



Notes: At 5:30 p.m., a work session will be held regarding the 2017 Operating and Capital Budget.

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, October 18, 2016 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2890 / Ord. No. 2860

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

3. MAYOR'S REPORT

- A. Appoint Sam Stahnke through May 2017 and Gloria J. Hatfield through May 2018 to the Industrial Development Authority
- B. Presentation by the National Weather Service for the City's Storm Ready certification

4. CONSENT AGENDA

- A. Approve the minutes for the October 4, 2016, regular meeting
- B. Receive and file the September Municipal Court report
- C. Receive and file the financial report for the month ending September 30, 2016
- D. Receive and file the crime statistics from January through August 2016
- E. Approve a resort liquor license with Sunday sales for The Local Eatery & Pub, LLC located at 2 Main Street
- F. Approve the reinvestment of funds from two matured CDs in the Debt Service Reserve Funds of the Brush Creek Drainage Area (Fund No. 23) and the Brink Meyer Road (Fund No. 24) Neighborhood Improvement Districts with one CD in each of the two funds
- G. Adopt an ordinance to repeal and replace Ordinance No. 2849 to amend the salary schedule to adjust the salary range for the assistant to the city administrator position to retain exempt status
- H. Adopt an ordinance to assign the city treasurer responsibilities and duties to the Finance/Human Resources Director Matthew Chapman
- I. Approve a purchase order with Dale Brothers, Inc. for the salt and sand materials for the 2016/2017 winter season
- J. Approve a license agreement with the Missouri Highway and Transportation Commission for the existing monument sign along Highway 45 at Monticello Road
- K. Approve a sign permit for Farmers Insurance located at 5201 NW Crooked Road – Case No. SPA16-23; KC Sign Express, applicant
- L. Approve a sign permit for New Mark Homes located at 5207 NW Crooked Road – Case No. SPA16-22; KC Sign Express, applicant
- M. Approve a sign permit for an institutional, public and semi-public use sign at 31 W. 8th Street – Case No. PZ16-16; Baneker School Foundation, applicant

- N. Approve a site plan/development plan for exterior modifications at Bank Liberty, located at 12 E. 1st Street in the “OTD” Old Town District, including removal of the ATM canopy and restriping the parking lot – Case No. PZ16-14; Bank Liberty, applicant
- O. Approve accounts payable from October 4 to October 13, 2016

Please Note: All matters listed under “Consent Agenda” are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to “Approve the consent agenda and recommended motions for each item as presented.”

5. NON-ACTION AGENDA

- A. Review the proposed 2017 budget for the Parkville Commons Community Improvement District

6. ACTION AGENDA

- A. Approve a cooperative agreement with Missouri-American Water Company associated with Missouri-American Water Well No. 5 in Platte Landing Park (Administration)
- B. Adopt an ordinance to approve a conditional use permit to relocate an existing public utility well along the Missouri River in Platte Landing Park – Case No. PZ16-18; Missouri American Water Company, applicant (Community Development)
- C. Adopt an ordinance approving the final plat of Lots 5-1 through 5-3, Townhomes at the National, 2nd Plat – Case No. PZ16-19; applicant, Double Eagle Builders, LLC, owner (Community Development)
- D. Approve the first reading of an ordinance to amend Parkville Municipal Code Chapter 463, Section 463.160, subsection E regarding electronic message centers – Case No. PZ16-15; Park University, applicant (Community Development)
- E. Approve Resolution No. 16-019 supporting an application for the Urban Land Institute Kansas City for the Technical Assistance Program for assistance related to the development of properties within the Brush Creek Drainage and Brink Meyer Road Neighborhood Improvement Districts (Community Development)

7. STAFF UPDATES ON ACTIVITIES

- A. Police Department
 - 1. Deer Counts
- B. Community Development
 - 1. Bell Road Industrial Park Wall
- C. Public Works
 - 1. S. National Drive Repairs
 - 2. Fall Cleanup Report

8. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

9. ADJOURN

General Agenda Notes:

The agenda closed at noon on October 13, 2016. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on October 10, 2016.

CITY OF PARKVILLE
Policy Report

Date: Monday, October 10, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Appoint Sam Stahnke through May 2017 and Gloria J. Hatfield through May 2018 to the Industrial Development Authority.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Industrial Development Authority (IDA) was created in 2007 by Resolution No. 07-01-07 and seven members were appointed by Resolution No. 07-02-07.

Sam Stahnke will be replacing Deborah Butcher who resigned on September 30, 2016. The term will be through May 2017. Gloria Hatfield will be filling a vacant position and her term will be through May 2018.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Appoint Sam Stahnke through May 2017 and Gloria J. Hatfield through May 2018 to the Industrial Development Authority.
2. Reject the Mayor's appointment and request an alternative nomination.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to appoint Sam Stahnke through May 2017 and Gloria J. Hatfield through May 2018 to the Industrial Development Authority.

ATTACHMENTS:

1. Stahnke Application
2. Hatfield Application & Resume



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission
Ethics Commission
Industrial Development Authority
Board of Zoning Adjustment
Community Land & Recreation Board
Tax Increment Financing Commission (TIF)

Name: SAM STANKE E-mail: sstanke@arco1.com

Home Address (required): 15052 N. Cherry Ct Parkville

Mailing Address (if different than above):

Are you a resident of the City of Parkville? [X] Yes [] No Applicants must be residents of Parkville.

Phone (day): 913-827-8385 Phone (evening): SAME Email: SAME

Current Employer: ARCO Construction Title: VP

How did you learn about Parkville boards and commissions?

- [] Internet [X] Community Group/Organization [] Mayor/Alderman [] Other

Why are you interested in serving on a Parkville board? To help further the interests of the community I live in

Have you ever served on a Parkville board? [] Yes [X] No
If yes, which ones? Dates Served:

Do you belong to any community organizations or professional groups? Parkville EDC, Independence EDC, Missouri Professional Engineer, SOR

Return to: Parkville City Hall 8880 Clark Avenue Parkville, Missouri 64153 Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement: Applicant Signature: Date: 10/5/16

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.



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Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission
Board of Zoning Adjustment
Ethics Commission
Community Land & Recreation Board
Industrial Development Authority
Tax Increment Financing Commission (TIF)

Name: Gloria J Hatfield E-mail: gloria.hatfield@banklibertykc.com

Home Address (required): 8 East St Apt B, Parkville, MO 64152

Mailing Address (if different than above): PO Box 12171, Parkville, MO 64152

Are you a resident of the City of Parkville? Yes No Applicants must be residents of Parkville.

Phone (day): 8165843110 Phone (evening): 8167281149 Email: gloria.hatfield@banklibertykc.com

Current Employer: BankLiberty Title: Assistant Vice President

How did you learn about Parkville boards and commissions?

- Internet Community Group/Organization Mayor/Alderman Other

Why are you interested in serving on a Parkville board?

I am a long time Parkville resident and am interested in business development in our City.

Have you ever served on a Parkville board? Yes No
If yes, which ones? Dates Served:

Do you belong to any community organizations or professional groups?
Parkville American Legion Auxilliary, Post 318

Return to: Parkville City Hall 8880 Clark Avenue Parkville, Missouri 64153
Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement.
Applicant Signature: Gloria J Hatfield Date: 10/13/16

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

GLORIA J HATFIELD

gloria.hatfield@banklibertykc.com

Summary

Self-motivated banking professional offering strong communication and quick thinking skills. Works effectively on teams, as well as independently, in fast-paced environments.

Highlights

- Exceptional customer service
- Sales expertise
- Strong sense of banking ethics
- Practiced knowledge of bank security systems
- Reliable
- Friendly
- Team player

Memberships

Parkville American Legion Ladies Auxiliary, Treasurer
Notary Public

Experience

- Branch Manager, Assistant Vice President** Jul 2013 to Current
BankLiberty — Parkville, Mo
Oversee all branch operations, staff development and opening and maintaining all types of retail accounts.
- Teller Supervisor/Branch Manager, Assistant Vice President** Mar 1999 to Jul 2013
Farmers Exchange/Park/Patriots Bank — Parkville, Mo
Supervise, hire and train tellers; open new accounts, CDs, IRAs; Oversee branch operations.
- Senior Retail Banking Officer** Jun 1982 to Dec 1998
Mark Twain Bank/Mercantile Bank — Kansas City, Mo
Various positions from Teller through Branch Manager. All manners of retail responsibilities processing transactions, opening new accounts, CDs, IRAs. Instrumental in regional teller training and branch conversion team for acquisitions.

Education

Computer Science
Longview Community College — Lee's Summit, Mo

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, October 4, 2016, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- absent with prior notice
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

Lauren Palmer, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approve the minutes for the September 20, 2016, regular meeting
- B. Approve the minutes for the September 20, 2016, work session
- C. Receive and file the August sewer report
- D. Approve a retailer of intoxicating liquor in the original package with Sunday sales liquor license for Gomer's North located at 6298 NW Highway 9
- E. Approve a malt liquor by the drink liquor license for Missouri Wine Tasting Center located at 6298 NW Highway 9
- F. Approve the second reading of an ordinance to approve a professional services agreement with Spencer Fane, LLP for special legal counsel services on behalf of Platte County customers related to the Office of the Public Counsel appeal of the Missouri Public Service Commission rate determination for Missouri American Water Company
- G. Approve Amendment No. 1 to the Viking Field Use Agreement with the Parkville Vikings Football Club to address mosquito control treatment
- H. Approve accounts payable from September 17 to October 3, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

5. ACTION AGENDA

A. Authorize staff to release the request for proposals for city attorney services

City Clerk Melissa McChesney stated that City Attorney Steve Chinn announced his retirement at the end of the year and staff prepared a request for proposals for city attorney services. She added that a small committee of the Mayor, one alderman and staff would review the proposals and would recommend a proposal to the Finance Committee on November 28. Alderman Plumb agreed to serve on the selection committee.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **AUTHORIZE STAFF TO RELEASE THE REQUEST FOR PROPOSALS FOR CITY ATTORNEY SERVICES AND APPOINT THE MAYOR AND ALDERMAN PLUMB TO SERVE ON THE SELECTION COMMITTEE.** ALL AYES, MOTION PASSED 7-0.

B. Approve a construction agreement with Pro Concrete Design, Inc. for the installation of the Tnemec flooring and epoxy wall coating for the English Landing Park Restroom Rehabilitation Project

Public Works Director Alysen Abel said that a contract was approved with GS Structural for restroom repairs, but after further research GS Structural determined they are not able to install the Tnemec flooring. Staff requested additional quotes that included diamond grinding and installing new floors. Abel noted that staff originally planned to paint the walls and based on the information received from the committee and a recommendation from the architect staff decided to get quotes for sandblasting the walls. Staff reached out to Pro Concrete Design, Inc. and during the discussions for installing the Tnemec flooring they recommended applying an epoxy wall coating, a long lasting product that would help to lock in the smells. Abel said that the cost was still within the budgeted amount for the first phase of the restroom rehabilitation project.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE A CONSTRUCTION AGREEMENT WITH PRO CONCRETE DESIGN, INC. FOR THE INSTALLATION OF THE TNEMEC FLOORING AND THE EPOXY WALL COVERING AT A TOTAL COST OF \$14,015.** ALL AYES, MOTION PASSED 7-0.

C. Approve the purchase of an Americans with Disabilities Act drinking fountain and dog bowl from Fry & Associates; approve a change order with GS Structural for the installation of the drinking fountain; and approve a change order with Action Concrete for the additional concrete sidewalk improvements for the English Landing Park Restroom Rehabilitation Project

Public Works Director Alysen Abel stated that the three items included in the request related to the installation of an Americans with Disabilities Act (ADA) drinking fountain with a dog bowl for the restroom in English Landing Park. On September 12 the Finance Committee approved a change order to remove the fountain from the agreement with Full Nelson Plumbing. Since that time staff reached out to vendors and Fry & Associates provided the lowest quote. She noted that existing infrastructure, water service and a sewer drain, in place at the front of the restroom would be used instead of relocating the fountain. GS Structural provided a quote of \$500 for the installation of the fountain if the City provided the materials.

Abel said that staff met with the site contractor to figure out how to make the fountain ADA accessible. They reviewed the layout of the existing sidewalk and determined what portion needed to be removed and where it needed to be extended. The additional cost for the concrete work was \$3,060, which was within budget for the first phase of the restroom rehabilitation project.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE A PURCHASE ORDER WITH FRY & ASSOCIATES FOR THE PURCHASE OF AN ADA DRINKING FOUNTAIN AND DOG BOWL; APPROVE A CHANGE ORDER WITH GS STRUCTURAL FOR THE INSTALLATION OF THE DRINKING FOUNTAIN; AND APPROVE A CHANGE ORDER WITH ACTION CONCRETE FOR THE ADDITIONAL CONCRETE SIDEWALK IMPROVEMENTS FOR THE ENGLISH LANDING PARK RESTROOM REHABILITATION PROJECT. ALL AYES, MOTION PASSED 7-0.

D. Approve a work authorization with Blue Nile Contractors for storm pipe lining on Oakdale Place and Pineridge Road

Public Works Director Alysén Abel said that there were two locations, Oakdale Place in the Riss Lake subdivision and Pineridge Road in the Pinecrest subdivision, where heavy rains during the summer caused issues with the storm sewer pipes. Staff determined that the metal pipes in both locations were rusted and corroded and needed to be fixed immediately. The options to fix the pipe included cured-in-place pipe (CIPP) lining, similar to what was being done with the sanitary sewer lines, and ultraviolet (UV) pipe lining. Staff contacted Insituform to determine the cost for CIPP, which was estimated at approximately \$20,000.

Abel noted that around the same time staff was working on a different project with Blue Nile Contractors and learned they had a new service for UV pipe lining, which was installed with a UV light instead of being steam cured. Blue Nile Contractors offered to demonstrate their new UV pipe lining process and provide the service to the City at-cost. Staff researched the UV pipe lining process and determined the products are similar but installation was different. UV pipe lining required less mobilization which helped to reduce the cost. Abel anticipated cost savings from the asphalt program that could be used to cover the cost.

Abel stated that due to the increased number of issues found in storm sewer pipes, staff was working on a long-range plan to address the issues.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE A WORK AUTHORIZATION WITH BLUE NILE CONTRACTORS FOR THE STORM PIPE LINING ON OAKDALE PLACE AND PINERIDGE ROAD IN THE AMOUNT OF \$9,853.75. ALL AYES, MOTION PASSED 7-0.

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Eagle Carving Name Unveiling Ceremony

City Clerk Melissa McChesney said that the name unveiling for the eagle carving in English Landing Park was scheduled for October 12.

2. Route 45 Phase C Groundbreaking Ceremony

City Clerk Melissa McChesney stated that a groundbreaking ceremony for the Route 45 Phase C widening project would be on October 24 at the intersection of Highway 45 and Brink-Myer Road.

B. Community Development

1. Zoning & Subdivision Regulations Open House No. 2

Community Development Director Stephen Lachky said that the second public open house for the Zoning and Subdivision Regulations Update would be held on November 16. He added that the consultant finished the initial draft that would be reviewed by the Planning and

Zoning Commission at a workshop on October 11. He anticipated that the update would be ready for approve in December.

C. Public Works

1. Tree Resource Improvement and Maintenance (TRIM) Grant

Public Works Director Alysen Abel explained that the City received a \$10,000 Tree Resource Improvement and Maintenance (TRIM) grant to remove hazardous trees in English Landing Park. She added that the City's on-call tree trimming contractor would be doing the work.

Abel reminded the Board that the Fall Cleanup was scheduled on October 8, curbside pickup was on October 10 and the extended yard waste would be from October 10 through November 4.

7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:36 p.m.

The minutes for Tuesday, October 4, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the eightieth day of October 2016.

Submitted by:

City Clerk Melissa McChesney

ITEM 4B
For 10-18-16
Board of Aldermen Meeting

September 30, 2016

I, Toni Rizzuti, hereby swear and confirm that all cases heard, tried and disposed of in the Parkville Municipal Court for the month of September 2016, are accurate and true to the best of my knowledge and beliefs.



Toni Rizzuti
Court Clerk

From 9/01/2016 to 9/30/2016

Post Date Citation No. Docket No.

***** TOTAL FOR REPORT *****

Code	Payments	Refunds	Net	G/L Acct No.
CC	92 1,104.00	0	1,104.00	83 41606-00
SH	91 346.00	0	346.00	83 20503
CVC	92 650.96	0	650.96	83 20500
LET	92 184.00	0	184.00	83 41610-00
CVC2	92 34.04	0	34.04	83 41608-00
FINE	84 11,497.00	0	11,497.00	83 41601-00
POST	91 91.00	0	91.00	83 20501
WF	1 35.00	0	35.00	83 41612-00
JAIL	5 420.00	0	420.00	83 41609-00
MEDS	1 3.73	0	3.73	83 41601-00
SF	85 255.00	0	255.00	83 20506
ECOUP	1 30.00	0	30.00	83 41613-00
ORNEY	3 226.00	0	226.00	83 41604-00
total:	730 14,876.73	0	14,876.73	

Cash Payments....+ \$12,891.73
 Bond Forfeited...+ \$0.00
 Bond Applied.....+ \$1,985.00
 Payment Refunded.- \$0.00
 Fees/Fines Paid..= \$14,876.73

Cash (Payments)...+ \$12,891.73
 Cash (Bonds).....+ \$4,000.00
 Total Cash Trans.= \$16,891.73

Cash Refunds.....- \$0.00
 Net Cash Trans...= \$16,891.73

Cash Refund/Cash : \$0.00
 Cash Refund/Check: \$0.00
 Cash Refund/X-AP : \$0.00
 1. Cash Refunds.: \$0.00

Cash Bond Posted.+ \$4,000.00
 Bond Forfeited...- \$0.00
 Bond Applied.....- \$1,985.00
 Bond Refunded.....- \$1,465.00
 Net Change/Bond..= \$550.00

Bond Refund/Cash : \$0.00
 Bond Refund/Check: \$1,465.00
 Bond Refund/X-AP : \$0.00
 1. Bond Refunds.: \$1,465.00

***** TOTAL FOR G/L *****

Total Revenue \$14,876.73 * see above *
 Cash Account \$12,891.73 83 12100



FINANCIAL REPORT

For the Month Ended September 30, 2016

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

AS OF: September 30, 2016

10 -General Fund

FINANCIAL SUMMARY

75.0% OF FISCAL YEAR COMPLETED

	2016 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>BEGINNING FUND BALANCE</u>	<u>1,347,819</u>		<u>1,347,819</u>			
<u>REVENUE SUMMARY</u>						
TAXES	1,119,687	3,508.09	1,141,765.62	102.0%	-22,078.62	1,094,785.35
LICENSES	56,160	3,241.50	56,658.50	100.9%	-498.50	54,568.00
PERMITS	263,415	19,453.04	175,303.54	66.6%	88,111.46	191,510.94
FRANCHISE FEES	874,000	14,050.05	521,737.14	59.7%	352,262.86	537,325.33
SALES TAXES	1,039,500	127,697.07	821,906.84	79.1%	217,593.16	768,605.41
OTHER REVENUE	35,261	1,305.00	34,121.40	96.8%	1,139.60	30,968.50
COURT REVENUE	250,000	13,498.77	149,394.69	59.8%	100,605.31	177,651.31
INTEREST INCOME	8,000	577.72	6,304.25	78.8%	1,695.75	5,966.54
MISCELLANEOUS REVENUE	25,183	1,500.00	58,434.92	232.0%	-33,251.92	17,022.81
GRANT REVENUE	1,500	0.00	29,959.88	-	-28,459.88	24,629.89
TRANSFERS IN	343,530	28,627.50	257,647.50	75.0%	85,882.50	259,874.97
TOTAL REVENUES	<u>4,016,236</u>	<u>213,458.74</u>	<u>3,253,234.28</u>	<u>81.0%</u>	<u>763,001.72</u>	<u>3,162,909.05</u>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,011,983	77,200.06	728,331.94	72.0%	283,651.06	600,150.59
POLICE	1,223,870	110,400.06	785,265.72	64.2%	438,604.28	742,017.20
MUNICIPAL COURT	153,471	13,289.11	105,582.83	68.8%	47,888.17	100,029.59
PUBLIC WORKS	215,687	18,596.97	131,211.24	60.8%	84,475.76	122,383.04
COMMUNITY DEVELOPMENT	316,393	33,389.91	192,414.39	60.8%	123,978.61	188,098.22
STREET DEPARTMENT	399,656	37,528.16	282,550.34	70.7%	117,105.66	261,422.12
PARKS DEPARTMENT	356,007	33,048.26	231,494.00	65.0%	124,513.00	239,322.48
NATURE SANCTUARY	39,681	3,289.42	18,180.26	45.8%	21,500.74	18,534.91
PUBLIC INFORMATION	13,810	1,059.95	8,009.95	58.0%	5,800.05	9,667.88
INFORMATION TECHNOLOGY	43,974	1,457.43	35,922.33	81.7%	8,051.67	24,588.19
GENERAL FUND CAPITAL OUTLAY	351,035	5,754.90	137,355.14	39.1%	213,679.86	77,013.41
TRANSFERS OUT TO OTHER FUNDS	317,500	26,458.33	238,124.99	75.0%	79,375.01	208,125.00
TOTAL EXPENDITURES	<u>4,443,067</u>	<u>361,472.56</u>	<u>2,894,443.13</u>	<u>65.1%</u>	<u>1,548,623.87</u>	<u>2,591,352.63</u>
EXCESS REV OVER / (UNDER) EXPENDITURES	<u>-426,831</u>	<u>(148,013.82)</u>	<u>358,791.15</u>			<u>571,556.42</u>
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2015 GENERAL FUND USE	<u>426,914</u>		<u>0.00</u>			
ESTIMATED ENDING BALANCE	<u>920,988</u>		<u>1,706,610.15</u>			

General Fund (10)

Last Updated 10/13/16

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
<i>Beginning Fund Balance</i>	\$ 374,112	\$ 738,327	\$ 1,137,653	\$ 1,347,819	\$ 1,514,319	\$ 1,514,319	\$ 1,402,616	\$ 846,968	\$ 385,079	\$ (26,960)	\$ (595,162)	\$ (950,812)
Revenues												
Taxes	1,966,167	2,066,998	2,132,142	2,159,187	1,963,672	2,195,701	2,218,500	2,262,870	2,308,127	2,354,290	2,401,376	2,449,403
Licenses	39,907	47,824	59,563	56,160	56,659	56,685	54,993	55,543	56,098	56,659	57,226	57,798
Permits	210,575	331,390	256,201	263,415	175,303	195,015	217,170	221,122	224,768	228,487	232,281	236,520
Franchise Fees	865,901	901,327	828,215	874,000	521,737	840,384	871,000	888,290	905,925	910,516	928,727	947,301
Other Revenue	28,280	32,657	35,096	35,261	34,121	41,161	42,593	43,182	43,783	44,396	45,022	45,661
Court Revenue	257,910	269,935	225,128	250,000	149,395	207,000	220,000	223,300	226,650	230,049	233,500	237,002
Interest Income	18,153	6,626	7,623	8,000	6,304	8,000	8,160	8,323	8,490	8,659	8,833	9,009
Miscellaneous Revenue	32,350	39,848	60,460	25,183	77,639	95,803	22,080	22,280	22,484	22,986	23,507	24,048
Grant Revenue	4,594	3,837	8,827	1,500	10,756	10,756	10,750	1,500	1,500	1,500	1,500	1,500
Transfers	1,027,876	582,680	348,251	343,530	257,648	293,530	375,000	368,000	361,060	354,181	347,365	340,612
Total - General Fund Revenues:	4,451,713	4,283,121	3,961,506	4,016,236	3,253,234	3,944,035	4,040,246	4,094,410	4,158,884	4,211,725	4,279,335	4,348,855
Total Sources	4,825,825	5,021,449	5,099,160	5,364,055	4,767,553	5,458,354	5,442,862	4,941,377	4,543,964	4,184,765	3,684,173	3,398,043
Expenditures												
Administration	766,897	896,855	789,401	1,011,983	728,332	980,489	1,062,881	1,084,139	1,106,014	1,128,531	1,151,709	1,175,574
Police	1,096,361	1,096,979	1,036,581	1,223,870	785,266	1,055,193	1,255,456	1,283,447	1,312,217	1,341,790	1,372,192	1,403,452
Municipal Court	135,531	138,999	132,141	153,471	105,583	145,719	157,239	160,266	163,368	166,547	169,805	173,146
Public Works	102,708	145,444	172,372	215,770	131,211	175,292	215,970	220,143	224,414	228,786	233,262	237,845
Community Development	258,083	249,809	267,231	316,393	192,414	266,456	296,641	302,987	309,491	316,158	322,991	329,996
Streets	674,175	340,633	356,757	399,656	282,550	371,805	430,342	440,707	451,376	462,360	473,669	485,315
Parks	251,594	281,741	319,765	356,007	231,494	314,792	375,968	382,932	390,079	397,417	404,951	412,687
Nature Sanctuary	19,352	27,156	29,834	39,681	18,180	30,033	40,201	40,557	40,917	41,281	41,649	42,020
Information Technology	45,884	34,167	34,185	43,974	35,922	40,646	49,907	50,157	50,407	50,659	50,913	51,167
Public Information	16,915	15,450	15,357	13,810	8,010	13,325	13,260	13,326	13,393	13,460	13,527	13,595
Total Operating Expenses	3,367,498	3,227,233	3,153,624	3,774,615	2,518,963	3,393,750	3,897,865	3,978,660	4,061,676	4,146,987	4,234,668	4,324,798
Capital Outlay (CIP)	-	118,562	149,139	351,035	137,355	306,164	384,895	289,968	227,257	344,939	125,173	100,000
Transfers	720,000	538,000	282,077	317,500	238,125	355,825	313,134	287,670	281,990	288,001	275,144	283,462
Total - General Fund Expenditures:	\$ 4,087,498	\$ 3,883,795	\$ 3,584,841	\$ 4,443,150	\$ 2,894,443	\$ 4,055,738	\$ 4,595,894	\$ 4,556,298	\$ 4,570,923	\$ 4,779,927	\$ 4,634,985	\$ 4,708,260
Estimated Ending Balance (deficit):	\$ 738,327	\$ 1,137,653	\$ 1,514,319	\$ 920,905	\$ 1,873,110	\$ 1,402,616	\$ 846,968	\$ 385,079	\$ (26,960)	\$ (595,162)	\$ (950,812)	\$ (1,310,218)
TARGET (at least 5%)				\$ 222,158			\$ 229,795	\$ 227,815	\$ 228,546	\$ 238,996	\$ 231,749	\$ 235,413

Emergency Reserve (50)

Last Updated 10/02/2016

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
<i>Beginning Fund Balance</i>	\$ 618,931	\$ 724,989	\$ 1,070,966	\$ 1,387,966	\$ 1,387,966	\$ 1,269,842	\$ 1,269,842	\$ 1,269,842	\$ 1,499,149	\$ 1,484,472	\$ 1,339,687	\$ 1,190,172	\$ 1,042,993	\$ 884,658
Revenues														
Temporary Operating Levy	-	-	-	-	-	15,364	15,364	50,605	35,241					
Transfer from Transportation Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Sewer Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from General Fund	106,058	450,000	317,000	60,000	60,000	317,500	238,125	317,500	313,134	287,670	281,990	288,001	275,144	283,462
Emergency Reserve Revenues:	106,058	450,000	317,000	60,000	60,000	332,864	253,489	368,105	348,375	287,670	281,990	288,001	275,144	283,462
Total Sources:	724,989	1,174,989	1,387,966	1,447,966	1,447,966	1,602,706	1,523,331	1,637,947	1,847,524	1,772,142	1,621,677	1,478,173	1,318,137	1,168,120
Expenditures														
Brush Creek Sewer NID	-	104,023	-	-	-	-	-	-	84,584	153,262	151,737	154,987	153,012	150,887
Brink Meyer Road NID	-	-	-	-	178,124	146,758	144,431	138,798	278,468	279,193	279,768	280,193	280,468	275,668
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Emergency Reserve Expenditures:	-	104,023	-	-	178,124	146,758	144,431	138,798	363,052	432,455	431,505	435,180	433,480	426,556
Estimated Ending Balance (deficit) :	724,989	1,070,966	1,387,966	1,447,966	1,269,842	1,455,948	1,378,900	1,499,149	1,484,472	1,339,687	1,190,172	1,042,993	884,658	741,564
TARGET (per reserve policy):	1,069,849	1,021,875	988,197	1,082,959	896,210			1,097,740	1,135,079	1,080,760	1,091,328	1,122,839	1,126,369	1,104,691

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	1,119,687	3,508.09	1,141,765.62	101.97 (22,078.62)	1,094,785.35
LICENSES	56,160	3,241.50	56,658.50	100.89 (498.50)	54,568.00
PERMITS	263,415	19,453.04	175,303.54	66.55	88,111.46	191,510.94
FRANCHISE FEES	874,000	14,050.05	521,737.14	59.70	352,262.86	537,325.33
SALES TAXES	1,039,500	127,697.07	821,906.84	79.07	217,593.16	768,605.41
OTHER REVENUE	35,261	1,305.00	34,121.40	96.77	1,139.60	30,968.50
COURT REVENUE	250,000	13,498.77	149,394.69	59.76	100,605.31	177,651.31
INTEREST INCOME	8,000	577.72	6,304.25	78.80	1,695.75	5,966.54
MISCELLANEOUS REVENUE	26,683	1,500.00	88,394.80	331.28 (61,711.80)	41,652.70
TRANSFERS IN	343,530	28,627.50	257,647.50	75.00	85,882.50	259,874.97
TOTAL REVENUES	4,016,236	213,458.74	3,253,234.28	81.00	763,001.72	3,162,909.05
=====						
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,329,483	77,200.06	728,331.94	54.78	601,151.06	600,150.59
POLICE	1,223,870	110,400.06	785,265.72	64.16	438,604.28	742,017.20
MUNICIPAL COURT	153,471	13,289.11	105,582.83	68.80	47,888.17	100,029.59
PUBLIC WORKS	215,687	18,596.97	131,211.24	60.83	84,475.76	122,383.04
COMMUNITY DEVELOPMENT	316,393	33,389.91	192,414.39	60.81	123,978.61	188,098.22
STREET DEPARTMENT	399,656	37,528.16	282,550.34	70.70	117,105.66	261,422.12
PARKS DEPARTMENT	356,007	33,048.26	231,494.00	65.03	124,513.00	239,322.48
NATURE SANCTUARY	39,681	3,289.42	18,180.26	45.82	21,500.74	18,534.91
CHANNEL 2 & WEBSITE	13,810	1,059.95	8,009.95	58.00	5,800.05	9,667.88
TRANSFERS OUT	0	26,458.33	238,124.99	0.00 (238,124.99)	208,125.00
IT	43,974	1,457.43	35,922.33	81.69	8,051.67	24,588.19
CAPITAL OUTLAY	351,035	5,754.90	137,355.14	39.13	213,679.86	77,013.41
TOTAL EXPENDITURES	4,443,067	361,472.56	2,894,443.13	65.15	1,548,623.87	2,591,352.63
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (426,831)	(148,013.82)	358,791.15	(785,622.15)	571,556.42

REVENUE AND EXPENSE REPORT

AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

REVENUES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	941,387	2,393.70	961,000.64	102.08 (19,613.64)	919,233.51
10-41002-00 Penalties	4,500	768.01	3,505.85	77.91	994.15	2,652.57
10-41003-00 Corp Merchants & Manufacturi	147,000	0.00	148,946.45	101.32 (1,946.45)	146,270.33
10-41004-00 Financial Institution Tax	2,000	0.00	2,954.78	147.74 (954.78)	2,065.32
10-41005-00 Vehicle Tax	24,800	346.38	25,357.90	102.25 (557.90)	24,563.62
TOTAL TAXES	1,119,687	3,508.09	1,141,765.62	101.97 (22,078.62)	1,094,785.35
LICENSES						
10-41101-00 Dog License (Tags)	1,950	115.00	1,815.00	93.08	135.00	1,892.50
10-41102-00 Occupational License	33,835	1,535.00	35,357.00	104.50 (1,522.00)	32,833.00
10-41102-02 Late Fees on Bus Licenses	0	5.00	17.50	0.00 (17.50)	425.00
10-41103-00 Peddler's Licenses	650	50.00	1,060.00	163.08 (410.00)	650.00
10-41104-00 Liquor Licenses	18,225	1,426.50	16,929.00	92.89	1,296.00	17,595.00
10-41111-00 Convenience Fees Under \$200	1,500	110.00	1,325.00	88.33	175.00	980.00
10-41112-00 Convenience Fees Over \$200	0	0.00	155.00	0.00 (155.00)	192.50
TOTAL LICENSES	56,160	3,241.50	56,658.50	100.89 (498.50)	54,568.00
PERMITS						
10-41201-00 Building Permits	220,000	17,405.02	132,912.62	60.41	87,087.38	160,056.00
10-41201-01 Occupancy Permit	1,500	50.00	450.00	30.00	1,050.00	450.00
10-41202-00 Sign Permits	0	20.00	1,285.00	0.00 (1,285.00)	600.00
10-41205-00 Development Permits	1,515	695.30	1,895.30	125.10 (380.30)	1,275.00
10-41205-01 Public Improvement Fees	30,300	982.72	12,591.49	41.56	17,708.51	23,726.69
10-41206-00 Rezoning Permits	0	0.00	300.00	0.00 (300.00)	900.00
10-41207-00 Subdivision Permit Fees	0	0.00	21,744.13	0.00 (21,744.13)	3,553.25
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	0.00	0.00	0.00	300.00
10-41209-00 Conditional Use Permits	0	300.00	600.00	0.00 (600.00)	600.00
10-41209-01 Special Event Permit	0	0.00	3,420.00	0.00 (3,420.00)	50.00
10-41210-00 Grading/PW Use Permits	0	0.00	105.00	0.00 (105.00)	0.00
10-41211-00 Engineering Reviews	10,100	0.00	0.00	0.00	10,100.00	0.00
TOTAL PERMITS	263,415	19,453.04	175,303.54	66.55	88,111.46	191,510.94
FRANCHISE FEES						
10-41301-00 Telecom Franchise	210,000	12,017.14	150,946.25	71.88	59,053.75	151,307.04
10-41302-00 Missouri Gas Energy	128,000	0.00	91,034.11	71.12	36,965.89	126,568.59
10-41303-00 Missouri American Water	125,000	0.00	82,836.00	66.27	42,164.00	72,804.98
10-41304-00 KC Power & Light	330,000	0.00	135,991.35	41.21	194,008.65	126,547.02
10-41305-00 Martin Marietta Stone Royalt	15,000	2,032.91	9,525.45	63.50	5,474.55	10,587.68
10-41306-00 Cable/Video Service Franchis	66,000	0.00	51,403.98	77.88	14,596.02	49,510.02
TOTAL FRANCHISE FEES	874,000	14,050.05	521,737.14	59.70	352,262.86	537,325.33
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	970,000	120,942.34	766,954.48	79.07	203,045.52	716,256.86
10-41402-00 Motor Vehicle Sales Tax	46,000	4,536.05	36,114.36	78.51	9,885.64	33,964.81
10-41403-00 Motor Vehicle Fee	23,500	2,218.68	18,838.00	80.16	4,662.00	18,383.74
TOTAL SALES TAXES	1,039,500	127,697.07	821,906.84	79.07	217,593.16	768,605.41

REVENUE AND EXPENSE REPORT

AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

REVENUES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER REVENUE						
10-41501-00 Farmers Market	1,061	0.00	1,060.90	99.99	0.10	772.50
10-41504-00 Park Shelter Reservations	12,000	1,265.00	12,387.50	103.23 (387.50)	11,040.00
10-41504-01 Sports Fields Reservations	4,500	20.00	10,615.00	235.89 (6,115.00)	4,590.00
10-41504-02 Park Events Reservations	15,000	20.00	10,168.00	67.79	4,832.00	14,566.00
10-41505 Reservation Refunds - Floodi	0	0.00 (110.00)	0.00	110.00	0.00
10-41505-01 Nature Sanctuary Programs	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL OTHER REVENUE	35,261	1,305.00	34,121.40	96.77	1,139.60	30,968.50
COURT REVENUE						
10-41601-00 Fines	250,000	12,636.00	141,930.44	56.77	108,069.56	171,448.00
10-41602-00 CVC Reports	0	34.04	422.52	0.00 (422.52)	411.81
10-41602-01 Appointed Attorney Reimburse	0	226.00	2,658.50	0.00 (2,658.50)	2,676.50
10-41602-02 Boarding of Prisoners Reimbu	0	420.73	2,086.23	0.00 (2,086.23)	585.00
10-41603-00 Police Reports	0	182.00	2,297.00	0.00 (2,297.00)	2,530.00
TOTAL COURT REVENUE	250,000	13,498.77	149,394.69	59.76	100,605.31	177,651.31
INTEREST INCOME						
10-41701-00 Interest Income	8,000	577.72	6,304.25	78.80	1,695.75	5,966.54
TOTAL INTEREST INCOME	8,000	577.72	6,304.25	78.80	1,695.75	5,966.54
MISCELLANEOUS REVENUE						
10-41801-00 Miscellaneous	10,000	1,500.00	8,053.92	80.54	1,946.08	10,814.16
10-41801-03 Rebates	0	0.00	0.00	0.00	0.00	461.25
10-41801-05 Newsletter Advertising	0	0.00	0.00	0.00	0.00	2,550.00
10-41802-00 Leased Properties	5,880	0.00	44,665.00	759.61 (38,785.00)	0.00
10-41803-99 FEMA Flood Reparations	0	0.00	19,203.88	0.00 (19,203.88)	15,802.89
10-41804-05 Stormwater Grant	0	0.00	10,000.00	0.00 (10,000.00)	0.00
10-41804-07 Bulletproof Vest Grant	1,500	0.00	756.00	50.40	744.00	345.00
10-41804-09 Other Grants	0	0.00	0.00	0.00	0.00	8,482.00
10-41805-00 Sale of Vehicles/Equipment	8,000	0.00	0.00	0.00	8,000.00	0.00
10-41807-01 Insurance Claim Reimb.	0	0.00	5,716.00	0.00 (5,716.00)	3,197.40
10-41808-00 POST Monies	1,303	0.00	0.00	0.00	1,303.00	0.00
TOTAL MISCELLANEOUS REVENUE	26,683	1,500.00	88,394.80	331.28 (61,711.80)	41,652.70
TRANSFERS IN						
10-41901-00 Transfer f Transportation Fu	240,000	20,000.00	180,000.00	75.00	60,000.00	183,749.98
10-41903-00 Administration Fee	103,530	8,627.50	77,647.50	75.00	25,882.50	76,124.99
TOTAL TRANSFERS IN	343,530	28,627.50	257,647.50	75.00	85,882.50	259,874.97
TOTAL REVENUE	4,016,236	213,458.74	3,253,234.28	81.00	763,001.72	3,162,909.05

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

ADMINISTRATION

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-501.01-01-00 Salaries	326,252	36,432.64	232,449.48	71.25	93,802.52	207,852.47
10-501.01-03-00 Overtime	1,500	0.00	0.00	0.00	1,500.00	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	6,646.35	40,590.13	70.47	17,009.87	39,864.25
10-501.01-21-00 FICA & Medicare	26,826	3,233.31	21,161.30	78.88	5,664.70	18,736.72
10-501.01-22-00 Retirement	25,820	1,655.70	17,451.73	67.59	8,368.27	16,424.69
10-501.01-32-00 Exp Allowance-Bd of Alde	0	0.00	0.00	0.00	0.00	1,170.00
10-501.01-33-00 Auto Allow-City Administ	1,200	100.00	900.00	75.00	300.00	900.00
10-501.01-40-00 Membership Fees & Dues -	1,000	190.00	530.00	53.00	470.00	805.00
10-501.01-41-00 Membership Fees & Dues -	2,900	50.00	2,060.75	71.06	839.25	1,572.00
10-501.01-41-02 Professional Dev - Staff	11,000	1,558.72	8,256.68	75.06	2,743.32	7,591.00
10-501.01-41-03 Professional Dev - Board	5,500	115.00	1,606.60	29.21	3,893.40	1,017.50
TOTAL PERSONNEL	459,598	49,981.72	325,006.67	70.72	134,591.33	295,933.63
INSURANCE						
10-501.02-01-00 Liability Insurance	68,000	0.00	80,921.70	119.00 (12,921.70)	64,543.68
10-501.02-01-01 Insurance Deductible	20,000	0.00	6,426.00	32.13	13,574.00	0.00
10-501.02-02-00 Health, Life & Dental	36,499	2,837.34	29,604.15	81.11	6,894.85	25,297.71
10-501.02-03-00 Workers Compensation	1,500	0.00	1,076.76	71.78	423.24	699.27
10-501.02-04-00 Unemployment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.02-05-00 Property Insurance	18,900	0.00	16,198.36	89.99	1,801.64	11,363.96
TOTAL INSURANCE	146,499	2,837.34	134,226.97	91.62	12,272.03	101,904.62
UTILITIES						
10-501.03-01-00 Telephone & Voicemail	6,000	995.04	3,980.27	66.34	2,019.73	3,467.83
10-501.03-02-00 Electricity	58,500	5,621.21	38,938.55	66.56	19,561.45	34,362.38
10-501.03-04-00 Water	6,250	1,067.99	5,011.34	80.18	1,238.66	3,996.54
10-501.03-05-00 Mobile Phones & Pagers	120	0.00	80.00	66.67	40.00	80.00
10-501.03-07-00 Train Depot Utilities	0	0.00	105.32	0.00 (105.32)	0.00
10-501.03-08-00 Cable	2,100	349.54	1,572.93	74.90	527.07	1,601.22
10-501.03-09-00 Trash Hauling	300	0.00	225.00	75.00	75.00	225.00
TOTAL UTILITIES	73,270	8,033.78	49,913.41	68.12	23,356.59	43,732.97
CAPITAL EXPENDITURES						
10-501.04-22-00 Lease Purchase-Office Eq	1,200	210.00	837.00	69.75	363.00	426.50
TOTAL CAPITAL EXPENDITURES	1,200	210.00	837.00	69.75	363.00	426.50
OTHER PURCHASES						
10-501.05-01-00 Office Supplies & Consum	5,000	721.79	2,956.62	59.13	2,043.38	3,114.31
10-501.05-02-00 Postage	1,350	137.56	1,539.76	114.06 (189.76)	971.83
10-501.05-04-00 Printing	700	108.00	523.50	74.79	176.50	682.91
10-501.05-05-00 Publications	250	0.00	236.00	94.40	14.00	395.00
TOTAL OTHER PURCHASES	7,300	967.35	5,255.88	72.00	2,044.12	5,164.05
MAINTENANCE						
10-501.06-01-00 Building Maint & Repair	20,000	2,758.04	24,478.66	122.39 (4,478.66)	7,396.69
10-501.06-01-01 HVAC Maintenance & Repai	2,500	633.33	5,946.24	237.85 (3,446.24)	797.00
10-501.06-02-00 Janitorial Services/Supp	11,000	2.00	4,429.11	40.26	6,570.89	7,059.50

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

ADMINISTRATION

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.06-11-00 Train Depot Maint	6,200	140.00	411.28	6.63	5,788.72	148.57
10-501.06-34-00 Office Equipment Mainten	2,500	306.38	2,521.31	100.85	(21.31)	1,890.75
TOTAL MAINTENANCE	42,200	3,839.75	37,786.60	89.54	4,413.40	17,292.51
CITY SERVICES						
10-501.07-01-00 Elections	2,500	0.00	2,342.60	93.70	157.40	1,958.25
10-501.07-02-00 Advertising/Public Notic	6,120	85.00	1,242.00	20.29	4,878.00	381.15
10-501.07-04-00 Credit Card Fees	2,000	0.00	1,370.99	68.55	629.01	0.00
10-501.07-47-00 MARC HHW Program	5,776	0.00	5,776.16	100.00	(0.16)	5,776.16
10-501.07-99-00 FOPAS - Animal Control	6,000	500.00	3,500.00	58.33	2,500.00	5,000.00
TOTAL CITY SERVICES	22,396	585.00	14,231.75	63.55	8,164.25	13,115.56
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	120,000	9,735.83	71,327.02	59.44	48,672.98	67,124.21
10-501.08-01-01 Litigation (New)	60,000	0.00	16,358.99	27.26	43,641.01	6,021.25
10-501.08-02-00 Auditor Fees	18,120	0.00	18,120.00	100.00	0.00	11,520.00
10-501.08-02-02 Professional Services	48,000	0.00	45,410.12	94.60	2,589.88	30,955.88
TOTAL PROFESSIONAL FEES	246,120	9,735.83	151,216.13	61.44	94,903.87	115,621.34
OTHER EXPENDITURES						
10-501.09-04-00 Holiday Decorations	900	0.00	115.60	12.84	784.40	350.00
10-501.09-11-00 Cemetery Maintenance	4,000	460.00	2,878.00	71.95	1,122.00	2,908.50
10-501.09-20-02 Exec Session Meeting Sup	2,000	148.79	1,137.92	56.90	862.08	1,272.54
10-501.09-20-07 Meeting Supplies	500	49.25	194.02	38.80	305.98	92.22
10-501.09-21-00 Misc-Other	6,000	351.25	5,531.99	92.20	468.01	2,336.15
TOTAL OTHER EXPENDITURES	13,400	1,009.29	9,857.53	73.56	3,542.47	6,959.41
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL ADMINISTRATION	1,329,483	77,200.06	728,331.94	54.78	601,151.06	600,150.59

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

POLICE

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-505.01-01-00 Salaries	798,200	82,715.24	525,831.87	65.88	272,368.13	493,505.08
10-505.01-03-00 Overtime	15,000	1,701.62	12,520.08	83.47	2,479.92	10,985.29
10-505.01-21-00 FICA & Medicare	61,457	6,249.95	41,097.66	66.87	20,359.34	38,867.69
10-505.01-22-00 Retirement	53,825	5,329.12	34,544.15	64.18	19,280.85	29,318.52
10-505.01-41-00 Membership Fees & Dues	950	0.00	300.00	31.58	650.00	400.00
10-505.01-41-02 Professional Development	4,500	(2,471.25)	207.75	4.62	4,292.25	554.50
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	577.50
TOTAL PERSONNEL	935,932	93,524.68	614,501.51	65.66	321,430.49	574,208.58
INSURANCE						
10-505.02-02-00 Health, Life & Dental	140,448	10,352.73	96,286.44	68.56	44,161.56	89,597.13
10-505.02-03-00 Workers Compensation	39,490	0.00	34,318.00	86.90	5,172.00	34,082.20
10-505.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	181,438	10,352.73	130,604.44	71.98	50,833.56	123,679.33
UTILITIES						
10-505.03-01-00 Telephone & Voicemail	900	60.14	418.24	46.47	481.76	913.87
10-505.03-05-00 Mobile Phone & Fagers	4,500	553.34	2,610.31	58.01	1,889.69	2,557.56
TOTAL UTILITIES	5,400	613.48	3,028.55	56.08	2,371.45	3,471.43
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-505.05-01-00 Office Supplies & Consum	2,800	110.46	1,047.25	37.40	1,752.75	725.17
10-505.05-02-00 Postage	250	14.47	117.97	47.19	132.03	103.36
10-505.05-04-00 Printing	500	50.00	150.00	30.00	350.00	156.97
10-505.05-20-00 Small Office Equipment	1,000	0.00	0.00	0.00	1,000.00	99.88
10-505.05-21-00 Equipment and Handtools	9,000	135.00	3,478.71	38.65	5,521.29	3,490.07
10-505.05-22-01 Terminal - Rejis	1,400	171.64	1,140.13	81.44	259.87	1,075.06
10-505.05-22-02 Terminal - Platte Co	2,300	0.00	2,014.32	87.58	285.68	2,014.32
10-505.05-31-00 Uniforms	7,000	103.96	858.55	12.27	6,141.45	1,894.17
10-505.05-99-00 Other Purchases	500	364.00	364.00	72.80	136.00	8.00
TOTAL OTHER PURCHASES	24,750	949.53	9,170.93	37.05	15,579.07	9,567.00
MAINTENANCE						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	324.50	6,561.21	43.74	8,438.79	8,339.45
10-505.06-21-01 Equipment Repair & Maint	1,800	0.00	326.00	18.11	1,474.00	962.48
10-505.06-22-00 Vehicle Gas & Oil	45,000	1,861.48	15,137.00	33.64	29,863.00	17,596.39
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	2,000	237.66	1,085.08	54.25	914.92	884.54
TOTAL MAINTENANCE	65,300	2,423.64	23,109.29	35.39	42,190.71	27,782.86
CITY SERVICES						
10-505.07-56-00 Hiring/Substance Screeni	4,000	2,536.00	3,797.00	94.93	203.00	2,448.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agree	2,000	0.00	360.00	18.00	1,640.00	360.00

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

POLICE

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.07-99-00 Other City Services	<u>700</u>	<u>0.00</u>	<u>144.00</u>	<u>20.57</u>	<u>556.00</u>	<u>0.00</u>
TOTAL CITY SERVICES	9,200	2,536.00	4,801.00	52.18	4,399.00	3,308.00
<u>OTHER EXPENDITURES</u>						
10-505.09-21-00 Miscellaneous	350	0.00	0.00	0.00	350.00	0.00
10-505.09-21-04 Harvester Deer Donation	<u>1,500</u>	<u>0.00</u>	<u>50.00</u>	<u>3.33</u>	<u>1,450.00</u>	<u>0.00</u>
TOTAL OTHER EXPENDITURES	<u>1,850</u>	<u>0.00</u>	<u>50.00</u>	<u>2.70</u>	<u>1,800.00</u>	<u>0.00</u>
TOTAL POLICE	1,223,870	110,400.06	785,265.72	64.16	438,604.28	742,017.20

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

MUNICIPAL COURT

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	50,800	6,289.16	38,703.20	76.19	12,096.80	35,701.59
10-510.01-03-00 Overtime	300	0.00	0.00	0.00	300.00	0.00
10-510.01-11-00 Judge	18,000	2,076.93	13,161.53	73.12	4,838.47	12,645.04
10-510.01-21-00 FICA & Medicare	5,441	619.97	4,115.46	75.64	1,325.54	3,838.80
10-510.01-22-00 Retirement	2,160	232.02	1,671.69	77.39	488.31	1,574.91
10-510.01-32-00 Expense Allow - Judge	540	45.00	405.00	75.00	135.00	405.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	100.00	20.00	400.00	250.00
10-510.01-41-02 Professional Development	5,000	197.76	3,942.14	78.84	1,057.86	3,466.52
10-510.01-51-00 Prosecutor/Assistant	15,000	1,250.00	11,250.00	75.00	3,750.00	13,400.00
10-510.01-51-02 Public Defender	7,200	600.00	5,400.00	75.00	1,800.00	5,400.00
TOTAL PERSONNEL	104,941	11,310.84	78,749.02	75.04	26,191.98	76,681.86
INSURANCE						
10-510.02-02-00 Health, Life & Dental	9,660	703.10	6,644.73	68.79	3,015.27	7,091.16
10-510.02-03-00 Workers Compensation	4,200	0.00	3,761.34	89.56	438.66	3,993.93
TOTAL INSURANCE	13,860	703.10	10,406.07	75.08	3,453.93	11,085.09
UTILITIES						
10-510.03-05-00 Mobile Phone & Pagers	120	0.00	80.00	66.67	40.00	90.00
TOTAL UTILITIES	120	0.00	80.00	66.67	40.00	90.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,800	0.00	350.05	19.45	1,449.95	304.85
10-510.05-02-00 Postage	500	33.31	217.17	43.43	282.83	200.60
10-510.05-04-00 Printing	4,500	0.00	2,584.91	57.44	1,915.09	1,907.36
10-510.05-05-00 Publications	350	0.00	287.75	82.21	62.25	250.00
10-510.05-06-00 Processing Fees	2,200	809.31	1,750.94	79.59	449.06	973.82
TOTAL OTHER PURCHASES	9,350	842.62	5,190.82	55.52	4,159.18	3,636.63
MAINTENANCE						
10-510.06-32-00 REJIS System	700	0.00	0.00	0.00	700.00	246.84
10-510.06-33-00 Software Support Agreeeme	2,400	0.00	2,391.75	99.66	8.25	2,277.86
10-510.06-34-00 Office Equipment Mainten	800	8.33	68.78	8.60	731.22	99.26
TOTAL MAINTENANCE	3,900	8.33	2,460.53	63.09	1,439.47	2,623.96
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	14,000	336.09	5,284.68	37.75	8,715.32	1,720.50
10-510.07-82-00 Bailiff	6,000	88.13	2,735.35	45.59	3,264.65	3,455.92
10-510.07-82-01 Translator	800	0.00	361.05	45.13	438.95	367.10
TOTAL CITY SERVICES	20,800	424.22	8,381.08	40.29	12,418.92	5,543.52
OTHER EXPENDITURES						
10-510.09-21-00 Miscellaneous	500	0.00	315.31	63.06	184.69	368.53
TOTAL OTHER EXPENDITURES	500	0.00	315.31	63.06	184.69	368.53
TOTAL MUNICIPAL COURT	153,471	13,289.11	105,582.83	68.80	47,888.17	100,029.59

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
 PUBLIC WORKS
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-515.01-01-00 Salaries	138,500	14,150.40	95,933.92	69.27	42,566.08	76,364.03
10-515.01-21-00 FICA & Medicare	9,902	1,071.85	7,564.98	76.40	2,337.02	6,083.46
10-515.01-22-00 Retirement	4,467	505.42	3,402.61	76.17	1,064.39	868.17
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	2,250.00	75.00	750.00	2,250.00
10-515.01-41-00 Membership Fees & Dues	600	0.00	199.00	33.17	401.00	26.25
10-515.01-41-02 Professional Development	3,800	1,164.65	2,859.25	75.24	940.75	1,461.88
10-515.01-43-00 Tuition Reimbursement	0	0.00	500.00	0.00	(500.00)	500.00
TOTAL PERSONNEL	160,269	17,142.32	112,709.76	70.33	47,559.24	87,553.79
INSURANCE						
10-515.02-02-00 Health, Life & Dental	12,948	1,093.32	9,835.08	75.96	3,112.92	9,162.00
10-515.02-03-00 Workers Compensation	500	0.00	448.48	89.70	51.52	294.50
10-515.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	14,448	1,093.32	10,283.56	71.18	4,164.44	9,456.50
UTILITIES						
10-515.03-05-00 Mobile Phones & Pagers	720	81.18	524.75	72.88	195.25	484.86
TOTAL UTILITIES	720	81.18	524.75	72.88	195.25	484.86
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-515.05-01-00 Office Supplies & Consum	750	123.44	534.87	71.32	215.13	550.56
10-515.05-02-00 Postage	150	21.71	121.22	80.81	28.78	45.83
10-515.05-04-00 Printing	250	15.00	32.00	12.80	218.00	380.77
10-515.05-31-00 Uniforms	250	120.00	120.00	48.00	130.00	119.37
TOTAL OTHER PURCHASES	1,400	280.15	808.09	57.72	591.91	1,096.53
MAINTENANCE						
10-515.06-36-00 Tornado Siren	3,350	0.00	2,106.00	62.87	1,244.00	1,882.00
TOTAL MAINTENANCE	3,350	0.00	2,106.00	62.87	1,244.00	1,882.00
PROFESSIONAL FEES						
10-515.08-03-00 Engineer & Planning Fees	35,000	0.00	4,639.13	13.25	30,360.87	21,048.92
TOTAL PROFESSIONAL FEES	35,000	0.00	4,639.13	13.25	30,360.87	21,048.92
OTHER EXPENDITURES						
10-515.09-21-00 Miscellaneous	500	0.00	139.95	27.99	360.05	860.44
TOTAL OTHER EXPENDITURES	500	0.00	139.95	27.99	360.05	860.44
TOTAL PUBLIC WORKS	215,687	18,596.97	131,211.24	60.83	84,475.76	122,383.04

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
COMMUNITY DEVELOPMENT
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-518.01-01-00 Salaries	228,900	25,337.75	147,677.19	64.52	81,222.81	135,878.23
10-518.01-21-00 FICA & Medicare	17,893	1,930.86	11,451.28	64.00	6,441.72	10,578.29
10-518.01-22-00 Retirement	12,054	1,126.84	5,039.95	41.81	7,014.05	7,564.39
10-518.01-31-00 Auto Allowance - Other	2,400	200.00	1,600.00	66.67	800.00	1,800.00
10-518.01-41-00 Membership Fees & Dues	1,675	800.00	930.00	55.52	745.00	1,109.00
10-518.01-41-02 Professional Development	5,400	1,011.85	1,262.87	23.39	4,137.13	1,755.71
TOTAL PERSONNEL	268,322	30,407.30	167,961.29	62.60	100,360.71	158,685.62
INSURANCE						
10-518.02-02-00 Health, Life & Dental	25,701	1,509.99	16,728.79	65.09	8,972.21	18,153.19
10-518.02-03-00 Workers Compensation	1,000	0.00	519.73	51.97	480.27	404.78
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	27,701	1,509.99	17,248.52	62.27	10,452.48	18,557.97
UTILITIES						
10-518.03-03-00 Gas	0	0.00	0.00	0.00	0.00	40.08
10-518.03-05-00 Mobile Phones & Pagers	1,600	308.80	1,101.34	68.83	498.66	1,055.30
TOTAL UTILITIES	1,600	308.80	1,101.34	68.83	498.66	1,095.38
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-518.05-01-00 Office Supplies & Consum	1,000	273.50	527.31	52.73	472.69	1,175.82
10-518.05-02-00 Postage	1,500	209.18	954.93	63.66	545.07	1,430.65
10-518.05-04-00 Printing	500	110.24	319.84	63.97	180.16	205.60
10-518.05-05-00 Publications	870	0.00	0.00	0.00	870.00	0.00
10-518.05-20-00 Small Office Equipment	0	0.00	8.99	0.00	(8.99)	0.00
10-518.05-21-00 Equipment & Handtools	300	103.61	140.11	46.70	159.89	0.00
10-518.05-31-00 Uniforms	500	164.48	164.48	32.90	335.52	0.00
TOTAL OTHER PURCHASES	4,670	861.01	2,115.66	45.30	2,554.34	2,812.07
MAINTENANCE						
10-518.06-21-00 Vehicle Repair & Mainten	750	51.58	74.08	9.88	675.92	1,180.78
10-518.06-22-00 Vehicle Gas & Oil	1,500	65.27	581.60	38.77	918.40	963.16
TOTAL MAINTENANCE	2,250	116.85	655.68	29.14	1,594.32	2,143.94
CITY SERVICES						
10-518.07-02-01 Public Notices	2,000	55.11	465.76	23.29	1,534.24	2,071.82
10-518.07-04-00 Code Enforcement	5,000	0.00	1,153.43	23.07	3,846.57	300.00
TOTAL CITY SERVICES	7,000	55.11	1,619.19	23.13	5,380.81	2,371.82
PROFESSIONAL FEES						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	25.00	0.83	2,975.00	1,991.50
10-518.08-03-02 NPDES II / Arcview	1,500	0.00	1,244.55	82.97	255.45	250.00
TOTAL PROFESSIONAL FEES	4,500	0.00	1,269.55	28.21	3,230.45	2,241.50

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
 COMMUNITY DEVELOPMENT
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER EXPENDITURES</u>						
10-518.09-20-00 Planning Com. Meeting Su	150	0.00	0.00	0.00	150.00	7.96
10-518.09-21-00 Miscellaneous	200	130.85	443.16	221.58	(243.16)	181.56
TOTAL OTHER EXPENDITURES	350	130.85	443.16	126.62	(93.16)	189.52
TOTAL COMMUNITY DEVELOPMENT	316,393	33,389.91	192,414.39	60.81	123,978.61	188,098.22

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	237,130	27,633.12	174,670.02	73.66	62,459.98	155,165.70
10-520.01-03-00 Overtime	15,000	95.09	5,142.76	34.29	9,857.24	7,171.41
10-520.01-21-00 FICA & Medicare	18,285	2,018.42	13,584.86	74.30	4,700.14	12,331.56
10-520.01-22-00 Retirement	14,102	1,552.78	10,229.16	72.54	3,872.84	9,084.34
10-520.01-41-02 Professional Development	500	0.00	160.00	32.00	340.00	0.00
TOTAL PERSONNEL	285,017	31,299.41	203,786.80	71.50	81,230.20	183,753.01
INSURANCE						
10-520.02-02-00 Health, Life & Dental	46,929	3,860.63	37,514.74	79.94	9,414.26	36,876.78
10-520.02-03-00 Workers Compensation	25,000	0.00	20,333.42	81.33	4,666.58	21,391.55
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	138.21
TOTAL INSURANCE	73,429	3,860.63	57,848.16	78.78	15,580.84	58,406.54
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,400	336.34	1,048.30	74.88	351.70	1,013.48
10-520.03-02-00 Electricity	3,800	248.98	2,230.65	58.70	1,569.35	1,989.44
10-520.03-03-00 Gas	2,200	84.64	807.03	36.68	1,392.97	1,141.36
10-520.03-04-00 Water	4,200	192.24	2,132.72	50.78	2,067.28	2,686.15
10-520.03-05-00 Mobile Phones & Pagers	2,800	379.18	1,558.10	55.65	1,241.90	1,606.59
10-520.03-09-00 Trash Hauling	660	0.00	750.00	113.64	(90.00)	165.00
TOTAL UTILITIES	15,060	1,241.38	8,526.80	56.62	6,533.20	8,602.02
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	800	137.96	459.97	57.50	340.03	378.89
10-520.05-20-00 Small Office Equipment	500	0.00	0.00	0.00	500.00	74.99
10-520.05-21-00 Handtools	6,000	638.64	2,945.08	49.08	3,054.92	3,793.91
10-520.05-31-00 Uniforms	2,600	240.00	840.76	32.34	1,759.24	1,306.60
TOTAL OTHER PURCHASES	9,900	1,016.60	4,245.81	42.89	5,654.19	5,554.39
MAINTENANCE						
10-520.06-01-00 Building Maint & Repair	0	110.14	110.14	0.00	(110.14)	0.00
10-520.06-22-00 Vehicle Gas & Oil	0	0.00	78.20	0.00	(78.20)	0.00
TOTAL MAINTENANCE	0	110.14	188.34	0.00	(188.34)	0.00
CITY SERVICES						
10-520.07-33-00 Street Repair Materials	0	0.00	0.00	0.00	0.00	605.73
10-520.07-41-00 Street Lights-Electricit	0	0.00	19.56	0.00	(19.56)	0.00
10-520.07-43-00 Spring/Fall Cleanup	13,500	0.00	6,188.51	45.84	7,311.49	1,128.00
10-520.07-43-01 Recycling Extravaganza	0	0.00	0.00	0.00	0.00	1,916.40
10-520.07-43-02 HHW Collection Event	400	0.00	557.77	139.44	(157.77)	0.00
10-520.07-51-00 Mosquito & Weed Control	2,000	0.00	1,188.59	59.43	811.41	1,180.78
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
TOTAL CITY SERVICES	16,000	0.00	7,954.43	49.72	8,045.57	4,830.91

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
 STREET DEPARTMENT
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
<u>OTHER EXPENDITURES</u>						
10-520.09-21-00 Miscellaneous	250	0.00	0.00	0.00	250.00	275.25
TOTAL OTHER EXPENDITURES	250	0.00	0.00	0.00	250.00	275.25
TOTAL STREET DEPARTMENT	399,656	37,528.16	282,550.34	70.70	117,105.66	261,422.12

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-525.01-01-00 Salaries	106,300	11,590.65	74,202.32	69.80	32,097.68	89,180.00
10-525.01-03-00 Overtime	6,000	108.32	3,135.51	52.26	2,864.49	3,547.68
10-525.01-05-00 Seasonal Landscape Maint	54,080	5,187.00	32,428.50	59.96	21,651.50	20,156.50
10-525.01-21-00 FICA & Medicare	11,442	1,263.44	8,499.33	74.28	2,942.67	8,334.59
10-525.01-22-00 Retirement	5,020	538.66	3,890.28	77.50	1,129.72	4,806.81
10-525.01-41-00 Membership Fees & Dues	100	0.00	0.00	0.00	100.00	0.00
10-525.01-41-02 Professional Development	500	0.00	100.00	20.00	400.00	25.56
TOTAL PERSONNEL	183,442	18,688.07	122,255.94	66.65	61,186.06	126,051.14
INSURANCE						
10-525.02-02-00 Health, Life & Dental	22,440	1,626.86	15,646.10	69.72	6,793.90	17,768.87
10-525.02-03-00 Workers Compensation	7,000	0.00	6,694.41	95.63	305.59	5,730.28
10-525.02-04-00 Unemployment	500	0.00	2,454.54	490.91	(1,954.54)	0.00
TOTAL INSURANCE	29,940	1,626.86	24,795.05	82.82	5,144.95	23,499.15
UTILITIES						
10-525.03-01-00 Telephone & Voicemail	1,900	141.04	993.01	52.26	906.99	1,300.59
10-525.03-02-00 Electricity	18,000	3,321.38	13,392.61	74.40	4,607.39	12,491.15
10-525.03-03-00 Gas	1,500	77.84	607.98	40.53	892.02	748.41
10-525.03-04-00 Water	9,000	1,286.20	5,257.42	58.42	3,742.58	4,545.53
10-525.03-05-00 Mobile Phones & Pagers	1,300	164.74	659.05	50.70	640.95	660.93
10-525.03-09-00 Trash Hauling	1,500	0.00	900.00	60.00	600.00	335.00
TOTAL UTILITIES	33,200	4,991.20	21,810.07	65.69	11,389.93	20,081.61
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-525.05-01-00 Office Supplies & Consum	500	55.09	67.07	13.41	432.93	287.02
10-525.05-02-00 Postage	75	0.00	2.40	3.20	72.60	0.42
10-525.05-04-00 Printing	400	0.00	91.40	22.85	308.60	243.74
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-525.05-21-00 Equipment & Handtools	6,500	827.81	3,309.97	50.92	3,190.03	5,498.24
10-525.05-31-00 Uniforms	2,000	227.98	984.30	49.22	1,015.70	1,113.80
10-525.05-41-01 Restroom Supplies	2,700	332.76	2,367.61	87.69	332.39	1,682.32
10-525.05-41-02 Trash Bags	4,300	539.13	3,057.97	71.12	1,242.03	3,644.78
10-525.05-41-03 Park Enhancements	5,000	0.00	5,065.18	101.30	(65.18)	4,192.72
10-525.05-42-00 Grass Seed & Fertilizer	2,800	0.00	1,457.00	52.04	1,343.00	1,749.58
10-525.05-99-00 Other Purchases	500	24.76	106.40	21.28	393.60	322.68
TOTAL OTHER PURCHASES	25,275	2,007.53	16,509.30	65.32	8,765.70	18,735.30
MAINTENANCE						
10-525.06-01-00 Buildings Maint & Repair	4,000	799.94	4,019.31	100.48	(19.31)	6,205.20
10-525.06-03-00 Restrooms	4,900	324.59	1,033.61	21.09	3,866.39	957.99
10-525.06-05-01 Stage Maintenance	150	0.00	83.67	55.78	66.33	0.00
10-525.06-05-02 Ballfield Maintenance	4,000	0.00	2,845.37	71.13	1,154.63	3,900.53
10-525.06-05-03 Trail Maintenance	3,600	0.00	456.08	12.67	3,143.92	258.94

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-12-00 Playground Equipment Rep	2,000	482.69	2,274.61	113.73 (274.61)	377.30
10-525.06-13-00 Spirit Fountain	2,500	64.94	3,508.19	140.33 (1,008.19)	3,816.77
10-525.06-21-00 Vehicle Repair & Mainten	6,500	362.86	1,247.45	19.19	5,252.55	5,002.16
10-525.06-21-01 Equipment Repair & Maint	3,500	817.43	3,554.46	101.56 (54.46)	3,456.05
10-525.06-21-02 Tractor Mowing Equipment	6,500	398.73	2,427.32	37.34	4,072.68	5,828.87
10-525.06-22-00 Vehicle Gas & Oil	7,500	405.44	1,851.37	24.68	5,648.63	3,073.76
10-525.06-22-01 Equipment Gas & Oil	5,000	83.98	1,202.58	24.05	3,797.42	3,469.57
TOTAL MAINTENANCE	50,150	3,740.60	24,504.02	48.86	25,645.98	36,347.14
CITY SERVICES						
10-525.07-20-00 Rental of Portable Toile	4,000	460.00	3,625.00	90.63	375.00	1,170.00
10-525.07-51-00 Mosquito & Weed Control	6,000	1,430.00	6,266.20	104.44 (266.20)	4,066.78
10-525.07-51-01 Landscaping	5,000	0.00	2,639.47	52.79	2,360.53	0.00
10-525.07-52-00 Tree Trimming & Removal	12,000	0.00	7,425.50	61.88	4,574.50	5,096.63
10-525.07-53-00 Tree Planting	5,000	0.00	818.50	16.37	4,181.50	3,560.63
10-525.07-60-00 Rental Equipment	1,000	0.00	150.00	15.00	850.00	137.50
TOTAL CITY SERVICES	33,000	1,890.00	20,924.67	63.41	12,075.33	14,031.54
OTHER EXPENDITURES						
10-525.09-21-00 Miscellaneous	1,000	104.00	694.95	69.50	305.05	576.60
TOTAL OTHER EXPENDITURES	1,000	104.00	694.95	69.50	305.05	576.60
TOTAL PARKS DEPARTMENT	356,007	33,048.26	231,494.00	65.03	124,513.00	239,322.48

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
 NATURE SANCTUARY
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-535.01-01-00 Salaries	25,064	2,424.75	13,544.82	54.04	11,519.18	13,258.03
10-535.01-03-00 Overtime Pay	0	0.00	230.55	0.00	(230.55)	0.00
10-535.01-21-00 FICA & Medicare	1,917	185.50	1,065.83	55.60	851.17	1,049.59
10-535.01-31-00 Expense Allowance-Other	200	0.00	0.00	0.00	200.00	0.00
TOTAL PERSONNEL	27,181	2,610.25	14,841.20	54.60	12,339.80	14,307.62
<u>UTILITIES</u>						
10-535.03-02-00 Electricity	600	40.02	157.77	26.30	442.23	0.00
TOTAL UTILITIES	600	40.02	157.77	26.30	442.23	0.00
<u>CAPITAL EXPENDITURES</u>						
<u>OTHER PURCHASES</u>						
10-535.05-01-00 Office Supplies & Consum	100	0.00	90.06	90.06	9.94	119.49
10-535.05-02-00 Postage	50	0.93	23.42	46.84	26.58	4.70
10-535.05-04-00 Printing	500	0.00	66.65	13.33	433.35	0.00
10-535.05-21-00 Equipment & Handtools	400	0.00	0.00	0.00	400.00	253.20
10-535.05-41-00 Materials	1,000	188.87	208.11	20.81	791.89	91.46
10-535.05-42-00 Program Expenses	2,700	0.00	825.67	30.58	1,874.33	871.53
TOTAL OTHER PURCHASES	4,750	189.80	1,213.91	25.56	3,536.09	1,340.38
<u>MAINTENANCE</u>						
10-535.06-01-00 Building Maintenance & R	950	0.00	760.00	80.00	190.00	402.81
10-535.06-05-03 Trail Maintenance	3,500	0.00	373.80	10.68	3,126.20	1,316.55
10-535.06-21-00 Vehicle Repair & Mainten	1,500	421.24	509.79	33.99	990.21	517.31
10-535.06-21-01 Equipment Repair & Maint	150	71.99	71.99	47.99	78.01	71.56
10-535.06-22-00 Vehicle Gas & Oil	400	0.00	91.33	22.83	308.67	151.53
TOTAL MAINTENANCE	6,500	493.23	1,806.91	27.80	4,693.09	2,459.76
<u>CITY SERVICES</u>						
10-535.07-51-00 Mosquito & Weed Control	150	54.99	96.56	64.37	53.44	37.90
TOTAL CITY SERVICES	150	54.99	96.56	64.37	53.44	37.90
<u>OTHER EXPENDITURES</u>						
10-535.09-21-00 Miscellaneous	500	(98.87)	63.91	12.78	436.09	389.25
TOTAL OTHER EXPENDITURES	500	(98.87)	63.91	12.78	436.09	389.25
TOTAL NATURE SANCTUARY	39,681	3,289.42	18,180.26	45.82	21,500.74	18,534.91

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund
 CHANNEL 2 & WEBSITE
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-540.01-52-00 Technical Consultant/Int	10,200	800.00	6,950.00	68.14	3,250.00	5,950.00
10-540.01-53-00 Production Assistant/Int	2,100	200.00	1,000.00	47.62	1,100.00	1,050.00
TOTAL PERSONNEL	12,300	1,000.00	7,950.00	64.63	4,350.00	7,000.00
<u>CAPITAL EXPENDITURES</u>						
10-540.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	0.00	0.00	0.00	200.00	0.00
<u>OTHER PURCHASES</u>						
10-540.05-03-00 Computer Equip/Access/Pr	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	500	0.00	0.00	0.00	500.00	0.00
<u>MAINTENANCE</u>						
10-540.06-31-00 Computer Maintenance	560	59.95	59.95	10.71	500.05	59.95
TOTAL MAINTENANCE	560	59.95	59.95	10.71	500.05	59.95
<u>OTHER EXPENDITURES</u>						
10-540.09-05-00 Newsletter/Website	0	0.00	0.00	0.00	0.00	2,507.98
10-540.09-05-01 Website Maintenance	250	0.00	0.00	0.00	250.00	99.95
TOTAL OTHER EXPENDITURES	250	0.00	0.00	0.00	250.00	2,607.93
TOTAL CHANNEL 2 & WEBSITE	13,810	1,059.95	8,009.95	58.00	5,800.05	9,667.88

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

TRANSFERS OUT
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
10-550.20-04-00 Transfer to Reserve Fund	0	26,458.33	238,124.99	0.00	(238,124.99)	45,000.00
10-550.20-21-00 Transfer to Debt Service	0	0.00	0.00	0.00	0.00	163,125.00
TOTAL TRANSFERS-OTHER SOURCES	0	26,458.33	238,124.99	0.00	(238,124.99)	208,125.00
TOTAL TRANSFERS OUT	0	26,458.33	238,124.99	0.00	(238,124.99)	208,125.00

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

IT

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-555.01-52-00 Information Technology S	21,000	1,020.00	15,846.14	75.46	5,153.86	6,993.74
TOTAL PERSONNEL	21,000	1,020.00	15,846.14	75.46	5,153.86	6,993.74
<u>INSURANCE</u>						
10-555.02-01-00 Equipment	5,500	45.48	3,121.61	56.76	2,378.39	2,161.74
10-555.02-02-00 Software	14,960	391.95	14,537.66	97.18	422.34	13,464.77
10-555.02-04-00 Domain Registrations	390	0.00	823.92	211.26	(433.92)	471.94
TOTAL INSURANCE	20,850	437.43	18,483.19	88.65	2,366.81	16,098.45
<u>MAINTENANCE</u>						
10-555.06-01-00 Maintenance & Repair	2,124	0.00	1,593.00	75.00	531.00	1,496.00
TOTAL MAINTENANCE	2,124	0.00	1,593.00	75.00	531.00	1,496.00
TOTAL IT	43,974	1,457.43	35,922.33	81.69	8,051.67	24,588.19

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

75.00% OF FISCAL YEAR COMPLETED

CAPITAL OUTLAY
 EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL OUTLAY</u>						
10-560.50-10-00 Administration Capital O	0	0.00	6,698.77	0.00 (6,698.77)	0.00
10-560.50-50-00 Police Capital Outlay	42,535	1,754.90	41,237.20	96.95	1,297.80	29,829.00
TOTAL CAPITAL OUTLAY	42,535	1,754.90	47,935.97	112.70 (5,400.97)	29,829.00
<u>CAPITAL OUTLAY</u>						
10-560.51-50-00 Public Works Capital Out	0	0.00	29,219.99	0.00 (29,219.99)	25,924.98
10-560.51-80-00 Com Development Capital	109,000	0.00	11,130.46	10.21	97,869.54	21,259.43
TOTAL CAPITAL OUTLAY	109,000	0.00	40,350.45	37.02	68,649.55	47,184.41
<u>CAPITAL OUTLAY</u>						
10-560.52-50-00 Parks Capital Outlay	194,500	4,000.00	44,143.77	22.70	150,356.23	0.00
TOTAL CAPITAL OUTLAY	194,500	4,000.00	44,143.77	22.70	150,356.23	0.00
<u>CAPITAL OUTLAY</u>						
10-560.55-50-00 IT Capital Outlay	5,000	0.00	4,924.95	98.50	75.05	0.00
TOTAL CAPITAL OUTLAY	5,000	0.00	4,924.95	98.50	75.05	0.00
TOTAL CAPITAL OUTLAY	351,035	5,754.90	137,355.14	39.13	213,679.86	77,013.41
TOTAL EXPENDITURES	4,443,067	361,472.56	2,894,443.13	65.15	1,548,623.87	2,591,352.63
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (426,831)	(148,013.82)	358,791.15		0.00	571,556.42

Sewer Fund (30)

Last Updated 10/13/2016

	2013	2014	2015	2016	2016	2016	2016	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Budget	Amended	YTD	Projected	Proposed	Projected	Projected	Projected	Projected	Projected
<i>Beginning Fund Balance</i>	\$ 605,952	\$ 516,873	\$ 1,104,409	\$ 794,313	\$ 797,784	\$ 797,784	\$ 797,784	\$ 304,647	\$ 197,537	\$ 173,556	\$ 55,626	\$ 220,393	\$ 87,505
Revenues													
<i>Projected Rate Increase</i>		3.00%	3.00%	2.50%	2.50%		2.50%	3.50%	3.00%	3.00%	3.00%	2.50%	2.50%
Sewer Charges	937,785	1,016,426	1,020,684	1,014,750	1,014,750	712,377	1,014,750	1,050,266	1,045,193	1,076,548	1,108,845	1,136,566	1,164,980
Sewer Tap Fees	30,000	43,500	39,000	36,000	36,000	21,000	30,000	30,000	30,450	30,907	31,370	31,841	32,319
Sewer Impact Fees	28,000	42,000	36,400	33,600	33,600	19,600	33,600	34,000	34,510	35,028	35,553	36,086	36,628
MOAW Bill Collection Payment	686	562	643	650	650	-	550	550	550	550	550	550	550
Grinder Pump Administrative Fee	3,850	4,620	4,620	4,620	4,620	3,465	4,620	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	5,872	4,361	4,956	4,800	4,800	3,460	4,800	5,000	5,075	5,126	5,177	5,229	5,281
Transfer from Sewer CIP (33)	-	294,984		-	-	-		-	-	-	-	-	-
Miscellaneous	16	1,000	74	200	200	10	50	50	51	52	52	53	54
Sewer Fund Revenues:	1,006,209	1,407,454	1,106,376	1,094,620	1,094,620	759,913	1,088,370	1,124,486	1,120,448	1,152,830	1,186,167	1,214,945	1,244,431
Total Sources:	1,612,161	1,924,326	2,210,785	1,888,933	1,892,404	1,557,696	1,886,154	1,429,133	1,317,985	1,326,386	1,241,793	1,435,338	1,331,936
Expenditures													
Operating Expenses	449,989	462,065	494,544	520,116	538,596	394,441	538,122	518,895	534,462	544,406	554,541	564,871	575,401
Capital Expenses	5,636	59,988	459,088	734,500	838,200	474,330	754,360	381,000	272,600	383,500	123,500	434,000	178,900
Debt Service	202,233	191,504	357,870	185,495	185,495	118,284	185,495	181,701	182,867	183,720	179,450	180,135	180,821
Transfer to General Fund - Admin Fee	100,000	100,000	101,500	103,530	103,530	77,648	103,530	150,000	154,500	159,135	163,909	168,826	173,891
Other Transfers	337,431												
Sewer Fund Expenditures:	1,095,288	813,557	1,413,001	1,543,641	1,665,821	1,064,702	1,581,507	1,231,596	1,144,429	1,270,761	1,021,400	1,347,833	1,109,013
Estimated Working Capital (deficit) :	516,873	1,110,769	797,784	345,292	226,583	492,994	304,647	197,537	173,556	55,626	220,393	87,505	222,923
TARGET*	\$339,730	\$332,020	\$481,796	\$341,407	\$346,027		\$345,908	\$348,925	\$355,107	\$359,605	\$359,063	\$363,559	\$368,144

* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

30 -Sewer Service Fund
 FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	1,089,620	86,769.68	756,442.18	69.42	333,177.82	768,875.36
INTEREST INCOME	4,800	343.26	3,460.44	72.09	1,339.56	3,678.88
MISCELLANEOUS REVENUE	200	0.00	10.00	5.00	190.00	0.00
TRANSFERS IN	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL REVENUES	1,280,135	87,112.94	759,912.62	59.36	520,222.38	772,554.24
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	1,543,641	90,870.31	1,064,702.19	68.97	478,938.81	940,837.34
TOTAL EXPENDITURES	1,543,641	90,870.31	1,064,702.19	68.97	478,938.81	940,837.34
	=====	=====	=====	=====	=====	=====
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	{ 263,506 }	{ 3,757.37 }	{ 304,789.57 }		41,283.57	{ 168,283.10 }

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

30 -Sewer Service Fund

FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

REVENUES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	1,014,750	4,851.21	67,580.07	6.66	947,169.93	50,886.02
30-41501-01 Sewer Charges - Data Tech	0	81,533.47	644,797.11	0.00	(644,797.11)	653,624.34
30-41502-00 Sewer Tap Fees	36,000	0.00	21,000.00	58.33	15,000.00	31,500.00
30-41502-01 Sewer Impact Fees	33,600	0.00	19,600.00	58.33	14,000.00	29,400.00
30-41503-00 Mo Am Bill Collection pymt	650	0.00	0.00	0.00	650.00	0.00
30-41504-00 Grinder Pump Admin Fee	4,620	385.00	3,465.00	75.00	1,155.00	3,465.00
TOTAL OTHER REVENUE	1,089,620	86,769.68	756,442.18	69.42	333,177.82	768,875.36
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	4,800	343.26	3,460.44	72.09	1,339.56	3,678.88
TOTAL INTEREST INCOME	4,800	343.26	3,460.44	72.09	1,339.56	3,678.88
<u>MISCELLANEOUS REVENUE</u>						
30-41804-00 Miscellaneous Revenue	200	0.00	10.00	5.00	190.00	0.00
TOTAL MISCELLANEOUS REVENUE	200	0.00	10.00	5.00	190.00	0.00
<u>TRANSFERS IN</u>						
30-41901-00 Transfer from Sewer Fund	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL TRANSFERS IN	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL REVENUE	1,280,135	87,112.94	759,912.62	59.36	520,222.38	772,554.24

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
30-501.01-01-00 Salaries	13,824	2,266.44	11,868.00	85.85	1,956.00	6,779.75
30-501.01-21-00 FICA & Medicare	1,058	172.77	971.66	91.84	86.34	533.77
30-501.01-22-00 Retirement	816	0.00	0.00	0.00	816.00	0.00
30-501.01-41-00 Training & Dues	0	0.00	0.00	0.00	0.00	1,416.10
TOTAL PERSONNEL	15,698	2,439.21	12,839.66	81.79	2,858.34	8,729.62
INSURANCE						
30-501.02-01-00 Hazard & Liability	2,850	0.00	1,532.91	53.79	1,317.09	2,689.32
30-501.02-02-00 Health	2,955	278.71	2,381.63	80.60	573.37	850.77
30-501.02-03-00 Workers Comp	500	0.00	47.45	9.49	547.45	0.00
30-501.02-04-00 Unemployment Fund	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,805	278.71	3,867.09	56.83	2,937.91	3,540.09
UTILITIES						
30-501.03-01-00 Telephone & Voicemail	1,600	250.77	1,035.01	64.69	564.99	1,766.44
30-501.03-02-00 Electricity	46,000	4,551.33	29,983.04	65.18	16,016.96	27,558.26
30-501.03-04-00 Water	3,500	89.74	2,341.45	66.90	1,158.55	1,196.59
30-501.03-06-00 Wi-Fi	480	109.43	349.37	72.79	130.63	319.92
30-501.03-09-00 Trash Hauling	600	29.71	237.14	39.52	362.86	302.39
TOTAL UTILITIES	52,180	5,030.98	33,946.01	65.06	18,233.99	31,143.60
CAPITAL EXPENDITURES						
30-501.04-31-00 Equipment & Machinery	10,000	0.00	0.00	0.00	10,000.00	6,615.00
30-501.04-51-00 Facility Improvements	147,000	927.56	94,611.56	64.36	52,388.44	787.50
30-501.04-61-00 Pump Station Improvement	34,000	0.00	8,951.50	26.33	25,048.50	70,011.54
TOTAL CAPITAL EXPENDITURES	191,000	927.56	103,563.06	54.22	87,436.94	77,414.04
OTHER PURCHASES						
30-501.05-01-00 Office Supplies	150	18.69	258.15	172.10	108.15	34.29
30-501.05-02-00 Postage	7,000	907.35	4,111.67	58.74	2,888.33	5,317.05
30-501.05-04-00 Printing	1,300	0.00	0.00	0.00	1,300.00	35.00
30-501.05-06-00 Delinquencies	2,000	496.42	2,242.37	112.12	242.37	0.00
TOTAL OTHER PURCHASES	10,450	1,422.46	6,612.19	63.27	3,837.81	5,386.34
MAINTENANCE						
30-501.06-01-00 Building Main & Repair	12,000	14,670.71	49,586.51	413.22	37,586.51	5,739.50
30-501.06-12-00 Pump Stations Maintenan	20,000	2,267.50	9,211.90	46.06	10,788.10	9,968.02
30-501.06-21-00 Vehicle Repair & Mainten	500	0.00	1,433.65	286.73	933.65	0.00
30-501.06-21-02 Tractor/Lawn Mowing Equi	1,000	0.00	318.85	31.89	681.15	484.32
30-501.06-22-00 Vehicle Gas & Oil	3,000	59.25	525.84	17.53	2,474.16	642.12
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	34.98	2.33	1,465.02	0.00
30-501.06-33-00 Software Support Agreeeme	2,000	0.00	875.00	43.75	1,125.00	0.00
30-501.06-42-00 Line Maintenance	543,500	8,222.95	370,766.71	68.22	172,733.29	120,379.90
30-501.06-99-00 Other Maintenance	0	0.00	0.00	0.00	0.00	48,703.50
TOTAL MAINTENANCE	583,500	25,220.41	432,753.44	74.17	150,746.56	185,917.36

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

30 -Sewer Service Fund
 ADMINISTRATIVE
 EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CITY SERVICES						
30-501.07-34-00 Line Repairs	20,000	4,335.01	15,162.02	75.81	4,837.98	15,650.24
30-501.07-42-00 One Call Utility Locatin	2,000	0.00	645.15	32.26	1,354.85	2,357.26
30-501.07-82-00 KC Water Depart	26,000	0.00	12,987.85	49.95	13,012.15	32,733.41
30-501.07-83-00 Platte Co Regional Sewer	16,000	0.00	3,961.43	24.76	12,038.57	0.00
30-501.07-91-00 Odor Control	22,000	0.00	10,916.41	49.62	11,083.59	9,431.79
TOTAL CITY SERVICES	86,000	4,335.01	43,672.86	50.78	42,327.14	60,172.70
PROFESSIONAL FEES						
30-501.08-01-00 Attorney Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
30-501.08-03-00 Engineering Fees	10,000	1,500.00	7,373.83	73.74	2,626.17	150.00
30-501.08-04-00 Management Contract	290,483	24,206.92	217,862.28	75.00	72,620.72	188,163.36
30-501.08-05-00 Sewer Deposit refunds	0	0.00	91.60	0.00	(91.60)	0.00
30-501.08-06-00 Administration Fee	103,530	8,627.50	77,647.50	75.00	25,882.50	76,124.99
30-501.08-07-00 Credit Card Fees	2,000	337.18	2,921.39	146.07	(921.39)	2,045.51
30-501.08-08-00 Sewer Billing Refunds	0	0.00	647.47	0.00	(647.47)	0.00
TOTAL PROFESSIONAL FEES	408,513	34,671.60	306,544.07	75.04	101,968.93	266,483.86
OTHER EXPENDITURES						
30-501.09-21-00 Miscellaneous	2,000	10.00	830.98	41.55	1,169.02	685.10
30-501.09-22-00 DNR Fees	2,000	1,789.04	1,789.04	89.45	210.96	1,792.28
TOTAL OTHER EXPENDITURES	4,000	1,799.04	2,620.02	65.50	1,379.98	2,477.38
BOND/LEASE PAYMENTS						
SYSTEM RENEWAL PROJECT						
30-501.12-11-00 SRF Principal-Transfer t	150,000	12,500.00	100,000.00	66.67	50,000.00	108,749.97
30-501.12-11-01 SRF Interest-Transfer to	26,975	2,245.33	17,962.88	66.59	9,012.12	22,588.04
30-501.12-11-02 SRF Admin Fee-Transfer t	8,520	0.00	320.91	3.77	8,199.09	17,171.01
TOTAL SYSTEM RENEWAL PROJECT	185,495	14,745.33	118,283.79	63.77	67,211.21	148,509.02
TRANSFERS-OTHER SOURCES						
30-501.20-02-02 Trans to Debt Serv (for	0	0.00	0.00	0.00	0.00	151,063.33
TOTAL TRANSFERS-OTHER SOURCES	0	0.00	0.00	0.00	0.00	151,063.33
TOTAL ADMINISTRATIVE	1,543,641	90,870.31	1,064,702.19	68.97	478,938.81	940,837.34
TOTAL EXPENDITURES	1,543,641	90,870.31	1,064,702.19	68.97	478,938.81	940,837.34
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(
	263,506)	(3,757.37)	(304,789.57)		0.00	(168,283.10)

Transportation Fund (40)

Last Updated 10/13/2016

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
<i>Beginning Fund Balance</i>	\$ 89,288	\$ 190,187	\$ 162,682	\$ 318,954	\$ 327,997	\$ 217,699	\$ 231,767	\$ 231,767	\$ 127,478	\$ 127,478	\$ (409,075)	\$ (803,846)	\$ (995,196)	\$ (1,225,983)
Revenues														
Parkville Special Road District	120,346	122,341	124,328	126,000	128,588	132,000	132,218	132,218	134,000	136,010	138,050	140,121	142,223	144,356
City Transportation Sales Tax	380,193	398,083	438,160	435,000	456,397	456,000	361,634	470,000	472,000	479,080	486,266	493,560	500,964	508,478
Motor Fuel Tax	141,412	140,867	143,352	141,000	146,671	144,000	109,208	144,000	145,000	147,175	149,383	151,623	153,898	156,206
County Transportation Sales Tax	137,379	134,865	178,948	170,000	194,587	190,000	-	239,661	240,000	243,600	247,254	250,963	254,727	258,548
Project Cost Share		-	18,125	-	2,300	5,325	10,204	12,783	5,304	5,410	5,518	5,629	5,741	5,856
Sale of Equipment			8,275	11,500	11,075	7,500	-	7,500	25,500	25,500	5,000	5,000	5,000	5,000
Refunds	80,250		-	-	-									
MPR Safety Funds			4,300	-	-									
Leased Properties	6,470	900	-	-	-	-	-	-	-	-	-	-	-	-
Transportation Fund Revenues:	866,050	797,056	915,488	883,500	939,617	934,825	613,265	1,006,162	1,021,804	1,036,775	1,031,471	1,046,896	1,062,552	1,078,444
Total Sources:	955,338	987,243	1,078,170	1,202,454	1,267,614	1,152,524	845,032	1,237,930	1,149,282	1,164,253	622,397	243,050	67,357	(147,539)
Expenditures														
Streets - Capital	196,151	88,560	81,966	502,500	455,696	488,000	309,736	529,952	651,000	964,000	821,000	637,000	696,000	542,000
Streets - Operating		-	313,207	353,000	335,150	386,000	219,684	391,900	388,500	394,328	400,242	406,246	412,340	418,525
Transfers	569,000	736,000	355,000	245,000	245,000	240,000	180,000	188,600	225,000	215,000	205,000	195,000	185,000	175,000
Transportation Fund Expenditures:	765,151	824,560	750,173	1,100,500	1,035,846	1,114,000	709,420	1,110,452	1,264,500	1,573,328	1,426,242	1,238,246	1,293,340	1,135,525
Estimated Ending Balance (deficit):	190,187	162,682	327,997	101,954	231,767	38,524	135,612	127,478	(115,218)	(409,075)	(803,846)	(995,196)	(1,225,983)	(1,283,063)

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

40 -Transportation Fund
 FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	132,000	0.00	132,218.13	100.17 (218.13)	126,527.83
SALES TAXES	790,000	66,149.66	470,842.23	59.60	319,157.77	447,969.37
OTHER REVENUE	5,325	8,883.40	10,204.15	191.63 (4,879.15)	0.00
MISCELLANEOUS REVENUE	<u>7,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,500.00</u>	<u>0.00</u>
TOTAL REVENUES	934,825	75,033.06	613,264.51	65.60	321,560.49	574,497.20
=====						
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	874,000	28,157.35	529,419.87	60.57	344,580.13	588,590.23
TRANSFERS	<u>240,000</u>	<u>20,000.00</u>	<u>180,000.00</u>	<u>75.00</u>	<u>60,000.00</u>	<u>183,749.98</u>
TOTAL EXPENDITURES	1,114,000	48,157.35	709,419.87	63.68	404,580.13	772,340.21
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(179,175)	26,875.71 (96,155.36)	(83,019.64) (197,843.01)

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

40 -Transportation Fund

FINANCIAL SUMMARY

75.00% OF FISCAL YEAR COMPLETED

REVENUES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TAXES</u>						
40-41006-00 Parkville Special Rd Distric	132,000	0.00	132,218.13	100.17	(218.13)	126,527.83
TOTAL TAXES	132,000	0.00	132,218.13	100.17	(218.13)	126,527.83
<u>SALES TAXES</u>						
40-41404-00 City Transportation Sales Ta	456,000	53,332.33	361,634.33	79.31	94,365.67	337,436.69
40-41405-00 Motor Fuel Tax	144,000	12,817.33	109,207.90	75.84	34,792.10	110,532.68
40-41406-00 County Trans Sales Tax	190,000	0.00	0.00	0.00	190,000.00	0.00
TOTAL SALES TAXES	790,000	66,149.66	470,842.23	59.60	319,157.77	447,969.37
<u>OTHER REVENUE</u>						
40-41504-00 Curb/Sidewalk Cost Share	5,325	8,883.40	10,204.15	191.63	(4,879.15)	0.00
TOTAL OTHER REVENUE	5,325	8,883.40	10,204.15	191.63	(4,879.15)	0.00
<u>INTEREST INCOME</u>						
<u>MISCELLANEOUS REVENUE</u>						
40-41805-00 Sale of Transportation Equip	7,500	0.00	0.00	0.00	7,500.00	0.00
TOTAL MISCELLANEOUS REVENUE	7,500	0.00	0.00	0.00	7,500.00	0.00
<u>TRANSFERS IN</u>						
<u>TRANSFERS</u>						
TOTAL REVENUE	934,825	75,033.06	613,264.51	65.60	321,560.49	574,497.20

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

40 -Transportation Fund
ADMINISTRATION
EXPENDITURES

75.00% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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INSURANCE

_____	_____	_____	_____	_____	_____
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CAPITAL EXPENDITURES

_____	_____	_____	_____	_____	_____
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CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: SEPTEMBER 30TH, 2016

40 -Transportation Fund

STREET DEPARTMENT

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL EXPENDITURES						
40-520.04-81-00 Crack Seal Project	15,000	0.00	0.00	0.00	15,000.00	0.00
40-520.04-82-00 Slurry Seal Project	0	23.45	23.45	0.00 (23.45)	0.00
40-520.04-83-00 Street Striping	20,000	35.11	225.01	1.13	19,774.99	13,866.25
40-520.04-85-00 Asphalt Overlay Program	225,000	0.00	167,873.05	74.61	57,126.95	220,242.52
40-520.04-85-01 Equipment	128,000	0.00	34,686.72	27.10	93,313.28	52,218.76
40-520.04-90-00 Curb & Sidewalk Program	100,000	0.00	106,928.00	106.93 (6,928.00)	99,750.00
TOTAL CAPITAL EXPENDITURES	488,000	58.56	309,736.23	63.47	178,263.77	386,077.53
MAINTENANCE						
40-520.06-01-00 Building Maintenance & R	5,000	0.00	346.64	6.93	4,653.36	860.64
40-520.06-21-00 Vehicle & Equipment Main	10,500	819.86	5,194.47	49.47	5,305.53	5,805.07
40-520.06-22-00 Vehicle & Equipment Gas	25,500	1,042.24	7,555.16	29.63	17,944.84	11,313.24
TOTAL MAINTENANCE	41,000	1,862.10	13,096.27	31.94	27,903.73	17,978.95
CITY SERVICES						
40-520.07-20-00 Emergency Snow Removal	40,000	0.00	14,482.23	36.21	25,517.77	18,991.44
40-520.07-32-00 Storm Sewers - General R	2,500	2,672.00	8,146.39	325.86 (5,646.39)	248.36
40-520.07-33-00 Street Repair Materials	15,000	0.00	3,152.06	21.01	11,847.94	6,047.61
40-520.07-41-00 Street Lights - Electric	260,000	22,773.19	173,447.80	66.71	86,552.20	147,918.73
40-520.07-44-00 Street Signs	2,500	791.50	985.14	39.41	1,514.86	713.56
40-520.07-45-00 Street Sweeping	15,000	0.00	6,343.75	42.29	8,656.25	7,200.00
40-520.07-52-00 Tree Trimming & Removal	6,000	0.00	30.00	0.50	5,970.00	3,414.05
40-520.07-60-00 Rental Equipment	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CITY SERVICES	344,000	26,236.69	206,587.37	60.05	137,412.63	184,533.75
OTHER EXPENDITURES						
40-520.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL STREET DEPARTMENT	874,000	28,157.35	529,419.87	60.57	344,580.13	588,590.23

CITY OF PARKVILLE
 REVENUE AND EXPENSE REPORT
 AS OF: SEPTEMBER 30TH, 2016

40 -Transportation Fund

TRANSFERS

75.00% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TRANSFERS-OTHER SOURCES</u>						
40-550.20-10-00 Transfer to General Fund	240,000	20,000.00	180,000.00	75.00	60,000.00	183,749.98
TOTAL TRANSFERS-OTHER SOURCES	240,000	20,000.00	180,000.00	75.00	60,000.00	183,749.98
TOTAL TRANSFERS	240,000	20,000.00	180,000.00	75.00	60,000.00	183,749.98
TOTAL EXPENDITURES	1,114,000	48,157.35	709,419.87	63.68	404,580.13	772,340.21
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(179,175)	26,875.71 (96,155.36)		0.00 (197,843.01)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

10 -General Fund

ACCOUNT# TITLE

ASSETS

=====

10901	Petty Cash (Admin)	181.31	
10911	Petty Cash (Court)	150.00	
10952	Court Bnk Acct-Internet Pymts	100.00	
12000	General Fund Claim on Cash	1,768,499.25	
15000	Receivables - General	(34.00)	
15004	Franchise Tax Receivables	97,867.82	
15005	Vehicle Tax Receivable	611.20	
15006	Sales Tax Receivables	180,837.70	
15007	Motor Vehicle Tax Receivables	6,274.44	
18000	Prepaid Insurance	153,498.98	
			<u>2,207,986.70</u>

TOTAL ASSETS 2,207,986.70
=====

LIABILITIES

=====

20021	AFLAC W/H	(323.78)	
20022	Medical Ins W/H	(5,812.55)	
20023	Dental W/H	(429.84)	
20025	Principal W/H	66.47	
20028	Vision Care Withholding	(145.84)	
20031	Retirement W/H ING	150.00	
20041	KC Earning Tax W/H	4,950.86	
20051	Garnishment W/H	(70.62)	
20070	Vol. Employee Fund W/H	(56.01)	
21000	Deferred Revenue	611.20	
22001	AP Pending (Due to Pooled)	107,233.75	
22500	Telecom Escrow	(0.07)	
22501	FLEX Plan Payable	2,170.64	
22600	COBRA Liability	1,539.59	
			<u>109,883.80</u>

TOTAL LIABILITIES 109,883.80

EQUITY

=====

30001	Fund Balance	1,739,311.75	
			<u>1,739,311.75</u>
	TOTAL BEGINNING EQUITY	1,739,311.75	
	TOTAL REVENUE	3,253,234.28	
	TOTAL EXPENSES	2,894,443.13	
			<u>358,791.15</u>
	TOTAL SURPLUS/(DEFICIT)	358,791.15	
	TOTAL EQUITY & SURPLUS/(DEFICIT)	2,098,102.90	
			<u>2,098,102.90</u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	2,207,986.70	
			<u>2,207,986.70</u>
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

21 -River Park Bond Retirement

ACCOUNT#	TITLE		
ASSETS			
=====			
11002	River Prk Dev Bank Acct-	151,993.45	
15001	Receivables - Current	5,167.60	
15003	LT Receivables	1,048,308.15	
		<u> </u>	1,205,469.20
			<u> </u>
	TOTAL ASSETS		1,205,469.20
			=====
LIABILITIES			
=====			
21000	Deferred Revenue-Current	5,167.60	
21001	LT Deferred Revenue	1,048,308.15	
		<u> </u>	1,053,475.75
	TOTAL LIABILITIES		<u> </u>
EQUITY			
=====			
30001	FUND BALANCE	152,071.27	
	TOTAL BEGINNING EQUITY	<u> </u>	152,071.27
	TOTAL REVENUE	320,622.18	
	TOTAL EXPENSES	<u> </u>	320,700.00
	TOTAL SURPLUS/(DEFICIT)	(77.82)	
	TOTAL EQUITY & SURPLUS/(DEFICIT)	<u> </u>	151,993.45
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		1,205,469.20
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

22 -Capital Project Bonds

ACCOUNT# TITLE

ASSETS

=====	
11002 Cash	36,239.75
14010 Lease Revenue Fund	0.48
14012 Reserve Fund	0.03
	<hr/>
	36,240.26

TOTAL ASSETS 36,240.26

LIABILITIES

=====	
<hr/>	

EQUITY

=====	
30001 Fund Balance	(244,067.14)
TOTAL BEGINNING EQUITY	(244,067.14)
TOTAL REVENUE	338,043.39
TOTAL EXPENSES	57,735.99
	<hr/>
TOTAL SURPLUS/(DEFICIT)	280,307.40
TOTAL EQUITY & SURPLUS/(DEFICIT)	36,240.26

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 36,240.26

=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

23 -Brush Creek NID

ACCOUNT#	TITLE		
ASSETS			
=====			
12000	Claim on Cash	94,282.12	
14011	Debt Service Fund	3,864.63	
14012	Debt Service Reserve Fund	398,215.90	
15003	LT Receivables	4,976,775.00	
			<u>5,473,137.65</u>
	TOTAL ASSETS		<u>5,473,137.65</u>
			=====
LIABILITIES			
=====			
21001	LT Deferred Revenue	4,976,775.00	
	TOTAL LIABILITIES		<u>4,976,775.00</u>
EQUITY			
=====			
30001	Fund Balance	417,000.02	
30002	Fund Balance-Maintenance Fund	7,599.82	
	TOTAL BEGINNING EQUITY	<u>424,599.84</u>	
	TOTAL REVENUE	260,850.31	
	TOTAL EXPENSES	189,087.50	
	TOTAL SURPLUS/(DEFICIT)	<u>71,762.81</u>	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		<u>496,362.65</u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<u>5,473,137.65</u>
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

24 -Brink Meyer Road NID

ACCOUNT# TITLE

ASSETS			
=====			
14011	Brink Myer Note Fund (D S F)	290,280.85	
14012	Brink Meyer Bond Fund	2,824.14	
15003	LT Receivables	3,244,712.00	
		<hr/>	3,537,816.99
			<hr/>
	TOTAL ASSETS		3,537,816.99
			=====
LIABILITIES			
=====			
21001	LT Deferred Revenue	3,244,712.00	
23001	Loan from Em Reserve Payable	178,123.94	
		<hr/>	3,422,835.94
	TOTAL LIABILITIES		<hr/>
EQUITY			
=====			
30001	Fund Balance	109,938.46	
30002	Fund Balance-Maintenance Fund	1,625.04	
		<hr/>	111,563.50
	TOTAL BEGINNING EQUITY		<hr/>
	TOTAL REVENUE	153,405.05	
	TOTAL EXPENSES	149,987.50	
		<hr/>	3,417.55
	TOTAL SURPLUS/(DEFICIT)		<hr/>
	TOTAL EQUITY & SURPLUS/(DEFICIT)		114,981.05
			<hr/>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		3,537,816.99
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

30 -Sewer Service Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
11002	Sewer Fund Cash in Bank-	12,659.38	
11003	Cash	12,529.67	
11005	MM Bank Liab	210,685.47	
12000	Sewer Service Claim on Cash	201,149.52	
15000	Receivables	161,374.05	
17001	Property, Plant, Equipment	5,253,934.00	
17002	Land	59,975.00	
17003	Infrastructure	2,384,899.00	
17005	Accumulated Depreciation	(4,413,384.00)	
17014	Equipment	263,593.00	
18000	Prepaid Insurance	1,838.83	
			4,149,253.92

TOTAL ASSETS			4,149,253.92
			=====
LIABILITIES			
=====			
20070	Vol. Employee Fund	17.63	
22001	AP Pending (Due to Pooled)	11,123.60	
26000	Customer Deposits	13,485.00	
			24,626.23

TOTAL LIABILITIES			24,626.23
EQUITY			
=====			
30001	Fund Balance	4,429,417.26	
			4,429,417.26

TOTAL BEGINNING EQUITY			4,429,417.26
TOTAL REVENUE		759,912.62	
TOTAL EXPENSES		1,064,702.19	
			(304,789.57)

TOTAL EQUITY & SURPLUS/(DEFICIT)			4,124,627.69
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			4,149,253.92
			=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

34 -SRF Fund

ACCOUNT# TITLE

ASSETS

=====

12005 UMB Principal Payments Res Acc	100,007.71	
12006 UMB SRF Interest Payment Res A	4,506.39	
		104,514.10

TOTAL ASSETS 104,514.10

=====

LIABILITIES

=====

24000 Long-Term Bonds Payable	1,310,000.00	
24001 Bond Issue Premium	63,351.00	
		1,373,351.00

EQUITY

=====

30001 Fund Balance	(1,380,110.89)	
		(1,380,110.89)
TOTAL REVENUE	144,117.74	
TOTAL EXPENSES	32,843.75	
		111,273.99

TOTAL EQUITY & SURPLUS/(DEFICIT) (1,268,836.90)

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 104,514.10

=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2016

40 -Transportation Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
12000	Claim on Cash	134,713.93	
15000	Receivables - General	10,885.46	
15004	Receivables-Sales Tax	88,393.46	
		<u> </u>	233,992.85
			<u> </u>
	TOTAL ASSETS		233,992.85
			=====
LIABILITIES			
=====			
22001	A/P Pending (Due to Pooled)	10,100.64	
		<u> </u>	10,100.64
	TOTAL LIABILITIES		10,100.64
			<u> </u>
EQUITY			
=====			
30001	Fund Balance	320,047.57	
	TOTAL BEGINNING EQUITY	<u> </u>	320,047.57
	TOTAL REVENUE	613,264.51	
	TOTAL EXPENSES	709,419.87	
		<u> </u>	
	TOTAL SURPLUS/(DEFICIT)	(96,155.36)	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		223,892.21
			<u> </u>
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		233,992.85
			=====

CITY OF PARKVILLE
RESERVED FUND SUMMARY
AS OF: SEPTEMBER 30TH, 2016

	This Month		Cumulative		Fund Balance
	Income	Expenses	Income	Expenses	
45 -Fewson Project Fund	26.90	0.00	2,809.94	62.50	569,745.24
46 -Guest Room Tax Fund	0.00	0.00	831.27	1,000.00	712.68
50 -Emergency Reserve Fund	26,458.33	70,436.95	253,488.99	144,430.70	1,557,023.90
60 -Nature Sanctuary Fund	95.00	0.00	10,541.17	4,900.00	40,349.14
63 -Park Donations	2,000.00	3,077.00	6,103.90	12,137.94	19,169.56
80 -Court Recoupment Fees	30.00	0.00	1,231.70	0.00	40,161.09
81 -Police Training Fees-LET	184.00	174.74	1,992.00	3,241.72	40,212.16
91 -TIF Development Fund	48,446.08	0.00	188,025.48	0.00	200,469.15
95 -Capital Projects Fund	750.00	0.00	151,823.05	212,035.58	(3,468.06)
TOTAL	77,990.31	73,688.69	616,847.50	377,808.44	2,464,374.86

*** END OF REPORT ***

City of Parkville
Cash & Investments Balance Report
As of September 30, 2016

General Fund #10

Cash on Hand	181.31
Total Cash Accounts*	1,661,365.50
Fund Cash & Investments Total	<u><u>\$1,661,546.81</u></u>

Transportation Fund #40

Total Cash Accounts*	134,713.93
Fund Cash & Investments Total	<u><u>\$134,713.93</u></u>

River Park Bond Retirement Fund #21

Total Cash Accounts*	151,993.45
Fund Cash & Investments Total	<u><u>\$151,993.45</u></u>

Emergency Reserve Fund #50

Total Cash Accounts*	1,378,899.96
Fund Cash & Investments Total	<u><u>\$1,378,899.96</u></u>

Capital Project Bonds Fund #22

Total Cash Accounts*	36,239.75
Reserve Fund Account	0.51
Fund Cash & Investments Total	<u><u>\$36,240.26</u></u>

TIF Development Fund #91

Total Cash Accounts*	200,469.15
Fund Cash & Investments Total	<u><u>\$200,469.15</u></u>

Brush Creek NID Fund #23

Total Cash Accounts*	98,146.75
Reserve Fund Account	398,215.90
Fund Cash & Investments Total	<u><u>\$496,362.65</u></u>

Parkville Market Place Fund #92

Total Cash Account	9,423.02
Fund Cash & Investments Total	<u><u>\$9,423.02</u></u>

Brink Meyer Road NID Fund #24

Total Cash Accounts*	290,280.85
Reserve Fund Account	2,824.14
Fund Cash & Investments Total	<u><u>\$293,104.99</u></u>

Capital Projects Fund #95

Total Cash Accounts*	-3,468.06
Fund Cash & Investments Total	<u><u>-\$3,468.06</u></u>

Sewer Service Fund #30

Total Cash Accounts*	425,900.44
Fund Cash & Investments Total	<u><u>\$425,900.44</u></u>

* Net of the amount owed (if any) to or from Pooled Cash Bank Account

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

ITEM 4D

For 10-18-16

Board of Aldermen Meeting

1	2	3	4	5	6
CLASSIFICATION OF OFFENSES	OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDING "UNFOUNDED" AND ATTEMPTS)	UNFOUNDED, I.E., FALSE OR BASELESS COMPLAINTS	NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)	NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
1. CRIMINAL HOMICIDE					
a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault if homicide reported, submit Supplemental Homicide Report	11			00	
b. MANSLAUGHTER BY NEGLIGENCE	12			00	
2. FORCIBLE RAPE TOTAL	20	1	1	01	
a. Rape by Force	21	1	1		
b. Attempts to commit Forcible Rape	22				
3. ROBBERY TOTAL	30			01	
a. Firearm	31				
b. Knife or Cutting Instrument	32				
c. Other Dangerous Weapon	33				
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34				
4. ASSAULT TOTAL	40	23	23	13	20
a. Firearm	41	1	1		1
b. Knife or Cutting Instrument	42				
c. Other Dangerous Weapon	43				
d. Hands, Fists, Feet, Etc. - Aggravated injury	44	9	9		6
e. Other Assaults - Simple, Not Aggravated	45	13	13		13
5. BURGLARY TOTAL	50	9	9	7	1
a. Forcible Entry	51	5	5		
b. Unlawful Entry - No Force	52	4	4		1
c. Attempted Forcible Entry	53				
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60	48	48	63	19
7. MOTOR VEHICLE THEFT TOTAL	70	5	5	3	3
a. Autos	71	2	2		2
b. Trucks and Buses	72	1	1		1
c. Other Vehicles	73	2	2		
GRAND TOTAL	77	86	1	85	43

Prior 3yrs. Average

January 2016

Month and Year of Report

thru August 31, 2016

Parkville, Missouri PD

Agency and State

Mo0830100

Agency Identifier

5700.00

Population

October 3, 2016

Date

Craig Hubbell

Detective Sergeant

Prepared By

Chief K.L. Chapman

Title

Chief, Commissioner, Sheriff, or Superintendent

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER	12		
2. FORCIBLE RAPE	20		
3. ROBBERY			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32		
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37		
TOTAL ROBBERY	30		
5. BURGLARY - BREAKING AND ENTERING			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51		
(2) DAY (6 a.m. - 6 p.m.)	52	2	6439
(3) UNKNOWN	53	3	28526
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	3	1139
(2) DAY (6 a.m. - 6 p.m.)	55		
(3) UNKNOWN	56	1	2
TOTAL BURGLARY	50	9	36106
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) \$200 AND OVER	61	17	57300
(b) \$50 TO \$200	62	6	658
(c) UNDER \$50	63	25	409
TOTAL LARCENY (Same as Item 6X)	60	48	58367
7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)	70	5	33300
GRAND TOTAL - ALL ITEMS	77	62	75 127773
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83	25	27 3664
(d) FROM MOTOR VEHICLE (except e)	84	8	6009
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85	6	260
(f) BICYCLES	86	1	350
(g) FROM BUILDING (except c and h)	87	4	6 12452
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	4	35632
TOTAL LARCENIES (Same as Item 6)	80	48	63 58367
7X. MOTOR VEHICLES RECOVERED			
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	1	Prior 3yrs. Average
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92	2	
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	3	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	3	

January 1, 2016 thru August 31, 2016

CITY OF PARKVILLE
Policy Report

Date: Tuesday, October 11, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a resort liquor license with Sunday sales for The Local Eatery & Pub, LLC located at 2 Main Street

BACKGROUND:

Per Parkville Municipal Code Chapter 600, all liquor license applications must be approved by the Board of Aldermen. On October 1, 2016, a liquor license application was submitted by The Local Eatery & Pub LLC for a restaurant located at 2 Main Street (formerly River's Bend Restaurant & Bar). Per Parkville Municipal Code Section 600.070, The Local Eatery & Pub LLC qualifies for the resort liquor license with Sunday sales.

The City Clerk will provide an approval letter to the business which will be submitted to the Missouri Division of Alcohol and Tobacco Control for its Missouri liquor license. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:

The annual fee for this type of liquor license is \$750 and will be coded as revenue in the General Fund.

ALTERNATIVES:

1. Approve the resort liquor license for The Local Eatery & Pub, LLC.
2. Deny the resort liquor license.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approving a resort liquor license for The Local Eatery & Pub, LLC located at 2 Main Street

POLICY:

Parkville Municipal Code Section 600.140 states that only the Board of Aldermen may approve an application for a liquor license.

SUGGESTED MOTION:

I move to approve a resort liquor license with Sunday sales for The Local Eatery & Pub, LLC located at 2 Main Street.

ATTACHMENT:

1. Liquor License Application



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

APPLICATION TO SELL LIQUOR IN PARKVILLE, MISSOURI

(Parkville Municipal Code Chapter 600)

For period June 1, 2016 to May 31, 2017

Date of Application: 10-01-16

SECTION 1.

- 1. Name of Business: The Local Eatery & Pub LLC
2. Type of Business:
3. Street Address Where Liquor is to be sold: 2 main st Parkville MO 64152
4. Is this location within 300 feet of a church or school?: Yes No [checked]
5. Mailing Address: 2 main st Parkville MO 64152
6. Phone No. of Business: 816-294-8660 Fax No. of Business: 816-632-2818
7. Name of Managing Officer (principal applicant): Joshua Motley
8. Name(s) of any partner(s) in this business (attach separate sheet if necessary): Hector Frias, Joshua Motley
9. Name(s) and residence address(es) of any other person(s) having financial interest in this business or partnership (attach separate sheet if necessary): Joshua Motley, 5637 N Smalley Ave 64119, Kcmo; Hector Frias, 1877 Kingbird Ct Liberty, MO, 64068
10. If corporation, give name of corporation, date of incorporation, state in which incorporated, and names and addresses of all stockholders who hold ten percent (10%) or more of the capital stock (attach separate sheet if necessary):
11. Name(s) and residence address(es) of any other person(s) having financial interest in the building to be used for liquor sales:

SECTION 3. LICENSE FOR WHICH APPLICATION IS BEING MADE

(Please choose the license for which application is being made.)

1. **Microbrewer: \$375**
Based on annual production of at least 500 barrels, at a fee of \$7.50 per hundred barrels. If, at the end of the license year, the microbrewery has produced less than 500 barrels, the City shall refund \$7.50 for every hundred barrels under that number. A fraction of one hundred barrels produced shall be counted as one hundred barrels. It allows production of beer and malt liquor of no more than 10,000 barrels per year in Zones I-1, I-2 or I-3 only. Holder of this license must also have a resort liquor license (RSMo 311.195)
2. **Retailer of malt liquor in the original package: \$75**
Allows sale of malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores with stock having at-cost value of at least \$1,000. (RSMo 311.200) Limit of one per every 2,000 residents.
3. **Retailer of malt liquor by the drink: \$52.50**
Allows sale of malt liquor/ light wine by drink for consumption on premises, sale of malt liquor/ light wine in original package for consumption off premises. (RSMo 311.200)
4. **Retailer of intoxicating liquor in original package: \$150** **Sunday Sales: additional \$300**
Allows sale of intoxicating liquor, malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores having at-cost value of at least \$1,000. (RSMo 311.200, 311.293). Limit two per every 1,000 residents.
5. **Resort license (RSMo 311.095): \$450** **Sunday Sales: additional \$300** *Pro-rate \$450*
Allows sale of intoxicating liquor by drink for consumption on premises of a "resort," sale of intoxicating liquor in original package for consumption off premises, sale of malt liquor by drink for consumption on premises, sale of malt liquor in original package for consumption off premises.
 - 5a. **Temporary resort license: \$93.75 for 3 months/ Sunday sales: additional \$75 for 3 months**
Allows 3-month resort license, based on projection of sales. For all new restaurants.
6. **Malt liquor/ light wine sale-by-drink permit (no more than 7 days): \$37.50**
Allows sale of light wine and malt liquor for consumption off premises where sold between 10:00 a.m. and midnight (11:00 a.m. to midnight on Sundays) or requested date(s) of sale. LIMITED to church, school, civic, service, fraternal, veterans, political, or charitable club or organization for picnic, bazaar, fair, festival or similar gathering or event. (RSMo 311.482)
7. **Boat or Vessel, Intoxicating liquor by drink for consumption: \$450**
Authorizes sale of intoxicating liquor by the drink at retail for consumption on the premises of any boat or other vessel licensed by the United States Coast Guard to carry one hundred (100) or more passengers for hire on navigable waters in or adjacent to this State, which has a regular place or mooring in Parkville, Missouri. NOTE: Does not include riverboat gambling boats. (RSMo 311.090)
8. **Intoxicating liquor by drink for consumption on premises- including Sunday Sales: No fee**
Authorizes sale of liquor by drink at retail for consumption on premises. LIMITED to charitable, fraternal, religious, service or veterans' organization with 501(c) exemption. (RSMo 311.090)
9. **Wholesaler: \$375 RSMo 311.180 (9)**
10. **Caterer: \$15 per day; requires separate caterer's permit.**
11. **Tasting Permit: \$37.50**
Authorizes any winery, distiller, manufacturer, wholesaler or brewer or designated employee to provide distilled spirits, wine, or malt beverage samples off a licensed premises provided no sales transactions take place or on any temporary licensed retail premises. (RSMo 311.294)
12. **Retailer intoxicating liquor by the drink limited to distillers: \$375**
LIMITED to a distiller whose manufacturing establishment is located within the City and allows for the sale of intoxicating liquor by the drink at retail for consumption on the premises where sold provided the licensed premises is in close proximity to the distillery.

SECTION 4. AFFIDAVIT OF PRINCIPAL APPLICANT

I hereby affirm that I am and shall continue to be actively engaged for the period of the license for which application is made in the actual control and management of the premises for which liquor license is sought. I am at least 21 years of age. I am of good moral character. I am qualified to hold an alcoholic beverage license in the State of Missouri. I have never been convicted, since the ratification of the 21st Amendment of the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacturer or sale of alcoholic beverages. I have never had a dealer's license revoked. I am a qualified legal voter and taxpaying citizen of the Missouri county, town, city or village of which I am a resident and will produce a tax receipt and Election Board certification to that effect upon request.

I affirm that I am not in arrears for any back taxes or license fees owned to the City of Parkville. I will not accept directly or indirectly any loans, equipment, money, credit or property of any kind, except ordinary commercial credit, as such term is defined in the Rules and Regulations of the Supervisor of Liquor Control of the State of Missouri.

I am prepared to offer all statements, books, records and papers which the City Clerk determines to be necessary to describe the true ownership and management of the business or in the respects necessary to determine my qualifications for this liquor license.

I affirm that the type of business to be conducted on the premises for which application is made is as shown on this application. If applying for license in category 3 or 5, I state that goods for sale at this location are valued at-cost in at least the amount of \$1,000, and at no time shall the at-cost value of goods offered for sale at this location be less than \$1,000 (exclusive of fixtures and alcoholic beverages.)

I affirm that no distiller, wholesaler, winemaker, brewer, or supplier of coin-operated, commercial manual or mechanical amusement devices, or any employee, officer or agent thereof has any financial interest in the retail business of this applicant for the sale of alcoholic beverages or C.O.L., and that I will not accept from any such persons equipment, money, credit or property of any kind, except ordinary commercial credit for liquor.

I understand that if I do not begin operation of the business at the address shown within 120 days, then my license fee is forfeited and the license issued to me shall be considered invalid, null and void, and no effect, and I may not reapply for a liquor license for a period of one year from the date invalidated license was issued. I understand that I am to file with the City Clerk a written report of any loan made to me of money or credit relating to the licensed business within fifteen days of such loan being made.

If any of the facts or information in the foregoing application change during the period for which license is issued, I shall file with the City Clerk a written report of such change(s) within ten days of such change(s).

SIGNATURE OF PRINCIPAL APPLICANT:



DATE: 10 / 01 / 16

Attach:

- Certificate of Occupancy (building permit required if currently undergoing construction or remodel)
- License application(s) from partner(s): Section 2 of this form
- Supplemental information as requested
- Check for license fee (see page 3 for fees)
- Photo of exterior of premises to be used for liquor sales

CITY OF PARKVILLE

Policy Report

Date: Monday, October 10, 2016

Prepared By:
Steve Berg
Treasurer

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve the reinvestment of funds from two matured CDs in the Debt Service Reserve Funds of the Brush Creek Drainage Area NID (Fund #23) and the Brink Meyer Road NID (Fund #24).

BACKGROUND:

The Debt Service Reserve Funds (DSRFs) are two reserve funds that are held by BOK Financial as the banking agent for the 2014 NID bonds for the Brush Creek and Brink Meyer projects. Each of these issues includes a reserve fund which will be used to fund part of the final payment in 2034, with the Brush Creek DSRF equaling \$398,225, and the Brink Meyer DSRF equaling 290,287.50. Interest earned on these accounts is applied to the respective funds each year to reduce the interest payments which the City pays on the bond payments. While the funds are held by BOK Financial, the City is allowed some control over how the funds are invested. The City has options of using CDs at the bank or investing the funds in brokered CDs, which typically offer substantially better interest rates than those offered by BOK Financial or other local banks. Two CDs have matured, with amounts of \$130,000 (Brush Creek), and \$95,000 (Brink Meyer). The bank currently offers the following yields for various terms. Note that funds are federally insured up to the \$250,000 at each bank where funds are held.

<u>Term in months</u>	<u>12</u>	<u>18</u>	<u>24</u>	<u>36</u>	<u>48</u>	<u>60</u>
BOK Financial	0.40%	0.40%	0.60%	0.70%	0.90%	1.00%
BankLiberty (for comparison)	0.20%	0.30%	0.40%	0.50%	0.55%	0.60%

In addition to the above, BOK Financial offers the option of investing the funds in brokered CDs, putting the funds in higher yielding CDs offered by non-local banks. These CDs are still fully insured up to \$250,000 at each institution offering the CDs, and offer yields well above those listed above. Current yield ranges are as follows:

1 year = 0.75 to 0.80%
2 year = 1.10 to 1.15%
3 year = 1.20 to 1.30%
4 year = 1.25 to 1.35%
5 year = 1.40 to 1.55%

Prior to maturity, these funds were held in 2-year brokered CDs with an interest rate of 0.65%: At the initial set up of the DSRF funds two years ago, the two-year term was selected in accordance with the strategy of laddering the investments in each fund, with similar amounts in brokered CDs set to mature in 2017 and 2018. BOK Financial does not charge an additional fee for handling brokered CD purchases.

BUDGET IMPACT:

Because the amount of the interest earned on the Debt Service Reserve in each fund is used to reduce the City's annual interest payments on the NID bonds, the more interest that can be earned on the DSRFs, the less the City has to contribute each year to the bond interest

payments from other sources. If the CDs are reinvested as proposed at the best available brokered CD rates, the City's annual interest earnings, and savings, will increase by about \$845 for the Brush Creek NID, and \$617 for the Brink Meyer NID, using a 3-year term.

ALTERNATIVES:

1. Approve the reinvestment of funds from these two brokered CDs for a 3-year term for each CD.
2. Direct staff to choose a different strategy, using either the CDs or brokered CDs offered by BOK Financial, and/or different terms for the length of the CDs.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve the reinvestment of funds from these two brokered CDs for a 3-year term for each CD. This provides the highest income currently available for intermediate term CDs, at rates significantly above the rates that were paid on the CDs that matured. The 3-year term is also consistent with the City strategy of laddering the investments within these debt service funds so that approximately one-third of each fund matures each year. This strategy balances the greater interest available from intermediate term CDs with the ability to take advantage of higher rates that are likely to become available at some future time.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on October 10, 2016, the Finance Committee, on a vote of 5-0, recommended that the Board of Aldermen approve the reinvestment of funds from these two brokered CDs for a 3-year term for each CD.

POLICY:

The policy issue is to determine the most advantageous strategy for investing the funds in the Brush Creek NID and Brink Meyer NID Debt Service Reserve Funds. The potential for receiving higher interest yield at some future time in a very uncertain interest rate environment must be balanced with the advantages of locking in the best currently available rate.

SUGGESTED MOTION:

I move to grant the Finance/Human Resources Director authority to reinvest \$130,000 of the Debt Service Reserve Fund for the Brush Creek Drainage Area NID and \$95,000 of the Debt Service Reserve Fund for the Brink Meyer Road NID into brokered CDs having a 3-year term.

CITY OF PARKVILLE

Policy Report

Date: October 11, 2016

PREPARED BY:

Matthew Chapman
Finance/Human Resources Director

REVIEWED BY:

Lauren Palmer
City Administrator

ISSUE:

Adopt an ordinance to repeal and replace Ordinance No. 2849 to amend the salary schedule to adjust the salary range for the assistant to the city administrator position to retain exempt status.

BACKGROUND:

On December 1, 2015, the Board of Aldermen approved Resolution No. 12-01-15 to adopt the revised City of Parkville Personnel Manual. Section C-2 of the Personnel Manual delegates authority to the city administrator, "to hire, discipline, and terminate all subordinate employees of the City of Parkville." On December 15, 2015, the Board of Aldermen approved Ordinance No. 2830 to classify all employee positions and establish compensation for such classifications. On June 21, 2016, the Board of Aldermen approved Ordinance No. 2849 to amend the salary schedule to add a part-time code enforcement officer and a full-time financial analyst. Hiring decisions by the city administrator are limited to the positions and salary ranges that are budgeted and adopted in the salary schedule.

The U.S. Department of Labor finalized the Fair Labor Standards Act (FLSA) regulations concerning overtime for executive, administrative and professional employees in May of 2016. Employees in these classifications are exempt from the federal minimum wage and overtime pay requirements of the FLSA if certain conditions are met, including a minimum level of compensation on a salary basis. The new regulations will be effective on December 1, 2016, and will increase the salary basis threshold for exempt status from \$23,660 to \$47,476 per year. This salary basis threshold will be updated every three years based on wage growth beginning on January 1, 2020. The final rule does not make any changes to the duties tests.

The city has one exempt position that is currently under the new minimum threshold as of December 1, 2016. The current salary range for the position is set at \$35,000 to \$47,121, and the incumbent employee (Tim Blakeslee) is earning \$40,295. The position meets the duties tests for the administrative exemption under FLSA. Specifically, the employee's primary duties are directly related to the management or general business operations of the city, and the position requires significant exercise of discretion and independent judgment. The assistant to the city administrator serves as the staff liaison to the Community Land and Recreation Board (CLARB), has responsibility for city hall maintenance and repair contracts and services, and independently oversees numerous special projects including the out-of-state vehicle sales tax ballot initiative, the Parks Master Plan, and the capital reserve study. As part of the senior management team, it is important for the assistant to the city administrator position to remain exempt rather than become an hourly position.

BUDGET IMPACT:

Staff proposes increasing the floor of the salary range for the assistant to the city administrator position to the new exempt minimum salary of \$47,476. The position would not be eligible for any Board of Alderman approved salary increase for 2017. The budget impact in 2017 for this recommended change would be \$6,778.

ALTERNATIVES:

1. Adopt an ordinance to increase the salary range floor for the assistant to the city administrator position to \$47,476 in the 2016 Salary Schedule.
2. Adopt the ordinance to amend the salary schedule subject to changes requested by the Board of Aldermen.
3. Reject the ordinance and convert the assistant to the city administrator position to a non-exempt employee with eligibility for overtime.
4. Provide alternative direction to staff.
5. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the adoption of an ordinance to repeal and replace Ordinance No. 2849 to increase the salary range floor for the assistant to the city administrator position to \$47,476 in the 2016 Salary Schedule.

POLICY:

Section B-3 of the City of Parkville's Personnel Manual requires the Board of Aldermen to adopt a pay plan with minimum and maximum amounts for each classification. The salary for any new, promoted or transferred employee shall be determined by the city administrator in consultation with the human resources director and department head of the employee within the approved salary ranges of the position.

SUGGESTED MOTION:

I move to approve Bill No. 2890, an ordinance repealing and replacing Ordinance No. 2849 to increase the salary range floor for the assistant to the city administrator position to \$47,476 in the salary schedule, on first reading.

I move to approve Bill No. 2890 on second reading by title only to become Ordinance No. ____.

ATTACHMENTS:

1. Proposed Ordinance
2. Assistant to the City Administrator Job Description

AN ORDINANCE CLASSIFYING ALL EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION FOR SUCH CLASSIFICATIONS

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The following pay ranges are established for permanent full-time city employees. All classifications followed by (E) are exempt under the Fair Labor Standards Act (FLSA):

Classification	Department	Annual		Hourly	
		Minimum	Maximum	Minimum	Maximum
Laborer	Public Works	\$27,040	\$35,582	\$13.00	\$17.11
Billing Clerk	Admin/Sewer	\$27,102	\$35,644	\$13.03	\$17.14
Department Assistant	Admin/Various	\$27,560	\$39,728	\$13.25	\$19.10
Skilled Laborer	Public Works	\$30,814	\$42,550	\$14.81	\$20.46
Court Clerk	Municipal Court	\$34,000	\$45,298	\$16.35	\$21.78
Crew Leader	Public Works	\$36,424	\$53,418	\$17.51	\$25.68
Officer	Police	\$37,000	\$49,157	\$17.79	\$23.63
Building Inspector	Community Development	\$38,323	\$55,731	\$18.42	\$26.79
Detective	Police	\$38,965	\$52,674	\$18.73	\$25.32
Superintendent	Public Works	\$42,888	\$55,065	\$20.62	\$26.47
Sergeant	Police	\$42,906	\$55,147	\$20.63	\$26.51
Financial Analyst	Administration	\$45,000	\$64,400	\$21.63	\$30.96
Building Official	Community Development	\$46,721	\$65,249	\$22.46	\$31.37
Assistant to the City Administrator (E)	Administration	\$47,476	\$64,162	\$22.83	\$30.85
City Clerk (E)	Administration	\$50,440	\$65,500	\$24.25	\$31.49
Operations Director (E)	Public Works	\$50,440	\$70,038	\$24.25	\$33.67
Captain (E)	Police	\$52,100	\$72,540	\$25.05	\$34.88
Finance/Human Resources Director (E)	Administration	\$54,400	\$73,440	\$26.15	\$35.31
Community Development Director (E)	Community Development	\$62,834	\$82,600	\$30.21	\$39.71
Public Works Director (E)	Public Works	\$68,882	\$84,675	\$33.12	\$40.71
Chief (E)	Police	\$70,977	\$87,234	\$34.12	\$41.94

SECTION 2. The following pay plan is established for temporary and part-time positions:

Classification	Department	Hourly	
		Minimum	Maximum
Intern	Various	\$10.00	\$15.00
Planner	Community Development	\$12.00	\$15.00
Receptionist	Administration	\$12.65	\$18.17
Seasonal Laborer	Public Works	\$13.00	\$15.00
Department Assistant	Various	\$13.25	\$19.10
Administrative Court Clerk	Municipal Court	\$13.50	\$19.53
Code Enforcement Officer	Community Development	\$17.28	\$24.11

Classification	Department	Annual		Hourly	
		Minimum	Maximum	Minimum	Maximum
City Treasurer	Administration	\$20,904.00	\$33,288	\$20.10	\$32.01

SECTION 3. The current pay plan is based on a salary survey of comparable positions (when available) for the following peer communities: Fairway, Kansas; Gardner, Kansas; Grain Valley, Missouri; Gladstone, Missouri; Harrisonville, Missouri; Kearney, Missouri; North Kansas City, MO; Merriam, Kansas; Mission Hills, Kansas; Platte City, Missouri; Pleasant Hill, Missouri; Raymore, Missouri; Riverside, Missouri; Roeland Park, Kansas; Smithville, Missouri; Spring Hill, Kansas; and Sugar Creek, Missouri. Salary survey data were collected from the Mid-America Regional Council (MARC) Compensation Survey System (CSS).

SECTION 4. All employees shall normally receive a rate of pay no less than the minimum of the pay grade and no higher than the maximum of the pay grade.

SECTION 5. The following annual salaries are established for elected and appointed officials:

Mayor	\$14,400
Alderman	\$5,400
Municipal Judge	\$18,000
City Administrator	such amount as established by the Board of Aldermen through a contract between the City and the City Administrator

SECTION 6. The 2016 Salary Schedule for current employees is attached hereto and hereby incorporated by reference. The 2016 Salary Schedule includes a 2% cost-of-living adjustment and a 1% merit raise for eligible employees in accordance with Section 2.G. of the Parkville Personnel Manual (Resolution No. 12-02-13). Employees who have reached the maximum of their salary ranges will be eligible for a one-time bonus equal to the approved cost-of-living adjustment pending receipt of a satisfactory performance review.

SECTION 7. All provisions of ordinances and resolutions in conflict with this ordinance relative to the classification and compensation of employees of the City of Parkville, Missouri, including Ordinance No. 2849, are hereby repealed.

SECTION 8. This ordinance shall take effect on October 19, 2016.

PASSED and APPROVED this 18th day of October 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

2016 City of Parkville Salary Schedule

Last Name	Title	Department	Hourly Rate	Annual Salary
Abel	Public Works Director	Public Works	\$36.40	\$75,705
Barnard	Superintendent	PW Parks	\$24.85	\$51,679
Berg	City Treasurer	Administration	\$31.99	\$33,269
Blair	Construction Inspector	Public Works	\$24.72	Hourly
Blakeslee	Assistant to the City Administrator	Administration	\$22.83	\$47,476
Buckmaster	Department Assistant	Public Works	\$14.00	Hourly
Burch	Officer	Police	\$18.32	\$38,110
Cassell	Officer	Police	\$18.91	\$39,342
Chapman	Human Resources/Finance Director	Administration	\$27.67	\$57,555
Chrisman	Chief	Police	\$40.92	\$85,116
Crook	Billing Clerk	Admin/Sewer	\$13.29	\$27,647
Eckerle	Administrative Court Clerk	Court	\$14.89	Hourly
Fetters	Officer	Police	\$18.23	\$37,925
Gault	Building Inspector	Community Development	\$22.91	\$47,647
Gee	Officer	Police	\$19.78	\$41,149
Giarratana	Building Official	Community Development	\$28.43	\$59,140
Hauth	Receptionist	Administration	\$13.03	Hourly
Heckadon	Officer	Police	\$19.19	\$39,906
Hubbell	Detective	Police	\$23.18	\$48,215
Johnson	Skilled Laborer	PW Streets	\$19.13	\$39,974
Jordan	Captain	Police	\$29.93	\$61,000
Lachky	Community Development Director	Community Development	\$31.67	\$65,875
Liberty	Department Assistant	Police	\$20.17	\$41,958
Lovell	Skilled Laborer	PW Streets	\$18.07	\$37,584
McChesney	City Clerk	Administration	\$24.25	\$50,440
Pence	Officer	Police	\$18.91	\$39,342
Phelan	Laborer	PW Parks	\$13.13	\$27,308
Pils	Laborer	PW Streets	\$12.59	\$27,248
Rich	Officer	Police	\$17.88	\$37,185
Rizzuti	Court Clerk	Court	\$16.84	\$35,020
Schank	Operations Director	PW Streets	\$31.83	\$67,216
Shadid	Sergeant	Police	\$22.32	\$46,426
Soendker	Della	Administration	\$13.00	Hourly
Sollars	Officer	Police	\$18.32	\$38,110
Spring	Officer	Police	\$19.38	\$40,303
Stone	Sergeant	Police	\$22.32	\$46,426
Tomlin	Officer	Police	\$20.19	\$44,104
Whitby	Laborer	PW Streets	\$13.39	\$27,851
White	Skilled Laborer	PW Streets	\$19.13	\$39,794
Zimmerman	Laborer	PW Parks	\$13.00	\$27,040

CITY OF PARKVILLE JOB DESCRIPTION
Assistant to the City Administrator

Title: Assistant to the City Administrator **Department:** Administration

Supervisor: City Administrator **FLSA Status:** Exempt

Pay Grade: \$47,476 - \$64,162 **Schedule:** 8:00 a.m. – 5:00 p.m., Monday - Friday,
limited evening and weekend meetings as needed

This description is meant to represent a body of work typically performed in this position but does not necessarily represent all the duties which may be assigned to the incumbent in the position. The incumbent is responsible for performing miscellaneous duties as needed or assigned.

General statement of main duties:

The Assistant to the City Administrator (AtoCA) is the primary managerial assistant to the City Administrator and the Mayor and Board of Alderman. As such, the AtoCA provides analytical management assistance by planning, coordinating, and directing programs, conducting surveys and studies, and special projects and performs related work as required. The position is expected to perform analytical work requiring knowledge of administrative principles and analytical practices. The AtoCA serves as a member of the senior management team and attends department head level staff meetings. Work is distinguished from department head positions by such factors as limited supervisory responsibility and/or the performance of less complex management tasks, under the management oversight of the City Administrator. The position involves significant financial oversight and reporting duties, including assistance with preparation of the annual budget, and monitoring of expenditures throughout the year. The AtoCA may be temporarily tasked to oversee various employees, divisions, projects, or functions on special assignment by the City Administrator.

Minimum Qualifications: The Assistant to the City Administrator shall be a graduate of an accredited university or college, majoring in political science, public or municipal administration, communications, or a similar field. A masters degree in public administration (MPA) or similar field is required, although coursework may be in progress if a degree is obtained within two years from the date of hire. Coursework in budgeting, financial management, and local governance is an advantage. The position requires a valid state driver's license. Occasional lifting of up to 30 pounds is required.

Essential Job Functions:

1. Plans, organizes, and coordinates various projects, programs and services involving diverse administrative operations; may administer or manage specific projects, programs and/or services; recommends and assists in installing improved administrative methods, procedures, equipment, and facilities (daily).
2. Oversee all building maintenance and repair functions for City Hall and assists with coordination of maintenance for off-site facilities as needed (weekly).

3. Conducts research and analytical studies on a variety of programs and issues; coordinates and expedites reports and program information from department input; develops procedures and forms; formulates recommendations and prepares reports and correspondence (weekly).
4. Assists in determining financial methods, procedures, and costs pertaining to a departmental service or program; conducts cost-benefit analyses and reviews and prepares financial and statistical reports; coordinates contract arrangements with other organizations and private parties (weekly).
5. Prepares grant applications and handles the details of grant or proposal preparation and administration including contracts with federal, state, and local agencies (as needed).
6. Serve as the staff liaison to the Community Land and Recreation Board (CLARB). Facilitate parks planning, including park master plan updates, and special event applications (monthly).
7. Coordinate with other city departments and divisions regarding special events, maintenance, and technical expertise (as needed).
8. Plan, direct and coordinate, through subordinate level supervisory and managerial personnel the Parkville Nature Sanctuary. Oversee the spending of the Nature Sanctuary Budget (weekly).
9. Prepares the City's Annual Report under the direction of the City Administrator (annually).
10. Confers with department heads, officials, consultants, and explains policies and procedures; makes written and oral presentations on assigned projects and programs (as needed).
11. Provides staff support to committees or other departments, as assigned (as needed).
12. Prepare and distribute charts, graphs, and other supporting materials during the annual budget process (as needed).
13. Prepare budget and fund analysis documents for the City Administrator and Board of Alderman (as needed).
14. Assist with review and quality control of written and presentation materials for Board of Aldermen meetings and other public meetings (weekly).
15. Prepare and/or review policy reports and other communications to the Mayor and Board of Alderman (weekly),
16. Assist with sewer billing and front desk reception duties as needed during scheduled leave for other employees (as needed).
17. Provide overall management support including assistance with the oversight of department operations. Works closely with the City Administrator and Department Heads to ensure internal systems are operating effectively (daily).
18. Perform policy research and analysis for special projects as assigned by the City Administrator (daily).
19. Supervise interns and other staff as assigned (as needed).
20. Perform miscellaneous duties as needed or assigned by the City Administrator (as needed).

Primary Responsibilities:

- Communicate effectively with members of the public, other employees, Mayor and Board of Aldermen.

- Research, analyze, and make recommendations regarding organizational projects, issues, structures, programs and procedures.
- Assist with preparation of the annual budget.
- Draft correspondence, reports, charts, graphs and other documents as directed by the City Administrator.
- Maintain excellent records of all work assignments.
- Perform other duties as may be assigned or required.

Required Knowledge, Skills and Abilities:

- Broad knowledge in a general professional or technical field, preferably in government management, political science, or finance.
- Knowledge of municipal operations, finance and services.
- Knowledge of best practices in local government budgeting and reporting.
- Ability to supervise the work of part-time employees, temporary employees, or interns.
- Knowledge of local government practices and procedures including public sector procurement procedures.
- Ability to perform assigned duties within broad parameters defined by general organizational policies and accepted practices with limited direct oversight. End results determine effectiveness of job performance.
- Position has significant fiscal oversight and responsibility.
- Ability to research, collate and present information effectively.
- Ability to prepare effective written documentation and reports.
- Ability to multi-task and perform with evolving priorities.

Work Environment and Equipment Utilized: Standard office equipment and Microsoft Office software is utilized routinely in the job, and the work is performed in a typical office environment with adequate lighting, ventilation and temperature controls.

Employee Signature/Date

Human Resources Signature/Date

City Administrator Signature/Date

Revised 10-18-16

CITY OF PARKVILLE

Policy Report

Date: October 11, 2016

PREPARED BY:

Matthew Chapman
Finance/Human Resources Director

REVIEWED BY:

Lauren Palmer
City Administrator

ISSUE:

Adopt an ordinance to assign the city treasurer responsibilities and duties to the Finance/Human Resources Director Matthew Chapman.

BACKGROUND:

With the retirement of Steve Berg after 36 years of service to the City, staff is in the process of replacing the part-time city treasurer position with a full-time financial analyst position. Mr. Berg's retirement announcement prompted an evaluation of department duties to determine the best structure for meeting all department responsibilities. The financial analyst will retain some of the duties of the treasurer position and inherit some duties from the finance/human resources director position. Other duties currently assigned to the treasurer will now be handled by the finance director.

The recruitment process has taken longer than expected due to declined offers from qualified candidates. Two candidates had salary expectations that far exceeded the advertised hiring range, and one candidate accepted a counter-offer from his current employer. Staff has expanded the recruitment process with targeted advertising to Park University finance, accounting, and business students and graduates. In the meantime, Steve Berg has agreed to assist the city as needed with interim duties on a contract basis, but he is no longer employed as city treasurer.

The position of city treasurer is defined in state statute for fourth class cities and Chapter 130 of the Parkville Municipal Code. Chapter 130 outlines the position of city treasurer and assigns such duties as keeping an accurate account of monies received and disbursed; furnishing an account of receipts and expenditures; and making semi-annual financial reports to the Board of Aldermen and public. The duties described are unchanged since the original adoption of the Code in 1890, and they do not reflect the changes to the organization's size, complexity, staff composition, nor modern accounting and software. Staff consulted with other communities and the city attorney and determined that the city does not have to designate the city treasurer job title as long as someone on staff is assigned the powers and duties. Staff is recommending that the finance/human resources director be assigned the responsibility to perform, or designate and oversee, the powers and duties of city treasurer. The city did something similar to assign the powers and duties of the city collector.

BUDGET IMPACT:

Assigning the responsibility to perform, or designate and oversee, the powers and duties of the city treasurer to the finance/human resources director will not result in any budget impact.

ALTERNATIVES:

1. Adopt an ordinance to assign the responsibility to perform, or designate and oversee, the powers and duties of the city treasurer to Finance/Human Resources Director Matthew Chapman.
2. Adopt the ordinance subject to changes requested by the Board of Aldermen.

3. Reject the ordinance and provide alternative direction to staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the adoption of an ordinance to assign the responsibility to perform, or designate and oversee, the powers and duties of the city treasurer to the finance/human resources director.

POLICY:

Section 130.010 of the Parkville Municipal Code states that the Board of Aldermen shall appoint some suitable person to the office of City Treasurer, and such appointment shall be confirmed by a majority vote of all the members of the Board of Aldermen. RSMo 79.230 states that the mayor, with the consent and approval of the majority of the members of the Board of Aldermen, shall have the power to appoint a treasurer. According to RSMo 79.290, the duties, power, and privileges of the treasurer are defined by city ordinance in Section 130 of the Municipal Code.

SUGGESTED MOTION:

I move to approve Bill No. 2891, an ordinance assigning the responsibility to perform, or designate and oversee, the powers and duties of the city treasurer to Finance/Human Resources Director Matthew Chapman.

I move to approve Bill No. 2891 on second reading by title only to become Ordinance No. ____.

ATTACHMENTS:

1. Proposed Ordinance

AN ORDINANCE TO ASSIGN THE CITY TREASURER RESPONSIBILITIES AND DUTIES TO THE FINANCE/HUMAN RESOURCES DIRECTOR MATTHEW CHAPMAN

WHEREAS, on August 19, 1980, the Board of Aldermen adopted Ordinance No. 797 to appoint Steve Berg as the city treasurer with the duties described in Chapter 130 of the Parkville Municipal Code; and

WHEREAS, on July 2, 2013, the Board of Aldermen adopted Ordinance No. 2688 to appoint Matthew Chapman as the finance/human resources director with oversight of financial administration for the city, including supervision of the city treasurer; and

WHEREAS, Steve Berg retired from the position of city treasurer effective October 7, 2016; and

WHEREAS, Section 130.010 of the Parkville Municipal Code states that the Board of Aldermen may appoint some suitable person to the office of City Treasurer, and such appointment shall be confirmed by a majority vote of all the members of the Board of Aldermen.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. That Matthew Chapman, in his employment as the finance/human resources director, shall be designated as the city treasurer and assume all the rights, duties, and responsibilities conferred to that position in Chapter 130 of the Parkville Municipal Code.

SECTION 2. Matthew Chapman may designate duties to subordinate employees as needed to fulfill his responsibilities as city treasurer.

SECTION 3. All provisions of ordinances and resolutions in conflict with this ordinance relative to the designation or duties of the city treasurer of the City of Parkville, Missouri, are hereby repealed.

SECTION 4. This ordinance shall take effect on October 19, 2016.

PASSED and APPROVED this 18th day of October 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

CITY OF PARKVILLE
Policy Report

Date: October 11, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a purchase order with Dale Brothers, Inc. for the salt and sand materials for the 2016/2017 winter season.

BACKGROUND:

City crews use salt and sand during winter snow and ice clearing operations each year. The salt storage building holds approximately 550 tons of material and is usually full at the beginning of the winter season. Staff uses approximately 100 tons of material per major storm event.

In August 2016, staff accepted the following quotes:

Company	50/50 Salt/Sand per Ton	100% Salt per Ton
Holliday Sand & Gravel Company (Riverside, MO)	\$68.95	\$93.95
Dale Brothers, Inc. (Kansas City, KS)	\$51.75	\$68.00
Kaw Valley Companies, Inc. (Kansas City, KS)	\$65.00	\$100.00

Dale Brothers provided the lowest quote for the both types of winter mixes that staff normally uses: (1) salt and sand mix and (2) straight salt. The unit prices are good for the entire 2016/2017 snow season, until April 1, 2017.

The City has used Dale Brothers in the past for the winter mixes and has been satisfied with the product. They have historically been the low bidder with respect to the salt/sand mixes. Last year, the price was \$50.75 per ton for salt/sand mix and \$68.00. There was a \$1.00 per ton increase from last year's quote.

BUDGET IMPACT:

The 2016 budget was approved with \$40,000 for Emergency Snow Removal (line item 40-520-07-20-00). The current balance for this line item is \$25,517.77. Staff intends to recommend funding in the 2017 budget to cover the cost of the snow material for the second half of the 2016/2017 snow season. Staff will continue to purchase material as needed within the prescribed budgets.

ALTERNATIVES:

1. Approve a purchase order with Dale Brothers, Inc. for salt and sand materials.
2. Do not authorize the purchase order with Dale Brothers, Inc.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of a purchase order with Dale Brothers, Inc. for salt and sand materials. The purchase order will guarantee the unit prices until April 1, 2017.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on October 10, 2016, the Finance Committee, by a vote of 5-0, recommended that the Board of Aldermen approve a purchase order with Dale Brothers, Inc. for salt and sand materials through April 1, 2017, subject to annual appropriations.

POLICY:

The Purchasing Policy, Resolution No. 10-02-14, requires the Board of Aldermen to approve all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve a purchase order with Dale Brothers, Inc. for salt and sand materials through April 1, 2017, subject to annual appropriations.

ATTACHMENTS:

1. Quote – Dale Brothers
2. Purchase Order

Doubled D, Inc.
dba Dale Brothers
PO Box 12541
Kansas City, KS 66112

DALE
BROTHERS

Phone: 913.334.1075
Fax: 913.334.0090
Online: dalekc.com

Environmentally responsible products and services

September 21, 2016

City of Parkville
8880 Clark Ave.
Parkville, MO 64152

RE: ICE CONTROL PRICES 2016/2017

2016-4/1/2017

Salt Rate: \$68.00 per Ton Delivered

1x1 Mix Rate: \$51.75 per Ton Delivered

Harold Dunn
Dale Brothers

Date

Print Name: _____

Title: _____

City of Parkville

Date

DALE
BROTHERS

- **Demolition**
- **Recycling**

- **Excavating**
- **Trucking**

- **Aggregate**
- **Site Clean-up**

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
Parkville, MO 64152

Date: October 18, 2016

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR: Dale Brothers, Inc.
P. O. Box 12541
Kansas City, KS 66112-0542
913-334-1075

SHIP TO: Streets Maintenance Building, 9300 Graden Road, Parkville, MO 64152

INVOICE TO: Parkville City Hall, 8880 Clark Ave., Attn: Alan Schank, Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 5 pages including attachments. Purchaser agrees to pay a **UNIT PRICE** of **\$68.00 per ton for Straight Salt Delivered and \$51.75 per ton Delivered for 1 & 1 Salt and Sand Mix** for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within thirty (30) days after delivery of goods and receipt of invoice. This purchase order is only valid through April 1, 2017.

ITEMS:

Straight Salt

Price: Sixty-Eight Dollars (\$68.00) per ton
Delivered

1 & 1 Salt and Sand Mix

Price: Fifty Dollars & 75 cents (\$51.75) per
Ton Delivered

See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements

SCHEDULE OF DELIVERY:

Materials shall be delivered on request within 72 hours of placing order.

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

DALE BROTHERS, INC.
Vendor

By: _____
Nanette K. Johnston

By: _____

Title: **Mayor** _____

Title: _____

Date: _____

Date: _____

CITY OF PARKVILLE

Policy Report

Date: October 11, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a license agreement with the Missouri Highway and Transportation Commission for the existing monument sign along Highway 45 at Monticello Road.

BACKGROUND:

A "Welcome to Parkville" monument sign exists in the northwest corner of the intersection of Hwy 45 and Monticello Road (Attachment 1 and 2). This sign has been in its current location for many years. In late August 2016, staff was contacted by representatives of the Missouri Department of Transportation (MoDOT) who informed the city that the sign is located within the MoDOT right-of-way along Highway 45. The MoDOT Outdoor Advertising Permit Specialist identified a number of monument signs around the region that were placed within the MoDOT right-of-way without prior approval. In an effort to make the sign compliant, MoDOT provided a license agreement for the City to execute (Attachment 3 and 4).

After reviewing the license agreement, staff objected with some of the language. The agreement was intended for the construction of a new monument sign, not for an existing sign. Staff reached out to MoDOT to inquire about revisions to the agreement to fit the existing sign. Staff reviewed several alternatives with the MoDOT right-of-way coordinator. The alternatives included (1) signing the original agreement; (2) revising to the original agreement; (3) relocating the sign to a location outside of the MoDOT right-of-way; and (4) removing the sign.

While staff was reviewing and considering the alternatives for a recommendation, the MoDOT right-of-way coordinator provided a revised agreement. Staff reviewed the revised agreement and found that some of the same language in the original agreement was present. The primary issue that concerned staff was the requirement for the City to maintain guardrails and other traffic features in the vicinity of the monument sign; however, there is no guardrail or other traffic features in the vicinity of the existing monument sign. Based on discussions with MoDOT, that section of the agreement would not be applicable and is standard boiler plate language. Due to the lengthy timeline associated with MoDOT legal review, it was encouraged by MoDOT to use the stated language.

Staff reviewed several alternative locations for relocating the monument sign. The existence of MoDOT right-of-way is a challenge for any location along Highway 45. The right-of-way varies along Highway 45 to accommodate the meandering trails along Southern Platte Pass. Due to the existing terrain in the vicinity of the existing sign, staff believes there are no acceptable alternative locations.

BUDGET IMPACT:

There is no budget impact associated with this action. Through a cooperative agreement, the Public Works staff currently mows the areas along Highway 45 located within the Parkville city limits.

ALTERNATIVES:

1. Approve a license agreement with the Missouri Highway and Transportation Commission.
2. Relocate the existing monument sign to a location outside of the MoDOT right-of-way.
3. Remove the existing monument sign.
4. Provide further direction to staff.
5. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the approval of the license agreement with the Missouri Highway and Transportation Commission. Based on existing terrain in the vicinity of the monument sign, there is no clear alternative for the relocation of the signage. Keeping the sign in its existing location is the preferred alternative. The only alternative that does not require an agreement would be the removal of the existing sign.

POLICY:

The Board of Aldermen must approve all agreements regarding the sale, use or lease of public improvements.

SUGGESTED MOTION:

I move to approve the license agreement with the Missouri Highway and Transportation Commission for the existing monument sign along Highway 45 at Monticello Road.

ATTACHMENTS:

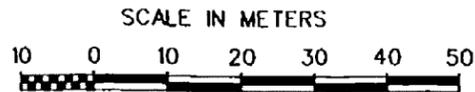
1. Aerial Map
2. Photo of Monument Sign
3. Sign Exhibit
4. Proposed Agreement

Aerial Map



Monument Sign





SW 1/4 SE 1/4
24-51-34

CURVE DATA [1]
P.I. STA. 0+923.531
P.C. STA. 0+903.327
P.T. STA. 0+942.676

Δ - 32° 12' 30" (LT.)
L - 39.35 m
R - 70.000 m
T - 20.21 m

SE 1/4 SE 1/4
25-51-34

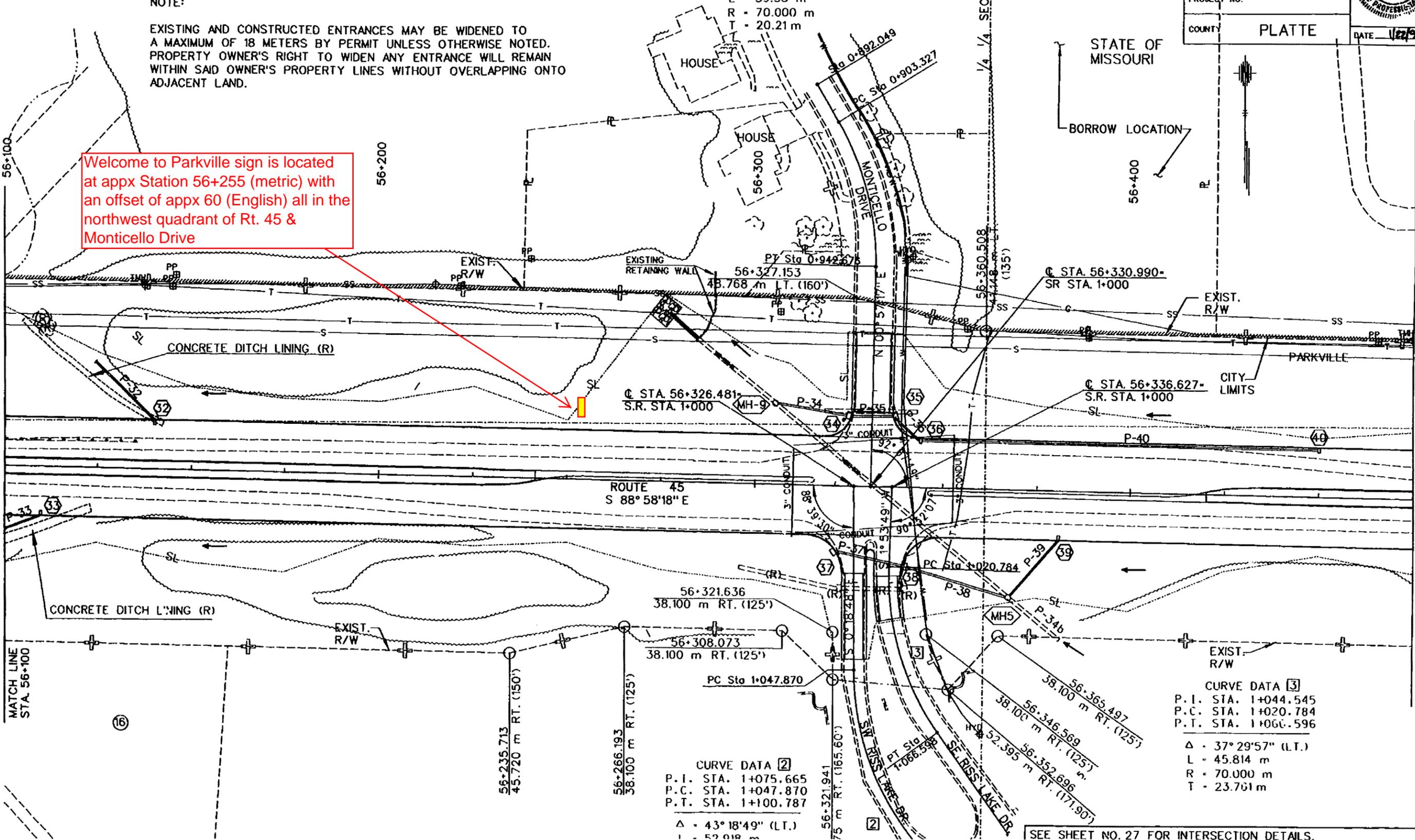
ROUTE	STATE	DISTRICT	SHEET NO.
45	MO	4	14
JOB NO. J4U1108			
PROJECT NO.			
COUNTY PLATTE			DATE 1/27/99



NOTE:

EXISTING AND CONSTRUCTED ENTRANCES MAY BE WIDENED TO A MAXIMUM OF 18 METERS BY PERMIT UNLESS OTHERWISE NOTED. PROPERTY OWNER'S RIGHT TO WIDEN ANY ENTRANCE WILL REMAIN WITHIN SAID OWNER'S PROPERTY LINES WITHOUT OVERLAPPING ONTO ADJACENT LAND.

Welcome to Parkville sign is located at appx Station 56+255 (metric) with an offset of appx 60 (English) all in the northwest quadrant of Rt. 45 & Monticello Drive



STATE OF MISSOURI

BORROW LOCATION

EXIST. R/W

CITY LIMITS

ROUTE 45
S 88° 58' 18" E

56+321.636
38.100 m RT. (125')

56+308.073
38.100 m RT. (125')

CURVE DATA [2]
P.I. STA. 1+075.665
P.C. STA. 1+047.870
P.T. STA. 1+100.787

Δ - 43° 18' 49" (LT.)
L - 52.018 m

CURVE DATA [3]
P.I. STA. 1+044.545
P.C. STA. 1+020.784
P.T. STA. 1+066.596

Δ - 37° 29' 57" (LT.)
L - 45.814 m
R - 70.000 m
T - 23.761 m

SEE SHEET NO. 27 FOR INTERSECTION DETAILS.

388PL 561.DGN

CCO Form: RW 51
Approved: 12/12 (ASB)
Revised: 08/16 (ASB)
Modified:

_____ COUNTY
ROUTE _____

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
LICENSE AGREEMENT FOR CITY MONUMENT**

[Drafter's Note: Use this form ONLY when the monument for which the Commission is granting the City the license is already installed on Commission RW. Once determination of applicability is made and this form is proper to use, delete this Drafter's Note.]

THIS AGREEMENT is entered into by the **MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION** (hereinafter, "Commission") and the _____ (hereinafter, "City").

WITNESSETH:

WHEREAS, the Commission is an entity of the State of Missouri created by state law and owns and maintains State Route _____ (hereinafter, "Highway") as part of the State Highway System in _____ County, Missouri;

WHEREAS, the City constructed a Monument on Commission property and desires to use that portion of the Commission property described in Exhibit "A," attached hereto and incorporated by reference, to maintain a Monument;

WHEREAS, the Commission agrees to allow the City to use Commission property for the purposes, and subject to the terms and conditions, herein stated.

NOW, THEREFORE, in consideration of the promises, covenants and representations in this Agreement, the parties agree as follows:

(1) **LICENSE GRANTED:** The Commission hereby grants the City and its successors, a non-exclusive right to use that portion of the Commission property at the location described on Exhibit "A", a legal description of the property, for the purpose of maintaining a city Monument.

(2) **CONSIDERATION FOR THIS LICENSE:** The Commission grants this license freely and without charge, based on the City's express agreement to comply with the terms and conditions of this Agreement. This license is revocable by the Commission through its Missouri Department of Transportation (MoDOT) representatives at any time, with or without cause; and this license is automatically revoked by operation of law if the City violates any term or condition of this Agreement.

(3) DURATION OF LICENSE: The Commission and the City agree that this license and all rights of entry granted hereunder shall terminate and no longer be in effect no later than sunset ten (10) years from the last date of execution of this Agreement. Upon approval of both parties, the terms and conditions of this Agreement are renewable for an additional ten (10) years from the date of the expiration of the Agreement. Any extension shall be memorialized in an appropriate Supplemental Agreement and executed by the duly authorized representatives of the parties.

(4) WORK BY THE CITY: The City constructed a Monument on Commission property as indicated in Exhibit "A," attached hereto and incorporated by reference. This non-exclusive license prohibits conversion of the property to a 4f or 6f property as stated in the Code of Federal Regulations 23 CFR 771.135. It is expressly understood and agreed that the primary purpose of the property which is the subject matter of this agreement shall remain for use of the Commission. There will be no public park or recreational use or dedication of the Commission property for outdoor recreational use.

(5) ACCOMPANYING STRUCTURES: The City agrees to maintain guardrail and/or other traffic safety devices (hereinafter, "Accompanying Structures") to Commission standards, in accordance with applicable portions of the latest editions of the *Missouri Highways and Transportation Commission's Standard Specifications for Highway Construction* and the *Standard Plans for Highway Construction*. The City's plan for repair and maintenance of the accompanying structures are as follows:

(A) Upon notification to the City of the damaged accompanying structures, the City shall have seven (7) calendar days to begin the repair or maintenance.

(B) All repair and maintenance work shall be completed within fourteen (14) calendar days.

(6) CONSTRUCTION CONTRACTOR: The Commission acknowledges that the City may enter into a construction contract with an approved Contractor (hereinafter, "Contractor") to maintain the Monument. The Contractor will look solely to the City for payments pursuant to the construction contract, including, but not limited to payments for base contract work and change order work, and for claims pursuant to the contract or for breach thereof, and confirming that Contractor shall have no claim rights against the Commission, its employees, agents, successors, or assigns.

(7) RIGHTS UPON DEFAULT: If the City defaults and abandons the Monument construction project, the Commission has the right, at its discretion, to demolish the structure. The Commission shall have the right to charge all payments associated with and costs of demolition to the City.

(8) MAINTENANCE AND REPAIR: At all times during the maintenance of the Monument, the site of the Monument and all related structures and landscaping will be maintained by and at the expense of the City so as to assure that these structures

and the area within, above and beside Commission's property will be kept in accordance with Commission standards and in good condition as to safety, use and appearance and such maintenance will be accomplished in a manner so as to cause no unreasonable interference with the use of or access to the Commission's state highway system. At all times during the maintenance of the Monument, the City and Contractor shall maintain the Monument in a manner that will not injure or damage the paved highway facility area or any of Commission property adjacent thereto, unless as specified herein. The City will keep the property described in Exhibit "A" in a neat, clean, orderly and presentable condition, free of trash, debris and unsightly objects.

(9) PERMITS: Before beginning work, any maintenance performed on the infrastructure of the Monument or Accompanying Structures shall require a permit to be issued by the District Engineer. Issuance of the permit is within the sole discretion of the Commission's District Engineer. The City shall make every effort to obtain access to the Monument and any accompanying structures through access other than Commission property.

(10) THE COMMISSION ACTION IF THERE IS FAILURE TO MAINTAIN PROPOSED STRUCTURE: In the event the City fails to meet its maintenance obligations set forth in this Agreement, the Commission or its contractors, agents and employees shall have the authority, but not a duty or obligation, to maintain the facility as the Commission deems necessary. If the City fails to begin making repairs within thirty (30) days of receiving written notice or fails to continue with the repairs in a diligent manner, the maintenance work may be performed by the Commission, unless the District Engineer or his/her authorized representative determines that an actual or potential emergency exists requiring immediate repairs. Any expenses incurred by or on behalf of the Commission in performing the maintenance work described in this section shall be the debt of and shall be chargeable to the City.

(11) REVOCAION OF AGREEMENT: This license granted in this Agreement is at the pleasure or discretion of the Commission. The occurrence of any one of the following, but not limited to the following, shall constitute a default by the City under the terms of this Agreement and, at Commission discretion, may result in revocation of this Agreement.

(A) Nonuse or Abandonment of Monument: The Monument ceases to be used for the purposes stated herein, or is abandoned;

(B) Damage or Disrepair: The Monument or Accompanying Structures are damaged or fall into disrepair, and it cannot be repaired or the City will not repair the Monument to a condition satisfactory to the Commission and the FHWA;

(C) Violation of Agreement: The City violates any term of this Agreement;

(D) Change in Use: The City changes or attempts to change the use or

purpose of the Monument, without prior written approval of the Commission and the concurrence of the FHWA;

(E) Violation of Laws: The City operates, uses or maintains the Monument or any other structure within the Commission's property in violation of any state or federal laws or regulations which are applicable at that time, but only after notice is given by the Commission specifying the violation and giving a reasonable opportunity to cure, not to exceed thirty (30) days, and which is not cured by the City within the applicable time;

(F) Failure to Pay Debts: The City fails to pay its debts or liabilities to the Commission under this Agreement;

(G) Failure to Maintain Insurance: The City fails to maintain insurance as required by this Agreement;

(H) Void or Invalid Agreement: This Agreement, or any material portion thereof, is deemed void or invalid by a court of competent jurisdiction.

(I) Unsafe Action: If the City acts in an unsafe manner, negligently, or refuses to follow safety instructions of MoDOT officials, or in any way breaches the terms of this license agreement.

(12) NO ASSIGNMENT: The City understands that it shall not assign or delegate any interest in this Agreement and shall not transfer any interest in or use of this license to another. This license is granted solely to the City and to no other person or entity.

(13) REDESIGN, RELOCATION, OR ALTERATION OF HIGHWAY: In the event that the Commission should find that it is necessary to redesign, relocate, or alter the highway at this location, the Commission, at its sole discretion, may suspend or revoke this license as needed.

(14) REMOVAL OF THE MONUMENT: In the event this Agreement is revoked and the Commission deems it necessary to request the removal of the Monument and/or Accompanying Structures, the removal shall be accomplished by the City or a responsible party, as determined by the Commission, in a manner prescribed by the Commission, with all costs and expenses associated with the removal paid by the City.

(15) NOT A JOINT VENTURE: Nothing contained in this Agreement shall be deemed to constitute the Commission and the City as partners in a partnership or joint venture for any purpose whatsoever.

(16) NO KNOWLEDGE OF HAZARDOUS OR TOXIC SUBSTANCES ON PROPERTY: The Commission states that to the best of its knowledge and belief, there has been no generation, transportation, storage, treatment, disposal, release, leakage,

spillage or emission of any hazardous or toxic substance or material or any aboveground or underground petroleum product contamination on the subject property during the Commission's ownership of the property, and the Commission's representatives are not aware of the presence of any such hazardous or toxic substance or material, or petroleum product contamination, on the subject site. The Commission makes no warranty or representation concerning the possibility of or absence of, concealed property contamination by such substances or materials, and the City assumes the risk of their presence, unknown and undetected. If the City discovers actual or potential hazardous or toxic substances or materials, or petroleum contamination on the subject property, the City is requested to leave the property and notify the Commission's MoDOT representatives immediately.

(17) HUMAN REMAINS, SACRED OBJECTS AND ARTIFACTS: If human remains, or Native American or other sacred objects, artifacts or items of value are encountered during the maintenance of the Monument, their treatment will be handled in accordance with Sections 194.400 to 194.410, RSMo, as amended. There are no human remains, sacred objects, artifacts or other items of value known to be on the subject Monument, to the best knowledge of Commission's MoDOT representatives. However, if the City finds any human remains, sacred objects, artifacts, or other items of value on the subject property, the City shall immediately contact the Commission's MoDOT representatives.

(18) INSURANCE: The City shall take out and maintain at the City's own expense liability insurance with a company licensed and authorized to do business in the state of Missouri in the amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo. This insurance shall be for the payment of any property damages, personal injury or death to person(s) on the premises as licensees or invitees, expressed or implied, of the City. Evidence of the City's liability insurance shall be furnished to the Commission with upon application for a permit, and if the City fails, refuses or neglects to take out, extend or maintain said insurance this License Agreement shall be null and void.

(19) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) The City will require any contractor procured by the City to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district

engineer, or district engineer's authorized representative, prior to working on the Commission's property, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer, or district engineer's authorized representative, will not be required for work outside of the Commission's property; and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(20) ASSUMPTION OF RISK:

The City, by signing this license agreement, acknowledges that it has carefully read this legal document, and that it understands that the Commission property has vehicular traffic and other potential hazards on it that cannot reasonably be protected against, or warned of, in advance. By signing this license agreement, the City agrees to comply with the safety instructions it receives in this document and from MoDOT employees; the City acknowledges the existence of these and other risks on Commission property, and agrees to assume these risks by accepting this license, and using the Commission's property for the activity permitted herein.

(21) ADVERTISING RESTRICTIONS: No billboards or advertising is to be placed on or over the Commission's property or airspace, either within, on, attached to or apart from the Monument. Only signs as approved by the Commission shall be allowed.

(22) OPPORTUNITY TO CURE: As to any default described in paragraph (14) above, same shall not be a basis of terminating or revoking this Agreement until written notice is delivered to the City specifying the default with particularity, giving a reasonable opportunity to cure, not to exceed thirty (30) days, and which is not cured by the City within the applicable time.

(23) UTILITY RELOCATION: With respect to any utility facilities requiring relocation or adjustment in connection with the herein contemplated construction, the City agrees that said relocation or adjustment shall be in accordance with the detailed plans as approved by the Commission with all costs and expenses associated with the

utility relocation or adjustment paid by the City.

(24) NONDISCRIMINATION: The City, for itself, its representatives, and successors in interest, as part of the consideration hereof, does hereby covenant and agree as a covenant running with the property that no person on the grounds of race, color, religion, creed, national origin, disability, sex or age shall be denied the benefits of or otherwise be subjected to discrimination in the maintenance of the Monument.

(25) AMENDMENTS: Any change in this Agreement, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the City and the Commission.

(26) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(27) SEVERABILITY: If any clause or provision of this Agreement is found to be void or unenforceable by a court or district of proper jurisdiction, then the remaining provisions not void or unenforceable shall remain in full force and effect.

(28) SURVIVABILITY: The City's obligation to the Commission under this Agreement shall survive the completion of the terms of this Agreement.

(29) DEFENSE: This Agreement may be pleaded as a full and complete defense to any subsequent action or other proceeding arising out of, or relating to, or having anything to do with, any and all claims, counterclaims, issues, defenses or other matters released and discharged by this Agreement. This Agreement may also be used to abate any such action or other proceedings and as the basis of a counterclaim for damages.

(30) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(31) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or respecting its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(32) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(33) AUTHORITY TO GRANT LICENSE: The parties enter into this Agreement with full understanding that the Commission, to the best of its knowledge and belief, has the authority to grant this license. The Commission makes no representation that it has full fee simple title to the property which is the subject of this

Agreement. In the event this Agreement is rendered null and void based upon a determination that the Commission did not have the authority to grant this license on the subject property, the Commission will not be responsible for any damages, costs or other expenses incurred by the City in connection with this Agreement.

(34) NOTICES: Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or upon receipt by personal or facsimile delivery, addressed as follows:

- (A) To the City of _____, Missouri:
(Address)
(Phone)

- (B) To the Commission:
(Address)
(Phone)

or to such other place as the parties may designate in accordance with this Agreement. To be valid, facsimile delivery shall be followed by delivery of the original document, or a clear and legible copy thereof, within three (3) business days of the date of facsimile transmission of that document.

(35) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(36) STATE WAGE LAWS: The City's contractor and its subcontractors shall pay the prevailing hourly rate of wages for each craft or type of worker required to execute this project work as determined by the Department of Labor and Industrial Relations of Missouri, and they shall further comply in every respect with the minimum wage laws of Missouri. The City shall take those acts which may be required to fully inform itself of the terms of, and to comply with, any applicable state wage laws.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by _____ of _____ this _____ day of _____, 20__.

Executed by the Commission this _____ day of _____, 20__.

**MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION**

THE CITY OF _____, MISSOURI

By: _____

By: _____

Title _____

Title _____

Attest: (SEAL)

Attest: (SEAL)

Secretary to the Commission

By: _____

Title: _____

Approved as to Form:

Approved as to Form:

Commission Counsel

By: _____

Title: _____

Ordinance No. _____

CITY OF PARKVILLE

Policy Report

Date: Tuesday, October 4, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a sign permit in the “B-4” Planned Business District for Farmers Insurance located at 5201 NW Crooked Road; SPA16-23, Jeff Murray, KC Sign Express, applicant.

BACKGROUND:

Farmers Insurance is relocating to a new site at 5201 NW Crooked Road and proposes to move existing signage from its previous location to its new site. The approximate location of the wall sign is shown in Attachment 2. The property is zoned “B-4” Planned Business District which requires Board approval of signage prior to installation. While there are no sign code standards for the B-4 district, staff has previously reviewed the sign permit applications in “B-4” Planned Business Districts against sign code regulations for “B-1” Neighborhood Business and “B-2” General Business Districts as a benchmark (see Parkville Municipal Code, Section 463.130 by reference).

The “B-1” and “B-2” district standards permit wall signs, requiring the combined area not to exceed ten percent (10%) of the area to which it is fastened. Wall signs in these districts are not to project above the top of the wall, fascia, or mansard a distance more than twenty-five percent (25%) of the vertical dimension of the sign or three (3) feet, whichever is less. The proposed aluminum sign is non-illuminated and meets these requirements.

BUDGET IMPACT:

With the exception of application fees to be collected, there is no budget impact.

ALTERNATIVES:

1. Approve the sign, subject to staff recommended conditions.
2. Approve the sign with other specified conditions.
3. Postpone consideration.

STAFF RECOMMENDATION:

Staff recommends approving the sign as proposed.

POLICY:

Per Parkville Municipal Code Section 463.140, approval must be given by the Board of Aldermen for any sign to be erected in the “B-4” Planned Business District.

SUGGESTED MOTION:

I move to approve the sign permit for Farmers Insurance and grant administrative authority for the Community Development Director to approve minor modifications and field changes, if necessary.

ATTACHMENTS:

1. Application for Sign Permit (SPA16-23)
2. Proposed Sign

ADDITIONAL EXHIBITS BY REFERENCE:*

1. Parkville Municipal Code Section 463.130 (<http://www.ecode360.com/27902484>)

*Copies on file at Parkville City Hall and available on request



Date Submitted: 10/3/16
 Application #: SP116-23
 Date Approved: _____
 Permit #: SP116-23

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Sign Permit

1. Property Information

Name of business/entity for which the sign is requested: FARMERS INSURANCE - DON JULIAN
 Property Address and/or general location: 5201 NW CROOKED RD

Zoning District: "B4" Planned Business District Current Use: Insurance Agency

Do any covenants and/or deed restrictions apply to this site: Yes No

Note: If yes, this application must be accompanied by signed approval of the association/entity enforcing such.

2. Contact Information

Applicant(s):
 Name: JEFF MURRAY - KC SIGN EXPRESS
 Address: 5033 MCKEY
OVERLAND PARK, KS 66203
 Phone: 913-432-7500 x10
 Fax number: 432-2882
 Email: JMURRAY@KCSIGNEXPRESS.COM

Property owner(s), if other than applicant:
 Name: CRAIG ARCHER
 Address: _____
 Phone: 816-935-4029
 Fax number: _____
 Email: craig@newmarkhomeskc.com

Company designing the sign:
 Name: _____
 Address: _____
 Phone: _____
 Fax number: _____
 Email: _____

Company installing the sign:
 Name: _____
 Address: _____
 Phone: _____
 Fax number: _____
 Email: _____

Contact(s) for correspondence: applicant owner designer installer other _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that no sign shall hereafter be erected, re-erected, constructed, altered or maintained except in conformance with the Parkville City Code. We acknowledge that the design, materials, and methods of construction of signs, shall comply with the applicable sections of the International Building Code and Electrical Code as adopted by the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit. We acknowledge that this permit is invalid if work is not completed within 180 days from the date of issuance, unless otherwise approved by the Community Development Director.

Applicant's Signature (Required) [Signature] Date: 9-27-16
Property Owner's Signature (Required) [Signature] Date: 9-27-16

Application #: SPA16-23

3. Sign Information

Sign Type: awning building directory door directional menu monument

projecting sandwich board wall (painted) wall (mounted) window

other: _____

Proposed location: _____

Sign face dimensions/area: Height 35 1/4" Width 5'8" Projection 0 Area: 16.6

Sign face material: ALUMINUM

Sign structure dimen./area: Height _____ Width _____ Projection _____ Area: _____

Sign structure material: _____

Text height: _____

If attached to or painted on a building: area of façade to which the sign is attached: 330

And percent of façade covered by sign: 5%

If attached to or painted on a window or door, area of such: _____

And percent of surface covered by sign: _____

If attached to or painted on a building, the sign height above grade: Top 72" Bottom 38 3/4"

Is the sign proposed to be lit? Yes No If yes, how? _____

If yes, business hours and hours of illumination? _____

4. Checklist of required submittals

- Completed application.
- A drawn elevation or photo of the building showing the proposed sign face and sign structure, with dimensions, text and graphics, lettering heights, colors, materials, and method of attachment and/or construction. If attached to or painted on a building (including window or door signs), show the façade with dimensions and sign location. If the sign is free standing, include a site plan showing the sign location, building footprint, property lines, and abutting street rights-of-way and centerlines.
- Authorization signature of the applicant and property owner.
- If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

For City Use Only

Application accepted as complete by: Shakendra Raigh / Comm. Dev. Assistant 10/3/16
Name / Title Date

Action Taken: Approved Approved with Conditions Denied

Date of Action: _____ Name / Title: _____

Signature: _____

Special conditions if any: _____

Permit Fee: \$20

Payment: Check # _____ M.O. _____ Cash Amt. _____



PROPOSED

REMOVE FROM EXISTING
LOCATION AT 5207 NW
CROOKED RD TO 5201 NW
CROOKED RD.



EXISTING



2'-11 1/4"

5'-0"



FILE NAME	FARMERS INSURANCE ELEV.	DATE	9/9/16	% ALLOWED	10
ACCOUNT	FARMERS INSURANCE	SCALE	1/4"=1'	BLDG SQ FT	330
ADDRESS	5201 NW CROOKED RD.	SALESPERSON	JEFF MURRAY	SQ FT ALLOWED	33.
	PARKVILLE, MO	DESIGNER	ROBIN HURSHMAN	SIGN SQUARE FT	16.6
		FONT			

CUSTOMER INFORMATION
REQUIRED POWER SOURCE
PROVIDED BY CUSTOMER
FOR FINAL CONNECTION.

ANY ROOF MEMBRANE
PENETRATION BY OTHERS.

NOTES:
STRUCTURAL BLOCKING BEHIND WALL FOR MOUNTING
MUST BE SUFFICIENT FOR INSTALLATION.
NECESSARY ACCESS MUST BE MADE AVAILABLE
INSIDE FOR INSTALLATION WORKING.

PLEASE DO NOT REMOVE ANY EXISTING SIGNAGE
& LOGO'S ON FACADE OR SIGNAGE ON BUILDING
THEY WILL BE REINSTALLED AT YOUR OWNERS RISK.
NO SIGNAGE TO BE INSTALLED ON ANY OTHER

CITY OF PARKVILLE

Policy Report

Date: Tuesday, October 4, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a sign permit in the “B-4” Planned Business District for New Mark Homes – Don Julian located at 5207 NW Crooked Road; SPA16-22, Jeff Murray, KC Sign Express, applicant.

BACKGROUND:

New Mark Homes is moving to 5207 NW Crooked Road and proposes to remove existing wall signage, fabricate and install a new, non-illuminated aluminum pan sign. The approximate location of the wall sign is shown in Attachment 2. The property is zoned “B-4” Planned Business District which requires Board approval of signage prior to installation. While there are no sign code standards for the B-4 district, staff has previously reviewed the sign permit applications in “B-4” Planned Business Districts against sign code regulations for “B-1” Neighborhood Business and “B-2” General Business Districts as a benchmark (see Parkville Municipal Code, Section 463.130 by reference).

The “B-1” and “B-2” district standards permit wall signs, requiring the combined area not to exceed ten percent (10%) of the area to which it is fastened. Wall signs in these districts are not to project above the top of the wall, fascia, or mansard a distance more than twenty-five percent (25%) of the vertical dimension of the sign or three (3) feet, whichever is less. The proposed aluminum pan sign is non-illuminated and meets these requirements.

BUDGET IMPACT:

With the exception of application fees to be collected, there is no budget impact.

ALTERNATIVES:

1. Approve the sign, subject to staff recommended conditions.
2. Approve the sign with other specified conditions.
3. Postpone consideration.

STAFF RECOMMENDATION:

Staff recommends approving the sign as proposed.

POLICY:

Per Parkville Municipal Code Section 463.140, approval must be given by the Board of Aldermen for any sign to be erected in the “B-4” Planned Business District.

SUGGESTED MOTION:

I move to approve the sign permit for New Mark Homes – Don Julian and grant administrative authority for the Community Development Director to approve minor modifications and field changes, if necessary.

ATTACHMENTS:

1. Application for Sign Permit (SPA16-22)
2. Proposed Sign

ADDITIONAL EXHIBITS BY REFERENCE:*

1. Parkville Municipal Code Section 463.130 (<http://www.ecode360.com/27902484>)

*Copies on file at Parkville City Hall and available on request



Date Submitted: 10/3/16
 Application #: SPA16-22
 Date Approved: _____
 Permit #: SPA16-22

CITY OF PARKVILLE • 8980 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0015

Application for Sign Permit

1. Property Information

Name of business/entity for which the sign is requested: NEW MARK HOMES - DON JULIAN
 Property Address and/or general location: 5207 NW Crooked Rd.

Zoning District: "B1" Planned Business District Current Use: Real Estate Agency

Do any covenants and/or deed restrictions apply to this site: Yes No

Note: If yes, this application must be accompanied by signed approval of the association/entity enforcing such.

2. Contact Information

Applicant(s): Name: JEFF MURRAY - KL SIGN EXPRESS **Property owner(s), if other than applicant:** Name: CRAIG ARCHER

Address: 5033 MACKAY
OVERLAND PARK, KS 66203

Address: _____

Phone: 913 432 2500 x10

Phone: 816 935 4029

Fax number: 432 2882

Fax number: _____

Email: JMURRAY@KL SIGN EXPRESS.COM

Email: craig@newmarkhomeske.com

Company designing the sign: Name: _____

Company installing the sign: Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Fax number: _____

Fax number: _____

Email: _____

Email: _____

Contact(s) for correspondence: applicant owner designer installer other _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that no sign shall hereafter be erected, re-erected, constructed, altered or maintained except in conformance with the Parkville City Code. We acknowledge that the design, materials, and methods of construction of signs, shall comply with the applicable sections of the International Building Code and Electrical Code as adopted by the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit. We acknowledge that this permit is invalid if work is not completed within 180 days from the date of issuance, unless otherwise approved by the Community Development Director.

Applicant's Signature (Required) _____ Date: 9-27-16

Property Owner's Signature (Required) _____ Date: 9-27-16

Application #: SPA16-22

3. Sign Information

Sign Type: awning building directory door directional menu monument
projecting sandwich board wall (painted) wall (mounted) window
other: _____

Proposed location: _____

Sign face dimensions/area: Height 3'-6" Width 2'-10" Projection 0 Area: 9.9

Sign face material: ALUMINUM

Sign structure dimen./area: Height _____ Width _____ Projection _____ Area: _____

Sign structure material: ALUMINUM

Text height: _____

If attached to or painted on a building: area of façade to which the sign is attached: 330

And percent of façade covered by sign: 3%

If attached to or painted on a window or door, area of such: _____

And percent of surface covered by sign: _____

If attached to or painted on a building, the sign height above grade: Top 72" Bottom 30"

Is the sign proposed to be lit? Yes No If yes, how? _____

If yes, business hours and hours of illumination? _____

4. Checklist of required submittals

- Completed application.
- A drawn elevation or photo of the building showing the proposed sign face and sign structure, with dimensions, text and graphics, lettering heights, colors, materials, and method of attachment and/or construction. If attached to or painted on a building (including window or door signs), show the façade with dimensions and sign location. If the sign is free standing, include a site plan showing the sign location, building footprint, property lines, and abutting street rights-of-way and centerlines.
- Authorization signature of the applicant and property owner.
- If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

For City Use Only

Application accepted as complete by: Shirley Knight / Comm. Dev. Asst. 10/3/10
Name / Title Date

Action Taken: Approved Approved with Conditions Denied

Date of Action: _____ Name / Title: _____

Signature: _____

Special conditions if any: _____

Permit Fee: \$20

Payment: Check # _____ M.O. _____ Cash Amt. _____



PROPOSED

REMOVE EXISTING, FABRICATE AND INSTALL: NEW, NON ILLUMINATED, ALUMINUM PAN SIGN PAINTED WHITE WITH GREEN PSV APPLIED.

EXISTING



FILE NAME	NEW MARK HOMES ELEV.	DATE	9/9/16	N. ALLOWED	10
ACCOUNT	NEW MARK HOMES	SCALE	1/4"=1'	BLDG SQ FT	330
ADDRESS	5207 NW CROCKED RD	SALESPERSON	JEFF MURRAY	SQ FT ALLOWED	33
	PARKVILLE, NC	DESIGNER	ROBIN HURSHMAN	SIGN SQUARE FT	9.9
		FONT			

CUSTOMER INFORMATION
 REQUIRED POWER SOURCE
 (TYPY N/A) (T) CASH UTILITY
 FOR FINAL CONNECTION.

ANY ROOF MEMBRANE
 PENETRATION BY OTHERS.

NOTES:
 STRUCTURAL BIDDING REQUIRED FOR MOUNTING
 MUST BE SUFFICIENT FOR INSTALLATION.
 NECESSARY ADDRESS MUST BE CLEARLY AVAILABLE
 MADE FOR METALLIZING.
 THIS IS A PRELIMINARY SIGN. THE FINAL SIGN
 WILL BE SUBMITTED TO THE CITY OF PARKVILLE
 FOR APPROVAL. THE CITY OF PARKVILLE
 DOES NOT GUARANTEE THE ACCURACY OF THE
 INFORMATION PROVIDED ON THIS SIGN.

CITY OF PARKVILLE

Policy Report

Date: Wednesday, October 12, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve a sign permit in an “R-4” Multiple-Family Residential District for an institutional, public and semi-public use sign at 31 W 8th St. (Case No. PZ16-16); Banneker School Foundation, applicant.

BACKGROUND:

In 1885, the Banneker School was constructed in Parkville at 31 W. 8th St. Named after Benjamin Banneker, a noted African American 18th Century scientist, mathematician, clockmaker and astronomer, the school educated students until the second Banneker School was constructed in 1902. The property was deeded to the Platte County Historical and Genealogical Society, and in 2008, was turned over to the Banneker School Foundation. The school is listed on the National Register of Historic Places (#95001115).

The applicant proposes to install a 3’ X 4’ monument sign on the property identifying the historic site, its restoration project and goals; acknowledging public & private donation supporters; and providing webpage links for more information (See Attachment 1). The sign will be composed of metal with a wrought iron frame. The Banneker School is located in a City “R-4” Multiple-Family Residential District. Parkville Municipal Code, Title IV, Section 463.120 provides requirements in “R-1”, “R-2”, “R-3” and “R-4” residential districts for signage for permitted institutional, public, and semi-public uses:

- In approving institutional signs, public and semi-public signs, the Planning Commission and Board of Aldermen shall consider the balancing of landowners' rights to promote their use with the corresponding rights of abutting and neighboring landowners to live without undue light glare and spillover and shall consider the extent to which the proposed signs are consistent with the character of surrounding development.
- In no case shall signs be illuminated between the hours of Midnight and 6:00 A.M. Any exposed lighting source shall be directed away from nearby residential uses using a cutoff, shield or other device to eliminate off-site glare/spillover.
- In no case shall the sign face of any wall sign be permitted to exceed five percent (5%) of the ground floor building facade area or twenty-four (24) square feet, whichever is less.
- In no case shall the sign face of any monument sign permitted exceed forty-eight (48) square feet inclusive of areas for changeable copy. The height of the sign structure shall not exceed a height of ten (10) feet.
- No pole signs shall be permitted.
- No signs shall be permitted for home occupations.
- All signs shall be subject to any applicable covenants and restrictions adopted by a neighborhood in which the sign is to be located. In no case shall the City approve a sign otherwise prohibited or disallowed by such covenants and restrictions.

The Planning and Zoning Commission considered the application at their October 11, 2016 regular meeting and concluded the proposed sign meets these requirements. The proposed

sign is non-illuminated monument sign that will not cause undue light glare and spillover onto abutting and neighboring landowners. The sign face does not exceed forty-eight (48) ft. or a height of ten (10) ft. Furthermore, the proposed sign will add to the historic nature/character of the subject property by providing reference to the Banneker School's history.

BUDGET IMPACT:

With the exception of application fees to be collected, there is no budget impact.

ALTERNATIVES:

1. Approve the sign permit as recommended by the Planning and Zoning Commission.
2. Approve the sign permit as recommended by the Planning and Zoning Commission, with other specified conditions.
3. Deny the sign permit application.
4. Postpone consideration.

STAFF RECOMMENDATION:

Staff recommends approving the sign as proposed.

PLANNING COMMISSION RECOMMENDATION:

The Planning and Zoning Commission considered the application at their October 11, 2016 regular meeting and concurred with staff conclusions and recommendation. The Commission recommended approval of the sign permit by a vote of 9-0.

POLICY:

Per Parkville Municipal Code, Title IV, Section 463.120, signs for permitted institutional, public and semi-public uses in "R-1", "R-2", "R-3" and "R-4" residential districts shall be subject to review and approval by the Board of Aldermen following recommendation by the Planning Commission.

SUGGESTED MOTION:

I move to approve the sign permit for the Banneker School Foundation.

ATTACHMENTS:

1. Proposed Sign
2. Application for Sign Permit (SPA16-11)
3. Subject Area Property Map
4. Photos of Property
5. Staff Analysis presented to Planning and Zoning Commission on October 11, 2016

ADDITIONAL EXHIBITS BY REFERENCE:*

1. Meeting Minutes from the October 11, 2016 regular meeting of the Planning and Zoning Commission
2. Parkville Municipal Code Section 463.120 (<http://www.ecode360.com/27902467>)

*Copies on file at Parkville City Hall and available on request

**3' Tall x 4' Wide Aluminum Sign With Frame
Qty. 1, Single Sided**

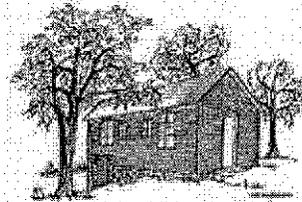
**BANNEKER SCHOOL
HISTORIC SITE**

IN PARKVILLE, MO (A 501 (C)(3) NON-PROFIT ORGANIZATION)

THE BANNEKER SCHOOL HISTORIC SITE IS A RESTORATION PROJECT THAT BEGAN AS A DREAM OF THE LATE LUCILLE S. DOUGLASS, A LOCAL RESIDENT. THE BANNEKER SCHOOL WAS BUILT IN 1885 FOR THE EDUCATION OF BLACK CHILDREN IN PLATTE COUNTY, MO AFTER THE CIVIL WAR. THE PROJECT'S GOALS ARE TO RESTORE THE BUILDING AS MUCH AS PRACTICAL TO ITS ORIGINAL CONDITION AND TO CREATE A LIVING HISTORY MUSEUM WHERE LEARNERS RECEIVE THE OPPORTUNITY FOR INTERACTIVE CULTURAL AWARENESS, HISTORY, AND UNDERSTANDING OF THE VALUE OF DIVERSITY.

THE RESTORATION EFFORT HAS BEEN MADE POSSIBLE THROUGH PUBLIC AND PRIVATE DONATIONS AS WELL AS SUPPORT FROM THE FOLLOWING LEGACY PARTNERS:

PARK UNIVERSITY
CITY OF PARKVILLE
PLATTE COUNTY
PLATTE COUNTY HISTORICAL SOCIETY
PARK HILL SCHOOL DISTRICT



FOR MORE INFORMATION, GO TO OUR FACEBOOK PAGE:
BANNEKER SCHOOL AND HISTORIC SITE IN PARKVILLE, MO;
OR GO TO OUR WEBSITE WWW.BANNEKERSCHOOLPARKVILLEMO.ORG

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More than fast. More than signs.™



tel: 816.753.0500
fax: 816.753.7027
email: westport@fastsigns.com
www.fastsigns.com/61

CLIENT SIGNATURE

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Date Submitted: 9-8-16
 Application #: _____
 Date Approved: _____
 Permit #: _____

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Sign Permit

1. Property Information

Name of business/entity for which the sign is requested: Banneker School Foundation
 Property Address and/or general location: 8th and West Street

Zoning District: R4 Multiple Family Residential Current Use: historic site

Do any covenants and/or deed restrictions apply to this site: Yes No
Note: If yes, this application must be accompanied by signed approval of the association/entity enforcing such.

2. Contact Information

Applicant(s):
 Name: Banneker School Foundation
 Address: P O Box 29028
Parkville MO 64152
 Phone: _____
 Fax number: _____
 Email: _____

Property owner(s), if other than applicant:
 Name: _____
 Address: _____
 Phone: _____
 Fax number: _____
 Email: _____

Company designing the sign:
 Name: Fast Sign
 Address: 905 Westport Road
Kansas City MO 64111
 Phone: 816-753-0500
 Fax number: _____
 Email: _____

Company installing the sign:
 Name: self
 Address: _____
 Phone: _____
 Fax number: _____
 Email: _____

Contact(s) for correspondence: applicant owner designer installer other _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that no sign shall hereafter be erected, re-erected, constructed, altered or maintained except in conformance with the Parkville City Code. We acknowledge that the design, materials, and methods of construction of signs, shall comply with the applicable sections of the International Building Code and Electrical Code as adopted by the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit. We acknowledge that this permit is invalid if work is not completed within 180 days from the date of issuance, unless otherwise approved by the Community Development Director.

Applicant's Signature (Required) [Signature] Date: 8-31-16
Property Owner's Signature (Required) [Signature] Date: 8-31-16

3. Sign Information

Sign Type: awning building directory door directional menu monument
projecting sandwich board wall (painted) wall (mounted) window
other: metal one-sided with wrought iron frame to be inserted in soil

Proposed location: northwest corner of lot facing 8th Street

Sign face dimensions/area: Height 36 Width 48 Projection _____ Area: _____

Sign face material: metal

Sign structure dimen./area: Height 36 Width 48 Projection _____ Area: _____

Sign structure material: metal/iron

Text height: varies with largest text approximately 2"

If attached to or painted on a building: area of façade to which the sign is attached: _____

And percent of façade covered by sign: _____

If attached to or painted on a window or door, area of such: _____

And percent of surface covered by sign: _____

If attached to or painted on a building, the sign height above grade: Top _____ Bottom _____

Is the sign proposed to be lit? Yes No If yes, how? _____

If yes, business hours and hours of illumination? _____

4. Checklist of required submittals

- Completed application.
- A drawn elevation or photo of the building showing the proposed sign face and sign structure, with dimensions, text and graphics, lettering heights, colors, materials, and method of attachment and/or construction. If attached to or painted on a building (including window or door signs), show the façade with dimensions and sign location. If the sign is free standing, include a site plan showing the sign location, building footprint, property lines, and abutting street rights-of-way and centerlines.
- Authorization signature of the applicant and property owner.
- If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

For City Use Only

Application accepted as complete by: _____
Name / Title _____ Date _____

Action Taken: - Approved Approved with Conditions Denied

Date of Action: _____ Name / Title: _____

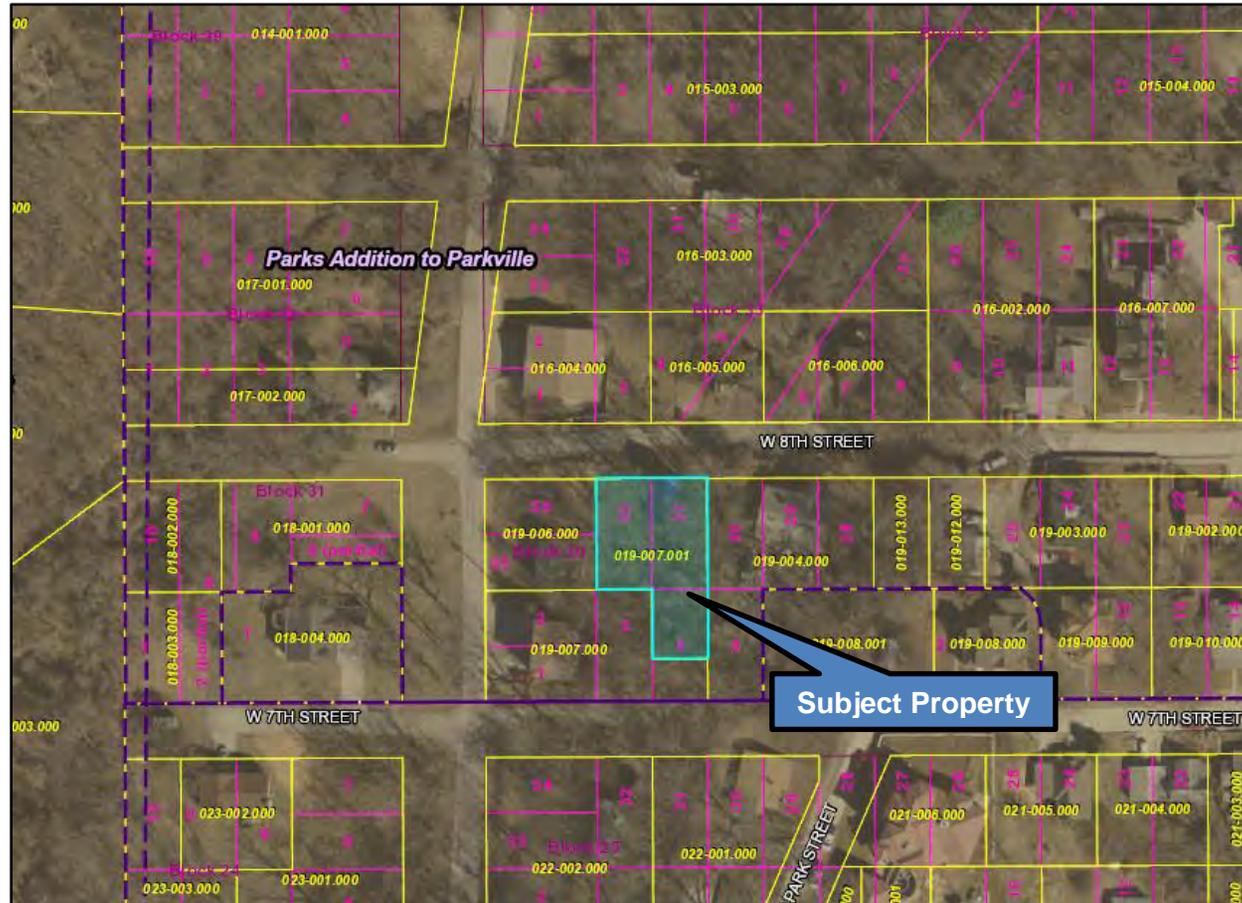
Signature: _____

Special conditions if any: _____

Permit Fee: _____

Payment: Check # _____ M.O. _____ Cash Amt. _____

Subject Area Property Map





31 W 8th St. – View facing southeast



31 W 8th St. – View facing southwest



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Staff Analysis

Agenda Item: **5.B**

Proposal: Application for a Sign Permit in an “R-4” Multiple-Family Residential District for an institutional, public and semi-public use sign at 31 W 8th St.

Case No: PZ16-16

Applicant: Banneker School Foundation

Owners: Banneker School Foundation

Location: 31 W 8th St.

Zoning: “R-4” Multiple-Family Residential District

Parcel #: 20-7.0-35-100-019-007.001

Exhibits: A. This Staff Analysis
 B. Application
 C. Subject Area Property Map
 D. Proposed Sign
 E. Photos
 F. Additional exhibits as may be presented during the meeting

By reference: A. Parkville Municipal Code, Title IV, Zoning Code in its entirety -
 <http://www.ecode360.com/PA3395-DIV-05>
 B. Parkville Municipal Code, Title IV, Zoning Code, Chapter 463: Sign Code,
 Article IV Restrictions On Signs Within Zoning Districts, Section 463.120
 “R-1”, “R-2”, R-3”, and “R-4” Residential Districts -
 <http://www.ecode360.com/27902467>

Overview

In 1885, the Banneker School was constructed in Parkville at 31 W. 8th St. Named after Benjamin Banneker, a noted African American 18th Century scientist, mathematician, clockmaker and astronomer, the school educated students until the second Banneker School was constructed in 1902. The property was deeded to the Platte County Historical and Genealogical Society, and in 2008, was turned over to the Banneker School Foundation. The school is listed on the National Register of Historic Places (#95001115).

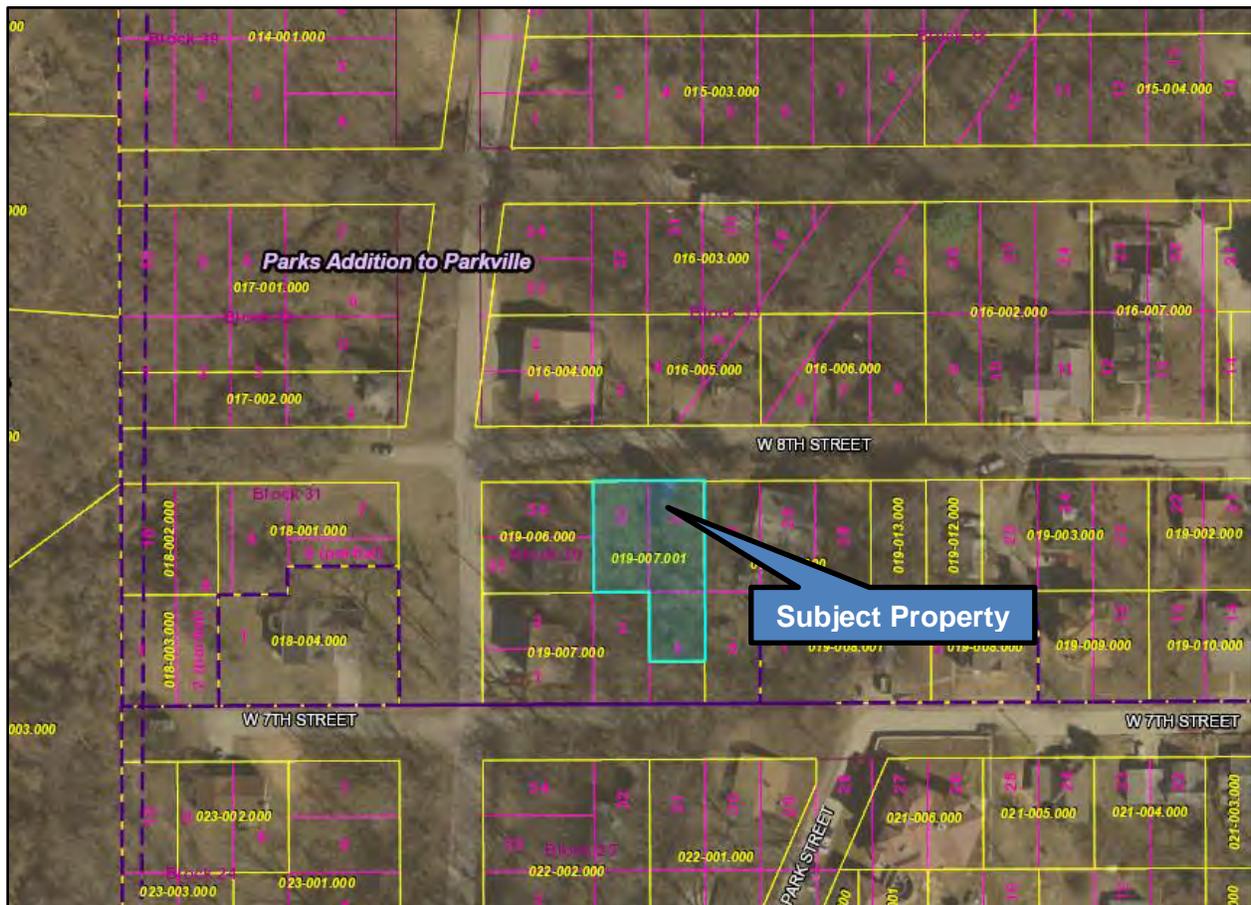


Exhibit C

The applicant proposes to install a 3' X 4' monument sign on the property identifying the historic site, its restoration project and goals; acknowledging public & private donation supporters; and providing webpage links for more information (See Exhibit D). The sign will be composed of metal with a wrought iron frame. The subject property is within the City's "R-4" Multiple-Family Residential District. Parkville Municipal Code, Title IV, Chapter 463: Sign Code contains restrictions on signs within residential zoning districts. Primary considerations are the ability to meet the requirements of Parkville Municipal Code, Section 463.120.

Analysis and Comments

The application has been reviewed against the Parkville Municipal Code, including Chapter 463: Sign Code regulations. Parkville Municipal Code, Title IV, Section 463.120 provides requirements for signage permitted in "R-1", "R-2", "R-3" and "R-4" residential districts. Specifically, *Signs for permitted institutional, public and semi-public uses:*

- a. *Signs shall be subject to review and approval by the Board of Aldermen following recommendation by the Planning Commission and subject to the following:*
- b. *In approving institutional signs, public and semi-public signs, the Planning Commission and Board of Aldermen shall consider the balancing of landowners' rights to promote their use with the corresponding rights of abutting and neighboring landowners to live without undue light glare and spillover and shall consider the extent to which the proposed signs are consistent with the character of surrounding development.*

- c. *In no case shall signs be illuminated between the hours of Midnight and 6:00 A.M. Any exposed lighting source shall be directed away from nearby residential uses using a cutoff, shield or other device to eliminate off-site glare/spillover.*
- d. *In no case shall the sign face of any wall sign be permitted to exceed five percent (5%) of the ground floor building facade area or twenty-four (24) square feet, whichever is less.*
- e. *In no case shall the sign face of any monument sign permitted exceed forty-eight (48) square feet inclusive of areas for changeable copy. The height of the sign structure shall not exceed a height of ten (10) feet.*
- f. *No pole signs shall be permitted.*
- g. *No signs shall be permitted for home occupations.*
- h. *All signs shall be subject to any applicable covenants and restrictions adopted by a neighborhood in which the sign is to be located. In no case shall the City approve a sign otherwise prohibited or disallowed by such covenants and restrictions.*

Following review and consideration, staff concludes the applicant has met these requirements. The proposed sign is non-illuminated monument sign that will not cause undue light glare and spillover onto abutting and neighboring landowners. Additionally, the sign face does not exceed forty-eight (48) ft. or a height of ten (10) ft. Lastly, staff is not aware of any applicable covenants or restrictions in the neighborhood to which the sign is located. Staff also concludes the proposed sign will add to the historic nature/character of the subject property by providing reference to the Banneker School's history.

Staff Conclusion and Recommendation

Staff concludes the proposed sign meets the requirements of Parkville Municipal Code, Title IV, Section 463.120; does not cause undue light glare and spillover onto abutting and neighboring landowners; and adds to the historic nature/character of the subject property. Staff recommends approval as submitted, subject to any additional conditions the Planning and Zoning Commission recommends.

It should be noted that this recommendation is made without the knowledge or benefit of any additional details and information that may be provided or presented during the Planning and Zoning Commission meeting. For this reason, the conclusions herein are subject to change as a result of evaluating any additional information.

Necessary Action

Following consideration of the Sign Permit application and supporting materials, associated exhibits, factors discussed above and any testimony presented during the regular meeting, the Planning Commission should recommend approval (with or without conditions), denial, or postpone the application for further consideration. Unless postponed, the Planning Commission's action will be forwarded to the Board of Aldermen, along with any explanation thereof, for final action at their October 18, 2016 meeting.

End of Memorandum



Stephen Lachky, AICP
Community Development Director

09-12-16
Date

CITY OF PARKVILLE

Policy Report

Date: Wednesday, October 12, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Application for a Site Plan/Development Plan for exterior modifications in the “OTD” Old Town District at 12 E. 1st St. – removal of ATM canopy and restriping parking lot. Case No. PZ16-14; Ed Bradley, Bank Liberty, applicant.

BACKGROUND:

The applicant, Bank Liberty, proposes exterior modifications to their existing building at 12 E. 1st St. in the “OTD” Old Town district in Parkville, Mo. This includes removal/demolition of the existing ATM canopy along the eastern wall of the building along Lots 6 and 7 of the subject property parcel. Additionally, the applicant proposes relocating the ATM, modernizing it with a new look as depicted in Attachment 4. Lastly, the applicant proposes restriping the existing parking lot to include sixteen (16) total parking stalls, seven (7) more than currently exist as shown in Attachment 5. Aside from the addition of parking to Bank Liberty customers, these additional vehicle stalls will be made available to the public and downtown patrons during special events in downtown Parkville.

The application was reviewed against Parkville Municipal Code, Title IV, Section 442.050, which contains design guidelines that need to be met for new construction and exterior modifications to buildings within the “OTD” Old Town District. Primary considerations are the ability of the proposed exterior changes to meet the “OTD” Old Town District’s design guidelines, goals and objectives from the adopted *Vision Downtown Parkville Master Plan*.

The Planning and Zoning Commission considered the application at their October 11, 2016 regular meeting and concluded with staff’s recommendation that the proposed exterior modifications are generally consistent and compatible with other improvements in the “OTD” Old Town District; are consistent with the adopted “OTD” Old Town District guidelines; modernizes the building on the subject property keeping its current architectural style, materials and color; does not negatively impact the historic nature or character of the downtown; and adds additional parking to the downtown.

BUDGET IMPACT:

With the exception of application and permit fees and any incremental increases from real estate and personal property taxes, there is no budgetary impact.

ALTERNATIVES:

1. Approve the proposed modifications as recommended by the Planning and Zoning Commission.
2. Approve the proposed modifications as recommended by the Planning and Zoning Commission, subject to other specified conditions.
3. Deny the application.
4. Postpone consideration.

STAFF RECOMMENDATION:

Staff recommends approving the proposed modifications at 12 E. 1st St. as recommended by the Planning and Zoning Commission.

PLANNING COMMISSION RECOMMENDATION:

The Planning and Zoning Commission considered the application at their October 11, 2016 regular meeting and concurred with staff's conclusions and recommendations. The Commission recommended approval of the site plan/development plan application by a vote of 9-0.

POLICY:

Per Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.015, Permitted Uses, Subsection C, "...*New construction, exterior alterations and uses that would substantially increase the need for parking are permitted only upon the review of the Planning Commission and approval of the Board of Aldermen in each specific instance, after consideration of the location of such use with relation to the adjacent residential area, traffic burden, noise, lights and other factors in keeping with Chapter 442.*"

Per Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.050, Design Guidelines, requires the Planning and Zoning Commission and Board of Aldermen to, "*determine the compatibility of the proposed development with adjacent buildings and structures and uses.*"

SUGGESTED MOTION:

I move to approve the application for Site Plan/Development Plan to allow exterior modifications in the "OTD" Old Town District at 12 E. 1st St., as recommended by the Planning and Zoning Commission.

ATTACHMENTS:

1. Application for Site Plan/Development Plan
2. Subject Area Property Map
3. Photos of current property
4. ATM concept drawings; prepared by Heritage (dated August 9, 2016)
5. Site Plan; prepared by W. Lee Rhoad, AIA Architect (dated September 9, 2016)
6. Staff Analysis presented to Planning and Zoning Commission on October 11, 2016

ADDITIONAL EXHIBITS BY REFERENCE:*

1. Meeting Minutes from the October 11, 2016 regular meeting of the Planning and Zoning Commission
2. The Parkville Municipal Code including Title IV, Zoning Code, including but not limited to Chapters 442, "OTD" Old Town District Regulations - <http://ecode360.com/27901759>
3. The adopted Vision Downtown Parkville - <http://parkvillemo.gov/vision-downtown-parkville/>



Application #: PZ16-14
 Date Submitted: 9/8/2016
 Meeting Date: 10/11/2016
 Date Approved: _____

CITY OF PARKVILLE - 8880 Clark Avenue - Parkville, MO 64152 - (816) 741-7676 - FAX (816) 741-0018

Site Plan / Development Plan Application

1 Applicant / Contact Information

Applicant(s)
 Name: ED BRADLEY
 Company: BANK LIBERTY
 Address: 12 E. FIRST ST.
 City, State: PARKVILLE, MO 64152
 Phone: 816-584-3130 Fax: _____
 E-mail: ED.BRADLEY@BANKLIBERTYKC.COM

Owner(s), if different from applicant
 Name: MARTIN WEISHAAR
 Company: BANKLIBERTY
 Address: 9200 NE BARRY RD.
 City, State: KANSAS CITY, MO 64157
 Phone: 816-792-6643 Fax: _____
 E-mail: MARTIN.WEISHAAR@BANKLIBERTYKC.COM

Person(s) preparing plans
 Name: SAME
 Company: _____
 Address: _____
 City, State: _____
 Phone: _____ Fax: _____
 E-mail: _____

Contact Person, if different from applicant
 Name: SAME
 Company: _____
 Address: _____
 City, State: _____
 Phone: _____ Fax: _____
 E-mail: _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required) Ed Bradley Date: 9/8/16
Property Owner's Signature (Required) Martin Weishaar Date: 9/8/16

2 Property Information

Zoning district: OLD TOWN DISTRICT
 Address and general location: 12 E. FIRST ST., PARKVILLE, MO 64152
 Legal description (may be attached): PARKVILLE LOTS 2,3,6,7,10,11 BLOCK 6
 Description of proposed use(s): PARKING LOT & ATM

Gross acreage of lot: 4 ACRES 18,731 SF Net acreage of lot: _____
 Open space acreage: _____ Lot coverage: _____
 Is proposal an alteration to an existing building or new construction? alteration new construction

3. Factors affecting the project

Are any public improvements required for this project? NO

Explain (may be attached): _____

Does the proposed site / development plan meet the following criteria? Attach a separate Yes No sheet explaining how / why.

Does the proposal conform to the provisions of the City's Zoning Code?

Does the proposal conform to the provisions of the City's subdivision regulations?

Does the proposal conform to the goals and objectives of the City's Master Plan?

Is the proposed development compatible with the surrounding area?

Does the proposal conform to customary engineering standards used in the City?

Are the streets, paths, walkways and driveways located so as to enhance connectivity, circulation and safety and minimize any adverse traffic impact on the surrounding area?

Please note below other comments or factors relating to the proposed development (may be attached):

4. Checklist of required submittals

- Completed application, including site plan with all required details and supporting data.
- Nonrefundable application fee of \$300.00.
- Five (5) copies 24" x 36" size, or larger sets, one (1) 11 x 17 size set, and one (1) electronic set (pdf format) of the development plan and elevations for staff and service providers review. Please note additional copies will be required for submittal to the Planning Commission, and Board of Aldermen.
- Five (5) paper copies and one (1), electronic copy (pdf format) of any supporting documentation for staff and service providers review. Please note additional copies will be required for submittal to the Planning Commission, and Board of Aldermen.
- Authorization signature of the applicant and owner of record of the property.
- If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

For City Use Only

Application accepted as complete by: Stephen Laebky, Community Development Director 9/8/2016
Name/Title Date

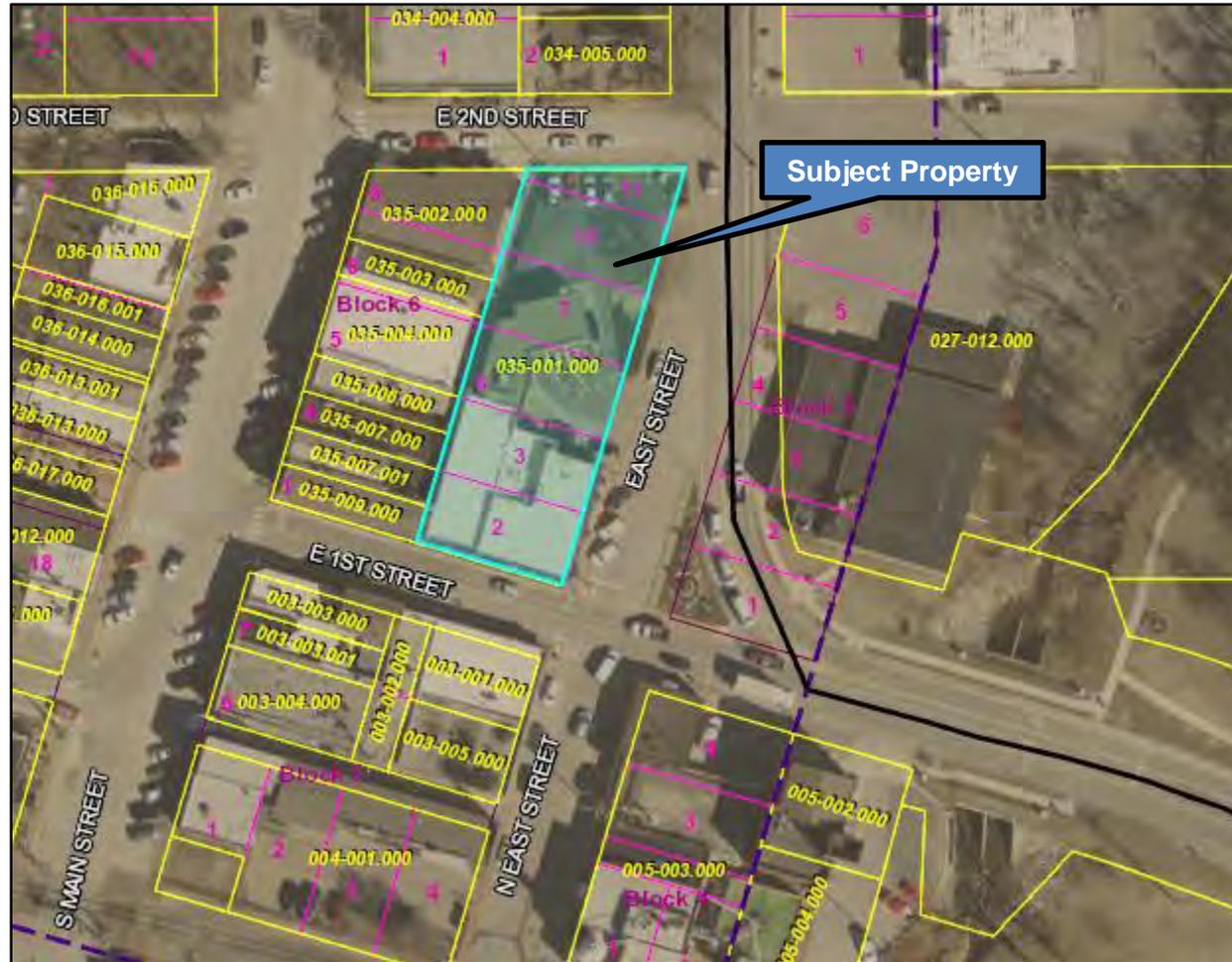
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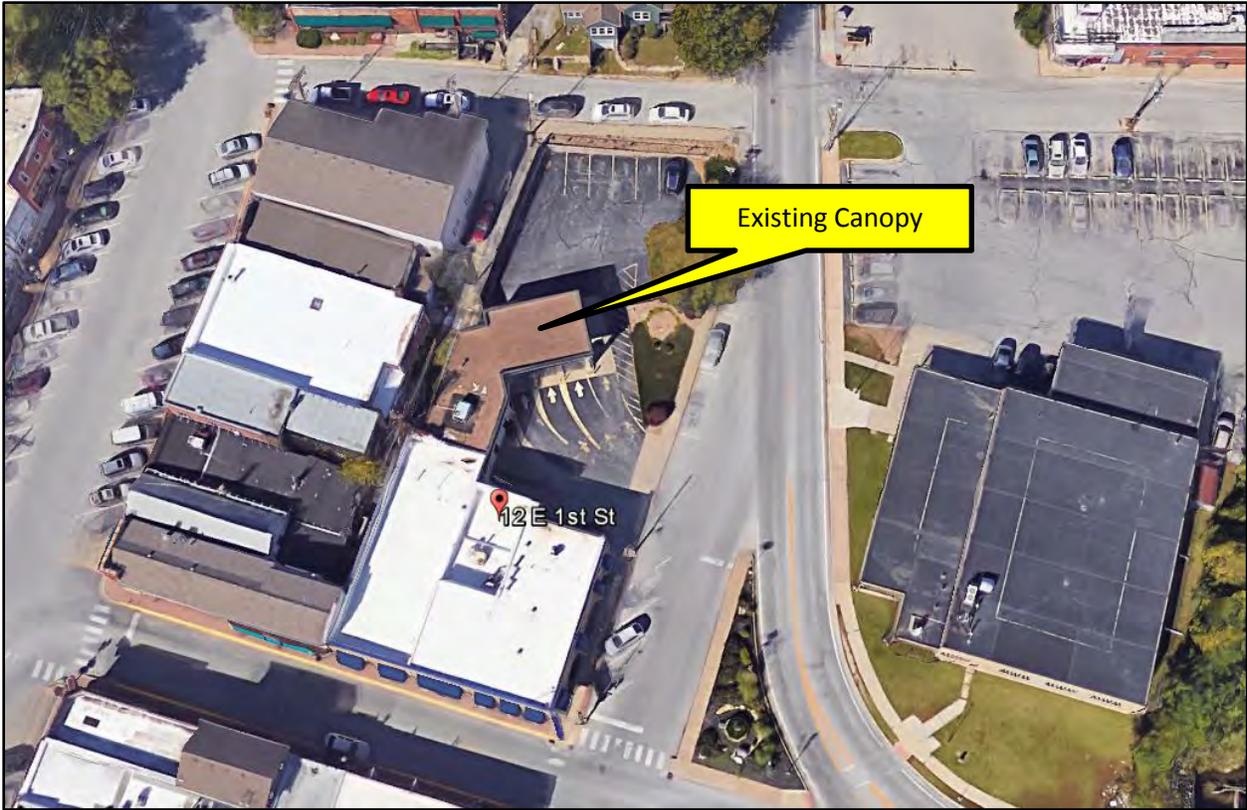
Final reimbursable costs paid (if applicable). Date of Action: _____

Planning Commission Action Approved Approved with Conditions Denied Date of Action: _____
Conditions if any: _____

Board of Aldermen Action Approved Approved with Conditions Denied Date of Action: _____
Conditions if any: _____

Subject Area Property Map





Aerial view



Perspective view (facing west)



View facing north



View facing north



View facing east



View facing west



View facing south



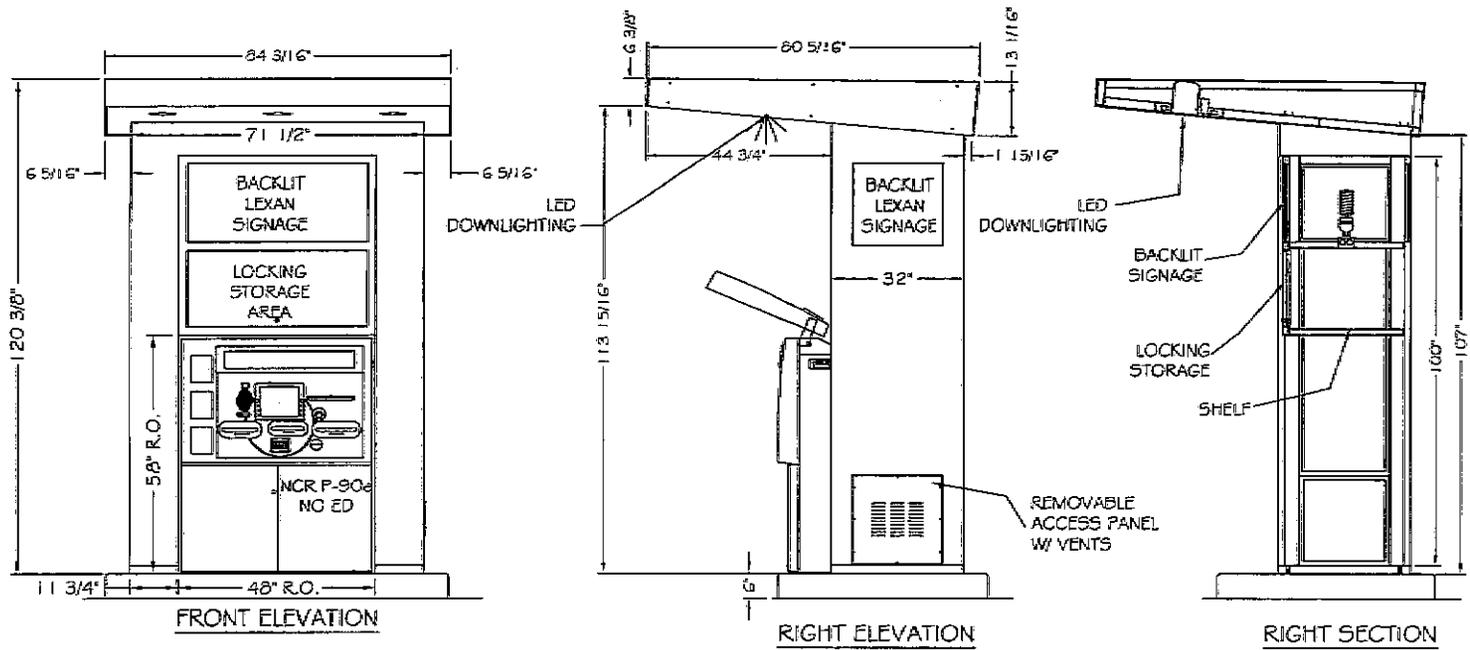
View facing southwest



View facing north



View facing west



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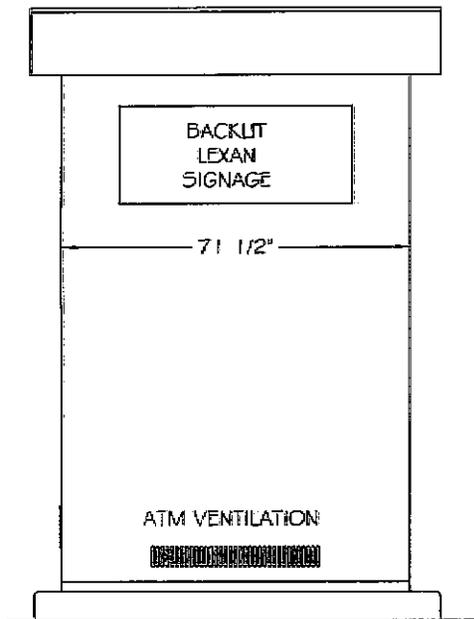
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ADDRESS: 9749 HAMILTON ROAD
EDEN PRAIRIE, MN 55344

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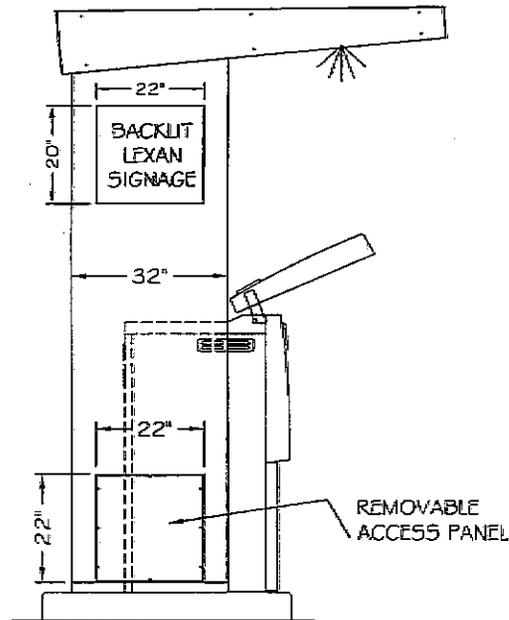
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DESIGNED FOR: BANK LIBERTY
ADDRESS:

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REAR ELEVATION



LEFT ELEVATION



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DEALER: NUSOURCE FINANCIAL INC.
ADDRESS: 9749 HAMILTON ROAD
EDEN PRAIRIE, MN 55344

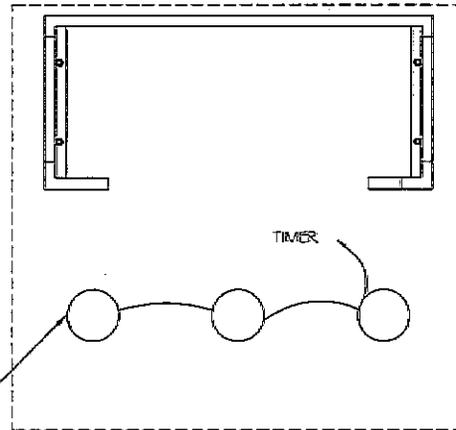
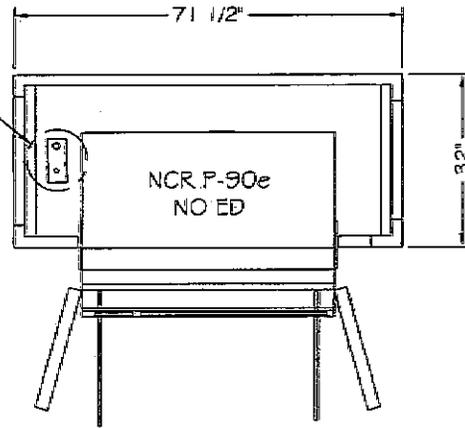
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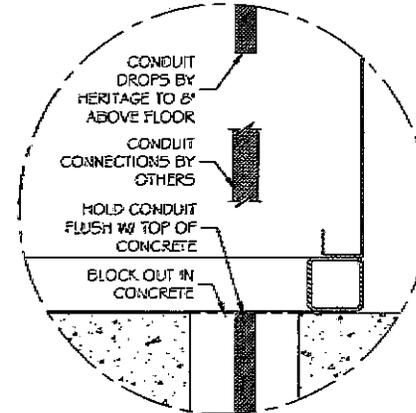
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1-1/4" CONDUIT FOR SIGNAGE LIGHTS
 3/4" SPARE CONDUIT
 (SEE UTILITY CONNECTION DETAIL ON
 THIS PAGE)



ELECTRICAL PLAN



UTILITY CONNECTION DETAIL
 NOT TO SCALE

ELECTRICAL NOTES:
 HERITAGE INDUSTRIES HAS INSTALLED THE
 CANOPY LIGHTS AND WIRING TO THE TIMER. IT
 IS THE SITE CONTRACTOR'S RESPONSIBILITY TO
 FURNISH AND INSTALL THE ELECTRICAL SERVICE
 AND METERING TO THE BUILDING, MAKING
 CONNECTIONS TO THE TIMER THROUGH THE
 PROVIDED RACEWAY.



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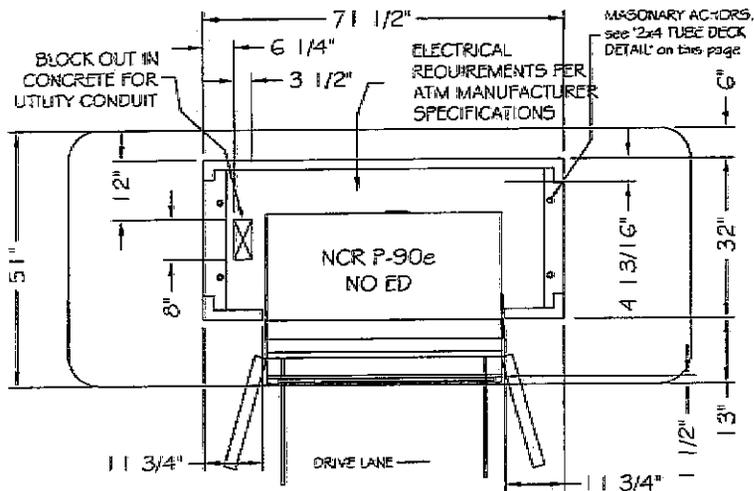
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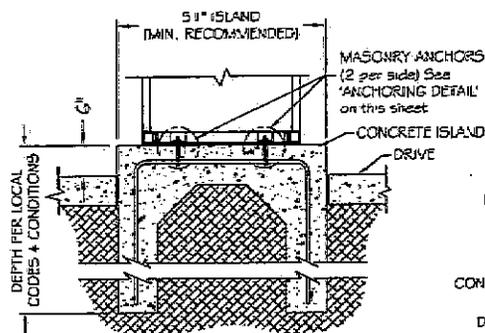
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SERVICE POSITION

FOUNDATION PLAN

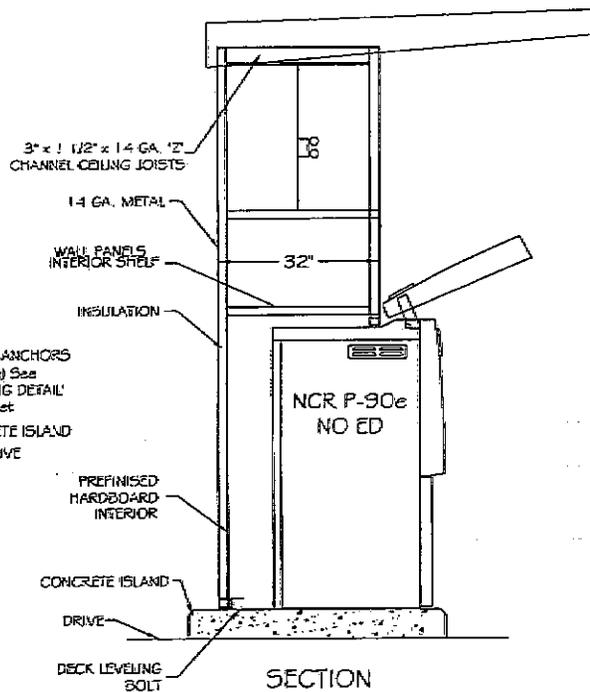


FOUNDATION SECTION

NOT TO SCALE

FOUNDATION NOTES:

THE DESIGN AND CONSTRUCTION OF FOOTINGS AND FOUNDATIONS ARE THE SITE CONTRACTORS RESPONSIBILITY AND SHALL CONFORM WITH ALL LOCAL BUILDING CODE REQUIREMENTS. FOUNDATIONS MUST MEET LAYOUT DIMENSIONS PROVIDED. DIMENSIONS SUCH AS FOOTING AND FOUNDATION WALL SIZE MAY BE CHANGED TO CONFORM TO LOCAL REQUIREMENTS. BUILDING DESIGN LOADS WILL IMPOSE A LOAD OF 1200 POUNDS PER LINEAL FOOT ON TOP OF THE FOUNDATION WALL. ISLAND (AT KIOSK LOCATION) MUST BE LEVEL LEFT TO RIGHT AND FRONT TO BACK.



SECTION



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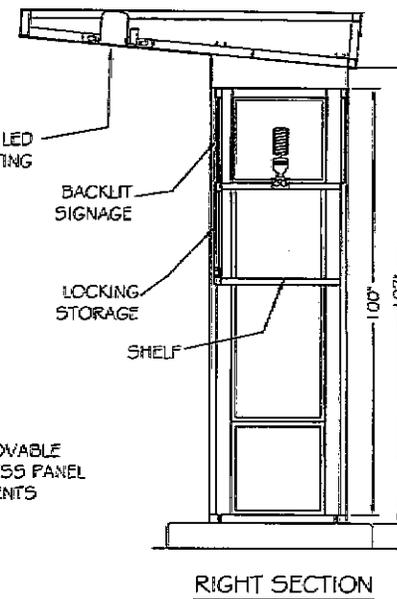
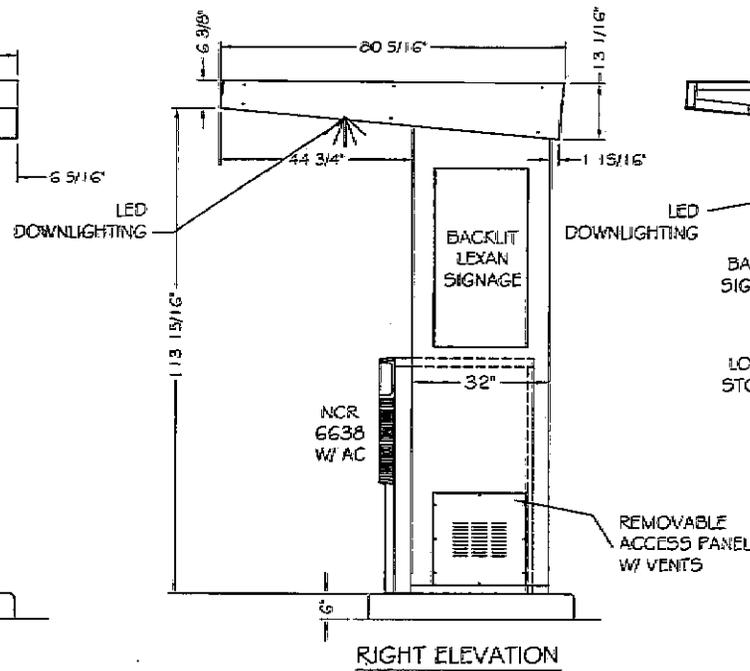
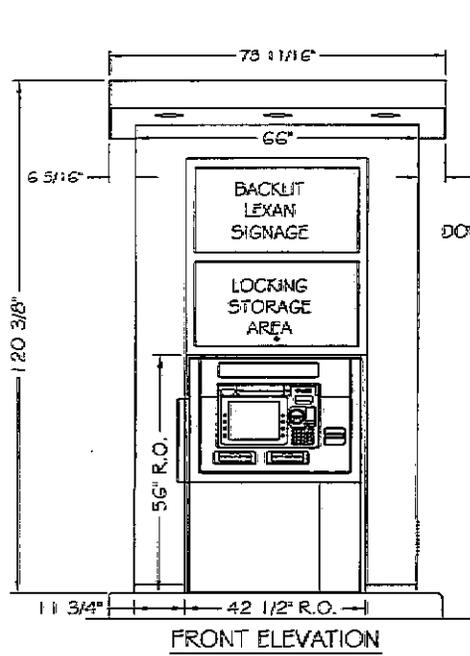
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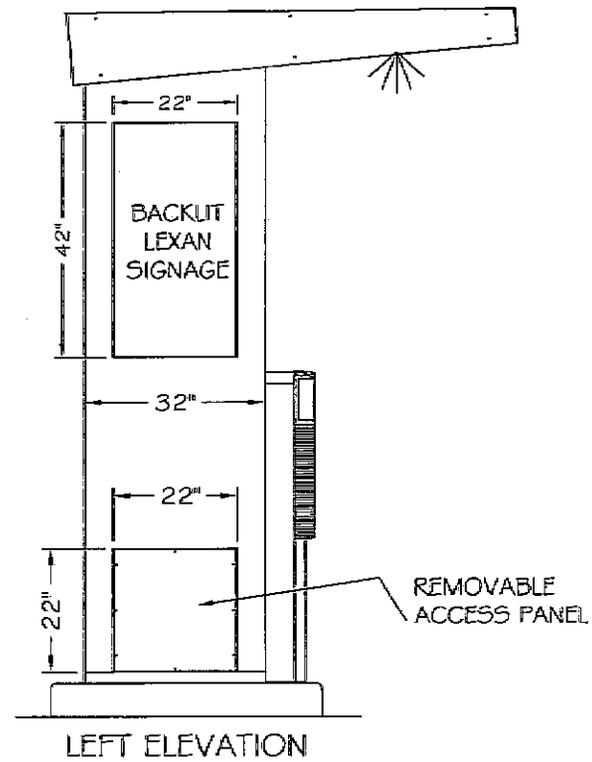
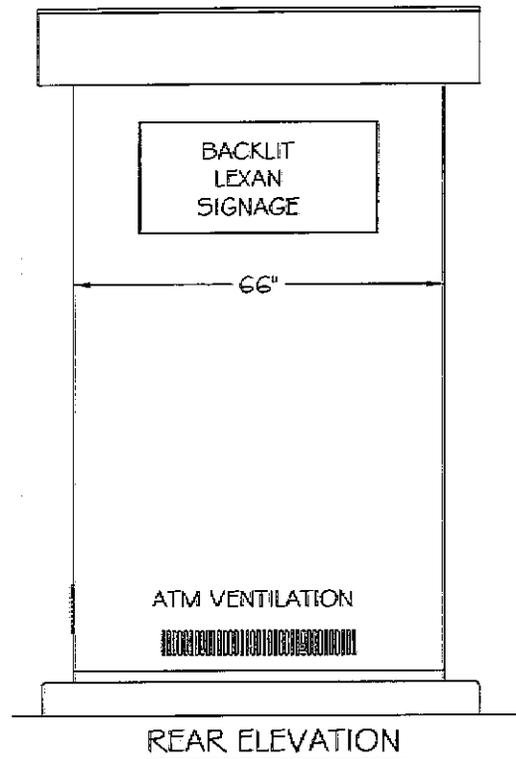
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EDEN PRAIRIE, MN 55344

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JOB# 40159 DATE 10/26/15 DWN BB REV

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ADDRESS: VALENTINE, NE

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EDEN PRAIRIE, MN 55344

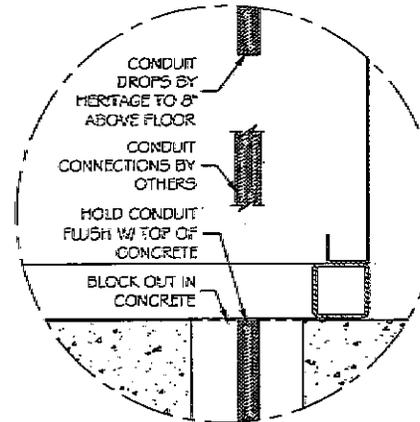
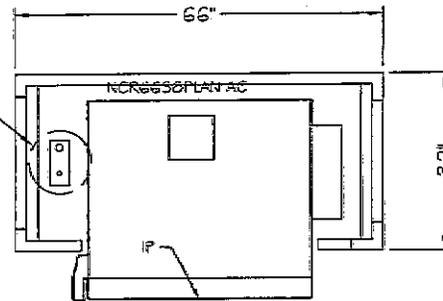
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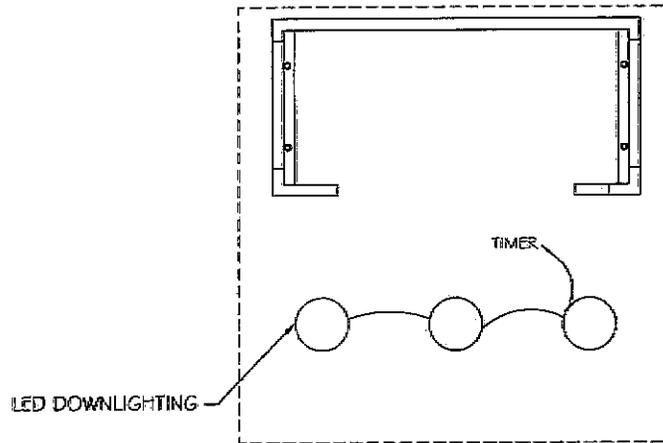
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 3/4" SPARE CONDUIT
 (SEE UTILITY CONNECTION DETAIL ON
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UTILITY CONNECTION DETAIL
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ELECTRICAL PLAN

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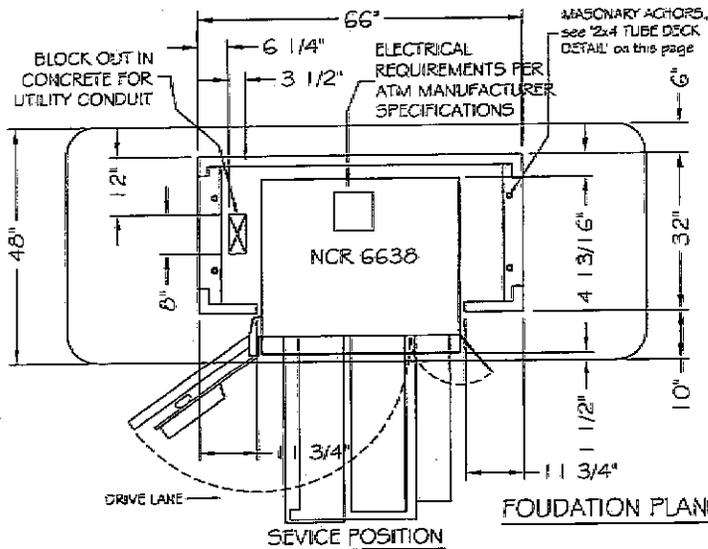
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 ATM
 NCR 6638

JOB# 40159 DATE 10/28/15 DWN B5 REV

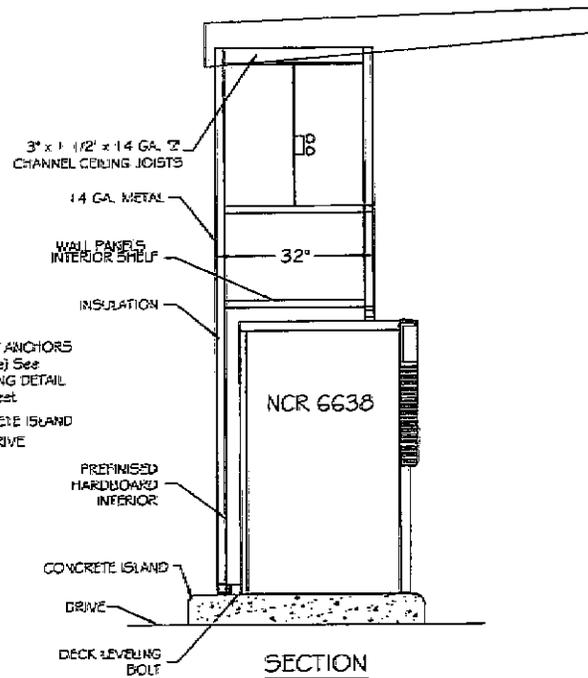
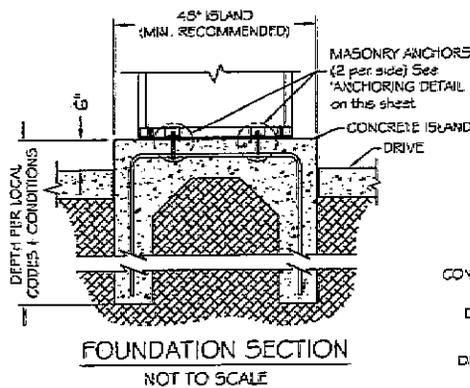
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FOUNDATION PLAN



SECTION



HERITAGE
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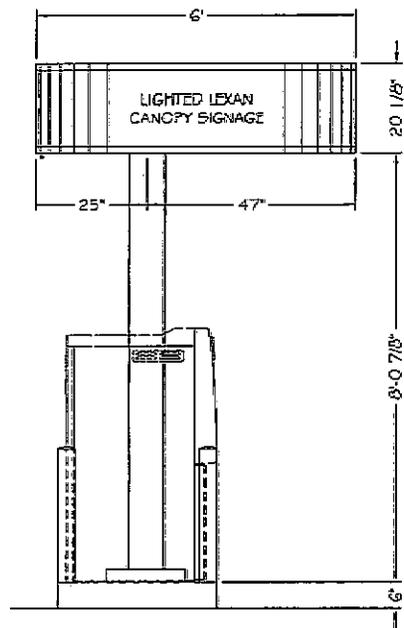
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 EDEN PRAIRIE, MN 55344

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 ATM
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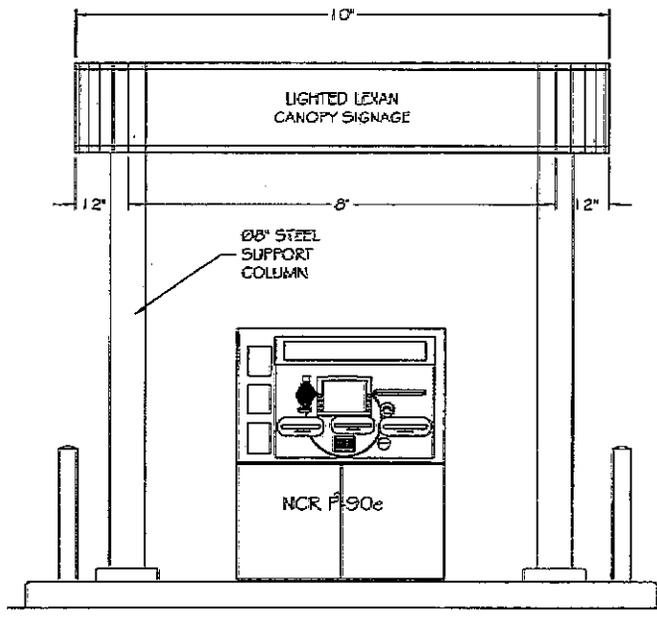
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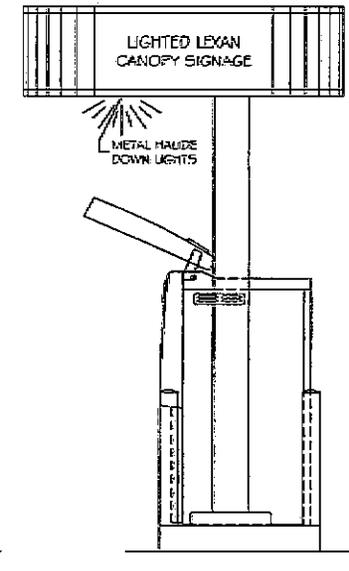




LEFT ELEVATION
SCALE: 1/2" = 1'



FRONT ELEVATION
SCALE: 1/2" = 1'



RIGHT ELEVATION
SCALE: 1/2" = 1'



HERITAGE
The World Leader in ATM Kiosks

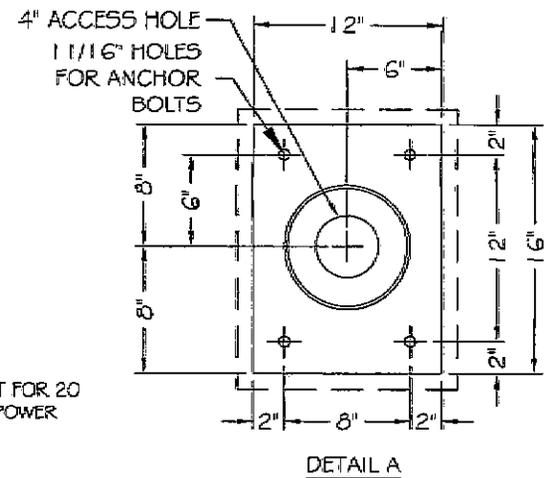
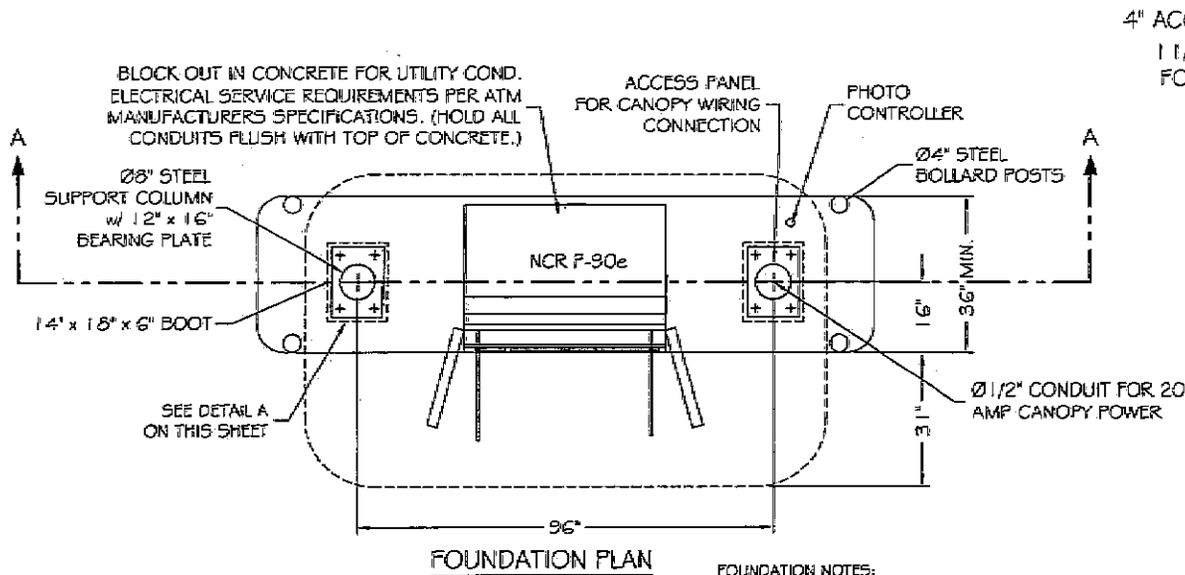
DEALER: NUSOURCE FINANCIAL INC.
ADDRESS: 9749 HAMILTON ROAD
EDEN PRAIRIE, MN 55344

MODEL#
3600
ATM
NCR P-90e

JOB# P-11687 C DATE 06/09/16 DWN BB REV

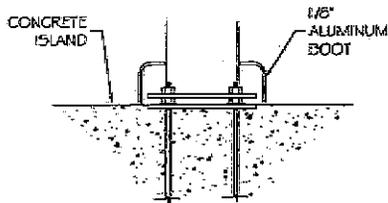
DESIGNED FOR: BANK LIBERTY
ADDRESS:

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PAGE#

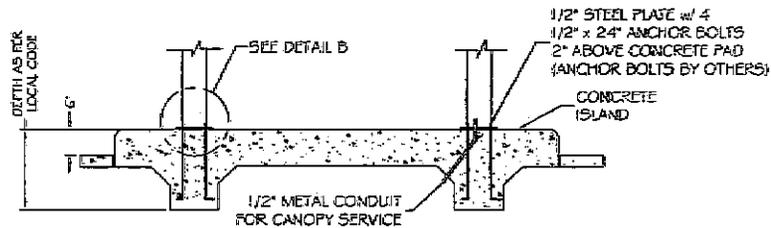


NOTE
ISLAND (AT KIOSK LOCATION) MUST BE LEVEL
LEFT TO RIGHT AND FRONT TO BACK

FOUNDATION NOTES:
THE DESIGN AND CONSTRUCTION OF FOOTINGS AND FOUNDATIONS ARE THE SITE CONTRACTORS' RESPONSIBILITY AND SHALL CONFORM WITH ALL LOCAL BUILDING CODE REQUIREMENTS. FOUNDATIONS MUST MEET LAYOUT DIMENSIONS PROVIDED. DIMENSIONS SUCH AS FOOTING AND FOUNDATION WALL SIZE MAY BE CHANGED TO CONFORM TO LOCAL REQUIREMENTS.



SCALE: NTS



SCALE: NTS



HERITAGE
The World Leader in ATM Kiosks

DEALER: NUSOURCE FINANCIAL INC.
ADDRESS: 9749 HAMILTON ROAD
EDEN PRAIRIE, MN 55344

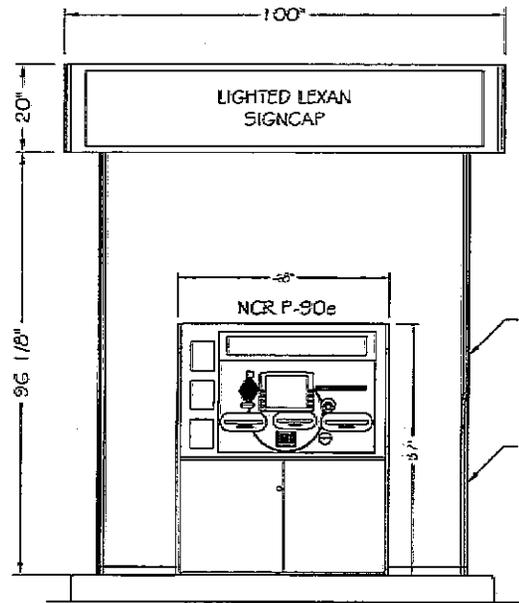
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ATM
NCR P-90e

JOB# P-11687 C DATE 08/09/16 DWN BB REV

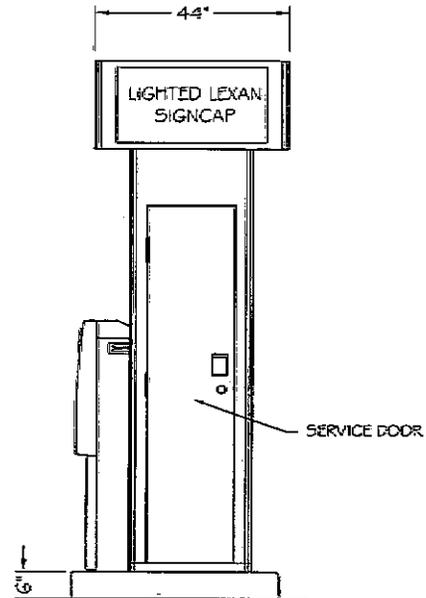
DESIGNED FOR: BANK LIBERTY
ADDRESS:

2
PAGE#

PRELIMINARY DRAWINGS ONLY
 NOT TO BE USED FOR
 CONSTRUCTION



FRONT ELEVATION
 SCALE: 1/2" = 1'-0"



RIGHT ELEVATION
 SCALE: 1/2" = 1'-0"



HERITAGE
 The World Leader in ATM Kiosks

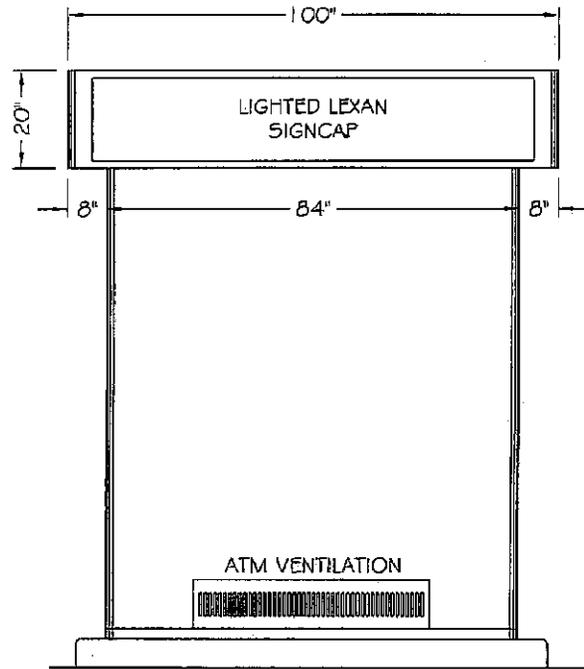
DEALER: NUSOURCE FINANCIAL INC.
 ADDRESS: 9749 HAMILTON ROAD
 EDEN PRAIRIE, MN 55344

MODEL#
 3392-C
 ATM
 NCR P-90e

JOB# P-11687 B DATE 08/09/16 DWN BB REV

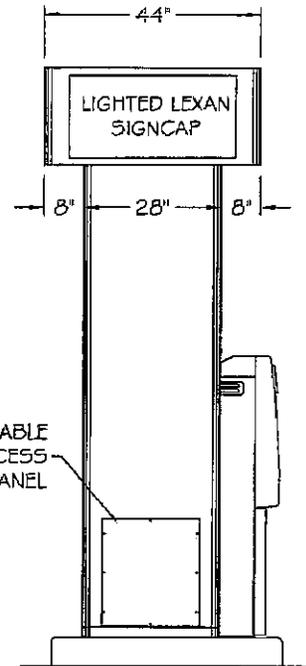
DESIGNED FOR: BANK LIBERTY
 ADDRESS:

1
 PAGE#



REAR ELEVATION

SCALE: 1/2" = 1'-0"



LEFT ELEVATION

SCALE: 1/2" = 1'-0"



HERITAGE
The World Leader in ATM Kiosks

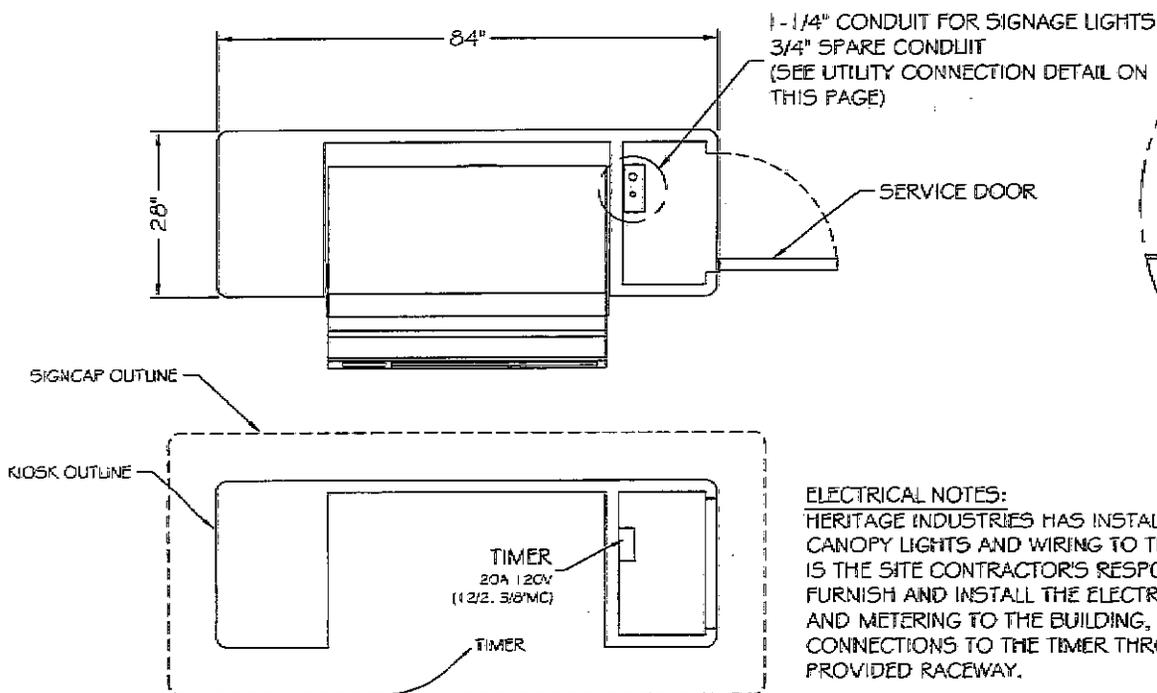
DEALER: NUSOURCE FINANCIAL INC.
ADDRESS: 9749 HAMILTON ROAD
EDEN PRAIRIE, MN 55344

MODEL#
3392-C
ATM
NCR P-90e

JOB# P-11657 B DATE 08/09/16 DWN BB REV

DESIGNED FOR: BANK LIBERTY
ADDRESS:

2
PAGE#



ELECTRICAL PLAN

1-1/4" CONDUIT FOR SIGNAGE LIGHTS
 3/4" SPARE CONDUIT
 (SEE UTILITY CONNECTION DETAIL ON THIS PAGE)

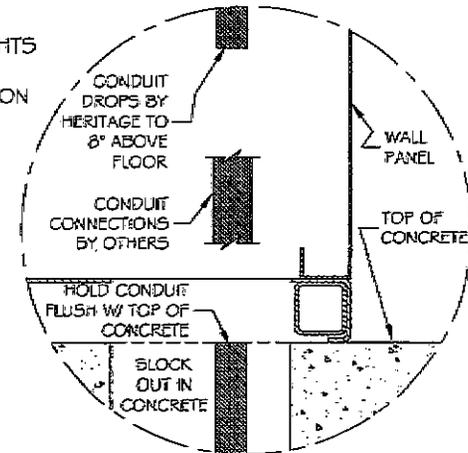
SERVICE DOOR

SIGNCAP OUTLINE

KIOSK OUTLINE

TIMER
 20A 120V
 (12/2, 3/8\"/>

TIMER



UTILITY CONNECTION DETAIL
 NOT TO SCALE

ELECTRICAL NOTES:
 HERITAGE INDUSTRIES HAS INSTALLED THE CANOPY LIGHTS AND WIRING TO THE TIMER. IT IS THE SITE CONTRACTOR'S RESPONSIBILITY TO FURNISH AND INSTALL THE ELECTRICAL SERVICE AND METERING TO THE BUILDING, MAKING CONNECTIONS TO THE TIMER THROUGH THE PROVIDED RACEWAY.



HERITAGE
 The World Leader in ATM Kiosks

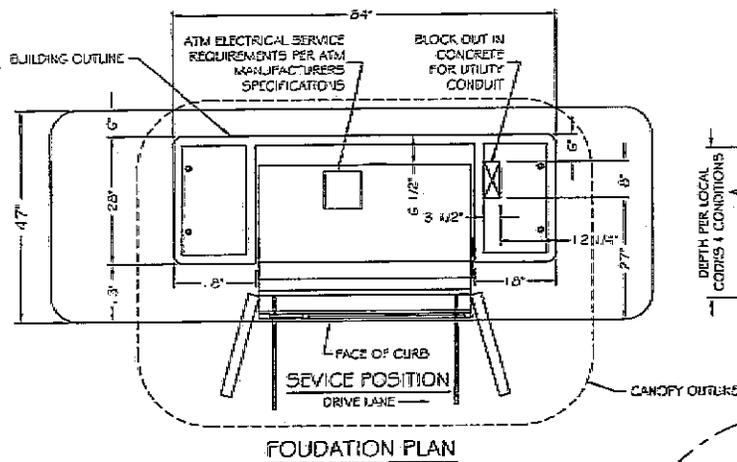
DEALER: NUSOURCE FINANCIAL INC.
 ADDRESS: 9749 HAMILTON ROAD
 EDEN PRAIRIE, MN 55344

MODEL#
 3392-C
 ATM
 NCR P-90e

JOB# P-11667 B DATE 06/09/16 DWN BB REV

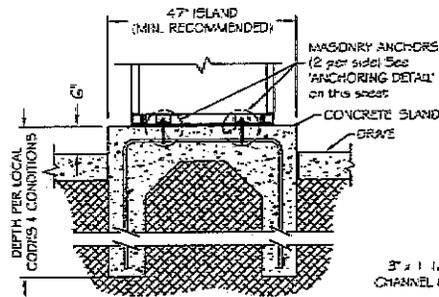
DESIGNED FOR: BANK LIBERTY
 ADDRESS:

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 PAGE#



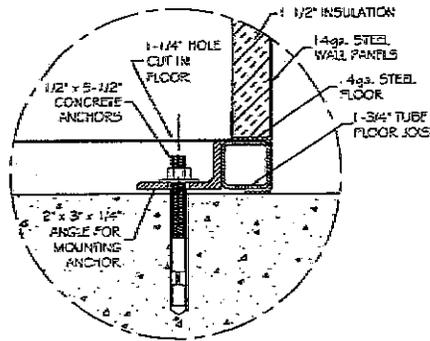
FOUNDATION PLAN

FOUNDATION NOTES:
 THE DESIGN AND CONSTRUCTION OF FOOTINGS AND FOUNDATIONS ARE THE SITE CONTRACTORS RESPONSIBILITY AND SHALL CONFORM WITH ALL LOCAL BUILDING CODE REQUIREMENTS. FOUNDATIONS MUST MEET LAYOUT DIMENSIONS PROVIDED. DIMENSIONS SUCH AS FOOTING AND FOUNDATION WALL SIZE MAY BE CHANGED TO CONFORM TO LOCAL REQUIREMENTS. BUILDING DESIGN LOADS WILL IMPOSE A LOAD OF 1200 POUNDS PER LINEAL FOOT ON TOP OF THE FOUNDATION WALL. ISLAND, AT KIOSK LOCATION, MUST BE LEVEL LEFT TO RIGHT AND FRONT TO BACK.



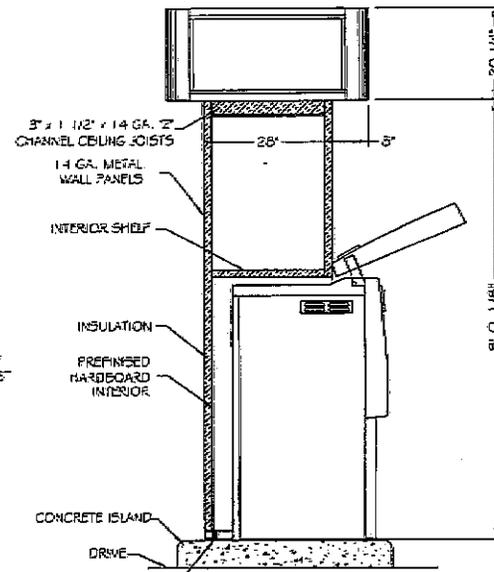
FOUNDATION SECTION

NOT TO SCALE



ANCHORING DETAIL

NOT TO SCALE



SECTION



HERITAGE
 The World Leader in ATM Kiosks

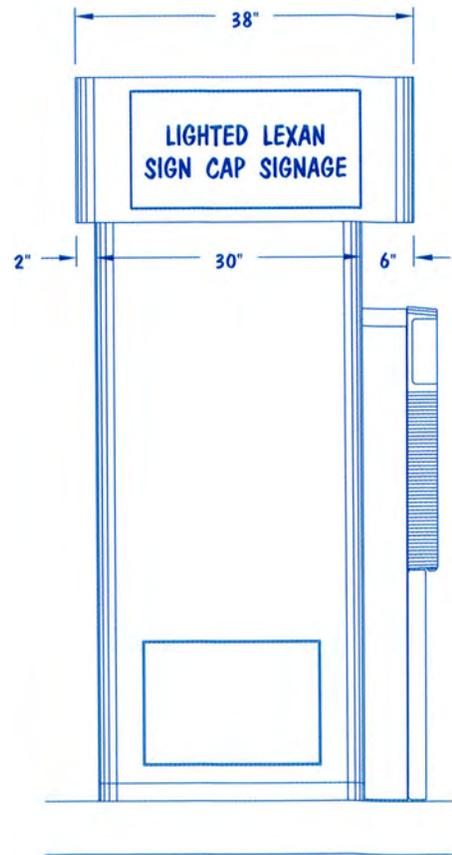
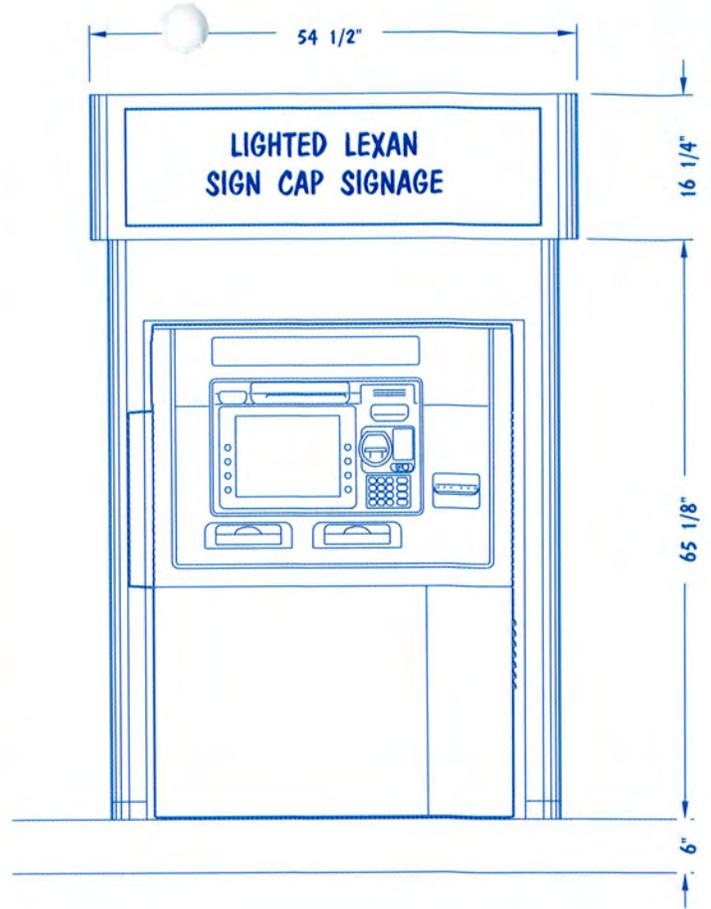
DEALER: NUSOURCE FINANCIAL INC.
 ADDRESS: 9749 HAMILTON ROAD
 EDEN PRAIRIE, MN 55344

MODEL#
 3392-C
 ATM
 NCR P-30e

JOB# P-11687 B DATE 08/09/16 DWN BB REV

DESIGNED FOR: BANK LIBERTY
 ADDRESS:

4
 PAGE#



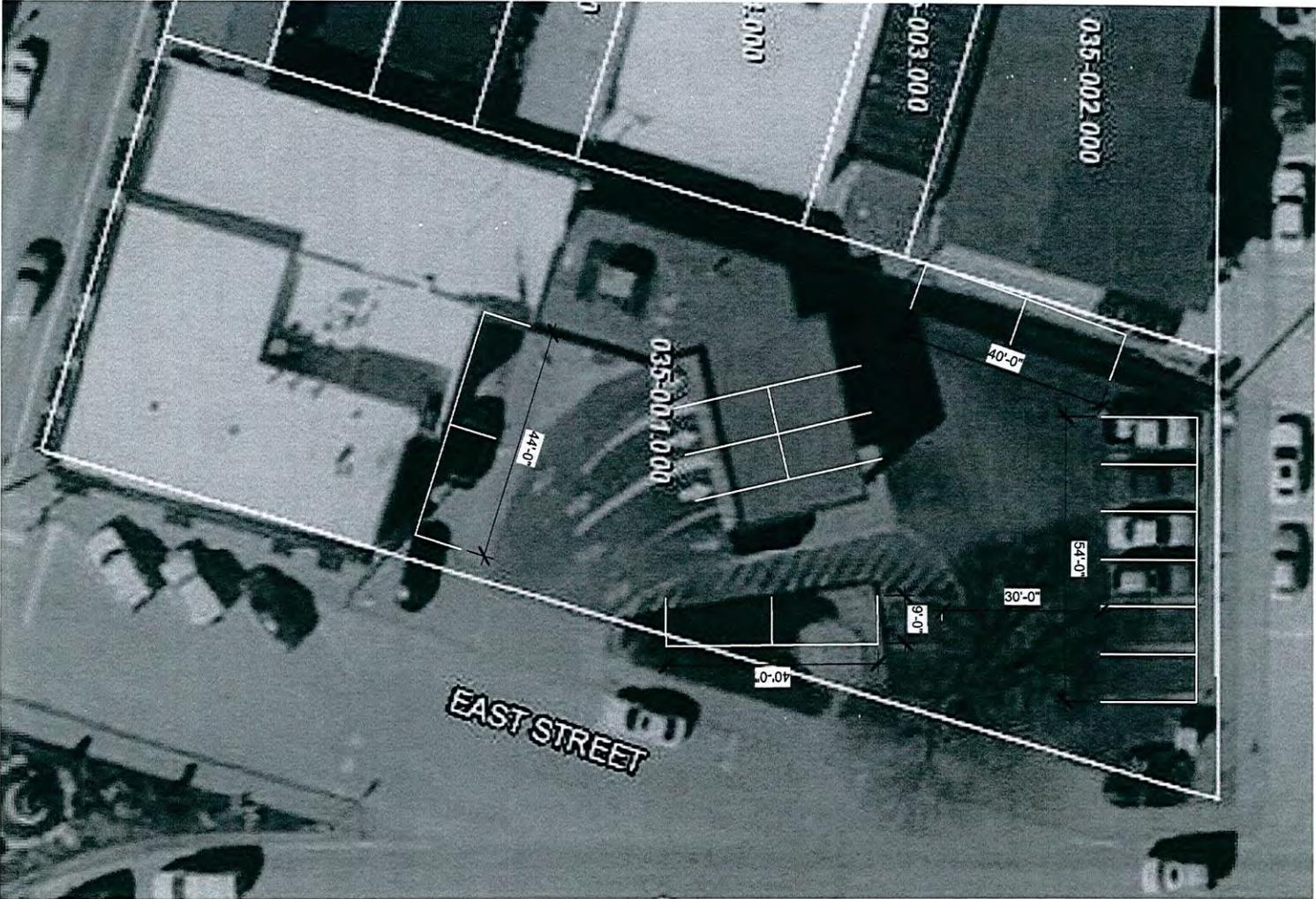
05/11



HERITAGE INDUSTRIES

905 Centennial Road • Wayne, NE • (402) 375-4770
www.heritageind.com • sales@heritageind.com

#3891 SIGN CAP
 Designed for use with NCR 6638



① Site Plan - 10 NEW SPACES
 1" = 20'-0"

9/9/2016 10:21:16 AM

SITE PLAN +10

Project number	16062
Date	9-9-2016
Drawn by	Lee
Checked by	Lee

C1

New Parking Layout
 Parkville - Bank Liberty

W. LEE RHoad AIA ARCHITECT
 13025 WOODRIDGE ST PLATTE CITY MO 64079
 LEERHoad.COM 816-244-6588 LEERHoad@GMAIL.COM



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Staff Analysis

Agenda Item: 5.A

Proposal: Application for a Site Plan/Development Plan for exterior modifications in the “OTD” Old Town District at 12 E. 1st St. – removal of ATM canopy and restriping parking lot.

Case No: PZ16-14

Applicant: Ed Bradley, Bank Liberty

Owners: Martin Weishaar, Bank Liberty

Location: 12 E. 1st Street, Parkville, MO 64152

Zoning: “OTD” Old Town District

Parcel #: 20-7.0-35-100-035-001.000

Exhibits:

- A. This Staff Analysis
- B. Application
- C. Subject Area Property Map
- D. Imagery and photos of current property
- E. Site Plan; prepared by W. Lee Rhoad, AIA Architect (dated September 9, 2016)
- F. Additional exhibits as may be presented during the meeting

By reference:

- A. The Parkville Municipal Code including Title IV, Zoning Code, including but not limited to Chapters 442, “OTD” Old Town District Regulations - <http://ecode360.com/27901759>
- B. The adopted Vision Downtown Parkville - <http://parkvillemo.gov/vision-downtown-parkville/>
- C. A Preliminary Commercial Rehabilitation Design Guideline (advisory study) - <http://parkvillemo.gov/download/community-development/Appendix-F%20.pdf>

Overview

The applicant, Bank Liberty, proposes exterior modifications to their existing building at 12 E. 1st St. in the “OTD” Old Town district in Parkville, Mo. This includes removal/demolition of the existing ATM canopy along the eastern wall of the building along Lots 6 and 7 of the subject property parcel. Additionally, the applicant proposes relocating the ATM, modernizing it with a new look as depicted in Exhibit B. Lastly, the applicant proposes restriping the existing parking lot to include sixteen (16) total parking stalls, seven (7) more than currently exist. Aside from the addition of parking to Bank Liberty customers, these additional vehicle stalls will be made available to the public and downtown patrons during special events in downtown Parkville.

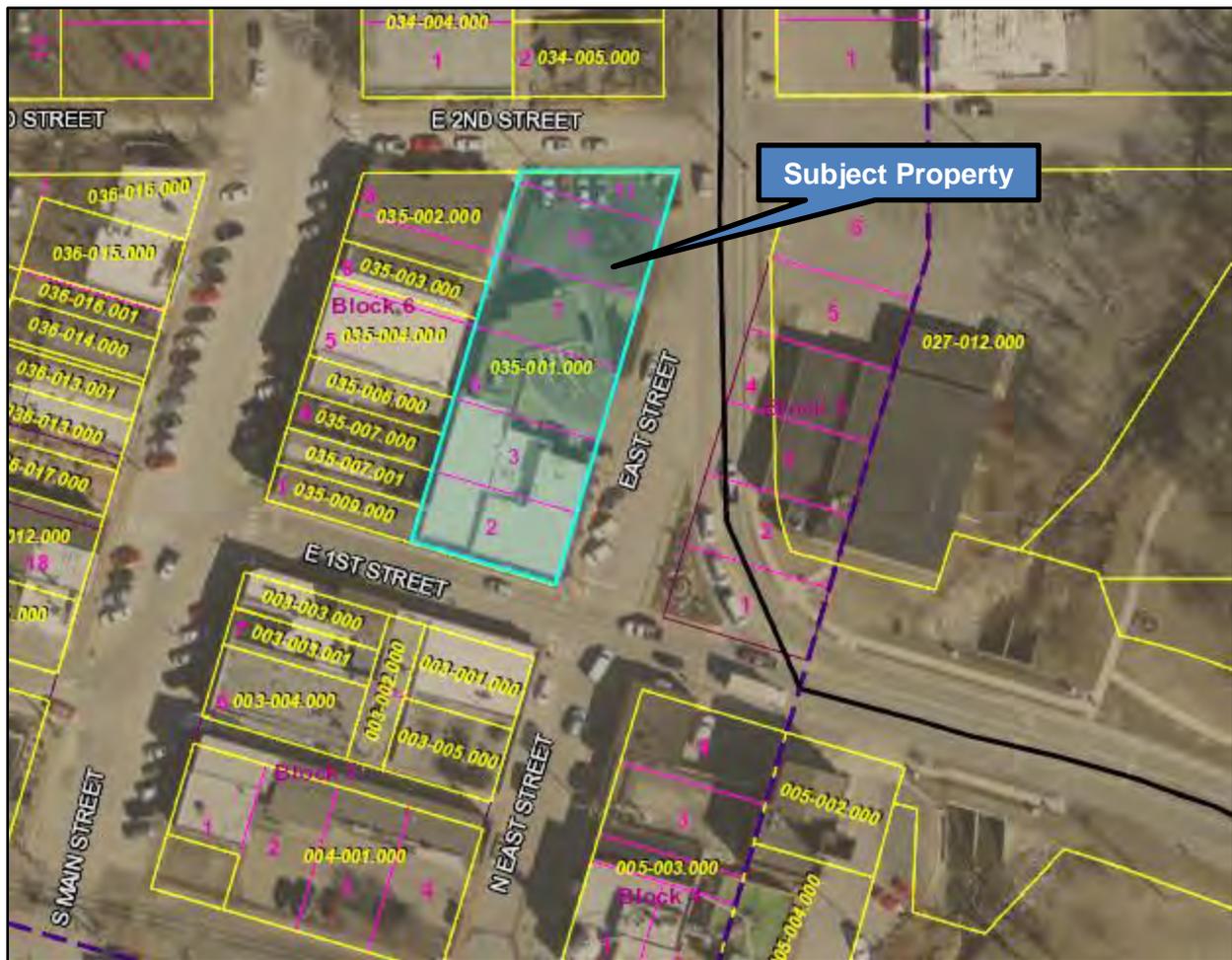


Exhibit C

The subject property is within the City's "OTD" Old Town District. Parkville Municipal Code, Section 442.050 contains design guidelines which need to be met for new construction and exterior modifications to buildings within the "OTD" Old Town District. Primary considerations are the ability of the proposed exterior changes to meet the "OTD" Old Town District's design guidelines, goals and objectives from the adopted *Vision Downtown Parkville Master Plan*.

Analysis and Comments

The application has been reviewed against the Parkville Municipal Code, including Chapter 442 "OTD" Old Town District regulations, and compared to other development in the "OTD" Old Town District. The application has also been reviewed against the goals and objectives from the adopted *Vision Downtown Parkville Master Plan* and the separate advisory study, *A Preliminary Commercial Rehabilitation Design Guideline*.

Per the Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.015, Permitted Uses, Subsection C, "...*New construction, exterior alterations and uses that would substantially increase the need for parking are permitted only upon the review of the Planning Commission and approval of the Board of Aldermen in each specific instance, after consideration of the location of such use with relation to the adjacent residential area, traffic burden, noise, lights and other factors in keeping with Chapter 442.*" Further, Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.050, Design Guidelines, requires the Planning and Zoning Commission and Board of Aldermen to, "*determine the compatibility of the proposed development with adjacent buildings and structures and uses.*" Specifically, the following sections would apply to this application:

2. *...For alterations or expansions, the materials and design should be consistent with the original building elements and characteristics of the building period, and should not cover, destroy or otherwise minimize original architectural elements.*
7. *Buildings must not have long, monotonous, uninterrupted walls or roof planes visible from the street or other public rights-of-way. Building walls more than fifteen (15) feet in length must include elements that add architectural interest and variety such as projections, recesses, offsets, windows, painted features or blank window openings trimmed with frames, sills or lintels.*
8. *Facades visible from the public right-of-way should be architecturally emphasized through the arrangement of windows, entrance treatments and details.*
12. *Walls and fences should be architecturally compatible with the style, materials and colors of the principal building on the same lot...*

Following review and consideration, staff concludes that the intent of these guidelines is met by the application. The existing ATM canopy is the only structure on the subject property being removed, and the existing façade along the eastern wall of the building will remain intact. The applicant proposes extending the current navy cornice along the façade where the canopy is to be removed, keeping with the current architectural style, materials and colors of the existing building. No other architectural alterations will be made to the building on the subject property. With the ATM being relocated closer to East St., the four (4) one-way thru lanes in the parking lot — that the current ATM canopy covers — are no longer needed. This frees up interior lot space for additional parking stalls, which are proposed to be restriped throughout the interior lot (see Exhibit E). Staff does not see the proposal negatively impacting the historic nature or character of the downtown; rather, the site plan/development plan removes an unnecessary building feature, modernizes the subject property's use as a bank, and adds parking to, not just the subject property, but the downtown area. The *Vision Downtown Parkville Master Plan* acknowledges that parking plays a key role in the downtown and recognizes the current constraints/limitations of customer parking. The plan's transportation and parking recommendations include capitalizing on parking opportunities to maximize transportation resources.

Staff Conclusion and Recommendation

Staff concludes that the proposed exterior modifications are generally consistent and compatible with other improvements in the "OTD" Old Town District; are consistent with the adopted "OTD" Old Town District guidelines; modernizes the building on the subject property keeping its current architectural style, materials and color; does not negatively impact the historic nature or character of the downtown; and adds additional parking to the downtown. Staff recommends approval as submitted, subject to any additional conditions the Planning and Zoning Commission recommends.

It should be noted that this recommendation is made without the knowledge or benefit of any additional details and information that may be provided or presented during the Planning and Zoning Commission meeting. For this reason, the conclusions herein are subject to change as a result of evaluating any additional information.

Necessary Action

Following consideration of the Site Plan/Development Plan application and supporting materials, associated exhibits, factors discussed above and any testimony presented during the regular meeting, the Planning Commission should recommend approval (with or without conditions), denial, or postpone the application for further consideration. Unless postponed, the Planning

Commission's action will be forwarded to the Board of Aldermen, along with any explanation thereof, for final action at their October 18, 2016 meeting.

End of Memorandum



09-12-16

Stephen Lachky, AICP
Community Development Director

Date

CITY OF PARKVILLE
Policy Report

Date: Thursday, October 13, 2016

Prepared By:
Emily Crook
Billing Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approval of Accounts Payable Invoices, 1st of the Month payments, and EFT payments from 10/04/2016 through 10/13/2016.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from October 04, 2016 through October 13, 2016. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$132,831.05
Insurance Payments	\$0.00
1 st of the Month	\$2,350.00
EFT Payments	\$574.00
Processing Fees	\$0.00
Payroll	\$0.00
TOTAL	\$135,755.05

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$135,755.05 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. 1st of the Month
3. Lowe's Purchases
4. P & G Purchases
5. Price Chopper Purchases

PACKET: 05801 Regular Payments-10/12/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing I-57872	MOAW Public Notice Sign-CD	R	10/19/2016		10.20CR	035969	10.20
00976	ACME Sign Inc I-68580	5K/10K Signs-CIP	R	10/19/2016		5,200.00CR	035970	5,200.00
00006	Alamar Uniforms I-521591-01	Parker Uniform/Kevlar Vest-PD	R	10/19/2016		1,035.17CR	035971	1,035.17
00934	Allen's Water Service I-231	Water-ST	R	10/19/2016		250.00CR	035972	250.00
00593	Alliance Water Resources, I-7086	Oct 2016 Contract Op-SW	R	10/19/2016		24,206.92CR	035973	24,206.92
01984	American Society of Civil Engineers I-1043505224	Abel ASCE Member Dues-PW	R	10/19/2016		255.00CR	035974	255.00
01766	American Waste Systems, Inc. I-69100107	Portable Restroom Rental-NS	R	10/19/2016		95.00CR	035975	
	I-6A100033	Portable Restroom Rental-NS	R	10/19/2016		95.00CR	035975	190.00
01369	Ameriguard Inc I-7476	Hill Polygraph Exam-PD	R	10/19/2016		275.00CR	035976	275.00
00343	Barry Road Tire & Service I-156082	V609 New Tires-PD	R	10/19/2016		334.60CR	035977	334.60
00174	Bernie Electric Wholesale, Inc. I-51000444.94	Parks Facade-95	R	10/19/2016		307.11CR	035978	307.11
00797	Blue Valley Public Safety I-11478	Oct-Dec 2016 Siiren Mainten-PW	R	10/19/2016		702.00CR	035979	702.00
00288	CarterEnergy Corporation I-3063716	Equipment Gas-PK	R	10/19/2016		634.80CR	035980	
	I-3109176	Equipment/Mower Diesel Fuel-PK	R	10/19/2016		654.95CR	035980	1,289.75
00977	Curious Eye Productions I-070-016	Sept Pub Meet Broadcasts-PI	R	10/19/2016		1,000.00CR	035981	1,000.00
00191	Data Flow I-23425	W2s/1099s/Envelopes-AD	R	10/19/2016		88.48CR	035982	88.48

PACKET: 05801 Regular Payments-10/12/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02065	Data Technologies, Inc. I-42242	Summit ACH Software-SW	R	10/19/2016		1,065.00CR	035983	1,065.00
00156	Dave's Foreign Car Repair LLC I-134,854	V605 Tire Repair-PD	R	10/19/2016		20.00CR	035984	
	I-134,863	V601 Oil Change-PD	R	10/19/2016		35.00CR	035984	
	I-134,879	V609 Repair, Mount/Bal Tire-PD	R	10/19/2016		263.27CR	035984	
	I-134,945	V600 Oil Change-PD	R	10/19/2016		35.00CR	035984	353.27
01208	Drexel Technologies I-435252	Print Serv for DT Repairs-SW	R	10/19/2016		175.25CR	035985	175.25
01421	Full Nelson Plumbing, Inc I-14522	ELP Restroom Floor Drain-PK	R	10/19/2016		145.00CR	035986	145.00
02168	Gail Gene Derr I-865979	Old PV Cemetary Mow-AD	R	10/19/2016		230.00CR	035987	230.00
00051	Galls, Inc. I-6865060	Fetters Cuff Case Replace-PD	R	10/19/2016		32.99CR	035988	32.99
00055	H&H Septic Service, Inc. I-39089	Camera Locate 7 Main St-TP	R	10/19/2016		200.00CR	035989	200.00
02131	Heritage Tractor, Inc. I-1657793	997 V-Belt-PK	R	10/19/2016		277.28CR	035990	
	I-1658628	997 Oil/Fuel Filter-PK	R	10/19/2016		44.55CR	035990	
	I-1658629	997 Engine Oil-PK	R	10/19/2016		33.12CR	035990	
	I-1660819	997 Battery Charge-PK	R	10/19/2016		405.82CR	035990	760.77
02448	Hi-G Excavating LLC I-09252016	PLP Mowing-PK	R	10/19/2016		1,650.00CR	035991	1,650.00
02248	Hi-Gene's Janitorial Service I-49698	Janitorial Services-AD	R	10/19/2016		583.50CR	035992	
	I-50281	Janitorial Service-AD	R	10/19/2016		757.50CR	035992	
	I-50619	Janitorial Services-AD	R	10/19/2016		757.50CR	035992	
	I-50861	Janitorial Service-AD	R	10/19/2016		757.50CR	035992	2,856.00
02253	InfoDeli I-ParkMO.gov-030	Oct Web Host Serv-IT	R	10/19/2016		20.00CR	035993	20.00

PACKET: 05801 Regular Payments-10/12/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01235	Landmark Newspaper, The I-23799	MOAW CUP Public Notice-CD	R	10/19/2016		38.76CR	035994	38.76
02147	Lauren Palmer I-Exp Rpt 09/30/2016	Palmer 2016 ICMA Conf-AD	R	10/19/2016		153.00CR	035995	153.00
00942	McKeever's Price Chopper I-Stmt 10/03/2016	Stmt 10/03/2016	R	10/19/2016		677.25CR	035996	677.25
00587	Metro Chiefs & Sheriffs Association I-11-4-16	45th Ann Awards for Valor-PD	R	10/19/2016		56.00CR	035997	56.00
02478	Michael and Susan Newburger Foundation I-9/23	Reimburse Excess Donation-AD	R	10/19/2016		381.00CR	035998	381.00
00950	Midwest Mobile Radio Service, Inc. I-6381078	Oct-Dec '16 Radio Main Cont-PD	R	10/19/2016		405.00CR	035999	405.00
00088	Miller's Heritage Landscape I-20613	Irrigation Repairs-AD	R	10/19/2016		362.50CR	036000	362.50
00159	Missouri American Water I-Due 10/26/2016	Water Due 10/26/2016	R	10/19/2016		116.15CR	036001	116.15
00530	Missouri Municipal League I-300006014	Lachky MCMA Membership-CD	R	10/19/2016		75.00CR	036002	75.00
00723	Missouri One Call System I-6090246	312 Line Locates-SW	R	10/19/2016		405.60CR	036003	405.60
00092	New Directions I-223528	Oct-Dec 2016 EAP Serv-AD	R	10/19/2016		298.24CR	036004	298.24
01163	North Hills Engineering, Inc I-1609	Sept 2016 Engineer Serv-SW	R	10/19/2016		6,750.00CR	036005	6,750.00
01582	Northland Sign & Decal Company I-891	2 Exit Signs Mainten Shop-TP	R	10/19/2016		30.00CR	036006	30.00
00272	Overhead Door Company of Kansas City I-668173	Garage Door Repair-AD	R	10/19/2016		118.00CR	036007	118.00

PACKET: 05801 Regular Payments-10/12/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00097	P & G Hardware I-Stmt 09/19/2016	Stmt 09/19/2016	R	10/19/2016		273.44CR	036008	273.44
00899	Parkville Municipal Court I-Aug-16	Processing Fees-CT	R	10/19/2016		235.96CR	036009	235.96
02477	Pauline Latta Estate I-6713 Dorsey Drive	Refund for 6713 Dorsey-SW	R	10/19/2016		70.12CR	036010	70.12
00107	Platte Rental & Supply I-30701-1 I-W 3137-1 I-W3138-1	Trench Rental-PK Hedge Trimmer Repair-PK Trench Rental-PK	R	10/19/2016		150.00CR 72.75CR 217.35CR	036011 036011 036011	440.10
00722	Praxair Distribution I-74235781	Oxygen Tank Refill-ST	R	10/19/2016		158.95CR	036012	158.95
00114	Rampart Security, Inc. I-165485	Building Security-TP	R	10/19/2016		94.46CR	036013	94.46
00115	Rapid Stamp Products I-973692 I-973693	Plaques-PK/AD Berg Retirement Plaque-AD	R	10/19/2016		27.50CR 31.50CR	036014 036014	59.00
01084	Red Wing Shoe Store I-3256 I-739144	Giarratana Safety Boots-CD Gault Safety Boots-CD	R	10/19/2016		110.49CR 150.00CR	036015 036015	260.49
01982	Rejis Commission I-INV0050362	LEWEB Ann Charge-CT	R	10/19/2016		246.84CR	036016	246.84
01390	Riss Lake Homes Association I-Oct 2016 GP Trans	Oct 2016 Grinder Pump Trans-SW	R	10/19/2016		25,107.76CR	036017	25,107.76
02154	Royal Papers Inc I-K775314	Janitorial Supplies-AD	R	10/19/2016		156.94CR	036018	156.94
01496	Sid-Boedeker I-209895 I-209896 I-217180	Pils Safety Boots-ST Whitby Safety Boots-ST Johnson Safety Boots-ST	R	10/19/2016		120.00CR 120.00CR 140.00CR	036019 036019 036019	380.00

PACKET: 05801 Regular Payments-10/12/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00154	T-Ray Specialties Inc. I-28777	Restroom Supplies-PK	R	10/19/2016		257.26CR	036020	257.26
02180	Timothy Blakeslee I-Exp Rpt 10/06/2016	Blakeslee ICMA KC Conf-AD	R	10/19/2016		176.51CR	036021	176.51
01099	Toshiba I-12741105 I-12782336 I-12782337 I-12859252 I-12933033 I-12933034 I-13065440 I-13065442	Black Counter-CT/AD Black Counter-CT/AD Color Counter-CT/AD Color Counter-CT/AD Black Counter-CT/AD Color Counter-CT/AD Black Counter-CT/AD Color Counter-CT/AD	R	10/19/2016		160.12CR 84.70CR 58.93CR 378.32CR 84.70CR 126.33CR 84.70CR 200.47CR	036022 036022 036022 036022 036022 036022 036022 036022	1,178.27
VOID	VOID CHECK		V	10/19/2016			036023	**VOID**
01083	UMB Bank, N.A. I-10/25/2016	2004C Bond Payment-SW	R	10/19/2016		14,745.33CR	036024	14,745.33
02409	UniFirst Corporation I-226 0451508 I-226 0453190	Mat Rental/Cleaning-AD Mat Rental/Cleaning-AD	R	10/19/2016		54.40CR 54.40CR	036025 036025	108.80
00150	Vance Bros Inc I-IG00133222 I-IG00133369	Asphalt Spinnaker Point-SW Street Patching Fine Mix-TP	R	10/19/2016		318.00CR 181.50CR	036026 036026	499.50
02181	Zerger & Mauer LLP I-11524	45 Park Place NID Forclose-AD	R	10/19/2016		721.41CR	036027	721.41

PACKET: 05801 Regular Payments-10/12/2016

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01850	Fleet Services - General Account							
	I-Stmt 09/30/2016	City Gas-SW/CD/TP/PK/NS	D	10/18/2016		1,320.66CR	000031	1,320.66
01849	Fleet Services - Police							
	I-47075329	September Fuel-PD	D	10/18/2016		1,955.20CR	000032	1,955.20
01614	KCPL							
	I-Due 10/13/2016	Electric Due 10/13/2016	D	10/18/2016		6,006.22CR	000033	
	I-Due 10/18/2016	Electric Due 10/18/2016	D	10/18/2016		125.87CR	000033	
	I-Due 10/19/2016	Electric Due 10/19/2016	D	10/18/2016		20,041.84CR	000033	
	I-Due 12/12/2016	Electric Due 10/12/2016	D	10/18/2016		327.20CR	000033	26,501.13
02057	Lowe's Accounts Receivable							
	I-Stmt 10/02/2016	Stmt 10/02/2016-NS/CD/PK	D	10/18/2016		359.91CR	000034	359.91

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	58	0.00	97,670.15	97,670.15
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	30,136.90	30,136.90
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	63	0.00	127,807.05	127,807.05

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

10/13/2016 4:51 PM
 PACKET: 05808 Regular Payments-10/13/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER
 **** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02432	GS Structural I-8880-2016A	ELP Restroom Carpentry-95	R	10/19/2016		5,000.00CR	036029	5,000.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	5,000.00	5,000.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	5,000.00	5,000.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05800 Regular Payments-Nov 2016 10M

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00519	Friends of Parkville Animal Shelter I-1101-Animal Co	Animal Control-AD	R	10/19/2016		500.00CR	035966	500.00
00577	Sarah E Recker, Law Offic I-1101-Pub Defen	Public Defender	R	10/19/2016		600.00CR	035967	600.00
01407	Witt, Hicklin & Snider PC I-1101-Prosecuto	City Procescutor-CT	R	10/19/2016		1,250.00CR	035968	1,250.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	2,350.00	2,350.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	2,350.00	2,350.00

PACKET: 05802 Regular Payments-10/12/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01405	Platte County Recorder of Deeds I-113 Main Street	Property Lien at 113 Main-SW	R	10/19/2016		24.00CR	036028	24.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	24.00	24.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	24.00	24.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-02201	ICMA Retirement Coproration					
I-1101-Retiremen	11/01/2016 AP	Lauren Palmer Retirement DUE: 11/01/2016 DISC: 11/01/2016 Lauren Palmer Retirement	554.00	1099: N 10 501.01-22-00	Retirement	554.00
=== VENDOR TOTALS ===			554.00			
01-02396	Melissa McChesney*					
I-1101-Allowance	11/01/2016 AP	Cell Phone Allowance DUE: 11/01/2016 DISC: 11/01/2016 Cell Phone Allowance	10.00	1099: N 10 501.03-05-00	Mobile Phones &	10.00
=== VENDOR TOTALS ===			10.00			
01-01729	Toni Rizutti*					
I-1101-Reimburse	11/01/2016 AP	Cell Phone Reimbursement DUE: 11/01/2016 DISC: 11/01/2016 Cell Phone Reimbursement	10.00	1099: N 10 510.03-05-00	Mobile Phone &	10.00
=== VENDOR TOTALS ===			10.00			
=== PACKET TOTALS ===			574.00			

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02057	Lowe's Accounts Receivable							
	I-Stmt 10/02/2016							
	Stmnt 10/02/2016-NS/CD/PK		D 10/18/2016			000034		
10	535.05-21-00		Equipment & Handtools	Pruners/Trimmer Head	95.27			
10	518.05-21-00		Equipment & Handtools	GFCI Tester-CD	15.16			
10	525.05-21-00		Equipment & Handtools	Bug Spray/Connectors	35.54			
10	525.05-21-00		Equipment & Handtools	Concrete/Light Bulbs	213.94			359.91

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	359.91	0.00	359.91
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 518.05-21-00	Equipment & Handtools	15.16
10 525.05-21-00	Equipment & Handtools	249.48
10 535.05-21-00	Equipment & Handtools	95.27
	*** FUND TOTAL ***	359.91

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	359.91	0.00	359.91
BANK: AP	TOTALS:		1	359.91	0.00	359.91
REPORT TOTALS:			1	359.91	0.00	359.91

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00097	P & G Hardware							
	I-Stmt 09/19/2016		R 10/19/2016			036008		
10	525.05-21-00	Equipment & Handtools	Paint-PK	16.37				
10	525.05-21-00	Equipment & Handtools	Letters-PK	5.52				
10	520.05-21-00	Handtools	Liquid Nail/Windex/S	27.73				
10	525.05-21-00	Equipment & Handtools	Gloves/Connectors-PK	11.17				
10	525.05-21-00	Equipment & Handtools	Gloves/Blade Balance	25.48				
40	520.06-21-00	Vehicle & Equipment Maintenan	Bolts/Washers/Nuts/L	30.42				
10	520.05-21-00	Handtools	Spray-Off-ST	17.98				
40	520.07-44-00	Street Signs	Lag Bolts-TP	10.68				
40	520.07-32-00	Storm Sewers - General Repair	Gas Pipe-TP	17.43				
10	520.05-21-00	Handtools	Bug Spray/Battery/Gl	19.27				
10	520.05-21-00	Handtools	Tape/Mice Killer-ST	14.98				
10	525.05-21-00	Equipment & Handtools	Bulb/Extinguisher-PK	43.98				
10	501.06-01-00	Building Maint & Repair	Concrete for Utility	24.45				
40	520.06-01-00	Building Maintenance & Repair	Halogen Bulbs-TP	7.98				273.44

*** TOTALS ***	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	273.44	0.00	273.44
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

*** G/L ACCOUNT TOTALS ***

G/L ACCOUNT	NAME	AMOUNT
10 501.06-01-00	Building Maint & Repair	24.45
10 520.05-21-00	Handtools	79.96
10 525.05-21-00	Equipment & Handtools	102.52
	*** FUND TOTAL ***	206.93
40 520.06-01-00	Building Maintenance & Repair	7.98
40 520.06-21-00	Vehicle & Equipment Maintenan	30.42
40 520.07-32-00	Storm Sewers - General Repair	17.43
40 520.07-44-00	Street Signs	10.68
	*** FUND TOTAL ***	66.51

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 10/01/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00942	McKeever's Price Chopper							
	I-Stmt 10/03/2016		R 10/19/2016			035996		
10	20070		Vol. Employee Fund W/H	50.00				
10	501.09-20-02		Exec Session Meeting Supplies	33.54				
10	520.05-21-00		Handtools	16.57				
10	535.09-21-00		Miscellaneous	9.96				
10	505.05-01-00		Office Supplies & Consumables	17.86				
10	501.09-20-02		Exec Session Meeting Supplies	29.61				
10	501.05-01-00		Office Supplies & Consumables	3.96				
10	520.05-21-00		Handtools	58.40				
10	20070		Vol. Employee Fund W/H	17.64				
10	505.05-01-00		Office Supplies & Consumables	13.49				
10	505.05-01-00		Office Supplies & Consumables	48.59				
10	501.09-21-00		Misc-Other	336.53				
10	520.05-21-00		Handtools	41.10				677.25

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	677.25	0.00	677.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 20070	Vol. Employee Fund W/H	67.64
10 501.05-01-00	Office Supplies & Consumables	3.96
10 501.09-20-02	Exec Session Meeting Supplies	63.15
10 501.09-21-00	Misc-Other	336.53
10 505.05-01-00	Office Supplies & Consumables	79.94
10 520.05-21-00	Handtools	116.07
10 535.09-21-00	Miscellaneous	9.96
	*** FUND TOTAL ***	677.25