



Note: Please note the time change of the regular meeting to 5:30 p.m.

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, February 16, 2016 **5:30 pm**
City Hall Boardroom

Next numbers: Bill No. 2868 / Ord. No. 2838

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approve the minutes for the February 2, 2016, regular meeting
- B. Receive and file the January 2016 Municipal Court report
- C. Receive and file the financial report for the month ending January 31, 2016
- D. Receive and file the crime statistics for January through December 2015
- E. Renew an agreement with Northland Lacrosse Club for use of City property generally known as Vikings Field
- F. Approve the purchase of a 2016 Ford F-350 4x4 Super Duty truck from Thoroughbred Ford for the Public Works Department
- G. Approve Resolution No. 16-003 approving an endorsing an application for the Platte County Stormwater Management Grant Program to help fund improvements to the Parkville Athletic Complex detention pond
- H. Approve accounts payable from January 28 to February 11, 2016

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to "Approve the consent agenda and recommended motions for each item as presented."

5. ACTION AGENDA

- A. Approve a small construction services agreement with Midwest Storm Restoration for the Train Depot roof replacement (Public Works)

6. NON-ACTION AGENDA

- A. Consider a request to provide sewer service for West Park Addition, Lot 5, a property outside the city limits

7. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Out-of-State Vehicle Sales Tax Public Information
2. Big Idea Northland

B. Public Works

1. Route 9 Entryway Project

8. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

9. ADJOURN

General Agenda Notes:

The agenda closed at noon on February 11, 2016. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on February 16, 2016.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:02 p.m. on Tuesday, February 2, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman David Jones	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

Mayor Johnston noted that a student from Park University was in the audience to record a small portion of the meeting for a television production class.

Mayor Johnston recognized a member of Boy Scouts of America Troop 1051 in the audience who was working on his Citizenship in the Community merit badge.

3. MAYOR'S REPORT

A. Appoint Barbara Wassmer to the Planning and Zoning Commission through May 2019

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPOINT BARBARA WASSMER TO THE PLANNING AND ZONING COMMISSION THROUGH MAY 2019. ALL AYES; MOTION PASSED 7-0.

4. CONSENT AGENDA

- A. Approve the minutes for the January 19, 2016, regular meeting
- B. Receive and file the December 2015 sewer report
- C. Receive and file the Platte County Economic Development Council 2015 annual report
- D. Approve the second reading of an ordinance to repeal and replace various sections of Parkville Municipal Code Chapter 605 regarding business licensing enforcement, penalties for violations and appeals
- E. Approve the second reading of an ordinance to repeal Parkville Municipal Code Chapter 510 and adopt a revised Parkville Property Maintenance Code
- F. Approve a retailer of intoxicating liquor in the original package with Sunday sales liquor license for QuikTrip #189 to be located at 8601 NW 45 Highway
- G. Approve accounts payable from January 14 to January 24, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION

FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

5. ACTION AGENDA

A. Approve a memorandum of understanding with the Platte County Land Trust for maintenance of a butterfly garden at the Southern Platte Pass

Public Works Director Alysén Abel said that a cooperative agreement was approved with the Missouri Department of Transportation and Platte County that stated the City would maintain the area within the right-of-way on Highway 45. The Platte County Land Trust (PCLT) was awarded a Platte County Outreach Grant to enhance a small area along Highway 45 to bring in monarch butterflies. In Spring 2015, the PCLT planted native grasses and the City developed a maintenance relationship for the area in which the City would mow the grass buffer around the native plantings throughout the season and the entire project once per year.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE MEMORANDUM OF UNDERSTANDING WITH PLATTE COUNTY LAND TRUST FOR THE MAINTENANCE OF A BUTTERFLY GARDEN. ALL AYES; MOTION PASSED 7-0.**

B. Authorize the transfer of funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund sufficient to cover the payment of bond interest due on March 1, 2016

Human Resources/Finance Director Matthew Chapman explained that there were no assessments collected at the end of 2015 for the Brink Meyer Neighborhood Improvement District (NID). He added the funds were included in the Emergency Reserve Fund in the 2016 budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **AUTHORIZE STAFF TO TRANSFER UP TO \$73,993.75 FROM THE EMERGENCY RESERVE FUND TO THE BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT FUND FOR THE PURPOSE OF PAYING THE BRINK MEYER ROAD NID BOND PAYMENT DUE ON MARCH 1, 2016. ALL AYES; MOTION PASSED 7-0.**

City Administrator Lauren Palmer provided an update on economic development projects, noting there was interest from developers for the NID properties at Highway 45 and Interstate 435. She also thanked the Board for filing the judicial foreclosure and said the Parkville Economic Development Council was working to find a developer interested in building an industrial park.

6. STAFF UPDATES ON ACTIVITIES

A. Police Department

Police Chief Kevin Chrisman provided an update on the sergeant promotional process, noting that assessments were held on January 28 and 29. He also provided an update on a robbery at the Crestridge Shopping Center on January 30 and downtown on February 1.

B. Community Development

City Administrator Lauren Palmer reminded the Board about the welcome reception for the new Community Development Director Stephen Lachky to be held on February 9 prior to the Planning and Zoning Commission meeting.

Palmer also provided an update on the zoning and subdivision regulations update project, noting that it was six months behind schedule but staff was working to get the project back on track. She said Gould Evans completed the first task and had prepared a report that identified seven critical issues, which were scheduled to be presented to the Planning and Zoning Commission on

February 9. The next phase included public input and two open houses, along with a series of focus group meetings. Palmer added that the original scope of work included the formation of an advisory committee, but staff recommended it not be created in order to allow one extra mid-project meeting for a report to the Board of Aldermen. Palmer anticipated that a draft report would be presented in June with final review and adoption by the end of the year.

Palmer also provided an update on the Highway 45 Corridor Plan, noting that a draft report had been prepared and the steering committee planned to convene one more meeting to review the report. After receiving input from the committee, one more open house meeting would be scheduled.

7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Plumb said he attended the Missouri Municipal League's West Gate meeting on January 28 and the Parkville Area Chamber of Commerce Annual Gala on January 29.

Mayor Johnston said that she, Alderman Werner and Chief Chrisman attended the Missouri American Water public hearing about water and wastewater rates. She added that representatives of Missouri American Water promised to provide better communication on their efforts to resolve issues.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:28 p.m.

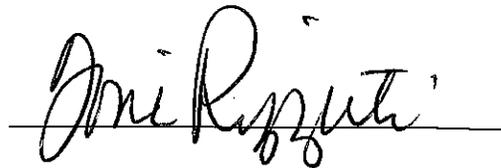
The minutes for Tuesday, February 2, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixteenth day of February 2016.

Submitted by:

City Clerk Melissa McChesney

January 29, 2016

I, Toni Rizzuti, hereby swear and confirm that all cases heard, tried and disposed of in the Parkville Municipal Court for the month of January 2016, are accurate and true to the best of my knowledge and beliefs.

A handwritten signature in black ink, reading "Toni Rizzuti", written over a horizontal line.

Toni Rizzuti
Court Clerk

From 1/01/2016 to 1/29/2016

 Post Date Citation No. Docket No.

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
CC	109	1,308.00		0		1,308.00		83 41606-00
SF	108	324.00		0		324.00		83 20506
SH	109	218.00		0		218.00		83 20503
CVC	109	777.17		0		777.17		83 20500
LET	109	218.00		0		218.00		83 41610-00
CVC2	109	40.33		0		40.33		83 41608-00
FINE	102	13,187.00		0		13,187.00		83 41601-00
POST	109	109.00		0		109.00		83 20501
RECOUP	1	100.50		0		100.50		83 41613-00
TORNEY	2	250.00		0		250.00		83 41604-00
JAIL	1	35.00		0		35.00		83 41609-00
WF	1	35.00		0		35.00		83 41612-00
Total:	869	16,602.00		0		16,602.00		

 Cash Payments....+ \$16,602.00
 Bond Forfeited...+ \$0.00
 Bond Applied.....+ \$0.00
 Payment Refunded.- \$0.00
 Fees/Fines Paid..= \$16,602.00

Cash (Payments)..+ \$16,602.00
 Cash (Bonds).....+ \$500.00
 Total Cash Trans.= \$17,102.00

Cash Refunds.....- \$0.00
 Net Cash Trans...= \$17,102.00

Cash Refund/Cash : \$0.00
 Cash Refund/Check: \$0.00
 Cash Refund/X-AP : \$0.00
 Tl. Cash Refunds.: \$0.00

Cash Bond Posted.+ \$500.00
 Bond Forfeited...- \$0.00
 Bond Applied.....- \$0.00
 Bond Refunded....- \$500.00
 Net Change/Bond..= \$0.00

Bond Refund/Cash : \$0.00
 Bond Refund/Check: \$500.00
 Bond Refund/X-AP : \$0.00
 Tl. Bond Refunds.: \$500.00

***** TOTAL FOR G/L *****

Total Revenue		\$16,602.00	* see above *
Cash Account	\$16,602.00		83 12100
Bond Cash Account	\$500.00		83 12101



FINANCIAL REPORT

For the Month Ended January 31, 2016

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

AS OF: January 31, 2016

10 -General Fund

FINANCIAL SUMMARY

8.3% OF FISCAL YEAR COMPLETED

	2016 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>BEGINNING FUND BALANCE</u>	<u>1,347,819</u>					
<u>REVENUE SUMMARY</u>						
TAXES	1,119,687	955,484.31	955,484.31	85.3%	164,202.69	918,486.46
LICENSES	56,160	2,517.50	2,517.50	4.5%	53,642.50	816.00
PERMITS	263,415	11,393.67	11,393.67	4.3%	252,021.33	8,080.70
FRANCHISE FEES	874,000	49,022.78	49,022.78	5.6%	824,977.22	66,935.58
SALES TAXES	1,039,500	99,162.16	99,162.16	9.5%	940,337.84	95,067.28
OTHER REVENUE	35,261	590.00	590.00	1.7%	34,671.00	220.00
COURT REVENUE	250,000	15,003.33	15,003.33	6.0%	234,996.67	18,789.51
INTEREST INCOME	8,000	695.47	695.47	8.7%	7,304.53	700.25
MISCELLANEOUS REVENUE	25,183	1,259.44	1,259.44	5.0%	23,923.56	3,524.00
GRANT REVENUE	1,500	0.00	0.00		1,500.00	345.00
TRANSFERS IN	343,530	28,627.50	28,627.50	8.3%	314,902.50	28,874.99
TOTAL REVENUES	<u>4,016,236</u>	<u>1,163,756.16</u>	<u>1,163,756.16</u>	<u>29.0%</u>	<u>2,852,479.84</u>	<u>1,141,839.77</u>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,011,983	77,117.61	77,117.61	7.6%	934,865.39	38,773.52
POLICE	1,223,870	74,959.54	74,959.54	6.1%	1,148,910.46	61,763.77
MUNICIPAL COURT	153,471	12,066.83	12,066.83	7.9%	141,404.17	8,263.98
PUBLIC WORKS	215,770	13,776.89	13,776.89	6.4%	201,993.11	5,719.16
COMMUNITY DEVELOPMENT	316,393	15,471.16	15,471.16	4.9%	300,921.84	14,320.18
STREET DEPARTMENT	399,656	28,748.89	28,748.89	7.2%	370,907.11	22,086.65
PARKS DEPARTMENT	356,007	12,672.78	12,672.78	3.6%	343,334.22	13,865.50
NATURE SANCTUARY	39,681	556.82	556.82	1.4%	39,124.18	885.56
PUBLIC INFORMATION	13,810	0.00	0.00	0.0%	13,810.00	199.90
INFORMATION TECHNOLOGY	43,974	0.00	0.00	0.0%	43,974.00	20.00
GENERAL FUND CAPITAL OUTLAY	351,035	0.00	0.00	0.0%	351,035.00	0.00
TRANSFERS OUT TO OTHER FUNDS	317,500	26,458.33	26,458.33	8.3%	291,041.67	23,125.00
TOTAL EXPENDITURES	<u>4,443,150</u>	<u>261,828.85</u>	<u>261,828.85</u>	<u>5.9%</u>	<u>4,181,321.15</u>	<u>189,023.22</u>
EXCESS REV OVER / (UNDER) EXPENDITURES	<u>-426,914</u>	<u>901,927.31</u>	<u>901,927.31</u>			<u>952,816.55</u>
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2015 GENERAL FUND USE	<u>426,914</u>		<u>0.00</u>			
ESTIMATED ENDING BALANCE	<u>920,905</u>					

General Fund (10)

Last Updated 02/11/16

	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Unaudited	2016 Budget	2016 YTD	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected
<i>Beginning Fund Balance</i>	282,255	\$ 320,089	\$ 374,112	\$ 751,955	\$ 738,327	\$ 1,006,217	\$ 1,137,653	\$ 1,347,819	\$ 1,513,675	\$ 1,495,952	\$ 1,037,135	\$ 804,975	\$ 620,420	\$ 423,295	\$ 212,926
Revenues															
Taxes	1,917,875	1,913,138	1,966,167	1,977,700	2,066,998	2,076,100	2,110,178	2,159,187	1,054,646	2,160,142	2,202,371	2,246,418	2,291,347	2,337,173	2,383,917
Licenses	32,703	44,846	39,907	40,900	47,824	57,461	59,563	56,160	2,518	56,160	56,723	57,291	57,865	58,445	59,031
Permits	107,361	171,051	210,575	201,000	331,390	264,000	256,201	263,415	11,394	263,415	267,931	272,536	277,232	282,021	287,223
Franchise Fees	835,899	832,470	865,901	837,000	901,327	851,000	840,404	874,000	49,023	874,000	891,330	909,005	927,032	945,418	964,171
Other Revenue	10,305	20,411	28,280	28,200	32,657	31,200	35,096	35,261	590	35,261	35,833	36,416	37,012	37,620	38,240
Court Revenue	196,603	325,275	257,910	290,000	269,935	261,000	225,128	250,000	15,003	250,000	253,750	257,556	261,420	265,341	269,321
Interest Income	27,926	26,155	18,153	22,000	6,626	7,000	7,623	8,000	695	8,000	8,160	8,160	8,160	8,160	8,323
Miscellaneous Revenue	77,537	123,562	32,350	24,000	39,848	29,880	60,229	25,183	1,259	25,183	22,383	22,587	23,089	23,610	24,151
Grant Revenue	41,974	225,511	4,594	13,000	3,837	-	8,827	1,500	-	1,500	-	-	-	-	-
Transfers	584,000	651,000	1,027,876	455,000	582,680	346,500	348,251	343,530	28,628	345,281	340,601	337,713	334,867	332,064	329,305
Total - General Fund Revenues:	3,946,714	4,333,419	4,451,713	3,888,800	4,283,121	3,924,141	3,951,501	4,016,236	1,163,756	4,018,942	4,079,081	4,147,683	4,218,024	4,289,853	4,363,682
Total Sources	4,228,969	4,653,509	4,825,825	4,640,755	5,021,449	4,930,358	5,089,154	5,364,055	2,677,432	5,514,894	5,116,216	4,952,658	4,838,444	4,713,148	4,576,608
Expenditures															
Administration	1,014,724	1,275,198	766,897	909,886	896,855	995,582	810,839	1,011,983	77,118	1,019,483	1,031,995	1,052,585	1,073,775	1,095,584	1,118,034
Police	1,016,325	1,036,993	1,096,361	1,212,836	1,096,979	1,246,588	1,027,707	1,223,870	74,960	1,223,870	1,250,968	1,278,814	1,307,432	1,336,849	1,367,089
Municipal Court	140,468	138,839	135,531	147,314	138,999	156,709	131,764	153,471	12,067	153,471	156,366	159,332	162,372	165,486	168,678
Public Works	152,923	99,926	102,708	146,414	145,444	185,922	167,747	215,770	13,777	215,770	219,832	223,989	228,242	232,595	237,051
Community Development	265,555	262,111	258,083	265,367	249,809	289,400	263,410	316,393	15,471	316,393	323,098	329,967	337,005	344,215	351,605
Streets	669,589	600,367	674,175	360,137	340,633	382,729	358,419	399,656	28,749	399,656	409,318	419,263	429,499	440,036	450,885
Parks	223,396	250,508	251,594	302,008	281,741	352,079	318,323	356,007	12,673	356,007	362,732	369,635	376,721	383,995	391,465
Nature Sanctuary	23,747	17,258	19,352	28,300	27,156	31,077	29,678	39,681	557	39,681	40,033	40,389	40,749	41,113	41,481
Information Technology	-	-	45,884	46,900	34,167	40,324	34,185	43,974	-	43,974	44,194	44,415	44,637	44,860	45,084
Public Information	43,074	30,638	16,915	17,600	15,450	17,750	15,357	13,810	-	13,810	13,879	13,948	14,018	14,088	14,159
Capital Outlay (CIP)	-	-	-	245,750	118,562	356,175	153,716	351,035	-	378,144	141,325	82,400	83,200	83,900	44,800
Transfers	359,079	567,558	720,000	538,000	538,000	277,500	282,057	317,500	26,458	317,500	317,500	317,500	317,500	317,500	317,500
Total - General Fund Expenditures:	\$ 3,908,880	\$ 4,279,396	\$ 4,087,498	\$ 4,220,512	\$ 3,883,795	\$ 4,331,835	\$ 3,593,202	\$ 4,443,150	\$ 261,829	\$ 4,477,759	\$ 4,311,241	\$ 4,332,238	\$ 4,415,149	\$ 4,500,222	\$ 4,547,830
Estimated Ending Balance (deficit) :	\$ 320,089	\$ 374,112	\$ 738,327	\$ 420,243	\$ 1,137,653	\$ 598,523	\$ 1,495,952	\$ 920,905	\$ 2,415,603	\$ 1,037,135	\$ 804,975	\$ 620,420	\$ 423,295	\$ 212,926	\$ 28,777

Emergency Reserve (50)

Last Updated 02/11/2016

	2012	2013	2014	2015	2015	2016	2016	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Budget	Unaudited	Budget	YTD	Projected	Projected	Projected	Projected	Projected	Projected
<i>Beginning Fund Balance</i>	\$ 618,931	\$ 724,989	\$ 1,070,966	\$ 1,387,966	\$ 1,387,966	\$ 1,269,842	\$ 1,269,842	\$ 1,269,842	\$ 1,455,948	\$ 1,285,541	\$ 1,108,404	\$ 926,094	\$ 745,801
Revenues													
Temporary Operating Levy	-	-	-	-	-	15,364	-	15,364	-	-	-	-	-
Transfer from Transportation Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Sewer Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from General Fund	106,058	450,000	317,000	60,000	60,000	317,500	26,458	317,500	274,818	267,438	261,315	267,007	253,610
Emergency Reserve Revenues:	106,058	450,000	317,000	60,000	60,000	332,864	26,458	332,864	274,818	267,438	261,315	267,007	253,610
Total Sources:	724,989	1,174,989	1,387,966	1,447,966	1,447,966	1,602,706	1,296,300	1,602,706	1,730,766	1,552,979	1,369,719	1,193,101	999,411
Expenditures													
Brush Creek Sewer NID	-	104,023	-	-	-	-	-	-	142,665	144,310	141,165	143,253	140,513
Brink Meyer Road NID	-	-	-	-	178,124	146,758	-	146,758	302,560	300,265	302,460	304,048	305,088
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-
Emergency Reserve Expenditures:	-	104,023	-	-	178,124	146,758	-	146,758	445,225	444,575	443,625	447,300	445,600
Estimated Ending Balance (deficit):	724,989	1,070,966	1,387,966	1,447,966	1,269,842	1,455,948	1,296,300	1,455,948	1,285,541	1,108,404	926,094	745,801	553,811
TARGET (per reserve policy):	1,069,849	1,021,875	988,197	1,082,896	1,082,896	1,093,262			1,079,009	1,072,482	1,091,328	1,110,698	1,130,604

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund
 FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	1,119,687	955,484.31	955,484.31	85.33	164,202.69	918,486.46
LICENSES	56,160	2,517.50	2,517.50	4.48	53,642.50	816.00
PERMITS	263,415	11,393.67	11,393.67	4.33	252,021.33	8,080.70
FRANCHISE FEES	874,000	49,022.78	49,022.78	5.61	824,977.22	66,935.58
SALES TAXES	1,039,500	99,162.16	99,162.16	9.54	940,337.84	95,067.28
OTHER REVENUE	35,261	590.00	590.00	1.67	34,671.00	220.00
COURT REVENUE	250,000	15,003.33	15,003.33	6.00	234,996.67	18,789.51
INTEREST INCOME	8,000	695.47	695.47	8.69	7,304.53	700.25
MISCELLANEOUS REVENUE	26,683	1,259.44	1,259.44	4.72	25,423.56	3,869.00
TRANSFERS IN	343,530	28,627.50	28,627.50	8.33	314,902.50	28,874.99
TOTAL REVENUES	4,016,236	1,163,756.16	1,163,756.16	28.98	2,852,479.84	1,141,839.77
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,329,483	77,117.61	77,117.61	5.80	1,252,365.39	38,773.52
POLICE	1,223,870	74,959.54	74,959.54	6.12	1,148,910.46	61,763.77
MUNICIPAL COURT	153,471	12,066.83	12,066.83	7.86	141,404.17	8,263.98
PUBLIC WORKS	215,687	13,776.89	13,776.89	6.39	201,910.11	5,719.16
COMMUNITY DEVELOPMENT	316,393	15,471.16	15,471.16	4.89	300,921.84	14,320.18
STREET DEPARTMENT	399,656	28,748.89	28,748.89	7.19	370,907.11	22,086.65
PARKS DEPARTMENT	356,007	12,672.78	12,672.78	3.56	343,334.22	13,865.50
NATURE SANCTUARY	39,681	556.82	556.82	1.40	39,124.18	885.56
CHANNEL 2 & WEBSITE	13,810	0.00	0.00	0.00	13,810.00	199.90
TRANSFERS OUT	0	26,458.33	26,458.33	0.00	(26,458.33)	23,125.00
IT	43,974	0.00	0.00	0.00	43,974.00	20.00
CAPITAL OUTLAY	351,035	0.00	0.00	0.00	351,035.00	0.00
TOTAL EXPENDITURES	4,443,067	261,828.85	261,828.85	5.89	4,181,238.15	189,023.22
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(426,831)	901,927.31	901,927.31		(1,328,758.31)	952,816.55

10 -General Fund
FINANCIAL SUMMARY
REVENUES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	941,387	931,536.40	931,536.40	98.95	9,850.60	895,925.10
10-41002-00 Penalties	4,500	227.23	227.23	5.05	4,272.77	122.49
10-41003-00 Corp Merchants & Manufacturi	147,000	0.00	0.00	0.00	147,000.00	0.00
10-41004-00 Financial Institution Tax	2,000	2,954.78	2,954.78	147.74	(954.78)	2,065.32
10-41005-00 Vehicle Tax	24,800	20,765.90	20,765.90	83.73	4,034.10	20,373.55
TOTAL TAXES	1,119,687	955,484.31	955,484.31	85.33	164,202.69	918,486.46
LICENSES						
10-41101-00 Dog License (Tags)	1,950	50.00	50.00	2.56	1,900.00	25.00
10-41102-00 Occupational License	33,835	1,850.00	1,850.00	5.47	31,985.00	726.00
10-41103-00 Peddler's Licenses	650	50.00	50.00	7.69	600.00	0.00
10-41104-00 Liquor Licenses	18,225	525.00	525.00	2.88	17,700.00	0.00
10-41111-00 Convenience Fees Under \$200	1,500	32.50	32.50	2.17	1,467.50	40.00
10-41112-00 Convenience Fees Over \$200	0	10.00	10.00	0.00	(10.00)	25.00
TOTAL LICENSES	56,160	2,517.50	2,517.50	4.48	53,642.50	816.00
PERMITS						
10-41201-00 Building Permits	220,000	8,929.00	8,929.00	4.06	211,071.00	5,697.85
10-41201-01 Occupancy Permit	1,500	0.00	0.00	0.00	1,500.00	0.00
10-41202-00 Sign Permits	0	200.00	200.00	0.00	(200.00)	120.00
10-41205-00 Development Permits	1,515	300.00	300.00	19.80	1,215.00	0.00
10-41205-01 Public Improvement Fees	30,300	1,964.67	1,964.67	6.48	28,335.33	1,662.85
10-41209-00 Conditional Use Permits	0	0.00	0.00	0.00	0.00	600.00
10-41211-00 Engineering Reviews	10,100	0.00	0.00	0.00	10,100.00	0.00
TOTAL PERMITS	263,415	11,393.67	11,393.67	4.33	252,021.33	8,080.70
FRANCHISE FEES						
10-41301-00 Telecom Franchise	210,000	12,914.27	12,914.27	6.15	197,085.73	15,019.25
10-41302-00 Missouri Gas Energy	128,000	35,387.33	35,387.33	27.65	92,612.67	50,864.18
10-41303-00 Missouri American Water	125,000	0.00	0.00	0.00	125,000.00	0.00
10-41304-00 KC Power & Light	330,000	0.00	0.00	0.00	330,000.00	0.00
10-41305-00 Martin Marietta Stone Royalt	15,000	721.18	721.18	4.81	14,278.82	1,052.15
10-41306-00 Cable/Video Service Franchis	66,000	0.00	0.00	0.00	66,000.00	0.00
TOTAL FRANCHISE FEES	874,000	49,022.78	49,022.78	5.61	824,977.22	66,935.58
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	970,000	92,887.72	92,887.72	9.58	877,112.28	89,417.11
10-41402-00 Motor Vehicle Sales Tax	46,000	3,836.17	3,836.17	8.34	42,163.83	3,591.44
10-41403-00 Motor Vehicle Fee	23,500	2,438.27	2,438.27	10.38	21,061.73	2,058.73
TOTAL SALES TAXES	1,039,500	99,162.16	99,162.16	9.54	940,337.84	95,067.28
OTHER REVENUE						
10-41501-00 Farmers Market	1,061	0.00	0.00	0.00	1,061.00	0.00
10-41504-00 Park Shelter Reservations	12,000	0.00	0.00	0.00	12,000.00	0.00
10-41504-01 Sports Fields Reservations	4,500	240.00	240.00	5.33	4,260.00	220.00
10-41504-02 Park Events Reservations	15,000	350.00	350.00	2.33	14,650.00	0.00
10-41505-01 Nature Sanctuary Programs	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL OTHER REVENUE	35,261	590.00	590.00	1.67	34,671.00	220.00

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund
 FINANCIAL SUMMARY
 REVENUES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>COURT REVENUE</u>						
10-41601-00 Fines	250,000	14,495.00	14,495.00	5.80	235,505.00	18,226.00
10-41602-00 CVC Reports	0	40.33	40.33	0.00	(40.33)	45.51
10-41602-01 Appointed Attorney Reimburse	0	250.00	250.00	0.00	(250.00)	250.00
10-41602-02 Boarding of Prisoners Reimbu	0	35.00	35.00	0.00	(35.00)	0.00
10-41603-00 Police Reports	0	183.00	183.00	0.00	(183.00)	268.00
TOTAL COURT REVENUE	250,000	15,003.33	15,003.33	6.00	234,996.67	18,789.51
<u>INTEREST INCOME</u>						
10-41701-00 Interest Income	8,000	695.47	695.47	8.69	7,304.53	700.25
TOTAL INTEREST INCOME	8,000	695.47	695.47	8.69	7,304.53	700.25
<u>MISCELLANEOUS REVENUE</u>						
10-41801-00 Miscellaneous	10,000	1,259.44	1,259.44	12.59	8,740.56	2,079.00
10-41802-00 Leased Properties	5,880	0.00	0.00	0.00	5,880.00	0.00
10-41804-07 Bulletproof Vest Grant	1,500	0.00	0.00	0.00	1,500.00	345.00
10-41805-00 Sale of Vehicles/Equipment	8,000	0.00	0.00	0.00	8,000.00	0.00
10-41807-01 Insurance Claim Reimb.	0	0.00	0.00	0.00	0.00	1,445.00
10-41808-00 POST Monies	1,303	0.00	0.00	0.00	1,303.00	0.00
TOTAL MISCELLANEOUS REVENUE	26,683	1,259.44	1,259.44	4.72	25,423.56	3,869.00
<u>TRANSFERS IN</u>						
10-41901-00 Transfer f Transportation Fu	240,000	20,000.00	20,000.00	8.33	220,000.00	20,416.66
10-41903-00 Administration Fee	103,530	8,627.50	8,627.50	8.33	94,902.50	8,458.33
TOTAL TRANSFERS IN	343,530	28,627.50	28,627.50	8.33	314,902.50	28,874.99
TOTAL REVENUE	4,016,236	1,163,756.16	1,163,756.16	28.98	2,852,479.84	1,141,839.77

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund
ADMINISTRATION
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-501.01-01-00 Salaries	326,252	23,488.33	23,488.33	7.20	302,763.67	13,591.42
10-501.01-03-00 Overtime	1,500	0.00	0.00	0.00	1,500.00	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,015.50	4,015.50	6.97	53,584.50	2,409.30
10-501.01-21-00 FICA & Medicare	26,826	2,041.97	2,041.97	7.61	24,784.03	1,882.40
10-501.01-22-00 Retirement	25,820	1,864.18	1,864.18	7.22	23,955.82	1,294.67
10-501.01-32-00 Exp Allowance-Bd of Alde	0	0.00	0.00	0.00	0.00	405.00
10-501.01-33-00 Auto Allow-City Administ	1,200	100.00	100.00	8.33	1,100.00	100.00
10-501.01-40-00 Membership Fees & Dues -	1,000	0.00	0.00	0.00	1,000.00	315.00
10-501.01-41-00 Membership Fees & Dues -	2,900	67.00	67.00	2.31	2,833.00	140.00
10-501.01-41-02 Professional Dev - Staff	11,000	0.00	0.00	0.00	11,000.00	618.33
10-501.01-41-03 Professional Dev - Board	5,500	0.00	0.00	0.00	5,500.00	1,919.76
TOTAL PERSONNEL	459,598	31,576.98	31,576.98	6.87	428,021.02	22,675.88
<u>INSURANCE</u>						
10-501.02-01-00 Liability Insurance	68,000	0.00	0.00	0.00	68,000.00	0.00
10-501.02-01-01 Insurance Deductible	20,000	0.00	0.00	0.00	20,000.00	0.00
10-501.02-02-00 Health, Life & Dental	36,499	5,460.11	5,460.11	14.96	31,038.89	5,462.94
10-501.02-03-00 Workers Compensation	1,500	0.00	0.00	0.00	1,500.00	0.00
10-501.02-04-00 Unemployment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.02-05-00 Property Insurance	18,000	0.00	0.00	0.00	18,000.00	0.00
TOTAL INSURANCE	146,499	5,460.11	5,460.11	3.73	141,038.89	5,462.94
<u>UTILITIES</u>						
10-501.03-01-00 Telephone & Voicemail	6,000	0.00	0.00	0.00	6,000.00	491.10
10-501.03-02-00 Electricity	58,500	0.00	0.00	0.00	58,500.00	0.00
10-501.03-04-00 Water	6,250	150.43	150.43	2.41	6,099.57	270.20
10-501.03-05-00 Mobile Phones & Pagers	120	10.00	10.00	8.33	110.00	0.00
10-501.03-07-00 Train Depot Utilities	0	0.00	0.00	0.00	0.00	16.47
10-501.03-08-00 Cable	2,100	0.00	0.00	0.00	2,100.00	175.00
10-501.03-09-00 Trash Hauling	300	75.00	75.00	25.00	225.00	75.00
TOTAL UTILITIES	73,270	235.43	235.43	0.32	73,034.57	1,027.77
<u>CAPITAL EXPENDITURES</u>						
10-501.04-22-00 Lease Purchase-Office Eq	1,200	0.00	0.00	0.00	1,200.00	0.00
TOTAL CAPITAL EXPENDITURES	1,200	0.00	0.00	0.00	1,200.00	0.00
<u>OTHER PURCHASES</u>						
10-501.05-01-00 Office Supplies & Consum	5,000	17.50	17.50	0.35	4,982.50	388.89
10-501.05-02-00 Postage	1,350	0.00	0.00	0.00	1,350.00	900.00
10-501.05-04-00 Printing	700	0.00	0.00	0.00	700.00	106.66
10-501.05-05-00 Publications	250	236.00	236.00	94.40	14.00	0.00
TOTAL OTHER PURCHASES	7,300	253.50	253.50	3.47	7,046.50	1,395.55
<u>MAINTENANCE</u>						
10-501.06-01-00 Building Maint & Repair	20,000	50.00	50.00	0.25	19,950.00	50.00
10-501.06-01-01 HVAC Maintenance & Repai	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.06-02-00 Janitorial Services/Supp	11,000	0.00	0.00	0.00	11,000.00	187.82

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2016

10 -General Fund

ADMINISTRATION

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL	PERIOD TO DATE	YEAR TO DATE	% USED	BUDGET	PRIOR FY
	BUDGET	ACTUAL	ACTUAL		BALANCE	YEAR TO DATE
10-501.06-11-00 Train Depot Maint	6,200	0.00	0.00	0.00	6,200.00	0.00
10-501.06-34-00 Office Equipment Mainten	2,500	266.27	266.27	10.65	2,233.73	143.67
TOTAL MAINTENANCE	42,200	316.27	316.27	0.75	41,883.73	381.49
CITY SERVICES						
10-501.07-01-00 Elections	2,500	0.00	0.00	0.00	2,500.00	54.13
10-501.07-02-00 Advertising/Public Notic	6,120	0.00	0.00	0.00	6,120.00	35.78
10-501.07-04-00 Credit Card Fees	2,000	0.00	0.00	0.00	2,000.00	0.00
10-501.07-47-00 MARC HHW Program	5,776	5,776.16	5,776.16	100.00	0.16	5,776.16
10-501.07-99-00 FOPAS - Animal Control	6,000	500.00	500.00	8.33	5,500.00	500.00
TOTAL CITY SERVICES	22,396	6,276.16	6,276.16	28.02	16,119.84	6,366.07
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	120,000	0.00	0.00	0.00	120,000.00	0.00
10-501.08-01-01 Litigation (New)	60,000	325.38	325.38	0.54	59,674.62	0.00
10-501.08-02-00 Auditor Fees	18,120	0.00	0.00	0.00	18,120.00	0.00
10-501.08-02-02 Professional Services	48,000	31,253.64	31,253.64	65.11	16,746.36	955.40
TOTAL PROFESSIONAL FEES	246,120	31,579.02	31,579.02	12.83	214,540.98	955.40
OTHER EXPENDITURES						
10-501.09-04-00 Holiday Decorations	900	0.00	0.00	0.00	900.00	350.00
10-501.09-11-00 Cemetery Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.00
10-501.09-20-02 Exec Session Meeting Sup	2,000	44.77	44.77	2.24	2,044.77	65.94
10-501.09-20-07 Meeting Supplies	500	0.00	0.00	0.00	500.00	0.00
10-501.09-21-00 Misc-Other	6,000	1,464.91	1,464.91	24.42	4,535.09	92.48
TOTAL OTHER EXPENDITURES	13,400	1,420.14	1,420.14	10.60	11,979.86	508.42
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL ADMINISTRATION	1,329,483	77,117.61	77,117.61	5.80	1,252,365.39	38,773.52

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund

POLICE

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-505.01-01-00 Salaries	798,200	55,618.50	55,618.50	6.97	742,581.50	35,422.62
10-505.01-03-00 Overtime	15,000	0.00	0.00	0.00	15,000.00	519.32
10-505.01-21-00 FICA & Medicare	61,457	4,019.50	4,019.50	6.54	57,437.50	4,294.14
10-505.01-22-00 Retirement	53,825	3,198.35	3,198.35	5.94	50,626.65	2,298.95
10-505.01-41-00 Membership Fees & Dues	950	125.00	125.00	13.16	825.00	0.00
10-505.01-41-02 Professional Development	4,500	16.00	16.00	0.36	4,484.00	16.00
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL PERSONNEL	935,932	62,977.35	62,977.35	6.73	872,954.65	42,551.03
INSURANCE						
10-505.02-02-00 Health, Life & Dental	140,448	11,453.94	11,453.94	8.16	128,994.06	18,283.90
10-505.02-03-00 Workers Compensation	39,490	0.00	0.00	0.00	39,490.00	0.00
10-505.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	181,438	11,453.94	11,453.94	6.31	169,984.06	18,283.90
UTILITIES						
10-505.03-01-00 Telephone & Voicemail	900	0.00	0.00	0.00	900.00	0.00
10-505.03-05-00 Mobile Phone & Pagers	4,500	65.00	65.00	1.44	4,435.00	311.00
TOTAL UTILITIES	5,400	65.00	65.00	1.20	5,335.00	311.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-505.05-01-00 Office Supplies & Consum	2,800	32.93	32.93	1.18	2,767.07	225.21
10-505.05-02-00 Postage	250	0.00	0.00	0.00	250.00	0.00
10-505.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
10-505.05-21-00 Equipment and Handtools	9,000	0.00	0.00	0.00	9,000.00	0.00
10-505.05-22-01 Terminal - Rejis	1,400	0.00	0.00	0.00	1,400.00	65.07
10-505.05-22-02 Terminal - Platte Co	2,300	0.00	0.00	0.00	2,300.00	0.00
10-505.05-31-00 Uniforms	7,000	116.21	116.21	1.66	6,883.79	0.00
10-505.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	24,750	149.14	149.14	0.60	24,600.86	290.28
MAINTENANCE						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	184.98	184.98	1.23	14,815.02	127.50
10-505.06-21-01 Equipment Repair & Maint	1,800	0.00	0.00	0.00	1,800.00	0.00
10-505.06-22-00 Vehicle Gas & Oil	45,000	0.00	0.00	0.00	45,000.00	0.00
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	2,000	129.13	129.13	6.46	1,870.87	95.06
TOTAL MAINTENANCE	65,300	314.11	314.11	0.48	64,985.89	222.56
CITY SERVICES						
10-505.07-56-00 Hiring/Substance Screeni	4,000	0.00	0.00	0.00	4,000.00	105.00
10-505.07-57-00 Crime Commission	500	0.00	0.00	0.00	500.00	0.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agre	2,000	0.00	0.00	0.00	2,000.00	0.00

C I T Y O F P A R K V I L L E
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund

POLICE

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.07-99-00 Other City Services	700	0.00	0.00	0.00	700.00	0.00
TOTAL CITY SERVICES	9,200	0.00	0.00	0.00	9,200.00	105.00
OTHER EXPENDITURES						
10-505.09-21-00 Miscellaneous	350	0.00	0.00	0.00	350.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL OTHER EXPENDITURES	1,850	0.00	0.00	0.00	1,850.00	0.00
TOTAL POLICE	1,223,870	74,959.54	74,959.54	6.12	1,148,910.46	61,763.77

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	50,800	4,035.57	4,035.57	7.94	46,764.43	2,090.11
10-510.01-03-00 Overtime	300	0.00	0.00	0.00	300.00	0.00
10-510.01-11-00 Judge	18,000	1,429.62	1,429.62	7.94	16,570.38	830.77
10-510.01-21-00 FICA & Medicare	5,441	420.73	420.73	7.73	5,020.27	387.42
10-510.01-22-00 Retirement	2,160	179.13	179.13	8.29	1,980.87	110.67
10-510.01-32-00 Expense Allow - Judge	540	0.00	0.00	0.00	540.00	90.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	0.00	0.00	500.00	150.00
10-510.01-41-02 Professional Development	5,000	0.00	0.00	0.00	5,000.00	0.00
10-510.01-51-00 Prosecutor/Assistant	15,000	2,500.00	2,500.00	16.67	12,500.00	1,850.00
10-510.01-51-02 Public Defender	7,200	1,200.00	1,200.00	16.67	6,000.00	600.00
TOTAL PERSONNEL	104,941	9,765.05	9,765.05	9.31	95,175.95	6,108.97
INSURANCE						
10-510.02-02-00 Health, Life & Dental	9,660	816.10	816.10	8.45	8,843.90	1,429.21
10-510.02-03-00 Workers Compensation	4,200	0.00	0.00	0.00	4,200.00	0.00
TOTAL INSURANCE	13,860	816.10	816.10	5.89	13,043.90	1,429.21
UTILITIES						
10-510.03-05-00 Mobile Phone & Pagers	120	10.00	10.00	8.33	110.00	10.00
TOTAL UTILITIES	120	10.00	10.00	8.33	110.00	10.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,800	0.00	0.00	0.00	1,800.00	108.28
10-510.05-02-00 Postage	500	0.00	0.00	0.00	500.00	0.00
10-510.05-04-00 Printing	4,500	697.60	697.60	15.50	3,802.40	0.00
10-510.05-05-00 Publications	350	0.00	0.00	0.00	350.00	0.00
10-510.05-06-00 Processing Fees	2,200	0.00	0.00	0.00	2,200.00	0.00
TOTAL OTHER PURCHASES	9,350	697.60	697.60	7.46	8,652.40	108.28
MAINTENANCE						
10-510.06-32-00 REJIS System	700	0.00	0.00	0.00	700.00	0.00
10-510.06-33-00 Software Support Agreeme	2,400	0.00	0.00	0.00	2,400.00	0.00
10-510.06-34-00 Office Equipment Mainten	800	13.97	13.97	1.75	786.03	9.60
TOTAL MAINTENANCE	3,900	13.97	13.97	0.36	3,886.03	9.60
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	14,000	175.00	175.00	1.25	13,825.00	0.00
10-510.07-82-00 Bailiff	6,000	468.76	468.76	7.81	5,531.24	469.67
10-510.07-82-01 Translator	800	120.35	120.35	15.04	679.65	128.25
TOTAL CITY SERVICES	20,800	764.11	764.11	3.67	20,035.89	597.92
OTHER EXPENDITURES						
10-510.09-21-00 Miscellaneous	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	0.00	0.00	500.00	0.00
TOTAL MUNICIPAL COURT	153,471	12,066.83	12,066.83	7.86	141,404.17	8,263.98

10 -General Fund

PUBLIC WORKS

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-515.01-01-00 Salaries	138,500	9,690.70	9,690.70	7.00	128,809.30	3,392.30
10-515.01-21-00 FICA & Medicare	9,902	735.90	735.90	7.43	9,166.10	420.42
10-515.01-22-00 Retirement	4,467	337.61	337.61	7.56	4,129.39	0.00
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	250.00	8.33	2,750.00	250.00
10-515.01-41-00 Membership Fees & Dues	600	0.00	0.00	0.00	600.00	0.00
10-515.01-41-02 Professional Development	3,800	0.00	0.00	0.00	3,800.00	0.00
TOTAL PERSONNEL	160,269	11,014.21	11,014.21	6.87	149,254.79	4,062.72
INSURANCE						
10-515.02-02-00 Health, Life & Dental	12,948	1,120.68	1,120.68	8.66	11,827.32	1,010.44
10-515.02-03-00 Workers Compensation	500	0.00	0.00	0.00	500.00	0.00
10-515.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	14,448	1,120.68	1,120.68	7.76	13,327.32	1,010.44
UTILITIES						
10-515.03-05-00 Mobile Phones & Pagers	720	40.00	40.00	5.56	680.00	40.00
TOTAL UTILITIES	720	40.00	40.00	5.56	680.00	40.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-515.05-01-00 Office Supplies & Consum	750	0.00	0.00	0.00	750.00	0.00
10-515.05-02-00 Postage	150	0.00	0.00	0.00	150.00	0.00
10-515.05-04-00 Printing	250	0.00	0.00	0.00	250.00	0.00
10-515.05-31-00 Uniforms	250	0.00	0.00	0.00	250.00	0.00
TOTAL OTHER PURCHASES	1,400	0.00	0.00	0.00	1,400.00	0.00
MAINTENANCE						
10-515.06-36-00 Tornado Siren	3,350	702.00	702.00	20.96	2,648.00	606.00
TOTAL MAINTENANCE	3,350	702.00	702.00	20.96	2,648.00	606.00
PROFESSIONAL FEES						
10-515.08-03-00 Engineer & Planning Fees	35,000	900.00	900.00	2.57	34,100.00	0.00
TOTAL PROFESSIONAL FEES	35,000	900.00	900.00	2.57	34,100.00	0.00
OTHER EXPENDITURES						
10-515.09-21-00 Miscellaneous	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	0.00	0.00	500.00	0.00
TOTAL PUBLIC WORKS	215,687	13,776.89	13,776.89	6.39	201,910.11	5,719.16

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund
COMMUNITY DEVELOPMENT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-518.01-01-00 Salaries	228,900	9,887.40	9,887.40	4.32	219,012.60	8,499.13
10-518.01-21-00 FICA & Medicare	17,893	729.15	729.15	4.08	17,163.85	1,028.00
10-518.01-22-00 Retirement	12,054	451.21	451.21	3.74	11,602.79	497.51
10-518.01-31-00 Auto Allowance - Other	2,400	0.00	0.00	0.00	2,400.00	200.00
10-518.01-41-00 Membership Fees & Dues	1,675	95.00	95.00	5.67	1,580.00	0.00
10-518.01-41-02 Professional Development	5,400	(60.00)	(60.00)	1.11	5,460.00	40.00
TOTAL PERSONNEL	268,322	11,102.76	11,102.76	4.14	257,219.24	10,264.64
INSURANCE						
10-518.02-02-00 Health, Life & Dental	25,701	1,874.31	1,874.31	7.29	23,826.69	3,570.78
10-518.02-03-00 Workers Compensation	1,000	0.00	0.00	0.00	1,000.00	0.00
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	27,701	1,874.31	1,874.31	6.77	25,826.69	3,570.78
UTILITIES						
10-518.03-05-00 Mobile Phones & Pagers	1,600	0.00	0.00	0.00	1,600.00	115.36
TOTAL UTILITIES	1,600	0.00	0.00	0.00	1,600.00	115.36
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-518.05-01-00 Office Supplies & Consum	1,000	0.00	0.00	0.00	1,000.00	0.00
10-518.05-02-00 Postage	1,500	0.00	0.00	0.00	1,500.00	0.00
10-518.05-04-00 Printing	500	10.20	10.20	2.04	489.80	0.00
10-518.05-05-00 Publications	870	0.00	0.00	0.00	870.00	0.00
10-518.05-21-00 Equipment & Handtools	300	0.00	0.00	0.00	300.00	0.00
10-518.05-31-00 Uniforms	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	4,670	10.20	10.20	0.22	4,659.80	0.00
MAINTENANCE						
10-518.06-21-00 Vehicle Repair & Mainten	750	1,330.46	1,330.46	177.39	(580.46)	99.00
10-518.06-22-00 Vehicle Gas & Oil	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL MAINTENANCE	2,250	1,330.46	1,330.46	59.13	919.54	99.00
CITY SERVICES						
10-518.07-02-01 Public Notices	2,000	0.00	0.00	0.00	2,000.00	20.40
10-518.07-04-00 Code Enforcement	5,000	1,153.43	1,153.43	23.07	3,846.57	0.00
TOTAL CITY SERVICES	7,000	1,153.43	1,153.43	16.48	5,846.57	20.40
PROFESSIONAL FEES						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	0.00	0.00	3,000.00	0.00
10-518.08-03-02 NPDES II / Arcview	1,500	0.00	0.00	0.00	1,500.00	250.00
TOTAL PROFESSIONAL FEES	4,500	0.00	0.00	0.00	4,500.00	250.00
OTHER EXPENDITURES						
10-518.09-20-00 Planning Com. Meeting Su	150	0.00	0.00	0.00	150.00	0.00
10-518.09-21-00 Miscellaneous	200	0.00	0.00	0.00	200.00	0.00
TOTAL OTHER EXPENDITURES	350	0.00	0.00	0.00	350.00	0.00
TOTAL COMMUNITY DEVELOPMENT	316,393	15,471.16	15,471.16	4.89	300,921.84	14,320.18

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	237,130	18,095.29	18,095.29	7.63	219,034.71	9,949.50
10-520.01-03-00 Overtime	15,000	1,501.56	1,501.56	10.01	13,498.44	983.51
10-520.01-21-00 FICA & Medicare	18,285	1,400.23	1,400.23	7.66	16,884.77	1,281.34
10-520.01-22-00 Retirement	14,102	973.47	973.47	6.90	13,128.53	603.84
10-520.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	285,017	21,970.55	21,970.55	7.71	263,046.45	12,818.19
INSURANCE						
10-520.02-02-00 Health, Life & Dental	46,929	6,736.54	6,736.54	14.35	40,192.46	8,812.92
10-520.02-03-00 Workers Compensation	25,000	0.00	0.00	0.00	25,000.00	0.00
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	73,429	6,736.54	6,736.54	9.17	66,692.46	8,812.92
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,400	0.00	0.00	0.00	1,400.00	40.00
10-520.03-02-00 Electricity	3,800	0.00	0.00	0.00	3,800.00	0.00
10-520.03-03-00 Gas	2,200	0.00	0.00	0.00	2,200.00	0.00
10-520.03-04-00 Water	4,200	0.00	0.00	0.00	4,200.00	117.74
10-520.03-05-00 Mobile Phones & Pagers	2,800	0.00	0.00	0.00	2,800.00	184.50
10-520.03-09-00 Trash Hauling	660	0.00	0.00	0.00	660.00	0.00
TOTAL UTILITIES	15,060	0.00	0.00	0.00	15,060.00	342.24
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	800	0.00	0.00	0.00	800.00	0.00
10-520.05-20-00 Small Office Equipment	500	0.00	0.00	0.00	500.00	0.00
10-520.05-21-00 Handtools	6,000	41.80	41.80	0.70	5,958.20	113.30
10-520.05-31-00 Uniforms	2,600	0.00	0.00	0.00	2,600.00	0.00
TOTAL OTHER PURCHASES	9,900	41.80	41.80	0.42	9,858.20	113.30
MAINTENANCE						
CITY SERVICES						
10-520.07-43-00 Spring/Fall Cleanup	13,500	0.00	0.00	0.00	13,500.00	0.00
10-520.07-43-02 HW Collection Event	400	0.00	0.00	0.00	400.00	0.00
10-520.07-51-00 Mosquito & Weed Control	2,000	0.00	0.00	0.00	2,000.00	0.00
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
TOTAL CITY SERVICES	16,000	0.00	0.00	0.00	16,000.00	0.00
PROFESSIONAL FEES						
OTHER EXPENDITURES						
10-520.09-21-00 Miscellaneous	250	0.00	0.00	0.00	250.00	0.00
TOTAL OTHER EXPENDITURES	250	0.00	0.00	0.00	250.00	0.00
TOTAL STREET DEPARTMENT	399,656	28,748.89	28,748.89	7.19	370,907.11	22,086.65

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-525.01-01-00 Salaries	106,300	8,071.89	8,071.89	7.59	98,228.11	5,518.92
10-525.01-03-00 Overtime	6,000	823.19	823.19	13.72	5,176.81	314.82
10-525.01-05-00 Seasonal Landscape Maint	54,080	0.00	0.00	0.00	54,080.00	0.00
10-525.01-21-00 FICA & Medicare	11,442	655.70	655.70	5.73	10,786.30	659.97
10-525.01-22-00 Retirement	5,020	240.43	240.43	4.79	4,779.57	340.44
10-525.01-41-00 Membership Fees & Dues	100	0.00	0.00	0.00	100.00	0.00
10-525.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	183,442	9,791.21	9,791.21	5.34	173,650.79	6,834.15
INSURANCE						
10-525.02-02-00 Health, Life & Dental	22,440	2,185.90	2,185.90	9.74	20,254.10	3,887.95
10-525.02-03-00 Workers Compensation	7,000	0.00	0.00	0.00	7,000.00	0.00
10-525.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	29,940	2,185.90	2,185.90	7.30	27,754.10	3,887.95
UTILITIES						
10-525.03-01-00 Telephone & Voicemail	1,900	0.00	0.00	0.00	1,900.00	0.00
10-525.03-02-00 Electricity	18,000	0.00	0.00	0.00	18,000.00	1,265.47
10-525.03-03-00 Gas	1,500	0.00	0.00	0.00	1,500.00	0.00
10-525.03-04-00 Water	9,000	0.00	0.00	0.00	9,000.00	389.55
10-525.03-05-00 Mobile Phones & Pagers	1,300	0.00	0.00	0.00	1,300.00	20.50
10-525.03-09-00 Trash Hauling	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL UTILITIES	33,200	0.00	0.00	0.00	33,200.00	1,675.52
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-525.05-01-00 Office Supplies & Consum	500	0.00	0.00	0.00	500.00	120.16
10-525.05-02-00 Postage	75	0.00	0.00	0.00	75.00	0.00
10-525.05-04-00 Printing	400	0.00	0.00	0.00	400.00	0.00
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-525.05-21-00 Equipment & Handtools	6,500	31.06	31.06	0.48	6,468.94	174.28
10-525.05-31-00 Uniforms	2,000	0.00	0.00	0.00	2,000.00	318.10
10-525.05-41-01 Restroom Supplies	2,700	0.00	0.00	0.00	2,700.00	0.00
10-525.05-41-02 Trash Bags	4,300	0.00	0.00	0.00	4,300.00	216.66
10-525.05-41-03 Park Enhancements	5,000	0.00	0.00	0.00	5,000.00	15.86
10-525.05-42-00 Grass Seed & Fertilizer	2,800	600.00	600.00	21.43	2,200.00	0.00
10-525.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	25,275	631.06	631.06	2.50	24,643.94	845.06
MAINTENANCE						
10-525.06-01-00 Buildings Maint & Repair	4,000	0.00	0.00	0.00	4,000.00	112.50
10-525.06-03-00 Restrooms	4,900	0.00	0.00	0.00	4,900.00	0.00
10-525.06-05-01 Stage Maintenance	150	0.00	0.00	0.00	150.00	0.00
10-525.06-05-02 Ballfield Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.00
10-525.06-05-03 Trail Maintenance	3,600	0.00	0.00	0.00	3,600.00	0.00

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-12-00 Playground Equipment Rep	2,000	0.00	0.00	0.00	2,000.00	0.00
10-525.06-13-00 Spirit Fountain	2,500	0.00	0.00	0.00	2,500.00	0.00
10-525.06-21-00 Vehicle Repair & Mainten	6,500	0.00	0.00	0.00	6,500.00	338.65
10-525.06-21-01 Equipment Repair & Maint	3,500	64.61	64.61	1.85	3,435.39	171.67
10-525.06-21-02 Tractor Mowing Equipment	6,500	0.00	0.00	0.00	6,500.00	0.00
10-525.06-22-00 Vehicle Gas & Oil	7,500	0.00	0.00	0.00	7,500.00	0.00
10-525.06-22-01 Equipment Gas & Oil	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL MAINTENANCE	50,150	64.61	64.61	0.13	50,085.39	622.82
CITY SERVICES						
10-525.07-20-00 Rental of Portable Toile	4,000	0.00	0.00	0.00	4,000.00	0.00
10-525.07-51-00 Mosquito & Weed Control	6,000	0.00	0.00	0.00	6,000.00	0.00
10-525.07-51-01 Landscaping	5,000	0.00	0.00	0.00	5,000.00	0.00
10-525.07-52-00 Tree Trimming & Removal	12,000	0.00	0.00	0.00	12,000.00	0.00
10-525.07-53-00 Tree Planting	5,000	0.00	0.00	0.00	5,000.00	0.00
10-525.07-60-00 Rental Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL CITY SERVICES	33,000	0.00	0.00	0.00	33,000.00	0.00
OTHER EXPENDITURES						
10-525.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL PARKS DEPARTMENT	356,007	12,672.78	12,672.78	3.56	343,334.22	13,865.50

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

10 -General Fund

NATURE SANCTUARY

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-535.01-01-00 Salaries	25,064	429.00	429.00	1.71	24,635.00	692.35
10-535.01-21-00 FICA & Medicare	1,917	32.82	32.82	1.71	1,884.18	88.28
10-535.01-31-00 Expense Allowance-Other	200	0.00	0.00	0.00	200.00	0.00
TOTAL PERSONNEL	27,181	461.82	461.82	1.70	26,719.18	780.63
UTILITIES						
10-535.03-02-00 Electricity	600	0.00	0.00	0.00	600.00	0.00
TOTAL UTILITIES	600	0.00	0.00	0.00	600.00	0.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-535.05-01-00 Office Supplies & Consum	100	0.00	0.00	0.00	100.00	0.00
10-535.05-02-00 Postage	50	0.00	0.00	0.00	50.00	0.00
10-535.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-535.05-21-00 Equipment & Handtools	400	0.00	0.00	0.00	400.00	0.00
10-535.05-41-00 Materials	1,000	0.00	0.00	0.00	1,000.00	0.00
10-535.05-42-00 Program Expenses	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL OTHER PURCHASES	4,750	0.00	0.00	0.00	4,750.00	0.00
MAINTENANCE						
10-535.06-01-00 Building Maintenance & R	950	95.00	95.00	10.00	855.00	104.93
10-535.06-05-03 Trail Maintenance	3,500	0.00	0.00	0.00	3,500.00	0.00
10-535.06-21-00 Vehicle Repair & Mainten	1,500	0.00	0.00	0.00	1,500.00	0.00
10-535.06-21-01 Equipment Repair & Maint	150	0.00	0.00	0.00	150.00	0.00
10-535.06-22-00 Vehicle Gas & Oil	400	0.00	0.00	0.00	400.00	0.00
TOTAL MAINTENANCE	6,500	95.00	95.00	1.46	6,405.00	104.93
CITY SERVICES						
10-535.07-51-00 Mosquito & Weed Control	150	0.00	0.00	0.00	150.00	0.00
TOTAL CITY SERVICES	150	0.00	0.00	0.00	150.00	0.00
OTHER EXPENDITURES						
10-535.09-21-00 Miscellaneous	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	0.00	0.00	500.00	0.00
TOTAL NATURE SANCTUARY	39,681	556.82	556.82	1.40	39,124.18	885.56

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund
 CHANNEL 2 & WEBSITE
 EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-540.01-52-00 Technical Consultant/Int	10,200	0.00	0.00	0.00	10,200.00	0.00
10-540.01-53-00 Production Assistant/Int	2,100	0.00	0.00	0.00	2,100.00	0.00
TOTAL PERSONNEL	12,300	0.00	0.00	0.00	12,300.00	0.00
<u>CAPITAL EXPENDITURES</u>						
10-540.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	0.00	0.00	0.00	200.00	0.00
<u>OTHER PURCHASES</u>						
10-540.05-03-00 Computer Equip/Access/Pr	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	500	0.00	0.00	0.00	500.00	0.00
<u>MAINTENANCE</u>						
10-540.06-31-00 Computer Maintenance	560	0.00	0.00	0.00	560.00	0.00
TOTAL MAINTENANCE	560	0.00	0.00	0.00	560.00	0.00
<u>OTHER EXPENDITURES</u>						
10-540.09-05-01 Website Maintenance	250	0.00	0.00	0.00	250.00	199.90
TOTAL OTHER EXPENDITURES	250	0.00	0.00	0.00	250.00	199.90
TOTAL CHANNEL 2 & WEBSITE	13,810	0.00	0.00	0.00	13,810.00	199.90

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund

TRANSFERS OUT

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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TRANSFERS-OTHER SOURCES

10-550.20-04-00 Transfer to Reserve Fund	0	26,458.33	26,458.33	0.00 (26,458.33)	5,000.00
10-550.20-21-00 Transfer to Debt Service	0	0.00	0.00	0.00	0.00	18,125.00
TOTAL TRANSFERS-OTHER SOURCES	0	26,458.33	26,458.33	0.00 (26,458.33)	23,125.00
TOTAL TRANSFERS OUT	0	26,458.33	26,458.33	0.00 (26,458.33)	23,125.00

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund

IT

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-555.01-52-00 Information Technology S	21,000	0.00	0.00	0.00	21,000.00	0.00
TOTAL PERSONNEL	21,000	0.00	0.00	0.00	21,000.00	0.00
INSURANCE						
10-555.02-01-00 Equipment	5,500	0.00	0.00	0.00	5,500.00	0.00
10-555.02-02-00 Software	14,960	0.00	0.00	0.00	14,960.00	0.00
10-555.02-04-00 Domain Registrations	390	0.00	0.00	0.00	390.00	0.00
TOTAL INSURANCE	20,850	0.00	0.00	0.00	20,850.00	0.00
MAINTENANCE						
10-555.06-01-00 Maintenance & Repair	2,124	0.00	0.00	0.00	2,124.00	20.00
TOTAL MAINTENANCE	2,124	0.00	0.00	0.00	2,124.00	20.00
TOTAL IT	43,974	0.00	0.00	0.00	43,974.00	20.00

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

10 -General Fund

08.33% OF FISCAL YEAR COMPLETED

CAPITAL OUTLAY EXPENDITURES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL OUTLAY</u>						
10-560.50-50-00 Police Capital Outlay	42,535	0.00	0.00	0.00	42,535.00	0.00
TOTAL CAPITAL OUTLAY	42,535	0.00	0.00	0.00	42,535.00	0.00
<u>CAPITAL OUTLAY</u>						
10-560.51-80-00 Com Development Capital	109,000	0.00	0.00	0.00	109,000.00	0.00
TOTAL CAPITAL OUTLAY	109,000	0.00	0.00	0.00	109,000.00	0.00
<u>CAPITAL OUTLAY</u>						
10-560.52-50-00 Parks Capital Outlay	194,500	0.00	0.00	0.00	194,500.00	0.00
TOTAL CAPITAL OUTLAY	194,500	0.00	0.00	0.00	194,500.00	0.00
TOTAL CAPITAL OUTLAY	346,035	0.00	0.00	0.00	346,035.00	0.00
TOTAL EXPENDITURES	4,438,067	261,828.85	261,828.85	5.90	4,176,238.15	189,023.22
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(421,831)	901,927.31	901,927.31		0.00	952,816.55

Sewer Fund (30)

Last Updated 02/11/2016

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Unaudited	2016 Budget	2016 YTD	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected
<i>Beginning Fund Balance</i>	\$426,505	\$ 493,616	\$ 605,952	\$ 516,873	\$ 1,020,362	\$ 1,104,409	\$ 794,313	\$ 738,833	\$ 738,833	\$ 333,312	\$ 215,860	\$ 332,071	\$ 306,961	\$ 328,784
Revenues														
<i>Projected Rate Increase</i>				3.00%	3.00%	3.00%	2.50%		2.50%	3.00%	3.00%	3.00%	2.50%	0.00%
Sewer Charges	907,088	962,603	937,785	1,016,426	1,027,940	954,387	1,014,750	68,727	1,014,750	1,045,193	1,076,548	1,108,845	1,136,566	1,136,566
Sewer Tap Fees	19,500	33,000	30,000	43,500	30,000	39,000	36,000	4,500	36,000	36,540	37,088	37,644	38,209	38,782
Sewer Impact Fees	18,200	30,800	28,000	42,000	28,000	36,400	33,600	4,200	33,600	34,104	34,616	35,135	35,662	36,197
MOAW Bill Collection Payment	636	715	686	562	650	643	650	-	650	650	650	650	650	650
Grinder Pump Administrative Fee	4,620	4,620	3,850	4,620	-	4,620	4,620	385	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	9,061	6,611	5,872	4,361	4,400	4,956	4,800	396	4,800	4,872	4,921	4,970	5,020	5,070
Transfer from Sewer CIP (33)	-	-	-	294,984	-	-	-	-	-	-	-	-	-	-
Miscellaneous	35	-	16	1,000	200	74	200	-	200	203	206	209	212	215
Sewer Fund Revenues:	959,140	1,038,349	1,006,209	1,407,454	1,091,190	1,040,079	1,094,620	78,208	1,094,620	1,126,182	1,158,649	1,192,073	1,220,939	1,222,100
Total Sources:	1,385,645	1,531,965	1,612,161	1,924,326	2,111,552	2,144,488	1,888,933	817,042	1,833,453	1,459,494	1,374,509	1,524,144	1,527,900	1,550,884
Expenditures														
Operating Expenses	388,097	453,316	449,989	462,065	519,812	487,197	520,116	36,543	520,116	529,780	539,630	549,669	559,901	570,330
Capital Expenses	16,415	18,146	5,636	59,988	802,275	459,088	734,500	-	691,000	427,300	213,000	374,700	348,500	212,400
Debt Service	273,917	198,952	202,233	191,504	332,785	357,870	185,495	-	185,495	180,953	182,095	182,947	178,651	179,311
Transfer to General Fund - Admin Fee	70,000	75,000	100,000	100,000	101,500	101,500	103,530	8,628	103,530	105,601	107,713	109,867	112,064	114,305
Other Transfers	143,600	180,600	337,431						-					
Sewer Fund Expenditures:	892,029	926,014	1,095,288	813,557	1,756,372	1,405,655	1,543,641	45,171	1,500,141	1,243,634	1,042,438	1,217,183	1,199,116	1,076,347
Estimated Working Capital (deficit):	493,616	605,952	516,873	1,110,769	355,180	738,833	345,292	771,871	333,312	215,860	332,071	306,961	328,784	474,537
TARGET*	\$388,441	\$331,031	\$339,730	\$332,020	\$488,113	\$479,959	\$341,407		\$341,407	\$339,798	\$343,931	\$347,831	\$346,642	\$350,470

* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

30 -Sewer Service Fund
 FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	1,089,620	77,812.44	77,812.44	7.14	1,011,807.56	75,099.58
INTEREST INCOME	4,800	395.77	395.77	8.25	4,404.23	373.80
MISCELLANEOUS REVENUE	200	0.00	0.00	0.00	200.00	0.00
TRANSFERS IN	<u>185,515</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>185,515.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>1,280,135</u>	<u>78,208.21</u>	<u>78,208.21</u>	<u>6.11</u>	<u>1,201,926.79</u>	<u>75,473.38</u>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	<u>1,713,136</u>	<u>45,170.51</u>	<u>45,170.51</u>	<u>2.64</u>	<u>1,667,965.49</u>	<u>115,259.74</u>
TOTAL EXPENDITURES	<u>1,713,136</u>	<u>45,170.51</u>	<u>45,170.51</u>	<u>2.64</u>	<u>1,667,965.49</u>	<u>115,259.74</u>
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(433,001)	33,037.70	33,037.70		(466,038.70)	(39,786.36)

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

30 -Sewer Service Fund

FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	1,014,750	9,218.68	9,218.68	0.91	1,005,531.32	7,754.77
30-41501-01 Sewer Charges - Data Tech	0	59,508.76	59,508.76	0.00	(59,508.76)	66,959.81
30-41502-00 Sewer Tap Fees	36,000	4,500.00	4,500.00	12.50	31,500.00	0.00
30-41502-01 Sewer Impact Fees	33,600	4,200.00	4,200.00	12.50	29,400.00	0.00
30-41503-00 Mo Am Bill Collection pymt	650	0.00	0.00	0.00	650.00	0.00
30-41504-00 Grinder Pump Admin Fee	4,620	385.00	385.00	8.33	4,235.00	385.00
TOTAL OTHER REVENUE	1,089,620	77,812.44	77,812.44	7.14	1,011,807.56	75,099.58
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	4,800	395.77	395.77	8.25	4,404.23	373.80
TOTAL INTEREST INCOME	4,800	395.77	395.77	8.25	4,404.23	373.80
<u>MISCELLANEOUS REVENUE</u>						
30-41804-00 Miscellaneous Revenue	200	0.00	0.00	0.00	200.00	0.00
TOTAL MISCELLANEOUS REVENUE	200	0.00	0.00	0.00	200.00	0.00
<u>TRANSFERS IN</u>						
30-41901-00 Transfer from Sewer Fund	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL TRANSFERS IN	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL REVENUE	1,280,135	78,208.21	78,208.21	6.11	1,201,926.79	75,473.38

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

30 -Sewer Service Fund

08.33% OF FISCAL YEAR COMPLETED

ADMINISTRATIVE

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
30-501.01-01-00 Salaries	13,824	1,602.02	1,602.02	11.59	12,221.98	469.63
30-501.01-21-00 FICA & Medicare	1,058	121.80	121.80	11.51	936.20	52.87
30-501.01-22-00 Retirement	816	0.00	0.00	0.00	816.00	0.00
TOTAL PERSONNEL	15,698	1,723.82	1,723.82	10.98	13,974.18	522.50
INSURANCE						
30-501.02-01-00 Hazard & Liability	2,850	0.00	0.00	0.00	2,850.00	0.00
30-501.02-02-00 Health	2,955	344.21	344.21	11.65	2,610.79	0.00
30-501.02-03-00 Workers Comp	500	0.00	0.00	0.00	500.00	0.00
30-501.02-04-00 Unemployment Fund	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,805	344.21	344.21	5.06	6,460.79	0.00
UTILITIES						
30-501.03-01-00 Telephone & Voicemail	1,600	0.00	0.00	0.00	1,600.00	0.00
30-501.03-02-00 Electricity	46,000	0.00	0.00	0.00	46,000.00	1,562.59
30-501.03-04-00 Water	3,500	41.10	41.10	1.17	3,458.90	68.29
30-501.03-06-00 Wi-Fi	480	0.00	0.00	0.00	480.00	39.99
30-501.03-09-00 Trash Hauling	600	30.16	30.16	5.03	569.84	0.00
TOTAL UTILITIES	52,180	71.26	71.26	0.14	52,108.74	1,670.87
CAPITAL EXPENDITURES						
30-501.04-31-00 Equipment & Machinery	10,000	0.00	0.00	0.00	10,000.00	0.00
30-501.04-51-00 Facility Improvements	147,000	0.00	0.00	0.00	147,000.00	0.00
30-501.04-61-00 Pump Station Improvement	34,000	0.00	0.00	0.00	34,000.00	0.00
TOTAL CAPITAL EXPENDITURES	191,000	0.00	0.00	0.00	191,000.00	0.00
OTHER PURCHASES						
30-501.05-01-00 Office Supplies	150	17.50	17.50	11.67	132.50	0.00
30-501.05-02-00 Postage	7,000	450.00	450.00	6.43	6,550.00	0.00
30-501.05-04-00 Printing	1,300	0.00	0.00	0.00	1,300.00	0.00
30-501.05-06-00 Delinquencies	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER PURCHASES	10,450	467.50	467.50	4.47	9,982.50	0.00
MAINTENANCE						
30-501.06-01-00 Building Main & Repair	12,000	341.69	341.69	2.85	11,658.31	0.00
30-501.06-12-00 Pump Stations Maintenanc	20,000	650.00	650.00	3.25	19,350.00	0.00
30-501.06-21-00 Vehicle Repair & Mainten	500	1,389.60	1,389.60	277.92	(889.60)	0.00
30-501.06-21-02 Tractor/Lawn Mowing Equi	1,000	0.00	0.00	0.00	1,000.00	0.00
30-501.06-22-00 Vehicle Gas & Oil	3,000	0.00	0.00	0.00	3,000.00	0.00
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	0.00	0.00	1,500.00	0.00
30-501.06-33-00 Software Support Agreeeme	2,000	0.00	0.00	0.00	2,000.00	0.00
30-501.06-42-00 Line Maintenance	543,500	0.00	0.00	0.00	543,500.00	915.00
30-501.06-99-00 Other Maintenance	0	0.00	0.00	0.00	0.00	48,253.50
TOTAL MAINTENANCE	583,500	2,381.29	2,381.29	0.41	581,118.71	49,168.50

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

30 -Sewer Service Fund

ADMINISTRATIVE

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CITY SERVICES</u>						
30-501.07-34-00 Line Repairs	20,000	675.00	675.00	3.38	19,325.00	0.00
30-501.07-42-00 One Call Utility Locatin	2,000	0.00	0.00	0.00	2,000.00	0.00
30-501.07-82-00 KC Water Depart	26,000	6,435.49	6,435.49	24.75	19,564.51	0.00
30-501.07-91-00 Odor Control	22,000	0.00	0.00	0.00	22,000.00	0.00
TOTAL CITY SERVICES	70,000	7,110.49	7,110.49	10.16	62,889.51	0.00
<u>PROFESSIONAL FEES</u>						
30-501.08-01-00 Attorney Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
30-501.08-03-00 Engineering Fees	10,000	0.00	0.00	0.00	10,000.00	0.00
30-501.08-04-00 Management Contract	290,483	24,206.92	24,206.92	8.33	266,276.08	23,520.42
30-501.08-06-00 Administration Fee	103,530	8,627.50	8,627.50	8.33	94,902.50	8,458.33
30-501.08-07-00 Credit Card Fees	2,000	237.52	237.52	11.88	1,762.48	335.84
TOTAL PROFESSIONAL FEES	408,513	33,071.94	33,071.94	8.10	375,441.06	32,314.59
<u>OTHER EXPENDITURES</u>						
30-501.09-21-00 Miscellaneous	2,000	0.00	0.00	0.00	2,000.00	10.00
30-501.09-22-00 DNR Fees	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER EXPENDITURES	4,000	0.00	0.00	0.00	4,000.00	10.00
<u>BOND/LEASE PAYMENTS</u>						
<u>SYSTEM RENEWAL PROJECT</u>						
30-501.12-11-00 SRF Principal	150,000	0.00	0.00	0.00	150,000.00	12,083.33
30-501.12-11-01 SRF Interest	26,975	0.00	0.00	0.00	26,975.00	2,661.64
30-501.12-11-02 SRF Administration Fee	8,520	0.00	0.00	0.00	8,520.00	16,828.31
TOTAL SYSTEM RENEWAL PROJECT	185,495	0.00	0.00	0.00	185,495.00	31,573.28
<u>TRANSFERS-OTHER SOURCES</u>						
30-501.20-02-03 Trans to Debt Serv (for	185,495	0.00	0.00	0.00	185,495.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	185,495	0.00	0.00	0.00	185,495.00	0.00
TOTAL ADMINISTRATIVE	1,713,136	45,170.51	45,170.51	2.64	1,667,965.49	115,259.74
TOTAL EXPENDITURES	1,713,136	45,170.51	45,170.51	2.64	1,667,965.49	115,259.74
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(433,001)	33,037.70	33,037.70		0.00 (39,786.36)

Transportation Fund (40)

Last Updated 02/11/2016

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Unaudited	2016 Budget	2016 YTD	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected
<i>Beginning Fund Balance</i>	\$227,141	\$ 89,288	\$ 190,187	\$ 162,682	\$ 318,954	\$ 327,997	\$ 217,699	\$ 233,023	\$ 233,023	\$ 38,848	\$ 22,819	\$ 40,560	\$ 46,694	\$ 51,774
Revenues														
Parkville Special Road District	114,870	120,346	122,341	124,328	126,000	128,588	132,000	-	132,000	133,980	135,990	138,030	138,030	140,100
City Transportation Sales Tax	454,319	380,193	398,083	438,160	435,000	444,174	456,000	44,419	456,000	462,840	469,783	476,829	476,829	483,982
Motor Fuel Tax	123,157	141,412	140,867	143,352	141,000	147,895	144,000	10,885	144,000	146,160	148,352	150,578	150,578	152,836
County Transportation Sales Tax	123,552	137,379	134,865	178,948	170,000	194,587	190,000	-	190,000	192,850	195,743	198,679	198,679	201,659
Project Cost Share			-	18,125	-	2,300	5,325	-	5,325	5,432	5,540	5,651	5,651	5,764
Sale of Equipment				8,275	11,500	11,075	7,500	-	7,500	25,500	5,000	5,000	5,000	5,000
Refunds		80,250		-	-	-	-	-	-	-	-	-	-	-
MPR Safety Funds				4,300	-	-	-	-	-	-	-	-	-	-
Leased Properties		6,470	900	-	-	-	-	-	-	-	-	-	-	-
Transportation Fund Revenues:	815,898	866,050	797,056	915,488	883,500	928,619	934,825	55,304	934,825	966,762	960,408	974,766	974,766	989,341
Total Sources:	1,043,039	955,338	987,243	1,078,170	1,202,454	1,256,616	1,152,524	288,327	1,167,848	1,005,609	983,227	1,015,326	1,021,461	1,041,116
Expenditures														
Streets - Capital	171,177	196,151	88,560	81,966	502,500	455,046	488,000	-	503,000	356,000	315,000	340,000	340,000	340,000
Streets - Operating			-	313,207	353,000	323,546	386,000	12,299	386,000	391,790	397,667	403,632	409,686	415,832
Transfers	782,574	569,000	736,000	355,000	245,000	245,000	240,000	20,000	240,000	235,000	230,000	225,000	220,000	215,000
Transportation Fund Expenditures:	953,751	765,151	824,560	750,173	1,100,500	1,023,593	1,114,000	32,299	1,129,000	982,790	942,667	968,632	969,686	970,832
Estimated Ending Balance (deficit):	89,288	190,187	162,682	327,997	101,954	233,023	38,524	256,028	38,848	22,819	40,560	46,694	51,774	70,284

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

40 -Transportation Fund
 FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	132,000	0.00	0.00	0.00	132,000.00	0.00
SALES TAXES	790,000	55,304.33	55,304.33	7.00	734,695.67	55,338.86
OTHER REVENUE	5,325	0.00	0.00	0.00	5,325.00	0.00
MISCELLANEOUS REVENUE	7,500	0.00	0.00	0.00	7,500.00	0.00
TOTAL REVENUES	934,825	55,304.33	55,304.33	5.92	879,520.67	55,338.86
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	874,000	12,298.96	12,298.96	1.41	861,701.04	4,065.53
TRANSFERS	240,000	20,000.00	20,000.00	8.33	220,000.00	20,416.66
TOTAL EXPENDITURES	1,114,000	32,298.96	32,298.96	2.90	1,081,701.04	24,482.19
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (179,175)	23,005.37	23,005.37	(202,180.37)	30,856.67

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

40 -Transportation Fund

FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

REVENUES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
40-41006-00 Parkville Special Rd Distric	132,000	0.00	0.00	0.00	132,000.00	0.00
TOTAL TAXES	132,000	0.00	0.00	0.00	132,000.00	0.00
SALES TAXES						
40-41404-00 City Transportation Sales Ta	456,000	44,418.87	44,418.87	9.74	411,581.13	43,228.59
40-41405-00 Motor Fuel Tax	144,000	10,885.46	10,885.46	7.56	133,114.54	12,110.27
40-41406-00 County Trans Sales Tax	190,000	0.00	0.00	0.00	190,000.00	0.00
TOTAL SALES TAXES	790,000	55,304.33	55,304.33	7.00	734,695.67	55,338.86
OTHER REVENUE						
40-41504-00 Curb/Sidewalk Cost Share	5,325	0.00	0.00	0.00	5,325.00	0.00
TOTAL OTHER REVENUE	5,325	0.00	0.00	0.00	5,325.00	0.00
INTEREST INCOME						
MISCELLANEOUS REVENUE						
40-41805-00 Sale of Transportation Equip	7,500	0.00	0.00	0.00	7,500.00	0.00
TOTAL MISCELLANEOUS REVENUE	7,500	0.00	0.00	0.00	7,500.00	0.00
TRANSFERS IN						
TRANSFERS						
TOTAL REVENUE	934,825	55,304.33	55,304.33	5.92	879,520.67	55,338.86

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2016

40 -Transportation Fund
ADMINISTRATION
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
------------------	--------------------------	------------------------	--------	-------------------	--------------------------

INSURANCE

CAPITAL EXPENDITURES

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2016

40 -Transportation Fund

STREET DEPARTMENT

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL EXPENDITURES</u>						
40-520.04-81-00 Crack Seal Project	15,000	0.00	0.00	0.00	15,000.00	0.00
40-520.04-83-00 Street Striping	20,000	0.00	0.00	0.00	20,000.00	0.00
40-520.04-85-00 Asphalt Overlay Program	225,000	0.00	0.00	0.00	225,000.00	0.00
40-520.04-85-01 Equipment	128,000	0.00	0.00	0.00	128,000.00	0.00
40-520.04-90-00 Curb & Sidewalk Program	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL CAPITAL EXPENDITURES	488,000	0.00	0.00	0.00	488,000.00	0.00
<u>MAINTENANCE</u>						
40-520.06-01-00 Building Maintenance & R	5,000	0.00	0.00	0.00	5,000.00	273.99
40-520.06-21-00 Vehicle & Equipment Main	10,500	5,381.51	5,381.51	51.25	5,118.49	379.84
40-520.06-22-00 Vehicle & Equipment Gas	25,500	0.00	0.00	0.00	25,500.00	0.00
TOTAL MAINTENANCE	41,000	5,381.51	5,381.51	13.13	35,618.49	653.83
<u>CITY SERVICES</u>						
40-520.07-20-00 Emergency Snow Removal	40,000	6,581.45	6,581.45	16.45	33,418.55	2,500.00
40-520.07-32-00 Storm Sewers - General R	2,500	0.00	0.00	0.00	2,500.00	0.00
40-520.07-33-00 Street Repair Materials	15,000	336.00	336.00	2.24	14,664.00	240.00
40-520.07-41-00 Street Lights - Electric	260,000	0.00	0.00	0.00	260,000.00	671.70
40-520.07-44-00 Street Signs	2,500	0.00	0.00	0.00	2,500.00	0.00
40-520.07-45-00 Street Sweeping	15,000	0.00	0.00	0.00	15,000.00	0.00
40-520.07-52-00 Tree Trimming & Removal	6,000	0.00	0.00	0.00	6,000.00	0.00
40-520.07-60-00 Rental Equipment	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CITY SERVICES	344,000	6,917.45	6,917.45	2.01	337,082.55	3,411.70
<u>OTHER EXPENDITURES</u>						
40-520.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL STREET DEPARTMENT	874,000	12,298.96	12,298.96	1.41	861,701.04	4,065.53

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: JANUARY 31ST, 2016

40 -Transportation Fund

TRANSFERS

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
40-550.20-10-00 Transfer to General Fund	240,000	20,000.00	20,000.00	8.33	220,000.00	20,416.66
TOTAL TRANSFERS-OTHER SOURCES	240,000	20,000.00	20,000.00	8.33	220,000.00	20,416.66
TOTAL TRANSFERS	240,000	20,000.00	20,000.00	8.33	220,000.00	20,416.66
TOTAL EXPENDITURES	1,114,000	32,298.96	32,298.96	2.90	1,081,701.04	24,482.19
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (179,175)	23,005.37	23,005.37		0.00	30,856.67

BALANCE SHEET
AS OF: JANUARY 31ST, 2016

10 -General Fund

ACCOUNT# TITLE

ASSETS

10901 Petty Cash (Admin)	181.31	
10911 Petty Cash (Court)	150.00	
10952 Court Bnk Acct-Internet Pymts	100.00	
12000 General Fund Claim on Cash	2,323,910.58	
15000 Receivables - General	(230.99)	
15003 Property Tax Receivables	16,471.68	
15004 Franchise Tax Receivables	205,123.72	
15005 Vehicle Tax Receivable	4,324.62	
18000 Prepaid Insurance	84,968.68	
		<hr/>
	2,634,999.60	

TOTAL ASSETS 2,634,999.60

LIABILITIES

20021 AFLAC W/H	(323.78)	
20022 Medical Ins W/H	(5,812.55)	
20023 Dental W/H	(429.84)	
20025 Principal W/H	66.47	
20028 Vision Care Withholding	(145.84)	
20031 Retirement W/H ING	110.00	
20041 KC Earning Tax W/H	687.65	
20051 Garnishment W/H	(70.62)	
20070 Vol. Employee Fund W/H	477.69	
21000 Deferred Revenue	20,796.30	
22001 AP Pending (Due to Pooled)	56,951.30	
22500 Telecom Escrow	190.29	
22501 FLEX Plan Payable	3,316.59	
22600 COBRA Liability	1,539.59	
		<hr/>
TOTAL LIABILITIES	77,353.25	

EQUITY

30001 Fund Balance	1,292,863.31	
		<hr/>
TOTAL BEGINNING EQUITY	1,292,863.31	
		<hr/>
TOTAL REVENUE	5,115,256.97	
TOTAL EXPENSES	3,850,473.93	
		<hr/>
TOTAL SURPLUS/(DEFICIT)	1,264,783.04	
		<hr/>
TOTAL EQUITY & SURPLUS/(DEFICIT)	2,557,646.35	
		<hr/>
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	2,634,999.60	

BALANCE SHEET

AS OF: JANUARY 31ST, 2016

21 -River Park Bond Retirement

ACCOUNT# TITLE

ASSETS

=====

11002 River Prk Dev Bank Acct-	454,542.45	
15001 Receivables - Taxes/Fees	23,202.54	
		477,744.99

TOTAL ASSETS

477,744.99

LIABILITIES

=====

21000 Deferred Revenue	23,202.54	
22001 A/P Pending (Due to Pooled)	301,925.00	
		325,127.54

TOTAL LIABILITIES

325,127.54

EQUITY

=====

30001 FUND BALANCE	153,826.92	
		153,826.92
TOTAL BEGINNING EQUITY	153,826.92	
TOTAL REVENUE	622,395.78	
TOTAL EXPENSES	623,605.25	
		(1,209.47)

TOTAL SURPLUS/(DEFICIT)

(1,209.47)

TOTAL EQUITY & SURPLUS/(DEFICIT)

152,617.45

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT

477,744.99

BALANCE SHEET

AS OF: JANUARY 31ST, 2016

22 -Capital Project Bonds

ACCOUNT#	TITLE		
ASSETS			
=====			
11002	Cash	98,392.56	
14010	Lease Revenue Fund	0.48	
14012	Reserve Fund	0.03	
15001	Receivables - Taxes/Fees	(9,490.41)	
		<u> </u>	
			88,902.66
			<u> </u>
	TOTAL ASSETS		88,902.66
			=====
LIABILITIES			
=====			
21000	Deferred Revenue	(9,490.41)	
22001	A/P Pending (Due to Pooled)	1,100.00	
		<u> </u>	
	TOTAL LIABILITIES	(8,390.41)	
		<u> </u>	
EQUITY			
=====			
30001	Fund Balance	421,968.17	
30005	Restricted for Debt Retirement	640,000.00	
		<u> </u>	
	TOTAL BEGINNING EQUITY	1,061,968.17	
		<u> </u>	
	TOTAL REVENUE	911,167.06	
	TOTAL EXPENSES	1,875,842.16	
		<u> </u>	
	TOTAL SURPLUS/(DEFICIT)	(964,675.10)	
		<u> </u>	
	TOTAL EQUITY & SURPLUS/(DEFICIT)	97,293.07	
		<u> </u>	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		88,902.66
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2016

23 -Brush Creek NID

ACCOUNT# TITLE

ASSETS

=====		
12000	Claim on Cash	275,692.66
14012	Debt Service Reserve Fund	397,403.51
14021	Cost of Issuance Expenses	0.34
15001	Receivables	139,533.25
15002	Receivables 2016	139,533.27
		<hr/>
		952,163.03
		<hr/>
	TOTAL ASSETS	952,163.03
		=====

LIABILITIES

=====		
21000	Deferred Revenue	279,066.52
21100	Brush Creek Maintenance Fund	7,599.82
24000	Long Term Bonds Payable	(4,506,327.67)
		<hr/>
	TOTAL LIABILITIES	(4,219,661.33)

EQUITY

=====		
30001	Fund Balance	5,012,518.46
		<hr/>
	TOTAL BEGINNING EQUITY	5,012,518.46
		<hr/>
	TOTAL REVENUE	504,154.62
	TOTAL EXPENSES	344,848.72
		<hr/>
	TOTAL SURPLUS/(DEFICIT)	159,305.90
		<hr/>
	TOTAL EQUITY & SURPLUS/(DEFICIT)	5,171,824.36
		<hr/>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	952,163.03
		=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2016

24 -Brink Meyer Road NID

ACCOUNT#	TITLE		
ASSETS			
=====			
14011	Brink Myer Note Fund (D S F)	289,687.16	
14021	Cost of Issuance Expenses	0.28	
15001	Receivables	275,075.47	
15002	Receivables 2016	275,166.00	
			839,928.91

	TOTAL ASSETS		839,928.91
			=====
LIABILITIES			
=====			
21000	Deferred Revenue	550,241.47	
21100	Brink Meyer Maintenance Fund	1,625.04	
23001	Loan from Em Reserve Payable	178,123.94	
24000	Long Term Bonds Payable	(3,675,000.00)	
	TOTAL LIABILITIES		(2,945,009.55)

EQUITY			
=====			
30001	Fund Balance	3,966,602.88	
	TOTAL BEGINNING EQUITY		3,966,602.88

	TOTAL REVENUE	4,707.51	
	TOTAL EXPENSES	186,371.93	

	TOTAL SURPLUS/(DEFICIT)	(181,664.42)	

	TOTAL EQUITY & SURPLUS/(DEFICIT)		3,784,938.46

	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		839,928.91
			=====

BALANCE SHEET
AS OF: JANUARY 31ST, 2016

34 -SRF Fund

ACCOUNT# TITLE

ASSETS

12005 Cash	28,338.41	
17001 Sewer Infrastructure Systems	2,648,785.13	
17002 Insutiform Sewer Infrastructur	110,754.20	
17005 Accumulated Depreciation	(211,952.00)	
17012 CIP - Sewer Evaluation Study	129,839.85	
17013 CIP - Sewer Repair Phase 1	25,633.33	
17050 Bond Issue Discount & Cost	107,806.73	
		<hr/>
		2,839,205.65

TOTAL ASSETS 2,839,205.65

LIABILITIES

24000 Long-Term Bonds Payable	2,005,000.00	
24001 Bond Issue Premium	94,132.65	
		<hr/>
TOTAL LIABILITIES		2,099,132.65

EQUITY

30001 Fund Balance	740,073.00	
		<hr/>
TOTAL BEGINNING EQUITY		740,073.00

TOTAL EQUITY & SURPLUS/(DEFICIT) 740,073.00

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 2,839,205.65

BALANCE SHEET

AS OF: JANUARY 31ST, 2016

40 -Transportation Fund

ACCOUNT# TITLE

ASSETS

=====		
12000	Claim on Cash	269,241.28
15000	Receivables - General	55,338.86
15001	Receivable Held in Escrow Acct	8,883.40
		<hr/>
		333,463.54
		<hr/>

TOTAL ASSETS 333,463.54

LIABILITIES

=====		
22001	A/P Pending (Due to Pooled)	13,213.94
22500	Liability in Held in Escrow Ac	8,883.40
		<hr/>
	TOTAL LIABILITIES	22,097.34
		<hr/>

EQUITY

=====		
30001	Fund Balance	383,334.98
		<hr/>
	TOTAL BEGINNING EQUITY	383,334.98
		<hr/>
	TOTAL REVENUE	983,923.32
	TOTAL EXPENSES	1,055,892.10
		<hr/>
	TOTAL SURPLUS/(DEFICIT)	(71,968.78)
		<hr/>
	TOTAL EQUITY & SURPLUS/(DEFICIT)	311,366.20
		<hr/>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	333,463.54
		=====

CITY OF PARKVILLE
RESERVED FUND SUMMARY
AS OF: JANUARY 31ST, 2016

	This Month		Cumulative		Fund
	Income	Expenses	Income	Expenses	Balance
42 -Municipal Equip Res Fund	0.00	0.00	0.00	0.00	1,751.08
45 -Fewson Project Fund	26.18	5.75	26.18	5.75	557,911.58
46 -Guest Room Tax Fund	0.00	0.00	0.00	0.00	403.88
50 -Emergency Reserve Fund	26,458.33	0.00	26,458.33	0.00	1,414,423.94
60 -Nature Sanctuary Fund	150.00	0.00	150.00	0.00	42,931.32
63 -Park Donations	0.00	16,336.70	0.00	16,336.70	29,457.55
80 -Court Recoupment Fees	100.50	0.00	100.50	0.00	38,978.51
81 -Police Training Fees-LET	218.00	0.00	218.00	0.00	44,434.78
91 -TIF Development Fund	0.98	0.00	0.98	0.00	17,804.54
95 -Capital Projects Fund	5,747.24	6,462.77	5,747.24	6,462.77	16,206.79
TOTAL	32,701.23	22,805.22	32,701.23	22,805.22	2,164,303.97

*** END OF REPORT ***

City of Parkville
Cash & Investments Balance Report
As of January 31, 2016

General Fund #10

Cash on Hand	181.31	
Total Cash Accounts*	2,267,059.28	
Fund Cash & Investments Total		<u><u>\$2,267,240.59</u></u>

Transportation Fund #40

Total Cash Accounts*	269,241.28	
Fund Cash & Investments Total		<u><u>\$269,241.28</u></u>

River Park Bond Retirement Fund #21

Total Cash Accounts*	152,617.45	
Fund Cash & Investments Total		<u><u>\$152,617.45</u></u>

Emergency Reserve Fund #50

Total Cash Accounts*	1,296,300.00	
Fund Cash & Investments Total		<u><u>\$1,296,300.00</u></u>

Capital Project Bonds Fund #22

Total Cash Accounts*	97,292.56	
Reserve Fund Account	0.51	
Fund Cash & Investments Total		<u><u>\$97,293.07</u></u>

TIF Development Fund #91

Total Cash Accounts*	12,444.65	
Fund Cash & Investments Total		<u><u>\$12,444.65</u></u>

Brush Creek NID Fund #23

Total Cash Accounts*	275,693.00	
Reserve Fund Account	397,403.51	
Fund Cash & Investments Total		<u><u>\$673,096.51</u></u>

Parkville Market Place Fund #92

Total Cash Account	9,416.70	
Fund Cash & Investments Total		<u><u>\$9,416.70</u></u>

Brink Meyer Road NID Fund #24

Total Cash Accounts*	0.28	
Reserve Fund Account	289,687.16	
Fund Cash & Investments Total		<u><u>\$289,687.44</u></u>

Capital Projects Fund #95

Total Cash Accounts*	56,028.94	
Fund Cash & Investments Total		<u><u>\$56,028.94</u></u>

Sewer Service Fund #30

Total Cash Accounts*	771,065.19	
Fund Cash & Investments Total		<u><u>\$771,065.19</u></u>

* Net of the amount owed (if any) to or from Pooled Cash Bank Account

Unaudited Financial Report to be used for Budgetary Management Purposes

1 CLASSIFICATION OF OFFENSES	2 OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDING "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED, I.E. FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)	6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
1. CRIMINAL HOMICIDE					
a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault if homicide reported, submit Supplemental Homicide Report)	11			0	0
b. MANSLAUGHTER BY NEGLIGENCE	12			0	0
2. FORCIBLE RAPE TOTAL	20	1	1	2	1
a. Rape by Force	21	1	1		1
b. Attempts to commit Forcible Rape	22				
3. ROBBERY TOTAL	30	2	2	1	
a. Firearm	31	1	1		
b. Knife or Cutting Instrument	32				
c. Other Dangerous Weapon	33	1	1		
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34				
4. ASSAULT TOTAL	40	22	22	17	3
a. Firearm	41				
b. Knife or Cutting Instrument	42				
c. Other Dangerous Weapon	43	2	2	2	
d. Hands, Fists, Feet, Etc. - Aggravated injury	44	1	1	1	1
e. Other Assaults - Simple, Not Aggravated	45	19	19	19	2
5. BURGLARY TOTAL	50	10	10	12	2
a. Forcible Entry	51	4	4	2	
b. Unlawful Entry - No Force	52	5	5	1	1
c. Attempted Forcible Entry	53	1	1	1	1
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60	90	90	98	2
7. MOTOR VEHICLE THEFT TOTAL	70	7	7	2	
a. Autos	71	3	3	1	
b. Trucks and Buses	72				
c. Other Vehicles	73	4	4	1	
GRAND TOTAL	77	132	132	132	7

Prior 3yrs. Average

January 2015

Month and Year of Report

thru
December 2015

Parkville, Missouri PD

Agency and State

Mo0830100

Agency Identifier

5700.00

Population

February 2, 2016

Date

Craig Hubbell

Detective Sergeant

Prepared By

Chief K. L. Chrisman

Title

Chief, Commissioner, Sheriff, or Superintendent

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER	12		
2. FORCIBLE RAPE	20	1	
3. ROBBERY			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32		
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34	1	4501
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37	1	
TOTAL ROBBERY	30	2	4501
5. BURGLARY - BREAKING AND ENTERING			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51	1	1566
(2) DAY (6 a.m. - 6 p.m.)	52	5	6390
(3) UNKNOWN	53	2	4820
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	2	694
(2) DAY (6 a.m. - 6 p.m.)	55		
(3) UNKNOWN	56		
TOTAL BURGLARY	50	10	13470
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) \$200 AND OVER	61	43	74992
(b) \$50 TO \$200	62	12	1274
(c) UNDER \$50	63	35	666
TOTAL LARCENY (Same as Item 6X)	60	90	76932
7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)	70	7	18578
GRAND TOTAL - ALL ITEMS	77	110	113481
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83	33	2740
(d) FROM MOTOR VEHICLE (except e)	84	32	42318
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85		
(f) BICYCLES	86		
(g) FROM BUILDING (except c and h)	87	10	10775
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	15	21099
TOTAL LARCENIES (Same as Item 6)	80	90	76932
7X. MOTOR VEHICLES RECOVERED			
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	1	98 Prior 3yrs. Average
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92		
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	1	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	2	

January 2015 thru December 2015

CITY OF PARKVILLE

Policy Report

Date: Tuesday, February 8, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve an agreement with the Northland Lacrosse Club for use of the City property generally known as Vikings Field.

BACKGROUND:

The Northland Lacrosse Club (the Club) is a non-profit organization that offers youth sports programming in lacrosse for boys and girls in the Kansas City northland. A local club team for seventh graders has requested to renew its 2015 agreement for practice time at Vikings Field. The team previously practiced at Park Hill school district facilities but lost access to a nearby field and was assigned time at a facility in Clay County. Most of the players on the team are residents within or near Parkville.

The City has an existing use agreement for Viking Field with the Parkville Vikings Football Club (the Vikings) for the period from August 1 to November 30, although the Vikings perform maintenance throughout the year. The agreement with the Vikings requires the City to consult with the Vikings to determine any special consideration for the maintenance and preservation of the field turf. Tommy Ryan, on behalf of the Vikings, stated in writing on February 8, 2016, that "The Northland Lacrosse Club has been good custodians of the property the past two years."

The terms of the agreement are similar to those negotiated last year. The Club will not be obligated to pay a user fee but is responsible for mowing and general maintenance of the turf during its use. The agreement prohibits access to City utilities (water, electricity, etc.), because the Club does not have a need. Therefore, there is no requirement for funding to cover utility costs. The Club must also carry general liability insurance. To ensure minimal damage to the turf, the Club agrees to primarily utilize the practice areas (not the game field) and to stay off the turf during wet or other conditions that may cause extensive damage. The Club will have access to the field for practices on Tuesdays and Thursdays from March to May from approximately 5:00 p.m. to dusk.

BUDGET IMPACT:

There is no budget impact associated with this action. The Club is responsible for maintenance and mowing costs associated with its use.

ALTERNATIVES:

1. Approve the renewal agreement with the Northland Lacrosse Club for the use of Vikings Field.
2. Approve the renewal agreement with modifications to meet the desires of the Board.
3. Do not approve the agreement.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approving the renewal agreement with the Northland Lacrosse Club for the use of Viking Field.

SUGGESTED MOTION:

I move to approve the 2016 renewal agreement with the Northland Lacrosse Club for the use of Vikings Field.

POLICY:

The Board of Aldermen must approve all agreements for the sale or use of city-owned property.

ATTACHMENT:

1. Agreement
-

VIKING FIELD USE AGREEMENT

This Use Agreement is made and entered into this 16th day of February 2016, by and between the City of Parkville, Missouri, a municipality of the fourth class, hereinafter called "the City," and the Northland Lacrosse Club, a Missouri not-for-profit corporation, hereinafter called "the Club."

WHEREAS, The City owns the land generally located at the southwest corner of River Road and Hwy FF, addressed at 12398 NW Highway FF, Parkville, Platte County, Missouri, 64152, known as Viking Field, as further described in Exhibit A, attached hereto and incorporated by reference, hereinafter the "Premises"; and,

WHEREAS, The City desires to allow the Club to use the field for youth recreational programming and the latter desires to use the same with permission from the City in accordance with the following terms; and,

WHEREAS, this Agreement totally replaces any pre-existing arrangements, verbal or written, between the City and the Club related to the use of the Premises.

NOW THEREFORE, The City agrees to allow the Club to use the Premises, as follows:

1. **Term.** The term of this Agreement shall be for a period beginning on the date of the signing of this Agreement and running until May 31, 2015.
2. **Grant of Use.** The Club shall be scheduled to use the Premises for youth sports programming on Tuesdays and Thursdays from 5:00 p.m. until dusk during the period from March 1 to May 31 throughout the term of this Agreement. The City will not grant use of the Premises to other users during this period.
3. **User Fee.** The Club shall not be obligated to pay any user fee to the City. The consideration to the City for entering into this Agreement is the benefits derived by the citizens of the City of Parkville, Missouri, from the programs provided by the Club and the ongoing maintenance of the premises. The Club agrees to provide youth sports programs for lacrosse through the term of this Agreement.
4. **Utilities.** The Club shall have no access or right to use utilities to the Premises including, but not limited to, water, sewer, electricity, gas, and trash.
5. **Insurance.** The Club shall keep in force, at the Club' expense, as long as this Agreement shall remain in effect, Commercial General Liability Insurance in a responsible company, authorized to do business in the State of Missouri, with respect to the Premises with coverage in a minimum amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. The Club shall secure the endorsement in the name of the City as an additional insured, on such liability insurance policy, without additional expense to the City. The Club will provide a copy of such certificate of liability insurance to the City and shall notify the City if such insurance is threatened to be canceled or expired.

The Club will indemnify the City and save the City harmless from and against any and all claims, actions, damages, liabilities and expenses in connection with the loss of life, personal injury, theft, vandalism or damages to property arising out of or from the use of the Premises by the Club, provided, however, the Club will not be liable to the City on any claim, to the extent it is caused by the negligence of the City, or its agents or employees. Failure of the Club to maintain adequate coverage shall not relieve it of any contractual responsibility or obligation, including but not limited to, the indemnification obligation.

6. **Maintenance and Repairs.** During its use of the Premises, the Club shall be responsible for maintenance of the Premises, including mowing and maintaining the field turf in a manner that is safe and presentable for program participants. The field turf will be in a substantially similar or better condition at the termination of the agreement as at the beginning of the agreement. The Club will make every effort to minimize wear and tear on the turf by primarily using the practice areas and limiting use of the game field. The Club will not use the Premises during extremely wet conditions or other times that may lead to damage of the field turf. The Club is responsible for any major repairs caused to the field turf during its use of the premises.
7. **Entry Upon the Premises.** The Club agrees to permit the City, or its authorized agent, to enter the Premises at all times, on reasonable notice, for the purpose of inspecting to ensure compliance with the terms of this Agreement.
8. **Alterations by the Club.** No alterations or structural improvements shall be made by the Club to the Premises.
9. **Compliance with Law.** The Club must comply with all applicable local, state, and federal laws with regard to programming and operations including, but not limited to, regulations imposed by U. S. Lacrosse or a similar governing entity; city ordinances; and State of Missouri and Internal Revenue Service regulations related to status as a non-profit organization. Failure to comply with applicable laws is considered a breach of this agreement.
10. **Proximity to Wastewater Treatment Plant.** Due to its proximity to the Parkville Wastewater Treatment Plant, there may be occasion when the City needs to apply sewer sludge from the Plant on or near the Premises. The City will provide seven (7) days notice to the Club of any sewer sludge application on the Premises. The City will make every effort to minimize the impact on the Club while maintaining safe sewer treatment operations in compliance with state and federal law.
11. **Successors and Assigns.** This agreement shall extend to and be binding upon the successors and assigns of the parties hereto.
12. **Termination.** Either party may at any time and for any reason terminate the agreement upon thirty (30) days written notice to the other party. In the event of significant flood, natural disaster or other damage that renders the Premises unusable, this agreement will immediately terminate.
13. **Notice.** Written notice regarding this agreement shall be effective upon receipt via electronic mail to the following addresses:

To City:

City of Parkville
Attn: City Administrator
cityadministrator@parkvillemo.gov

To Club:

Northland Lacrosse
Attn: Chris Fisher
cjfisher@bryancave.com

14. **Entire Agreement.** This document constitutes the entire agreement between the Club and the City. This Agreement cannot be modified except in writing and must be signed by all parties. Neither Club nor City has made any promises or representations, other than those set forth in this Agreement and those implied by law.

In witness whereof of the parties have set their hands this 16th day of February 2016.

The City of Parkville, Missouri

By: Ryan Howerton, President

The City of Parkville, Missouri

By: Nanette K. Johnston, Mayor

ATTEST:

By: Melissa McChesney, City Clerk

EXHIBIT A
Premises

That portion of parcel number 20-8.0-33-000-000-003-001, generally located: on the northernmost portion of said parcel; south of the intersection of River Road, Union Chapel Road and FF Highway; west of Rush Creek; north of the Burlington Northern Santa Fe railroad right-of-way; and bounded by the existing tree lines. The property is generally depicted as the area in red below.



CITY OF PARKVILLE

Policy Report

Date: February 8, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Request to approve the purchase of a new 2016 Ford F-350 4x4 Super Duty truck for the Public Works Department.

BACKGROUND:

The Street Division has six trucks that are used for maintenance operations year-round. The truck fleet also includes three additional trucks used by the Parks Division, for a total of nine trucks. These trucks are equipped with salt spreaders and used for emergency snow operations.

The City has targeted a schedule of replacing one truck each year to maintain a nine-year replacement cycle. Two trucks were purchased in 2015 because there were several years in which no trucks were replaced due to financial constraints.

The City released a bid request in early January for the purchase of a 2016 Ford F-350 truck. Three bids were received. The bid tabulation is included in Attachment 1. Shawnee Mission Ford was the low bidder with a price of \$28,344, which was \$296.96 lower than the next bidder (Thoroughbred Ford). Although Shawnee Mission Ford was the low bidder, staff recommends purchasing the truck from Thoroughbred Ford in Platte County. Since the difference in price represents approximately 1% of the bid, this purchase is aligned with the City's policy to purchase from local suppliers, within reason, when selecting among bidders on a purchase. The City's local preference policy was clearly communicated in the instructions to bidders.

The City staff researched the vehicles listed on the Missouri Statewide Purchasing Contract website. There was one Ford dealership that submitted bids for trucks, Joe Machens Ford. The list includes only light duty trucks and does not have the Ford F-350 as a vehicle option. Additional research with Kansas City Regional Purchasing Cooperative provided a similar vehicle listing, which did not include the Ford F-350 as a vehicle option.

The bid request included information to the bidders about the City's intended schedule. It is anticipated that the truck will be ordered on February 17th and requested delivery by May 2nd. It takes approximately 2 to 3 months for the truck and chassis to be built. Thoroughbred Ford extends its bid through the 2016 model year. Shawnee Mission Ford included a cut-off date of March 1st for ordering in its bid response.

BUDGET IMPACT:

The 2016 Capital Improvement Program includes \$55,000 for the purchase of one truck and associated equipment. The funding source is the Transportation Fund (40) for Capital Outlay for Equipment (40-520-04-85-01). The truck will be equipped with salt spreaders, plow blades and associated equipment necessary for maintenance and emergency snow operations. Staff will bid the truck equipment separately to correspond with the truck's production and delivery schedule.

Once the truck has been built and equipped with the salt spreader and snow plow, staff plans to rotate out one of the older trucks in the fleet. The current plan is to remove the 2003 truck from the fleet and auction the truck and snow equipment in the fall when it will receive the highest bid offers. The 2016 Transportation Fund budget includes \$7,500 in revenue for the auction of this truck which will offset the cost of the new purchase.

ALTERNATIVES:

1. Approve the purchase of a new 2016 Ford F-350 4x4 Super Duty truck from Thoroughbred Ford (Kansas City, MO – Platte County) in the amount of \$28,640.96.
2. Approve the purchase of a new 2016 Ford F-350 4x4 Super Duty truck from Shawnee Mission Ford (Shawnee, Kansas) in the amount of \$28,344.00.
3. Do not approve the purchase.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends authorizing the purchase of a new 2016 Ford F-350 Super Duty truck from Thoroughbred Ford (Kansas City, MO).

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on February 8, 2016, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve the purchase of a new 2016 Ford F-350 4x4 Super Duty truck from Thoroughbred Ford and to declare the 2003 Ford F-350 Truck and associated equipment as surplus property for auction. The Finance Committee decided to honor the bid from the local supplier in Platte County.

POLICY:

The Purchasing Policy, Resolution No. 10-02-14, requires the Board of Aldermen to approve all purchases above \$10,000 upon recommendation of the Finance Committee.

The Purchasing Policy states, "It is the City's intention to purchase from local suppliers, within reason, as it selects the best and most reasonably priced source for each transaction. The local residence of a supplier may be a factor considered in selecting among bidders on a purchase. It is the determination of the Governing Body that, in certain instances, choosing a local supplier serves the valid public purpose of supporting local businesses that, among other attributes, pay taxes to the City."

SUGGESTED MOTION:

I move approve the purchase of a new 2016 Ford F-350 4x4 Super Duty truck from Thoroughbred Ford (Kansas City, MO) for \$28,640.96; and, once the truck is fully equipped, to declare the 2003 Ford F-350 Truck and associated equipment as surplus property for auction.

ATTACHMENTS:

1. Bid Tabulation
2. Purchase Order
3. Detailed Specifications

BID TABULATION

2016 Ford F-350 Cab and Chassis Truck
Wednesday, January 27, 2016
10:05 a.m. – Public Works Conference Room

Bidder	TOTAL
Midway Ford (Kansas City, MO)	\$31,438.00 (Chassis Only)
Thoroughbred Ford * (Kansas City, MO – Platte County)	\$28,640.96
Shawnee Mission Ford (Shawnee, KS)	\$28,344.00

(* Recommended Award of Purchase

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue, Parkville, MO 64152
(816) 741-7676

Date: 1-18-16

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR THOROUGHbred FORD
8501 N BOARDWALK AVE
KANSAS CITY MISSOURI 64154
Phone: 816-505-1818 Fax: 816-746-9500

SHIP TO: CITY OF PARKVILLE 8880 CLARK AVE PARKVILLE MO 64152

INVOICE TO: ALAN SHANK, CITY OF PARKVILLE

ALL MATERIAL/EQUIPMENT SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of _____ pages including attachments. Purchaser agrees to pay the total sum of \$ 28,640.96 Dollars (^{Twenty Eight thousand Six hundred and forty dollars} for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within thirty _____ days after delivery of goods and receipt of invoice. This purchase order is only valid through 2016 model year

ITEMS:

2016 F-Series, Ford F350 Cab and Chassis truck, as specified in Attachment 1.

See Attachment 1 – Specifications
See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements

SCHEDULE OF DELIVERY:

F.O.B. Purchaser address: 9300 Garden Road, Parkville, MO 64152

The City will order truck approximately 2/17/16 with anticipated delivery approximately 5/2/16.

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

("Vendor")

By: _____

By: Ester Keans
THOROUGHBREID FORD

Title: _____

Title: Sales

Date: _____

Date: 1-18-16

ATTACHMENT 1- Detailed Specifications

CNGP530 VEHICLE ORDER CONFIRMATION 01/04/16 18:11:52
 ==>

2016 F-SERIES SD

Page: 1 of 2

Order No: 0001 Ord FIN: QG175 Order Type: 5B
 Ord PEP: 640A Cust/Flt Name: PARKVILLE PO Number:

	RETAIL		RETAIL
P3H	F350 4X4 CHAS/C	\$37165	LESS TPMS
	141" WHEELBASE		14000# GVWR PKG
PQ	RACE RED		425 50 STATE EMISS NC
A	VNYL 40/20/40		473 SNOW PLOW PKG 85
S	STEEL		JOB #1 BUILD
640A	PREF EQUIP PKG		52B BRAKE CONTROLLER 270
	.XL TRIM		525 CRUISE CONTROL 235
572	.AIR CONDITIONER	NC	65% AFT AXLE TANK NC
	.AM/PM STER/CLK		
996	6.2L EFI V8 ENG	NC	TOTAL BASE AND OPTIONS 40360
44P	6-SPD AUTOMATIC	NC	TOTAL 40360
TBM	LT245 BSW AT 17	165	*THIS IS NOT AN INVOICE*
X4L	4.30 LTD SLIP	350	
90L	PWR EQUIP GROUP	895	* MORE ORDER INFO NEXT PAGE *
	TELE TT MIR-PWR		F8=Next

CNGP530 VEHICLE ORDER CONFIRMATION 01/04/16 18:12:16
 ==>

2016 F-SERIES SD

Dealer:
 Page: 2 of 2

Order No: 0001 Ord FIN: QG175 Order Type: 5B
 Ord PEP: 640A Cust/Flt Name: PARKVILLE PO Number:

	RETAIL		RETAIL
	SP DLR ACCT ADJ		
	SP FLT ACCT CR		
	FUEL CHARGE		
B4A	NET INV FLT OPT	NC	
	DEST AND DELIV	1195	
TOTAL BASE AND OPTIONS 40360			
TOTAL 40360			
THIS IS NOT AN INVOICE			

CITY OF PARKVILLE

Policy Report

Date: February 8, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Request to adopt a resolution approving and endorsing an application for the Platte County Stormwater Management Grant Program.

BACKGROUND:

In 2009 the voters of Platte County approved a 10-year half-cent sales tax for parks, recreation, and stormwater control. A portion of the sales tax proceeds are allocated for the Stormwater Management Grant Program.

The Platte County Commission developed the Stormwater Management Grant Program to improve local stormwater structures within Platte County to enhance the health, safety and general welfare of residents. The program strengthens partnerships between the County, local governments, non-profit organizations and homeowner's associations to strategically meet common goals. Applicants must be a local government, public road district, drainage district, or other public subdivision of the state of Missouri. The deadline for applications is March 4, 2016.

Groups who are awarded grants can use the funds for a number of purposes related to improving stormwater control. Eligible projects include, but are not limited to, culvert or bridge improvement or replacement, storm sewer infrastructure improvement or replacement, drainage ditch improvement, bank or ditch stabilization or erosion control related to stormwater. Projects must be designed and ready for implementation in the coming year.

Staff recommends submitting a grant proposal for the improvements to the Parkville Athletic Complex (PAC) detention pond. The existing pond needs maintenance and will need to be improved to accommodate the QuikTrip development. The improvements include constructing a new outlet structure and increasing the size of the basin. The bid tabulation for the QuikTrip contractor to perform the work is included as Attachment 2.

Through an agreement, the City and QuikTrip partnered on the improvements to the detention. The agreement affirms that the long-term maintenance of the pond will remain the responsibility of the City. Based on the agreement, the City is responsible for \$50,000 of the improvement which is representative of the costs for the maintenance (dredging) portion of the project. The grant application would be for a \$25,000 grant (50% match) for the City's portion of the project. The plans were approved by the City, in conjunction with the plans for the QuikTrip development. The pond improvements are ready to be made. The best time to make these improvements is when the pond is frozen.

The PAC Detention Pond was constructed to detain the stormwater runoff generated by the Parkville Commons, Parkville Athletic Complex (PAC), and surrounding developments. Previous agreements were made with the various land owners to donate the land and construct the detention pond, and the City is responsible for the maintenance. The PAC pond was originally designed with wet and dry detention storage. Over the years, several upstream development projects contributed to the siltation of the pond. The upstream sites were required

to install erosion control devices and were inspected by the City staff. The construction and expansion of the South Platte County YMCA also contributed to the silt in the basin. Because the YMCA was a county owned facility, it is entitled to sovereign immunity; the City staff did not review the plans, the County did not apply for a building permit, and the City did not perform inspections. The buildup of the silt has reduced the volume in the pond, reducing the overall efficiency of the pond. In 2013, the City received a County stormwater grant to modify the pond to make it a dry detention pond, removing the aeration fountain. The City had planned on dredging the pond after the pond had a chance to dry up. This work was never completed.

With the approval of the QuikTrip detention maintenance agreement, the Board of Aldermen directed staff to seek assistance from the County for the PAC detention pond improvements, since the County contributed a large amount of the silt in the pond through the South Platte YMCA expansion project. Since that time, staff reached out to the County staff. It is likely that they will not have the funds to assist with the effort. City staff recommends submitting a grant application for the pond improvements, to allow the County to participate with the funding that is made available to local municipalities for stormwater projects.

BUDGET IMPACT:

In the agreement with QuikTrip, the developer will cover the cost of construction initially, allowing the City to program money into the 2017 budget for the improvements. According to the agreement, the City will reimburse the developer up to \$50,000 by December 31, 2017. Any grant money received for this project will have a positive effect on the 2017 budget.

ALTERNATIVES:

1. Adopt the resolution to endorse an application for the Platte Stormwater Management Grant Program to fund improvements to the Parkville Athletic Complex detention pond.
2. Approve the resolution but direct staff to apply for alternative project(s).
3. Do not submit an application for this grant cycle.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve the resolution to endorse an application for the Platte County Stormwater Management Grant Program to help fund improvements to the Parkville Athletic Complex detention pond.

POLICY:

Platte County requires a resolution of support from the governing body to accompany each application for the Stormwater Management Grant Program.

SUGGESTED MOTION:

I move to approve Resolution No. 16-003 to endorse an application for the Platte County Stormwater Management Grant Program to help fund improvements to the Parkville Athletic Complex detention pond.

ATTACHMENTS:

1. Resolution No. 16-003
2. Bid Tabulation – PAC Detention Pond



**CITY OF PARKVILLE, MO.
RESOLUTION No. 16-003**

A RESOLUTION APPROVING AND ENDORSING AN APPLICATION TO THE PLATTE COUNTY COMMISSION FOR FUNDING UNDER THE PLANNING AND ZONING DEPARTMENT AND THE PLATTE COUNTY STORMWATER COMMITTEE, FUNDED BY THE COUNTY-WIDE DEDICATED PARKS, RECREATION AND STORMWATER HALF-CENT SALES TAX

WHEREAS, the County of Platte and the City of Parkville deem it a high priority to improve stormwater structures within Platte County to enhance the health, safety and general welfare of residents; and

WHEREAS, the County Commission of the County of Platte seeks to promote partnerships between the County, local governments, non-profit organizations and homeowner's association to strategically meet common goals; and

WHEREAS; the citizens of Platte County on August 4, 2009, approved a renewal of the dedicated half-cent sales tax for parks, recreation, and stormwater control for a period of ten (10) years; and

WHEREAS, the County Commission of the County of Platte has developed the *Stormwater Management Grant Program*, funded by the citizen approved half-cent county-wide sales tax; and

WHEREAS, the City of Parkville wishes to make application to the County for consideration of specific projects for Stormwater Management Grant funds; and

WHEREAS, the City of Parkville agrees to comply with all program guidelines and requirements of said Stormwater Management Grant Program if such application shall be funded by the County Commission; and

WHEREAS, the Board of Aldermen approved Resolution No. 16-003 on February 16, 2016; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen approves and endorses an application for the Platte County Planning and Zoning Department and the Platte County Stormwater Commission to help fund improvements to the Parkville Athletic Complex Detention Pond.

BE IT FURTHER RESOLVED that the Board of Aldermen directs City Administration to complete and submit the required grant application documents.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 16th day of February 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

PAC Regional Detention Pond Modification

DETENTION MAINTENANCE				
1 Mobilization	LS	1	\$2,475.00	\$2,475.00
2 "TRAIL CLOSED" Sign	EA	1	\$250.00	\$250.00
3 Temporary Haul Road Construction	LS	1	\$5,363.30	\$5,363.30
4 Erosion Control	LS	1	\$8,692.40	\$8,692.40
5 Pond Dredge/Excavation	CY	1,677	\$14.51	\$24,333.27
6 Surface Restoration	LS	1	\$11,032.03	\$11,032.03
DETENTION IMPROVEMENTS				
7 15" RCP Pipe Removal	LS	1	\$2,836.00	\$2,836.00
8 Existing Structure Old Pipe Entrance Grout	LS	1	\$3,627.00	\$3,627.00
9 Existing Structure New Pipe Entrance Bore	EA	1	\$5,311.00	\$5,311.00
10 15" RCP Pipe Removal	LF	26.1	\$121.00	\$3,158.10
General Conditions	LS	1	\$16,800.00	\$16,800.00
Contractor Fee	LS	1	\$5,032.70	\$5,032.70
				\$88,910.80

CITY OF PARKVILLE
Policy Report

Date: February 11, 2016

Prepared By:
Emily Crook
Billing Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approval of Accounts Payable Invoices, Insurance Payments, 1st of the Month Checks, Electronic Funds Transfer (EFT) Payments, Credit and Debit Card Processing Fees, and Payroll Expenditures from 01-28-2016 through 02-11-2016.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from January 28, 2016, through February 11, 2016. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$257,626.88
Insurance Payments	\$0.00
1 st of the Month	\$1,850.00
EFT Payments	\$906.30
Processing Fees	\$357.14
Payroll	\$51,201.39
TOTAL	\$311,941.71

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$311,941.71 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. 1st of the Month
3. EFT Payments
4. Processing Fees
5. Payroll
6. Lowe's Purchases
7. Price Chopper Purchases

PACKET: 05485 Federal Withholdings - 2/5/16

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201602044140	Federal Withholding	D	2/05/2016		7,733.89CR	000000	
	I-T3 201602044140	FICA W/H	D	2/05/2016		8,636.80CR	000000	
	I-T4 201602044140	Medicare W/H	D	2/05/2016		2,019.82CR	000000	18,390.51

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	18,390.51	18,390.51
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,390.51	18,390.51

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05491 Regular Payments-02-11-2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01081	Consolidated Public Water Supply District #1 I-02-01-2016	Water-SW	R	2/11/2016		1,089.90CR	034894	1,089.90

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	1,089.90	1,089.90
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		1	0.00	1,089.90	1,089.90

PACKET: 05494 Regular Payments-02-16-2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00160	Missouri Gas Energy I-Due 02-08-2016	Gas	D	2/05/2016		409.14CR	000000	409.14
01999	Absolute Comfort Technologies, Inc. I-2961-10635	Riverhills Generator Repair-SW	R	2/16/2016		885.38CR	034895	885.38
02018	Ace ImageWear I-0490373 I-0493158	Shop Towels-PK Shop Rags, Towels, Soap-ST	R R	2/16/2016 2/16/2016		29.00CR 61.38CR	034896 034896	90.38
00934	Allen's Water Service I-58357	Water-ST	R	2/16/2016		200.00CR	034897	200.00
01766	American Waste Systems, Inc. I-62100100	Portable Toilets-NS	R	2/16/2016		95.00CR	034898	95.00
02350	BOKF NA I-PARKVILLEMOB I-PKVILLEMOS14A	NID Bonds Brink Meyer-24 NID Bonds Brush Creek-23	R R	2/16/2016 2/16/2016		73,993.75CR 93,543.75CR	034899 034899	167,537.50
00258	Carter Waters Constructio I-13006392-1	1 Ton Cold Mix Asphalt-TP	R	2/16/2016		77.00CR	034900	77.00
02404	City of Lee's Summit I-128161	MMLWestgate Dinner-AD	R	2/16/2016		68.00CR	034901	68.00
01990	Dale Brothers, Inc. I-16032 I-16033	25.92 Tons Salt-TP 30.95 Tons 1xl Salt Mix	R R	2/16/2016 2/16/2016		1,762.56CR 1,570.71CR	034902 034902	3,333.27
00156	Dave's Foreign Car Repair LLC I-133,524 I-133,532 I-133539	Auto Repair and Maintenance-PD Vehicle Maintenance-PD Vehicle Maintenance-PD	R R R	2/16/2016 2/16/2016 2/16/2016		372.08CR 200.23CR 35.00CR	034903 034903 034903	607.31
00036	Deffenbaugh Industries I-0231725-4858-0	Trash Service for WWTP	R	2/16/2016		29.71CR	034904	29.71
02403	Earl Bryant I-115706 I-115780	Entryway Heater Repair- AD Heater Repair-AD	R R	2/16/2016 2/16/2016		250.00CR 250.00CR	034905 034905	500.00

PACKET: 05494 Regular Payments-02-16-2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02175	eNet I-4488	Jsn/Feb Backup Services-IT	R	2/16/2016		354.00CR	034906	354.00
01867	Forest Park Development LLC							
	I-12 Plat	2015 Light Agreement-TP	R	2/16/2016		5,017.33CR	034907	
	I-13A Plat	2015 Light Agreement-TP	R	2/16/2016		1,056.28CR	034907	
	I-13B Plat	2015 Light Agreement-TP	R	2/16/2016		726.19CR	034907	
	I-15 Plat	2015 Light Agreement-TP	R	2/16/2016		2,460.07CR	034907	
	I-18 Plat	2015 Light Agreement-TP	R	2/16/2016		1,056.28CR	034907	10,316.15
00519	Friends of Parkville Animal Shelter I-Mar 2016	Contract Agreement-AD	R	2/16/2016		500.00CR	034908	500.00
00238	G-W Trash Service I-09/01/15-12/31/15	Trash Service	R	2/16/2016		500.00CR	034909	500.00
00052	Glen's Automotive Service Center, Inc I-95642	Light Tower Engine Repair-TP	R	2/16/2016		994.67CR	034910	994.67
02407	Gunter Construction Company I-Pay App #1	Route 9 Pay App #1-95	R	2/16/2016		13,261.40CR	034911	13,261.40
00277	Guth Laboratories I-1554925-IN	Testing Supplies-80	R	2/16/2016		53.80CR	034912	53.80
02401	Intoximeters, Inc I-521118	Testing Supllies-80	R	2/16/2016		322.50CR	034913	322.50
02406	Juan Acosta I-02-06-2016	Field Dressing Fee	R	2/16/2016		50.00CR	034914	50.00
02021	KAT Nurseries I-7309	Headquarter Erosion-PK	R	2/16/2016		25.58CR	034915	25.58
01888	Kevin Chrisman I-Exp Rpt Chrisman	Exp Rpt Chrisman-PD	R	2/16/2016		28.75CR	034916	28.75
00891	Kranz of Kansas City I-KC260173	Clutch Replacement-TP	R	2/16/2016		235.00CR	034917	235.00
01900	LexisNexis Risk Solutions I-1200430-20161231P	Contract Fee-PD	R	2/16/2016		360.00CR	034918	360.00

PACKET: 05494 Regular Payments-02-16-2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01018	Main Street Parkville Assn I-01018	MPSA Membership Dues-AD	R	2/16/2016		60.00CR	034919	60.00
00079	MARC I-G-I-0006338	Stream Gage-AD	R	2/16/2016		500.00CR	034920	500.00
02054	Matthew Chapman I-Chapman Exp Rpt	Chapman Exp Rpt-AD	R	2/16/2016		174.20CR	034921	174.20
00942	McKeever's Price Chopper I-Stmt 02-02-2016	Stmt 02-02-2016	R	2/16/2016		150.82CR	034922	150.82
02228	Metro Rolloff Container Services LLC I-3636	Restroom Rentals-PK	R	2/16/2016		220.00CR	034923	220.00
01879	Midwest Public Risk I-15/EP003 I-15/EP0457	Disability Claim Deductible-AD Disability Claim Deductible-AD	R R	2/16/2016 2/16/2016		1,426.00CR 5,000.00CR	034924 034924	6,426.00
00159	Missouri American Water I-Due 02-24-2016	Missouri American Water	R	2/16/2016		150.43CR	034925	150.43
00363	MO Dept Natural Resources I-34601605965	Parkville Small MS4 Fee-CD	R	2/16/2016		250.00CR	034926	250.00
00358	Missouri Dept of Revenue Information Technology I-48962	Sales Tax Report-AD	R	2/16/2016		35.00CR	034927	35.00
01373	Missouri Division of Employment Security I-302759	2015 Unemployment Benefits-PD	R	2/16/2016		1,245.84CR	034928	1,245.84
01163	North Hills Engineering, Inc I-1601	01/16 Engineering Services-SW	R	2/16/2016		3,225.00CR	034929	3,225.00
00899	Parkville Municipal Court I-Dec Processing I-Jan Processing	Dec Processing Fees-CT January Processing Fees-CT	R R	2/16/2016 2/16/2016		245.41CR 132.32CR	034930 034930	377.73
02271	Payless Office Products, Inc. I-2698826-0	Copy Paper (5 Boxes)-AD	R	2/16/2016		147.45CR	034931	147.45
01701	Platte County Citizen I-1-29	PW Dept Asst Job Ad-PW	R	2/16/2016		18.20CR	034932	18.20

PACKET: 05494 Regular Payments-02-16-2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01739	Print Time							
	I-9044177-IN	Business Cards for Lachky-CD	R	2/16/2016		40.00CR	034933	
	I-9044548-IN	Palmer Business Cards-AD	R	2/16/2016		35.00CR	034933	
	I-9044909-IN	Business Cards Schank-ST	R	2/16/2016		35.00CR	034933	110.00
02408	Pro Builders since 1994 LLC							
	I-50	Sidwalk Contruaction-TP	R	2/16/2016		650.00CR	034934	650.00
01982	Rejis Commission							
	I-INV	LEWeb Subscription Service-PD	R	2/16/2016		65.07CR	034935	65.07
00577	Sarah E Recker, Law Offic							
	I-Mar 2016-Pub Defen	Public Defender	R	2/16/2016		600.00CR	034936	600.00
01343	Spaces Inc							
	I-56772	Desk for Office 222	R	2/16/2016		2,293.81CR	034937	
	I-56829	Furniture Repair Parts-AD	R	2/16/2016		2,256.57CR	034937	
	I-56866	Chair for Front Desk-AD	R	2/16/2016		335.07CR	034937	4,885.45
01352	Superior Signals, Inc							
	I-403379	Strobe Light for Truck-TP	R	2/16/2016		78.50CR	034938	78.50
02387	The French Bee Bakery							
	I-02603	Breakfast Pasteries-AD	R	2/16/2016		41.25CR	034939	41.25
00838	The Work Zone, Inc.							
	I-40825	Speed Limit Signs-TP	R	2/16/2016		112.50CR	034940	112.50
02317	UMB Bank, N.A.							
	I-143775	HSA Fees	R	2/16/2016		20.00CR	034941	20.00
01083	UMB Bank, N.A.							
	I-02-25-2016	2004C Bond Payment	R	2/16/2016		14,745.37CR	034942	14,745.37
00152	Watts Up							
	I-339143	City Light Bulb-AD	R	2/16/2016		69.90CR	034943	69.90
01407	Witt, Hicklin & Snider PC							
	I-Mar 2016-Prosecuto	City Procescutor-CT	R	2/16/2016		1,250.00CR	034944	1,250.00
00103	Pitney Bowes, Inc.							
	I-Dec 2015	August Refill	D	2/17/2016		400.00CR	000000	400.00

PACKET: 05494 Regular Payments-02-16-2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01099	Toshiba							
	I-12556397	Black Counter	D	2/17/2016		99.89CR	000000	
	I-12556398	Color Counter	D	2/17/2016		310.26CR	000000	410.15
01850	Fleet Services - General Account							
	I-43888424	Gas-PD	D	2/17/2016		1,434.01CR	000000	
	I-43889179	Gas for City Vehicles	D	2/17/2016		1,267.54CR	000000	2,701.55
02057	Lowe's Accounts Receivable							
	I-S1078JS5	Barracade Repairs-PK	D	2/17/2016		41.52CR	000000	41.52

* * T O T A L S * *				NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:				50	0.00	236,034.11	236,034.11
HANDWRITTEN CHECKS:				0	0.00	0.00	0.00
PRE-WRITE CHECKS:				0	0.00	0.00	0.00
DRAFTS:				5	0.00	3,962.36	3,962.36
VOID CHECKS:				0	0.00	0.00	0.00
NON CHECKS:				0	0.00	0.00	0.00
CORRECTIONS:				0	0.00	0.00	0.00
REGISTER TOTALS:				55	0.00	239,996.47	239,996.47

PACKET: 05496 Regular Payments-02-16-16
VENDOR SET: 01
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL I-Due 02-16-2016	Electricity	D	2/16/2016		6,618.44CR	000000	6,618.44
01614	KCPL I-Due 02-19-2016	KCPL	D	2/19/2016		20,120.17CR	000000	20,120.17

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	26,738.61	26,738.61
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	26,738.61	26,738.61

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====						
01-02201	ICMA Retirement Coproration					
I-ICM201601214139	1/22/2016	457 DEF COMP	166.15			
	AP	DUE: 1/22/2016 DISC: 1/22/2016		1099: N		
		457 DEF COMP		10 501.01-22-00	Retirement	166.15
I-ICM201602044140	2/05/2016	457 DEF COMP	166.15			
	AP	DUE: 2/05/2016 DISC: 2/05/2016		1099: N		
		457 DEF COMP		10 501.01-22-00	Retirement	166.15
I-Mar 2016-Retiremen	3/01/2016	Lauren Palmer Retirement	554.00			
	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		Lauren Palmer Retirement		10 501.01-22-00	Retirement	554.00
		=== VENDOR TOTALS ===	886.30			
=====						
01-02396	Melissa McChesney*					
I-Mar 2016-Allowance	3/01/2016	Cell Phone Allowance	10.00			
	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		Cell Phone Allowance		10 501.03-05-00	Mobile Phones &	10.00
		=== VENDOR TOTALS ===	10.00			
=====						
01-01729	Toni Rizutti*					
I-Mar 2016-Reimburse	3/01/2016	Cell Phone Reimbursement	10.00			
	AP	DUE: 3/01/2016 DISC: 3/01/2016		1099: N		
		Cell Phone Reimbursement		10 510.03-05-00	Mobile Phone &	10.00
		=== VENDOR TOTALS ===	10.00			
		=== PACKET TOTALS ===	906.30			

Accounts Payable - Sewer Region - 1/1/17			
Accounts:	1	Sewer	Total
Monthly Fee	\$119.99	\$237.15	\$357.14
\$ Collected on	\$1,215.00	\$8,542.79	\$9,757.79

*** GRAND TOTALS ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	2,369.75	50,151.82	CRPD	0.00	ADD	BCADD		25.84	FED W/H	69,651.10	7,733.89	
REG	632.50	9,189.33			AFP	AFLpt	105.92		ST WH MO	69,651.10	2,422.66	
Bail	20.50	605.18			BCC	BCC	272.00	620.00	FICA	69,651.10	4,318.40	4318.40
OVT	9.70	306.50			BCE	BCE	67.50	1105.00	MEDI	69,651.10	1,009.91	1009.91
VAC	34.00	973.14			BCF	BCF	442.00	1010.00				
SICK	60.25	1,563.96			BCS	BCS	149.00	343.00				
HOL	296.00	6,362.51			COA	COA	124.93					
REIM	0.00	90.02			COP	COP	121.45					
OT S	135.00	2,185.29			CSR	CSR	1349.77	1889.67				
BD	0.00	1,176.95			DNC	DNC	104.40	100.96				
CELL	0.00	150.00			DNF	DNF	187.32	109.24				
AUTO	0.00	350.00			DNP	DNP		485.52				
					DNS	DNS	107.95	123.35				
					EMP	EMP	19.00					
					FLX	FLEX	382.26					
					HDC	HDC	280.00	1240.00				
					HDE	HDE		1600.00				
					HDF	HDF	342.00	1515.00				
					HDS	HDS	154.00	686.00				
					HSE	HSE		1330.00				
					HSF	HSF	83.00	505.00				
					HSU	HSU	375.00					
					ICM	ICMA	166.15					
					KCI	KCEI	359.80					
					LID	LIFDE		12.54				
					LIF	LIFE		167.85				
					LTD	LTD	143.87	199.90				
					R&P	R&PD	967.48	1572.15				
					VSP	VSP	113.65					
TOTALS:	3,557.70	73,104.70		0.00			6418.45	14641.02			15,484.86	5328.31

DEPARTMENT RECAP									
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
10-01	13,753.84	11,937.95	0.00	1,715.89	100.00	0.00	950.47	3,140.56	9,662.81
10-05	28,765.79	24,396.27	911.68	3,392.84	65.00	0.00	2,841.63	6,131.88	19,792.28
10-10	2,802.67	2,256.68	0.00	500.99	45.00	0.00	333.70	434.75	2,034.22
10-15	5,319.28	4,446.88	0.00	582.40	290.00	0.00	319.16	1,035.21	3,964.91
10-18	6,577.40	5,627.63	0.00	949.77	0.00	0.00	537.35	1,496.26	4,543.79
10-20	10,798.74	8,017.42	0.00	1,200.54	1,580.78	0.00	1,140.39	2,225.66	7,432.69
10-25	4,774.98	3,523.27	0.00	557.18	694.53	0.00	295.75	996.68	3,482.55
10-35	312.00	312.00	0.00	0.00	0.00	0.00	0.00	23.86	288.14
TOTALS	73,104.70	60,518.10	911.68	8,899.61	2,775.31	0.00	6,418.45	15,484.86	51,201.39

REGULAR INPUT: 52 MANUAL INPUT: 0 CHECK STUB COUNT: 1 DIRECT DEPOSIT STUB COUNT: 51

VENDOR SET: 01 City of Parkville
BANK: AP Pooled Cash Regular AP
DATE RANGE: 2/08/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02057	Lowe's Accounts Receivable							
I-S1078JS5	Barracade Repairs-PK	D	2/17/2016			000000		
10 525.06-21-01	Equipment Repair & Maintenance			41.52				41.52

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	41.52	0.00	41.52
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
			0.00	0.00

TOTAL ERRORS: 0

*** G/L ACCOUNT TOTALS ***

G/L ACCOUNT	NAME	AMOUNT
10 525.06-21-01	Equipment Repair & Maintenance	41.52
	*** FUND TOTAL ***	41.52

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	41.52	0.00	41.52
BANK: AP	TOTALS:		1	41.52	0.00	41.52
REPORT TOTALS:			1	41.52	0.00	41.52

VENDOR SET: 01 City of Parkville
BANK: AP Pooled Cash Regular AP
DATE RANGE: 2/08/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00942	McKeever's Price Chopper							
I-Stmt 02-02-2016	Stmt 02-02-2016	R	2/16/2016			034922		
10 501.09-20-02	Exec Session Meeting Supplies		Drink Supplies for M	46.61				
10 505.05-01-00	Office Supplies & Consumables		Consumables-PD	9.16				
10 520.05-21-00	Handtools		Shop Supplies-ST	20.74				
10 520.05-21-00	Handtools		Doughnuts-ST	10.97				
10 501.09-21-00	Misc-Other		Interview Breakfast	49.98				
10 501.09-21-00	Misc-Other		Jan Recognition Food	13.36				150.82

** T O T A L S **	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	150.82	0.00	150.82
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 501.09-20-02	Exec Session Meeting Supplies	46.61
10 501.09-21-00	Misc-Other	63.34
10 505.05-01-00	Office Supplies & Consumables	9.16
10 520.05-21-00	Handtools	31.71
	*** FUND TOTAL ***	150.82

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	150.82	0.00	150.82
BANK: AP	TOTALS:		1	150.82	0.00	150.82
REPORT TOTALS:			1	150.82	0.00	150.82

CITY OF PARKVILLE

Policy Report

Date: February 8, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Request to approve a small construction services agreement with Midwest Storm Restoration for the Train Depot Roof Replacement.

BACKGROUND:

In June 2000, the City hired a roofing contractor to replace the Train Depot roof, in conjunction with the renovations to the depot. At that time, the existing wood decking was left in place. There are concerns by staff that the majority of the roof decking needs to be replaced. This is noticeable from the exterior of the Train Depot where the roof is sagging. With the 1993 flood, the Train Depot was under water. The original wood decking remains on the Train Depot today.

In 2014, in response to a complaint from the Train Depot users, the Park staff found leaks in the ceiling. Staff had an insurance adjuster visit the Depot to determine the extent of the damage. At that time, the insurance adjuster identified the hail damage on the north side of the roof.

Over the past year, the City has been working with Midwest Public Risk (MPR) and its claims management contractor, Corporate Claims Management (CCMI), for the replacement of the Train Depot roof. CCMI has stated that the City's property damage coverage policy through MPR allows for reimbursement to the City for the cost to replace half of the roof due to the hail damage on the north side only. The City will be responsible for paying the \$2,500 deductible. Although the insurance company will reimburse for the cost to replace half of the roof, staff recommends replacement of the entire roof due to the age and existing condition.

On December 16, 2015, the City released a bid request for the replacement of the Train Depot roof. Seven roofing companies responded to the bid request. The base bids were as follows:

<u>Company</u>	<u>Base Bid</u>
Cedaridge Roofing (Greenwood, MO)	\$15,432.00
JR & Co., Inc. (North Kansas City, MO)	\$19,750.00
MSR-Midwest Storm Restoration (Overland Park, KS)	\$20,877.00
Jason Brown Roofing (Maryville, MO)	\$23,000.00
Delta Innovative Services, Inc. (Kansas City, KS)	\$23,270.00
Cook Roofing Company (Branson, MO)	\$25,196.00
Mill Valley Construction (Shawnee Mission, KS)	\$42,000.00

The low bidder based on solely the base bid was Cedaridge Roofing. CCMI based its reimbursement off of the low bid. The City will be reimbursed \$7,216.00, which is half of Cedaridge's base bid. The City will not be reimbursed for decking or gutter replacement.

ITEM 5A
For 02-16-16
Board of Aldermen Meeting

In the bid form, the City requested a unit price for the replacement of the roof decking. Staff is uncertain of the amount of roof decking that will need to be replaced. Including this in the bid allows the City to replace the minimum amount of decking and lock in the unit price. Assuming full replacement of the roof decking, the bids are as follows:

<u>Company</u>	<u>Base Bid</u>	<u>Unit Price</u>	<u>100% Decking</u>	<u>Bid Cost w/ Deck</u>
Midwest Storm Restoration	\$20,877.00	\$2.00/S.F.	\$5,248.00	\$26,125.00
Cedaridge Roofing	\$15,432.00	\$4.50/S.F.	\$11,808.00	\$27,240.00
Jason Brown Roofing	\$23,000.00	\$3.00/S.F.	\$7,872.00	\$30,872.00
Cook Roofing Company	\$25,196.00	\$2.55/S.F.	\$6,691.20	\$31,887.20
JR & Co.	\$19,750.00	\$4.75/S.F.	\$12,464.00	\$32,214.00
Delta Innovative Services	\$23,270.00	\$5.00/S.F.	\$13,120.00	\$36,390.00
Mill Valley Construction	\$42,000.00	\$4.00/S.F.	\$10,496.00	\$52,496.00

Based on the bid including the full replacement of the roof decking, the low bidder was Midwest Storm Restoration (MSR).

The City also included an alternate in the bid request for the replacement of the gutters on the Train Depot. The bids were as follows:

<u>Company</u>	<u>Base Bid</u>	<u>100% Decking</u>	<u>Gutter Alt.</u>	<u>Total Bid Cost</u>
Midwest Storm Restoration	\$20,877.00	\$5,248.00	\$2,000.00	\$28,125.00
Cedaridge Roofing	\$15,432.00	\$11,808.00	\$2,250.00	\$29,490.00
Jason Brown Roofing	\$23,000.00	\$7,872.00	\$2,400.00	\$33,272.00
JR & Co.	\$19,750.00	\$12,464.00	\$1,600.00	\$33,814.00
Cook Roofing Company	\$25,196.00	\$6,691.20	\$4,384.00	\$36,271.20
Delta Innovative Services	\$23,270.00	\$13,120.00	\$4,400.00	\$40,790.00
Mill Valley Construction	\$42,000.00	\$10,496.00	\$3,000.00	\$55,496.00

Based on the bid including the full replacement of the roof decking and replacement of the existing gutters, the low bidder was Midwest Storm Restoration (MSR). With the replacement of the gutters, the soffit boards will need to be replaced, as necessary, at an additional cost. It is uncertain how much of the soffit boards will need to be replaced. Due to the condition and age of the gutters, they will eventually need to be replaced. Staff saw this project as an opportunity to efficiently replace the gutters, potentially at a lower cost than if the work was done independently.

At the Finance Committee meeting on February 8, 2016, the Finance Committee requested additional information about the history of maintenance expenses for the Train Depot and projections for future maintenance needs other than the roof replacement. Attachment #3 includes a list of the major expenses that the City has made since acquiring the Train Depot from the railroad in 1990. Attachment #4 is a staff report from April 2014 that includes an analysis of the history of the building and its future use. The City must continue to own and maintain the Depot through at least 2025 or else risk being required to reimburse prior grant funds.

On October 20, 2014, the City of Parkville, executed a use agreement for the Train Depot with Cathy Kline Art Gallery and the Parkville Area Chamber of Commerce. The agreement addresses maintenance and repairs. Cathy Kline Art Gallery is “responsible for basic maintenance and repair” of the Train Depot, which includes “routine interior painting, cleaning of the exterior of the building and exterior repairs.” The City is “responsible for major building repairs and upgrades such as roof replacement, parking lot restriping and resurfacing, and major HVAC and plumbing repairs beyond routine maintenance.” The Train Depot Use agreement is included as Attachment #5.

In August, the Community Development staff prepared a punchlist of issues at the Train Depot. Attachment #6 includes pictures of the existing roof and the issues associated with the roof. Attachment #7 includes pictures of other issues identified at the Depot. The work that has been completed on the punchlist includes: (1) cleaned up the wood pile, whiskey barrel and wasp nest; (2) cleaned the gutters; and (3) caulked the cracks around the depot. Staff still needs to remove the ash trees. Based on the use agreement, exterior painting repairs should be completed by the Cathy Kline Art Gallery. The work that is beyond the expertise of city staff, which will need to be contracted separately, includes: (1) replace areas with wood rot; and (2) complete stucco work. No other major repairs are anticipated at this time or programmed in the six-year Capital Improvement Plan, but the City will be responsible for any unforeseen building repairs such as major HVAC and plumbing repairs beyond routine maintenance. The City may complete repairs in its sole discretion, and the use agreement includes a 90-day termination-for-convenience clause if the City’s desire for use of the building changes in the future.

BUDGET IMPACT:

The General Fund (10-501.02-01-01) includes \$20,000 for insurance deductibles associated with insurance claims. The City will be charged a \$2,500 deductible for the property damage claim for the Train Depot roof.

The General Fund includes \$6,200 for Train Depot maintenance, which covers the costs associated with the upkeep of the Train Depot and its contents. Assuming full replacement of the roof and decking, the cost will be \$26,125. Insurance will cover \$7,216, leaving a balance of \$18,909. About one-third of the cost will be covered with the Train Depot Maintenance budget. The remaining balance of \$12,709 will be recorded as a Public Works capital outlay expense in the General Fund. Although the project was not budgeted, staff anticipated completing this work in 2015 with savings from other line items, so there is adequate funding to carry over to complete the work in 2016. The most recent 2015 unaudited figures indicate that the 2015 year-end fund balance (2016 carryover) is approximately \$150,000 above budget. It was difficult to budget for this project since the insurance proceeds were not finalized until after the bid process.

ALTERNATIVES:

1. Approve the agreement with Midwest Storm Restoration for the Train Depot roof replacement.
2. Approve the agreement with Cedaridge Roofing for the Train Depot roof replacement.
3. Approve an agreement for the Train Depot roof replacement and the gutter replacement alternate (estimated value of \$2,000 to \$3,000).
4. Do not approve the agreement.
5. Provide other direction to staff to meet the desires of the Board of Aldermen.
6. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approving the agreement with Midwest Storm Restoration (MSR) for the Train Depot roof replacement. Assuming the majority of the roof decking will need to be replaced; MSR provided the lowest bid for the roof and decking replacement. The replacement of the gutters can be done separately, at a later date. In order to control costs, the staff recommendation is for the minimum required repair work, which excludes the gutter replacement. However, the cost associated with the gutters is only \$2,000 to \$3,000 more, depending on the contract approved for the roof replacement. Combining the replacement of the gutters with the roof replacement may allow for better pricing on the gutters due to a contractor already being mobilized on site. The Board may direct adding this work into the contract.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on February 8, 2016, the Finance Committee, by a vote of 4-0, recommend that the Board of Aldermen approve the small construction services agreement with Midwest Storm Restoration for the Train Depot Roof Replacement. Additional information was requested by the Finance Committee in conjunction with the Train Depot maintenance.

POLICY:

The Purchasing Policy, Resolution No. 10-02-14, requires the Board of Aldermen to approve all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve the small construction services agreement with Midwest Storm Restoration for the Train Depot Roof Replacement in an amount not to exceed \$26,125, to include the full replacement of the decking and excluding the gutters.

ATTACHMENTS:

1. Bid Tabulation
2. Roof Replacement Agreement
3. Prior Maintenance Expenses for the Train Depot
4. Train Depot Maintenance List
5. April 2014 Analysis of Depot Use Restrictions
6. Train Depot Use Agreement
7. Photos of Train Depot Roof

BID TABULATION
City of Parkville, Missouri
Train Depot Roof Replacement- English Landing Park, Parkville, MO
January 14, 2016
10:00 a.m., Public Works Conference Room
Parkville, Missouri City Hall

Bidder	BID BOND	ADDENDUM #1	BASE PRICE	ROOF DECK UNIT PRICE	ALT. #1
Cedaridge Roofing Greenwood, MO 64034	Bid Security- Check	Yes	\$15,432.00	\$4.50/SF	\$2,250.00
JR & Co, Inc. North Kansas City, MO 64116	Yes	Yes	\$19,750.00	\$4.75/SF	\$1,600.00
MSR-Midwest Storm Restoration * Overland Park, KS	Yes	Yes	\$20,877.00	\$2.00/SF	\$2,000.00
Jason Brown Roofing Maryville, MO	Copy only	Yes	\$23,000.00	\$3.00/SF	\$2,400.00
Delta Innovative Services, Inc. Kansas City, KS	Yes	Yes	\$23,270.00	\$5.00/SF	\$4,400.00
Cook Roofing Company Branson, MO	Yes	Yes	\$25,196.00	\$2.55/SF	\$4,384.00
Mill Valley Construction Shawnee Mission, KS	Yes	No	\$42,000.00	\$4.00/SF	\$3,000.00

(*) Recommended Award of Purchase

SMALL CONSTRUCTION SERVICES AGREEMENT MAINTENANCE OR REPAIR PROJECT

THIS SERVICE AGREEMENT, entered into on this 16th day of February, 2016 by and between the CITY OF PARKVILLE, MISSOURI ("City") and Midwest Storm Restoration ("Contractor").

WHEREAS, the City seeks to hire Contractor to provide certain construction services as described in Exhibit "A" to this Agreement (the "Construction Services"); and

WHEREAS, the City has budgeted funds to acquire the services necessary to complete the Construction Services; and

WHEREAS, Contractor has the necessary staff and qualifications to provide the Construction Services to the City.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

- A. The term "Construction Services" when used in this Agreement shall mean any and all labor, material, equipment, insurance, surety bonds or other thing of value that may be required by this Agreement including its exhibits.
- B. The City agrees to retain Contractor and Contractor agrees to perform and complete the Preventative Maintenance and Repair Construction Services described in the **Exhibit "A"** – Scope of Work, attached hereto and incorporated by reference.
- C. Service Provider represents it has all necessary skills, personnel, financial capacity, licenses, permits, knowledge, and certifications required to perform the Services described herein.

II. COMPENSATION

- A. As consideration for providing the Construction Services, the City shall pay Contractor as set forth in **Exhibit "A"**.
- B. Contractor shall submit its invoices to the City either at completion of the Project, or on such milestone or other interim terms as set forth on **Exhibit "A"**. Contractor's final invoice shall be accompanied by Waivers and Releases of Claim on the forms attached as **Exhibit "B-2"** to this Agreement, executed by Contractor, any all subcontractors with contract values of \$5,000 or more, and notarized. If partial payments are authorized on **Exhibit "A"**, then Contractor shall submit partial waivers on the form attached as **Exhibit "B-1."** The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Contractor of the nature of the dispute regarding the balance.
- C. Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for three years after the expiration of this Agreement unless permission to destroy them is granted by the City.

III. SCHEDULE

- A. Time is of the essence in performance of this Agreement.
- B. Unless otherwise directed by the City, Contractor shall commence performance of the Construction Services upon execution of this Agreement.
- C. Services shall be completed within the schedule set forth on **Exhibit "A"**.
- D. Neither the City nor the Contractor shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.
- E. If **Exhibit "A"** contains a provision for Liquidated Damages, it shall be because the parties have agreed that late completion of the Construction Services by Contractor would cause irreparable harm to the City, which harm is difficult to quantify; and that the parties have agreed that the amount stated in Exhibit "A" for Liquidated Damages is a fair approximation of the daily costs that the City would incur for late Substantial Completion of the work.

IV. CHANGES

- A. The City reserves the right to issue Changes, both additive and deductive, to the Scope of Work at the City's discretion. Contractor shall advise the City of additional costs and time delays, if any, resulting from such Changes, before Contractor performs the Changes. No adjustment to the Contract Time or Contract Price will be permitted unless Contractor has advised the City of the potential impact prior to commencing work on the Change, and the City either issues a Change Order which is agreed to by the parties, or the City directs the Contractor to proceed.
- B. Contractor shall provide Construction Services under this Agreement only upon written request of the City and only to the extent defined and required by the City. Any additional services or materials provided by the Contractor without the City's prior written consent shall be at the Contractor's own risk, cost, and expense, and Contractor shall not make a claim for compensation from the City for such work.

V. INDEMNIFICATION

- A. Contractor shall indemnify and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Contractor's negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Construction Services, including performance by Contractor's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials furnished by Contractor in the course of performance of the work, except to the extent that such claims arise from materials created or supplied by the City.
- B. Contractor's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Contractor whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

- A. Contractor shall secure and maintain, at its expense, through the duration of this Agreement insurance as set forth on **Exhibit "C."**

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

- A. Contractor's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Contractor.
- B. Unless otherwise stated in **Exhibit "A"**, Contractor shall be represented by a Superintendent or Foreman authorized to give and receive all instruction and notices from and to the City at all times while performing Construction Services, and shall have on site a person who is fluent in all languages necessary to communicate instructions regarding the work and information regarding medical emergencies with Contractor's employees and subcontractors.
- C. All of the Construction Services required hereunder will be performed by the Contractor or under Contractor's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
- D. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement including, but not limited to, indemnification, insurance and warranties.
- E. Contractor and all subcontractors with a contract value of \$5,000 or more shall execute affidavits on the form attached as **Exhibit "D"**, attesting to their compliance with RSMo. § 285.530.5 concerning compliance with Missouri's Worker Eligibility requirements.
- F. Contractor and all subcontractors must require all on-site employees to complete the ten-hour construction training program required under Section 292.675 RSMo. unless they have previously completed the program and have documentation of having done so. Contractor shall execute the affidavit attached as **Exhibit "E"**, attesting that it has provided OSHA safety training for its on-site employees. Contractor will forfeit a penalty to the City of \$2,500 plus an additional \$100 for each employee employed by Contractor or any subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. See Section 292.675 RSMo.
- G. No illegal drug or alcohol usage will be tolerated at the Site. All persons admitted to work on the Site will dress appropriately and avoid foul language. Music shall not be played at volume levels that would be objectionable to third-parties. Any worker found by the City to be violating these conduct requirements will be removed immediately.

VIII. WARRANTY

- A. The Contractor warrants to the City that materials and equipment furnished under the Contract will be of good quality and new unless the Scope of Work documents require or permit otherwise. All manufacturer's warranties shall be assignable to the City. The Contractor further warrants that the work will conform to the requirements of the Scope of Work documents and will be free from defects, except for those inherent in the quality of the Work which the Scope of Work documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the work not executed by the Contractor or its subcontractors or

suppliers, improper or insufficient maintenance or improper operation. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. The Contractor's warranties required by the Agreement (express and implied) shall remain in full force and effect even if a material or equipment item is required by the Owner to be manufactured by a specific entity, and no other equivalent product manufactured by any other entity is acceptable.

- B. The Contractor's warranty in Section VIII.A. shall not be construed to replace, change or otherwise limit any statutory or common law warranty rights of the Owner, or any other Contract requirements.

IX. OWNERSHIP OF WORK PRODUCT

Contractor agrees that any documents, materials and/or work products produced in whole or in part by or through it under this Agreement, any intellectual property rights of Contractor therein (collectively the "Works") are intended to be owned by the City. Accordingly, Contractor hereby assigns and agrees to assign to the City all of its right title and interest in and to such Works.

X. RELATIONSHIP OF THE PARTIES

Contractor represents that it is an independent contractor and that no personnel performing any of the Construction Services shall be employees of or have any contractual relationship with the City.

XI. PREVAILING WAGES

- A. Not less than the prevailing hourly rate of wages, as set out in the wage order attached to and made a part of the specifications for work under this Agreement as **Exhibit "F-1"** shall be paid to workers performing work under the Agreement (See, Sections 290.250 and 290.325 R.S. Mo.)
- B. Contractor will forfeit a penalty to the City of \$100 per day (or portion of a day) for each worker who is paid less than the prevailing rate for any work done under the Agreement by Contractor or any Subcontractor (see Section 290.250 RSMo; for detailed information on rules and occupational titles, see 8 CSR 30-3.010 through 3.060.)
- C. Contractor shall maintain such required data on Form LS-57, **Exhibit "F-2"**, using the Instruction sheet issued by the Missouri Department of Labor and Industrial Relations, LS-57-3, **Exhibit "F-3"**, both of which are also available at, and shall further submit on a monthly basis, a Payroll Certification form attached to this Contract as **Exhibit "F-4"**, attesting to the completeness and accuracy of the data on the Certified Payrolls. Contractor shall also post notices and identify its vehicles as provided by the Prevailing Wage Requirements.
- D. Contractor further agrees to indemnify, defend and hold harmless the City from and against any claim, liability, assessment, fine, penalty or other cost, including attorney's fees, which may be asserted against or incurred by the City as a result of an allegation that Contractor has not complied with these Prevailing Wage Requirements, whether such claim is asserted by a worker or by the Division of Labor Standards or any other entity. This indemnification shall survive termination of this Contract.

XII. NOTICES

- A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:
- B. Notices sent by Contractor shall be sent to:
 - City of Parkville
 - Attn: City Administrator
 - 8880 Clark Ave.
 - Parkville, MO 64152
- C. Notices sent by the City shall be sent to:
 - Midwest Storm Restoration
 - Attn: Thomas Stratton
 - 8823 Bond Street
 - Overland Park, KS 66214

XIII. CORRECTION OF WORK

The Contractor shall promptly correct work rejected by the City or failing to conform to the requirements of the Agreement, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for services and expenses of a designer made necessary thereby, shall be at the Contractor's expense. If the Contractor fails to correct nonconforming Work within ten (10) days after receipt of written notice from the City, the City may correct it at Contractor's expense.

XIV. TERM AND TERMINATION

- A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.
- B. Notwithstanding anything to the contrary in this Agreement or exhibit, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least ten (10) days' written notice to the Contractor. The City shall compensate Contractor for the Construction Services that have been completed to the City's satisfaction as of the date of termination. Contractor shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.
- C. The City may terminate the Agreement for cause if the Contractor:
 - 1. refuses or fails to supply enough properly skilled workers or proper materials;
 - 2. fails to make payment to Subcontractors for materials, equipment, services or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
 - 3. disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;
 - 4. its Subcontractors or Sub-subcontractors causes a work stoppage due to any strike, picket, boycott or participates in any voluntary or involuntary cessation of Work; or
 - 5. otherwise is guilty of substantial breach of a provision of the Agreement.
- D. When any of the above reasons exist, the City may without prejudice to any other rights or remedies of the City and after giving the Contractor and the Contractor's surety, if any, seven (7) days' written notice, terminate the Agreement and may, subject to any prior rights of the surety, if any:

1. Exclude the Contractor from the Project site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
2. Direct the work of subcontractors; and
3. Finish the Work by whatever reasonable method the City may deem expedient. Upon written request of the Contractor, the City shall furnish to the Contractor a detailed accounting of the costs incurred by the City in finishing the Work.

When the Owner terminates the Agreement for one of the reasons stated above, the Contractor shall not be entitled to receive further payment until the Work is finished.

If the unpaid balance of the Contract Price exceeds costs of finishing the Work, including compensation for the services and expenses of a designer, and legal, consultant and testing fees made necessary thereby, and other damages incurred by the City and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor or its surety, if any, shall pay the difference to the City upon demand. The obligation for payment, if any, shall survive termination of the Agreement.

XV. RESOLUTION OF DISPUTES

- A. Should the Contractor believe that it is entitled to any relief due to errors, omissions or defects in the Plans or Specifications, or as a result of any act or omission of an independent contractor designer in connection with the Project, the City shall cooperate with the Contractor by permitting the Contractor to pursue legal action against the designer in the name of the City at Contractor's sole risk and expense as the City would otherwise have against such designer. The City shall pay to Contractor such sums as may be recovered from the designer on behalf of Contractor. Other than this duty of cooperation and remittance, the City shall have no liability or obligation to Contractor for any act, error, omission, negligence or breach of duty by a designer.
- B. City and Contractor agree that disputes relative to the Work shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the Work as per the Contract Documents as if no dispute existed.
- C. In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Public Works Director as to such matter or other action on which the dispute is based. A decision of the City Public Works Director (where appropriate) under GC-7 above; notice of dispute, and direct negotiation, shall be conditions precedent to further action.
- D. Arbitration of disputes.
 1. Claims, except those waived as provided for elsewhere in this Agreement, which have not been resolved by the procedures described above, shall be decided by arbitration which, unless the parties mutually agree otherwise, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect at the time of the arbitration. The demand for arbitration shall be

filed in writing with the other party to the Contract and with the American Arbitration Association.

2. A demand for arbitration may be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations.
3. An arbitration pursuant to this Section may be joined with an arbitration involving common issues of law or fact between the City or Contractor and any person or entity with whom the City or Contractor has a contractual obligation to arbitrate disputes which does not prohibit consolidation or joinder. No other arbitration arising out of or relating to the Contract shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to the Contract or not a party to an agreement with the City Contractor, except by written consent containing a specific reference to the Agreement signed by the City and Contractor and any other person or entities sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to the Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.
4. Claims and Timely Assertion of Claims. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.
5. Judgment on Final Award. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

XVI. MISCELLANEOUS PROVISIONS

- A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- B. Assignability. Contractor shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Contractor from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.
- C. Media Announcements. Contractor shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City
- D. Compliance with Local Laws. Contractor shall comply with all applicable laws, ordinances, and codes of the State of Missouri and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.
- E. Equal Employment Opportunity. During the performance of this Agreement, Contractor agrees as follows:
 1. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will

take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

2. Contractor will, in all solicitation or advertisements for employees placed by or on behalf of Professional, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.
 3. Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- F. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Contractor shall take appropriate steps to assure compliance.
- G. Interest of Contractor and Employees. Contractor covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed.
- H. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Contractor, and attached hereto.
- I. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.
- J. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.
- K. Third Parties. The Services to be performed by the Contractor are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: _____

Nanette K. Johnston, Mayor

ATTEST:

Melissa McChesney, City Clerk

MIDWEST STORM RESTORATION, LLC

By: 

Thomas Stratton, President

Exhibit A

SCOPE OF WORK AND PRICING AGREEMENT

1. Furnish and install all labor, equipment, materials, and supervision to remove and replace the Train Depot roof at English Landing Park, Parkville, Missouri for **a lump sum price for the roof replacement at Twenty Thousand Eight Hundred Seventy-Seven Dollars and No/100 Dollars (\$20,877.00) and unit price to provide roof decking at \$2.00 per square foot.**

Work includes, but is not limited to:

- A. Remove all existing layers of roof covering and dispose of off-site.
- B. New roof shall be fastened to solidly sheathed decks. Deteriorated roof sheathing not suitable for new roof installation shall be replaced with similar material of size and thickness. Dispose of removed sheathing off-site.
- C. Install 30 pound roof felt. For roof slopes from two units vertical in 12 units horizontal (17-percent slope), up to four units vertical in 12 units horizontal (33-percent slope), underlayment shall be two layers, applied in the following manner. Apply a 19-inch strip of underlayment **felt** parallel to and starting at the eaves, fastened sufficiently to hold in place. Starting at the eave, apply 36-inch-wide sheets of underlayment, overlapping successive sheets 19 inches and fastened sufficiently to hold in place. Distortions in the underlayment shall not interfere with the ability of the shingles to seal.
- D. Base and cap flashing. Base and cap flashing shall be installed in accordance with manufacturer's installation instructions. Base flashing shall be of either corrosion-resistant metal of minimum nominal 0.019-inch thickness or mineral surface roll roofing weighting a minimum of 77 pounds per 100 square feet. Cap flashing shall be corrosion-resistant metal of minimum nominal 0.019-inch thickness.
- E. Flashing. Flashings shall be installed in a manner that prevents moisture from entering the wall and roof through joints in copings, through moisture permeable materials and at intersections with parapet walls and other penetrations through the roof plane. Flashings shall be installed at wall and roof intersections, wherever there is a change in roof slope or direction and around roof openings. A flashing shall be installed to divert the water away from where the eave of a sloped roof intersects a vertical sidewall. Where flashing is of metal, the metal shall be corrosion resistant with a thickness of not less than 0.019 inch.
- F. Drip edge. A drip edge shall be provided at eaves and gables of shingle roofs. Adjacent pieces of drip edge shall be overlapped a minimum of 2 inches. Drip edges shall extend a minimum of 0.25 inch below the roof sheathing and extend up the roof deck a minimum of 2 inches. Drip edges shall be mechanically fastened to the roof deck at a maximum of 12 inches o.c. Underlayment shall be installed over the drip edge along eaves and under the underlayment on gables. Unless specified differently by the shingle manufacturer, shingles are permitted to be flush with the drip edge.
- G. Ice barrier. An ice barrier that consists of a least two layers of underlayment cemented together or of a self-adhering polymer modified bitumen sheet, shall be used in lieu of normal underlayment and extend from the lowest edges of all roof surfaces to a point at least 24 inches inside the exterior wall line of the building.

H. Provide Timberline HD LT roof shingles, CertainTeed , or approved equal, attached with manufacturer specified roofing nails and with the number of nails specified per shingle by the manufacturer. Install ridge vent and ridge caps.

I. Gutters and downspouts (Alternate No. 1) are not a part of this Agreement. Should the City decide to proceed with the gutters and downspouts, Contractor agrees to furnish and install new gutters and downspouts, style and color to match existing for a not to exceed lump sum price of \$2,000.00, in a manufacturer's color "Redwood". The price for this work would be added by change order.

J. Submit required certified payroll as identified by the wage order included herein.

K. Submit samples of roofing materials, shingles, felt, manufacturer's standard shingle color selection chart and manufacturer's warranty for City approval.

Train Depot Expenses

Date	Vendor	Reason	Cost	Grant Funded
2/20/1990 Took over ownership of depot from Burlington Northern Railroad				
5/17/1994	Claybaugh Gale Anderson Preservation	Architectural services for restoration	\$ 16,350.00	
8/16/1994	E.M. Curtin Construction	Phase 1 of restoration	\$ 24,500.00	
7/1/1997	MO Hwy Transportation Commission	Rehabilitation and restoration	\$ 146,325.00	Up to 75% \$ 109,743.75
12/2/1997	Claybaugh Preservation Architecture	Preliminary services to prepare for rehabilitation	\$ 1,800.00	
9/21/1999	Claybaugh Preservation Architecture	Phase 2 of restoration	Unit prices listed in ordinance	
3/21/2000	Jacor Contracting	Phase 2 of restoration	\$ 212,673.20	
6/6/2000	Ellerman Roofing	Reroof building	\$ 4,285.00	
9/18/2001	Williams Insulation	Gutters at train depot and farmer's market	\$ 2,305.00	
11/20/2012	Columbia Glass & Window	Installation of storm windows	\$ 652.00	\$ 1,304.10
12/4/2012	RDF Construction	Wood rot and soffit repair and replacement	\$ 1,975.00	
12/4/2012	SRS, LLC	Stucco repair	\$ 1,800.00	



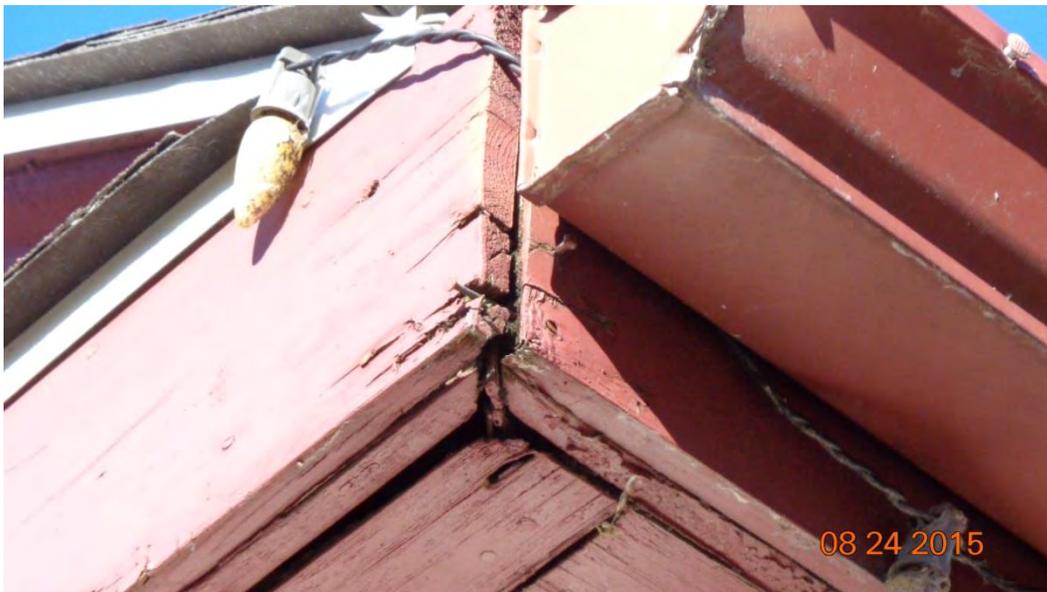
Damaged gutter at NW corner of building



Separated water / ice shield at corner over main entry door. Gutters show signs of leaking.



Eave near entry door is separated or pulling away from building



Wood rot and separate at SW corner of building



Separate at SW corner of building



Separation near entry door. Signs of leaking gutter.



Exterior lights out and outline lights covered with cottonwood trash.
Rain barrel missing screen and spigot that keep rodents and pests out.
Logs around building.



Close up of rain barrel. Possible access to roof for rodents / pests.



Peeling paint at entry door.



Close up of peeling paint.



Wood rot at base of entry door.



Hole at east base of cargo door on north facade



Hole at west base of cargo door on north façade



Wasp nests in north cargo door jam. Other visible around building.



Vegetation in south gutters. Gutters need to be cleaned out.



Same for north gutters.



Peeling paint at base of south cargo door



Close up of peeling paint and holes / gaps at based of cargo door



Close up of hole at west corner of south cargo door. Tenant stuffed with steel wool.



Peeling paint at base of window on south façade.



Peeling paint and separated flashing on west façade.



Buckling stucco on north wall.



Peeling paint and possible stucco cracking on south wall.



08 24 2015

Additional peeling paint and possible cracking on south wall.



08 24 2015

Tree contacting roof at SE corner of the building. Possible access for rodents.



Separated sealant / calking around new water connection on north façade. Possible entry for pests.



Abandoned electrical conduit? Possible entry for pests?



Hole in driveway at NE corner of building.

CITY OF PARKVILLE Policy Report

Date: Thursday, April 24, 2014

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Sean Ackerson
Assistant City Administrator/Community
Development Director

ISSUE:

Discuss a Process to Evaluate Future Uses of the Parkville Train Depot

BACKGROUND:

In May 2005, the City entered into an agreement with the Parkville Area Chamber of Commerce for use of the Parkville Train Depot. In exchange for office space, the Chamber maintains a visitor center and the Depot Railroad Museum and handles light cleaning of the facility. The City is responsible for repairs, improvements, monthly deep cleanings, and utility costs.

In August 2012, the agreement was amended to reduce the monthly user fee from \$550 per month to \$450 per month through the end of 2013. The agreement was amended again on October 15, 2013, to reduce the user fee to \$400 per month. The agreement was also modified to allow the Chamber to maintain flexible office hours and accommodate visitors as available or by appointment. The Chamber has the option to close the museum if done in coordination with the City to ensure proper disposal of the collection. The term of the agreement with the Chamber was extended to December 31, 2014, to allow time to evaluate the maintenance needs of the Depot and determine if other use(s) are better suited for the space.

Due to the age and poor insulation of the building, the City incurs significant costs for water and electric utilities. The City spent over \$8,600 on utilities in 2013, and costs may exceed that amount in 2014 depending on seasonal weather. It is estimated that as much as 50% of utility costs are associated with the Spirit Fountain. Therefore, if the building were vacated, the City may reduce utility costs by as little as 30%. The building is in need of a new roof, at which time additional insulation could be applied to help reduce electric bills (estimated total cost of \$25,000).

In October, staff agreed to evaluate other options to reduce utility costs, such as pursuing an energy efficiency loan for major improvements. Staff accepted quotes from firms recommended by KCP&L to perform an energy audit on the building. Empowered Solutions of Leawood, KS, (Craig Golub, PE, CEM, CEP) was selected to perform a no-charge preliminary review of the building to determine the feasibility of conducting a thorough energy audit and possibly accessing KCP&L or State of Missouri grant and loan programs for improvements. Staff has not yet received the final written report of the preliminary review, but Mr. Golub reported verbally that the building is not a good candidate for an energy efficiency loan due to the small size of the building and the limited potential for energy savings. He recommends that the City request installation of a programmable thermostat (free of charge) through KCP&L to better control heating and cooling expenses during times when the building is empty. He also recommended that city crews immediately install additional insulation in the attic, regardless of the timing of if/when the City replaces the roof. This could likely be done for a modest expense of several hundred dollars. Mr. Golub is checking to determine if the building may be eligible for other rebates through KCP&L for building improvements.

ITEM 5A2

For 04-28-14

Board of Aldermen – Finance Committee Meeting

In addition to evaluating ways to reduce utility costs, staff further researched the history of the building to determine any unique restrictions on its future use. The attached memorandum from Assistant City Administrator/Community Development Director Sean Ackerson summarizes the findings to-date. Due to restrictions associated with prior grant awards, the City must continue to own and maintain the Depot through at least 2025. This doesn't preclude the City from entering into agreements for private use of the space, but the building must remain open to the public, at least for limited hours or by appointment. There are also limitations related to zoning, flood plain, permitted uses, occupancy, parking, inspections, and permits that are outlined in the memorandum.

The Depot is a historic and iconic building situated at a major entryway into Parkville. For this reason, and because of the grant and regulatory limitations, the City should be selective about the occupants and uses that are granted license of the building. Staff recommends crafting a Request for Proposals (RFP) that solicits responses from interested parties for occupying the building beginning January 1, 2015. The RFP would cover all of the unique advantages and limitations of the space and establish relevant selection criteria such as compatibility with historic character, user fee, plan to maintain public access, etc. A selection committee could evaluate all proposals and recommend entering into license agreement negotiations with one or more preferred users.

Interest in the space is unknown. The City has been approached informally by a handful of other potential interested users, but no group has formally expressed interest besides the Parkville Area Chamber of Commerce. The City may want to consider engaging a commercial real estate broker to proactively market the space. A commercial realtor will have better knowledge of market conditions and potential users, and a realtor could assist with contract negotiations to ensure the best possible outcome for the City. However, the City would have to absorb a commission fee as part of the final negotiated agreement.

The City may want to continue the existing partnership with the Parkville Area Chamber of Commerce. The Chamber's presence in the Depot is a mutually beneficial public-private partnership. The City benefits from having a trusted entity ensure the basic upkeep of this iconic community asset and keep it available, albeit at limited times, for a visitor center for the public. Due to its organizational mission, the Chamber is a good partner for providing this service. The Chamber has expressed interest in working with the City to extend the current license agreement beyond December 31, 2014.

BUDGET IMPACT:

The City currently receives \$4,800 in annual fees from the Chamber for use of the Train Depot. The amount of \$2,000 is budgeted for Depot Maintenance (10-501-06-11-00), and staff recommends using some of these operating dollars to add blown-in attic insulation. No other budget impact is anticipated at this time, although there may be additional items to consider pending the outcome of any marketing process.

ALTERNATIVES:

1. Direct staff to develop and issue a Request for Proposals (RFP) for Train Depot use(s) beginning January 1, 2015.
 2. Direct staff to solicit proposals from commercial real estate brokers to assist with marketing the Train Depot.
 3. Direct staff to negotiate an agreement extension with the Parkville Area of Chamber of Commerce.
 4. Provide other direction to meet the desires of the Finance Committee.
 5. Postpone the item.
-

ITEM 5A2

For 04-28-14

Board of Aldermen – Finance Committee Meeting

STAFF RECOMMENDATION:

Staff recommends proceeding with a competitive RFP process to determine interest and identify the most advantageous use(s) for the Train Depot for beginning in 2015.

SUGGESTED MOTION:

As this is a non-action item, no motion is necessary.

POLICY:

Although there is not a direct financial impact associated with this item, direction is desired from the Finance Committee because the evaluation of alternative uses for the Train Depot may have future financial implications.

ATTACHMENT:

1. Memorandum from Sean Ackerson regarding Depot Restrictions – Finding to Date
-



Memorandum

To: Lauren Palmer, City Administrator
From: Sean Ackerson, Assistant City Administrator / Community Development Director
Date: Friday, April 18, 2014
RE: Depot restrictions – Findings to Date

Building Official Paul Giarratana and I have reviewed the City regulations, building codes and other city records to determine what restrictions may exist for reuse of the depot at 8701 River Park Drive.

We found the most significant restrictions were related to apparent conditions of prior grants, zoning and floodplain regulations. Prior research by City Clerk Barbara Lance concluded that the building could not be sold or leased due to restrictions from prior grants. We have reviewed independently and find that city records show that between 1997 and 2000, the City accepted Federal STP / Transportation Enhancement Program funds for restoration of the depot. As part of the City's application, the City stated that the building would remain owned by the City and remain open to the public.

We have not located a copy of the corresponding agreement, but application packet materials from subsequent years state a requirement for projects to be maintained and remain open to the public for 25 years. The language states failure to do so can result in a requirement to repay project funds. We have requested a copy of the project agreement from MARC / MoDOT and requested confirmation of any requirement for maintenance and keeping the building open to the public. Assuming these restrictions do apply, it does not appear they would prevent us from leasing or selling the building so long as it could be kept open to the public as with the existing arrangement with the Chamber. I recommend we have legal counsel review the agreement once obtained.

The site is zoned "I-1" light industrial which restricts uses to offices, micro brewing and wine making, storage and light manufacturing. No retail uses are permitted in this district. Due to the proximity to English Landing Park and Park University, it is not recommended the property be used for manufacturing uses unless the uses can be fully contained within the building. If we desire to allow retail uses to increase the market, it would be reasonable to rezone this property to "OTD" Old Town District or "B-4" Planned Business District.

The property is within the Special Flood Hazard Area (SFHA) and is subject to inundation by the 1% annual chance flood. This designation was previously referred to as the 100-year floodplain. Floodplain regulations apply, but would not prevent the use of the building. Building modifications or improvements would be subject to special requirements, consideration and conditions that may increase costs of any improvements. Additional costs for floodplain insurance would also be anticipated.

Findings and Analysis

1. **Restrictions from prior grants** – In 2009, City Clerk Barbara Lance researched reuse of the depot and concluded that the building could not be sold or leased due to restrictions from prior grants. She concluded that the building must be maintained and open to the public in perpetuity.

We have reviewed independently and find that city records show that between 1997 and 2000, the City accepted Federal STP / Transportation Enhancement Program funds for restoration of the depot. As part of the City's application, the City stated that the building would remain owned by the City and remain open to the public. We have not located a copy of the corresponding agreement and thus cannot determine if it obligated use to these conditions. We did find application packet materials from subsequent years that state a requirement for projects to be maintained and remain open to the public for 25 years. It is not clear from this language if the 25-year period is from the date of the grant or date of completion. The language also states failure to do so can result in a requirement to repay project funds. We have request a copy of the project agreement from MARC / MoDOT and requested confirmation of any requirement for maintenance and keeping the building open to the public.

Assuming these restrictions apply, we do not concur with Lance's prior conclusion that the building cannot be sold or leased. Instead it appears that so long as the building is open to the public in some manner, we could meet these requirements. The language only appears to obligate us to "assuring" proper maintenance and public access as with our lease to the chamber.

2. **Zoning** – "I-1" Light Industrial District. The current zoning map shows single-family residential zoning, but we find no ordinance zoning the property to this district. Old zoning maps (circa 1963) show this property zoned I-1. There is no record of rezoning to single-family zoning district since.
3. **Floodplain** - The NFIP FIRM maps show the entire building and most of the property within the Special Flood Hazard Area (SFHA), subject to inundation by the 1% annual chance flood (previously referred to as the 100-year floodplain). As such, the building cannot be "extended, converted or structurally altered" without compliance with Municipal Code Chapter 404, Floodplain Management. See <http://ecode360.com/27900958>. This code does not disallow improvements or modifications, but applies special requirements, consideration and conditions that may increase costs of any improvements.

Since the property is located within a SFHA and has previously flooded (last record is 1996), flood insurance is encouraged and is expected to be required by any lending agency or insurer of the contents. Cost for this insurance is unknown. This property last flooded in 1996. Flood waters reached a height above the top of the windows. The property was vacated and sandbagged in anticipation of flooding in 2011.

4. **Building square footage** – Approximately 1,925 square feet.
5. **Permitted uses** - Permitted uses: Offices and office buildings, micro brewing and wine making, storage and light manufacturing. No retail uses permitted. See Municipal Code 445.020 for specific uses - <http://ecode360.com/27902153>. Due to the proximity to English

Landing Park and Park University, it is not recommended the property be used for manufacturing uses unless the uses can be fully contained within the building. If we desire to allow retail uses to increase the market, it would be reasonable to rezone this property to “OTD” Old Town District or “B-4” Planned Business District.

6. **Maximum occupancy** – Based on the existing and potential future uses, square footage and existing exits, the maximum occupancy has been determined to be 50. The following table summarizes the occupancy calculations based on a gross square footage of 1,925 and a net square footage of 1,370. As calculated the building could have occupancy of 92 persons. However, the two existing exits are not separated by more than ½ the diagonal distance of the building. Therefore, they do not meet the minimum egress requirements of the building code. Maximum occupancy for a single egress is 50 persons. Unless an additional door is added or an existing door is moved to meet the requirements, the maximum occupancy will be restricted to 50 persons.

Use	Occupancy Ratio	Max Occupancy
Office	1 occ. per 100 gross s.f.	20
Museum / Assembly	1 occ. per 15 net s.f.	92
Max Occupancy		92

7. **Parking** – Per the code a maximum of 19 spaces are required for the largest use of the building. 20 spaces, including 1 ADA space, are available on site. Note that dimensions have not been confirmed to verify that minimum width, depth and drive aisle requirements have been met.

The existing parking exceeds minimum parking for all uses allows in the I-1 zoning district. Further the parking exceeds that for any other foreseeable uses of the property (including restaurants) should it be rezoned. See 460.040 for required parking spaces by use - <http://ecode360.com/27902321>.

Use	Parking Ratio	Max Occupancy
Office	4 per 1,000 s.f. of g.f.a.	8
Museum	1 per 200 s.f of g.f.a.	10
Assembly	1 per 30 sf in the largest assembly room	19
Max Parking		19

8. **Inspections** – Occupancy inspection by the City and SPFPD is required prior to occupancy by any new tenant. There are no known deficiencies at this time.
9. **Permits** - Some permitted uses could require building modifications. Most building modifications would require building permits from the City and SPFPD. Modification to existing signage would require a sign permit. Use for retail purposes would require approval of a rezoning application.

End of Memorandum

TRAIN DEPOT USE AGREEMENT

This Use Agreement is made and entered into this 20th day of October, 2014 by and between the City of Parkville, Missouri, a municipality of the fourth class, hereinafter called "the City," the Parkville Area Chamber of Commerce, a Missouri not-for-profit corporation, hereinafter called "the Chamber," and Cathy Kline Art Gallery, a corporation registered to do business in the State of Missouri, hereinafter called "CKAG."

WHEREAS, the City owns the property generally located at 8701 NW River Drive, Parkville, MO 64152, known as the Parkville Train Depot, hereinafter the "Premises"; and,

WHEREAS, on November 5, 2013, the City entered into an agreement with Chamber for the use of certain areas of the Premises; and,

WHEREAS, CKAG and the Chamber submitted a response to a Request for Proposals (RFP) issued by the City on July 8, 2014, regarding uses for the Premises, and the response is attached hereto as Exhibit A and incorporated by reference; and

WHEREAS, the City desires to allow the Chamber and CKAG to use the Premises for office space and a visual arts studio/gallery; and the Chamber and CKAG desire to use the same with permission from the City in accordance with the following terms; and,

WHEREAS, this Agreement totally replaces any pre-existing arrangements, verbal or written, between the City, the Chamber, and CKAG related to the use of the Premises.

NOW THEREFORE, The City agrees to allow the Chamber and CKAG to use the Premises, as follows:

1. **Term.** The term of this Agreement shall be for a period beginning on November 1, 2014, and running until December 31, 2016. The Agreement shall automatically renew on January 1, 2017, and on January 1, 2019, thereafter, for up to two (2) successive periods of two (2) years, unless any party terminates the Agreement by written notice to the other parties at least ninety days (90) before the renewal.
2. **Premises.** The Premises governed by this Agreement shall include the Train Depot building; parking lot; Spirit Fountain and associated grounds; and all furniture and fixtures including permanent user improvements, which shall remain the property of the City at the termination of this Agreement. The Chamber and CKAG shall retain title to all their respective personal property which they own and which is located on the premises. The City is not responsible for security or maintenance of the personal property of the Chamber or CKAG. At the sole discretion of the City, the Chamber and CKAG shall remove, at their own expense, all improvements, fixtures, and personal property from the Premises at the termination of the Agreement.
3. **Grant of Use.** The Chamber shall be granted exclusive use of the private office known as the Middle Room (originally the "Station Master's Room"). The Chamber may lock the door for security reasons; however, a copy of the key shall be held by the City in case of emergency. The kitchenette, unisex restroom, reception area (originally the "ladies waiting room"), common area (originally the "men's waiting room"), and the storage closet are common areas for joint use of the Chamber and CKAG. CKAG shall be granted exclusive use of all other spaces including the meeting room (originally the "baggage room") and the large open room on the east end of the building. The Chamber and CKAG shall generally use the Depot in accordance with the proposal outlined in Exhibit A. Substantial changes in use or purpose require prior written authorization from the City.
4. **Public Access.** The Chamber and CKAG will maintain public access to the Depot, parking lot, and Spirit Fountain, at no charge for public visitors. The Chamber and CKAG are not obligated to

maintain regular operating hours, but must accommodate drop-in visitors to the building to access the restroom and available promotional materials about Parkville.

5. **User Fee.** CKAG and the Chamber shall not be obligated to pay any user fee to the City. The consideration to the City for entering into this Agreement is the benefits derived by the citizens of the City of Parkville, Missouri, from CKAG and the Chamber maintaining the Premises and supporting public access to the building.
6. **Utilities.** On or before November 1, 2014, CKAG will assume the following customer accounts with Kansas City Power & Light (KCP&L) and Missouri American Water Company (MOAW) for electric and water utilities for the Depot building: KCP&L Account Number 9934605069, MOAW Account Numbers 1017-210014347833 and 1017-210015818321. The Chamber will pay to CKAG a monthly utility fee of four hundred dollars (\$400) on or before the first day of each month in consideration of the Chamber's portion of utility costs for the Premises. If the electric and water utility costs for the Premises exceed ten thousand two hundred dollars (\$10,200) per year (the "Utility Cap"), the City will reimburse CKAG for those costs that exceed the Utility Cap. Beginning in 2015, CKAG shall submit a report to the City on or before December 15 of each year that includes documentation of utility costs for the prior year ended October 31 and an invoice for reimbursable costs (the "Annual Report"). The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within thirty (30) days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, the City shall pay the undisputed portion of the invoice and notify CKAG of the nature of the dispute regarding the balance. If CKAG's utility costs for the prior year are below the Utility Cap, the Annual Report shall demonstrate that CKAG expended funds during the year for maintenance or improvements to the building in an amount equal to or greater than the difference between actual utility costs and the Utility Cap. The utility cap shall automatically inflate by four percent (4%) upon each automatic renewal per Section 1. The City will make provision for sewer utilities to the Premises and weekly trash collection at the City's expense.
7. **Insurance.** The City shall procure and maintain property insurance covering the land, building, and city-owned contents only. The Chamber and CKAG shall maintain policies of insurance to cover personal property which they own and which is located on the Premises.
8. **Indemnification.** The Chamber and CKAG will indemnify the City and save the City harmless from and against any and all claims, actions, damages, liabilities and expenses in connection with the loss of life, personal injury, theft, vandalism or damages to property arising out of or from the use of the Premises by the Chamber and CKAG, provided, however, the Chamber and CKAG will not be liable to the City on any claim, to the extent it is caused by the negligence of the City, or its agents or employees. Failure of the Chamber and CKAG to maintain adequate liability insurance coverage shall not relieve it of any contractual responsibility or obligation, including but not limited to, the indemnification obligation.
9. **Maintenance and Repairs.** CKAG is responsible for basic maintenance and repair of the Premises, including routine interior painting, cleaning, and minor repairs to the interior of the building. CKAG is responsible for routine cleaning of the exterior of the building and exterior repairs, subject to prior written approval of repairs by the City. The City is responsible for maintenance of the Spirit Fountain and associated grounds, including mowing and landscaping. The City, in its sole discretion, is responsible for major building repairs and upgrades such as roof replacement, parking lot restriping and resurfacing, and major HVAC and plumbing repairs beyond routine maintenance. In the event of significant flood, fire, or other damage to the Premises, the City will perform repairs in its sole discretion. In the event CKAG desires repairs that would not otherwise be performed by the City, CKAG will assume the costs of any repairs that exceed applicable insurance proceeds, excluding the City's insurance deductible. Except in the event of an emergency, the City will make reasonable effort to consult CKAG and the Chamber prior to scheduling repairs that may disrupt use of the Premises.

10. **Entry Upon the Premises.** The Chamber and CKAG agree to permit the City, or its authorized agent, to enter the Premises at all times, on reasonable notice, for the purpose of inspecting to ensure compliance with the terms of this Agreement.
11. **Alterations.** No alterations or structural improvements, including lighting and external signage, shall be made by CKAG or the Chamber to the Premises during the term hereof without the prior written consent of the City, which consent shall not unreasonably be withheld for improvements that are consistent with Exhibit A. All approved alterations will be made at the sole expense of the party requesting the improvement and are subject to applicable regulations including, but not limited to, zoning, building codes, building permits, sign permits, building inspections, and floodplain regulations. The City agrees to waive applicable permit fees for approved alterations.
12. **Compliance with Law.** The Chamber and CKAG must comply with all applicable local, state, and federal laws with regard to their respective operations, including but not limited to, city ordinances related to non-profit special permitting and occupational licensing, zoning regulations, building codes, and nuisances; and State of Missouri and Internal Revenue Service regulations related to status as a non-profit organization or business organization. Failure to comply with applicable laws is considered a breach of this agreement.
13. **Parking.** Due to its proximity to downtown Parkville and English Landing Park, the parking area associated with the Premises is open to the public. The parking area shall not be restricted by CKAG or the Chamber without prior approval from the City.
14. **Successors and Assigns.** This agreement shall extend to and be binding upon the successors and assigns of the parties hereto.
15. **Termination for Cause.** If either party fails to fulfill the terms of this Agreement, the other party may provide thirty (30) days written notice to the offending party that outlines the specific issues of default. If the default is not cured within thirty (30) days, the Agreement will terminate.
16. **Termination for Convenience.** Either party may at any time and for any reason terminate the agreement upon ninety days (90) written notice to the other party.
17. **Notice.** Written notice regarding this agreement shall be effective upon receipt via hand-delivery; three working days after deposit in the U.S. Mail or by confirmed delivery by national overnight delivery service to the following addresses:

To City:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152

To Chamber:

Parkville Area Chamber of Commerce
Attn: Executive Director
8701 NW River Park Dr.
Parkville, MO 64152

To CKAG:

Cathy Kline Art Gallery
8701 NW River Park Dr.
Parkville, MO 64152

18. **Entire Agreement.** This document constitutes the entire agreement among the Chamber, CKAG, and the City. This Agreement cannot be modified except in writing and must be signed by all parties. The Chamber, the City, and CKAG have made no promises or representations, other than those set forth in this Agreement and those implied by law.

In witness whereof of the parties have set their hands this 20th day of October, 2014.

Parkville Area Chamber of Commerce

Audra Heller
By: Audra Heller, President

Cathy Kline Art Gallery

Cathy Kline
By: Cathy Kline, Owner

City of Parkville, Missouri

Nanette K. Johnston
By: Nanette K. Johnston, Mayor

ATTEST:

Melissa McChesney
By: Melissa McChesney, City Clerk

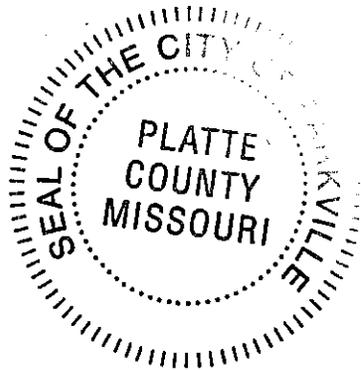


EXHIBIT A

Proposal from Cathy Kline DBA Cathy Kline Art Gallery August, 8th 2014

I am requesting a rental agreement for sharing space with the Parkville Area Chamber of Commerce for the use of the Parkville Train Depot located at 8701 NW River Drive, Parkville, MO 64152.

Prior to running a Studio/Gallery in Parkville, I shared space with artist Michael Young in the Cross Roads Arts District. After one year we closed the doors. As was the culture of the Cross Roads, free food and drink on First Fridays do not always turn into sales or commissions.

My next Studio/Gallery was at 101 Main above Frank's Italian Restaurant. I painted and instructed art class for five years at that location. I donated two oil paintings to celebrate the Louis and Clark Bicentennial and Reenactment to the City of Parkville to raise funds for the firework display for the Fourth of July.

I served as Beautification Chair and painted all the wrought iron to dress up Pocket Park. Many times I would bring my own weedeater and mow the hill in front of Piropos and my front door.

After five years of enjoying a strong relationship at that location with Dave Williams and Danny Tinsley as my landlords, I moved across the street to 7 Main. I sublet my studio and gallery space from a prior student of mine who ran Rumoe's Dress Shop. This was a beautiful high end boutique where my art decorated the walls and the two back rooms housed my gallery with the entire upper room as my studio and classroom. From this space I sat on the CID Board and co-chaired Gallery of Trees and raised 10,000.00 from the sale of art from my artist friends.

In 2008 the economy fell and I had to go home to paint and teach. Three years went by and I returned to Parkville to sign my painting that I had donated to the Chamber and the beauty of Florigieum Yarn Shop called me to reopen my Art Gallery. I was offered my choice of area inside LaBottega Vintage Market and decided to try mixing Art with Antiques.

Again, I got engaged with Main Street and ran for Vice Chair during Deborah Butcher's term. I sit on the board of PCDC currently and serve as Secretary of the Main Street Parkville Association. After spending three fun years at the English Landing location, I feel as if my exposure would increase significantly with proper signage along Highway Nine at the Depot location.

1. Interest and Proposals

The Cathy Kline Art Gallery is proposing to rent the Parkville Train Depot to be used as Art Gallery and Studio including Art Instruction. I have been teaching for 24 years and painting portrait, landscape, still life commissions including murals full time for the last eleven years. In addition, I have added Plein Air to my list of work. I am a Charter Signature Member of the Missouri Valley Impressionist Society and member of the Greater Kansas City Artist Association as well as the American Impressionist Society.

2. Proposed Use

I have contacted the Parkville Area Chamber of Commerce to discuss partnering and sharing the use of this Historic Depot. I have received both an encouraging and positive response from two of the officers. I plan to continue teaching, painting and conducting the business of running my gallery. I will invite speakers, artists and hold workshops. The relocation of my art center will only increase the vibrant art scene that increases quality of life.

3. Income

- a. Monthly User Fee I will pay on the first day of each month 450.00.
- b. I am not interested in placing the utilities in my name, but by doubling the current amount of rent, I hope that our request. The combined rent will grant us use.
- c. I will be cleaning the Depot to allow the City to save 1200.00 dollars a year.

d. I am not asking the City to paint, clean, repair the ceiling or scrub the exterior to allow me to move in. I plan to do all of the needed work necessary to bring the appearance back. I will clean, scrub the webs and debris off the exterior.

e. The improvements for the additional lighting to the Gallery or Large Open room as defined will be paid for by me.

f. If after a time, I do not see additional leaking from the ceiling, I will pay to have the ceiling repaired, skim coated, sealed as to minimize re cracking from previous repair work and painted. These improvements will be done at no expense to the City. I have already received a bid for this repair.

If the roof becomes a problem, however, I will expect the city to be reasonable about a solution.

g. I would like to know the color that was chosen so that I may repaint where holes and nails have been driven into the East Large Room's walls. In addition, if I may be so inclined, I plan to choose a color from an historic palette to freshen up the interior at my expense.

I agree and will comply with the USE RESTRICTIONS.

The Parkville Area Chamber of Commerce and the Cathy Kline Art Gallery would like to use the Depot as a shared facility.

The integrity of the Historic Nature of the Depot will not only continue, but be enhanced by the theme of some of the work. And become a thriving art facility with speakers, live portrait painting, workshops and exhibitions.

The Large open room at the East end of the building with Kitchenette will become my Gallery. This Kitchenette is also available for the use of the chamber. The Storage Closet will be shared with the Chamber as well.

The Parkville Area Chamber of Commerce and the Missouri Valley Impressionist Society and I as founder, are preparing our Fourth year of Parkville in Art in October. This year we have plans to make it more productive than previous years. Working daily in the same location as the Chamber will facilitate and

improve an already positive working relationship. The goal of bringing patrons to Parkville and celebrating the creativity and inspiration of the atmosphere of Parkville has been the goal from its inception. The addition of benefiting a Charity brings a greater purpose to our efforts. This year 'Feed the Northland Kids' is our chosen Charity. The president of the American Impressionist Society will serve as Juror and instruct a two day workshop.

I am willing to offer my services to keep the Depot clean. I will take care of the necessary daily and weekly duties. I plan to disinfect the bathroom, dust, mop and vacuum as well as retain the historic nature that the Depot represents. Removing the accumulation of spider webs and cottonwood debris that has built up beneath the eaves as well as the spider webs stuck to the façade.

I have invited a carpenter who has remodeled my Master Bathroom and Kitchen and completed many projects as well as yearly wood rot repair to give an estimate to repair and skim coat and seal the previous ceiling patches caused by the leaking roof.

I have also requested a bid for elevating the lighting in the 'Gallery' to install additional spots to light the Art.

Some of my future projects at the easel will be painting the river to celebrate the 175th Anniversary of Platte County. Main Street and Parades and Festivals are always good and future projects to paint. My history of painting Piropos, the Parkville Athletic Complex and Parkville Jewelers, Stone Canyon Pizza, Platte United Methodist Church's Alter mural Mike Emmick's Edward Jone's Building are all examples of my work in Parkville.

The Art Center that I have in mind for the Depot will showcase regional as well as international art. Recently returning from France, I am currently working on featuring a series that showcases the cafés of Parkville & Paris.

The addition of my monthly rent of 400.00 with the Chamber's rent of 400.00 will double the amount the City currently receives. Subtract the annual cleaning bill of 1200.00 and my wish is that you will accept my offer.

I would propose an initial two-year contract term with additional two year renewals.

I will encourage the other galleries in Parkville to participate in Parkville in Art as well as continuing to support my framer, Jason Fewin of Parkville Frame Gallery who supports the arts in every way he can.

Recently receiving 'Best of the Northland' Local Artist, participating in Parkville's Fourth Fridays and writing for NORTH as Art Consultant, I will strive to let it be known that Parkville is the destination for art.

Cathy Kline

Cathyklineartgallery.blogspot.com

cathyklineart.com

llivenorth.com

Parkvilleinart.com

Missourivalleyimpressionistsociety.com

Parkville Depot roof



Dips in the ridge and bulges in the decking, possibly indicating damage or deterioration of the decking



Waves in the roof, possibly indicating damage or deterioration of the decking

Parkville Depot roof



Stucco separation from singles at NW corner of the building



Stucco separation from singles at the SW corner of the building

Parkville Depot roof



Stucco separation from singles at the NE corner of the building



Stucco separation from singles at the SE corner of the building

CITY OF PARKVILLE

Policy Report

Date: February 9, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Consider a request to provide sewer service for West Park Addition, Lot 5, a property outside of the city limits.

BACKGROUND:

H&H Septic Service, property owner at 10350 NW Hwy FF (Lot 5, West Park Addition), has requested to be served by the City's sanitary sewer. This property is located within Unincorporated Platte County and is within the Platte County Regional Sewer District (PCRS) service boundary (see Attachment 1).

There are a total of 6 buildings located within the West Park Addition, along Hwy FF. All of these buildings are currently served with private septic tanks. The current request is for a single property owner to be served by the City's sewer, but the proposed improvements were designed to provide additional service lines to the other property owners in the future. This area is also adjacent to the future site of the Missouri American Water plant. The sewer improvements associated with this request will assist with future service to the water plant.

Although this area is not within the Parkville city limits, it borders areas that are within the city limits. West Park Addition is located between River Hills Estates to the west and The Bluffs to the east. The property is eligible for voluntary annexation into Parkville, but the owners are not interested in being annexed into the city limits. The City has an existing 6" forcemain sewer located off of Hwy FF, adjacent to the property.

The nearest PCRS main is about 1 mile away and is not easily accessible to the property. PCRS is interested in releasing this area from its sewer service area to allow the property owner to be served by the City. Staff consulted with legal and determined that the City has the authority to extend sewer service to properties outside of its service boundary and its city limits. The City and PCRS can enter into an agreement to allow the City to serve the property while releasing PCRS's rights of primacy. Furthermore, state law allows the City to charge customers outside its corporate boundaries rates that exceed those rates charged to customers within the city limits. This would apply to the monthly base rate and consumption rate as well as any initial connection fees. This property would be classified as industrial service, so the sewer tap fee would be \$1,500 and the sewer impact fee would be \$1,400. The City does not currently have an alternative fee structure for properties outside the city limits.

There are three residential properties outside of the city limits that are served by the Parkville sewer system. All of these properties are incorporated into Kansas City and the service arrangement dates back over thirty years. The properties are not eligible for annexation and cannot otherwise be conveniently served by another sewer utility. The City has not extended sewer service to any unincorporated areas, and staff can find no record that the City has ever entertained such a request. Since the Municipal Code is silent on the issue of extending service outside of the corporate boundaries, staff seeks guidance from the Board of Aldermen before taking further action.

As a matter of disclosure, the City has an existing contractual relationship with the property owner at 10350 NW Hwy FF. H&H Septic Service provides on-call sewer cleaning and repair services to the City.

BUDGET IMPACT:

The costs associated with this request include staff time and legal review for the agreements necessary for this arrangement. The costs of extending the sewer line will be borne by the applicant. The increased up-front fees for the sewer tap and sewer impact fees will assist with the administrative costs. Any revenue generated from the monthly sewer rates will assist with long-term maintenance of the sewer system, as well as other sewer related fees.

ALTERNATIVES

1. Direct staff to negotiate any necessary documents to extend sewer service to 10350 NW Hwy FF.
2. Direct staff to draft an ordinance for an alternative rate structure for providing sewer service to properties outside the city limits.
3. Do not allow properties outside the city limits that are otherwise eligible for voluntary annexation to connect to municipal utilities.
4. Provide other direction to staff.
5. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends allowing the sewer service for the property owner, with the property owner bearing all of initial administrative and legal costs associated with setting up the arrangement. To compensate the City for the loss of revenue generated from being a City resident, an increased fee structure is recommended to cover the long-term maintenance and administrative costs.

POLICY:

The Parkville Municipal Code is silent on the issue of extending sewer service to customers outside of the city limits. RSMo § 250.190 authorizes the City to extend service to properties outside of the city limits. An ordinance change would be required to establish an alternative fee structure, if desired.

SUGGESTED MOTION:

This is a non-action item and does not require a motion. Staff is seeking direction from the Board of Aldermen before proceeding with this matter.

ATTACHMENTS:

1. Map



**RIVER HILLS
SUBDIVISION**

10350 NW HWY FF

**THE BLUFFS
SUBDIVISION**

W Seminole
River Hills Dr
Summer White Rd
NW HWY FF

NW Crooked Rd

NW Bluff Way

NW Foxhill Rd

NW River Rd

NW Crooked

Rush Creek

NW River Rd

NW Bluff Circle

NW Bluff Dr

NW Bluff Ct

Rush Creek

FF

Mill St

Bluff View

Mill St

FF

Rush Creek

ITEM 7A2

For 02-16-16

Board of Aldermen Meeting

From: [John Debauche](#)
Subject: Big Idea Northland - Please Participate!
Date: Tuesday, February 09, 2016 9:05:08 AM
Attachments: [image001.png](#)

The City of KCMO is working with the private sector, led by the Northland Chamber of Commerce, to find out what its citizens feel will make the northland the place to work, live and play into the future. This process which we are calling "What's the Big Idea?", is similar to the "Big 5 Initiative" launched a few years ago by the Greater Kansas City Chamber of Commerce. The idea is to work with the Northland community to find out what types of amenities are missing from the region and what they think are the major issues that need to be solved within the community. The goal is to have the community develop a small list projects/initiatives that a private/public partnership team can complete within the next 5-10 years.

The first part of the initiative is a community-wide brainstorm through [kcmomentum.org](#); Kansas City's virtual townhall. On the [kcmomentum.org](#)

site, the City hosts a MySidewalk page where residents can leave answers to the following questions:

- What is "One Big Thing" (example: service or attraction) that you think is missing from the Northland that you think it the most important to add?
- What do you think the biggest challenge is to the Northland in the next 5 years?

The following is the link to the page for your convenience:

<https://mysidewalk.com/organizations/291232/northland-kansas-city-whats-your-big-idea>

Thank you for your help!

John



John DeBauche, AICP

Lead Planner

Long Range Planning and Preservation Division

City Planning and Development

City of Kansas City, Missouri

414 East 12th Street, Room 1604

Kansas City, MO 64106

Email: john.debauche@kcmo.org

Phone: 816-513-2869

Please take a moment to rate the service you just received:

[Customer Satisfaction Survey](#)



What is “BIG IDEA NORTHLAND”?

- Joint KCMO/Northland Chamber Initiative.
- Your opportunity to share your vision for the Northland.
- As a developing community, we have the opportunity to work together to develop “Big Ideas” that will make the Northland even better in the future.
- Aspirational and workable ideas that will make the Northland an even brighter place to live, learn, work and play.

That’s where we need your help!

What's a “BIG IDEA” isn’t

It’s not just a sidewalk improvement project on your street...



What’s a “BIG IDEA” Is

It could be a regional draw that is a destination this is enjoyed by residents and visitors to the area.



- Think Big! What is missing from the Northland? What do we need to fix?

