



Notes: At 6:30 p.m. a closed executive session will be held to discuss personnel matters pursuant to RSMo 610.021(3).

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, June 3, 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2783 / Ord. No. 2753

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

- A. Rosalie Zink regarding cancelled Park reservation

3. MAYOR'S REPORT

- A. Appoint Alderman Jones as liaison to Park University
- B. Appoint Alderman Rittman as liaison to the Main Street Parkville Association
- C. Resolution No. 06-01-14 naming Kari Lamer as the voting member to the Parkville Economic Development Council through December 31, 2014
- D. Appoint Christopher Cardwell to the Community Land & Recreation Board through May 2016

4. CONSENT AGENDA

- A. Approve the minutes for May 20, 2014 regular meeting
- B. Approve Resolution No. 06-02-14 to destroy certain records past their required retention schedule
- C. Approve a retail liquor by the drink picnic license, special event permit and use of the White Alloe Drive right-of-way for the 2nd annual Parkville Commons Block Party on July 11-12, 2014 subject to conditions
- D. Receive and file the April 2014 operations report for the Sewer Treatment Plant
- E. Approve Accounts Payable for May 16 to May 27, 2014

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion of any Alderman, followed by a second and a majority voice vote to "Approve the consent agenda and recommended motions for each item as presented".

5. ACTION AGENDA

- A. Approve requests from the Brown and Smalley families to donate an additional 3.45 acres to the City for expansion of the Sullivan Nature Sanctuary (Administration)

- B. Approve an ordinance amending Parkville Municipal Code, Titles I, II and III to extend the nature sanctuary regulations to the Sullivan Nature Sanctuary, distinguish the same from the Parkville Nature Sanctuary and reflect other current Nature Sanctuary policies and practices (Administration)
- C. Approve an ordinance for the replat of Lots 3 and 4 and Tract B of the replat of Lots 1-4 for The National, 11th Plat – Case PZ14-16; applicant, RP Golf, LLC on behalf of various owners (Community Development)

6. STAFF UPDATES ON ACTIVITIES

7. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

General Agenda Notes:

This agenda closed at noon on Thursday, May 29, 2014. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon the vote of the Board of Aldermen.



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CITY OF PARKVILLE Memorandum

Date: May 23, 2014

To: Mayor and Board of Aldermen

From: Lauren Palmer, City Administrator

RE: Public Comment for June 3, 2014

Ms. Rosalie Zink requested time on the June 3, 2014, Board of Aldermen agenda for public comment regarding a park reservation event fee. Staff had previous interactions with Ms. Zink that may be helpful for the Board to understand before this meeting.

Sophie Buell submitted an application (attached) on February 13, 2014, to reserve shelter space and the McKeon Stage in English Landing Park for a wedding on September 20, 2014. The associated event fee of \$525 was paid via check. The event was subsequently cancelled, and Ms. Zink requested a refund of the event fee on behalf of the applicant. Based on city policy and ordinance, staff denied the request.

Section 140.345 of the Parkville Municipal Code states that the event guidelines adopted by the Community Land and Recreation Board (CLARB) govern events in city parks. The guidelines have the power of law because they are incorporated into the Code by reference and are on file in the City Clerk's Office. The guidelines state that, "user fees will not be refundable." The "no refunds" guideline is unconditional; there is no time limit, grace period, or other provision to allow for a refund under specified circumstances. The application that was signed by Ms. Buell clearly states that no refunds will be issued if, "you change your mind, inclement weather, flooding, other acts of nature, or any other reason."

Because the event guidelines were adopted by CLARB and the Board of Aldermen and carry the weight of law, staff does not have the authority to issue a refund in this case. I communicated that to Ms. Zink, and I suspect that is why she has requested time before the Board of Aldermen. Ms. Zink makes a reasonable argument. Because the reserved date is still several months away, presumably the City has time to reschedule the space for another user. However, I encourage the Board to consider other factors before granting the exception. There is no guarantee that the City will be able to re-book the space. Major events that require the McKeon Stage such as concerts and weddings are generally planned well in advance. Furthermore, this guideline has been in place for some time. Staff has denied other similar requests for refunds, although it is unusual to receive a request so far in advance of the event date. Finally, the event fee covers more than the direct costs associated with conducting the event. It is also intended to cover the city's administrative costs for reviewing and processing the application. The City has already incurred those costs in this case.

Staff is currently working with CLARB on a comprehensive review of the applications, processes, and guidelines for events in public spaces. One idea that has been raised in preliminary discussions is to establish an application fee (separate from the event fee). The application fee would be non-refundable, but the event fee could be refunded for events cancelled with reasonable advance notice. The Board may wish to provide direction to CLARB and staff about this concept or other changes to consider. However, in the interest of equity and consistency, staff does not recommend granting a refund for Ms. Buell's application.



Wedding

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676
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ENGLISH LANDING PARK - SHELTER RESERVATION PERMIT 2014

8701 McAfee, Parkville MO 64152
Each year from March 1st through October 31st

Date Requested: 9-20-14 Day of Week: * SU MO TU WE TH FR SA ^{*Required}

Group Name/Function: Zink Wedding Group Size: 80

GROUP SIZE MUST NOT BE OVER 75 PER SHELTER
(Weddings, Events, & Amplified Sound require additional review prior to reservation confirmation)

Shelter Fee (per shelter, per time slot): **Parkville Resident: \$40.00 Non Resident: \$50.00**
PROOF OF CITY OF PARKVILLE RESIDENCE REQUIRED FOR RESIDENT RATE

Reservation Period	Shelter Reserved	Water	Electricity	Fees
<input type="checkbox"/> 9 AM to 3 PM	EAST WEST RIVER	No	No	
<input type="checkbox"/> 4 PM to 10 PM	EAST WEST RIVER	No	No	
<input checked="" type="checkbox"/> ALL DAY (double fee)	EAST <u>WEST</u> RIVER	No	No	\$ <u>100</u>

NO BBO GRILLS allowed under the River Shelter and **NO VEHICLE ACCESS** to River Shelter

Self-Contained BBQ Cooker requires an additional charge of \$30.00

Stage/Patio Event Fee: Resident: \$400.00 Non Resident: \$425.00

MAXINE MCKEON STAGE & BRICK PATIO - Stage/Patio reservations require approval from CLARB**
(Includes a 40'x20' covered stage and a 6,000 sq. ft. brick patio with water and electric service)
**Community Land & Recreation Board

Contact Person: Sophie Buehl
Address/City/State/Zip: 3120 Woodlawn Ridge Dr KC, KS 66603
Phone: Daytime/Cell: 402-690-1458 E-Mail address: sbue11042@yahoo.com
Signature: Sophie Buehl

This portion is only if LIQUOR CONSUMPTION IN PARK is requested
The undersigned requests permission for the above group to consume liquor in English Landing Park on the day and between the hours shown. (If the undersigned is not the contact person named above, please print name, address and phone number on the back of this sheet)

TERMS & CONDITIONS:

TO PARK PATRONS: This is your permit to use the facility/facilities that you have reserved. Keep this permit with you and present it on demand. If someone is occupying the space you reserved, you should present this permit and request they vacate the area. If they refuse to leave the reserved area, contact the Parkville Police at 816-741-4454 or 816-858-3521 to have an officer dispatched. This is the only situation where a refund will be considered. If you do not follow these instructions, you cannot request a refund of payment. **NO REFUNDS** will be issued if you change your mind, inclement weather, flooding, other acts of nature, or any other reason. **NO PARKING** around shelters or on the BBQ Pad Sites. **NO PARKING** on the grass. Law Strictly Enforced - \$75.00 MINIMUM FINE. Public parking areas are provided before the entrance to English Landing Park.

Total Amount Due \$ 525 Cash \$ _____
Date Paid 9/13/14 Received by DAB Check Number 0093

- 1. Original for File
- 2. Copy to Requestor
- 3. Copy for Parks
- 4. Copy for Police Department

CITY OF PARKVILLE

Policy Report

Date: May 29, 2014

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Resolution approving the appointment of Kari Lamer as a voting director to the Parkville Economic Development Council through December 31, 2014.

BACKGROUND:

The bylaws of the Parkville Economic Development Council (PEDC) state that the City shall have one voting member and three ex-officio non-voting members on the Board of Directors. One of the non-voting ex-officio positions is designated for the Mayor by virtue of his/her elected office. The other appointments are subject to approval by the Board of Aldermen. Directors serve for one year terms from January 1 to December 31. The City last made appointments to the EDC on December 17, 2013 by Resolution No. 12-05-13. Alderman Nan McManus (Johnston) was appointed as the voting member and Alderman Chris Fisher and City Administrator Lauren Palmer were appointed to the ex-officio positions. Following the April election, Nan Johnston was elected as mayor leaving a vacancy in the voting director position. Mayor Johnston would like to appoint Alderman Kari Lamer to fill the position as voting director for the EDC.

BUDGET IMPACT:

There is no direct budget impact.

ALTERNATIVES:

1. Approve Resolution No. 06-01-14 to approve appointments to the Parkville Economic Development Council.
2. Approve the resolution with alternate appointees as directed by the Board of Aldermen.
3. Postpone the item.

STAFF RECOMMENDATION:

Approve Resolution No. 06-01-14 to approve Alderman Kari Lamer as the voting director of the EDC through December 31, 2014.

POLICY:

The bylaws of the Parkville Economic Development Council state that appointees for the City of Parkville must be approved by the governing body.

SUGGESTED MOTION:

I move to approve Resolution No. 06-01-14 to approve Alderman Kari Lamer as the voting director of the EDC through December 31, 2014.

ATTACHMENT:

1. Resolution No. 06-01-14
-



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**CITY OF PARKVILLE, MO.
RESOLUTION # 06-01-14**

**A RESOLUTION NAMING ALDERMAN KARI LAMER AS VOTING MEMBER TO THE
PARKVILLE ECONOMIC DEVELOPMENT COUNCIL THROUGH DECEMBER 31, 2014.**

WHEREAS, the bylaws of the Parkville Economic Development Council state that one appointee of the governing body of the City of Parkville, Missouri shall serve as a voting member on the Board of Directors, subject to approval by the Board of Directors; and

WHEREAS, the bylaws of the Parkville Economic Development Council state that two appointees of the governing body of the City of Parkville, Missouri shall serve as non-voting ex-officio members on the Board of Directors; and

WHEREAS; the bylaws of the Parkville Economic Development Council designate the Mayor of Parkville, Missouri as a third non-voting ex-officio member of the Board of Directors; and

WHEREAS, members of the Parkville Economic Development Council Board of Directors serve for a term of one year from January 1 to December 31 of the calendar year for which they are appointed; and

WHEREAS, all four of the city’s appointees to the Parkville Economic Development Council serve on the Executive Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PARKVILLE AS FOLLOWS:

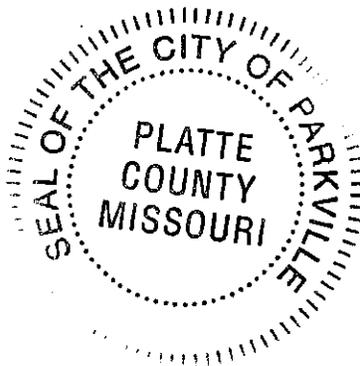
Section 1. The City of Parkville hereby names Alderman Kari Lamer as the voting member on the Parkville Economic Development Council for the 2014 calendar year.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 3rd day of June 2014.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney





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Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- | | | | |
|--------------------------|----------------------------------|-------------------------------------|------------------------------------------|
| <input type="checkbox"/> | Planning & Zoning Commission | <input type="checkbox"/> | Board of Zoning Adjustment |
| <input type="checkbox"/> | Ethics Commission | <input checked="" type="checkbox"/> | Community Land & Recreation Board |
| <input type="checkbox"/> | Industrial Development Authority | <input type="checkbox"/> | Tax Increment Financing Commission (TIF) |

Name: Christopher Cardwell

Home Address (required): 6 W. 12th St.

Mailing Address (if different than above): _____

Are you a resident of the City of Parkville? Yes No Applicants must be residents of Parkville.

Phone (day): 816-679-9250 Phone (evening): (same)

Current Employer: self-employed Title: Landscape Consultant

How did you learn about Parkville boards and commissions?

- Internet Community Group/Organization Mayor/Alderman Other

Why are you interested in serving on a Parkville board?

I am proud of CLARB's service and vision, and would like to foster and ensure the future success of the board in Parkville.

Have you ever served on a Parkville board? Yes No

If yes, which ones? _____ Dates Served: _____

Do you belong to any community organizations or professional groups?

Local: American Legion, post 318 (Sons of American Legion)
State: Missouri Prairie Foundation and Missouri Department of Conservation

Return to: Parkville City Hall
8880 Clark Avenue
Parkville, Missouri 64153

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement:

Applicant Signature: Christopher Cardwell Date: 4/15/14

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, May 20, 2014, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present
Ward 1 Alderman Diane Driver	- absent w/ prior notice
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Kendall Welch	- present
Ward 3 Alderman David Jones	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- absent w/ prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present: Lauren Palmer, City Administrator
Sean Ackerson, Asst. City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, P.E., Public Works Director

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

The Mayor recognized members of the Boy scouts of America in the audience and called them to the podium. Two scouts from Troop 333 introduced themselves: Jeremiah Fountain stated he was working on his Citizenship in the Community and Communications badges and Tyler Wolf stated he was working on his Communications badge.

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approve the minutes for the May 6, 2014 special meeting
- B. Approve the minutes for the May 6, 2014 regular meeting
- C. Receive and file the crime statistics for January through March 2014
- D. Receive and file the financial report for the month ending April 30, 2014
- E. Approve Accounts Payable for April 29 through May 13, 2014
- F. Approve the use of the public parking lot north of City Hall on June 21, 2014 by the Friends of the Parkville Animal Shelter Drive for a Cause fundraiser

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYE, MOTION PASSED 6-0.

5. ACTION AGENDA

- A. Approve an ordinance authorizing the sale of Limited General Obligation Bonds for the Brush Creek Drainage Area Neighborhood Improvement District and authorize the Mayor and City Clerk to execute all related bond documents

City Administrator Lauren Palmer explained staff worked over the years to prepare for permanent

financing of the Brush Creek Drainage Area and Brink Meyer Neighborhood Improvement Districts (NID) limited general obligation bonds and noted the final sales terms were determined May 19. Board approval would authorize the terms of the sale and bond purchase agreement for both NIDs.

Bryan Kidney, Springsted Inc., provided an overview of the initial discussions and rates for the bond issuances. He noted that Brush Creek issue's overall interest rate was 3.29 percent and Brink Meyer was at 3.66 percent and that both bond sale totals decreased from originally estimated. Kidney explained a part of the transaction included a bond rating from Standard & Poor's which was upgraded from AA- to AA with the highest score for economy.

Michael Short, Oppenheimer & Company, Inc., discussed the pre-price meetings and the market, noting the bonds were able to be priced aggressively. The Brush Creek bonds were sold lower than estimated which helped to reduce the debt owed by the City and were sold at a premium. The Brink Meyer bonds were re-priced to a two- to four-year bond which increased the true interest cost and left the debt service at the same level as the beginning. The issued debt was less than previously estimated and interest costs were saved over what was estimated to be spent.

Short explained the next steps following the issuance of the bonds. The City had outstanding temporary notes that would mature on August 1, the first bond payment for interest only would begin in March 2015, and payments toward the principal would start in 2017. Short added that at the end of August the Platte County Collector would be notified of the assessments on the properties to be included on the 2014 tax bills and would then distribute the money to the City in early 2015 prior to the payment due in March. The favorable market allowed the City to have a seven-year call provision which meant in seven years the City would have the option to review other options for the bonds.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2777, AN ORDINANCE AUTHORIZING THE ISSUANCE AND DELIVERY OF LIMITED GENERAL OBLIGATION BONDS FROM THE BRUSH CREEK DRAINAGE AREA NEIGHBORHOOD IMPROVEMENT DISTRICT AND AUTHORIZING RELATED ACTIONS, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2777 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2777 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2747. ALL AYES BY ROLL CALL VOTE. WELCH, WERNER, LAMER, RITTMAN, JONES, AND SPORTSMAN; MOTION PASSED 6-0.

Bill No. 2777 was posted May 15, 2014.

B. Approve an ordinance authorizing the sale of Limited General Obligation Bonds for the Brink Meyer Road Neighborhood Improvement District and authorize the Mayor and City Clerk to execute all related bond documents

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2778, AN ORDINANCE AUTHORIZING THE ISSUANCE AND DELIVERY OF LIMITED GENERAL OBLIGATION BONDS FROM THE BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT AND AUTHORIZING RELATED ACTIONS, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2778 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2778 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2748. ALL AYES BY ROLL CALL VOTE. WELCH, WERNER, LAMER, RITTMAN, JONES, AND SPORTSMAN; MOTION PASSED 6-0.

Bill No. 2778 was posted May 15, 2014.

C. Approve the purchase of a 2015 Ford Taurus All Wheel Drive Police Interceptor Sedan to be used as a patrol vehicle

Police Chief Kevin Chrisman stated staff sent bids to local vendors and Thoroughbred Ford was the lowest bidder. He explained the new vehicle would replace a 2010 Crown Victoria with approximately 90,000 miles with minor damage and added the average sale of the used patrol vehicles was \$2,654. The Finance Committee recommended approval on May 12 and staff recommended purchasing the new patrol vehicle from Thoroughbred Ford.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER TO APPROVE THE PURCHASE A 2015 FORD TAURUS ALL WHEEL DRIVE POLICE INTERCEPTOR SEDAN FROM THOROUGHbred FORD OF KANSAS CITY, MO IN THE AMOUNT OF \$26,742.80. ALL AYE; MOTION PASSED 6-0.

D. Approve an ordinance promoting Mr. Curtis Whitby as a full-time laborer assigned for the Streets Division of the Public Works Department.

Public Works Director Kirk Rome, P.E., stated the position was vacant but budgeted for 2014 from the General Fund. The Finance Committee and staff, after considerable discussion about the ability of the Transportation Fund to help fund the position, recommended Mr. Whitby's promotion to complete street work. Aldermen Werner added that Finance was satisfied that staff had a plan to pay for the position because streets needed the additional manpower.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2779, AN ORDINANCE PROMOTING CURTIS WHITBY AS A FULL-TIME STREETS LABORER FOR THE CITY OF PARKVILLE, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2779 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2779 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2749. ALL AYES BY ROLL CALL VOTE. WELCH, WERNER, LAMER, RITTMAN, JONES, AND SPORTSMAN; MOTION PASSED 6-0.

Bill No. 2779 was posted May 15, 2014.

E. Approve an ordinance employing Tyler Gott as the part-time, seasonal landscape maintenance worker for the Parks Division of the Public Works Department

Public Works Director Kirk Rome, P.E., explained Mr. Gott was recommended to fill one of the three positions budgeted in 2014 as a temporary, part-time employee earning 30 hours per week

through October to support the additional workload for Platte Landing Park. Rome added that staff planned to hire a long-term employee through October and a short-time employee through the summer hours and in the winter months these positions would supplement the street crew with snow plowing.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2780, AN ORDINANCE **HIRING TYLER GOTT AS A PART-TIME SEASONAL LANDSCAPE MAINTENANCE WORKER FOR THE CITY OF PARKVILLE**, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2780 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2780 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2750. ALL AYES BY ROLL CALL VOTE. WELCH, WERNER, LAMER, RITTMAN, JONES, AND SPORTSMAN; MOTION PASSED 6-0.

Bill No. 2780 was posted May 15, 2014.

F. Approve an ordinance employing Travis Phelan as the part-time, seasonal landscape maintenance worker for the Parks Division of the Public Works Department

Public Works Director Kirk Rome, P.E., stated Mr. Phelan would fill the second of the three positions as a temporary, part-time employee for 30 hours per week to help with same activities as Mr. Gott.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2781, AN ORDINANCE **HIRING TRAVIS PHELAN AS A PART-TIME SEASONAL LANDSCAPE MAINTENANCE WORKER FOR THE CITY OF PARKVILLE**, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2781 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2781 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2751. ALL AYES BY ROLL CALL VOTE. WELCH, WERNER, LAMER, RITTMAN, JONES, AND SPORTSMAN; MOTION PASSED 6-0.

Bill No. 2781 was posted May 15, 2014.

G. Ordinance to repeal and replace multiple sections of Parkville Municipal Code chapters 140 and 320 related to new rules and regulations for Platte Landing Park and English Landing Park

Public Works Director Kirk Rome, P.E., explained that construction of the new Platte Landing Park was near completion and it would require signs and rules. Staff worked with the Missouri Department of Conservation (MDC) and Platte County on the rules. The MDC had additional requirements that the boat ramp be open 24 hours and requested that people be allowed to carry weapons from their vehicles to their boats for hunting, so staff included those in the new rules. The Community Land and Recreation Board (CLARB) reviewed the code changes and preliminary rules and suggested they match the rules at English Landing Park for consistency.

Rome highlighted some changes to the municipal code that included a new definition, an exception for the off-leash dog park, and a new speed limit for Platte Landing Park. Platte County would provide the signs that included a plaque at the main entrance to recognize the donors. Rome added that the old boat ramp was still open and staff would need to investigate before it would consider closing the ramp. Police Chief Kevin Chrisman stated he reviewed the rules and more parking spaces would require more oversight from the Police Department but did not anticipate any initial issues. Rome concluded that the dog park rules were a culmination of rules from Midwest Public Risk and the Liberty dog park that were vetted through CLARB and City staff.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2782, AN ORDINANCE REPEALING, REPLACING AND CREATING MULTIPLE SECTIONS OF CHAPTER 140 AND CHAPTER 320 OF THE PARKVILLE MUNICIPAL CODE RELATED TO NEW RULES AND REGULATIONS FOR PLATTE LANDING PARK AND ENGLISH LANDING PARK, BE APPROVED FOR FIRST READING. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2782 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYE; MOTION CARRIED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER THAT BILL NO. 2782 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2752. ALL AYES BY ROLL CALL VOTE. WELCH, WERNER, LAMER, RITTMAN, JONES, AND SPORTSMAN; MOTION PASSED 6-0.

Bill No. 2782 was posted May 15, 2014.

6. STAFF UPDATES ON ACTIVITIES

A. Police Department

Police Chief Kevin Chrisman provided an update on 9-1-1 protocol to educate residents on when to call 9-1-1, noting that 75 percent of evening calls were for non-Parkville residents and most of the time was spent to determine if the caller was within city limits. He explained the new protocol transferred the main phone number to the Platte County Sheriff's Office dispatch center after hours and on weekends to direct the caller to the correct agency and allow for better police service.

Chrisman also provided an update on the recent YMCA thefts, noting that one suspect was identified and others were being actively investigated. He also noted that Detective Hubbell was involved in a Northland investigators group and shared information to help make an arrest for mailbox theft with the post office. Chrisman thanked staff for all their hard work.

7. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN LAMER TO ADJOURN THE MAY 20, 2014 REGULAR BOARD MEETING AT 7:58 P.M. ALL AYE; MOTION PASSED 6-0.

MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF MAY 20, 2014

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The minutes for Tuesday, May 20, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the third day of June 2014.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney



CITY OF PARKVILLE

Policy Report

Date: May 30, 2014

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Sean Ackerson
Assistant City Administrator/Community
Development Director

ISSUE:

Approve Resolution No. 06-02-14 to destroy certain records past their required retention schedule.

BACKGROUND:

Per Missouri statute RSMo 109 and RSMo 610, the Local Records Board established minimum retention schedules and reproduction standards for various types of documents maintained by municipalities. They determine which records should be retained, preserved or destroyed, the length of time to retain them, and provide records management guidelines. The City Clerk reviewed the retention schedules, distributed a list of those records specific to each department to determine which records could be destroyed, and combined all the records into one list.

Following Board approval, staff will oversee the shredding of the records. The City Clerk will certify the date the records were destroyed and keep the list on file permanently, as required by the minimum retention schedule set by Missouri.

Due to their content, some records require that the shredding be personally witnessed and documented. Although the other records may not require the same level of security, staff advises similar oversight since many records contain confidential information, account information and other sensitive materials.

BUDGET IMPACT:

Staff has evaluated options for on- and off-site shredding and determined the most cost effective and convenient method that meets the security considerations is on-site shredding. Although no vendor has been selected, based on options considered, shredding is estimated at \$5.00 a box, not to exceed \$200. This is not an expressly budgeted item, but adequate funds exist in the Administration budget (General Fund) to cover this expense. .

ALTERNATIVES:

1. Approve Resolution No. 06-02-14 to destroy certain records past their required retention schedule.
2. Do not approve the Resolution.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 06-02-14 to allow the City Clerk to destroy certain records past their minimum retention schedule and coordinate with a shredding company to destroy them on-site.

POLICY:

RSMo 109 and 610 established minimum retention schedules and allows municipalities to destroy records with approval by the Board of Aldermen.

ITEM 4B
For 06-03-14
Board of Aldermen Meeting

SUGGESTED MOTION:

I move to approve Resolution No. 06-02-14 to destroy certain records past their required retention schedule.

ATTACHMENT:

1. Resolution No. 06-02-14
2. Destruction List



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE, MO.
RESOLUTION #06-02-14

A RESOLUTION AUTHORIZING THE CITY CLERK TO DESTROY CERTAIN RECORDS IN ACCORDANCE WITH MISSOURI RETENTION SCHEDULES.

WHEREAS, a request for approval of the destruction, by shredding, of those inactive records as shown in Exhibit A; and,

WHEREAS, after June 3, 2014, following approval by the Board of Aldermen of destruction of these records, the City Clerk will have the records destroyed here at City Hall on-site in the required manner; and,

WHEREAS, after the destruction has been completed, the City Clerk will certify the date on which the records were destroyed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, the City Clerk is hereby authorized and directed to destroy, by shredding or erasure as applicable, the records listed on Exhibit A attached hereto and shall provide the Board of Aldermen certification attesting to the execution of this directive.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 3rd day of June 2014.



Handwritten signature of Nanette K. Johnston, Mayor Nanette K. Johnston

ATTEST:

Handwritten signature of Melissa McChesney, City Clerk Melissa McChesney

I, Melissa McChesney, City Clerk, do hereby certify that the attached records were shredded on-site on Monday, June 9, 2014.

Handwritten signature of Melissa McChesney

**City of Parkville
Records Destruction List**

6/3/2014

Oaths of Office, 2007-2011, 0.006 cubic feet
Declarations of Candidacy, 2005-2009, 0.02 cubic feet
Financial Disclosure Reports, 2005-2008, 0.007 cubic feet
Certification of Election Reports, 1989-1991, 1999 and 2001, 0.007 cubic feet
Public Notices, 1998-2010, 0.007 cubic feet
Requests for Proposals, Rejected, 1998 and 2009, 0.13 cubic feet
Employee Selection Records, 1990-2004, 0.11 cubic feet
Correspondence-General (GS12), 1980-2012, 0.6 cubic feet
Contract and Ordinance Indexes, 2008-2012, 0.05 cubic feet
Proclamations, 2004-2012, 0.02 cubic feet
Business Licenses, 1999-2008, 3.25 cubic feet
Building Permits, 1994-1997, 1.75 cubic feet
Time/Attendance, 2000-2009, 2.75 cubic feet
Daily Activity Logs (POL 008), 2008, 0.95 cubic feet
Unsuccessful PD Applicants (GS 062), 2006-2008, 0.95 cubic feet
PD Profile Cards, 2012, 0.48 cubic feet
PD Citations, 1997, 0.95 cubic feet – shred only
Municipal codes, superseded, 0.16 cubic feet
Phone logs, 2000, 0.05 cubic feet
Policies, superseded, 0.02 cubic feet
Job Descriptions, superseded, 0.03 cubic feet
Accident Reports, 1998-2001, 0.01 cubic feet
Street Address List, superseded, 0.04 cubic feet
Monthly Sewer Reports (GS 006), 1987-1990, 0.09 cubic feet
Audit Working Documents, 2006, 0.05 cubic feet
Budget Preparation Documents, 1992-2012, 0.11 cubic feet
Wage & Tax Statements (W-2), 2006, 0.04 cubic feet
Municipal Code, superseded, 0.11 cubic feet
Administrative Reports, 2002-2007, 0.09 cubic feet
Vehicle Ownership & Maintenance Records, 1992-2002, 0.01 cubic feet
Bid Records, 2005-2008, 0.21 cubic feet

CITY OF PARKVILLE Policy Report

DATE: Wednesday, May 28, 2014

PREPARED BY:
Sean Ackerson
Assistant City Administrator/Community
Development Director

REVIEWED BY:
Lauren Palmer
City Administrator

ISSUE:

Approve a retail liquor by the drink picnic license, special event permit and use of the White Alloe Drive right-of-way for the 2nd annual Parkville Commons Block Party on July 11th and 12th, 2014 subject to conditions.

BACKGROUND:

The 2nd annual Parkville Commons Block Party is proposed to start at 5:00 pm, Friday, July 11th and end at 12:00 am (midnight), Saturday, July 12th. The event is proposed to be substantially the same as approved in 2013. Organizers propose to use the cul-de-sac / courtyard north of Parkville City Hall, White Alloe Drive (including the parking stalls), the lawn north of City Hall and the two vacant parcels north of White Alloe Drive. The event includes a barbeque contest (beginning at 5:00 pm Friday and continuing through the night into Saturday), live music from 5:00 pm to 10:00 pm Saturday and other activities. The applicant is requesting a retail liquor by the drink picnic license to sell the beer from 3:00 pm to 10:00 pm, Saturday, July 12th. The primary change from 2013 is relocating the stage to the vacant lot south of Title Boxing (previously located on the lawn north of City Hall). This year the lawn is proposed to be used for seating only.

The application proposes closing White Alloe Drive and the private cul-de-sac north of White Alloe from 3:00 pm, Friday, July 11th, through Midnight, Saturday, July 12th. The early closure is proposed to allow adequate time for setup prior to the event. During this time signage would need to be installed to direct City Hall customers to use the south building entrance. Event clean up is proposed for Sunday, July 13th with the stage to be removed Monday, July 14th.

With the exception of White Alloe Drive (including the parking), all property including the lawn north of City Hall is privately owned. White Alloe Drive and the on-street parking are in public right-of-way. Per the adopted Municipal Code, the use of public property (including public streets and parking) for commercial purposes is prohibited unless such use is part of an event approved by the Board of Aldermen. In addition, in accordance with City policy, Board of Aldermen approval of special events is required when public streets are to be closed, police support is required, or when an event may have impacts to surrounding properties. In 2013, the City approved the application for the event subject to conditions.

The applicants have notified business owners within the Parkville Commons and abutting property owners to the east. Staff is not aware of any objections and in 2013, no complaints were received.

BUDGET IMPACT:

There is no budget impact.

ALTERNATIVES:

1. Approve the special event permit and use of White Alloe Drive subject to staff recommended conditions.
2. Approve the special event permit and use of White Alloe Drive subject to other Board specified conditions.
3. Postpone consideration to the future date.

STAFF RECOMMENDATION:

Staff recommends approving the special event permit for the 2nd annual Parkville Commons Block Party and use of the White Alloe Drive right-of-way from 3:00 pm, Friday, July 11th, through Midnight, Saturday, July 12th subject to the following conditions:

- providing a certificate of liability insurance in a minimum amount of \$2,000,000 dollars, naming the City an additional insured; and
- using off-duty officers as required by the Parkville Police Department; and
- blocking the vehicular access to White Alloe Drive with appropriate barricades and signage as approved by the Public Works Director or his designee; and
- passing all necessary public safety inspections prior to the event.

POLICY:

Per Parkville Municipal Code Section 610.190, the use of public property, i.e., parks, sidewalks, parking lots, etc., for commercial purposes is prohibited unless such use is part of an event approved by the Board of Aldermen. Per Parkville Municipal Code Section 600.140, only the Board of Aldermen may approve an application for a liquor license.

SUGGESTED MOTIONS:

I move to approve a retail liquor by the drink picnic license, special event permit and use of the White Alloe Drive right-of-way for the 2nd annual Parkville Commons Block Party on July 11th and 12th, 2014 subject to staff recommended conditions.

ATTACHMENTS:

1. Special event application
 2. Letter of approval from River North Development
 3. Event map
 4. American Legion Post 318 request for a retail liquor by the drink picnic license
-



CITY OF PARKVILLE
 8880 Clark Avenue
 Parkville, MO 64152
 (816) 741-7676
 (816) 741-0013 FAX

Date Submitted 5/27/14
 Application # TSE 14-05-02
 Date Approved _____
 Permit # SE14-2

Special Event Application

Thank you for choosing the City of Parkville for your event. We look forward to working with you in ensuring a quality event and protecting the public health, safety and welfare of event participants and the public at large. In order to do so we require that all events must obtain a special event permit prior to the event. Please complete and return the following form to the City Clerk at the address above. Thank you again for choosing Parkville.

1. Event Information

Event Name: PARKVILLE COMMONS BLOCK PARTY
 Event Location: PARKVILLE COMMONS, COMMON AREA JUST NORTH OF POLICE STATION
 Detailed event description (may be attached): BLOCK PARTY ON SATURDAY, ALL EVENTS TAKE PLACE OUTSIDE, IN A ROPED OFF AREA IN THE COURTYARD IN THE PARKVILLE COMMONS
 Estimated attendance: 400-500
 Event Date(s) and Times: JULY 11TH - JULY 12TH, 2014 (STAGE TO BE REMOVED 7-14-14)
 Set up date/time: JULY 11TH, 2014 3:00PM Cleanup finished date/time: JULY 14, 2014 10:00PM

Check all of the following that apply for your event. Attached a detailed description for each checked.

- | | | | | | | | | | |
|---------------------------------------------|---------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------|----------------------------------------------|-------------------------------------------|---------------------------------------------|---------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> alcohol | <input type="checkbox"/> food vendor(s) | <input checked="" type="checkbox"/> retail/service vendor(s) | <input type="checkbox"/> park/shelter reservation | <input type="checkbox"/> other City facility res. | <input type="checkbox"/> activities outdoors | <input type="checkbox"/> police/security | <input type="checkbox"/> street closure | <input type="checkbox"/> sidewalk closure | <input type="checkbox"/> parking closure |
| <input type="checkbox"/> trash removal | <input type="checkbox"/> portable restrooms | <input type="checkbox"/> recycling containers | <input type="checkbox"/> amplified sound | <input type="checkbox"/> use of generator | <input type="checkbox"/> signs | <input type="checkbox"/> off-site parking | <input type="checkbox"/> transit to parking | <input type="checkbox"/> electrical hookups | <input type="checkbox"/> other |

2. Applicant / Contact Information

Applicant(s)
 Name: NICHOLAS A. CASALE
 Organization: AMERICAN LEGION POST 318
 Address: 11 MAIN STREET
 City, State, Zip: PARKVILLE, MO, 64152
 Phone: 816 741 5387 Fax: _____
 Emergency #: 913 927 9742
 E-mail: ncasale4711@gmail.com

Property Owner(s), if not applicant
 Name: River North Development
 Organization: _____
 Address: PO BOX 14140
 City, State, Zip: Parkville MO, 64152
 Phone: 816-777-2277 Fax: 816-741-1462
 Emergency #: _____
 E-mail: nickb@thenationalgolfclub.com

Alternative Contact
 Name: CHARLEY KUTZ / Jim McCall
 Phone: 816 651-9475 / 816-803-1840

Alternative Contact
 Name: _____
 Phone: _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We do hereby agree to abide by and comply with all applicable Municipal Codes and conditions approval. We understand that any violations of the provisions of such or from the conditions as stated herein shall constitute cause for the immediate retraction of this permit.

Applicant's Signature (Required) [Signature] Date: 5-22-14
Property Owner's Signature (Required) [Signature] Date: 5-22-14
SEE ATTACHED AUTHORIZATION FROM OWNER OF PROPERTY



CITY OF PARKVILLE
 8880 Clark Avenue
 Parkville, MO 64152
 (816) 741-7676
 (816) 741-0013 FAX

Date Submitted 5/27/14
 Application # TSE14-0902
 Date Approved _____
 Permit # SE14-2

3. Checklist of submittals required at time of application

- Completed application.
- Nonrefundable permit fee.
- Authorization signature of the applicant and owner of record of the property.
- If subject to covenants or deed restrictions, signed approval of the entity enforcing such.
- Detailed narrative describing proposed event, activities and facilities.
- Site plan showing the location of all proposed activities, facilities, services and closings.
- Proof of liability insurance for event at the time of application

4. Additional requirements prior to event, if applicable

- Tax ID numbers for all vendors making taxable sales.
- Approval of City liquor license and proof of State liquor licenses prior to alcohol sales.
- Proof of building, fire marshal and health department inspections.
- Proof of occupational licenses for all vendors and service providers.
- All other conditions of approval met.

For City Use Only

Application accepted as complete by: SEAN ACKERSON Date: 5-28-14
 Permit Fee \$ 0 Date paid: _____ By: Check # _____ M.O. # _____ Cash
 Payment made by: _____ Received by: _____
 Date final conditions met: _____ Verified by: _____



RIVER NORTH DEVELOPMENT

PO Box 14146
Parkville, Missouri 64152
Ph: 816-777-2277
Fx: 816-741-1462

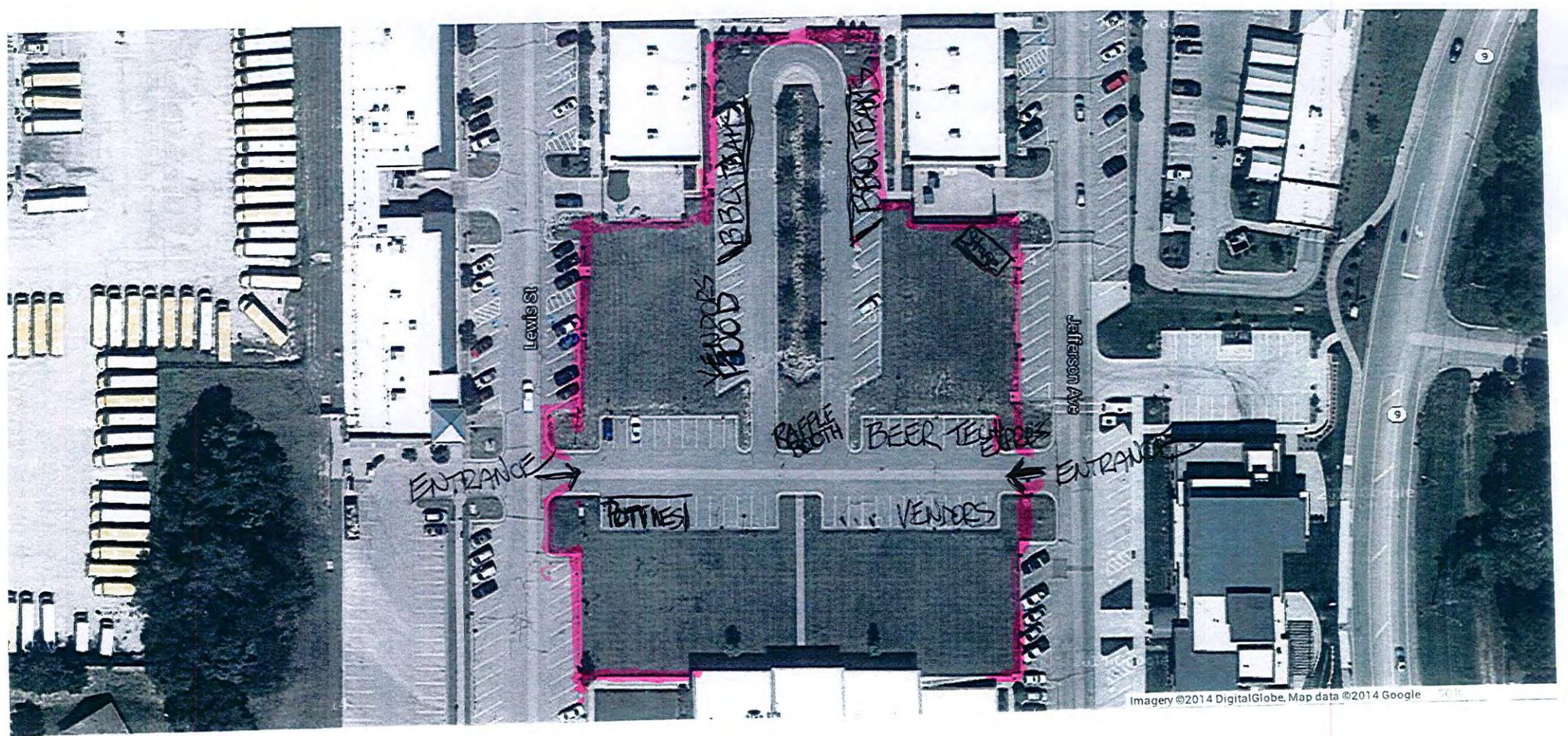
May 23, 2014

To Whom It May Concern:

River North Development in Parkville, Missouri has given permission to The American Legion to use our facilities for an outdoor event from July 11 to July 13, 2014. River North Development gives The American Legion permission to utilize the outdoor parking lot and adjoining grass areas between the Parkville City Hall on the south side and the retail buildings south of 63rd Street on the north side, during this period.

Sincerely,

Nick Bloch
Property Manager



PINK - FENCED IN AREA
WITH NO ACCESSES
OTHER THAN 2 ENTR-
ANCES.



American Legion Post 318

11 Main Street Parkville MO 64152

To whom it may concern:

The event will take place on the parking lots between the retail space and city hall and along White Alloe Street in the Parkville Commons Shopping area.

The Legion Post 318 is a sponsor for the Parkville Commons Block Party July 11 –July 12th, 2014. The event will run from 5:00 pm on July 11th (overnight BBQ teams) until midnight on July 12th.

This is the second annual event and the parameters are identical to last year.

The purpose of the event is to provide community support for the Parkville Commons, the American Legion and the sponsors of the event. Community pride is also a consideration for events such as this.

Beer will be served from 3:00 – 10:00 pm Saturday July 12th. We are requesting a retail liquor by the drink picnic license to sell the beer.

Any questions can be directed to Jim McCall @ 816-803-1840.

Sincerely:

Jim McCall

OPERATING DIVISIONS

MISSOURI

- Atchison County Wholesale Water Commission
- Bonne Terre
- Boonville
- Bowling Green
- Buchanan County #1
- Cameron
- Cape Girardeau
- Craig
- East Central Missouri Water & Sewer Authority
- Elsberry
- Franklin County #1
- Franklin County #3
- Henry County Water Company
- Henry County #3
- Lake Ozark/Osage Beach
- Lincoln County #1
- Nevada
- Parkville
- Phelps County #2
- Platte County #C-1
- Ralls County #1
- Russellville
- St. Charles County #2
- Ste. Genevieve
- Sedalia
- Versailles

- IOWA*
- Maquoketa
- Tipton

- TENNESSEE*
- South Fulton
- Dyersburg Welcome Center

OPERATIONS REPORT – PARKVILLE DIVISION

April 2014 Report to the City of Parkville

Waste Water Treatment Plant Operations

- 3.61” of precipitation fell during the month.
- The plant performed well this month with 96% removal Efficiency for B.O.D. and 90% for TSS.
- An average of 436,133 gallons of wastewater was treated each day during the month.
- On April 22, 2014, the UV fecal sample was out of compliance for the daily maximum: the daily maximum is 1000 and our sample was 1460. The samples for April were well within the monthly average of 36.76.. Staff is unsure how the sample spiked, possible operator error, or other factors that resulted in the result. DNR, Kirk Rome and Alliance Water Resources management have been notified.

Waste Water Laboratory Analysis

- Staff performed 292 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: Oil & Grease (5), Fecal (5), NH₃-N (5), Sludge 503 (1).
- Monthly and daily laboratory equipment maintenance and calibrations were performed according to manufacturers’ guidelines.

Waste Water Treatment Plant Maintenance

- Staff cleaned east and west clarifier.
- LDO basins probes 1a, 1b, 2a, and 2b were cleaned.
- Routine P.M.s were done in accordance with all manufacturer recommendations.
- Staff installed revised foam suppressor in splitter box.
- Capital Electric installed transducers in East and West digesters.
- Staff installed new effluent pump.
- Staff removed tree limbs from creek at the Effluent outfall.
- The AC unit stopped working at WWTF and staff called Waldinger Corporation, they found that run contactor and capacitor needs to be replaced. The city approved repairs and is in working order.

Collection System Operations

- Robin 4000 odor control chemical continues to be fed from the Riss Lake site at approximately 25 gallons per day.
- Staff continues to monitor for H₂S at manhole B-16 on a weekly basis.
- Staff responded to possible sewer line break at 5861 S. National Dr. and determined that it was not sewage water. Homeowner service line

OPERATIONS REPORT – PARKVILLE DIVISION

runs from the front of house to main sewer line by the street. This problem was at the back of house.

Collection System Maintenance

- Each pump station was checked on Mondays, Wednesday, and Fridays. Maintenance notes recorded in the Antero program.
- Staff cleaned floats at all pump station.

Bio-solids

- Staff applied 25 dry tons during the month of April.

Safety

- 4/18/14: AWR safety meeting on Vehicle Safety/Defensive Driving.

Recommendations

- Staff has no recommendations at this time.

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	436,133 gallons per day
Organic	282 mg/L of BOD ₅ per day

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.5 Min. and 7.1 Max	6.5 - 9.0
TSS	17 mg/L	30 mg/L
BOD ₅	7 mg/L	25 mg/L
NH ₃ -N	0.75 mg/L	1.7 mg/L
O & G	4.2 mg/L	10.0 mg/l
Fecal Coliform	36.76 #/100mL	400 #/100mL

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	95.5 %	85 %
Solids	90.0 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	25 dry tons	25dry tons
Acres Applied	20 acres	20 acres

CITY OF PARKVILLE
Policy Report

Date: May 27, 2014

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Matthew Chapman
Finance/Human Resources Director

ISSUE:

Approval of Accounts Payable Invoices, Insurance Payments, 1st of the Month Checks, Electronic Funds Transfer (EFT) Payments, and Payroll Expenditures from 5/16/2014 – 5/27/2014.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from May 16, 2014, through May 27, 2014. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$79,755.91
Insurance Payments	\$0.00
1 st of the Month	\$0.00
EFT Payments	\$0.00
Payroll	\$662.62
TOTAL	\$80,418.53

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$80,418.53 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. Payroll
3. Credit Card Purchases
4. P+G Hardware Purchases

PACKET: 04639 Regular Payments 5/19/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water		R	5/20/2014		16.47	CR 032361	16.47
	I-Due 6/3/14	Due 6/3/14						
01614	KCFL		R	5/20/2014		2,662.36	CR 032362	2,662.36
	I-Due 6/2/14	Due 6/2/14						
02231	City of Richmond		R	5/20/2014		64.00	CR 032363	64.00
	I-MML Westgate	MML Plumb/Sportsman-AD						

* * T O T A L S * *				
	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	2,742.83	2,742.83
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	2,742.83	2,742.83

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04642 Void Replacement 5/19/14
VENDOR SET: 01
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00150	Vance Bros Inc							
	I-111587	Asphalt-TP	R	5/20/2014		172.50CR	032364	
	I-111725	Asphalt Mix-TP	R	5/20/2014		115.00CR	032364	
	I-111725 #2	Asphalt Mix-TP	R	5/20/2014		16.00CR	032364	
	I-111761	Asphalt Mix-TP	R	5/20/2014		196.50CR	032364	
	I-111963	Asphalt Mix-TP	R	5/20/2014		115.00CR	032364	615.00

← Only this amount is on the bill pay.

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	615.00	615.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	615.00	615.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04644 Regular Payments 5/20/14
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water		R	5/20/2014		1,078.87	032365	1,078.87
	I-Due 5/20/14	Due 6/6/14						
01390	Riss Lake Homes Association		R	5/20/2014		22,580.01	032366	22,580.01
	I-May 2014	Grinder Pump May 2014-SW						
02204	Platte County Recorder		R	5/20/2014		24.00	032367	24.00
	I-Sewer Lien 5/20/14	Sewer Lien 5/20/14-SW						

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	23,682.88	23,682.88
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	23,682.88	23,682.88

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04646 Regular Payments 5/22/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 6/9/14	Due 6/9/14	R	5/23/2014		231.00CR	032370	231.00
00274	Ricoh USA, Inc.							
	I-5030762480	Printing-PD	R	5/23/2014		91.68CR	032371	91.68
00501	Hinckley Springs							
	I-6911530 05014	Drinking Water-PK	R	5/23/2014		26.65CR	032372	26.65
01099	Toshiba							
	I-10953462	Black Counter-AD	R	5/23/2014		116.42CR	032373	
	I-10953463	Color Counter-AD	R	5/23/2014		115.68CR	032373	232.10
01614	KCPL							
	I-Due 6/3/14	Due 6/3/14	R	5/23/2014		23.07CR	032374	23.07
01785	ServiceMaster Elite							
	I-15609	Janitorial Services-AD	R	5/23/2014		533.19CR	032375	533.19
02232	Jana Leiker							
	I-5/22/14	Duplicate Reservation Refund	R	5/23/2014		90.00CR	032376	90.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	7	0.00	1,227.69	1,227.69
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	7	0.00	1,227.69	1,227.69

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04650 Regular Payments 5/27/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing							
	I-55107	Blue Prints-CD	R	5/30/2014		8.00CR	032377	
	I-S113114	24x36 Plans-FW	R	5/30/2014		52.80CR	032377	60.80
00014	Chucks Parkville Garage							
	I-31479	Tire Repair-TP	R	5/30/2014		20.00CR	032378	20.00
00045	Federal Office Products, Inc.							
	I-501135-0	Toner-AD	R	5/30/2014		85.00CR	032379	
	I-501260-0	File Labels-AD	R	5/30/2014		29.70CR	032379	114.70
00062	Tyler Techonologies, Inc							
	I-025-96513	Annual Maint. Agmt-IT	R	5/30/2014		9,702.17CR	032380	9,702.17
00088	Miller's Landscape and Lawncare							
	I-3778	Backflow Test-PK	R	5/30/2014		110.00CR	032381	
	I-3779	Backflow Test-PK	R	5/30/2014		55.00CR	032381	
	I-3780	Backflow Test-PK	R	5/30/2014		55.00CR	032381	220.00
00097	P & G Hardware							
	I-May 2014	May 2014 Statement	R	5/30/2014		224.52CR	032382	224.52
00107	Platte Rental & Supply							
	I-10198	Chain Saw Parts-PK	R	5/30/2014		11.99CR	032383	11.99
00154	T-Ray Specialties Inc.							
	I-25631	Stryo Cups-PD	R	5/30/2014		37.25CR	032384	37.25
00156	Dave's Foreign Car Repair LLC							
	I-129,560	Mount Tire-PD	R	5/30/2014		15.00CR	032385	
	I-129,578	Brake Repair-PD	R	5/30/2014		756.34CR	032385	
	I-129,584	Oil Change-PD	R	5/30/2014		35.00CR	032385	
	I-129,639	Oil Change-PD	R	5/30/2014		35.00CR	032385	841.34
00338	R H Fastener Supply, Inc.							
	I-282036-0001	Safety Glasses-ST	R	5/30/2014		121.68CR	032386	121.68
00343	Barry Road Tire & Service							
	I-136,514	Tires-PD	R	5/30/2014		433.08CR	032387	433.08
00357	Platte County EDC							
	I-432	2014 Gold Level Investment-AD	R	5/30/2014		2,000.00CR	032388	2,000.00

PACKET: 04650 Regular Payments 5/27/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00806	Parkville Heights Animal I-207629	Stray Dog Boarding-PD	R	5/30/2014		59.68CR	032389	59.68
00838	The Work Zone, Inc. I-34590 I-34659 I-34666	Warning Sign-PK Barricade-PK 3 BMR Signs-TP	R	5/30/2014		45.00CR 134.00CR 54.39CR	032390 032390 032390	233.39
01018	Main Street Parkville Assn I-May 14	Brewfest Deposit Refund-AD	R	5/30/2014		1,000.00CR	032391	1,000.00
01087	Stinson Leonard Street LLP I-30013769 I-30013770 I-30020253 I-30027970 I-30027971 I-30027972	Legal Services Otjen-AD Legal Services-SW Legal Services Otjen-AD Legal Services-AD Legal Services Otjen-AD Legal Services-SW	R	5/30/2014		960.00CR 2,730.00CR 210.00CR 6,450.00CR 60.00CR 180.00CR	032392 032392 032392 032392 032392 032392	10,590.00
01168	Parkville Chamber of Commerce I-1730 I-1731	Chamber Membership Jim-AD Chamber Membership Nan-AD	R	5/30/2014		95.00CR 95.00CR	032393 032393	190.00
01273	TREKK Design Group, Inc I-14-382	BMW Constuction Obs-96	R	5/30/2014		2,499.73CR	032394	2,499.73
01349	K & R's GT Muffler & Brake LLC I-12237	05 Truck Repair-PK	R	5/30/2014		889.31CR	032395	889.31
01483	Missouri Department of Revenue I-41369	Sales Tax Report-AD	R	5/30/2014		35.00CR	032396	35.00
01488	Staples Advantage I-8029898920	Office Supplies-ST,CT,AD,PW	R	5/30/2014		119.64CR	032397	119.64
01614	KCPL I-Due 6/10/14 I-Due 6/6/14	Due 6/10/14 Due 6/6/14	R	5/30/2014		16.45CR 2,250.16CR	032398 032398	2,266.61
01690	Omega Door & Hardware I-44108	Garage Door Repair-TP	R	5/30/2014		527.00CR	032399	527.00

PACKET: 04650 Regular Payments 5/27/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01739	Print Time I-9011779-IN	Business Cards Gault-CD	R	5/30/2014		35.00CR	032400	35.00
01822	McAnany Concrete I-FINAL	2013 Curb Sidewalk/BMR Curb	R	5/30/2014		12,373.50CR	032401	12,373.50
01867	Forest Park Development LLC I-May 2014	Street Light Damage Claim-AD	R	5/30/2014		2,168.48CR	032402	2,168.48
01982	Rejis Commission I-0035631	Terminal Rejis-PD	R	5/30/2014		62.56CR	032403	62.56
02018	Ace ImageWear I-294667	Shop Towels-PK	R	5/30/2014		35.50CR	032404	35.50
02054	Matthew Chapman I-5/21/14 Exp Report	5/21/14 Exp Report-AD	R	5/30/2014		346.52CR	032405	346.52
02055	City of Kansas City, Missouri I-20140514	CPR Cards-PD	R	5/30/2014		20.00CR	032406	20.00
02120	A.B. May I-232482	Water Pump Replce-TP	R	5/30/2014		264.00CR	032407	264.00
02131	Heritage Tractor, Inc. I-1304012	Mower Maint-PK	R	5/30/2014		576.26CR	032408	576.26
02140	Commerce Bank - Commercial Cards I-May 19 Stmt	May 19 Statement	R	5/30/2014		3,741.85CR	032409	3,741.85
02233	Syler Construction I-2014-69	Permit Refund-AD	R	5/30/2014		264.95CR	032410	264.95

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	34	0.00	52,086.51	52,086.51
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	34	0.00	52,086.51	52,086.51

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 5/01/2014 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - Commercial Car							
I-May 19 Stmt	May 19 Statement	R	5/30/2014			032409		
10 505.05-01-00	Office Supplies & Consumables	CDR's DVDR's-PD		41.85				
10 515.08-03-00	Engineer & Planning Fees	Intern Equip-PW		31.47				
10 501.09-21-00	Misc-Other	Interview Lunches-AD		61.57				
10 515.01-41-00	Membership Fees & Dues	APW Assoc Mem-PW		174.00				
10 501.01-41-02	Professional Dev - Staff	GFOA Spring Conf-AD		92.70				
30 501.03-09-00	Trash Hauling	Trash Service-SW		29.71				
10 505.03-01-00	Telephone & Voicemail	Att-PD		106.42				
10 525.03-01-00	Telephone & Voicemail	Att-PK		157.72				
10 520.03-01-00	Telephone & Voicemail	Att-ST		78.18				
30 501.03-01-00	Telephone & Voicemail	Att-SW		60.97				
30 501.03-01-00	Telephone & Voicemail	Att-SW		146.23				
10 501.03-08-00	Cable	Internet-AD		175.00				
10 501.09-21-00	Misc-Other	Drug Screen-AD		72.00				
10 515.09-21-00	Miscellaneous	Drug Screen-PW		36.00				
10 520.09-21-00	Miscellaneous	Drug Screen-ST		36.00				
10 501.03-01-00	Telephone & Voicemail	City hall phone-AD		491.91				
10 501.09-21-00	Misc-Other	Mayor Pville Cof for		64.86				
10 520.07-43-00	Spring/Fall Cleanup	Spring Clean Up Rent		52.80				
10 501.09-20-03	Finance Committee Mtg Supplies	Finance Lunch-AD		37.49				
10 501.09-21-00	Misc-Other	Tim Accidental Purch		21.61				
10 501.01-41-02	Professional Dev - Staff	Hotel MCMA-AD		115.36				
10 501.01-41-02	Professional Dev - Staff	MCMA Conf Reg-AD		200.00				
30 501.09-21-00	Miscellaneous	Google Email-SW		5.00				
10 520.03-01-00	Telephone & Voicemail	Uverse-ST		40.00				
10 525.03-05-00	Mobile Phones & Pagers	Sprint-PK		141.00				
10 518.03-05-00	Mobile Phones & Pagers	Sprint-cd		169.81				
10 520.03-05-00	Mobile Phones & Pagers	Sprint-ST		155.15				
10 505.03-05-00	Mobile Phone & Pagers	Sprint-pd		293.09				
30 501.03-06-00	Wi-Fi	Sprint Hotspot-SW		39.99				
10 515.01-41-02	Professional Development	Delta Flight-PW		446.70				
10 501.09-20-03	Finance Committee Mtg Supplies	Lunch Finance-AD		22.37				
10 501.01-41-02	Professional Dev - Staff	MARC Lurn-AD		45.00				
10 501.01-41-03	Professional Dev - Board	MARC 2 Board Mem-AD		90.00				
10 518.05-01-00	Office Supplies & Consumables	Transfer Big Files-C		15.00				
10 505.05-21-00	Equipment and Handtools	Gall Refund-PD		5.11				3,741.85

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 5/01/2014 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
** T O T A L S **								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	1		3,741.85		0.00		3,741.85
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	0		0.00		0.00		0.00
	EFT:	0		0.00		0.00		0.00
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		

TOTAL ERRORS: 0

**** G/L ACCOUNT TOTALS ****

G/L ACCOUNT	NAME	AMOUNT
10 501.01-41-02	Professional Dev - Staff	453.06
10 501.01-41-03	Professional Dev - Board	90.00
10 501.03-01-00	Telephone & Voicemail	491.91
10 501.03-08-00	Cable	175.00
10 501.09-20-03	Finance Committee Mtg Supplies	59.86
10 501.09-21-00	Misc-Other	220.04
10 505.03-01-00	Telephone & Voicemail	106.42
10 505.03-05-00	Mobile Phone & Pagers	293.09
10 505.05-01-00	Office Supplies & Consumables	41.85
10 505.05-21-00	Equipment and Handtools	5.11CR
10 515.01-41-00	Membership Fees & Dues	174.00
10 515.01-41-02	Professional Development	446.70
10 515.08-03-00	Engineer & Planning Fees	31.47
10 515.09-21-00	Miscellaneous	36.00
10 518.03-05-00	Mobile Phones & Pagers	169.81
10 518.05-01-00	Office Supplies & Consumables	15.00
10 520.03-01-00	Telephone & Voicemail	118.18
10 520.03-05-00	Mobile Phones & Pagers	155.15
10 520.07-43-00	Spring/Fall Cleanup	52.80
10 520.09-21-00	Miscellaneous	36.00
10 525.03-01-00	Telephone & Voicemail	157.72
10 525.03-05-00	Mobile Phones & Pagers	141.00
	*** FUND TOTAL ***	3,459.95
30 501.03-01-00	Telephone & Voicemail	207.20
30 501.03-06-00	Wi-Fi	39.99
30 501.03-09-00	Trash Hauling	29.71
30 501.09-21-00	Miscellaneous	5.00
	*** FUND TOTAL ***	281.90

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 5/08/2014 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00097	P & G Hardware							
I-May 2014	May 2014 Statement	R	5/30/2014			032382		
10 525.05-21-00	Equipment & Handtools		Gloves-PK	5.69				
10 501.06-11-00	Train Depot Maint		Smoke Alarm-AD	4.69				
10 520.05-21-00	Handtools		fuses, wd 40-ST	15.47				
40 520.06-21-00	Vehicle & Equipment Maintenanc		Brush, Handel, Bucke	26.96				
10 520.05-21-00	Handtools		Key-ST	7.99				
10 520.05-21-00	Handtools		Asphalt Supplies-ST	77.96				
10 520.05-21-00	Handtools		6 Bungee Cords-ST	21.54				
10 520.05-21-00	Handtools		Tape, Knife, Brush,	31.25				
10 501.06-01-00	Building Maint & Repair		Drywall Repair-AD	6.10				
10 515.08-03-00	Engineer & Planning Fees		Intern Supplies-PW	26.87				224.52

** T O T A L S **

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	224.52	0.00	224.52
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 501.06-01-00	Building Maint & Repair	6.10
10 501.06-11-00	Train Depot Maint	4.69
10 515.08-03-00	Engineer & Planning Fees	26.87
10 520.05-21-00	Handtools	154.21
10 525.05-21-00	Equipment & Handtools	5.69
	*** FUND TOTAL ***	197.56
40 520.06-21-00	Vehicle & Equipment Maintenanc	26.96
	*** FUND TOTAL ***	26.96

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	224.52	0.00	224.52
BANK: AP	TOTALS:		1	224.52	0.00	224.52
REPORT TOTALS:			1	224.52	0.00	224.52

CITY OF PARKVILLE

Policy Report

Date: Friday, May 23, 2014

Prepared By:
Sean Ackerson
Assistant City Administrator /
Community Development Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Requests from the Brown and Smalley families to donate an additional 3.45 acres to the City for expansion of the Sullivan Nature Sanctuary.

BACKGROUND:

Bill and Claudia Brown have generously offered to donate Lot 2 on the Final Plat of the Marcia Ewing Addition containing 1.15 acres (also known as parcel number 20-7.0-35-400-006-012.000). Similarly, Bob and Alison Smalley, Marcy Small and Barrie Smith have generously offered to donate Lot 1 on the Final Plat of the Marcia Ewing Addition containing 2.3 acres (also known as parcel number 20-7.0-35-400-006-004.000). Both parcels are located immediately north of the Sullivan Nature Sanctuary and south of English Landing Center. The donation will expand the Sullivan Nature Sanctuary and enhance the adjacent open space in Platte Landing Park. See attachments for additional background information and property location details.

BUDGET IMPACT:

With the exception of post flood or storm debris clean up, the annual budget impact is estimated to be approximately \$200 annually. This amount is not budgeted but it is expected that these costs can be absorbed in the General Fund operating budgets for the Nature Sanctuary and parks division. Annual maintenance costs are not expected to increase significantly in the future unless improvements to the property are made. No improvements are planned at this time.

Installation of a new sign at the northeastern corner of the expanded Sanctuary and conservation area markers along northern boundary are estimated not to exceed \$800. This amount is not budgeted but it is expected that the expense can be absorbed in the Nature Sanctuary operating budget (General Fund) or can be funded from the Nature Sanctuary Donations Fund.

ALTERNATIVES:

1. Accept the donations and authorize the City Administrator and Mayor to accept warranty deeds, sign associated agreements and record final documents all as necessary to execute the donations as recommended.
2. Accept the donations but require Board acceptance of the warranty deed and associated agreement.
3. Do not accept the donations.
4. Postpone consideration.

STAFF RECOMMENDATION:

Staff recommends accepting the donation and expanding the Sullivan Nature Sanctuary subject to:

- with the exception of that portion that may be needed for future right-of-way, the land being conserved as a natural area as requested by the donors; and

- reallocating funds within the 2014 budget to cover 2014 maintenance costs and budgeting for annual maintenance costs after 2014;
- installation of sign and boundary markers along the north property line of the expanded Sanctuary to denote the new boundary when funds are available; and
- no additional improvements unless planned and budgeted in the future.

COMMUNITY LAND AND RECREATION BOARD (CLARB) RECOMMENDATION:

At the May 14, 2014, regular meeting, the Community Land and Recreation Board considered the request and concurred with staff's recommendation to accept the property donation. They concluded that the donation would be beneficial to the Sullivan Nature Sanctuary and Parkville parks system and could reasonably be maintained with minimal financial impact. By a vote of 5 to 0, CLARB recommended accepting the donation of the two parcels containing 3.45 acres from the Brown and Smalley families and expansion of the Sullivan Nature Sanctuary subject to staff recommended conditions:

- with the exception of that portion that may be needed for future right-of-way, the land being conserved as a natural area as requested by the donors; and
- reallocating funds within the 2014 budget to cover 2014 maintenance costs and budgeting for annual maintenance costs after 2014;
- installation of sign and boundary markers along the north property line of the expanded Sanctuary to denote the new boundary when funds are available; and
- no additional improvements unless planned and budgeted in the future.

POLICY:

Per Parkville Municipal Code Section 150.050, B, the Community Land and Recreation Board shall make recommendations to the Mayor and Board on Park Planning and other related parks issues. In accordance with 79.390 RSMo, the Board of Aldermen has the authority to purchase or hold grounds for public parks [including sanctuaries].

SUGGESTED MOTION:

I move to accept the donation of two parcels containing 3.45 acres from the Brown and Smalley families, expanding the Sullivan Nature Sanctuary as recommended by city staff; and to authorize the City Administrator and Mayor to accept warranty deeds, sign associated agreements and record final documents all as necessary to execute the donations, subject to determination that the deeds and agreements are in accordance with any applicable sections of the Parkville Municipal Code and the conditions above.

ATTACHMENTS:

1. 5-14-14 policy report to the Community Land and Recreation Board
2. Letter of recommendation to accept the proposed donation from Nature Sanctuary Director Bob Fluchel
3. Map of proposed Brown and Smalley land donation (by staff)
4. Final Plat of the Marcia Ewing Addition to the Sullivan Nature Sanctuary
5. Site photos (by staff)

CITY OF PARKVILLE **Policy Report**

Date: Friday, May 02, 2014

Prepared By:
Sean Ackerson
Assistant City Administrator /
Community Development Director

Reviewed By:
Kirk Rome P.E.
Public Works Director

ISSUE:

Requests from the Brown and Smalley families to donate an additional 3.45 acres to the City for expansion of the Sullivan Nature Sanctuary.

BACKGROUND:

In April, the Brown and Smalley families approached the City about dedicating an additional 3.45 acres to the Sullivan Nature Sanctuary. The Sullivan Nature Sanctuary is located in downtown Parkville south of Rush Creek west of Main Street and currently contains 4.18 acres of land protected by a conservation easement.

The sanctuary land was part of 8.64 acres acquired from the Brown and Smalley families in 2006 (4.64 acres was purchased and 4.0 acres were donated). 3.03 acres of land became dedicated as the Sullivan Nature Sanctuary and the balance was reserved for future parkland. In 2010 the land was platted and the Brown family donated an additional 1.15 acres of land to the north, expanding the Sullivan Nature Sanctuary to its current 4.18 acres. See Lot 3 on the attached Final Plat of the Marcia Ewing Addition to the Sullivan Nature Sanctuary for details.

Bill and Claudia Brown have generously offered to donate parcel #: 20-7.0-35-400-006-012.000 containing 1.15 acres (shown as Lot 2 on the Final Plat of the Marcia Ewing Addition). Similarly, Bob and Alison Smalley, Marcy Small and Barrie Smith have generously offered to donate parcel #: 20-7.0-35-400-006-004.000 containing 2.3 acres (shown as Lot 1 on the Final Plat of the Marcia Ewing Addition). Both parcels are located immediately north of the sanctuary and south of English Landing Center.

Prior to accepting the offer, the City must carefully consider the benefits and potential costs. On Tuesday, April 22, 2014, Nature Sanctuary Director Robert (Bob) Fluchel, evaluated the proposal with the Nature Sanctuary's volunteer board. Director Fluchel and the volunteer board concluded that the addition would benefit the existing sanctuary, maintaining a buffer to development to the north and providing additional native habitat area. They also concluded that City costs for maintaining the property would be minor, estimating approximately \$100 plus approximately 20 to 40 hours of staff / volunteer time to maintain the additional land. Expected maintenance includes: annual use of herbicides to control invasive plant species and insecticides for mosquito control; staff and volunteer time necessary to periodically pick up trash and litter; and assistance from other City staff for post flood, ice storm or wind storm clean up.

Herbicide and insecticide would be applied as needed and are expected to cost less than \$100 per year. Herbicide and insecticide are budgeted as part of the Parks and Streets Department expenses. Additionally, the Nature Sanctuary buys a specialized herbicide to use in the more sensitive conservation areas. The 2014 budget did not include funds for herbicide or insecticide for this additional land, but it is anticipated that the nominal expense can either be limited to the budgeted amounts or absorbed within the existing budget.

City Staff would expect additional costs for periodically mowing, trimming and weed eating along the edge of the property. Parks Staff currently maintains the area along Main Street and would maintain the west edge as part of the new Platte Landing Park. In addition, the edge abutting English Landing Center may require periodic mowing / trimming. Staff estimates additional fuel and materials not to exceed \$100 annually. This amount would be anticipated to be absorbed within the budget for 2014.

Beyond annual maintenance costs, new signage to indicate the expanded nature sanctuary and conservation area boundary is desired. A sign in the northeast corner of the property along Main Street is desired. Director Fluchel estimated a cost of \$150, but parks staff has recommended increasing the estimate to a one-time cost of \$700 based on recent park signage costs. Last, small "conservation area" markers are also desired along to the north property line to minimize future encroachment. Boundary markers are projected to be a one-time cost of less than \$100. Neither amount has been budgeted, but the Nature Sanctuary is projected to be under budget for the year so funds could be reallocated, or the signs could be funded from the Nature Sanctuary donation fund.

Last, the donors have expressed a desire to have the property designated as conservation area. Two exceptions to this designation need to be considered. It is feasible that due to increased traffic to Sullivan Nature Sanctuary, English Landing Park and the new Platte Landing Park, Main Street may need to be widened in the future. If so, additional land to the west of Main Street would be needed. It is not anticipate that more than 10 feet would be needed, but an additional area could be disturbed by grading or relocation of the drainage ditch if necessary.

Similarly, the City has previously evaluated the need for an additional access south to the parks across the railroad tracks. Prior evaluations have concluded that an additional access could be provided over the railroad track from FF Highway south and then east, aligning with the private drive on the south side of English Landing Center. Although not part of any current plan or projection, should such an alignment become feasible the need for additional right-of-way along the northern edge of the northernmost parcel is likely.

For both these reasons, staff recommends that any conservation designation should not disallow use of the property for future right-of-way if necessary in the future.

BUDGET IMPACT:

With the exception of post flood or storm debris clean up, the annual budget impact is estimated to be approximately \$200 annually. This amount is not budgeted but it is expected that these costs can be absorbed in the Nature Sanctuary and Parks Department budgets. Annual maintenance costs are not expected to increase significantly in the future unless improvements to the property were made. No improvements are planned at this time.

Installation of a new sign at the northeastern corner of the expanded Sanctuary and conservation area markers along northern boundary are estimated not to exceed \$800. This amount is not budgeted but it is expected that the expense can be absorbed in the Nature Sanctuary budget or can be funded with Nature Sanctuary donations.

ALTERNATIVES:

1. Recommend acceptance of donation to the Board of Aldermen.
2. Recommend the property not be accepted
3. Postpone consideration

STAFF RECOMMENDATION:

Nature Sanctuary Director, Robert (Bob) Fluchel and the Nature Sanctuary's volunteer board recommend accepting the donation and expanding the Sullivan Nature Sanctuary subject to:

- the land being conserved as a natural area; and
- reallocating funds within the 2014 budget to cover 2014 maintenance costs and budgeting for annual maintenance costs after 2014;
- installation of sign and boundary markers along the north property line of the expanded Sanctuary to denote the new boundary when funds are available; and
- no additional improvements unless planned and budgeted in the future.

Staff further recommends that any conservation designation should not disallow use of perimeter of the property for future right-of-way if ever necessary.

POLICY:

In accordance with 79.390 RSMo, the Board of Aldermen has the authority to purchase or hold grounds for public parks [including sanctuaries]. Per Parkville Municipal Code Section 150.050, B, the Community Land and Recreation Board shall make recommendations to the Mayor and Board on Park Planning and other related parks issues.

SUGGESTED MOTION:

I move to recommend accepting the donation of two parcels containing 3.45 acres from the Brown and Smalley families and expansion of the Sullivan Nature Sanctuary as recommended by Staff.

ATTACHMENTS:

1. Letter of recommendation to accept the proposed donation from Nature Sanctuary Director Bob Fluchel
2. Map of proposed Brown and Smalley land donation (by staff)
3. Final Plat of the Marcia Ewing Addition to the Sullivan Nature Sanctuary
4. Site photos (by staff)

Sean Ackerson

From: Robert Fluchel <starshine333@att.net>
Sent: Tuesday, April 29, 2014 8:30 PM
To: Sean Ackerson
Cc: PWDirector; Diane Driver; Dean Jernigan
Subject: Re: Bob Smalley Contact

Dear Sean,

I discussed this opportunity with our Volunteer Board on Tuesday, April 22, 2014.. The Parkville Nature Sanctuary Volunteers and I would like to see the City accept the 2.3 acre tract of land and assign it to us for stewardship as a natural area. We would consider it it as an addition to the existing Sullivan Nature Sanctuary.

As PNS resources are limited, we request that there will be an understanding among all parties that there is no expectation for PNS or other entity within the city to make any improvements to the property except to conserve it as a natural area. We are grateful to Bob Smalley and to Bill Brown and their families for considering this gift to the Parkville Community.

The benefits of the aforementioned acquisition are: The forested land is valuable wildlife habitat for many species of nesting songbirds and serves as a stopover for migrating birds that use the Missouri River flyway. Being a floodplain forest, dominated by Cottonwood, Mulberry and Box elder trees, it is one of the critical habitats in short supply due to the clearing and agricultural or industrial use of most of the floodplain land in our vicinity. Wood Ducks, Kingfishers, Bluebirds, Robins and Cardinals are among the many species seen there. City ownership will insure the preservation of this green space into perpetuity, thereby allowing nature lovers and hikers to enjoy this area on a daily basis. The additional 2.3 acres of land will also serve as a permanent buffer for the existing Sullivan Nature Sanctuary, from the noise and litter that is generated from the developed area of the City. providing a more peaceful environment for those wishing to enjoy the sights and sounds of nature. If the 2.3 acres of land were to be sold to an individual, the forest might be cleared and the land put to use in a way that may not necessarily complement the desired natural area and park environment that Parkville Citizens want to maintain.

The costs of maintenance of the area should be minor as long as no improvements are made to the property. There would be some cost for herbicides and insecticides to control invasive exotic plant species and for mosquito control in the roadside ditch. Perhaps \$100 would cover these. The erection of a new sign at the northeastern corner of the new property would be advisable, Cost \$150. Perhaps as many as 20 hours of staff time and 40 hours of volunteer time might be spent keeping the edges of the property marked and maintained and removing trash and litter on the interior. We might need to request occasional help from Park department and Street Department staff if a major ice storm or windstorm would occur,

Please let me know if you need any further information.

Bob Fluchel, Director
Parkville Nature Sanctuary
816-799-4841

From: Sean Ackerson <sackerson@parkvillemo.gov>
To: "Smalley, Bob" <bsmalley@kansascityhomes.com>
Cc: Kirk Rome <krome@parkvillemo.gov>; Bob Fluchel <starshine333@att.net>

Sent: Monday, April 14, 2014 11:29 AM
Subject: RE: Bob Smalley Contact

Bob –

Thank you very much. I'll be working with Nature Sanctuary Director Bob Fluchel and Public Works Director Kirk Rome. We'll touch based before the May 14th Community Land and Recreation Board meeting to let you know if we need anything else and to update you on any progress. Thank you again for your generous offer to donate the 2.3 acres.

Sean Ackerson
Assistant City Administrator /
Community Development Director

City of Parkville
8880 Clark Ave
Parkville, MO 64152
816-741-7676
[http://www.parkvillemo.gov/
sackerson@parkvillemo.com](http://www.parkvillemo.gov/sackerson@parkvillemo.com)



From: Smalley, Bob [<mailto:bsmalley@kansascityhomes.com>]
Sent: Monday, April 14, 2014 11:23 AM
To: Sean Ackerson
Subject: Bob Smalley Contact

Hi Sean,

Here is my email address for your files. My sister and I that own the 2.3 acres are in favor of the donation.

Thanks

Bob 816-809-2326

BOB SMALLEY

Broker/Salesperson
BHG Real Estate Kansas City Homes
816-809-2326 Phone
913-981-6085 Fax
BSmalley@kansascityhomes.com

**Attachment B
Map of proposed
Brown and Smalley land donation**



Notes:

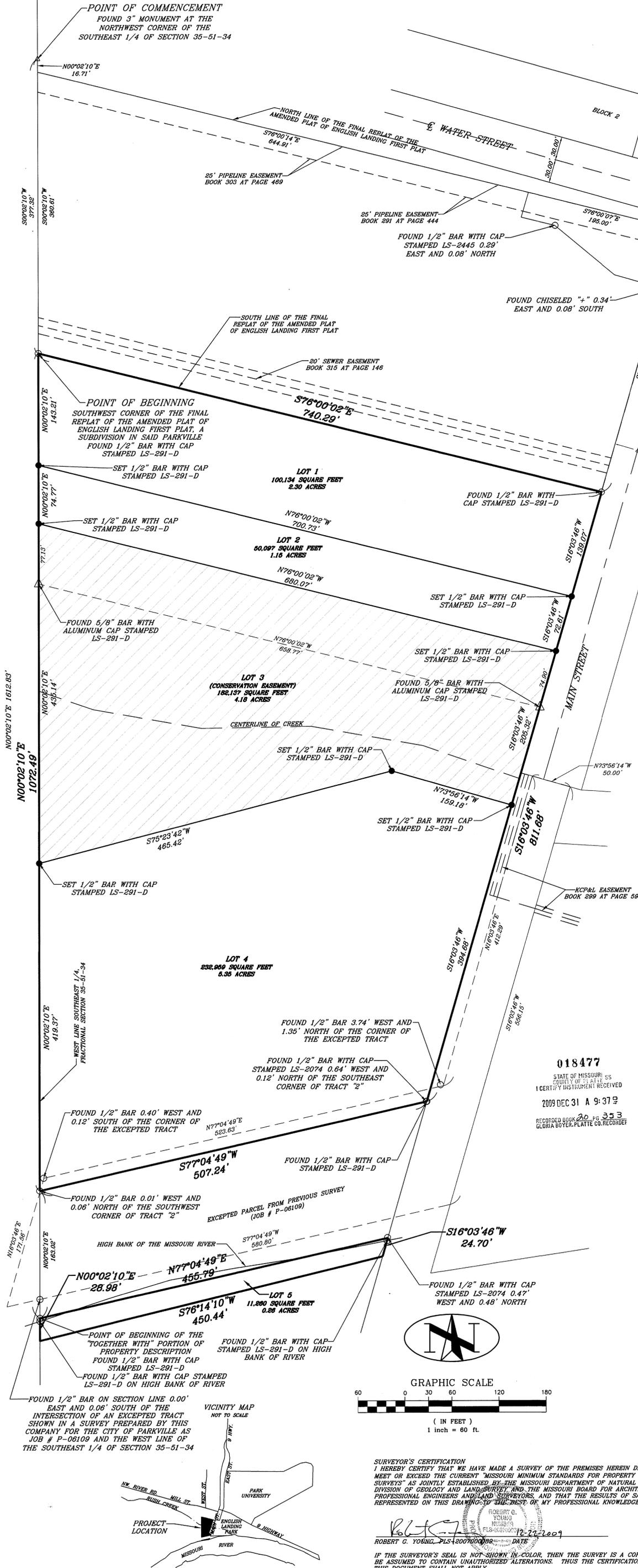
Lot 1

Bob and Alison Smalley, Marcy Small and Barrie Smith
Parcel #: 20-7.0-35-400-006-004.000
2.3 acres

Lot 2

Bill and Claudia Brown
Parcel #: 20-7.0-35-400-006-012.000
1.15 acres

MARIA EWING ADDITION TO THE SULLIVAN NATURE SANCTUARY A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI



PROPERTY DESCRIPTION
CONTAINING 576,586 SQUARE FEET OR 13.24 ACRES

ALL THAT PART OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 51 NORTH, RANGE 34 WEST, IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SOUTHEAST QUARTER, THENCE S00°02'10"W, ALONG THE WEST LINE OF SAID QUARTER, A DISTANCE OF 377.32 FEET TO THE SOUTHWEST CORNER OF THE FINAL REPLAT OF THE AMENDED PLAT OF ENGLISH LANDING FIRST PLAT, A SUBDIVISION IN SAID PARKVILLE, SAID POINT ALSO BEING THE POINT OF BEGINNING OF THE TRACT OF LAND TO BE HEREIN DESCRIBED; THENCE S76°00'02"E, ALONG THE SOUTHERLY LINE OF SAID PLAT, A DISTANCE OF 740.29 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF MAIN STREET; THENCE S16°03'46"W, ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 811.68 FEET; THENCE S77°04'49"W, A DISTANCE OF 507.24 FEET TO A POINT ON THE WEST LINE OF SAID SOUTHEAST QUARTER, THENCE N00°02'10"E, ALONG SAID WEST LINE, A DISTANCE OF 1072.49 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH A TRACT OF LAND DESCRIBED AS FOLLOWS:
ALL THAT PART OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 51 NORTH, RANGE 34 WEST, IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SOUTHEAST QUARTER, THENCE S00°02'10"W, ALONG THE WEST LINE OF SAID QUARTER, A DISTANCE OF 182.63 FEET TO THE POINT OF BEGINNING OF THE TRACT OF LAND TO BE HEREIN DESCRIBED; THENCE N77°04'49"E, A DISTANCE OF 455.79 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF MAIN STREET; THENCE S16°03'46"W, ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 24.70 FEET MORE OR LESS TO A POINT ON THE NORTHERLY WATERS EDGE OF THE MISSOURI RIVER AS LOCATED ON MAY 27, 2005; THENCE S76°14'10"W, ALONG SAID NORTHERLY WATERS EDGE AS LOCATED, A DISTANCE OF 450.44 FEET MORE OR LESS TO A POINT ON THE WEST LINE OF SAID SOUTHEAST QUARTER, THENCE N00°02'10"E, A DISTANCE OF 28.98 FEET MORE OR LESS TO THE POINT OF BEGINNING.

DEDICATION:
THE UNDERSIGNED PROPRIETORS OF THE PROPERTY DESCRIBED HEREIN HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER AS SHOWN ON THIS PLAT AND SAID PROPERTY SHALL HEREAFTER BE KNOWN AS:
MARIA EWING ADDITION TO THE SULLIVAN NATURE SANCTUARY

EASEMENTS:
AN EASEMENT IS HEREBY GRANTED TO THE CITY OF PARKVILLE, MISSOURI, MISSOURI AMERICAN WATER COMPANY, KCP&L, MISSOURI GAS ENERGY, PLATTE COUNTY REGIONAL SEWER DISTRICT AND ALL OTHER PUBLIC UTILITY COMPANIES, THEIR SUCCESSORS AND ASSIGNS, THE RIGHT AND EASEMENT FOR THE PURPOSE OF IMPROVING, CONSTRUCTING, MAINTAINING AND REPAIRING PUBLIC UTILITIES INCLUDING WATER, SEWER, ELECTRIC, TELEPHONE, CABLE TV, SEWERS AND DRAINAGE FACILITIES, WITH THE RIGHT OF TEMPORARY USE OF ADJACENT GROUND NOT OCCUPIED BY IMPROVEMENTS FOR THE EXCAVATION AND STORAGE OF MATERIALS DURING THE INSTALLATION, REPAIR OR REPLACEMENT OF SAID UTILITIES, AND OTHER DRAINAGE FACILITIES ON THE STRIP OR STRIPS OF LAND SHOWN AS EASEMENTS, INCLUDING THE UTILITY EASEMENTS (U/E) AND WATER LINE EASEMENTS.

STREETS:
THE STREETS SHOWN ON THIS PLAT AND NOT HERETOFORE DEDICATED TO PUBLIC USE ARE HEREBY SO DEDICATED.

COVENANTS, RESTRICTIONS AND EASEMENTS TO BE RECORDED AT SUCH TIME AS THE FINAL PLAT IS RECORDED.

IN TESTIMONY WHEREOF:
WILLIAM L. BROWN, JR. AND CLAUDIA DIANE BROWN, HUSBAND AND WIFE; ROBERT W. SMALLEY, JR.; MARCY ANN SMALLEY; AND GERALD L. RICHARDSON, MAYOR OF THE CITY OF PARKVILLE, HAVE CAUSED THESE PRESENTS TO BE EXECUTED THIS 26th DAY OF December, 2009.

William L. Brown, Jr.
WILLIAM L. BROWN, JR.
Claudia Diane Brown
CLAUDIA DIANE BROWN
Robert W. Smalley, Jr.
ROBERT W. SMALLEY, JR.
Marcy Ann Smalley
MARCY ANN SMALLEY
Gerald L. Richardson
GERALD L. RICHARDSON, MAYOR

NOTARY CERTIFICATION:
STATE OF Missouri)
COUNTY OF Camden) SS:
BE IT REMEMBERED THAT ON THIS 26th DAY OF December, 2009, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE AFORESAID, CAME Robert W. Smalley, Jr., TO ME KNOWN TO BE THE PERSONS DESCRIBED HEREIN AND WHO BEING DULY SWORN BY ME, DID ACKNOWLEDGE THAT THEY DID EXECUTE SAID INSTRUMENT AS THEIR FREE ACT AND DEED.

Nichole Lawson
NOTARY PUBLIC
MY COMMISSION EXPIRES 02-14-2012

IN TESTIMONY WHEREOF:
I HAVE HERETO SET MY HAND AND AFFIXED MY NOTARIAL SEAL AT MY OFFICE ON THE DATE HEREIN LAST ABOVE WRITTEN.

William L. Brown, Jr., Claudia Diane Brown, & Gerald L. Richardson
WILLIAM L. BROWN, JR., CLAUDIA DIANE BROWN & GERALD L. RICHARDSON
TO ME KNOWN TO BE THE PERSONS DESCRIBED HEREIN AND WHO BEING DULY SWORN BY ME, DID ACKNOWLEDGE THAT THEY DID EXECUTE SAID INSTRUMENT AS THEIR FREE ACT AND DEED.

IN WITNESS WHEREOF:
I HAVE HERETO SET MY HAND AND AFFIXED MY NOTARIAL SEAL AT MY OFFICE ON THE DATE HEREIN LAST ABOVE WRITTEN.

Tracy L. Sisney
TRACY L. SISNEY
Notary Public - Notary Seal
State of Missouri - Platte County
Commission # 08580455
My Commission Expires 06/17/2012

NOTARY CERTIFICATION:
STATE OF Missouri)
COUNTY OF Platte) SS:
BE IT REMEMBERED THAT ON THIS 23rd DAY OF December, 2009, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE AFORESAID, CAME William L. Brown, Jr., Claudia Diane Brown & Gerald L. Richardson, TO ME KNOWN TO BE THE PERSONS DESCRIBED HEREIN AND WHO BEING DULY SWORN BY ME, DID ACKNOWLEDGE THAT THEY DID EXECUTE SAID INSTRUMENT AS THEIR FREE ACT AND DEED.

Tracy L. Sisney
TRACY L. SISNEY
Notary Public - Notary Seal
State of Missouri - Platte County
Commission # 08580455
My Commission Expires 06/17/2012

IN WITNESS WHEREOF:
I HAVE HERETO SET MY HAND AND AFFIXED MY NOTARIAL SEAL AT MY OFFICE ON THE DATE HEREIN LAST ABOVE WRITTEN.

William L. Brown, Jr., Claudia Diane Brown, & Gerald L. Richardson
WILLIAM L. BROWN, JR., CLAUDIA DIANE BROWN & GERALD L. RICHARDSON
TO ME KNOWN TO BE THE PERSONS DESCRIBED HEREIN AND WHO BEING DULY SWORN BY ME, DID ACKNOWLEDGE THAT THEY DID EXECUTE SAID INSTRUMENT AS THEIR FREE ACT AND DEED.

IN WITNESS WHEREOF:
I HAVE HERETO SET MY HAND AND AFFIXED MY NOTARIAL SEAL AT MY OFFICE ON THE DATE HEREIN LAST ABOVE WRITTEN.

Tracy L. Sisney
TRACY L. SISNEY
Notary Public - Notary Seal
State of Missouri - Platte County
Commission # 08580455
My Commission Expires 06/17/2012

NOTARY CERTIFICATION:
STATE OF Missouri)
COUNTY OF Platte) SS:
BE IT REMEMBERED THAT ON THIS 26th DAY OF December, 2009, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE AFORESAID, CAME William L. Brown, Jr., Claudia Diane Brown & Gerald L. Richardson, TO ME KNOWN TO BE THE PERSONS DESCRIBED HEREIN AND WHO BEING DULY SWORN BY ME, DID ACKNOWLEDGE THAT THEY DID EXECUTE SAID INSTRUMENT AS THEIR FREE ACT AND DEED.

Tracy L. Sisney
TRACY L. SISNEY
Notary Public - Notary Seal
State of Missouri - Platte County
Commission # 08580455
My Commission Expires 06/17/2012

CITY OF PARKVILLE, MISSOURI
THIS IS TO CERTIFY THAT THIS PLAT OF MARIA EWING ADDITION TO THE SULLIVAN SANCTUARY, WAS SUBMITTED TO, CONSIDERED AND APPROVED BY THE PARKVILLE BOARD OF ALDERMEN THIS 26th DAY OF December, 2009.

Gerald L. Richardson
GERALD L. RICHARDSON, MAYOR
Claudia Willhite
CLAUDIA WILLHITE, CITY CLERK

- BOUNDARY SURVEY NOTES:**
- THE FOLLOWING STANDARD MONUMENTATION HAS BEEN SET AT THE NOTED LOCATION UNLESS INDICATED OTHERWISE ON THIS DRAWING:
SEMI-PERMANENT MONUMENTATION:
CHISELED CROSS AT ALL CORNERS MARKED " * "
1/2" IRON BAR WITH PLASTIC CAP STAMPED "LS-291-D" SET AT ALL CORNERS MARKED " • "
PERMANENT MONUMENTATION:
5/8" IRON BAR WITH ALUMINUM CAP STAMPED "LS-291-D" SET AT ALL CORNERS MARKED " ▲ "
 - THE POSITION OF EXISTING MONUMENTATION AS INDICATED BY AN " * ", " • " OR " ▲ ", IF NOT THE TRUE CORNER, IS BY DIFFERENCES IN COORDINATES OR AT RIGHT ANGLES TO THE PROPERTY LINE AT THE NOTED DISTANCE FROM THE NEAREST BOUNDARY CORNER.
 - THE SOURCE OF THE DESCRIPTION USED FOR THIS SURVEY WAS DERIVED FROM A TITLE POLICY ISSUED BY FIRST AMERICAN TITLE INSURANCE COMPANY, COMMITMENT NO.: NCS-243326-KCTY, EFFECTIVE DATE: JUNE 05, 2008, AT 8:00 AM.
 - THE BEARINGS SHOWN HEREON ARE BASED UPON PREVIOUS WORK PERFORMED BY THIS COMPANY, HOLDING A BEARING OF S16°03'46"W ALONG THE WEST RIGHT-OF-WAY LINE OF MAIN STREET.
 - THIS SURVEY DOES NOT REFLECT ANY OF THE FOLLOWING WHICH WERE EITHER NOT REQUESTED OR FURNISHED BY THE CLIENT OR ARE NOT WITHIN THE SCOPE OF THE SERVICES PROVIDED BY A PROFESSIONAL SURVEYOR: THEREFORE, THIS SURVEYOR DOES NOT ACCEPT ANY LIABILITY SHOULD ANY OF THEM BE APPLICABLE TO THE SUBJECT REAL ESTATE: SUBSURFACE CONDITIONS, BUILDING SET BACK LINES, RESTRICTIVE COVENANTS, SUBDIVISION RESTRICTIONS, AND ZONING OR OTHER LAND USE REGULATIONS.
 - THIS SURVEY IS BASED UPON RECORD DOCUMENTS, LEGAL DESCRIPTIONS, AND OTHER INFORMATION FURNISHED BY THE CLIENT PLUS OTHER INFORMATION KNOWN TO THIS SURVEYOR. THIS SURVEYOR HAS NO KNOWLEDGE OF ANY OTHER RECORD DOCUMENTS WHICH AFFECT THE SUBJECT REAL ESTATE.
 - ACCORDING TO THE FLOOD INSURANCE RATE MAP OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY, PANEL NUMBER 1 OF 1, COMMUNITY-PANEL NUMBER 280294 0001 B, EFFECTIVE DATE: MAY 15, 1978, THE SUBJECT PROPERTY IS IN ZONE A 17, AN AREA LYING IN THE 100 YEAR FLOOD ZONE.

REVISED - 12/22/2009 - MODIFY SIGNATURE LINE - R.G.Y.
REVISED - 12/03/2009 - PER CITY COMMENTS - R.G.Y.
© COPYRIGHT 2009 C.E.K. & ASSOCIATES, INC. d/b/a R.L. BUFORD & ASSOCIATES

\\Server\p\da-PLATTE COUNTY\P-09093.dwg P-09093.dwg 12/3/2009 8:36:33 AM CST

C. E. K. & Associates, Inc. d/b/a R.L. Buford & Associates
LAND SURVEYING - DEVELOPMENT CONSULTANTS

P.O. BOX 14069, PARKVILLE, MO. 64152 (816) 741-6152

SEC-TWP-RGE.	COUNTY	JOB NO.	DATE	FIELD BOOK	PAGE	DRAWN BY
35-51-34	PLATTE	P-09093	11/30/2009	LOOSE LEAF	LOOSE LEAF	R.G.Y.

SURVEYOR'S CERTIFICATION
I HEREBY CERTIFY THAT WE HAVE MADE A SURVEY OF THE PREMISES HEREIN DESCRIBED WHICH MEET OR EXCEED THE CURRENT MISSOURI MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS AS JOINTLY ESTABLISHED BY THE MISSOURI DEPARTMENT OF NATURAL RESOURCES, DIVISION OF GEOLOGY AND LAND SURVEY AND THE MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS AND LAND SURVEYORS, AND THAT THE RESULTS OF SAID SURVEY ARE REPRESENTED ON THIS DRAWING TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF.

Robert G. Young
ROBERT G. YOUNG, PLS-2007000000
DATE 12-27-2009

IF THE SURVEYOR'S SEAL IS NOT SHOWN IN COLOR, THEN THE SURVEY IS A COPY THAT SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THIS CERTIFICATION CONTAINED ON THIS DOCUMENT SHALL NOT APPLY.

Attachment D
Sullivan Nature Sanctuary Photos



View of the dedication monument and sign on the west side of Main Street near the entrance to the Sullivan Nature Sanctuary.



View of a second, smaller monument on the west side of Main Street near the entrance.



View looking north on Main Street at the east side of the property to be dedicated. Note the area being mowed between the western edge of Main Street and an existing drainage channel.



Similar view looking NW toward English Landing Center.



View looking south along Main Street across the NE corner of the property to be dedicated. A new sign denoting the new sanctuary boundary is recommended in this approximate location.



View looking west along the north line of the property to be donated (vegetated area). The gravel drive in the foreground is private drive on the south side of English Landing Center. Installation of "conservation area" markers is recommended along this boundary.

CITY OF PARKVILLE

Policy Report

Date: Friday, May 23, 2014

Prepared By:
Sean Ackerson
Assistant City Administrator /
Community Development Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Ordinance amending Parkville Municipal Code, Titles I, II and III to extend the nature sanctuary regulations to the Sullivan Nature Sanctuary, distinguish the same from the Parkville Nature Sanctuary and reflect other current Nature Sanctuary policies and practices.

BACKGROUND:

The Sullivan Nature Sanctuary was created in 2006 and expanded in 2010. The Nature Sanctuary rules and regulations were intended to apply to both nature sanctuaries. However this is not clear in the adopted municipal code. The code refers to the "Nature Sanctuary / White Alloe Conservation Area" which has historically referred only to the sanctuary north of Park University / south of the Riss Lake dam.

Five sections of the code refer to the sanctuary and are proposed to be updated:

- Section 140.020, *Hours of User Operations*, Subsection 7, *Nature Sanctuary/White Alloe Conservation Area*; and
- Section 140.340, *Specific Grounds Usage and Athletic Field Reservations By Permit*, Subsection 5, *Nature Sanctuary/White Alloe Conservation Area*; and
- Section 210.205, *Dogs and Other Pets Prohibited in Farmers Market or Nature Sanctuary/White Alloe Creek Conservation Area*; and
- Section 310.045, *Vehicles Prohibited in Nature Sanctuary/White Alloe Creek Conservation Area, Exceptions*; and
- Section 355.010, *Stopping, Standing or Parking Prohibited*, Subsection A, 20 [pertaining to the Nature Sanctuary].

All are proposed to be amended to refer to the main nature sanctuary as the "Parkville Nature Sanctuary/White Alloe Conservation Area" as currently signed, and separately the "Sullivan Nature Sanctuary." In addition, in accordance with current practices and policies, Section 140.020, *Hours of User Operations* is proposed to be amended to allow the City Administrator or their designee to approve special hours for City events with hours for all other events to be approved in accordance with Municipal Code Section 140.345, *Guidelines for Events in Parkville* (as amended on May 20, 2014 via Ordinance 2752). Last, Section 310.045, *Vehicles Prohibited in Nature Sanctuary/White Alloe Creek Conservation Area, Exceptions*, is proposed to be amended to expand the authority to allow vehicles to the Public Works Director in addition to the Nature Sanctuary Director, City Administrator and Police Chief.

BUDGET IMPACT:

With the exception of require codification, there is no budgetary impact.

ALTERNATIVES:

1. Approve the ordinance and text amendments as proposed.
2. Approve the ordinance and text amendments subject to additional changes.
3. Postpone consideration.

STAFF RECOMMENDATION:

Staff recommends approving the text amendments as proposed. Legal counsel has reviewed and approved the ordinance and amendments as to form.

POLICY:

Changes to the City's Municipal Code require Board of Aldermen approval by Ordinance.

SUGGESTED MOTION:

I move that Bill No. 2783, an ordinance amending Parkville Municipal Code, Titles I, II and III to extend the nature sanctuary regulations to the Sullivan Nature Sanctuary, distinguish the same from the Parkville Nature Sanctuary and reflect other current nature sanctuary policies and practices, be approved for first reading.

I move that Bill No. 2783 be approved on first reading and passed to second reading by title only.

I move that Bill No. 2783 be approved on second reading to become Ordinance No. _____.

ATTACHMENTS:

1. Ordinance
2. Proposed code modifications

AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE, TITLES I, II AND III TO EXTEND THE NATURE SANCTUARY REGULATIONS TO THE SULLIVAN NATURE SANCTUARY, DISTINGUISH THE SAME FROM THE PARKVILLE NATURE SANCTUARY AND REFLECT OTHER CURRENT NATURE SANCTUARY POLICIES AND PRACTICES

WHEREAS, the Sullivan Nature Sanctuary was created in 2006 and expanded in 2010; and

WHEREAS, the Nature Sanctuary rules and regulations were intended to apply to Sullivan Nature Sanctuary, but that is not clear in the adopted municipal code; and

WHEREAS, the adopted municipal code does not clearly distinguish between the Sullivan Nature Sanctuary and the Parkville Nature Sanctuary/White Alloe Conservation Area;

WHEREAS, additionally the adopted municipal code does not reflect current policies related to the approval of special events in the nature sanctuaries;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. Parkville Municipal Code, Title I, Chapter 140, Section 140.020, subsection A, 7 is hereby repealed.

SECTION 2. Parkville Municipal Code, Title I, Chapter 140, Section 140.020, subsection A is hereby amended to add a new subsection 7 as follows:

7. Parkville Nature Sanctuary/White Alloe Conservation Area and Sullivan Nature Sanctuary. One (1) hour before dawn and one (1) hour after dusk, except as follows.
 - a. Hours for special City events may be approved by the City Administrator or their designee.
 - b. Hours for other special events may be approved in accordance with Section 140.345, *Guidelines for Events in Parkville*.

SECTION 3. Parkville Municipal Code, Title I, Chapter 140, Section 140.340, subsection B, 5 is hereby repealed.

SECTION 4. Parkville Municipal Code, Title I, Chapter 140, Section 140.030, subsection B is hereby amended to add a new subsection 5 as follows:

5. Parkville Nature Sanctuary/White Alloe Conservation Area and Sullivan Nature Sanctuary.
 - a. All activities shall be scheduled through the Nature Sanctuary Director.
 - b. It shall be unlawful for the owner or keeper of any dog or other pet to bring into or allow that dog or other pet to enter the Parkville Nature Sanctuary/White Alloe Conservation Area or Sullivan Nature Sanctuary.

SECTION 5. Parkville Municipal Code, Title II, Chapter 210, Section 210.205 is hereby repealed.

SECTION 6. Parkville Municipal Code, Title II, Chapter 210 is hereby amended to add a new Section 210.205 as follows:

Section 210.205, Dogs and Other Pets Prohibited in Farmers Market, Parkville Nature Sanctuary/White Alloe Creek Conservation Area or Sullivan Nature Sanctuary.

- A. It shall be unlawful for the owner or keeper of any dog or other pet to bring into or allow that dog or other pet to enter the following areas:
1. The "Farmers Market", defined as the area under the Farmers Market shelter and within a six (6) foot area around its supporting structures.
 2. The Parkville Nature Sanctuary/White Alloe Creek Conservation Area.
 3. The Sullivan Nature Sanctuary

SECTION 7. Parkville Municipal Code, Title III, Chapter 310, Section 310.045 is hereby repealed.

SECTION 8. Parkville Municipal Code, Title III, Chapter 310 is hereby amended to add a new Section 310.045 as follows:

Section 310.045, Vehicles Prohibited in Parkville Nature Sanctuary/White Alloe Creek Conservation Area and Sullivan Nature Sanctuary, Exceptions.

No person shall bring a bicycle or vehicle into the Parkville Nature Sanctuary/White Alloe Creek Conservation Area or Sullivan Nature Sanctuary area, unless it is a wheelchair being used by a handicapped person, a City vehicle being used in the conduct of City business, or a vehicle authorized by the Nature Sanctuary Director, Public Works Director, City Administrator, Chief of Police or their designee.

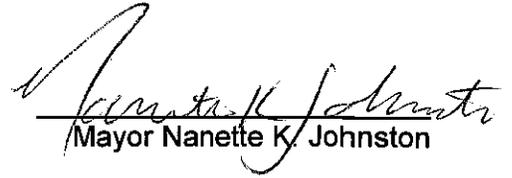
SECTION 9. Parkville Municipal Code, Title III, Chapter 355, Section 355.010, Subsection A, 20 is hereby repealed.

SECTION 10. Parkville Municipal Code, Title III, Chapter 355, Section 355.010, Subsection A is hereby amended to add a new Subsection 20 as follows:

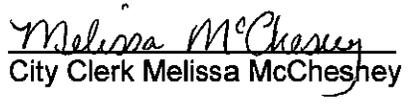
20. In the Parkville Nature Sanctuary/White Alloe Conservation Area and Sullivan Nature Sanctuary, unless the vehicle is a City vehicle being used in the conduct of City business or a vehicle authorized by the Nature Sanctuary Director, City Administrator or Chief of Police.

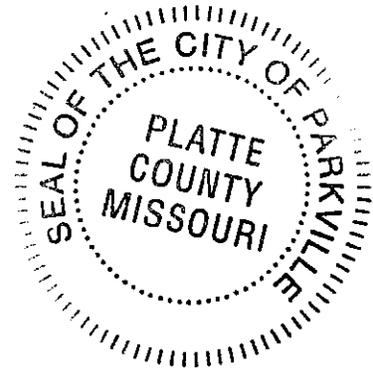
SECTION 11. This ordinance shall be effective upon adoption.

PASSED and APPROVED this 3rd day of June 2014.


Mayor Nanette K. Johnston

ATTESTED:


City Clerk Melissa McChesney



Attachment A

Amendments to Parkville Municipal Code

Titles I, II and III to extend the nature sanctuary regulations to the Sullivan Nature Sanctuary and distinguish the same from the Parkville Nature Sanctuary.

Amendments

Following are proposed text amendments. Existing text is shown in black font (example), new text is shown in red font (example), and red text that has been struck through is to be removed (example).

Section 140.020, *Hours of User Operations.*

- A. All City maintained parks shall be open for public use and enjoyment. The hours of operations shall be as follows:
7. **Parkville** Nature Sanctuary/White Alloe Conservation Area **and Sullivan Nature Sanctuary**. One (1) hour before dawn and one (1) hour after dusk, **except as follows**.
 - a. ~~Special events may be held as determined by the Nature Sanctuary Director~~ Hours for special City events may be approved by the City Administrator or their designee.
 - b. Hours for other special events may be approved in accordance with Section 140.345, *Guidelines for Events in Parkville*.

Section 140.340, *Specific Grounds Usage and Athletic Field Reservations by Permit.*

- B. Failure by the non-permit holder when requested by the Police, park official or permit holder shall trespass after official notice is delivered to the offenders and the non-permit holder refuses to vacate.
5. **Parkville** Nature Sanctuary/White Alloe Conservation Area **and Sullivan Nature Sanctuary**.
 - a. All activities shall be scheduled through the Nature Sanctuary Director.
 - b. It shall be unlawful for the owner or keeper of any dog or other pet to bring into or allow ~~said that~~ dog or other pet to enter the **Parkville** Nature Sanctuary/White Alloe Conservation Area **or Sullivan Nature Sanctuary**.

Section 210.205, *Dogs and Other Pets Prohibited in Farmers Market, ~~or Parkville Nature Sanctuary/White Alloe Creek Conservation Area~~ or Sullivan Nature Sanctuary.*

- A. It shall be unlawful for the owner or keeper of any dog or other pet to bring into or allow ~~said that~~ dog or other pet to enter the following areas:

1. The "Farmers Market", defined as the area under the Farmers Market shelter and within a six (6) foot area around its supporting structures.
2. The **Parkville** Nature Sanctuary/White Alloe Creek Conservation Area.
3. **The Sullivan Nature Sanctuary**

Section 310.045, Vehicles Prohibited in **Parkville Nature Sanctuary/White Alloe Creek Conservation Area **and Sullivan Nature Sanctuary, Exceptions.****

No person shall bring a bicycle or vehicle into the **Parkville** Nature Sanctuary/White Alloe Creek Conservation Area **or Sullivan Nature Sanctuary area**, unless it is a wheelchair being used by a handicapped person, a City vehicle being used in the conduct of City business, or a vehicle authorized by the Nature Sanctuary Director, **Public Works Director**, City Administrator, ~~or~~ Chief of Police **or their designee**.

Section 355.010, Stopping, Standing or Parking Prohibited.

- A. Except when necessary to avoid conflict with other traffic, or in compliance with the law or the directions of Police Officer or official traffic control device, or when a waiver signed by the City Administrator or Police Chief is posted at the site showing the dates on which parking restrictions or prohibitions are waived, no person shall stop, stand or park a vehicle:
 20. In the **Parkville** Nature Sanctuary/**White Alloe Conservation Area and Sullivan Nature Sanctuary**, unless the vehicle is a City vehicle being used in the conduct of City business or a vehicle authorized by the Nature Sanctuary Director, City Administrator or Chief of Police.

CITY OF PARKVILLE

Policy Report

Date: Thursday, May 29, 2014

Prepared By:
Sean Ackerson
Assistant City Administrator /
Community Development Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Ordinance for the Replat of Lots 3 and 4 and Tract B of the Replat of Lots 1-4, The National – 11th Plat. Case PZ14-16. Applicant, RP Golf, LLC on behalf of various owners.

BACKGROUND:

The applicant proposes to combine existing Lots 3 and 4 and Tract B of the Replat of Lots 1-4, The National – 11th Plat. The application is proposed in coordination with the owners of the existing Lot 3, the EL Burch Trust and Anita L Burch Trust. A home exists on Lot 3 and the owners desire to acquire the abutting Tract B and Lot 4 and combine the properties into a new Lot 3-A. The combination would prevent the future development of the existing Lot 4, providing additional separation between the existing home on Lot 3 and development to the west.

The replat proposes to make Tract B part of a private residential property. Track B corresponds with a 35 foot Williams Pipeline Co. easement that is currently located between existing Lots 2 and 3. Unlike other tracts which were reserved to provide open space, this tract was established to provide maintenance of the easement area since the easement is otherwise undevelopable. If approved, the land within the easement would be maintained by the private property owner and would be subject to the limitations of the easement.

The application has been reviewed against the City of Parkville Municipal Code, including the subdivision regulations and the R-2 zoning district regulations. The application has also been reviewed against the previously approved Amended Plat, the National – 11th Plat and the Replat of Lots 1-4, The National – 11th Plat. The plat meets all applicable City regulations and minimum criteria, and with the exception of a reduction in the total buildable lots is consistent with and meets all conditions of the previously approved final plat / replat.

No easements or rights-of-way have changed from the previously approved plat and replat. The plat does not affect existing utilities and no new public improvements are required or proposed and all public improvements have previously been completed and accepted.

BUDGET IMPACT:

With the exception of application fees collected, there is no budget impact.

ALTERNATIVES:

1. Approve the Replat by ordinance as submitted.
2. Approve the Replat by ordinance subject to changes.
3. Postpone action.

STAFF RECOMMENDATION:

Approve the proposed replat as submitted.

POLICY:

Per Parkville Municipal Code Section 505.030, all plats must be approved by the Board of Aldermen prior to recording.

SUGGESTED MOTION:

I move that Bill No. 2784, an ordinance approving the Replat of Lots 3 and 4 and Tract B of the Replat of Lots 1-4, The National – 11th Plat, be approved for first reading.

I move that Bill No. 2784 be approved on first reading and passed to second reading by title only.

I move that Bill No. 2784 be approved on second reading to become Ordinance No. _____.

ATTACHMENTS:

1. Proposed Ordinance
2. Replat of Lots 3 and 4 and Tract B of the Replat of Lots 1-4, The National – 11th Plat

AN ORDINANCE APPROVING THE REPLAT OF LOTS 3 AND 4 AND TRACT B OF THE REPLAT OF LOTS 1-4, THE NATIONAL – 11TH PLAT, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Replat of Lots 3 and 4 and Tract B of the Replat of Lots 1-4, The National – 11th Plat, as described in the application and depicted in the plat attached hereto and incorporated herein by reference as Exhibit A is hereby approved.

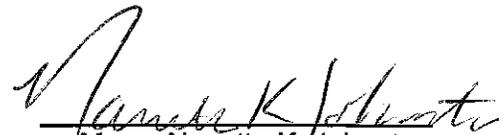
SECTION 2. The City hereby accepts and agrees to maintain City improvements in easements and rights-of-ways, which are designated on the Replat of Lots 3 and 4 and Tract B of the Replat of Lots 1-4, The National – 11th Plat.

SECTION 3. The Governing Body hereby authorizes the Public Works Director to approve the public improvements subject to satisfactory completion of any and all associated inspections and determination that said improvements are completed in accordance with all applicable City standards and regulations.

SECTION 4. The City Clerk is hereby directed to have said plat recorded in the office of the Platte County Recorder of Deeds following execution.

SECTION 5. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 3rd day of June 2014.



Mayor Nanette K. Johnston



ATTESTED:



City Clerk Melissa McChesney

FINAL PLAT
REPLAT OF LOTS 3 AND 4 AND TRACT B OF THE
REPLAT OF LOTS 1-4, THE NATIONAL - 11TH PLAT
A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI
SEC. 21 & 22 TWP. 51N., RGE. 34W.

PROPERTY DESCRIPTION
 CONTAINING 63,789 SQUARE FEET OR 1.46 ACRES

ALL OF LOT 3 AND LOT 4, REPLAT OF LOTS 1-4, THE NATIONAL - 11TH PLAT, A SUBDIVISION IN SECTIONS 21 AND 22, TOWNSHIP 51 NORTH, RANGE 34 WEST, PARKVILLE, PLATTE COUNTY, MISSOURI BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEASTERLY CORNER OF SAID LOT 3; THENCE S28°28'05"W ALONG THE EASTERLY LINE OF SAID LOT 3, A DISTANCE OF 146.93 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 3, SAID POINT ALSO BEING ON THE NORTHERLY RIGHT OF WAY LINE OF NORTH NATIONAL DRIVE; THENCE NORTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID LOT 3 AND SAID RIGHT OF WAY LINE, ALONG A CURVE TO THE LEFT HAVING AN INITIAL TANGENT BEARING OF N61°20'49"W, A RADIUS OF 286.00 FEET, AN ARC DISTANCE OF 33.53 FEET; THENCE N68°03'53"W CONTINUING ALONG SAID LINE AND ALONG THE SOUTHERLY LINE OF SAID TRACT B AND SAID LOT 4, A DISTANCE OF 141.62 FEET; THENCE CONTINUING ALONG SAID SOUTHERLY LINE OF SAID LOT 4 AND SAID RIGHT OF WAY LINE, ALONG A CURVE TO THE RIGHT BEING TANGENT TO THE LAST DESCRIBED COURSE, HAVING A RADIUS OF 273.09 FEET, AN ARC DISTANCE OF 155.35 FEET; THENCE N35°28'14"W CONTINUING ALONG SAID LINE, A DISTANCE OF 39.95 FEET TO THE SOUTHWESTERLY CORNER OF SAID LOT 4; THENCE N41°59'01"E ALONG THE WESTERLY LINE OF SAID LOT 4, A DISTANCE OF 185.62 FEET TO THE NORTHWESTERLY CORNER OF SAID LOT 4; THENCE S50°59'23"E ALONG THE NORTHERLY LINE OF SAID LOT 4, SAID TRACT B AND SAID LOT 3, A DISTANCE OF 323.17 FEET TO THE POINT OF BEGINNING.

DEDICATION:
 THE UNDERSIGNED PROPRIETORS OF THE PROPERTY DESCRIBED HEREIN HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER AS SHOWN ON THIS PLAT AND SAID PROPERTY SHALL HEREAFTER BE KNOWN AS:

REPLAT OF LOTS 3 AND 4 AND TRACT B OF THE REPLAT OF LOTS 1-4, THE NATIONAL 11TH PLAT, A SUBDIVISION IN SECTION 21 AND 22, TOWNSHIP 51 NORTH, RANGE 34 WEST, PARKVILLE, PLATTE COUNTY, MISSOURI

EASEMENTS:
 AN EASEMENT IS HEREBY GRANTED TO PLATTE COUNTY, MISSOURI AND THE CITY OF PARKVILLE, MISSOURI, MISSOURI AMERICAN WATER COMPANY, KCP&L, MISSOURI GAS ENERGY, PLATTE COUNTY REGIONAL SEWER DISTRICT AND ALL OTHER PUBLIC UTILITY COMPANIES, THEIR SUCCESSORS AND ASSIGNS, THE RIGHT AND EASEMENT FOR THE PURPOSE OF LOCATING, CONSTRUCTING, OPERATING, AND MAINTAINING FACILITIES FOR WATER, GAS, ELECTRICITY, SEWAGE, TELEPHONE, CABLE TV AND SURFACE DRAINAGE, INCLUDING BUT NOT LIMITED TO UNDERGROUND PIPES AND CONDUITS, PAD MOUNTED TRANSFORMERS, SERVICE PEDESTALS, ANY OR ALL OF THEM UPON, OVER, UNDER AND ALONG THE STRIPS OF LAND DESIGNATED AS UTILITY EASEMENTS (U/E) WHERE OTHERS ARE DESIGNATED FOR A PARTICULAR PURPOSE, THE USE THEREOF SHALL BE LIMITED TO THAT PURPOSE ONLY. ALL THE ABOVE EASEMENTS SHALL BE KEPT FREE FROM ANY AND ALL OBSTRUCTIONS WHICH WOULD INTERFERE WITH THE CONSTRUCTION OR RECONSTRUCTION, PROPER SAFE AND CONTINUOUS MAINTENANCE OF THE AFORESAID USES AND SPECIFICALLY THERE SHALL NOT BE BUILT THEREON OR THEREOVER ANY STRUCTURE (EXCEPT DRIVEWAYS, PAVED AREAS, GRASS, SHRUBS AND FENCES) NOR SHALL THERE BE ANY OBSTRUCTION TO INTERFERE WITH THE AGENTS AND EMPLOYEES THOSE LISTED ABOVE, AND ITS FRANCHISED UTILITIES FROM GOING UPON SAID EASEMENT AND AS MUCH OF THE ADJOINING LANDS AS MAY BE REASONABLY NECESSARY IN EXERCISING THE RIGHTS GRANTED BY THE EASEMENT. NO EXCAVATION OR FILL SHALL BE MADE OR OPERATION OF ANY KIND OR NATURE SHALL BE PERFORMED WHICH WILL REDUCE OR INCREASE THE EARTH COVERAGE OVER THE UTILITIES ABOVE STATED OR THE APPURTENANCES THERETO WITHOUT THE WRITTEN APPROVAL OF THE PLATTE COUNTY AND OR CITY OF PARKVILLE PLANNING AND ZONING DIRECTOR.

BUILDING LINES:
 BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THIS PLAT AND NO BUILDING OR PORTION THEREOF SHALL BE BUILT OR OTHERWISE LOCATED BETWEEN THIS LINE AND THE STREET RIGHT-OF-WAY LINE. INTERIOR SIDE YARD SETBACK LINES ARE HEREBY ESTABLISHED AT 10.00 FEET. NO BUILDING OR PORTION THEREOF SHALL BE BUILT BETWEEN THIS LINE AND THE INTERIOR SIDE LOT LINE. REAR YARD SETBACK LINE ARE HEREBY ESTABLISHED AT 30.00 FEET. NO BUILDING OR PORTION THEREOF SHALL BE BUILT BETWEEN THIS LINE AND THE INTERIOR REAR LOT LINE.

STREETS:
 THE STREETS AND RIGHTS OF WAY SHOWN ON THIS PLAT AND NOT HERETOFOR DEDICATED TO PUBLIC USE ARE HEREBY SO DEDICATED

COVENANTS AND RESTRICTIONS:
 THE COVENANTS AND RESTRICTIONS RECORDED FOR THE NATIONAL - 11TH PLAT APPLY TO THIS REPLAT.

IN TESTIMONY WHEREOF:

R.P. GOLF, L.L.C. A MISSOURI LIMITED LIABILITY COMPANY (OWNER OF LOT 4) THE NATIONAL RESIDENTIAL DEVELOPMENT COMPANY, LLC (OWNER TRACT B) AND E.L. BURCH TRUST AND ANITA L. BURCH TRUST (OWNER LOT 3) HAVE CAUSED THESE PRESENTS TO BE EXECUTED THIS _____ DAY OF _____ 20 ____

FOR: R.P. GOLF, L.L.C. AND THE NATIONAL RESIDENTIAL DEVELOPMENT COMPANY LLC

DALE BROUK,

FOR: E.L. BURCH TRUST ANITA L. BURCH TRUST

E.L. BURCH

ANITA L. BURCH

NOTARY CERTIFICATION:

STATE OF MISSOURI)
) SS:
 COUNTY OF PLATTE

BE IT REMEMBERED THAT ON THIS _____ DAY OF _____ 20 _____, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, APPEARED DALE BROUK, E.L. BURCH AND ANITA L. BURCH TO ME KNOWN TO BE THE PERSONS DESCRIBED HEREIN AND WHO BEING DULY SWORN BY ME, DID ACKNOWLEDGE THAT THEY ARE THE OWNERS AS NOTED ABOVE, AND THAT THIS INSTRUMENT WAS SIGNED AS THEIR FREE ACT AND DEED.

IN WITNESS WHEREOF:

MY COMMISSION EXPIRES: _____
 _____ NOTARY PUBLIC

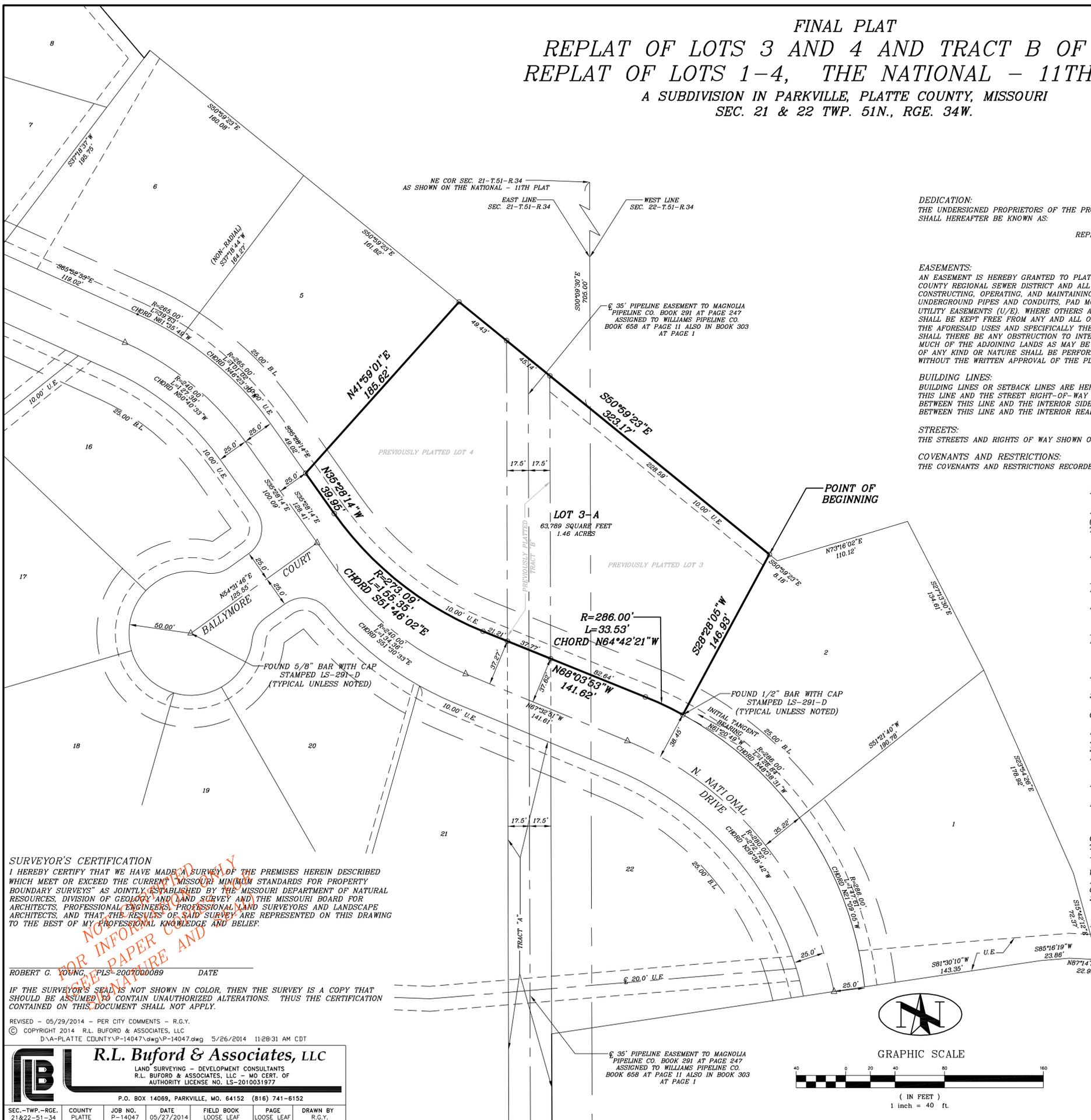
CITY OF PARKVILLE, MISSOURI
 THIS IS TO CERTIFY THAT THIS FINAL PLAT, REPLAT OF LOTS 3 AND 4 AND TRACT B OF THE REPLAT OF LOTS 1-4, THE NATIONAL - 11TH PLAT, A SUBDIVISION IN SECTION 21 AND 22, TOWNSHIP 51 NORTH, RANGE 34 WEST, PARKVILLE, PLATTE COUNTY, MISSOURI

WAS SUBMITTED TO, CONSIDERED AND APPROVED BY THE PARKVILLE BOARD OF ALDERMAN THIS _____ DAY OF _____ 20 ____
 SAID PLAT WAS APPROVED VIA ORDINANCE # _____

NANETTE K. JOHNSTON, MAYOR MELISSA McCHESNEY, CITY CLERK

SURVEY NOTES:

1. THE FOLLOWING STANDARD MONUMENTATION WILL BE SET UPON COMPLETION OF CONSTRUCTION BUT NOT TO EXCEED 12 MONTHS AFTER THE FILING OF THIS PLAT AT THE NOTED LOCATION UNLESS INDICATED OTHERWISE ON THIS DRAWING:
 SEMI-PERMANENT MONUMENTATION:
 1/2" IRON BAR WITH PLASTIC CAP STAMPED "LS-2007000089" SET AT ALL LOT CORNERS AND OTHER CORNERS MARKED "●".
 PERMANENT MONUMENTATION:
 5/8" IRON BAR WITH ALUMINUM CAP STAMPED "LS-2007000089" SET AT ALL CORNERS MARKED "▲".
2. THE SOURCE OF THE DESCRIPTION USED FOR THIS SURVEY WAS DERIVED FROM REPLAT OF LOTS 1-4, THE NATIONAL - 11TH PLAT.
3. THE BEARINGS SHOWN HEREON ARE BASED UPON THE NATIONAL - 11TH PLAT.
4. THIS SURVEY MEETS OR EXCEEDS THE ACCURACY STANDARDS OF AN URBAN PROPERTY SURVEY AS DEFINED BY THE MISSOURI MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS.



SURVEYOR'S CERTIFICATION
 I HEREBY CERTIFY THAT WE HAVE MADE A SURVEY OF THE PREMISES HEREIN DESCRIBED WHICH MEET OR EXCEED THE CURRENT MISSOURI MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS, AS JOINTLY ESTABLISHED BY THE MISSOURI DEPARTMENT OF NATURAL RESOURCES, DIVISION OF GEOLOGY AND SURVEY AND THE MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, PROFESSIONAL LAND SURVEYORS AND LANDSCAPE ARCHITECTS, AND THAT THE RESULTS OF SAID SURVEY ARE REPRESENTED ON THIS DRAWING TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF.

ROBERT G. YOUNG, PLS-2007000089 DATE _____

IF THE SURVEYOR'S SEAL IS NOT SHOWN IN COLOR, THEN THE SURVEY IS A COPY THAT SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THUS THE CERTIFICATION CONTAINED ON THIS DOCUMENT SHALL NOT APPLY.

REVISED - 05/29/2014 - PER CITY COMMENTS - R.G.Y.

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R.L. Buford & Associates, LLC
 LAND SURVEYING - DEVELOPMENT CONSULTANTS
 R.L. BUFORD & ASSOCIATES, LLC - MO CERT. OF AUTHORITY LICENSE NO. LS-2010031977
 P.O. BOX 14069, PARKVILLE, MO. 64152 (816) 741-6152

SEC.-TWP.-RGE.	COUNTY	JOB NO.	DATE	FIELD BOOK	PAGE	DRAWN BY
21&22-51-34	PLATTE	P-14047	05/27/2014	LOOSE LEAF	LOOSE LEAF	R.G.Y.

