



**BOARD OF ALDERMEN**  
Regular Meeting Agenda  
CITY OF PARKVILLE, MISSOURI  
Tuesday, March 18, 2014, 7:00 pm  
City Hall Boardroom

**Next numbers: Bill No. 2765 / Ord. No. 2735**

**1. CALL TO ORDER and ROLL CALL**

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

- A. Proclaim March 2014 as National Athletic Training Month in Parkville
- B. Appointments to the Highway 45 Corridor Study Steering Committee

**4. CONSENT AGENDA**

- A. Approve the minutes for the March 4, 2014 regular meeting
- B. Approve the minutes for the March 4, 2014 work session
- C. Liquor by the drink picnic license for the 19th Annual Parkville Blues Jazz and Fine Arts River Jam June 13-14, 2014
- D. Liquor by the drink picnic license for the Platte County Republican Central Committee Election Kickoff Fundraiser at the Parkville Athletic Complex on April 5, 2014
- E. Accounts Payable

*Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion of any Alderman, followed by a second and a majority voice vote to "Approve the consent agenda and recommended motions for each item as presented."*

**5. ACTION AGENDA**

- A. Approve donation agreements with the Parkville Turkey Trot and Martin Marietta Materials, Inc. for the Loop Trail in Platte Landing Park (Administration)
- B. Approve an agreement with the Northland Lacrosse Club for use of the City property generally known as Vikings Field (Administration)
- C. Adopt the Flood Protection Study (Downtown and English Landing Park) as completed by engineers at CDM Smith in conjunction with the U.S. Army Corps of Engineers and City staff (Public Works)

**6. STAFF UPDATES ON ACTIVITIES**

- A. Public Works
  - 1. Household Hazardous Waste (HHW) Event Update
  - 2. Brink Myers Retaining Wall
- B. Police
  - 1. Update on Crime Statistics

2. Parkville Nature Sanctuary Fire

**7. CITY COMMITTEE REPORTS**

- A. Community Land & Recreation Board (Ms. Welch)
- B. Environmental (Ms. Welch)
- C. Farmers Market (Ms. Driver)
- D. Financial Reports (Mr. Werner) – month ending February 28, 2014**
- E. Nature Sanctuaries (Ms. Driver)

**8. OTHER COMMITTEE REPORTS**

- A. Friends of Parkville Animal Shelter FOPAS (Ms. Snyder)
- B. Parkville Economic Development Council (Ms. Johnston)
- C. Parkville Area Chamber of Commerce (Mr. Werner)
- D. Main Street Association (Ms. Lamer)
- E. Banneker School (Mr. Brooks)
- F. Park University (Ms. Snyder)

**9. MISCELLANEOUS ITEMS FROM THE BOARD**

**10. ADJOURN**

General Agenda Notes:

This agenda closed at noon on Thursday, March 13, 2014. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon the vote of the Board of Aldermen.



# PROCLAMATION

## NATIONAL ATHLETIC TRAINING MONTH IN PARKVILLE

**Whereas**, athletic trainers have a long history of providing quality health care for athletes and those engaged in physical activity based on specific tasks, knowledge and skills acquired through their nationally regulated educational processes; and,

**Whereas**, athletic trainers provide:

- Prevention of injuries
- Recognition, evaluation and aggressive treatment
- Rehabilitation
- Health care administration
- Education and guidance; and

**Whereas**, the National Athletic Trainers' Association represents and supports 35,000 members of the athletic training profession employed in the following settings:

- Professional sports
- Colleges and universities
- High schools
- Clinics and hospitals
- Corporate and industrial settings
- Military branches; and

**Whereas**, leading organizations concerned with athletic training and health care have joined together in a common desire to raise public awareness of the importance of the athletic training profession and to emphasize the importance of quality health care within the aforementioned settings; and,

**Whereas**, such an effort will improve health care for athletes and those engaged in physical activity and promote athletic trainers as health professionals;

**NOW, THEREFORE**, I, James C. Brooks, Mayor of the City of Parkville, Missouri do hereby proclaim the month of **March 2014** as **National Athletic Training Month in Parkville with a theme of "We've Got Your Back"** and urge everyone in Parkville to learn more about the value of athletic training.

Signed and dated this 18<sup>th</sup> day of March 2014.

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Mayor James C. Brooks

## **CITY OF PARKVILLE**

### **Policy Report**

DATE: March 13, 2014

PREPARED BY:

Sean Ackerson  
Community Development Director /  
Assistant City Administrator

REVIEWED BY:

Lauren Palmer  
City Administrator

ON BEHALF OF:

James C. Brooks  
Mayor

ISSUE:

Appointments to the Highway 45 Corridor Study Steering Committee

BACKGROUND:

Through prior planning efforts, the community identified the desire to improve the appearance of 45 Highway with a preference for a parkway or boulevard appearance as opposed to that of a state highway. The community also identified the desire to see consistency in the corridor regardless of jurisdiction. Last year, the City of Parkville and Platte County entered into an agreement and contracted with Gould Evans to aid the City and County in developing a 45 Highway Corridor Plan – a vision for the corridor and guidelines and standards to implement the vision.

During the project a steering committee will work closely with staff and the project consultant and will serve as advisors to the Planning and Zoning Commission and Board of Aldermen. The 11 member steering committee will consist of five members appointed by Parkville, five members appointed by Platte County and a member from MoDOT.

MAYOR'S APPOINTMENTS:

The Mayor appoints the following individuals to serve as Parkville's representatives on the 45 Highway Corridor Plan steering committee:

- **David Jones**, 7220 N. National Drive, Parkville – Board of Aldermen candidate & Chief Operating Officer for Foutch Brothers, LLC
- **Hilary Murray**, 6207 Brassie Lane, Parkville – Parkville commercial property owner & Senior Leasing Associate at RED Development
- **Mike Carney**, 6423 N. National Drive, Parkville – owner, The Carney Group, Inc.
- **Tony Borchers**, 6325 Lewis Drive Suite 101, Parkville - Parkville EDC member & Director of Development, Fivestar Lifestyles, LLC
- **Bob Lock**, 6537 Claret Court, Parkville – Planning and Zoning Commissioner & Managing Member and Partner, McBride, Lock & Associates

ALTERNATIVES:

1. Accept the Mayor's appointments and approve the nominations by voice vote
2. Reject the Mayor's appointments and request alternative nominations
3. Postpone action

POLICY:

Per Parkville Municipal Code Section 110.040, the Mayor, with consent and approval of the Board of Aldermen is to make appointments to advisory committees.

**ITEM 3B**  
*For 03-18-14*  
**Board of Aldermen Meeting**

SUGGESTED MOTIONS:

I move to approve the appointments of David Jones, Hilary Murray, Mike Carney, Tony Borchers and Bob Lock to serve as Parkville's representatives on the 45 Highway Corridor Plan Steering Committee.

ATTACHMENT:

1. Highway 45 Corridor Study project scope

**HIGHWAY 45 CORRIDOR PLAN  
Parkville / Platte County, MO**

**1 May 2013**

***Scope of Services***

**Phase 1 - Corridor Assessment.** The Corridor Assessment will identify a detailed history of the recent planning and development activities in the corridor, including applicable elements of the adopted Platte County and City of Parkville land use and master plans. Our team will further assess the corridor through a corridor tour, stake holder meetings and a preliminary steering committee meeting. From this assessment, our team will develop a preliminary list of opportunities, challenges, preliminary goals and initial concepts for public and private enhancements for the corridor. These concepts will become an important tool in helping the public articulate a long term vision for the corridor and the resulting near- and long-term goals and objectives, guides and regulations for the corridor.

The Corridor Assessment will focus on the following key tasks:

- Task 1-1 –Document Review. Review all existing documents including any available Highway 45 design and development concepts, each communities comprehensive plans, any relevant CIP documents or design manuals, and other relevant special topic plans such as trails or other small area and development plans
- Task 1-2 – Corridor Tour. All key consultant team members will participate in an intensive tour of the corridor with the City and County project managers. This tour will allow for better understanding of past efforts in corridor improvements as well as identifying future opportunities.
- Task 1-3 – Stake holder meetings. On the day of the tour the consultant team members will interview major corridor stakeholders, including MoDOT, representative city and county developers and land owners, utility operators, and other identified major stakeholders. This will allow for a better understanding of expectations, challenges and opportunities.
- Task 1-4 – Corridor Concepts Documentation. A range of potential future improvements for the corridor will be identified. It is critical that these be realistic options for near- and long-term improvements in the corridor, and identify a range of options for the “public realm” design to best integrate and shape future development along the corridor. These opportunities will be at a very conceptual level and help spur public dialogue on an overall vision for the corridor. These concepts will form the basis for discussion on the vision in the Corridor Plan in Phase 3.
- Task 1-5 – Steering Committee Meeting. Following the completion of the tasks above, the consultant team will meet with a Steering Committee organized by the City and County project managers. The purpose of this initial meeting is to report and confirm initial findings, review corridor concepts and seek additional direction prior to initiation of Phase 2.

*Timeframe:*

- Weeks 1-4

*Deliverable*

- Initial Corridor Concepts

**Phase 2 - Development Framework.** The Development Framework will document possible future development scenarios based on the existing Future Land Use Plans and policies in Parkville and Platte County's comprehensive plans. This framework will include an assessment of likely investments and development patterns based on existing regulations, as well as potential for new development concepts based on potential future investments in the public realm. Any gaps between current policies or regulations and envisioned responses to public realm investments will be documented and incorporated into the implementation responses.

The Development Framework will focus on the following key tasks

- Task 2-1. Development Analysis. A thorough review of existing plans (long range and immediate or pending project plans if any), review of development regulations and guidelines, assessment of utility access and land suitability, or any other existing conditions that could impact future development.
- Task 2-2. Development Conceptual Framework. Based on the development analysis and the corridor concepts a range of likely private development responses will be created. This review may further involve stakeholders such as developers, land owners or other interested parties, or alternatively could be done at a general level to assess overall capacity of the corridor for future development. These concepts are done at a general level to test the soundness of existing plans, policies and regulations and identify issues and goals that need to be further defined in the Corridor Plan Phase.
- Task 2-3 – Steering Committee Meeting. Following the completion of the tasks above, the consultant team will meet with the Steering Committee to report on the tasks above and seek additional direction prior to initiating Phase 3.

*Timeframe:*

- Weeks 4-8

*Deliverable*

- Development Conceptual Framework

**Phase 3 -Corridor Plan.** Based on public evaluation of both the Corridor Assessment and Development Framework, an initial corridor plan will be drafted. This plan will present a preferred option for coordinated investment in both the corridor and long-term private development. The initial draft will be a discussion draft for citizens, stakeholders and the development community to review and comment on.

- Task 3-1. Corridor Vision. The Corridor Vision will be created during a facilitated public meeting, focusing on the concepts documented in the Corridor Assessment and the Development Framework. These inputs into the public process will present a good

foundation for public dialogue by focusing on opportunities and constraints for long-term investment in the corridor. These concepts will be created to help compare and contrast a range of future development scenarios and identify those priorities most important to shaping long-term investment in the corridor. Based on input in this meeting an overall vision for the plan will be created.

- Task 3-2. Initial Draft Plan. Based on the Vision created in Task 3-1, an Initial Draft Plan will be created. This will include both public realm and private development concepts at a more refined level than both the comprehensive plans and the initial corridor concepts. This draft plan is a discussion draft, and will again be presented to stakeholders and the public for review, discussion and refinement.
- Task 3-3 – Steering Committee Meeting. Following the completion of the tasks above, the consultant team will meet with the Steering Committee to report the initial draft plan.
- Task 3-4. Corridor Plan. Based on discussion for the Initial Draft, a formal recommended plan will be presented. This plan will form the foundation for more specific implementation steps in Phase 4, and a public or stakeholder discussion on this draft will include prioritizing likely implementation strategies and approaches giving direction to successful integration of design and development concepts throughout the corridor.

*Timeframe:*

- Weeks 8-16

*Deliverables:*

- Meeting Materials and Results for Corridor Vision
- Initial Draft Plan
- Corridor Plan

**Phase 4 -Strategic Implementation.** Upon review, discussion and finalization of the corridor plan, a strategic implementation approach will be developed. This will include elements of future public realm investment for consideration and incorporation in the CIP of Parkville and Platte County, design concepts and “best practices” that focus on how to best coordinate public and private urban design elements of the plan, and possible regulatory solutions that address gaps between the envisioned future and existing regulations or guidelines. These strategies will be prioritized into an implementation program based on timing, order of magnitude costs, or possible policy or similar strategic steps that need to be refined prior to implementation.

- Task 4-1 – Public Realm Implementation Strategies. These strategies will focus on streetscape, trails or other strategies to be included for long-range improvement throughout the corridor. Though often public right-of-way strategies, they will also include design concepts for key interface elements such as trailheads, gateways or other key access points along the corridor.

- Task 4-2 – Development Implementation Strategies. These strategies will focus on development policies, and how incremental and discrete projects can best be guided over time to best support the vision and overall corridor design concepts. It will likely include design guidelines and regulatory strategies such as an overlay district or other strategic amendments to the city and county development regulations that are unique to this corridor and the different places within it.

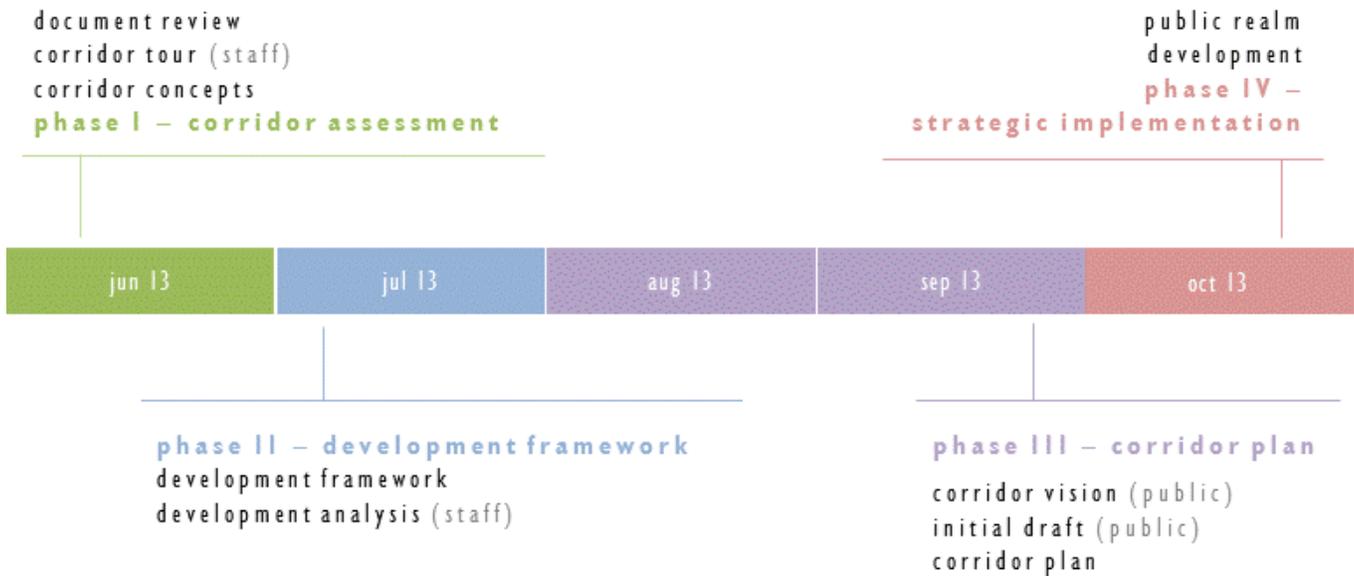
*Timeframe*

- Weeks 16-20

*Deliverables:*

- Implementation Recommendations and Supporting Documents

***Project Schedule (dates to be revised)***



**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, March 4, 2014, and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present	Ward 3 Alderman Kendall Welch	- present
Ward 1 Alderman Diane Driver	- present	Ward 3 Alderman Chris Fisher	- present
Ward 2 Alderman Jim Werner	- present	Ward 4 Alderman Marc Sportsman	- present
Ward 2 Alderman Jackie Snyder	- present	Ward 4 Alderman Nan Johnston	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Lauren Palmer, City Administrator  
Sean Ackerson, Asst. City Administrator/Comm. Dvlpt. Director  
Kevin Chrisman, Police Chief  
Kirk Rome, P.E., Public Works Director  
Steve Chinn, City Attorney

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**A. Recognition of Graden Elementary for being named a winner at the 2013 Recycle-Bowl**

Lisa McDaniel, Mid-American Regional Council, provided an overview of the competition, noting it was sponsored by Keep America Beautiful to get students involved in recycling programs. Each school recorded the amount of materials recycled and, based on a per-student rate and each winning school received \$1,000.

Linda Whisman, Librarian, stated that Graden Elementary was involved in the Leader in Me Program and families and staff collected 5,528 pounds of waste.

Mayor Brooks provided highlights of the competition and congratulated the school for its accomplishment.

**4. CONSENT AGENDA**

- A. Approve the minutes for the February 18, 2014 regular meeting
- B. Approve the minutes for the February 18, 2014 public hearing
- C. Main Street Parkville Association liquor by the drink picnic license for the 11<sup>th</sup> Annual Parkville Microbrew Festival on April 26, 2014
- D. Receive and file the Fewson Fund Annual Report for the year ended December 31, 2013
- E. Application for a sign permit for Parkville Frame Gallery, 6325 Lewis Street, Suite 115, Parkville Commons – Application SPA14-02; applicant Tony Hermelink, Art of Illumination on behalf of Parkville Frame Gallery
- F. Accounts Payable

It was noted that the suggested motion included in the online packet for item 4E was changed from “GNC” to “Parkville Frame Gallery” prior to the meeting.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS AMENDED. ALL AYE; MOTION PASSED 8-0.**

**5. ACTION AGENDA**

**A. Approve a Request for Proposals for a market feasibility and economic impact study for the intersection of Interstate 435 and Highway 45**

City Administrator Lauren Palmer stated the Request for Proposals (RFP) was for a market feasibility and economic impact study for the intersection of I-435 and Highway 45. The next step in the partnership with the Parkville Economic Development Council (EDC) was to promote development at the western entry into Parkville. Palmer noted the EDC appointed a task force in 2013 to research options including a youth sports park and ways to promote tourism and economic development in the area. It was determined the preliminary site layout could accommodate 12 fields with parking.

The RFP was drafted to identify a consulting team with four objectives: determine the feasibility of a sports park; determine the feasibility of complimentary retail and hotel uses; if the analysis does not support a sports park identify the highest and best use of the property; and summarize the direct and indirect impacts generated by the preferred development. Palmer added there was no direct financial impact. Staff would return to the Board with a contract and scope of work, which was included in the Capital Improvements Program for 2014.

Further discussion focused on the selection committee which would include one or two aldermen, two or three members of the EDC, the City Administrator, Assistant City Administrator, and possibly another staff member. Alderman Lamer volunteered to serve on the committee.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO AUTHORIZE CITY ADMINISTRATION TO ADVERTISE A REQUEST FOR PROPOSALS FOR A MARKET FEASIBILITY AND ECONOMIC IMPACT STUDY FOR THE INTERSECTION OF I-435 AND HIGHWAY 45; AND TO APPOINT ALDERMAN LAMER TO SERVE ON THE SELECTION COMMITTEE. ALL AYE; MOTION PASSED 8-0.**

**B. Approve a volunteer recognition event to appreciate local Parkville residents or Park Hill School District student volunteers at a future Board of Alderman meeting, on the Parkville website, and on social media during National Volunteer Week April 6-13, 2014**

Assistant to the City Administrator Tim Blakeslee stated he and Aldermen Welch agreed to it would be a good idea to recognize Parkville residents and Park Hill School District student volunteers. Staff would accept nominations through the end of March for anyone who lived in Parkville, attended the school district, or worked for a Parkville agency. One volunteer would be highlighted daily during volunteer week and the Board would recognize volunteers on April 15.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE VOLUNTEER RECOGNITION EVENT AS DESCRIBED BY STAFF. ALL AYE; MOTION PASSED 8-0.**

**C. Public hearing to approve an ordinance for voluntary annexation of four parcels containing 2.52 acres – Case VA14-01; applicant J3-Pandi, LLC**

Assistant City Administrator/Community Development Director Sean Ackerson stated the proposed annexation was submitted by J3-Pandi LLC for the addresses 10804, 10806, 10808 and 10316 Highway 45 on the north side of the highway west of roundabout near The National. Ackerson added that 10316 Highway 45 was annexed in the early 2000's but was not properly recorded with Platte County. The properties were evaluated to see if they had the ability to provide service and if they were logical extension of City services. Staff determined the City

would be able to furnish normal services to each parcel and could be included in the existing budget. Missouri statutes required a public hearing be held for all annexations.

Mayor Brooks opened the public hearing. He invited public comments and/or questions regarding the sewer rate increase. Hearing none, he closed the public hearing.

Further discussion focused on the annexation of the other properties not within City limits. Ackerson responded that none of the property owners showed interest in annexation to-date.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2761, AN ORDINANCE ANNEXING FOUR PARCELS, OWNED BY J3-PANDI, LLC AND CONTAINING 2.52 ACRES, MORE OR LESS, INTO THE CITY OF PARKVILLE, MISSOURI BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2761 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2761 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2731. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, FISHER, SPORTSMAN; MOTION PASSED 8-0.

**D. Amend Parkville Commons plan to allow electronics and appliance recycling bin and temporary recycling events – Case PZ14-06; applicant Fivestar Lifestyles, LLC and City of Parkville**

Assistant City Administrator/Community Development Director Sean Ackerson stated that the Board approved an amendment to the Parkville Commons plan for a recycling bin but were notified by the operator that the project could not continue. In working with Parkville Commons and Tech Express, Alderman Welch identified alternatives for a private recycling vendor with the opportunity to start in May. The request was to amend the prior approval and allow staff to determine options a long-term solution and temporary events. Ackerson added staff would apply the same conditions as with other vendors with the same type of events.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE AMENDMENT TO PARKVILLE COMMONS PLAN TO AND ALLOW RECYCLE BINS AND TEMPORARY RECYCLING EVENTS SUBJECT TO ADMINISTRATIVE APPROVAL BY THE COMMUNITY DEVELOPMENT DIRECTOR. ALL AYE; MOTION PASSED 8-0.

**E. Ordinance to approve a conditional use permit to allow replacement of existing brick chimney to accommodate communications antennas on the Parkville Presbyterian Church, 819 Main Street – Case PZ14-01; applicant, Verizon Wireless**

Assistant City Administrator/Community Development Director Sean Ackerson stated the request was received from Verizon Wireless to help improve downtown service. They proposed to remove the existing brick chimney and replace it with a faux stone chimney, and install ground-mounted equipment where the existing HVAC and other utilities were located. The equipment and ground-mounted generator would be housed in a shelter and the system would be tested once a week. Ackerson added the request was reviewed against the conditional use criteria and site planning considerations and met all conditions except coverage from the street, listed in the staff recommendation. He noted the applicant agreed to the additional landscaping and testing of the equipment during early afternoon on a weekday.

Further discussion focused on the notice for the public hearing and the details of the notice compared to the packet materials, statutory obligations for the public notice, the existing screen and landscaping, and the action requested compared to prior approvals of similar actions.

Alderman Sportsman noted that he would abstain from the vote because of his connection with the church.

IT WAS MOVED BY ALDERMAN FISHER AND SECONDED BY ALDERMAN JOHNSTON THAT BILL NO. 2762, AN ORDINANCE **APPROVING A CONDITIONAL USE PERMIT TO ALLOW COMMUNICATIONS ANTENNAS ON THE PARKVILLE PRESBYTERIAN CHURCH, 819 MAIN STREET** BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 7-0-1.

IT WAS MOVED BY ALDERMAN FISHER AND SECONDED BY ALDERMAN JOHNSTON THAT BILL NO. 2762 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 7-0-1.

IT WAS MOVED BY ALDERMAN FISHER AND SECONDED BY ALDERMAN JOHNSTON THAT BILL NO. 2762 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2732. AYES BY ROLL CALL VOTE: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, AND FISHER. SPORTSMAN ABSTAINED; MOTION PASSED 7-0-1.

**F. Ordinance to amend Parkville Municipal Code Chapter 405 to rezone 6.28 acres from County Agriculture District to City Business Park District – Case PZ14-04; applicant Pinnacle Career Institute with consent of Kansas City Power & Light, property owner**

Assistant City Administrator/Community Development Director Sean Ackerson noted the request was related to the next item from Pinnacle Career Institute. The property was located west of I-435 and included two existing cell towers. The request was for the northernmost tower that fronted Highway 45 which was annexed in 2001 and retained county zoning. The Planning Commission approved the rezoning on February 25 with a vote of 5-0, determined it met all existing considerations and was appropriate as proposed.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2763, AN ORDINANCE **AMENDING CHAPTER 405 OF THE PARKVILLE ZONING CODE TO REZONE 6.28 ACRES FROM COUNTY “AG” AGRICULTURE DISTRICT TO CITY “BP” BUSINESS PARK DISTRICT** BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2763 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2763 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2733. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, FISHER, SPORTSMAN; MOTION PASSED 8-0.

**G. Application for final site plan approval for a 60 foot training tower and associated classroom building in the Business Park District – Case PZ14-05; applicant, Pinnacle Career Institute**

Assistant City Administrator/Community Development Director Sean Ackerson stated the request was compatible with the staff recommended conditions that more architectural detail should be

added. The Planning Commission recommended approval with a vote of 5-0. Ackerson noted that after the meeting the applicant reviewed the options for additional detail to the building and asked that it be deferred to the future; staff did not object because a building was not required. The location was chosen due to its proximity to the airport where classroom training was held.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO APPROVE THE APPLICATION FOR FINAL SITE PLAN APPROVAL FOR A 60 FOOT TRAINING TOWER AND ASSOCIATED CLASSROOM BUILDING IN THE "B-P" BUSINESS PARK DISTRICT, SUBJECT TO STAFF RECOMMENDED CONDITIONS. ALL AYE; MOTION PASSED 8-0.**

**H. Ordinance to employ Tiffany Terry as part-time Public Works Department Assistant**

Public Works Director Kirk Rome noted the position was previously a full-time position but changed to two part-time positions, one for Public Works and the other for Community Development. Rome added Ms. Terry worked for the City under the Disaster Recovery Jobs Program and he requested she be hired for an average of 25 hours per week.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2764, AN ORDINANCE **HIRING TIFFANY TERRY AS THE PART-TIME PUBLIC WORKS DEPARTMENT ASSISTANT** BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 8-0.**

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2764 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 8-0.**

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER THAT BILL NO. 2764 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2734. ALL AYES BY ROLL CALL VOTE. AYES: JOHNSTON, WELCH, WERNER, DRIVER, LAMER, SNYDER, FISHER, SPORTSMAN; MOTION PASSED 8-0.**

**6. STAFF UPDATES ON ACTIVITIES**

**A. Police Department**

Police Chief Kevin Chrisman provided an overview of the 2013 crime statistics, noting the goal was to work with citizens to call the police at the time of the incident and be proactive. He added the City had a propensity for theft, two categories were considered violent crimes, and he did not see a pattern to be concerned with. Chrisman credited staff and the citizens for the low numbers.

**B. Community Development**

Assistant City Administrator/Community Development Director Sean Ackerson provided an overview of the Highway 45 Steering Committee appointments, noting staff was working with Platte County on the appointments. He added he would notify the Board of the date for the first meeting once it was scheduled.

**C. Public Works**

Public Works Director Kirk Rome provided an update on the Brink Myers retaining wall, noting staff was working with The Judy Company who was waiting for warmer weather to stain and clean areas. He also noted that curb and asphalt work would be done during the summer.

**7. CITY COMMITTEE REPORTS**

**Nature Sanctuaries – Alderman Driver**

Alderman Driver reported that the work weekend was cancelled and the next one would be the last Saturday in March for honeysuckle control. She added the schedule was posted on the Parkville website.

**8. OTHER ORGANIZATION REPORTS**

**Park University – Alderman Snyder**

Alderman Snyder stated that the university was a great community asset and was the largest employer in the city. She said she was surprised to find out that it had 1,100 employees at the university location and the same at the national level.

**9. MISCELLANEOUS ITEMS FROM THE BOARD**

**10. EXECUTIVE SESSION**

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT PRIVILEGE AND MATTERS OF LITIGATION PER RSMO 610.021(1). ALL AYE; MOTION PASSED 8-0.**

The Board entered into Executive Session at 8:19 p.m. with the following members in attendance:

Ward 1 Alderman Kari Lamer	- present	Ward 3 Alderman Kendall Welch	- present
Ward 1 Alderman Diane Driver	- present	Ward 3 Alderman Chris Fisher	- present
Ward 2 Alderman Jim Werner	- present	Ward 4 Alderman Marc Sportsman	- present
Ward 2 Alderman Jackie Snyder	- present	Ward 4 Alderman Nan Johnston	- present

Discussion was limited to matters of litigation and attorney-client privilege.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN JOHNSTON TO CLOSE THE EXECUTIVE SESSION AT 9:51 P.M. ALL AYE; MOTION PASSED 8-0.**

The Board returned from executive session at 9:53 p.m.

Mayor Brooks announced the Board held an executive session, pursuant to RSMo 610.021(1), and no action was taken as a result of the executive session.

**11. ADJOURN**

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FISHER TO ADJOURN THE MARCH 4 2014 REGULAR BOARD MEETING AT 9:55 P.M. ALL AYE; MOTION PASSED 8-0.**

The minutes for Tuesday, March 4, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the eighteenth day of March 2014.

Submitted by:

**1. CALL TO ORDER**

Mayor Jim Brooks called the work session to order at 6:02 p.m. on Tuesday, March 4, 2014. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present	Ward 3 Alderman Kendall Welch	- present
Ward 1 Alderman Diane Driver	- present	Ward 3 Alderman Chris Fisher	- present
Ward 2 Alderman Jim Werner	- present	Ward 4 Alderman Marc Sportsman	- present
Ward 2 Alderman Jackie Snyder	- present	Ward 4 Alderman Nan Johnston	- present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator  
Kirk Rome, Public Works Director  
Bob Fluchel, Nature Sanctuary Director  
Steve Chinn, City Attorney

**2. GENERAL AGENDA**

**A. Proposal to Form a Non-profit Corporation and a Community Nature Center in the Parkville Nature Sanctuary**

City Administrator Lauren Palmer provided an overview of the proposal, noting the non-profit corporation would help to raise funds to support the Nature Sanctuary, future development and assets, and how it could be programmed in the future. The staff memo outlined four key questions for the Board.

Robert Fluchel, Nature Sanctuary Director, discussed the vision for the future of the Nature Sanctuary and the support it would need from the Board. He noted that thousands of hours were donated by volunteers the past two decades and the Nature Sanctuary was the model of community cooperation and support, which he credited to the help of the volunteers. Fluchel added that the creation of a non-profit corporation would help with funding for improvements, give donors more involvement in the use of raised funds, and be eligible to receive contributions from foundations and programs that do not award to government entities. In addition, Fluchel stated there were three elements to create a community nature center that included having a land base, staff, and an interpretive center.

Fluchel provided a list of improvements that could be accomplished if a non-profit corporation were created. Those included a shelter with an all-season restroom; play area with logs, tree houses, boardwalk, etc.; and catching up with deferred maintenance.

Palmer added that staff could bring to the Board at a future meeting a memorandum of understanding for approval to address the issues mentioned.

**3. ADJOURN**

The work session ended at 6:50 p.m.

The work session minutes for March 4, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the eighteenth day of March 2014.

Submitted by:

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City Clerk Melissa McChesney – 3/7/2014

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**Parkville's Blues, Jazz, and Fine Arts River Jam**

P O BOX 12105

Parkville, Missouri 64152

Phone (816)880-9026

[www.Parkvilleriverjam.com](http://www.Parkvilleriverjam.com)

February 28, 2014  
Board of Alderman  
City of Parkville  
8880 Clark Avenue  
Parkville, Missouri

Dear Board of Alderman,

The 19<sup>th</sup> Annual Blues Jazz and Fine Arts River Jam is requesting permission from the City of Parkville to obtain retail a Liquor by the drink picnic license from the State of Missouri. The dates of the festival are June 13—14, 2014. Liquor by the drink picnic license is described by the State of Missouri as: Liquor, Beer and Wine. At this time we are anticipating selling individual cocktails (i.e. margaritas) Beer and light wine. The license will be acquired under the name of Karen S Montgomery, acting as Managing Officer for the Parkville Community Development Corp.

The Event will be held in English Landing Park. The boundaries where the picnic license will be upheld are: Plan A East: Wooden fence at east limit of the park, West: White Alloe and Rush Creeks, North: North Limit of the park below Burlington Northern Santa Fe railroad tracks, and South: Missouri River.

Plan B: If unforeseen weather should occur leaving English Landing Park unavailable we would move to the parking lot south of Railroad tracks, marked by the East with Farmer's market, leaving Farmers' market available as such.

This event is in planning with guidelines as set forth by the CLARB board.

Thank you for your assistance and support of this event.

Sincerely,

Karen Montgomery, Linda Arnold (Event Chair)



Platte County, Missouri  
Republican Central Committee

PO Box 29131  
Parkville MO 64152  
816.505.1994  
[www.PlatteRepublicans.org](http://www.PlatteRepublicans.org)

**To: City of Parkville**  
**From: Jacque Cox, PCRCC Chair**  
**Re: Picnic/Liquor License**  
**Date: March 13, 2014**

**The Platte County Republican Central Committee is having an election kickoff fundraiser event to be held on Saturday, April 5, 2014 at the Parkville Athletic Complex. We expect to have approximately 200 in attendance and would like to sell beer and wine to the guests.**

**We are applying for a Liquor License in Parkville to sell beer and wine on Saturday, April 5<sup>th</sup> from 5pm to 11:59 pm.**

**A letter from the Parkville Athletic Complex is attached.**

**Parkville Athletic Complex  
6014 N. 9 Hwy.  
Parkville, Missouri 64152  
816-741-4424 Fax-816-741-2378**

March 12, 2014

This letter serves as confirmation of approval for Platte County Republican Central Committee –  
PO Box 29131 Parkville 64152  
& to dispense alcoholic beverage at the following location

Parkville Athletic Complex  
Address: 6014 N. 9 Hwy.,  
Parkville, Missouri 64152

Event: Platte County Republican Central Committee - Fundraiser  
Date: April 5<sup>th</sup>, 2014  
Time: 5:00pm-11:59 pm

For further questions, please contact:  
Jennifer Kabrick  
Parkville Athletic Complex  
816 694-7267

A handwritten signature in black ink, appearing to be 'Jennifer Kabrick', with a long horizontal line extending to the right.

## **Committees each established party shall maintain.**

115.603. Each established political party shall have a state committee, a congressional district committee for each congressional district in the state, a judicial district committee for each circuit judge district in the state not subject to the provisions of article V, section 25 of the state constitution, a senatorial district committee for each senatorial district in the state, a legislative district committee for each legislative district in the state and a county committee for each county in the state.

(L. 1977 H.B. 101 § 14.001, A.L. 1978 H.B. 1634)

Effective 1-2-79

## **Purpose of committee.**

115.605. Each party committee shall be selected as provided in this subchapter for the purpose of representing and acting for the party in the interim between party conventions.

(L. 1977 H.B. 101 § 14.005)

Effective 1-1-78

## **County committee, eligibility requirements, selection of.**

115.607. 1. No person shall be elected or shall serve as a member of a county committee who is not, for one year next before the person's election, both a registered voter of and a resident of the county and the committee district from which the person is elected if such district shall have been so long established, and if not, then of the district or districts from which the same shall have been taken. Except as provided in subsections 2, 3, 4, 5, and 6 of this section, the membership of a county committee of each established political party shall consist of a man and a woman elected from each township or ward in the county.

2. In each county of the first classification containing the major portion of a city which has over three hundred thousand inhabitants, two members of the committee, a man and a woman, shall be elected from each ward in the city. Any township entirely contained in the city shall have no additional representation on the county committee. The election authority for the county shall, not later than six months after the decennial census has been reported to the President of the United States, divide the most populous township outside the city into eight subdistricts of contiguous and compact territory and as nearly equal in population as practicable. The subdistricts shall be numbered from one upward consecutively, which numbers shall, insofar as practicable, be retained upon reapportionment. Two members of the county committee, a man and a woman, shall be elected from each such subdistrict. Six members of the committee, three men and three women, shall be elected from the second and third most populous townships outside the city. Four members of the committee, two men and two women, shall be elected from the other townships outside the city.

3. In any city which has over three hundred thousand inhabitants, the major portion of which is located in a county with a charter form of government, for the portion of the city located within such county and notwithstanding section 82.110, it shall be the

duty of the election authority, not later than six months after the decennial census has been reported to the President of the United States, to divide such cities into not less than twenty-four nor more than twenty-five wards after each decennial census. Wards shall be so divided that the number of inhabitants in any ward shall not exceed any other ward of the city and within the same county, by more than five percent, measured by the number of the inhabitants determined at the preceding decennial census.

4. In each county of the first classification containing a portion, but not the major portion, of a city which has over three hundred thousand inhabitants, ten members of the committee, five men and five women, shall be elected from the district of each state representative wholly contained in the county in the following manner: within six months after each legislative reapportionment, the election authority shall divide each legislative district wholly contained in the county into five committee districts of contiguous territory as compact and as nearly equal in population as may be; two members of the committee, a man and a woman, shall be elected from each committee district. The election authority shall divide the area of the county located within legislative districts not wholly contained in the county into similar committee districts; two members of the committee, a man and a woman, shall be elected from each committee district.

5. In each city not situated in a county, two members of the committee, a man and a woman, shall be elected from each ward.

6. In all counties with a charter form of government and a population of over nine hundred thousand inhabitants, the county committee persons shall be elected from each township. Within ninety days after August 28, 2002, and within six months after each decennial census has been reported to the President of the United States, the election authority shall divide the county into twenty-eight compact and contiguous townships containing populations as nearly equal in population to each other as is practical.

7. If any election authority has failed to adopt a reapportionment plan by the deadline set forth in this section, the county commission, sitting as a reapportionment commission, shall within sixty days after the deadline, adopt a reapportionment plan. Changes of township, ward, or precinct lines shall not affect the terms of office of incumbent party committee members elected from districts as constituted at the time of their election.

(L. 1977 H.B. 101 § 14.010, A.L. 1978 H.B. 1820, A.L. 1982 S.B. 526, A.L. 1986 H.B. 1471, et al., A.L. 1993 S.B. 31, A.L. 2002 S.B. 675, A.L. 2004 H.B. 988)

(2004) As political party offices do not constitute public offices, section requiring equal gender representation of a county committee does not violate state constitutional guarantees. *Tompras v. Board of Election Commissioners of St. Louis County*, 136 S.W.3d 65 (Mo.banc).

# By Laws

## **PLATTE COUNTY REPUBLICAN CENTRAL COMMITTEE AMENDED AND RESTATED BYLAWS**

Adopted 11 September 2006

### **PURPOSE**

The purpose of this County Committee shall be to foster loyalty to the Republican Party, to promote its principles, and to recruit, assist and elect Republican candidates.

### **ARTICLE I—MEMBERSHIP**

#### Section 1. Eligibility

Members of the Platte County Republican Central Committee (PCRCC) are the Committeemen and Committeewomen elected pursuant to law. Prior to election, each member must have been both a registered voter and resident of the county and the committee district for at least one year.

#### Section 2. Vacancies

Any vacancy of the County Committee shall be filled by a majority vote of the remaining members of the committee.

#### Section 3. Responsibilities

Each member is responsible for the activity and functioning of the Republican Party and its structures within the County Committee District. These activities and functions include:

- (1) Attend meetings of the County Committee;
- (2) Support candidates of the Republican Party; and
- (3) Support the activities of the County Committee.

### **ARTICLE II—OFFICERS**

#### Section 1. Central Committee Officers

The officers of the County Committee shall consist of a Chairman, Vice Chairman, Secretary, and Treasurer. They shall be elected according to the laws of the State (Section 115.615 RSMO) and the Constitution and Bylaws of the Missouri Republican Party.

#### Section 2. Chairman

The Chairman shall preside at all meetings of the County Committee. The Chairman is the Chief Executive Officer of the County Committee. If the Chairman is absent, unable, or unwilling to preside, the Vice Chairman shall do so. The Chairman should annually present a plan of programs and priorities to the County Committee for its approval.

#### Section 3. Vice Chairman

The Vice Chairman shall perform the duties of the Chairman in his or her absence. It shall be the job of the Vice Chairman to seek new members willing to fill any vacancies on the County Committee, unless the County Committee shall assign the responsibility elsewhere.

#### Section 4. Secretary

The Secretary shall attend all meetings of the County Committee and shall keep an account of the proceedings to be recorded in a permanently maintained book. The Secretary shall provide a five (5) day

advance meeting notice in writing to each County Committee member. An alternative notice method may be adopted by the County Committee by a unanimous decision. During the absence of the Secretary, the presiding officer shall appoint one of the members to act as Secretary. Following the election of officers, the Secretary shall send the Missouri Republican Party a written list of the current names and addresses of all officers of the County Committee. If the Secretary is not an elected member of the County Committee, he or she shall be a non-voting member.

#### Section 5. Treasurer

a) The Treasurer shall receive all monies and shall disburse the same as authorized by the County Committee. The Treasurer shall keep proper permanent books of all receipts and disbursements, which shall be open to the inspection of any member of the County Committee at reasonable times. The Treasurer shall report at each regular and special meeting of the County Committee all receipts and disbursements since the preceding report. The Treasurer shall file all required campaign finance reports. The Treasurer should present an annual financial statement to the members of the County Committee and shall surrender all records to be audited before the regular organizational meeting of the County Committee. If the Treasurer is not a member of the County Committee, he or she shall be a non-voting member.

b) The County Committee may elect a Deputy Treasurer with the advice and consent of the Treasurer. The Deputy Treasurer shall fulfill the normal duties of the Treasurer in the event of absence or incapacity and shall succeed to the position of Treasurer in the event of vacancy by death, resignation or removal from office. In the event of succession to the position of Treasurer by the Deputy Treasurer, the County Committee shall confirm the successor as the new Treasurer or elect a new Treasurer at the next regular County Committee meeting.

#### Section 6. Subcommittees

The County Committee may appoint subcommittees to perform specific duties. Such subcommittees serve at the pleasure of the County Committee, or until a new County Committee is elected. Subcommittee members need not be limited to the members of the County Committee.

#### Section 7. Executive Committee

There shall be an Executive Committee which shall consist of the Chairman, Vice Chairman, Secretary, Treasurer and Deputy Treasurer, if any. The Executive Committee shall have the primary responsibility to oversee and direct the receipt and disbursement of campaign contributions by the Platte County Republican Central Committee. The Treasurer or Deputy Treasurer shall be responsible for actual receipts and disbursements as directed by the Executive Committee. If the Secretary, Treasurer or Deputy Treasurer are not voting members of the Platte County Republican Committee, they shall be non-voting members of the Executive Committee.

### **ARTICLE III—MEETINGS**

#### Section 1. Party Reorganization

The County Committee shall meet to reorganize every two (2) years or as prescribed by Missouri laws. As the first issue of the reorganization meeting of the County Committee, the County Committee may, by the traditional voting method (one vote per person) with a simple majority vote of a quorum, determine the voting method to be utilized by the County Committee and define any and all issues of the County Committee to be determined by the voting method.

#### Section 2. Scheduled Meetings

Regularly scheduled monthly meetings are held on the first Monday of the month at 7 p.m. The County

Committee shall hold at least four (4) meetings annually. Special meetings of the County Committee may be called at any time by the Chairman, by the Vice Chairman acting in the capacity of Chairman, or by request of one half of the members. The location of regularly scheduled meetings is in the Platte County Administration building in Platte City, MO except during election years when the PCRCC establishes a GOP Headquarters. Regularly scheduled meetings, once a Headquarters is established, will be conducted at the GOP Headquarters.

### Section 3. Meeting Notice

Notice of the exact time and place of regular and special meetings shall be mailed (electronically or otherwise) to each member of the Committee by the Secretary, Chairman, Vice Chairman or members calling the same at least five (5) days before the date of such meeting, unless an alternative notice method has been unanimously adopted by the County Committee.

### Section 4. Quorum

The quorum competent to transact business in all proceedings before the County Committee shall consist of seven votes. These votes may be represented by County Committee members in person or by duly held proxy. At least one officer must be present. Except as otherwise provided herein, a vote of a majority of the persons present in person or by proxy at a meeting shall constitute action by the County Committee.

### Section 5. Proxy

Each proxy shall be written, shall be signed by the County Committee member giving the proxy, and shall describe the proceeding for which the proxy is to apply. A proxy must be held by a qualified voter of the sub-district of the committee member giving the proxy. Proxies need not be notarized if presented by another member of the County Committee, their spouse, or qualified voter known to an officer of the County Committee. Whereas, the purpose of notary is to verify the authenticity of the signature of the Committee member giving the proxy, it is presumed genuine unless there is evidence of fraud. The Committee Secretary or other Officer will compare signature of the proxy presented against the committee member's proxy verification signature on file with the committee; no additional certification of authenticity is required. Committee members present by proxy will be identified in the minutes of the meeting as such along with name of person presenting the proxy. No more than one (1) proxy shall be voted by any one person.

[gview file="http://www.platterepublicans.org/wp-content/uploads/2010/09/proxy-form.pdf" width="550" height="725"]

[Click here to download/print the Proxy Form.](#)

### Section 6. Meeting Agenda

The order of business at each meeting may be set by the Chairman, or may follow this outline:

- a) Roll Call
- b) Minutes of the last meeting
- c) Report from the Treasurer
- d) Reading of letters, communications and bills
- e) Reports from subcommittees
- f) Unfinished business
- g) New business
- h) Adjournment

### Section 7. Executive Committee Meetings

Meetings of the Executive Committee may be called on twenty-four hours notice to members of the Executive Committee. Members of the Executive Committee may participate in meetings via a telephone conference call or by other electronic means.

#### **ARTICLE IV–VACANCIES AND REMOVAL OF OFFICERS**

##### **Section 1. Removal of an Officer**

Any elected or appointed officer of the County Committee may be removed from office for cause. Such removal must be done at a proper meeting of the County Committee provided that:

- (a) Notice of such removal be mailed (electronically or otherwise) to every member of the County Committee at least two weeks before the meeting; and
- (b) That two-thirds of the County Committee votes for such removal.

##### **Section 2. Cause for Removal**

Cause for removal will include the following:

- a) Knowingly violating the Election Laws of the United States or the State of Missouri.
- b) Knowingly failing to perform the duties of office as set by these Bylaws or the Constitution of the Missouri Republican Party.

##### **Section 3. Committee Vacancy**

Whenever a member of the County Committee dies, becomes disabled, resigns, or ceases to be a registered voter of or a resident of the county or the committee district from which he or she was elected, a vacancy shall exist. If there is any question about the vacancy, a majority vote of the members shall rule.

##### **Section 4. Removal of Committeeman or Committeewoman**

As the County Committee members are duly elected by the voters of their respective districts, they can only be removed from the County Committee through legal procedures.

#### **ARTICLE V–AMENDMENTS**

##### **Section 1. Amendment Process**

These bylaws may be amended at any meeting of the County Committee by the affirmative vote of two-thirds (2/3) of the members of the County Committee voting in person or by proxy. All proposals to amend shall be made in writing, filed with the Secretary before the meeting, and included in notice of such meeting.

##### **Section 2. Effective**

Before any amendment takes effect, a copy must be sent to the Missouri Republican Party Headquarters to be filed.

#### **ARTICLE VI–PARLIAMENTARY AUTHORITY**

Robert's Rules of Order Newly Revised shall govern all proceedings, except as provided in these bylaws, the Statutes of Missouri, or the Constitution and Bylaws of the Missouri Republican Party.

*These Amended and Restated Bylaws were adopted at the September meeting of the Platte County Republican Central Committee on 11 September 2006. James T. Rooney, Chairman.*

**CITY OF PARKVILLE**  
**Policy Report**

Date: March 18, 2014

Prepared By:

Tim Blakeslee  
Assistant to the City Administrator

Reviewed By:

Matthew Chapman  
Finance/Human Resources Director

ISSUE:

Approval of Accounts Payable Invoices, Payroll Expenditures, Electronic Funds Transfer (EFT) Payments, Insurance Payments, and 1<sup>st</sup> of the Month Checks from 2/28/2014 - 3/10/2014.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from February 28, 2014, through March 10, 2014. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

The City has not officially opened the 2014 budget year in the InCode accounting software. The deadline to do this is March 31, 2014. The result is that the last few pages of the AP Report (The EFT payments section) have the error message "WARNING – EXPENSE IN A CLOSED YEAR." This is because the EFT transaction is scheduled to take place April 1, 2014. Once the 2014 budget year is officially opened, the error message will disappear and the transaction will take place as scheduled.

BUDGET IMPACT:

Accounts Payable	\$113,952.13
Insurance Payments	\$0.00
1 <sup>st</sup> of the Month	\$2,391.67
EFT Payments	\$1,679.00
Payroll	\$49,172.38
<b>TOTAL</b>	<b>\$167,195.18</b>

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$167,195.18 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. 1<sup>st</sup> of the Month
3. EFT Payments
4. Payroll

PACKET: 04523 Regular Payments 3/3/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00977	Curious Eye Productions							
	I-009-014	February Invoices-C2	R	3/04/2014		850.00CR	032056	850.00
02113	Tyler Seuferer							
	I-1/24 and 2/28	Deer Harvest 1/24 and 2/28-PD	R	3/04/2014		70.00CR	032057	70.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	920.00	920.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	920.00	920.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04525 Regular Payments 3/4/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01849	Fleet Services - Police							
	I-Feb 2014 Stmt	Feb 2014 Police Fuel-PD	R	3/04/2014		3,290.59CR	032058	3,290.59
01850	Fleet Services - General Account							
	I-Feb 14 Statement	February 2014 Statement	R	3/04/2014		3,768.31CR	032059	3,768.31

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	7,058.90	7,058.90
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	7,058.90	7,058.90

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04526 Utilities 3/4

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01081	Consolidated Public Water Supply District #1							
	I-Due 3/15/2014	WWTP Water Bill-SW	R	3/04/2014		262.10CR	032060	262.10
01614	KCPL							
	I-Due 3/17/14	Electric Due 3/17/14	R	3/04/2014		354.28CR	032061	
	I-Due 3/18/2014	Electric Due 3/18/2014	R	3/04/2014		5,276.62CR	032061	5,630.90

\*\* T O T A L S \*\*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	5,893.00	5,893.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	5,893.00	5,893.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04529 Regular Payments 3/5/2014  
VENDOR SET: 01  
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02213	Pyramid Construction and Solar, LLC	I-Parks Facade	R	3/05/2014		15,660.00	032062	15,660.00

\*\* T O T A L S \*\*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	15,660.00	15,660.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	15,660.00	15,660.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04534 Regular Payments 3/6/14  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL							
	I-Due 3/19/14	Due 3/19/14	R	3/10/2014		17,314.77CR	032063	17,314.77
02057	Lowe's Accounts Receivable							
	I-Due 3/20/14	Due 3/20/14	R	3/10/2014		478.70CR	032064	478.70

* * T O T A L S * *				
	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	17,793.47	17,793.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	17,793.47	17,793.47

TOTAL ERRORS: 0                      TOTAL WARNINGS: 0

PACKET: 04532 Federal Withholdings 3/7/14  
VENDOR SET: 01  
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201403064021	Federal Withholding	D	3/07/2014		7,386.30CR	000000	
	I-T3 201403064021	FICA W/H	D	3/07/2014		8,317.18CR	000000	
	I-T4 201403064021	Medicare W/H	D	3/07/2014		1,945.04CR	000000	17,648.52

\*\* T O T A L S \*\*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	17,648.52	17,648.52
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	17,648.52	17,648.52

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04536 Regular Payments 3/10/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing I-a54797	Public Hearing Sign-CD	R	3/18/2014		68.40CR	032065	68.40
02018	Ace ImageWear I-0271385 I-268091-00	Shop Rags, Towel, etc-ST Equipment and Handtools-PK	R	3/18/2014		58.61CR 35.50CR	032066 032066	94.11
00593	Alliance Water Resources, I-5949	WWTP Contract March-SW	R	3/18/2014		22,949.58CR	032067	22,949.58
01766	American Waste Systems, Inc. I-227811	Partable Restrooms-PK	R	3/18/2014		220.00CR	032068	220.00
00258	Carter Waters Constructio I-13004501	Cold Mix Pothole-TP	R	3/18/2014		78.50CR	032069	78.50
00014	Chucks Parkville Garage I-30852	02 Ford Maint-PK,NS	R	3/18/2014		584.27CR	032070	584.27
01990	Dale Brothers, Inc. I-11738	Salt and Sand-TP	R	3/18/2014		1,305.13CR	032071	1,305.13
00156	Dave's Foreign Car Repair LLC I-129,134	Oil Change-PD	R	3/18/2014		35.00CR	032072	35.00
00954	Douglas Pump Service Inc I-Inv 130596	Eastside Pump Station Ser-SW	R	3/18/2014		2,448.72CR	032073	2,448.72
01762	Eagle Elevator Corp. I-0314072	Quarterly Maint-AD	R	3/18/2014		100.00CR	032074	100.00
00269	General Code I-BILL00013557	2 Payment Muni Code-AD	R	3/18/2014		2,217.00CR	032075	2,217.00
01614	KCPL I-Due 3/21/14	Due 3/21/14	R	3/18/2014		97.75CR	032076	97.75
01888	Kevin Chrisman I-3/7/14 Exp Report	3/7/14 Exp Report-PD	R	3/18/2014		28.75CR	032077	28.75
02190	Knapheide I-KC563497	Oil and Seal Kit--TP	R	3/18/2014		142.42CR	032078	142.42

PACKET: 04536 Regular Payments 3/10/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00891	Kranz of Kansas City I-KC20140478	Snow Flow Part-TP	R	3/18/2014		23.22CR	032079	23.22
02214	Kusters Zima Corporation I-53959	Clarifier Repair-Sw	R	3/18/2014		321.33CR	032080	321.33
01235	Landmark Newspaper, The I-21594	Public Hearing Notice-CD	R	3/18/2014		66.41CR	032081	
	I-21594 #2	Public Hearing Notice TIF-CD	R	3/18/2014		219.94CR	032081	
	I-21629	Help Wanted Ad-AD,PK	R	3/18/2014		64.00CR	032081	350.35
00202	McGuire Lock and Safe I-103502	Key Duplicates-NS	R	3/18/2014		14.00CR	032082	14.00
00723	Missouri One Call System I-4020265	February One Call-SW	R	3/18/2014		117.00CR	032083	117.00
00089	Mobilfone I-3/1-6/1	One Call Pagers-SW	R	3/18/2014		36.65CR	032084	36.65
01701	Platte County Citizen I-63002	Help Wanted NoticeAD	R	3/18/2014		18.60CR	032085	18.60
00218	Platte County Sheriff's D I-February 2014	February Jail Bill-CT	R	3/18/2014		1,120.00CR	032086	1,120.00
02035	ProPrint, Inc. I-117484	"Scanned" Stamp-CD	R	3/18/2014		20.00CR	032087	20.00
02203	Socialmentum, LLC I-1615-R1-08	Mindmixer-DMP	R	3/18/2014		250.00CR	032088	250.00
01488	Staples Advantage I-8028944503	Office Supplies-ST,AD,SW,CD	R	3/18/2014		187.68CR	032089	187.68
00154	T-Ray Specialties Inc. I-25133	Supplies Ice Melt-AD,PK	R	3/18/2014		292.51CR	032090	
	I-3/6/14 BOL	Scrub, Trashbags, Truck Wa-ST	R	3/18/2014		259.85CR	032090	552.36
01083	UMB Bank, N.A. I-3/10/14	2004C Bond Payment	R	3/18/2014		14,390.74CR	032091	14,390.74

PACKET: 04536 Regular Payments 3/10/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02208	Windshield Replacement Services, LLC I-6488	Windshield Repair-PD	R	3/18/2014		225.00	CR 032092	225.00

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	28	0.00	47,996.56	47,996.56
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	28	0.00	47,996.56	47,996.56

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04541 Regular Payments 3/10/14 #2

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00012	Carquest Auto Parts Store							
	I-February 2014 Stmt	February 2014 Statement-PD,TP	R	3/18/2014		304.26CR	032096	304.26
00159	Missouri American Water							
	I-Due 3/27/14	Due 3/27/14	R	3/18/2014		150.43CR	032097	150.43
01593	AT & T							
	I-3/1-3/31	March AT&T Bill-PD,PK,ST,SW	R	3/18/2014		526.99CR	032098	526.99

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	981.68	981.68
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	981.68	981.68

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04539 1st of the Month 04/2014

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00100	Peter M. Schloss		R	3/31/2014		1,450.00CR	032093	1,450.00
	I-Apr2014-Prosecuto	City Prosecutor						
00577	Sarah E Recker, Law Offic		R	3/31/2014		541.67CR	032094	541.67
	I-Apr2014-Pub Defen	Public Defender						
01221	Andrew Coulson		R	3/31/2014		400.00CR	032095	400.00
	I-Apr2014-Asst Pros	Assistant Prosecutor						

\*\* T O T A L S \*\*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	2,391.67	2,391.67
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	2,391.67	2,391.67

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04540 April 1 EFT Payments

VENDOR SET: 01 City Vendors

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION	
=====								
01-01907	Chris Fisher*							
I-Apr2014-Allowance	4/01/2014		BOA Expense Allowance	45.00				
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N			
			* WARNING - ITEM IN CLOSED YEAR *					
			BOA Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00	
			* WARNING - ITEM IN CLOSED YEAR *					
			* WARNING - ITEM IN CLOSED YEAR *					
			=== VENDOR TOTALS ===	45.00				
=====								
01-01885	Diane Driver*							
I-Apr2014-Allowance	4/01/2014		Allowance	45.00				
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N			
			* WARNING - ITEM IN CLOSED YEAR *					
			Allowance		10 501.01-32-00	Exp Allowance-B	45.00	
			* WARNING - ITEM IN CLOSED YEAR *					
			* WARNING - ITEM IN CLOSED YEAR *					
			=== VENDOR TOTALS ===	45.00				
=====								
01-02201	ICMA Retirement Coproration							
I-Apr2014-Retiremen	4/01/2014		Lauren Palmer Retirement	554.00				
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N			
			* WARNING - ITEM IN CLOSED YEAR *					
			Lauren Palmer Retirement		10 501.01-22-00	Retirement	554.00	
			* WARNING - ITEM IN CLOSED YEAR *					
			* WARNING - ITEM IN CLOSED YEAR *					
			=== VENDOR TOTALS ===	554.00				
=====								
01-02044	Jackie Snyder*							
I-Apr2014-Allowance	4/01/2014		Monthly Expense Allowance	45.00				
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N			
			* WARNING - ITEM IN CLOSED YEAR *					
			Monthly Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00	
			* WARNING - ITEM IN CLOSED YEAR *					
			* WARNING - ITEM IN CLOSED YEAR *					
			=== VENDOR TOTALS ===	45.00				

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-01295	James Brooks*						
I-Apr2014-Exp allow	4/01/2014		Monthly Expense Allowance	45.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Expense Allowance		10 501.01-32-00	Expense Allowan	45.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	45.00			
=====							
01-01886	Jim Werner*						
I-Apr2014-Allowance	4/01/2014			45.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Allowance		10 501.01-32-00	Exp Allowance-B	45.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	45.00			
=====							
01-02045	Kari Lamer*						
I-Apr2014-Allowance	4/01/2014		Monthly Expense Allowance	45.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Monthly Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	45.00			
=====							
01-01887	Kendall Welch*						
I-Apr2014-Allowance	4/01/2014		Allowance	45.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Allowance		10 501.01-32-00	Exp Allowance-B	45.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	45.00			

PACKET: 04540 April 1 EFT Payments

VENDOR SET: 01 City Vendors

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-01681	Kevin Chrisman*						
I-Apr2014-Reimburse	4/01/2014		Cell Phone Reimbursement	40.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Cell Phone Reimbursement		10 505.03-05-00	Mobile Phones &	40.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	40.00			
=====							
01-02125	Kevin D. Humiston*						
I-Apr2014-Allowance	4/01/2014		Monthly Expense Allowance	45.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Monthly Expense Allowance		10 510.01-32-00	Expense Allow -	45.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	45.00			
=====							
01-02119	Kevin E. Davis*						
I-Apr2014-Reimburse	4/01/2014		Cell Phone Reimbursement	25.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Cell Phone Reimbursement		10 505.03-05-00	Mobile Phone &	25.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	25.00			
=====							
01-01837	Kirk Rome*						
I-Apr2014-Allowance	4/01/2014		Allowance	250.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: Y		
			* WARNING - ITEM IN CLOSED YEAR *				
			Allowance		10 515.01-33-00	Auto Allow-Publ	250.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
I-Apr2014-REIMB	4/01/2014		Cell Phone Reimbursement	40.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Cell Phone Reimbursement		10 515.03-05-00	Mobile Phones &	40.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	290.00			

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-02142	Lauren Palmer*					
I-Apr2014-Allowance	4/01/2014	Auto Allowance	100.00			
	AP	DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
		* WARNING - ITEM IN CLOSED YEAR *				
		Auto Allowance		10 501.01-33-00	Auto Allow-City	100.00
		* WARNING - ITEM IN CLOSED YEAR *				
		* WARNING - ITEM IN CLOSED YEAR *				
		=== VENDOR TOTALS ===	100.00			

01-00193	Marc Sportsman*					
I-Apr2014-Allowance	4/01/2014	Monthly Expense Allowance	45.00			
	AP	DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
		* WARNING - ITEM IN CLOSED YEAR *				
		Monthly Expense Allowance		10 501.01-32-00	Exp Allowance-B	45.00
		* WARNING - ITEM IN CLOSED YEAR *				
		* WARNING - ITEM IN CLOSED YEAR *				
		=== VENDOR TOTALS ===	45.00			

01-01239	Nan McManus Johnston*					
I-Apr2014-Allowance	4/01/2014	Monthly Expense Allowance	45.00			
	AP	DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
		* WARNING - ITEM IN CLOSED YEAR *				
		Monthly Expense Allowance		10 501.01-32-00	Expense Allowan	45.00
		* WARNING - ITEM IN CLOSED YEAR *				
		* WARNING - ITEM IN CLOSED YEAR *				
		=== VENDOR TOTALS ===	45.00			

01-01033	Sean Ackerson*					
I-Apr2014-Allowance	4/01/2014	Auto allowance	200.00			
	AP	DUE: 4/01/2014 DISC: 4/01/2014		1099: Y		
		* WARNING - ITEM IN CLOSED YEAR *				
		Auto allowance		10 518.01-31-00	Expense Allow.	200.00
		* WARNING - ITEM IN CLOSED YEAR *				
		* WARNING - ITEM IN CLOSED YEAR *				
		=== VENDOR TOTALS ===	200.00			

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-02191			Timothy Blakeslee*				
I-Apr2014-Allowance	4/01/2014		Cell Phone Allowance	10.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Cell Phone Allowance	10	501.01-01-00	Salaries	10.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	10.00			
01-01729			Toni Rizutti*				
I-Apr2014-Reimburse	4/01/2014		Cell Phone Reimbursement	10.00			
	AP		DUE: 4/01/2014 DISC: 4/01/2014		1099: N		
			* WARNING - ITEM IN CLOSED YEAR *				
			Cell Phone Reimbursement	10	510.03-05-00	Mobile Phone &	10.00
			* WARNING - ITEM IN CLOSED YEAR *				
			* WARNING - ITEM IN CLOSED YEAR *				
			=== VENDOR TOTALS ===	10.00			
			=== PACKET TOTALS ===	1,679.00			

## **CITY OF PARKVILLE Policy Report**

Date: Wednesday, March 12, 2014

Prepared By:  
Lauren Palmer  
City Administrator

Reviewed By:  
Kirk Rome, P.E.  
Public Works Director

ISSUE:  
Approve donation agreements related to improvements in Platte Landing Park.

BACKGROUND:

On September 16, 2013, the City and County entered into a cooperative agreement for the joint development, operation, and management of Platte Landing Park. In general terms, Platte County is responsible for the construction and capital improvements of the park, and the City of Parkville is responsible for day-to-day maintenance and programming. In September, a construction contract was awarded for the base bid of Phase 1A of the park, but both the City and County agreed to work cooperatively to identify savings to achieve additional project elements, including the loop trail around the perimeter of the park and an open play field area on the eastern edge of the park.

Through a combination of value engineering, private donations, and in-kind contributions from both the City and County, it is now within reach to accomplish the loop trail, an approximately 5-acre open play field area, and concrete for the eastern parking lot (previously scoped for gravel). On December 3, 2013, the Board approved Resolution No. 12-04-13 to endorse an application for the Platte County Parks and Recreation Outreach Grant Program for the loop trail and open play fields for Platte Landing Park. The grant was fully funded at \$62,000. All that is needed now to fully fund the remaining elements is to secure two private donations related to the loop trail:

1. The Parkville Turkey Trot started in 1989 to promote a family-friendly health and fitness event in downtown Parkville. All proceeds generated from the annual race event go to support English Landing Park, the Parkville Nature Sanctuary, and the Friends of the Parkville Animal Shelter. Parkville Turkey Trot has agreed to make a \$10,000 cash donation toward the completion of the loop trail in Platte Landing Park. In exchange for the donation, the City and County are asked to agree to name the riverfront portion of the trail as the "Turkey Trot Trail" for a minimum period of 10 years.
2. Martin Marietta Materials, Inc. has agreed to donate limestone screenings and trail signage for the completion of the loop trail in Platte Landing Park. The estimated value of the donation is \$15,000. In exchange for the donation, the City and County are asked to agree to name portions of the loop trail in Platte Landing Park as the Martin Trail leg and the Marietta Trail leg, collectively known as the Martin Marietta Trail. The naming commitment is for a minimum period of 10 years.

The City has negotiated agreements with both Parkville Turkey Trot and Martin Marietta Materials to document the donations and the associated responsibilities of all parties. Due to the naming rights, both the City and County must approve the agreements for the donations to proceed. The Platte County Commission is scheduled to take action on April 7, 2014.

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**BUDGET IMPACT:**

There is no direct budget impact. The donations will be made directly to Platte County to offset construction costs for Platte Landing Park.

**ALTERNATIVES:**

1. Approve the donation agreements with the Parkville Turkey Trot and Martin Marietta Materials, Inc. for the loop trail in Platte Landing Park.
2. Do not approve the agreements and provide alternative direction to City Administration.
3. Postpone the item.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen approve the donation agreements with the Parkville Turkey Trot and Martin Marietta Materials, Inc. for the loop trail in Platte Landing Park.

**COMMUNITY LAND AND RECREATION BOARD (CLARB) RECOMMENDATION:**

Although CLARB has not taken specific action on these two donation agreements, it has previously voiced support for the completion of the loop trail in Platte Landing Park. At the meeting on November 13, 2013, CLARB voted to recommend submitting two Outreach Grant applications: (1) loop trail for Platte Landing Park and (2) storage facility for the Parks Maintenance Building in English Landing Park.

**POLICY:**

The Platte Landing Park Cooperative Development, Operations, and Management Agreement requires the City and County to cooperate and mutually approve the naming of any area or amenity within the park.

**SUGGESTED MOTION:**

I move to approve the donation agreements with the Parkville Turkey Trot and Martin Marietta Materials, Inc. for the loop trail in Platte Landing Park.

**ATTACHMENTS:**

1. Donation Agreement with Parkville Turkey Trot
  2. Donation Agreement with Martin Marietta Materials, Inc.
-

## AGREEMENT FOR PARK DONATION

THIS AGREEMENT, made and entered into this \_\_\_\_ day of April, 2014, is by and between Platte County, Missouri (County), a county of the first classification, and the City of Parkville, Missouri, a city of the fourth classification (City); and the Parkville Turkey Trot (Donor), a non-profit organization authorized to do business in the State of Missouri and the City of Parkville, collectively referred to as the Parties.

WHEREAS, the Parties recognize the importance of park facilities and amenities; and

WHEREAS, on September 16, 2013, the County and City entered into a Cooperative Development, Operations and Management Agreement related to the master planning, development, operation, and funding of a new public park facility in Parkville and Platte County known as Platte Landing Park; and

WHEREAS, the Donor has offered to make a gift toward the completion of the loop trail amenity in Platte Landing Park; and

WHEREAS, the City and County agree to publicly recognize the donation.

NOW, THEREFORE, the Parties, for the consideration and under the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1.     **Ownership**

The donation, as described in Section 2, is donated in its entirety to the citizens of Parkville and Platte County to be used by Platte County on behalf of the citizens in accordance with the Cooperative Development, Operations and Management Agreement between the City and County for Platte Landing Park.

Section 2.     **Donation**

The donation is a cash gift of ten thousand dollars (\$10,000) to Platte County to be used for the completion of the loop trail in Platte Landing Park in Parkville, Missouri, as indicated on Exhibit A, incorporated by reference and attached hereto. The Donor shall pay the first installment in the amount of five thousand dollars (\$5,000) within 30 days of the execution of this Agreement. The Donor shall pay the second installment of five thousand dollars (\$5,000) on or before December 15, 2014. Platte County may withhold from the donation adequate funds to purchase and install two trail head signs to denote entry to the Turkey Trot Trail. All trail signage will be engraved limestone or a similar quality material, subject to final approval by the City and County. All signage will be installed on concrete pads that are set below the surface to accommodate ease of mowing around signage. Mile marker signs will be approximately 24 inches in height (visible 18 inches above the ground).

Section 3. **Naming Rights**

In exchange for the donation, the City and County agree to name the riverfront trail in Platte Landing Park as the Turkey Trot Trail, as indicated on Exhibit A. The City and County reserve the right to move/remove and/or retire said donation and related acknowledgements following cessation of a ten year period. The ten year period shall commence upon execution of the agreement.

Section 4. **Maintenance**

The City shall be responsible for maintenance of the trail and signage, including any reasonable repairs, in the sole discretion of the City. The City makes no guarantee for the replacement or repair of signage that is damaged beyond reasonable repair, suffers repeated vandalism, and/or expires prior to the cessation of the ten year period.

Section 5. **Term**

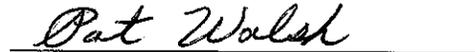
The initial term of this agreement shall be for ten years. Following cessation of the agreement, the City and County may treat the Turkey Trot Trail as any other public property similar in nature. The City and County reserve the right to move/remove and/or retire naming rights following cessation of the agreement.

**IN WITNESS WHEREOF**, County, City and Donor, for themselves, and their successors and assigns, have executed this Agreement as of the day and year first above written.

**Parkville Turkey Trot**

  
\_\_\_\_\_  
Ken Parrish, Co-Race Director

**Parkville Turkey Trot**

  
\_\_\_\_\_  
Pat Walsh, Co-Race Director

**City of Parkville, Missouri**

\_\_\_\_\_  
James C. Brooks, Mayor

Attest:

\_\_\_\_\_  
Melissa McChesney, City Clerk

**Platte County, Missouri**

\_\_\_\_\_  
Jason Brown, Presiding Commissioner

Attest:

\_\_\_\_\_  
Joan Harms, County Clerk

Approved as to Form:

\_\_\_\_\_  
Robert H. Shaw, County Counselor

EXHIBIT A



# PLATTE LANDING PARK PHASE 1A

Parkville, Missouri

Scale: 1" = 120'-0"



CDM Smith vireo

## **AGREEMENT FOR PARK DONATION**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of April, 2014, is by and between Platte County, Missouri (County), a county of the first classification, and the City of Parkville, Missouri, a city of the fourth classification (City); and Martin Marietta Materials, Inc. (Donor), a corporation authorized to do business in the State of Missouri and the City of Parkville, collectively referred to as the Parties.

WHEREAS, the Parties recognize the importance of park facilities and amenities; and

WHEREAS, on September 16, 2013, the County and City entered into a Cooperative Development, Operations and Management Agreement related to the master planning, development, operation, and funding of a new public park facility in Parkville and Platte County known as Platte Landing Park; and

WHEREAS, the Donor has offered to donate materials toward the completion of the loop trail amenity in Platte Landing Park in Parkville; and

WHEREAS, the City and County agree to publicly recognize the donation.

NOW, THEREFORE, the Parties, for the consideration and under the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1.     **Ownership**

The donation, as described in Section 2, is donated in its entirety to the citizens of Parkville and Platte County to be hereafter owned by Platte County and managed on behalf of the citizens by the City of Parkville in accordance with the Cooperative Development, Operations and Management Agreement between the City and County for Platte Landing Park.

Section 2.     **Donation**

The donation consists of thirty-five hundred (3,500) tons of limestone screenings to be used for the completion of the loop trail in Platte Landing Park in Parkville, Missouri, as indicated on Exhibit A, incorporated by reference and attached hereto. The County is responsible for delivery and installation of the limestone screenings. The donation also consists of the purchase and installation of the following trail signage:

**Mile Marker Signage**

1. ¼ Mile
2. ½ Mile
3. ¾ Mile
4. 1 Mile

5. 1 ¼ Mile

6. 1 ½ Mile

Trail Head Signage

1. Martin Trail (2 total)

2. Marietta Trail (2 total)

All trail signage will be engraved limestone or a similar quality material, subject to final approval by the City and County. All signage will be installed on concrete pads that are set below the surface to accommodate ease of mowing around signage. Mile marker signs will be approximately 24 inches in height (visible 18 inches above the ground). The estimated value of the donation is fifteen thousand dollars (\$15,000).

Section 3. **Naming Rights**

In exchange for the donation, the City and County agree to name portions of the loop trail in Platte Landing Park with the Martin Trail leg and the Marietta Trail leg, collectively known as the Martin Marietta Trail, as indicated in Exhibit A. The City and County reserve the right to move/remove and/or retire said donation and related acknowledgements following cessation of a ten year period. The ten year period shall commence upon execution of the agreement.

Section 4. **Maintenance**

The City shall be responsible for maintenance of the trail, including any reasonable repairs, in the sole discretion of the City. Donor shall be responsible for maintenance of the trail signage and will have the discretion to replace and/or repair the signage, if it is deemed damaged beyond reasonable repair and/or replacement, suffers repeated vandalism, and/or expires prior to cessation of the ten year period. In the event the Donor elects not to make needed repairs or replacement, upon 60 days written notice from the City and/or the County, this agreement will be deemed void.

Section 5. **Term**

The initial term of this agreement shall be for ten years. Following cessation of the agreement, the City may treat the donation, as it would any other City property similar in nature. The City reserves the right to move/remove and/or retire said donation and related acknowledgements following cessation of the agreement.

**IN WITNESS WHEREOF**, County, City and Donor, for themselves, and their successors and assigns, have executed this Agreement as of the day and year first above written.

**Martin Marietta Materials, Inc.**



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Richard A. Kaler, VP/GM

**City of Parkville, Missouri**

---

James C. Brooks, Mayor

Attest:

---

Melissa McChesney, City Clerk

**Platte County, Missouri**

---

Jason Brown, Presiding Commissioner

Attest:

---

Joan Harms, County Clerk

Approved as to Form:

---

Robert H. Shaw, County Counselor

EXHIBIT A



PLATTE LANDING PARK PHASE 1A

Parkville, Missouri

Scale: 1" = 120'-0"



## **CITY OF PARKVILLE**

### **Policy Report**

Date: March 12, 2014

Prepared By:  
Lauren Palmer  
City Administrator

Reviewed By:  
Kirk Rome, P.E.  
Public Works Director

ISSUE:

Approve an agreement with the Northland Lacrosse Club for use of the City property generally known as Vikings Field

BACKGROUND:

The Northland Lacrosse Club (the Club) is a non-profit organization that offers youth sports programming in lacrosse for boys and girls in the Kansas City northland. A local club team for seventh graders has requested practice time at Vikings Field. Of the 20 players on the team, 18 are residents within or near Parkville. The team previously practiced at Park Hill school district facilities but recently lost access to a nearby field and was assigned time at a facility in Clay County.

The City has an existing use agreement for Viking Field with the Parkville Vikings Football Club (the Vikings) for the period from August 1 to November 30, although the Vikings perform maintenance throughout the year. The agreement with the Vikings requires the City to consult with the Vikings to determine any special consideration for the maintenance and preservation of the field turf. Tommy Ryan, on behalf of the Vikings, expressed verbal support to the City Administrator for the use agreement with the Northland Lacrosse Club. To ensure minimal damage to the turf, the Club agrees to primarily utilize the practice areas (not the game field) and to stay off the turf during wet or other conditions that may cause extensive damage. The Club will also have limited use of the field twice a week. The Club desires to use the field for practices on Tuesdays and Thursdays from March 25 to May 31 from approximately 5:00 p.m. to dusk.

The City has negotiated a draft use agreement with the Club with generally the same terms that were afforded to the Vikings. The Club will not be obligated to pay a user fee but is responsible for mowing and general maintenance of the turf during its use. The agreement prohibits access to City utilities (water, electricity, etc.), because the Club does not have a need. Therefore, there is no requirement for funding to cover utility costs. The Club must also carry general liability insurance.

BUDGET IMPACT:

There is no budget impact associated with this action. The Club is responsible for maintenance and mowing costs associated with its use.

ALTERNATIVES:

1. Approve the agreement with the Northland Lacrosse Club for the use of Vikings Field.
  2. Approve the agreement with modifications to meet the desires of the Board.
  3. Do not approve the agreement.
  4. Postpone the item.
-

**STAFF RECOMMENDATION:**

Staff recommends approving the agreement with the Northland Lacrosse Club for the use of Viking Field. Staff consulted with the coach of the Northland Lacrosse Club team and believes there is general consensus for the proposed terms of the agreement. However, at the time of publication of this report, staff had not yet received a final signed version of the agreement from the Club. Therefore, staff requests authority to finalize the agreement with substantially the same terms in the proposed draft, but subject to any minor modifications that may be requested by the Club.

**COMMUNITY LAND AND RECREATION BOARD (CLARB) RECOMMENDATION:**

Due to the timing of this request, CLARB did not consider this agreement. The next CLARB meeting is not until April 9, 2014. However, on January 8, 2014, by a vote of 8-0, CLARB approved the agreement with the Parkville Vikings Football Club, and recommended the same to the Board of Aldermen for final approval. That agreement had similar terms to the agreement proposed for the Northland Lacrosse Club. If the Board desires CLARB input, it could give temporary authorization to the Club, and direct City Administration to finalize the agreement based on any feedback from CLARB at its next meeting.

**SUGGESTED MOTION:**

I move to authorize City Administration to finalize an agreement with the Northland Lacrosse Club for the use of Vikings Field.

**POLICY:**

The Board of Aldermen must approve all agreements for the sale or use of city-owned property.

**ATTACHMENT:**

1. Draft Agreement
-

## VIKING FIELD USE AGREEMENT

This Use Agreement is made and entered into this 18th day of March, 2014 by and between the City of Parkville, Missouri, a municipality of the fourth class, hereinafter called "the City," and the Northland Lacrosse Club, a Missouri not-for-profit corporation, hereinafter called "the Club."

**WHEREAS**, The City owns the land generally located at the southwest corner of River Road and Hwy FF, addressed at 12398 NW Highway FF, Parkville, Platte County, Missouri, 64152, known as Viking Field, as further described in Exhibit A, attached hereto and incorporated by reference, hereinafter the "Premises"; and,

**WHEREAS**, The City desires to allow the Club to use the field for youth recreational programming and the latter desires to use the same with permission from the City in accordance with the following terms; and,

**WHEREAS**, this Agreement totally replaces any pre-existing arrangements, verbal or written, between the City and the Club related to the use of the Premises.

**NOW THEREFORE**, The City agrees to allow the Club to use the Premises, as follows:

1. **Term.** The term of this Agreement shall be for a period beginning on the date of the signing of this Agreement and running until May 31, 2014.
2. **Grant of Use.** The Club shall be scheduled to use the Premises for youth sports programming on Tuesdays and Thursdays from 5:00 p.m. until dusk during the period from March 25 to May 31 throughout the term of this Agreement. The City will not grant use of the Premises to other users during this period.
3. **User Fee.** The Club shall not be obligated to pay any user fee to the City. The consideration to the City for entering into this Agreement is the benefits derived by the citizens of the City of Parkville, Missouri, from the programs provided by the Club and the ongoing maintenance of the premises. The Club agrees to provide youth sports programs for lacrosse through the term of this Agreement.
4. **Utilities.** The Club shall have no access or right to use utilities to the Premises including, but not limited to, water, sewer, electricity, gas, and trash.
5. **Insurance.** The Club shall keep in force, at the Club' expense, as long as this Agreement shall remain in effect, Commercial General Liability Insurance in a responsible company, authorized to do business in the State of Missouri, with respect to the Premises with coverage in a minimum amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. The Club shall secure the endorsement in the name of the City as an additional insured, on such liability insurance policy, without additional expense to the City. The Club will provide a copy of such certificate of liability insurance to the City and shall notify the City if such insurance is threatened to be canceled or expired.

The Club will indemnify the City and save the City harmless from and against any and all claims, actions, damages, liabilities and expenses in connection with the loss of life, personal injury, theft, vandalism or damages to property arising out of or from the use of the Premises by the Club, provided, however, the Club will not be liable to the City on any claim, to the extent it is caused by the negligence of the City, or its agents or employees. Failure of the Club to maintain adequate coverage shall not relieve it of any contractual responsibility or obligation, including but not limited to, the indemnification obligation.

6. **Maintenance and Repairs.** During its use of the Premises, the Club shall be responsible for maintenance of the Premises, including mowing and maintaining the field turf in a manner that is safe and presentable for program participants. The field turf will be in a substantially similar or better condition at the termination of the agreement as at the beginning of the agreement. The Club will make every effort to minimize wear and tear on the turf by primarily using the practice areas and limiting use of the game field. The Club will not use the Premises during extremely wet conditions or other times that may lead to damage of the field turf. The Club is responsible for any major repairs caused to the field turf during its use of the premises.
7. **Entry Upon the Premises.** The Club agrees to permit the City, or its authorized agent, to enter the Premises at all times, on reasonable notice, for the purpose of inspecting to ensure compliance with the terms of this Agreement.
8. **Alterations by the Club.** No alterations or structural improvements shall be made by the Club to the Premises.
9. **Compliance with Law.** The Club must comply with all applicable local, state, and federal laws with regard to programming and operations including, but not limited to, regulations imposed U. S. Lacrosse or a similar governing entity; city ordinances; and State of Missouri and Internal Revenue Service regulations related to status as a non-profit organization. Failure to comply with applicable laws is considered a breach of this agreement.
10. **Proximity to Wastewater Treatment Plant.** Due to its proximity to the Parkville Wastewater Treatment Plant, there may be occasion when the City needs to apply sewer sludge from the Plant on or near the Premises. The City will provide seven (7) days notice to the Club of any sewer sludge application on the Premises. The City will make every effort to minimize the impact on the Club while maintaining safe sewer treatment operations in compliance with state and federal law.
11. **Successors and Assigns.** This agreement shall extend to and be binding upon the successors and assigns of the parties hereto.
12. **Termination.** Either party may at any time and for any reason terminate the agreement upon thirty (30) days written notice to the other party. In the event of significant flood, natural disaster or other damage that renders the Premises unusable, this agreement will immediately terminate.
13. **Notice.** Written notice regarding this agreement shall be effective upon receipt via electronic mail to the following addresses:  
  
To City:  
City of Parkville  
Attn: City Administrator  
[cityadministrator@parkvillemo.gov](mailto:cityadministrator@parkvillemo.gov)  
  
To Club:  
Northland Lacrosse  
Attn: Chris Carter  
[CRCARTER@shb.com](mailto:CRCARTER@shb.com)
14. **Entire Agreement.** This document constitutes the entire agreement between the Club and the City. This Agreement cannot be modified except in writing and must be signed by all parties. Neither Club nor City has made any promises or representations, other than those set forth in this Agreement and those implied by law.

**In witness whereof** of the parties have set their hands this 18th day of March, 2014.

**Northland Lacrosse Club**

**The City of Parkville, Missouri**

\_\_\_\_\_  
**By: Carla Slobodnik, President**

\_\_\_\_\_  
**By: James C. Brooks, Mayor**

**ATTEST:**

\_\_\_\_\_  
**By: Melissa McChesney, City Clerk**

DRAFT

**EXHIBIT A**  
**Premises**

That portion of parcel number 20-8.0-33-000-000-003-001, generally located: on the northernmost portion of said parcel; south of the intersection of River Road, Union Chapel Road and FF Highway; west of Rush Creek; north of the Burlington Northern Santa Fe railroad right-of-way; and bounded by the existing tree lines. The property is generally depicted as the area in red below.



## **CITY OF PARKVILLE**

### **Policy Report**

Date: March 11, 2014

Prepared By:  
Kirk Rome P.E.  
Public Works Director

Reviewed By:  
Lauren Palmer  
City Administrator

#### ISSUE:

Adoption of the *Flood Protection Study, City of Parkville, Missouri* (Downtown and English Landing Park) as completed by engineers at CDM Smith in conjunction with the U.S. Army Corps of Engineers and City staff.

#### BACKGROUND:

Downtown Parkville and English Landing Park have seen numerous floods over the years caused by the Missouri River. These floods cause millions of dollars in damage and create other non-tangible negative impacts such as extensive pre-flood mitigation efforts, long-term park closures due to inundation during flood events, and extensive restorations. The U.S. Army Corps of Engineers (COE) commissioned a flood study as part of Planning Assistance to States (PAS) under the authority of Section 22 of the Water Resources Development Act. The study cost \$50,000, and this cost was divided 50/50 between the City and COE in 2013. Similar studies have been done in the past; however this study analyzed some of the more recently developed flood protection technologies now available such as EKO dams, water-filled tubes, water-filled bladders, and port-a-dams. The preliminary report was presented to the Board of Aldermen at a work session on June 18, 2013. Since that time, the COE and city staff worked on final modifications and is ready to present the completed study report for adoption.

#### DOWNTOWN AREA RECOMMENDATION:

The study analyzed multiple different protection devices and provides charts and documentation of the advantages and disadvantages of each. The types of protections analyzed included decorative concrete walls, EKO stacked metal walls, and water filled tubes and bladders, and the port-a-dam which is a combination metal frame and fabric cover. The study concluded that the downtown area would be best served by a combination of decorative concrete walls, and removable metal panel walls at the road crossings. A very preliminary cost estimate which could vary significantly due to geotechnical findings, utility lines and other unknown variables is \$2,405,000.

#### ENGLISH LANDING PARK RECOMMENDATION:

The study looked at three possible solutions for English Landing Park. It looked at the construction of a six-foot tall berm around the perimeter of the park to keep out a 10-year storm event. This was not a viable option as views of the river would be obstructed, and many of the mature trees would be either killed or damaged by placing too much fill over their roots. Another option included creating a savings account to fund the rebuilding each time after it floods. The study concluded, based on history back to 1990, that the park floods on average every 2-3 years or 12 of the past 22 years. Saving for flood events may be part of the solution; however it doesn't add any level of protection and doesn't account for the loss in value to the public during the times the park is closed for repairs. The study also looked at raising the riverfront trail 1-3 feet which would provide a relatively low-cost solution and reduce the frequency of flooding for events more frequent than 10 years. This solution offers some additional protection but would still require planning for flood repairs, just not quite as frequently. This solution would require some pre-flood closure of driveways and drainage ditches with 2-3 foot tall sand bag plugs.

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**NEXT STEPS:**

**Downtown Area-**The COE has appropriated \$50,000 of 2014 Section 205 funds to initiate a feasibility study and begin developing a preliminary cost-benefit analysis (CBA) for the protection of the downtown area. This study will be initiated in 2014. The scope of this initial \$50,000 study includes gathering site data, collecting existing utility data, and creating a preliminary cost-benefit analysis. If the results of the preliminary cost-benefit analysis appear favorable, then the COE would approach the City to enter into a 50/50 cost share agreement (for costs above \$100,000) to complete the study. The timing of those discussions and agreements would likely occur later this year and coincide with 2015 budget planning. If the feasibility study is then completed and also concludes that the area has a CBA greater than one, then the City could pursue future 65/35 grants from the COE to design and build the flood protection improvements. If certain areas of downtown redevelop, especially along the east side of 9 Highway and west of White Aloe Creek, then the City could require the developer to incorporate some of these flood protection improvements into the development plans to begin a line of permanent protection.

**English Landing Park Area-** English Landing Park is more difficult to protect from the 100 year flood event than downtown due to its relatively low elevation. The park has a high intrinsic value, however a low amenity repair/replacement value compared to the buildings downtown. Therefore, the park doesn't qualify for further flood protection analysis/participation from the COE. Plans to raise the trail to elevation 749 (raising approximately 1-3 feet) are included in the study and when combined with a no-rise certificate and COE permit would be adequate to move forward to construction as City funds become available.

**BUDGET IMPACT:**

There is no direct budget impact associated with adoption of this study; however, depending on which strategy for implementation (if any) is chosen the costs could reach into the multi-millions of dollars.

**STAFF RECOMMENDATION:**

Staff recommends adopting the *Flood Protection Study, City of Parkville, Missouri* as completed by CDM Smith.

**ALTERNATIVES:**

1. Adopt the Flood Protection Study.
2. Direct staff to work with CDM Smith on changes to study and resubmit at a later time.
3. Postpone the item.

**SUGGESTED MOTION:**

I move to adopt the Flood Protection Study as created by CDM Smith and direct staff to continue to work with the Corps of Engineers on a preliminary feasibility study for the protection of downtown.

**POLICY:**

The study is a policy document that will guide future planning for development and capital improvements and should therefore be adopted by the Board of Aldermen before proceeding with any elements of implementation.

**ATTACHMENT:**

1. Flood Protection Study (By Reference Only – available online at <http://parkvillemo.gov/2013-flood-protection-study>)
-



## FINANCIAL REPORT

For the Month Ended February 28, 2014

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

## REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

AS OF: February 28, 2014

10 -General Fund

## FINANCIAL SUMMARY

16.67 % OF FISCAL YEAR COMPLETED

	2014 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>REVENUE SUMMARY</b>						
TAXES	1,067,700	149,200.04	1,044,308.64	97.8%	23,391.36	1,035,697.43
LICENSES	40,900	680.00	2,983.00	7.3%	37,917.00	4,212.00
PERMITS	201,000	22,606.70	60,850.50	30.3%	140,149.50	24,398.05
FRANCHISE FEES	837,000	24,986.03	185,078.57	22.1%	651,921.43	185,228.67
SALES TAXES	910,000	88,171.32	170,389.83	18.7%	739,610.17	145,124.27
OTHER REVENUE	28,200	2,400.00	4,025.00	14.3%	24,175.00	1,170.00
COURT REVENUE	290,000	18,037.15	35,487.30	12.2%	254,512.70	48,063.89
INTEREST INCOME	22,000	524.77	1,065.15	4.8%	20,934.85	5,036.70
MISCELLANEOUS REVENUE	24,000	287.12	5,065.10	21.1%	18,934.90	2,232.49
GRANT REVENUE	13,000		0.00	0.0%	13,000.00	
TRANSFERS IN	455,000	37,916.66	75,833.32	16.7%	379,166.68	120,833.32
<b>TOTAL REVENUES</b>	<b>3,888,800</b>	<b>344,809.79</b>	<b>1,585,086.41</b>	<b>40.8%</b>	<b>2,303,713.59</b>	<b>1,571,996.82</b>
<b>EXPENDITURE SUMMARY</b>						
ADMINISTRATION	909,886	69,610.54	150,745.74	16.6%	759,140.26	182,984.50
POLICE	1,268,586	87,679.25	177,423.28	14.0%	1,091,162.72	158,547.03
MUNICIPAL COURT	147,314	10,356.42	20,493.16	13.9%	126,820.84	20,420.79
PUBLIC WORKS	241,414	7,469.46	15,370.10	6.4%	226,043.90	14,904.39
COMMUNITY DEVELOPMENT	335,367	18,361.02	36,914.10	11.0%	298,452.90	41,744.62
STREET DEPARTMENT	360,137	44,087.87	72,892.09	20.2%	287,244.91	102,338.52
PARKS DEPARTMENT	327,008	17,328.95	33,279.10	10.2%	293,728.90	36,188.49
NATURE SANCTUARY	28,300	1,572.71	2,877.88	10.2%	25,422.12	1,436.65
INFORMATION TECHNOLOGY	46,900	0.00	1,351.50	2.9%	45,548.50	6,525.00
CHANNEL 2 & WEBSITE	17,600	850.00	1,750.00	3.7%	15,850.00	4,480.00
TRANSFERS OUT TO OTHER FUNDS	538,000	26,416.66	52,833.32	0.0%	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>4,220,512</b>	<b>283,732.88</b>	<b>565,930.27</b>	<b>13.4%</b>	<b>3,654,581.73</b>	<b>569,569.99</b>
<b>EXCESS REV OVER / (UNDER) EXPENDITURES</b>	<b>(331,712)</b>	<b>61,076.91</b>	<b>1,019,156.14</b>			<b>1,002,426.83</b>
<b>PRIOR YEAR FUND BALANCES ALLOCATED FOR 2014 GENERAL FUND USE</b>	<b>751,955</b>	<b>0.00</b>	<b>732,063.00</b>			<b>374,112.00</b>
<b>EXCESS OF FUNDS AVAILABLE OVER / (UNDER) EXPENDITURES</b>	<b>420,243</b>	<b>61,076.91</b>	<b>1,751,219.14</b>			<b>1,376,538.83</b>

Unaudited Financial Report to be Used for Budgetary Management Purposes
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# General Fund (10)

Last Updated 03/13/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	282,255	\$ 320,089	\$ -	\$ 374,112	\$ 751,955	\$ 732,063	\$ 732,063	\$ 446,611	\$ 410,762	\$ 413,978	\$ 404,626	\$ 381,452
<b>Revenues</b>												
Taxes	1,917,875	1,913,138	1,940,800	1,969,147	1,977,700	1,214,698	1,977,700	2,012,481	2,047,888	2,083,931	2,120,623	2,157,976
Licenses	32,703	44,846	39,900	39,907	40,900	2,983	40,900	41,309	41,722	42,139	42,561	42,986
Permits	107,361	171,051	123,300	210,574	201,000	60,851	201,000	204,600	208,272	212,017	215,838	219,735
Franchise Fees	835,899	832,470	817,000	863,120	837,000	185,079	837,000	859,800	883,245	907,354	932,145	957,638
Other Revenue	10,305	20,411	22,700	28,280	28,200	4,025	28,200	28,210	28,220	28,230	28,241	28,251
Court Revenue	196,603	325,275	295,600	257,910	290,000	35,487	290,000	292,900	295,829	298,787	301,775	304,793
Interest Income	27,926	26,155	26,500	18,153	22,000	1,065	22,000	22,440	22,889	22,889	22,889	22,889
Miscellaneous Revenue	77,537	123,562	25,420	31,584	24,000	5,065	24,000	24,400	24,808	25,224	25,649	26,082
Grant Revenue	41,974	225,511	3,000	4,594	13,000	-	13,000	13,140	13,283	13,428	13,577	13,729
Adjustments to Receivables	114,531											
Transfers	584,000	651,000	1,010,000	1,027,876	455,000	75,833	508,695	461,825	468,752	475,784	482,920	490,164
<b>Total - General Fund Revenues:</b>	<b>3,946,714</b>	<b>4,333,419</b>	<b>4,304,220</b>	<b>4,451,146</b>	<b>3,888,800</b>	<b>1,585,086</b>	<b>3,942,495</b>	<b>3,961,105</b>	<b>4,034,908</b>	<b>4,109,784</b>	<b>4,186,217</b>	<b>4,264,242</b>
<b>Total Sources</b>	<b>4,228,969</b>	<b>4,653,509</b>	<b>4,304,220</b>	<b>4,825,257</b>	<b>4,640,755</b>	<b>2,317,149</b>	<b>4,674,558</b>	<b>4,407,716</b>	<b>4,445,669</b>	<b>4,523,762</b>	<b>4,590,843</b>	<b>4,645,694</b>
<b>Expenditures</b>												
Administration	1,014,724	1,275,198	874,894	788,439	909,886	113,912	911,886	933,507	957,957	983,271	1,009,484	1,036,633
Police	1,016,325	1,036,993	1,172,161	1,091,476	1,268,586	177,423	1,268,586	1,245,264	1,278,684	1,313,131	1,348,641	1,385,250
Municipal Court	140,468	138,839	144,621	136,143	147,314	20,493	147,314	150,673	154,123	157,669	161,312	165,056
Public Works	152,923	99,926	100,253	103,247	241,414	15,370	241,414	149,848	153,375	156,997	160,717	164,538
Community Development	265,555	262,111	286,347	258,053	335,367	36,914	335,367	322,435	272,435	272,435	272,435	272,435
Street Department	669,589	600,367	644,712	669,851	360,137	54,061	360,137	370,179	380,543	391,242	402,288	413,692
Parks Department	223,396	250,508	250,983	245,406	327,008	33,279	332,443	309,565	317,369	325,428	333,753	342,353
Nature Sanctuary	23,747	17,258	26,295	19,352	28,300	2,878	28,300	28,854	29,421	30,002	30,595	31,202
Information Technology	-	-	26,500	45,134	46,900	1,352	46,900	17,926	18,260	18,601	18,950	19,306
Public Information	43,074	30,638	34,950	16,093	17,600	1,750	17,600	47,703	48,524	49,362	50,218	51,094
Transfers	359,079	567,558	720,000	720,000	538,000	89,667	538,000	221,000	221,000	221,000	221,000	221,000
Discretionary Spending								200,000	200,000	200,000	200,000	200,000
<b>Total - General Fund Expenditures:</b>	<b>\$ 3,908,880</b>	<b>\$ 4,279,396</b>	<b>\$ 4,281,716</b>	<b>\$ 4,093,195</b>	<b>\$ 4,220,512</b>	<b>\$ 547,100</b>	<b>\$ 4,227,947</b>	<b>\$ 3,996,954</b>	<b>\$ 4,031,691</b>	<b>\$ 4,119,137</b>	<b>\$ 4,209,391</b>	<b>\$ 4,302,559</b>
<b>Estimated Ending Balance (deficit) :</b>	<b>\$ 320,089</b>	<b>\$ 374,112</b>	<b>\$ 22,504</b>	<b>\$ 732,063</b>	<b>\$ 420,243</b>	<b>\$ 1,770,049</b>	<b>\$ 446,611</b>	<b>\$ 410,762</b>	<b>\$ 413,978</b>	<b>\$ 404,626</b>	<b>\$ 381,452</b>	<b>\$ 343,135</b>



CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>REVENUE SUMMARY</b>						
TAXES	1,067,700	149,200.04	1,044,308.64	97.81	23,391.36	1,035,697.43
LICENSES	40,900	680.00	2,983.00	7.29	37,917.00	4,212.00
PERMITS	201,000	22,606.70	60,850.50	30.27	140,149.50	24,398.05
FRANCHISE FEES	837,000	24,986.03	185,078.57	22.11	651,921.43	185,228.67
SALES TAXES	910,000	88,171.32	170,389.83	18.72	739,610.17	145,124.27
OTHER REVENUE	28,200	2,400.00	4,025.00	14.27	24,175.00	1,170.00
COURT REVENUE	290,000	18,037.15	35,487.30	12.24	254,512.70	48,063.89
INTEREST INCOME	22,000	524.77	1,065.15	4.84	20,934.85	5,036.70
MISCELLANEOUS REVENUE	37,000	287.12	5,065.10	13.69	31,934.90	2,232.49
TRANSFERS IN	455,000	37,916.66	75,833.32	16.67	379,166.68	120,833.32
<b>TOTAL REVENUES</b>	<b>3,888,800</b>	<b>344,809.79</b>	<b>1,585,086.41</b>	<b>40.76</b>	<b>2,303,713.59</b>	<b>1,571,996.82</b>

**EXPENDITURE SUMMARY**

ADMINISTRATION	1,447,886	69,610.54	150,745.74	10.41	1,297,140.26	182,984.50
POLICE	1,268,586	87,679.25	177,423.28	13.99	1,091,162.72	158,547.03
MUNICIPAL COURT	147,313	10,356.42	20,493.16	13.91	126,819.84	20,420.79
PUBLIC WORKS	241,414	7,469.46	15,370.10	6.37	226,043.90	14,904.39
COMMUNITY DEVELOPMENT	335,366	18,361.02	36,914.10	11.01	298,451.90	41,744.62
STREET DEPARTMENT	360,137	25,257.15	54,061.37	15.01	306,075.63	102,338.52
PARKS DEPARTMENT	327,008	17,328.95	33,279.10	10.18	293,728.90	36,188.49
NATURE SANCTUARY	28,300	1,572.71	2,877.88	10.17	25,422.12	1,436.65
CHANNEL 2 & WEBSITE	17,600	850.00	1,750.00	9.94	15,850.00	4,480.00
TRANSFERS OUT	0	26,416.66	52,833.32	0.00	( 52,833.32)	0.00
IT	46,900	0.00	1,351.50	2.88	45,548.50	6,525.00
<b>TOTAL EXPENDITURES</b>	<b>4,220,510</b>	<b>264,902.16</b>	<b>547,099.55</b>	<b>12.96</b>	<b>3,673,410.45</b>	<b>569,569.99</b>
<b>EXCESS REVENUES OVER/(UNDER) EXPENDITURE (</b>	<b>331,710)</b>	<b>79,907.63</b>	<b>1,037,986.86</b>	<b>(</b>	<b>1,369,696.86)</b>	<b>1,002,426.83</b>

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
FINANCIAL SUMMARY  
REVENUES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>TAXES</b>						
10-41001-00 Real & Personal Property Tax	895,600	8,731.85	883,597.33	98.66	12,002.67	871,997.59
10-41002-00 Penalties	6,000	262.54	914.87	15.25	5,085.13	468.11
10-41003-00 Corp Merchants & Manufacturi	142,000	137,763.42	137,763.42	97.02	4,236.58	141,598.96
10-41004-00 Financial Institution Tax	600	1,260.58	1,260.58	210.10	(660.58)	1,223.99
10-41005-00 Vehicle Tax	23,500	1,181.65	20,772.44	88.39	2,727.56	20,408.78
<b>TOTAL TAXES</b>	<b>1,067,700</b>	<b>149,200.04</b>	<b>1,044,308.64</b>	<b>97.81</b>	<b>23,391.36</b>	<b>1,035,697.43</b>
<b>LICENSES</b>						
10-41101-00 Dog License (Tags)	900	0.00	10.00	1.11	890.00	55.00
10-41102-00 Occupational License	40,000	680.00	2,973.00	7.43	37,027.00	1,992.00
10-41104-00 Liquor Licenses	0	0.00	0.00	0.00	0.00	2,165.00
<b>TOTAL LICENSES</b>	<b>40,900</b>	<b>680.00</b>	<b>2,983.00</b>	<b>7.29</b>	<b>37,917.00</b>	<b>4,212.00</b>
<b>PERMITS</b>						
10-41201-00 Building Permits	180,000	18,356.70	51,287.50	28.49	128,712.50	19,618.00
10-41201-01 Occupancy Permit	0	0.00	0.00	0.00	0.00	100.00
10-41202-00 Sign Permits	0	120.00	210.00	0.00	(210.00)	50.00
10-41205-00 Development Permits	1,000	300.00	300.00	30.00	700.00	0.00
10-41205-01 Public Improvement Fees	20,000	3,230.00	8,138.00	40.69	11,862.00	3,955.05
10-41206-00 Rezoning Permits	0	300.00	300.00	0.00	(300.00)	0.00
10-41207-00 Subdivision Permit Fees	0	0.00	315.00	0.00	(315.00)	0.00
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	0.00	0.00	0.00	300.00
10-41209-00 Conditional Use Permits	0	300.00	300.00	0.00	(300.00)	300.00
10-41210-00 Grading/PW Use Permits	0	0.00	0.00	0.00	0.00	75.00
<b>TOTAL PERMITS</b>	<b>201,000</b>	<b>22,606.70</b>	<b>60,850.50</b>	<b>30.27</b>	<b>140,149.50</b>	<b>24,398.05</b>
<b>FRANCHISE FEES</b>						
10-41301-00 Telecom Franchise	235,000	17,982.92	38,026.04	16.18	196,973.96	42,103.16
10-41302-00 Missouri Gas Energy	120,000	0.00	44,692.26	37.24	75,307.74	38,319.21
10-41303-00 Missouri American Water	115,000	0.00	28,282.85	24.59	86,717.15	29,504.01
10-41304-00 KC Power & Light	280,000	0.00	0.00	0.00	280,000.00	0.00
10-41305-00 Martin Marietta Stone Royalt	12,000	930.91	930.91	7.76	11,069.09	1,322.88
10-41306-00 Cable/Video Service Franchis	75,000	6,072.20	73,146.51	97.53	1,853.49	73,979.41
<b>TOTAL FRANCHISE FEES</b>	<b>837,000</b>	<b>24,986.03</b>	<b>185,078.57</b>	<b>22.11</b>	<b>651,921.43</b>	<b>185,228.67</b>
<b>SALES TAXES</b>						
10-41401-00 Sales Tax-General Revenue	850,000	83,570.97	160,642.78	18.90	689,357.22	136,269.34
10-41402-00 Motor Vehicle Sales Tax	35,000	2,709.95	5,746.70	16.42	29,253.30	5,112.43
10-41403-00 Motor Vehicle Fee	25,000	1,890.40	4,000.35	16.00	20,999.65	3,742.50
<b>TOTAL SALES TAXES</b>	<b>910,000</b>	<b>88,171.32</b>	<b>170,389.83</b>	<b>18.72</b>	<b>739,610.17</b>	<b>145,124.27</b>
<b>OTHER REVENUE</b>						
10-41501-00 Farmers Market	1,000	0.00	0.00	0.00	1,000.00	0.00
10-41504-00 Park Shelter Reservations	10,500	50.00	50.00	0.48	10,450.00	400.00
10-41504-01 Sports Fields Reservations	3,000	1,100.00	1,460.00	48.67	1,540.00	0.00
10-41504-02 Park Events Reservations	10,000	1,250.00	2,515.00	25.15	7,485.00	770.00
10-41504-03 PLP Park Events Reservations	1,000	0.00	0.00	0.00	1,000.00	0.00

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
FINANCIAL SUMMARY  
REVENUES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-41505-01 Nature Sanctuary Programs	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL OTHER REVENUE	28,200	2,400.00	4,025.00	14.27	24,175.00	1,170.00
<b>COURT REVENUE</b>						
10-41601-00 Fines	290,000	17,317.00	33,543.00	11.57	256,457.00	46,998.00
10-41602-00 CVC Reports	0	35.15	71.80	0.00	( 71.80)	128.39
10-41602-01 Appointed Attorney Reimburse	0	500.00	782.50	0.00	( 782.50)	250.00
10-41602-02 Boarding of Prisoners Reimbu	0	0.00	726.00	0.00	( 726.00)	305.50
10-41603-00 Police Reports	0	185.00	364.00	0.00	( 364.00)	382.00
TOTAL COURT REVENUE	290,000	18,037.15	35,487.30	12.24	254,512.70	48,063.89
<b>INTEREST INCOME</b>						
10-41701-00 Interest Income	22,000	524.77	1,065.15	4.84	20,934.85	5,036.70
TOTAL INTEREST INCOME	22,000	524.77	1,065.15	4.84	20,934.85	5,036.70
<b>MISCELLANEOUS REVENUE</b>						
10-41801-00 Miscellaneous	10,000	287.12	3,837.29	38.37	6,162.71	1,279.44
10-41801-03 Rebates	0	0.00	777.81	0.00	( 777.81)	53.05
10-41801-05 Newsletter Advertising	4,000	0.00	0.00	0.00	4,000.00	0.00
10-41802-00 Leased Properties	10,000	0.00	450.00	4.50	9,550.00	900.00
10-41804-01 Police Overtime Grant	7,000	0.00	0.00	0.00	7,000.00	0.00
10-41804-06 Safe Routes to School Grant	6,000	0.00	0.00	0.00	6,000.00	0.00
TOTAL MISCELLANEOUS REVENUE	37,000	287.12	5,065.10	13.69	31,934.90	2,232.49
<b>TRANSFERS IN</b>						
10-41901-00 Transfer f Transportation Fu	355,000	29,583.33	59,166.66	16.67	295,833.34	104,166.66
10-41903-00 Administration Fee	100,000	8,333.33	16,666.66	16.67	83,333.34	16,666.66
TOTAL TRANSFERS IN	455,000	37,916.66	75,833.32	16.67	379,166.68	120,833.32
TOTAL REVENUE	3,888,800	344,809.79	1,585,086.41	40.76	2,303,713.59	1,571,996.82

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund

ADMINISTRATION

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-501.01-01-00 Salaries	297,300	22,185.18	44,109.18	14.84	253,190.82	29,099.11
10-501.01-03-00 Overtime	500	0.00	0.00	0.00	500.00	103.34
10-501.01-05-00 Miscellaneous Obligation	0	0.00	0.00	0.00	0.00	30,000.23
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	8,861.80	15.39	48,738.20	8,861.80
10-501.01-21-00 FICA & Medicare	27,188	1,948.71	3,861.83	14.20	23,326.17	5,021.40
10-501.01-22-00 Retirement	18,370	1,140.87	6,090.31	33.15	12,279.69	970.54
10-501.01-32-00 Exp Allowance-Bd of Alde	4,860	405.00	810.00	16.67	4,050.00	810.00
10-501.01-33-00 Auto Allow-City Administ	1,200	100.00	200.00	16.67	1,000.00	0.00
10-501.01-40-00 Membership Fees & Dues -	1,200	0.00	221.00	18.42	979.00	181.00
10-501.01-41-00 Membership Fees & Dues -	3,500	10.00	206.00	5.89	3,294.00	1,067.63
10-501.01-41-02 Professional Dev - Staff	12,400	575.38	1,215.38	9.80	11,184.62	557.29
10-501.01-41-03 Professional Dev - Board	4,600	157.00	357.00	7.76	4,243.00	386.67
TOTAL PERSONNEL	428,718	30,953.04	65,932.50	15.38	362,785.50	77,059.01
<b>INSURANCE</b>						
10-501.02-01-00 Liability Insurance	88,383	0.00	0.00	0.00	88,383.00	0.00
10-501.02-01-01 Insurance Deductible	20,000	0.00	0.00	0.00	20,000.00	0.00
10-501.02-02-00 Health, Life & Dental	25,900	2,456.20	5,558.38	21.46	20,341.62	4,321.83
10-501.02-03-00 Workers Compensation	1,100	0.00	0.00	0.00	1,100.00	0.00
10-501.02-04-00 Unemployment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.02-05-00 Property Insurance	18,500	0.00	0.00	0.00	18,500.00	0.00
TOTAL INSURANCE	156,383	2,456.20	5,558.38	3.55	150,824.62	4,321.83
<b>UTILITIES</b>						
10-501.03-01-00 Telephone & Voicemail	5,400	0.00	485.38	8.99	4,914.62	972.98
10-501.03-02-00 Electricity	42,000	2,274.14	11,682.29	27.81	30,317.71	6,942.75
10-501.03-04-00 Water	4,000	699.18	967.75	24.19	3,032.25	547.30
10-501.03-07-00 Train Depot Utilities	8,500	1,044.01	2,150.61	25.30	6,349.39	1,801.53
10-501.03-08-00 Cable	2,100	0.00	175.00	8.33	1,925.00	350.00
10-501.03-09-00 Trash Hauling	300	0.00	75.00	25.00	225.00	0.00
TOTAL UTILITIES	62,300	4,017.33	15,536.03	24.94	46,763.97	10,614.56
<b>CAPITAL EXPENDITURES</b>						
10-501.04-22-00 Lease Purchase-Office Eq	1,000	0.00	246.50	24.65	753.50	227.50
TOTAL CAPITAL EXPENDITURES	1,000	0.00	246.50	24.65	753.50	227.50
<b>OTHER PURCHASES</b>						
10-501.05-01-00 Office Supplies & Consum	6,000	221.92	893.26	14.89	5,106.74	1,131.45
10-501.05-02-00 Postage	1,500	93.01	129.28	8.62	1,370.72	136.62
10-501.05-04-00 Printing	600	246.59	370.25	61.71	229.75	70.00
10-501.05-05-00 Publications	200	236.00	236.00	118.00	(36.00)	0.00
TOTAL OTHER PURCHASES	8,300	797.52	1,628.79	19.62	6,671.21	1,338.07
<b>MAINTENANCE</b>						
10-501.06-01-00 Building Maint & Repair	9,000	150.00	200.01	2.22	8,799.99	351.30
10-501.06-01-01 HVAC Maintenance & Repai	2,500	0.00	427.25	17.09	2,927.25	1,090.93
10-501.06-02-00 Janitorial Services/Supp	9,500	502.49	1,004.98	10.58	8,495.02	1,330.81

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

## 10 -General Fund

## ADMINISTRATION

16.67% OF FISCAL YEAR COMPLETED

## EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.06-11-00 Train Depot Maint	2,000	0.00	0.00	0.00	2,000.00	54.60
10-501.06-34-00 Office Equipment Mainten	2,500	0.00	160.63	6.43	2,339.37	342.34
TOTAL MAINTENANCE	25,500	652.49	938.37	3.68	24,561.63	3,169.98
<u>CITY SERVICES</u>						
10-501.07-01-00 Elections	1,800	1,802.19	1,802.19	100.12 (	2.19)	1,319.39
10-501.07-02-00 Advertising/Public Notic	5,000	18.00	18.00	0.36	4,982.00	0.00
10-501.07-47-00 MARC HHW Program	5,800	0.00	0.00	0.00	5,800.00	5,776.16
10-501.07-99-00 FOPAS - Animal Control	6,000	0.00	0.00	0.00	6,000.00	0.00
TOTAL CITY SERVICES	18,600	1,820.19	1,820.19	9.79	16,779.81	7,095.55
<u>PROFESSIONAL FEES</u>						
10-501.08-01-00 Attorney/Legal Fees	90,000	7,801.40	14,251.40	15.83	75,748.60	24,080.52
10-501.08-01-01 Litigation (New)	60,000	2,461.60	5,061.92	8.44	54,938.08	0.00
10-501.08-02-00 Auditor Fees	11,000	0.00	0.00	0.00	11,000.00	0.00
10-501.08-02-02 Professional Services	38,635	87.20	1,679.80	4.35	36,955.20	9,000.00
TOTAL PROFESSIONAL FEES	199,635	10,350.20	20,993.12	10.52	178,641.88	33,080.52
<u>OTHER EXPENDITURES</u>						
10-501.09-04-00 Holiday Decorations	500	0.00	350.00	70.00	150.00	350.00
10-501.09-05-01 Website Maintenance	0	0.00	695.00	0.00 (	695.00)	0.00
10-501.09-11-00 Cemetery Maintenance	3,500	0.00	0.00	0.00	3,500.00	0.00
10-501.09-20-02 Exec Session Meeting Sup	1,200	26.78	26.78	2.23	1,173.22	166.68
10-501.09-20-03 Finance Committee Mtg Su	1,750	27.48	80.90	4.62	1,669.10	166.98
10-501.09-20-07 Meeting Supplies	500	39.99	39.99	8.00	460.01	76.85
10-501.09-21-00 Misc-Other	2,000	52.66	65.87	3.29	1,934.13	316.99
TOTAL OTHER EXPENDITURES	9,450	146.91	1,258.54	13.32	8,191.46	1,077.50
<u>TRANSFERS-OTHER SOURCES</u>						
10-501.20-20-00 Transfer to Emergency Re	317,000	0.00	0.00	0.00	317,000.00	0.00
10-501.20-21-00 Transfer to Debt Service	221,000	18,416.66	36,833.32	16.67	184,166.68	35,666.66
10-501.20-23-00 Transfer to Equipment Fu	0	0.00	0.00	0.00	0.00	6,000.00
10-501.20-24-00 Transfer to Economic Dev	0	0.00	0.00	0.00	0.00	3,333.32
TOTAL TRANSFERS-OTHER SOURCES	538,000	18,416.66	36,833.32	6.85	501,166.68	44,999.98
TOTAL ADMINISTRATION	1,447,886	69,610.54	150,745.74	10.41	1,297,140.26	182,984.50

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund

POLICE

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-505.01-01-00 Salaries	818,650	64,153.16	128,673.71	15.72	689,976.29	110,155.62
10-505.01-03-00 Overtime	26,000	392.83	2,681.38	10.31	23,318.62	3,366.25
10-505.01-21-00 FICA & Medicare	64,616	4,670.51	9,513.54	14.72	55,102.46	8,304.96
10-505.01-22-00 Retirement	36,320	2,564.93	5,094.20	14.03	31,225.80	4,756.14
10-505.01-41-00 Membership Fees & Dues	950	25.00	170.00	17.89	780.00	550.00
10-505.01-41-02 Professional Development	6,100	0.00	12.75	0.21	6,087.25	191.50
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL PERSONNEL	954,636	71,806.43	146,145.58	15.31	808,490.42	127,324.47
<b>INSURANCE</b>						
10-505.02-02-00 Health, Life & Dental	127,900	10,277.72	23,764.69	18.58	104,135.31	18,868.66
10-505.02-03-00 Workers Compensation	21,000	0.00	0.00	0.00	21,000.00	0.00
10-505.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	149,900	10,277.72	23,764.69	15.85	126,135.31	18,868.66
<b>UTILITIES</b>						
10-505.03-01-00 Telephone & Voicemail	1,500	106.85	106.85	7.12	1,393.15	187.79
10-505.03-05-00 Mobile Phone & Pagers	4,500	357.05	422.05	9.38	4,077.95	684.07
TOTAL UTILITIES	6,000	463.90	528.90	8.82	5,471.10	871.86
<b>CAPITAL EXPENDITURES</b>						
10-505.04-01-00 Vehicle	55,750	0.00	0.00	0.00	55,750.00	0.00
TOTAL CAPITAL EXPENDITURES	55,750	0.00	0.00	0.00	55,750.00	0.00
<b>OTHER PURCHASES</b>						
10-505.05-01-00 Office Supplies & Consum	2,800	0.00	59.00	2.11	2,741.00	280.38
10-505.05-02-00 Postage	250	13.91	13.91	5.56	236.09	37.73
10-505.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	0.00	0.00	1,000.00	49.98
10-505.05-21-00 Equipment and Handtools	9,000	54.70	54.70	0.61	8,945.30	122.86
10-505.05-22-01 Terminal - Rejis	1,650	62.56	125.12	7.58	1,524.88	125.12
10-505.05-22-02 Terminal - Platte Co	2,500	503.58	503.58	20.14	1,996.42	161.04
10-505.05-31-00 Uniforms	10,000	519.88	1,312.87	13.13	8,687.13	241.99
10-505.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	28,200	1,154.63	2,069.18	7.34	26,130.82	1,019.10
<b>MAINTENANCE</b>						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	199.54	511.85	3.41	14,488.15	2,138.02
10-505.06-21-01 Equipment Repair & Maint	1,000	0.00	0.00	0.00	1,000.00	50.00
10-505.06-22-00 Vehicle Gas & Oil	45,000	3,610.98	3,610.98	8.02	41,389.02	6,282.66
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	850	76.05	152.10	17.89	697.90	132.26
TOTAL MAINTENANCE	63,350	3,886.57	4,274.93	6.75	59,075.07	8,602.94
<b>CITY SERVICES</b>						
10-505.07-56-00 Hiring/Substance Screeni	4,000	0.00	0.00	0.00	4,000.00	0.00
10-505.07-57-00 Crime Commission	500	0.00	0.00	0.00	500.00	0.00

## REVENUE AND EXPENSE REPORT

AS OF: FEBRUARY 28TH, 2014

10 -General Fund

POLICE

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agree	2,000	0.00	360.00	18.00	1,640.00	360.00
10-505.07-99-00 Other City Services	400	0.00	0.00	0.00	400.00	0.00
TOTAL CITY SERVICES	8,900	0.00	360.00	4.04	8,540.00	360.00
<b>OTHER EXPENDITURES</b>						
10-505.09-21-00 Miscellaneous	350	0.00	100.00	28.57	250.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,500	90.00	180.00	12.00	1,320.00	1,500.00
TOTAL OTHER EXPENDITURES	1,850	90.00	280.00	15.14	1,570.00	1,500.00
TOTAL POLICE	1,268,586	87,679.25	177,423.28	13.99	1,091,162.72	158,547.03

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
MUNICIPAL COURT  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-510.01-01-00 Salaries	46,457	3,555.41	7,320.89	15.76	39,136.11	7,329.69
10-510.01-03-00 Overtime	500	0.00	0.00	0.00	500.00	0.00
10-510.01-11-00 Judge	18,000	1,384.62	2,769.24	15.38	15,230.76	2,769.24
10-510.01-21-00 FICA & Medicare	4,969	372.24	759.46	15.28	4,209.54	760.18
10-510.01-22-00 Retirement	1,737	110.80	219.90	12.66	1,517.10	223.63
10-510.01-32-00 Expense Allow - Judge	650	45.00	90.00	13.85	560.00	90.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	0.00	0.00	500.00	150.00
10-510.01-41-02 Professional Development	3,500	0.00	25.00	0.71	3,475.00	0.00
10-510.01-51-00 Prosecutor/Assistant	22,000	1,850.00	3,700.00	16.82	18,300.00	3,700.00
10-510.01-51-02 Public Defender	6,500	541.67	1,083.34	16.67	5,416.66	1,083.34
TOTAL PERSONNEL	104,813	7,859.74	15,967.83	15.23	88,845.17	16,106.08
<u>INSURANCE</u>						
10-510.02-02-00 Health, Life & Dental	6,550	635.90	1,548.25	23.64	5,001.75	1,285.19
10-510.02-03-00 Workers Compensation	2,200	0.00	0.00	0.00	2,200.00	0.00
10-510.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	9,750	635.90	1,548.25	15.88	8,201.75	1,285.19
<u>UTILITIES</u>						
10-510.03-05-00 Mobile Phone & Pagers	120	10.00	20.00	16.67	100.00	20.00
TOTAL UTILITIES	120	10.00	20.00	16.67	100.00	20.00
<u>CAPITAL EXPENDITURES</u>						
<u>OTHER PURCHASES</u>						
10-510.05-01-00 Office Supplies & Consum	1,800	0.00	20.71	1.15	1,779.29	5.99
10-510.05-02-00 Postage	500	32.80	32.80	6.56	467.20	78.15
10-510.05-04-00 Printing	4,000	82.51	82.51	2.06	3,917.49	701.23
10-510.05-05-00 Publications	350	0.00	0.00	0.00	350.00	0.00
10-510.05-06-00 Processing Fees	1,500	0.00	0.00	0.00	1,500.00	0.00
10-510.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	8,250	115.31	136.02	1.65	8,113.98	785.37
<u>MAINTENANCE</u>						
10-510.06-32-00 REJIS System	400	0.00	0.00	0.00	400.00	0.00
10-510.06-33-00 Software Support Agreeeme	2,200	0.00	0.00	0.00	2,200.00	0.00
10-510.06-34-00 Office Equipment Mainten	480	0.00	275.00	57.29	205.00	68.76
TOTAL MAINTENANCE	3,080	0.00	275.00	8.93	2,805.00	68.76
<u>CITY SERVICES</u>						
10-510.07-80-00 Boarding of Prisoners	14,000	1,030.45	1,030.45	7.36	12,969.55	1,155.00
10-510.07-82-00 Bailiff	6,000	525.02	1,027.61	17.13	4,972.39	900.39
10-510.07-82-01 Translator	800	180.00	473.00	59.13	327.00	100.00
TOTAL CITY SERVICES	20,800	1,735.47	2,531.06	12.17	18,268.94	2,155.39

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
 MUNICIPAL COURT  
 EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>OTHER EXPENDITURES</b>						
10-510.09-21-00 Miscellaneous	500	0.00	15.00	3.00	485.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	15.00	3.00	485.00	0.00
TOTAL MUNICIPAL COURT	147,313	10,356.42	20,493.16	13.91	126,819.84	20,420.79

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
PUBLIC WORKS  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-515.01-01-00 Salaries	98,000	5,833.04	11,616.30	11.85	86,383.70	11,371.60
10-515.01-21-00 FICA & Medicare	7,497	434.38	864.94	11.54	6,632.06	850.80
10-515.01-22-00 Retirement	2,812	215.82	429.80	15.28	2,382.20	449.18
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	500.00	16.67	2,500.00	500.00
10-515.01-41-00 Membership Fees & Dues	500	235.00	235.00	47.00	265.00	0.00
10-515.01-41-02 Professional Development	2,600	12.95	62.95	2.42	2,537.05	0.00
TOTAL PERSONNEL	114,409	6,981.19	13,708.99	11.98	100,700.01	13,171.58
<u>INSURANCE</u>						
10-515.02-02-00 Health, Life & Dental	6,675	447.84	974.68	14.60	5,700.32	951.56
10-515.02-03-00 Workers Compensation	200	0.00	0.00	0.00	200.00	0.00
10-515.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	7,375	447.84	974.68	13.22	6,400.32	951.56
<u>UTILITIES</u>						
10-515.03-05-00 Mobile Phones & Pagers	480	40.00	80.00	16.67	400.00	80.00
TOTAL UTILITIES	480	40.00	80.00	16.67	400.00	80.00
<u>CAPITAL EXPENDITURES</u>						
10-515.04-90-00 Stormwater Projects	95,000	0.00	0.00	0.00	95,000.00	0.00
TOTAL CAPITAL EXPENDITURES	95,000	0.00	0.00	0.00	95,000.00	0.00
<u>OTHER PURCHASES</u>						
10-515.05-01-00 Office Supplies & Consum	850	0.00	0.00	0.00	850.00	29.39
10-515.05-02-00 Postage	150	0.43	0.43	0.29	149.57	5.86
10-515.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	0.00
10-515.05-31-00 Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-515.05-32-00 Other Purchases	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	1,300	0.43	0.43	0.03	1,299.57	35.25
<u>MAINTENANCE</u>						
10-515.06-36-00 Tornado Siren	2,450	0.00	606.00	24.73	1,844.00	606.00
TOTAL MAINTENANCE	2,450	0.00	606.00	24.73	1,844.00	606.00
<u>PROFESSIONAL FEES</u>						
10-515.08-03-00 Engineer & Planning Fees	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL PROFESSIONAL FEES	20,000	0.00	0.00	0.00	20,000.00	0.00
<u>OTHER EXPENDITURES</u>						
10-515.09-21-00 Miscellaneous	400	0.00	0.00	0.00	400.00	60.00
TOTAL OTHER EXPENDITURES	400	0.00	0.00	0.00	400.00	60.00
TOTAL PUBLIC WORKS	241,414	7,469.46	15,370.10	6.37	226,043.90	14,904.39

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
COMMUNITY DEVELOPMENT  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-518.01-01-00 Salaries	195,300	13,978.35	27,858.86	14.26	167,441.14	31,040.85
10-518.01-21-00 FICA & Medicare	14,940	961.68	1,931.48	12.93	13,008.52	2,133.22
10-518.01-22-00 Retirement	7,226	505.68	1,007.04	13.94	6,218.96	1,224.50
10-518.01-31-00 Auto Allowance - Other	2,400	200.00	400.00	16.67	2,000.00	400.00
10-518.01-41-00 Membership Fees & Dues	1,675	0.00	0.00	0.00	1,675.00	170.00
10-518.01-41-02 Professional Development	6,400	400.00	400.00	6.25	6,000.00	0.00
<b>TOTAL PERSONNEL</b>	<b>227,941</b>	<b>16,045.71</b>	<b>31,597.38</b>	<b>13.86</b>	<b>196,343.62</b>	<b>34,968.57</b>
<b>INSURANCE</b>						
10-518.02-02-00 Health, Life & Dental	21,925	1,847.68	4,645.12	21.19	17,279.88	5,267.69
10-518.02-03-00 Workers Compensation	1,200	0.00	0.00	0.00	1,200.00	0.00
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
<b>TOTAL INSURANCE</b>	<b>24,125</b>	<b>1,847.68</b>	<b>4,645.12</b>	<b>19.25</b>	<b>19,479.88</b>	<b>5,267.69</b>
<b>UTILITIES</b>						
10-518.03-05-00 Mobile Phones & Pagers	1,500	114.48	114.48	7.63	1,385.52	207.77
<b>TOTAL UTILITIES</b>	<b>1,500</b>	<b>114.48</b>	<b>114.48</b>	<b>7.63</b>	<b>1,385.52</b>	<b>207.77</b>
<b>CAPITAL EXPENDITURES</b>						
10-518.04-23-00 Planning Studies	35,000	0.00	0.00	0.00	35,000.00	0.00
10-518.04-41-00 Development	35,000	0.00	0.00	0.00	35,000.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>70,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>	<b>0.00</b>
<b>OTHER PURCHASES</b>						
10-518.05-01-00 Office Supplies & Consum	600	103.82	307.79	51.30	292.21	16.19
10-518.05-02-00 Postage	500	17.69	17.69	3.54	482.31	18.43
10-518.05-04-00 Printing	500	0.00	0.00	0.00	500.00	5.00
10-518.05-05-00 Publications	0	0.00	0.00	0.00	0.00	772.35
10-518.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	0.00
10-518.05-21-00 Equipment & Handtools	300	0.00	0.00	0.00	300.00	0.00
10-518.05-31-00 Uniforms	400	0.00	0.00	0.00	400.00	0.00
<b>TOTAL OTHER PURCHASES</b>	<b>2,400</b>	<b>121.51</b>	<b>325.48</b>	<b>13.56</b>	<b>2,074.52</b>	<b>811.97</b>
<b>MAINTENANCE</b>						
10-518.06-21-00 Vehicle Repair & Mainten	2,200	0.00	0.00	0.00	2,200.00	244.02
10-518.06-22-00 Vehicle Gas & Oil	1,800	105.23	105.23	5.85	1,694.77	244.60
<b>TOTAL MAINTENANCE</b>	<b>4,000</b>	<b>105.23</b>	<b>105.23</b>	<b>2.63</b>	<b>3,894.77</b>	<b>488.62</b>
<b>CITY SERVICES</b>						
10-518.07-02-01 Public Notices	800	126.41	126.41	15.80	673.59	0.00
<b>TOTAL CITY SERVICES</b>	<b>800</b>	<b>126.41</b>	<b>126.41</b>	<b>15.80</b>	<b>673.59</b>	<b>0.00</b>
<b>PROFESSIONAL FEES</b>						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	0.00	0.00	3,000.00	0.00
10-518.08-03-02 NPDES II / Arcview	1,500	0.00	0.00	0.00	1,500.00	0.00
<b>TOTAL PROFESSIONAL FEES</b>	<b>4,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>0.00</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
 COMMUNITY DEVELOPMENT  
 EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<hr/>						
<u>OTHER EXPENDITURES</u>						
10-518.09-21-00 Miscellaneous	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER EXPENDITURES	100	0.00	0.00	0.00	100.00	0.00
TOTAL COMMUNITY DEVELOPMENT	335,366	18,361.02	36,914.10	11.01	298,451.90	41,744.62

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund

STREET DEPARTMENT

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-520.01-01-00 Salaries	230,700	17,645.62	37,338.98	16.19	193,361.02	34,592.02
10-520.01-03-00 Overtime	15,000	2,226.88	4,074.02	27.16	10,925.98	1,364.29
10-520.01-21-00 FICA & Medicare	18,796	1,466.22	3,060.05	16.28	15,735.95	2,552.76
10-520.01-22-00 Retirement	9,091	670.29	1,377.95	15.16	7,713.05	1,414.87
10-520.01-41-02 Professional Development	300	0.00	0.00	0.00	300.00	0.00
TOTAL PERSONNEL	273,887	22,009.01	45,851.00	16.74	228,036.00	39,923.94
<u>INSURANCE</u>						
10-520.02-02-00 Health, Life & Dental	32,850	2,606.88	5,584.18	17.00	27,265.82	6,975.93
10-520.02-03-00 Workers Compensation	12,000	0.00	0.00	0.00	12,000.00	0.00
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	46,350	2,606.88	5,584.18	12.05	40,765.82	6,975.93
<u>UTILITIES</u>						
10-520.03-01-00 Telephone & Voicemail	1,500	166.16	166.16	11.08	1,333.84	230.62
10-520.03-02-00 Electricity	3,000	0.00	403.24	13.44	2,596.76	706.31
10-520.03-03-00 Gas	2,000	324.95	666.69	33.33	1,333.31	512.30
10-520.03-04-00 Water	4,000	357.76	395.76	9.89	3,604.24	559.14
10-520.03-05-00 Mobile Phones & Pagers	2,500	144.80	144.80	5.79	2,355.20	415.56
10-520.03-09-00 Trash Hauling	600	0.00	0.00	0.00	600.00	165.00
TOTAL UTILITIES	13,600	993.67	1,776.65	13.06	11,823.35	2,588.93
<u>CAPITAL EXPENDITURES</u>						
10-520.04-31-00 Equipment & Machinery	0	0.00	0.00	0.00	0.00	159.95
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	159.95
<u>OTHER PURCHASES</u>						
10-520.05-01-00 Office Supplies & Consum	800	0.00	80.95	10.12	719.05	87.90
10-520.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-520.05-21-00 Handtools	4,000	482.69	618.45	15.46	3,381.55	775.86
10-520.05-31-00 Uniforms	2,600	0.00	0.00	0.00	2,600.00	0.00
TOTAL OTHER PURCHASES	7,800	482.69	699.40	8.97	7,100.60	863.76
<u>MAINTENANCE</u>						
10-520.06-01-00 Building Maint & Repair	0	0.00	0.00	0.00	0.00	2,063.77
10-520.06-01-01 Security System	0	0.00	0.00	0.00	0.00	157.50
10-520.06-21-00 Vehicle Repair & Mainten	0	0.00	0.00	0.00	0.00	610.54
10-520.06-21-01 Equipment Repair & Maint	0	0.00	90.14	0.00	90.14	594.29
10-520.06-22-00 Vehicle Gas & Oil	0	0.00	0.00	0.00	0.00	6,261.68
10-520.06-22-01 Equipment Gas & Oil	0	0.00	0.00	0.00	0.00	49.67
TOTAL MAINTENANCE	0	0.00	90.14	0.00	90.14	9,737.45
<u>CITY SERVICES</u>						
10-520.07-20-00 Snow Removal Supplies	0	0.00	0.00	0.00	0.00	7,907.31
10-520.07-33-00 Street Repair Materials	0	0.00	0.00	0.00	0.00	325.00
10-520.07-41-00 Street Lights-Electricit	0	835.10	0.00	0.00	0.00	33,406.25
10-520.07-43-00 Spring/Fall Cleanup	11,500	0.00	0.00	0.00	11,500.00	0.00

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
 STREET DEPARTMENT  
 EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-520.07-43-01 Recycling Extravaganza	500	0.00	0.00	0.00	500.00	0.00
10-520.07-43-02 HHW Collection Event	400	0.00	0.00	0.00	400.00	0.00
10-520.07-51-00 Mosquito & Weed Control	2,000	0.00	0.00	0.00	2,000.00	0.00
10-520.07-52-00 Tree Trimming & Removal	4,000	0.00	0.00	0.00	4,000.00	450.00
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
TOTAL CITY SERVICES	18,500	( 835.10)	0.00	0.00	18,500.00	42,088.56
<u>PROFESSIONAL FEES</u>						
10-520.08-03-02 NPDES II/Arcview Program	0	0.00	60.00	0.00	( 60.00)	0.00
TOTAL PROFESSIONAL FEES	0	0.00	60.00	0.00	( 60.00)	0.00
<u>OTHER EXPENDITURES</u>						
TOTAL STREET DEPARTMENT	360,137	25,257.15	54,061.37	15.01	306,075.63	102,338.52

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
PARKS DEPARTMENT  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-525.01-01-00 Salaries	119,400	9,549.32	19,418.75	16.26	99,981.25	17,673.65
10-525.01-03-00 Overtime	7,500	990.32	1,589.04	21.19	5,910.96	800.47
10-525.01-05-00 Seasonal Landscape Maint	30,000	0.00	0.00	0.00	30,000.00	0.00
10-525.01-21-00 FICA & Medicare	9,708	739.86	1,474.26	15.19	8,233.74	1,290.84
10-525.01-22-00 Retirement	4,695	389.97	777.29	16.56	3,917.71	729.84
10-525.01-41-00 Membership Fees & Dues	100	0.00	0.00	0.00	100.00	15.00
10-525.01-41-02 Professional Development	350	0.00	0.00	0.00	350.00	0.00
<b>TOTAL PERSONNEL</b>	<b>171,753</b>	<b>11,669.47</b>	<b>23,259.34</b>	<b>13.54</b>	<b>148,493.66</b>	<b>20,509.80</b>
<b>INSURANCE</b>						
10-525.02-02-00 Health, Life & Dental	18,200	1,522.06	3,867.76	21.25	14,332.24	3,141.71
10-525.02-03-00 Workers Compensation	5,705	0.00	0.00	0.00	5,705.00	0.00
10-525.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
<b>TOTAL INSURANCE</b>	<b>24,405</b>	<b>1,522.06</b>	<b>3,867.76</b>	<b>15.85</b>	<b>20,537.24</b>	<b>3,141.71</b>
<b>UTILITIES</b>						
10-525.03-01-00 Telephone & Voicemail	1,500	134.50	134.50	8.97	1,365.50	231.18
10-525.03-02-00 Electricity	10,000	1,103.55	2,079.53	20.80	7,920.47	1,667.56
10-525.03-03-00 Gas	1,200	252.50	507.36	42.28	692.64	463.51
10-525.03-04-00 Water	12,500	352.46	749.04	5.99	11,750.96	826.92
10-525.03-05-00 Mobile Phones & Pagers	1,800	140.16	140.16	7.79	1,659.84	207.77
10-525.03-09-00 Trash Hauling	2,400	0.00	0.00	0.00	2,400.00	335.00
<b>TOTAL UTILITIES</b>	<b>29,400</b>	<b>1,983.17</b>	<b>3,610.59</b>	<b>12.28</b>	<b>25,789.41</b>	<b>3,731.94</b>
<b>CAPITAL EXPENDITURES</b>						
10-525.04-31-00 Equipment & Machinery	15,000	0.00	0.00	0.00	15,000.00	0.00
10-525.04-72-00 Maintenance-ELP	10,000	0.00	0.00	0.00	10,000.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>25,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>OTHER PURCHASES</b>						
10-525.05-01-00 Office Supplies & Consum	600	2.59	61.70	10.28	538.30	194.32
10-525.05-02-00 Postage	50	0.00	8.75	17.50	41.25	0.00
10-525.05-04-00 Printing	100	0.00	0.00	0.00	100.00	9.50
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	100	0.00	0.00	0.00	100.00	149.99
10-525.05-21-00 Equipment & Handtools	5,500	180.55	225.00	4.09	5,275.00	185.87
10-525.05-31-00 Uniforms	1,200	0.00	0.00	0.00	1,200.00	0.00
10-525.05-41-01 Restroom Supplies	1,800	0.00	53.86	2.99	1,746.14	201.69
10-525.05-41-02 Trash Bags	5,000	0.00	0.00	0.00	5,000.00	0.00
10-525.05-41-03 Park Enhancements	3,000	0.00	0.00	0.00	3,000.00	2,653.45
10-525.05-42-00 Grass Seed & Fertilizer	2,800	0.00	0.00	0.00	2,800.00	0.00
10-525.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
<b>TOTAL OTHER PURCHASES</b>	<b>20,750</b>	<b>183.14</b>	<b>349.31</b>	<b>1.68</b>	<b>20,400.69</b>	<b>3,394.82</b>
<b>MAINTENANCE</b>						
10-525.06-01-00 Buildings Maint & Repair	4,500	127.88	341.87	7.60	4,158.13	18.55
10-525.06-03-00 Restrooms	5,300	0.00	0.00	0.00	5,300.00	39.99

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund

PARKS DEPARTMENT

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-05-02 Ballfield Maintenance	800	0.00	0.00	0.00	800.00	113.30
10-525.06-05-03 Trail Maintenance	3,200	0.00	0.00	0.00	3,200.00	0.00
10-525.06-12-00 Playground Equipment Rep	1,500	0.00	0.00	0.00	1,500.00	0.00
10-525.06-13-00 Spirit Fountain	1,300	0.00	0.00	0.00	1,300.00	0.00
10-525.06-21-00 Vehicle Repair & Mainten	5,500	499.76	499.76	9.09	5,000.24	576.83
10-525.06-21-01 Equipment Repair & Maint	2,800	138.12	268.12	9.58	2,531.88	523.51
10-525.06-21-02 Tractor Mowing Equipment	3,000	0.00	0.00	0.00	3,000.00	0.00
10-525.06-22-00 Vehicle Gas & Oil	7,500	1,085.94	742.94	9.91	6,757.06	728.64
10-525.06-22-01 Equipment Gas & Oil	5,500	119.41	119.41	2.17	5,380.59	68.31
TOTAL MAINTENANCE	40,900	1,971.11	1,972.10	4.82	38,927.90	2,069.13
<u>CITY SERVICES</u>						
10-525.07-20-00 Rental of Portable Toile	3,000	0.00	220.00	7.33	2,780.00	440.00
10-525.07-51-00 Mosquito & Weed Control	2,500	0.00	0.00	0.00	2,500.00	0.00
10-525.07-51-01 Landscaping	2,000	0.00	0.00	0.00	2,000.00	0.00
10-525.07-52-00 Tree Trimming & Removal	5,000	0.00	0.00	0.00	5,000.00	0.00
10-525.07-60-00 Rental Equipment	800	0.00	0.00	0.00	800.00	21.00
TOTAL CITY SERVICES	13,300	0.00	220.00	1.65	13,080.00	461.00
<u>OTHER EXPENDITURES</u>						
10-525.09-21-00 Miscellaneous	1,500	0.00	0.00	0.00	1,500.00	2,880.09
TOTAL OTHER EXPENDITURES	1,500	0.00	0.00	0.00	1,500.00	2,880.09
TOTAL PARKS DEPARTMENT	327,008	17,328.95	33,279.10	10.18	293,728.90	36,188.49

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
NATURE SANCTUARY  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-535.01-01-00 Salaries	18,000	1,153.92	2,307.84	12.82	15,692.16	1,153.88
10-535.01-21-00 FICA & Medicare	1,350	88.28	176.56	13.08	1,173.44	88.28
10-535.01-31-00 Expense Allowance-Other	<u>200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>
TOTAL PERSONNEL	19,550	1,242.20	2,484.40	12.71	17,065.60	1,242.16
<u>UTILITIES</u>						
<u>CAPITAL EXPENDITURES</u>						
<u>OTHER PURCHASES</u>						
10-535.05-01-00 Office Supplies & Consum	100	0.00	0.00	0.00	100.00	0.00
10-535.05-02-00 Postage	50	0.00	0.00	0.00	50.00	7.18
10-535.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-535.05-21-00 Equipment & Handtools	450	24.38	87.35	19.41	362.65	0.00
10-535.05-41-00 Materials	1,200	14.00	14.00	1.17	1,186.00	0.00
10-535.05-42-00 Program Expenses	<u>2,700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,700.00</u>	<u>0.00</u>
TOTAL OTHER PURCHASES	5,000	38.38	101.35	2.03	4,898.65	7.18
<u>MAINTENANCE</u>						
10-535.06-05-03 Trail Maintenance	1,500	0.00	0.00	0.00	1,500.00	37.70
10-535.06-21-00 Vehicle Repair & Mainten	1,000	292.13	292.13	29.21	707.87	0.00
10-535.06-21-01 Equipment Repair & Maint	150	0.00	0.00	0.00	150.00	0.00
10-535.06-22-00 Vehicle Gas & Oil	<u>600</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	3,250	292.13	292.13	8.99	2,957.87	37.70
<u>CITY SERVICES</u>						
<u>OTHER EXPENDITURES</u>						
10-535.09-21-00 Miscellaneous	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>149.61</u>
TOTAL OTHER EXPENDITURES	500	0.00	0.00	0.00	500.00	149.61
TOTAL NATURE SANCTUARY	28,300	1,572.71	2,877.88	10.17	25,422.12	1,436.65

REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 201410 -General Fund  
CHANNEL 2 & WEBSITE  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-540.01-52-00 Technical Consultant/Int	9,000	1,049.40	1,799.40	19.99	7,200.60	4,480.00
10-540.01-53-00 Production Assistant/Int	2,100	100.00	250.00	11.90	1,850.00	0.00
TOTAL PERSONNEL	11,100	1,149.40	2,049.40	18.46	9,050.60	4,480.00
<u>CAPITAL EXPENDITURES</u>						
10-540.04-11-00 Computers & Programming	0	( 299.40)	( 299.40)	0.00	299.40	0.00
10-540.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	( 299.40)	( 299.40)	149.70-	499.40	0.00
<u>OTHER PURCHASES</u>						
10-540.05-03-00 Computer Equip/Access/Pr	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	500	0.00	0.00	0.00	500.00	0.00
<u>MAINTENANCE</u>						
10-540.06-31-00 Computer Maintenance	600	0.00	0.00	0.00	600.00	0.00
TOTAL MAINTENANCE	600	0.00	0.00	0.00	600.00	0.00
<u>OTHER EXPENDITURES</u>						
10-540.09-05-00 Newsletter/Website	4,000	0.00	0.00	0.00	4,000.00	0.00
10-540.09-05-01 Website Maintenance	1,200	0.00	0.00	0.00	1,200.00	0.00
TOTAL OTHER EXPENDITURES	5,200	0.00	0.00	0.00	5,200.00	0.00
TOTAL CHANNEL 2 & WEBSITE	17,600	850.00	1,750.00	9.94	15,850.00	4,480.00

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

10 -General Fund

TRANSFERS OUT

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
10-550.20-04-00 Transfer to Reserve Fund	0	26,416.66	52,833.32	0.00	( 52,833.32)	0.00
TOTAL TRANSFERS-OTHER SOURCES	0	26,416.66	52,833.32	0.00	( 52,833.32)	0.00
TOTAL TRANSFERS OUT	0	26,416.66	52,833.32	0.00	( 52,833.32)	0.00

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

10 -General Fund  
 IT  
 EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-555.01-52-00 Information Technology S	25,500	0.00	1,351.50	5.30	24,148.50	4,600.00
10-555.01-53-00 Specialized Support Cont	0	0.00	0.00	0.00	0.00	1,725.00
TOTAL PERSONNEL	25,500	0.00	1,351.50	5.30	24,148.50	6,325.00
<u>INSURANCE</u>						
10-555.02-02-00 Software	19,100	0.00	0.00	0.00	19,100.00	200.00
10-555.02-04-00 Domain Registrations	175	0.00	0.00	0.00	175.00	0.00
TOTAL INSURANCE	19,275	0.00	0.00	0.00	19,275.00	200.00
<u>MAINTENANCE</u>						
10-555.06-01-00 Maintenance & Repair	2,125	0.00	0.00	0.00	2,125.00	0.00
TOTAL MAINTENANCE	2,125	0.00	0.00	0.00	2,125.00	0.00
TOTAL IT	46,900	0.00	1,351.50	2.88	45,548.50	6,525.00
TOTAL EXPENDITURES	4,220,510	264,902.16	547,099.55	12.96	3,673,410.45	569,569.99
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(	331,710)	79,907.63	1,037,986.86		0.00	1,002,426.83

# Transportation Fund (40)

Last Updated 03/13/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$227,141	\$ 89,288	\$ 113,178	\$ 190,187	\$ 162,317	\$ 159,022	\$ 159,022	\$ (0)	\$ (110,439)	\$ (233,196)	\$ (321,097)	\$ (412,464)
<b>Revenues</b>												
Parkville Special Road District	114,870	120,346	121,500	122,341	122,600	121,709	122,600	125,052	127,553	130,104	132,706	135,360
City Transportation Sales Tax	454,319	380,193	385,000	397,214	400,000	78,207	400,000	408,000	416,160	424,483	432,973	441,632
Motor Fuel Tax	123,157	141,412	150,000	140,752	141,000	23,049	141,000	143,820	146,696	149,630	152,623	155,675
County Transportation Sales Tax	123,552	137,379	135,000	134,865	138,000	21,422	138,000	140,760	143,575	146,447	149,376	152,363
Curb/Sidewalk Cost Share			-	-	-	10,000	10,000	-	-	-	-	-
Interest Income			-	-	-	-	-	-	-	-	-	-
Refunds		80,250										
MPR Safety Funds							4,300					
Leased Properties		6,470	-	900	-	350	900	-	-	-	-	-
<b>Transportation Fund Revenues:</b>	<b>815,898</b>	<b>866,050</b>	<b>791,500</b>	<b>796,072</b>	<b>801,600</b>	<b>254,737</b>	<b>816,800</b>	<b>817,632</b>	<b>833,985</b>	<b>850,664</b>	<b>867,678</b>	<b>885,031</b>
<b>Total Sources:</b>	<b>1,043,039</b>	<b>955,338</b>	<b>904,678</b>	<b>986,259</b>	<b>963,917</b>	<b>413,759</b>	<b>975,822</b>	<b>817,632</b>	<b>723,545</b>	<b>617,468</b>	<b>546,580</b>	<b>472,567</b>
<b>Expenditures</b>												
Administration		-	-	-	-	-	-	-	-	-	-	-
Streets - Capital	171,177	196,151	135,000	91,236	295,000	-	302,137	250,000	268,500	240,000	250,000	240,000
Streets - Operating				-	313,050	40,602	318,686	317,746	322,512	327,350	332,260	337,244
Transfers	782,574	569,000	736,000	736,000	355,000	59,167	355,000	360,325	365,730	371,216	376,784	382,436
<b>Transportation Fund Expenditures:</b>	<b>953,751</b>	<b>765,151</b>	<b>871,000</b>	<b>827,236</b>	<b>963,050</b>	<b>99,768</b>	<b>975,823</b>	<b>928,071</b>	<b>956,742</b>	<b>938,565</b>	<b>959,044</b>	<b>959,680</b>
<b>Estimated Ending Balance (deficit):</b>	<b>89,288</b>	<b>190,187</b>	<b>33,678</b>	<b>159,022</b>	<b>867</b>	<b>313,991</b>	<b>(0)</b>	<b>(110,439)</b>	<b>(233,196)</b>	<b>(321,097)</b>	<b>(412,464)</b>	<b>(487,112)</b>

REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

40 -Transportation Fund  
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	122,600	121,709.17	121,709.17	99.27	890.83	119,630.46
SALES TAXES	679,000	72,864.91	122,677.69	18.07	556,322.31	89,144.63
MISCELLANEOUS REVENUE	0	350.00	350.00	0.00	(350.00)	0.00
<b>TOTAL REVENUES</b>	<b>801,600</b>	<b>194,924.08</b>	<b>244,736.86</b>	<b>30.53</b>	<b>556,863.14</b>	<b>208,775.09</b>
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	608,050	30,952.06	30,601.59	5.03	577,448.41	367.63
TRANSFERS	355,000	29,583.33	59,166.66	16.67	295,833.34	122,666.66
<b>TOTAL EXPENDITURES</b>	<b>963,050</b>	<b>60,535.39</b>	<b>89,768.25</b>	<b>9.32</b>	<b>873,281.75</b>	<b>123,034.29</b>
<b>EXCESS REVENUES OVER/(UNDER) EXPENDITURE</b>	<b>(161,450)</b>	<b>134,388.69</b>	<b>154,968.61</b>		<b>(316,418.61)</b>	<b>85,740.80</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

40 -Transportation Fund  
 FINANCIAL SUMMARY  
 REVENUES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TAXES</u>						
40-41006-00 Parkville Special Rd Distric	122,600	121,709.17	121,709.17	99.27	890.83	119,630.46
TOTAL TAXES	122,600	121,709.17	121,709.17	99.27	890.83	119,630.46
<u>SALES TAXES</u>						
40-41404-00 City Transportation Sales Ta	400,000	40,064.01	78,206.83	19.55	321,793.17	66,104.82
40-41405-00 Motor Fuel Tax	141,000	11,378.84	23,048.80	16.35	117,951.20	23,039.81
40-41406-00 County Trans Sales Tax	138,000	21,422.06	21,422.06	15.52	116,577.94	0.00
TOTAL SALES TAXES	679,000	72,864.91	122,677.69	18.07	556,322.31	89,144.63
<u>OTHER REVENUE</u>						
<u>INTEREST INCOME</u>						
<u>MISCELLANEOUS REVENUE</u>						
40-41802-00 Leased Properties	0	350.00	350.00	0.00	( 350.00)	0.00
TOTAL MISCELLANEOUS REVENUE	0	350.00	350.00	0.00	( 350.00)	0.00
<u>TRANSFERS IN</u>						
<u>TRANSFERS</u>						
TOTAL REVENUE	801,600	194,924.08	244,736.86	30.53	556,863.14	208,775.09

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

40 -Transportation Fund  
ADMINISTRATION  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>INSURANCE</u>	_____	_____	_____	_____	_____	_____
<u>CAPITAL EXPENDITURES</u>	_____	_____	_____	_____	_____	_____

C I T Y O F P A R K V I L L E  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

40 -Transportation Fund

STREET DEPARTMENT

16.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>CAPITAL EXPENDITURES</b>						
40-520.04-81-00 Crack Seal Project	20,000	0.00	0.00	0.00	20,000.00	0.00
40-520.04-82-00 Slurry Seal Project	95,000	0.00	0.00	0.00	95,000.00	0.00
40-520.04-83-00 Street Striping	10,000	0.00	0.00	0.00	10,000.00	0.00
40-520.04-85-00 Asphalt Overlay Program	120,000	0.00	0.00	0.00	120,000.00	0.00
40-520.04-85-01 Equipment	50,000	0.00	0.00	0.00	50,000.00	0.00
40-520.04-90-00 Curb & Sidewalk Program	0	0.00	10,000.00	0.00	10,000.00	367.63
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>295,000</b>	<b>0.00</b>	<b>10,000.00</b>	<b>3.39%</b>	<b>305,000.00</b>	<b>367.63</b>
<b>MAINTENANCE</b>						
40-520.06-01-00 Building Maintenance & R	2,300	0.00	0.00	0.00	2,300.00	0.00
40-520.06-21-00 Vehicle & Equipment Main	10,500	228.24	232.85	2.22	10,267.15	0.00
40-520.06-22-00 Vehicle & Equipment Gas	25,500	3,832.99	3,832.99	15.03	21,667.01	0.00
<b>TOTAL MAINTENANCE</b>	<b>38,300</b>	<b>4,061.23</b>	<b>4,065.84</b>	<b>10.62</b>	<b>34,234.16</b>	<b>0.00</b>
<b>CITY SERVICES</b>						
40-520.07-20-00 Emergency Snow Removal	30,000	7,873.61	17,361.53	57.87	12,638.47	0.00
40-520.07-32-00 Storm Sewers - General R	2,500	0.00	0.00	0.00	2,500.00	0.00
40-520.07-33-00 Street Repair Materials	15,000	78.50	235.50	1.57	14,764.50	0.00
40-520.07-41-00 Street Lights - Electric	210,250	18,830.72	18,830.72	8.96	191,419.28	0.00
40-520.07-44-00 Street Signs	2,000	108.00	108.00	5.40	1,892.00	0.00
40-520.07-45-00 Street Sweeping	8,000	0.00	0.00	0.00	8,000.00	0.00
40-520.07-52-00 Tree Trimming & Removal	4,000	0.00	0.00	0.00	4,000.00	0.00
40-520.07-60-00 Rental Equipment	2,000	0.00	0.00	0.00	2,000.00	0.00
<b>TOTAL CITY SERVICES</b>	<b>273,750</b>	<b>26,890.83</b>	<b>36,535.75</b>	<b>13.35</b>	<b>237,214.25</b>	<b>0.00</b>
<b>OTHER EXPENDITURES</b>						
40-520.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
<b>TOTAL OTHER EXPENDITURES</b>	<b>1,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>TOTAL STREET DEPARTMENT</b>	<b>608,050</b>	<b>30,952.06</b>	<b>30,601.59</b>	<b>5.03</b>	<b>577,448.41</b>	<b>367.63</b>

REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

40 -Transportation Fund  
TRANSFERS  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
40-550.20-10-00 Transfer to General Fund	355,000	29,583.33	59,166.66	16.67	295,833.34	104,166.66
40-550.20-42-00 Transfer to MERF	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,500.00</u>
TOTAL TRANSFERS-OTHER SOURCES	<u>355,000</u>	<u>29,583.33</u>	<u>59,166.66</u>	<u>16.67</u>	<u>295,833.34</u>	<u>122,666.66</u>
TOTAL TRANSFERS	355,000	29,583.33	59,166.66	16.67	295,833.34	122,666.66
TOTAL EXPENDITURES	963,050	60,535.39	89,768.25	9.32	873,281.75	123,034.29
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (	161,450)	134,388.69	154,968.61		0.00	85,740.80

# Sewer Fund (30)

Last Updated 03/13/14

	2011 Actual	2012 Actual	2013 Budget	2013 Unaudited	2014 Budget	2014 YTD	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$426,505	\$ 493,616	\$ 590,000	\$ 605,952	\$ 489,897	\$ 526,653	\$ 526,653	\$ 533,362	\$ 377,359	\$ 353,435	\$ 305,594	\$ 363,933
<b>Revenues</b>												
<i>Projected Rate Increase</i>					3.50%	3.00%	3.00%	3.00%	3.00%	2.00%	0.00%	0.00%
Sewer Charges	907,088	962,603	945,000	931,425	968,760	78,488	959,368	988,149	1,017,793	1,038,149	1,038,149	1,038,149
Sewer Tap Fees	19,500	33,000	22,500	30,000	22,500	7,500	22,500	22,838	23,180	23,528	23,881	24,239
Sewer Impact Fees	18,200	30,800	21,000	28,000	21,000	7,000	21,000	21,315	21,635	21,959	22,289	22,623
MOAW Bill Collection Payment	636	715	-	686	650	-	650	650	650	650	650	650
Grinder Pump Administrative Fee	4,620	4,620	4,620	3,850	4,620	770	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	9,061	6,611	4,300	5,997	2,000	690	2,000	2,020	2,040	2,061	2,081	2,102
Transfer from Sewer CIP (33)	-	-	-	-	275,478	-	293,335	-	-	-	-	-
Miscellaneous	35	-	-	-	-	-	-	-	-	-	-	-
<b>Sewer Fund Revenues:</b>	<b>959,140</b>	<b>1,038,349</b>	<b>997,420</b>	<b>999,958</b>	<b>1,295,008</b>	<b>94,448</b>	<b>1,303,473</b>	<b>1,039,591</b>	<b>1,069,918</b>	<b>1,090,967</b>	<b>1,091,670</b>	<b>1,092,383</b>
<b>Total Sources:</b>	<b>1,385,645</b>	<b>1,531,965</b>	<b>1,587,420</b>	<b>1,605,910</b>	<b>1,784,905</b>	<b>621,101</b>	<b>1,830,126</b>	<b>1,572,953</b>	<b>1,447,278</b>	<b>1,444,402</b>	<b>1,397,264</b>	<b>1,456,316</b>
<b>Expenditures</b>												
Operating Expenses	388,097	453,316	473,413	435,953	514,201	56,665	514,201	479,662	481,340	486,857	488,561	495,889
Capital Expenses	16,415	18,146	77,000	2,656	474,007	468	482,007	412,379	311,049	347,696	237,811	312,811
Debt Service	273,917	198,952	203,000	203,217	200,556	28,781	200,556	202,053	198,431	199,687	200,823	200,000
Transfer to General Fund - Admin Fee	70,000	75,000	100,000	100,000	100,000	16,667	100,000	101,500	103,023	104,568	106,136	107,728
Other Transfers	143,600	180,600	338,000	337,431	-	-	-	-	-	-	-	-
<b>Sewer Fund Expenditures:</b>	<b>892,029</b>	<b>926,014</b>	<b>1,191,413</b>	<b>1,079,257</b>	<b>1,288,764</b>	<b>102,581</b>	<b>1,296,764</b>	<b>1,195,594</b>	<b>1,093,843</b>	<b>1,138,808</b>	<b>1,033,331</b>	<b>1,116,428</b>
<b>Estimated Working Capital (deficit) :</b>	<b>493,616</b>	<b>605,952</b>	<b>396,007</b>	<b>526,653</b>	<b>496,141</b>	<b>518,520</b>	<b>533,362</b>	<b>377,359</b>	<b>353,435</b>	<b>305,594</b>	<b>363,933</b>	<b>339,888</b>
<b>TARGET*</b>	\$388,441	\$331,031	\$346,353	\$337,205	\$354,106	\$354,106	\$354,106	\$347,343	\$344,522	\$347,543	\$349,497	\$350,904

\* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

30 -Sewer Service Fund  
 FINANCIAL SUMMARY

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	1,017,530	85,535.75	180,174.62	17.71	837,355.38	151,865.63
INTEREST INCOME	2,000	324.96	689.94	34.50	1,310.06	1,104.92
TRANSFERS IN	275,478	0.00	0.00	0.00	275,478.00	0.00
<b>TOTAL REVENUES</b>	<b>1,295,008</b>	<b>85,860.71</b>	<b>180,864.56</b>	<b>13.97</b>	<b>1,114,143.44</b>	<b>152,970.55</b>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	1,288,764	51,970.68	102,580.76	7.96	1,186,183.24	151,440.42
<b>TOTAL EXPENDITURES</b>	<b>1,288,764</b>	<b>51,970.68</b>	<b>102,580.76</b>	<b>7.96</b>	<b>1,186,183.24</b>	<b>151,440.42</b>
<b>EXCESS REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>6,244</b>	<b>33,890.03</b>	<b>78,283.80</b>		<b>( 72,039.80)</b>	<b>1,530.13</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: FEBRUARY 28TH, 2014

30 -Sewer Service Fund  
 FINANCIAL SUMMARY  
 REVENUES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	968,760 (	7,450.82)	78,488.05	8.10	890,271.95	142,395.63
30-41501-01 Sewer Charges - Data Tech	0	86,416.57	86,416.57	0.00 (	86,416.57)	0.00
30-41502-00 Sewer Tap Fees	22,500	3,000.00	7,500.00	33.33	15,000.00	4,500.00
30-41502-01 Sewer Impact Fees	21,000	2,800.00	7,000.00	33.33	14,000.00	4,200.00
30-41503-00 Mo Am Bill Collection pymt	650	0.00	0.00	0.00	650.00	0.00
30-41504-00 Grinder Pump Admin Fee	4,620	770.00	770.00	16.67	3,850.00	770.00
TOTAL OTHER REVENUE	1,017,530	85,535.75	180,174.62	17.71	837,355.38	151,865.63
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	2,000	324.96	689.94	34.50	1,310.06	1,104.92
TOTAL INTEREST INCOME	2,000	324.96	689.94	34.50	1,310.06	1,104.92
<u>MISCELLANEOUS REVENUE</u>						
<u>TRANSFERS IN</u>						
30-41902-00 Trnasfer from Sewer CIP	275,478	0.00	0.00	0.00	275,478.00	0.00
TOTAL TRANSFERS IN	275,478	0.00	0.00	0.00	275,478.00	0.00
TOTAL REVENUE	1,295,008	85,860.71	180,864.56	13.97	1,114,143.44	152,970.55

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

30 -Sewer Service Fund  
ADMINISTRATIVE  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
30-501.01-01-00 Salaries	12,500	784.04	1,499.13	11.99	11,000.87	0.00
30-501.01-21-00 FICA & Medicare	956	59.98	114.69	12.00	841.31	0.00
TOTAL PERSONNEL	13,456	844.02	1,613.82	11.99	11,842.18	0.00
<b>INSURANCE</b>						
30-501.02-01-00 Hazard & Liability	4,500	0.00	0.00	0.00	4,500.00	0.00
TOTAL INSURANCE	4,500	0.00	0.00	0.00	4,500.00	0.00
<b>UTILITIES</b>						
30-501.03-01-00 Telephone & Voicemail	2,400	206.53	206.53	8.61	2,193.47	359.62
30-501.03-02-00 Electricity	35,000	103.22	3,181.73	9.09	31,818.27	5,579.43
30-501.03-04-00 Water	3,500	184.70	236.52	6.76	3,263.48	286.54
30-501.03-06-00 Wi-Fi	480	39.99	39.99	8.33	440.01	79.98
30-501.03-09-00 Trash Hauling	600	0.00	0.00	0.00	600.00	250.71
TOTAL UTILITIES	41,980	534.44	3,664.77	8.73	38,315.23	6,556.28
<b>CAPITAL EXPENDITURES</b>						
30-501.04-31-00 Equipment & Machinery	20,007	0.00	0.00	0.00	20,007.00	0.00
30-501.04-61-00 Pump Station Improvement	285,000	0.00	467.72	0.16	284,532.28	0.00
TOTAL CAPITAL EXPENDITURES	305,007	0.00	467.72	0.15	304,539.28	0.00
<b>OTHER PURCHASES</b>						
30-501.05-01-00 Office Supplies	100	0.00	0.00	0.00	100.00	0.00
30-501.05-02-00 Postage	10,000	1,042.16	1,084.15	10.84	8,915.85	766.03
30-501.05-04-00 Printing	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	10,200	1,042.16	1,084.15	10.63	9,115.85	766.03
<b>MAINTENANCE</b>						
30-501.06-01-00 Building Main & Repair	10,000	321.33	321.33	3.21	9,678.67	2,243.26
30-501.06-12-00 Pump Stations Maintenanc	25,000	2,448.72	2,796.12	11.18	22,203.88	2,341.73
30-501.06-21-00 Vehicle Repair & Mainten	500	0.00	0.00	0.00	500.00	8.07
30-501.06-21-02 Tractor/Lawn Mowing Equi	300	0.00	0.00	0.00	300.00	0.00
30-501.06-22-00 Vehicle Gas & Oil	3,000	61.56	61.56	2.05	2,938.44	396.63
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	0.00	0.00	1,500.00	0.00
30-501.06-33-00 Software Support Agreeeme	2,170	0.00	0.00	0.00	2,170.00	0.00
30-501.06-42-00 Line Maintenance	80,000	0.00	23.69	0.03	79,976.31	0.00
30-501.06-99-00 Other Maintenance	89,000	0.00	0.00	0.00	89,000.00	0.00
TOTAL MAINTENANCE	211,470	2,831.61	3,202.70	1.51	208,267.30	4,989.69
<b>CITY SERVICES</b>						
30-501.07-34-00 Line Repairs	25,000	0.00	0.00	0.00	25,000.00	985.00
30-501.07-42-00 One Call Utility Locatin	2,000	0.00	110.50	5.53	1,889.50	153.40
30-501.07-42-01 One Call Equipment & Sup	400	0.00	0.00	0.00	400.00	0.00
30-501.07-82-00 KC Water Depart	63,000	0.00	0.00	0.00	63,000.00	0.00
30-501.07-91-00 Odor Control	19,000	0.00	0.00	0.00	19,000.00	0.00
TOTAL CITY SERVICES	109,400	0.00	110.50	0.10	109,289.50	1,138.40

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: FEBRUARY 28TH, 2014

30 -Sewer Service Fund  
ADMINISTRATIVE  
EXPENDITURES

16.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PROFESSIONAL FEES</b>						
30-501.08-01-00 Attorney Fees	2,500	838.80	838.80	33.55	1,661.20	0.00
30-501.08-03-00 Engineering Fees	11,000	0.00	0.00	0.00	11,000.00	192.00
30-501.08-04-00 Management Contract	275,395	22,949.58	45,899.16	16.67	229,495.84	43,987.50
30-501.08-06-00 Administration Fee	<u>100,000</u>	<u>8,333.33</u>	<u>16,666.66</u>	<u>16.67</u>	<u>83,333.34</u>	<u>16,666.66</u>
TOTAL PROFESSIONAL FEES	388,895	32,121.71	63,404.62	16.30	325,490.38	60,846.16
<b>OTHER EXPENDITURES</b>						
30-501.09-21-00 Miscellaneous	1,500	206.00	251.00	16.73	1,249.00	0.00
30-501.09-22-00 DNR Fees	<u>1,800</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>0.00</u>
TOTAL OTHER EXPENDITURES	3,300	206.00	251.00	7.61	3,049.00	0.00
<b>BOND/LEASE PAYMENTS</b>						
<b>SYSTEM RENEWAL PROJECT</b>						
30-501.12-11-00 SRF Principal	0	11,666.67	23,333.34	0.00 (	23,333.34)	23,333.34
30-501.12-11-01 SRF Interest	<u>0</u>	<u>2,724.07</u>	<u>5,448.14</u>	<u>0.00 (</u>	<u>5,448.14)</u>	<u>5,643.86</u>
TOTAL SYSTEM RENEWAL PROJECT	0	14,390.74	28,781.48	0.00 (	28,781.48)	28,977.20
<b>TRANSFERS-OTHER SOURCES</b>						
30-501.20-01-01 Transfer to 10 Year CIP	0	0.00	0.00	0.00	0.00	48,166.66
30-501.20-02-02 Trans to Debt Serv (for	18,456	0.00	0.00	0.00	18,456.00	0.00
30-501.20-02-03 Trans to Debt Serv (for	<u>182,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182,100.00</u>	<u>0.00</u>
TOTAL TRANSFERS-OTHER SOURCES	<u>200,556</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,556.00</u>	<u>48,166.66</u>
TOTAL ADMINISTRATIVE	1,288,764	51,970.68	102,580.76	7.96	1,186,183.24	151,440.42
TOTAL EXPENDITURES	<u>1,288,764</u>	<u>51,970.68</u>	<u>102,580.76</u>	<u>7.96</u>	<u>1,186,183.24</u>	<u>151,440.42</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	6,244	33,890.03	78,283.80		0.00	1,530.13

## BALANCE SHEET

AS OF: FEBRUARY 28TH, 2014

10 -General Fund

ACCOUNT# TITLE

ASSETS	
10901	Petty Cash (Admin) 181.31
10911	Petty Cash (Court) 150.00
10952	Court Bnk Acct-Internet Pymts 100.00
12000	General Fund Claim on Cash 1,719,272.32
15000	Receivables - General ( 760.20)
15003	Property Tax Receivables 15,032.42
15004	Franchise Tax Receivables 170,235.57
15005	Vehicle Tax Receivable 2,967.93
18000	Prepaid Insurance 68,233.61
	<u>1,975,412.96</u>

TOTAL ASSETS

1,975,412.96

## LIABILITIES

20021	AFLAC W/H ( 249.09)
20022	Medical Ins W/H 5,847.24
20023	Dental W/H ( 429.84)
20025	Principal W/H ( 241.85)
20028	Vision Care Withholding ( 145.84)
20031	Retirement W/H ING 110.00
20041	KC Earning Tax W/H 1,184.52
20051	Garnishment W/H ( 70.62)
20070	Vol. Employee Fund W/H 1,047.58
21000	Deferred Revenue 18,000.35
22001	AP Pending (Due to Pooled) 33,436.00
22500	Telecom Escrow 190.29
22501	FLEX Plan Payable 3,028.17
22600	COBRA Liability 1,539.59

TOTAL LIABILITIES

63,246.50

## EQUITY

30001	Fund Balance 544,347.10
-------	-------------------------

TOTAL BEGINNING EQUITY

544,347.10

TOTAL REVENUE 6,036,233.28

TOTAL EXPENSES 4,668,413.92

TOTAL SURPLUS/(DEFICIT) 1,367,819.36

TOTAL EQUITY &amp; SURPLUS/(DEFICIT)

1,912,166.46

TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT

1,975,412.96

21 -River Park Bond Retirement

ACCOUNT# TITLE

## ASSETS

11002 River Prk Dev Bank Acct-831727	173,871.73	
15001 Receivables - Taxes/Fees	3,871.47	
		<u>177,743.20</u>
TOTAL ASSETS		<u>177,743.20</u>

## LIABILITIES

21000 Deferred Revenue	2,767.68	
TOTAL LIABILITIES		<u>2,767.68</u>

## EQUITY

30001 FUND BALANCE	146,531.23	
TOTAL BEGINNING EQUITY	146,531.23	
TOTAL REVENUE	647,771.04	
TOTAL EXPENSES	619,326.75	
TOTAL SURPLUS/(DEFICIT)	28,444.29	
TOTAL EQUITY & SURPLUS/(DEFICIT)	174,975.52	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<u>177,743.20</u>

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2014

22 -Capital Project Bonds

ACCOUNT# TITLE

ASSETS

=====

11002 Cash 832634	311,362.37	
12000 Claim on Cash	18,416.66	
14010 Lease Revenue Fund	0.47	
14012 Reserve Fund	643,991.91	
15001 Receivables - Taxes/Fees	5,529.44	
		979,300.85

TOTAL ASSETS 979,300.85

=====

LIABILITIES

=====

21000 Deferred Revenue	5,529.44	
		5,529.44

EQUITY

=====

30001 Fund Balance	240,783.78	
30005 Restricted for Debt Retirement	640,000.00	
TOTAL BEGINNING EQUITY	880,783.78	
TOTAL REVENUE	918,045.13	
TOTAL EXPENSES	825,057.50	
TOTAL SURPLUS/(DEFICIT)	92,987.63	
TOTAL EQUITY & SURPLUS/(DEFICIT)	973,771.41	

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 979,300.85

=====

23 -Brush Creek NID

ACCOUNT# TITLE

<b>ASSETS</b>			
=====			
12000	Claim on Cash	52.80	
14011	Debt Service Fund	56,181.61	
			56,234.41
			-----
	<b>TOTAL ASSETS</b>		<b>56,234.41</b>
			=====
<b>LIABILITIES</b>			
=====			
24000	Long Term Bonds Payable	428,672.33	
	<b>TOTAL LIABILITIES</b>	428,672.33	
			-----
<b>EQUITY</b>			
=====			
30001	Fund Balance	( 371,552.06)	
	<b>TOTAL BEGINNING EQUITY</b>	( 371,552.06)	
			-----
	<b>TOTAL REVENUE</b>	202,690.33	
	<b>TOTAL EXPENSES</b>	203,576.19	
			-----
	<b>TOTAL SURPLUS/(DEFICIT)</b>	( 885.86)	
	<b>TOTAL EQUITY &amp; SURPLUS/(DEFICIT)</b>	( 372,437.92)	
			-----
	<b>TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT</b>		<b>56,234.41</b>
			=====

24 -Brink Meyer Road NID

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
12000	Claim on Cash	22.20	
14001	Construction Fund	112,416.19	
14021	Cost of Issuance Expenses	3,607.68	
		<u>                    </u>	
			116,046.07
			<u>                    </u>
	<b>TOTAL ASSETS</b>		<b>116,046.07</b>
			=====
<b>LIABILITIES</b>			
=====			
24000	Long Term Bonds Payable	( 20,000.00)	
		<u>                    </u>	
	<b>TOTAL LIABILITIES</b>	<b>( 20,000.00)</b>	
			<u>                    </u>
<b>EQUITY</b>			
=====			
30001	Fund Balance	20,021.34	
		<u>                    </u>	
	<b>TOTAL BEGINNING EQUITY</b>	<b>20,021.34</b>	
	<b>TOTAL REVENUE</b>	<b>529,785.15</b>	
	<b>TOTAL EXPENSES</b>	<b>413,760.42</b>	
		<u>                    </u>	
	<b>TOTAL SURPLUS/(DEFICIT)</b>	<b>116,024.73</b>	
	<b>TOTAL EQUITY &amp; SURPLUS/(DEFICIT)</b>		<b>136,046.07</b>
			<u>                    </u>
	<b>TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT</b>		<b>116,046.07</b>
			=====

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2014

30 -Sewer Service Fund

ACCOUNT# TITLE

ASSETS

=====

11002 Sewer Fund Cash in Bank-090247	4,781.55	
11003 Cash-833126	735,573.94	
11005 MM Bank Lib 802366	201,352.94	
12000 Sewer Service Claim on Cash	( 346,086.97)	
15000 Receivables	98,781.11	
17001 Property, Plant, Equipment	2,319,461.96	
17005 Accumulated Depreciation	( 2,853,765.98)	
17014 Equipment	1,850,516.67	
		<u>2,010,615.22</u>

TOTAL ASSETS 2,010,615.22

=====

LIABILITIES

=====

22001 AP Pending (Due to Pooled)	7,309.17	
24010 LT Leases Payable	179,612.82	
26000 Customer Deposits	13,485.00	
		<u>200,406.99</u>

EQUITY

=====

30001 Fund Balance	1,827,847.65	
		<u>1,827,847.65</u>
TOTAL BEGINNING EQUITY	1,827,847.65	
TOTAL REVENUE	1,180,822.71	
TOTAL EXPENSES	1,198,462.13	
		<u>( 17,639.42)</u>
TOTAL SURPLUS/(DEFICIT)	( 17,639.42)	
TOTAL EQUITY & SURPLUS/(DEFICIT)	1,810,208.23	
		<u>1,810,208.23</u>
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<u>2,010,615.22</u>

=====

AS OF: FEBRUARY 28TH, 2014

31 -Sewer Special Assessment

ACCOUNT# TITLE

ASSETS

=====		
11002 Sewer Sp Assess Cash -827282	0.44	
12000 Spec. Assessment Claim on Cash	60.75	
		<u>61.19</u>

TOTAL ASSETS 61.19  
=====

LIABILITIES

=====

EQUITY

=====		
30001 Fund Balance	14,225.37	
TOTAL BEGINNING EQUITY	14,225.37	

TOTAL REVENUE 431.27  
TOTAL EXPENSES 14,595.45

TOTAL SURPLUS/(DEFICIT) ( 14,164.18)  
  
TOTAL EQUITY & SURPLUS/(DEFICIT) 61.19  
61.19

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 61.19  
=====

## BALANCE SHEET

AS OF: FEBRUARY 28TH, 2014

33 -Sewer Capital Improvement

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
12000	Claim on Cash	336,843.61	
17002	Insutiform Sewer Infrastructur	244,732.86	
17003	Aeration System Sewer Equipmnt	182,062.00	
		<u>763,638.47</u>	
	<b>TOTAL ASSETS</b>		<u>763,638.47</u>
<b>LIABILITIES</b>			
=====			
<b>EQUITY</b>			
=====			
30001	Fund Balance	947,271.82	
	<b>TOTAL BEGINNING EQUITY</b>	<u>947,271.82</u>	
	<b>TOTAL REVENUE</b>	289,000.00	
	<b>TOTAL EXPENSES</b>	472,633.35	
	<b>TOTAL SURPLUS/(DEFICIT)</b>	<u>( 183,633.35)</u>	
	<b>TOTAL EQUITY &amp; SURPLUS/(DEFICIT)</b>	<u>763,638.47</u>	
	<b>TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT</b>		<u>763,638.47</u>
			=====

## BALANCE SHEET

AS OF: FEBRUARY 28TH, 2014

34 -SRF Fund

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
12005	Cash	28,338.41	
17001	Sewer Infrastructure Systems	2,648,785.13	
17002	Insutiform Sewer Infrastructur	110,754.20	
17005	Accumulated Depreciation	( 211,952.00)	
17012	CIP - Sewer Evaluation Study	129,839.85	
17013	CIP - Sewer Repair Phase 1	25,633.33	
17050	Bond Issue Discount & Cost	107,806.73	
			<u>2,839,205.65</u>
TOTAL ASSETS			<u>2,839,205.65</u>
=====			
<b>LIABILITIES</b>			
=====			
24000	Long-Term Bonds Payable	2,005,000.00	
24001	Bond Issue Premium	94,132.65	
TOTAL LIABILITIES			<u>2,099,132.65</u>
=====			
<b>EQUITY</b>			
=====			
30001	Fund Balance	740,073.00	
TOTAL BEGINNING EQUITY			<u>740,073.00</u>
=====			
TOTAL EQUITY & SURPLUS/(DEFICIT)			<u>740,073.00</u>
=====			
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			<u>2,839,205.65</u>
=====			

**City of Parkville**  
**Reserved Fund Summary**  
**For the Month Ended February 28, 2014**

Fund	Account	<u>Income</u>	February <u>Expenses</u>	<u>Fund Balance</u>
	42 Municipal Equip Res			\$ 7,514.68
	45 Fewson Project	\$ 32.46	\$ -	\$ 554,423.63
	46 Guest Room Tax	\$ 558.08		\$ 2,869.70
	50 Emergency Reserve	\$ 26,416.66		\$ 1,123,798.93
	60 Nature Sanctuary	\$ 2,000.00		\$ 42,971.34
	61 Park Reservations & Fees			\$ -
	63 Park Donations			\$ 45,461.84
	65 Parkland Dedication			\$ -
	73 Other Donations			\$ -
	80 Court Recoupment Fees	\$ 301.50		\$ 36,012.50
	81 Police Training Fees-LET	\$ 190.00		\$ 43,775.09
	91 TIF Development	\$ 0.95		\$ 12,341.75
	95 Capital Projects		\$ 15,999.35	\$ 61,584.47
		<u>\$ 29,499.65</u>	<u>\$ 15,999.35</u>	<u>\$ 1,930,753.93</u>

BALANCE SHEET

AS OF: FEBRUARY 28TH, 2014

40 -Transportation Fund

ACCOUNT# TITLE

ASSETS

=====		
12000	Claim on Cash	338,062.94
14012	Reserve Fund	984.04
15000	Receivables - General	47,052.72
15001	Receivable Held in Escrow Acct	19,633.00
		<hr/>
		405,732.70

TOTAL ASSETS 405,732.70

LIABILITIES

=====		
22001	A/P Pending (Due to Pooled)	1,581.63
22500	Liability in Held in Escrow Ac	19,633.00
		<hr/>
	TOTAL LIABILITIES	21,214.63

EQUITY

=====		
30001	Fund Balance	238,223.46
		<hr/>
	TOTAL BEGINNING EQUITY	238,223.46
	TOTAL REVENUE	1,040,808.37
	TOTAL EXPENSES	894,513.76
		<hr/>
	TOTAL SURPLUS/(DEFICIT)	146,294.61
		<hr/>
	TOTAL EQUITY & SURPLUS/(DEFICIT)	384,518.07

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 405,732.70

City of Parkville  
Cash & Investments Balance Report  
As of February 28, 2014

**General Fund #10**

Cash on Hand	181.31	
Total Cash Accounts*	1,685,936.32	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$1,686,117.63</u></u></b>

**Sewer Special Assessment Fund #31**

Total Cash Accounts*	61.19	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$61.19</u></u></b>

**River Park Bond Retirement Fund #21**

Total Cash Accounts*	173,871.73	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$173,871.73</u></u></b>

**Sewer Capital Improvement Fund #33**

Total Cash Accounts*	336,843.61	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$336,843.61</u></u></b>

**Capital Project Bonds Fund #22**

Total Cash Accounts*	329,779.03	
Reserve Fund Account	643,991.91	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$973,770.94</u></u></b>

**SRF Fund #34**

Total Cash Accounts*	0.00	
these are SRF bond reserve funds only		
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$0.00</u></u></b>

**Brush Creek NID Fund #23**

Total Cash Accounts*	56,234.41	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$56,234.41</u></u></b>

**Transportation Fund #40**

Total Cash Accounts*	336,481.31	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$336,481.31</u></u></b>

**Brink Meyer Road NID Fund #24**

Total Cash Accounts*	116,046.07	
Construction Fund		
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$116,046.07</u></u></b>

**Health Insurance Fund #87**

Total Cash Account	53,699.37	
These funds belong to General Fund		
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$53,699.37</u></u></b>

**Sewer Service Fund #30**

Total Cash Accounts*	588,312.29	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$588,312.29</u></u></b>

**TIF Development Fund #91**

Total Cash Accounts*	12,341.75	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$12,341.75</u></u></b>

**Capital Projects Fund #95**

Total Cash Accounts*	51,036.81	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$51,036.81</u></u></b>

**Parkville Market Place Fund #92**

Total Cash Account	10,454.33	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$10,454.33</u></u></b>

**Major Projects in Progress Fund #96**

Total Cash Accounts*	289,071.89	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$289,071.89</u></u></b>

\* Net of the amount owed (if any) to or from Pooled Cash Bank Account