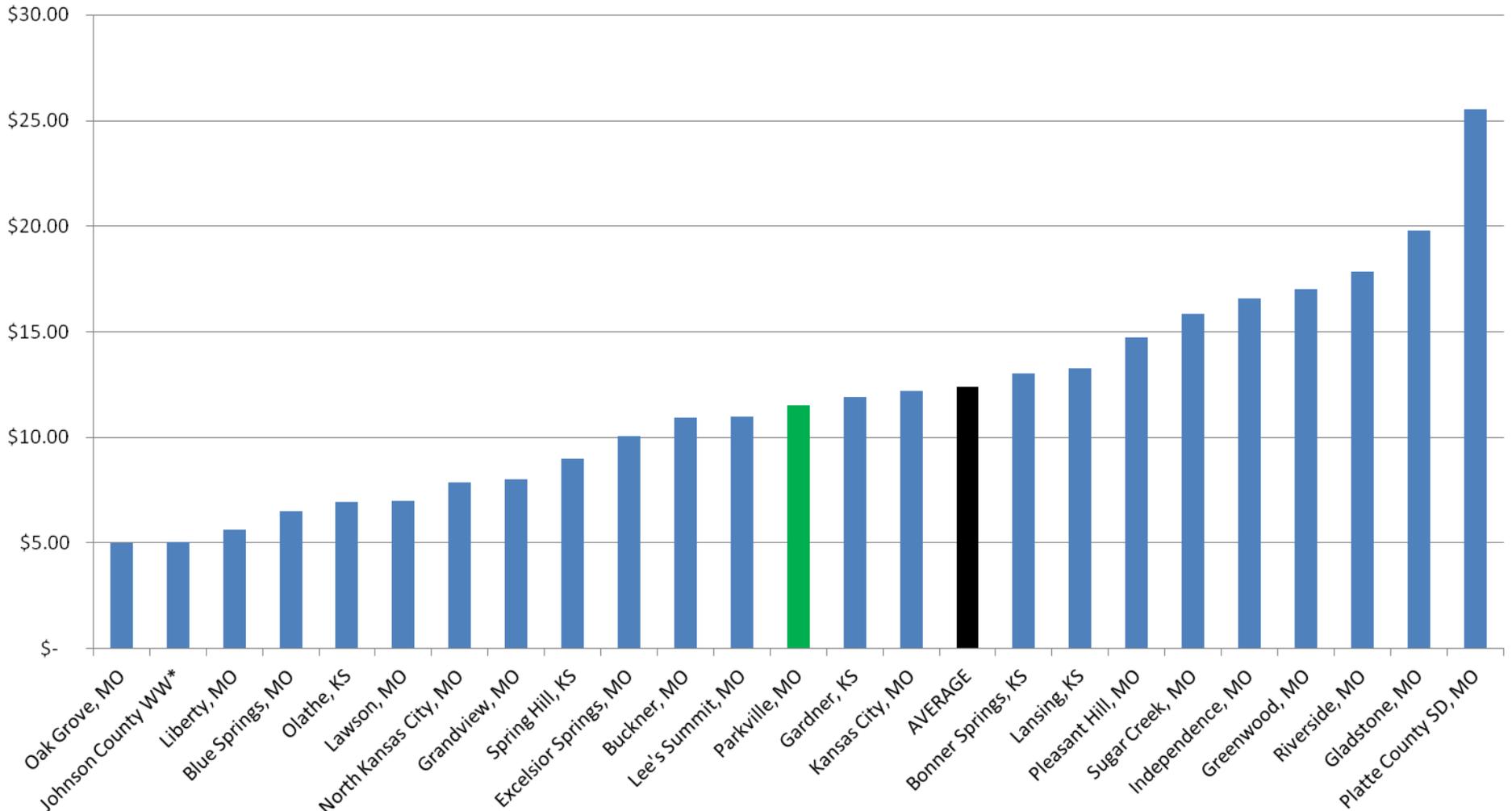
*Rate structures may vary slightly in some communities.

Sewer Consumption Rates (Based on 1,000 gallons per tier)

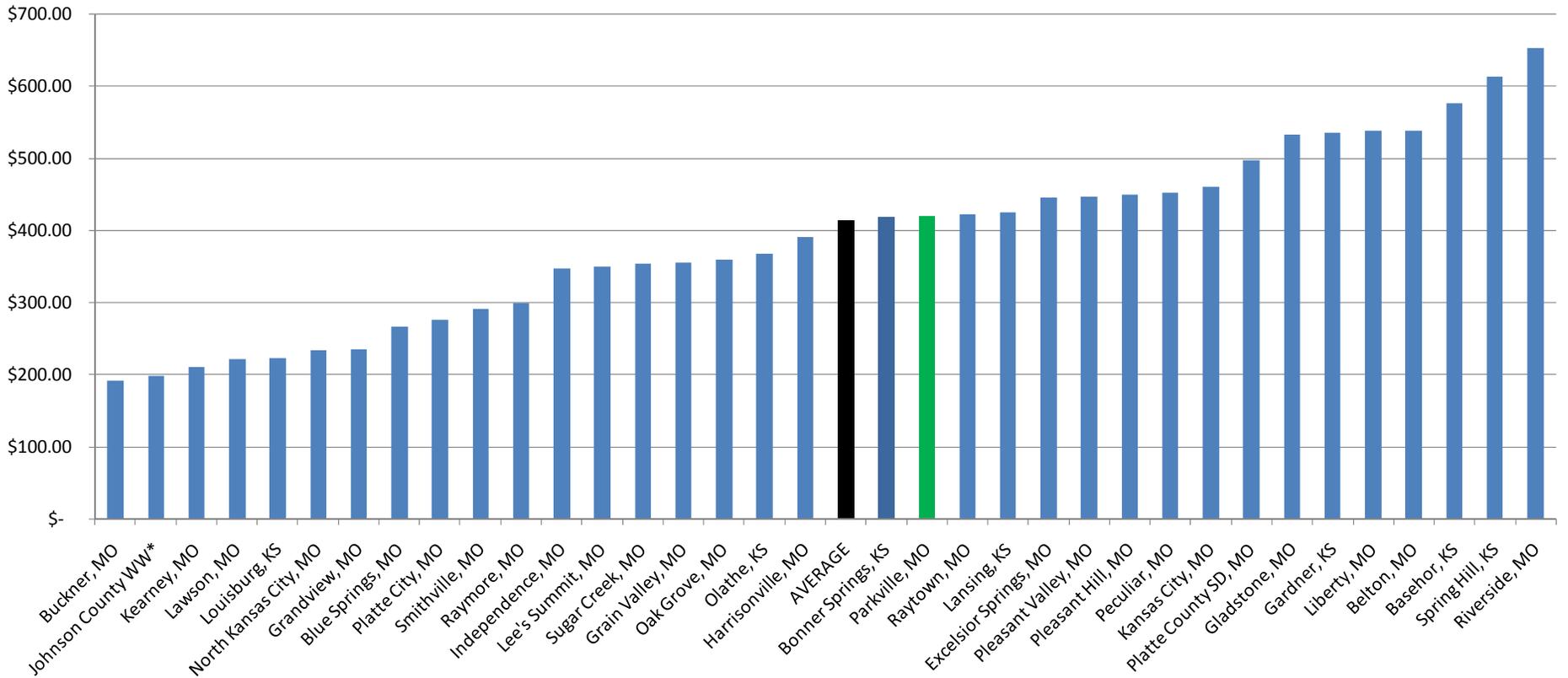


* Johnson County WW: Fairway, KS Leawood, KS Lenexa, KS Merriam, KS Mission, KS Mission Hills, KS Overland Park, KS Prairie Village, KS Roeland Park, KS Shawnee, KS

Sewer Base Rate Fee



Average Annual Sewer Cost (4,300 gal per month)



* Johnson County WW: Fairway, KS Leawood, KS Lenexa, KS Merriam, KS Mission, KS Mission Hills, KS Overland Park, KS Prairie Village, KS Roeland Park, KS Shawnee, KS

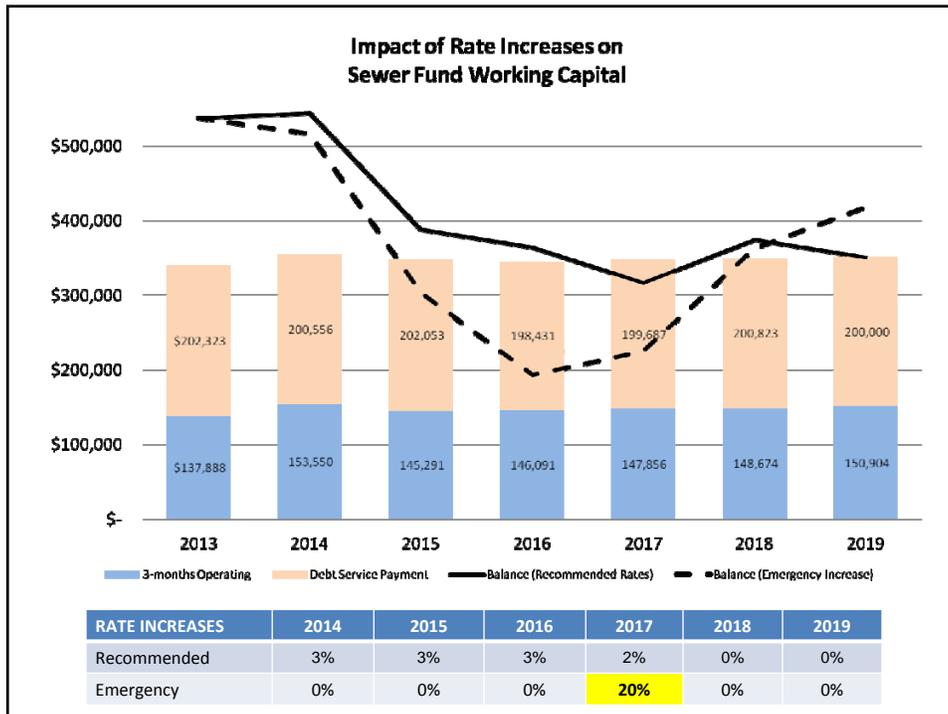
SEWER RATE COMPARISONS

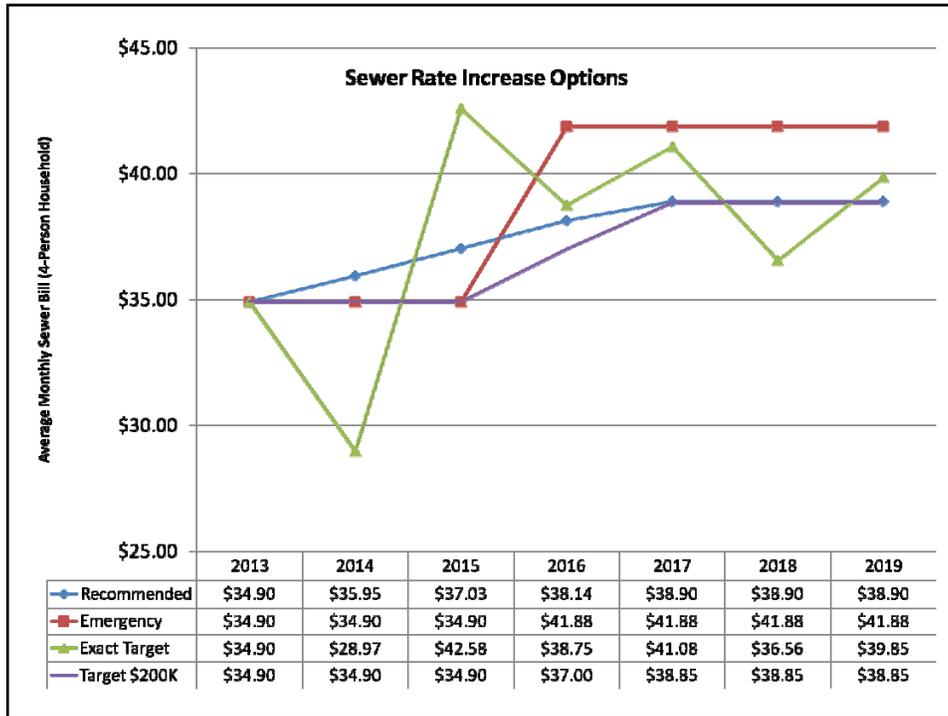
City	Base Rate	First Tier	Second Tier	Third Tier (If applicable)	Average annual Total (4,300 gal per month)	Average Monthly Total (4,300 gal per month)
Buckner, MO	\$ 10.92			\$ 2.15	\$ 190.38	\$ 15.87
Johnson County WW*	\$ 5.04	\$ 2.67	\$ 2.67		\$ 198.25	\$ 16.52
Kearney, MO		\$ 6.03	\$ 3.49		\$ 210.72	\$ 17.56
Grandview, MO	\$ 8.03	\$ 2.67	\$ 2.67		\$ 234.13	\$ 19.51
Lawson, MO	\$ 7.00		\$ 3.47		\$ 221.41	\$ 18.45
Louisburg, KS		\$ 11.00	\$ 2.30		\$ 223.08	\$ 18.59
North Kansas City, MO	\$ 7.85	\$ 2.69	\$ 2.69		\$ 233.00	\$ 19.42
Blue Springs, MO	\$ 6.50	\$ 3.64	\$ 3.64		\$ 265.82	\$ 22.15
Platte City, MO		\$ 5.50	\$ 5.30		\$ 275.88	\$ 22.99
Smithville, MO		\$ 7.39	\$ 5.87	\$ 4.78	\$ 291.05	\$ 24.25
Raymore, MO		\$ 5.80	\$ 5.80		\$ 299.28	\$ 24.94
Independence, MO	\$ 16.60	\$ 2.85	\$ 2.85		\$ 346.20	\$ 28.85
Lee's Summit, MO	\$ 10.99	\$ 4.22	\$ 4.22		\$ 349.63	\$ 29.14
Sugar Creek, MO	\$ 15.86	\$ 3.15	\$ 3.15		\$ 352.86	\$ 29.41
Grain Valley, MO		\$ 12.18	\$ 5.27		\$ 354.85	\$ 29.57
Oak Grove, MO	\$ 5.00	\$ 5.80	\$ 5.80		\$ 359.28	\$ 29.94
Olathe, KS	\$ 6.96	\$ 5.51	\$ 5.51		\$ 367.70	\$ 30.64
Harrisonville, MO		\$ 10.36	\$ 6.71		\$ 389.92	\$ 32.49
Bonner Springs, KS	\$ 13.04	\$ 5.07	\$ 5.07		\$ 418.09	\$ 34.84
Parkville, MO	\$ 11.51	\$ 5.44	\$ 5.44		\$ 418.82	\$ 34.90
Raytown, MO		\$ 12.28	\$ 6.92		\$ 421.39	\$ 35.12
Lansing, KS	\$ 13.25	\$ 5.13	\$ 5.13		\$ 423.71	\$ 35.31
Excelsior Springs, MO	\$ 10.05	\$ 6.29	\$ 6.29		\$ 445.16	\$ 37.10
Pleasant Valley, MO	\$ 28.00			\$ 4.00	\$ 446.40	\$ 37.20
Pleasant Hill, MO	\$ 14.75	\$ 5.28	\$ 5.28		\$ 449.45	\$ 37.45
Peculiar, MO		\$ 15.00	\$ 6.85		\$ 451.26	\$ 37.61
Kansas City, MO	\$ 12.20	\$ 6.07	\$ 6.07		\$ 459.59	\$ 38.30
Riverside, MO	\$ 17.84	\$ 8.49	\$ 8.49		\$ 652.16	\$ 54.35
Platte County SD, MO	\$ 25.52	\$ 3.69	\$ 3.69		\$ 496.64	\$ 41.39
Gladstone, MO	\$ 19.80	\$ 5.71	\$ 5.71		\$ 532.24	\$ 44.35
Gardner, KS	\$ 11.90	\$ 7.60	\$ 7.60		\$ 534.96	\$ 44.58
Liberty, MO	\$ 5.64	\$ 4.78	\$ 10.42		\$ 537.67	\$ 44.81
Belton, MO		\$ 10.43	\$ 10.43		\$ 538.23	\$ 44.85
Basehor, KS		\$ 11.15	\$ 11.15		\$ 575.34	\$ 47.95
Spring Hill, KS	\$ 9.00	\$ 15.68	\$ 8.00		\$ 612.96	\$ 51.08
Greenwood, MO**	\$ 17.00	\$ 22.00		\$ 5.20	\$ 1,338.12	\$ 111.51
* Johnson County WW: Fairway, KS; Leawood, KS; Lenexa, KS; Merriam, KS; Mission, KS; Mission Hills, KS; Overland Park, KS; Prairie Village, KS; Roeland Park, KS; Shawnee, KS					**Third Tier after 4225 gallons	
AVERAGES	\$ 12.41	\$ 7.32	\$ 5.57	\$ 4.03	\$ 414.32	\$ 34.53

Sewer Rate Increase Options

Rate Increase Options	2014	2015	2016	2017	2018	2019
Working Capital Target (Debt Service + 3 Mos. Operating)	\$354,106	\$347,344	\$344,522	\$347,543	\$349,497	\$350,904
1. Recommended	3%	3%	3%	2%	0%	0%
Ending Balance	\$543,873	\$387,870	\$363,945	\$316,105	\$374,444	\$350,398
2. Emergency Increase	0%	0%	0%	20%	0%	0%
Ending Balance	\$515,930	\$303,203	\$192,911	\$224,631	\$362,531	\$418,046
3. Exact Target	-17%	47%	-9%	6%	-11%	9%
Ending Balance	\$357,588	\$349,868	\$342,303	\$352,515	\$348,324	\$349,556
4. Keep Target at \$200,000	0%	0%	6%	5%	0%	0%
Ending Balance	\$515,930	\$303,203	\$248,796	\$199,482	\$256,348	\$230,830

Note: Projections are for planning purposes only. Rates must be evaluated on an annual basis and adjusted based on best information available related to revenues and operating/capital needs of the sewer utility.





Impact of Recommendation

	2013	2014	2015	2016	2017	2018	2019
Increase	0%	3%	3%	3%	2%	0%	0%
Base Rate	\$11.51	\$11.86	\$12.21	\$12.58	\$12.83	\$12.83	\$12.83
Consumption Rate	\$0.544	\$0.560	\$0.577	\$0.594	\$0.606	\$0.606	\$0.606
Average Monthly*	\$34.90	\$35.95	\$37.03	\$38.14	\$38.90	\$38.90	\$38.90
Riverchase	\$52.71	\$54.29	\$55.92	\$57.60	\$58.75	\$58.75	\$58.75

**Based on average monthly consumption of 4300 gallons for a 4-person household.*

2014 Impact - \$1.05 per month
 Six-Year Average Impact - \$0.67 per month
 Total Six-Year Increase - \$4.00 per month
 Last Increase – 2010 – 2.0%

Sewer Fund (30)

Last Updated 01/16/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$426,505	\$ 493,616	\$ 590,000	\$ 605,952	\$ 489,897	\$ 537,164	\$ 537,164	\$ 543,873	\$ 387,870	\$ 363,945	\$ 316,105	\$ 374,444
Revenues												
<i>Projected Rate Increase</i>					3.50%		3.00%	3.00%	3.00%	2.00%	0.00%	0.00%
Sewer Charges	907,088	962,603	945,000	931,425	968,760	-	959,368	988,149	1,017,793	1,038,149	1,038,149	1,038,149
Sewer Tap Fees	19,500	33,000	22,500	30,000	22,500	-	22,500	22,838	23,180	23,528	23,881	24,239
Sewer Impact Fees	18,200	30,800	21,000	28,000	21,000	-	21,000	21,315	21,635	21,959	22,289	22,623
MOAW Bill Collection Payment	636	715	-	686	650	-	650	650	650	650	650	650
Grinder Pump Administrative Fee	4,620	4,620	4,620	3,850	4,620	-	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	9,061	6,611	4,300	5,997	2,000	-	2,000	2,020	2,040	2,061	2,081	2,102
Transfer from Sewer CIP (33)	-	-	-	-	275,478	-	293,335	-	-	-	-	-
Miscellaneous	35	-	-	-	-	-	-	-	-	-	-	-
Sewer Fund Revenues:	959,140	1,038,349	997,420	999,958	1,295,008	-	1,303,473	1,039,591	1,069,918	1,090,967	1,091,670	1,092,383
Total Sources:	1,385,645	1,531,965	1,587,420	1,605,910	1,784,905	537,164	1,840,637	1,583,464	1,457,788	1,454,912	1,407,774	1,466,827
Expenditures												
Operating Expenses	388,097	453,316	473,413	435,953	514,201	-	514,201	479,662	481,340	486,857	488,561	495,889
Capital Expenses	16,415	18,146	77,000	2,656	474,007	-	482,007	412,379	311,049	347,696	237,811	312,811
Debt Service	273,917	198,952	203,000	192,706	200,556	-	200,556	202,053	198,431	199,687	200,823	200,000
Transfer to General Fund - Admin Fee	70,000	75,000	100,000	100,000	100,000	-	100,000	101,500	103,023	104,568	106,136	107,728
Other Transfers	143,600	180,600	338,000	337,431	-	-	-	-	-	-	-	-
Sewer Fund Expenditures:	892,029	926,014	1,191,413	1,068,747	1,288,764	-	1,296,764	1,195,594	1,093,843	1,138,808	1,033,331	1,116,428
Estimated Working Capital (deficit):	493,616	605,952	396,007	537,164	496,141	537,164	543,873	387,870	363,945	316,105	374,444	350,398
TARGET*	\$388,441	\$331,031	\$346,353	\$326,695	\$354,106		\$354,106	\$347,343	\$344,522	\$347,543	\$349,497	\$350,904

* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

CITY OF PARKVILLE

Policy Report

Date: January 9, 2014

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Kirk Rome, P.E.
Public Works Director

ISSUE:

Use Agreement with Parkville Farmers Market Association and amending Chapter 630 of the Parkville Municipal Code

BACKGROUND:

For many years the City has operated a farmers market on public land in downtown Parkville. The Parkville Farmers Market Association (PFMA) desires to assume management of the market as a private entity. To facilitate this arrangement, staff has negotiated a use agreement that outlines terms for PFMA to continue to use public land to operate the market. In general, the agreement (Attachment 1) allows PFMA to operate the market under the same conditions as it has been run by the City in the past.

The farmers market has been managed in the past in accordance with Chapter 630 of the Parkville Municipal Code that authorizes the City to appoint a manager to coordinate the activities of the market and enforce the relevant provisions of the Code. Staff prepared an ordinance (Attachment 2) to amend this section to reflect a private management relationship with PFMA. A red-lined version of the chapter is included (Attachment 3) to demonstrate the change implemented by the ordinance. In general, the sections of the Code relating to the details of the operation of the market are recommended for repeal. Instead, the applicable regulations are incorporated into the Use Agreement with PFMA.

BUDGET IMPACT:

The PFMA will pay an annual fee of \$1,000 for use of the public space. This is roughly equivalent to the amount the City previously netted through vendor fee proceeds (offset by the cost of hiring the manager and operating the market).

ALTERNATIVES:

1. Approve a Use Agreement with the Parkville Farmers Market Association (PFMA) to operate a farmers market in downtown Parkville.
2. Do not approve the Use Agreement.
3. Modify the Use Agreement to meet the desires of Board.
4. Table the item.

STAFF RECOMMENDATION:

Staff recommends two actions by the Board of Aldermen:

1. Approve the Use Agreement with the Parkville Farmers Market Association to operate a farmers market in downtown Parkville.
2. Adopt an ordinance to make related amendments to Chapter 630 of the Municipal Code.

COMMUNITY LAND AND RECREATION BOARD (CLARB) RECOMMENDATION:

On January 8, 2014, by a vote of 7-0, CLARB approved the Use Agreement with the Parkville Farmers Market Association and recommended the same to the Board of Aldermen for final approval.

CLARB also considered a request from PFMA to install signage on the west end of the farmers market shade structure through the season to better promote the market. The City's sign regulations do not specifically apply to the parking lot or structure. Therefore, since the signage would be on public land, staff requested a recommendation from CLARB before presenting this request to the Board of Aldermen for action. Although specific regulations do not apply, staff recommends that any signage on the structure be designed with a vintage look that is compatible with the historic character of downtown Parkville. The proposed sign did not meet this intent, so staff recommended denial of the request. On a vote of 7-0, CLARB recommended approval of the signage with the following conditions: (1) the font and style of the sign must be compatible with the historic character of downtown; (2) the sign must be rigid to reduce wear and tear; (3) the sign must be removable after the market season; and (4) the Board of Aldermen approves the final sign design. Staff is waiting on a revised sign application from PFMA to meet these conditions before making a recommendation to the Board at a later date.

POLICY:

The Board of Aldermen must approve all amendments to the Parkville Municipal Code and must approve any lease, use, or sale of city property.

SUGGESTED MOTIONS:

Action 1:

I move to approve a Use Agreement with the Parkville Farmers Market Association (PFMA) to operate a farmers market in downtown Parkville.

Action 2:

I move that Bill No. 2758, an ordinance amending and appealing existing Title VI, Chapter 630 of the Municipal Code and enacting new provisions relating to the Farmers Market, be approved on first reading.

I move that Bill No. 2758 be approved on first reading and passed to second reading by title only.

I move that Bill No. 2758 be approved on second reading to become Ordinance No. _____.

ATTACHMENTS:

1. Proposed Use Agreement
 2. Ordinance to Amend Chapter 630: Farmers Market – Parkville Municipal Code
 3. Redlined Changes to Chapter 630
-

FARMERS MARKET USE AGREEMENT

This Use Agreement is made and entered into this 21st day of January, 2014 by and between the City of Parkville, Missouri, a municipality of the fourth class, hereinafter called "the City," and the Parkville Farmers' Market Association, a Missouri not-for-profit corporation, hereinafter called "PFMA."

WHEREAS, The City owns the municipal parking lot and shade structure generally located adjacent to English Landing Park, east of South East Street, north of McAfee Street and south of Highway 9 in Parkville, Platte County, Missouri, known as the Farmers' Market, as further described in Exhibit A, attached hereto and incorporated by reference, hereinafter the "Premises"; and,

WHEREAS, The City desires to allow PFMA to use the Premises for a seasonal local farmers market and the latter desires to use the same with permission from the City in accordance with the following terms; and,

WHEREAS, this Agreement replaces any and all pre-existing arrangements, verbal or written, between the City and PFMA related to the use of the Premises.

NOW THEREFORE, The City agrees to allow PFMA to use the Premises, as follows:

1. **Term.** The term of this Agreement shall be for a period beginning on the date of the signing of this Agreement and running until December 31, 2014. The Agreement shall automatically renew on January 1, 2015, and on each subsequent January 1 thereafter, unless either party terminates the Agreement by written notice to the other party at least thirty days (30) before the renewal.
2. **Grant of Use.** PFMA shall be scheduled to use the Premises for a grower verified market on Saturdays and Wednesdays during the growing season from the second Saturday in April through October 31. PFMA shall have exclusive use of the shade structure and associated space during this season on Saturdays from 5:00 a.m. to 2:00 p.m. and on Wednesdays from 12:00 p.m. to 8:00 p.m.; except on those days specifically set aside by the Community Land and Recreation Board for special City events. PFMA may operate the market on other days as authorized by the Board of Aldermen. The City will provide and install chains or some similar device between the columns of the shade structure for market security and to restrict parking under the shade structure. Municipal parking stalls adjacent to and near the shade structure are available for non-exclusive use by PFMA patrons and are also available for use by the general public.
3. **Other Uses.** The City reserves the right to use any portion of the Premises for other uses, in its sole discretion, during any time when the Premises are not reserved for the exclusive use of PFMA. The City agrees to return the Premises in good, clean condition before each scheduled PFMA event.
4. **User Fee.** In exchange for use of the Premises, PFMA shall pay an annual user fee to the City of one thousand dollars (\$1,000). The fee is payable in four equal installments of two hundred fifty dollars (\$250) on or before May 1, July 1, September 1 and October 1. The user fee shall automatically increase by three percent (3.0 %) upon renewal of the agreement each January 1.
5. **Alternative Location.** In the event the Premises becomes unavailable for safe use due to flooding, fire, or other circumstances beyond the City's control, the City will work with PFMA in good faith to promptly identify a mutually acceptable alternative location to conduct the market. If an alternative location cannot be identified, the City agrees to prorate the annual user fee for the affected portion of the growing season from April 15 through October 31.

6. **Utilities.** The City is responsible for all utilities to the Premises including water, electricity, and trash. Trash services are provided for PFMA patrons only. PFMA vendors are responsible for their own waste disposal. The City will provide and maintain a portable toilet facility, hand washing station, two trash containers, a recycling container, and one picnic table in close proximity to the Premises during regular PFMA operating hours.
7. **Insurance.** The City shall procure and maintain property insurance covering the land and improvements only. PFMA and/or its vendors may maintain a policy of insurance to cover personal property which it owns and which is located on the Premises. PFMA shall also keep in force, at PFMA's expense, as long as this Agreement shall remain in effect, public liability insurance in a responsible company, authorized to do business in the State of Missouri, with respect to the Premises with coverage for each occurrence in a minimum amount of one million dollars (\$1,000,000). PFMA will provide a copy of such certificate of liability insurance to the City on or before the anniversary date of this Agreement each year. PFMA shall notify the City if such insurance is threatened to be canceled or expired.

PFMA shall secure the endorsement in the name of the City as an additional insured, on such liability insurance policy, without additional expense to the City. PFMA will indemnify the City and save the City harmless from and against any and all claims, actions, damages, liabilities and expenses in connection with the loss of life, personal injury, theft, vandalism or damages to property arising out of or from the use of the Premises by PFMA, provided, however, PFMA will not be liable to the City on any claim, to the extent it is caused by the negligence of the City, or its agents or employees. Failure of PFMA to maintain adequate coverage shall not relieve it of any contractual responsibility or obligation, including but not limited to, the indemnification obligation.

8. **Maintenance and Repairs.** During its use of the Premises, PFMA shall be responsible for basic maintenance of the premises and shall ensure that all materials and debris are promptly removed by vendors at the close of each PFMA event. The City is responsible for major repair to the premises including maintenance of the shade structure, lighting, surface, etc.
9. **Entry Upon the Premises.** PFMA agrees to permit the City, or its authorized agents, to enter the Premises at all times for the purpose of inspecting to ensure compliance with the terms of this Agreement.
10. **Alterations by PFMA.** No alterations or structural improvements shall be made by PFMA to the Premises during the term hereof without the prior written consent of the City.
11. **Other Considerations.** PFMA is allowed to use meeting space at City Hall free of charge for its membership meetings. Reservations may be made on a first-come, first-served basis with the reception staff at City Hall. PFMA is responsible for its own meeting materials (photocopies, refreshments, office supplies, etc.). PFMA is responsible to tidy the space after each use and ensure that all materials are picked up and that the space is in generally the same condition as it was found.
12. **Compliance with Law.** The PFMA must comply with all applicable local, state, and federal laws with regard to operating a grower verified market, including Chapter 630 of the City of Parkville Municipal Code. The PFMA acknowledges that the Premises may be part of the Land and Water Conservation Fund (LWCF) State Assistance Program and, as such, may be subject to Section 6(f)(3) of the LWCF Act of 1965 and the corresponding federal regulations established by the National Park Service of the U.S. Department of the Interior. PFMA agrees to comply with all federal regulations for leasing and concession operations within a Section 6(f)(3) Area as described in the LWCF Federal

Financial Assistance Manual, Volume 69 (effective October 1, 2008), the relevant provisions of which are listed in Exhibit B, attached hereto and incorporated by reference. Failure to comply with applicable laws is considered a breach of this agreement.

13. **Operating Guidelines.** PFMA shall comply with all operating policies and procedures as described in Exhibit C, attached hereto and incorporated by reference. PFMA may establish its own operating rules for the market so long as they do not conflict with Exhibit C or other provisions of this Agreement.
14. **Reporting.** Each year on or before December 31, PFMA shall provide a written report to the City of its activities for the prior season ended October 31. The report shall include, at a minimum, the most recent filed copy of Internal Revenue Service Form 990 and any other information that is pertinent to summarizing activities related to the Premises.
15. **Termination for Cause.** If either party fails to fulfill the terms of this Agreement, the other party may provide thirty (30) days written notice to the offending party that outlines the specific issues of default. If the default is not cured within thirty (30) days, the Agreement will terminate.
16. **Termination for Convenience.** Either party may at any time and for any reason terminate the agreement upon sixty (60) days written notice to the other party.
17. **Notice.** Written notice regarding this agreement shall be effective upon receipt via hand-delivery; three working days after deposit in the U.S. Mail or by confirmed delivery by national overnight delivery service to the following addresses:

To City:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152

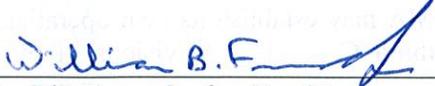
To PFMA:

Parkville Farmers Market Association
Attn: Shelley Oberdiek
24440 Oberdiek Lane
Platte City, MO 64079

18. **Entire Agreement.** This document constitutes the entire agreement between PFMA and the City. This Agreement cannot be modified except in writing and must be signed by all parties. Neither PFMA nor City has made any promises or representations, other than those set forth in this Agreement and those implied by law.

In witness whereof of the parties have set their hands this 21st day of January, 2014.

Parkville Farmers' Market Association



By: Bill Fraundorfer, President

The City of Parkville, Missouri

By: James C. Brooks, Mayor

ATTEST

By: Melissa McChesney, City Clerk

EXHIBIT A
Premises

That portion of parcel number 20-7.0-35-400-006-002.000, generally located north of McAfee Street and English Landing Park, east of South East Street, south of Highway 9, west of English Landing Park, in Parkville, Platte County, Missouri. The Farmers Market structure is identified by a yellow icon in the image below.

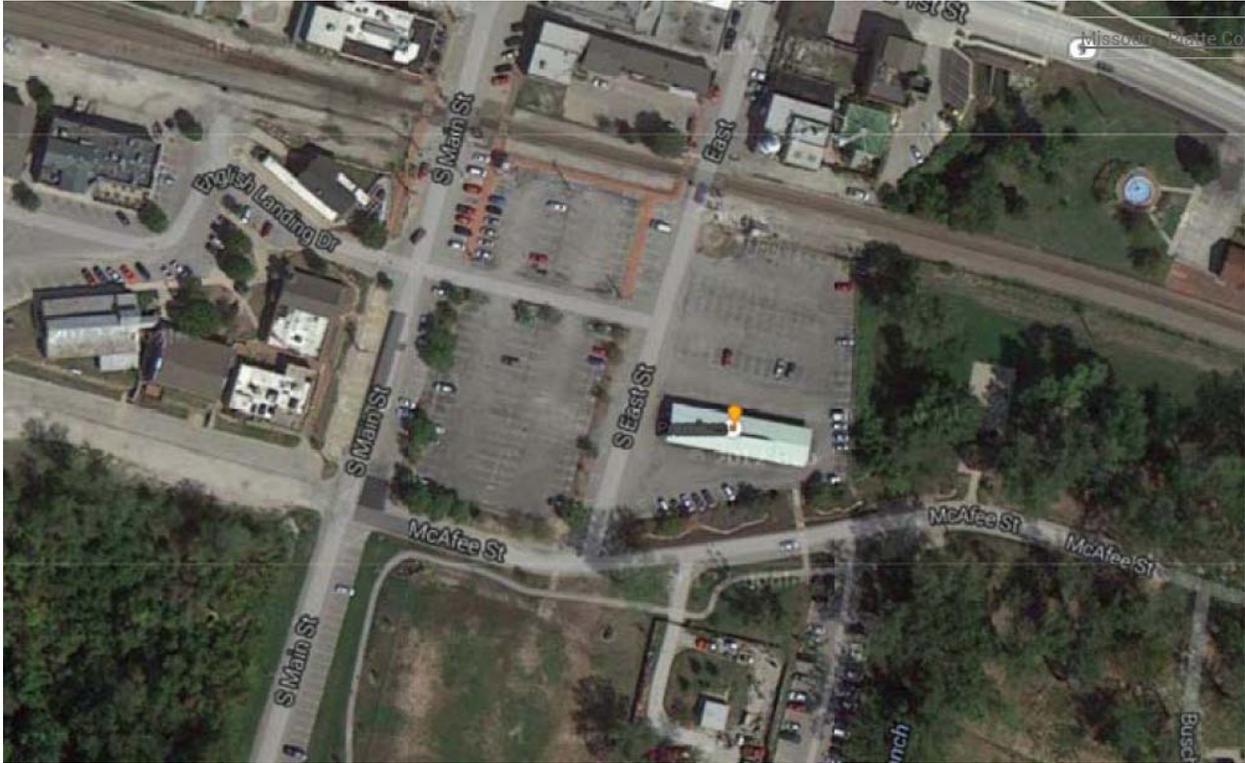


EXHIBIT B

Relevant Excerpts from U.S. Department of Interior National Park Service Land and Water Conservation Fund (LWCF) State Assistance Program Federal Financial Assistance Manual (Volume 69, Effective Date: October 1, 2008)

CHAPTER 8 - POST-COMPLETION AND STEWARDSHIP

A. Purpose

Pursuant to Section 6(f)(3) of the LWCF Act and 36 CFR 59.3, this chapter contains the requirements for maintaining LWCF assisted sites and facilities in public outdoor recreation use following project completion and to assure that LWCF-assisted areas remain accessible to the general public including non-residents of assisted jurisdictions. These post-completion responsibilities apply to each area or facility for which LWCF assistance is obtained, regardless of the extent of participation of the program in the assisted area or facility and consistent with the contractual agreement between NPS and the State. Responsibility for compliance and enforcement of these requirements rests with the State for both state and locally sponsored projects. The responsibilities cited herein are applicable to the area depicted or otherwise described on the 6(f)(3) boundary map and/or as described in other project documentation approved by the NPS.

B. Operation and Maintenance

Property acquired or developed with LWCF assistance shall be operated and maintained as follows:

1. The property shall be maintained so as to appear attractive and inviting to the public.
2. Sanitation and sanitary facilities shall be maintained in accordance with applicable health standards.
3. Properties shall be kept reasonably open, accessible, and safe for public use. Fire prevention, lifeguard, and similar activities shall be maintained for proper public safety.
4. Buildings, roads, trails, and other structures and improvements shall be kept in reasonable repair throughout their estimated lifetime to prevent undue deterioration and to encourage public use.
5. The facility shall be kept open for public use at reasonable hours and times of the year, according to the type of area or facility.
6. A posted LWCF acknowledgement sign shall remain displayed at the project site pursuant to Chapter 7.

C. Availability to Users

1. Discrimination on the basis of race, color, national origin, religion, or sex. Under Title VI of the 1964 Civil Rights Act property acquired or developed with LWCF assistance shall be open to entry and use by all persons regardless of race, color, or national origin, who are otherwise eligible. Title 43, Part 17 (43 CFR 17), effectuates the provisions of Title VI. The prohibitions imposed by Title VI apply to park or recreation areas benefiting from federal assistance and to any other recreation areas administered by the state agency or local agency receiving the assistance. Discrimination is also prohibited on the basis of religion or sex.

2. Discrimination on the basis of residence. Section 6(f)(8) of the LWCF Act provides, with respect to property acquired and/or developed with LWCF assistance, discrimination on the basis of residence, including preferential reservation, membership or annual permit systems is prohibited except to the extent reasonable differences in admission and other fees may be maintained on the basis of residence.
3. Fees charged to nonresidents cannot exceed twice the amount charged to residents. Where there is no charge for residents, but a fee is charged to nonresidents, nonresident fees cannot exceed fees charged for residents at comparable state or local public facilities. Reservation, membership or annual permit systems available to residents must also be available to nonresidents and the period of availability must be the same for both residents and nonresidents. These provisions apply only to the recreation areas described in the project agreement. Nonresident fishing and hunting license fees are excluded from these requirements.
4. Discrimination on the basis of disability. Section 504 of the Rehabilitation Act of 1973 requires no qualified person shall, on the basis of disability, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance. The Americans with Disabilities Act of 1990 (P.L. 100-336) simply references and reinforces these requirements for federally-assisted programs.
5. Reasonable use limitations. Project sponsors may impose reasonable limits on the type and extent of use of areas and facilities acquired and/or developed with Fund assistance when such a limitation is necessary for maintenance or preservation. Thus, limitations may be imposed on the numbers of person using an area or facility or the type of users, such as "hunters only" or "hikers only." All limitations shall be in accord with the applicable grant agreement and amendments.

D. Leasing and Concession Operations Within a Section 6(f)(3) Area

A project sponsor may provide for the operation of a Section 6(f)(3) area by leasing the area/facility to a private organization or individual or by entering into a concession agreement with an operator to provide a public outdoor recreation opportunity at the Fund-assisted site. As the principal grantee, the State is ultimately accountable for assuring compliance with the applicable federal requirements, and, therefore, the delegation or transfer of certain responsibilities to subgrantees or lessees does not relieve the State of its compliance burden. As the grant recipient, the State has agreed to provide suitable replacement property should the public use of the leased or concessioned area/facility be restricted or the outdoor recreation resource be compromised.

All lease documents and concession agreements for the operation of LWCF-assisted sites by private organizations or individuals must address the following:

1. In order to protect the public interest, the project sponsor must have a clear ability to periodically review the performance of the lessee/concessioner and terminate the lease/agreement if its terms and the provisions of the grant agreement, including standards of maintenance, public use, and accessibility, are not met.
2. The lease/agreement document should clearly indicate that the leased/concessioned area is to be operated by the lessee/concessioner for public outdoor recreation purposes in compliance with provisions of the Land and Water Conservation Fund Act and implementing guidelines (36 CFR 59). As such, the document should require the area be

identified as publicly owned and operated as a public outdoor recreation facility in all signs, literature and advertising, and is operated by a lessee/concessioner as identified in the public information to eliminate the perception the area is private.

3. The lease/agreement document should require all fees charged by the lessee/concessioner to the public must be competitive with similar private facilities.
4. The lease/agreement document should make clear compliance with all Civil Rights and accessibility legislation (e.g., Title VI of Civil Rights Act, Section 504 of Rehabilitation Act, and Americans with Disabilities Act) is required, and compliance will be indicated by signs posted in visible public areas, statements in public information brochures, etc.

EXHIBIT C
Farmers Market Policies and Procedures

1. Products sold are limited to fruit, vegetables, butter, eggs, cheese, preserves, honey, bread products, flowers, bedding plants, bottled herbal vinegars, homemade uncooked pasta dough, nuts, homemade candies, and U. S. Department of Agriculture inspected farm raised meats. PFMA may grant authorization to sell crafts, but priority will be given to homegrown produce.
2. All produce offered for sale must be grown within a two hundred (200) mile radius of the City of Parkville. Eighty percent (80%) of produce sold by a vendor must be raised by that vendor. Any produce which he purchases for resale or takes on consignment must comply with the two hundred (200) mile stipulation for growers.
3. Any farmer selling at the Farmers Market must be willing to allow periodic on-site visits to his or her farm.
4. All vendors must comply with all applicable regulations of the U. S. Department of Agriculture, Missouri Department of Health, and Platte County Board of Health with regard to food preparation, handling, storage, and transport.
5. The sale of live animals is prohibited.
6. Section 210.205 of the Parkville Municipal Code prohibits dogs or other pets in the Farmers Market. Vendors are asked to politely remind violators of this rule.
7. All vendors are expected to adhere to local, state, and federal laws, including those pertaining to the collection of retail sales tax.

AN ORDINANCE OF THE CITY OF PARKVILLE, MISSOURI, AMENDING AND REPEALING EXISTING TITLE VI, CHAPTER 630 OF THE MUNICIPAL CODE OF THE CITY OF PARKVILLE AND ENACTING NEW PROVISIONS RELATING TO THE FARMERS MARKET.

WHEREAS, the City of Parkville currently appoints a Farmers Market manager each year to operate the Farmers Market on behalf of the City, pursuant to §630.110 of the Municipal Code of the City of Parkville; and,

WHEREAS, the Board of Aldermen desires to amend Title VI, Chapter 630 of the Municipal Code to specifically provide that the Farmers Market may be managed by a private operator pursuant to a separate agreement, as authorized by 79.390 RSMo.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

Section 1. That Title VI, Chapter 630, Section 630.010 of the Parkville Municipal Code is hereby repealed and replaced as follows:

SECTION 630.010: FARMERS MARKET ESTABLISHED

The Mayor and Board of Aldermen are hereby authorized on behalf of the City of Parkville to establish a Farmers Market for the promotion of trade and commerce in the City of Parkville pursuant to 79.450.7 RSMo; said Market is deemed to be in the best interest of the citizens of the City of Parkville.

Section 2. That Title VI, Chapter 630, Section 630.020 of the Parkville Municipal Code is hereby repealed and replaced as follows:

SECTION 630.020: MANAGEMENT OF THE FARMERS MARKET

- A. The Mayor may appoint with the consent of the Board of Aldermen a manager of the Farmers Market. The manager shall have the following duties:
 - 1. Liaison between the City and sellers.
 - 2. Enforcement of all rules and regulations established by the Board of Aldermen for the operations of the market, including hours of operation and collection of space rental fees. City Hall staff may also collect these fees in cooperation with the manager.
- B. The Board of Aldermen may contract with a private operator to manage the Farmers Market.

Section 3. That the following sections of Title VI, Chapter 630 of the Parkville Municipal Code are hereby repealed:

- Section 630.030: HOURS OF OPERATION
- Section 630.040: PRODUCTS TO BE SOLD LIMITED
- Section 630.050: SALE OF ANIMALS PROHIBITED
- Section 630.055: QUALITY OF ITEMS SOLD
- Section 630.060: CLEANLINESS AND DISPLAY

Section 630.070: SPACE ASSIGNMENT
Section 630.080: RESERVED
Section 630.085: RESPONSIBILITIES OF SELLERS OF PREPARED FOODS
Section 630.090: CITY'S RESPONSIBILITIES
Section 630.100: FEES
Section 630.110: MANAGER OF THE FARMERS MARKET
Section 630.120: RESERVED
Section 630.130: CANCELLATION OF PERMIT
Section 630.135: NO DOGS OR OTHER PETS IN MARKET
Section 630.140: ENFORCEMENT OF OTHER LAWS
Section 630.150: PURPOSE

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, that determination shall not affect the validity of the remainder of this ordinance.

Section 6. This Ordinance shall be printed in the Code of Parkville.

Section 7. This Ordinance shall become effective upon adoption.

PASSED and APPROVED this 21st day of January, 2014.



Mayor James C. Brooks

ATTESTED:



City Clerk Melissa McCheshey



CHAPTER 630: FARMERS MARKET

SECTION 630.010: FARMERS MARKET ESTABLISHED

The Mayor and Board of Aldermen are hereby authorized on behalf of the City of Parkville to establish a Farmers Market for the promotion of trade and commerce in the City of Parkville pursuant to ~~79.450.7 RSMo~~~~RSMo. 79.450.7~~; said Market is deemed to be in the best interest of the citizens of the City of Parkville. (Ord. No. 1045 §1, 5-3-88)

SECTION 630.020: ~~LOCATION~~MANAGEMENT OF THE FARMERS MARKET

~~The area designated for such use as a Farmers Market shall be located west of the White Aloe stream. It shall be bounded on the north by the Burlington Railroad tracks; on the south by McAfee Street; on the east by the White Aloe stream; and on the west by an imaginary line one hundred twenty five (125) feet west of the White Aloe stream, said line to be an extension of East Street between the Burlington Railroad tracks and McAfee Street. (Ord. No. 1045 §2, 5-3-88)~~

The Mayor may appoint with the consent of the Board of Aldermen a manager of the Farmers Market. The manager shall have the following duties:

1. Liaison between the City and sellers.
2. Enforcement of all rules and regulations established by the Board of Aldermen for the operations of the market, including hours of operation and collection of space rental fees. City Hall staff may also collect these fees in cooperation with the manager.
 - A. The Board of Aldermen may contract with a private operator to manage the Farmers Market.

SECTION 630.030: ~~HOURS OF OPERATION~~

~~The Farmers Market shall operate on Saturdays from 7:00 A.M. until sold out, except on those Saturdays specifically set aside by the Community Land and Recreation Board for special City events, and may operate on other days as authorized by the Board of Aldermen. (Ord. No. 1045 §3, 5-3-88; Ord. No. 2400 §1, 3-4-08)~~

SECTION 630.040: ~~PRODUCTS TO BE SOLD LIMITED~~

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A. Only the following products shall be sold in the above described Farmers Market area: fruit, vegetables, butter, eggs, cheese, preserves, honey, bread products, flowers, bedding plants, bottled herbal vinegars, homemade uncooked pasta dough, nuts and homemade candies. These limitations on products to be sold may be waived by the Farmers Market Committee for not for profit organizations authorized to sell under the provisions of Section 630.080. All produce offered for sale at the Farmers Market must be grown within a two hundred (200) mile radius of the City of Parkville. Eighty percent (80%) of produce sold by a vendor must be raised by that vendor. Any produce which he purchases for resale or takes on consignment must comply with the two hundred (200) mile stipulation for growers. Any farmer selling at the Farmers Market must be willing to allow periodic on-site visits to his or her farm.

B. Free range chickens, beef, lamb and pork (raised in open spaces rather than in confined ones) may also be sold at the Farmers Market, with the following provisions:

1. During the period during which the chickens are transported and offered for sale, they must be kept at a temperature below forty five degrees (45°). Beef, lamb and pork must be frozen.

2. Chickens, beef, lamb or pork may not be purchased from another source for resale at the Farmers Market.

3. Chickens, beef, lamb and pork to be sold at the Farmers Market must be raised, inspected and offered for sale in conformance with the regulations of the State of Missouri.

Nothing herein shall be construed to permit the sale of live poultry or animals.

C. Sausage may be sold at the Farmers Market if it meets the following criteria:

1. Has been manufactured in accordance with the rules of and with the approval of the United States Department of Agriculture (USDA).

2. Has been manufactured locally (within a two hundred (200) mile radius of the City of Parkville as set forth in Subsection (A) of Section 630.040).

The temperature at which the sausage is transported and offered for sale must meet the requirements of the Platte County Health Department and the USDA.

D. Elk meat may be sold at the Farmers Market (or elsewhere within the City of Parkville) if it meets the following criteria:

1. Elk to be sold must be farm raised and tested for disease by a State veterinarian.

2. Elk meat to be sold must be inspected, slaughtered and packaged at a State inspection plant in conformance with State and United States Department of Agriculture (USDA) regulations and must meet the requirements of the Platte County Health Department.

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3. The meat must bear the State or USDA mark of inspection.

Nothing herein shall be construed to permit the sale of live elk. (~~Ord. No. 1045 §4, 5-3-88; Ord. No. 1117 §1, 9-5-89; Ord. No. 1735 §1, 7-21-98; Ord. No. 1891 §1, 8-1-00; Ord. No. 2044 §1, 11-5-02; Ord. No. 2073 §1, 5-6-03; Ord. No. 2324 §1, 3-6-07~~)

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~~SECTION 630.050: SALE OF ANIMALS PROHIBITED~~

~~The sale of animals belonging to the family felidae, commonly known as cats, and the family canidae, commonly known as dogs, is prohibited at all times. (Ord. No. 1045 §5, 5-3-88)~~

~~SECTION 630.055: QUALITY OF ITEMS SOLD~~

~~It is the responsibility of the vendor to refund or exchange any produce or fruit that is deemed unsatisfactory. Upon receipt of three (3) complaints concerning the same vendor, marketing privileges shall be canceled. (Ord. No. 1891 §1, 8-1-00)~~

~~SECTION 630.060: CLEANLINESS AND DISPLAY~~

~~A. All produce is to be prewashed and pretrimmed. No person shall lay, throw or deposit any garbage, dirt, filth, dung or offal within the confines of the Farmers Market. At the close of the business day, vendors shall clean the area assigned for that day, removing all his/her refuse or trash from the market and hauling it to a legal disposal site outside of the City of Parkville.~~

~~B. Vendors shall display produce or other food products on well constructed and well maintained and clean tables or shelves. Said tables or shelves shall be covered with presentable table coverings. All produce or food products must be displayed or stored off the ground by at least one (1) inch. This does not include pumpkins or melons. (Ord. No. 1045 §6, 5-3-88; Ord. No. 1891 §1, 8-1-00)~~

~~SECTION 630.070: SPACE ASSIGNMENT~~

~~A. Seller spaces within the Farmers Market area shall be available on an annual first come first served basis, beginning with the first (1st) City business day of each year.~~

~~B. Vendors with signed contracts ensuring permanent stall positions must agree to come at least fifteen (15) times on Saturdays during the season. This is to assure stalls being filled with farm produce and fruit, etc., during the entire season. For those vendors who cannot come at least fifteen (15) times, temporary spaces will be assigned on a first come first served basis.~~

~~C. If a grower wishes to designate a person to represent him/her in his/her space, prior approval must be obtained from the market manager. This approval shall be granted only under special circumstances.~~

~~D. No vendor shall have the right to assign, sublet or sell his/her space to another person under any circumstances.~~

~~E. Any vendor who is unable to be at the market on a specific Saturday for which he/she has space assigned must call the market manager by noon on the Thursday before. Being absent more than once during the season without calling will cause that vendor's space to be rented to another grower, and the absent grower will be placed on a first come first served list.~~

~~F. Vendors must be in their assigned Saturday spaces and set up by 6:30 A.M. beginning the first (1st) open Saturday in April and continuing through the second (2nd) Saturday in October. Any vendor not set up by 6:31 A.M. shall be considered absent. (Space will be reassigned on a first come first served basis if vendor arrives later.) Prior notice to the market manager and prepayment shall allow the vendor until 7:00 A.M. to arrive and set up.~~

~~G. Vendors must be in their assigned Wednesday spaces by 2:00 P.M., unless otherwise agreed with the market manager.~~

~~H. When all spaces under the canopy are occupied, vendors will be assigned spaces outside along the rock wall at the same rates as those under the canopy.~~

~~I. At the market manager's discretion, the placement of vendor supplied tents at the south end of the market is allowed. Vendors occupying these spaces shall pay the same rental fees as the other vendors and shall comply with the rules of Chapter 630: Farmers Market. (Ord. No. 1045 §7, 5-3-88; Ord. No. 1313 §1, 7-21-92; Ord. No. 1891 §1, 8-1-00; Ord. No. 2324 §2, 3-6-07; Ord. No. 2400 §2, 3-4-08)~~

~~SECTION 630.080: RESERVED~~

~~Editor's Note Ord. no. 1891 §1, adopted August 1, 2000, repealed section 630.080. Former §630.080 derived from ord. no. 1045 §8, 5-3-88. At the editor's discretion we have left this section reserved for the city's future use.~~

~~SECTION 630.085: RESPONSIBILITIES OF SELLERS OF PREPARED FOODS~~

~~Any vendor selling homemade baked goods, jams or jellies must label all such products with his/her name and address or the name and address of his/her farm or company and list all ingredients contained therein. Products must be made completely by vendor. (Ord. No. 1891 §1, 8-1-00)~~

~~SECTION 630.090: CITY'S RESPONSIBILITIES~~

~~The City shall provide the following facilities:~~

- ~~1. The land or area described in Section 630.020 on which products may be sold.~~
- ~~2. Adequate refuse containers, not to be used for produce trimmings or other by products of items offered for sale by vendors.~~
- ~~3. Adequate restroom facilities on or adjacent to the area designated as the Farmers Market. (Ord. No. 1045 §9, 5-3-88; Ord. No. 1313 §2, 7-21-92)~~

~~SECTION 630.100: FEES~~

~~Each seller shall pay five dollars (\$5.00) rental for one (1) space or ten dollars (\$10.00) for two (2) spaces for each day or portion thereof that the seller displays/sells at the Farmers Market. Advance payment shall guarantee space at the market for the next succeeding Saturday. Rental for the entire market season or any portion thereof is permitted provided that under no circumstances shall any lessee be permitted to lease for more than one (1) season. A market season shall be defined as that period of time the Farmers Market is in operation in any one (1) calendar year. (Ord. No. 1045 §10, 5-3-88; Ord. No. 1313 §3, 7-21-92; Ord. No. 1356 §1, 4-6-93; Ord. No. 1504 §1, 5-2-95; Ord. No. 1891 §1, 8-1-00)~~

~~SECTION 630.110: MANAGER OF THE FARMERS MARKET~~

~~The Mayor shall appoint with the consent of the Board of Aldermen the manager of the Farmers Market on an annual basis. The manager shall have the following duties:~~

- ~~1. Liaison between the City and sellers.~~
- ~~2. Enforcement of all provisions of this Chapter, including collection of space rental fees. City Hall staff may also collect these fees in cooperation with the Market Manager. (Ord. No. 1045 §11, 5-3-88; Ord. No. 2400 §2, 3-4-08)~~

~~SECTION 630.120: RESERVED~~

~~Editor's Note Ord. no. 1891 §1, adopted August 1, 2000, repealed section 630.120. Former §630.120 derived from ord. no. 1045 §12, 5-3-88. At the editor's discretion we have left this section reserved for the city's future use.~~

~~SECTION 630.130: CANCELLATION OF PERMIT~~

~~Failure of Sellers to conform to the provisions herein stated will result in the cancellation of their permit to sell at the Farmers Market. (Ord. No. 1045 §13, 5-3-88)~~

SECTION 630.135: NO DOGS OR OTHER PETS IN MARKET

~~Section 210.205 prohibits dogs or other pets in the Farmers Market. This rule shall be strictly enforced. Persons violating it shall be subject to the penalties therefor. Vendors are asked to politely remind violators of the rule. (Ord. No. 1891 §1, 8-1-00)~~

SECTION 630.140: ENFORCEMENT OF OTHER LAWS

~~This Chapter is not intended in any way to foreclose the Parkville Police Department from enforcing all City and State laws in the Farmers Market area during the operation of the Market. (Ord. No. 1045 §14, 5-3-88)~~

SECTION 630.150: PURPOSE

~~This Chapter is for the purpose of establishing a Farmers Market on the real estate owned by the City of Parkville, and to further establish rules and regulations for the operation of said Farmers Market. Each Seller is wholly responsible for assuring the quality and wholesomeness of products displayed or sold. Neither the City of Parkville, the agents and representatives of said City, nor any individual, receiver, firm, partnership, corporation, association, or trustee, or any of the agents thereof, in good faith carrying out, complying with, or attempting to comply with, any order, rule or regulation promulgated pursuant to the provisions of this Chapter shall be liable for any damage sustained to person or property as the result of the establishment and operation of said Farmers Market. Any Seller who participates in any way in the Farmers Market hereby agrees to indemnify and hold the City of Parkville harmless for the condition, quality and wholesomeness of Seller's products, and shall further execute an agreement to this effect. Seller further agrees to assume the defense of the City and pay all legal costs for said City as a result of any claim made against a Seller for the condition, quality and wholesomeness of Seller's products and/or any other action by Seller in the operation of Seller's rental space at the Farmers Market. (Ord. No. 1045 §15, 5-3-88)~~

CITY OF PARKVILLE

Policy Report

Date: January 10, 2014

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Kirk Rome, P.E.
Public Works Director

ISSUE:
Cost Share Agreement for Route 45 – Phase C.

BACKGROUND:

On March 21, 2013, the Missouri Department of Transportation (MODOT) approved the City's cost share application for the Route 45 Widening - Phase C project. The project involves widening Route 45 from two to four lanes from Route K to Interstate 435. The improvements include curb and gutter, retaining walls, extension of the multi-modal trail on one side of the roadway, and roundabouts (planned for intersections with Brink Myers Road and Timber Ridge Street). In order to proceed, MODOT requires the City to execute a Cost Share Agreement.

The Agreement outlines the financial responsibilities for all project partners as follows:

- City of Parkville - \$5,794,000 – regional federal STP funds (grant award)
 - Platte County - \$1,448,500 – local match (half-cent transportation sales tax)
 - MODOT - \$5,412,440 – Cost Share Program, Kansas City STIP funds, in-kind contributions
- TOTAL = \$12,654,940

The Cost Share Agreement requires the City to maintain the multi-modal trail and vegetation along the project within the corporate City limits. Trail maintenance is limited to crack repair, patching holes, removing litter/debris, and removing snow/ice, consistent with how the city maintains similar city assets. Vegetation includes grassy areas and any landscaping in medians, curb islands, and the area between the trail and curb. MODOT will maintain all other grassy areas in its right-of-way, including native grassy plantings in the roundabouts, per its regular mowing policy. Maintenance will include weed-eating three times per year. Any additional maintenance desired is the responsibility of the City for areas within the City limits.

The Board of County Commissioners is scheduled to take action on a similar agreement on February 3, 2014. Upon adoption of these agreements by both the City and Platte County, MODOT will add the project to the State Transportation Improvement Program (STIP) and proceed with planning, design, and construction. A public hearing for the project is anticipated to be scheduled in March 2014. Right-of-way acquisition and the relocation of utilities will commence this summer. Construction is expected to begin in spring of 2016.

Staff is still negotiating a separate maintenance agreement with MODOT related to Phase C and Phase B that was previously constructed. That document will be presented to the Board of Aldermen for action at a later date once all of the remaining issues have been resolved with MODOT. However, action on the Cost Share Agreement is required at this time in order to ensure that the project is added to the STIP.

BUDGET IMPACT:

There is no direct budget impact associated with this action since all project costs are covered with grant funding and by the other partners. The City will have additional maintenance costs

related to the new trail segments and medians, but those costs may be incorporated into the 2016 operating budget following design when better cost estimates are available.

ALTERNATIVES:

1. Adopt an ordinance to authorize the Mayor to sign the Cost Share Agreement with the Missouri Highways and Transportation Commission (MODOT) for Route 45 – Phase C.
2. Do not approve the Agreement.
3. Direct City Administration to negotiate changes to the Agreement to satisfy the desires of the Board of Aldermen.
4. Table the item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen adopt an ordinance to authorize the Mayor to sign a Cost Share Agreement with the Missouri Highways and Transportation Commission (MODOT) for Route 45 – Phase C.

POLICY:

The Board of Aldermen must execute agreements for public improvements and financial commitments in excess of \$25,000, including the City's allocation of its federal STP grant award for this project. MODOT requires that the agreement be approved by ordinance.

SUGGESTED MOTIONS:

I move that Bill No. 2759, an ordinance authorizing a Cost Share Agreement with the Missouri Highways and Transportation Commission of the Department of Transportation for the widening of Route 45 – Phase C in Platte County, be approved on first reading.

I move that Bill No. 2759 be approved on first reading and passed to second reading by title only.

I move that Bill No. 2759 be approved on second reading to become Ordinance No. _____.

ATTACHMENTS:

1. Ordinance
 2. Cost Share Agreement
-

AN ORDINANCE AUTHORIZING A COST SHARE AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION OF THE DEPARTMENT OF TRANSPORTATION (MODOT) FOR THE WIDENING OF ROUTE 45 – PHASE C IN PLATTE COUNTY, MISSOURI.

WHEREAS, the City of Parkville, Missouri submitted to the Missouri Department of Transportation a cost share application for the widening for Route 45 from Route K to Interstate 435; and

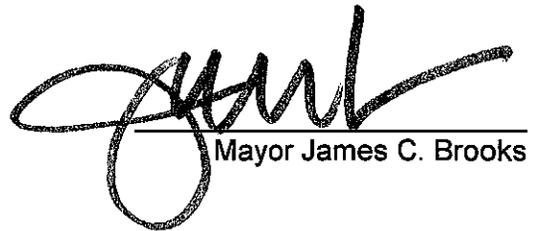
WHEREAS, on March 21, 2013, the Missouri Department of Transportation approved the cost share application.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Mayor is hereby authorized and directed to sign a Cost Share/Municipal Cooperation/Maintenance Agreement, attached hereto and incorporated herein by reference, with the Missouri Highways and Transportation Commission (MODOT). The purpose of said Agreement is to set out mutual covenants that will be necessary for the construction and maintenance of the improvements associated with the widening of Route 45 from Route K to Interstate 435.

Section 2. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 21st day of January 2014.



Mayor James C. Brooks

ATTESTED:



City Clerk Melissa McChesley



CCO Form: FS08
Approved: 03/04 (BDG)
Revised: 06/12 (AR)
Modified:

Route 45, Platte County
Project No. 4U1108C
City of Parkville

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
COST SHARE/MUNICIPAL COOPERATION/MAINTENANCE AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Parkville (hereinafter, "City").

WITNESSETH:

WHEREAS, the City applied to the Commission's Cost Share Committee for participation in the Commission's *Cost Share Program* for project 4U1108C; and

WHEREAS, on March 21, 2013, the Cost Share Committee approved the City's application to the *Cost Share Program* subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

I. PURPOSE

(1) PURPOSE: The purpose of this Agreement is to co-ordinate the participation by the City of Parkville in the cost and maintenance of the Commission's Project 4U1108C. Improvements include roadway widening from two to four lanes, curb and gutter, retaining walls, sidewalk improvements on one side of the roadway and the addition of roundabouts.

(2) LOCATION: The transportation improvement that is the subject of this Agreement is contemplated at the following location:

Platte County, Route 45 from Route K to I-435(4U1108C).

The general location of the project is shown on attachment marked "Exhibit A" and incorporated herein by reference.

II. COST SHARE

(3) PLANS AND CONSTRUCTION: The Commission shall be responsible for preparation of plans, specifications and construction for the herein improvements. This

includes design, letting of project, and inspection of project. The plans shall be prepared in accordance with and conform to Commission requirements. Where said plans or elements thereof would obligate the City to any maintenance responsibilities as defined herein, the City shall be provided the plans in writing for review and comment prior to the letting of the project and prior to the execution of any change orders, as may be applicable. The City shall be provided seven calendar days to review such plans and make recommendations to the Commission.

(4) FINANCIAL RESPONSIBILITIES: With regard to work related to 4U1108C under this Agreement, the City agrees as follows:

(A) The Commission, the City and Platte County are responsible for the entire cost of the project, currently estimated at Twelve million, six hundred fifty-four thousand, nine hundred forty dollars (\$12,654,940). A financial summary for the entire project has been included in "Exhibit B".

(B) The City shall provide project funds totaling Five million, seven hundred ninety-four thousand dollars (\$5,794,000) in regional federal STP funds in FFY2016.

(C) The Commission will execute a separate Cost Apportionment/Maintenance agreement with Platte County at the same time as this Cost Share/Maintenance Agreement. Platte County shall provide to the Commission a fixed, lump sum payment of One million, four hundred forty-eight thousand, five hundred dollars (\$1,448,500), no more no less, towards the cost of the project.

(D) The Commission's Cost Share program shall provide three million, one hundred sixty-three thousand, seven hundred forty dollars (\$3,163,740) that shall be applied to the total cost of the project. These funds are available August 1, 2015.

(E) The Commission will provide the remaining project funds totaling Two million two hundred forty-eight thousand, seven hundred dollars (\$2,248,700) as outlined in Exhibit B. This includes Seven hundred forty-six thousand, eight hundred ninety dollars (\$746,890) in Kansas City District staff time and One million, five hundred one thousand eight hundred ten dollars (\$1,501,810) Kansas City STIP funds. The Commission will be responsible for all project cost overruns and accept any cost underruns.

(F) The City will provide funding for any additional items added to the project at the request of the City at a 100% cost. These items could include irrigation systems, decorative or non-standard fencing, landscaping and vegetation (excluding grass seed and native plantings in the roundabout, to be provided by Commission) and decorative or non-standard lighting. These costs will be documented in a supplemental agreement.

(5) ADDITIONAL FUNDING: In the event the Commission obtains additional

federal, state, local, private or other funds to construct the improvement being constructed pursuant to this Agreement that are not obligated at the time of execution of this Agreement, the Commission, in its sole discretion, may consider any request by the City for an off-set for the deposited funds, a reduction in obligation, or a return of, a refund of, or a release of any funds deposited by the City with the Commission pursuant to this Agreement. In the event the Commission agrees to grant the City's request for a refund, the Commission, in its sole discretion, shall determine the amount and the timing of the refund. Any and all changes in the parties' financial responsibilities resulting from the Commission's determination of the City's request for a refund pursuant to this provision must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the City and the Commission.

III. MUNICIPAL AGREEMENT

(6) RIGHT-OF-WAY ACQUISITION: Upon approval of all agreements, plans and specifications by the Commission and the Federal Highway Administration (FHWA), the Commission will file copies of the plans with the city clerk of the City and the county clerk of the county and proceed to acquire, at no additional cost to the City any necessary right-of-way required for the construction of the improvement.

(7) UTILITY RELOCATION:

(A) The Commission and the City shall cooperate to secure the temporary or permanent removal, relocation, or adjustment of public utilities or private lines, poles, wires, conduits, and pipes located on the right-of-way of existing public ways as necessary for construction of the improvement and the cost shall be borne by such public utilities or the owners of the facilities. The City may assist with coordination of utility removal, relocation or adjustment except where the City is by existing franchise or agreement obligated to pay all or a portion of such cost, in which case the City will pay its obligated portion of the cost.

(B) The Commission shall secure the removal, relocation, or adjustment of any public or private utilities located upon private easements and shall pay any costs incurred therein.

(C) It is understood and agreed by the parties to this Agreement that no city-owned utility facilities will require relocation or adjustment in connection with this improvement, but that should city-owned utility facilities be discovered at any time during development or construction of this improvement, relocation or adjustment of the same will be done and performed under a supplemental agreement covering the subject, and in accordance with Commission policy then in effect on division of costs for adjustment of utility facilities.

(D) In cases of public utilities owned by the City which must be moved, adjusted, or altered to accommodate construction of this improvement, and such city-

owned utilities, poles, wires, conduits, and pipes are located within the present city limits and located on an existing city street, not state highway right-of-way, but being taken over by the Commission as a part of its highway right-of-way, the City will perform the necessary removal, adjustment, alterations and relocation, and the Commission will reimburse the City except as otherwise provided. The City shall perform the removal, adjustment, alterations and relocation in accordance with the detail plans, estimates of costs and bills of materials prepared by the City in accordance with Federal Aid Policy Guide, Title 23 CFR Subchapter G, Part 645, Subpart A (FAPG 23 CFR 645A), dated December 9, 1991 and any revision of it, and approved by the Commission's district engineer, and shall perform all work and keep the records of the costs in accordance with FAPG 23 CFR 645A and its revisions. Upon the completion of any such work and on receipt by the Commission of the original and four copies of a bill for the actual costs incurred by the City in making any such removal, adjustment, alteration and relocation, the Commission shall reimburse the City for the actual cost necessitated by construction of this public improvement. The Commission's obligation toward the cost of any such removal, adjustment, alteration and relocation shall extend only to those costs incurred in accordance with FAPG 23 CFR 645A and its revisions.

(E) The City agrees that any installation, removal, relocation, maintenance, or repair of public or private utilities involving work within highway right-of-way included in this project shall be done only in accordance with the general rules and regulations of the Commission and after a permit for the particular work has been obtained from the Commission's district engineer or his authorized representative. Similarly, the City will allow no work on the highway right-of-way involving excavation or alteration in any manner of the highway as constructed, including but not limited to driveway connections, except in accordance with the rules and regulations of the Commission and only after a permit for the specific work has been obtained from the Commission's district engineer or his authorized representative. The City shall take whatever actions are necessary to assure compliance with this Subsection.

(8) LIGHTING: The Commission will, at its cost and expense, install, operate, and maintain basic highway intersection or interchange lighting at warranted locations on the improvement. The construction, installation, and maintenance of any other or further lighting system on the public improvement covered by this Agreement shall be only in accordance with the Commission's policy on highway lighting in effect, and to the extent deemed warranted by the Commission, at the time of any such installation. No lighting system shall be installed or maintained by the City on the improvement without approval of the Commission.

(9) TRAFFIC CONTROL DEVICES: The installation, operation and maintenance of all traffic signals, pavement markings, signs, and devices on the improvement, including those between the highway and intersecting streets shall be under the exclusive jurisdiction and at the cost of the Commission. The City shall not install, operate, or maintain any traffic signals, signs or other traffic control devices on the highway or on streets and highways at any point where they intersect this highway without approval of the Commission.

(10) DRAINAGE: The Commission will construct drainage facilities along the improvement and may use any existing storm and surface water drainage facilities now in existence in the area. The City shall be responsible for receiving and disposing of storm and surface water discharged from those drainage facilities which the Commission constructs within the limits of highway right-of-way to the extent of the City's authority and control of the storm sewer facilities or natural drainage involved.

(11) PERMITS: The Commission shall secure any necessary approvals or permits from the Surface Transportation Board, the Public Service Commission of Missouri, or any other state or federal regulating authority required to permit the construction and maintenance of the highway.

(12) COMMENCEMENT OF WORK: After acquisition of the necessary right-of-way, the Commission shall construct the highway in accordance with final detailed plans approved by the Federal Highway Administration (or as they may be changed from time to time by the Commission with the approval of the FHWA) at such time as federal and state funds are allocated to the public improvement in an amount sufficient to pay for the federal and state government's proportionate share of construction and right-of-way costs. The obligation of the Commission toward the actual construction of the public improvement shall be dependent upon the completion of plans in time to obligate federal funds for such construction, upon approval of the plans by the FHWA, upon the award by the Commission of the contract for the construction, and upon the approval of the award by the FHWA.

IV. MAINTENANCE AGREEMENT

(13) OWNERSHIP AND MAINTENANCE: Except as provided in this Agreement, the Commission will maintain all portions of the improvement within the Commission owned right-of-way. For the purposes of maintenance responsibilities under this agreement, the City will be responsible for the maintenance responsibilities for the portion of the project that lies within the geographic boundaries of the City, herein referred to as "City Limits".

(A) Maintenance by the Commission shall not in any case include water supply lines, sanitary or storm sewers (except those storm sewers constructed by the Commission to drain the highway), city-owned utilities within the right-of-way, the removal of snow other than the machine or chemical removal from the traveled portion of the highway, and decorative or non-standard fencing.

B) The City, at its sole cost and expense, is responsible for maintaining all sidewalks constructed or installed pursuant to this Agreement, within the corporate "City Limits", in fully operational, safe, ADA compliant and aesthetically acceptable condition. All future alterations, modifications, or maintenance of the sidewalk improvements will be the responsibility of the City, except as may result from

work or maintenance by the Commission. Maintenance by the City will include, but is not limited to, crack repair, patching holes, removing litter, debris, trash, and leaves, and removal of snow and ice, in accordance with City codes, regulations and policy as may be applicable. All sidewalks constructed pursuant to this Agreement shall be maintained in a condition safe for the general public at all times and in compliance with ADA standards.

(C) The City, at its sole cost and expense, is responsible for the maintenance of vegetation, including all grassy areas and any landscaping items, located in the median islands, curb islands, and the locations between the curb and the sidewalk on Route 45 "City Limits". Maintenance of the vegetation is not limited to mowing, trimming, and/or weed control. Any additional maintenance desired by the City will become the responsibility of the City, at its sole cost and expense.

(D) The Commission will maintain any standard native grassy plantings in the roundabouts pursuant to the Commission's mowing policy, as revised from time to time. Any additional maintenance desired by the City will become the responsibility of the City, at its sole cost and expense. If additional plantings, landscaping items or irrigations systems are added to the roundabouts as a part of this project, the maintenance of the entire roundabout landscaped area will become the sole responsibility of the City for maintenance. Maintenance of the vegetation is not limited to mowing, trimming, and/or weed control.

(E) When it is necessary to revise or adjust city streets, the right-of-way acquired for these adjustments and connections will be deeded to the City. Effective upon completion of construction, the Commission shall transfer ownership to the City, and the City will accept the portions of existing highways within City replaced by this improvement.

(14) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) The City will require any contractor procured by the City to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and

commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

IV. GENERAL PROVISIONS

(15) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the City and the Commission.

(16) COMMISSION REPRESENTATIVE: The Commission's Kansas City District Engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(17) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(18) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(19) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations or for convenience by providing the City with written notice of cancellation. Should the Commission exercise its right to cancel this Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the City.

(20) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(21) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the City.

(22) NO INTEREST: By contributing to the cost of this project or improvement, the City gains no interest in the constructed roadway or improvements whatsoever. The Commission shall not be obligated to keep the constructed improvements or roadway in place if the Commission, in its sole discretion, determines removal or modification of the roadway or improvements, is in the best interests of the state highway system. In the event the Commission decides to remove the landscaping, roadway, or improvements, the City shall not be entitled to a refund of the funds contributed by the City pursuant to this Agreement.

(23) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(24) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(25) NO ADVERSE INFERENCE: This Agreement shall not be construed more strongly against one party or the other. The parties to this Agreement had equal access to, input with respect to, and influence over the provisions of this Agreement. Accordingly, no rule of construction which requires that any allegedly ambiguous provision be interpreted more strongly against one party than the other shall be used in interpreting this Agreement.

(26) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(27) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

[Remainder of Page Intentionally Left Blank; Signatures and Execution Appear on Following Page]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City this 21st day of January, 2014.

Executed by the Commission this 2 day of April, 2014.

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

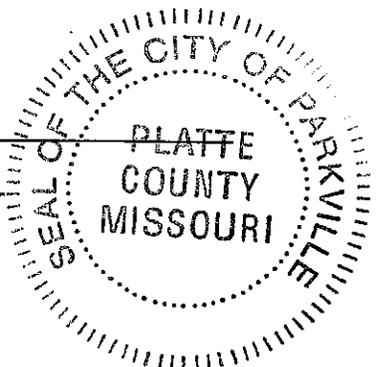
[Signature]

Title Assistant Chief Engineer

CITY OF PARKVILLE

[Signature]

James C. Brooks, Mayor



ATTEST:

[Signature]
Secretary to the Commission

ATTEST:

[Signature]
Melissa McChesney, City Clerk

Approved as to Form:

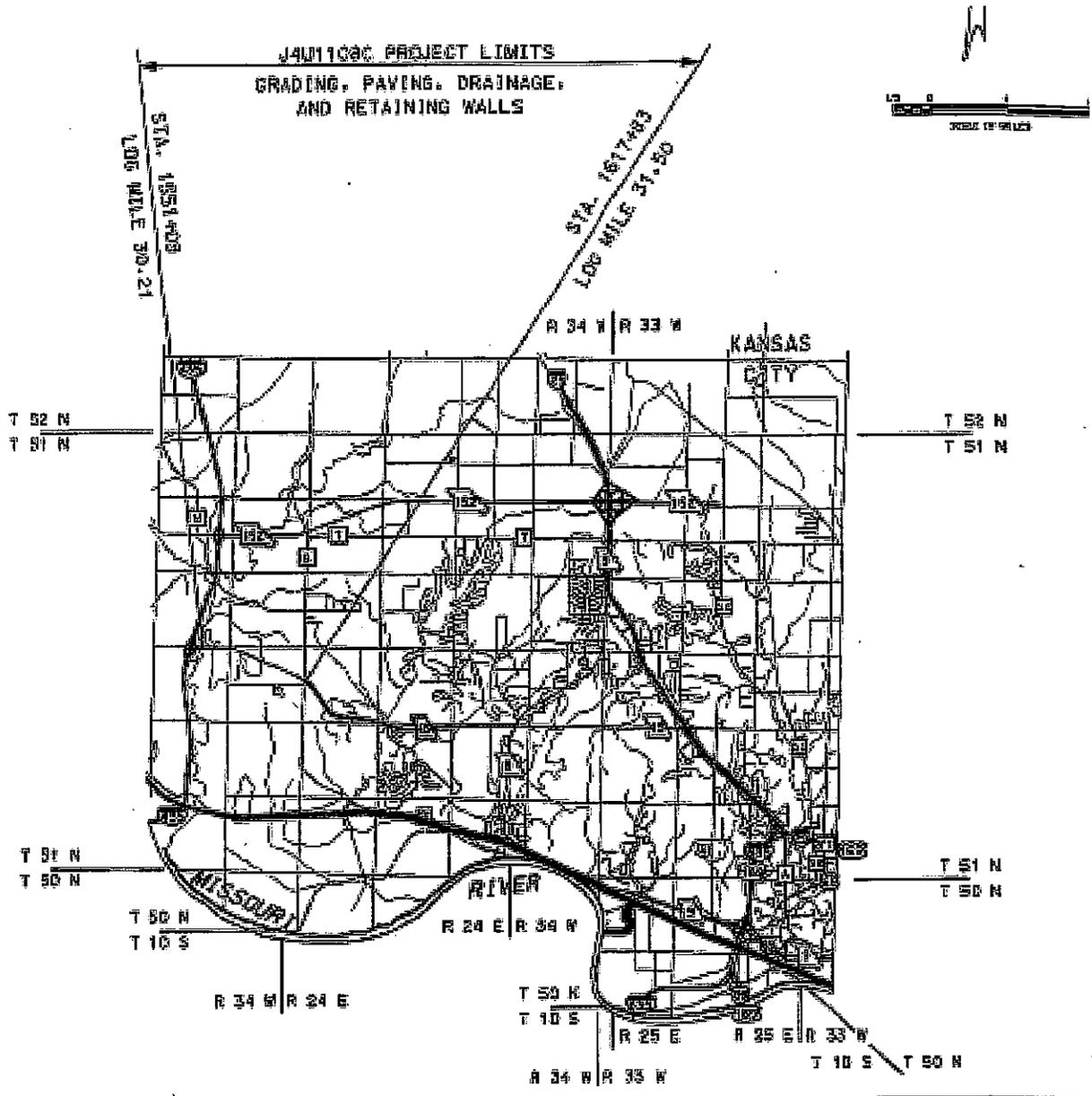
[Signature]
Commission Counsel

Approved as to Form:

[Signature]
City Attorney

Approved by Ordinance No. 2729

EXHIBIT A PROJECT LOCATION



**EXHIBIT B
PROJECT BUDGET**

Project Name: Route 45, Corridor improvements from Route K to I-435
MoDOT Job Number: 4U1108C
Description: Widening existing route from two to four lanes
Total Project Cost Estimate: \$12,654,940

	Current Estimate	Cost Share Eligible
Preliminary Engineering	\$822,040	\$822,040
Right of Way	\$2,188,750	\$2,188,750
Right of Way Incidentals	\$128,750	\$128,750
Utilities	\$1,053,690	\$1,053,690
Construction	\$7,763,040	\$7,763,040
Construction Contingency	\$155,260	\$155,260
Inflation	-	-
Inspection and Letting	\$543,410	\$543,410
Total	\$12,654,940	\$12,654,940

Project Responsibilities:

Design	MoDOT
Right of Way Acquisition	MoDOT
Letting	MoDOT
Inspection	MoDOT

Financial Responsibilities:

Kansas City District	\$2,248,700	17.71%
Cost Share Funds	\$3,163,740	24.92%
Platte County	\$1,448,500	11.73%
City of Parkville	\$5,794,000	45.64%
Total:	\$12,654,940	100%

How are overruns and underruns handled? The Commission is responsible for any overruns and will accept any underruns.

CITY OF PARKVILLE

Policy Report

Date: Tuesday, December 31, 2013

Prepared By:

Sean Ackerson
Assistant City Administrator /
Community Development Director

Reviewed By:

Lauren Palmer
City Administrator

ISSUE:

Amendment to Parkville Commons plan to accommodate an electronics and appliance recycling bin. *Case PZ13-15. Applicant, Blake Lostal, Computer Recycle USA.*

BACKGROUND:

Computer Recycle USA is proposing a public electronics and appliance collection container in the northeast corner of the parking lot north of Gomer's. The container is proposed to be the same size as the Ripple Glass Container (22' long by 8' wide and 8' tall). The container is proposed to accept electronics and appliances including computers, laptops, monitors, printers, servers, computer cables, cell phones, UPS batteries, surge protectors, TVs, DVD / CD players, VCRs, stereos, video game systems, microwaves, other small home and kitchen appliances, refrigerators, freezers, stoves, washers, dryers and similar appliances. The bin would be available to the City and community at no expense.

Attached is the executed site agreement between Computer Recycle USA, Fivestar Lifestyles, LLC (owner of the Parkville Commons) and Tech Express LLC (located south of Pizza Hut). Due to the mobility of the unit, the agreement with the property owner does not require a long-term contract. The initial term of the agreement is 90 days from the placement of the bin. Subject to compliance with the terms of the agreement, the term shall be extended after that indefinitely until terminated by either party with 10 days written notice. The agreement provides for oversight, maintenance and monitoring. Maintenance includes general supervision of the container, routinely checking to see if the unit is nearing full, contacting Computer Recycle USA when it is, and picking up trash, garbage or dumping outside the container.

The City's role would be approval, periodic observation for compliance and appearance, and promoting the free recycling service. The City would not be responsible for maintenance or any direct costs.

The primary considerations are parking impacts, impacts to surrounding uses, property maintenance, visibility/screening and public safety. On October 12, 2009, the Board of Aldermen approved a similar recycling bin for Ripple Glass and concluded that:

- with the existing mix of tenants adequate parking capacity exists and that if the capacity were needed, the unit could be relocated or otherwise removed; and
- with the exception of visual impacts, it did not appear that the unit would significantly impact or restrict other surrounding uses; and
- if maintenance were to become a problem, the container could be removed; and
- although visible to the general public, a recycling container in this location is isolated in the parking lot and partially screened by the abutting building, and as a result of this and the greater public good, no further screening was necessary; and

- public safety could be protected through routine maintenance provided for under the site agreement and that any public harm would be covered by the applicant's liability insurance.

These same conclusions can be made for the proposed application. The application is proposed to be subject to the same maintenance terms and agreements as the Ripple Glass, including a requirement to carry public liability insurance.

BUDGET IMPACT:

No impact. The City would not be responsible for maintenance or any direct costs.

ALTERNATIVES:

1. Approve the proposed amendment and recycle bin subject to conditions as recommended by staff.
2. Approve the proposed amendment and recycle bin subject to other specified conditions.
3. Deny the proposed amendment and recycle bin.
4. Table this item for future consideration.

STAFF RECOMMENDATION:

Approve the amendment to Parkville Commons plan to accommodate an electronics and appliance recycling bin, subject to:

- the terms and conditions of the attached site agreement; and
- removal of the bin within 10 days following notice of a Board of Aldermen determination the site is not adequately maintained; and
- obtaining a Parkville Business License; and
- maintaining general liability insurance in an amount not less than \$1,000,000.

POLICY:

Per Parkville Municipal Code Section 440.050, *Changes in Plan*, the requested change requires approval by the Board of Aldermen.

SUGGESTED MOTION:

I move to approve the amendment to Parkville Commons plan to accommodate an electronics and appliance recycling bin, subject to:

- the terms and conditions of the attached site agreement; and
- removal of the bin within 10 days following notice of a Board of Aldermen determination the site is not adequately maintained; and
- obtaining a Parkville Business License; and
- maintaining general liability insurance in an amount not less than \$1,000,000.

ATTACHMENTS:

1. Site Agreement executed December 2013
2. copy of a current Certificate of Liability Insurance
3. photos - area map, proposed bin and the proposed site

Site Agreement

This Site Agreement (the "Agreement") is entered into this ____ day of December 2013 (the "EFFECTIVE DATE"), between Computer Recycle USA, a Missouri NonProfit LLC, with an address of 1534 Burlington North Kansas City, Missouri 64116 ("CRUSA"), Tech Express, A Missouri corporation with an address of 6325 Lewis St, Parkville, Missouri 64152 ("Host"), and Fivestar Lifestyles, LLC, A Missouri limited liability company, with an address of 8878 Northwest 63rd street Parkville, Missouri 64152 ("owner").

Computer Recycle USA collects and recycles post-consumer electronics, and the parties desire to place an electronic collection bin (a "Bin") on property owned or leased by owner with an address of 6298 NW Highway 9, north parking lot, Parkville, Missouri 64152 (the "Property").

NOW, THEREFORE, in consideration of the mutual convenience herein contained, and other good and valuable consideration, the parties agree as follows:

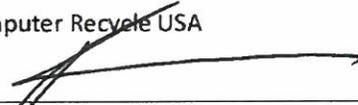
1. **TERM.** The term of this Agreement will begin on the effective date and will continue in effect for ninety (90) days from the placement of bin, unless otherwise extended under the terms herein, or until terminated by any party. Subject to compliance with the terms of this agreement, upon expiration of the ninety (90) days from the placement of bin the term shall be extended indefinitely, or until terminated by either party.
2. **TERMINATION.** Any party, hereto, may terminate this agreement by giving ten (10) days prior written notice to the other parties.
3. **PLACEMENT OF BIN.** Within ninety (90) days from the effective date, CRUSA will place a bin on the property, in a location mutually agreed upon between the parties (the "SITE"). The bin will be a roll off container measuring approximately 22' X 8' X 8' and will be owned by CRUSA; neither Host nor Owner will have any ownership or lease hold interest in the bin.
4. **USE OF BIN.** Host and Owner will provide the site for the bin; permit and encourage the general public to deposit post consumer electronics into the bin; permit CRUSA, or its subcontractor to pick up the bin when full and replace it with an empty bin; and provide access to the bin for the purpose contemplated by this agreement. Host will regularly maintain and police the areas around the bin, including keeping areas free from loose electronics, trash, ice, and snow; and telephone CRUSA or its subcontractor when the bin is approaching capacity, using the telephone number provided by CRUSA. Host will designate one or more of its employees to carry out its responsibilities under this section 4, and provide contact information of such employee(s) to CRUSA.
5. **Removal and Replacement of Bin.** After host advises CRUSA or its designated subcontractor that a bin is full, CRUSA will have the bin picked up and replaced with an empty bin.
6. **Consideration.** Neither party will owe any rentals or similar charges or fees to the other parties under this agreement. Each party believes it will benefit from this agreement, in part by providing a public service and being associated with an environmentally-friendly local initiative.
7. **Losses.** Neither party nor its subcontractors will be liable to the other party for any damages, losses, expenses, obligations, claims, actions, or other liabilities ("losses") caused by or arising

out of or in connection with, the acts or omissions of such party or its subcontractors with respect to this agreement, including, without limitations, any damages caused by host to a bin or any damages caused by CRUSA or its subcontractors to the property, the site, or the surrounding areas, or any Losses caused by any party in connection with the presence, condition, use, pickup, or delivery of the bins, whether or not caused by the negligence of a party; provided, however, that each party will be responsible for any such losses caused by (i) its intentional misconduct (ii) its breach of its express obligations under the Agreement, or (iii) its negligence, but only to the extent such negligence has resulted in a liability owed by another party to this Agreement to a third party claimant.

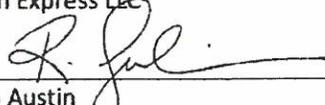
8. Insurance. Each party will be responsible for carrying its own public liability insurance, with such carriers, in such amounts, and upon such other term and conditions, as such party deems appropriate.
9. Notice. Except as otherwise provided in this Agreement, all notices or communications to a party under this Agreement will be in writing and will be considered received when hand-delivered, or one business day after being sent by courier delivery service or by a nationally-recognized prepaid express service, in each case addressed as set forth in the first paragraph of this Agreement (or at such change of address as provided in accordance with this Section 9).
10. Miscellaneous. This Agreement will be governed by the laws of the state of Missouri without regard to conflict of law principles. This Agreement contains the entire agreement between the parties with respect to the subject matter hereof, and it may not be modified except by an agreement in writing signed by both parties after the date hereof. This Agreement may be signed in counterparts, each of which will constitute an original, and both of which together will constitute one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

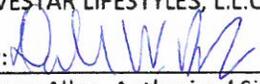
Computer Recycle USA

By: 
Blake Lostal, Director

Tech Express LLC

By: 
Rob Austin

FIVESTAR LIFESTYLES, L.L.C. MGMT CO FOR

By: 
James Allen, Authorized Signatory

DALE W. BROOK

ROVER NORTH
HOLDINGS, LLC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/21/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beacon Point Insurance Group 201 W Lexington Ave, Suite 309 Independence MO 64050		CONTACT NAME: Travis Gensler PHONE (A/C, No, Ext): (816) 254-6100 FAX (A/C, No): E-MAIL ADDRESS: travis@beaconpointinsurance.com	
INSURED Computer Recycle USA 1534 Burlington North Kansas City MO 64116		INSURER(S) AFFORDING COVERAGE INSURER A: Nationwide Mutual INSURER B: AMCO INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			ACP7206376658	10/09/2013	10/09/2014	EACH OCCURRENCE	\$ 100000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5000
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2000000
B	AUTOMOBILE LIABILITY			ACP7206376658	10/09/2013	10/09/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 100000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			ACP7206376658	10/09/2013	10/09/2014	EACH OCCURRENCE	\$ 200000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

City of Parkville
 8880 Clark Avenue

 Parkville, MO 64152

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Attachment 3
photos - area map, proposed bin and the proposed site



Proposed 22' x 8' x 8' bin



Area map showing the proposed location

ITEM 5D
For 1-21-14
Board of Aldermen Meeting



View from west drive of Gomer's into parking lot the north
(star indicates approximate container location)



View toward the site from 63rd Street and south entrance to Sonic
(star indicates approximate container location)



FINANCIAL REPORT

For the Month Ended December 31, 2013

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

CITY OF PARKVILLE
REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

10 -General Fund

AS OF: December 31, 2013

FINANCIAL SUMMARY

91.7 % OF FISCAL YEAR COMPLETED

	2013 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	1,053,800	1,194.09	1,064,226.56	101.0%	-10,426.56	1,047,260.07
LICENSES	39,900	8,268.00	39,906.50	100.0%	-6.50	44,846.37
PERMITS	123,300	11,093.69	210,575.26	170.8%	-87,275.26	171,050.96
FRANCHISE FEES	817,000	200,629.14	863,120.55	105.6%	-46,120.55	834,696.35
SALES TAXES	887,000	84,439.71	904,921.05	102.0%	-17,921.05	863,377.27
OTHER REVENUE	22,700	0.00	28,280.00	124.6%	-5,580.00	20,411.11
COURT REVENUE	295,600	18,642.42	257,910.41	87.2%	37,689.59	325,275.29
INTEREST INCOME	26,500	421.94	18,152.81	68.5%	8,347.19	26,155.08
MISCELLANEOUS REVENUE	25,420	5,595.70	29,850.18	117.4%	-4,430.18	123,562.27
GRANT REVENUE	3,000	-6,550.00	6,327.14	210.9%	-3,327.14	225,510.82
TRANSFERS IN	1,010,000	363,293.15	1,027,876.41	101.8%	-17,876.41	651,000.00
TOTAL REVENUES	<u>4,304,220</u>	<u>687,027.84</u>	<u>4,451,146.87</u>	<u>103.4%</u>	<u>-146,926.87</u>	<u>4,333,145.59</u>
EXPENDITURE SUMMARY						
ADMINISTRATION	1,594,895	516,899.63	1,508,439.44	94.6%	86,455.56	1,842,748.43
POLICE	1,172,161	87,646.65	1,091,475.96	93.1%	80,685.04	1,036,991.94
MUNICIPAL COURT	144,621	9,616.16	136,143.49	94.1%	8,477.51	138,838.74
PUBLIC WORKS	100,253	7,138.34	103,248.23	103.0%	-2,995.23	99,925.54
COMMUNITY DEVELOPMENT	286,346	18,674.70	258,053.32	90.1%	28,292.68	262,108.80
STREET DEPARTMENT	644,812	71,975.48	669,851.03	103.9%	-25,039.03	600,367.40
PARKS DEPARTMENT	250,983	16,088.40	245,405.56	97.8%	5,577.44	250,506.78
NATURE SANCTUARY	26,295	4,117.99	19,351.83	73.6%	6,943.17	17,257.77
INFORMATION TECHNOLOGY	26,500	21,738.35	45,133.67	170.3%	-18,633.67	0.00
CHANNEL 2 & WEBSITE	34,950	4,717.89	16,093.34	60.7%	18,856.66	30,637.32
TRANSFERS OUT TO OTHER FUNDS	0	0.00	0.00	0.0%	0.00	0.00
TOTAL EXPENDITURES	<u>4,281,816</u>	<u>758,613.59</u>	<u>4,093,195.87</u>	<u>95.6%</u>	<u>188,620.13</u>	<u>4,279,382.72</u>
EXCESS REV OVER / (UNDER) EXPENDITURES	<u>22,404</u>	<u>(71,585.75)</u>	<u>357,951.00</u>			<u>53,762.87</u>
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2012 GENERAL FUND USE	0	0.00	0.00			
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2013 TRANSFER TO EMER RES FUND	0	0.00	0.00			
EXCESS OF FUNDS AVAILABLE OVER / (UNDER) EXPENDITURES	<u>22,404</u>	<u>(71,585.75)</u>	<u>357,951.00</u>			

General Fund (10)

Last Updated 01/16/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	282,255	\$ 320,089	\$ -	\$ 374,112	\$ 751,955	\$ 732,063	\$ 732,063	\$ 439,765	\$ 433,267	\$ 401,016	\$ 361,015	\$ 287,842
Revenues												
Taxes	1,917,875	1,913,138	1,940,800	1,969,147	1,977,700	-	1,977,700	2,012,481	2,047,888	2,083,931	2,120,623	2,157,976
Licenses	32,703	44,846	39,900	39,907	40,900	-	40,900	41,309	41,722	42,139	42,561	42,986
Permits	107,361	171,051	123,300	210,574	201,000	-	201,000	204,600	208,272	212,017	215,838	219,735
Franchise Fees	835,899	832,470	817,000	863,120	837,000	-	837,000	859,800	883,245	907,354	932,145	957,638
Other Revenue	10,305	20,411	22,700	28,280	28,200	-	28,200	28,210	28,220	28,230	28,241	28,251
Court Revenue	196,603	325,275	295,600	257,910	290,000	-	290,000	292,900	295,829	298,787	301,775	304,793
Interest Income	27,926	26,155	26,500	18,153	22,000	-	22,000	22,440	22,889	22,889	22,889	22,889
Miscellaneous Revenue	77,537	123,562	25,420	31,584	24,000	-	24,000	24,400	24,808	25,224	25,649	26,082
Grant Revenue	41,974	225,511	3,000	4,594	13,000	-	13,000	13,140	13,283	13,428	13,577	13,729
Adjustments to Receivables	114,531											
Transfers	584,000	651,000	1,010,000	1,027,876	455,000	-	501,849	461,825	468,752	475,784	482,920	490,164
Total - General Fund Revenues:	3,946,714	4,333,419	4,304,220	4,451,146	3,888,800	-	3,935,649	3,961,105	4,034,908	4,109,784	4,186,217	4,264,242
Total Sources	4,228,969	4,653,509	4,304,220	4,825,257	4,640,755	-	4,667,712	4,400,870	4,468,175	4,510,800	4,547,233	4,552,084
Expenditures												
Administration	1,014,724	1,275,198	874,894	788,439	909,886	-	911,886	933,507	957,957	983,271	1,009,484	1,036,633
Police	1,016,325	1,036,993	1,172,161	1,091,476	1,268,586	-	1,268,586	1,245,264	1,278,684	1,313,131	1,348,641	1,385,250
Municipal Court	140,468	138,839	144,621	136,143	147,314	-	147,314	150,673	154,123	157,669	161,312	165,056
Public Works	152,923	99,926	100,253	103,247	241,414	-	241,414	149,848	153,375	156,997	160,717	164,538
Community Development	265,555	262,111	286,347	258,053	335,367	-	335,367	322,435	272,435	272,435	272,435	272,435
Street Department	669,589	600,367	644,712	669,851	360,137	-	360,137	370,179	380,543	391,242	402,288	413,692
Parks Department	223,396	250,508	250,983	245,406	327,008	-	332,443	309,565	317,369	325,428	333,753	342,353
Nature Sanctuary	23,747	17,258	26,295	19,352	28,300	-	28,300	28,854	29,421	30,002	30,595	31,202
Information Technology	-	-	26,500	45,134	46,900	-	46,900	17,926	18,260	18,601	18,950	19,306
Public Information	43,074	30,638	34,950	16,093	17,600	-	17,600	47,703	48,524	49,362	50,218	51,094
Transfers	359,079	567,558	720,000	720,000	538,000	-	538,000	221,000	221,000	221,000	221,000	221,000
Discretionary Spending								170,648	235,468	230,648	250,000	250,000
Total - General Fund Expenditures:	\$ 3,908,880	\$ 4,279,396	\$ 4,281,716	\$ 4,093,195	\$ 4,220,512	\$ -	\$ 4,227,947	\$ 3,967,602	\$ 4,067,159	\$ 4,149,785	\$ 4,259,391	\$ 4,352,559
Estimated Ending Balance (deficit):	\$ 320,089	\$ 374,112	\$ 22,504	\$ 732,063	\$ 420,243	\$ 747,774	\$ 439,765	\$ 433,267	\$ 401,016	\$ 361,015	\$ 287,842	\$ 199,525

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	1,053,800	1,194.09	1,064,226.56	100.99 (10,426.56)	1,047,260.07
LICENSES	39,900	8,268.00	39,906.50	100.02 (6.50)	44,846.37
PERMITS	123,300	11,093.69	210,575.26	170.78 (87,275.26)	171,050.96
FRANCHISE FEES	817,000	200,629.14	863,120.55	105.65 (46,120.55)	834,696.35
SALES TAXES	887,000	84,439.71	904,921.05	102.02 (17,921.05)	863,377.27
OTHER REVENUE	22,700	0.00	28,280.00	124.58 (5,580.00)	20,411.11
COURT REVENUE	295,600	18,642.42	257,910.41	87.25	37,689.59	325,275.29
INTEREST INCOME	26,500	421.94	18,152.81	68.50	8,347.19	26,155.08
MISCELLANEOUS REVENUE	28,420 (954.30)	36,177.32	127.30 (7,757.32)	349,073.09
TRANSFERS IN	<u>1,010,000</u>	<u>363,293.15</u>	<u>1,027,876.41</u>	<u>101.77 (</u>	<u>17,876.41)</u>	<u>651,000.00</u>
TOTAL REVENUES	<u>4,304,220</u>	<u>687,027.84</u>	<u>4,451,146.87</u>	<u>103.41 (</u>	<u>146,926.87)</u>	<u>4,333,145.59</u>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,594,894	516,899.63	1,508,439.44	94.58	86,454.56	1,842,748.43
POLICE	1,172,161	87,646.65	1,091,475.96	93.12	80,685.04	1,036,991.94
MUNICIPAL COURT	144,621	9,616.16	136,143.49	94.14	8,477.51	138,838.74
PUBLIC WORKS	100,253	7,138.34	103,248.23	102.99 (2,995.23)	99,925.54
COMMUNITY DEVELOPMENT	286,347	18,674.70	258,053.32	90.12	28,293.68	262,108.80
STREET DEPARTMENT	644,812	71,975.48	669,851.03	103.88 (25,039.03)	600,367.40
PARKS DEPARTMENT	250,983	16,088.40	245,405.56	97.78	5,577.44	250,506.78
NATURE SANCTUARY	26,295	4,117.99	19,351.83	73.60	6,943.17	17,257.77
CHANNEL 2 & WEBSITE	34,950	4,717.89	16,093.34	46.05	18,856.66	30,637.32
IT	<u>26,500</u>	<u>21,738.35</u>	<u>45,133.67</u>	<u>170.32 (</u>	<u>18,633.67)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>4,281,816</u>	<u>758,613.59</u>	<u>4,093,195.87</u>	<u>95.59</u>	<u>188,620.13</u>	<u>4,279,382.72</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	22,404 (71,585.75)	357,951.00	(335,547.00)	53,762.87

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
FINANCIAL SUMMARY
REVENUES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	883,300	887.23	893,227.22	101.12 (9,927.22)	875,738.62
10-41002-00 Penalties	6,000	219.91	4,473.52	74.56	1,526.48	5,938.56
10-41003-00 Corp Merchants & Manufacturi	142,000	0.00	141,598.96	99.72	401.04	141,377.56
10-41004-00 Financial Institution Tax	500	0.00	1,223.99	244.80 (723.99)	570.66
10-41005-00 Vehicle Tax	22,000	86.95	23,702.87	107.74 (1,702.87)	23,634.67
TOTAL TAXES	1,053,800	1,194.09	1,064,226.56	100.99 (10,426.56)	1,047,260.07
LICENSES						
10-41101-00 Dog License (Tags)	900	45.00	805.00	89.44	95.00	920.00
10-41102-00 Occupational License	26,000	7,173.00	23,069.00	88.73	2,931.00	26,157.00
10-41102-02 Late Fees on Bus Licenses	0	0.00	100.00	0.00 (100.00)	450.00
10-41103-00 Peddler's Licenses	0	0.00	40.00	0.00 (40.00)	0.00
10-41104-00 Liquor Licenses	13,000	1,050.00	15,892.50	122.25 (2,892.50)	17,319.37
TOTAL LICENSES	39,900	8,268.00	39,906.50	100.02 (6.50)	44,846.37
PERMITS						
10-41201-00 Building Permits	110,000	8,997.25	151,543.55	137.77 (41,543.55)	145,172.09
10-41201-01 Occupancy Permit	0	0.00	400.00	0.00 (400.00)	275.00
10-41202-00 Sign Permits	0	0.00	895.00	0.00 (895.00)	1,070.00
10-41203-00 Electrical Permits	0	0.00	397.35	0.00 (397.35)	54.00
10-41205-00 Development Permits	1,200	0.00	450.00	37.50	750.00	994.99
10-41205-01 Public Improvement Fees	12,000	2,096.44	54,997.91	458.32 (42,997.91)	22,929.88
10-41206-00 Rezoning Permits	0	0.00	1,081.45	0.00 (1,081.45)	0.00
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	300.00	0.00 (300.00)	0.00
10-41209-00 Conditional Use Permits	0	0.00	300.00	0.00 (300.00)	300.00
10-41209-01 Special Event Permit	0	0.00	0.00	0.00	0.00	150.00
10-41210-00 Grading/PW Use Permits	100	0.00	210.00	210.00 (110.00)	105.00
TOTAL PERMITS	123,300	11,093.69	210,575.26	170.78 (87,275.26)	171,050.96
FRANCHISE FEES						
10-41301-00 Telecom Franchise	235,000	18,651.23	239,251.22	101.81 (4,251.22)	236,081.13
10-41302-00 Missouri Gas Energy	120,000	0.00	111,470.06	92.89	8,529.94	91,480.66
10-41303-00 Missouri American Water	100,000	0.00	132,258.27	132.26 (32,258.27)	136,452.14
10-41304-00 KC Power & Light	275,000	181,977.91	293,050.87	106.56 (18,050.87)	283,881.89
10-41305-00 Martin Marietta Stone Royalt	12,000	0.00	13,110.72	109.26 (1,110.72)	11,979.63
10-41306-00 Cable/Video Service Franchis	75,000	0.00	73,979.41	98.64	1,020.59	74,820.90
TOTAL FRANCHISE FEES	817,000	200,629.14	863,120.55	105.65 (46,120.55)	834,696.35
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	830,000	79,419.98	844,453.43	101.74 (14,453.43)	804,794.90
10-41402-00 Motor Vehicle Sales Tax	35,000	3,320.81	37,233.89	106.38 (2,233.89)	34,597.63
10-41403-00 Motor Vehicle Fee	22,000	1,698.92	23,233.73	105.61 (1,233.73)	23,984.74
TOTAL SALES TAXES	887,000	84,439.71	904,921.05	102.02 (17,921.05)	863,377.27

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
FINANCIAL SUMMARY
REVENUES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
10-41501-00 Farmers Market	3,000	0.00	3,125.00	104.17 (125.00)	2,915.00
10-41504-00 Park Shelter Reservations	9,500	0.00	12,675.00	133.42 (3,175.00)	7,690.00
10-41504-01 Sports Fields Reservations	200	0.00	3,100.00	550.00 (2,900.00)	145.00
10-41504-02 Park Events Reservations	10,000	0.00	9,380.00	93.80	620.00	9,661.11
TOTAL OTHER REVENUE	22,700	0.00	28,280.00	124.58 (5,580.00)	20,411.11
<u>COURT REVENUE</u>						
10-41601-00 Fines	290,000	17,906.00	250,867.65	86.51	39,132.35	315,922.50
10-41602-00 CVC Reports	500	42.92	620.26	124.05 (120.26)	833.79
10-41602-01 Appointed Attorney Reimburse	1,500	342.50	2,097.50	139.83 (597.50)	2,630.00
10-41602-02 Boarding of Prisoners Reimbu	2,000	105.00	1,960.00	98.00	40.00	3,398.00
10-41603-00 Police Reports	1,600	246.00	2,365.00	147.81 (765.00)	2,491.00
TOTAL COURT REVENUE	295,600	18,642.42	257,910.41	87.25	37,689.59	325,275.29
<u>INTEREST INCOME</u>						
10-41701-00 Interest Income	26,500	421.94	18,152.81	68.50	8,347.19	26,155.08
TOTAL INTEREST INCOME	26,500	421.94	18,152.81	68.50	8,347.19	26,155.08
<u>MISCELLANEOUS REVENUE</u>						
10-41801-00 Miscellaneous	8,000	5,590.70	18,948.77	236.86 (10,948.77)	50,652.20
10-41801-02 Meeting Videos	0	5.00	15.00	0.00 (15.00)	14.70
10-41801-03 Rebates	0	0.00	2,464.98	0.00 (2,464.98)	0.00
10-41801-04 Proceeds fromCleanup/Recycli	0	0.00	0.00	0.00	0.00	92.50
10-41801-09 Refund of Overpaid FICA	0	0.00	0.00	0.00	0.00	58.83
10-41802-00 Leased Properties	11,420	0.00	4,920.00	43.08	6,500.00	60,714.00
10-41804-00 FEMA Grant Revenue	0	0.00	0.00	0.00	0.00	217,450.47
10-41804-01 Police Overtime Grant	3,000	0.00	0.00	0.00	3,000.00	3,664.51
10-41804-02 Trim Grant	0	6,550.00)	0.00	0.00	0.00	0.00
10-41804-06 Safe Routes to School Grant	0	0.00	4,594.08	0.00 (4,594.08)	937.56
10-41804-07 Bulletproof Vest Grant	0	0.00	0.00	0.00	0.00	1,105.50
10-41804-09 Other Grants	0	0.00	0.00	0.00	0.00	2,352.78
10-41805-00 Sale of Vehicles/Equipment	0	0.00	2,818.59	0.00 (2,818.59)	0.00
10-41807-01 Insurance Claim Reimb.	5,000	0.00	682.84	13.66	4,317.16	10,372.19
10-41808-00 POST Monies	1,000	0.00	1,733.06	173.31 (733.06)	1,657.85
TOTAL MISCELLANEOUS REVENUE	28,420	954.30)	36,177.32	127.30 (7,757.32)	349,073.09
<u>TRANSFERS IN</u>						
10-41901-00 Transfer f Transportation Fu	625,000	52,083.37	625,000.00	100.00	0.00	508,000.00
10-41903-00 Administration Fee	100,000	8,333.37	100,000.00	100.00	0.00	75,000.00
10-41904-00 Transfer from Projects	280,000	280,000.00	280,000.00	100.00	0.00	0.00
10-41905-00 Transfer from Equip Fund	0	0.00	0.00	0.00	0.00	28,000.00
10-41906-00 Transfer from Park Donations	0	0.00	0.00	0.00	0.00	40,000.00
10-41907-00 Transfer from Nature Sanctua	5,000	5,000.00	5,000.00	100.00	0.00	0.00
10-41909-00 Transfer from Sewer Special	0	14,595.45	14,595.45	0.00 (14,595.45)	0.00
10-41910-00 Transfer from Other Donation	0	3,280.96	3,280.96	0.00 (3,280.96)	0.00
TOTAL TRANSFERS IN	1,010,000	363,293.15	1,027,876.41	101.77 (17,876.41)	651,000.00
TOTAL REVENUE	4,304,220	687,027.84	4,451,146.87	103.41 (146,926.87)	4,333,145.59

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
ADMINISTRATION
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-501.01-01-00 Salaries	267,600	21,704.54	226,190.47	84.53	41,409.53	255,906.64
10-501.01-03-00 Overtime	1,000	0.00	247.13	24.71	752.87	1,428.30
10-501.01-05-00 Miscellaneous Obligation	30,000	0.00	30,000.23	100.00 (0.23)	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	57,601.70	100.00 (1.70)	57,601.70
10-501.01-21-00 FICA & Medicare	27,249	1,906.97	23,004.69	84.42	4,244.31	23,971.55
10-501.01-22-00 Retirement	10,475	253.28	4,613.49	44.04	5,861.51	8,127.54
10-501.01-32-00 Exp Allowance-Bd of Alde	4,860	405.00	4,860.00	100.00	0.00	4,860.00
10-501.01-33-00 Auto Allow-City Administ	7,250	100.00	2,521.40	34.78	4,728.60	4,200.00
10-501.01-40-00 Membership Fees & Dues -	1,200	0.00	994.00	82.83	206.00	0.00
10-501.01-41-00 Membership Fees & Dues -	6,000	0.00	5,758.23	95.97	241.77	4,758.61
10-501.01-41-02 Professional Dev - Staff	7,000	217.50	3,950.09	56.43	3,049.91	9,770.02
10-501.01-41-03 Professional Dev - Board	4,600	120.00	3,032.80	65.93	1,567.20	0.00
TOTAL PERSONNEL	424,834	29,138.19	362,774.23	85.39	62,059.77	370,624.36
INSURANCE						
10-501.02-01-00 Liability Insurance	75,500	0.00	84,172.80	111.49 (8,672.80)	89,380.95
10-501.02-01-01 Insurance Deductible	5,000	0.00	0.00	0.00	5,000.00	12,535.94
10-501.02-02-00 Health, Life & Dental	29,500	2,104.54	25,790.87	87.43	3,709.13	23,275.00
10-501.02-03-00 Workers Compensation	1,100	0.00	951.02	86.46	148.98	857.57
10-501.02-04-00 Unemployment	6,400	0.00	3,840.00	60.00	2,560.00	2,560.00
10-501.02-05-00 Property Insurance	15,500	0.00	17,673.76	114.02 (2,173.76)	0.00
TOTAL INSURANCE	133,000	2,104.54	132,428.45	99.57	571.55	128,609.46
UTILITIES						
10-501.03-01-00 Telephone & Voicemail	6,000	485.38	6,037.92	100.63 (37.92)	5,364.29
10-501.03-02-00 Electricity	36,000	17.76	43,687.68	121.35 (7,687.68)	32,297.91
10-501.03-04-00 Water	5,500	260.41	5,119.09	93.07	380.91	6,914.37
10-501.03-05-00 Mobile Phones & Pagers	360	0.00	0.00	0.00	360.00	400.00
10-501.03-07-00 Train Depot Utilities	6,500	912.60	8,695.53	133.78 (2,195.53)	8,058.60
10-501.03-08-00 Cable	2,100	350.00	2,100.00	100.00	0.00	0.00
10-501.03-09-00 Trash Hauling	0	0.00	225.00	0.00 (225.00)	0.00
TOTAL UTILITIES	56,460	2,026.15	65,865.22	116.66 (9,405.22)	53,035.17
CAPITAL EXPENDITURES						
10-501.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	3,774.92
10-501.04-21-00 Office Equipment	0	9.99	9.99	0.00 (9.99)	0.00
10-501.04-22-00 Lease Purchase-Office Eq	1,000 (9.99)	957.01	95.70	42.99	957.50
10-501.04-51-00 Facility Improvements	500	0.00	0.00	0.00	500.00	384.88
TOTAL CAPITAL EXPENDITURES	1,500	0.00	967.00	64.47	533.00	5,117.30
OTHER PURCHASES						
10-501.05-01-00 Office Supplies & Consum	6,800	23.58	5,531.15	81.34	1,268.85	7,430.59
10-501.05-02-00 Postage	1,500	213.67	1,131.55	75.44	368.45	1,242.11
10-501.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	4,042.73
10-501.05-04-00 Printing	500	35.00	892.68	178.54 (392.68)	561.72
10-501.05-05-00 Publications	0	0.00	174.00	0.00 (174.00)	0.00
10-501.05-20-00 Small Office Equipment	200	0.00	0.00	0.00	200.00	63.95
TOTAL OTHER PURCHASES	9,000	272.25	7,729.38	85.88	1,270.62	13,341.10

10 -General Fund
ADMINISTRATION
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
MAINTENANCE						
10-501.06-01-00 Building Maint & Repair	9,000	527.29	5,371.84	59.69	3,628.16	9,176.44
10-501.06-01-01 HVAC Maintenance & Repai	2,000	427.25	5,953.08	297.65 (3,953.08)	2,584.53
10-501.06-02-00 Janitorial Services/Supp	7,000	804.19	7,377.85	105.40 (377.85)	7,636.56
10-501.06-11-00 Train Depot Maint	2,500	55.02	1,010.57	40.42	1,489.43	2,187.71
10-501.06-33-00 Software Support Agreeeme	11,000	0.00	10,793.70	98.12	206.30	10,279.72
10-501.06-34-00 Office Equipment Mainten	2,500	269.47	2,323.81	92.95	176.19	2,138.79
TOTAL MAINTENANCE	34,000	2,083.22	32,830.85	96.56	1,169.15	34,003.75
CITY SERVICES						
10-501.07-01-00 Elections	1,800	0.00	2,000.03	111.11 (200.03)	1,389.96
10-501.07-02-00 Advertising/Public Notic	600	147.04	4,165.20	694.20 (3,565.20)	848.29
10-501.07-03-00 Farmers Market	2,200	0.00	1,966.57	89.39	233.43	2,023.13
10-501.07-47-00 MARC HHW Program	5,800	0.00	5,776.16	99.59	23.84	5,776.16
10-501.07-90-01 Flood Mitigation Consult	0	0.00	0.00	0.00	0.00	20,000.00
10-501.07-90-02 Information Technology S	0	0.00	0.00	0.00	0.00	9,000.00
10-501.07-90-03 Public Relations Consult	0	0.00	0.00	0.00	0.00	95.29
10-501.07-99-00 FOPAS - Animal Control	6,000	0.00	6,000.00	100.00	0.00	6,000.00
TOTAL CITY SERVICES	16,400	147.04	19,907.96	121.39 (3,507.96)	45,132.83
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	90,000	6,450.00	91,146.54	101.27 (1,146.54)	129,079.87
10-501.08-01-01 Litigation (New)	60,000	1,465.05	40,576.07	67.63	19,423.93	197,134.65
10-501.08-02-00 Auditor Fees	10,000	0.00	12,000.00	120.00 (2,000.00)	13,110.00
10-501.08-02-02 Professional Services	15,000	0.00	11,123.85	74.16	3,876.15	0.00
TOTAL PROFESSIONAL FEES	175,000	7,915.05	154,846.46	88.48	20,153.54	339,324.52
OTHER EXPENDITURES						
10-501.09-04-00 Holiday Decorations	500	0.00	936.46	187.29 (436.46)	775.00
10-501.09-05-00 Newsletter	0	0.00	3,994.45	0.00 (3,994.45)	2,290.67
10-501.09-05-01 Website Maintenance	4,000	0.00	522.99	13.07	3,477.01	5,725.00
10-501.09-11-00 Cemetery Maintenance	3,500	0.00	860.00	24.57	2,640.00	3,000.00
10-501.09-20-01 Misc-BOA Food/Travel	0	0.00	0.00	0.00	0.00	2,766.68
10-501.09-20-02 Exec Session Meeting Sup	1,200	74.10	994.14	82.85	205.86	1,309.73
10-501.09-20-03 Finance Committee Mtg Su	1,500	51.99	1,616.11	107.74 (116.11)	1,445.04
10-501.09-20-04 Misc-Mayor Food/Travel	0	0.00	0.00	0.00	0.00	1,198.96
10-501.09-20-05 Misc-Cit Admnstor Food/T	0	0.00	0.00	0.00	0.00	3,790.55
10-501.09-20-06 Misc-Staff Food/Travel	0	0.00	0.00	0.00	0.00	482.62
10-501.09-20-07 Meeting Supplies	500	184.13	394.99	79.00	105.01	129.98
10-501.09-21-00 Misc-Other	2,000	402.86	1,770.75	88.54	229.25	18,172.60
10-501.09-21-02 Contingency	11,500	0.00	0.00	0.00	11,500.00	0.00
10-501.09-25-00 Flood Management	0	0.00	0.00	0.00	0.00	54,793.29
10-501.09-25-01 Park Restoration - Flood	0	0.00	0.00	0.00	0.00	190,121.82
TOTAL OTHER EXPENDITURES	24,700	713.08	11,089.89	44.90	13,610.11	286,001.94
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	250,000	450,000.00	450,000.00	180.00 (200,000.00)	106,058.00
10-501.20-21-00 Transfer to Debt Service	214,000	17,833.37	214,000.00	100.00	0.00	214,000.00
10-501.20-22-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	146,500.00

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

10 -General Fund
 ADMINISTRATION
 EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.20-23-00 Transfer to Equipment Fu	36,000	3,000.00	36,000.00	100.00	0.00	81,000.00
10-501.20-24-00 Transfer to Economic Dev	20,000	1,666.74	20,000.00	100.00	0.00	20,000.00
10-501.20-25-00 Transfer to RetainingWal	200,000	0.00	0.00	0.00	200,000.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	<u>720,000</u>	<u>472,500.11</u>	<u>720,000.00</u>	<u>100.00</u>	<u>0.00</u>	<u>567,558.00</u>
TOTAL ADMINISTRATION	1,594,894	516,899.63	1,508,439.44	94.58	86,454.56	1,842,748.43

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
POLICE
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-505.01-01-00 Salaries	794,400	61,899.42	759,535.17	95.61	34,864.83	731,054.30
10-505.01-03-00 Overtime	26,000	1,501.34	14,995.78	57.68	11,004.22	12,640.78
10-505.01-21-00 FICA & Medicare	62,761	4,598.90	56,506.23	90.03	6,254.77	53,250.71
10-505.01-22-00 Retirement	35,277	2,590.76	32,092.22	90.97	3,184.78	31,683.01
10-505.01-41-00 Membership Fees & Dues	950	0.00	550.00	57.89	400.00	385.00
10-505.01-41-02 Professional Development	6,100	1,886.00	3,305.21	54.18	2,794.79	5,787.40
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL PERSONNEL	927,488	72,476.42	866,984.61	93.48	60,503.39	834,801.20
INSURANCE						
10-505.02-01-01 Insurance Deductible	5,000	0.00	0.00	0.00	5,000.00	0.00
10-505.02-02-00 Health, Life & Dental	107,500	9,686.84	113,892.41	105.95 (6,392.41)	101,180.63
10-505.02-03-00 Workers Compensation	21,000	0.00	30,121.16	143.43 (9,121.16)	18,941.99
10-505.02-04-00 Unemployment	1,000	0.00	81.20	8.12	918.80	81.20
TOTAL INSURANCE	134,500	9,686.84	144,094.77	107.13 (9,594.77)	120,203.82
UTILITIES						
10-505.03-01-00 Telephone & Voicemail	1,500	213.52	1,253.25	83.55	246.75	1,124.22
10-505.03-05-00 Mobile Phone & Pagers	4,400	659.18	4,178.87	94.97	221.13	3,970.82
TOTAL UTILITIES	5,900	872.70	5,432.12	92.07	467.88	5,095.04
CAPITAL EXPENDITURES						
10-505.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	2,549.00
10-505.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	0.00	0.00	0.00	200.00	2,549.00
OTHER PURCHASES						
10-505.05-01-00 Office Supplies & Consum	2,800	230.81	1,845.62	65.92	954.38	1,499.77
10-505.05-02-00 Postage	250	59.22	184.16	73.66	65.84	168.94
10-505.05-03-00 Comp Equip, Access, Prog	0	0.00	0.00	0.00	0.00	430.00
10-505.05-04-00 Printing	500	0.00	100.00	20.00	400.00	300.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	49.98	5.00	950.02	587.00
10-505.05-21-00 Equipment and Handtools	9,000	0.00	2,428.72	26.99	6,571.28	5,537.07
10-505.05-22-01 Terminal - KC	1,000	62.56	750.72	75.07	249.28	727.04
10-505.05-22-02 Terminal - Platte Co	3,000	0.00	2,007.50	66.92	992.50	1,932.48
10-505.05-31-00 Uniforms	10,000	422.87	2,709.62	27.10	7,290.38	2,993.00
10-505.05-99-00 Other Purchases	500	0.00	8.00	1.60	492.00	420.60
TOTAL OTHER PURCHASES	28,050	775.46	10,084.32	35.95	17,965.68	14,595.90
MAINTENANCE						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	689.66	11,931.82	79.55	3,068.18	9,330.11
10-505.06-21-01 Equipment Repair & Maint	500	0.00	56.65	11.33	443.35	286.74
10-505.06-22-00 Vehicle Gas & Oil	45,000	3,069.51	45,461.07	101.02 (461.07)	44,246.77
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	1,500.00	100.00	0.00	1,500.00
10-505.06-34-00 Office Equipment/Mainten	850	76.06	813.41	95.70	36.59	707.26
TOTAL MAINTENANCE	62,850	3,835.23	59,762.95	95.09	3,087.05	56,070.88

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

10 -General Fund
 POLICE
 EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CITY SERVICES</u>						
10-505.07-56-00 Hiring/Substance Screeni	4,000	0.00	2,489.50	62.24	1,510.50	1,980.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	34.50
10-505.07-90-00 Contractual Service Agre	2,000	0.00	360.00	18.00	1,640.00	330.00
10-505.07-99-00 Other City Services	<u>400</u>	<u>0.00</u>	<u>193.62</u>	<u>48.41</u>	<u>206.38</u>	<u>83.00</u>
TOTAL CITY SERVICES	8,900	0.00	3,543.12	39.81	5,356.88	2,927.50
<u>OTHER EXPENDITURES</u>						
10-505.09-21-00 Miscellaneous	350	0.00	74.07	21.16	275.93	428.60
10-505.09-21-02 Contingency	2,923	0.00	0.00	0.00	2,923.00	0.00
10-505.09-21-04 Harvester Deer Donation	<u>1,000</u>	<u>0.00</u>	<u>1,500.00</u>	<u>150.00</u>	<u>(500.00)</u>	<u>320.00</u>
TOTAL OTHER EXPENDITURES	<u>4,273</u>	<u>0.00</u>	<u>1,574.07</u>	<u>36.84</u>	<u>2,698.93</u>	<u>748.60</u>
TOTAL POLICE	1,172,161	87,646.65	1,091,475.96	93.12	80,685.04	1,036,991.94

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	44,850	3,534.19	47,753.02	106.47 (2,903.02)	45,468.40
10-510.01-03-00 Overtime	500	0.00	124.58	24.92	375.42	96.10
10-510.01-11-00 Judge	18,000	1,384.62	18,000.06	100.00 (0.06)	18,000.06
10-510.01-21-00 FICA & Medicare	4,846	379.34	5,003.77	103.26 (157.77)	4,903.86
10-510.01-22-00 Retirement	1,155	115.96	1,381.15	119.58 (226.15)	1,490.48
10-510.01-32-00 Expense Allow - Judge	650	45.00	540.00	83.08	110.00	540.00
10-510.01-41-00 Memberships, Fees & Dues	500	50.00	300.00	60.00	200.00	150.00
10-510.01-41-02 Professional Development	3,500	0.00	3,411.54	97.47	88.46	2,673.89
10-510.01-42-00 Membership Fees	0	0.00	100.00	0.00 (100.00)	0.00
10-510.01-51-00 Prosecutor/Assistant	22,000	1,850.00	22,200.00	100.91 (200.00)	22,200.00
10-510.01-51-02 Public Defender	6,500	541.67	6,500.04	100.00 (0.04)	6,500.04
TOTAL PERSONNEL	102,501	7,900.78	105,314.16	102.74 (2,813.16)	102,022.83
INSURANCE						
10-510.02-02-00 Health, Life & Dental	6,400	622.64	7,357.00	114.95 (957.00)	7,152.06
10-510.02-03-00 Workers Compensation	2,200	0.00	2,651.90	120.54 (451.90)	1,792.18
10-510.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	9,600	622.64	10,008.90	104.26 (408.90)	8,944.24
UTILITIES						
10-510.03-05-00 Mobile Phone & Pagers	720	10.00	120.00	16.67	600.00	1,042.82
TOTAL UTILITIES	720	10.00	120.00	16.67	600.00	1,042.82
CAPITAL EXPENDITURES						
10-510.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	1,991.36
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	1,991.36
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,500	16.49	1,305.47	87.03	194.53	667.29
10-510.05-02-00 Postage	500	44.53	409.92	81.98	90.08	433.45
10-510.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	20.00
10-510.05-04-00 Printing	4,000	0.00	3,048.75	76.22	951.25	4,625.16
10-510.05-05-00 Publications	350	0.00	250.50	71.57	99.50	207.00
10-510.05-06-00 Processing Fees	1,500	129.90	1,366.22	91.08	133.78	0.00
10-510.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	7,950	190.92	6,380.86	80.26	1,569.14	5,952.90
MAINTENANCE						
10-510.06-32-00 REJIS System	250	0.00	237.36	94.94	12.64	237.36
10-510.06-33-00 Software Support Agreeeme	2,000	0.00	2,066.09	103.30 (66.09)	1,967.70
10-510.06-34-00 Office Equipment Mainten	480	0.00	220.03	45.84	259.97	240.66
TOTAL MAINTENANCE	2,730	0.00	2,523.48	92.44	206.52	2,445.72
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	14,000	318.28	4,658.28	33.27	9,341.72	10,675.00
10-510.07-82-00 Bailiff	6,000	573.54	5,659.79	94.33	340.21	5,665.64
10-510.07-82-01 Translator	300	0.00	894.30	298.10 (594.30)	0.00
TOTAL CITY SERVICES	20,300	891.82	11,212.37	55.23	9,087.63	16,340.64

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER EXPENDITURES						
10-510.09-21-00 Miscellaneous	100	0.00	583.72	583.72	(483.72)	98.23
10-510.09-21-02 Contingency	720	0.00	0.00	0.00	720.00	0.00
TOTAL OTHER EXPENDITURES	820	0.00	583.72	71.19	236.28	98.23
TOTAL MUNICIPAL COURT	144,621	9,616.16	136,143.49	94.14	8,477.51	138,838.74

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
PUBLIC WORKS
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-515.01-01-00 Salaries	73,980	5,690.78	74,306.23	100.44 (326.23)	71,999.98
10-515.01-21-00 FICA & Medicare	5,659	425.78	5,569.65	98.42	89.35	5,393.36
10-515.01-22-00 Retirement	2,885	221.94	2,890.52	100.19 (5.52)	2,952.04
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	3,000.00	100.00	0.00	3,000.00
10-515.01-41-00 Membership Fees & Dues	500	0.00	229.00	45.80	271.00	185.38
10-515.01-41-02 Professional Development	2,600	0.00	1,867.62	71.83	732.38	3,270.23
TOTAL PERSONNEL	88,624	6,588.50	87,863.02	99.14	760.98	86,800.99
<u>INSURANCE</u>						
10-515.02-02-00 Health, Life & Dental	5,500	453.84	5,489.96	99.82	10.04	5,529.80
10-515.02-03-00 Workers Compensation	200	0.00	201.83	100.92 (1.83)	80.79
10-515.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,200	453.84	5,691.79	91.80	508.21	5,610.59
<u>UTILITIES</u>						
10-515.03-05-00 Mobile Phones & Pagers	480	40.00	480.00	100.00	0.00	480.00
TOTAL UTILITIES	480	40.00	480.00	100.00	0.00	480.00
<u>CAPITAL EXPENDITURES</u>						
10-515.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	1,350.00
10-515.04-21-00 Office Equipment	100	0.00	18.67	18.67	81.33	0.00
10-515.04-90-00 Stormwater Projects	0	0.00	0.00	0.00	0.00	120.00)
TOTAL CAPITAL EXPENDITURES	100	0.00	18.67	18.67	81.33	1,230.00
<u>OTHER PURCHASES</u>						
10-515.05-01-00 Office Supplies & Consum	1,100	0.00	174.27	15.84	925.73	711.22
10-515.05-02-00 Postage	200	6.00	262.32	131.16 (62.32)	119.30
10-515.05-04-00 Printing	0	50.00	50.00	0.00 (50.00)	0.00
10-515.05-20-00 Small Office Equipment	100	0.00	29.97	29.97	70.03	0.00
10-515.05-31-00 Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-515.05-32-00 Other Purchases	100	0.00	63.92	63.92	36.08	0.00
TOTAL OTHER PURCHASES	1,600	56.00	580.48	36.28	1,019.52	830.52
<u>MAINTENANCE</u>						
10-515.06-36-00 Tornado Siren	2,450	0.00	2,424.00	98.94	26.00	2,304.00
TOTAL MAINTENANCE	2,450	0.00	2,424.00	98.94	26.00	2,304.00
<u>PROFESSIONAL FEES</u>						
10-515.08-01-01 Construction Observation	0	0.00	2,332.50	0.00 (2,332.50)	0.00
10-515.08-03-00 Engineer & Planning Fees	0	0.00	3,522.00	0.00 (3,522.00)	2,283.00
TOTAL PROFESSIONAL FEES	0	0.00	5,854.50	0.00 (5,854.50)	2,283.00
<u>OTHER EXPENDITURES</u>						
10-515.09-21-00 Miscellaneous	300	0.00	335.77	111.92 (35.77)	386.44
10-515.09-21-02 Contingency	499	0.00	0.00	0.00	499.00	0.00
TOTAL OTHER EXPENDITURES	799	0.00	335.77	42.02	463.23	386.44
TOTAL PUBLIC WORKS	100,253	7,138.34	103,248.23	102.99 (2,995.23)	99,925.54

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
COMMUNITY DEVELOPMENT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-518.01-01-00 Salaries	202,150	14,328.88	198,227.02	98.06	3,922.98	193,924.84
10-518.01-03-00 Overtime	200	0.00	57.06	28.53	142.94	0.00
10-518.01-21-00 FICA & Medicare	15,480	997.42	14,100.58	91.09	1,379.42	13,527.05
10-518.01-22-00 Retirement	7,892	521.19	7,224.24	91.54	667.76	7,951.20
10-518.01-31-00 Auto Allowance - Other	2,400	200.00	2,400.00	100.00	0.00	2,400.00
10-518.01-41-00 Membership Fees & Dues	1,700	0.00	754.00	44.35	946.00	944.00
10-518.01-41-02 Professional Development	8,000	0.00	1,228.25	15.35	6,771.75	4,796.49
10-518.01-42-00 Membership, Fees & Dues	0	0.00	0.00	0.00	0.00	50.00
TOTAL PERSONNEL	237,822	16,047.49	223,991.15	94.18	13,830.85	223,593.58
INSURANCE						
10-518.02-02-00 Health, Life & Dental	29,500	1,929.92	25,067.27	84.97	4,432.73	29,470.24
10-518.02-03-00 Workers Compensation	1,200	0.00	674.56	56.21	525.44	967.45
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	31,700	1,929.92	25,741.83	81.20	5,958.17	30,437.69
UTILITIES						
10-518.03-05-00 Mobile Phones & Pagers	1,800	471.37	1,641.86	91.21	158.14	1,576.74
TOTAL UTILITIES	1,800	471.37	1,641.86	91.21	158.14	1,576.74
CAPITAL EXPENDITURES						
10-518.04-21-00 Office Equipment	500	0.00	0.00	0.00	500.00	26.73
TOTAL CAPITAL EXPENDITURES	500	0.00	0.00	0.00	500.00	26.73
OTHER PURCHASES						
10-518.05-01-00 Office Supplies & Consum	800	37.46	103.37	12.92	696.63	368.05
10-518.05-02-00 Postage	500	25.16	535.73	107.15	(35.73)	428.45
10-518.05-04-00 Printing	500	0.00	224.30	44.86	275.70	50.00
10-518.05-05-00 Publications	750	0.00	772.35	102.98	(22.35)	0.00
10-518.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	27.99
10-518.05-21-00 Equipment & Handtools	350	0.00	19.98	5.71	330.02	0.00
10-518.05-31-00 Uniforms	200	0.00	0.00	0.00	200.00	240.25
TOTAL OTHER PURCHASES	3,200	62.62	1,655.73	51.74	1,544.27	1,114.74
MAINTENANCE						
10-518.06-21-00 Vehicle Repair & Mainten	1,500	0.00	1,251.32	83.42	248.68	486.32
10-518.06-22-00 Vehicle Gas & Oil	1,500	148.30	1,867.10	124.47	(367.10)	1,814.25
10-518.06-34-00 Office Equipment Mainten	1,500	0.00	433.84	28.92	1,066.16	185.05
TOTAL MAINTENANCE	4,500	148.30	3,552.26	78.94	947.74	2,485.62
CITY SERVICES						
10-518.07-02-01 Public Notices	800	0.00	359.62	44.95	440.38	816.06
10-518.07-42-00 One Call Utility Locatin	0	0.00	828.10	0.00	(828.10)	1,859.00
TOTAL CITY SERVICES	800	0.00	1,187.72	148.47	(387.72)	2,675.06

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

10 -General Fund
 COMMUNITY DEVELOPMENT
 EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	192.00	6.40	2,808.00	160.00
10-518.08-03-02 NPDES II / Arcview	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL PROFESSIONAL FEES	4,500	0.00	192.00	4.27	4,308.00	160.00
<u>OTHER EXPENDITURES</u>						
10-518.09-21-00 Miscellaneous	100	15.00	90.77	90.77	9.23	38.64
10-518.09-21-02 Contingency	1,425	0.00	0.00	0.00	1,425.00	0.00
TOTAL OTHER EXPENDITURES	1,525	15.00	90.77	5.95	1,434.23	38.64
TOTAL COMMUNITY DEVELOPMENT	286,347	18,674.70	258,053.32	90.12	28,293.68	262,108.80

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	223,800	17,154.98	217,728.20	97.29	6,071.80	215,910.18
10-520.01-03-00 Overtime	10,000	1,497.33	12,812.82	128.13 (2,812.82)	8,397.83
10-520.01-21-00 FICA & Medicare	17,886	1,354.87	16,654.63	93.12	1,231.37	15,999.42
10-520.01-22-00 Retirement	9,118	653.83	8,608.66	94.41	509.34	8,617.89
10-520.01-41-02 Professional Development	100	0.00	70.00		30.00	0.00
TOTAL PERSONNEL	260,904	20,661.01	255,874.31	98.07	5,029.69	248,925.32
INSURANCE						
10-520.02-02-00 Health, Life & Dental	38,900	2,719.48	35,805.99	92.05	3,094.01	37,948.48
10-520.02-03-00 Workers Compensation	12,000	0.00	18,998.19	158.32 (6,998.19)	10,692.20
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	52,400	2,719.48	54,804.18	104.59 (2,404.18)	48,640.68
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,500	156.19	1,391.62	92.77	108.38	1,377.63
10-520.03-02-00 Electricity	2,600	348.30	3,510.93	135.04 (910.93)	2,639.58
10-520.03-03-00 Gas	2,000	238.77	1,559.30	77.97	440.70	1,105.06
10-520.03-04-00 Water	4,000	366.26	3,790.11	94.75	209.89	3,433.26
10-520.03-05-00 Mobile Phones & Pagers	2,300	315.48	2,475.02	107.61 (175.02)	1,910.11
10-520.03-09-00 Trash Hauling	600	0.00	330.00	55.00	270.00	583.00
TOTAL UTILITIES	13,000	1,425.00	13,056.98	100.44 (56.98)	11,048.64
CAPITAL EXPENDITURES						
10-520.04-31-00 Equipment & Machinery	0	0.00	548.94	0.00 (548.94)	543.20
TOTAL CAPITAL EXPENDITURES	0	0.00	548.94	0.00 (548.94)	543.20
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	600	0.00	694.66	115.78 (94.66)	362.09
10-520.05-02-00 Postage	0	0.00	0.00	0.00	0.00	465.73
10-520.05-04-00 Printing	1,500	0.00	0.00	0.00	1,500.00	1,575.05
10-520.05-20-00 Small Office Equipment	400	0.00	60.47	15.12	339.53	149.99
10-520.05-21-00 Handtools	3,500	251.19	4,022.75	114.94 (522.75)	4,200.11
10-520.05-31-00 Uniforms	2,600	0.00	2,352.75	90.49	247.25	2,480.50
TOTAL OTHER PURCHASES	8,600	251.19	7,130.63	82.91	1,469.37	9,233.47
MAINTENANCE						
10-520.06-01-00 Building Maint & Repair	500	75.94	2,660.11	532.02 (2,160.11)	1,653.34
10-520.06-01-01 Security System	800	0.00	157.50	19.69	642.50	472.50
10-520.06-21-00 Vehicle Repair & Mainten	4,000	452.20	7,457.06	186.43 (3,457.06)	4,547.27
10-520.06-21-01 Equipment Repair & Maint	4,500	1,586.12	4,461.17	99.14	38.83	3,653.29
10-520.06-22-00 Vehicle Gas & Oil	22,000	2,665.83	20,524.61	93.29	1,475.39	16,144.61
10-520.06-22-01 Equipment Gas & Oil	2,200	1,085.43	3,531.48	160.52 (1,331.48)	3,973.33
TOTAL MAINTENANCE	34,000	5,865.52	38,791.93	114.09 (4,791.93)	30,444.34
CITY SERVICES						
10-520.07-20-00 Snow Removal Supplies	30,000	0.00	29,785.39	99.28	214.61	14,072.71
10-520.07-32-00 Storm Sewers-General Rep	1,500	0.00	3,220.61	214.71 (1,720.61)	283.14

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

10 -General Fund
 STREET DEPARTMENT
 EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-520.07-33-00 Street Repair Materials	10,000	156.94	6,401.42	64.01	3,598.58	10,346.80
10-520.07-41-00 Street Lights-Electricit	200,000	40,766.11	239,197.84	119.60 (39,197.84)	207,978.94
10-520.07-41-10 Street Light Repairs	200	130.23	130.23	65.12	69.77	439.52
10-520.07-43-00 Spring/Fall Cleanup	11,400	0.00	9,716.88	85.24	1,683.12	10,362.93
10-520.07-43-01 Recycling Extravaganza	1,200	0.00	925.70	77.14	274.30	0.00
10-520.07-43-02 HHW Collection Event	400	0.00	93.98	23.50	306.02	0.00
10-520.07-44-00 Street Signs	1,500	0.00	1,725.96	115.06 (225.96)	2,841.53
10-520.07-45-00 Street Sweeping	8,000	0.00	5,100.00	63.75	2,900.00	0.00
10-520.07-51-00 Mosquito & Weed Control	2,500	0.00	840.85	33.63	1,659.15	1,553.43
10-520.07-52-00 Tree Trimming & Removal	4,000	0.00	2,100.00	52.50	1,900.00	3,050.00
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
10-520.07-60-00 Rental Equipment	2,000	0.00	263.25	13.16	1,736.75	485.25
TOTAL CITY SERVICES	272,800	41,053.28	299,502.11	109.79 (26,702.11)	251,414.25
PROFESSIONAL FEES						
10-520.08-03-00 Engineering & Planning F	1,000	0.00	0.00	0.00	1,000.00	0.00
10-520.08-03-02 NPDES II/Arcview Program	0	0.00	0.00	0.00	0.00	30.00
TOTAL PROFESSIONAL FEES	1,000	0.00	0.00	0.00	1,000.00	30.00
OTHER EXPENDITURES						
10-520.09-21-00 Miscellaneous	500	0.00	141.95	28.39	358.05	87.50
10-520.09-21-02 Contingency	1,608	0.00	0.00	0.00	1,608.00	0.00
TOTAL OTHER EXPENDITURES	2,108	0.00	141.95	6.73	1,966.05	87.50
TOTAL STREET DEPARTMENT	644,812	71,975.48	669,851.03	103.88 (25,039.03)	600,367.40

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-525.01-01-00 Salaries	114,800	9,029.81	116,016.31	101.06 (1,216.31)	113,295.20
10-525.01-03-00 Overtime	5,000	908.50	5,815.07	116.30 (815.07)	6,038.83
10-525.01-05-00 Seasonal Landscape Maint	15,000	0.00	6,131.35	40.88	8,868.65	0.00
10-525.01-21-00 FICA & Medicare	10,312	699.07	9,054.57	87.81	1,257.43	8,496.97
10-525.01-22-00 Retirement	4,672	387.61	4,734.85	101.35 (62.85)	4,892.77
10-525.01-41-00 Membership Fees & Dues	100	0.00	15.00	15.00	85.00	0.00
10-525.01-41-02 Professional Development	100	0.00	40.85	40.85	59.15	35.00
TOTAL PERSONNEL	149,984	11,024.99	141,808.00	94.55	8,176.00	132,758.77
INSURANCE						
10-525.02-02-00 Health, Life & Dental	18,100	1,503.42	18,175.91	100.42 (75.91)	17,687.92
10-525.02-03-00 Workers Compensation	4,000	0.00	5,705.30	142.63 (1,705.30)	3,332.73
10-525.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	22,600	1,503.42	23,881.21	105.67 (1,281.21)	21,020.65
UTILITIES						
10-525.03-01-00 Telephone & Voicemail	1,200	272.01	1,666.65	138.89 (466.65)	1,340.62
10-525.03-02-00 Electricity	9,000	982.38	13,342.77	148.25 (4,342.77)	10,033.82
10-525.03-03-00 Gas	1,100	220.70	1,397.05	127.00 (297.05)	1,074.15
10-525.03-04-00 Water	10,000	351.86	13,376.76	133.77 (3,376.76)	14,630.10
10-525.03-05-00 Mobile Phones & Pagers	1,800	288.34	1,832.84	101.82 (32.84)	1,864.62
10-525.03-09-00 Trash Hauling	900	0.00	670.00	74.44	230.00	1,005.00
TOTAL UTILITIES	24,000	2,115.29	32,286.07	134.53 (8,286.07)	29,948.31
OTHER PURCHASES						
10-525.05-01-00 Office Supplies & Consum	600	0.00	371.15	61.86	228.85	763.78
10-525.05-02-00 Postage	50	0.86	5.11	10.22	44.89	1.95
10-525.05-04-00 Printing	100	0.00	28.73	28.73	71.27	6.40
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	100	0.00	149.99	149.99 (49.99)	0.00
10-525.05-21-00 Equipment & Handtools	3,500	103.16	1,882.97	53.80	1,617.03	4,219.04
10-525.05-31-00 Uniforms	500	0.00	403.07	80.61	96.93	1,087.68
10-525.05-41-01 Restroom Supplies	1,500	31.94	1,791.72	119.45 (291.72)	1,080.02
10-525.05-41-02 Trash Bags	3,500	0.00	1,930.52	55.16	1,569.48	3,830.66
10-525.05-41-03 Park Enhancements	2,500	0.00	4,295.81	171.83 (1,795.81)	2,971.43
10-525.05-42-00 Grass Seed & Fertilizer	1,300	0.00	1,055.04	81.16	244.96	1,953.57
10-525.05-99-00 Other Purchases	500	0.00	189.29	37.86	310.71	255.01
TOTAL OTHER PURCHASES	14,250	135.96	12,103.40	84.94	2,146.60	16,169.54
MAINTENANCE						
10-525.06-01-00 Buildings Maint & Repair	3,500	294.11	3,851.98	110.06 (351.98)	2,901.87
10-525.06-03-00 Restrooms	1,300	0.00	557.44	42.88	742.56	1,005.83
10-525.06-05-01 Stage Maintenance	0	0.00	120.91	0.00 (120.91)	134.25
10-525.06-05-02 Ballfield Maintenance	300	0.00	503.30	167.77 (203.30)	324.00
10-525.06-05-03 Trail Maintenance	1,200	0.00	0.00	0.00	1,200.00	1,063.44
10-525.06-12-00 Playground Equipment Rep	100	0.00	294.56	294.56 (194.56)	0.00
10-525.06-13-00 Spirit Fountain	1,000	0.00	773.92	77.39	226.08	1,791.39

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

10 -General Fund
 PARKS DEPARTMENT
 EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-14-00 Retention Pond Maintenanc	400	0.00	0.00	0.00	400.00	405.00
10-525.06-21-00 Vehicle Repair & Mainten	4,500	167.73	1,930.24	42.89	2,569.76	5,199.59
10-525.06-21-01 Equipment Repair & Maint	2,300	65.46	3,427.45	149.02 (1,127.45)	2,323.79
10-525.06-21-02 Tractor Mowing Equipment	2,000	0.00	2,458.22	122.91 (458.22)	3,128.38
10-525.06-22-00 Vehicle Gas & Oil	6,000	1,055.98	6,574.88	109.58 (574.88)	11,125.01
10-525.06-22-01 Equipment Gas & Oil	4,000	681.53	3,565.68	89.14	434.32	9,955.28
TOTAL MAINTENANCE	26,600	901.75	24,058.58	90.45	2,541.42	39,357.83
<u>CITY SERVICES</u>						
10-525.07-20-00 Rental of Portable Toile	3,000	220.00	2,420.00	80.67	580.00	3,720.00
10-525.07-51-00 Mosquito & Weed Control	1,000	0.00	875.91	87.59	124.09	1,085.27
10-525.07-51-01 Landscaping	500	0.00	0.00	0.00	500.00	473.98
10-525.07-52-00 Tree Trimming & Removal	7,000	0.00	7,206.00	102.94 (206.00)	4,796.00
10-525.07-53-00 Tree Planting	200	0.00	0.00	0.00	200.00	1,068.98
10-525.07-60-00 Rental Equipment	300	0.00	109.00	36.33	191.00	40.70
TOTAL CITY SERVICES	12,000	220.00	10,610.91	88.42	1,389.09	11,184.93
<u>OTHER EXPENDITURES</u>						
10-525.09-21-00 Miscellaneous	300	0.00	262.11	87.37	37.89	66.75
10-525.09-21-02 Contingency	1,249	186.99	395.28	31.65	853.72	0.00
TOTAL OTHER EXPENDITURES	1,549	186.99	657.39	42.44	891.61	66.75
TOTAL PARKS DEPARTMENT	250,983	16,088.40	245,405.56	97.78	5,577.44	250,506.78

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
NATURE SANCTUARY
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-535.01-01-00 Salaries	13,000	1,153.92	10,765.11	82.81	2,234.89	10,000.38
10-535.01-21-00 FICA & Medicare	995	88.28	827.60	83.18	167.40	764.92
10-535.01-31-00 Expense Allowance-Other	100	0.00	61.00	61.00	39.00	0.00
TOTAL PERSONNEL	14,095	1,242.20	11,653.71	82.68	2,441.29	10,765.30
UTILITIES						
10-535.03-05-00 Mobile Phone	0	0.00	0.00	0.00	0.00	93.87
TOTAL UTILITIES	0	0.00	0.00	0.00	0.00	93.87
CAPITAL EXPENDITURES						
10-535.04-03-00 Special Projects	3,000	2,727.31	2,802.78	93.43	197.22	0.00
TOTAL CAPITAL EXPENDITURES	3,000	2,727.31	2,802.78	93.43	197.22	0.00
OTHER PURCHASES						
10-535.05-01-00 Office Supplies & Consum	100	0.00	0.00	0.00	100.00	97.38
10-535.05-02-00 Postage	50	0.00	7.18	14.36	42.82	3.60
10-535.05-04-00 Printing	500	0.00	0.00	0.00	500.00	514.75
10-535.05-21-00 Equipment & Handtools	200	0.00	153.62	76.81	46.38	79.44
10-535.05-41-00 Materials	500	0.00	302.14	60.43	197.86	1,537.86
10-535.05-42-00 Program Expenses	2,200	77.52	1,931.28	87.79	268.72	2,304.51
10-535.05-99-00 Other Purchases	0	0.00	0.00	0.00	0.00	21.08
TOTAL OTHER PURCHASES	3,550	77.52	2,394.22	67.44	1,155.78	4,558.62
MAINTENANCE						
10-535.06-01-00 Building Maintenance & R	1,100	0.00	15.00	1.36	1,085.00	634.35
10-535.06-05-03 Trail Maintenance	1,500	0.00	1,085.24	72.35	414.76	0.00
10-535.06-21-00 Vehicle Repair & Mainten	100	70.96	932.86	932.86	832.86	79.17
10-535.06-21-01 Equipment Repair & Maint	100	0.00	62.99	62.99	37.01	0.00
10-535.06-22-00 Vehicle Gas & Oil	200	0.00	129.42	64.71	70.58	102.61
TOTAL MAINTENANCE	3,000	70.96	2,225.51	74.18	774.49	816.13
CITY SERVICES						
10-535.07-51-00 Mosquito & Weed Control	150	0.00	0.00	0.00	150.00	0.00
TOTAL CITY SERVICES	150	0.00	0.00	0.00	150.00	0.00
OTHER EXPENDITURES						
10-535.09-21-00 Miscellaneous	500	0.00	275.61	55.12	224.39	1,023.85
10-535.09-21-02 Contingency	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER EXPENDITURES	2,500	0.00	275.61	11.02	2,224.39	1,023.85
TOTAL NATURE SANCTUARY	26,295	4,117.99	19,351.83	73.60	6,943.17	17,257.77

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
CHANNEL 2 & WEBSITE
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-540.01-52-00 Technical Consultant/Int	24,000	1,500.00	12,372.95	51.55	11,627.05	29,833.75
10-540.01-53-00 Production Assistant/Int	9,000	300.00	802.50	8.92	8,197.50	0.00
TOTAL PERSONNEL	33,000	1,800.00	13,175.45	39.93	19,824.55	29,833.75
<u>CAPITAL EXPENDITURES</u>						
10-540.04-11-00 Computers & Programming	1,250	2,894.61	2,894.61	231.57 (1,644.61)	711.58
10-540.04-21-00 Office Equipment	0	23.28	23.28	0.00 (23.28)	0.00
TOTAL CAPITAL EXPENDITURES	1,250	2,917.89	2,917.89	233.43 (1,667.89)	711.58
<u>OTHER PURCHASES</u>						
10-540.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	59.95
10-540.05-21-00 Equipment & Handtools	0	0.00	0.00	0.00	0.00	32.04
TOTAL OTHER PURCHASES	0	0.00	0.00	0.00	0.00	91.99
<u>MAINTENANCE</u>						
10-540.06-34-00 Office Equipment Mainten	600	0.00	0.00	0.00	600.00	0.00
TOTAL MAINTENANCE	600	0.00	0.00	0.00	600.00	0.00
<u>OTHER EXPENDITURES</u>						
10-540.09-21-00 Miscellaneous	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER EXPENDITURES	100	0.00	0.00	0.00	100.00	0.00
TOTAL CHANNEL 2 & WEBSITE	34,950	4,717.89	16,093.34	46.05	18,856.66	30,637.32

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
TRANSFERS OUT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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TRANSFERS-OTHER SOURCES

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

10 -General Fund
IT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-555.01-52-00 Information Technology S	12,000	0.00	18,712.94	155.94 (6,712.94)	0.00
10-555.01-53-00 Specialized Support Cont	2,000	0.00	1,975.00	98.75	25.00	0.00
TOTAL PERSONNEL	14,000	0.00	20,687.94	147.77 (6,687.94)	0.00
<u>INSURANCE</u>						
10-555.02-01-00 Equipment	1,500	17,257.20	18,214.31	214.29 (16,714.31)	0.00
10-555.02-02-00 Software	5,000	4,125.00	5,875.27	117.51 (875.27)	0.00
10-555.02-03-00 Accessories	4,000	0.00	0.00	0.00	4,000.00	0.00
TOTAL INSURANCE	10,500	21,382.20	24,089.58	229.42 (13,589.58)	0.00
<u>MAINTENANCE</u>						
10-555.06-01-00 Maintenance & Repair	2,000	356.15	356.15	17.81	1,643.85	0.00
TOTAL MAINTENANCE	2,000	356.15	356.15	17.81	1,643.85	0.00
TOTAL IT	26,500	21,738.35	45,133.67	170.32 (18,633.67)	0.00
TOTAL EXPENDITURES	4,281,816	758,613.59	4,093,195.87	95.59	188,620.13	4,279,382.72
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	22,404 (71,585.75)	357,951.00		0.00	53,762.87

Sewer Fund (30)

Last Updated 01/16/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$426,505	\$ 493,616	\$ 590,000	\$ 605,952	\$ 489,897	\$ 537,164	\$ 537,164	\$ 543,873	\$ 387,870	\$ 363,945	\$ 316,105	\$ 374,444
Revenues												
<i>Projected Rate Increase</i>					3.50%		3.00%	3.00%	3.00%	2.00%	0.00%	0.00%
Sewer Charges	907,088	962,603	945,000	931,425	968,760	-	959,368	988,149	1,017,793	1,038,149	1,038,149	1,038,149
Sewer Tap Fees	19,500	33,000	22,500	30,000	22,500	-	22,500	22,838	23,180	23,528	23,881	24,239
Sewer Impact Fees	18,200	30,800	21,000	28,000	21,000	-	21,000	21,315	21,635	21,959	22,289	22,623
MOAW Bill Collection Payment	636	715	-	686	650	-	650	650	650	650	650	650
Grinder Pump Administrative Fee	4,620	4,620	4,620	3,850	4,620	-	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	9,061	6,611	4,300	5,997	2,000	-	2,000	2,020	2,040	2,061	2,081	2,102
Transfer from Sewer CIP (33)	-	-	-	-	275,478	-	293,335	-	-	-	-	-
Miscellaneous	35	-	-	-	-	-	-	-	-	-	-	-
Sewer Fund Revenues:	959,140	1,038,349	997,420	999,958	1,295,008	-	1,303,473	1,039,591	1,069,918	1,090,967	1,091,670	1,092,383
Total Sources:	1,385,645	1,531,965	1,587,420	1,605,910	1,784,905	537,164	1,840,637	1,583,464	1,457,788	1,454,912	1,407,774	1,466,827
Expenditures												
Operating Expenses	388,097	453,316	473,413	435,953	514,201	-	514,201	479,662	481,340	486,857	488,561	495,889
Capital Expenses	16,415	18,146	77,000	2,656	474,007	-	482,007	412,379	311,049	347,696	237,811	312,811
Debt Service	273,917	198,952	203,000	192,706	200,556	-	200,556	202,053	198,431	199,687	200,823	200,000
Transfer to General Fund - Admin Fee	70,000	75,000	100,000	100,000	100,000	-	100,000	101,500	103,023	104,568	106,136	107,728
Other Transfers	143,600	180,600	338,000	337,431	-	-	-	-	-	-	-	-
Sewer Fund Expenditures:	892,029	926,014	1,191,413	1,068,747	1,288,764	-	1,296,764	1,195,594	1,093,843	1,138,808	1,033,331	1,116,428
Estimated Working Capital (deficit) :	493,616	605,952	396,007	537,164	496,141	537,164	543,873	387,870	363,945	316,105	374,444	350,398
TARGET*	\$388,441	\$331,031	\$346,353	\$326,695	\$354,106		\$354,106	\$347,343	\$344,522	\$347,543	\$349,497	\$350,904

* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

30 -Sewer Service Fund
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	993,120	72,127.32	993,961.24	100.08 (841.24)	1,026,169.49
INTEREST INCOME	<u>4,300</u>	<u>387.44</u>	<u>5,996.91</u>	<u>139.46 (</u>	<u>1,696.91)</u>	<u>6,611.23</u>
TOTAL REVENUES	<u>997,420</u>	<u>72,514.76</u>	<u>999,958.15</u>	<u>100.25 (</u>	<u>2,538.15)</u>	<u>1,032,780.72</u>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	<u>1,191,413</u>	<u>100,310.89</u>	<u>1,068,746.68</u>	<u>89.70</u>	<u>122,666.32</u>	<u>926,014.27</u>
TOTAL EXPENDITURES	<u>1,191,413</u>	<u>100,310.89</u>	<u>1,068,746.68</u>	<u>89.70</u>	<u>122,666.32</u>	<u>926,014.27</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(193,993)	(27,796.13)	(68,788.53)	(125,204.47)	106,766.45

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

30 -Sewer Service Fund
 FINANCIAL SUMMARY
 REVENUES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	945,000	71,441.22	931,425.14	98.56	13,574.86	957,034.59
30-41502-00 Sewer Tap Fees	22,500	0.00	30,000.00	133.33 (7,500.00)	33,000.00
30-41502-01 Sewer Impact Fees	21,000	0.00	28,000.00	133.33 (7,000.00)	30,800.00
30-41503-00 Mo Am Bill Collection pymt	0	686.10	686.10	0.00 (686.10)	714.90
30-41504-00 Grinder Pump Admin Fee	4,620	0.00	3,850.00	83.33	770.00	4,620.00
TOTAL OTHER REVENUE	993,120	72,127.32	993,961.24	100.08 (841.24)	1,026,169.49
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	4,300	387.44	5,996.91	139.46 (1,696.91)	6,611.23
TOTAL INTEREST INCOME	4,300	387.44	5,996.91	139.46 (1,696.91)	6,611.23
<u>MISCELLANEOUS REVENUE</u>						
TOTAL REVENUE	997,420	72,514.76	999,958.15	100.25 (2,538.15)	1,032,780.72

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
30-501.01-01-00 Salaries	12,200	871.13	10,275.95	84.23	1,924.05	1,012.17
30-501.01-21-00 FICA & Medicare	933	66.64	572.99	61.41	360.01	272.24
TOTAL PERSONNEL	13,133	937.77	10,848.94	82.61	2,284.06	1,284.41
<u>INSURANCE</u>						
30-501.02-01-00 Hazard & Liability	6,500	0.00	3,507.20	53.96	2,992.80	6,225.73
TOTAL INSURANCE	6,500	0.00	3,507.20	53.96	2,992.80	6,225.73
<u>UTILITIES</u>						
30-501.03-01-00 Telephone & Voicemail	2,400	411.48	2,381.50	99.23	18.50	2,811.94
30-501.03-02-00 Electricity	32,500	3,054.18	37,018.07	113.90	(4,518.07)	30,347.84
30-501.03-04-00 Water	3,500	68.29	5,475.80	156.45	(1,975.80)	6,062.49
30-501.03-06-00 Wi-Fi	480	79.98	519.86	108.30	(39.86)	0.00
30-501.03-09-00 Trash Hauling	1,200	0.00	755.53	62.96	444.47	1,202.21
TOTAL UTILITIES	40,080	3,613.93	46,150.76	115.15	(6,070.76)	40,424.48
<u>CAPITAL EXPENDITURES</u>						
30-501.04-31-00 Equipment & Machinery	0	0.00	861.76	0.00	(861.76)	13,151.50
30-501.04-51-00 Facility Improvements	35,000	0.00	1,794.35	5.13	33,205.65	0.00
30-501.04-61-00 Pump Station Improvement	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL CAPITAL EXPENDITURES	67,000	0.00	2,656.11	3.96	64,343.89	13,151.50
<u>OTHER PURCHASES</u>						
30-501.05-01-00 Office Supplies	500	0.00	46.34	9.27	453.66	1.49
30-501.05-02-00 Postage	9,000	1,332.06	6,386.91	70.97	2,613.09	2,224.95
30-501.05-04-00 Printing	2,500	0.00	1,032.88	41.32	1,467.12	1,370.94
TOTAL OTHER PURCHASES	12,000	1,332.06	7,466.13	62.22	4,533.87	3,597.38
<u>MAINTENANCE</u>						
30-501.06-01-00 Building Main & Repair	10,000	47.94	4,190.47	41.90	5,809.53	14,917.72
30-501.06-12-00 Pump Stations Maintenanc	20,000	0.00	31,001.01	155.01	(11,001.01)	23,679.29
30-501.06-21-00 Vehicle Repair & Mainten	1,000	0.00	758.07	75.81	241.93	701.25
30-501.06-21-02 Tractor/Lawn Mowing Equi	300	0.00	448.60	149.53	(148.60)	110.17
30-501.06-22-00 Vehicle Gas & Oil	3,000	142.62	2,055.81	68.53	944.19	2,317.67
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	790.98	52.73	709.02	1,314.50
30-501.06-42-00 Line Maintenance	10,000	0.00	2,980.38	29.80	7,019.62	4,994.00
TOTAL MAINTENANCE	45,800	190.56	42,225.32	92.20	3,574.68	48,034.60
<u>CITY SERVICES</u>						
30-501.07-34-00 Line Repairs	15,000	0.00	2,926.00	19.51	12,074.00	10,369.24
30-501.07-42-00 One Call Utility Locatin	2,000	289.64	939.64	46.98	1,060.36	0.00
30-501.07-42-01 One Call Equipment & Sup	600	0.00	250.90	41.82	349.10	0.00
30-501.07-81-00 MOAW Sewer Billing	0	42.50	1,679.60	0.00	(1,679.60)	12,277.41
30-501.07-82-00 KC Water Depart	52,000	0.00	42,188.54	81.13	9,811.46	51,424.38
30-501.07-91-00 Odor Control	17,000	0.00	11,033.90	64.91	5,966.10	16,419.36
TOTAL CITY SERVICES	86,600	332.14	59,018.58	68.15	27,581.42	90,490.39

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
30-501.08-01-00 Attorney Fees	2,500	0.00	576.00	23.04	1,924.00	0.00
30-501.08-03-00 Engineering Fees	10,000	0.00	576.00	5.76	9,424.00	8,448.00
30-501.08-04-00 Management Contract	264,000	21,993.75	263,925.00	99.97	75.00	258,138.00
30-501.08-06-00 Administration Fee	100,000	8,333.37	100,000.00	100.00	0.00	75,000.00
TOTAL PROFESSIONAL FEES	376,500	30,327.12	365,077.00	96.97	11,423.00	341,586.00
<u>OTHER EXPENDITURES</u>						
30-501.09-21-00 Miscellaneous	1,000	5.00	292.39	29.24	707.61	144.00
30-501.09-22-00 DNR Fees	1,800	0.00	1,367.71	75.98	432.29	1,523.89
TOTAL OTHER EXPENDITURES	2,800	5.00	1,660.10	59.29	1,139.90	1,667.89
<u>BOND/LEASE PAYMENTS</u>						
30-501.10-03-00 Sewer Revenue Fees	0	0.00	260.79	0.00 (260.79)	0.00
30-501.10-04-00 System Renewal Lease	0	0.00	18,455.88	0.00 (18,455.88)	18,455.88
TOTAL BOND/LEASE PAYMENTS	0	0.00	18,716.67	0.00 (18,716.67)	18,455.88
<u>SYSTEM RENEWAL PROJECT</u>						
30-501.12-11-00 SRF Principal	0	11,666.67	140,000.04	0.00 (140,000.04)	135,000.00
30-501.12-11-01 SRF Interest	0	2,822.27	33,865.20	0.00 (33,865.20)	34,869.18
30-501.12-11-02 SRF Administration Fee	0	0.00	124.00	0.00 (124.00)	10,626.83
TOTAL SYSTEM RENEWAL PROJECT	0	14,488.94	173,989.24	0.00 (173,989.24)	180,496.01
<u>TRANSFERS-OTHER SOURCES</u>						
30-501.20-01-01 Transfer to 10 Year CIP	289,000	24,083.37	289,000.00	100.00	0.00	180,600.00
30-501.20-02-02 Trans to Debt Serv (for	18,500	0.00	0.00	0.00	18,500.00	0.00
30-501.20-02-03 Trans to Debt Serv (for	184,500	0.00	0.00	0.00	184,500.00	0.00
30-501.20-42-00 Transfer to Equipment Fu	24,000	0.00	23,430.63	97.63	569.37	0.00
30-501.20-43-00 Transfer to Projects Fun	25,000	25,000.00	25,000.00	100.00	0.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	541,000	49,083.37	337,430.63	62.37	203,569.37	180,600.00
TOTAL ADMINISTRATIVE	1,191,413	100,310.89	1,068,746.68	89.70	122,666.32	926,014.27
TOTAL EXPENDITURES	1,191,413	100,310.89	1,068,746.68	89.70	122,666.32	926,014.27
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(193,993)	(27,796.13)	(68,788.53)		0.00	106,766.45

Transportation Fund (40)

Last Updated 01/16/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$227,141	\$ 89,288	\$ 113,178	\$ 190,187	\$ 162,317	\$ 159,022	\$ 159,022	\$ (2,214)	\$ (112,653)	\$ (235,410)	\$ (323,311)	\$ (414,678)
Revenues												
Parkville Special Road District	114,870	120,346	121,500	122,341	122,600	-	122,600	125,052	127,553	130,104	132,706	135,360
City Transportation Sales Tax	454,319	380,193	385,000	397,214	400,000	-	400,000	408,000	416,160	424,483	432,973	441,632
Motor Fuel Tax	123,157	141,412	150,000	140,752	141,000	-	141,000	143,820	146,696	149,630	152,623	155,675
County Transportation Sales Tax	123,552	137,379	135,000	134,865	138,000	-	138,000	140,760	143,575	146,447	149,376	152,363
Curb/Sidewalk Cost Share			-	-	-	-	8,800	-	-	-	-	-
Interest Income			-	-	-	-	-	-	-	-	-	-
Refunds		80,250										
MPR Safety Funds							4,300					
Leased Properties		6,470	-	900	-	-	-	-	-	-	-	-
Transportation Fund Revenues:	815,898	866,050	791,500	796,072	801,600	-	814,700	817,632	833,985	850,664	867,678	885,031
Total Sources:	1,043,039	955,338	904,678	986,259	963,917	159,022	973,722	815,418	721,331	615,254	544,366	470,353
Expenditures												
Administration		-	-	-	-	-	-	-	-	-	-	-
Streets - Capital	171,177	196,151	135,000	91,236	295,000	-	302,137	250,000	268,500	240,000	250,000	240,000
Streets - Operating					313,050	-	318,800	317,746	322,512	327,350	332,260	337,244
Transfers	782,574	569,000	736,000	736,000	355,000	-	355,000	360,325	365,730	371,216	376,784	382,436
Transportation Fund Expenditures:	953,751	765,151	871,000	827,236	963,050	-	975,937	928,071	956,742	938,565	959,044	959,680
Estimated Ending Balance (deficit):	89,288	190,187	33,678	159,022	867	159,022	(2,214)	(112,653)	(235,410)	(323,311)	(414,678)	(489,326)

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

40 -Transportation Fund
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	121,500	2,710.64	122,341.10	100.69 (841.10)	120,345.54
SALES TAXES	670,000	111,765.53	672,830.41	100.42 (2,830.41)	656,736.76
MISCELLANEOUS REVENUE	0	450.00	900.00	0.00 (900.00)	6,470.00
TRANSFERS IN	0	0.00	0.00	0.00	0.00	80,250.00
TOTAL REVENUES	791,500	114,926.17	796,071.51	100.58 (4,571.51)	863,802.30
=====						
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	135,000	64,651.50	91,236.23	67.58	43,763.77	196,150.23
TRANSFERS	736,000	61,333.37	736,000.00	100.00	0.00	569,000.00
TOTAL EXPENDITURES	871,000	125,984.87	827,236.23	94.98	43,763.77	765,150.23
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(79,500)	(11,058.70)	(31,164.72)	(48,335.28)	98,652.07

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: DECEMBER 31ST, 2013

40 -Transportation Fund
 FINANCIAL SUMMARY
 REVENUES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TAXES</u>						
40-41006-00 Parkville Special Rd Distric	121,500	2,710.64	122,341.10	100.69	(841.10)	120,345.54
TOTAL TAXES	121,500	2,710.64	122,341.10	100.69	(841.10)	120,345.54
<u>SALES TAXES</u>						
40-41404-00 City Transportation Sales Ta	385,000	36,273.05	397,213.72	103.17	(12,213.72)	378,014.88
40-41405-00 Motor Fuel Tax	150,000	12,935.55	140,752.11	93.83	9,247.89	141,343.18
40-41406-00 County Trans Sales Tax	135,000	62,556.93	134,864.58	99.90	135.42	137,378.70
TOTAL SALES TAXES	670,000	111,765.53	672,830.41	100.42	(2,830.41)	656,736.76
<u>OTHER REVENUE</u>						
<u>INTEREST INCOME</u>						
<u>MISCELLANEOUS REVENUE</u>						
40-41802-00 Leased Properties	0	450.00	900.00	0.00	(900.00)	6,470.00
TOTAL MISCELLANEOUS REVENUE	0	450.00	900.00	0.00	(900.00)	6,470.00
<u>TRANSFERS IN</u>						
40-41901-00 Refunds and Other Revenue	0	0.00	0.00	0.00	0.00	80,250.00
TOTAL TRANSFERS IN	0	0.00	0.00	0.00	0.00	80,250.00
<u>TRANSFERS</u>						
TOTAL REVENUE	791,500	114,926.17	796,071.51	100.58	(4,571.51)	863,802.30

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

40 -Transportation Fund
ADMINISTRATION
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>INSURANCE</u>						
<u>CAPITAL EXPENDITURES</u>						

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

40 -Transportation Fund
STREET DEPARTMENT
EXPENDITURES

100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL EXPENDITURES</u>						
40-520.04-81-00 Crack Seal Project	15,000	0.00	14,303.10	95.35	696.90	8,355.90
40-520.04-82-00 Slurry Seal Project	60,000	0.00	10,970.00	18.28	49,030.00	49,680.70
40-520.04-85-00 Asphalt Overlay Program	0	0.00	0.00	0.00	0.00	78,113.63
40-520.04-90-00 Curb & Sidewalk Program	<u>60,000</u>	<u>64,651.50</u>	<u>65,963.13</u>	<u>109.94</u>	<u>(5,963.13)</u>	<u>60,000.00</u>
TOTAL CAPITAL EXPENDITURES	135,000	64,651.50	91,236.23	67.58	43,763.77	196,150.23
<u>CITY SERVICES</u>						
TOTAL STREET DEPARTMENT	135,000	64,651.50	91,236.23	67.58	43,763.77	196,150.23

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: DECEMBER 31ST, 2013

40 -Transportation Fund

TRANSFERS
EXPENDITURES 100.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						
40-550.20-10-00 Transfer to General Fund	625,000	52,083.37	625,000.00	100.00	0.00	508,000.00
40-550.20-42-00 Transfer to MRF	111,000	9,250.00	111,000.00	100.00	0.00	20,000.00
40-550.20-43-00 Transfer to Cap Projects	0	0.00	0.00	0.00	0.00	41,000.00
TOTAL TRANSFERS-OTHER SOURCES	<u>736,000</u>	<u>61,333.37</u>	<u>736,000.00</u>	<u>100.00</u>	<u>0.00</u>	<u>569,000.00</u>
TOTAL TRANSFERS	736,000	61,333.37	736,000.00	100.00	0.00	569,000.00
TOTAL EXPENDITURES	871,000	125,984.87	827,236.23	94.98	43,763.77	765,150.23
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(79,500)	(11,058.70)	(31,164.72)		0.00	98,652.07

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

10 -General Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
10901	Petty Cash (Admin)	181.31	
10911	Petty Cash (Court)	150.00	
10952	Court Bnk Acct-Internet Pymts	100.00	
12000	General Fund Claim on Cash	909,816.10	
15000	Receivables - General	(760.20)	
15003	Property Tax Receivables	809,122.98	
15004	Franchise Tax Receivables	170,235.57	
15005	Vehicle Tax Receivable	19,608.28	
18000	Prepaid Insurance	68,233.61	
			<u>1,976,687.65</u>
TOTAL ASSETS			<u>1,976,687.65</u>
			=====
LIABILITIES			
=====			
20021	AFLAC W/H	(249.09)	
20023	Dental W/H	(429.84)	
20025	Principal W/H	(241.85)	
20028	Vision Care Withholding	(145.84)	
20051	Garnishment W/H	(70.62)	
20070	Vol. Employee Fund W/H	967.58	
21000	Deferred Revenue	919,317.36	
22001	AP Pending (Due to Pooled)	150,738.80	
22500	Telecom Escrow	190.29	
22501	FLEX Plan Payable	2,773.17	
22600	COBRA Liability	1,539.59	
			<u>1,074,389.55</u>
TOTAL LIABILITIES			<u>1,074,389.55</u>

EQUITY			
=====			
30001	Fund Balance	544,347.10	
			<u>544,347.10</u>
TOTAL BEGINNING EQUITY			<u>544,347.10</u>
TOTAL REVENUE			4,451,146.87
TOTAL EXPENSES			4,093,195.87
			<u>357,951.00</u>
TOTAL SURPLUS/(DEFICIT)			<u>357,951.00</u>
TOTAL EQUITY & SURPLUS/(DEFICIT)			<u>902,298.10</u>

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			<u>1,976,687.65</u>
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

21 -River Park Bond Retirement

ACCOUNT# TITLE

ASSETS

=====

11002 River Prk Dev Bank Acct-	159,797.36	
15001 Receivables - Taxes/Fees	314,429.82	
		474,227.18

TOTAL ASSETS 474,227.18

=====

LIABILITIES

=====

21000 Deferred Revenue	322,000.00	
22001 A/P Pending (Due to Pooled)	583.00	
		322,583.00

EQUITY

=====

30001 FUND BALANCE	146,531.23	
		146,531.23
TOTAL BEGINNING EQUITY		146,531.23
TOTAL REVENUE	327,408.45	
TOTAL EXPENSES	322,295.50	
		5,112.95
TOTAL SURPLUS/(DEFICIT)		5,112.95
TOTAL EQUITY & SURPLUS/(DEFICIT)		151,644.18

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		474,227.18

=====

22 -Capital Project Bonds

ACCOUNT# TITLE

ASSETS

=====

11002 Cash	286,211.20	
12000 Claim on Cash	71,288.65	
14010 Lease Revenue Fund	0.47	
14012 Reserve Fund	643,991.91	
15001 Receivables - Taxes/Fees	297,428.87	

		1,298,921.10

TOTAL ASSETS		1,298,921.10
		=====

LIABILITIES

=====

21000 Deferred Revenue	329,305.00	

TOTAL LIABILITIES		329,305.00

EQUITY

=====

30001 Fund Balance	240,783.78	
30005 Restricted for Debt Retirement	640,000.00	

TOTAL BEGINNING EQUITY		880,783.78
TOTAL REVENUE	551,978.57	
TOTAL EXPENSES	463,146.25	

TOTAL SURPLUS/(DEFICIT)		88,832.32
TOTAL EQUITY & SURPLUS/(DEFICIT)		969,616.10

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		1,298,921.10
		=====

23 -Brush Creek NID

ACCOUNT# TITLE

ASSETS

14001 Construction Fund	0.10	
14011 Debt Service Fund	56,180.66	
14021 Cost of Issuance Expenses	52.70	
		<u>56,233.46</u>

TOTAL ASSETS

56,233.46

LIABILITIES

24000 Long Term Bonds Payable	428,672.33	
		<u>428,672.33</u>

TOTAL LIABILITIES

428,672.33

EQUITY

30001 Fund Balance	(371,552.06)	
		<u>(371,552.06)</u>
TOTAL BEGINNING EQUITY	(371,552.06)	
TOTAL REVENUE	202,689.38	
TOTAL EXPENSES	203,576.19	
		<u>(886.81)</u>
TOTAL SURPLUS/(DEFICIT)	(886.81)	
TOTAL EQUITY & SURPLUS/(DEFICIT)	(372,438.87)	
		<u>(372,438.87)</u>
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		56,233.46

24 -Brink Meyer Road NID

ACCOUNT# TITLE

ASSETS

12000 Claim on Cash	14.27	
14001 Construction Fund	334,777.54	
14011 Brink Myer Note Fund (D S F)	7.92	
14021 Cost of Issuance Expenses	3,607.62	
	<u>338,407.35</u>	

TOTAL ASSETS 338,407.35

LIABILITIES

24000 Long Term Bonds Payable	(20,000.00)	
	<u>(20,000.00)</u>	

TOTAL LIABILITIES (20,000.00)

EQUITY

30001 Fund Balance	20,021.34	
	<u>20,021.34</u>	
TOTAL BEGINNING EQUITY	20,021.34	
TOTAL REVENUE	529,779.43	
TOTAL EXPENSES	191,393.42	
	<u>338,386.01</u>	
TOTAL SURPLUS/(DEFICIT)	338,386.01	
	<u>358,407.35</u>	

TOTAL EQUITY & SURPLUS/(DEFICIT) 358,407.35

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 338,407.35

30 -Sewer Service Fund

ACCOUNT# TITLE

ASSETS

=====

11002 Sewer Cash in Bank-	1,082.33	
11003 Cash-	932,697.19	
11005 MM Bank Lib	200,779.19	
12000 Sewer Service Claim on Cash	(595,143.11)	
15000 Receivables	98,781.11	
17001 Property, Plant, Equipment	2,319,461.96	
17005 Accumulated Depreciation	(2,853,765.98)	
17014 Equipment	1,850,516.67	
		1,954,409.36

TOTAL ASSETS

1,954,409.36

=====

LIABILITIES

=====

22001 AP Pending (Due to Pooled)	2,252.42	
24010 LT Leases Payable	179,612.82	
26000 Customer Deposits	13,485.00	
		195,350.24

TOTAL LIABILITIES

195,350.24

EQUITY

=====

30001 Fund Balance	1,827,847.65	
		1,827,847.65
TOTAL BEGINNING EQUITY	1,827,847.65	
TOTAL REVENUE	999,958.15	
TOTAL EXPENSES	1,068,746.68	
		68,788.53
TOTAL SURPLUS/(DEFICIT)	(68,788.53)	
TOTAL EQUITY & SURPLUS/(DEFICIT)	1,759,059.12	

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT

1,954,409.36

=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

33 -Sewer Capital Improvement

ACCOUNT# TITLE

ASSETS

=====

12000 Claim on Cash	567,001.51
17002 Insutiform Sewer Infrastructur	244,732.86
17003 Aeration System Sewer Equipmnt	182,062.00

993,796.37

TOTAL ASSETS

993,796.37
=====

LIABILITIES

=====

22001 A/P Pending (Due to Pool)	226,029.90
---------------------------------	------------

TOTAL LIABILITIES

226,029.90

EQUITY

=====

30001 Fund Balance	947,271.82
--------------------	------------

TOTAL BEGINNING EQUITY

947,271.82

TOTAL REVENUE	289,000.00
TOTAL EXPENSES	468,505.35

TOTAL SURPLUS/(DEFICIT)

(179,505.35)

TOTAL EQUITY & SURPLUS/(DEFICIT)

767,766.47

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT

993,796.37
=====

34 -SRF Fund

ACCOUNT# TITLE

ASSETS

=====

12005 Cash	28,338.41	
17001 Sewer Infrastructure Systems	2,648,785.13	
17002 Insutiform Sewer Infrastructur	110,754.20	
17005 Accumulated Depreciation	(211,952.00)	
17012 CIP - Sewer Evaluation Study	129,839.85	
17013 CIP - Sewer Repair Phase 1	25,633.33	
17050 Bond Issue Discount & Cost	107,806.73	
	<hr/>	2,839,205.65

TOTAL ASSETS

2,839,205.65

=====

LIABILITIES

=====

24000 Long-Term Bonds Payable	2,005,000.00	
24001 Bond Issue Premium	94,132.65	
	<hr/>	2,099,132.65

TOTAL LIABILITIES

2,099,132.65

EQUITY

=====

30001 Fund Balance	740,073.00	
	<hr/>	740,073.00
TOTAL BEGINNING EQUITY		740,073.00
	<hr/>	
TOTAL EQUITY & SURPLUS/(DEFICIT)		740,073.00

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT

2,839,205.65

=====

40 -Transportation Fund

ACCOUNT# TITLE

ASSETS

=====

12000	Claim on Cash	162,060.55	
14012	Reserve Fund	984.04	
15000	Receivables - General	47,052.72	
15001	Receivable Held in Escrow Acct	19,633.00	
15002	Receivable-Co Transp Sales Tax	62,556.93	
			292,287.24

TOTAL ASSETS 292,287.24

=====

LIABILITIES

=====

22001	A/P Pending (Due to Pooled)	65,595.50	
22500	Liability in Held in Escrow Ac	19,633.00	
	TOTAL LIABILITIES		85,228.50

EQUITY

=====

30001	Fund Balance	238,223.46	
	TOTAL BEGINNING EQUITY		238,223.46
	TOTAL REVENUE	796,071.51	
	TOTAL EXPENSES	827,236.23	
	TOTAL SURPLUS/(DEFICIT)	(31,164.72)	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		207,058.74
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		292,287.24

=====

CITY OF PARKVILLE
RESERVED FUND SUMMARY
AS OF: DECEMBER 31ST, 2013

	This Month		Cumulative		Fund
	Income	Expenses	Income	Expenses	Balance
42 -Municipal Equip Res Fund	12,250.00	0.00	195,725.63	187,463.06	11,437.68
45 -Fewson Project Fund	630.85	18,989.48	34,568.50	26,069.23	54,014.48
46 -Guest Room Tax Fund	2,172.78	0.00	22,002.54	20,000.00	2,311.62
50 -Emergency Reserve Fund	450,000.00	0.00	450,000.00	104,023.00	1,070,965.61
60 -Nature Sanctuary Fund	161.00	6,365.98	6,058.36	6,365.98	40,821.34
61 -Park Reservations & Fees	0.00	576.19	0.00	576.19	0.00
63 -Park Donations	50,487.81	61,010.00	50,529.88	75,914.98	45,461.84
65 -Parkland Dedication Fund	0.00	43,361.62	0.00	43,361.62	0.00
73 -Other Donations	0.00	3,280.96	10,525.00	13,805.96	0.00
80 -Court Recoupment Fees	402.00	0.00	2,888.50	0.00	35,510.00
81 -Police Training Fees-LET	232.00	0.00	3,362.31	90.00	43,387.09
91 -TIF Development Fund	187,851.04	413,460.26	408,717.66	413,460.26	12,344.75
95 -Capital Projects Fund	194,412.15	288,180.95	213,902.26	466,845.80	78,976.29
TOTAL	898,599.63	835,225.44	1,398,280.64	1,357,976.08	1,895,230.70

*** END OF REPORT ***

City of Parkville
Cash & Investments Balance Report
As of December 31, 2013

General Fund #10

Cash on Hand	181.31	
Total Cash Accounts*	759,177.30	
Fund Cash & Investments Total		<u><u>\$759,358.61</u></u>

Sewer Special Assessment Fund #31

Total Cash Accounts*	0.00	
Fund Cash & Investments Total		<u><u>\$0.00</u></u>

River Park Bond Retirement Fund #21

Total Cash Accounts*	159,214.36	
Fund Cash & Investments Total		<u><u>\$159,214.36</u></u>

Sewer Capital Improvement Fund #33

Total Cash Accounts*	340,971.61	
Fund Cash & Investments Total		<u><u>\$340,971.61</u></u>

Capital Project Bonds Fund #22

Total Cash Accounts*	357,499.85	
Reserve Fund Account	642,814.02	
Fund Cash & Investments Total		<u><u>\$1,000,313.87</u></u>

SRF Fund #34

Total Cash Accounts*	0.00	
these are SRF bond reserve funds only		
Fund Cash & Investments Total		<u><u>\$0.00</u></u>

Brush Creek NID Fund #23

Total Cash Accounts*	56,233.46	
Fund Cash & Investments Total		<u><u>\$56,233.46</u></u>

Transportation Fund #40

Total Cash Accounts*	96,465.05	
Fund Cash & Investments Total		<u><u>\$96,465.05</u></u>

Brink Meyer Road NID Fund #24

Total Cash Accounts*	338,407.35	
This construction fund no longer exists		
Fund Cash & Investments Total		<u><u>\$338,407.35</u></u>

Health Insurance Fund #87

Total Cash Account	53,694.38	
Fund Cash & Investments Total		<u><u>\$53,694.38</u></u>

Sewer Service Fund #30

Total Cash Accounts*	537,163.18	
Fund Cash & Investments Total		<u><u>\$537,163.18</u></u>

TIF Development Fund #91

Total Cash Accounts*	12,344.75	
Fund Cash & Investments Total		<u><u>\$12,344.75</u></u>

Capital Projects Fund #95

Total Cash Accounts*	16,976.29	
Fund Cash & Investments Total		<u><u>\$16,976.29</u></u>

Parkville Market Place Fund #92

Total Cash Account	11,034.27	
Fund Cash & Investments Total		<u><u>\$11,034.27</u></u>

Major Projects in Progress Fund #96

Total Cash Accounts*	229,772.78	
Fund Cash & Investments Total		<u><u>\$229,772.78</u></u>

Magellan Escrow Fund

Total Cash Account	35,000.00	
Fund Cash & Investments Total		<u><u>\$35,000.00</u></u>

* Net of the amount owed (if any) to or from Pooled Cash Bank Account

