



Notes: At 6:00 p.m., a work session will be held to discuss the Parks Master Plan update.

During the meeting, an executive session will be held to discuss attorney-client matters pursuant to RSMo 610.021(1) and personnel matters pursuant to RSMo 610.021(3).

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, November 1, 2016 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2895 / Ord. No. 2864

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

3. MAYOR'S REPORT

- A. Appoint Art (Jack) Shafferman III to the Board of Zoning Adjustment through May 2018

4. CONSENT AGENDA

- A. Approve the minutes for the October 18, 2016, regular meeting
- B. Approve the minutes for the October 18, 2016, work session
- C. Approve the minutes for the October 25, 2016, work session
- D. Receive and file the October sewer report
- E. Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 463, Section 463.160, subsection E regarding electronic message centers – Case No. PZ16-15; Park University, applicant
- F. Adopt an ordinance to approve the installation of a no truck traffic sign at Brink-Myers Road
- G. Adopt an ordinance to approve the installation of a no U-turn sign at Lewis Street
- H. Accept the public street improvements and the associated maintenance bonds for Promenade Drive in Cider Mill 6th Plat
- I. Approve accounts payable from October 14 to October 27, 2016

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to "Approve the consent agenda and recommended motions for each item as presented."

5. ACTION AGENDA

- A. Approve the employee health insurance renewal for 2017 with Aetna (Administration)
- B. Authorize the mayor to sign the 9 Highway Community Improvement District petition on behalf of the City of Parkville (Administration)

- C. Adopt an ordinance authorizing the Industrial Development Authority of Parkville, Missouri to issue revenue bonds and designate the revenue bonds as bank qualified tax exempt obligations, and to approve the issuance of revenue bonds by the Industrial Development Authority of the County of Platte County, Missouri, for the benefit of Park University (Administration)
- D. Approve the riverfront park map graphic design concept (Administration)
- E. Approve the first reading of an ordinance to amend Parkville Municipal Code Chapter 505, Section 505.080, Subsection A.1. to include street lights; and to amend Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights (Community Development)

6. STAFF UPDATES ON ACTIVITIES

- A. Administration
 - 1. Sports Field Partnership Update
- B. Public Works
 - 1. TEAP Grant for traffic studies

7. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD

8. EXECUTIVE SESSION

- A. Attorney-client matters pursuant to RSMo 610.021(1) and personnel matters pursuant to RSMo 610.021(3)

9. ADJOURN

General Agenda Notes:

The agenda closed at noon on October 27, 2016. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on November 1, 2016.

CITY OF PARKVILLE
Policy Report

Date: Tuesday, October 25, 2016

Prepared By:
Melissa McChesney
City Clerk

Reviewed By:
Lauren Palmer
City Administrator

On Behalf of:
Nan Johnston
Mayor

ISSUE:
Appoint Art (Jack) Shafferman to the Board of Zoning Adjustment through May 2018.

BACKGROUND:
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Board of Zoning Adjustment was created under the provisions of RSMo Chapter 89. The most recent iteration of the Board of Zoning Adjustment was created by Ordinance No. 2566 in January 2011. Membership consists of five members who serve five-year terms and three alternates with no term limit who serve in the absence of a member.

Mr. Shafferman will be filling a vacant position and the term will expire in May 2018. His application can be found in Attachment 1.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Accept the Mayor's nomination.
2. Reject the Mayor's nomination and request an alternative nomination.
3. Postpone action.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:
I move to appoint Art (Jack) Shafferman to the Board of Zoning Adjustment through May 2018

ATTACHMENTS:

1. Appointment Application



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Checkmarks for Planning & Zoning Commission, Board of Zoning Adjustment, Ethics Commission, Community Land & Recreation Board, Industrial Development Authority, Tax Increment Financing Commission (TIF)

Name: ARTHUR (JACK) F. SHAFFENMAN E-mail: ART.SHAFFENMAN@GMAIL.COM

Home Address (required): 9350 LIME STONE RD.

Mailing Address (if different than above):

Are you a resident of the City of Parkville? Yes No Applicants must be residents of Parkville.

Phone (day): 913-240-1261 Phone (evening): 913-240-1261 Email: ART.SHAFFENMAN@GMAIL.COM

Current Employer: RETIRED US Army Title: COL

How did you learn about Parkville boards and commissions?

- Community Group/Organization Mayor/Alderman

Why are you interested in serving on a Parkville board?

To make a contribution to the quality of life for Parkville residents

Have you ever served on a Parkville board? Yes No

If yes, which ones? Dates Served: SERVED AS COUNCIL MEMBER (4 yrs) LAWSON GKS - ALSO SERVED ON PARK & REC + PLUMB COMMISSION

Do you belong to any community organizations or professional groups? LIFETIME MEMBER - VFW, AMERICAN LEGION, AM VETS + POA (RESERVE OFFICER ASSOCIATION)

Return to: Parkville City Hall 8880 Clark Avenue Parkville, Missouri 64153 Please submit a resume or short biography with your application.

I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement: Applicant Signature: Arthur F. Shafferman Date: 15 JUN 16

Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.

COL (Ret.) Arthur F. Shafferman III

9350 Lime Stone Rd
Parkville, MO 64152
(913) – 240-1261
art.shafferman@gmail.com

CAREER SUMMARY: The past forty years I have supervised and trained Soldiers and civilians, effected policies and procedures, budgeted and controlled costs, monitored operations and deadlines, and performed extensive customer relations and problem solving.

PROFESSIONAL EXPERIENCE

- Aug 10 - Present:** CFO/Engineer Patriot Outreach, Inc. (501 (c) 3). Responsible for all financial functions; accounting, budget, credit, insurance, tax, and treasury. Supervising engineer (Program Manager) for the planning and construction of all facilities to include Facility Management Plans.
- Jan 10 – Aug 10:** Colonel, Commander, Army Sustainment Command. Trained logisticians in support of the 407th Army Field Support Brigade and all subordinate elements operating in Fort Hood, Iraq, Afghanistan, Kuwait, and Qatar.
- Oct 09 – Dec 09:** Senior Analyst, Battle Lab Battle Command. Performed analytical tasks, investigated, documented, and prepared Data Collection Management Plans. Provided general and specialized military expertise for combat simulations, data research and development.
- Nov 08 – Sept 09:** Sustainment (Logistic) Analyst, Battle Command Training Program. Trainer for the collecting and analyzing simulation results in support of mission readiness exercises.
- Oct 07 – Nov 08:** Colonel, Chief of Staff, Army Material Command Southeast Asia (Iraq, Afghanistan, and Kuwait). Responded to and coordinated, integrated, and synchronized all logistic activities. Provided Program Managers with the business strategies, processes, and sourcing requirements.
- April 07 – Oct 07:** Facilities Engineer, Army Sustainment Command. Planned, directed, and coordinated the construction and maintenance of structures, facilities, and systems (Facility Master Plan).
- Oct 06 – Feb 07:** Lieutenant Colonel, Advisor, Multi-national Security Training Command – Iraq. Delivery of training, advising, and mentoring to the Command General, Iraqi Lessons Learned Center.
- Nov 05 – Sep 06:** Military Analyst, Joint Operations Integration Branch, Center for Army Lessons Learned. Integrated and archived operational and theater strategic-level observations from the Joint, Interagency and Multinational

Communities.

Mar 05 – Oct 05: Engineer/Comptroller/Logistic Officer, J-4, Multi-national Security Training Command – Iraq. Provided equipment and costs requirements for 249 Coalition Military Assistance Training Teams, 30 Security Police Assistance Training Teams and 10 Border Enforcement Teams. Reviewed all Base Statements of Work and contracts to make certain that orders were awarded using competitive procedures, and supported by justification.

Aug 04 – Feb 05: Military Analyst, Leader Development & Education Training Directorate, Center for Army Leadership. Established training and educational requirements for the Army's Officer and Non-Commissioned Education Systems.

Aug 02 – Jul 04: Instructor/Trainer, Command and General Staff College. Instructed and provided commanders and staffs with the ability to collect, coordinate, and act on near real-time battlefield information.

Oct 92 – Sept 02: Registered Representative. Worked with many Chief Executive Officers and conducted many presentations on core management competencies and evaluated corporate financial models to enhance, standardize, and applied to global forecasting.

EDUCATION

Bachelors Degree in Business Administration, from Frostburg University, May 1981

Masters Degree in Administration, from Central Michigan University, May 1992

PhD Management Student, Completed 42 hours, 2005 - 2006

MILITARY EDUCATION

Diploma, Graduate from US Army's Engineer Basic and Advance School, 1981 and 1983

Diploma, Command & General Staff College, Combined Arms & Service Staff School, 1987

Diploma, Army Comptrollership School 1992

Diploma, Command & General Staff College, Command & General Staff Officer Course, 2003

Diploma, Army Logistic Management College, 2005

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, October 18, 2016, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- absent with prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. MAYOR'S REPORT

A. Appoint Sam Stahnke to the Industrial Development Authority through May 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPOINT SAM STAHNKE TO THE INDUSTRIAL DEVELOPMENT AUTHORITY THROUGH MAY 2017. ALL AYES; MOTION PASSED 7-0.

B. Presentation by the National Weather Service for the City's StormReady certification

Captain Jordan stated that the City partnered with the National Weather Service and the Platte County Sheriff's Office in spring 2016 to help with the City's certification. The StormReady program made sure that public entities had weather radios, policies in place, formalized everyday activities, trained staff and severe weather event monitoring. Jordan said that the program was beneficial during Brewfest because of updates on the river level and also during Parkville Days due to preparation before the bad weather arrived.

Jared Leighton, National Weather Service, presented the StormReady certification to Mayor Johnston, Chief Chrisman and Captain Jordan.

4. CONSENT AGENDA

- A. Approve the minutes for the October 4, 2016, regular meeting
- B. Receive and file the September Municipal Court report
- C. Receive and file the financial report for the month ending September 30, 2016
- D. Receive and file the crime statistics from January through August 2016
- E. Approve a resort liquor license with Sunday sales for The Local Eatery & Pub, LLC located at 2 Main Street

- F. Approve the reinvestment of funds from two matured CDs in the Debt Service Reserve Funds of the Brush Creek Drainage Area (Fund No. 23) and the Brink Meyer Road (Fund No. 24) Neighborhood Improvement Districts with one CD in each of the two funds
- G. Adopt an ordinance to repeal and replace Ordinance No. 2849 to amend the salary schedule to adjust the salary range for the assistant to the city administrator position to retain exempt status
- H. Adopt an ordinance to assign the city treasurer responsibilities and duties to the Finance/Human Resources Director Matthew Chapman
- I. Approve a purchase order with Dale Brothers, Inc. for the salt and sand materials for the 2016/2017 winter season
- J. Approve a license agreement with the Missouri Highway and Transportation Commission for the existing monument sign along Highway 45 at Monticello Road
- K. Approve a sign permit for Farmers Insurance located at 5201 NW Crooked Road – Case No. SPA16-23; KC Sign Express, applicant
- L. Approve a sign permit for New Mark Homes located at 5207 NW Crooked Road – Case No. SPA16-22; KC Sign Express, applicant
- M. Approve a sign permit for an institutional, public and semi-public use sign at 31 W. 8th Street – Case No. PZ16-16; Banneker School Foundation, applicant
- N. Approve a site plan/development plan for exterior modifications at Bank Liberty, located at 12 E. 1st Street in the “OTD” Old Town District, including removal of the ATM canopy and restriping the parking lot – Case No. PZ16-14; Bank Liberty, applicant
- O. Approve accounts payable from October 4 to October 13, 2016

Mayor Johnston requested that item 4G be removed from the consent agenda for further discussion and a separate motion.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR ALL ITEMS EXCEPT ITEM 4G, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

- G. **Adopt an ordinance to repeal and replace Ordinance No. 2849 to amend the salary schedule to adjust the salary range for the assistant to the city administrator position to retain exempt status**

Mayor Johnston noted for the record that a discussion was held during the budget work session prior to the meeting and asked City Administrator Lauren Palmer to explain the reasons behind the change. Palmer said that under the Fair Labor Standards Act (FLSA) the minimum salary threshold for exempt categories was increased and two positions classified as exempt were below the threshold. She noted that the court clerk position would be changed to non-exempt and additional funding would be programmed in the 2017 budget to help cover flexible scheduling. Staff recommended increasing the assistant to the city administrator position salary to retain exempt status because the number of overtime hours worked would exceed the proposed increase. Palmer noted that the position also met the criteria for exempt positions under FLSA.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE BILL NO. 2890, AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2849 TO INCREASE THE SALARY RANGE FLOOR FOR THE ASSISTANT TO THE CITY ADMINISTRATOR POSITION TO \$47,476 IN THE SALARY SCHEDULE, ON FIRST READING.** ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2890 ON SECOND READING BY TITLE ONLY TO

BECOME ORDINANCE NO. 2860. ALL AYES BY ROLL CALL VOTE: WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

5. NON-ACTION AGENDA

A. Review the proposed 2017 budget for the Parkville Commons Community Improvement District

City Clerk Melissa McChesney stated that state statutes required community improvement districts to submit an annual budget to the municipality in which they are located. The Parkville Commons Community Improvement District submitted its 2017 budget to the City Clerk on October 10.

6. ACTION AGENDA

A. Approve a cooperative agreement with Missouri-American Water Company associated with Missouri-American Water Well No. 5 in Platte Landing Park

Assistant to the City Administrator Tim Blakeslee stated that Missouri-American Water Company (MAW) would grant the old location of Well No. 5 in Platte Landing Park to Platte County and it would be removed and the area would be turned into open greenspace. Platte County would grant a new easement to MAW for a new well. The primary concern with the new well included screening and security and in response Section 3 was added to the cooperative agreement. Blakeslee added that MAW agreed to trim the vegetation around the wells on a regular basis and fix any deterioration. The new well required a conditional use permit.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE COOPERATIVE AGREEMENT BETWEEN MISSOURI-AMERICAN WATER COMPANY AND PLATTE COUNTY FOR THE RELOCATION OF MISSOURI-AMERICAN WATER WELL NO. 5 IN PLATTE LANDING PARK. ALL AYES; MOTION PASSED 7-0.**

B. Adopt an ordinance to approve a conditional use permit to relocate an existing public utility well along the Missouri River in Platte Landing Park – Case No. PZ16-18; Missouri American Water Company, applicant

Community Development Director Stephen Lachky said that as staff prepared the cooperative agreement it was determined that the type of use required a conditional use permit. The Planning and Zoning Commission held a public hearing on October 11 and approved the conditional use permit. Lachky added that the issue was time sensitive because the new well needed to be constructed.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE BILL NO. 2892, AN ORDINANCE APPROVING THE CONDITIONAL USE PERMIT TO RELOCATE AN EXISTING PUBLIC UTILITY WELL ALONG THE MISSOURI RIVER, GENERALLY LOCATED AT PLATTE LANDING PARK, 300 SOUTH MAIN STREET, SUBJECT TO CONDITIONS, ON FIRST READING. ALL AYES; MOTION PASSED 7-0.**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE BILL NO. 2862 ON SECOND READING TO BECOME ORDINANCE NO. 2862. ALL AYES BY ROLL CALL VOTE: WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.**

C. Adopt an ordinance approving the final plat of Lots 5-1 through 5-3, Townhomes at the National, 2nd Plat – Case No. PZ16-19; applicant, Double Eagle Builders, LLC, owner

Community Development Director Stephen Lachky explained that the 2nd plat was approved in 2015. Once the townhomes were constructed a replat of the individual lots was required; the homeowners association would maintain the surrounding area. Staff reviewed the request against the Municipal Code and determined it met the R-5 Planned Residential District regulations and was consistent with the previously approved plat. Lachky added that the issue was time sensitive and lots six and seven were the last to lots to be built.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2893, AN ORDINANCE APPROVING THE FINAL PLAT OF LOTS 5-1 THROUGH 5-3, TOWNHOMES AT THE NATIONAL – 2ND PLAT, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING. ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2893 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2863. ALL AYES BY ROLL CALL VOTE: WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

D. Approve the first reading of an ordinance to amend Parkville Municipal Code Chapter 463, Section 463.160, subsection E regarding electronic message centers – Case No. PZ16-15; Park University, applicant

Community Development Director Stephen Lachky stated that the regulations for electronic message center signs were adopted in 2010 and were restricted to gas stations in a monument sign. In early 2016, the sign at the entrance to Park University broke and they notified staff that they were interested in installing an electronic message center in its place. Park University planned to post announcements and help promote community events. The text amendment would permit the signs in two additional zoning districts.

The Planning and Zoning Commission held a special workshop on September 13 and the Commission requested additional information from staff. The additional information was presented on October 11 and the Commission recommended approval with conditions that included setback requirements around residential areas. The consultant working on the zoning code update reviewed the proposed text amendment. The text amendment also included a reduced duration to ten seconds before changes and updated illumination standards.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2894, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE CHAPTER 463, SECTION 463.160, SUBSECTION E. ELECTRONIC MESSAGE CENTERS, AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION, ON FIRST READING AND POSTPONE THE SECOND READING UNTIL NOVEMBER 1, 2016. ALL AYES; MOTION PASSED 7-0.

E. Approve Resolution No. 16-019 supporting an application for the Urban Land Institute Kansas City for the Technical Assistance Program for assistance related to the development of properties within the Brush Creek Drainage and Brink Meyer Road Neighborhood Improvement Districts

Community Development Director Stephen Lachky stated that the Urban Land Institute provided to local governments a one to two day free consultation for assistance for real estate, development, planning and land use issues. He said that the Brush Creek and Brink Meyer neighborhood improvement districts were a good opportunity to receive additional advice, site analysis and a market overview. The Technical Assistance Program focused on an action plan and next steps for implementation of the plan. Lachky added that the City might need to cover some of the expenses.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE RESOLUTION NO. 16-019 SUPPORTING AN APPLICATION FOR THE ULI KANSAS CITY TAP FOR ASSISTANCE RELATED TO THE DEVELOPMENT OF PROPERTIES WITHIN THE BRUSH CREEK DRAINAGE AND BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICTS.** ALL AYES; MOTION PASSED 7-0.

7. STAFF UPDATES ON ACTIVITIES

A. Police Department

1. Deer Counts

Police Chief Kevin Chrisman provided an update on deer counts for the deer hunts in Park University, noting that the hunt started on September 15 and there were a total of four deer taken.

B. Community Development

1. Bell Road Industrial Park Wall

Community Development Director Stephen Lachky said that on October 6 a structural wall on Kelly Drive collapsed onto Route 45 and staff was concerned that the remaining wall would also collapse. The Platte County Sheriff, Missouri Highway Patrol, Southern Platte Fire Protection District and Parkville Police Department helped with the cleanup on Route 45. A portion of the wall would be removed by the property owner who would also finish the structural analysis of the remaining wall. The City's construction inspector would follow up to ensure it was safe.

C. Public Works

1. S. National Drive Repairs

Public Works Director Alysen Abel provided an update on the repairs on South National Drive that were created by trucks hauling dirt from the QuikTrip location to the Cider Mill 6th Plat. Staff and the developer identified 11 major areas that needed to be fixed. City staff would smooth the transitions and work on crack sealing and other repairs that were delayed until the dirt hauling was complete. The repairs started on October 18.

2. Fall Cleanup Report

Public Works Director Alysen Abel provided an update on the Fall Cleanup events, noting that approximately 250 cars participated on October 8 and filled eight dumpsters. The curbside pickup was held on October 10 and yard waste would continue to be collected through November 4.

8. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

Mayor Johnston provided an update on recent events and meetings she attended since her last report in September. She said that it was brought to her attention at the metro mayor's meeting that new legislation regarding community improvements districts (CID) was signed by the Governor during the summer that allowed audits in the same manner as other state agencies. She added that she received an alternate slate of nominations from the Parkville Old Towne Market Community Improvement District (POTMCID) and had previously stated that she would not recommend approval of a slate that included Tom Hutsler because his interference with the proposed 9 Highway Community Improvement District and the city's progress, which she said had a direct bearing on his ability to serve on the POTMCID.

Mayor Johnston said that she attended meetings with the Parkville Economic Development Council (PEDC) with Alderman Rittman and Alderman Welch, Main Street Parkville Association, Northland Chamber Board of Directors, Mid-America Regional Council (MARC) Total Transportation Policy Committee, 9 Highway CID working group, Platte County Mayors, Parkville Chamber of Commerce Membership Luncheon and the PEDC Economic Summit.

Mayor Johnston said she attended the following events: Ro-MAC Transportation's 25th Anniversary, Evolytics 11th Anniversary open house, Final Fridays in September, the Kansas City Area Transportation Authority Breast Cancer Awareness bus unveiling, English Landing Park eagle naming ceremony and the Synergy Services Inc. children's center ribbon cutting.

Mayor Johnston stated that she and City Administrator Lauren Palmer had meetings with a prominent developer and with Time Warner Cable about installing fiber in Parkville. She also noted that a group of volunteers from Lowe's Home Improvement completed a project at the entrance of English Landing Park and AmVets Post 181 donated track chairs to the Missouri Department of Conservation at an event at Parma Woods. Mayor Johnston also said she, Alderman Welch and Alderman Wylie met to discuss the interim city administrator and recruitment for a new administrator. She also noted that Platte Woods Mayor Smedley resigned from the MARC Solid Waste Management District bicycle committee and said she would like to see a member from Platte County kept on the committee.

Alderman Driver reminded the Board that the last day for the Parkville Farmer's Market and Ghost Stories were scheduled for October 29.

9. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:02 p.m.

The minutes for Tuesday, October 18, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the first day of November 2016.

Submitted by:

City Clerk Melissa McChesney

Mayor Nanette K. Johnston opened the work session at 5:32 p.m. on October 18, 2016, at City Hall located at 8880 Clark Avenue, Parkville. In attendance were aldermen Greg Plumb, Douglas Wylie, Jim Werner, Diane Driver, Tina Welch, Dave Rittman, Robert Lock and Marc Sportsman.

The following staff was also present:

Lauren Palmer, City Administrator

Kevin Chrisman, Police Chief

Alysen Abel, Public Works Director

Stephen Lachky, Community Development Director

Matthew Chapman, Finance/Human Resources Director

Tim Blakeslee, Assistant to the City Administrator

Melissa McChesney, City Clerk

1. GENERAL AGENDA

A. 2017 City of Parkville Operating and Capital Budget

City Administrator Lauren Palmer stated that the items to be discussed at the first budget work session included the General Fund, 2016 year-end projections, 2017 revenue estimates and a review of the City's priorities for 2017; presentation appended hereto as Exhibit A.

Palmer provided an overview of the budgeted funds, noting that revenues were projected to fall below estimates by approximately \$72,000, with \$50,000 of that number from the Transportation Fund transfer that was used for street maintenance. She noted that sales taxes performed above budget, there was underperformance in other areas and there was help from one-time revenues that included a reimbursement from the Federal Emergency Management Agency from the 2011 flood and the cell tower lease payment. Palmer added that approximately \$166,000 was carried over from the 2015 budget which provided a cushion for the lower than anticipated revenues.

Discussion focused on building permit revenues being lower than anticipated. Lachky noted that there were two projects approved but had not started, but staff expected to receive them by the end of the year. He added that the projections did not account for the revenues from the Missouri-American Water plant relocation, which could cover the difference between the actual and estimated revenues.

Palmer said that expenses were \$387,000 less than anticipated, which had been a recurring theme every couple of years. Personnel savings were the largest contributor because the budget assumed full employment. In 2015 the Board directed staff to look at mid-year savings and redirect them to street maintenance. Another large impact to reduced expenses was deferred capital outlay.

Discussion focused on personnel savings and completing projects with the savings earlier in the year. Palmer responded that staff learned from the process how to time projects better. She cautioned the Board about relying on personnel savings for future years because personnel savings were not guaranteed.

Palmer said that the General Fund operating revenues were projected to be flat in 2017. Sales taxes were budgeted flat in 2017 compared to 2016 actuals which was a conservative position, but there was potential to increase the budget forecasted revenues. The Board discussed the impact from QuikTrip on sales taxes and Palmer noted that staff had not received retail projections, but the budget included assumptions about the impact on sales taxes. Palmer also noted that staff was working on a strategy to reduce the reliance of the General Fund on the Transportation Fund transfers; the 2017 budget included a decrease in transfers of \$10,000.

Palmer explained that staff recommended a three percent operating increase over the 2016 budget and operating revenues would exceed operating expenses. Several changes made to personnel included upgrading the Missouri Local Government Employees Retirement System (LAGERS) to the next tier for employees, a merit raise of one percent and an increase in the entry level pay for

police officers. Palmer noted that staff planned to hire a third party to complete a comprehensive salary survey in 2017.

Palmer provided an overview options for debt financing, including accelerating the design of the first phase of the Route 9 project in 2017 because the grant money would not be available until the federal fiscal year 2019-2020. Another option was a packaged debt financing for street maintenance with a five to six year payback through a local bank loan. Palmer said staff was looking for guidance from the Board on whether to proceed with the second option. The Board directed staff to see what the plan would look like and to include possible savings with inflation and increased costs over the years if the work was done annually instead of a large portion at one time.

Palmer said that staff was working to negotiate a lucrative cell tower lease and planned to budget all the money in the Projects Fund to be set aside for one-time projects for the community. Options included the English Landing Park low water crossing project or downtown improvements. Discussion focused on what the City could legally do with the additional revenue.

The work session ended at 6:52 p.m.

The work session minutes for October 18, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the first day of November 2016.

Submitted by:

City Clerk Melissa McChesney

Mayor Nanette K. Johnston opened the work session at 5:30 p.m. on October 25, 2016, at City Hall located at 8880 Clark Avenue, Parkville. In attendance were aldermen Greg Plumb, Douglas Wylie, Jim Werner, Diane Driver, Tina Welch, Dave Rittman, Robert Lock and Marc Sportsman.

The following staff was also present:
Lauren Palmer, City Administrator
Kirk Davis, Interim City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Melissa McChesney, City Clerk

1. GENERAL AGENDA

A. 2017 City of Parkville Operating and Capital Budget

City Administrator Lauren Palmer said that the items to be discussed included the debt service funds and an introduction of the Capital Improvement Program (CIP) for the General Fund; presentation appended hereto as Exhibit A.

Palmer stated there were five active debt service funds which had been unchanged since 2015. The certificates of participation that were refunded in 2015 for the new city hall and other projects from a 2004 vote were set to retire in 2027 and the Sewer Revolving Fund would retire in 2025. The other three debt service funds were related to neighborhood improvement districts (NID) – the River Park NID would retire in 2020 and the Brush Creek and Brink Meyer NIDs would retire in 2034. Palmer noted that in 2015 the City paid off a sewer debt instrument that reduced the total debt in 2016, but an increase was planned in 2017 due to the first principal payments being due for the Brush Creek and Brink Meyer NIDs. She added that the debt would remain higher until 2020 when the River Park NID debt retired. In 2027 staff targeted the renewal of the temporary operating levy that would help make future NID payments.

Palmer stated that the Finance Committee discussed the option of issuing debt for transportation projects including the Route 9 project and street maintenance at its October 24 meeting. She added that more discussion would be held at the third work session on November 8.

In regards to the CIP, Palmer provided an overview of projects recommended for 2017. A member of the Board asked about body cameras for the Police Department and Chief Kevin Chrisman said the idea was still in its infancy and Kansas City, Missouri had ordered several as a pilot project that he hoped to piggyback on. From the recommended projects list, the Board also discussed using other avenues to receive donations for special projects in the park.

Palmer provided an overview of updated General Fund expenses, noting that they included the two percent reduction in health insurance that was discussed by the Finance Committee on October 24. Staff was seeking direction on what to do with the savings, including increasing the merit raise, increasing to the next tier for Missouri Local Government Employees Retirement System (LAGERS), reducing the employee's share of health insurance premiums, hiring bonuses and changing some part-time employees to full-time. Palmer said that staff would research peer communities plan to do regarding merit raises in 2017 and look at what the City had done in the past regarding merit raises. The Board directed staff to take a comprehensive look at the various personnel options discussed and determine how they would affect the budget, to look at internal advancement opportunities to help retain employees longer, and to look at putting the extra funds in other areas instead of personnel.

The Board discussed development of the Brush Creek and Brink Meyer NIDs and options for doing something different to make progress. Palmer said that options could include looking outside the Kansas City metropolitan area to garner interest from a broader market. Palmer stated that developers have shared their concerns about the high development costs and terrain issues on the land. The Board requested a future work session to receive an update on progress and to determine other options for the Board to help make decisions. Palmer noted that the Board approved a grant application on October 18 to request help for ideas to develop the areas.

The Board discussed using the additional funds for the English Landing Park low water crossing project and the park restroom rehabilitation project. The consensus was for staff to look at starting the design process for the low water crossing to determine the actual costs so when the timing was right the project could get started.

The work session ended at 6:52 p.m.

The work session minutes for October 25, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the first day of November 2016.

Submitted by:

City Clerk Melissa McChesney

OPERATIONS REPORT – PARKVILLE DIVISION

September 2016

OPERATING DIVISIONS

MISSOURI

Atchison County
Wholesale Water
Commission

Bonne Terre
Boonville
Bowling Green
Buchanan County #1
Cameron
Cape Girardeau
Craig
Carroll County #1
Clay County #6
East Central Missouri
Water & Sewer
Authority

Elsberry
Fayette

Franklin County #1
Franklin County #3
Henry County
Water Company

Henry County #3
Kimberling City

Lake Ozark/
Osage Beach

Lincoln County #1
Neosho
Nevada
Parkville

Phelps County #2
Platte County #C-1
Ralls County #1
Russellville

St. Charles County #2
St. Genevieve
Sedalia
Versailles

IOWA

Maquoketa

TENNESSEE

Dyersburg Welcome
Center

Waste Water Treatment Plant Operations

- 4.60" of precipitation fell during the month.
- The plant performed well this month with 99.1% removal efficiency for B.O.D. and 96.9% for TSS.
- An average of 655,567 gallons of wastewater was treated each day.

Waste Water Laboratory Analysis

- Staff performed 399 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: Oil & Grease (4), NH₃-N (4).
- Monthly and daily laboratory equipment maintenance and calibrations were performed according to manufacturers' guidelines.

Waste Water Treatment Plant Maintenance

- Staff cleaned east and west clarifiers.
- LDO basins probes 1a, 1b, 2a, and 2b were cleaned.
- Routine preventative maintenance was done in accordance with all manufacturer recommendations and logged on the computer.
- Mid-America Pump installed the repaired mixer for Aeration Basin #2.
- Genesis Construction Services has been working on punch list items. Staff did notice several leaks in the roof and Genesis has made repairs. They are still working on the sliding doors.
- Staff cleaned the UV bulbs and channel.
- Staff drained and cleaned clarifier #2 for the floor replacement. H&H was called to assist with removing the last 2 feet of sludge from the clarifier.
- Foley Company began working on the clarifier floor replacement. They removed the old concrete and poured new concrete.

Collection System Operations

- Robin 4000 odor control chemical continues to be fed from the Riss Lake site at approximately 25 gallons per day.
- Staff continues to monitor for H₂S at manhole B-16 on a weekly basis.
- Staff continues to monitor pressure gauge on force main at River Chase subdivision three times per week.
- Staff performed 2 sewer inspections in Riss Lake subdivision.

Collection System Maintenance

- Each pump station was checked on Monday, Wednesday, and Friday.
- FTC installed new main board for Mission Control unit at 45 pump station.

OPERATIONS REPORT – PARKVILLE DIVISION

- KCP&L replaced power pole at McAfee pump station. Staff ran the pump station on the generator for about 4 hours while the power was down.
- FTC delivered the new pump for Nationals pump station. They were not able to install the pump due to the guide rail bracket being the wrong size. A new bracket was ordered and should arrive in 2 to 3 weeks.

Bio-solids

- Staff did not apply sludge during the month.

Safety

- 9/30/16: Confined Space Safety.

Recommendations

- Nothing at this time.

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	655,567 gallons per day
Organic	425 mg/L of BOD ₅ per day

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	7.0 Min. and 7.3 Max	6.5 - 9.0
TSS	4.4 mg/L	30 mg/L
BOD ₅	1 mg/L	25 mg/L
NH ₃ -N	0.31 mg/L	1.7 mg/L
O & G	4.25 mg/L	10.0 mg/L
Fecal Coliform	4.2 #/100mL	400 #/100mL

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	99.1 %	85 %
Solids	96.9 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	0.0 dry tons	20.6 dry tons
Acres Applied	0 acres	20 acres

OPERATIONAL CONTROL PARAMETERS												
DATE	AB #1					AB#2					SLUDGE DRY TONS	WEATHER
	PH UNITS	TEMP. °C	DO mg/l	MLSS mg/l	Settled Solids	PH UNITS	TEMP. °C	DO mg/l	MLSS mg/l	Settled Solids		
1	6.8	22.6	1.5	4250	660	6.9	22.7	5.5	4590	920		C
2	6.9	22.2	1.7	3970	690	6.9	22.3	6.2	4070	910		C
3	6.8	22.7	1.6	3680	680	6.9	22.8	5.5	4070	700		PC
4	6.8	22.9	1.8	3850	740	6.8	22.8	5.2	4120	1000		PC
5	6.8	22.9	1.5	3870	750	6.9	23.0	5.3	3800	640		C
6	6.8	23.2	0.4	4030	850	6.8	23.2	5.8	4060	770		C
7	6.7	23.5	0.3	3870	840	6.8	23.2	5.3	3900	790		PC
8	6.7	23.9	0.3	3750	800	6.8	23.7	4.6	3710	770		R
9	6.8	23.6	0.3	3720	850	6.8	23.4	4.5	3700	750		O
10	6.8	23.2	1.2	4080	850	6.9	23.1	5.1	4140	850		PC
11	6.7	23.1	1.2	4070	850	6.7	22.9	4.8	4120	830		C
12	6.8	22.9	0.3	3680	860	6.8	22.8	4.5	4420	760		PC
13	6.8	23.0	0.3	3880	760	6.8	23.0	4.8	3920	820		O
14	6.8	22.4	0.2	3450	690	6.8	22.6	4.7	3690	780		R
15	7.0	22.4	1.5	3900	750	6.9	22.4	4.2	3830	800		O
16	6.9	22.4	1.5	3830	750	7.0	22.5	5.6	3900	850		O
17	6.8	22.5	1.8	3880	800	6.9	22.6	5.2	3860	840		PC
18	6.9	22.5	1.3	3730	720	6.8	22.6	4.9	3840	800		C
19	6.8	22.5	0.2	3970	780	6.8	22.6	5.0	4060	900		C
20	6.8	22.9	0.2	3890	780	6.8	23.2	4.8	3860	810		C
21	6.8	23.0	0.2	4140	800	6.8	23.2	4.8	3800	850		C
22	6.9	23.0	0.2	3940	800	6.7	23.0	4.9	3890	820		PC
23	6.8	23.3	0.2	3810	850	6.7	23.3	2.4	3610	800		C
24	6.8	23.3	0.3	3890	880	6.7	23.2	4.9	3800	820		C
25	6.8	22.9	0.4	5610	870	6.8	22.7	5.0	3120	800		R
26	6.9	22.6	0.3	4130	850	6.8	22.6	4.3	3780	860		C
27	6.7	22.5	0.4	4160	900	6.7	22.4	4.4	3930	870		C
28	6.8	22.4	0.3	4690	1000	6.8	22.2	4.7	3900	850		C
29	6.7	22.3	0.3	3820	730	6.7	22.1	5.3	3730	830		C
30	6.7	22.3	0.3	3880	910	6.7	22.3	5.3	3580	730		C
31												

1. Fill out one copy of report each month and mail in monthly for each treatment facility.
2. Mail one copy of report to the appropriate DNR regional office as noted in you permit and keep one copy in your files.
3. Reports must be signed by whoever performed tests and by an appropriate official.
4. In the weather column, use the following symbols: R-rain, S-snow, C-clear, P.C.-partly cloudy and O-overcast.
5. Use grab sample for pH, Temp. and D.O. Use grab samples for all operational control test.
6. Use 24 hr. composite (proportional) samples for B.O.D. 5, and Suspended Solids tests unless NPDES permit indicates otherwise. Use "Standard Methods" or an approved equal for all parameters.
7. Treatment plant flow measurements may be made on either influent or effluent. Lagoon influent flow measurements need be only at the time of composite sampling of the influent. All tests must be performed in accordance with NPDES Permit Conditions and Operational Control Regulation 10 CSR 20-9.010. Review your permit for specific requirements.
8. Unusual conditions, significantly affecting operations must be reported immediately to the Department of Natural Resources.
9. Representative sludge samples should be taken either before entering digesters and/or holding tanks or after removal from digesters or holding tanks.

Tests Performed by: Michael Taylor <i>Michael Taylor</i>	Title: Operator 1	Phone #: 816-891-0003	Date: 10-17-16
Report Approved by: C. Richard Wilson <i>C. Richard Wilson</i>	Title: Local Manager	Phone #: 816-891-0003	Date: 10-17-16

CITY OF PARKVILLE

Policy Report

DATE: Wednesday, October 26, 2016

PREPARED BY:
Stephen Lachky, AICP
Community Development Director

REVIEWED BY:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve the second reading of an ordinance to amend Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers*. Case No. PZ16-15; Park University, applicant.

BACKGROUND:

On March 16, 2010, the City of Parkville adopted regulations for Electronic Message Center (EMC) signage via Ordinance No. 2530 (see Attachment 2) following several meetings, workshops and a public hearing with the Planning and Zoning Commission on March 9, 2010. This ordinance added Subsection E to Section 463.160 which provides definitions for sign types and EMC requirements, including:

- Restricts use to gas or fuel stations within 1,000 ft. of interstate highway right-of-way
- Restricts use to monument sign type
- Restricts message displays to minimum duration of 10 minutes
- Restricts illumination (5,000 nits during daytime; 400 nits during nighttime)
- Requires automatic dimmer control
- Prohibits animation (i.e., flashing, blinking, moving)

Earlier this year, Park University's monument sign (with an electronic reader board) at the northeast corner of Highway 9 and Park College Entrance Dr. broke (see Attachment 3). The university is temporarily covering the broken digital reader board with a non-digital sign, and desires to replace this sign with an updated EMC sign, capable of displaying different signs and messages (see Attachment 4). This includes, but is not limited to, university-related announcements, student and sporting events, and three (3) permitted community events (e.g., Fourth of July Celebration, Parkville Days, and Christmas on the River). The goal is to better promote and increase awareness of university events throughout the community. Parkville's Zoning Code currently only permits EMC signage for gas or fuel stations within 1,000 feet of interstate highway right-of-way. Therefore, the applicant proposes to amend Subsection E of Section 463.160 to permit EMC signage on Park University's property.

On September 13, 2016, the Planning and Zoning Commission held a special workshop with Brian Bode, Interim Chief Financial Officer of Park University to discuss the current ordinance. Community Development Director, Stephen Lachky, gave a presentation of the International Sign Association's (ISA) top five regulatory issues for EMC signage. On October 11, 2016, the Planning and Zoning Commission held a public hearing to consider proposed options for text amendment to Section 463.160. After discussion, the Commission reviewed several proposed text amendment options to the City's current EMC regulations and a motion was made for a proposed text amendment (see Attachment 5). In summary, the text amendment:

- Permits EMC use to “B-4” Planned Business Districts and “P-EC” Planned Educational Campus Districts, in addition to gas or fuel stations within 1,000 ft. of interstate highway right-of-way
- Restricts EMC setback to at least 250 ft. from any adjacent residentially zoned property
- Restricts EMC use to only one (1) sign per lot, and EMC sign size to no more than the total freestanding sign allowance for the lot.
- Restricts EMC message displays to minimum duration of ten (10) seconds
- Restricts EMC illumination standards to illuminance (measured in footcandles) as opposed to luminance (measured in candelas per sq. meter; also known as “nits”).

If approved, the proposed text amendment would permit EMC signage to “B-4” Planned Business Districts and “P-EC” Planned Education Campus Districts. For a “B-4” Planned Business District, per Parkville Municipal Code Section 463.140, all signs erected must be approved by the Board of Aldermen. For a “P-EC” Planned Education Campus District, the Community Development Director reviews proposed signage against a campus master plan. In Park University’s case, this would be their *Park University Signage/Wayfinding Program Master Plan* (Case No. PZ10-14), which was approved by the Board of Aldermen on August 17, 2010. The plan authorizes staff approval of signage in the “P-EC” district where substantially consistent with the approved plan.

BUDGET IMPACT:

With the exception of application and permit fees collected, there is no immediate budget impact. Long-term impacts would be realized from changes in property taxes and sales taxes collected from the site and proposed development, and impacts to the same for area properties and other businesses.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

A public hearing was held on October 11, 2016, to consider the application for text amendment. The commission concurred with staff’s conclusions to amend Section 463.160 and unanimously voted (9 to 0) to recommend the Board of Aldermen approve the proposed text amendment to Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers*.

STAFF RECOMMENDATION:

Staff recommends approval of the proposed text amendment to Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers*, as depicted in Attachment 5.

ALTERNATIVES:

1. Approve the second reading of an ordinance to amend Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers*, as recommended by the Planning and Zoning Commission.
2. Approve the second reading of an ordinance to amend Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers*, as recommended by the Planning and Zoning Commission, subject to other stated conditions.
3. Do not approve the second reading of the ordinance.
4. Postpone the item.

POLICY:

Per RSMo 89.050 and Parkville Municipal Code Chapter 483 *changes and amendments* to the zoning code are to be approved by the Board of Aldermen by ordinance, after the Planning and Zoning Commission considers the amendment at a public hearing and forwards their recommendation.

SUGGESTED MOTION:

I move to approve Bill No. 2894, an ordinance amending Parkville Municipal Code Chapter 463, Section 463.160, Subsection E. *Electronic Message Centers*, as recommended by the Planning and Zoning Commission, on second reading to become Ordinance No. ____.

ATTACHMENTS:

1. Proposed Ordinance
2. Ordinance No. 2530
3. Existing Park University entrance sign; NE corner of Park College Entrance Dr. and MO-Hwy 9
4. Proposed Electronic Message Center Sign
5. Proposed Text Amendment
6. Tracked changes to Section 463.160
7. Staff Analysis presented at October 11, 2016 public hearing to Planning and Zoning Commission
8. Application for Text Amendment (Zoning & Subdivision Regulations)

PUBLIC COMMENTS RECEIVED:

No public comments were received by staff for this application

ADDITIONAL EXHIBITS BY REFERENCE:

1. Public Hearing Notice published September 21, 2016 in the Landmark Newspaper
2. Exhibits presented on October 11, 2016 to the Planning and Zoning Commission
3. Minutes of the October 11, 2016 Planning and Zoning Commission meeting
4. Park University Signage/Wayfinding Program Master Plan; prepared by Workshop Design L.L.C. (dated September 16, 2009)
5. Parkville zoning code in its entirety - <http://www.ecode360.com/PA3395-DIV-05>
6. Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers* - <http://www.ecode360.com/27902622>

AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE, TITLE IV, CHAPTER 463, SECTION 463.160, SUBSECTION E *ELECTRONIC MESSAGE CENTERS*

WHEREAS, Park University submitted an application for Text Amendment (Zoning & Subdivision Regulations) to amend Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers* (Case No. PZ16-15); and

WHEREAS, the City's current regulations for electronic message center signage via Ordinance No. 2530 restrict their use to gas stations or fuel stations within 1,000 feet of interstate highway right-of-way, and do not allow an electronic message center sign on the Park University, the applicant's property; and

WHEREAS, on September 13, 2016 the Planning and Zoning Commission held a special workshop with the applicant to discuss the current ordinance, proposed sign, and regulatory issues related to electronic message center signage; and

WHEREAS, staff researched electronic message center signage regulations for Missouri municipalities throughout the Kansas City region, best-practices on regulating electronic message center signage from the International Sign Association (ISA), and had Chris Brewster — planning & zoning consultant from Gould Evans — review the proposed text amendment; and

WHEREAS, the proposed text amendment lessens electronic message center restrictions on allowable zoning districts, and minimum duration for message displays; updates illumination standards; includes setbacks from adjacent residentially zoned property; and includes restrictions for number of signs per lot, and maximum square footage of the sign; and

WHEREAS, the proposed text amendment to the zoning code requires a public hearing before the Planning and Zoning Commission in accordance with RSMo §89.050 of Parkville Municipal Code Chapter 483 and accordingly all public hearing notices were posted and published as required; and

WHEREAS, on October 11, 2016, the Planning and Zoning Commission held a public hearing to consider the proposed text amendment, concurred with staff's conclusions to amend Section 463.160 and unanimously recommended approval of the proposed text amendment to Parkville Municipal Code, Title IV, Chapter 463: *Sign Code*, Article IV: *Restrictions On Signs Within Zoning Districts*, Section 463.160: *Special Conditions For All Zones*, Subsection E. *Electronic Message Centers*, contained herein by a vote of 9 to 0; and

WHEREAS, the Board of Aldermen hereby concurs with the Planning and Zoning Commission's conclusions and accepts their recommendation; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. Parkville Municipal Code, Title IV, Chapter 463, Section 463.160, Subsection E. *Electronic Message Centers* is hereby amended to read as follows:

- E. *Electronic Message Centers*. Electronic message centers shall be allowed subject to the following standards:

1. Electronic message centers shall be restricted to use by gas stations or fuel stations that are within one thousand (1,000) feet of an interstate highway right-of-way, "B-4" Planned Business District, and "P-ED" Planned Educational Campus District.
2. Electronic message centers shall be restricted to use in monument signs and shall not be permitted as wall or pole signs.
3. The visible sign face shall be setback at least 250 feet from any adjacent residentially zoned property.
4. Only one of the allowed signs per lot may be an electronic message center.
5. The electronic message sign shall be no more than the total freestanding sign allowance for the lot.
6. *Duration.* Any portion of the message must be displayed for a minimum duration of ten (10) seconds.
7. *Brightness.* The sign must not exceed 0.3 footcandles over ambient lighting conditions when measured at the recommended distance, based on the electronic message center size (Measurement Distance = $\sqrt{[\text{Area of sign sq. ft.} \times 100]}$).
8. *Dimmer control.* The sign must have a dimmer control, sensor or other device that utilizes photocell technology to automatically adjust illumination according to ambient light conditions.
9. The change from one message to the next shall not take more than one (1) second and shall not include any animation or movement.

SECTION 2. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 1st day of November 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

AN ORDINANCE TO AMEND PARKVILLE MUNICIPAL CODE, TITLE IV, CHAPTER 463, TO REGULATE ANIMATED SIGNS AND ELECTRONIC MESSAGE CENTERS.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

Section 1. Title IV, Chapter 463, Article I, Section 463.030, of the Parkville Municipal Code is hereby amended to add the following definitions:

Animated Signs. Signs that include animation or effects simulating animation, including those that employ: flashing or blinking; intermittent or changing illumination creating a fading, dissolving, traveling, scrolling, dropping, pixilation or other similar transitional effect; video; sound emission; flapping, blowing, spinning, rotation or other movement; pyrotechnics; visible moving parts; or any device or illumination or other effect creating the illusion of motion.

Changeable copy sign: A manually, mechanically or electronically activated sign, or portion thereof, on which copy is designed to be changed periodically without altering the face of the sign. Changeable copy signs shall include, but not be limited to electronic message centers, reader boards, gas price signs, and theater marquees. Poster panels and painted boards shall not be considered changeable message signs.

Electronic Message Center: Any electronically activated changeable copy sign. Included are signs that use changing lights to form a message and holographic displays.

Section 2. Title IV, Chapter 463, Article IV, Section 463.160, of the Parkville Municipal Code is hereby amended to add a new subsection E as follows:

E. *Electronic Message Centers.* Electronic message centers shall be allowed subject to the following standards:

1. Electronic message centers shall be restricted to use by gas stations or fuel stations that are within 1,000 feet of interstate highway right-of-way.
2. Electronic message centers shall be restricted to use in monument signs and shall not be permitted as wall or pole signs.
3. Duration. Any portion of the message must be displayed for a minimum duration of 10 minutes.
4. Brightness. The sign must not exceed a maximum illumination of 5,000 nits (candelas per square meter) during daylight hours and a maximum of 400 nits (candelas per square meters) between dusk and dawn.

5. Dimmer control. The sign must have a dimmer control to automatically adjust illumination from daylight to night time maximums.
6. The change from one message to the next shall not take more than one second and shall not include any animation or movement.

Section 3. Title IV, Chapter 463, Article IV, Section 463.170, of the Parkville Municipal Code is hereby repealed and replaced as follows:

Animated signs. Animated signs shall not be permitted in any district or portion of the City. This shall not include electronic message centers as permitted in Section 463.160, E.

Section 4. Title IV, Chapter 463, Article IV, Section 463.160, of the Parkville Municipal Code is hereby amended to add a new subsection F and G as follows:

- F. *Corner lots.* Where monument signs are permitted, lots with two or more public street frontages shall be allowed one monument sign for each public street frontage.
- G. *Sign area.* Where monument signs are permitted within 1,000 feet of interstate highway right-of-way, lots with a lineal street frontage greater than 250 feet, shall be allowed a 25% increase in sign area on that street frontage so long as all other applicable standards are met.

Section 5. All required notifications have been published and posted, and all required public hearings on this matter have been held.

Section 6. The Planning & Zoning Commission has reviewed and considered the above-referenced amendments. At its March 9, 2010 meeting, the Planning & Zoning Commission recommended approval of the same unanimously.

Section 7. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 16th day of March 2010.



ATTESTED:

Claudia Willhite
City Clerk Claudia Willhite

Marvin J. Ferguson
Mayor Pro Tem Marvin J. Ferguson



Existing Park University Entrance Sign (NE corner of Park College Entrance Dr. and MO-Hwy 9) looking towards the east



Existing Park University Entrance Sign (NE corner of Park College Entrance Dr. and MO-Hwy 9) looking towards the west

 **PARK UNIVERSITY** 



Chapter 463. Sign Code

Article IV. Restrictions On Signs Within Zoning Districts

Section 463.160. Special Conditions For All Zones.

[Ord. No. 1215 Art. IV §6, 4-30-1991; Ord. No. 2360 §1, 9-18-2007]

- E. *Electronic Message Centers.* Electronic message centers shall be allowed subject to the following standards:
[Ord. No. 2530 §2, 3-16-2010]
1. Electronic message centers shall be restricted to use by gas stations or fuel stations that are within one thousand (1,000) feet of an interstate highway right-of-way, "B-4" Planned Business District, and "P-ED" Planned Educational Campus District.
 2. Electronic message centers shall be restricted to use in monument signs and shall not be permitted as wall or pole signs.
 3. The visible sign face shall be setback at least 250 feet from any adjacent residentially zoned property.
 4. Only one of the allowed signs per lot may be an electronic message center.
 5. The electronic message sign shall be no more than the total freestanding sign allowance for the lot.
 6. *Duration.* Any portion of the message must be displayed for a minimum duration of ten (10) seconds.
 7. *Brightness.* The sign must not exceed 0.3 footcandles over ambient lighting conditions when measured at the recommended distance, based on the electronic message center size (Measurement Distance = $\sqrt{[\text{Area of sign sq. ft.} \times 100]}$).
 8. *Dimmer control.* The sign must have a dimmer control, sensor or other device that utilizes photocell technology to automatically adjust illumination according to ambient light conditions.
 9. The change from one message to the next shall not take more than one (1) second and shall not include any animation or movement.

Chapter 463. Sign Code

Article IV. Restrictions On Signs Within Zoning Districts

Section 463.160. Special Conditions For All Zones.

[Ord. No. 1215 Art. IV §6, 4-30-1991; Ord. No. 2360 §1, 9-18-2007]

- E. *Electronic Message Centers.* Electronic message centers shall be allowed subject to the following standards:
[Ord. No. 2530 §2, 3-16-2010]
1. Electronic message centers shall be restricted to use by gas stations or fuel stations that are within one thousand (1,000) feet of an interstate highway right-of-way. “B-4” Planned Business District, and “P-ED” Planned Educational Campus District.
 2. Electronic message centers shall be restricted to use in monument signs and shall not be permitted as wall or pole signs.
 3. The visible sign face shall be setback at least 250 feet from any adjacent residentially zoned property.
 4. Only one of the allowed signs per lot may be an electronic message center.
 5. The electronic message sign shall be no more than the total freestanding sign allowance for the lot.
 6. *Duration.* Any portion of the message must be displayed for a minimum duration of ~~ten (10) minutes~~ ten (10) seconds.
 7. *Brightness.* The sign must not exceed ~~a maximum illumination of five thousand (5,000) nits (candelas per square meter) during daylight hours and a maximum of four hundred (400) nits (candelas per square meters) between dusk and dawn~~ 0.3 footcandles over ambient lighting conditions when measured at the recommended distance, based on the electronic message center size (Measurement Distance = $\sqrt{[\text{Area of sign sq. ft.} \times 100]}$).
 8. *Dimmer control.* The sign must have a dimmer control, sensor or other device that utilizes photocell technology to automatically adjust illumination ~~from daylight to nighttime maximums~~ according to ambient light conditions.
 9. The change from one message to the next shall not take more than one (1) second and shall not include any animation or movement.



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Staff Analysis

Agenda Item: 4.A

Proposal: Application for Text Amendment (Zoning & Subdivision Regulations) to Parkville Municipal Code, Title IV, Chapter 463: Sign Code, Article IV: Restrictions On Signs Within Zoning Districts, Section 463.160 Special Conditions For All Zones.

Case No: PZ16-15

Applicant: Park University

Exhibits:

- A. This Staff Analysis
- B. Application for Text Amendment (Zoning & Subdivision Regulations)
- C. Existing entrance sign
- D. Proposed entrance sign
- E. Ordinance No. 2530
- F. EMC standards for Missouri municipalities in the Kansas City region
- G. Proposed options for EMC standards
- H. Sign face restrictions
- I. Proposed changes to Section 463.160
- J. Proposed text amendment to Section 463.160
- K. Public Hearing Notice
- L. Public Comments
- M. Additional exhibits as may be presented at the public hearing

By Reference:

- A. Parkville Municipal Code, Title IV, Chapter 463: Sign Code, Article IV: Restrictions On Signs Within Zoning Districts, Section 463.160 Special Conditions for All Zones - <http://www.ecode360.com/27902514>
- B. Planning and Zoning Commission Special Workshop (09/13/16) Packet - <http://parkvillemo.gov/download/pz-agendas/PZWorkshop091316.pdf>
- C. Planning and Zoning Commission Special Workshop (09/13/16) Meeting Minutes - <http://parkvillemo.gov/download/pz-minutes/PZWorkshopMinutes091316.pdf>
- D. Carpentier, James (2016). *Regulating Electronic Message Centers*. Retrieved September 2, 2016, from Planetizen: <https://courses.planetizen.com/course/electronic-message-centers>.
- E. *Finding Common Ground: Answers to Common Questions About Electronic Message Centers (EMCs)*. Retrieved September 9, 2016, from International Sign Association: <https://www.signs.org/LinkClick.aspx?fileticket=yWfTp2wfXlg%3D&tabid=1446>
- F. *Recommended Brightness Levels for On-Premise Electronic Message Centers (EMC's)*. Retrieved September 9, 2016, from International Sign Association: <http://www.prismview.com/ISA-Recommended-Brightness-Level-Guidelines-for-EMCs-.pdf>

Overview

Park University has an existing monument sign, with an electronic reader board, at the northeast corner of NW River Park Dr. (i.e., MO-Hwy 9) and Park College Entrance Dr. (See Exhibit C). The digital reader board recently broke and the university is temporarily covering it with a non-digital sign board. The university would like to update this monument sign with an Electronic Message Center (EMC) board to display different signs and messages (see Exhibit D) — this includes, but is not limited to, university-related announcements, student events and sporting events, as well as three (3) permitted community events (e.g., Fourth of July Celebration, Parkville Days, and Christmas on the River). The goal is to better promote and increase visibility/awareness in the community, and the applicant believes an EMC sign would be integral doing so. Currently, Parkville's Zoning Code does not allow EMC signage on property, unless the use of the property is gas stations or fuel stations, and the property is within 1,000 feet of interstate highway right-of-way.

Parkville's current regulations on EMCs were adopted on March 16, 2010 via Ordinance No. 2530 (Exhibit E) following several meetings, workshops and a public hearing with the Planning and Zoning Commission on March 9, 2010. This ordinance added definitions for sign types, EMC requirements, and prohibitions for animated signs. The Planning and Zoning Commission held a special workshop on September 13, 2016 with Brian Bode, Interim Chief Financial Officer of Park University. Community Development Director, Stephen Lachky, presented a background on the current ordinance, and gave a presentation of the International Sign Association's (ISA) top five regulatory issues for EMC signage. Per the Commission's recommendation, Lachky was instructed to conduct more research on EMC regulations and present proposal options for text amendment to the City's current Sign Code, Chapter 463.

Analysis and Comments

The application has been reviewed against the current regulations for EMC signage, contained within Parkville Municipal Code, Title IV, Chapter 463: Sign Code, Article IV: Restrictions On Signs Within Zoning Districts, Section 463.160 Special Conditions For All Zones, Subsection E, *Electronic Message Centers*. Electronic message centers shall be allowed subject to the following standards [Ord. No. 2530 §2, 3-16-2010]:

1. *Electronic message centers shall be restricted to use by gas stations or fuel stations that are within one thousand (1,000) feet of an interstate highway right-of-way.*
2. *Electronic message centers shall be restricted to use in monument signs and shall not be permitted as wall or pole signs.*
3. *Duration. Any portion of the message must be displayed for a minimum duration of ten (10) minutes.*
4. *Brightness. The sign must not exceed a maximum illumination of five thousand (5,000) nits (candelas per square meter) during daylight hours and a maximum of four hundred (400) nits (candelas per square meters) between dusk and dawn.*
5. *Dimmer control. The sign must have a dimmer control to automatically adjust illumination from daylight to nighttime maximums.*
6. *The change from one message to the next shall not take more than one (1) second and shall not include any animation or movement.*

Staff researched Missouri municipalities throughout the Kansas City region and compared Parkville's current EMC standards to theirs, as shown in Exhibit F below:

Missouri Municipality	Location	Sign Type	Duration	Brightness	Dimmer Control	Transition
Blue Springs	Commercial districts	Monument	6 seconds	7,000 NIT max.	Automatic	2 seconds
Gladstone	None referenced	None referenced	15 seconds	(Daylight) 5,000 NIT max. (Night) 500 NIT max.	Automatic	1 second
Grandview	All districts	Varies by district requirements	None referenced	None referenced	None referenced	None referenced
Kansas City	B4, UR, D and M districts (must be located on a major thoroughfare and at least 250 ft. from any residentially zoned and occupied property)	Monument	1 hour	0.3 foot candle above ambient light max. AND (Daylight) 5,000 NIT max. (Night) 500 NIT max.	Automatic	Instantaneous
Lee's Summit	None referenced	Monument and Canopy (for drive through facilities only)	8 seconds	0.3 foot candle above ambient light max.	Automatic	Instantaneous
North Kansas City	All districts except Residential (unless for permitted institutions, church or school)	None referenced	8 seconds	0.3 foot candle above ambient light max.	Automatic	2 seconds
Parkville	Gas or fuel stations within 1,000 ft. of interstate highway right-of-way	Monument	10 minutes	(Daylight) 5,000 NIT max. (Night) 400 NIT max.	Automatic	1 second
Raytown	All districts	Varies by district requirements	24 hours	None referenced	None referenced	None referenced
Riverside	N/A	N/A	N/A	N/A	N/A	N/A

Exhibit F

Staff also took a 50-minute online course through Planetizen.com, led by James Carpentier, State and Local Government Affairs Manager for the International Sign Association (ISA), titled “Regulating Electronic Message Centers”. Based on information from this course, as well as staff’s review of other Missouri municipalities throughout the Kansas City region and their standards for EMC signage, staff does not see any issues with Parkville’s current EMC standards regarding restricting use to monument sign types, requiring an automatic dimmer control, and limiting the transition method to no more than one (1) second with no animation or movement. Based on feedback from the September 13, 2016 special workshop with the Planning and Zoning Commission, staff has prepared three (3) proposed options for text amendment pertaining specifically to the location, duration, and brightness requirements of the City’s EMC standards. These options vary based on their restrictive standards and include:

Standard	Option 1 Least Restrictive	Option 2 Moderate Restrictions	Option 3 Most Restrictive
Location	Non-Residential Districts only	1,000 ft. of interstate highway right-of-way, “B-4” Planned Business District, and “P-EC” Planned Educational Campus District	1,000 ft. of interstate highway right-of-way and “P-ED” Planned Educational Campus District
Duration	8-10 seconds	30 seconds	10 minutes
Brightness	0.3 foot candle above ambient light max.	0.3 foot candle above ambient light max.	0.3 foot candle above ambient light max.

Exhibit G

Location

In reviewing location standards used by other municipalities, staff found that most communities either restrict use to non-residential districts (i.e., commercial and industrial) or have no district restrictions at all. Additionally, North Kansas City allows EMC signage in all districts, but restricts use in residential districts to permitted institutions (i.e., church, school).

Duration

In reviewing duration standards used by other municipalities, staff found that most communities’ minimum required “message hold time” (i.e., time interval a static message or frame must remain on the display before transitioning to another message or frame) was between 6-15 seconds. The ISA lists 5 seconds, 10 seconds, and 30 seconds as common message hold times used by communities. Furthermore, the ISA considers 3 second or less message hold time to be flashing, and recommends flashing signs be prohibited since the purpose is to attract attention rather than communicate a message. Parkville currently prohibits flashing signs in any district or portions of the City.

Brightness

There are two generally accepted measures of brightness in the sign industry: Illuminance and luminance. The City’s current EMC regulations use luminance, which is an absolute measure of the amount of brightness being emitted from a light source (measured in candelas per square meter; also known as “nits”). Illuminance however, is the preferred and recommended methodology by the ISA; illuminance is a measure of the amount of light intercepting/striking an object at a given distance from a light source (measured in footcandles; also known as “lux” in the metric system). Another reason why illuminance is the preferred and recommended methodology is because it can be more easily measured, monitored and enforced by staff compared to luminance. Illuminance is measured with a

foodcandle meter — also known as a luxmeter — which are relatively inexpensive (\$100-\$1,000) and commonly available. Luminance, on the other hand, can be measured by use of a “nit gun”, which are expensive (≈3,000) and difficult to procure.

The ISA finds the 5,000 NIT standard most municipalities use to be outdated because it was based on technology at the time EMC signage was first developed; additionally, the ISA finds no scientific basis for restricting EMC signage to 5,000 NITS. Staff’s proposed brightness standards are recommended based on IES Publication TM-11-00, research conducted in 2008 by Dr. Ian Lewin, past chair of the Illuminating Engineering Society (IES) of North America. They are well-established standards, adopted by over 200 jurisdictions and eight (8) states throughout the U.S., and based on the concept of determining the amount of light that can spill over (or “trespass”) into an adjacent area without being offensive. Dr. Lewin’s illuminance brightness standards are also used by Kansas City, Mo., Lee’s Summit, and North Kansas City.

Other Considerations

At the September 13, 2016 special workshop, the Planning and Zoning Commission inquired about other concerns related to EMC signage and asked staff to research regulations from other municipalities in the region regarding distance requirements from residential neighborhoods, proliferation, maximum allowable size and height, and sign face restrictions. Finally, the Planning Commission asked staff to have our consultant, Chris Brewster, who’s currently updating our Zoning Code to take a look at our current and proposed EMC signage regulations and provide comments.

Distance from Other Districts

Kansas City, Mo. requires EMC signs to be located at least 250 ft. from any residentially zoned and occupied property; additionally, the sign must be located on a major thoroughfare. No other Missouri communities in the region researched have residential distance requirements. Parkville Municipal Code, Title IV, Chapter 463: Sign Code, Article IV: Restrictions On Signs Within Zoning Districts, Section 463.160 Special Conditions For All Zones already includes lighting provisions for illuminated signs: *“All illumination shall be operated in such manner and at such times as not to cause a direct glare of light upon occupants of neighboring properties or upon drivers of vehicles traveling the public streets.”*

Proliferation

In terms of proliferation, all communities researched do not limit the number of EMC signs; rather, they limit the number of total signs or sign types (i.e., monument, wall, pole, freestanding) by district. Most municipalities generally allow only one (1) monument sign per lot, business or shopping center — typically located at primary entrances to the developments or along frontage to public right-of-way. In Parkville’s case, there are no restrictions for the number of signs for planned districts (e.g., “B-4” Planned Business District, and “P-EC” Planned Educational Campus District); however, other non-planned commercial districts in the City limit each shopping center to one (1) pole or freestanding sign.

Size and Height

Regarding maximum allowable size and height, EMC signs are restricted to use in monument signs; thus, they follow area and height requirements for this sign type. In residential districts (e.g., “R-1”, “R-2”, “R-3”, “R-4”), the sign face on a monument sign cannot exceed 48 sq. ft. and a height of 10 ft. In “B-1” and “B-2” commercial districts, the sign area on a freestanding sign cannot exceed 50 sq. ft., unless it’s for a shopping center over five (acres); then it cannot exceed 120 sq. ft. The maximum height for non-pole freestanding signs is 8 ft. and the maximum height for all freestanding signs is 12 ft.

Planned districts with a Master Sign Plan are provided flexibility from sign regulations to meet demonstrated needs to accommodate unique needs of an overall development; thus, planned districts can exceed permitted height, area and/or number of signs. Unique needs or characteristics that warrant deviation from base sign regulations include land use, site location, physical scale, architectural style, historical interest or other distinguishing feature that represents clear variation from conventional development.

Sign Face Restrictions

In terms of restricting the area (sq. ft.) of the EMC sign face on the total area of the monument sign board, Missouri municipalities in the Kansas City region either don't have any restrictions at all or restrict the area of the EMC sign face to no more than 25-33% of the total area of the sign board. In other parts of the country, restrictions vary depending on district. For example, EMC sign face restrictions in residential districts may range from 30-50%; whereas EMC sign face restrictions in non-residential districts range from 50-75%. See Exhibit H for more detail.

Feedback from Planning Consultant

Staff reached out to our planning & zoning consultant, Chris Brewster, who's currently working on our Zoning Code and Subdivision Regulations Update project, for feedback. Chris acknowledged that limiting sign category to a specific use "gas station or fuel station" is an issue practically, and legally as well. However, by allowing it in all non-residential districts could be too lenient depending on the location nearby a neighborhood. Additionally, he suggested the following language could be added to the regulations and may be addressed later through the Zoning Code and Subdivision Regulations Update project:

- *The visible sign face shall be setback at least 250 ft. from any adjacent residentially zoned property.*
- *Only one of the allowed signs per lot may be an electronic message sign.*
- *The electronic message sign shall be no more than 50 square feet and no more than 50% of the total freestanding sign allowance for the lot.*

Staff Conclusion and Recommendation

Staff believes Option 1: Least Restrictive, Option 2: Moderate Restrictions, or a hybrid of Options 1 and 2 would be an appropriate text amendment to the City's current regulations on Electronic Message Centers. Options for consideration are depicted in Exhibit J. Staff recommends approval of the proposed text amendment to Parkville Municipal Code, Title IV, Chapter 463: Sign Code, Article IV: Restrictions On Signs Within Zoning Districts, Section 463.160 Special Conditions For All Zones, subject to conditions by the Planning and Zoning Commission:

- Any other conditions the Planning and Zoning Commission determines are necessary.

Consideration of the text amendment requires a public hearing. Required public hearing notices were published and comments received as of the date of this staff analysis report are included in Exhibit L. It should be noted that the recommendation contained in this report is made without knowledge of any facts and testimony which may be presented during the public hearing, and that the conclusions herein are subject to change as a result of any additional information that may be presented.

Necessary Action

Following consideration of the proposed text amendment, the factors discussed above and any testimony presented during the public hearing, the Planning and Zoning Commission must

recommend approval (with or without conditions) or denial of the text amendment, unless otherwise postponed. Unless postponed, the Planning Commission's action will be forwarded to the Board of Aldermen along with any explanation thereof for final action.

End of Memorandum



09-30-16

Stephen Lachky, AICP
Community Development Director

Date



Application #: _____
 Date Submitted: _____
 Public Hearing: _____
 Date Approved: _____

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**Application for Text Amendment
 (Zoning & Subdivision Regulations)**

1. Applicant / Contact Information

Applicant(s)	Primary Contact(s), if different from applicant
Name: <u>Park University</u>	Name: _____
Address: <u>8700 NW River Park Drive</u>	Address: _____
City, State: <u>Parkville, MO 64152</u>	City, State: _____
Phone: <u>816-584-6202</u> Fax: <u>816-741-5812</u>	Phone: _____ Fax: _____
E-mail: <u>ami.wisdom@park.edu</u>	E-mail: _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that all text amendments are subject to statutory requirements and the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required)  Date: 9/10/16

2. Proposed Text Amendment

The following information may be submitted on a separate sheet if necessary.

Amendment proposed to (Chapter, Section and Subsection number): Ch. 463, Article IV, Section 463.160

Section / Subsection Title: Electronic Message Centers

Existing text: Electronic message centers shall be restricted to use by gas stations or fuel stations that are within 1,000 feet of Interstate highway right-of-way.

Proposed text: Per staff's recommendation after research and an update from the Planning and Zoning Commission, a change to the zoning ordinance to allow installation of an electronic messaging center at Park University.

Reason for amendment: The existing message center at Park is broken and outdated. Park would like to install a new message center with advanced technology that will enhance Park's visibility in the community. As a non-profit higher education institution Park will use the electronic messaging center to promote educational and cultural offerings.

CITY OF PARKVILLE

Policy Report

Date: October 25, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve an ordinance for a “No Truck Traffic” sign on Brink-Myers Road.

BACKGROUND:

The construction of 45 Hwy from I-435 to K Hwy is currently underway. During construction a portion of Hwy 45 will require a long-term closure to assist with construction operations. The closure will begin at the western portion of the project at 45 Hwy and Brink-Myers Road to K Hwy.

During the closure of 45 Hwy, the designated detour route will direct vehicles to 152 Hwy and around Parkville. Although this designated detour route will direct vehicles onto MoDOT roadways, staff believes that drivers familiar with the area will make greater use of Brink-Myers Road, which is a more direct route through town than 152 Hwy.

The condition of Brink-Myers Road varies. The roadway is currently rated at a 2.5 (out of 10), which indicates a range of slight imperfections to some deterioration in the street condition. Although the roadway is rated quite well, there is concern that the roadway will quickly deteriorate with the heavy truck traffic. Research indicates that one heavy truck is equivalent to 90 light trucks or passenger vehicles in terms of impact on pavement maintenance costs. The portion of the roadway that runs east-west is the area staff is most concerned about because there have already been several repairs made to this section of roadway.

The purpose of the No Truck Traffic sign is to deter through trucks from using the route. Violation of this sign could result in a fine. The sign does not prohibit local deliveries, emergency equipment, or other traffic in which Parkville is the intended destination.

BUDGET IMPACT:

The 2016 Operative Budget includes \$2,500 for the installation of new and replacement signs for City streets. To date approximately half of the budget has been used. There is sufficient capacity in this budget to cover the expense of the new sign and sign post.

ALTERNATIVES:

1. Adopt an ordinance for the installation of a “No Truck Traffic” sign on Brink-Myers Road.
2. Reject the ordinance and provide alternative direction to staff.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the installation of a “No Truck Traffic” sign. This will help to minimize the deterioration of Brink-Myers Road during the closure of Hwy 45.

ITEM 4F
For 11-01-16
Board of Aldermen Meeting

POLICY:

Section 315.010 of the Municipal Code states that “the Board of Aldermen shall authorize the placement and maintenance of traffic control signs, signals and devices which would make effective the provision of the traffic ordinances.”

SUGGESTED MOTION:

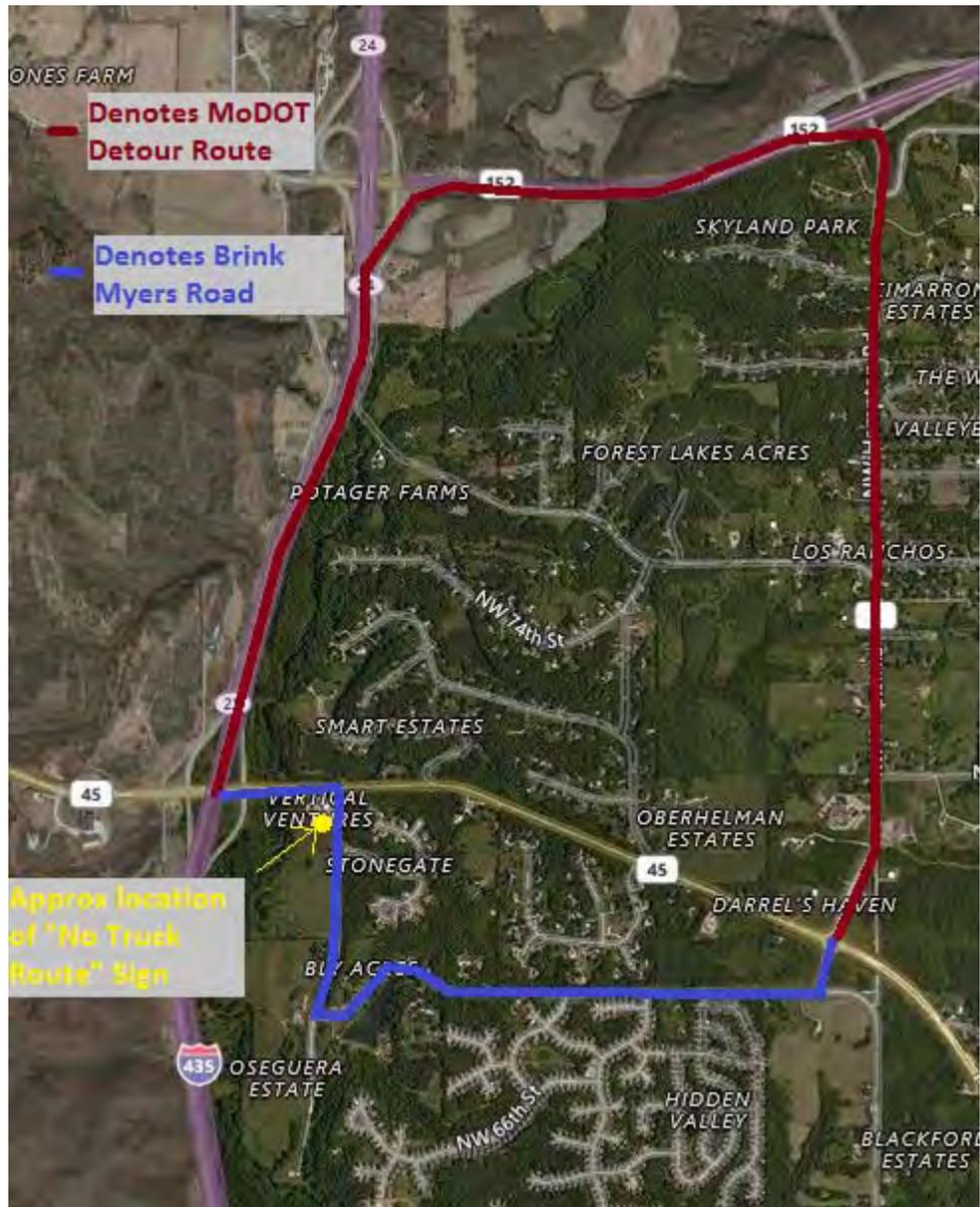
I move to approve Bill No. 2895, an ordinance approving the installation of a “No Truck Traffic” sign on Brink-Myers Road, on first reading.

I move to approve Bill No. 2895 on second reading by title only to become Ordinance No. ____.

ATTACHMENTS:

1. Location Map
2. Proposed Ordinance

Location Map



AN ORDINANCE APPROVING THE INSTALLATION OF A “NO TRUCK TRAFFIC” SIGN AT BRINK-MYERS ROAD

WHEREAS, RSMo 300.130 grants the city traffic engineer the authority to place and maintain traffic control devices in a municipality; and

WHEREAS, the city traffic engineer has reviewed the placement of the “No Truck Traffic” sign and has determined that the sign is warranted based on the anticipated increase in traffic during the construction of the Hwy 45 improvements; and

WHEREAS, Parkville Municipal Code Section 315.010 designates authority to the Board of Aldermen for the placement and maintenance of traffic control signs, signals and devices.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. A no truck traffic sign will be installed at Brink-Myers Road near Route 45.

Section 2. The City shall maintain the traffic control sign.

Section 3. This ordinance is effective upon the placement of the sign as authorized.

PASSED and APPROVED this 1st day of November 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

CITY OF PARKVILLE

Policy Report

Date: October 26, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Approve an ordinance for a “No U-Turn” sign on Lewis Street.

BACKGROUND:

The median break located on Lewis Street, south of the Highway 45 intersection, between the Price Chopper and Walgreens continues to cause issues with traffic congestion. An aerial view of the location can be seen in Attachment 1.

A significant number of cars use the median break when exiting Graden Elementary heading westbound. U-Turn movements are prohibited on Hwy 45 at Lewis Street. In an effort to travel eastbound on Hwy 45, vehicles turn around in the median break just south of Hwy 45. In addition, the location of the access is within the influence of the northbound left turn lane of Lewis Street. In the interim, the City installed a “No U-Turn” sign in the median to deter vehicles from accessing this area, causing unsafe traffic movements. The ordinance is necessary for enforcement efforts when vehicles disregard the traffic sign.

In September 2016, the City applied for a Traffic Engineering Assistance Program (TEAP) grant to perform a traffic study for this area. The study will provide long-term alternatives associated with the safety concerns in this area. It is anticipated that the study will be completed in April 2017, with construction occurring as early as 2018.

BUDGET IMPACT:

The 2016 Operative Budget includes \$2,500 for the installation of new and replacement signs for City streets. To date approximately half of the budget has been used. There is sufficient capacity in this budget to cover the expense of the new sign and sign post.

ALTERNATIVES:

1. Adopt an ordinance for the installation of a “No U-Turn” sign on Lewis Street.
2. Reject the ordinance.
3. Provide alternative direction to staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the installation of a “No U-Turn” sign. This will help to minimize traffic backups on Hwy 45 and potential traffic issues.

POLICY:

Section 315.010 of the Municipal Code states that “the Board of Aldermen shall authorize the placement and maintenance of traffic control signs, signals and devices which would make effective the provision of the traffic ordinances.”

ITEM 4G
For 11-01-16
Board of Aldermen Meeting

SUGGESTED MOTION:

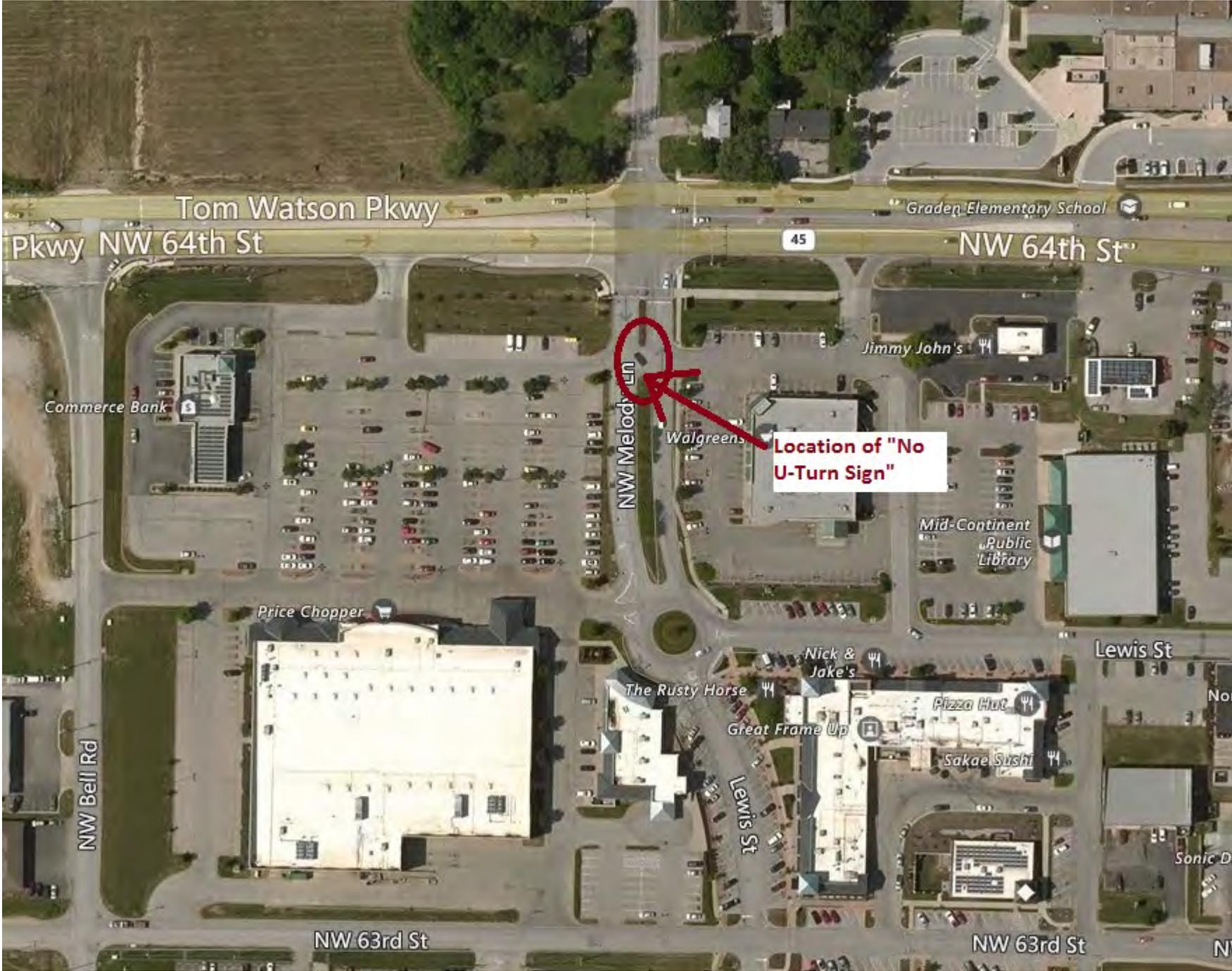
I move to approve Bill No. 2896, an ordinance approving the installation of a “No U-Turn” sign on Lewis Street, on first reading.

I move to approve Bill No. 2896 on second reading by title only to become Ordinance No. ____.

ATTACHMENTS:

1. Location Map
2. Proposed Ordinance

Location Map



AN ORDINANCE APPROVING THE INSTALLATION OF A “NO U-TURN” SIGN AT LEWIS STREET

WHEREAS, RSMo 300.130 grants the city traffic engineer the authority to place and maintain traffic control devices in a municipality; and

WHEREAS, the city traffic engineer has reviewed the placement of the “No U-Turn” sign and has determined that the sign is warranted based on the safety concerns in this area; and

WHEREAS, Parkville Municipal Code Section 315.010 designates authority to the Board of Aldermen for the placement and maintenance of traffic control signs, signals and devices.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. A “No U-Turn” sign was installed at Lewis Street near Route 45.

Section 2. The City shall maintain the traffic control sign.

Section 3. This ordinance is effective upon the placement of the sign as authorized.

PASSED and APPROVED this 1st day of November 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

CITY OF PARKVILLE

Policy Report

Date: October 26, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:

Request to accept the public street improvements and the associated maintenance bonds for Promenade Drive in Cider Mill 6th Plat.

BACKGROUND:

The public improvements for Cider Mill 6th Plat include public streets, storm sewer, and sanitary sewer. The street and storm sewer improvement plans were approved on November 25, 2015. Permits for grading and public improvements were issued in November 2015.

On August 5, 2016, the Public Works staff performed a final inspection of the public streets. Following inspection, only a few items needed to be corrected. Since that time, the contractor has resolved the items related to the street construction. There remain a few outstanding items related to the sanitary sewer and storm sewer construction. Typically the building permits are released after the public infrastructure has been constructed and accepted for the 2-year contractor maintenance period. Staff expects that the sanitary sewer and storm items will come to the Board shortly. By accepting the streets, the building permit can be issued.

There were no issues with the project during construction. The contractor constructed the project in accordance with the approved plans. The Public Works Construction Inspector worked closely with JA Lillig, the contractor for the project. The improvements were designed and constructed in accordance with the APWA design standards and construction specifications.

BUDGET IMPACT:

The acceptance of these public improvements will have no immediate budget impact however it will add to future street maintenance responsibilities.

ALTERNATIVES:

1. Accept the public street improvements for Cider Mill 6th Plat.
2. Do not accept the public improvements.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the Board of Aldermen accept the public street improvements for Promenade Drive in Cider Mill 6th Plat. Although the storm sewer and sanitary sewer maintenance bonds are not ready for approval, staff is confident that the contractor will resolve the remaining issues and the bonds will be ready for acceptance soon.

POLICY:

Per Parkville Municipal Code Section 505.080, the Board of Aldermen must accept public improvements prior to the issuance of building permits. Per this section, the Board must also approve the maintenance bond in an amount equal to fifty percent (50%) of the cost of the improvements and guaranteeing against defects in the construction of streets for a period of two (2) years.

ITEM 4H
For 11-01-16
Board of Aldermen Meeting

SUGGESTED MOTION:

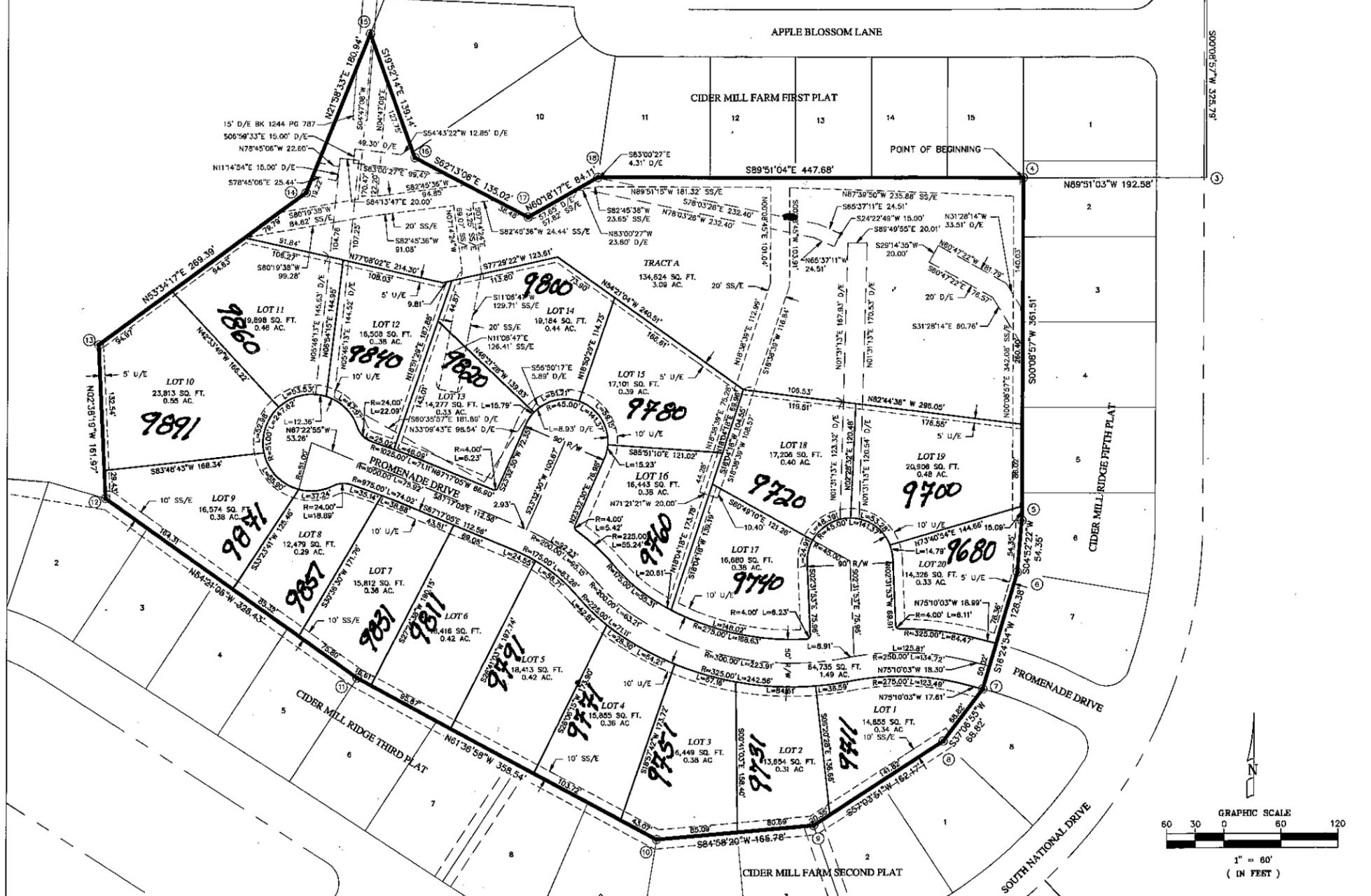
I move to accept the public street improvements and associated maintenance bonds for Promenade Drive in Cider Mill 6th Plat.

ATTACHMENTS:

1. Final Plat
2. Maintenance Bond – Streets

FINAL PLAT CIDER MILL RIDGE - SIXTH PLAT

PART OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 51 NORTH, RANGE 34 WEST PARKVILLE, PLATTE COUNTY, MISSOURI



LAND DESCRIPTION
All that part of the Southwest Quarter of Section 26, Township 51 North, Range 34 West, in the City of Parkville, Platte County, Missouri, more particularly described as follows: commencing at the northeast corner of the Southwest Quarter of said Section 26, thence North 89 degrees 28 minutes 25 seconds West, with the north line of the Southwest Quarter of said Section 26, a distance of 1306.14 feet to the northeast corner of the Southwest Quarter of said Section 26, thence South 00 degrees 08 minutes 57 seconds West, with the east line of the Southwest Quarter of the Southwest Quarter of said Section 26, a distance of 325.79 feet; thence North 89 degrees 51 minutes 03 seconds West, with the north line of Lot 2, Cider Mill Ridge - Fifth Plat, a subdivision in the City of Parkville, Platte County, Missouri, and its westerly prolongation, a distance of 192.98 feet to the northwest corner of said Lot 2, said point being the point of beginning; thence South 00 degrees 08 minutes 57 seconds West, with the west line of Lots 2, 3, 4, 5, and 6 of Cider Mill Ridge - Fifth Plat, a subdivision in the City of Parkville, Platte County, Missouri, a distance of 361.51 feet to an angle point in the west line of said Lot 6; thence South 04 degrees 52 minutes 22 seconds West, continuing with the west line of said Lot 6, a distance of 54.35 feet to the northwest corner of Lot 7, Cider Mill Ridge - Fifth Plat; thence South 15 degrees 24 minutes 54 seconds West, with the west line of said Lot 7, and its southwesterly prolongation, a distance of 128.38 feet to the northwest corner of Lot 8, Cider Mill Ridge - Fifth Plat; thence South 37 degrees 05 minutes 55 seconds West, with the west line of said Lot 8, a distance of 66.82 feet to the northwesterly corner of Lot 1, Cider Mill Farm - Second Plat, a subdivision in the City of Parkville, Platte County, Missouri; thence South 57 degrees 03 minutes 51 seconds West with the north line of Lots 1 and 2, Cider Mill Farm - Second Plat, a distance of 162.17 feet to the northeast corner of Lot 3, Cider Mill Farm Second Plat; thence South 84 degrees 58 minutes 20 seconds West with the north line of Lots 3 and 4, Cider Mill Farm - Second Plat, a distance of 165.78 feet to the northeast corner of Lot 5, Cider Mill Ridge - Third Plat, a subdivision in the City of Parkville, Platte County, Missouri; thence North 61 degrees 35 minutes 58 seconds West, with the northerly line of Lots 5, 6, 7, and 8 of Cider Mill Ridge - Third Plat, a distance of 358.54 feet to the northwesterly corner of said Lot 6; thence North 54 degrees 21 minutes 05 seconds West, with the northerly line of Lots 5, 4, 3, and 2, of Cider Mill Ridge - Third Plat, a distance of 325.43 feet; thence North 02 degrees 38 minutes 19 seconds West, and no longer with the northerly line of Cider Mill Ridge - Third Plat, a distance of 161.97 feet; thence North 53 degrees 34 minutes 17 seconds East, a distance of 269.39 feet; thence North 21 degrees 58 minutes 33 seconds East, a distance of 180.94 feet to a point on the westerly line of Lot 9, Cider Mill Farm - First Plat, a subdivision in the City of Parkville, Platte County, Missouri; thence South 19 degrees 52 minutes 14 seconds East, with the westerly line of said Lots 9 and 10, Cider Mill Farm - First Plat, a distance of 139.14 feet to an angle point on the southerly line of said Lot 10; thence South 62 degrees 06 minutes 13 seconds East, with the southerly line of said Lot 10, a distance of 155.02 feet to an angle point in the southerly line of said Lot 10; thence North 60 degrees 18 minutes 17 seconds East, with the southerly line of said Lot 10, a distance of 84.11 feet to the southwest corner of Lot 11, Cider Mill Farm - First Plat; thence North 89 degrees 51 minutes 04 seconds East, with the south line of Lots 11, 12, 13, 14, and 15 of Cider Mill Farm - First Plat, a distance of 447.68 feet to the point of beginning. The above described tract contains 538,210 square feet, or 12.36 acres.

DEDICATION
The undersigned proprietors of the property herein described have caused the same to be subdivided in the manner as shown on this plat and said property shall hereafter be known as "CIDER MILL RIDGE - SIXTH PLAT".

EASEMENTS
An easement or license is hereby granted to the City of Parkville, Missouri to locate, construct and maintain or authorize the location, construction and maintenance of poles, wires, conduits, or structures for gas, sanitary sewers, storm sewers, electricity, telephone, cable tv, wires, sidewalks, surface drainage, or any and all of them over, under, along, and through the strips marked "U/E" or "Utility Easement", and "SSE" or "Sanitary Sewer", and "D/E" or "Drainage Easement".

STREETS
The streets and right-of-way shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

COVENANTS AND RESTRICTIONS
The Covenants and Restrictions listed in Book 1233 at page 735 recorded as Twenty Fourth Amendment to the Declaration of Covenants, Conditions, and Restrictions for the National Parkville, Missouri, shall be amended to include this plat of CIDER MILL RIDGE - SIXTH PLAT and may be amended from time to time as prescribed in that Covenant and Restrictions.

PUBLIC IMPROVEMENTS
All public improvements including streets, sidewalks, curb & gutter and other required improvements shall meet the city's minimum standards.

OPEN SPACE
Tract A is reserved as private open space to be reserved and maintained by RP Golf, LLC or its assigns for use and enjoyment deemed appropriate. Private open space and/or cash in lieu of public open space has previously been accepted as part of the approved community unit plan for the National Golf Club of Kansas City.

FLOODPLAIN
Per FIRM Panel 37B, effective April 2, 2015, for Platte County, Missouri (Map Number 29165C037B0) no portion of the property is located within the delineated floodplain / flood hazard areas.

BUILDING LINES / SETBACKS
Except as otherwise shown on the accompanying preliminary plat front, side and rear building lines shall be as follows: Front and Street building lines - 25 feet; interior side building lines - 10 feet; and interior rear building lines - 30 feet. No building shall be or portion thereof shall be built between these lines and the corresponding street right-of-way line, side lot line and rear lot line.

PARKLAND
Private open space and cash in lieu of public open space has previously been accepted as part of the approved community unit plan for the National Golf Club of Kansas City.

PHASING
The Cider Mill Ridge Sixth Plat is to be developed as a single phase.

ZONING AND LAND USE
The property is zoned R-2 CUP and is part of the Community Unit Plan for the national Golf Club of Kansas City. Lots are to be used for detached single-family homes.

Bearings shown herein are based on the recorded plat of CIDER MILL RIDGE - FIFTH PLAT. Coordinates shown are based on the Missouri State Plane Coordinate System, West Zone, NAD 83, in grid meters, and tied to the MODOT Virtual Reference Network.

STATION	BEARING	DISTANCE	NORTHING	EASTING	TRAVELER
1	N89°28'25"W	398.076	337043.871	833743.735	COMMENCING POINT
2	S00°08'57"W	98.292	336948.237	833545.678	
3	N89°51'03"W	58.693	336948.390	833786.727	POINT OF BEGINNING
4	S00°08'57"W	110.178	336836.213	833286.441	
5	S04°52'22"W	16.564	336621.708	833285.034	
6	S16°24'54"W	36.127	336784.178	833273.977	
7	S37°06'55"W	20.974	336767.451	833261.230	
8	S57°03'51"W	49.425	336740.578	833219.839	
9	S84°58'20"W	50.525	336736.151	833169.508	
10	N61°36'58"W	109.273	336789.096	833073.371	
11	N54°21'05"W	95.128	336845.901	832992.775	
12	N02°38'18"W	49.364	336895.214	832990.503	
13	N53°34'17"E	82.100	336843.988	833056.582	
14	N21°58'33"E	55.148	336855.107	833077.199	
15	S19°52'14"E	42.406	336855.226	833081.612	
16	S82°13'08"E	41.190	336836.045	833128.018	
17	N60°18'17"E	25.634	336848.744	833150.287	
18	S89°51'04"E	136.441	336948.360	833286.727	

- LEGEND**
- P/S/D SANITARY SEWER EASEMENT
 - U/E UTILITY EASEMENT
 - B/L BUILDING LINE
 - ⊙ SET 1/2" BAR W/ CAP 2840
 - FND 1/2" BAR
- OWNER:**
RP Golf, LLC
Dale Brook
8325 Lewis Street
Parkville, Missouri 64152

All bearings and coordinates shown are based on the Missouri State Plane Grid System, NAD 83, West Zone, using a combined grid factor of 0.9999082. All distances are grid distances, and all distances and coordinates are in meters.

City of Parkville:
This is to certify that this final plat of CIDER MILL RIDGE - SIXTH PLAT was submitted to, considered and approved by the Parkville Board of Aldermen
This _____ day of _____, 2015, via Ordinance No. _____

This plat was prepared on May 14, 2015
Revised September 2, 2015
Revised October 9, 2015



I hereby certify that this plat of CIDER MILL RIDGE - SIXTH PLAT is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Missouri Minimum Standards for Property Boundary Surveys as established by the Missouri Board for Architects, Professional Engineers, Professional Surveyors and Landscape Architects and the Missouri Department of Agriculture. I further certify that I have complied with all statutes, ordinances, and regulations governing the practice of surveying and plotting of subdivisions to the best of my professional knowledge and belief.

Samuel J. DePriest, PLS 2013000041

In witness whereof:
RP Golf, LLC, a Missouri limited liability company licensed to do business in the State of Missouri, has caused these presents to be executed this _____ day of _____, 2015

By _____, Co-Manager
STATE OF _____
COUNTY OF _____

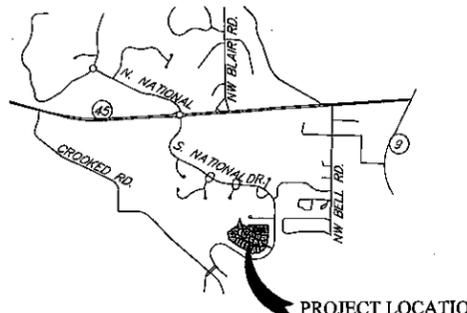
BE IT REMEMBERED that on the _____ day of _____, 2015, before me, the undersigned, a notary public in and for the County and State aforesaid, came Dale Brook, to me personally known, who being by me duly sworn did say that he is Co-Manager of RP Golf, LLC, a Missouri Limited Liability Company, and that said instrument was signed on behalf of said corporation and that Dale Brook acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

My Commission expires _____
Notary Public

Nonette K. Johnston, Mayor

Melissa McChesney, City Clerk



MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, J.A. Lillig Excavating, Inc. as Principal and Old Republic Surety Company as Surety, are held and firmly bound unto the City of Parkville, Missouri, in the sum of Two Hundred Fifteen Thousand Nine Hundred Fifty Eight and 47/100 Dollars (\$215,958.47), for the payment of which sum, well and truly to be made, we hereby bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

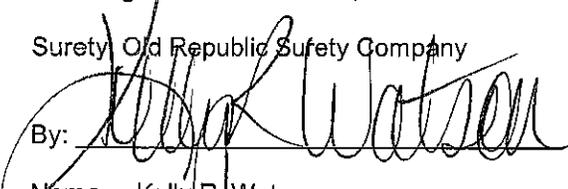
WHEREAS, the Contractor has constructed various public improvements:
Cider Mills 6th Platte – Streets

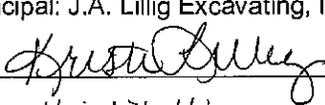
in accordance with the General Conditions, the Drawings and Specifications, which Plans are by reference incorporated herein, and made a part hereof, and is referred to as the Plans.

NOW THEREFORE, the condition of this obligation is such that, if Contractor shall remedy any defects due to faulty materials or workmanship, and pay for any damage to other work resulting therefrom, which shall appear within a period of two (2) years from the date of completion of said improvement and acceptance thereof; and if said improvement shall endure without the need of repairs for the period of two (2) years from and after the completion and acceptance thereof as aforesaid, then this obligations shall be void; otherwise to be in full force and effect.

Surety Old Republic Surety Company

Principal: J.A. Lillig Excavating, Inc.

By: 

By: 

Name Kelly R. Watson

Name: Kristi Lillig

Missouri Resident Agent

Title President

Attorney-in-Fact, Power of Attorney, Attached

Approved as to amount of bond:

By _____

Public Works Director

Date _____



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

KELLY R. WATSON, STEVEN L. NICHOLSON, ERLE D. BENTON, CHANDLER H. CULLOR, SANDRA BURNETT, OF OVERLAND PARK, KS

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$50,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED
TEN MILLION DOLLARS (\$10,000,000) ----- FOR ANY SINGLE OBLIGATION

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 29TH day of APRIL, 2016.

OLD REPUBLIC SURETY COMPANY


Assistant Secretary

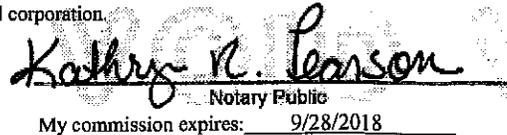



President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 29TH day of APRIL, 2016, personally came before me, Alan Pavlic and Jane E. Cherney to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.




Notary Public
My commission expires: 9/28/2018

(Expiration of notary commission does not invalidate this instrument)

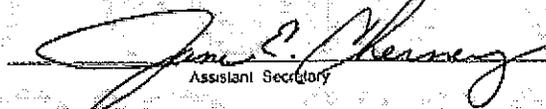
CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-3276



Signed and sealed at the City of Brookfield, WI this 27th day of October 2016


Assistant Secretary

TRUSS LLC

THIS DOCUMENT HAS A COLORED BACKGROUND AND IS MULTI-COLORED ON THE FACE. THE COMPANY LOGO APPEARS ON THE BACK OF THIS DOCUMENT AS A WATERMARK. IF THESE FEATURES ARE ABSENT, THIS DOCUMENT IS VOID.

CITY OF PARKVILLE
Policy Report

Date: Thursday, October 27, 2016

Prepared By:
Emily Crook
Billing Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:
Approval of Accounts Payable Invoices, Processing Fees, and Payroll from 10/14/2016 through 10/27/2016.

BACKGROUND:
Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from October 14, 2016 through October 27, 2016. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$209,959.11
Insurance Payments	\$0.00
1 st of the Month	\$0.00
EFT Payments	\$0.00
Processing Fees	\$443.75
Payroll	\$53,107.86
TOTAL	\$263,510.72

- ALTERNATIVES:
1. Approve the release of funds.
 2. Deny the release of funds and provide further direction to City Administration.
 3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:
Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:
I move to appropriate \$263,510.72 of city funds to pay salaries and accounts.

- ATTACHMENTS:
1. Accounts Payable
 2. Processing Fees
 3. Payroll
 4. Carquest Purchases
 5. Commerce Card Purchases
 6. P & G Purchases

Accounts:	1	Sewer	Total
Monthly Fees:	\$145.75	\$298.00	\$443.75
\$ Collected on CC:	\$2,712.90	\$10,669.91	\$13,382.81

PACKET: 05806 Federal Withholdings -10/14/16

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 201610134171	Federal Withholding	D	10/14/2016		7,935.28CR	000035	
	I-T3 201610134171	FICA W/H	D	10/14/2016		8,926.82CR	000035	
	I-T4 201610134171	Medicare W/H	D	10/14/2016		2,087.74CR	000035	18,949.84

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	18,949.84	18,949.84
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,949.84	18,949.84

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05818 Federal Withholdings 10/26/16

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 201610254172	Federal Withholding	D	10/26/2016		10.00CR	000037	
	I-T3 201610254172	FICA W/H	D	10/26/2016		31.00CR	000037	
	I-T4 201610254172	Medicare W/H	D	10/26/2016		7.26CR	000037	48.26

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	48.26	48.26
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	48.26	48.26

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05823 Regular Payments-10/24/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing							
	I-57918	Public Notice Signs-CD	R	11/02/2016		20.40CR	036034	
	I-57919	Scanned Blueprints-CD	R	11/02/2016		20.40CR	036034	40.80
01999	Absolute Comfort Technologies, Inc.							
	I-2961-13717	McAfee PS Maintenance-SW	R	11/02/2016		217.10CR	036035	217.10
02018	Ace ImageWear							
	I-0570435	Shop Towels-PK	R	11/02/2016		29.00CR	036036	
	I-0573204	Shop Rags/Soap/Towels, etc-ST	R	11/02/2016		82.75CR	036036	111.75
00004	ADH Hitch & Truck Access							
	I-113585	Trailer Wiring/Plugs-TP	R	11/02/2016		20.99CR	036037	20.99
00934	Allen's Water Service							
	I-245	Water-ST	R	11/02/2016		300.00CR	036038	300.00
01258	Arbor Masters Tree & Landscape							
	I-116664	Trees at13th & Main-TP	R	11/02/2016		2,800.00CR	036039	
	I-K778363	Tree Trimming-NS	R	11/02/2016		3,760.00CR	036039	6,560.00
02227	BagSpot Pet Waste Solutions							
	I-2514	Dog Waste Bags-PK	R	11/02/2016		411.30CR	036040	411.30
00145	Black Gold Rubber Recyclers, LLC							
	I-9586620	Fall Clean-up Tires-ST	R	11/02/2016		108.25CR	036041	108.25
01993	Blacksher Trash Service							
	I-10/06/2016	City Hall 10/1-12/31-AD	R	11/02/2016		75.00CR	036042	75.00
00012	Carquest Auto Parts Store							
	I-Stmt 09/30/2016	Stmt 09/30/2016	R	11/02/2016		170.83CR	036043	170.83
00288	CarterEnergy Corporation							
	I-3113717	Diesel Fuel-TP	R	11/02/2016		673.78CR	036044	673.78
02480	Christopher Webb							
	I-1311264001	Webb Sewer Refund-SW	R	11/02/2016		7.10CR	036045	7.10
02140	Commerce Bank - Commercial Cards							
	I-Stmt 10/18/2016	Stmt 10/18/2016	R	11/02/2016		3,860.38CR	036046	3,860.38

PACKET: 05823 Regular Payments-10/24/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02463	Cunningham, Vogel, & Rost, P.C. I-90355	Cell Tower Lease Renewal-AD	R	11/02/2016		2,785.00CR	036047	2,785.00
00378	Damon Pursell Const. I-12979	Lot Rental/Brush Drop-off-ST	R	11/02/2016		1,100.00CR	036048	
	I-201181	Asphalt Disposal Riverfront-95	R	11/02/2016		630.00CR	036048	
	I-201182	Asphalt Disposal Riverfront-95	R	11/02/2016		462.00CR	036048	
	I-201470	Riverfront Trail-95	R	11/02/2016		564.00CR	036048	2,756.00
00036	Deffenbaugh Industries I-345-0024345-4858-8	WWTP Trash Haul-SW	R	11/02/2016		29.71CR	036049	29.71
00039	Downing Construction I-19258	Riverfront Trail-95	R	11/02/2016		1,265.00CR	036050	1,265.00
02175	eNet I-4748	October Back-Up Services-IT	R	11/02/2016		177.00CR	036051	
	I-4762	Sept 2016 IT Serv/Support-IT	R	11/02/2016		1,508.75CR	036051	
	I-4763	Replace Old Printers-PD	R	11/02/2016		499.98CR	036051	2,185.73
01376	First Title, Inc I-349	NID Forclosure Title Work-AD	R	11/02/2016		175.00CR	036052	175.00
01016	FTC Equipment I-9919	WA-6	R	11/02/2016		500.00CR	036053	500.00
00051	Galls, Inc. I-6885350	Flashlight Battery/OC Case-PD	R	11/02/2016		53.98CR	036054	53.98
00052	Glen's Automotive Service Center, Inc I-97588	Tire Repair-TP	R	11/02/2016		27.25CR	036055	27.25
00496	Gunter Pest Management, Inc. I-1205274	Pest Control-AD	R	11/02/2016		50.00CR	036056	50.00
00055	H&H Septic Service, Inc. I-39498	WA-32	R	11/02/2016		1,295.00CR	036057	1,295.00
02131	Heritage Tractor, Inc. I-1648913	Spark Plug/Accessories-PK	R	11/02/2016		193.34CR	036058	
	I-1664359	Copper Lug-PK	R	11/02/2016		228.23CR	036058	
	I-1666114	Battery/Battery Cable-PK	R	11/02/2016		131.80CR	036058	
	I-1668037	Mower Parts-PK	R	11/02/2016		76.31CR	036058	629.68

PACKET: 05823 Regular Payments-10/24/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	11/02/2016			036067	**VOID**
VOID	VOID CHECK		V	11/02/2016			036068	**VOID**
02483	Merrill Electric Co, LLC I-1644	Electrical Work ELP RR-95	R	11/02/2016		2,194.00CR	036069	2,194.00
02228	Metro Rolloff Container Services LLC I-4731 I-4988	Portable Restrooms-PK Fall Clean-up Containers-ST	R	11/02/2016		460.00CR 2,430.00CR	036070 036070	2,890.00
00159	Missouri American Water I-Due 11/10/2016	Water Due 11/10/2016	R	11/02/2016		539.98CR	036071	539.98
02481	Nationwide Payment Solutions, LLC I-C008800	Card Reader-AD	R	11/02/2016		99.23CR	036072	99.23
00097	P & G Hardware I-Stmt 10/17/2016	Stmt 10/17/2016	R	11/02/2016		315.87CR	036073	315.87
01788	Parkville Presbyterian Church I-10/12	Gault Memorial Contribution-AD	R	11/02/2016		50.00CR	036074	50.00
01847	Paving Maintenance Supply Inc I-0398692 I-25501433	Reflective Jackets-ST Crash Filling Material-TP	R	11/02/2016		280.00CR 2,340.00CR	036075 036075	2,620.00
02001	Peterson Heating and Cooling, Inc. I-4250	Furnace Check-PK	R	11/02/2016		105.00CR	036076	105.00
01701	Platte County Citizen I-10	B2A16-04/05 Notices-CD	R	11/02/2016		68.00CR	036077	68.00
00218	Platte County Sheriff's D I-8BB-PCDC-2016-72	Prisioner Housing-CT	R	11/02/2016		210.00CR	036078	210.00
00107	Platte Rental & Supply I-30982-1 I-31025-1 I-31473-1	Donor Bench Pad Concrete-PK Donor Bench Pad Concrete-PK Sharpen Chainsaw Blade-NS	R	11/02/2016		77.00CR 77.00CR 8.00CR	036079 036079 036079	162.00
00111	PsychLogic I-10.11.16	Hill Psych Test (Applicant)-PD	R	11/02/2016		200.00CR	036080	200.00

10/27/2016 9:49 AM
 PACKET: 05823 Regular Payments-10/24/2016
 VENDOR SET: 01
 BANK : AP Pooled Cash Regular AP

A / P CHECK REGISTER
 ***** CHECK LISTING *****

PAGE: 5

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02365	Quailty Plumbing I-64765	Gas Line Repair-PK	R	11/02/2016		618.53CR	036081	618.53
00114	Rampart Security, Inc. I-R165485	Building Security-TP	R	11/02/2016		95.88CR	036082	95.88
00115	Rapid Stamp Products I-973704 I-973705	Memorial Bench Name Plate-NS Eagle Name Plaque-AD	R	11/02/2016 11/02/2016		19.50CR 15.25CR	036083 036083	34.75
00117	Reeves Wiedeman Company I-4899673	Hydrant Boat Ramp PLP-PK	R	11/02/2016		80.85CR	036084	80.85
01982	Rejis Commission I-INV0050871	Oct 2016 REJIS Bill-PD	R	11/02/2016		65.07CR	036085	65.07
02154	Royal Papers Inc I-K778363	Janitorial Services-AD	R	11/02/2016		69.68CR	036086	69.68
01496	Sid-Boedeker I-209897	Safety Boots-ST	R	11/02/2016		120.00CR	036087	120.00
02221	Springsted, Inc I-1a	Wastewater AD Charge Study-SW	R	11/02/2016		2,100.00CR	036088	2,100.00
02468	Stephen Lachky I-Exp Rpt 10/03/2016	2016 ICMA Conference-CD	R	11/02/2016		8.00CR	036089	8.00
02482	Subsurface Solutions I-11003	Radiodetect Receive, etc-CIP	R	11/02/2016		6,451.21CR	036090	6,451.21
00154	T-Ray Specialties Inc. I-28809 I-28854	Hand Sanitizer-PK Urinal Screens, etc-PK	R	11/02/2016 11/02/2016		70.63CR 139.19CR	036091 036091	209.82
02450	Tandem Paving Co., Inc I-Pat App #2 I-Pay App #3	Asphalt Mill & Overlay Prog-TP Asphalt Mill/Overlay Prog-TP	R	11/02/2016 11/02/2016		80,470.00CR 12,089.21CR	036092 036092	92,559.21
00838	The Work Zone, Inc. I-43184 I-43537 I-43692 I-43725 I-43737	Street Signs-TP Berg Street Sign-TP Street Signs-TP Header on Street Name Signs-TP Safety Gloves-ST	R	11/02/2016 11/02/2016 11/02/2016 11/02/2016 11/02/2016		194.10CR 16.00CR 252.00CR 66.00CR 69.95CR	036093 036093 036093 036093 036093	598.05

PACKET: 05823 Regular Payments-10/24/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01546	Thoroughbred Ford I-352550	200 Ford Truck Keys-TP	R	11/02/2016		59.80CR	036094	59.80
02317	UMB Bank, N.A. I-144019	HSA Fees-AD/PD/ST	R	11/02/2016		22.50CR	036095	22.50
02409	UniFirst Corporation I-226 0454877	Mat Cleaning/Rental-AD	R	11/02/2016		54.40CR	036096	54.40
00150	Vance Bros Inc I-0000492829	Street Patching Asphalt-TP	R	11/02/2016		162.00CR	036097	162.00
02438	Vireo I-p-15126-5	Parks Master Plan-CIP/95	R	11/02/2016		16,500.00CR	036098	16,500.00
02371	Williams & Campo, P.C. I-7582	Special Legal Services NID-AD	R	11/02/2016		195.00CR	036099	
	I-7631	Telephone Conference-AD	R	11/02/2016		65.00CR	036099	260.00

PACKET: 05823 Regular Payments-10/24/2016

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01614	KCPL							
	I-Due 10/12/2016	Electric due 10/12/2016	D	11/01/2016		327.20CR	000038	327.20

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		64	0.00	184,772.01	184,772.01
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		1	0.00	327.20	327.20
VOID CHECKS:		2	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		67	0.00	185,099.21	185,099.21

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05824 Regular Payments-10/25/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02335	KCMO City Treasurer I-3Q 2016	Q3 2016 KC Earnings Tax- AD	R	10/02/2016		2,445.08CR	036100	2,445.08
01118	Labor Ready I-21501956	Fall Clean-up Labor-ST	R	10/02/2016		576.64CR	036101	576.64
00159	Missouri American Water I-Due11/14/2016	Water Due 11/14/2016	R	10/02/2016		32.52CR	036102	32.52

PACKET: 05824 Regular Payments-10/25/2016

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01614	KCPL							
	I-Due 11/01/2016	Electric Due 11/01/2016	D	11/01/2016		2,711.24CR	000039	
	I-Due 11/02/2016	Electric Due 11/02/2016	D	11/01/2016		33.82CR	000039	2,745.06

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		3	0.00	3,054.24	3,054.24
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		1	0.00	2,745.06	2,745.06
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		4	0.00	5,799.30	5,799.30

PACKET: 05825 Regular Payments-10/26/2016

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 11/09/2016	Water Due 11/09/2016	R	11/02/2016		62.50CR	036103	62.50

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	62.50	62.50
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	62.50	62.50

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00012	Carquest Auto Parts Store							
	I-Stmt 09/30/2016		R 11/02/2016			036043		
	10 525.06-22-01		Equipment Gas & Oil	33.10				
	10 505.05-21-00		Equipment and Handtools	56.99				
	10 525.05-21-00		Equipment & Handtools	45.72				
	10 520.05-21-00		Handtools	17.66				
	10 520.05-21-00		Handtools	8.54				
	10 525.05-21-00		Equipment & Handtools	8.82				170.83

** T O T A L S **

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	170.83	0.00	170.83
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 505.05-21-00	Equipment and Handtools	56.99
10 520.05-21-00	Handtools	26.20
10 525.05-21-00	Equipment & Handtools	54.54
10 525.06-22-01	Equipment Gas & Oil	33.10
	*** FUND TOTAL ***	170.83

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	170.83	0.00	170.83
BANK: AP	TOTALS:		1	170.83	0.00	170.83
REPORT TOTALS:			1	170.83	0.00	170.83

VENDOR SET: 01 City of Parkville
 BANK: AP Pooled Cash Regular AP
 DATE RANGE: 10/20/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - Commercial Car							
I-Stmt 10/18/2016	Stmt 10/18/2016	R	11/02/2016			036046		
10	505.05-01-00	Office Supplies & Consumables	Halloween Bags-PD	58.93				
10	501.09-21-00	Misc-Other	Lunch Barth/Johnston	54.40				
10	535.09-21-00	Miscellaneous	Frazier KC Native Pl	10.00				
10	501.01-41-02	Professional Dev - Staff	Blakeslee Park Mobil	3.45				
10	501.01-41-02	Professional Dev - Staff	Blakeslee Plaza Gara	1.00				
10	501.01-41-02	Professional Dev - Staff	Blakeslee Uber Taxi	21.28				
10	501.01-41-02	Professional Dev - Staff	Blakeslee Uber Taxi	15.61				
10	501.01-41-02	Professional Dev - Staff	Blakeslee Plaza Gara	12.00				
10	501.09-21-00	Misc-Other	Berg Retire Signatur	8.64				
10	20070	Vol. Employee Fund W/H	Gault Sympathy Cards	8.63				
10	501.01-41-02	Professional Dev - Staff	Jimmy John's Staff R	89.48				
10	525.06-03-00	Restrooms	Farmer's Market Sink	235.23				
10	520.07-43-00	Spring/Fall Cleanup	Fall Clean-up Pizza-	80.88				
10	520.05-01-00	Office Supplies & Consumables	Cell Phone Case-ST	59.99				
10	501.09-21-00	Misc-Other	Payment/Finance Char	138.08				
30	501.05-06-00	Delinquencies	September Delinquenc	319.47				
30	501.09-21-00	Miscellaneous	Sewer Gmail Account-	5.00				
10	520.03-01-00	Telephone & Voicemail	AT-T Uverse-ST	50.00				
10	525.03-05-00	Mobile Phones & Pagers	Sprint Service-PK	82.37				
10	518.03-05-00	Mobile Phones & Pagers	Sprint Service-CD	132.08				
10	515.03-05-00	Mobile Phones & Pagers	Sprint Service-PW	20.59				
10	520.03-05-00	Mobile Phones & Pagers	Sprint Service-ST	189.59				
10	505.03-05-00	Mobile Phone & Pagers	Sprint Service-PD	231.67				
30	501.03-06-00	Wi-Fi	Sprint Service-SW	79.98				
10	520.03-04-00	Water	Water-ST	39.05				
10	520.03-04-00	Water	Water-ST	39.44				
10	505.03-01-00	Telephone & Voicemail	AT&T Services-PD	60.14				
10	525.03-01-00	Telephone & Voicemail	AT&T Services-PK	146.72				
10	520.03-01-00	Telephone & Voicemail	AT&T Services-ST	70.68				
30	501.03-01-00	Telephone & Voicemail	AT&T Services-SW	123.01				
10	501.03-01-00	Telephone & Voicemail	Time Warner Services	174.77				
10	501.03-01-00	Telephone & Voicemail	Cosolidated Communic	503.38				
10	501.05-01-00	Office Supplies & Consumables	Credit Labelmaker Ta	38.98CR				
10	501.05-01-00	Office Supplies & Consumables	Labelmaker Tape/WYWO	42.07				
10	518.05-01-00	Office Supplies & Consumables	Labelmaker Tape-CD	10.49				
10	525.03-04-00	Water	Water-PK	67.53				
10	501.05-02-00	Postage	Alternate Slate Cert	5.12				
10	501.05-02-00	Postage	Slate Reject Cert Ma	5.12				
10	501.05-01-00	Office Supplies & Consumables	Kleenex-AD	15.96				
10	501.09-20-02	Exec Session Meeting Supplies	Meeting Food-AD	101.66				
10	501.09-20-07	Meeting Supplies	Meeting Supplies-AD	32.88				
10	505.05-01-00	Office Supplies & Consumables	Kitchen Supplies-PD	38.87				
10	501.09-21-02	Contingency	Meeting Food-AD	21.82				
10	501.09-20-02	Exec Session Meeting Supplies	Exec Session Dinner	38.00				
10	501.01-41-02	Professional Dev - Staff	Credit Parking-AD	36.30CR				
10	535.09-21-00	Miscellaneous	Ryan KC Native Plant	10.00				

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02140	Commerce Bank - CommerCONT							
I-Stmt 10/18/2016	Stmt 10/18/2016	R	11/02/2016			036046		
10 535.05-04-00	Printing		Ghost Stories Flyers	22.00				
10 501.01-41-02	Professional Dev - Staff		Berg Retirement Supp	2.17				
10 501.01-41-02	Professional Dev - Staff		Berg Retirement Supp	38.19				
10 501.01-41-02	Professional Dev - Staff		Berg Retirement Supp	4.38				
10 501.01-41-02	Professional Dev - Staff		Berg Retirement Supp	83.86				
10 501.01-41-02	Professional Dev - Staff		Berg Retirement Supp	50.00				
10 518.01-41-02	Professional Development		ASFM 2016 Membership	100.00				
10 518.01-41-00	Membership Fees & Dues		ASFM 2016 Process/Ex	140.00				
10 525.03-05-00	Mobile Phones & Pagers		Phone Contact Retrie	40.00				3,860.38

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	3,860.38	0.00	3,860.38
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 20070	Vol. Employee Fund W/H	8.63
10 501.01-41-02	Professional Dev - Staff	285.12
10 501.03-01-00	Telephone & Voicemail	678.15
10 501.05-01-00	Office Supplies & Consumables	19.05
10 501.05-02-00	Postage	10.24
10 501.09-20-02	Exec Session Meeting Supplies	139.66
10 501.09-20-07	Meeting Supplies	32.88
10 501.09-21-00	Misc-Other	201.12
10 501.09-21-02	Contingency	21.82
10 505.03-01-00	Telephone & Voicemail	60.14
10 505.03-05-00	Mobile Phone & Pagers	231.67
10 505.05-01-00	Office Supplies & Consumables	97.80
10 515.03-05-00	Mobile Phones & Pagers	20.59
10 518.01-41-00	Membership Fees & Dues	140.00
10 518.01-41-02	Professional Development	100.00
10 518.03-05-00	Mobile Phones & Pagers	132.08
10 518.05-01-00	Office Supplies & Consumables	10.49

VENDOR SET: 01 City of Parkville

BANK: AP Pooled Cash Regular AP

DATE RANGE:10/20/2016 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 520.03-01-00	Telephone & Voicemail	120.68
10 520.03-04-00	Water	78.49
10 520.03-05-00	Mobile Phones & Pagers	189.59
10 520.05-01-00	Office Supplies & Consumables	59.99
10 520.07-43-00	Spring/Fall Cleanup	80.88
10 525.03-01-00	Telephone & Voicemail	146.72
10 525.03-04-00	Water	67.53
10 525.03-05-00	Mobile Phones & Pagers	122.37
10 525.06-03-00	Restrooms	235.23
10 535.05-04-00	Printing	22.00
10 535.09-21-00	Miscellaneous	20.00
	*** FUND TOTAL ***	3,332.92
30 501.03-01-00	Telephone & Voicemail	123.01
30 501.03-06-00	Wi-Fi	79.98
30 501.05-06-00	Delinquencies	319.47
30 501.09-21-00	Miscellaneous	5.00
	*** FUND TOTAL ***	527.46

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	3,860.38	0.00	3,860.38
BANK: AP		TOTALS:	1	3,860.38	0.00	3,860.38
REPORT TOTALS:			1	3,860.38	0.00	3,860.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00097	P & G Hardware							
I-Stmt 10/17/2016	Stnt 10/17/2016	R	11/02/2016			036073		
40 520.07-32-00	Storm Sewers - General Repair		Storm Drrain Grates-	52.29				
10 520.05-21-00	Handtools		Duct Tape-ST	11.98				
10 520.07-43-00	Spring/Fall Cleanup		Jersey Gloves-ST	18.97				
10 525.05-21-00	Equipment & Handtools		Drill Bits-PK	19.98				
10 525.05-99-00	Other Purchases		Donor Bench Concrete	97.80				
10 525.06-21-01	Equipment Repair & Maintenance		Sink Repair-PK	5.00				
10 525.06-01-00	Buildings Maint & Repair		Shop Light Bulbs-PK	15.96				
10 525.06-01-00	Buildings Maint & Repair		Light Bulbs-PK	6.99				
10 520.05-21-00	Handtools		Marking Paint-ST	37.95				
10 520.05-21-00	Handtools		Stringlines/Measure	48.95				315.87

*** TOTALS ***	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	315.87	0.00	315.87
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

*** G/L ACCOUNT TOTALS ***

G/L ACCOUNT	NAME	AMOUNT
10 520.05-21-00	Handtools	98.88
10 520.07-43-00	Spring/Fall Cleanup	18.97
10 525.05-21-00	Equipment & Handtools	19.98
10 525.05-99-00	Other Purchases	97.80
10 525.06-01-00	Buildings Maint & Repair	22.95
10 525.06-21-01	Equipment Repair & Maintenance	5.00
	*** FUND TOTAL ***	263.58
40 520.07-32-00	Storm Sewers - General Repair	52.29
	*** FUND TOTAL ***	52.29

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	315.87	0.00	315.87
BANK: AP	TOTALS:		1	315.87	0.00	315.87
REPORT TOTALS:			1	315.87	0.00	315.87

CITY OF PARKVILLE

Policy Report

Date: Wednesday, October 26, 2016

Prepared By:
Matthew Chapman
Finance/Human Resources Director

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Approve the employee health insurance renewal for 2017 with Aetna.

BACKGROUND:

The City currently offers three employee health benefit plans through Blue Cross/Blue Shield (BCBS). The City's insurance broker, Bukaty Companies, recommends a December 1 renewal for the 2017 plan in order to control costs by continuing to delay the implementation of the mandate for strictly age-rated plans. Most carriers are recommending December 1 renewals since federal health care regulations continue to evolve. Currently the city is on composite rating (not age based) with BCBS which allows a 4-tier structure of employee only, employee/spouse, employee/child(ren) and family.

Bukaty Companies marketed the city's health insurance benefits to all available medical carriers in the area. Humana and United HealthCare all declined to provide a quote for health insurance benefits. Cigna provided a quote but it was much higher (10% or more for most coverage levels) than the renewal received from BCBS. BCBS initially proposed a 7.9 percent premium increase for the 2017 renewal. Through adjustments in plan offerings and negotiation, Bukaty Companies was able to reduce the average percent premium increase across the three plans to 3.8% (see Attachment 1).

After the reduced rates were negotiated with BCBS, Bukaty received a late proposal from Aetna. The proposal offers the city three plans comparable to the city's current benefit options with BCBS at a considerable cost savings. Bukaty assured staff that the provider network for Aetna will closely mirror BCBS, so disruption in care for employees should be minimal. The City's Employee Health Insurance Committee met on Friday, October 14, 2016, to discuss the 2017 plan options. All city departments were represented. Based on the information available at the time, the committee recommended that the City continue with BCBS coverage. Given the considerable cost savings proposed, staff recommends switching carriers to Aetna effective December 1, 2016. The Employee Health Insurance Committee met a second time on Tuesday, October 25, 2016 to discuss the new information received from Aetna. All Aetna plans and options were discussed and compared side-by-side with those offered by BCBS. Because of the cost savings to the employees and the city for similar plan offerings, it was the consensus of the Committee to switch the City's health insurance coverage to Aetna for 2017.

The three plans to be offered by Aetna are outlined in Attachment 2. Plan 1 most closely resembles the City's current base plan with BCBS. The out-of-pocket maximum, family deductible, and co-pays are lower than the current plan. Prescription drug coverage will also have a slight reduction across all plans.

Plan 2 is a high deductible plan that offers a monthly premium savings for employees but preserves the office visit and prescription drug co-pays. Plan 3 is a Health Savings Account (HSA) plan which affords employees the option to set aside pre-tax dollars to pay for healthcare expenses. The deductible and co-insurance for this plan is more competitive than the current

offering with BCBS, but the out-of-pocket maximum is significantly higher. Both of these options provide employees with lower cost alternatives to Plan 1, which is the City's base plan. The premium savings may be set aside, tax-free, into a Flexible Spending Account (FSA) or an HSA to help employees cover additional costs associated with these reduced benefit plans.

Staff recommends sharing the cost savings between the employee and employer as shown on Attachment 3. In general, the rates proposed preserve the existing percentage split between employee and employer for the current version of Plan 1. The employer contribution in each of the four plan tiers is consistent across all three plans. The city's contribution for the employee-only option of Plan 1 is higher than the employee-only premium for either Plan 2 or 3. The balance will be conveyed to the employee as a contribution to either the FSA or HSA. This benefit only applies to the employee-only plans which carry the lowest premiums.

Additionally, Bukaty Companies marketed the city's dental and vision benefits. Delta Dental currently provides dental coverage for the city's eligible employees. For the second year in a row Delta Dental was able to offer the city renewal rates at no increase. Other vendors would have provided city employees with cost savings in their dental premiums but the Health Insurance Committee didn't feel that the cost savings was worth the decrease in the size of the provider network. Delta Dental's network includes 94% of area dentists while the competitor's inclusion rates were 60 and 54%. The recommendation of the Health Insurance Committee is to remain with Delta Dental for the city's dental coverage.

VSP currently serves as the vision benefit provider for the city. For 2017 the city received quotes from Ameritas and Surency to provide vision coverage. The plan offered by Surency mirrors the plan we currently have with VSP in benefits and network but would offer our employees an approximate savings of 44% across all tiers. It is the recommendation of the Health Insurance Committee to switch the city's vision coverage to Surency effective January 1, 2017. The city does not participate in the cost of this coverage, so there is no related budget impact.

BUDGET IMPACT:

The City is currently projecting a 2017 budget impact of \$201,036 for health insurance costs (excluding dental) based on the renewal offer from BCBS, an approximate 18% decrease over 2016 costs, or a difference of \$44,616.

ALTERNATIVES:

1. Approve the health insurance renewal for 2017 with Aetna with the premium plans, rates, and costs shares recommended by staff.
2. Approve the health insurance renewal for 2017 with Aetna subject to conditions requested by the Board of Aldermen.
3. Approve the health insurance renewal for 2017 with Blue Cross/Blue Shield and direct staff to develop a proposal for employee-employer cost shares.
4. Provide alternative direction to staff.

STAFF RECOMMENDATION:

Staff recommends approval of the health insurance renewal for 2017 with Aetna with the premium plans, rates, and costs shares attached hereto as Attachments 2 and 3 and incorporated by reference.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on October 24, 2016, the Finance Committee, on a vote of 5-0, recommended that the Board of Aldermen approve health insurance renewal for 2017 with Aetna with the

ITEM 5A
For 11-01-16
Board of Aldermen Meeting

premium plans, rates, and cost shares attached hereto as Attachments 2 and 3 and incorporated by reference.

POLICY:

Per the Purchasing Policy (Resolution No. 10-02-14), the Board of Aldermen must approve all purchases in excess of \$10,000.

SUGGESTED MOTION:

I move to approve the health insurance renewal for 2017 with Aetna with the premium plans, rates, and costs shares attached hereto as Attachments 2 and 3 and incorporated by reference.

ATTACHMENTS:

1. Blue Cross/Blue Shield Plan Options
2. Aetna Plan Options
3. Proposed 2017 Health Insurance Rates

City of Parkville

MEDICAL PROGRAM - December 1, 2016	
Package B	
BENEFITS	
CALENDAR YEAR DEDUCTIBLE	
• Individual	
• Family	
PHYSICIAN OFFICE VISITS & OTHER	
Primary Care Physician Office Visit	
Specialist Physician Office Visit	
Urgent Care Center Visit	
Emergency Room Visit	
Lab Services	
X-Ray Services	
Surgery	
Inpatient/Outpatient Hospital Services	
PLAN CO-INSURANCE (General)	
CALENDAR YEAR OUT-OF-POCKET MAX. <i>(Includes The Deductible, Medical & RX Copays)</i>	
• Individual	
• Family	
RETAIL PRESCRIPTION DRUGS COPAY <i>Mail Order - Please See Carrier/Vendor Detailed Summary of Benefits</i>	
Additional RX Information	
COST	
Employee Only	
Employee Plus Spouse	
Employee Plus Child(ren)	
Employee Plus Family	
Estimated Monthly Cost	
Estimated Annual Cost	
<i>Increase/Decrease Over Current</i>	
ADDITIONAL INFORMATION	
Current Monthly Cost of All Plans	
Current Annual Cost of All Plans	

BCBSKC Package B High PPO- Plan 1 Renewal Option	
Network	Non-Network
\$1,500	\$1,500
\$4,500	\$4,500
\$35 Copay \$35 Copay \$35 Copay \$100 Copay; Co-Insurance	Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance \$100 Copay; Co-Insurance
Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance	Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance
80%	60%
\$4,500	\$9,000
\$9,000	\$18,000
Tier 1 - \$15 Copay Tier 2 - \$70 Copay Tier 3 - \$110 Copay Tier 4 - \$200 Copay	Tier 1 - \$15 Copay+50% Coin Tier 2 - \$70 Copay+50% Coin Tier 3 - \$110 Copay+50% Coin Tier 4 - \$200 Copay+50% Coin
8	\$483.92
1	\$1,016.22
1	\$919.44
2	\$1,500.14
	\$8,807.30
	\$105,687.60
	3.4%
Current plan - \$1,000 DED	\$8,521.24
*Other fees apply with level funding services	
	\$23,172.50
	\$278,070.00

BCBSKC Package B High Deductible HDHP - Plan 2 Renewal Option	
Network	Non-Network
\$3,000	\$3,000
\$6,000	\$6,000
\$40 Copay \$40 Copay \$40 Copay Deductible	Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance Deductible
Deductible Deductible Deductible Deductible	Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance
100%	80%
\$3,000	\$6,000
\$6,000	\$12,000
Tier 1 - \$15 Copay Tier 2 - \$70 Copay Tier 3 - \$110 Copay Tier 4 - \$200 Copay	Tier 1 - \$15 Copay+50% Coin Tier 2 - \$70 Copay+50% Coin Tier 3 - \$110 Copay+50% Coin Tier 4 - \$200 Copay+50% Coin
6	\$409.47
2	\$859.88
4	\$777.99
3	\$1,269.35
	\$11,096.59
	\$133,159.08
	2.6%
Current plan - \$3,000 HDHP	\$10,818.41
*Other fees apply with level funding services	
	Monthly Cost of Package B Plan Options
	Annual Cost of Package B Plan Options

BCBSKC Package B BlueSaver (HSA) - Plan 3 Renewal Option	
Network	Non-Network
\$3,000	\$3,000
\$6,000	\$6,000
Deductible Deductible Deductible Deductible	Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance Deductible
Deductible Deductible Deductible Deductible	Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance Deductible; Co-Insurance
100%	80%
\$3,000	\$6,000
\$6,000	\$12,000
Tier 1 - Deductible Tier 2 - Deductible Tier 3 - Deductible	Tier 1 - Ded+Copay+Coin Tier 2 - Ded+Copay+Coin Tier 3 - Ded+Copay+Coin *Additional charges may apply
7	\$398.83
0	\$837.55
0	\$757.78
1	\$1,236.38
	\$4,028.19
	\$48,338.28
	5.1%
Current plan - \$3,000 HSA	\$3,832.85
*Other fees apply with level funding services	
	Monthly Cost of Package B Plan Options
	Annual Cost of Package B Plan Options
	3%



City of Parkville

MEDICAL PROGRAM - December 1, 2016	Aetna AFA Funding - Plan 1 Choice POS II 1000 - 100/70 - VP CY		Aetna AFA Funding - Plan 2 HD Choice POS II 3000 - 100/70 - VP CY		Aetna AFA Funding - Plan 3 HSA Choice POS II 2750 - HSA 100/80 - VP CY	
Aetna AFA Funding Options						
BENEFITS						
CALENDAR YEAR DEDUCTIBLE						
• Individual	\$1,000	\$2,000	\$3,000	\$6,000	\$2,750	\$10,000
• Family	\$2,000	\$6,000	\$6,000	\$18,000	\$5,500	\$30,000
PHYSICIAN OFFICE VISITS & OTHER						
Primary Care Physician Office Visit	\$20 Copay	Deductible; Co-Insurance	\$30 Copay	Deductible; Co-Insurance	Ded; Coin; \$25 Copay	Deductible; Co-Insurance
Specialist Physician Office Visit	\$40 Copay	Deductible; Co-Insurance	\$60 Copay	Deductible; Co-Insurance	Ded; Coin; \$50 Copay	Deductible; Co-Insurance
Urgent Care Center Visit	\$75 Copay	Deductible; Co-Insurance	\$75 Copay	Deductible; Co-Insurance	Ded; Coin; \$30 Copay	Deductible; Co-Insurance
Emergency Room Visit	\$150 Copay	\$150 Copay	\$200 Copay	\$200 Copay	Deductible; Co-Insurance	Deductible; Co-Insurance
Lab Services	Deductible	Deductible; Co-Insurance	Deductible	Deductible; Co-Insurance	Deductible; Co-Insurance	Deductible; Co-Insurance
X-Ray Services	Deductible	Deductible; Co-Insurance	Deductible	Deductible; Co-Insurance	Deductible; Co-Insurance	Deductible; Co-Insurance
Surgery	Deductible	Deductible; Co-Insurance	Deductible	Deductible; Co-Insurance	Deductible; Co-Insurance	Deductible; Co-Insurance
Inpatient/Outpatient Hospital Services	Deductible	Deductible; Co-Insurance	Deductible	Deductible; Co-Insurance	Deductible; Co-Insurance	Deductible; Co-Insurance
PLAN CO-INSURANCE (General)	100%	70%	100%	70%	80%	60%
CALENDAR YEAR OUT-OF-POCKET MAX. <i>(Includes The Deductible, Medical & RX Copays)</i>						
• Individual	\$3,500	\$12,000	\$5,500	\$16,000	\$6,550	\$20,000
• Family	\$7,000	\$36,000	\$11,000	\$48,000	\$13,100	\$60,000
RETAIL PRESCRIPTION DRUGS COPAY <i>Mail Order - Please See Carrier/Vendor Detailed Summary of Benefits</i>						
Tier 1 - \$10 Copay	Tier 1 - \$10 Copay	Tier 1 - 50% Coin	Tier 1 - \$10 Copay	Tier 1 - 50% Coin	Tier 1 - Ded; Coin;\$10 Copay	Tier 1 - Ded then 50% Coin
Tier 2 - \$35 Copay	Tier 2 - \$35 Copay	Tier 2 - 50% Coin	Tier 2 - \$35 Copay	Tier 2 - 50% Coin	Tier 2 - Ded; Coin;\$35 Copay	Tier 2 - Ded then 50% Coin
Tier 3 - \$60 Copay	Tier 3 - \$60 Copay	Tier 3 - 50% Coin	Tier 3 - \$60 Copay	Tier 3 - 50% Coin	Tier 3 - Ded; Coin;\$60 Copay	Tier 3 - Ded then 50% Coin
Tier 4 - 20% Coin	Tier 4 - 20% Coin	Tier 4 - Not Covered	Tier 4 - 20% Coin	Tier 4 - Not covered	Tier 4 - Ded; 20% Coin	Tier 4 - Not covered
Specialty drugs have max OOP	Specialty drugs have max OOP		Specialty drugs have max OOP		Specialty drugs have max OOP	
Additional RX Information						
COST						
Employee Only	8	\$367.03	6	\$302.77	7	\$247.41
Employee Plus Spouse	1	\$877.34	2	\$723.76	0	\$591.37
Employee Plus Child(ren)	1	\$824.83	4	\$680.45	0	\$555.97
Employee Plus Family	2	\$1,298.08	3	\$1,070.87	1	\$874.99
Estimated Monthly Cost	\$7,234.57		\$9,198.55		\$2,606.86	
Estimated Annual Cost	\$86,814.84		\$110,382.60		\$31,282.32	
<i>Increase/Decrease Over Current</i>						
Current Monthly Cost of All BCBSKC Plans	\$23,172.50		Monthly Cost of All Aetna Plans		\$19,039.98	
Current Annual Cost of All BCBSKC Plans	\$278,070.00		Annual Cost of All Aetna Plans		\$228,479.76	
					-18%	
ADDITIONAL INFORMATION	*Other fees apply with level funding services		*Other fees apply with level funding services		*Other fees apply with level funding services	



Health Benefit Cost Share Options

City of Parkville Employee Health Benefit

2016 Rates

	Option 1 - Base Plan (Base)					Option 2 - High Deductible (HD)					Option 3 - HSA				
	City		Employee		Total	City		Employee		Total	City		Employee		Total
	\$	%	\$	%	\$	\$	%	\$	%	\$	\$	%	\$	%	\$
Employee Only	\$ 441	94%	\$ 27	6%	\$ 468	\$ 441	111%	\$ (42)	-11%	\$ 399	\$ 441	116%	\$ (62)	-16%	\$ 379
Employee + Spouse	\$ 685	70%	\$ 298	30%	\$ 983	\$ 685	82%	\$ 153	18%	\$ 838	\$ 685	86%	\$ 112	14%	\$ 797
Employee + Children	\$ 619	70%	\$ 271	30%	\$ 890	\$ 619	82%	\$ 139	18%	\$ 758	\$ 619	86%	\$ 102	14%	\$ 721
Employee + Family	\$ 1,010	70%	\$ 441	30%	\$ 1,451	\$ 1,010	82%	\$ 228	18%	\$ 1,238	\$ 1,010	86%	\$ 166	14%	\$ 1,176

Enrollment Levels	Base	HD	HSA
Employee Only	8	6	7
Employee + Spouse	1	2	0
Employee + Children	1	4	0
Employee + Family	2	3	1

Amount budgeted in 2016
\$245,652

Amount budgeted in 2017
\$ 201,036

CITY OF PARKVILLE

Policy Report

Date: Monday, October 24, 2016

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Stephen Lachky
Community Development Director

ISSUE:

Authorize the mayor to sign the 9 Highway Community Improvement District (CID) petition on behalf of the City of Parkville.

BACKGROUND:

On December 1, 2015, the Board of Aldermen approved the final development plan for QuikTrip (QT) Store No. 0189 subject to conditions. One of the conditions of approval was execution of a memorandum of understanding (MOU) requiring QT to participate in a financing district to help fund future off-site traffic improvements (see Attachment 1). The MOU states that the special financing district will be either a Community Improvement District (CID) or Transportation Development District (TDD) that is authorized to levy a special sales tax of up to 1% for an initial 20-year term. After consultation with legal counsel, staff recommended establishing a CID.

Staff worked with legal counsel to draft the petition and other supporting documentation to create the 9 Highway CID. A working group of representatives from the city, Parkville Economic Development Council, and businesses within the proposed district facilitated meetings with property owners within the proposed district. The petition and district boundary is being finalized based on input obtained in property owner meetings. A final version of the petition, including district map and owners, will be distributed prior to the board meeting on November 1, 2016. The City of Parkville owns nine parcels within the proposed district boundaries that encompass city hall, the Parkville Athletic Complex (PAC) detention pond, and the green space near the Pinecrest neighborhood east of Route 9. Just like other owners within the district, the city is requested to sign the petition on behalf of its properties.

The working group hopes to obtain adequate signatures to submit a completed petition to the city clerk on or before Thursday, November 10. If that deadline is met, the CID will begin generating sales tax revenues on July 1, 2017. If the petition is submitted after that date, the process will be delayed by one quarter, and collections will begin on October 1, 2017 (see schedule in Attachment 2).

BUDGET IMPACT:

There is no direct budget impact associated with this action. The City estimates annual revenues of approximately \$147,300 from a 1% special district sales tax, based on the most recent proposed district boundary. The revenue projections cannot be verified until the final petition and district boundary are submitted.

ALTERNATIVES:

1. Authorize the mayor to sign the 9 Highway Community Improvement District (CID) petition on behalf of the City of Parkville.
 2. Authorize the mayor to sign the 9 Highway Community Improvement District (CID) petition on behalf of the City of Parkville, subject to conditions.
 3. Do not authorize the mayor to sign the petition.
 4. Postpone the item.
-

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen authorize the mayor to sign the 9 Highway Community Improvement District (CID) petition on behalf of the City of Parkville.

POLICY:

The Board of Aldermen may create a community improvement district under the authority of Sections 67.1401 to 67.1571 RSMo (the Community Improvement District Act).

SUGGESTED MOTION

I move to authorize the mayor to sign the final 9 Highway Community Improvement District petition on behalf of the City of Parkville.

ATTACHMENTS:

1. 9 Highway Community Improvement District Petition (will be distributed on November 1, 2016)
2. 9 Highway CID Schedule

**9 HIGHWAY CID SCHEDULE (subject to change)
PARKVILLE, MISSOURI**

<u>Item</u>	<u>Action</u>	<u>Rule</u>	<u>Target</u>	<u>Comments</u>	<u>Responsible Party</u>
1	File fully-executed petition submitted to the city for formation.	67.1421.3 RSMo.	on or before Thursday, November 10, 2016		Developer
2	Clerk's/City Verification of Petition.	Within 90 days per 67.1421.3 RSMo.	Monday, November 14, 2016		City
3	Submit draft publication notice to newspaper		Monday, November 14, 2016		City
4	Mail Notice of Public Hearing to Property Owners By	Notice by mail not less than fifteen days prior to the public hearing. 67.1431.3 RSMo.	Monday, November 21, 2016		City
5	Publish First Notice of Public Hearing	Publication once a week for two consecutive weeks prior to the week of the public hearing, during the week of the Monday shown. 67.1431.3 RSMo.	Monday, November 21, 2016		City
6	Publish Second Notice of Public Hearing	Publication once a week for two consecutive weeks prior to the week of the public hearing, during the week of the Monday shown. 67.1431.3 RSMo.	Monday, November 28, 2016		City
7	Ordinance in Final Form for Agenda Publication		Tuesday, November 29, 2016	<i>By 5:00 PM</i>	Developer
8	Public Hearing	Within 45 days of receipt of a verification per 67.1431.1 RSMo; public hearing may be continued to another date without further notice other than a motion to be entered on the minutes fixing the date, time and place of the continuance of the public hearing per 67.1431.2 RSMo.	Tuesday, December 06, 2016	<i>Board of Aldermen meets 1st and 3rd Tuesday of each month</i>	City & Developer
9	Ordinance approval; formation of CID; approval of the final CID Cooperative Agreement.		Tuesday, December 20, 2016	<i>Board of Aldermen meets 1st and 3rd Tuesday of each month</i>	City & Developer
10	Appointment of Board of Directors.	Directors must meet the qualifications set forth in 67.1451 RSMo.	Tuesday, December 20, 2016	<i>Part of the petition process, nothing formally needs to be done, when the CID ordinance is approved, the board members are officially appointed.</i>	Developer
11	CID Effective Date.		Tuesday, December 20, 2016	<i>The CID is effective upon the ordinance establishing the CID becoming effective, which is immediately.</i>	N/A
12	First CID Board Meeting		Wednesday, December 21, 2016	<i>Approve bylaws, developer reimbursement agreement, elect officers, resolution establishing the sales tax; ratify cooperative agreement with the City, consent to consideration of revenues from sales tax increase as EATS under TIF Plan.</i>	Developer

**9 HIGHWAY CID SCHEDULE (subject to change)
PARKVILLE, MISSOURI**

<u>Item</u>	<u>Action</u>	<u>Rule</u>	<u>Target</u>	<u>Comments</u>	<u>Responsible Party</u>
13	CID requests mail-in election for sales tax from election authority	No later than 5:00 p.m. on the tenth Tuesday prior to the election. 115.125.1 RSMo.	Wednesday, December 21, 2016		Developer
14	Election authority verifies qualified voters	30 days prior to election. 67.1401.2(15).	Friday, February 03, 2017		Election Authority
15	Election authority publishes first sales tax election notice	Notice must be published in two newspapers of different political faith and qualified pursuant to Chapter 493, during the week of the shown Monday. 115.127.2 RSMo.	Monday, February 20, 2017		Election Authority
16	Election authority mails mail-in ballots to qualified voters	No later than tenth day prior to the election. 115.655.1(1) RSMo.	Friday, February 24, 2017		Election Authority
17	Election authority publishes second sales tax election notice	Notice must be published in two newspapers of different political faith and qualified pursuant to Chapter 493, during the week of the shown Monday. 115.127.2 RSMo.	Monday, February 27, 2017		Election Authority
18	Election authority conducts mail-in election	Tenth Tuesday after requesting election. 115.125.1 RSMo.	Tuesday, March 07, 2017		Election Authority
19	Election authority announces results	Not later than the second Tuesday after the election. 115.507.1 RSMo.	Tuesday, March 21, 2017		Election Authority
20	CID Board Canvasses Election Results		Wednesday, March 22, 2017		City
20	Notify Department of Revenue of the Adoption of the Sales Tax.	Must notify DOR within 10 days after the election. 67.1545.3 RSMo.	Thursday, March 23, 2017	<i>Must notify DOR before April 1, 2017, in order for sales tax to take effect on July 1, 2017.</i>	City
21	Sales Tax Takes Effect	Sales tax is effective the first day of the second calendar quarter following notice to DOR. 67.1545.3 RSMo.	Saturday, July 01, 2017		N/A

CITY OF PARKVILLE

Policy Report

Date: Wednesday, October 26, 2016

Prepared By:
Lauren Palmer
City Administrator

Reviewed By:
Sid Douglas
Gilmore & Bell, P.C. (bond counsel)

ISSUE:

Adopt an ordinance authorizing the Industrial Development Authority of Parkville, Missouri to issue revenue bonds and designate the revenue bonds as bank qualified tax exempt obligations, and to approve the issuance of revenue bonds by the Industrial Development Authority of the County of Platte County, Missouri, for the benefit of Park University.

BACKGROUND:

Park University has applied to the Parkville Industrial Development Authority (IDA) to refinance a portion of costs of projects that were financed and refinanced with the proceeds of revenue bonds issued by the IDA in 2007 for the University. The proceeds of the new revenue bonds, along with other funds of the University, will be used for the purpose of (a) refinancing a portion of the outstanding principal amount of the revenue bonds issued in 2007 and (b) paying costs associated with the issuance of the bonds. The proceeds of the revenue bonds issued in 2007 were loaned to the University to finance and refinance the costs of the acquisition, construction and installation of buildings to provide residential living for 250 students, a fitness facility and parking and other related improvements, a sports facility (including demolition and construction of two interconnected domed facilities housing a performance gym, locker facilities and a multi-purpose gymnasium, all connected to the University's underground campus facilities), the addition of an elevator to Copley Hall and roof repairs to Mackay Hall.

The total principal amount to be refinanced is approximately \$16,145,000. The University hopes to issue "bank qualified" bonds that are tax-exempt under the Tax Reform Act of 1986 and can be sold directly to local community banks. Small municipal issuers are limited to no more than \$10 million in "bank qualified" bonds in a single year. Since it is reasonably close to the end of the calendar year and the city does not intend to issue debt this year, the full \$10 million limit is available in 2016 and may be allocated to the IDA. The University originally requested to issue the remaining principal amount through the Parkville IDA in 2017. However, since the city is considering two possible debt issues in 2017, staff suggested that Park University consider partnering with the Platte County IDA for the remaining principal amount. This will provide the most effective financing and the greatest amount of debt service savings.

Although the IDA operates as an independent political subdivision under state law, the City of Parkville must approve certain actions related to the financing. The Board of Aldermen must authorize Park University and the Parkville IDA to utilize the \$10 million capacity for tax-exempt "bank qualified" financing; and the Board must grant permission for the Platte County IDA to assist with the financing since the project is located within the corporate city limits, which is the jurisdiction of the Parkville IDA.

BUDGET IMPACT:

There is no direct budget impact associated with this action. The IDA acts as a financing conduit and the general credit of the city does not guarantee the bonds. The refinancing of the revenue bonds issued in 2007 is expected to provide a reduction in annual debt service to Park University by approximately \$130,000 per year through 2032.

ALTERNATIVES:

1. Adopt an ordinance to approve the revenue bonds project for the benefit of Park University.
2. Adopt an ordinance to approve the revenue bonds project for the benefit of Park University, subject to conditions.
3. Approve first reading of the ordinance and postpone the second and final reading to November 15, 2016.
4. Reject the ordinance.
5. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen adopt an ordinance to approve the revenue bonds project for the benefit of Park University. Because the University intends to close on the refunding by the end of the year, time is of the essence. The University requested that both readings of the ordinance be considered concurrently at this meeting.

POLICY:

Industrial development corporations and financing are authorized pursuant to the authority of Chapter 349 of the Missouri Revised Statutes.

SUGGESTED MOTION

I move to approve Bill No. 2897, an ordinance to approve the revenue bonds project for the benefit of Park University, on first reading.

I move to approve Bill No. 2897 on second reading by title only to become Ordinance No. ____.

ATTACHMENT:

1. Ordinance
-

AN ORDINANCE OF THE CITY OF PARKVILLE, MISSOURI, APPROVING AN INDUSTRIAL REVENUE BONDS PROJECT FOR THE BENEFIT OF PARK UNIVERSITY

WHEREAS, pursuant to the authority of Chapter 349 of the Missouri Revised Statutes, as amended (the "Act"), Park University, a Missouri nonprofit corporation (the "Institution"), has requested The Industrial Development Authority of Parkville, Missouri (the "Parkville IDA") and The Industrial Development Authority of the County of Platte County, Missouri (the "Platte County IDA"), to approve the refinancing of "projects," as defined in the Act (collectively, the "Project"), to be located in the City of Parkville, Missouri (the "City"), to be financed by the issuance of revenue bonds under the Act by the Parkville IDA in a principal amount of approximately \$9,995,000 (the "Parkville Bonds") and by the Platte County IDA in a principal amount of approximately \$6,150,000 (the "Platte County Bonds"); and

WHEREAS, Section 349.010 of the Act provides that projects to be financed by an industrial development authority of a county may be located inside the corporate limits of a city within the county with the approval of the governing body of such city; and

WHEREAS, Park University has requested the City to (a) approve the Platte County IDA issuance of the Platte County Bonds to refinance a portion of the costs of the Project, (b) designate the Parkville Bonds as "qualified tax exempt obligations" within the meaning of Section 265(b) of the Internal Revenue Code; and

WHEREAS, the Board of Aldermen hereby finds and determines that the Project promotes the economic welfare and development of the City and Platte County, Missouri, and is in furtherance of the public purposes set forth in the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

Section 1. The City hereby approves the Project in accordance with the requirements of Section 349.010 of the Act and grants its permission to the Platte County IDA to proceed with the refinancing of the Project through the issuance of its revenue bonds in a principal amount of approximately \$6,150,000.

Section 2. The City acknowledges that the revenue bonds to be issued by the Parkville IDA are to be designated by the Parkville IDA as "qualified tax-exempt obligations" as defined in Section 265(b)(3) of the Code. To effect such designation, the City represents that:

(a) the aggregate face amount of all tax-exempt obligations (other than private activity bonds which are not "qualified 501(c)(3) bonds") which will be issued by the Parkville IDA, the City and all entities subordinate to the City during calendar year 2016 is not reasonably expected to exceed \$10,000,000; and

(b) the Parkville IDA, the City and all entities subordinate to the City will not issue an aggregate principal amount of obligations during the calendar year 2016, including the Parkville Bonds, in excess of \$10,000,000, without first obtaining an opinion of Gilmore & Bell, P.C., or other nationally recognized counsel in the area of municipal finance that the designation of the Parkville Bonds as "qualified tax-exempt obligations" will not be adversely affected.

Section 3. Further Authority. The officers, agents and employees of the City, including the Mayor, the City Administrator and the City Clerk, shall be, and they hereby are, authorized and

directed to execute all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Ordinance.

Section 4. Effective Date. This Ordinance shall take effect and be in full force immediately after its adoption by the Board of Aldermen of the City.

PASSED by the Board of Aldermen, and approved by the Mayor, of the City of Parkville, Missouri, this first day of November 2016.

Mayor

[SEAL]

ATTEST:

City Clerk

CITY OF PARKVILLE

Policy Report

Date: October 26, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Alysen Abel
Public Works Director

ISSUE:
Approve the riverfront park map graphic design concept.

BACKGROUND:

In 2009, the voters of Platte County approved a 10-year half-cent sales tax for parks, recreation and stormwater control. A portion of the sales tax proceeds are allocated for the Outreach Grant Program to promote the development of local parks, recreation facilities and programs. Approximately \$250,000 is available each year through this program. The Platte County Commission developed the Outreach Grant Program to promote the development of local parks, recreation facilities and programs to enhance the quality of life for all residents. The program strengthens partnerships between the County, local governments and non-profit organizations to strategically meet common goals. Applicants must be a local government, school district, or other public subdivision of the state of Missouri.

In January 2016, the City applied for a \$20,000 outreach grant for trail improvements in the English Landing and Platte Landing parks. In late February 2016, the City received notice from the County that they approved a grant request of \$7,749 for trail improvements that would include: (1) removing the existing 5-foot asphalt trail around Grigsby Field; (2) replacing the Grigsby trail with a new 8- to 10-foot gravel trail; (3) installing 5K and 10K directional signs and mile markers; and (4) installing three display boards around the park showing the 5K and 10K courses, along with park amenities: (1) at the entrance to the English Landing Park; (2) at the entrance to the Platte Landing Park; and (3) by the A-truss bridge. The local match associated with the trail improvements would be the labor associated with installing the signs and the gravel trails.

In July, the Community Land and Recreation Board (CLARB) and the Board of Aldermen approved a three part park signage project which included a professional services agreement with Vireo for park map graphic design services. Part 3 of the park signage project is for graphic design services to create a new park map that will be displayed on the amenity maps in three park locations. The newly designed map will also be able to be displayed on the Parkville website and could be left as fliers at the park entrance bulletin board or at Parkville City Hall. The scope included creating a color rendered park map showing and labeling existing park amenities and features. The map will also include lines, arrows and circles to illustrate the 5K/10K run route as well as distance markers. The first draft of the map was displayed at the meeting on September 14, 2016.

Following comments received from CLARB regarding map scale, map style, border style, the far-east end of English Landing Park, and the 5K/10K Route, design consultant Vireo produced the final map graphic design for approval (Attachment 1). In addition to a number of aesthetic improvements, the final map includes a legend, amenity labels, a visual border, and a breakout box for the far-east end of English Landing Park.

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After approval, the maps will be placed at three preferred sites which are labeled as A, B, and C in Attachment 2. Location A will have a cantilevered pedestal located near the start/finish line of the 5K/10K course. Location B will also have a cantilevered pedestal located near the Platte Landing Park dog park. Location C will have a standalone map that would replace the current map on the English Landing Park bulletin board at the parking lot along White Alloe Creek.

BUDGET IMPACT:

The 2016 Budget includes \$10,000 in General Fund Capital Outlay (line item 560-52-50-00) for 5K/10K Markers and Parks Signage. In late February, the City received notice from the County that they approved a grant request of \$7,749 for trail improvements in the English Landing and Platte Landing Parks. Of the \$7,749 received from the grant, \$4,105 is intended for the 5K/10K markers and signage.

ALTERNATIVES:

1. Approve the riverfront park map graphic design concept.
2. Approve the riverfront park map graphic design concept with changes recommended by the Community Land and Recreation Board.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that CLARB approve the riverfront park map graphic design concept.

COMMUNITY LAND AND RECREATION BOARD APPROVAL:

At the meeting on October 12, 2016 by a vote of 5 to 0 the Community Land and Recreation Board recommended that the Board of Aldermen approve the riverfront park map graphic design concept with minor changes outlined by the Board.

POLICY:

Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, removal, or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to approve the riverfront park map graphic design concept.

ATTACHMENT:

1. Final Draft Graphic Design.
2. Map Locations.

RIVERFRONT PARKS

5K/10K Routes

Race Route

-  5K Route
-  10K Route 2nd Lap 
-  Start
-  Finish
-  Historical Marker
-  Mile Marker (1-6)

 The first lap of the 10k Route is the same as the 5K Route. Please keep an eye out for the change on the second lap.

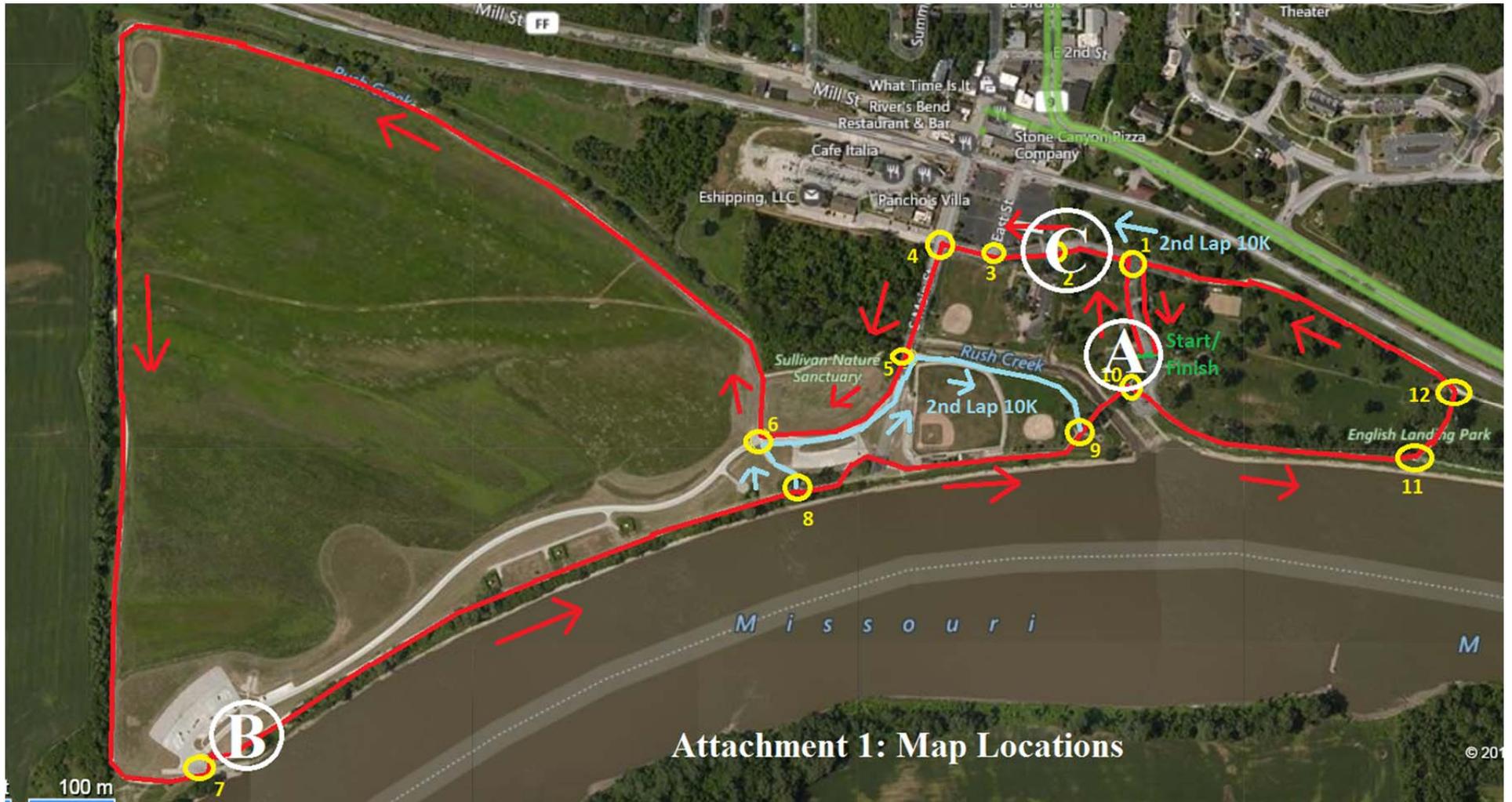
Park Amenities

-  1 West Shelter
-  2 East Shelter
-  3 River Shelter & Stage
-  4 McKeon Stage & Patio
-  5 Volleyball Courts (3)
-  6 Soccer Field
-  7 Grigsby Field
-  8 Ball Field No.1
-  9 Ball Field No.3
-  10 Small Shelters (First Come)
-  11 Playground (Ages: 2+)
-  12 Playground (Ages: 6+)
-  13 Swings
-  14 Swings
-  15 Basketball Court
-  16 Restrooms
-  17 Dog Park
-  18 Boat Ramp

 To rent these amenities call City Hall at (816) 741-7676 or visit Parkvillemo.gov



Map Locations



Attachment 1: Map Locations

CITY OF PARKVILLE

Policy Report

Date: Wednesday, October 26, 2016

Prepared By:

Stephen Lachky, Community Development Dir.
Alysen Abel, Public Works Director

Reviewed By:

Lauren Palmer
City Administrator

ISSUE:

Approve the first reading of an ordinance to amend Parkville Municipal Code Chapter 505, Section 505.080, Subsection A, 1 to include street lights; and to amend Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights.

BACKGROUND:

The Parkville Municipal Code Subdivision Regulations do not contain requirements for developers to install street lights when constructing or repairing streets, sidewalks, drainage systems, sewers or thoroughfares. Over the years, developers have willingly chosen to construct and install street lights as part of their developments, but are not bound to such requirements. In initial phases of Riss Lake and the Bluffs subdivisions, street lights were not installed with the public infrastructure. Staff prefers to have street lights as a requirement in addition to the other improvements as part of subdivision developments, but needs criteria upon which to evaluate the design and implementation of street lights.

Other cities require developers to construct street lights as part of their subdivision improvements, in addition to streets, sidewalks, drainage systems, sewers, utilities, and other on- or off-site improvements required at the time a plat application is submitted to the city. Once installed, the improvements are either accepted by the city or transferred to a property owner's association or Kansas City Power & Light (KCP&L) to be owned and maintained. Section 505.080: *Construction of Improvements* requires plans and specification for the construction or repair of improvements to be submitted to the Public Works Director for approval — specifically streets, sidewalks, drainage systems, sewers or thoroughfares to be dedicated to and maintained by the City. The proposed amendment to Section 505.080 would include street lights. The addition of Subsection H. to Section 505.090: *Minimum Standards for Streets, Sidewalks, and Storm Sewers* will include Standard Specifications and Design Criteria for street lights.

Staff feels it's important for plans and specifications for the construction of street light improvements be submitted to the Public Works Director as part of the subdivision development process to ensure the public health, safety and welfare of the community.

BUDGET IMPACT:

With the exception of application and permit fees collected, there is no immediate budget impact. Long-term impacts would be realized from changes in property taxes and sales taxes collected from development, and impacts to the same for area properties and other businesses.

ALTERNATIVES:

1. Approve first reading of the ordinance to amend Section 505.080: *Construction of Improvements*, Subsection A., 1. to include street lights; and the addition of Subsection H. to Section 505.090: *Minimum Standards for Streets, Sidewalks and Storm Sewers* to include Standard Specifications and Design Criteria for street lights.

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2. Approve the first reading of the ordinance, subject to revisions.
3. Do not approve the ordinance and provide alternative direction to staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of first reading of an ordinance amending Section 505.080: *Construction of Improvements*, Subsection A., 1. to include street lights; and the addition of Subsection H. to Section 505.090: *Minimum Standards for Streets, Sidewalks and Storm Sewers* to include Standard Specifications and Design Criteria for street lights.

POLICY:

The Board of Aldermen must approve changes to the City's Municipal Code by ordinance.

SUGGESTED MOTION:

I move to approve Bill No. 2898, an ordinance to amend Parkville Municipal Code Chapter 505, Section 505.080, Subsection A, 1 to include street lights; and to amend Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights, on first reading and postpone the second reading to November 15, 2016.

ATTACHMENT:

1. Proposed Ordinance

AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE CHAPTER 505, SECTION 505.080, SUBSECTION A., 1. TO ADD STREET LIGHTS; AND AMENDING SECTION 505.090 TO ADD SUBSECTION H TO INCLUDE STANDARD SPECIFICATIONS AND DESIGN CRITERIA FOR STREET LIGHTS

WHEREAS, the Parkville Municipal Code Subdivision Regulations do not contain requirements for developers to install street lights when constructing improvements related to the construction of subdivision developments; and

WHEREAS, other municipalities around the Kansas City metropolitan region require developers to construct street lights as part of their subdivision improvements; and

WHEREAS, via Ordinance No. 1027 (March 15, 1988), 1126 (November 21, 1989), 1180 (October 16, 1990), 1420 (February 15, 1994), and 1826 (September 7, 1999), and 1955 (June 5, 2001) the City of Parkville enacted and amended standards and regulations for subdivisions and their related construction of improvements including streets, sidewalks, drainage systems, sewers and thoroughfares; and

WHEREAS, the Public Works Director reviews plans and specifications for the construction or repair of improvements throughout the City of Parkville related to subdivision developments; and

WHEREAS, the construction of improvements, including but not limited to streets, sidewalks, drainage systems, sewers or thoroughfares are governed by the specifications and design criteria of the American Public Works Association (APWA) Standard Specifications and Design Criteria.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

SECTION 1. Parkville Municipal Code Title V, Chapter 505, Section 505.080 *Construction of Improvements*, Subsection A., 1. is hereby amended to read as follows:

1. Plans and specifications for the private construction or repair of improvements, including but not limited to streets, sidewalks, street lights, drainage systems, sewers or thoroughfares to be dedicated to and maintained by the City of Parkville, shall be submitted to the Public Works Director for approval.

SECTION 2. Parkville Municipal Code Title V, Chapter 505, Section 505.090 *Minimum Standards for Streets, Sidewalks and Storm Sewers* is hereby amended to add Subsection H as follows:

- H. Street lights shall be constructed as specified in the Standard Specifications and Design Criteria, APWA 1982.

SECTION 3. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 15th day of November 2016.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney