



BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, May 3, 2016 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2873 / Ord. No. 2842

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

3. MAYOR'S REPORT

- A. Proclaim the 140th Anniversary of Park University
- B. Proclaim May 9, 2016 as Patriot Outreach Day

4. CONSENT AGENDA

- A. Approve the minutes for the April 19, 2016 regular meeting
- B. Receive and file the March sewer report
- C. Appoint Deborah Butcher to the Industrial Development Authority through May 2017
- D. Reappoint Jerry Felker and appoint Deborah Butcher to the Ethics Commission
- E. Reappoint Walt Lane and appoint Shane Smeed and Kim Verhoeven to the Planning and Zoning Commission
- F. Reappoint Russ Downing and Carla Dods and appoint Marion Newcomer to the Board of Zoning Adjustment
- G. Reappoint Michelle Flamm and Robert Stuteville to the Community Land and Recreation Board
- H. Appoint Alderman Dave Rittman to the Finance Committee for Ward 2
- I. Appoint Alderman Dave Rittman as a voting director to the Parkville Economic Development Council
- J. Approve a retail by the drink picnic license for the American Diabetes Association for the Tour de Cure event on June 5, 2016
- K. Approve a resort liquor license with Sunday sales for Primo's Mexican Restaurant located at 6264 Lewis Street, Suite 104
- L. Approve the purchase of equipment from Kranz of Kansas City, Inc. for the new Public Works truck
- M. Approve the second reading of an ordinance to rezone two parcels containing 30.82 acres located north of 45 Highway on 76th Street and abutting I-435 from County "RMD" Residential Multiple Dwelling District to City "R-1" Single-Family Residential District – Case No. 2016-04; applicants Michael E. Pedley and Regina M. and Charles K. Moore
- N. Approve accounts payable from April 13 to April 27, 2016

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the

regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to "Approve the consent agenda and recommended motions for each item as presented."

5. NON-ACTION AGENDA

- A. Volunteer presentation from Girl Scout Troop 591 regarding dog park amenities
- B. Update from Missouri American Water Company on particle issues
- C. Update from Joe Bednar with Spencer Fane regarding Missouri-American Water Company water rate case before the Missouri Public Service Commission
- D. Parkville Economic Development Council Quarterly Update

6. ACTION AGENDA

- A. Approve the first reading of an ordinance to amend Parkville Municipal Code Section 145.250 related to Municipal Court costs payable to Synergy Services, Inc. for convictions in all cases (Administration)
- B. Approve a construction, maintenance, and use agreement for the Missouri Riverfront Trail with Riverside and Platte County (Administration)
- C. Approve signage design for the Parkville Farmers Market structure (Administration)

7. STAFF UPDATES ON ACTIVITIES

- A. Administration
 - 1. Nature Sanctuary Volunteer Activity Update
 - 2. Park University MPA Capstone Project
- B. Police Department
 - 1. Microbrew Fest in English Landing Park

8. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

9. ADJOURN

General Agenda Notes:

The agenda closed at noon on April 28, 2016. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on May 3, 2016.



PROCLAMATION

140TH ANNIVERSARY OF PARK UNIVERSITY

WHEREAS, both the City of Parkville and Park University trace their roots to George Shepard Park; and

WHEREAS, since its inception in 1875, Park University and the City of Parkville have benefited from the dual tenets of the school's motto, *Fides et Labor* (Faith and Work); and

WHEREAS, Park University alumni have served as ambassadors for the City of Parkville on every continent; and

WHEREAS, Park University has proudly educated our nation's service members in Parkville, as well as in 21 states and online around the world; and

WHEREAS, Park University pioneered online education before Google was launched; and

WHEREAS, Park University is the largest employer in Parkville, Missouri; and

WHEREAS, Park University and the City of Parkville have collaborated extensively over the years to bring about progress and stability for the City and its residents; and

WHEREAS, Park University is the home of five National Association of Intercollegiate Athletics (NAIA) national championship teams, including men's and women's titles during the 2014-15 academic year, and

WHEREAS, over the past 14 decades, Park University employees have served the City of Parkville on its Board of Aldermen, on various City commissions and associations and in countless civic endeavors.

NOW, THEREFORE, I, Nanette K. Johnston, Mayor of the City of Parkville, Missouri, do hereby congratulate Park University on its 140th anniversary and look forward to a strong partnership over the next 140 years.

Signed and dated this 3rd day of May 2016.

Mayor Nanette K. Johnston



PROCLAMATION

PATRIOT OUTREACH DAY

WHEREAS, our great nation was founded on the principles of liberty, opportunity and justice for all, principles which the Patriot men and women of our nation have valiantly defended throughout our nation's history; and

WHEREAS, our brave citizens face challenges of extreme stress as they serve our community, and their family members experience emotional challenges coping with a loved one in danger; and

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, Patriot Outreach, Inc., a nonprofit organization founded in Davenport, Iowa in 2006, has championed "Victory Over Stress®" through the distribution of more than 200,000 "Coping Strategies®" CDs and tens of thousands of downloads to Patriot Outreach® which provides simple, effective, non-intrusive support to bridge the gap between those who seek help and the silent majority who refuse help to avoid the stigma; and

WHEREAS, the collective strength of our community and support of Patriot Outreach® events will contribute to the organization's overall well-being and ability to provide widespread support to those in need; and

WHEREAS, Patriot Outreach® has chosen The Deuce at The National Golf Club as the site for its 1st Annual Patriot Outreach® Golf Tournament to be held May 9, 2016 to raise funds to benefit Patriots and their families; and

WHEREAS, Patriot Outreach® pledges to utilize all funds raised at this event to provide direct support for our Armed Forces, Veterans, First Responders and their families (Patriots) and for provision of PTSD seminars, workshops; financial assistance to disable veterans for home renovation; and counseling and educational resources; and

WHEREAS, the Community of Parkville joins Patriot Outreach® and other interested agencies and organizations, in supporting the men and women who protect our way of life;

NOW, THEREFORE, I, Nanette K. Johnston, Mayor of the City of Parkville, Missouri, do hereby proclaim **May 9, 2016, as Patriot Outreach Day** and encourage everyone to participate in activities organized in support of our Patriots.

Signed and dated this 3rd day of May 2016.

Mayor Nanette K. Johnston

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, April 19, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman David Jones	- absent with prior notice
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Tim Blakeslee, Assistant to the City Administrator
- Matthew Chapman, Human Resources/Finance Director
- Stephen Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. MUNICIPAL ELECTION RESULTS

A. Adopt an ordinance to canvass the election returns for the April 5, 2016, general municipal election

City Clerk Melissa McChesney provided an overview of the election results.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2870, AN ORDINANCE CANVASSING THE ELECTION RETURNS FROM THE APRIL 5, 2016, GENERAL MUNICIPAL ELECTION, ON FIRST READING. ALL AYES; MOTION PASSED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2870 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2839. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN AND SPORTSMAN. MOTION PASSED 6-0.

B. Present Certificates of Election and Administer Oaths of Office

The City Clerk presented certificates of election and administered the oaths of office to mayor-elect Nanette K. Johnston, Municipal Court Judge-elect Kevin Humiston, and aldermen-elect Dave Rittman, Robert Lock and Marc Sportsman. Ward 1 alderman-elect Tina Welch was absent from the meeting with prior notice.

Robert Lock took the seat as a new Ward 3 Alderman.

C. Recognize outgoing Ward 3 Alderman David Jones

Mayor Johnston noted that Alderman Jones was not able to attend. She said it was a pleasure working with him over last two years.

She also welcomed Robert Lock and noted that he had previously served as a temporary alderman and had served on the Planning and Zoning Commission for many years.

3. CITIZEN INPUT

Mayor Johnston recognized members of the Girl Scouts from Troop 340 earning Inside Government merit badges. She also recognized a member of the Boy Scouts from Troop 393 earning his Citizenship in the Community merit badge.

4. MAYOR'S REPORT

A. Proclaim April 29, 2016 as Arbor Day

Mayor Johnston presented the proclamation to Public Works Director Alysén Abel. She also noted that the City would celebrate Arbor Day at an event in English Landing Park on April 21.

B. Approve appointments to the Industrial Development Authority

City Clerk Melissa McChesney provided an overview of the membership and noted that Park University had an application that required approval from the Industrial Development Authority. She noted the appointments would help to meet the quorum required to hold a meeting to discuss the application.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE REAPPOINTMENT OF JIM ALLEN AND THE APPOINTMENT OF DALE BROUK THROUGH MAY 2018 AND THE APPOINTMENTS OF MARTIN PERREA AND KEVIN HEATON THROUGH MAY 2020 TO THE INDUSTRIAL DEVELOPMENT AUTHORITY. ALL AYES; MOTION PASSED 7-0.

C. Appoint Robert Lock to the Finance Committee

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPOINT ROBERT LOCK TO THE FINANCE COMMITTEE FOR WARD 3. ALL AYES; MOTION PASSED 7-0.

5. CONSENT AGENDA

- A. Approve the minutes for the April 5, 2016, regular meeting
- B. Receive and file the March Municipal Court report
- C. Receive and file the financial report for the month ending March 31, 2016
- D. Receive and file the crime statistics for January through February 2016
- E. Approve Resolution No. 16-006 supporting consolidated pricing for water rates for the Missouri American Water Company
- F. Approve the purchase of a new Ford Taurus All Wheel Drive Police Interceptor Sedan vehicle from Dick Smith Ford to be used as a patrol vehicle
- G. Approve a construction agreement with Genesis Environmental Solutions, Inc. for the construction of a storage building at the Wastewater Treatment Facility
- H. Approve a construction agreement with Julius Kaaz Construction Co., Inc. for the 2016 Curb and Sidewalk Program
- I. Approve a construction agreement with Tandem Paving Company, Inc. for the 2016 Mill and Overlay Program
- J. Approve a construction agreement with Vance Brothers, Inc. for the 2016 Microsurfacing Program
- K. Approve the second reading of an ordinance to amend Ordinance No. 2794 revising Table R301.2.1 of the 2012 International Residential Code
- L. Approve accounts payable from April 1 to April 13, 2016

City Administrator Lauren Palmer noted that there was an error in the policy report for Item E. She clarified that the other communities proposed to consolidate with Parkville, a part of the Platte County district, were St. Joseph and Brunswick.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

6. ACTION AGENDA

A. Appoint an alderman as Acting President of the Board through April 18, 2017

City Clerk Melissa McChesney explained that the Parkville Municipal Code required the Board of Aldermen to appoint an Acting President to serve in the absence of the mayor, and noted that Alderman Sportsman had served since 2012.

IT WAS MOVED BY ALDERMAN DRIVER AND SECONDED BY ALDERMAN PLUMB TO **APPOINT ALDERMAN SPORTSMAN AS ACTING PRESIDENT OF THE BOARD OF ALDERMEN THROUGH APRIL 18, 2016.** ALL AYES; MOTION PASSED 7-0.

B. Approve a residency requirement for fee-based services for the Parkville recycling event

Public Works Director Alysen Abel stated that the City had previously participated in the Northland Recycling Extravaganza with Riverside and North Kansas City and the cities shared the cost of the expenses for the fee-based services for paper shredding and tire recycling. Abel added that Riverside declined to participate in the event in 2016 but staff wanted to move forward with a smaller recycling event in conjunction with the Mid-America Regional Council's Household Hazardous Waste events.

Abel presented options to the Board to handle the cost for the fee-based services and asked for guidance. The options included advertising the event as open to the public and charge non-residents a fee for the fee-based services; advertising the event as open to anyone and the City would absorb the cost; not providing the fee-based services to non-residents; and not offering the fee-based services at all. Staff recommended advertising the event as open to the public but charging the non-residents a fee for the fee-based services. Abel added that the option would require additional staff to check residency and collect money and staff was working on ways to take on-site credit card payments.

The Board discussed the options presented, collecting eyeglasses at the event to give to the Parkville Presbyterian Church and changing the limit for paper shredding. The Board recommended a flat fee for non-resident vehicles to use the fee-based services and limiting the tire recycling for non-residents.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **ADVERTISE THE 2016 RECYCLING EVENT AS OPEN TO THE PUBLIC BUT CHARGE A FLAT FEE FOR NON-RESIDENTS TO UTILIZE THE FEE-BASED SERVICES.** ALL AYES; MOTION PASSED 7-0.

C. Approve the first reading of an ordinance to rezone two parcels containing 30.82 acres located north of 45 Highway on 76th Street and abutting I-435 from County "RMD" Residential Multiple Dwelling District to City "R-1" Single-Family Residential District – Case No. 2016-04; applicants Michael E. Pedley and Regina M. and Charles K. Moore

Community Development Director Stephen Lachky explained that the two parcels abutted Interstate 435 and Northwest 76th Street. The property was annexed in the early 2000s and retained the County's zoning. Lachky noted that pulling permits or developing the property

required rezoning it to a City zoning district and the R-1 Single-Family District was the most compatible with the Parkville Master Plan. A public hearing was held on April 12 and the Planning and Zoning Commission recommended approval by a vote of 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2871, AN ORDINANCE APPROVING THE REZONING OF TWO PARCELS CONTAINING 30.82 ACRES, MORE OR LESS, LOCATED APPROXIMATELY 3/4 MILE NORTH OF 45 HIGHWAY ON NW 76TH STREET AND ABUTTING I-435, FROM COUNTY "RMD" RESIDENTIAL MULTIPLE DWELLING DISTRICT TO CITY "R-1" SINGLE-FAMILY DISTRICT, ON FIRST READING AND POSTPONE THE SECOND READING TO MAY 3, 2016. ALL AYES; MOTION PASSED 7-0.

D. Adopt an ordinance approving the final plats for Lot 1-1, Lot 7-1, Lot 8-1, Lot 9-1 and Lot 11-1, Townhomes at the National, 3rd Plat – Case No. PZ16-09; applicant, Double Eagle Builders LLC, owner

Community Development Director Stephen Lachky stated there were five individual lots within the National subdivision and the final plat for the 3rd Plat was approved in May 2015, in conjunction with an R-5 Planned Multifamily Residential conditional use permit. He added that the homeowners' association would maintain the common space. The final plat met all the subdivision regulations and zoning code requirements and would not require any additional easements or right-of-way. Lachky added that the request was time-sensitive since the applicant was closing on four of the lots and the plats had to be recorded with Platte County prior to the sale.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2872, AN ORDINANCE APPROVING THE FINAL PLATS OF LOT 1-1, LOT 7-1, LOT 8-1, LOT 9-1, AND LOT 11-1, TOWNHOMES AT THE NATIONAL – 3RD PLAT, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING. ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2872 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2841. THIS CALLS FOR A ROLL CALL VOTE. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

7. STAFF UPDATES ON ACTIVITIES

A. Administration

City Administrator Lauren Palmer provided an update on comments for the Route 9 grant application, noting that staff submitted a grant application for the first phase of the Route 9 Corridor project from Highway 45 to Clark Avenue. The Mid-America Regional Council announced that all the applications were posted to its website and the comment period would run through May 20. She encouraged the public to comment and support both applications because there were two different funding sources and each application would be reviewed by different committees.

B. Police Department

Police Chief Kevin Chrisman said that in 2015 the Police Department was loaned the MILO range machine from Midwest Public Risk and it would be returning for two weeks around May 3. He encouraged the Board go see the machine and go through scenarios.

C. Public Works

Public Works Director Alysen Abel stated that the Park Hill South High School held a Community Service Day in order to earn community service points. She said that 20 seniors helped in the park by pulling weeds and laying mulch and six seniors washed police cars at City Hall.

8. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Driver reminded the Board that the Farmers Market would start on April 30.

Alderman Plumb noted that he and City Administrator Lauren Palmer participated in the Park University legislative trip with the Parkville Chamber of Commerce in Jefferson City. Palmer said that one legislator followed up with her to learn more about the Route 9 Corridor project. Alderman Plumb added that Mayor Johnston attended the Chamber luncheon.

Alderman Sportsman recognized Assistant to the City Administrator Tim Blakeslee for his first Community Land and Recreation Board meeting as the point person. He added that a group of girl scouts were in the process of making items for the dog park and would maintain them for three years.

9. EXECUTIVE SESSION

A. Attorney-client matters pursuant to RSMo 610.021(1)

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO ENTER INTO EXECUTIVE TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

The Board entered the executive session at 8:06 p.m. At 10:03 p.m., the Board reconvened in open session.

Clerks Note: The minutes from the executive session are on file with the City Clerk.

Mayor Johnston announced no action was taken as a result of the executive session.

10. ADJOURN

Mayor Johnston declared the meeting adjourned at 10:04 p.m.

The minutes for Tuesday, April 19, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the third day of May 2016.

Submitted by:

City Clerk Melissa McChesney

OPERATIONS REPORT – PARKVILLE DIVISION

March 2016

OPERATING DIVISIONS

MISSOURI

Atchison County
Wholesale Water
Commission

Bonne Terre
Boonville
Bowling Green
Buchanan County #1
Cameron
Cape Girardeau
Craig
Carroll County #1
Clay County #6
East Central Missouri
Water & Sewer
Authority

Elsberry
Fayette

Franklin County #1
Franklin County #3
Henry County
Water Company

Henry County #3
Lake Ozark/
Osage Beach

Lincoln County #1
Neosho
Nevada
Parkville

Phelps County #2
Platte County #C-1
Ralls County #1
Russellville

St. Charles County #2
Ste. Genevieve
Sedalia
Versailles

IOWA

Maquoketa
Tipton

TENNESSEE

Dyersburg Welcome
Center

Waste Water Treatment Plant Operations

- 2.25" of precipitation fell during the month.
- The plant performed well this month with 98.7% removal efficiency for B.O.D. and 96.4% for TSS.
- An average of 475,323 gallons of wastewater was treated each day.

Waste Water Laboratory Analysis

- Staff performed 407 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: Oil & Grease (5), NH₃-N (5).
- Monthly and daily laboratory equipment maintenance and calibrations were performed according to manufacturers' guidelines.

Waste Water Treatment Plant Maintenance

- Staff cleaned east and west clarifiers.
- LDO basins probes 1a, 1b, 2a, and 2b were cleaned.
- Routine P.M.s were done in accordance with all manufacturer recommendations.
- Staff purchased and installed new LED lighting in the office at WWTF.
- Staff took fire extinguishers to City Hall for annual inspection.
- Diester Company repaired the water service line to the WWTP. It was discovered that the leak was under the RR tracks. The City approved a change order to include replacing that section of the service line.
- Staff started up the UV system for the disinfection season.
- Capital Electric was called to do some troubleshooting on the transducers in the RAS wet well and it was discovered that one of the transducers failed and the other was not working properly. Two new transducers were ordered and installed. The transducers are for monitoring the water level in the RAS wet well.

Collection System Operations

- Robin 4000 odor control chemical continues to be fed from the Riss Lake site at approximately 25 gallons per day.
- Staff continues to monitor for H₂S at manhole B-16 on a weekly basis.
- Staff continues to monitor pressure gauge on force main at River Chase subdivision three times per week.
- Staff performed 2 sewer inspections, 1 in Cider Mill Ridge and 1 in Riss Lake subdivision.

OPERATIONS REPORT – PARKVILLE DIVISION

Collection System Maintenance

- Each pump station was checked on Mondays, Wednesdays, and Fridays.
- Staff responded to an alarm at Pinecrest PS, due to breaker tripping. Capital Electric was called and found that both contactors had failed. Staff had a spare used contactor and Capital Electric installed. This will be used until new contactors are purchased. It was also discovered that the power line was not the proper size line for the upgraded pumps. KCP&L installed a new power supply line coming into the pump station and staff installed new contactors after the power was upgraded.
- H&H Septic repaired force main in a clean out manhole in Riss Lake by the Odor control system. A fitting was cracked and had a slow leak. There was no SSO from this event.
- Staff removed old carbon from odor control unit a McAfee pump station and replaced it with new carbon.
- H&H Septic cleaned grease buildup from Pinecrest PS wet well.

Bio-solids

- Staff did not apply sludge during the month.

Safety

- 3/28/16: Back & Lifting Safety.

Recommendations

- Nothing at this time.

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	475,323 gallons per day
Organic	394 mg/L of BOD ₅ per day

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.5 Min. and 6.9 Max	6.5 - 9.0
TSS	5.8 mg/L	30 mg/L
BOD ₅	3 mg/L	25 mg/L
NH ₃ -N	0.41 mg/L	3.5 mg/L
O & G	4.4 mg/L	10.0 mg/l
Fecal Coliform	Not required Nov. 1-March 31	400 #/100mL

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	98.7%	85 %
Solids	96.4 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	0 dry tons	0 dry tons
Acres Applied	0 acres	56 acres

OPERATIONAL CONTROL PARAMETERS												
DATE	AB #1					AB#2					SLUDGE DRY TONS	WEATHER
	PH UNITS	TEMP. °C	DO mg/l	MLSS mg/l	Settled Solids	PH UNITS	TEMP. °C	DO mg/l	MLSS mg/l	Settled Solids		
1	6.3	14.5	0.3	4230	720	6.3	15.3	1.6	4270	540		PC
2	6.3	14.3	0.2	4050	710	6.4	14.5	1.7	3980	560		O
3	6.3	15.6	0.2	4040	760	6.4	15.0	1.3	4000	590		O
4	6.3	14.4	0.2	3910	670	6.3	14.8	1.5	3880	500		C
5	6.7	14.7	0.2	3080	690	6.4	15.6	1.5	3610	560		C
6	6.6	15.2	0.2	3480	740	6.4	16.1	1.4	4190	580		O
7	6.4	16.1	0.2	4140	780	6.3	16.0	1.5	3890	500		O
8	6.4	16.5	0.2	4210	750	6.4	16.5	1.5	4120	500		O
9	6.2	16.1	0.1	4040	690	6.2	16.3	1.2	3850	505		PC
10	6.2	16.3	0.1	4040	690	6.2	16.8	1.4	3960	520		PC
11	6.2	15.8	0.1	4080	690	6.2	15.9	1.4	4030	530		C
12	6.3	15.3	0.1	4420	700	6.2	15.9	1.4	3640	540		R
13	6.2	16.1	0.1	3700	690	6.3	16.3	1.0	3700	530		O
14	6.4	16.4	0.1	4090	720	6.3	17.2	1.6	4500	750		O
15	6.4	16.5	0.1	3940	690	6.4	16.8	2.0	3720	580		O
16	6.4	15.6	0.1	3820	650	6.4	16.5	1.2	3760	470		C
17	6.4	15.7	0.1	3880	710	6.4	16.2	1.6	3800	510		C
18	6.4	16.4	0.1	3740	600	6.4	16.3	1.0	3600	430		O
19	6.6	16.0	0.1	3940	630	6.5	16.3	1.5	3780	470		O
20	6.5	15.5	0.1	3840	640	6.5	15.5	1.0	3590	460		PC
21	6.5	15.2	0.1	3880	600	6.5	15.6	1.4	3770	460		C
22	6.5	16.0	0.1	3940	780	6.5	16.0	1.3	3710	480		C
23	6.5	16.0	0.1	3660	650	6.5	16.1	1.2	3370	450		O
24	6.5	15.5	0.2	3980	640	6.5	15.5	1.3	3620	450		S
25	6.5	15.3	0.2	4150	600	6.5	16.0	1.1	3790	450		C
26	6.5	15.9	0.1	3800	640	6.5	15.8	1.1	3660	480		R
27	6.5	16.1	0.1	3750	660	6.5	16.2	1.4	4080	460		S
28	6.6	16.3	0.1	4010	620	6.5	15.8	1.6	3850	470		C
29	6.5	15.6	0.1	3780	700	6.51	16.1	1.2	3870	520		C
30	6.5	16.3	0.1	3840	680	6.5	16.1	1.1	4110	490		C
31	6.5	16.6	0.1	4140	670	6.5	16.7	1.6	3980	570		PC

1. Fill out one copy of report each month and mail in monthly for each treatment facility.
2. Mail one copy of report to the appropriate DNR regional office as noted in your permit and keep one copy in your files.
3. Reports must be signed by whoever performed tests and by an appropriate official.
4. In the weather column, use the following symbols: R-rain, S-snow, C-clear, P.C.-partly cloudy and O-overcast.
5. Use grab sample for pH, Temp. and D.O. Use grab samples for all operational control tests.
6. Use 24 hr. composite (proportional) samples for B.O.D. 5, and Suspended Solids tests unless NPDES permit indicates otherwise. Use "Standard Methods" or an approved equal for all parameters.
7. Treatment plant flow measurements may be made on either influent or effluent. Lagoon influent flow measurements need be only at the time of composite sampling of the influent. All tests must be performed in accordance with NPDES Permit Conditions and Operational Control Regulation 10 CSR 20-9.07(b). Review your permit for specific requirements.
8. Unusual conditions, significantly affecting operations must be reported immediately to the Department of Natural Resources.
9. Representative sludge samples should be taken either before entering digesters and/or holding tanks or after removal from digesters or holding tanks.

Tests Performed by: Duane Kauffman
Duane Kauffman

Title: Maint. Worker
 Phone #: 816-891-0003

Date: 4-20-16

Report Approved by: C. Richard Wilson
C. Richard Wilson

Title: Local Manager
 Phone #: 816-891-0003

Date: 4-20-16

CITY OF PARKVILLE

Policy Report

Date: Tuesday, April 26, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Appoint Deborah Butcher to the Industrial Development Authority through May 2017.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Industrial Development Authority (IDA) was created in 2007 by Resolution No. 07-01-07 and seven members were appointed by Resolution No. 07-02-07. To-date, all of the terms have expired.

Ms. Butcher will be filling a vacant position previously held by Arlene Jiminez and the term will be through May 2017.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's nomination.
2. Reject the Mayor's nomination and request an alternative nomination.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to approve the appointment of Deborah Butcher to the Industrial Development Authority through May 2017.

ATTACHMENT:

1. Application



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0015

Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission
Ethics Commission
Industrial Development Authority
Board of Zoning Adjustment
Community Land & Recreation Board
Tax Increment Financing Commission (TIF)

Name: Deborah Butcher E-mail: DeborahButcher@ReeceNichols.com

Home Address (required): 5232 Bluff View Parkville, MO 64152

Mailing Address (if different than above): X

Are you a resident of the City of Parkville? Yes No Applicants must be residents of Parkville.

Phone (day): 816-223-8831 Phone (evening): 816-223-8831 Email: DeborahButcher@ReeceNichols.com

Current Employer: Reece Nichols Real Estate Title: Broker/Salesperson

How did you learn about Parkville boards and commissions?

- Internet
Community Group/Organization
Mayor/Alderman
Other

Why are you interested in serving on a Parkville board?

I was very active in Parkville and County civic activities. I stepped back & found I really missed working to improve/support my community. So - would like to become more involved again.

Have you ever served on a Parkville board? Yes (See attached list) No

If yes, which ones? Parkville Board of Aldermen Ward I Dates Served: 2005-2011

Do you belong to any community organizations or professional groups?

Main Street Parkville Association
Parkville Area Chamber of Commerce

Return to: Parkville City Hall
8880 Clark Avenue
Parkville, Missouri 64153

Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement:

Applicant Signature: Deborah Butcher

Date: 4/28/2012

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

DEBORAH BUTCHER

Family - Personal

- Life-long Northland resident; attended Graden, Chinn and Park Hill Senior High
- Attended Northwest Missouri State University, Montessori Institute of America
- Married to Mike Butcher (retired) and lived in Platte Woods, MO from 1973-1987
- Resident of Parkville Ward 1 since 1987
- 2 sons (Scott & Colby) who live in the KC Metro area, 2 grandsons

Business – Previous

- Office Administrator Clay-Platte Children's House Montessori School 1978-1980 (Montessori Institute of America Certified Educator)
- Licensed realtor with Coldwell Banker 1980-1982
- Co-owner/Operations Manager of M. Butcher Sports, manufacturers' representatives for major sporting goods manufacturers 1982 – 1998
- 1998 Returned full time to real estate, J. D. Reece Realtors

Business – Current- Residential Real Estate Sales

- Licensed Broker-Sales Person in Missouri, and Sales Person in Kansas
- Manage business as an independent contractor with ReeceNichols Real Estate.
- Accredited Buyer's Designation, and Certified as a Short Sale & Foreclosure Resource with the National Association of Realtors

Deborah Butcher

Special Governmental Appointments

2009-2010	Parkville Economic Development Committee
2007-2009	Parkville Ad Hoc Community Development Committee
2003-2004	Parkville Community Land and Recreational Board
2004-2007	Parkville Tax Increment Finance Commissioner
2007-2010	Platte County Marketing Area Partnership Board: Zona Rosa, Westin, Riverside, Parkville
2003	Platte County Visitors Bureau Brand Development Committee: Nuance Marketing (Platte County Visitors' Bureau Appointment)
2001-2004	Parkville Park Committee
1999	Platte County Strategic Planning Team for 2010
1997-2009	Platte County Visitor's Bureau Advisory Board

Key Community Involvement

2014	Parktoberfest Sponsor Children's Ninja Warrior Activities
2014	Parkville Ghost Stories Sponsor
2013	Main Street Parkville, Chair
2013	Parkville Community Development Corporation, Board Member
2012-2013	Christmas On The River Chair
2005-2011	City of Parkville Liaison to The Parkville Chamber of Commerce
1993-2005	Parkville Chamber Board Member Depot and Train Museum co-Chair Office volunteer
2007-2009	Parkville Marketing Area Partnership: Chamber, City, Main Street; Chair
1994-2010	Parkville Chamber of Commerce, Tourism; Chair & Board member
1994-2010	Parkville Chamber of Commerce Economic Development Committee
2002-2004	Parkville Chamber of Commerce, Communications/Promotions; Chair
2001	Parkville Community Development Corporation; Vice President
1998-2011	Parkville Community Development Corporation; Board Member
1998-1999	Parkville Main Street Association, Co-Chair Economic Restructuring
1993-1996	Platte County Economic Development, Convention & Tourism Committee
1997-2002	Platte County Tourism Advisory Board
1998-2000	Platte County Tourism Advisory Board, Chair
1993	Team Parkville, Chair

Special Projects : Key or Lead Participation

2004	Parkville Parks Masterplan/Land Use Plan; Board Member
2004	Lewis and Clark Corps of Discovery, Parkville; Event Chair
2004	Lewis and Clark Dinner with the Legends; Committee
2004	Chamber of Commerce Web Site Development; Chair
2003	Lewis and Clark Historic Landscape Exhibit, Parkville Depot; Chair
2002	At Home In The Northland Parkville Magazine Insert; Chair
2002	Our Town: Parkville KCPT Public Television Video Project; Coordinator
2002	Parkville Calendar; Development/Production Committee
2001	Designed Parkville Chamber of Commerce Logo

- 1997 Parkville Historic Calendar
- 1996 Production of award-winning video "Pick Your Pleasures" that highlighted Platte County attractions; Committee Member (Chair of Parkville staging and production)
- 1998-2013 Christmas On The River Committee AND Holiday Joy character for COTR and The Santa Breakfast
- 1993-1996 Platte County Tourism product development: calendar of events, visitor's guide, attraction brochure

Major Community Awards & Special Recognition

- 2014 The Bill Grigsby Life Time Achievement Award In honor of dedicated service to the community, presented by Main Street Parkville Association
- 2009 The Hopkins Distinguished Service Award, presented by The Parkville Chamber of Commerce
- 2007 The "Community Jewel" Award, presented by The Parkville Chamber of Commerce
- 2004 Civic Leadership Award: Missouri Municipal League, Westgate Division (metro KC)
- 2004 Lewis and Clark Friendship Award, Parkville: Officers and Crew of The Corps of Discovery
- 1997 Platte County Economic Development Council Resolution of Appreciation and Recognition For Contributing Significantly to the Development of Platte County Tourism
- 1996 Platte County Economic Development Council Award for Tourism Promoter of the Year
- 1995 City Of Parkville Award for Building Bluffscapes, and allowing non-profit and community groups to use the facility for meetings and social gatherings.
- 1995 City of Parkville Award for Presidency of Parkville Chamber of Commerce and volunteer contribution including Christmas On The River and Easter activities for youth.

City of Parkville Elected Positions

- 2005-2011 Parkville Alderman, Ward 1

CITY OF PARKVILLE

Policy Report

Date: Tuesday, April 26, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Reappoint Jerry Felker and appoint Deborah Butcher to the Ethics Commission through May 2019.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Ethics Commission was created in August 2005 by Ordinance No. 2207 and Parkville Municipal Code Sections 107.100 and 107.110 address the purpose and membership of the Commission. In May all the appointments will have expired. The Commission consists of a chairman who is appointed by the Mayor and one member from each ward appointed by the Board of Aldermen.

Jerry Felker was originally appointed on December 16, 2008 and was subsequently reappointed in April 2009. Staff contacted him on behalf of the Mayor and he is interested in being reappointed to serve another term through May 2019. Deborah Butcher will be filling the position previously held by Ross Taylor that expired in May 2014 and her term will also be through May 2019. Her application and resume can be found in Attachment 1.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's nominations.
2. Reject the Mayor's nominations and request alternative nominations.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to reappoint Jerry Felker and appoint Deborah Butcher to the Ethics Commission through May 2019.

ATTACHMENTS:

1. Deborah Butcher Application & Resume



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0015

Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission
Ethics Commission
Industrial Development Authority
Board of Zoning Adjustment
Community Land & Recreation Board
Tax Increment Financing Commission (TIF)

Name: Deborah Butcher E-mail: DeborahButcher@ReeceNichols.com

Home Address (required): 5232 Bluff View Parkville, MO 64152

Mailing Address (if different than above): X

Are you a resident of the City of Parkville? Yes No Applicants must be residents of Parkville.

Phone (day): 816-223-8831 Phone (evening): 816-223-8831 Email: DeborahButcher@ReeceNichols.com

Current Employer: Reece Nichols Real Estate Title: Broker/Salesperson

How did you learn about Parkville boards and commissions?

- Internet
Community Group/Organization
Mayor/Alderman
Other

Why are you interested in serving on a Parkville board?

I was very active in Parkville and County civic activities. I stepped back & found I really missed working to improve/support my community. So - would like to become more involved again.

Have you ever served on a Parkville board? Yes (See attached list) No

If yes, which ones? Parkville Board of Aldermen Ward I Dates Served: 2005-2011

Do you belong to any community organizations or professional groups?

Main Street Parkville Association
Parkville Area Chamber of Commerce

Return to: Parkville City Hall
8880 Clark Avenue
Parkville, Missouri 64153

Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement:

Applicant Signature: Deborah Butcher

Date: 4/28/2012

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

DEBORAH BUTCHER

Family - Personal

- Life-long Northland resident; attended Graden, Chinn and Park Hill Senior High
- Attended Northwest Missouri State University, Montessori Institute of America
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- Co-owner/Operations Manager of M. Butcher Sports, manufacturers' representatives for major sporting goods manufacturers 1982 – 1998
- 1998 Returned full time to real estate, J. D. Reece Realtors

Business – Current- Residential Real Estate Sales

- Licensed Broker-Sales Person in Missouri, and Sales Person in Kansas
- Manage business as an independent contractor with ReeceNichols Real Estate.
- Accredited Buyer's Designation, and Certified as a Short Sale & Foreclosure Resource with the National Association of Realtors

Deborah Butcher

Special Governmental Appointments

2009-2010	Parkville Economic Development Committee
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1997-2009	Platte County Visitor's Bureau Advisory Board

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2013	Parkville Community Development Corporation, Board Member
2012-2013	Christmas On The River Chair
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1993-2005	Parkville Chamber Board Member Depot and Train Museum co-Chair Office volunteer
2007-2009	Parkville Marketing Area Partnership: Chamber, City, Main Street; Chair
1994-2010	Parkville Chamber of Commerce, Tourism; Chair & Board member
1994-2010	Parkville Chamber of Commerce Economic Development Committee
2002-2004	Parkville Chamber of Commerce, Communications/Promotions; Chair
2001	Parkville Community Development Corporation; Vice President
1998-2011	Parkville Community Development Corporation; Board Member
1998-1999	Parkville Main Street Association, Co-Chair Economic Restructuring
1993-1996	Platte County Economic Development, Convention & Tourism Committee
1997-2002	Platte County Tourism Advisory Board
1998-2000	Platte County Tourism Advisory Board, Chair
1993	Team Parkville, Chair

Special Projects : Key or Lead Participation

2004	Parkville Parks Masterplan/Land Use Plan; Board Member
2004	Lewis and Clark Corps of Discovery, Parkville; Event Chair
2004	Lewis and Clark Dinner with the Legends; Committee
2004	Chamber of Commerce Web Site Development; Chair
2003	Lewis and Clark Historic Landscape Exhibit, Parkville Depot; Chair
2002	At Home In The Northland Parkville Magazine Insert; Chair
2002	Our Town: Parkville KCPT Public Television Video Project; Coordinator
2002	Parkville Calendar; Development/Production Committee
2001	Designed Parkville Chamber of Commerce Logo

- 1997 Parkville Historic Calendar
- 1996 Production of award-winning video "Pick Your Pleasures" that highlighted Platte County attractions; Committee Member (Chair of Parkville staging and production)
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Major Community Awards & Special Recognition

- 2014 The Bill Grigsby Life Time Achievement Award In honor of dedicated service to the community, presented by Main Street Parkville Association
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- 2007 The "Community Jewel" Award, presented by The Parkville Chamber of Commerce
- 2004 Civic Leadership Award: Missouri Municipal League, Westgate Division (metro KC)
- 2004 Lewis and Clark Friendship Award, Parkville: Officers and Crew of The Corps of Discovery
- 1997 Platte County Economic Development Council Resolution of Appreciation and Recognition For Contributing Significantly to the Development of Platte County Tourism
- 1996 Platte County Economic Development Council Award for Tourism Promoter of the Year
- 1995 City Of Parkville Award for Building Bluffscapes, and allowing non-profit and community groups to use the facility for meetings and social gatherings.
- 1995 City of Parkville Award for Presidency of Parkville Chamber of Commerce and volunteer contribution including Christmas On The River and Easter activities for youth.

City of Parkville Elected Positions

- 2005-2011 Parkville Alderman, Ward 1

CITY OF PARKVILLE

Policy Report

Date: Tuesday, April 26, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Reappoint Walt Lane and appoint Shane Smeed through May 2020 and appoint Kim Verhoeven through May 2017 to the Planning and Zoning Commission.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Planning and Zoning Commission was created under the provisions of RSMo Chapter 89. Membership consists of nine members and each term is four years.

Shane Smeed will be filling the position previously held by Pam Scott and his term will expire in May 2020. Kim Verhoeven will be filling the vacant position previously held by Robert Lock and her term will expire in May 2017. Their applications can be found in Attachment 1.

Walt Lane was originally appointed on July 17, 2012. Mayor Johnston confirmed that he is interested in being reappointed. His term will expire in May 2020.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's nominations.
2. Reject the Mayor's nominations and request alternative nominations.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to Walt Lane and appoint Shane Smeed through May 2020 and appoint Kim Verhoeven through May 2017 to the Planning and Zoning Commission.

ATTACHMENTS:

1. Applications



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission, Board of Zoning Adjustment, Ethics Commission, Community Land & Recreation Board, Industrial Development Authority, Tax Increment Financing Commission (TIF)

Name: Shane B. Smeed E-mail: shane.smeed@gmail.com

Home Address (required): 6353 N. Whitetail Way Parkville, MO 64152

Mailing Address (if different than above):

Are you a resident of the City of Parkville? Yes No Applicants must be residents of Parkville.

Phone (day): 816-457-4343 Phone (evening): Email: shane.smeed@gmail.com

Current Employer: Park University Title: Vice President, Enrollment and Student Services

How did you learn about Parkville boards and commissions?

- Internet, Community Group/Organization, Mayor/Alderman, Other

Why are you interested in serving on a Parkville board?

Since moving to Parkville, MO in November 2015 I have been very interested in serving our Parkville residents.

Have you ever served on a Parkville board? Yes No If yes, which ones? Dates Served:

Do you belong to any community organizations or professional groups?

- Boy Scouts of America, Techstars

Return to: Parkville City Hall 8880 Clark Avenue Parkville, Missouri 64153 Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement:

Applicant Signature: [Signature] Date: 4/18/16

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

SHANE B. SMEED

6353 N. Whitetail Way
Parkville, MO 64152

816-457-4343
shane.smeed@gmail.com

EXECUTIVE CHARACTERISTICS

- Executive leader with nearly years of experience serving in higher education
- Extensive experience overseeing all aspects of university administration, including: operations, academic affairs, enrollment management, marketing, financial management, human resources and student affairs
- Results-oriented, with a track record of university growth and success
- Encourage faculty and staff to provide a student-centric learning environment where students discover themselves through education, personal expression and exploration

PROFESSIONAL EXPERIENCE

Park University

Vice President, Enrollment and Student Services

09/2015-Present

- Provides strategic leadership and oversight for enrollment management, student financial services, student affairs and services, international student recruiting and services, athletics and campus center operations
- Responsible for overseeing operations at Park's geographically disbursed 40 campus centers, located in 21 states
- Leads a seamless and affirmative student experience by spearheading the implementation of a new nationwide student service model which brings greater focus to recruiting, enrolling and retaining a diverse undergraduate and graduate student body
- Serves as a member of the university's executive staff, while working closely with the Board of Trustees

Kaplan University

Vice President, Admissions

1/2014-09/2015

- Responsible for overseeing enrollment management for Kaplan University and Concord Law School
- Accountable for leading a \$500,000,000+ revenue budget, including: 49,000+ new student enrollments
- Collaboratively partner with the President, Provost and Deans while serving on the Program Steering Committee (PSC)
- Passion for understanding market trends and the competitive landscape while identifying new and creative channels for new student enrollment
- Launched a new student enrollment model to align the department of admissions by both school and inquiry type, targeting improvements in first term drop rates

Ottawa University

Vice President and Chief Operating Officer, APOS

10/2011-09/2015

- Responsible for overseeing operations at Ottawa's adult, professional and online studies (APOS) division
- Accountable for a \$30,000,000+ operating budget, including campus operations in Arizona (3), Wisconsin (2), Indiana (1) and Kansas (1)
- Oversee a growing Online division, responsible for ½ of all credit hours taken in APOS
- Managed an APOS net surplus of \$18,000,000+ in fiscal year 2012, nearly a \$1,000,000 improvement from fiscal year 2011
- Served over 4000 students in fiscal year 2012 (4,208 taking both onsite and online courses / 850 exclusively taking online courses)
- Directed business development initiatives, focused on growing the university's health care vertical
- Developed strategic relationships with community college leadership, including: Johnson County Community College (JCCC) and Maricopa County Community College (MCCC)
- Launched military and lower division strategies, representing underserved niche markets in APOS
- Optimize a \$7,000,000+ marketing and enrollment budget
- Responsible for hiring, coaching and training faculty, both full-time (including tenure) and part-time (adjunct)

DeVry University

President II (2011 promotion) / President I

12/2007-10/2011

- Implemented proactive university initiatives, deliberately focused on successful student interactions, experiences and outcomes
- Managed the Kansas City, Minneapolis, St. Louis and Oklahoma City campuses for both face-to-face and online modalities
- Directed the overall performance, condition and viability for the university, including a \$25,000,000+ operating budget (Kansas City only)
- Developed and implement short-term and long-term strategic plans which were consistent with the mission, vision and values of the university
- Provided sound business, managerial and financial guidance to subordinates in the conduct of their duties as well as facilitate effective communication on a daily basis to reinforce teamwork and information sharing
- Established practices to ensure a robust employee and management development process to encourage succession planning
- Developed and implemented measures to meet the fiscal needs of the University, to conserve its assets and to maintain an efficient system of budgeting control
- Ensured compliance with all regulatory and statutory regulations, while amending existing policies/procedures as needed
- Increased student retention rates by improving the academic advising model which included deliberate faculty collaboration between students and advisors

- Dramatically improved the gross profit margin from 41.7% to 52.5% during tenure
- Created and implemented campus initiatives designed to increase new student enrollments
- Served as Chair for the Missouri Board of Higher Education (MBHE), Private Colleges and Schools Committee

Regional Dean of Enrollment Management - Midwest/Mideast USA 8/2005-12/2007

- Provided leadership to the Midwest/Mideast region in achieving all 2005 and 2006 enrollment management targets
- Managed and directed the region's enrollment management efforts, including 2 (traditional) campuses, 16 (adult) university centers, 5 field regions and online
- Ensured the objectives, goals, budgets and actions produced desired new student recruitment results, consistent with the overall mission and vision of the university
- Collaboratively launched new university centers including: Cincinnati, Oklahoma City, Minneapolis, Dayton, Memphis and Nashville

Dean of Enrollment Management – Midwest USA 11/2003-8/2005

- Directed, developed and coordinated the Midwest region activities to achieve corporate goals and objectives
- Managed the community relations and local area marketing initiatives to develop incremental leads, applications and new student starts throughout the region
- Hired, managed and developed Corporate Development Specialists and Community Relations Managers to effectively generate and qualify new student inquiries in the Kansas City, St. Louis, Minneapolis and online
- Outcomes exceeded all 2004 and 2005 accountabilities and goals established for the Admissions and Field staff

Director of Admissions – Kansas City Campus 3/2002-11/2003

- Managed and motivated Admissions staff to effectively perform the duties and responsibilities
- Developed and managed the Kansas City Campus recruiting initiatives for DeVry University Online that resulted in being recognized as one of the most successful online recruiting campuses throughout the university system
- Developed and implemented a successful inquiry management system that resulted in increased conversion rates on all inquiry types
- Enhanced and improved overall campus success as a member of the DeVry Operating Committee (DOC)
- Chaired local Integrated Marketing Group (IMG) to improve allocated advertising funds and increase lead flow

Assistant Director of Admissions – Kansas City Campus 4/2001-3/2002

Assistant Regional Manager/Advisor – SLC UT & Northern CA territories 4/1998-4/2001

The Boeing Company

Materials Management, Inventory Planner 2 - Renton, WA 4/1997-4/1998

- Scheduled and managed sales and delivery for Boeing 737 and 757 aircraft
- Chosen as innovation team member to develop methods for improving process flow in the workplace
- Team leader for 1997 new hires in the Inventory Planning (IP) division

EDUCATION

St. Louis University

Doctor of Philosophy (Ph.D.) *candidate*
Higher Education Administration

Kansas City, MO
ABD

University of California, Berkeley

Certificate, Leading Innovative Change

Online
10/2014

Keller Graduate School of Management

Master of Business Administration (MBA)

Kansas City, MO
6/2005

DeVry Institute of Technology

Bachelor of Science in Business Operations

Phoenix, AZ
2/1997

Shane Smeed is vice president of enrollment and student services at Park University.

Smeed has nearly 20 years of experience in higher education holding a variety of student-centric positions, including chief operating officer, metro president and vice president of admissions.

As vice president of enrollment and student services, Smeed will provide strategic and operational leadership to a department that includes the deans and directors of enrollment, student financial services, international student admissions and services, student services, athletics and campus center operations. This team works to provide a seamless and affirmative student experience spearheaded by implementation of a new nationwide student service model bringing greater focus to recruiting, enrolling and retaining a diverse undergraduate and graduate student body across a national network of 40 campus centers and online distance learning platforms. Smeed also serves as a member of the University's executive leadership team and works closely with colleagues on overarching institutional policies and procedures.

Smeed currently holds both undergraduate and graduate degrees in business administration and is pursuing his Ph.D. in Higher Education Administration from St. Louis University. Smeed, his wife Angela and their three children Samantha (13), Andrew (11) and Landon (7) moved to Parkville, MO in the fall of 2015.

CITY OF PARKVILLE

Policy Report

Date: Tuesday, April 26, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Lauren Palmer
City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Reappoint Russ Downing through May 2020 and Carla Dods through May 2021 and appoint Marion Newcomer through May 2019 to the Board of Zoning Adjustment.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Board of Zoning Adjustment was created under the provisions of RSMo Chapter 89. The most recent iteration of the Board of Zoning Adjustment was created by Ordinance No. 2566 in January 2011. Membership consists of five members who serve five-year terms and three alternates with no term limit who serve in the absence of a member.

Ms. Newcomer will be filling a vacant position previously held by Bryant Lamer who moved outside the city limits and the term will expire in May 2019. Her application can be found in Attachment 1.

On behalf of the Mayor, staff reached out to Russ Downing and Carla Dods and verified their interest in being reappointed to another five-year term.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's nominations.
2. Reject the Mayor's nominations and request an alternative nominations.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to reappoint Russ Downing through May 2020 and Carla Dods through May 2021 and appoint Marion Newcomer through May 2019 to the Board of Zoning Adjustment.

ATTACHMENTS:

1. Newcomer application and biography



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission [checked] Board of Zoning Adjustment
Ethics Commission [] Community Land & Recreation Board
Industrial Development Authority [] Tax Increment Financing Commission (TIF)

Name: Marion Newcomer E-mail: marion@newcomerandassociates.com

Home Address (required): 8110 Park Ridge Drive, Parkville, MO 64152

Mailing Address (if different than above):

Are you a resident of the City of Parkville? [checked] Yes [] No Applicants must be residents of Parkville.

Phone (day): 816-560-5437 Phone (evening): 8165605437 Email: marion@newcomerandassociates.com

Current Employer: Newcomer & Associates, Inc. Title: President

How did you learn about Parkville boards and commissions?

- [] Internet [] Community Group/Organization [checked] Mayor/Alderman [] Other

Why are you interested in serving on a Parkville board?

I would like to give back to my community as I reside and work in Parkville.

Have you ever served on a Parkville board? [] Yes [checked] No
If yes, which ones? Dates Served:

Do you belong to any community organizations or professional groups?

Return to: Parkville City Hall 8880 Clark Avenue Parkville, Missouri 64153 Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement:

Applicant Signature: Marion Newcomer Date: 4/18/16

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

Biography of Marion K. Newcomer Founder and President of Newcomer & Associates, Inc.

Marion Kay (Payne) Newcomer was born and raised in Kansas City, Missouri, where she attended elementary through high school. Upon graduating from high school, Marion attended University of Central Missouri (formerly Central Missouri State University). Marion graduated college with a Bachelor of Science in Marketing.

Marion married her high school sweetheart, Russ Newcomer, in 1985. Russ and Marion have four children; Jason, Jennifer, Nicholas and Grant. All four children live in the Kansas City area. Russ and Marion have lived in Parkville since 2001.

Marion began her insurance career with State Farm Fire & Casualty Insurance Company in 1986 where she learned the claims adjusting business. While at State Farm, she became interested in subrogation claims. Marion then moved on to pursue a career in subrogation handling with other insurance companies. After landing a position at Yellow Freight, Marion set up the subrogation department and handled claims in all 50 states, Canada and Mexico.

Marion left Yellow Freight to start Newcomer & Associates in 1997. Since that time, Newcomer & Associates has grown and handles subrogation claims for numerous nationwide clients handling multi-line claims. Newcomer & Associates prides itself in professionalism and attention to detail. Customer Service is a priority at Newcomer & Associates.

CITY OF PARKVILLE

Policy Report

Date: Wednesday, April 27, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Reappoint Michelle Flamm and Robert Stuteville to the Community Land and Recreation Board through May 2019.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Community Land & Recreation Board was created by Ordinance No. 2179 on February 5, 2005 and consists of 9 members.

Michelle Flamm was originally appointed on June 1, 2010 and was subsequently reappointed in 2013. Robert Stuteville was appointed on September 1, 2015 to fill a vacant position previously held by Chris Cardwell who moved outside of the city limits. Staff contacted both members on behalf of the Mayor to verify they were interested in being reappointed. Both terms will be through May 2019.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's nominations.
2. Reject the Mayor's nominations and request alternative nominations.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to reappoint Michelle Flamm and Robert Stuteville to the Community Land and Recreation Board through May 2019.

CITY OF PARKVILLE
Policy Report

Date: Thursday, April 28, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

On Behalf of:
Nan Johnston
Mayor-elect

ISSUE:
Appoint Alderman Dave Rittman to the Finance Committee for Ward 2.

BACKGROUND:
Parkville Municipal Code Section 143.010 states that the Finance Committee shall consist of the Mayor and one alderman from each ward. Current membership on the Finance Committee consists of Mayor Nan Johnston, Diane Driver for Ward 1, Jim Werner for Ward 2, Robert Lock for Ward 3 and Marc Sportsman for Ward 4. Members shall serve for one year beginning on May 1 of each year or until replaced by the Board of Aldermen. Alderman Dave Rittman will be replacing Jim Werner for Ward 2.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's appointment and approve the nomination.
2. Reject the Mayor's appointment and request alternative nomination.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 143.010, the Mayor, with consent and approval of the Board of Aldermen, is to make appointments to the Finance Committee.

SUGGESTED MOTION:
I move to approve the appointment of Alderman Rittman to the Finance Committee for Ward 2.

ATTACHMENT:

1. History of Finance Committee Membership

Finance Committee Member History

Mayor	Ward 1	Ward 2	Ward 3	Ward 4	
			Robert Lock		Ordinance 2505
Nan Johnston	Diane Driver	Jim Werner <i>Chair</i>	David J. Jones	Marc Sportsman <i>Vice Chair</i>	
Jim Brooks	Diane Driver	Jim Werner <i>Chair</i>	Chris Fisher	Nan McManus <i>Vice Chair</i>	
Gerald Richardson	Jim Brooks	Scott McRuer	Chris Fisher Marvin Ferguson	Nan McManus	
Mayor	Member 1		Member 2		
Kathy Dusenbery	David McCoy		Marvin Ferguson		Ordinance 1925

CITY OF PARKVILLE

Policy Report

Date: Thursday, April 28, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Lauren Palmer
City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:

Appoint Alderman Dave Rittman as a voting director to the Parkville Economic Development Council through December 31, 2016.

BACKGROUND:

The bylaws of the Parkville Economic Development Council (PEDC) state that the City shall have one voting director and three ex-officio non-voting directors on the Board of Directors. One of the non-voting ex-officio positions is designated for the Mayor by virtue of his/her elected office. All City appointments are subject to approval by the Board of Aldermen.

Directors of the PEDC serve for one year terms from January 1 to December 31. City representatives currently serving include Mayor Nan Johnston and City Administrator Lauren Palmer. The City's voting director position became vacant when Kari Lamer resigned as alderman in December 2015.

BUDGET IMPACT:

There is no direct budget impact.

ALTERNATIVES:

1. Approve the appointment to the Parkville Economic Development Council.
2. Approve alternate appointment as directed by the Board of Aldermen.
3. Do not approve the appointment.
4. Postpone the item.

STAFF RECOMMENDATION:

Appoint Alderman Dave Rittman as the voting director to the Parkville EDC through December 31, 2016.

POLICY:

The bylaws of the Parkville Economic Development Council state that appointees for the City of Parkville must be approved by the governing body.

SUGGESTED MOTION:

I move to appoint Alderman Dave Rittman as a voting director to the Parkville EDC through December 31, 2016.

CITY OF PARKVILLE
Policy Report

Date: Monday, April 18, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a retail liquor by the drink picnic license for the American Diabetes Association for the Tour de Cure event on June 5, 2016.

BACKGROUND:

The American Diabetes Association is a non-profit organization that will be hosting the Tour de Cure event at the Farmer's Market parking lot on June 5, 2016. In order for a non-profit organization to sell intoxicating liquor at an event (picnic, bazaar, fair or similar gathering), the State of Missouri requires an approval letter from the City of Parkville for a retail by the drink picnic license for up to seven days.

Following approval of the picnic license, the City Clerk will provide the American Diabetes Association the City's approval letter which the organization will then submit to the Missouri Division of Alcohol and Tobacco Control. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:

There is no fee associated with a picnic license and therefore there is no impact to the budget.

ALTERNATIVES:

1. Approve the picnic license for the American Diabetes Association for the day requested.
2. Deny the picnic license.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approving a retail liquor by the drink picnic license for the American Diabetes Association for the Tour de Cure event on June 5, 2016.

POLICY:

RSMo 311.482 and Parkville Municipal Code Section 600.070(8) authorize the sale of liquor by the drink at retail for consumption on premises limited non-profit organizations.

SUGGESTED MOTION:

I move to approve a retail liquor by the drink picnic license for the American Diabetes Association for the Tour de Cure event on June 5, 2016.

ATTACHMENT:

1. Request Letter

Dear Board of Aldermen,

The American Diabetes Association is planning a Tour de Cure event. The event is scheduled to take place in Parkville Farmer's Market on June 5th, 2016 from 9 a.m. to 7 p.m. Tour de Cure is one of the ADA's signature yearly events to raise funds and awareness for diabetes. The funds raised from our event in Parkville, Mo, will help fund our local children's diabetic camp, Camp Planet D. This is a camp we hold each year for children with type 1 diabetes from the ages of 7 -15. We staff the camp with doctors and nurses from Children Mercy Hospital. We are requesting permission from the City to obtain liquor by the drink picnic license from the State of Missouri.

Thank you for your consideration and support.

Sincerely,

Brenda Upchurch

American Diabetes Association
6900 College Blvd. Suite 250
Overland Park, KS 66211
913-383-8210 ext. 6845
Bupchurch@diabetes.org

CITY OF PARKVILLE
Policy Report

Date: Thursday, April 28, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a resort liquor license with Sunday sales for Primo's Mexican Restaurant located at 6264 Lewis Street, Suite 104.

BACKGROUND:

Per Parkville Municipal Code Chapter 600, all liquor license applications must be approved by the Board of Aldermen. On April 28, 2016, a liquor license application was submitted by Primo's Mexican Restaurant for a restaurant located at 6264 Lewis Street, Suite 104. Per Parkville Municipal Code Section 600.070, Primo's Mexican Restaurant qualifies for the resort liquor license with Sunday sales.

The City Clerk will provide an approval letter to the business which will be submitted to the Missouri Division of Alcohol and Tobacco Control for its Missouri liquor license. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:

The annual fee for this type of liquor license is \$750 and will be coded as revenue in the General Fund.

ALTERNATIVES:

1. Approve the resort liquor license for Primo's Mexican Restaurant.
2. Deny the resort liquor license.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approving a resort liquor license with Sunday sales for Primo's Mexican Restaurant located at 6264 Lewis Street, Suite 104.

POLICY:

Parkville Municipal Code Section 600.140 states that only the Board of Aldermen may approve an application for a liquor license.

SUGGESTED MOTION:

I move to approve a resort liquor license with Sunday sales for Primo's Mexican Restaurant located at 6264 Lewis Street, Suite 104.

ATTACHMENT:

1. Liquor License Application



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

APPLICATION TO SELL LIQUOR IN PARKVILLE, MISSOURI

(Parkville Municipal Code Chapter 600)

For period June 1, 2016 to May 31, 2017

Date of Application: 28 April 2016

SECTION 1.

- 1. Name of Business: Primo's Mexican Restaurant
2. Type of Business: Mexican Restaurant
3. Street Address Where Liquor is to be sold: 6264 LEWIS ST, SUITE 104
4. Is this location within 300 feet of a church or school?: Yes ___ No X
5. Mailing Address: 6264 Lewis St Suite 104, Parkville, MO, 64152
6. Phone No. of Business: 816-569-2537 Fax No. of Business: N/A
7. Name of Managing Officer (principal applicant): BIRGIT WOLF
8. Name(s) of any partner(s) in this business (attach separate sheet if necessary):
9. Name(s) and residence address(es) of any other person(s) having financial interest in this business or partnership (attach separate sheet if necessary):
10. If corporation, give name of corporation, date of incorporation, state in which incorporated, and names and addresses of all stockholders who hold ten percent (10%) or more of the capital stock (attach separate sheet if necessary): PRIMOS MEXICAN RESTAURANT, LLC, Feb. 7, 2016, Missouri Birgit Wolf
11. Name(s) and residence address(es) of any other person(s) having financial interest in the building to be used for liquor sales:

APPLICATION TO SELL LIQUOR IN PARKVILLE

SECTION 3. LICENSE FOR WHICH APPLICATION IS BEING MADE

(Please choose the license for which application is being made.)

- ~~1. **Microbrewer: \$375**
Based on annual production of at least 500 barrels, at a fee of \$7.50 per hundred barrels. If, at the end of the license year, the microbrewery has produced less than 500 barrels, the City shall refund \$7.50 for every hundred barrels under that number. A fraction of one hundred barrels produced shall be counted as one hundred barrels. It allows production of beer and malt liquor of no more than 10,000 barrels per year in Zones I-1, I-2 or I-3 only. Holder of this license must also have a resort liquor license (RSMo 311.195)~~
2. **Retailer of malt liquor in the original package: \$75**
Allows sale of malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores with stock having at-cost value of at least \$1,000. (RSMo 311.200) Limit of one per every 2,000 residents.
3. **Retailer of malt liquor by the drink: \$52.50**
Allows sale of malt liquor/ light wine by drink for consumption on premises, sale of malt liquor/ light wine in original package for consumption off premises. (RSMo 311.200)
4. **Retailer of intoxicating liquor in original package: \$150** **Sunday Sales: additional \$300**
Allows sale of intoxicating liquor, malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores having at-cost value of at least \$1,000. (RSMo 311.200, 311.293). Limit two per every 1,000 residents.
5. **Resort license (RSMo 311.095): \$450** **Sunday Sales: additional \$300**
Allows sale of intoxicating liquor by drink for consumption on premises of a "resort," sale of intoxicating liquor in original package for consumption off premises, sale of malt liquor by drink for consumption on premises, sale of malt liquor in original package for consumption off premises.
See temporary resort license: \$93.75 for 3 months/ Sunday sales: additional \$75 for 3 months
Allows 3-month resort license, based on projection of sales. For all new restaurants.
6. **Malt liquor/ light wine sale-by-drink permit (no more than 7 days): \$37.50**
Allows sale of light wine and malt liquor for consumption off premises where sold between 10:00 a.m. and midnight (11:00 a.m. to midnight on Sundays) or requested date(s) of sale. LIMITED to church, school, civic, service, fraternal, veterans, political, or charitable club or organization for picnic, bazaar, fair, festival or similar gathering or event. (RSMo 311.482)
7. **Boat or Vessel, Intoxicating liquor by drink for consumption: \$450**
Authorizes sale of intoxicating liquor by the drink at retail for consumption on the premises of any boat or other vessel licensed by the United States Coast Guard to carry one hundred (100) or more passengers for hire on navigable waters in or adjacent to this State, which has a regular place or mooring in Parkville, Missouri. NOTE: Does not include riverboat gambling boats. (RSMo 311.090)
8. **Intoxicating liquor by drink for consumption on premises- including Sunday Sales: No fee**
Authorizes sale of liquor by drink at retail for consumption on premises. LIMITED to charitable, fraternal, religious, service or veterans' organization with 501(c) exemption. (RSMo 311.090)
9. **Wholesaler: \$375 RSMo 311.180 (9)**
10. **Caterer: \$15 per day; requires separate caterer's permit.**
11. **Tasting Permit: \$37.50**
Authorizes any winery, distiller, manufacturer, wholesaler or brewer or designated employee to provide distilled spirits, wine, or malt beverage samples off a licensed premises provided no sales transactions take place or on any temporary licensed retail premises. (RSMo 311.294)
12. **Retailer intoxicating liquor by the drink limited to distillers: \$375**
LIMITED to a distiller whose manufacturing establishment is located within the City and allows for the sale of intoxicating liquor by the drink at retail for consumption on the premises where sold provided the licensed premises is in close proximity to the distillery.

APPLICATION TO SELL LIQUOR IN PARKVILLE

SECTION 4. AFFIDAVIT OF PRINCIPAL APPLICANT

I hereby affirm that I am and shall continue to be actively engaged for the period of the license for which application is made in the actual control and management of the premises for which liquor license is sought. I am at least 21 years of age. I am of good moral character. I am qualified to hold an alcoholic beverage license in the State of Missouri. I have never been convicted, since the ratification of the 21st Amendment of the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacturer or sale of alcoholic beverages. I have never had a dealer's license revoked. I am a qualified legal voter and taxpaying citizen of the Missouri county, town, city or village of which I am a resident and will produce a tax receipt and Election Board certification to that effect upon request.

I affirm that I am not in arrears for any back taxes or license fees owned to the City of Parkville. I will not accept directly or indirectly any loans, equipment, money, credit or property of any kind, except ordinary commercial credit, as such term is defined in the Rules and Regulations of the Supervisor of Liquor Control of the State of Missouri.

I am prepared to offer all statements, books, records and papers which the City Clerk determines to be necessary to describe the true ownership and management of the business or in the respects necessary to determine my qualifications for this liquor license.

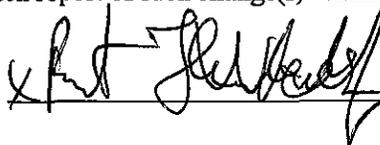
I affirm that the type of business to be conducted on the premises for which application is made is as shown on this application. If applying for license in category 3 or 5, I state that goods for sale at this location are valued at-cost in at least the amount of \$1,000, and at no time shall the at-cost value of goods offered for sale at this location be less than \$1,000 (exclusive of fixtures and alcoholic beverages.)

I affirm that no distiller, wholesaler, winemaker, brewer, or supplier of coin-operated, commercial manual or mechanical amusement devices, or any employee, officer or agent thereof has any financial interest in the retail business of this applicant for the sale of alcoholic beverages or C.O.L., and that I will not accept from any such persons equipment, money, credit or property of any kind, except ordinary commercial credit for liquor.

I understand that if I do not begin operation of the business at the address shown within 120 days, then my license fee is forfeited and the license issued to me shall be considered invalid, null and void, and no effect, and I may not reapply for a liquor license for a period of one year from the date invalidated license was issued. I understand that I am to file with the City Clerk a written report of any loan made to me of money or credit relating to the licensed business within fifteen days of such loan being made.

If any of the facts or information in the foregoing application change during the period for which license is issued, I shall file with the City Clerk a written report of such change(s) within ten days of such change(s).

SIGNATURE OF PRINCIPAL APPLICANT:

 DATE: 04/28/2016

Attach:

- ✓ Certificate of Occupancy (building permit required if currently undergoing construction or remodel)
- ✓ License application(s) from partner(s): Section 2 of this form
 - Supplemental information as requested
- ✓ Check for license fee (see page 3 for fees)
- ✓ Photo of exterior of premises to be used for liquor sales

CITY OF PARKVILLE

Policy Report

Date: Monday, April 25, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve the purchase of truck equipment from Kranz of Kansas City, Inc. for the new Public Works truck.

BACKGROUND:

On February 16, 2016, the Board of Aldermen approved the purchase of a Ford F-350 4x4 Super Duty truck from Thoroughbred Ford for the Public Works Department. The truck is currently being built with an anticipated delivery date in early May.

The truck will need to be equipped with salt spreader, plow blade, and associated equipment necessary for maintenance and emergency snow operations. The City released a bid request for the equipment in March and received one response from Kranz of Kansas City. Kranz has provided the equipment for several of the trucks in the Public Works fleet and has provided good service over the years.

There are other equipment providers in the area that can provide similar truck equipment. Staff is aware of three major equipment providers, they are: (1) Kranz of Kansas City; (2) Knapaheide; and (3) American Equipment. In 2015, the City reached out to Knapaheide to alert them of the bid opportunity, but the company chose not to provide a bid. In 2016, the City posted the bid documents on the City's website as well as with KC Blueprint. The bid form included the option for the vendor to provide an alternative product that met the product specifications.

BUDGET IMPACT:

The 2016 Capital Improvement Program includes \$55,000 for the purchase of a 1-ton dump truck with snowplow and spreader in the Transportation Fund. The price of the truck was \$28,640.96, which was previously approved by the Board. The proposed bid from Kranz of Kansas City was \$26,473.00. The total of the truck purchase and the associated equipment is \$55,113.96.

Based on conversations with Thoroughbred, the invoice for the truck purchase will be approximately \$300 less than the bid price. It is anticipated that the truck and associated equipment will be within the \$55,000 budget.

ALTERNATIVES:

1. Approve the purchase of truck equipment from Kranz of Kansas City for the new Public Works truck.
2. Do not approve the purchase and provide alternative direction to staff.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of the purchase of truck equipment from Kranz of Kansas City for the new Public Works truck. The equipment is the same as the equipment on the other trucks in the Public Works fleet. Staff is familiar with the equipment and parts can be easily interchanged.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on April 25, 2016, the Finance Committee, by a vote of 5-0, recommended that the Board of Aldermen approve the purchase of truck equipment from Kranz of Kansas City, Inc. for the new Public Works truck in the amount of \$26,473.

POLICY:

The Purchasing Policy, Resolution No. 10-02-14, requires the Board of Aldermen to approve all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve the purchase of truck equipment from Kranz of Kansas City, Inc. for the new Public Works truck in the amount of \$26,473.

ATTACHMENTS:

1. Bid Tabulation
2. Bid Form
3. Purchase Order

BID TABULATION

Public Works Truck Equipment

April 12, 2016

10:00 a.m. Public Works Conference Room

Bidder	TOTAL
Kranz of Kansas City	26,473.00*

(*) Recommended Award of Purchase

BID FORM

Item	Cost	Comply	Alternate
Equipment for 2016 Ford F-350 Cab & Chassis Truck	\$ 26,473.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Freight	Included	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Assembly	Included	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total	\$	<input type="checkbox"/>	<input type="checkbox"/>

Estimated time from order to delivery for truck equipment (days): 90-120 Days

Please indicate above if the equipment included in the bid complies with the specifications or if you are providing an alternate bid. For any item in which an alternate is proposed, please describe the variation from the specifications. A separate sheet may be attached.

Comply

Bidder Information

Company: Kranz

Representative: Chip Pointer

Phone: 816-231-9995 Fax: 816-920-6226

Email: CPointer@KranzKC.com Website: www.kranzbody.com

Address: 3738 Gardner Ave K.C. mo 64120
Street City State Zip Code

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: May 3, 2016

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR Kranz of Kansas City
3730 Gardner Ave
Kansas City, MO 64120

Phone: 816-231-9995

Fax: 816-920-6226

SHIP TO: 9300 NW 45 Highway, Parkville, MO 64152

INVOICE TO: City of Parkville, 8880 Clark Avenue, Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 7 pages including attachments. Purchaser agrees to pay the total sum of Twenty Six Thousand Four Hundred Seventy Three Dollars Dollars(\$26,473.00) for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within thirty (30) days after delivery of goods and receipt of invoice. This purchase order is only valid through 120 days from date of purchase order.

ITEMS:

Truck Equipment for 2016 Ford F-350 Cab & Chassis Truck as outlined in Attachment 1

See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements
See Attachment 1 – Detailed Specifications

SCHEDULE OF DELIVERY:

F.O.B. 9300 NW 45 Highway, Parkville, MO 64152

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

KRANZ OF KANSAS CITY ("Vendor")

By: _____

By: Chip Reuter

Title: _____

Title: Sales Account Manager

Date: _____

Date: 4-20-16

Attachment 1 - DETAILED SPECIFICATIONS
EQUIPMENT FOR 2016 FORD F-350 CAB & CHASSIS TRUCK

1. **Galion 100 series dump body 2-3 yard capacity (GAL-100UDSP):**
 - 9' length 84" inside width 13" sides
 - Floor 10 ga. high tensile – side 12 ga. high tensile
 - Fold down sides
 - Dirt shedding top and bottom rail
 - Full depth rear corner post
 - Tailgate (3) panel 19" height
 - Cab shield 12" over cab with expanded metal window
 - Manual tailgate release
 - Hoist Capacity 7 ton
 - Power up and down
 - Installed with ICC lights flaps in front and behind rear axle and painted red color

2. **Henderson Stainless steel salt and sand spreader**
 - Capacity 2.0 yards
 - Hydraulic drive single motor
 - Inverted vee over conveyor
 - Extended spinner chute
 - Heavy duty top grate screen
 - Spreader hold down kit (ratchet straps)
 - Stainless Steel
 - Installed

3. **Hydraulic system to operate above dump and spreader per the following**
 - Belt drive hydraulic pump 8 GPM
 - Reservoir 20 gallon frame mounted with suction line ball valve and return line filter
 - (2) section control valve for double acting hoist and motor spool for spreader
 - Morse control cables installed in cab on tower for Hoist and spreader on/off
 - Flow control valve for spreader frame mounted driver side
 - Hydraulic hoses and quick couplers
 - Installed

4. **Meyers Snowplow**
 - Blade length 9' – poly blade
 - Electro touch power unit with cab controls w/ E72 power unit
 - E-Z mounting system
 - Power angling
 - (4) Trip springs

- Aux. Nite Saber II light system
- Installed

5. Receiver hitch

- ICC bumper install and wire to (6) pole trailer receptacle install combo hitch with 2 5/16 ball

6. Cab shield mounted strobe

- Superior Signal SY9340a - Cab shield mounted dual strobe installed on cab shield center front wired to upfitter dash switch
- Ford upfitted switch – switches to be rewired hot all the time

7. Four corner strobes

- 4 corner amber strobe lights
- 22 flash patterns
- Potted circuit board
- Wired to upfitter switch
- Installed

8. Under Coating of Truck and Bed

- After Frame, Dump Bed and snowplow Bracket have been installed have the underside of truck undercoated.

9. Additional Equipment

- DeeZEE DZ370391 nerf bar steps install both sides

CITY OF PARKVILLE

Policy Report

Date: Friday, April 22, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 405 to rezone two parcels containing 30.82 acres, more or less, located approximately 3/4 mile north of 45 Highway on NW 76th Street and abutting I-435, from County "RMD" Residential Multiple Dwelling District to City "R-1" Single-Family District. Case No. 2016-04; applicants Michael E. Pedley and Regina M. and Charles K. Moore.

BACKGROUND:

The applicant, Michael E. Pedley, Regina M. & Charles K. Moore, proposes to rezone 30.82 acres, more or less, from County "RMD" Residential Multiple Dwelling District to City "R-1" Single-Family Residential District. The property retained its County "RMD" zoning designation after being annexed into Parkville in the early 2000s, and has since not been rezoned. The owners' desire is to construct a farm building and single-family home on the property in the future. This requires the property to be rezoned to a City zoning district in order to obtain a Parkville building permit. Staff proposes to rezone the land to an "R-1" Single-Family District.

Staff reviewed rezoning application against the City of Parkville's Municipal Code, R-1 zoning district regulations, the Parkville Master Plan and its adopted Future Land Use map. See Attachment 6 for more detail. A public hearing to discuss the proposed rezoning was held on April 12, 2016, at 5:30 p.m. in the Parkville City Hall Board Room.

BUDGET IMPACT:

No impact.

ALTERNATIVES:

1. Approve second reading of the ordinance approving the rezoning.
2. Approve second reading, subject to changes directed by the Board of Aldermen.
3. Deny the rezoning.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the Board of Aldermen approve the second reading of the ordinance approving the rezoning. The first reading of the ordinance was approved by the Board of Aldermen on April 19, 2016.

PLANNING COMMISSION RECOMMENDATION:

The Planning & Zoning Commission considered the application at its April 12, 2016, meeting and concurred with staff conclusions and recommendation. The Commission recommended approval of the rezoning by a vote of 8-0.

POLICY:

Per Parkville Municipal Code, Title IV, Chapters 485 and 483, all zoning district changes must be approved by the Board of Aldermen by ordinance following receipt of a recommendation and

ITEM 4M
For 05-03-16
Board of Aldermen Meeting

report from the Planning Commission. Prior to their recommendation, the Planning Commission must consider the application during a public hearing.

The Board of Aldermen must approve two readings of the ordinance to become effective. Rule 5, *Agendas*, of the Board's adopted Rules of Order, states "*The first reading of an ordinance will be read on the action agenda and the second and final reading will be read the next subsequent meeting on the consent agenda, unless the item is a time-sensitive matter in which it may be approved during the same meeting.*"

SUGGESTED MOTION:

I move to approve Bill No. 2871, an ordinance amending Parkville Municipal Code Chapter 405 to rezone two parcels containing 30.82 acres, more or less, located approximately 3/4 mile north of 45 Highway on NW 76TH Street and abutting I-435, from County "RMD" Residential Multiple Dwelling District to City "R-1" Single-Family District, on second reading to become Ordinance No. ____.

ATTACHMENTS:

1. Proposed Ordinance
2. Application for Rezoning
3. Property Legal Description
4. Area Map
5. Letter of Notice (mailed certified mail to property owners within 185 feet of the subject property)
6. Staff Analysis from Community Development Department

AN ORDINANCE AMENDING CHAPTER 405 OF THE PARKVILLE ZONING CODE APPROVING THE REZONING OF TWO PARCELS CONTAINING 30.82 ACRES, MORE OR LESS, LOCATED APPROXIMATELY 3/4 MILE NORTH OF 45 HIGHWAY ON 76TH STREET AND ABUTTING I-435, FROM COUNTY “RMD” RESIDENTIAL MULTIPLE DWELLING DISTRICT TO CITY “R-1” SINGLE-FAMILY DISTRICT

WHEREAS, the subject property contains two parcels - Platte County parcel numbers 20-4.0-18-000-000-001.000 and 20-4.0-18-000-000-001.002, and is legally described and depicted in exhibits A and B attached hereto and incorporated herein by reference; and

WHEREAS, the subject property was annexed into Parkville in the early 2000s and retained a County “RMD” Residential Multiple Dwelling District zoning; and

WHEREAS, Michael E. Pedley, Regina M. & Charles K. Moore submitted an application, Case No. PZ16-04, to rezone said property to the City’s “R-1” Single-Family Residential District; and

WHEREAS, notice of a public hearing to be held before the Planning & Zoning Commission was published, mailed and posted in accordance with the Parkville Municipal Code, Title IV, Chapters 485 and 483; and

WHEREAS, all property owners within 185 feet of the subject property were given notice of their right to protest said rezoning; and

WHEREAS, on April 12, 2016, the Parkville Planning & Zoning Commission held said public hearing, considered the rezoning application and recommended approval of the proposed rezoning by a vote of 8 to 0.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

Section 1. Parkville Municipal Codes, Title IV, Chapter 405 is hereby amended to rezone two parcels containing 30.82 acres, more or less, located approximately 3/4 mile north of 45 Highway on NW 76th Street and abutting I-435, from County “RMD” Residential Multiple Dwelling District to City “R-1” Single-Family District.

Section 2. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 3rd day of May 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney



Application #: P2116-
 Date Submitted: 3-4-16
 Public Hearing: 4-12-16
 Date Approved: _____

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Zoning Map Revision (Rezoning)

1. Applicant / Contact Information

Applicant(s)

Name: MIKE PEDLEY
 Address: P.O. Box 29006
 City, State: PARKVILLE MO 64152
 Phone: 816-289-0196 Fax: _____
 E-mail: MIKE.PEDLEY@ATT.NET

Engineer / surveyor(s) preparing legal desc.

Name: _____
 Address: _____
 City, State: _____
 Phone: _____ Fax: _____
 E-mail: _____

Owner(s), if different from applicant

Name: MIKE PEDLEY
 Address: P.O. Box 29006
 City, State: PARKVILLE MO 64152
 Phone: 816-289-0196 Fax: _____
 E-mail: MIKE.PEDLEY@ATT.NET

Contact Person

Name: _____
 Address: _____
 City, State: _____
 Phone: _____ Fax: _____
 E-mail: _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that rezoning in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required) [Signature] Date: 03/04/16

Property Owner's Signature (Required) [Signature] Date: 03/04/16

2. Property Information

Legal description: Attach a separate sheet with complete writing and graphical legal description of the subject property.

Property address or general description of location: 3/4 mile North of S Highway on 76th St. & Abutting I 435

Parcel ID Number: 20-40-18-000-000-001.000 & 20-40-18-000-000-001.002

Present zoning: CANTY RMO Proposed zoning: R1 Single Family District

Present use of the property: _____

Length of use: _____

Application #: P216-04

3. Neighboring land uses and zoning

Describe the existing land use and zoning on the surrounding properties:

<u>Existing Land Use</u>	<u>Existing Zoning</u>
North: <u>Vacant</u>	<u>COUNTY RMO</u>
South: <u>Single Family</u>	<u>COUNTY RMO</u>
East: <u>Single Family Home</u>	<u>COUNTY RMO</u>
West: <u>E-435</u>	

Attach a summary of the general character of the surrounding properties, the effects of the proposed rezoning on nearby property, the suitability of the site for development under the current zoning, adequacy of area roads, public utilities and public services necessary to serve development permitted in the proposed zoning district, consistency of the proposed zoning with the City's adopted Master Plan, and any other relevant information relating to this rezoning request.

4. Checklist of required submittals

- Completed application, including all required details and supporting data.
- Nonrefundable application fee of \$300.00. Applicant will be billed to recover costs for required publication and certified notice to adjacent property owners.
- Complete written and graphical legal description of subject property in paper and electronic formats, and 8.5" x 11" area map showing the subject property and surrounding major features including roads.
- List of names and addresses of all property owners within 185' of the property to be rezoned (certified or as obtained from the Platte County Assessors Office and verified in the Platte County Recorder's Office).
- If proposed rezoning is for a "planned" district (i.e. R-5, B-4, B-P, OTD, Community Unit Plan), a complete site plan/development plan including all features as required by Municipal Code.
- Notarized affidavit of ownership and authorized signature of the applicant and owner of record of the property.

For City Use Only

Application accepted as complete by: Kelly Yulich CO ASSISTANT 3/4/16
Name/Title Date

Application fee payment: Check # 1306 M.O. Cash

Final reimbursable costs paid (if applicable). Date of Action: _____

Planning Commission Action: Approved Approved with Conditions Denied Date of Action: _____
Conditions if any: _____

Board of Aldermen Action: Approved Approved with Conditions Denied Date of Action: _____
Conditions if any: _____

PROPERTY DESCRIPTION:

All that part of the Northeast Quarter of Section 18, Township 51, Range 34, Parkville, Platte County, Missouri, described as follows: Beginning at the Northeast corner of the Northeast Quarter of said Section 18; thence South 00 degrees 16 minutes 59 seconds West, along the East line of the Northeast Quarter of the Northeast Quarter of said Section 18, a distance of 1310.33 feet to the Southeast corner of the Northeast Quarter of the Northeast Quarter of said Section 18; thence South 00 degrees 03 minutes 54 seconds West, along the East line of the Southeast Quarter of the Northeast Quarter, a distance of 254.83 feet to the Northerly Right of way line of NW 76th Street; thence North 67 degrees 35 minutes 20 seconds West, along said Right of way line, a distance of 396.89 feet; thence continuing along said Right of way line North 21 degrees 45 minutes 41 seconds East, a distance of 112.49 feet; thence continuing along said Right of way line North 89 degrees 49 minutes 51 seconds West, a distance of 246.35 feet; thence continuing along said Right of way line Northwesterly along a curve to the Right, having an initial tangent bearing of North 54 degrees 52 minutes 03 seconds West, a radius of 783.51 feet, an arc distance of 213.64 feet; thence continuing along said Right of way line North 39 degrees 14 minutes 42 seconds West, a distance of 262.87 feet; thence continuing along said Right of way line North 03 degrees 25 minutes 25 seconds West, a distance of 59.80 feet; thence continuing along said Right of way line North 39 degrees 14 minutes 42 seconds West, a distance of 100.00 feet; thence continuing along said Right of way line North 72 degrees 47 minutes 24 seconds West, a distance of 63.34 feet; thence continuing along said Right of way line North 39 degrees 14 minutes 42 seconds West, a distance of 36.33 feet to the Easterly Right of way line of Interstate Route 435; thence North 20 degrees 55 minutes 06 seconds East, along said Right of way line, a distance of 581.71 feet; thence continuing along said Right of way line North 10 degrees 53 minutes 26 seconds East, a distance of 233.98 feet to the North line of the Northeast Quarter of said Section 18; thence South 89 degrees 54 minutes 38 seconds East, along said line a distance of 835.44 feet to the Point of Beginning.

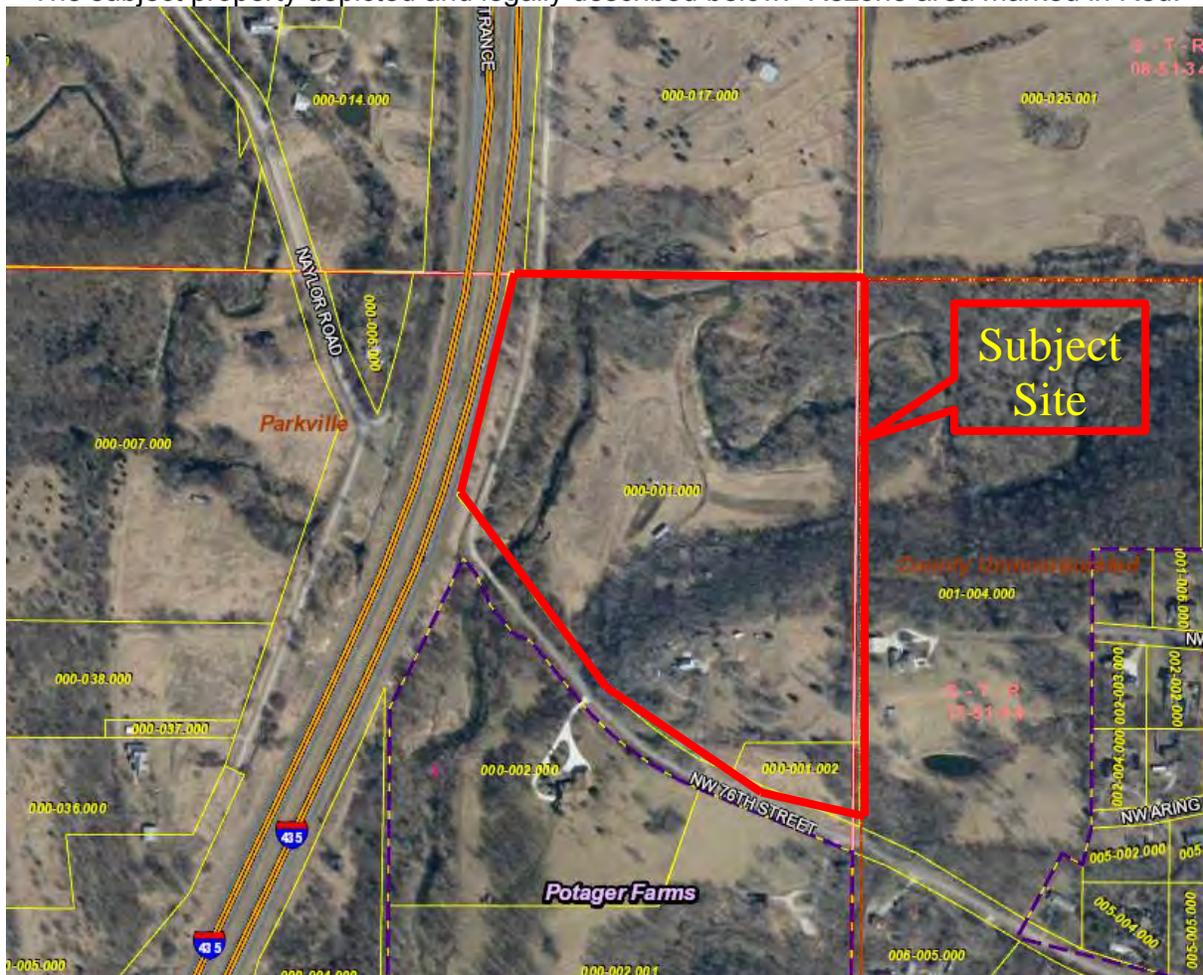


Public Hearing Summary For 4-12-16 Hearing

Application to rezone two parcels containing 30.82 acres more or less located approximately ¾ mile north of 45 Highway on NW 76th St abutting I-435 from County RMD to City “R-1” Single Family District. Case # PZ16-04, Michael E. Pedley, Regina M. & Charles K. Moore, applicant.

The application proposes to rezone 30.82 acres, more or less, from County “RMD” Residential Multiple Dwelling District to City “R-1” Single-Family Residential District in conjunction with case# PZ16-05 for a final plat to divide the property into two separate lots for a single family home and a barn. The property currently contains two parcels - Platte County parcel numbers 20-4.0-18-000-000-001.000 and 20-4.0-18-000-000-001.002. The parcel numbers may also be viewed online using the Platte County GIS map viewer at <http://maps.co.platte.mo.us/>. Enter the parcel number in the address field or zoom to the proposed area using the general location description above.

The subject property depicted and legally described below. Rezone area marked in Red.



The property is legally described as follows: All that part of the Northeast Quarter of Section 18, Township 51, Range 34, Parkville, Platte County, Missouri, described as follows: Beginning at the Northeast corner of the Northeast Quarter of said Section 18; thence South 00 degrees 16 minutes 59 seconds West, along the East line of the Northeast Quarter of the Northeast Quarter of said Section 18, a distance of 1310.33 feet to the Southeast corner of the Northeast Quarter of the Northeast Quarter of said Section 18; thence South 00 degrees 03 minutes 54 seconds West, along the East line of the Southeast Quarter of the Northeast Quarter, a distance of 254.83 feet to the Northerly Right of way line of NW 76th Street; thence North 67 degrees 35 minutes 20 seconds West, along said Right of way line, a distance of 396.89 feet; thence continuing along said Right of way line North 21 degrees 45 minutes 41 seconds East, a distance of 112.49 feet; thence continuing along said Right of way line North 89 degrees 49 minutes 51 seconds West, a distance of 246.35 feet; thence continuing along said Right of way line Northwesterly along a curve to the Right, having an initial tangent bearing of North 54 degrees 52 minutes 03 seconds West, a radius of 783.51 feet, an arc distance of 213.64 feet; thence continuing along said Right of way line North 39 degrees 14 minutes 42 seconds West, a distance of 262.87 feet; thence continuing along said Right of way line North 03 degrees 25 minutes 25 seconds West, a distance of 59.80 feet; thence continuing along said Right of way line North 39 degrees 14 minutes 42 seconds West, a distance of 100.00 feet; thence continuing along said Right of way line North 72 degrees 47 minutes 24 seconds West, a distance of 63.34 feet; thence continuing along said Right of way line North 39 degrees 14 minutes 42 seconds West, a distance of 36.33 feet to the Easterly Right of way line of Interstate Route 435; thence North 20 degrees 55 minutes 06 seconds East, along said Right of way line, a distance of 581.71 feet; thence continuing along said Right of way line North 10 degrees 53 minutes 26 seconds East, a distance of 233.98 feet to the North line of the Northeast Quarter of said Section 18; thence South 89 degrees 54 minutes 38 seconds East, along said line a distance of 835.44 feet to the Point of Beginning.

Copies of the proposed rezone application, full site plan set and other supporting documents may be viewed online at www.parkvillemo.gov/public-hearings or can be viewed at Parkville City Hall (see address above).

A public hearing to discuss the proposed variance will be held on Tuesday April 12, 2016 at 5:30 pm in the Parkville City Hall Board Room at 8880 Clark Avenue, Parkville, MO 64152. The hearing is open to the public and all interested parties are welcome to attend and express opinions before the Planning & Zoning Commission during the hearing.

In addition, you are welcome to submit written comments to be distributed to the Planning & Zoning Commission. Written comments must be received by the Community Development Department on or before 5:00 p.m. Monday April 4, 2016 to be included in the Commission's materials for consideration prior to the meeting. Comments may be mailed to 8880 Clark Avenue, Parkville, MO, 64152, faxed to 816-741-0013 or emailed to slachky@parkvillemo.gov. Comments received after that date will be handed out the night of the meeting.

For additional questions please contact the Parkville Community Development Department at 816-741-7676.

Associated Applications:

1. Case PZ16-04- Application for rezone from County RMD to "R-1" Single Family District
2. Case PZ16-05- Application for final plat of Brush Creek

Additional online resources:

1. Public Hearing Summary for the associated Site Plan application - <http://parkvillemo.gov/public-hearings/>
2. Parkville Zoning Code in its entirety - <http://www.ecode360.com/PA3395-DIV-05>

3. Parkville Master Plan - <http://parkvillemo.gov/departments/community-development-department/master-plan/>
4. Platte County GIS map viewer - <http://maps.co.platte.mo.us/>



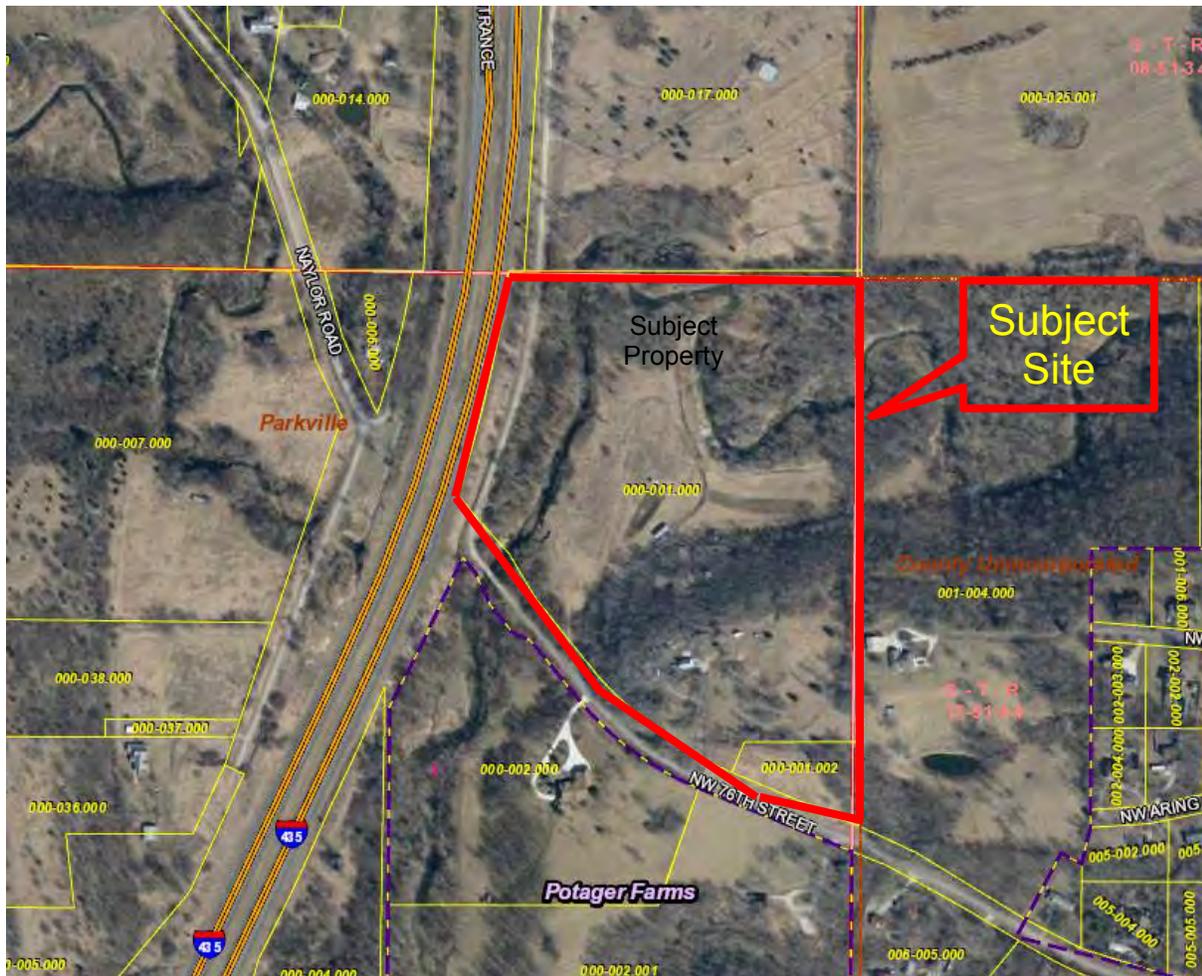
Staff Analysis

- Agenda Item: **4.A**
- Proposal: Application to rezone two parcels containing 30.82 acres, more or less, located approximately 3/4 mile north of 45 Highway on NW 76th Street and abutting I-435, from County “RMD” Residential Multiple Dwelling District to City “R-1” Single-Family Residential District.
- Case No: PZ16-04
- Applicant: Michael E. Pedley, Regina M. & Charles K. Moore
- Owners: Michael E. Pedley, Regina M. & Charles K. Moore
- Existing Zoning: County “RMD” Residential Multiple Dwelling District
- Proposed Zoning: City “R-1” Single-Family District
- Parcel #s: 20-4.0-18-000-000-001.000 & 20-4.0-18-000-000-001.002
- Exhibits: A. This staff report
 B. Application for Zoning Map Revisions (Rezoning)
 C. Affidavit of Ownership
 D. Legal description for the subject property
 E. Area map
 F. Utilities Availability
 G. Memo for Surveyor
- By Reference:* A. Parkville Municipal Code Chapter 410, “R-1” Single-Family Residential District Regulations - <http://ecode360.com/27901196>
 B. Parkville Zoning Code in its entirety - <http://www.ecode360.com/PA3395-DIV-05>
 C. Parkville Master Plan - <http://parkvillemo.gov/departments/community-development-department/master-plan/>
 D. Public Hearing announcement & Summary - <http://parkvillemo.gov/public-hearings/>
 E. Notice of Public Hearing mailed to owners within 185 feet of the subject property-

* Copies on file at Parkville City Hall and available on request

Overview

The application proposes to rezone 30.82 acres, more or less, from County “RMD” Residential Multiple Dwelling District to City “R-1” Single-Family Residential District. The property contains two parcels - Platte County parcel numbers 20-4.0-18-000-000-001.000 and 20-4.0-18-000-000-001.002. A full legal description is attached.



The property retained its County “RMD” zoning designation after being annexed into Parkville in the early 2000s, and has since not been rezoned. The owners’ desire is to construct a farm building and single-family home on the property in the future; this requires the property to be rezoned to a Parkville zoning district in order to obtain a Parkville building permit. Staff proposes to rezone the land to an “R-1” Single-Family District. See Parkville Municipal Code, Title IV, Chapter 410, “R-1” Single-Family Residential District Regulations, for additional information.

Review and Analysis

The application has been reviewed against the City of Parkville’s Code, including the applicable R-1 zoning district regulations, the Parkville Master Plan and its adopted Future Land Use map. Per Parkville Municipal Code, a notice of public hearing has been published, surrounding property owners were notified via certified mail and signs were posted, as required. As of the date of this memo, no public comments have been submitted for the Commission’s consideration.

The City Codes do not define how the Planning & Zoning Commission shall determine if a proposed zoning district change is appropriate. Instead, the Planning & Zoning Commission has previously considered the following matters as a guide, as advised by staff and legal counsel. The following are staff’s findings and conclusions.

1. The character of the neighborhood and the zoning and uses of nearby properties.

The property is located approximately 3/4 mile north of 45 Highway on NW 76th Street and abutting the east side I-435. Although the property abuts the interstate and is in close proximity to 45 Highway, the property and surrounding area is considered rural, undeveloped, or developed for low density uses.

The property is surrounded by:

- To the north - property zoned County “RMD” Residential Multiple Dwelling District; this property is also undeveloped and has not yet been rezoned.
- To the west – Interstate 435;
- To the south – County “RE” Rural Estate
- To the east- County “R-15” Single Family Low Density District.

The proposed “R-1” single-family residential district zoning would allow uses that would be considered generally compatible with uses on the surrounding properties. This includes farm and garden uses, single-family dwellings and other permitted uses, subject to specific requirements.

2. The suitability of the subject property for the uses to which it is restricted and the extent to which removal of restrictions imposed by the current zoning district may affect nearby property.

The subject property is currently zoned County “RMD” (Residential Multiple Dwelling) District. The property was annexed in the early 2000s. Per City policy at the time of annexation, the property retained its existing County zoning with the intent that zoning would remain in place until development was desired. In this case, the owners desire to build a single family home on the proposed Lot 2 and a barn on the proposed Lot 1. Although the current County RMD zoning district allows for residential uses as desired, rezoning to a City district is required in order to obtain a City building permit. Unless rezoned, building permits cannot be issued. Therefore, the property is not suitable to the uses to which it is restricted under the current County RMD zoning.

The City does not have an RMD zoning district. Instead, the applicant proposes to rezone the property to an equivalent zoning district: “R-1” Single-Family District. This district is the city’s most compatible district to existing and surrounding development, future land use projections in the Parkville Master Plan, and allows farm and garden uses, single-family dwellings and other permitted uses, subject to specific requirements. The R-1 zoning district is also the City’s most restrictive residential zoning district in terms of allowable uses. See Parkville Municipal Code, Title IV, Chapter 410, “R-1” Single-Family Residential District Regulations, for additional information.

Removal of the restrictions imposed by the current zoning district could affect the nearby uses if the property were to be developed with more intensive uses permitted under the R-1 district such as colleges, primary schools, churches or other permitted uses. However, in order to be further developed for these higher intensity uses, alternative access would be required.

3. The relative gain to the public’s health, safety and welfare as compared to the hardship of the individual property owner of the subject property.

There appears to be no specific gain to the public health, safety and welfare by denying the application for rezoning. Primary public health, safety and welfare considerations focus on

the ability to respond with public and emergency services including police and fire and the ability to maintain the peace. The proposed zoning does not appear to have any impact on the ability to provide these services. The property is no less accessible compared to other nearby properties, and if developed further, the property would provide no significant or additional burden on emergency services. If developed further than the extent anticipated through this rezoning, the impact(s) would need to be considered further; this could be addressed through the plan and/or plat approval process. Additionally, no significant increases in vehicular traffic are expected to be generated as a result of the rezoning to an R-1 District.

Other public health, safety and welfare considerations include potential impacts to surrounding properties and uses, public utilities and services and future development. These issues are addressed in items 1, 2, 4 and 5.

Although it is staff's opinion that denial is not warranted to protect the public health, safety and welfare, there does appear to be a hardship to the property owner if the property is not allowed to be rezoned to a City district. As discussed in item 2 above, the site cannot be developed under the existing County RMD zoning. Instead, the property must be rezoned to a City district before building or development permits are approved. The parcels do achieve the City's projected land use for the property as indicated in the Parkville Master Plan via its Future Land Use map. Disallowing the property to be zoned as requested or to another City district will effectively prevent construction and development creating a hardship on the property owner.

4. The adequacy of public utilities and other needed public services.

Development of the site would require extension of public services or in some cases approval of private services. The site is served by the Platte County Regional Sewer District (PCRS D). PCRS D has confirmed that closest sewer service is located approximately ¼ mile away and that a private septic system would be allowed in lieu of requiring extension of a public sewer line. However, if the property were to develop further, the line extension may be required. Furthermore, if a septic system is approved, an agreement to connect to the public sewer system at such time (as the line can be reasonably accessed) will be required. Other utilities including water, gas and electricity will have to be approved by the prospective service providers.

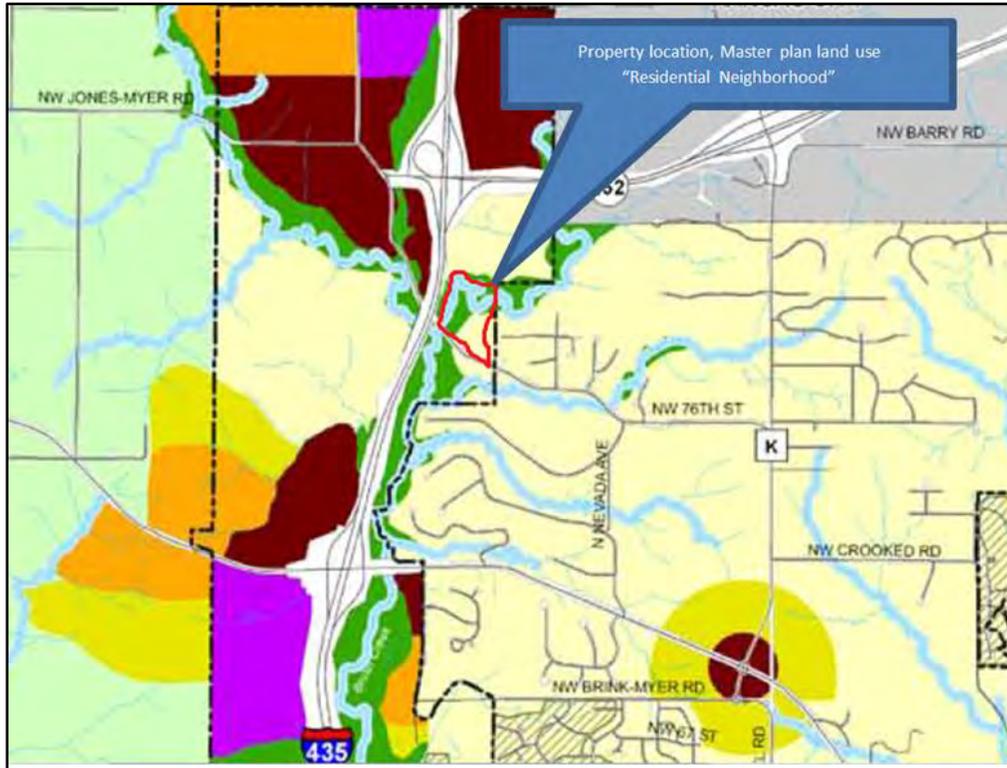
Public street improvements would also be required for any development beyond farm and garden and rural residential uses with limited traffic. The site has access from a public street designed and maintained to provide limited residential access. The street is not suited to handle substantial increases in traffic volume. See additional detail in item 2 above.

Beyond basic utilities, the site would be serviced by emergency services; this includes police, fire and ambulance service. The site is no more remote or difficult to serve than other surrounding properties in this area. If the property were to develop further, additional and improved access points would be required to ensure that emergency services could quickly and easily access and maneuver through the site.

In all cases, development beyond single-family homes would warrant additional review as part of the plan and/or plat approval processes. Need for adequate public utilities and services would be addressed at that time. Meanwhile, the development of farm and garden uses and a single-family homes will not have a significant impact on public utilities or services.

5. Consistency with the City's adopted master plan.

The adopted Parkville Master Plan projects the property for *Residential Neighborhood* uses. This projection is primarily intended to accommodate single-family detached residential development, but also may include a variety of supporting residential building types such as clustered or attached single-family units, and townhomes designed to function as a neighborhood, mater planned in accordance with the Neighborhood Design Policies and Design Expectations. The uses permitted in the R-1 zoning district would accomplish the intent of this projection.



Excerpt from the adopted *Parkville Master Plan, Land Use Map*. The property proposed to be rezoned is outlined in red. The tan color in the subject area represents Residential Neighborhood land use projection and the green color represents a Park and Open Space land use projection. The blue color in the subject area represents Streams and the light blue color represents Streams Buffer.

Staff Conclusion and Recommendation

Staff concludes that: The proposed “R-1” Single-Family Residential District zoning is not out of character with the surrounding zoning and would not significantly impact the zoning or character of the area; impacts from development permitted under the R-1 zoning could be mitigated through the plan and/or plat approval process; the site is suited to the existing zoning, but cannot be developed under that zoning; there appears to be no specific gain to the public health, safety and welfare by denying the application for rezoning; there does appear to be a hardship to the property owner if the property is not allowed to be rezoned to a City district since the property cannot be developed under the existing County zoning; the requested R-1 zoning is the City’s closest equivalent zoning district to the existing County “RMD” Residential Multiple Dwelling District; the site does not have adequate public utilities necessary to develop many of

the uses permitted in the R-1 zoning, requiring extension of services or approval of private improvements; the area is currently served by emergency services; development beyond farm and garden and rural residential uses would require improvements to ensure adequate emergency access and services; the proposed R-1 zoning would accomplish the City's projected Residential Neighborhood land uses.

Following review, staff recommends approving the proposed zoning district change to "R-1" Single-Family Residential District based on the merits of the application and the findings and conclusions in this report.

It should be noted that the recommendation contained in this report is made without the benefit of being able to consider public comments to be shared during the public hearing. Staff reserves the right to modify or confirm the conclusions and recommendations herein based on consideration of any additional information that may be presented.

Necessary Action

Following consideration of the proposed rezoning application, associated exhibits and any testimony presented during the public hearing the Planning and Zoning Commission, must recommend approval or denial to the Board of Aldermen, unless action is otherwise postponed.

End of Memorandum

3/9/2016

Stephen Lachky, AICP
Community Development Director

Date

cc: Paul W Giarratana, CBO, CBI, CFM-Building Official
Kelly Yulich-Community Development Assistant

CITY OF PARKVILLE
Policy Report

Date: April 27, 2016

Prepared By:
Emily Crook
Billing Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approval of Accounts Payable Invoices, 1st of the Month Checks, Electronic Funds Transfer (EFT) Payments, Credit and Debit Card Processing Fees, and Payroll Expenditures from 04/13/2016 through 04/27/2016.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from April 13, 2016 through April 27, 2016. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$340,885.10
Insurance Payments	\$0.00
1 st of the Month	\$0.00
EFT Payments	\$0.00
Processing Fees	\$0.00
Payroll	\$51,774.86
TOTAL	\$392,659.96

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$392,659.96 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. Payroll
3. Commerce Card Purchases
4. P & G Purchases

PACKET: 05574 Federal Withholdings - 4/15/16

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T1 201604144152	Federal Withholding	D	4/15/2016		7,838.91CR	000000	
	I-T3 201604144152	FICA W/H	D	4/15/2016		8,743.20CR	000000	
	I-T4 201604144152	Medicare W/H	D	4/15/2016		2,044.72CR	000000	18,626.83

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	18,626.83	18,626.83
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,626.83	18,626.83

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

4/19/2016 9:20 AM
 PACKET: 05576 Regular Payments-04/19/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00314	Pitney Bowes-Purchase I-March 2016	Power March 2016 Refill	D	4/19/2016		400.00CR	000000	400.00
00002	A & M Printing I-32718	Door Hang San Sewer Repair-SW	R	4/20/2016		39.73CR	035235	39.73
00156	Dave's Foreign Car Repair LLC I-133,961	Oil Change Chief's Car-PD	R	4/20/2016		35.00CR	035236	35.00
02332	Emily Crook I-Exp Rpt 04/15/2016	Postage for Delinquent Let-SW	R	4/20/2016		117.76CR	035237	117.76
02175	eNet I-4569	March IT Services-IT	R	4/20/2016		1,487.50CR	035238	1,487.50
01235	Landmark Newspaper, The I-23488	Parks Seasonal Job Ads-PK	R	4/20/2016		80.00CR	035239	80.00
02430	Midwest Storm Restoration LLC I-2016-00043	Train Depot Roof Replacement	R	4/20/2016		29,777.00CR	035240	29,777.00
01087	Stinson Leonard Street LLP I-30161973	Mar Legal Services-AD	R	4/20/2016		6,450.00CR	035241	6,450.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	7	0.00	37,986.99	37,986.99
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	400.00	400.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	8	0.00	38,386.99	38,386.99

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05579 Federal Withholdings-Apr Bonus

VENDOR SET: 01

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00044	Park Bank							
	I-T3 201604194153	FICA W/H	D	4/22/2016		93.00CR	000000	
	I-T4 201604194153	Medicare W/H	D	4/22/2016		21.76CR	000000	114.76

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	114.76	114.76
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	114.76	114.76

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05583 Regular Payments-04/21/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01849	Fleet Services - Police I-44230653-2	Police Fuel-PD	D	3/15/2016		1,220.69CR	000000	1,220.69
00159	Missouri American Water C-Due 05/10/16 I-Due 05/10/2016	Water Due 05/10/2016 Water	R	5/03/2016		48.64 97.28CR	035244 035244	48.64

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	48.64	48.64
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		1	0.00	1,220.69	1,220.69
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		2	0.00	1,269.33	1,269.33

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05590 Regular Payments-05/22/2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 05/12/2016	Water Due 05/12/2016	R	5/03/2016		65.88CR	035246	65.88

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	65.88	65.88
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	65.88	65.88

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

4/27/2016 5:17 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05591 Regular Payments-04/22/2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 05/11/2016	Water Due 05/11/2016	R	5/03/2016		432.40CR	035247	432.40

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	432.40	432.40
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	432.40	432.40

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05593 Regular Payments-05/22/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 05/16/2016	Water Due 05/16/2016	R	5/03/2016		452.58CR	035248	452.58

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	452.58	452.58
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	452.58	452.58

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

4/27/2016 5:37 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05594 Regular Payments-04/19/2016

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 05/09/2016	Due 05/09/2016	R	5/03/2016		16.47CR	035249	16.47

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	16.47	16.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	16.47	16.47

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

4/27/2016 5:50 PM
 PACKET: 05595 Regular Payments-04/27/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01614	KCPL							
	I-Due 05/03/2016	Due 05/03/2016	D	5/03/2016		2,244.17CR	000000	
	I-Due 05/04/2016	Due 05/04/2016	D	5/03/2016		28.43CR	000000	
	I-Due 05/09/2016	Due 05/09/2016	D	5/03/2016		1,917.49CR	000000	4,190.09
00002	A & M Printing							
	I-57349	Klamm Road Scan-PW	R	5/03/2016		2.00CR	035250	
	I-57361	Thousand Oaks 20th Plat-CD	R	5/03/2016		2.20CR	035250	4.20
01999	Absolute Comfort Technologies, Inc.							
	I-2961-11822	Generator Diagnostic-AD	R	5/03/2016		269.33CR	035251	269.33
02018	Ace ImageWear							
	I-0516580	Shop Towels-PK	R	5/03/2016		29.00CR	035252	29.00
00006	Alamar Uniforms							
	I-510227	Spring Uniforms-PD	R	5/03/2016		13.99CR	035253	
	I-511295-01	Uniforms-PD	R	5/03/2016		29.90CR	035253	43.89
02199	American Electric Company							
	I-8087-438355	Pinecrest PS New Contract-SW	R	5/03/2016		497.76CR	035254	497.76
01764	American Sweeping Company							
	I-64B00003	Street Sweeping-TP	R	5/03/2016		6,343.75CR	035255	6,343.75
01993	Blacksher Trash Service							
	I-04/01-06/30	Trash Service-AD	R	5/03/2016		75.00CR	035256	75.00
02433	Cochran Head Vick & Co., P.C.							
	I-1012093	Auditor Fees-AD	R	5/03/2016		9,060.00CR	035257	9,060.00
02140	Commerce Bank - Commercial Cards							
	I-Stmt 04/18/2016	Stmt 04/18/2016	R	5/03/2016		5,766.62CR	035258	5,766.62
00156	Dave's Foreign Car Repair LLC							
	I-133,992	Vehicle Repair V604-PD	R	5/03/2016		15.00CR	035259	15.00
02175	eNet							
	I-4584	Equipment/Domain Reg-IT	R	5/03/2016		1,684.50CR	035260	1,684.50
01421	Full Nelson Plumbing, Inc							
	I-12875	Faucet Install/Toilet Rep-AD	R	5/03/2016		2,010.70CR	035261	2,010.70

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 PACKET: 05595 Regular Payments-04/27/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02432	GS Structural I-88802016-A	Parks HQ Carpenter-95	R	5/03/2016		3,820.00CR	035262	3,820.00
02248	Hi-Gene's Janitorial Service I-49003	Janitorial Service-AD	R	5/03/2016		757.50CR	035263	757.50
00503	Insituform Technologies U I-Pay Estimate 3	2015 San Sew Ph 2 Repairs-SW	R	5/03/2016		190,286.10CR	035264	190,286.10
02312	Janice Davis I-4/18-4/21/16	Admin Asst for 22 hrs-FW	R	5/03/2016		300.30CR	035265	300.30
01235	Landmark Newspaper, The I-23495	Public Hear Note Text Amend-CD	R	5/03/2016		51.06CR	035266	51.06
02147	Lauren Palmer I-Exp Rpt 04/15/2016	Palmer Exp Rpt-AD	R	5/03/2016		30.00CR	035267	30.00
02228	Metro Rolloff Container Services LLC I-4032	AWLF Event-PK	R	5/03/2016		120.00CR	035268	120.00
00160	Missouri Gas Energy I-Due 05/09/2016	Energy Due 05/09/2016	R	5/03/2016		112.12CR	035269	112.12
00097	P & G Hardware I-Stmt 04/18/2016	Stmt 04/18/2016	R	5/03/2016		211.26CR	035270	211.26
02431	Parkville Artisans' Studio I-3/22	Liquor License Refund-AD	R	5/03/2016		7.50CR	035271	7.50
02271	Payless Office Products, Inc. I-2723790-0	5 Boxes Copy Paper-AD	R	5/03/2016		147.50CR	035272	147.50
01739	Print Time I-9048304-IN I-9048717-IN	Lock Business Cards-AD Business Cards-PD	R R	5/03/2016 5/03/2016		35.00CR 100.00CR	035273 035273	135.00
00117	Reeves Wiedeman Company I-4804992	Drain Plug ELP Restroom-PK	R	5/03/2016		4.59CR	035274	4.59
02029	Reinders, Inc. I-5027983-00	Weed Control/Sprinkler Head-PK	R	5/03/2016		372.38CR	035275	372.38

4/27/2016 5:50 PM
 PACKET: 05595 Regular Payments-04/27/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01982	Rejis Commission I-INVO047762	REJIS-PD	R	5/03/2016		65.07CR	035276	65.07
00274	Ricoh USA, Inc. I-5041566027	Police Copier-PD	R	5/03/2016		118.83CR	035277	118.83
00222	The Deister Company, Inc. I-3313	WWTP Line Repairs-SW	R	5/03/2016		23,797.00CR	035278	23,797.00
00838	The Work Zone, Inc. I-41788	Stop Signs-TP	R	5/03/2016		182.10CR	035279	182.10
01546	Thoroughbred Ford I-1FDRF3H66GEC74358	2016 Truck-TP	R	5/03/2016		28,351.72CR	035280	28,351.72
01099	Toshiba I-04/07-05/06	Color Counter	R	5/03/2016		613.58CR	035281	613.58
02409	UniFirst Corporation I-226 0432622	Mat Cleaning & Rental-AD	R	5/03/2016		54.40CR	035282	54.40
00150	Vance Bros Inc I-472931 I-473047 I-473187	Asphalt-TP Asphalt-TP Asphalt-TP	R R R	5/03/2016 5/03/2016 5/03/2016		159.00CR 181.50CR 181.50CR	035283 035283 035283	522.00
02435	William Oberste d/b/a Road America Mulch I-2915	Mulch-PK	R	5/03/2016		770.00CR	035284	770.00
01407	Witt, Hicklin & Snider PC I-Mar-16	Prosecutor Prof Services-CT	R	5/03/2016		700.00CR	035285	700.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	36	0.00	277,329.76	277,329.76
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	4,190.09	4,190.09
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	37	0.00	281,519.85	281,519.85

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

4/27/2016 6:12 PM
 VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 4/22/2016 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - Commercial Car							
I-Stmt 04/18/2016	Stmt 04/18/2016	R	5/03/2016			035258		
10 505.01-41-00	Membership Fees & Dues	IACP Memship Fees/Du		150.00				
10 501.01-41-03	Professional Dev - Board	Plumb Jeff City Trip		85.00				
10 501.01-41-00	Membership Fees & Dues - Staff	Palmer ICMA Member C		825.00				
10 501.01-41-02	Professional Dev - Staff	Blakeslee MARC Lunch		25.00				
10 555.02-02-00	Software	Adobe Indesign-IT		239.88				
10 515.09-21-00	Miscellaneous	Buckmaster Backgroun		13.25				
10 20070	Vol. Employee Fund W/H	Power Play KC-AD		471.04				
10 525.06-21-01	Equipment Repair & Maintenance	Mower Encore-PK		33.38				
10 525.06-12-00	Playground Equipment Repair	Playground Rubber Mu		787.19				
10 525.06-21-02	Tractor Mowing Equipment	Mower Repair Encore-		66.02				
10 525.06-21-01	Equipment Repair & Maintenance	Hydraulic Hose-PK		46.36				
10 525.06-01-00	Buildings Maint & Repair	4x6 Fir Post-PK		44.86				
10 501.09-20-07	Meeting Supplies	Outgoing Gift Ald Jo		6.47				
10 501.09-20-07	Meeting Supplies	Outgoing Gift Ald Jo		10.99				
10 501.09-20-07	Meeting Supplies	New Elec Off Doc Fra		31.92				
10 501.09-20-07	Meeting Supplies	Outgoing Gift Ald Jo		3.39				
10 501.05-01-00	Office Supplies & Consumables	AP Expandable File-A		19.49				
30 501.05-02-00	Postage	Delinquent Letter Po		312.32				
10 520.03-04-00	Water	Drinking Water-ST		41.45				
10 501.03-01-00	Telephone & Voicemail	Consolidated Comm Ph		497.61				
10 525.03-05-00	Mobile Phones & Pagers	Sprint Parks Phones-		82.40				
10 518.03-05-00	Mobile Phones & Pagers	Sprint Comm Dev Phon		132.10				
10 515.03-05-00	Mobile Phones & Pagers	Sprint Blair Phone-P		20.60				
10 520.03-05-00	Mobile Phones & Pagers	Sprint Streets Phone		199.95				
10 505.03-05-00	Mobile Phone & Pagers	Sprint Police Phones		233.49				
30 501.03-06-00	Wi-Fi	Sprint Sewer Wifi-SW		39.99				
10 501.03-01-00	Telephone & Voicemail	ATT Uverse-ST		47.00				
10 501.03-01-00	Telephone & Voicemail	ATT Phone Service-PD		59.47				
10 525.03-01-00	Telephone & Voicemail	ATT Phone Service-PK		140.42				
10 520.03-01-00	Telephone & Voicemail	ATT Phone Service-ST		70.01				
30 501.03-01-00	Telephone & Voicemail	ATT Phone Service-SW		125.84				
30 501.09-21-00	Miscellaneous	Sewer Gmail Account-		5.00				
10 501.03-08-00	Cable	Internet-AD		174.77				
10 525.03-04-00	Water	Internet-AD		60.21				
10 501.05-01-00	Office Supplies & Consumables	Staples Office Suppl		135.60				
10 518.05-01-00	Office Supplies & Consumables	Staples Office Suppl		42.91				
10 520.05-01-00	Office Supplies & Consumables	Staples Office Suppl		71.98				
10 501.05-01-00	Office Supplies & Consumables	Desk Floormat-AD		40.95				
10 515.01-41-02	Professional Development	Abel APWA Conference		209.96				
10 515.01-41-02	Professional Development	Buckmaster Excel Tra		128.00				
10 520.03-04-00	Water	Drinking Water-ST		35.35				

5,766.62

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 4/22/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	1		5,766.62		0.00		5,766.62
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	0		0.00		0.00		0.00
	EFT:	0		0.00		0.00		0.00
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 20070	Vol. Employee Fund W/H	471.04
10 501.01-41-00	Membership Fees & Dues - Staff	825.00
10 501.01-41-02	Professional Dev - Staff	25.00
10 501.01-41-03	Professional Dev - Board	85.00
10 501.03-01-00	Telephone & Voicemail	604.08
10 501.03-08-00	Cable	174.77
10 501.05-01-00	Office Supplies & Consumables	196.04
10 501.09-20-07	Meeting Supplies	52.77
10 505.01-41-00	Membership Fees & Dues	150.00
10 505.03-05-00	Mobile Phone & Pagers	233.49
10 515.01-41-02	Professional Development	337.96
10 515.03-05-00	Mobile Phones & Pagers	20.60
10 515.09-21-00	Miscellaneous	13.25
10 518.03-05-00	Mobile Phones & Pagers	132.10
10 518.05-01-00	Office Supplies & Consumables	42.91
10 520.03-01-00	Telephone & Voicemail	70.01
10 520.03-04-00	Water	76.80
10 520.03-05-00	Mobile Phones & Pagers	199.95
10 520.05-01-00	Office Supplies & Consumables	71.98
10 525.03-01-00	Telephone & Voicemail	140.42
10 525.03-04-00	Water	60.21
10 525.03-05-00	Mobile Phones & Pagers	82.40
10 525.06-01-00	Buildings Maint & Repair	44.86
10 525.06-12-00	Playground Equipment Repair	787.19
10 525.06-21-01	Equipment Repair & Maintenance	79.74
10 525.06-21-02	Tractor Mowing Equipment	66.02
10 555.02-02-00	Software	239.88
	*** FUND TOTAL ***	5,283.47

VENDOR SET: 01 City of Parkville
BANK: AP Pooled Cash Regular AP
DATE RANGE: 4/22/2016 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
30 501.03-01-00	Telephone & Voicemail	125.84
30 501.03-06-00	Wi-Fi	39.99
30 501.05-02-00	Postage	312.32
30 501.09-21-00	Miscellaneous	5.00
*** FUND TOTAL ***		483.15

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	5,766.62	0.00	5,766.62
BANK: AP	TOTALS:		1	5,766.62	0.00	5,766.62
REPORT TOTALS:			1	5,766.62	0.00	5,766.62

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 4/22/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00097	P & G Hardware							
	I-Stmt 04/18/2016	Stmnt 04/18/2016	R 5/03/2016			035270		
40	520.06-21-00	Vehicle & Equipment Maintenance	4ft Chain-TP	11.16				
10	520.05-21-00	Handtools	Spray Paint-ST	9.98				
10	520.05-21-00	Handtools	Prunners-ST	25.99				
10	525.06-22-01	Equipment Gas & Oil	Oil-PK	22.74				
10	525.05-21-00	Equipment & Handtools	Tools-PK	35.66				
10	520.05-21-00	Handtools	Spray Paint-ST	9.98				
10	525.05-21-00	Equipment & Handtools	Keys & Bolts for Tim	27.10				
10	525.06-21-00	Vehicle Repair & Maintenance	Dog Park Repair-PK	41.06				
10	505.06-21-00	Vehicle Repair & Maintenance	Vehicle Repair/Maint	18.60				
10	518.05-20-00	Small Office Equipment	Power Strip-CD	8.99				211.26

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	211.26	0.00	211.26
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00	VOID CREDITS 0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 505.06-21-00	Vehicle Repair & Maintenance	18.60
10 518.05-20-00	Small Office Equipment	8.99
10 520.05-21-00	Handtools	45.95
10 525.05-21-00	Equipment & Handtools	62.76
10 525.06-21-00	Vehicle Repair & Maintenance	41.06
10 525.06-22-01	Equipment Gas & Oil	22.74
	*** FUND TOTAL ***	200.10
40 520.06-21-00	Vehicle & Equipment Maintenance	11.16
	*** FUND TOTAL ***	11.16

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	211.26	0.00	211.26
BANK: AP	TOTALS:		1	211.26	0.00	211.26
REPORT TOTALS:			1	211.26	0.00	211.26

CITY OF PARKVILLE

Policy Report

DATE: Wednesday April 26, 2016

PREPARED BY:
Tim Blakeslee
Assistant to the City Administrator

REVIEWED BY:
Lauren Palmer
City Administrator

ISSUE:
Volunteer presentation from Girl Scout Troop 591 regarding dog park amenities.

BACKGROUND:
In 2014, the City and Platte County completed Phase 1 construction of Platte Landing Park. Included in this project was a new off-leash dog park. The dog park is one of the most active areas of the park year round. One current drawback of the new dog park is the limited amenities in and around the park area. Girl Scout Troop 591 submitted a volunteer proposal to City staff to make several enhancements to the dog park (Attachment 1). These include an incline/decline ramp and a paint scheme for the drainage pipe. The scouts are completing this project to earn a Girl Scout Bronze Award.

Troop 591 received feedback from the Community Land and Recreation Board (CLARB) on its presentation at the April 13, 2016, meeting. Members of CLARB suggested that the Board of Aldermen would also appreciate receiving the update from the troop, and the troop requested another opportunity to receive public speaking experience. Therefore, a non-action presentation is scheduled for the regular board meeting on May 3, 2016.

City staff will be working with the troop to finalize the project. Troop 591 is currently seeking donations from local hardware stores for supplies. Staff will approve all project materials and collect all needed volunteer waivers prior to work taking place.

BUDGET IMPACT:
There is no immediate budget impact.

ALTERNATIVES:
1. Accept the update from Girl Scout Troop 591.
2. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen receive the update from Girl Scout Troop 591.

POLICY:
Since the scope of work is relatively minor and does not involve fixed assets or permanent public improvements, action is not required by the Board of Aldermen.

SUGGESTED MOTION:
As this is a discussion item, no motion is necessary

ATTACHMENT:
1. Project Proposal

Girl Scout Troop 591

Bronze Award

Proposal for

The Parks and Recreation Board of Parkville

We are a troop of 5th grade Junior Girl Scouts. We are hopeful to earn our Bronze award, which is similar to the Girl Scout Gold Award but is earned by younger girls as a troop. We have shared many ideas as a troop, but have found one similar area that we all feel passionate about; animals.

In the spirit of community, and encouraging a welcoming environment for those around us; our troop would like to make some helpful improvements to the off-leash dog area at Platte Landing Park.

Several of our troop members frequent the park and love the opportunities it provides to residents and visitors. We would like to assist in making the area comfortable, welcoming and productive!

Improvements we would like to provide are as follows:

- We have noticed that not everyone remembers to pick up after their pet. We would like to help with that by adding signage to promote keeping the area clean.
 - Construction –
The signs would be made of aluminum and professional grade vinyl. Much like a street sign. They would be posted around each fenced area and attached to the fence using stainless steel split rings.
 - Examples –
We would like to install 3 signs on each side with a combination of these two wordings:



- We believe that Parkville is the kind of trustworthy and giving community that would benefit from a sort of community toy box. We would like to provide a dog toy box so that every owner and dog can enjoy the area.
 - Construction:

The box would be an outdoor storage box as pictured below, placed in the central entrance area. We feel it would be most secure attached to the fencing using commercial grade zip ties. We would place an aluminum sign above the box with the wording “Take a Toy, Leave a Toy” to encourage everyone to use and to donate to the box. We would stock the box with fun and sturdy toys for dogs to use for years to come!
 - Examples:

The sign would be constructed using the same materials as the previous signs. The storage box would be similar to this:



- Finally, we feel that more obstacles for the dogs to use would make the area more fun and useful. We would like to help by improving the drain pipe located in the park, and installing an additional obstacle on each side.

- Construction:

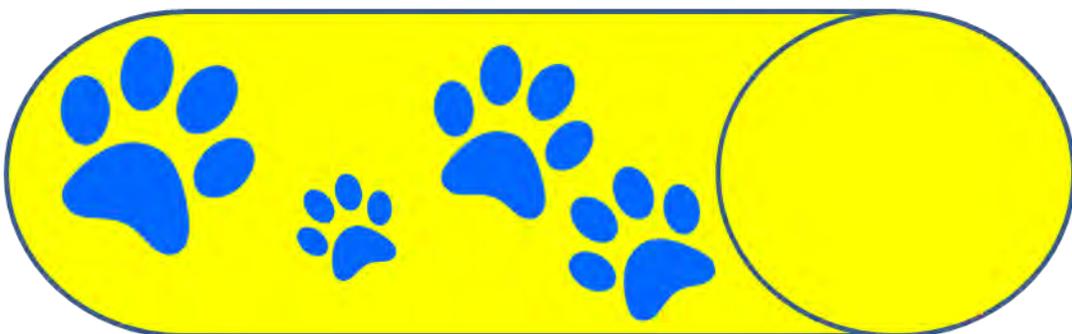
- For the concrete pipe, we would like to make it more playful by painting it dog friendly colors. Our research has taught us that dogs prefer the colors blue, yellow and violet. Therefore; we would like to paint the pipe with yellow epoxy based paint and using stencils we would then paint large blue paw prints.
- We would like to construct an incline/decline ramp for each side. They would be built using pressure treated lumber, weather proof screws and then sealed. These ramps would potentially have a life of 15 years or more.

- Examples:

Incline/Decline Ramp



Drainage Pipe Paint Scheme



In addition to these plans we would like to offer a schedule of maintenance on these items for three years (the duration of our Cadette Girl Scout years). Our troop will, on a monthly basis, check in on our additions and make any necessary repairs.

To follow up on these additions, as well as to increase knowledge of the park, we would like to follow up with a community event at a later date; possibly in the fall.

We are very grateful for the effort, money and time the city of Parkville and Platte County have put into making a wonderful area like this. We hope to add to this opportunity so that the residents of Parkville and their furry friends will have a place to love and play for many years to come!

Thank you for your time and consideration,

Sincerely,

Girl Scout Troop 591

Sophia, Emily, Natalie, Lauren, Jordan, Cheyenne, Monique, Katie, Rebecca, Sarah, Mara, Sydney, Jessica, Hailey

and

Shyla – Leader gstroop591@yahoo.com 816.739.9994

Kristin – Assistant Leader





MISSOURI
AMERICAN WATER

Platte County Water System Serving Parkville, Riverside, Platte Woods and Wholesale Customers Lake Waukomis and District #6

Particle Issue

Timeline of Events and Actions Taken



Platte County Water System

- **Water system acquired by Missouri American Water in 1993 when MAW purchased the Avatar Properties. (also included Mexico, Warrensburg, St. Charles and Brunswick)**
- **Supply: 4 deep wells with capacity of 3.1 million gallons per day.**
- **About 100 miles of water main with 821 fire hydrants.**
- **Water is purchased from Kansas City if needed during times of peak demand.**
- **Water in Platte County has been softened by the same method since acquisition in 1993.**



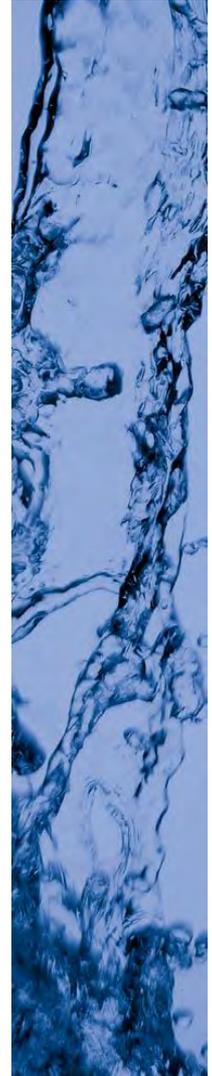
Water Quality

- **Since the purchase of the Platte County Treatment Plant in 1993, the water delivered has met all state and federal guidelines for drinking water.**
- **The particle issue does not impact the safety of the drinking water.**
- **Water is generally classified as either corrosive or scale forming by regulatory agencies. (several of Missouri American Water's operations are scale forming)**



Water Treatment Process Includes Lime Softening

- Prior to softening, hardness level exceeds 300 parts per million - very hard on a water hardness scale.
- According to the American Water Works Association, more than 85% of the United States has hard water.
- Hardness level after softening is approximately 165 parts per million.
- Softening the water causes the precipitation of calcium and forms “scale” in water pipes.
- Scale builds up over time in pipes and can be loosened by activities such as main breaks and flushing.
- Lime softening is used in multiple locations including: St. Louis, St. Joseph, Mexico, Jefferson City and Brunswick



Particle Issues Timeline

- Minimal particle complaints through February 2010
- Between 11/01/11 and 1/23/12 MAW received a total of 10 complaints, all in the Thousand Oaks Subdivision
- Water system flushing – both neighborhood specific and entire water system:
 - November 2011 January 2012 July 2015
 - March 2013 October 2013
 - September 2014 September 2015
- Phosphate feed point moved July 2012
- Verified no treatment incompatibility issues exist with Kansas City Water in January 2013 and again in May 2013
- Repeated consultations with phosphate vendor

Timeline Continued

- **Water sample collection and testing in customer homes and the water system:**
 - July, October, December 2012 February, September and December 2013
 - February and September 2014 June and September 2015
- **American Water labs in Belleville, IL and Delran, NJ have tested samples obtained from customer homes.**
- **Phosphate level increased twice: August 2012 and July 2015.**
- **Water treatment plant filters replaced: June 2012 and June 2015.**
- **Fill rate for water storage tank at Thousand Oaks reduced in August 2015.**
- **PEX test loops installed in customer homes in February 2013 and evaluated in May 2014.**

Timeline Continued

- **In-home filtration systems installed in customer homes to evaluate particle build-up.**
- **Have worked with Missouri Department of Natural Resources from the beginning.**
- **Visual inspection of two water tanks, including the Thousand Oaks Tank in 2013.**
- **First known issue with particles outside of Thousand Oaks surfaced in Riss Lake in 2015. Additional reports in Montebella.**
- **Issues continue to be sporadic with some improvement.**
- **To date, no water quality complaints addressing particles have been made by wholesale customers, top ten largest water users or industry.**

Next Steps

- Pilot testing for scale buildup on different pipe materials including copper, PVC (plastic) and PEX (polyethylthene) in place as of Feb. 25. Evaluation to take place monthly.
- Carbon Dioxide system installation at the water treatment plant scheduled to be on-line by the middle of May.
 - Results of changes to the water will take several months to see in the water system.



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Next Steps

- Ground breaking for new water treatment plant in 2016.
- Brief phone survey of MAW Platte County customers recently conducted to determine how widespread the particle issue is in the system.
 - Results will be shared with customers via direct mail later this month.



CITY OF PARKVILLE Policy Report

Date: April 18, 2016

Prepared By:
Matthew Chapman
Finance/Human Resources Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve the first reading of an ordinance to amend Parkville Municipal Code Section 145.250 related to Municipal Court costs payable to Synergy Services, Inc. for convictions in all cases.

BACKGROUND:

Parkville Municipal Code Chapter 145, Section 145.020 sets court costs to be imposed by the Parkville Municipal Court. Per RSMo 479.261 and 488.607, the court currently collects a \$2.00 fee in all cases that is remitted to Synergy Services, Inc., a local shelter for victims of domestic violence, to help with the cost of providing services to city residents. The fee charged per case has been \$2.00 since December 2009. Synergy Services, Inc. requested that all municipal courts charge the maximum fee of \$4.00. The fee will be applied to every case in Parkville Municipal Court that is disposed of by a plea or finding of guilty. Parkville Municipal Court has seen a rise in domestic violence cases, and court staff believes this increased fine is warranted and will benefit the affected residents by providing supportive services to families in crisis.

BUDGET IMPACT:

Court costs applied to Parkville Municipal Court cases will be increased from \$27.50 to \$29.50 to account for the increased fee. The total amount collected from the \$2.00 fee in 2015 amounted to \$2,860, and staff anticipates roughly a doubling of this amount with the increased fee. A list of programs provided by Synergy Services, Inc. is included in Attachment 2. The City will not incur any additional administrative costs to process and remit the fees.

ALTERNATIVES:

1. Approve the first reading of an ordinance to amend Parkville Municipal Code Section 145.250 regarding court costs payable to Synergy Services, Inc.
2. Approve the first reading of the ordinance subject to revisions.
3. Do not approve the ordinance and maintain the current fee at \$2.00 per case.
4. Postpone the item.

STAFF RECOMMENDATION:

Approve the first reading of an ordinance amending Parkville Municipal Code Section 145.020, subsection 10 to collect the \$4.00 maximum fee on Parkville Municipal Court convictions, beginning on May 18 2016.

POLICY:

Parkville Municipal Code Section 145.020 sets court costs imposed by the Parkville Municipal Court. The Board of Aldermen must approve changes to the City's Municipal Code by ordinance. RSMo 488.607 states that, "any city having a shelter for victims of domestic violence...may, by order or ordinance provide for an additional surcharge in an amount of up to four dollars per case for each criminal case, including violations of any county or municipal ordinance." The statute goes on to say that the city shall use such moneys only for the purpose of providing operating expenses for shelters for battered persons.

ITEM 6A
For 05-03-16
Board of Aldermen Meeting

SUGGESTED MOTION:

I move to approve Bill No. 2873, an ordinance amending Parkville Municipal Code Section 145.250 to increase Municipal Court costs paid to Synergy Services, Inc. to \$4.00 per case, on first reading and postpone the second reading to May 17, 2016.

ATTACHMENTS:

1. Ordinance
 2. Synergy Services Program List
-

AN ORDINANCE REPEALING AND REPLACING CHAPTER 145, SECTION 145.250, OF THE PARKVILLE MUNICIPAL CODE REGARDING COURT COSTS

WHEREAS, Parkville Municipal Court has seen a rise in domestic violence cases and has charged \$2.00 per case since December 2009; and

WHEREAS, RSMo 488.607 allows municipalities to increase fines on city ordinance violation convictions with funds dedicated to supporting the operating costs of domestic violence shelters; and

WHEREAS, Synergy Services, Inc., a battered persons shelter, requested that all municipal courts charge the maximum fee of \$4.00; and

WHEREAS, Parkville Municipal Court has seen a rise in domestic violence cases, and court staff believes the increased fine is warranted and will benefit the affected residents by providing supportive services to families in crisis in an effort to prevent violence.

WHEREAS, on August 5, 2014, the Board of Aldermen adopted Resolution No. 08-01-14 establishing the Schedule of Fees to incorporate all fees from the Parkville Municipal Code.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The revised Municipal Court costs payable to Synergy Services, Inc. for convictions in all cases shall be \$4.00 per case.

Section 2. Parkville Municipal Code Chapter 145, Section 145.250, is hereby repealed.

Section 3. Parkville Municipal Code Chapter 145, Section 145.250, *Court Costs*, is newly created to read as follows:

In addition to any fine that may be imposed by the Municipal Judge, costs shall be assessed in all cases. Costs associated with Municipal Court shall be established in the Schedule of Fees adopted by the Board of Aldermen by resolution as authorized by Municipal Code Chapter 800, Section 800.010.

Section 4. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 17th day of May 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

**Synergy Services, Inc. 400 E. 6th Street Parkville, Mo. 64152
(816) 587-4100**

<http://www.synergyservices.org/?page=overview>

CRISIS INTERVENTION AND RESIDENTIAL SERVICES

- **24-Hour Crisis Hotlines** provides referrals to shelters, community resources, advocacy and support. (1-800-491-1114) for domestic violence and (1-888-233-1639) runaway and homeless youth.
- **Children's Center** provides short term residential care in an emergency shelter setting for abused and neglected children newborn through 17 years of age. The program can also accept children whose families are experiencing a crisis, such as homelessness, parental hospitalization or incarceration, and domestic violence. (816-452-8910)
- **The EXCEL Program** (Expanding Capabilities and Employment Levels) a job and life skills training that promotes safety and life long learning to be self-reliant. (816-452-8910)
- **Safe Place** a network of sites throughout the community that provide immediate safety for youth in danger. Employees at each site are trained to contact Synergy Services to access support if a young person needs shelter or assistance. (816-505-4817 Chas Marks)
- **SafeHaven Domestic Violence Emergency Shelter** in Clay County serves adult women survivors and their children. (816-452-8910)
- **Street Outreach Services** (S.O.S.) provides street-based resources, necessities, prevention and education. (816-505-4817 Chas Marks)
- **Synergy House Emergency Shelter** serves youth, ages 12 to 18, in crisis or need due to abuse, neglect, running away, abandonment, homelessness and parental crisis placement. (816-741-8700 Jennifer Paulsen)
- **Transitional Living Program** provides housing, training in independent living skills and case management to young adults 16-21. (816-505-4814 Allison Willmann)
- **Youth Resiliency Center** brings together comprehensive services including medical, mental and dental health clinics; healing creative arts and physical activities, drop-in services and advocacy programs for homeless teens. (816-505-4894 Rachel Francis)

COMMUNITY EDUCATION

- **Adult and Youth Volunteers** help provide direct client services in our shelters, in court advocacy, in mentoring or tutoring children/youth, and assist with office duties and special events. (816-505-4797 Brandy Harrington)

**Synergy Services, Inc. 400 E. 6th Street Parkville, Mo. 64152
(816) 587-4100**

<http://www.synergyservices.org/?page=overview>

- **STOP Violence Prevention Education** provides educational workshops and curricula on bullying, female bullying and relational aggression, teen dating violence/relationship violence, and healthy relationships through the Get Connected curriculum, the nationally recognized Olweus Program, Safe Dates, and Step Up. (816-505-4797 Brandy Harrington)
- **Synergy In Style Thrift Store** serves Synergy, Synergy's clients, and the Northland with quality new and used merchandise. (816-468-0404 Sara Eckinger)

CLINICAL SERVICES

- **Bridge SPAN** hospital-based domestic violence education, training, universal screening, patient care, 24-hour advocacy and on-going strengths-based case management. (816-505-4805 Leslie Jones)
- **Children's Advocacy Center** (CAC) provides a multi-disciplinary, child friendly, community-based environment in which to conduct forensic interviewing, assessment, referral and advocacy for children who disclose sexual abuse or severe physical abuse. (816-505-4867 Gwen O'Brien)
- **Children's Therapy** provides developmental and behavioral assessments, individual and family therapy, school-based counseling, art and play therapy. (816-587-4100)
- **Counseling Services** provides mental health counseling, marriage and family therapy, therapy for survivors of domestic violence and sexual abuse, therapy for domestic violence and sexual assault offenders, children's therapy, and school based counseling. (816-587-4100)
- **Domestic Violence Services** individual and group counseling for survivors and perpetrators of sexual abuse and domestic violence including a 36-week clinical program for abusers. (816-587-4100)
- **Psychological Assessment Services** including juvenile sex offenders, domestic violence, personality disorders, parenting, substance abuse, and cognitive assessments. (816-587-4100)
- **Support and Therapeutic Groups** which include victims of domestic violence, school-based groups, domestic violence offenders and adolescent sex offenders. (816-587-4100)
- **Teen Parent Support** provides education, case management and mentoring to pregnant and parenting teens up to their 22nd birthday. (816-505-4811 Christina Patrick)

CITY OF PARKVILLE

Policy Report

Date: Wednesday, April 26, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve a construction, maintenance, and use agreement for the Missouri Riverfront Trail with Riverside and Platte County.

BACKGROUND:

The first segment of the Missouri Riverfront Trail opened 2008 in Riverside. It has long been a priority of Platte County to connect the Missouri Riverfront Trail to English Landing Park. In March 2015, the Board of Aldermen approved Resolution No. 03-04-15 supporting the City of Riverside's application for a Land Water and Conservation Fund (LWCF) grant for extension of the Missouri Riverfront Trail.

Riverside was successful in obtaining an LWCF grant in an amount of \$75,000. The local match will be provided by Platte County through the parks and stormwater sales tax. Platte County will oversee the construction project. The project is split into Phase 1 and Phase 2 and as depicted in Attachment 1. Phase 1 extends from the existing trail in Riverside behind the Magellan property to Route 9. Phase 2 is the final 700 foot connection along Route 9 to English Landing Park. Additional easements are needed for Phase 2, but the County is prepared to proceed with Phase 1. The County has executed a final design contract with TranSystems and hopes to be under construction with Phase 1 by August 1, 2016.

Parkville, Riverside, and Platte County have negotiated a draft construction, maintenance, and use agreement to legally define the various aspects of the relationship (Attachment 2). Parkville's responsibilities include review and approval of all final design and construction documents, access to review and inspect construction progress, review and acceptance of final constructed improvements, and daily and ongoing maintenance on the completed trail and easement area. The agreement also stipulates access/use of the property, ownership of the improvements, and insurance requirements. In general, the City will be responsible for all daily operations and maintenance for the trail within the city limits of Parkville. This includes tasks such as mowing, tree/shrub pruning, trash removal, trail surface maintenance, and minor gate/fence maintenance. The agreement specifies the City may charge rental fees for programming and special events.

The County is responsible for all capital maintenance and replacement of improvements. This includes trail resurfacing and removal or replacement of damaged or unsafe infrastructure. The City will commit available in-kind resources (manpower and equipment) for natural disaster response and recovery, but the County will be responsible for major repair and restoration beyond the City's initial efforts. The draft agreement is consistent with the partnership arrangement between the City and County for Platte Landing Park.

At the Community Land and Recreation Board (CLARB) meeting on April 13, 2016, a request was made to reach out to the City of Riverside about the possibility of a supplemental agreement for Riverside to supply maintenance for Parkville's portion of Phase 1, until construction can be completed on Phase 2. The idea from CLARB was that while waiting for

Phase 2, Riverside has the advantage of Phase 1 being contiguous with the rest of the trail which would make it easier for Riverside to mobilize maintenance crews to the area. Staff reached out to Riverside and scheduled a meeting to discuss a potential arrangement.

Staff recommends that Board of Aldermen allow staff and the city attorney to review and finalize the agreement. Staff is still negotiating with Riverside and the County on one small section of final agreement language. The issue relates to how often periodic maintenance and public safety inspections are conducted. Any changes would less restrictive to the City. In addition, the county intends to complete design and engineering by June 1, 2016, complete bidding by August 1, 2016, and have Phase 1 substantially complete by December 15, 2016. Allowing staff authority to finalize the agreement will help ensure the project stays on schedule.

BUDGET IMPACT:

The maintenance will be absorbed with existing staff/equipment and scheduled with other priorities in the parks system. The Public Works Department estimates approximately \$2,500 to \$3,000 per year in man-hour, equipment, and material cost to meet the maintenance obligations associated with the completed trail. This is calculated by approximately 18 hours per month of work at \$13 per hour. This estimate involves mowing three times a month, weekly trash removal, and miscellaneous trail repair. Due to the relatively short distance of this trail segment, the impact on the parks system should be negligible at this time.

COMMUNITY LAND AND RECREATION BOARD RECOMMENDATION

At the meeting on April 13, 2016, the Community Land and Recreation Board (CLARB), by a vote of 5-0, recommend that the Board of Aldermen approve a construction, maintenance, and use agreement for the Missouri Riverfront Trail between Parkville, Riverside, and Platte County, and to discuss with the City of Riverside about a supplemental maintenance agreement for Phase 1.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve a construction, maintenance, and use agreement for the Missouri Riverfront Trail between Parkville, Riverside, and Platte County.

ALTERNATIVES:

1. Authorize staff to finalize and the mayor and city clerk to execute a construction, maintenance, and use agreement for the Missouri Riverfront Trail with Riverside and Platte County.
2. Direct staff to negotiate modifications to the agreement requested by the Board of Aldermen.
3. Do not approve the agreement and provide further direction to City staff.
4. Postpone the item to May 17, 2016.

SUGGESTED MOTION:

I move to authorize staff to finalize and the mayor and city clerk to execute a construction, maintenance, and use agreement for the Missouri Riverfront Trail with Riverside and Platte County.

ATTACHMENTS:

1. Proposed Missouri Riverfront Trail Plan
2. Draft Agreement

MISSOURI RIVERFRONT TRAIL CONSTRUCTION, MAINTENANCE & USE AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2016, by and between the City of Riverside, Missouri, a fourth-class city (“Riverside”), the City of Parkville, Missouri, a fourth-class city (“Parkville”) and Platte County, Missouri, a first-class county (“County”), collectively known as the parties to this Agreement (“Parties”).

WHEREAS, municipalities, counties and other entities in the Kansas City metropolitan area are engaged in efforts to establish a recreational trail along the Missouri River and running through multiple areas governed by multiple local governments, and

WHEREAS, The Parties have all deemed it a high priority to develop recreational facilities to meet the needs of city and county residents, and

WHEREAS, The Parties in cooperation with other entities, are engaged in the planning of a pedestrian and bicycling shared use path known as the Missouri Riverfront Trail, Riverside Parkville Connector Project (the “Project”),

WHEREAS, the proposal for the Project includes the planning, engineering, construction and maintenance of the pedestrian and bicycling shared use path on lands and easements acquired by the Parties, and

WHEREAS, The Parties desire to enter into this Agreement to address the duties and responsibilities of the Parties hereto with regard to the construction, operation and maintenance of the Project,

IN CONSIDERATION OF the mutual promises, covenants, and agreements herein contained, the adequacy and sufficiency of which are hereby acknowledged, the parties do mutually promise, covenant and agree to the following:

1. **Term.** This Agreement shall remain in effect until amended or terminated by written consent of the Parties. The Agreement may be amended at any time by mutual written agreement of the Parties, including amendments for future extensions of the Missouri Riverfront Trail by mutual written agreement of the County and respective city for which future extensions may be agreed upon.

The Agreement may be terminated by any of the Parties by giving the other parties no less than twelve (12) months written notice of intent to terminate the Agreement.

2. **Project Purpose and Scope.** The purpose of the Missouri Riverfront Trail, Riverside Parkville Connector Project is to develop a pedestrian and bicycling shared use path for public recreational and alternative transportation use. Project shall connect the existing sections of the Missouri Riverfront Trail in Riverside and Parkville’s English Landing Park.

The scope of the Project shall include the development of a paved trail and related improvements as generally described on Exhibit A, Project Locator Map, and as required through Parties Easement Agreement, Exhibit B, attached hereto and any other Project related improvements as agreed upon by the Parties. The Project may be built in phases upon lands and easements currently owned and or controlled by the Parties or additional lands or easements acquired by the Parties for the purpose of Project.

3. **Project Planning and Engineering.** The Parties shall cooperate with respect to the planning and engineering of the Project. Preliminary designs, final designs, construction documents, and as-built documents shall be created for the Project. Riverside, Parkville, and County shall each individually review and approve all final design and construction documents before Project construction may begin.

County shall be responsible for all costs related to Project planning and engineering.

4. **Project Development and Construction.** After approval of the final design and construction documents for the Project, the County shall be responsible for advertising the Project for public bid and awarding the contract for construction to the lowest and best bidder in the sole discretion of the County. County shall be responsible for all construction costs associated with the Project, and shall establish itself as the contact agency for all construction service providers, including engineers and contractors under Section 3 above.

Parties acknowledge that Riverside has received grant funding for Project construction through the Land and Water Conservation Fund and the Missouri Department of Natural Resources. Riverside shall fulfill all grant requirements, in cooperation with the Parties, and reimburse County for construction costs up to the amount of the awarded grant funds (Seventy-Five Thousand Dollars).

Parties shall cooperate with respect to all permitting required for the Project.

County shall ensure that Project construction is properly inspected and materials tested for compliance with approved Project design and construction specifications. Riverside and Parkville officials shall have access to Project site at all times to review and inspect construction progress.

Upon notice of completion by contractor that all required work has been completed, Parties shall perform a final inspection of the Project. All Parties shall individually review and approve final construction of the built Project before Project may be opened to the public for use.

After initial Project construction, any significant modification or addition to Project or trail easement area must be mutually approved by the Parties.

5. **Project Operation and Maintenance.** Upon acceptance of the built Project Parties shall share responsibilities for operation and ongoing maintenance of the Project as follows:

- (a) **Daily Operations, Maintenance, and Programming.** Riverside and Parkville shall be responsible for all daily operation and maintenance of the Project within their respective city limits. Cities shall ensure that all invoices, bills or other demands for payment related to daily operation and maintenance are addressed to the cities at their respective main offices. Such operation and maintenance under this Section shall consist of any necessary daily activity to ensure an aesthetically pleasing, safe and secure environment for trail users including the following:
- (i) *Inspections and patrols:* Cities shall be responsible for periodic inspection patrols and public safety oversight of trail easement area within their respective city limits. For the purposes of this agreement and absent extenuating circumstances, periodic inspections and patrols shall be expected to be no greater than once per day but no less than once per week.
 - (ii) *Grounds maintenance, mowing and vegetation control:* Grass and other vegetation within the easement area shall be mowed and trimmed on a regular basis, consistent with mowing and trimming practices for other sections of the trail within the respective cities. Erosion areas shall be filled and re-seeded. Surface areas covered with rock or non-vegetative ground cover shall be kept free of weeds and debris.
 - (iii) *Trees:* Trees shall be regularly inspected and pruned to prevent low, damaged, or dead limbs from the trail use area by each city within their respective city limits.
 - (iv) *Trail Surface:* Trail surface shall be regularly inspected and maintained to ensure a clean, clear and suitable condition for recreational use. Repairs such as crack filling and pothole patching shall be done as needed to keep surface smooth and free of trip hazards by each city within their respective city limits..
 - (v) *Access Points and Gates:* Cities shall be responsible for the maintenance of all trail perimeter fencing, access points and gates and shall keep all in a good condition, free of rips, tears, holes, sharp edges or foreign objects within their respective city limits.
 - (vi) *Trash:* Cities shall be responsible for trash and debris removal on and near the trail, and shall empty any trash containers on a regular basis within their respective city limits.
 - (vii) *Trail signage and furnishings:* Cities shall be responsible for maintenance of any signage or trail furnishings installed along trail within their respective city limits. Responsibilities include cleaning, painting, repairing, and securing as needed.

- (viii) *Utilities.* Cities shall be responsible for monthly utility costs for any electric, gas, water or sewer infrastructure developed as a part of the Project arising from portion of the trail within their respective city limits.
 - (ix) *Other Maintenance:* Cities shall determine all other minimum maintenance standards for the easement area within their respective city limits and will perform daily operations and maintenance responsibilities in a manner consistent with the operations and maintenance of other similar parks facilities under the ownership and control of the cities.
 - (x) *Programming:* Cities, at their sole discretion, may charge for rentals, programs and special events held in the easement area within their respective city limits.
- (b) **Capital Maintenance.** County shall assume and be responsible for all capital maintenance and replacement for all Project improvements developed under this Agreement. Capital maintenance and replacement shall including major tasks such as resurfacing of trail paving and replacement or removal of unsafe or damaged infrastructure that is beyond repair.
- (c) **Natural Disaster Preparedness and Recovery.** Due to Project location fronting the Missouri River, the trail easement area may flood frequently. Parties shall cooperate mutually with respect to natural disaster preparedness and recovery resulting from damage to the Project, including closure of the trail easement area, post disaster clean-up, and management of state and federal assistance related to any natural disaster damage to the Project. Cities agree to address minor flooding events as they may occur from time to time consistent with routine daily maintenance responsibilities described in Section (a) above. Cities shall be responsible for initial debris and siltation removal resulting from natural disasters through the commitment of in-kind manpower and equipment resources up to the County's property insurance deductible of Twenty-Five Thousand Dollars (\$25,000). County shall be responsible for repair and restoration of Project improvements damaged as a result of natural disasters, beyond the cities initial efforts, from County's insurance proceeds, federal and state assistance grants, or other available sources.
6. **Trail Security.** All local ordinances and/or laws for the cities and the County as applicable to the Project site within the respective jurisdictions will be enforced by the cities and the County. Cities will provide for law enforcement personnel to patrol the trail on a periodic basis to ensure the enforcement of all rules, regulations, and ordinances. Fire suppression service and any costs related to disposable items expended or used in fire suppression for the trail areas shall be provided by Riverside and the South Platte Fire Protection District within their respective service areas. For the purposes of this agreement and absent extenuating circumstances, periodic inspections and patrols shall be expected to be no greater than once per day but no less than once per week.

7. **Insurance.**

- (a) The Cites shall secure commercial general liability insurance policies for coverage of the injuries and damage for which the Parties, as political subdivisions, are legally obligated under Missouri Law. Each policy shall have minimum limits as the Cites deem appropriate through their standard insurance provider, but in no event shall any policy exceed the statutory maximum amount specified in Section 537.610 R.S.Mo. as of the date of this Agreement, for all claims arising out of a single occurrence. The insurance policies shall be maintained in force during the term of this Agreement and such insurance policies shall name specifically Cities and County as additional insured parties. A verified copy of such insurance policy or policies shall be sent to each party hereto, together with the Certificate(s) of Insurance stating that the policies are in full force and effect and that the same will not be altered, amended or terminated without ten (10) days prior written notice to the other parties hereto.
- (b) County shall secure general property insurance policies to cover damage or loss for covered incidents through County's standard insurance provider, Midwest Public Risk, or other provider as determined by the County.
- (c) Notwithstanding anything herein to the contrary, no provision, term, or condition in this agreement shall constitute, or be construed as, a waiver of the defenses of a sovereign immunity, official immunity, or governmental immunity by whatever name as set forth in Section 537.600 R.S.Mo. et seq., for any monetary amount whatsoever, or of any other defenses, howsoever named, that are, or in the future may become, available to the parties by statute or common law.

8. **Public Use.** All facilities and amenities located within trail easement area will be available to the public during normal operating hours established by the Cities consistent with other park and recreational facilities managed by the respective Cities.

9. **Project Identification.** Parties agree that the Project shall be named and identified as a continuous section of the "Missouri Riverfront Trail". Parties may agree to cooperate and establish alternative names or references for any sub-area or alternative name for the Project by mutual written agreement of the Parties.

10. **Notice.** Any notice, demand, communication, or request required or permitted hereunder shall be in writing, except where otherwise herein designated by telephone, and delivered in person or sent by certified, return receipt requested, via United States mail, or via facsimile transmission, as follows:

If to Riverside: City of Riverside
 2950 NW Vivion Road
 Riverside Missouri 64150
 Attn: City Administrator
 Phone: (816) 741-3993
 Fax: (816) 746-8349

If to Parkville: City of Parkville
8880 Clark Avenue
Parkville, Missouri 64152
Attn: City Administrator
Phone: (816) 741-7676
Fax: (816) 741-0031

If to County: Platte County, Missouri
Parks & Recreation Department
415 Third Street
Platte City, MO 64709
Attn: Director
Phone: (816) 858-3419
Fax: (816) 858-1999

Notices shall be effective when received at the address as specified above. Changes in the addresses to which notice is to be sent may be made from time-to-time by written notice. Facsimile transmission is acceptable notice, effective when received; however, facsimile transmissions received (i.e., printed) after 4:30 p.m. or on weekends or holidays, will be deemed received on the next business day. The original items which are transmitted by facsimile equipment must also be mailed as required and provided by this Section.

11. **Independence of Agreement.** It is understood and agreed that nothing herein contained is intended or should be construed as in any way establishing the relationship of co-partners or a joint venture between any of the parties hereto, or as constituting any party as an agent, representative or employee of the other for any purpose whatsoever.
12. **Waiver.** The failure of any party to at any time to require performance by another party of any provision hereof shall in no way affect the right of the non-requiring party thereafter to enforce same. No waiver shall be effective unless in writing. Nor shall waiver by any party of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.
13. **Laws to Govern.** This Agreement shall be governed by the laws of the State of Missouri both as to interpretation and performance. Any and all legal action necessary to enforce this Agreement will be held in Platte County, Missouri, and the Agreement will be interpreted according to the laws of the State of Missouri.
14. **Compliance with Laws.** Each party hereto shall conduct its operations and perform its duties under this Agreement in compliance with all applicable Federal, State and local laws, ordinances, orders and regulations.
15. **Severability.** If any provision of this Agreement shall be declared illegal, void or unenforceable by a court of competent jurisdiction, the other provisions shall not be affected but shall remain in full force and effect.

16. **Assignment and Subletting.** No party shall make any assignment of this Agreement or any right or obligation occurring under this Agreement in whole or in part without the express written consent of all Parties hereto. The Parties hereto shall have full discretion to approve or deny, with or without cause, any proposed or actual assignment of this Agreement. Any assignment of this Agreement made without the express written consent of all parties hereto shall be null and void and shall be grounds for immediate termination, notwithstanding the termination notice provisions described in Section 1 above.
17. **Modification.** This Agreement constitutes the entire Agreement and understanding between the Parties, and it shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the Parties hereto.
18. **Additional Provisions.** This Agreement has been negotiated, executed, accepted and entered into in the State of Missouri. Paragraph headings herein have no legal significance. When the context hereof requires, the use of any gender includes all genders, and the singular includes the plural, and, vice versa. All parties signing in a representative capacity warrant that they have all requisite authority to enter into this Agreement and consummate the transaction herein contemplated. No inference in favor of or against any party shall be drawn from such party having been the party to draft any portion hereof.

IN WITNESS WHEREOF, the Cities, acting by and through their respective Board of Aldermen, the County, acting by and through its County Commission, have authorized this Agreement to be executed the day and year first written above.

CITY OF RIVERSIDE, MISSOURI

Mayor

Attest: _____
City Clerk

CITY OF PARKVILLE, MISSOURI

Mayor

Attest: _____
City Clerk

PLATTE COUNTY, MISSOURI

Presiding Commissioner

Attest: _____
County Clerk

Approved as to form and legality:

County Counselor

CITY OF PARKVILLE Policy Report

Date: Tuesday, April 26, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve permanent sign placement and signage design at the Parkville Farmer's Market.

BACKGROUND:

In January 2014, the City of Parkville entered into a use agreement for the Parkville Farmer's Market area with the Parkville Farmer's Market Association (PFMA). Section 10 of the Use Agreement for the Parkville Farmer's Market area states that no alterations or structural improvements shall be made by PFMA to the farmer's market structure without the prior written consent of the City. The PFMA is seeking to place permanent signage on the west end of the structure to promote the market.

The Parkville Municipal Code is silent regarding permanent signage on public property. As a result, there are no directly applicable regulations regarding the placement of signage on the Parkville Farmer's Market structure. In the absence of guidance from the Code, staff recommends review and approval by both the Community Land and Recreation Board (CLARB) and the Board of Aldermen. CLARB reviewed the initial request in January 2014. CLARB recommended approval of signage with the following conditions: (1) the font and style of the sign must be compatible with the historic character of downtown; (2) the sign must be rigid to reduce wear and tear; (3) the sign must be removable after the market season; and (4) the Board of Aldermen approves the final sign design. Staff has outlined how these conditions are addressed below:

1. The proposed design can be found in Attachment 1. This design was created by former Community Development Director Sean Ackerson as an example of a sign that would meet CLARB's condition of a sign that is compatible with the historic character of downtown. The PFMA admired the design enough to make it the preferred design of choice.

Using the attachment photo as representation the actual sign would be sized at 12 ½' wide by 2' feet tall. The lettering would be approximately sized 12 inches tall for the wording PARKVILLE FARMER'S MARKET, with lettering of 5" inches tall for the dates and times of operation underneath. There will be a minor modification to the design in the attachment that changes the location of the apostrophe from FARMERS' to FARMER'S for consistency with the PFMA's preferred branding.

2. To meet the condition from CLARB that the sign must be rigid to reduce wear and tear, staff's recommendation is that the most applicable regulation is Parkville Municipal Code 422.055. This section defines requirements relating to the Old Towne District signage. Municipal Code 422.055 Section 1 Part D states that signage materials need to be wood, metal or a similar durable material. Staff is working with

- PFMA to select a durable material, but PFMA has not made a decision. PFMA is waiting to receive quotes and Board approval of the design before finalizing a material selection.
3. Since the conditions from CLARB were recommended in 2014, PFMA expressed a desire for the ability to have the sign up year round. As designed, the sign is not intended to be removable after the market season. City staff agrees that as long as the sign is constructed out of durable material it would be impractical to remove each winter.
 4. The fourth condition from CLARB is for the Board of Aldermen to approve the final sign design.

City staff will continue working with PFMA throughout the process. This will include helping answer questions posed by sign manufacturers, providing confirmation that the Farmer's Market structure can accommodate the sign as designed, and helping with sign installation. City staff will install the sign after it is fabricated.

BUDGET IMPACT

There is no direct impact to the budget. Once the sign is purchased by the PFMA, staff time will be involved to help install the sign.

ALTERNATIVES

1. Approve permanent sign placement and signage design at the Parkville Farmer's Market.
2. Approve permanent sign placement but reject the sign design.
3. Approve the sign design, but reject the permanent placement and provide alternative direction.
4. Reject permanent sign placement and signage design at the Parkville Farmer's Market.
5. Take other action to meet the desires of the Board of Aldermen.
6. Postpone the item.

COMMUNITY LAND AND RECREATION BOARD (CLARB) RECOMMENDATION:

In January 2014, the Community Land and Recreation Board, by a vote of 8 to 0, recommended to approve a sign that has a font and style concurrent historic area signage, that is built out of rigid material, that is removed and stored during non-operating months, and for it to be approved by the Board of Aldermen.

STAFF RECOMMENDATION

Staff recommends that the Board of Aldermen approve permanent sign placement and signage design at the Parkville Farmer's Market, subject to the condition that the sign material complies with Section 422.055 of the Parkville Municipal Code.

POLICY:

Section 10 of the Use Agreement for the Parkville Farmer's Market area states that no alterations or structural improvements shall be made by PFMA to the farmer's market structure without the prior written consent of the City.

ITEM 6C
For 05-03-16
Board of Aldermen Meeting

The Parkville City Code is silent regarding permanent signage on public property. Staff is seeking Board of Alderman approval for signage the Parkville Farmer's Market in accordance with Section 422.055 of the Municipal Code (Old Towne District signage).

SUGGESTED MOTION:

I move to approve the permanent sign placement and signage design at the Parkville Farmer's Market, subject to the condition that the sign material complies with Section 422.055 of the Parkville Municipal Code.

ATTACHMENT:

1. Signage Design

PARKVILLE FARMERS' MARKET

SAT. 7 AM - NOON ♦ APRIL 26 - OCT. & WED. 2 PM-5 PM ♦ MID JUNE - SEPT.

WARNING
UNLESS OTHERWISE NOTED,
THE CITY OF PARKVILLE IS
NOT LIABLE FOR AN INJURY
TO OR THE DEATH OF ANY
PERSON RESULTING FROM
THE HAZARDOUS STATE OF
PARTICIPANTS OR AN OBSERVER
ANY ACTIVITIES AT THIS EVENT.
PARKVILLE IS THE
PROMOTER OF THE
MARKET EVENTS
OF PARKVILLE.

03 11 2014

PARKVILLE FARMERS' MARKET

SAT. 7 AM - NOON ❖ APRIL 26 - OCT. & WED. 2 PM-5 PM ❖ MID JUNE - SEPT.