



Notes: At 5:45 p.m., a closed session will be held to discuss attorney-client matters pursuant to RSMo 610.021(1).

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, January 5, 2016 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2866 / Ord. No. 2833

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

3. MAYOR'S REPORT

- A. Recognize Alan Schank for receiving the Field Supervisor Award from the Kansas City Chapter of the American Public Works Association
- B. Recognize Craig Hubbell for his promotion to Sergeant in the Police Department

4. CONSENT AGENDA

- A. Approve the minutes for the December 15, 2015, regular meeting
- B. Receive and file the November sewer report
- C. Approve the second reading of an ordinance to repeal and replace various sections of Municipal Code Chapter 605 regarding business licenses and Section 215.420 regarding fireworks
- D. Approve the second reading of an ordinance to repeal and replace Parkville Municipal Code Chapter 155, Section 155.030 regarding the Old Parkville Cemetery
- E. Approve accounts payable from December 9 to December 30, 2015

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to "Approve the consent agenda and recommended motions for each item as presented."

5. ACTION AGENDA

- A. Adopt the final report for the Route 9 Corridor Study (Administration)

6. STAFF UPDATES ON ACTIVITIES

- A. Administration
 - 1. Missouri River Stream Gage in Parkville
 - 2. Community Development Director Selection Process
 - 3. QuikTrip Agreements

B. Police Department

1. Promotion Process for Vacant Sergeant Position

7. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

General Agenda Notes:

The agenda closed at noon on December 30, 2015. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on January 5, 2016.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, December 15, 2015, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman David Jones	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

Lauren Palmer, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

Mayor Johnston recognized a member of Boy Scouts of America Troop 444 in the audience who was working on his Citizenship in the Community merit badge.

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approve the minutes for the December 1, 2015, regular meeting
- B. Receive and file the November Municipal Court report
- C. Receive and file the crime statistics for January through October 2015
- D. Receive and file the financial report for the month ending November 30, 2015
- E. Approve the Parkville Economic Development Council investment renewal and public services agreement for 2016
- F. Approve the second reading of an ordinance to adopt the 2016 Operating Budget and 2016 – 2021 Capital Improvement Program
- G. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications
- H. Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 113 regarding the Assistant City Administrator
- I. Approve a supplemental agreement for 2016 with Alliance Water Resources for the continued management, operation, and maintenance of the City's wastewater treatment and collection system
- J. Authorize staff to finalize and the Mayor to execute the detention maintenance agreement with QuikTrip for the PAC detention pond
- K. Authorize staff to finalize and the Mayor to execute a memorandum of understanding with QuikTrip for a special financing district to help fund future off-site traffic improvements

- L. Authorize the transfer of funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund sufficient to cover the payment of bond trustee fees due for 2015
- M. Approve accounts payable from November 28 to December 9, 2015

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **REMOVE ITEM 4J FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION**. ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS AMENDED**. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

City Administrator Lauren Palmer provided comments on item 4F, explaining that staff had received questions from a resident and she promised to address them for the record. She added that a response was sent to the resident via e-mail and a copy was sent to the media that was included on the original request. Palmer explained that the 2016 budget included the addition of 1.5 full-time equivalent positions (three part-time positions were converted to full-time positions). The resident also raised questions about the Cost of Living Adjustment (COLA) and merit raises. Palmer stated the budget included a two percent COLA and a one percent merit increase. The merit increase was based on successful evaluations. In addition, the employees who were employed for less than one year received pro-rated increases, the employees that had reached the maximum range were not eligible for a merit increase but would receive a one-time bonus equal to COLA, and some employees would receive service longevity awards. Palmer added that three positions received increases above merit and COLA due to promotion, a change in duties and a change in Federal law for exempt employees.

5. ACTION AGENDA

- A. **Authorize staff to finalize and the Mayor to execute the detention maintenance agreement with QuikTrip for the PAC detention pond**

[Item 4J, having been removed from the consent agenda, was moved to the action agenda for further discussion and renumbered as 5A.]

City Administrator Lauren Palmer explained that as a condition of the final development plan, QuikTrip and the City would partner to dredge the detention pond behind the Parkville Athletic Complex and the required modifications would be completed by the developer. Palmer stated that staff anticipated knowing the final costs before the meeting but because the bid pricing was not itemized, staff was requesting up to \$40,000. The project was programmed in the Capital Improvement Program (CIP) as an unfunded project estimated at \$100,000. QuikTrip was working with the contractor to determine the final costs and requested that they be authorized for up to \$50,000 as a more conservative estimate. Palmer added that to keep the same timeline staff requested authority to continue the process and finalize the agreement. She said the partnership with QuikTrip would save the City money.

Patricia Jenson, White Goss Law Firm representing QuikTrip, stated that she felt more comfortable setting the cap at \$50,000. She added that there would not be any up-front costs to the City; the City would reimburse QuikTrip after the store opened and a portion of the sales tax would go to QuikTrip until the full amount was paid. Palmer added that the agreement stipulated the reimbursement was not due until December 31, 2017, and would be included in the 2017 budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **AUTHORIZE CITY STAFF TO FINALIZE AND THE MAYOR TO EXECUTE THE DETENTION MAINTENANCE AGREEMENT WITH QUIKTRIP FOR THE PAC DETENTION POND**. ALL AYES; MOTION PASSED 7-0.

[Thereupon, the Board returned to its established order of business on the printed agenda.]

B. Actions related to the revision of Parkville Municipal Code Chapter 605 regarding business licenses and Section 215.420 regarding fireworks

1. Approve the first reading of an ordinance to repeal and replace Parkville Municipal Code Chapter 605 and Chapter 215, Section 215.420

City Clerk Melissa McChesney explained the original chapter was adopted in 1983 and several sections had been updated for various reasons. She provided a list of substantive changes which were being completed by staff but were not part of the Code. McChesney also said that the revised chapter addressed prior issues with enforcement and penalties.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2863, AN ORDINANCE REPEALING AND REPLACING PARKVILLE MUNICIPAL CODE CHAPTER 605 REGARDING BUSINESS LICENSING AND CHAPTER 215, SECTION 215.420 REGARDING FIREWORKS, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 5, 2016. ALL AYES; MOTION PASSED 7-0.

2. Approve Resolution No. 12-02-15 to amend the business license fees in the Schedule of Fees

City Clerk Melissa McChesney explained that RSMo 71.625 restricted the amount a municipality could assess as the late fee for delinquent business licenses to five percent of the business license amount. She also said that a new fee was created that addressed a business engaged in two or more businesses at same location under the same legal name.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NO. 12-02-15 AMENDING BUSINESS LICENSE FEES IN THE SCHEDULE OF FEES. ALL AYES; MOTION PASSED 7-0.

C. Approve first reading of an ordinance to repeal and replace Parkville Municipal Code Section 155.030 regarding the Old Parkville Cemetery

Assistant to the City Administrator Tim Blakeslee said that the current Code stated that lots could be purchased but there were no longer any lots available. A Park University class, as part of a project to review the management and maintenance of the Old Parkville Cemetery, recommended updating the Code to close the cemetery to new burials. Staff released a 90-day public notice requesting that the public contact the City if they wanted to be buried in the cemetery. Blakeslee said that two requests were received but each decided to keep their plots in other cemeteries. Near the end of the 90-day period, a resident contacted the City and said they were interested in being buried at the cemetery. Blakeslee said he would work out the details with the resident and his or her family. The proposed ordinance would keep the cemetery open to new burials through January 15, 2016.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2864, AN ORDINANCE REPEALING AND REPLACING SECTION 155.030 OF THE PARKVILLE MUNICIPAL CODE PERTAINING TO THE OLD PARKVILLE CEMETERY EFFECTIVE JANUARY 15, 2016, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 5, 2016. ALL AYES; MOTION PASSED 7-0.

D. Approve Resolution No. 12-03-15 to endorse an application for the Platte County Parks and Recreation Outreach Grant Program for the English Landing Park restroom facility and trail enhancements

Public Works Director Alysen Abel explained that a one-half of one percent sales tax through Platte County provided grant money for parks and stormwater control at an annual approximate amount of \$250,000. Abel said the City received a grant in 2015 for the restroom project and identified two additional projects for 2016 that included the parks storage facility and trail enhancements. Preliminary cost estimates for the storage facility were higher than the amount programmed in the 2016 CIP, so staff would request the additional funding for the alternates in the bid package. Trail enhancements included removing the asphalt trail from around Grigsby Field, installing a gravel trail around the perimeter of the dog park and signage for the 5K and 10K events at the park.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE RESOLUTION NO. 12-03-15 TO ENDORSE AN APPLICATION FOR THE PLATTE COUNTY PARKS AND RECREATION OUTREACH GRANT PROGRAM TO HELP FUND IMPROVEMENTS TO THE PARKS STORAGE FACILITY (PRIORITY 1) AND TO HELP FUND THE TRAIL IMPROVEMENTS (PRIORITY 2).** ALL AYES; MOTION PASSED 7-0.

E. Adopt an ordinance to approve the final plat of Lot 3-1 through 3-2, Townhomes at the National, 2nd Plat – Case PZ15-37; applicant, Double Eagle Builders, LLC, owner

City Administrator Lauren Palmer stated the request was to split Lot 3 into two lots to accommodate two townhome units. She added that it was a platted lot and there were no changes to the boundary, easements or right-of-way.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE BILL NO. 2865, AN ORDINANCE APPROVING THE FINAL PLAT OF LOTS 3-1 THROUGH 3-2, TOWNHOMES AT THE NATIONAL – 2ND PLAT,** ON FIRST READING. ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2865 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2832. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

6. STAFF UPDATES ON ACTIVITIES

A. Administration

City Clerk Melissa McChesney provided an update on the candidate filing for the April 5, 2016, general municipal election, noting that it began on December 15 and would end on January 19, 2016.

B. Police Department

Police Chief Kevin Chrisman reminded the public about the rules regarding fireworks on January 1, 2016. He also provided an update on the deer hunt at Park University, noting that there was a total of nine deer. He added that at the same time in 2014 there were nine and in 2013 there were 20. The hunt would end on January 15, 2016.

Chrisman updated the Board on the Shop with a Cop event held on December 14. He thanked the Mayor, Board and staff for their support. Due to the revision of the policy and getting information out to the public, several donations were received online so the funds helped to purchase gifts for 15 children. Chrisman also noted that the Community Assistance Fund would be used to provide a luncheon with the residents of Park Village on December 17 and his staff was working on the details for a back to school program to help kids get ready for the new school year in 2016.

Chief Chrisman also provided an update on a burglary that happened overnight in Thousand Oaks. He explained that five people were arrested and the Police Department submitted felony

cases. Chrisman thanked the residents that called 9-1-1, the Platte County Sheriff's Office for their teamwork, and his staff for their hard work.

7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

8. EXECUTIVE SESSION

A. Personnel matters pursuant to RSMo 610.021(3)

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO RSMO 610.021(3)**. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

The Board entered into the executive session at 7:40 p.m. At 8:29 p.m., the Board reconvened in open session.

Clerks Note: The minutes from the executive session are on file with the City Clerk.

Mayor Johnston announced no action was taken as a result of the executive session.

9. ADJOURN

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **ADJOURN THE DECEMBER 15, 2015, REGULAR BOARD MEETING AT 8:30 P.M.** ALL AYES; MOTION PASSED 7-0.

The minutes for Tuesday, December 15, 2015, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of January 2016.

Submitted by:

City Clerk Melissa McChesney

OPERATIONS REPORT – PARKVILLE DIVISION

November 2015

OPERATING DIVISIONS

MISSOURI

Atchison County
Wholesale Water
Commission

Bonne Terre
Boonville
Bowling Green
Buchanan County #1
Cameron
Cape Girardeau
Craig
Carroll County #1
Clay County #6
East Central Missouri
Water & Sewer
Authority

Elsberry
Fayette

Franklin County #1
Franklin County #3
Henry County
Water Company

Henry County #3
Lake Ozark/
Osage Beach

Lincoln County #1
Neosho
Nevada
Parkville

Phelps County #2
Platte County #C-1
Ralls County #1
Russellville

St. Charles County #2
Ste. Genevieve
Sedalia
Versailles

IOWA

Maquoketa
Tipton

TENNESSEE

Dyersburg Welcome
Center

Waste Water Treatment Plant Operations

- 4.45" of precipitation fell during the month.
- The plant performed well this month with 98.1% removal efficiency for B.O.D. and 95.5% for TSS.
- An average of 494,567 gallons of wastewater was treated each day.

Waste Water Laboratory Analysis

- Staff performed 288 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: Oil & Grease (4), NH₃-N (4).
- Monthly and daily laboratory equipment maintenance and calibrations were performed according to manufacturers' guidelines.

Waste Water Treatment Plant Maintenance

- Staff cleaned east and west clarifier.
- LDO basins probes 1a, 1b, 2a, and 2b were cleaned.
- Routine P.M.s were done in accordance with all manufacturer recommendations.
- Staff cleaned UV bulbs and channel for the winter. Per permit the plant is only required to run the UV system from April through October.
- Staff received an alarm on RAS pump 23. Staff pulled the pump and was able to clear debris from pump and place back into service.
- Staff installed heat lamp in the bar screen to help prevent from freezing in cold temperatures.

Collection System Operations

- Robin 4000 odor control chemical continues to be fed from the Riss Lake site at approximately 25 gallons per day.
- Staff continues to monitor for H₂S at manhole B-16 on a weekly basis.
- Staff continues to monitor pressure gauge on force main at River Chase subdivision three times per week.
- Staff performed sewer inspections in Cider Mill Ridge.
- Staff responded to an alarm at Nationals pump station due to power outage in area. Upon arrival the backup generator was running, staff stayed until power was restored which was approximately 1.5 hours.

OPERATIONS REPORT – PARKVILLE DIVISION

Collection System Maintenance

- Each pump station was checked on Mondays, Wednesdays, and Fridays. Maintenance notes recorded in the Antero program.
- Staff reported a Sanitary Sewer Overflow at 5854 Spinnaker Pt. This was due from a power outage in the area and when it was restored the grinder pumps caused extra pressure in 1.5” force main and blew out a clean out valve. H&H Septic was called to make repairs. This event was reported to City and DNR in accordance with State procedures.
- Street Department raised manhole at 805 West St.
- Staff replaced the high level float at Pinecrest pump station.
- Irvinbilt started work on the Pinecrest PS wet well rebuild project. They have replaced air relief valve in force main.
- Thompson Pump delivered and set up the sewer bypass pump for the work that is being done at the Pinecrest PS.

Bio-solids

- Staff did not apply sludge during the month.
- Sumner Tire installed 4 new tires for sludge wagon.

Safety

- 11/11/15: Chlorine Safety.

Recommendations

- Nothing at this time.

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	494,567 gallons per day
Organic	388 mg/L of BOD ₅ per day

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.6 Min. and 7.0 Max	6.5 - 9.0
TSS	7.25 mg/L	30 mg/L
BOD ₅	4 mg/L	25 mg/L
NH ₃ -N	0.32 mg/L	3.5 mg/L
O & G	4 mg/L	10.0 mg/l
Fecal Coliform	Not required Nov. 1-March 31	400 #/100mL

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	98.1%	85 %
Solids	95.5 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	0 dry tons	58.9 dry tons
Acres Applied	0 acres	40 acres

OPERATIONAL CONTROL PARAMETERS												
DATE	AB #1					AB#2					SLUDGE DRY TONS	WEATHER
	PH UNITS	TEMP. °C	DO mg/l	MLSS mg/l	Settled Solids	PH UNITS	TEMP. °C	DO mg/l	MLSS mg/l	Settled Solids		
1												C
2	6.6	20.3	0.1	3800	650	6.6	20.8	1.1	3690	580		C
3	6.5	20.5	0.1	3950	740	6.5	21.0	1.1	3880	600		PC
4	6.2	21.2	0.2	3730	700	6.2	21.3	1.5	3570	550		O
5	6.2	21.3	0.1	3730	570	6.3	21.3	1.0	3630	530		O
6	6.3	20.5	0.1	3740	700	6.2	20.7	0.7	3530	550		C
7												C
8												C
9	6.5	19.8	0.3	3910	830	6.5	20.1	1.3	3780	660		C
10	6.6	19.8	0.2	4060	780	6.6	19.9	1.5	3890	630		C
11	6.3	20.1	0.1	4190	850	6.3	20.7	1.5	3860	550		O
12	6.4	19.4	0.1	3810	900	6.4	19.5	1.1	3690	630		C
13	6.5	19.0	0.1	3930	790	6.5	19.2	1.2	3730	650		C
14												C
15												O
16	6.4	19.5	0.2	4110	850	6.4	20.2	1.3	3980	700		R
17	6.5	19.5	0.2	4050	780	6.6	19.9	1.0	3930	660		R
18	6.5	19.2	0.2	3840	750	6.5	19.6	1.0	3700	600		R
19	6.5	19.1	0.1	3710	700	6.5	19.1	1.5	3810	650		C
20	6.5	18.8	0.2	3640	750	6.5	19.0	1.4	3780	650		O
21												C
22												C
23	6.6	18.1	0.2	3840	800	6.6	18.6	1.1	3850	700		C
24	6.6	18.6	0.2	3980	900	6.6	19.0	1.1	3880	650		PC
25	6.6	19.0	0.1	3760	800	6.6	19.3	0.8	3860	700		O
26	6.6	19.7	0.1	3990	900	6.6	20.1	1.3	3950	720		O
27	6.6	18.1	1.3	3530	800	6.6	18.0	1.5	3380	600		R
28												R
29												
30	6.8	17.1	1.4	4220	900	6.8	17.3	1.5	3840	750		R
31												

1. Fill out one copy of report each month and mail in monthly for each treatment facility.
2. Mail one copy of report to the appropriate DNR regional office as noted in you permit and keep one copy in your files.
3. Reports must be signed by whoever performed tests and by an appropriate official.
4. In the weather column, use the following symbols: R-rain, S-snow, C-clear, P.C.-partly cloudy and O-overcast.
5. Use grab sample for PH, Temp. and D.O. Use grab samples for all operational control test.
6. Use 24 hr. composite (proportional) samples for B.O.D. 5, and Suspended Solids tests unless NPDES permit indicates otherwise. Use "Standard Methods" or an approved equal for all parameters.
7. Treatment plant flow measurements may be made on either influent or effluent. Lagoon influent flow measurements need be only at the time of composite sampling of the influent. All tests must be performed in accordance with NPDES Permit Conditions and Operational Control Regulation 10 CSR 20-9.010. Review your permit for specific requirements.
8. Unusual conditions, significantly affecting operations must be reported immediately to the Department of Natural Resources.
9. Representative sludge samples should be taken either before entering digesters and/or holding tanks or after removal from digesters or holding tanks.

Tests Performed by: Duane Kauffman <i>Duane Kauffman</i>	Title: Maint. Worker	Phone #: 816-891-0003	Date: 12-10-15
Report Approved by: C. Richard Wilson <i>C. Richard Wilson</i>	Title: Local Manager	Phone #: 816-891-0003	Date: 12-10-15

CITY OF PARKVILLE

Policy Report

Date: Tuesday, December 29, 2015

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve the second reading of an ordinance to repeal and replace Parkville Municipal Code Chapter 605 regarding business licensing and amending Chapter 215, Section 215.420 regarding fireworks.

BACKGROUND:

The original business license code was adopted in 1983. As written, it was vague in several areas and made it difficult for staff to follow through on enforcement when necessary. Since the original adoption, several sections have been selectively modified for various reasons. Even with these modifications, there continues to be issues regarding business license enforcement and penalties.

Staff created a list of recommended and necessary modifications to address various issues with the business license code that arose over the past several years. Substantive changes include:

- List of specific requirements for each licensee and additional requirements based on the type of business (i.e. retail, food sales, liquor, etc.)
- Addition of different types of approval and denial (i.e. approval with conditions, suspension, etc.)
- Include list of exempted businesses based on State statutes
- Moved licensing of fireworks stands from Chapter 215 to Chapter 605 so that Chapter 215 only includes regulations regarding use of fireworks
- New restrictions for home-based sales on private property
- Stricter enforcement and penalty regulations to help with delinquent businesses

In addition to procedural tweaks, it is anticipated that the recommended changes to Chapter 605 will provide a better process for staff to follow up with delinquent businesses and tighten up the enforcement and penalty process.

Staff researched other municipalities and reviewed Missouri statutes to verify each section complies with State requirements. The City Attorney and City Prosecutor reviewed the revised Code and their suggested changes were incorporated into the final document.

Following the first reading, the city prosecutor recommended changes to the enforcement and penalties sections to add provisions for civil and quasi criminal enforcement. As of December 31, final edits had not been reviewed and therefore the enforcement and penalties sections will be updated at a later date.

BUDGET IMPACT:

With the exception of the cost of codification, there is no budgetary impact.

ALTERNATIVES:

1. Approve the second reading and adopt an ordinance to repeal and replace Municipal Code Chapter 605 and Chapter 215, Section 215.420.

ITEM 4C
For 01-05-16
Board of Aldermen Meeting

2. Approve the second reading and adopt an ordinance, subject to changes directed by the Board of Aldermen.
3. Do not adopt the ordinance.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approve the second reading and adopt the ordinance to repeal and replace Parkville Municipal Code Chapter 605 regarding business licensing and Section 215.420 regarding fireworks. First reading of the ordinance was approved by the Board on December 15, 2015.

POLICY:

The Board of Aldermen must approve amendments to the Municipal Code by ordinance.

SUGGESTED MOTION:

I move to approve Bill No. 2863, an ordinance repealing and replacing Parkville Municipal Code Chapter 605 regarding business licensing and Chapter 215, Section 215.420 regarding fireworks, on second reading to become Ordinance No. ____.

ATTACHMENT:

1. Ordinance

AN ORDINANCE REPEALING AND REPLACING VARIOUS SECTIONS OF CHAPTER 605 OF THE PARKVILLE MUNICIPAL CODE REGARDING BUSINESS LICENSES AND CHAPTER 215, SECTION 215.420 REGARDING FIREWORKS

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. That various sections of Chapter 605 of the Parkville Municipal Code are hereby repealed.

Section 2. That various sections of Chapter 605 entitled "Business Licenses" are newly created to read as follows:

Section 605.010. Scope.

It is not intended by this Chapter to repeal, abrogate, annul or in any way impair or interfere with existing provisions of other laws or ordinances, except those specifically repealed by this Chapter. Where this Chapter imposes a greater restriction upon persons, premises, or personal property than is imposed or required by such existing provisions of law, ordinance, contract or deed, the provisions of this Chapter shall control.

Section 605.020. Definitions.

For the purposes of this Chapter, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

APPROVAL

Permission given to a business showing that all applicable regulations required by this Chapter have been met.

APPROVAL WITH CONDITIONS

Temporary permission given to a new business for up to six (6) months.

BOARD OF ALDERMEN

The Board of Aldermen of the City of Parkville.

BUSINESS LICENSE

A document required by the City to conduct business in the City of Parkville.

BUSINESS

Any person or group of persons performing or engaging in any activity, enterprise, profession or occupation for any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood on any premises in the City, or anywhere else within its jurisdiction.

BUSINESS PERSONAL PROPERTY

Tangible personal property that is used in a trade or business or used for production of income and which has a determinable life of longer than one year except that supplies

used by a business shall also be considered business personal property.

CITY

The City of Parkville, Missouri.

CITY CLERK

The City Clerk of the City of Parkville or his or her designee.

CONTRACTOR

A person, employer, or business entity that enters into an agreement to perform any service or work or to provide a certain product in exchange for valuable consideration; this definition shall include but not be limited to a general contractor, subcontractor, independent contractor, contract employee, project manager, or a recruiting or staffing entity.

CONTRACTOR, GENERAL

A person, employer or business entity that shall perform more than one of the categories of building, laying brick, finishing concrete, excavating, performing electrical work, painting, plastering, or roofing. A purchase of a general contractor's license shall entitle that person to do any and all forms of contracting within the confines of the City.

DENIAL

Refusal to approve a business because it did not meet all regulations to receive a business license within a 6-month period after submission of the original application.

FEE

All license fees levied on or required to be paid by any merchant, manufacturer, business or occupation doing business in the Parkville city limits.

FICTITIOUS NAME

A name under which any person may do or transact any business in Missouri that is other than the true name of that person or legal name of the business. A fictitious name is commonly referred to as a "DBA," an acronym for "doing business as."

FOOD SERVICE ESTABLISHMENT

Any business that includes the sale, service or preparation of food for human consumption.

HOME BUSINESS

A business, profession, occupation or trade conducted for gain or support entirely within a residential building or a structure accessory thereto, which is incidental and secondary to the use of the building for dwelling purposes and which does not change the essential residential character of the building.

LEGAL NAME

A name under which any person shall do or transact business in Missouri, including but not limited to corporations, limited liability companies, partnerships and sole proprietorships.

LICENSEE

Any person who is required to secure a license under the terms of this Chapter.

MANUFACTURER

Every person, firm, company or corporation who shall hold or purchase personal

property for the purpose of adding to the value thereof by any process of manufacturing, refining, by the combination of different materials shall be held to be a manufacturer.

MERCHANT

Every person, corporation, co-partnership or association of persons who shall deal in the selling of goods, wares and merchandise at any store, stand or place occupied for that purpose.

PEDDLER/SOLICITOR/CANVASSER

Any person who goes door-to-door and/or business to business attempting to make personal contact without prior specific invitation.

PERSON

Individual natural persons, partnerships, joint adventures, societies, associations, clubs, trustees, trusts, or corporations; or any officers agents, employees, factors, or any kind of personal representatives of any thereof, in any capacity, acting either for himself, or for any other person, under either personal appointment or pursuant to law.

PREMISES

All lands, structures, places and also the equipment and appurtenances connected or used therewith in any business, and also any personal property which is either affixed to, or is otherwise used in connection with any such business conducted on such premises.

PROFESSION

An occupation that requires special education, training or skill.

REVOCAION

Invalidation of a business license due to failure to comply with requirements of this Chapter.

SUSPENSION

Temporary revocation of a business license until proof that the requirement(s) of this Chapter has been met.

Section 605.030. City Clerk as License Officer.

- A. The City Clerk shall be the City business license officer and shall issue in the name of the City all licenses required by this Chapter.
- B. The City Clerk shall have the authority to make interpretations of any non-defined terms and is responsible to keep the same available to the public.
- C. The City Clerk shall keep an accurate record of all licenses issued, showing the nature and address of the business, name of the licensee and any other information he or she deems proper.
- D. The City Clerk, in issuing licenses required by this Chapter, shall:
 - 1. Make available such rules, regulations and policies adopted by reference and amended from time to time for inspection and use by the public;
 - 2. Enforce regulations of this Chapter;

3. Adopt all forms and prescribe the information to be given therein;
4. Require applicants to submit all affidavits and oaths necessary to the administration of this Chapter;
5. Submit all applications to other staff to verify compliance with all City ordinances, as applicable;
6. Investigate and determine the eligibility of any applicant for a license or renewal as prescribed in this Chapter;
7. Examine the books and records of any applicant or licensee when reasonably necessary for the administration and enforcement of this Chapter;
8. Notify any applicant of the acceptance, denial, suspension or revocation of his or her application. Upon denial of any license and at the applicant's request, the City Clerk shall provide the reasons for the denial.

Section 605.040. License required – Fees to be paid.

- A. *License required.* Every person who shall maintain, operate, or conduct any of the businesses, trades, vocations, avocations, or places of amusement, or exercise the privileges specified in this Chapter, shall obtain a license to do so unless exempt per subsection C.
- B. *Fees to be paid.* Every person who shall maintain, operate or conduct any business specified in this Chapter shall pay the license fee as prescribed in Section 605.130 unless exempt per subsection C.
- C. *Exemptions.* A business may be exempt if they meet one of the following criteria:
 1. Businesses that are exempt per RSMo 71.620(1) shall not be required to pay the license fee but shall submit an application to the City Clerk.
 2. Businesses that are exempt per RSMo 71.620(2) shall only be required to pay the license fee and submit an application if the business office is located in Parkville.
 3. Businesses that are exempt per RSMo 71.630, the United States and its agencies, the State of Missouri and its agencies, and any state, county or municipal government and its agencies or departments shall not be required to pay the license fee nor submit an application to the City Clerk.
 4. Any person or organization operating a 501(c) corporation, either regularly or temporarily, shall not be required to pay the license fee but shall submit an application to the City Clerk. In addition, a 501(c) corporation must provide proof of registration as a 501(c) enterprise. Solicitors and solicitation for religious and charitable causes are governed by Chapter 610 of this Code.

Section 605.050. Application of regulations.

- A. This Chapter shall apply to all businesses operating in Parkville for which a license is required by any law or ordinance of this City. It shall be unlawful for any person,

either directly or indirectly, to conduct business except in conformity with the provisions of this Chapter.

- B. *One Act Constitutes Doing Business.* Any person shall be deemed to be in business or engaged in non-profit enterprise, and thus subject to the requirements of this Section, when he does one act of:
 - 1. Selling any goods or service;
 - 2. Offering business or goods or services for sale or hire;
 - 3. Acquiring or using any vehicle or any premises in the City for business purposes.
- C. *Agents Responsible for Obtaining License.* The agents or other representatives of anyone doing business in the City shall be personally responsible for the compliance of their principals and of the businesses they represent with this Chapter.
- D. *Separate License for Branch Establishment.* A license shall be obtained in the manner prescribed herein for each branch establishment or location of the business engaged in, as if each such branch establishment or location were a separate business.
- E. *More Than One Business in Same Address under Same Legal Name.* A person engaged in two (2) or more businesses at the same address under the same legal name shall not be required to obtain a separate license for each business; but, when eligible, shall be issued one license which shall specify on its face all such businesses. When any person engages in two (2) or more businesses at the same location under one (1) license, the applicant shall pay a license fee for the main business plus a fee for each additional business, as set forth in the Schedule of Fees adopted by the Board of Aldermen by resolution, as authorized by Section 800.010 of the Municipal Code.

Section 605.060. Licensing requirements.

All businesses operating at a location within the Parkville city limits are required to complete all the requirements in subsection A, in addition to any requirements listed below that apply to the type of business being conducted.

- A. **All businesses** must complete all of the following requirements:
 - 1. Complete a business license application;
 - 2. Register legal name as required by the Missouri Secretary of State;
 - 3. Register fictitious name as required by the Missouri Secretary of State;
 - 4. *Business personal property.* Every person, corporation, partnership or association shall file with the Platte County Assessor's Office a listing of all tangible personal property for their business;
 - 5. *Occupancy Inspections.* With the exception of home businesses, any license application for new business, change of ownership or change of business location within Parkville shall require inspection and approval of the premises for

occupancy prior to issuance of a license. A copy of the current occupancy permit issued by the Parkville building official and Southern Platte Fire Protection District fire marshal or their designee is required. This requirement shall not apply to any business located outside of Parkville doing work in the city;

6. *Compliance with zoning requirements.* All licenses issued under the provisions of this Chapter shall be subject to compliance with all zoning requirements of Title IV of this Code. This requirement shall not apply to any business located outside of Parkville doing work in the city;
 7. *Compliance with State Registrations.* All applicants must present certificates or licenses showing that he or she is authorized under applicable State and Federal laws to operate the business for which he or she is seeking a license.
- B. Missouri Retail Sales.** Every applicant for a business that involves the retail sale of goods shall:
1. Exhibit a valid and current retail sales license issued by the State of Missouri for the Parkville business location;
 2. Exhibit a valid and current merchant's license issued by Platte County;
 3. A temporary license may be issued for up to six (6) months with submission of an Affidavit of Application to Make Retail Sales showing that the applicant has applied for a retail sales license with the State of Missouri. A permanent license shall be issued following receipt of proof of a valid Missouri retail sales tax certificate.
- C. Food Establishments of all types.** Food service establishments shall be governed by the following requirements as well as by other provisions of this Chapter and the Parkville Municipal Code or any City ordinance.
1. An applicant seeking a business license for a new food service establishment, including a mobile food unit or pushcart but not including a temporary food service establishment, shall apply to the City and include with the application a copy of a current permit from the Platte County Health Department.
 2. An owner or manager of a licensed business which has not previously sold food and now wishes to add food to the products or services it offers shall make written request to the City to amend its business license to include such products or services and include with the request a copy of a current permit from the Platte County Health Department. Such amended license, if granted, shall not require the payment of an additional license fee if there are no other changes to the original business license. Such amended license shall not be granted if, in any aspect, it would be in violation of any part of this Code or any City ordinance.
 3. A person who wishes to operate a temporary food service establishment at an event shall apply to the sponsor of the event at which he wishes to operate said establishment and include with the application a copy of a current permit from the Platte County Health Department. The sponsor of the event shall be responsible for determining that every food service establishment at the event has such a permit.

4. Platte County Commission Order No. 01-02 is recognized as the law governing health regulations for all food service and retail food establishments in Parkville and is administered by the Platte County Health Department.
 5. For smaller one-time events, mobile food units or pushcarts shall be treated as a caterer and do not require a City business license, so long as food is not offered for sale to the public at the time of the event.
- D. **Liquor.** Any business selling liquor must conform to Chapter 600 of this Code.
- E. **Contractors and General Contractors**
1. No City license shall be issued or renewed under this chapter for any contractor in the construction industry unless the license or license renewal application is accompanied by a certificate of insurance for workers' compensation coverage or an affidavit, in the form required by RSMo §287.061, signed by the applicant attesting that he or she is exempt. It is unlawful for any contractor to provide fraudulent information regarding workers' compensation coverage or exemption.
 2. No building permit shall be issued by the City to any contractor, owner or person in control of any real estate for the construction, erection or remodeling of any residence, building, bridge, stonework, sewer, street, sidewalk, parking lot or other structure, or any parts thereof, unless that contractor, owner or person in control of the real estate has applied for, paid for and obtained a license as required in this Chapter.
- F. **Home-Based Businesses.** Every applicant for a home-based business license is required to conform to Title IV of this Code and shall submit the appropriate affidavits as required.
- G. **Self-Employed working Independently from Business Location.**
1. Self-employed persons working independently from a business, but conducting his or her trade at that business location, including but not limited to salons, auto mechanic shops, massage businesses, and other similar businesses, are required to obtain a business license.
 2. It shall be the responsibility of a self-employed individual to:
 - a. Submit a copy of valid Missouri professional certification certificate, if applicable.
 - b. Register personal property for the self-employed business as required by this Chapter.
 3. It shall be the responsibility of the owner of any business to provide the City Clerk a list of self-employed persons working from that business.
- H. **Fireworks**
1. The City hereby establishes a permit fee, as set forth in the Schedule of Fees adopted by the Board of Aldermen by resolution, as authorized by Section 800.010 of the Municipal Code, to be assessed merchants who wish to sell fireworks within the city limits.

2. The sale of fireworks and the erection of temporary stands for such purpose are permitted in the following Zoning Districts:
 - a. All non-residential districts subject to the additional regulations in Subsection (G)(4) through (12) below.
 - b. Any residential districts with frontage and direct access to a State highway are subject to prior approval by the Board of Aldermen and additional regulations in Subsection (G)(4) through (12) below. The Board of Aldermen may apply additional conditions as necessary to ensure the stand is compatible with any surrounding development.
3. Any seller(s) of fireworks shall require inspection and approval of the premises for occupancy prior to issuance of a license. A copy of the current occupancy permit issued by the Parkville building official and Southern Platte Fire Protection District fire marshal or their designee is required.
4. Any seller(s) of fireworks within the City shall have first procured bodily injury and property damage liability insurance in the amount of eight hundred thousand dollars (\$800,000.00), individual and aggregate, naming the City of Parkville as additional insured.
5. Any seller(s) of fireworks within the City shall provide a copy of a current fireworks permit from the Missouri Department of Fire Safety and a Temporary Sales License for the Parkville location from the Missouri Department of Revenue.
6. Applicant shall furnish a plot plan of the tract showing the location of the proposed stand or present building in which fireworks shall be sold. Dimensions of the building and distances from the street, property lines, adequate off-street parking and other buildings on the lot must be shown. The off-street parking must be on a lot covered with either a hard surface or gravel. Off-street parking on grassed areas shall not be permitted.
7. Sales and storage of fireworks must be at least two hundred (200) feet from a residence.
8. Fire protection measures in the form of a water hose, fire extinguisher and sand buckets must be kept immediately available at all times.
9. Stands must be at least fifty (50) feet from the above ground or below ground vented fuel storage tanks.
10. Fireworks shall not be sold by minors except under the direct supervision of an adult.
11. Licenses for the sale of fireworks must be posted in a conspicuous place, either on the stand or near the counter if sale is within a building.
12. The operator of a stand or counter must post a sign, clearly visible, prohibiting loitering, smoking, open burning and/or the discharge of fireworks in the vicinity.

13. Temporary stands are to be dismantled and removed completely, and the area restored to its former condition by July fifth (5th) of the license year.
14. Regulations for the use of fireworks are authorized by Section 215.420 of this Code.

Section 605.070. Exemptions

- A. *No License Required for Mere Delivery.* No license shall be required of any person for any mere delivery in the City of any property purchased or acquired in good faith from such person at his regular place of business outside the City where no intent by such person is shown to exist to evade the provisions of this Chapter.
- B. *Events.* The coordinator of an event within the City must obtain an event permit per Chapter 140 of this Code. Vendors involved in these events must comply with Section 140.345 when making retail sales at events.
- C. *Peddler, solicitor or canvasser.* A peddler, solicitor or canvasser must conform to Chapter 610 of this Code. No license shall be required for the act of peddling, soliciting or canvassing; however, any services resulting from those acts shall require a business license.
- D. *Home-based sales.* No license shall be required for home-based sales on private property; however, the following requirements must be met:
 1. no more than 3 sales in one calendar year;
 2. no longer than 3 consecutive days;
 3. sales shall be conducted between 8 a.m. and 8 p.m.;
 4. sales shall be limited to residential uses;
 5. shall not be exempt from any state or county regulations;
 6. no food shall be served without the required county or state permits, if applicable, including a Platte County Health Department permit; and
 7. any signs advertising such sale(s) shall be in compliance with Chapter 463 of this Code.
- E. Commercial sidewalk sales shall be governed by Chapter 475 of this Code.

Section 605.080. Application contents.

Any person seeking a license required by this Chapter shall file with the City Clerk an application for such license. The application shall state the classification of the license sought to be obtained; the nature of the license; location in which the license shall be effective and where business shall be conducted; and the nature of the business. Any false representation made in the application for this license shall be considered a violation of Section 215.560 of the Criminal Code, and penalties as prescribed therein shall apply.

Section 605.090. Terms of licenses.

The license period is from June first (1st) through May thirty-first (31st) of the following year. Unless otherwise specified in the approval, each license issued shall run until May thirty-first (31st) of the licensing period issued regardless of the time of issuance. Licenses shall be delinquent on June 1 of each year at which time the penalties provided for in this Chapter shall commence.

Section 605.100. Contents of license.

Each license issued hereunder shall state upon its face the following:

1. the legal name of the business licensed and any other name under which such business is to be conducted;
2. address of the business so licensed;
3. name of the operator of the business so licensed;
4. license number assigned by the City Clerk or his or her designee;
5. date of expiration;
6. date of issuance;
7. the statement "The City of Parkville certifies this business has met all the necessary requirements under Parkville Municipal Code Chapter 605 to operate for the [licensing period] license year."
8. signature of Mayor and City Clerk; and,
9. any other information as the City Clerk determines necessary.

Section 605.110. Display of licenses.

No person operating with a City license shall refuse to exhibit a license to any City official upon demand. All licenses so issued shall be posted and maintained upon the licensed premises in a conspicuous place where it may be seen at all times.

Section 605.120. Non-transferability of licenses.

All licenses issued by the City shall be deemed to be mere personal privileges and shall not be transferable or assignable. When a change does occur, including but not limited to a change in ownership, name or location, a new license and fee is required.

Section 605.130. License Fees.

Fees required by this Chapter to be paid shall be payable to the City of Parkville. Every person shall first obtain a license from the City Clerk for the use of the City and pay fees set forth in the Schedule of Fees adopted by the Board of Aldermen by resolution, as authorized by Section 800.010 of the Municipal Code. Issuance of a receipt for fees collected at the time of application shall not constitute approval of a license.

Section 605.140. Businesses working for or with the City.

Any business working for or with the City shall obtain a license and pay the fee as required by this Chapter.

Section 605.150. Approval and issuance.

- A. *Approval and Issuance.* A license shall be issued by the City Clerk or his or her designee only after receipt of a complete and accurate license application, verification that all applicable regulations and conditions in this Chapter have been met, determination that all other obligations then due and owing the City have been paid in full and determination that all State-mandated regulations or criteria have been met per Section 605.060. The receipt of a license from the City of Parkville in accordance with the regulations herein shall document approval.
- B. *Approval with conditions.* A temporary license may be issued by the City Clerk or his or her designee for any period of time up to six (6) months for new business applicants. Issuance of a temporary license shall not be construed as an indication that the new business applicant is entitled to an annual license.

Section 605.160. Renewals.

The City Clerk shall prepare on or before April 15 each year a list of all parties doing business in the City subject to the foregoing regulations and add thereto as occasions may arise. No later than April 30, notices shall be delivered to the said parties that license renewal fees are due on June 1. Acceptance of a completed application and issuance of a receipt for fees collected at the time of application shall not constitute approval of a license. Renewal licenses may be submitted beginning May first (1st) for the upcoming license year.

Section 605.170. Duties of licensee.

Every licensee under this Chapter shall:

- 1. *Permit inspection.* Permit all reasonable inspections of his business and examinations of his books by public authorities so authorized by law.
- 2. *Comply with governing law.* Ascertain and at all times comply with all City, County, State or Federal laws, ordinances, regulations or administrative rules applicable to the licensed business.
- 3. *Operate properly.* Avoid fraud, misrepresentation and false statements made in the course of carrying on the business; avoid conducting the business in an unlawful manner; avoid conducting the business in any manner so as to constitute a nuisance or in a manner as to constitute a breach of the peace, or to constitute a menace to the health, safety or general welfare of the public.
- 4. *Cease business.* Refrain from operating the licensed business or pursuing the licensed business on premises after expiration of said license and during the period said license is revoked or suspended.

Section 605.180. Penalty for failure to pay.

Whenever any license fees shall remain unpaid after the time fixed for payment in this Chapter, a late fee, as set forth in the Schedule of Fees adopted by the Board of Aldermen by resolution, as authorized by Section 800.010 of the Municipal Code, shall be imposed. Payment of a late fee shall not abate any action taken or penalties prescribed under Sections 605.190 through 605.220.

Section 605.190. Denial of license.

- A. Upon review of the application, the City Clerk may refuse to issue a license to the applicant for any of the following reasons:
 - 1. failure to pay business license fee;
 - 2. failure to pay any other obligation then due and owing the City, including, but not limited to, sales tax, personal property tax and other taxes and fees to which the City is entitled; and
 - 3. failure to complete any requirement as required by this Chapter.
- B. A business denied a license shall not operate within the city until all regulations have been met.

Section 605.200. Suspension or revocation of license.

- A. The City Clerk shall have the power to revoke or suspend any business license for failure to maintain compliance with any requirements of this Chapter.
- B. All businesses shall maintain proper licensing issued through the City of Parkville while conducting business within the city limits. Failure to renew or otherwise comply with this Chapter shall result in the City Clerk sending notice, in person or by mail, to the businesses. The businesses shall obtain or renew licenses within ninety (90) days from the mailing date of notification. If a business fails to renew or obtain appropriate licensing past the ninety (90)-day period, the City Clerk shall suspend the business license and provide notice of the suspension in person or by certified mail within five (5) business days from the date of suspension. The City Clerk shall revoke the business license if the business fails to obtain appropriate licensing within ninety (90) days from the date of suspension.
- C. Any business conducting business while suspended or revoked shall be deemed to have committed a violation of this ordinance.
- D. A separate offense shall be deemed committed each day the license holder continues to do business after a license suspension or revocation.
- E. All licenses are revocable at any time by the City Clerk when he or she determines that a business has violated this Chapter or any other ordinance:
 - 1. relating to the business or acts done under the license;
 - 2. misrepresenting the goods or services sold or offered for sale in the City;
 - 3. practicing any fraud upon the public or selling food to human beings or for animals which food shall contain any unwholesome or unfit substances;

4. conducting a business not covered by his license; and,
 5. conducting any immoral or disorderly place of business or has been conducting any place of or business dangerous to public health or safety or detrimental to public morals.
- G. If any license issued pursuant to this Chapter is terminated by revocation, death of the licensee, or other cause, all fees or taxes paid the City shall be forfeited to the use of the City.
- H. No person whose license has been revoked shall thereafter be entitled to engage in the business or do the acts for which the license was issued in the City, unless the Board of Aldermen, for a good cause shown, shall remove that disqualification. (The Board of Aldermen's decision shall only relate to the current and future status of the business license and shall not mitigate or otherwise affect criminal prosecution under this Chapter.)
- I. Any person engaged in any business, conducting any place or doing any act for which a license is or may hereafter be required in the City, who shall be convicted of violating this Chapter or any other ordinance relating to the business shall, without action by the Board of Aldermen, have their license revoked.
- J. Any license revoked by an outside entity, as required by this Chapter, including but not limited to the health department, fire marshal, or Missouri Department of Revenue, shall render the City license suspended until the issue has been resolved.
1. *Revocation of retail sales license by the State of Missouri.* The Director of Revenue of the State of Missouri or any duly authorized representative must inform the City Clerk in writing of the revocation of a retail sales license which shall start the process outlined in Subsection B. The City Clerk may, upon presentment of proof of issuance or re-issuance of a Missouri retail sales license, reinstate the business license.

Section 605.210. Refunds.

No refund shall be issued upon denial or revocation of any application. When the issuance of a license is refused and any action or proceeding is brought by the applicant to compel its issuance, that applicant shall not engage in the business for which the license was denied.

Section 605.230. Liability of violator.

- A. *Unpaid Fee Constitutes Debt.* The amount of any unpaid fee, the payment of which is required hereunder, shall constitute a debt due the City. For previously licensed businesses, all unpaid fees shall be delinquent as of June 1 each year.
- B. *Action by City Attorney.* The City Attorney shall, at the direction of the Board of Aldermen, institute a civil suit in the name of the City to recover any unpaid fee.
- C. *Civil Judgment No Bar.* No civil judgment, or any act by the City Attorney, the City Clerk, or the violator, shall bar or prevent a criminal prosecution for each and every violation of this Chapter.

Section 605.240. Appeal.

- A. *Appeal.* Any license applicant or licensee aggrieved by any decision of the City Clerk to deny, suspend or revoke the business license shall have the right to appeal such action to the Board of Aldermen. Within fourteen (14) days of the adverse decision, a written request for a hearing before the Board of Aldermen contesting such suspension, denial or revocation shall be submitted. Such request shall state with specificity which part of the order is contested, the basis for the contest and the relief sought.
- B. *Hearing procedure.* Where a hearing has been requested pursuant to this section, the Board of Aldermen shall hear the appeal within thirty (30) days of filing the written request for an appeal hearing. A hearing shall be held at the next regular scheduled Board of Aldermen meeting following the filing of the appeal unless agreement is reached between the person filing the appeal and the Board of Aldermen on another date for the hearing, which date shall be within the thirty-day period.
- C. Appeals from the decision of the City Clerk in suspending a license may be pursued according to the provisions of Subsection (A) of this Section. Filing of an appeal shall stay any action on the suspension or order to appeal until a hearing has been held and a ruling has been made by the Board of Aldermen.

Section 3. That existing Chapter 215, Section 215.420 of the Parkville Municipal Code is hereby repealed.

Section 4. That Chapter 215, Section 215.420 titled "Fireworks" is newly created to read as follows:

Section 215.420. Fireworks.

- A. No person shall within the City sell, offer for sale, expose for sale, use, possess, discharge or explode any fireworks except those described as follows:
 - Ground devices as described in RSMo, 320.106(2), containing no more than fifty (50) mg of explosive composition, and classified as Class C explosives by the United States Department of Transportation. Class C aerial devices may be sold, offered for sale, exposed for sale or possessed, but may not be used, discharged or exploded within the City limits of Parkville.
- B. No person shall within the City sell, offer for sale, expose for sale, use, possess, discharge or explode any fireworks of any class except on the following dates and times. July first (1st), second (2nd), third (3rd) and fifth (5th) between 10:00 A.M. and 10:00 P.M. On July fourth (4th) between 10:00 A.M. and 12:00 A.M. (Midnight). In addition, authorized fireworks may be discharged or exploded from 9:00 P.M. on December thirty-first (31st) until 1:00 A.M. on January first (1st).
- C. Subsections A and B above shall not apply to the sale or use of fireworks for pyrotechnic displays presented by any civic group which has first obtained a permit for such display from the Board of Aldermen. This permit shall be granted subject to the granting of a permit from the State Fire Marshall.

- D. No person shall possess, discharge or explode any kind of fireworks on all city-owned and managed property, unless specific permission has been granted by the Board of Aldermen or its designee.
- E. No person shall within the City sell, offer for sale, expose for sale any fireworks without first obtaining a business license as governed by Chapter 605 of this Code.

Section 5. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 15th day of December 2015.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

CITY OF PARKVILLE

Policy Report

Date: December 28, 2015

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve the second reading of an ordinance to repeal and replace Parkville Municipal Code Section 155.030 pertaining to the Old Parkville Cemetery.

BACKGROUND:

From January 2015 to March 2015 the City of Parkville partnered with the Park University Master of Public Affairs Public Management Class (PA 511) on a community-based venture related to the management and maintenance of the Old Parkville Cemetery. The partnership with Park University provided an opportunity to advance this project through volunteer support in lieu of significant City staff and other resources that are committed for higher priorities. One of the recommendations from the report prepared by the PA 511 class was to update the Parkville Municipal Code to reflect the present-day status of the cemetery.

Currently, the Parkville Municipal Code reads that any person or persons residing within the limits of the City of Parkville, or related by marriage or consanguinity to a person buried in the cemetery, may purchase a burial plot from the City for three dollars (\$3.00). However, there are no longer burial plots available for purchase. The City issued a public notice of a 90-day period, beginning September 10, 2015, and ending December 9, 2015, for any remaining relatives of those buried in the Old Parkville Cemetery to contact the City to discuss reserving burial on a family plot. The public notice was published in the Landmark, the Platte County Citizen, the Parkville Newsletter, and online.

The City initially received only two resident inquiries during the public notice period. Both concerned residents, while interested in the process, already have burial plots elsewhere and are choosing not to move forward with the proof of consanguinity (blood relation) or affinity (marriage relation) to current occupants.

Near the end of the notice period, a local family described their interest in reserving a spot for burial on their family's plot. Prior to the effective date of the ordinance, City Staff and the family are working on record keeping letter that confirms their intent to be buried in the Old Parkville Cemetery on the family plot, acknowledgement that burial must be by cremation only, proof of family relation to the burial plot, and recognition that the City will have no financial obligation to a future burial. The family members listed in the letter will be the only permitted burials in the Old Parkville Cemetery after the cemetery is closed. A record of the letter will be stored along with this document and the ordinance in the City Clerk's Office. City staff recommends updating the Parkville Municipal Code to declare the Old Parkville Cemetery inactive effective January 15, 2016.

An alternative option would be to update the Parkville Municipal Code to declare the Old Parkville Cemetery inactive, except in instances of consanguinity (blood relation) or affinity (marriage relation) to current occupants. However, staff anticipates that enforcement of such an ordinance would prove difficult. In some instances, staff may have little capability to prove or disprove consanguinity/affinity and the appropriate burial location without seeking outside

expertise. City staff would encounter these same historical verification and burial location issues if a citizen came into City Hall and asked that a deceased relative be buried in the cemetery today.

BUDGET IMPACT:

There is no direct budget impact associated with approval of this ordinance.

ALTERNATIVES:

1. Approve the second reading and adopt an ordinance to amend the Municipal Code to render the Old Parkville Cemetery inactive.
2. Approve the second reading and adopt an ordinance to amend the Municipal Code to render the Old Parkville Cemetery inactive with exceptions.
3. Approve the second reading and adopt an ordinance and direct staff to make modifications suggested by the Board of Aldermen before second reading.
4. Do not approve the ordinance.
5. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve the second reading and adopt the ordinance to amend the Municipal Code to render the Old Parkville Cemetery inactive. First reading of the ordinance was approved by the Board on December 15, 2015.

POLICY:

All changes to the Municipal Code must be approved by the Board of Aldermen by ordinance.

SUGGESTED MOTION:

I move to approve Bill No. 2864, an ordinance repealing and replacing Section 155.030 of the Parkville Municipal Code pertaining to the Old Parkville Cemetery, on second reading to become Ordinance No. ____.

ATTACHMENT:

1. Proposed Ordinance

AN ORDINANCE REPEALING AND REPLACING SECTION 155.030 OF THE MUNICIPAL CODE OF THE CITY OF PARKVILLE, MISSOURI, REGARDING THE OLD PARKVILLE CEMETERY ENTITLED "COST OF LOT"

WHEREAS, the Old Parkville Cemetery is located along Route 9 and is used for the interment of the dead; and,

WHEREAS, burial plots are no longer available for purchase in the Old Parkville Cemetery.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. That existing Section 155.030, titled "Cost of Lot," of the Municipal Code of the City of Parkville, Missouri, is hereby repealed.

Section 2. That a new Section 155.030, titled "Cemetery Status," of the Municipal Code of the City of Parkville, Missouri, is created to read as follows:

Section 155.030. Cemetery Status

- A. The Old Parkville Cemetery is rendered inactive to all new burials. The Old Parkville Cemetery is full and plots are no longer available for purchase.

Section 3. This ordinance is effective January 15, 2016.

PASSED and APPROVED this 5th day of January 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

CITY OF PARKVILLE
Policy Report

Date: December 30, 2015

Prepared By:
Emily Crook
Billing Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approval of Accounts Payable Invoices, Insurance Payments, 1st of the Month Checks, Electronic Funds Transfer (EFT) Payments, Credit and Debit Card Processing Fees, and Payroll Expenditures from 12/9/2015 – 12/30/2015.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from December 9, 2015, through December 30, 2015. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$645,725.38
Insurance Payments	\$48,308.32
1 st of the Month	\$0.00
EFT Payments	\$109.20
Processing Fees	\$0.00
Payroll	\$102,062.19
TOTAL	\$796,205.09

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$796,205.09 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. Insurance Payments
3. 1st of the Month
4. EFT Payments
5. Processing Fees
6. Payroll
7. Credit Card Purchases
8. P&G

PACKET: 05411 Federal Withholdings -12/11/15

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201512104126	Federal Withholding	D	12/11/2015		7,401.32CR	000000	
	I-T3 201512104126	FICA W/H	D	12/11/2015		8,461.18CR	000000	
	I-T4 201512104126	Medicare W/H	D	12/11/2015		1,978.78CR	000000	17,841.28

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	17,841.28	17,841.28
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	17,841.28	17,841.28

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05416 Direct Payables 12/11/15
 VENDOR SET: 01 City Vendors
 BANK: AP Pooled Cash Regular AP

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01485	I-46883	George Butler Associates On Call traffic services-PW	R	12/15/2015		740.00	034676	740.00

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	740.00	740.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	740.00	740.00

PACKET: 05419 Regular Payments 12-18-2015

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00006	Alamar Uniforms I-496723	Uniforms-PD	R	12/21/2015		120.00CR	034678	120.00
01201	American Legion Parkville Post 318 I-12112015	Rental Holiday Party-AD	R	12/21/2015		200.00CR	034679	200.00
01766	American Waste Systems, Inc. I-5C100032	Portable Restroom Rental-NS	R	12/21/2015		103.08CR	034680	103.08
00156	Dave's Foreign Car Repair LLC I-133307	Oil Change- PD	R	12/21/2015		35.00CR	034681	35.00
01235	Landmark Newspaper, The I-23206	Election Notice Filing-AD	R	12/21/2015		54.13CR	034682	54.13
02294	Mary Ann Hauth I-Exp Rpt 12-01-15	Lobby Christmas Decorations	R	12/21/2015		18.78CR	034683	18.78
02054	Matthew Chapman I-Exp Rpt -12-13-15	Chapman Shop with a Cop-84	R	12/21/2015		980.07CR	034684	980.07
02245	Parkville Frame Gallery I-020000985	Gift Sean Ackerson-AD	R	12/21/2015		156.78CR	034685	156.78
01362	Patricia Harris I-Reimburse 12-05-15	Trek w/Santa Supplies-NS	R	12/21/2015		61.45CR	034686	61.45
01701	Platte County Citizen I-1175	Election Notice Filing-AD	R	12/21/2015		42.50CR	034687	42.50
00115	Rapid Stamp Products I-971342	Retirement Gift Olson-AD	R	12/21/2015		45.50CR	034688	45.50
01198	River North Development LLC I-2015 TIF	2015 TIF Payment-91	R	12/21/2015		436,024.37CR	034689	436,024.37
02221	Springsted, Inc I-12092015	Issuance Services-22	R	12/21/2015		12,639.75CR	034690	12,639.75
02371	Williams & Campo, P.C. I-7205 I-7237	Special Legal Services-AD Special Legal Services-AD	R R	12/21/2015 12/21/2015		1,300.00CR 1,950.00CR	034691 034691	3,250.00

PACKET: 05419 Regular Payments 12-18-2015

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	------------	------------	----------	--------	-----------	--------------

** T O T A L S **

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	14	0.00	453,731.41	453,731.41
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	14	0.00	453,731.41	453,731.41

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05422 Federal W/H 12-22 Sick Bonus

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201512214127	Federal Withholding	D	12/22/2015		17.80CR	000000	
	I-T3 201512214127	FICA W/H	D	12/22/2015		223.44CR	000000	
	I-T4 201512214127	Medicare W/H	D	12/22/2015		52.38CR	000000	293.62

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	293.62	293.62
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	293.62	293.62

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05428 Federal Withholdings -12/24/15

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201512234128	Federal Withholding	D	12/24/2015		7,781.73CR	000000	
	I-T3 201512234128	FICA W/H	D	12/24/2015		8,598.04CR	000000	
	I-T4 201512234128	Medicare W/H	D	12/24/2015		2,010.84CR	000000	18,390.61

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	18,390.61	18,390.61
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,390.61	18,390.61

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05437 Regular Payments 12/30/15

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL							
	I-Due 1/4/16	Due 1/4/16	D	1/04/2016		2,388.28CR	000000	2,388.28
00483	ADH Rental & Sales							
	I-108347	Auger Rental-EK	R	1/04/2016		93.50CR	034707	93.50
00006	Alamar Uniforms							
	I-495093-91	Body Armor-PD	R	1/04/2016		756.00CR	034708	
	I-495095-91	Body Armor-PD	R	1/04/2016		756.00CR	034708	
	I-496723-01	Uniforms-PD	R	1/04/2016		335.90CR	034708	
	I-496723-02	Uniforms-PD	R	1/04/2016		10.00CR	034708	
	I-496871	Uniforms-PD	R	1/04/2016		147.90CR	034708	
	I-497660	Uniforms-PD	R	1/04/2016		13.99CR	034708	
	I-497690	Uniforms-PD	R	1/04/2016		228.73CR	034708	
	I-497917	Uniforms-PD	R	1/04/2016		504.90CR	034708	2,753.42
00023	Board of Police Commissioners							
	I-9670	Firearms Training-81	R	1/04/2016		145.00CR	034709	145.00
00288	CarterEnergy Corporation							
	I-2926831	Diesel Fuel-TP	R	1/04/2016		436.78CR	034710	436.78
00156	Dave's Foreign Car Repair LLC							
	I-133,378	Oil Change-PD	R	1/04/2016		35.00CR	034711	35.00
00042	Electronic Office Systems							
	I-8720	New Phones-IT	R	1/04/2016		310.00CR	034712	310.00
00052	Glen's Automotive Service Center, Inc							
	I-95138	2006 Truck Repair-AD	R	1/04/2016		5,314.81CR	034713	
	I-95252	Brake Repair-TP	R	1/04/2016		180.12CR	034713	5,494.93
00496	Gunter Pest Management, Inc.							
	I-1165039	Pest Control-AD	R	1/04/2016		50.00CR	034714	50.00
02253	InfoDeli							
	I-20	Website Hosting-IT	R	1/04/2016		20.00CR	034715	20.00
02373	IPMA-HR							
	I-12953-b3g6f4	Membership Renewal-AD	R	1/04/2016		67.00CR	034716	67.00
02368	Irvinbilt Constructors, Inc							
	I-3	Wet Well Repairs-SW	R	1/04/2016		65,452.50CR	034717	65,452.50

PACKET: 05437 Regular Payments 12/30/15

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02312	Janice Davis							
	I-Exp Report 12/6/15	Holiday Party Supplies-PW	R	1/04/2016		19.44CR	034718	19.44
00969	Jones Iron & Metal Inc							
	I-130931	Dumpster Repair-PK	R	1/04/2016		82.60CR	034719	82.60
02021	KAT Nurseries							
	I-6529	Trees-PK	R	1/04/2016		227.00CR	034720	
	I-6536	Trees-PK	R	1/04/2016		433.50CR	034720	
	I-6537	Trees-PK	R	1/04/2016		69.00CR	034720	
	I-6546	Trees-PK	R	1/04/2016		100.00CR	034720	829.50
00979	KCMO Department of Water Services							
	I-12065	July-September 2015	R	1/04/2016		14,134.90CR	034721	14,134.90
02375	Lewis Controls and Automation							
	I-7205	Breaker Repair-TP	R	1/04/2016		108.00CR	034722	108.00
01231	MACE Membership & Conference							
	I-2016 Yulich	Yulich Membership-CD	R	1/04/2016		35.00CR	034723	35.00
00079	MARC							
	I-12/14	2016 Comp System Access-AD	R	1/04/2016		236.00CR	034724	236.00
02376	Metro K.C. Chapter of ICC							
	I-2016	Membership Paul and Ed-CD	R	1/04/2016		60.00CR	034725	60.00
00332	Midwest Public Risk							
	I-20151217.04	Legal Science Training-81	R	1/04/2016		1,870.00CR	034726	1,870.00
00159	Missouri American Water							
	I-Due 1/11/15	Due 1/11/15	R	1/04/2016		16.47CR	034727	
	I-Due 1/4/15	Due 1/4/15	R	1/04/2016		16.47CR	034727	
	I-Due 1/7/16	Due 1/7/15	R	1/04/2016		519.35CR	034727	552.29
00530	Missouri Municipal League							
	I-300004945	2016 Dues-AD	R	1/04/2016		955.40CR	034728	955.40
00092	New Directions							
	I-218141	EAP Services Jan-Mar-AD	R	1/04/2016		298.24CR	034729	298.24
00097	P & G Hardware							
	I-Stmt 12142015	Statement 12142015	R	1/04/2016		226.09CR	034730	226.09

PACKET: 05437 Regular Payments 12/30/15

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02374	Platte County Regional Sewer District I-15-001PKV	Eatside Pump Station Work-SW	R	1/04/2016		21,455.00CR	034731	21,455.00
00107	Platte Rental & Supply I-23820	Filler Cup-TP	R	1/04/2016		6.41CR	034732	6.41
01739	Print Time I-9042739	Business Cards Yulich-CD	R	1/04/2016		35.00CR	034733	35.00
02035	ProPrint, Inc. I-132755	Sewer Bills-SW	R	1/04/2016		752.55CR	034734	752.55
00114	Rampart Security, Inc. I-159040	Building Securirty-TP	R	1/04/2016		127.50CR	034735	127.50
01982	Rejis Commission I-INV0045651	Terminal Regis-PD	R	1/04/2016		65.07CR	034736	65.07
00274	Ricoh USA, Inc. I-5039597621	Police Copier-PD	R	1/04/2016		123.78CR	034737	123.78
02154	Royal Papers Inc I-K73454	Janitorial Supplies-AD	R	1/04/2016		154.18CR	034738	154.18
00123	Sam's Club I-Stmt 12/8/15	Meeting Supplies-AD	R	1/04/2016		96.72CR	034739	96.72
00577	Sarah E Recker, Law Offic I-Jan2016-Pub Defen	Public Defender	R	1/04/2016		600.00CR	034740	600.00
01488	Staples Advantage I-8037081306	Folders, Hole Punch SW Billing	R	1/04/2016		80.78CR	034741	
	I-8037174745	Calendars-PD, PK, ST, CT	R	1/04/2016		160.36CR	034741	241.14
02348	Sumner Tire I-001980	Tire Repair-PK	R	1/04/2016		25.00CR	034742	25.00
00154	T-Ray Specialties Inc. I-27743	Ice Melt City Hall-AD	R	1/04/2016		99.04CR	034743	
	I-27753	Uniforms-PK	R	1/04/2016		115.00CR	034743	
	I-27754	Uniforms-PK	R	1/04/2016		441.18CR	034743	655.22

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01538	The Victor L. Phillips, Co. I-1K85813	Filters-PK	R	1/04/2016		135.82CR	034744	135.82
01967	The Waldinger Corporation I-5558156-1	HVAC Maint-AD	R	1/04/2016		689.74CR	034745	689.74
01573	Urban Tree Specialists I-11206 I-11207	Tree Removal-PK Removal and Pruning WA#4-PK	R	1/04/2016		881.25CR 3,903.00CR	034746 034746	4,784.25
00150	Vance Bros Inc I-126662	Asphalt-TP	R	1/04/2016		190.50CR	034747	190.50
00882	Williams Spurgeon Kuhl, Freshnock I-00003 I-00004	ELP Restroom Design-63,95 ELP Restroom Design-63	R	1/04/2016		8,907.92CR 2,265.20CR	034748 034748	11,173.12
01407	Witt, Hicklin & Snider PC I-Jan2016-Prosecuto	City Proscutor-CT	R	1/04/2016		1,250.00CR	034749	1,250.00
02181	Zerger & Mauer LLP I-125	Litigation Services-AD	R	1/04/2016		3,436.53CR	034750	3,436.53
00103	Pitney Bowes, Inc. I-628195	Machine Rental-AD	D	1/05/2016		199.00CR	000000	199.00
00160	Missouri Gas Energy I-Due 1/6/15	Due 1/6/15	D	1/05/2016		226.95CR	000000	226.95
01614	KCPL I-Due 1/7/16	Due 1/7/16	D	1/05/2016		2,526.99CR	000000	2,526.99
02140	Commerce Bank - Commercial Cards I-Stmt 12-18-2015	Statement 12-18-2015	D	1/05/2016		9,124.12CR	000000	9,124.12

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	44	0.00	140,263.12	140,263.12
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	0.00	14,465.34	14,465.34
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	49	0.00	154,728.46	154,728.46

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05429 EOM Benefits - 12/24/15

VENDOR SET: 01

BANK : FY Pooled Cash FY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00005	AFLAC							
	I-AFP201512104126	AFLAC PRETAX	R	12/29/2015		105.92CR	034692	
	I-AFP201512234128	AFLAC PRETAX	R	12/29/2015		105.92CR	034692	211.84
00136	State of Missouri							
	I-T2 201512104126	State Withholdings	R	12/29/2015		2,343.66CR	034693	
	I-T2 201512214127	State Withholdings	R	12/29/2015		30.00CR	034693	
	I-T2 201512234128	State Withholdings	R	12/29/2015		2,405.66CR	034693	4,779.32
00794	Delta Dental							
	I-DNC201512104126	Delta Dental Insurance	R	12/29/2015		205.36CR	034694	
	I-DNC201512234128	Delta Dental Insurance	R	12/29/2015		205.36CR	034694	
	I-DNF201512104126	Delta Dental Insurance	R	12/29/2015		370.70CR	034694	
	I-DNF201512234128	Delta Dental Insurance	R	12/29/2015		370.70CR	034694	
	I-DNP201512104126	DENTAL PRETAX	R	12/29/2015		508.64CR	034694	
	I-DNP201512234128	DENTAL PRETAX	R	12/29/2015		508.64CR	034694	
	I-DNS201512104126	Delta Dental Insurance	R	12/29/2015		231.30CR	034694	
	I-DNS201512234128	Delta Dental Insurance	R	12/29/2015		231.30CR	034694	2,632.00
01322	Richard V. Fink, Trustee							
	I-GSC201512104126	S. Coleman 14-50465-can-13	R	12/29/2015		150.00CR	034695	
	I-GSC201512234128	S. Coleman 14-50465-can-13	R	12/29/2015		150.00CR	034695	300.00
01711	BCBSKC							
	I-ADD201512104126	ADD on BCBS Bill	R	12/29/2015		28.22CR	034696	
	I-ADD201512234128	ADD on BCBS Bill	R	12/29/2015		28.22CR	034696	
	I-BCC201512104126	BCBS Insurance	R	12/29/2015		892.00CR	034696	
	I-BCC201512234128	BCBS Insurance	R	12/29/2015		892.00CR	034696	
	I-BCE201512104126	BCKSKC Insurance	R	12/29/2015		1,407.00CR	034696	
	I-BCE201512234128	BCKSKC Insurance	R	12/29/2015		1,407.00CR	034696	
	I-BCF201512104126	BCBS Insurance	R	12/29/2015		1,452.00CR	034696	
	I-BCF201512234128	BCBS Insurance	R	12/29/2015		1,452.00CR	034696	
	I-BCS201512104126	BCBS Insurance	R	12/29/2015		492.00CR	034696	
	I-BCS201512234128	BCBS Insurance	R	12/29/2015		492.00CR	034696	
	I-HDC201512104126	BCBS Insurance	R	12/29/2015		1,900.00CR	034696	
	I-HDC201512234128	BCBS Insurance	R	12/29/2015		1,900.00CR	034696	
	I-HDE201512104126	BCBS Insurance	R	12/29/2015		1,600.00CR	034696	
	I-HDE201512234128	BCBS Insurance	R	12/29/2015		1,600.00CR	034696	
	I-HDF201512104126	BCBS Insurance	R	12/29/2015		1,857.00CR	034696	
	I-HDF201512234128	BCBS Insurance	R	12/29/2015		1,857.00CR	034696	
	I-HDS201512104126	BCBS Insurance	R	12/29/2015		420.00CR	034696	
	I-HDS201512234128	BCBS Insurance	R	12/29/2015		420.00CR	034696	
	I-HSE201512104126	BCBS Insurance	R	12/29/2015		1,330.00CR	034696	
	I-HSE201512234128	BCBS Insurance	R	12/29/2015		1,330.00CR	034696	
	I-HSF201512104126	BCBS Insurance	R	12/29/2015		588.00CR	034696	
	I-HSF201512234128	BCBS Insurance	R	12/29/2015		588.00CR	034696	
	I-LID201512104126	BC/BS Dependent Life Ins	R	12/29/2015		12.92CR	034696	
	I-LID201512234128	BC/BS Dependent Life Ins	R	12/29/2015		12.92CR	034696	
	I-LIF201512104126	BC/BS Life Insurance	R	12/29/2015		182.73CR	034696	
	I-LIF201512234128	BC/BS Life Insurance	R	12/29/2015		182.73CR	034696	24,323.74

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	12/29/2015			034697	**VOID**
VOID	VOID CHECK		V	12/29/2015			034698	**VOID**
01718	VSP							
	I-VSP201512104126	Vision Care Employee Premiums	R	12/29/2015		120.08CR	034699	
	I-VSP201512234128	Vision Care Employee Premiums	R	12/29/2015		120.08CR	034699	240.16
01719	Prudential							
	I-LTD201512104126	Long Term Disability	R	12/29/2015		367.70CR	034700	
	I-LTD201512234128	Long Term Disability	R	12/29/2015		367.70CR	034700	735.40
01730	LAGERS							
	I-CSR201512104126	LAGERS RETIREMENT	R	12/29/2015		3,406.72CR	034701	
	I-CSR201512214127	LAGERS RETIREMENT	R	12/29/2015		49.70CR	034701	
	I-CSR201512234128	LAGERS RETIREMENT	R	12/29/2015		3,611.84CR	034701	
	I-R&P201512104126	City/PD Ret Contribution	R	12/29/2015		2,870.75CR	034701	
	I-R&P201512214127	City/PD Ret Contribution	R	12/29/2015		130.54CR	034701	
	I-R&P201512234128	City/PD Ret Contribution	R	12/29/2015		2,667.75CR	034701	12,737.30
01807	City of Parkville/Flex Plan							
	I-FLX201512104126	Flex Plan	R	12/29/2015		255.52CR	034702	
	I-FLX201512234128	Flex Plan	R	12/29/2015		255.52CR	034702	511.04
02290	Colonial Life							
	I-COA201512104126	Colonial Life After Tax	R	12/29/2015		140.08CR	034703	
	I-COA201512234128	Colonial Life After Tax	R	12/29/2015		140.08CR	034703	
	I-COP201512104126	Colonial Life PreTax	R	12/29/2015		178.75CR	034703	
	I-COP201512234128	Colonial Life PreTax	R	12/29/2015		178.75CR	034703	637.66

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	10	0.00	47,108.46	47,108.46
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	12	0.00	47,108.46	47,108.46

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05432 Addtl EOM Benefits

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00794	Delta Dental I-201512294129	Delta Dental	R	12/29/2015		355.89CR	034704	355.89

** T O T A L S **

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	355.89	355.89
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	355.89	355.89

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05434 Addtl EOM Benefits

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00137	Kansas City Life Insuranc I-201512304131	Kansas City Life Insuranc	R	12/30/2015		389.31CR	034705	389.31
01711	BCBSKC I-201512304130	BCBSKC	R	12/30/2015		454.66CR	034706	454.66

** T O T A L S **

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	843.97	843.97
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	843.97	843.97

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05436 Direct Payables EFT 12/30

VENDOR SET: 01 City Vendors

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	F.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-02320			Kelly Yulich*				
I-12/14-12/18	12/30/2015	AP	Code Enforcement Services-CD	109.20			
			DUE: 12/30/2015 DISC: 12/30/2015		1099; Y		
			Code Enforcement Services-CD		10 518.07-04-00	Code Enforcemen	109.20
			=== VENDOR TOTALS ===	109.20			
			=== PACKET TOTALS ===	109.20			

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE:12/21/2015 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - Commercial Car							
I-Stmt 12-18-2015	Statement 12-18-2015	D	1/05/2016			000000		
10 520.05-31-00	Uniforms		Winter Wear-ST	409.44				
10 515.05-31-00	Uniforms		Coat for Inspector-P	76.49				
10 525.06-21-01	Equipment Repair & Maintenance		Water Tank Repair-PK	24.91				
10 515.01-41-00	Membership Fees & Dues		WTS Membership Payme	105.00				
10 515.01-41-02	Professional Development		Missouri PE Renewal-	36.25				
10 501.05-01-00	Office Supplies & Consumables		Staples Office Suppl	51.07				
10 520.05-01-00	Office Supplies & Consumables		Staples Office Suppl	111.94				
10 515.05-01-00	Office Supplies & Consumables		Naher Retire Plates/	9.12				
10 515.05-01-00	Office Supplies & Consumables		Naher Retire Assorte	18.13				
10 20070	Vol. Employee Fund W/H		Gift Card Party-AD	50.00				
84 505.09-21-00	Shop with Cop Expenditures		Shop with a Cop Purc	1,910.53				
10 515.05-01-00	Office Supplies & Consumables		Field Books-PW	68.97				
84 505.09-21-00	Shop with Cop Expenditures		Shop with a Cop Purc	788.42				
10 501.09-21-00	Misc-Other		Holiday Party Suppli	21.62				
10 501.09-21-00	Misc-Other		Holiday Party Suppli	28.32				
84 505.09-21-00	Shop with Cop Expenditures		PPCAF Rcpt American	150.00				
10 20070	Vol. Employee Fund W/H		Ackerson Farewell Re	193.32				
10 520.05-01-00	Office Supplies & Consumables		Field Book-ST	37.04				
10 515.05-01-00	Office Supplies & Consumables		Notary Stamp-CT	24.95				
10 560.51-80-00	Com Development Capital Outlay		Survey Monkey-CD	26.00				
10 501.09-21-00	Misc-Other		Xmas Cards-AD	44.77				
10 501.09-21-00	Misc-Other		ATT Uverse-ST	47.00				
10 501.06-01-00	Building Maint & Repair		Amazon-AD	307.10				
10 501.09-21-00	Misc-Other		Jimmy Johns Meeting	48.53				
10 501.01-41-02	Professional Dev - Staff		MARC Luncheon-AD	20.00				
10 518.09-21-00	Miscellaneous		ICMA Job Ad-CD	222.75				
10 501.03-01-00	Telephone & Voicemail		City Hall Phone-AD	496.82				
10 518.09-21-00	Miscellaneous		MML Job Posting-CD	45.00				
10 501.03-08-00	Cable		City Hall Internet-A	356.54				
10 501.09-21-00	Misc-Other		City Hall Xmas Cards	179.10				
10 501.05-01-00	Office Supplies & Consumables		Key Ring Tags-AD	16.65				
10 501.01-40-00	Membership Fees & Dues - Board		Mayor NRE Membership	285.00				
10 555.02-01-00	Equipment		Return Shipping Post	10.20				
10 525.03-05-00	Mobile Phones & Pagers		Sprint-PK	82.21				
10 518.03-05-00	Mobile Phones & Pagers		Sprint-CD	131.94				
10 515.03-05-00	Mobile Phones & Pagers		Sprint-PW	20.55				
10 520.03-05-00	Mobile Phones & Pagers		Sprint-ST	199.56				
10 505.03-05-00	Mobile Phone & Pagers		Sprint-PD	246.64				
30 501.03-06-00	Wi-Fi		Sprint-SW	39.99				
30 501.07-42-00	One Call Utility Locating		One call pagers-SW	44.04				
30 501.03-09-00	Trash Hauling		Trash hauling 2 mont	59.42				
10 501.09-21-00	Misc-Other		Christmas Cards-AD	39.26				
10 501.09-21-00	Misc-Other		Thank you notes-AD	29.85				
10 501.09-21-00	Misc-Other		Tablecloths-AD	38.17				
10 501.09-21-00	Misc-Other		Fluchel donation-AD	100.00				
10 520.03-04-00	Water		Water-ST	72.38				

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 12/21/2015 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - CommerCONT							
	I-Stmt 12-18-2015		D 1/05/2016			000000		
10	505.09-21-00	Miscellaneous	Car registration-PD	57.25				
10	520.01-41-02	Professional Development	Food for training me	54.25				
10	525.05-41-03	Park Enhancements	Info Board-PK	39.10				
10	525.07-60-00	Rental Equipment	Equipment Storage-PK	170.00				
10	515.01-41-02	Professional Development	ASCE Lunch Meeting-P	25.00				
10	505.09-21-00	Miscellaneous	Pizza for Christmas o	108.00				
10	505.03-01-00	Telephone & Voicemail	ATT-PD	59.30				
10	525.03-01-00	Telephone & Voicemail	ATT-PK	151.24				
10	520.03-01-00	Telephone & Voicemail	ATT-ST	69.83				
30	501.03-01-00	Telephone & Voicemail	ATT-SW	130.37				
10	501.05-01-00	Office Supplies & Consumables	Staples Refund-AD	65.90CR				
10	501.05-01-00	Office Supplies & Consumables	Staples-AD	47.17				
10	501.05-01-00	Office Supplies & Consumables	Staples-AD	91.79				
10	501.05-01-00	Office Supplies & Consumables	Staples (To be retur	147.96				
10	501.05-01-00	Office Supplies & Consumables	Staples-AD	18.69				
10	520.05-01-00	Office Supplies & Consumables	Staples-ST	25.95				
10	505.05-01-00	Office Supplies & Consumables	Staples-PD	79.98				
10	520.05-01-00	Office Supplies & Consumables	Staples Refund-ST	15.57CR				
10	501.06-01-00	Building Maint & Repair	Brochure holder retu	154.73CR				
10	501.05-01-00	Office Supplies & Consumables	Staples-AD	61.47				
10	520.05-01-00	Office Supplies & Consumables	Staples-ST	15.19				
10	505.05-01-00	Office Supplies & Consumables	Staples-PD	181.53				
10	501.05-01-00	Office Supplies & Consumables	Staples-AD	134.63				
30	501.05-01-00	Office Supplies	Staples-SW	21.79				
10	518.05-01-00	Office Supplies & Consumables	Staples-CD	32.79				
10	510.05-01-00	Office Supplies & Consumables	Staples-CT	30.99				
10	515.05-01-00	Office Supplies & Consumables	Staples-PW	45.87				
10	525.05-01-00	Office Supplies & Consumables	Staples-PK	118.65				
10	505.05-01-00	Office Supplies & Consumables	Staples Refund-PD	18.00CR				
10	515.05-01-00	Office Supplies & Consumables	Pencil Holders-PW	34.54				
10	515.05-01-00	Office Supplies & Consumables	APWA Award Dinner-PW	50.00				
10	520.01-41-02	Professional Development	APWA Award Dinner-ST	50.00				9,124.12 \

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	9,124.12	0.00	9,124.12
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE:12/21/2015 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 20070	Vol. Employee Fund W/H	243.32
10 501.01-40-00	Membership Fees & Dues - Board	285.00
10 501.01-41-02	Professional Dev - Staff	20.00
10 501.03-01-00	Telephone & Voicemail	496.82
10 501.03-08-00	Cable	356.54
10 501.05-01-00	Office Supplies & Consumables	503.53
10 501.06-01-00	Building Maint & Repair	152.37
10 501.09-21-00	Misc-Other	576.62
10 505.03-01-00	Telephone & Voicemail	59.30
10 505.03-05-00	Mobile Phone & Pagers	246.64
10 505.05-01-00	Office Supplies & Consumables	243.51
10 505.09-21-00	Miscellaneous	165.25
10 510.05-01-00	Office Supplies & Consumables	30.99
10 515.01-41-00	Membership Fees & Dues	105.00
10 515.01-41-02	Professional Development	61.25
10 515.03-05-00	Mobile Phones & Pagers	20.55
10 515.05-01-00	Office Supplies & Consumables	251.58
10 515.05-31-00	Uniforms	76.49
10 518.03-05-00	Mobile Phones & Pagers	131.94
10 518.05-01-00	Office Supplies & Consumables	32.79
10 518.09-21-00	Miscellaneous	267.75
10 520.01-41-02	Professional Development	104.25
10 520.03-01-00	Telephone & Voicemail	69.83
10 520.03-04-00	Water	72.38
10 520.03-05-00	Mobile Phones & Pagers	199.56
10 520.05-01-00	Office Supplies & Consumables	174.55
10 520.05-31-00	Uniforms	409.44
10 525.03-01-00	Telephone & Voicemail	151.24
10 525.03-05-00	Mobile Phones & Pagers	82.21
10 525.05-01-00	Office Supplies & Consumables	118.65
10 525.05-41-03	Park Enhancements	39.10
10 525.06-21-01	Equipment Repair & Maintenance	24.91
10 525.07-60-00	Rental Equipment	170.00
10 555.02-01-00	Equipment	10.20
10 560.51-80-00	Com Development Capital Outlay	26.00
	*** FUND TOTAL ***	5,979.56
30 501.03-01-00	Telephone & Voicemail	130.37
30 501.03-06-00	Wi-Fi	39.99
30 501.03-09-00	Trash Hauling	59.42
30 501.05-01-00	Office Supplies	21.79
30 501.07-42-00	One Call Utility Locating	44.04
	*** FUND TOTAL ***	295.61
84 505.09-21-00	Shop with Cop Expenditures	2,848.95
	*** FUND TOTAL ***	2,848.95

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE:12/16/2015 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00097	P & G Hardware							
	I-Stmt 12142015		R 1/04/2016			034730		
10	525.05-21-00	Equipment & Handtools	Handle-PK	1.20				
10	525.05-21-00	Equipment & Handtools	Gloves/Hardware- PK	44.40				
10	501.06-01-00	Building Maint & Repair	Supplies to Hang Uni	3.94				
10	525.05-21-00	Equipment & Handtools	Faucett/Hardware -PK	22.99				
30	501.06-12-00	Pump Stations Maintenance	Heater and Sand Bags	43.56				
10	520.05-21-00	Handtools	Tape and Clamps-ST	8.87				
40	520.06-01-00	Building Maintenance & Repair	Two Space Heaters-TP	59.98				
10	520.05-21-00	Handtools	Extension Cord for B	31.99				
10	525.05-21-00	Equipment & Handtools	Truck Keys -PK	9.16				226.09

*** TOTALS ***	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	226.09	0.00	226.09
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00	VOID CREDITS 0.00	0.00

TOTAL ERRORS: 0

*** G/L ACCOUNT TOTALS ***

G/L ACCOUNT	NAME	AMOUNT
10 501.06-01-00	Building Maint & Repair	3.94
10 520.05-21-00	Handtools	40.86
10 525.05-21-00	Equipment & Handtools	77.75
	*** FUND TOTAL ***	122.55
30 501.06-12-00	Pump Stations Maintenance	43.56
	*** FUND TOTAL ***	43.56
40 520.06-01-00	Building Maintenance & Repair	59.98
	*** FUND TOTAL ***	59.98

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	226.09	0.00	226.09
BANK: AP	TOTALS:		1	226.09	0.00	226.09
REPORT TOTALS:			1	226.09	0.00	226.09

CITY OF PARKVILLE

Policy Report

DATE: Monday, December 28, 2015

PREPARED BY:
Lauren Palmer
City Administrator

REVIEWED BY:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:
Adopt the final report for the Route 9 Corridor Study

BACKGROUND:

On July 1, 2014, the Board of Aldermen authorized staff to prepare and submit a grant application to the Mid-America Regional Council (MARC) for Planning Sustainable Places (PSP) funding for a corridor study of Route 9. The purpose of this funding is specifically to assist communities with implementation of recommendations generated through previous PSP funded planning initiatives, including the Livable Communities Study and Vision Downtown Parkville. The grant was awarded in December 2014 for a corridor study to generate a preliminary conceptual design for improvements to Route 9 from Route 45 to Mattox Road in Riverside.

On April 7, 2015, the Board of Aldermen selected CFS Engineers as the lead consultant. CFS Engineers presented updates to the Board regarding the project on August 4, 2015, and October 20, 2015. Based on feedback from the Board of Aldermen, project steering committee, corridor stakeholders, and public at-large (two public meetings and website input), the consultant team finalized the corridor study final report. The final report will be presented on January 5 and recommended for adoption by the Board of Aldermen.

The corridor study builds upon prior planning efforts that were aimed at preserving the character of downtown Parkville while capitalizing on opportunities to enhance economic activity. The report includes preliminary design for twelve project segments along the corridor, but the major improvements are summarized as follows:

- Where possible, a 3-lane section should be implemented with a 5-foot sidewalk (west side) and a 10-foot multi-use path (east side). Two lanes are proposed for segments that are constrained by topography or require fewer movements.
 - Curbs, drains, bioswales and other stormwater infrastructure are recommended to eliminate runoff issues.
 - Install a new traffic signal at Clark Avenue and include a street stub for a possible future connection to the east.
 - Improve access control between Clark Avenue and Lakeview Drive in a manner that preserves existing driveways and maintains the function of adjacent properties.
 - In the short-term, utilize re-striping and curbs to improve the visibility of the intersection with Main Street. For the future, consider reconfiguring Main Street to extend north and connect to Lakeview Drive.
 - Rebuild the existing retaining wall at 12th Street to improve visibility.
 - Improve the East Street corridor with a new signal at 1st Street; turn lanes at 2nd, 5th, and 6th Streets; new sidewalk and multi-use path; and re-open the White Aloe Creek Trail on the Park University campus. Improve pedestrian connectivity from Route 9 to the riverfront trail network through the signalized intersection at 1st Street and downtown.
 - Install turn lanes at Coffey Road.
 - Install a new traffic signal at Mattox Road (Riverside segment).
-

The final section of the report includes a project prioritization tool. Project segments were scored based on a variety of factors including economic impact, traffic benefit, cost, and feasibility. It is important to note that the scores in this section are not necessarily the final answer for all future improvements along Route 9. The scores reflect the best analysis of the consultant team, but some scores are subjective and open to debate. The matrix should be considered a tool to help guide decisions about the timing and public investment for various improvements. The steering committee recommendations regarding which project segments to complete first will be presented at the meeting (see Attachment 2).

BUDGET IMPACT:

There is no direct budget impact associated with adoption of the study report. The project was funded by a PSP grant from MARC in the amount of \$113,586. The grant was matched by \$75,000 of local funding provided by Parkville (\$15,000), Riverside (\$15,000), Missouri Department of Transportation (\$20,000), Platte County (\$15,000), and Park University (\$10,000).

Implementation of the study recommendations will require future investment by Parkville and project partners. The report recommends over \$13 million of improvements (engineering and construction) to be implemented over 25 years. Section 6 of the report includes an implementation strategy that summarizes the revenues and financing options available to help fund various improvements. MARC announced another round of federal transportation grant funding next year, and staff recommends submitting one or two applications based on priorities identified in the report. Each application will require a 20% local match. This source of federal funding is extremely competitive in the region and realistically will not fund the entire corridor. The Missouri Department of Transportation Cost Share Program is suspended but may be reinstated if/when the state resolves its funding strategy for MODOT. Local match will be required for that funding. The report outlines new revenues that may be generated to support projects through partnerships, voter-approved sales taxes, or new development (economic incentive tools).

ALTERNATIVES:

1. Adopt the Route 9 Corridor Study Report.
2. Adopt the Route 9 Corridor Study Report with modifications suggested by the Board of Aldermen.
3. Reject the Route 9 Corridor Study Report, and refer specific issues back to the steering committee for further analysis.
4. Postpone the item.

STAFF RECOMMENDATION:

Adopt the Route 9 Corridor Study Report and direct staff to submit grant applications for project priorities.

POLICY:

The project scope of work included in the grant agreement calls for the consultant team to prepare a report documenting the findings of the study. It is customary with grant-funded projects for the Board of Aldermen to adopt the final report to signify the completion of the project and for grant reporting purposes.

SUGGESTED MOTION:

I move to adopt the Route 9 Corridor Study Report as presented; and direct staff to submit application(s) to MARC for the 2016 Call for Projects for federal transportation funding.

ATTACHMENTS:

1. Route 9 Corridor Study Report [Draft Report](#)
Appendix 1: [Executive Summary of New Signals](#)
Appendix 2: [Roundabout Capacity Check](#)
Appendix 3: Route 9 at Mattox Intersection Study
[Appendix 3A](#)
[Appendix 3B](#)
[Appendix 3C](#)
Appendix 4: [MARC Scoring Criteria](#)
Appendix 5: [Environmental Justice](#)
Appendix 6: [Meeting Minutes](#)
Appendix 7: [Design Plan & Profile Sheets](#)
 2. PowerPoint Presentation
-

CFS

ENGINEERS

cfse.com

One Vision. One Team. One Call.

9229 Ward Parkway
Ste 110
Kansas City, Missouri 64114
(816) 333-4477 Office
(816) 333-6688 Fax

cfse.com

Other Offices:
Kansas City, Kansas
Lawrence, Kansas
Topeka, Kansas
Wichita, Kansas
Branson, Missouri
Springfield, Missouri
Jefferson City, Missouri

Route 9 Corridor Parkville

Board of Aldermen Meeting

January 5, 2016

Agenda

- A. Principles & Objectives
- B. Project Segment Key Features
- C. Priority Matrix
- D. Financing Strategy
- E. Recommendations

Overarching Theme/Vision for Route 9

Adopted from Vision Downtown Parkville

“Preserving the character of Downtown, while capitalizing on opportunities to enhance commerce, economic activity, and community interaction is critical to the future success of Downtown Parkville.”

Guiding Principles

- 1) Focus on making connections in all directions and at multiple levels - East St./West St.; Route 45/downtown; Parkville/Riverside; southern Platte County/downtown Kansas City.
- 2) Preserve and enhance the vitality of downtown Parkville as the economic and community center of the city.
- 3) Respect the character of Parkville - historic, charming, quality of life.
- 4) Emphasize the long-term vitality of all proposed improvements to the corridor.
- 5) Minimize negative impacts on adjacent property owners. If/when negative impacts are unavoidable, consult key stakeholders and encourage participation and ownership in discussions of trade-offs.
- 6) Appreciate the importance of parks and natural resources to Parkville; minimize negative impacts on cemeteries, Parkville Nature Sanctuary, riverfront parkland, etc.
- 7) Create and support opportunities for compatible economic development.
- 8) Balance the needs of commuters (majority of corridor users) with local needs such as pedestrian access, aesthetics, and convenient access to commercial properties.
- 9) Prioritize Project segments to create fundable pieces.

Key Objectives

- 1) Mitigate safety and capacity issues, and minimize traffic conflicts, on Route 9.
 - The north-south multi-modal trail connection from Route 45 to downtown Parkville is a high priority.
 - Address access control needs throughout the corridor.
 - Develop a specific plan for intersection improvements to Route 9 & Mattox Road that will accommodate the future build-out of the Horizons Business Park in Riverside.
- 2) Enhance aesthetics and pedestrian movements, particularly in proximity to downtown Parkville and Park University.
 - The East Street “complete street” redevelopment concept is a high priority.
- 3) Promote compatible new development and redevelopment along the corridor that drives infrastructure funding.
 - Need to understand desired improvements in order to negotiate and finalize incentives (as needed) to prompt development and finance infrastructure.
 - Need to ensure the corridor can handle traffic impacts associated with development.
- 4) Reduce future construction costs by facilitating the reservation of right-of-way for future improvements.
- 5) Position the participating public entities to compete in future transportation grant cycles for eligible improvements in the corridor.

Route 9 Specifics

- Corridor Length - Approximately 4 miles
- 12 projects identified
- Total Construction Estimate - \$11.4 million
- Additional Project Costs
 - Professional Engineering Services - \$1.14 million
 - Construction Administration - \$550,000
- Total Project Costs - **\$13.1 million**

Project Segment 1

Route 45 to
62nd Street

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Retaining Wall with fence

ESTIMATED COST:
\$890,995



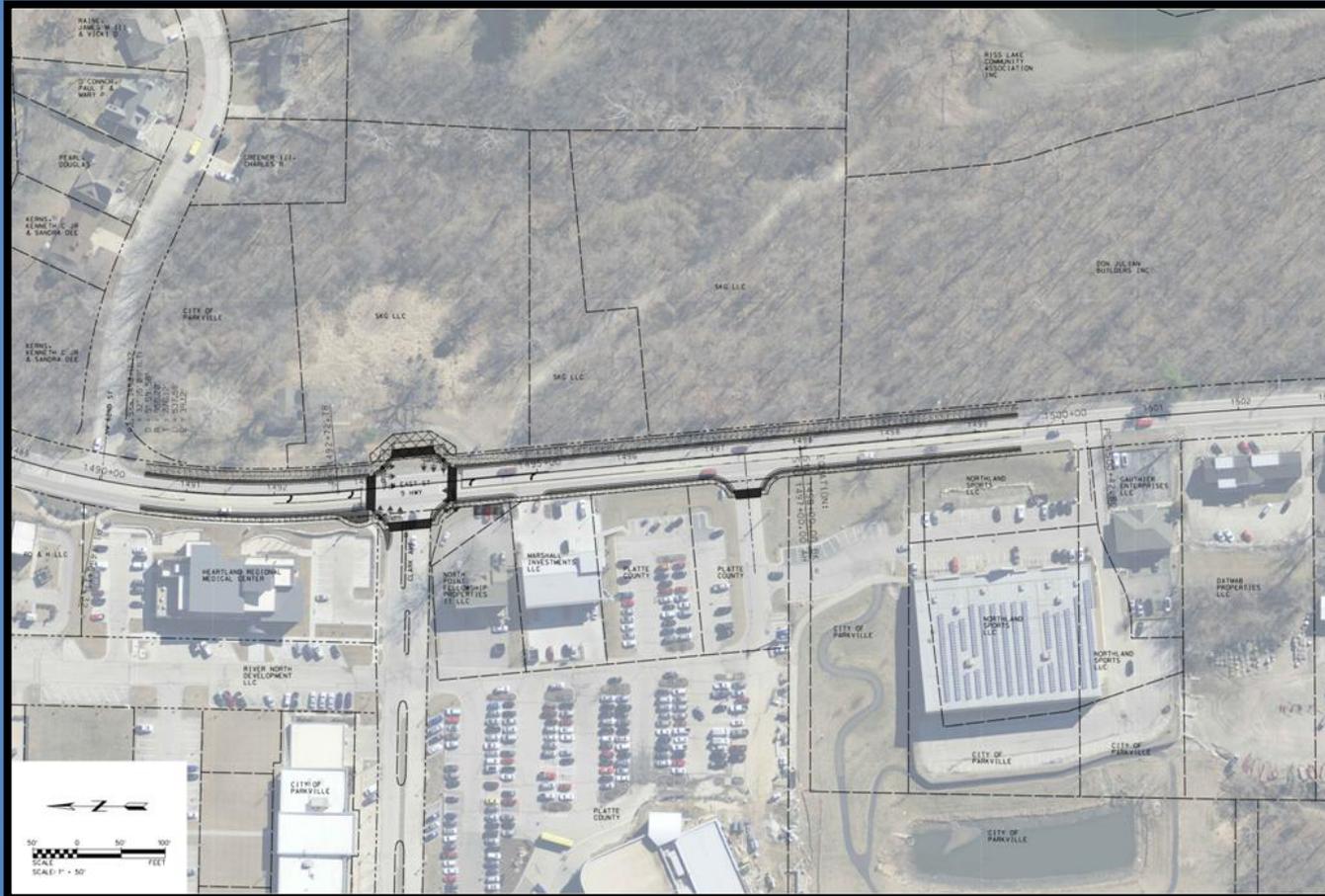
Project Segment 2

62nd Street to
Parkville Athletic
Complex (PAC)

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Signal at Clark Avenue
- Ped Crossing

ESTIMATED COST:
\$657,569



Project Segment 3

PAC to
Lakeview Drive

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Retaining Wall with fence
- Parking Improvements

ESTIMATED COST:
\$1,752,739



Project Segment 4

Lakeview Drive
To 13th Street

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Retaining Wall with fence
- Improved Sight for Main Street

ESTIMATED COST:
\$2,343,711



Project Segment 5

13th Street to
12th Street

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Retaining Wall with fence
- Improved Sight for 12th Street

ESTIMATED COST:
\$1,047,731



Project Segment 6

12th Street to
7th Street

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Retaining Wall with fence

ESTIMATED COST:
\$913,307



Project Segment 7

7th Street to
5th Street



Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- Ped Crossing
- White Allee

Creek Trail pt.1

ESTIMATED COST:
\$708,802

Project Segment 8

5th Street to
2nd Street

Key Features

- Curb and Gutter
- Storm Sewer
- 5 ft Sidewalk on western side
- 10 ft Trail on eastern side
- No center turn lane means no impact to property owners

ESTIMATED COST:
\$247,065



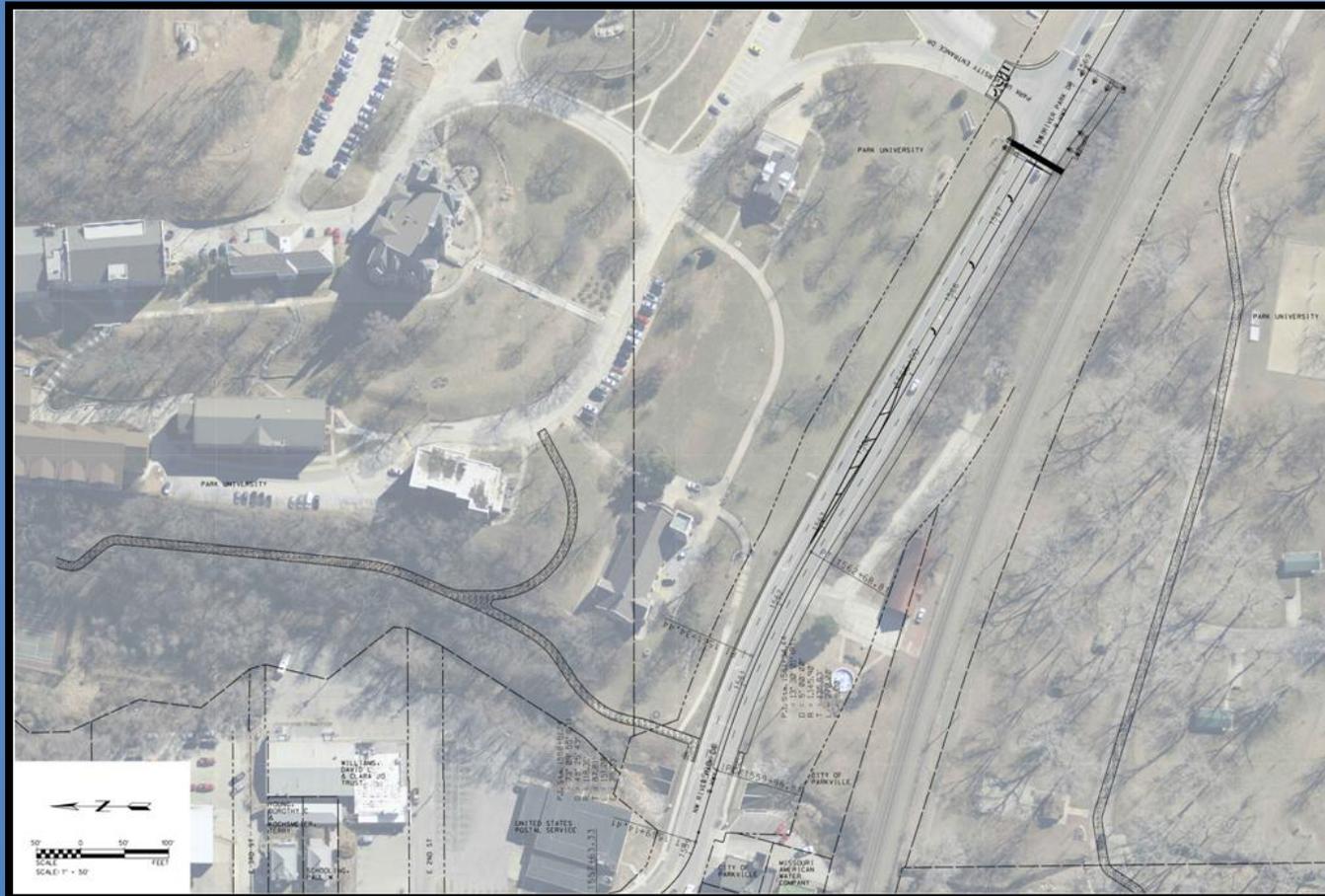
Project Segment 10

White Alloe Creek to Park University Entrance Drive

Key Features

- Curb and Gutter on northside
- Eastbound Lane
- 10 ft Shoulder on southside
- Storm Sewer
- White Alloe Creek Trail pt.2
- Ped Crossing

ESTIMATED COST:
\$506,779



Project Segment 11

Park University
Entrance Drive
to Coffey Road



Key Features

- Westbound Lane
- 10 ft Shoulders
- 10 ft Trail
 - Park University to Horizons Pkwy
 - English Landing to Riverfront Trail to Horizons Pkwy

ESTIMATED COST:
\$1,740,179

Project Segment 12

Coffey Road to
Mattox Road

Key Features

- Turning Lanes
- 10 ft Shoulders
- Signal at Mattox Road
- Ped Crossing
- 10 ft Trail
 - Park University to Horizons Pkwy
 - English Landing to Riverfront Trail to Horizons Pkwy

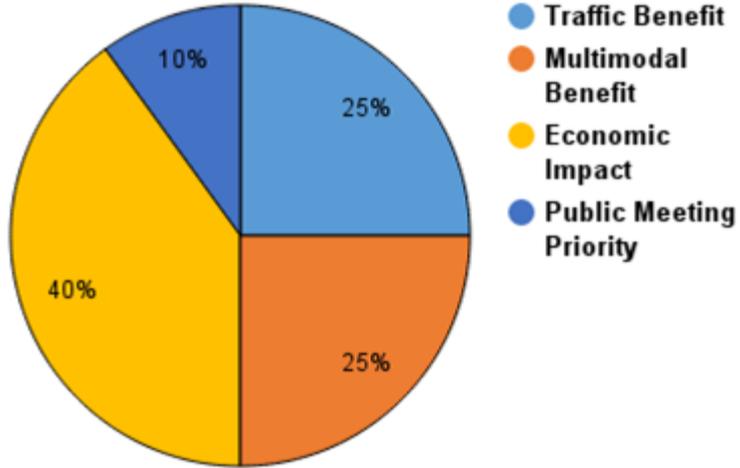


For Mattox Road improvements only
ESTIMATED COST:
\$460,000

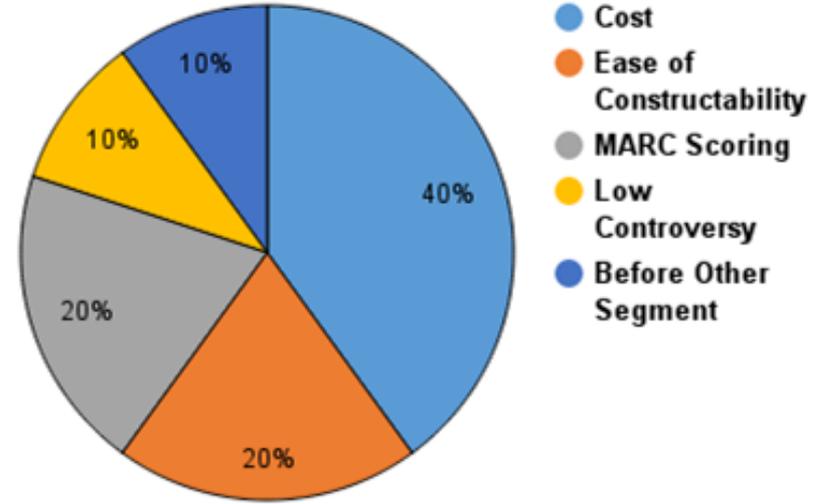
ESTIMATED COST:
\$1,733,927

Priority Matrix

Weighted Benefits in Addition to Safety



Weighted Feasibility



Benefits in Addition to Safety

Project Segment	Benefits in Addition to Safety					
	Traffic Benefit	Multimodal Benefit	Economic Impact	Public Meeting Priority	Score (/50)	Rank
Route 45 to 62nd St	Good	Best	Med	1	27.50	5
62nd St to Parkville Athletic Complex	Better	Best	Med	2	33.75	2
PAC to Lakeview Dr	Best	Best	High	4	50.00	1
Lakeview Dr to 13th St	Better	Best	Low	5	21.25	8
13th St to 12th St	Better	Best	Low	8	21.25	8
12th St to 7th St	Good	Better	Low	9	6.25	12
7th St to 5th St	Better	Good	High	11	26.25	6
5th St to 2nd St	Good	Good	High	6	22.50	7
2nd St to White Alloe Creek	Best	Good	High	9	32.50	4
White Alloe Creek to Park University Entrance Dr	Better	Better	Low	11	12.50	11
Park University Entrance Dr to Coffey Rd	Best	Better	Low	6	21.25	8
Coffey Rd to Mattox Rd	Best	Better	Med	3	33.75	2

Feasibility and Total

Project Segment	Feasibility							Total	
	Cost	Ease of Constructability	MARC Scoring	Low Controversy	Require Other Segment	Score (/50)	Rank	Score (/100)	Rank
Route 45 to 62nd St	\$750,354	Easy	Best	Y	N	40.00	2	67.50	3
62nd St to Parkville Athletic Complex	\$550,077	Easy	Best	N	N	45.00	1	78.75	1
PAC to Lakeview Dr	\$1,518,451	Hard	Best	Y	N	20.00	8	70.00	2
Lakeview Dr to 13th St	\$2,031,710	Easy	Good	Y	Y	15.00	12	36.25	11
13th St to 12th St	\$908,953	Hard	Good	Y	N	20.00	8	41.25	9
12th St to 7th St	\$785,360	Easy	Good	Y	Y	25.00	6	31.25	12
7th St to 5th St	\$603,512	Easy	Better	Y	N	35.00	4	61.25	5
5th St to 2nd St	\$198,543	Easy	Better	N	N	40.00	2	62.50	4
2nd St to White Alloe Creek	\$537,729	Hard	Better	N	Y	25.00	6	57.50	6
White Alloe Creek to Park University Entrance Dr	\$414,886	Hard	Better	Y	Y	30.00	5	42.50	8
Park University Entrance Dr to Coffey Rd	\$1,560,161	Hard	Good	Y	N	20.00	8	41.25	9
Coffey Rd to Mattox Rd	\$1,554,555	Hard	Good	Y	N	20.00	8	53.75	7

Priority Matrix

1. 62nd St to Parkville Athletic Complex
2. PAC to Lakeview Dr
3. Route 45 to 62nd St
4. 5th St to 2nd St
5. 7th St to 5th St
6. 2nd St to White Alloe Creek
7. Coffey Rd to Mattox Rd
8. White Alloe Creek to Park University Entrance Dr
9. Park University Entrance Dr to Coffey Rd
10. 13th St to 12th St
11. Lakeview Dr to 13th St
12. 12th St to 7th St

Additional Route 9 Information

- If Fully Funded
 - 5-Year Construction schedule
 - Riverside to Parkville Downtown taking 1 year
 - Downtown to 13th Street taking 2 years
 - 13th Street to Route 45 taking 2 years
 - Additional Project Costs
 - Professional Engineering Services - \$1.55 million
 - Construction Administration - \$600,000
 - Total Costs - **\$13.1 million**

Route 9 Financing Strategy

Must find a new source

Current city General Fund CIP budget \$300,000 per year

- Grants, Funding provided by local government and agency partnerships
 - MARC, 80/20 match, leverage multiple project submittals (2 at a time) by multiple partners (County, City, Special District)
 - MoDOT Cost Share 50/50 depending on a potential influx of state funding
- A city-wide sales tax of up to 1%
 - Consider 0.5% Capital Improvement Sales Tax and/or 0.5% Economic Development Sales Tax
 - Each 0.5% would create \$459,000-\$519,000 per year
- A new special district for business developments along the Route 9 corridor that are not already in a special district
 - Enable project specific economic development to surplant the city wide sales tax such that it can be used for other priorities
 - Could fund \$8,500 - \$130,000 per year

Recommendations for Implementation

● Step 1

- Group Project Priority #1 & #2 (62nd Street to Lakeview Drive)
 - Project Costs \$2,410,308
- Group Project Priority #4 & #5 (7th Street to 2nd Street)
 - Project Costs \$955,867
- Submit Project to MARC for STP, TA, and CMAQ funding consideration
- Consider multiple local agencies submitting projects
- Identify necessary 20% matching funds for program
 - 62nd to Lakeview \$480,000
 - 7th Street to 2nd Street \$191,000

Recommendation for Implementation

- Step 2

- Consider expanding a new special district
 - Focus on Areas most likely to Develop
 - Revenue range from \$35,000 to \$127,000
- Seek up to a 1% Sales Tax
 - 0.5% Capital Improvement Sales Tax and/or
 - 0.5% Economic Development Sales Tax
 - The revenues created from these sales taxes can be used to fund all capital improvements including park and recreation improvements

Recommendations for Implementation

- **Step 3** (When additional local funding is in place)
 - a. Prepare & Submit Missouri Department of Transportation (MODOT) Cost Share Program application
 - b. Consider submitting loan application for total project through the Missouri Transportation Finance Corporation (MTFC)



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE
Memorandum

Date: December 11, 2015

To: Mayor and Board of Aldermen

From: Lauren Palmer, City Administrator

CC: Alysen Abel, Public Works Director

RE: New Stream Gage on the Missouri River

On September 8, 2014, the Finance Committee discussed an opportunity to partner with other agencies to install a new stream gage on the Missouri River in Parkville. After the river flooding in 2011, the Missouri State Risk Management Team received funding through the Army Corps of Engineers (USACE) for an interagency project to identify hazard mitigation efforts on flooding. The project resulted in a partnership among the State Emergency Management Agency (SEMA), Federal Emergency Management Agency (FEMA), USACE Kansas City District, U.S. Geological Survey (USGS), and the National Oceanic and Atmospheric Administration's National Weather Service (NWS). Officials from local governments on both sides of the state line participated, including Kansas City, Parkville, Platte County, and Riverside.

The Missouri River-Flood Forecast Inundation Map Project proposed creating flood forecast inundation mapping (FFIM) based on two forecast points along a 21-mile reach: one at Leavenworth and a second new one at Parkville. The FFIM for Leavenworth went live on May 21, 2014. A second river gage in Parkville would allow for more precise flood forecasting, particularly with regard to the impact of the Platte River, which flows into the Missouri River south of Leavenworth. More accurate knowledge may prevent costly, unnecessary efforts in response to an event. In Parkville, more precise data could assist with decisions such as when and where to sandbag; or when and if to close the McAfee Pump Station to remove and protect equipment.

The Mid-America Regional Council (MARC) facilitated conversations among local governments and agencies to determine if a partnership could be formed to support the cost of the Parkville gage. The Finance Committee voiced general support for the project and directed staff to participate in the conversations to gather more information. Through that process, six agencies agreed to fund the start-up capital and ongoing maintenance costs for a three-year period (December 1, 2015 – November 30, 2018) in a total amount of \$69,000. Parkville's share is \$500 per year, or \$1,500 total, over the initial three-year term. This is a considerably lower financial commitment than anticipated in earlier conversations. Since the cost is within the City Administrator's purchasing authority, staff was able to execute the intergovernmental agreement (attached) without further action by the Finance Committee or Board. Staff is now working with the partners on implementation. Missouri American Water Company gave permission to install the gage inside one of the well fences to minimize the aesthetic impact on Platte Landing Park. Please let me know if you have questions.

ATTACHMENT:

1. Cooperative Agreement for Missouri River Stream Gage

MID-AMERICA REGIONAL COUNCIL
MISSOURI RIVER STREAM GAGE

AGREEMENT

PARTIES: City of Parkville, Missouri (“City”),
Mid-America Regional Council, (“MARC”)

PURPOSE: The City of Parkville is interested in participating in a broad partnership to operate and maintain a monitoring stream gage on the Missouri River near Parkville, Missouri in perpetuity (“Project”). The Project will assist communities to prepare for and respond to flooding, in part by allowing for the National Weather Service to establish a daily flood forecast, and for the display of flood inundation maps developed by the Kansas City District U.S. Army Corps of Engineers for the reach of the Missouri River extending from just downstream of Lansing, Kansas to Riverside, Missouri. The Project leverages substantial resources from a variety of partners, including the:

- Cities of Kansas City, Parkville and Riverside in Missouri
- Cities of Leavenworth and Kansas City, Kansas;
- WaterOne
- Kansas Department of Agriculture, Division of Water Resources
- Leavenworth County, Kansas
- National Oceanic and Atmospheric Administration (NOAA) National Weather Service
- Platte County, Missouri
- State Emergency Management Agency, Missouri
- United States Geologic Survey, and
- United States Army Corps of Engineers, Kansas City District.

The following cities, counties and agencies have committed to support the operations and maintenance associated with the Project: Parkville, Kansas City, the Kansas City Board of Public Utilities, the Missouri Department of Natural Resources, and Platte County in Missouri and WaterOne.

PROJECT COST Project cost \$69,000 from December 1, 2015 – November 30, 2018:

- USGS – One time installation cost - \$21,000
- USGS – Operations and Maintenance Cost - \$14,600/year.
- MARC – Administration Cost - \$1,200/year.

Project operations, maintenance and administrative costs may be adjusted for inflation at a rate up to 1.5% per year if the agreement is renewed after November 30, 2018. MARC will notify the City on or before October 1 of each year of any adjustment in project costs.

EFFECTIVE The parties mutually agree to Articles I, II, and III in accordance with this Agreement from the 1st day of December, 2015 until the 30th day of

November, 2018. This agreement will be renewed annually thereafter, or as appropriate, to provide continued funding for the Project.

ARTICLE I

CITY AGREES:

1. To fund its portion of the Project not to exceed \$1,500, with payment of \$500 for 2015-2016 due on or before December 1, 2015; payment of \$500 for 2016-2017 due on or before December 1, 2016; and payment of \$500 for 2017-2018 due on or before December 1, 2017. Payment in subsequent years will be due by the beginning of the federal fiscal year.
2. To provide MARC at least sixty (60) day notice of its intent to no longer participate in the Project.

ARTICLE II

MARC AGREES:

1. To provide project administration;
2. To contract with the US Geological Survey (USGS) to implement and maintain the Project as described in the Joint Funding Agreement with the U.S. Department of the Interior, attached hereto as Exhibit A and incorporated by reference.
3. MARC will collect funds from the City and other participating organizations, and disburse funds to USGS; and
4. MARC will retain one thousand two hundred dollars (\$1,200) per year to administer the Project.

ARTICLE III

BOTH PARTIES MUTUALLY AGREE:

1. That this Agreement and all contracts entered into under provisions of this Agreement shall be binding upon the City and MARC; and
2. That no third party beneficiaries are intended to be created by this Agreement, nor do the parties herein authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

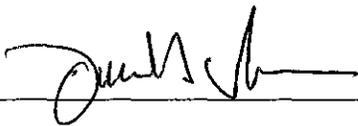
IN WITNESS WHEREOF: the parties hereto have caused this Agreement to be signed by their authorized officers on the day and year first above written.

Mid-America Regional Council

City of Parkville, Missouri

David Warm
Executive Director

Lauren Palmer
City Administrator





11/19/15
Date

12/10/2015
Date