

# City of Parkville 2015 Budget

## *Third Budget Work Session*

November 2, 2015

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## Budgeted Funds

- **General Fund**
- Emergency Reserve Fund
- **Transportation Fund**
- **Sewer Fund**
- Other Special Revenue Funds
  - Economic Development Fund
  - Equipment Fund
  - Fewson Project Fund
  - Nature Sanctuary Fund
  - Park Donations
  - Capital Projects Fund
- Debt Service
  - Brink Meyer NID
  - Brush Creek NID
  - River Park NID
  - Sewer Service
  - COPS

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## Third Budget Work Session Topics

- CIP Review
- Transportation Fund
- General Fund Update
- Preview for Final Work Session

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## Six-Year CIP by Year

*budget impact only*

	2016	2017	2018	2019	2020	2021
Admin/IT	\$5,000	\$36,000	\$6,000	\$6,000	\$6,000	\$6,000
Com Dev	\$94,000	\$8,000	-	-	-	-
Nat. Sanc.	-	\$24,000	-	-	-	-
Parks	\$354,500	\$57,400	\$39,900	\$39,900	\$39,900	
Police	\$42,535	\$39,925	\$36,500	\$37,300	\$38,000	\$38,800
PW	-	-	-	-	-	-
Sewer	TBD	TBD	TBD	TBD	TBD	TBD
Streets	\$488,000	\$356,000	\$315,000	\$340,000	\$340,000	\$340,000
<b>TOTAL</b>	<b>\$984,035</b>	<b>\$521,325</b>	<b>\$397,400</b>	<b>\$423,200</b>	<b>\$423,900</b>	<b>\$384,800</b>

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## 2016 General Fund CIP

Division	Project	GF Budget Impact
Admin/IT	Replace Microsoft Exchange 2007 Server	\$5,000
Com Dev	Upgrade zoning and subdivision regulations*	\$67,000
Com Dev	Replace line locator kit (one-call locates)	\$5,000
Com Dev	Replace 2004 Ford Taurus (inspections vehicle)	\$22,000
Parks	Replace zero turn mower	\$17,500
Parks	Maintenance and equipment storage shed*	\$75,000
Parks	ELP low water crossing (grant match)	\$50,000
Parks	5K/10K markers and parks signage	\$10,000
Parks	Parks Plan for Progress update*	\$42,000
Police	Replace patrol vehicle	\$35,115
Police	Replace in-car video system equipment	\$7,420
<b>TOTAL</b>		<b>\$336,035</b>

\*Indicates a carryover project from 2015.

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## Other Funds 2016 Impact

Project	Source	Amount
ELP Restroom Facility	Fewson Fund Loan	\$155,000
ELP Restroom Facility	Park Donations Fund*	\$5,000
Sewer Projects	Sewer Fund	TBD
Street Equipment and Projects	Transportation Fund	\$488,000
<b>TOTAL</b>		<b>\$648,000</b>

\*Indicates a 2015 carryover project.

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## 2016 CIP - Transportation Fund

Project/Equipment	2016 Budget
Street Truck/Plow/Spreader	\$55,000
Ditch Bank Mower*	\$65,000
Mower attachment for ROW	\$8,000
Crack Sealing	\$15,000
Street Striping	\$20,000
Curb & Sidewalk Repairs	\$100,000
Asphalt Mill & Overlay	\$225,000
<b>TOTAL</b>	<b>\$488,000</b>

\*Indicates a 2015 carryover project.

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## History of Transportation Capital Outlay

	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Budget
Crack Sealing	\$8,356	\$14,303	\$17,564	\$20,000	\$15,000
Full Depth Patching	\$0	\$0	\$0	\$0	\$0
Slurry Sealing	\$49,681	\$10,970	\$0	\$0	\$0
Street Striping	\$0	\$0	\$6,902	\$13,866	\$20,000
Asphalt Overlay	\$78,114	\$0	\$0	\$220,630	\$225,000
Curb & Sidewalk	\$60,000	\$63,287	\$7,784	\$100,100	\$100,000
<b>Maintenance Subtotal</b>	<b>\$196,151</b>	<b>\$88,560</b>	<b>\$245,311</b>	<b>\$354,596</b>	<b>\$360,000</b>
Equipment	\$20,000	\$111,000	\$49,689	\$104,719	\$128,000
<b>GRAND TOTAL</b>	<b>\$216,151</b>	<b>\$199,560</b>	<b>\$295,000</b>	<b>\$459,315</b>	<b>\$488,000</b>

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## Street Maintenance Conditions and Total Repair Costs

Existing Street Condition	Rating Range	% of streets	Asphalt Cost	Curbs Cost	Crack Seal Cost	Total Cost
Good	1.0-3.0	76%	\$4,585,284	\$2,063,778	\$10,000	\$6,659,062
Moderate	3.5-6.5	21%	\$1,236,045	\$649,411	\$15,000	\$1,900,456
Poor	7.0-10.0	3%	*	*	*	*
<b>Total</b>			<b>\$5,821,328</b>	<b>\$2,713,190</b>	<b>\$25,000</b>	<b>\$8,559,518</b>

\*The streets in poor condition include Kelly Industrial Park, 76th Street, and Coffey Road. The cost to improve these areas are unknown due to the severity of the current conditions.

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## Annual Street Maintenance Program

	Asphalt Overlay	Curbs and Sidewalk	Crack Seal	Pavement Marking	Total Street Maintenance
Preferred Level	\$565,000	\$200,000	\$15,000	\$20,000	\$800,000
	3.6 Miles	5,600 LF	8.4 Miles	varies	
Moderate Level	\$345,000	\$120,000	\$15,000	\$20,000	\$500,000
	2.4 Miles	3,360 LF	8.4 Miles	varies	
Base Level (2016 Budget)	\$225,000	\$100,000	\$15,000	\$20,000	\$360,000
	1.6 Miles	2,800 LF	8.4 Miles	varies	
2015 Projected	\$220,630	\$100,100	\$20,000	\$13,866	\$354,596
	1.4 Miles	2,500 LF	11.2 Miles	7.4 Miles	

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## Other Transportation Fund Notes

- Sales taxes are performing well – revenue outlook is good.
- Reduced General Fund transfer by \$115,000 since 2014.
- No longer projecting deficits in the five-year forecast.
- Projected to maintain a modest reserve ( $\approx$ \$50K) for contingency.
- No major operating adjustments – biggest adjustments were for street lighting and snow/ice control.

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## General Fund Expense Updates

since 2<sup>nd</sup> Work Session

2015:

- |                             |          |
|-----------------------------|----------|
| • Personnel adjustments     | \$17,800 |
| • Cost share for MSPA grant | \$4,800  |

2016:

- |                                    |           |
|------------------------------------|-----------|
| • Personnel adjustments            | (\$3,600) |
| • Eliminate recycling extravaganza | (\$1,500) |
| • Correct error for Police vehicle | \$2,500   |

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## General Fund Summary

	2013 Actual	2014 Actual	2015 Projected (revised)	2016 Budget (revised)
Beginning Balance	\$374,112	\$738,327	\$1,137,753	\$1,338,106
Revenues	4,451,713	4,283,121	3,934,779	4,016,229
<b>Total Sources</b>	<b>4,825,825</b>	<b>5,021,449</b>	<b>5,072,432</b>	<b>5,354,335</b>
Administration	766,897	896,855	846,132	1,006,028
Police	1,096,361	1,096,979	1,078,999	1,223,870
Municipal Court	135,531	138,999	140,540	153,471
Public Works	102,708	145,444	172,211	215,687
CD	258,083	249,809	277,284	323,628
Street Department	674,175	340,633	370,007	399,656
Parks Department	251,594	281,741	314,235	356,007
Nature Sanctuary	19,352	27,156	29,142	39,681
IT	45,884	34,167	37,514	43,974
Public Information	16,915	15,450	15,500	13,810
Capital Outlay (CIP)	-	118,562	170,934	336,035
Transfers	720,000	538,000	281,827	317,500
<b>Total Expenses</b>	<b>\$ 4,087,498</b>	<b>\$ 3,883,795</b>	<b>\$ 3,734,326</b>	<b>\$ 4,429,347</b>
<b>Fund Balance</b>	<b>\$738,327</b>	<b>\$ 1,137,653</b>	<b>\$ 1,338,106</b>	<b>\$ 924,988</b>

## General Fund Options

1. Budget for full staffing and wait until the end of the fiscal year (2017 budget) to make decisions regarding year-end carryover (status-quo).
2. Direct staff to reduce the General Fund budget by \$50,000 in order to increase funding for street maintenance.
3. (Recommended) – budget for full staffing but redirect personnel savings (if any) from first half of year to street maintenance.

## Need Direction

- General Fund Options
  - 1, 2, 3, or other direction
- Transportation Fund
- Additional information needed for final work session before budget adoption on December 1.

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## Fourth Work Session

- Sewer Fund
  - Operating budget
  - Capital outlay (CIP)
  - Rate increase (if needed)
- Any follow-up items desired by Mayor and Board of Aldermen

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## 2015 Street Ratings

Rating	Description	# of Streets	% of Streets
1	Newly constructed	34	16%
2	Slight imperfections	99	47%
3	Some deterioration; minor maintenance	36	17%
4	Noticeable deterioration; mill and overlay needed	19	9%
5	Considerable cracking, potholes, fatigue	16	8%
6	Serious deficiency; edge milling and overlay needed	1	<1%
7	Severe deficiency; various repairs needed	0	0%
8	Major failure; some good street is left within a total replacement street	0	0%
9	Nearly total replacement required; limited salvage	0	0%
10	Total replacement is required	5	2%

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