Notes: At 5:30 p.m., a work session will be held regarding the Zoning Code and Subdivision Regulations update.

BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, December 20, 2016 7:00 pm
City Hall Boardroom

Next numbers: Bill No. 2910 / Ord. No. 2872

1. CALL TO ORDER

A. Roll Call
B. Pledge of Allegiance

2. CITIZEN INPUT

A. Recognize Steve Chinn for his work as City Attorney
B. Recognize Landon Beyer from Boy Scout Troop 333 for his Eagle Scout project at the Parkville Nature Sanctuary

3. CONSENT AGENDA

A. Approve the minutes for the December 6, 2016, regular meeting
B. Approve the minutes for the December 6, 2016, work session
C. Receive and file the November Municipal Court report
D. Receive and file the financial report for the month ending November 30, 2016
E. Receive and file the crime statistics for January through October 2016
F. Approve the second reading of an ordinance to approve the petition to establish the 9 Highway Corridor Community Improvement District
G. Approve the second reading of an ordinance to adopt the 2017 Operating Budget and 2017 – 2022 Capital Improvement Program
H. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications
I. Approve the second reading of an ordinance to accept the public street and storm sewer improvements and the associated maintenance bonds for Lime Stone Court in the Townhomes at the National, 2nd Plat
J. Approve the second reading of an ordinance to approve the Thousand Oaks 16th Plat, Final Plat – Case No. PZ14-27; David Barth, Forest Park Development Company of Kansas City, LLC, applicant
K. Approve the second reading of an ordinance to approve the Thousand Oaks 19th Plat, Final Plat – Case No. PZ15-23; David Barth, Forest Park Development Company of Kansas City, LLC, applicant
L. Approve accounts payable from December 1 to December 15, 2016

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a roll call vote to "Approve the consent agenda and recommended motions for each item as presented."

4. ACTION AGENDA

A. Approve the first reading of an ordinance to approve a cooperative agreement with the 9 Highway Corridor Community Improvement District (Administration)

B. Approve Resolution No. 16-021 supporting the relocation and placement of the Bill Grigsby statue to Pocket Park (Administration)

C. Approve an agreement with the Prodigy Baseball Academy for use of the baseball fields in English Landing Park (Administration)

D. Approve the first reading of an ordinance to approve a Conditional Use Permit to operate an office use of low traffic generation at 8904 NW Hwy 45 in the "R-1" Single-Family Residential District – Case PZ16-21; By the Blade, applicant (Community Development)

E. Approve a Planned District Development permit for exterior modifications in the "OTD" Old Town District at 112 Main Street for the addition of a roof over an existing outdoor patio/dining area at Café Des Amis – Case No. PZ16-20; La Petite France, LLC, applicant (Community Development)

5. STAFF UPDATES ON ACTIVITIES

A. Administration
   1. Holiday Schedule

B. Police Department
   1. Deer Count
   2. Park Village Luncheon
   3. Shop with a Cop

C. Public Works
   1. Downtown Sewer Repairs

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

General Agenda Notes:
The agenda closed at noon on December 15, 2016. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. Emergencies and urgent matters may be placed on an amended agenda only upon vote of the Board of Aldermen. The deadline to submit your name for Citizen Input is noon on December 20, 2016.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:02 p.m. on Tuesday, December 6, 2016, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Kevin Davis, Interim City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. MAYOR'S REPORT

A. Recognize Friends of Parkville Parks for its donations to the City

Mayor Johnston recognized the members of Friends of Parkville Parks for their donations to the City since it was created in 2009.

B. Recognize Genevra Boucher for the Volunteer of the Year Award

Mayor Johnston recognized Genevra Boucher for being named the Volunteer of the Year by the Main Street Parkville Association.

4. CONSENT AGENDA

A. Approve the minutes for the November 15, 2016, regular meeting

B. Approve the minutes for the November 15, 2016, work session

C. Receive and file the October sewer report

D. Renew the professional services agreement with Cochran Head Vick & Co., P.C. for auditing services for fiscal year 2016

E. Approve a professional services agreement with Williams & Campo, P.C. for city attorney services

F. Revise the authorized not-to-exceed amount for special legal counsel services with Zerger & Mauer, LLP related to the Brush Creek Drainage and Brink Meyer Neighborhood Improvements Districts

G. Approve a supplemental agreement for 2017 with Alliance Water Resources for the continued management, operation, and maintenance of the City's wastewater treatment and collection system

H. Approve a maintenance agreement with H&H Septic Service for on-call sewer cleaning and repair services

I. Approve the second reading of an ordinance to authorize an engineering services agreement with the Missouri Highways and Transportation Commission for a traffic study at Lewis Street

J. Approve accounts payable from November 10 to November 30, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS AMENDED**. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

5. ACTION AGENDA

A. Hold a public hearing and approve the first reading of an ordinance to approve the petition to establish the 9 Highway Corridor Community Improvement District

Mayor Johnston opened the public hearing.

Community Development Director Stephen Lachky stated that the City had conducted several planning studies for the past seven years, including the Route 9 Corridor Study. In December 2015, the City approved a memorandum of understanding with QuikTrip for the creation of a special financing district to help fund traffic improvements and Route 9 and Route 45, which was recommended in the Study. The petition identified improvements from Route 45 to Lakeview Drive and proposed a one cent sales tax affecting the businesses that generated retail sales. A working group facilitated meetings with property owners and circulated a petition for signatures. Lachky noted that the Board of Aldermen authorized the Mayor to sign the petition on behalf of the City for its nine parcels in the proposed district. The City Clerk certified that the petition met the statute requirements. Lachky said that the first meeting of the CID was scheduled for December 21 and a mail-in election would be held in March 2017. He added that the City Treasurer reviewed the tax records and estimated annual revenues of approximately $147,000.

Mayor Johnston opened the floor to public comments.

Dale Brouk, River North Development, said that the improvements were needed and the CID was a great way to obtain the funding needed for the improvements.

Debbie Hopkins, Platte Valley Bank, said she met with the property owners in the proposed district and looked forward to the improvements.

Cory Miller, Heritage Landscaping, said he had concerns about the infrastructure in place because of the dangerous access and lack of sidewalks. He added that he was in support of the petition.

Mike Kellam, Parkville Economic Development Council, said that he served on the committee for the formation of the CID and it was a great project and mechanism to increase funding availability for improvements. He thanked the community, partners and owners within the proposed district for their interest and support.

Kevin Heaton, Stone Canyon Pizza, said he supported the petition because the corridor was a connection to downtown.

Mayor Johnston noted that she had several phone calls with Sandra Kerns, a property owner in the proposed district, and was asked to speak on her behalf. She said Ms. Kerns was not opposed to the district but was opposed to being included in it, claiming that other single-family properties were not included and did not believe there was a legal standing to do so. Mayor Johnston said the City's financial and legal advisors reviewed the petition and she believed there was legal standing.

Mayor Johnston closed the public hearing.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2902, AN ORDINANCE **APPROVING THE PETITION TO ESTABLISH THE 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT, ESTABLISHING THE DISTRICT AS A POLITICAL SUBDIVISION OF THE STATE OF MISSOURI, ESTABLISHING THE TERM OF EXISTENCE OF THE DISTRICT, DIRECTING THE CITY CLERK TO REPORT THE CREATION OF THE DISTRICT TO THE MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT AND AUTHORIZING CERTAIN DOCUMENTS AND PRESCRIBING OTHER MATTERS RELATING THERETO**, ON FIRST READING AND POSTPONE THE SECOND READING TO DECEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

B. Approve the first reading of an ordinance to adopt the 2017 Operating Budget and 2017 – 2022 Capital Improvement Program

Interim City Administrator Kirk Davis provided an overview of the proposed 2017 budget; presentation appended as Exhibit A. He said the budget included revenues and expenditures for 15 operating funds for a total budget of approximately $15.2 million. He said he was confident that the budget addressed the Board's priorities, including directing resources to the five critical success factors, and maintained essential services. Three highlights to the budget included street maintenance financing, sewer rates and system viability justifying the proposed rate increase and personnel changes.

Assistant to the City Administrator Tim Blakeslee provided an overview of the projects included in the Capital Improvement Program (CIP). In regards to the Transportation Fund, he provided an overview of the debt financing strategy to increase street maintenance that would fix 17.5 percent, or approximately 41,000 lineal feet, of the street system to take advantage of the interest rates. In addition, the debt financing strategy would provide a grant anticipation loan help cover funds for the Route 9 Corridor Study improvements until the grant was received from the Mid-America Regional Council in federal fiscal year 2019-2020. He noted that the revenue from the proposed 9 Highway Corridor Community Improvement District would be used to cover the interest fees and debt payments, similar to the street maintenance debt financing.

Public Works Director Alysen Abel provided an overview of the Sewer Fund and its CIP projects. She said that Springsted Inc. performed a sewer allocation study to determine that a reasonable amount for the transfer from the General Fund to the Sewer fund to cover direct and indirect costs was $365,000 per year. Staff recommended increasing the amount to $150,000 for 2017 and then working up to the $365,000 amount over time. Abel said that there were several emergency repairs required in 2016 and staff recommended deferring some of the CIP projects to future years because the working capital would drop below the target in 2017. In order to bring the working capital to the target required by policy staff recommended a ten percent increase to sewer rates, which was an increase of $3.80 per month, dependent upon water usage, for the average sewer customer.

Finance/Human Resources Director Matthew Chapman provided an overview of personnel changes recommended for the 2017 budget, which included a two percent merit raise for employees with a satisfactory evaluation, an increase in the starting salary for police officers and a Missouri Local Government Employees Retirement System (LAGERS) tier adjustment which was a strong motivator for recruitment.

Discussion focused on what would happen if the proposed sewer rate did not pass in January 2017 and Interim City Administrator Kirk Davis said a budget amendment would be required. The Board also discussed the sewer emergency purchases and said it was important for the Sewer Fund to get to a point where it was a truly self-sustaining enterprise fund. Abel said that staff anticipated future sewer rate increases of six percent for 2018-2019 and then three percent increases for 2020-2021 and each percent increase increased revenues by $10,000.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2903, AN ORDINANCE **ADOPTING THE 2017 OPERATING BUDGET AND THE 2017-2022 CAPITAL IMPROVEMENT PROGRAM**, ON FIRST READING AND POSTPONE THE SECOND READING TO DECEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

C. Approve first reading of an ordinance to classify all employee positions and establish compensation for such classifications

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2904, AN ORDINANCE **APPROVING THE CLASSIFICATION OF EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION RANGES**, ON FIRST READING AND POSTPONE SECOND READING TO DECEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

D. Approve the first reading of an ordinance to upgrade the City's enrollment in Missouri Local Government Employees Retirement System from Tier L-3 to Tier L-7 and schedule final action for February 7, 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **RECEIVE AND FILE THE ACTUAL VALUATION REPORT FOR PUBLIC INSPECTION**; AND TO APPROVE BILL NO. 2905, AN ORDINANCE **ADOPTING A CHANGE IN THE BENEFIT PROGRAM OF COVERED EMPLOYEES UNDER THE MISSOURI LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM**, ON FIRST READING AND POSTPONE THE SECOND READING TO FEBRUARY 7, 2017. ALL AYES; MOTION PASSED 8-0.

E. Approve the first reading of an ordinance to amend various sections of Parkville Municipal Code Chapter 703 to increase sewer rates

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2906, AN ORDINANCE **AMENDING VARIOUS SECTIONS OF PARKVILLE MUNICIPAL CODE CHAPTER 703 AND APPROVING A TEN PERCENT INCREASE TO THE SEWER BASE CHARGE, SEWER USE CHARGE, AND SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM**, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 17, 2017. ALL AYES; MOTION PASSED 8-0.

F. Approve the first reading of an ordinance to accept the public street and storm sewer improvements and the associated maintenance bonds for Lime Stone Court in the Townhomes at the National 2nd Plat

Public Works Director Alysen Abel stated that improvements were approved by the Public Works staff for construction in July 2014 and the majority of the work was completed in spring 2015. In an effort to assist the developer, staff allowed the contractor to pull building permits prior to final acceptance of the public streets. Prior to acceptance, staff required the developer to fix failed areas in the curb and the road. Abel said the work was completed in November 2016 and the design and specifications were in compliance with the American Public Works Association.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2907, AN ORDINANCE **ACCEPTING THE PUBLIC STREET AND STORM SEWER IMPROVEMENTS AND ACCEPTING THE ASSOCIATED MAINTENANCE BONDS FOR THE TOWNHOMES AT THE NATIONAL 2ND PLAT**, ON FIRST READING AND POSTPONE THE SECOND READING ON DECEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

G. Approve the first reading of an ordinance to approve the Thousand Oaks 16th Plat, final plat – Case No. PZ14-27; David Barth, Forest Park Development Company of Kansas City, LLC, applicant

Community Development Director Stephen Lachky said that the Planning and Zoning Commission received two applications for Thousand Oaks, which was originally designed in the late 1990s when it was in the unincorporated areas of the county and prior to annexation into the city. The 16th Plat would connect to the 19th Plat and proposed 51 single-family homes on three tracts of land. Lachky said the plat met all the applicable zoning and subdivision regulations. He provided an overview of the conditions listed in the policy report.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2908, AN ORDINANCE **APPROVING THE THOUSAND OAKS 16TH PLAT, FINAL PLAT**, ON FIRST READING AND POSTPONE THE SECOND READING TO DECEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

H. Approve the first reading of an ordinance to approve the Thousand Oaks 19th Plat, final plat – Case No. PZ15-23; David Barth, Forest Park Development Company of Kansas City, LLC, applicant

Community Development Director Stephen Lachky said that the 19th Plat would become the first of several connections to River Road. The 19th Plat included 50 single-family lots on two tracts of land. He said the plat met all the applicable zoning and subdivision regulations and noted it was subject to the same conditions as the 16th Plat. Staff had concerns about the truck traffic impact to River Road and the developer was willing to reroute traffic. The alternative route would be determined by staff at a later date.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2909, AN ORDINANCE **APPROVING THE THOUSAND OAKS 19TH PLAT, FINAL PLAT**, ON FIRST READING AND POSTPONE THE SECOND READING TO DECEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. 2017 General Municipal Election Filing

City Clerk Melissa McChesney noted that the filing for the 2017 general municipal election would begin on December 13 and end on January 17, 2017. She added that one alderman seat from each of the four wards was open for election.

2. Ghost Stories Counts

Assistant to the City Administrator Tim Blakeslee provided an overview of Ghost Stories held on October 29, noting that it had a record number of attendees and generated $4,800 in revenue, with $2,700 profit going to the Nature Sanctuary Donation Fund.

A. Police Department

1. Deer Counts

Police Chief Kevin Chrisman provided an update on the deer counts for the hunt at Park University that would end on January 15, noting that 19 deer were taken. He added that the Police Department resurrected a program to control the deer population within the city limits, noting that two hunts were held and eight deer were taken. The meat was donated to local food banks.

2. Shop with a Cop

Police Chief Kevin Chrisman reminded the Board that Shop with a Cop was scheduled for December 18 and 16 to 18 children would be helped in 2016. He noted that he received a unique request through City's Facebook page and was excited to accommodate the family. The money in the Police Community Assistance Fund went to Parkville residents, as well as families in the surrounding area that attended the Park Hill School District.

3. Park Village Christmas Lunch

Police Chief Kevin Chrisman said that the 2nd annual Parkville Village Christmas luncheon was scheduled for December 12.

B. Community Development

1. Zoning Code & Subdivision Regulations Work Session

Community Development Director Stephen Lachky stated that a work session was scheduled for December 20 for the Board to review the update to the Zoning Code and Subdivision regulations.

C. Public Works

1. Fall Cleanup Summary

Public Works Director Alysen Abel provided a summary of the Fall Cleanup event, noting that approximately 225 vehicles dropped off items on October 8 that filled seven dumpsters. She added that staff was waiting on final invoices for the four week yard waste drop off and anticipated the costs were at or below the budgeted amount.

2. Snow Plowing Private Streets

Public Works Director Alysen Abel stated that staff received a request from The National asking the City to plow Chateau Lane and Chateau Court which was a private gated community with private streets owned by the individual property owners. In exchange for the additional work, staff discussed the options. One option was to hire a landscaping company for increased landscaping at City Hall, but staff felt it might not be an equal trade. The second option as to hire a company to clear off the sidewalks and areas around City Hall, but staff was concerned about the lack of control and liability because it would not be contracted through the city. Abel was concerned that a precedent could be set for other streets and sought direction from the Board. The consensus was not to plow private streets.

7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

Mayor Johnston thanked staff for the weekly newsletter and congratulated Community Development Director Stephen Lachky for completing the floodplain management certification. She also noted that there was social media and media attention regarding the decorations that were removed from the trees along Route 9 by the Missouri Department of Transportation. She said that MoDOT issued a special permit and allowed them to go back up on the trees. Public Works Director Alysen Abel said a decorating ceremony would be held on December 9.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:53 p.m.

The minutes for Tuesday, December 6, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twentieth day of December 2016.

Submitted by:

_____

City Clerk Melissa McChesney

Mayor Nanette K. Johnston opened the work session at 5:30 p.m. on December 6, 2016, at City Hall located at 8880 Clark Avenue, Parkville. In attendance were aldermen Greg Plumb, Douglas Wylie, Jim Werner, Diane Driver, Tina Welch, Dave Rittman, Robert Lock and Marc Sportsman.

The following staff was also present:
Kirk Davis, Interim City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Melissa McChesney, City Clerk
Steve Chinn, City Attorney

1. GENERAL AGENDA

A. Update from Parkville Economic Development Council on I-435/Route 45 Development

Parkville Economic Development Council Executive Director Mike Kellam provided an update on development in the Brush Creek Drainage and Brink Meyer Road neighborhood improvement districts (NID) located near Interstate 435 and Route 45. He said that the Parkville Economic Development Council (PEDC) received important feedback from developers and developed a relationship with the Kansas City Area Development Council (KCADC). The City issued a Request for Proposals for development of the tracts and received one proposal. Kellam confirmed from the KCADC that the sites were tough, not shovel-ready and the market was multiple years away to be ready for development. He noted that the City received the same confirmation from the Urban Land Institute Kansas City.

Kellam noted that there were not many strategies that he did not delve into and continued to try to spark interest and to market the property. He noted that the PEDC had met with several companies that were interested but changed their mind because the land was not ready for their development.

The Board asked if the site had a national presence and Kellam responded that his initial reaction was that the site was too small and developers were looking for shovel ready available sites. Additional strategies discussed included preparing the sites to make them shovel ready, reaching out to developers who had experience with challenging sites or contracting with a national broker. Kellam cautioned the Board about contracting with a national broker because it could be costly and provide limited results. His second recommendation was that the City could act as the developer to prepare the sites and add roads, grading and extend the utilities to all the lots, which he said would be risky and was not recommended.

The Board discussed the impact of the widening of Route 45, possible development options such as self-storage, issues with the land and topography, the demand for light industrial, and the type of development was dependent on the sector. Platte County Economic Development Council (PCEDC) Executive Director Alicia Stephens said that more homes would help with retail in the future. Stephens also said that it was important to keep working on relationship building and that just because strategies haven't worked yet does not mean they will not work in the future.

The Board also discussed costs associated with making the northwest portion shovel ready and moving the dirt to the southwest corner to address the ravine. Kellam said a preliminary engineering study would be needed to determine how to move forward. The consensus of the Board was to schedule a work session in January to meet with a consultant to discuss costs and options to make the properties shovel ready.

B. Parkville Economic Development Council 3rd Quarter 2016 Report

Parkville Economic Development Council Executive Director Mike Kellam provided an update on the third quarter for the PEDC, noting there were four active projects. He noted that the PEDC took on the administrative services of the Industrial Development Authority. There were seven formal and several information business visits, membership increased by 45 percent, marketing efforts were successful, social media platforms had 23 percent growth, private investment had grown by 60 percent year over year, and a drone video was launched by the PCEDC of the NID development areas. Kellam also noted that the first Economic Summit luncheon was held and had over 90 attendees.

Further discussion focused on incorporating the conceptual drawings from 2005 when the NIDs were established. The Board also discussed the proposal received reading the NID RFP and received an overview as to the reasons why the committee did not recommend accepting the proposal. Kellam noted there were concerns with the project phasing, uncertainty of the financing for each phase and there was not enough clarity in the proposal.

The work session ended at 6:55 p.m.

The work session minutes for December 6, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twentieth day of December 2016.

Submitted by:

_____
City Clerk Melissa McChesney

ITEM 3C
For 12-20-16
Board of Aldermen Meeting

November 30, 2016

I, Toni Rizzuti, hereby swear and confirm that all cases heard, tried and disposed of in the Parkville Municipal Court for the month of November 2016, are accurate and true to the best of my knowledge and beliefs.

Toni Rizzuti
Court Clerk

From 11/01/2016 to 11/30/2016

Post Date Citation No. Docket No.

********** TOTAL FOR REPORT **********

Code	--- Payments ---		--- Refunds ---	--- Net ---	G/L Acct No.
CC	111	1,332.00	0	1,332.00	83 41606-00
SF	111	333.00	0	333.00	83 20506
SH	112	444.00	0	444.00	83 20503
CVC	111	791.43	0	791.43	83 20500
LET	111	222.00	0	222.00	83 41610-00
CVC2	111	41.07	0	41.07	83 41608-00
FINE	104	13,261.50	0	13,261.50	83 41601-00
POST	111	111.00	0	111.00	83 20501
TORNEY	4	310.00	0	310.00	83 41604-00
JAIL	6	401.00	0	401.00	83 41609-00
RECOUP	3	201.00	0	201.00	83 41613-00
Total:	895	17,448.00	0	17,448.00	

Cash Payments....+	$16,333.00	
Bond Forfeited...+	$0.00	
Bond Applied.....+	$1,115.00	
Payment Refunded.-	$0.00	
Fees/Fines Paid..=		$17,448.00
Cash (Payments)..+	$16,333.00	
Cash (Bonds).....+	$4,200.00	
Total Cash Trans.=		$20,533.00
Cash Refunds.....-	$0.00	
Net Cash Trans...=		$20,533.00
Cash Refund/Cash :	$0.00	
Cash Refund/Check:	$0.00	
Cash Refund/X-AP :	$0.00	
Tl. Cash Refunds.:		$0.00
Cash Bond Posted.+	$4,200.00	
Bond Forfeited...-	$0.00	
Bond Applied.....-	$1,115.00	
Bond Refunded....-	$5,110.00	
Net Change/Bond..=		$2,025.00-
Bond Refund/Cash :	$0.00	
Bond Refund/Check:	$5,110.00	
Bond Refund/X-AP :	$0.00	
Tl. Bond Refunds.:		$5,110.00

********** TOTAL FOR G/L **********

Total Revenue		$17,448.00	* see above *
Cash Account	$16,333.00		83 12100
Bond Cash Account	$4,200.00		83 12101
Cash Refund Cash Account		$0.00	83 12100

ITEM 3D
For 12-20-16
Board of Aldermen Meeting

FINANCIAL REPORT

For the Month Ended November 30, 2016

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

CITY OF PARKVILLE

REVENUE AND EXPENDITURES BUDGETARY COMPARISON REPORT

AS OF: November 30, 2016

10 -General Fund

FINANCIAL SUMMARY

91.7% OF FISCAL YEAR COMPLETED

	2016 ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
BEGINNING FUND BALANCE	1,347,819		1,347,819			
REVENUE SUMMARY						
TAXES	1,119,687	1,304.45	1,143,687.97	102.1%	-24,000.97	1,097,023.13
LICENSES	56,160	1,090.00	59,481.00	105.9%	-3,321.00	58,660.50
PERMITS	263,415	36,310.40	247,992.43	94.1%	15,422.57	225,034.32
FRANCHISE FEES	874,000	70,647.51	619,584.06	70.9%	254,415.94	633,047.71
SALES TAXES	1,039,500	51,937.93	957,045.84	92.1%	82,454.16	925,239.57
OTHER REVENUE	35,261	3,715.00	38,921.40	110.4%	-3,660.40	34,726.00
COURT REVENUE	250,000	15,560.57	177,502.43	71.0%	72,497.57	211,055.64
INTEREST INCOME	8,000	560.36	7,475.01	93.4%	524.99	7,103.71
MISCELLANEOUS REVENUE	25,183	26,661.75	90,423.80	359.1%	-65,240.80	41,707.23
GRANT REVENUE	1,500	955.33	30,915.21	-	-29,415.21	24,629.89
TRANSFERS IN	343,530	28,627.50	314,902.50	91.7%	28,627.50	317,624.95
TOTAL REVENUES	4,016,236	237,370.80	3,687,931.65	91.8%	328,304.35	3,575,852.65
EXPENDITURE SUMMARY						
ADMINISTRATION	1,011,983	58,761.25	843,238.00	83.3%	168,745.00	725,403.67
POLICE	1,223,870	84,403.00	950,629.56	77.7%	273,240.44	937,160.47
MUNICIPAL COURT	153,471	9,244.99	124,478.88	81.1%	28,992.12	122,507.97
PUBLIC WORKS	215,687	12,429.16	158,205.39	73.3%	57,481.61	157,716.46
COMMUNITY DEVELOPMENT	316,393	20,068.88	233,360.34	73.8%	83,032.66	238,628.51
STREET DEPARTMENT	399,656	24,475.21	339,707.42	85.0%	59,948.58	330,555.21
PARKS DEPARTMENT	356,007	25,474.48	280,624.82	78.8%	75,382.18	293,481.95
NATURE SANCTUARY	39,681	6,678.09	31,237.08	78.7%	8,443.92	28,245.61
PUBLIC INFORMATION	13,810	1,600.00	10,609.95	76.8%	3,200.05	12,857.86
INFORMATION TECHNOLOGY	43,974	4,626.58	42,254.66	96.1%	1,719.34	30,107.05
GENERAL FUND CAPITAL OUTLAY	351,035	6,107.00	165,113.35	47.0%	185,921.65	145,513.70
TRANSFERS OUT TO OTHER FUNDS	317,500	26,458.33	291,041.65	91.7%	26,458.35	236,250.00
TOTAL EXPENDITURES	4,443,067	280,326.97	3,470,501.10	78.1%	972,565.90	3,258,428.46
EXCESS REV OVER / (UNDER) EXPENDITURES	-426,831	(42,956.17)	217,430.55			317,424.19
PRIOR YEAR FUND BALANCES ALLOCATED FOR 2015 GENERAL FUND USE	426,914		0.00			
ESTIMATED ENDING BALANCE	920,988		1,565,249.55			

Unaudited Financial Report to be Used for Budgetary Management Purposes

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
FINANCIAL SUMMARY

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	1,119,687	1,304.45	1,143,687.97	102.14	(24,000.97)	1,097,023.13
LICENSES	56,160	1,090.00	59,481.00	105.91	(3,321.00)	58,660.50
PERMITS	263,415	36,310.40	247,992.43	94.15	15,422.57	225,034.32
FRANCHISE FEES	874,000	70,647.51	619,584.06	70.89	254,415.94	633,047.71
SALES TAXES	1,039,500	51,937.93	957,045.84	92.07	82,454.16	925,239.57
OTHER REVENUE	35,261	3,715.00	38,921.40	110.38	(3,660.40)	34,726.00
COURT REVENUE	250,000	15,560.57	177,502.43	71.00	72,497.57	211,055.64
INTEREST INCOME	8,000	560.36	7,475.01	93.44	524.99	7,103.71
MISCELLANEOUS REVENUE	26,683	27,617.08	121,339.01	454.74	(94,656.01)	66,337.12
TRANSFERS IN	343,530	28,627.50	314,902.50	91.67	28,627.50	317,624.95
TOTAL REVENUES	4,016,236	237,370.80	3,687,931.65	91.83	328,304.35	3,575,852.65
EXPENDITURE SUMMARY						
ADMINISTRATION	1,329,483	58,761.25	843,238.00	63.43	486,245.00	725,403.67
POLICE	1,223,870	84,403.00	950,629.56	77.67	273,240.44	937,160.47
MUNICIPAL COURT	153,471	9,244.99	124,478.88	81.11	28,992.12	122,507.97
PUBLIC WORKS	215,687	12,429.16	158,205.39	73.35	57,481.61	157,716.46
COMMUNITY DEVELOPMENT	316,393	20,068.88	233,360.34	73.76	83,032.66	238,628.51
STREET DEPARTMENT	399,656	24,475.21	339,707.42	85.00	59,948.58	330,555.21
PARKS DEPARTMENT	356,007	25,474.48	280,624.82	78.83	75,382.18	293,481.95
NATURE SANCTUARY	39,681	6,678.09	31,237.08	78.72	8,443.92	28,245.61
CHANNEL 2 & WEBSITE	13,810	1,600.00	10,609.95	76.83	3,200.05	12,857.86
TRANSFERS OUT	0	26,458.33	291,041.65	0.00	(291,041.65)	236,250.00
IT	43,974	4,626.58	42,254.66	96.09	1,719.34	30,107.05
CAPITAL OUTLAY	351,035	6,107.00	165,113.35	47.04	185,921.65	145,513.70
TOTAL EXPENDITURES	4,443,067	280,326.97	3,470,501.10	78.11	972,565.90	3,258,428.46
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(426,831)	(42,956.17)	217,430.55		(644,261.55)	317,424.19

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
FINANCIAL SUMMARY
REVENUES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	941,387	806.53	962,089.87	102.20	(20,702.87)	920,756.20
10-41002-00 Penalties	4,500	245.88	3,835.42	85.23	664.58	3,003.50
10-41003-00 Corp Merchants & Manufacturi	147,000	0.00	148,946.45	101.32	(1,946.45)	146,270.33
10-41004-00 Financial Institution Tax	2,000	0.00	2,954.78	147.74	(954.78)	2,065.32
10-41005-00 Vehicle Tax	24,800	252.04	25,861.45	104.28	(1,061.45)	24,927.78
TOTAL TAXES	1,119,687	1,304.45	1,143,687.97	102.14	(24,000.97)	1,097,023.13
LICENSES						
10-41101-00 Dog License (Tags)	1,950	110.00	2,015.00	103.33	(65.00)	1,962.50
10-41102-00 Occupational License	33,835	862.50	37,247.00	110.08	(3,412.00)	35,333.00
10-41102-02 Late Fees on Bus Licenses	0	0.00	17.50	0.00	(17.50)	500.00
10-41103-00 Peddler's Licenses	650	50.00	1,110.00	170.77	(460.00)	700.00
10-41104-00 Liquor Licenses	18,225	0.00	17,416.50	95.56	808.50	18,877.50
10-41111-00 Convenience Fees Under $200	1,500	67.50	1,520.00	101.33	(20.00)	1,095.00
10-41112-00 Convenience Fees Over $200	0	0.00	155.00	0.00	(155.00)	192.50
TOTAL LICENSES	56,160	1,090.00	59,481.00	105.91	(3,321.00)	58,660.50
PERMITS						
10-41201-00 Building Permits	220,000	31,611.80	189,737.12	86.24	30,262.88	188,952.95
10-41201-01 Occupancy Permit	1,500	50.00	550.00	36.67	950.00	600.00
10-41202-00 Sign Permits	0	380.00	1,745.00	0.00	(1,745.00)	790.00
10-41205-00 Development Permits	1,515	0.00	1,895.30	125.10	(380.30)	1,650.00
10-41205-01 Public Improvement Fees	30,300	4,141.72	27,429.00	90.52	2,871.00	27,333.12
10-41206-00 Rezoning Permits	0	0.00	300.00	0.00	(300.00)	900.00
10-41207-00 Subdivision Permit Fees	0	0.00	22,059.13	0.00	(22,059.13)	3,858.25
10-41208-00 BZA-Variance, Exceptio, Appe	0	0.00	0.00	0.00	0.00	300.00
10-41209-00 Conditional Use Permits	0	61.88	661.88	0.00	(661.88)	600.00
10-41209-01 Special Event Permit	0	0.00	3,420.00	0.00	(3,420.00)	50.00
10-41210-00 Grading/PW Use Permits	0	65.00	195.00	0.00	(195.00)	0.00
10-41211-00 Engineering Reviews	10,100	0.00	0.00	0.00	10,100.00	0.00
TOTAL PERMITS	263,415	36,310.40	247,992.43	94.15	15,422.57	225,034.32
FRANCHISE FEES						
10-41301-00 Telecom Franchise	210,000	23,264.66	200,025.34	95.25	9,974.66	202,515.31
10-41302-00 Missouri Gas Energy	128,000	0.00	91,034.11	71.12	36,965.89	126,568.59
10-41303-00 Missouri American Water	125,000	44,588.76	127,424.76	101.94	(2,424.76)	113,852.92
10-41304-00 KC Power & Light	330,000	0.00	135,991.35	41.21	194,008.65	126,547.02
10-41305-00 Martin Marietta Stone Royalt	15,000	2,794.09	13,704.52	91.36	1,295.48	14,053.85
10-41306-00 Cable/Video Service Franchis	66,000	0.00	51,403.98	77.88	14,596.02	49,510.02
TOTAL FRANCHISE FEES	874,000	70,647.51	619,584.06	70.89	254,415.94	633,047.71
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	970,000	46,553.84	890,636.97	91.82	79,363.03	860,340.78
10-41402-00 Motor Vehicle Sales Tax	46,000	3,808.85	44,017.67	95.69	1,982.33	42,600.23
10-41403-00 Motor Vehicle Fee	23,500	1,575.24	22,391.20	95.28	1,108.80	22,298.56
TOTAL SALES TAXES	1,039,500	51,937.93	957,045.84	92.07	82,454.16	925,239.57

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
FINANCIAL SUMMARY
REVENUES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER REVENUE						
10-41501-00 Farmers Market	1,061	0.00	1,060.90	99.99	0.10	1,030.00
10-41504-00 Park Shelter Reservations	12,000	0.00	12,707.50	105.90	(707.50)	11,535.00
10-41504-01 Sports Fields Reservations	4,500	0.00	10,755.00	239.00	(6,255.00)	4,610.00
10-41504-02 Park Events Reservations	15,000	1,015.00	11,808.00	78.72	3,192.00	14,851.00
10-41505 Reservation Refunds - Floodi	0	0.00	(110.00)	0.00	110.00	0.00
10-41505-01 Nature Sanctuary Programs	2,700	2,700.00	2,700.00	100.00	0.00	2,700.00
TOTAL OTHER REVENUE	35,261	3,715.00	38,921.40	110.38	(3,660.40)	34,726.00
COURT REVENUE						
10-41601-00 Fines	250,000	14,593.50	168,332.44	67.33	81,667.56	203,990.50
10-41602-00 CVC Reports	0	41.07	497.26	0.00	(497.26)	490.64
10-41602-01 Appointed Attorney Reimburse	0	310.00	3,434.00	0.00	(3,434.00)	2,926.50
10-41602-02 Boarding of Prisoners Reimbu	0	401.00	2,536.73	0.00	(2,536.73)	585.00
10-41603-00 Police Reports	0	215.00	2,702.00	0.00	(2,702.00)	3,063.00
TOTAL COURT REVENUE	250,000	15,560.57	177,502.43	71.00	72,497.57	211,055.64
INTEREST INCOME						
10-41701-00 Interest Income	8,000	560.36	7,475.01	93.44	524.99	7,103.71
TOTAL INTEREST INCOME	8,000	560.36	7,475.01	93.44	524.99	7,103.71
MISCELLANEOUS REVENUE						
10-41801-00 Miscellaneous	10,000	286.75	9,417.80	94.18	582.20	11,293.54
10-41801-03 Rebates	0	0.00	0.00	0.00	0.00	461.25
10-41801-05 Newsletter Advertising	0	0.00	0.00	0.00	0.00	2,550.00
10-41802-00 Leased Properties	5,880	20,000.00	64,665.00	99.74	(58,785.00)	6,315.00
10-41803-99 FEMA Flood Reparations	0	0.00	19,203.88	0.00	(19,203.88)	15,802.89
10-41804-03 Grants for English Landing	0	955.33	955.33	0.00	(955.33)	0.00
10-41804-05 Stormwater Grant	0	0.00	10,000.00	0.00	(10,000.00)	0.00
10-41804-07 Bulletproof Vest Grant	1,500	0.00	756.00	50.40	744.00	345.00
10-41804-09 Other Grants	0	0.00	0.00	0.00	0.00	8,482.00
10-41805-00 Sale of Vehicles/Equipment	8,000	6,375.00	10,625.00	132.81	(2,625.00)	10,750.00
10-41807-01 Insurance Claim Reimb.	0	0.00	5,716.00	0.00	(5,716.00)	8,648.44
10-41808-00 POST Monies	1,303	0.00	0.00	0.00	1,303.00	1,689.00
TOTAL MISCELLANEOUS REVENUE	26,683	27,617.08	121,339.01	454.74	(94,656.01)	66,337.12
TRANSFERS IN						
10-41901-00 Transfer f Transportation Fu	240,000	20,000.00	220,000.00	91.67	20,000.00	224,583.30
10-41903-00 Administration Fee	103,530	8,627.50	94,902.50	91.67	8,627.50	93,041.65
TOTAL TRANSFERS IN	343,530	28,627.50	314,902.50	91.67	28,627.50	317,624.95
TOTAL REVENUE	4,016,236	237,370.80	3,687,931.65	91.83	328,304.35	3,575,852.65

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
ADMINISTRATION
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-501.01-01-00 Salaries	326,252	29,175.30	285,482.28	87.50	40,769.72	264,657.43
10-501.01-03-00 Overtime	1,500	0.00	0.00	0.00	1,500.00	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	49,451.93	85.85	8,148.07	50,941.50
10-501.01-21-00 FICA & Medicare	26,826	1,958.96	25,173.97	93.84	1,652.03	23,832.16
10-501.01-22-00 Retirement	25,820	1,323.70	22,422.35	86.84	3,397.65	20,592.09
10-501.01-32-00 Exp Allowance-Bd of Alde	0	0.00	0.00	0.00	0.00	1,170.00
10-501.01-33-00 Auto Allow-City Administ	1,200	0.00	1,000.00	83.33	200.00	1,100.00
10-501.01-40-00 Membership Fees & Dues -	1,000	506.00	1,036.00	103.60	(36.00)	805.00
10-501.01-41-00 Membership Fees & Dues -	2,900	75.00	2,135.75	73.65	764.25	1,572.00
10-501.01-41-02 Professional Dev - Staff	11,000	263.38	9,172.69	83.39	1,827.31	12,133.53
10-501.01-41-03 Professional Dev - Board	5,500	75.00	1,719.60	31.27	3,780.40	1,187.50
TOTAL PERSONNEL	459,598	37,808.24	397,594.57	86.51	62,003.43	377,991.21
INSURANCE						
10-501.02-01-00 Liability Insurance	68,000	0.00	80,921.70	119.00	(12,921.70)	64,543.68
10-501.02-01-01 Insurance Deductible	20,000	0.00	6,426.00	32.13	13,574.00	0.00
10-501.02-02-00 Health, Life & Dental	36,499	3,178.67	36,121.60	98.97	377.40	30,136.51
10-501.02-03-00 Workers Compensation	1,500	0.00	1,076.76	71.78	423.24	699.27
10-501.02-04-00 Unemployment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.02-05-00 Property Insurance	18,000	0.00	16,198.36	89.99	1,801.64	11,363.96
TOTAL INSURANCE	146,499	3,178.67	140,744.42	96.07	5,754.58	106,743.42
UTILITIES						
10-501.03-01-00 Telephone & Voicemail	6,000	497.19	5,155.61	85.93	844.39	4,461.68
10-501.03-02-00 Electricity	58,500	3,683.55	48,000.81	82.05	10,499.19	42,513.17
10-501.03-04-00 Water	6,250	241.59	5,539.30	88.63	710.70	4,559.95
10-501.03-05-00 Mobile Phones & Pagers	120	10.00	120.00	100.00	0.00	100.00
10-501.03-07-00 Train Depot Utilities	0	0.00	105.32	0.00	(105.32)	77.69
10-501.03-08-00 Cable	2,100	174.77	1,747.70	83.22	352.30	1,775.99
10-501.03-09-00 Trash Hauling	300	0.00	300.00	100.00	0.00	300.00
TOTAL UTILITIES	73,270	4,607.10	60,968.74	83.21	12,301.26	53,788.48
CAPITAL EXPENDITURES						
10-501.04-22-00 Lease Purchase-Office Eq	1,200	0.00	837.00	69.75	363.00	625.50
TOTAL CAPITAL EXPENDITURES	1,200	0.00	837.00	69.75	363.00	625.50
OTHER PURCHASES						
10-501.05-01-00 Office Supplies & Consum	5,000	537.78	3,546.41	70.93	1,453.59	3,818.27
10-501.05-02-00 Postage	1,350	5.12	1,555.12	115.19	(205.12)	1,118.86
10-501.05-04-00 Printing	700	70.00	681.98	97.43	18.02	838.46
10-501.05-05-00 Publications	250	0.00	236.00	94.40	14.00	395.00
TOTAL OTHER PURCHASES	7,300	612.90	6,019.51	82.46	1,280.49	6,170.59
MAINTENANCE						
10-501.06-01-00 Building Maint & Repair	20,000	140.20	25,406.69	127.03	(5,406.69)	9,075.25
10-501.06-01-01 HVAC Maintenance & Repai	2,500	633.33	6,579.57	263.18	(4,079.57)	1,276.49
10-501.06-02-00 Janitorial Services/Supp	11,000	835.86	7,520.41	68.37	3,479.59	8,949.93

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
ADMINISTRATION
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.06-11-00 Train Depot Maint	6,200	0.00	411.28	6.63	5,788.72	167.01
10-501.06-34-00 Office Equipment Mainten	2,500	547.57	4,166.61	166.66	(1,666.61)	2,070.75
TOTAL MAINTENANCE	42,200	2,156.96	44,084.56	104.47	(1,884.56)	21,539.43
CITY SERVICES						
10-501.07-01-00 Elections	2,500	0.00	2,342.60	93.70	157.40	1,958.25
10-501.07-02-00 Advertising/Public Notic	6,120	0.00	1,242.00	20.29	4,878.00	2,146.40
10-501.07-04-00 Credit Card Fees	2,000	0.00	1,470.22	73.51	529.78	0.00
10-501.07-47-00 MARC HHW Program	5,776	0.00	5,776.16	100.00	(0.16)	5,776.16
10-501.07-99-00 FOPAS - Animal Control	6,000	500.00	4,500.00	75.00	1,500.00	6,000.00
TOTAL CITY SERVICES	22,396	500.00	15,330.98	68.45	7,065.02	15,880.81
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	120,000	6,627.47	80,999.49	67.50	39,000.51	85,179.18
10-501.08-01-01 Litigation (New)	60,000	320.00	17,575.40	29.29	42,424.60	6,021.25
10-501.08-02-00 Auditor Fees	18,120	0.00	18,120.00	100.00	0.00	11,520.00
10-501.08-02-02 Professional Services	48,000	1,750.00	47,458.36	98.87	541.64	31,254.12
TOTAL PROFESSIONAL FEES	246,120	8,697.47	164,153.25	66.70	81,966.75	133,974.55
OTHER EXPENDITURES						
10-501.09-04-00 Holiday Decorations	900	688.50	804.10	89.34	95.90	350.00
10-501.09-11-00 Cemetery Maintenance	4,000	230.00	3,338.00	83.45	662.00	3,368.50
10-501.09-20-02 Exec Session Meeting Sup	2,000	128.74	1,469.47	73.47	530.53	1,521.93
10-501.09-20-07 Meeting Supplies	500	0.00	226.90	45.38	273.10	113.29
10-501.09-21-00 Misc-Other	6,000	152.67	7,644.68	127.41	(1,644.68)	3,335.96
10-501.09-21-02 Contingency	0	0.00	21.82	0.00	(21.82)	0.00
TOTAL OTHER EXPENDITURES	13,400	1,199.91	13,504.97	100.78	(104.97)	8,689.68
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	317,500	0.00	0.00	0.00	317,500.00	0.00
TOTAL ADMINISTRATION	1,329,483	58,761.25	843,238.00	63.43	486,245.00	725,403.67

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
POLICE
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-505.01-01-00 Salaries	798,200	57,274.24	638,580.35	80.00	159,619.65	629,925.14
10-505.01-03-00 Overtime	15,000	1,236.89	14,732.36	98.22	267.64	13,205.16
10-505.01-21-00 FICA & Medicare	61,457	4,252.96	49,461.94	80.48	11,995.06	49,127.92
10-505.01-22-00 Retirement	53,825	3,478.03	41,483.21	77.07	12,341.79	38,092.57
10-505.01-41-00 Membership Fees & Dues	950	0.00	300.00	31.58	650.00	400.00
10-505.01-41-02 Professional Development	4,500	12.75	292.50	6.50	4,207.50	624.25
10-505.01-43-00 Tuition Reimbursement	2,000	0.00	0.00	0.00	2,000.00	577.50
TOTAL PERSONNEL	935,932	66,254.87	744,850.36	79.58	191,081.64	731,952.54
INSURANCE						
10-505.02-02-00 Health, Life & Dental	140,448	11,336.41	118,589.17	84.44	21,858.83	110,689.67
10-505.02-03-00 Workers Compensation	39,490	0.00	34,318.00	86.90	5,172.00	34,082.20
10-505.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	956.76
TOTAL INSURANCE	181,438	11,336.41	152,907.17	84.28	28,530.83	145,728.63
UTILITIES						
10-505.03-01-00 Telephone & Voicemail	900	60.10	538.48	59.83	361.52	1,032.49
10-505.03-05-00 Mobile Phone & Pagers	4,500	321.52	3,253.50	72.30	1,246.50	3,116.16
TOTAL UTILITIES	5,400	381.62	3,791.98	70.22	1,608.02	4,148.65
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-505.05-01-00 Office Supplies & Consum	2,800	466.51	1,691.50	60.41	1,108.50	1,398.31
10-505.05-02-00 Postage	250	0.00	117.97	47.19	132.03	135.09
10-505.05-04-00 Printing	500	251.62	401.62	80.32	98.38	156.97
10-505.05-20-00 Small Office Equipment	1,000	0.00	499.98	50.00	500.02	394.88
10-505.05-21-00 Equipment and Handtools	9,000	0.00	4,353.86	48.38	4,646.14	6,182.18
10-505.05-22-01 Terminal - Rejis	1,400	65.07	1,270.27	90.73	129.73	1,270.27
10-505.05-22-02 Terminal - Platte Co	2,300	0.00	2,014.32	87.58	285.68	2,014.32
10-505.05-31-00 Uniforms	7,000	702.38	2,035.97	29.09	4,964.03	3,507.05
10-505.05-99-00 Other Purchases	500	0.00	364.00	72.80	136.00	12.00
TOTAL OTHER PURCHASES	24,750	1,485.58	12,749.49	51.51	12,000.51	15,071.07
MAINTENANCE						
10-505.06-21-00 Vehicle Repair & Mainten	15,000	1,252.98	8,502.06	56.68	6,497.94	10,412.49
10-505.06-21-01 Equipment Repair & Maint	1,800	0.00	731.00	40.61	1,069.00	1,095.96
10-505.06-22-00 Vehicle Gas & Oil	45,000	1,757.47	18,752.35	41.67	26,247.65	21,811.91
10-505.06-32-02 Crimestar Maintenance	1,500	1,500.00	1,500.00	100.00	0.00	1,500.00
10-505.06-34-00 Office Equipment/Mainten	2,000	295.09	1,380.17	69.01	619.83	1,124.22
TOTAL MAINTENANCE	65,300	4,805.54	30,865.58	47.27	34,434.42	35,944.58
CITY SERVICES						
10-505.07-56-00 Hiring/Substance Screeni	4,000	61.00	4,333.00	108.33	(333.00)	3,455.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agre	2,000	0.00	360.00	18.00	1,640.00	360.00

10 -General Fund
POLICE
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.07-99-00 Other City Services	700	0.00	144.00	20.57	556.00	0.00
TOTAL CITY SERVICES	9,200	61.00	5,337.00	58.01	3,863.00	4,315.00
OTHER EXPENDITURES						
10-505.09-21-00 Miscellaneous	350	77.98	77.98	22.28	272.02	0.00
10-505.09-21-04 Harvester Deer Donation	1,500	0.00	50.00	3.33	1,450.00	0.00
TOTAL OTHER EXPENDITURES	1,850	77.98	127.98	6.92	1,722.02	0.00
TOTAL POLICE	1,223,870	84,403.00	950,629.56	77.67	273,240.44	937,160.47

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	50,800	3,728.69	46,749.34	92.03	4,050.66	45,605.62
10-510.01-03-00 Overtime	300	0.00	0.00	0.00	300.00	32.54
10-510.01-11-00 Judge	18,000	1,384.62	15,930.77	88.50	2,069.23	16,151.59
10-510.01-21-00 FICA & Medicare	5,441	364.43	4,889.36	89.86	551.64	4,867.41
10-510.01-22-00 Retirement	2,160	150.86	1,973.41	91.36	186.59	2,017.31
10-510.01-32-00 Expense Allow - Judge	540	45.00	495.00	91.67	45.00	450.00
10-510.01-41-00 Memberships, Fees & Dues	500	0.00	100.00	20.00	400.00	500.00
10-510.01-41-02 Professional Development	5,000	0.00	3,942.14	78.84	1,057.86	3,523.12
10-510.01-51-00 Prosecutor/Assistant	15,000	1,250.00	13,750.00	91.67	1,250.00	15,900.00
10-510.01-51-02 Public Defender	7,200	600.00	6,600.00	91.67	600.00	6,600.00
TOTAL PERSONNEL	104,941	7,523.60	94,430.02	89.98	10,510.98	95,647.59
INSURANCE						
10-510.02-02-00 Health, Life & Dental	9,660	690.32	8,025.37	83.08	1,634.63	8,630.71
10-510.02-03-00 Workers Compensation	4,200	0.00	3,761.34	89.56	438.66	3,993.93
TOTAL INSURANCE	13,860	690.32	11,786.71	85.04	2,073.29	12,624.64
UTILITIES						
10-510.03-05-00 Mobile Phone & Pagers	120	10.00	120.00	100.00	0.00	110.00
TOTAL UTILITIES	120	10.00	120.00	100.00	0.00	110.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,800	71.78	421.83	23.44	1,378.17	304.85
10-510.05-02-00 Postage	500	0.00	217.17	43.43	282.83	270.30
10-510.05-04-00 Printing	4,500	152.81	2,737.72	60.84	1,762.28	1,907.36
10-510.05-05-00 Publications	350	29.75	317.50	90.71	32.50	250.00
10-510.05-06-00 Processing Fees	2,200	0.00	1,986.90	90.31	213.10	1,168.66
TOTAL OTHER PURCHASES	9,350	254.34	5,681.12	60.76	3,668.88	3,901.17
MAINTENANCE						
10-510.06-32-00 REJIS System	700	0.00	246.84	35.26	453.16	246.84
10-510.06-33-00 Software Support Agreeme	2,400	0.00	2,391.75	99.66	8.25	2,277.86
10-510.06-34-00 Office Equipment Mainten	800	31.73	181.05	22.63	618.95	116.26
TOTAL MAINTENANCE	3,900	31.73	2,819.64	72.30	1,080.36	2,640.96
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	14,000	735.00	6,229.68	44.50	7,770.32	2,285.95
10-510.07-82-00 Bailiff	6,000	0.00	2,735.35	45.59	3,264.65	4,301.68
10-510.07-82-01 Translator	800	0.00	361.05	45.13	438.95	627.45
TOTAL CITY SERVICES	20,800	735.00	9,326.08	44.84	11,473.92	7,215.08
OTHER EXPENDITURES						
10-510.09-21-00 Miscellaneous	500	0.00	315.31	63.06	184.69	368.53
TOTAL OTHER EXPENDITURES	500	0.00	315.31	63.06	184.69	368.53
TOTAL MUNICIPAL COURT	153,471	9,244.99	124,478.88	81.11	28,992.12	122,507.97

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
PUBLIC WORKS
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-515.01-01-00 Salaries	138,500	9,522.20	115,977.61	83.74	22,522.39	99,676.01
10-515.01-21-00 FICA & Medicare	9,902	723.00	9,082.21	91.72	819.79	7,887.01
10-515.01-22-00 Retirement	4,467	342.36	4,087.33	91.50	379.67	1,736.34
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	2,750.00	91.67	250.00	2,750.00
10-515.01-41-00 Membership Fees & Dues	600	0.00	199.00	33.17	401.00	200.25
10-515.01-41-02 Professional Development	3,800	31.55	2,890.80	76.07	909.20	3,102.89
10-515.01-42-00 Membership Fees	0	0.00	255.00	0.00	(255.00)	0.00
10-515.01-43-00 Tuition Reimbursement	0	0.00	500.00	0.00	(500.00)	500.00
TOTAL PERSONNEL	160,269	10,869.11	135,741.95	84.70	24,527.05	115,852.50
INSURANCE						
10-515.02-02-00 Health, Life & Dental	12,948	1,093.32	12,021.72	92.85	926.28	11,303.86
10-515.02-03-00 Workers Compensation	500	0.00	448.48	89.70	51.52	294.50
10-515.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	490.88
TOTAL INSURANCE	14,448	1,093.32	12,470.20	86.31	1,977.80	12,089.24
UTILITIES						
10-515.03-05-00 Mobile Phones & Pagers	720	60.58	645.92	89.71	74.08	605.99
TOTAL UTILITIES	720	60.58	645.92	89.71	74.08	605.99
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-515.05-01-00 Office Supplies & Consum	750	107.85	642.72	85.70	107.28	571.05
10-515.05-02-00 Postage	150	0.00	121.22	80.81	28.78	66.68
10-515.05-04-00 Printing	250	4.70	36.70	14.68	213.30	380.77
10-515.05-31-00 Uniforms	250	0.00	120.00	48.00	130.00	119.37
TOTAL OTHER PURCHASES	1,400	112.55	920.64	65.76	479.36	1,137.87
MAINTENANCE						
10-515.06-36-00 Tornado Siren	3,350	0.00	2,808.00	83.82	542.00	2,584.00
TOTAL MAINTENANCE	3,350	0.00	2,808.00	83.82	542.00	2,584.00
PROFESSIONAL FEES						
10-515.08-03-00 Engineer & Planning Fees	35,000	293.60	5,478.73	15.65	29,521.27	24,586.42
TOTAL PROFESSIONAL FEES	35,000	293.60	5,478.73	15.65	29,521.27	24,586.42
OTHER EXPENDITURES						
10-515.09-21-00 Miscellaneous	500	0.00	139.95	27.99	360.05	860.44
TOTAL OTHER EXPENDITURES	500	0.00	139.95	27.99	360.05	860.44
TOTAL PUBLIC WORKS	215,687	12,429.16	158,205.39	73.35	57,481.61	157,716.46

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
COMMUNITY DEVELOPMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-518.01-01-00 Salaries	228,900	15,547.18	178,647.51	78.05	50,252.49	173,868.43
10-518.01-21-00 FICA & Medicare	17,893	1,181.80	13,805.46	77.16	4,087.54	13,445.06
10-518.01-22-00 Retirement	12,054	716.30	6,466.61	53.65	5,587.39	9,642.19
10-518.01-31-00 Auto Allowance - Other	2,400	200.00	2,000.00	83.33	400.00	2,200.00
10-518.01-41-00 Membership Fees & Dues	1,675	0.00	1,145.00	68.36	530.00	1,109.00
10-518.01-41-02 Professional Development	5,400	181.82	1,552.69	28.75	3,847.31	2,672.32
TOTAL PERSONNEL	268,322	17,827.10	203,617.27	75.89	64,704.73	202,937.00
INSURANCE						
10-518.02-02-00 Health, Life & Dental	25,701	1,532.51	20,609.62	80.19	5,091.38	22,247.18
10-518.02-03-00 Workers Compensation	1,000	0.00	519.73	51.97	480.27	404.78
10-518.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	27,701	1,532.51	21,129.35	76.28	6,571.65	22,651.96
UTILITIES						
10-518.03-03-00 Gas	0	0.00	0.00	0.00	0.00	40.08
10-518.03-05-00 Mobile Phones & Pagers	1,600	132.04	1,365.46	85.34	234.54	1,319.28
TOTAL UTILITIES	1,600	132.04	1,365.46	85.34	234.54	1,359.36
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-518.05-01-00 Office Supplies & Consum	1,000	32.99	570.79	57.08	429.21	1,252.59
10-518.05-02-00 Postage	1,500	0.00	954.93	63.66	545.07	1,552.38
10-518.05-04-00 Printing	500	0.00	340.24	68.05	159.76	210.60
10-518.05-05-00 Publications	870	0.00	0.00	0.00	870.00	0.00
10-518.05-20-00 Small Office Equipment	0	0.00	8.99	0.00	(8.99)	0.00
10-518.05-21-00 Equipment & Handtools	300	0.00	155.27	51.76	144.73	153.90
10-518.05-31-00 Uniforms	500	79.26	504.23	100.85	(4.23)	0.00
TOTAL OTHER PURCHASES	4,670	112.25	2,534.45	54.27	2,135.55	3,169.47
MAINTENANCE						
10-518.06-21-00 Vehicle Repair & Mainten	750	0.00	74.08	9.88	675.92	1,261.25
10-518.06-22-00 Vehicle Gas & Oil	1,500	159.37	864.86	57.66	635.14	1,206.41
TOTAL MAINTENANCE	2,250	159.37	938.94	41.73	1,311.06	2,467.66
CITY SERVICES						
10-518.07-02-01 Public Notices	2,000	305.61	908.73	45.44	1,091.27	2,404.60
10-518.07-04-00 Code Enforcement	5,000	0.00	1,153.43	23.07	3,846.57	1,207.04
TOTAL CITY SERVICES	7,000	305.61	2,062.16	29.46	4,937.84	3,611.64
PROFESSIONAL FEES						
10-518.08-03-00 Engineering & Planning F	3,000	0.00	25.00	0.83	2,975.00	1,991.90
10-518.08-03-02 NPDES II / Arcview	1,500	0.00	1,244.55	82.97	255.45	250.00
TOTAL PROFESSIONAL FEES	4,500	0.00	1,269.55	28.21	3,230.45	2,241.90

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
COMMUNITY DEVELOPMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER EXPENDITURES						
10-518.09-20-00 Planning Com. Meeting Su	150	0.00	0.00	0.00	150.00	7.96
10-518.09-21-00 Miscellaneous	200	0.00	443.16	221.58	(243.16)	181.56
TOTAL OTHER EXPENDITURES	350	0.00	443.16	126.62	(93.16)	189.52
TOTAL COMMUNITY DEVELOPMENT	316,393	20,068.88	233,360.34	73.76	83,032.66	238,628.51

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	237,130	16,535.68	209,627.78	88.40	27,502.22	199,592.00
10-520.01-03-00 Overtime	15,000	0.00	6,205.47	41.37	8,794.53	8,265.78
10-520.01-21-00 FICA & Medicare	18,285	1,162.97	16,135.64	88.25	2,149.36	15,680.86
10-520.01-22-00 Retirement	14,102	926.00	12,246.30	86.84	1,855.70	11,475.81
10-520.01-41-02 Professional Development	500	0.00	160.00	32.00	340.00	0.00
TOTAL PERSONNEL	285,017	18,624.65	244,375.19	85.74	40,641.81	235,014.45
INSURANCE						
10-520.02-02-00 Health, Life & Dental	46,929	3,633.10	44,868.47	95.61	2,060.53	44,734.74
10-520.02-03-00 Workers Compensation	25,000	0.00	20,333.42	81.33	4,666.58	21,391.55
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	138.21
TOTAL INSURANCE	73,429	3,633.10	65,201.89	88.80	8,227.11	66,264.50
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,400	170.64	1,339.62	95.69	60.38	1,247.16
10-520.03-02-00 Electricity	3,800	167.25	2,627.07	69.13	1,172.93	2,319.11
10-520.03-03-00 Gas	2,200	87.88	936.99	42.59	1,263.01	1,226.13
10-520.03-04-00 Water	4,200	359.49	3,120.70	74.30	1,079.30	3,291.79
10-520.03-05-00 Mobile Phones & Pagers	2,800	189.50	1,937.19	69.19	862.81	2,005.94
10-520.03-09-00 Trash Hauling	660	0.00	750.00	113.64	(90.00)	330.00
TOTAL UTILITIES	15,060	974.76	10,711.57	71.13	4,348.43	10,420.13
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	800	0.00	519.96	65.00	280.04	408.28
10-520.05-20-00 Small Office Equipment	500	16.99	16.99	3.40	483.01	327.46
10-520.05-21-00 Handtools	6,000	499.99	4,077.83	67.96	1,922.17	4,757.41
10-520.05-31-00 Uniforms	2,600	0.00	1,620.76	62.34	979.24	1,924.84
TOTAL OTHER PURCHASES	9,900	516.98	6,235.54	62.99	3,664.46	7,417.99
MAINTENANCE						
10-520.06-01-00 Building Maint & Repair	0	0.00	110.14	0.00	(110.14)	0.00
10-520.06-21-00 Vehicle Repair & Mainten	0	0.00	0.00	0.00	0.00	26.68
10-520.06-22-00 Vehicle Gas & Oil	0	0.00	78.20	0.00	(78.20)	0.00
TOTAL MAINTENANCE	0	0.00	188.34	0.00	(188.34)	26.68
CITY SERVICES						
10-520.07-33-00 Street Repair Materials	0	0.00	0.00	0.00	0.00	1,221.73
10-520.07-41-00 Street Lights-Electricit	0	0.00	19.56	0.00	(19.56)	0.00
10-520.07-43-00 Spring/Fall Cleanup	13,500	689.72	11,192.97	82.91	2,307.03	6,731.80
10-520.07-43-01 Recycling Extravaganza	0	0.00	0.00	0.00	0.00	1,916.40
10-520.07-43-02 HHW Collection Event	400	0.00	557.77	139.44	(157.77)	0.00
10-520.07-51-00 Mosquito & Weed Control	2,000	0.00	1,188.59	59.43	811.41	1,180.78
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
TOTAL CITY SERVICES	16,000	689.72	12,958.89	80.99	3,041.11	11,050.71

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PROFESSIONAL FEES						
OTHER EXPENDITURES						
10-520.09-21-00 Miscellaneous	250	36.00	36.00	14.40	214.00	360.75
TOTAL OTHER EXPENDITURES	250	36.00	36.00	14.40	214.00	360.75
TOTAL STREET DEPARTMENT	399,656	24,475.21	339,707.42	85.00	59,948.58	330,555.21

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-525.01-01-00 Salaries	106,300	8,156.10	90,514.52	85.15	15,785.48	106,962.03
10-525.01-03-00 Overtime	6,000	0.00	3,488.27	58.14	2,511.73	3,703.68
10-525.01-05-00 Seasonal Landscape Maint	54,080	1,144.00	36,205.00	66.95	17,875.00	27,479.36
10-525.01-21-00 FICA & Medicare	11,442	682.63	10,005.44	87.44	1,436.56	10,147.08
10-525.01-22-00 Retirement	5,020	340.26	4,580.73	91.25	439.27	5,527.65
10-525.01-41-00 Membership Fees & Dues	100	0.00	0.00	0.00	100.00	0.00
10-525.01-41-02 Professional Development	500	0.00	100.00	20.00	400.00	25.56
TOTAL PERSONNEL	183,442	10,322.99	144,893.96	78.99	38,548.04	153,845.36
INSURANCE						
10-525.02-02-00 Health, Life & Dental	22,440	1,609.77	18,845.64	83.98	3,594.36	20,905.96
10-525.02-03-00 Workers Compensation	7,000	0.00	6,694.41	95.63	305.59	5,730.28
10-525.02-04-00 Unemployment	500	531.28	2,985.82	597.16	(2,485.82)	0.00
TOTAL INSURANCE	29,940	2,141.05	28,525.87	95.28	1,414.13	26,636.24
UTILITIES						
10-525.03-01-00 Telephone & Voicemail	1,900	144.35	1,284.08	67.58	615.92	1,627.83
10-525.03-02-00 Electricity	18,000	2,618.45	16,056.37	89.20	1,943.63	14,746.37
10-525.03-03-00 Gas	1,500	77.90	725.57	48.37	774.43	822.21
10-525.03-04-00 Water	9,000	482.64	6,227.62	69.20	2,772.38	5,747.34
10-525.03-05-00 Mobile Phones & Pagers	1,300	82.32	863.74	66.44	436.26	825.46
10-525.03-09-00 Trash Hauling	1,500	0.00	900.00	60.00	600.00	670.00
TOTAL UTILITIES	33,200	3,405.66	26,057.38	78.49	7,142.62	24,439.21
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-525.05-01-00 Office Supplies & Consum	500	0.00	67.07	13.41	432.93	408.44
10-525.05-02-00 Postage	75	0.00	2.40	3.20	72.60	0.42
10-525.05-04-00 Printing	400	0.00	91.40	22.85	308.60	437.29
10-525.05-05-00 Publications	100	0.00	0.00	0.00	100.00	0.00
10-525.05-20-00 Small Office Equipment	400	0.00	0.00	0.00	400.00	0.00
10-525.05-21-00 Equipment & Handtools	6,500	316.91	4,082.40	62.81	2,417.60	5,732.98
10-525.05-31-00 Uniforms	2,000	0.00	984.30	49.22	1,015.70	1,113.80
10-525.05-41-01 Restroom Supplies	2,700	0.00	2,727.17	101.01	(27.17)	2,428.80
10-525.05-41-02 Trash Bags	4,300	711.15	4,287.94	99.72	12.06	4,492.93
10-525.05-41-03 Park Enhancements	5,000	0.00	5,065.18	101.30	(65.18)	6,584.10
10-525.05-42-00 Grass Seed & Fertilizer	2,800	25.98	1,482.98	52.96	1,317.02	2,192.08
10-525.05-99-00 Other Purchases	500	0.00	204.20	40.84	295.80	370.61
TOTAL OTHER PURCHASES	25,275	1,054.04	18,995.04	75.15	6,279.96	23,761.45
MAINTENANCE						
10-525.06-01-00 Buildings Maint & Repair	4,000	396.97	5,162.76	129.07	(1,162.76)	9,145.91
10-525.06-03-00 Restrooms	4,900	5.95	1,419.79	28.98	3,480.21	1,587.49
10-525.06-05-01 Stage Maintenance	150	0.00	97.42	64.95	52.58	0.00
10-525.06-05-02 Ballfield Maintenance	4,000	0.00	2,845.37	71.13	1,154.63	5,868.35
10-525.06-05-03 Trail Maintenance	3,600	0.00	456.08	12.67	3,143.92	1,153.08

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-12-00 Playground Equipment Rep	2,000	0.00	2,274.61	113.73	(274.61)	433.30
10-525.06-13-00 Spirit Fountain	2,500	0.00	3,508.19	140.33	(1,008.19)	4,124.03
10-525.06-21-00 Vehicle Repair & Mainten	6,500	1,702.23	3,898.61	59.98	2,601.39	5,147.51
10-525.06-21-01 Equipment Repair & Maint	3,500	272.38	4,480.07	128.00	(980.07)	4,175.24
10-525.06-21-02 Tractor Mowing Equipment	6,500	1,029.90	4,416.41	67.94	2,083.59	6,241.70
10-525.06-22-00 Vehicle Gas & Oil	7,500	271.86	2,248.26	29.98	5,251.74	3,811.40
10-525.06-22-01 Equipment Gas & Oil	5,000	78.45	2,704.38	54.09	2,295.62	4,556.19
TOTAL MAINTENANCE	50,150	3,757.74	33,511.95	66.82	16,638.05	46,244.20
CITY SERVICES						
10-525.07-20-00 Rental of Portable Toile	4,000	460.00	4,545.00	113.63	(545.00)	1,755.00
10-525.07-51-00 Mosquito & Weed Control	6,000	0.00	7,730.20	128.84	(1,730.20)	6,132.30
10-525.07-51-01 Landscaping	5,000	0.00	2,639.47	52.79	2,360.53	0.00
10-525.07-52-00 Tree Trimming & Removal	12,000	0.00	7,425.50	61.88	4,574.50	5,096.63
10-525.07-53-00 Tree Planting	5,000	4,130.00	4,948.50	98.97	51.50	4,362.61
10-525.07-60-00 Rental Equipment	1,000	154.00	608.00	60.80	392.00	487.50
TOTAL CITY SERVICES	33,000	4,744.00	27,896.67	84.54	5,103.33	17,834.04
OTHER EXPENDITURES						
10-525.09-21-00 Miscellaneous	1,000	49.00	743.95	74.40	256.05	721.45
TOTAL OTHER EXPENDITURES	1,000	49.00	743.95	74.40	256.05	721.45
TOTAL PARKS DEPARTMENT	356,007	25,474.48	280,624.82	78.83	75,382.18	293,481.95

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
NATURE SANCTUARY
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-535.01-01-00 Salaries	25,064	2,528.25	17,957.57	71.65	7,106.43	18,318.03
10-535.01-03-00 Overtime Pay	0	0.00	230.55	0.00	(230.55)	247.50
10-535.01-21-00 FICA & Medicare	1,917	193.42	1,403.42	73.21	513.58	1,455.63
10-535.01-31-00 Expense Allowance-Other	200	0.00	0.00	0.00	200.00	0.00
TOTAL PERSONNEL	27,181	2,721.67	19,591.54	72.08	7,589.46	20,021.16
UTILITIES						
10-535.03-02-00 Electricity	600	40.09	197.86	32.98	402.14	38.08
TOTAL UTILITIES	600	40.09	197.86	32.98	402.14	38.08
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-535.05-01-00 Office Supplies & Consum	100	0.00	90.06	90.06	9.94	119.49
10-535.05-02-00 Postage	50	0.00	23.42	46.84	26.58	4.70
10-535.05-04-00 Printing	500	0.00	88.65	17.73	411.35	0.00
10-535.05-21-00 Equipment & Handtools	400	0.00	95.27	23.82	304.73	253.20
10-535.05-41-00 Materials	1,000	1,078.22	1,305.83	130.58	(305.83)	91.46
10-535.05-42-00 Program Expenses	2,700	1,895.00	2,895.67	107.25	(195.67)	2,826.92
TOTAL OTHER PURCHASES	4,750	2,973.22	4,498.90	94.71	251.10	3,295.77
MAINTENANCE						
10-535.06-01-00 Building Maintenance & R	950	0.00	950.00	100.00	0.00	629.41
10-535.06-05-03 Trail Maintenance	3,500	600.00	4,733.80	135.25	(1,233.80)	2,979.44
10-535.06-21-00 Vehicle Repair & Mainten	1,500	250.98	760.77	50.72	739.23	517.31
10-535.06-21-01 Equipment Repair & Maint	150	0.00	79.99	53.33	70.01	71.56
10-535.06-22-00 Vehicle Gas & Oil	400	67.18	208.84	52.21	191.16	265.73
TOTAL MAINTENANCE	6,500	918.16	6,733.40	103.59	(233.40)	4,463.45
CITY SERVICES						
10-535.07-51-00 Mosquito & Weed Control	150	0.00	96.56	64.37	53.44	37.90
TOTAL CITY SERVICES	150	0.00	96.56	64.37	53.44	37.90
OTHER EXPENDITURES						
10-535.09-21-00 Miscellaneous	500	24.95	118.82	23.76	381.18	389.25
TOTAL OTHER EXPENDITURES	500	24.95	118.82	23.76	381.18	389.25
TOTAL NATURE SANCTUARY	39,681	6,678.09	31,237.08	78.72	8,443.92	28,245.61

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
CHANNEL 2 & WEBSITE
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-540.01-52-00 Technical Consultant/Int	10,200	850.00	8,650.00	84.80	1,550.00	8,500.00
10-540.01-53-00 Production Assistant/Int	2,100	150.00	1,300.00	61.90	800.00	1,550.00
TOTAL PERSONNEL	12,300	1,000.00	9,950.00	80.89	2,350.00	10,050.00
CAPITAL EXPENDITURES						
10-540.04-21-00 Office Equipment	200	0.00	0.00	0.00	200.00	0.00
TOTAL CAPITAL EXPENDITURES	200	0.00	0.00	0.00	200.00	0.00
OTHER PURCHASES						
10-540.05-03-00 Computer Equip/Access/Pr	500	0.00	0.00	0.00	500.00	139.98
TOTAL OTHER PURCHASES	500	0.00	0.00	0.00	500.00	139.98
MAINTENANCE						
10-540.06-31-00 Computer Maintenance	560	0.00	59.95	10.71	500.05	59.95
TOTAL MAINTENANCE	560	0.00	59.95	10.71	500.05	59.95
OTHER EXPENDITURES						
10-540.09-05-00 Newsletter/Website	0	600.00	600.00	0.00	(600.00)	2,507.98
10-540.09-05-01 Website Maintenance	250	0.00	0.00	0.00	250.00	99.95
TOTAL OTHER EXPENDITURES	250	600.00	600.00	240.00	(350.00)	2,607.93
TOTAL CHANNEL 2 & WEBSITE	13,810	1,600.00	10,609.95	76.83	3,200.05	12,857.86

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
TRANSFERS OUT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						
10-550.20-04-00 Transfer to Reserve Fund	0	26,458.33	291,041.65	0.00	(291,041.65)	55,000.00
10-550.20-21-00 Transfer to Debt Service	0	0.00	0.00	0.00	0.00	181,250.00
TOTAL TRANSFERS-OTHER SOURCES	0	26,458.33	291,041.65	0.00	(291,041.65)	236,250.00
TOTAL TRANSFERS OUT	0	26,458.33	291,041.65	0.00	(291,041.65)	236,250.00

10 -General Fund
IT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-555.01-52-00 Information Technology S	21,000	1,721.25	19,076.14	90.84	1,923.86	7,843.74
TOTAL PERSONNEL	21,000	1,721.25	19,076.14	90.84	1,923.86	7,843.74
INSURANCE						
10-555.02-01-00 Equipment	5,500	0.00	3,121.61	56.76	2,378.39	3,704.65
10-555.02-02-00 Software	14,960	2,531.33	17,068.99	114.10	(2,108.99)	16,227.55
10-555.02-04-00 Domain Registrations	390	20.00	863.92	221.52	(473.92)	481.11
TOTAL INSURANCE	20,850	2,551.33	21,054.52	100.98	(204.52)	20,413.31
MAINTENANCE						
10-555.06-01-00 Maintenance & Repair	2,124	354.00	2,124.00	100.00	0.00	1,850.00
TOTAL MAINTENANCE	2,124	354.00	2,124.00	100.00	0.00	1,850.00
TOTAL IT	43,974	4,626.58	42,254.66	96.09	1,719.34	30,107.05

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

10 -General Fund
CAPITAL OUTLAY
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL OUTLAY						
10-560.50-10-00 Administration Capital O	0	0.00	6,698.77	0.00	(6,698.77)	0.00
10-560.50-50-00 Police Capital Outlay	42,535	0.00	41,237.20	96.95	1,297.80	34,423.42
TOTAL CAPITAL OUTLAY	42,535	0.00	47,935.97	112.70	(5,400.97)	34,423.42
CAPITAL OUTLAY						
10-560.51-50-00 Public Works Capital Out	0	0.00	29,219.99	0.00	(29,219.99)	89,751.98
10-560.51-80-00 Com Development Capital	109,000	0.00	17,581.67	16.13	91,418.33	21,338.30
TOTAL CAPITAL OUTLAY	109,000	0.00	46,801.66	42.94	62,198.34	111,090.28
CAPITAL OUTLAY						
10-560.52-50-00 Parks Capital Outlay	194,500	6,107.00	65,450.77	33.65	129,049.23	0.00
TOTAL CAPITAL OUTLAY	194,500	6,107.00	65,450.77	33.65	129,049.23	0.00
CAPITAL OUTLAY						
10-560.55-50-00 IT Capital Outlay	5,000	0.00	4,924.95	98.50	75.05	0.00
TOTAL CAPITAL OUTLAY	5,000	0.00	4,924.95	98.50	75.05	0.00
TOTAL CAPITAL OUTLAY	351,035	6,107.00	165,113.35	47.04	185,921.65	145,513.70
TOTAL EXPENDITURES	4,443,067	280,326.97	3,470,501.10	78.11	972,565.90	3,258,428.46
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(426,831)	(42,956.17)	217,430.55		0.00	317,424.19

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

30 -Sewer Service Fund
FINANCIAL SUMMARY

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
OTHER REVENUE	1,089,620	104,486.40	990,109.41	90.87	99,510.59	947,765.08
INTEREST INCOME	4,800	343.78	4,156.46	86.59	643.54	4,527.54
MISCELLANEOUS REVENUE	200	0.00	10.00	5.00	190.00	73.55
TRANSFERS IN	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL REVENUES	1,280,135	104,830.18	994,275.87	77.67	285,859.13	952,366.17
EXPENDITURE SUMMARY						
ADMINISTRATIVE	1,543,641	141,928.93	1,274,214.90	82.55	269,426.10	1,124,135.29
TOTAL EXPENDITURES	1,543,641	141,928.93	1,274,214.90	82.55	269,426.10	1,124,135.29
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(263,506)	(37,098.75)	(279,939.03)		16,433.03	(171,769.12)

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

30 -Sewer Service Fund
FINANCIAL SUMMARY
REVENUES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER REVENUE						
30-41501-00 Sewer Charges	1,014,750	7,273.53	85,976.43	8.47	928,773.57	68,999.66
30-41501-01 Sewer Charges - Data Tech	0	82,327.87	840,397.98	0.00	(840,397.98)	804,930.42
30-41502-00 Sewer Tap Fees	36,000	7,500.00	30,000.00	83.33	6,000.00	36,000.00
30-41502-01 Sewer Impact Fees	33,600	7,000.00	29,500.00	87.80	4,100.00	33,600.00
30-41503-00 Mo Am Bill Collection pymt	650	0.00	0.00	0.00	650.00	0.00
30-41504-00 Grinder Pump Admin Fee	4,620	385.00	4,235.00	91.67	385.00	4,235.00
TOTAL OTHER REVENUE	1,089,620	104,486.40	990,109.41	90.87	99,510.59	947,765.08
INTEREST INCOME						
30-41701-00 Interest Income	4,800	343.78	4,156.46	86.59	643.54	4,527.54
TOTAL INTEREST INCOME	4,800	343.78	4,156.46	86.59	643.54	4,527.54
MISCELLANEOUS REVENUE						
30-41804-00 Miscellaneous Revenue	200	0.00	10.00	5.00	190.00	0.00
30-41805-00 Water Service Fees	0	0.00	0.00	0.00	0.00	73.55
TOTAL MISCELLANEOUS REVENUE	200	0.00	10.00	5.00	190.00	73.55
TRANSFERS IN						
30-41901-00 Transfer from Sewer Fund	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL TRANSFERS IN	185,515	0.00	0.00	0.00	185,515.00	0.00
TOTAL REVENUE	1,280,135	104,830.18	994,275.87	77.67	285,859.13	952,366.17

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
30-501.01-01-00 Salaries	13,824	1,508.25	15,247.36	110.30	(1,423.36)	9,473.71
30-501.01-21-00 FICA & Medicare	1,058	114.82	1,228.95	116.16	(170.95)	738.81
30-501.01-22-00 Retirement	816	0.00	0.00	0.00	816.00	0.00
30-501.01-41-00 Training & Dues	0	0.00	0.00	0.00	0.00	1,416.10
TOTAL PERSONNEL	15,698	1,623.07	16,476.31	104.96	(778.31)	11,628.62
INSURANCE						
30-501.02-01-00 Hazard & Liability	2,850	4,500.00	6,032.91	211.68	(3,182.91)	2,689.32
30-501.02-02-00 Health	2,955	254.81	2,943.32	99.60	11.68	1,339.52
30-501.02-03-00 Workers Comp	500	0.00	(47.45)	9.49-	547.45	0.00
30-501.02-04-00 Unemployment Fund	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	6,805	4,754.81	8,928.78	131.21	(2,123.78)	4,028.84
UTILITIES						
30-501.03-01-00 Telephone & Voicemail	1,600	122.93	1,280.95	80.06	319.05	2,020.18
30-501.03-02-00 Electricity	46,000	(713.20)	32,626.41	70.93	13,373.59	33,119.06
30-501.03-04-00 Water	3,500	95.23	2,481.43	70.90	1,018.57	1,493.37
30-501.03-06-00 Wi-Fi	480	79.98	509.33	106.11	(29.33)	399.90
30-501.03-09-00 Trash Hauling	600	30.15	297.00	49.50	303.00	332.10
TOTAL UTILITIES	52,180	(384.91)	37,195.12	71.28	14,984.88	37,364.61
CAPITAL EXPENDITURES						
30-501.04-31-00 Equipment & Machinery	10,000	375.00	375.00	3.75	9,625.00	6,615.00
30-501.04-51-00 Facility Improvements	147,000	33,257.00	130,176.06	88.56	16,823.94	(7,500.00)
30-501.04-61-00 Pump Station Improvement	34,000	0.00	8,951.50	26.33	25,048.50	85,882.61
TOTAL CAPITAL EXPENDITURES	191,000	33,632.00	139,502.56	73.04	51,497.44	84,997.61
OTHER PURCHASES						
30-501.05-01-00 Office Supplies	150	0.00	258.15	172.10	(108.15)	154.56
30-501.05-02-00 Postage	7,000	0.00	4,111.67	58.74	2,888.33	5,326.01
30-501.05-04-00 Printing	1,300	0.00	0.00	0.00	1,300.00	35.00
30-501.05-06-00 Delinquencies	2,000	166.50	2,752.34	137.62	(752.34)	1,054.50
TOTAL OTHER PURCHASES	10,450	166.50	7,122.16	68.15	3,327.84	6,570.07
MAINTENANCE						
30-501.06-01-00 Building Main & Repair	12,000	5,933.96	55,520.47	462.67	(43,520.47)	5,914.83
30-501.06-12-00 Pump Stations Maintenanc	20,000	13,529.55	23,765.91	118.83	(3,765.91)	12,367.35
30-501.06-21-00 Vehicle Repair & Mainten	500	0.00	1,433.65	286.73	(933.65)	40.74
30-501.06-21-02 Tractor/Lawn Mowing Equi	1,000	0.00	318.85	31.89	681.15	484.32
30-501.06-22-00 Vehicle Gas & Oil	3,000	49.54	635.19	21.17	2,364.81	696.49
30-501.06-22-01 Equipment Gas & Oil	1,500	5.00	39.98	2.67	1,460.02	867.61
30-501.06-33-00 Software Support Agreeme	2,000	0.00	1,940.00	97.00	60.00	0.00
30-501.06-42-00 Line Maintenance	543,500	30,312.00	405,753.96	74.66	137,746.04	150,650.61
30-501.06-99-00 Other Maintenance	0	0.00	0.00	0.00	0.00	68,575.00
TOTAL MAINTENANCE	583,500	49,830.05	489,408.01	83.87	94,091.99	239,596.95

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CITY SERVICES						
30-501.07-34-00 Line Repairs	20,000	575.00	16,055.02	80.28	3,944.98	19,880.28
30-501.07-42-00 One Call Utility Locatin	2,000	0.00	1,050.75	52.54	949.25	2,941.96
30-501.07-82-00 KC Water Depart	26,000	0.00	12,987.85	49.95	13,012.15	32,733.41
30-501.07-83-00 Platte Co Regional Sewer	16,000	0.00	3,961.43	24.76	12,038.57	0.00
30-501.07-91-00 Odor Control	22,000	0.00	10,916.41	49.62	11,083.59	18,850.66
TOTAL CITY SERVICES	86,000	575.00	44,971.46	52.29	41,028.54	74,406.31
PROFESSIONAL FEES						
30-501.08-01-00 Attorney Fees	2,500	0.00	2,100.00	84.00	400.00	0.00
30-501.08-03-00 Engineering Fees	10,000	1,537.50	10,148.83	101.49	(148.83)	3,262.50
30-501.08-04-00 Management Contract	290,483	24,206.92	266,276.12	91.67	24,206.88	235,204.20
30-501.08-05-00 Sewer Deposit refunds	0	0.00	91.60	0.00	(91.60)	0.00
30-501.08-06-00 Administration Fee	103,530	8,627.50	94,902.50	91.67	8,627.50	93,041.65
30-501.08-07-00 Credit Card Fees	2,000	425.18	3,645.20	182.26	(1,645.20)	2,464.88
30-501.08-08-00 Sewer Billing Refunds	0	384.98	1,241.78	0.00	(1,241.78)	215.54
TOTAL PROFESSIONAL FEES	408,513	35,182.08	378,406.03	92.63	30,106.97	334,188.77
OTHER EXPENDITURES						
30-501.09-21-00 Miscellaneous	2,000	1,805.00	2,640.98	132.05	(640.98)	840.12
30-501.09-22-00 DNR Fees	2,000	0.00	1,789.04	89.45	210.96	1,792.28
TOTAL OTHER EXPENDITURES	4,000	1,805.00	4,430.02	110.75	(430.02)	2,632.40
BOND/LEASE PAYMENTS						
SYSTEM RENEWAL PROJECT						
30-501.12-11-00 SRF Principal-Transfer t	150,000	12,500.00	125,000.00	83.33	25,000.00	132,916.63
30-501.12-11-01 SRF Interest-Transfer to	26,975	2,245.33	22,453.54	83.24	4,521.46	27,570.14
30-501.12-11-02 SRF Admin Fee-Transfer t	8,520	0.00	320.91	3.77	8,199.09	17,171.01
TOTAL SYSTEM RENEWAL PROJECT	185,495	14,745.33	147,774.45	79.66	37,720.55	177,657.78
TRANSFERS-OTHER SOURCES						
30-501.20-02-02 Trans to Debt Serv (for	0	0.00	0.00	0.00	0.00	151,063.33
TOTAL TRANSFERS-OTHER SOURCES	0	0.00	0.00	0.00	0.00	151,063.33
TOTAL ADMINISTRATIVE	1,543,641	141,928.93	1,274,214.90	82.55	269,426.10	1,124,135.29
TOTAL EXPENDITURES	1,543,641	141,928.93	1,274,214.90	82.55	269,426.10	1,124,135.29
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(263,506)	(37,098.75)	(279,939.03)		0.00	(171,769.12)

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

40 -Transportation Fund
FINANCIAL SUMMARY

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	132,000	0.00	134,674.95	102.03	(2,674.95)	128,588.17
SALES TAXES	790,000	35,543.54	794,768.76	100.60	(4,768.76)	736,480.47
OTHER REVENUE	5,325	0.00	11,524.90	216.43	(6,199.90)	350.00
MISCELLANEOUS REVENUE	7,500	5,880.00	5,880.00	78.40	1,620.00	11,075.00
TOTAL REVENUES	934,825	41,423.54	946,848.61	101.29	(12,023.61)	876,493.64
EXPENDITURE SUMMARY						
STREET DEPARTMENT	874,000	47,816.58	724,620.25	82.91	149,379.75	718,282.19
TRANSFERS	240,000	20,000.00	220,000.00	91.67	20,000.00	224,583.30
TOTAL EXPENDITURES	1,114,000	67,816.58	944,620.25	84.80	169,379.75	942,865.49
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(179,175)	(26,393.04)	2,228.36		(181,403.36)	(66,371.85)

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

40 -Transportation Fund
FINANCIAL SUMMARY
REVENUES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
40-41006-00 Parkville Special Rd Distric	132,000	0.00	134,674.95	102.03	(2,674.95)	128,588.17
TOTAL TAXES	132,000	0.00	134,674.95	102.03	(2,674.95)	128,588.17
SALES TAXES						
40-41404-00 City Transportation Sales Ta	456,000	22,925.80	420,090.35	92.13	35,909.65	406,610.22
40-41405-00 Motor Fuel Tax	144,000	12,617.74	135,017.01	93.76	8,982.99	135,283.37
40-41406-00 County Trans Sales Tax	190,000	0.00	239,661.40	126.14	(49,661.40)	194,586.88
TOTAL SALES TAXES	790,000	35,543.54	794,768.76	100.60	(4,768.76)	736,480.47
OTHER REVENUE						
40-41504-00 Curb/Sidewalk Cost Share	5,325	0.00	11,524.90	216.43	(6,199.90)	350.00
TOTAL OTHER REVENUE	5,325	0.00	11,524.90	216.43	(6,199.90)	350.00
INTEREST INCOME						
MISCELLANEOUS REVENUE						
40-41802-00 Leased Properties	0	5,880.00	5,880.00	0.00	(5,880.00)	0.00
40-41805-00 Sale of Transportation Equip	7,500	0.00	0.00	0.00	7,500.00	11,075.00
TOTAL MISCELLANEOUS REVENUE	7,500	5,880.00	5,880.00	78.40	1,620.00	11,075.00
TRANSFERS IN						
TRANSFERS						
TOTAL REVENUE	934,825	41,423.54	946,848.61	101.29	(12,023.61)	876,493.64

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

40 -Transportation Fund
ADMINISTRATION
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
INSURANCE						
CAPITAL EXPENDITURES						

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

40 -Transportation Fund
STREET DEPARTMENT
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL EXPENDITURES						
40-520.04-81-00 Crack Seal Project	15,000	4,815.00	7,155.00	47.70	7,845.00	14,909.50
40-520.04-82-00 Slurry Seal Project	0	0.00	23.45	0.00	(23.45)	0.00
40-520.04-83-00 Street Striping	20,000	13,585.00	13,810.01	69.05	6,189.99	13,866.25
40-520.04-85-00 Asphalt Overlay Program	225,000	0.00	260,432.26	115.75	(35,432.26)	220,242.52
40-520.04-85-01 Equipment	128,000	598.04	60,993.76	47.65	67,006.24	104,738.40
40-520.04-90-00 Curb & Sidewalk Program	100,000	0.00	106,928.00	106.93	(6,928.00)	100,100.00
TOTAL CAPITAL EXPENDITURES	488,000	18,998.04	449,342.48	92.08	38,657.52	453,856.67
MAINTENANCE						
40-520.06-01-00 Building Maintenance & R	5,000	0.00	574.96	11.50	4,425.04	5,305.96
40-520.06-21-00 Vehicle & Equipment Main	10,500	302.13	5,654.66	53.85	4,845.34	9,142.56
40-520.06-22-00 Vehicle & Equipment Gas	25,500	935.47	10,103.18	39.62	15,396.82	13,339.65
TOTAL MAINTENANCE	41,000	1,237.60	16,332.80	39.84	24,667.20	27,788.17
CITY SERVICES						
40-520.07-20-00 Emergency Snow Removal	40,000	5,864.97	20,347.20	50.87	19,652.80	29,920.12
40-520.07-32-00 Storm Sewers - General R	2,500	0.00	8,416.11	336.64	(5,916.11)	448.36
40-520.07-33-00 Street Repair Materials	15,000	367.80	4,124.39	27.50	10,875.61	6,829.78
40-520.07-41-00 Street Lights - Electric	260,000	21,348.17	215,359.60	82.83	44,640.40	187,450.23
40-520.07-44-00 Street Signs	2,500	0.00	1,523.92	60.96	976.08	713.56
40-520.07-45-00 Street Sweeping	15,000	0.00	6,343.75	42.29	8,656.25	7,200.00
40-520.07-52-00 Tree Trimming & Removal	6,000	0.00	2,830.00	47.17	3,170.00	4,075.30
40-520.07-60-00 Rental Equipment	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CITY SERVICES	344,000	27,580.94	258,944.97	75.27	85,055.03	236,637.35
OTHER EXPENDITURES						
40-520.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL STREET DEPARTMENT	874,000	47,816.58	724,620.25	82.91	149,379.75	718,282.19

REVENUE AND EXPENSE REPORT
AS OF: NOVEMBER 30TH, 2016

40 -Transportation Fund
TRANSFERS
EXPENDITURES

91.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						
40-550.20-10-00 Transfer to General Fund	240,000	20,000.00	220,000.00	91.67	20,000.00	224,583.30
TOTAL TRANSFERS-OTHER SOURCES	240,000	20,000.00	220,000.00	91.67	20,000.00	224,583.30
TOTAL TRANSFERS	240,000	20,000.00	220,000.00	91.67	20,000.00	224,583.30
TOTAL EXPENDITURES	1,114,000	67,816.58	944,620.25	84.80	169,379.75	942,865.49
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(179,175)	(26,393.04)	2,228.36		0.00	(66,371.85)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

10 -General Fund

ACCOUNT#	TITLE			
ASSETS				
10901	Petty Cash (Admin)	181.31		
10911	Petty Cash (Court)	150.00		
10952	Court Bnk Acct-Internet Pymts	100.00		
12000	General Fund Claim on Cash	1,594,352.66		
15000	Receivables - General	(34.00)		
15004	Franchise Tax Receivables	97,867.82		
15005	Vehicle Tax Receivable	287.34		
15006	Sales Tax Receivables	180,837.70		
15007	Motor Vehicle Tax Receivables	6,274.44		
18000	Prepaid Insurance	153,498.98		
			2,033,516.25	
	TOTAL ASSETS			2,033,516.25
LIABILITIES				
20021	AFLAC W/H	(323.78)		
20022	Medical Ins W/H	(5,812.55)		
20023	Dental W/H	(429.84)		
20025	Principal W/H	66.47		
20028	Vision Care Withhoding	(145.84)		
20031	Retirement W/H ING	150.00		
20041	KC Earning Tax W/H	3,536.64		
20051	Garnishment W/H	(70.62)		
20070	Vol. Employee Fund W/H	(126.03)		
21000	Deferred Revenue	880.39		
22001	AP Pending (Due to Pooled)	75,147.55		
22500	Telecom Escrow	(0.07)		
22501	FLEX Plan Payable	2,362.04		
22600	COBRA Liability	1,539.59		
	TOTAL LIABILITIES		76,773.95	
EQUITY				
30001	Fund Balance	1,739,311.75		
	TOTAL BEGINNING EQUITY	1,739,311.75		
	TOTAL REVENUE	3,687,931.65		
	TOTAL EXPENSES	3,470,501.10		
	TOTAL SURPLUS/(DEFICIT)	217,430.55		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		1,956,742.30	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			2,033,516.25

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

21 -River Park Bond Retiremnt

ACCOUNT#	TITLE			
ASSETS				
11002	River Prk Dev Bank Acct-	152,321.23		
15001	Receivables - Current	5,167.60		
15003	LT Receivables	1,048,308.15		
			1,205,796.98	
	TOTAL ASSETS			1,205,796.98
LIABILITIES				
21000	Deferred Revenue-Current	5,479.98		
21001	LT Deferred Revenue	1,048,308.15		
	TOTAL LIABILITIES		1,053,788.13	
EQUITY				
30001	FUND BALANCE	152,071.27		
	TOTAL BEGINNING EQUITY	152,071.27		
	TOTAL REVENUE	320,637.58		
	TOTAL EXPENSES	320,700.00		
	TOTAL SURPLUS/(DEFICIT)	(62.42)		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		152,008.85	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			1,205,796.98

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

22 -Capital Project Bonds

ACCOUNT# TITLE			
ASSETS			
11002 Cash	36,870.43		
14010 Lease Revenue Fund	0.48		
14012 Reserve Fund	0.03		
		36,870.94	
TOTAL ASSETS			36,870.94
LIABILITIES			
21000 Deferred Revenue	224.17		
TOTAL LIABILITIES		224.17	
EQUITY			
30001 Fund Balance	(244,067.14)		
TOTAL BEGINNING EQUITY	(244,067.14)		
TOTAL REVENUE	338,449.90		
TOTAL EXPENSES	57,735.99		
TOTAL SURPLUS/(DEFICIT)	280,713.91		
TOTAL EQUITY & SURPLUS/(DEFICIT)		36,646.77	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			36,870.94

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

23 -Brush Creek NID

ACCOUNT#	TITLE			
ASSETS				
12000	Claim on Cash	94,282.12		
14011	Debt Service Fund	3,864.99		
14012	Debt Service Reserve Fund	397,496.57		
15003	LT Receivables	4,976,775.00		
			5,472,418.68	
	TOTAL ASSETS			5,472,418.68
LIABILITIES				
21001	LT Deferred Revenue	4,976,775.00		
	TOTAL LIABILITIES		4,976,775.00	
EQUITY				
30001	Fund Balance	417,000.02		
30002	Fund Balance-Maintenance Fund	7,599.82		
	TOTAL BEGINNING EQUITY	424,599.84		
	TOTAL REVENUE	260,854.14		
	TOTAL EXPENSES	189,810.30		
	TOTAL SURPLUS/(DEFICIT)	71,043.84		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		495,643.68	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			5,472,418.68

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

24 -Brink Meyer Road NID

ACCOUNT#	TITLE			
ASSETS				
14011	Brink Myer Note Fund (D S F)	289,755.16		
14012	Brink Meyer Bond Fund	2,824.40		
15003	LT Receivables	3,244,712.00		
			3,537,291.56	
	TOTAL ASSETS			3,537,291.56
LIABILITIES				
21001	LT Deferred Revenue	3,244,712.00		
23001	Loan from Em Reserve Payable	178,123.94		
	TOTAL LIABILITIES		3,422,835.94	
EQUITY				
30001	Fund Balance	109,938.46		
30002	Fund Balance-Maintenance Fund	1,625.04		
	TOTAL BEGINNING EQUITY	111,563.50		
	TOTAL REVENUE	153,407.82		
	TOTAL EXPENSES	150,515.70		
	TOTAL SURPLUS/(DEFICIT)	2,892.12		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		114,455.62	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			3,537,291.56

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

30 -Sewer Service Fund

ACCOUNT#	TITLE			
ASSETS				
11002	Sewer Fund Cash in Bank	16,014.71		
11003	Cash	33,811.53		
11005	MM Bank Lib	211,302.54		
12000	Sewer Service Claim on Cash	202,316.78		
15000	Receivables	161,374.05		
17001	Property, Plant, Equipment	5,253,934.00		
17002	Land	59,975.00		
17003	Infrastructure	2,384,899.00		
17005	Accumulated Depreciation	(4,413,384.00)		
17014	Equipment	263,593.00		
18000	Prepaid Insurance	1,838.83		
			4,175,675.44	
	TOTAL ASSETS			4,175,675.44
LIABILITIES				
20070	Vol. Employee Fund	20.12		
22001	AP Pending (Due to Pooled)	12,692.09		
26000	Customer Deposits	13,485.00		
	TOTAL LIABILITIES		26,197.21	
EQUITY				
30001	Fund Balance	4,429,417.26		
	TOTAL BEGINNING EQUITY	4,429,417.26		
	TOTAL REVENUE	994,275.87		
	TOTAL EXPENSES	1,274,214.90		
	TOTAL SURPLUS/(DEFICIT)	(279,939.03)		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		4,149,478.23	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			4,175,675.44

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

34 -SRF Fund

ACCOUNT#	TITLE			
ASSETS				
12005	UMB Principal Payments Res Acc	137,520.08		
12006	UMB SRF Interest Payment Res A	11,242.82		
			148,762.90	
	TOTAL ASSETS			148,762.90
LIABILITIES				
24000	Long-Term Bonds Payable	1,310,000.00		
24001	Bond Issue Premium	63,351.00		
	TOTAL LIABILITIES		1,373,351.00	
EQUITY				
30001	Fund Balance	(1,380,110.89)		
	TOTAL BEGINNING EQUITY	(1,380,110.89)		
	TOTAL REVENUE	188,366.54		
	TOTAL EXPENSES	32,843.75		
	TOTAL SURPLUS/(DEFICIT)	155,522.79		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		(1,224,588.10)	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			148,762.90

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2016

40 -Transportation Fund

ACCOUNT# TITLE			
ASSETS			
12000 Claim on Cash	232,751.55		
15000 Receivables - General	10,885.46		
15004 Receivables-Sales Tax	88,393.46		
		332,030.47	
TOTAL ASSETS			332,030.47
LIABILITIES			
22001 A/P Pending (Due to Pooled)	9,754.54		
TOTAL LIABILITIES		9,754.54	
EQUITY			
30001 Fund Balance	320,047.57		
TOTAL BEGINNING EQUITY	320,047.57		
TOTAL REVENUE	946,848.61		
TOTAL EXPENSES	944,620.25		
TOTAL SURPLUS/(DEFICIT)	2,228.36		
TOTAL EQUITY & SURPLUS/(DEFICIT)		322,275.93	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			332,030.47

C I T Y O F P A R K V I L L E

RESERVED FUND SUMMARY

AS OF: NOVEMBER 30TH, 2016

	This Month		Cumulative		Fund
	Income	Expenses	Income	Expenses	Balance
15 -Fewson Project Fund	1,060.44	6.00	5,054.46	83.50	571,968.76
16 -Guest Room Tax Fund	0.00	0.00	1,397.34	1,000.00	1,278.75
50 -Emergency Reserve Fund	26,458.33	0.00	306,405.65	144,430.70	1,609,940.56
50 -Nature Sanctuary Fund	2,793.50	0.00	13,334.67	4,900.00	43,142.64
53 -Park Donations	25,000.00	1,622.00	31,141.74	13,759.94	42,585.40
80 -Court Recoupment Fees	201.00	0.00	1,533.20	0.00	40,462.59
81 -Police Training Fees-LET	222.00	450.00	3,638.84	3,691.72	41,409.00
91 -TIF Development Fund	7,343.67	0.00	223,733.01	0.00	236,176.68
95 -Capital Projects Fund	0.00	43,841.82	156,298.65	294,559.27	(81,516.15)
TOTAL	63,078.94	45,919.82	742,537.56	462,425.13	2,505,448.23

*** END OF REPORT ***

12/15/2016 12:15

City of Parkville
Cash & Investments Balance Report
As of November 30, 2016

General Fund #10

Cash on Hand	181.31	
Total Cash Accounts*	1,519,305.11	
Fund Cash & Investments Total		**$1,519,486.42**

Transportation Fund #40

Total Cash Accounts*	232,751.55	
Fund Cash & Investments Total		**$232,751.55**

River Park Bond Retirement Fund #21

Total Cash Accounts*	152,321.23	
Fund Cash & Investments Total		**$152,321.23**

Emergency Reserve Fund #50

Total Cash Accounts*	1,431,816.62	
Fund Cash & Investments Total		**$1,431,816.62**

Capital Project Bonds Fund #22

Total Cash Accounts*	36,870.43	
Reserve Fund Account	0.51	
Fund Cash & Investments Total		**$36,870.94**

TIF Development Fund #91

Total Cash Accounts*	236,176.68	
Fund Cash & Investments Total		**$236,176.68**

Brush Creek NID Fund #23

Total Cash Accounts*	98,147.11	
Reserve Fund Account	397,496.57	
Fund Cash & Investments Total		**$495,643.68**

Parkville Market Place Fund #92

Total Cash Account	9,424.59	
Fund Cash & Investments Total		**$9,424.59**

Brink Meyer Road NID Fund #24

Total Cash Accounts*	289,755.16	
Reserve Fund Account	2,824.40	
Fund Cash & Investments Total		**$292,579.56**

Capital Projects Fund #95

Total Cash Accounts*	-81,516.15	
Fund Cash & Investments Total		**-$81,516.15**

Sewer Service Fund #30

Total Cash Accounts*	450,753.47	
Fund Cash & Investments Total		**$450,753.47**

* Net of the amount owed (if any) to or from Pooled Cash Bank Account

Unaudited Financial Report to be used for Budgetary Management Purposes

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

1 CLASSIFICATION OF OFFENSES		2 OFFENSES REPORTED OR KNOWN TO POLICE (INCUDING "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED, I.E., FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)	6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
1. CRIMINAL HOMICIDE a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault if homicide reported, submit Supplemental Homicide Report	11			Ø	Ø	
b. MANSLAUGHTER BY NEGLIGENCE	12			Ø	Ø	
2. FORCIBLE RAPE TOTAL	20	1	1	Ø	2	
a. Rape by Force	21	1	1			
b. Attempts to commit Forcible Rape	22					
3. ROBBERY TOTAL	30			Ø	1	
a. Firearm	31					
b. Knife or Cutting Instrument	32					
c. Other Dangerous Weapon	33					
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34					
4. ASSAULT TOTAL	40	27		27	16 24	1
a. Firearm	41	1		1	1	
b. Knife or Cutting Instrument	42					
c. Other Dangerous Weapon	43					
d. Hands, Fists, Feet, Etc. - Aggravated injury	44	12		12	9	1
e. Other Assaults - Simple, Not Aggravated	45	14		14	14	
5. BURGLARY TOTAL	50	10		10	8 1	
a. Forcible Entry	51	6		6		
b. Unlawful Entry - No Force	52	4		4	1	
c. Attempted Forcible Entry	53					
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60	64		64	82 27	5
7. MOTOR VEHICLE THEFT TOTAL	70	6		6	3 3	
a. Autos	71	1		1	1	
b. Trucks and Buses	72	3		3	2	
c. Other Vehicles	73	2		2		
GRAND TOTAL	77	108	1	107	112 55	6

Prior 3yrs. Average

January 2016
Month and Year of Report
thru October 31, 2016

Mo0830100
Agency Identifier

5700.00
Population

November 29, 2016
Date

Craig Hubbell
Prepared By

Detective Sergeant
Title

Parkville, Missouri PD
Agency and State

Chief K. L. Chrisman
Chief, Commissioner, Sheriff, or Superintendent

This report generated by CrimeStar® - Law Enforcement Records System

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER	12		
2. FORCIBLE RAPE	20		
3. ROBBERY			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32		
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37		
TOTAL ROBBERY	30		
5. BURGLARY - BREAKING AND ENTERING			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51		
(2) DAY (6 a.m. - 6 p.m.)	52	2	6439
(3) UNKNOWN	53	3	28526
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	3	1139
(2) DAY (6 a.m. - 6 p.m.)	55		
(3) UNKNOWN	56	2	397
TOTAL BURGLARY	50	10	36501
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) $200 AND OVER	61	24	71553
(b) $50 TO $200	62	7	798
(c) UNDER $50	63	33	542
TOTAL LARCENY (Same as Item 6X)	60	64	72893
7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)	70	6	45300
GRAND TOTAL - ALL ITEMS	77	80	96 154694
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83	32	35 3782
(d) FROM MOTOR VEHICLE (except e)	84	13	14263
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85	6	260
(f) BICYCLES	86	1	350
(g) FROM BUILDING (except c and h)	87	6	7 13216
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	6	41022
TOTAL LARCENIES (Same as Item 6)	80	64	82 72893
7X. MOTOR VEHICLES RECOVERED			Prior 3yrs. Average
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	1	
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92	3	
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	4	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	4	

January 1, 2016 thru October 31, 2016

ITEM 3F
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Tuesday, December 13, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Melissa McChesney
City Clerk

ISSUE:
Approve the second reading of an ordinance to approve the petition to establish the 9 Highway Corridor Community Improvement District (CID), establish the district as a political subdivision of the State of Missouri, establish the term of existence of the district, direct the City Clerk to report the creation of the district to the Missouri Department of Economic Development (MDED), and authorize certain documents and prescribing other matters relating thereto.

BACKGROUND:
On December 1, 2015, the Board of Aldermen approved the final development plan for QuikTrip (QT) Store No. 0189, subject to conditions. One of the conditions of approval was execution of a memorandum of understanding (MOU) requiring QT to participate in a financing district to help fund future off-site traffic improvements (see Attachment 2). The MOU states that the special financing district will be either a Community Improvement District or Transportation Development District (TDD) that is authorized to levy a special sales tax of up to 1% for an initial 20-year term. After consultation with legal counsel, staff recommended establishing a CID.

Staff worked with legal counsel to draft the petition and other supporting documentation to create the 9 Highway Corridor CID, a political subdivision and separate legal entity district that is separate from the City. Revised Statutes of Missouri (RSMo) require the petition to include:

- A 5-year plan outlining the purpose of the district, the services and improvements it will provide and estimated costs; and
- Organizational and governance information, including type of CID and Board of Directors' information; and
- Maximum rates of real property taxes and special assessments that may be imposed; and
- Limitations, if any, on the borrowing capacity and revenue generation of the district.

A working group of representatives from the city, Parkville Economic Development Council and businesses within the proposed district facilitated meetings with property owners within the proposed district. On November 1, 2016, members of the working group began circulating the petition to property owners within the proposed CID district, and the Board of Aldermen authorized the mayor to sign the petition on behalf of the City of Parkville which owns nine parcels in the proposed district. See Attachment 3 for the petition, which includes a legal description and map of the district, as well as a list of property owners within the district.

The petition proposes a one cent ($0.01) sales tax affecting properties in the district that generate retail sales in order to generate local matching funds for the city to pursue state and federal grants to fund and complete the construction of improvements identified in the *Route 9 Corridor Study* (adopted by the Board of Aldermen on January 5, 2016). These improvements are anticipated to be carried out during the first five years of the district as part of its Five-Year District Management Plan. The Board of Directors will consist of five (5) members appointed by the City in accordance with the petition; this includes Matt Brooks (owner's representative), Dale

Brouk (owner's representative), Nanette Johnston (City Director), Debra Hopkins (owner's representative), and Ed Bradley (owner's representative). Successors shall be appointed by the Mayor with the consent of the Board of Aldermen. The petitioners do not seek limitations on the borrowing capacity of the district nor the revenue generation of the district.

RSMo Sections 67.1401 to 67.1571 require the submission of signed petitions from a group of property owners 1) collectively owning more than fifty percent (50%) by assessed value of real property within the District; and 2) representing more than fifty percent (50%) per capita of all owners of real property within the District. On November 10, 2016, the City Clerk reviewed petitions received from property owners within the proposed CID district and verified the petition substantially complies with the state statute requirements (see Attachment 4). The petition also requires the District enter into a cooperative agreement with the City regarding priorities, reimbursement, projects, administrative matters and other matters deemed by necessary by the City (see Attachment 5).

Following approval of the ordinance, the 9 Highway Corridor CID will convene its first board meeting on December 21, 2016, to consider approving its bylaws, conflict of interest policy and other documents needing approval as determined by legal counsel. Additionally, the CID will request a mail-in election for the sales tax from election authority per RSMo 115.125.1. The goal is to have the election authority conduct the mail-in election on or prior to March 7, 2017, in order to notify the Missouri Department of Revenue thereafter and the sales tax to be effective for the 9 Highway Corridor CID to generate sales tax revenues beginning July 1, 2017 (see Attachment 6 for the complete CID schedule).

BUDGET IMPACT:
The City estimates the 9 Highway Corridor CID will bring in annual revenues of approximately $147,300 from a 1% special district sales tax, based on the proposed district boundary.

ALTERNATIVES:
1. Adopt the second reading of an ordinance approving the petition to establish the 9 Highway Corridor CID.
2. Approve the second reading of an ordinance, subject to changes directed by the Board of Aldermen.
3. Deny the second reading of the ordinance, denying the petition to establish the 9 Highway Corridor CID.
4. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve the second reading of an ordinance approving the petition to establish the 9 Highway Corridor CID, and directing the City Clerk to report the creation of the district to the MDED and authorizing certain documents and prescribing other matters relating thereto.

POLICY:
The Board of Aldermen may create a community improvement district under the authority of Sections 67.1401 to 67.1571 RSMo (the Community Improvement District Act).

SUGGESTED MOTION
I move to approve Bill No. 2902, an ordinance approving the petition to establish the 9 Highway Corridor Community Improvement District, establishing the district as a political subdivision of the State of Missouri, establishing the term of existence of the district, directing the City Clerk to report the creation of the district to the Missouri Department of Economic Development, and

authorizing certain documents and prescribing other matters relating thereto, on second reading to become Ordinance No. ____.

ATTACHMENTS:

1. Ordinance
2. Memorandum of Understanding between City of Parkville and QuikTrip Corporation (dated December 15, 2015)
3. Petition for the creation of 9 Highway Corridor Community Improvement District City of Parkville, Missouri (dated November 1, 2016)
4. Certification of City Clerk (dated November 10, 2016)
5. Cooperative Agreement
6. 9 Highway CID Schedule

BILL NO. 2902 ORDINANCE NO. ____

AN ORDINANCE APPROVING THE PETITION TO ESTABLISH THE 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT; ESTABLISHING THE DISTRICT AS A POLITICAL SUBDIVISION OF THE STATE OF MISSOURI; ESTABLISHING THE TERM OF EXISTENCE OF THE DISTRICT; DIRECTING THE CITY CLERK TO REPORT THE CREATION OF THE DISTICT TO THE MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT; AND AUTHORIZING CERTAIN DOCUMENTS AND PRESCRIBING OTHER MATTERS RELATING THERETO

WHEREAS, Sections 67.1401 to 67.1571 RSMo. 2000, as amended (The "CID Act"), authorize the governing body of any city, upon presentation of a proper petition requesting the formation and after a public hearing, to adopt an ordinance establishing a community improvement district; and

WHEREAS, the City of Parkville, Missouri, is a fourth-class city and a political subdivision of the State of Missouri, duly created, organized and existing under and by virtue of the Constitution and laws of the State of Missouri; and

WHEREAS, on November 10, 2016, property owners collectively owning more than fifty percent by assessed value of the real property and fifty percent per capita of all owners of real property within the proposed community improvement district filed with the Parkville City Clerk a petition for the establishment of a community improvement district pursuant to the CID Act, entitled petition to the City of Parkville, Missouri, for the creation of the 9 Highway Corridor Community Improvement District; and

WHEREAS, the City Clerk verified and certified that the petition substantially complies with the CID Act (such certification being on file in the office of the City Clerk), submitted the verified Petition to the Board of Aldermen and set a public hearing with all proper notice being given in accordance with the CID Act or other applicable law; and

WHEREAS, none of the signatures of the signers of the Petition were withdrawn within seven days after the Petition was filed with the City Clerk; and

WHEREAS, all the real property included in the District is entirely located within the City of Parkville; and

WHEREAS, after publishing the notice specified in Section 67.1431.3 of the CID Act, copies of which publication and mailed notices are on file with the City Clerk, on December 6, 2016, the Board of Aldermen held a public hearing at which all persons interested in the formation of the District were allowed to speak; and

WHEREAS, the Petition to establish the District being fully heard before the Board of Aldermen, the Board now desires to approve the Petition, establish the District and take other actions related to establishment of the District.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Petition to establish the 9 Highway Corridor Community Improvement District as a separate political subdivision in accordance with Section 67.1401 RSMo through Section

67.1571 RSMo, otherwise known as the Missouri Community Improvement District Act, and which attached to this Ordinance is Exhibit A, is hereby approved in its entirety.

Section 2. The District is hereby established for the purposes set forth in the Petition; that the District shall have all the powers and authority authorized by the Petition and by the Act; and that the District shall have a life of twenty (20) years following the effective date of this ordinance.

Section 3. That upon the effective date of this ordinance, the City Clerk is hereby authorized to report the creation of the District to the Missouri Department of Economic Development pursuant to Section 67.1421.6 RSMo by sending a copy of this ordinance to said agency.

Section 4. This ordinance shall be in full force and effect from and after its passage.

PASSED and APPROVED this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (this "MOU") is made as of the 15th day of December, 2015 (the "Effective Date") by and between the **CITY OF PARKVILLE, MISSOURI**, a Missouri municipal corporation (the "City"), and **QUIKTRIP CORPORATION**, an Oklahoma corporation ("QT").

RECITALS

A. QT owns real property of approximately 2.7 acres at the southeast corner of Missouri Highway 45 and Missouri Highway 9 in Parkville, Missouri (the "Property"), as identified in **Exhibit A.** QT plans to construct a new Generation 3 QuikTrip store on the Property which consists of an approximately 5,858 sq. ft. convenience store with motor fuel pumps, motor fuel canopy, surface parking improvements and landscaping improvements (the "QT Project").

B. The Board of Alderman approved the QT Project on May 5, 2015, through rezoning the Property to B-4 as approved by Ordinance No. 2807 and further approved the preliminary development plan for the QT Project as depicted in **Exhibit A.**

C. The City is currently undertaking a Route 9 Corridor Study which is reviewing potential improvement projects for the Route 9 Corridor and at the intersection of Highway 9 and Highway 45. A part of the Route 9 Corridor Study contemplates the formation of a community improvement district or a transportation development district to assist in the funding of the improvements recommended in the Route 9 Corridor Study. The City desires to set forth its mutual understanding concerning QT's willingness to consent to inclusion within the Community Improvement District or a Transportation Development District ("CID/TDD").

D. On December 15, 2015, the governing body of the City authorized the City's execution of this MOU.

NOW THEREFORE, the parties intend to do the following and express their mutual understanding as follows:

1. **Incorporation.** The foregoing recitals, and all exhibits attached hereto, are hereby incorporated into and made a part of this MOU.

2. **Community Improvement District/Transportation Development District.** Subject to the conditions set forth below, QT hereby recognizes that the City may desire to form a community improvement district or a transportation development district that will include the Property and shall include other real property in addition to the Property (the "CID/TDD") to help pay for the CID/TDD Improvements and Services (as defined below) or other related expenses allowable under the CID Act or TDD Act and authorized under a petition for formation of the CID/TDD. The anticipated scope of improvements and services for the CID/TDD is described in **Exhibit B** (the "CID/TDD Improvements and Services"). The City hereby reserves the right to direct the preparation and execution of a proper petition to create the CID/TDD, which petition shall include the Property and shall include other adjacent property; provided however, that the City agrees to keep QT fully informed as to the progress and discussions related to the CID/TDD,

all property to be included in the CID/TDD and the scope of services/improvements to be included in the CID/TDD. The City shall prepare the form of the CID/TDD petition in connection with the creation of such CID/TDD subject to the terms and conditions set forth herein. QT agrees that it shall reasonably cooperate with the City in the creation of the CID/TDD pursuant to the CID Act or TDD Act. QT further agrees to execute and deliver the appropriate petition or petitions for the creation of the CID/TDD and any amendments, modifications or additions thereto, so long as the CID/TDD shall be created in accordance with the following terms and conditions:

a. the CID/TDD must include all of QT's competitors within 1,000 feet of the Property or QT's competitors must already be included in a similar Community Improvement District or similar taxing district (TDD or a Neighborhood Improvement District) that levies an additional sales tax of 1%. QT's competitors include any party selling motor fuels, fast food, soft drinks, tobacco products, electronic cigarettes, vapor devices or nicotine-based products and other items typically sold in convenience stores;

b. the CID/TDD Improvements and Services must not include any public improvement that will prevent or prohibit access to QT's Property from Missouri Highway 9 or Highway 45 as shown on **Exhibit A**. Access to QT's Property shall continue to be permitted as shown in **Exhibit A** unless otherwise agreed to or modified by the mutual written agreement of the parties;

c. the CID/TDD shall be authorized to impose a Sales Tax in an amount not to exceed one percent (1%) on taxable sales within the CID/TDD pursuant to Section 67.1545 of the CID Act or Section 238.235 or 238.236 of the TDD Act (the "CID/TDD Sales Tax");

d. the CID/TDD shall be authorized to impose special assessments within the CID/TDD pursuant to Section 67.1521 of the CID Act or Section 238.230 of the TDD Act on the parcels of real property within the CID/TDD that do not generate sales tax;

e. the CID/TDD revenues shall be used to pay for certain public improvements, services and administrative costs authorized under the CID/TDD Act, including without limitation the CID/TDD Improvements and Services;

f. the initial Board of Directors of the CID/TDD shall include a representative of QT as designated by QT; and

g. the initial term of the CID shall be for a twenty (20) year term.

3. **Miscellaneous**.

a. Choice of Law. The interpretation, construction and performance of this MOU shall be governed by the laws of the State of Missouri.

b. Multiple Counterparts. This MOU may be executed in multiple counterpart copies, each of which will be considered an original and all of which shall constitute but one and the same instrument, binding on all Parties hereto, even though all the Parties are not signatory to the same counterpart. Any counterpart of this MOU

which has attached to it separate signature pages which together contain the signatures of all Parties hereto shall be deemed for all purposes a fully executed original.

c. Negotiation of Agreements. The City and QT have negotiated this MOU in good faith and in conformance with applicable law.

d. Cooperation, Good Faith and Further Assurances. The City and QT covenant and agree each to the others that its conduct under this MOU, and the interpretation and enforcement of the provisions hereof, shall be characterized by good faith and fair dealings so that the objectives of each party as set forth in this MOU may be achieved. The parties agree to use and exercise good faith in connection with the implementation of the terms and provisions of this MOU. The parties acknowledge that further actions and agreements will be required in order to effectuate the intent of this MOU. Therefore, at any time and from time to time, upon request by any party, the other parties will cooperate fully in all hearings or meetings necessary, deliver further instruments and documents, and take further action necessary to effectuate the intent of this MOU and negotiate all further agreements in good faith.

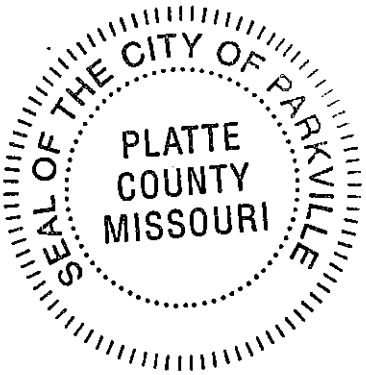
e. No Partnership or Joint Venture. It is mutually understood and agreed that nothing contained in this MOU is intended or shall be construed in any manner or under any circumstances whatsoever as creating or establishing the relationship of co-partners or creating or establishing the relationship of a joint venture between the City and QT or as constituting QT as the agent or representative of the City for any purpose or in any manner under this MOU.

f. No Third Party Beneficiaries. This MOU is made and entered into for the sole protection and benefit of the City and QT. No other person or entity shall have or acquire any right or action based upon any provisions of this MOU.

g. Modification. The terms, conditions, and provisions of this MOU can be neither modified nor eliminated except in writing and by mutual agreement between the City and QT. Any modification to this MOU as approved shall be attached hereto and incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties have executed this MOU as of the dates written above.



CITY:

CITY OF PARKVILLE, MISSOURI

By: Nanette K. Johnston

Title: Nanette K. Johnston, Mayor

ATTEST:

By: Melissa McChesney

Title: Melissa Mc Chesney, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By:_____

Title: Stephen P. Chinn, City Attorney

QT:

QUIKTRIP CORPORATION, an Oklahoma corporation

By: Kelly P. Vaughan

Name: KELLY P. VAUGHAN

Title: DIRECTOR OF REAL ESTATE

EXHIBIT A

QT Approved B-4 Plan

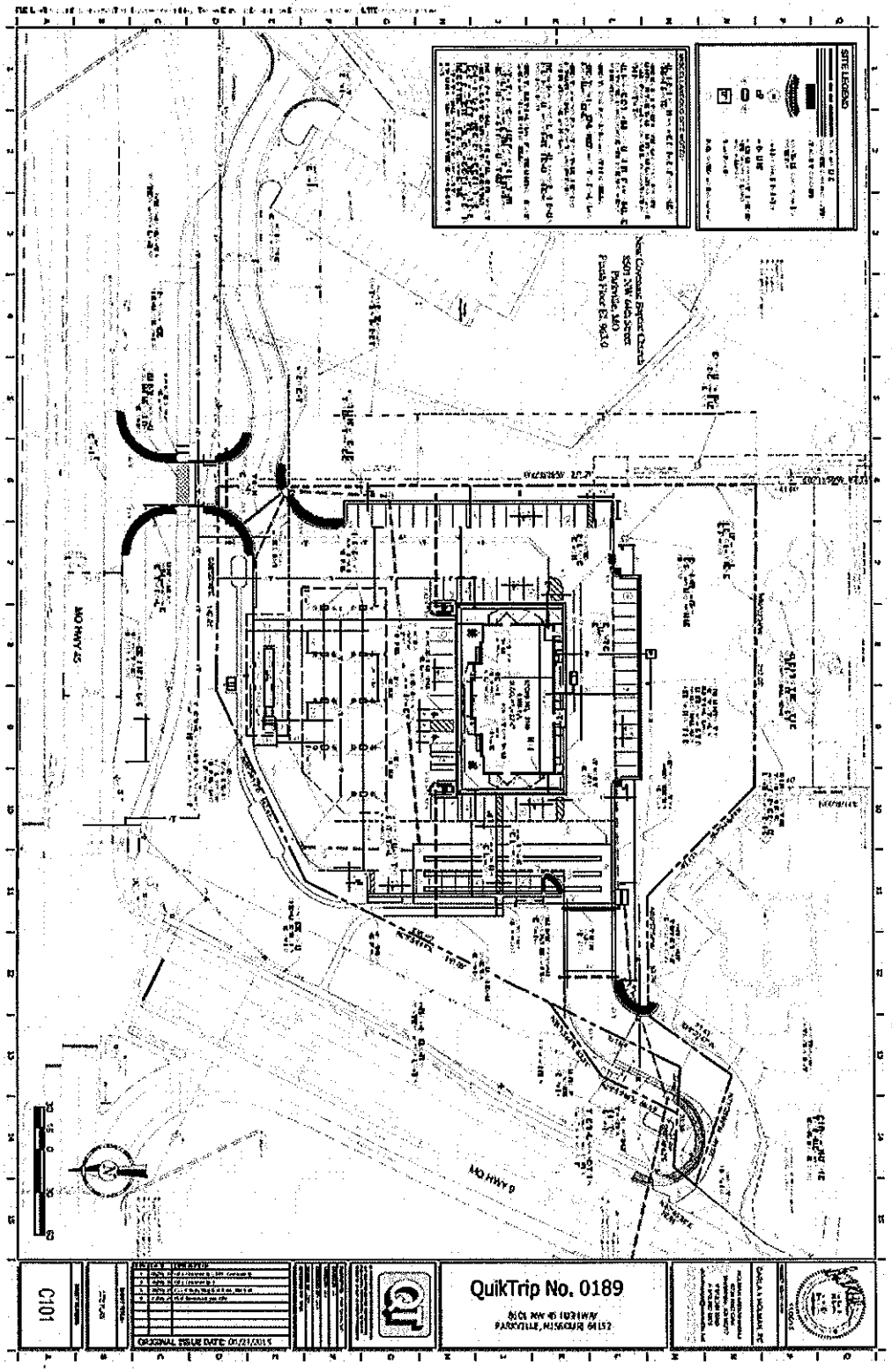


EXHIBIT B

Anticipated CID/TDD Improvements and Services

Improvements to Missouri Highway 9 or Missouri Highway 45 and the associated vehicular and pedestrian transportation system and associated utilities, including but not limited to, construction or improvement of travel lanes, shoulders, sidewalks, trails, storm water, drives, side streets, or other associated improvements recommended by the adopted Route 9 Corridor Study, as may be amended from time to time and (2) beautification and visual at the intersection of Missouri Highway 9 or Missouri Highway 45 including but not limited to landscaping, banners, City signage, lighting and other visual improvements to the gateway and public corridors.

PETITION FOR THE CREATION

OF

9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

CITY OF PARKVILLE, MISSOURI

_____, 2016

PETITION FOR THE CREATION OF
9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

To the Mayor and Board of Aldermen of the City of Parkville, Missouri:

The undersigned real property owners (collectively, the "Petitioner"), being the owners collectively owning

(1) more than fifty percent (50%) by assessed value of the real property and

(2) more than fifty percent (50%) per capita of all owners of real property

within the boundaries of the hereinafter described community improvement district, does hereby petition and request that the Board of Aldermen of the City of Parkville, Missouri create a community improvement district as described herein under the authority of Sections 67.1401 to 67.1571, RSMo (the "CID Act"). In support of this petition, the Petitioner sets forth the following information in compliance with the CID Act:

1. District Name. The name for the proposed community improvement district ("CID" or "District") is:

   9 Highway Corridor Community Improvement District.

2. Legal Description and Map. A legal description and boundary map of the proposed District are attached hereto as **Exhibit A-1**. The proposed district comprises approximately 89.22 acres and is located entirely within the City of Parkville, Missouri. The owners of the real property within the District are set forth in **Exhibit A-2** attached hereto.

3. Five-Year Plan. A five-year plan as required by the CID Act is attached hereto as **Exhibit B** (the "Five Year Plan").

4. District Powers. The District shall provide any and all services deemed in the sole discretion of the Board (hereinafter defined) to be desirable, and shall have all rights and powers needed to provide those desired services, up to and including any right or power not specifically limited, or prevented, by the CID Act or this Petition. These powers include, but are not limited to, the following:

   a. To adopt, amend, and repeal bylaws, not inconsistent with the CID Act necessary or convenient to carry out the provisions of the CID Act;

   b. To sue and be sued;

   c. To make and enter into contracts and other instruments, with public and private entities, necessary or convenient to exercise its powers and carry out its duties pursuant to the CID Act;

d. To accept grants, guarantees, and donations of property, labor, services, or other things of value from any public or private source;

e. To employ or contract for such managerial, engineering, legal, technical, clerical, accounting, or other assistance as it deems advisable;

f. To acquire by purchase, lease, gift, grant, bequest, devise, or otherwise, any real property within its boundaries, personal property or any interest in such property;

g. To sell, lease, exchange, transfer, assign, mortgage, pledge, hypothecate, or otherwise encumber or dispose of any real or personal property or any interest in such property;

h. To levy sales taxes pursuant to the CID Act;

i. To fix, charge, and collect fees, rents and other charges for use of any of the following:

   i. The District's real property, except for public rights-of-way for utilities;

   ii. The District's personal property; or

   iii. Any of the District's interest in such real or personal property, except for public rights-of-way for utilities.

j. To borrow money from any public or private source and issue obligations and provide security for the repayment of the same as provided in the CID Act;

k. To loan money as provided in the CID Act;

l. To make expenditures, create reserve funds, and use its revenues as necessary to carry out its powers or duties and the provisions and purposes of the CID Act;

m. To enter into one or more agreements with the City for the purpose of abating any public nuisance within the boundaries of the District including, but not limited to, the stabilization, repair or maintenance or demolition and removal of buildings or structures, provided that the City has declared the existence of a public nuisance;

n. Within the District’s boundaries, to provide assistance or construct, reconstruct, install, repair, maintain and equip any of the following public improvements:

   i. Parks, lawns, trees, and any other landscape;

ii. Convention and meeting facilities.

iii. Sidewalks, streets, alleys, bridges, ramps, tunnels, overpasses and underpasses, traffic signs and signals, utilities, drainage, water, storm and sewer systems, and other site improvements;

iv. Parking lots, garages, or other facilities;

v. Streetscape, lighting, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls, and barriers;

vi. Information booths, bus stop and other shelters, rest rooms, and kiosks;

vii. Paintings, murals, display cases, sculptures, and fountains; and

viii. Any other useful, necessary, or desired improvement.

o. To dedicate to the municipality, with the municipality's consent, streets, sidewalks, parks, and other real property and improvements located within its boundaries for public use;

p. Within its boundaries, to operate or to contract for the provision of music, news, child-care, or parking facilities, and buses, minibuses, or other modes of transportation;

q. Within its boundaries, to lease space for sidewalk café tables and chairs;

r. Within its boundaries, to provide or contract for cleaning, maintenance, security, and other services to public and private property;

s. Within its boundaries, to provide or contract for the provision of security personnel, equipment, or facilities for the protection of property and persons;

t. In accordance with the City's special event or sign permitting requirements or other applicable City requirements, to produce and promote any tourism, recreational or cultural activity or special event in the District by, but not limited to, advertising, decoration of any public place in the District, promotion of such activity and special events, and furnishing music in any public place;

u. To support business activity and economic development in the District including, but not limited to, the promotion of business activity, development and retention, and the recruitment of developers and businesses;

v. To provide refuse collection and disposal services within the District;

w. To contract for or conduct economic, planning or other studies; and

x. To make expenditures, create reserve funds, and use its revenues as necessary to carry out its powers or duties and the provisions and purposes of the CID Act.

5. Form of District. The proposed District will be established as a political subdivision of the State of Missouri under the CID Act.

6. Board of Directors.

a. Number. The District shall be governed by a Board of Directors (the "Board") consisting of five (5) members, whom shall be appointed by the municipality in accordance with this petition.

b. Qualifications. Each Member of the Board ("Director") shall meet the following requirements:

(1) be at least 18 years of age;

(2) be and must declare to be either an owner of real property within the District ("Owner") or an authorized representative of an Owner, an owner of a business operating within the District ("Operator") or an authorized representative of such Operator, or a registered voter ("Resident") residing within the District, as provided in the CID Act;

(3) be and have been a resident of the State of Missouri for at least one year immediately preceding the date upon which he or she takes office in accordance with Article VII, Section 8 of the Missouri Constitution; and

(4) except for the initial directors named in this Petition, be nominated according to a slate submitted as described in this Petition.

c. Initial Directors. The initial directors ("Initial Directors") and their respective terms shall be as follows:

(1) Matt Brooks
Owner's Representative – four (4) year term.

(2) Dale Brouk
Owner's Representative – four (4) year term.

(3) Nanette K. Johnston
City Director – four (4) year term.

(4) Debra K. Hopkins
Owner's Representative – two (2) year term.

(5) Ed Bradley
Owner's Representative – two (2) year term.

d. Terms. Each Initial Director shall serve the term set forth above or until his/her successor ("Successor Director") is appointed in accordance with this Petition. If, for any reason, a Director is not able to serve his/her term, or shall resign prior to the expiration of his/her full term, a Successor Director shall be appointed as set forth in accordance with Paragraph 6(e) hereof and such Successor Director shall serve the remainder of the unexpired term. After the Initial Directors have served the terms set forth above, all future Successor Directors shall serve a four (4) year term unless such Successor Director is appointed to fill the position of a Director who is not able to serve his/her term, and in such case, the Successor Director shall only serve the remainder of the unexpired term of the Director the Successor Director has been appointed to replace.

Notwithstanding anything to the contrary, any Director's failure to meet the qualification requirements set forth above, either in a Director's individual capacity or in a Director's representative capacity, shall constitute cause for the Board to take appropriate action to remove said Director.

e. Successor Directors. Successor Directors shall be appointed by the Mayor with the consent of the Board of Aldermen by resolution according to a slate submitted by the Chairman of the District to the City of Parkville, Missouri's City Clerk (the "City Clerk"). The slate of proposed Successor Directors shall include evidence in a form satisfactory to the City that each Successor Director meets the statutory qualifications to serve as Director pursuant to the CID Act and that owner's representatives are duly authorized to serve as Directors. Upon receipt of a slate of Successor Directors, the City Clerk shall promptly deliver the slate to the Mayor, and the Mayor shall either (i) approve the slate and seek consent of same from Board of Aldermen at the next regular meeting of the Board of Aldermen or (ii) return the slate to the Board with a request for alternates for any or all of the Board positions identified on the slate. Should the Board of Aldermen refuse to consent to the slate submitted to it by the Mayor, it shall request alternatives for any or all Board positions identified on the slate and within ten days of such refusal, the Board shall submit an alternative slate to the Mayor with two alternates for each of the Board positions requested by the Board of Aldermen. Should the Mayor reject and return the slate to the Board, the Board shall within ten days of such refusal submit an alternative slate to the Mayor with two alternates for each of the Board positions requested by the Mayor. After receipt of the alternative slate, the Mayor shall either (i) choose from the alternate(s), approve the slate, and seek consent of the Board of Aldermen at the next regular meeting of the Board of Aldermen, or (ii) reject the alternative slate. In the event the Mayor rejects the alternative slate, Successor Directors shall be appointed by the Mayor with the consent of the Board of Aldermen.

f. City Directors. At least one Director in office shall be either (i) an elected or appointed official or employee of the City of Parkville or (ii) a member of the public appointed by the Mayor with the consent of the Board of Aldermen to represent the City of Parkville, and shall be designated as an Owner's Representative (a "City Director"). If at the time of submission of a slate of Successor Directors, the term of a City Director is expiring, then such slate shall include the name of the City Director to be appointed, who shall be a person designated by the Mayor with the consent of the Board of Aldermen.

7. Assessed Value. The total assessed value of all real property in the District is five million thirty-four thousand nine hundred fifty-seven dollars ($5,034,957).

8. Duration of District. The proposed maximum length of time for the existence of the District shall be twenty (20) years from the date of the ordinance approving the petition; provided, however, that the term of the District may be automatically continued for successive ten (10) year terms, without having to submit a new petition, subject to the condition precedent that the Board of Aldermen shall not have adopted a resolution disallowing such continuation prior to the date upon which any successive term would have commenced.

9. Real Property and Business License Taxes. The District will not have the power to impose a real property tax levy or business license taxes.

10. Sales Tax. Qualified voters of the District may be asked to approve a sales tax of up to one percent (1%) ("District Sales Tax"), in accordance with the CID Act, to fund certain improvements within the District and/or to pay the costs of services provided by the District. Additional details about the estimated District Sales Tax are set forth in the Five Year Plan in **Exhibit B** attached to this Petition.

11. Cooperative Agreement. The City shall have the right (but not the obligation) to require that the District enter into a cooperative agreement with the City to address District priorities, reimbursement, District projects, administrative matters, or other matters deemed by the City to be necessary to effectuate the purposes of this Petition, the District and the City.

12. Borrowing Limits. Petitioner does not seek limitations on the borrowing capacity of the District.

13. Revenue Limits. Petitioner does not seek limitations on the revenue generation of the District.

14. Authority Limits. Petitioner does not seek limitations on the authority of the District, except as set forth in this Petition.

15. Revocation of Signatures. THE PETITIONER ACKNOWLEDGES THAT THE SIGNATURE OF THE SIGNER OF THIS PETITION MAY NOT BE WITHDRAWN FROM THIS PETITION LATER THAN SEVEN (7) DAYS AFTER THE FILING

HEREOF WITH THE CITY CLERK.

WHEREFORE, Petitioner respectfully requests that the Board of Aldermen establish the requested 9 Highway Corridor Community Improvement District in accordance with the information set forth in this Petition and that the Mayor appoint and the Board of Aldermen consent to the proposed members for the Board of Directors as set forth in this Petition, and take all other appropriate and necessary action that is consistent with the CID Act to establish the requested district.

EXHIBIT A-1

LEGAL DESCRIPTION AND MAP OF THE DISTRICT

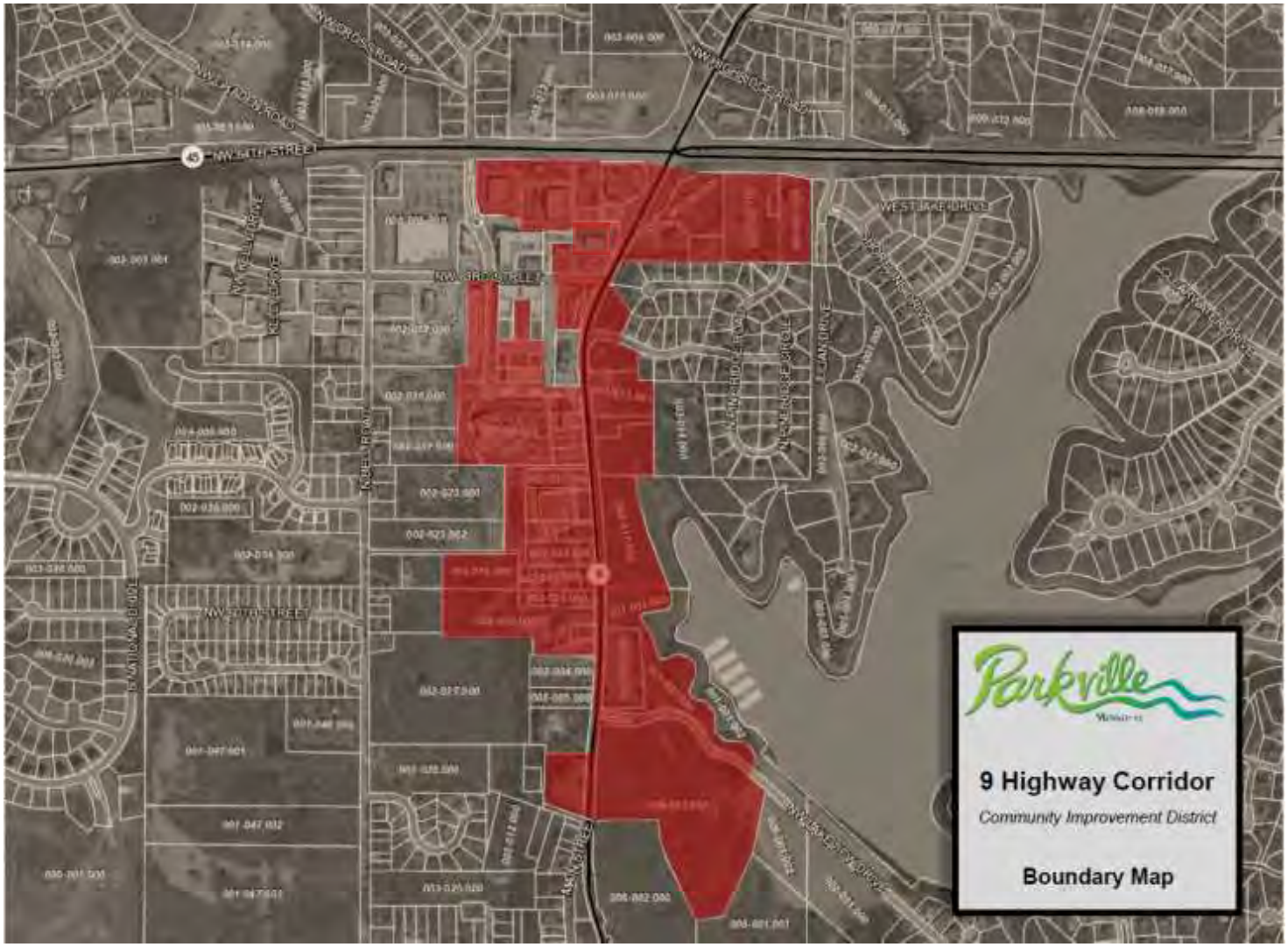


Exhibit A-1

District Legal Description

Beginning at the northwest corner of Parcel 207026100002042000; commencing easterly along the north property line of Parcel 207026100002043000; continuing easterly along the north property line of Parcel 207026100002004000, continuing easterly along the north property line of Parcel 207026100002003000, continuing easterly along the north property line of Parcel 207026100002001000; thence from the northeast corner of Parcel 207026100002001000, southeasterly across public right-of-way Highway 9 to the north property line of Parcel 207026100001003000; continuing easterly along the north property line of Parcel 207026100001002000; continuing easterly along the north property line of Parcel 207026100001001000; thence southerly along the east property line of Parcel 207026100001001000; thence westerly along the south property line of Parcel 207026100001001000; continuing westerly along the south property line of Parcel 207026100001002000; continuing westerly along the south property line of Parcel 207026100001007000; continuing westerly along the south property line of Parcel 207026100001007001; thence southerly along the east boundary line of Highway 9; thence southeasterly along the north property line of Parcel 207026100001008000 to the east corner of said Parcel, thence southerly along the east property line of Parcel 207026100001008000 to the point at which it intersects the north boundary line of public right-of-way NW 62nd Street; thence directly southerly across NW 62nd Street to the north property line of Parcel 207026100003012000; thence easterly to the northeast corner of Parcel 207026100003012000; thence southerly along the east property line of Parcel 207026100003012000; continuing southerly along the east property line of Parcel 207026100003012001, thence easterly to the northeast corner of Parcel 207026100003012001; thence southerly along the east property line of Parcel 207026100003012001; continuing southerly along the east property line of Parcel 207026100003012002; continuing southerly along the east property line of Parcel 207026100003013000; thence westerly to the point at which Parcel 207026100003013000 intersects with the northeast corner of Parcel 207026100003017000; thence southerly along the east property line of Parcel 207026400001001003; continuing southerly along the east property line of Parcel 207026400001001000 to the point at which the southeast corner of Parcel 207026400001001000 intersects the north boundary line of NW Lakeview Drive; thence crossing NW Lakeview Drive and continuing easterly along the south boundary line of NW Lakeview Drive; thence southerly along the east property line of Parcel 207026400006001000; thence westerly along the south property line of Parcel 207026400006001000; thence northerly along the property line of Parcel 207026400006001000, thence westerly along the property line of Parcel 207026400006001000 to the point at which it intersects Highway 9; continuing across Highway 9 to the southeast corner of Parcel 207026400002007000; continuing northwesterly along the south property line of Parcel 207026400002007000; continuing northerly along the west property line of Parcel 207026400002007000; thence easterly along the north property line of Parcel 207026400002007000 to the west boundary line of Highway 9; thence northerly along the west boundary line of Highway 9 to the southeast corner of Parcel 207026400002002000; thence westerly along the south property line of Parcel 207026400002002000; thence northerly along the west property line of Parcel 207026400002002000; thence westerly along the south property line of Parcel 207026400002002000; thence northerly along the west property line of Parcel 207026400002002000; continuing northerly along the west property line of Parcel

207026100002026000; thence easterly along the north property line of Parcel 207026100002026000 to the point at which the southwest corner of Parcel 207026100002023001 is directly north; continuing across to the southwest corner of Parcel 207026100002023001; thence northerly along the west property line of Parcel 207026100002023001 to the point at which it intersects with the south property line of Parcel 207026100002011002; thence westerly along the south property line of Parcel 207026100002011002; continuing westerly along the south property line of Parcel 207026100002011005; thence northerly along the west property line of Parcel 207026100002011005; continuing northerly along the west property line of Parcel 207026100002012001; thence easterly along the property line of Parcel 207026100002012001; thence northerly along the west property line of Parcel 207026100002012001 to the point at which it intersects with the south boundary line of public right-of-way NW 63rd Street; thence easterly along the south boundary line of NW 63rd Street; thence southerly along the west property line of Parcel 207026100007003000; continuing southerly along the west property line of Parcel 207026100007002000; thence easterly along the south property line of Parcel 207026100007002000; thence northerly along the west property line of Parcel 207026100007001000; thence easterly along the north property line of Parcel 207026100007001000; thence southerly along the east property line of Parcel 207026100007001000; thence easterly along the south property line of Parcel 207026100007004000; thence southerly along the east property line of Parcel 207026100007008000; continuing southerly along the east property line of Parcel 207026100007005000; continuing southerly along the east property line of Parcel 207026100005001005 to the point at which it intersects public right-of-way Clark Ave; thence easterly along the north boundary line of Clark Ave. to the southeast corner of Parcel 207026100005001003; thence northerly along the east property line of Parcel 207026100005001003; thence westerly from the northeast corner of Parcel 207026100005001003 along the north property line of Parcel 207026100005001003; thence northerly along the west property line of Parcel 207026100005001001to the point at which it intersects the south boundary of NW 63rd Street; continuing northwesterly across NW 63rd street to the southwest corner of Parcel 207026100002006014; thence northerly along the west property line of Parcel 207026100002006014; thence easterly along the north property line of Parcel 207026100002006014; continuing easterly along the property line of Parcel 207026100002038000; thence northerly along the west property line of Parcel 207026100002038000; thence westerly along the south property line of Parcel 207026100002040000; thence southerly along the east property line of Parcel 207026100002006001; thence westerly along the south property line of Parcel 207026100002006001; continuing westerly along the south property line of Parcel 207026100002042000; thence westerly along the south property line of Parcel 207026100002042000; thence northerly along the west property line of Parcel 207026100002042000 to the northwest corner of Parcel 207026100002042000, the point of beginning, all now included in and a part of Parkville, Platte County, Missouri.

Parcels (in order of reference)

207026100002042000
207026100002043000
207026100002004000
207026100002003000
207026100002001000
207026100001003000
207026100001002000
207026100001001000
207026100001007000
207026100001007001
207026100001008000
207026100003012000
207026100003012001
207026100003012002
207026100003013000
207026100003017000
207026400001001003
207026400001001000
207026400006001000
207026400002007000
207026400002002000
207026100002026000
207026100002023001
207026100002011002
207026100002011005
207026100002012001
207026100007003000
207026100007002000
207026100007001000
207026100007004000
207026100007008000
207026100007005000
207026100005001005
207026100005001003
207026100005001001
207026100002006014
207026100002038000
207026100002040000
207026100002006001

EXHIBIT A-2

Property Owners within District

Owner	Parcel #	Legal Description	Street Address
QuikTrip Corporation	20-7.0-26-100-001-003.000	A TR LAND SEC 26 T 51 R 34 NE 1/4 DAF : BE NE COR NE 1/4 TH W510 FT (S) T	None
Fellowship of Grace	20-7.0-26-100-001-007.000	PARKVILLE MISC BEG AT THE NE COR OF SEC 26 TH S 647' TH W 522' TH N 116' TH W 200' TH S 114' TH E 214' TO POB	None
	20-7.0-26-100-001-002.000	PARKVILLE MISC W 1/2 OF THE NE 1/4 OF THE NE 1/4 OF SEC 26	8501 MO-9 HWY
Platte Valley Bank of Missouri	20-7.0-26-100-001-001.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE 1/4 DAF : BE NE COR NE 1/4 TH S150 FT (S)	8401 MO-45 HWY
	20-7.0-26-100-001-002.001	COMMENCING AT THE NE COR OF THE NE 1/4 OF SECTION 26 TH S 170.51' TH NW 188.54' TH S 91' TH SW 81.9' TH S 116.9' TH E 65' TH N 166' TO POB COMMENCING AT THE NE COR OF THE NE 1/4 OF SECTION 26 TH S 170.51' TH NW 188.54' TH S 91' TH SW 81.9' TH S 116.9' TH E 65' TH N 166' TO POB	None
Farley State Bank	20-7.0-26-100-001-007.001	Farley State Bank Lot 1	6309 MO-9 HWY
Kerns, Kenneth C Jr & Sandra Dee	20-7.0-26-100-001-008.000	PARKVILLE MISC A TR DAF : BEG IN NE 1/4 AT NW COR LOT 1 PI CREST TH N 40 DEG W 217.11 FT	None
TA Operating LLC	20-7.0-26-100-002-001.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE NW COR NE 1/4 TH E1373.8 FT TH	6316 MO-9 HWY
Robert V and Helen Rooney	20-7.0-26-100-002-003.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE NE COR NE 1/4 TH W1223.80 FT T	8803 NW MO-45 HWY
Watson's Express Lube LLC	20-7.0-26-100-002-004.000	LEWIN ESTATES LOT 3	8805 NW MO-45 HWY
Bleish Investments LLC	20-7.0-26-100-002-002.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE NW COR NE 1/4 TH E 1375 FT (S	6300 MO-9 HWY
Gary W & Elizabeth D Simons	20-7.0-26-100-002-006.002	LEWIN ESTATES LOT 6	8700 NW 63RD S
Claude F Smith VII Corporate LLC	20-7.0-26-100-002-006.014	LEWIN ESTATES ALL THAT PART OF LOT 7 BEG IN THE SE COR	8720 NW 63RD ST

Owner	Parcel #	Legal Description	Street Address
RD&H LLC	20-7.0-26-100-005-001.001	PARKVILLE COMMONS 5TH LOT 10	8717 NW 63rd
River North Development	20-7.0-26-100-002-040.000	PARKVILLE COMMONS 2ND-REPLAT PART LOT 5 LEWIN ESTATES TRACT J	None
	20-7.0-26-100-002-039.000	PARKVILLE COMMONS 2ND-REPLAT PART LOT 5 LEWIN ESTATES TRACT I	None
	20-7.0-26-100-002-041.000	PARKVILLE COMMONS 2ND-REPLAT PART LOT 5 LEWIN ESTATES TRACT K	None
	20-7.0-26-100-007-005.000	PARKVILLE COMMONS 8TH PLAT LOT 17	None
	20-7.0-26-100-007-006.000	PARKVILLE COMMONS 8TH PLAT TRACT O	None
	20-7.0-26-100-007-007.000	PARKVILLE COMMONS 8TH PLAT LOT 18	None
	20-7.0-26-100-007-008.000	PARKVILLE COMMONS 8TH PLAT ROW TO BE DEDICATED	None
	20-7.0-26-100-007-001.000	PARKVILLE COMMONS 8TH PLAT TRACT N BLK 7	None
	20-7.0-26-100-005-001.002	PARKVILLE COMMONS 5TH TRACT K	None
	20-7.0-26-100-002-011.000	PARKVILLE MISC PIECE OF LAND ADJACENT TO THE SW COR OF THE INTERSECTION OF HWY 9 & CLARK AVE	None
	20-7.0-26-100-002-043.000	PARKVILLE COMMONS 6TH LOT 4	8807 MO-45 HWY
City of Parkville	20-7.0-26-100-003-012.000	LAKE POINT PROFESSIONAL CENTRE LOT 3	6201 MO-9 HWY
	20-7.0-26-100-005-001.005	PARKVILLE COMMONS 7TH LOT 13	8880 Clark Ave.
	20-7.0-26-100-002-011.005	PARKVILLE COMMONS 3RD ALL THAT PART OF THE W SIDE OF LOT 14	
	20-7.0-26-100-002-023.001	PARKVILLE MISC ALL THAT PART OF THE SW 1/4 OF THE NE 1/4 OF SEC 26 BEG S 1899', E 793' TO THE POB	
	20-7.0-26-100-002-031.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 915 FT (S) T	6020 N MO-9 HWY
	20-7.0-26-100-002-030.003	PARKVILLE ATHLETIC TRAINING COMPLEX ALL THE N 22' OF LOT 2	
	20-7.0-26-100-002-030.004	PARKVILLE ATHLETIC TRAINING COMPLEX ALL THE N 22' OF LOT 2	
	20-7.0-26-100-002-029.004	PARKVILLE ATHLETIC TRAINING COMPLEX THE W 1/2 OF THE S 1/2 OF LOT 3	

Owner	Parcel #	Legal Description	Street Address
City of Parkville	20-7.0-26-400-002-007.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE AT PT 1085 FT (S) E AND 955 FT	
Mancuso, Paul & Margaret and Gregory & Denise	20-7.0-26-100-005-006.000	PARKVILLE COMMONS 1ST TRACT D	None
	20-7.0-26-100-005-005.000	PARKVILLE COMMONS 1ST TRACT E	None
	20-7.0-26-100-005-004.000	PARKVILLE COMMONS 1ST TRACT F	None
	20-7.0-26-100-005-003.000	PARKVILLE COMMONS 1ST TRACT G	None
	20-7.0-26-100-005-002.000	PARKVILLE COMMONS 1ST ALL OF TRACT H	None
	20-7.0-26-100-002-012.001	PARKVILLE COMMONS 1ST LOT 8	6264 Lewis Dr.
SKG, LLC	20-7.0-26-100-003-012.001	LAKE POINTE PROFESSIONAL CENTRE LOT 2	None
	20-7.0-26-100-003-012.002	IRREGULAR SOUTH .68 ACRES OF LOT 2	None
	20-7.0-26-100-003-013.000	LAKE POINTE PROFESSIONAL CENTRE LOT 1	None
Platte County	20-7.0-26-100-002-011.002	PARKVILLE COMMONS 3RD ALL THAT PART OF LOT 14	8875 Clark Ave.
	20-7.0-26-100-002-032.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE 1/4 DAF : BE AT INTERSECT OF HWY 9 AND S	6102 N MO-9 HWY
	20-7.0-26-100-002-033.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE INTERSECT HWY 9 AND S LI NE	6106 N MO-9 HWY
North Point Fellowship Properties LLC	20-7.0-26-100-002-035.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE AT INTERSECT OF HWY 9 AND S	6114 N MO-9 HWY
	20-7.0-26-100-002-011.004	BEG AT THE NE COR OF LOT 14 PARKVILLE COMMONS 3RD TH SE 117.76', TH E 13.02', TH N 44.72', TH W 12.02', TH N 16.72', NW 23.76', TH W 53.72' TO POB	6115 N MO-9 HWY
Marshall Investments LLC	20-7.0-26-100-002-034.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE INTERSECT HWY 9 AND S LI NE	6112 N MO-9 HWY
	20-7.0-26-100-002-011.003	BEG AT THE NE COR OF LOT 14 OF PARKVILLE COMMONS 3RD TH SE 117.76', TH E 13.02', TH S 20.55', TH NW 24.94' TO POB	None
Consolidated Library District #3	20-7.0-26-100-002-006.001	LEWIN ESTATES LOT 4	8815 MO-45 HWY
Don Julian Builders, Inc.	20-7.0-26-100-003-017.000	PARKVILLE MISC A TR LAND SEC 26 T51 R 34 NE 1/4DAF : BEG SE	None
	20-7.0-26-400-001-001.003	PARKVILLE MISC A TRACT OF LAND IN THE SE 1/4 OF SEC 26, LYING N OF CEMETERY	None

Owner	Parcel #	Legal Description	Street Address
Don Julian Builders, Inc.	20-7.0-26-400-001-001.000	PARKVILLE MISC A TRACT OF LAND IN SE 1/4 OF SEC 26, W OF CEMETERY	None
	20-7.0-26-400-006-001.000	TPB AT SE COR OF LT 26 TH W 839 F (S) TO BRIGHTWELLS ADD TH N 489	None
Riss Lake Homeowners Assoc.	20-7.0-26-400-001-001.001	RISS LAKE TRACT A	None
Walnut Grove Cemetery	20-7.0-26-400-001-002.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 SE 1/4 DAF : BE INTERSECT N LI SE 1/4 AND E LI	None
Cole WG Parkville MO LLC	20-7.0-26-100-002-042.000	PARKVILLE COMMONS 6TH LOT 3	6365 Lewis Dr.
Harris, Denver E & Audrey	20-7.0-26-100-002-026.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF: BE CNT SEC 26 TH E 460 FT TO TR	None
	20-7.0-26-400-002-002.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE CNT SEC 26 TH E 460 FT (S) T	1345 MO-9 HWY
	20-7.0-26-400-002-003.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE CNT SEC 26 TH E 1370 FT (S)	1360 MO-9 HWY
Parkville Sod Lawn & Garden	20-7.0-26-400-002-001.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE CNT SEC 26 TH E 920 FT (S) T	5956 MO-9 HWY
	20-7.0-26-100-002-027.001	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 1265 FT (S)	6000 MO-9 HWY
	20-7.0-26-100-002-027.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 915 FT (S) T	6002 MO-9 HWY
Datmab Properties LLC	20-7.0-26-100-002-028.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 923 FT TH N	6004 MO-9 HWY
Gauthier Enterprises LLC	20-7.0-26-100-002-029.001	PARKVILLE ATHLETIC TRAINING COMPLEX LOT 1	6008 MO-9 HWY
Northland Sports LLC	20-7.0-26-100-002-029.002	PARKVILLE ATHLETIC TRAINING COMPLEX S 1/8 OF LOT 2	6014 MO-9 HWY
	20-7.0-26-100-002-029.003	PARKVILLE ATHLETIC TRAINING COMPLEX ALL OF THE E 1/2 OF THE S 1/2 OF LOT 3	6014 MO-9 HWY
	20-7.0-26-100-002-030.001	PARKVILLE ATHLETIC TRAINING COMPLEX ALL OF LOT 2 EXCEPT THE N 22' AND THE S 21'	6014 MO-9 HWY
	20-7.0-26-100-002-030.002	PARKVILLE ATHLETIC TRAINING COMPLEX ALL THE E 1/2 OF THE N 1/2 OF LOT 3 EXCEPT THE N 30' AND THE W 70'	6014 MO-9 HWY
J.B. Wines & Spirits II LLC	20-7.0-26-100-002-038.000	PARKVILLE COMMONS 2ND –REPLAT PART LOT 5 LEWIN ESTATES LOT 7	6298 MO-9 HWY

EXHIBIT B

TO THE PETITION FOR ESTABLISHMENT

OF

9 HIGHWAY CORRIDOR

COMMUNITY IMPROVEMENT DISTRICT

CITY OF PARKVILLE, MISSOURI

DISTRICT MANAGEMENT PLAN

The information and details outlined in the following pages represent the anticipated strategies, activities and improvements during the initial five-year duration of a Community Improvement District in the City of Parkville, Missouri. It is an integral and composite part of the petition to establish 9 Highway Corridor Community Improvement District.

Introduction

The 9 Highway Corridor Community Improvement District (the "**District**") is created pursuant to Section 67.1401 through 67.1571 of the Revised Statutes of Missouri (the "**CID Act**"). Section 67.1421, RSMo, requires that the petition for the creation of the District be accompanied by a five-year plan which includes a description of the purposes of the proposed district, the improvements it will make and an estimate of the costs of these improvements to be incurred. This Five-Year District Management Plan (the "**Plan**") is designed to comply with this statutory requirement, and is appended to the Petition for Formation of the District.

Section 1

Why Create a Community Improvement District?

The District is proposed to provide funding for the Improvements and Services (as those terms are defined below). The District may incur obligations, which may include the issuance of bonds, the proceeds of which would be used to fund or reimburse all or a certain portion of the costs associated with construction of the Improvements and provision of the Services. The District will impose a sales tax on retail properties within the District. The revenues from the sales tax will be used to repay the District's obligations. If bonds are issued by the District, the bonds will not be a financial obligation of the City of Parkville, Missouri.

Section 2

What is a Community Improvement District?

A community improvement district ("CID") is an entity that is separate from the City of Parkville (the "City") and is formed by the adoption of an ordinance by the City's Board of Aldermen following a public hearing before the Board of Aldermen regarding formation of the District. A CID may take the form of a political subdivision of the State of Missouri, or a nonprofit corporation that is formed and operated under Missouri corporation laws. CIDs are empowered to provide a variety of services and to finance a number of different types of improvements. CIDs derive their revenue from taxes levied within the boundaries of the CID. Such revenues are then used for the benefit of the properties within the CID. A CID is operated and managed by a board of directors, whose members may be appointed or elected. Board members serve for a designated period of time, and the Board positions are again elected or appointed at the expiration of each term.

Section 3

Management Plan Summary

This Plan is proposed to improve and convey special benefits to properties located within the boundaries of the District by providing assistance in the construction of certain Improvements and provision of certain Services. The District in this case will take the form of a

separate political subdivision of the State of Missouri, which will be governed by a Board of Directors that will consist of five members.

District Formation:

CID formation requires submission of signed petitions from a group of property owners:

- collectively owning more than fifty percent (50%) by assessed value of the real property within the District, and
- representing more than fifty percent (50%) per capita of all owners of real property within the District.

The Petition to which this Plan is attached meets these signature requirements.

Location:

The Project is located generally at the southeast corner of Missouri 9 Highway and Missouri 45 Highway in Parkville, Missouri. The District will cover approximately 89.22 acres of land, and is represented on the map included as **Exhibit 1** of this Plan.

Assessed Value of District:

The total assessed value of the properties within the District on the date of the Petition is $5,034,957.00.

Anticipated Initial Improvements:

The District will assist in the funding of the construction of certain improvements which generally include public improvements along Missouri 9 Highway and Missouri 45 Highway (the "Improvements"). Anticipated Improvements to be carried out during the first five years of the District may include roadway and related infrastructure improvements to 9 Highway from 45 Highway to Lakeview Drive as identified in the Route 9 Corridor Study Report adopted by the Board of Aldermen on January 5, 2016. The District will not be responsible for payment of the total cost of these initial Improvements, but the District will be expected to contribute to payment of a portion of such costs. At the time of the preparation of this Plan, the District's anticipated contribution to the cost of the initial Improvements is not known. The initial Improvements and the estimated cost of such Improvements are as follows:

ANTICIPATED IMPROVEMENT	PRELIMINARY ESTIMATED COST
9 Highway Improvements- Segment 2: 62nd Street to Parkville Athletic Complex – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; traffic signal at Clark Avenue; pedestrian crossing at Clark Avenue.	$768,994
9 Highway Improvements- Segment 3: Parkville Athletic Complex to Lakeview Drive – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fences; parking improvements.	$1,946,306
9 Highway Improvements- Segment 1: 45 Highway to 62nd Street – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fence.	$768,316
Total Estimated Cost of Initial Improvements	**$3,483,616**

The particular items included within the Improvements may be increased or amended from time to time and the costs of the Improvements to be financed by the District shall include all associated design, architecture, engineering, financing, private interest carry, legal and administrative costs of same. The District may also provide funding for the District's formation and its ongoing operation and administration costs on an annual basis.

District Services:

The District may also fund the provision of services within its boundaries for the benefit of the owner and tenants of the District (the "Services"), which may include: operating, maintaining, installing, equipping, repairing and protecting the common areas within the District, including, without limitation (a) operating, installing, maintaining and repairing the common driveways and access roads, sidewalks, curbs, signs, streetlights, landscaping and parking areas; (b) causing the necessary engineering and planning performed in connection with the Services; (c) streetscaping, gardening and landscaping (including but not limited to purchasing, installing and maintaining trees, shrubs, flowers and other vegetation, maintaining pots and planters, planting and replacing trees located along or adjacent to public rights-of-way and private drives, installing and maintaining lighting, public art, mowing, seeding and fertilizing grass and other vegetation); (d) maintaining and repairing irrigation systems and fire protection systems; (e) maintaining and repairing sanitary and storm sewers; (f) repairing, lighting, restriping, resurfacing and replacing the parking lots; (g) providing or contracting for the provision of cleaning and maintenance services for exterior common areas in order to improve the appearance and image of the District, including but not necessarily limited to litter removal, purchase and maintenance of trash receptacles, cleaning and sweeping of sidewalks, streets, parking areas, private drives, and gutters; (h) snow and ice removal; (i) trash, garbage, and other refuse removal; (j) repair and maintenance of directional and pylon signs; (k) the cost of non-administrative personnel (including, without limitation, workers compensation insurance) to implement such services; (l) employing or contracting for the provision of personnel to assist landowners, occupants, and users to improve security and safety conditions within the District, including but not limited to addressing public safety concerns, identifying and reporting public nuisances, and (if deemed advisable by the District) conducting security patrols; and (m) hiring

or contracting for personnel to staff and provide services to the District. Notwithstanding anything contained herein to the contrary, unless otherwise consented to by the Board of Aldermen, the Services shall be limited to Services provided within public improvements or on public property.

Formation Costs:

It is anticipated that all costs, including attorneys' fees and engineering, architectural and consulting fees, associated with formation of the District, including, but not limited to, the preparation of the CID Petition, the negotiation and drafting of any agreements entered into upon formation of the District in furtherance of the District's purposes, the establishment of the District boundaries, organization of District property owners, and the initial implementation of the District ("Formation Costs") will be reimbursed to the advancing party, or paid directly, from funds generated by the District.

Method of Financing:

It is anticipated that the District may issue bonds or incur other obligations, as defined in Section 67.1401.2(10) of the Revised Statutes of Missouri, to pay for the Improvements. The District will impose a sales tax on all retail sales made in the District which are subject to taxation pursuant to Sections 144.010 to 144.525 of the Revised Statutes of Missouri, except the sale of motor vehicles, trailers, boats or outboard motors and sales to public utilities, all as allowed by Sections 67.1461 and 67.1545 of the Revised Statutes of Missouri (the "District Sales Tax"). The revenue collected from the District Sales Tax will be used to pay costs of construction of the Improvements, District Services, and the payment of administrative costs of the District.

Cost:

The total estimated cost of the Improvements and the estimated annual cost of administering and operating the District is not currently known. The preliminary cost of initial Improvements anticipated to be undertaken within the District in the first five years of the District's formation are anticipated to cost between $3,000,000 and $3,500,000. The District will not be responsible for payment of all of such cost; the District shall contribute to payment of a portion of such costs. At the time of preparation of this Plan, the amount of the District's contributions to such costs are not known.

City Services:

The CID Act mandates that existing City services will continue to be provided within a CID at the same level as before the District was created (unless services are decreased throughout the City) and that District services shall be in addition to existing City services. The District anticipates that City services will continue to be provided within the District at the same level as before the District was created, and the District will not cause the level of City services within the District to diminish.

Duration:

The District will operate for a maximum term of twenty (20) years beginning 2016. The term of the District may be automatically continued for successive ten (10) year terms, without having to submit a new petition, subject to the condition precedent that the Board of Aldermen shall not have adopted a resolution disallowing such continuation prior to the date upon which any successive term would have commenced. No plan for distribution of assets on dissolution may be approved unless the title to assets of the District are to be owned by the State of Missouri or a political subdivision of the State of Missouri.

Governance:

The District's budgets and policies may be refined annually by the District's Board of Directors. The District will enter into a contract with the City to coordinate construction, maintenance and financing activities of the District. Budgets and reports will be submitted annually to the City for review and comment. The District will operate at all times in accordance with the District Rules and Regulations (Section 7) and the Bylaws of the District.

Section 4

District Boundaries

Approximately 89.22 acres have been identified for the District. The map of the District is attached as **Exhibit 1** to the Plan. At such time as directed by the City, the District will cause the District boundaries to be amended such that the real property that is, or will become, necessary for road improvements funded by the District will be added to the District area.

Section 5

Facilities and Services to Be Provided

As summarized above, during the first five years, the District will be used as a mechanism to finance the cost of constructing the Improvements and providing the Services. The District will also provide for its operating costs, including administrative and legal services.

Section 6

Governing the Community Improvement District

Board of Aldermen

Following the submission of the Petition, the Board of Aldermen will conduct a public hearing and then consider an ordinance to create the District.

Board of Directors for CID:

CID budgets and policies may be refined annually by the District's Board of Directors. Annual budgets will be submitted annually to the City of Parkville for review and comment.

Contract with the City:

The District may enter into a contract with the City of Parkville regarding the operation of the District, the imposition and collection of the District Sales Tax and any other relevant aspects of the overall financing for the Improvements, Services, and administration and operation of the District. Pursuant to Section 67.1461.3, RSMo, the contract between the District and the City may also provide for the annual reimbursement to the City for the reasonable and actual expenses incurred by the City to establish the District and review annual budgets and reports of the District which are required to be submitted to the City.

Section 7

District Rules and Regulations

1. The District shall operate at all times in accordance with Bylaws that shall be adopted by the Board of Directors. The initial Bylaws to be adopted by the Board of Directors shall be in substantially the same form as the Bylaws attached to this Plan as **Exhibit 2.** At all times, the District shall conduct its proceedings in accordance with Robert's Rules of Order, except as otherwise provided in the Bylaws.

2. The District will meet on an annual or more frequent basis. The District shall hold meetings when so requested by the City.

3. The District will annually prepare a budget, and an annual report describing the major activities of the District during the preceding year and upcoming year. The Budget and Report shall be submitted to the City Finance Director or City Administrator for review and comment no earlier than 180 days and no later than 90 days prior to the first day of each fiscal year.

EXHIBIT 1

MAP OF DISTRICT

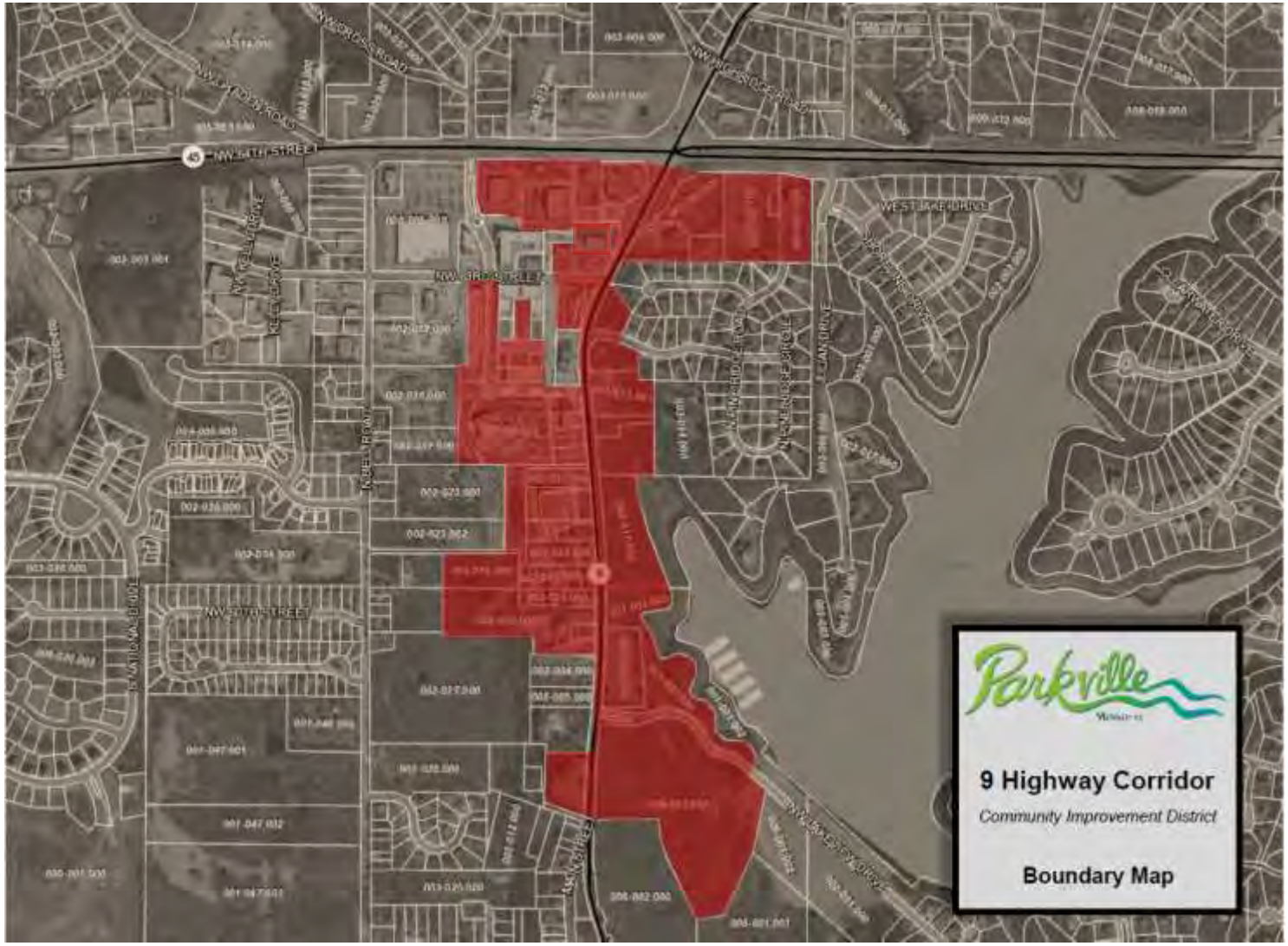


EXHIBIT 2

BYLAWS

OF THE

9 HIGHWAY CORRIDOR

COMMUNITY IMPROVEMENT DISTRICT

ARTICLE I
OFFICES, RECORDS, SEAL

(A) **Principal Office.** The principal office of the 9 Highway Corridor Community Improvement District (the "District") shall be located at such place as may from time to time be designated by the Board of Directors.

(B) **Records.** The District shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Board of Directors and each committee of the Board of Directors. The District shall keep at its principal office a record of the name and place of residence of each director and each officer.

(C) **Seal.** The District shall not have a corporate seal unless it is otherwise required by law to obtain or use such a seal.

ARTICLE II
PURPOSES

The purposes of the District shall be to provide those services and improvements set forth in the petition for creation of the District and the Five Year Management Plan, and for all other lawful purposes that may be authorized by the Board of Directors and allowed by Section 67.1461 of the Revised Statutes of Missouri.

ARTICLE III
BOARD OF DIRECTORS

1. Powers of Board of Directors. The Board of Directors shall have and is vested with all powers and authorities granted by Section 67.1401 through 67.1571, RSMo, except as it may be expressly limited by law or these Bylaws, to supervise, control, direct and manage the property, affairs and activities of the District, to determine the policies of the District, to do or cause to be done any and all lawful things for and on behalf of the District, to exercise or cause to be exercised any or all of its powers, privileges or franchises, and to seek the effectuation of its objects and purposes.

2. Official Actions. In accordance with Section 67.1451, RSMo, all official acts of the Board of Directors shall be by written resolution approved by the Board.

3. Number of Directors; Qualifications. The number of directors of the District to constitute the Board of Directors shall be five (5), whose names and initial terms of office were stated in the Petition for the Establishment of the District (the "**Petition**"). The number of directors may not be increased or decreased. Each director shall be at least eighteen (18) years of age and a property owner, or representative of an owner of property located within the boundaries of the District; or the owner or a representative of the owner of a business operating within the boundaries of the District.

4. Commencement of Term of Office of Directors. A director shall not be deemed to have commenced his or her term of office or to have any of the powers or responsibilities of a director (i) unless such director is qualified to act as such, and (ii) until the time such director accepts the office of director either by a written acceptance or by participating in the affairs of the District at a meeting of the Board of Directors or otherwise.

5. Successor Directors. In all cases the Mayor of the City shall appoint successor directors, subject to the consent of the Board of Aldermen as set forth in the Petition. Successor Directors appointed pursuant to this section shall serve for a term of four years, or in the case of a replacement of a Director, the Successor Director shall serve the remainder of the unexpired term of the Director who has been replaced. Each Successor Director shall submit to the Mayor evidence satisfactory to City that he or she meets the statutory qualifications to serve as a Director; such evidence may include one or more of the following: a Missouri driver's license or other state-issued identification; an affidavit stating qualifications; proof of residence; evidence that an owner's representative is duly authorized by the property owner of record to serve as Director; or other evidence the City may reasonably require.

6. Removal for Cause. In accordance with Section 67.1451.7, RSMo, any director may be removed for cause by a two-thirds affirmative vote of the Directors of the Board (four Directors). Written notice of the proposed removal shall be given to all directors prior to action thereon.

7. Resignation. Any director may resign from the Board of Directors. Such resignation shall be in writing addressed to the Secretary of the District and shall be effective immediately or upon its acceptance by the Board of Directors as such resignation may provide.

8. Vacancy. In accordance with Section 67.1451.4, RSMo, in the event of a vacancy on the Board of Directors, such vacancy shall be filled in accordance with the provisions for selecting Successor Directors set forth in the Petition.

9. Compensation of Directors. No director shall receive compensation from the District for any service such director may render to it as a director. A director may be reimbursed for his or her actual expenses reasonably incurred in and about such director's performance of his or her duties as a director.

10. Committees. The Board of Directors shall have no authority to appoint an executive committee or any other committee having the authority of the Board of Directors. The

Board of Directors may create and appoint any committees it deems necessary and advisable to conduct studies and reviews and provide advice and recommendations to the Board of Directors.

ARTICLE IV
MEETINGS AND PROCEDURES

1. Procedural Rules. All meetings and proceedings of the District shall be in accordance with Robert's Rules of Order except as otherwise directed by these Bylaws.

2. Place. Meetings of the Board of Directors of the District shall be held at the principal office of the District, as designated by the Board of Directors, or at any other place as may be determined from time to time by the Board of Directors.

3. Notice of Meetings. Meetings may be called by the Chairman, the Vice Chairman or the Secretary or by a majority of the Board of Directors by notice duly signed by the officer or directors calling the same and given in the manner hereinafter provided. Written notice stating the time, date, place and tentative agenda of a meeting shall be delivered to each director not less than twenty four (24) hours before the time of the meeting, either personally, by mail, electronic mail, or by facsimile. If mailed, such notice shall be deemed to be delivered three days after depositing such notice in the United States mail addressed to the director at such director's address as it appears on the records of the District, with postage thereon prepaid.

4. Waiver of Notice. Any notice provided or required to be given to the directors may be waived in writing by any of them whether before or after the time stated therein. Attendance of a director at any meeting shall constitute a waiver of notice of such meeting except where the director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

5. Quorum. The presence of a majority of the Board of Directors shall be requisite for and shall constitute a quorum for the transaction of business at all meetings. Vacant positions are not counted in determining a majority of the Board of Directors. In accordance with Robert's Rules of Order, the acts of a majority of the Directors who are present at a meeting at which a quorum is present and who are actually voting, shall be valid as the act of the Board of Directors except in those specific instances in which a larger vote may be required according to Robert's Rules of Order, by law or these Bylaws. If any Director(s) abstains from voting on a given action of the Board of Directors, such abstaining Director(s) shall remain present at the meeting and shall continue to be included in the count of present Directors for purposes of constituting a quorum.

6. Adjournment. Whether or not a quorum shall be present at any such meeting, the directors present shall have power to adjourn the meeting, without notice other than announcement at the meeting, to a specified date. At any such adjourned meeting at which a quorum shall be present, any business may be transacted that could have been transacted at the original session of the meeting.

7. Voting. Each director present at any meeting shall be entitled to cast one vote on each matter coming before such meeting for decision. If a roll call is taken, all votes shall be

recorded so as to attribute each "aye" and "nay" vote, or abstinence if not voting, to the name of the respective director.

8. Official Actions. In accordance with Section 67.1451.8, RSMo, all official acts of the Board of Directors shall be by written resolution approved by the Board.

9. Meeting by Conference Telephone. Members of the Board of Directors may participate in a meeting of the Board of Directors by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other, and participation in a meeting in this manner shall constitute presence in person at the meeting. Notice for such meetings shall designate a place where members of the public may hear the conference call for purposes of complying with Chapter 610 of the Revised Statutes of Missouri, as amended (the "**Sunshine Law**").

10. Compliance with State Sunshine Law. The District is a "public governmental body" pursuant to the Sunshine Law; therefore, notwithstanding any other provision of these Bylaws and in addition to any requirements of these Bylaws, the District shall give notice of and conduct all meetings of the Board of Directors in accordance with the Sunshine Law.

11. Conflict of Interest. No officer, agent or employee of the District shall have or shall require any interest, direct or indirect, in any project which the District is promoting, or in any contract or proposed contract for materials or services in any lease, mortgage, sale, or contract or any nature whatsoever relating to any such project or the District without forthwith making written disclosure to the District of the nature and extent of his interest, and such disclosure shall be entered in writing upon the minute book of the District. An officer, agent, or employee of the District shall abstain from any action for which such conflict of interest exists. Any officer, employee, or agent of the District should avoid the appearance of impropriety by refraining from engaging in conduct that appears to make their decisions influenced by other District officials rather than being arrived at independently. To the extent practical, officers, agents, and employees should avoid the following actions toward other officers, agents, and employees of the District: nepotism, hiring or retaining, rendering financial assistance, providing a gift beyond a nominal value, or engaging in any activity wherein the general public would believe the relationship would have the effect of influencing any decision being made. If it is impractical to avoid the preceding actions, written disclosure should be made to the District of the nature and extent of the conflict of interest, and such disclosure shall be entered in writing upon the minute book of the District and reported to the City Clerk of the City of Parkville. It is important to note that the appearance of fairness and impartiality is as important as actual fairness and impartiality.

ARTICLE V
OFFICERS

1. General. The officers of the District shall be a Chairman, a Secretary, a Treasurer and such other officers as the Board of Directors may appoint. The officers shall be appointed from among the members of the Board of Directors and shall, at all times while holding such offices, be members of the Board of Directors. One Director may hold two or more offices.

2. Election and Terms of Office. Initially, the officers shall be appointed by the Board of Directors named in these Bylaws at the first meeting of that body, to serve until the first annual meeting of the Board of Directors and until their successors are duly elected and qualified.

At the first and each subsequent annual meeting of the Board of Directors, the Board of Directors shall appoint officers to serve until the next annual meeting of the Board of Directors and until their successors are duly appointed and qualified.

An officer shall be deemed qualified when such officer enters upon the duties of the office to which such officer has been appointed and furnishes any bond required by the Board of Directors or these Bylaws; but the Board of Directors may also require of such person a written acceptance and promise faithfully to discharge the duties of such office.

The term of office of each officer of the District shall terminate at the annual meeting of the Board of Directors next succeeding his or her appointment and at which any officer of the District is appointed unless the Board of Directors provides otherwise at the time of his or her appointment.

3. Removal. If for any reason any officer who is also a member of the Board of Directors ceases to be a member, then such officer shall be deemed automatically removed from office in the District.

4. Compensation of Officers. No officer who is also a member of the Board of Directors shall receive any salary or compensation from the District for any services such officer may render to it as an officer. Salaries and compensation of all other officers, agents and employees of the District, if any, may be fixed, increased or decreased by the Board of Directors, but until action is taken with respect thereto by the Board of Directors, the same may be fixed, increased or decreased by the Chairman, or such other officer or officers as may be empowered by the Board of Directors to do so; provided, however, that no person may fix, increase or decrease his or her own salary or compensation. Each officer may be reimbursed for such officer's actual expenses if they are reasonable and incurred in connection with the purposes and activities of the District.

5. Vacancies. Vacancies caused by the death, resignation, incapacity, removal or disqualification of an officer of the District shall be filled by the Board of Directors at any annual or other regular meeting or at any special meeting called for that purpose, and such person or persons so elected to fill any such vacancy shall serve at the pleasure of the Board of Directors until the next annual meeting of the Board of Directors, and until such officer's successor is duly elected and qualified.

6. The Chairman. The Chairman shall be the chief executive officer of the District, shall have such general executive powers and duties of supervision and management as are usually vested in the office of the chief executive officer of a District, and shall carry into effect all directions and resolutions of the Board of Directors. The Chairman shall be one of the City

Directors (as defined in the Petition). The Chairman shall preside at all meetings of the Board of Directors at which he or she may be present.

The Chairman may execute all bonds, notes, debentures, mortgages, and other contracts requiring a seal, under any seal of the District and may cause the seal to be affixed thereto, and all other instruments for and in the name of the District.

The Chairman shall have the right to attend any meeting of any committee of the Board of Directors and to express his or her opinion and make reports at such meeting; provided, however, that unless the Chairman shall be specifically appointed to any committee, the Chairman shall not be considered to be a committee member or have the right to vote or be counted for the purpose of determining a quorum at any such meeting.

The Chairman shall have such other duties, powers and authority as may be prescribed elsewhere in these Bylaws or by the Board of Directors.

7. The Secretary. The Secretary shall attend the meetings of the Board of Directors and shall record or cause to be recorded all votes taken and the minutes of all proceedings in the minute book of the District to be kept for that purpose. The Secretary shall perform like duties for any committee established pursuant to these Bylaws when requested by such committee to do so. The Secretary shall be the custodian of all the books, papers and records of the District and shall, at such reasonable times as may be requested, permit an inspection of such books, papers and records by any director of the District. The Secretary shall upon reasonable demand furnish a full, true and correct copy of any book, paper or record in his or her possession. The Secretary shall be the administrative and clerical officer of the District under the supervision of the Chairman and the Board of Directors.

If the District has a seal, the Secretary shall keep in safe custody the seal of the District and when authorized to do so shall affix the same to any instrument requiring the seal, and when so affixed, the Secretary shall attest the same by his or her signature.

The Secretary shall have the general duties, powers and responsibilities of a secretary of a district and shall have such other or further duties or authority as may be prescribed elsewhere in these Bylaws or from time to time by the Board of Directors.

8. Treasurer. The Treasurer shall have supervision and custody of all moneys, funds and credits of the District and shall cause to be kept full and accurate accounts of the receipts and disbursements of the District in books belonging to it. The Treasurer shall keep or cause to be kept all other books of account and accounting records of the District as shall be necessary, and shall cause all moneys and credits to be deposited in the name and to the credit of the District in such accounts and depositories as may be designated by the Board of Directors. The Treasurer shall disburse or supervise the disbursement of funds of the District in accordance with the authority granted by the Board of Directors, taking proper vouchers therefor. The Treasurer shall be relieved of all responsibility for any moneys or other valuable property or the disbursement thereof committed by the Board of Directors to the custody of any other person or district, or the supervision of which is delegated by the Board of Directors to any other officer, agent or employee.

The Treasurer shall render to the Chairman or the Board of Directors, whenever requested by them, an account of all transactions as Treasurer and of those under the Treasurer's jurisdiction and the financial condition of the District.

The Treasurer shall have the general duties, powers and responsibilities of a treasurer of a district, shall be the chief financial, accounting and budget officer of the District and shall have and perform such other duties, responsibilities and authorities as may be prescribed from time to time by the Board of Directors.

9. Other Agents. The Board of Directors from time to time may also appoint such other agents for the District as it shall deem necessary or advisable, each of whom shall serve at the pleasure of the Board of Directors or for such period as the Board of Directors may specify, and shall exercise such powers, have such titles and perform such duties as shall be determined from time to time by the Board of Directors or by an officer empowered by the Board of Directors to make such determinations.

ARTICLE VI
GENERAL PROVISIONS

1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the District. All contracts shall be approved by written resolution of the Board of Directors.

2. Depositories and Checks. The moneys of the District shall be deposited in such manner as the Board of Directors shall direct in such banks or trust companies as the Board of Directors may designate and shall be drawn out by checks or drafts signed in such manner as may be provided by resolution adopted by the Board of Directors.

3. Bonds. The Board of Directors may require that any officer or employee handling money of the District be bonded at the District's expense, in such amounts as may be determined by the Board of Directors.

4. Custodian of Securities. The Board of Directors may from time to time appoint one or more banks or trust companies to act for reasonable compensation as custodian of all securities and other valuables owned by the District, and to exercise in respect thereof such powers as may be conferred by resolution of the Board of Directors. The Board of Directors may remove any such custodian at any time.

5. Fiscal Year. The fiscal year of the District shall be the same as the fiscal year of the City of Parkville, in accordance with the CID Act; which fiscal year at the time of the establishment of the District is January 1st through December 31st of each year.

6. Certain Loans Prohibited. The District shall not make any loan to any officer or director of the District. No loans shall be contracted on behalf of the District and no evidence of any financial obligation shall be issued in its name unless authorized by resolutions of the Board of Directors of the District.

7. Indemnification and Liability of Directors and Officers. Each person who is or was a director or officer of the District (including the heirs, executors, administrators and estate of such person) shall be indemnified by the District as of right to the full extent permitted or authorized by the laws of Missouri, as now in effect and as hereafter amended, against any liability, judgment, fine, amount paid in settlement, cost and expense (including attorneys' fees) asserted or threatened against or incurred by such person in such person's capacity as or arising out of such person's status as a director or officer of the District. The indemnification provided by this Bylaw provision shall not be exclusive of any other rights to which those indemnified may be entitled under any other bylaw provision or under any agreement, vote of disinterested directors or otherwise, and shall not limit in any way any right which the District may have to make different or further indemnifications with respect to the same or different persons or classes of persons.

No person shall be liable to the District for any loss, damage, liability or expense suffered by it on account of any action taken or omitted to be taken by such person as a director or officer of the District if such person (i) exercised the same degree of care and skill as a prudent person would have exercised under the circumstances in the conduct of his or her own affairs, or (ii) took or omitted to take such action in reliance upon advice of counsel for the District, or upon statements made or information furnished by directors, officers, employees or agents of the District which such person had no reasonable grounds to disbelieve.

8. Absence of Personal Liability. The directors and officers of the District are not individually or personally liable for the debts, liabilities or obligations of the District.

9. Budgets and Annual Reports. The District will annually prepare a budget, and an annual report describing the major activities of the District during the preceding year and upcoming year. A proposed budget shall be submitted by the Chairman to the City Finance Director or City Administrator for review and comment no earlier than one hundred eighty (180) days and no later than ninety (90) days prior to the first day of each fiscal year. Not later than thirty days prior to the first day of each fiscal year, the Board of Directors shall hold an annual meeting and adopt an annual budget for the District for the ensuing budget year, for every fund of the District of any kind, in such a manner as may be provided by law. If the Board fails to adopt a budget by the first day of a fiscal year, the District shall be deemed to have adopted a budget for such fiscal year which provides for application of the District's sales tax revenues collected in such fiscal year in accordance with the budget for the prior fiscal year. In accordance with Section 67.1471.4 RSMo, the Chairman of the District shall submit an annual report of the District to the City Clerk and the Missouri Department of Economic Development no later than 120 days after the end of each fiscal year. The report shall state the services provided, revenues collected and expenditures made by the District during such fiscal year, and copies of written resolutions approved by the Board of Directors during the fiscal year.

ARTICLE VII
AMENDMENTS

The Board of Directors of the District shall have the power to make, alter, amend and repeal the Bylaws of the District and to adopt new Bylaws, which power may be exercised by a

vote of a majority of the members of the full Board of Directors. The District shall keep at its principal office a copy of the Bylaws, as amended, which shall be open to inspection by any member of the Board of Directors at all reasonable times during office hours.

CERTIFICATE TO BYLAWS

The foregoing Bylaws were duly adopted as and for the Bylaws of the 9 Highway Corridor Community Improvement District by the Board of Directors of said District at its first meeting held on _____, 2016.

	_____ Secretary of the Board of Directors

CERTIFICATION OF CITY CLERK

I HEREBY CERTIFY that I am the City Clerk for the City of Parkville, Missouri and the keeper of the records of said municipality and that the following is true and correct:

The Petition for the 9 Highway Corridor Community Improvement District was filed in the office of the City Clerk of the City of Parkville, Missouri on 10th day of November 2016.

I reviewed the petition and determined on November 10, 2016, which does not exceed ninety days after receipt of the Petition, that the Petition substantially complies with the requirements of Section 67.1421.2 of the Revised Statutes of Missouri (the "CID Act").

SEAL OF THE CITY OF PARKVILLE
PLATTE COUNTY MISSOURI

Melissa McChesney

City Clerk Melissa McChesney
City of Parkville, MO

COMMUNITY IMPROVEMENT DISTRICT
COOPERATIVE AGREEMENT

THIS COMMUNITY IMPROVEMENT DISTRICT COOPERATIVE AGREEMENT ("Agreement") entered into as of this___ day of _____, 201_, by and between the CITY OF PARKVILLE, MISSOURI (the "City"), and the 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT, a community improvement district and political subdivision of the State of Missouri ("District").

WITNESSETH:

WHEREAS, the Board of Aldermen of the City, did on December __, 2016, pass Ordinance No. _____, which approved the District, as more specifically defined in the Petition to Establish the 9 Highway Community Improvement District (the "Petition"); and

WHEREAS, the City and the District desire to enter into an agreement regarding the projects to be carried out with revenues from the District and for reviewing the District's annual budget and other annual reports required to be filed with the City; and

WHEREAS, the District is required to have a fiscal year for purposes of maintaining financial records, which pursuant to law must be the same as the fiscal year of the City, which runs from January 1 through December 31 of each year (the "Fiscal Year"); and

WHEREAS, the City is authorized in accordance with the provisions of the "Missouri Community Improvement District Act", Sections 67.1401, et seq. RSMo, as amended (the "CID Act"), to review the District's annual budget;

NOW, THEREFORE, for and in consideration of the premises, and the mutual covenants, herein contained, the Parties agree as follows:

ARTICLE 1: REPRESENTATIONS

Section 1.1. Representations by the District.

The District represents that:

A. The District is a community improvement district and political subdivision, duly organized and existing under the laws of the State of Missouri, including particularly the CID Act.

B. The District has authority to enter into this Agreement and to carry out its obligations under this Agreement. By proper action of its Board of Directors, the District has been duly authorized to execute and deliver this Agreement, acting by and through its duly authorized officers.

C. The execution and delivery of this Agreement, the consummation of the transactions contemplated by this Agreement and the performance of or compliance with the

terms and conditions of this Agreement by the District will not conflict with or result in a breach of any of the terms, conditions or provisions of, or constitute a default under, any mortgage, deed of trust, lease or any other restriction or any agreement or instrument to which the District is a party or by which it or any of its property is bound, or any order, rule or regulation of any court or governmental body applicable to the District or any of its property, or result in the creation or imposition of any prohibited lien, charge or encumbrance of any nature whatsoever upon any of the property or assets of the District under the terms of any instrument or agreements to which the District is a party.

D. There is no litigation or proceeding pending or threatened against the District affecting the right of the District to execute or deliver this Agreement or the ability of the District to comply with its obligations under this Agreement or which would materially adversely affect its financial condition.

E. Construction of the District Project (hereinafter defined) is of significant value to the District, the property within the District and the general public. The District Project will promote the economic welfare and the development of the City and the State through: (i) the creation of temporary and permanent jobs; (ii) the stimulation of additional development within the District; and (iii) the increase in local and state tax revenues. Further, the District finds that the District Project conforms to the purposes of the CID Act.

Section 1.2. Representations by the City.

The City represents that:

A. The City is duly organized and existing under the Constitution and laws of the State of Missouri.

B. The City has authority to enter into this Agreement and to carry out its obligations under this Agreement, and the Mayor of the City is duly authorized to execute and deliver this Agreement.

C. The execution and delivery of this Agreement, the consummation of the transactions contemplated by this Agreement and the performance of or compliance with the terms and conditions of this Agreement by the City will not conflict with or result in a breach of any of the terms, conditions or provisions of, or constitute a default under, any mortgage, deed of trust, lease or any other restriction or any agreement or instrument to which the City is a party or by which it or any of its property is bound, or any order, rule or regulation of any court or governmental body applicable to the City or any of its property, or result in the creation or imposition of any prohibited lien, charge or encumbrance of any nature whatsoever upon any of the property or assets of the City under the terms of any instrument or agreements to which the City is a party.

D. There is no litigation or proceeding pending or threatened against the City affecting the right of the City to execute or deliver this Agreement or the ability of the

City to comply with its obligations under this Agreement.

ARTICLE 2: REPORTING OBLIGATIONS OF DISTRICT

Section 2.1. Submission of Annual Budget by District.

A. The District shall annually prepare or cause to be prepared a budget (the "Budget") for the upcoming Fiscal Year, which is consistent with the purposes of the District. The Budget shall be submitted to the City Clerk for submission to the Mayor and City for review and comment not less than ninety (90) days prior to the intended date of approval of the Budget. Not later than the first day of each Fiscal Year of the District, the board of directors of the District (the "Board of Directors") shall adopt a Budget for the District for the ensuing budget year, with expected expenditures, revenue, and rates of assessments and taxes in such a manner as may be provided by law. If the Board of Directors fails to adopt a Budget by the first day of a Fiscal Year, the District shall be deemed to have adopted for such Fiscal Year a Budget, which provides for the application of the District's sale tax revenues collected in such Fiscal Year in accordance with the budget for the prior Fiscal Year.

B. The District shall, if requested by the City, provide in written form or testimony information has to how the proposed Budget is consistent with the purposes of the District.

C. The District shall prepare and submit to the City Clerk and the Missouri Department of Economic Development an annual report (the "Annual Report") within 120 days after the end of the then Fiscal Year stating the services provided, revenues collected and expenditures made by the District during the Fiscal Year, and copies of all written resolutions approved by the Board of Directors during the Fiscal Year.

D. The District shall, if requested by the City, provide testimony as to the actions represented in the Annual Report that are in furtherance of the purposes and priorities as set forth in the District's Petition.

E. The District shall keep proper books of record and account in which full, true and correct entries will be made of all dealings or transactions of or in relation to its business affairs in accordance with generally accepted accounting principles consistently applied. The District shall make its books and records available to the City and will furnish to the City such information as it may reasonably request concerning the District, including such statistical and other operating information requested on a periodic basis, in order to determine whether the covenants, terms and provisions of this Agreement have been met. The City may retain such consultants as it deems necessary in connection with such review, the cost of which shall be an Operating Cost payable by the District in accordance with this Agreement. For that purpose, all pertinent books, documents and vouchers relating to the District’s business, affairs and properties shall at all times during regular business hours be open to the inspection of such consultants (who may make copies of all or any part thereof provided

that the confidentiality of all records shall be maintained pursuant to such confidentiality agreements as the District reasonably requires).

ARTICLE 3: COLLECTION OF FUNDS

Section 3.1. Imposition of District Sales Tax; District Records.

A. The District has approved or shall approve a resolution that, subject to qualified voter approval, imposes the District Sales Tax. The District will use the District Sales Tax revenues to pay the Operating Costs of the District and to reimburse the City for Reimbursable Project Costs.

B. As used in this Agreement, the term "District Sales Tax" shall mean the sales and use tax levied by the District on the receipts from the sale at retail of all eligible tangible personal property and taxable services at retail within its boundaries pursuant to the CID Act in the amount equal to one percent (1%).

C. As used in this Agreement, the term "Reimbursable Project Costs" shall mean all actual and reasonable costs and expenses that are incurred by or at the direction of the District with respect to construction of the District Project, including the actual and reasonable cost of labor and materials payable to contractors, builders, suppliers, vendors and materialmen in connection with the construction contracts awarded for the District Project that is constructed or undertaken by the City or the District, plus all actual and reasonable costs to plan, finance, develop, design and acquire the District Project, including but not limited to the following:

(i) all actual and reasonable costs of the District Project plus any costs of formation of the District;

(ii) all Operating Costs of the District advanced by the City pursuant to the terms of this Agreement; and

(iii) all other items of expense not elsewhere specified in this definition which may be necessary or incidental to the review, approval, acquisition, construction, improvement and financing of the District Project and which may lawfully be paid or incurred by the District under the CID Act.

D. As used in this Agreement, the term "Operating Costs" shall mean overhead expenses of the District for administration, supervision and inspection incurred in connection with the District Project and the general administration of the District. Operating Costs include, without limitation, the following: (i) reimbursement to the City for actual expenditures by the City in connection with its review of the District's activities pursuant to Section 67.1461.3 and Section 67.1511.2(3) of the CID Act; (ii) expenses incurred in the exercise of the contractual powers of the District pursuant to Section 67.1461.1(5) of the CID Act; (iii) costs related to any authorized indebtedness of the District, including the costs of issuance and repayment of District obligations pursuant to Section 67.1461.1(12) and Section 67.1491 of the CID Act; (iv) the cost of insurance obtained by the District pursuant to Section 67.1461(3) of the CID Act; (v) the cost of any audit pursuant to Section 67.1461.1(5) of the CID Act; and (vi) expenses incurred by the District in the exercise of the powers granted under Section 67.1461.1(29) of the CID Act, which consist of paying the costs of compensating employees or contractors, paying legal counsel for representation of the District in administrative and operating matters, paying the costs of suits by or against the District, the cost of purchasing personal property necessary or convenient for the District's activities, the costs of conducting economic, planning, marketing or other studies and the costs of

collection and disbursement of funds for District activities.

Section 3.2. Administration and Collection of the District Sales Tax. The parties expect the District Sales Tax to be collected by the Missouri Department of Revenue, as provided in the CID Act. The Parties shall cooperate with the Missouri Department of Revenue in all respects and as necessary for the collection by the Missouri Department of Revenue of the District Sales Tax. The Parties hereby acknowledge that the Missouri Department of Revenue may in the future deduct from District Sales Tax Revenues its own collection and administrative fee.

Section 3.4. Enforcement of the District Sales Tax.

A. The City and the District shall take all actions necessary for enforcement of the District Sales Tax. The City or the District may prosecute or defend any action, lawsuit or proceeding or take any other action involving third persons that the District deems reasonably necessary to secure the payment of the District Sales Tax.

B. The District shall report all violations of the Sales Tax Law, Sections 144.010 to 144.525 of the Revised Statutes of Missouri, as amended (the "Sales Tax Law"), to the Missouri Department of Revenue for enforcement to the extent that such violations result in the District's inability to collect the District Sales Tax in a timely manner as provided for in the Sales Tax Law. If the Missouri Department of Revenue notifies the District that it refuses to undertake enforcement of the District Sales Tax, the District shall promptly initiate an action to enforce collection. Notwithstanding anything to the contrary in this Agreement, the District is not obligated to undertake any enforcement action if the cost of such enforcement is, in the opinion of the District, reasonably expected to exceed the amount of revenues sought to be collected.

ARTICLE 4: DISTRICT PROJECT

Section 5.1. Implementation of the District Project. The City and the District agree to undertake the District Project (as defined herein and described in the Petition and on Exhibit A, attached hereto and incorporated herein by reference), which includes certain improvements within the boundaries of the District relating to public improvements and public services along Missouri 9 Highway and Missouri 45 Highway. "District Project" means the improvements within the boundaries of the District as described in Exhibit A, attached hereto and incorporated herein by reference, which may be completed in phases. The District Project as defined herein and at Exhibit A is preliminary in nature not meant to be an exhaustive description of all projects and activities to be carried out by the District. The City and District may agree to modify and alter the District Project as the parties may mutually agree to in order to accomplish the City and District's mutual interests; provided, however, any modifications to the District Project must comply with the CID Act, the Petition and all applicable laws.

Section 5.2. Governmental Approvals. The City agrees to employ reasonable and good faith efforts to cooperate with the District and to process and timely consider and respond to all applications for Governmental Approvals as received, all in accordance with the applicable Sections of the City Code and laws of the State. The City shall cooperate with the District in its efforts to obtain all approvals for the construction of the District Project and to provide all reasonable assistance in expediting any and all permits necessary to proceed with the District Project. "Governmental Approvals" shall mean all plat approvals, re-zoning or other zoning changes, site plan approvals, conditional use permits, variances, building permits, or other subdivision, zoning, or similar approvals required for implementation and construction of the

District Project.

ARTICLE 5: DEFAULTS AND REMEDIES

A. An event of default as specified in this Article (an "Event of Default") shall occur upon the failure by either Party in the performance of any covenant, agreement or obligation imposed or created by this Agreement and the continuance of such failure for fifteen (15) days after the other Party has given written notice to such Party specifying such failure.

B. If any Event of Default has occurred and is continuing, then any non-defaulting party may, upon its election or at any time after its election while such default continues, by mandamus or other suit, action or proceedings at law or in equity enforce its rights against the defaulting party and its officers, agents and employees, and require and compel duties and obligations required by the provisions of this Agreement.

ARTICLE 6: MISCELLANEOUS

Section 6.1. Effective Date and Term.

This Agreement shall become effective on the date this Agreement has been fully executed by the Parties. This Agreement shall remain in effect for as long as the District is legally in existence.

Section 6.2. Modification.

The terms, conditions, and provision of this Agreement can be neither modified nor eliminated except in writing and by mutual agreement among the City and the District. Any modification to this Agreement as approved shall be attached hereto and incorporated herein by reference.

Section 6.3. Jointly Drafted.

The Parties agree that this Agreement has been jointly drafted and shall not be construed more strongly against another Party.

Section 6.4. Applicable Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Missouri.

Section 6.5. Validity and Severability.

It is the intention of the Parties that the provisions of this Agreement shall be enforced to the fullest extent permissible under the laws and public policies of State of Missouri, and that the unenforceability (or modification to conform with such laws or public policies) of any provision

hereof shall not render unenforceable, or impair, the remainder of this Agreement. Accordingly, if any provision of this Agreement shall be deemed invalid or unenforceable in whole or in part, this Agreement shall be deemed amended to delete or modify, in whole or in part, if necessary, the invalid or unenforceable provision or provisions, or portions thereof, and to alter the balance of this Agreement in order to render the same valid and enforceable.

Section 6.6. Execution of Counterparts.

This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

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IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

THE CITY OF PARKVILLE, MISSOURI

ATTEST:

_____ By: _____

Melissa McChesney**,** City Clerk

APPROVED AS TO FORM:

_____

9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

_____

ATTEST:

_____

Name: _____

Title: Secretary

STATE OF MISSOURI)
) ss
COUNTY OF)

On this ____day of _____, 201__, before me appeared, _____ , to me personally known, who being by me duly sworn, did say that he/she is the _____ of the 9 Highway Corridor Community Improvement District, a community improvement district organized and existing under the laws of the State of Missouri, and that said instrument was signed and sealed in behalf of said District by authority of its Board of Directors and said individual acknowledged said instrument to be the free act and deed of said District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

_____

Notary Public

_____

Type or print name

My commission expires: _____

Exhibit A

District Project

Anticipated Initial Improvements:

The District will assist in the funding of the construction of certain improvements which generally include public improvements along Missouri 9 Highway and Missouri 45 Highway (the "Improvements"). Anticipated Improvements to be carried out during the first five years of the District may include roadway and related infrastructure improvements to 9 Highway from 45 Highway to Lakeview Drive as identified in the Route 9 Corridor Study Report adopted by the Board of Aldermen on January 5, 2016. The District will not be responsible for payment of the total cost of these initial Improvements, but the District will be expected to contribute to payment of a portion of such costs. At the time of the preparation of this Plan, the District's anticipated contribution to the cost of the initial Improvements is not known. The initial Improvements and the estimated cost of such Improvements are as follows:

ANTICIPATED IMPROVEMENT	PRELIMINARY ESTIMATED COST
9 Highway Improvements- Segment 2: 62nd Street to Parkville Athletic Complex – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; traffic signal at Clark Avenue; pedestrian crossing at Clark Avenue.	$657,569
9 Highway Improvements- Segment 3: Parkville Athletic Complex to Lakeview Drive – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fences; parking improvements.	$1,752,739
9 Highway Improvements- Segment 1: 45 Highway to 62nd Street – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fence.	$890,995
Total Estimated Cost of Initial Improvements	**$3,301,303**

The particular items included within the Improvements may be increased or amended from time to time and the costs of the Improvements to be financed by the District shall include all associated design, architecture, engineering, financing, private interest carry, legal and administrative costs of same. The District may also provide funding for the District's formation and its ongoing operation and administration costs on an annual basis.

District Services:

The District may also fund the provision of services within its boundaries for the benefit of the owner and tenants of the District (the "Services"), which may include: operating, maintaining, installing, equipping, repairing and protecting the common areas within the District, including, without limitation (a) operating, installing, maintaining and repairing the common driveways and access roads, sidewalks, curbs, signs, streetlights, landscaping and parking areas; (b) causing the necessary engineering and planning performed in connection with the Services; (c) streetscaping, gardening and landscaping (including but not limited to purchasing, installing and maintaining trees, shrubs, flowers and other vegetation, maintaining pots and planters, planting and replacing trees located along or adjacent to public rights-of-way and private drives, installing and maintaining lighting, public art, mowing, seeding and fertilizing grass and other vegetation); (d) maintaining and repairing irrigation systems and fire protection systems; (e) maintaining and repairing sanitary and storm sewers; (f) repairing, lighting, restriping, resurfacing and replacing the parking lots; (g) providing or contracting for the provision of cleaning and maintenance services for exterior common areas in order to improve the appearance and image of the District, including but not necessarily limited to litter removal, purchase and maintenance of trash receptacles, cleaning and sweeping of sidewalks, streets, parking areas, private drives, and gutters; (h) snow and ice removal; (i) trash, garbage, and other refuse removal; (j) repair and maintenance of directional and pylon signs; (k) the cost of non-administrative personnel (including, without limitation, workers compensation insurance) to implement such services; (l) employing

or contracting for the provision of personnel to assist landowners, occupants, and users to improve security and safety conditions within the District, including but not limited to addressing public safety concerns, identifying and reporting public nuisances, and (if deemed advisable by the District) conducting security patrols; and (m) hiring or contracting for personnel to staff and provide services to the District. Notwithstanding anything contained herein to the contrary, unless otherwise consented to by the Board of Aldermen, the Services shall be limited to Services provided within public improvements or on public property.

9 HIGHWAY CID SCHEDULE (subject to change)
PARKVILLE, MISSOURI

Item	Action	Rule	Target	Comments	Responsible Party
1	File fully-executed petition submitted to the city for formation.	67.1421.3 RSMo.	on or before Thursday, November 10, 2016		Developer
2	Clerk's/City Verification of Petition.	Within 90 days per 67.1421.3 RSMo.	Monday, November 14, 2016		City
3	Submit draft publication notice to newspaper		Monday, November 14, 2016		City
4	Mail Notice of Public Hearing to Property Owners By	Notice by mail not less than fifteen days prior to the public hearing. 67.1431.3 RSMo.	Monday, November 21, 2016		City
5	Publish First Notice of Public Hearing	Publication once a week for two consecutive weeks prior to the week of the public hearing, during the week of the Monday shown. 67.1431.3 RSMo.	Monday, November 21, 2016		City
6	Publish Second Notice of Public Hearing	Publication once a week for two consecutive weeks prior to the week of the public hearing, during the week of the Monday shown. 67.1431.3 RSMo.	Monday, November 28, 2016		City
7	Ordinance in Final Form for Agenda Publication		Tuesday, November 29, 2016	*By 5:00 PM*	Developer
8	Public Hearing	Within 45 days of receipt of a verification per 67.1431.1 RSMo; public hearing may be continued to another date without further notice other than a motion to be entered on the minutes fixing the date, time and place of the continuance of the public hearing per 67.1431.2 RSMo.	Tuesday, December 06, 2016	*Board of Aldermen meets 1st and 3rd Tuesday of each month*	City & Developer
9	Ordinance approval; formation of CID; approval of the final CID Cooperative Agreement.		Tuesday, December 20, 2016	*Board of Aldermen meets 1st and 3rd Tuesday of each month*	City & Developer
10	Appointment of Board of Directors.	Directors must meet the qualifications set forth in 67.1451 RSMo.	Tuesday, December 20, 2016	*Part of the petition process, nothing formally needs to be done, when the CID ordinance is approved, the board members are officially appointed.*	Developer
11	CID Effective Date.		**Tuesday, December 20, 2016**	*The CID is effective upon the ordinance establishing the CID becoming effective, which is immediately.*	N/A
12	First CID Board Meeting		Wednesday, December 21, 2016	*Approve bylaws, developer reimbursement agreement, elect officers, resolution establishing the sales tax; ratify cooperative agreement with the City, consent to consideration of revenues from sales tax increase as EATS under TIF Plan.*	Developer

9 HIGHWAY CID SCHEDULE (subject to change)
PARKVILLE, MISSOURI

Item	Action	Rule	Target	Comments	Responsible Party
13	CID requests mail-in election for sales tax from election authority	No later than 5:00 p.m. on the tenth Tuesday prior to the election. 115.125.1 RSMo.	Wednesday, December 21, 2016		Developer
14	Election authority verifies qualified voters	30 days prior to election. 67.1401.2(15).	Friday, February 03, 2017		Election Authority
15	Election authority publishes first sales tax election notice	Notice must be published in two newspapers of different political faith and qualified pursuant to Chapter 493, during the week of the shown Monday. 115.127.2 RSMo.	Monday, February 20, 2017		Election Authority
16	Election authority mails mail-in ballots to qualified voters	No later than tenth day prior to the election. 115.655.1(1) RSMo.	Friday, February 24, 2017		Election Authority
17	Election authority publishes second sales tax election notice	Notice must be published in two newspapers of different political faith and qualified pursuant to Chapter 493, during the week of the shown Monday. 115.127.2 RSMo.	Monday, February 27, 2017		Election Authority
18	Election authority conducts mail-in election	Tenth Tuesday after requesting election. 115.125.1 RSMo.	Tuesday, March 07, 2017		Election Authority
19	Election authority announces results	Not later than the second Tuesday after the election. 115.507.1 RSMo.	Tuesday, March 21, 2017		Election Authority
20	CID Board Canvasses Election Results		Wednesday, March 22, 2017		City
20	Notify Department of Revenue of the Adoption of the Sales Tax.	Must notify DOR within 10 days after the election. 67.1545.3 RSMo.	Thursday, March 23, 2017	*Must notify DOR before April 1, 2017, in order for sales tax to take effect on July 1, 2017.*	City
21	Sales Tax Takes Effect	Sales tax is effective the first day of the second calendar quarter following notice to DOR. 67.1545.3 RSMo.	**Saturday, July 01, 2017**		N/A

ITEM 3G
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Tuesday, December 13, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Kirk Davis
Interim City Administrator

ISSUE:
Approve the second reading of an ordinance to adopt the 2017 Operating Budget and 2017 – 2022 Capital Improvement Program (CIP)

BACKGROUND:
The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2017 budget before the end of the calendar year. The process involves four budget work sessions followed by final adoption of the final budget at a legislative meeting.

At the first budget work session, staff presented preliminary budget sheets for the General Fund, Economic Development Fund, Emergency Reserve Fund, Fewson Fund, Nature Sanctuary Donations Fund, Park Donations Fund, and Projects Fund. The proposed 2017 General Fund budget is a 3.73% operating expense increase over 2016 totaling $140,830 (net of transfers and capital outlay), which is approximately $128,116 below anticipated revenues for 2017 (net of fund balance). This includes the Board of Aldermen's recommendation to increase employee compensation by 2% in 2017. The current projected General Fund ending balance for 2017 is approximately $893,084. This represents a General Fund reserve of 19%, which exceeds the City's reserve policy to "endeavor to grow a general fund balance of 15% of general fund appropriations for the succeeding fiscal year" (Resolution No. 12-01-13). Staff recommends keeping approximately this level of fund balance in 2017 based on the five-year fund forecast which shows declining reserve balances. The overall 5-year budgetary trend is only sustainable if the City continues to outperform budget. The City requires healthy reserves to support the NID financing strategy to maximize contributions to the Emergency Reserve Fund and 5-year CIP. The result of a tight year would require scaling back capital outlay (CIP) expenses.

The second budget work session focused on the Debt Service Funds and the 2017 – 2022 Capital Improvement Program (CIP). The proposed CIP includes $4,518,007 of projects for the 2017 budget year. This includes the total cost of multi-year or grant funded projects, so the budget impact for 2017 is $3,316,007. The proposed 2017 General Fund CIP is $384,895, the proposed 2017 Transportation Fund CIP is $2,536,112, the proposed 2017 Sewer Fund CIP is $453,000, and the proposed 2017 CIP for all other funds totals $42,000. Finally, the CIP includes approximately $10 million of projects that are outside the five-year program and listed for "future years" due to limited funding.

The third budget work session focused on the Transportation Fund. This included a discussion of debt financing for (1) street maintenance and (2) Route 9 Improvements. Staff presented two options. The first option was a pay as you go approach of funding for basic street maintenance at a rate of $380,000 per year. The second option was a debt financing strategy totaling $2,365,000 plus interest which includes:

- $1,279,112 for Phase 1 and 2a of Route 9 (Route 45 to Clark Ave.) in 2017 with interest and fees paid in subsequent years. This project will be funded by future Route 9 Community Improvement District (CID) revenue and grants from the Surface

Transportation Block Grant Program and the Congestion Mitigation and Air Quality Program.

- $1,000,000 for an increased street maintenance program in 2017 with interest and fees paid in subsequent years along with a more limited level of funding for additional street maintenance over the following 5-year period. The funding from the debt financing will assist with improving the streets that are deteriorating at faster rate than basic maintenance funding can fix. The City's financial advisor Springsted, Inc. provided the net present value of the pay as you go strategy vs. the debt financing strategy to the Board of Aldermen. The analysis concluded that over six years, the debt financing strategy will be able to complete 6,660 more linear feet (≈$180,000 - $192,000) of roadway than the pay as you go approach with a similar present value.

Following discussion at both the third and fourth budget work sessions, the Board of Aldermen directed staff to move forward with the debt financing strategy. In addition, similar to 2016, prior to implementation of the annual mill and asphalt overlay program in 2017, staff will monitor spending for the first quarter of the fiscal year. Any personnel savings generated between January and March will be redirected to the Transportation Fund to increase the bid package for the mill and asphalt overlay program. Mechanically, this change will be accomplished by short-paying budgeted monthly transfers from the Transportation Fund to the General Fund in the second half of the fiscal year. This direction from the Board is documented in the ordinance proposed for adoption of the 2017 budget.

The fourth budget work session was focused on the Sewer Fund. The Sewer Fund is a self-sustaining enterprise fund that operates on its own revenues distinct from the City's General Fund. In addition to routine operating expenses, City administration recommends capital outlay (CIP) expenses in the amount of $453,000 in 2017. The five-year CIP projection includes funding to complete an annual closed-circuit television (CCTV) inspection and sewer cleaning program on a cycle of reviewing the entire sanitary sewer system every 8 years in accordance with industry best management practices. Funding is recommended to do a major repair project every two years to keep up with the maintenance needs. After the sewer repair projects in the 2017-2022 CIP are completed, the intent is to continue with a major line repair project every few years, although these projects will become smaller as the City catches up with past deterioration.

The table below summarizes the recommended expenditures for 2017 by fund:

	Expenditures		
	2016 Budget	**2016 Projected**	**2017 Budget**
General Fund (operations)	$3,774,615	$3,411,915	$3,915,445
Transfers (includes emergency reserve transfer)	$317,500	$333,410	$317,500
Capital Outlay	$351,035	$301,872	$384,895
Emergency Reserve Fund	$146,758	$144,431	$348,878
Debt Service	$1,240,410	$1,253,945	$1,566,491
Sewer Enterprise Fund	$1,665,821	$1,552,951	$1,304,641
Special Revenue Funds			
Transportation Fund	$1,114,000	$1,052,578	$3,144,112
Projects Fund	$380,672	$281,167	$41,000
Park Donations Fund	$5,000	$4,800	$50,000
Eco Devo/Guest Tax Fund	$1,000	$1,000	$2,582
Equipment Fund	$0	$0	$0
Nature Sanctuary Fund	$6,200	$4,900	$12,000
Fewson Fund	$6,478	$1,100	$7,600

Minor adjustments were made to the all various funds following the budget work sessions to account for updates to expense and revenue projections, the only substantive changes were related to the English Landing Park restroom project. The projected 2016 transfer from the General Fund to the Projects Fund has been reduced and the funding from the Parks Donation fund has been eliminated because the project came in under budget and staff discovered an expense that was double counted in the Projects Fund budget spreadsheet.

BUDGET IMPACT:

Recommended 2017 Budget			
	Revenues (includes carryover fund balance except in debt service funds)	Expenses	Balance
General Fund	$5,510,924	$4,617,840	$893,084
Emergency Reserve Fund	$1,775,775	$348,224	$1,427,551
Debt Service Funds	$ 1,566,491	$1,566,491	$0
Special Revenue Funds	$4,920,873	$3,257,294	$1,663,579
Sewer Enterprise Fund	$1,491,563	$1,304,641	$186,922
TOTAL	$15,298,425	$11,105,068	$3,215,264

ALTERNATIVES:

1. Approve the second reading of an ordinance to adopt the 2017 Operating Budget and the 2017 – 2022 Capital Improvement Program.
2. Approve the second reading of the ordinance with changes as desired by the Board of Aldermen.
3. Postpone the item and provide further direction to City Administration.

STAFF RECOMMENDATION:
Staff recommends the approval of the second reading of an ordinance to adopt the 2017 Operating Budget and the 2017 – 2022 Capital Improvement Program.

SUGGESTED MOTION
I move to approve Bill No. 2903, an ordinance adopting the 2017 Operating Budget and the 2017-2022 Capital Improvement Program, on second reading to become Ordinance No. ____.

ATTACHMENTS:

1. Budget Files
    a. Budget Ordinance
    b. Budget Cover Memo
    c. Budget Work Session Follow Up Memo
2. General Fund
    a. Forecast Sheet General Fund
    b. Budget Worksheet General Fund Revenue
    c. Budget Worksheet General Fund Administration
    d. Budget Worksheet General Fund Police
    e. Budget Worksheet General Fund Court
    f. Budget Worksheet General Fund Public Works
    g. Budget Worksheet General Fund Community Development
    h. Budget Worksheet General Fund Streets
    i. Budget Worksheet General Fund Parks
    j. Budget Worksheet General Fund Nature Sanctuary
    k. Budget Worksheet General Fund Public Information

   l. Budget Worksheet General Fund Information Technology
   m. Budget Worksheet General Fund Capital Outlay
3. Sewer Enterprise Fund
   a. Forecast Sheet Sewer Fund
   b. Budget Worksheet Sewer Fund
4. Transportation Fund
   a. Forecast Sheet Transportation Fund
   b. Budget Worksheet Transportation Fund
5. Equipment Reserve Fund
   a. Forecast Sheet Equipment Reserve
   b. Budget Worksheet Equipment Reserve
6. Fewson Fund
   a. Forecast Sheet Fewson Fund
   b. Budget Worksheet Fewson Fund
7. Economic Development/Guest Tax Fund
   a. Forecast Sheet Economic Development/Guest Tax
   b. Budget Worksheet Economic Development/Guest Tax
8. Emergency Reserve Fund
   a. Forecast Sheet Emergency Reserve Fund
   b. Budget Worksheet Emergency Reserve Fund
9. Nature Sanctuary Fund
   a. Forecast Sheet Nature Sanctuary Fund
   b. Budget Worksheet Nature Sanctuary Fund
10. Park Donations Fund
   a. Forecast Sheet Park Donations Fund
   b. Budget Worksheet Park Donations Fund
11. Projects Fund
   a. Forecast Sheet Projects Fund
   b. Budget Worksheet Projects Fund
12. Debt Service Funds
   a. Budget Worksheet Debt Service Funds
13. 2017 – 2022 Capital Improvement Program (CIP)
   a. Summary
   b. Budget Year Projects (2017)
   c. Five-Year Projection (2018-2022)
   d. Unfunded Future Projects

BILL NO. 2903 ORDINANCE NO. ____

AN ORDINANCE APPROVING AND ADOPTING THE OPERATING BUDGET FOR THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2017, AND THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017 THROUGH 2022 FOR THE CITY OF PARKVILLE, MISSOURI

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen does hereby approve and adopt the 2017 Operating Budget for the City of Parkville, said budget attached hereto and incorporated herein by reference.

Section 2. The Board of Aldermen does hereby approve the 2017 - 2022 Capital Improvement Program (CIP), said CIP attached hereto and incorporated herein by reference.

Section 3. The Board of Aldermen directs staff to monitor expenses and revenues for the first quarter of the 2017 fiscal year. Any savings generated due to personnel vacancies or other known cost reductions or exceptional revenues will be redirected to increase the funding available for the 2017 mill and asphalt overlay program. This change will be accomplished by reducing budgeted monthly transfers from the Transportation Fund to the General Fund in the second half of the 2017 fiscal year.

Section 4. This ordinance shall become effective as of January 1, 2017.

PASSED and APPROVED this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

November 30, 2016

The Honorable Mayor and Members of the Board of Aldermen
8880 Clark Avenue
Parkville, MO 64152

RE: The 2017 City Budget

Dear Mayor and Board:

In accordance with Section 112.070.D. of the Parkville Municipal Code, I hereby present the 2017 Annual Operating Budget and 2017 – 2022 Capital Improvement Program (CIP). The budget will be adopted by the Board of Aldermen on December 20, 2016.

2017 Budget Overview
The operating budget includes projected revenues and expenditures for 15 governmental funds: General Fund, Emergency Reserve Fund, Debt Service Funds (5), Economic Development Fund, Equipment Reserve Fund, Fewson Fund, Nature Sanctuary Donations Fund, Park Donations Fund, Projects Fund, Sewer Enterprise Fund, and Transportation Fund. The total operating budget is approximately $15.3 million as demonstrated in the table below:

	Revenues (includes carryover fund balance except in debt service funds)	Expenses	Balance
General Fund	$5,510,924	$4,617,840	$893,084
Emergency Reserve Fund	$1,775,775	$348,224	$1,427,551
Debt Service Funds	$1,566,491	$1,566,491	$0
Special Revenue Funds	$4,920,873	$3,257,294	$1,663,579
Sewer Enterprise Fund	$1,491,563	$1,304,641	$186,922
TOTAL	$15,298,425	$11,105,068	$3,215,264

In addition to the operating budget, the City has a 6-year Capital Improvement Program (CIP). The 2017 – 2022 CIP is a planning document that prioritizes capital projects and establishes a financing strategy for completing each project. The 2016 CIP includes $4.52 million of capital improvements with an operating budget impact of $3.32 million. The City's portion of the 2017 CIP (budget impact) is budgeted to be funded as follows: Sewer Fund (13.3%), Transportation Fund (74.2%), General Fund (11.3%), and other funds (1.2%). The five-year plan (2018-2022) reflects the priorities of the governing body for the immediate future, but it will be evaluated on an annual basis and adjusted to reflect changing needs and conditions.

Budget Purpose
The budget is the most significant document that the City prepares each year. The budget is organized to convey to the reader the services being delivered by the municipal government to the community in 2017. The budget serves four primary goals:

1. Policy Document – The budget is an expression of Board of Aldermen policy. Policy is implemented by the appropriations made, projects funded, and staffing authorized for the upcoming year.
2. Financial Plan – The budget sets out how expenditures are to be made and specifies anticipated revenues and other resources to fund those expenditures. The document is a reflection of related financial policies such as the Purchasing Policy, Reserve Policy, Debt Management Policy, the Fewson Fund Policy, and the Neighborhood Improvement District (NID) Financing Strategy. The Capital Improvement Program (CIP) is a long-term capital purchase planning document that attempts to balance future needs with future revenue.
3. Operations Guide – The budget outlines the broad range of city services provided to citizens according to each department and division of the government.
4. Communications Device – The budget communicates to the general public the annual priorities of the City of Parkville and the services purchased with taxes and other fees. The budget contains charts and graphs that are designed to assist readers with understanding the complex financial data included herein.

Budget Priorities for 2017
In each of the past three years, the Mayor and Board of Aldermen participated in a strategic session workshop to review community priorities and set organizational goals. A key outcome of the process in July 2016 was the confirmation of the City of Parkville Vision Statement:

Vision Statement
Parkville offers an exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community's historic charm, attractive character and unique natural environments.

The Vision Statement is an expression of the inspirational long-term impact resulting from the work of the City of Parkville. In addition, the Mayor and Board identified five **critical success factors** – the things that must go well – to achieve the City's vision.

Critical Success Factors	Examples of 2017 Budget Impact
Basic Services – Parkville will be a role model for delivery of City services and will meet citizens on their level with customer service that consistently exceeds expectations.	Approved 2% employee wage increase and a LAGERS tier benefit adjustments to aid with personnel recruitment and retention; increased new police officer starting salary to aid with personnel recruitment and retention; continued implementation of duty reassignment to increase staff support for customer service (sewer billing, code enforcement, line locates, etc.); implemented more cost effective and customer service friendly credit card payment system at City Hall.
Infrastructure – Maintain existing infrastructure and construct new facilities that support safety,	Approved $2.36 million dollar debt financing strategy for street improvements (phase 1 and

standards, and aesthetics, using cost efficient and best management practices while thinking strategically.	2a of Route 9 corridor and $1.13 million dollar enhanced street maintenance program); completion of sanitary sewer phase 2 improvements; approved sanitary sewer phase 3 improvements.
Economic Development* – Parkville employs an economic development strategy that supports community and market needs, provides diverse quality development opportunities, makes strategic use of incentives, and encompasses all areas of the community.	Asterisks denote categories that were identified in 2014. Progress was made on these items with additions to the budget in 2014 - 2016, and those efforts will be continued in 2017. Continued Parkville Economic Development Council investment at $30,000; maintained operating budget to include the additional seasonal staff for parks maintenance and additional legal services for economic development and related needs; approved phase 2 of the English Landing Park restroom rehabilitation, accepted a donation for a new shelter house by Grigsby Field.
Parks* – Our parks are regionally recognized for diverse use and quality facilities that provide residents and visitors an outdoor destination. All neighborhoods will be connected by trail to each other, the City, and regional park systems.	
Finances – Stable finances give us a road map for future priorities while guiding staff's allocation of time and resources. Although a finite resource, it emphasizes the need for quality economic development, serves as a positioning tool for strategic partnerships, and allows us to make decisions based on long-term cost efficiencies versus short-term responses**.**	Reviewed five-year forecasts for all major funds to determine long-term impact of annual budget decisions; adjusted Emergency Reserve Fund transfer to $317,500 in accordance with NID financing strategy.

General Fund Overview

The General Fund is the largest governmental fund and accounts for the primary governmental operations including administration, municipal court, police, public works, parks, and community development. General Fund revenues are healthy, and the projected year-end revenues for 2016 are expected to be within $17,000 (<0.5%) of budget. Revenues for 2017 were budgeted 2% above 2016 projections to account for growth-related increases in sales taxes, property taxes, and building permits.

Year-end expense projections are approximately $400,000 below budget. This is due primarily to personnel savings, legal services savings, and capital improvement projects that postponed in 2016 but will be completed in 2017. The savings will be carried over to 2017 to support one-time General Fund expenses including capital outlay ($384,895) and transfer to emergency reserves ($313,134). Most divisions within the General Fund remain relatively flat compared to the 2016 budget with the exception of an expanded program for city hall building maintenance in 2017. The budgeted ending fund balance is approximately 19% of 2017 budgeted expenditures, which exceeds the Board's goal to maintain a 15% balance. The larger balance is warranted based on the five-year fund projection that includes ongoing transfers to emergency reserves.

Emergency Reserve Fund

A $317,500 transfer from the General Fund to the Emergency Reserve Fund is planned in 2017 to maintain the balance of the Emergency Reserve Fund at $1.46 million, which is approximately 31% of 2017 General Fund budgeted expenditures (including CIP). This balance

exceeds the Board's goal to maintain at least 25% of annual General Fund expenditures in reserve. The Board has been strategically growing reserves beyond the minimum target in order to prepare for the need to backstop special assessment delinquencies for the Brush Creek and Brink Meyer Neighborhood Improvement Districts (NIDs). The City requires healthy reserves to support the NID financing strategy to maximize contributions to the Emergency Reserve Fund and 5-year CIP. Beginning in 2017 the Emergency Reserve Fund will see the first balance reduction (≈$31,000) as intended by the NID financing strategy.

Debt Service Funds

The City issued permanent financing for the Brush Creek and Brink Meyer NIDs in 2014. The Brush Creek NID debt financed the extension of sewer infrastructure, and the Brink Meyer NID debt supported improvements to Brink Myers Road, including the retaining wall. The City had interest-only payments for these bonds in 2015 and 2016, and the Board established a long-term financing strategy to make future payments if assessments are delayed due to delinquencies. The City continues to pursue its legal and economic development options to encourage property owners to develop in this area and stay current on all assessments.

The 2006 Certificates of Participation (COPs) financed City Hall and voter-approved projects from a 2004 ballot measure. The debt has historically been supported by the temporary property tax levy (2004 portion) and General Fund revenues. The principal balance was reduced by approximately $1.5 million by a refunding in December 2015. Due to the refunding savings, there was not a General Fund transfer for this debt in 2016, but these dollars were be redirected to the Emergency Reserve Fund in 2016 and beyond as part of the NID financing strategy.

Sewer Enterprise Fund

The Board of Aldermen's policy related to the Sewer fund is to maintain working capital equal to at least 90 days of operating expenses and the annual debt payment. The 2017 budget reflects the large number of unexpected repairs and equipment failures in 2016. As a result of the unexpected expenses, the 2017 Sewer Fund estimated ending fund balance is $181,508 which is below the working capital of target of $358,002. The five year plan reflects a strategy to return to working capital target by 2022 with modest rate increases and dispersal of CIP projects over a number of years.

In addition to routine operating expenses, the 2017 budget included capital outlay (CIP) of $453,000. This includes carryover from several projects that were initiated in 2016 but will be completed in 2017. The largest portion of funding is recommended to complete the improvements to the 45 Hwy Pump Station, South National Pump Station Equipment Replacement, and to begin Phase 3 Manhole and Line Repairs for older downtown sewers. These are priority improvements that were identified in the 2008 Sanitary Sewer Evaluation Study (SSES) and subsequent closed-circuit television (CCTV) inspections. The five-year CIP includes funding to continue an annual CCTV and cleaning program on a cycle of reviewing the entire sanitary sewer system every 8 years in accordance with industry best management practices. Funding is recommended to do a major line repair project every two to three years to keep up with maintenance needs.

Transportation Fund

In 2013, the Transportation Fund was operating in a structural deficit and relied on one-time fund reserves to balance the budget. The City corrected this trend in 2014 and 2015 by reducing the annual transfer to the General Fund to help support the personnel costs for the Streets Division of the Public Works Department. Over time this transfer will be slowly eliminated to

preserve more funding for capital improvements and maintenance. The recommended transfer for 2017 is $225,000, which is $15,000 lower than 2016.

Infrastructure has been a Board of Alderman priority for the past three years. In 2017, Street improvement projects total $2,536,112 compared to $505,278 in 2016. The significant increase in funding is a result of the debt financing strategy approved Board of Aldermen to complete Route 9 phase 1 and 2a and significantly increase street maintenance repairs to improve streets that are deteriorating at faster rate than basic maintenance funding can fix.

The Transportation Fund 5-year forecast includes planned expenditures for the 5-year CIP and shows that the Fund will sustain modest surpluses in the foreseeable future. The current maintenance investment is considerably higher than in recent years prior to 2015, and the City is slowly working through a backlog of maintenance projects. Although this is an improvement, the City needs to continue to look for ways to grow and stretch transportation dollars.

Future Outlook

The 2017 budget maintains essential services at current levels and directs limited additional resources toward the five critical success factors. The City is fortunately experiencing steady growth in its retail, residential, and commercial base that bodes well for future financial security. The Board continues to exercise caution when implementing new projects and expanding services due to the debt burden associated with the Brush Creek and Brink Meyer NIDs. Success can come from taking advantage of grant opportunities and strategic financing. For example, the English Landing Park restroom project, a long-deferred community priority, was successfully accomplished through a combination of sources – county grant and city funding.

Acknowledgments

City staff, volunteer board members, and consulting partners worked hard to prepare this annual budget that will guide city operations for the upcoming year. I appreciate the effort of the staff each year to analyze budget recommendations and respond to questions while handling their routine duties. Special thanks to the Mayor and Board of Aldermen for devoting extra time to budget work sessions and the strategic priorities workshop. Because of your attention and thoughtful input, I am confident this budget reflects the key community priorities for the upcoming year.

Respectfully submitted,

Kirk Davis
Interim City Administrator

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

CITY OF PARKVILLE
Memorandum

Date: Thursday, December 1, 2016

To: Mayor and Board of Aldermen

From: Tim Blakeslee, Assistant to the City Administrator

CC: Kirk Davis, City Administrator
Department Heads

RE: Budget Work Session Follow Up Information

Below is a summary of questions or requests for additional information that were raised by the Mayor or Board of Aldermen at the final budget work session on November 15, 2016.

Items that are Addressed in this Memorandum

1. **Please explain how the city will fund the out-years (2018-2022) under the debt financing strategy.**

   Please see Exhibit 1.

2. **Please provide a street maintenance plan for the out-years (2018-2022)?**

   A street maintenance plan for the out-years (2018-2022) can be found below. This plan is subject to change and will be updated yearly based on reprioritization from the annual street rating program, the yearly bid unit prices, and available budget.

Foxhill Road	2018
Crooked Road FF-Rhills	
Park Street	
5th Street Main St.-Park	
7th Street Main St. to Park	
3rd Street between East/Main	
4th Street West of Main	
5th Street East St.To Main	
7th Street East St. - Main	
8th Street West of Main St.	
4th Street East to Main	
Summer Street	
1st Street	
2nd Street West of Main	

National Dr. South (45 Hwy. - Limestone)	2019
Mashie Court	
Brassie Lane	
Magnolia	
Limestone Road	

59th Terrace	2020
60th Street	
Spinnaker Pt. No.	
Spinnaker Pt. So.	
Hickory Place	
Hickory Court	
Willow Court	
Willow Place	
Cedar Court	
Cedar Place	
Walnut Way	

Clark St.	2021
Community Center Unamed Drive	
63rd.St. 9 Hwy.-Bell Rd.	
Jefferson Avenue	
White Alloe Way	
Lewis St	
Shoreline Dr.	
Westlake Dr.	
Edgewater Dr.	

Timbercrest Way	2022
Timbercrest Place	
Clearwater Dr.	
Arbor Way	
Northlake Drive	
Timber Ridge Ct.	
Timber Ridge Drive	
Southlake Drive	

Exhibit 1:

	Pay as you go									
	2017	2018	2019	2020	2021	2022				
Capital Expenses - Includes Budgeted Equipment	$ 507,000	$ 454,000	$ 461,000	$ 468,000	$ 475,000	$ 482,000				
Est. Linear Feet Completed	13,149	12,980	12,483	12,003	11,539	11,092	***73,246***			
	Debt Financing									
	2017	2018	2019	2020	2021	2022				
Capital Expenses -Includes Budgeted Equipment and Debt Financing (1,000,000 package only)	$ 1,113,000	$ 289,000	$ 296,000	$ 303,000	$ 315,000	$ 322,000				
Debt Service	No Payment	$ 216,968	$ 214,168	$ 216,168	$ 212,785	$ 214,095				
Total Expenses	**$ 1,113,000**	**$ 505,968**	**$ 510,168**	**$ 519,168**	**$ 527,785**	**$ 536,095**				
Est. Linear Feet Completed	41,682	8,057	7,818	7,582	7,501	7,266	***79,905***	Start	507,000	2017 budgeted Pay as you go
								minus	(127,000)	Equipment
								minus	(113,000)	City cash contribution to 2017 Street Maintenance program in addition to the debt financing strategy
	Cost of Debt Financing over Pay As You Go (out-years)	51,968	49,168	51,168	52,785	54,095	259,183		267,000	Amount held in 2017 to cover the difference between the Pay As You Go and Debt Financing in the out-years.

Summary: It is estimated that over six years, the debt financing strategy will be able to complete 6,660 more linear feet of roadway than the pay as you go approach. The City will support the increased cost in the out-years (2018-2022), by withholding a portion of planned funding in 2017.

Detail: At the last budget work session, there was a question related to how the city would cover additional expense of the out-years (2018-2022) under the debt financing strategy.

***Please note that for clarity purposes this chart only includes Street Maintenance and does not include financing related to the Route 9 Corridor Improvements.

• The debt financing strategy totals $259,183 more than the pay as you go strategy over 2018 to 2022 (≈$50,000 per year). This is outlined the cells highlighted in blue above.
• The debt financing strategy totals $1,000,000 from bond proceeds and $113,000 from a city cash contribution in 2017.
• The pay as you go funds planned for 2017 was $507,000. $127,000 of these funds will continue to be budgeted for planned equipment (Truck and Uniloader), $113,000 is now slated as the city cash contribution to the debt financing strategy, and $267,000 of these funds will be held in the transportation fund to cover the difference of the out-years under the debt financing strategy and the pay as you go strategy.
• $267,000 is calculated by: $507,000 - minus planned equipment - minus cash contribution. This is outlined the cells highlighted in orange above.

General Fund (10)

Last Updated 11/29/16

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	**$ 374,112**	**$ 738,327**	**$ 1,137,653**	**$ 1,347,819**	**$ 1,514,319**	**$ 1,514,319**	**$ 1,469,363**	**$ 895,084**	**$ 524,851**	**$ 71,831**	**$ (514,482)**	**$ (854,872)**
Revenues												
Taxes	1,966,167	2,066,998	2,132,142	2,159,187	2,047,491	2,216,742	2,213,500	2,257,770	2,302,925	2,348,984	2,395,964	2,443,883
Licenses	39,907	47,824	59,563	56,160	58,393	59,800	57,800	58,378	58,962	59,551	60,147	60,748
Permits	210,575	331,390	256,201	263,415	211,681	230,445	221,670	225,712	229,450	233,263	237,151	241,488
Franchise Fees	865,901	901,327	828,215	874,000	548,936	853,419	874,000	891,350	909,046	913,700	931,974	950,614
Other Revenue	28,280	32,657	35,096	35,261	35,207	41,114	40,761	41,313	41,876	42,451	43,037	43,636
Court Revenue	257,910	269,935	225,128	250,000	161,942	192,132	220,000	223,300	226,650	230,049	233,500	237,002
Interest Income	18,153	6,626	7,623	8,000	6,895	8,000	8,000	8,160	8,323	8,490	8,659	8,833
Miscellanous Revenue	32,350	39,848	60,460	25,183	82,935	94,303	22,080	22,280	22,778	23,295	23,831	24,388
Grant Revenue	4,594	3,837	8,827	1,500	10,756	10,756	10,750	1,500	1,500	1,500	1,500	1,500
Transfers	1,027,876	582,680	348,251	343,530	286,275	293,530	375,000	380,000	385,000	390,000	395,000	400,000
Total - General Fund Revenues:	**4,451,713**	**4,283,121**	**3,961,506**	**4,016,236**	**3,450,511**	**4,000,241**	**4,043,561**	**4,109,763**	**4,186,509**	**4,251,282**	**4,330,764**	**4,412,092**
Total Sources	**4,825,825**	**5,021,449**	**5,099,160**	**5,364,055**	**4,964,830**	**5,514,560**	**5,512,924**	**5,004,847**	**4,711,360**	**4,323,113**	**3,816,282**	**3,557,221**
Expenditures												
Administration	766,897	896,855	789,401	1,011,983	782,472	985,989	1,098,192	1,119,305	1,141,020	1,163,357	1,186,339	1,209,988
Police	1,096,361	1,096,979	1,036,581	1,223,870	866,227	1,055,193	1,242,136	1,268,962	1,296,503	1,324,780	1,353,817	1,383,638
Municipal Court	135,531	138,999	132,141	153,471	115,214	145,719	155,900	158,835	161,840	164,918	168,069	171,298
Public Works	102,708	145,444	172,372	215,770	145,776	174,463	226,756	231,197	235,745	240,401	245,170	250,055
Community Development	258,083	249,809	267,231	316,393	213,291	266,456	293,038	299,162	305,432	311,853	318,429	325,164
Streets	674,175	340,633	356,757	399,656	315,232	371,355	422,576	432,474	442,653	453,122	463,890	474,969
Parks	251,594	281,741	319,765	356,007	255,150	323,717	373,479	380,249	387,193	394,316	401,623	409,122
Nature Sanctuary	19,352	27,156	29,834	39,681	24,559	33,017	40,201	40,557	40,917	41,281	41,649	42,020
Information Technology	45,884	34,167	34,185	43,974	37,628	40,646	49,907	50,157	50,407	50,659	50,913	51,167
Public Information	16,915	15,450	15,357	13,810	9,010	13,360	13,260	13,326	13,393	13,460	13,527	13,595
Total Operating Expenses	**3,367,498**	**3,227,233**	**3,153,624**	**3,774,615**	**2,764,559**	**3,409,915**	**3,915,445**	**3,994,224**	**4,075,102**	**4,158,147**	**4,243,426**	**4,331,014**
Capital Outlay (CIP)	-	118,562	149,139	351,035	159,006	301,872	384,895	168,272	246,927	361,949	110,227	135,523
Transfers	720,000	538,000	282,077	317,500	264,583	333,410	317,500	317,500	317,500	317,500	317,500	317,500
Total - General Fund Expenditures:	**$ 4,087,498**	**$ 3,883,795**	**$ 3,584,841**	**$ 4,443,150**	**$ 3,188,149**	**$ 4,045,197**	**$ 4,617,840**	**$ 4,479,996**	**$ 4,639,529**	**$ 4,837,596**	**$ 4,671,153**	**$ 4,784,037**
Estimated Ending Balance *(deficit)* :	**$ 738,327**	**$ 1,137,653**	**$ 1,514,319**	**$ 920,905**	**$ 1,776,681**	**$ 1,469,363**	**$ 895,084**	**$ 524,851**	**$ 71,831**	**$ (514,482)**	**$ (854,872)**	**$ (1,226,816)**
TARGET (at least 5%)				$ 222,158			$ 230,892	$ 224,000	$ 231,976	$ 241,880	$ 233,558	$ 239,202

General Fund (10)

Last Updated 11/29/16

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	**$ 374,112**	**$ 738,327**	**$ 1,137,653**	**$ 1,347,819**	**$ 1,514,319**	**$ 1,514,319**	**$ 1,467,363**	**$ 893,084**	**$ 522,851**	**$ 69,831**	**$ (516,482)**	**$ (856,872)**
Revenues												
Taxes	1,966,167	2,066,998	2,132,142	2,159,187	2,047,491	2,216,742	2,213,500	2,257,770	2,302,925	2,348,984	2,395,964	2,443,883
Licenses	39,907	47,824	59,563	56,160	58,393	59,800	57,800	58,378	58,962	59,551	60,147	60,748
Permits	210,575	331,390	256,201	263,415	211,681	230,445	221,670	225,712	229,450	233,263	237,151	241,488
Franchise Fees	865,901	901,327	828,215	874,000	548,936	853,419	874,000	891,350	909,046	913,700	931,974	950,614
Other Revenue	28,280	32,657	35,096	35,261	35,207	41,114	40,761	41,313	41,876	42,451	43,037	43,636
Court Revenue	257,910	269,935	225,128	250,000	161,942	192,132	220,000	223,300	226,650	230,049	233,500	237,002
Interest Income	18,153	6,626	7,623	8,000	6,895	8,000	8,000	8,160	8,323	8,490	8,659	8,833
Miscellanous Revenue	32,350	39,848	60,460	25,183	82,935	94,303	22,080	22,280	22,778	23,295	23,831	24,388
Grant Revenue	4,594	3,837	8,827	1,500	10,756	10,756	10,750	1,500	1,500	1,500	1,500	1,500
Transfers	1,027,876	582,680	348,251	343,530	286,275	293,530	375,000	380,000	385,000	390,000	395,000	400,000
Total - General Fund Revenues:	**4,451,713**	**4,283,121**	**3,961,506**	**4,016,236**	**3,450,511**	**4,000,241**	**4,043,561**	**4,109,763**	**4,186,509**	**4,251,282**	**4,330,764**	**4,412,092**
Total Sources	**4,825,825**	**5,021,449**	**5,099,160**	**5,364,055**	**4,964,830**	**5,514,560**	**5,510,924**	**5,002,847**	**4,709,360**	**4,321,113**	**3,814,282**	**3,555,221**
Expenditures												
Administration	766,897	896,855	789,401	1,011,983	782,472	985,989	1,098,192	1,119,305	1,141,020	1,163,357	1,186,339	1,209,988
Police	1,096,361	1,096,979	1,036,581	1,223,870	866,227	1,055,193	1,242,136	1,268,962	1,296,503	1,324,780	1,353,817	1,383,638
Municipal Court	135,531	138,999	132,141	153,471	115,214	145,719	155,900	158,835	161,840	164,918	168,069	171,298
Public Works	102,708	145,444	172,372	215,770	145,776	176,463	226,756	231,197	235,745	240,401	245,170	250,055
Community Development	258,083	249,809	267,231	316,393	213,291	266,456	293,038	299,162	305,432	311,853	318,429	325,164
Streets	674,175	340,633	356,757	399,656	315,232	371,355	422,576	432,474	442,653	453,122	463,890	474,969
Parks	251,594	281,741	319,765	356,007	255,150	323,717	373,479	380,249	387,193	394,316	401,623	409,122
Nature Sanctuary	19,352	27,156	29,834	39,681	24,559	33,017	40,201	40,557	40,917	41,281	41,649	42,020
Information Technology	45,884	34,167	34,185	43,974	37,628	40,646	49,907	50,157	50,407	50,659	50,913	51,167
Public Information	16,915	15,450	15,357	13,810	9,010	13,360	13,260	13,326	13,393	13,460	13,527	13,595
Total Operating Expenses	**3,367,498**	**3,227,233**	**3,153,624**	**3,774,615**	**2,764,559**	**3,411,915**	**3,915,445**	**3,994,224**	**4,075,102**	**4,158,147**	**4,243,426**	**4,331,014**
Capital Outlay (CIP)	-	118,562	149,139	351,035	159,006	301,872	384,895	168,272	246,927	361,949	110,227	135,523
Transfers	720,000	538,000	282,077	317,500	264,583	333,410	317,500	317,500	317,500	317,500	317,500	317,500
Total - General Fund Expenditures:	**$ 4,087,498**	**$ 3,883,795**	**$ 3,584,841**	**$ 4,443,150**	**$ 3,188,149**	**$ 4,047,197**	**$ 4,617,840**	**$ 4,479,996**	**$ 4,639,529**	**$ 4,837,596**	**$ 4,671,153**	**$ 4,784,037**
Estimated Ending Balance *(deficit)* :	**$ 738,327**	**$ 1,137,653**	**$ 1,514,319**	**$ 920,905**	**$ 1,776,681**	**$ 1,467,363**	**$ 893,084**	**$ 522,851**	**$ 69,831**	**$ (516,482)**	**$ (856,872)**	**$ (1,228,816)**
TARGET (at least 5%)				$ 222,158			$ 230,892	$ 224,000	$ 231,976	$ 241,880	$ 233,558	$ 239,202

General Fund (10) Administration (501)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	The total salaries for Administration employees. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	286,777	297,603	326,252	326,555	352,511
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00			1,500		
	Mayor and Aldermen	Annual salary for Mayor ($14,400/year). Annual salary for Aldermen ($5,400/year per Alderman).	01-11-00	57,703	57,014	57,600	56,098	57,600
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	25,840	25,561	26,826	26,572	30,490
	Retirement	The City's LAGERS contribution for 2017 is 8.2% of general employee salaries. Includes ICMA-RC Retirement contribution per City Administrator contract.	01-22-00	15,421	22,283	25,820	22,224	30,589
	Board of Aldermen Allowance	No longer used. Elected officials used to receive a monthly allowance of $45. This allowance was eliminated in 2015 to add miscellaneous funding for reimbursements for eligible city related business expenditures.	01-32-00	4,860	1,170			
	City Administrator Auto Allowance	City Administrator auto allowance ($100/month).	01-33-00	1,200	1,200	1,200	1,200	1,200
	Membership Fees & Dues - Mayor and Board of Aldermen	The fees associated with membership to organizations for the Mayor and Board.	01-40-00	411	1,090	1,000	850	1,000
	Membership Fees & Dues - Administrative Staff	The fees associated with membership to organizations for Administration employees.	01-41-00	1,742	1,582	2,900	2,500	2,700
	Professional Development - Administrative Staff	Cost of educational seminars and conferences attended by Administrative employees.	01-41-02	10,770	10,394	11,000	11,000	12,370
	Professional Development - Mayor and Board of Aldermen	Cost of educational seminars and conferences attended by elected officials.	01-41-03	1,236	2,253	5,500	2,000	4,000
			Total Personnel	405,961	420,150	459,598	448,999	492,461
Insurance	Liability	Premium payment for the City's liability insurance.	02-01-00	88,264	33,498	68,000	80,922	77,259
	Insurance Deductible	Any insurance claim has $5,000 or $10,000 deductible. This is a budget placeholder, claims will be recorded to the appropriate department.	02-01-01	2,168		20,000	6,426	20,000
	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00	22,854	36,053	36,499	39,134	32,830
	Workers Compensation	The workers compensation premium that covers all Administration employees.	02-03-00	1,246	313	1,500	1,063	1,500
	Unemployment	This covers the cost of any unemployment insurance claims for the Administration Department.	02-04-00			2,500		2,000
	Property Insurance	Premium payment for the City's property insurance.	02-05-00	18,533	3,111	18,000	16,198	17,000
			Total Insurance	133,065	72,975	146,499	143,743	150,589
Utilities	Telephone & Voicemail	Charges for local and long distance telephone service for City Hall.	03-01-00	6,376	5,455	6,000	5,971	6,000
	Electricity	Electric utility charges for City Hall.	03-02-00	56,392	51,759	58,500	58,000	59,000
	Water	Water utility charges for City Hall.	03-04-00	5,940	4,925	6,250	5,900	6,200
	Mobile Phones	Cellular phone stipend for the staff person assigned public information duties ($10/month).	03-05-00		110	120	120	120
	Train Depot Utilities	No longer used. All utility charges for the Train Depot. The Train Depot is currently under a lease agreement. Utilities are paid by the tenant.	03-07-00	7,727				
	Cable	Internet charges for City Hall.	03-08-00	1,925	2,133	2,100	2,097	2,100
	Trash Hauling/Recycling	Trash and recycling pickup fee for City Hall ($300/year).	03-09-00	300	300	300	300	300
			Total Utilities	78,660	64,682	73,270	72,388	73,720
Capital Exp.	Lease Purchase - Office Equipment	Lease of the postage machine.	04-22-00	1,233	825	1,200	827	650
			Total Capital Expenses	1,233	825	1,200	827	650

General Fund (10) Administration (501)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	4,978	4,632	5,000	4,000	4,500
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	1,381	1,544	1,350	2,000	1,600
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books.	05-04-00	616	908	700	650	700
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance, such as the MARC salary report.	05-05-00	236	395	250	236	250
			Total Office Expenses	7,211	7,479	7,300	6,886	7,050
Maintenance	Building Maintenance & Repair	Maintenance and repair charges for City Hall.	06-01-00	8,463	18,665	20,000	27,000	25,000
	HVAC Maintenance & Repair	Maintenance and repair costs associated with City Hall's HVAC unit.	06-01-01	51	1,769	2,500	10,000	3,000
	Janitorial Services/Supplies	Janitorial services contracted for the cleaning of City Hall ($757.50/month) and the purchase of supplies such as paper towels, toilet paper, etc.	06-02-00	9,266	10,809	11,000	10,000	11,000
	Train Depot Maintenance	Costs associated with the upkeep of the Train Depot and its contents.	06-11-00	806	167	6,200		2,000
	Office Equipment Maintenance	Maintenance and printing costs for the Administration copier.	06-34-00	3,012	2,325	2,500	3,300	3,500
			Total Maintenance	21,598	33,736	42,200	50,300	44,500
City Services	Elections	The City's share of the county's cost to hold elections.	07-01-00	2,469	2,055	2,500	2,500	3,500
	Advertising/Public Notice	For any advertisements placed in local newspapers of and codification of city ordinances.	07-02-00	5,513	2,146	6,120	2,100	6,300
	Credit Card Processing Fees	Cost to process credit and debit card transactions. Switched providers in late 2016. Processing fees are no longer charged to administrative sales.	07-04-00			2,000	2,000	
	MARC HHW Program	No longer used. The cost of participating in MARC's Hazardous Household Waste program, which allows residents to safely dispose of such waste at no charge. Moved to Transportation Fund.	07-47-00	5,776	5,776	5,776	5,776	
	Friends of Parkville Animal Shelter - Animal Control	The City pays the Friends of Parkville Animal Shelter for providing animal control and kenneling services.	07-99-00	6,000	6,500	6,000	6,000	6,000
			Total City Services	19,758	16,477	22,396	18,376	15,800

General Fund (10) Administration (501)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Professional Fees	Attorney/Legal Fees	Fees paid for services provided by the City's contracted law firm, includes monthly contracted amount ($5,400/month) and the balance is for special services.	08-01-00	125,765	101,542	120,000	110,000	120,000
	Litigation	Legal fees arising from litigation.	08-01-01	44,621	16,913	60,000	45,000	60,000
	Auditor Fees	Fees paid for services rendered to perform the annual financial audit of the City.	08-02-00	11,040	11,520	18,120	18,120	18,570
	Professional Services	Contractual arrangements with outside professionals such as engineers, planning, executive search, etc. Includes memberships for regional and state organizations. 2017 includes city administrator recruitment services ($6,000) and funding set aside from heath care savings support recommendations that arise to spur development regarding the I-435/45 Corridor ($40,852).	08-02-02	34,253	32,485	48,000	59,000	99,652
			Total Professional Fees	215,679	162,459	246,120	232,120	298,222
Other Expenses	Holiday Decorations	The cost of hanging decorations on utility poles around the City during the holidays.	09-04-00	1,052	1,318	900	900	900
	Cemetery Maintenance	Maintenance of the Old Parkville Cemetery.	09-11-00	3,393	3,369	4,000	4,000	4,000
	Meeting Food	For food costs associated with various meetings including work sessions, Finance Committee, and executive sessions.	09-20-02	1,794	1,715	2,000	1,700	1,800
	Meeting Supplies	Miscellaneous supplies for meetings.	09-20-07	694	113	500	250	500
	Miscellaneous	Miscellaneous includes uncategorized expenses. Includes funding for elected official business meetings, speaker/volunteer acknowledgements, etc.	09-21-00	6,756	4,102	6,000	5,500	6,000
	Employee Appreciation	Funding for yearly employee appreciation events.	09-21-03					2,000
			Total Other Expenses	13,690	10,618	13,400	12,350	15,200
Transfers	Transfer to Emergency Reserve	Transfer to Emergency Reserve Fund to cover any emergency expenses.	20-20-00	317,000	60,000	317,500	317,500	317,500
	Transfer to Debt Service	Transfer to Debt Service to cover the City's current, annual debt obligations. Change in 2016 is a result of the refunding of the 2006 COPs	20-21-00	221,000	217,500			
	Transfer to Projects Fund	Transfer to Projects Fund to cover any Projects Fund related expenses.	20-21-00		4,577		15,910	
			Total Transfers	538,000	282,077	317,500	333,410	317,500
			Total General Fund (10) Administration (501)	1,434,855	1,071,478	1,329,483	1,319,399	1,415,692

General Fund (10) Police (505)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	The total salaries for Police Department employees.	01-01-00	773,147	715,104	798,200	691,327	811,000
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	12,828	15,103	15,000	17,000	18,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	57,131	53,582	61,457	53,959	63,419
	Retirement	The City's LAGERS contribution for 2017 is 10.3% of police salaries. The contribution for employees who are not police officers is 8.2%.	01-22-00	31,820	41,795	53,825	43,823	79,619
	Membership Fees & Dues	The fees associated with membership to organizations for Police employees.	01-41-00	370	400	950	500	950
	Professional Development	Cost of educational seminars and conferences attended by Police employees.	01-41-02	834	653	4,500	1,000	4,500
	Tuition Reimbursement	Reimbursement of educational advancement of employees.	01-43-00		578	2,000	1,000	2,000
			Total Personnel	876,130	827,215	935,932	808,609	979,488
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	101,126	122,532	140,448	130,992	118,548
	Workers Compensation	The workers compensation premium that covers all Police employees.	02-03-00	33,662	16,132	39,490	34,318	36,000
	Unemployment	This covers the cost of any unemployment insurance claims for the Police Department.	02-04-00	6,400	2,203	1,500		1,500
			Total Insurance	141,188	140,866	181,438	165,310	156,048
Utilities	Telephone & Voicemail	Private line to assist with investigations or other confidential matters in the Department.	03-01-00	1,238	1,149	900	750	900
	Mobile Phones	The cost of cellular phones and coverage for Police personnel.	03-05-00	3,890	3,675	4,500	4,000	4,500
			Total Utilities	5,128	4,824	5,400	4,750	5,400
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, ink/toner, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	2,018	1,708	2,800	2,000	2,800
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	200	189	250	250	250
	Printing	Expenses for printing work not performed by City personnel. Includes items such as business cards, forms, notices, letterhead, signage and books.	05-04-00	92	157	500	400	500
	Small Office Equipment	Items such as printers, calculators, etc.	05-20-00	112	395	1,000	1,000	1,000
	Equipment and Hand Tools	Any equipment or hand tools needed to carry out the work of the Police Department. Includes radars, in-car video, Kevlar vests, evidence and fingerprinting supplies, duty ammunition, Taser cartridges, radios, safety vests, batteries, keys, tools, etc.	05-21-00	3,692	7,694	9,000	9,000	9,000
	Terminal - Rejis	Service charges to access the REJIS database. Recurring monthly fee of $2.25 per user.	05-22-01	1,499	1,356	1,400	1,400	1,500
	Terminal - Platte County	Service charges to access the Platte County Sheriff's database.	05-22-02	2,014	2,014	2,300	2,014	2,300
	Uniforms	Purchase of uniforms and uniform equipment for each officer.	05-31-00	3,009	5,493	7,000	6,500	7,000
	Other Purchases	Training and use of AED devices within the Department.	05-99-00	36	12	500	400	500
			Total Office Expenses	12,672	19,019	24,750	22,964	24,850

General Fund (10) Police (505)								
Type	**Account**	**Description**	**Account**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Projected**	**2017 Budget**
Maintenance	Vehicle Repair & Maintenance	Maintenance and repair of police vehicles.	06-21-00	10,268	11,157	15,000	14,000	15,000
	Equipment Repair & Maintenance	Maintenance and repair of police equipment.	06-21-01	499	1,096	1,800	1,300	2,300
	Vehicle Gas & Oil	Fuel for Police Department vehicles.	06-22-00	44,652	25,160	45,000	28,000	45,000
	Crimestar Maintenance	Maintenance on the City's Crimestar service and TIPS Hotline Fee.	06-32-02	1,500	1,500	1,500	1,500	1,500
	Office Equipment Maintenance	Service contract/maintenance for Police Department copier.	06-34-00	966	1,248	2,000	1,600	2,000
			Total Maintenance	57,885	40,161	65,300	46,400	65,800
City Services	Hiring Expenses	Screening tests completed before hiring new police officers as well as advertising costs to recruit new police officers for vacant positions.	07-56-00	2,442	3,455	4,000	4,200	3,500
	Crime Commission	The City's annual contribution to the Crime Commission.	07-57-00	500	500	500	500	500
	Lab Work	The cost of sending evidence out for laboratory analysis.	07-81-00	95		2,000	500	2,000
	Contractual Service Agreement	Payments for investigative information services rendered, Leads on Line, Medical Advisor/AED, and Accurint Information Services.	07-90-00	360	360	2,000	360	2,000
	Other City Services	Any other services performed by the Police Department not already covered. This includes the boarding of animals not covered by FOPAS agreement, including euthanasia.	07-99-00	128		700	400	700
			Total City Services	3,525	4,315	9,200	5,960	8,700
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	200	180	350	200	350
	Harvesters-Deer Donation	This line item is used for Harvester donations for deer management.	09-21-04	250		1,500	1,000	1,500
			Total Other Expenses	450	180	1,850	1,200	1,850
			Total General Fund (10) Police Expenses	1,096,979	1,036,581	1,223,870	1,055,193	1,242,136

General Fund (10) Court (510)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	Salaries of the Court Clerk and Part-Time Court Clerk.	01-01-00	48,521	51,173	50,800	52,362	55,076
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	64	33	300	-	250
	Judge	Judge's annual salary.	01-11-00	18,000	18,221	18,000	18,000	18,000
	FICA & Medicare	The City's share of FICA & Medicare cost for its employees.	01-21-00	5,122	5,285	5,441	5,329	5,609
	Retirement	The City's LAGERS contribution for 2017 is 8.2% of general employee salaries.	01-22-00	1,422	2,214	2,160	2,202	2,929
	Judge Allowance	Judge's allowance ($45/month).	01-32-00	540	495	540	540	540
	Membership Fees & Dues	The fees associated with membership to organizations for the Judge, attorneys, and Court employees.	01-41-00	100	500	500	500	500
	Professional Development	Cost of educational seminars and conferences attended by Court employees.	01-41-02	3,768	3,523	5,000	4,000	5,500
	Prosecutor	Prosecutor's annual salary.	01-51-00	22,200	17,150	15,000	15,000	15,000
	Public Defender	Public Defender's annual salary.	01-51-02	6,500	7,200	7,200	7,200	7,200
			Total Personnel	106,237	105,793	104,941	105,133	110,605
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	7,505	9,454	9,660	8,913	8,025
	Workers Compensation	The workers compensation premium that covers all Municipal Court employees.	02-03-00	2,981	1,888	4,200	3,761	4,400
			Total Insurance	10,486	11,341	13,860	12,674	12,425
Utilities	Mobile Phones	Cellular phone stipend for Court Clerk ($10/month).	03-05-00	140	120	120	120	120
			Total Utilities	140	120	120	120	120
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	234	376	1,800	1,000	1,500
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	440	312	500	350	400
	Printing	Expenses for printing work not performed by City personnel. Includes business cards, forms, notices, letterhead, and books.	05-04-00	3,703	1,907	4,500	3,000	4,500
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance.	05-05-00	230	250	350	300	350
	Processing Fees	Fees associated with processing credit cards. Previously included in Computer Equipment, Access, & Programming.	05-06-00	1,979	1,169	2,200	2,400	2,500
			Total Office Expenses	6,585	4,014	9,350	7,050	9,250
Maintenance	REJIS System	The fees incurred to check for warrants on defendants.	06-32-00	237	247	700	700	700
	Software Support Agreement	Maintenance agreement with Tyler Technologies for the Incode court module.	06-33-00	2,169	2,278	2,400	2,392	2,800
	Office Equipment Maintenance	Maintenance costs for Municipal Court copier.	06-34-00	444	127	800	800	800
			Total Maintenance	2,851	2,652	3,900	3,892	4,300
City Services	Boarding of Prisoners	The cost to board prisoners at the Platte County prison facilities.	07-80-00	4,401	2,286	14,000	10,000	12,000
	Bailiff	The cost to have a police officer stand as bailiff for court.	07-82-00	6,072	4,939	6,000	6,000	6,000
	Translator	Translation services for non-English speaking defendants.	07-82-01	1,243	627	800	500	800
			Total City Services	11,716	7,852	20,800	16,500	18,800
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	984	369	500	350	400
			Total Other Expenses	984	369	500	350	400
			Total General Fund (10) Court Expenses	138,999	132,141	153,471	145,719	155,900

General Fund (10) Public Works (515)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	Includes salaries for Public Works employees. A portion is covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	68,482	113,140	138,500	125,737	145,463
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	5,597	8,594	9,902	9,887	11,128
	Retirement	The City's LAGERS contribution for 2017 is 5.9% of general employee salaries.	01-22-00	2,029	2,087	4,467	4,185	7,825
	Public Works Director Auto Allowance	Public Works Director auto allowance ($250/month).	01-33-00	2,250	3,000	3,000	3,000	3,000
	Membership Fees & Dues	The fees associated with membership to organizations for the Public Works Director.	01-41-00	634	305	600	550	650
	Professional Development	Cost of educational seminars and conferences attended by Public Works employees.	01-41-02	2,824	3,164	3,800	3,000	3,800
	Tuition Reimbursement	Reimbursement of educational advancement of employees.	01-43-00		1,000		1,000	1,000
			Total Personnel	81,817	131,291	160,269	147,359	172,866
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	3,569	12,426	12,948	13,129	16,360
	Workers Compensation	The workers compensation premium that covers one Public Works employee.	02-03-00	437	129	500	448	500
	Unemployment	This covers the cost of any unemployment insurance claims for the Public Works Department.	02-04-00	3,520	491	1,000		1,000
			Total Insurance	7,526	13,046	14,448	13,577	17,860
Utilities	Mobile Phones	Cellular stipend for the Public Works Director ($40/month) and cell phone expense for inspector.	03-05-00	400	687	720	727	730
			Total Utilities	400	687	720	727	730
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	518	799	750	750	750
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	131	98	150	150	150
	Computer Equip/Access/Programs	No longer used. Miscode of engineering services in 2014. Moved to Information Technology	05-03-00	525				
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books.	05-04-00	242	564	250	50	150
	Small Office Equipment	No longer used. Items such as printers, etc.	05-20-00	4				
	Uniforms	Uniform allowance is provided for required apparel for the Public Works inspector.	05-31-00		196	250	250	250
	Other Purchases	No longer used. Miscellaneous purchases necessary to perform jobs. Now included with Miscellaneous.	05-32-00	38				
			Total Office Expenses	1,459	1,656	1,400	1,200	1,300
Maint.	Tornado Siren	Contracted monthly maintenance on the City's tornado/public safety siren. Includes funding for the City's participation in the Missouri River flood gauge partnership.	06-36-00	2,424	3,084	3,350	3,350	3,500
			Total Maintenance	2,424	3,084	3,350	3,350	3,500
Professional Fees	Engineer & Planning Fees	For on-call assistance to supplement staff for special projects and periods of high volume for plan reviews, materials testing, and inspections. Offset in part by development fees for public improvements.	08-03-00	51,640	21,729	35,000	10,000	30,000
			Total Professional Fees	51,640	21,729	35,000	10,000	30,000
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	179	880	500	250	500
			Total Other Expenses	179	880	500	250	500
			Total General Fund (10) Public Works Expenses	145,444	172,372	215,687	176,463	226,756

General Fund (10) Community Development (518)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Projected
Personnel	Salaries	The total salaries for Community Development employees.	01-01-00	193,480	195,335	228,900	199,901	214,483
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00					
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	13,558	14,752	17,893	14,729	16,408
	Retirement	The City's LAGERS contribution for 2017 is 8.2% of general employee salaries.	01-22-00	6,629	10,673	12,054	8,500	12,746
	Community Development Director Auto Allowance	Community Development Director auto allowance ($200/month).	01-31-00	2,400	2,300	2,400	2,400	2,400
	Membership Fees and Dues	The fees associated with membership to organizations for Community Development employees.	01-41-00	1,132	1,373	1,675	940	850
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02	4,149	3,440	5,400	2,450	4,200
			Total Personnel	221,349	227,872	268,322	228,920	251,087
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00	19,872	24,180	25,701	24,151	20,551
	Workers Compensation	The workers compensation premium that covers all Community Development employees.	02-03-00	666	184	1,000	520	1,000
	Unemployment	This covers the cost of any unemployment insurance claims for the Community Development Department.	02-04-00			1,000		1,000
			Total Insurance	20,538	24,365	27,701	24,671	22,551
Utilities	Mobile Phones & Pagers	The cost of cellular phones and coverage for Community Development employees.	03-05-00	1,739	1,623	1,600	1,600	1,600
			Total Utilities	1,739	1,623	1,600	1,600	1,600
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils & folders, meeting supplies, computer accessories, plotter ink and, general consumables.	05-01-00	937	1,090	1,000	1,000	1,000
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	920	1,718	1,500	1,500	2,000
	Printing	Expenses for printing work not performed on City equipment. Examples include items such as business cards, inspection forms, violation notice cards, etc.	05-04-00	125	260	500	500	500
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance, such as code books and other printed manuals.	05-05-00			870	870	
	Small Office Equipment	Small equipment such as desktop printers, hole punches, calculators, etc.	05-20-00	27				
	Equipment and Hand Tools	Equipment necessary to carry out department duties including, electrical testers, flash lights, canned smoke, and other necessary tools.	05-21-00		154	300	300	250
	Uniforms	An allowance is provided for required apparel including uniforms, boots, gloves, etc. on an "as needed" basis.	05-31-00	361		500	500	200
			Total Office Expenses	2,371	3,459	4,670	4,670	3,950

General Fund (10) Community Development (518)								
Type	**Account**	**Description**	**Account**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Projected**	**2017 Projected**
Maintenance	Vehicle Repair & Maintenance	All maintenance and repair work for Community Development Department vehicles.	06-21-00	368	1,261	750	75	500
	Vehicle Gas & Oil	Fuel for Community Development Department vehicles.	06-22-00	1,932	1,313	1,500	900	1,200
			Total Maintenance	2,300	2,575	2,250	975	1,700
City Services	Public Notices	The cost to advertise and post public notices, including newspaper publications, signage, etc. and for recording. Certified mail included in Postage above.	07-02-01	1,409	2,350	2,000	1,000	1,500
	Code Enforcement	Costs associated with code enforcement services, including condemnation, demolition, mowing, trash removal, liens and other enforcement expenses.	07-04-00		2,251	5,000	3,000	4,000
			Total City Services	1,409	4,602	7,000	4,000	5,500
Professional Fees	Engineer & Planning Fees	The fees for consultant engineering, planning, surveying, interns or similar specialty work or reviews performed for the Community Development Department.	08-03-00		1,992	3,000	25	3,000
	NPDES II/Arcview	The cost to purchase data, aerials, and maintain the City's GIS mapping system.	08-03-02		250	1,500	1,245	3,300
			Total Professional Fees	-	2,242	4,500	1,270	6,300
Other Expenses	Planning Commission meeting food/supplies	Food and miscellaneous supplies associated with Planning Commission meetings.	09-20-00		8	150	150	150
	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	104	485	200	200	200
			Total Other Expenses	104	493	350	350	350
			Total General Fund (10) Community Development Expenses	249,809	267,231	316,393	266,456	293,038

General Fund (10) Streets (520)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	The total salaries for Streets Division employees.	01-01-00	220,765	227,256	237,130	225,692	248,081
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	11,050	8,266	15,000	7,106	15,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	17,128	16,983	18,285	17,657	20,126
	Retirement	The City's LAGERS contribution for 2017 is 8.2% of general employee salaries.	01-22-00	7,774	12,423	14,102	12,532	21,573
	Professional Development	Cost for educational seminars and conferences attended by Streets employees.	01-41-02		104	500	250	500
			Total Personnel	256,718	265,033	285,017	263,237	305,280
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	30,285	48,703	46,929	49,610	42,098
	Workers Compensation	The workers compensation premium that covers all Streets Divisions employees.	02-03-00	21,323	10,148	25,000	20,333	25,000
	Unemployment	This covers the cost of any unemployment insurance claims for the Streets Division.	02-04-00		138	1,500		1,500
			Total Insurance	51,607	58,989	73,429	69,943	68,598
Utilities	Telephone & Voicemail	The charges for local and long distance telephone service and internet for the Street Barn.	03-01-00	1,455	1,387	1,400	1,200	1,400
	Electricity	Electric utility charges for the Street Barn.	03-02-00	2,950	2,916	3,800	3,400	3,800
	Gas	Gas utility charges for the Street Barn.	03-02-01	1,524	1,426	2,200	1,500	2,200
	Water	Water loads and drinking water for the Street Barn.	03-04-00	3,364	3,863	4,200	4,200	4,200
	Mobile Phones	The cost of cellular phones and coverage for street division employees.	03-05-00	1,645	2,405	2,800	2,200	2,800
	Trash Hauling	The hauling charges for the trash at the Street Barn and trash cans on Main Street ($660/year for Streets dumpster, Free for Downtown trash).	03-09-00	495	330	660	1,165	1,000
			Total Utilities	11,434	12,327	15,060	13,665	15,400
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	769	623	800	800	800
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	1				
	Small Office Equipment	Items such as printers, telephones, etc.	05-20-00		327	500	300	500
	Shop Supplies & Materials	Miscellaneous small equipment purchases such as hedge trimmers, saws, brooms, etc.	05-21-00	4,485	5,225	6,000	5,000	6,000
	Uniforms	Allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.	05-31-00	2,316	2,822	2,600	2,600	2,600
			Total Office Expenses	7,570	8,998	9,900	8,700	9,900
Maintenance	Vehicle Repair & Maintenance	No longer used. All maintenance and repair work for Street Division vehicles, such as brakes, tires, hydraulic problems, etc. Moved to Transportation Fund.	06-21-00	113				
			Total Maintenance	113	-	-	-	-

General Fund (10) Streets (520)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
City Services	Street Repair Materials	No longer used. For asphalt necessary to complete pothole repairs on City streets. This does not include asphalt overlay projects, crack seal material, dirt, and paint. Moved to Transportation Fund.	07-33-00		1,222			
	Clean up and Recycling Expenses	All expenses pertaining to the semiannual cleanup events held during the spring and fall for residents, including the spring recycling extravaganza. This line also includes the cost of participating in MARC's Hazardous Household Waste (HHW) program ($6,547.84/year). The MARC HHW program allows residents to safely dispose of such waste at no charge. Previously in Administration Division.	07-43-00	10,685	6,732	13,500	13,500	14,500
	Recycling Extravaganza	No longer used. All expenses pertaining to the annual Northland Recycling Extravaganza event held during the spring for residents. Was combined with Clean up and Recycling Expenses in 2016.	07-43-01	1,476	1,916			
	Household Hazardous Waste	All expenses pertaining to the Household Hazardous Waste Collection Program and local event.	07-43-02			400	560	6,548
	Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes around the City.	07-51-00	849	1,181	2,000	1,500	2,000
	Animal Control	Supplies for animal control.	07-55-00			100	100	100
			Total City Services	13,009	11,051	16,000	15,660	23,148
Pro. Fees	NPDES II/Arcview Programming	No Longer Used. The cost to upgrade and program the City's GIS software. Moved to Community Development.	08-03-02	60				
			Total Professional Fees	60	-	-	-	-
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	121	361	250	150	250
			Total Other Expenses	121	361	250	150	250
			Total General Fund (10) Streets Expenses	340,633	356,757	399,656	371,355	422,576

General Fund (10) Parks (525)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	The total salaries for Parks employees.	01-01-00	120,356	119,545	106,300	95,400	108,046
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	3,627	3,704	6,000	4,000	4,000
	Seasonal Landscape Maintenance Workers	Four part-time seasonal employees are hired to maintain parks during the summer. Increased from 3 to 4 in 2016.	01-05-00	20,783	27,603	54,080	37,242	54,080
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	10,106	10,754	11,442	11,115	12,709
	Retirement	The City's LAGERS contribution for 2017 is 8.2% of general employee salaries.	01-22-00	4,586	5,759	5,020	4,842	9,188
	Membership Fees and Dues	The fees associated with membership to organizations for Parks employees.	01-41-00			100		100
	Professional Development	This includes the costs for educational seminars and conferences attended by Parks employees.	01-41-02		26	500	200	500
			Total Personnel	159,458	167,390	183,442	152,799	188,623
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00	17,222	22,621	22,440	22,219	18,931
	Workers Compensation	The workers compensation premium that covers all Parks employees.	02-03-00	6,318	2,702	7,000	6,694	7,000
	Unemployment	This covers the cost of any unemployment insurance claims for the Parks Division.	02-04-00			500	2,455	1,000
			Total Insurance	23,540	25,322	29,940	31,368	26,931
Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the Parks office.	03-01-00	1,698	1,980	1,900	1,700	1,900
	Electricity	Electric utility charges for the Parks office.	03-02-00	13,594	16,391	18,000	17,100	18,000
	Gas	Gas utility charges for the Parks office.	03-03-00	1,398	953	1,500	1,200	1,500
	Water	Water utility charges and drinking water for the Parks office.	03-04-00	7,851	6,207	9,000	7,300	9,000
	Mobile Phones	The cost of cellular phones and coverage for Parks employees.	03-05-00	1,814	990	1,300	1,000	1,300
	Trash Hauling	Trash hauling for the City parks ($1,500/year).	03-09-00	1,005	670	1,500	1,500	1,500
			Total Utilities	27,359	27,190	33,200	29,800	33,200
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	455	567	500	250	500
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	37	0.42	75	25	75
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	405	437	400	200	400
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance.	05-05-00			100		100
	Small Office Equipment	Items such as printers, fax machines, etc. Funding in 2016 includes the purchase of a new printer for the Parks office.	05-20-00			400	100	400
	Equipment & Hand Tools	Any equipment or hand tools needed to carry out the work of the Parks Division.	05-21-00	5,124	5,917	6,500	6,500	6,500
	Uniforms	Allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.	05-31-00	888	1,859	2,000	2,000	2,000
	Restroom Supplies	Toiletries for the public restrooms in English Landing Park and Platte Landing Park. Funding in 2016 includes purchase of restroom supplies to operate the new ELP restroom year round.	05-41-01	2,037	2,429	2,700	2,700	3,000
	Trash Bags	Trash and dog waste bags for the receptacles in City parks.	05-41-02	3,533	4,707	4,300	4,600	4,700
	Park Enhancements	Amenity improvements for City parks.	05-41-03	1,758	6,743	5,000	5,500	7,000
	Grass Seed & Fertilizer	Grass seed and fertilizer for the City parks.	05-42-00	307	2,249	2,800	2,000	3,800
	Other Purchases	Unbudgeted purchase of supplies.	05-99-00	168	377	500	250	500
			Total Office Expenses	14,712	25,286	25,275	24,125	28,975

General Fund (10) Parks (525)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Maintenance	Building Maintenance & Repair	Maintenance and repair of Parks office building and other park structures.	06-01-00	4,796	9,503	4,000	4,500	6,000
	Restrooms	Maintenance of the permanent public restrooms in English Landing Park and Platte Landing Park	06-03-00	1,867	1,587	4,900	2,900	3,000
	Stage Maintenance	Maintenance for the Maxine McKeon Stage in English Landing Park.	06-05-01			150	150	150
	Ball Field Maintenance	Includes maintenance ball fields, volleyball courts, and related amenities.	06-05-02	817	5,868	4,000	4,000	4,000
	Trail Maintenance	Maintenance of park trails.	06-05-03	1,558	1,153	3,600	2,000	3,600
	Playground Equipment & Repair	Maintenance for the playground at English Landing Park. Includes replacement of "rocket ship" playground toy in 2017.	06-12-00	1,061	433	2,000	2,300	5,000
	Spirit Fountain	Maintenance for the Gresham Spirit fountain by the Train Depot.	06-13-00	510	4,124	2,500	3,600	2,500
	Vehicle Repair & Maintenance	Maintenance for the Parks Division vehicles.	06-21-00	5,445	5,148	6,500	3,900	6,000
	Equipment Repair & Maintenance	Repair and maintenance of Parks Division equipment. This does not include lawn mowers.	06-21-01	3,461	4,592	3,500	4,500	3,500
	Tractor Mowing Equipment	Maintenance and repair of Parks Division lawn mowers and tractors.	06-21-02	5,077	6,242	6,500	4,500	6,000
	Vehicle Gas & Oil	Fuel for Parks Division vehicles.	06-22-00	6,805	4,162	7,500	3,500	5,000
	Equipment Gas & Oil	Fuel and oil for park mowing equipment.	06-22-01	5,065	4,942	5,000	2,800	3,500
			Total Maintenance	36,464	47,755	50,150	38,650	48,250
City Services	Rental of Portable Toilets	Rental of portable toilets in convenient locations throughout English Landing Park. Funding in 2016 includes the rental of portable restrooms during the construction of the ELP restroom.	07-20-00	2,440	2,195	4,000	5,500	5,500
	Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes in City parks. Funding in 2017 includes the maintenance of the PLP wetland and native vegetation area.	07-51-00	1,087	6,132	6,000	7,900	12,000
	Landscaping	To purchase mulch, perennials, top soil, etc. for all Parks.	07-51-01		1,093	5,000	3,500	5,000
	Tree Trimming & Removal	The trimming and removal of any unsafe and/or unhealthy trees in City parks. Helps to maintain Tree City USA status. Funding includes the local match associated with the MDC TRIM grant.	07-52-00	15,533	9,908	12,000	23,525	18,000
	Tree Planting	The cost of planting new trees in City parks. Funding includes the local match associated with the MDC TRIM grant.	07-53-00		5,870	5,000	4,900	5,000
	Rental Equipment	Rental costs for equipment needed but not owned by the City, such as a lift to accommodate in-house tree pruning.	07-60-00	181	866	1,000	900	1,000
			Total City Services	19,241	26,065	33,000	46,225	46,500
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	966	757	1,000	750	1,000
			Total Other Expenses	966	757	1,000	750	1,000
			Total General Fund (10) Parks Expenses	281,741	319,765	356,007	323,717	373,479

General Fund (10) Nature Sanctuary (535)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Salaries	Includes salaries for Nature Sanctuary employees.	01-01-00	15,001	18,967	25,064	18,963	25,064
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00		248		231	250
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	1,148	1,493	1,917	1,364	1,917
	Expense Allowance - Other	Reimbursement of incidental expenses.	01-31-00			200		200
			Total Personnel	16,149	20,708	27,181	20,558	27,431
Utilities	Electricity	Electric utility charges for the Nature Sanctuary.	03-02-00		58	600	250	600
			Total Utilities		58	600	250	600
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	45	119	100	100	100
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	14	5	50	50	70
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books.	05-04-00	532		500	250	500
	Equipment & Hand Tools	Equipment and hand tools necessary to completing work for the Nature Sanctuary.	05-21-00	540	253	400	300	400
	Materials	Hardware, mulch, signs, and other miscellaneous materials.	05-41-00	110	91	1,000	1,300	1,000
	Program Expenses	Costs associated with the Day Camps, Ghost Stories, and other events held in the Nature Sanctuary throughout the year. Offset by program fees.	05-42-00	2,868	3,548	2,700	2,700	2,700
			Total Office Expenses	4,109	4,018	4,750	4,700	4,770
Maintenance	Building Maintenance & Repair	Maintenance and repair charges for the maintenance shed and Girl Scout shelter. Also includes portable restroom facilities.	06-01-00	1,216	885	950	1,175	1,200
	Trail Maintenance	Maintenance of trails in the Nature Sanctuary, including tree trimming and removal.	06-05-03	4,152	2,979	3,500	4,734	4,000
	Vehicle Repair and Maintenance	All maintenance and repair work for Nature Sanctuary vehicles. Includes brakes, tires, hydraulic problems, etc.	06-21-00	389	412	1,500	750	1,000
	Equipment Repair & Maintenance	All maintenance and repair work for Nature Sanctuary equipment.	06-21-01	187	72	150	150	200
	Vehicle Gas and Oil	Fuel for Nature Sanctuary vehicles.	06-22-00	330	276	400	250	350
			Total Maintenance	6,274	4,624	6,500	7,059	6,750
City Services	Mosquito & Weed Control	Materials for mosquito and weed abatement in the Nature Sanctuary.	07-51-00	160	38	150	150	150
			Total City Services	160	38	150	150	150
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	464	389	500	300	500
			Total Other Expenses	464	389	500	300	500
			Total General Fund (10) Nature Sanctuary (535)	27,156	29,834	39,681	33,017	40,201

General Fund (10) Public Information (540)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Technical Consultant	Contract with Curious Eye to manage filming and live streaming of Board of Aldermen and Planning Commission meetings ($850/month).	01-52-00	9,299	10,200	10,200	10,200	10,200
	Production Assistant	Cost for contract production assistants to film meetings ($50/meeting). Includes small buffer for additional meeting recording as needed.	01-53-00	1,750	1,850	2,100	1,900	2,100
			Total Personnel	11,049	12,050	12,300	12,100	12,300
Capital Exp.	Computers & Programming	No longer used. Expense for live streaming one-time setup.	04-11-00	(299)				
	Office Equipment	The purchase of supplies for meeting recordings, such as DVDs.	04-21-00			200		100
			Total Capital Expenses	(299)	-	200	-	100
Office Exp.	Computer Equipment, Access & Programming	The purchase of computer accessories, meeting recording accessories, and live stream accessories.	05-03-00	150	140	500		200
			Total Office Expenses	150	140	500	-	200
Maintenance	Newsletter/Website	No longer used. Costs associated with the twice per year resident newsletter. Contracted with the Platte County Citizen for newsletter services in fall 2015. Previously in Administration Department.	09-05-00	3,991	2,508		600	
	Website Maintenance	Maintenance and upkeep charges for the City's website (www.parkvillemo.gov). Previously in Administration Department.	09-05-01		100	250	100	100
	Computer Maintenance	Annual subscription fees for live streaming ($500/year) and Vimeo video archive service ($60/year).	06-31-00	559	559	560	560	560
			Total Maintenance	4,550	3,167	810	1,260	660
			Total General Fund (10) Public Information (540)	15,450	15,357	13,810	13,360	13,260

General Fund (10) Information Technology (555)								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Personnel	Information Technology Support Contract	Information technology support annual contract with eNet, LLC. ($2,125/month maximum).	01-52-00	18,276	9,157	21,000	20,200	20,400
			Total Personnel	18,276	9,157	21,000	20,200	20,400
IT Expenses	Equipment	Purchase of any new IT related equipment such as computers (w/ software), servers, printers, copiers, etc.	02-01-00	494	6,212	5,500	2,400	2,000
	Software	Annual maintenance for Incode accounting program ($16,938), spam blocker ($880/yr), online Municipal Code ($695/yr), InDesign ($240/yr) and other miscellaneous computer software. Includes citywide upgrade to Office 2016 ($4,160) and antivirus software update ($1,620).	02-02-00	13,128	16,228	14,960	15,037	24,533
	Domain Registrations	Cost of domain registrations for parkvillemo.com and parkvillepolice.org ($24/year), parkvillemo.gov ($125/year), mail.parkvillemo.gov ($450/year) and website hosting with InfoDeli, LLC ($20/month). Previously in Administration Division.	02-04-00	125	464	390	885	850
			Total IT Expenses	13,747	22,904	20,850	18,322	27,383
Maint.	Maintenance & Repair	Offsite server backup and disaster recovery ($177/month).	06-01-00	2,144	2,124	2,124	2,124	2,124
			Total Maintenance	2,144	2,124	2,124	2,124	2,124
			Total General Fund (10) Information Technology (555)	34,167	34,185	43,974	40,646	49,907

General Fund (10) Capital Outlay (560)							
Type	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Admin.	Unbudgeted item for 2016: Generator repair ($6,699). 2017: Phone system replacement ($30,000), Concrete Flatwork Repair ($6,735), Carpet Phase 1 ($23,021), Wallpaper ($6,139), Building Safety Upgrades Phase 1 ($17,850).	10-560-50-10-00				6,699	83,745
			-	-	-	6,699	83,745
Police	2017: AWD 2017 Police Ford Taurus Sedan and equipment ($37,075). Replacement of two existing in-car video systems with updated systems ($4,075).	10-560- 50-50-00	56,473	34,423	42,535	42,031	41,150
			56,473	34,423	42,535	42,031	41,150
Court	There is no capital outlay budgeted for the Municipal Court in 2017.	10-560-51-00-00					
			-	-	-	-	-
Public Works	Unbudgeted items in 2016: Train Depot Roof ($28,277), downtown markers plaque and installation ($1543), and PAC aerator ($2,350). 2017: PAC Pond Maintenance ($8,000), PAC Pond Reimbursement to QT ($50,000), and Storm Sewer Evaluation ($36,000).	10-560-51-50-00		89,752		32,170	94,000
			-	89,752	-	32,170	94,000
Community Development	2017: Plotter Replacement ($9,000)	10-560-51-80-00	35,000	24,964	109,000	100,055	9,000
			35,000	24,964	109,000	100,055	9,000
Streets	There is no capital outlay budgeted for the Streets Division in 2016.	10-560-52-00-00					
			-	-	-	-	-
Parks	Unbudgeted items in 2016: ELP Restroom ($35,900) 2017: Commercial Drill Seeder ($8,000), Maintenance and Equipment Storage Facility ($120,000), Zero Turn Mower ($18,000), Replace Spirit Fountain Lighting ($5,000).	10-560-52-50-00	27,090		194,500	115,992	151,000
			27,090	-	194,500	115,992	151,000
Nature Sanctuary	There is no capital outlay budgeted for the Nature Sanctuary Division in 2017.	10-560-53-50-00					
			-	-	-	-	-
Public Information	There is no capital outlay budgeted for the Public Information Division in 2016.	10-560-54-00-00					
			-	-	-	-	-
IT	2017: Computer Replacement Cycle ($6,000)	10-560-55-50-00			5,000	4,925	6,000
			-	-	5,000	4,925	6,000
		General Fund (10) Capital Outlay (560)	118,563	149,140	351,035	301,872	384,895

Sewer Fund (30)

Last Updated 11/29/2016

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Amended	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	**$ 605,952**	**$ 516,873**	**$ 1,104,409**	**$ 794,313**	**$ 797,784**	**$ 696,284**	**$ 797,784**	**$ 314,043**	**$ 186,922**	**$ 181,508**	**$ 105,222**	**$ 78,277**	**$ 201,064**
Revenues													
Projected Rate Increase		*3.00%*	*3.00%*	*2.50%*	*2.50%*		*2.50%*	*10.00%*	*6.00%*	*6.00%*	*3.00%*	*3.00%*	*3.00%*
Sewer Charges	937,785	1,016,426	1,020,684	1,014,750	1,014,750	836,773	1,003,000	1,103,300	1,075,635	1,140,173	1,174,378	1,209,610	1,245,898
Sewer Tap Fees	30,000	43,500	39,000	36,000	36,000	22,500	30,000	30,000	30,450	30,907	31,370	31,841	32,319
Sewer Impact Fees	28,000	42,000	36,400	33,600	33,600	22,500	26,600	34,000	34,510	35,028	35,553	36,086	36,628
MOAW Bill Collection Payment	686	562	643	650	650	-	440	550	550	550	550	550	550
Grinder Pump Administrative Fee	3,850	4,620	4,620	4,620	4,620	3,850	4,620	4,620	4,620	4,620	4,620	4,620	4,620
Interest Income	5,872	4,361	4,956	4,800	4,800	3,813	4,500	5,000	5,075	5,126	5,177	5,229	5,281
Transfer from Sewer CIP (33)	-	294,984		-	-	-		-	-	-	-	-	-
Miscellaneous	16	1,000	74	200	200	10	50	50	51	52	52	53	54
Sewer Fund Revenues:	**1,006,209**	**1,407,454**	**1,106,376**	**1,094,620**	**1,094,620**	**889,446**	**1,069,210**	**1,177,520**	**1,150,891**	**1,216,455**	**1,251,701**	**1,287,989**	**1,325,349**
Total Sources:	**1,612,161**	**1,924,326**	**2,210,785**	**1,888,933**	**1,892,404**	**1,585,730**	**1,866,994**	**1,491,563**	**1,337,813**	**1,397,963**	**1,356,923**	**1,366,266**	**1,526,413**
Expenditures													
Operating Expenses	449,989	462,065	596,043	520,116	538,596	517,944	538,288	519,940	535,538	545,521	555,696	566,067	576,638
Capital Expenses	5,636	59,988	459,088	734,500	838,200	481,313	725,638	453,000	272,900	383,500	348,500	209,000	178,900
Debt Service	202,233	191,504	357,870	185,495	185,495	133,029	185,495	181,701	182,867	183,720	179,450	180,135	180,821
Transfer to General Fund - Admin Fee	100,000	100,000	101,500	103,530	103,530	77,648	103,530	150,000	165,000	180,000	195,000	210,000	225,000
Other Transfers	337,431						-						
Sewer Fund Expenditures:	**1,095,288**	**813,557**	**1,514,501**	**1,543,641**	**1,665,821**	**1,209,933**	**1,552,951**	**1,304,641**	**1,156,305**	**1,292,741**	**1,278,646**	**1,165,202**	**1,161,359**
Estimated Working Capital *(deficit)* :	**516,873**	**1,110,769**	**696,284**	**345,292**	**226,583**	**375,796**	**314,043**	**186,922**	**181,508**	**105,222**	**78,277**	**201,064**	**365,054**
TARGET*	$339,730	$332,020	$507,171	$341,407	$346,027		$345,950	$349,186	$358,002	$365,100	$367,124	$374,152	$381,231

* Target represents desired working capital of 90 days of operations in addition to the current fiscal year debt service payments as required by the Reserve Policy adopted December 3, 2013, by Resolution No. 12-01-13.

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget (amended)	2016 Projected	2017 Budget
Rev: Sewer	Beginning Fund Balance	Projected carryover from prior year.		516,873	1,104,409	797,784	797,784	314,043
	Sewer Charges	Charges levied on all utility customers for use of the City's sewer system.	41501-00	1,016,426	1,020,684	1,014,750	1,003,000	1,103,300
	Sewer Tap Fees	Fees required to connect to the City's sewer system ($1,500/new home).	41502-00	43,500	39,000	36,000	30,000	30,000
	Sewer Impact Fees	Fees required to compensate the City for the increased demand on the sewer system ($1,400/new home).	41502-01	42,000	36,400	33,600	26,600	34,000
	MOAW Bill Collection Payment	Money received from Missouri American Water for accepting water bills at City Hall.	41503-00	562	643	650	440	550
	Grinder Pump Administration Fee	A fee paid by the Riss Lake Home Owner's Association for collecting and remitting monthly Riss Lake Subdivision grinder pump maintenance fees.	41504-00	4,620	4,620	4,620	4,620	4,620
	Transfer from Sewer CIP	No longer used. Transfer from Sewer CIP to close out fund in 2014.	41902-00	294,984				
			Revenues: Sewer	1,918,965	2,205,756	1,089,620	1,862,444	1,172,470
Rev: Interest	Interest Income	Interest earned from sewer fund investments.	41701-00	4,361	4,956	4,800	4,500	5,000
			Revenues: Interest Income	4,361	4,956	4,800	4,500	5,000
Rev: Misc	Miscellaneous	Includes reimbursements from Viking Football Club for water usage at Viking Field.	41804-00	1,000	74	200	50	50
			Revenues: Misc	1,000	74	200	50	50
			Total Sewer Fund (30) Revenues	1,924,326	2,210,786	1,892,404	1,866,994	1,491,563

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget (amended)	2016 Projected	2017 Budget
Exp: Personnel	Salaries	The total salaries for sewer billing duties. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	10,062	11,691	13,824	14,785	15,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	770	839	1,058	1,223	1,248
	Professional Development	Cost of educational seminars and conferences attended by Sewer employees.	01-41-00		1,416		-	500
	Retirement	The City's LAGERS contribution for 2016 is 5.9% of general employee salaries.	01-22-00			816	800	1,145
			Expenses: Personnel	10,831	13,946	15,698	16,808	17,893
Exp: Insurance	Property & Liability	Premium payment for the City's property & liability coverage.	02-01-00	3,678	2,689	2,850	1,533	1,610
	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00		1,622	2,955	3,155	3,407
	Workers Compensation	The workers compensation premium that covers all sewer employees.	02-03-00			500	95	500
	Unemployment	This covers the cost of any unemployment insurance claims for the Sewer Department.	02-04-00			500	-	500
			Expenses: Insurance	3,678	4,312	6,805	4,783	6,017
Exp: Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the sewer plant and lift station dialers.	03-01-00	2,394	2,278	1,600	1,344	1,600
	Electricity	Electric utility charges for the sewer plant and pump stations.	03-02-00	36,499	37,783	46,000	38,148	40,000
	Water	Water utility charges for the sewer plant.	03-04-00	2,083	1,606	3,500	3,378	3,500
	Wi-Fi	The cost of the Wi-Fi hotspot at the sewer plant for internet access.	03-06-00	440	480	480	480	480
	Trash Hauling	The charges for trash hauling at the sewer plant ($70/year for Main Lift Station dumpster and $356.52/year for Sewer Plant dumpster).	03-09-00	297	392	600	355	400
			Expenses: Utilities	41,713	42,539	52,180	43,705	45,980
Exp: Office Expenses	Office Supplies	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	229	257	150	239	250
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	6,868	5,805	7,000	5,700	6,000
	Delinquencies	Administrative costs related to delinquency collections such as water shut off costs, filing property liens, and certified letters.	05-06-00		826	2,000	2,700	2,000
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books.	05-04-00	1,032	1,055	1,300		
			Expenses: Office Expenses	8,130	7,943	10,450	8,639	8,250

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget (amended)	2016 Projected	2017 Budget
Exp: Maintenance	Building Maintenance & Repair	General maintenance for the sewer plant. Includes crane for the new storage building, installation of yard hydrant, and containment for diesel storage.	06-01-00	4,787	6,863	36,480	46,000	18,000
	Pump Stations Maintenance	General maintenance for six pump stations in the City.	06-12-00	7,968	12,992	14,000	20,000	18,000
	Vehicle Repair & Maintenance	Maintenance for sewer vehicles.	06-21-00	105	41	500	150	500
	Tractor / Lawn Mowing Equipment	Maintenance for the sewer plant tractor and lawn equipment. Includes $2,000 for hydraulic hoses and ram gate for honey wagon in 2017.	06-21-02	1,024	484	1,000	500	3,000
	Vehicle Gas & Oil	Fuel for sewer division vehicles.	06-22-00	1,254	802	3,000	1,000	2,000
	Equipment Gas & Oil	Fuel for sewer equipment, including the tractor, mower, and generator.	06-22-01	1,198	868	1,500	1,500	1,500
	Software Support Agreement	Annual software maintenance for Data Tech Summit sewer billing software.	06-33-00	1,768	1,910	2,000		2,000
		Expenses: Maintenance		18,103	23,959	58,480	69,150	45,000
Exp: City Services	Line Repairs	This covers emergency repairs to sewer lines and manholes. Root control and unexpected clogs. It does not cover repairs budgeted in the sewer CIP.	07-34-00	5,522	24,708	20,000	18,000	20,000
	One Call Utility Locating	This is a fee charged to the City for every One Call sewer utility locate requested in the City limits.	07-42-00	2,366	3,180	2,000	1,000	2,000
	KC Water Dept.	Fees paid to the KCMO Water Department for sewer service provided to some Parkville residents The decrease in 2016 is a result of the decommission of Eastside Pump station.	07-82-00	62,521	53,304	26,000	26,000	26,000
	Platte County Regional Sewer District	Fees paid to the PCRSD for wastewater treatment for Parkville residents formerly served by Eastside Pump station.			3,961	16,000	16,000	16,000
	Odor Control	Chemical used to mitigate odors from sewer lines.	07-91-00	18,138	18,851	22,000	22,000	22,000
		Expenses: City Services		88,546	104,004	86,000	83,000	86,000
Exp: Professional Fees	Attorney Fees	Fees associated with contract reviews and sewer related legal questions.	08-01-00	7,049		2,500	2,500	2,500
	Engineering Fees	This covers the fees for work performed by the City Contract Engineer for the sewer system, including SSES Program engineering and management.	08-03-00	1,600	9,900	10,000	11,000	10,000
	Management Contract	Contract with Alliance Water Resources to operate the sewer plant.	08-04-00	275,395	282,245	290,483	290,483	293,400
	Administration Fee	Administrative salaries for sewer related work, Missouri One Call services, and other sewer related administrative functions.	08-06-00	100,000	101,500	103,530	103,530	150,000
	Credit Card Fees	Costs associated with processing credit card transactions.	08-07-00	546	2,732	2,000	3,931	
	Sewer Refunds	Refunds for bill over payments	08-08-00		321		850	900
		Expenses: Professional Fees		384,590	396,698	408,513	412,294	456,800
Exp: Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	4,833	851	2,000	1,650	2,000
	DNR Fees	Annual fee to the Missouri Department of Natural Resources based on the number of sewer connections in the City.	09-22-00	1,641	1,792	2,000	1,789	2,000
		Expenditures: Other Expenditures		6,474	2,643	4,000	3,439	4,000

Sewer Fund (30) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget (amended)	2016 Projected	2017 Budget
Exp: Capital Outlay	Equipment & Machinery	For the purchase of operating equipment for the Sewer Plant. Includes replacement of two tires and four rims on tractor ($7,000).	04-31-00	14,398	6,615	3,000	3,000	7,000
	Sewer Plant Improvements	Improvements and enhancements to the sewer plant. Includes rebuilding of the bar screen ($47,000), rebuilding of two clarifier drives ($15,000). Building improvements include new doors and door jams ($6,000) and site improvements include access drive and fence ($13,000).	04-51-00		407	156,200	148,886	81,000
	Pump Station Improvements	Improvements to pump stations. New projects include FF Hwy and McAfee pump station modifications planned for 2017 ($9,000), improvements to 45 Hwy Pump Station ($66,000), improvements to S. National Pump Station ($67,000), and rebuilding of one pump at McAfee Pump Station ($9,000).	04-61-00	27,694	185,637	37,700	19,654	151,000
	Line Maintenance	Includes carry-over for Sanitary Sewer Phase 3 manhole repairs ($60,000). New projects include 2017 CCTV & Cleaning ($56,000), design of Downtown Manhole Reconstruction Phase 2 ($8,000), and repairs to the Riverchase Sewer Main ($40,000).	06-42-00	11,566	197,854	636,300	554,098	164,000
	Other Maintenance	Includes repairs to the levee next to the sewer plant and the stabilization of the streambank along the access drive to the sewer plant.	06-99-00	6,330	68,575	5,000		50,000
			Expenditures: Capital Outlay	59,988	459,088	838,200	725,638	453,000
Exp: Transfers	Transfer to Debt Service Fund (for Bonds)	No longer used. Funds are transferred to Debt Service for bond payments. Paid off in 2015.	20-02-02		151,063			
	Transfer to Debt Service Fund (for SRF)	Funds are transferred to Debt Service for SRF payments.	20-02-03		206,807	185,495	185,495	181,701
			Expenditures: Transfers	-	357,870	185,495	185,495	181,701
			Total Sewer Fund (30) Expenditures	622,053	1,413,002	1,665,821	1,552,951	1,304,641
			Ending Fund Balance Sewer Fund (30)	1,302,273	797,784	226,583	314,043	186,922

Transportation Fund (40)

Last Updated 11/29/2016

	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected
Beginning Fund Balance	$ 162,682	$ 327,997	$ 217,699	$ 231,767	$ 231,767	$ 185,352	$ 342,156	$ 251,218	$ 175,446	$ 110,180	$ 55,945	$ 13,195
Revenues												
Parkville Special Road District	124,328	128,588	132,000	134,675	132,218	134,000	136,010	138,050	140,121	142,223	144,356	146,521
City Transportation Sales Tax	438,160	456,397	456,000	397,165	470,000	472,000	479,080	486,266	493,560	500,964	508,478	516,105
Motor Fuel Tax	143,352	146,671	144,000	122,399	144,000	145,000	147,175	149,383	151,623	153,898	156,206	158,549
County Transportation Sales Tax	178,948	194,587	190,000	239,661	239,661	240,000	243,600	247,254	250,963	254,727	258,548	262,426
Project Cost Share	18,125	2,300	5,325	11,525	12,783	5,304	5,410	115,888	190,142	117,721	5,856	5,973
Sale of Equipment	8,275	11,075	7,500		7,500	25,500	7,500	7,500	7,500	7,500	7,500	7,500
Transportation Grants									966,112			
Bond Proceeds						2,279,112						
MPR Safety Funds	4,300											
Leased Properties												
Transportation Fund Revenues:	**915,488**	**939,617**	**934,825**	**905,425**	**1,006,162**	**3,300,916**	**1,018,775**	**1,144,341**	**2,200,021**	**1,177,032**	**1,080,944**	**1,097,075**
Total Sources:	**1,078,170**	**1,267,614**	**1,152,524**	**1,137,192**	**1,237,930**	**3,486,268**	**1,360,931**	**1,395,560**	**2,375,467**	**1,287,212**	**1,136,889**	**1,110,270**
Expenditures												
Streets - Capital	81,966	455,696	360,000	430,344	505,278	2,536,112	289,000	296,000	303,000	315,000	322,000	497,000
Streets - Operating	313,207	335,150	386,000	246,459	358,700	383,000	388,745	394,576	400,495	406,502	412,600	418,789
Transfers (including debt service)	355,000	245,000	240,000	200,000	188,600	225,000	431,968	529,538	1,561,793	509,765	389,095	175,000
Transportation Fund Expenditures:	**750,173**	**1,035,846**	**986,000**	**876,803**	**1,052,578**	**3,144,112**	**1,109,713**	**1,220,114**	**2,265,287**	**1,231,267**	**1,123,695**	**1,090,789**
Estimated Ending Balance *(deficit)* **:**	**327,997**	**231,767**	**166,524**	**260,389**	**185,352**	**342,156**	**251,218**	**175,446**	**110,180**	**55,945**	**13,195**	**19,481**

Transportation Fund (40) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Rev: Transportation	Beginning Fund Balance	Projected carryover from prior year.		162,683	327,997	217,699	231,767	185,352
	Parkville Special Road District	The City's percentage of property tax assessed by the County for the Special Road District.	41006-00	124,328	128,588	132,000	132,218	134,000
	City Transportation Sales Tax	The City levies a 0.5% sales tax to fund transportation projects.	41404-00	438,160	456,397	456,000	470,000	472,000
	Motor Fuel Tax	The State collects a tax on motor fuel and remits a portion to the City.	41405-00	143,352	146,671	144,000	144,000	145,000
	County Transportation Sales Tax	This is the City's portion of the County sales tax for transportation projects.	41406-00	178,948	194,587	190,000	239,661	240,000
	Project Cost Share	Funding from private entities or other sources for partial components of public projects.	41504-00	10,000	2,300	5,325	12,783	5,304
	Leased Properties	Revenue from City-owned properties.	41802-00					
	Sale of Transportation Fund Equipment	Revenue generated from the sale of transportation related equipment.	41805-00	8,275	11,075	7,500	7,500	25,500
	Bond Proceeds	Construction funds for transportation projects generated from bond proceeds.						2,279,112
	Refunds	Miscellaneous reimbursements.	41901-00	4,300				
	Transfers from Other Funds	Transfers from Other Funds.	42001-00	8,125				
			Total Transportation Fund (40) Revenues	1,078,170	1,267,614	1,152,524	1,237,929	3,486,268

Transportation Fund (40) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Exp: Streets	Building Maintenance & Repair	Maintenance and repairs for the street barn including security system, minor roof repairs, HVAC, etc.	06-01-00	1,656	5,526	5,000	2,000	5,000
	Vehicle & Equipment Maintenance	Maintenance work for Streets Division vehicles and equipment such as brakes, tires, hydraulic problems, etc.	06-21-00	8,226	18,530	10,500	7,000	10,500
	Vehicle & Equipment Gas & Oil	Fuel for Streets Division vehicles and equipment.	06-22-00	23,028	15,835	25,500	15,000	20,000
	Emergency Snow Removal	Purchase of sand and salt to spread on roads during snow removal.	07-20-00	29,300	29,920	40,000	32,000	40,000
	Storm Sewers - General Repair	All general repairs on the City's storm sewer system.	07-32-00	2,762	5,928	2,500	18,200	5,000
	Street Repair Materials	For asphalt necessary to complete simple repairs on city streets. This does not include asphalt overlay projects, crack seal materials, dirt, and paint.	07-33-00	9,010	7,020	15,000	5,000	15,000
	Street Lights	Utility charges for city street lights and costs for routine repair and maintenance. The 2016 utility costs include the new street lights on Route 9.	07-41-00	228,634	239,477	260,000	260,000	260,000
	Street Signs	Purchase of new and replacement street signs needed for City streets.	07-44-00	1,424	1,490	2,500	2,000	2,500
	Street Sweeping	Street sweeping of all roads citywide; will be performed twice annually in 2017.	07-45-00	6,780	7,200	15,000	13,000	15,000
	Tree Trimming & Removal	Maintenance of trees located within rights-of-way on City streets.	07-52-00	2,203	4,075	6,000	3,500	6,000
	Rental Equipment	Rental costs for equipment not owned by the City such as air compressors, tractor with extendable arm for ROW tree trimming, and bucket trucks.	07-60-00	184	147	3,000	500	3,000
	Miscellaneous	Miscellaneous uncategorized expenses related to the maintenance of the City's street network.	09-21-00			1,000	500	1,000
			Expenses: Streets (520)	313,207	335,150	386,000	358,700	383,000
Exp: Capital Outlay	Street Programs	Expenses related to capital improvements for street maintenance. Funding in 2017 is for first phase of Route 9 improvements.	04-71-00	27				1,279,112
	Equipment	Includes one truck/snowplowing equipment ($57,000) and uniloader ($70,000).	04-85-01	49,689	104,758	128,000	118,000	127,000
	Crack Seal Project	Annual Crack Seal project	04-81-00	17,564	16,080	15,000	15,000	15,000
	Street Striping	Annual Street Striping Project	04-83-00	6,902	13,866	20,000	13,800	15,000
	Asphalt Overlay Program	Materials and service for the Asphalt Overlay Program	04-85-00		220,243	225,000	251,550	888,824
	Curb & Sidewalk Program	Materials and service for the Curb & Sidewalk Program	04-90-00	7,784	100,750	100,000	106,928	211,176
			Expenses: CIP	81,966	455,697	488,000	505,278	2,536,112
Exp: Transfers	Transfer to General Fund	Fund transfer to reimburse Streets Division for transportation related expenses.	20-10-00	355,000	245,000	240,000	188,600	225,000
	Transfer to Equipment Fund	No longer used. Fund transfer to purchase transportation related equipment.	20-42-00					
			Expenses: Transfers (550)	355,000	245,000	240,000	188,600	225,000
			Total Transportation Fund (40) Expenses	750,173	1,035,846	1,114,000	1,052,578	3,144,112
			Ending Fund Balance Transportation Fund (40)	327,997	231,767	38,524	185,351	342,156

Equipment Reserve (42)

Last Updated 10/19/2016

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Projected	2017 Budget	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	$60,542	$ 84,542	$ 3,175	$ 3,281	$ 1,751	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Revenues												
Sale of Equipment		-	25,295		-		-	-	-	-	-	-
Monies from Loan		-			-		-	-	-	-	-	-
Grant Monies from Platte County		-			-		-	-	-	-	-	-
Transfer from Transportation Fund	24,000	20,000	111,000		-		-	-	-	-	-	-
Transfer from Sewer Fund			23,431		-		-	-	-	-	-	-
Transfer from General Fund		81,000	36,000		-		-	-	-	-	-	-
Equipment Fund Revenues:	**24,000**	**101,000**	**195,725.63**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Sources:	**84,542**	**185,542**	**198,901**	**3,281**	**1,751**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Expenditures												
Administration		-	-		-		-	-	-	-	-	-
Police		119,517	36,121				-	-	-	-	-	-
Court		-	3,923				-	-	-	-	-	-
Public Works		-	-				-	-	-	-	-	-
Community Development		-					-	-	-	-	-	-
Streets		34,850	127,911				-	-	-	-	-	-
Parks		28,000	4,234	1,530	-		-	-	-	-	-	-
Nature Sanctuary		-	-				-	-	-	-	-	-
Sewer		-	23,431				-	-	-	-	-	-
Transfers		-	-		1,751		-	-	-	-	-	-
Equipment Fund Expenditures:	**-**	**182,367**	**195,620**	**1,530**	**1,751**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* **:**	**84,542**	**3,175**	**3,281**	**1,751**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Equipment Fund (42) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		3,281	1,751	(0)	(0)	(0)
	Sale of Equipment	Revenue generated from the sale of City-owned equipment.	41805-00					
	Transfer from Transportation Fund	Transfer to fund transportation equipment.	42001-00					
	Transfer from Sewer Fund	Transfer to fund sewer equipment.	42002-00					
	Transfer from General Fund	Transfer to fund equipment purchases not covered by specific Funds.	42010-00					
			Total Equipment Fund (42) Revenues	3,281	1,751	(0)	(0)	(0)
Exp: Police	Vehicle	For the purchase of a 2013 AWD Police Taurus Sedan with emergency equipment, radio, video, etc.	04-01-00					
	Equipment Replacement Program	Funded Countywide Public Communication System for 2012.	04-11-00					
			Expenses: Police	-	-	-	-	-
Exp: Court	Office Equipment - Copier	For the purchase of a multi-function copier, printer, fax, scanner to replace existing equipment.	04-21-00					
			Expenses: Court	-	-	-	-	-
Exp: Streets	Vehicle	For the purchase of a 1-ton truck (cab with chassis).	04-01-00					
	Uniloader	For the purchase of a uniloader for the Streets Department in 2012.	04-32-00					
	Backhoe	For the purchase of a 2013 extendahoe, 4 wheel drive backhoe.	04-33-00					
			Expenses: Streets	-	-	-	-	-
Exp: Parks	Equipment	For the purchase of equipment for the parks division such as tractors and utility vehicles.	04-31-00	1,530				
	Playground Equipment/Replacement	Shown as a transfer to General Fund for budgeted equipment purchases.	04-33-00					
			Expenses: Parks	1,530	-	-	-	-
Exp: Sewer	Vehicle	For the purchase of a F-150 4x4 with V8, long bed, power windows, extended cab, and tow package.	04-01-01					
			Expenses: Sewer	-	-	-	-	-
Transfer	To General Fund	Fund is dormant until new revenue source is identified (projected for 2019 per CIP).			1,751			
			Expenses: Transfer	-	1,751	-	-	-
			Total Equipment Fund (42) Expenses	1,530	1,751	-	-	-
			Ending Fund Balance Equipment Fund (42)	1,751	(0)	(0)	(0)	(0)

Fewson Fund (45)

Last Updated 11/29/2016

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	**$529,213**	**$ 538,487**	**$ 545,515**	**$ 557,014**	**$ 557,891**	**$ 570,887**	**$ 569,204**	**$ 569,204**	**$ 572,404**	**$ 569,233**	**$ 569,914**	**$ 570,663**	**$ 571,483**	**$ 572,375**
Revenues														
Interest Income	17,091	11,589	6,283	5,937	4,510	5,450	2,810	4,300	4,429	4,562	4,699	4,840	4,985	5,134
Miscellaneous	-	-	28,285	-	-	-				-	-	-	-	-
Return on Investments	-	2,261	-	-	-	-				-	-	-	-	-
Gain on Investments					8,475	-				-	-	-	-	-
Earned on Investments	14,288	-	-	987	-	-				-	-	-	-	-
Total Fewson Fund Revenues	**31,379**	**13,850**	**34,569**	**6,924**	**12,985**	**5,450**	**2,810**	**4,300**	**4,429**	**4,562**	**4,699**	**4,840**	**4,985**	**5,134**
Total Sources	**560,592**	**552,337**	**580,084**	**563,938**	**570,876**	**576,337**	**572,014**	**573,504**	**576,833**	**573,795**	**574,613**	**575,503**	**576,468**	**577,510**
Expenditures														
Purchase of Interest on Bonds	968		-	-	-	-				-	-	-	-	-
Loss on Investment	15,029	6,682	8,642	3,042	1,575	1,000	-	1,000	1,500	1,500	1,500	1,500	1,500	1,500
Trust/Bank Fees	5,453	139	139	73	97	100	63	100	150	150	150	150	150	150
Federal Tax	656			-										
Distribution to City (50% of Proceeds)				2,932	-	2,675		-	5,950	2,231	2,299	2,370	2,442	2,517
Distribution to City (from Prior Years)			14,289	-	-	2,703								
Transfers		-	-	-	-	-				-	-	-	-	-
Fewson Fund Expenses	**22,105**	**6,821**	**23,069**	**6,047**	**1,672**	**6,478**	**63**	**1,100**	**7,600**	**3,881**	**3,949**	**4,020**	**4,092**	**4,167**
Estimated Ending Balance *(deficit)* :	**538,487**	**545,516**	**557,014**	**557,891**	**569,204**	**569,859**	**571,951**	**572,404**	**569,233**	**569,914**	**570,663**	**571,483**	**572,375**	**573,343**

Notes: The distribution to the City is calculated as 50% of interest earnings and gain on investment minus any administrative fees.

Cash and Investments														
Long Term Investments					397,000	316,000		316,000		154,500	153,000	201,500	200,000	200,000
Cash and Money Market Accounts					172,516	98,859		256,404		415,414	417,663	369,983	372,375	373,343
Loan to City					-	155,000							-	-
Total Cash and Investments					569,516	569,859		572,404		569,914	570,663	571,483	572,375	573,343

Fewson Fund (45) Revenues and Expenses								
Type	**Account**	**Description**	**Account**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Projected**	**2017 Budget**
Revenues	Beginning Fund Balance	Projected carryover from prior year.		557,014	557,891	570,887	569,204	572,404
	Interest Income	Interest earned on investments. George Fewson stipulated that 1/2 of earnings be retained in the fund.	41701-01	5,937	4,510	5,450	4,300	4,429
	Miscellaneous	Miscellaneous revenues including donations, tax refunds, etc.	41801-00					
	Gain on Investment	Any capital gains on investments from the previous year.	41804-00	987	8,475			
	Earned on Investments	Monies earned on investments through CD's and cash on hand for the purpose of loans to fund specific projects.	41901-00					
			Total Fewson Fund (45) Revenues	563,938	570,876	576,337	573,504	576,833
Expenses	Loss on Investment	Losses on investments from the previous year.	09-50-00	3,042	1,575	1,000	1,000	1,500
	Trust/Bank Fees	Fees deducted prior to receiving the gain on investment.	09-50-01	73	97	100	100	150
	Distribution to City (50% of proceeds)	Per trust requirements, 50% of interest earnings plus any gain on investment (minus administrative fees) is returned to the City for eligible projects.	20-01-00			2,675		5,950
	Distribution to City (Reserved from prior years)	Distribution proceeds held from prior years due to lack of an eligible project.	20-02-00	2,932		2,703		
	Project Loans	Interest bearing loan to support eligible capital projects of the City.						
			Total Fewson Fund (45) Expenses	6,047	1,672	6,478	1,100	7,600
			Ending Fund Balance Fewson Fund (45)	557,891	569,204	569,859	572,404	569,233

Guest Room Tax/Economic Development (46)

Last Updated 11/29/2016

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Amended	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	$ 309	$ 2,312	$ 404	$ 539	$ 882	$ 882	$ 882	$ 1,082	$ (0)	$ 1,515	$ 3,045	$ 4,590	$ 6,151
Revenues													
Guest Room Tax	2,003	1,592	1,843	1,515	1,515	831	1,200	1,500	1,515	1,530	1,545	1,561	1,577
Partner Contributions		1,500	1,411										
Transfer from Carry Over	-												
Transfer from General Fund	20,000												
Eco Devo Fund Revenues:	**22,003**	**3,092**	**3,254**	**1,515**	**1,515**	**831**	**1,200**	**1,500**	**1,515**	**1,530**	**1,545**	**1,561**	**1,577**
Total Sources:	**$22,312**	**$5,404**	**$3,658**	**$2,054**	**$2,397**	**1,713**	**2,082**	**2,582**	**$1,515**	**$3,045**	**$4,590**	**$6,151**	**$7,728**
Expenditures													
Advertising	-	-			1,000	1,000	1,000						
Economic Development	20,000	5,000	2,776	-				2,582	-	-	-	-	-
Eco Devo Fund Expenditures:	**20,000**	**5,000**	**2,776**	**-**	**1,000**	**1,000**	**1,000**	**2,582**	**-**	**-**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* :	**$2,312**	**$404**	**$882**	**$2,054**	**$1,397**	**$713**	**$1,082**	**($0)**	**$1,515**	**$3,045**	**$4,590**	**$6,151**	**$7,728**

Economic Development Fund (46) Revenues and Expenses								
Type	**Account**	**Description**	**Account**	**2014 Actual**	**2015 Actual**	**2016 Budget (amended)**	**2016 Projected**	**2017 Budget**
Revenues	Beginning Fund Balance	Projected carryover from prior year.		2,312	404	882	882	1,082
	Guest Room Tax	Proceeds from the 5% guest room tax applied to overnight hotel/motel room stays.	41001-00	1,592	3,254	1,515	1,200	1,500
	Parkville EDC Contribution	Partnership funding from the EDC for joint projects such as feasibility studies and outside consultants.	41201-00					
	Transfers	Transfers from other funds.	41003-00	1,500				
			Total Economic Development Fund (46) Revenues	5,404	3,658	2,397	2,082	2,582
Expenses	Economic Development - Other	Other miscellaneous economic development projects, studies, fees, etc.	07-03-00	5,000	2,776	1,000	1,000	2,582
			Total Economic Development Fund (46) Expenses	5,000	2,776	1,000	1,000	2,582
			Ending Fund Balance Economic Development Fund (46)	404	882	1,397	1,082	-

Emergency Reserve (50)

Last Updated 11/29/2016

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Budget	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	**$ 618,931**	**$ 724,989**	**$ 1,070,966**	**$ 1,387,966**	**$ 1,269,842**	**$ 1,269,842**	**$ 1,269,842**	**$ 1,458,275**	**$ 1,427,551**	**$ 1,314,115**	**$ 1,168,966**	**$ 1,023,306**	**$ 866,489**
Revenues													
Temporary Operating Levy	-	-	-		15,364	15,364	15,364						
Transfer from Transportation Fund	-	-	-		-			-	-	-	-	-	-
Transfer from Sewer Fund		-	-		-			-	-	-	-	-	-
Transfer from General Fund	106,058	450,000	317,000	60,000	317,500	264,583	317,500	317,500	317,500	317,500	317,500	317,500	317,500
Emergency Reserve Revenues:	**106,058**	**450,000**	**317,000**	**60,000**	**332,864**	**279,947**	**332,864**	**317,500**	**317,500**	**317,500**	**317,500**	**317,500**	**317,500**
Total Sources:	**724,989**	**1,174,989**	**1,387,966**	**1,447,966**	**1,602,706**	**1,549,789**	**1,602,706**	**1,775,775**	**1,745,051**	**1,631,615**	**1,486,466**	**1,340,806**	**1,183,989**
Expenditures													
Brush Creek Sewer NID	-	104,023			-		-	69,658	147,963	146,438	149,688	147,713	145,588
Brink Meyer Road NID			-	178,124	146,758	144,431	144,431	278,566	282,973	283,548	283,973	284,248	279,448
COPs			-							32,663	29,499	42,356	34,038
Emergency Reserve Expenditures:	**-**	**104,023**	**-**	**178,124**	**146,758**	**144,431**	**144,431**	**348,224**	**430,936**	**462,649**	**463,160**	**474,317**	**459,074**
Estimated Ending Balance *(deficit)* :	**724,989**	**1,070,966**	**1,387,966**	**1,269,842**	**1,455,948**	**1,405,358**	**1,458,275**	**1,427,551**	**1,314,115**	**1,168,966**	**1,023,306**	**866,489**	**724,915**

Emergency Reserve (50) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		1,070,966	1,387,966	1,269,842	1,269,842	1,458,275
	Temporary Operating Levy	Excess funds from the temporary operating levy approved in 2004.	42000-00			15,364	15,364	
	Transfer from General Fund	Fund transfer from the General Fund.	42001-00	317,000	60,000	317,500	317,500	317,500
			Total Emergency Reserve (50) Revenues	1,387,966	1,447,966	1,602,706	1,602,706	1,775,775
Expenses	Brush Creek Drainage NID	Unanticipated costs related to financing for the Brush Creek NID.	01-01-00					69,658
	Brink Myers Road NID	Unanticipated costs related to financing for the Brink Myers NID.	01-01-01		178,124	146,758	144,431	278,566
	Miscellaneous	Emergency expenses that are unfunded and uncategorized.	09-21-00					
			Total Emergency Reserve (50) Expenses	-	178,124	146,758	144,431	348,224
			Ending Fund Balance Emergency Reserve (50)	1,387,966	1,269,842	1,455,948	1,458,275	1,427,551

Nature Sanctuary Fund (60)

Last Updated 11/29/2016

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	$ 41,129	$ 40,821	$ 42,781	$ 42,581	$ 34,708	$ 34,708	$ 41,933	$ 40,683	$ 38,973	$ 37,303	$ 35,675	$ 34,088
Revenues												
Donations	6,058	6,539	4,877	1,500	3,116	3,200	1,750	1,768	1,785	1,803	1,821	1,839
Memberships	-	-		-			-	-	-	-	-	-
Programs	-	-	1,500	1,500	-	1,500	1,500	1,523	1,545	1,569	1,592	1,616
Sales - Tees Shirts	-	-					-	-	-	-	-	-
Grants	-	-			7,425	7,425	7,500					
Miscellaneous	-	-										
Nature Sanctuary Fund Revenues:	**6,058**	**6,539**	**6,377**	**3,000**	**10,541**	**12,125**	**10,750**	**3,290**	**3,331**	**3,372**	**3,413**	**3,455**
Total Sources:	**47,187**	**47,360**	**49,157**	**45,581**	**45,249**	**46,833**	**52,683**	**43,973**	**42,303**	**40,675**	**39,088**	**37,543**
Expenditures												
Expenditures	1,366	4,579	14,450	6,200	4,900	4,900	12,000	5,000	5,000	5,000	5,000	5,000
Transfers	5,000	-	-	-		-		-	-	-	-	-
Nature Sanctuary Fund Expenditures:	**6,366**	**4,579**	**14,450**	**6,200**	**4,900**	**4,900**	**12,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**
Estimated Ending Balance *(deficit)* :	**40,821**	**42,781**	**34,708**	**39,381**	**40,349**	**41,933**	**40,683**	**38,973**	**37,303**	**35,675**	**34,088**	**32,543**

PNS Donation Fund (60) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		40,821	42,781	42,581	34,708	41,933
	Donations	Gifts from private citizens or groups.	40901-00	6,539	4,877	1,500	3,200	1,750
	Programs	Registration fees for events and programs.	40903-00		1,500	1,500	1,500	1,500
	Grant	Grant monies received for various projects in the Donation Fund. Funds in 2017 includes TRIM grant match.	40910-00				7,425	7,500
			Total PNS Donation Fund (60) Revenues	47,360	49,158	45,581	46,833	52,683
Exp: PNS Donation Fund	Special Projects	Special improvement amenities for Nature Sanctuary grounds and facilities such as benches, picnic tables, etc. Funds in 2017 are planned to assist with the local match for a TRIM grant for tree removal.	15-00-00		11,510	2,500		10,000
	Friends of Parkville Nature Sanctuary Partnership Program	Cost share projects with the Friends of Parkville Nature Sanctuary. 2017 possibilities include butterfly garden with native plantings and a beehive project.						2,000
			Expenses: PNS Donation Fund	-	11,510	2,500	-	12,000
Exp: Capital Outlay	CIP Equipment	Funding in 2016 included new tractor to replace existing 25-year old tractor. None planned in 2017.	04-31-00	4,225		3,700	4,900	
	CIP Projects	Permanent capital improvements in the Nature Sanctuary, such as trail extensions, roadway repairs, and utility improvements. None planned in 2017.	04-41-00	354	2,940			
			Expenses: CIP	4,579	2,940	3,700	4,900	-
			Total PNS Donation Fund (60) Expenses	4,579	14,450	6,200	4,900	12,000
			Ending Fund Balance PNS Donation Fund (60)	42,781	34,708	39,381	41,933	40,683

Park Donations (63)

Last Updated 11/29/2016

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Amended	2016 YTD	2016 Projected	2017 Proposed	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	$ 70,847	$ 45,462	$ 45,794	$ 39,873	$ 25,203	$ 25,203	$ 25,203	$ 26,507	$ 1,507	$ 4,007	$ 6,507	$ 16,403	$ 18,903
Revenues													
Transfer from Park Reservations & Fees	576	-	-	-		-	-	-	-	-	-	-	-
Transfer from Parkland Dedication Fund	43,362	-	-	-		-	-	-	-	-	-	-	-
Grant									-	-	20,000	-	-
Dog Park Donations			102			-	-	-					
General Donations	6,592	332	7,659	2,500	8,500	6,104	6,104	10,000	2,500	2,500	2,500	2,500	2,500
Park Donations Fund Revenues:	**50,530**	**332**	**7,761**	**2,500**	**8,500**	**6,104**	**6,104**	**10,000**	**2,500**	**2,500**	**22,500**	**2,500**	**2,500**
Total Sources:	**121,377**	**45,794**	**53,555**	**42,373**	**33,703**	**31,307**	**31,307**	**36,507**	**4,007**	**6,507**	**29,007**	**18,903**	**21,403**
Expenditures													
Parks Projects	11,151	-	28,352	5,000	6,500	4,761	4,800	10,000	-	-	40,000	-	-
Transfers	64,764	-	-	-		-	-	25,000	-	-	-	-	-
Park Donations Expenditures:	**75,915**		**28,352**	**5,000**	**6,500**	**4,761**	**4,800**	**35,000**	**-**	**-**	**40,000**	**-**	**-**
Estimated Ending Balance *(deficit)* **:**	**45,462**	**45,794**	**25,203**	**37,373**	**27,203**	**26,546**	**26,507**	**1,507**	**4,007**	**6,507**	**(10,993)**	**18,903**	**21,403**
Restricted Donations		***1,560***	***1,560***	***1,560***			***1,560***	***1,560***					

Parks Donation Fund (63) Revenues and Expenses								
Type	**Account**	**Description**	**Account**	**2014 Actual**	**2015 Actual**	**2016 Amended**	**2016 Projected**	**2017 Budget**
Revenues	Beginning Fund Balance	Projected carryover from prior year.		45,462	45,794	25,203	25,203	26,507
	Transfer from Park Reservations & Fees	No longer used. Now included in Donations.	41901-00					
	Transfer from Parkland Dedication Fund	No longer used. Now included in Donations.	41901-00					
	Donations	Miscellaneous grants and private donations to Parkville parks.	40901-00	332	7,761	8,500	6,104	25,000
			Total Park Donations Fund (63) Revenues	45,794	53,555	33,703	31,307	51,507
Expenses	Park Expenses	Parks improvements and projects funded in part of whole with parks donations. Examples including English Landing Park restroom renovations, trail enhancements, ball fields enhancements, low water bridge crossing, equipment, etc.	05-41-00		26,484	6,500		25,000
	Park Benches	Expenses related to Park Bench installation	07-01-00		1,868		4,800	
	Transfer to Projects Fund	Transfer to Projects Fund to supplement eligible projects.	20-20-00					25,000
			Total Park Donations Fund (63) Expenses	-	28,352	6,500	4,800	50,000
			Ending Fund Balance Park Donations Fund (63)	45,794	25,203	27,203	26,507	1,507

Projects Fund (95)

Updated 11/29/2016

	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD	2016 Projected	2017 Budget	2018 Projected	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Beginning Fund Balance	$ 331,920	$ 69,604	$ 82	$ 16,922	$ 41,967	$ 57,024	$ 57,024	$ (0)	$ 710,000	$ 242,000	$ 242,000	$ 242,000	$ 242,000
Revenues													
Transfer from Park Donation Fund	64,764	-	-	-	-	-		-	-	-	-	-	-
Transfer from Transportation Fund	-		-	-	-	-		-	-	-	-	-	-
Transfer from General Fund	-		-	4,577		-	15,910	-	-	-	-	-	-
Transfer from Sewer Fund	25,000		-	-	-	-		-	-	-	-	-	-
Transfer of Fewson Fund Distribution		17,221			155,000	-	1,566	-	-	-	-	-	-
Grants/Donations				12,500	134,000	141,823	145,918	25,000	-	-	-	-	-
Grant for Livable Communities	77,821	416	-	-		-			-	-	-	-	-
MARC Planning Sustainable Places Grants	46,318	17,682	113,585	-		-			-	-	-	-	-
Platte County Outreach Grants	-	5,000	30,000	-	40,000	-	50,749	19,000	20,000	-	-	-	-
Partner Contributions	-	1,500	70,000	96,040	10,000	10,000	10,000	707,000	-	-	-	-	-
Projects Fund Revenues:	**213,902**	**41,819**	**213,585**	**113,117**	**339,000**	**151,823**	**224,143**	**751,000**	**20,000**	**-**	**-**	**-**	**-**
Total Sources:	**545,822**	**111,423**	**213,667**	**130,039**	**380,967**	**208,847**	**281,167**	**751,000**	**730,000**	**242,000**	**242,000**	**242,000**	**242,000**
Expenditures													
Administration	-				-				-	-	-	-	-
Police	-												
Court	-												
Public Works	74,920	15,000	183,585	62,797	170,995	198,356	198,648	-					
Community Development	103,058	250						-					
Streets	-			1,040				-	-	-	-	-	
Parks	18,240	73,906	30,000	1,172	205,000	18,987	82,519	41,000	488,000				
Nature Sanctuary	-							-					
Fewson Fund Projects		5,344	-	8,286	4,656	-	-	-					
Sewer	-							-					
Transfers	280,000		-		-			-	-	-	-	-	-
Projects Fund Expenditures:	**476,218**	**94,501**	**213,585**	**73,295**	**380,651**	**217,343**	**281,167**	**41,000**	**488,000**	**-**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* **:**	**69,604**	**16,922**	**82**	**56,744**	**316**	**(8,496)**	**(0)**	**710,000**	**242,000**	**242,000**	**242,000**	**242,000**	**242,000**

Projects Fund (95) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		69,604	16,922	41,967	57,023	(0)
	Transfer from Park Donation Fund	Transfer from the Park Donation Fund to cover expenses relating to the Parks/Sewer building façade improvements and DRJP project materials.	41601-00					25,000
	Transfer from Sewer Fund	Transfer from the Sewer Fund to assist in funding expenses relating to parks projects.	41631-00					
	Transfer from General Fund	Transfer from the General Fund to assist in funding eligible projects. Funding in 2015 is for the Route 9 Downtown Entryway Project.	41621-00		4,577		15,910	
	Transfers of Fewson Fund Distribution	Transfer from Fewson Fund for eligible projects.	41641-00	17,221	279	155,000	1,566	
	Grants/Donations	Grant monies received for various projects in the Project Fund	41751-00		12,500	134,000	145,918	
	Grant for Livable Communities	No longer used. Grant monies received to cover Livable Communities project costs.	41781-00	416				
	Grant for Planning Sustainable Places	MARC Planning Sustainable Places Grant funds. Grant awarded for Vision Downtown Parkville in 2013-14; 2015 funding anticipated for the Route 9 Corridor Study.	41781-01	17,682				
	Platte County Outreach Grants	Platte County Outreach Grant monies to be applied toward eligible parks projects.	41781-03	5,000		40,000	50,749	19,000
	Partner Contributions	Contributions pledged from project partners for local match.	41806-00	1,500	96,040	10,000	10,000	707,000
			Total Projects Fund (95) Revenues	111,423	130,318	380,967	281,166	751,000

Projects Fund (95) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Exp: Streets	Grants/Donations Expenses	Grant monies used for eligible street projects.	04-11-00		1,040			
			Expenses: Sewer	-	1,040	-	-	-
Exp: Public Works	Livable Communities Study	No longer used. Expenses relating to the Livable Communities Study covered by the Livable Communities Grant.	04-12-00					
	TE Projects/Route 9 Bicycle-Pedestrian Trail	No longer used. Expenses relating to the design and engineering of the Route 9 Bicycle-Pedestrian Trail.	04-13-00					
	Route 9 Corridor Study	Expenses related to the Route 9 Corridor Study funded through a Planning Sustainable Places Grant. Will be paired with $15,000 of local match from the General Fund.	04-14-00		60,000			
	Downtown/Entryway Improvement Design	Expenses relating to the downtown/entryway improvement design covered by a grant.	04-24-00	15,000	2,797	170,995	198,648	
			Expenses: Public Works	15,000	62,797	170,995	198,648	-
Exp: Community Development	45 Highway Corridor Plan	No longer used. Expenses relating to the 45 Highway Corridor Plan.	04-17-00					
	PSP Downtown Master Plan	No longer used. Expenses relating to the PSP Downtown Master Plan.	04-20-00	250				
			Expenses: Community Development	250	-	-	-	-
Exp: Parks	Parks/Sewer Building Façade Improvements	Expenses related to installing a new roof, new doors and windows and making other designed building improvements.	04-22-00	72,954			15,340	
	English Landing Park Improvements	Grant or donation funded improvements to English Landing and Platte Landing Parks including restroom upgrades, low water bridge crossing repair, trail improvements, ball field improvements, etc. Projects	04-24-00		1,172	205,000	56,999	41,000
	DRJP Project Materials	No longer used. To fund materials for additional DRJP projects.	04-23-00	952				
	Outreach Grant Projects	Expenses related to Platte County outreach grant projects.	04-25-00	952			10,179	
			Expenses: Parks	74,859	1,172	205,000	82,519	41,000
Exp: Fewson	Fewson Fund Projects	Expenses related Fewson Fund projects.	04-01-00	5,344	8,286	4,656		
			Expenses: Sewer	5,344	8,286	4,656	-	-
Exp: Transfers	Transfer to General Fund	Transfer of surplus funds from prior projects to General Fund.	20-10-00					
			Expenses: Transfers	-	-	-	-	-
			Total Projects Fund (95) Expenses	95,453	73,295	380,651	281,167	41,000
			Ending Fund Balance Projects Fund (95)	15,970	57,023	316	(0)	710,000

River Park NID Bonds (21) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	River Park Special Assessment	Assessment levied on property owners in the River Park NID.	41001-00	323,803	319,746	321,100	320,493	320,994
	Interest Income	Interest earned from general fund investments.	41701-00	167	179	200	175	200
			Total River Park NID Bonds (21) Revenues	323,969	319,925	321,300	320,668	321,194
Expenses	Bond Principal	Payment of bond principal.	10-01-00	270,000	275,000	280,000	280,000	285,000
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00	51,363	46,256	40,700	40,700	33,275
	Bond Fees	Payment of bond fees.	10-03-00	424	424	600	424	424
	River Park NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00	2,183	(1,755)		(456)	2,495
			Total River Park NID Bonds (21) Expenses	323,969	319,925	321,300	320,668	321,194

Certificates of Participation (COPs) (22) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Property Taxes	Property taxes collected for debt service.	41001-00	332,383	338,662	330,536	339,000	366,316
	Interest Income	Interest earned from investments.	41701-00	2,854	613	100	170	-
	Interest on COPS Reserved Funds	Interest earned from investments.	41701-01	8,227	8,618			
	Gain on Investment	Gain on Investment	41710-00		3,313			
	Transfer from General Fund	This fund transfer covers the lease payment on City Hall.	42020-00	221,000	217,500			4,366
			Total COPs (22) Revenues	564,464	568,707	330,636	339,170	370,682
Expenses	COI Expenses		01-00-00		37,439			
	Underwriter FCC, Expenses		02-00-00		12,640			
	Loss on Investments		09-50-00		1,367			
	2006/2015 COPS Bond Principal	Payment of bond principal.	10-01-00	250,000	270,000	270,000	270,000	297,114
	2006/2015 COPS Bond Interest	Payment of bond interest.	10-02-00	215,098	204,890	56,636	56,636	72,468
	2006/2015 COPS Bond Fees	Payment of bond fees.	10-03-00	3,025	2,350	4,000	1,100	1,100
	COPs Debt Reserve	Monies transferred to the General Debt Reserve; anticipated for early debt retirement.	20-01-00	91,852	40,021		11,434	
			Total COPs (22) Expenses	559,975	568,707	330,636	339,170	370,682

Brush Creek NID Bonds (23) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Brush Creek Special Assessment	Assessment levied on property owners in the Brush Creek NID.	41001-00	2,083	248,497	248,497	253,647	251,029
	Penalties	Fees collected by the County and remitted to the City for assessments that are collected after the deadline.			843		87	
	Reserve applied to Bond Payment							78,480
	Transfers	Transfer from Emergency Reserve Fund (or other sources) to cover shortfalls in assessment collections.						69,658
	Interest Income	Interest earned from debt service reserve fund investments.	41701-00		6,318	4,500	4,440	6,500
			Total Brush Creek NID Bonds (23) Revenues	2,083	255,658	252,997	258,174	405,667
Expenses	Loss on Investments		09-50-00		2,563			
	Bond Principal	Payment of bond principal.	10-01-00					210,000
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00		228,663	187,088	187,088	183,938
	Bond Fees	Payment of bond fees.	10-03-00		2,000	2,000	2,000	2,000
	Brush Creek NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00		12,704	54,181	59,358	
	Brush Creek Maintenance Reserve	Transfer of portion of assessments designated for maintenance on the improvements during the life of the bonds.	20-02-00		9,728	9,728	9,728	9,728
			Total Brush Creek NID Bonds (23) Expenses	-	255,658	252,997	258,174	405,666

Brink Meyer NID Bonds (24) Revenues and Expenses								
Type	Account	Description	Account	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget
Revenues	Brink Meyer Special Assessment	Assessment levied on property owners in the Brink Meyer NID.	41001-00	1,522	91		3,491	1,790
	Transfers	Transfer from Emergency Reserve Fund (or other sources) to cover shortfalls in assessment collections.			180,130	146,758	144,431	278,661
	Interest Income	Interest earned from general fund investments.	41701-00		4,617	3,230	3,243	4,750
	Carry over applied to Bond Payment				1,522			2,782
			Total Brink Meyer NID Bonds(24) Revenues	1,522	184,837	149,988	151,165	287,983
Expenses	Loss on Investments		09-50-00		1,873			
	Bond Principal	Payment of bond principal.	10-01-00					140,000
	Bond Interest	Payment of bond interest.	10-02-00		180,874	147,988	147,988	145,888
	Bond Fees	Payment of bond fees.	10-03-00		2,000	2,000	2,000	2,000
	Brink Meyer NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00	1,522	91		1,177	
	Brink Meyer Maintenance Reserve	Transfer of portion of assessments designated for maintenance on the improvements during the life of the bonds.	20-02-00					95
			Total Brink Meyer NID Bonds (24) Expenses	1,522	184,837	149,988	151,165	287,983

Sewer Service Debt (30) Revenues and Expenses								
Type	**Account**	**Description**	**Account**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Projected**	**2017 Budget**
Revenues	Sewer Fund	Transfer to pay all Sewer Fund debt.	41901-00	191,504	357,870	185,495	184,768	180,965
			Total Sewer Service Debt (30) Revenues	191,504	357,870	185,495	184,768	180,965
Expenses	System Renewal Lease	Lease payment on sewer plant.	10-04-00	18,456	151,063			
	SRF Principal	Payment of bond principal.	12-11-00	140,000	157,083	150,000	150,000	150,000
	SRF Interest	Payment of bond interest.	12-11-01	32,684	32,552	26,975	26,975	23,931
	SRF Administration Fee	Payment of bond fees.	12-11-02	364	17,171	8,520	7,793	7,034
			Total Sewer Service Debt (30) Expenses	191,504	357,870	185,495	184,768	180,965

2017-2022 Capital Improvement Program Summary

$0	Type	Project	Total Project Cost	CITY BUDGET IMPACT ONLY							
				2017	2018	2019	2020	2021	2022	Future Years	Total All
Admin/IT	Equipment	Phone System	$30,000	$30,000							$30,000
Admin/IT	Multi-year Project	Computer Replacement Cycle	$36,000	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000		$36,000
Admin/IT	Multi-year Project	City Hall Building Repairs	$208,823	$35,895	$32,385	$52,221	$62,439		$25,883		$208,823
Admin/IT	Multi-year Project	Building Safety Upgrades	$50,770	$17,850	$8,920	$13,500	$10,500				$50,770
Admin/IT	Multi-year Project	Train Depot Building Repairs	$96,069		$9,433	$67,580		$4,416	$14,640		$96,069
Admin/IT	Equipment	Copier	$9,000			$9,000					$9,000
Admin/IT	Equipment	Security System Upgrade	$11,041					$11,041			$11,041
Community Development	Equipment	Plotter	$9,000	$9,000							$9,000
Community Development	Project	Building Permit Software	$15,000		$15,000						$15,000
Community Development	Project	Master Plan Update	$175,000				$175,000				$175,000
Police	Equipment	In-Car Video Systems	$4,075	$4,075							$4,075
Police	Equipment	Patrol Vehicle	$226,653	$37,075	$36,534	$37,264	$38,010	$38,770	$39,000		$226,653
Public Works	Project	PAC Pond Maintenance Part 1	$8,000	$8,000							$8,000
Public Works	Project	PAC Pond Maintenance Part 2	$50,000	$50,000							$50,000
Public Works	Project	Storm Sewer Evaluation and Repair	$551,000	$36,000							$36,000
Public Works	Project	Thousand Oaks Tornado Siren	$23,000			$5,750					$5,750
Parks	Project	Maintenance and Equipment Storage Facility	$120,000	$50,000	$70,000						$120,000
Parks	Project	Friends Field	$25,000	$15,000							$15,000
Parks	Multi-year Project	ELP Low Water Crossing Improvement	$500,000	$12,000	$468,000						$480,000
Parks	Project	Dog Park Trail	$4,000								$0
Parks	Project	FOPP Shelter	$30,000	$15,000							$15,000
Parks	Equipment	Commercial soil/drill seeder	$8,000	$8,000							$8,000
Parks	Project	Spirit Fountain LED Lighting	$5,000	$5,000							$5,000
Parks	Equipment	Zero Turn Mower	$18,000	$18,000							$18,000
Parks	Project	ELP Restroom Rehabilitation	$70,000	$70,000							$70,000
Parks	Equipment	JD 6-Series Tractor with Turf Tires	$40,000			$20,000					$20,000
Parks	Equipment	Brush Hog Mower Attachment	$25,000			$25,000					$25,000
Parks	Equipment	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	$10,612			$10,612					$10,612
Parks	Project	Dog Park Shade Structure	$40,000				$20,000				$20,000
Parks	Multi-year Project	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	$150,000				$50,000	$50,000	$50,000		$150,000
Streets	Equipment	Case SR-270 Uniloader and 24" mini-milling machine attachment	$70,000	$70,000							$70,000
Streets	Equipment	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	$305,000	$57,000	$59,000	$61,000	$63,000	$65,000	$67,000		$372,000
Streets	Maintenance	2" Asphalt Mill and Overlay	$1,635,000	$1,000,000	$150,000	$155,000	$160,000	$170,000	$175,000		$1,810,000
Streets	Maintenance	Curb Repair	$200,000	$80,000	$30,000	$30,000	$30,000	$30,000	$30,000		$230,000
Streets	Maintenance	Sidewalk Repair	$100,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000		$120,000
Streets	Maintenance	Crack Sealing	$75,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000		$90,000
Streets	Maintenance	Street Striping	$75,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000		$90,000
Streets	Project	Major Project Improvements -Route 9 Phases 1 and 2a	$1,279,112	$ 1,279,112							$1,279,112
Sewer	Multi-Year Project	WWTP Headworks Screen Rebuild	$47,000	$47,000							$47,000
Sewer	Equipment	Sludge Application Equipment	$7,000	$7,000							$7,000
Sewer	Equipment	RAS Pump Drives Replacement	$5,000		$5,000						$5,000
Sewer	Project	WWTP Building Improvements	$6,000	$6,000							$6,000
Sewer	Equipment	Clarifier Drives	$15,000	$15,000							$15,000
Sewer	Project	WWTP Access Road	$13,000	$13,000							$13,000
Sewer	Equipment	Misc. Pump Station Improvements	$9,000	$9,000							$9,000
Sewer	Project	45 Hwy Pump Station	$66,000	$66,000							$66,000
Sewer	Materials	Fencing around Pump Stations	$13,000		$13,000						$13,000
Sewer	Project	South National P.S. Equipment Replacement.	$67,000	$67,000							$67,000
Sewer	Equipment	McAfee Pump	$9,000	$9,000							$9,000
Sewer	Project	CCTV	$351,000	$56,000	$57,000	$58,000	$59,000	$60,000	$61,000		$351,000
Sewer	Multi-Year Project	Downtown Manhole Reconstruction Phase 2	$85,000	$8,000	$77,000						$85,000
Sewer	Project	Sanitary Sewer Phase 3	$60,000	$60,000							$60,000
Sewer	Project	Riverchase Sewer Repair	$40,000	$40,000							$40,000
Sewer	Project	Levee Repair / Bank Stabilization	$50,000	$50,000							$50,000
Sewer	Equipment	RAS Pump AFD's	$5,200		$5,200						$5,200
Sewer	Equipment	UV bulbs, ballasts, tubes.	$12,400		$12,400						$12,400
Sewer	Equipment	Digester Blowers	$17,000		$17,000						$17,000
Sewer	Equipment	Aeration Blowers	$10,000		$10,000						$10,000
Sewer	Project	Clarifier Floor	$50,000		$50,000						$50,000
Sewer	Project	Sewer Manhole Inspections	$29,000		$29,000						$29,000
Sewer	Project	Sanitary Sewer Phase 4	$303,000		$15,000	$288,000					$303,000
Sewer	Equipment	RAS Pump Replacement	$11,500			$11,500					$11,500
Sewer	Equipment	Self Priming Pump	$26,000			$26,000					$26,000
Sewer	Equipment	Aeration Blowers	$10,000				$10,000				$10,000
Sewer	Equipment	Pinecrest Pump	$4,500				$4,500				$4,500
Sewer	Project	Sanitary Sewer Phase 5	$275,000				$275,000				$275,000
Sewer	Equipment	McAfee Pump	$9,000					$9,000			$9,000
Sewer	Equipment	WWTP Headworks Screen Replacement.	$140,000					$140,000			$140,000
Sewer	Equipment	UV bulbs, ballasts, tubes.	$12,400						$12,400		$12,400
Sewer	Project	South National P.S. Equipment Replacement.	$6,000						$6,000		$6,000
Sewer	Equipment	Pinecrest Pump	$4,500						$4,500		$4,500
Sewer	Project	Sanitary Sewer - Ongoing Renewal	$95,000						$95,000		$95,000
SUBTOTAL			**$8,151,655**	**$3,416,007**	**$1,225,872**	**$926,427**	**$1,013,449**	**$634,227**	**$636,423**	**$0**	**$7,852,405**

2017-2022 Capital Improvement Program Summary

$0	Type	Project	Total Project Cost	CITY BUDGET IMPACT ONLY							
				2017	2018	2019	2020	2021	2022	Future Years	Total All
Administration	Equipment	Facility Reservation Management Software	$25,917							$25,917	$25,917
Administration	Project	Roof, Thermoplastic	$164,262							$164,262	$164,262
Administration	Equipment	Court Dept. Break Room Furnishings	$21,848							$21,848	$21,848
Administration	Equipment	Court Dept. Furnishings	$7,428							$7,428	$7,428
Administration	Equipment	Police Department Furnishings	$7,283							$7,283	$7,283
Administration	Equipment	Upstairs Administration Furnishings	$16,329							$16,329	$16,329
Administration	Equipment	Holding Cell Repairs	$14,640							$14,640	$14,640
Administration	Equipment	Upstairs Furnishings	$16,329							$16,329	$16,329
Train Depot	Project	Carpet Replacement	$4,161							$4,161	$4,161
Train Depot	Project	Tile Floor Coverings	$11,389							$11,389	$11,389
Train Depot	Project	Kitchenette Renovation	$5,272							$5,272	$5,272
Train Depot	Project	Light Fixtures and Fans	$7,030							$7,030	$7,030
Train Depot	Project	Paint Finishes	$7,499							$7,499	$7,499
Train Depot	Project	Rest Room Renovation	$3,515							$3,515	$3,515
Train Depot	Project	Tile Floor Coverings	$11,389							$11,389	$11,389
Train Depot	Project	Kitchenette Renovation	$5,272							$5,272	$5,272
Train Depot	Project	Light Fixtures and Fans	$7,030							$7,030	$7,030
Train Depot	Project	Paint Finishes	$7,499							$7,499	$7,499
Train Depot	Project	Rest Room Renovation	$3,515							$3,515	$3,515
Court	Equipment	Eticket System	$20,000							$20,000	$20,000
Community Development	Project	Highway 45 Corridor Plan Improvements	$30,000							$30,000	$30,000
Nature Sanctuary	Project	Nature Sanctuary Entry Pavilion	$120,000							$24,000	$24,000
Nature Sanctuary	Project	Additional Access Points	$80,000							$80,000	$80,000
Parks	Project	Grigsby Trail Widening	$5,000							$5,000	$5,000
Parks	Project	Trail Lighting - Platte Landing Park	$100,000							$100,000	$100,000
Parks	Maintenance	Southern Platte Pass Trail Maintenance	$50,000							$50,000	$50,000
Parks	Project	Grigsby Field Bleacher Shade Canopy	$20,000							$20,000	$20,000
Parks	Project	Asphalt Pavement, Total Replacement	$21,705							$21,705	$21,705
Parks	Project	Fence	$24,499							$24,499	$24,499
Streets	Equipment	Wood Chipper	$25,000							$25,000	$25,000
Streets	Equipment	Mini-Excavator	$100,000							$100,000	$100,000
Streets	Project	Lakeview Drive Dam	$400,000							$100,000	$100,000
Streets	Project	Roof, Metal (Incl. Gutters and Downspouts)	$41,075							$41,075	$41,075
Streets	Project	Walls, Steel Siding	$20,943							$20,943	$20,943
Streets	Project	Windows and Doors, Metal Frames	$2,872							$2,872	$2,872
Streets	Project	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	$16,646							$16,646	$16,646
Streets	Project	Air Handling Unit	$8,323							$8,323	$8,323
Streets	Project	Unit Heaters	$3,121							$3,121	$3,121
Streets	Project	Septic System	$11,262							$11,262	$11,262
Streets	Project	Main Street Brick Sidewalk Improvements	$500,000							$500,000	$500,000
Streets	Project	Overhead Doors	$10,924							$10,924	$10,924
Streets	Project	Salt Storage	$55,137							$55,137	$55,137
Streets	Project	Asphalt Pavement, Total Replacement	$107,615							$107,615	$107,615
Public Works	Maintenance	Storm Sewer Evaluation and Repair	$551,000							$551,000	$551,000
Public Works	Project	Mill Street Culvert Guardrail	$50,000							$50,000	$50,000
Public Works	Project	River Road Ditch Work	$50,000							$25,000	$25,000
Public Works	Project	Elm Street Creek Crossing Improvement	$240,000							$120,000	$120,000
Public Works	Project	76th Street Bridge Reconstruction	$800,000							$160,000	$160,000
Public Works	Project	6th Street Spillway	$200,000							$100,000	$100,000
Public Works	Project	Relocate Siren #4	$5,500							$5,500	$5,500
Streets	Project	Route 9 from Clark to Parkville Athletic Complex	$2,242,820							$448,564	$448,564
Streets	Project	Route 9 from Parkville Athletic Complex to Lakeview Drive	$1,263,000							$252,600	$252,600
Streets	Project	Route 9 from Lakeview Drive to 13th St.	$2,815,000							$563,000	$563,000
Streets	Project	Route 9 from 13th St. to 12th St.	$393,700							$78,740	$78,740
Streets	Project	Route 9 from 12th St. to 7th St.	$675,000							$135,000	$135,000
Streets	Project	Route 9 from 7th St. to 5th St.	$554,600							$110,920	$110,920
Streets	Project	Route 9 from 5th St. to 2nd St.	$290,600							$58,120	$58,120
Streets	Project	Route 9 from 2nd St. to White Alloe Creek	$707,500							$141,500	$141,500
Streets	Project	Route 9 from White Alloe Creek to Park University Dr.	$258,500							$51,700	$51,700
Streets	Project	Route 9 from Park University Dr. to Coffey Rd.	$2,300,000							$460,000	$460,000
Administration	Equipment	Facility Reservation Management Software	$26,000							$26,000	$26,000
Community Development	Project	OTD-R Zoning District and Guidelines	$10,000							$10,000	$10,000
Parks	Project	Perimeter Trail at Small Dog Park	$7,000							$3,500	$3,500
Parks	Project	Dog Park Amenities	$10,000							$5,000	$5,000
Parks	Project	Trail Lighting - Platte Landing Park	$50,000							$50,000	$50,000
Parks	Project	Platte Landing Park Playground	$50,000							$50,000	$50,000
Parks	Maintenance	Southern Platte Pass Trail Maintenance	$50,000							$50,000	$50,000
Parks	Project	Grigsby Field Bleacher Shade Canopy	$20,000							$20,000	$20,000
Public Works	Project	Railroad Quiet Zones	$1,000,000							$1,000,000	$1,000,000
Public Works	Project	Livable Communities Recommendations - Phase 1	$500,000							$500,000	$500,000
Stormwater	Project	Parkville Athletic Complex (PAC) Detention Pond Dredging	$100,000							$100,000	$100,000
Public Works	Project	City Entry Signage	$50,000							$50,000	$50,000
Stormwater	Project	Main Street Drainage Improvements	$500,000							$500,000	$500,000
Streets/Parks	Project	Main Street Bridge Widening	$100,000							$100,000	$100,000
Streets	Project	Bell Road Improvements (63rd St. to 59th Terrace)	$1,500,000							$1,500,000	$1,500,000
Streets	Maintenance	Full Depth Patching and Street Replacement	$325,000							$325,000	$325,000
Streets	Project	Kelly Industrial Park Street Replacement	$300,000							$300,000	$300,000
Administration	Equipment	HVAC Replacement	$90,000							$90,000	$90,000
TOTAL		**GRAND TOTAL**	**$20,206,949**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$9,716,873**	**$9,716,873**

Capital Improvement Program
FY 2017

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Phone System	Upgrade of the aging phone system at City Hall. The current system is no longer supported, and it is difficult to find parts for maintenance.	100% General Fund	$ 30,000	$ 30,000
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Begin a cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	$ 6,000	$ 6,000
Admin/IT		Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including concrete flatwork, wallpaper replacement, and phase one of carpet replacement.	100% General Fund	$ 35,895	$ 35,895
Admin/IT		Project	Year 1 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 1: Police Department and Dias.	100% General Fund (52% MPR Safety Grant)	$ 17,850	$ 17,850
Admin/IT Total							**$ 89,745**	**$ 89,745**
Com Dev		Equipment	Replacement	Plotter	The existing plotter is 10 years old, and it can no longer be serviced. Staff has evaluated options and concluded that replacing the plotter with a combination plotter scanner would best serve the City and would pay for itself within a 10 year life of the equipment.	100% General Fund	$ 9,000	$ 9,000
Com Dev Total							**$ 9,000**	**$ 9,000**
Parks		Project	New	Maintenance and Equipment Storage Facility Phase 1	Storage and shop area to protect and maintain equipment. Shop location is proposed in conjunction with the proposed ELP Restroom Facility. The cost includes the site improvements associated with the building (access drive, fence, etc.)	100% General Fund	$ 120,000	$ 50,000
Parks		Project	New	Friends Field	Construct new practice fields in Platte Landing Park	60% Parks Donations Fund, 40% Grant	$ 25,000	$ 15,000
Parks		Project	New	ELP Restroom Rehabilitation	This project includes the second phase of the rehabilitation of the existing restroom. The improvements include replacement of the roof, installation of HVAC system, and exterior improvements.	86% General Fund; 14% Donations Fund	$ 70,000	$ 70,000
Parks		Multi-year Project	Year 2 of 3	ELP Low Water Crossing Improvement	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	100% Projects Fund	$ 500,000	$ 12,000
Parks		Project	New	Dog Park Trail	Complete walking trail around the perimeter fence in the small dog park in Platte Landing Park	100% County Outreach Grant (in-kind city labor)	$ 4,000	$ -
Parks		Project	New	FOPP Shelter	Construct a new shelter near Grigsby field. Using donated FOPP funds to leverage Platte County Outreach Grant Dollars	50% FOPP Grant 50% Outreach Grant	$ 30,000	$ 15,000
Parks		Equipment	New	Commercial soil/drill seeder	Purchase Frontier 58" PTO Driven Seeder that seeds more efficiently and maximizes seed germination for better long-term results.	100% General Fund	$ 8,000	$ 8,000
Parks		Project	New	Spirit Fountain LED Lighting	This project includes the replacement of the can lighting around the Spirit Fountain and installation of LED lighting.	100% General Fund	$ 5,000	$ 5,000
Parks		Equipment	Replacement	Zero Turn Mower	Mowing of ELP/PLP/Small Parks/ Right-of-ways. Trade in existing two mowers at a approximate value of $2,500 per mower.	100% General Fund	$ 18,000	$ 18,000
Parks Total							**$ 780,000**	**$ 193,000**
Public Works		Project	Maintenance	PAC Pond Maintenance Part 1	Improvements include installation of riprap around the perimeter of the water surface of the pond are needed to assist with future pond maintenance.	100% General Fund	$ 8,000	$ 8,000
Public Works		Payment	New	PAC Pond Maintenance Part 2	Payment to QuikTrip for maintenance repairs and improvements in 2016. According to agreement, payment is due in Dec 2017.	100% General Fund	$ 50,000	$ 50,000
Public Works		Project	Maintenance	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% General Fund	$ 551,000	$ 36,000
Public Works Total							**$ 609,000**	**$ 94,000**

Capital Improvement Program
FY 2017

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Police		Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Purchase two systems in 2016 and one in 2017. Will be on a five-year maintenance cycle to match warranty pending wear and tear.	100% General Fund	$ 4,075	$ 4,075
Police		Equipment	Replacement	Patrol Vehicle	2017 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	$ 37,075	$ 37,075
Police Total							**$ 41,150**	**$ 41,150**
Sewer		Multi-Year Project	Year 2 of 2	WWTP Headworks Screen Rebuild	Rebuild the influent mechanical bar screen at the WWTP. Screen is used to filter out plastics, rags and debris. Includes replacing the screen links, media shafts, and drive chain links. Begin design/bidding in 2016, construct in 2017.	100% Sewer Fund	$ 47,000	$ 47,000
Sewer		Equipment	Replacement	Sludge Application Equipment	Equipment replacement for the tractor (two tires and four wheel rims) and wagon (hoes and hydraulic ram gate) that are used to haul and distribute biosolids on agricultural fields.	100% Sewer Fund	$ 7,000	$ 7,000
Sewer		Project	Replacement	WWTP Building Improvements	Replace existing doors and door jams on the main building at the WWTF.	100% Sewer Fund	$6,000	$6,000
Sewer		Equipment	Replacement	Clarifier Drives	Onsite rebuild of the two hydraulic drive units that make the clarifier mechanisms rotate.	100% Sewer Fund	$ 15,000	$ 15,000
Sewer		Project	Maintenance	WWTP Access Road	Replace existing gravel access roadway from FF Hwy to the WWTP.	100% Sewer Fund	$ 13,000	$ 13,000
Sewer		Equipment	Replacement	Misc. Pump Station Improvements	Includes installation of FF Hwy Pump Station valves and mission unit, Pinecrest Valve pit lid, and McAfee level transducer.	100% Sewer Fund	$9,000	$9,000
Sewer		Project	Replacement	45 Hwy Pump Station	Install new pumps and controls. Begin design in 2016, construct in 2017.	100% Sewer Fund	$66,000	$66,000
Sewer		Project	Replacement	South National P.S. Equipment Replacement.	Replace pumps, base elbows, rails, along with electrical work.	100% Sewer Fund	$67,000	$67,000
Sewer		Equipment	Replacement	McAfee Pump	Rebuild one existing pump at McAfee Pump Station	100% Sewer Fund	$9,000	$9,000
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$56,000	$ 56,000
Sewer		Project	Replacement	Downtown Manhole Reconstruction Phase 2	Second phase of manhole project started in 2016. This involves the reconstruction of existing manholes.	100% Sewer Fund	$8,000	$8,000
Sewer		Project	Replacement	Sanitary Sewer Phase 3	Phase 3 repairs to repair manholes and install new manholes to access areas in downtown	100% Sewer Fund	$60,000	$60,000
Sewer		Project	Replacement	Riverchase Sewer Repair	Remove and replace sewer main in the Riverchase Subdivision	100% Sewer Fund	$40,000	$40,000
Sewer		Project	Replacement	Levee Repair / Bank Stabilization	Repair two location of breeches in the levee and the streambank failure along the creek adjacent to the entrance to the sewer plant.	100% Sewer Fund	$50,000	$50,000
Sewer Total							**$ 453,000**	**$ 453,000**

Capital Improvement Program
FY 2017

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets		Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately $7,000	100% Transportation Fund	$ 57,000	$ 57,000
Streets		Equipment	New	Case SR-270 Uniloader and 24" mini-milling machine attachment	Purchase new Case SR270 uniloader and milling attachment to be used for street patching and repairs, dirt work, etc.	100% Transportation Fund	$ 70,000	$ 70,000
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 1,000,000	$ 1,000,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	$ 80,000	$ 80,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	$ 20,000	$ 20,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ 15,000
		Project	New	Major Project Improvements - Route 9 Phase 1 and 2a	Phase 1: Route 45 to 62nd St, Phase 2a: 62nd St. to past Clark Ave. Upgrade to a 3-lane urban section with enclosed storm system and complete street elements	100% Transportation Fund	$ 1,279,112	$ 1,279,112
Streets Total							**$ 2,536,112**	**$ 2,536,112**
Grand Total							**$ 4,518,007**	**$ 3,416,007**

2017 Budget Impact		
By Funding Source		
General Fund		$ 384,895
Sewer Fund		$ 453,000
Transportation Fund		$ 2,536,112
Other Fund		$ 42,000
TOTAL		$ 3,416,007

Capital Improvement Program
FY 2018

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	$ 6,000	$ 6,000
Admin/IT		Project	Year 2 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 2: Municipal Court	100% General Fund	$ 8,920	$ 8,920
Admin/IT		Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including vinyl tile replacement and phase two of carpet replacement.	100% General Fund	$ 32,385	$ 32,385
Admin/IT		Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including trim and stucco repairs	100% General Fund	$ 9,433	$ 9,433
Admin/IT Total							**$ 56,738**	**$ 56,738**
Com Dev		Equipment	New	Building Permit Software	Acquire building permit software with greater functionality to help manage workflow, record-keeping, inspections and reporting for the Building Safety Division. This includes the purchase of software, installation, conversion of existing files, implementation and staff training.	100% General Fund	$ 15,000	$ 15,000
Com Dev Total							**$ 15,000**	**$ 15,000**
Parks		Project	New	Maintenance and Equipment Storage Facility Phase 1	Storage and shop area to protect and maintain equipment. Shop location is proposed in conjunction with the proposed ELP Restroom Facility. The cost includes the site improvements associated with the building (access drive, fence, etc.)	100% General Fund	$ 120,000	$ 70,000
Parks		Multi-year Project	Year 3 of 3	ELP Low Water Crossing Improvement	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	96% Projects Fund; 4% Outreach Grant	$ 500,000	$ 468,000
Parks Total							**$ 620,000**	**$ 538,000**
Police		Equipment	Replacement	Patrol Vehicle	2018 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	$ 36,534	$ 36,534
Police Total							**$ 36,534**	**$ 36,534**
Sewer		Equipment	Replacement	RAS Pump AFD's	Replacement of three RAS Pump drives that control the pump speed at WWTP.	100% Sewer Fund	$5,200	$5,200
Sewer		Equipment	Replacement	RAS Pump Drives Replacement	Replacement of three RAS Pump adjustable frequency drives that control the pump speed at the WWTP (one per year for three years).	100% Sewer Fund	$ 5,000	$ 5,000
Sewer		Equipment	Replacement	UV bulbs, ballasts, tubes.	Replace the components of the UV disinfection system, including amalgam bulbs, ballasts, and quartz tubes.	100% Sewer Fund	$12,400	$12,400
Sewer		Equipment	Replacement	Digester Blowers	Replacement of two digester blowers at WWTP.	100% Sewer Fund	$17,000	$17,000
Sewer		Equipment	Replacement	Aeration Blowers	Rebuild/Replace two aeration blowers at the WWTP	100% Sewer Fund	$10,000	$10,000
Sewer		Project	Replacement	Clarifier Floor	Replacement of Clarifier Floor. One in 2016 and the other in 2018.	100% Sewer Fund	$50,000	$50,000
Sewer		Materials	New	Fencing around Pump Stations	Install new fencing around Pinecrest Pump Station and FF Hwy Pump Station	100% Sewer Fund	$13,000	$13,000
Sewer		Project	New	Sewer Manhole Inspections	Locate, open, inspect, and assess condition of manholes. Enter information into database and record photos. Update GIS map and database.	100% Sewer Fund	$29,000	$29,000
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$57,000	$57,000
Sewer		Project	Replacement	Downtown Manhole Reconstruction Phase 2	Second phase of manhole project started in 2016. This involves the reconstruction of existing manholes.	100% Sewer Fund	$77,000	$77,000

Capital Improvement Program
FY 2018

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer		Project	Replacement	Sanitary Sewer Phase 4	Phase 4 repairs focus on repairing aged and poor condition sewer pipes, prioritized in the line database. Includes lines discovered in the last two years of CCTV work.	100% Sewer Fund	$15,000	$15,000
Sewer Total							**$ 290,600**	**$ 290,600**
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 150,000	$ 150,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	$ 30,000	$ 30,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	$ 20,000	$ 20,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Equipment	Replacement	Street Department Truck/Plow/Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately $7,000	100% Transportation Fund	$ 59,000	$ 59,000
Streets Total							**$ 289,000**	**$ 289,000**
Grand Total							**$ 1,307,872**	**$ 1,225,872**

2018 Budget Impact By Funding Source	
General Fund	$ 168,272
Sewer Fund	$ 290,600
Transportation Fund	$ 289,000
Other Fund	$ 478,000
TOTAL	$ 1,225,872

Capital Improvement Program
FY 2019

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	$ 6,000	$ 6,000
Admin/IT		Equipment	Replacement	Copier	The PD copier will be reaching end-of-life service in the next few years and will need to be replaced. The existing plan is to replace the Admin copier and rotate the existing machine to PD. Purchasing has previously been determined to provide significant savings over leasing.	100% General Fund	$ 9,000	$ 9,000
Admin/IT		Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including internal/external paint finishes and phase three of carpet replacement.	100% General Fund	$ 52,221	$ 52,221
Admin/IT		Project	Year 3 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 3: Administration Part 1	100% General Fund	$ 13,500	$ 13,500
Admin/IT		Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including HVAC Replacement, Paver/Repair Replacement, and Fence Repair/Replacement	100% General Fund	$ 67,580	$ 67,580
IT Total							**$ 148,301**	**$ 148,301**
Parks		Equipment	Replacement	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. Can also handle a boom mower (shared with Streets) for mowing medians and riverbank.	50% General Fund; 50% Outreach Grant	$ 40,000	$20,000
Parks		Equipment	New	Brush Hog Mower Attachment	Attachment to 6-series tractor used for mowing wetland area and river bank.	100% General Fund	$ 25,000	$25,000
Parks		Project	Replacement	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	Vinyl floor coverings, Paint finishes, plumbing fixtures, light fixtures, Kitchenette with cabinetry and minor appliances, furnishings including a desk, chairs and bookcase	100% General Fund	$ 10,612	$10,612
Parks Total							**$75,612**	**$55,612**
Police		Equipment	Replacement	Patrol Vehicle	2019 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	$37,264	$37,264
Police Total							**$ 37,264**	**$ 37,264**
Public Works		Project	New	Thousand Oaks Tornado Siren	Construct new tornado siren to cover the gap in service on the west side of Parkville around Thousand Oaks.	75% County, Developer, SPCPD; 25% General Fund	$23,000	$5,750
Public Works Total							**$23,000**	**$5,750**
Sewer		Equipment	Replacement	RAS Pump Replacement	Replace RAS Pump at WWTP	100% Sewer Fund	$11,500	$11,500
Sewer		Equipment	Replacement	Self Priming Pump	Engine Driven Trash Pump for By-Pass and Tank Cleaning. Can be used for flood response and system overflow bypasses.	100% Sewer Fund	$26,000	$26,000
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$58,000	$58,000
Sewer		Project	Replacement	Sanitary Sewer Phase 4	Phase 4 repairs focus on repairing aged and poor condition sewer pipes, prioritized in the line database. Includes lines discovered in the last two years of CCTV work.	100% Sewer Fund	$288,000	$288,000
Sewer Total							**$ 383,500**	**$ 383,500**

Capital Improvement Program
FY 2019

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 155,000	$ 155,500
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	$ 30,000	$ 30,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	$ 20,000	$ 20,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Equipment	Replacement	Street Department Truck/Plow/Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately $7,000	100% Transportation Fund	$ 61,000	$ 61,000
Streets Total							**$ 296,000**	**$ 296,500**
Grand Total							**$ 963,677**	**$ 926,927**

2019 Budget Impact By Funding Source	
General Fund	$ 246,927
Sewer Fund	$ 383,500
Transportation Fund	$ 296,500
Other Fund	$ -
TOTAL	$ 926,927

Capital Improvement Program
FY 2020

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	$ 6,000	$ 6,000
Admin/IT		Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including masonry inspection/repair, Phased replacement of ceiling-mounted cassettes, and phase four of carpet replacement.	100% General Fund	$ 62,439	$ 62,439
Admin/IT		Project	Year 4 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 4: Administration Part 2	100% General Fund	$ 10,500	$ 10,500
IT Total							**$ 78,939**	**$ 78,939**
Com Dev		Project	Replacement	Master Plan Update	The Master Plan is recommended for update at least once every 10 years to ensure data (e.g., population, economic development, housing, land use, public facilities and transportation) is current. The Parkville Master Plan was adopted in 2009 and, based on a 10-year timeline, is scheduled to be updated in 2019 or shortly thereafter.	100% General Fund	$ 175,000	$175,000
Com Dev Total							**$ 175,000**	**$175,000**
Parks		Project	New	Dog Park Shade Structure	Construct a shade structure at the entrance of the two dog parks in Platte Landing Park.	50% Outreach Grant 50% Donations	$ 40,000	$20,000
Parks		Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	$ 150,000	$50,000
Parks Total							**$190,000**	**$70,000**
Police		Equipment	Replacement	Patrol Vehicle	2020 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	$ 38,010	$ 38,010
Police Total							**$ 38,010**	**$ 38,010**
Sewer		Equipment	Replacement	Aeration Blowers	Rebuild/Replace two aeration blowers at the WWTP	100% Sewer Fund	$ 10,000	$ 10,000
Sewer		Equipment	Replacement	Pinecrest Pump	Rebuild existing pump at Pinecrest Pump Station	100% Sewer Fund	$ 4,500	$ 4,500
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$ 59,000	$ 59,000
Sewer		Project	Replacement	Sanitary Sewer Phase 5	Phase 4 repairs focus on repairing more lines, based on priority. Will include rebuild of small lines in old downtown areas.	100% Sewer Fund	$ 275,000	$ 275,000
Sewer Total							**$ 348,500**	**$ 348,500**

Capital Improvement Program
FY 2020

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 160,000	$ 160,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	$ 30,000	$ 30,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	$ 20,000	$ 20,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Equipment	Replacement	Street Department Truck/Plow/Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately $7,000	100% Transportation Fund	$ 63,000	$ 63,000
Streets Total							**$ 303,000**	**$ 303,000**
Grand Total							**$ 1,133,449**	**$ 1,013,449**

2020 Budget Impact		
By Funding Source		
General Fund		$ 361,949
Sewer Fund		$ 348,500
Transportation Fund		$ 303,000
Other Fund		$ -
TOTAL		$ 1,013,449

Capital Improvement Program
FY 2021

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	$ 6,000	$ 6,000
Admin/IT		Equipment	Replacement	Security System Upgrade	Security System Upgrade. Fifty percent (50%) of the security system.	100% General Fund	$ 11,041	$ 11,041
Admin/IT		Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including Bench Repairs	100% General Fund	$ 4,416	$ 4,416
IT Total							**$ 21,457**	**$ 21,457**
Police		Equipment	Replacement	Patrol Vehicle	2021 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	$ 38,770	$ 38,770
Police Total							**$ 38,770**	**$ 38,770**
Sewer		Equipment	Replacement	McAfee Pump	Rebuild one existing pump at McAfee Pump Station	100% Sewer Fund	$9,000	$9,000
Sewer		Equipment	Replacement	WWTP Headworks Screen Replacement.	Replace the influent mechanical bar screen at the WWTP. Was installed in 2004.	100% Sewer Fund	$ 140,000	$ 140,000
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$ 60,000	$ 60,000
Sewer Total							**$ 209,000**	**$ 209,000**
Parks		Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	$150,000	$50,000
Parks Total							**$150,000**	**$50,000**
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 170,000	$ 170,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	$ 30,000	$ 30,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	$ 20,000	$ 20,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Equipment	Replacement	Street Department Truck/Plow/Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately $7,000	100% Transportation Fund	$ 65,000	$ 65,000
Streets Total							**$ 315,000**	**$ 315,000**
Grand Total							**$ 734,227**	**$ 634,227**

2021 Budget Impact By Funding Source	
General Fund	$ 110,227
Sewer Fund	$ 209,000
Transportation Fund	$ 315,000
Other Fund	$ -
TOTAL	$ 634,227

Capital Improvement Program
FY 2022

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	$ 6,000	$ 6,000
Admin/IT		Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including holding cell repairs, IT room split system replacement, and concrete flatwork.	100% General Fund	$ 25,883	$ 25,883
Admin/IT		Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including window and door replacement	100% General Fund	$ 14,640	$ 14,640
IT Total							**$ 46,523**	**$ 46,523**
Police		Equipment	Replacement	Patrol Vehicle	2022 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	$ 39,000	$ 39,000
Police Total							**$ 39,000**	**$ 39,000**
Sewer		Equipment	Replacement	UV bulbs, ballasts, tubes.	Replace the components of the UV disinfection system, including amalgam bulbs, ballasts, and quartz tubes.	100% Sewer Fund	$12,400	$12,400
Sewer		Project	Replacement	South National P.S. Equipment Replacement.	Replace pumps, base elbows, rails, along with electrical work.	100% Sewer Fund	$6,000	$6,000
Sewer		Equipment	Replacement	Pinecrest Pump	Rebuild existing pump at Pinecrest Pump Station	100% Sewer Fund	$4,500	$4,500
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$61,000	$61,000
Sewer		Project	Replacement	Sanitary Sewer - Ongoing Renewal	Once the five phases of repair are complete, City will focus on periodic projects to rebuild sewer pipes, using primarily the CIPP process.	100% Sewer Fund	$95,000	$95,000
Sewer Total							**$ 178,900**	**$ 178,900**
Parks		Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	$150,000	$ 50,000
Parks Total							**$ 150,000**	**$ 50,000**
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 175,000	$ 175,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	$ 30,000	$ 30,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	$ 20,000	$ 20,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ 15,000
Streets		Equipment	Replacement	Street Department Truck/Plow/Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately $7,000	100% Transportation Fund	$ 67,000	$ 67,000
Streets Total							**$ 322,000**	**$ 322,000**
Grand Total							**$ 736,423**	**$ 636,423**

2021 Budget Impact By Funding Source		
General Fund		$ 135,523
Sewer Fund		$ 178,900
Transportation Fund		$ 322,000
Other Fund		$ -
TOTAL		$ 636,423

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Administration	Project	Replacement	Roof, Thermoplastic	Roof replacement	100% General Fund	$164,262	$164,262
Administration	Equipment	Replacement	Court Dept. Break Room Furnishings	add description and year/future	100% General Fund	$21,848	$21,848
Administration	Equipment	Replacement	Court Dept. Furnishings	Replacement/Update of furnishings	100% General Fund	$7,428	$7,428
Administration	Equipment	Replacement	Police Department Furnishings	Replacement/Update of furnishings	100% General Fund	$7,283	$7,283
Administration	Equipment	Replacement	Upstairs Administration Furnishings	Replacement/Update of furnishings	100% General Fund	$16,329	$16,329
Administration	Equipment	Replacement	Holding Cell Repairs	Replacement/Update of furnishings	100% General Fund	$14,640	$14,640
Administration	Equipment	Replacement	Upstairs Furnishings	Replacement/Update of furnishings	100% General Fund	$16,329	$16,329
Train Depot	Project	Replacement	Carpet Replacement	Replacement of 67 square yards of carpet	100% General Fund	$4,161	$4,161
Train Depot	Project	Replacement	Tile Floor Coverings	Replacement of 90 square yards of tile floor coverings	100% General Fund	$11,389	$11,389
Train Depot	Project	Replacement	Kitchenette Renovation	Replacement of countertops, cabinets and appliances	100% General Fund	$5,272	$5,272
Train Depot	Project	Replacement	Light Fixtures and Fans	Replacement of Light Fixtures and Fans	100% General Fund	$7,030	$7,030
Train Depot	Project	Replacement	Paint Finishes	Replacement of approximately 6,400 square feet of the interior paint finishes.	100% General Fund	$7,499	$7,499
Train Depot	Project	Replacement	Rest Room Renovation	Replacement of restroom features including plumbing fixtures and furnishings	100% General Fund	$3,515	$3,515
Train Depot	Project	Replacement	Tile Floor Coverings	Replacement of 90 square yards of tile floor coverings	100% General Fund	$11,389	$11,389
Train Depot	Project	Replacement	Kitchenette Renovation	Replacement of countertops, cabinets and appliances	100% General Fund	$5,272	$5,272
Train Depot	Project	Replacement	Light Fixtures and Fans	Replacement of Light Fixtures and Fans	100% General Fund	$7,030	$7,030
Train Depot	Project	Replacement	Paint Finishes	Replacement of approximately 6,400 square feet of the interior paint finishes.	100% General Fund	$7,499	$7,499
Train Depot	Project	Replacement	Rest Room Renovation	Replacement of restroom features including plumbing fixtures and furnishings	100% General Fund	$3,515	$3,515
Court	Equipment	New	Eticket System	Electronic ticketing and organization system for Municipal Court	100% General Fund	$20,000	$20,000
Community Development	Project	New	Highway 45 Corridor Plan Improvements	The Highway 45 Corridor Plan includes design guidance tools for the City, County, developers and landowners to implement as development occurs in the future. Project includes implementation of landscaping, pedestrian-level street lighting, and other pedestrian amenities along Hwy 45 throughout Parkville city limits.	100% General Fund	$30,000	$30,000

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Nature Sanctuary	Project		Nature Sanctuary Entry Pavilion	Construct an interpretive center for the Nature Sanctuary. The shelter would be functional for three of the four seasons. It would hold picnic tables and storage space for the program supplies, tables and chairs. The shelter includes a small office space and family restroom.	80% Grants/Donations; 20% Nature Sanctuary Fund	$120,000	$24,000
Nature Sanctuary	Project	New	Additional Access Points	Provide additional access points to the Nature Sanctuary from Park University / Riss Lake. This includes improvements to parking areas and signage.	80% General Fund; 20% Nature Sanctuary Fund	$80,000	$80,000
Parks	Project	New	Grigsby Trail Widening	Costs to purchase material to widen the existing trail around Grigsby Field.	100% General Fund	$5,000	$5,000
Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	$100,000	$100,000
Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	$50,000	$50,000
Parks	Project	New	Grigsby Field Bleacher Shade Canopy	This project would add sun shades over the bleachers.	100% General Fund	$20,000	$20,000
Parks	Project	Replacement	Asphalt Pavement, Total Replacement	650 square yards of parking areas and access drives	100% General Fund	$21,705	$21,705
Parks	Project	Replacement	Fence	Replace 510 linear feet of perimeter wood fence at the Parks Building.	100% General Fund	$24,499	$24,499
Streets	Equipment	New	Wood Chipper	Purchase wood chipper to chip the tree limbs. This equipment can be used by Parks, Streets and Nature Sanctuary	100% Transportation Fund	$25,000	$25,000
Streets	Equipment	New	Mini-Excavator	The mini-excavator is a multi-purpose piece of equipment that can be used frequently by all divisions, but primarily for projects in the streets department. With the smaller equipment, the crews can work in smaller areas.	100% Transportation Fund	$100,000	$100,000
Streets	Project	New	Lakeview Drive Dam	Reconstruct Lakeview Drive along the dam to assist with the drainage, direct the stormwater to the inlets and prevent ponding. Project will include adjusting the elevation of the roadway and new curbs	75% Transportation Fund 25% County Stormwater Grant	$400,000	$100,000

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Streets	Project	Replacement	Roof, Metal (Incl. Gutters and Downspouts)	Roof and gutter replacement. Approx. 47 squares of corrugated sheet metal roofing with exposed fasteners	100% General Fund	$41,075	$41,075
Streets	Project	Replacement	Walls, Steel Siding	Steel siding repair and replacement. Approximately 3,660 square feet of the exterior walls	100% General Fund	$20,943	$20,943
Streets	Project	Replacement	Windows and Doors, Metal Frames	Replacement of approximately 60 square feet of metal frame windows and doors.	100% General Fund	$2,872	$2,872
Streets	Project	Replacement	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	Wood wall coverings, Paint finishes on the shop area walls, plumbing fixtures, light fixtures, cabinetry and minor appliances, Furnishings including desks and chairs	100% General Fund	$16,646	$16,646
Streets	Project	Replacement	Air Handling Unit	Replacement of the two packaged terminal air conditioner (PTAC) units serve the Streets Barn.	100% General Fund	$8,323	$8,323
Streets	Project	Replacement	Unit Heaters	Replacement of two gas-fired unit heaters provide heat to the shop during the winter months	100% General Fund	$3,121	$3,121
Streets	Project	Replacement	Septic System	Septic system replacement/repair	100% General Fund	$11,262	$11,262
Streets	Project	New	Main Street Brick Sidewalk Improvements	Reconstruct brick sidewalks along Main Street. Project includes providing a solid base course to prevent differential settlement.	100% Transportation Fund	$500,000	$500,000
Streets	Project	Replacement	Overhead Doors	Garage Door Replacement	100% General Fund	$10,924	$10,924
Streets	Project	Replacement	Salt Storage	Replacement of salt storage canopy and frame at the Streets Barn. The structure comprises a concrete base and 2,400 square feet of canvas coverings. The canopy was replaced in approximately 2006, is in fair overall condition, and has a useful life of 10- to 15-years.	100% General Fund	$55,137	$55,137
Streets	Project	Replacement	Asphalt Pavement, Total Replacement	420 square yards of parking areas and access drives at the Streets Barn.	100% General Fund	$107,615	$107,615
Public Works	Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund	$551,000	$551,000
Public Works	Project	New	Elm Street Creek Crossing Improvement	This project would reduce the likelihood of water overtopping Elm Street. Immediate project would repair culvert at 11th Street and improve guardrail/roadway	50% Transportation Fund 50% County Stormwater Grant	$240,000	$120,000

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Public Works	Project	New	Mill Street Culvert Guardrail	This project would add guardrails along Mill Street just west of Crooked Road.	100% Transportation Fund	$50,000	$50,000
Public Works	Project	New	River Road Ditch Work	Reconstruct the ditch along River Road by Thousand Oaks. Allow additional discharge by railroad pipe.	50% Transportation Fund 50% County Stormwater Grant	$50,000	$25,000
Public Works	Project	New	76th Street Bridge Reconstruction	Reconstruct bridge along 76th Street that has deteriorated over time. Based on MoDOT bridge ratings, this bridge is one of the worst in Platte County.	20% Transportation Fund 80% BRO Funding from Platte County	$800,000	$160,000
Public Works	Project	New	6th Street Spillway	Reconstruct the spillway to increase the flow through the pipes and change profile of low water crossing to prevent overtopping	50% Transportation Fund 50% County Stormwater Grant	$200,000	$100,000
Public Works	Project	Replacement	Relocate Siren #4	Relocate existing tornado siren (Siren #4) to an accessible location for service.	100% General Fund	$5,500	$5,500
Streets	Project	New	Route 9 from Clark to Parkville Athletic Complex	Construct a signal at Clark Avenue; coordinate signal with a pedestrian crossing across Route 9; allow for future connection on east side of intersection for development (Green property); traffic calming along 63rd St.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$2,242,820	$448,564
Streets	Project	New	Route 9 from Parkville Athletic Complex to Lakeview Drive	Upgrade to a 3-lane urban section with complete street elements; define driveway access locations; provide frontage "slip" lane where possible; work with property owners for parking modifications	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$1,263,000	$252,600
Streets	Project	New	Route 9 from Lakeview Drive to 13th St.	Upgrade to a 3-lane urban section with complete street elements; extend Main St. and connect with Lakeview Dr. (includes property acquisition costs)	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$2,815,000	$563,000

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Streets	Project	New	Route 9 from 13th St. to 12th St.	Upgrade to a complete urban section; retaining wall reconstruction; add side street sidewalks; add turn lanes.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$393,700	$78,740
Streets	Project	New	Route 9 from 12th St. to 7th St.	Upgrade to a complete urban section; retaining wall reconstruction; add side street sidewalks; add turn lanes.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$675,000	$135,000
Streets	Project	New	Route 9 from 7th St. to 5th St.	Upgrade to a complete urban section; retaining wall reconstruction; add side street sidewalks; interesection improvements at 6th St.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$554,600	$110,920
Streets	Project	New	Route 9 from 5th St. to 2nd St.	Upgrade to a complete urban section; retaining wall reconstruction; side street sidewalks; extend the White Alloe Creek Trail connection from 6th St. to 1st St./Route 9.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$290,600	$58,120
Streets	Project	New	Route 9 from 2nd St. to White Alloe Creek	Upgrade to a complete urban section; add a signalized intersection at 1st St.; must be coordinated with other project sections along Route 9.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$707,500	$141,500
Streets	Project	New	Route 9 from White Alloe Creek to Park University Dr.	Upgrade to a complete urban section; lane widening; signal modifications; must be coordinated with other project sections.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$258,500	$51,700

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Streets	Project	New	Route 9 from Park University Dr. to Coffey Rd.	Lane widening; extended turn lanes at Coffey Rd.; trail extension	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	$2,300,000	$460,000
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$26,000	$26,000
Community Development	Project	New	OTD-R Zoning District and Guidelines	In 2011 the City adopted the new Old Town District - Residential Zone and related guidelines to preserve the character of the downtown neighborhood. This project would rezone residential properties from R-4 Multi-Family to the new OTD-R. Costs include notifications, legal reviews, map and code updates, legal notices, etc. Public meetings and workshops are not included.	100% General Fund	$10,000	$10,000
Parks	Project	New	Perimeter Trail at Small Dog Park	Construct a limestone screenings walking trail around the perimeter fence inside the Platte Landing Park small dog parks. Recommend cost-sharing with dog park donations or a Platte County Outreach Grant.	50% General Fund; 50% grants	$7,000	$3,500
Parks	Project	New	Dog Park Amenities	Provide an obstacle course and play equipment for the dog park. Recommend cost-sharing with dog park donations or a Platte County Outreach Grant.	50% General Fund; 50% grants	$10,000	$5,000
Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	$50,000	$50,000
Parks	Project	New	Platte Landing Park Playground	This project would add a playground at Platte Landing Park. Could be funded in whole or part through an Outreach Grant.	100% General Fund	$50,000	$50,000
Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	$50,000	$50,000
Parks	Project	New	Grigsby Field Bleacher Shade Canopy	This project would add sun shades over the bleachers.	100% General Fund	$20,000	$20,000

Capital Improvement Program
Unfunded Future Projects

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	$25,917	$25,917
Public Works	Project	New	Railroad Quiet Zones	Necessary improvements at East St. and Main St. to establish a railroad Quiet Zone in downtown Parkville.	100% General Fund	$1,000,000	$1,000,000
Public Works	Project	New	Livable Communities Recommendations - Phase 1	Placeholder for Phase 1 intersection improvements as recommended in the Livable Communities Study to improve transportation flow through downtown. Improvements are subject to design but may include bump-out islands, landscaping, and crossing improvements.	100% General Fund	$500,000	$500,000
Stormwater	Project	New	Parkville Athletic Complex (PAC) Detention Pond Dredging	Removal of unwanted silt in the bottom of the retention pond.	100% General Fund	$100,000	$100,000
Public Works	Project	New	City Entry Signage	Improve entryway signage at key intersections.	100% General Fund	$50,000	$50,000
Stormwater	Project	New	Main Street Drainage Improvements	This project would improve the stormwater drainage along Main Street from the river to approx. 12th Street.	100% General Fund	$500,000	$500,000
Streets/Parks	Project	New	Main Street Bridge Widening	Current bridge width is only 1 1/2 lanes. This is a potential conflict area as activity in Platte Landing Park grows, particularly with heavy vehicle/truck traffic for the boat ramp.	100% General Fund	$100,000	$100,000
Streets	Project	New	Bell Road Improvements (63rd St. to 59th Terrace)	This project would regrade the street, add curb and gutter, sidewalks, utilities, and lighting.	100% General Fund	$1,500,000	$1,500,000
Streets	Maintenance	New	Full Depth Patching and Street Replacement	Street maintenance program currently does not include funding for complete street replacement. Staff recommends annual patching ($25,000) and bi-annual funding for major repairs ($300,000).	100% Transportation Fund	$325,000	$325,000
Streets	Project	New	Kelly Industrial Park Street Replacement	Full Depth replacement of the concrete streets in the development that are in need of replacement.	100% Transportation Fund	$300,000	$300,000
Administration	Equipment	Replacement	HVAC Replacement	Replacement of the 50 Ton RTU and 10 Ton RTU.	100% General Fund	$90,000	$90,000
TOTAL						**$ 20,206,949**	**$ 9,716,873**

Future Budget Impact		
By Funding Source		
General Fund		$4,856,729
Sewer Fund		$0
Transportation Fund		$4,756,144
Other Fund		$104,000
TOTAL		$9,716,873

ITEM 3H
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Tuesday, December 13, 2016

Prepared By:
Matthew Chapman
Human Resources/Finance Director

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:
Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications.

BACKGROUND:
Staff previously completed a comprehensive review of the City's compensation policy through a salary survey of comparable positions for local peer communities. As a result of this process, on December 2, 2014, the Board of Aldermen approved a new pay range structure for full-time, part-time and temporary positions with the City of Parkville. Staff recommends updating the classifications and pay ranges for 2017. Adjustments are recommended due to a variety of factors, including the following:

- The revised salary ordinance addresses promotions, new positions, eliminated positions, and salary adjustments that were discussed during the budget process to better align staff with organizational priorities.
- Pay ranges were revised based on a review of salary information submitted by peer cities through the Mid-America Regional Council (MARC) Compensation Survey System.
- Ranges for exempt positions were adjusted for compliance with changes in federal laws regarding minimum compensation.
- Ranges were evaluated for wage compression between subordinate and supervisory positions.
- An increase to the minimum starting salary of police officers to $38,000

Budgeted funds have been allotted in 2017 to undertake a formal salary survey to determine the appropriate salary rates for all positions. Staff recommends adjusting ranges based on the results of this study. Effective January 1, 2017, all positions are eligible for a 2.0% merit raise (within established ranges), per Section 2.G. of the Personnel Manual, pending receipt of a satisfactory performance review. Employees who have reached the maximum of their pay ranges will be eligible for lump sum bonuses equal to the approved COLA pending receipt of satisfactory performance reviews, but will receive no increases to their base salaries.

BUDGET IMPACT:
The impact of the all the proposed adjustments, including merit raises, is approximately $38,969 and is incorporated into the proposed 2017 Budget.

ALTERNATIVES:

1. Approve second reading of an ordinance to classify all employee positions and establish compensation ranges.
2. Approve second reading of the ordinance subject to changes directed by the Board of Aldermen.
3. Do not approve the second reading.
4. Postpone the item and provide further direction to City Administration.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve the second reading of an ordinance to classify employee positions and establish compensation ranges.

POLICY:
Section 112.070.G. of the Municipal Code designates the City Administrator as the personnel officer of the City with authority to recommend a position classification system and salaries to the Mayor and Board of Aldermen.

SUGGESTED MOTION:
I move to approve Bill No. 2904, an ordinance approving the classification of employee positions and establishing compensation ranges, on second reading to become Ordinance No. ____.

ATTACHMENT:
1. Ordinance

BILL NO. 2904 ORDINANCE NO. ____

AN ORDINANCE CLASSIFYING ALL EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION FOR SUCH CLASSIFICATIONS

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The following pay ranges are established for permanent full-time city employees. All classifications followed by (E) are exempt under the Fair Labor Standards Act (FLSA):

		Annual		Hourly	
Classification	**Department**	**Minimum**	**Maximum**	**Minimum**	**Maximum**
Laborer	Public Works	$27,040	$35,582	$13.00	$17.11
Billing Clerk	Admin/Sewer	$27,102	$35,644	$13.03	$17.14
Department Assistant	Admin/Various	$27,560	$39,728	$13.25	$19.10
Skilled Laborer	Public Works	$30,814	$42,550	$14.81	$20.46
Court Clerk	Municipal Court	$34,000	$45,298	$16.35	$21.78
Crew Leader	Public Works	$36,424	$53,418	$17.51	$25.68
Officer	Police	$38,000	$49,157	$18.27	$23.63
Building Inspector	Community Development	$38,323	$55,731	$18.42	$26.79
Detective	Police	$38,965	$52,674	$18.73	$25.32
Superintendent	Public Works	$42,888	$55,065	$20.62	$26.47
Sergeant	Police	$42,906	$55,147	$20.63	$26.51
Financial Analyst	Administration	$45,000	$64,400	$21.63	$30.96
Building Official	Community Development	$46,721	$65,249	$22.46	$31.37
Assistant to the City Administrator (E)	Administration	$47,476	$64,162	$22.83	$30.85
City Clerk (E)	Administration	$50,440	$65,500	$24.25	$31.49
Operations Director (E)	Public Works	$50,440	$70,038	$24.25	$33.67
Captain (E)	Police	$52,100	$72,540	$25.05	$34.88
Finance/Human Resources Director (E)	Administration	$54,400	$73,440	$26.15	$35.31
Community Development Director (E)	Community Development	$62,834	$82,600	$30.21	$39.71
Public Works Director (E)	Public Works	$68,882	$84,675	$33.12	$40.71
Chief (E)	Police	$70,977	$87,234	$34.12	$41.94

SECTION 2. The following pay plan is established for temporary and part-time positions:

		Hourly	
Classification	**Department**	**Minimum**	**Maximum**
Intern	Various	$10.00	$15.00
Planner	Community Development	$12.00	$15.00
Receptionist	Administration	$12.65	$18.17
Seasonal Laborer	Public Works	$13.00	$15.00
Department Assistant	Various	$13.25	$19.10
Administrative Court Clerk	Municipal Court	$13.50	$19.53

SECTION 3. The current pay plan is based on a salary survey of comparable positions (when available) for the following peer communities: Fairway, Kansas; Gardner, Kansas; Grain Valley, Missouri; Gladstone, Missouri; Harrisonville, Missouri; Kearney, Missouri; North Kansas City, MO; Merriam, Kansas; Mission Hills, Kansas; Platte City, Missouri; Pleasant Hill, Missouri; Raymore, Missouri; Riverside, Missouri; Roeland Park, Kansas; Smithville, Missouri; Spring Hill, Kansas; and Sugar Creek, Missouri. Salary survey data were collected from the Mid-America Regional Council (MARC) Compensation Survey System (CSS).

SECTION 4. All employees shall normally receive a rate of pay no less than the minimum of the pay grade and no higher than the maximum of the pay grade.

SECTION 5. The following annual salaries are established for elected and appointed officials:

Mayor	$14,400
Alderman	$5,400
Municipal Judge	$18,000
City Administrator	such amount as established by the Board of Aldermen through a contract between the City and the City Administrator

SECTION 6. The 2017 Salary Schedule for current employees is attached hereto and hereby incorporated by reference. The 2017 Salary Schedule includes a 2% merit raise for eligible employees in accordance with Section 2.G. of the Parkville Personnel Manual (Resolution No. 12-02-13). Employees who have reached the maximum of their salary ranges will be eligible for a one-time bonus equal to the approved cost-of-living adjustment pending receipt of a satisfactory performance review.

SECTION 7. All provisions of ordinances and resolutions in conflict with this ordinance relative to the classification and compensation of employees of the City of Parkville, Missouri are hereby repealed.

SECTION 8. This ordinance shall take effect on January 1, 2017.

PASSED and APPROVED this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

2017 City of Parkville Salary Schedule

Last Name	Title	Department	Hourly Rate	Annual Salary
Abel	Public Works Director	Public Works	$37.12	$77,219
Barnard	Superintendent	PW Parks	$25.34	$52,713
Blair	Construction Inspector	Public Works	$25.21	Hourly
Blakeslee	Assistant to the City Administrator	Administration	$22.83	$47,476
Buckmaster	Department Assistant	Public Works	$14.21	Hourly
Chapman	Human Resources/Finance Director	Administration	$28.22	$58,706
Chrisman	Chief	Police	$41.74	$86,818
Crook	Billing Clerk	Admin/Sewer	$13.56	$28,200
Eckerle	Administrative Court Clerk	Court	$15.19	Hourly
Fetters	Officer	Police	$18.60	$38,684
Gault	Building Inspector	Community Development	$23.37	$48,600
Gee	Officer	Police	$20.18	$41,972
Giarratana	Building Official	Community Development	$29.00	$45,242
Hare	Code Enforcement Officer	Community Development	$17.43	Hourly
Hauth	Receptionist	Administration	$13.29	Hourly
Haynes	Officer	Police	$18.36	$38,190
Heckadon	Officer	Police	$19.57	$40,704
Hefley	Financial Analyst	Administration	$25.24	$52,500
Hill	Officer	Police	$18.81	$39,130
Hubbell	Detective	Police	$23.64	$49,179
Knight	Department Assistant	Community Development	$14.12	Hourly
Johnson	Skilled Laborer	PW Streets	$19.51	$40,590
Jordan	Captain	Police	$29.91	$62,220
Lachky	Community Development Director	Community Development	$32.25	$67,083
Liberty	Department Assistant	Police	$20.17	$41,958
Lovell	Skilled Laborer	PW Streets	$18.43	$38,336
McChesney	City Clerk	Administration	$24.74	$51,449
Parker	Officer	Police	$18.42	$38,317
Pence	Officer	Police	$19.29	$40,129
Phelan	Laborer	PW Parks	$13.39	$27,854
Pils	Laborer	PW Streets	$13.36	$27,793
Rich	Officer	Police	$18.63	$38,760
Rizzuti	Court Clerk	Court	$17.17	$35,720
Schaffner	Laborer	Parks	$13.09	$27,218
Schank	Operations Director	PW Streets	$32.96	$68,560
Shadid	Sergeant	Police	$22.77	$47,355
Sollars	Officer	Police	$18.69	$38,872
Spring	Officer	Police	$19.76	$41,109
Stone	Sergeant	Police	$22.77	$47,355
Tomlin	Officer	Police	$21.63	$44,986
Whitby	Laborer	PW Streets	$13.66	$28,408
White	Skilled Laborer	PW Streets	$19.51	$40,590

ITEM 3I
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Tuesday, November 29, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Melissa McChesney
City Clerk

ISSUE:
Request to approve the second reading of an ordinance to accept the public street and storm sewer improvements and the associated maintenance bonds for Lime Stone Court in the Townhomes at the National 2nd Plat.

BACKGROUND:
The public improvements for the Townhomes at the National 2nd Plat include public streets and storm sewer. The street and storm sewer improvement plans were approved on July 15, 2014.

The majority of the public improvements were constructed in spring 2015. In an effort to assist the developer, staff released several building permits prior to final acceptance of the public improvements. Since that time, staff has evaluated the condition of the public improvements and identified areas of asphalt and concrete curb in need of repair. Prior to acceptance of the public improvements, staff required that the contractor remedy these areas. Public Works completed a punchlist in September 2015 and the repairs were completed in November 2016. On August 5, 2016, the Public Works staff performed a final inspection of the public streets.

The improvements were designed and constructed in accordance with the American Public Works Association (APWA) design standards and construction specifications. The Public Works Construction Inspector worked closely with JA Lillig, the contractor for the project. There were no issues with the project during the construction of the public improvements; the contractor constructed the project in accordance with the approved plans. The surface cracking caused by the building contractors was repaired by the contractor.

BUDGET IMPACT:
The acceptance of these public improvements will have no immediate budget impact; however, it will add to future street and storm sewer maintenance responsibilities.

ALTERNATIVES:
1. Approve the second reading of an ordinance to accept the public street and storm sewer improvements for the Townhomes at the National 2nd Plat.
2. Do not accept the public improvements.
3. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends the Board of Aldermen accept the public street and storm sewer improvements for Lime Stone Court in the Townhomes at the National 2nd Plat.

POLICY:
Per Parkville Municipal Code Section 505.080, the Board of Aldermen must accept public improvements prior to the issuance of building permits. Per this section, the Board must also approve the maintenance bond in an amount equal to fifty percent (50%) of the cost of the

improvements and guaranteeing against defects in the construction of streets for a period of two (2) years.

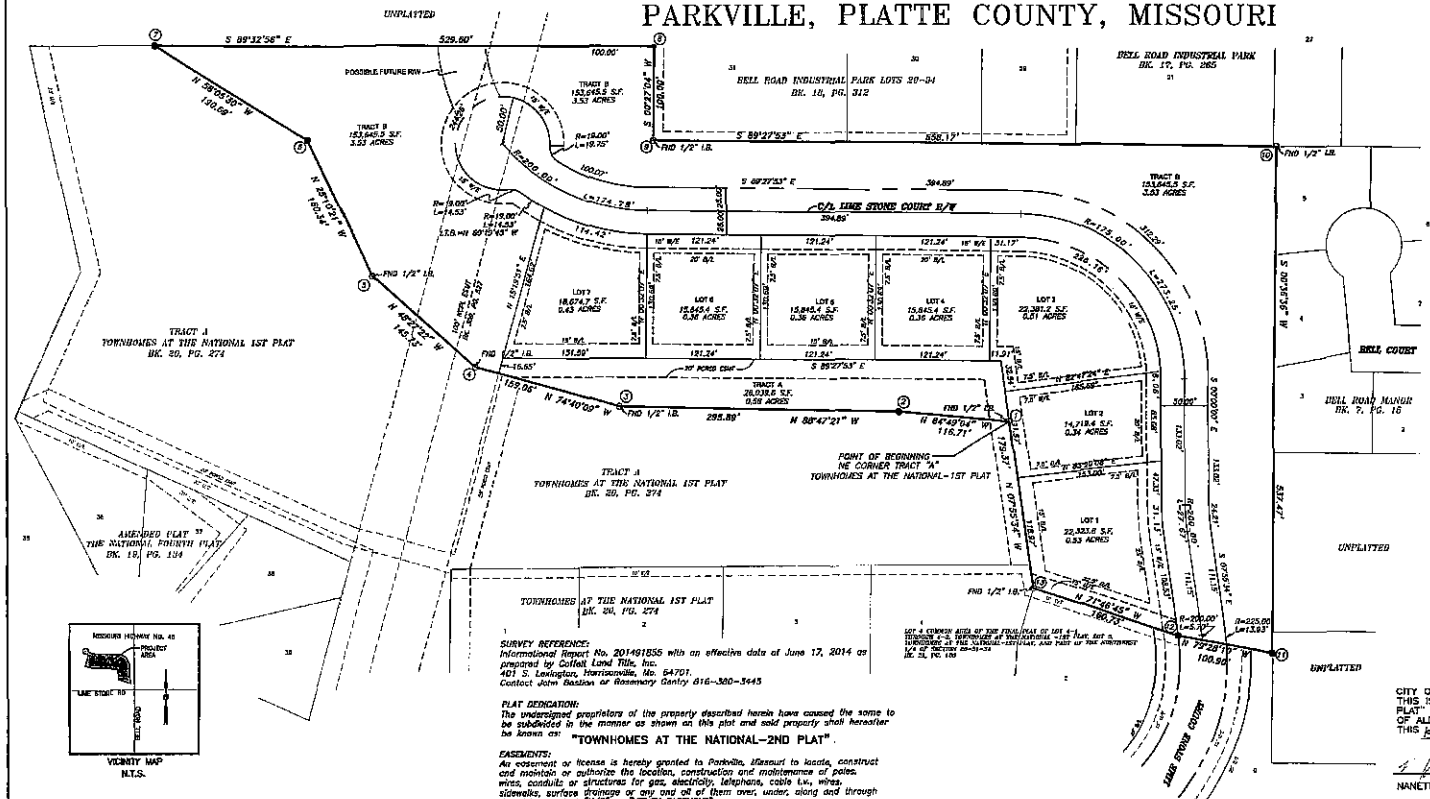
SUGGESTED MOTION:
I move to approve Bill No. 2907, an ordinance accepting the public street and storm sewer improvements, and accepting the associated maintenance bonds for the Townhomes at the National 2nd Plat, on second reading to become Ordinance No. ____.

ATTACHMENTS:
1. Final Plat
2. Proposed Ordinance
3. Maintenance Bond – Streets

Recorded in Platte County, Missouri
Recording Date/Time: 09/25/2014 at 09:54:48 AM
Instr Number: 2014010709
Book: 21 Page: 114
Type: SUBPLAT
Pages: 1
Fee: $0.00
Operator: DOUBLE EAGLE BUILDERS LLC
Remarks: TOWNHOMES AT THE NATIONAL 2ND PLAT

Chris Joyce, Recorder of Deeds

FINAL PLAT
TOWNHOMES AT THE NATIONAL–2ND PLAT
NW 1/4 SEC. 26, T–51–N, R–34–W
PARKVILLE, PLATTE COUNTY, MISSOURI



VICINITY MAP
N.T.S.

DESCRIPTION:

A tract of land being a part of the Northwest Quarter of Section 26, Township 51 North, Range 34 West, in the City of Parkville, Platte County, Missouri, being more particularly described as follows:

BEGINNING at the Northeast corner of TRACT A, TOWNHOMES AT THE NATIONAL–1ST PLAT, a subdivision of land in the City of Parkville, Platte County, Missouri according to the recorded plat thereof; thence North 84°49'04" West, along the North line of said TRACT A, a distance of 116.71 feet; thence North 89°47'21" West, continuing along the North line of said TRACT A, a distance of 295.89 feet; thence North 74°40'09" West, continuing along the North line of said TRACT A, a distance of 159.06 feet; thence North 48°27'22" West, continuing along the North line of said TRACT A, a distance of 145.73 feet; thence North 38°10'31" West, continuing along the North line of said TRACT A, a distance of 160.34 feet; thence North 58°05'00" West, continuing along the North line of said TRACT A, a distance of 190.68 feet; Thence South 89°32'58" East, departing the North line of said TRACT A, a distance of 529.60 feet, to a point on the West line of LOT 31, BELL ROAD INDUSTRIAL PARK, LOTS 29 through 34, a subdivision of land in the City of Parkville, Platte County, Missouri, according to the recorded plat thereof; thence South 00°32'04" West, along the West line of said LOT 31, a distance of 100.00 feet, to the Southwest corner of said LOT 31; thence South 89°27'53" East, along the South line of said BELL ROAD INDUSTRIAL PARK, LOTS 29–34 and also along the South line of BELL ROAD INDUSTRIAL PARK, a subdivision of land in the City of Parkville, Platte County, Missouri, according to the recorded plat thereof, a distance of 658.17 feet, to the Northwest corner of LOT 5, BELL ROAD MANOR, a subdivision of land in the City of Parkville, Platte County, Missouri, according to the recorded plat thereof; thence South 00°36'36" West, along the West line of said BELL ROAD MANOR and the Southerly extension thereof, a distance of 537.47 feet, to the Northeast corner of LOT 6, of said TOWNHOMES AT THE NATIONAL –1ST PLAT; thence North 79°28'10" West, a distance of 100.90 feet, to a point on the West right of way line of LIME STONE COURT, as now established, said point also being the Northeast corner of LOT 5–A, LOT 4 COMMON AREA OF THE FINAL PLAT OF LOT 4–1 THROUGH 4–3, TOWNHOMES AT THE NATIONAL –1ST PLAT, LOT 5, TOWNHOMES AT THE NATIONAL–1ST PLAT AND PART OF THE NORTHWEST QUARTER OF SECTION 26–51–34, a subdivision of land in the City of Parkville, Platte County, Missouri, according to the recorded plat thereof; thence North 71°46'45" West, along the North line of said LOT 5–A, a distance of 160.73 feet, to the Northwest corner of said LOT 5–A; thence North 07°53'34" West, along the East line of said LOT 4 COMMON AREA and the Northerly extension thereof, a distance of 175.17 feet, to the POINT OF BEGINNING, containing 366,830.7 square feet or 8.42 acres, more or less.

TOTAL LAND AREA: 366,830.7 SQUARE FEET OR 8.42 ACRES
PUBLIC RIGHT OF WAY: 61,510.5 SQUARE FEET OR 1.41 ACRES
NET LAND AREA: 305,320.2 SQUARE FEET OR 7.01 ACRES

BEARINGS SHOWN HEREON ARE BASED ON THE RECORDED PLAT OF TOWNHOMES AT THE NATIONAL–1ST PLAT.
COORDINATES SHOWN ARE BASED ON THE MISSOURI STATE PLANE COORDINATE SYSTEM, WEST ZONE, NAD 83, IN GRID METERS AND TIED TO THE MODOT VIRTUAL REFERENCE NETWORK.
GRID FACTOR 0.9999962
1 METER= 3.28083333 U.S. SURVEY FEET

PIP	NORTHING(m)	EASTING(m)
1	337393.486	833609.128
2	337393.995	833723.698
3	337395.905	833530.462
4	337406.421	833463.211
5	337437.876	833450.470
6	337462.104	833429.654
7	337512.973	833380.348
8	337511.002	833541.749
9	337481.076	833541.510
10	337479.203	833742.093
11	337315.496	833740.350
12	337321.025	833718.115
13	337335.342	833663.586

SURVEY REFERENCE:
Informational Report No. 201481855 with an effective date of June 17, 2014 as prepared by Coffelt Land Title, Inc.
401 S. Lexington, Harrisonville, Mo. 64701.
Contact John Bastian or Rosemary Gentry 816–380–3445

PLAT DEDICATION:
The undersigned proprietors of the property described herein have caused the same to be subdivided in the manner as shown on this plat and said property shall hereafter be known as: **"TOWNHOMES AT THE NATIONAL–2ND PLAT"**.

EASEMENTS:
An easement or license is hereby granted to Parkville, Missouri to locate, construct and maintain or authorize the location, construction and maintenance of poles, wires, conduits or structures for gas, electricity, telephone, cable t.v., wires, sidewalks, surface drainage or any and all of them over, under, along and through the strips marked "U/E" or "UTILITY EASEMENT".
An easement or license is hereby granted to Platte County Regional Sewer District to locate, construct and maintain or authorize the location, construction and maintenance of sanitary sewers over, under, along and through the strips marked "PCRSD" or "PCRSD EASEMENT".
An easement or license is hereby granted to Missouri American Water to locate, construct and maintain or authorize the location, construction and maintenance of water services over, under, along and through the strips marked "W/E" or "WATER EASEMENT".

STREETS:
The streets and right of way shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

COVENANTS AND RESTRICTIONS:
The Covenants and Restrictions recorded in Book 1130 at Page 505 as recorded with the final plat of TOWNHOMES AT THE NATIONAL–1ST PLAT are to be amended to include this plat of TOWNHOMES AT THE NATIONAL–2ND PLAT and may be amended from time to time as prescribed in that Covenant and Restrictions.

PUBLIC IMPROVEMENTS:
All public improvements including streets, sidewalks, curb & gutter and other required improvements shall meet the city's minimum standards.

BUILDING LINES:
Building lines or setback lines are hereby established as shown on this plat, and no building or portion thereof shall be built or otherwise located between this line and the lot or street line.

OPEN SPACE:
Tracts A and B are reserved as private open space to be reserved and maintained by DOUBLE EAGLE BUILDERS, LLC or its assigns for use and enjoyment as deemed appropriate. Private open space and/or cash in lieu of public open space has previously been accepted as part of the approved community unit plan for the National Golf Club of Kansas City.

IN WITNESS WHEREOF:

DOUBLE EAGLE BUILDERS, LLC, a Missouri Limited Liability Company licensed to do business in the State of Missouri, has caused these presents to be executed this 7th day of August, 2014.

DOUBLE EAGLE BUILDERS, LLC, a Missouri Limited Liability Company

BY: Dale Brook *Co–Manager*

STATE OF Missouri *)*
) SS
COUNTY OF Platte *)*

Be it remembered that on this 7th day of August, 2014, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Dale A. Brook *to me personally known, who being by me duly sworn, did say that he is Co-Manager of DOUBLE EAGLE BUILDERS, LLC, a Missouri Limited Liability Company, and that said instrument was signed in behalf of said corporation and that said* Dale Brook *acknowledged said instrument to be the free act and deed of said corporation.*

IN WITNESS WHEREOF:

I have hereunto set my hand and affixed my Notarial Seal in the date herein last above written.

My Commission Expires: April 17, 2017

Melissa Mc Chesney
Notary Public

MELISSA McCHESNEY
Notary Public – Notary Seal
State of Missouri
Platte County
Commission # 12391257
My Commission Expires: April 17, 2017

CITY OF PARKVILLE:
THIS IS TO CERTIFY THAT THIS FINAL PLAT OF "TOWNHOMES AT THE NATIONAL–2ND PLAT" WAS SUBMITTED TO, CONSIDERED AND APPROVED BY THE PARKVILLE BOARD OF ALDERMEN
THIS 8th DAY OF July, 2014, VIA ORDINANCE NO. 7766.

Nanette K. Johnston — Melissa McChesney
NANETTE K. JOHNSTON, MAYOR — MELISSA McCHESNEY, CITY CLERK

PARKVILLE PLATTE COUNTY MISSOURI

NOTES:
1. PROPERTY IS CURRENTLY ZONED R–5 CUP (PLANNED MULTI–FAMILY RESIDENTIAL).
2. THIS PROPERTY LIES WITHIN "ZONE C" (AREAS OF MINIMAL FLOODING), AS DEPICTED ON COMMUNITY PANEL NO. 290473 0155A, DATED DECEMBER 18, 1979, NATIONAL FLOOD INSURANCE PROGRAM, PLATTE COUNTY, MISSOURI.
3. SET 1/2" IRON BAR WITH "TREKK" CAP AT ALL PROPERTY CORNERS UNLESS NOTED OTHERWISE.

LEGEND:

- ○ *FOUND MONUMENT*
- ● *SET 1/2" IRON BAR WITH CAP*
- *U/E — UTILITY EASEMENT*
- *PCRSD — PLATTE COUNTY REGIONAL SEWER DISTRICT*
- *B/L — BUILDING LINE*

I HEREBY CERTIFY that this Plat of TOWNHOMES AT THE NATIONAL–2ND PLAT is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Missouri Minimum Standards for Property Boundary Surveys as established by the Missouri Board for Architects, Professional Engineers, Professional Surveyors and Landscape Architects and the Missouri Department of Agriculture. I further certify that I have complied with all statutes, ordinances, and regulations governing the practice of surveying and platting of subdivisions to the best of my professional knowledge and belief.

Samuel E. Walton 8/25/14
Samuel E. Walton, PLS 2000161239
swalton@trekdesigngroup.com

STATE OF MISSOURI
SAMUEL E. WALTON
NUMBER
PLS-2000161239
PROFESSIONAL LAND SURVEYOR

SCALE: 1 INCH = 60 FEET

SURVEYED AND PLATTED FOR:
DOUBLE EAGLE BUILDERS, LLC,
A MISSOURI LIMITED LIABILITY COMPANY BY
TREKK DESIGN GROUP, LLC
1441 E. 104TH STREET, STE. 105
KANSAS CITY, MO. 64131

Project No.:	14–020
Acad Dwg:	FINAL PLAT
Date: JUNE 24, 2014	
Drawn By: S. WALTON	
Revisions:	
7/7/14	CITY COMMENTS
7/8/14	CITY COMMENTS
7/22/14	DEVELOPER COMMENTS
7/25/14	DEVELOPER COMMENTS

TREKK DESIGN GROUP, LLC
1441 E. 104th St., Suite 105
Kansas City, Mo. 64131
Tel (816) 874–4655
Fax (816) 874–4675

Sheet No.: 1 OF 1

BILL NO. 2907 ORDINANCE NO. ____

AN ORDINANCE ACCEPTING PUBLIC STREET AND STORM SEWER IMPROVEMENTS AND ACCEPTING THE ASSOCIATED MAINTENANCE BONDS IN THE TOWNHOMES AT THE NATIONAL, 2ND PLAT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The plans titled Townhomes at the National 2nd Plat were reviewed by Public Works staff and approved for construction on July 15, 2014. The Public Improvements include street and storm sewer associated with Lime Stone Court.

Section 2. The design and construction of the improvements meets the City's adopted standards as set forth in the Parkville Municipal Code and the currently adopted edition of the Kansas City Metro Chapter of the American Public Works Association.

Section 3. A maintenance bond in the amount of $247,248.50 was originally submitted with an effective date of July 29, 2015. On August 19, 2015, a revised maintenance bond in the amount of $324,300.56 was submitted to accurately reflect the value of the public improvements.

Section 4. The acceptance date will initiate the beginning of the required two-year contractor maintenance bond period as outlined in Parkville Municipal Code Chapter 505, Section 505.080. Per this section, the applicant is responsible to correct defects or other issues apparent in that time.

Section 5. The streets and storm sewer located within the right-of way and easements of the Townhomes at the National 2nd Plat are hereby accepted.

Section 6. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

CITY OF PARKVILLE, MISSOURI Bond No. RCN215769
PUBLIC IMPROVEMENTS MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, JA Lillig Excavating, Inc. (CONTRACTOR), and J3 Pandi, LLC (DEVELOPER) as Principals (PRINCIPALS), and Old Republic Surety Company, a corporation, duly licensed to conduct a general surety business in the State of Missouri, as Surety (SURETY), are held and firmly bound unto the City of Parkville, a Municipal Corporation, as Obligee (CITY), in the penal sum of $247,248.50 Dollars, an amount equal to fifty percent (50%) of the cost to construct the Utility Work, Concrete, and Paving improvements in the Townhomes at the Nationals as approved by the City of Parkville via Ordinance # 2766 on 2nd Plat (PLAT), for which payment, well and truly to be made, we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

Whereas on 7/15/2014 the CITY approved plans titled Townhomes at the Nationals 2nd Plat, Park Hill, Platte County, MO, dated 6/24/14 and signed and sealed by Nanette Johnston, Mayor and Melissa McChesne on 7/15/2014 (CONSTRUCTION PLANS), which designate public improvements (IMPROVEMENTS) to be completed by the DEVELOPER, and whereby DEVELOPER has agreed to install and complete IMPROVEMENTS, as a condition of approval of the PLAT; and

Whereas DEVELOPER is required under the terms of Parkville Municipal Code Title V, Chapter 505, Article III, Section 505.080, *Construction of Improvements*, to furnish a guaranty against defects in construction of the streets for a period of two (2) years following CITY acceptance of the IMPROVEMENTS (CORRECTION PERIOD), and as are described as follows:

Attachment A, CONSTRUCTION PLANS, attached hereto and incorporated herein by reference.

Whereas, CONTRACTOR has entered into a contract with DEVELOPER to perform the work described on Attachment "A" and as part of CONTRACTOR'S contractual obligations, CONTRACTOR has agreed to execute this bond (BOND) along with DEVELOPER and SURETY, for the benefit of the CITY, and to be jointly and severally bound to the CITY for performance of the repairs to the IMPROVEMENTS,

Now therefore, if PRINCIPALS shall well and truly, at their own cost and expense, faithfully perform repairs required of the IMPROVEMENTS, in compliance with the CONSTRUCTION PLANS, then this obligation shall be void, otherwise to remain in full force and effect, subject to the following conditions:

1. In the event PRINCIPALS shall fail to repair any and all defects in the IMPROVEMENTS during the CORRECTION PERIOD, or any extension thereof, as may be granted by the CITY, then the SURETY shall complete the repairs to the IMPROVEMENTS within 30 days of written notification by the CITY, unless a longer period or extension is granted by the CITY in writing, or, at the election of the CITY, SURETY shall tender to the CITY the amount necessary to repair the IMPROVEMENTS, in no event to exceed the penal sum hereof, based upon estimates provided by the CITY, to carry out completion of the repairs to the IMPROVEMENTS, it being further understood that upon completion of the repairs to the IMPROVEMENTS, any unexpended funds shall be returned to SURETY.

2. It is further understood that this BOND shall remain in full force and effect for CORRECTION PERIOD to assure correction of any defective work or labor done to the IMPROVEMENTS, or defective materials furnished, in the performance of the IMPROVEMENTS.

3. This bond shall be continuous in effect and shall remain in full force and effect until (a) the CORRECTION PERIOD expired, or (b) the release and surrender of this bond by the CITY; whichever shall first occur.

4. SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the CONSTRUCTION PLANS, or to the work to be performed there under, or to the specifications relating to the IMPROVEMENTS shall, in any way, affect its obligation on this BOND, and SURETY does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the CONSTRUCTION PLANS, or to the work or to the specifications.

5. As part of the obligation secured hereby and in addition to the penal sum specified hereunder, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by the CITY in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

6. No right of action shall accrue hereunder to or for the use of any persons, firm or corporation, other than the CITY. The rights and obligations under this BOND are for the exclusive benefit of the CITY and may not be assigned, hypothecated or transferred for any purpose, unless consented to, in writing, executed by PRINCIPALS and SURETY.

7. SURETY waives any defense related to the impossibility, illegality, incapacity, bankruptcy or receivership of PRINCIPALS in connection with the obligation of PRINCIPALS hereunder and SURETY further expressly waives any defense to the extent that it may require the creditor to proceed against the PRINCIPALS as a condition precedent to any claim or demand hereon.

Witness my hand and seal this 29th day of July, 2015.

PRINCIPAL:

By: JA Lillig Excavating, Inc.

~~PRINCIPAL~~

By: Kristin Lillig

SURETY: Old Republic Surety Company

By: Kerry A. Marvel
Kerry A. Marvel Attorney-in-Fact

ITEM 3J
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

DATE: Friday, December 9, 2016

PREPARED BY:
Stephen Lachky, AICP
Community Development Director

REVIEWED BY:
Kirk Davis
Interim City Administrator

ISSUE:
Approve the second reading of an ordinance to approve the Thousand Oaks Sixteenth Plat, Final Plat, A Subdivision in Parkville, Platte County, Missouri. Case No. PZ14-27; David Barth, Forest Park Development Company of Kansas City, LLC, applicant.

BACKGROUND:
The applicant, Forest Park Development Company LLC of Kansas City proposes the Thousand Oaks Sixteenth Plat (Case No. PZ14-27), a continuation of the Thousand Oaks Subdivision development in western Parkville. The subject properties are zoned "R-3" Single-Family Residential District. The proposed plat consists of 51 single-family lots and three (3) tracts of open space consisting of 9.84 acres, more or less (See Attachment 5). The Thousand Oaks Sixteenth Plat proposes extending Thousand Oaks Drive to the southeast from the previosly approved Thousand Oaks Thriteenth Plat. A preliminary plat for the Thousand Oaks Estates was approved by Platte County on June 8, 1999; and following annexation into Parkville city limits, a revised preliminary plat for Thousand Oaks Estates (Case No. PZ04-33) was approved by the Planning and Zoning Commission on October 26, 2004, subject to conditions. See Attachment 3 for the Thousand Oaks Estates subject area and Attachment 4 for a subject area property map of the Thousand Oaks Sixteenth Plat.

Staff reviewed the application (Case No. PZ14-27) against the Parkville Municipal Code's applicable zoning code and subdivision regulations and standards for permitted uses, area, width, depth and setback requirements, adequate utilities, grading and drainage and park land dedication requirements. The application was also reviewed against the previously-approved Thousand Oaks Estates preliminary plat (Case No. PZ04-33) and adjacent Thousand Oaks Thirteenth Plat. Staff's analysis presented to the Planning and Zoning Commission on November 14, 2016 is included as Attachment 6. Staff concluded the final plat meets all applicable zoning standards, subdivision regulations and requirements — pending review of final items outlined in staff's analyses (See Attachments 6 and 7) and conditions recommended by the Planning and Zoning Commission — and is consistent with prior approvals.

Parkville Municipal Code, Section 505.220 requires the dedication of park land or acceptance of cash in lieu of a park land dedication (with approval by the Board of Aldermen). The Code requires 0.0222 acres (967.03 square feet) of park land per single-family residential lot, or an amount equal to the required park land dedication multiplied by seven thousand dollars ($7,000) per acre. The final plat includes 51 single-family lots, requiring dedication of 1.13 acres (49,318.63 square feet) of park land or $7,925.40 in lieu of dedication. Primary considerations for acceptance of park land are whether the park land provides a public benefit and whether adequate resources exist to maintain the land and any associated improvements. Staff determined maintenance of the park land and any associated improvements on the land would strain existing City resources — specifically funding for maintenance and the Public Works Department and operations staff — due to the location of the park land within city limits and distance from operations facilities. Furthermore, the existing topography of the area is not

conducive for a future park. As a result, staff recommends acceptance of cash in lieu of park land dedication.

BUDGET IMPACT:
With the exception of application and permit fees and any incremental increases from real estate and personal property taxes, there is no budgetary impact.

ALTERNATIVES:
1. Approve second reading of the ordinance approving the final plat as submitted.
2. Approve second reading, subject to changes directed by the Board of Aldermen.
3. Deny the final plat.
4. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve second reading of the ordinance, subject to the following conditions, prior to the final plat being recorded:

- Submission of final grading plans to the Southern Platte Fire Protection District (SPFPD) for review.
- Submission of a *Public Improvement Permit Application* prior to issuance of a public improvement permit.
- Submission of soils compaction testing for areas graded that will become future City right-of-way prior to issuance of a public improvement permit.
- Submission of structural calculations for deep storm sewer structures prior to issuance of a public improvement permit.
- Approval of additional utility improvement plans (as required).
- Any additional easements (as needed) prior to the issuance of public improvement permits.
- Developer provides the City $7,925.40 in lieu of park land dedication as required by Parkville Municipal Code, Section 505.220.
- Developer provides the City $17,931.40 for public improvement permit fee as required by Parkville Municipal Code, Section 850.220.

PLANNING COMMISSION RECOMMENDATION:
The Planning and Zoning Commission considered the application at a public hearing held on November 14, 2016. The Planning and Zoning Commission concurred with staff conclusions and recommendations. The Commission recommended approval of the final plat (unanimously by a vote of 7-0), subject to staff conditions. Items considered by the Commission for their recommendation at the public hearing are attached.

POLICY:
Parkville Municipal Code Section 505.220: Park Land Dedication requires the dedication of park land or acceptance of cash in lieu of a park land dedication (with approval by the Board of Aldermen). The code requires 0.0222 acres (967.03 square feet) of park land per single-family residential lot, or an amount equal to the required park land dedication multiplied by seven thousand dollars ($7,000) per acre, less a credit that any land actually dedicated for park purposes bears to the Required Park Land Dedication. Per the Municipal Code, the Board of Aldermen must accept the park land or cash in lieu of park land prior to approval of the final plat.

Parkville Municipal Code Section 850.200: Subdivision Fees requires an improvement permit fee necessary to offset City services provided and shall be used to offset expenses including, but not limited to, software, mapping of improvements, consulting services, standards guides, plan review, guiding utilities, improvement inspections, third (3rd) party testing, staffing and

other expenses related to provision of adequate infrastructure services. The improvement fee shall be paid as follows: Twenty-six dollars forty-nine cents ($26.49) per one thousand (1,000) square feet of platted residential lot area and nineteen dollars sixty-eight cents ($19.68) per one thousand (1,000) square feet of platted non-residential lot area. This fee is based on one and one-half percent (1.5%) of the estimated value of improvements, including public and private streets, public storm sewers and public sanitary sewers, per one thousand (1,000) square feet of lot area in the City of Parkville as of the effective date of this Section (August 19, 2006).

Per Parkville Municipal Code Section 505.030, all plats must be approved by the Board of Aldermen prior to recording. The Board of Aldermen must approve two readings of the ordinance to become effective. Rule 5, *Agendas*, of the Board's adopted Rules of Order, states "*The first reading of an ordinance will be read on the action agenda and the second and final reading will be read the next subsequent meeting on the consent agenda, unless the item is a time-sensitive matter in which it may be approved during the same meeting*."

SUGGESTED MOTION:
I move to approve Bill No. 2908, an ordinance approving the Thousand Oaks Sixteenth Plat, Final Plat, a subdivision in Parkville, Platte County, Missouri, on second reading to become Ordinance No. ____.

ATTACHMENTS:
1. Ordinance – Thousand Oaks Sixteenth Plat, Final Plat
2. Application PZ14-27
3. Subject area map – Thousand Oaks Estates
4. Subject property map - Thousand Oaks Sixteenth Plat
5. Thousand Oaks Sixteenth Plat, Final Plat (3 sheets); prepared by Aylett Survey & Engineering Company (dated November 7, 2016).
6. Staff Analysis to the Planning and Zoning Commission; presented at public hearing on November 14, 2016
7. Staff Analysis from Public Works Director, Alysen Abel (dated November 8, 2016)

ADDITIONAL EXHIBITS BY REFERENCE:*
1. Minutes of the November 14, 2016 Special Meeting of the Planning and Zoning Commission
2. Staff Analysis for revised preliminary plat for Thousand Oaks Estates (Case No. PZ04-33)
3. Parkville Zoning Code in its entirety - http://www.ecode360.com/PA3395-DIV-05
4. Parkville Master Plan - http://parkvillemo.gov/departments/community-development-department/master-plan/

*Copies on file at Parkville City Hall and available on request

BILL NO. 2908 ORDINANCE NO. ____

AN ORDINANCE APPROVING THE THOUSAND OAKS SIXTEENTH PLAT, FINAL PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI

WHEREAS, Platte County, Missouri approved a preliminary plat for Thousand Oaks Estates on June 8, 1999, consisting of 363 single-family residential lots on approximately 207 acres; and

WHEREAS, on August 15, 2000 via Ordinance No. 1874, the City of Parkville annexed property consisting of the Thousand Oaks Estates into its City limits; and

WHEREAS, Forest Park Development Company of Kansas City, LLC submitted a revised preliminary plat proposal for Thousand Oaks Estates (Case No. PZ04-33), consisting of 441 single-family lots, 3 office/retail lots, and 21 open space tracts on 278 acres, which was considered and approved by the Planning and Zoning Commission on October 26, 2004, subject to conditions; and

WHEREAS, David Barth of Forest Park Development Company of Kansas City, LLC submitted an application for the Thousand Oaks Sixteenth Plat, Final Plat, a Subdivision in the City of Parkville, Platte County, Missouri (Case No. PZ14-27), attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the final plat of the Thousand Oaks Sixteenth Plat proposes extending Thousand Oaks Drive to the southeast of the Thousand Oaks Thirteenth Plat, and consists of 51 single-family lots and three (3) tracts of open space consisting of 9.84 acres, more or less; and

WHEREAS, the final plat of the Thousand Oaks Sixteenth Plat was reviewed against the Parkville Municipal Code, including the subdivision regulations and the “R-3” Single-Family District Regulations, and the proposed plat meets all applicable requirements and is consistent with previously approved plans and plats; and

WHEREAS, following a public hearing on November 14, 2016 at Parkville City Hall, the Planning and Zoning Commission recommended unanimous approval of the final plat application for the Thousand Oaks Sixteenth Plat (Case No. PZ14-27), subject to conditions, by a vote of 7-0; and

WHEREAS, submission of additional items, as outlined in staff’s analysis to the Planning and Zoning Commission and policy report to the Board of Aldermen, are required prior to issuance of a public improvement permit; and

WHEREAS, the applicant agrees to the Board of Aldermen’s conditions of approval, prior to the final plat being recorded, including but not limited to, providing the City of Parkville $7,925.40 in lieu of park land dedication requirements and $17,931.40 for improvement permit fee requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Thousand Oaks Sixteenth Plat, Final Plat, a Subdivision in the City of Parkville, Platte County, Missouri, attached hereto and incorporated herein by reference as Exhibit A, is hereby approved, subject to conditions by the Board of Aldermen prior to the final plat being recorded, including but not limited to submission of additional items, as outlined in staff’s analysis to the Planning and Zoning Commission and policy report to the Board of

Aldermen, prior to issuance of a public improvement permit; the applicant providing the City of Parkville $7,925.40 in lieu of park land dedication requirements; and the applicant providing the City of Parkville $17,931.40 for public improvement permit fee requirements.

SECTION 2. The City hereby accepts and agrees to maintain City improvements in easements and public rights-of-ways, which are designated on the plat.

SECTION 3. The applicant, once all conditions by the Board of Aldermen have been met and acknowledged by the City of Parkville, is hereby directed to have the plat recorded in the office of the Platte County Recorder of Deeds following execution and is responsible for paying all recording fees.

SECTION 4. This ordinance shall be effective immediately upon its passage.

PASSED and APPROVED this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

Application #: P2 14-27
Date Submitted: 8-27-14
Public Hearing: 9-9-14
Date Approved: _____

Parkville Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Final Plat

1. Applicant / Contact Information

Applicant(s)

Name: FOREST PARK DEV. / DAVE BARTH
Address 6014 N. 9 HWY.
City, State PARKVILLE, MO 64152
Phone: 816-591-2550 Fax: 816-741-6504
E-mail dbarth@kc.rr.com

Owner(s), if different from applicant

Name: _____
Address: _____
City, State: _____
Phone: _____ Fax: _____
E-mail: _____

Engineer and/or surveyor(s) preparing plat

Name: AYLETT SURVEY. CO.
Address 201 NW. 72nd St.
City, State GLADSTONE, MO 64118
Phone: 816 436-0732 Fax: 816-436-0767
E-mail jason@sams-survey.com

Contact Person

Name: JASON ROBBINS
Address: SAME AS AYLETT SURVEY. CO.
City, State: _____
Phone: _____ Fax: _____
E-mail: _____

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required) _____ Date: 8/25/14

Property Owner's Signature (Required) _____ Date: 8/25/14

2. Property Information

Name and phase of plat: THOUSAND OAKS 16th PLAT

Final plat in substantial conformance with approved preliminary plat? YES

If not, explain: _____

Zoning district: R-7
Anticipated uses: SINGLE FAMILY RES.
Acreage of this phase: 29.20
Number of lots: 49
Minimum lot size: 75' x 130'
Density of development: 1.68 units / Ac.

3. Additional Factors affecting the project

Please include other comments or factors relating to the proposed subdivision in an attached narrative.

Application #: P214-27

4. Public Improvements

All public improvements must be designed to city standards and require approval, guarantees and permits prior to installation.

Improvement plans submitted and approved for:

Streets and access: IN REVIEW PROCESS
Date approved

Length of new streets: 3,300 LIN. FT

Surface material: ASPHALT Maximum grade: 10%

Sanitary sewer: PCRSD - IN REVIEW PROCESS
Entity and date approved

Missouri Department of Natural Resources approval: _____
Date approved

Water: MISSOURI AMERICAN
Entity and date approved

Erosion and sediment control as per NPDES II: 8/4/2014
Date approved

Flood plain development permit (if required): N/A
Date approved

5. Checklist of required submittals

- ☑ Completed application, including plat with all required details and supporting data.
- ☑ Nonrefundable application fee of $300.00 and $5.00 per lot (minimum $305.00). $545.00
- ☑ Submit twelve (12) copies of the final plat (24" x 36" or larger) and any supporting documentation, and one electronic copy (pdf) of the same for initial review by city staff and utility and service providers. Note that prior to Planning Commission and Board of Aldermen consideration additional copies will be required.
- ☑ Authorization signature of the owner of record of the property to be platted.
- ☐ Copy of any covenants and/or deed restrictions to be recorded with the Plat.
- ☐ Executed deed of release for any right-of-way dedicated to the city.
- ☐ Guarantees in the form of performance bonds or other city approved instrument ensuring the satisfactory completion of public improvements. The maintenance period for public improvements is two (2) years.

For City Use Only

Application accepted as complete by: Sean Ackerson CD Director 8/30/14
Name/Title Date

Application fee payment: ☒ Check #3005 ☐ M.O._____ ☐ Cash $545.00

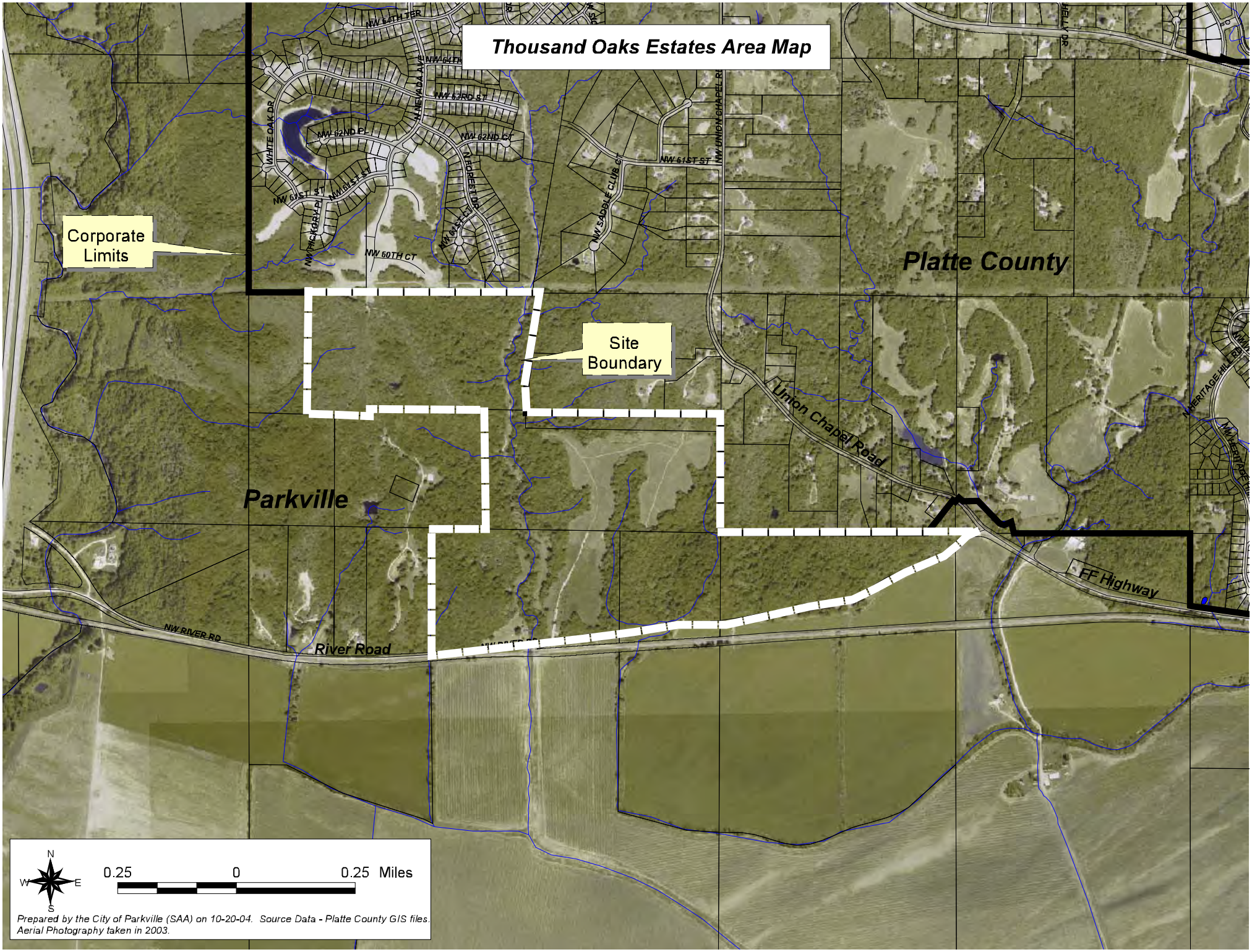
☐ Final reimbursable costs paid (if applicable). Date of Action: _____

Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: _____

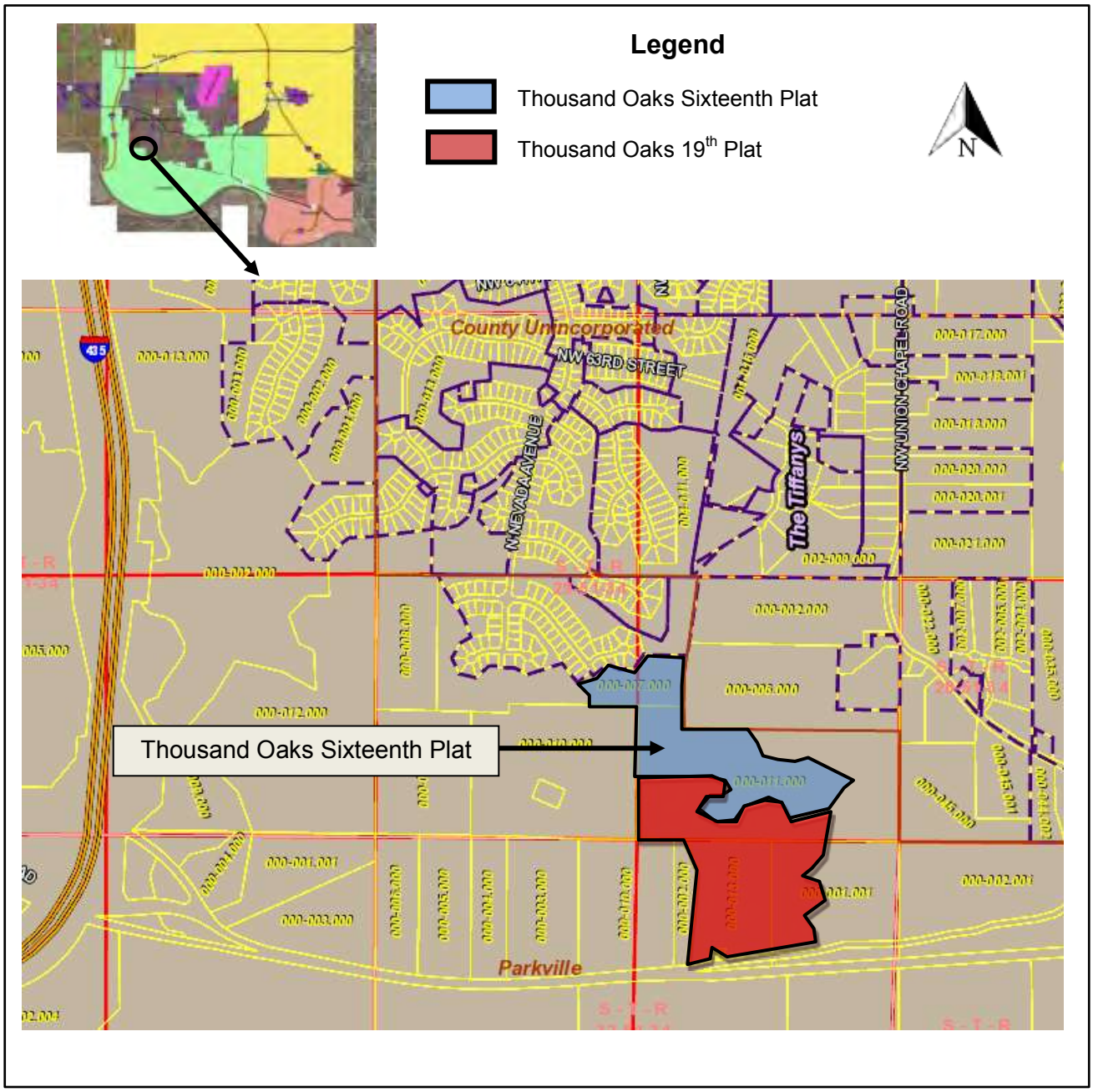
Conditions if any: _____

Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: _____

Conditions if any: _____


Thousand Oaks Estates Area Map
Corporate Limits
Site Boundary
Platte County
Parkville
Union Chapel Road
FF Highway
River Road
NW RIVER RD
NW 64TH TER
NW 63RD ST
NW 62ND PL
NW 62ND CT
NW 61ST ST
NW 60TH CT
NEVADA AVE
WHITE OAK DR
FOREST DR
NW SADDLE CLUB CT
NW UNION CHAPEL RD
HELLY DR
HERITAGE HILL RD
N
W
E
S
0.25
0
0.25 Miles
Prepared by the City of Parkville (SAA) on 10-20-04. Source Data - Platte County GIS files.
Aerial Photography taken in 2003.

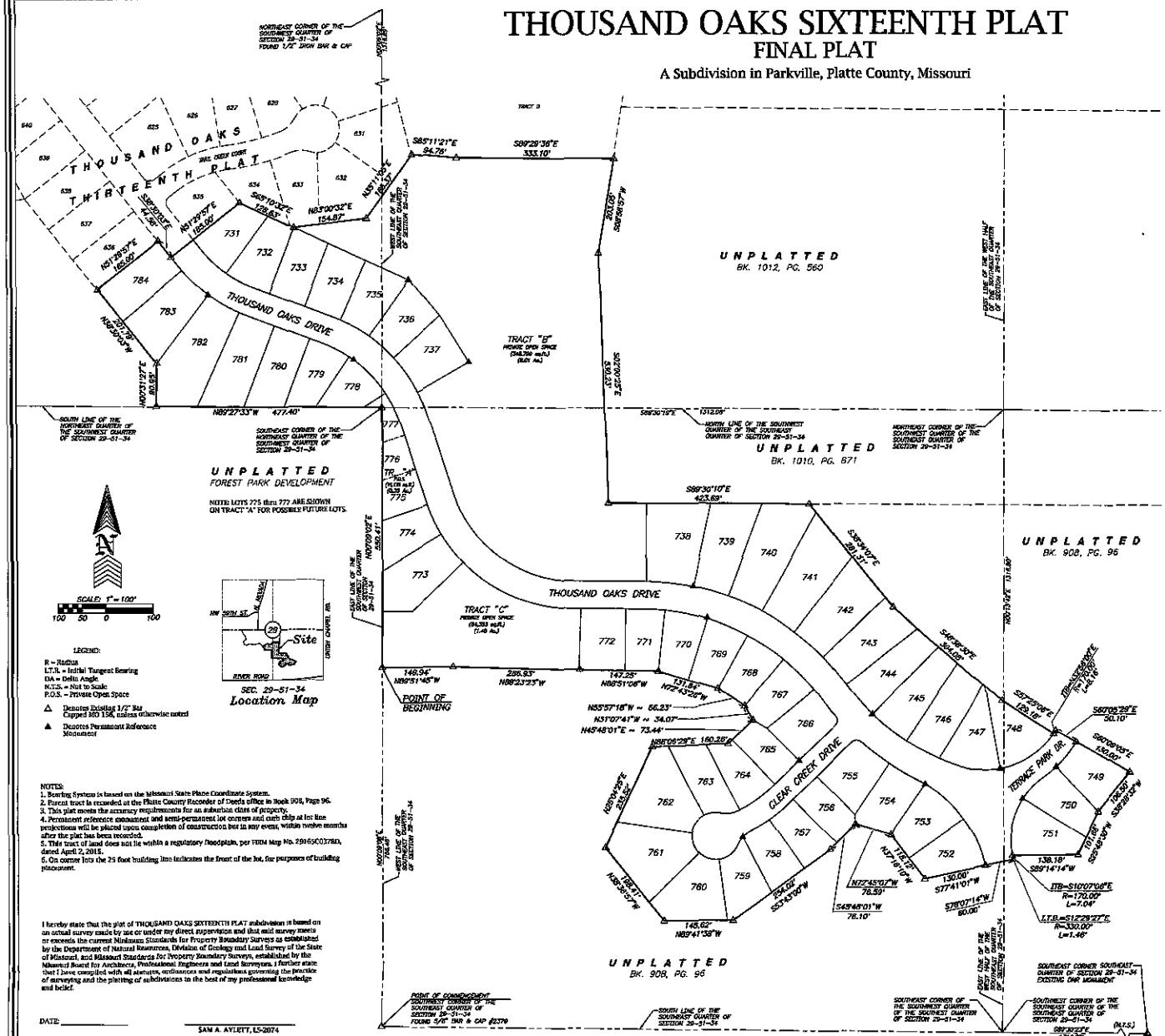
Subject Area Property Map



THOUSAND OAKS SIXTEENTH PLAT

FINAL PLAT

A Subdivision in Parkville, Platte County, Missouri



LEGEND:

R = Radius
I.T.B. = Initial Tangent Bearing
DA = Delta Angle
N.T.S. = Not to Scale
P.O.S. = Private Open Space

△ Denotes Existing 1/2" Bar Capped MO 156, unless otherwise noted

▲ Denotes Permanent Reference Monument

NOTES:
1. Bearing System is based on the Missouri State Plane Coordinate System.
2. Parent tract is recorded at the Platte County Recorder of Deeds office in Book 908, Page 96.
3. This plat meets the accuracy requirements for an suburban class of property.
4. Permanent reference monument and semi-permanent lot corners and curb chip at lot line projections will be placed upon completion of construction but in any event, within twelve months after the plat has been recorded.
5. This tract of land does not lie within a regulatory floodplain, per FIRM Map No. 29165C0378D, dated April 2, 2015.
6. On corner lots the 25 foot building line indicates the front of the lot, for purposes of building placement.

I hereby state that the plat of THOUSAND OAKS SIXTEENTH PLAT subdivision is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Minimum Standards for Property Boundary Surveys as established by the Department of Natural Resources, Division of Geology and Land Survey of the State of Missouri, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers and Land Surveyors. I further state that I have complied with all statutes, ordinances and regulations governing the practice of surveying and the platting of subdivisions to the best of my professional knowledge and belief.

DATE: _____

SAM A. AYLETT, LS-2074

DESCRIPTION:
All that part of the South Half of Section 29, Township 51, Range 34, Parkville, Platte County, Missouri being described as follows: Commencing at the Southeast corner of the Southeast Quarter of said Section 29; thence North 00 degrees 09 minutes 06 seconds East, along the West line of the Southeast Quarter of said Section 29, a distance of 756.48 feet to the Point of Beginning; thence continuing along the West line of the Southeast Quarter of said Section 29, North 00 degrees 09 minutes 02 seconds East, a distance of 550.41 feet to the Southeast corner of the Northeast Quarter of the Southwest Quarter of said Section 29; thence North 89 degrees 27 minutes 33 seconds West, along the South line of the Northeast Quarter of the Southwest Quarter of said Section 29, a distance of 477.40 feet; thence North 00 degrees 31 minutes 27 seconds East, a distance of 90.95 feet; thence North 38 degrees 30 minutes 03 seconds West, a distance of 201.79 feet to a point on the Southeast line of THOUSAND OAKS THIRTEENTH PLAT, a subdivision of land Parkville, Platte County, Missouri; thence along the Southeast line of said THOUSAND OAKS THIRTEENTH PLAT, the following 8 courses: thence North 51 degrees 29 minutes 57 seconds East, a distance of 165.00 feet; thence South 38 degrees 30 minutes 03 seconds East, a distance of 44.58 feet; thence North 51 degrees 23 minutes 57 seconds East, a distance of 185.80 feet; thence South 65 degrees 10 minutes 32 seconds East, a distance of 126.63 feet; thence North 83 degrees 00 minutes 32 seconds East, a distance of 154.87 feet; thence North 35 degrees 11 minutes 05 seconds East, a distance of 185.37 feet; thence South 85 degrees 11 minutes 21 seconds East, a distance of 94.76 feet; thence South 89 degrees 29 minutes 36 seconds East, a distance of 333.10 feet; thence South 06 degrees 58 minutes 57 seconds West, a distance of 393.05 feet; thence South 02 degrees 00 minutes 25 seconds East, a distance of 530.23 feet; thence South 89 degrees 30 minutes 10 seconds East, a distance of 423.69 feet; thence South 38 degrees 24 minutes 07 seconds East, a distance of 281.31 feet; thence South 48 degrees 38 minutes 30 seconds East, a distance of 304.08 feet; thence South 57 degrees 25 minutes 06 seconds East, a distance of 129.18 feet; thence along a curve to the left, having an initial tangent bearing of North 32 degrees 56 minutes 00 seconds East, having a radius of 170.00 feet, an arc distance of 8.16 feet; thence South 60 degrees 05 minutes 29 seconds East, a distance of 50.10 feet; thence South 60 degrees 08 minutes 05 seconds East, a distance of 130.00 feet; thence South 38 degrees 28 minutes 37 seconds West, a distance of 106.50 feet; thence South 25 degrees 48 minutes 30 seconds West, a distance of 104.68 feet; thence South 89 degrees 14 minutes 14 seconds West, a distance of 138.18 feet; thence along a curve to the left, having a initial tangent bearing of South 10 degrees 07 minutes 08 seconds East, a radius of 170.00 feet, an arc distance of 7.04 feet; thence along a reverse curve, having a radius of 330.00 feet, having an initial tangent bearing of South 12 degrees 29 minutes 27 seconds East, an arc distance of 1.46 feet; thence South 78 degrees 07 minutes 14 seconds West, a distance of 60.00 feet; thence South 77 degrees 41 minutes 01 seconds West, a distance of 130.00 feet; thence North 57 degrees 18 minutes 10 seconds West, a distance of 118.13 feet; thence North 72 degrees 45 minutes 07 seconds West, a distance of 78.59 feet; thence South 45 degrees 48 minutes 01 seconds West, a distance of 76.10 feet; thence South 53 degrees 43 minutes 00 seconds West, a distance of 254.02 feet; thence North 89 degrees 41 minutes 38 seconds West, a distance of 145.62 feet; thence North 38 degrees 36 minutes 37 seconds West, a distance of 198.41 feet; thence North 25 degrees 04 minutes 25 seconds East, a distance of 235.52 feet; thence North 68 degrees 06 minutes 29 seconds East, a distance of 160.26 feet; thence North 45 degrees 48 minutes 01 seconds East, a distance of 73.44 feet; thence North 31 degrees 07 minutes 41 seconds West, a distance of 34.07 feet; thence North 55 degrees 57 minutes 16 seconds West, a distance of 66.23 feet; thence North 72 degrees 43 minutes 26 seconds West, a distance of 131.84 feet; thence North 88 degrees 51 minutes 06 seconds West, a distance of 147.25 feet; thence North 88 degrees 23 minutes 23 seconds West, a distance of 286.93 feet; thence North 89 degrees 51 minutes 45 seconds West, a distance of 149.94 feet to the Point of Beginning. Said tract contains 29.53 acres, more or less.

DEDICATION: The undersigned proprietors of the tract of land described hereon have caused the same to be subdivided in the manner as shown on the accompanying plat which subdivision shall hereafter be known as "THOUSAND OAKS SIXTEENTH PLAT". STREETS: Streets and Right of Ways shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

BUILDING LINES: Building lines or setback lines are hereby so established as shown on the accompanying plat and no building or portion thereof shall be built between this line and the street line. Variance case number BZA04-35 was approved on October 20, 2004, which allowed a reduction of the side-yard setbacks in an R-1 District from 10 feet to 6.5 feet for the Thousand Oaks Estates development with the condition that there would be a 10 foot side yard setback requirement for any property abutting non Thousand Oaks property.

EASEMENTS DEDICATION: An easement is hereby granted to Parkville, Missouri, and to the utility companies franchised to operate in Parkville, Missouri, for the purpose of locating, constructing, operating and maintaining facilities for water, gas, electricity, sewage, telephone, cable TV and surface drainage including, but not limited to, underground pipes and conduits, pad mounted transformers, service pedestals, any or all of them upon, over, under and along the strips of land designated "Utility Easement" or "U/E". Where other easements are designed for a particular purpose, the use thereof shall be limited to that purpose only. All the above easements shall be kept free from any and all obstructions which would interfere with the construction or reconstruction and proper, safe and continuous maintenance of the aforesaid uses and specifically there shall not be built thereon or thereover any structure (except driveways, paved areas, grass, shrubs and fences) nor shall there be any obstruction to interfere with the agents and employees of Parkville, Missouri, and its Franchised utilities from going upon said easement and as much of the adjoining lands as may be reasonably necessary in exercising the rights granted by the easements. No excavation or fill shall be made or operation of any kind or nature shall be performed which will reduce or increase the earth coverage over the utilities above stated or the appurtenances thereto without the written approval of the Director of Public Works, as to utility easements.

DRAINAGE EASEMENTS: An easement is hereby granted to Parkville, Missouri, for the purpose of locating, constructing, operating and maintaining facilities for stormwater drainage including, but not limited to, underground pipes and conduits, any or all of them upon, over, under and along the strips of land designated "Drainage Easement" or "D/E".

SEWER EASEMENTS: An easement or license is hereby granted to Platte County Regional Sewer District to locate, construct and maintain or authorize the location, construction and maintenance and use of sanitary sewer mains under and along the strips designated "Sewer Easement" or "S/E".

RESTRICTIONS: Covenants and restrictions have been filed simultaneously with this plat.

PRIVATE OPEN SPACE: Tract A is intended to be replatted into lots 775, 776 and 777 in the future. Tracts B and C are reserved for Private Open space and are to be owned and maintained by the Homeowners Association.

IN TESTIMONY WHEREOF: FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY, LLC, a Missouri Limited Liability Company, has by the authority of its Members caused this instrument to be executed by its Member this _____ day of _____, 20___.

FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY, LLC

_____
David Barth, Member

STATE OF MISSOURI
COUNTY OF } ss.

Be it remembered that on this _____ day of _____, 20___, before me the undersigned Notary Public in and for the County and State above mentioned, came David Barth, Member of FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY LLC, a Missouri Limited Liability Company, who is personally known to me and duly sworn did say that he executed this instrument as the free act and deed of said FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY, LLC and was signed by its authority, in testimony whereof.

IN TESTIMONY WHEREOF: I have hereunto set my hand and affixed my notarial seal at my office in _____ County, Missouri, on the day and year last written.

My Commission Expires: _____ NOTARY PUBLIC

BOARD OF ALDERMEN
This is to Certify that the within plat was duly submitted to and approved by the Board of Aldermen of Parkville, Missouri by Ordinance No. _____ duly authenticated as passed this _____ day of _____, 20___.

MAYOR: Nan Johnston CITY CLERK: Melissa McChesney

FINAL PLAT
THOUSAND OAKS SIXTEENTH PLAT
PARKVILLE, PLATTE COUNTY, MISSOURI

AYLETT SURVEY & ENGINEERING CO.
LAND SURVEYING ~ CIVIL ENGINEERING ~ LAND PLANNING
981 NW. TEN ST. ~ GLADSTONE, MO 64118
PH. (816) 436-3232 ~ FAX (816) 436-0767

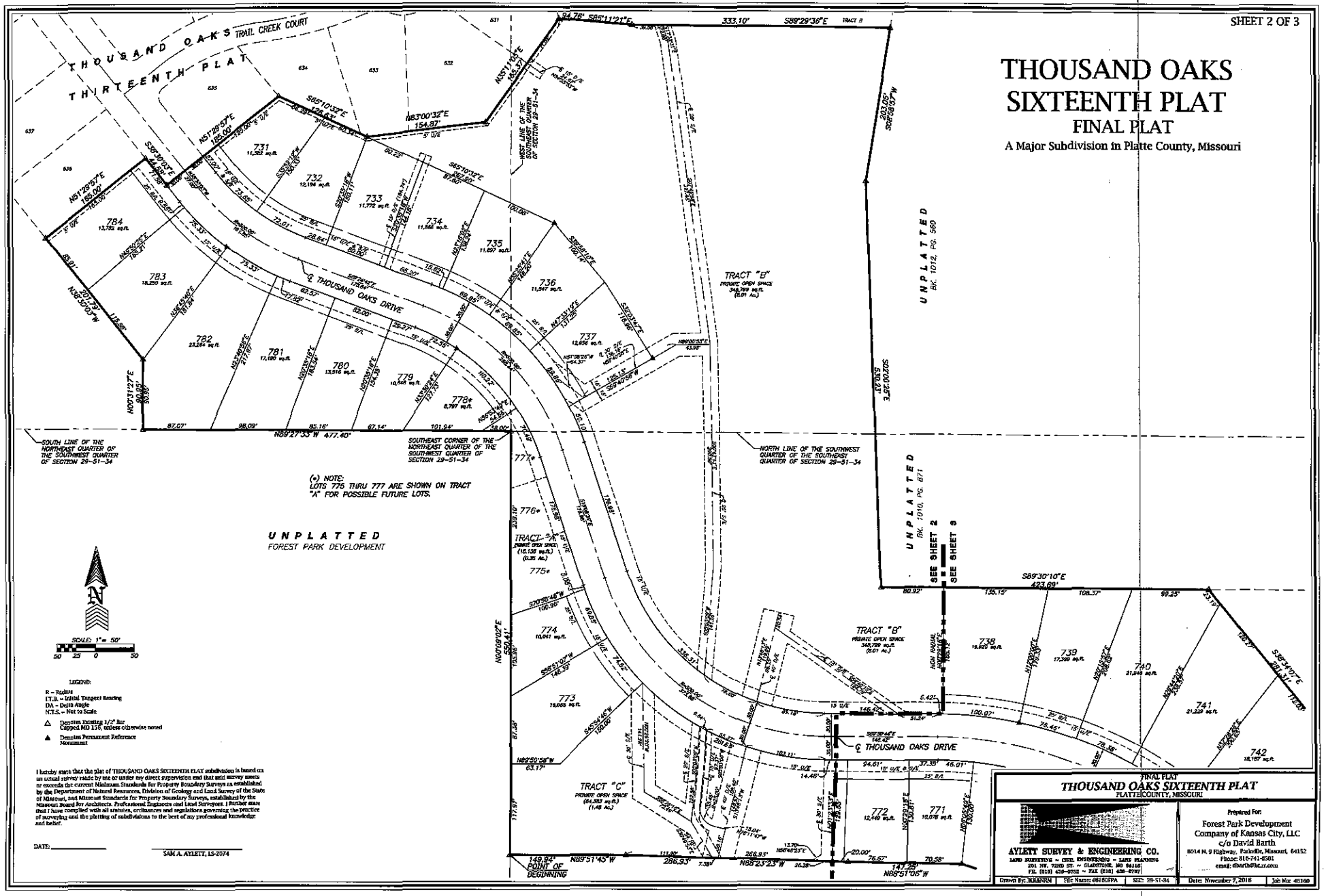
Prepared For:
Forest Park Development Company of Kansas City, LLC
c/o David Barth
6014 N. 9 Highway, Parkville, Missouri, 64152
Phone: 816-741-6501
email: dbarth@kcrr.com

Drawn By: JKB/SRH	File Name: 4816SFPA	SEC. 29-51-34	Date: November 7, 2016	Job No: 4616D

THOUSAND OAKS SIXTEENTH PLAT

FINAL PLAT

A Major Subdivision in Platte County, Missouri



I hereby state that the plat of THOUSAND OAKS SIXTEENTH PLAT subdivision is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Minimum Standards for Property Boundary Surveys as established by the Department of Natural Resources, Division of Geology and Land Survey of the State of Missouri, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers and Land Surveyors. I further state that I have complied with all statutes, ordinances and regulations governing the practice of surveying and the platting of subdivisions to the best of my professional knowledge and belief.

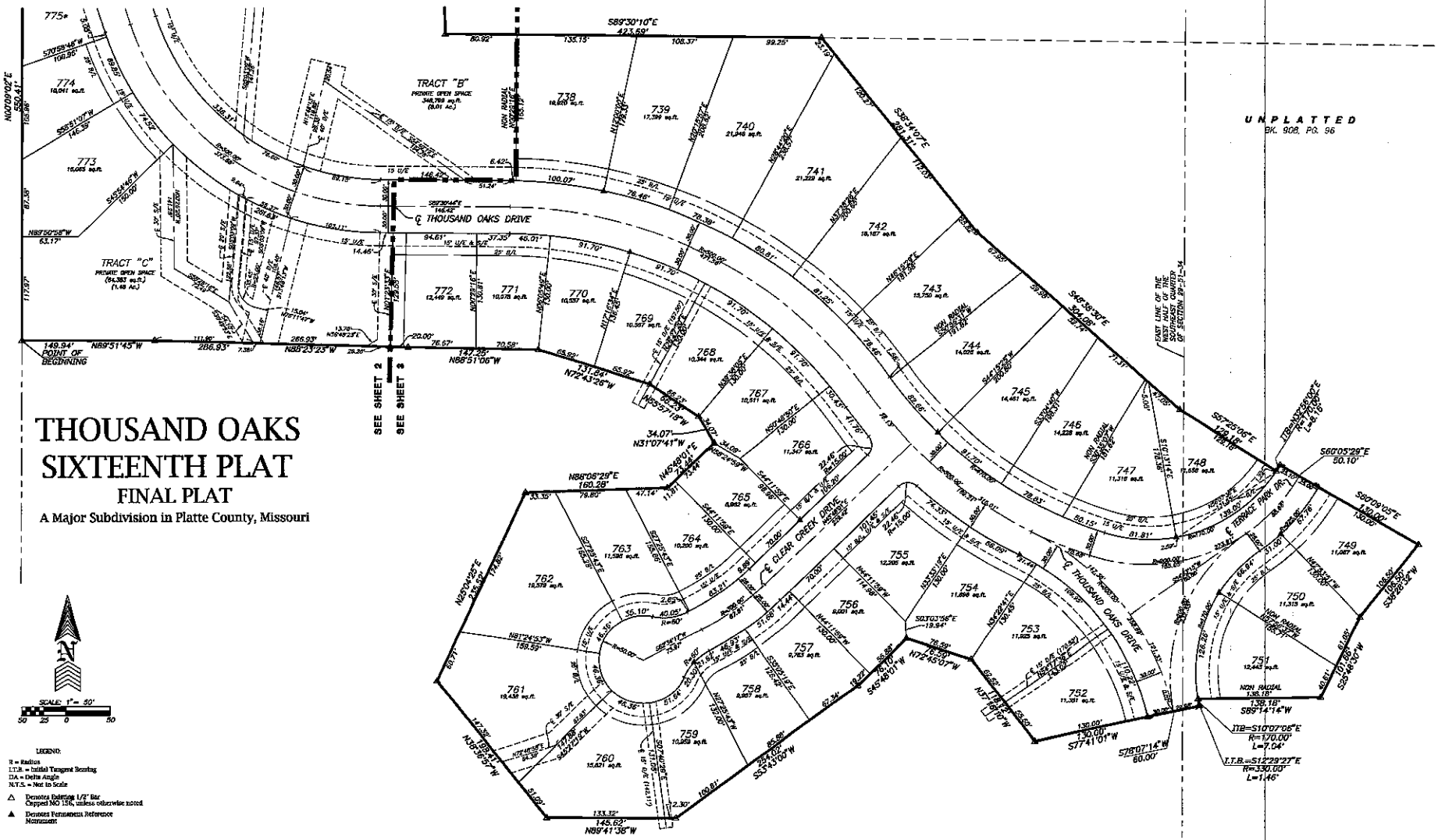
DATE: _____ _____
SAM A. AYLETT, LS-2074

FINAL PLAT
THOUSAND OAKS SIXTEENTH PLAT
PLATTE COUNTY, MISSOURI

AYLETT SURVEY & ENGINEERING CO.
LAND SURVEYING ~ CIVIL ENGINEERING ~ LAND PLANNING
201 NW. 72ND ST. ~ GLADSTONE, MO 64118
PH. (816) 436-0722 ~ FAX (816) 436-0797

Prepared For:
Forest Park Development Company of Kansas City, LLC
c/o David Barth
8014 N. 9 Highway, Parkville, Missouri, 64152
Phone: 816-741-6501
email: dbarth@kc.rr.com

Drawn By: KKANNIN | File Name: 4816OPA | SEC: 29-51-34 | Date: November 7, 2018 | Job No: 4816O



THOUSAND OAKS SIXTEENTH PLAT

FINAL PLAT

A Major Subdivision in Platte County, Missouri

LEGEND:

R = Radius
I.T.B. = Initial Tangent Bearing
DA = Delta Angle
N.T.S. = Not to Scale

△ Denotes Existing 1/2" Bar Capped MO 185, unless otherwise noted

▲ Denotes Permanent Reference Monument

I hereby state that the plat of THOUSAND OAKS SIXTEENTH PLAT subdivision is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Minimum Standards for Property Boundary Surveys as established by the Department of Natural Resources, Division of Geology and Land Survey of the State of Missouri, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers and Land Surveyors. I further state that I have complied with all statutes, ordinances and regulations governing the practice of surveying and the platting of subdivisions to the best of my professional knowledge and belief.

DATE: _____

_____
SAM A. AYLETT, LS-2074

FINAL PLAT

THOUSAND OAKS SIXTEENTH PLAT

PLATTE COUNTY, MISSOURI

AYLETT SURVEY & ENGINEERING CO.
LAND SURVEYING ~ CIVIL ENGINEERING ~ LAND PLANNING
201 NE. TODD ST. ~ GLADSTONE, MO 64116
PH. (816) 436-0752 ~ FAX (816) 436-0707

Prepared for:
Forest Park Development Company of Kansas City, LLC
c/o David Barth
6014 N. 9 Highway, Parkville, Missouri, 64152
Phone: 816-741-6501
email: dbarth@kcrr.com

Drawn By: JKEANON	File Name: 48160FPA	SEC: 29-51-34	Date: November 7, 2016	Job No: 48160

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

Staff Analysis

Agenda Item: **5.A**

Proposal: Application for Final Plat for the Thousand Oaks Sixteenth Plat

Case No: PZ14-27

Applicant: Forest Park Development Company LLC of Kansas City

Owner: Forest Park Development Company LLC of Kansas City

Location: Sec. 29-51-34

Zoning: "R-3" Single Family District

Parcel #s: Part of Platte County parcel #20-9.0-29-000-000-007.000
Part of Platte County parcel #20-9.0-29-000-000-010.000
Part of Platte County parcel #20-9.0-29-000-000-011.000

Exhibits:
A. This Staff Analysis
B. Application for Final Plat
C. Subject Area Property Map
D. Thousand Oaks Sixteenth Plat, Final Plat; prepared by Aylett Survey & Engineering Co. (dated July 28, 2015)
E. Staff review comments (dated October 19, 2016)
F. Public Works Dept. Staff Analysis (dated November 8, 2016)
G. Utility Provider Correspondence
H. Additional information as may be submitted during the meeting

By Reference:
A. Parkville Municipal Code, Title IV, *Zoning Code* in its entirety, including but not limited to Chapter 420: *"R-3" Single-Family Residential District Regulations*, and Chapter 465: *Height, Area, and Bulk Requirements* (http://www.ecode360.com/PA3395-DIV-05).
B. Parkville Municipal Code, Title V, Chapter 505: *Subdivisions* - http://www.ecode360.com/27903031
C. Parkville Master Plan (http://parkvillemo.gov/departments/community-development-department/master-plan/)
D. Hearing notice published in the Platte County Landmark newspaper (dated October 26, 2016)
E. Summary of Public Hearing posted on Parkville City webpage (http://parkvillemo.gov/public-hearings/)
F. Hearing notice published on the Parkville City webpage (http://parkvillemo.gov/download/public-hearing-notices/PZ14-27_FinalPlatHearingSummary.pdf)

Comments

Received: No written comments from the public have been received by the Community Development Department as of the completion of this staff analysis on November 1, 2016.

Overview

The applicant, Forest Park Development Company LLC of Kansas City proposes the Thousand Oaks Sixteenth Plat, a continuation of the Thousand Oaks Subdivision development in western Parkville. The subject properties are zoned "R-3" Single-Family Residential District. The proposed plat consists of 51 single-family lots and three (3) tracts of open space consisting of 9.84 acres, more or less. The Thousand Oaks Sixteenth Plat proposes extending Thousand Oaks Drive to the southeast from the previously approved Thousand Oaks Thriteenth Plat.

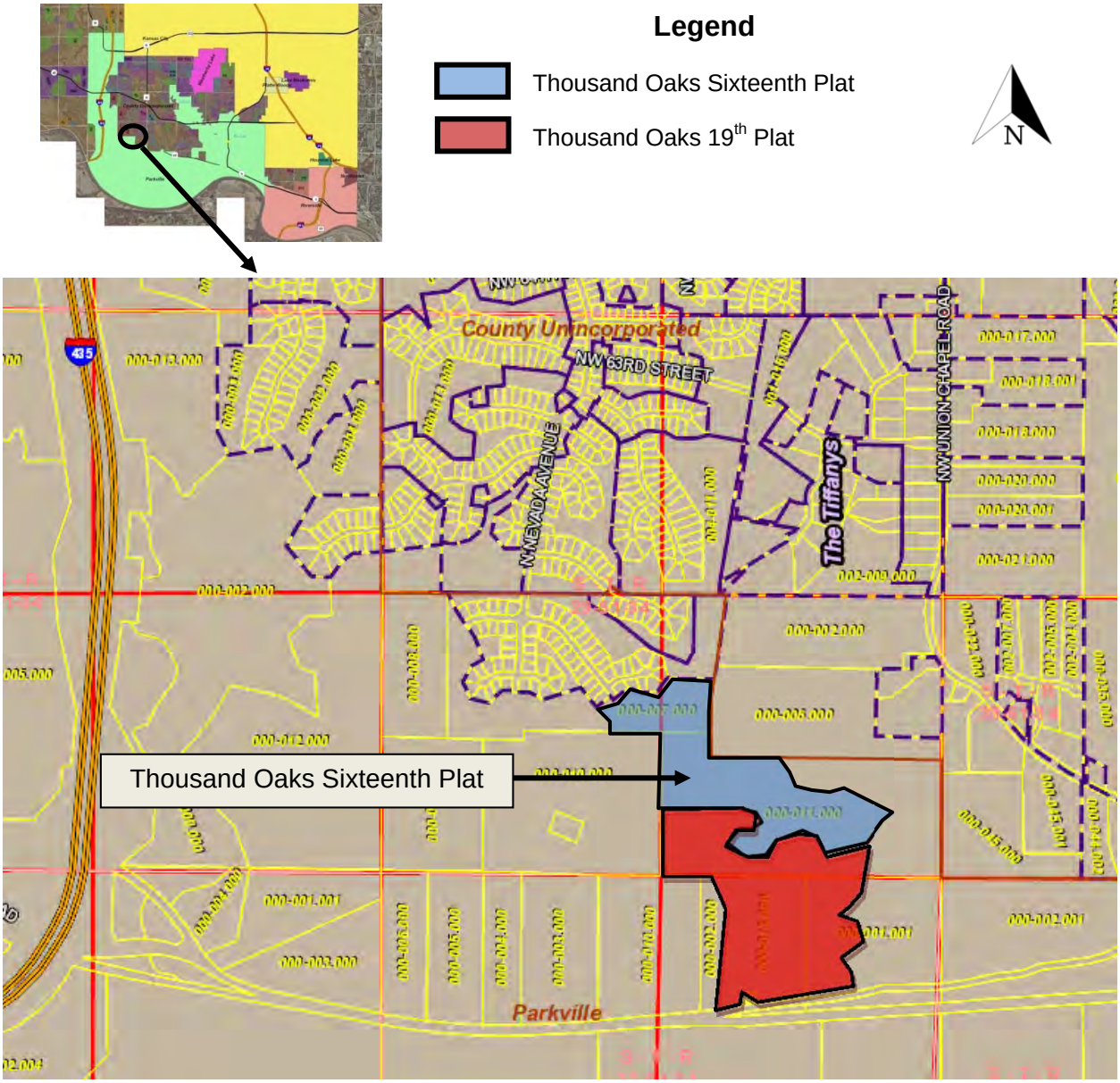


Exhibit C: Subject Area Property Map

Review and Analysis
The application has been reviewed against the City of Parkville's Municipal Codes, including the subdivision regulations, "R-3" district regulations, height, area and bulk requirements, and the parking regulations. This application has also been reviewed against the previously approved Thousand Oaks Thirteenth Plat, adjacent and connecting to the north. The primary consideration for approval of the plat is the ability to meet the minimum applicable subdivision regulations and standards for permitted uses, area, width, depth, setbacks, adequate utilities, grading and drainage and parkland donation. Following is a summary of our review:

1. **Permitted Uses** – The subject area is zoned "R-3" Single-Family District. The purpose of the district is to, "*provide for single-family residential development of moderately spacious character together with such public buildings, schools, churches, public recreational facilities, and accessory uses, as may be necessary or are normally compatible with residential surroundings. The district is located to protect existing development of this character and contains vacant land considered appropriate for such development in the future."* All applicable standards of the district have been met. The district allows for single-family residential development, and the primary use proposed by the final plat is single-family homes. The proposed final plat meets the City's use requirements for the "R-3" district.

2. **Area, Width, Depth and Setbacks** – The "R-3" Single-Family District requires a minimum lot area of 7,500 square feet, a minimum lot width of 60 ft., a minimum lot depth of 100 ft., a minimum front yard depth of 25 ft., a minimum rear yard depth of 25 ft., and a minimum side yard with of 10 ft. The applicant, Forest Park Development, LLC, was granted approval of a uniform variance via Case No. BZA04-35 (approved October 20, 2004) for the reduction of the side yard setbacks in the "R-3" Single-Family District from 10 ft. to 6.5 ft. This variance applies to the Thousand Oaks Sixteenth Plat; however, the variance was approved with the condition that there would be a 10 foot side yard setback requirement for any property abutting non-Thousand Oaks property. The proposed final plat meets the City's area, width, depth and setback requirements for the "R-3" district.

3. **Utilities** – Parkville's Municipal Code requires the applicant to submit written and signed statements from the appropriate officials confirming the availability of gas, electricity and water to the proposed subdivision. In addition, the City requires the applicant to confirm that adequate sewer and storm drainage improvements exist or can be provided, and that the proposed development can be served by the Southern Platte Fire Protect District (SPFPD) and Park Hill School District. As part of this review, City staff has reached out to these entities via a utility provider correspondence letter (dated September 3, 2014). The utility companies and organizations responded that each has the ability to provide services, with or without conditions (See Exhibit F).

4. **Grading and Drainage** – Plans for grading and drainage were submitted to the City in August 2014 and were reviewed by the City's previous Public Works Director. Since then, the applicant has conducted at-risk grading and land disturbance for the Sixteenth Plat. The applicant has indicated that the maximum grade of new streets will not exceed 10%, which meets the requirements of Section 505.110. SPFPD staff has indicated they would like to review and approve final grading plans prior to the issuance of development permits by City staff. This will be a condition for staff approval.

5. **Park Land Dedication** – Parkville Municipal Code, Section 505.220 requires the dedication of park land or acceptance of cash in lieu of a park land dedication (with approval by the Board of Aldermen). The code requires 0.0222 acres (967.03 square feet) of park land per single-family residential lot, requiring a dedication of 1.13 acres (49,318.63 square feet) of

park land or $7,925.40 in lieu of dedication. Per the Parkville Municipal Code, the Board of Aldermen must accept the park land or cash in lieu of park land prior to approval of the final plat. A condition of approval will be acceptance of park land or cash in lieu of park land.

The applicant has also indicated that Tract "A", containing of 0.35 acres (more or less), is to be reserved for private open space to be maintained by the Homeowners Association, until a future date in which the tract will be replatted into buildable lots 775-777. Should these lots be added to the Sixteenth Plat in the future via a replat, then park land dedication would be required for those additional lots.

In addition to the items listed above, staff also reviewed this application for consistency with the adopted *Parkville Master Plan* and its future land use projections, public improvements criteria in Title V: Building and Construction, and covenants and restrictions identified:

- ***Parkville Master Plan*** – The plan projects Residential Neighborhood land use for the subject area. Residential Neighborhood is, *"Primarily intended for single-family detached residential development, but also may include a variety of supporting residential building types such as clustered or attached single-family units, and townhomes designed to function as a neighborhood, master planned in accordance with the Neighborhood Design Policies and Design Expectations. This category is appropriate for planned public and semi-public uses designed to be compatible with residential uses, such as schools, religious institutions, and civic uses. Residential density in this category may be up to four units per acre."* The proposed land use for single-family residential development on the final plat is consistent with the City's land use projection of Residential Neighborhood.

- **Public Improvements** – In addition to the submission of final grading and drainage plans, staff will require the applicant to submit a *Public Improvement Permit Application*, soils compaction testing (for areas graded that will become future City right-of-way, and structural calculations for deep storm sewer structures. Additionally, staff will require approval of any additional utility improvement plans, as well as any additional easements (as needed) prior to the final plat being recorded.

- **Covenants and Restrictions** – The final plat identifies covenants and restrictions that will be filed simultaneously with the plat.

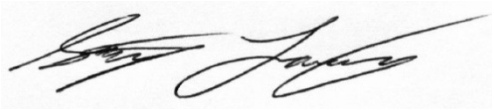
Staff Conclusion and Recommendation
Based on the final plat and supporting information submitted to date, staff concludes that all applicable standards and requirements have been met, pending final review of items discussed previously. Accordingly, staff recommends approval of the proposed Thousand Oaks Sixteenth Plat, subject to the following conditions:

- Submission of final grading plans to the SPFPD for review.
- Submission of a *Public Improvement Permit Application* prior to issuance of a public improvement permit.
- Submission of soils compaction testing for areas graded that will become future City right-of-way prior to issuance of a public improvement permit.
- Submission of structural calculations for deep storm sewer structures prior to issuance of a public improvement permit.
- Approval of additional utility improvement plans (as required) prior to the final plat being recorded.
- Approval of any additional easements (as needed) prior to the final plat being recorded.

- Board of Aldermen acceptance of cash in lieu of park land dedication.
- Any other conditions deemed necessary by the Planning Commission.

Necessary Action
Following consideration of the application, supporting information, associated exhibits, factors discussed above and any testimony presented during the public hearing, the Planning Commission should recommend approval (with or without conditions), denial, or postpone the application for further consideration. If approved subject to conditions, the conditions should be noted for the record. Unless postponed, the Planning and Zoning Commission's action will be forwarded to the Board of Aldermen along with any explanation thereof for final action.

End of Memorandum



11-08-2016

Stephen Lachky, AICP — Date
Community Development Director

EXHIBIT F

ITEM 5A
For 11-14-2016
Planning Commission

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Staff Analysis

Date: November 8, 2016

To: Planning Commission

From: Alysen Abel, P.E. – Public Works Director

CC: Stephen Lachky, AICP – Community Development Director
Paul Giarratana, CBO, CBI, CFM – Building Official

RE: Thousand Oaks 16th Plat – Final Plat Approval

The Public Improvement Plans for the street and storm sewer public improvements for Thousand Oaks 16th Plat were reviewed by Public Works. The plans are approvable pending the submittal of the outstanding administrative items prior to issuance of a Public Improvement Permit.

Public Works recommends approval of the Final Plat, with the following conditions:

1. Prior to issuance of a Public Improvement Permit, the developer's contractor shall submit a Public Improvement Permit Application.

2. Prior to issuance of a Public Improvement Permit, the developer's engineer shall submit structural calculations for deep storm sewer structures.

3. Prior to issuance of a Public Improvement Permit, the developer's engineer shall submit soils compaction testing results for the areas graded in the future right-of-way.

ITEM 3K
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

DATE: Friday, December 9, 2016

PREPARED BY:
Stephen Lachky, AICP
Community Development Director

REVIEWED BY:
Kirk Davis
Interim City Administrator

ISSUE:
Approve the second reading of an ordinance to approve the Thousand Oaks 19th Plat, Final Plat, a subdivision in Parkville, Platte County, Missouri. Case No. PZ15-23; David Barth, Forest Park Development Company of Kansas City, LLC, applicant.

BACKGROUND:
The applicant, Forest Park Development Company LLC of Kansas City proposes the Thousand Oaks – 19th Plat (Case No. PZ15-23), a continuation of the Thousand Oaks Subdivision development in western Parkville. The subject properties are zoned "R-3" Single-Family Residential District. The proposed plat consists of 50 single-family lots and two (2) tracts of open space consisting of 19.40 acres, more or less (See Attachment 5). The Thousand Oaks – 19th Plat proposes extending Thousand Oaks Drive to the southeast from the proposed Thousand Oaks Sixteenth Plat (Case No. PZ14-27). A preliminary plat for the Thousand Oaks Estates was approved by Platte County on June 8, 1999; and following annexation into Parkville city limits, a revised preliminary plat for Thousand Oaks Estates (Case No. PZ04-33) was approved by the Planning and Zoning Commission on October 26, 2004, subject to conditions. See Attachment 3 for the Thousand Oaks Estates subject area and Attachment 4 for a subject area property map of the Thousand Oaks 19th Plat.

Staff reviewed the application (Case No. PZ15-23) against the Parkville Municipal Code's applicable zoning code and subdivision regulations and standards for permitted uses, area, width, depth and setback requirements, adequate utilities, grading and drainage and park land dedication requirements. The application was also reviewed against the previously-approved Thousand Oaks Estates preliminary plat (Case No. PZ04-33) and adjacent, proposed Thousand Oaks Sixteenth Plat. Staff's analysis presented to the Planning and Zoning Commission on November 14, 2016 is included as Attachment 6. Staff concluded the final plat meets all applicable zoning standards, subdivision regulations and requirements — pending review of final items outlined in staff's analyses (See Attachments 6 and 7) and conditions recommended by the Planning and Zoning Commission — and is consistent with prior approvals.

Parkville Municipal Code, Section 505.220 requires the dedication of park land or acceptance of cash in lieu of a park land dedication (with approval by the Board of Aldermen). The Code requires 0.0222 acres (967.03 square feet) of park land per single-family residential lot, or an amount equal to the required park land dedication multiplied by seven thousand dollars ($7,000) per acre. The final plat includes 50 single-family lots, requiring dedication of 1.11 acres (48,351.60 square feet) of park land or $7,770.00 in lieu of dedication. Primary considerations for acceptance of park land are whether the park land provides a public benefit and whether adequate resources exist to maintain the land and any associated improvements. Staff determined maintenance of the park land and any associated improvements on the land would strain existing City resources — specifically funding for maintenance and the Public Works Department and operations staff — due to the location of the park land within city limits and distance from operations facilities. Furthermore, the existing topography of the area is not

conducive for a future park. As a result, staff recommends acceptance of cash in lieu of park land dedication.

BUDGET IMPACT:
With the exception of application and permit fees and any incremental increases from real estate and personal property taxes, there is no budgetary impact.

ALTERNATIVES:
1. Approve second reading of the ordinance approving the final plat as submitted.
2. Approve second reading, subject to changes directed by the Board of Aldermen.
3. Deny the final plat.
4. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve second reading of the ordinance, subject to the following conditions, prior to the final plat being recorded:

- Submission of final grading plans to the Southern Platte Fire Protection District (SPFPD) for review.
- Submission of a *Public Improvement Permit Application* prior to issuance of a public improvement permit.
- Submission of soils compaction testing for areas graded that will become future City right-of-way prior to issuance of a public improvement permit.
- Submission of structural calculations for deep storm sewer structures prior to issuance of a public improvement permit.
- Submission of engineering plans and calculations for the storm culvert pipe on NW River Rd. prior to issuance of a public improvement permit.
- Submission of a revised traffic memo with revised recommendations to the 2005 Traffic Impact Study (see Exhibits 5 and 6 by reference) that addresses any developments and improvements that impact the Thousand Oaks development, prior to issuance of a public improvement permit.
- Approval of additional utility improvement plans (as required).
- Any additional easements (as needed) prior to the issuance of public improvement permits.
- Developer truck traffic entering the Thousand Oaks – 19th Plat be detoured away from the entrance off of NW River Rd. to an alternate route preferred by staff (to be determined on a later date).
- Developer provides the City $7,770.00 in lieu of park land dedication as required by Parkville Municipal Code, Section 505.220.
- Developer provides the City $16,488.70 for public improvement permit fee as required by Parkville Municipal Code, Section 850.220.

PLANNING COMMISSION RECOMMENDATION:
The Planning and Zoning Commission considered the application at a public hearing held on November 14, 2016. The Planning and Zoning Commission concurred with staff conclusions and recommendations. The Commission recommended approval of the final plat (unanimously by a vote of 7-0), subject to staff conditions. Items considered by the Commission for their recommendation at the public hearing are attached.

POLICY:
Parkville Municipal Code Section 505.220: Park Land Dedication requires the dedication of park land or acceptance of cash in lieu of a park land dedication (with approval by the Board of

Aldermen). The code requires 0.0222 acres (967.03 square feet) of park land per single-family residential lot, or an amount equal to the required park land dedication multiplied by seven thousand dollars ($7,000) per acre, less a credit that any land actually dedicated for park purposes bears to the Required Park Land Dedication. Per the Municipal Code, the Board of Aldermen must accept the park land or cash in lieu of park land prior to approval of the final plat.

Parkville Municipal Code Section 850.200: Subdivision Fees requires an improvement permit fee necessary to offset City services provided and shall be used to offset expenses including, but not limited to, software, mapping of improvements, consulting services, standards guides, plan review, guiding utilities, improvement inspections, third (3rd) party testing, staffing and other expenses related to provision of adequate infrastructure services. The improvement fee shall be paid as follows: Twenty-six dollars forty-nine cents ($26.49) per one thousand (1,000) square feet of platted residential lot area and nineteen dollars sixty-eight cents ($19.68) per one thousand (1,000) square feet of platted non-residential lot area. This fee is based on one and one-half percent (1.5%) of the estimated value of improvements, including public and private streets, public storm sewers and public sanitary sewers, per one thousand (1,000) square feet of lot area in the City of Parkville as of the effective date of this Section (August 19, 2006).

Per Parkville Municipal Code Section 505.030, all plats must be approved by the Board of Aldermen prior to recording. The Board of Aldermen must approve two readings of the ordinance to become effective. Rule 5, *Agendas*, of the Board's adopted Rules of Order, states "*The first reading of an ordinance will be read on the action agenda and the second and final reading will be read the next subsequent meeting on the consent agenda, unless the item is a time-sensitive matter in which it may be approved during the same meeting*. *If authorized by the City Administrator, the first reading of an ordinance may be included as part of the consent agenda."*

SUGGESTED MOTION:
I move to approve Bill No. 2909, an ordinance approving the Thousand Oaks 19th Plat, Final Plat, a subdivision in Parkville, Platte County, Missouri, on second reading to become Ordinance No. ____.

ATTACHMENTS:
1. Ordinance – Thousand Oaks – 19th Plat, Final Plat
2. Application PZ15-23
3. Subject area map – Thousand Oaks Estates
4. Subject property map - Thousand Oaks – 19th Plat
5. Thousand Oaks – 19th Plat, Final Plat (3 sheets); prepared by Aylett Survey & Engineering Company (dated November 7, 2016).
6. Staff Analysis to the Planning and Zoning Commission; presented at public hearing on November 14, 2016
7. Staff Analysis from Public Works Director, Alysen Abel (dated November 8, 2016)

ADDITIONAL EXHIBITS BY REFERENCE:*
1. Minutes of the November 14, 2016 Special Meeting of the Planning and Zoning Commission
2. Staff Analysis for revised preliminary plat for Thousand Oaks Estates (Case No. PZ04-33)
3. Parkville Zoning Code in its entirety - http://www.ecode360.com/PA3395-DIV-05
4. Parkville Master Plan - http://parkvillemo.gov/departments/community-development-department/master-plan/
5. Thousand Oaks Estates Traffic Impact Study; prepared by TranSystems Corporation (dated October 2005)

6. Thousand Oaks Estates Traffic Impact Study Amendment Response to County Comments; prepared by Paul Plotas, TranSystems Corporation (dated March 1, 2006)

*Copies on file at Parkville City Hall and available on request

BILL NO. 2909 ORDINANCE NO. ____

AN ORDINANCE APPROVING THE THOUSAND OAKS, 19TH PLAT, FINAL PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI

WHEREAS, Platte County, Missouri approved a preliminary plat for Thousand Oaks Estates on June 8, 1999, consisting of 363 single-family residential lots on approximately 207 acres; and

WHEREAS, on August 15, 2000 via Ordinance No. 1874, the City of Parkville annexed property consisting of the Thousand Oaks Estates into its City limits; and

WHEREAS, Forest Park Development Company of Kansas City, LLC submitted a revised preliminary plat proposal for Thousand Oaks Estates (Case No. PZ04-33), consisting of 441 single-family lots, 3 office/retail lots, and 21 open space tracts on 278 acres, which was considered and approved by the Planning and Zoning Commission on October 26, 2004, subject to conditions; and

WHEREAS, David Barth of Forest Park Development Company of Kansas City, LLC submitted an application for the Thousand Oaks – 19th Plat, Final Plat, a Subdivision in the City of Parkville, Platte County, Missouri (Case No. PZ15-23), attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the final plat of the Thousand Oaks – 19th Plat proposes extending Thousand Oaks Drive to the southeast from the proposed Thousand Oaks Sixteenth Plat (Case No. PZ14-27), and consists of 50 single-family lots and two (2) tracts of open space consisting of 19.40 acres, more or less; and

WHEREAS, the final plat of the Thousand Oaks – 19th Plat was reviewed against the Parkville Municipal Code, including the subdivision regulations and the “R-3” Single-Family District Regulations, and the proposed plat meets all applicable requirements and is consistent with previously approved plans and plats; and

WHEREAS, following a public hearing on November 14, 2016 at Parkville City Hall, the Planning and Zoning Commission recommended unanimous approval of the final plat application for the Thousand Oaks – 19th Plat (Case No. PZ15-23), subject to conditions, by a vote of 7-0; and

WHEREAS, submission of additional items, as outlined in staff’s analysis to the Planning and Zoning Commission and policy report to the Board of Aldermen, are required prior to issuance of a public improvement permit; and

WHEREAS, the applicant agrees to the Board of Aldermen’s conditions of approval, prior to the final plat being recorded, including but not limited to, providing the City of Parkville $7,770.00 in lieu of park land dedication requirements and $16,488.70 for improvement permit fee requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Thousand Oaks – 19th Plat, Final Plat, a Subdivision in the City of Parkville, Platte County, Missouri, attached hereto and incorporated herein by reference as Exhibit A, is hereby approved, subject to conditions by the Board of Aldermen prior to the final plat being recorded, including but not limited to submission of additional items, as outlined in staff’s

analysis to the Planning and Zoning Commission and policy report to the Board of Aldermen, prior to issuance of a public improvement permit; the applicant providing the City of Parkville $7,770.00 in lieu of park land dedication requirements; and the applicant providing the City of Parkville $16,488.70 for public improvement permit fee requirements.

SECTION 2. The City hereby accepts and agrees to maintain City improvements in easements and public rights-of-ways, which are designated on the plat.

SECTION 3. The applicant, once all conditions by the Board of Aldermen have been met and acknowledged by the City of Parkville, is hereby directed to have the plat recorded in the office of the Platte County Recorder of Deeds following execution and is responsible for paying all recording fees.

SECTION 4. This ordinance shall be effective immediately upon its passage.

PASSED and APPROVED this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

COMMUNITY DEVELOPMENT
8880 Clark Avenue
Parkville, MO 64152
(816) 741-7676
(816) 741-0013 FAX

Application #: P215-23
Date Submitted: 6-30-15
Public Hearing:
Date Approved:

Application for Final Plat

1. Applicant / Contact Information

Applicant(s)

Name: Forest Park Dev. of KC, LLC
Address 6014 N 9 Highway
City, State Parkville, MO 64152
Phone: 816-591-2550 Fax:
E-mail dbarth@kc.rr.com

Engineer and/or surveyor(s) preparing plat

Name: Aylett Survey & Engineering Company
Address 201 NW. 72nd Street
City, State Gladstone, MO 64118
Phone: 816-436-0732 Fax: 816-436-0767
E-mail jason@sams-survey.com

Owner(s), if different from applicant

Name:
Address:
City, State:
Phone: Fax:
E-mail:

Contact Person

Name: Jason Robbins
Address:
City, State:
Phone: Fax:
E-mail:

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required) Date: 6/29/15

Property Owner's Signature (Required) Date: 6/29/15
MEMBER

2. Property Information

Name and phase of plat: Thousand Oaks 19th Plat

Final plat in substantial conformance with approved preliminary plat? Yes

If not, explain:

Zoning district: R3
Anticipated uses: Single Family Residential
Acreage of this phase: 37.61
Number of lots: 50
Minimum lot size: 75' x 130' (9,750 s.f.)
Density of development: 1.3 dwelling units per acre

3. Additional Factors affecting the project

Please include other comments or factors relating to the proposed subdivision in an attached narrative.

Application #: PZ15-23

4. Public Improvements

All public improvements must be designed to city standards and require approval, guarantees and permits prior to installation.

Improvement plans submitted and approved for:

Streets and access: _____
Date approved

Length of new streets: 2600 +/- Linear Feet

Surface material: Asphalt Maximum grade: 10%

Sanitary sewer: Platte County Regional Sewer District
Entity and date approved

Missouri Department of Natural Resources approval: _____
Date approved

Water: Missouri American Water
Entity and date approved

Erosion and sediment control as per NPDES II: _____
Date approved

Flood plain development permit (if required): _____
Date approved

5. Checklist of required submittals

- ☑ Completed application, including plat with all required details and supporting data.
- ☑ Nonrefundable application fee of $300.00 and $5.00 per lot (minimum $305.00). $550
- ☑ Submit twelve (12) copies of the final plat (24" x 36" or larger) and any supporting documentation, and one electronic copy (pdf) of the same for initial review by city staff and utility and service providers. Note that prior to Planning Commission and Board of Aldermen consideration additional copies will be required.
- ☑ Authorization signature of the owner of record of the property to be platted.
- ☐ Copy of any covenants and/or deed restrictions to be recorded with the Plat.
- ☐ Executed deed of release for any right-of-way dedicated to the city.
- ☐ Guarantees in the form of performance bonds or other city approved instrument ensuring the satisfactory completion of public improvements. The maintenance period for public improvements is two (2) years.

For City Use Only

Application accepted as complete by: SEAN ACKERSON (Name/Title) 6-30-15 (Date)

Application fee payment: ☑ Check # 3490 ☐ M.O._____ ☐ Cash $550.00

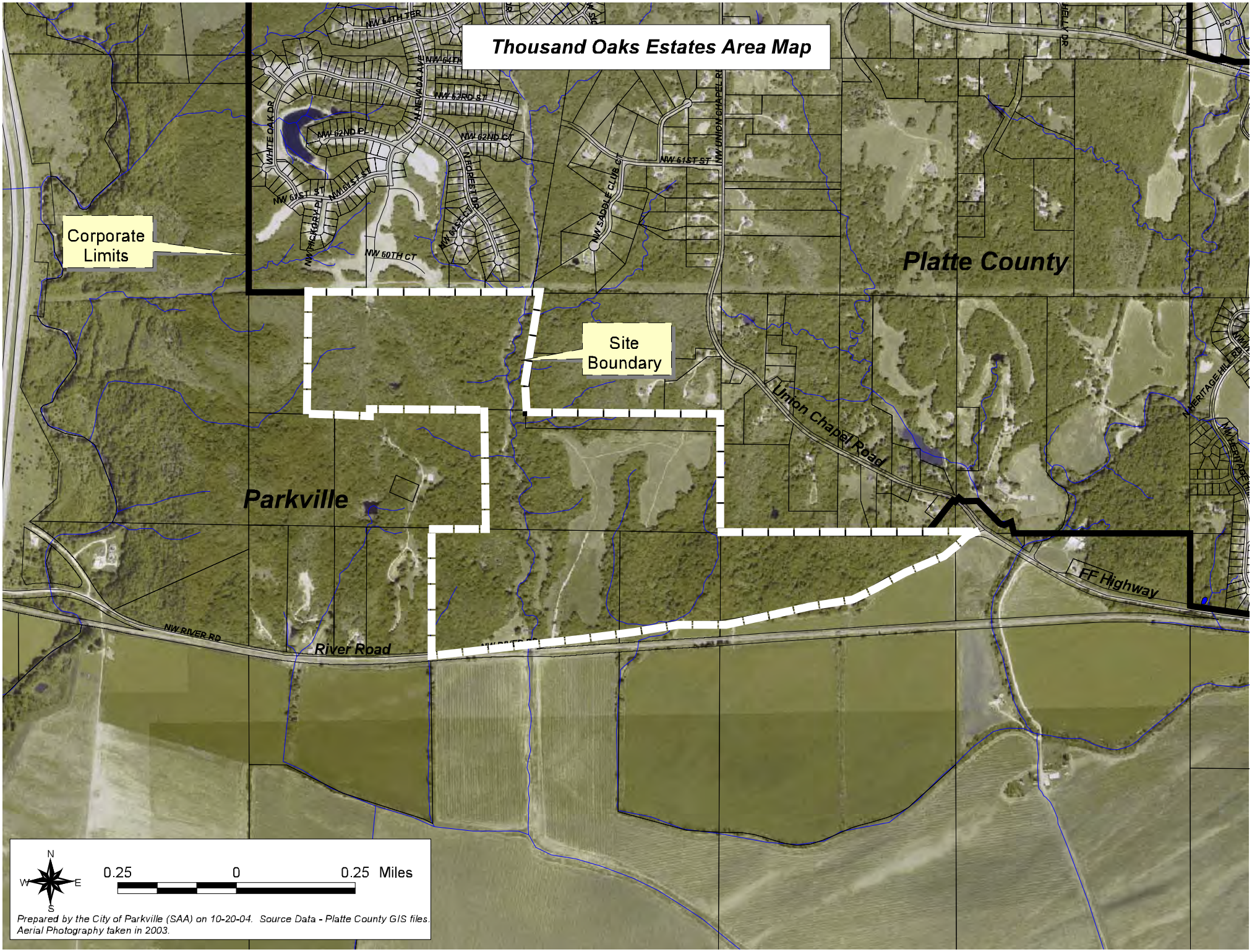
☐ Final reimbursable costs paid (if applicable). Date of Action: _____

Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: _____

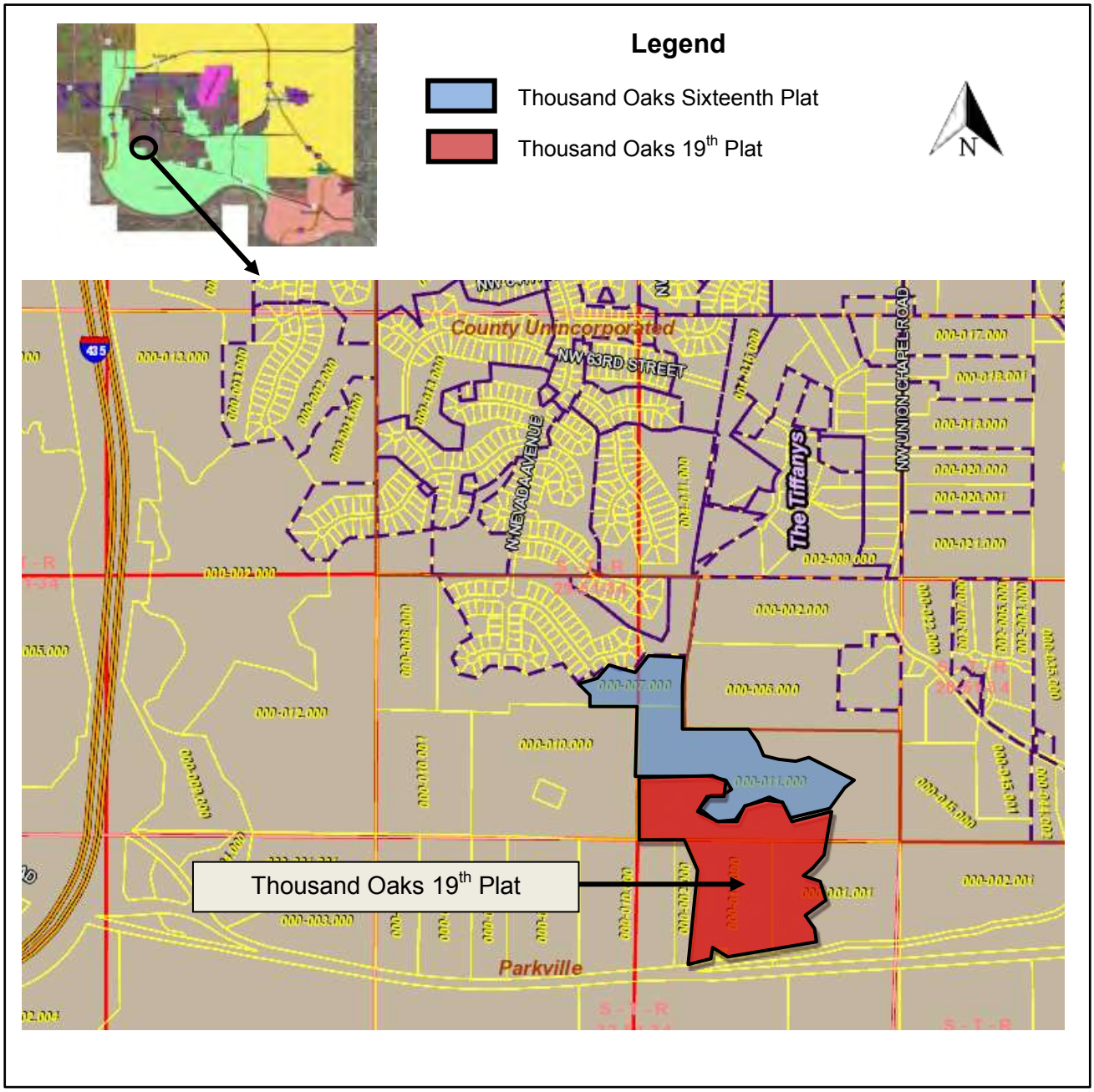
Conditions if any: _____

Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: _____

Conditions if any: _____


Thousand Oaks Estates Area Map
Corporate Limits
Site Boundary
Platte County
Parkville
Union Chapel Road
FF Highway
River Road
NW RIVER RD
NW 64TH TER
NW 63RD ST
NW 62ND PL
NW 62ND CT
NW 61ST ST
NW 60TH CT
NEVADA AVE
WHITE OAK DR
FOREST DR
NW SADDLE CLUB CT
NW UNION CHAPEL RD
HELLY DR
HERITAGE HILL RD
N
W
E
S
0.25
0
0.25 Miles
Prepared by the City of Parkville (SAA) on 10-20-04. Source Data - Platte County GIS files.
Aerial Photography taken in 2003.

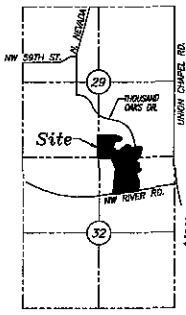
Subject Area Property Map



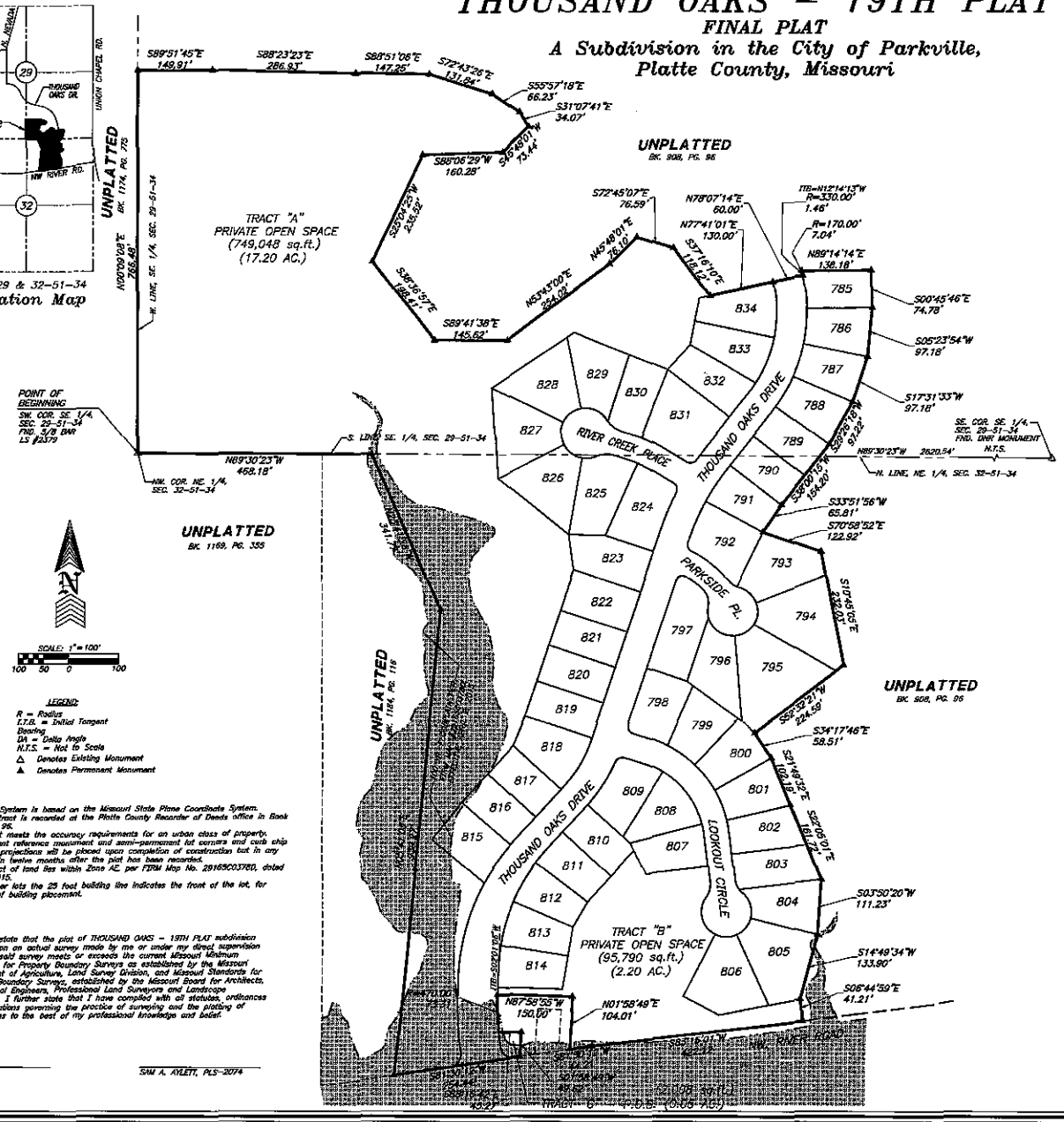
THOUSAND OAKS – 19TH PLAT

FINAL PLAT

A Subdivision in the City of Parkville, Platte County, Missouri



SEC. 29 & 32–51–34
Location Map



NOTES:
1. Bearing System is based on the Missouri State Plane Coordinate System.
2. Parent tract is recorded at the Platte County Recorder of Deeds office in Book 908, Page 96.
3. This plat meets the accuracy requirements for an urban class of property.
4. Permanent reference monument and semi-permanent lot corners and curb chip at lot line projections will be placed upon completion of construction but in any event, within twelve months after the plat has been recorded.
5. This tract of land lies within Zone AE, per FIRM Map No. 29165C0378D, dated April 2, 2015.
6. On corner lots the 25 foot building line indicates the front of the lot, for purposes of building placement.

I hereby state that the plat of THOUSAND OAKS – 19TH PLAT subdivision is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Missouri Minimum Standards for Property Boundary Surveys as established by the Missouri Department of Agriculture, Land Survey Division, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects. I further state that I have complied with all statutes, ordinances and regulations governing the practice of surveying and the plotting of subdivisions to the best of my professional knowledge and belief.

DATE: _____

SAM A. AYLETT, PLS–2074

DESCRIPTION:
All that part of the Southeast Quarter of Section 29 and all that part of the Northeast Quarter of Section 32, Township 51, Range 34 all in the City of Parkville, Platte County, Missouri described as follows: Beginning at the Southwest corner of the Southeast Quarter of said Section 29; thence North 00 degrees 09 minutes 08 seconds East, along the West line of the Southeast Quarter of said Section 29, a distance of 766.48 feet; thence South 89 degrees 51 minutes 45 seconds East, a distance of 149.91 feet; thence South 88 degrees 23 minutes 23 seconds East, a distance of 286.93 feet; thence South 89 degrees 51 minutes 06 seconds East, a distance of 147.25 feet; thence South 72 degrees 43 minutes 26 seconds East, a distance of 131.24 feet; thence South 55 degrees 57 minutes 18 seconds East, a distance of 66.23 feet; thence South 31 degrees 07 minutes 41 seconds East, a distance of 34.07 feet; thence South 46 degrees 48 minutes 01 seconds West, a distance of 73.44 feet; thence South 88 degrees 06 minutes 29 seconds West, a distance of 160.28 feet; thence South 25 degrees 04 minutes 25 seconds West, a distance of 235.92 feet; thence South 39 degrees 36 minutes 57 seconds East, a distance of 188.41 feet; thence South 89 degrees 41 minutes 00 seconds East, a distance of 145.62 feet; thence North 53 degrees 43 minutes 00 seconds East, a distance of 224.02 feet; thence North 45 degrees 48 minutes 01 seconds East, a distance of 76.10 feet; thence South 72 degrees 45 minutes 07 seconds East, a distance of 76.59 feet; thence South 37 degrees 16 minutes 10 seconds East, a distance of 116.62 feet; thence North 77 degrees 41 minutes 01 seconds East, a distance of 130.00 feet; thence North 78 degrees 07 minutes 14 seconds East, a distance of 60.00 feet; thence Northerly along a curve to the left having an initial tangent bearing of North 12 degrees 14 minutes 13 seconds West and a radius of 330.00 feet, an arc distance of 1.46 feet; thence continuing Northerly along a reverse curve to the right having a radius of 170.00 feet, an arc distance of 7.04 feet; thence North 89 degrees 14 minutes 14 seconds East, a distance of 138.18 feet; thence South 00 degrees 45 minutes 46 seconds East, a distance of 74.78 feet; thence South 05 degrees 23 minutes 54 seconds West, a distance of 97.18 feet; thence South 17 degrees 31 minutes 33 seconds West, a distance of 97.18 feet; thence South 39 degrees 26 minutes 18 seconds West, a distance of 97.22 feet; thence South 36 degrees 00 minutes 15 seconds West, a distance of 154.20 feet; thence South 33 degrees 51 minutes 56 seconds West, a distance of 65.81 feet; thence South 70 degrees 58 minutes 52 seconds East, a distance of 122.92 feet; thence South 10 degrees 45 minutes 05 seconds East, a distance of 232.03 feet; thence South 52 degrees 32 minutes 21 seconds West, a distance of 224.59 feet; thence South 34 degrees 17 minutes 46 seconds East, a distance of 58.51 feet; thence South 21 degrees 49 minutes 32 seconds East, a distance of 103.19 feet; thence South 52 degrees 05 minutes 01 seconds East, a distance of 161.72 feet; thence South 03 degrees 50 minutes 20 seconds West, a distance of 111.23 feet; thence South 14 degrees 48 minutes 34 seconds West, a distance of 133.80 feet; thence South 06 degrees 44 minutes 59 seconds East, a distance of 41.31 feet to a point on the Northerly right of way line of NW. River Road; thence South 83 degrees 15 minutes 01 seconds West, along said right of way line, a distance of 422.12 feet; thence South 81 degrees 30 minutes 12 seconds West, along said right of way line, a distance of 44.21 feet; thence North 01 degrees 58 minutes 49 seconds East, a distance of 104.01 feet; thence North 87 degrees 58 minutes 55 seconds West, a distance of 150.00 feet; thence Southerly along a curve to the left having an initial tangent bearing of South 02 degrees 01 minutes 06 seconds West and a radius of 470.00 feet, an arc distance of 73.31 feet; thence South 88 degrees 18 minutes 42 seconds East, a distance of 45.27 feet; thence South 01 degrees 58 minutes 49 seconds West, a distance of 48.62 feet to a point on the Northerly right of way line of said NW. River Road; thence South 81 degrees 30 minutes 12 seconds West, along said right of way line, a distance of 254.44 feet; thence North 05 degrees 41 minutes 08 seconds East, a distance of 939.27 feet; thence North 23 degrees 41 minutes 26 seconds West, a distance of 341.77 feet to a point on the North line of the Northeast Quarter of said Section 32; thence North 89 degrees 30 minutes 23 seconds West, along the North line of the Northeast Quarter of said Section 32, a distance of 468.18 feet to the Point of Beginning. Said tract of land contains 37.61 acres, more or less.

DEDICATION: The undersigned proprietors of the tract of land described hereon have caused the same to be subdivided in the manner as shown on the accompanying plat which subdivision shall hereafter be known as "THOUSAND OAKS – 19TH PLAT".
STREETS: Streets and Right of Ways shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

BUILDING LINES: Building lines or setback lines are hereby so established as shown on the accompanying plat and no building or portion thereof shall be built between this line and the street line. Variance case number BZ404–35 was approved on October 20, 2004, which allowed a reduction of the side–yard setbacks in an R–1 District from 10 feet to 6.5 feet for the Thousand Oaks Estates development with the condition that there would be a 10 foot side yard setback requirement for any property abutting non Thousand Oaks property.

EASEMENTS DEDICATION: An easement is hereby granted to Parkville, Missouri, and to the utility companies franchised to operate in Parkville, Missouri, for the purpose of locating, constructing, operating and maintaining facilities for water, gas, electricity, sewage, telephone, cable TV and surface drainage including, but not limited to, underground pipes and conduits, pad mounted transformers, service pedestals, any or all of them upon, over, under and along the strips of land designated "Utility Easement" or "U/E". Where other easements are designed for a particular purpose, the use thereof shall be limited to that purpose only. All the above easements shall be kept free from any and all obstructions which would interfere with the construction or reconstruction and proper, safe and continuous maintenance of the aforesaid uses and specifically, there shall not be built thereon or thereover any structure (except driveways, paved areas, grass, shrubs and fences) nor shall there be any obstruction to interfere with the agents and employees of Parkville, Missouri, and its franchised utilities from going upon said easement and as much of the adjoining lands as may be reasonably necessary in exercising the rights granted by the easements. No excavation or fill shall be made or operation of any kind or nature shall be performed which will reduce or increase the earth coverage over the utilities above stated or the appurtenances thereto without the written approval of the Director of Public Works, as to utility easements.

DRAINAGE EASEMENTS: An easement is hereby granted to Parkville, Missouri, for the purpose of locating, constructing, operating and maintaining facilities for stormwater drainage including, but not limited to, underground pipes and conduits, any or all of them upon, over, under and along the strips of land designated "Drainage Easement" or "D/E".

SEWER EASEMENTS: An easement or license is hereby granted to Platte County Regional Sewer District to locate, construct and maintain or authorize the location, construction and maintenance and use of sanitary sewer mains under and along the strips designated "Sewer Easement" or "S/E".

RESTRICTIONS: Covenants and restrictions have been filed simultaneously with this plat.

PRIVATE OPEN SPACE: Tracts A, B, and C are reserved for Private Open space and are to be owned and maintained by the Homeowners Association.

IN TESTIMONY WHEREOF: FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY, LLC, a Missouri Limited Liability Company, has by the authority of its Members caused this instrument to be executed by its Member this _____ day of _____, 20___.

FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY, LLC

_____
David Barth, Member

STATE OF MISSOURI }
COUNTY OF } s.s.

Be it remembered that on this_____day of _____, 20_____, before me the undersigned Notary Public in and for the County and State above mentioned, came David Barth, Member of FOREST PARK DEVELOPMENT COMPANYOF KANSAS CITY,LLC, a Missouri Limited Liability Company, who is personally known to me and duly sworn did say that he executed this instrument as the free act and deed of said FOREST PARK DEVELOPMENT COMPANY OF KANSAS CITY, LLC and was signed by its authority, in testimony whereof.

IN TESTIMONY WHEREOF: I have hereunto set my hand and affixed my notarial seal at my office in _____ County, Missouri, on the day and year last written.

My Commission Expires: _____

_____
NOTARY PUBLIC

BOARD OF ALDERMEN
City of Parkville, Missouri: this is to Certify that this plat of THOUSAND OAKS – 19TH PLAT, was duly submitted to and considered by and approved by the Board of Alderman of Parkville, Missouri, by Ordinance No. _____ duly authenticated as passed this _____day of _____, 20_____.

_____ _____
MAYOR: Nanette K. Johnston CITY CLERK: Melissa McChesney

FINAL PLAT
THOUSAND OAKS – 19TH PLAT
PARKVILLE, PLATTE COUNTY, MISSOURI

AYLETT SURVEY & ENGINEERING COMPANY
LAND SURVEYING – CIVIL ENGINEERING – LAND PLANNING
801 W. 76TH ST. – CLARKSTON, MO 64118
TEL (816) 436-2224 – FAX (816) 436-8787

Developer:
FOREST PARK DEVELOPMENT OF KANSAS CITY, LLC
6014 N. HWY. 9
PARKVILLE, MO 64152

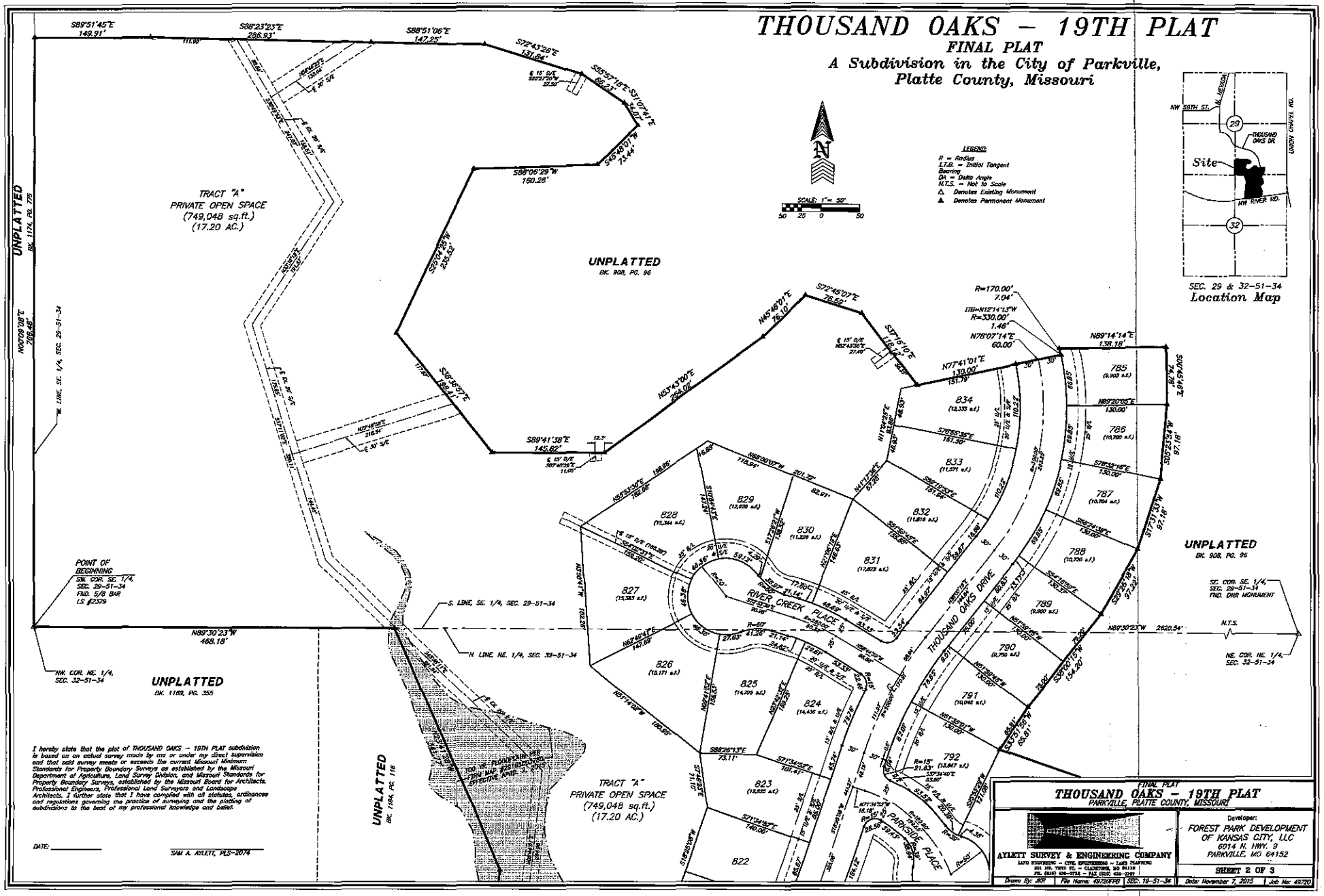
SHEET 1 OF 3

Drawn By: JEC | File Name: 49720FPA | SEC: 19–51–34 | Date: November 2, 2016 | Job No: 49720

THOUSAND OAKS – 19TH PLAT

FINAL PLAT

A Subdivision in the City of Parkville, Platte County, Missouri



I hereby state that the plat of THOUSAND OAKS – 19TH PLAT subdivision is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Missouri Minimum Standards for Property Boundary Surveys as established by the Missouri Department of Agriculture, Land Survey Division, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects. I further state that I have complied with all statutes, ordinances and regulations governing the practice of surveying and the platting of subdivisions to the best of my professional knowledge and belief.

DATE: _____

SAM A. AYLETT, PLS-2074

FINAL PLAT
THOUSAND OAKS – 19TH PLAT
PARKVILLE, PLATTE COUNTY, MISSOURI

AYLETT SURVEY & ENGINEERING COMPANY
LAND SURVEYING – CIVIL ENGINEERING – LAND PLANNING
201 NE. 79TH ST. – GLADSTONE, MO 64118
PH. (816) 436-0734 – FAX (816) 436-0742

Developer:
FOREST PARK DEVELOPMENT OF KANSAS CITY, LLC
6014 N. HWY. 9
PARKVILLE, MO 64152

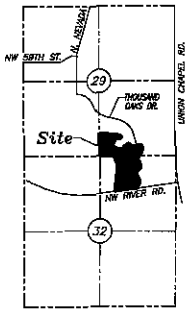
SHEET 2 OF 3

Drawn By: JKR | File Name: 49720FPD | SEC. 19-51-34 | Date: November 7, 2015 | Job No: 49720

THOUSAND OAKS 19TH PLAT

FINAL PLAT

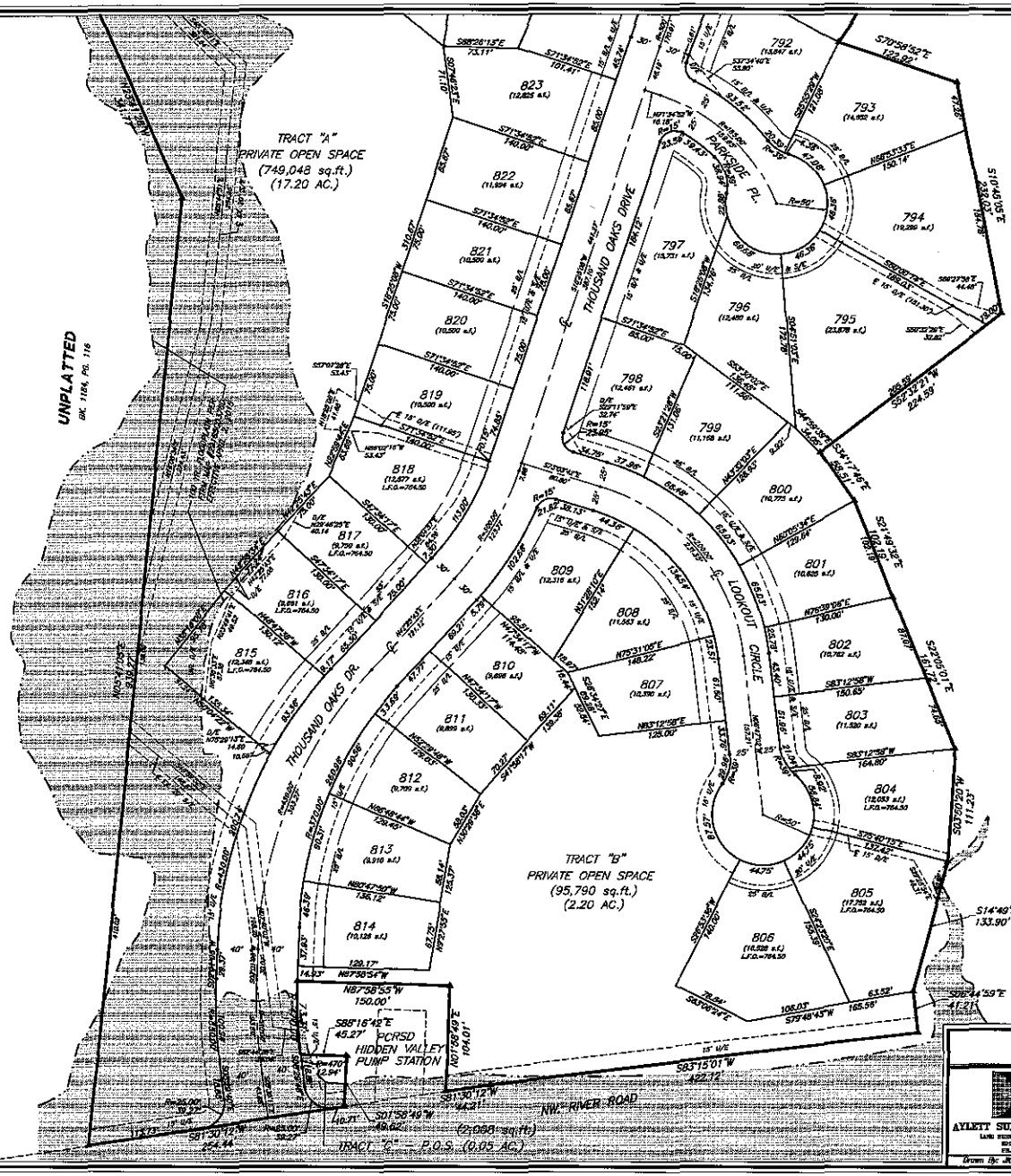
A Subdivision in the City of Parkville, Platte County, Missouri



SEC. 29 & 32–51–34
Location Map

SCALE: 1"=100'
100 50 0 100

LEGEND:
R = Radius
I.T.B. = Initial Tangent Bearing
DA = Delta Angle
N.T.S. = Not to Scale
Δ Denotes Existing Monument
▲ Denotes Permanent Monument



I hereby state that the plat of THOUSAND OAKS – 19TH PLAT subdivision is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Missouri Minimum Standards for Property Boundary Surveys as established by the Missouri Department of Agriculture, Land Survey Division, and Missouri Standards for Property Boundary Surveys, established by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects. I further state that I have complied with all statutes, ordinances and regulations governing the practice of surveying and the platting of subdivisions to the best of my professional knowledge and belief.

DATE: _____

SAM A. AYLETT, PLS-2074

FINAL PLAT
THOUSAND OAKS – 19TH PLAT
PARKVILLE, PLATTE COUNTY, MISSOURI

AYLETT SURVEY & ENGINEERING COMPANY
LAND SURVEYING – CIVIL ENGINEERING – LAND PLANNING
801 NW. VIVIO ST. – GLADSTONE, MO 64118
PH. (816) 436-9752 – FAX (816) 436-0757

Developer:
FOREST PARK DEVELOPMENT OF KANSAS CITY, LLC
6014 N. HWY. 9
PARKVILLE, MO 64152

SHEET 3 OF 3

Drawn By: JKR | File Name: 49720FPC | SEC: 19–51–34 | Date: November 7, 2016 | Job No: 49720

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

Staff Analysis

Agenda Item: **5.B**

Proposal: Application for Final Plat for the Thousand Oaks – 19th Plat

Case No: PZ15-23

Applicant: Forest Park Development Company LLC of Kansas City

Owner: Forest Park Development Company LLC of Kansas City

Location: Sec. 29-51-34

Zoning: "R-3" Single Family District
"B-4" Planned Business District

Parcel #s: Part of Platte County parcel #20-9.0-29-000-000-011.000
Part of Platte County parcel #20-9.0-32-000-000-013.000

Exhibits:
A. This Staff Analysis
B. Application for Final Plat
C. Subject Area Property Map
D. Thousand Oaks Sixteenth Plat, Final Plat; prepared by Aylett Survey & Engineering Co. (dated April 23, 2015)
E. Staff review comments (dated October 19, 2016)
F. Public Works Dept. Staff Analysis (dated November 8, 2016)
G. Utility Provider Correspondence
H. Additional information as may be submitted during the meeting

By Reference:
A. Parkville Municipal Code, Title IV, *Zoning Code* in its entirety, including but not limited to Chapter 420: *"R-3" Single-Family Residential District Regulations*, and Chapter 465: *Height, Area, and Bulk Requirements* (http://www.ecode360.com/PA3395-DIV-05).
B. Parkville Municipal Code, Title V, Chapter 505: *Subdivisions* - http://www.ecode360.com/27903031
C. Parkville Master Plan (http://parkvillemo.gov/departments/community-development-department/master-plan/)
D. Thousand Oaks Estates Traffic Impact Study (prepared by TranSystems Corporation; dated October 2005)
E. Thousand Oaks Estates Traffic Impact Study Amendment Response to County Comments (prepared by Paul Plotas, TranSystems Corporation; dated March 1, 2006)
F. Ordinance No. 2291, An Ordinance Amending Chapter 405 of the Parkville Zoning Code to Rezone 6.1 Acres, more or less, from County Zoning "AG" Agriculture District to Parkville's "B-4" Planned Business District (dated October 3, 2006)

G. Hearing notice published in the Platte County Landmark newspaper (dated October 26, 2016)
H. Summary of Public Hearing posted on Parkville City webpage (http://parkvillemo.gov/public-hearings/)
I. Hearing notice published on the Parkville City webpage (http://parkvillemo.gov/download/public-hearing-notices/PZ15-23_FinalPlatHearingSummary.pdf)

Comments Received: No written comments from the public have been received by the Community Development Department as of the completion of this staff analysis on November 1, 2016.

Overview

The applicant, Forest Park Development Company LLC of Kansas City proposes the Thousand Oaks – 19th Plat, a continuation of the Thousand Oaks Subdivision development in western Parkville. The subject properties are zoned "R-3" Single-Family Residential District. The proposed plat consists of 50 single-family lots and two (2) tracts of open space consisting of 19.40 acres, more or less. The Thousand Oaks – 19th Plat proposes extending Thousand Oaks Drive to the southeast from the proposed Thousand Oaks Sixteenth Plat (Case No. PZ14-27).

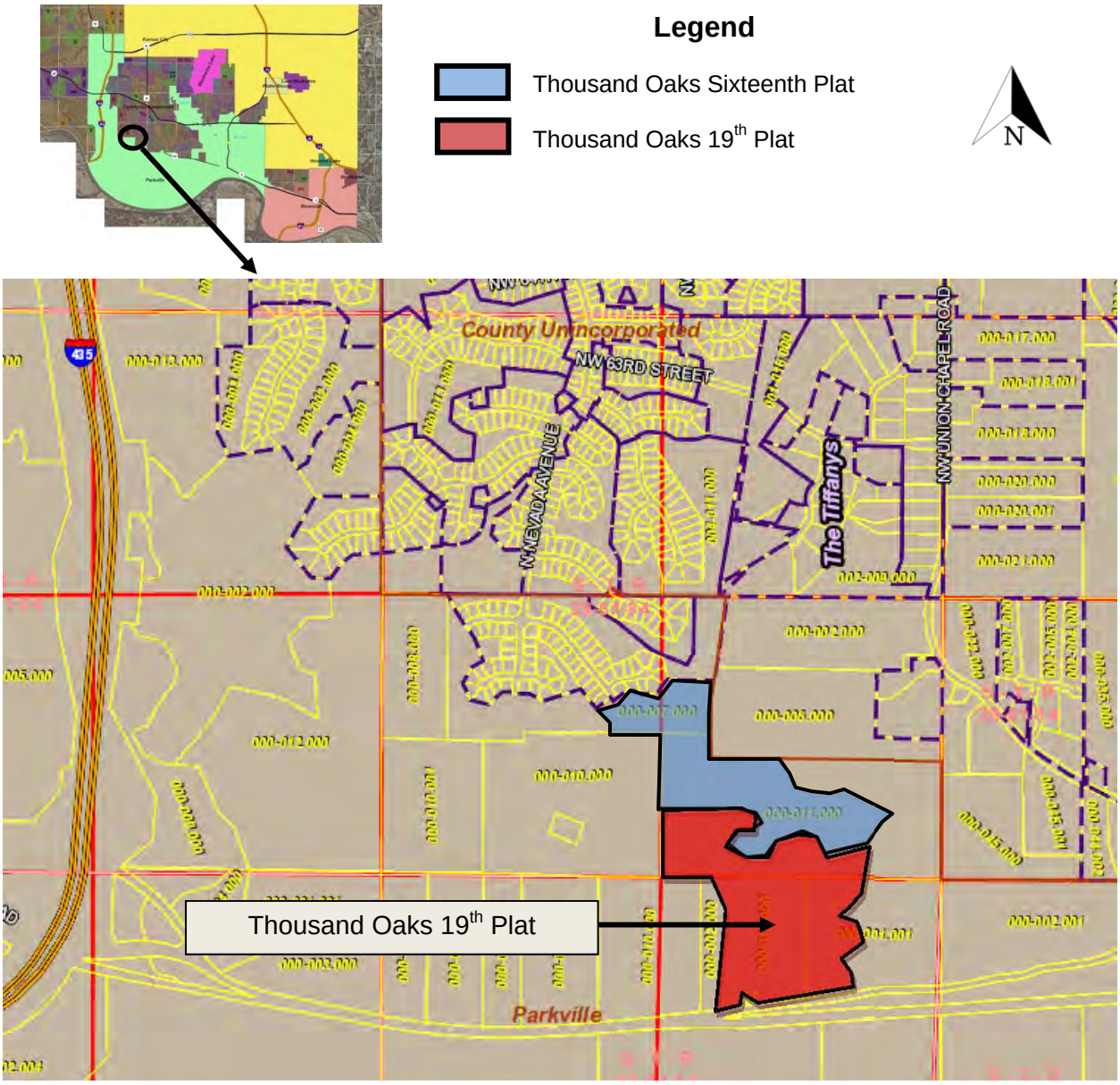


Exhibit C: Subject Area Property Map

The application has been reviewed against the City of Parkville's Municipal Codes, including the subdivision regulations, "R-3" district regulations, height, area and bulk requirements, and the parking regulations. This application has also been reviewed against the proposed Thousand Oaks Sixteenth Plat (Case No. PZ14-27), adjacent and connecting to the north. The primary consideration for approval of the plat is the ability to meet the minimum applicable subdivision regulations and standards for permitted uses, area, width, depth, setbacks, adequate utilities, grading and drainage and parkland donation. Following is a summary of our review:

1. **Permitted Uses** – The subject area is zoned "R-3" Single-Family District and a small portion of the subject area is zoned "B-4" Planned Business District. The purpose of the "R-3" district is to, "*provide for single-family residential development of moderately spacious character together with such public buildings, schools, churches, public recreational*

facilities, and accessory uses, as may be necessary or are normally compatible with residential surroundings. The district is located to protect existing development of this character and contains vacant land considered appropriate for such development in the future." All applicable standards of the district have been met. The district allows for single-family residential development, and the primary use proposed by the final plat is single-family homes. The proposed final plat meets the City's use requirements for the "R-3" district. The purpose of the "B-4" district is to, "*provide primarily for the transition from business or industrial use of land to areas used for residential purposes so as to achieve the highest and best use of the land commensurate with the retention of value of adjacent residential land.*" A small portion of Tract "A" adjacent to the proposed Thousand Oaks Dr. and existing NW River Rd. is currently zoned "B-4" in conjunction with the Thousand Oaks Commons (Case No. PZ06-35), which could potentially develop to the west alongside NW River Rd. in the future. This "B-4" district does not affect the development of single-family lots in the "R-3" district throughout the proposed Thousand Oaks – 19th Plat.

2. **Area, Width, Depth and Setbacks** – The "R-3" Single-Family District requires a minimum lot area of 7,500 square feet, a minimum lot width of 60 ft., a minimum lot depth of 100 ft., a minimum front yard depth of 25 ft., a minimum rear yard depth of 25 ft., and a minimum side yard with of 10 ft. The applicant, Forest Park Development, LLC, was granted approval of a uniform variance via Case No. BZA04-35 (approved October 20, 2004) for the reduction of the side yard setbacks in the "R-3" Single-Family District from 10 ft. to 6.5 ft. This variance applies to the Thousand Oaks – 19th Plat, Final Plat; however, the variance was approved with the condition that there would be a 10 foot side yard setback requirement for any property abutting non-Thousand Oaks property. The proposed final plat meets the City's area, width, depth and setback requirements for the "R-3" district.

3. **Utilities** – Parkville's Municipal Code requires the applicant to submit written and signed statements from the appropriate officials confirming the availability of gas, electricity and water to the proposed subdivision. In addition, the City requires the applicant to confirm that adequate sewer and storm drainage improvements exist or can be provided, and that the proposed development can be served by the Southern Platte Fire Protect District (SPFPD). As part of this review, City staff has reached out to these entities via a utility provider correspondence letter (dated October 12, 2016). The utility companies and organizations responded that each has the ability to provide services, with or without conditions (See Exhibit F).

4. **Grading and Drainage** – Plans for grading and drainage were reviewed by the City's previous Public Works Director. Since then, the applicant has conducted at-risk grading and land disturbance for the 19th Plat. The applicant has indicated that the maximum grade of new streets will not exceed 10%, which meets the requirements of Section 505.110. SPFPD staff has indicated they would like to review and approve final grading plans prior to the issuance of development permits by City staff. This will be a condition for staff approval.

5. **Park Land Dedication** – Parkville Municipal Code, Section 505.220 requires the dedication of park land or acceptance of cash in lieu of a park land dedication (with approval by the Board of Aldermen). The code requires 0.0222 acres (967.03 square feet) of park land per single-family residential lot, requiring a dedication of 1.11 acres (48,351.60 square feet) of park land or $7,770.00 in lieu of dedication. Per the Parkville Municipal Code, the Board of Aldermen must accept the park land or cash in lieu of park land prior to approval of the final plat. A condition of approval will be acceptance of park land or cash in lieu of park land.

In addition to the items listed above, staff also reviewed this application for consistency with the adopted *Parkville Master Plan* and its future land use projections, public improvements criteria in Title V: Building and Construction, and covenants and restrictions identified:

- ***Parkville Master Plan*** – The plan projects Residential Neighborhood land use for the subject area, as well as Mixed Use Residential Neighborhood for the area connecting to NW River Rd. Residential Neighborhood is, *"Primarily intended for single-family detached residential development, but also may include a variety of supporting residential building types such as clustered or attached single-family units, and townhomes designed to function as a neighborhood, master planned in accordance with the Neighborhood Design Policies and Design Expectations. This category is appropriate for planned public and semi-public uses designed to be compatible with residential uses, such as schools, religious institutions, and civic uses. Residential density in this category may be up to four units per acre."* The proposed land use for single-family residential development on the final plat is consistent with the City's land use projection of Residential Neighborhood. Mixed Use Residential Neighborhood is, "*intended for a variety of moderate-density, residential land uses including small lot single-family, attached residential dwellings primarily consisting of two-unit houses, townhomes, multiplexes, and garden apartment/condo dwellings, and institutional and civic uses intermixed throughout a master planned neighborhood design. Additional uses include live/work, offices, and neighborhood scale retail stores (not including automotive-oriented uses and free-standing pad sites) are permitted in this category under strict architectural and land use controls including the provisions of the Neighborhood Design Policies and Design Expectations and the Mixed Use Design Policies and Design Expectations. Such non-residential uses are intended to provide services only to residents of the surrounding area and be placed in locations with a design character that blends into the neighborhood."* The projected land use Mixed Use Residential Mix was based on a revised preliminary plat for Thousand Oaks Estates (Case No. PZ04-33) that included 25,800 sq. ft. of retail development in this area; however, this concept has since been eliminated from the Thousand Oaks Estates plan. Despite this, a portion of the area is still zoned "B-4" Planned Business District via Ordinance No. 2291 in conjunction with the Thousand Oaks Commons (Case No. PZ06-35).

- **Public Improvements** – In addition to the submission of final grading and drainage plans, staff will require the applicant to submit a *Public Improvement Permit Application*, soils compaction testing (for areas graded that will become future City right-of-way, structural calculations for deep storm sewer structures, engineering plans and calculations for a culvert underneath NW River Rd., and a traffic consultant/engineer to review the original (2005) Traffic Impact Study and provide a memo with recommendations based on any changes/improvements made since the study was issued. Additionally, staff will require approval of any additional utility improvement plans, as well as any additional easements (as needed) prior to the final plat being recorded.

- **Covenants and Restrictions** – The final plat identifies covenants and restrictions that will be filed simultaneously with the plat.

Staff Conclusion and Recommendation

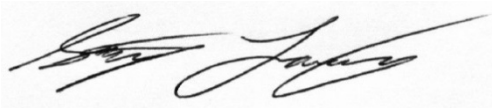
Based on the final plat and supporting information submitted to date, staff concludes that all applicable standards and requirements have been met, pending final review of items discussed previously. Accordingly, staff recommends approval of the proposed Thousand Oaks 19th Plat, subject to the following conditions:

- Submission of final grading plans to the SPFPD for review.
- Submission of a *Public Improvement Permit Application* prior to issuance of a public improvement permit.
- Submission of soils compaction testing for areas graded that will become future City right-of-way prior to issuance of a public improvement permit.
- Submission of structural calculations for deep storm sewer structures prior to issuance of a public improvement permit.
- Submission of engineering plans and calculations for the storm culvert pipe on NW River Rd. prior to issuance of a public improvement permit.
- Submission of a revised traffic memo with revised recommendations to the 2005 Traffic Impact Study (see Exhibits D and E by reference) that addresses any developments and improvements that impact the Thousand Oaks development, prior to issuance of a public improvement permit.
- Approval of additional utility improvement plans (as required) prior to the final plat being recorded.
- Approval of any additional easements (as needed) prior to the final plat being recorded.
- Board of Aldermen acceptance of cash in lieu of park land dedication
- Any other conditions deemed necessary by the Planning Commission.

Necessary Action

Following consideration of the application, supporting information, associated exhibits, factors discussed above and any testimony presented during the public hearing, the Planning Commission should recommend approval (with or without conditions), denial, or postpone the application for further consideration. If approved subject to conditions, the conditions should be noted for the record. Unless postponed, the Planning and Zoning Commission's action will be forwarded to the Board of Aldermen along with any explanation thereof for final action.

End of Memorandum



11-08-2016

Stephen Lachky, AICP — Date

Community Development Director

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

ITEM 5B
For 11-14-2016
Planning Commission

Staff Analysis

Date: November 8, 2016

To: Planning Commission

From: Alysen Abel, P.E. – Public Works Director

CC: Stephen Lachky, AICP – Community Development Director
Paul Giarratana, CBO, CBI, CFM – Building Official

RE: Thousand Oaks 19th Plat – Final Plat Approval

The Public Improvement Plans for the street and storm sewer public improvements for Thousand Oaks 16th Plat were reviewed by Public Works. The plans are approvable pending the submittal of the outstanding administrative items prior to issuance of a Public Improvement Permit.

Public Works recommends approval of the Final Plat, with the following conditions:

1. Prior to issuance of a Public Improvement Permit, the developer's engineer shall submit engineering plans and calculations for the storm culvert pipe on NW River Road.

2. Prior to issuance of a Public Improvement Permit, the developer's engineer shall submit a revised traffic memo with revised recommendations to the 2005 Traffic Impact Study that addresses any developments and improvements that impact Thousand Oaks.

3. Prior to issuance of a Public Improvement Permit, the developer's contractor shall submit a Public Improvement Permit Application.

4. Prior to issuance of a Public Improvement Permit, the developer's engineer shall submit structural calculations for deep storm sewer structures.

5. Prior to issuance of a Public Improvement Permit, the developer's engineer shall submit soils compaction testing results for the areas graded in the future right-of-way.

ITEM 3L
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Thursday, December 15, 2016

Prepared By:
Emily Crook
Billing Clerk

Reviewed By:
Tim Blakeslee
Assistant to the City Administrator

ISSUE:
Approval of Accounts Payable Invoices, 1st of the Months, EFT Payments, Processing Fees, and Payroll from 12/01/2016 through 12/15/2016.

BACKGROUND:
Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from December 01, 2016 through December 15, 2016. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of city funds.

BUDGET IMPACT:

Accounts Payable	$159,452.22
Insurance Payments	$0.00
1st of the Month	$2350.00
EFT Payments	$20.00
Processing Fees	$528.03
Payroll	$51,052.68
TOTAL	$213,402.93

ALTERNATIVES:
1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

STAFF RECOMMENDATION:
Staff recommends the release of funds as summarized in the attached statements.

SUGGESTED MOTION:
I move to appropriate $213,402.93 of city funds to pay salaries and accounts.

ATTACHMENTS:
1. Accounts Payable
2. 1st of the Month
3. EFT Payments
4. Processing Fees
5. Payroll
6. Lowes Purchases
7. Price Chopper Purchases

PACKET: 05872 Federal Withholdings - 12/9/16
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 201612084177	Federal Withholding	D	12/09/2016		7,925.32CR	000052	
	I-T3 201612084177	FICA W/H	D	12/09/2016		8,663.70CR	000052	
	I-T4 201612084177	Medicare W/H	D	12/09/2016		2,026.14CR	000052	18,615.16

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	18,615.16	18,615.16
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	18,615.16	18,615.16

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05874 Regular Payments-12/09/2016
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01641	United States Post Master							
	I-12/2016-01/2017	Postage-SW	R	12/09/2016		900.00CR	036268	900.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	900.00	900.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	900.00	900.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05876 Regular Payments-12/12/2016
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02432	Grant Shifflett							
	I-8880-2016-c	ELP RR Carpentry-95	R	12/12/2016		1,980.00CR	036269	1,980.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	1,980.00	1,980.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	1,980.00	1,980.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05880 12/15/2016-January 2017 E
VENDOR SET: 01 City Vendors
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-------ID-------	ITM DATE BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-02396 Melissa McChesney*						
I-012017-Allowance	1/01/2017	Cell Phone Allowance	10.00			
	AP	DUE: 1/01/2017 DISC: 1/01/2017		1099: N		
		* WARNING - ITEM IN CLOSED MONTH *				
		Cell Phone Allowance		10 501.03-05-00	Mobile Phones &	10.00
		* WARNING - ITEM IN CLOSED MONTH *				
		* WARNING - ITEM IN CLOSED MONTH *				
		=== VENDOR TOTALS ===	10.00			
01-01729 Toni Rizutti*						
I-012017-Reimburse	1/01/2017	Cell Phone Reimbursement	10.00			
	AP	DUE: 1/01/2017 DISC: 1/01/2017		1099: N		
		* WARNING - ITEM IN CLOSED MONTH *				
		Cell Phone Reimbursement		10 510.03-05-00	Mobile Phone &	10.00
		* WARNING - ITEM IN CLOSED MONTH *				
		* WARNING - ITEM IN CLOSED MONTH *				
		=== VENDOR TOTALS ===	10.00			
		=== PACKET TOTALS ===	20.00			

PACKET: 05881 Regular Payments-12/12/2016

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing							
	I-58097	Sewer Work Flyers-SW	R	12/21/2016		9.75CR	036270	9.75
01999	Absolute Comfort Technologies, Inc.							
	I-2961-14852	McAfee PS Generator Rep-SW	R	12/21/2016		1,241.53CR	036271	1,241.53
02018	Ace ImageWear							
	I-0588067-00	Shop Rags-PK	R	12/21/2016		29.00CR	036272	
	I-0590895	Rags/Towels/Soap-ST	R	12/21/2016		61.38CR	036272	90.38
00004	ADH Hitch & Truck Access							
	I-114234	Trailer Light Adapters-TP	R	12/21/2016		60.00CR	036273	60.00
01369	Ameriguard Inc							
	I-7488	Bowman Polygraph-PD	R	12/21/2016		275.00CR	036274	275.00
01951	Brenntag Mid-South, Inc							
	I-BMS519669	Odor Control at Riss Lake-SW	R	12/21/2016		9,148.72CR	036275	9,148.72
02126	Clifford Power Systems, Inc.							
	I-SVC0047427	McAfee PS Trouble Shoot Gen-SW	R	12/21/2016		338.00CR	036276	338.00
01081	Consolidated Public Water Supply District #1							
	I-10/25/16-11/22/16	WWTP Water Service-SW	R	12/21/2016		81.37CR	036277	81.37
00156	Dave's Foreign Car Repair LLC							
	I-135,243	V603 Oil Change-PD	R	12/21/2016		35.00CR	036278	
	I-135,250	Vehicle Repair-PD	R	12/21/2016		125.00CR	036278	160.00
00036	Deffenbaugh Industries							
	I-1984986-4858-5	WWTP Trash Services-SW	R	12/21/2016		30.16CR	036279	30.16
01372	E. Edwards							
	I-KCK-0-77924	Reflective Coats-ST	R	12/21/2016		645.95CR	036280	
	I-KCK-T-75116	Winter Apparel/Boot Scrub-PK	R	12/21/2016		197.97CR	036280	
	I-KCK-T-75117	Inspector Winter Coat-PW	R	12/21/2016		53.99CR	036280	897.91
01762	Eagle Elevator Corp.							
	I-1216069	Elevator Inspection-AD	R	12/21/2016		110.00CR	036281	110.00
02175	eNet							
	I-4797a	Mem Upgrade/GFI Licenses-PD	R	12/21/2016		529.91CR	036282	529.91

PACKET: 05881 Regular Payments-12/12/2016
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02488	Foley Company							
	I-17-129	Pinecrest PS Repair-SW	R	12/21/2016		3,736.87CR	036283	3,736.87
01421	Full Nelson Plumbing, Inc							
	I-12789	ELP RR Winterization-PK	R	12/21/2016		145.00CR	036284	← Void
	I-14778	ELP RR Plumbing Improve-95	R	12/21/2016		650.00CR	036284	
	I-68976	Route 9 Column Lettering-95	R	12/21/2016		1,935.00CR	036284	2,730.00
00238	G-W Trash Service							
	I-Aug-Nov 2016	Trash Aug-Nov 2016-ST/PK	R	12/21/2016		500.00CR	036285	500.00
02168	Gail Gene Derr							
	I-865981	Old PV Cemetary Mow-AD	R	12/21/2016		317.50CR	036286	317.50
00269	General Code							
	I-PG000010587	Munici Code Update-AD	R	12/21/2016		545.00CR	036287	545.00
02432	Grant Shifflett							
	I-8880-2016Bb	ELP RR Carpentry-95	R	12/21/2016		5,000.00CR	036288	5,000.00
00496	Gunter Pest Management, Inc.							
	I-1212739	Pest Management-AD	R	12/21/2016		50.00CR	036289	50.00
00055	H&H Septic Service, Inc.							
	I-39740	Pincrest PS Repair-SW	R	12/21/2016		900.00CR	036290	900.00
02253	InfoDeli							
	I-Parkmo.gov-032	Dec 2016 Web Host Serv-IT	R	12/21/2016		20.00CR	036291	20.00
00839	James Hare							
	I-Exp Rpt 12/01/2016	Hare ICC Certification Dues-CD	R	12/21/2016		180.00CR	036292	180.00
02342	Kaw Valley Engineering, INC.							
	I-C27203	WA-8A	R	12/21/2016		1,297.00CR	036293	1,297.00
01235	Landmark Newspaper, The							
	I-23906	9 Hwy CID Pub Notice-CD	R	12/21/2016		78.69CR	036294	78.69
02454	Logan Sloniker							
	I-112616	Sloniker Compensaticin-PW	R	12/21/2016		175.00CR	036295	175.00
00942	McKeever's Price Chopper							
	I-Stmt 12/01/2016	Stmt 12/01/2016	R	12/21/2016		102.92CR	036296	102.92

PACKET: 05881 Regular Payments-12/12/2016
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02228	Metro Rolloff Container Services LLC							
	I-5101	Portable Restrooms-PK	R	12/21/2016		340.00CR	036297	
	I-5147	Portable Restroom-NS	R	12/21/2016		65.00CR	036297	405.00
02505	Metropolitan KC Chapter International Code Council							
	I-Jan 2017 Renew	Membership Renewal-CD	R	12/21/2016		30.00CR	036298	30.00
00088	Miller's Heritage Landscape							
	I-23456	Irrigation Blow-Out Grigsby-PK	R	12/21/2016		150.00CR	036299	150.00
00159	Missouri American Water							
	I-Due 12/26/2016	Water Due 12/26/2016	R	12/21/2016		116.15CR	036300	116.15
01483	Missouri Department of Revenue							
	I-52335	Nov 2016 Sales Tax Report-AD	R	12/21/2016		35.00CR	036301	35.00
02494	Multiple Services Equipment Co., Inc.							
	I-43837	Postage Machine Ink/Labels-AD	R	12/21/2016		141.00CR	036302	141.00
01893	Nan Johnston							
	I-Exp Rpt 11/22/2016	X-Mas Trees/Timers/Ex Cords-AD	R	12/21/2016		601.42CR	036303	601.42
01163	North Hills Engineering, Inc							
	I-1611	11/2016 Engineer Services-SW	R	12/21/2016		9,037.50CR	036304	9,037.50
01354	Northland Regional Chamber of Commerce							
	I-45100	Johnston NRC Membership-AD	R	12/21/2016		295.00CR	036305	295.00
02357	Occupational Medicine Mosaic Life Care							
	I-27695	Pre-employ Drug Screens-PD/AD	R	12/21/2016		72.00CR	036306	72.00
02271	Payless Office Products, Inc.							
	I-2774385-0a	Paper-AD	R	12/21/2016		153.35CR	036307	
	I-2784089-0a	Paper-AD	R	12/21/2016		147.50CR	036307	300.85
01701	Platte County Citizen							
	I-1923	PZ16-21 Pub Notice-CD	R	12/21/2016		34.00CR	036308	
	I-1946	Sewer Rate Increase Notice-AD	R	12/21/2016		25.50CR	036308	59.50
02504	Pro Concrete Design, Inc							
	I-Pay App #1	ELP RR Wall Improve-95	R	12/21/2016		14,015.00CR	036309	
	I-Pay App #2	ELP RR Floor Improve-95	R	12/21/2016		1,600.00CR	036309	15,615.00

PACKET: 05881 Regular Payments-12/12/2016
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02365	Quality Plumbing							
	I-65086	Gas Leak/Line Service-PK	R	12/21/2016		999.83CR	036310	999.83
00117	Reeves Wiedeman Company							
	I-4922929	Sloan Wrench-PK	R	12/21/2016		34.99CR	036311	34.99
01390	Riss Lake Homes Association							
	I-Dec 2016 GP Trans	Dec 2016 GP Transfer-SW	R	12/21/2016		25,899.60CR	036312	25,899.60
02154	Royal Papers Inc							
	I-K785069	Janitorial Supplies-AD	R	12/21/2016		129.75CR	036313	129.75
01087	Stinson Leonard Street LLP							
	I-40040059	11/2016 Legal Services-AD	R	12/21/2016		6,450.00CR	036314	6,450.00
02493	Strategic Government Resources							
	I-11593	Prof Fee for ICA 11/14-16-AD	R	12/21/2016		482.72CR	036315	482.72
00154	T-Ray Specialties Inc.							
	I-29049	Hats/Shirts-ST	R	12/21/2016		668.19CR	036316	668.19
02503	Taser Training Academy							
	I-TASE52561	TASER Train/POST Train Gee-PD	R	12/21/2016		225.00CR	036317	225.00
01538	The Victor L. Phillips, Co.							
	I-IK93762	Oil/Filters for Backhoe-TP	R	12/21/2016		155.45CR	036318	155.45
00838	The Work Zone, Inc.							
	I-44124	License Plates-ST	R	12/21/2016		31.50CR	036319	
	I-44152	Post Caps-TP	R	12/21/2016		229.20CR	036319	
	I-44166	Stop Signs-ST	R	12/21/2016		99.30CR	036319	360.00
02317	UMB Bank, N.A.							
	I-144049	November HSA Fees-AD/PD/ST	R	12/21/2016		22.50CR	036320	22.50
01083	UMB Bank, N.A.							
	I-12/25/2016	2004C Bond Payment-SW	R	12/21/2016		14,745.33CR	036321	14,745.33
02383	UMB Bank, N.A.							
	I-439066	River Park NID-21	R	12/21/2016		265.00CR	036322	265.00
00401	Welds Supply Inc							
	I-108334	Grinding Wheel/Disc-PK	R	12/21/2016		20.76CR	036323	20.76

PACKET: 05881 Regular Payments-12/12/2016
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01850	Fleet Services - General Account							
	I-47796737	Fuel-SW/CD/TP/PK	D	12/20/2016		899.73CR	000053	899.73
01849	Fleet Services - Police							
	I-47797059	Fuel-PD	D	12/20/2016		1,513.72CR	000054	1,513.72
01614	KCPL							
	I-Due 11/30/2016	Electric Due 11/30/2016	D	12/20/2016		3,281.33CR	000055	
	I-Due 12/01/2016	Electric Due 12/01/2016	D	12/20/2016		31.90CR	000055	
	I-Due 12/14/2016	Electrtic Due 12/14/2016	D	12/20/2016		345.78CR	000055	
	I-Due 12/15/2016	Electric Due 12/15/2016	D	12/20/2016		5,647.26CR	000055	
	I-Due 12/20/2016	Electric Due 12/20/2016	D	12/20/2016		19,461.50CR	000055	28,767.77
02057	Lowe's Accounts Receivable							
	I-Stmt 12/02/2016	Stmt 12/02/2016	D	12/20/2016		452.59CR	000056	452.59
00314	Pitney Bowes-Purchase Power							
	I-Nov 2016	NNov Post-AD/PD/CD/PW/CT/NS/SW	D	12/20/2016		400.00CR	000057	400.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	54	0.00	105,923.25	105,923.25
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	0.00	32,033.81	32,033.81
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	59	0.00	137,957.06	137,957.06

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05878 12/15/2016- Jan 1st of th
VENDOR SET: 01 City Vendors
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-00519 Friends of Parkville Animal Sh						
I-012017-Animal Co		Animal Control-AD	500.00			
1/01/2017	AP	DUE: 1/01/2017 DISC: 1/01/2017		1099: N		
		** MONTH IS NOT OPEN **				
		Animal Control-AD		10 501.07-99-00	FOPAS - Animal Control	500.00
		** MONTH IS NOT OPEN **				
		** MONTH IS NOT OPEN **				
		=== VENDOR TOTALS ===	500.00			
01-00577 Sarah E Recker, Law Offic						
I-012017-Pub Defen		Public Defender	600.00			
1/01/2017	AP	DUE: 1/01/2017 DISC: 1/01/2017		1099: N		
		** MONTH IS NOT OPEN **				
		Public Defender		10 510.01-51-02	Public Defender	600.00
		** MONTH IS NOT OPEN **				
		** MONTH IS NOT OPEN **				
		=== VENDOR TOTALS ===	600.00			
01-01407 Witt, Hicklin & Snider PC						
I-012017-Prosecuto		City Procescutor-CT	1,250.00			
1/01/2017	AP	DUE: 1/01/2017 DISC: 1/01/2017		1099: N		
		** MONTH IS NOT OPEN **				
		City Procescutor-CT		10 510.01-51-00	Prosecutor/Assistant	1,250.00
		** MONTH IS NOT OPEN **				
		** MONTH IS NOT OPEN **				
		=== VENDOR TOTALS ===	1,250.00			
		=== PACKET TOTALS ===	2,350.00			

Accounts Payable Credit Card Report 12/15/16					
Accounts:	1	Sewer	New- Sewer	New - Court	Total
Monthly Fees:	$118.39	$134.04	$204.16	$71.44	$528.03
$ Collected on CC:	$2,028.38	$2,742.47	$6,721.03	$280.00	$11,771.88

PACKET: 05884 Regular Payments-12/15/2016
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00976	ACME Sign Inc							
	I-68976	Route 9 Column Lettering-95	R	12/21/2016		1,935.00CR	036324	1,935.00
01421	Full Nelson Plumbing, Inc							
	I-12789a	ELP RR Winterization-PK	R	12/21/2016		145.00CR	036325	
	I-14778a	ELP RR Rehab Plumbing-95	R	12/21/2016		650.00CR	036325	795.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	2,730.00	2,730.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	2,730.00	2,730.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR SET: 01 City of Parkville
BANK: AP Pooled Cash Regular AP
DATE RANGE:12/02/2016 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02057	Lowe's Accounts Receivable							
I-Stmt 12/02/2016	Stmt 12/02/2016	D	12/20/2016			000056		
95 525.04-24-00	ELP Restroom Improvements	ELP RR Sealant-95		40.86				
95 525.04-24-00	ELP Restroom Improvements	ELP RR Primer/Paint/		81.48				
10 535.05-21-00	Equipment & Handtools	Padlocks/Bungee Cord		29.36				
10 525.05-21-00	Equipment & Handtools	Handtools/Ladder-PK		288.59				
10 525.05-21-00	Equipment & Handtools	Light Switch/Battery		12.30				452.59

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	1			452.59	0.00	452.59
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 525.05-21-00	Equipment & Handtools	300.89
10 535.05-21-00	Equipment & Handtools	29.36
	*** FUND TOTAL ***	330.25
95 525.04-24-00	ELP Restroom Improvements	122.34
	*** FUND TOTAL ***	122.34

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	1	452.59	0.00	452.59
BANK: AP TOTALS:	1	452.59	0.00	452.59
REPORT TOTALS:	1	452.59	0.00	452.59

VENDOR SET: 01 City of Parkville
BANK: AP Pooled Cash Regular AP
DATE RANGE:12/02/2016 THRU 99/99/9999

VENDOR I.D.		NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00942		McKeever's Price Chopper							
I-Stmt 12/01/2016		Stmt 12/01/2016	R	12/21/2016			036296		
10	505.05-21-00	Equipment and Handtools	Batteries-PD		12.99				
10	501.09-20-02	Exec Session Meeting Supplies	BOA Meeting Drinks-A		53.02				
10	505.09-21-00	Miscellaneous	X-Mas on River Suppl		11.36				
10	520.05-21-00	Handtools	Coffee/Supp Snow Saf		9.68				
10	20070	Vol. Employee Fund W/H	Nov Staff Recog Supp		15.87				102.92

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1			102.92	0.00	102.92
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT		NAME	AMOUNT
10	20070	Vol. Employee Fund W/H	15.87
10	501.09-20-02	Exec Session Meeting Supplies	53.02
10	505.05-21-00	Equipment and Handtools	12.99
10	505.09-21-00	Miscellaneous	11.36
10	520.05-21-00	Handtools	9.68
		*** FUND TOTAL ***	102.92

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	1	102.92	0.00	102.92
BANK: AP TOTALS:	1	102.92	0.00	102.92
REPORT TOTALS:	1	102.92	0.00	102.92

ITEM 4A
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Tuesday, December 13, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Melissa McChesney
City Clerk

ISSUE:
Approve the first reading of an ordinance to approve a cooperative agreement with the 9 Highway Corridor Community Improvement District (CID).

BACKGROUND:
On December 6, 2016, the Board of Aldermen held a public hearing to consider the first reading of an ordinance approving the petition to establish the 9 Highway Corridor CID, establish the district as a political subdivision of the State of Missouri, establish the term of existence of the district, direct the City Clerk to report the creation of the district to the Missouri Department of Economic Development (MDED), and authorize certain documents and prescribing other matters relating thereto. The petition proposes a one cent ($0.01) sales tax affecting properties in the district that generate retail sales in order to generate local matching funds for state and federal grants to fund the construction of improvements identified in the *Route 9 Corridor Study* (adopted by the Board of Aldermen on January 5, 2016). These improvements are anticipated to be carried out during the first five years of the district as part of its Five-Year District Management Plan. A copy of the petition is included as Attachment 2.

RSMo Sections 67.1401 to 67.1571 require the submission of signed petitions from a group of property owners 1) collectively owning more than fifty percent (50%) by assessed value of real property within the District; and 2) representing more than fifty percent (50%) per capita of all owners of real property within the District. On November 10, 2016, the City Clerk reviewed petitions received from property owners within the proposed CID district and verified the petition substantially complies with the state statute requirements (see Attachment 3). The petition requires the CID district enter into a cooperative agreement with the City regarding priorities, reimbursement, projects, administrative matters and other matters deemed necessary by the City. This includes adopting and submitting an annual budget to the City, agreeing to and enforcing the 1% sales tax, and agreeing to assist in the improvements outlines in the *Route 9 Corridor Study*. A copy of the cooperative agreement is included as Attachment 4.

Following approval of the second reading of the ordinance approving the petition to establish the 9 Highway Corridor CID, the CID will convene its first board meeting on December 21, 2016 to consider approving its bylaws, conflict of interest policy and other documents, including the cooperative agreement.

BUDGET IMPACT:
The City estimates the 9 Highway Corridor CID will bring in annual revenues of approximately $147,300 from a 1% special district sales tax, based on the proposed district boundary.

ALTERNATIVES:
1. Adopt the first reading of an ordinance approving a cooperative agreement by and between the City of Parkville, Missouri and the 9 Highway Corridor CID.
2. Adopt the first reading of an ordinance, subject to changes directed by the Board of Aldermen.

3. Deny the first reading of an ordinance.
4. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve the first reading of an ordinance approving a cooperative agreement with the 9 Highway Corridor CID.

POLICY:
Section 1.1. B. of the cooperative agreement states, “The District has authority to enter into this Agreement and carry out its obligations under this agreement.”

Section 1.2. B. of the cooperative agreement states, “The City has authority to enter into this Agreement and carry out its obligations under this Agreement, and the Mayor of the City is duly authorized to execute and deliver this Agreement.

SUGGESTED MOTION
I move to approve Bill No. 2910, an ordinance approving a cooperative agreement by and between the City of Parkville, Missouri and the 9 Highway Corridor Community Improvement District, on first reading and postpone the second reading to January 3, 2017.

ATTACHMENTS:
1. Ordinance
2. Petition for the creation of 9 Highway Corridor Community Improvement District City of Parkville, Missouri (dated November 1, 2016)
3. Certification of City Clerk (dated November 10, 2016)
4. Cooperative Agreement

BILL NO. 2910 ORDINANCE NO. ____

AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT BY AND BETWEEN THE CITY OF PARKVILLE, MISSOURI AND THE 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

WHEREAS, pursuant to the Community Improvement District Act, Section 67.1401 et seq. ("Act)" by Ordinance No. ____, adopted on December 20, 2016, the City approved a petition for the creation of the 9 Highway Corridor Community Improvement District (the "District"), signed by (1) property owners collectively owning more than fifty percent (50%) by assessed value of the real property and (2) fifty percent (50%) per capita of all owners of real property within the boundaries of the proposed 9 Highway Corridor Community Improvement District; and

WHEREAS, the District and the City of Parkville, Missouri have determined that the actions contemplated pursuant to the cooperative agreement will serve a public purpose. The District has requested that the City make its own determination with regard to this matter; and

WHEREAS, the City and District desire to enter into a cooperative agreement to govern the District.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves the cooperative agreement attached hereto as Exhibit A, with such changes therein as shall be approved by the officers of the City executing the same.

Section 2. That, pursuant to the Act, the City has determined that the expenditure of the District's revenues pursuant to the cooperative agreement, and the actions taken pursuant to the cooperative agreement will serve a public purpose.

Section 3. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor according to law.

Section 4. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 3rd day of January 2017.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

PETITION FOR THE CREATION

OF

9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

CITY OF PARKVILLE, MISSOURI

_____, 2016

PETITION FOR THE CREATION OF
9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

To the Mayor and Board of Aldermen of the City of Parkville, Missouri:

The undersigned real property owners (collectively, the "Petitioner"), being the owners collectively owning

(1) more than fifty percent (50%) by assessed value of the real property and

(2) more than fifty percent (50%) per capita of all owners of real property

within the boundaries of the hereinafter described community improvement district, does hereby petition and request that the Board of Aldermen of the City of Parkville, Missouri create a community improvement district as described herein under the authority of Sections 67.1401 to 67.1571, RSMo (the "CID Act"). In support of this petition, the Petitioner sets forth the following information in compliance with the CID Act:

1. District Name. The name for the proposed community improvement district ("CID" or "District") is:

   9 Highway Corridor Community Improvement District.

2. Legal Description and Map. A legal description and boundary map of the proposed District are attached hereto as **Exhibit A-1**. The proposed district comprises approximately 89.22 acres and is located entirely within the City of Parkville, Missouri. The owners of the real property within the District are set forth in **Exhibit A-2** attached hereto.

3. Five-Year Plan. A five-year plan as required by the CID Act is attached hereto as **Exhibit B** (the "Five Year Plan").

4. District Powers. The District shall provide any and all services deemed in the sole discretion of the Board (hereinafter defined) to be desirable, and shall have all rights and powers needed to provide those desired services, up to and including any right or power not specifically limited, or prevented, by the CID Act or this Petition. These powers include, but are not limited to, the following:

   a. To adopt, amend, and repeal bylaws, not inconsistent with the CID Act necessary or convenient to carry out the provisions of the CID Act;

   b. To sue and be sued;

   c. To make and enter into contracts and other instruments, with public and private entities, necessary or convenient to exercise its powers and carry out its duties pursuant to the CID Act;

d. To accept grants, guarantees, and donations of property, labor, services, or other things of value from any public or private source;

e. To employ or contract for such managerial, engineering, legal, technical, clerical, accounting, or other assistance as it deems advisable;

f. To acquire by purchase, lease, gift, grant, bequest, devise, or otherwise, any real property within its boundaries, personal property or any interest in such property;

g. To sell, lease, exchange, transfer, assign, mortgage, pledge, hypothecate, or otherwise encumber or dispose of any real or personal property or any interest in such property;

h. To levy sales taxes pursuant to the CID Act;

i. To fix, charge, and collect fees, rents and other charges for use of any of the following:

   i. The District's real property, except for public rights-of-way for utilities;

   ii. The District's personal property; or

   iii. Any of the District's interest in such real or personal property, except for public rights-of-way for utilities.

j. To borrow money from any public or private source and issue obligations and provide security for the repayment of the same as provided in the CID Act;

k. To loan money as provided in the CID Act;

l. To make expenditures, create reserve funds, and use its revenues as necessary to carry out its powers or duties and the provisions and purposes of the CID Act;

m. To enter into one or more agreements with the City for the purpose of abating any public nuisance within the boundaries of the District including, but not limited to, the stabilization, repair or maintenance or demolition and removal of buildings or structures, provided that the City has declared the existence of a public nuisance;

n. Within the District’s boundaries, to provide assistance or construct, reconstruct, install, repair, maintain and equip any of the following public improvements:

   i. Parks, lawns, trees, and any other landscape;

ii. Convention and meeting facilities.

iii. Sidewalks, streets, alleys, bridges, ramps, tunnels, overpasses and underpasses, traffic signs and signals, utilities, drainage, water, storm and sewer systems, and other site improvements;

iv. Parking lots, garages, or other facilities;

v. Streetscape, lighting, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls, and barriers;

vi. Information booths, bus stop and other shelters, rest rooms, and kiosks;

vii. Paintings, murals, display cases, sculptures, and fountains; and

viii. Any other useful, necessary, or desired improvement.

o. To dedicate to the municipality, with the municipality's consent, streets, sidewalks, parks, and other real property and improvements located within its boundaries for public use;

p. Within its boundaries, to operate or to contract for the provision of music, news, child-care, or parking facilities, and buses, minibuses, or other modes of transportation;

q. Within its boundaries, to lease space for sidewalk café tables and chairs;

r. Within its boundaries, to provide or contract for cleaning, maintenance, security, and other services to public and private property;

s. Within its boundaries, to provide or contract for the provision of security personnel, equipment, or facilities for the protection of property and persons;

t. In accordance with the City's special event or sign permitting requirements or other applicable City requirements, to produce and promote any tourism, recreational or cultural activity or special event in the District by, but not limited to, advertising, decoration of any public place in the District, promotion of such activity and special events, and furnishing music in any public place;

u. To support business activity and economic development in the District including, but not limited to, the promotion of business activity, development and retention, and the recruitment of developers and businesses;

v. To provide refuse collection and disposal services within the District;

w. To contract for or conduct economic, planning or other studies; and

x. To make expenditures, create reserve funds, and use its revenues as necessary to carry out its powers or duties and the provisions and purposes of the CID Act.

5. Form of District. The proposed District will be established as a political subdivision of the State of Missouri under the CID Act.

6. Board of Directors.

a. Number. The District shall be governed by a Board of Directors (the "Board") consisting of five (5) members, whom shall be appointed by the municipality in accordance with this petition.

b. Qualifications. Each Member of the Board ("Director") shall meet the following requirements:

(1) be at least 18 years of age;

(2) be and must declare to be either an owner of real property within the District ("Owner") or an authorized representative of an Owner, an owner of a business operating within the District ("Operator") or an authorized representative of such Operator, or a registered voter ("Resident") residing within the District, as provided in the CID Act;

(3) be and have been a resident of the State of Missouri for at least one year immediately preceding the date upon which he or she takes office in accordance with Article VII, Section 8 of the Missouri Constitution; and

(4) except for the initial directors named in this Petition, be nominated according to a slate submitted as described in this Petition.

c. Initial Directors. The initial directors ("Initial Directors") and their respective terms shall be as follows:

(1) Matt Brooks
Owner's Representative – four (4) year term.

(2) Dale Brouk
Owner's Representative – four (4) year term.

(3) Nanette K. Johnston
City Director – four (4) year term.

(4) Debra K. Hopkins
Owner's Representative – two (2) year term.

(5) Ed Bradley
Owner's Representative – two (2) year term.

d. Terms. Each Initial Director shall serve the term set forth above or until his/her successor ("Successor Director") is appointed in accordance with this Petition. If, for any reason, a Director is not able to serve his/her term, or shall resign prior to the expiration of his/her full term, a Successor Director shall be appointed as set forth in accordance with Paragraph 6(e) hereof and such Successor Director shall serve the remainder of the unexpired term. After the Initial Directors have served the terms set forth above, all future Successor Directors shall serve a four (4) year term unless such Successor Director is appointed to fill the position of a Director who is not able to serve his/her term, and in such case, the Successor Director shall only serve the remainder of the unexpired term of the Director the Successor Director has been appointed to replace.

Notwithstanding anything to the contrary, any Director's failure to meet the qualification requirements set forth above, either in a Director's individual capacity or in a Director's representative capacity, shall constitute cause for the Board to take appropriate action to remove said Director.

e. Successor Directors. Successor Directors shall be appointed by the Mayor with the consent of the Board of Aldermen by resolution according to a slate submitted by the Chairman of the District to the City of Parkville, Missouri's City Clerk (the "City Clerk"). The slate of proposed Successor Directors shall include evidence in a form satisfactory to the City that each Successor Director meets the statutory qualifications to serve as Director pursuant to the CID Act and that owner's representatives are duly authorized to serve as Directors. Upon receipt of a slate of Successor Directors, the City Clerk shall promptly deliver the slate to the Mayor, and the Mayor shall either (i) approve the slate and seek consent of same from Board of Aldermen at the next regular meeting of the Board of Aldermen or (ii) return the slate to the Board with a request for alternates for any or all of the Board positions identified on the slate. Should the Board of Aldermen refuse to consent to the slate submitted to it by the Mayor, it shall request alternatives for any or all Board positions identified on the slate and within ten days of such refusal, the Board shall submit an alternative slate to the Mayor with two alternates for each of the Board positions requested by the Board of Aldermen. Should the Mayor reject and return the slate to the Board, the Board shall within ten days of such refusal submit an alternative slate to the Mayor with two alternates for each of the Board positions requested by the Mayor. After receipt of the alternative slate, the Mayor shall either (i) choose from the alternate(s), approve the slate, and seek consent of the Board of Aldermen at the next regular meeting of the Board of Aldermen, or (ii) reject the alternative slate. In the event the Mayor rejects the alternative slate, Successor Directors shall be appointed by the Mayor with the consent of the Board of Aldermen.

f. City Directors. At least one Director in office shall be either (i) an elected or appointed official or employee of the City of Parkville or (ii) a member of the public appointed by the Mayor with the consent of the Board of Aldermen to represent the City of Parkville, and shall be designated as an Owner's Representative (a "City Director"). If at the time of submission of a slate of Successor Directors, the term of a City Director is expiring, then such slate shall include the name of the City Director to be appointed, who shall be a person designated by the Mayor with the consent of the Board of Aldermen.

7. Assessed Value. The total assessed value of all real property in the District is five million thirty-four thousand nine hundred fifty-seven dollars ($5,034,957).

8. Duration of District. The proposed maximum length of time for the existence of the District shall be twenty (20) years from the date of the ordinance approving the petition; provided, however, that the term of the District may be automatically continued for successive ten (10) year terms, without having to submit a new petition, subject to the condition precedent that the Board of Aldermen shall not have adopted a resolution disallowing such continuation prior to the date upon which any successive term would have commenced.

9. Real Property and Business License Taxes. The District will not have the power to impose a real property tax levy or business license taxes.

10. Sales Tax. Qualified voters of the District may be asked to approve a sales tax of up to one percent (1%) ("District Sales Tax"), in accordance with the CID Act, to fund certain improvements within the District and/or to pay the costs of services provided by the District. Additional details about the estimated District Sales Tax are set forth in the Five Year Plan in **Exhibit B** attached to this Petition.

11. Cooperative Agreement. The City shall have the right (but not the obligation) to require that the District enter into a cooperative agreement with the City to address District priorities, reimbursement, District projects, administrative matters, or other matters deemed by the City to be necessary to effectuate the purposes of this Petition, the District and the City.

12. Borrowing Limits. Petitioner does not seek limitations on the borrowing capacity of the District.

13. Revenue Limits. Petitioner does not seek limitations on the revenue generation of the District.

14. Authority Limits. Petitioner does not seek limitations on the authority of the District, except as set forth in this Petition.

15. Revocation of Signatures. THE PETITIONER ACKNOWLEDGES THAT THE SIGNATURE OF THE SIGNER OF THIS PETITION MAY NOT BE WITHDRAWN FROM THIS PETITION LATER THAN SEVEN (7) DAYS AFTER THE FILING

HEREOF WITH THE CITY CLERK.

WHEREFORE, Petitioner respectfully requests that the Board of Aldermen establish the requested 9 Highway Corridor Community Improvement District in accordance with the information set forth in this Petition and that the Mayor appoint and the Board of Aldermen consent to the proposed members for the Board of Directors as set forth in this Petition, and take all other appropriate and necessary action that is consistent with the CID Act to establish the requested district.

EXHIBIT A-1

LEGAL DESCRIPTION AND MAP OF THE DISTRICT

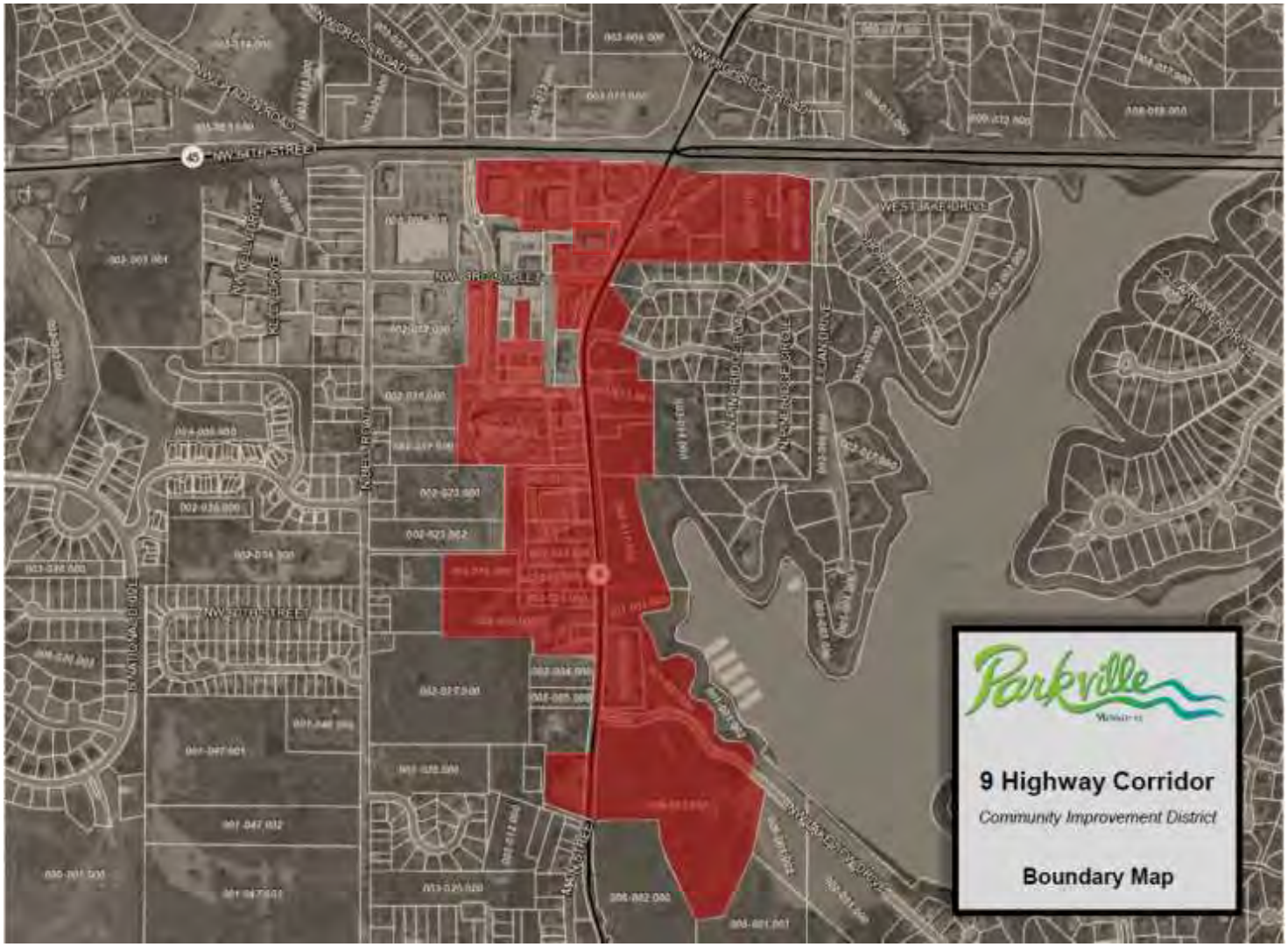


Exhibit A-1

District Legal Description

Beginning at the northwest corner of Parcel 207026100002042000; commencing easterly along the north property line of Parcel 207026100002043000; continuing easterly along the north property line of Parcel 207026100002004000, continuing easterly along the north property line of Parcel 207026100002003000, continuing easterly along the north property line of Parcel 207026100002001000; thence from the northeast corner of Parcel 207026100002001000, southeasterly across public right-of-way Highway 9 to the north property line of Parcel 207026100001003000; continuing easterly along the north property line of Parcel 207026100001002000; continuing easterly along the north property line of Parcel 207026100001001000; thence southerly along the east property line of Parcel 207026100001001000; thence westerly along the south property line of Parcel 207026100001001000; continuing westerly along the south property line of Parcel 207026100001002000; continuing westerly along the south property line of Parcel 207026100001007000; continuing westerly along the south property line of Parcel 207026100001007001; thence southerly along the east boundary line of Highway 9; thence southeasterly along the north property line of Parcel 207026100001008000 to the east corner of said Parcel, thence southerly along the east property line of Parcel 207026100001008000 to the point at which it intersects the north boundary line of public right-of-way NW 62nd Street; thence directly southerly across NW 62nd Street to the north property line of Parcel 207026100003012000; thence easterly to the northeast corner of Parcel 207026100003012000; thence southerly along the east property line of Parcel 207026100003012000; continuing southerly along the east property line of Parcel 207026100003012001, thence easterly to the northeast corner of Parcel 207026100003012001; thence southerly along the east property line of Parcel 207026100003012001; continuing southerly along the east property line of Parcel 207026100003012002; continuing southerly along the east property line of Parcel 207026100003013000; thence westerly to the point at which Parcel 207026100003013000 intersects with the northeast corner of Parcel 207026100003017000; thence southerly along the east property line of Parcel 207026400001001003; continuing southerly along the east property line of Parcel 207026400001001000 to the point at which the southeast corner of Parcel 207026400001001000 intersects the north boundary line of NW Lakeview Drive; thence crossing NW Lakeview Drive and continuing easterly along the south boundary line of NW Lakeview Drive; thence southerly along the east property line of Parcel 207026400006001000; thence westerly along the south property line of Parcel 207026400006001000; thence northerly along the property line of Parcel 207026400006001000, thence westerly along the property line of Parcel 207026400006001000 to the point at which it intersects Highway 9; continuing across Highway 9 to the southeast corner of Parcel 207026400002007000; continuing northwesterly along the south property line of Parcel 207026400002007000; continuing northerly along the west property line of Parcel 207026400002007000; thence easterly along the north property line of Parcel 207026400002007000 to the west boundary line of Highway 9; thence northerly along the west boundary line of Highway 9 to the southeast corner of Parcel 207026400002002000; thence westerly along the south property line of Parcel 207026400002002000; thence northerly along the west property line of Parcel 207026400002002000; thence westerly along the south property line of Parcel 207026400002002000; thence northerly along the west property line of Parcel 207026400002002000; continuing northerly along the west property line of Parcel

207026100002026000; thence easterly along the north property line of Parcel 207026100002026000 to the point at which the southwest corner of Parcel 207026100002023001 is directly north; continuing across to the southwest corner of Parcel 207026100002023001; thence northerly along the west property line of Parcel 207026100002023001 to the point at which it intersects with the south property line of Parcel 207026100002011002; thence westerly along the south property line of Parcel 207026100002011002; continuing westerly along the south property line of Parcel 207026100002011005; thence northerly along the west property line of Parcel 207026100002011005; continuing northerly along the west property line of Parcel 207026100002012001; thence easterly along the property line of Parcel 207026100002012001; thence northerly along the west property line of Parcel 207026100002012001 to the point at which it intersects with the south boundary line of public right-of-way NW 63rd Street; thence easterly along the south boundary line of NW 63rd Street; thence southerly along the west property line of Parcel 207026100007003000; continuing southerly along the west property line of Parcel 207026100007002000; thence easterly along the south property line of Parcel 207026100007002000; thence northerly along the west property line of Parcel 207026100007001000; thence easterly along the north property line of Parcel 207026100007001000; thence southerly along the east property line of Parcel 207026100007001000; thence easterly along the south property line of Parcel 207026100007004000; thence southerly along the east property line of Parcel 207026100007008000; continuing southerly along the east property line of Parcel 207026100007005000; continuing southerly along the east property line of Parcel 207026100005001005 to the point at which it intersects public right-of-way Clark Ave; thence easterly along the north boundary line of Clark Ave. to the southeast corner of Parcel 207026100005001003; thence northerly along the east property line of Parcel 207026100005001003; thence westerly from the northeast corner of Parcel 207026100005001003 along the north property line of Parcel 207026100005001003; thence northerly along the west property line of Parcel 207026100005001001to the point at which it intersects the south boundary of NW 63rd Street; continuing northwesterly across NW 63rd street to the southwest corner of Parcel 207026100002006014; thence northerly along the west property line of Parcel 207026100002006014; thence easterly along the north property line of Parcel 207026100002006014; continuing easterly along the property line of Parcel 207026100002038000; thence northerly along the west property line of Parcel 207026100002038000; thence westerly along the south property line of Parcel 207026100002040000; thence southerly along the east property line of Parcel 207026100002006001; thence westerly along the south property line of Parcel 207026100002006001; continuing westerly along the south property line of Parcel 207026100002042000; thence westerly along the south property line of Parcel 207026100002042000; thence northerly along the west property line of Parcel 207026100002042000 to the northwest corner of Parcel 207026100002042000, the point of beginning, all now included in and a part of Parkville, Platte County, Missouri.

Parcels (in order of reference)

207026100002042000
207026100002043000
207026100002004000
207026100002003000
207026100002001000
207026100001003000
207026100001002000
207026100001001000
207026100001007000
207026100001007001
207026100001008000
207026100003012000
207026100003012001
207026100003012002
207026100003013000
207026100003017000
207026400001001003
207026400001001000
207026400006001000
207026400002007000
207026400002002000
207026100002026000
207026100002023001
207026100002011002
207026100002011005
207026100002012001
207026100007003000
207026100007002000
207026100007001000
207026100007004000
207026100007008000
207026100007005000
207026100005001005
207026100005001003
207026100005001001
207026100002006014
207026100002038000
207026100002040000
207026100002006001

EXHIBIT A-2

Property Owners within District

Owner	Parcel #	Legal Description	Street Address
QuikTrip Corporation	20-7.0-26-100-001-003.000	A TR LAND SEC 26 T 51 R 34 NE 1/4 DAF : BE NE COR NE 1/4 TH W510 FT (S) T	None
Fellowship of Grace	20-7.0-26-100-001-007.000	PARKVILLE MISC BEG AT THE NE COR OF SEC 26 TH S 647' TH W 522' TH N 116' TH W 200' TH S 114' TH E 214' TO POB	None
	20-7.0-26-100-001-002.000	PARKVILLE MISC W 1/2 OF THE NE 1/4 OF THE NE 1/4 OF SEC 26	8501 MO-9 HWY
Platte Valley Bank of Missouri	20-7.0-26-100-001-001.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE 1/4 DAF : BE NE COR NE 1/4 TH S150 FT (S)	8401 MO-45 HWY
	20-7.0-26-100-001-002.001	COMMENCING AT THE NE COR OF THE NE 1/4 OF SECTION 26 TH S 170.51' TH NW 188.54' TH S 91' TH SW 81.9' TH S 116.9' TH E 65' TH N 166' TO POB COMMENCING AT THE NE COR OF THE NE 1/4 OF SECTION 26 TH S 170.51' TH NW 188.54' TH S 91' TH SW 81.9' TH S 116.9' TH E 65' TH N 166' TO POB	None
Farley State Bank	20-7.0-26-100-001-007.001	Farley State Bank Lot 1	6309 MO-9 HWY
Kerns, Kenneth C Jr & Sandra Dee	20-7.0-26-100-001-008.000	PARKVILLE MISC A TR DAF : BEG IN NE 1/4 AT NW COR LOT 1 PI CREST TH N 40 DEG W 217.11 FT	None
TA Operating LLC	20-7.0-26-100-002-001.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE NW COR NE 1/4 TH E1373.8 FT TH	6316 MO-9 HWY
Robert V and Helen Rooney	20-7.0-26-100-002-003.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE NE COR NE 1/4 TH W1223.80 FT T	8803 NW MO-45 HWY
Watson's Express Lube LLC	20-7.0-26-100-002-004.000	LEWIN ESTATES LOT 3	8805 NW MO-45 HWY
Bleish Investments LLC	20-7.0-26-100-002-002.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE NW COR NE 1/4 TH E 1375 FT (S	6300 MO-9 HWY
Gary W & Elizabeth D Simons	20-7.0-26-100-002-006.002	LEWIN ESTATES LOT 6	8700 NW 63RD S
Claude F Smith VII Corporate LLC	20-7.0-26-100-002-006.014	LEWIN ESTATES ALL THAT PART OF LOT 7 BEG IN THE SE COR	8720 NW 63RD ST

Owner	Parcel #	Legal Description	Street Address
RD&H LLC	20-7.0-26-100-005-001.001	PARKVILLE COMMONS 5TH LOT 10	8717 NW 63rd
River North Development	20-7.0-26-100-002-040.000	PARKVILLE COMMONS 2ND-REPLAT PART LOT 5 LEWIN ESTATES TRACT J	None
	20-7.0-26-100-002-039.000	PARKVILLE COMMONS 2ND-REPLAT PART LOT 5 LEWIN ESTATES TRACT I	None
	20-7.0-26-100-002-041.000	PARKVILLE COMMONS 2ND-REPLAT PART LOT 5 LEWIN ESTATES TRACT K	None
	20-7.0-26-100-007-005.000	PARKVILLE COMMONS 8TH PLAT LOT 17	None
	20-7.0-26-100-007-006.000	PARKVILLE COMMONS 8TH PLAT TRACT O	None
	20-7.0-26-100-007-007.000	PARKVILLE COMMONS 8TH PLAT LOT 18	None
	20-7.0-26-100-007-008.000	PARKVILLE COMMONS 8TH PLAT ROW TO BE DEDICATED	None
	20-7.0-26-100-007-001.000	PARKVILLE COMMONS 8TH PLAT TRACT N BLK 7	None
	20-7.0-26-100-005-001.002	PARKVILLE COMMONS 5TH TRACT K	None
	20-7.0-26-100-002-011.000	PARKVILLE MISC PIECE OF LAND ADJACENT TO THE SW COR OF THE INTERSECTION OF HWY 9 & CLARK AVE	None
	20-7.0-26-100-002-043.000	PARKVILLE COMMONS 6TH LOT 4	8807 MO-45 HWY
City of Parkville	20-7.0-26-100-003-012.000	LAKE POINT PROFESSIONAL CENTRE LOT 3	6201 MO-9 HWY
	20-7.0-26-100-005-001.005	PARKVILLE COMMONS 7TH LOT 13	8880 Clark Ave.
	20-7.0-26-100-002-011.005	PARKVILLE COMMONS 3RD ALL THAT PART OF THE W SIDE OF LOT 14	
	20-7.0-26-100-002-023.001	PARKVILLE MISC ALL THAT PART OF THE SW 1/4 OF THE NE 1/4 OF SEC 26 BEG S 1899', E 793' TO THE POB	
	20-7.0-26-100-002-031.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 915 FT (S) T	6020 N MO-9 HWY
	20-7.0-26-100-002-030.003	PARKVILLE ATHLETIC TRAINING COMPLEX ALL THE N 22' OF LOT 2	
	20-7.0-26-100-002-030.004	PARKVILLE ATHLETIC TRAINING COMPLEX ALL THE N 22' OF LOT 2	
	20-7.0-26-100-002-029.004	PARKVILLE ATHLETIC TRAINING COMPLEX THE W 1/2 OF THE S 1/2 OF LOT 3	

Owner	Parcel #	Legal Description	Street Address
City of Parkville	20-7.0-26-400-002-007.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE AT PT 1085 FT (S) E AND 955 FT	
Mancuso, Paul & Margaret and Gregory & Denise	20-7.0-26-100-005-006.000	PARKVILLE COMMONS 1ST TRACT D	None
	20-7.0-26-100-005-005.000	PARKVILLE COMMONS 1ST TRACT E	None
	20-7.0-26-100-005-004.000	PARKVILLE COMMONS 1ST TRACT F	None
	20-7.0-26-100-005-003.000	PARKVILLE COMMONS 1ST TRACT G	None
	20-7.0-26-100-005-002.000	PARKVILLE COMMONS 1ST ALL OF TRACT H	None
	20-7.0-26-100-002-012.001	PARKVILLE COMMONS 1ST LOT 8	6264 Lewis Dr.
SKG, LLC	20-7.0-26-100-003-012.001	LAKE POINTE PROFESSIONAL CENTRE LOT 2	None
	20-7.0-26-100-003-012.002	IRREGULAR SOUTH .68 ACRES OF LOT 2	None
	20-7.0-26-100-003-013.000	LAKE POINTE PROFESSIONAL CENTRE LOT 1	None
Platte County	20-7.0-26-100-002-011.002	PARKVILLE COMMONS 3RD ALL THAT PART OF LOT 14	8875 Clark Ave.
	20-7.0-26-100-002-032.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE 1/4 DAF : BE AT INTERSECT OF HWY 9 AND S	6102 N MO-9 HWY
	20-7.0-26-100-002-033.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE INTERSECT HWY 9 AND S LI NE	6106 N MO-9 HWY
North Point Fellowship Properties LLC	20-7.0-26-100-002-035.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE AT INTERSECT OF HWY 9 AND S	6114 N MO-9 HWY
	20-7.0-26-100-002-011.004	BEG AT THE NE COR OF LOT 14 PARKVILLE COMMONS 3RD TH SE 117.76', TH E 13.02', TH N 44.72', TH W 12.02', TH N 16.72', NW 23.76', TH W 53.72' TO POB	6115 N MO-9 HWY
Marshall Investments LLC	20-7.0-26-100-002-034.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE INTERSECT HWY 9 AND S LI NE	6112 N MO-9 HWY
	20-7.0-26-100-002-011.003	BEG AT THE NE COR OF LOT 14 OF PARKVILLE COMMONS 3RD TH SE 117.76', TH E 13.02', TH S 20.55', TH NW 24.94' TO POB	None
Consolidated Library District #3	20-7.0-26-100-002-006.001	LEWIN ESTATES LOT 4	8815 MO-45 HWY
Don Julian Builders, Inc.	20-7.0-26-100-003-017.000	PARKVILLE MISC A TR LAND SEC 26 T51 R 34 NE 1/4DAF : BEG SE	None
	20-7.0-26-400-001-001.003	PARKVILLE MISC A TRACT OF LAND IN THE SE 1/4 OF SEC 26, LYING N OF CEMETERY	None

Owner	Parcel #	Legal Description	Street Address
Don Julian Builders, Inc.	20-7.0-26-400-001-001.000	PARKVILLE MISC A TRACT OF LAND IN SE 1/4 OF SEC 26, W OF CEMETERY	None
	20-7.0-26-400-006-001.000	TPB AT SE COR OF LT 26 TH W 839 F (S) TO BRIGHTWELLS ADD TH N 489	None
Riss Lake Homeowners Assoc.	20-7.0-26-400-001-001.001	RISS LAKE TRACT A	None
Walnut Grove Cemetery	20-7.0-26-400-001-002.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 SE 1/4 DAF : BE INTERSECT N LI SE 1/4 AND E LI	None
Cole WG Parkville MO LLC	20-7.0-26-100-002-042.000	PARKVILLE COMMONS 6TH LOT 3	6365 Lewis Dr.
Harris, Denver E & Audrey	20-7.0-26-100-002-026.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF: BE CNT SEC 26 TH E 460 FT TO TR	None
	20-7.0-26-400-002-002.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE CNT SEC 26 TH E 460 FT (S) T	1345 MO-9 HWY
	20-7.0-26-400-002-003.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE CNT SEC 26 TH E 1370 FT (S)	1360 MO-9 HWY
Parkville Sod Lawn & Garden	20-7.0-26-400-002-001.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 SE1/4 DAF : BE CNT SEC 26 TH E 920 FT (S) T	5956 MO-9 HWY
	20-7.0-26-100-002-027.001	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 1265 FT (S)	6000 MO-9 HWY
	20-7.0-26-100-002-027.000	PARKVILLE A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 915 FT (S) T	6002 MO-9 HWY
Datmab Properties LLC	20-7.0-26-100-002-028.000	PARKVILLE MISC A TR LAND SEC 26 T 51 R 34 NE1/4 DAF : BE CNT SEC 26 TH E 923 FT TH N	6004 MO-9 HWY
Gauthier Enterprises LLC	20-7.0-26-100-002-029.001	PARKVILLE ATHLETIC TRAINING COMPLEX LOT 1	6008 MO-9 HWY
Northland Sports LLC	20-7.0-26-100-002-029.002	PARKVILLE ATHLETIC TRAINING COMPLEX S 1/8 OF LOT 2	6014 MO-9 HWY
	20-7.0-26-100-002-029.003	PARKVILLE ATHLETIC TRAINING COMPLEX ALL OF THE E 1/2 OF THE S 1/2 OF LOT 3	6014 MO-9 HWY
	20-7.0-26-100-002-030.001	PARKVILLE ATHLETIC TRAINING COMPLEX ALL OF LOT 2 EXCEPT THE N 22' AND THE S 21'	6014 MO-9 HWY
	20-7.0-26-100-002-030.002	PARKVILLE ATHLETIC TRAINING COMPLEX ALL THE E 1/2 OF THE N 1/2 OF LOT 3 EXCEPT THE N 30' AND THE W 70'	6014 MO-9 HWY
J.B. Wines & Spirits II LLC	20-7.0-26-100-002-038.000	PARKVILLE COMMONS 2ND –REPLAT PART LOT 5 LEWIN ESTATES LOT 7	6298 MO-9 HWY

EXHIBIT B

TO THE PETITION FOR ESTABLISHMENT

OF

9 HIGHWAY CORRIDOR

COMMUNITY IMPROVEMENT DISTRICT

CITY OF PARKVILLE, MISSOURI

DISTRICT MANAGEMENT PLAN

The information and details outlined in the following pages represent the anticipated strategies, activities and improvements during the initial five-year duration of a Community Improvement District in the City of Parkville, Missouri. It is an integral and composite part of the petition to establish 9 Highway Corridor Community Improvement District.

Introduction

The 9 Highway Corridor Community Improvement District (the "**District**") is created pursuant to Section 67.1401 through 67.1571 of the Revised Statutes of Missouri (the "**CID Act**"). Section 67.1421, RSMo, requires that the petition for the creation of the District be accompanied by a five-year plan which includes a description of the purposes of the proposed district, the improvements it will make and an estimate of the costs of these improvements to be incurred. This Five-Year District Management Plan (the "**Plan**") is designed to comply with this statutory requirement, and is appended to the Petition for Formation of the District.

Section 1

Why Create a Community Improvement District?

The District is proposed to provide funding for the Improvements and Services (as those terms are defined below). The District may incur obligations, which may include the issuance of bonds, the proceeds of which would be used to fund or reimburse all or a certain portion of the costs associated with construction of the Improvements and provision of the Services. The District will impose a sales tax on retail properties within the District. The revenues from the sales tax will be used to repay the District's obligations. If bonds are issued by the District, the bonds will not be a financial obligation of the City of Parkville, Missouri.

Section 2

What is a Community Improvement District?

A community improvement district ("CID") is an entity that is separate from the City of Parkville (the "City") and is formed by the adoption of an ordinance by the City's Board of Aldermen following a public hearing before the Board of Aldermen regarding formation of the District. A CID may take the form of a political subdivision of the State of Missouri, or a nonprofit corporation that is formed and operated under Missouri corporation laws. CIDs are empowered to provide a variety of services and to finance a number of different types of improvements. CIDs derive their revenue from taxes levied within the boundaries of the CID. Such revenues are then used for the benefit of the properties within the CID. A CID is operated and managed by a board of directors, whose members may be appointed or elected. Board members serve for a designated period of time, and the Board positions are again elected or appointed at the expiration of each term.

Section 3

Management Plan Summary

This Plan is proposed to improve and convey special benefits to properties located within the boundaries of the District by providing assistance in the construction of certain Improvements and provision of certain Services. The District in this case will take the form of a

separate political subdivision of the State of Missouri, which will be governed by a Board of Directors that will consist of five members.

District Formation:

CID formation requires submission of signed petitions from a group of property owners:

- collectively owning more than fifty percent (50%) by assessed value of the real property within the District, and
- representing more than fifty percent (50%) per capita of all owners of real property within the District.

The Petition to which this Plan is attached meets these signature requirements.

Location:

The Project is located generally at the southeast corner of Missouri 9 Highway and Missouri 45 Highway in Parkville, Missouri. The District will cover approximately 89.22 acres of land, and is represented on the map included as **Exhibit 1** of this Plan.

Assessed Value of District:

The total assessed value of the properties within the District on the date of the Petition is $5,034,957.00.

Anticipated Initial Improvements:

The District will assist in the funding of the construction of certain improvements which generally include public improvements along Missouri 9 Highway and Missouri 45 Highway (the "Improvements"). Anticipated Improvements to be carried out during the first five years of the District may include roadway and related infrastructure improvements to 9 Highway from 45 Highway to Lakeview Drive as identified in the Route 9 Corridor Study Report adopted by the Board of Aldermen on January 5, 2016. The District will not be responsible for payment of the total cost of these initial Improvements, but the District will be expected to contribute to payment of a portion of such costs. At the time of the preparation of this Plan, the District's anticipated contribution to the cost of the initial Improvements is not known. The initial Improvements and the estimated cost of such Improvements are as follows:

ANTICIPATED IMPROVEMENT	PRELIMINARY ESTIMATED COST
9 Highway Improvements- Segment 2: 62nd Street to Parkville Athletic Complex – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; traffic signal at Clark Avenue; pedestrian crossing at Clark Avenue.	$768,994
9 Highway Improvements- Segment 3: Parkville Athletic Complex to Lakeview Drive – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fences; parking improvements.	$1,946,306
9 Highway Improvements- Segment 1: 45 Highway to 62nd Street – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fence.	$768,316
Total Estimated Cost of Initial Improvements	**$3,483,616**

The particular items included within the Improvements may be increased or amended from time to time and the costs of the Improvements to be financed by the District shall include all associated design, architecture, engineering, financing, private interest carry, legal and administrative costs of same. The District may also provide funding for the District's formation and its ongoing operation and administration costs on an annual basis.

District Services:

The District may also fund the provision of services within its boundaries for the benefit of the owner and tenants of the District (the "Services"), which may include: operating, maintaining, installing, equipping, repairing and protecting the common areas within the District, including, without limitation (a) operating, installing, maintaining and repairing the common driveways and access roads, sidewalks, curbs, signs, streetlights, landscaping and parking areas; (b) causing the necessary engineering and planning performed in connection with the Services; (c) streetscaping, gardening and landscaping (including but not limited to purchasing, installing and maintaining trees, shrubs, flowers and other vegetation, maintaining pots and planters, planting and replacing trees located along or adjacent to public rights-of-way and private drives, installing and maintaining lighting, public art, mowing, seeding and fertilizing grass and other vegetation); (d) maintaining and repairing irrigation systems and fire protection systems; (e) maintaining and repairing sanitary and storm sewers; (f) repairing, lighting, restriping, resurfacing and replacing the parking lots; (g) providing or contracting for the provision of cleaning and maintenance services for exterior common areas in order to improve the appearance and image of the District, including but not necessarily limited to litter removal, purchase and maintenance of trash receptacles, cleaning and sweeping of sidewalks, streets, parking areas, private drives, and gutters; (h) snow and ice removal; (i) trash, garbage, and other refuse removal; (j) repair and maintenance of directional and pylon signs; (k) the cost of non-administrative personnel (including, without limitation, workers compensation insurance) to implement such services; (l) employing or contracting for the provision of personnel to assist landowners, occupants, and users to improve security and safety conditions within the District, including but not limited to addressing public safety concerns, identifying and reporting public nuisances, and (if deemed advisable by the District) conducting security patrols; and (m) hiring

or contracting for personnel to staff and provide services to the District. Notwithstanding anything contained herein to the contrary, unless otherwise consented to by the Board of Aldermen, the Services shall be limited to Services provided within public improvements or on public property.

Formation Costs:

It is anticipated that all costs, including attorneys' fees and engineering, architectural and consulting fees, associated with formation of the District, including, but not limited to, the preparation of the CID Petition, the negotiation and drafting of any agreements entered into upon formation of the District in furtherance of the District's purposes, the establishment of the District boundaries, organization of District property owners, and the initial implementation of the District ("Formation Costs") will be reimbursed to the advancing party, or paid directly, from funds generated by the District.

Method of Financing:

It is anticipated that the District may issue bonds or incur other obligations, as defined in Section 67.1401.2(10) of the Revised Statutes of Missouri, to pay for the Improvements. The District will impose a sales tax on all retail sales made in the District which are subject to taxation pursuant to Sections 144.010 to 144.525 of the Revised Statutes of Missouri, except the sale of motor vehicles, trailers, boats or outboard motors and sales to public utilities, all as allowed by Sections 67.1461 and 67.1545 of the Revised Statutes of Missouri (the "District Sales Tax"). The revenue collected from the District Sales Tax will be used to pay costs of construction of the Improvements, District Services, and the payment of administrative costs of the District.

Cost:

The total estimated cost of the Improvements and the estimated annual cost of administering and operating the District is not currently known. The preliminary cost of initial Improvements anticipated to be undertaken within the District in the first five years of the District's formation are anticipated to cost between $3,000,000 and $3,500,000. The District will not be responsible for payment of all of such cost; the District shall contribute to payment of a portion of such costs. At the time of preparation of this Plan, the amount of the District's contributions to such costs are not known.

City Services:

The CID Act mandates that existing City services will continue to be provided within a CID at the same level as before the District was created (unless services are decreased throughout the City) and that District services shall be in addition to existing City services. The District anticipates that City services will continue to be provided within the District at the same level as before the District was created, and the District will not cause the level of City services within the District to diminish.

Duration:

The District will operate for a maximum term of twenty (20) years beginning 2016. The term of the District may be automatically continued for successive ten (10) year terms, without having to submit a new petition, subject to the condition precedent that the Board of Aldermen shall not have adopted a resolution disallowing such continuation prior to the date upon which any successive term would have commenced. No plan for distribution of assets on dissolution may be approved unless the title to assets of the District are to be owned by the State of Missouri or a political subdivision of the State of Missouri.

Governance:

The District's budgets and policies may be refined annually by the District's Board of Directors. The District will enter into a contract with the City to coordinate construction, maintenance and financing activities of the District. Budgets and reports will be submitted annually to the City for review and comment. The District will operate at all times in accordance with the District Rules and Regulations (Section 7) and the Bylaws of the District.

Section 4

District Boundaries

Approximately 89.22 acres have been identified for the District. The map of the District is attached as **Exhibit 1** to the Plan. At such time as directed by the City, the District will cause the District boundaries to be amended such that the real property that is, or will become, necessary for road improvements funded by the District will be added to the District area.

Section 5

Facilities and Services to Be Provided

As summarized above, during the first five years, the District will be used as a mechanism to finance the cost of constructing the Improvements and providing the Services. The District will also provide for its operating costs, including administrative and legal services.

Section 6

Governing the Community Improvement District

Board of Aldermen

Following the submission of the Petition, the Board of Aldermen will conduct a public hearing and then consider an ordinance to create the District.

Board of Directors for CID:

CID budgets and policies may be refined annually by the District's Board of Directors. Annual budgets will be submitted annually to the City of Parkville for review and comment.

Contract with the City:

The District may enter into a contract with the City of Parkville regarding the operation of the District, the imposition and collection of the District Sales Tax and any other relevant aspects of the overall financing for the Improvements, Services, and administration and operation of the District. Pursuant to Section 67.1461.3, RSMo, the contract between the District and the City may also provide for the annual reimbursement to the City for the reasonable and actual expenses incurred by the City to establish the District and review annual budgets and reports of the District which are required to be submitted to the City.

Section 7

District Rules and Regulations

1. The District shall operate at all times in accordance with Bylaws that shall be adopted by the Board of Directors. The initial Bylaws to be adopted by the Board of Directors shall be in substantially the same form as the Bylaws attached to this Plan as **Exhibit 2.** At all times, the District shall conduct its proceedings in accordance with Robert's Rules of Order, except as otherwise provided in the Bylaws.

2. The District will meet on an annual or more frequent basis. The District shall hold meetings when so requested by the City.

3. The District will annually prepare a budget, and an annual report describing the major activities of the District during the preceding year and upcoming year. The Budget and Report shall be submitted to the City Finance Director or City Administrator for review and comment no earlier than 180 days and no later than 90 days prior to the first day of each fiscal year.

EXHIBIT 1

MAP OF DISTRICT

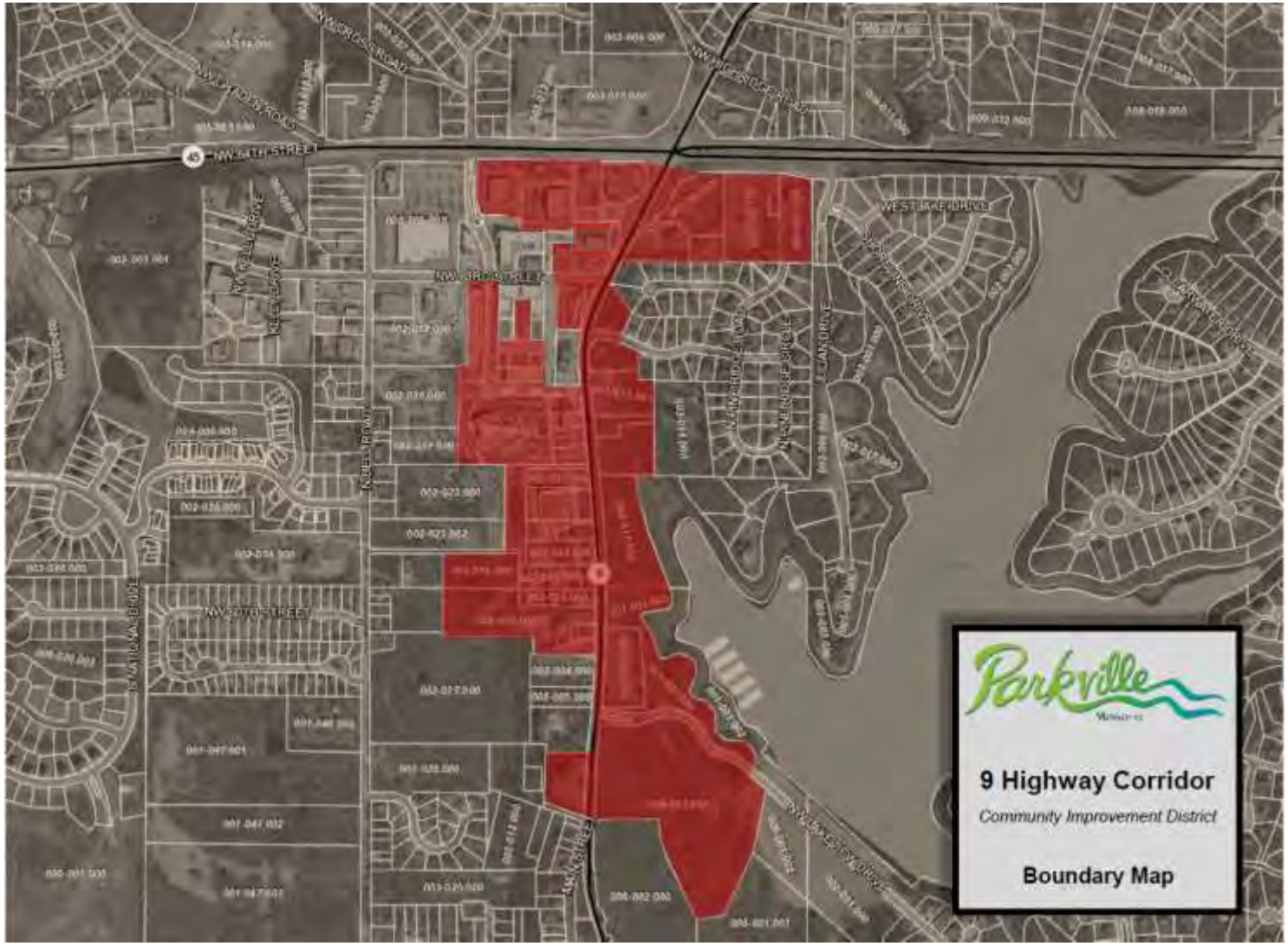


EXHIBIT 2

BYLAWS

OF THE

9 HIGHWAY CORRIDOR

COMMUNITY IMPROVEMENT DISTRICT

ARTICLE I
OFFICES, RECORDS, SEAL

(A) **Principal Office.** The principal office of the 9 Highway Corridor Community Improvement District (the "District") shall be located at such place as may from time to time be designated by the Board of Directors.

(B) **Records.** The District shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Board of Directors and each committee of the Board of Directors. The District shall keep at its principal office a record of the name and place of residence of each director and each officer.

(C) **Seal.** The District shall not have a corporate seal unless it is otherwise required by law to obtain or use such a seal.

ARTICLE II
PURPOSES

The purposes of the District shall be to provide those services and improvements set forth in the petition for creation of the District and the Five Year Management Plan, and for all other lawful purposes that may be authorized by the Board of Directors and allowed by Section 67.1461 of the Revised Statutes of Missouri.

ARTICLE III
BOARD OF DIRECTORS

1. Powers of Board of Directors. The Board of Directors shall have and is vested with all powers and authorities granted by Section 67.1401 through 67.1571, RSMo, except as it may be expressly limited by law or these Bylaws, to supervise, control, direct and manage the property, affairs and activities of the District, to determine the policies of the District, to do or cause to be done any and all lawful things for and on behalf of the District, to exercise or cause to be exercised any or all of its powers, privileges or franchises, and to seek the effectuation of its objects and purposes.

2. Official Actions. In accordance with Section 67.1451, RSMo, all official acts of the Board of Directors shall be by written resolution approved by the Board.

3. Number of Directors; Qualifications. The number of directors of the District to constitute the Board of Directors shall be five (5), whose names and initial terms of office were stated in the Petition for the Establishment of the District (the "**Petition**"). The number of directors may not be increased or decreased. Each director shall be at least eighteen (18) years of age and a property owner, or representative of an owner of property located within the boundaries of the District; or the owner or a representative of the owner of a business operating within the boundaries of the District.

4. Commencement of Term of Office of Directors. A director shall not be deemed to have commenced his or her term of office or to have any of the powers or responsibilities of a director (i) unless such director is qualified to act as such, and (ii) until the time such director accepts the office of director either by a written acceptance or by participating in the affairs of the District at a meeting of the Board of Directors or otherwise.

5. Successor Directors. In all cases the Mayor of the City shall appoint successor directors, subject to the consent of the Board of Aldermen as set forth in the Petition. Successor Directors appointed pursuant to this section shall serve for a term of four years, or in the case of a replacement of a Director, the Successor Director shall serve the remainder of the unexpired term of the Director who has been replaced. Each Successor Director shall submit to the Mayor evidence satisfactory to City that he or she meets the statutory qualifications to serve as a Director; such evidence may include one or more of the following: a Missouri driver's license or other state-issued identification; an affidavit stating qualifications; proof of residence; evidence that an owner's representative is duly authorized by the property owner of record to serve as Director; or other evidence the City may reasonably require.

6. Removal for Cause. In accordance with Section 67.1451.7, RSMo, any director may be removed for cause by a two-thirds affirmative vote of the Directors of the Board (four Directors). Written notice of the proposed removal shall be given to all directors prior to action thereon.

7. Resignation. Any director may resign from the Board of Directors. Such resignation shall be in writing addressed to the Secretary of the District and shall be effective immediately or upon its acceptance by the Board of Directors as such resignation may provide.

8. Vacancy. In accordance with Section 67.1451.4, RSMo, in the event of a vacancy on the Board of Directors, such vacancy shall be filled in accordance with the provisions for selecting Successor Directors set forth in the Petition.

9. Compensation of Directors. No director shall receive compensation from the District for any service such director may render to it as a director. A director may be reimbursed for his or her actual expenses reasonably incurred in and about such director's performance of his or her duties as a director.

10. Committees. The Board of Directors shall have no authority to appoint an executive committee or any other committee having the authority of the Board of Directors. The

Board of Directors may create and appoint any committees it deems necessary and advisable to conduct studies and reviews and provide advice and recommendations to the Board of Directors.

ARTICLE IV
MEETINGS AND PROCEDURES

1. Procedural Rules. All meetings and proceedings of the District shall be in accordance with Robert's Rules of Order except as otherwise directed by these Bylaws.

2. Place. Meetings of the Board of Directors of the District shall be held at the principal office of the District, as designated by the Board of Directors, or at any other place as may be determined from time to time by the Board of Directors.

3. Notice of Meetings. Meetings may be called by the Chairman, the Vice Chairman or the Secretary or by a majority of the Board of Directors by notice duly signed by the officer or directors calling the same and given in the manner hereinafter provided. Written notice stating the time, date, place and tentative agenda of a meeting shall be delivered to each director not less than twenty four (24) hours before the time of the meeting, either personally, by mail, electronic mail, or by facsimile. If mailed, such notice shall be deemed to be delivered three days after depositing such notice in the United States mail addressed to the director at such director's address as it appears on the records of the District, with postage thereon prepaid.

4. Waiver of Notice. Any notice provided or required to be given to the directors may be waived in writing by any of them whether before or after the time stated therein. Attendance of a director at any meeting shall constitute a waiver of notice of such meeting except where the director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

5. Quorum. The presence of a majority of the Board of Directors shall be requisite for and shall constitute a quorum for the transaction of business at all meetings. Vacant positions are not counted in determining a majority of the Board of Directors. In accordance with Robert's Rules of Order, the acts of a majority of the Directors who are present at a meeting at which a quorum is present and who are actually voting, shall be valid as the act of the Board of Directors except in those specific instances in which a larger vote may be required according to Robert's Rules of Order, by law or these Bylaws. If any Director(s) abstains from voting on a given action of the Board of Directors, such abstaining Director(s) shall remain present at the meeting and shall continue to be included in the count of present Directors for purposes of constituting a quorum.

6. Adjournment. Whether or not a quorum shall be present at any such meeting, the directors present shall have power to adjourn the meeting, without notice other than announcement at the meeting, to a specified date. At any such adjourned meeting at which a quorum shall be present, any business may be transacted that could have been transacted at the original session of the meeting.

7. Voting. Each director present at any meeting shall be entitled to cast one vote on each matter coming before such meeting for decision. If a roll call is taken, all votes shall be

recorded so as to attribute each "aye" and "nay" vote, or abstinence if not voting, to the name of the respective director.

8. Official Actions. In accordance with Section 67.1451.8, RSMo, all official acts of the Board of Directors shall be by written resolution approved by the Board.

9. Meeting by Conference Telephone. Members of the Board of Directors may participate in a meeting of the Board of Directors by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other, and participation in a meeting in this manner shall constitute presence in person at the meeting. Notice for such meetings shall designate a place where members of the public may hear the conference call for purposes of complying with Chapter 610 of the Revised Statutes of Missouri, as amended (the "**Sunshine Law**").

10. Compliance with State Sunshine Law. The District is a "public governmental body" pursuant to the Sunshine Law; therefore, notwithstanding any other provision of these Bylaws and in addition to any requirements of these Bylaws, the District shall give notice of and conduct all meetings of the Board of Directors in accordance with the Sunshine Law.

11. Conflict of Interest. No officer, agent or employee of the District shall have or shall require any interest, direct or indirect, in any project which the District is promoting, or in any contract or proposed contract for materials or services in any lease, mortgage, sale, or contract or any nature whatsoever relating to any such project or the District without forthwith making written disclosure to the District of the nature and extent of his interest, and such disclosure shall be entered in writing upon the minute book of the District. An officer, agent, or employee of the District shall abstain from any action for which such conflict of interest exists. Any officer, employee, or agent of the District should avoid the appearance of impropriety by refraining from engaging in conduct that appears to make their decisions influenced by other District officials rather than being arrived at independently. To the extent practical, officers, agents, and employees should avoid the following actions toward other officers, agents, and employees of the District: nepotism, hiring or retaining, rendering financial assistance, providing a gift beyond a nominal value, or engaging in any activity wherein the general public would believe the relationship would have the effect of influencing any decision being made. If it is impractical to avoid the preceding actions, written disclosure should be made to the District of the nature and extent of the conflict of interest, and such disclosure shall be entered in writing upon the minute book of the District and reported to the City Clerk of the City of Parkville. It is important to note that the appearance of fairness and impartiality is as important as actual fairness and impartiality.

ARTICLE V
OFFICERS

1. General. The officers of the District shall be a Chairman, a Secretary, a Treasurer and such other officers as the Board of Directors may appoint. The officers shall be appointed from among the members of the Board of Directors and shall, at all times while holding such offices, be members of the Board of Directors. One Director may hold two or more offices.

2. Election and Terms of Office. Initially, the officers shall be appointed by the Board of Directors named in these Bylaws at the first meeting of that body, to serve until the first annual meeting of the Board of Directors and until their successors are duly elected and qualified.

At the first and each subsequent annual meeting of the Board of Directors, the Board of Directors shall appoint officers to serve until the next annual meeting of the Board of Directors and until their successors are duly appointed and qualified.

An officer shall be deemed qualified when such officer enters upon the duties of the office to which such officer has been appointed and furnishes any bond required by the Board of Directors or these Bylaws; but the Board of Directors may also require of such person a written acceptance and promise faithfully to discharge the duties of such office.

The term of office of each officer of the District shall terminate at the annual meeting of the Board of Directors next succeeding his or her appointment and at which any officer of the District is appointed unless the Board of Directors provides otherwise at the time of his or her appointment.

3. Removal. If for any reason any officer who is also a member of the Board of Directors ceases to be a member, then such officer shall be deemed automatically removed from office in the District.

4. Compensation of Officers. No officer who is also a member of the Board of Directors shall receive any salary or compensation from the District for any services such officer may render to it as an officer. Salaries and compensation of all other officers, agents and employees of the District, if any, may be fixed, increased or decreased by the Board of Directors, but until action is taken with respect thereto by the Board of Directors, the same may be fixed, increased or decreased by the Chairman, or such other officer or officers as may be empowered by the Board of Directors to do so; provided, however, that no person may fix, increase or decrease his or her own salary or compensation. Each officer may be reimbursed for such officer's actual expenses if they are reasonable and incurred in connection with the purposes and activities of the District.

5. Vacancies. Vacancies caused by the death, resignation, incapacity, removal or disqualification of an officer of the District shall be filled by the Board of Directors at any annual or other regular meeting or at any special meeting called for that purpose, and such person or persons so elected to fill any such vacancy shall serve at the pleasure of the Board of Directors until the next annual meeting of the Board of Directors, and until such officer's successor is duly elected and qualified.

6. The Chairman. The Chairman shall be the chief executive officer of the District, shall have such general executive powers and duties of supervision and management as are usually vested in the office of the chief executive officer of a District, and shall carry into effect all directions and resolutions of the Board of Directors. The Chairman shall be one of the City

Directors (as defined in the Petition). The Chairman shall preside at all meetings of the Board of Directors at which he or she may be present.

The Chairman may execute all bonds, notes, debentures, mortgages, and other contracts requiring a seal, under any seal of the District and may cause the seal to be affixed thereto, and all other instruments for and in the name of the District.

The Chairman shall have the right to attend any meeting of any committee of the Board of Directors and to express his or her opinion and make reports at such meeting; provided, however, that unless the Chairman shall be specifically appointed to any committee, the Chairman shall not be considered to be a committee member or have the right to vote or be counted for the purpose of determining a quorum at any such meeting.

The Chairman shall have such other duties, powers and authority as may be prescribed elsewhere in these Bylaws or by the Board of Directors.

7. The Secretary. The Secretary shall attend the meetings of the Board of Directors and shall record or cause to be recorded all votes taken and the minutes of all proceedings in the minute book of the District to be kept for that purpose. The Secretary shall perform like duties for any committee established pursuant to these Bylaws when requested by such committee to do so. The Secretary shall be the custodian of all the books, papers and records of the District and shall, at such reasonable times as may be requested, permit an inspection of such books, papers and records by any director of the District. The Secretary shall upon reasonable demand furnish a full, true and correct copy of any book, paper or record in his or her possession. The Secretary shall be the administrative and clerical officer of the District under the supervision of the Chairman and the Board of Directors.

If the District has a seal, the Secretary shall keep in safe custody the seal of the District and when authorized to do so shall affix the same to any instrument requiring the seal, and when so affixed, the Secretary shall attest the same by his or her signature.

The Secretary shall have the general duties, powers and responsibilities of a secretary of a district and shall have such other or further duties or authority as may be prescribed elsewhere in these Bylaws or from time to time by the Board of Directors.

8. Treasurer. The Treasurer shall have supervision and custody of all moneys, funds and credits of the District and shall cause to be kept full and accurate accounts of the receipts and disbursements of the District in books belonging to it. The Treasurer shall keep or cause to be kept all other books of account and accounting records of the District as shall be necessary, and shall cause all moneys and credits to be deposited in the name and to the credit of the District in such accounts and depositories as may be designated by the Board of Directors. The Treasurer shall disburse or supervise the disbursement of funds of the District in accordance with the authority granted by the Board of Directors, taking proper vouchers therefor. The Treasurer shall be relieved of all responsibility for any moneys or other valuable property or the disbursement thereof committed by the Board of Directors to the custody of any other person or district, or the supervision of which is delegated by the Board of Directors to any other officer, agent or employee.

The Treasurer shall render to the Chairman or the Board of Directors, whenever requested by them, an account of all transactions as Treasurer and of those under the Treasurer's jurisdiction and the financial condition of the District.

The Treasurer shall have the general duties, powers and responsibilities of a treasurer of a district, shall be the chief financial, accounting and budget officer of the District and shall have and perform such other duties, responsibilities and authorities as may be prescribed from time to time by the Board of Directors.

9. Other Agents. The Board of Directors from time to time may also appoint such other agents for the District as it shall deem necessary or advisable, each of whom shall serve at the pleasure of the Board of Directors or for such period as the Board of Directors may specify, and shall exercise such powers, have such titles and perform such duties as shall be determined from time to time by the Board of Directors or by an officer empowered by the Board of Directors to make such determinations.

ARTICLE VI
GENERAL PROVISIONS

1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the District. All contracts shall be approved by written resolution of the Board of Directors.

2. Depositories and Checks. The moneys of the District shall be deposited in such manner as the Board of Directors shall direct in such banks or trust companies as the Board of Directors may designate and shall be drawn out by checks or drafts signed in such manner as may be provided by resolution adopted by the Board of Directors.

3. Bonds. The Board of Directors may require that any officer or employee handling money of the District be bonded at the District's expense, in such amounts as may be determined by the Board of Directors.

4. Custodian of Securities. The Board of Directors may from time to time appoint one or more banks or trust companies to act for reasonable compensation as custodian of all securities and other valuables owned by the District, and to exercise in respect thereof such powers as may be conferred by resolution of the Board of Directors. The Board of Directors may remove any such custodian at any time.

5. Fiscal Year. The fiscal year of the District shall be the same as the fiscal year of the City of Parkville, in accordance with the CID Act; which fiscal year at the time of the establishment of the District is January 1st through December 31st of each year.

6. Certain Loans Prohibited. The District shall not make any loan to any officer or director of the District. No loans shall be contracted on behalf of the District and no evidence of any financial obligation shall be issued in its name unless authorized by resolutions of the Board of Directors of the District.

7. Indemnification and Liability of Directors and Officers. Each person who is or was a director or officer of the District (including the heirs, executors, administrators and estate of such person) shall be indemnified by the District as of right to the full extent permitted or authorized by the laws of Missouri, as now in effect and as hereafter amended, against any liability, judgment, fine, amount paid in settlement, cost and expense (including attorneys' fees) asserted or threatened against or incurred by such person in such person's capacity as or arising out of such person's status as a director or officer of the District. The indemnification provided by this Bylaw provision shall not be exclusive of any other rights to which those indemnified may be entitled under any other bylaw provision or under any agreement, vote of disinterested directors or otherwise, and shall not limit in any way any right which the District may have to make different or further indemnifications with respect to the same or different persons or classes of persons.

No person shall be liable to the District for any loss, damage, liability or expense suffered by it on account of any action taken or omitted to be taken by such person as a director or officer of the District if such person (i) exercised the same degree of care and skill as a prudent person would have exercised under the circumstances in the conduct of his or her own affairs, or (ii) took or omitted to take such action in reliance upon advice of counsel for the District, or upon statements made or information furnished by directors, officers, employees or agents of the District which such person had no reasonable grounds to disbelieve.

8. Absence of Personal Liability. The directors and officers of the District are not individually or personally liable for the debts, liabilities or obligations of the District.

9. Budgets and Annual Reports. The District will annually prepare a budget, and an annual report describing the major activities of the District during the preceding year and upcoming year. A proposed budget shall be submitted by the Chairman to the City Finance Director or City Administrator for review and comment no earlier than one hundred eighty (180) days and no later than ninety (90) days prior to the first day of each fiscal year. Not later than thirty days prior to the first day of each fiscal year, the Board of Directors shall hold an annual meeting and adopt an annual budget for the District for the ensuing budget year, for every fund of the District of any kind, in such a manner as may be provided by law. If the Board fails to adopt a budget by the first day of a fiscal year, the District shall be deemed to have adopted a budget for such fiscal year which provides for application of the District's sales tax revenues collected in such fiscal year in accordance with the budget for the prior fiscal year. In accordance with Section 67.1471.4 RSMo, the Chairman of the District shall submit an annual report of the District to the City Clerk and the Missouri Department of Economic Development no later than 120 days after the end of each fiscal year. The report shall state the services provided, revenues collected and expenditures made by the District during such fiscal year, and copies of written resolutions approved by the Board of Directors during the fiscal year.

ARTICLE VII
AMENDMENTS

The Board of Directors of the District shall have the power to make, alter, amend and repeal the Bylaws of the District and to adopt new Bylaws, which power may be exercised by a

vote of a majority of the members of the full Board of Directors. The District shall keep at its principal office a copy of the Bylaws, as amended, which shall be open to inspection by any member of the Board of Directors at all reasonable times during office hours.

CERTIFICATE TO BYLAWS

The foregoing Bylaws were duly adopted as and for the Bylaws of the 9 Highway Corridor Community Improvement District by the Board of Directors of said District at its first meeting held on _____, 2016.

	_____ Secretary of the Board of Directors

CERTIFICATION OF CITY CLERK

I HEREBY CERTIFY that I am the City Clerk for the City of Parkville, Missouri and the keeper of the records of said municipality and that the following is true and correct:

The Petition for the 9 Highway Corridor Community Improvement District was filed in the office of the City Clerk of the City of Parkville, Missouri on 10th day of November 2016.

I reviewed the petition and determined on November 10, 2016, which does not exceed ninety days after receipt of the Petition, that the Petition substantially complies with the requirements of Section 67.1421.2 of the Revised Statutes of Missouri (the "CID Act").

SEAL OF THE CITY OF PARKVILLE
PLATTE COUNTY MISSOURI

Melissa McChesney

City Clerk Melissa McChesney
City of Parkville, MO

COMMUNITY IMPROVEMENT DISTRICT
COOPERATIVE AGREEMENT

THIS COMMUNITY IMPROVEMENT DISTRICT COOPERATIVE AGREEMENT ("Agreement") entered into as of this___ day of _____, 201_, by and between the CITY OF PARKVILLE, MISSOURI (the "City"), and the 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT, a community improvement district and political subdivision of the State of Missouri ("District").

WITNESSETH:

WHEREAS, the Board of Aldermen of the City, did on December __, 2016, pass Ordinance No. _____, which approved the District, as more specifically defined in the Petition to Establish the 9 Highway Community Improvement District (the "Petition"); and

WHEREAS, the City and the District desire to enter into an agreement regarding the projects to be carried out with revenues from the District and for reviewing the District's annual budget and other annual reports required to be filed with the City; and

WHEREAS, the District is required to have a fiscal year for purposes of maintaining financial records, which pursuant to law must be the same as the fiscal year of the City, which runs from January 1 through December 31 of each year (the "Fiscal Year"); and

WHEREAS, the City is authorized in accordance with the provisions of the "Missouri Community Improvement District Act", Sections 67.1401, et seq. RSMo, as amended (the "CID Act"), to review the District's annual budget;

NOW, THEREFORE, for and in consideration of the premises, and the mutual covenants, herein contained, the Parties agree as follows:

ARTICLE 1: REPRESENTATIONS

Section 1.1. Representations by the District.

The District represents that:

A. The District is a community improvement district and political subdivision, duly organized and existing under the laws of the State of Missouri, including particularly the CID Act.

B. The District has authority to enter into this Agreement and to carry out its obligations under this Agreement. By proper action of its Board of Directors, the District has been duly authorized to execute and deliver this Agreement, acting by and through its duly authorized officers.

C. The execution and delivery of this Agreement, the consummation of the transactions contemplated by this Agreement and the performance of or compliance with the

terms and conditions of this Agreement by the District will not conflict with or result in a breach of any of the terms, conditions or provisions of, or constitute a default under, any mortgage, deed of trust, lease or any other restriction or any agreement or instrument to which the District is a party or by which it or any of its property is bound, or any order, rule or regulation of any court or governmental body applicable to the District or any of its property, or result in the creation or imposition of any prohibited lien, charge or encumbrance of any nature whatsoever upon any of the property or assets of the District under the terms of any instrument or agreements to which the District is a party.

D. There is no litigation or proceeding pending or threatened against the District affecting the right of the District to execute or deliver this Agreement or the ability of the District to comply with its obligations under this Agreement or which would materially adversely affect its financial condition.

E. Construction of the District Project (hereinafter defined) is of significant value to the District, the property within the District and the general public. The District Project will promote the economic welfare and the development of the City and the State through: (i) the creation of temporary and permanent jobs; (ii) the stimulation of additional development within the District; and (iii) the increase in local and state tax revenues. Further, the District finds that the District Project conforms to the purposes of the CID Act.

Section 1.2. Representations by the City.

The City represents that:

A. The City is duly organized and existing under the Constitution and laws of the State of Missouri.

B. The City has authority to enter into this Agreement and to carry out its obligations under this Agreement, and the Mayor of the City is duly authorized to execute and deliver this Agreement.

C. The execution and delivery of this Agreement, the consummation of the transactions contemplated by this Agreement and the performance of or compliance with the terms and conditions of this Agreement by the City will not conflict with or result in a breach of any of the terms, conditions or provisions of, or constitute a default under, any mortgage, deed of trust, lease or any other restriction or any agreement or instrument to which the City is a party or by which it or any of its property is bound, or any order, rule or regulation of any court or governmental body applicable to the City or any of its property, or result in the creation or imposition of any prohibited lien, charge or encumbrance of any nature whatsoever upon any of the property or assets of the City under the terms of any instrument or agreements to which the City is a party.

D. There is no litigation or proceeding pending or threatened against the City affecting the right of the City to execute or deliver this Agreement or the ability of the

City to comply with its obligations under this Agreement.

ARTICLE 2: REPORTING OBLIGATIONS OF DISTRICT

Section 2.1. Submission of Annual Budget by District.

A. The District shall annually prepare or cause to be prepared a budget (the "Budget") for the upcoming Fiscal Year, which is consistent with the purposes of the District. The Budget shall be submitted to the City Clerk for submission to the Mayor and City for review and comment not less than ninety (90) days prior to the intended date of approval of the Budget. Not later than the first day of each Fiscal Year of the District, the board of directors of the District (the "Board of Directors") shall adopt a Budget for the District for the ensuing budget year, with expected expenditures, revenue, and rates of assessments and taxes in such a manner as may be provided by law. If the Board of Directors fails to adopt a Budget by the first day of a Fiscal Year, the District shall be deemed to have adopted for such Fiscal Year a Budget, which provides for the application of the District's sale tax revenues collected in such Fiscal Year in accordance with the budget for the prior Fiscal Year.

B. The District shall, if requested by the City, provide in written form or testimony information has to how the proposed Budget is consistent with the purposes of the District.

C. The District shall prepare and submit to the City Clerk and the Missouri Department of Economic Development an annual report (the "Annual Report") within 120 days after the end of the then Fiscal Year stating the services provided, revenues collected and expenditures made by the District during the Fiscal Year, and copies of all written resolutions approved by the Board of Directors during the Fiscal Year.

D. The District shall, if requested by the City, provide testimony as to the actions represented in the Annual Report that are in furtherance of the purposes and priorities as set forth in the District's Petition.

E. The District shall keep proper books of record and account in which full, true and correct entries will be made of all dealings or transactions of or in relation to its business affairs in accordance with generally accepted accounting principles consistently applied. The District shall make its books and records available to the City and will furnish to the City such information as it may reasonably request concerning the District, including such statistical and other operating information requested on a periodic basis, in order to determine whether the covenants, terms and provisions of this Agreement have been met. The City may retain such consultants as it deems necessary in connection with such review, the cost of which shall be an Operating Cost payable by the District in accordance with this Agreement. For that purpose, all pertinent books, documents and vouchers relating to the District’s business, affairs and properties shall at all times during regular business hours be open to the inspection of such consultants (who may make copies of all or any part thereof provided

that the confidentiality of all records shall be maintained pursuant to such confidentiality agreements as the District reasonably requires).

ARTICLE 3: COLLECTION OF FUNDS

Section 3.1. Imposition of District Sales Tax; District Records.

A. The District has approved or shall approve a resolution that, subject to qualified voter approval, imposes the District Sales Tax. The District will use the District Sales Tax revenues to pay the Operating Costs of the District and to reimburse the City for Reimbursable Project Costs.

B. As used in this Agreement, the term "District Sales Tax" shall mean the sales and use tax levied by the District on the receipts from the sale at retail of all eligible tangible personal property and taxable services at retail within its boundaries pursuant to the CID Act in the amount equal to one percent (1%).

C. As used in this Agreement, the term "Reimbursable Project Costs" shall mean all actual and reasonable costs and expenses that are incurred by or at the direction of the District with respect to construction of the District Project, including the actual and reasonable cost of labor and materials payable to contractors, builders, suppliers, vendors and materialmen in connection with the construction contracts awarded for the District Project that is constructed or undertaken by the City or the District, plus all actual and reasonable costs to plan, finance, develop, design and acquire the District Project, including but not limited to the following:

(i) all actual and reasonable costs of the District Project plus any costs of formation of the District;

(ii) all Operating Costs of the District advanced by the City pursuant to the terms of this Agreement; and

(iii) all other items of expense not elsewhere specified in this definition which may be necessary or incidental to the review, approval, acquisition, construction, improvement and financing of the District Project and which may lawfully be paid or incurred by the District under the CID Act.

D. As used in this Agreement, the term "Operating Costs" shall mean overhead expenses of the District for administration, supervision and inspection incurred in connection with the District Project and the general administration of the District. Operating Costs include, without limitation, the following: (i) reimbursement to the City for actual expenditures by the City in connection with its review of the District's activities pursuant to Section 67.1461.3 and Section 67.1511.2(3) of the CID Act; (ii) expenses incurred in the exercise of the contractual powers of the District pursuant to Section 67.1461.1(5) of the CID Act; (iii) costs related to any authorized indebtedness of the District, including the costs of issuance and repayment of District obligations pursuant to Section 67.1461.1(12) and Section 67.1491 of the CID Act; (iv) the cost of insurance obtained by the District pursuant to Section 67.1461(3) of the CID Act; (v) the cost of any audit pursuant to Section 67.1461.1(5) of the CID Act; and (vi) expenses incurred by the District in the exercise of the powers granted under Section 67.1461.1(29) of the CID Act, which consist of paying the costs of compensating employees or contractors, paying legal counsel for representation of the District in administrative and operating matters, paying the costs of suits by or against the District, the cost of purchasing personal property necessary or convenient for the District's activities, the costs of conducting economic, planning, marketing or other studies and the costs of

collection and disbursement of funds for District activities.

Section 3.2. Administration and Collection of the District Sales Tax. The parties expect the District Sales Tax to be collected by the Missouri Department of Revenue, as provided in the CID Act. The Parties shall cooperate with the Missouri Department of Revenue in all respects and as necessary for the collection by the Missouri Department of Revenue of the District Sales Tax. The Parties hereby acknowledge that the Missouri Department of Revenue may in the future deduct from District Sales Tax Revenues its own collection and administrative fee.

Section 3.4. Enforcement of the District Sales Tax.

A. The City and the District shall take all actions necessary for enforcement of the District Sales Tax. The City or the District may prosecute or defend any action, lawsuit or proceeding or take any other action involving third persons that the District deems reasonably necessary to secure the payment of the District Sales Tax.

B. The District shall report all violations of the Sales Tax Law, Sections 144.010 to 144.525 of the Revised Statutes of Missouri, as amended (the "Sales Tax Law"), to the Missouri Department of Revenue for enforcement to the extent that such violations result in the District's inability to collect the District Sales Tax in a timely manner as provided for in the Sales Tax Law. If the Missouri Department of Revenue notifies the District that it refuses to undertake enforcement of the District Sales Tax, the District shall promptly initiate an action to enforce collection. Notwithstanding anything to the contrary in this Agreement, the District is not obligated to undertake any enforcement action if the cost of such enforcement is, in the opinion of the District, reasonably expected to exceed the amount of revenues sought to be collected.

ARTICLE 4: DISTRICT PROJECT

Section 5.1. Implementation of the District Project. The City and the District agree to undertake the District Project (as defined herein and described in the Petition and on Exhibit A, attached hereto and incorporated herein by reference), which includes certain improvements within the boundaries of the District relating to public improvements and public services along Missouri 9 Highway and Missouri 45 Highway. "District Project" means the improvements within the boundaries of the District as described in Exhibit A, attached hereto and incorporated herein by reference, which may be completed in phases. The District Project as defined herein and at Exhibit A is preliminary in nature not meant to be an exhaustive description of all projects and activities to be carried out by the District. The City and District may agree to modify and alter the District Project as the parties may mutually agree to in order to accomplish the City and District's mutual interests; provided, however, any modifications to the District Project must comply with the CID Act, the Petition and all applicable laws.

Section 5.2. Governmental Approvals. The City agrees to employ reasonable and good faith efforts to cooperate with the District and to process and timely consider and respond to all applications for Governmental Approvals as received, all in accordance with the applicable Sections of the City Code and laws of the State. The City shall cooperate with the District in its efforts to obtain all approvals for the construction of the District Project and to provide all reasonable assistance in expediting any and all permits necessary to proceed with the District Project. "Governmental Approvals" shall mean all plat approvals, re-zoning or other zoning changes, site plan approvals, conditional use permits, variances, building permits, or other subdivision, zoning, or similar approvals required for implementation and construction of the

District Project.

ARTICLE 5: DEFAULTS AND REMEDIES

A. An event of default as specified in this Article (an "Event of Default") shall occur upon the failure by either Party in the performance of any covenant, agreement or obligation imposed or created by this Agreement and the continuance of such failure for fifteen (15) days after the other Party has given written notice to such Party specifying such failure.

B. If any Event of Default has occurred and is continuing, then any non-defaulting party may, upon its election or at any time after its election while such default continues, by mandamus or other suit, action or proceedings at law or in equity enforce its rights against the defaulting party and its officers, agents and employees, and require and compel duties and obligations required by the provisions of this Agreement.

ARTICLE 6: MISCELLANEOUS

Section 6.1. Effective Date and Term.

This Agreement shall become effective on the date this Agreement has been fully executed by the Parties. This Agreement shall remain in effect for as long as the District is legally in existence.

Section 6.2. Modification.

The terms, conditions, and provision of this Agreement can be neither modified nor eliminated except in writing and by mutual agreement among the City and the District. Any modification to this Agreement as approved shall be attached hereto and incorporated herein by reference.

Section 6.3. Jointly Drafted.

The Parties agree that this Agreement has been jointly drafted and shall not be construed more strongly against another Party.

Section 6.4. Applicable Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Missouri.

Section 6.5. Validity and Severability.

It is the intention of the Parties that the provisions of this Agreement shall be enforced to the fullest extent permissible under the laws and public policies of State of Missouri, and that the unenforceability (or modification to conform with such laws or public policies) of any provision

hereof shall not render unenforceable, or impair, the remainder of this Agreement. Accordingly, if any provision of this Agreement shall be deemed invalid or unenforceable in whole or in part, this Agreement shall be deemed amended to delete or modify, in whole or in part, if necessary, the invalid or unenforceable provision or provisions, or portions thereof, and to alter the balance of this Agreement in order to render the same valid and enforceable.

Section 6.6. Execution of Counterparts.

This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

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IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

THE CITY OF PARKVILLE, MISSOURI

ATTEST:

_____ By: _____

Melissa McChesney**,** City Clerk

APPROVED AS TO FORM:

_____

9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

_____

ATTEST:

_____

Name: _____

Title: Secretary

STATE OF MISSOURI)
) ss
COUNTY OF)

On this ____day of _____, 201__, before me appeared, _____ , to me personally known, who being by me duly sworn, did say that he/she is the _____ of the 9 Highway Corridor Community Improvement District, a community improvement district organized and existing under the laws of the State of Missouri, and that said instrument was signed and sealed in behalf of said District by authority of its Board of Directors and said individual acknowledged said instrument to be the free act and deed of said District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

_____

Notary Public

_____

Type or print name

My commission expires: _____

Exhibit A

District Project

Anticipated Initial Improvements:

The District will assist in the funding of the construction of certain improvements which generally include public improvements along Missouri 9 Highway and Missouri 45 Highway (the "Improvements"). Anticipated Improvements to be carried out during the first five years of the District may include roadway and related infrastructure improvements to 9 Highway from 45 Highway to Lakeview Drive as identified in the Route 9 Corridor Study Report adopted by the Board of Aldermen on January 5, 2016. The District will not be responsible for payment of the total cost of these initial Improvements, but the District will be expected to contribute to payment of a portion of such costs. At the time of the preparation of this Plan, the District's anticipated contribution to the cost of the initial Improvements is not known. The initial Improvements and the estimated cost of such Improvements are as follows:

ANTICIPATED IMPROVEMENT	PRELIMINARY ESTIMATED COST
9 Highway Improvements- Segment 2: 62nd Street to Parkville Athletic Complex – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; traffic signal at Clark Avenue; pedestrian crossing at Clark Avenue.	$657,569
9 Highway Improvements- Segment 3: Parkville Athletic Complex to Lakeview Drive – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fences; parking improvements.	$1,752,739
9 Highway Improvements- Segment 1: 45 Highway to 62nd Street – upgrades include curb and gutter; storm sewer; 5 ft sidewalk on the western side of 9 Highway; 10 ft trail on the eastern side of 9 Highway; retaining wall with fence.	$890,995
Total Estimated Cost of Initial Improvements	**$3,301,303**

The particular items included within the Improvements may be increased or amended from time to time and the costs of the Improvements to be financed by the District shall include all associated design, architecture, engineering, financing, private interest carry, legal and administrative costs of same. The District may also provide funding for the District's formation and its ongoing operation and administration costs on an annual basis.

District Services:

The District may also fund the provision of services within its boundaries for the benefit of the owner and tenants of the District (the "Services"), which may include: operating, maintaining, installing, equipping, repairing and protecting the common areas within the District, including, without limitation (a) operating, installing, maintaining and repairing the common driveways and access roads, sidewalks, curbs, signs, streetlights, landscaping and parking areas; (b) causing the necessary engineering and planning performed in connection with the Services; (c) streetscaping, gardening and landscaping (including but not limited to purchasing, installing and maintaining trees, shrubs, flowers and other vegetation, maintaining pots and planters, planting and replacing trees located along or adjacent to public rights-of-way and private drives, installing and maintaining lighting, public art, mowing, seeding and fertilizing grass and other vegetation); (d) maintaining and repairing irrigation systems and fire protection systems; (e) maintaining and repairing sanitary and storm sewers; (f) repairing, lighting, restriping, resurfacing and replacing the parking lots; (g) providing or contracting for the provision of cleaning and maintenance services for exterior common areas in order to improve the appearance and image of the District, including but not necessarily limited to litter removal, purchase and maintenance of trash receptacles, cleaning and sweeping of sidewalks, streets, parking areas, private drives, and gutters; (h) snow and ice removal; (i) trash, garbage, and other refuse removal; (j) repair and maintenance of directional and pylon signs; (k) the cost of non-administrative personnel (including, without limitation, workers compensation insurance) to implement such services; (l) employing

or contracting for the provision of personnel to assist landowners, occupants, and users to improve security and safety conditions within the District, including but not limited to addressing public safety concerns, identifying and reporting public nuisances, and (if deemed advisable by the District) conducting security patrols; and (m) hiring or contracting for personnel to staff and provide services to the District. Notwithstanding anything contained herein to the contrary, unless otherwise consented to by the Board of Aldermen, the Services shall be limited to Services provided within public improvements or on public property.

ITEM 4B
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Tuesday, December 13, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Alysen Abel
Public Works Director

ISSUE:
Resolution of support for the relocation and placement of the Bill Grigsby statue to Pocket Park.

BACKGROUND:
The City of Parkville owns and maintains Pocket Park, a small neighborhood park in downtown Parkville. The City received a proposal from a citizen group led by Kevin Heaton on November 28, 2016, to relocate a statue of Bill Grigsby to Pocket Park. The statue was previously on display at The National Clubhouse and was recently removed and placed into storage. The cost to relocate the statue will come entirely from private donations. A visual mockup of the statue in Pocket Park is included in Attachment 1.

Prior to final approval, staff has asked the citizen group to research maintenance costs, present a final architectural/engineering concept and accept a donation agreement for the statue. In addition, the City will complete a survey of Pocket Park to confirm property boundaries.

The citizen group requests that the Board of Aldermen approve a resolution of support for relocation of the statue (Attachment 2). The citizen group believes a resolution from the Board of Aldermen will help to solicit donations. Once the citizen group raises the needed funding to move forward with the project, staff will develop and execute a donation agreement and review/approve construction plans.

The City completed and adopted the 2016 Parks Master Plan on November 15, 2016. The 2016 Parks Master Plan does not specifically discuss new features or amenities in Pocket Park, but instead focuses on current maintenance needs. Staff does not believe that this proposal conflicts with the 2016 Parks Master Plan.

BUDGET IMPACT:
There is no budget impact at this time.

ALTERNATIVES:
1. Approve a resolution of support for the relocation and placement of the Bill Grigsby statue to Pocket Park.
2. Approve a resolution of support for the relocation and placement of the Bill Grigsby statue to Pocket Park subject to conditions that meet the desires of the Board of Aldermen.
3. Do not approve a resolution of support for the relocation and placement of the Bill Grigsby statue to Pocket Park.
4. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends the Board of Aldermen approve a resolution of support for the relocation and placement of the Bill Grigsby statue to Pocket Park.

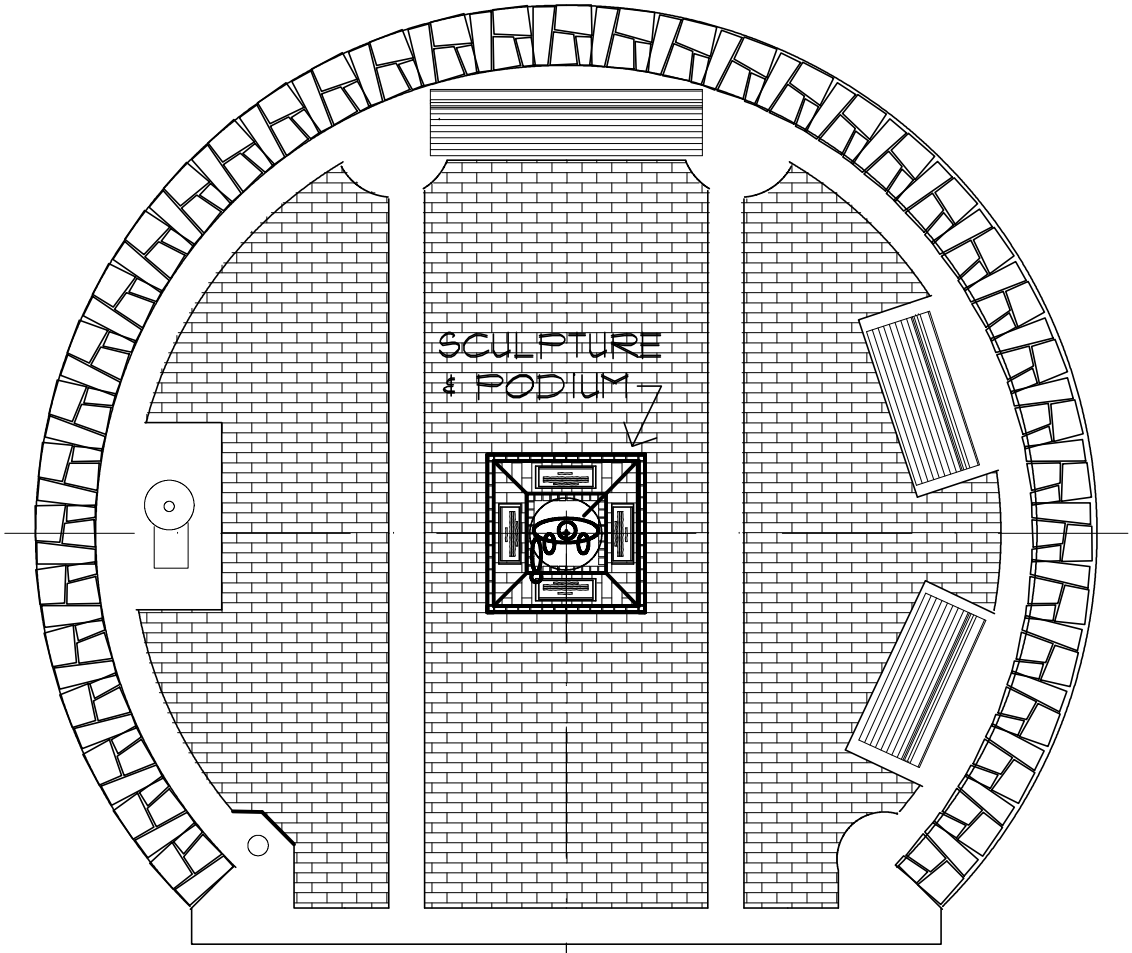
COMMUNITY LAND AND RECREATION BOARD RECOMMENDATION:
At the meeting on November 9, 2016, by a vote of 9 to 0, the Community Land and Recreation Board recommended staff move forward with a resolution of support and a donation agreement concerning the relocation of the Bill Grigsby statue in Pocket Park with a recommendation to move the statue slightly more to the back of the park.

POLICY:
Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, recommendations must be approved by the Board of Aldermen.

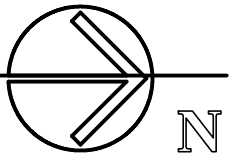
SUGGESTED MOTION:
I move to approve Resolution No. 16-021 supporting the relocation and placement of the Bill Grigsby statue to Pocket Park.

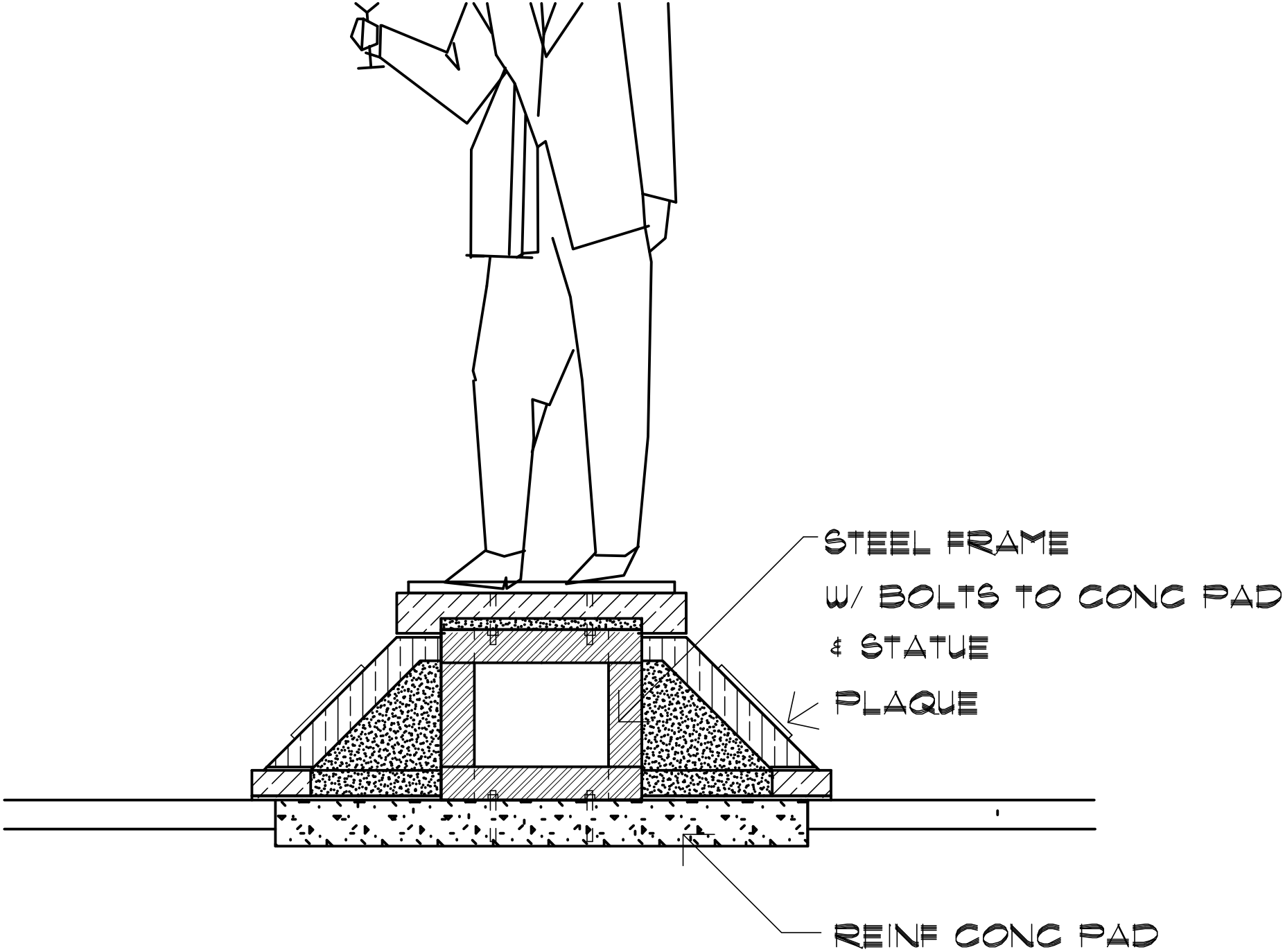
ATTACHMENTS:
1. Mock Up
2. Resolution of Support

MINI GOLF

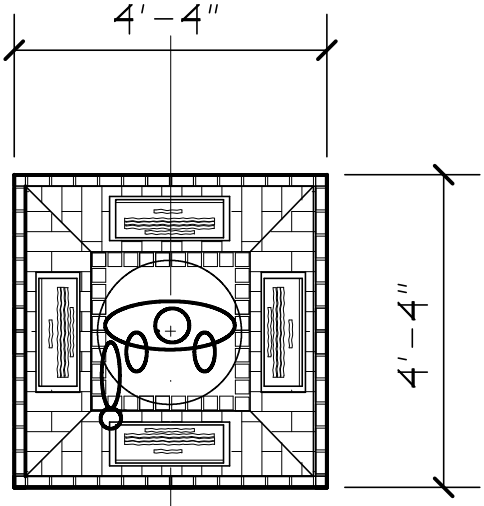


SITE PLAN

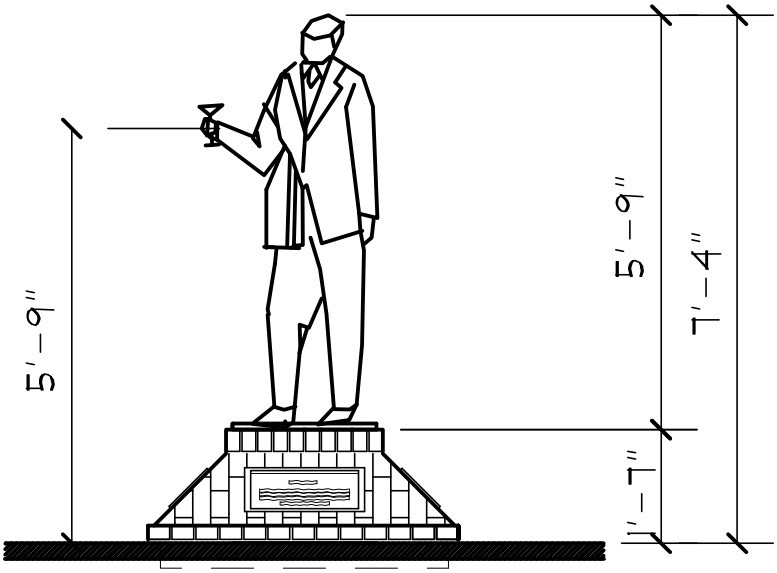




SECTION VIEW



PLAN VIEW



ELEVATION VIEW

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE, MO
RESOLUTION NO. 16-021

A RESOLUTION SUPPORTING A CITIZEN LED PROJECT TO PLACE A STATUE OF BILL GRIGSBY IN POCKET PARK

WHEREAS, the City of Parkville deems it a high priority to preserve open space and provide both active and passive recreational opportunities to serve its citizens and visitors; and

WHEREAS, the City of Parkville owns and maintains Pocket Park, a small neighborhood park in downtown Parkville; and

WHEREAS, a local resident group wishes to finance the placement and construction of a statue of Bill Grigsby in Pocket Park to attract more visitors to the area; and

WHEREAS, the City of Parkville has completed and adopted the 2016 Parks Master Plan on November 15, 2016; and

WHEREAS, a statue in Pocket Park does not conflict with the recommendations of the recently adopted 2016 Parks Master Plan; and

WHEREAS, the Community Land and Recreation Board, by a vote of 9 to 0, recommended that the Board of Aldermen support the citizen led project to finance the placement and construction of a statue of Bill Grigsby in Pocket Park.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PARKVILLE AS FOLLOWS:

SECTION 1. That the City of Parkville supports the citizen led project to finance the placement and construction of a statue of Bill Grigsby in Pocket Park in the general location depicted in Exhibit A.

SECTION 2. The City of Parkville will complete a survey of Pocket Park, but will make no other financial or labor contribution to the project at the current time.

SECTION 3. A final construction plan and donation agreement must be approved by the City prior to project construction. It shall be noted that all work must meet any and all applicable state statutes/regulations and any and all applicable construction standards.

SECTION 4. The City of Parkville's support does not convey a maintenance commitment at this time. Approval of a donation agreement will be subject to negotiation and final approval by the Board of Aldermen.

IN TESTIMONY WHEREOF, I have hereto set my hand, in the City of Parkville this 20th day of December 2016.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

ITEM 4C
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: December 13, 2016

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Alysen Abel
Public Works Director

ISSUE:
Approve an agreement with the Prodigy Baseball Academy for use of the City baseball fields.

BACKGROUND:
The City owns the three baseball fields located in English Landing Park, south of McAfee Street and east of Main Street. The three baseball fields are known as Ball Field 1, Grigsby Field and Ball Field 3; locations are further described in Attachment 1. One of the recommendations of the 2016 Parks Master Plan was for the City to seek out partnerships to help close the gap between city maintenance needs and available manpower.

The Prodigy Baseball Academy (Prodigy Baseball) is a youth and High School baseball organization in the Kansas City northland. In mid-2016, Prodigy Baseball approached staff and proposed an idea that we could both work together to improve the ball fields in English Landing Park. Prodigy Baseball practices on the city fields two to three nights per week in the spring and would like to begin doing so in the fall as well. Prodigy Baseball has requested to use the city's three practice baseball fields in return for providing general maintenance and upgrades to the field instead of paying the regular usage fee.

The terms of the agreement are similar to those negotiated with the Vikings Football Club for the use of Vikings Field. Per the agreement, Prodigy Baseball will not be obligated to pay a user fee and will receive exclusive use of the baseball fields two nights per week in the spring and fall. In return, Prodigy Baseball would be responsible for maintenance of the premises, excluding mowing, in a manner that is safe and presentable for program participants. Prodigy Baseball will complete a series of maintenance projects on a weekly and monthly basis to the premises outlined in the proposed use agreement (Attachment 2). The City is responsible for mowing the premises on a regular basis, consistent with mowing practices for other areas of English Landing Park throughout the year.

In addition, Prodigy Baseball will to complete two or more of the following major alterations to Grigsby Field at no cost to the City:

a. Right and left field dugout windscreen installation on Grigsby Field.
b. Mound repairs and batting turf installation to the right field warm up area on Grigsby Field.
c. Installation of a netting system, windscreen and artificial turf in the batting cage area of Grigsby Field.
d. Turtle/batting cage repair.

Prior to proceeding with any of the above alterations, Prodigy Baseball must meet with staff and provide a detailed written plan (Major Alternation Plan) of how it will accomplish one of the major alterations listed above. If the installation of two major alterations does not take place during the contract term, Prodigy Baseball will reimburse the City for the use of the premises.

BUDGET IMPACT:
In 2016, Prodigy Baseball paid the city $1,500 for the use of the baseball fields. Staff believes the anticipated loss of this revenue is equaled to and exceeded by the maintenance and improvements to be completed by Prodigy Baseball.

ALTERNATIVES:
1. Authorize staff to finalize and the mayor and city clerk to execute the agreement with Prodigy Baseball for the use of the baseball fields.
2. Approve the agreement with modifications to meet the desires of the Board.
3. Do not approve the agreement.
4. Postpone the item.

STAFF RECOMMENDATION:
Staff recommends allowing staff to finalize and the Mayor and City Clerk to execute the agreement with Prodigy Baseball for the use of the baseball fields.

COMMUNITY LAND AND RECREATION BOARD RECOMMENDATION:
At the meeting on November 9, 2016, by a vote of 8 to 0, the Community Land and Recreation Board recommended that the Board of Aldermen approve staff to finalize and the mayor and city clerk to execute the agreement with the Prodigy Baseball for the use of the baseball fields.

POLICY:
Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:
I move to authorize staff to finalize and the Mayor and City Clerk to execute the agreement with the Prodigy Baseball Academy for the use of the baseball fields in English Landing Park.

ATTACHMENTS:
1. Field Map
2. Agreement

Attachment 1
Premises

That portion of parcel number 20-7.0-35-400-006-002.000, generally located south of McAfee Street and east of Main Street in Parkville, Platte County, Missouri. The three baseball fields are known as Ball Field 1, Grigsby Field, and Ball Field 3 are identified by orange stars in the image below.

FIELD MAINTENANCE AND USE AGREEMENT

This Use Agreement is made and entered into this 20th day of December 2016, by and between the City of Parkville, Missouri, a municipality of the fourth class, hereinafter called "the City," and the Prodigy Baseball Academy, a youth and High School baseball organization, hereinafter called "Prodigy Baseball."

WHEREAS, The City owns three baseball fields generally located in English Landing Park south of McAfee Street and east of Main Street in Parkville, Platte County, Missouri. The three baseball fields are known as Ball Field 1, Grigsby Field and Ball Field 3. The locations are further described in Exhibit A, attached hereto and incorporated by reference, hereinafter "the Premises"; and,

WHEREAS, The City desires to allow Prodigy Baseball use of the Premises for youth recreational baseball practice and the latter desires to use the same with permission from the City in accordance with the following terms; and,

WHEREAS, this Agreement replaces any and all pre-existing arrangements, verbal or written, between the City and the Prodigy Baseball related to the use of the Premises.

NOW THEREFORE, The City agrees to allow Prodigy Baseball to use the Premises, as follows:

1. **Term.** The term of this Agreement shall be for a period beginning on the date of the signing of this Agreement and running until December 31, 2017.

2. **Grant of Use**. Prodigy Baseball shall be scheduled to use Field 1 and Field 3 on the Premises for baseball practice from 5:00 p.m. to dusk on Tuesday and Wednesday from March 1 through June 30 and from 1:00 p.m. to 4:00 on Tuesday and Wednesday from July 1 through October 31. If at any time during this period Prodigy Baseball declares they are not using the Premises, the City may grant the use of the Premises to other users. Requests to changes to the days, time, and fields of use must be mutually agreed upon in writing by the City and Prodigy Baseball and will be attached as a supplement to this agreement as needed.

3. **User Fee.** Prodigy Baseball shall not be obligated to pay any user fee to the City, except in the circumstances outlined Section 10, Section 15 and Section 16 of this agreement. The consideration to the City for entering into this Agreement are the benefits derived by the citizens of the City of Parkville, Missouri, from the ongoing maintenance and installation of two (2) or more Major Alterations of the Premises. Prodigy Baseball agrees to provide youth baseball programs throughout the term of this Agreement.

4. **Other Uses.** The City reserves the right to use any portion of the Premises for other uses, in its sole discretion, during any time when the Premises are not reserved for the use by Prodigy Baseball.

5. **Utilities.** Prodigy Baseball shall have no access or right to use utilities to the Premises including, but not limited to, water, sewer, electricity, gas, and trash. It is understood that municipal parking stalls adjacent to and near the Premises are available for non-exclusive use by Prodigy Baseball patrons and are also available for use by the general public.

6. **Insnrance.** Prodigy Baseball shall keep in force, at Prodigy Baseball's expense, as long as this Agreement shall remain in effect, Commercial General Liability Insurance in a responsible company, authorized to do business in the State of Missouri, with respect to the Premises with coverage in a minimum amount of one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) aggregate. Prodigy Baseball shall secure the endorsement in the name of the City as an additional insured, on such liability insurance policy, without additional expense to the City. Prodigy Baseball will provide a copy of such certificate of liability insurance to the City and shall notify the City if such insurance is threatened to be canceled or expired.

Prodigy Baseball will indemnify the City and save the City harmless from and against any and all claims, action damages, liabilities and expenses in connection with the loss of life, personal injury, theft, vandalism or damages to property arising out of or from the use of the Premises by Prodigy Baseball, provided, however, Prodigy Baseball will not be liable to the City on any claim, to the extent it is caused by the negligence of the City, or its agents or employees. Failure of the Prodigy Baseball to maintain adequate coverage shall not relieve it of any contractual responsibility or obligation, including but not limited to, the indemnification obligation.

7. **Maintenance and Repairs.** During its use of the Premises, Prodigy Baseball shall be responsible for maintenance of the Premises, excluding mowing, in a manner that is safe and presentable for program participants. Prodigy Baseball shall complete a series of maintenance projects on a weekly and monthly basis to the Premises outlined below:
    a. Weekly Basis: General turf and field maintenance including but not limited to edging, weeding, warning track repair, field dragging/leveling, and repair of any Major Alterations added by Prodigy Baseball.
    b. Monthly Basis: Pitching mound repair on Grigsby Field and backstop netting safety repair on Grigsby Field.

    The City is responsible for mowing the Premises on a regular basis, consistent with mowing practices for other areas of English Landing Park throughout the year. The field and field turf will be in a substantially similar or better condition at the termination of the Agreement as at the beginning of the Agreement. Prodigy Baseball will not use the Premises during extremely wet conditions or other times that may lead to damage of the field and field turf. Prodigy Baseball is responsible for any major repairs caused to the field and field turf caused by its use of the Premises.

8. **Entry Upon the Premises.** Prodigy Baseball agrees to permit the City, or its authorized agents, to enter the Premises at all times for the purpose of inspecting to ensure compliance with the terms of this Agreement.

9. **Major Alterations by Prodigy Baseball.** During its use of the Premises, Prodigy Baseball agrees to complete two (2) or more of the following Major Alterations to Grigsby Field at no cost to the City. The Major Alternation/s will be decided by mutual consent of Prodigy Baseball and the City.

    a. Right and left field dugout windscreen installation on Grigsby Field.
    b. Mound repairs and batting turf installation to the right field warm up area on Grigsby Field.
    c. Installation of a netting system, windscreen, and artificial turf in the batting cage area of Grigsby Field.
    d. Turtle (Mobile Batting Cage) repair.

    Prior to proceeding with any of the above Major Alterations, Prodigy Baseball must meet with the City and provide a detailed written plan (Major Alternation plan) of how it will accomplish the Major Alterations listed above. The City must approve a Major Alternation plan provided by Prodigy Baseball prior to a Major Alternation being added or fabricated. When a Major Alternation is completed, it will be inspected by the City and upon satisfactory inspection it will be deemed complete. When a Major Alternation is deemed complete by the City, it will be considered donated in its entirety to the citizens of Parkville to be hereafter owned by the City of Parkville and managed on behalf of the citizens by the City of Parkville. Following acceptance of a Major Alteration, the City may treat the project as it would any other City property similar in nature. The City reserves the right to move/remove and/or retire said donation.

    No other alterations or structural improvements shall be made by Prodigy Baseball to the Premises during the term hereof without the prior written consent of the City.

10. **Major Alterations not installed by Prodigy Baseball.** If the installation of two (2) Major Alterations do not take place during the contract term, Prodigy Baseball will reimburse the City for the use of the Premises in the amount of $1,000.00.

11. **Other Considerations.** If Prodigy Baseball uses adult or youth volunteers to conduct maintenance and repair operations or complete Major Alterations, it must submit to the City a completed and signed Volunteer Waiver for each volunteer participant prior to the work taking place. An example of the Volunteer Waiver can be found in Exhibit B.

12. **Compliance with Law.** Prodigy Baseball must comply with all applicable local, state, and federal laws with regard to programming and operations. Failure to comply with applicable laws is considered a breach of this agreement.

13. **Reporting.** Each year on or before December 1, Prodigy Baseball shall provide a written report to the City of its activities for the prior season ending on October 31. The report shall include information that is pertinent to summarizing the use, maintenance/repair, and Major Alterations related to the Premises.

14. **Successors and Assigns.** This Agreement shall extend to and be binding upon the successors and assigns of the parties hereto.

15. **Termination for Cause.** If either party fails to fulfill the terms of this Agreement, the other party may provide thirty (30) days written notice to the offending party that outlines the specific issues of default. If the default is not cured within fifteen (15) days, the Agreement will terminate. If Prodigy Baseball fails to fulfill the terms of this Agreement and it is terminated for cause before June 30, 2017 Prodigy Baseball must complete (1) Major Alterations or reimburse the City for the use of the Premises in the amount of $500.00. If Prodigy Baseball fails to fulfill the terms of this Agreement and it is terminated for cause after June 30, 2017, it must complete (2) Major Alterations or reimburse the City for the use of the Premises in the amount of $1,000.00.

16. **Termination for Convenience.** Either party may at any time and for any reason terminate the agreement upon sixty (60) days written notice to the other party. If Prodigy Baseball proposes the termination before June 30, 2017, it must complete (1) Major Alterations or reimburse the City for the use of the Premises in the amount of $500.00. If Prodigy Baseball proposes the termination after June 30, 2017, it must complete (2) Major Alterations or reimburse the City for the use of the Premises in the amount of $1,000.00. In the event of significant flood, natural disaster or other damage that renders the Premises unusable, this agreement will immediately terminate, and all parties will be deemed whole.

17. **Notice.** Written notice regarding this agreement shall be effective upon receipt via hand-delivery; three working days after deposit in the U.S. Mail, or by confirmed delivery by national overnight delivery service to the following addresses:

    To City:

    City of Parkville
    Attn: City Administrator
    8880 Clark Ave.
    Parkville, MO 64152

To Prodigy Baseball:

Prodigy Baseball Academy
Attn: Jesse McSpadden, Co-Owner
816-223-4156
jesse@prodigybaseballacademy.com

18. **Entire Agreement**. This document constitutes the entire agreement between Prodigy Baseball and the City. This Agreement cannot be modified except in writing and must be signed by all parties. Neither Prodigy Baseball nor the City has made any promises or representations, other than those set forth in this Agreement and those implied by law.

In witness whereof of the parties have set their hands this twentieth day of December 2016.

Prodigy Baseball

By: Jesse McSpadden, Co-Owner

City of Parkville, Missouri

By: Nanette K Johnston, Mayor

ATTEST

By: Melissa McChesney, City Clerk

EXHIBIT A
Premises

That portion of parcel number 20-7.0-35-400-006-002.000, generally located south of McAfee Street and east of Main Street in Parkville, Platte County, Missouri. The three baseball fields are known as Ball Field 1, Grigsby Field, and Ball Field 3 are identified by orange stars in the image below.

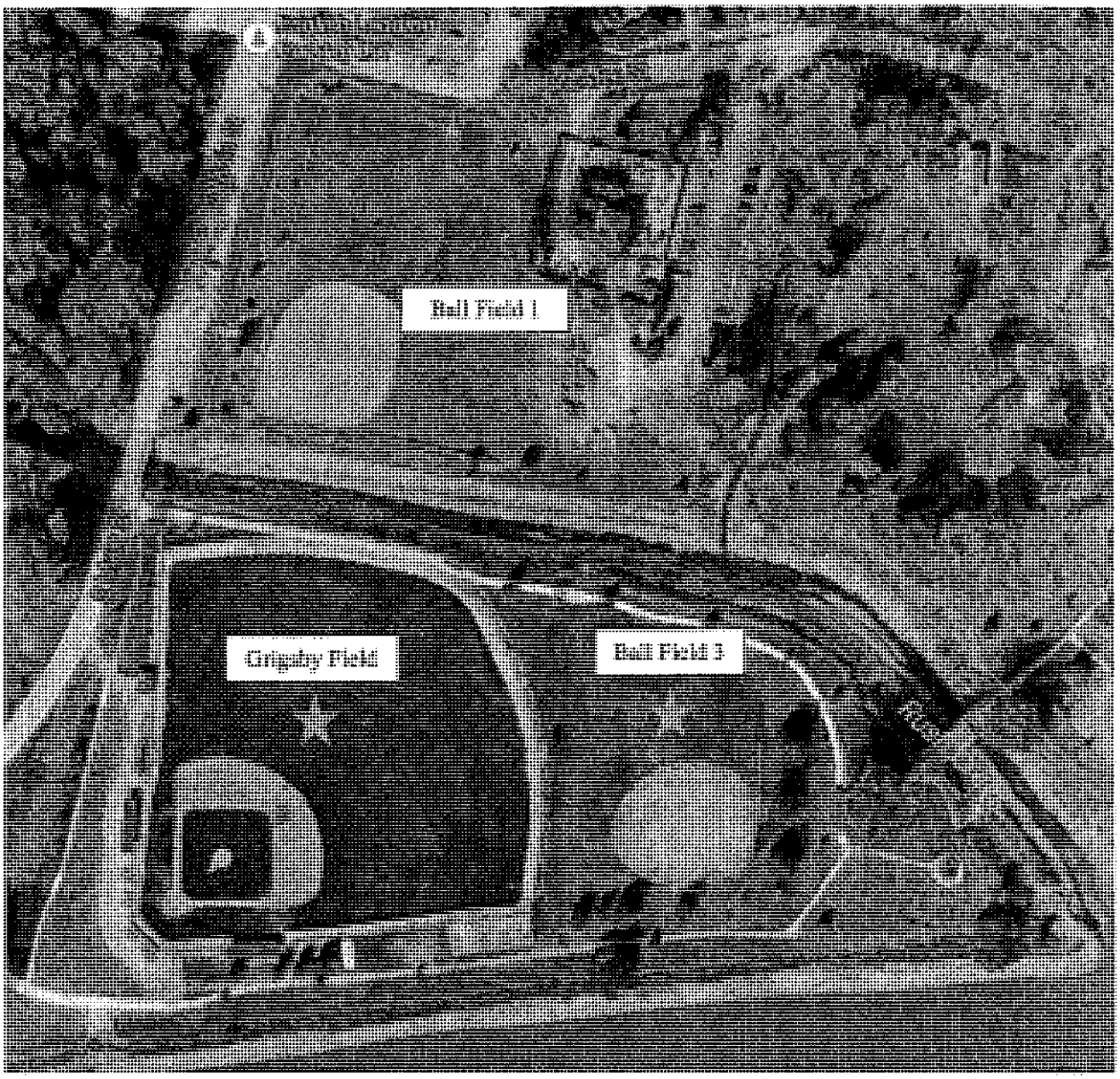


EXHIBIT B
Volunteer Liability Waiver

City of Parkville
Waiver of Liability

Participant's Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Telephone: _____ Cell Phone: _____

E-mail: _____ DOB: _____

READ BEFORE SIGNING:
In consideration of being allowed to participate in any way as part of _____, including related events and activities, the undersigned acknowledges, and agrees that:

1. The risk of injury from the activities involved in this activity may be significant, including the potential for permanent paralysis, serious injury and death, and,

2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, and assume full responsibility for my participation; and,

3. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS The_____, their officers, officials, agents and/or employees, other participants, sponsoring agencies, WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property.

FOR PARTICIPANTS OF MINORITY AGE (under 18 years of age): This is to certify that I, as parent/legal guardian with legal responsibility for this participant, do consent and agree to his/her release as provided above all the Releasees, and, for myself, my heirs, assigns and next of kin, I release and agree to indemnify the Releasees from any and all liabilities incident to my minor child's involvement or participation in these programs as provided above.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT AND FULLY UNDERSTAND ITS TERMS.

_____ _____
Name (print) Signature

_____
Date

If under 18 years of age:

_____ _____
Parent/Guardian Name (print) Parent/Guardian Signature

_____
Date

ITEM 4D
For 12-20-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

DATE: Wednesday, December 14, 2016

PREPARED BY:
Stephen Lachky
Community Development Director

REVIEWED BY:
Kirk Davis
Interim City Administrator

ISSUE:
Approve the first reading of an ordinance to approve a Conditional Use Permit to operate an office use of low traffic generation at 8904 NW Hwy 45 in Parkville, MO in an "R-1" Single-Family Residential District. Case PZ16-21; By the Blade, applicant.

BACKGROUND:
By The Blade is a landscaping service company in Parkville, MO that provides outdoor landscape design services. The applicant is proposing to operate a business generally located east of N Melody Lane and north of NW 64th Street along Hwy 45 in Parkville at 8904 NW Highway 45, Parkville, MO. The subject property — Platte County parcel number 20-6.0-23-400-003-013.000 (0.28 acres, more or less) — is located within a City "R-1" Single-Family Residential District. The previous use of the property at 8904 NW Highway 45 was a real estate office, which had been operating under a CUP approved by the Board of Aldermen on October 21, 2003 via Ordinance No. 2094 (Case No. PZ03-34). This CUP is no longer valid due to the proposed change in use of the property.

On December 13, 2016, the Planning and Zoning Commission held a public hearing to consider the application for CUP (see Attachment 2). The Commission discussed the merits of the application, character of the neighborhood and the zoning and uses of nearby properties, suitability of the subject property for the uses to which it is restricted and the extent to which allowing the proposed use through a CUP may affect nearby properties, relative gain to the public's health, safety and welfare as compared to the hardship of the individual property owner of the subject property, adequacy of public utilities and other needed public services, and consistency with the City's adopted Master Plan and applicable City codes. Staff analysis documents presented to the commission at the December 13, 2016 public hearing are included as Attachments 4 and 5.

PLANNING AND ZONING COMMISSION RECOMMENDATION:
The Commission concluded the proposed use was in the interest of the public health, safety, morals, and general welfare of the community; concurred with staff's conclusions and recommendation; and unanimously voted (8 to 0) to recommend the Board of Aldermen approve the CUP, subject to conditions, including:

- The length of the Conditional Use Permit shall be 20 years.
- Any lighting shall avoid glare, night-glow, and spillover onto abutting properties.
- Any illuminated signage shall not cause a direct glare of light upon occupants of neighboring properties, or upon drivers of vehicles traveling the public streets.
- *Administrative staff approval of a future sign permit for the subject property, consistent with the City's signage regulations.*

Conditions shown in italics are additional conditions recommended by staff and the Planning and Zoning Commission at the December 13, 2016 public hearing.

STAFF RECOMMENDATION:
Staff recommends the Board of Aldermen approve the first reading of the ordinance for a CUP to operate an office use of low traffic generation at 8904 NW Hwy 45 in Parkville, MO as recommended by the Planning and Zoning Commission and subject to staff conditions, and postpone the second reading to January 3, 2016.

BUDGET IMPACT:
With the exception of application and permit fees collected, there is no immediate budget impact. Long-term impacts would be realized from changes in property taxes and sales taxes collected from the site and proposed development, and impacts to the same for area properties and other businesses.

ALTERNATIVES:
1. Approve first reading of an ordinance approving the CUP as submitted, recommended by the Planning and Zoning Commission and subject to staff conditions, and postpone the second reading to January 3, 2016.
2. Approve first reading of an ordinance, subject to changes directed by the Board of Aldermen, and postpone the second reading to January 3, 2016.
3. Deny the application for CUP.
4. Postpone the item.

POLICY:
Per Parkville Municipal Code, Section 470.010 and Chapter 483, the Conditional Use Permit is to be approved by the Board of Aldermen by ordinance, after the Planning and Zoning Commission considers the proposal at a public hearing and forwards their recommendation. The Board of Aldermen must approve two readings of the ordinance to become effective. Rule 5, *Agendas*, of the Board's adopted Rules of Order, states "*The first reading of an ordinance will be read on the action agenda and the second and final reading will be read the next subsequent meeting on the consent agenda, unless the item is a time-sensitive matter in which it may be approved during the same meeting*."

"Office uses of low traffic generation such as real estate, accounting, law, dental, financial services, and those similar in nature in residential districts that front and have access to a State highway" are permitted in City districts via a CUP, "when found to be in the interest of the public health, safety, morals, and general welfare of the community." Before a CUP can be approved, preliminary plans in sufficient detail — and a statement as to the proposed use of the buildings, structures, and premises — are required to be submitted and presented to the Planning and Zoning Commission for consideration. The Commission is required to hold a public hearing — as provided in Parkville Municipal Code, Title IV, Chapter 483 — and review such plans and statements, and after a careful study thereof, submit a recommendation to the Board of Aldermen within thirty (30) days following said hearing. Following receipt of the Commission's report, the Board of Aldermen may, within the specifications herein provided, permit such buildings, structures, or uses where requested, provided that the public health, safety, morals, and general welfare will not be adversely affected, that ample off-street parking facilities will be provided, and that necessary safeguards will be provided for the protection of surrounding property, persons, and neighborhood values.

SUGGESTED MOTION:
I move to approve Bill No. 2911, an ordinance approving a conditional use permit to operate an office use of low traffic generation at 8904 NW Hwy 45 in Parkville, MO, subject to staff conditions, on first reading and postpone the second reading to January 3, 2017.

ATTACHMENTS:
1. Proposed Ordinance
2. Application for Conditional Use Permit
3. Subject Area Property Map
4. Photos of subject property
5. Staff Analysis presented to Planning and Zoning Commission on December 13, 2016
6. Conceptual imagery of monument signage

PUBLIC COMMENTS RECEIVED:
No written comments were received by the Community Development Department prior to the December 13, 2016 public hearing.

ADDITIONAL EXHIBITS BY REFERENCE:*
1. Parkville Municipal Code, Title IV, Chapter 470: *Supplementary Use Regulations – Conditional Uses* (http://www.ecode360.com/27902588)
2. Parkville Municipal Code, Title VI, Chapter 410: *"R-1" Single-Family District Regulations* (http://www.ecode360.com/27901196)
3. Parkville Municipal Code, Title IV: *Zoning Code* in its entirety (http://www.ecode360.com/PA3395-DIV-05)
4. Parkville Master Plan (http://parkvillemo.gov/departments/community-development-department/master-plan/)
5. Notice of public hearing; published in the Platte County Citizen newspaper
6. Notice of public hearing summary; mailed via certified mail to all property owners within 185 ft. of the subject property
7. Summary of Public Hearing posted on Parkville City webpage (http://parkvillemo.gov/public-hearings/)
8. Hearing notice published on the Parkville City webpage (http://parkvillemo.gov/download/public-hearing-notices/PZHearingSummary121316.pdf)
9. Case No. PZ03-34 - Application for Conditional Use Permit
10. Ordinance No. 2094

*Printed copies of referenced materials may be provided on request. Original materials are available for viewing at Parkville City Hall.

BILL NO. 2911 ORDINANCE NO. ____

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT TO OPERATE AN OFFICE USE OF LOW TRAFFIC GENERATION AT 8904 NW HWY 45 IN PARKVILLE, MISSOURI IN AN "R-1" SINGLE-FAMILY RESIDENTAIL DISTRICT

WHERAS, Patrick Vogt of By The Blade submitted an application for Conditional Use Permit (CUP) to operate an office use of low traffic generation at 8904 NW Hwy 45 in Parkville, Missouri (Case No. PZ16-21); and

WHEREAS, the Parkville Municipal Code permits office uses of low traffic generation such as real estate, accounting, law, dental, financial services, and those similar in nature in residential districts that front and have access to a State highway in City districts via a CUP when found to be in the interest of the public health, safety, morals, and general welfare of the community; and

WHEREAS, By The Blade, a landscape service company in Parkville, Missouri that provides outdoor landscape design services is seeks to relocate their offices to a location along Hwy 45 with more vehicular traffic and better visibility; and

WHEREAS, By The Blade intends to continue storing their landscape equipment at an off-site location; and

WHEREAS, By The Blade intends to make building and landscaping improvements on the subject property, and reface or replace existing signage with a new sign; and

WHEREAS, a public hearing was held on December 13, 2016 at Parkville City Hall and the Planning and Zoning Commission recommended unanimous approval of the application for CUP (Case No. PZ16-21), subject to conditions, by a vote of 8-0; and

WHEREAS, the Board of Aldermen concurs with the Planning Commission's conclusions and accepts their recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The application for a Conditional Use Permit to operate an office use of low traffic generation at 8904 NW Hwy 45 in Parkville, Missouri (Case No. PZ16-21), is hereby approved, subject to conditions by the Board of Aldermen, including:

- The length of the Conditional Use Permit shall be 20 years.
- Any lighting shall avoid glare, night-glow, and spillover onto abutting properties.
- Any illuminated signage shall not cause a direct glare of light upon occupants of neighboring properties, or upon drivers of vehicles traveling the public streets.
- Administrative staff approval of a future sign permit for the subject property, consistent with the City's signage regulations.

SECTION 2. The CUP shall be effective for 20 years from the effective date.

SECTION 3. This ordinance shall be effective immediately upon its passage.

PASSED and APPROVED this 3rd day of January 2017.

_____
Mayor Nanette K. Johnston

ATTESTED:

_____
City Clerk Melissa McChesney

Application #: P2-16-21
Date Submitted: 11/10/16
Public Hearing: 12/13/16
Date Approved:

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Conditional Use Permit (CUP)

1. Applicant / Contact Information

Applicant(s)
Name: By The Blade
Address 7014 NW Kerns Dr.
City, State Parkville MO 64152
Phone: 8165050444 Fax:
E-mail

Owner(s), if different from applicant
Name:
Address:
City, State:
Phone: Fax:
E-mail:

Engineer / surveyor(s) preparing legal desc.
Name:
Address:
City, State:
Phone: Fax:
E-mail:

Contact Person
Name: Patrick Vogt
Address: 7014 NW Kerns Dr
City, State: Parkville MO 64152
Phone: 8162153690 Fax:
E-mail: patrick@bytheblade kc.com

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that rezoning in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature *(Required)* Pat Vogt *Date:* 11/9/16

Property Owner's Signature *(Required)* _____ *Date:* _____

2. Proposed Conditional Use *(see also Checklist of required submittals)*

Proposed use: Office Requested length of permit 20 years
Description: Office for Landscaping Business
Proposed days and hours of operation: Mon-Friday 7am-5pm

3. Property Information *(see also Checklist of required submittals)*

Property address / general location: 8904 NW Highway 45

Parcel ID Number: 20-5.0-22-100-004-005.00 Zoning: Residential - R1 Single Family
Present use of the property: Former Real Estate Office, currently vacant
Length of use (or vacancy):

Application #: P216-21

3. Neighboring land uses and zoning

Describe the existing land use and zoning on the surrounding properties:

	Existing Land Use	Existing Zoning
North:	Residential	
South:	Commercial - Parkville Commons	
East:	School - Graden Elem.	
West:	Residential / Commercial	

Attach a narrative addressing: the general character of the surrounding properties; the effects of the proposed use on nearby property; the suitability of the site for the proposed use; adequacy of area roads, public utilities and public services necessary to serve the use; consistency with the City's adopted Master Plan; and any other information relevant to the application.

5. Checklist of required submittals

- ☐ Completed application, including all required details and supporting data.
- ☐ Nonrefundable application fee of $300.00. Separately, the applicant will be billed to recover costs for required publication and certified notice to adjacent property owners.
- ☐ List of names and addresses of all property owners within 185' of the property.
- ☐ Complete written and graphical legal description of subject property in paper and electronic formats, an area map showing the subject property and surrounding major features including roads.
- ☐ A site plan showing property boundaries, existing and proposed topography, structures, parking utilities, landscaping, signage, facades and other site features related to the proposed CUP.
- ☐ Authorized signature of the applicant and property owner.

For City Use Only

Application accepted as complete by: _____ _____
Name/Title Date

Application fee payment: ☐ Check # _____ ☐ M.O._____ ☐ Cash

☐ Final reimbursable costs paid (if applicable). Date of Action: _____

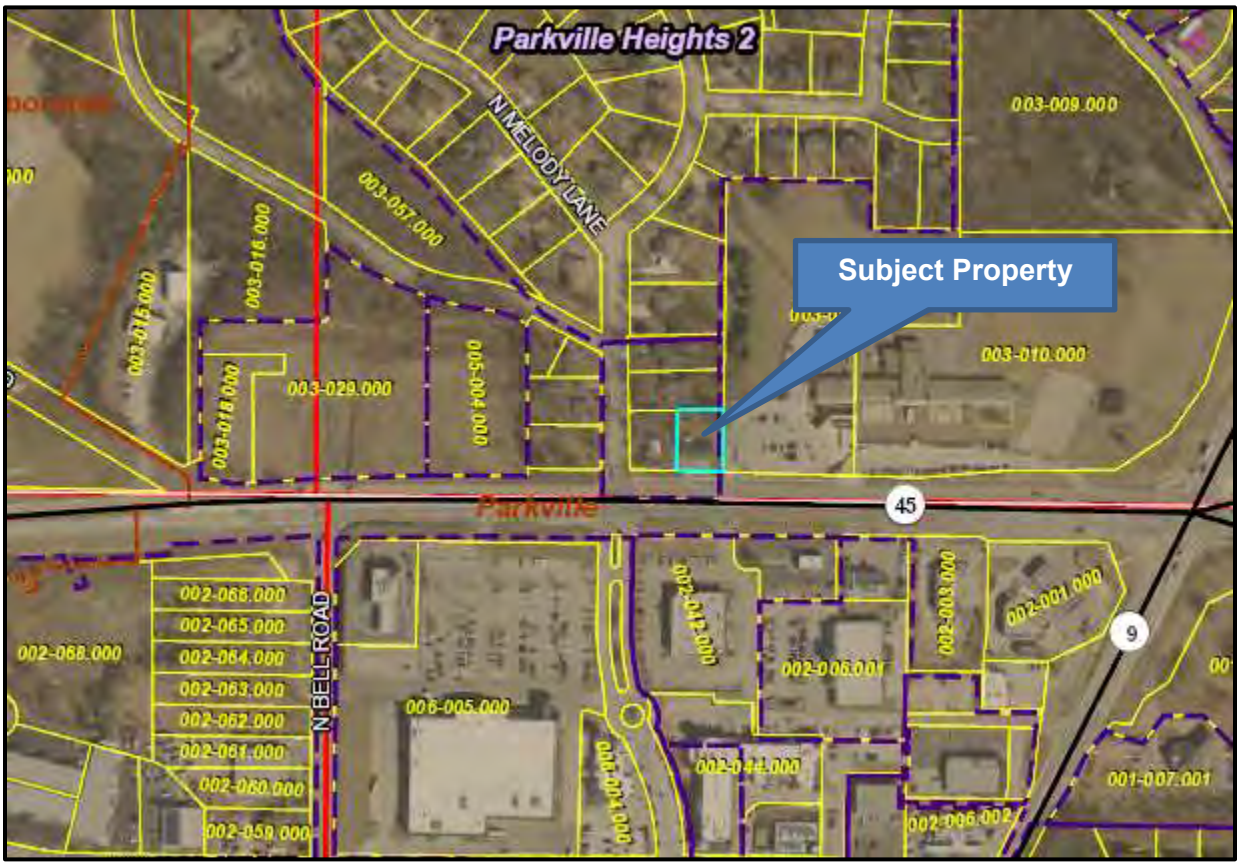
Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: _____

Conditions if any: _____

Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: _____

Conditions if any: _____

Subject Area Property Map



8904 NW Hwy 45 – View facing northeast

8904 NW Hwy 45 – View facing east

8904 NW Hwy 45 – View facing northwest

8904 NW Hwy 45 – View facing northeast

8904 NW Hwy 45 – View facing west

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Staff Analysis

Agenda Item: **4.B**

Proposal: Application for Conditional Use Permit (CUP) to operate an office use of low traffic generation at 8904 NW Hwy 45 in Parkville, MO in an "R-1" Single-Family Residential District.

Case No: PZ16-21

Applicant: By the Blade

Owners: Vogt, Patrick

Location 8904 NW Hwy 45

Zoning: "R-1" Single-Family Residential

Parcel #s: Platte County parcel number 20-6.0-23-400-003-013.000

Exhibits:

A. This Staff Analysis
B. Application for Conditional Use Permit
C. Subject Area Property Map
D. Photos of subject property
E. Additional exhibits as may be presented at the public hearing

By Reference:

A. Parkville Municipal Code, Title IV, Chapter 470: *Supplementary Use Regulations – Conditional Uses* (http://www.ecode360.com/27902588)
B. Parkville Municipal Code, Title VI, Chapter 410: *"R-1" Single-Family District Regulations* (http://www.ecode360.com/27901196)
C. Parkville Municipal Code, Title IV: *Zoning Code* in its entirety (http://www.ecode360.com/PA3395-DIV-05)
D. Parkville Master Plan (http://parkvillemo.gov/departments/community-development-department/master-plan/)
E. Notice of public hearing; published in the Platte County Citizen newspaper
F. Notice of public hearing summary; mailed via certified mail to all property owners within 185 ft. of the subject property
G. Summary of Public Hearing posted on Parkville City webpage (http://parkvillemo.gov/public-hearings/)
H. Hearing notice published on the Parkville City webpage (http://parkvillemo.gov/download/public-hearing-notices/PZHearingSummary121316.pdf)
I. Case No. PZ03-34 - Application for Conditional Use Permit

Comments Received: No written comments have been received by the Community Development Department as of the completion of this staff analysis on December 5, 2016.

Overview

By The Blade (the applicant) is a landscaping service company in Parkville, MO that provides outdoor landscape design services. The applicant is proposing to operate a business generally located east of N Melody Lane and north of NW 64th Street along Hwy 45 in Parkville at 8904 NW Highway 45, Parkville, MO. The subject property — Platte County parcel number 20-6.0-23-400-003-013.000 (0.28 acres, more or less) — is located within a City "R-1" Single-Family Residential District. The previous use of the property at 8904 NW Highway 45 was a real estate office, which had been operating under a CUP approved by the Board of Aldermen on October 21, 2003 via ordinance no. 2094 (Case No. PZ03-34); this CUP is no longer valid due to the proposed change in use of the property.

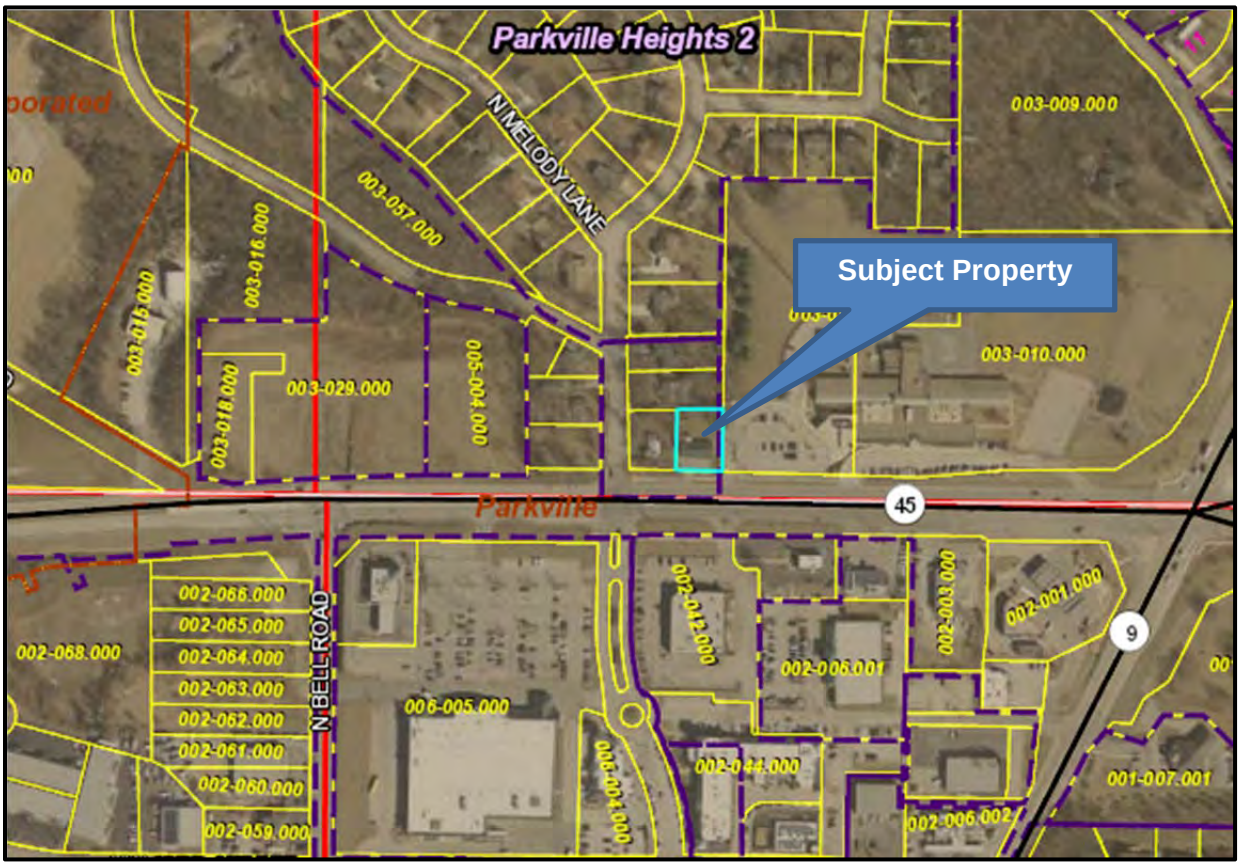


Exhibit C: Subject Area Property Map

General Review and Analysis
Parkville Municipal Code, Title IV, Chapter 470: *Supplementary Use Regulations – Conditional Uses* permits the use of "Office uses of low traffic generation such as real estate, accounting, law, dental, financial services, and those similar in nature in residential districts that front and have access to a State highway", via a CUP, *"When found to be in the interest of the public health, safety, morals, and general welfare of the community."* Preliminary plans in sufficient detail — and a statement as to the proposed use of the buildings, structures, and premises — are required to be submitted and presented to the Planning and Zoning Commission for consideration. The Commission is required to hold a public hearing and review such plans and statements, and after a careful study thereof, submit a recommendation to the Board of Aldermen within thirty (30) days following said hearing. Per Section 470.010, *"Following receipt of the Commission's report, the Board of Aldermen may, within the specification herein provided, permit such buildings, structures, or uses where requested, provided that the public health, safety, morals, and general welfare will not be adversely affected, that ample off-street parking facilities will be provided, and that necessary safeguards will be provided for the protection of surrounding property, persons, and neighborhood values."*

The application has been reviewed against Parkville's Zoning Code regulations, including the applicable CUP regulations, "R-1" district requirements, and *Parkville Master Plan* and its adopted future land use projections. Per Section 483.030, a notice of public hearing was published in a newspaper in general circulation in the City, surrounding property owners within one-hundred and eight-five (185) ft. of the subject property were notified of the time, place and nature of the public hearing via certified mail, and a sign was posted on the subject property (in view from the public right-of-way) announcing the time, place and nature of the public hearing. No written comments have been received by the Community Development Department as of the completion of this staff analysis on November 18, 2016.

CUP Matters for Consideration
Although the Parkville Municipal Code does not define how the Planning and Zoning Commission shall determine if a proposed CUP is appropriate, the Commission has previously considered the following matters as a guide, as advised by staff and legal counsel. The following are staff's findings and conclusions.

1. **The character of the neighborhood and the zoning and uses of nearby properties.** The subject property is located along and fronts Hwy 45, a Missouri state highway, in the Parkville Heights neighborhood across the roadway from the Parkville Commons Shopping Center. The subject property is zoned "R-1" Single-Family District and is adjacent to Parkville Heights residential properties ("R-1") to the north, Graden Elementary School ("R-1") to the east, Wallgreens and other Parkville Commons Shopping Center commercial businesses ("B-4" Planned Business District) to the south, and Parkville heights residential properties ("R-1") and Apex Plaza vacant property ("B-4") to the west.

   The purpose of the "R-1" district is to, *"provide for single-family residential development of low population density and relatively more spacious character together with such public buildings, schools, churches, public recreational facilities and accessory uses, as may be necessary or are normally compatible with residential surroundings. The district is located to protect existing development of high character and contains vacant land considered appropriate for such development in the future."*

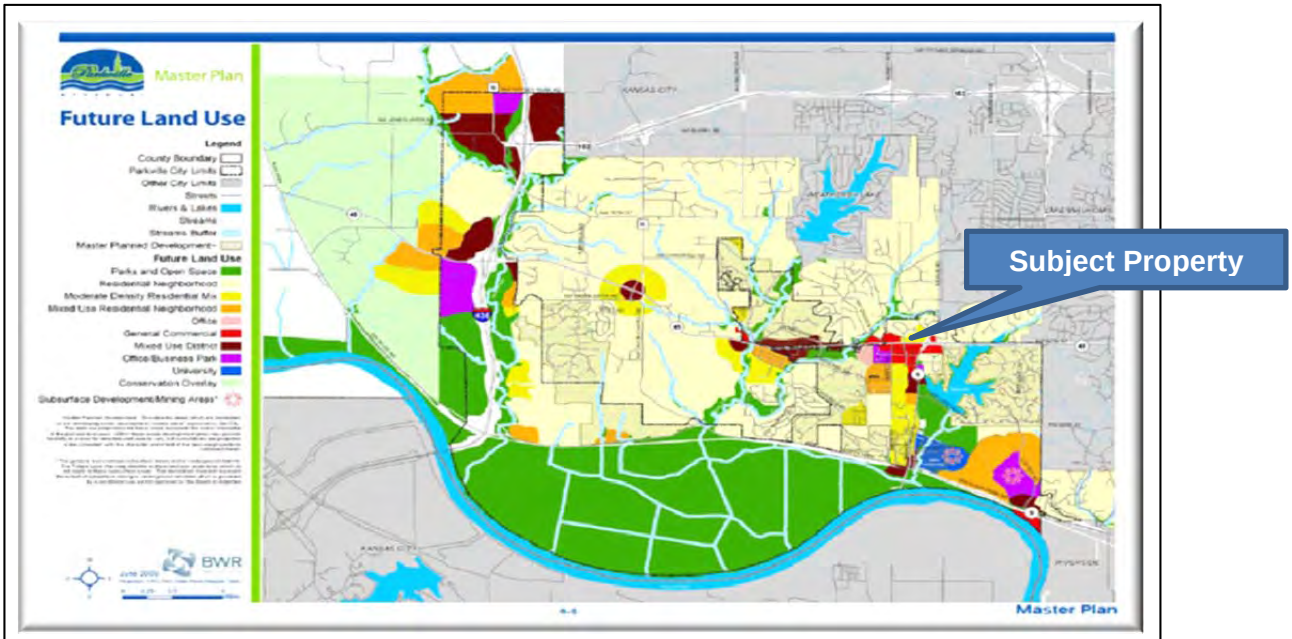
2. **The suitability of the subject property for the uses to which it is restricted and the extent to which allowing the proposed use through a CUP may affect nearby properties.**
   The property was originally developed as a single-family residence with access via Hwy 45. Over the years, the highway was paved and expanded from two lanes to four lanes, as the roadway exists today. Because access to the property is off of Hwy 45 and not through the Parkville Heights neighborhood, staff views this property as a transitional use between Parkville Heights and the Parkville Commons Shopping Center. In the past, the City has approved non-residential uses, such as the proposed office use, in transition zones. Any conditions applied to the CUP should attempt to address the potential adverse impacts of the proposed use on adjacent properties. Examples of conditions used in the past include landscape buffers, open space and other features.

   Most recent use of the property at 8904 NW Highway 45 was a real estate office, which had been operating under a CUP approved by the Board of Aldermen on October 21, 2003 via ordinance no. 2094 (Case No. PZ03-34), subject to conditions. Some of the conditions included: Signage being limited to a lighted monument sign of no more than 30 sq. feet; lighting being limited to the front façade, and parking areas and being shielded to direct no light or glare outside of those areas; vegetation shown on the submitted plans maintained at a height of 3' prior to and after occupation of the buildings; and the applicant placing up to 7 parking spaces on the site.

3. **The relative gain to the public's health, safety and welfare as compared to the hardship of the individual property owner of the subject property.**
   The proposed Conditional Use Permit does not appear to have any impacts on other public health, safety and welfare considerations, including the ability to respond with public and emergency services including police and fire and the ability to maintain the peace. 8904 NW Highway 45 is currently developed and the applicant proposes to utilize the existing building on the property; thus, there appears to be no significant impact or burden on emergency services.

4. **The adequacy of public utilities and other needed public services**
   The subject property and existing building at 8904 NW Highway 45 is currently served by public utilities (e.g., water, sewer, electricity) and services (e.g., police protection, fire protection); therefore, additional utility/service extensions are not needed. Further, the proposed use for the subject property should not have a significant impact on other public utilities or services.

5. **Consistency with the City's adopted master plan and applicable City Code.**
   The City's adopted *Parkville Master Plan* projects Moderate Density Residential Mix for the subject property. This land use is primarily intended for single-family development, supported by a variety of other building types where appropriate, at densities up to eight units per acre. Small lot or cluster single-family development, and attached residential development primarily consisting of two-unit houses, townhomes, multiplexes, and garden apartment/condo dwellings may be intermixed within the single-family development to provide for greater housing diversity and choice.



Excerpt from the adopted *Parkville Master Plan, Land Use Map*. The property's proposed Conditional Use area is called out. The yellow color represents Moderate Density Residential Mix land use projection.

Although office uses of low traffic generation are not specifically addressed in the Moderate Density Residential Mix land use, the projection allows for, *"a variety of other building types where appropriate, at densities up to eight units per acre,"* which may include non-residential, transitional uses.

Staff Conclusion and Recommendation

Staff concludes that the application meets the minimum applicable standards and regulations; the CUP is consistent with the character of existing development, zoning and uses of nearby properties; the subject property is suited to the proposed use via a CUP and little, if any, negative impact is anticipated on surrounding properties; the CUP allows for a transitional use between the Parkville Heights neighborhood and Parkville Commons Shopping Center; the CUP does not appear to have any impacts on the public's health, safety and welfare; the CUP appears to have no significant impact or burden on emergency services; the subject property is currently served by public utilities and other needed services; and although office uses of low traffic generation are not specifically addressed in the Moderate Density Residential Mix land use projections in the *Parkville Master Plan*, the proposed use can serve as a variety of other building types that provides a non-residential, transitional use.

Following review, staff recommends approval of the CUP based on the merits of the application and the findings and conclusions in this report. Additionally, staff recommends approval of the CUP, subject to the following conditions:

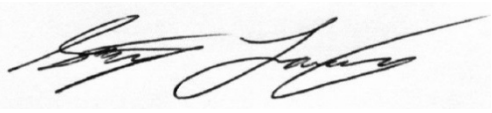
- The length of the Conditional Use Permit shall be 20 years.
- Any lighting shall avoid glare, night-glow, and spillover onto abutting properties.

- Any illuminated signage shall not cause a direct glare of light upon occupants of neighboring properties, or upon drivers of vehicles traveling the public streets.
- Any other conditions the Planning and Zoning Commission determines are necessary.

It should be noted that the recommendation contained in this report is made without knowledge of facts, public comments or any additional information which may be presented during the public hearing. For that reason, the conclusions herein are subject to change as a result of evaluating additional information; additionally, staff reserves the right to modify or confirm the conclusions and recommendations herein based on consideration of any additional information that may be presented.

Necessary Action
Following consideration of the CUP, supporting information, associated exhibits, factors discussed above and any testimony presented during the public hearing, the Planning and Zoning Commission should recommend approval, approval with conditions, denial, or postpone the application for further consideration. If approved subject to conditions, the conditions should be noted for the record. Unless postponed, the Planning Commission's action will be forwarded to the Board of Aldermen for final action.

End of Memorandum



12-05-2016

Stephen Lachky, AICP — Date
Community Development Director

By the Blade
AMBASSADORS OF OUTDOOR LIVING
– Re- Constructed SIGN using existing size
so that we meet all Parkville City Regulations

ITEM 4E
For 12-06-16
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: Wednesday, December 14, 2016

Prepared By:
Stephen Lachky, AICP
Community Development Director

Reviewed By:
Kirk Davis
Interim City Administrator

ISSUE:
Approve an application for a Planned District Development Permit for exterior modifications in the "OTD" Old Town District at 112 Main St. – addition of a roof over an existing outdoor patio / dining area at Café Des Amis restaurant. Case No. PZ16-20; Guillaune Hanriot, La Petite France, LLC, applicant.

BACKGROUND:
The applicant, Guilluane Hanriot representing La Petite France, LLC, proposes exterior modifications to their existing building at 112 Main St. in the "OTD" Old Town district in Parkville, Mo. This specifically includes the addition of a roof over the existing outdoor patio / dining area of Café Des Amis restaurant along the northern portion of the building. The addition does not expand or enlarge the existing footprint of the restaurant. Moreover, ordinary repairs and maintenance of the outdoor patio / dining area are currently underway and do not require consideration by the Planning and Zoning Commission, nor Board of Aldermen.

The application was reviewed against Parkville Municipal Code, Title IV, Section 442.050, which contains design guidelines that need to be met for new construction and exterior modifications to buildings within the "OTD" Old Town District. Primary considerations are the ability of the proposed exterior changes to meet the "OTD" Old Town District's design guidelines, goals and objectives from the adopted *Vision Downtown Parkville Master Plan*.

The Planning and Zoning Commission considered the application at their November 29, 2016 regular meeting and concluded with staff's recommendation that the proposed exterior modifications are generally consistent and compatible with other improvements in the "OTD" Old Town District; are consistent with the adopted "OTD" Old Town District guidelines; maintains the building's current architectural style; does not negatively impact the historic nature or character of the downtown; and promotes inviting pedestrian spaces and better outdoor dining usage by restaurant patrons.

BUDGET IMPACT:
With the exception of application and permit fees and any incremental increases from real estate and personal property taxes, there is no budgetary impact.

ALTERNATIVES:
1. Approve the proposed modifications as recommended by the Planning and Zoning Commission.
2. Approve the proposed modifications as recommended by the Planning and Zoning Commission, subject to other specified conditions.
3. Deny the application.
4. Postpone consideration.

STAFF RECOMMENDATION:
Staff recommends approving the proposed modifications at 112 Main St. as recommended by the Planning and Zoning Commission.

PLANNING COMMISSION RECOMMENDATION:
The Planning and Zoning Commission considered the application at their regular meeting held on December 13, 2016 and concurred with staff's conclusions and recommendations. The Commission recommended approval of the permit application by a vote of 8-0.

POLICY:
Per Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.015, Permitted Uses, Subsection C, *"…New construction, exterior alterations and uses that would substantially increase the need for parking are permitted only upon the review of the Planning Commission and approval of the Board of Aldermen in each specific instance, after consideration of the location of such use with relation to the adjacent residential area, traffic burden, noise, lights and other factors in keeping with Chapter 442."*

Per Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.050, Design Guidelines, requires the Planning and Zoning Commission and Board of Aldermen to, *"determine the compatibility of the proposed development with adjacent buildings and structures and uses."*

SUGGESTED MOTION:
I move to approve a Planned District Development Permit to allow exterior modifications in the "OTD" Old Town District at 112 Main Street, as recommended by the Planning and Zoning Commission.

ATTACHMENTS:
1. Application for Planned District Development Permit
2. Subject Area Property Map
3. Photos of current property
4. Concept drawing; prepared by applicant
5. Staff Analysis presented to Planning and Zoning Commission on December 13, 2016

ADDITIONAL EXHIBITS BY REFERENCE:*
1. Meeting Minutes from the December 13, 2016 regular meeting of the Planning and Zoning Commission
2. The Parkville Municipal Code including Title IV, Zoning Code, including but not limited to Chapters 442, "OTD" Old Town District Regulations - http://ecode360.com/27901759
3. The adopted Vision Downtown Parkville - http://parkvillemo.gov/vision-downtown-parkville/

Parkville
Missouri

Case No: PZ16-20
Date Submitted: 11/09/16
Hearing Date: 11/29/16

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Application for Planned District Development Permit

1. Applicant / Contact Information

Applicant(s) · 816. 804. 9574
Name: Guillaume Hanriot
Address: 112 ½ Main St
City, State: Parkville, MO, 64152
Phone: 816 804 9574 Fax: X
E-mail: CAFEDESAMISKC@YAHOO.COM

Owner(s), if different from applicant
Name:
Address:
City, State:
Phone: Fax:
E-mail:

Engineer and/or surveyor(s) preparing plat
Name:
Address:
City, State:
Phone: Fax:
E-mail:

Contact Person
Name:
Address:
City, State:
Phone: Fax:
E-mail:

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit.

Applicant's Signature (Required) Date: 11/09/16

Property Owner's Signature (Required) Date: 11/09/16

2. Property Information

Planned zoning district: OTD
Address or location: 112 1/2 MAIN ST
If no address issued, submit legal
Proposed use(s): Roof on Restaurant Front Deck

Gross acreage:
Net acreage:
Open space acreage:
Lot coverage (non-res):
Residential Lots:
Residential density (units/acre):

Is proposal an alteration to an existing building or new construction? ☒ existing ☐ new

3. Public Improvements

Are any public improvements required for this project? NO

Parkville
Missouri

ase No: PZ16-26
Date Submitted: 11/09/16
Hearing Date: 11/29/16

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Explain: _____

Please note below other comments or factors relating to the proposed development:

_____

4. Checklist of required submittals

- ☐ Completed application.
- ☐ Nonrefundable application fee of $300.00. ($75.00 for minor modifications/improvements)
- N/A ☐ Certified list of property owners within 185' of subject property
- e awing ☑ Fifteen (15) copies 24" x 36" size, or larger, one (1) 11 x 17 size copy, and one (1) electronic copy (pdf format) of the development plan showing features associated with the site such as structures, parking, access, loading areas and signage. The site plan should also show the accurate dimensions of the property and any features.
- ee awing Building Official ☑ Fifteen (15) copies 24" x 36" size, or larger, one (1) 11 x 17 size copy, and one (1) electronic copy (pdf format) of the floor plan and elevation views of the structure (2 complete sets of sealed building plans must be submitted to the Building Safety Division of the Community Development Department and the South Platte Fire Protection District for code compliance review before construction can occur).
- hotos ☑ Fifteen (15) paper copies and one (1), electronic copy (pdf format) of any supporting documentation desired for presentation to the Planning Commission. Please note: after approval by the Planning Commission, 30 (thirty) copies of the 11 X 17 plan and any supporting information will be required to submit to the Board of Aldermen.
- ☐ Authorization signature of the applicant and owner of record of the property.
- ☐ If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

For City Use Only

Application accepted as complete by: _____
Name / Title Date

Application fee payment: ☐ Check # _____ ☐ M.O._____ ☐ Cash

☐ Final reimbursable costs payment (if applicable). Date of Action: _____

Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied
Date of Action: _____
Conditions if any: _____

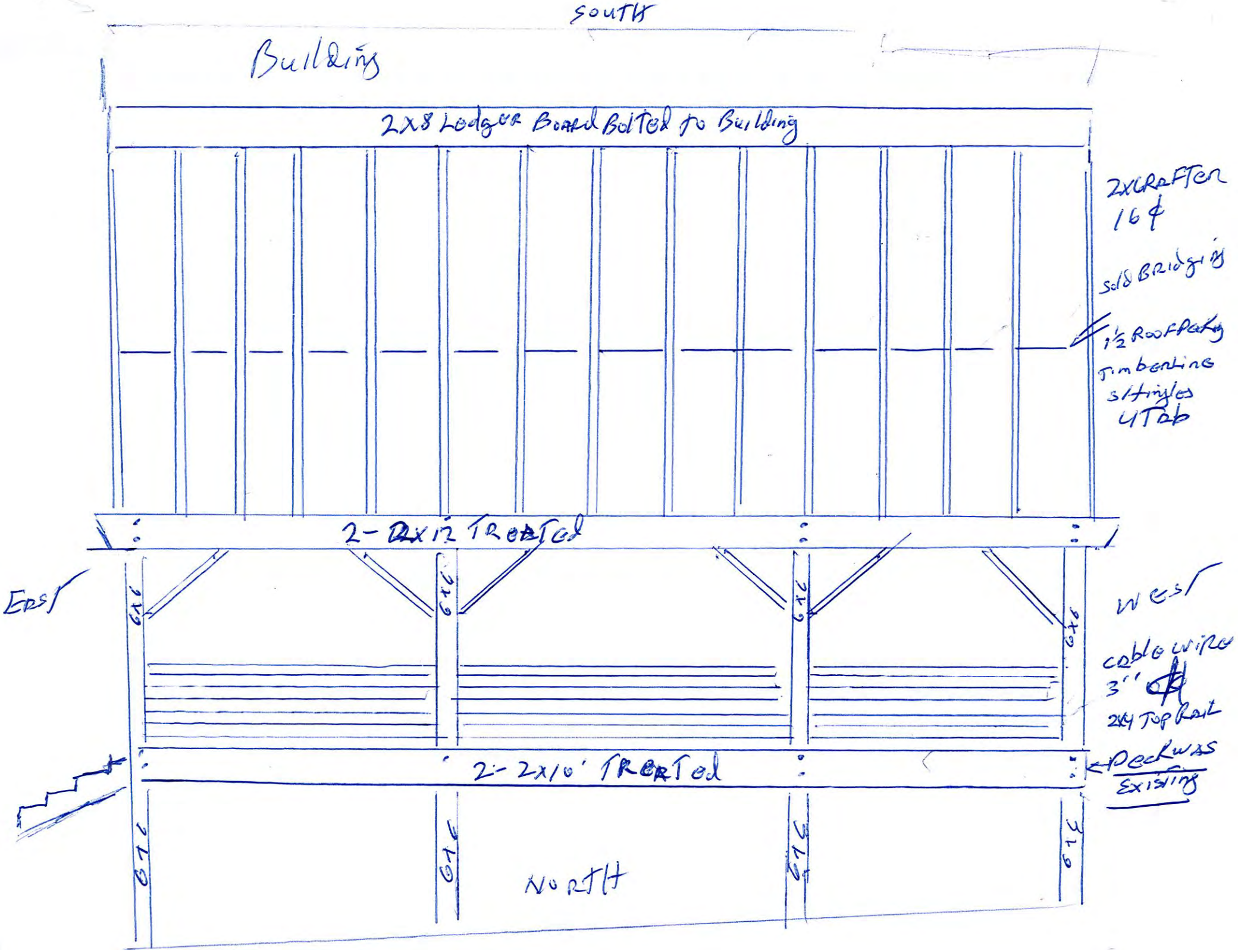
Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied
Date of Action: _____
Conditions if any: _____

Subject Area Property Map

Exhibit D

112 Main St. – View facing east

31 W 8th St. – View facing west


SOUTH
Building
2X8 Ledger Board Bolted to Building
2X6 RAFTER 16 ¢
Solid Bridging
1½ Roofpanel
Timberline s/shingles UTab
2-2x12 TREATED
EAST
6x6
6x6
6x6
6x6
WEST
cable wire 3'' ¢
2X4 Top Rail
2-2x10' TREATED
Deck was Existing
6x6
6x6
6x6
6x6
NORTH

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Staff Analysis

Agenda Item: **5.A**

Proposal: Application for a Planned District Development Permit for exterior modifications in the "OTD" Old Town District at 112 Main St. – addition of a roof over an existing outdoor patio / dining area at Café Des Amis restaurant.

Case No: PZ16-20

Applicant: Hanriot, Guillaume

Owners: La Petite France, LLC

Location: 112 Main St., Parkville, MO 64152

Zoning: "OTD" Old Town District

Parcel #: 20-7.0-35-100-036-016.000

Exhibits:
A. This Staff Analysis
B. Application
C. Subject Area Property Map
D. Photos of subject property
E. Concept drawing; prepared by applicant
F. Additional exhibits as may be presented during the meeting

By reference:
A. The Parkville Municipal Code including Title IV, Zoning Code, including but not limited to Chapters 442, "OTD" Old Town District Regulations - http://ecode360.com/27901759
B. The adopted Vision Downtown Parkville - http://parkvillemo.gov/vision-downtown-parkville/
C. A Preliminary Commercial Rehabilitation Design Guideline (advisory study) - http://parkvillemo.gov/download/community-development/Appendix-F%20.pdf

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Overview

The applicant, Guilluane Hanriot representing La Petite France, LLC, proposes exterior modifications to their existing building at 112 Main St. in the "OTD" Old Town district in Parkville, Mo. This specifically includes the addition of a roof over the existing outdoor patio / dining area of Café Des Amis restaurant along the northern portion of the building. The addition does not expand or enlarge the existing footprint of the restaurant. Moreover, ordinary repairs and maintenance of the outdoor patio / dining area are currently underway and do not require consideration by the Planning and Zoning Commission, nor Board of Aldermen.

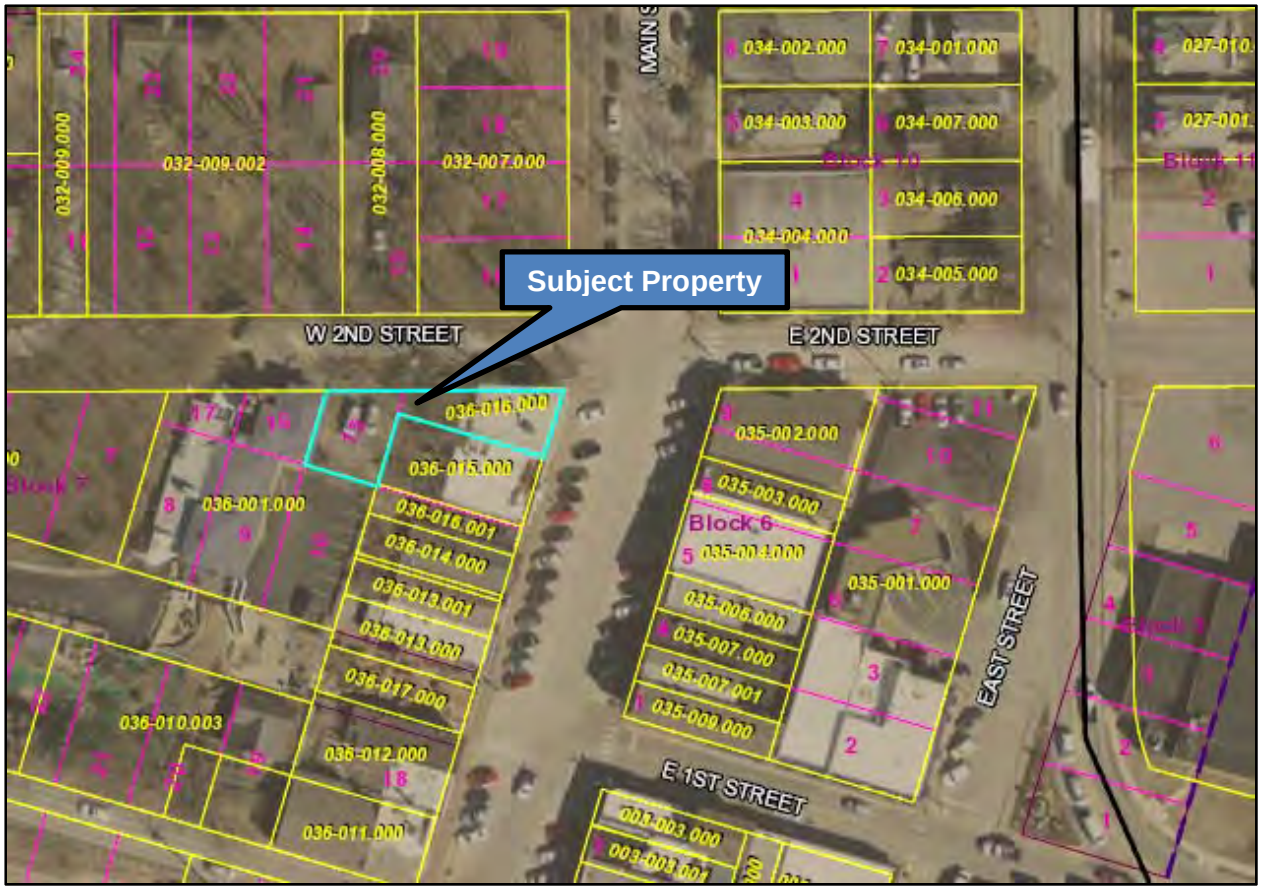


Exhibit C

The subject property is within the City's "OTD" Old Town District. Parkville Municipal Code, Section 442.050 contains design guidelines which need to be met for new construction and exterior modifications to buildings within the "OTD" Old Town District. Primary considerations are the ability of the proposed exterior changes to meet the "OTD" Old Town District's design guidelines, goals and objectives from the adopted *Vision Downtown Parkville Master Plan*.

Analysis and Comments

The application has been reviewed against the Parkville Municipal Code, including Chapter 442 "OTD" Old Town District regulations, and compared to other development in the "OTD" Old Town District. The application has also been reviewed against the goals and objectives from the adopted *Vision Downtown Parkville* Master Plan and the separate advisory study, *A Preliminary Commercial Rehabilitation Design Guideline*.

Per the Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.015, Permitted Uses, Subsection C, *"…New construction, exterior alterations and uses that would substantially increase the need for parking are permitted only upon the review of the Planning Commission and approval of the Board of Aldermen in each specific instance, after consideration of the location of such use with relation to the adjacent residential area, traffic burden, noise, lights and other factors in keeping with Chapter 442."* Further, Parkville Municipal Code, Chapter 442, "OTD" Old Town District, Section 442.050, Design Guidelines, requires the Planning and Zoning Commission and Board of Aldermen to, *"determine the compatibility of the proposed development with adjacent buildings and structures and uses."* Specifically, the following sections would apply to this application:

2. *…For alterations or expansions, the materials and design should be consistent with the original building elements and characteristics of the building period, and should not cover, destroy or otherwise minimize original architectural elements.*

6. *As a general rule, buildings must be designed to create street level interest and pedestrian activity. Doorways, covered walkways, windows, and other street level ornamentation should be incorporated to create pedestrian scale and inviting spaces.*

7. *Buildings must not have long, monotonous, uninterrupted walls or roof planes visible from the street or other public rights-of-way. Building walls more than fifteen (15) feet in length must include elements that add architectural interest and variety such as projections, recesses, offsets, windows, painted features or blank window openings trimmed with frames, sills or lintels.*

Following review and consideration, staff concludes that the intent of these guidelines is met by the application. The addition of the roof is consistent with the material and design of the original building elements and characteristics of the building period, does not minimize original architectural elements or negatively impact the historic nature or character of the downtown, and promotes inviting pedestrian spaces and contributes to better outdoor dining usage by restaurant patrons. The proposal does not substantially increase the need for parking or negatively impact adjacent properties in the "OTD" Old Town District as outdoor dining is already provided on the subject property.

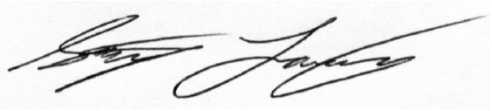
Staff Conclusion and Recommendation

Staff concludes that the proposed exterior modifications are generally consistent and compatible with other improvements in the "OTD" Old Town District; are consistent with the adopted "OTD" Old Town District guidelines; maintains the building's current architectural style; does not negatively impact the historic nature or character of the downtown; and promotes inviting pedestrian spaces and better outdoor dining usage by restaurant patrons. Staff recommends approval as submitted, subject to any additional conditions the Planning and Zoning Commission recommends. It should be noted that this recommendation is made without the knowledge or benefit of any additional details and information that may be provided or presented during the Planning and Zoning Commission meeting. For this reason, the conclusions herein are subject to change as a result of evaluating any additional information.

Necessary Action

Following consideration of the permit application and supporting materials, associated exhibits, factors discussed above and any testimony presented during the regular meeting, the Planning Commission should recommend approval (with or without conditions), denial, or postpone the application for further consideration. Unless postponed, the Planning Commission's action will be forwarded to the Board of Aldermen, along with any explanation thereof, for final action at their December 20, 2016 meeting.

End of Memorandum



11-14-16

Stephen Lachky, AICP — Date

Community Development Director