



Work Session Agenda
BOARD OF ALDERMEN
CITY OF PARKVILLE, MISSOURI
Monday, October 15, 2013, 5:30 pm
City Hall Boardroom

- 1. CALL TO ORDER and ROLL CALL**
- 2. GENERAL AGENDA**
 - A. 2014 City of Parkville Operating and Capital Budget
- 3. ADJOURN**

CITY OF PARKVILLE Policy Report

Date: October 8, 2013

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City Administrator

Reviewed By:
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Assistant City Administrator/Community
Development Director

ISSUE:
First Work Session – 2014 City of Parkville Operating and Capital Budget

BACKGROUND:

The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2014 budget before the end of the calendar year. The process involves four budget work sessions followed by a public hearing to review and adopt the final budget.

The major operating fund of the City is the General Fund, and it includes most of the City's personnel and commodity expenses related to key municipal services including administration, police, municipal court, community development, public works, and parks. Revenues to the General Fund (primarily sales taxes, property taxes, and franchise fees) are projected to grow by 4.0% over the 2013 budget (net of transfers and fund balance).

For the first budget work session, staff has prepared a recommended General Fund budget with a 4.1% operating expense increase of \$176,300 (net of transfers), which is approximately \$11,700 below anticipated revenues for 2014 (net of transfers and fund balance). The significant increases to the General Fund for 2014 are as follows, and each will be discussed in more detail at the work session:

- 1.2% cost-of-living adjustment for personnel - \$19,100
- Information technology - \$9,400
- Insurance - \$61,200
- Operating expenses for Platte Landing Park - \$40,000
- Various salary adjustments from 2013 (Administration, Nature Sanctuary, summer intern) - \$29,850

The current projected General Fund ending balance for 2014 is approximately \$714,000. This represents the available funds for other needs, operating reserves, and capital outlay (projects and equipment). Various options for additional fund reductions and needs will be presented at the work session. In addition, staff is working on a multi-year Capital Improvement Program (CIP) for long-term planning for major capital needs of the City. Those projects and equipment purchases will be reviewed at the second and third budget work sessions.

It is important to note that the General Fund is currently in a structural deficit. The costs associated with maintaining existing levels of service are outpacing growth in revenues. Any use of the available \$714,000 beginning fund balance for capital projects will erode reserves and exacerbate the City's ability to balance future budgets without new revenues or expense reductions (see Attachment 1). This will be a key point of discussion at the work session. Staff needs direction to develop a target for capital spending in 2014.

The work session will include a review of the Emergency Reserve Fund. The General Fund budget currently includes another \$250,000 transfer to Emergency Reserves in 2014. This will

push the balance of the fund over \$1.3 million, contingent upon planned 2013 transfers and final expenses associated with the Brush Creek NID financing in 2014. A healthy emergency reserve is recommended due to the City's potential liability related to the Brush Creek and Brink Myers NIDs.

The final major topic for the first budget work session is the Transportation Fund. Like the General Fund, the Transportation Fund is operating in a structural deficit. The City relied on \$79,500 of one-time fund reserves to balance the Transportation Fund budget in 2013. Because the current rate of spending exceeds annual transportation revenues, the Fund is expected to have a negative balance by 2016 without additional revenues or reductions in spending.

BUDGET IMPACT:

As this is a work session, there is no budget impact at this time.

ALTERNATIVES:

1. Provide direction to City Administration regarding the 2014 budget.
2. Table the discussion.

STAFF RECOMMENDATION:

Provide direction to City Administration regarding the 2014 budget.

SUGGESTED MOTION

As this is a work session, no motion is necessary.

ATTACHMENTS:

1. General Fund Forecast
 2. General Fund Budget Sheets – 1st Draft
 - a. Revenues
 - b. Administration
 - c. Police
 - d. Municipal Court
 - e. Community Development
 - f. Public Works Administration
 - i. Streets Division
 - ii. Parks Division
 - iii. Nature Sanctuary
 - g. Information Technology
 - h. Public Information
 3. Emergency Reserve Fund Forecast
 4. Emergency Reserve Fund Budget Sheet – 1st Draft
 5. Transportation Fund Forecast
 6. Transportation Fund Budget Sheet – 1st Draft
 7. Parkville Nature Sanctuary Donation Fund Forecast
 8. Parkville Nature Sanctuary Donation Fund Budget Sheet – 1st Draft
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General Fund (10)

Last Updated 10/14/2013

	2011 Actual	2012 Actual	2013 Budget	2013 YTD	2013 Projected	2014 Budget	2014 Projected	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	282,255	\$ 205,530	\$ -	\$ 374,112	\$ 374,112	\$ 713,601	\$ 713,601	\$ 725,313	\$ 688,223	\$ 639,134	\$ 576,359	\$ 498,586
Revenues												
Taxes	1,917,847	1,913,138	1,950,800	1,742,898	1,965,027	1,977,700	1,977,700	2,012,481	2,047,888	2,083,931	2,120,623	2,157,976
Licenses	32,703	44,846	39,900	25,782	37,400	40,900	40,900	41,309	41,722	42,139	42,561	42,986
Permits	107,361	171,051	123,300	165,606	188,593	201,000	201,000	184,600	188,272	192,017	195,838	199,735
Franchise Fees	835,899	832,470	817,000	570,000	827,344	837,000	837,000	859,800	883,245	907,354	932,145	957,638
Other Revenue	10,305	20,411	22,700	24,105	27,005	30,100	30,100	30,110	30,120	30,130	30,141	30,151
Court Revenue	196,603	325,275	295,600	183,511	270,300	290,000	290,000	292,900	295,829	298,787	301,775	304,793
Interest Income	27,926	26,155	26,500	16,926	18,083	22,000	22,000	22,440	22,889	22,889	22,889	22,889
Miscellaneous Revenue	77,537	123,562	25,420	19,828	54,212	24,000	24,000	20,400	20,808	21,224	21,649	22,082
Grant Revenue	41,974	225,511	3,000	11,144	6,000	13,000	13,000	7,140	7,283	7,428	7,577	7,729
Adjustments to Receivables		114,558										
Transfers	584,000	651,000	1,010,000	543,750	1,076,378	465,000	465,000	471,975	479,055	486,240	493,534	500,937
Total - General Fund Revenues:	4,114,410	4,653,508	4,314,220	3,677,660	4,844,454	4,614,301	4,614,301	4,668,468	4,705,333	4,731,275	4,745,089	4,745,501
Expenditures												
Administration	1,014,724	1,275,198	874,894	567,607	772,275	911,459	911,459	935,945	961,285	987,514	1,014,669	1,042,787
Police	1,016,325	1,036,993	1,172,161	799,718	1,122,274	1,192,004	1,192,004	1,224,207	1,257,402	1,291,624	1,326,910	1,363,298
Municipal Court	140,468	138,839	144,621	105,622	132,843	147,011	147,011	150,465	154,014	157,662	161,410	165,262
Public Works	152,923	99,926	100,253	75,319	97,788	127,136	127,136	130,141	133,227	136,397	139,652	142,996
Community Development	265,555	262,111	286,347	187,714	280,147	288,017	288,017	295,988	295,988	295,988	295,988	295,988
Street Department	669,589	600,367	644,712	454,977	619,954	367,321	367,321	377,904	388,839	400,137	411,814	423,882
Parks Department	223,396	250,508	250,983	195,547	238,030	299,241	299,241	307,020	315,054	323,351	331,922	340,778
Nature Sanctuary	23,747	17,258	26,295	9,312	18,170	28,300	28,300	28,876	29,466	30,068	30,685	31,315
Information Technology	-	-	26,500	18,921	61,922	46,900	17,600	17,943	18,293	18,650	19,016	19,390
Public Information	43,074	30,638	34,950	10,592	17,450	17,600	46,900	47,757	48,632	49,525	50,438	51,371
Transfers	359,079	567,558	720,000	202,500	770,000	464,000	464,000	464,000	464,000	464,000	464,000	464,000
Discretionary Spending						?	?	?	?	?	?	?
Total - General Fund Expenditures:	3,908,880	4,279,396	4,281,716	2,627,829	4,130,853	3,888,988	3,888,988	3,980,245	4,066,198	4,154,916	4,246,503	4,341,067
Estimated Ending Balance (deficit) :	205,530	374,112	\$32,504	\$1,049,831	713,601	\$725,313	\$725,313	\$688,223	\$639,134	\$576,359	\$498,586	\$404,434

General Fund (10)Estimated Revenues

Account	Description
Beginning Fund Balance	Projected carryover from prior year.
TAXES	
Real & Personal Property Taxes	Taxes levied annually on real and personal property.
Penalties	Penalties are charged on outstanding property taxes.
Corporate Merchants & Manufacturing	Disbursement of county tax collected to replace lost revenues from the merchants and manufacturing personal property tax exemption.
Financial Institution Tax	Disbursement of state tax on financial institutions located within the City.
Vehicle Tax	A \$5 fee charged for every vehicle registered within City limits.
Sales Tax	The City levies a 1% sales tax on purchases made within City limits.
Motor Vehicle Sales Tax	Sales taxes levied on the purchase of motor vehicles by citizens of Parkville.
Motor Vehicle Fees	Fees paid for motor vehicles.
LICENSES	
Dog Licenses (Tags)	License fee charged for each dog owned by a resident. The fee is \$5 for each spayed/neutered dog and \$10 for each non-spayed/neutered dog.
Occupational Licenses	The license fee charged to maintain, operate, or conduct a business within City limits.
Late Fees on Bus Licenses	
Peddler's Licenses	Fee charged to any peddler or solicitor for identification card. Canvassers are not required to obtain an identification card, but can purchase one.
Liquor Licenses	The license fee charged to any business that manufactures, brews, sells or distributes alcoholic beverages.

General Fund (10) Estimated Revenues

		2011	2012	2013	2013	2014
Account		Actual	Actual	Budgeted	Projected	Budget
	Beginning Fund Balance	282,255	205,562	-	374,112	711,563
TAXES						
41001-00	Real & Personal Property Taxes	844,712	875,739	883,300	893,192	895,600
41002-00	Penalties	8,422	5,939	6,000	4,503	6,000
41003-00	Corporate Merchants & Manufacturing	120,020	141,378	142,000	141,599	142,000
41004-00	Financial Institution Tax	382	571	500	1,224	600
41005-00	Vehicle Tax	22,550	23,635	22,000	23,500	23,500
41401-00	Sales Tax	878,787	808,222	830,000	842,782	850,000
41402-00	Motor Vehicle Sales Tax	24,952	34,346	35,000	35,641	35,000
41403-00	Motor Vehicle Fees	18,049	23,309	22,000	22,586	25,000
	Total Taxes	1,917,874	1,913,137	1,940,800	1,965,027	1,977,700
LICENSES						
41101-00	Dog Licenses (Tags)	955	920	900	625	900
41102-00	Occupational Licenses	22,051	26,157	26,000	36,775	40,000
41102-02	Late Fees on Bus Licenses		450			
41103-00	Peddler's Licenses	364	-	-		
41104-00	Liquor Licenses	9,334	17,319	13,000		
	Total Licenses	32,703	44,846	39,900	37,400	40,900

General Fund (10)Estimated Revenues

Account	Description
PERMITS	
Building Permits	Permit fees charged for construction on any property in the City.
Occupancy Permit	
Sign Permits	A fee is charged for any sign erected in the City. Amount included in Building Permits above.
Electrical Permits	Permit is required for any electrical work. Amount included in Building Permits above.
Plumbing Permits	This permit is required for any plumbing work. Amount included in Building Permits above.
Development Permits	Permit fee to (re)develop any property.
Rezoning Permits	This is for the fee charged to rezone land in the City. Amount included in Development Permits above.
Subdivision Permit Fees	A permit is required to create a new subdivision in the City. Amount included in Development Permits above.
BZA - Variance, Exception & Appeal	Fees charged to appeal a Planning & Zoning Committee decision. Amount included in Development Permits above.
Conditional Use Permits	These permits are issued subject to certain conditions stipulated by the Board of Aldermen. Amount included in Development Permits above.
Public Improvement Fees	Fee charged on public improvement projects to cover staff time and materials.
Grading/Public Works Use Permits	Permits issued to alter the grade of land or work in the City's right-of-way.
Special Event Permit	
Engineering Reviews	Engineer costs associated with review of projects.
FRANCHISE FEES	
Telecom Franchise	All telecom companies are charged a franchise fee equal to 5% of gross receipts.
Missouri Gas Energy	The gas utility franchise license fee is 5% of gross receipts.
Missouri American Water	The water utility franchise license fee is 5% of gross receipts.
KC Power & Light	The electricity utility franchise license fee is 5% of gross receipts.
Martin Marietta Stone Royalties	Stone royalties are \$0.03 per ton of limestone physically removed from the mine.
Cable/Video Service Franchise	The cable/video service franchise fee is 5% of gross receipts.

General Fund (10)Estimated Revenues

		2011	2012	2013	2013	2014
Account		Actual	Actual	Budgeted	Projected	Budget
PERMITS						
41201-00	Building Permits	87,180	145,172	110,000	188,593	180,000
41201-01	Occupancy Permit	3,302	275			
41202-00	Sign Permits	640	1,070	-		
41203-00	Electrical Permits	285	54	-		
41204-00	Plumbing Permits	36	-	-		
41205-00	Development Permits	2,425	995	1,200	-	1,000
41206-00	Rezoning Permits	310	-	-		
41207-00	Subdivision Permit Fees	1,720	-	-		
41208-00	BZA - Variance, Exception & Appeal	-	-	-		
41209-00	Conditional Use Permits	1,650	300	-		
41205-01	Public Improvement Fees	9,664	22,930	12,000	-	20,000
41210-00	Grading/Public Works Use Permits	150	105	100	-	
41209-01	Special Event Permit		150			
41211-00	Engineering Reviews	-	-	-		
	Total Permits	107,361	171,051	123,300	188,593	201,000
FRANCHISE FEES						
41301-00	Telecom Franchise	236,094	232,585	235,000	233,765	235,000
41302-00	Missouri Gas Energy	132,358	96,291	120,000	111,470	120,000
41303-00	Missouri American Water	103,649	133,891	100,000	120,057	115,000
41304-00	KC Power & Light	277,837	283,882	275,000	276,073	280,000
41305-00	Martin Marietta Stone Royalties	12,000	11,000	12,000	12,000	12,000
41306-00	Cable/Video Service Franchise	73,962	74,821	75,000	73,979	75,000
	Total Franchise Fees	835,899	832,470	817,000	827,344	837,000

General Fund (10)Estimated Revenues

Account	Description
OTHER REVENUE	
Farmers Market	Fees paid for stall rentals at the farmers market.
Park Shelter Reservations	Fees paid to reserve shelters at English Landing Park.
Sports Field Reservations	Fees paid to reserve the athletic fields at English Landing Park.
ELP Park Event Reservations	Fees paid to host events at or around English Landing Park.
PLP Park Event Reservations	Fees paid to host events at or around Platte Landing Park.
Park Reservation Refunds - Flood	Fees refunded for Park Shelter Reservations due to 2011 Flood.
Nature Sanctuary Programs	Fees paid for events and programming at Parkville Nature Sanctuary properties.
COURT REVENUE	
Fines	Fines collected from City ordinance violations.
CVC Reports	Collection fee for the Crime Victims Compensation reports.
Appointed Attorney Reimbursement	Money received to reimburse cost of attorney for qualified defendants.
Boarding of Prisoners Reimbursement	Money received to reimburse expense of boarding prisoners at the County prison.
Police Reports	Fee charged to produce police reports upon request.
INTEREST INCOME	
Interest Income	Interest earned from general fund investments.
MISCELLANEOUS REVENUE	
Miscellaneous	Money received from various sources that do not fall into any other category. Includes advertising for the resident newsletter.
Meeting Videos	
Rebates	
Proceeds from cleanup/recycling	
Refund of Overpaid FICA	
Leased/Owned Properties	Revenue from City-owned properties with lease arrangements made with outside organizations, such as the Chamber of Commerce, Parkville EDC, and the City Farm
Sale of Vehicles & Equipment	Revenue generated from the sale of City-owned vehicles and equipment.
Insurance Claim Reimbursement	Reimbursements for insurance claims, workers compensation, etc.
POST Monies	Any P.O.S.T. certified training to include per diems and lodging.
Newsletter Advertising	Money received from advertisers for space in the City newsletters. The City's newsletters are fully funded by this advertising.

General Fund (10) Estimated Revenues

		2011	2012	2013	2013	2014
Account		Actual	Actual	Budgeted	Projected	Budget
OTHER REVENUE						
41501-00	Farmers Market	3,060	2,915	3,000	2,720	2,900
41504-00	Park Shelter Reservations	5,030	7,690	9,500	11,035	10,500
41504-01	Sports Fields Reservations	-	145	200	3,060	3,000
41504-02	ELP Park Events Reservations	5,000	9,661	10,000	10,190	10,000
41504-??	PLP Park Events Reservations	-	-	-	-	1,000
41505-00	Park Reservation Refunds - Flood	(2,785)		-		-
41505-??	Nature Sanctuary Programs	-	-	-	-	2,700
	Total Other Revenue	10,305	20,411	22,700	27,005	30,100
COURT REVENUE						
41601-00	Fines	190,154	315,923	290,000	264,000	290,000
41602-00	CVC Reports	505	834	500	700	
41602-01	Appointed Attorney Reimbursement	2,005	2,630	1,500	2,000	
41602-02	Boarding of Prisoners Reimbursement	1,840	3,398	2,000	2,000	
41603-00	Police Reports	2,100	2,491	1,600	1,600	
	Total Court Revenue	196,603	325,275	295,600	270,300	290,000
INTEREST INCOME						
41701-00	Interest Income	27,926	26,155	26,500	18,083	22,000
	Total Interest Income	27,926	26,155	26,500	18,083	22,000
MISCELLANEOUS REVENUE						
41801-00	Miscellaneous	32,003	50,652	8,000	45,665	10,000
41801-02	Meeting Videos		15			
41801-03	Rebates	10				
41801-04	Proceeds from cleanup/recycling	381	93			
41801-09	Refund of Overpaid FICA	5,057	59			
41802-00	Leased/Owned Properties	9,620	60,714	11,420	6,240	10,000
41805-00	Sale of Vehicles & Equipment	7,823	-	-	2,307	
41807-01	Insurance Claim Reimbursement	22,644	10,372	5,000		
41808-00	POST Monies	-	1,658	1,000		
	Newsletter Advertising					4,000
	Total Miscellaneous Revenue	77,537	123,562	25,420	54,212	24,000

General Fund (10)Estimated Revenues

Account	Description
GRANT REVENUE	
FEMA Grant	Grant money received from FEMA to cover the costs associated with the flooding of English Landing Park. Total estimated cost of \$250,000, reimbursement at 75%. All funds used in 2012.
Police Overtime Grant	Grant money received to reimburse police overtime expenditures.
Trim Grant	Grant money received to reimburse expenditures pertaining to tree trimming and maintenance.
Grants Received for English Landing Park	Grant money received to reimburse expenditures pertaining to park enhancements and improvements.
Storm Water Grant	Grant money received for Storm Water projects, specifically for Crooked Road monies generated from the County as a grant.
Safe Routes to School Grant	Safe Routes to School Grant for the purchase of speed detection equipment, safety education and enforcement.
Bulletproof Vest Grant	Grant for bulletproof vests for police department, if any.
Other Grants	Grant money received from other miscellaneous sources.
TRANSFERS	
Transfer from Transportation Fund	Fund transfer to reimburse General Fund for transportation-related expenditures.
Transfer from Fewson Trust	Monies to be used for Capital expenditures such as building, vehicles, and equipment .
Sewer Administrative Fee	Fee from Sewer Fund for salaries and various administrative functions relating to the Sewer Fund and operations, to include sewer billing service.
Transfer from Projects	Transfer from Projects from 2012 carryover.
Transfer from Equipment Fund	Transfer from Equipment Fund to cover ELP restoration expenditures.
Transfer from Park Donations	Transfer from Park Donations Fund for ELP restoration expenditures.
Transfer from Health Insurance Fund	Refund for Prior Employer Contributions upon close out of the Self-Insurance Fund.
Transfer from Nature Sanctuary Fund	Transfer from Nature Sanctuary Fund for special projects and budget contingency in the Nature Sanctuary Department. Any balance in these items shall remain in the Nature Sanctuary Fund.

General Fund (10)Estimated Revenues

		2011	2012	2013	2013	2014
Account		Actual	Actual	Budgeted	Projected	Budget
GRANT REVENUE						
41804-00	FEMA Grant	13,516	217,450	-		
41804-01	Police Overtime Grant	3,576	3,665	3,000		7,000
41804-02	Trim Grant	-	-	-		
41804-03	Grants Received for English Landing Park	4,500	-	-		
41804-05	Storm Water Grant	20,000	-	-		
41804-06	Safe Routes to School Grant	-	938	-	6,000	6,000
41804-07	Bulletproof Vest Grant	383	1,106	-		
41804-09	Other Grants	-	2,353	-		
	Total Grant Revenue	41,974	225,511	3,000	6,000	13,000
TRANSFERS						
41901-00	Transfer from Transportation Fund	514,000	508,000	625,000	625,000	365,000
41902-00	Transfer from Fewson Trust	-	-	-		
41903-00	Sewer Administrative Fee	70,000	75,000	100,000	100,000	100,000
41904-00	Transfer from Projects		-	280,000	280,000	
41905-00	Transfer from Equipment Fund		28,000			
41906-00	Transfer from Park Donations		40,000		5,000	
	Transfer from Health Insurance Fund				46,849	
	Transfer from Sewer Special Assessments Fund				14,529	
41907-00	Transfer from Nature Sanctuary Fund		-	5,000	5,000	
	Total Transfers	584,000	651,000	1,005,000	1,076,378	465,000
Total Revenue & Allocations		3,832,183	4,538,981	4,299,220	4,844,454	4,612,263

General Fund (10)Administration Department (501)

Account	Description
PERSONNEL	
Salaries	The total salaries for Administration employees. This includes all accrued vacation. A portion of Staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.
Overtime	Any additional salary payment over the base rate of pay for department employees.
Miscellaneous Obligations	Miscellaneous settlements and similar obligations.
Mayor and Aldermen	The Mayor's annual salary is \$14,400. Each Alderman's annual salary is \$5,400.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries. Includes ICMA-RC Retirement contribution per City Administrator contract.
Board of Aldermen Allowance	Elected Officials receive a monthly allowance of \$45.
City Administrator Expense Allowance	The City Administrator receives an auto allowance of \$100 per month.
Membership Fees & Dues - Mayor and Board of Aldermen	The fees associated with membership to organizations for the Mayor and Board. Previously included in line item above.
Membership Fees & Dues - Administrative Staff	The fees associated with membership to organizations for administration employees. Previously included Mayor & Board expenses and City memberships.
Professional Development - Administrative Staff	This includes the costs for educational seminars and conferences attended by Administrative employees. Previously included Mayor & Board expenses.
Professional Development - Mayor and Board of Aldermen	This includes the costs for educational seminars and conferences attended by Elected Officials. Previously included in line item above.
INSURANCE	
Liability	Premium payment for the City's liability insurance.
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is a budget placeholder, but any claims will be recorded to the appropriate department.
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.
Workers Compensation	The insurance premium that covers all Administration employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Administration Department.
Property Insurance	Premium payment for the City's property insurance

General Fund (10)Administration Department (501)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PERSONNEL					
01-01-00 Salaries	244,241	255,907	267,600	222,484	294,400
01-03-00 Overtime	3,603	1,428	1,000	400	500
01-05-00 Miscellaneous Obligations	-	-	30,000	30,000	-
01-11-00 Mayor and Aldermen	57,436	57,602	57,600	57,602	57,600
01-21-00 FICA & Medicare (7.65%)	22,740	23,972	27,249	21,497	26,966
01-22-00 Retirement	7,028	8,128	10,475	11,687	18,263
01-32-00 Board of Aldermen Allowance	4,770	4,860	4,860	4,860	4,860
01-33-00 City Administrator Expense Allowance	5,040	4,200	7,250	2,421	1,200
01-40-00 Membership Fees & Dues - Mayor and Board of Aldermen	-	-	1,200	894	1,200
01-41-00 Membership Fees & Dues - Administrative Staff	7,117	4,759	6,000	5,438	3,500
01-41-02 Professional Development - Administrative Staff	5,733	9,770	7,000	4,033	12,400
01-41-03 Professional Development - Mayor and Board of Aldermen	-	-	4,600	4,465	4,600
Total Personnel	357,707	370,626	424,835	365,781	425,489
INSURANCE					
02-01-00 Liability Insurance	88,460	89,381	75,500	84,173	88,383
02-01-01 Insurance Deductible	4,197	12,536	5,000	-	20,000
02-02-00 Health, Life, & Dental	16,975	23,275	29,500	29,355	34,052
02-03-00 Workers Compensation	1,226	858	1,100	951	1,100
02-04-00 Unemployment	8,320	2,560	6,400	5,376	2,500
02-05-00 Property Insurance	-	-	15,500	17,674	18,500
Total Insurance	119,179	128,610	133,000	137,529	164,535

General Fund (10)Administration Department (501)

Account	Description
UTILITIES	
Telephone & Voicemail	Charges for local and long distance telephone service for City Hall.
Electricity	Electric utility charges for City Hall.
Water	Water utility charges for City Hall.
Mobile Phone & Pagers	Cellular phones and coverage for Administration employees.
Train Depot Utilities	All utility charges for the Train Depot.
Cable	Cable utility charges for City Hall, regarding to Channel 2 shown in the upstairs Lobby.
Trash Hauling/Recycling	Recycling charges for City Hall. (Blacksher \$300/year)

CAPITAL EXPENDITURES

Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Office Equipment	For the purchase of a copy machine or any large item such as a scanner, etc.
Lease Purchase - Office Equipment	For the Lease of the postage machine.
Facility Improvements	Enhancements or improvements made to City Hall. It does not include general maintenance.

OFFICE EXPENDITURES

Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Computer Equipment, Access, & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Publications	Publications includes the purchase of books and periodicals that are pertinent to City services and/or employee performance, such as the MARC salary report.
Small Office Equipment	Items such as printers, calculators, etc.
Other Purchases	This line item is no longer used.

General Fund (10)Administration Department (501)

Account	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budgeted
UTILITIES					
03-01-00 Telephone & Voicemail	6,319	5,365	6,000	4,778	5,400
03-02-00 Electricity	38,979	32,298	36,000	40,006	42,000
03-04-00 Water	5,090	6,914	5,500	3,243	4,000
03-05-00 Mobile Phones & Pagers	445	400	360	-	-
03-07-00 Train Depot Utilities	5,906	8,059	6,500	7,723	8,500
03-08-00 Cable			2,100	1,715	-
03-09-00 Trash Hauling/Recycling				300	300
Total Utilities	56,739	53,036	56,460	57,765	60,200
CAPITAL EXPENDITURES					
04-11-00 Computers & Programming	1,734	3,775	-	-	-
04-21-00 Office Equipment	175	-	-	-	-
04-22-00 Lease Purchase - Office Equipment	702	958	1,000	995	1,000
04-51-00 Facility Improvements	-	385	500	-	-
Total Capital Expenditures	2,611	5,118	1,500	995	1,000
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	6,460	7,431	6,800	5,080	6,000
05-02-00 Postage	2,299	1,242	1,500	815	1,500
05-03-00 Computer Equipment, Access, & Programming	12,602	4,043	-	-	-
05-04-00 Printing	1,102	562	500	583	600
05-05-00 Publications	98	-	-	174	200
05-20-00 Small Office Equipment	24	64	200	-	-
05-99-00 Other Purchases	-	-	-	-	-
Total Office Expenditures	22,585	13,342	9,000	6,652	8,300

General Fund (10)Administration Department (501)

Account	Description
MAINTENANCE	
Building Maintenance & Repair	This covers all maintenance and repair charges for City Hall.
HVAC Maintenance & Repair	To cover maintenance and repair costs associated with City Hall's HVAC unit.
Janitorial Services/Supplies	For additional janitorial services contracted for the cleaning of City Hall and the purchase of supplies such as cleaning and toilet paper, etc.
Carpet Cleaning & Rug Service	Covers carpet cleaning for City Hall.
Train Depot Maintenance	Costs associated with the upkeep of the Train Depot and its contents. The City is looking at a window replacement program for this year.
Software Support Agreement	Annual software maintenance for Incode, the City's accounting software program. Moved to information technology services.
Office Equipment Maintenance	Maintenance costs for the Administration copier.

CITY SERVICES

Elections	The City's share of the county's cost to hold elections.
Advertising/Public Notice	For any advertisements placed in local newspapers of City business.
Farmers Market	The cost of managing and maintaining the Farmers Market.
MARC HHW Program	The cost of participating in MARC's Hazardous Household Waste program, which allows residents to safely dispose of such waste at no charge.
Public Restrooms	Payments made for public access to restrooms downtown.
Flood Mitigation Consultant	For the costs associated with solutions for future Flood protective measures.
Information Technology Support	This line item specifically includes the costs associated with IT Support. This line item has been moved to Information Technology Services.
Public Relations Consultant	This line item specifically includes the costs associated with a Public Relations Consultant.
Friends of Parkville Animal Shelter - Animal Control	The City pays the Friends of Parkville Animal Shelter for providing animal control and kenneling services.

PROFESSIONAL FEES

Attorney/Legal Fees	Fees paid for services and advice provided by the City's contracted law firm, includes monthly contracted amount and balance for special services.
Litigation	Legal fees arising from litigation.
Auditor Fees	Fees paid for services rendered to perform the annual financial audit of the City.
Professional Services	Contractual arrangements with outside professionals such as engineers, planning, executive search, etc. Includes memberships for regional and state organizations.
Engineering & Planning Fees	This line item is no longer used.

General Fund (10)Administration Department (501)

Account	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budgeted
MAINTENANCE					
06-01-00 Building Maintenance & Repair	11,040	9,176	9,000	3,543	9,000
06-01-01 HVAC Maintenance & Repair	1,775	2,585	2,000	6,455	2,500
06-02-00 Janitorial Services/Supplies	6,320	7,637	7,000	6,014	9,500
06-02-01 Carpet Cleaning & Rug Service	274	-	-	-	-
06-11-00 Train Depot Maintenance	3,122	2,188	2,500	1,000	2,000
06-33-00 Software Support Agreement	9,790	10,280	11,000	11,000	-
06-34-00 Office Equipment Maintenance	1,624	2,139	2,500	1,542	2,500
Total Maintenance	33,946	34,005	34,000	29,553	25,500
CITY SERVICES					
07-01-00 Elections	2,191	1,390	1,800	2,319	1,800
07-02-00 Advertising/Public Notice	326	848	600	1,702	1,750
07-03-00 Farmers Market	3,842	2,023	2,200	1,033	2,000
07-47-00 MARC HHW Program	5,339	5,776	5,800	5,776	5,800
07-48-00 Public Restrooms	1,800	-	-	-	-
07-90-01 Flood Mitigation Consultant	-	20,000	-	-	-
07-90-02 Information Technology Support	-	9,000	-	-	-
07-90-03 Public Relations Consultant	-	95	-	-	-
07-99-00 Friends of Parkville Animal Shelter - Animal Control	6,000	6,000	6,000	6,000	6,000
Total City Services	19,498	45,132	16,400	16,830	17,350
PROFESSIONAL FEES					
08-01-00 Attorney/Legal Fees	125,264	129,080	90,000	75,380	90,000
08-01-01 Litigation	96,573	197,135	60,000	50,000	60,000
08-02-00 Auditor Fees	10,000	13,110	10,000	10,000	11,000
08-02-02 Professional Services	7,165	-	15,000	11,124	38,635
08-03-00 Engineering & Planning Fees	1,462	-	-	-	-
Total Professional Fees	240,464	339,325	175,000	146,504	199,635

General Fund (10)Administration Department (501)

Account	Description
OTHER EXPENDITURES	
Holiday Decorations	The cost of hanging decorations on utility poles around the City during the holidays.
Newsletter/Website	For costs associated with the newsletter emailed out to residents in 2013. Moved to public information division.
Website Maintenance	Maintenance and upkeep charges for the City's website (http://www.parkvillemo.com). Moved to public information division.
Cemetery Maintenance	Maintenance of the Old Parkville Cemetery.
Misc-BOA Food/Travel	For costs associated with the Board of Aldermen food and travel expenses for conferences. Now include in Professional Development.
Misc-Exec Committee Food/Supplies	For costs associated with Executive Session food expenses.
Misc-Finance Committee/Supplies	For costs associated with Finance Committee food expenses.
Misc-Mayor Food/Travel	For costs associated with the Mayor's food and travel expenses for conferences. Professional Development.
Misc-Administrator Food/Travel	For costs associated with the City Administrator's food and travel expenses for conferences. Professional Development.
Misc-Staff Food/Travel	For costs associated with Staff's food and travel expenses for conferences. Professional Development.
Misc-Kitchen Supplies	For costs associated with City Hall's kitchen supplies, such as paper plates, utensils, paper cups, napkins, etc used for meetings.
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	To cover the costs associated with unexpected and unbudgeted purchases, calculated at 1% of total department budget.
Flood Management	Covers any expenditures resulting from any flooding of English Landing Park or the downtown area to be reimbursed by FEMA.
Park Restoration - Flood	Expenditures associated with restoring English Landing Park and the downtown area due to the Flood of 2011. To be reimbursed by FEMA.

TRANSFERS - OTHER SOURCES

Transfer to Trans. Fund	
Transfer to Reserve Fund	
Transfer to Emergency Reserve	Transfer to Emergency Reserve Fund to cover any emergency expenditures.
Transfer to Debt Service	Transfer to Debt Service to cover the City's current, annual debt obligations.
Transfer to Projects Fund	Transfer to the Projects Fund to cover various project expenditures.
Transfer to Equipment Fund	Transfer to the Equipment Fund to cover various equipment purchases.
Transfer to Economic Development Fund	Transfer to the Economic Development Fund to cover contractual obligations with the Parkville EDC. Eliminated in 2014 because expense is included in 08-02-02.
Transfer to Retaining Wall Fund	Transfer to Retaining Wall Fund to cover expenditures relating to the reconstruction of the Brink Meyer Retaining Wall.

General Fund (10)Administration Department (501)

Account	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budgeted
OTHER EXPENDITURES					
09-04-00 Holiday Decorations	510	775	500	500	500
09-05-00 Newsletter	360	2,291	-	2,800	-
09-05-01 Website Maintenance	4,800	5,725	4,000	1,000	-
09-11-00 Cemetery Maintenance	3,037	3,000	3,500	2,000	3,500
09-20-01 Board of Aldermen Food/Travel	2,707	2,767	-	-	-
09-20-02 Exec/Work Session Meeting Supplies	308	1,310	1,200	1,177	1,200
09-20-03 Finance Committee Meeting Supplies	979	1,445	1,500	1,700	1,750
09-20-04 Mayor Food/Travel	100	1,199	-	-	-
09-20-05 City Administrator Food/Travel	2,516	3,791	-	-	-
09-20-06 Staff Food/Travel	712	483	-	-	-
09-20-07 Meeting Supplies	91	130	500	236	500
09-21-00 Miscellaneous	17,154	18,173	2,000	1,280	2,000
09-21-02 Contingency	-	-	11,500	-	-
09-25-00 Flood Management	128,721	54,793	-	-	-
09-25-01 Park Restoration - Flood	-	190,122	-	-	-
Total Other Expenditures	161,995	286,004	24,700	10,693	9,450
TRANSFERS - OTHER SOURCES					
20-01-00 Transfer to Trans. Fund	49,945				
20-04-00 Transfer to Reserve Fund	91,131				
20-20-00 Transfer to Emergency Reserve	-	106,058	250,000	450,000	250,000
20-21-00 Transfer to Debt Service	218,000	214,000	214,000	214,000	214,000
20-22-00 Transfer to Projects Fund	-	146,500	-	-	-
20-23-00 Transfer to Equipment Fund	-	81,000	36,000	36,000	-
20-24-00 Transfer to Economic Development Fund	-	20,000	20,000	20,000	-
20-25-00 Transfer to Retaining Wall Fund	-	-	200,000	-	-
Total Transfers - Other Sources	359,076	567,558	720,000	720,000	464,000
Total Administration Expenditures	1,373,800	1,842,756	1,594,895	1,492,303	1,375,459

General Fund (10)Police Department Expenditures (505)

Account	Description
PERSONNEL	
Salaries	The total salaries for Police Department employees. This includes all accrued vacation.
Overtime	Any additional salary payment over the base rate of pay for department employees.
Flood Overtime Response	Any additional salary payment over the base rate of pay for department employees due to the 2011 Flood.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 4.3% of police salaries. The contribution for employees who are not police officers is 3.7%.
Membership Fees & Dues	The fees associated with membership to organizations for Police employees.
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.
Tuition Reimbursement	Used for the reimbursement of educational advancement of employees.
INSURANCE	
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.
Workers Compensation	The insurance premium that covers all Police employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Police Department.
UTILITIES	
Telephone & Voicemail	Used for private lines associated with confidential matters in the Department.
Mobile Phone & Pagers	The cost of cellular phones and coverage for Police personnel.
CAPITAL EXPENDITURES	
Vehicle	For the purchase of new police vehicles. Line item expenses moved to the MERF Fund.
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Office Equipment	This covers the purchase of major office equipment, such as copiers.

General Fund (10) Police Department Expenditures (505)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL					
01-01-00 Salaries	660,586	731,054	794,400	794,400	802,900
01-03-00 Overtime	14,677	12,641	26,000	13,000	26,000
01-07-00 Flood Overtime Response	828	-	-	-	-
01-21-00 FICA & Medicare (7.65%)	49,713	53,251	62,761	61,766	63,411
01-22-00 Retirement	24,593	31,683	35,277	34,718	35,643
01-41-00 Membership Fees & Dues	300	385	950	850	950
01-41-02 Professional Development	5,073	5,787	6,100	5,500	6,100
01-43-00 Tuition Reimbursement	-	-	2,000	500	2,000
Total Personnel	755,771	834,801	927,488	910,734	937,004
INSURANCE					
02-01-01 Insurance Deductible	3,641	-	5,000		
02-02-00 Health, Life, & Dental	95,985	101,181	107,500	107,500	124,700
02-03-00 Workers Compensation	13,920	18,942	21,000	21,000	21,000
02-04-00 Unemployment	-	81	1,000	1,000	1,000
Total Insurance	113,546	120,204	134,500	129,500	146,700
UTILITIES					
03-01-00 Telephone & Voicemail	1,124	1,124	1,500	1,300	1,500
03-05-00 Mobile Phone & Pagers	3,884	3,971	4,400	4,300	4,500
Total Utilities	5,008	5,095	5,900	5,600	6,000
CAPITAL EXPENDITURES					
04-01-00 Vehicle	56,130	-	-	-	-
04-11-00 Computers & Programming	367	2,549	-	-	-
04-21-00 Office Equipment	62	-	200	200	-
Total Capital Expenditures	56,559	2,549	200	200	-

General Fund (10) Police Department Expenditures (505)

Account	Description
OFFICE EXPENDITURES	
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Computer Equipment, Access, & Programming	Includes the cost of software for computers and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Small Office Equipment	Items such as printers, calculators, etc.
Equipment and Hand Tools	Equipment like radar, bulletproof vests, fingerprinting materials, ammunition, HAM radio, safety vests, and batteries, etc.
Terminal - KC	Service charges to access the KCPD database using REJIS.
Terminal - Platte County	Service charges to access the Platte County Sheriff's database.
Uniforms	Allowances are given to each police officer for the purchase of uniforms.
Other Purchases	For the training and use of AED devices within the Department.
MAINTENANCE	
Vehicle Repair & Maintenance	All maintenance and repair of police vehicles.
Equipment Repair & Maintenance	The maintenance and repair of police equipment.
Vehicle Gas & Oil	Fuel for Police Department vehicles.
Computer	Maintenance on police computers. This line item has been moved to Information Technology Services.
Crimestar Maintenance	Maintenance on the City's Crimestar service and TIPS Hotline Fee.
Office Equipment Maintenance	Maintenance for Police Department copiers.
CITY SERVICES	
Hiring Expenses	Includes the screening tests completed before hiring new police officers as well as advertising costs to recruit new police officers for vacant positions.
Crime Commission	The City's annual contribution to the Crime Commission.
Lab Work	The cost of sending evidence out for laboratory analysis.
Contractual Service Agreement	Payments for investigative information services rendered, Leads on Line, Medical Advisor/AED, and Accurant Information Services.
Other City Services	Any other services performed by the Police Department not already covered. This includes the boarding of animals not covered by FOPAS agreement.

General Fund (10)Police Department Expenditures (505)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	2,584	1,500	2,800	2,100	2,800
05-02-00 Postage	208	169	250	175	250
05-03-00 Computer Equipment, Access, & Programming	333	430	-	0	0
05-04-00 Printing	198	300	500	300	500
05-20-00 Small Office Equipment	80	587	1,000	500	1,000
05-21-00 Equipment and Hand Tools	5,204	5,537	9,000	2,250	9,000
05-22-01 Terminal - KC	819	727	1,000	800	1,650
05-22-02 Terminal - Platte County	2,039	1,932	3,000	2,015	2,500
05-31-00 Uniforms	6,545	2,993	10,000	6,000	10,000
05-99-00 Other Purchases	243	421	500	300	500
Total Office Expenditures	18,254	14,596	28,050	14,440	28,200
MAINTENANCE					
06-21-00 Vehicle Repair & Maintenance	12,791	9,330	15,000	13,000	15,000
06-21-01 Equipment Repair & Maintenance	282	287	500	300	1,000
06-22-00 Vehicle Gas & Oil	41,166	44,247	45,000	40,000	45,000
06-31-00 Computer	1,512	-	-	0	0
06-32-02 Crimestar Maintenance	1,500	1,500	1,500	1,500	1,500
06-34-00 Office Equipment Maintenance	1,905	707	850	850	850
Total Maintenance	59,155	56,071	62,850	55,650	63,350
CITY SERVICES					
07-56-00 Hiring Expenses	3,825	1,980	4,000	3,500	4,000
07-57-00 Crime Commission	500	500	500	500	500
07-81-00 Lab Work	932	35	2,000	0	2,000
07-90-00 Contractual Service Agreement	422	330	2,000	400	2,000
07-99-00 Other City Services	258	83	400	100	400
Total City Services	5,937	2,928	8,900	4,500	8,900

General Fund (10)Police Department Expenditures (505)

Account	Description
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur.
Harvesters-Deer Donation	This line item is used for Harvester donations for deer management. 2013 - \$1,500 for processing 30 deer

General Fund (10)Police Department Expenditures (505)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OTHER EXPENDITURES					
09-21-00 Miscellaneous	115	429	350	150	350
09-21-02 Contingency	-	-	2,923	0	0
09-21-04 Harvesters-Deer Donation	1,980	320	1,000	1,500	1,500
Total Other Expenditures	2,095	749	4,273	1,650	1,850
Total Police Expenditures	1,016,325	1,036,992	1,172,161	1,122,274	1,192,004

General Fund (10)
Municipal Court Expenditures (510)

Account	Description
PERSONNEL	
Salaries	This includes the salaries of the Administrative Court Clerk and Part-Time Court Clerk.
Overtime	Any additional salary payment over the base rate of pay for department employees.
Judge	The Judge's annual salary is \$18,000.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.
Judge Allowance	Elected Officials receive a monthly allowance of \$45.
Membership Fees & Dues	The fees associated with membership to organizations for the Judge, attorneys, and Court employees.
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.
Prosecutor & Assistant Prosecutor	This includes the salaries of the Prosecutor and Assistant Prosecutor.
Public Defender	This includes the salary of the Public Defender.

INSURANCE

Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.
Workers Compensation	The insurance premium that covers all Municipal Court employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Municipal Court.

UTILITIES

Mobile Phone & Pagers	The cost of cellular phones, coverage, and allowances for Court employees and the Judge.
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CAPITAL EXPENDITURES

Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Office Equipment	The purchase of major office equipment, such as copiers.

General Fund (10)
Municipal Court Expenditures (510)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PERSONNEL					
01-01-00 Salaries	43,736	45,468	44,850	44,850	45,400
01-03-00 Overtime	17	96	500	500	500
01-11-00 Judge	18,938	18,000	18,000	18,000	18,000
01-21-00 FICA & Medicare (7.65%)	4,952	4,904	4,846	4,846	4,888
01-22-00 Retirement	1,289	1,490	1,155	1,155	1,698
01-32-00 Judge Allowance	540	540	650	650	650
01-41-00 Membership Fees & Dues	3,525	150	500	500	500
01-41-02 Professional Development	500	2,674	3,500	3,500	3,500
01-51-00 Prosecutor & Assistant Prosecutor	22,200	22,200	22,000	22,000	22,000
01-51-02 Public Defender	6,500	6,500	6,500	6,500	6,500
Total Personnel	102,196	102,022	102,501	102,501	103,637
INSURANCE					
02-01-01 Insurance Deductible	5,000		-		
02-02-00 Health, Life, & Dental	8,219	7,152	6,400	6,400	7,424
02-03-00 Workers Compensation	130	1,792	2,200	2,200	2,200
02-04-00 Unemployment	-	-	1,000	1,000	1,000
Total Insurance	13,349	8,944	9,600	9,600	10,624
UTILITIES					
03-05-00 Mobile Phone & Pagers	1,239	1,043	720		120
Total Utilities	1,239	1,043	720	-	120
CAPITAL EXPENDITURES					
04-11-00 Computers & Programming	2,239	1,991	-		
04-21-00 Office Equipment	-	-	-		
Total Capital Expenditures	2,239	1,991	-	-	-

General Fund (10)
Municipal Court Expenditures (510)

Account	Description
OFFICE EXPENDITURES	
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Computer Equipment, Access & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Publications	Publications includes the purchase of books and periodicals that are pertinent to City services and/or employee performance.
Processing Fees	Fees associated with Court credit card machine use, previously coded to Computers & Programming line item.
Small Office Equipment	Items such as printers, calculators, etc.
MAINTENANCE	
Computer	To cover maintenance and repair costs associated with City Hall computers. This line item has been moved to Information Technology Services.
REJIS System	The fees incurred to check for warrants on defendants. \$307/annual contract with REJIS plus \$16 initial set up fee. Monthly fee of \$2.25 per user (2).
Software Support Agreement	Maintenance agreement with Incode for the court module.
Office Equipment Maintenance	Maintenance costs for Municipal Court copier. New copier has not been purchased to date, do not know maintenance costs.
CITY SERVICES	
Boarding of Prisoners	The City's cost to board prisoners at the County's prison facilities.
Bailiff	The cost to have a police officer stand as bailiff for court.
Translator	A translator is brought in upon request for non-English speaking defendants. Number of non-English speaking defendants has increased.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur.

General Fund (10)
Municipal Court Expenditures (510)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	1,235	667	1,500	1,725	1,800
05-02-00 Postage	160	433	500	275	500
05-03-00 Computer Equipment, Access & Programming	-	20	-	-	-
05-04-00 Printing	1,013	4,625	4,000	3,870	4,000
05-05-00 Publications	368	207	350	350	350
05-06-00 Processing Fees			1,500	1,065	1,500
05-20-00 Small Office Equipment	-	-	100	-	100
Total Office Expenditures	2,776	5,953	7,950	7,285	8,250
MAINTENANCE					
06-31-00 Computer	-	-	-	-	-
06-32-00 REJIS System	265	237	250	-	400
06-33-00 Software Support Agreement	1,968	1,968	2,000	2,066	2,200
06-34-00 Office Equipment Maintenance	57	241	480	207	480
Total Maintenance	2,290	2,446	2,730	2,273	3,080
CITY SERVICES					
07-80-00 Boarding of Prisoners	10,430	10,675	14,000	3,938	14,000
07-82-00 Bailiff	5,683	5,666	6,000	6,000	6,000
07-82-01 Translator	244	-	300	750	800
Total City Services	16,357	16,341	20,300	10,688	20,800
OTHER EXPENDITURES					
09-21-00 Miscellaneous	23	98	100	496	500
09-21-02 Contingency	-	-	720		
Total Other Expenditures	23	98	820	496	500
Total Municipal Court Expenditures	140,468	138,838	144,621	132,843	147,011

General Fund (10)
Community Development (518)

Account	Description
PERSONNEL	
Salaries	The total salaries for Community Development employees. This includes all accrued vacation. A portion of Staff salaries are covered in Sewer Expenditures, as related to sewer work performed.
Overtime	Any additional salary payment over the base rate of pay for department employees.
Flood Overtime Response	Any additional salary payment over the base rate of pay for department employees due to the 2011 Flood.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.
Community Development Director Auto Allowance	The Community Development Director's auto allowance of \$200 per month.
Membership Fees and Dues	The fees associated with membership to organizations for Community Development employees.
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.
Membership Fees and Dues	The fees associated with membership to organizations for Community Development employees.
INSURANCE	
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.
Workers Compensation	The insurance premium that covers all Community Development employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Community Development Department.
UTILITIES	
Mobile Phones & Pagers	The cost of cellular phones and coverage for Community Development employees.
CAPITAL EXPENDITURES	
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Office Equipment	The purchase of major office equipment, such as copiers.

General Fund (10)
Community Development (518)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL					
01-01-00 Salaries	183,672	193,925	202,150	202,150	204,600
01-03-00 Overtime	220	-	200	-	-
01-07-00 Flood Response Overtime	1,126	-	-	-	-
01-21-00 FICA & Medicare (7.65%)	13,363	13,527	15,480	15,480	15,652
01-22-00 Retirement	7,031	7,951	7,892	7,892	7,570
01-31-00 Community Development Director Auto Allowance	2,400	2,400	2,400	2,400	2,400
01-41-00 Membership Fees & Dues	2,659	944	1,700	1,700	1,675
01-41-02 Professional Development	4,423	4,796	8,000	5,000	6,400
01-42-00		50			
Total Personnel	214,893	223,594	237,821	234,622	238,297
INSURANCE					
02-01-01 Insurance Deductible	-	-	-		
02-02-00 Health, Life, & Dental	32,057	29,470	29,500	29,500	34,220
02-03-00 Workers Compensation	2,898	967	1,200	1,200	1,200
02-04-00 Unemployment	-	-	1,000	1,000	1,000
Total Insurance	34,955	30,438	31,700	31,700	36,420
UTILITIES					
03-05-00 Mobile Phone & Pagers	1,488	1,577	1,800	1,600	1,500
Total Utilities	1,488	1,577	1,800	1,600	1,500
CAPITAL EXPENDITURES					
04-11-00 Computers & Programming	518	-	-		
04-21-00 Office Equipment	-	27	500	-	-
Total Capital Expenditures	518	27	500	-	-

General Fund (10)
Community Development (518)

Account	Description
OFFICE EXPENDITURES	
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Computer Equipment, Access, & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Publications	Publications includes the purchase of books and periodicals that are pertinent to City services and/or employee performance.
Small Office Equipment	Items such as printers, calculators, etc.
Equipment and Hand Tools	Equipment necessary to carry out building inspections.
Uniforms	An allowance is provided for required apparel on an "as needed" basis.
MAINTENANCE	
Vehicle Repair & Maintenance	All maintenance and repair work for Community Development Department vehicles.
Vehicle Gas & Oil	Fuel for Community Development Department vehicles.
Office Equipment Maintenance	Maintenance costs for Community Development copier and plotter.
CITY SERVICES	
Public Notices	The cost to advertise and post public notices.
One Call Utility Locating	This is a fee charged to the City for every One Call locate requested in the City limits. This line item has been moved to Sewer Expenditures because it is a sewer utility location service provided by Community Development Staff.
One Call Equipment & Supplies	All equipment and supplies needed to mark sewer lines at One Call locations. This line item has been moved to Sewer Expenditures because it is a sewer utility location service provided by Community Development Staff.

General Fund (10)
Community Development (518)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	433	368	800	1,400	600
05-02-00 Postage	251	428	500	400	500
05-03-00 Computer Equipment, Access, & Programming	-	-	-		
05-04-00 Printing	323	50	500	350	500
05-05-00 Publications	-	-	750	800	-
05-20-00 Small Office Equipment	57	28	100	-	100
05-21-00 Equipment and Hand Tools	304	-	350	325	300
05-31-00 Uniforms	-	240	200	200	400
Total Office Expenditures	1,368	1,115	3,200	3,475	2,400
MAINTENANCE					
06-21-00 Vehicle Repair & Maintenance	560	486	1,500	1,500	2,200
06-22-00 Vehicle Gas & Oil	1,985	1,814	1,500	1,800	1,800
06-34-00 Office Equipment Maintenance	561	185	1,500		-
Total Maintenance	3,106	2,486	4,500	3,300	4,000
CITY SERVICES					
07-02-01 Public Notices	500	816	800	850	800
07-42-00 One Call Utility Locating	2,266	1,859	-		
07-42-01 One Call Equipment & Supplies	167	-	-		
Total City Services	2,933	2,675	800	850	800

General Fund (10)
Community Development (518)

Account	Description
PROFESSIONAL FEES	
Attorney/Legal Fees	Fees paid for services and advice provided by the City's contracted law firm specifically for the Community Development Department.
Engineer & Planning Fees	The fees for work performed by the City Contract Engineer for the Community Development Department. To perform Zoning Code updates.
NPDES II/Arcview	The cost to upgrade and program the City's GIS software.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur.

General Fund (10)
Community Development (518)

Account	2011	2012	2013	2013	2014
Account	Actual	Actual	Budgeted	Projected	Budget
PROFESSIONAL FEES					
08-01-00 Attorney/Legal Fees	4,985	-	-		
08-03-00 Engineer & Planning Fees	1,056	160	3,000	3,000	3,000
08-03-02 NPDES II/Arcview	-	-	1,500	1,500	1,500
Total Professional Fees	6,041	160	4,500	4,500	4,500
OTHER EXPENDITURES					
09-21-00 Miscellaneous	253	39	100	100	100
09-21-02 Contingency	-	-	1,425	-	
Total Other Expenditures	253	39	1,525	100	100
<hr/> <hr/>					
Total Community Development Expenditures	265,555	262,109	286,346	280,147	288,017

General Fund (10)Public Works Department (515)

Account	Description
PERSONNEL	
Salaries	Public Works Director annual salary. A portion is covered in Sewer Expenditures, as related to sewer work performed.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.
Public Works Director Auto Allowance	The Public Works Director receives an auto allowance of \$250 per month.
Membership Fees & Dues	The fees associated with membership to organizations for the Public Works Director. APWA, KCAPWA, NSPE.
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.
INSURANCE	
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.
Workers Compensation	The insurance premium that covers all Public Works employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Public Works Department.
UTILITIES	
Mobile Phone & Pagers	The cost of cellular phones and coverage for Public Works employees.
CAPITAL EXPENDITURES	
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Office Equipment	The purchase of major office equipment, such as copiers.
Storm Water Projects	For improvements of storm water issues on Crooked Road.

General Fund (10)Public Works Department (515)

	2011	2012	2013	2013	2014
Account	Actual	Actual	Budgeted	Projected	Budget
PERSONNEL					
01-01-00 Salaries	70,171	72,000	73,980	73,980	80,700
01-21-00 FICA & Medicare (7.65%)	5,208	5,393	5,659	5,659	5,814
01-22-00 Retirement	2,667	2,952	2,885	2,885	2,812
01-33-00 Public Works Director Auto Allowance	3,000	3,000	3,000	3,000	3,000
01-41-00 Membership Fees & Dues	220	185	500	500	500
01-41-02 Professional Development	42	3,270	2,600	2,600	2,600
Total Personnel	81,307	86,801	88,625	88,624	95,426
INSURANCE					
02-02-00 Health, Life, & Dental	7,607	5,530	5,500	5,500	6,380
02-03-00 Workers Compensation	850	81	200	200	200
02-04-00 Unemployment	-	-	500	-	500
Total Insurance	8,457	5,611	6,200	5,700	7,080
UTILITIES					
03-05-00 Mobile Phone & Pagers	480	480	480	480	480
Total Utilities	480	480	480	480	480
CAPITAL EXPENDITURES					
04-11-00 Computers & Programming	9,531	1,350	-	-	-
04-21-00 Office Equipment	-	-	100	12	-
04-90-00 Storm Water Projects	44,195	(120)	-	-	-
Total Capital Expenditures	53,726	1,230	100	12	-

General Fund (10)Public Works Department (515)

Account	Description
OFFICE EXPENDITURES	
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Small Office Equipment	Items such as printers, calculators, etc.
Uniforms	An allowance is provided for required apparel on an "as needed" basis.
Other Purchases	Miscellaneous purchases necessary to perform jobs.
MAINTENANCE	
Tornado Siren	Monthly maintenance on the City's tornado/public safety siren.
PROFESSIONAL FEES	
Engineer & Planning Fees	For work performed by a part time Engineering Technician for the Public Works Department. Costs will be offset by public improvement fees for new development.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur.

General Fund (10)Public Works Department (515)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	396	711	1,100	100	850
05-02-00 Postage	173	119	200	12	150
05-20-00 Small Office Equipment	151	-	100	30	100
05-31-00 Uniforms	-	-	100	-	100
05-32-00 Other Purchases	100	-	100	64	100
Total Office Expenditures	820	831	1,600	206	1,300
MAINTENANCE					
06-36-00 Tornado Siren	2,304	2,304	2,450	2,450	2,450
Total Maintenance	2,304	2,304	2,450	2,450	2,450
PROFESSIONAL FEES					
08-03-00 Engineer & Planning Fees	5,664	2,283	-	-	20,000
Total Professional Fees	5,664	2,283	-	-	20,000
OTHER EXPENDITURES					
09-21-00 Miscellaneous	166	386	300	316	400
09-21-02 Contingency	-	-	499	-	-
Total Other Expenditures	166	386	799	316	400
Total Public Works Department Expenditures	152,923	99,926	100,253	97,788	127,136

General Fund (10)Streets Department Expenditures (520)

Account	Description
PERSONNEL	
Salaries	The total salaries for Street Department employees. This includes all accrued vacation.
Overtime	Any additional salary payment over the base rate of pay for department employees.
Flood Overtime Response	Any additional salary payment over the base rate of pay for department employees due to the 2011 Flood.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.
INSURANCE	
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.
Workers Compensation	The insurance premium that covers all Streets Department employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Streets Department.
UTILITIES	
Telephone & Voicemail	The charges for local and long distance telephone service for the Street Barn.
Electricity	Electric utility charges for the Street Barn.
Gas	Gas utility charges for the Street Barn.
Water	Water loads and drinking water for the Street Barn.
Mobile Phone & Pagers	The cost of cellular phones and coverage for Street Department employees.
Trash Hauling	The hauling charges for the trash at the Street Barn and trash cans on Main Street. (G-W Trash: \$360/year for Streets dumpster, FREE for Downtown trash)

General Fund (10)Streets Department Expenditures (520)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PERSONNEL					
01-01-00 Salaries	199,655	215,910	223,800	205,000	225,500
01-03-00 Overtime	13,285	8,398	10,000	11,500	15,000
01-07-00 Flood Response Overtime	4,933	-	-	-	-
01-21-00 FICA & Medicare (7.65%)	16,146	15,999	17,886	17,886	18,398
01-22-00 Retirement	7,435	8,618	9,118	9,118	8,899
01-41-02 Professional Development			100	70	300
Total Personnel	241,455	248,925	260,904	243,574	268,097
INSURANCE					
02-01-01 Insurance Deductible	2,276		-		
02-02-00 Health, Life, & Dental	38,092	37,948	38,900	38,900	45,124
02-03-00 Workers Compensation	9,588	10,692	12,000	12,000	12,000
02-04-00 Unemployment	8,124	-	1,500	1,500	1,500
Total Insurance	58,079	48,641	52,400	52,400	58,624
UTILITIES					
03-01-00 Telephone & Voicemail	1,352	1,378	1,500	1,500	1,500
03-02-00 Electricity	2,612	2,640	2,600	3,200	3,000
03-02-01 Gas	1,445	1,105	2,000	1,400	2,000
03-04-00 Water	3,292	3,433	4,000	3,500	4,000
03-05-00 Mobile Phone & Pagers	1,552	1,910	2,300	2,300	2,500
03-09-00 Trash Hauling	495	583	600	450	600
Total Utilities	10,747	11,049	13,000	12,350	13,600

General Fund (10)Streets Department Expenditures (520)

Account	Description
CAPITAL EXPENDITURES	
Vehicle	The purchase of vehicles. Line item purchase is moved to the MERF Fund.
Computers and Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Equipment & Machinery	For the purchase of equipment to be used for street related projects.

OFFICE EXPENDITURES

Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Small Office Equipment	Items such as printers, fax machines, telephones, etc.
Shop Supplies & Materials	Misc small equipment purchases such as hedge trimmers, saws, brooms, etc
Uniforms	An allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.

MAINTENANCE

Building Maintenance & Repair	This covers maintenance and repairs for the Street Barn. This also includes heating/ air conditioning repair, minor roof repairs, etc
Security System	The security system at the Street Barn.
Vehicle Repair & Maintenance	All maintenance and repair work for Street Department vehicles, such as brakes, tires, hydraulic problems, etc.
Equipment Repair & Maintenance	All maintenance and repair work for Street Department equipment.
Vehicle Gas & Oil	Fuel for Street Department vehicles.
Equipment Gas & Oil	Fuel for Street Department equipment.

General Fund (10)Streets Department Expenditures (520)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
CAPITAL EXPENDITURES					
04-01-00 Vehicle	44,625	-	-		
04-11-00 Computers and Programming	-	-	-		-
04-31-00 Equipment & Machinery	4,295	543			
Total Capital Expenditures	48,920	543	-	-	-
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	283	362	600	600	800
05-02-00 Postage	-	466	-		
05-04-00 Printing	1,300	1,575	1,500	-	-
05-20-00 Small Office Equipment	-	150	400	400	400
05-21-00 Shop Supplies & Materials	11,225	4,200	3,500	4,000	4,000
05-31-00 Uniforms	2,538	2,481	2,600	1,500	2,600
Total Office Expenditures	15,346	9,233	8,600	6,500	7,800
MAINTENANCE					
06-01-00 Building Maintenance & Repair	5,842	1,653	500	2,800	-
06-01-01 Security System	788	473	800	200	-
06-21-00 Vehicle Repair & Maintenance	6,020	4,548	4,000	7,000	-
06-21-01 Equipment Repair & Maintenance	11,928	3,653	4,500	3,800	-
06-22-00 Vehicle Gas & Oil	21,149	16,145	22,000	20,000	-
06-22-01 Equipment Gas & Oil	4,993	3,973	2,200	3,800	-
Total Maintenance	50,719	30,445	34,000	37,600	-

General Fund (10)Streets Department Expenditures (520)

Account	Description
CITY SERVICES	
Emergency Snow Removal	The purchase of salt and sand to spread on roads during emergency snow removal.
Storm Sewers - General Repair	All general repairs on the City's storm sewer system.
Street Repair Materials	For asphalt necessary to complete simple repairs on City streets. This does not include asphalt overlay projects, crack seal material, dirt, and paint.
Street Lights - Electricity	The utility charges for the City street lights. The increase is due to an agreement with KCPL for Riss Lake street light, \$250/62 lights annually.
Street Light Repair & Maintenance	The costs to repair City street lights.
Spring/Fall Cleanup	All expenses pertaining to the semiannual cleanup weekends held during the spring and fall for residents. Recycling Extravaganza and HHW Event now separated below. (Deffenbaugh: \$2,412 for Spring and \$3,216 for Fall)
Recycling Extravaganza	All expenses pertaining to the semiannual Recycling Extravaganza event held during the spring and fall for residents.
HHW Collection Event	All expenses pertaining to the Household Hazardous Waste Collection event.
Street Signs	The purchase of street signs needed for City streets. Retrofit reflectivity program by 2015, replace warning signs and regulatory signs.
Street Sweeping	Street sweeping is conducted every spring and fall.
Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes around the City.
Tree Trimming & Removal	The City cares for trees located within the right-of-way of City streets and maintains Tree City USA status.
Animal Control	To purchase supplies for animal control.
Rental Equipment	Rental costs for equipment needed but not owned by the City. This is used for the air compressors, chippers and bucket trucks.
PROFESSIONAL FEES	
Engineer & Planning Fees	The fees for work performed by the City Contract Engineer for the Streets Department.
NPDES II/Arcview Programming	The cost to upgrade and program the City's GIS software.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur.

General Fund (10)Streets Department Expenditures (520)

Account	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budgeted
CITY SERVICES					
07-20-00 Emergency Snow Removal	29,811	14,073	30,000	30,000	-
07-32-00 Storm Sewers - General Repair	1,542	283	1,500	2,000	-
07-33-00 Street Repair Materials (Kelly Dr/ 1000 Oak:	3,961	10,347	10,000	10,000	-
07-41-00 Street Lights - Electricity	185,164	207,979	200,000	200,000	-
07-41-10 Street Light Repair & Maintenance	-	440	200	-	-
07-43-00 Spring/Fall Cleanup	11,790	10,363	11,400	11,400	11,500
07-43-01 Recycling Extravaganza			1,200	930	1,200
07-43-02 HHW Collection Event			400	-	400
07-44-00 Street Signs	576	2,842	1,500	1,500	-
07-45-00 Street Sweeping	6,095	-	8,000	5,100	-
07-51-00 Mosquito & Weed Control	65	1,553	2,500	1,500	2,000
07-52-00 Tree Trimming & Removal	3,475	3,050	4,000	3,000	4,000
07-55-00 Animal Control	153	-	100	100	100
07-60-00 Rental Equipment	1,570	485	2,000	2,000	-
Total City Services	244,202	251,414	272,800	267,530	19,200
PROFESSIONAL FEES					
08-03-00 Engineer & Planning Fees	-	-	1,000		
08-03-02 NPDES II/Arcview Programming	-	30	-		
Total Professional Fees	-	30	1,000	-	-
OTHER EXPENDITURES					
09-21-00 Miscellaneous	120	88	500	-	-
09-21-02 Contingency	-		1,608	-	-
Total Other Expenditures	120	88	2,108	-	-
Total Street Department Expenditures	669,589	600,368	644,812	619,954	367,321

General Fund (10)Parks Department Expenditures (525)

Account	Description
PERSONNEL	
Salaries	The total salaries for Parks employees. This includes all accrued vacation.
Overtime	Any additional salary payment over the base rate of pay for department employees.
Seasonal Landscape Maintenance Worker	Three part-time seasonal employees are hired to landscape parks during the summer. Increased from 2012 due to new Platte Landing Park.
Flood Response Overtime	Any additional salary payment over the base rate of pay for department employees due to the 2011 Flood.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.
Membership Fees and Dues	The fees associated with membership to organizations for Parks employees.
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.
INSURANCE	
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.
Workers Compensation	The insurance premium that covers all Parks Department employees.
Unemployment	This covers the cost of any unemployment insurance claims for the Parks Department.
UTILITIES	
Telephone & Voicemail	The charges for local and long distance telephone service for the Parks office.
Electricity	Electric utility charges for the Parks office.
Gas	Gas utility charges for the Parks office.
Water	Water utility charges and drinking water for the Parks office.
Mobile Phone & Pagers	The cost of cellular phones and coverage for Parks employees.
Trash Hauling	The charges for trash hauling for the City parks. (G-W Trash: \$1,200/year for ELP & Parks dumpsters)

General Fund (10)Parks Department Expenditures (525)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PERSONNEL					
01-01-00 Salaries	99,469	113,295	114,800	114,800	116,200
01-03-00 Overtime	8,163	6,039	5,000	5,000	7,500
01-05-00 Seasonal Landscape Maintenance Worker	7,208	-	15,000	7,500	30,000
01-07-00 Flood Response Overtime	1,599	-	-	-	-
01-21-00 FICA & Medicare (7.65%)	8,722	8,497	10,312	10,312	9,463
01-22-00 Retirement	4,144	4,893	4,672	4,672	4,577
01-41-00 Membership Fees & Dues	-	-	100	50	100
01-41-02 Professional Development	-	35	100	50	350
Total Personnel	129,305	132,759	149,984	142,384	168,190
INSURANCE					
02-01-01 Insurance Deductible					
02-02-00 Health, Life, & Dental	18,723	17,688	18,100	18,100	20,996
02-03-00 Workers Compensation	2,877	3,333	4,000	5,705	5,705
02-04-00 Unemployment	9	-	500	0	500
Total Insurance	21,609	21,021	22,600	23,805	27,201
UTILITIES					
03-01-00 Telephone & Voicemail	1,183	1,341	1,200	1,231	1,500
03-02-00 Electricity	8,530	10,034	9,000	11,100	10,000
03-03-00 Gas	1,048	1,074	1,100	1,000	1,200
03-04-00 Water	3,786	14,630	10,000	8,844	12,500
03-05-00 Mobile Phone & Pagers	1,750	1,865	1,800	1,200	1,800
03-09-00 Trash Hauling	1,005	1,005	900	900	2,400
Total Utilities	17,302	29,948	24,000	24,275	29,400

General Fund (10)Parks Department Expenditures (525)

Account	Description
CAPITAL EXPENDITURES	
Vehicle	Vehicles covers the acquisition of vehicles.
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.
Office Equipment	For the purchase of a copy machine or any large item such as a scanner, etc.
Equipment & Machinery	This line item is now combined with Equipment & Hand Tools.
Capital Purchase	This line item is now combined with Equipment & Hand Tools.
OFFICE EXPENDITURES	
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Publications	Publications includes the purchase of books and periodicals that are pertinent to City services and/or employee performance.
Small Office Equipment	Items such as printers, fax machines, etc.
Equipment & Hand Tools	Any equipment or hand tools needed to carry out the work of the Parks Department.
Uniforms	An allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.
Restroom Supplies	Toiletries for the public restrooms in English Landing Park.
Trash Bags	Trash and dog waste bags for the receptacles in City parks.
Park Enhancements	Amenity improvement for City parks. Over budget in 2013 for expenditures covered by \$5,000 transfer from Park Donations Fund.
Grass Seed & Fertilizer	Grass seed and fertilizer for the City parkland.
Other Purchases	Unbudgeted purchase of supplies.

General Fund (10)Parks Department Expenditures (525)

Account	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budgeted
CAPITAL EXPENDITURES					
04-01-00 Vehicle	-		-		
04-11-00 Computers & Programming	-	-	-		
04-21-00 Office Equipment	-	-	-		
04-31-00 Equipment & Machinery	-	-	-		
04-65-00 Capital Purchase	3,000	-	-		
Total Capital Expenditures	3,000	-	-	0	0
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	389	764	600	400	600
05-02-00 Postage	18	2	50	10	50
05-04-00 Printing	106	6	100	40	100
05-05-00 Publications	-	-	100	0	100
05-20-00 Small Office Equipment	-	-	100	150	100
05-21-00 Equipment & Hand Tools	4,344	4,219	3,500	2,000	3,500
05-31-00 Uniforms	1,111	1,088	500	300	1,200
05-41-01 Restroom Supplies	1,329	1,080	1,500	1,500	1,800
05-41-02 Trash Bags	1,510	3,831	3,500	2,500	5,000
05-41-03 Park Enhancements	269	2,971	2,500	6,000	3,000
05-42-00 Grass Seed & Fertilizer	399	1,954	1,300	1,500	2,800
05-99-00 Other Purchases	530	255	500	175	500
Total Office Expenditures	10,004	16,170	14,250	14,575	18,750

General Fund (10)Parks Department Expenditures (525)

Account	Description
MAINTENANCE	
Building Maintenance & Repair	Maintenance and repair of Parks office building and other park structures.
Restrooms	Maintenance of the permanent public restrooms in English Landing Park.
Stage Maintenance	Maintenance for the Maxine McKeon Stage in English Landing Park.
Ball Field Maintenance	Ball field maintenance is shared between the City and the organizations that contract to use it.
Trail Maintenance	Maintenance of trails in English Landing Park.
Playground Equipment Repair	Maintenance for the playground at English Landing Park.
Spirit Fountain	Maintenance for the Gresham Spirit fountain by the Train Depot.
Retention Pond Maintenance	Maintenance on the retaining pond behind the Parkville Athletic Complex.
Vehicle Repair & Maintenance	Maintenance for the Parks Department vehicles.
Equipment Repair & Maintenance	Repair and maintenance of Parks Department equipment. This does not include lawn mowers.
Tractor Mowing Equipment	Maintenance and repair of Parks Department lawn mowers.
Vehicle Gas & Oil	Fuel for Parks Department vehicles.
Equipment Gas & Oil	Fuel and oil for park mowing equipment.
CITY SERVICES	
Rental of Portable Toilets	The City places portable toilets in convenient locations throughout English Landing Park.
Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes in City parks.
Landscaping	To purchase mulch, perennials, top soil, etc for all Parks.
Tree Trimming & Removal	The trimming and removal of any unsafe and/or unhealthy trees in City parks. To maintain Tree City USA status.
Tree Planting	The cost of planting new trees in City parks.
Rental Equipment	Rental costs for equipment needed but not owned by the City, such as a lift to accommodate more in-house tree pruning.

General Fund (10)Parks Department Expenditures (525)

Account	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budgeted
MAINTENANCE					
06-01-00 Building Maintenance & Repair	9,994	2,902	3,500	2,000	4,500
06-03-00 Restrooms	403	1,006	1,300	1,300	5,300
06-05-01 Stage Maintenance	-	134	-	121	0
06-05-02 Ball Field Maintenance (infield material)	8	324	300	600	800
06-05-03 Trail Maintenance	150	1,063	1,200	400	3,200
06-12-00 Playground Equipment Repair	721	-	100	260	1,500
06-13-00 Spirit Fountain	-	1,791	1,000	750	1,300
06-14-00 Retention Pond Maintenance	750	405	400	0	0
06-21-00 Vehicle Repair & Maintenance	4,520	5,200	4,500	1,500	5,500
06-21-01 Equipment Repair & Maintenance	4,036	2,324	2,300	1,800	2,800
06-21-02 Tractor Mowing Equipment	3,228	3,128	2,000	2,160	3,000
06-22-00 Vehicle Gas & Oil	7,290	11,125	6,000	5,000	7,500
06-22-01 Equipment Gas & Oil	2,098	9,955	4,000	2,800	5,500
Total Maintenance	33,197	39,358	26,600	18,691	40,900
CITY SERVICES					
07-20-00 Rental of Portable Toilets	2,589	3,720	3,000	2,500	3,000
07-51-00 Mosquito & Weed Control	421	1,085	1,000	900	2,500
07-51-01 Landscaping	-	474	500	200	2,000
07-52-00 Tree Trimming & Removal	5,390	4,796	7,000	7,200	5,000
07-53-00 Tree Planting	237	1,069	200	200	0
07-60-00 Rental Equipment	-	41	300	300	800
Total City Services	8,637	11,185	12,000	11,300	13,300

General Fund (10)Parks Department Expenditures (525)

Account	Description
PROFESSIONAL FEES	
Engineer & Planning Fees	The fees for work performed by the City Contract Engineer for the Parks Department.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur.

General Fund (10)Parks Department Expenditures (525)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PROFESSIONAL FEES					
08-03-00 Engineer & Planning Fees	-	-	-		
Total Professional Fees	-	-	-	0	0
OTHER EXPENDITURES					
09-21-00 Miscellaneous	342	67	300	3,000	1,500
09-21-02 Contingency	-		1,249	0	0
Total Other Expenditures	342	67	1,549	3,000	1,500
Total Parks Department Expenditures	223,396	250,507	250,983	238,030	299,241

General Fund (10)Nature Sanctuary Expenditures (535)

Account	Description
PERSONNEL	
Salaries	This includes the salary of the Nature Sanctuary Director and part-time employee.
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.
Expense Allowance - Other	This is to reimburse personnel for incidental expenses.
UTILITIES	
Mobile Phone	Cellular phones and coverage for Nature Sanctuary employees.
CAPITAL EXPENDITURES	
Special Projects	Special improvement projects funded by the Nature Sanctuary donation funds.
Building Construction	For the construction and repair of building, such as flooring repair, drainage, Girl Scout cabin maintenance, etc.
OFFICE EXPENDITURES	
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.
Postage	All postage and shipping costs, along with any incidental charges.
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.
Equipment & Hand Tools	Equipment and hand tools necessary to completing work for the Nature Sanctuary.
Materials	Hardware, mulch, signs, and other miscellaneous materials.
Program Expenses	Costs associated with the Day Camps, Ghost Stories, and other events held in the Nature Sanctuary throughout the year.Offset by program fees.
Other Purchases	This line item is no longer used.

General Fund (10)Nature Sanctuary Expenditures (535)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PERSONNEL					
01-01-00 Salaries (part-time hourly)	15,001	10,000	13,000	9,500	18,000
01-21-00 FICA & Medicare (7.65%)	1,147	765	995	1,147	1,350
01-31-00 Expense Allowance - Other	329	-	100	100	200
Total Personnel	16,476	10,765	14,095	10,747	19,550
UTILITIES					
03-05-00 Mobile Phone	160	94	-	-	-
Total Utilities	160	94	-	-	-
CAPITAL EXPENDITURES					
04-03-00 Special Projects	-	-	3,000	3,000	-
04-05-00 Building Construction	-	-	-	-	-
Total Capital Expenditures	-	-	3,000	3,000	-
OFFICE EXPENDITURES					
05-01-00 Office Supplies, Computer Accessories & Consumable Items	99	97	100	-	100
05-02-00 Postage	1	4	50	10	50
05-04-00 Printing	90	515	500	-	500
05-21-00 Equipment & Hand Tools	453	79	200	100	450
05-41-00 Materials	1,179	1,538	500	500	1,200
05-42-00 Program Expenses	2,717	2,305	2,200	2,200	2,700
05-99-00 Other Purchases	-	21	-	-	-
Total Office Expenditures	4,539	4,559	3,550	2,810	5,000

General Fund (10)Nature Sanctuary Expenditures (535)

Account	Description
MAINTENANCE	
Building Maintenance & Repair	Maintenance for the Girl Scout building.
Trail Maintenance	Maintenance of trails in the Nature Sanctuary.
Vehicle Repair and Maintenance	All maintenance and repair work for Nature Sanctuary vehicles, such as brakes, tires, hydraulic problems, etc.
Equipment Repair & Maintenance	All maintenance and repair work for Nature Sanctuary equipment.
Vehicle Gas and Oil	Fuel for Nature Sanctuary vehicles.
CITY SERVICES	
Mosquito & Weed Control	Materials for mosquito and weed abatement in the Nature Sanctuary.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.
Contingency	Any unbudgeted emergency expenditures the City may incur. This contingency is covered by Nature Sanctuary donation funds.

General Fund (10)Nature Sanctuary Expenditures (535)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
MAINTENANCE					
06-01-00 Building Maintenance & Repair	1,822	634	1,100	-	-
06-05-03 Trail Maintenance	-	-	1,500	900	1,500
06-21-00 Vehicle Repair & Maintenance	195	79	100		1,000
06-21-01 Equipment Repair & Maintenance	-	-	100	63	150
06-22-00 Vehicle Gas and Oil	12	103	200	150	600
Total Maintenance	2,029	816	3,000	1,113	3,250
CITY SERVICES					
07-51-00 Mosquito & Weed Control	-	-	150	-	-
Total City Services	-	-	150	-	-
OTHER EXPENDITURES					
09-21-00 Miscellaneous	542	1,024	500	500	500
09-21-02 Contingency	-	-	2,000	-	-
Total Other Expenditures	542	1,024	2,500	500	500
Total Nature Sanctuary Expenditures	23,747	17,258	26,295	18,170	28,300

General Fund (10)Information Technology Services (555)

PERSONNEL

Information Technology Support Contract	The Information Technology Support annual contract with eNet, LLC for \$2,125 per month (maximum).
Specialized Support Contract	Specialized personnel and contract services required beyond Information Technology Support annual contract.

INFORMATION TECHNOLOGY EXPENDITURES

Equipment	The purchase of any new IT related equipment, such as computers, servers, printers, copiers, etc.
Software	The purchase of software licenses such as Microsoft Office and annual maintenance for the Incode accounting program (moved from 06-33-00 in Administration).
Accessories	The purchase of IT related accessories, such as battery backups, etc.
Domain Registrations	Cost of domain registrations for parkvillemo.com (\$24/year) and parkvillemo.gov (\$150.00/year).

MAINTENANCE

Maintenance & Repair	Annual subscriptions for offsite backup and disaster recovery.
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General Fund (10)Information Technology Services (555)

		2011 Actual	2012 Actual	2013 Budget	2013 Projected	2014 Budget
PERSONNEL						
01-52-00	Information Technology Support	-	9,000	12,000	32,060	25,500
01-53-00	Specialized Support Contract			2,000	2,130	
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	Total Personnel	-	9,000	14,000	34,190	25,500
INFORMATION TECHNOLOGY EXPENDITURES						
02-01-00	Equipment			1,500	18,757	-
02-02-00	Software			5,000	6,494	19,100
02-03-00	Accessories			4,000	-	
	Domain Registrations					175
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	Total IT Expenditures	-	-	10,500	25,251	19,275
MAINTENANCE						
06-01-00	Maintenance & Repair			2,000	2,481	2,125
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	Total Maintenance	-	-	2,000	2,481	2,125
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Total Information Technology Expenditures		-	9,000	26,500	61,922	46,900

General Fund (10) Public Information (540)

Account	Description
PERSONNEL	
Technical Consultant	This is the contract with Curious Eye to manage filming and live streaming of Board of Aldermen and Planning Commission meetings.
Production Assistant/Intern	Cost for contract production assistants to film meetings. Previously included in Technical Consultant fee above.
CAPITAL EXPENDITURES	
Computers & Programming	Expense for live streaming annual contract and one-time setup.
Office Equipment	The purchase of supplies for web streaming such as DVDs and hard drive storage.
OFFICE EXPENDITURES	
Computer Equipment, Access & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use.
Equipment & Hand Tools	For any equipment needed for the operation of Channel 2. This includes a switcher for the control room and cameras for the Board room.
MAINTENANCE	
Newsletter/Website	For costs associated with the twice per year resident newsletter. Previously in Administration division
Website Maintenance	Maintenance and upkeep charges for the City's website (http://www.parkvillemo.gov). Previously in Administration division.
Computer Maintenance	Annual subscription fees for live streaming and storage service.
Office Equipment Maintenance	Maintenance for the remaining Channel 2 equipment.
OTHER EXPENDITURES	
Miscellaneous	Miscellaneous includes uncategorized expenditures.

General Fund (10) Public Information (540)

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budgeted
PERSONNEL					
01-52-00 Technical Consultant/Intern	25,988	29,834	24,000	8480	9000
01-53-00 Production Assistant/Intern	-	-	9,000	9000	2100
Total Personnel	25,988	29,834	33,000	17480	11100
CAPITAL EXPENDITURES					
04-11-00 Computers & Programming	6,060	712	1,250	3650	0
04-21-00 Office Equipment	500	-	-	0	200
Total Capital Expenditures	6,560	712	1,250	3650	200
OFFICE EXPENDITURES					
05-03-00 Computer Equipment, Access & Programming	-	60	-	500	500
05-21-00 Equipment & Hand Tools	10,527	32	-	-	-
Total Office Expenditures	10,527	92	-	500	500
MAINTENANCE					
09-05-00 Newsletter	-	-	-	-	4,000
09-05-01 Website Maintenance	-	-	-	-	1,200
06-31-00 Computer Maintenance	-	-	-	0	600
06-34-00 Office Equipment Maintenance	-	-	600	0	0
Total Maintenance	-	-	600	0	5800
OTHER EXPENDITURES					
09-21-00 Miscellaneous	-	-	100	0	0
Total Other Expenditures	-	-	100	0	0
Total Public Information Expenditures	43,074	30,637	34,950	21,630	17,600

Emergency Reserve (50)

Last Updated 10/02/2013

	2011 Actual	2012 Actual	2013 Budget	2013 YTD	2013 Projected	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$60,542	\$ 618,931	\$ -	\$ 724,989	\$ 724,989	\$ 1,070,966	\$ 1,320,966	\$ 1,570,966	\$ 1,820,966	\$ 2,070,966	\$ 2,320,966
Revenues											
Transfer from Transportation Fund	24,000	-	-	-	-	-	-	-	-	-	-
Transfer from Sewer Fund			-	-	-	-	-	-	-	-	-
Transfer from General Fund		106,058	250,000	-	450,000	250,000	250,000	250,000	250,000	250,000	250,000
Emergency Reserve Revenues:	84,542	724,989	250,000	724,989	1,174,989	1,320,966	1,570,966	1,820,966	2,070,966	2,320,966	2,570,966
Expenditures											
Brush Creek Sewer NID		-	-	104,023	104,023	-	-	-	-	-	-
Brink Meyer Road NID											
Miscellaneous											
Emergency Reserve Expenditures:	-	-	-	104,023	104,023	-	-	-	-	-	-
Estimated Ending Balance (deficit) :	84,542	724,989	\$250,000	\$620,966	\$1,070,966	\$1,320,966	\$1,570,966	\$1,820,966	\$2,070,966	\$2,320,966	\$2,570,966

Emergency Reserve Fund (50)
Estimated Revenues and Budgeted Expenditures

Account	Description
ESTIMATED REVENUES	
Beginning Fund Balance	Projected carryover from prior year.
Transfers (550)	
Transfer from Transportation Fund	Fund transfer from the Transportation Fund.
Transfer from General Fund	Fund transfer from the General Fund.

BUDGETED EXPENDITURES

Brush Creek Drainage NID	Unanticipated costs related to financing for the Brush Creek NID.
Brink Myers Road NID	Unanticipated costs related to financing for the Brink Myers NID
Miscellaneous	Emergency expenses that are unfunded and uncategorized.

Emergency Reserve Fund (50)
Estimated Revenues and Budgeted Expenditures

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
ESTIMATED REVENUES					
Beginning Fund Balance	\$60,542	618,913	-	724,989	1,070,966
Transfers (550)					
42001-00 Transfer from Transportation Fund	24,000				
42010-00 Transfer from General Fund		106,058	250,000	450,000	250,000
Total Revenue	84,542	724,971	250,000	1,174,989	1,320,966
BUDGETED EXPENDITURES					
Brush Creek Drainage NID	-	-	-	104,023	
Brink Myers Road NID	-	-	-	-	
09-21-00 Miscellaneous	-	-	-	-	
Total Expenditures	-	-	-	104,023	-
Ending Fund Balance	84,542	724,971	250,000	1,070,966	1,320,966

Transportation Fund (40)

Last Updated 10/07/2013

	2011 Actual	2012 Actual	2013 Budget	2013 YTD	2013 Projected	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$307,391	\$ 169,538	\$ 113,178	\$ 190,187	\$ 190,187	\$ 113,287	\$ 16,837	\$ 343	\$ (95,672)	\$ (110,504)	\$ (206,022)
Revenues											
Parkville Special Road District	114,870	120,346	121,500	119,630	121,000	122,600	124,439	126,306	128,200	130,123	132,075
City Transportation Sales Tax	454,319	380,193	385,000	299,638	395,600	400,000	406,000	412,090	418,271	424,545	430,914
Motor Fuel Tax	123,157	141,412	150,000	104,527	140,500	141,000	143,115	145,262	147,441	149,652	151,897
County Transportation Sales Tax	123,552	137,379	135,000	72,308	137,000	138,000	140,070	142,171	144,304	146,468	148,665
Curb/Sidewalk Cost Share			-	-	-	-	-	-	-	-	-
Interest Income			-	-	-	-	-	-	-	-	-
MPR Safety Funds					4,800						
Leased Properties		6,470	-	-	-	-	-	-	-	-	-
Transportation Fund Revenues:	1,123,289	955,338	904,678	786,290	989,087	914,887	830,461	826,172	742,543	740,285	657,528
Expenditures											
Administration		-	-	-	-	-	-	-	-	-	-
Streets - Capital	171,177	196,151	135,000	368	139,800	220,000	141,897	223,300	144,025	226,650	146,186
Streets - Operating					-	313,050	317,746	322,512	327,350	332,260	337,244
Transfers	782,574	569,000	736,000	429,333	736,000	365,000	370,475	376,032	381,673	387,398	393,209
Transportation Fund Expenditures:	953,751	765,151	871,000	429,701	875,800	898,050	830,118	921,844	853,048	946,307	876,638
Estimated Ending Balance (deficit):	169,538	190,187	\$33,678	\$356,589	\$113,287	\$ 16,837	\$ 343	\$ (95,672)	\$ (110,504)	\$ (206,022)	\$ (219,110)

Transportation Fund (40)
Estimated Revenues and Budgeted Expenditures

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
ESTIMATED REVENUES					
Beginning Fund Balance	\$307,391	169,538	113,178	190,188	113,288
41006-00 Parkville Special Road District	114,870	120,346	121,500	121,000	122,600
41404-00 City Transportation Sales Tax	454,319	380,193	385,000	395,600	400,000
41405-00 Motor Fuel Tax	123,157	141,412	150,000	140,500	141,000
41406-00 County Transportation Sales Tax	123,552	137,379	135,000	137,000	138,000
41504-00 Curb/Sidewalk Cost Share	-	-	-		
MPR Safety Funds				4,800	
41701-00 Interest Income	-	-	-		
41802-00 Leased Properties	-	6,470	-		
Total Revenue	1,123,290	955,338	904,678	989,088	914,888

BUDGETED EXPENDITURES

Administration (501)

04-50-00 Citizen Survey	-	-	-	-	
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Streets (520)

06-01-00 Building Maintenance & Repair	-	-	-	-	2,300
06-21-00 Vehicle & Equipment Maintenance	-	-	-	-	10,500
06-22-00 Vehicle & Equipment Gas & Oil	-	-	-	-	25,500
07-20-00 Emergency Snow Removal	-	-	-	-	30,000
07-32-00 Storm Sewers - General Repair	-	-	-	-	2,500
07-33-00 Street Repair Materials	-	-	-	-	15,000
07-41-00 Street Lights - Electricity	-	-	-	-	210,250
07-44-00 Street Signs	-	-	-	-	2,000
07-45-00 Street Sweeping	-	-	-	-	8,000
07-52-00 Tree Trimming & Removal	-	-	-	-	4,000
07-60-00 Rental Equipment	-	-	-	-	2,000
09-21-00 Miscellaneous	-	-	-	-	1,000

Transportation Fund (40)
 Estimated Revenues and Budgeted Expenditures

Account	Description
Capital Outlay	
Equipment	Purchase of equipment for various street projects such as striping machine, etc.
Crack Seal Project	To fund the annual Crack Seal Project.
Slurry Seal Project	To fund the annual Slurry Seal Project.
Asphalt Overlay Program	To fund the materials and service for the Asphalt Overlay Program. This program is completed every two years.
Curb & Sidewalk Program	To fund the materials and service for the Curb & Sidewalk Program that is the removal and replacement of City curbs and sidewalks.
Highway 9 Bridge - MoDOT Projects	Previously for costs of new 9 Highway bridge, TEAP and other MoDOT grant projects, such as TEAP. Nothing budgeted in 2013.
Transfers (550)	
Transfer to General Fund	Fund transfer to reimburse Streets and Police Departments for transportation related expenditures.
Transfer to Equipment Fund	Fund transfer to purchase transportation related equipment.
Transfer to Projects Fund	Fund transfer to fund transportation related projects.

Ending Fund Balance

Transportation Fund (40)
Estimated Revenues and Budgeted Expenditures

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
Capital Outlay					
04-85-01 Equipment	-	-	-		
04-81-00 Crack Seal Project	-	8,356	15,000	15,000	15,000
04-82-00 Slurry Seal Project	-	49,681	60,000	60,000	60,000
04-85-00 Asphalt Overlay Program	70,917	78,114	-		85,000
04-90-00 Curb & Sidewalk Program	80,000	60,000	60,000	64,800	60,000
04-79-00 Highway 9 Bridge - MoDOT Projects	20,260	-	-		
Transfers (550)					
20-10-00 Transfer to General Fund	514,000	508,000	625,000	625,000	365,000
20-42-00 Transfer to Equipment Fund	24,000	20,000	111,000	111,000	-
20-43-00 Transfer to Projects Fund	244,574	41,000	-		-
Total Expenditures	953,751	765,150	871,000	875,800	898,050
Ending Fund Balance	169,538	190,188	33,678	113,288	16,838

Nature Sanctuary Fund (60)

Last Updated 10/08/2013

	2012 Actual	2013 Budget	2013 YTD	2013 Projected	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
<i>Beginning Fund Balance</i>	\$ 34,532	\$ -	\$ 41,129	\$ 41,129	\$ 38,942	\$ 38,442	\$ 37,935	\$ 37,419	\$ 36,897	\$ 36,366
Revenues										
Donations	8,265	-	2,396	4,000	2,500	2,538	2,576	2,614	2,653	2,693
Memberships	-	-	-	-	-	-	-	-	-	-
Programs	-	-	-	-	-	-	-	-	-	-
Sales - Tees Shirts	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Nature Sanctuary Fund Revenues:	42,797	-	43,525	45,129	41,442	40,980	40,510	40,034	39,550	39,059
Expenditures										
Expenditures	1,668	-	-	1,187	3,000	3,045	3,091	3,137	3,184	3,232
Transfers	-	-	-	5,000	-	-	-	-	-	-
Nature Sanctuary Fund Expenditures:	1,668	-	-	6,187	3,000	3,045	3,091	3,137	3,184	3,232
Estimated Ending Balance (deficit):	41,129	\$0	\$43,525	\$38,942	\$38,442	\$37,935	\$37,419	\$36,897	\$36,366	\$35,827

Nature Sanctuary Donations Fund (60)
Estimated Revenues and Budgeted Expenditures

Account	Description
ESTIMATED REVENUES	
Beginning Fund Balance	Projected carryover from prior year.
Donations	Gifts from private citizens or groups.
Memberships	Fees associated with membership promotional programs or groups.
Programs	Program fees for summer camps and events.
Sales	Sales for t-shirts and similar promotional merchandise.
Grants	Grants for Nature Sanctuary programs or projects.
Miscellaneous	Uncategorized revenues.

BUDGETED EXPENDITURES

Special Projects	Special improvement projects to enhance Nature Sanctuary grounds and facilities.
Transfer to the General Fund	Transfer to the General Fund to support Nature Sanctuary projects or operating expenses.

Nature Sanctuary Donations Fund (60)
Estimated Revenues and Budgeted Expenditures

Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
ESTIMATED REVENUES					
Beginning Fund Balance	-	34,532	-	41,129	38,942
40901-00 Donations		8,265		4,000	2,500
40902-00 Memberships					
40903-00 Programs					
40905-00 Sales - Tees Shirts					
40910-00 Grants					
40930-00 Miscellaneous					
Total Revenue	-	42,797	-	45,129	41,442
BUDGETED EXPENDITURES					
04-03-00 Special Projects	-	1,668	-	1,187	3,000
20-10-00 Transfer to General Fund			-	5,000	
Total Expenditures	-	1,668	-	6,187	3,000
Ending Fund Balance	-	41,129	-	38,942	38,442