



**Notes: A work session will be held at 5:30 p.m. regarding the proposed 2015 Budget and 2015-2020 Capital Improvement Program.**

**Notes: During the regular meeting, a closed executive session will be held to discuss attorney-client matters pursuant to RSMo 610.021(1).**

**BOARD OF ALDERMEN**  
Regular Meeting Agenda  
CITY OF PARKVILLE, MISSOURI  
Tuesday, November 4, 2014, 7:00 pm  
City Hall Boardroom

**Next numbers: Bill No. 2814 / Ord. No. 2784**

**1. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**4. CONSENT AGENDA**

- A. Approve the minutes for the October 20, 2014 special meeting
- B. Approve the minutes for the October 20, 2014 work session
- C. Approve the minutes for the October 27, 2014 work session
- D. Approve the purchase of one worksite utility vehicle from Heritage Tractor in the amount of \$16,529.60 for the Parks Division of the Public Works Department
- E. Approve the reinvestment of a portion of the bond reserve for the 2006 Certificates of Participation
- F. Receive and file the September sewer report
- G. Approve accounts payable from October 14 to October 28, 2014

*Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion of any Alderman, followed by a second and a majority voice vote to "Approve the consent agenda and recommended motions for each item as presented".*

**5. ACTION AGENDA**

- A. Approve the health insurance renewal for 2015 (Administration)
- B. Approve an ordinance to amend Section 355.010 of the Municipal Code relating to stopping, standing or parking prohibited (Police Department)
- C. Approve the purchase of snow and ice operations equipment for the 2015 Ford F-350 truck for the Streets Division of the Public Works Department (Public Works)

**6. STAFF UPDATES ON ACTIVITIES**

A. Police Department

1. Deer Count

**7. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD**

**8. EXECUTIVE SESSION**

A. Attorney-client matters per RSMo 610.021(1)

**9. ADJOURN**

General Agenda Notes:

This agenda closed at noon on Thursday, October 30, 2014. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon the vote of the Board of Aldermen.

**1. CALL TO ORDER**

A special meeting of the Board of Aldermen was convened at 7:01 p.m. on Monday, October 20, 2014, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- absent with prior notice
Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Kendall Welch	- present
Ward 3 Alderman David Jones	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Lauren Palmer, City Administrator  
Sean Ackerson, Assistant City Administrator/Community Development Director  
Kevin Chrisman, Police Chief  
Steve Chinn, City Attorney

Mayor Johnston noted that prior to meeting the Board held a work session regarding the 2015 budget. The regular meeting of the Board of Aldermen for October 21 was cancelled and all items were moved to the special meeting agenda.

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**4. CONSENT AGENDA**

- A. Approve the minutes for the October 7, 2014 regular meeting
- B. Approve a three-year extension of the farming land use agreement with Brian Kringle for land at the wastewater treatment plant
- C. Approve a facilities use license agreement with Park University for joint use and maintenance of the athletic field's restrooms to serve the Nature Sanctuary
- D. Approve a user agreement with the Parkville Chamber of Commerce and the Cathy Kline Art Gallery for use of the train depot
- E. Approve Resolution No. 10-02-14 adopting the revised purchasing policy
- F. Approve a contract with Ace Pipe Cleaning for the 2014 sewer line closed circuit television and cleaning project
- G. Receive and file the financial report for the month ending September 30, 2014
- H. Receive and file the crime statistics for January through August 2014
- I. Approve accounts payable from October 1 to October 14, 2014

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 7-0.**

5. NON-ACTION ITEMS

A. **Review the proposed 2015 budget for the Parkville Commons Community Improvement District**

Dale Brouk, Parkville Commons Community Improvement District (PC-I CID), stated the PC-I CID was created in 2007. He provided a brief overview of the budget, noting that the revenues were received from the one percent sales tax generated and the main contributors were Price Chopper and Nick & Jakes. He also noted that advertising money was spent to raise awareness to residents in The Landmark, in 2015 the annual barbeque would become an event for the entire Commons, and the annual premium for life insurance for the directors was paid out of the budget.

6. ACTION AGENDA

A. **Approve an ordinance amending Chapter 405 of the Parkville zoning code to rezone 8701 River Park Drive from “I-1” Light Industrial District to “OTD” Old Town District – Case No. PZ14-31; City of Parkville, owner**

Assistant City Administrator/Community Development Director Sean Ackerson stated the request was to rezone the train depot and the fountain located at 8701 River Park Drive from Light Industrial District to Old Town District. The Planning & Zoning Commission recommended approval by a unanimous vote.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2809, AN ORDINANCE AMENDING CHAPTER 405 OF THE PARKVILLE ZONING CODE TO REZONE 8701 RIVER PARK DRIVE ALSO KNOWN AS PLATTE COUNTY PARCEL #20-7.0-35-400-005-001.000 FROM “I-1” LIGHT INDUSTRIAL DISTRICT TO “OTD” OLD TOWN DISTRICT, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2809 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2809 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2779. ALL AYES BY ROLL CALL VOTE: PLUMB, WELCH, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

B. **Approve an ordinance to amend the community unit plan for the National Golf Club to allow construction of a private swimming pool in a side-yard setback at 10315 Magnolia Lane – Case No. PZ14-29; Aqua Blue Designs, applicant for Megan McDonald, owner**

Alderman Welch recused herself because she was a friend and her husband was a co-worker of the applicant.

Assistant City Administrator/Community Development Director Sean Ackerson explained the request was for a pool and a side-yard setback at 10315 Magnolia Lane. The property was originally a lot with a single-family home but was later combined with a vacant lot to the west and abutted the access drive to the pump station. The Planning & Zoning Commission recommended approval by a unanimous vote. The National Architectural Review Board also approved the application.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2810, AN ORDINANCE AMENDING THE COMMUNITY UNIT PLAN FOR THE NATIONAL GOLF CLUB TO ALLOW CONSTRUCTION OF A PRIVATE SWIMMING POOL IN A SIDE-YARD SETBACK AT 10315 MAGNOLIA LANE, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2810 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2810 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2780. ALL AYES BY ROLL CALL VOTE: PLUMB, WELCH, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 6-0.

Alderman Welch returned to the meeting.

**C. Approve an ordinance to amend Section 355.050 of the Municipal Code relating to emergency snow routes**

City Administrator Lauren Palmer said the City's snow routes prohibited parking on certain routes in the downtown core and required signage, but in the past signs were not posted so the code was not enforced. Due to parking issues, staff recommended modifications to the ordinance that included tightening the parking restriction from midnight to 6 a.m. and removing Highway 9 from the route list. Staff would send letter notifications to the residences along the snow routes and information would be posted on social media and the website.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2811, AN ORDINANCE **REPEALING AND REPLACING SECTION 355.050 OF THE MUNICIPAL CODE RELATING TO EMERGENCY SNOW ROUTES**, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2811 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2811 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2781. ALL AYES BY ROLL CALL VOTE: PLUMB, WELCH, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

**D. Approve an ordinance employing Tim MacNerland as a full-time laborer for the Streets Division of the Public Works Department**

City Administrator Lauren Palmer noted that items 6D and 6E were related and presented them together. The first request was to hire Tim MacNerland to fill a vacancy in the Streets Division of the Public Works Department. Mr. MacNerland assisted with the fall cleanup event and he worked well with staff. Palmer recommended hiring at the rate of \$25,500.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2812, AN ORDINANCE **EMPLOYING TIM MACNERLAND AS A FULL-TIME STREETS LABORER FOR THE CITY OF PARKVILLE**, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2812 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2812 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2782. ALL AYES BY ROLL CALL VOTE: PLUMB, WELCH, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

**E. Approve an ordinance to adjust the hourly pay for Curtis Whitby**

Palmer explained that during the summer Human Resources was authorized to advertise the new position at the higher rate. However, an existing employee was hired at the old rate. The second request was to make an adjustment to increase the salary of Curtis Whitby by \$500 to the new rate. Palmer noted there was adequate capacity in the budget to make the adjustment.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2813, AN ORDINANCE **SETTING THE ANNUAL SALARY FOR CURTIS WHITBY AT \$25,500**, BE APPROVED FOR FIRST READING. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2812 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY. ALL AYES; MOTION CARRIED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER THAT BILL NO. 2812 BE APPROVED ON SECOND READING TO BECOME ORDINANCE NO. 2783. ALL AYES BY ROLL CALL VOTE: PLUMB, WELCH, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

## **7. STAFF UPDATES ON ACTIVITIES**

## **8. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Plumb thanked staff for their work with the Riss Lake residents, Kansas City, Missouri, the developer and the attorneys for the proposed development on Klamm Road. Mayor Johnston also thanked the aldermen for attending the meeting. She noted at a public hearing was scheduled for October 21 and staff would learn if the City's suggestions were accepted.

Alderman Driver reminded the Board of the pumpkin carving at English Landing Park and the Ghost Stories event at the Nature Sanctuary on October 25.

## **9. ADJOURN**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **ADJOURN THE OCTOBER 20, 2014 SPECIAL BOARD MEETING AT 7:28 P.M.** ALL AYES; MOTION PASSED 7-0.

The minutes for Monday, October 20, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fourth day of November 2014.

Submitted by:

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City Clerk Melissa McChesney

Mayor Nanette K. Johnston opened the work session at 5:36 p.m. on October 20, 2014. In attendance were Aldermen Greg Plumb, Kendall Welch, Jim Werner, Diane Driver, Kari Lamer, Dave Rittman, David Jones and Marc Sportsman.

The following staff was also present:

Lauren Palmer, City Administrator

Sean Ackerson, Assistant City Administrator/Community Development Director

Kevin Chrisman, Police Chief

Matthew Chapman, Finance/ Human Resources Director

Melissa McChesney, City Clerk

## **1. GENERAL AGENDA**

### **A. Proposed 2015 Budget and 2015-2020 Capital Improvement Program**

City Administrator Lauren Palmer provided an overview of the General Fund, which was the largest portion of the City's operating budget that covered most departments. Included in the overview were 2014 projections, revenue and expense estimates for 2015, the Emergency Reserve Fund, minor budgeted funds, and key decisions.

Highlights of General Fund projections included revenues that exceeded the budget by approximately \$245,000, sales taxes were doing well, development fees exceeded expectations, and cable franchise fees were strong. The largest revenue streams were the Brink Meyer retaining wall fund and the health insurance fund and lower revenues than expected were received in Municipal Court and from interest income. The General Fund was below budget due to routine personnel vacancies and capital outlay projects that were moved to 2015, which included \$95,000 for Crooked Road improvements and updates to the zoning and subdivision regulations. Because of these savings in 2014, Palmer noted staff anticipated being ahead of the budget by \$515,000 for 2015.

Palmer then discussed the priority session held in July, noting the outcomes were the vision statement and two tiers of priorities. The vision statement's purpose was to establish the mindset to drive thinking about budget priorities which staff recommended adopting by resolution to be incorporated in the front-end budget. The first tier of priorities included improving code enforcement for which \$15,000 was added in Community Development; economic development at Interstate 435 and Highway 45, which Palmer noted that staff was working with the Economic Development Council and property owners; and transportation that included improvements to Route 9.

The second tier included two items, renovations to the restroom in English Landing Park and citywide entryway signage. Palmer stated staff struggled with ways to implement the restroom improvements because costs were higher than expected. The Board discussed what level of priority it should be, the renovations to be made, and when to spend the money. Palmer explained that \$40,000 was included in the budget to update the Parks Plan for Progress (P3) and believed there could be a partnership with Platte County because of Platte Landing Park.

General Fund operating revenues were expected to increase by five percent and could be used, in part, toward deferred maintenance for City Hall, and the savings from the train depot could be used for its ongoing maintenance.

Palmer provided highlights of General Fund expenses that included personnel recommendations for a 1.4 percent cost of living adjustment and a 0.5 percent merit increase. She added that the merit increase was cut back due to the Missouri Local Government Employees Retirement System (LAGERS) recommendation, which was to move it to a higher tier to improve the retirement benefits, and increases to workers' compensation and health insurance. Staff was working with Midwest Public Risk regarding the workers' compensation increases and was

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optimistic it could be negotiated down. A recommendation would be presented to the Finance Committee on October 27 and the Board of Aldermen on November 4 regarding the health insurance costs.

Palmer noted other savings could come from eliminating the fall cleanup, but staff would collect the numbers to justify keeping it or removing it from the budget.

Further discussion focused on personnel projections and the target to set for the 2015 budget. Palmer explained the current iteration projected the revenues to exceed expenses by approximately \$10,000 and the General Fund reserves would have to be tapped to cover the capital outlay, which was not necessarily bad due to the high carryover from 2014. However, she could not guarantee the carryover would be the same for 2016 which would make it harder to balance the budget in 2016.

The Board also discussed the reserve funds. Palmer noted the General Fund reserve for 2014 was budgeted at ten percent but was projected to be at 24 percent. In the Emergency Reserve Fund there was no transfer for the 2015 budget and it was expected to be at \$1.4 million which was above the policy level of 25 percent. Staff recommended moving the excess 2014 money to the General Fund reserve because the Emergency Reserve Fund exceeded the policy limit. Other special revenue funds included the Nature Sanctuary Fund, the Parks Donation Fund and the Fewson Fund.

Palmer stated that the Pinecrest Subdivision contacted staff about the neighborhood grant program which was taken out of prior years' budgets. In the program the City provided a small grant for residential improvements. The program went away but Palmer noted it was a policy decision for the Board if they wanted to bring it back.

Further discussion focused on which reserve fund to move the 2014 excess budgeted funds to and the restrictions for each fund. The Board noted it would like to know how it could use the General Fund reserves.

The work session ended at 6:59 p.m.

The work session minutes for October 20, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fourth day of November 2014.

Submitted by:

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City Clerk Melissa McChesney

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Mayor Nanette K. Johnston opened the work session at 6:11 p.m. on October 27, 2014. In attendance were Aldermen Greg Plumb, Kendall Welch, Jim Werner, Diane Driver, Kari Lamer, Dave Rittman and Marc Sportsman.

The following staff was also present:

Lauren Palmer, City Administrator  
Sean Ackerson, Assistant City Administrator/Community Development Director  
Kevin Chrisman, Police Chief  
Matthew Chapman, Human Resources/Finance Director  
Tim Blakeslee, Assistant to the City Administrator  
Melissa McChesney, City Clerk

## **1. GENERAL AGENDA**

### **A. Proposed 2015 Budget and 2015-2020 Capital Improvement Program**

City Administrator Lauren Palmer summarized the work session, noting it would focus on the debt service fund, the General Fund portion of the Capital Improvement Program (CIP), and included in the packet were responses to the questions from the October 20 work session. A copy of the presentation is appended hereto as Exhibit A.

Palmer explained there were five active debt service funds supported by the general debt levy. The General Debt Fund included two elements which were the Certificates of Participation for the new city hall and voter-approved projects from the 2004 ballot measure. The Sewer Debt Service Fund included lease purchase and revolving loan projects that were supported by sewer customer fees. The other three active debt service funds included the Neighborhood Improvement Districts (NID) for River Park which retires in 2020, and for Brush Creek and Brink Meyer which retire in 2034. Palmer noted changes were made to the forecast sheet to also include these debt service funds. The general debt levy was set at the maximum amount in order to have a healthy reserve and a portion would be callable in 2018, but staff hoped to call some of it early. She added the reserves associated with the Brink Meyer and Brush Creek NIDs also had maintenance and restricted bond reserves that were established at the point of financing and would be used to make the final payment and protected the bondholder, but were not reserves the City should tap into.

Palmer summarized the debt position chart, noting that it showed the total debt and debt capacity at the end of 2014, but did not include principal payments. She stated the total indebtedness could not exceed 20 percent of the assessed valuation based on state law, but by policy the Board had further limited itself to only 80% of the statutory limit. In 2015 the debt payments would increase due to the Brush Creek and Brink Meyer NIDs and staff recommended paying off the sewer lease purchase in order to save approximately \$37,000 in interest payments for the remainder of the lease.

Palmer stated that the five-year projections for both NID bonds were a big impact to the 2015 budget. Interest-only payments would be made in 2015 and 2016 and by State law the City was required to collect a substantially equal assessment every year of the bond, which was 20 years. She added staff was planning a work session in late November or early December to discuss the development near Interstate 435 and Highway 45 and would include input from property owners and developers, policy points for what the City could allow, and trade-offs.

The CIP included funding for the restroom in English Landing Park, of which \$10,000 would come from the General Fund and the remainder would come from the Parks Donation Fund, an outreach grant through Platte County, and a four-year Fewson Fund loan. The Board discussed the Parks building façade project, maintenance and storage shed for the parks, the River Hills sinkhole, and the second phase of Platte Landing Park. Palmer noted the façade project was almost complete but some code issues needed to be fixed before it could be closed out. She also

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said staff budgeted money to help assess the property in River Hills to determine a course of action to fix the problem.

Palmer stated the proposed 2015 budget did not include an additional transfer to the Emergency Reserve fund, but staff recommended to be transferred to the General Fund reserve which would increase it to 13 percent. The surplus of funds was due to operating budget reductions with health insurance and Palmer would provide a revised General Fund budget at the November 4 work session. Further discussion focused on the surplus of funds being transferred from 2014 and the different reserve fund options. The policy stated Emergency Reserve funds could be used if approved by a supermajority of the Board of Aldermen. The General Fund reserves policy stated use of the funds required approval by a majority of the Board, but could not go below five percent without a supermajority approval. Palmer stated that staff would put together options for the 2014 surplus of funds to be presented at the next work session.

The work session ended at 8:18 p.m.

The work session minutes for October 27, 2014, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fourth day of November 2014.

Submitted by:

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City Clerk Melissa McChesney

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Wednesday, October 29, 2014

Prepared By:  
Lauren Palmer  
City Administrator

Reviewed By:  
Melissa McChesney  
City Clerk

#### ISSUE:

Approve the purchase of one (1) worksite utility vehicle from Heritage Tractor in the amount of \$16,529.60.

#### BACKGROUND:

The 2014 Capital Improvement Program includes funds to replace the existing worksite utility vehicle that is used by the Parks Division of the Public Works Department. The current vehicle is over 10 years old and has more than 1,800 work hours logged. It is used daily by the parks crew and during events to transport equipment, materials, and people to project sites in the parks. Sealed bids were accepted for any manufacturer make and model of a four-wheel drive, all-terrain utility vehicle with a factory installed all-weather cab. The low bid was from Heritage Tractor for a 2014 John Deere XUV 625i in the amount of \$17,300.

Although the existing equipment may have a small trade-in value, staff desires to keep the utility vehicle in the Parks fleet. The City's parks maintenance responsibilities increased considerably last year with the opening of Platte Landing Park. The City is budgeted to hire three temporary seasonal positions to double the size of the Parks crew during the peak operating season. Having a second utility vehicle will increase the efficiency of staff by allowing crews to split up and get to and from work sites faster.

#### BUDGET IMPACT:

The 2014 Capital Improvement Program (CIP) includes \$15,000.00 from the General Fund (10-560-52-50-00) for this piece of equipment. The low bid of \$17,300 exceeds the budgeted amount by \$2,300. Staff recommends eliminating the 3,500 pound winch kit from the vehicle specifications for a savings of \$770.40. The fleet includes a pickup truck with a winch that will adequately meet the department's needs. Staff recommends using the uncommitted balance of the Equipment Reserve Fund (42) for the remaining \$1,529.60 amount. With this purchase, the balance of the Equipment Reserve Fund will be \$1,751.

#### ALTERNATIVES:

1. Approve the worksite utility vehicle purchase from Heritage Tractor in the amount of \$16,529.60.
2. Approve the purchase, but direct staff to reduce other expenditures in the General Fund to cover the unbudgeted balance of the purchase.
3. Do not approve the purchase.
4. Postpone the purchase.

#### STAFF RECOMMENDATION:

On October 27, 2014, on a vote of 4-0, the Finance Committee recommended that the Board of Aldermen purchase the vehicle from Heritage Tractor in an amount up to \$17,300, pending staff's recommendation regarding the winch kit. Despite the budget overage, the Finance Committee was generally supportive of including the winch kit in the purchase if beneficial for operations. The City Administrator subsequently consulted with the Parks Superintendent, and

**ITEM 4D**  
*For 11-04-14*  
**Board of Aldermen Meeting**

staff continues to recommend removing the winch kit from the purchase. Staff currently uses a pick-up truck for minor towing about 5 times a year, so it is not a significant need. In addition, using the truck instead of the utility vehicle will reduce wear and tear and potentially help extend the life of this equipment.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen purchase the vehicle from Heritage Tractor in the amount of \$16,529.60.

**POLICY:**

The Purchasing Policy, Resolution No. 10-02-14, requires the Board of Aldermen to approve all purchases in excess of \$10,000 upon recommendation of the Finance Committee.

**SUGGESTED MOTION:**

I move to approve the purchase of a 2014 John Deere utility vehicle from Heritage Tractor of Platte City, MO in the amount of \$16,529.60.

**ATTACHMENT:**

1. Bid Tabulation
2. Purchase Order

## BID TABULATION

Parks Worksite Utility Vehicle  
Thursday, October 16, 2014  
2:05 p.m. – Public Works Conference Room

Bidder	TOTAL
Heritage Tractor (Platte City, MO)	\$17,300.00
Coleman Equipment (Smithville, MO)	\$18,158.06
Advantage Power Sports (Kansas City, MO)	\$23,429.89

(\* Recommended Award of Purchase

**PURCHASE ORDER**  
(non-construction)

CITY OF PARKVILLE (PURCHASER)

Date: 10-28-2014

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR Heritage Tractor  
601 Main St  
Platte City, Mo, 64060  
Phone: 816-858-4440 Fax: 816-858-4343

SHIP TO: Parks Headquarters, 8701 McAfee Road, Parkville, Missouri 64152

INVOICE TO: City of Parkville, Attn: Tom Barnard, Parks Division, 8880 Clark Ave., Parkville, MO 64152

**ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.**

Vendor agrees to furnish the following goods in accordance with the terms and provisions of this Purchase Order Agreement

consisting of three (3) pages including attachments. Purchaser agrees to pay the total sum of Sixteen thousand, five hundred twenty nine & 60 cents dollars (\$ 16,529.60) for such materials, subject to any additions or deductions agreed upon in writing. Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax

exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request. Payment is to be made within

thirty (30) days after delivery of goods and receipt of invoice. This purchase order is only valid through 11-27-2014

<p><b>ITEMS:</b></p> <p>Reference bid specifications attached.</p>	<p><b>SCHEDULE OF DELIVERY:</b></p> <p>Utility vehicle is to be delivered with operating and technical manuals to the Parks Headquarters, 8701 McAfee Road, Parkville, Missouri 64152 between the hours of 7:00 a.m. and 3:00 p.m., Monday through Friday, excluding government holidays.</p>
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See Attachment "A" – Terms and Conditions

**NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order.** Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser with a signed copy of this Purchase Order and any other documents required by Purchaser.

**All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.**

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

Vendor Heritage Tractor

By: \_\_\_\_\_

By: [Signature]

Title: Mayor

Title: salesman

## Attachment "A"

### TERMS AND CONDITIONS FOR CITY OF PARKVILLE PURCHASE ORDER

1. **Packing and Shipping.** Purchaser reserves the right to inspect the goods at any time prior to shipment as well as upon delivery, but neither delivery nor inspection of goods shall constitute acceptance of them

2. **Work, Liens and Waivers:** Vendor agrees both to deliver the material to Purchaser and to perform the work free and clear of all claims, encumbrances or liens. Further if at any time there is evidence of any lien associated with the items delivered, Purchaser shall have the right to retain out of any payment then due or thereafter to become due an amount sufficient to completely indemnify against such invoice, bill, lien or claim.

3. **Warranties.** (a) Vendor warrants that all equipment will be free from defects, of good quality and workmanship, suitable for the intended purposes and in strict accordance with all requirements of Purchaser, and will meet all capacities, functional tests and criteria required. (b) Vendor shall furnish to Purchaser all MSDS sheets relevant to items furnished hereunder. Manufacturer's warranty period is to begin when equipment is received and accepted by the Purchaser.

4. **Time is of the Essence.** Vendor agrees to deliver equipment called for as stated above by Purchaser.

5. **Indemnification:** Vendor agrees to indemnify, defend and hold harmless Purchaser from and against all claims, damages, losses, causes of action and expenses (i) arising out of injury to (including death of) any persons or damage to property alleged to have been caused in whole or in part by any act or omission of Vendor, its agents, employees, sub-subcontractors, Vendors or invitees, and (ii) arising out of (a) any alleged defects or failures in Vendor's products; (b) all tax liabilities of Vendor; (c) any infringement of patent, trademark or trade secrets; and (d) any mechanic's liens or payment bond claims by those claiming payments owed by Vendor. Vendor shall defend all suits brought against Purchaser on account of any such claims of liability, shall pay any settlements made or judgments rendered with respect thereto, and shall reimburse and indemnify Purchaser for all expenses, including court costs and reasonable attorneys' fees, incurred by Purchaser. The obligations set forth in this paragraph are continuing and shall survive occupancy, completion of the construction project, termination of the Purchase Order, acceptance of work, or final payment to Vendor.

6. **Changes:** Purchaser reserves the right to order changes in writing in the goods required hereunder and this Purchase Order shall be modified accordingly. No change shall be made in this Purchase Order without such written order and no claim of payment by Vendor for extras will be allowed unless such payment and such extra goods are agreed to in writing by Purchaser.

7. **Remedies:** If Vendor shall fail to perform in a timely manner, Purchaser may (in addition to all other rights) demand immediate cure of Vendor's default, correct Vendor's default, or obtain conforming goods elsewhere at Vendor's expense. In any case, Purchaser shall be entitled to recoup from Vendor all its loss, cost and expense incurred as a result of Vendor's default, including replacement of such defective work and damage to other work, and shall perform Vendor's warranty with respect thereof.

8. **Disputes:** Vendor agrees that all disputes under this Purchase Order shall be resolved in the Circuit Court of Platte County, Missouri or the U.S. District Court for the Western District of Missouri. This Purchase Order shall be construed under the laws of the State of Missouri.

9. **Pricing:** If price is omitted on this Purchase Order and not otherwise agreed to in writing, then the price to apply hereto will be the prevailing market price at (a) time of order or (b) time of delivery, whichever is less.

10. **Termination:** Purchaser by written notice to Vendor may at any time terminate and cancel this P.O. with respect to materials which remain undelivered on the date of such notice. In the event of such cancellation, Vendor shall promptly stop all work called for by this Purchase Order, and Purchaser's responsibility to Vendor is limited to paying Vendor for all goods delivered as of the date of termination. Other than as specifically provided for herein, Vendor shall not be entitled to claim or recover damages or loss of profits from Purchaser on account of any such cancellation, delays suffered by Vendor, irrespective of cause, or the rejection by Purchaser of any goods shipped under this Purchase Order..

11. **Assignment:** Vendor may not assign or transfer this Purchase Order or any part hereof without the prior written consent of Purchaser.

12. **This Purchase Order is the final and integrated agreement of the parties, superseding all negotiations and prior agreements of the parties.**

## **Specifications for Worksite Utility Vehicle**

The Worksite Utility Vehicle shall be a new, current production, current model year, with the following minimum specifications. The Worksite Utility Vehicle shall be a 4WD, all-terrain utility vehicle with a factory installed all-weather cab. The cab shall include factory heater, and defroster.

### **1. Weights**

- Payload Capacity: 1400 pound minimum
- Towing Capacity: 1500 pound minimum

### **2. Size**

- Overall Height: 78 inches
- Overall Width: 60 -64 inches
- Overall Length: 124" maximum

Wheelbase: 78 - 80 inches

- Ground Clearance, Front: 11 inches
- Ground Clearance, Rear: 11 inches

### **3. Engine and Transmission**

- 2-cylinder minimum, 4-cycle gas, Electronic Fuel Injection (EFI)
- Water-cooled
- Minimum HP – 23 hp
- Battery Min.: 340 CCA – 12 volt
- Alternator: 25.5 amps min.
- Continuously Variable Transmission (CVT) with full clutch enclosure
- Transaxle two speed (hi-lo), oil bath
- Front Differential Auto Locking
- Rear Differential Positive Locking, mechanically actuated
- Maximum Travel Speed - Forward: 30 mph
- Maximum Travel Speed – Reverse: 20 mph

### **4. Tires, Brakes and Wheels**

- Steel Wheels
- CV Joint Guards Front & Rear
- Front Tires: All Terrain 26 x 9 R12
- Rear Tires: All Terrain 26 x 11 x R12
- Front Brakes / Rear Brakes: Hydraulic disc with twin piston front calipers
- Parking Brake: Driveline, internal wet multi-disc Hand Lever

#### **5. Suspension**

- Front: Fully independent dual control arm with adjustable spring preload
- Rear: Fully independent dual control arm with adjustable spring preload and sway bar

#### **6. Cargo Box**

- Material: Hybrid steel/glass-filled poly
- Volume: 16 cubic feet min.
- Cargo Bed Load: 1000 pounds min.
- Hydraulic Bed Lift
- Factory spray-on bed-liner

#### **7. Standard and Safety Equipment**

- OSHA 1928.52 and SAE J2194 ROPS
- Operator and passenger seat belts
- Vinyl bench seat
- Tempered Glass
- Deluxe Cab Frame / Including Roof / Rear Window and Glass Doors
- Windshield wiper
- Front Headlights
- Strobe Light
- Speedometer, Fuel Gauge, Engine Coolant Temperature Gauge
- Electric horn
- Ignition key and safety start system (must be in neutral to start)
- Power and Front Protection Package Consisting of:
  - Power Lift
  - Heavy Duty Front Brushguard, Heavy Duty Front Fender Guard, Floor Mats
  - 3500 lb. winch bumper mount kit
  - 3500 lb. winch
- Rear Protection Package:
  - Rear Bumper
  - Bed Mat
- Cargo box heavy duty fender guards

8. The Worksite Utility Vehicle shall have a 1 year (12 month) warranty

9. The Worksite Utility Vehicle shall include a parts book and service manuals

10. The Worksite Utility Vehicle shall include all standard equipment and safety equipment or the bid form must note proposed alternates.

**CITY OF PARKVILLE**  
**Policy Report**

Date: Wednesday, October 29, 2014

Prepared By:  
Steve Berg  
City Treasurer

Reviewed By:  
Matthew Chapman  
Finance/Human Resources Director

ISSUE:  
Approve reinvestment of a portion of the bond reserve for the 2006 Certificates of Participation.

BACKGROUND:

The City has a bond reserve fund that is held by Security Bank as the banking agent for the 2006 Certificates of Participation (COPs) for the City Hall building and other capital improvements. The reserve totals \$640,000 and will be used to fund part of the final payment in 2027. Interest earned on the account is applied each year to reduce the interest payments which the City pays on the bond payments. While the funds are held by Security Bank, the City is allowed some control over how the funds are invested, specifically how the funds are apportioned among several related banks, and for what terms. Two certificates of deposit (CDs) are maturing on November 6, 2014, with amounts of \$250,000 and \$190,000. The bank currently offers the following yields for the associated terms. Note that there is a \$250,000 limit per bank to keep the funds fully insured. Security Bank offers the following options for CDs in Kansas City area banks with which Security Bank has a relationship:

<u>Term in months</u>	<u>12</u>	<u>18</u>	<u>24</u>	<u>36</u>	<u>48</u>	<u>60</u>
Security Bank of KC	0.45%	0.55%	0.65%	1.00%	1.15%	1.25%
Mission Bank	0.30%	0.35%	0.45%	0.70%	0.90%	1.15%

Currently these funds are held in 3-year CDs as follows:

Security Bank of KC	\$250,000	1.45%
Mission Bank	\$190,000	1.20%

In addition to the above, Security Bank offers the option of investing the funds in brokered CDs, putting the funds in higher yielding CDs offered by non-local banks. These CDs are still fully insured up to \$250,000, and offer yields well above those listed above. Current yield ranges are as follows:

- 1 year = 0.40 to 0.50%
- 2 year = 0.90 to 1.05%
- 3 year = 1.40 to 1.55%
- 4 year = 1.75 to 1.90%
- 5 year = 1.90 to 2.20%

BUDGET IMPACT:

Security Bank will charge a \$75.00 fee per CD to set up the account, settle the trade and hold until maturity, but that cost will be more than offset by the additional interest earnings. Because the amount of the interest earned on the bond reserve is used to reduce the City's annual interest payments on the COPs, and about 46% of these interest payments are made from the General Fund, the more interest that can be earned on the reserve funds, the less the City has to contribute to the bond interest payments. If the CDs are renewed at the best available local CDs, the City's annual cost will increase by about \$276 per year, assuming a 5-year renewal

term. Five-year brokered CDs at around 2.05% will reduce the City's General Fund annual payment by about \$1,460. The Debt Service Fund (22) will also see savings of a slightly larger amount.

ALTERNATIVES:

1. Approve the reinvestment of bond reserves for the 2006 Certificates of Participation into 5-year brokered CDs.
2. Approve the reinvestment subject to changes directed by the Board of Aldermen.
3. Do not approve the reinvestment and refer the matter to the Finance Committee for final action.

FINANCE COMMITTEE RECOMMENDATION:

Due to the maturity date on November 6, 2014, there was not time to schedule Finance Committee review of this recommendation. However, if the Board has significant questions, it may refer the item to the Finance Committee for final action on November 10, 2014. The bank would be able to place the investments that afternoon in advance of the banking holiday on Tuesday, November 11.

STAFF RECOMMENDATION:

Staff recommends that the Board approve reinvesting the funds in two brokered CDs for a 5-year term for each CD. This provides the highest income currently available, at rates significantly above the rates on the maturing CDs. While interest rates are certain to rise at some future time, most analysts do not see more than modest increases for at least several years. Should rates rise significantly, the City would have the option of cashing in the CDs early and taking the interest penalty, and then renewing them at the higher rates. Note that the bond reserve has a third CD holding \$200,000 and paying 1.0% interest, which will mature in November 2016. This provides some laddering of maturities to take advantage of possible rate increases.

POLICY:

The Parkville Municipal Code is silent on the designation of authority to manage investments. Staff is working to prepare a formal investment policy for review and adoption by the Finance Committee and ultimately the Board of Aldermen. Ideally the investment policy would delegate authority to staff to manage investments within the context of the policies and criteria set by the Board. In the meantime, staff will present major investment decisions to the Board of Aldermen for final approval.

SUGGESTED MOTION:

I move to approve the reinvestment of \$440,000 of the 2006 Certificates of Participation (COPs) bond reserve into 5-year brokered CDs.

**OPERATING  
DIVISIONS**

*MISSOURI*

Atchison County  
Wholesale Water  
Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

Craig

East Central Missouri  
Water & Sewer  
Authority

Elsberry

Franklin County #1

Franklin County #3

Henry County  
Water Company

Henry County #3

Lake Ozark/  
Osage Beach

Lincoln County #1

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

Russellville

St. Charles County #2

Ste. Genevieve

Sedalia

Versailles

*IOWA*

Maquoketa

Tipton

*TENNESSEE*

South Fulton

Dyersburg Welcome  
Center

**OPERATIONS REPORT – PARKVILLE DIVISION**

**September 2014 Report to the City of Parkville**

**Waste Water Treatment Plant Operations**

- 2.90" of precipitation fell during the month.
- The plant performed well this month with 99.2% removal Efficiency for B.O.D. and 97.7% for TSS.
- An average of 414,367 gallons of wastewater was treated each day during the month.

**Waste Water Laboratory Analysis**

- Staff performed 296 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: Oil & Grease (5), NH<sub>3</sub>-N (5).
- Monthly and daily laboratory equipment maintenance and calibrations were performed according to manufacturers' guidelines.
- Staff received passing results from WET test from Keystone Lab.

**Waste Water Treatment Plant Maintenance**

- Staff cleaned east and west clarifier.
- LDO basins probes 1a, 1b, 2a, and 2b were cleaned.
- Routine P.M.s were done in accordance with all manufacturer recommendations.
- Staff cleaned UV bulbs and Effluent channel.
- A power surge occurred at WWTF that damaged the D.O. controller and display screen. Staff and sales representative from Hach Company performed troubleshooting and determined that a new system was necessary. Sales representative offered to loan staff portable equipment until new system arrives in October.
- Staff replaced a float in the RAS pit at clarifiers.

**Collection System Operations**

- Robin 4000 odor control chemical continues to be fed from the Riss Lake site at approximately 25 gallons per day.
- Staff continues to monitor for H<sub>2</sub>S at manhole B-16 on a weekly basis.
- Staff performed 1 grinder pump inspection at Riss Lake.

**Collection System Maintenance**

- Each pump station was checked on Mondays, Wednesdays, and Fridays. Maintenance notes recorded in the Antero program.

## **OPERATIONS REPORT – PARKVILLE DIVISION**

- Alliance Pump & Mechanical Installed new control panel for Pinecrest pump station.
- JCI installed new Mission Control units at 45 and Eastside Pump Stations.
- Parks Department informed staff of a sewer leak in 12” force main in English Landing Park. It was determined that fence post for Grigsby Field was resting on top of force main and over time put a crack in force main. H&H was called for repaired. This event was reported to City and DNR in accordance with State reporting procedures.

### **Bio-solids**

- Staff did not apply sludge during the month of September.

### **Safety**

- 9/03/14: Confined Space.

### **Recommendations**

- Staff has no recommendations at this time.

## OPERATIONS REPORT – PARKVILLE DIVISION

### Loading

Hydraulic	414,367 gallons per day
Organic	303 mg/L of BOD <sub>5</sub> per day

### NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.5 Min. and 7.0Max	6.5 - 9.0
TSS	3.75 mg/L	30 mg/L
BOD <sub>5</sub>	1 mg/L	25 mg/L
NH <sub>3</sub> -N	0.14 mg/L	1.7 mg/L
O & G	4.2 mg/L	10.0 mg/l
Fecal Coliform	1.0 #/100mL	400 #/100mL

### Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	99.2%	85 %
Solids	97.7 %	85 %

### Biosolids

	Report Period	Year to Date
Quantity Applied	0 dry tons	25dry tons
Acres Applied	0 acres	20 acres

**CITY OF PARKVILLE**  
**Policy Report**

Date: October 28, 2014

Prepared By:  
Tim Blakeslee  
Assistant to the City Administrator

Reviewed By:  
Matthew Chapman  
Finance/Human Resources Director

ISSUE:

Approval of Accounts Payable Invoices, Insurance Payments, 1<sup>st</sup> of the Month Checks, Electronic Funds Transfer (EFT) Payments, Credit and Debit Card Processing Fees, and Payroll Expenditures from 10/14/2014 – 10/28/2014.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from October 14, 2014, through October 28, 2014. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$58,243.78
Insurance Payments	\$0.00
1 <sup>st</sup> of the Month	\$0.00
EFT Payments	\$0.00
Processing Fees	\$0.00
Payroll	\$48,167.13
<b>TOTAL</b>	<b>\$106,410.91</b>

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$106,410.91 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. Payroll
3. Credit Card Purchases
4. Sam's Club Purchases

PACKET: 04870 Federal Withholdings -10/17/14

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201410164049	Federal Withholding	D	10/17/2014		7,290.62CR	000000	
	I-T3 201410164049	FICA W/H	D	10/17/2014		8,251.34CR	000000	
	I-T4 201410164049	Medicare W/H	D	10/17/2014		1,929.76CR	000000	17,471.72

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	17,471.72	17,471.72
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	17,471.72	17,471.72

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04875 Regular Payments 10/20/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 11/5/14	Due 11/5/14	R	10/20/2014		26.27CR	032971	
	I-Due 11/3/14	Due 11/3/14	R	10/20/2014		16.47CR	032971	42.74
02272	Scarlet Tom Band							
	I-10/20/14	Ghost Stories Music-NS	R	10/20/2014		150.00CR	032972	150.00
00123	Sam's Club							
	I-Sept 14 Stmt	Sept 14 Stmt-AD	D	10/21/2014		127.96CR	000000	127.96
01099	Toshiba							
	I-11318070	Black Counter-AD,CT	D	10/21/2014		92.95CR	000000	
	I-11330699	Color Counter-AD,CT	D	10/21/2014		177.64CR	000000	270.59

* * T O T A L S * *				
	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	192.74	192.74
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	398.55	398.55
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	4	0.00	591.29	591.29

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04878 Direct Payables 10/20/14  
 VENDOR SET: 01 City Vendors  
 BANK: AP Pooled Cash Regular AP

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614		KCPL						
	I-Due 10/31/14	Due 10/31/14	D	10/21/2014		35.40	000000	
	I-Due 10/31/14 #2	Due 10/31/14	D	10/21/2014		2,450.73	000000	2,486.13

*** BANK TOTALS ***	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	2,486.13	2,486.13
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
<b>BANK TOTALS:</b>	<b>1</b>	<b>0.00</b>	<b>2,486.13</b>	<b>2,486.13</b>

PACKET: 04881 Regular Payments 10/27/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00274	Ricoh USA, Inc. I-5032944558	Police Printer-PD	D	11/04/2014		76.05CR	000000	76.05
01614	KCPL I-Due 11/6/14	Due 11/6/14	D	11/04/2014		2,668.37CR	000000	2,668.37
00002	A & M Printing I-29408 I-29413	Newsletters-C2 Court Envelopes-CT	R	11/04/2014 11/04/2014		1,260.97CR 184.22CR	032978 032978	1,445.19
00006	Alamar Uniforms I-461258	Uniforms-PD	R	11/04/2014		52.75CR	032979	52.75
00055	H&H Septic Service, Inc. I-34909	Emergency StormSewer Repair-TP	R	11/04/2014		575.00CR	032980	575.00
00062	Tyler Techonologies, Inc I-025-108148	Cash Colelection Soft-AD	R	11/04/2014		1,631.22CR	032981	1,631.22
00107	Platte Rental & Supply I-14143	Oil-PK	R	11/04/2014		22.80CR	032982	22.80
00145	Black Gold Rubber Recyclers, LLC I-9583903	Fall Clean Tires-ST	R	11/04/2014		212.50CR	032983	212.50
00156	Dave's Foreign Car Repair LLC I-130,633 I-130,683 I-130,723	Oil Change-PD Tire Balance-PD Oil Chnage-PD	R	11/04/2014 11/04/2014 11/04/2014		35.00CR 60.00CR 35.00CR	032984 032984 032984	130.00
00159	Missouri American Water I-Due 11/6/14	Due 11/6/14	R	11/04/2014		733.13CR	032985	733.13
00279	Lettersmith Sign & Decal Company I-14870 I-14878	New Decal-PD Decal Repair-PD	R	11/04/2014 11/04/2014		794.00CR 210.00CR	032986 032986	1,004.00
00338	R H Fastener Supply, Inc. I-288170-0001	Nuts, Bolts, Washers-ST	R	11/04/2014		181.20CR	032987	181.20
00378	Damon Pursell Const. I-11535	Fall Clean Up Lot-ST	R	11/04/2014		1,300.00CR	032988	1,300.00

PACKET: 04881 Regular Payments 10/27/14  
 VENDOR SET: 01  
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00587	Metro Chiefs & Sheriffs Association I-10/16/14	MSCA Awards Chief Davis-PD	R	11/04/2014		56.00CR	032989	56.00
01116	Ed Gault I-Sept 14 Exp Report	Sept 14 Exp Report-CD	R	11/04/2014		190.57CR	032990	190.57
01118	Labor Ready I-18958428	Labor Ready Fall Cleanup-ST	R	11/04/2014		331.20CR	032991	331.20
01200	Digital Ally Inc. I-1070450	Mirror Repair-PD	R	11/04/2014		35.00CR	032992	35.00
01235	Landmark Newspaper, The I-22200 I-22914	Public Notice-CD Job Ad-ST	R R	11/04/2014 11/04/2014		63.35CR 32.00CR	032993 032993	95.35
01911	Sean Ackerson I-10/20/14 Exp Rpt	Ackerson Exp Report-CD	R	11/04/2014		311.02CR	032994	311.02
01982	Rejis Commission I-INV0038427	Terminal Rejis-PD	R	11/04/2014		62.56CR	032995	62.56
01993	Blacksher Trash Service I-Exp Rpt 10/21/14	Trash Service-AD	R	11/04/2014		75.00CR	032996	75.00
02035	ProPrint, Inc. I-122485	Sewer Bill Printing-SW	R	11/04/2014		1,032.21CR	032997	1,032.21
02071	TranSystems Corporation I-0002700786	Route 9 Entry Design-95	R	11/04/2014		5,761.59CR	032998	5,761.59
02131	Heritage Tractor, Inc. I-1366193	Drive Kit-PK	R	11/04/2014		712.16CR	032999	712.16
02140	Commerce Bank - Commercial Cards I-Due 11/16/14	Due 11/16/14	R	11/04/2014		7,469.55CR	033000	7,469.55
02176	Mid - America Locksmiths I-21447	Train Depot Keys-AD	R	11/04/2014		25.50CR	033001	25.50
02180	Timothy Blakeslee I-Exp Rpt 10/21/14	Blakeslee Exp Rpt 10/21/14-C2	R	11/04/2014		24.86CR	033002	24.86

PACKET: 04881 Regular Payments 10/27/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02271	Payless Office Products, Inc.							
	I-Oct 14 Stmt	Oct 14 Stmt	R	11/04/2014		194.87CR	033003	194.87

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	26	0.00	23,665.23	23,665.23
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	2,744.42	2,744.42
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	28	0.00	26,409.65	26,409.65

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04884 Regular Payments 10/28/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00160	Missouri Gas Energy							
	I-Due 11/17/14	Due 11/17/14		D 11/04/2014		82.69CR	000000	82.69
00002	A & M Printing							
	I-29461	CCTV Door Hangers-SW		R 11/04/2014		39.28CR	033004	39.28
00107	Platte Rental & Supply							
	I-14309	Auger Rental-PK		R 11/04/2014		125.00CR	033005	125.00
00154	T-Ray Specialties Inc.							
	I-26227	Towels-PK		R 11/04/2014		29.33CR	033006	
	I-26246	Trash Bags-PK		R 11/04/2014		239.88CR	033006	269.21
02021	KAT Nurseries							
	I-2637	Fertilizer-PK		R 11/04/2014		51.00CR	033007	51.00
02131	Heritage Tractor, Inc.							
	I-1378657	Spindle-PK		R 11/04/2014		202.76CR	033008	202.76
02271	Payless Office Products, Inc.							
	I-2554846	Copy Paper-AD		R 11/04/2014		157.45CR	033009	157.45

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	6	0.00	844.70	844.70
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	82.69	82.69
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	7	0.00	927.39	927.39

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04886 Regular Payments 10/28/14

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00006	Alamar Uniforms							
	I-461738	Uniforms-PD	R	11/04/2014		23.90CR	033012	23.90
00066	JCI Industries Inc.							
	I-8095508	Mission RTU-SW	R	11/04/2014		4,556.00CR	033013	4,556.00
00212	HACH Company							
	I-9049514	Aeration Display-SW	R	11/04/2014		2,989.78CR	033014	
	I-9050053	LBOD Probe-SW	R	11/04/2014		925.82CR	033014	
	I-9072594	D.O. Controller-SW	R	11/04/2014		1,862.10CR	033014	5,777.70

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	10,357.60	10,357.60
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	10,357.60	10,357.60

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR SET: 01 City of Parkville  
 BANK: AP Pooled Cash Regular AP  
 DATE RANGE:10/14/2014 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - Commercial Car							
I-Due 11/16/14	Due 11/16/14	R	11/04/2014			033000		
10 501.09-20-02	Exec Session Meeting Supplies		Statement Credit-AD	50.00	CR			
10 501.09-20-03	Finance Committee Mtg Supplies		Statement Credit-AD	50.00	CR			
10 535.05-42-00	Program Expenses		Ghost Stoires-NS	40.95				
10 501.05-01-00	Office Supplies & Consumables		Office Supplies, Ton	332.78				
10 518.05-01-00	Office Supplies & Consumables		Office Supplies-CD	146.28				
30 501.03-09-00	Trash Hauling		Trash Hauling-SW	29.71				
10 518.01-41-02	Professional Development		Conf Hotel-CD	347.48				
10 535.05-42-00	Program Expenses		Ghost Stories-NS	45.43				
10 520.07-43-00	Spring/Fall Cleanup		Fall Clean up Pizza-	79.00				
10 535.06-01-00	Building Maintenance & Repair		Concrete Reapir-NS	48.36				
10 535.05-42-00	Program Expenses		Ghost Stories-NS	51.11				
10 535.05-42-00	Program Expenses		Ghost Stories-NS	23.97				
10 535.05-21-00	Equipment & Handtools		Seeder-PK	429.98				
10 505.03-01-00	Telephone & Voicemail		ATT-PD	112.77				
10 525.03-01-00	Telephone & Voicemail		ATT-PK	159.15				
10 520.03-01-00	Telephone & Voicemail		ATT-ST	84.29				
30 501.03-01-00	Telephone & Voicemail		ATT-SW	216.53				
10 518.01-41-02	Professional Development		Conf Reg-CD	199.00				
10 518.01-41-02	Professional Development		Conf Reg-CD	25.00				
10 525.06-03-00	Restrooms		Restoom Repair-PK	47.00				
10 501.01-41-02	Professional Dev - Staff		Conf Hotel-AD	86.32				
10 535.06-01-00	Building Maintenance & Repair		Concrete Repair Supp	39.65				
10 501.09-21-00	Misc-Other		Frames-AD	10.25				
10 501.09-21-00	Misc-Other		Notary Package-AD	39.90				
10 518.01-41-02	Professional Development		Gault Conf. Hotel-CD	253.38				
10 518.01-41-02	Professional Development		Paul Conf. Hotel-CD	253.38				
10 501.09-21-00	Misc-Other		Staff retreat lunch-	88.75				
10 501.03-08-00	Cable		Internet-AD	175.00				
10 501.01-41-02	Professional Dev - Staff		MARC Lunch-AD	20.00				
10 520.03-04-00	Water		Water-ST	59.01				
10 525.03-04-00	Water		Water-PK	33.53				
30 501.09-22-00	DNR Fees		DNR Fees-SW	1,641.04				
10 501.01-41-02	Professional Dev - Staff		Palmer Conf Hotel/Fe	568.91				
10 501.03-01-00	Telephone & Voicemail		City Hall Phone-AD	491.21				
10 501.09-20-03	Finance Committee Mtg Supplies		Finance Food-AD	32.97				
10 520.07-43-00	Spring/Fall Cleanup		Pizza for STs-ST	92.00				
10 535.05-42-00	Program Expenses		Ghost Stories-NS	126.16				
10 535.06-21-00	Vehicle Repair & Maintenance		Duplicate Keys-NS	65.00				
10 535.06-01-00	Building Maintenance & Repair		Duplicate Keys-NS	21.00				
30 501.09-21-00	Miscellaneous		Google Email-SW	5.00				
10 520.03-01-00	Telephone & Voicemail		ATT Uverse-ST	40.00				
10 501.09-20-03	Finance Committee Mtg Supplies		Finance Pizza-AD	36.00				
10 525.03-05-00	Mobile Phones & Pagers		Sprint-PK	526.82				
10 518.03-05-00	Mobile Phones & Pagers		Sprint-CD	169.55				
10 505.03-05-00	Mobile Phone & Pagers		Sprint-ST	144.59				
10 505.03-05-00	Mobile Phone & Pagers		Sprint-PD	292.47				

VENDOR SET: 01 City of Parkville  
 BANK: AP Pooled Cash Regular AP  
 DATE RANGE: 10/14/2014 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - CommerCONT							
	I-Due 11/16/14		R 11/04/2014			033000		
	30 501.03-06-00		Wi-Fi	39.99				
	10 525.03-05-00		Mobile Phones & Pagers	287.00	CR			
	10 501.09-20-02		Exec Session Meeting Supplies	58.91				
	10 518.05-20-00		Small Office Equipment	26.97				7,469.55

\*\*\* TOTALS \*\*\*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	7,469.55	0.00	7,469.55
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

\*\*\* G/L ACCOUNT TOTALS \*\*\*

G/L ACCOUNT	NAME	AMOUNT
10 501.01-41-02	Professional Dev - Staff	675.23
10 501.03-01-00	Telephone & Voicemail	491.21
10 501.03-08-00	Cable	175.00
10 501.05-01-00	Office Supplies & Consumables	332.78
10 501.09-20-02	Exec Session Meeting Supplies	8.91
10 501.09-20-03	Finance Committee Mtg Supplies	18.97
10 501.09-21-00	Misc-Other	138.90
10 505.03-01-00	Telephone & Voicemail	112.77
10 505.03-05-00	Mobile Phone & Pagers	437.06
10 518.01-41-02	Professional Development	1,078.24
10 518.03-05-00	Mobile Phones & Pagers	169.55
10 518.05-01-00	Office Supplies & Consumables	146.28
10 518.05-20-00	Small Office Equipment	26.97
10 520.03-01-00	Telephone & Voicemail	124.29
10 520.03-04-00	Water	59.01
10 520.07-43-00	Spring/Fall Cleanup	171.00
10 525.03-01-00	Telephone & Voicemail	159.15
10 525.03-04-00	Water	33.53
10 525.03-05-00	Mobile Phones & Pagers	239.82
10 525.06-03-00	Restrooms	47.00
10 535.05-21-00	Equipment & Handtools	429.98
10 535.05-42-00	Program Expenses	287.62

VENDOR SET: 01 City of Parkville  
 BANK: AP Pooled Cash Regular AP  
 DATE RANGE: 10/08/2014 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00123	Sam's Club							
	I-Sept 14 Stmt		D 10/21/2014			000000		
	10 501.06-02-00	Janitorial Services/Supplies	Janitorial Supplies-	127.96				127.96

\*\* T O T A L S \*\*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	127.96	0.00	127.96
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
10 501.06-02-00	Janitorial Services/Supplies	127.96
	*** FUND TOTAL ***	127.96

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	1	127.96	0.00	127.96
BANK: AP TOTALS:	1	127.96	0.00	127.96
REPORT TOTALS:	1	127.96	0.00	127.96

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Thursday, October 30, 2014

Prepared By:  
Matthew Chapman  
Finance/Human Resources Director

Reviewed By:  
Lauren Palmer  
City Administrator

ISSUE:  
Authorize the 2015 Employee Health Insurance Renewal

#### BACKGROUND:

The City currently offers two employee health benefit plans through Coventry Healthcare. The City switched from United Healthcare to Coventry last year after a competitive bidding process. The City agreed to a December 31 renewal date in order to avoid certain detrimental provisions of the Affordable Care Act that became effective on January 1. The City's insurance broker, CBIZ, recommends a December 1 renewal for the 2015 plan in order to control costs by continuing to delay the implementation of the mandate for strictly age-rated plans. Most carriers are recommending December 1 renewals since federal health care regulations continue to evolve. The Board of Aldermen must approve a final plan renewal at its November 4 meeting in order to allow adequate time for open enrollment.

Coventry Healthcare initially proposed a 33 percent premium increase for the 2015 renewal, so the City accepted proposals from alternative providers. The City received proposals from Aetna and United Healthcare that were immediately dismissed due to high costs and eroded benefits. Through the competitive process, Coventry dropped its increase back to 26.66 percent, but Blue Cross Blue Shield (BC/BS) submitted a proposal with lower costs for two plans that most closely match the two current Coventry options for level of benefits. In addition, BC/BS presented several other plan options to give the City choices to scale the level of benefits to better control costs.

#### **Plan Options**

Staff recommends that the City switch to BC/BS coverage for 2015. The City's Employee Health Insurance Committee met on Friday, October 24, 2014, to discuss the 2015 plan options. All city departments were represented, and CBIZ broker representative Matt Krull was also in attendance. The committee agreed with the recommendation of City Administration to convert to BC/BS coverage. Ten different BC/BS plan options were reviewed. Based on the feedback from the committee, staff recommends offering three plans in 2015, which are described on Attachment 1 as Plans 2, 6, and 7.

Plan 2 most closely resembles the City's current base plan with Coventry. Although the out-of-pocket maximum is a little higher, the deductible is the same and coinsurance coverage and co-pays are more favorable. The City will no longer offer a "buy-up" option that mirrors Plan 1 currently offered through Coventry. After considerable review, it is evident that the additional premium cost to the employee for the richer plan is not offset but the level of benefits (for example, for single coverage, the extra premium cost per year to the employee is approximately \$600 for additional coverage of only \$500).

Plan 6 is a high deductible plan that offers a monthly premium savings for employees but preserves the office visit and prescription drug co-pays. Plan 7 is a Health Savings Account (HSA) plan which affords employees the option to set aside pre-tax dollars to pay for healthcare expenses. Both of these options provide employees with lower cost alternatives to avoid significant premium increases

associated with BC/BS Plan 2, which will become the City's base plan. The premium savings may be set aside, tax-free, into a Flexible Spending Account (FSA) or an HSA to help employees cover additional costs associated with these reduced benefit plans. CBIZ is prepared to assist the City with educating employees about the risks and benefits of all these plan options.

As of the time of publication of this report, CBIZ is still negotiating to determine if Coventry can compete with the BC/BS option. Coventry is aware of the City's schedule to finalize a decision in order to prepare for open enrollment. If any new information materializes that would prompt staff to reconsider the recommendation, those changes will be presented at the Board meeting on November 4.

### **Cost Shares**

Staff evaluated five different options for sharing the premium increase associated with Plan 2 between the City (employer) and employees:

1. **Keep the employee contribution flat for the base plan.** In order to eliminate any premium increase for employees in 2015, the City would have to absorb the full impact of the rates proposed by BC/BS. The cost to the City would be approximately \$51,000, or a 26% increase over 2014 rates.
2. **Share the premium increase 25% employee and 75% employer.** If the employee absorbed a quarter share of the premium increase, the impact to the City would be approximately \$41,000, or a 21% increase over 2014 rates.
3. **Share the premium increase 50% employee and 50% employer.** Equally sharing the premium increase would increase the City's costs by \$31,000, or about 16% over 2014. However, the employee increases for non-single plans would range from \$844 to \$1,740, well exceeding the cost-of-living and merit raises proposed for 2015.
4. **Move toward equity in employer share for all plans.** In previous years, the Board of Aldermen has discussed covering the spouse, children, and family plan options at the same level as single plans. The philosophy behind this approach is that the City will fully cover the employee, but supplemental coverage for family members is the responsibility of the employee. Staff evaluated an option to compress the range between the employer-covered costs for all four types of coverage. The impact to the City would be approximately \$15,000 in 2015, or a 7% increase over 2014 costs. However, the impact to employees with family coverage would be considerable (over \$3,500 per year). This approach is not recommended due to the detrimental impact on employees who need supplemental coverage for spouses and/or dependents.
5. **Recommended: Preserve the percentage share for employer coverage.** Currently the City covers 64% of the premiums for the best coverage plan offered by the City. If the City were to continue to cover the same percentage of a similar plan in 2015, the cost would be approximately \$37,000, or a 19% increase over 2014 costs. Although this increase is considerable, it is consistent with increases happening throughout the health care market. This option is a mid-point compromise among other splits that were considered, and it shares the burden of the increase between employee and employer. The cost would result in a \$30,000 reduction over what is currently planned in the proposed 2015 budget.

The new plan rates and impacts to employer and employee, based on Option 5, are included in Attachment 2.

### **BUDGET IMPACT:**

The City is currently projecting a 2015 budget impact of \$265,294 for health insurance costs based on the initial renewal offer from Coventry, an approximate 33% increase over 2014 costs, or a difference of \$66,800. With the revised proposal from BC/BS, this amount can be reduced by approximately \$30,000.

**ALTERNATIVES:**

1. Approve the health insurance renewal for 2015 with Blue Cross/Blue Shield with the premium plans, rates, and costs shares recommended by staff.
2. Approve the health insurance renewal for 2015 with Blue Cross/Blue Shield with changes suggested by the Board of Aldermen.
3. Provide alternative direction to staff.

**FINANCE COMMITTEE RECOMMENDATION:**

On October 27, 2014, by a vote of 4-0, the Finance Committee recommended approval of the health insurance renewal for 2015 with Blue Cross/Blue Shield with the premium plans, rates, and costs shares attached hereto as Attachment 2 and incorporated by reference.

**STAFF RECOMMENDATION:**

Staff recommends approval of the health insurance renewal for 2015 with Blue Cross/Blue Shield with the premium plans, rates, and costs shares attached hereto as Attachment 2 and incorporated by reference.

**POLICY:**

Per the Purchasing Policy (Resolution No. 10-02-14), the Board of Aldermen must approve all purchases in excess of \$10,000.

**SUGGESTED MOTION:**

I move to recommend approval of the health insurance renewal for 2015 with Blue Cross/Blue Shield with the premium plans, rates, and costs shares attached hereto as Attachment 2 and incorporated by reference.

**ATTACHMENTS:**

1. Blue Cross/Blue Shield Plan Options
2. Proposed 2015 Health Insurance Rates



Kansas City

# Blue KC Exchange

INSURANCE PLAN SELECTION

PROPOSAL FOR: CITY OF PARKVILLE

SUBMITTED BY: MATT KRULL

1	<b>Preferred-Care Blue (\$500)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$500/\$1,500	Out of Pocket Max: \$2,500/\$7,500				
	Coinsurance: 80%/60%	Emergency Room: \$100 per visit, then Ded + 80%				
	Office Visit: \$20	Drug Copay: \$12/40/70	\$462.95	\$972.19	\$879.60	\$1,435.14
2	<b>Preferred-Care Blue (\$1,000)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$1,000/\$3,000	Out of Pocket Max: \$3,000/\$9,000				
	Coinsurance: 80%/60%	Emergency Room: \$100 per visit, then Ded + 80%				
	Office Visit: \$25	Drug Copay: \$12/40/70	\$412.02	\$865.24	\$782.84	\$1,277.26
3	<b>Preferred-Care Blue (\$1,500)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$1,500/\$4,500	Out of Pocket Max: \$3,500/\$10,500				
	Coinsurance: 80%/60%	Emergency Room: \$100 per visit, then Ded + 80%				
	Office Visit: \$30	Drug Copay: \$12/40/70	\$402.76	\$845.80	\$765.25	\$1,248.57
4	<b>Preferred-Care Blue (\$2,000)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$2,000/\$6,000	Out of Pocket Max: \$4,000/\$12,000				
	Coinsurance: 80%/60%	Emergency Room: \$100 per visit, then Ded + 80%				
	Office Visit: \$40	Drug Copay: \$12/45/70	\$374.99	\$787.47	\$712.48	\$1,162.46
5	<b>High Deductible (\$5,000 HDHP)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$5,000/\$12,500	Out of Pocket Max: \$5,000/\$12,500				
	Coinsurance: 100%/80%	Emergency Room: Deductible				
	Office Visit:	Drug Copay: \$12/50/70	\$296.29	\$622.20	\$562.94	\$918.49
6	<b>High Deductible (\$2,500 HDHP)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$2,500/\$7,500	Out of Pocket Max: \$2,500/\$7,500				
	Coinsurance: 100%/80%	Emergency Room: Deductible				
	Office Visit: \$40	Drug Copay: \$12/45/70	\$351.84	\$738.87	\$668.50	\$1,090.71
7	<b>BlueSaver HSA (\$2,500)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$2,500/\$5,000	Out of Pocket Max: \$2,500/\$5,000				
	Coinsurance: 100%/80%	Emergency Room: Deductible				
	Office Visit:	Drug Copay: Deductible	\$347.21	\$729.14	\$659.70	\$1,076.35
8	<b>Preferred-Care Blue (\$3,500)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$3,500/\$10,500	Out of Pocket Max: \$3,500/\$10,500				
	Coinsurance: 100%/80%	Emergency Room: \$150 per visit				
	Office Visit: \$40	Drug Copay: \$12/45/70	\$328.69	\$690.26	\$624.52	\$1,018.95
9	<b>AffordaBlue (\$5,000)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$5,000/\$12,500	Out of Pocket Max: \$5,000/\$12,500				
	Coinsurance: 100%/80%	Emergency Room: Deductible				
	Office Visit: \$30 for 5 office visits, then ded + 80%	Drug Copay: \$12 Generic only	\$282.40	\$593.04	\$536.56	\$875.44
10	<b>BlueSaver HSA (\$5,000)</b>		Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family
	Deductible: \$5,000/\$10,000	Out of Pocket Max: \$5,000/\$10,000				
	Coinsurance: 100%/80%	Emergency Room: Deductible				
	Office Visit:	Drug Copay: Deductible	\$282.40	\$593.04	\$536.56	\$875.44

Blue Cross and Blue Shield of Kansas City is an Independent Licensee of the Blue Cross and Blue Shield Association

Mon Oct 20 15:03:40 CDT 2014 -H0.94-F0.59-F20.5959

www.BlueKCexchange.com

## Proposed 2015 City of Parkville Employee Health Benefit Offerings

### For Reference – Current 2014 Coventry Rates

2014 Rates	Option 1 - Buy Up					Option 2 - Base				
	City		Employee		Total	City		Employee		Total
	\$	%	\$	%	\$	\$	%	\$	%	\$
Employee Only	\$ 359	92%	\$ 30	8%	\$ 389	\$ 328	100%	\$ -	0%	\$ 328
Employee + Spouse	\$ 524	64%	\$ 293	36%	\$ 817	\$ 524	76%	\$ 165	24%	\$ 689
Employee + Children	\$ 476	64%	\$ 263	36%	\$ 739	\$ 476	76%	\$ 147	24%	\$ 623
Employee + Family	\$ 770	64%	\$ 436	36%	\$ 1,206	\$ 770	76%	\$ 247	24%	\$ 1,017

### Base Plan – Blue KC Exchange Plan 2

2015 City of Parkville Employee Health Benefit																	
BC/BS - 2 (Base Plan)																	
City					Employee					Total					Annual Impact to Employee		
										Compared to Current Coventry Plans							
\$		%		\$		%		\$					1 (Buy-Up)		2 (Base)		
Employee Only	\$	412	100%	\$	0	0%	\$	412	EE			-\$360		\$0			
Employee + Spouse	\$	622	72%	\$	243	28%	\$	865	EE/Sp			-\$600		\$936			
Employee + Children	\$	563	72%	\$	220	28%	\$	783	EE/Ch			-\$516		\$876			
Employee + Family	\$	918	72%	\$	359	28%	\$	1,277	EE/Fam			-\$924		\$1,344			
										Impact to City =			\$		36,564.96		

### Discount Options – Blue KC Exchange Plans 6 & 7

BC/BS - 6 (\$2,500 HDHP)																		
City					Employee					Total					Annual Employee Savings Compared to...			
\$		%		\$		%		\$		2014 - Buy-Up			2014 - Base		2015 - Plan 2 (New Base)			
Employee Only	\$	352	100%	\$	(61)	0%	\$	352				-\$1,092		-\$732		-\$732		
Employee + Spouse	\$	622	84%	\$	117	16%	\$	739				-\$2,114		-\$578		-\$1,514		
Employee + Children	\$	563	84%	\$	106	16%	\$	669				-\$1,890		-\$498		-\$1,374		
Employee + Family	\$	918	84%	\$	173	16%	\$	1,091				-\$3,159		-\$891		-\$2,235		
BC/BS - 7 (\$2,500 HSA)																		
City					Employee					Total					Annual Employee Savings Compared to...			
\$		%		\$		%		\$		2014 - Buy-Up			2014 - Base		2015 - Plan 2 (New Base)			
Employee Only	\$	347	100%	\$	(65)	0%	\$	347				-\$1,140		-\$780		-\$780		
Employee + Spouse	\$	622	85%	\$	107	15%	\$	729				-\$2,230		-\$694		-\$1,630		
Employee + Children	\$	563	85%	\$	97	15%	\$	660				-\$1,996		-\$604		-\$1,480		
Employee + Family	\$	918	85%	\$	158	15%	\$	1,076				-\$3,332		-\$1,064		-\$2,408		

**CITY OF PARKVILLE**  
**Policy Report**

Date: October 24, 2014

Prepared By:  
Kevin Davis  
Major

Reviewed By:  
Kevin L. Chrisman  
Police Chief

ISSUE:

Approve an ordinance to amend Section 355.010 of the Municipal Code relating to stopping, standing or parking prohibited.

BACKGROUND:

During the recent process of determining if “No Parking” signs were needed on Park Street between 5<sup>th</sup> & 7<sup>th</sup> Streets, it was learned from South Platte Fire Protection District personnel that at least twelve (12) feet of the width of the roadway are needed for the operation of current fire apparatuses. The current Municipal Code, Section 355.010.A.9., states in part that no person shall stop, stand or park a vehicle upon any street or alley in such a manner as to leave available less than ten (10) feet of the width of the roadway for free movement of vehicular traffic. Therefore, an amendment to this section is required to reflect the larger width of roadway needed.

BUDGET IMPACT:

There is no direct budget impact associated with approval of this ordinance. Staff is working to update approximately 30 signs downtown for consistency and compliance with this section of the Code. Adequate funding is available in the Transportation Fund (operating budget – street signs) to cover this expense.

ALTERNATIVES:

1. Approve an ordinance to amend the section of the Municipal Code pertaining to stopping, standing or parking prohibited.
2. Do not approve the ordinance.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve the ordinance.

POLICY:

All changes to the Municipal Code must be approved by the Board of Aldermen by ordinance.

SUGGESTED MOTION:

I move that Bill No. 2814, an ordinance repealing and replacing Section 355.010.A.9 of the Municipal Code relating to stopping, standing or parking prohibited, be approved for first reading.

I move that Bill No. 2814 be approved on first reading and passed to second reading by title only.

I move that Bill No. 2814 be approved on second reading to become Ordinance No. \_\_\_\_.

ATTACHMENT:

1. Ordinance

**AN ORDINANCE AMENDING SECTION 355.010 OF THE PARKVILLE MUNICIPAL CODE OF THE CITY OF PARKVILLE, MISSOURI ENTITLED "STOPPING, STANDING OR PARKING PROHIBITED"**

**WHEREAS**, during the process of determining if "No Parking" signs were needed on Park Street between 5<sup>th</sup> & 7<sup>th</sup> streets, it was learned from South Platte Fire Protection District personnel that at least twelve (12) feet of the width of the roadway is needed for the operation of current fire apparatus.

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:**

Section 1. Parkville Municipal Code Title III, Chapter 355, Section 355.010, subsection A, 9 is hereby repealed.

Section 2. Parkville Municipal Code Title III, Chapter 355, Section 355.010, subsection A is hereby amended to add a new subsection 9 as follows:

9. Upon any street or alley in such a manner as to leave available less than twelve (12) feet of the width of the roadway for free movement of vehicular traffic or park a vehicle within any alley in such position as to block the driveway entrance to any abutting property;

Section 3. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 4<sup>th</sup> day of November 2014.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Thursday October 30, 2014

Prepared By:  
Alan Shank  
Operations Director

Reviewed By:  
Lauren Palmer  
City Administrator

ISSUE:

Approve the purchase of snow and ice operations equipment for the 2015 Ford F-350 truck for the Streets Division of the Public Works Department.

BACKGROUND:

On August 5, 2014, the Board of Aldermen approved the purchase of a 2015 Ford F-350 4X4 Super Duty Truck for the Streets Division of the Public Works Department. The truck needs to be outfitted with the following equipment for use during winter snow and ice operations: Meyer snowplow model LP-8.0, hydraulic system to operate equipment, Meyer stainless steel salt and sand spreader model PV-8, roof mounted strobe mini light bar, four corner strobe system, Rhino Line 8' bed, rubber bed mat-8', back up alarm and complete chassis undercoating.

The City sought three quotes for this purchase from area vendors:

- Kranz Truck Equipment and Repairs (Kansas City, MO) \$17,130
- American Equipment Company (Kansas City, MO) \$17,418
- Knapheide Truck Equipment Co. (Kansas City, MO) declined to quote

Staff recommends purchasing the equipment from the lower bidder of Kranz Truck and Equipment. The City has historically purchased Meyer plows and equipment through Kranz. The company has a good history with the equipment and has demonstrated the skills and knowledge in-house to make any necessary repairs.

BUDGET IMPACT:

The 2015 Ford F-350 was purchased for \$23,974. The overall budget in the 2014 Transportation Fund (40) for Capital Outlay (CIP) for Equipment (40-520-04-85-01) of \$50,000 leaves \$26,026 for the purchase of this equipment.

ALTERNATIVES:

1. Approve the purchase of snow and ice operations equipment for the 2015 Ford F-350 truck from Kranz Truck in the amount of \$17,130.
2. Do not approve the purchase and refer the matter to the Finance Committee for further review.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

The Finance Committee has not reviewed this purchase. The purchase of the 2015 Ford F-350 was delayed in March due to concerns of a budget shortfall if the City did not receive transportation sales tax revenues from Platte County. Staff just took delivery of the truck this week. Kranz notified staff that delaying the equipment order could result in a 4 to 6 week delay of the installation. Therefore, staff requests that the Board take action on this purchase rather than delay for Finance Committee action on November 10.

**ITEM 5C**  
*For 11-04-14*  
**Board of Aldermen Meeting**

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen approve the purchase of snow and ice operations equipment for the 2015 Ford F-350 truck from Kranz Truck and Equipment in the amount of \$17,130.

**POLICY:**

Per the Purchasing Policy (Resolution No. 10-02-14), the Board of Aldermen must approve all purchases in excess of \$10,000.

**SUGGESTED MOTION:**

I move to approve the purchase of snow and ice operations equipment for the 2015 Ford F-350 truck from Kranz Truck and Equipment in the amount of \$17,130.