



*Notes: At 5:30 p.m., a work session will be held regarding the 2017 Budget.  
During the meeting, a closed session will be held regarding attorney-client matters pursuant to RSMo  
610.021(1).*

*Item 4M was added to the agenda to fix a clerical error.*

**BOARD OF ALDERMEN**  
**AMENDED** Regular Meeting Agenda  
CITY OF PARKVILLE, MISSOURI  
Tuesday, November 15, 2016 7:00 pm  
City Hall Boardroom

**Next numbers: Bill No. 2899 / Ord. No. 2868**

**1. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

- A. Appoint Jerry Felker to the Industrial Development Authority through May 2017

**4. CONSENT AGENDA**

- A. Approve the minutes for the November 1, 2016, regular meeting
- B. Approve the minutes for the November 1, 2016, work session
- C. Approve the minutes for the November 8, 2016, work session
- D. Receive and file the October Municipal Court Report
- E. Receive and file the financial report for the month ending October 31, 2016
- F. Receive and file the crime statistics for January through September 2016
- G. Approve Resolution No. 16-020 to revise the municipal court fees in the Schedule of Fees
- H. Adopt an ordinance to amend Parkville Municipal Code Section 385.010 regarding penalties for traffic code violations
- I. Approve a work authorization with Arbor Masters to remove hazardous trees in English Landing Park
- J. Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 505, Section 505.080, Subsection A.1. to include street lights; and to amend Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights
- K. Adopt an ordinance to authorize a license agreement with the Missouri Department of Transportation for the existing monument sign along Highway 45 at Monticello Road
- L. Approve accounts payable from October 28 to November 9, 2016
- M. Items related to correcting a clerical error regarding approval of both readings of ordinances on the consent agenda:
  - 1. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 505.090 and Section Five of the Parkville Residential Construction Guidelines regarding the cross slope

requirements for driveways and sidewalks in order to be compliant with requirements set forth by the American Disability Act

2. Approve the second reading of an ordinance to approve the final plat of Lots 4-1 Through 4-3, Townhomes at the National – 2nd Plat – Case No. PZ16-11; applicant, Double Eagle Builders, LLC, owner
3. Approve the second reading of an ordinance to assign the city treasurer responsibilities and duties to the Finance/Human Resources Director Matthew Chapman
4. Approve the second reading of an ordinance to approve the installation of a no truck traffic sign at Brink-Myers Road
5. Approve the second reading of an ordinance to approve the installation of a no U-turn sign at Lewis Street

*Please Note: All matters listed under “Consent Agenda” are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to “Approve the consent agenda and recommended motions for each item as presented.”*

## **5. ACTION AGENDA**

- A. Adopt the 2016 Parkville Parks Master Plan (Administration)
- B. Approve a donation agreement with Friends of Parkville Parks (Administration)
- C. Approve the first reading of an ordinance to authorize an engineering services agreement with the Missouri Highways and Transportation Commission for a traffic study at Lewis Street (Public Works)
- D. Approve a purchase order with Marshall’s Nursery for trees in the City parks (Public Works)

## **6. STAFF UPDATES ON ACTIVITIES**

- A. Administration
  1. Health Insurance Enrollment
- B. Police Department
  1. Deer Count
- C. Community Development
  1. Zoning and Subdivision Regulations Update
- D. Public Works
  1. English Landing Park Restroom Rehabilitation

## **7. COMMITTEE REPORTS & MISCELLANEOUS ITEMS FROM THE BOARD**

## **8. EXECUTIVE SESSION**

- A. Attorney-client matters pursuant to RSMo 610.021(1)

## **9. ADJOURN**

### General Agenda Notes:

The agenda closed at noon on October 27, 2016. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on November 1, 2016.

**CITY OF PARKVILLE**  
**Policy Report**

Date: Monday, November 7, 2016

Prepared By:  
Melissa McChesney  
City Clerk

Reviewed By:  
Tim Blakeslee  
Assistant to the City Administrator

On Behalf of:  
Nan Johnston  
Mayor

ISSUE:  
Appoint Jerry Felker to the Industrial Development Authority through May 2018.

BACKGROUND:  
Parkville Municipal Code Section 110.140 states the Mayor, with the consent of the Board of Aldermen, shall make appointments to City commissions, committees and boards. The Industrial Development Authority (IDA) was created in 2007 by Resolution No. 07-01-07 and seven members were appointed by Resolution No. 07-02-07.

Jerry Felker filling a vacancy and the term will be through May 2018.

BUDGET IMPACT:  
There is no impact to the budget.

ALTERNATIVES:

1. Appoint Jerry Felker to the Industrial Development Authority through May 2018.
2. Reject the Mayor's appointment and request an alternative nomination.
3. Postpone action.

POLICY:  
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:  
I move to appoint Jerry Felker to the Industrial Development Authority through May 2018.

ATTACHMENT:

1. Application



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

### Application for Appointed Boards, Commissions and Committees

Select the boards, commissions and committees in which you are interested in serving as a member:

- Planning & Zoning Commission
- Board of Zoning Adjustment
- Ethics Commission
- Community Land & Recreation Board
- Industrial Development Authority
- Tax Increment Financing Commission (TIF)

Name: Jerry Felker E-mail: felkerkc@sbcglobal.net

Home Address (required): 6215 Brassie Lane Parkville, Mo. 64152

Mailing Address (if different than above): \_\_\_\_\_

Are you a resident of the City of Parkville?  Yes  No Applicants must be residents of Parkville.

Phone (day): 8165878026 Phone (evening): 8168055629 Email: felkerkc@sbcglobal.net

Current Employer: Semi Retired Title: Pharmacists

How did you learn about Parkville boards and commissions?

- Internet
- Community Group/Organization
- Mayor/Alderman
- Other

Why are you interested in serving on a Parkville board?

To further serve our City

Have you ever served on a Parkville board?  Yes  No  
If yes, which ones? Ethics Committee Dates Served: ? 2008 - Present

Do you belong to any community organizations or professional groups?  
VFW, Am Legion, Past Exalted ruler Elks Lodge, Nebraska, Missouri and Kansas Pharmacists assn.

Return to: Parkville City Hall *Please submit a resume or short biography with your application.*  
8880 Clark Avenue  
Parkville, Missouri 64153

\*\*\*\*\*  
I declare that all statements in this application are true and correct to the best of my knowledge. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability. I acknowledge that information contained in this application is public record and may be subject to public inspection pursuant to Missouri Sunshine Laws.

I read and understand the above statement.  
Applicant Signature: [Signature] Date: 10/31/14

*Appointments to boards, committees and commissions are approved annually by the Board of Aldermen the first meeting in May and terms vary depending on the board/commission. Applications are accepted throughout the year by the City Clerk. Appointments are made by the Mayor with the consent of the Board of Aldermen.*

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, November 1, 2016, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- absent with prior notice
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Kirk Davis, Interim City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**A. Appoint Art (Jack) Shafferman III to the Board of Zoning Adjustment through May 2018**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPOINT ART (JACK) SHAFFERMAN III TO THE INDUSTRIAL DEVELOPMENT AUTHORITY THROUGH MAY 2018**. ALL AYES; MOTION PASSED 7-0.

**4. CONSENT AGENDA**

- A. Approve the minutes for the October 18, 2016, regular meeting
- B. Approve the minutes for the October 18, 2016, work session
- C. Approve the minutes for the October 25, 2016, work session
- D. Receive and file the October sewer report
- E. Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 463, Section 463.160, subsection E regarding electronic message centers – Case No. PZ16-15; Park University, applicant
- F. Adopt an ordinance to approve the installation of a no truck traffic sign at Brink-Myers Road
- G. Adopt an ordinance to approve the installation of a no U-turn sign at Lewis Street
- H. Accept the public street improvements and associated maintenance bonds for Promenade Drive in Cider Mill 6<sup>th</sup> Plat
- I. Approve accounts payable from October 14 to October 27, 2016

Aldermen Plumb recused himself from the motion for the consent agenda due to a conflict of interest for Item 4E because he was employed by Park University.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: WYLIE, WERNER, DRIVER, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 6-0 (ALDERMAN PLUMB ABSTAINED).

## 5. ACTION AGENDA

### A. Approve the employee health insurance renewal for 2017 with Aetna

Finance/Human Resources Director Matthew Chapman stated that the City offered three plans from Blue Cross Blue Shield (BCBS). In 2015 the Board directed staff to market employee benefits in 2016 and the City's consultant contacted medical centers in the area. BCBS proposed an increase and the employee health committee was concerned that the proposed merit raise increase would not cover the additional cost. Chapman said that staff received a proposal from Aetna that provided similar plans to BCBS but provided considerable cost savings. Aetna ensured the City that the provider network was similar to the BCBS network. The committee reviewed the Aetna proposal and because of the considerable cost savings to the City and employees recommended changing providers. The cost associated with switching to Aetna for the City was an 18 percent reduction compared to costs in 2016.

In addition, Bukaty Companies also marketed for dental and vision. Staff recommended keeping Delta Dental as the dental provider and switching to Surency for vision coverage. Chapman noted that the City did not cover any costs associated with vision coverage. The proposal submitted by Surency included 44 percent savings for employee coverage.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE HEALTH INSURANCE RENEWAL FOR 2017 WITH AETNA WITH THE PREMIUM PLANS, RATES AND COSTS SHARES ATTACHED HERETO AS ATTACHMENTS 2 AND 3 AND INCORPORATED BY REFERENCE.** ALL AYES; MOTION PASSED 7-0.

### B. Authorize the mayor to sign the 9 Highway Community Improvement District petition on behalf of the City of Parkville

Community Development Director Stephen Lachky said that on December 1, 2015, the Board of Aldermen approved the final plat for the QuikTrip development, subject to a memorandum of understanding for participation in a financing district for transportation improvements for Route 9. Staff consulted with legal counsel and recommended establishing a community improvement district – the 9 Highway Community Improvement District. Lachky noted that working group facilitated meetings with the property owners and the finalized petition and map were created from the meetings; the petition appended hereto as Exhibit A

Lachky said that the City of Parkville was the owner of nine parcels within the proposed district and requested that the mayor sign the petition on behalf of the city. He added that in order to start collecting sales taxes on July 1, the deadline for the petitions to be submitted was November 10. There was no budget impact to the City and anticipated annual revenues were around \$147,000.

Alderman Sportsman noted that it was important to reiterate that the proposed petition included elements that were missing from prior community improvement district petitions that had caused issues.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **AUTHORIZE THE MAYOR TO SIGN THE FINAL 9 HIGHWAY COMMUNITY IMPROVEMENT DISTRICT PETITION ON BEHALF OF THE CITY OF PARKVILLE.** ALL AYES; MOTION PASSED 7-0.

**C. Adopt an ordinance to authorize the Industrial Development Authority of Parkville, Missouri to issue revenue bonds and designate the revenue bonds as bank qualified tax exempt obligations, and to approve the issuance of revenue bonds by the Industrial Development Authority of the County of Platte County, Missouri, for the benefit of Park University**

Aldermen Plumb recused himself from the discussion and motion because he was employed by Park University.

Sid Douglas, Gilmore & Bell, stated that it would be helpful to reinvest interest and issue bonds to refinance the proceeds from revenue bonds issued to Park University in 2007. He explained that the bonds were split between two industrial development authorities to take advantage of the bank qualification designation which would allow for more competitive interest rates. Mayor Johnston asked Mr. Douglas about the City's risk and he responded that the City's credit rating was not at risk for non-payment and there was no financial support requested from the City.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2897, AN **ORDINANCE TO APPROVE THE REVENUE BONDS PROJECT FOR THE BENEFIT OF PARK UNIVERSITY**, ON FIRST READING. ALL AYES; MOTION PASSED 6-0 (ALDERMAN PLUMB ABSTAINED).

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2897 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2867. ALL AYES BY ROLL CALL VOTE: WYLIE, WERNER, DRIVER, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 6-0 (ALDERMAN PLUMB ABSTAINED).

**D. Approve the riverfront park map graphic design concept**

Assistant to the City Administrator Tim Blakeslee said that the City received a Platte County Outreach Grant for signage and trail projects and the map design was included in the overall project. The Community Land and Recreation Board reviewed the design and recommended approval to the Board. Following the Board's approval, the design would be approved and created by the fabricator Fossil Graphics. Blakeslee added that the maps would be posted in three locations in the parks and as part of the contract the City would be able to update the map in the future.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE RIVERFRONT PARK MAP GRAPHIC DESIGN CONCEPT**. ALL AYES; MOTION PASSED 7-0.

**E. Approve the first reading of an ordinance to amend Parkville Municipal Code Chapter 505, Section 505.080, Subsection A.1. to include street lights; and to amend Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights**

Community Development Director Stephen Lachky stated that the subdivision regulations did not include requirements for developers regarding street lights. Historically, developers chose to install their own street lights. Lachky said that staff preferred to have street lights in subdivision developments but needed criteria to do so. The proposed text amendment added street lights to the requirements and also standard specifications and design criteria.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2898, AN **ORDINANCE TO AMEND PARKVILLE MUNICIPAL CODE CHAPTER 505, SECTION 505.080, SUBSECTION A, 1 TO INCLUDE STREET LIGHTS; AND TO AMEND SECTION 505.090 TO ADD SUBSECTION H TO INCLUDE STANDARD SPECIFICATIONS AND DESIGN CRITERIA FOR STREET LIGHTS**, ON FIRST READING AND POSTPONE THE SECOND READING TO NOVEMBER 15, 2016. ALL AYES; MOTION PASSED 7-0.

**6. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. Sports Field Partnership Update**

Assistant to the City Administrator Tim Blakeslee provided an update on the grant for the temporary ball fields, noting that staff was in a holding pattern because the costs were much higher than anticipated. Staff spoke with Friends of Parkville Parks about the grant money and they were willing to still provide the grant to be used for fields in the future.

Blakeslee noted that said staff was working with Prodigy Baseball Academy on a partnership agreement for Grigsby Field for maintenance in exchange for use of the field. The Community Land and Recreation Board would review the agreement in December.

**B. Public Works**

**1. Traffic Engineering Assistance Program (TEAP) Grant for traffic studies**

Public Works Director Alysén Abel explained that the city applied for two Traffic Engineering Assistance Program (TEAP) grants for traffic studies at Lewis Street and on Crooked Road. Staff was notified that the City received a grant for the Lewis Street study, which required an agreement with the Missouri Department of Transportation outlining the cost share. Abel added that an agreement with Affinis would be presented to the Finance Committee on November 28 and staff expected the study to be completed by April 2017.

**C. Police**

**1. Deer Count**

Police Chief Kevin Chrisman provided an update on the deer counts, noting that nine deer had been taken since September 15.

**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Plumb complimented the Police Department on its Halloween activities and Chief Chrisman said there were no incidents reported. Alderman Driver added that there was great traffic control provided for Ghost Stories and Mayor Johnston thanked the staff for their help with the event.

**8. EXECUTIVE SESSION**

**A. Attorney-client matters pursuant to RSMo 610.021(1) and personnel matters pursuant to RSMo 610.021(3)**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1) AND PERSONNEL PURSUANT TO RSMO 610.021(3). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, LOCK AND SPORTSMAN.

The Board entered the executive session at 7:53 p.m. At 8:40 p.m., the Board reconvened in open session.

*Clerks Note: The minutes from the executive session are on file with the City Clerk.*

**9. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:41 p.m.

MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF NOVEMBER 1, 2016

Page 5 of 5

*Draft until approved by the Board of Aldermen*

The minutes for Tuesday, November 1, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of November 2016.

Submitted by:

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City Clerk Melissa McChesney

Mayor Nanette K. Johnston opened the work session at 6:02 p.m. on November 1, 2016, at City Hall located at 8880 Clark Avenue, Parkville. In attendance were aldermen Greg Plumb, Douglas Wylie, Jim Werner, Diane Driver, Tina Welch, Robert Lock and Marc Sportsman.

The following staff was also present:  
Kirk Davis, Interim City Administrator  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Stephen Lachky, Community Development Director  
Matthew Chapman, Finance/Human Resources Director  
Tim Blakeslee, Assistant to the City Administrator  
Melissa McChesney, City Clerk

**1. GENERAL AGENDA**

**A. Parks Master Plan Update**

Assistant to the City Administrator Tim Blakeslee provided an overview of the update to the Parks Master plan; presentation appended hereto as Exhibit A. A steering committee, staff and Vireo reviewed the Board of Aldermen's vision for the parks and created new vision and mission statements which laid the foundation for the rest of the project.

The Plan was divided into six sections: community profile, community outreach, maintenance management assessment, park inventory assessment, riverfront park and findings and recommendations. Vireo reached out to over 400 residents through different methods and met with 10 focus groups that focused on six questions and held an open house in the spring. Two concepts were prepared – a greenspace mall and a development-centric concept with a promenade. At a second open house held on July 4 staff spoke with over 200 residents and visitors to received feedback on the proposed concepts. Five recommendations of the maintenance assessment portion included reducing the maintenance gap, purchasing and implementing a work order system, an equipment review program and actively seeking partnerships.

Larry Reynolds, Vireo, provided an overview of the final concept and costs, including expense projections. He noted that revenue projections were not included in the Plan but staff could review them in the future and research what other communities charge for similar services.

Blakeslee said that Platte County had two staff that served on the steering committee. He added that the County Commission would review the report in late November or early December.

The work session ended at 6:51 p.m.

The work session minutes for November 1, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of November 2016.

Submitted by:

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City Clerk Melissa McChesney

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Mayor Nanette K. Johnston opened the work session at 5:30 p.m. on November 8, 2016, at City Hall located at 8880 Clark Avenue, Parkville. In attendance were aldermen Greg Plumb, Douglas Wylie, Jim Werner, Diane Driver, Dave Rittman and Robert Lock.

The following staff was also present:  
Kirk Davis, Interim City Administrator  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Stephen Lachky, Community Development Director  
Matthew Chapman, Finance/Human Resources Director  
Tim Blakeslee, Assistant to the City Administrator  
Melissa McChesney, City Clerk

**1. GENERAL AGENDA**

**A. Safety Procedure Update**

Police Chief Kevin Chrisman provided an overview of the safety procedures for the Municipal Court/Board Room.

**B. 2017 City of Parkville Operating and Capital Budget**

Assistant to the City Administrator Tim Blakeslee provided an overview of work session topics; presentation appended hereto as Exhibit A. He provided an overview of the six year Capital Improvement Program (CIP), noting that the only changes included shifting the second phase of the English Landing Park restroom rehabilitation project to 2017, adjusting the parks maintenance building project with design in 2017 and completion in 2018 and adjusting the low water crossing project for design in 2017 and construction in 2018.

Blakeslee summarized the Transportation Fund budget and CIP and provided a history of the City's street rating system. He said that staff estimated that the total cost to repair all roads above a 3.5 rating would be \$2.6 million. In 2015 and 2016 there were larger contributions to street maintenance but the City was still behind because there was less street maintenance done between 2011 and 2014.

Blakeslee provided two options for street maintenance in 2017. The first option, the strategy used in the past few years, was to keep the streets slightly above the base level which would cover approximately five percent of the roads under a 20-year cycle. As funds increased in future years, the City would see progress on street maintenance. Blakeslee added that the mid-year salary savings were not included in the projections.

The second option was a debt financing strategy, estimated at \$1.3 million, for additional street maintenance in 2017 which would cover 17.5 percent of the street network and help lower the average street ratings. Blakeslee said that because interest rates were low and savings would be seen due to efficiencies in mobilization, staff recommended the debt financing option to complete a larger portion of the streets in 2017. He noted that according to the Federal Highway Administration road construction costs were relatively flat since 2010. Discussion focused on microsurfacing compared to mill and overlay and maintenance for curbs and sidewalks.

Blakeslee provided an overview of the proposed improvements to Route 9, noting the City had an opportunity to use debt financing to leverage the Mid-America Regional Council grant and the proposed 9 Highway Community Improvement District revenue to start the improvements before the grant money was received in federal fiscal year 2019-2020. He added that the loan would be for three years and the debt financing would be for five years.

The Board requested additional information about the cost of street maintenance over time compared to the cost to the City if it issued debt, and how street maintenance would be affected in

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future years. The Board was concerned that if the City issued debt there would be less street maintenance completed in future years and the roads would continue to deteriorate. The Board also shared concerns about the impact on the City if the Route 9 grant was pulled.

Blakeslee provided an overview of updates to the General Fund. Discussion focused on the proposed merit raise increase to two percent and how it compared to other cities. Blakeslee noted that a salary survey would be completed in 2017.

The work session ended at 7:06 p.m.

The work session minutes for November 8, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of November 2016.

Submitted by:

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City Clerk Melissa McChesney

October 31, 2016

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I, Toni Rizzuti, hereby swear and confirm that all cases heard, tried and disposed of in the Parkville Municipal Court for the month of October 2016, are accurate and true to the best of my knowledge and beliefs.



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Toni Rizzuti  
Court Clerk

From 10/01/2016 to 10/31/2016

Post Date	Citation No.	Docket No.	***** TOTAL FOR REPORT *****			
Code	--- Payments ---	--- Refunds ---	--- Net ---	G/L Acct No.		
CC	91 1,092.00	0	1,092.00	83	41606-00	
SF	91 273.00	0	273.00	83	20506	
SH	91 364.00	0	364.00	83	20503	
CVC	91 648.83	0	648.83	83	20500	
LET	91 182.00	0	182.00	83	41610-00	
CVC2	91 33.67	0	33.67	83	41608-00	
FINE	84 10,716.50	0	10,716.50	83	41601-00	
POST	91 91.00	0	91.00	83	20501	
LAWYER	5 465.50	0	465.50	83	41604-00	
RECOUP	1 100.50	0	100.50	83	41613-00	
JAIL	2 49.50	0	49.50	83	41609-00	
<b>Total:</b>	<b>729 14,016.50</b>	<b>0</b>	<b>14,016.50</b>			

Cash Payments....+ \$13,211.50  
 Bond Forfeited...+ \$0.00  
 Bond Applied.....+ \$805.00  
 Payment Refunded.- \$0.00  
 Fees/Fines Paid..= \$14,016.50

Cash (Payments)..+ \$13,211.50  
 Cash (Bonds).....+ \$2,200.00  
 Total Cash Trans.= \$15,411.50

Cash Refunds.....- \$0.00  
 Net Cash Trans...= \$15,411.50

Cash Refund/Cash : \$0.00  
 Cash Refund/Check: \$0.00  
 Cash Refund/X-AP : \$0.00  
 Total Cash Refunds.: \$0.00

Cash Bond Posted.+ \$2,200.00  
 Bond Forfeited...- \$0.00  
 Bond Applied.....- \$805.00  
 Bond Refunded....- \$2,195.00  
 Net Change/Bond..= \$800.00-

Bond Refund/Cash : \$0.00  
 Bond Refund/Check: \$2,195.00  
 Bond Refund/X-AP : \$0.00  
 Total Bond Refunds.: \$2,195.00

***** TOTAL FOR G/L *****			
Total Revenue		\$14,016.50	* see above *
Cash Account	\$13,211.50		83 12100
Und Cash Account	\$2,200.00		83 12101
Cash Refund Cash Account		\$0.00	83 12100



## FINANCIAL REPORT

For the Month Ended October 31, 2016

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

**CITY OF PARKVILLE**  
**REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT**

AS OF: October 31, 2016

10 -General Fund  
**FINANCIAL SUMMARY**

83.30% OF FISCAL YEAR COMPLETED

	2016 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>BEGINNING FUND BALANCE</b>	<u>1,347,819</u>		<u>1,347,819</u>			
<b>REVENUE SUMMARY</b>						
TAXES	1,119,687	617.90	1,142,383.52	102.0%	-22,696.52	1,095,595.19
LICENSES	56,160	1,732.50	58,391.00	104.0%	-2,231.00	57,200.50
PERMITS	263,415	36,378.49	211,682.03	80.4%	51,732.97	215,421.47
FRANCHISE FEES	874,000	27,199.41	548,936.55	62.8%	325,063.45	568,725.51
SALES TAXES	1,039,500	83,201.07	905,107.91	87.1%	134,392.09	866,581.23
OTHER REVENUE	35,261	1,085.00	35,206.40	99.8%	54.60	34,346.00
COURT REVENUE	250,000	12,547.17	161,941.86	64.8%	88,058.14	193,982.44
INTEREST INCOME	8,000	590.28	6,894.53	86.2%	1,105.47	6,527.19
MISCELLANEOUS REVENUE	25,183	5,295.63	63,730.55	253.1%	-38,547.55	29,646.36
GRANT REVENUE	1,500	0.00	29,959.88	-	-28,459.88	24,629.89
TRANSFERS IN	343,530	28,627.50	286,275.00	83.3%	57,255.00	288,749.96
<b>TOTAL REVENUES</b>	<u>4,016,236</u>	<u>197,274.95</u>	<u>3,450,509.23</u>	<u>85.9%</u>	<u>565,726.77</u>	<u>3,381,405.74</u>
<b>EXPENDITURE SUMMARY</b>						
ADMINISTRATION	1,011,983	54,139.66	782,471.60	77.3%	229,511.40	671,460.51
POLICE	1,223,870	80,960.84	866,226.56	70.8%	357,643.44	846,061.60
MUNICIPAL COURT	153,471	9,631.06	115,213.89	75.1%	38,257.11	112,606.06
PUBLIC WORKS	215,687	14,564.99	145,776.23	67.6%	69,910.77	143,187.78
COMMUNITY DEVELOPMENT	316,393	20,877.07	213,291.46	67.4%	103,101.54	216,410.06
STREET DEPARTMENT	399,656	32,681.87	315,232.21	78.9%	84,423.79	301,657.78
PARKS DEPARTMENT	356,007	23,656.34	255,150.34	71.7%	100,856.66	272,953.50
NATURE SANCTUARY	39,681	6,378.73	24,558.99	61.9%	15,122.01	23,783.18
PUBLIC INFORMATION	13,810	1,000.00	9,009.95	65.2%	4,800.05	10,667.88
INFORMATION TECHNOLOGY	43,974	1,705.75	37,628.08	85.6%	6,345.92	26,477.97
GENERAL FUND CAPITAL OUTLAY	351,035	21,651.21	159,006.35	45.3%	192,028.65	145,487.70
TRANSFERS OUT TO OTHER FUNDS	317,500	26,458.33	264,583.32	83.3%	52,916.68	231,250.00
<b>TOTAL EXPENDITURES</b>	<u>4,443,067</u>	<u>293,705.85</u>	<u>3,188,148.98</u>	<u>71.8%</u>	<u>1,254,918.02</u>	<u>3,002,004.02</u>
<b>EXCESS REV OVER / (UNDER) EXPENDITURES</b>	<u>-426,831</u>	<u>(96,430.90)</u>	<u>262,360.25</u>			<u>379,401.72</u>
<b>PRIOR YEAR FUND BALANCES ALLOCATED FOR 2015 GENERAL FUND USE</b>	<u>426,914</u>		<u>0.00</u>			
<b>ESTIMATED ENDING BALANCE</b>	<u>920,988</u>		<u>1,610,179.25</u>			

# General Fund (10)

Last Updated 11/10/16

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
<i>Beginning Fund Balance</i>	\$ 374,112	\$ 738,327	\$ 1,137,653	\$ 1,347,819	\$ 1,514,319	\$ 1,514,319	\$ 1,391,954	\$ 826,815	\$ 466,069	\$ 8,649	\$ (547,439)	\$ (877,214)
<b>Revenues</b>												
Taxes	1,966,167	2,066,998	2,132,142	2,159,187	2,047,491	2,195,701	2,218,500	2,262,870	2,308,127	2,354,290	2,401,376	2,449,403
Licenses	39,907	47,824	59,563	56,160	58,393	56,685	54,993	55,543	56,098	56,659	57,226	57,798
Permits	210,575	331,390	256,201	263,415	211,681	195,015	217,170	221,122	224,768	228,487	232,281	236,520
Franchise Fees	865,901	901,327	828,215	874,000	548,936	840,384	871,000	888,290	905,925	910,516	928,727	947,301
Other Revenue	28,280	32,657	35,096	35,261	35,207	41,161	42,593	43,182	43,783	44,396	45,022	45,661
Court Revenue	257,910	269,935	225,128	250,000	161,942	207,000	220,000	223,300	226,650	230,049	233,500	237,002
Interest Income	18,153	6,626	7,623	8,000	6,895	8,000	8,160	8,323	8,490	8,659	8,833	9,009
Miscellaneous Revenue	32,350	39,848	60,460	25,183	82,935	95,803	22,080	22,280	22,778	23,295	23,831	24,388
Grant Revenue	4,594	3,837	8,827	1,500	10,756	10,756	10,750	1,500	1,500	1,500	1,500	1,500
Transfers	1,027,876	582,680	348,251	343,530	286,275	293,530	375,000	380,000	385,000	390,000	395,000	400,000
<b>Total - General Fund Revenues:</b>	<b>4,451,713</b>	<b>4,283,121</b>	<b>3,961,506</b>	<b>4,016,236</b>	<b>3,450,511</b>	<b>3,944,035</b>	<b>4,040,246</b>	<b>4,106,410</b>	<b>4,183,118</b>	<b>4,247,852</b>	<b>4,327,295</b>	<b>4,408,583</b>
<b>Total Sources</b>	<b>4,825,825</b>	<b>5,021,449</b>	<b>5,099,160</b>	<b>5,364,055</b>	<b>4,964,830</b>	<b>5,458,354</b>	<b>5,432,200</b>	<b>4,933,224</b>	<b>4,649,187</b>	<b>4,256,501</b>	<b>3,779,855</b>	<b>3,531,369</b>
<b>Expenditures</b>												
Administration	766,897	896,855	789,401	1,011,983	782,472	983,489	1,098,192	1,119,305	1,141,020	1,163,357	1,186,339	1,209,988
Police	1,096,361	1,096,979	1,036,581	1,223,870	866,227	1,055,193	1,242,136	1,268,962	1,296,503	1,324,780	1,353,817	1,383,638
Municipal Court	135,531	138,999	132,141	153,471	115,214	145,719	155,900	158,835	161,840	164,918	168,069	171,298
Public Works	102,708	145,444	172,372	215,770	145,776	175,292	214,301	218,356	222,504	226,746	231,086	235,525
Community Development	258,083	249,809	267,231	316,393	213,291	266,456	293,038	299,162	305,432	311,853	318,429	325,164
Streets	674,175	340,633	356,757	399,656	315,232	371,805	422,576	432,474	442,653	453,122	463,890	474,969
Parks	251,594	281,741	319,765	356,007	255,150	322,317	373,479	380,249	387,193	394,316	401,623	409,122
Nature Sanctuary	19,352	27,156	29,834	39,681	24,559	31,067	40,201	40,557	40,917	41,281	41,649	42,020
Information Technology	45,884	34,167	34,185	43,974	37,628	40,646	49,907	50,157	50,407	50,659	50,913	51,167
Public Information	16,915	15,450	15,357	13,810	9,010	13,325	13,260	13,326	13,393	13,460	13,527	13,595
<b>Total Operating Expenses</b>	<b>3,367,498</b>	<b>3,227,233</b>	<b>3,153,624</b>	<b>3,774,615</b>	<b>2,764,559</b>	<b>3,405,309</b>	<b>3,902,990</b>	<b>3,981,383</b>	<b>4,061,861</b>	<b>4,144,491</b>	<b>4,229,342</b>	<b>4,316,485</b>
Capital Outlay (CIP)	-	118,562	149,139	351,035	159,006	295,470	384,895	168,272	261,177	341,949	110,227	100,000
Transfers	720,000	538,000	282,077	317,500	264,583	365,622	317,500	317,500	317,500	317,500	317,500	317,500
<b>Total - General Fund Expenditures:</b>	<b>\$ 4,087,498</b>	<b>\$ 3,883,795</b>	<b>\$ 3,584,841</b>	<b>\$ 4,443,150</b>	<b>\$ 3,188,149</b>	<b>\$ 4,066,401</b>	<b>\$ 4,605,385</b>	<b>\$ 4,467,155</b>	<b>\$ 4,640,538</b>	<b>\$ 4,803,940</b>	<b>\$ 4,657,069</b>	<b>\$ 4,733,985</b>
<b>Estimated Ending Balance (deficit) :</b>	<b>\$ 738,327</b>	<b>\$ 1,137,653</b>	<b>\$ 1,514,319</b>	<b>\$ 920,905</b>	<b>\$ 1,776,681</b>	<b>\$ 1,391,954</b>	<b>\$ 826,815</b>	<b>\$ 466,069</b>	<b>\$ 8,649</b>	<b>\$ (547,439)</b>	<b>\$ (877,214)</b>	<b>\$ (1,202,615)</b>
<b>TARGET (at least 5%)</b>				\$ 222,158			\$ 230,269	\$ 223,358	\$ 232,027	\$ 240,197	\$ 232,853	\$ 236,699

# Emergency Reserve (50)

Last Updated 11/10/2016

	2012	2013	2014	2015	2016	2016	2016	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Actual	Budget	YTD	Projected	Budget	Projected	Projected	Projected	Projected	Projected
<i>Beginning Fund Balance</i>	\$ 618,931	\$ 724,989	\$ 1,070,966	\$ 1,387,966	\$ 1,269,842	\$ 1,269,842	\$ 1,269,842	\$ 1,493,516	\$ 1,447,772	\$ 1,302,987	\$ 1,153,472	\$ 1,006,293	\$ 847,958
<b>Revenues</b>													
Temporary Operating Levy	-	-	-	-	15,364	15,364	50,605						
Transfer from Transportation Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Sewer Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from General Fund	106,058	450,000	317,000	60,000	317,500	264,583	317,500	313,134	287,670	281,990	288,001	275,144	283,462
<b>Emergency Reserve Revenues:</b>	<b>106,058</b>	<b>450,000</b>	<b>317,000</b>	<b>60,000</b>	<b>332,864</b>	<b>279,947</b>	<b>368,105</b>	<b>313,134</b>	<b>287,670</b>	<b>281,990</b>	<b>288,001</b>	<b>275,144</b>	<b>283,462</b>
<b>Total Sources:</b>	<b>724,989</b>	<b>1,174,989</b>	<b>1,387,966</b>	<b>1,447,966</b>	<b>1,602,706</b>	<b>1,549,789</b>	<b>1,637,947</b>	<b>1,806,650</b>	<b>1,735,442</b>	<b>1,584,977</b>	<b>1,441,473</b>	<b>1,281,437</b>	<b>1,131,420</b>
<b>Expenditures</b>													
Brush Creek Sewer NID	-	104,023	-	-	-	-	-	79,384	153,262	151,737	154,987	153,012	150,887
Brink Meyer Road NID	-	-	-	178,124	146,758	144,431	144,431	279,494	279,193	279,768	280,193	280,468	275,668
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Emergency Reserve Expenditures:</b>	<b>-</b>	<b>104,023</b>	<b>-</b>	<b>178,124</b>	<b>146,758</b>	<b>144,431</b>	<b>144,431</b>	<b>358,878</b>	<b>432,455</b>	<b>431,505</b>	<b>435,180</b>	<b>433,480</b>	<b>426,556</b>
<b>Estimated Ending Balance (deficit):</b>	<b>724,989</b>	<b>1,070,966</b>	<b>1,387,966</b>	<b>1,269,842</b>	<b>1,455,948</b>	<b>1,405,358</b>	<b>1,493,516</b>	<b>1,447,772</b>	<b>1,302,987</b>	<b>1,153,472</b>	<b>1,006,293</b>	<b>847,958</b>	<b>704,864</b>
<b>TARGET (per reserve policy):</b>	1,069,849	1,021,875	988,197	70,519			91,406	79,375	79,375	1,091,328	79,375	79,375	79,375

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

10 -General Fund  
FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	1,119,687	617.90	1,142,383.52	102.03 (	22,696.52)	1,095,595.19
LICENSES	56,160	1,732.50	58,391.00	103.97 (	2,231.00)	57,200.50
PERMITS	263,415	36,378.49	211,682.03	80.36	51,732.97	215,421.47
FRANCHISE FEES	874,000	27,199.41	548,936.55	62.81	325,063.45	568,725.51
SALES TAXES	1,039,500	83,201.07	905,107.91	87.07	134,392.09	866,581.23
OTHER REVENUE	35,261	1,085.00	35,206.40	99.85	54.60	34,346.00
COURT REVENUE	250,000	12,547.17	161,941.86	64.78	88,058.14	193,982.44
INTEREST INCOME	8,000	590.28	6,894.53	86.18	1,105.47	6,527.19
MISCELLANEOUS REVENUE	26,683	5,295.63	93,690.43	351.12 (	67,007.43)	54,276.25
TRANSFERS IN	343,530	28,627.50	286,275.00	83.33	57,255.00	288,749.96
<b>TOTAL REVENUES</b>	<b>4,016,236</b>	<b>197,274.95</b>	<b>3,450,509.23</b>	<b>85.91</b>	<b>565,726.77</b>	<b>3,381,405.74</b>
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	1,329,483	54,139.66	782,471.60	58.86	547,011.40	671,460.51
POLICE	1,223,870	80,960.84	866,226.56	70.78	357,643.44	846,061.60
MUNICIPAL COURT	153,471	9,631.06	115,213.89	75.07	38,257.11	112,606.06
PUBLIC WORKS	215,687	14,564.99	145,776.23	67.59	69,910.77	143,187.78
COMMUNITY DEVELOPMENT	316,393	20,877.07	213,291.46	67.41	103,101.54	216,410.06
STREET DEPARTMENT	399,656	32,681.87	315,232.21	78.88	84,423.79	301,657.78
PARKS DEPARTMENT	356,007	23,656.34	255,150.34	71.67	100,856.66	272,953.50
NATURE SANCTUARY	39,681	6,378.73	24,558.99	61.89	15,122.01	23,783.18
CHANNEL 2 & WEBSITE	13,810	1,000.00	9,009.95	65.24	4,800.05	10,667.88
TRANSFERS OUT	0	26,458.33	264,583.32	0.00 (	264,583.32)	231,250.00
IT	43,974	1,705.75	37,628.08	85.57	6,345.92	26,477.97
CAPITAL OUTLAY	351,035	21,651.21	159,006.35	45.30	192,028.65	145,487.70
<b>TOTAL EXPENDITURES</b>	<b>4,443,067</b>	<b>293,705.85</b>	<b>3,188,148.98</b>	<b>71.76</b>	<b>1,254,918.02</b>	<b>3,002,004.02</b>
<b>EXCESS REVENUES OVER/(UNDER) EXPENDITURE(</b>	<b>426,831) (</b>	<b>96,430.90)</b>	<b>262,360.25</b>	<b>(</b>	<b>689,191.25)</b>	<b>379,401.72</b>

## REVENUE AND EXPENSE REPORT

AS OF: OCTOBER 31ST, 2016

10 -General Fund

FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>TAXES</b>						
10-41001-00 Real & Personal Property Tax	941,387	282.70	961,283.34	102.11 (	19,896.34)	919,734.52
10-41002-00 Penalties	4,500	83.69	3,589.54	79.77	910.46	2,778.37
10-41003-00 Corp Merchants & Manufacturi	147,000	0.00	148,946.45	101.32 (	1,946.45)	146,270.33
10-41004-00 Financial Institution Tax	2,000	0.00	2,954.78	147.74 (	954.78)	2,065.32
10-41005-00 Vehicle Tax	24,800	251.51	25,609.41	103.26 (	809.41)	24,746.65
TOTAL TAXES	1,119,687	617.90	1,142,383.52	102.03 (	22,696.52)	1,095,595.19
<b>LICENSES</b>						
10-41101-00 Dog License (Tags)	1,950	90.00	1,905.00	97.69	45.00	1,932.50
10-41102-00 Occupational License	33,835	1,027.50	36,384.50	107.54 (	2,549.50)	34,083.00
10-41102-02 Late Fees on Bus Licenses	0	0.00	17.50	0.00 (	17.50)	425.00
10-41103-00 Peddler's Licenses	650	0.00	1,060.00	163.08 (	410.00)	650.00
10-41104-00 Liquor Licenses	18,225	487.50	17,416.50	95.56	808.50	18,877.50
10-41111-00 Convenience Fees Under \$200	1,500	127.50	1,452.50	96.83	47.50	1,040.00
10-41112-00 Convenience Fees Over \$200	0	0.00	155.00	0.00 (	155.00)	192.50
TOTAL LICENSES	56,160	1,732.50	58,391.00	103.97 (	2,231.00)	57,200.50
<b>PERMITS</b>						
10-41201-00 Building Permits	220,000	25,212.70	158,125.32	71.88	61,874.68	180,036.35
10-41201-01 Occupancy Permit	1,500	50.00	500.00	33.33	1,000.00	550.00
10-41202-00 Sign Permits	0	80.00	1,365.00	0.00 (	1,365.00)	730.00
10-41205-00 Development Permits	1,515	0.00	1,895.30	125.10 (	380.30)	1,650.00
10-41205-01 Public Improvement Fees	30,300	10,695.79	23,287.28	76.86	7,012.72	26,746.87
10-41206-00 Rezoning Permits	0	0.00	300.00	0.00 (	300.00)	900.00
10-41207-00 Subdivision Permit Fees	0	315.00	22,059.13	0.00 (	22,059.13)	3,858.25
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	0.00	0.00	0.00	300.00
10-41209-00 Conditional Use Permits	0	0.00	600.00	0.00 (	600.00)	600.00
10-41209-01 Special Event Permit	0	0.00	3,420.00	0.00 (	3,420.00)	50.00
10-41210-00 Grading/PW Use Permits	0	25.00	130.00	0.00 (	130.00)	0.00
10-41211-00 Engineering Reviews	10,100	0.00	0.00	0.00	10,100.00	0.00
TOTAL PERMITS	263,415	36,378.49	211,682.03	80.36	51,732.97	215,421.47
<b>FRANCHISE FEES</b>						
10-41301-00 Telecom Franchise	210,000	25,814.43	176,760.68	84.17	33,239.32	181,087.19
10-41302-00 Missouri Gas Energy	128,000	0.00	91,034.11	71.12	36,965.89	126,568.59
10-41303-00 Missouri American Water	125,000	0.00	82,836.00	66.27	42,164.00	72,804.98
10-41304-00 KC Power & Light	330,000	0.00	135,991.35	41.21	194,008.65	126,547.02
10-41305-00 Martin Marietta Stone Royalt	15,000	1,384.98	10,910.43	72.74	4,089.57	12,207.71
10-41306-00 Cable/Video Service Franchis	66,000	0.00	51,403.98	77.88	14,596.02	49,510.02
TOTAL FRANCHISE FEES	874,000	27,199.41	548,936.55	62.81	325,063.45	568,725.51
<b>SALES TAXES</b>						
10-41401-00 Sales Tax-General Revenue	970,000	77,128.65	844,083.13	87.02	125,916.87	807,267.74
10-41402-00 Motor Vehicle Sales Tax	46,000	4,094.46	40,208.82	87.41	5,791.18	38,613.35
10-41403-00 Motor Vehicle Fee	23,500	1,977.96	20,815.96	88.58	2,684.04	20,700.14
TOTAL SALES TAXES	1,039,500	83,201.07	905,107.91	87.07	134,392.09	866,581.23

REVENUE AND EXPENSE REPORT

AS OF: OCTOBER 31ST, 2016

10 -General Fund

FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
10-41501-00 Farmers Market	1,061	0.00	1,060.90	99.99	0.10	1,030.00
10-41504-00 Park Shelter Reservations	12,000	320.00	12,707.50	105.90 (	707.50)	11,465.00
10-41504-01 Sports Fields Reservations	4,500	140.00	10,755.00	239.00 (	6,255.00)	4,610.00
10-41504-02 Park Events Reservations	15,000	625.00	10,793.00	71.95	4,207.00	14,541.00
10-41505 Reservation Refunds - Floodi	0	0.00 (	110.00)	0.00	110.00	0.00
10-41505-01 Nature Sanctuary Programs	2,700	0.00	0.00	0.00	2,700.00	2,700.00
TOTAL OTHER REVENUE	35,261	1,085.00	35,206.40	99.85	54.60	34,346.00
<u>COURT REVENUE</u>						
10-41601-00 Fines	250,000	11,808.50	153,738.94	61.50	96,261.06	187,536.00
10-41602-00 CVC Reports	0	33.67	456.19	0.00 (	456.19)	449.94
10-41602-01 Appointed Attorney Reimburse	0	465.50	3,124.00	0.00 (	3,124.00)	2,676.50
10-41602-02 Boarding of Prisoners Reimbu	0	49.50	2,135.73	0.00 (	2,135.73)	585.00
10-41603-00 Police Reports	0	190.00	2,487.00	0.00 (	2,487.00)	2,735.00
TOTAL COURT REVENUE	250,000	12,547.17	161,941.86	64.78	88,058.14	193,982.44
<u>INTEREST INCOME</u>						
10-41701-00 Interest Income	8,000	590.28	6,894.53	86.18	1,105.47	6,527.19
TOTAL INTEREST INCOME	8,000	590.28	6,894.53	86.18	1,105.47	6,527.19
<u>MISCELLANEOUS REVENUE</u>						
10-41801-00 Miscellaneous	10,000	1,045.63	9,099.55	91.00	900.45	10,998.71
10-41801-03 Rebates	0	0.00	0.00	0.00	0.00	461.25
10-41801-05 Newsletter Advertising	0	0.00	0.00	0.00	0.00	2,550.00
10-41802-00 Leased Properties	5,880	0.00	44,665.00	759.61 (	38,785.00)	0.00
10-41803-99 FEMA Flood Reparations	0	0.00	19,203.88	0.00 (	19,203.88)	15,802.89
10-41804-05 Stormwater Grant	0	0.00	10,000.00	0.00 (	10,000.00)	0.00
10-41804-07 Bulletproof Vest Grant	1,500	0.00	756.00	50.40	744.00	345.00
10-41804-09 Other Grants	0	0.00	0.00	0.00	0.00	8,482.00
10-41805-00 Sale of Vehicles/Equipment	8,000	4,250.00	4,250.00	53.13	3,750.00	10,750.00
10-41807-01 Insurance Claim Reimb.	0	0.00	5,716.00	0.00 (	5,716.00)	3,197.40
10-41808-00 POST Monies	1,303	0.00	0.00	0.00	1,303.00	1,689.00
TOTAL MISCELLANEOUS REVENUE	26,683	5,295.63	93,690.43	351.12 (	67,007.43)	54,276.25
<u>TRANSFERS IN</u>						
10-41901-00 Transfer f Transportation Fu	240,000	20,000.00	200,000.00	83.33	40,000.00	204,166.64
10-41903-00 Administration Fee	103,530	8,627.50	86,275.00	83.33	17,255.00	84,583.32
TOTAL TRANSFERS IN	343,530	28,627.50	286,275.00	83.33	57,255.00	288,749.96
TOTAL REVENUE	4,016,236	197,274.95	3,450,509.23	85.91	565,726.77	3,381,405.74

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

10 -General Fund

ADMINISTRATION

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-501.01-01-00 Salaries	326,252	23,857.50	256,306.98	78.56	69,945.02	241,997.42
10-501.01-03-00 Overtime	1,500	0.00	0.00	0.00	1,500.00	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	45,021.03	78.16	12,578.97	46,510.60
10-501.01-21-00 FICA & Medicare	26,826	2,053.71	23,215.01	86.54	3,610.99	21,808.48
10-501.01-22-00 Retirement	25,820	1,874.32	19,326.05	74.85	6,493.95	18,813.15
10-501.01-32-00 Exp Allowance-Bd of Alde	0	0.00	0.00	0.00	0.00	1,170.00
10-501.01-33-00 Auto Allow-City Administ	1,200	100.00	1,000.00	83.33	200.00	1,000.00
10-501.01-40-00 Membership Fees & Dues -	1,000	0.00	530.00	53.00	470.00	805.00
10-501.01-41-00 Membership Fees & Dues -	2,900	0.00	2,060.75	71.06	839.25	1,572.00
10-501.01-41-02 Professional Dev - Staff	11,000	652.63	8,909.31	80.99	2,090.69	12,026.45
10-501.01-41-03 Professional Dev - Board	5,500	38.00	1,644.60	29.90	3,855.40	1,017.50
<b>TOTAL PERSONNEL</b>	<b>459,598</b>	<b>33,007.06</b>	<b>358,013.73</b>	<b>77.90</b>	<b>101,584.27</b>	<b>346,720.60</b>
<b>INSURANCE</b>						
10-501.02-01-00 Liability Insurance	68,000	0.00	80,921.70	119.00	( 12,921.70)	64,543.68
10-501.02-01-01 Insurance Deductible	20,000	0.00	6,426.00	32.13	13,574.00	0.00
10-501.02-02-00 Health, Life & Dental	36,499	3,338.78	32,942.93	90.26	3,556.07	27,593.66
10-501.02-03-00 Workers Compensation	1,500	0.00	1,076.76	71.78	423.24	699.27
10-501.02-04-00 Unemployment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.02-05-00 Property Insurance	18,000	0.00	16,198.36	89.99	1,801.64	11,363.96
<b>TOTAL INSURANCE</b>	<b>146,499</b>	<b>3,338.78</b>	<b>137,565.75</b>	<b>93.90</b>	<b>8,933.25</b>	<b>104,200.57</b>
<b>UTILITIES</b>						
10-501.03-01-00 Telephone & Voicemail	6,000	678.15	4,658.42	77.64	1,341.58	3,964.86
10-501.03-02-00 Electricity	58,500	5,378.71	44,317.26	75.76	14,182.74	38,707.51
10-501.03-04-00 Water	6,250	286.37	5,297.71	84.76	952.29	4,265.93
10-501.03-05-00 Mobile Phones & Pagers	120	10.00	90.00	75.00	30.00	90.00
10-501.03-07-00 Train Depot Utilities	0	0.00	105.32	0.00	( 105.32)	77.69
10-501.03-08-00 Cable	2,100	0.00	1,572.93	74.90	527.07	1,775.99
10-501.03-09-00 Trash Hauling	300	75.00	300.00	100.00	0.00	300.00
<b>TOTAL UTILITIES</b>	<b>73,270</b>	<b>6,428.23</b>	<b>56,341.64</b>	<b>76.90</b>	<b>16,928.36</b>	<b>49,181.98</b>
<b>CAPITAL EXPENDITURES</b>						
10-501.04-22-00 Lease Purchase-Office Eq	1,200	0.00	837.00	69.75	363.00	625.50
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>1,200</b>	<b>0.00</b>	<b>837.00</b>	<b>69.75</b>	<b>363.00</b>	<b>625.50</b>
<b>OTHER PURCHASES</b>						
10-501.05-01-00 Office Supplies & Consum	5,000	52.01	3,008.63	60.17	1,991.37	3,378.35
10-501.05-02-00 Postage	1,350	10.24	1,550.00	114.81	( 200.00)	971.83
10-501.05-04-00 Printing	700	88.48	611.98	87.43	88.02	803.46
10-501.05-05-00 Publications	250	0.00	236.00	94.40	14.00	395.00
<b>TOTAL OTHER PURCHASES</b>	<b>7,300</b>	<b>150.73</b>	<b>5,406.61</b>	<b>74.06</b>	<b>1,893.39</b>	<b>5,548.64</b>
<b>MAINTENANCE</b>						
10-501.06-01-00 Building Maint & Repair	20,000	787.83	25,266.49	126.33	( 5,266.49)	8,202.14
10-501.06-01-01 HVAC Maintenance & Repai	2,500	0.00	5,946.24	237.85	( 3,446.24)	797.00
10-501.06-02-00 Janitorial Services/Supp	11,000	2,255.44	6,684.55	60.77	4,315.45	8,192.43

REVENUE AND EXPENSE REPORT

AS OF: OCTOBER 31ST, 2016

10 -General Fund

ADMINISTRATION

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.06-11-00 Train Depot Maint	6,200	0.00	411.28	6.63	5,788.72	148.57
10-501.06-34-00 Office Equipment Mainten	2,500	1,097.73	3,619.04	144.76	(1,119.04)	1,890.75
TOTAL MAINTENANCE	42,200	4,141.00	41,927.60	99.35	272.40	19,230.89

CITY SERVICES

10-501.07-01-00 Elections	2,500	0.00	2,342.60	93.70	157.40	1,958.25
10-501.07-02-00 Advertising/Public Notic	6,120	0.00	1,242.00	20.29	4,878.00	2,146.40
10-501.07-04-00 Credit Card Fees	2,000	99.23	1,470.22	73.51	529.78	0.00
10-501.07-47-00 MARC HHW Program	5,776	0.00	5,776.16	100.00	(0.16)	5,776.16
10-501.07-99-00 FOPAS - Animal Control	6,000	500.00	4,000.00	66.67	2,000.00	5,500.00
TOTAL CITY SERVICES	22,396	599.23	14,830.98	66.22	7,565.02	15,380.81

PROFESSIONAL FEES

10-501.08-01-00 Attorney/Legal Fees	120,000	3,045.00	74,372.02	61.98	45,627.98	73,574.21
10-501.08-01-01 Litigation (New)	60,000	896.41	17,255.40	28.76	42,744.60	6,021.25
10-501.08-02-00 Auditor Fees	18,120	0.00	18,120.00	100.00	0.00	11,520.00
10-501.08-02-02 Professional Services	48,000	298.24	45,708.36	95.23	2,291.64	31,254.12
TOTAL PROFESSIONAL FEES	246,120	4,239.65	155,455.78	63.16	90,664.22	122,369.58

OTHER EXPENDITURES

10-501.09-04-00 Holiday Decorations	900	0.00	115.60	12.84	784.40	350.00
10-501.09-11-00 Cemetery Maintenance	4,000	230.00	3,108.00	77.70	892.00	3,138.50
10-501.09-20-02 Exec Session Meeting Sup	2,000	202.81	1,340.73	67.04	659.27	1,386.64
10-501.09-20-07 Meeting Supplies	500	32.88	226.90	45.38	273.10	98.67
10-501.09-21-00 Misc-Other	6,000	1,747.47	7,279.46	121.32	(1,279.46)	3,228.13
10-501.09-21-02 Contingency	0	21.82	21.82	0.00	(21.82)	0.00
TOTAL OTHER EXPENDITURES	13,400	2,234.98	12,092.51	90.24	1,307.49	8,201.94

TRANSFERS-OTHER SOURCES

10-501.20-20-00 Transfer to Emergency Re	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	317,500	0.00	0.00	0.00	317,500.00	0.00

TOTAL ADMINISTRATION	1,329,483	54,139.66	782,471.60	58.86	547,011.40	671,460.51
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CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund

POLICE

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-505.01-01-00 Salaries	798,200	55,474.24	581,306.11	72.83	216,893.89	572,131.84
10-505.01-03-00 Overtime	15,000	975.39	13,495.47	89.97	1,504.53	11,736.76
10-505.01-21-00 FICA & Medicare	61,457	4,111.32	45,208.98	73.56	16,248.02	44,798.52
10-505.01-22-00 Retirement	53,825	3,461.03	38,005.18	70.61	15,819.82	34,543.20
10-505.01-41-00 Membership Fees & Dues	950	0.00	300.00	31.58	650.00	400.00
10-505.01-41-02 Professional Development	4,500	72.00	279.75	6.22	4,220.25	583.25
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	577.50
<b>TOTAL PERSONNEL</b>	<b>935,932</b>	<b>64,093.98</b>	<b>678,595.49</b>	<b>72.50</b>	<b>257,336.51</b>	<b>664,771.07</b>
<b>INSURANCE</b>						
10-505.02-02-00 Health, Life & Dental	140,448	10,966.32	107,252.76	76.36	33,195.24	98,105.16
10-505.02-03-00 Workers Compensation	39,490	0.00	34,318.00	86.90	5,172.00	34,082.20
10-505.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
<b>TOTAL INSURANCE</b>	<b>181,438</b>	<b>10,966.32</b>	<b>141,570.76</b>	<b>78.03</b>	<b>39,867.24</b>	<b>132,187.36</b>
<b>UTILITIES</b>						
10-505.03-01-00 Telephone & Voicemail	900	60.14	478.38	53.15	421.62	973.19
10-505.03-05-00 Mobile Phone & Pagers	4,500	321.67	2,931.98	65.16	1,568.02	2,869.52
<b>TOTAL UTILITIES</b>	<b>5,400</b>	<b>381.81</b>	<b>3,410.36</b>	<b>63.15</b>	<b>1,989.64</b>	<b>3,842.71</b>
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-505.05-01-00 Office Supplies & Consum	2,800	177.74	1,224.99	43.75	1,575.01	1,222.11
10-505.05-02-00 Postage	250	0.00	117.97	47.19	132.03	103.36
10-505.05-04-00 Printing	500	0.00	150.00	30.00	350.00	156.97
10-505.05-20-00 Small Office Equipment	1,000	499.98	499.98	50.00	500.02	99.88
10-505.05-21-00 Equipment and Handtools	9,000	875.15	4,353.86	48.38	4,646.14	3,774.36
10-505.05-22-01 Terminal - Rejis	1,400	65.07	1,205.20	86.09	194.80	1,205.20
10-505.05-22-02 Terminal - Platte Co	2,300	0.00	2,014.32	87.58	285.68	2,014.32
10-505.05-31-00 Uniforms	7,000	475.04	1,333.59	19.05	5,666.41	1,906.12
10-505.05-99-00 Other Purchases	500	0.00	364.00	72.80	136.00	8.00
<b>TOTAL OTHER PURCHASES</b>	<b>24,750</b>	<b>2,092.98</b>	<b>11,263.91</b>	<b>45.51</b>	<b>13,486.09</b>	<b>10,490.32</b>
<b>MAINTENANCE</b>						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	687.87	7,249.08	48.33	7,750.92	8,668.81
10-505.06-21-01 Equipment Repair & Maint	1,800	405.00	731.00	40.61	1,069.00	1,095.96
10-505.06-22-00 Vehicle Gas & Oil	45,000	1,857.88	16,994.88	37.77	28,005.12	19,792.87
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	2,000	0.00	1,085.08	54.25	914.92	983.50
<b>TOTAL MAINTENANCE</b>	<b>65,300</b>	<b>2,950.75</b>	<b>26,060.04</b>	<b>39.91</b>	<b>39,239.96</b>	<b>30,541.14</b>
<b>CITY SERVICES</b>						
10-505.07-56-00 Hiring/Substance Screeni	4,000	475.00	4,272.00	106.80	272.00	3,369.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agree	2,000	0.00	360.00	18.00	1,640.00	360.00

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund  
 POLICE

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.07-99-00 Other City Services	700	0.00	144.00	20.57	556.00	0.00
TOTAL CITY SERVICES	9,200	475.00	5,276.00	57.35	3,924.00	4,229.00
<u>OTHER EXPENDITURES</u>						
10-505.09-21-00 Miscellaneous	350	0.00	0.00	0.00	350.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,500	0.00	50.00	3.33	1,450.00	0.00
TOTAL OTHER EXPENDITURES	1,850	0.00	50.00	2.70	1,800.00	0.00
TOTAL POLICE	1,223,870	80,960.84	866,226.56	70.78	357,643.44	846,061.60

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund  
 MUNICIPAL COURT  
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-510.01-01-00 Salaries	50,800	4,317.45	43,020.65	84.69	7,779.35	41,800.90
10-510.01-03-00 Overtime	300	0.00	0.00	0.00	300.00	0.00
10-510.01-11-00 Judge	18,000	1,384.62	14,546.15	80.81	3,453.85	14,721.97
10-510.01-21-00 FICA & Medicare	5,441	409.47	4,524.93	83.16	916.07	4,476.12
10-510.01-22-00 Retirement	2,160	150.86	1,822.55	84.38	337.45	1,844.24
10-510.01-32-00 Expense Allow - Judge	540	45.00	450.00	83.33	90.00	450.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	100.00	20.00	400.00	250.00
10-510.01-41-02 Professional Development	5,000	0.00	3,942.14	78.84	1,057.86	3,466.52
10-510.01-51-00 Prosecutor/Assistant	15,000	1,250.00	12,500.00	83.33	2,500.00	14,650.00
10-510.01-51-02 Public Defender	7,200	600.00	6,000.00	83.33	1,200.00	6,000.00
<b>TOTAL PERSONNEL</b>	<b>104,941</b>	<b>8,157.40</b>	<b>86,906.42</b>	<b>82.81</b>	<b>18,034.58</b>	<b>87,659.75</b>
<b>INSURANCE</b>						
10-510.02-02-00 Health, Life & Dental	9,660	690.32	7,335.05	75.93	2,324.95	7,828.74
10-510.02-03-00 Workers Compensation	4,200	0.00	3,761.34	89.56	438.66	3,993.93
<b>TOTAL INSURANCE</b>	<b>13,860</b>	<b>690.32</b>	<b>11,096.39</b>	<b>80.06</b>	<b>2,763.61</b>	<b>11,822.67</b>
<b>UTILITIES</b>						
10-510.03-05-00 Mobile Phone & Pagers	120	10.00	90.00	75.00	30.00	100.00
<b>TOTAL UTILITIES</b>	<b>120</b>	<b>10.00</b>	<b>90.00</b>	<b>75.00</b>	<b>30.00</b>	<b>100.00</b>
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-510.05-01-00 Office Supplies & Consum	1,800	0.00	350.05	19.45	1,449.95	304.85
10-510.05-02-00 Postage	500	0.00	217.17	43.43	282.83	200.60
10-510.05-04-00 Printing	4,500	0.00	2,584.91	57.44	1,915.09	1,907.36
10-510.05-05-00 Publications	350	0.00	287.75	82.21	62.25	250.00
10-510.05-06-00 Processing Fees	2,200	235.96	1,986.90	90.31	213.10	973.82
<b>TOTAL OTHER PURCHASES</b>	<b>9,350</b>	<b>235.96</b>	<b>5,426.78</b>	<b>58.04</b>	<b>3,923.22</b>	<b>3,636.63</b>
<b>MAINTENANCE</b>						
10-510.06-32-00 REJIS System	700	246.84	246.84	35.26	453.16	246.84
10-510.06-33-00 Software Support Agreeme	2,400	0.00	2,391.75	99.66	8.25	2,277.86
10-510.06-34-00 Office Equipment Mainten	800	80.54	149.32	18.67	650.68	99.26
<b>TOTAL MAINTENANCE</b>	<b>3,900</b>	<b>327.38</b>	<b>2,787.91</b>	<b>71.48</b>	<b>1,112.09</b>	<b>2,623.96</b>
<b>CITY SERVICES</b>						
10-510.07-80-00 Boarding of Prisoners	14,000	210.00	5,494.68	39.25	8,505.32	1,865.95
10-510.07-82-00 Bailiff	6,000	0.00	2,735.35	45.59	3,264.65	4,021.47
10-510.07-82-01 Translator	800	0.00	361.05	45.13	438.95	507.10
<b>TOTAL CITY SERVICES</b>	<b>20,800</b>	<b>210.00</b>	<b>8,591.08</b>	<b>41.30</b>	<b>12,208.92</b>	<b>6,394.52</b>
<b>OTHER EXPENDITURES</b>						
10-510.09-21-00 Miscellaneous	500	0.00	315.31	63.06	184.69	368.53
<b>TOTAL OTHER EXPENDITURES</b>	<b>500</b>	<b>0.00</b>	<b>315.31</b>	<b>63.06</b>	<b>184.69</b>	<b>368.53</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>153,471</b>	<b>9,631.06</b>	<b>115,213.89</b>	<b>75.07</b>	<b>38,257.11</b>	<b>112,606.06</b>

## REVENUE AND EXPENSE REPORT

AS OF: OCTOBER 31ST, 2016

10 -General Fund

PUBLIC WORKS

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-515.01-01-00 Salaries	138,500	10,521.49	106,455.41	76.86	32,044.59	90,417.48
10-515.01-21-00 FICA & Medicare	9,902	794.23	8,359.21	84.42	1,542.79	7,168.64
10-515.01-22-00 Retirement	4,467	342.36	3,744.97	83.84	722.03	1,385.65
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	2,500.00	83.33	500.00	2,500.00
10-515.01-41-00 Membership Fees & Dues	600	0.00	199.00	33.17	401.00	26.25
10-515.01-41-02 Professional Development	3,800	0.00	2,859.25	75.24	940.75	2,788.04
10-515.01-42-00 Membership Fees	0	255.00	255.00	0.00	(255.00)	0.00
10-515.01-43-00 Tuition Reimbursement	0	0.00	500.00	0.00	(500.00)	500.00
TOTAL PERSONNEL	160,269	12,163.08	124,872.84	77.91	35,396.16	104,786.06
<b>INSURANCE</b>						
10-515.02-02-00 Health, Life & Dental	12,948	1,093.32	10,928.40	84.40	2,019.60	10,171.89
10-515.02-03-00 Workers Compensation	500	0.00	448.48	89.70	51.52	294.50
10-515.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	14,448	1,093.32	11,376.88	78.74	3,071.12	10,466.39
<b>UTILITIES</b>						
10-515.03-05-00 Mobile Phones & Pagers	720	60.59	585.34	81.30	134.66	545.44
TOTAL UTILITIES	720	60.59	585.34	81.30	134.66	545.44
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-515.05-01-00 Office Supplies & Consum	750	0.00	534.87	71.32	215.13	550.56
10-515.05-02-00 Postage	150	0.00	121.22	80.81	28.78	45.83
10-515.05-04-00 Printing	250	0.00	32.00	12.80	218.00	380.77
10-515.05-31-00 Uniforms	250	0.00	120.00	48.00	130.00	119.37
TOTAL OTHER PURCHASES	1,400	0.00	808.09	57.72	591.91	1,096.53
<b>MAINTENANCE</b>						
10-515.06-36-00 Tornado Siren	3,350	702.00	2,808.00	83.82	542.00	2,584.00
TOTAL MAINTENANCE	3,350	702.00	2,808.00	83.82	542.00	2,584.00
<b>PROFESSIONAL FEES</b>						
10-515.08-03-00 Engineer & Planning Fees	35,000	546.00	5,185.13	14.81	29,814.87	22,848.92
TOTAL PROFESSIONAL FEES	35,000	546.00	5,185.13	14.81	29,814.87	22,848.92
<b>OTHER EXPENDITURES</b>						
10-515.09-21-00 Miscellaneous	500	0.00	139.95	27.99	360.05	860.44
TOTAL OTHER EXPENDITURES	500	0.00	139.95	27.99	360.05	860.44
TOTAL PUBLIC WORKS	215,687	14,564.99	145,776.23	67.59	69,910.77	143,187.78

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

10 -General Fund  
COMMUNITY DEVELOPMENT  
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-518.01-01-00 Salaries	228,900	15,423.14	163,100.33	71.25	65,799.67	158,693.18
10-518.01-21-00 FICA & Medicare	17,893	1,172.38	12,623.66	70.55	5,269.34	12,303.91
10-518.01-22-00 Retirement	12,054	710.36	5,750.31	47.70	6,303.69	8,808.71
10-518.01-31-00 Auto Allowance - Other	2,400	200.00	1,800.00	75.00	600.00	2,000.00
10-518.01-41-00 Membership Fees & Dues	1,675	215.00	1,145.00	68.36	530.00	1,109.00
10-518.01-41-02 Professional Development	5,400	108.00	1,370.87	25.39	4,029.13	1,811.71
TOTAL PERSONNEL	268,322	17,828.88	185,790.17	69.24	82,531.83	184,726.51
<b>INSURANCE</b>						
10-518.02-02-00 Health, Life & Dental	25,701	2,348.32	19,077.11	74.23	6,623.89	19,944.79
10-518.02-03-00 Workers Compensation	1,000	0.00	519.73	51.97	480.27	404.78
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	27,701	2,348.32	19,596.84	70.74	8,104.16	20,349.57
<b>UTILITIES</b>						
10-518.03-03-00 Gas	0	0.00	0.00	0.00	0.00	40.08
10-518.03-05-00 Mobile Phones & Pagers	1,600	132.08	1,233.42	77.09	366.58	1,187.34
TOTAL UTILITIES	1,600	132.08	1,233.42	77.09	366.58	1,227.42
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-518.05-01-00 Office Supplies & Consum	1,000	10.49	537.80	53.78	462.20	1,252.59
10-518.05-02-00 Postage	1,500	0.00	954.93	63.66	545.07	1,430.65
10-518.05-04-00 Printing	500	20.40	340.24	68.05	159.76	205.60
10-518.05-05-00 Publications	870	0.00	0.00	0.00	870.00	0.00
10-518.05-20-00 Small Office Equipment	0	0.00	8.99	0.00	8.99	0.00
10-518.05-21-00 Equipment & Handtools	300	15.16	155.27	51.76	144.73	0.00
10-518.05-31-00 Uniforms	500	260.49	424.97	84.99	75.03	0.00
TOTAL OTHER PURCHASES	4,670	306.54	2,422.20	51.87	2,247.80	2,888.84
<b>MAINTENANCE</b>						
10-518.06-21-00 Vehicle Repair & Mainten	750	0.00	74.08	9.88	675.92	1,261.25
10-518.06-22-00 Vehicle Gas & Oil	1,500	123.89	705.49	47.03	794.51	1,096.02
TOTAL MAINTENANCE	2,250	123.89	779.57	34.65	1,470.43	2,357.27
<b>CITY SERVICES</b>						
10-518.07-02-01 Public Notices	2,000	137.36	603.12	30.16	1,396.88	2,129.03
10-518.07-04-00 Code Enforcement	5,000	0.00	1,153.43	23.07	3,846.57	300.00
TOTAL CITY SERVICES	7,000	137.36	1,756.55	25.09	5,243.45	2,429.03
<b>PROFESSIONAL FEES</b>						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	25.00	0.83	2,975.00	1,991.90
10-518.08-03-02 NPDES II / Arcview	1,500	0.00	1,244.55	82.97	255.45	250.00
TOTAL PROFESSIONAL FEES	4,500	0.00	1,269.55	28.21	3,230.45	2,241.90

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund  
 COMMUNITY DEVELOPMENT  
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER EXPENDITURES</u>						
10-518.09-20-00 Planning Com. Meeting Su	150	0.00	0.00	0.00	150.00	7.96
10-518.09-21-00 Miscellaneous	<u>200</u>	<u>0.00</u>	<u>443.16</u>	<u>221.58</u>	<u>(243.16)</u>	<u>181.56</u>
TOTAL OTHER EXPENDITURES	<u>350</u>	<u>0.00</u>	<u>443.16</u>	<u>126.62</u>	<u>(93.16)</u>	<u>189.52</u>
TOTAL COMMUNITY DEVELOPMENT	316,393	20,877.07	213,291.46	67.41	103,101.54	216,410.06

C I T Y O F P A R K V I L L E  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

10 -General Fund  
STREET DEPARTMENT  
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-520.01-01-00 Salaries	237,130	18,422.08	193,092.10	81.43	44,037.90	181,741.48
10-520.01-03-00 Overtime	15,000	1,062.71	6,205.47	41.37	8,794.53	8,265.78
10-520.01-21-00 FICA & Medicare	18,285	1,387.81	14,972.67	81.88	3,312.33	14,381.82
10-520.01-22-00 Retirement	14,102	1,091.14	11,320.30	80.27	2,781.70	10,540.63
10-520.01-41-02 Professional Development	500	0.00	160.00	32.00	340.00	0.00
<b>TOTAL PERSONNEL</b>	<b>285,017</b>	<b>21,963.74</b>	<b>225,750.54</b>	<b>79.21</b>	<b>59,266.46</b>	<b>214,929.71</b>
<b>INSURANCE</b>						
10-520.02-02-00 Health, Life & Dental	46,929	3,720.63	41,235.37	87.87	5,693.63	40,401.26
10-520.02-03-00 Workers Compensation	25,000	0.00	20,333.42	81.33	4,666.58	21,391.55
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	138.21
<b>TOTAL INSURANCE</b>	<b>73,429</b>	<b>3,720.63</b>	<b>61,568.79</b>	<b>83.85</b>	<b>11,860.21</b>	<b>61,931.02</b>
<b>UTILITIES</b>						
10-520.03-01-00 Telephone & Voicemail	1,400	120.68	1,168.98	83.50	231.02	1,130.33
10-520.03-02-00 Electricity	3,800	229.17	2,459.82	64.73	1,340.18	2,159.49
10-520.03-03-00 Gas	2,200	42.08	849.11	38.60	1,350.89	1,184.62
10-520.03-04-00 Water	4,200	628.49	2,761.21	65.74	1,438.79	2,973.45
10-520.03-05-00 Mobile Phones & Pagers	2,800	189.59	1,747.69	62.42	1,052.31	1,806.38
10-520.03-09-00 Trash Hauling	660	0.00	750.00	113.64	(90.00)	330.00
<b>TOTAL UTILITIES</b>	<b>15,060</b>	<b>1,210.01</b>	<b>9,736.81</b>	<b>64.65</b>	<b>5,323.19</b>	<b>9,584.27</b>
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-520.05-01-00 Office Supplies & Consum	800	59.99	519.96	65.00	280.04	408.28
10-520.05-20-00 Small Office Equipment	500	0.00	0.00	0.00	500.00	74.99
10-520.05-21-00 Handtools	6,000	632.76	3,577.84	59.63	2,422.16	4,025.17
10-520.05-31-00 Uniforms	2,600	780.00	1,620.76	62.34	979.24	1,924.84
<b>TOTAL OTHER PURCHASES</b>	<b>9,900</b>	<b>1,472.75</b>	<b>5,718.56</b>	<b>57.76</b>	<b>4,181.44</b>	<b>6,433.28</b>
<b>MAINTENANCE</b>						
10-520.06-01-00 Building Maint & Repair	0	0.00	110.14	0.00	(110.14)	0.00
10-520.06-21-00 Vehicle Repair & Mainten	0	0.00	0.00	0.00	0.00	26.68
10-520.06-22-00 Vehicle Gas & Oil	0	0.00	78.20	0.00	(78.20)	0.00
<b>TOTAL MAINTENANCE</b>	<b>0</b>	<b>0.00</b>	<b>188.34</b>	<b>0.00</b>	<b>(188.34)</b>	<b>26.68</b>
<b>CITY SERVICES</b>						
10-520.07-33-00 Street Repair Materials	0	0.00	0.00	0.00	0.00	941.73
10-520.07-41-00 Street Lights-Electricit	0	0.00	19.56	0.00	(19.56)	0.00
10-520.07-43-00 Spring/Fall Cleanup	13,500	4,314.74	10,503.25	77.80	2,996.75	4,389.16
10-520.07-43-01 Recycling Extravaganza	0	0.00	0.00	0.00	0.00	1,916.40
10-520.07-43-02 HHW Collection Event	400	0.00	557.77	139.44	(157.77)	0.00
10-520.07-51-00 Mosquito & Weed Control	2,000	0.00	1,188.59	59.43	811.41	1,180.78
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
<b>TOTAL CITY SERVICES</b>	<b>16,000</b>	<b>4,314.74</b>	<b>12,269.17</b>	<b>76.68</b>	<b>3,730.83</b>	<b>8,428.07</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund  
 STREET DEPARTMENT  
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PROFESSIONAL FEES</u>						
<u>OTHER EXPENDITURES</u>						
10-520.09-21-00 Miscellaneous	250	0.00	0.00	0.00	250.00	324.75
TOTAL OTHER EXPENDITURES	250	0.00	0.00	0.00	250.00	324.75
TOTAL STREET DEPARTMENT	399,656	32,681.87	315,232.21	78.88	84,423.79	301,657.78

C I T Y O F P A R K V I L L E  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

10 -General Fund  
PARKS DEPARTMENT  
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-525.01-01-00 Salaries	106,300	8,156.10	82,358.42	77.48	23,941.58	100,695.87
10-525.01-03-00 Overtime	6,000	352.76	3,488.27	58.14	2,511.73	3,703.68
10-525.01-05-00 Seasonal Landscape Maint	54,080	2,632.50	35,061.00	64.83	19,019.00	25,759.50
10-525.01-21-00 FICA & Medicare	11,442	823.48	9,322.81	81.48	2,119.19	9,599.12
10-525.01-22-00 Retirement	5,020	350.19	4,240.47	84.47	779.53	5,302.15
10-525.01-41-00 Membership Fees & Dues	100	0.00	0.00	0.00	100.00	0.00
10-525.01-41-02 Professional Development	500	0.00	100.00	20.00	400.00	25.56
<b>TOTAL PERSONNEL</b>	<b>183,442</b>	<b>12,315.03</b>	<b>134,570.97</b>	<b>73.36</b>	<b>48,871.03</b>	<b>145,085.88</b>
<b>INSURANCE</b>						
10-525.02-02-00 Health, Life & Dental	22,440	1,589.77	17,235.87	76.81	5,204.13	19,472.60
10-525.02-03-00 Workers Compensation	7,000	0.00	6,694.41	95.63	305.59	5,730.28
10-525.02-04-00 Unemployment	500	0.00	2,454.54	490.91	( 1,954.54)	0.00
<b>TOTAL INSURANCE</b>	<b>29,940</b>	<b>1,589.77</b>	<b>26,384.82</b>	<b>88.13</b>	<b>3,555.18</b>	<b>25,202.88</b>
<b>UTILITIES</b>						
10-525.03-01-00 Telephone & Voicemail	1,900	146.72	1,139.73	59.99	760.27	1,461.82
10-525.03-02-00 Electricity	18,000	45.31	13,437.92	74.66	4,562.08	13,586.20
10-525.03-03-00 Gas	1,500	39.69	647.67	43.18	852.33	785.31
10-525.03-04-00 Water	9,000	487.56	5,744.98	63.83	3,255.02	5,224.59
10-525.03-05-00 Mobile Phones & Pagers	1,300	122.37	781.42	60.11	518.58	743.25
10-525.03-09-00 Trash Hauling	1,500	0.00	900.00	60.00	600.00	670.00
<b>TOTAL UTILITIES</b>	<b>33,200</b>	<b>841.65</b>	<b>22,651.72</b>	<b>68.23</b>	<b>10,548.28</b>	<b>22,471.17</b>
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-525.05-01-00 Office Supplies & Consum	500	0.00	67.07	13.41	432.93	408.44
10-525.05-02-00 Postage	75	0.00	2.40	3.20	72.60	0.42
10-525.05-04-00 Printing	400	0.00	91.40	22.85	308.60	437.29
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-525.05-21-00 Equipment & Handtools	6,500	455.52	3,765.49	57.93	2,734.51	5,563.55
10-525.05-31-00 Uniforms	2,000	0.00	984.30	49.22	1,015.70	1,113.80
10-525.05-41-01 Restroom Supplies	2,700	359.56	2,727.17	101.01	( 27.17)	2,325.97
10-525.05-41-02 Trash Bags	4,300	518.82	3,576.79	83.18	723.21	4,098.84
10-525.05-41-03 Park Enhancements	5,000	0.00	5,065.18	101.30	( 65.18)	4,285.82
10-525.05-42-00 Grass Seed & Fertilizer	2,800	0.00	1,457.00	52.04	1,343.00	2,192.08
10-525.05-99-00 Other Purchases	500	97.80	204.20	40.84	295.80	370.61
<b>TOTAL OTHER PURCHASES</b>	<b>25,275</b>	<b>1,431.70</b>	<b>17,941.00</b>	<b>70.98</b>	<b>7,334.00</b>	<b>20,796.82</b>
<b>MAINTENANCE</b>						
10-525.06-01-00 Buildings Maint & Repair	4,000	746.48	4,765.79	119.14	( 765.79)	6,563.86
10-525.06-03-00 Restrooms	4,900	380.23	1,413.84	28.85	3,486.16	1,587.49
10-525.06-05-01 Stage Maintenance	150	13.75	97.42	64.95	52.58	0.00
10-525.06-05-02 Ballfield Maintenance	4,000	0.00	2,845.37	71.13	1,154.63	5,185.28
10-525.06-05-03 Trail Maintenance	3,600	0.00	456.08	12.67	3,143.92	1,053.08

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund  
 PARKS DEPARTMENT  
 EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-12-00 Playground Equipment Rep	2,000	0.00	2,274.61	113.73 (	274.61)	433.30
10-525.06-13-00 Spirit Fountain	2,500	0.00	3,508.19	140.33 (	1,008.19)	4,124.03
10-525.06-21-00 Vehicle Repair & Mainten	6,500	948.93	2,196.38	33.79	4,303.62	5,122.57
10-525.06-21-01 Equipment Repair & Maint	3,500	653.23	4,207.69	120.22 (	707.69)	4,118.99
10-525.06-21-02 Tractor Mowing Equipment	6,500	959.19	3,386.51	52.10	3,113.49	5,854.82
10-525.06-22-00 Vehicle Gas & Oil	7,500	125.03	1,976.40	26.35	5,523.60	3,441.41
10-525.06-22-01 Equipment Gas & Oil	5,000	1,423.35	2,625.93	52.52	2,374.07	4,506.26
<b>TOTAL MAINTENANCE</b>	<b>50,150</b>	<b>5,250.19</b>	<b>29,754.21</b>	<b>59.33</b>	<b>20,395.79</b>	<b>41,991.09</b>
<b>CITY SERVICES</b>						
10-525.07-20-00 Rental of Portable Toile	4,000	460.00	4,085.00	102.13 (	85.00)	1,440.00
10-525.07-51-00 Mosquito & Weed Control	6,000	1,464.00	7,730.20	128.84 (	1,730.20)	6,132.30
10-525.07-51-01 Landscaping	5,000	0.00	2,639.47	52.79	2,360.53	0.00
10-525.07-52-00 Tree Trimming & Removal	12,000	0.00	7,425.50	61.88	4,574.50	5,096.63
10-525.07-53-00 Tree Planting	5,000	0.00	818.50	16.37	4,181.50	3,560.63
10-525.07-60-00 Rental Equipment	1,000	304.00	454.00	45.40	546.00	487.50
<b>TOTAL CITY SERVICES</b>	<b>33,000</b>	<b>2,228.00</b>	<b>23,152.67</b>	<b>70.16</b>	<b>9,847.33</b>	<b>16,717.06</b>
<b>OTHER EXPENDITURES</b>						
10-525.09-21-00 Miscellaneous	1,000	0.00	694.95	69.50	305.05	688.60
<b>TOTAL OTHER EXPENDITURES</b>	<b>1,000</b>	<b>0.00</b>	<b>694.95</b>	<b>69.50</b>	<b>305.05</b>	<b>688.60</b>
<b>TOTAL PARKS DEPARTMENT</b>	<b>356,007</b>	<b>23,656.34</b>	<b>255,150.34</b>	<b>71.67</b>	<b>100,856.66</b>	<b>272,953.50</b>

## REVENUE AND EXPENSE REPORT

AS OF: OCTOBER 31ST, 2016

10 -General Fund

NATURE SANCTUARY

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
10-535.01-01-00 Salaries	25,064	1,884.50	15,429.32	61.56	9,634.68	16,583.03
10-535.01-03-00 Overtime Pay	0	0.00	230.55	0.00	(230.55)	247.50
10-535.01-21-00 FICA & Medicare	1,917	144.17	1,210.00	63.12	707.00	1,322.90
10-535.01-31-00 Expense Allowance-Other	200	0.00	0.00	0.00	200.00	0.00
<b>TOTAL PERSONNEL</b>	<b>27,181</b>	<b>2,028.67</b>	<b>16,869.87</b>	<b>62.06</b>	<b>10,311.13</b>	<b>18,153.43</b>
<b>UTILITIES</b>						
10-535.03-02-00 Electricity	600	0.00	157.77	26.30	442.23	0.00
<b>TOTAL UTILITIES</b>	<b>600</b>	<b>0.00</b>	<b>157.77</b>	<b>26.30</b>	<b>442.23</b>	<b>0.00</b>
<b>CAPITAL EXPENDITURES</b>						
<b>OTHER PURCHASES</b>						
10-535.05-01-00 Office Supplies & Consum	100	0.00	90.06	90.06	9.94	119.49
10-535.05-02-00 Postage	50	0.00	23.42	46.84	26.58	4.70
10-535.05-04-00 Printing	500	22.00	88.65	17.73	411.35	0.00
10-535.05-21-00 Equipment & Handtools	400	95.27	95.27	23.82	304.73	253.20
10-535.05-41-00 Materials	1,000	19.50	227.61	22.76	772.39	91.46
10-535.05-42-00 Program Expenses	2,700	175.00	1,000.67	37.06	1,699.33	1,434.74
<b>TOTAL OTHER PURCHASES</b>	<b>4,750</b>	<b>311.77</b>	<b>1,525.68</b>	<b>32.12</b>	<b>3,224.32</b>	<b>1,903.59</b>
<b>MAINTENANCE</b>						
10-535.06-01-00 Building Maintenance & R	950	190.00	950.00	100.00	0.00	402.81
10-535.06-05-03 Trail Maintenance	3,500	3,760.00	4,133.80	118.11	(633.80)	2,130.17
10-535.06-21-00 Vehicle Repair & Mainten	1,500	0.00	509.79	33.99	990.21	517.31
10-535.06-21-01 Equipment Repair & Maint	150	8.00	79.99	53.33	70.01	71.56
10-535.06-22-00 Vehicle Gas & Oil	400	50.33	141.66	35.42	258.34	177.16
<b>TOTAL MAINTENANCE</b>	<b>6,500</b>	<b>4,008.33</b>	<b>5,815.24</b>	<b>89.47</b>	<b>684.76</b>	<b>3,299.01</b>
<b>CITY SERVICES</b>						
10-535.07-51-00 Mosquito & Weed Control	150	0.00	96.56	64.37	53.44	37.90
<b>TOTAL CITY SERVICES</b>	<b>150</b>	<b>0.00</b>	<b>96.56</b>	<b>64.37</b>	<b>53.44</b>	<b>37.90</b>
<b>OTHER EXPENDITURES</b>						
10-535.09-21-00 Miscellaneous	500	29.96	93.87	18.77	406.13	389.25
<b>TOTAL OTHER EXPENDITURES</b>	<b>500</b>	<b>29.96</b>	<b>93.87</b>	<b>18.77</b>	<b>406.13</b>	<b>389.25</b>
<b>TOTAL NATURE SANCTUARY</b>	<b>39,681</b>	<b>6,378.73</b>	<b>24,558.99</b>	<b>61.89</b>	<b>15,122.01</b>	<b>23,783.18</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

10 -General Fund

IT

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>PERSONNEL</u>						
10-555.01-52-00 Information Technology S	21,000	1,508.75	17,354.89	82.64	3,645.11	6,993.74
TOTAL PERSONNEL	21,000	1,508.75	17,354.89	82.64	3,645.11	6,993.74
<u>INSURANCE</u>						
10-555.02-01-00 Equipment	5,500	0.00	3,121.61	56.76	2,378.39	2,161.74
10-555.02-02-00 Software	14,960	0.00	14,537.66	97.18	422.34	15,177.55
10-555.02-04-00 Domain Registrations	390	20.00	843.92	216.39	(453.92)	471.94
TOTAL INSURANCE	20,850	20.00	18,503.19	88.74	2,346.81	17,811.23
<u>MAINTENANCE</u>						
10-555.06-01-00 Maintenance & Repair	2,124	177.00	1,770.00	83.33	354.00	1,673.00
TOTAL MAINTENANCE	2,124	177.00	1,770.00	83.33	354.00	1,673.00
TOTAL IT	43,974	1,705.75	37,628.08	85.57	6,345.92	26,477.97

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

10 -General Fund

CAPITAL OUTLAY

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL OUTLAY</u>						
10-560.50-10-00 Administration Capital O	0	0.00	6,698.77	0.00 (	6,698.77)	0.00
10-560.50-50-00 Police Capital Outlay	42,535	0.00	41,237.20	96.95	1,297.80	34,423.42
TOTAL CAPITAL OUTLAY	42,535	0.00	47,935.97	112.70 (	5,400.97)	34,423.42
<u>CAPITAL OUTLAY</u>						
10-560.51-50-00 Public Works Capital Out	0	0.00	29,219.99	0.00 (	29,219.99)	89,751.98
10-560.51-80-00 Com Development Capital	109,000	6,451.21	17,581.67	16.13	91,418.33	21,312.30
TOTAL CAPITAL OUTLAY	109,000	6,451.21	46,801.66	42.94	62,198.34	111,064.28
<u>CAPITAL OUTLAY</u>						
10-560.52-50-00 Parks Capital Outlay	194,500	15,200.00	59,343.77	30.51	135,156.23	0.00
TOTAL CAPITAL OUTLAY	194,500	15,200.00	59,343.77	30.51	135,156.23	0.00
<u>CAPITAL OUTLAY</u>						
10-560.55-50-00 IT Capital Outlay	5,000	0.00	4,924.95	98.50	75.05	0.00
TOTAL CAPITAL OUTLAY	5,000	0.00	4,924.95	98.50	75.05	0.00
TOTAL CAPITAL OUTLAY	351,035	21,651.21	159,006.35	45.30	192,028.65	145,487.70
TOTAL EXPENDITURES	4,443,067	293,705.85	3,188,148.98	71.76	1,254,918.02	3,002,004.02
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(	426,831)	( 96,430.90)	262,360.25		0.00	379,401.72

# Sewer Fund (30)

Last Updated 11/10/2016

	2013	2014	2015	2016	2016	2016	2016	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Budget	Amended	YTD	Projected	Proposed	Projected	Projected	Projected	Projected	Projected
<i>Beginning Fund Balance</i>	\$ 605,952	\$ 516,873	\$ 1,104,409	\$ 794,313	\$ 797,784	\$ 696,284	\$ 797,784	\$ 314,043	\$ 186,922	\$ 181,508	\$ 105,222	\$ 78,277	\$ 201,064
<b>Revenues</b>													
<i>Projected Rate Increase</i>		3.00%	3.00%	2.50%	2.50%		2.50%	10.00%	6.00%	6.00%	3.00%	3.00%	3.00%
Sewer Charges	937,785	1,016,426	1,020,684	1,014,750	1,014,750	836,773	1,003,000	1,103,300	1,075,635	1,140,173	1,174,378	1,209,610	1,245,898
Sewer Tap Fees	30,000	43,500	39,000	36,000	36,000	22,500	30,000	30,000	30,450	30,907	31,370	31,841	32,319
Sewer Impact Fees	28,000	42,000	36,400	33,600	33,600	22,500	26,600	34,000	34,510	35,028	35,553	36,086	36,628
MOAW Bill Collection Payment	686	562	643	650	650	-	440	550	550	550	550	550	550
Grinder Pump Administrative Fee	3,850	4,620	4,620	4,620	4,620	3,850	4,620	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	5,872	4,361	4,956	4,800	4,800	3,813	4,500	5,000	5,075	5,126	5,177	5,229	5,281
Transfer from Sewer CIP (33)	-	294,984	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	16	1,000	74	200	200	10	50	50	51	52	52	53	54
<b>Sewer Fund Revenues:</b>	<b>1,006,209</b>	<b>1,407,454</b>	<b>1,106,376</b>	<b>1,094,620</b>	<b>1,094,620</b>	<b>889,446</b>	<b>1,069,210</b>	<b>1,177,520</b>	<b>1,150,891</b>	<b>1,216,455</b>	<b>1,251,701</b>	<b>1,287,989</b>	<b>1,325,349</b>
<b>Total Sources:</b>	<b>1,612,161</b>	<b>1,924,326</b>	<b>2,210,785</b>	<b>1,888,933</b>	<b>1,892,404</b>	<b>1,585,730</b>	<b>1,866,994</b>	<b>1,491,563</b>	<b>1,337,813</b>	<b>1,397,963</b>	<b>1,356,923</b>	<b>1,366,266</b>	<b>1,526,413</b>
<b>Expenditures</b>													
Operating Expenses	449,989	462,065	596,043	520,116	538,596	517,944	538,288	519,940	535,538	545,521	555,696	566,067	576,638
Capital Expenses	5,636	59,988	459,088	734,500	838,200	481,313	725,638	453,000	272,900	383,500	209,000	209,000	178,900
Debt Service	202,233	191,504	357,870	185,495	185,495	133,029	185,495	181,701	182,867	183,720	179,450	180,135	180,821
Transfer to General Fund - Admin Fee	100,000	100,000	101,500	103,530	103,530	77,648	103,530	150,000	165,000	180,000	195,000	210,000	225,000
Other Transfers	337,431												
<b>Sewer Fund Expenditures:</b>	<b>1,095,288</b>	<b>813,557</b>	<b>1,514,501</b>	<b>1,543,641</b>	<b>1,665,821</b>	<b>1,209,933</b>	<b>1,552,951</b>	<b>1,304,641</b>	<b>1,156,305</b>	<b>1,292,741</b>	<b>1,278,646</b>	<b>1,165,202</b>	<b>1,161,359</b>
<b>Estimated Working Capital (deficit) :</b>	<b>516,873</b>	<b>1,110,769</b>	<b>696,284</b>	<b>345,292</b>	<b>226,583</b>	<b>375,796</b>	<b>314,043</b>	<b>186,922</b>	<b>181,508</b>	<b>105,222</b>	<b>78,277</b>	<b>201,064</b>	<b>365,054</b>
<b>TARGET*</b>	\$339,730	\$332,020	\$507,171	\$341,407	\$346,027		\$345,950	\$349,186	\$358,002	\$365,100	\$367,124	\$374,152	\$381,231

\* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

30 -Sewer Service Fund  
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
OTHER REVENUE	1,089,620	129,180.83	885,623.01	81.28	203,996.99	863,878.99
INTEREST INCOME	4,800	352.24	3,812.68	79.43	987.32	4,096.28
MISCELLANEOUS REVENUE	200	0.00	10.00	5.00	190.00	0.00
TRANSFERS IN	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL REVENUES	1,280,135	129,533.07	889,445.69	69.48	390,689.31	867,975.27
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATIVE	1,543,641	67,583.78	1,132,285.97	73.35	411,355.03	997,734.21
TOTAL EXPENDITURES	1,543,641	67,583.78	1,132,285.97	73.35	411,355.03	997,734.21
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	( 263,506)	61,949.29	( 242,840.28)		( 20,665.72)	( 129,758.94)

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

30 -Sewer Service Fund

FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>OTHER REVENUE</u>						
30-41501-00 Sewer Charges	1,014,750	11,122.83	78,702.90	7.76	936,047.10	63,399.99
30-41501-01 Sewer Charges - Data Tech	0	113,273.00	758,070.11	0.00	( 758,070.11)	727,029.00
30-41502-00 Sewer Tap Fees	36,000	1,500.00	22,500.00	62.50	13,500.00	36,000.00
30-41502-01 Sewer Impact Fees	33,600	2,900.00	22,500.00	66.96	11,100.00	33,600.00
30-41503-00 Mo Am Bill Collection pymt	650	0.00	0.00	0.00	650.00	0.00
30-41504-00 Grinder Pump Admin Fee	4,620	385.00	3,850.00	83.33	770.00	3,850.00
<b>TOTAL OTHER REVENUE</b>	<b>1,089,620</b>	<b>129,180.83</b>	<b>885,623.01</b>	<b>81.28</b>	<b>203,996.99</b>	<b>863,878.99</b>
<u>INTEREST INCOME</u>						
30-41701-00 Interest Income	4,800	352.24	3,812.68	79.43	987.32	4,096.28
<b>TOTAL INTEREST INCOME</b>	<b>4,800</b>	<b>352.24</b>	<b>3,812.68</b>	<b>79.43</b>	<b>987.32</b>	<b>4,096.28</b>
<u>MISCELLANEOUS REVENUE</u>						
30-41804-00 Miscellaneous Revenue	200	0.00	10.00	5.00	190.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>200</b>	<b>0.00</b>	<b>10.00</b>	<b>5.00</b>	<b>190.00</b>	<b>0.00</b>
<u>TRANSFERS IN</u>						
30-41901-00 Transfer from Sewer Fund	185,515	0.00	0.00	0.00	185,515.00	0.00
<b>TOTAL TRANSFERS IN</b>	<b>185,515</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>185,515.00</b>	<b>0.00</b>
<b>TOTAL REVENUE</b>	<b>1,280,135</b>	<b>129,533.07</b>	<b>889,445.69</b>	<b>69.48</b>	<b>390,689.31</b>	<b>867,975.27</b>

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

30 -Sewer Service Fund

ADMINISTRATIVE

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<b>PERSONNEL</b>						
30-501.01-01-00 Salaries	13,824	1,871.11	13,739.11	99.39	84.89	8,424.79
30-501.01-21-00 FICA & Medicare	1,058	142.47	1,114.13	105.31	( 56.13)	659.07
30-501.01-22-00 Retirement	816	0.00	0.00	0.00	816.00	0.00
30-501.01-41-00 Training & Dues	0	0.00	0.00	0.00	0.00	1,416.10
TOTAL PERSONNEL	15,698	2,013.58	14,853.24	94.62	844.76	10,499.96
<b>INSURANCE</b>						
30-501.02-01-00 Hazard & Liability	2,850	0.00	1,532.91	53.79	1,317.09	2,689.32
30-501.02-02-00 Health	2,955	306.88	2,688.51	90.98	266.49	1,106.37
30-501.02-03-00 Workers Comp	500	0.00	( 47.45)	9.49-	547.45	0.00
30-501.02-04-00 Unemployment Fund	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,805	306.88	4,173.97	61.34	2,631.03	3,795.69
<b>UTILITIES</b>						
30-501.03-01-00 Telephone & Voicemail	1,600	123.01	1,158.02	72.38	441.98	1,889.40
30-501.03-02-00 Electricity	46,000	3,356.57	33,339.61	72.48	12,660.39	30,144.19
30-501.03-04-00 Water	3,500	44.75	2,386.20	68.18	1,113.80	1,374.98
30-501.03-06-00 Wi-Fi	480	79.98	429.35	89.45	50.65	359.91
30-501.03-09-00 Trash Hauling	600	29.71	266.85	44.48	333.15	302.39
TOTAL UTILITIES	52,180	3,634.02	37,580.03	72.02	14,599.97	34,070.87
<b>CAPITAL EXPENDITURES</b>						
30-501.04-31-00 Equipment & Machinery	10,000	0.00	0.00	0.00	10,000.00	6,615.00
30-501.04-51-00 Facility Improvements	147,000	2,307.50	96,919.06	65.93	50,080.94	( 7,500.00)
30-501.04-61-00 Pump Station Improvement	34,000	0.00	8,951.50	26.33	25,048.50	78,178.61
TOTAL CAPITAL EXPENDITURES	191,000	2,307.50	105,870.56	55.43	85,129.44	77,293.61
<b>OTHER PURCHASES</b>						
30-501.05-01-00 Office Supplies	150	0.00	258.15	172.10	( 108.15)	37.08
30-501.05-02-00 Postage	7,000	0.00	4,111.67	58.74	2,888.33	5,317.05
30-501.05-04-00 Printing	1,300	0.00	0.00	0.00	1,300.00	35.00
30-501.05-06-00 Delinquencies	2,000	343.47	2,585.84	129.29	( 585.84)	0.00
TOTAL OTHER PURCHASES	10,450	343.47	6,955.66	66.56	3,494.34	5,389.13
<b>MAINTENANCE</b>						
30-501.06-01-00 Building Main & Repair	12,000	0.00	49,586.51	413.22	( 37,586.51)	5,914.83
30-501.06-12-00 Pump Stations Maintenanc	20,000	1,024.46	10,236.36	51.18	9,763.64	12,253.25
30-501.06-21-00 Vehicle Repair & Mainten	500	0.00	1,433.65	286.73	( 933.65)	40.74
30-501.06-21-02 Tractor/Lawn Mowing Equi	1,000	0.00	318.85	31.89	681.15	484.32
30-501.06-22-00 Vehicle Gas & Oil	3,000	59.81	585.65	19.52	2,414.35	642.12
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	34.98	2.33	1,465.02	0.00
30-501.06-33-00 Software Support Agreeeme	2,000	1,065.00	1,940.00	97.00	60.00	0.00
30-501.06-42-00 Line Maintenance	543,500	4,675.25	375,441.96	69.08	168,058.04	97,205.86
30-501.06-99-00 Other Maintenance	0	0.00	0.00	0.00	0.00	68,575.00
TOTAL MAINTENANCE	583,500	6,824.52	439,577.96	75.33	143,922.04	185,116.12

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

30 -Sewer Service Fund

ADMINISTRATIVE

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CITY SERVICES</u>						
30-501.07-34-00 Line Repairs	20,000	318.00	15,480.02	77.40	4,519.98	18,865.28
30-501.07-42-00 One Call Utility Locatin	2,000	405.60	1,050.75	52.54	949.25	2,713.96
30-501.07-02-00 KC Water Depart	26,000	0.00	12,987.85	49.95	13,012.15	32,733.41
30-501.07-83-00 Platte Co Regional Sewer	16,000	0.00	3,961.43	24.76	12,038.57	0.00
30-501.07-91-00 Odor Control	22,000	0.00	10,916.41	49.62	11,083.59	9,431.79
TOTAL CITY SERVICES	86,000	723.60	44,396.46	51.62	41,603.54	63,744.44
<u>PROFESSIONAL FEES</u>						
30-501.08-01-00 Attorney Fees	2,500	2,100.00	2,100.00	84.00	400.00	0.00
30-501.08-03-00 Engineering Fees	10,000	1,237.50	8,611.33	86.11	1,388.67	2,437.50
30-501.08-04-00 Management Contract	290,483	24,206.92	242,069.20	83.33	48,413.80	211,683.78
30-501.08-05-00 Sewer Deposit refunds	0	0.00	91.60	0.00	( 91.60)	0.00
30-501.08-06-00 Administration Fee	103,530	8,627.50	86,275.00	83.33	17,255.00	84,583.32
30-501.08-07-00 Credit Card Fees	2,000	298.63	3,220.02	161.00	( 1,220.02)	2,260.51
30-501.08-08-00 Sewer Billing Refunds	0	209.33	856.80	0.00	( 856.80)	215.54
TOTAL PROFESSIONAL FEES	408,513	36,679.88	343,223.95	84.02	65,289.05	301,180.65
<u>OTHER EXPENDITURES</u>						
30-501.09-21-00 Miscellaneous	2,000	5.00	835.98	41.80	1,164.02	704.73
30-501.09-22-00 DNR Fees	2,000	0.00	1,789.04	89.45	210.96	1,792.28
TOTAL OTHER EXPENDITURES	4,000	5.00	2,625.02	65.63	1,374.98	2,497.01
<u>BOND/LEASE PAYMENTS</u>						
<u>SYSTEM RENEWAL PROJECT</u>						
30-501.12-11-00 SRF Principal-Transfer t	150,000	12,500.00	112,500.00	75.00	37,500.00	120,833.30
30-501.12-11-01 SRF Interest-Transfer to	26,975	2,245.33	20,208.21	74.91	6,766.79	25,079.09
30-501.12-11-02 SRF Admin Fee-Transfer t	8,520	0.00	320.91	3.77	8,199.09	17,171.01
TOTAL SYSTEM RENEWAL PROJECT	185,495	14,745.33	133,029.12	71.72	52,465.88	163,083.40
<u>TRANSFERS-OTHER SOURCES</u>						
30-501.20-02-02 Trans to Debt Serv (for	0	0.00	0.00	0.00	0.00	151,063.33
TOTAL TRANSFERS-OTHER SOURCES	0	0.00	0.00	0.00	0.00	151,063.33
TOTAL ADMINISTRATIVE	1,543,641	67,583.78	1,132,285.97	73.35	411,355.03	997,734.21
TOTAL EXPENDITURES	1,543,641	67,583.78	1,132,285.97	73.35	411,355.03	997,734.21
=====						
EXCESS REVENUES OVER/(UNDER) EXPENDITURE(	263,506)	61,949.29	( 242,840.28)		0.00	( 129,758.94)

# Transportation Fund (40)

Last Updated 11/10/2016

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
<i>Beginning Fund Balance</i>	\$ 89,288	\$ 190,187	\$ 162,682	\$ 318,954	\$ 327,997	\$ 217,699	\$ 231,767	\$ 231,767	\$ 178,052	\$ 84,856	\$ 45,886	\$ 19,281	\$ 5,182	\$ 3,732
<b>Revenues</b>														
Parkville Special Road District	120,346	122,341	124,328	126,000	128,588	132,000	134,675	132,218	134,000	136,010	138,050	140,121	142,223	144,356
City Transportation Sales Tax	380,193	398,083	438,160	435,000	456,397	456,000	397,165	470,000	472,000	479,080	486,266	493,560	500,964	508,478
Motor Fuel Tax	141,412	140,867	143,352	141,000	146,671	144,000	122,399	144,000	145,000	147,175	149,383	151,623	153,898	156,206
County Transportation Sales Tax	137,379	134,865	178,948	170,000	194,587	190,000	239,661	239,661	240,000	243,600	247,254	250,963	254,727	258,548
Project Cost Share		-	18,125	-	2,300	5,325	11,525	12,783	5,304	5,410	5,518	5,629	5,741	5,856
Sale of Equipment			8,275	11,500	11,075	7,500	-	7,500	25,500	7,500	7,500	7,500	7,500	7,500
Refunds	80,250		-	-										
MPR Safety Funds			4,300	-										
Leased Properties	6,470	900	-	-		-	-			-	-	-	-	-
<b>Transportation Fund Revenues:</b>	<b>866,050</b>	<b>797,056</b>	<b>915,488</b>	<b>883,500</b>	<b>939,617</b>	<b>934,825</b>	<b>905,425</b>	<b>1,006,162</b>	<b>1,021,804</b>	<b>1,018,775</b>	<b>1,033,971</b>	<b>1,049,396</b>	<b>1,065,052</b>	<b>1,080,944</b>
<b>Total Sources:</b>	<b>955,338</b>	<b>987,243</b>	<b>1,078,170</b>	<b>1,202,454</b>	<b>1,267,614</b>	<b>1,152,524</b>	<b>1,137,193</b>	<b>1,237,930</b>	<b>1,199,856</b>	<b>1,103,631</b>	<b>1,079,857</b>	<b>1,068,677</b>	<b>1,070,235</b>	<b>1,084,677</b>
<b>Expenditures</b>														
Streets - Capital	196,151	88,560	81,966	502,500	455,696	488,000	430,344	505,078	507,000	454,000	461,000	468,000	475,000	482,000
Streets - Operating		-	313,207	353,000	335,150	386,000	246,459	366,200	383,000	388,745	394,576	400,495	406,502	412,600
Transfers	569,000	736,000	355,000	245,000	245,000	240,000	200,000	188,600	225,000	215,000	205,000	195,000	185,000	175,000
<b>Transportation Fund Expenditures:</b>	<b>765,151</b>	<b>824,560</b>	<b>750,173</b>	<b>1,100,500</b>	<b>1,035,846</b>	<b>1,114,000</b>	<b>876,804</b>	<b>1,059,878</b>	<b>1,115,000</b>	<b>1,057,745</b>	<b>1,060,576</b>	<b>1,063,495</b>	<b>1,066,502</b>	<b>1,069,600</b>
<b>Estimated Ending Balance (deficit):</b>	<b>190,187</b>	<b>162,682</b>	<b>327,997</b>	<b>101,954</b>	<b>231,767</b>	<b>38,524</b>	<b>260,389</b>	<b>178,052</b>	<b>84,856</b>	<b>45,886</b>	<b>19,281</b>	<b>5,182</b>	<b>3,732</b>	<b>15,077</b>

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

40 -Transportation Fund  
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>REVENUE SUMMARY</u>						
TAXES	132,000	2,456.82	134,674.95	102.03 (	2,674.95)	126,527.83
SALES TAXES	790,000	288,382.99	759,225.22	96.10	30,774.78	698,185.15
OTHER REVENUE	5,325	1,320.75	11,524.90	216.43 (	6,199.90)	350.00
MISCELLANEOUS REVENUE	7,500	0.00	0.00	0.00	7,500.00	11,075.00
TOTAL REVENUES	934,825	292,160.56	905,425.07	96.86	29,399.93	836,137.98
<u>EXPENDITURE SUMMARY</u>						
STREET DEPARTMENT	874,000	147,383.80	676,803.67	77.44	197,196.33	678,820.66
TRANSFERS	240,000	20,000.00	200,000.00	83.33	40,000.00	204,166.64
TOTAL EXPENDITURES	1,114,000	167,383.80	876,803.67	78.71	237,196.33	882,987.30
EXCESS REVENUES OVER/(UNDER) EXPENDITURE (	179,175)	124,776.76	28,621.40	(	207,796.40)	( 46,849.32)

CITY OF PARKVILLE  
 REVENUE AND EXPENSE REPORT  
 AS OF: OCTOBER 31ST, 2016

40 -Transportation Fund  
 FINANCIAL SUMMARY

83.33% OF FISCAL YEAR COMPLETED

REVENUES	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>TAXES</u>						
40-41006-00 Parkville Special Rd Distric	132,000	2,456.82	134,674.95	102.03	( 2,674.95)	126,527.83
TOTAL TAXES	132,000	2,456.82	134,674.95	102.03	( 2,674.95)	126,527.83
<u>SALES TAXES</u>						
40-41404-00 City Transportation Sales Ta	456,000	35,530.22	397,164.55	87.10	58,835.45	380,073.66
40-41405-00 Motor Fuel Tax	144,000	13,191.37	122,399.27	85.00	21,600.73	123,524.61
40-41406-00 County Trans Sales Tax	190,000	239,661.40	239,661.40	126.14	( 49,661.40)	194,586.88
TOTAL SALES TAXES	790,000	288,382.99	759,225.22	96.10	30,774.78	698,185.15
<u>OTHER REVENUE</u>						
40-41504-00 Curb/Sidewalk Cost Share	5,325	1,320.75	11,524.90	216.43	( 6,199.90)	350.00
TOTAL OTHER REVENUE	5,325	1,320.75	11,524.90	216.43	( 6,199.90)	350.00
<u>INTEREST INCOME</u>						
<u>MISCELLANEOUS REVENUE</u>						
40-41805-00 Sale of Transportation Equip	7,500	0.00	0.00	0.00	7,500.00	11,075.00
TOTAL MISCELLANEOUS REVENUE	7,500	0.00	0.00	0.00	7,500.00	11,075.00
<u>TRANSFERS IN</u>						
<u>TRANSFERS</u>						
TOTAL REVENUE	934,825	292,160.56	905,425.07	96.86	29,399.93	836,137.98

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

40 -Transportation Fund  
ADMINISTRATION  
EXPENDITURES

83.33% OF FISCAL YEAR COMPLETED

ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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INSURANCE

_____	_____	_____	_____	_____	_____
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CAPITAL EXPENDITURES

_____	_____	_____	_____	_____	_____
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## REVENUE AND EXPENSE REPORT

AS OF: OCTOBER 31ST, 2016

## 40 -Transportation Fund

## STREET DEPARTMENT

83.33% OF FISCAL YEAR COMPLETED

## EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
<u>CAPITAL EXPENDITURES</u>						
40-520.04-81-00 Crack Seal Project	15,000	2,340.00	2,340.00	15.60	12,660.00	11,909.50
40-520.04-82-00 Slurry Seal Project	0	0.00	23.45	0.00 (	23.45)	0.00
40-520.04-83-00 Street Striping	20,000	0.00	225.01	1.13	19,774.99	13,866.25
40-520.04-85-00 Asphalt Overlay Program	225,000	92,559.21	260,432.26	115.75 (	35,432.26)	220,242.52
40-520.04-85-01 Equipment	128,000	25,709.00	60,395.72	47.18	67,604.28	104,719.40
40-520.04-90-00 Curb & Sidewalk Program	100,000	0.00	106,928.00	106.93 (	6,928.00)	100,100.00
TOTAL CAPITAL EXPENDITURES	488,000	120,608.21	430,344.44	88.19	57,655.56	450,837.67
<u>MAINTENANCE</u>						
40-520.06-01-00 Building Maintenance & R	5,000	228.32	574.96	11.50	4,425.04	5,146.09
40-520.06-21-00 Vehicle & Equipment Main	10,500	158.06	5,352.53	50.98	5,147.47	6,753.46
40-520.06-22-00 Vehicle & Equipment Gas	25,500	1,612.55	9,167.71	35.95	16,332.29	12,422.09
TOTAL MAINTENANCE	41,000	1,998.93	15,095.20	36.82	25,904.80	24,321.64
<u>CITY SERVICES</u>						
40-520.07-20-00 Emergency Snow Removal	40,000	0.00	14,482.23	36.21	25,517.77	18,991.44
40-520.07-32-00 Storm Sewers - General R	2,500	269.72	8,416.11	336.64 (	5,916.11)	248.36
40-520.07-33-00 Street Repair Materials	15,000	604.53	3,756.59	25.04	11,243.41	6,047.61
40-520.07-41-00 Street Lights - Electric	260,000	20,563.63	194,011.43	74.62	65,988.57	166,385.08
40-520.07-44-00 Street Signs	2,500	538.78	1,523.92	60.96	976.08	713.56
40-520.07-45-00 Street Sweeping	15,000	0.00	6,343.75	42.29	8,656.25	7,200.00
40-520.07-52-00 Tree Trimming & Removal	6,000	2,800.00	2,830.00	47.17	3,170.00	4,075.30
40-520.07-60-00 Rental Equipment	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CITY SERVICES	344,000	24,776.66	231,364.03	67.26	112,635.97	203,661.35
<u>OTHER EXPENDITURES</u>						
40-520.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL STREET DEPARTMENT	874,000	147,383.80	676,803.67	77.44	197,196.33	678,820.66

CITY OF PARKVILLE  
REVENUE AND EXPENSE REPORT  
AS OF: OCTOBER 31ST, 2016

40 -Transportation Fund

TRANSFERS

83.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
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TRANSFERS-OTHER SOURCES

40-550.20-10-00 Transfer to General Fund	240,000	20,000.00	200,000.00	83.33	40,000.00	204,166.64
TOTAL TRANSFERS-OTHER SOURCES	240,000	20,000.00	200,000.00	83.33	40,000.00	204,166.64

TOTAL TRANSFERS	240,000	20,000.00	200,000.00	83.33	40,000.00	204,166.64
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TOTAL EXPENDITURES	1,114,000	167,383.80	876,803.67	78.71	237,196.33	882,987.30
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EXCESS REVENUES OVER/(UNDER) EXPENDITURE(	179,175)	124,776.76	28,621.40		0.00 (	46,849.32)
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## BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

10 -General Fund

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
10901	Petty Cash (Admin)	181.31	
10911	Petty Cash (Court)	150.00	
10952	Court Bnk Acct-Internet Pymts	100.00	
12000	General Fund Claim on Cash	1,614,462.64	
15000	Receivables - General	( 34.00)	
15004	Franchise Tax Receivables	97,867.82	
15005	Vehicle Tax Receivable	457.20	
15006	Sales Tax Receivables	180,837.70	
15007	Motor Vehicle Tax Receivables	6,274.44	
18000	Prepaid Insurance	153,498.98	
			<u>2,053,796.09</u>
<b>TOTAL ASSETS</b>			<b>2,053,796.09</b>
			=====
<b>LIABILITIES</b>			
=====			
20021	AFLAC W/H	( 323.78)	
20022	Medical Ins W/H	( 5,812.55)	
20023	Dental W/H	( 429.84)	
20025	Principal W/H	66.47	
20028	Vision Care Withholding	( 145.84)	
20031	Retirement W/H ING	150.00	
20041	KC Earning Tax W/H	2,890.48	
20051	Garnishment W/H	( 70.62)	
20070	Vol. Employee Fund W/H	( 149.64)	
21000	Deferred Revenue	457.20	
22001	AP Pending (Due to Pooled)	51,351.69	
22500	Telecom Escrow	( 0.07)	
22501	FLEX Plan Payable	2,601.00	
22600	COBRA Liability	1,539.59	
			<u>52,124.09</u>
<b>TOTAL LIABILITIES</b>			<b>52,124.09</b>
			=====
<b>EQUITY</b>			
=====			
30001	Fund Balance	1,739,311.75	
<b>TOTAL BEGINNING EQUITY</b>			<b>1,739,311.75</b>
<b>TOTAL REVENUE</b>			<b>3,450,509.23</b>
<b>TOTAL EXPENSES</b>			<b>3,188,148.98</b>
<b>TOTAL SURPLUS/(DEFICIT)</b>			<b>262,360.25</b>
<b>TOTAL EQUITY &amp; SURPLUS/(DEFICIT)</b>			<b>2,001,672.00</b>
			=====
<b>TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT</b>			<b>2,053,796.09</b>
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

21 -River Park Bond Retirement

ACCOUNT# TITLE

ASSETS

11002 River Prk Dev Bank Acct-	151,996.36	
15001 Receivables - Current	5,167.60	
15003 LT Receivables	1,048,308.15	
		<u>1,205,472.11</u>

TOTAL ASSETS 1,205,472.11

LIABILITIES

21000 Deferred Revenue-Current	5,167.60	
21001 LT Deferred Revenue	1,048,308.15	
		<u>1,053,475.75</u>

TOTAL LIABILITIES 1,053,475.75

EQUITY

30001 FUND BALANCE	152,071.27	
		<u>152,071.27</u>
TOTAL BEGINNING EQUITY	152,071.27	
TOTAL REVENUE	320,625.09	
TOTAL EXPENSES	320,700.00	
		<u>( 74.91)</u>
TOTAL SURPLUS/(DEFICIT)	( 74.91)	
TOTAL EQUITY & SURPLUS/(DEFICIT)	151,996.36	

TOTAL EQUITY & SURPLUS/(DEFICIT) 151,996.36

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 1,205,472.11

BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

22 -Capital Project Bonds

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
11002	Cash	36,346.76	
14010	Lease Revenue Fund	0.48	
14012	Reserve Fund	0.03	
		<hr/>	36,347.27
			<hr/>
	<b>TOTAL ASSETS</b>		<b>36,347.27</b>
			=====
<b>LIABILITIES</b>			
=====			
<b>EQUITY</b>			
=====			
30001	Fund Balance	( 244,067.14)	
	<b>TOTAL BEGINNING EQUITY</b>	<hr/> ( 244,067.14)	
	<b>TOTAL REVENUE</b>	338,150.40	
	<b>TOTAL EXPENSES</b>	57,735.99	
	<b>TOTAL SURPLUS/(DEFICIT)</b>	<hr/> 280,414.41	
	<b>TOTAL EQUITY &amp; SURPLUS/(DEFICIT)</b>		<b>36,347.27</b>
			<hr/>
	<b>TOTAL LIABILITIES, EQUITY &amp; SURPLUS/DEFICIT</b>		<b>36,347.27</b>
			=====

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

23 -Brush Creek NID

ACCOUNT# TITLE

## ASSETS

12000	Claim on Cash	94,282.12	
14011	Debt Service Fund	3,864.96	
14012	Debt Service Reserve Fund	398,132.41	
15003	LT Receivables	4,976,775.00	
			5,473,054.49
TOTAL ASSETS			5,473,054.49

## LIABILITIES

21001	LT Deferred Revenue	4,976,775.00	
TOTAL LIABILITIES			4,976,775.00

## EQUITY

30001	Fund Balance	417,000.02	
30002	Fund Balance-Maintenance Fund	7,599.82	
TOTAL BEGINNING EQUITY			424,599.84
TOTAL REVENUE			260,852.95
TOTAL EXPENSES			189,173.30
TOTAL SURPLUS/(DEFICIT)			71,679.65
TOTAL EQUITY & SURPLUS/(DEFICIT)			496,279.49
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			5,473,054.49

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

24 -Brink Meyer Road NID

ACCOUNT# TITLE

## ASSETS

=====

14011 Brink Myer Note Fund (D S F)	290,219.82	
14012 Brink Meyer Bond Fund	2,824.38	
15003 LT Receivables	3,244,712.00	
		<u>3,537,756.20</u>

TOTAL ASSETS		<u>3,537,756.20</u>
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## LIABILITIES

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21001 LT Deferred Revenue	3,244,712.00	
23001 Loan from Em Reserve Payable	178,123.94	
		<u>3,422,835.94</u>

TOTAL LIABILITIES		<u>3,422,835.94</u>
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## EQUITY

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30001 Fund Balance	109,938.46	
30002 Fund Balance-Maintenance Fund	1,625.04	
		<u>111,563.50</u>
TOTAL BEGINNING EQUITY		111,563.50
TOTAL REVENUE	153,406.96	
TOTAL EXPENSES	150,050.20	
		<u>3,356.76</u>
TOTAL SURPLUS/(DEFICIT)		3,356.76

TOTAL EQUITY & SURPLUS/(DEFICIT)		<u>114,920.26</u>
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		<u>3,537,756.20</u>
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## BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

30 -Sewer Service Fund

ACCOUNT# TITLE

## ASSETS

=====

11002 Sewer Fund Cash in Bank	21,054.10	
11003 Cash	64,784.52	
11005 MM Bank Lib	210,998.84	
12000 Sewer Service Claim on Cash	199,113.53	
15000 Receivables	161,374.05	
17001 Property, Plant, Equipment	5,253,934.00	
17002 Land	59,975.00	
17003 Infrastructure	2,384,899.00	
17005 Accumulated Depreciation	( 4,413,384.00)	
17014 Equipment	263,593.00	
18000 Prepaid Insurance	1,838.83	
		4,208,180.87

TOTAL ASSETS

4,208,180.87

## LIABILITIES

=====

20070 Vol. Employee Fund	18.99	
22001 AP Pending (Due to Pooled)	8,099.90	
26000 Customer Deposits	13,485.00	
		21,603.89

TOTAL LIABILITIES

21,603.89

## EQUITY

=====

30001 Fund Balance	4,429,417.26	
		4,429,417.26
TOTAL REVENUE	889,445.69	
TOTAL EXPENSES	1,132,285.97	
TOTAL SURPLUS/(DEFICIT)	( 242,840.28)	
		4,186,576.98
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		4,208,180.87

4,208,180.87

## BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

34 -SRF Fund

ACCOUNT#	TITLE		
ASSETS			
=====			
12005	UMB Principal Payments Res Acc	112,515.07	
12006	UMB SRF Interest Payment Res A	6,752.03	
		<u>          </u>	119,267.10
			<u>          </u>
	TOTAL ASSETS		119,267.10
			=====
LIABILITIES			
=====			
24000	Long-Term Bonds Payable	1,310,000.00	
24001	Bond Issue Premium	63,351.00	
		<u>          </u>	1,373,351.00
	TOTAL LIABILITIES		<u>          </u>
EQUITY			
=====			
30001	Fund Balance	( 1,380,110.89)	
	TOTAL BEGINNING EQUITY	( 1,380,110.89)	
		<u>          </u>	
	TOTAL REVENUE	158,870.74	
	TOTAL EXPENSES	32,843.75	
		<u>          </u>	
	TOTAL SURPLUS/(DEFICIT)	126,026.99	
	TOTAL EQUITY & SURPLUS/(DEFICIT)	( 1,254,083.90)	
		<u>          </u>	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		119,267.10
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2016

40 -Transportation Fund

ACCOUNT# TITLE

ASSETS

=====

12000 Claim on Cash	374,831.93	
15000 Receivables - General	10,885.46	
15004 Receivables-Sales Tax	88,393.46	
		474,110.85

TOTAL ASSETS 474,110.85

LIABILITIES

=====

22001 A/P Pending (Due to Pooled)	125,441.88	
		125,441.88

EQUITY

=====

30001 Fund Balance	320,047.57	
		320,047.57
TOTAL BEGINNING EQUITY	320,047.57	
TOTAL REVENUE	905,425.07	
TOTAL EXPENSES	876,803.67	
		28,621.40
TOTAL SURPLUS/(DEFICIT)	28,621.40	
		348,668.97
TOTAL EQUITY & SURPLUS/(DEFICIT)	348,668.97	
		474,110.85

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 474,110.85

RESERVED FUND SUMMARY  
AS OF: OCTOBER 31ST, 2016

	This Month		Cumulative		Fund Balance
	Income	Expenses	Income	Expenses	
45 -Fawson Project Fund	27.83	9.00	3,994.02	77.50	570,914.32
46 -Guest Room Tax Fund	566.07	0.00	1,397.34	1,000.00	1,278.75
50 -Emergency Reserve Fund	26,458.33	0.00	279,947.32	144,430.70	1,583,482.23
60 -Nature Sanctuary Fund	0.00	0.00	10,541.17	4,900.00	40,349.14
63 -Park Donations	0.00	0.00	6,103.90	12,137.94	19,169.56
80 -Court Recoupment Fees	100.50	0.00	1,332.20	0.00	40,261.59
81 -Police Training Fees-LET	1,424.84	0.00	3,416.84	3,241.72	41,637.00
91 -TIF Development Fund	28,363.86	0.00	216,389.34	0.00	228,833.01
95 -Capital Projects Fund	4,475.60	24,666.87	156,298.65	236,702.45	( 23,659.33)
TOTAL	61,417.03	24,675.87	679,420.78	402,490.31	2,502,266.27

\*\*\* END OF REPORT \*\*\*

City of Parkville  
Cash & Investments Balance Report  
As of October 31, 2016

**General Fund #10**

Cash on Hand	181.31	
Total Cash Accounts*	1,563,210.95	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$1,563,392.26</u></u></b>

**Transportation Fund #40**

Total Cash Accounts*	374,831.93	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$374,831.93</u></u></b>

**River Park Bond Retirement Fund #21**

Total Cash Accounts*	151,996.36	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$151,996.36</u></u></b>

**Emergency Reserve Fund #50**

Total Cash Accounts*	1,405,358.29	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$1,405,358.29</u></u></b>

**Capital Project Bonds Fund #22**

Total Cash Accounts*	36,346.76	
Reserve Fund Account	0.51	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$36,347.27</u></u></b>

**TIF Development Fund #91**

Total Cash Accounts*	228,833.01	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$228,833.01</u></u></b>

**Brush Creek NID Fund #23**

Total Cash Accounts*	98,147.08	
Reserve Fund Account	398,132.41	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$496,279.49</u></u></b>

**Parkville Market Place Fund #92**

Total Cash Account	9,423.82	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$9,423.82</u></u></b>

**Brink Meyer Road NID Fund #24**

Total Cash Accounts*	290,219.82	
Reserve Fund Account	2,824.38	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$293,044.20</u></u></b>

**Capital Projects Fund #95**

Total Cash Accounts*	-23,659.33	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>-\$23,659.33</u></u></b>

**Sewer Service Fund #30**

Total Cash Accounts*	487,851.09	
<b>Fund Cash &amp; Investments Total</b>		<b><u><u>\$487,851.09</u></u></b>

\* Net of the amount owed (if any) to or from Pooled Cash Bank Account

Unaudited Financial Report to be used for Budgetary Management Purposes
---

1 CLASSIFICATION OF OFFENSES	2 OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDING "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED, I.E. FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)	6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
1. CRIMINAL HOMICIDE					
a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault if homicide reported, submit Supplemental Homicide Report)	11			00	
b. MANSLAUGHTER BY NEGLIGENCE	12			00	
2. FORCIBLE RAPE TOTAL	20	1	1	02	
a. Rape by Force	21	1	1		
b. Attempts to commit Forcible Rape	22				
3. ROBBERY TOTAL	30			01	
a. Firearm	31				
b. Knife or Cutting Instrument	32				
c. Other Dangerous Weapon	33				
d. Strong-Arm ( Hands, Fists, Feet, Etc. )	34				
4. ASSAULT TOTAL	40	24	24	14	21
a. Firearm	41	1	1	1	1
b. Knife or Cutting Instrument	42				
c. Other Dangerous Weapon	43				
d. Hands, Fists, Feet, Etc. - Aggravated injury	44	10	10	7	1
e. Other Assaults - Simple, Not Aggravated	45	13	13	13	
5. BURGLARY TOTAL	50	10	10	8	1
a. Forcible Entry	51	6	6		
b. Unlawful Entry - No Force	52	4	4		1
c. Attempted Forcible Entry	53				
6. LARCENY - THEFT TOTAL ( Except Motor Vehicle Theft )	60	57	57	73	24
7. MOTOR VEHICLE THEFT TOTAL	70	5	5	3	3
a. Autos	71	1	1	1	1
b. Trucks and Buses	72	2	2	2	2
c. Other Vehicles	73	2	2		
GRAND TOTAL	77	97	1	96	100
				49	6

Prior 3yrs Average

January 2016

Month and Year of Report

Thru  
September 30, 2016

Parkville, Missouri PD

Agency and State

Mo0830100

Agency Identifier

5700.00

Population

October 31, 2016

Date

Craig Hubbell

Detective Sergeant

Prepared By

Title

Chief K. L. Christian

Chief, Commissioner, Sheriff, or Superintendent

**PROPERTY STOLEN BY CLASSIFICATION**

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
<b>1. MURDER AND NONNEGLIGENT MANSLAUGHTER</b>	12		
<b>2. FORCIBLE RAPE</b>	20		
<b>3. ROBBERY</b>			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32		
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37		
<b>TOTAL ROBBERY</b>	30		
<b>5. BURGLARY - BREAKING AND ENTERING</b>			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51		
(2) DAY (6 a.m. - 6 p.m.)	52	2	6439
(3) UNKNOWN	53	3	28526
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	3	1139
(2) DAY (6 a.m. - 6 p.m.)	55		
(3) UNKNOWN	56	2	397
<b>TOTAL BURGLARY</b>	50	10	36501
<b>6. LARCENY - THEFT (Except Motor Vehicle Theft)</b>			
(a) \$200 AND OVER	61	22	63784
(b) \$50 TO \$200	62	6	658
(c) UNDER \$50	63	29	473
<b>TOTAL LARCENY (Same as Item 6X)</b>	60	57	64915
<b>7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)</b>	70	5	33300
<b>GRAND TOTAL - ALL ITEMS</b>	77	72	<b>86</b> 134716
<b>ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT</b>			
<b>6X. NATURE OF LARCENIES UNDER ITEM 6</b>			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83	29	<b>32</b> 3728
(d) FROM MOTOR VEHICLE (except e)	84	10	6479
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85	6	260
(f) BICYCLES	86	1	350
(g) FROM BUILDING (except c and h)	87	6	<b>7</b> 13216
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	5	40882
<b>TOTAL LARCENIES (Same as Item 6)</b>	80	57	<b>73</b> 64915
<b>7X. MOTOR VEHICLES RECOVERED</b>			
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	1	<b>Prior 3yrs Average</b>
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92	3	
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	4	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	4	

*January 1, 2016 thru September 30, 2016*

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Tuesday, November 8, 2016

Prepared By:  
Melissa McChesney  
City Clerk

Reviewed By:  
Tim Blakeslee  
Assistant to the City Administrator

ISSUE:

Approve a resolution revising municipal court fees in the Schedule of Fees.

BACKGROUND:

Several sections of the Parkville Municipal Code authorize the collection of fees for various services provided to residents, along with ordinances that have not yet been codified. On August 5, 2014, the Board of Aldermen established a Schedule of Fees to help reduce the number of Code amendments and eliminate costs of updating the Code each time a fee is modified.

Per Missouri statutes, municipal courts are not allowed to assess costs for the issuance of warrants. The revised schedule of fees removes the wording "issuance of warrant" from the Other Costs explanation listed under Municipal Court.

BUDGET IMPACT:

There is no direct budget impact associated with adoption of the resolution.

ALTERNATIVES:

1. Approve the resolution.
2. Approve the resolution subject to changes to satisfy the desires of the Board of Aldermen.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 16-020 revising municipal court fees in the Schedule of Fees.

POLICY:

Although there is no specific statutory requirement, fees are typically codified by ordinance to ensure enforcement. Section 105.160 of the Municipal Code gives the Board of Aldermen the authority to levy and collect all taxes and licenses, which is interpreted to extend to all administrative fees. Section 800.010 of the Municipal Code establishes the Schedule of Fees which may be adopted or amended, from time to time, by resolution.

SUGGESTED MOTION:

I move to approve Resolution No. 16-020 revising municipal court fees in the Schedule of Fees.

ATTACHMENTS:

1. Resolution No. 16-020
2. Revised Schedule of Fees



**CITY OF PARKVILLE, MO.  
RESOLUTION No. 16-020**

**A RESOLUTION AMENDING THE SCHEDULE OF FEES TO REVISE MUNICIPAL COURT  
FEES**

WHEREAS, the City is authorized to assess and collect various fees and charges written into the Parkville Municipal Code, contained in uncodified ordinances, or passed by resolution; and

WHEREAS, the City finds that it is in the best interests of the City to consolidate the various fees and charges into a uniform Schedule of Fees that can be kept up to date as fees change by replacing entries as they are repealed or amended by resolution instead of amending the Parkville Municipal Code; and,

WHEREAS, per Missouri statutes municipal courts are not allowed to assess costs to issue warrants.

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen hereby amends the Schedule of Fees, attached as Exhibit A, to remove the verbiage "issuance of warrants" from the Other Costs category of Municipal Court fees.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTEST:

\_\_\_\_\_  
City Clerk Melissa McChesney



**City of Parkville  
Schedule of Fees**

The schedule of fees consolidates all City fees and charges, adopted by resolution and ordinance, for the various services the City provides.

**City Parks and Events**

Municipal Code Chapter 140

Special Events

Application (non-refundable, applies toward event fee).....	\$25
Public Park Event (per day).....	\$300
Parade Event (4 <sup>th</sup> of July and Parkville Days exempt).....	At cost
Public Property Event (per day).....	\$50
Private Property Event (per day).....	\$25
Event Support (City park or police employees, per hour).....	\$30

Shelter Reservations

Non-Peak Day (per 3 hours)

Residents.....	\$25
Non-Residents.....	\$35

Peak Day (per 3 hours)

Residents.....	\$50
Non-Residents.....	\$60

Maxine McKeon Stage (per day)

Residents.....	\$100
Non-Residents.....	\$125

English Landing River Stage (per day)

Residents.....	\$100
Non-residents.....	\$125

Baseball/Soccer Fields (per hour per field).....	\$20
Volleyball (per hour per court).....	\$20
Basketball Courts.....	No fee
Electrical Pedestal (per side)/Water Hookup.....	\$10
Distribution Panel.....	\$25

**Municipal Court**

Municipal Code Chapter 145

All cases (each case).....	\$12
Police Training Fund (each case).....	\$2
Other costs ( <del>issuance of warrant</del> , commitment or summons, as provided before Associate Circuit Judge in criminal prosecutions).....	Actual cost
Assessed against City for defendant's apprehension or confinement in any prison facility.....	Actual cost
Mileage to serve warrant or commitment or Order of the Court (each mile and fraction thereof officer must travel both directions).....	Same as to Sheriff
Crime Victims Compensation Fund (RSMo 595.045.3).....	\$7.50
(Paid monthly to Missouri Department of Revenue, Tax Division)	
Sheriff's Retirement Fund Surcharge (RSMo 488.010-488.020).....	\$3
(Every case disposed of by a plea of guilty or a finding of guilty)	

Peace Officer Standards & Training Commission Fund.....	\$1
(Used statewide for training of peace officers; deposited with Treasurer of the State)	
Alcohol or drug-related traffic offenses	
Minimum upon guilty plea or finding of guilty for traffic offense associated with arrest of defendant (RSMo 577.048).....	\$100.50
Independent Living Center Fund (RSMo 178.653 and 561.035).....	\$5
Convicted or pleads guilty to intoxication-related traffic offense (RSMo 577.023) where judge in case was an attorney and defendant was represented by or waived right to attorney in writing; or drug-related offense (RSMo 195)	
Spinal Cord Injury Fund.....	\$25
(Paid to Missouri Department of Revenue)	
Optional cost for services, determined by court (RSMo 57.280-57.300).....	Varies
Synergy Services (RSMo 479.261).....	\$4

### Police Department

#### Municipal Code Chapter 200

Fingerprints (per card).....	\$15
------------------------------	------

### Animal Regulations

#### Municipal Code Chapter 210

##### Dog License

Spayed/neutered.....	\$10
Not spayed/neutered.....	\$15
Duplicate Dog Tag.....	\$1
Late penalty.....	50% of fee

##### Impoundment of Licensed Dogs

First Offense.....	\$15
Second Offense.....	\$25
Third Offense.....	\$50
Subsequent Offenses.....	\$100
Redeem impounded dog (per day or fraction thereof).....	\$2

### Building Permit, Plan Review and Inspection Fees

#### Municipal Code Chapter 500

##### Building Permit Fees

One- and two-family dwellings.....	See 2012 International Residential Code for One- and Two-Family Dwellings, Appendix L, Permit Fees
Other residential and non-residential .....	See 1997 Uniform Administrative Code, Tables 3-A, 3-B, 3-C and 3-D

##### Plan Review

##### One- and two-family dwellings

New residence construction.....	\$100
Other (minimum \$25, maximum \$100).....	25% of permit

##### Other residential and non-residential

New building construction.....	\$300
Tenant Finish .....	\$150
Minor Alteration .....	\$50
Other .....	\$25

##### Occupancy Inspections

Initial inspections (includes two inspections) .....	\$50
Re-inspections (each).....	\$25

## Liquor Licenses

### Municipal Code Chapter 600

#### Microbrewer

Up to 500 barrels.....	\$37.50
Each additional 100 barrels.....	\$7.50
Each 100 barrels below 500 (refund).....	-\$7.50
Retailer malt liquor original package .....	\$75
Retailer malt liquor by drink .....	\$75
Retailer intoxicating liquor original package.....	\$150
Sunday sales (additional).....	\$300
Resort.....	\$450
Sunday sales (additional).....	\$300
Temporary (3 months).....	\$93.75
Sunday sales (3 months, additional).....	\$75
Malt liquor/light wine by drink (only 7 days/year).....	\$37.50
Intoxicating liquor by drink on premises (only 501(c) exemptions).....	No fee
Intoxicating liquor by drink on boat/vessel.....	\$450
Wholesaler.....	\$375
Temporary Caterer Permit (per day).....	\$15
Tasting Permit.....	\$37.50
Retailer of intoxicating liquor by the drink, limited to distillers.....	\$375

## General Licensing

### Municipal Code Chapter 605

#### Business license (per year)

Any license not categorized below.....	\$50
General Contractor.....	\$75
Banks.....	\$320
Building or savings and loans.....	\$120
Fireworks.....	\$300
Rock Quarry.....	\$1,000
Late Fee (per month, not to exceed \$250).....	\$25

## Peddlers, Solicitors and Canvassers

### Municipal Code Chapter 610

Soliciting and Peddling Permit (30 consecutive days).....	\$50
---	------

## General Provisions

### Municipal Code Chapter 800

Convenience fee on debit/credit purchases (whichever is greater).....	\$3 or 2.45%
<i>(excludes sewer and court)</i>	<i>of purchase</i>

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Tuesday, November 8, 2016

Prepared By:  
Melissa McChesney  
City Clerk

Reviewed By:  
Tim Blakeslee  
Assistant to the City Administrator

ISSUE:

Adopt an ordinance to amend Parkville Municipal Code Section 385.010 regarding penalties for traffic code violations.

BACKGROUND:

Parkville Municipal Code Chapter 385, Section 385.010 outlines the penalties for traffic code violations. The Missouri Supreme Court recently adopted new minimum operating standards. In order to meet the new requirements, the following verbiage was added by the recommendation of Municipal Court Judge Kevin Humiston:

Any person violating any of the provisions of this Title shall on conviction be subject to a fine not exceeding five hundred dollars (\$500.00) or by imprisonment for a period not exceeding ninety (90) days or by both such fine and imprisonment is the discretion of the Court, **unless other penalty provisions are applicable.**

BUDGET IMPACT:

There is no budget impact associated with adoption of the ordinance.

ALTERNATIVES:

1. Adopt the ordinance to revise Municipal Code Section 385.010.
2. Adopt the ordinance, subject to revisions.
3. Do not approve the ordinance and provide alternative direction to staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends adoption of an ordinance amending Parkville Municipal Code Section 385.010 regarding penalties for traffic violations.

POLICY:

The Board of Aldermen must approve changes to the City's Municipal Code by ordinance.

SUGGESTED MOTION:

I move to approve Bill No. 2899, an ordinance amending the Parkville Municipal Code Chapter 385, Section 385.010 regarding penalties for traffic code violations, on first reading.

I move to approve Bill No. 2899 on second reading to become Ordinance No. \_\_\_\_.

ATTACHMENTS:

1. Ordinance

BILL NO. 2899

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE CHAPTER 385, SECTION 385.010 REGARDING PENALTIES FOR TRAFFIC CODE VIOLATIONS**

WHEREAS, Parkville Municipal Code Section 385.010 was approved by Ordinance No. 995 on May 19, 1987; and

WHEREAS, the Missouri Supreme Court recently adopted new Minimum Operating Standards for Missouri Courts: Municipal Divisions; and

WHEREAS, Municipal Court Judge Kevin Humiston recommended adding verbiage to address the new standards.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. Parkville Municipal Code Chapter 385, Section 385.010, *Penalty*, is hereby repealed and replaced to read as follows:

Any person violating any of the provisions of this Title shall on conviction be subject to a fine not exceeding five hundred dollars (\$500.00) or by imprisonment for a period not exceeding ninety (90) days or by both such fine and imprisonment is the discretion of the Court, unless other penalty provisions are applicable.

Section 4. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

## **CITY OF PARKVILLE**

### **Policy Report**

Date: November 8, 2016

Prepared By:  
Alysen Abel  
Public Works Director

Reviewed By:  
Tim Blakeslee  
Assistant to the City Administrator

ISSUE:

Approve a work authorization with Arbor Masters for the removal of hazardous trees.

BACKGROUND:

In June 2016, the City submitted a Tree Resource Improvement Program grant from the Missouri Department of Conservation (MDC). The grant proposal was prepared by staff for the removal of hazardous trees and reforestation in English Landing Park. The City applied for a total estimated project cost of \$14,988. The maximum value of the MDC grant is \$10,000 to help offset these costs. The City is responsible for a 25% match and any remaining cost above the \$10,000 MDC grant. In the grant application the local cost share was expected to be \$4,988. At the time of application, staff worked with Urban Tree Specialists, who were the City's on-call tree trimming service provider at the time.

On July 19, 2016, the Board of Aldermen approved a contract with Arbor Masters for on-call tree trimming services. The purpose of the on-call relationship is to have a service provider who can assist the City with routine and emergency services. As needs arise, the City will execute individual work authorizations with Arbor Masters.

In late September 2016, the City received notice from MDC of the TRIM grant award for the full amount of \$10,000. Since then, staff has obtained a cost estimate from the current on-call tree trimming service provider (Arbor Masters) to perform the work, their estimated cost is in the amount of \$14,950. Staff has identified additional trees that need to be removed in Platte Landing Park. Arbor Masters provided a cost estimated in the amount of \$1,150 for the additional removal of the hazardous trees. The total work authorization is in the amount of \$16,100.00.

BUDGET IMPACT:

The 2016 Parks budget includes \$12,000 for tree trimming and removal. To date, the City has spent approximately \$7,425, for hazardous tree removal and storm damage during the spring months. With the addition of the work authorization, the estimated year-end budget for tree trimming will be \$23,525. With the \$10,000 grant, the overall budget impact will be \$13,525. Because the 2017 budget process has already started, this will adjust the 2016 year-end projections by \$7,525.

ALTERNATIVES:

1. Approve a work authorization with Arbor Masters for the removal of hazardous trees in the amount of \$16,100.
2. Approve a work authorization with Arbor Masters for a reduced scope of tree removal in the amount of \$8,575, to remain within 2016 year-end budget projections.
3. Do not approve the work authorization.
4. Provide alternative direction to staff.
5. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the approval of the work authorization with Arbor Masters for the removal of hazardous trees in English Landing Park in conjunction with the MDC TRIM grant, as well as additional trees in Platte Landing Park.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on November 4, 2016, the Finance Committee, by a vote of 3-0, recommended that the Board of Aldermen approve a work authorization with Arbor Masters for the removal of hazardous trees in the amount of \$16,100.

POLICY:

The Purchasing Policy, Resolution No. 10-02-14, requires the Board of Aldermen to approve all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve Work Authorization No. 3 with Arbor Masters for the removal of hazardous trees in the amount of \$16,100.

ATTACHMENTS:

1. TRIM Grant Application
2. Work Authorization



### Introductory Narrative

The City of Parkville founded over 150 years ago by George S. Park, is a small quaint town rich in history. Originally a thriving river port, the streets were filled with the bustle of a healthy commerce and the growth was faster than Kansas City, only ten miles away. Parkville experienced near economic collapse as a result of bitter disputes between citizens on opposing sides during the Civil War.

From these beginnings, the City of Parkville has at times flourished, withered, survived and thrived. This picturesque community located in a bend of the Missouri River, on the flat land and the bluff above, is currently thriving thanks to diligent planning and community support.

The City's park system has tripled with the recent acquisition of riverfront purchased by Platte County and maintained by the City. The expansion has created an opportunity for a viable access to the Missouri River with a boat ramp through the generosity of the Missouri Department of Conservation. In addition, a two-mile loop trail, wetland, and a dog park were provided by Platte County Parks. Extensive work was performed by the Parkville's Parks Staff to clear invasive and intrusive underbrush so the riverfront could be visible and viable for park users. With the opportunity for a TRIM Grant, further maintenance with the older decaying trees and pruning maintenance will be performed in Platte Landing Park.

The City wishes to address further tree maintenance with the removal of 5 declining ash trees at the historic train depot and replacing the trees with 3 sugar maples when the ash trees are removed.

The final component of the TRIM Grant would be to address the hazardous trees in English Landing Park with the unique riverfront trail; the 76 acre park is one of the most heavily used parks in the Northland attracting hundreds and sometimes thousands of visitors daily. The facility encompasses many uses including 3 miles of walking trails, playgrounds, picnic shelters, baseball fields and a host of several public events including numerous 5 and 10 K's. The TRIM Grant will serve as a dynamic aid in offsetting the pruning and removal cost of such an established wooded area, providing a safe sanctuary for all park users.

### **Correlation with Tree Management Program**

The City of Parkville conducted a new tree inventory in 2013 for the continued management of our tree program. This new study by a certified forester/arborist in conjunction with GIS mapping/ engineering will be utilized as an important tracking tool for our tree management program for the future. The results of this inventory identified a moderate percentage of our trees at English Landing Park are hazardous and reaching maturity as well. This information will be used for the 2016-2017 TRIM Grant to perform selective removal of dead, dying, broken and/or diseased wood to minimize potential risk with the concentration in areas that are accessible only with the aid of bucket trucks, climbers, and tree trimming professionals.

The City's Community Land and Recreation Board is supportive of the desire to minimize the high liability risks with the selective deadwood removal for the 2016 TRIM Grant. The Board has continuously been active in identifying locations for new plantings, the purchasing of trees and the continuous updating of tree care programs. Three hundred new trees have been planted the last 4 years. Our Mayor and Board of Aldermen have approved and endorsed a resolution to support this application. The City of Parkville has been a proud Tree City designee for the past 26 years.

---

### **Final Product**

To remove identified deadwood, hazardous limbs and decaying or diseased trees that are in high traffic areas, encompassing Platte Landing Park, English Landing Park and the Train Depot.

### **Timetable**

Upon acceptance of the TRIM Grant the City will allow the contractor to perform the tree services as per the proposal. A 30 day time frame will be adequate time for the project to be completed in the winter of 2016.

### **Promotion and Results**

A press announcement to Kansas City area media and the City's website will enable residents as well as neighboring communities to become aware of the results of the proactive management plan and to recognize the Missouri Department of Conservation for making the project possible.

### **Three Year Maintenance Plan**

A park employee serving as a landscape technician since 2006 remains a vital seasonal employee. This employee will be responsible for mulching city owned trees, watering and basic tree pruning. Gator bags have also been purchased to keep the trees watered during the hot summer months. The proposed planting of the Sugar Maples at the Train Depot will replace the diseased Ash trees and will be maintained by the Park's Staff.

All tree trimming, pruning, removals and plantings shall be accomplished in accordance with all ANSI and MDC specifications. A certified arborist with the contracted company will be required.

Tom Barnard, Parks Superintendent for the City of Parkville will oversee the project.

# T.R.I.M. Estimated Project Cost Worksheet

Applicant City of Parkville Contact person Tom Barnard

Address 8880 Clark Ave.

Email tbarnard@parkvillemo.gov

Phone 816-215-4047 County Platte

City/State Parkville, mo ZIP (9-digit ZIP required) 64152-3727

Project location English Landing & Platte Landing Parks / Train Depot

Project Type (check all that apply):

- Inventory  
  Removal  
  Pruning  
  Education  
  Planting  
  Other

Provide costs only for items associated with your project.

## A. Reimbursable Costs

Amount

1. Contract fee (tree management plan, material development, inventory)	_____
2. Contracted labor (tree removals, pruning, planting, inventory)	<u>14,260</u>
3. Purchased materials for inventory or tree work	_____
4. Equipment rental (inventory, planting, or other tree work)	_____
5. Education (training course fees, program materials)	_____
6. Tree planting plan preparation fee	_____
7. Trees for planting and delivery, less any discount	_____
8. Purchased materials for planting (stakes, mulch)	_____
<b>SUBTOTAL</b>	<b>\$ <u>14,260</u></b>

## B. Non-reimbursable Costs

1. Administrative costs (tree care, education, inventory)	_____
2. Paid employee labor (tree care, education, inventory)	<u>138</u>
3. Donated labor (tree work, planting, or inventory (at \$10/hr))	_____
4. Donated equipment costs	_____
5. In-kind equipment	_____
6. Donated materials (stakes, mulch, etc.)	_____
7. Discount or credit for trees or tree planting	<u>600</u>
8. Other	_____
<b>SUBTOTAL</b>	<b>\$ <u>738</u></b>

## C. Total Estimated Project Costs

(Add above and round to nearest dollar.)

**\$ 14,998**

Transfer total to back side of form

Please complete Cost-Share Request Form on reverse side.

# T.R.I.M. Cost-Share Request Form

Applicant City of Parkville Contact person Tom Barnard  
Project location English Landing & Platte Landing Parks & Train Depot

## C. Total Estimated Project Costs

\$ 14,988  
Amount from front side of form

## D. MDC Cost-Share Computation

Missouri Department of Conservation's Cost Share \$ 8992  
(60% X Total estimated project cost)

Tree City USA Bonus \$ 2248  
(15% X Total estimated project cost)

NOTE: To qualify for bonus, project must be located in a community that is currently certified as Tree City USA.

Missouri Arbor Award of Excellence Bonus \$ \_\_\_\_\_  
(5% X Total estimated project cost)

NOTE: To qualify for bonus, applicant must be the winner of an MAAE award within the last 12 months.

### SUBTOTAL

Add all amounts in D (above): \$ 11,240

### SUBTOTAL REIMBURSABLE COSTS

Enter the SUBTOTAL from A on front side: \$ 14,260

### TOTAL MDC COST SHARE

Enter the smaller of the above two lines. Total MDC Cost Share cannot exceed Reimbursable Costs. Maximum available is \$10,000 unless specifically authorized.

\$ 10,000  
(11,240)  
actual

## E. Local Cost-Share Computation

Total MDC Cost Share subtracted from Total Estimated Project Costs \$ 4,988

I certify that funds received through the Tree Resource Improvement and Maintenance program will be used only for the care of trees or planting of trees on public property, as noted in this application. I certify that all trees subject to this contract will be pruned in accordance with American National Standard Institute A300 Standard Practices for Wood Plant Maintenance specifications and that trees will be planted in accordance with the enclosed How to Plant a Tree brochure.

Tom Barnard Parks Superintendent  
Name and Title of Representative

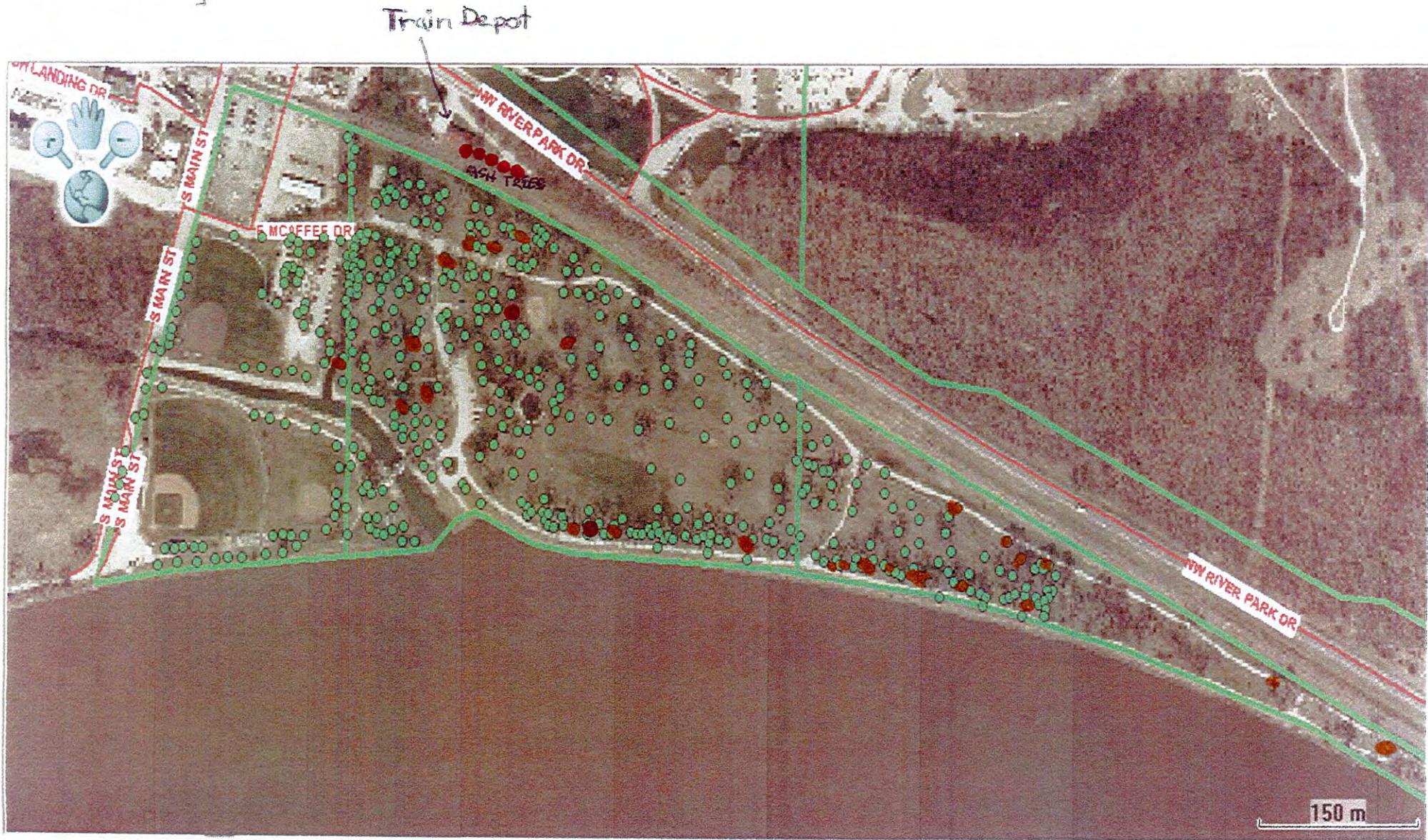
Tom Barnard May 25, 2016  
Signature of Representative Date

SIGNATURE ATTACHED (e-mail)  
Signature of Missouri Department of Conservation Forester Date

# English Landing Park, Parkville, MO

● REMOVALS

● Pruning



● Maple Tree Removals

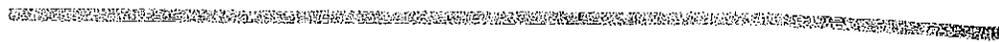
● Cottonwood <sup>stem</sup> removal/pruning



# PLATTE LANDING PARK

Parkville, MO

Scale: 1" = 120'-0"

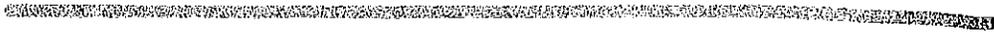


Parkville Parks and Recreation  
 Tom Barnard  
 8880 Clark Ave  
 Parkville, MO 64152

Proposal Date: 5/25/2016  
**Work Site:** 8880 Clark Ave  
 Parkville, MO 64152  
**Proposed By:** Bret Cleveland  
**Ad Source:** City License  
**Work:** 816-587-2593  
**Mobile:** 816-215-4047

Qty	Plant	Location	Cost
1	Job Location	-- Platte Landing Park --	\$0.00
5	Maple (Silver)	North side of trail -- Dead and/or severely declining and splitting tree -- Remove to ground level and remove all debris	\$1,520.00
2	Cottonwood	South side of trail closest to river by last pump station -- Remove XL dead section and large broken/dead limbs in cottonwood closest to tree with large dead section	\$865.00
1	Job Location	--- Train Depot - Chamber of Commerce building ---	\$0.00
5	Ash	Dead/severely declining on east side of building -- Remove to ground level and remove all debris	\$3,450.00
1	Job Location	--- English Landing Park ---	\$0.00
1	Cottonwood	Tree # 92 south of Aloe parking area -- Remove deadwood 2 inch and greater throughout	\$745.00
3	Cottonwood	Tree # 241, 242, 247 near start of trail on side side by frisbee golf -- Remove deadwood 2 inch and greater	\$675.00
1	Cottonwood	Tree # 171 by main intersection -- Remove deadwood 2 inch and greater	\$220.00
1	Cottonwood	Tree # 181 by stage - Remove deadwood 2 inch and greater	\$210.00
1	Cottonwood	Tree # 459 - Old tag - intersection of McAfee and Busch - Remove large deadwood on high section over street	\$250.00
1	Maple (Silver)	Tree # 306 East shelter - Severe damage root flare - Remove	\$300.00
1	Maple (Silver)	Tree # 357 by sand volleyball - Remove deadwood 2 inch and greater	\$570.00
1	Maple (Silver)	Tree # 361 - NE of playground - Remove	\$570.00
1	Cottonwood	Tree # 409 - By river shelter - Dead/declining - Remove (20 inch)	\$225.00
1	Cottonwood	Tree # 416 - By river shelter - Remove deadwood 2 inch and greater	\$205.00
1	Cottonwood	Tree # 503 - Old tag - Remove deadwood 2 inch and greater	\$55.00
2	Cottonwood	Tree # 427 - By Ottman bench - Remove deadwood 2 inches and greater	\$320.00
2	Cottonwood	Tree # 526/529 - East of Beauchamp bench - Remove deadwood 2 inches and greater	\$115.00





2	Cottonwood	Tree # 544/546 - Emerys and Adams Bench - Remove deadwood 2 inches and greater	\$85.00
1	Maple (Silver)	Tree # 555 - East of Emerys and Adams bench - Removed hangers and deadwood 2 inches and greater	\$110.00
1	Cottonwood	Tree # 560 - East of Emerys and Adams bench - Remove deadwood 2 inch and greater	\$85.00
1	Cottonwood	Tree # 564 - East of Emerys and Adams bench - Remove low deadwood 2 inch and greater	\$85.00
1	Maple (Silver)	Tree # 565 - Middle area Buis bench - Remove large dead center stem and remove deadwood	\$225.00
1	Cottonwood	Tree # 588 - Middle area NW of Zenke bench - Remove dead top	\$305.00
1	Mulberry	Tree # 619 - North side of trail - Remove deadwood 2 inches and greater	\$190.00
1	Mulberry	Tree # 621 - North side of trail - Remove broken and deadwood 2 inches and greater	\$240.00
1	Mulberry	Tree # 630 - North side of trail - Remove deadwood understory - Weight reduction	\$245.00
1	Cottonwood	Tree # 668 - Severely damaged by beaver - Predominately dead - Remove - re-evaluate in summer	\$1,305.00
1	Cottonwood	Tree # 680 - Closer to turn around - Extra large - Remove deadwood over trail	\$235.00
2	Cottonwood	Tree # 686/672 - 686 by turn - 672 (Old tag) Big 377 sign - 686 Remove deadwood both sides throughout - 672 Remove deadwood 2 inches and greater	\$705.00
1	Cottonwood	Tree # 708 - XXXL on river bank - Remove hanger near path	\$55.00
1	Elm (American)	Tree # 727 - East of turn around - Remove hangers and deadwood 2 inches and greater	\$95.00

**Subtotal: \$14,260.00**

**Tax: \$0.00**

**Total: \$14,260.00**



816.214.8327 • www.urbantreekc.com • PO Box 901422 • Kansas City, MO 64190



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

**CITY OF PARKVILLE, MO.  
RESOLUTION NO. 16-007**

**A RESOLUTION APPROVING AND ENDORSING AN APPLICATION TO THE MISSOURI DEPARTMENT OF CONSERVATION FOR FUNDING UNDER THE TREE RESOURCE IMPROVEMENT AND MAINTENANCE GRANT**

WHEREAS, the City of Parkville deems it a high priority to improve quality of life for all citizens through parks and recreation programs; and

WHEREAS, the Missouri Department of Conservation (MDC), in cooperation with the Missouri Community Forest Council, offers a grant funding program to assist government agencies, public schools, and non-profit organizations with the management, improvement, or conservation of trees on public lands; and

WHEREAS, the projects eligible for TRIM funding include tree inventory, removal or pruning of hazardous trees, tree planting, and training volunteers or municipal employees to care for community trees; and

WHEREAS, the City of Parkville met with an urban forester with MDC and identified several hazardous trees in English Landing Park that need to be removed; and

WHEREAS, the City of Parkville wishes to make application to the MDC for consideration of the Tree Resource Improvement and Maintenance grant; and

WHEREAS, the City of Parkville agrees to comply with all program guidelines and requirements of said Grant Program if such application shall be funded by the MDC.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen approves and endorses an application for the Tree Resource Improvement and Maintenance grant to help fund the tree removal and reforestation plan for English Landing Park.

BE IT FURTHER RESOLVED that the Board of Aldermen directs City Administration to complete and submit the required grant application documents.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 17<sup>th</sup> day of May 2016.

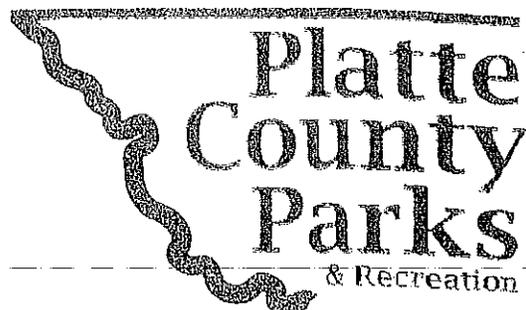
ATTESTED:

City Clerk Melissa McChesney



Mayor Nanette K. Johnston

May 27, 2016



Tom Barnard  
Parkville Parks and Recreation  
8701 McAfee St  
Parkville, MO 64152

**RE: Letter of Support – TRIM Grant**

Dear Tom,

Platte County Parks and Recreation is grateful for the work that you do to beautify and care for Platte Landing Park. We appreciate your efforts to properly care for the trees on site and ensure a safe park environment for all park users.

The partnership with the City of Parkville to maintain and operate Platte Landing Park is key to the success of the park. Thank you for the opportunity to review the trees that need attention. We concur with your assessment of the trees and the work that needs to be completed.

Thank you for your continued diligence in maintaining and improving Platte Landing Park.

Sincerely,

Noel Challis  
Senior Park Planner

Brian Nowotny  
Director

Board of Park  
Commissioners

Julie Rule  
Chair

Ann Dwyer-Sanders  
Vice Chair

Kenny Brown  
Secretary

Neil Davidson

Jeff Elsea

Jack Laney

Tim Nash

## Tom Barnard

---

**From:** Wendy Sangster <Wendy.Sangster@mdc.mo.gov>  
**Sent:** Friday, May 27, 2016 3:33 PM  
**To:** Tom Barnard  
**Subject:** RE: TRIM Grant

Hi Tom  
If you don't need me to review the application, you can use this email as my signature. Just submit it with your application.  
Wendy

Wendy Sangster  
Community Forester  
Anita B Gorman Conservation Discovery Center  
4750 Troost  
Kansas City, MO 64110

(816)759-7305 x1134

---

**From:** Tom Barnard [<mailto:TBarnard@parkvillemo.gov>]  
**Sent:** Friday, May 27, 2016 11:56 AM  
**To:** Wendy Sangster  
**Subject:** TRIM Grant

Hello Wendy,  
Just completing the TRIM Grant, how would you like me to get your signature? I'll accommodate however is best for you.  
Thanks,  
Tom



## City of Parkville Work Authorization #3

**Date:** November 15, 2016

**Issued to:** Arbor Masters Tree & Landscape  
8250 Cole Parkway  
Shawnee Mission, KS 66227

**Project/Work Description** Tree Removal  
**Title:** English Landing Park  
**Scope of Work/Purpose:**

1. Trimming and Removals as requested – (Removals cut to ground level/no stump grinding) – Haul and dispose of debris	<b>\$14,950.00</b>
2. * Optional Removals	
Elm – (East end on bank)	
PLP – Elm	
<u>PLP – Box Elder</u>	<u><b>\$ 1,150.00</b></u>
<b>TOTAL</b>	<b>\$16,100.00</b>

Unit prices as identified in the Agreement dated July 19, 2016.

### Schedule and Price

Project Start Date:	November 15, 2016
Estimated Completion Date:	December 31, 2016
Latest Acceptable Date:	December 31, 2016
Estimated Cost:	\$16,100.00
Expenditure Limit:	\$16,100.00
Budget Account Code:	10-525.07-52-00

**Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.**

Name/Title: Mark Cantrell Signature: \_\_\_\_\_  
Company: Arbor Masters Tree & Landscape Date: \_\_\_\_\_

**Authorization**

Department Head: \_\_\_\_\_ Date: \_\_\_\_\_  
Alysen M. Abel, Public Works Director

City Administrator (if over \$1,000): \_\_\_\_\_ Date: \_\_\_\_\_

Mayor (if over \$2,500): \_\_\_\_\_ Date: \_\_\_\_\_  
Nanette K. Johnston, Mayor

**For Internal Staff Use Only**

(initial each item and file with executed work authorization)

Employment Eligibility Status Verification (if the cost exceeds \$5,000)

Certificate of Insurance that demonstrates compliance with the Terms and Conditions

Valid business license

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Tuesday, November 08, 2016

Prepared By:

Stephen Lachky, Community Development Dir.  
Alysen Abel, Public Works Director

Reviewed By:

Tim Blakeslee  
Assistant to the City Administrator

ISSUE:

Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 505, Section 505.080, Subsection A,1 to include street lights; and to amend Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights.

BACKGROUND:

The Parkville Municipal Code Subdivision Regulations do not contain requirements for developers to install street lights when constructing or repairing streets, sidewalks, drainage systems, sewers or thoroughfares. Over the years, developers have willingly chosen to construct and install street lights as part of their developments, but are not bound to such requirements. In initial phases of Riss Lake and the Bluffs subdivisions, street lights were not installed with the public infrastructure. Staff prefers to have street lights as a requirement in addition to the other improvements as part of subdivision developments, but needs criteria upon which to evaluate the design and implementation of street lights.

Other cities require developers to construct street lights as part of their subdivision improvements, in addition to streets, sidewalks, drainage systems, sewers, utilities, and other on- or off-site improvements required at the time a plat application is submitted to the city. Once installed, the improvements are either accepted by the city or transferred to a property owner's association or Kansas City Power & Light (KCP&L) to be owned and maintained. Section 505.080: *Construction of Improvements* requires plans and specification for the construction or repair of improvements to be submitted to the Public Works Director for approval — specifically streets, sidewalks, drainage systems, sewers or thoroughfares to be dedicated to and maintained by the City. The proposed amendment to Section 505.080 would include street lights. The addition of Subsection H. to Section 505.090: *Minimum Standards for Streets, Sidewalks, and Storm Sewers* will include Standard Specifications and Design Criteria for street lights.

Staff feels it's important for plans and specifications for the construction of street light improvements be submitted to the Public Works Director as part of the subdivision development process to ensure the public health, safety and welfare of the community.

BUDGET IMPACT:

With the exception of application and permit fees collected, there is no immediate budget impact. Long-term impacts would be realized from changes in property taxes and sales taxes collected from development, and impacts to the same for area properties and other businesses.

ALTERNATIVES:

1. Approve second reading of the ordinance to amend Section 505.080: *Construction of Improvements*, Subsection A., 1. to include street lights; and the addition of Subsection H. to Section 505.090: *Minimum Standards for Streets, Sidewalks and Storm Sewers* to include Standard Specifications and Design Criteria for street lights.

**ITEM 4J**  
**For 11-15-16**  
**Board of Aldermen Meeting**

2. Approve the second reading of the ordinance, subject to revisions.
3. Do not approve the ordinance and provide alternative direction to staff.
4. Postpone the item.

**STAFF RECOMMENDATION:**

Staff recommends approval of second reading of an ordinance amending Section 505.080: *Construction of Improvements*, Subsection A., 1. to include street lights; and the addition of Subsection H. to Section 505.090: *Minimum Standards for Streets, Sidewalks and Storm Sewers* to include Standard Specifications and Design Criteria for street lights.

**POLICY:**

The Board of Aldermen must approve changes to the City's Municipal Code by ordinance.

**SUGGESTED MOTION:**

I move to approve Bill No. 2898, an ordinance amending Parkville Municipal Code Chapter 505, Section 505.080, Subsection A, 1 to include street lights; and amending Section 505.090 to add Subsection H to include standard specifications and design criteria for street lights, on second reading to become Ordinance No. \_\_\_\_.

**ATTACHMENT:**

1. Proposed Ordinance

**AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE CHAPTER 505, SECTION 505.080, SUBSECTION A., 1. TO ADD STREET LIGHTS; AND AMENDING SECTION 505.090 TO ADD SUBSECTION H TO INCLUDE STANDARD SPECIFICATIONS AND DESIGN CRITERIA FOR STREET LIGHTS**

WHEREAS, the Parkville Municipal Code Subdivision Regulations do not contain requirements for developers to install street lights when constructing improvements related to the construction of subdivision developments; and

WHEREAS, other municipalities around the Kansas City metropolitan region require developers to construct street lights as part of their subdivision improvements; and

WHEREAS, via Ordinance No. 1027 (March 15, 1988), 1126 (November 21, 1989), 1180 (October 16, 1990), 1420 (February 15, 1994), and 1826 (September 7, 1999), and 1955 (June 5, 2001) the City of Parkville enacted and amended standards and regulations for subdivisions and their related construction of improvements including streets, sidewalks, drainage systems, sewers and thoroughfares; and

WHEREAS, the Public Works Director reviews plans and specifications for the construction or repair of improvements throughout the City of Parkville related to subdivision developments; and

WHEREAS, the construction of improvements, including but not limited to streets, sidewalks, drainage systems, sewers or thoroughfares are governed by the specifications and design criteria of the American Public Works Association (APWA) Standard Specifications and Design Criteria.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

SECTION 1. Parkville Municipal Code Title V, Chapter 505, Section 505.080 *Construction of Improvements*, Subsection A., 1. is hereby amended to read as follows:

1. Plans and specifications for the private construction or repair of improvements, including but not limited to streets, sidewalks, street lights, drainage systems, sewers or thoroughfares to be dedicated to and maintained by the City of Parkville, shall be submitted to the Public Works Director for approval.

SECTION 2. Parkville Municipal Code Title V, Chapter 505, Section 505.090 *Minimum Standards for Streets, Sidewalks and Storm Sewers* is hereby amended to add Subsection H as follows:

- H. Street lights shall be constructed as specified in the Standard Specifications and Design Criteria, APWA 1982.

SECTION 3. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

---

Mayor Nanette K. Johnston

ATTESTED:

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City Clerk Melissa McChesney

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Tuesday, November 8, 2016

Prepared By:  
Melissa McChesney  
City Clerk

Reviewed By:  
Alysen Abel  
Public Works Director

ISSUE:

Adopt an ordinance to authorize a license agreement with the Missouri Highway and Transportation Commission for the existing monument sign along Highway 45 at Monticello Road.

BACKGROUND:

A "Welcome to Parkville" monument sign exists in the northwest corner of the intersection of Highway 45 and Monticello Road and has been in its current location for many years. In late August 2016, staff was contacted by representatives of the Missouri Department of Transportation (MoDOT) who informed the city that the sign is located within the MoDOT right-of-way along Highway 45. In an effort to make the sign compliant, MoDOT provided a license agreement for the City to execute.

The Board of Aldermen approved the agreement with MoDOT on October 18, 2016. Following approval, staff learned that agreements with MoDOT require adoption of an ordinance. This action fixes the clerical error and adopts an ordinance, as required by MoDOT. Since the agreement was already approved by the Board, staff recommends that both readings of the ordinance be at the same meeting.

BUDGET IMPACT:

There is no budget impact associated with this action.

ALTERNATIVES:

1. Adopt an ordinance authorizing a license agreement with the Missouri Highway and Transportation Commission.
2. Adopt the ordinance, subject to revisions.
3. Do not approve the ordinance and provide alternative direction to staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the adopting the ordinance to authorize the license agreement with MoDOT.

POLICY:

MODOT requires that the agreement be approved by ordinance.

SUGGESTED MOTION:

I move to approve Bill No. 2900, an ordinance authorizing a license agreement with the Missouri Highway and Transportation Commission for the existing monument sign along Highway 45 at Monticello Road, on first reading.

I move to approve Bill No. 2900 on second reading to become Ordinance No. \_\_\_\_.

**ITEM 4K**  
*For 11-15-16*  
**Board of Aldermen Meeting**

ATTACHMENTS:

1. Ordinance
2. Agreement

**AN ORDINANCE AUTHORIZING A LICENSE AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION OF THE DEPARTMENT OF TRANSPORTATION (MODOT) FOR THE EXISTING MONUMENT SIGN ALONG HIGHWAY 45 AT MONTICELLO ROAD**

WHEREAS, a "Welcome to Parkville" monument sign exists in the northwest corner of the intersection of Hwy 45 and Monticello Road and has been in its current location for many years; and

WHEREAS, in August 2016, staff was informed by representatives of the Missouri Department of Transportation (MoDOT) that the sign is located within the MoDOT right-of-way along Highway 45; and

WHEREAS, in an effort to make the sign compliant, MoDOT provided a license agreement for the City to execute.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Mayor is hereby authorized and directed to sign a License Agreement, attached hereto and incorporated herein by reference, with the Missouri Highways and Transportation Commission (MODOT). The purpose of said Agreement is to set out mutual covenants for the existing monument sign along Highway 45 at Monticello Road.

Section 2. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

CCO Form: RW 51  
Approved: 12/12 (ASB)  
Revised: 08/16 (ASB)  
Modified:

PLATTE COUNTY  
ROUTE 45

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
LICENSE AGREEMENT FOR CITY MONUMENT**

THIS AGREEMENT is entered into by the **MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION** (hereinafter, "Commission") and the **CITY OF PARKVILLE** (hereinafter, "City").

WITNESSETH:

WHEREAS, the Commission is an entity of the State of Missouri created by state law and owns and maintains State Route 45 (hereinafter, "Highway") as part of the State Highway System in Platte County, Missouri;

WHEREAS, the City constructed a Monument on Commission property and desires to use that portion of the Commission property described in Exhibit "A," attached hereto and incorporated by reference, to maintain a Monument;

WHEREAS, the Commission agrees to allow the City to use Commission property for the purposes, and subject to the terms and conditions, herein stated.

NOW, THEREFORE, in consideration of the promises, covenants and representations in this Agreement, the parties agree as follows:

(1) LICENSE GRANTED: The Commission hereby grants the City and its successors, a non-exclusive right to use that portion of the Commission property at the location described on Exhibit "A", a legal description of the property, for the purpose of maintaining a city Monument.

(2) CONSIDERATION FOR THIS LICENSE: The Commission grants this license freely and without charge, based on the City's express agreement to comply with the terms and conditions of this Agreement. This license is revocable by the Commission through its Missouri Department of Transportation (MoDOT) representatives at any time, with or without cause; and this license is automatically revoked by operation of law if the City violates any term or condition of this Agreement.

(3) DURATION OF LICENSE: The Commission and the City agree that this license and all rights of entry granted hereunder shall terminate and no longer be in effect no later than sunset ten (10) years from the last date of execution of this Agreement. Upon approval of both parties, the terms and conditions of this Agreement are renewable for an additional ten (10) years from the date of the expiration of the

Agreement. Any extension shall be memorialized in an appropriate Supplemental Agreement and executed by the duly authorized representatives of the parties.

(4) WORK BY THE CITY: The City constructed a Monument on Commission property as indicated in Exhibit "A," attached hereto and incorporated by reference. This non-exclusive license prohibits conversion of the property to a 4f or 6f property as stated in the Code of Federal Regulations 23 CFR 771.135. It is expressly understood and agreed that the primary purpose of the property which is the subject matter of this agreement shall remain for use of the Commission. There will be no public park or recreational use or dedication of the Commission property for outdoor recreational use.

(5) ACCOMPANYING STRUCTURES: The City agrees to maintain guardrail and/or other traffic safety devices (hereinafter, "Accompanying Structures") to Commission standards, in accordance with applicable portions of the latest editions of the *Missouri Highways and Transportation Commission's Standard Specifications for Highway Construction* and the *Standard Plans for Highway Construction*. The City's plan for repair and maintenance of the accompanying structures are as follows:

(A) Upon notification to the City of the damaged accompanying structures, the City shall have seven (7) calendar days to begin the repair or maintenance.

(B) All repair and maintenance work shall be completed within fourteen (14) calendar days.

(6) CONSTRUCTION CONTRACTOR: The Commission acknowledges that the City may enter into a construction contract with an approved Contractor (hereinafter, "Contractor") to maintain the Monument. The Contractor will look solely to the City for payments pursuant to the construction contract, including, but not limited to payments for base contract work and change order work, and for claims pursuant to the contract or for breach thereof, and confirming that Contractor shall have no claim rights against the Commission, its employees, agents, successors, or assigns.

(7) RIGHTS UPON DEFAULT: If the City defaults and abandons the Monument construction project, the Commission has the right, at its discretion, to demolish the structure. The Commission shall have the right to charge all payments associated with and costs of demolition to the City.

(8) MAINTENANCE AND REPAIR: At all times during the maintenance of the Monument, the site of the Monument and all related structures and landscaping will be maintained by and at the expense of the City so as to assure that these structures and the area within, above and beside Commission's property will be kept in accordance with Commission standards and in good condition as to safety, use and appearance and such maintenance will be accomplished in a manner so as to cause no unreasonable interference with the use of or access to the Commission's state highway system. At all times during the maintenance of the Monument, the City and Contractor

shall maintain the Monument in a manner that will not injure or damage the paved highway facility area or any of Commission property adjacent thereto, unless as specified herein. The City will keep the property described in Exhibit "A" in a neat, clean, orderly and presentable condition, free of trash, debris and unsightly objects.

(9) PERMITS: Before beginning work, any maintenance performed on the infrastructure of the Monument or Accompanying Structures shall require a permit to be issued by the District Engineer. Issuance of the permit is within the sole discretion of the Commission's District Engineer. The City shall make every effort to obtain access to the Monument and any accompanying structures through access other than Commission property.

(10) THE COMMISSION ACTION IF THERE IS FAILURE TO MAINTAIN PROPOSED STRUCTURE: In the event the City fails to meet its maintenance obligations set forth in this Agreement, the Commission or its contractors, agents and employees shall have the authority, but not a duty or obligation, to maintain the facility as the Commission deems necessary. If the City fails to begin making repairs within thirty (30) days of receiving written notice or fails to continue with the repairs in a diligent manner, the maintenance work may be performed by the Commission, unless the District Engineer or his/her authorized representative determines that an actual or potential emergency exists requiring immediate repairs. Any expenses incurred by or on behalf of the Commission in performing the maintenance work described in this section shall be the debt of and shall be chargeable to the City.

(11) REVOCATION OF AGREEMENT: This license granted in this Agreement is at the pleasure or discretion of the Commission. The occurrence of any one of the following, but not limited to the following, shall constitute a default by the City under the terms of this Agreement and, at Commission discretion, may result in revocation of this Agreement.

(A) Nonuse or Abandonment of Monument: The Monument ceases to be used for the purposes stated herein, or is abandoned;

(B) Damage or Disrepair: The Monument or Accompanying Structures are damaged or fall into disrepair, and it cannot be repaired or the City will not repair the Monument to a condition satisfactory to the Commission and the FHWA;

(C) Violation of Agreement: The City violates any term of this Agreement;

(D) Change in Use: The City changes or attempts to change the use or purpose of the Monument, without prior written approval of the Commission and the concurrence of the FHWA;

(E) Violation of Laws: The City operates, uses or maintains the Monument or any other structure within the Commission's property in violation of any

state or federal laws or regulations which are applicable at that time, but only after notice is given by the Commission specifying the violation and giving a reasonable opportunity to cure, not to exceed thirty (30) days, and which is not cured by the City within the applicable time;

(F) Failure to Pay Debts: The City fails to pay its debts or liabilities to the Commission under this Agreement;

(G) Failure to Maintain Insurance: The City fails to maintain insurance as required by this Agreement;

(H) Void or Invalid Agreement: This Agreement, or any material portion thereof, is deemed void or invalid by a court of competent jurisdiction.

(I) Unsafe Action: If the City acts in an unsafe manner, negligently, or refuses to follow safety instructions of MoDOT officials, or in any way breaches the terms of this license agreement.

(12) NO ASSIGNMENT: The City understands that it shall not assign or delegate any interest in this Agreement and shall not transfer any interest in or use of this license to another. This license is granted solely to the City and to no other person or entity.

(13) REDESIGN, RELOCATION, OR ALTERATION OF HIGHWAY: In the event that the Commission should find that it is necessary to redesign, relocate, or alter the highway at this location, the Commission, at its sole discretion, may suspend or revoke this license as needed.

(14) REMOVAL OF THE MONUMENT: In the event this Agreement is revoked and the Commission deems it necessary to request the removal of the Monument and/or Accompanying Structures, the removal shall be accomplished by the City or a responsible party, as determined by the Commission, in a manner prescribed by the Commission, with all costs and expenses associated with the removal paid by the City.

(15) NOT A JOINT VENTURE: Nothing contained in this Agreement shall be deemed to constitute the Commission and the City as partners in a partnership or joint venture for any purpose whatsoever.

(16) NO KNOWLEDGE OF HAZARDOUS OR TOXIC SUBSTANCES ON PROPERTY: The Commission states that to the best of its knowledge and belief, there has been no generation, transportation, storage, treatment, disposal, release, leakage, spillage or emission of any hazardous or toxic substance or material or any aboveground or underground petroleum product contamination on the subject property during the Commission's ownership of the property, and the Commission's representatives are not aware of the presence of any such hazardous or toxic substance or material, or petroleum product contamination, on the subject site. The

Commission makes no warranty or representation concerning the possibility of or absence of, concealed property contamination by such substances or materials, and the City assumes the risk of their presence, unknown and undetected. If the City discovers actual or potential hazardous or toxic substances or materials, or petroleum contamination on the subject property, the City is requested to leave the property and notify the Commission's MoDOT representatives immediately.

(17) HUMAN REMAINS, SACRED OBJECTS AND ARTIFACTS: If human remains, or Native American or other sacred objects, artifacts or items of value are encountered during the maintenance of the Monument, their treatment will be handled in accordance with Sections 194.400 to 194.410, RSMo, as amended. There are no human remains, sacred objects, artifacts or other items of value known to be on the subject Monument, to the best knowledge of Commission's MoDOT representatives. However, if the City finds any human remains, sacred objects, artifacts, or other items of value on the subject property, the City shall immediately contact the Commission's MoDOT representatives.

(18) INSURANCE: The City shall take out and maintain at the City's own expense liability insurance with a company licensed and authorized to do business in the state of Missouri in the amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo. This insurance shall be for the payment of any property damages, personal injury or death to person(s) on the premises as licensees or invitees, expressed or implied, of the City. Evidence of the City's liability insurance shall be furnished to the Commission with upon application for a permit, and if the City fails, refuses or neglects to take out, extend or maintain said insurance this License Agreement shall be null and void.

(19) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) The City will require any contractor procured by the City to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer, or district engineer's authorized representative, prior to working on the Commission's property, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer, or district engineer's authorized representative, will not be required for work outside of the Commission's property; and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(20) ASSUMPTION OF RISK:

The City, by signing this license agreement, acknowledges that it has carefully read this legal document, and that it understands that the Commission property has vehicular traffic and other potential hazards on it that cannot reasonably be protected against, or warned of, in advance. By signing this license agreement, the City agrees to comply with the safety instructions it receives in this document and from MoDOT employees; the City acknowledges the existence of these and other risks on Commission property, and agrees to assume these risks by accepting this license, and using the Commission's property for the activity permitted herein.

(21) ADVERTISING RESTRICTIONS: No billboards or advertising is to be placed on or over the Commission's property or airspace, either within, on, attached to or apart from the Monument. Only signs as approved by the Commission shall be allowed.

(22) OPPORTUNITY TO CURE: As to any default described in paragraph (14) above, same shall not be a basis of terminating or revoking this Agreement until written notice is delivered to the City specifying the default with particularity, giving a reasonable opportunity to cure, not to exceed thirty (30) days, and which is not cured by the City within the applicable time.

(23) UTILITY RELOCATION: With respect to any utility facilities requiring relocation or adjustment in connection with the herein contemplated construction, the City agrees that said relocation or adjustment shall be in accordance with the detailed plans as approved by the Commission with all costs and expenses associated with the utility relocation or adjustment paid by the City.

(24) NONDISCRIMINATION: The City, for itself, its representatives, and successors in interest, as part of the consideration hereof, does hereby covenant and agree as a covenant running with the property that no person on the grounds of race,

color, religion, creed, national origin, disability, sex or age shall be denied the benefits of or otherwise be subjected to discrimination in the maintenance of the Monument.

(25) AMENDMENTS: Any change in this Agreement, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the City and the Commission.

(26) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(27) SEVERABILITY: If any clause or provision of this Agreement is found to be void or unenforceable by a court or district of proper jurisdiction, then the remaining provisions not void or unenforceable shall remain in full force and effect.

(28) SURVIVABILITY: The City's obligation to the Commission under this Agreement shall survive the completion of the terms of this Agreement.

(29) DEFENSE: This Agreement may be pleaded as a full and complete defense to any subsequent action or other proceeding arising out of, or relating to, or having anything to do with, any and all claims, counterclaims, issues, defenses or other matters released and discharged by this Agreement. This Agreement may also be used to abate any such action or other proceedings and as the basis of a counterclaim for damages.

(30) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(31) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or respecting its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(32) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(33) AUTHORITY TO GRANT LICENSE: The parties enter into this Agreement with full understanding that the Commission, to the best of its knowledge and belief, has the authority to grant this license. The Commission makes no representation that it has full fee simple title to the property which is the subject of this Agreement. In the event this Agreement is rendered null and void based upon a determination that the Commission did not have the authority to grant this license on the subject property, the Commission will not be responsible for any damages, costs or other expenses incurred by the City in connection with this Agreement.

(34) NOTICES: Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or upon receipt by personal or facsimile delivery, addressed as follows:

- (A) To the City:  
Director of Public Works  
City of Parkville  
8880 Clark Avenue  
Parkville, Missouri 64152  
Facsimile No. (816) 741-0013
  
- (B) To the Commission:  
District Engineer  
Missouri Department of Transportation  
600 NE Colbern Road  
Lee's Summit, Missouri 64086  
Facsimile No. (816) 622-0440

or to such other place as the parties may designate in accordance with this Agreement. To be valid, facsimile delivery shall be followed by delivery of the original document, or a clear and legible copy thereof, within three (3) business days of the date of facsimile transmission of that document.

(35) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(36) STATE WAGE LAWS: The City's contractor and its subcontractors shall pay the prevailing hourly rate of wages for each craft or type of worker required to execute this project work as determined by the Department of Labor and Industrial Relations of Missouri, and they shall further comply in every respect with the minimum wage laws of Missouri. The City shall take those acts which may be required to fully inform itself of the terms of, and to comply with, any applicable state wage laws.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City of Parkville this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Executed by the Commission this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION**

**THE CITY OF PARKVILLE, MISSOURI**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title \_\_\_\_\_

Title: Mayor

Attest: (SEAL)

Attest:

\_\_\_\_\_  
Secretary to the Commission

By: \_\_\_\_\_

Title: City Clerk

Approved as to Form:

\_\_\_\_\_  
Commission Counsel

Ordinance No. \_\_\_\_\_

**ACKNOWLEDGMENT BY THE CITY**

STATE OF MISSOURI

)      ss

COUNTY OF PLATTE

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me appeared Nanette K. Johnston, personally known to me, who being by me duly sworn, did say that she is the Mayor of the City of Parkville and that the foregoing instrument was signed and sealed on behalf of the City of Parkville and that she acknowledged said instrument to be the free act and deed of the City of Parkville and that it was executed for the consideration stated therein and no other.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid the day and year written above.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



**CITY OF PARKVILLE**  
**Policy Report**

Date: Wednesday, November 09, 2016

Prepared By:  
Emily Crook  
Billing Clerk

Reviewed By:  
Tim Blakeslee  
Assistant to the City Administrator

ISSUE:

Approval of Accounts Payable Invoices, Insurance Payments, 1<sup>st</sup> of the Months, EFT Payments, and Payroll from 10/28/2016 through 11/09/2016.

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from October 28, 2016 through November 09, 2016. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	\$236,022.92
Insurance Payments	\$45,884.48
1 <sup>st</sup> of the Month	\$2,350.00
EFT Payments	\$906.30
Processing Fees	\$0.00
Payroll	\$53,277.80
<b>TOTAL</b>	<b>\$338,441.50</b>

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:

I move to appropriate \$338,441.50 of city funds to pay salaries and accounts.

ATTACHMENTS:

1. Accounts Payable
2. Insurance Payments
3. 1<sup>st</sup> of the Months
4. EFT Payments
5. Payroll
6. Lowes Purchases
7. Price Chopper Purchases

PACKET: 05826 Federal Withholdings 10-28-16  
 VENDOR SET: 01 \*\*\* DRAFT/OTHER LISTING \*\*\*  
 BANK : PY Pooled Cash FY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 201610264173	Federal Withholding	D	10/28/2016		7,850.09CR	000040	
	I-T3 201610264173	FICA W/H	D	10/28/2016		6,935.52CR	000040	
	I-T4 201610264173	Medicare W/H	D	10/28/2016		2,089.74CR	000040	18,875.35

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	18,875.35	18,875.35
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,875.35	18,875.35

TOTAL ERRORS: 0                    TOTAL WARNINGS: 0

VENDOR SET: 01  
 BANK : PY Pooled Cash PY Related AP  
 \*\*\*\* CHECK LISTING \*\*\*\*

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00005	AFLAC							
	I-AFP201610134171	AFLAC PRETAX	R	10/28/2016		105.92CR	036104	
	I-AFP201610264173	AFLAC PRETAX	R	10/28/2016		105.92CR	036104	211.84
00136	State of Missouri							
	I-T2 201610134171	State Withholdings	R	10/28/2016		2,410.66CR	036105	
	I-T2 201610254172	State Withholdings	R	10/28/2016		20.00CR	036105	
	I-T2 201610264173	State Withholdings	R	10/28/2016		2,398.66CR	036105	4,829.32
00137	Kansas City Life Insuranc							
	I-LTD201610134171	Long Term Disability	R	10/28/2016		181.35CR	036106	
	I-LTD201610264173	Long Term Disability	R	10/28/2016		181.35CR	036106	362.70
00794	Delta Dental							
	I-DNC201610134171	Delta Dental Insurance	R	10/28/2016		205.36CR	036107	
	I-DNC201610264173	Delta Dental Insurance	R	10/28/2016		205.36CR	036107	
	I-DNF201610134171	Delta Dental Insurance	R	10/28/2016		296.56CR	036107	
	I-DNF201610264173	Delta Dental Insurance	R	10/28/2016		296.56CR	036107	
	I-DNP201610134171	DENTAL PRETAX	R	10/28/2016		508.64CR	036107	
	I-DNP201610264173	DENTAL PRETAX	R	10/28/2016		508.64CR	036107	
	I-DNS201610134171	Delta Dental Insurance	R	10/28/2016		185.04CR	036107	
	I-DNS201610264173	Delta Dental Insurance	R	10/28/2016		185.04CR	036107	2,391.20
01711	BCBSKC							
	I-ADD201610134171	ADD on BCBS Bill	R	10/28/2016		24.72CR	036108	
	I-ADD201610264173	ADD on BCBS Bill	R	10/28/2016		24.72CR	036108	
	I-BCC201610134171	BCBS Insurance	R	10/28/2016		446.00CR	036108	
	I-BCC201610264173	BCBS Insurance	R	10/28/2016		446.00CR	036108	
	I-BCE201610134171	BCKSKC Insurance	R	10/28/2016		1,876.00CR	036108	
	I-BCE201610264173	BCKSKC Insurance	R	10/28/2016		1,876.00CR	036108	
	I-BCF201610134171	BCBS Insurance	R	10/28/2016		1,452.00CR	036108	
	I-BCF201610264173	BCBS Insurance	R	10/28/2016		1,452.00CR	036108	
	I-BCS201610134171	BCBS Insurance	R	10/28/2016		492.00CR	036108	
	I-BCS201610264173	BCBS Insurance	R	10/28/2016		492.00CR	036108	
	I-HDC201610134171	BCBS Insurance	R	10/28/2016		1,520.00CR	036108	
	I-HDC201610264173	BCBS Insurance	R	10/28/2016		1,520.00CR	036108	
	I-HDE201610134171	BCBS Insurance	R	10/28/2016		1,200.00CR	036108	
	I-HDE201610264173	BCBS Insurance	R	10/28/2016		1,200.00CR	036108	
	I-HDF201610134171	BCBS Insurance	R	10/28/2016		1,857.00CR	036108	
	I-HDF201610264173	BCBS Insurance	R	10/28/2016		1,857.00CR	036108	
	I-HDS201610134171	BCBS Insurance	R	10/28/2016		420.00CR	036108	
	I-HDS201610264173	BCBS Insurance	R	10/28/2016		420.00CR	036108	
	I-HSC201610134171	BCBS Insurance	R	10/28/2016		361.00CR	036108	
	I-HSC201610264173	BCBS Insurance	R	10/28/2016		361.00CR	036108	
	I-HSE201610134171	BCBS Insurance	R	10/28/2016		1,520.00CR	036108	
	I-HSE201610264173	BCBS Insurance	R	10/28/2016		1,520.00CR	036108	
	I-LID201610134171	BC/BS Dependent Life Ins	R	10/28/2016		12.54CR	036108	
	I-LID201610264173	BC/BS Dependent Life Ins	R	10/28/2016		12.54CR	036108	
	I-LIF201610134171	BC/BS Life Insurance	R	10/28/2016		164.72CR	036108	
	I-LIF201610264173	BC/BS Life Insurance	R	10/28/2016		164.72CR	036108	22,691.96

PACKET: 05829 Addtl EOM Benefits

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01711	BCBSKC I-201610284174	BCBSKC	R	10/28/2016		1,509.13CR	036115	1,509.13

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	1,509.13	1,509.13
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	1,509.13	1,509.13

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05831 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
02140	Commerce Bank - Commercial Cards							
	I-Stmt 10/18/2016	Stmt 10/18/2016		D 11/03/2016		3,860.38	CR 000041	3,860.38

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	3,860.38	3,860.38
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	3,860.38	3,860.38

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05834 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing							
	I-33986	Envelopes-CT	R	11/16/2016		152.81CR	036116	
	I-57952	Public Notice Sign-CD	R	11/16/2016		20.40CR	036116	
	I-57967	Full Color Print-PW	R	11/16/2016		2.00CR	036116	175.21
02018	Ace ImageWear							
	I-0579272	Shop Towels-PK	R	11/16/2016		29.00CR	036117	
	I-0582058	Rags/Towels/Soap etc.-ST	R	11/16/2016		61.38CR	036117	90.38
00004	ADH Hitch & Truck Access							
	I-113685	Auger Trail Marker Posts-95	R	11/16/2016		126.50CR	036118	
	I-113721	Auger-Trail Marker Posts-95	R	11/16/2016		93.50CR	036118	220.00
00593	Alliance Water Resources,							
	I-7123	Contract Op for Nov 2016-SW	R	11/16/2016		24,206.92CR	036119	24,206.92
00023	Board of Police Commissioners							
	I-9841	Haynes Firearms Qualifiy-PD	R	11/16/2016		25.00CR	036120	25.00
02436	Bonnie Buckmaster							
	I-Exp Rpt 10-25-2016	Bonnie Semin/Supply Mileage-PW	R	11/16/2016		18.25CR	036121	
	I-Exp Rpt 10/25/2016	Bonnie Berg Party Mileage-AD	R	11/16/2016		36.34CR	036121	54.59
02484	Brian Mertz							
	I-915346001	Mertz Sewer Refund-SW	R	11/16/2016		384.98CR	036122	384.98
00156	Dave's Foreign Car Repair LLC							
	I-135,022	V601 Tire Repair-PD	R	11/16/2016		34.50CR	036123	
	I-135,036	Replace R Rear Ball Joint-PD	R	11/16/2016		560.58CR	036123	
	I-135,047	Tire Installation-PD	R	11/16/2016		80.00CR	036123	
	I-135,087	V601 Repair/Oil Change-PD	R	11/16/2016		168.85CR	036123	
	I-135117	Oil Change-PD	R	11/16/2016		35.00CR	036123	878.93
00036	Deffenbaugh Industries							
	I-00005-31095-46662	WWTP Trash Haul-SW	R	11/16/2016		30.15CR	036124	30.15
02487	Duane Kauffman							
	I-Exp Rpt 11/08/2016	Kauffman Gas Reimburse-SW	R	11/16/2016		5.00CR	036125	5.00
02488	Foley Company							
	I-17-030	Clarifier Floor Replacement-SW	R	11/16/2016		27,300.00CR	036126	27,300.00

PACKET: 05834 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01016	FTC Equipment I-10044	New Pump Nationals PS-SW	R	11/16/2016		11,002.26CR	036127	11,002.26
01421	Full Nelson Plumbing, Inc I-12992	ELP RR Plumbing Improve-95	R	11/16/2016		12,139.35CR	036128	12,139.35
02168	Gail Gene Derr I-865980	Old PV Cemetary Mowing-AD	R	11/16/2016		230.00CR	036129	230.00
00051	Galls, Inc. I-6995120 I-6995163 I-6995342	Uniforms-PD Uniforms-PD Uniforms-PD	R R R	11/16/2016 11/16/2016 11/16/2016		158.96CR 34.99CR 171.06CR	036130 036130 036130	365.01
02432	Grant Shifflett I-8880-2016A	ELP Restroom Carpentry-95	R	11/16/2016		5,000.00CR	036131	5,000.00
00053	Grass Pad Warehouse I-407141	Tree Watering Bag-NS	R	11/16/2016		24.95CR	036132	24.95
00055	H&H Septic Service, Inc. I-39596	Bluff View Clean Sewer Main-SW	R	11/16/2016		575.00CR	036133	575.00
02131	Heritage Tractor, Inc. I-1671285	Mower Parts-PK	R	11/16/2016		112.49CR	036134	112.49
02253	InfoDeli I-ParkMo.gov-031	November Web Hosting-IT	R	11/16/2016		20.00CR	036135	20.00
02373	IPMA-HR I-24443-C7V9W6	Chapman Membership Renew-AD	R	11/16/2016		75.00CR	036136	75.00
02342	Kaw Valley Engineering, INC. I-C27028	TO 20th Const Mat Test Serv-PW	R	11/16/2016		293.60CR	036137	293.60
01896	KC Wireless Inc I-107780 I-161176	2015 Truck Radio Removal-TP Radio Install 2016 Truck-TP	R R	11/16/2016 11/16/2016		51.40CR 528.01CR	036138 036138	579.41
01888	Kevin Chrisman I-Exp Rpt 11/04/2016	Chief Platte LE Break/Meet-PD	R	11/16/2016		12.75CR	036139	12.75

PACKET: 05834 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01097	Lippert Mechanical Service Corp I-SI2027666	Prevent Mainten Contract-AD	R	11/16/2016		633.33CR	036140	633.33
00232	Martin Marietta							
	I-1370903	Rock-NS	R	11/16/2016		38.19CR	036141	
	I-1370904	Rock-NS	R	11/16/2016		51.53CR	036141	
	I-1370912	Rock-NS	R	11/16/2016		49.83CR	036141	
	I-1370914	Rock-NS	R	11/16/2016		50.17CR	036141	
	I-1370922	Rock-NS	R	11/16/2016		54.47CR	036141	
	I-1370925	Rock-NS	R	11/16/2016		47.35CR	036141	
	I-1370930	Rock-NS	R	11/16/2016		49.72CR	036141	
	I-1370936	Rock-NS	R	11/16/2016		53.34CR	036141	
	I-1370938	Rock-NS	R	11/16/2016		55.60CR	036141	
	I-1370942	Rock-NS	R	11/16/2016		45.54CR	036141	
	I-1370952	Rock-NS	R	11/16/2016		51.98CR	036141	
	I-1370963	Rock-NS	R	11/16/2016		56.61CR	036141	
	I-1370986	Rock-NS	R	11/16/2016		47.46CR	036141	
	I-1370997	Rock-NS	R	11/16/2016		53.68CR	036141	
	I-1374791	Rock for Trail-NS	R	11/16/2016		42.71CR	036141	
	I-1374795	Rock for Trail-NS	R	11/16/2016		40.91CR	036141	
	I-1374797	Rock for Trail-NS	R	11/16/2016		51.42CR	036141	
	I-1374804	Rock for Trail-NS	R	11/16/2016		39.21CR	036141	879.72
*VOID*	VOID CHECK		V	11/16/2016			036142	**VOID**
*VOID*	VOID CHECK		V	11/16/2016			036143	**VOID**
*VOID*	VOID CHECK		V	11/16/2016			036144	**VOID**
02294	Mary Ann Hauth I-Exp Rpt 11/07/2016	Reimburse Palmer Reception-AD	R	11/16/2016		28.94CR	036145	28.94
00942	McKeever's Price Chopper I-Stmt 11/02/2016	Stmt 11/02/2016	R	11/16/2016		385.16CR	036146	385.16
02228	Metro Rolloff Container Services LLC							
	I-4917	Portable Restroom Rental-PK	R	11/16/2016		460.00CR	036147	
	I-5081	Port RR/Handwash Station-NS	R	11/16/2016		195.00CR	036147	655.00
00880	Mid-America Pump							
	I-48615	WWTP Submersible Mixer Rep-SW	R	11/16/2016		5,933.96CR	036148	
	I-48681	Annual PM on Pinecrest PS-SW	R	11/16/2016		435.00CR	036148	
	I-48700	Annual PM on River Hills PS-SW	R	11/16/2016		435.00CR	036148	6,803.96



PACKET: 05834 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01739	Print Time I-9058087-IN	Thank You's/Mission Poster-PD	R	11/16/2016		251.62CR	036162	251.62
00117	Reeves Wiedeman Company I-4907129	Drain Cover-PK	R	11/16/2016		5.95CR	036163	5.95
00274	Ricoh USA, Inc. I-5045086274	Copier Maintenance-PD	R	11/16/2016		137.97CR	036164	137.97
02154	Royal Papers Inc I-K778363-1	Janitorial Supplies-AD	R	11/16/2016		78.36CR	036165	78.36
00365	Sherwin-Williams I-8123-8	ELP Restroom Paint-95	R	11/16/2016		39.09CR	036166	39.09
00011	Sprint Lumber I-02-4006-7876-00	Side Boards for New Truck-TP	R	11/16/2016		18.63CR	036167	18.63
01087	Stinson Leonard Street LLP I-40031352	Septemner Legal Services-AD	R	11/16/2016		6,520.00CR	036168	6,520.00
00154	T-Ray Specialties Inc. I-28939	Trash Bags-PK	R	11/16/2016		299.85CR	036169	299.85
02486	TekCollect I-20169	Delinquent Collection Agree-SW	R	11/16/2016		1,800.00CR	036170	1,800.00
01099	Toshiba I-13140114 I-13140120 I-13201529 I-13201530	Black Counter-AD/CT Color Counter-AD/CT Black Counter-AD/CT Color Counter-AD/CT	R R R R	11/16/2016 11/16/2016 11/16/2016 11/16/2016		100.42CR 192.21CR 106.20CR 180.47CR	036171 036171 036171 036171	579.30
01444	Twin Traffic Marking Corp. I-989058	Street Striping-TP	R	11/16/2016		13,585.00CR	036172	13,585.00
00062	Tyler Techonologies, Inc I-025-171221	16-17 Collect Mainten Agree-IT	R	11/16/2016		2,001.42CR	036173	2,001.42
01083	UMB Bank, N.A. I-11/25/2016	2004C Bond Payment-SW	R	11/16/2016		14,745.33CR	036174	14,745.33

PACKET: 05834 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02409	UniFirst Corporation I-2260456598	Mat Clean/Rental-AD	R	11/16/2016		35.80CR	036175	35.80
01573	Urban Tree Specialists I-12700	Tree Removal-NS	R	11/16/2016		600.00CR	036176	600.00
00150	Vance Bros Inc I-134039	Asphalt for Driveway Repair-PK	R	11/16/2016		162.00CR	036177	162.00
02438	Vireo I-P16101-1	5K/10K Map Design-95	R	11/16/2016		3,500.00CR	036178	3,500.00
01652	Wayne Frazier I-Exp Rpt 10/31/2016	Ghost Stories Supplies-NS	R	11/16/2016		294.54CR	036179	294.54
02181	Zerger & Mauer LLP I-15312	45 Park Foreclose/File Fee-AD	R	11/16/2016		427.47CR	036180	427.47

PACKET: 05834 Regular Payments-11/03/2016

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01850	Fleet Services - General Account I-47435140	Fuel-SW/CD/TP/PK/NS	D	11/15/2016		1,483.61CR	000042	1,483.61
01849	Fleet Services - Police I-47435460	Fuel-PD	D	11/15/2016		1,757.47CR	000043	1,757.47
01614	KCPL							
	I-Due 11/07/2016	Electric Due 11/07/2016	D	11/15/2016		2,073.58CR	000044	
	I-Due 11/10/2016	Electric Due 11/10/2016	D	11/15/2016		280.25CR	000044	
	I-Due 11/14/2016	Electric Due 11/14/2016	D	11/15/2016		4,183.11CR	000044	
	I-Due 11/16/2016	Electric Due 11/16/2016	D	11/15/2016		117.26CR	000044	
	I-Due 11/17/2016	Electric Due 11/17/2016	D	11/15/2016		19,475.45CR	000044	
	I-Due 11/28/2016	Electric Due 11/28/2016	D	11/15/2016		173.89CR	000044	26,303.54

\*\*\* TOTALS \*\*\*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	62	0.00	174,751.00	174,751.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	29,544.62	29,544.62
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	68	0.00	204,295.62	204,295.62

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05837 Regular Payments-11/08/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water I-40000106470	Water Disconnect/Reconnect-SW	R	11/16/2016		57.00CR	036181	57.00

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	57.00	57.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	57.00	57.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

11/09/2016 9:13 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05838 Regular Payments-11/07/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00159	Missouri American Water							
	I-Due 11/23/2016	Water Due 11/23/2016		R 11/16/2016		116.15CR	036182	116.15

PACKET: 05838 Regular Payments-11/07/2016

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
02057	Lowe's Accounts Receivable							
	I-Stmt 11/02/2016	Stmt 11/02/2016		D 11/15/2016		1,076.57CR	000045	1,076.57

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	116.15	116.15
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	1,076.57	1,076.57
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	1,192.72	1,192.72

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05839 Regular Payments-11/09/2016

VENDOR SET: 01

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00519	Friends of Parkville Animal Shelter I-11162016-Animal Co	Animal Control-AD	R	11/16/2016		500.00CR	036183	500.00
00577	Sarah E Recker, Law Offic I-11162016-Pub Defen	Public Defender	R	11/16/2016		600.00CR	036184	600.00
01407	Witt, Hicklin & Snider PC I-11162016-Prosecuto	City Procecutor-CT	R	11/16/2016		1,250.00CR	036185	1,250.00

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	2,350.00	2,350.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	2,350.00	2,350.00

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-02201		ICMA Retirement Coproration				
I-11162016-Retiremen	12/01/2016 AP	Lauren Palmer Retirement DUE: 12/01/2016 DISC: 12/01/2016 Lauren Palmer Retirement	554.00	1099: N 10 501.01-22-00	Retirement	554.00
I-ICM201610134171	10/14/2016 AP	457 DEF COMP EFT DISC: 10/14/2016 457 DEF COMP	166.15	1099: N 10 501.01-22-00	Retirement	166.15
I-ICM201610264173	10/28/2016 AP	457 DEF COMP EFT DISC: 10/28/2016 457 DEF COMP	166.15	1099: N 10 501.01-22-00	Retirement	166.15
		=== VENDOR TOTALS ===	886.30			
01-02396		Melissa McChesney*				
I-11162016-Allowance	12/01/2016 AP	Cell Phone Allowance DUE: 12/01/2016 DISC: 12/01/2016 Cell Phone Allowance	10.00	1099: N 10 501.03-05-00	Mobile Phones &	10.00
		=== VENDOR TOTALS ===	10.00			
01-01729		Toni Rizutti*				
I-11162016-Reimburse	12/01/2016 AP	Cell Phone Reimbursement DUE: 12/01/2016 DISC: 12/01/2016 Cell Phone Reimbursement	10.00	1099: N 10 510.03-05-00	Mobile Phone &	10.00
		=== VENDOR TOTALS ===	10.00			
		=== PACKET TOTALS ===	906.30			

VENDOR SET: 01 City of Parkville  
BANK: AP Pooled Cash Regular AP  
DATE RANGE:11/01/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02057	Lowe's Accounts Receivable							
I-Stmt 11/02/2016	Stmt 11/02/2016	D	11/15/2016			000045		
10 535.05-41-00	Materials		Equip to Plant/Stake	24.25				
95 525.04-24-00	ELP Restroom Improvements		ELP Restroom Improve	135.12				
10 525.05-21-00	Equipment & Handtools		Tools/Lumber-PK	142.62				
95 525.04-24-00	ELP Restroom Improvements		Drain Tile/Gutters-9	101.04				
95 525.04-24-00	ELP Restroom Improvements		ELP Restroom Mouldin	431.68				
95 501.04-25-00	Outreach Grant Projects		Sheathing-95	102.82				
95 501.04-25-00	Outreach Grant Projects		Plywood-95	14.71				
10 525.05-21-00	Equipment & Handtools		Paint, Brushes, Misc	124.33				1,076.57

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	1,076.57	0.00	1,076.57
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	0.00

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
10 525.05-21-00	Equipment & Handtools	266.95
10 535.05-41-00	Materials	24.25
	*** FUND TOTAL ***	291.20
95 501.04-25-00	Outreach Grant Projects	117.53
95 525.04-24-00	ELP Restroom Improvements	667.84
	*** FUND TOTAL ***	785.37

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	1,076.57	0.00	1,076.57
BANK: AP	TOTALS:		1	1,076.57	0.00	1,076.57
REPORT TOTALS:			1	1,076.57	0.00	1,076.57

VENDOR SET: 01 City of Parkville  
 BANK: AP Pooled Cash Regular AP  
 DATE RANGE: 11/01/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00942	McKeever's Price Chopper							
I-Stmt 11/02/2016	Stmt 11/02/2016	R	11/16/2016			036146		
10 520.07-43-00	Spring/Fall Cleanup		Fall Clean-up Food/G	60.72				
10 520.05-21-00	Handtools		Coffee and Shop Supp	21.66				
10 505.05-01-00	Office Supplies & Consumables		Baby Wipes-PD	11.96				
10 505.05-01-00	Office Supplies & Consumables		NL Investigator's Su	34.05				
10 501.09-21-00	Misc-Other		Palmer Reception Foo	219.54				
10 20070	Vol. Employee Fund W/H		October Staff Rec Dr	3.78				
10 535.05-42-00	Program Expenses		Ghost Stories Suppli	33.45				385.16

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	385.16	0.00	385.16
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
10 20070	Vol. Employee Fund W/H	3.78
10 501.09-21-00	Misc-Other	219.54
10 505.05-01-00	Office Supplies & Consumables	46.01
10 520.05-21-00	Handtools	21.66
10 520.07-43-00	Spring/Fall Cleanup	60.72
10 535.05-42-00	Program Expenses	33.45
	*** FUND TOTAL ***	385.16

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	385.16	0.00	385.16
BANK: AP	TOTALS:		1	385.16	0.00	385.16
REPORT TOTALS:			1	385.16	0.00	385.16

## **CITY OF PARKVILLE**

### **Policy Report**

Date: November 15, 2016

Prepared By:  
Melissa McChesney  
City Clerk

Reviewed By:  
Alysen Abel  
Public Works Director

ISSUE:

Items related to correcting a clerical error regarding approval of both readings of ordinances on the consent agenda:

- Approve the second reading of an ordinance to amend Parkville Municipal Code Section 505.090 and Section Five of the Parkville Residential Construction Guidelines regarding the cross slope requirements for driveways and sidewalks in order to be compliant with requirements set forth by the American Disability Act
- Approve the second reading of an ordinance to approve the final plat of Lots 4-1 Through 4-3, Townhomes at the National – 2nd Plat – Case No. PZ16-11; applicant, Double Eagle Builders, LLC, owner
- Approve the second reading of an ordinance to assign the city treasurer responsibilities and duties to the Finance/Human Resources Director Matthew Chapman
- Approve the second reading of an ordinance to approve the installation of a no truck traffic sign at Brink-Myers Road
- Approve the second reading of an ordinance to approve the installation of a no U-turn sign at Lewis Street

BACKGROUND:

It was brought to staff's attention by the city attorney that per Missouri statutes, ordinances must be read twice and therefore cannot be approved on first and second reading during one meeting under the consent agenda. To fix the clerical error, the city attorney recommends that the prior ordinances adopted on the consent agenda (first and second readings at same meeting) be approved on second reading. The ordinance numbers previously assigned will remain the same as when the items were approved. The effective dates of the ordinances will be changed to November 15, 2016.

BUDGET IMPACT:

There is no budget impact associated with second readings of these ordinances.

ALTERNATIVES:

1. Approve the second readings of the ordinances.
2. Do not approve the second readings of the ordinances.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approving the second reading of the ordinances to fix the clerical error.

POLICY:

Pursuant to RSMo Chapter 79, the Board of Aldermen must approve two readings of an ordinance to become effective.

**SUGGESTED MOTIONS:**

1. I move to approve Bill No. 2877, an ordinance amending Parkville Municipal Code Section 505.090 and Section Five of the Parkville Residential Construction Guidelines regarding the cross slope requirements for driveways and sidewalks in order to be compliant with requirements set forth by the American Disability Act, on second reading to become Ordinance No. 2847.
2. I move to approve Bill No. 2881, an ordinance approving the final plat of Lots 4-1 Through 4-3, Townhomes at the National – 2nd Plat, a Subdivision in Parkville, Platte County, Missouri, on second reading to become Ordinance No. 2851.
3. I move to approve Bill No. 2891, an ordinance assigning the responsibility to perform, or designate and oversee, the powers and duties of the city treasurer to Finance/Human Resources Director Matthew Chapman, on second reading to become Ordinance No. 2861.
4. I move to approve Bill No. 2895, an ordinance approving the installation of a “No Truck Traffic” sign on Brink-Myers Road, on second reading to become Ordinance No. 2865.
5. I move to approve Bill No. 2896, an ordinance approving the installation of a “No U-Turn” sign on Lewis Street, on second reading to become Ordinance No. 2866.

**ATTACHMENTS:**

1. Ordinances
  - a. No. 2847
  - b. No. 2851
  - c. No. 2861
  - d. No. 2865
  - e. No. 2866

**AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE CHAPTER 505, SECTION 505.090 AND SECTION FIVE OF THE PARKVILLE RESIDENTIAL CONSTRUCTION GUIDELINES REGARDING THE CROSS SLOPE REQUIREMENTS FOR DRIVEWAYS AND SIDEWALKS IN ORDER TO BE COMPLIANT WITH REQUIREMENTS SET FORTH BY THE AMERICANS WITH DISABILITIES ACT**

WHEREAS, in 2009, President Obama launched “The Year of Community Living”, that directed federal agencies to vigorously enforce rights of Americans with disabilities; and

WHEREAS, the Americans with Disabilities Act (ADA) has implemented numerous building requirements for construction projects in order to make them as accessible as possible for those disabled and with limited/restricted mobility; and

WHEREAS, Parkville Municipal Code Section 505.090 includes requirements for sidewalk construction, which includes cross slope; and

WHEREAS, Parkville Residential Construction Guidelines require that concrete sidewalk and drive approaches within city limits must be designed to meet construction requirements such as grade, cross slope, width, and surface type; and

WHEREAS, for new construction, contractors are required to request an inspection of the driveway approach and sidewalk from the City staff, both prior to pouring and after pouring concrete; and

WHEREAS, staff realized inconsistencies with the construction requirements listed in Parkville Municipal Code Section 505.090, the Parkville Residential Construction Guidelines, and American Public Works Association standard details with ADA.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. Parkville Municipal Code Section 505.090 shall be amended to add the following:

- H. The cross slopes of driveway approaches and sidewalks must measure a one percent (1%) minimum to a 2 percent (2%) maximum.

SECTION 2. Parkville Municipal Code Section 505.090, subsection G.1 is hereby repealed.

SECTION 3. Section 5 of the Parkville Residential Construction Guidelines shall be amended to read as follows:

- Sidewalks across private and commercial approaches will be the same thickness as the paved approach and will maintain less than two (2.0%) cross slope. Accessible routes across side streets and alleys will be less than two (2.0%) on new construction and reconstruction projects. Less than two (2.0%) cross slope will be maintained across streets and alleys where feasible on all alteration projects.

SECTION 4. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

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Mayor Nanette K. Johnston

ATTESTED:

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City Clerk Melissa McChesney

**AN ORDINANCE APPROVING THE FINAL PLAT OF LOTS 4-1 THROUGH 4-3, TOWNHOMES AT THE NATIONAL – 2ND PLAT, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI**

WHEREAS, the Final Plat of the Townhomes at The National – 2nd Plat, showing only lots and not including individual buildings, was approved by Ordinance No. 2766 on July 15, 2015 (Case No. PZ14-21); and

WHEREAS, since approval of the final plat, building permits were issued for construction of the townhome units, foundations were constructed on said units and the foundations have been surveyed; and

WHEREAS, Double Eagle Builders, LLC, the owner of Lot 4, submitted application PZ16-11 requesting approval of the Final Plat of Lots 4-1 through 4-3, Townhomes at the National – 2nd Plat, a Subdivision in Parkville, Platte County, Missouri, attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the plats are submitted to further subdivide the lots to create individual townhome units and an area around each to be owned privately, as distinguished from the remainder of the lot, which will be held and maintained by a common association; and

WHEREAS, no easements or rights-of-way have changed from the approval of the Townhomes at The National – 2nd Plat.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Final Plat, Lots 4-1 Through 4-3, Townhomes at the National – 2nd Plat, a Subdivision in Parkville, Platte County, Missouri attached hereto and incorporated herein by reference as Exhibit A, is hereby approved.

SECTION 2. The City has previously accepted and agreed to maintain City improvements in easements and rights-of-way, which are designated on that plat.

SECTION 3. The applicant is hereby directed to have the plat recorded in the office of the Platte County Recorder of Deeds following execution and is responsible for paying all recording fees.

SECTION 4. This ordinance shall be effective immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

**AN ORDINANCE TO ASSIGN THE CITY TREASURER RESPONSIBILITIES AND DUTIES TO THE FINANCE/HUMAN RESOURCES DIRECTOR MATTHEW CHAPMAN**

WHEREAS, on August 19, 1980, the Board of Aldermen adopted Ordinance No. 797 to appoint Steve Berg as the city treasurer with the duties described in Chapter 130 of the Parkville Municipal Code; and

WHEREAS, on July 2, 2013, the Board of Aldermen adopted Ordinance No. 2688 to appoint Matthew Chapman as the finance/human resources director with oversight of financial administration for the city, including supervision of the city treasurer; and

WHEREAS, Steve Berg retired from the position of city treasurer effective October 7, 2016; and

WHEREAS, Section 130.010 of the Parkville Municipal Code states that the Board of Aldermen may appoint some suitable person to the office of City Treasurer, and such appointment shall be confirmed by a majority vote of all the members of the Board of Aldermen.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. That Matthew Chapman, in his employment as the finance/human resources director, shall be designated as the city treasurer and assume all the rights, duties, and responsibilities conferred to that position in Chapter 130 of the Parkville Municipal Code.

SECTION 2. Matthew Chapman may delegate duties to subordinate employees as needed to fulfill his responsibilities as city treasurer.

SECTION 3. All provisions of ordinances and resolutions in conflict with this ordinance relative to the designation or duties of the city treasurer of the City of Parkville, Missouri, are hereby repealed.

SECTION 4. This ordinance shall take effect on October 19, 2016.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

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Mayor Nanette K. Johnston

ATTESTED:

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City Clerk Melissa McChesney

**AN ORDINANCE APPROVING THE INSTALLATION OF A “NO TRUCK TRAFFIC” SIGN AT BRINK-MYERS ROAD**

WHEREAS, RSMo 300.130 grants the city traffic engineer the authority to place and maintain traffic control devices in a municipality; and

WHEREAS, the city traffic engineer has reviewed the placement of the “No Truck Traffic” sign and has determined that the sign is warranted based on the anticipated increase in traffic during the construction of the Hwy 45 improvements; and

WHEREAS, Parkville Municipal Code Section 315.010 designates authority to the Board of Aldermen for the placement and maintenance of traffic control signs, signals and devices.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. A no truck traffic sign will be installed at Brink-Myers Road near Route 45.

Section 2. The City shall maintain the traffic control sign.

Section 3. This ordinance is effective upon the placement of the sign as authorized.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

**AN ORDINANCE APPROVING THE INSTALLATION OF A “NO U-TURN” SIGN AT LEWIS STREET**

WHEREAS, RSMo 300.130 grants the city traffic engineer the authority to place and maintain traffic control devices in a municipality; and

WHEREAS, the city traffic engineer has reviewed the placement of the “No U-Turn” sign and has determined that the sign is warranted based on the safety concerns in this area; and

WHEREAS, Parkville Municipal Code Section 315.010 designates authority to the Board of Aldermen for the placement and maintenance of traffic control signs, signals and devices.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. A “No U-Turn” sign was installed at Lewis Street near Route 45.

Section 2. The City shall maintain the traffic control sign.

Section 3. This ordinance is effective upon the placement of the sign as authorized.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

## **CITY OF PARKVILLE**

### **Policy Report**

Date: November 9, 2016

Prepared By:

Tim Blakeslee  
Assistant to the City Administrator

Reviewed By:

Alysen Abel  
Public Works Director

ISSUE:

Adopt the 2016 Parkville Parks Master Plan.

BACKGROUND:

On December 1, 2015, the Board of Aldermen entered into a professional services agreement with Vireo to lead an update of the Parkville Parks Plan (P3) with particular emphasis on the riverfront parks corridor. The approved scope of work designates the Community Land and Recreation Board (CLARB), along with a Platte County liaison, as the steering committee for this project. Due to the uncertain timetable of the Section 1135 wetland restoration project planned for Platte Landing Park, staff decided that it would be best to kick-off the master plan process shortly after the first of the year.

An initial pre-meeting between City/County staff and Vireo was held on January 8, 2016, to confirm project goals, objectives, expectations, opportunities, and constraints. The first steering committee meeting was held February 10, 2016. At this meeting, the consultant team briefly discussed the project scope, reviewed the project schedule, presented demographic and local health information, looked for feedback on identifying focus group participants, and engaged in discussion on general park issues. The second steering committee meeting was held March 9, 2016. At this meeting the consultant team briefly discussed the results of the park inventory, an open house outline, and reviewed previous plans.

Following the second meeting, the consultants with Vireo, with direction of staff and the steering committee, conducted targeted focus groups discussions, key leader interviews, and employee interviews. The goal was to gain perspective of different visions and ideas about the future direction of the park system. The general public was invited to provide input at a community open house event on April 14, 2016, at the American Legion in downtown Parkville. An online survey was available for those who were unable to attend the meeting.

At the meeting on June 8, 2016, the consultants displayed preliminary design concepts of the riverfront parks for review. Based on the discussion and comments, a second public open house took place during the 4<sup>th</sup> of July festival and an online survey was available for those who were unable to attend. At the steering committee meeting on August 10, 2016, the consultants presented a draft analysis of park operations and maintenance. The analysis evaluates the current level of maintenance for the Parkville park system and attempts to determine if the current level of maintenance is adequate or if it should be improved. A special meeting with the steering committee was held on August 17, 2016, with the focus on how to bring both preliminary concepts of the riverfront parks together to create a final plan for the riverfront parks.

At the meeting on September 14, 2016, the consultant presented a consolidated riverfront park concept for approval by the steering committee. Two draft matrices were included to provide guidance and help manage expectations in regards to cost vs. interest and cost vs. revenue

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potential. The consultant also presented the second draft analysis of park operations and maintenance, a park reach analysis map, and individual park summary sheets.

Based on a recommendation from CLARB and the Parks Master Plan Steering Committee, the consultant will present a final parks master plan report to the Board of Aldermen at the meeting tonight for review and discussion. The report is split into an executive summary, six sections, and an appendix. The plan sets a long-term vision and action plan for the park system and provides the City of Parkville a road map for maintenance and improvement of the parks system and operations. A summary of the report is below:

**Section 1 — Introduction, Background, & Community Profile:** This section reviews the significant forces that influence the parks system. It discusses changes in population, leisure trends, and their impact on Parkville parks moving forward. The chapter concludes with an analysis that provides an important foundation for the Parks Master Plan to supports future resource allocation and investment decisions.

**Section 2 — Community Input and Identified Needs:** This section summarizes the community input received from the ten focus groups, two open house sessions, and two online surveys for the purposes of the report. Information gathered from these engagements provided guidance and direction for the purposes of updating the Parkville Parks Master Plan and design concepts for the Riverfront Parks. The most common feedback included increasing the number of connected trails throughout the city, creating new and improved athletic fields, saving natural areas for passive recreation and wildlife benefit, and improving the ease of park access.

**Section 3 — Maintenance Management Assessment:** This section assesses the current level of maintenance of the Parkville park system and determines if the current level of maintenance is adequate. This section also provides five recommendations on how to achieve optimal management of the park system. The five recommendations are to develop a maintenance management plan, address the gap in the level of maintenance, develop or purchase a work order system, develop an equipment review/renewal program, and to foster greater partnerships within the community that are mutually beneficial.

**Section 4 — Park Inventory Assessment:** The purpose of this section was to take the pulse of the quality and condition of Parkville parks and establish a Level of Service (LOS) or standard by which all parks could be measured. The section includes cut sheets with breakdowns and results of the assessment for each park. Each cut sheet includes a description, inventory of amenities, LOS assessment, achievement towards previous recommendations, and new recommendations. Accomplished P3 recommendations are identified with strike-through text.

**Section 5 — Riverfront Parks:** This section outlines the details of a new riverfront park concept for English Landing and Platte Landing Park. Highlights of the riverfront park concept include a downtown transition zone that brings the park to the railroad tracks on Main Street, improved vehicular access into English Landing Park, and new ball fields in Platte Landing Park. The section also outlines the steps taken to get to the new riverfront park concept including the discussions with staff, CLARB, focus groups, public open houses, and the online surveys.

**Section 6 — Findings & Recommendations:** This section identifies seven findings with associated recommendations to better align the parks and recreation system with the newly created vision/mission statements to achieve the goals outlined in the report. The report's findings include recommendations regarding department organization, how to increase funding for maintenance

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and amenities, closing the maintenance gap, ideas for programming, promoting citywide connectivity, and for updating fees.

The purpose of this planning effort was to update the 2008 Parkville Parks Plan to best meet future challenges and take advantage of new opportunities. The 2016 plan offers recommendations for the community as a whole with focus on the future of the riverfront. Following discussion and review by the Board of Aldermen at the work session tonight, the final 2016 Parks Master Plan will be placed on the November 15, 2016 agenda for approval at the second meeting in November.

The phasing and cost diagram in the plan outlines the strategic order of large-scale riverfront park improvements. Following approval, the large-scale projects listed in the plan will be added to the CIP document as future unfunded projects until an appropriate financing mechanism becomes available. To facilitate the implementation of other plan recommendations, staff will work to develop a donation menu for large amenities and research the best practices of other peer communities that have implemented similar projects.

**BUDGET IMPACT:**

There is no direct budget impact associated with this non-action item. The total consulting fee per the agreement is \$52,000. The City budgeted \$42,000 in the 2016 Capital Improvement Program (10-560-52-50-00) for this project. Staff requested financial support from Platte County to assist with the components of the project related to Platte Landing Park. In early 2016, Platte County agreed to budget \$10,000 to support the Parkville Parks Master Plan update.

**ALTERNATIVES:**

1. Adopt the 2016 Parkville Parks Master Plan.
2. Adopt the 2016 Parkville Parks Master Plan with changes outlined by the Board of Aldermen.
3. Postpone the item.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen adopt the 2016 Parkville Parks Master Plan.

**COMMUNITY LAND AND RECREATION BOARD RECOMMENDATION:**

At the meeting on October 12, 2016, by a vote of 5 to 0, the Community Land and Recreation Board recommended that the Board of Aldermen approve the 2016 Parkville Parks Master Plan, with minor typographical revisions outlined by the Board.

**POLICY:**

Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, removal, or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

Section 150.050.B. of the Parkville Municipal Code gives CLARB the responsibility to review matters of park planning or other issues brought before the Board. Section 1.1 of the Parkville Parks Master Plan scope of work designates CLARB as the steering committee parks master planning process.

**SUGGESTED MOTION:**

I move to adopt the 2016 Parkville Parks Master Plan.

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ATTACHMENT:

1. Final Draft Parks Master Plan. The file size is approximately 100 megabytes. Please download at the following  
link: <https://drive.google.com/file/d/0BzDKDxC1N5LrdnpEaHhFaTdMLUU/view?usp=sharing>
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## **CITY OF PARKVILLE**

### **Policy Report**

Date: November 9, 2016

PREPARED BY:

Tim Blakeslee  
Assistant to the City Administrator

REVIEWED BY:

Alysen Abel  
Public Works Director

ISSUE:

Approve a donation agreement with Friends of Parkville Parks in the amount of \$25,000.

BACKGROUND:

At the beginning of the year, the City kicked off a process to update the 2008 Parks Master Plan. The 2008 Plan was created to provide a road map for the utilization, development, and expansion of Parkville's current and future park system. Since the adoption of the 2008 Parkville Parks Plan, many of the original objectives have been accomplished; notably, the parks and open space along the Missouri River corridor more than doubled with the opening of Platte Landing Park in the summer of 2014 which includes a new boat ramp, the county's first off-leash dog park, and a recreational trail.

The proposed 2016 Parks Master Plan update was recommended for adoption by the Community Land and Recreation Board (CLARB) on October 12, 2016. The update is intended to be a park system design and maintenance road map for the foreseeable future. Although not yet formally adopted, it has become evident that the plan will recommend creating additional sports fields in Platte Landing Park. Due to funding limitations, many of the proposals and community requests will be difficult to complete and maintain without outside private support.

Additionally, practice field space has become an increasingly difficult commodity to find in the Kansas City northland. The City baseball fields saw the highest usage ever during the spring of 2016. The peak evening practice timeframe (Tuesday through Thursday) was fully booked from March through early July. Staff had to turn away a number of teams interesting in practicing due to unavailable time slots.

In early-September, City staff was notified that Friends of Parkville Parks (FOPP) was seeking grant requests prior to disbanding. The deadline for the requests required that an application be submitted prior to the request being approved by the governing body. As a result, final endorsement of accepting funds for the proposal made to FOPP is contingent on the support of CLARB, the Parkville Board of Aldermen and the Platte County Commission. In brief, the City's proposal involved creating one practice ball field and one practice multi-use field in Platte Landing Park (Attachment 1). The City is also working to partner with local sporting academies to provide maintenance for the fields in consideration for reserved field time. The result would be the establishment of a series of "Friends Fields" in which various local organizations donate time, effort, and materials to help create athletic fields for community use.

On September 8, 2016, FOPP awarded the City a \$25,000 grant. FOPP approved the \$10,000 grant request for the ball field proposal and \$15,000 was awarded as a donation for a new shelter house near the southeast corner of the Grigsby Field parking lot, provided that additional matching funding can be obtained via a Platte County Outreach Grant. The proposed shelter house location is consistent with a shelter location in the soon to be adopted 2016 Parks Master Plan.

**ITEM 5B**  
*For 11-9-16*  
**Board of Aldermen**

In mid-October staff learned that the Friends Field project was going to cost more than originally anticipated. FOPP agreed that if appropriate funding is not obtained, funds should be retained in the Parks Donation Fund until the project or an equivalent new sports field project is able to move forward. The agreement has been updated accordingly and staff is currently researching alternative options of how to more economically create a ball field in Platte Landing Park.

With such a generous donation, the City wanted to protect the investment interests of both the City and the donor. The donation agreement (Attachment 2) addresses the ownership and information about the donated funds, includes the plan for recognition of the donors, and addresses the maintenance and term of the project. Similar agreements have been done in the past. It's anticipated that the City will seek additional support for both projects via a Platte County Outreach Grant or other private donors.

**BUDGET IMPACT:**

There is no immediate budget impact with recommended approval the donation agreement. As part of the proposal, the City of Parkville will use \$15,000 from the Parks Donation Fund for Friends Field Project.

**ALTERNATIVES:**

1. Approve a donation agreement with Friends of Parkville Parks in the amount of \$25,000.
2. Do not approve the donation agreement.
3. Postpone the item.

**STAFF RECOMMENDATION:**

Staff recommends that the Community Land and Recreation Board recommend that the Board of Aldermen approve the donation agreement with Friends of Parkville Parks in the amount of \$25,000.

**COMMUNITY LAND AND RECREATION BOARD RECOMMENDATION:**

At the meeting on November 9, 2016, by a vote of 7-0, the Community Land and Recreation Board recommended that the Board of Aldermen approve a donation agreement with Friends of Parkville Parks in the amount of \$25,000.

**POLICY:**

Section 150.050 (B) of the Parkville Municipal Code gives the Community Land and Recreation Board authority to approve grant applications and make recommendations to the Board of Aldermen. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

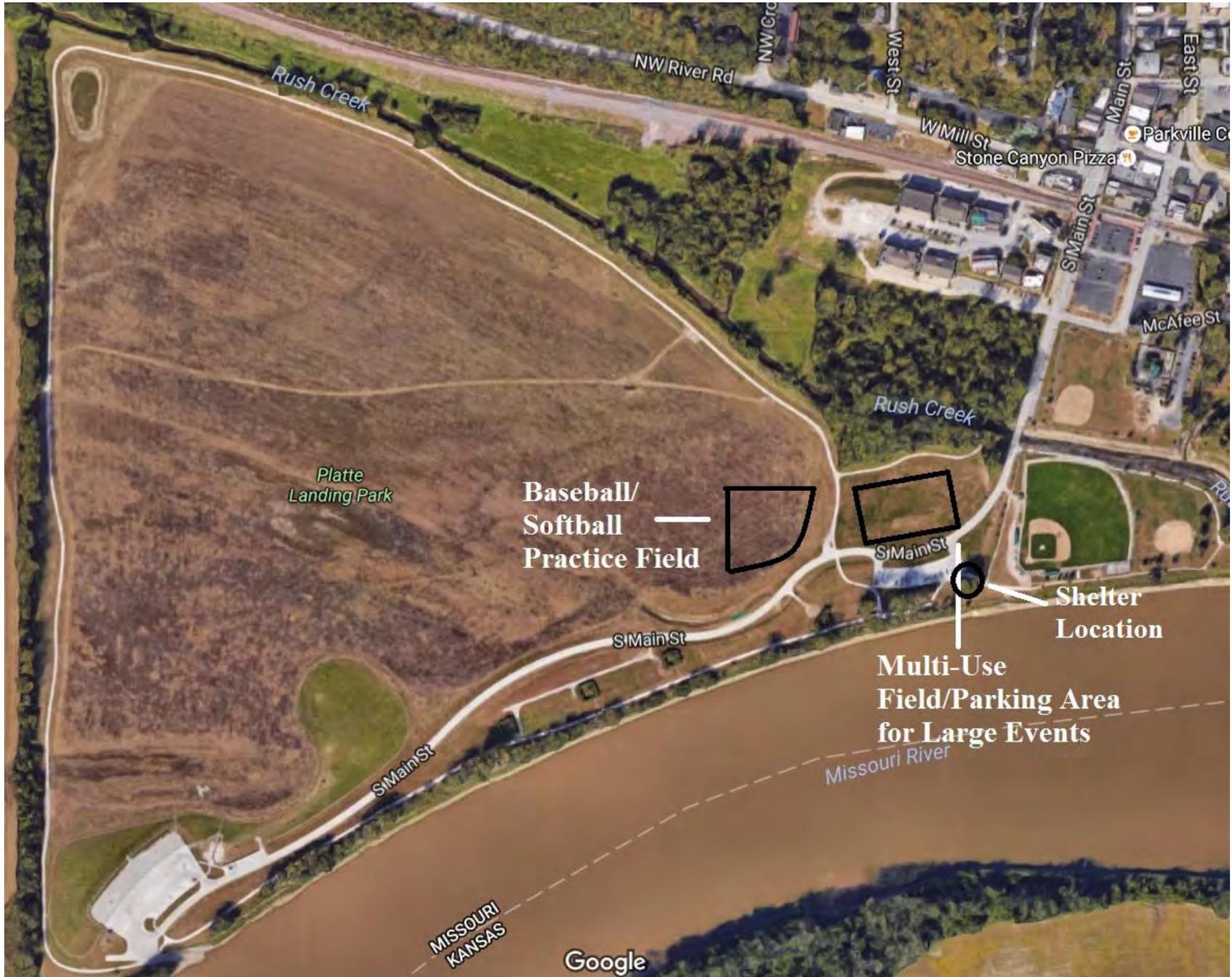
**SUGGESTED MOTION:**

I move to approve a donation agreement with Friends of Parkville Parks in the amount of \$25,000.

**ATTACHMENTS:**

1. Location Map
2. Donation Agreement

# Location Map



## AGREEMENT FOR DONATION

THIS AGREEMENT, made and entered into this 18<sup>th</sup> day of October, 2016, is by and between the City of Parkville, Missouri, a city of the fourth classification (City); and Friends of Parkville Parks (Donor), a 501(c)3 designated parks advocacy organization addressed at P.O. Box 14020, Parkville, Missouri 64152, collectively referred to as the Parties.

WHEREAS, the Parties recognize that ball fields and other park amenities enhance the community value of Parkville Parks; and

WHEREAS, the proposed 2016 Parks Master Plan update that was recommended for adoption by the Community Land and Recreation Board on October 12, 2016, recommends creating additional fields and shelters in Platte Landing Park; and,

WHEREAS, the Donor has offered to donate funds to support practice field and shelter construction; and

WHEREAS, the City and the Donor agree to publicly recognize the donation.

NOW, THEREFORE, the Parties, for the consideration and under the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1. **Ownership**

The donation, as described in Section 2, is donated in its entirety to the citizens of Parkville to be hereafter owned by the City of Parkville and managed on behalf of the citizens by the City of Parkville.

Section 2. **Donation**

The donation consists of twenty five thousand dollars (\$25,000). The donation is payable to the City on or before January 1, 2017.

Section 3. **Recognition**

In exchange for the donation, the City agrees to develop the following Project:

- Create one practice baseball field with 60 foot base paths. The baseball field will include infield sand, outfield grass, and materials for a backstop in the general vicinity outlined in and create one practice grass multi-use field approximately 150 feet x 300 feet in Platte Landing Park in the general vicinity outlined in Exhibit A, provided additional funding can be obtained via a Platte County Outreach Grant or other funding source. If appropriate funding is not obtained, funds will be sequestered in the Parks Donation Fund until the project or an equivalent new sports field project is able to move forward.
- Construct a small shelter house (approximately 16 feet x 20 feet) near the southeast corner of the Grigsby Field parking lot in the general vicinity outlined in Exhibit A, provided additional funding can be obtained via a Platte County Outreach Grant. If appropriate funding is not obtained, funds will be sequestered in the Parks Donation Fund until the project is able to move forward.

The City further agrees to recognize the Donor and the donation on the City's website, social media platforms, and in a future edition of the city newsletter that is mailed to all residential households in Parkville. Recognition will also be made

at a public ceremony such as a Project ribbon cutting or a Board of Aldermen meeting. On-site recognition will be in the form of a donor plaque.

Section 4. **Maintenance**

The City shall be responsible for maintenance of the Project, including any reasonable repairs, in the sole discretion of the City. The City makes no guarantee for the replacement or repair of the ball fields and/or shelter that are damaged beyond reasonable repair, suffer repeated vandalism, and/or expire prior to the cessation of the ten year period.

Section 5. **Term**

The initial term of this agreement shall be for ten years. If the Project is altered or relocated during the term of this agreement in accordance with any adopted parks plan, the City agrees to preserve or relocate the on-site donor recognition. Following cessation of the agreement, the City may treat the Project as it would any other City property similar in nature. The City reserves the right to move/remove and/or retire said donation and related acknowledgements following cessation of the agreement.

DRAFT

IN WITNESS WHEREOF City and Donor, for themselves, and their successors and assigns, have executed this Agreement as of the day and year first above written.

Friends of Parkville Parks

\_\_\_\_\_  
Diane Driver, Chair

City of Parkville, Missouri

\_\_\_\_\_  
Nanette K. Johnston, Mayor

Attest:

\_\_\_\_\_  
Melissa McChesney, City Clerk

DRAFT

## **CITY OF PARKVILLE**

### **Policy Report**

Date: Tuesday, November 8, 2016

PREPARED BY:

Melissa McChesney  
City Clerk

REVIEWED BY:

Alysen Abel  
Public Works Director

ISSUE:

Approve the first reading of an ordinance to authorize an engineering services agreement with the Missouri Highways and Transportation Commission (MoDOT) for a traffic study at Lewis Street.

BACKGROUND:

Each year, the Missouri Department of Transportation (MoDOT) provides funding to Local Public Agencies (LPAs) for engineering assistance for studying traffic safety or operational issues through the Traffic Engineering Assistance Program (TEAP). The purpose of the grant funding is to provide funds to small municipalities that have neither the funds available nor the traffic engineering expertise to perform these studies. MoDOT will fund 80% of the TEAP study up to a maximum of \$8,000, with the local agency providing the 20% match.

The City identified two areas that would benefit from additional traffic analysis. The first priority area was Lewis Street, south of Highway 45 and the second priority area was at the intersection of South National Drive, NW River Hills Road and north of Crooked Road. On August 16, 2016, the Board of Aldermen authorized staff to submit two applications for traffic studies. On October 31, 2016, staff was notified that the City received a grant for the Lewis Street study.

MoDOT requires that the local agency use one of the consultants on its approved consultant list. The three traffic consultants that the City currently has on-call traffic services contracts with are all on the approved consultant list. Staff recommends that Affinis assist with the Lewis Street Study in 2016. A work authorization with Affinis will be presented to the Finance Committee once the Notice to Proceed has been granted by MoDOT.

BUDGET IMPACT:

MoDOT will fund 80% of the TEAP study with a maximum of \$8,000, with the local agency responsible for the remaining 20%. It is estimated that the study will cost approximately \$10,000, the local cost share would be in the amount of \$2,000.

The 2016 Budget includes \$35,000 for Engineering and Planning fees (line item 515-08-03-00). The current balance of this line item is over \$30,000. There is money available in the budget to provide the local match for both projects, if awarded. Based on the current trends, staff does not anticipate exceeding this budget line item.

ALTERNATIVES:

1. Adopt an ordinance authorizing engineering services agreement with MoDOT for a traffic study at Lewis Street.
2. Adopt the ordinance, subject to revisions.
3. Do not approve the ordinance and provide alternative direction to staff.
4. Postpone the item.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Aldermen adopt an ordinance to authorize an engineering services agreement with MoDOT for a traffic study at Lewis Street.

**POLICY:**

MODOT requires that the agreement be approved by ordinance.

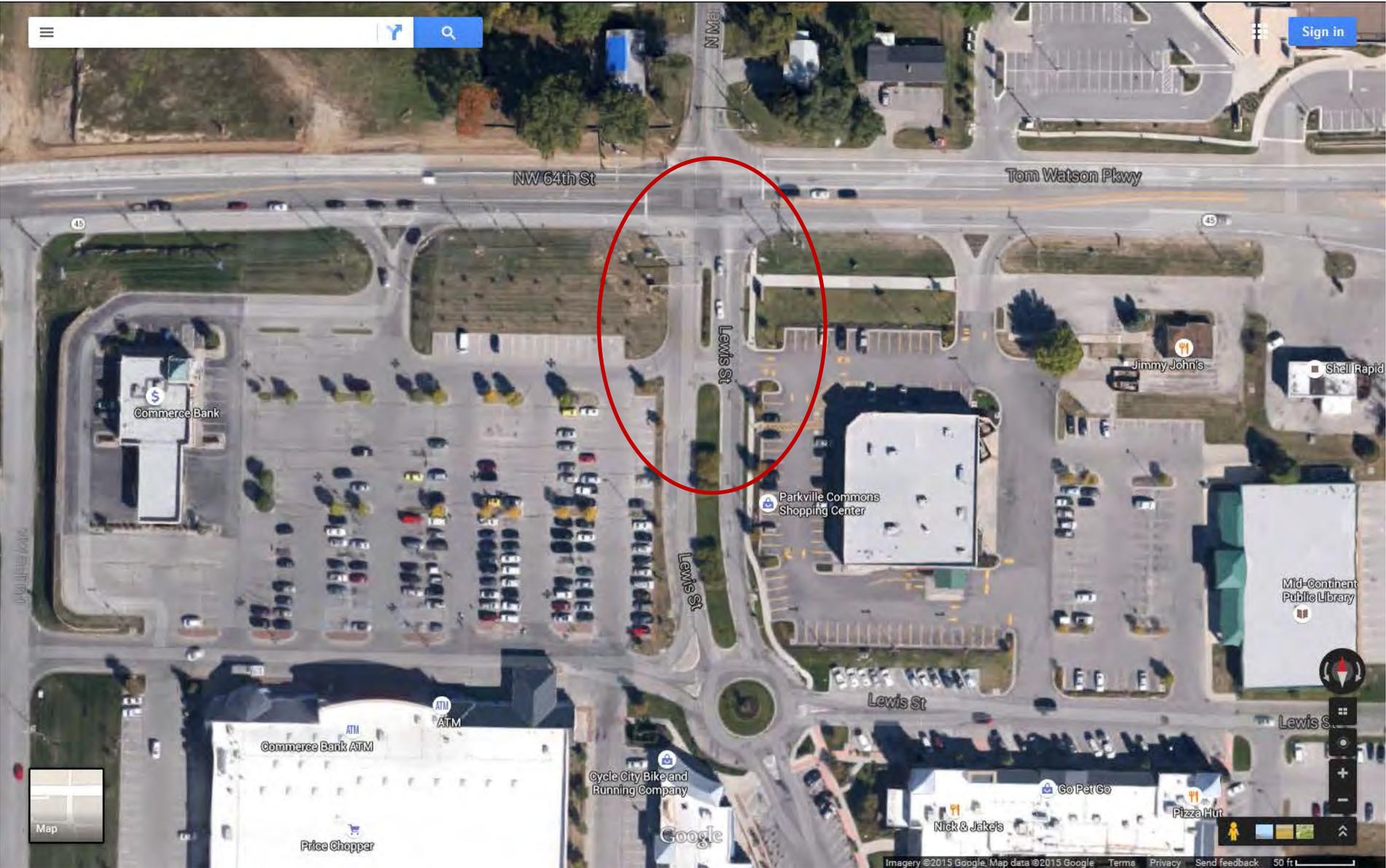
**SUGGESTED MOTION:**

I move to approve Bill No. 2901, an ordinance authorizing an engineering services agreement with the Missouri Highways and Transportation Commission for a traffic study at Lewis Street, on first reading and postpone the second reading to December 6, 2016.

**ATTACHMENTS:**

1. Location Map
2. Ordinance
3. Agreement

Lewis Street Study Area



**AN ORDINANCE AUTHORIZING AN ENGINEERING SERVICES AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR A TRAFFIC STUDY AT LEWIS STREET**

WHEREAS, on August 16, 2016, the Board of Aldermen authorized staff to submit applications for a Traffic Engineering Assistance Program (TEAP) grant to the Missouri Department of Transportation; and

WHEREAS, the City was notified on October 31, 2016, that it had received an 80% federal match contribution (up to \$8,000) for a traffic study at Lewis Street; and

WHEREAS, the City is responsible for the funding associated with the 20% local match contribution; and

WHEREAS, the project will cover data collection, traffic analysis, and concept drawings for the proposed closing of median access on Lewis Street between Walgreens (to the east of Lewis Street) and Price Chopper (to the west of Lewis Street).

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Mayor is hereby authorized and directed to sign an engineering services agreement, attached hereto and incorporated herein by reference, with the Missouri Highways and Transportation Commission (MODOT). The purpose of said Agreement is to set out mutual covenants for a traffic study at Lewis Street.

Section 2. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this 15<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor Nanette K. Johnston

ATTESTED:

\_\_\_\_\_  
City Clerk Melissa McChesney

CCO Form: FS26  
Approved: 01/15 (MWH)  
Revised:  
Modified:

CFDA Number: CFDA # 20.205  
CFDA Title: Highway Planning and Construction  
Award name/number: TEAP - 3400(441)  
Award Year: 2017  
Federal Agency: Federal Highway Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
TRAFFIC ENGINEERING ASSISTANCE PROGRAM AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and City of Parkville (hereinafter, "City").

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) PURPOSE: The United States Congress has authorized, in 23 U.S.C. 402, Planning and Research funds to be used for Traffic Engineering Assistance Program (TEAP) activities. The purpose of this Agreement is to grant the use of such Traffic Engineering Assistance Program funds to the City.

(2) LOCATION: The TEAP funds which are the subject of this Agreement are for the project at the following location:

The project will cover data collection, traffic analysis, and concept drawings for the proposed closing of median access on Lewis Street between Walgreens (to the east of Lewis Street and Price Chopper (to the west of Lewis Street).

The general location of the project is shown on attachment marked "Exhibit A" and incorporated herein by reference.

(3) REASONABLE PROGRESS POLICY: The project as described in this agreement is subject to the reasonable progress policy set forth in the Local Public Agency (LPA) Manual and the final deadline specified in Exhibit B attached hereto and incorporated herein by reference. In the event, the LPA Manual and the final deadline within Exhibit B conflict, the final deadline within Exhibit B controls. If the project is within a Transportation Management Area that has a reasonable progress policy in place, the project is subject to that policy. If the project is withdrawn for not meeting reasonable progress, the City agrees to repay the Commission for any progress

payments made to the City for the project and agrees that the Commission may deduct progress payments made to the City from future payments to the City. The City may not be eligible for future TEAP Funds if the City does not meet the reasonable progress policy.

(4) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and the Missouri Department of Transportation (MoDOT or Department) employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) The City will require any contractor procured by the City to work under this Agreement:

1. To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

2. To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and MoDOT and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo. The City shall cause insurer to increase the insurance amounts in accordance with those published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(5) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the City and the Commission.

(6) COMMISSION REPRESENTATIVE: The Commission's State Design Engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the

Commission in furtherance of the performance of this Agreement.

(7) NONDISCRIMINATION ASSURANCE: With regard to work under this Agreement, the City agrees as follows:

(A) Civil Rights Statutes: The City shall comply with all state and federal statutes relating to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. §2000d and §2000e, *et seq.*), as well as any applicable titles of the "Americans with Disabilities Act" (42 U.S.C. §12101, *et seq.*). In addition, if the City is providing services or operating programs on behalf of the Department or the Commission, it shall comply with all applicable provisions of Title II of the "Americans with Disabilities Act".

(B) Administrative Rules: The City shall comply with the administrative rules of the United States Department of Transportation relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation (49 C.F.R. Part 21) which are herein incorporated by reference and made part of this Agreement.

(C) Nondiscrimination: The City shall not discriminate on grounds of the race, color, religion, creed, sex, disability, national origin, age or ancestry of any individual in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The City shall not participate either directly or indirectly in the discrimination prohibited by 49 C.F.R. §21.5, including employment practices.

(D) Solicitations for Subcontracts, Including Procurements of Material and Equipment: These assurances concerning nondiscrimination also apply to subcontractors and suppliers of the City. These apply to all solicitations either by competitive bidding or negotiation made by the City for work to be performed under a subcontract including procurement of materials or equipment. Each potential subcontractor or supplier shall be notified by the City of the requirements of this Agreement relative to nondiscrimination on grounds of the race, color, religion, creed, sex, disability or national origin, age or ancestry of any individual.

(E) Information and Reports: The City shall provide all information and reports required by this Agreement, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Commission or the United States Department of Transportation to be necessary to ascertain compliance with other contracts, orders and instructions. Where any information required of the City is in the exclusive possession of another who fails or refuses to furnish this information, the City shall so certify to the Commission or the United States Department of Transportation as appropriate and shall set forth what efforts it has made to obtain the information.

(F) Sanctions for Noncompliance: In the event the City fails to comply

with the nondiscrimination provisions of this Agreement, the Commission shall impose such contract sanctions as it or the United States Department of Transportation may determine to be appropriate, including but not limited to:

1. Withholding of payments under this Agreement until the (City/County/Grantee) complies; and/or
2. Cancellation, termination or suspension of this Agreement, in whole or in part, or both.

(G) Incorporation of Provisions: The City shall include the provisions of paragraph (7) of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the statutes, executive order, administrative rules or instructions issued by the Commission or the United States Department of Transportation. The City will take such action with respect to any subcontract or procurement as the Commission or the United States Department of Transportation may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided that in the event the City becomes involved or is threatened with litigation with a subcontractor or supplier as a result of such direction, the City may request the United States to enter into such litigation to protect the interests of the United States.

(8) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(9) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(10) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations by providing the City with written notice of cancellation. Should the Commission exercise its right to cancel this Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the City.

(11) ACCESS TO RECORDS: The City and its contractors must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at no charge to the Federal Highway Administration (FHWA) and the Commission and/or their designees or representatives during the period of this Agreement and any extension, and for a period of three (3) years after the date on which the City receives reimbursement of their final invoice from the Commission.

(12) FEDERAL-AID PROVISIONS: Because responsibility for the performance of all functions or work contemplated as part of this project is assumed by the City, and

the City may elect to construct part of the improvement contemplated by this Agreement with its own forces, a copy of Section II and Section III, as contained in the United States Department of Transportation Form Federal Highway Administration (FHWA) 1273 "Required Contract Provisions, Federal-Aid Construction Contracts," is attached and made a part of this Agreement as Exhibit C. Wherever the term "the contractor" or words of similar import appear in these sections, the term "the City" is to be substituted. The City agrees to abide by and carry out the condition and obligations of "the contractor" as stated in Section II, Equal Opportunity, and Section III, Nonsegregated Facilities, as set out in Form FHWA 1273.

(13) PLANS: The City shall prepare preliminary and final plans and specifications for the herein improvements. The plans and specifications shall be submitted to the Commission for the Commission's review and approval. The Commission has the discretion to require changes to any plans and specification prior to any approval by the Commission.

(14) REIMBURSEMENT: The cost of the contemplated improvements will be borne by the United States Government, the Commission and by the City as follows:

(A) (Option 1) Any federal funds for project activities shall only be available for reimbursement of eligible costs which have been incurred by City. Any costs incurred by City prior to authorization from FHWA and notification to proceed from the Commission are **not** reimbursable costs. The federal share for this project will be 80 percent not to exceed \$8,000. The calculated federal share for seeking federal reimbursement of participating costs for the herein improvements will be determined by dividing the total federal funds applied to the project by the total participating costs. Any costs for the herein improvements which exceed any federal reimbursement or are not eligible for federal reimbursement shall be the sole responsibility of City. The Commission shall not be responsible for any costs associated with the herein improvement unless specifically identified in this Agreement or subsequent written amendments.

(15) PROGRESS PAYMENTS: The City may request progress payments be made for the herein improvements as work progresses but not more than once every two weeks. Progress payments must be submitted monthly. The City shall repay any progress payments which involve ineligible costs.

(16) PROMPT PAYMENTS: Progress invoices submitted to MoDOT for reimbursement more than thirty (30) calendar days after the date of the vendor invoice shall also include documentation that the vendor was paid in full for the work identified in the progress invoice. Examples of proof of payment may include a letter or e-mail from the vendor, lien waiver or copies of cancelled checks. Reimbursement will not be made on these submittals until proof of payment is provided. Progress invoices submitted to MoDOT for reimbursement within thirty (30) calendar days of the date on the vendor invoice will be processed for reimbursement without proof of payment to the

vendor. If the City has not paid the vendor prior to receiving reimbursement, the City must pay the vendor within two (2) business days of receipt of funds from MoDOT.

(17) PERMITS: The City shall secure any necessary approvals or permits from any federal or state agency as required for the completion of the herein improvements. If this improvement is on the right of way of the Commission, the City must secure a permit from the Commission prior to the start of any work on the right of way. The permits which may be required include, but are not limited to, environmental, architectural, historical or cultural requirements of federal or state law or regulation.

(18) INSPECTION OF IMPROVEMENTS AND RECORDS: The City shall assure that representatives of the Commission and FHWA shall have the privilege of inspecting and reviewing the work being done by the City's contractor and subcontractor on the herein project. The City shall also assure that its contractor, and all subcontractors, if any, maintain all books, documents, papers and other evidence pertaining to costs incurred in connection with the TEAP Agreement, and make such materials available at such contractor's office at all reasonable times at no charge during this Agreement period, and for three (3) years from the date of final payment under this Agreement, for inspection by the Commission, FHWA or any authorized representatives of the Federal Government and the State of Missouri, and copies shall be furnished, upon request, to authorized representatives of the Commission, State, FHWA, or other Federal agencies.

(19) CREDIT FOR DONATIONS OF FUNDS, MATERIALS, OR SERVICES: A person may offer to donate funds, materials or services in connection with this project. Any donated funds, or the fair market value of any donated materials or services that are accepted and incorporated into this project shall be credited according to 23 U.S.C. §323.

(20) DISADVANTAGED BUSINESS ENTERPRISES (DBE): The Commission will advise the City of any required goals for participation by disadvantaged business enterprises (DBEs) to be included in the City's proposal for the work to be performed. The City shall submit for Commission approval a DBE goal or plan. The City shall comply with the plan or goal that is approved by the Commission and all requirements of 49 C.F.R. Part 26, as amended.

(21) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(22) NOTICE TO BIDDERS: The City shall notify the prospective bidders that disadvantaged business enterprises shall be afforded full and affirmative opportunity to submit bids in response to the invitation and will not be discriminated against on grounds of race, color, sex, or national origin in consideration for an award.

(23) FINAL AUDIT: The Commission may, in its sole discretion, perform a final

audit of project costs. The United States Government shall reimburse the City, through the Commission, any monies due. The City shall refund any overpayments as determined by the final audit.

(24) AUDIT REQUIREMENT: If the City expend(s) seven hundred fifty thousand dollars (\$750,000) or more in a year in federal financial assistance it is required to have an independent annual audit conducted in accordance with 2 CFR Part 200. A copy of the audit report shall be submitted to MoDOT within the earlier of thirty (30) days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. Subject to the requirements of 2 CFR Part 200, if the City expend(s) less than seven hundred fifty thousand dollars (\$750,000) a year, the City may be exempt from auditing requirements for that year but records must be available for review or audit by applicable state and federal authorities.

(25) FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT OF 2006: The (City/County/Grantee) shall comply with all reporting requirements of the Federal Funding Accountability and Transparency Act (FFATA) of 2006, as amended. This Agreement is subject to the award terms within 2 C.F.R. Part 170.

*[Remainder of Page Intentionally Left Blank]*

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Executed by the Commission this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

(CITY/COUNTY/GRANTEE)

\_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Secretary to the Commission

By \_\_\_\_\_

Title \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Commission Counsel

\_\_\_\_\_  
Title \_\_\_\_\_

Ordinance No \_\_\_\_\_

*\*If contracting party is a County with a county commission form of government, the execution page needs to be modified to allow the three county commissioners to execute the agreement.*

**CITY OF PARKVILLE**  
**Policy Report**

Date: November 8, 2016

Prepared By:  
Alysen Abel  
Public Works Director

Reviewed By:  
Tim Blakeslee  
Assistant to the City Administrator

ISSUE:

Approve a purchase order with Marshall's Nursery for the purchase of trees for City parks.

BACKGROUND:

Each year, funding is dedicated to the Parks budget for the planting of trees in the City's parks. The majority of the trees will be installed adjacent to the trail in Platte Landing Park; this area would benefit from the installation of trees to provide additional shade. There are various other locations within Platte Landing and English Landing parks identified by staff for the installation of trees.

Staff contacted three nurseries to obtain quotes for the purchase of the trees. Staff focused on trees that would tolerate flooding conditions. Once purchased, the Parks staff will install the trees. The lowest price was provided by Marshall's Nursery with a cost of \$145 per tree, regardless of the type. The other vendors provided costs that varied depending on the type of tree. Assuming the purchase of 27 trees (9-bald cypress, 9-swamp oak, and 9-pin oaks), the quotes are as follows:

<u>Vendor</u>	<u>Total Price</u>
Marshall's Nursery	\$3,915.00
KAT Wholesale Nursery	\$4,574.00
Loma Nurseries	\$5,202.00

BUDGET IMPACT:

The 2016 Parks budget includes \$5,000 for tree planting. A portion of the budget was used to purchase the landscaping at the Route 9 Entryway monument sign. To date, staff spent \$902.50, most of which was spent on the Route 9 Entryway landscaping. The remaining budget includes \$4,097.50. The cost of the proposed purchase order is within that budget at \$3,915.

ALTERNATIVES:

1. Approve a purchase order with Marshall's Nursery for the purchase of trees in the amount of \$3,915.
2. Do not approve the purchase order.
3. Provide alternative direction to staff.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the approval of the purchase order with Marshall's Nursery for the trees in Platte Landing and English Landing parks.

FINANCE COMMITTEE RECOMMENDATION:

This item is a time sensitive, staff needs to order and install the trees prior to December 1<sup>st</sup>. The next Finance meeting is scheduled for Monday, November 28, 2016, which will be too late to plant the trees.

POLICY:

Per the Purchasing Policy, Resolution No. 10-02-14, the Finance Committee may authorize purchases up to \$10,000.

SUGGESTED MOTION:

I move to approve the purchase order with Marshall's Nursery for the purchase of trees for City parks in the amount of \$3,915.

ATTACHMENT:

1. Purchase Order

**PURCHASE ORDER**  
(non-construction)

**CITY OF PARKVILLE (PURCHASER)**

**8880 Clark Avenue**

Parkville, MO 64152

Phone: 816-741-7676 Fax: 816-741-0013

Date: November 15, 2016

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

**VENDOR**

**Marshall Nurseries**

SHIP TO:

INVOICE TO: Parkville City Hall, 8880 Clark Ave., Attn: Tom Barnard, Parkville, MO 64152

***ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.***

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Vendor agrees to furnish the following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 6 pages including attachments. Purchaser agrees to pay a **UNIT PRICE of One Hundred and Forty Five Dollars and no cents (\$145.00) per tree** for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within **thirty (30 days)** after delivery of goods and receipt of invoice. This purchase order is only valid through December 31, 2016.

