

Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: January 6, 2009 Time: 6:30 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Absent w/prior notice  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator and Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
Shani Porter, Platte County EDC

**WORK SESSION TOPIC: REVIEW AND DISCUSSION OF THE BUSINESS EXIT INTERVIEW SURVEY PERFORMED BY PLATTE COUNTY ECONOMIC DEVELOPMENT COMMISSION.**

Mayor Richardson opened the Work Session at 6:30 p.m. Shani Porter from the Platte County Economic Development Commission (PCEDC) introduced the topic referenced above and distributed the survey report which documented the findings of the Parkville Business Exit Interviews. Ms. Porter reported that all contacts were made by telephone and responses have been guaranteed to be anonymous. When asked to give the top five reasons given for closing or moving from Parkville, Ms. Porter said the top five were: parking; national economy; signage problems; landlord problems and lack of marketing. A copy of the report distributed at the meeting is attached to these official minutes.

The work session closed at approximately 6:58 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
January 6, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Absent w/prior notice  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Bill Hudson  
Kevin Chrisman (new hire police chief)  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Jim Reed and Lewis Jonas, Parkville Nature Sanctuary  
Kenny Parrish and Melissa Walsh, Turkey Trot Committee  
Karen Lynn, Berberich Trahan Accounting Firm

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Alicia McGarry, The Parkville Luminary  
Tamar Jaffe for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE DECEMBER 16<sup>th</sup>, 2008 REGULAR MEETING; ALL AYE, MOTION CARRIED 7-0.

**REQUEST TO AMEND THE AGENDA**

Mayor Richardson requested a motion to approve an amended agenda to add item 5.e – an ordinance to increase annual salaries of police officers Byron Cuadra, Laura Shadid and Aaron Spring.

IT WAS MOVED BY ALDERMAN McCOY AND SECONDED BY ALDERMAN BROOKS TO APPROVE THE AMENDED AGENDA; ALL AYE, MOTION CARRIED 7-0.

Mayor Richardson announced that a Work Session was held in the boardroom at 6:30 p.m. for a presentation from Shani Porter, Platte County EDC.

## CONSENT AGENDA ITEMS – ( 0 )

### BOY SCOUTS

Boy Scouts Kevin Luton and James Adams introduced themselves to the board. Kevin said he was from Troop 214 and attending for his citizenship in the community badge. James said he was from Troop 495 and attending for his communications badge.

### CITIZEN INPUT

#### **Jim Reed and Lewis Jonas accept \$1,000 donation to Nature Sanctuary from Turkey Trot proceeds**

Mr. Jim Reed, Nature Sanctuary Director and his Assistant, Mr. Lewis Jonas accepted a donation of \$1,000 from Mr. Kenny Parrish and Ms. Melissa Walsh, committee organizers for the annual Turkey Trot. Mr. Reed explained how much this contribution means to the Nature Sanctuary and he reported that this is the 11<sup>th</sup> year the Turkey Trot organizers have donated this amount to help support and preserve the Nature Sanctuary and all it has to offer. Mr. Parrish noted that Melissa's husband, Pat Walsh, has also been instrumental in leading the committee that has facilitated the races that have been so successful and continue to grow in participants each year. This year, he said, saw 1,700 participants in the Turkey Trot, which represents a increase of 500 over last year.

Ms. Walsh and Mr. Parrish also reported on the other worthy causes the race proceeds help support, which included the Friends of Parkville Animal Shelter and the Park Hills Boys and Girls Soccer Booster Club. Mayor Richardson expressed appreciation on behalf of the board and the community for the contribution the annual Turkey Trot brings to Parkville and what an important part of Parkville the event represents. Mr. Parrish said they appreciate having such a nice park to hold the race in and they are happy to promote the park maintenance and expansion of the trails in every way they can.

#### **Berberich Trahan Accounting to present final audit**

Ms. Karen Lynn, from Berberich Trahan Accounting firm provided a brief overview of the City of Parkville's audit results for year ending December 31, 2007. Ms. Lynn described this audit as an "unqualified report with no exceptions". Mayor Richardson asked Ms. Lynn to explain what that terminology means in reference to an audit. She answered that such a report means that it is free of material misstatements, which is the highest rating possible. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE FINAL AUDIT FOR YEAR ENDING DECEMBER 31, 2007 AS SUBMITTED BY BERBERICH TRAHAN ACCOUNTANTS; ALL AYE, MOTION CARRIED 7-0.

**MAYOR'S REPORT-- none this meeting**

## CITY ADMINISTRATOR'S REPORT

### Ordinance to hire Kevin Chrisman as Chief of Police

Mayor Richardson reported that Kevin Chrisman, the recommended candidate to serve as our next Chief of Police, was chosen from among 52 interested candidates, many of which were well-qualified to fill the position, but Mr. Chrisman stood out in many ways as the best selection for City of Parkville.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2487, AN ORDINANCE TO HIRE KEVIN CHRISMAN AS CHIEF OF POLICE, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2487 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2487 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2460; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*Bill 2487 was posted on 01/05/09.*

### C/A Ord. to approve contract with Shelley Oberdiek to serve as Farmers Market Manager for 2009 selling season

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 278, AN ORDINANCE TO APPROVE A CONTRACT WITH SHELLEY OBERDIEK TO SERVE AS FARMERS MARKET MANAGER FOR THE 2009 SELLING SEASON, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 278 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 278 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 278; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 278 was posted on 01/05/09.*

### C/A Ord. to renew agreement with FOPAS for 2009

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 279, AN ORDINANCE TO APPROVE AN AMENDMENT TO C/A 250 IN ORDER TO RENEW THE AGREEMENT WITH THE FRIENDS OF THE PARKVILLE ANIMAL SHELTER (FOPAS) FOR OPERATION OF THE PARKVILLE ANIMAL SHELTER JANUARY 1, 2009 THROUGH DECEMBER 31, 2009, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 279 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 279 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 279; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 279 was posted on 01/05/09.*

**C/A Ord. to amend C/A 276 re Grinder Pump Agreement w/Riss Lake Homes Assoc.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 280, AN ORDINANCE AUTHORIZING AN AMENDMENT TO C/A 276 REGARDING THE OPERATION AND MANAGEMENT AGREEMENT WITH THE RISS LAKE HOMES ASSOCIATION FOR HOMEOWNER GRINDER PUMPS IN THE RISS LAKE SUBDIVISION, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 280 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 280 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 280; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 280 was posted on 01/05/09.*

**Ordinance to increase annual salaries of police officers B. Cuadra, L. Shadid, A. Spring**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2488, AN ORDINANCE INCREASING THE ANNUAL SALARIES OF POLICE OFFICERS BYRON CUADRA, LAURA SHADID AND AARON SPRING, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2488 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2488 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2461; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*Bill 2488 was posted on 01/05/09.*

**POLICE REPORT**

**Update on activities**

Exiting Police Chief Bill Hudson addressed the board to give his final police report. Mr. Hudson expressed his respect and gratitude to the fine members of the police department he has worked with and his

appreciation for the support and friendship he enjoyed in his 15 years of service as Chief of Police for the City of Parkville. With that, he then presented newly named Police Chief Kevin Chrisman with his badge.

Mayor Richardson read and presented a special Certificate of Appreciation for Mr. Hudson from the Mayor and Board, which was drafted by Records and Special Projects Administrator Barbara Lance. The certificate expressed the city's gratitude to Mr. Hudson for his outstanding service to the City of Parkville, demonstrating quality of leadership, sense of humor and loyalty to the job and to his officers throughout his tenure.

## **COMMUNITY DEVELOPMENT**

### **Update regarding proposed amendment to and adoption of 2006 International Bldg. Codes**

Community Development Director/Assistant City Administrator Sean Ackerson provided a brief update to the board on the proposed amendment to and adoption of the 2006 International Building Codes. Mr. Ackerson noted that there had been a question regarding any impact this would have on deck requirements and the answer is none. He further noted that renewable resources such as wind energy will not be included in the proposed new codes at this time, however, that will not keep energy conservation techniques from being approved in any proposed designs submitted. For such an event, Mr. Ackerson said, his department will have someone with appropriate expertise evaluate that portion of the plans. Mr. Ackerson reminded that board that these proposed building codes have been on display since September of 2008 and adoption of same will be presented for consideration at the next board meeting.

### **Discussion of proposed ordinance to approve an amendment to Municipal Code, Chapter 400, Sections 400.030, 410.020, 460.040, 470.040 and to add new sections 410.080, 415.080, and 420.080 all to allow accessory dwelling units in single-family districts subject to specific conditions and approvals**

Following brief review by Mr. Ackerson of this proposed ordinance, the board expressed their comfort to proceed with a vote on this matter. Since the ordinance had not been posted as an action item for this meeting, it will be voted on at the January 20<sup>th</sup> board meeting. Mr. Harry Sievers addressed the board to express his hope that, if passed, this ordinance would not supercede any Neighborhood Homeowners Association bylaws. Mr. Ackerson assured that it would not.

## **PUBLIC WORKS**

### **C/A Ord. with MARC for 2009 Household Hazardous Waste Program**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 281, **AN ORDINANCE AUTHORIZING RENEWAL OF AN INTER-GOVERNMENTAL AGREEMENT WITH MID-AMERICA REGIONAL COUNCIL (MARC) FOR PARTICIPATION IN THE 2009 REGIONAL HOUSEHOLD HAZARDOUS WASTE PROGRAM**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 281 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 281 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 281; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 281 was posted on 01/05/09.*

**Ord. Right of Way donation to MoDOT for Highway 9 bridge project**

Public Works Director Dan Koch reviewed the policy report accompanying this proposed ordinance. Mr. Koch noted that the City Attorney has reviewed and approved the proposed Special Warranty Deed and the board has previously approved the highway work that necessitates this easement. Mr. Koch also confirmed that upon project completion, the ground would be returned to its natural state and even better because of the resulting brush reduction, which Fire Chief Richard Carrizzo would like to see.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2489, **AN ORDINANCE AUTHORIZING EXECUTION OF A SPECIAL WARRANTY DEED FOR TEMPORARY CONSTRUCTION EASEMENT AND RIGHT-OF-WAY BETWEEN THE CITY OF PARKVILLE, MISSOURI ("GRANTOR") AND THE STATE OF MISSOURI, ACTING BY AND THROUGH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION ("GRANTEE") FOR THE PURPOSE OF CONSTRUCTION OF THE HIGHWAY 9 BRIDGE EXPANSION**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2489 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2489 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2462; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*Bill 2489 was posted on 01/05/09.*

**ACCOUNTS PAYABLE A-853**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-853 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-853 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-853 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-853, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN McMANUS, FERGUSON, BAY, McFARLANE, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

*Bill A-853 was posted on 01/05/09.*

**COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Economic Development -- Ms. McManus reported that the next meeting for the Economic Development committee will be 8 p.m. on January 21<sup>st</sup> at City Hall. This meeting, she said, will include discussion of the committee's next project, which is a partnership with the Main Street Association to design a survey targeting students, faculty and staff at Park University. The purpose is to identify potential merchandise and services that would increase visits to downtown Parkville as well as to identify obstacles to visiting downtown. Ms. McManus invited all interested parties to attend the meeting and she thanked the Main Street Association and Park University for their assistance in the project that allows the project to be done with very little cost with hopefully the result of some valuable information.

#### **MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman McCoy asked Mr. Ackerson for an update on finalization of the Master Plan. Mr. Ackerson reported that the Planning Commission has adopted three primary components: the goals and objectives; policies and principles and the land use and transportation components. He added that additional components should be completed early this year as this is a top priority.

#### **ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN AT 8:08 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite

Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: January 20, 2009 Time: 6:30 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator and Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
Building Official Paul Giarratana, Jr.  
Harry Sievers, resident  
City Clerk Claudia Willhite  
Karen Falk, ETC Institute

**WORK SESSION TOPIC: REVIEW AND DISCUSSION OF ETC INSTITUTE  
CITIZEN SURVEY PROCESS AND OPTIONS**

Mayor Richardson opened the Work Session at 6:30 p.m. Karen Falk, Senior Project Manager for the ETC Institute from Olathe, Kansas, distributed sample citizen survey materials to the board for review and discussion. Ms. Falk noted that on "Direction Finder Surveys" one-half to three-quarters of the questions are standard and qualitative questions can always be added. Mayor Richardson said that consideration of the proposed contract with the ETC Institute for this service is on the regular meeting agenda for action. Some issues the board noted they would like to see addressed in the survey pending board approval of the contract would be train horns, transportation, trash hauling and recycling.

It was suggested that the board should funnel their priority questions and recommendations through City Administrator Shannon Thompson. Mayor Richardson asked that if the board approved the contract for this survey: Alderman McManus will check with the Adhoc Economic Development Committee members for any suggested economic development questions; Alderman McFarlane will frame the trash and recycling question(s) for the survey and Alderman Sportsman will continue his role as liaison for this project.

The work session closed at approximately 6:58 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
January 20, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Building Official Paul Giarratana Jr.  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Nature Sanctuary Director Jim Reed  
Dean Katerndahl, MARC  
Harry Sievers, resident

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Kuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Alicia McGarry, The Parkville Luminary  
Tamar Jaffe for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE JANUARY 6<sup>TH</sup> WORK SESSION AND REGULAR MEETING; ALL AYE, MOTION CARRIED 8-0.

Mayor Richardson announced that a Work Session was held in the boardroom at 6:30 p.m. for a presentation by Karen Falk with the ETC Institute regarding citizen survey process and options.

**CONSENT AGENDA ITEMS – ( 0 )**

**BOY SCOUTS**

Boy Scout Jack Kenney from Troop 261 introduced himself to the board and said he was attending for his communications merit badge.

**CITIZEN INPUT – none this meeting**

## MAYOR'S REPORT

Mayor Richardson announced that he recently attended a meeting hosted by the Platte County Parks and Recreation Department regarding a trail expansion project that would connect the Riverside trail to Parkville's river trail. He added that some progress has already been made with necessary negotiations involving the three private landowners along that path and Platte County is working hard to facilitate the success of this project. Cooperation from all parties involved, the Mayor said, will be key to maintaining the momentum and successful result we hope to achieve.

## CITY ADMINISTRATOR'S REPORT

### **C/A Ord. to approve contract with KC Waterproofing for Nature Sanctuary project**

Nature Sanctuary Director Jim Reed explained the scope of work that was needed to repair damage to the old girl scout cabin site in the Nature Sanctuary.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 282, **AN ORDINANCE TO APPROVE A CONTRACT WITH KC WATERPROOFING**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 282 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 282 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 282; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 282 was posted on 01/16/09.*

### **C/A Ord. to approve contract with ETC Institute for Citizen Satisfaction Survey**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 283, **AN ORDINANCE TO APPROVE A CONTRACT WITH THE ETC INSTITUTE FOR CITIZEN SATISFACTION SURVEY SERVICES**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 283 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 283 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 283; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 283 was posted on 01/16/09.*

### **Board approval for participation in MARC "Home Remodeling Loan Services Program"**

Mr. Dean Katerndahl, Director of Government Innovations Forum for Mid-America Regional Council (MARC) reviewed the basic format for the "Home Remodeling Loan Services Program" which operates through the First Suburbs Coalition with assistance from MARC. Mr. Katerndahl noted that this is an easy program to use and requires little involvement by the city. He added that

this is for owner occupied properties only and follow-up surveys have reflected high satisfaction with the program. MARC will do all the coordination and administering, he reported, and cities that commit to participate do so with a payment of \$250 annually and help with marketing the program. Mayor Richardson asked for confirmation that the city assumes no liability whatsoever by participating in this program. Mr. Katerndahl confirmed that there is no city liability.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE PARTICIPATION IN THE HOME REMODELING LOAN SERVICES PROGRAM AS PRESENTED BY THE MID-AMERICA REGIONAL COUNCIL (MARC), TO INCLUDE THE REQUIRED \$250 FEE FOR 2009; ALL AYE, MOTION CARRIED 8-0.

## **POLICE REPORT**

### **Update on activities**

Police Chief Kevin Chrisman said there were no significant crimes or patterns to report at this time. He added that he has been reviewing report format options to determine the most useful information, as well as working with Lt. John Moyer to create a business database file for quick access to building/business owner information and emergency numbers.

## **COMMUNITY DEVELOPMENT**

### **Ordinance to approve an amendment to the Municipal Code Chapter 400, to allow accessory dwelling units in single-family districts subject to specific conditions and approvals.**

Community Development Director/Assistant City Administrator Sean Ackerson reviewed the proposed ordinance regarding accessory dwelling units in single-family districts, which he noted has previously been reviewed and discussed by the board, most recently at the last board meeting.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2490, AN ORDINANCE TO AMEND THE MUNICIPAL CODE CHAPTER 400, SECTIONS 400.030, 410.020, 460.040 AND 470.040 AND TO ADD NEW SECTIONS 410.080, 415.080 AND 420.080 ALL TO ALLOW ACCESSORY DWELLING UNITS IN SINGLE-FAMILY DISTRICTS SUBJECT TO SPECIFIC CONDITIONS AND APPROVALS, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2490 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2490 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2463; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*Bill 2490 was posted on 01/16/09.*

### **Ordinance to adopt 2006 International Bldg. Codes**

Building Official Paul Giarratana Jr. reviewed the proposed ordinance regarding adoption of the 2006 International Building Codes, which has been on display since September of 2008.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2491, **AN ORDINANCE ADOPTING THE 2006 INTERNATIONAL FAMILY OF BUILDING CODES AND DESIGNATED APPENDICIES, AS AMENDED, BY REPEALING**

**AND REPLACING SECTION 500.010, CODES ADOPTED, SUBSECTION A OF THE PARKVILLE MUNICIPAL CODE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2491 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2491 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2464; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*Bill 2491 was posted on 01/16/09.*

### **PUBLIC WORKS**

Public Works Director Dan Koch provided a brief update to the board on Public Works activities and grant applications his department is preparing to submit by the end of the month.

### **ACCOUNTS PAYABLE A-854**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-854 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-854 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-854 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-854, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN McMANUS, FERGUSON, BAY, McFARLANE, BROOKS, McCOY, BUTCHER AND SPORTSMAN; MOTION CARRIED 8-0.

*Bill A-854 was posted on 01/16/09.*

### **COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Adhoc Economic Development – Ms. McManus reported the next meeting for the Adhoc Economic Development committee will be 8 a.m. January 21<sup>st</sup> at City Hall and among agenda items is discussion of the partnership with the Main Street Association to design a survey targeting Park University students, faculty and staff to identify merchandise and services that would increase visits to downtown Parkville. She also reported that the Adhoc group will attend an Economic Development Summit hosted by PCEDC on Feb. 4<sup>th</sup> with guest speaker Herb Jensen, a consultant from Smart Solutions presenting recommended tactics for effective economic development.

### **MISCELLANEOUS ITEMS FROM THE BOARD**

#### **ADJOURN**

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN SPORTSMAN TO ADJOURN AT 7:48 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: February 3, 2009 Time: 6:15 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator and Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell

**WORK SESSION TOPIC: REVIEW AND DISCUSSION OF THE PROPOSED  
ORDINANCE BANNING SMOKING IN PUBLIC PLACES AND PLACES OF  
EMPLOYMENT.**

Mayor Richardson opened the Work Session at 6:15 p.m. for the purpose of further review and discussion on the proposed "Ordinance Banning Smoking in Public Places and Places of Employment". He provided brief background on the proposed ordinance, noting that City Attorney Jack Campbell recommends that the State exemptions be included in Parkville's ordinance. Mr. Campbell also reported that cities are allowed to exempt congressionally chartered Veterans' Associations. Discussion followed regarding the American Legion specifics and exemption options. Mr. Campbell pointed out that Kansas City is a Charter City so they can do more than 4<sup>th</sup> class cities such as Parkville.

Mr. Campbell added that day-to-day operations are treated differently when the establishment is under private control and in some other states, cities may apply an exemption for restaurants with liquor licenses. Mayor Richardson suggested Parkville will want to follow Missouri statutes to avoid incurring potential litigation challenges later that might cost the city substantially to defend.

The work session closed at approximately 6:59 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
February 3, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Debbie Hopkins, on behalf of Chamber  
Tom Hutsler, Old Towne Market CID  
Mark Vasto, The Parkville Luminary  
Terry Brown, The American Legion  
Kendall Welch, Recycling program coordinator  
Harry Sievers, resident

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Alicia McGarry, The Parkville Luminary  
Tamar Jaffe for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE JANUARY 20<sup>TH</sup> WORK SESSION AND REGULAR MEETING; ALL AYE, MOTION CARRIED 8-0.

Mayor Richardson announced that at 6:15 p.m. a Work Session was held in the boardroom to discuss the proposed ordinance banning smoking in public places and places of employment.

**Request for Amended Agenda**

Mayor Richardson requested board approval to accept amendments to the agenda for the following changes: Replace item 2C under citizen input - Phillips/Circle K has requested to

postpone liquor license request to next meeting; add new Citizen Input Item 2C - Tom Hutsler to explain changes to the process for Old Towne Market CID meetings announcements and add item 3C under Citizen Input - Mark Vasto to address the board re Old Towne Market CID.

IT WAS MOVED BY ALDERMAN McFARLANE AND SECONDED BY ALDERMAN FERGUSON TO APPROVE THE AMENDED AGENDA AS REQUESTED; ALL AYE, MOTION CARRIED 8-0.

#### CONSENT AGENDA ITEMS – ( 0 )

##### **Chamber of Commerce to present award to Alderman Deborah Butcher**

Former Parkville Chamber of Commerce President Debbie Hopkins presented the Hopkins Distinguished Service Award to Alderman Deborah Butcher in honor and gratitude of her service to the Chamber and to the Community.

##### **Tom Hutsler re changes to Old Towne Market CID meetings announcement process**

Mr. Hutsler announced that the leaders of the Old Towne Market Community Improvement District have chosen to recall the meeting held on January 29<sup>th</sup> at the American Legion. He stated that under the bylaws of the Parkville Old Towne Market Community Improvement District (CID), the principal office of the district, where meeting notices should be posted, is 2 Main Street. However since that is the address of the former Power Plant Restaurant which is now closed, last week's meeting announcement and agenda was posted at City Hall. He added that while the district's attorney believes they did everything according to law, it is his recommendation that they hold a new meeting that will be posted at the new principal CID office which will be the Main Street office at 173 English Landing Drive, Suite 250, as well as posting at the old CID office, City Hall and the American Legion where the meeting will be held. Mr. Hutsler stated that due to this decision to repost and redo the CID district meeting, they will be requesting to postpone ratification of the slate of new officers until after the CID meeting now planned for February 19<sup>th</sup> at the American Legion Hall, 5:30 p.m.

Mr. Hutsler also distributed copies of the former meeting notice and agenda; the Profit Loss Detail Sheet for 2008; the Profit Loss Statement for 2008 and a Summary Balance Sheet as of January 29, 2009. (Copies of those items are available upon request.) He noted that these financial documents were being distributed to give the board time to review and comment or ask questions when the ratification of board members is resubmitted to the board for approval.

##### **Mark Vasto re Old Towne Market Community Improvement District (CID)**

Mr. Mark Vasto, local business owner and publisher of The Parkville Luminary, addressed the board to report his belief that there was a clear violation of the Sunshine Law in regard to the recent Old Towne Market CID meeting notice or lack thereof. Mr. Vasto read the applicable section of RSMo610.020 regarding public notice and accessibility of meetings, noting the 24-hour advance notice requirement and the fact that when no office for the body holding the meeting exists, notice shall be placed at the meeting place. Mr. Vasto said that even if the meeting was posted at City Hall, which is not in the district, within the 24-hour period requirement he still has issue because the statute states that reasonable notice shall be given and such notice includes making available copies of the meeting notice to any representative of the new media who requests notice of meetings of a particular public governmental body. Mr.

Vasto said The Parkville Luminary has a standing request for all such notices from the CID, the PCDC and the Main Street Parkville Association, all of which are subject to the Sunshine Laws of the State, and he did not receive any such notice, nor did his reporter, Alicia McGarry.

Mr. Vasto also reported that there was an issue of materials requested from one CID board member to another which were not received prior to the meeting. He also noted that there was some question regarding who is the acting secretary of the CID and if that individual is a voting or non-voting member. Mr. Vasto said there was a lack of proper minutes of the previous meeting taken, nor did they reference and approve minutes of the prior meeting. Mr. Vasto then thanked the board for their time and said he was at the recent CID meeting if the board has any questions for him.

Brief discussion followed regarding the responsibility and authority of the City of Parkville over CID boards and Sunshine Law violations. Mayor Richardson said this will be investigated further with report back to the board of those findings, however he does feel certain the specific enforcement of Sunshine Law violations, particularly in this case, falls to the State Attorney General's office.

#### **Parkville Old Towne Market CID board members to be ratified**

IT WAS MOVED BY ALDERMAN BROOKS AND SECONDED BY ALDERMAN BUTCHER TO POSTPONE RATIFICATION OF THE PROPOSED SLATE OF OFFICERS FOR THE PARKVILLE OLD TOWNE MARKET CID; ALL AYE, MOTION CARRIED 8-0.

#### **MAYOR'S REPORT**

#### **Appointment of Al McCormick to Planning Commission**

Mayor Richardson said he was happy to announce that Mr. Al McCormick, who served the Planning and Zoning Commission for many years as Chairman, has expressed his willingness to resume service on the Planning and Zoning Commission to fill a currently vacant commissioner seat.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN McFARLANE TO APPROVE THE APPOINTMENT OF AL McCORMICK TO SERVE AS COMMISSIONER FOR THE PLANNING AND ZONING COMMISSION; ALL AYE, MOTION CARRIED 8-0.

#### **Ordinance Adding Chapter 206, *Banning Smoking in Public Places and Places of Employment*, to Title II of the Parkville Municipal Code**

Mayor Richardson requested a motion to postpone consideration of this ordinance in order to allow more time for discussion and questions addressed regarding this issue:

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER TO POSTPONE CONSIDERATION OF THE PROPOSED ORDINANCE ADDING CHAPTER 206, BANNING SMOKING IN PUBLIC PLACES AND PLACES OF EMPLOYMENT, TO TITLE II OF THE PARKVILLE MUNICIPAL CODE; ALL AYE, MOTION CARRIED 8-0.

## CITY ADMINISTRATOR'S REPORT

### C/A Ordinance to authorize contract with Bruce Culley, CPA, PC for auditing services

City Administrator Shannon Thompson explained that due to continued negotiations underway regarding this proposed contract, she is requesting this action item be postponed until the next board meeting.

IT WAS MOVED BY ALDERMAN McCOY AND SECONDED BY ALDERMAN BAY TO POSTPONE CONSIDERATION OF THE PROPOSED CONTRACT WITH BRUCE CULLEY, CPA PC, FOR AUDITING SERVICES, UNTIL THE NEXT BOARD MEETING; ALL AYE, MOTION CARRIED 8-0.

### Ordinance to hire Shawn Burns as Accounts Receivable Manager

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2492, AN ORDINANCE TO AUTHORIZE THE EMPLOYMENT OF SHAWN BURNS AS ACCOUNTS RECEIVABLE MANAGER, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2492 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2492 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2465; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*Bill 2492 was posted on 01/30/09.*

### Ordinance to promote Lore Meyers to Accounts Payable/Human Resource Manager

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2493, AN ORDINANCE TO PROMOTE LORE MEYERS TO ACCOUNTS PAYABLE/HUMAN RESOURCE MANAGER, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2493 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2493 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2466; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, McFARLANE, BROOKS, McCOY, BAY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*Bill 2493 was posted on 01/30/09.*

## POLICE REPORT

### Update on activities

Police Chief Kevin Chrisman reported that interviews are currently underway to fill a vacant police officer position; the recent weather spotters training was well-attended; and his

department is continuing to work on a business emergency contact database. He further reported on three criminal cases that have moved forward and are now in the hands of the Prosecuting Attorney.

## COMMUNITY DEVELOPMENT

### Wall signs in a B-4 district for Cycle City, 6328 Lewis, Suite 200 in Parkville Commons

Assistant City Administrator/Community Development Director Sean Ackerson reviewed the wall sign application for a new retail business moving into 6328 Lewis, Suite 200 in the Parkville Commons. Mr. Ackerson said the company is Cycle City Bikes and Running Company and their target opening date is sometime in March.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE TO APPROVE THE WALL SIGN APPLICATION FOR CYCLE CITY WITH STAFF RECOMMENDATIONS NOTED; ALL AYE, MOTION CARRIED 8-0.

## PUBLIC WORKS

Public Works Director Dan Koch provided updates to the board on grant applications. He also reminded citizens to help keep our city clean by refraining from moving fallen tree leaves to the streets or gutters as they will not be picked up and citations may result.

### Ordinance Accepting Lime Stone Road in the Townhomes at The National

Mr. Koch reviewed the proposed ordinance to accept Lime Stone Road in the Townhomes at The National, noting staff recommendation that it be approved under the condition that the sidewalk crossings will be finished once weather allows.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2494, AN ORDINANCE LIME STONE ROAD IN THE TOWNHOMES AT THE NATIONAL, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2494 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2494 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2467; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, McFARLANE, BROOKS, McCOY, BUTCHER AND McMANUS; MOTION PASSED 8-0.

*Bill 2494 was posted on 01/30/09.*

## ACCOUNTS PAYABLE A-855

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-855 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-855 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: February 17, 2009 Time: 6:00 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Absent w/prior notice  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator and Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell

**WORK SESSION TOPIC: REVIEW AND DISCUSSION OF THE PROPOSED  
ORDINANCE BANNING SMOKING IN PUBLIC PLACES AND PLACES OF  
EMPLOYMENT.**

Mayor Richardson opened the Work Session at 6:00 p.m. for the purpose of further review and discussion on the proposed "Ordinance Banning Smoking in Public Places and Places of Employment". He noted that at this time, there are three areas needing further discussion and those are: membership associations; restaurants and state statutes. Following discussion on membership associations, most of the board members expressed that they would support some form of exemption or grandfathering for membership associations. Alderman Sportsman noted that meaningful legislation will require open mindedness by all but he would not want to see employees having to breathe second hand smoke.

During the discussion regarding restaurants, several aldermen expressed support for grandfathering restaurants with a 3-year sunset to apply. Alderman Ferguson suggested that seating numbers should be addressed. He said he could live with using "50" but prefers to see "75" applied. Alderman Sportsman said that he does not support grandfathering for restaurants but he would be flexible based on lease circumstances or could support granting 3 months (6 months maximum) to comply. Mayor Richardson said he prefers to see a 6-month window granted for the effective date.

In the discussion regarding state statutes, the Mayor expressed his support for leaving the state exemptions in the proposed ordinance in order to make it stronger to withstand any potential enforcement challenges. Some board members noted that they would want to see clarification

on the difference between seating occupancy and building occupancy numbers, however, all board members agreed on keeping the statutory exemptions in Parkville's proposed ordinance.

Before closing the work session, board consensus was for the mayor to work with city staff and Attorney Jack Campbell to revise the current draft of the proposed smoking ban ordinance with the expectation that it should be placed on the March 3<sup>rd</sup> board meeting agenda *for review and discussion only*. It was also agreed that at some point prior to the meeting when the final version is presented on the agenda as an action item, an opportunity for additional public input on the matter will be set. This will allow public comment on the version considered ready to be taken to a vote.

The work session closed at approximately 7:02 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
February 17, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Absent w/prior notice  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Janet Garms, Kutak Rock

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Alicia McGarry, The Parkville Luminary  
Michael Horine for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes**

City Clerk announced that due to her hard drive crashing last week, she must request that approval of the February 3<sup>rd</sup> board meeting minutes be postponed until the next meeting.

Mayor Richardson announced that a Work Session was held in the boardroom at 6:00 p.m. for a discussion regarding the proposed ordinance banning smoking in public places and places of employment.

**CONSENT AGENDA ITEMS – ( 1 )**

1. Liquor license approval for new owner of Phillips/Circle K located at 6316 Highway 9N.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE FEBRUARY 17, 2009 CONSENT AGENDA AS SUBMITTED; ALL AYE, MOTION CARRIED 7-0.

**CITIZEN INPUT – none this meeting**

## MAYOR'S REPORT

Mayor Richardson extended congratulations to the Park Hill School District on being awarded "District Accreditation" as a quality school system, following a recent quality assurance review.

He also noted that information sheets regarding an opportunity to support the Park Hill School District dinner and auction on March 7<sup>th</sup> will be distributed to the board and available to anyone upon request. Options for contributing, he said, include donating an item for the auction, making a cash donation, buying an ad in the auction catalog, sponsoring a table or buying dinner/auction tickets. The Mayor noted that any donations from the board would be made by the individual and not city funds.

Mayor Richardson provided a trail expansion update noting negotiations are still moving forward and said he would continue to keep the board apprised of the progress on this important project.

## CITY ADMINISTRATOR'S REPORT

### C/A Ordinance to authorize a contract w/Bruce Culley, CPA for auditing services

City Administrator Shannon Thompson introduced the proposed contract with Bruce Culley, CPA for auditing services for the years 2008, 2009 and 2010. City Attorney Jack Campbell noted that this contract includes a right to terminate with a 30-day written notice by either party at the end of any calendar year.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 284, AN ORDINANCE AUTHORIZING AN AGREEMENT WITH BRUCE CULLEY, C.P.A. P.C. FOR AUDITING SERVICES FOR FY2008, FY2009 AND FY2010, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 284 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 284 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 284; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 284 was posted on 02/13/09.*

### Board Approval for request from TUF Flight Industries, Inc. to postpone second reading of Bill #2421 regarding the Parkville Market Place Tax Increment Financing Plan

Assistant City Administrator Sean Ackerson reviewed the memo to the board outlining the background and staff recommendations regarding this request from TUF Flight Industries to postpone the second reading of Bill #2421 regarding the Parkville Market Place Tax Increment Financing Plan. Mr. Ackerson said the applicant is requesting this due to overall project delays and no negative consequences will result from granting the postponement. Bond Counsel Janet Garms from Kutak Rock was available to answer any questions from the board. Marcia Briggs, Vice President of TUF Flight Industries addressed the board. Alderman Sportsman asked Ms.

Briggs about the appearance of the site and when it would be cleaned up, noting that he hoped the city would not have to wait 12 months or more to see improvement there. Ms. Briggs said she will address that request with Mr. Kelly.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY TO GRANT THE APPLICANT REQUEST TO FURTHER POSTPONE THE SECOND READING OF BILL #2421 FOR 12 MONTHS; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

## **POLICE REPORT**

### **Update on activities**

Police Chief Kevin Chrisman provided an update on recent police activities and cases investigated. Mayor Richardson asked for an update on deer control. Chief Chrisman said that 19 were put down out of 20 permits and he noted that they are still confined by when hunting is allowed. The mayor asked that preparations be in place to act promptly when the season reopens so to be able to take full advantage of the opportunity to control the growing deer numbers.

### **Ordinance to hire William Tomlin as Police Officer**

Chief Chrisman introduced proposed new hire William Tomlin. Mr. Tomlin thanked the board for this opportunity and introduced his family in the audience.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2495, **AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF WILLIAM TOMLIN AS POLICE OFFICER FOR THE CITY OF PARKVILLE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2495 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2495 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2468; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*Bill 2495 was posted on 02/13/09.*

## **COMMUNITY DEVELOPMENT – no agenda items**

## **PUBLIC WORKS**

### **Revised “Guidelines for Events in Parkville” (discussion/review only)**

Public Works Director Dan Koch referenced the distribution items under Public Works in this packet. The “Guidelines for Events in Parkville” he noted were recently approved by the Community Land and Recreation Board (CLARB) and the copy of the Parks section of the

Municipal Code shows the few places that would be changed in the code if the board chooses at the next meeting to adopt the proposed new "Guidelines".

Mr. Koch also provided brief update on the transportation related items approved in the Stimulus Package.

**C/A Ord. with Peridian Group for services related to Brink Myers Road NID**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 285, **AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH PERIDIAN GROUP, INC FOR PROFESSIONAL SERVICES RELATED TO THE BRINK MYERS ROAD NID.** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 285 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 285 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 285; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 285 was posted on 02/13/09.*

**ACCOUNTS PAYABLE A-856**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-856 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-856 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-856 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-856, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN McMANUS, FERGUSON, BAY, BUTCHER, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

*Bill A-856 was posted on 02/13/09.*

**COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Adhoc Economic Development – Ms. McManus reported that the Park University survey is proceeding with input from student leaders and the next step is actual survey design. She also reported there would be an Adhoc ED Committee meeting tomorrow morning at city hall with Herb Jensen from Smart Solutions presenting his recommendations to the group.

Chamber of Commerce/Tourism/Main Street Activities – Ms. Butcher reported on a recent Main Street meeting where signage adjustments to the Old Town District were discussed, in addition to a need for stronger neighborhood involvement. Ms. Butcher noted that if everyone who lives in Parkville would actually utilize our services, shops and restaurants it would benefit the overall

community greatly. She also reported that the Railroad Museum Committee has some new members made up of area railroad enthusiasts who are putting together an action plan. Details on that action plan and the recent Railroad Museum Committee meeting minutes were distributed and are available upon request.

Financial Reports – Mr. Ferguson reviewed the draft financial reports included in the packets. He asked the board to note that City Treasurer Steve Berg has advised that until the 2008 budget can be closed out, INCODE will not allow input of the 2009 budget that was approved on December 16, 2008. The amount of money reported taken in however is correct.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT THE FINANCIAL REPORTS BE APPROVED AS PRESENTED, ALL AYE, MOTION CARRIED 7-0.

Mayor Richardson referred the board to the sales tax report he requested to be distributed so the board could see how the County's disbursement schedule impacts our budget. Year-to-date comparisons, he noted, reflect that Parkville is faring fairly well through this difficult time, at least so far.

Channel 2 – Mr. Sportsman reported that the new software recently installed for Channel 2 is working well and has greatly stabilized the consistency of programming. They expect to be able to link from our website to YouTube for interviews and videos of interest by mid-April.

#### MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Sportsman reminded everyone that by mid-March, all necessary content recommendations and input needs to be communicated to ETC for the survey questions to be drafted. He added that this will allow the experts at ETC to fine tune the questions and format text in a way that will get at the core consensus of our citizens. With a limited number of questions we can put in the survey, he said, it's important that the most important topics are included.

#### ADJOURN

IT WAS MOVED BY ALDERMAN McCOY AND SECONDED BY ALDERMAN FERGUSON TO ADJOURN AT 8:08 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
March 3, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Lt. John Moyer, Officer Travis Hampton, Sergeant Eric Sligar  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Tom Belisle, owner Iron Horse American Bistro  
Tom Hutsler and Attorney Charles Renner (Old Towne Market CID)

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Michael Horine, Ruth Naranjo for Channel 2

Mayor Richardson opened the March 3<sup>rd</sup> regular board meeting at approximately 7:02 p.m.

### REVIEW OF MINUTES

#### Approval of Minutes

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE FEBRUARY 3<sup>RD</sup> AND FEBRUARY 17<sup>TH</sup> WORK SESSIONS AND REGULAR MEETINGS AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### ANNOUNCEMENTS

Mayor Richardson announced that at 6:00 p.m. an Executive Session was held in the Board Conference Room to discuss litigation and real estate under authority of RSMo610.021(1) and (2).

He further noted that a 30-minute Work Session will be held here immediately following this board meeting for additional discussion regarding the proposed ordinance banning smoking in public places and places of employment.

## CONSENT AGENDA ITEMS – ( 3 )

1. Damon Pursell Land Use Waste Disposal Agreement for Spring/Fall Clean-up - budgeted item
2. Labor Ready for curb pick-up support – budgeted item
3. Delta Sweeping contract renewal – budgeted item

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MARCH 3, 2009 CONSENT AGENDA AS SUBMITTED; ALL AYE, MOTION CARRIED 8-0.

## CITIZEN INPUT

### New Restaurant “The Iron Horse, An American Bistro” liquor license request

Mr. Tom Belisle addressed the board to provide a brief summary of his professional experience and background in the culinary arts. He explained plans for the new restaurant to be called “The Iron Horse, An American Bistro” located at 100 English Landing Drive, for which he is requesting board approval for a resort and Sunday sales liquor license. Mr. Belisle added that the expected opening date will be April 1<sup>st</sup> with hours of operation to be 7 a.m. to 10 p.m.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPLICATION FOR A RESORT LIQUOR LICENSE WITH SUNDAY SALES FOR THE IRON HORSE, AN AMERICAN BISTRO RESTAURANT, LOCATED AT 100 ENGLISH LANDING DRIVE IN PARKVILLE; ALL AYE. MOTION PASSED 8-0.

It was noted by Tom Hutsler that The Iron Horse is going into the location where “Tommy T’s Hamburgers and Malt Shop” used to be and Tommy T’s has signed a lease to move to the old “Sweet Guy” location at 10 Main Street.

### Parkville Old Towne Market Community Improvement District board members ratified

Mr. Tom Hutsler, on behalf of the Parkville Old Towne Market Community Improvement District (CID) reviewed the proposed slate of officers that were approved at the CID meeting held February 19<sup>th</sup> at the American Legion. Mr. Hutsler reviewed the reason and posting/notice details of the February 19<sup>th</sup> CID meeting, stating that they wanted to redo the January 29<sup>th</sup> meeting in order to make sure there was no question of compliance with State Sunshine Laws.

Discussion followed regarding Parkville Old Towne Market CID financial information submitted to the board by Mr. Hutsler at the February 3<sup>rd</sup> board meeting. Alderman Bay expressed concerns that this did not meet the level of detail submitted by this CID in previous years. Mr. Charles Renner, attorney for this CID, explained the State statute requirements for the financial reports in question, noting that the group will be happy to resubmit a more detailed version with itemization summaries for the board to review.

IT WAS MOVED BY ALDERMAN BROOKS AND SECONDED BY ALDERMAN FERGUSON TO APPROVE THE PROPOSED SLATE OF BOARD MEMBERS FOR THE PARKVILLE OLD TOWNE MARKET COMMUNITY IMPROVEMENT DISTRICT AS SUBMITTED; ROLL CALL VOTE WAS AS FOLLOWS: AYES: ALDERMEN BROOKS, McMANUS, SPORTSMAN, BUTCHER, FERGUSON, McCOY AND McFARLANE; NAYS: ALDERMAN BAY. MOTION PASSED 7-1.

## MAYOR'S REPORT

### Ordinance Adding Chapter 206, Banning Smoking in Public Places and Places of Employment, to Title II of the Parkville Municipal Code (Discussion Only)

Mayor Richardson reviewed the anticipated timeline for the proposed "Ordinance Banning Smoking in Public Places and Places of Employment". He noted that a 30-minute Work Session will be held after this regular meeting (March 3<sup>rd</sup>); a Public Meeting will be held on March 17<sup>th</sup> for further public input on the proposed ordinance and the expected date for this matter to be voted on by the Parkville Board of Aldermen will be April 7<sup>th</sup>.

### CITY ADMINISTRATOR'S REPORT – no agenda items

## POLICE REPORT

### Update on activities

Lt. John Moyer provided update to the board on receipt of items ordered for Emergency Management bags. He also reported on a recent meeting with the Missouri Department of Conservation regarding the deer issue and a possible added hunt in the Nature Sanctuary later this year. Lt. Moyer then introduced the following proposed ordinance to promote Officer Travis Hampton to Sergeant. Lt. Moyer reported that Officer Hampton has worked for the City of Parkville since June 2005 and over the past year he has effectively served in the capacity of acting supervisor. Chief Chrisman is recommending that the appropriate rank and salary change be approved to promote Officer Hampton to patrol Sergeant.

### Ordinance to Promote Police Officer Travis Hampton to Sergeant

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2496, AN ORDINANCE TO PROMOTE POLICE OFFICER TRAVIS HAMPTON TO SERGEANT, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2496 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2496 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2469; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*Bill 2496 was posted on 02/27/09.*

### Ordinance to Authorize Mayor to Execute Interlocal Mutual Police Aid and Cooperation Agreement w/City of Riverside

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2497, AN ORDINANCE TO AUTHORIZE MAYOR TO EXECUTE AN INTERLOCAL MUTUAL POLICE AID AND COOPERATION AGREEMENT W/CITY OF RIVERSIDE, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2497 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2497 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2470; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*Bill 2497 was posted on 02/27/09.*

## COMMUNITY DEVELOPMENT

### **Ordinance Approving Final Plat of Lots 18-1 through 18-4, Townhomes at The National – First Plat**

Assistant City Administrator/Community Development Director Sean Ackerson reviewed the policy report regarding the proposed ordinance referenced above for The Townhomes at The National. Mr. Ackerson referred the board to the revised Plat version received by the applicant on March 3<sup>rd</sup> and distributed at this meeting. Mr. Ackerson reviewed the minor changes to the plat and stated that staff recommends approval of this ordinance. This actually would create the footprint for each individual unit referenced, he said, and it will clarify individual ownership boundaries for these townhomes.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2498, **AN ORDINANCE APPROVING FINAL PLAT OF LOTS 18-1 THROUGH 18-4, TOWNHOMES AT THE NATIONAL – FIRST PLAT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2498 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2498 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2471; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*Bill 2498 was posted on 02/27/09.*

### **Ordinance Approving Replat of Lots 9, 10 and 11, The National – Eleventh Plat**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2499, **AN ORDINANCE APPROVING REPLAT OF LOTS 9, 10 AND 11, THE NATIONAL – ELEVENTH PLAT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2499 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2499 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2472;

ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON,  
BUTCHER, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*Bill 2499 was posted on 02/27/09.*

In closing his report, Mr. Ackerson added that new business owner Dan Gallagher has completed the necessary building renovations and "The Scooter Guy" at 101 Mill Street is now open for business.

## PUBLIC WORKS

### **Board Adoption of revised "Guidelines for Events in Parkville" submitted by CLARB**

Public Works Director Dan Koch updated the board on recent commitment of stimulus grant funds in the amount of \$105,000 toward the Highway 9 project, noting that this leaves a project balance of \$102,000 for the city to cover.

Mr. Koch then reviewed the policy report requesting board adoption of the revised "Guidelines for Events in Parkville" which the Community Land and Recreation Board (CLARB) has carefully crafted. Mr. Koch noted that this user guide for groups sponsoring events in Parkville was previously adopted in 2006 and this revised version addresses recommended improvements to the guidelines for clarity and necessary changes in fee structure. At Alderman Butcher's request, Mr. Koch reviewed exactly what these fees cover to underscore why the proposed increases are necessary. Alderman McFarlane requested a small amendment to the "Carnival" section of the guidelines. She requested that approval of the revised guidelines would include an amendment on page 5 under "Carnivals and Rides" to add the following:

**The parking lot north of the Farmers Market to the railroad tracks shall be reserved for visitors of the Farmers Market when the market is in session.**

IT WAS MOVED BY ALDERMAN McFARLANE AND SECONDED BY ALDERMAN BAY TO APPROVE BOARD ADOPTION OF THE REVISED "GUIDELINES FOR EVENTS IN PARKVILLE" AS AMENDED; ALL AYE. MOTION PASSED 8-0.

Mayor Richardson thanked the CLARB members for their continuing contribution to the City of Parkville and the time they devoted to the detailed review and recommendations for this important document.

### **Ordinance to amend Municipal Code Chapter 140 regarding Parks**

Mr. Koch directed the board to the next agenda item which has also been reviewed by the CLARB who recommend the municipal code amendments listed in this proposed ordinance so the code matches the revised Event Guidelines. Mr. Koch added that this version of the proposed ordinance includes a new section recommended by City Attorney Jack Campbell, Section 140.035 which references the guidelines document. This, he said, will facilitate legal enforcement of the revised guidelines just adopted by the board.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2500, **AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE TITLE 1, CHAPTER 140, CITY PARKS, SECTION 140.010 REGARDING DEFINITIONS;**

**SECTION 140.340 REGARDING GROUNDS USAGE AND ATHLETIC FIELD RESERVATIONS AND SECTION 140.350 TO REGARDING PARKS FACILITY USAGE AND PERMIT FEES BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2500 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2500 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2472B; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BUTCHER, McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*Bill 2500 was posted on 02/27/09.*

**ACCOUNTS PAYABLE A-857**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-857 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-857 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-857 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-857, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN McMANUS, FERGUSON, BAY, McFARLANE, BUTCHER, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 8-0.

*Bill A-857 was posted on 02/27/09.*

**COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Animal Shelter – Mr. Bay reported that the Animal Shelter Training meetings take place on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month at 6 p.m. at the Shelter Dog House on 9 Hwy. The Volunteer meetings, he said, take place each 3<sup>rd</sup> Thursday at 6:30 p.m. at the Shelter Dog House.

Adhoc Economic Development – Ms. McManus reported that the Park University/Main Street survey is now complete and once all parties have signed off with their final approval, the survey will be distributed through the campus-wide email system. She also reported there would be an Adhoc ED Committee meeting at 8 a.m. tomorrow morning at city hall during which the committee will draft their recommended ETC Citizen Survey questions. She added that this group will increase their meetings to twice a month for a few months to draft a strategic plan based on recommendations received at their last meeting from Herb Jensen of Smart Solutions.

Chamber of Commerce/Tourism/Main Street Activities – Ms. Butcher reported on recent and upcoming Chamber events, including a recent Chamber EDC meeting with guest speaker Rebecca Evans from the Missouri Small Business Center based in St. Joseph. Ms. Butcher said Ms. Evans has already proved to be a valuable marketing resource to Parkville, offering individual consultations and assistance writing business plans, among many other business marketing support services.

Ms. Butcher reported that the Travel Host publication previously used to promote tourism in Platte County is now out of business so the "Going to Kansas City" publication will be used instead. Other program options currently being considered include the use of large billboards with placement along I-70, I-35 and I-435 and "See you in Platte County" campaigns with theme-based itineraries advertised in Topeka, Kansas; Des Moines, Iowa and Lincoln, Nebraska.

Ms. Butcher reported that the Main Street Association is compiling information regarding how to get started with a business in Parkville and they are working with Assistant City Administrator/Community Development Director Sean Ackerson on compliance issues and plans for a regular fashion/arts event to be held the 1<sup>st</sup> Friday of each month.

Channel 2 – Mr. Sportsman reported that Channel 2 is training a new addition to Curious Eye staff this evening, named Ruth Nuranjo who is an experienced editor with KCTV5. He also reported that Anna and Mike are developing a regularly produced concept series called "Inside City Hall" which will provide detailed interviews with Parkville elected officials and city staff to provide insight into the people handling the city's business and the issues they are tackling. In closing, he added that the Parkville YouTube channel has now been built; videos will soon be uploaded and a link will be established from the city website.

**MISCELLANEOUS ITEMS FROM THE BOARD** – none this meeting.

**ADJOURN**

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN FERGUSON TO ADJOURN AT 8:03 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

March 17, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Absent w/prior notice  
Ward 3 Alderman Marvin Ferguson - Absent w/prior notice  
Ward 3 Alderman Jeffrey Bay - Absent w/prior notice  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Bob Kincaid, President SPC Ambulance District  
Doug Hooton, CEO MAST  
Platte Woods Mayor John Smedley  
Harry Sievers, resident

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Michael Horine, Ruth Naranjo for Channel 2

Mayor Richardson opened the March 17<sup>th</sup> regular board meeting at approximately 7:00 p.m. He announced that at 6:00 p.m. a Public Meeting was held to hear public comments regarding the proposed ordinance banning smoking in public places and places of employment.

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN McMANUS TO APPROVE THE MINUTES FOR THE MARCH 3<sup>RD</sup> WORK SESSION AND REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 5-0.

***CONSENT AGENDA ITEMS – ( 1 )***

- I. Request for Retail Liquor by the Drink Picnic License from MSPA for Microbrewery Festival on 05/02/09

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN BROOKS TO APPROVE THE CONSENT AGENDA AS SUBMITTED; ALL AYE. MOTION PASSED 5-0.

## CITIZEN INPUT

### **Proposed Resolution in Support of SPCAD and MAST**

Southern Platte County Ambulance District (SPCAD) President Bob Kincaid and MAST CEO Doug Hooten addressed the board to provide information and statistics in support of the financial management, performance measurements, highly rated response times, and increased CPR education currently provided by MAST Ambulance Services to the SPCAD. It was noted that this is important information to consider and it strengthens cause for opposition to the proposed merger of KC Fire Dept. and MAST Ambulance Services. Following these speakers and brief discussion:

IT WAS MOVED BY ALDERMAN McCOY AND SECONDED BY ALDERMAN BUTCHER TO APPROVE RESOLUTION #03-01-09 IN SUPPORT OF THE SOUTHERN PLATTE COUNTY AMBULANCE DISTRICT AND MAST AMBULANCE SERVICES AS PRESENTED AT THIS MEETING; ALL AYE. MOTION PASSED 5-0.

Note: A copy of the approved resolution is attached to these official minutes.

## MAYOR'S REPORT

### **Ordinance Adding Chapter 206, *Banning Smoking in Public Places and Places of Employment*, to Title II of the Parkville Municipal Code (Discussion Only)**

Mayor Richardson announced that the expectation is for the proposed ordinance to ban smoking in public places and places of employment to be presented for a vote at the regular April 7<sup>th</sup> Board meeting and a copy of that ordinance will be available for viewing from the city website, prior to the meeting.

## CITY ADMINISTRATOR'S REPORT

### **Board approval revised Farmers Market application/guidelines**

Following brief review of the proposed small revisions to the Parkville Farmers Market application/guidelines:

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN McMANUS TO APPROVE THE REVISED PARKVILLE FARMERS MARKET APPLICATION/GUIDELINES AS SUBMITTED; ALL AYE. MOTION PASSED 5-0.

## POLICE REPORT

### **Update on activities**

Police Chief Chrisman reported that crime is down in Parkville. He also reported that an area tornado drill was held on March 10<sup>th</sup> that tested all related systems and offered city staff an opportunity to practice where to go in the building in case of tornado.

**COMMUNITY DEVELOPMENT – no agenda items**

**PUBLIC WORKS**

**C/A Ordinance to renew NKC Ball Field Agreement**

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN THAT C/A BILL 286, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH NORTH KANSAS CITY AREA BASEBALL LEAGUE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN THAT C/A BILL 286 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN THAT C/A BILL 286 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 286; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BUTCHER, BROOKS, McCOY, AND McMANUS; MOTION PASSED 5-0.

*C/A Bill 286 was posted on 03/13/09.*

**ACCOUNTS PAYABLE A-858**

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN THAT BILL A-858 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN THAT BILL A-858 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN THAT BILL A-858 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-858, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN McMANUS, BUTCHER, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 5-0.

*Bill A-858 was posted on 03/13/09.*

**COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Adhoc Economic Development – Ms. McManus announced that there would be an Adhoc ED Committee meeting at 8 a.m. tomorrow morning at city hall and the group will be finalizing the economic development related questions for upcoming ETC Citizen Survey.

She added that if they can get the technical difficulties worked out, they will be viewing a webinar on challenges of retail vacancies. After which, they will discuss the types of businesses that can generate foot traffic for existing retailers and look at creative examples of what others have done to weather the current weak economic environment.

## MISCELLANEOUS ITEMS FROM THE BOARD

### Special Event Fee Discussion

Alderman Butcher reported that she has been attending the Main Street Association meetings regularly as well as helping with planning process for some special events. With competition for customers so strong, the discussion is often focused on the problem of business owners leaving Parkville and how to get more individuals into downtown to increase promotion of the downtown merchants, a goal for which the festivals and special events are key. However, she said, event fees applied to these events have become prohibitive and disadvantage the event planners. Her suggestion is for CLARB to consider a temporary accommodation to cut event fees in half for special events and/or festivals held in ELP or the downtown area until the end of 2009. She added that if fees can not be cut then perhaps the city could supplement payment of the event fees. She described an example that if the event fees are lower, there could be more money left to hire a band or a DJ to make the event more interesting and fun for the attendees.

Alderman Sportsman asked exactly what the downtown CID funds go for and why the event fees couldn't be paid from the collected CID tax. Discussion followed regarding pros and cons. Alderman Butcher said she just didn't want to see some of these events going to Zona Rosa or Briarcliff. Mayor Richardson asked City Attorney Jack Campbell if it would be legally acceptable to offer a different event fee rate for not-for-profit sponsors based in Parkville. Mr. Campbell said without researching a definitive answer, he would say it should be all right to do that. Alderman Brooks offered to take this request to the next CLARB meeting for detailed discussion and review before potentially making revised recommendations to the Board of Aldermen regarding the current event fee schedule.

### Brush Creek NID

Mayor Richardson announced that he met briefly today with Mr. Richard Kopp regarding his interest in a request for additional improvements to the Brush Creek Sewer NID project. The Mayor said Mr. Kopp would like to meet with the Board prior to the next regular board meeting to review the possibility of an amendment to the Brush Creek NID. The Board expressed a willingness to hold a meeting for that topic prior to the next regular board meeting and the mayor asked City Administrator Shannon Thompson to coordinate arrangements for that meeting.

### ADJOURN

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN SPORTSMAN TO ADJOURN AT 8:05 P.M.; ALL AYE. MOTION CARRIED 5-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

April 7, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
Dean Katerndahl, MARC  
Brooke Nichols, American Cancer Society  
Harry Sievers, resident

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Michael Horine, Ruth Naranjo for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE MARCH 17<sup>TH</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**CONSENT AGENDA ITEMS – ( 1 )**

1. MSPA retail liquor by the drink picnic license request for “Fashion Flair” event April 24, 2009

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**CITIZEN INPUT**

**Approval for American Cancer Society & Park University fundraiser event**

Following brief review of this fundraiser event approval request from Park University and the American Cancer Society:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE FIRST ANNUAL AMERICAN CANCER SOCIETY RELAY FOR LIFE OF PARK UNIVERSITY FUNDRAISER EVENT ON APRIL 24<sup>TH</sup> AND 25<sup>TH</sup> AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Update on First Suburbs Coalition Remodeling Loan Program**

Mr. Dean Katerndahl from the Mid-America Regional Council (MARC) provided update to the board on the First Suburbs Coalition Remodeling Loan Program which now has 33 municipalities participating. Mr. Katerndahl announced that at least one Parkville homeowner has already signed up for the program and he brought program brochures which will be made available to the public at the city hall front desk. City Administrator Shannon Thompson also reported that additional information on this remodeling loan program is available from the city website.

### **MAYOR'S REPORT**

#### **Ordinance Adding Chapter 206, *Banning Smoking in Public Places and Places of Employment*, to Title II of the Parkville Municipal Code**

Mayor Richardson said he did not expect the board to require any further discussion on this proposed ordinance considering the many hours of work sessions, public meetings and regular board meetings, which addressed this topic and the board agreed.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2501, **AN ORDINANCE ADDING CHAPTER 206, BANNING SMOKING IN PUBLIC PLACES AND PLACES OF EMPLOYMENT, TO TITLE II OF THE PARKVILLE MUNICIPAL CODE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2501 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2501 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2473; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2501 was posted on 03/11/09.*

#### **Arbor Day Proclamation by Records/Special Projects Administrator Barbara Lance**

Mayor Richardson read this year's Arbor Day Proclamation drafted by Parkville Records/Special Projects Administrator Barbara Lance and he invited everyone to attend the Arbor Day celebration program scheduled for 1 p.m. on April 17, 2009 in English Landing Park.

### **CITY ADMINISTRATOR'S REPORT**

#### **Ordinance hiring Ruth Naranjo as Channel 2 Part-time Production Assistant**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2502, **AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF RUTH NARANJO AS CHANNEL 2 PART-TIME PRODUCTION ASSISTANT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2502 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2502 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2474; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2502 was posted on 03/12/09.*

#### **Ordinance granting easements to MoDOT re 45 Highway widening**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2503, **AN ORDINANCE TO AUTHORIZE GRANTING A TEMPORARY CONSTRUCTION EASEMENT AND RIGHT-OF-WAY TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR THE WIDENING OF HIGHWAY 45**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2503 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2503 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2475; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2503 was posted on 03/12/09.*

#### **Ordinance to Amend Chapter 605 of the Municipal Code re business license fees/penalties**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2504, **AN ORDINANCE AMENDING CHAPTER 605, SECTIONS 605.140 AND 605.240 OF THE MUNICIPAL CODE TO REPEAL THE BUSINESS LICENSE PRORATING AND REVISE THE PENALTIES**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2504 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2504 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2476; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2504 was posted on 03/12/09.*

### **POLICE REPORT**

#### **Update on activities**

Police Chief Chrisman updated the board on the apprehension of a suspect, who subsequently confessed to being responsible for a number of thefts from lockers at the Community Center. He also reported that the Parkville Police website now has a link to the Red Cross Emergency Preparedness site, which he encouraged everyone to check out.

**For discussion/review only – Ordinance to amend Fireworks code**

Mayor Richardson thanked Chief Chrisman for his work on the draft ordinance to amend the Fireworks Code and he asked the aldermen to check with their constituents regarding their preferences on the dates that fireworks are allowed to be used in the city. This ordinance, he said, will probably be an action item at the next board meeting. Alderman McFarlane noted, and others agreed, that many people like to celebrate the New Year with fireworks, so she recommended that they leave that option in the code.

**COMMUNITY DEVELOPMENT – no agenda items**

**PUBLIC WORKS**

**Ordinance Hiring Paul Naher as Temporary Part-time Seasonal Landscaper**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2505, **AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF PAUL NAHER AS TEMPORARY PART-TIME SEASONAL LANDSCAPER FOR THE CITY OF PARKVILLE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2505 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2505 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2477; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2505 was posted on 03/12/09.*

**C/A Ord re 2009 Agreement w/ R.J. Barrett Farms Ltd. to farm city property**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 287, **AN ORDINANCE AUTHORIZING A LAND LEASE AGREEMENT WITH R.J. BARRETT FARMS LTD. TO ALLOW PLANTING AND HARVESTING OF A CORN CROP ON CITY PROPERTY, AT THE PARKVILLE SEWER PLANT FOR NUTRIENT CONTROL** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 287 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 287 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 287; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 287 was posted on 03/12/09.*

**Board approval for participation in Electronics Recycling Event**

Following brief discussion regarding the city expense to pay overtime for (no more than five) Public Works employees to help at this event, the board asked Public Works Director Dan Koch to monitor this event and make sure that there is a proportionate amount of labor helping

from other participating cities. Mr. Koch agreed to do so and said he would even be one of those five workers from Parkville helping at the event, (reducing the overtime expense).

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE PARTICIPATION BY THE CITY OF PARKVILLE IN THE MARC ELECTRONIC WASTE COLLECTION EVENT SCHEDULED FOR MAY 16, 2009 IN PLATTE RIDGE PARK ON HWY. 371, AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **CA Ordinance for Ball Field Agreement with Sluggars**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 288, **AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH SLUGGARS BASEBALL LEAGUE FOR USE OF BALL FIELD I AND GRIGSBY FIELD IN ENGLISH LANDING PARK**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 288 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 288 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 288; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 288 was posted on 03/12/09.*

### **ACCOUNTS PAYABLE A-859**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-859 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-859 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-859 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-859, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, McMANUS, BUTCHER, McFARLANE, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 8-0.

*Bill A-859 was posted on 03/13/09.*

### **COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Animal Shelter – Mr. Bay reported that the FOPAS Homeward Bound Capital Funds Benefit with live auction will be held on May 7<sup>th</sup> from 6:30 – 9:30 p.m. at the home of Don and Linda Julian and he reminded everyone that the Animal Shelter Volunteer meetings are held each third Thursday of the month at 6:30 p.m.

Farmers Market – Ms. McFarlane reported that the Farmers Market will open its 2009 selling season on April 25<sup>th</sup>.

Finance Report – Mr. Ferguson reviewed the March Financial reports submitted in the packets.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MARCH 2009 FINANCIAL REPORT AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**MISCELLANEOUS ITEMS FROM THE BOARD**

Mayor Richardson reported that the Board should expect to see ordinances regarding permanent financing for the Brink Myers Road NID and the Brush Creek NID in the near future.

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN AT 8:00 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: *Claudia Willhite*  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: April 21, 2009 Time: 6:30 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator and Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
Police Chief Chrisman  
City Clerk Claudia Willhite  
City Attorney Jack Campbell

**WORK SESSION TOPIC: RAILROAD QUIET ZONES AND WAYSIDE HORNS**

Mayor Richardson opened this April 21<sup>st</sup> Work Session at approximately 6:35 p.m. The purpose of this Work Session was for additional review and discussion on the proposed "Railroad Quiet Zones and Wayside Horns". Material was distributed by Public Works Director which shows a variety of options on this issue and how attendees at a previous session on this topic responded regarding their preference. A copy of that is attached to these official minutes. It was noted that Staff recommendation is to wait until the second tract issue is resolved before deciding to hold another automated train horn demonstration, due to the expense involved. Mayor Richardson stated that serious erosion mitigation needs along the river absorbed the bond money that was initially earmarked to address the train horn issue. Discussion followed.

The work session closed at approximately 6:58 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

April 21, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Engineer Jay Norco  
Mary Blackmore, Salvation Army Northland Family Shelter Director  
Harry Sievers, resident

MEDIA PRESENT: Michael Westblade, Sun Publications  
Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Michael Horine, Ruth Naranjo for Channel 2

**MUNICIPAL ELECTION RESULTS**

**Ordinance re Canvass of Election results of April 7<sup>th</sup>**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2506, **AN ORDINANCE CANVASSING THE ELECTION RETURNS OF THE APRIL 7, 2009, GENERAL MUNICIPAL ELECTION**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2506 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2506 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2478; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

Bill 2506 was posted on 04/17/09.

### **Oath of office administered by city clerk**

City Clerk Claudia Willhite administered the oath of office to the following re-elected officials: Ward 1 Alderman Deborah Butcher, Ward 2 Alderman Gia McFarlane; Ward 3 Alderman Marvin Ferguson and Ward 4 Alderman Nan McManus.

### **REVIEW OF MINUTES**

#### **Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE APRIL 7<sup>TH</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

#### **CONSENT AGENDA ITEMS – ( 2 )**

1. Nite Magic Fireworks approval for display at the National on April 24<sup>th</sup>
2. Crime Stoppers contract renewal – budgeted item

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **CITIZEN INPUT**

#### **Boy Scouts**

Boy Scouts Kris Williamson, Kendall Williamson and Keyan Lunders from Troop #333 introduced themselves and said they were attending for their Citizenship in the Community badge.

#### **Request for Board support for participation in Salvation Army Grant process**

Assistant City Administrator Sean Ackerson reviewed the proposed “pass-through” Emergency Shelter Grant to support the local Salvation Army Northland Family Shelter on NW Bell Road. Mr. Ackerson added that, if awarded, the City would be responsible for administering the grant and, in exchange, would be reimbursed by up to 2% of the amount of the grant.

Northland Family Shelter Director Mary Blackmore addressed the board to review the needs of the Shelter that would be supplemented by this grant funding. Mayor Richardson asked Ms. Blackmore about the process for individuals who may want to donate items or funds to the Shelter. She asked that they call her at 816-587-4224. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST FOR THE CITY TO SUBMIT A 2009 EMERGENCY SHELTER GRANT APPLICATION FOR \$25,000 ON BEHALF OF THE SALVATION ARMY NORTHLAND FAMILY SHELTER, 5935 NW BELL ROAD; ALL AYE. MOTION PASSED 8-0.

#### **Paul Doyle re conditional use permit for Scooter Guy at 101 Mill St.**

Mr. Paul Doyle addressed the board to request an amendment to the previous conditional use permit approved by Ordinance 2456 on December 2, 2008, due to delays and issues he has run into with applying chip and seal to the drive and parking lot in front of the building at 101 Mill Street.

Public Works Director Dan Koch said that he has granted two extensions due to the weather. Mayor Richardson reminded the board that this was a conditional use permit that the board approved against the recommendation of the Planning and Zoning Commission. He added, that the board took that action primarily because a change was made to the conditions of approval which included adding this chip and seal to make the area safer for those coming and leaving the parking lot onto Mill Street. For that reason, he said, the board can not let off of that too much. The Mayor then asked Mr. Doyle to work closely with staff to come up with a detailed plan on how he will successfully address this issue and then return to the board when it is ready for consideration for approval.

## MAYOR'S REPORT

### Ethics Commission Reappointments: Ross Taylor and Jerry Felker

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT WARD 4 RESIDENT, ROSS TAYLOR AND WARD 3 RESIDENT, JERRY FELKER, SHALL BE REAPPOINTED TO SERVE ON THE ETHICS COMMISSION; ALL AYE. MOTION PASSED 8-0.

## CITY ADMINISTRATOR'S REPORT

City Administrator Shannon Thompson announced that there would be a Public Hearing and Special Board Meeting on April 29<sup>th</sup> at 6 p.m. regarding an Amendment to Amended Brink Meyers Road NID Petition. City Engineer Jay Norco noted that the only change to the previous petition that this requests is to move the permanent bond financing from 20 years to 30 years.

## POLICE REPORT

### Update on activities

Police Chief Chrisman reminded everyone to shut their garage doors since that is a recurring problem when the weather gets warmer.

### Ordinance to amend Fireworks code

Chief Chrisman and City Administrator Shannon Thompson were directed to work to get notice to the Parkville homeowners associations regarding this change in Fireworks Code as well as posting notice at City Hall, on the City website, Channel 2 and through a formal press release.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2507, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE TITLE II, CHAPTER 215, SECTIONS 215.420, B AND F SUBSECTION 9, REGARDING FIREWORKS, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2507 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2507 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2479; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2507 was posted on 04/17/09.*

## COMMUNITY DEVELOPMENT

### **Ord. to Amend Municipal Code re assembly & light manufacturing as accessory use**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2508, **AN ORDINANCE TO AMEND PARKVILLE MUNICIPAL CODE TITLE IV, CHAPTER 442, SECTION 442.015 TO ALLOW CRAFTING, CREATION, ASSEMBLY AND LIGHT MANUFACTURING OF ARTS, CRAFTS, RETAIL GOODS AND SIMILAR ITEMS AS AN ACCESSORY USE IN THE OTD DISTRICT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2508 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2508 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2480; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2508 was posted on 04/17/09.*

### **Ord. Approving Conditional Use Permit for above-ground utilities for ATT**

Mr. Ackerson reported that this is the first application for above-ground utilities under the new ordinance. Mr. Zach Zupan, on behalf of ATT, was in attendance to answer any questions from the board. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2509, **AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT ALLOWING AT&T TO INSTALL ABOVE-GROUND UTILITIES AT 5400 MEADOW LAKE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2509 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2509 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2481; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2509 was posted on 04/17/09.*

## PUBLIC WORKS

Public Works Director Dan Koch reviewed the policy report covering the following contract ordinances made possible by the 2009 outreach grant from Platte County Parks and Recreation.

### **C/A Ord. w/ Seal-O-Matic for Asphalt Trail Overlay in ELP**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 289, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH SEAL-O-MATIC FOR ASPHALT TRAIL OVERLAY IN ELP** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 289 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 289 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE ; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 289 was posted on 04/17/09.*

### **C/A Ord. w/Downing Construction for new trail in ELP along Rush Creek**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 290, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH DOWNING CONSTRUCTION FOR A NEW TRAIL IN ELP ALONG RUSH CREEK** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 290 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 290 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 290; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 290 was posted on 04/17/09.*

### **C/A Ord w/RDF Construction to relocate and install dugout covers at Grigsby Field**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 291, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH RDF CONSTRUCTION TO RELOCATE AND INSTALL DUGOUT COVERS AT GRIGSBY FIELD** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 291 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 291 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 291; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, SPORTSMAN, FERGUSON, BUTCHER, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 291 was posted on 04/17/09.*

### **Board approval for Brush Creek Change Order #2**

City Engineer Jay Norco reviewed the policy report addressing the Brush Creek Change Order #2 requested by Miles Excavating for an extension of time.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE CHANGE ORDER #2 FOR THE BRUSH CREEK SEWER IMPROVEMENTS, SECTIONS 1 & 2 AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

## ACCOUNTS PAYABLE A-860

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-860 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-860 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-860 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-860, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, McMANUS, BUTCHER, McFARLANE, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 8-0.

*Bill A-860 was posted on 04/17/09.*

## COMMITTEE REPORTS

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Animal Shelter – Mr. Bay reported details regarding the FOPAS Homeward Bound Capital Funds Benefit with live auction will be held on May 7<sup>th</sup> from 6:30 – 9:30 p.m. at the home of Don and Linda Julian. He noted that there will be shuttle parking courtesy of Platte Valley Bank and proceeds of this important event will support the capital campaign to construct a new shelter.

Adhoc Economic Development – Ms. McManus reported that the Main Street survey of 1800 Park University staff and students has gone out and within 4 days of going out, 295 responses have already been returned.

Chamber of Commerce /Tourism/Main Street Activities – Ms. Butcher reported on upcoming Chamber events, noting more details are available on the Chamber website. She then distributed samples of the staged photos recently taken for Parkville promotion opportunities with the area marketing partnership. She also reported that Cruise Night was a great success; the 6<sup>th</sup> annual Brewfest event will be May 2<sup>nd</sup> and the July 4<sup>th</sup> Parade theme this year is “Parkville Our Home Town”.

Community Land and Recreation Board/Events – Mr. Brooks reported that this year’s Arbor Day celebration was held on April 17<sup>th</sup> near the gazebo where a River Birch tree was planted.

Farmers Market – Ms. McFarlane reported that the Farmers Market will open its 2009 selling season on April 25<sup>th</sup> at 7 a.m. and this year they will be selling gift cards.

Nature Sanctuary – Mr. McCoy reported that Nature Sanctuary Director Jim Reed recently underwent some heart surgery and he is recovering quite nicely.

Banneker School – Mr. Brooks reported that the Banneker School Foundation Historic Site Incorporated has received an award from the Jeffries Heartland Fund for \$10,000 which the Banneker Foundation must match within the next 12 months. He added there will be a ceremonial groundbreaking on Wednesday, April 29<sup>th</sup> at 4 p.m. and everyone is welcome to attend.

**MISCELLANEOUS ITEMS FROM THE BOARD**

City Administrator Shannon Thompson said the ETC Survey is expected to be complete in a week or so and hopefully ready to present to the board very soon.

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN AT 8:39 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: *Claudia Willhite*  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Special Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
April 29, 2009 - 6:00 p.m.

Mayor Richardson called the Special board meeting to order at 6:00 p.m.

Ward 1 Alderman Jim Brooks	- Present
Ward 1 Alderman Deborah Butcher	- Absent w/prior notice
Ward 2 Alderman David McCoy	- Present
Ward 2 Alderman Gia McFarlane	- Present
Ward 3 Alderman Marvin Ferguson	- Absent w/prior notice
Ward 3 Alderman Jeffrey Bay	- Present
Ward 4 Alderman Marc Sportsman	- Absent w/prior notice

Also present: City Administrator Shannon Thompson  
Assistant City Administrator Sean Ackerson  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Clerk Claudia Willhite  
Janet Garms, Kutak Rock LLC  
Michael Short, Oppenheimer  
Joel Riggs, 45 Park Place LLC

**Public Hearing re 2<sup>nd</sup> Amendment to the Brink Meyer Road Petition filed 04/15/09**

Mayor Richardson opened the Public Hearing at 6:02 p.m. to invite public comment regarding the proposed 2<sup>nd</sup> Amendment to the Brink Meyer Road Neighborhood Improvement District (NID) Petition which was filed with the City Clerk on April 15, 2009 by Lance Johnson of 45 Park Place LLC.

Mr. Joel Riggs came forward to address the board on behalf of property owner, 45 Park Place LLC. Mr. Riggs stated that the only modification made to the existing Brink Meyer Road NID project through the Amended Petition filed April 15<sup>th</sup>, was a change in the terms of permanent financing. This change, he said, would move the bond years financed from 20 to 30 years, which would help make the property more marketable.

Mayor Richardson asked bond counsel Janet Garms from Kutak Rock to come forward to review characteristics of the two proposed ordinances which are related to this public hearing matter. Ms. Garms explained that the first ordinance on the agenda would amend the previous ordinance number 2313 with respect to the number of years granted for the permanent bond financing and it would approve the second amended petition. The second ordinance on the agenda, she said, is to levy the final assessments necessary to move forward with selling the bonds and retiring the notes by August 1<sup>st</sup>. This ordinance, she noted, is necessary due to the

statutory time clock for this NID. Ms. Garms also advised the board that if the first ordinance accepting the second amended petition is approved, then the second ordinance would need to be amended by a motion to change any reference therein regarding the terms of financing from 20 to 30 years.

Mayor Richardson thanked Ms. Garms for this summary and then asked financial analyst/underwriter Michael Short from Oppenheimer, Inc. to address any financial impact related to approval of this request.

Mr. Short reviewed the net effect of granting the petitioner's request to change the bond financing from 20 to 30 years. This, he said, would extend the debt longer thereby reducing the annual assessment by approximately \$550 per acre. Mr. Short noted that, although this would extend the debt so the project will pay more in interest than anticipated, rates are currently good and with the city's ratable credit status, no problems are expected in doing this.

Mayor Richardson asked if there were any further questions or comments from the public or the board. Hearing none, the Mayor closed the public hearing at approximately 6:12 p.m.

### **Ordinance to Approve Second Amended and Restated Petition**

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McFARLANE THAT BILL 2510, **AN ORDINANCE OF THE CITY OF PARKVILLE, MISSOURI, AMENDING ORDINANCE NO. 2313 RELATING TO THE BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT; RATIFYING ACTIONS HERETOFORE TAKEN BY THE CITY RELATING TO THE CREATION OF THE DISTRICT AND APPROVING A SECOND AMENDED AND RESTATED PETITION FOR SAID DISTRICT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2510 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2510 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2482; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 5-0.

*Bill 2510 was posted on 04/28/09.*

### **Ordinance Assessing Final Cost of Improvements for Brink Meyer Road NID**

After brief discussion regarding the proposed Ordinance Assessing the Final Cost of the Improvements for the Brink Meyer Road NID, the following motion was made to change any reference in said ordinance to the length of financing from 20 to 30 years:

IT WAS MOVED BY ALDERMAN BROOKS AND SECONDED BY ALDERMAN McMANUS TO AMEND THE PROPOSED ORDINANCE ASSESSING FINAL COST OF IMPROVEMENTS FOR BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT; DIRECTING THE CITY CLERK TO COMPUTE, ASSESS AND MAIL NOTICE OF SUCH COST AGAINST THE PROPERTY DESCRIBED IN THE ASSESSMENT ROLL; AND AUTHORIZING ANY FURTHER ACTIONS NECESSARY IN CONNECTION

THEREWITH, TO CHANGE ANY REFERENCE TO PAYMENTS FOR SUCH ASSESSMENTS FROM 20 YEARS TO 30 YEARS; ALL AYE, MOTION CARRIED 5-0.

The Mayor then entertained a motion for first reading of the ordinance as amended.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2511, AN ORDINANCE ASSESSING FINAL COST OF IMPROVEMENTS FOR BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT; DIRECTING THE CITY CLERK TO COMPUTE, ASSESS AND MAIL NOTICE OF SUCH COST AGAINST THE PROPERTY DESCRIBED IN THE ASSESSMENT ROLL; AND AUTHORIZING ANY FURTHER ACTIONS NECESSARY IN CONNECTION THEREWITH, BE APPROVED FOR FIRST READING AS AMENDED; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2511 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2511 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2483; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 5-0.

*Bill 2511 was posted on 04/28/09.*

**Ordinance Authorizing Temporary Employment of Kathy Bell as Temporary Assistant for Municipal Court**

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2512, AN ORDINANCE AUTHORIZING TEMPORARY EMPLOYMENT OF KATHY BELL AS TEMPORARY ASSISTANT FOR MUNICIPAL COURT, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2512 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN McCOY THAT BILL 2512 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2484; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, BROOKS, McCOY, BAY AND McMANUS; MOTION PASSED 5-0.

*Bill 2512 was posted on 04/28/09.*

**ADJOURN**

IT WAS MOVED BY ALDERMAN McFARLANE AND SECONDED BY ALDERMAN McCOY TO ADJOURN THE SPECIAL BOARD MEETING AT APPROXIMATELY 6:38 P.M.; ALL AYE. MOTION CARRIED 5-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

May 5, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Engineer Jay Norco  
Harry Sievers, resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:30 p.m. an Executive Session was held to discuss litigation under authority of RSMo610.021(1).

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE APRIL 21<sup>st</sup> WORK SESSION AND REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**CITIZEN INPUT** – None this meeting

**MAYOR'S REPORT**

**Recommendations for Community Land and Recreation Board (CLARB) Appointments**

Mayor Richardson announced that selecting nominees this time was not so easy since the City was fortunate to have more qualified candidates than currently available CLARB member seats. He read his recommendations which were as follows:

**For 3-year terms that will expire in 2012:**

Adam Zink – Ward 1

Laura Ozenburger – Ward 2

Kim Verhoeven – Ward 3

Bill Noble – Ward 4

**To fill Ellen Underkoffler's unexpired term which expire in 2010:**

Jean Covillo – Ward 2

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE RECOMMENDED APPOINTMENTS TO THE PARKVILLE CLARB AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

Mayor Richardson then reviewed the potential to have a few auxiliary members added to the CLARB who might hold unique expertise and would like to serve but are unable to commit to the regularly scheduled meetings due to other commitments. The Mayor added that this possibility is being researched for compliance with the municipal code. Alderman Butcher asked that applicable residency requirements also be researched in case someone who doesn't live in Parkville expresses interest. Mayor Richardson said this topic will be revisited in the next few weeks following the related research.

**CITY ADMINISTRATOR'S REPORT**

City Administrator Shannon Thompson reviewed the policy report regarding this hiring ordinance for Leslie Mason to serve as temporary assistant in the Municipal Court. Ms. Thompson noted that basically, Ms. Mason would just be working approximately 3 hours on court night for a few occasions as necessary.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2513, AN ORDINANCE AUTHORIZING THE TEMPORARY EMPLOYMENT OF LESLIE MASON AS A TEMPORARY ASSISTANT IN THE PARKVILLE MUNICIPAL COURT, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2513 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2513 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2485; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, FERGUSON, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2513 was posted on 05/01/09.*

**Authorize Mayor to sign Waiver of Conflict Regarding Merger of law firms: Shughart Thomson & Kilroy PC and Polsinelli Shalton Flanigan & Suelthaus**

City Administrator Shannon Thompson and City Attorney Jack Campbell reviewed the Waiver of Conflict being considered due to the merger of the two law firms noted above. Mr. Campbell recited a number of other municipalities and counties that have signed similar waivers. Ms. Thompson noted that Alderman Bay (who is also an attorney) has reviewed the waiver and he sees no problem with authorizing the Mayor to sign it. Mr. Bay added that this waiver is revocable, should the City have reason to feel differently later on.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO AUTHORIZE THE MAYOR TO SIGN A WAIVER OF CONFLICT REGARDING THE MERGER OF LAW FIRMS SHUGHART THOMSON & KILROY PC AND POLSINELLI SHALTON FLANIGAN & SUELTHAUS; ALL AYE. MOTION PASSED 8-0.

## **POLICE REPORT**

### **Update on activities**

Police Chief Chrisman reminded the board of the Emergency Preparedness Training session at the Platte County Resource Center on May 6<sup>th</sup> in the evening. He also announced that his department was able this past week to take advantage of a short window of opportunity to apply for a State grant that, if awarded, would fund the hiring, training and equipment for one police officer for one year.

Chief Chrisman then referred the board to material he distributed regarding statistics and critical information regarding the use of seat belts. The Parkville Police, he said, will participate in an area effort to increase traffic law enforcement and seat belt compliance and a press release will be sent out the week before the program begins to help get the word out. Chief Chrisman also reported that two Parkville Police Officers are now officially trained in child restraint installation which is important because the method of installation is critical to the effectiveness of the restraint in case of an accident. This free installation assistance, he noted, is available by appointment by calling the Parkville police department (741-4454) to schedule.

## **COMMUNITY DEVELOPMENT – No Agenda Items**

## **PUBLIC WORKS – No Agenda Items**

## **ACCOUNTS PAYABLE A-861**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-861 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-861 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-861 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-861, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, McMANUS, BUTCHER, McFARLANE, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 8-0.

*Bill A-861 was posted on 05/01 /09.*

## **COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Animal Shelter – Mr. Bay reviewed details for the FOPAS Homeward Bound Capital Funds Benefit with live auction that will be held on May 7<sup>th</sup> from 6:30 – 9:30 p.m. at the home of Don and Linda Julian. He noted that this year's auction features celebrity auctioneer Tanna Guthrie and this is an important capital fund raising event for FOPAS.

Adhoc Economic Development – Ms. McManus reported that the Main Street survey of 1800 Park University staff and students has gone out and to date, 480 responses have been returned. A presentation to the Board on those responses is planned for the June 2<sup>nd</sup> board meeting.

Main Street Activities – Mr. Brooks reported that this year's Brewfest was a great success with 1750 paid attendees and 26 Brewers participating. He added that the Main Street Association said this is the 2<sup>nd</sup> largest brewfest event in Missouri and approximately \$20,000 net income from the event will help sponsor the July 4<sup>th</sup> fireworks display as well as Christmas on the River.

Banneker School – Mr. Brooks reported that the Banneker School Foundation Historic Site Incorporated has received an award from the Jeffries Heartland Fund for \$10,000 which the Banneker Foundation must match within the next 12 months. He added there was a ceremonial groundbreaking at the school on West Street on Wednesday, April 29<sup>th</sup>. Mr. Brooks noted that the event was well attended in spite of the rain and Mayor Richardson was the first in line to write his donation check for this cause.

Finance Report – Mr. Ferguson reviewed the City Treasurer's report for April 2009:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APRIL FINANCIAL REPORT AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

Nature Sanctuary – Mr. McCoy reported that with the weather warming up there has been more activity in the Nature Sanctuary. In April Nature Sanctuary Director Jim Reed led 10 hikes and had a group help plant 50 donated trees along the Sullivan Trail. Among other activities, he coordinated a trash pick up day with boy scouts participating and rock chipped the Waterfall trail and old Kate trail. This Saturday, he added, the stream testing team will meet at the entrance to the Nature Sanctuary and all are invited to join the group. In closing, he reported that the popular Childrens' Day Camp sessions held each year in June are already full with youth signed up to participate.

#### MISCELLANEOUS ITEMS FROM THE BOARD

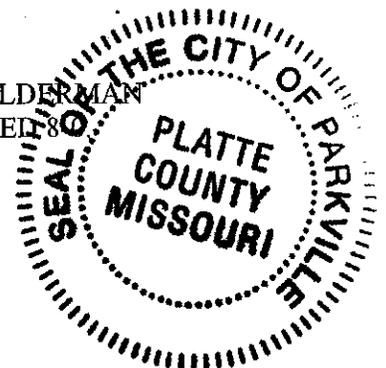
Alderman Butcher noted the gains made this past year regarding the city's Emergency Preparedness Program and she expressed gratitude to all responsible for that progress.

Mayor Richardson said he wanted to extend a public thank you to Representative Jason Brown for the prompt communication Parkville received regarding the recent H1N1 flu virus cases in Parkville and Platte County. Additionally, he extended a special thank you to the Director Mary Jo Everhart and her staff at the Platte County Health Department whose impressive organization and ability to respond quickly and thoroughly to community needs and concerns during this critical flu virus issue has been a valuable resource to all of us.

#### ADJOURN

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN FERGUSON TO ADJOURN AT 7:47 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: May 19, 2009 Time: 6:00 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Absent w/prior notice  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Public Works Director Dan Koch  
Police Chief Chrisman  
City Clerk Claudia Willhite  
City Attorney Jack Campbell

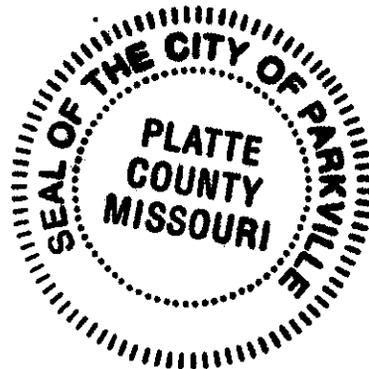
**WORK SESSION TOPIC: RAILROAD QUIET ZONES AND WAYSIDE HORNS**

Mayor Richardson opened this May 19<sup>th</sup> Work Session at 6:00 p.m. The purpose of this Work Session was for additional review and discussion on the topic of "Railroad Quiet Zones and Wayside Horns". Public Works Director Dan Koch led a detailed PowerPoint presentation on the topic and a copy of that is attached to these official minutes. Mr. Koch's presentation also included information on final accounting details of the 2004 General Obligation Capital Improvement Program bond issue proceeds, which no longer include available funds for the train horn issue. The reason noted for this was due to severe Rush Creek erosion problems that required a city grant match in order to qualify for emergency federal funds to help address the increasing erosion. Discussion followed.

The work session closed at approximately 6:58 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

May 19, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Absent w/prior notice  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Attorney Jack Campbell  
Harry Sievers, resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Michael Westblade, Sun Publications  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:00 p.m. a Work Session was held to discuss Train Crossings in Parkville.

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER TO APPROVE THE MINUTES FOR THE APRIL 29<sup>TH</sup> SPECIAL BOARD MEETING AND MAY 5<sup>TH</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CITIZEN INPUT**

**Chamber of Commerce for Parkville Bluegrass Block Party street closure approval**

Parkville Chamber of Commerce Vice President Daren Higerd and Executive Director Annette Silvio addressed the board for approval of certain street closures on September 26<sup>th</sup> for a Bluegrass Block Party. Mr. Higerd reported that this will be the first of an anticipated annual family-oriented event. Mayor Richardson asked about the downtown business support for this

event. Mr. Higerd noted that many downtown merchants have expressed their support and several will be providing food for the event. Police Chief Chrisman reported that he has met with the event coordinators and he is comfortable with the details of the plan that have been presented, including the street closure request. Following brief discussion:

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER TO APPROVE THE REQUEST FOR CERTAIN STREET CLOSURES ON SEPTEMBER 26, 2009 AS SUBMITTED BY THE CHAMBER OF COMMERCE FOR THE FIRST ANNUAL PARKVILLE BLUEGRASS BLOCK PARTY; ALL AYE. MOTION PASSED 7-0.

### **MAYOR'S REPORT – no agenda items**

### **CITY ADMINISTRATOR'S REPORT**

IT WAS MOVED BY ALDERMAN ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT BILL 2514, AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF TONI RIZZUTI HICKMAN AS MUNICIPAL COURT CLERK IN THE PARKVILLE MUNICIPAL COURT, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT BILL 2514 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT BILL 2514 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2486; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2514 was posted on 05/15/09.*

### **POLICE REPORT**

#### **Update on activities**

Police Chief Chrisman reported that on May 11<sup>th</sup>, an audit was performed regarding uniform crime reporting and the Parkville Police Department scored well with a 95% rating. He then referred the Board to a sample "Incident Offense 3-Year Comparison" report for review and consideration. Board members were requested to review and provide feedback regarding this style of report to determine if it provides the crime and incident information/statistics that are most useful. Chief Chrisman also provided a brief update on the May 6<sup>th</sup> Emergency Preparedness Training that covered the many "after the Emergency" tasks which city officials and staff are responsible for in the days, weeks and months following an emergency.

### **COMMUNITY DEVELOPMENT**

Assistant City Administrator/Community Development Director Sean Ackerson noted that there has been some renewed interest in having an official Historic Preservation Committee and more information on that will be forthcoming. He also reported that two new single family dwelling permits were recently pulled so projections for development in Parkville are improving. Additionally, he extended an invitation to the Board of Aldermen from the Planning Commission

for a "get to know" session sometime soon. Mayor Richardson asked if this could be scheduled after the new Planning Commission appointments coming due in June.

## **PUBLIC WORKS**

### **C/A Ord. w/KCPL for MPOWER Energy Savings Program**

Public Works Director Dan Koch reviewed the benefits of the city's participation this past year in the KCPL MPOWER Energy Savings program. He then referred the board to the proposed C/A ordinance on tonight's agenda to renew participation for another year. Alderman McCoy stated that he would be abstaining from discussion and voting on this matter due to his employment relationship with KCPL.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT C/A BILL 292, AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT AGREEMENT WITH KANSAS CITY POWER AND LIGHT COMPANY (KCPL) REGARDING PARTICIPATION IN THE MPOWER ENERGY SAVINGS PROGRAM, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT C/A BILL 292 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT C/A BILL 292 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 292; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, McFARLANE, BROOKS, AND McMANUS; ABSTAINED: ALDERMAN McCOY; MOTION PASSED 6-0.

*C/A Bill 292 was posted on 05/15/09.*

### **Brush Creek Sewer NID Change Order #3**

City Engineer Jay Norco provided a project update and reviewed the proposed Brush Creek Sewer NID Change Order #3. Following brief discussion:

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER TO APPROVE CHANGE ORDER #3 TO MILES EXCAVATING CONSTRUCTION CONTRACT FOR \$87,061.00 AND THE INVOICE FROM PERIDIAN GROUP FOR ENGINEERING REVIEW, MEETINGS, CAD EARTHWORK MODELING FOR \$5,850.85; ALL AYE. MOTION PASSED 7-0.

### **Bid Acceptance for vehicles and equipment**

Mayor Richardson announced that he would ask Alderman McCoy to lead this agenda item since he was a highest bidder for the boat dock which is among the items being sold. The Mayor then removed himself from the room for this agenda item. Mr. Koch reviewed the highest bids received for the various vehicles and equipment no longer of use to the city. Temporary Acting Mayor/Alderman McCoy offered to entertain a motion.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER TO ACCEPT THE HIGHEST BIDS FOR CERTAIN CITY EQUIPMENT AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

Note: A copy of the policy report listing the specific city equipment and respective bids is attached to these official minutes.

### ACCOUNTS PAYABLE A-862

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT BILL A-862 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT BILL A-862 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER THAT BILL A-862 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-862, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, McFARLANE, McMANUS, BUTCHER, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

Bill A-862 was posted on 05/15/09.

### COMMITTEE REPORTS

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Adhoc Economic Development – Ms. McManus noted the strong commitment and dedication of the Adhoc EDC group that has recently been meeting at minimum twice a month for approximately two hours each meeting. She also reported that a Work Session is planned for 6:30 p.m. on June 2<sup>nd</sup> for a presentation on the recent Main Street Parkville Association/Park University survey results.

Chamber of Commerce/Tourism/Main Street Activities – Alderman Butcher reported on the Flair Fashion Show scheduled the last Friday of May at Café Cedar. She reported that several billboards throughout the Kansas City area will soon be encouraging readers to “Experience Parkville”. Additionally she reported on Pocket Park landscaping plans, another “Cruise Night” event planned and she noted that area businesses have commented how much they appreciate when city staff and officials demonstrate their support for local businesses by attending ribbon cuttings and Chamber events.

### MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Sportsman distributed and reviewed draft #6 of the proposed ETC Citizen Satisfaction Survey. It was noted that once the survey is mailed, residents will have six weeks to respond and then with approximately two weeks for compilation of responses, the results of the survey should be announced sometime in August.

### ADJOURN

IT WAS MOVED BY ALDERMAN McCOY AND SECONDED BY ALDERMAN BUTCHER TO ADJOURN AT 8:28 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: June 2, 2009 Time: 6:00 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Assistant City Administrator Sean Ackerson  
Public Works Director Dan Koch  
Police Chief Chrisman  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Jeff Kempker, Public Relations Specialist LAGERS

**WORK SESSION TOPIC: LAGERS RETIREMENT PROGRAM**

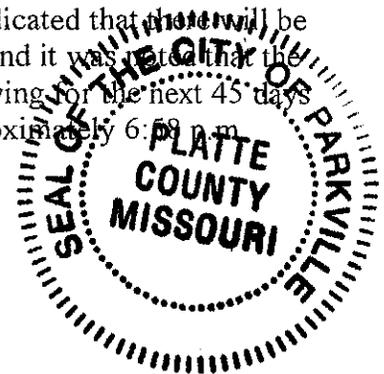
At 6:00 p.m., Mayor Richardson opened this June 2<sup>nd</sup> Work Session for a presentation and discussion led by Jeff Kempker, regarding basics of the LAGERS Retirement Program. Mr. Kempker began with the basics, explaining that LAGERS is a pre-funded retirement system that is formula-based. Among key details he shared were the following:

LAGERS receives no direct state funding.  
There is no upfront fee to join - changes allowed can be made once every 2 years.  
There is no exit provision for municipalities.  
Typically 6 to 12 months advance notice is given to members re rate changes.  
It is known that 2010 rates will be rising due to the past year's economic factors.  
Casualty rates are adjusted once every 5 years.  
February 28<sup>th</sup> is the recalculation date and increases are limited to 1% per year.  
Having more assets than liabilities in LAGERS effects the increase percentage.  
A 45-day period for open viewing of the actuarial study is required prior to any vote by the board regarding participation in LAGERS. Posting the study is in no way an indication of board commitment to join.

Copies of material distributed by Mr. Kempker are attached to these official minutes. Following this discussion and question/answer exchange, the board indicated that there will be further opportunity for comments and questions in the coming weeks and it was noted that the initial actuarial study submitted by LAGERS will be available for viewing for the next 45 days at the front desk here at the city hall. The work session closed at approximately 6:08 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

June 2, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Attorney Jack Campbell  
Tony Borchers, PC-1 CID  
Tom Hutsler and Carol Kuhns, MSPA  
Harry Sievers, resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Landmark  
Michael Westblade, Sun Publications  
Ruth Naranjo for Channel 2

Mayor Richardson opened the regular meeting at 7:00 p.m. and announced that at 6:00 p.m. a Work Session was held for discussion of the LAGERS Retirement Program.

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE MAY 19<sup>TH</sup> WORK SESSION AND REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

## **CITIZEN INPUT**

### **PC-I CID board representative w/recommendations for PC-I CID Board Appointments**

Mr. Tony Borchers, addressed the board on behalf of the PC-I CID, to review the recommended reappointment of PC-I CID Directors: Dale Brouk, Gary McKeever and Jed Harrison. Mr. Borchers noted that, if approved, each of these reappointments would be four-year terms.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE RE-APPOINTMENT OF DALE BROUK, GARY McKEEVER AND JED HARRISON TO CONTINUE SERVING ON THE PC-I BOARD AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Main Street Parkville Association liquor license request for July 4<sup>th</sup> Beer Garden**

Co-Chairs Carol Kuhns and Tom Hutsler from the Main Street Parkville Association (MSPA) presented a request for board approval for a retail liquor by the drink picnic license to allow them to sponsor a beer garden in Ballfield One on July 4<sup>th</sup>. They reviewed the proposed beer garden details submitted in their written request to the board, in addition to the many features of this year's July 4<sup>th</sup> Festival. Mr. Hutsler also announced that this year's grand marshal for the July 4<sup>th</sup> parade will be the Friends of Parkville Animal Shelter (FOPAS) and the parade theme is "Parkville: My Hometown". This year's fireworks display, he reported, is expected to be the best one yet.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST FROM MSPA FOR A RETAIL LIQUOR BY THE DRINK PICNIC LICENSE AS SUBMITTED FOR A BEER GARDEN TO BE HELD IN BALLFIELD ONE ON JULY 4<sup>TH</sup> FROM 5 P.M. TO 10 P.M.; ALL AYE. MOTION PASSED 8-0.

**MAYOR'S REPORT** – no agenda items

**CITY ADMINISTRATOR'S REPORT** – no agenda items

## **POLICE REPORT**

### **Update on activities**

Police Chief Chrisman distributed and reviewed a statistical report sample. This report, he noted, shows the police department's rate of suspect identification is good. He proposed that if the board is comfortable with this report style, he could submit a report like this to the board at the second board meeting of each month.

## **COMMUNITY DEVELOPMENT**

### **Board Approval for Application from Agave Mexican Restaurant for a pergola**

Assistant City Administrator/Community Development Director Sean Ackerson reviewed the application from Agave Mexican Restaurant for a pergola with ornamentation and he noted that

an application such as this is a typically a good indication of a successful business. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPLICATION FROM AGAVE MEXICAN RESTAURANT & CANTINA FOR EXTERIOR MODIFICATIONS TO A BUILDING IN THE B-4 PLANNED BUSINESS DISTRICT WITH STAFF RECOMMENDATIONS, AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**Ordinance to Repeal and Replace Ordinance 2427 Approving Riss Lake 12<sup>th</sup> Plat**

Mr. Ackerson reported that this proposed ordinance is necessary due to adjustments to easements that were made since this plat was originally approved by Ordinance 2427.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2515, AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE 2427 APPROVING RISS LAKE 12<sup>TH</sup> PLAT, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2515 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2515 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2487; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, McCOY, BUTCHER, McFARLANE, BROOKS, SPORTSMAN, McMANUS; MOTION PASSED 8-0.

*Bill 2515 was posted on 05/29/09.*

**PUBLIC WORKS**

Public Works had no agenda items for this meeting however; Public Works Director Dan Koch provided a few brief updates, including a 9 Highway update that no commitment from MoDOT is available yet regarding project implementation dates.

**ACCOUNTS PAYABLE A-863**

IT WAS MOVED BY ALDERMAN AND SECONDED BY ALDERMAN BAY THAT BILL A-863 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BAY THAT BILL A-863 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BAY THAT BILL A-863 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-863, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN FERGUSON, BAY, McFARLANE, McMANUS, BUTCHER, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 8-0.

*Bill A-863 was posted on 05/29/09.*

## COMMITTEE REPORTS

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Financial Reports - Mr. Ferguson reviewed the semi-annual report submitted by City Treasurer Steve Berg.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE SEMI-ANNUAL REPORT FOR PERIOD ENDING DECEMBER 31, 2008 AS SUBMITTED BY THE CITY TREASURER AND TO AUTHORIZE THE CITY CLERK TO MAKE ARRANGEMENTS FOR PUBLICATION OF SAID REPORT; ALL AYE.  
MOTION PASSED 8-0.

Nature Sanctuary - Mr. McCoy reported that Stream Team testing performed on May 9<sup>th</sup> rated in the "fair" category, which was normal considering the recent rainfall received. He also reported that there was a good turnout for the recent Community Service Day and Nature Sanctuary Director Jim Reed held 4 hikes and 2 hot dog roasts in May.

### MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Butcher reported on the next Cruise Night event scheduled for June 6<sup>th</sup> in downtown Parkville and encouraged attendance.

Alderman McCoy reported that at the Platte City Price Chopper on May 9<sup>th</sup> he assisted the Platte County Sheriff's department with an Emergency Preparedness effort by helping customers program their newly purchased weather radios.

### ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN AT 7:43 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: June 16, 2009 Time: 6:30 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Absent w/prior notice  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Assistant City Administrator Sean Ackerson  
Public Works Director Dan Koch  
Police Chief Chrisman  
City Clerk Claudia Willhite  
Ms. Shani Porter, Platte County Economic Development

**WORK SESSION TOPIC: PARK UNIVERSITY CITY OF PARKVILLE  
SATISFACTION SURVEY RESULTS**

At 6:30 p.m., Mayor Richardson opened this June 16<sup>th</sup> Work Session for a presentation by Ms. Shani Porter regarding the Park University City of Parkville Satisfaction Survey. Ms. Porter reviewed the background of the survey conducted by the Platte County Economic Development Council (PCEDC) to collect information from Park University students and staff members on their experiences shopping, dining and/or visiting downtown Parkville for events and entertainment. A copy of Ms. Porter's PowerPoint presentation on the survey results is attached to these official minutes.

Mayor Richardson commended the quality of the survey and the amount of valuable information collected. Ms. Porter noted that this information will be studied for further guidance on how best to help downtown Parkville businesses succeed and grow, as well as to define ways to improve any subsequent follow-up surveys performed.

The work session closed at approximately 6:58 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

June 16, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Absent w/prior notice  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Attorney Jack Campbell  
Attorney John Roe, Roe & Epstein  
Janet Garms, Kutak Rock, LLC  
Michael Short, Oppenheimer & Co. Inc.  
Mark Ballard, on behalf of School of Rock

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Mike Horine and Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:30 p.m. a Work Session was held for a presentation by Shani Porter from the Platte County EDC regarding results of the recent Main Street/Park University survey.

**REVIEW OF MINUTES**

**Approval of Minutes**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE JUNE 2<sup>ND</sup> WORK SESSION AND REGULAR BOARD MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

***CONSENT AGENDA ITEMS – ( 1 )***

1. Small revision to Application for pergola from Agave Mexican Restaurant

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

## CITIZEN INPUT

### Boy Scouts

Boy Scouts Jasper Stanley and Casey Ayers, both from Troop 433, introduced themselves to the board and said they were attending the meeting for merits towards their communications badges.

### Public Hearing re Second Amended and Restated Petition for Brush Creek NID

At approximately 7:04 p.m. Mayor Richardson opened the public hearing for public comment and discussion regarding the Second Amended and Restated Petition for the Brush Creek NID, for which all required posting and public notices have been made.

Attorney John Roe from Roe and Epstein, LLP, addressed the board on behalf of his client Ms. A.J. Otjen, who owns the property that is described in the Petition as Tract V in the Brush Creek Area NID. A copy of said letter dated June 15, 2009 which Mr. Roe distributed to the board is attached to these official minutes. Mr. Roe reviewed his client's key concerns and objections to the proposed assessments as set out in the detailed letter. He then requested that the related ordinance listed on this meeting's agenda be postponed to possibly allow his client time to fly in from Montana to meet with city staff and bond counsel regarding this matter.

Mr. Michael Short, financial advisor from Oppenheimer noted that the financing period is starting to run out of time and with August 1<sup>st</sup> as the maturity date, it would be problematic to postpone consideration of tonight's ordinance.

Ms. Janet Garms, bond counsel from Kutak Rock reported that soft \$220,000 figure was early in the process and did not include the all of the improvements. She further reported that to change the scope of the district at this time would require another notice and hearing process prior to August 1<sup>st</sup> and final assessments will not be known until after the improvements are complete. Ms. Garms noted that makes it over a year before the time to contest any final assessment benefit to the property.

City Engineer Jay Norco noted that there is a formal process which Ms. Otjen can use to protest the final assessments once they are known, but that formal process comes later. He added that staff would be happy to meet with Mr. Roe and Ms. Otjen to discuss this informally at any arranged time.

Mayor Richardson asked if there were any others from the public or otherwise who would like to speak. Hearing none, he closed the public hearing at approximately 7:25 p.m.

## MAYOR'S REPORT

### Nomination of Carol Kuhns for MML Civic Leadership Nomination

Mayor Richardson announced his recommendation to the board for Parkville leader Carol Kuhns to be this year's MML Civic Leader nominee. He reported on the long list of highlights associated with Ms. Kuhns' civic activities, all of which support this recommendation in honor of the many contributions she has made to improve and strengthen our community.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE NOMINATION OF CAROL KUHN TO BE THE 2009 MISSOURI MUNICIPAL LEAGUE CIVIC LEADERSHIP RECIPIENT FROM PARKVILLE; ALL AYE. MOTION PASSED 7-0.

### CITY ADMINISTRATOR'S REPORT

**Ordinance Amending Ordinance Numbers 2276, 2293, 2303 and 2310 relating to the Brush Creek Drainage Area Neighborhood Improvement District; ratifying actions heretofore taken by the city relating to the district and approving a second amended and restated petition for the creation of said district.**

City Engineer Jay Norco provided brief background again on the Brush Creek NID stages and why staff recommend approval of this ordinance. Mayor Richardson asked Mr. Norco for clarification that the majority of property owners in this NID have requested approval of this ordinance and the changes it makes. Mr. Norco confirmed that is correct.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2516, **AN ORDINANCE AMENDING ORDINANCE NUMBERS 2276, 2293, 2303 AND 2310 RELATING TO THE BRUSH CREEK DRAINAGE AREA NEIGHBORHOOD IMPROVEMENT DISTRICT; RATIFYING ACTIONS HERETOFORE TAKEN BY THE CITY RELATING TO THE DISTRICT AND APPROVING A SECOND AMENDED AND RESTATED PETITION FOR THE CREATION OF SAID DISTRICT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2516 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2516 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2488; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2516 was posted on 06/12/09.*

### **C/A Ordinance w/Blue Cross Blue Shield Health Insurance**

City Administrator Shannon Thompson reviewed the next four insurance related contract ordinances, which she noted had been reviewed by the Finance Committee.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 293, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH BLUE CROSS/BLUE SHIELD HEALTH INSURANCE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 293 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 293 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 293; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 293 was posted on 06/12/09.*

**C/A Ordinance w/Delta Dental to renew Dental insurance**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 294, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH DELTA DENTAL INSURANCE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 294 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 294 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 294; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 294 was posted on 06/12/09.*

**C/A Ordinance w/Prudential for LTD Insurance**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 295, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH PRUDENTIAL FOR LTD INSURANCE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 295 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 295 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 295; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 295 was posted on 06/12/09.*

**C/A Ordinance w/USAbLe for Life Insurance**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 296, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH USABLE FOR LIFE INSURANCE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 296 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 296 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 296; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 296 was posted on 06/12/09.*

## **POLICE REPORT**

### **Update on activities**

Police Chief Kevin Chrisman reviewed the recent Fireworks Code revisions that are posted on the city website and the front door of city hall. It was also noted that City Administrator Shannon Thompson forwarded details of the Fireworks Code revisions to all established neighborhood groups in Parkville, as requested by the Mayor. Chief Chrisman then reviewed his latest incident statistics form with the board and it was agreed that a three year average should be used.

## **COMMUNITY DEVELOPMENT**

### **Master Plan Update**

Assistant City Administrator/Community Development Director Sean Ackerson provided a brief update on the final review and approval process for the Master Plan, noting that the final approval by the Planning and Zoning Commission should take place in early July. Once that step is completed, the Board of Aldermen will affirm their support for the plan as approved by the Planning and Zoning Commission.

### **Proposed change from office to service/institutional use in a B-4 District, 1315 East Street**

Applicant, Mark Ballard, General Manager for the Paul Green School of Rock Music, distributed detailed information to the board on the background and nature of the education provided by the Paul Green School of Rock Music. He explained that they are very excited about the potential opportunity to move into the currently vacant location at 1315 East Street if the board approves the request for a use change from office to service/institutional in a B-4 district. Following his report and discussion of the potential traffic, noise and light concerns:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST BY THE PAUL GREEN SCHOOL OF ROCK MUSIC FOR A CHANGE FROM OFFICE TO SERVICE/INSTITUTIONAL USE IN A B-4 DISTRICT FOR THE PROPERTY AT 1315 EAST STREET, WITH THE STIPULATION THAT ANY RESULTING TRAFFIC AND/OR NOISE ISSUES WILL BE ADDRESSED BY STAFF AND THE APPLICANT AS NECESSARY; ALL AYE. MOTION PASSED 7-0.

## **PUBLIC WORKS**

### **Purchase of TUFF Storage Shed for baseball equipment at Grigsby Field (County Grant)**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE BID FROM TUFF SHED AS SUBMITTED FOR A STORAGE SHED FOR BASEBALL EQUIPMENT AT GRIGSBY FIELD (A COUNTY GRANT PROJECT THAT INCLUDES MATCHING FUNDS FROM SLUGGARS); ALL AYE. MOTION PASSED 7-0.

### **Ordinance to amend Parks Code re events held in ELP parking lots**

Public Works Director Dan Koch reviewed the policy report explaining that this ordinance creates an additional event category for which the fee will be lower since the parking lots require less maintenance than other events. It was noted that events such as "Cruise Night" and "Taste of Parkville" will benefit from this action.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2517, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE TITLE 1, CHAPTER 140, CITY PARKS, SECTION 140.350 REGARDING PARKS FACILITY USAGE AND PERMIT FEES, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2517 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2517 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2489; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2517 was posted on 06/12/09.*

### **C/A Ord. w/North Hills Engineering re Brush Creek Southwest Pump Station Design**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 297, AN ORDINANCE AUTHORIZING AN AGREEMENT WITH NORTH HILLS ENGINEERING FOR PROFESSIONAL SERVICES IN CONJUNCTION WITH THE BRUSH CREEK SEWER EXTENSION – SOUTHWEST PUMP STATION DESIGN, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 297 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 297 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 297; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 297 was posted on 06/12/09.*

### **ACCOUNTS PAYABLE A-864**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-864 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-864 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-864 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-864, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, McMANUS, BUTCHER, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

*Bill A-864 was posted on 06/12/09.*

### **COMMITTEE REPORTS**

Note: Only committee liaisons with reports at this board meeting are listed in these minutes.

Chamber of Commerce/Tourism/Main Street Activities – Alderman Butcher provided Chamber of Commerce event updates, noting that additional details are always available at the Chamber's

website [www.parkvillechamber.com](http://www.parkvillechamber.com). She also reported on the Blues and Jazz Fest and July 4<sup>th</sup> festivities coming up and noted that the recent "Cruise Night" was a big success, bringing many visitors to downtown Parkville and to the restaurants.

Finance Report – Marvin Ferguson reviewed the finance report submitted for the period ending May 31, 2009.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE FINANCE REPORT AS SUBMITTED; ALL AYE. MOTION CARRIED 7-0.

Channel 2 – Marc Sportsman reported that Channel 2 staff have been working on recent sound issues and citizens should notice improvement in that area soon. He also noted that upcoming video topics of interest will include the Farmers Market, the Parkville Blues and Jazz Festival, Stormwater Management and area Recycling opportunities.

#### MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Sportsman reported that the proposed ETC Citizen Satisfaction Survey is very close to being finalized and then prepared to send out.

#### ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN AT 8:48 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

July 7, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Absent w/prior notice  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Public Works Director Dan Koch  
City Engineer Jay Norco  
Janet Garms, Kutak Rock, LLC  
Michael Short, Oppenheimer & Co. Inc.  
Harry Sievers, Resident  
Carol and John Kuhns  
Connie Wuebben and many FOPAS Volunteers  
Helene Miller, Missouri Dept. of Conservation

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Platte County Landmark  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:30 p.m. an Executive Session was held to discuss litigation under authority of RSMo610.021(1).

**REVIEW OF MINUTES**

**Approval of Minutes for the June 16<sup>th</sup> Work Session and Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE JUNE 16<sup>th</sup> WORK SESSION AND REGULAR BOARD MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CITIZEN INPUT**

**Carol Kuhns on behalf of MSPA to present Appreciation Plaque to FOPAS for serving as this year's July 4<sup>th</sup> Parade grand marshal**

Main Street Parkville Association was represented by Carol Kuhns to present a special Appreciation Plaque to the Friends of Parkville Animal Shelter (FOPAS) for serving as this year's

July 4<sup>th</sup> Parade grand marshal. Ms. Kuhns noted that this is in appreciation also for all that they do for the animals at the shelter and in their foster program. Ms. Connie Wuebben, joined by many other FOPAS volunteers, accepted the plaque and noted they can always use more volunteers.

### **Helene Miller from Department of Conservation to present Trim Grant Award**

Ms. Helene Miller from the Missouri Department of Conservation addressed the board to present a check for \$3,175 which she explained was their portion of the Trim (Tree Resource and Maintenance) Grant previously awarded to the City of Parkville. Ms. Miller reported that now the work set out in the city's grant application has successfully been completed, the MDC is presenting this check for their commitment to help cover the expense of that project.

## **MAYOR'S REPORT**

### **Planning and Zoning Commission Appointments**

Mayor Richardson reported on some Planning and Zoning Commission member terms soon to expire and one existing vacancy. He added that at this time, his recommendation is to newly appoint Keith Carey and reappoint Dean Katerndahl to serve on the Planning and Zoning Commission. Additional potential candidates, he noted, are still being studied.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPOINTMENT OF KEITH CAREY AND REAPPOINTMENT OF DEAN KATERNDAHL TO SERVE ON THE PARKVILLE PLANNING AND ZONING COMMISSION; ALL AYE. MOTION PASSED 7-0.

The Mayor announced that he just received the participation renewal notice from the Platte County Economic Development Corporation (PCEDC). Brief discussion followed regarding current and potential future PCEDC participation levels. The Mayor expressed his recommendation that the city should move from the Silver to the Gold level and his hope that this will be considered by the board soon.

Mayor Richardson also reported that MARC has sent out its call for Transportation Projects and said he will recommend a feasibility study for access to English Landing Park and other areas south of the railroad tracks.

## **CITY ADMINISTRATOR'S REPORT**

City Engineer Jay Norco introduced the following ordinance noting that this is necessary to allow more time to complete the project. Janet Garms, from Kutak Rock, explained that what this does is to approve the form of the documents to renew the notes for the Brush Creek NID.

### **Ordinance Authorizing Issuance and Delivery of Notes – Parkville, MO (Brush Creek NID 2009)**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2518, **AN ORDINANCE OF THE CITY OF PARKVILLE, MISSOURI, AUTHORIZING THE ISSUANCE AND DELIVERY OF NOT TO EXCEED \$4,700,000 PRINCIPAL AMOUNT OF LIMITED GENERAL OBLIGATION IMPROVEMENT AND RENEWAL TEMPORARY NOTES (BRUSH CREEK DRAINAGE AREA NEIGHBORHOOD IMPROVEMENT DISTRICT), SERIES 2009A; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS AND AUTHORIZING THE TAKING OF CERTAIN ACTIONS IN CONNECTION**

**THEREWITH FOR THE PURPOSE OF PROVIDING FUNDS TO RENEW THE CITY'S OUTSTANDING LIMITED GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2006A (BRUSH CREEK DRAINAGE AREA NEIGHBORHOOD IMPROVEMENT PROJECT), TO FINANCE ADDITIONAL SEWER IMPROVEMENTS AND TO PAY CERTAIN COSTS INCURRED IN CONNECTION THEREWITH; FINDING THAT A NEGOTIATED SALE OF THE NOTES IS IN THE BEST INTEREST OF THE CITY; PRESCRIBING THE FORM AND DETAILS OF SAID NOTES; APPROVING THE FORM OF THE OFFICIAL STATEMENT AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2518 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2518 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2490; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, McFARLANE, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2518 was posted on 07/02/09.*

**Ordinance Repealing Ord. # 2483 which levied assessments on Brink Meyer Road NID properties**

City Engineer Jay Norco explained that the reason for repealing Ordinance #2483 which levied assessments on the Brink Meyer Road NID properties is due to the collapse of the retaining wall. Ms. Garms, noted that under the circumstances, the final assessment amount is not known at this time, making repeal of Ordinance #2483 necessary for renewal of the notes and interest. This, she said, is her recommendation to the board.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2519, **AN ORDINANCE REPEALING ORD. # 2483 WHICH LEVIED ASSESSMENTS ON BRINK MEYER ROAD NID PROPERTIES**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2519 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2519 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2491; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, McFARLANE, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2519 was posted on 07/02/09.*

**Ordinance Authorizing Issuance and Delivery of Notes – Parkville, MO (Brink Meyer Road NID 2009)**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2520, **AN ORDINANCE OF THE CITY OF PARKVILLE, MISSOURI, AUTHORIZING THE ISSUANCE AND DELIVERY OF NOT TO EXCEED \$3,500,000 PRINCIPAL AMOUNT OF LIMITED GENERAL OBLIGATION RENEWAL TEMPORARY NOTES (BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT), SERIES 2009; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS AND AUTHORIZING THE TAKING OF CERTAIN ACTIONS IN CONNECTION THEREWITH FOR THE PURPOSE OF PROVIDING FUNDS TO**

**RENEW THE CITY'S OUTSTANDING LIMITED GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2007 (BRINK MEYER NEIGHBORHOOD IMPROVEMENT DISTRICT), AND TO PAY CERTAIN COSTS INCURRED IN CONNECTION THEREWITH; FINDING THAT A NEGOTIATED SALE OF THE NOTES IS IN THE BEST INTEREST OF THE CITY; PRESCRIBING THE FORM AND DETAILS OF SAID NOTES; APPROVING THE FORM OF THE OFFICIAL STATEMENT AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID NOTES, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2520 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2520 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2492; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, McFARLANE, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2520 was posted on 07/02/09.*

**Ord. setting permanent part-time exempt employment status of City Treasurer Steve Berg**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2521, **AN ORDINANCE AFFIRMING THE EMPLOYMENT OF STEPHEN D. BERG AS THE CITY TREASURER AND SETTING SALARY, BENEFITS AND TERMS OF SUCH EMPLOYMENT,** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2521 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2521 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2493; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, McFARLANE, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2521 was posted on 07/02/09.*

**Resolution to approve revised Personnel Policy**

Assistant City Administrator/Community Development Director Sean Ackerson reviewed this resolution approving the revised Personnel Policy, noting that the only change made to the Personnel Policy is to address insurance benefits for permanent part-time employees.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #07-01-09 SETTING FORTH PRINCIPLES AND PROCEDURES WHICH GOVERN THE ADMINISTRATION OF THE PERSONNEL PROGRAM FOR THE CITY OF PARKVILLE; ALL AYE. MOTION PASSED 7-0.

## POLICE REPORT

### Update on activities

Police Chief Chrisman reported that the July 4<sup>th</sup> process and volunteers should be commended for the well-organized event. He added that a routine follow-up meeting planned will provide opportunity for affirmation on what worked well and any recommendations for improvement next year.

### Resolution re Platte County Emergency Preparedness Operations Plan reaffirmation

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION 07-02-09 AFFIRMING THE UPDATED PLATTE COUNTY EMERGENCY PREPAREDNESS OPERATIONS PLAN; ALL AYE. MOTION PASSED 7-0.

## COMMUNITY DEVELOPMENT

### Resolution on Board support for Master Plan as approved by Planning and Zoning Commission

Assistant City Administrator/Community Development Director Sean Ackerson reviewed this resolution and distributed a memo which outlined the conditions by which the Planning and Zoning Commission approved the official Master Plan for the City of Parkville.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #07-03-09 SUPPORTING THE PARKVILLE PLANNING AND ZONING COMMISSION'S ADOPTION OF THE PARKVILLE MASTER PLAN ON JULY 7, 2009 IN ACCORDANCE WITH RSMO 89.360 AND ACKNOWLEDGING SAID PLAN AS THE OFFICIAL PLAN OF THE CITY OF PARKVILLE; ALL AYE. MOTION PASSED 7-0.

### Resolution on Board approval for DREAM Initiative Application funding commitment

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #07-04-09 ACKNOWLEDGING DOWNTOWN PARKVILLE'S IMPORTANCE TO THE IDENTITY AND ECONOMIC SUSTAINABILITY OF THE CITY, COMMITTING TO DOWNTOWN REDEVELOPMENT AS A TOP COMMUNITY PRIORITY, AUTHORIZING THE CITY TO APPLY FOR THE 2009 DOWNTOWN REVITALIZATION ECONOMIC ASSISTANCE FOR MISSOURI (DREAM) INITIATIVE AND SHOULD THE STATE SELECT PARKVILLE AS A DREAM COMMUNITY, COMMITTING TO A 20% LOCAL MATCH TO ANY MONIES AWARDED; ALL AYE. MOTION PASSED 7-0.

## PUBLIC WORKS

### C/A Ordinance w/JMAR Underground LLC re Crooked Rd. storm water improvement

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 298, AN ORDINANCE AUTHORIZING AN AGREEMENT WITH JMAR UNDERGROUND LLC RE CROOKED RD. STORM WATER IMPROVEMENT, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 298 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 298 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 298; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BROOKS, McFARLANE, FERGUSON, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 298 was posted on 07/02/09.*

### **C/A Ordinance w/Strick Survey for Brush Creek NID Project**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 299, **AN ORDINANCE AUTHORIZING AN AGREEMENT WITH STRICK SURVEY FOR BRUSH CREEK INTERCEPTOR NID PROJECT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 299 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 299 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 299; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, McFARLANE, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 299 was posted on 07/02/09.*

### **Authorization for emergency valve pit relocation**

City Engineer Jay Norco explained that this Brush Creek NID related request for authorization to proceed with an emergency valve pit relocation is necessary because the hillside above the site is unstable. This action, he noted, is recommended to avoid additional expense to correct a potentially larger resulting problem in the future.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST FOR AUTHORIZATION FOR EMERGENCY VALVE PIT RELOCATION FOR AN AMOUNT NOT TO EXCEED \$10,000, TO BE PAID FROM THE BRUSH CREEK NID CONTINGENCY FUND; ALL AYE. MOTION PASSED 7-0.

### **ACCOUNTS PAYABLE A-865**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-865 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-865 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-865 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-865, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, McMANUS, McFARLANE, BROOKS, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

*Bill A-865 was posted on 07/02/09.*

## COMMITTEE REPORTS

Adhoc Economic Development - Nan McManus reported on agenda topics covered at the last Adhoc EDC meeting, including a presentation by Ms. Molly McGovern from MARC on CDBG program funding options.

Finance Report - Marvin Ferguson reviewed the finance report for the period ending June 30<sup>th</sup>.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE FINANCE REPORT FOR THE PERIOD ENDING JUNE 30, 2009 AS SUBMITTED; ALL AYE. MOTION CARRIED 7-0.

Nature Sanctuary - Dave McCoy reported on the success of the mid-June day camps held in the Nature Sanctuary, in addition to other activities such as the tree identification hike and stream team testing.

Farmers Market - Gia McFarlane reported that the Farmers Market is now open on Wednesdays with a large selection, from 2 p.m. until sold out. She also noted that everyone at the Farmers Market is extremely grateful for the added tables and hand-washing station.

## MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Sportsman reported that mailing of the ETC Citizen Satisfaction survey should take place next week.

## ADJOURN

IT WAS MOVED BY ALDERMAN McCOY AND SECONDED BY ALDERMAN FERGUSON TO ADJOURN AT 8:31 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

July 21, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Absent w/prior notice  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Attorney Jack Campbell  
Michael Short, Oppenheimer & Co. Inc.  
Platte County Commissioners Betty Knight and Kathy Dusenbery  
Platte County Parks & Recreation Director Brian Nowotny  
Neil Davidson, Resident  
Harry Sievers, Resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Platte County Landmark  
Ruth Naranjo for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes for the July 7<sup>th</sup> Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE JULY 7<sup>th</sup> REGULAR BOARD MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

***CONSENT AGENDA ITEMS – ( 3 )***

1. Parkville Chamber request for picnic liquor license for Bluegrass Block Party 09/26/09
2. Main Street Parkville Assoc. request for picnic liquor license for Annual Parkville Days Sept. 21-23
3. Cupini's Restaurant in Parkville Commons for Resort Liquor License (no Sunday sales)

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA ITEMS AS SUBMITTED FOR THE JULY 21<sup>ST</sup> REGULAR BOARD MEETING; ALL AYE. MOTION PASSED 7-0.

## CITIZEN INPUT

### **Michael Short, Oppenheimer, to report on sale of NID bonds and Parkville's high S&P rating**

Mr. Short reported to the board on the recent sale of temporary renewal notes related to the Brush Creek and the Brink Myer Road Neighborhood Improvement Districts. Mr. Short said the notes were marketed at a par value of 2.25% and most of the notes went to local financial institutions. He noted that Parkville's high Standard and Poor's rating was a big part of the success of this sale since the SP-1+ rating awarded to Parkville is the highest rating that S&P gives on short-term municipal obligation notes. Mr. Short said this is an important factor coming from an objective 3<sup>rd</sup> party source on what we do here in Parkville and the way staff operates. These transactions, he added, are scheduled to officially close on July 30<sup>th</sup>, and will retire the previous notes.

### **Platte County Parks and Recreation Director Brian Nowotny re Platte County Park Master Plan and proposed renewal of the half-cent parks and stormwater sales tax**

Platte County Commissioners Betty Knight and Kathy Dusenbery addressed the board to briefly review the proposed renewal of the half-cent parks and stormwater sales tax and distribute material outlining what the tax has supported to date and might accomplish if extended.

Platte County Parks and Recreation Director Brian Nowotny also spoke on this issue. He outlined long-range planning and referred anyone interested in learning more about the Parks Master Plan to visit the Platte County Parks website at [www.platteparks.com](http://www.platteparks.com).

### **Neil Davidson re update on area goals for trail expansion**

Mr. Neil Davidson, a Parkville resident who serves on the Platte County Parks Board, addressed the board to express his support for this Platte County Parks initiative. He also invited everyone to a Trail celebration taking place on Saturday, July 25<sup>th</sup>, meeting at 9 a.m. at Lakeview Middle School to take a walk on the trail.

**MAYOR'S REPORT** – none this meeting.

### **CITY ADMINISTRATOR'S REPORT**

#### **Ordinance to increase salary for Lore Meyer**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2522, **AN ORDINANCE INCREASING THE SALARY FOR LORE MEYER, ACCOUNTS PAYABLE/HUMAN RESOURCE MANAGER**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2522 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2522 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2494; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2522 was posted on 07/17/09.*

**Ord. re participation in MO. Local Government Employees Retirement System (LAGERS)**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2523, **AN ORDINANCE AUTHORIZING PARTICIPATION IN THE MISSOURI LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2523 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2523 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2495; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, BROOKS, McCOY, AND McMANUS; MOTION PASSED 7-0.

*Bill 2523 was posted on 07/17/09.*

**Ordinance amending municipal code to authorize Mayor, with board approval, to create and appoint members to advisory committees**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2524, **AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE, TO ALLOW THE MAYOR AND BOARD TO APPOINT ADVISORS AND ADVISORY COMMITTEES AND TO ADDRESS FAILURE TO APPOINT EXPIRING APPOINTMENTS**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2524 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2524 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2496; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, BUTCHER, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

*Bill 2524 was posted on 07/17/09.*

**POLICE REPORT**

**Update on activities**

Police Chief Chrisman reported that he expects to have two proposed new police officers to present in the near future.

**COMMUNITY DEVELOPMENT**

**Board Approval of one-year extension of Conditional Use Permit, allowing continued offsite storage, staging & assemblage of heavy equipment and materials for public utility / infrastructure construction on a 15-acre portion, more or less, of parcel 20-3.0-07-000-000-003-00, Clarkson Construction PZ08-21.**

Assistant City Administrator/Community Development Director Sean Ackerson reviewed this proposed Conditional Use Permit extension for Clarkson Construction.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE ONE-YEAR EXTENSION OF CONDITIONAL USE PERMIT AS REQUESTED BY CLARKSON CONSTRUCTION AND RECOMMENDED BY THE PLANNING AND ZONING COMMISSION; ALL AYE. MOTION PASSED 7-0.

Mr. Ackerson also provided the board with an update on new businesses opening in Parkville, and new construction permits being issued which indicate economic recovery is slowly improving.

At Alderman Sportsman's request, Mr. Ackerson provided an update regarding mobile vendor approval procedures. Mr. Ackerson noted that he expects the Planning and Zoning Commission to review this issue in the near future and any zoning code amendments that this issue might require.

## PUBLIC WORKS

### Update to the board on Scooter Guy conditional use paving issue

Public Works Director Dan Koch reported to the board that August 24<sup>th</sup> will be the final deadline for the conditional use permit previously granted to the site of the Scooter Guy to address the current outstanding paving issue.

## ACCOUNTS PAYABLE A-866

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-866 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-866 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-866 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-866, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, BUTCHER, McCOY AND SPORTSMAN; MOTION CARRIED 7-0.

*Bill A-866 was posted on 07/17/09.*

## COMMITTEE REPORTS

Chamber of Commerce/Tourism/Main Street Activities – Mrs. Butcher reported on recent and upcoming Chamber/Tourism and Main Street activities, including a Business Over Lunch meeting at the Argosy on August 28<sup>th</sup>. The meeting will host a Government Representation Panel that includes State, County and Local government leaders and seating will be limited so early reservations are encouraged by August 24<sup>th</sup> and available through the Chamber website.

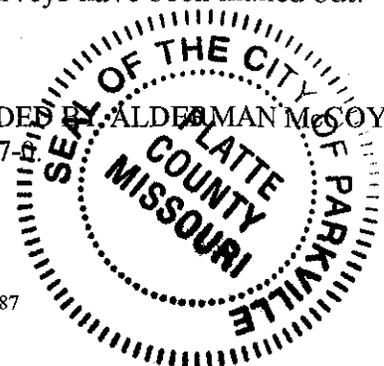
## MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Sportsman reported that the ETC Citizen Satisfaction surveys have been mailed out.

## ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McCOY TO ADJOURN AT 8:12 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: August 4, 2009 Time: 6:25 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Attorney Jack Campbell  
City Clerk Claudia Willhite  
Todd Foster, Midwest Public Risk  
Courtney Koger, Kutak Rock LLP

**WORK SESSION TOPIC: MIDWEST PUBLIC RISK (formerly MARCIT) PUBLIC OFFICIALS LIABILITY TRAINING**

At 6:25 p.m., Mayor Richardson opened this August 4<sup>th</sup> Work Session for a presentation by Todd Foster from Midwest Public Risk. Joining Mr. Foster for this presentation was Attorney Courtney Koger from Kutak Rock LLP. Mr. Foster began by explaining the reason for the recent company name change which now allows them to also work in Kansas. He began a video presentation that demonstrated how public officials can prevent liability issues. A few of the key points made included the importance of being fair and impartial by not forming an opinion or deciding preferred action on an issue prior to the related public hearing. Ms. Courtney Koger, an attorney from Kutak Rock LLP, reviewed actual law suits and their outcomes to further illustrate high risk liability behavior. Ms. Koger also advised the board that acting outside the scope of authorized responsibilities and official duties in a willful and wanton manner results in a lack of liability coverage.

The work session closed at 7:00 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**August 4, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Lt. John Moyer  
City Clerk Claudia Willhite  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Attorney Jack Campbell  
Adam Rini, Price Chopper  
Carol Kuhns and Tom Hutsler, MSPA  
Harry Sievers, Resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Platte County Landmark  
Ruth Naranjo for Channel 2

Mayor Richardson announced that from 5:45 to 6:25 p.m. an Executive Session was held to discuss litigation under authority of RSMo610.021(1), and that session will reconvene following this regular meeting. He also announced that at 6:25 p.m. a Work Session was held for a presentation by Midwest Public Risk of Missouri (formerly MARCIT).

**REVIEW OF MINUTES**

**Approval of Minutes for the July 21<sup>st</sup> Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE JULY 21<sup>st</sup> REGULAR BOARD MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

***CONSENT AGENDA ITEMS – ( 1 )***

1. PCDC picnic liquor license request for Taste of Parkville to be held on 09/10/09

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA AS SUBMITTED FOR THE AUGUST 4<sup>TH</sup> REGULAR BOARD MEETING; ALL AYE. MOTION PASSED 8-0.

## CITIZEN INPUT

### **Resolution authorizing execution of bylaws for Midwest Public Risk of Missouri (formerly MARCIT)**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #08/01/2009 AUTHORIZING EXECUTION OF THE BYLAWS FOR MIDWEST PUBLIC RISK OF MISSOURI (FORMERLY MARCIT) AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Request from Price Chopper for approval of tent sale event in a B-4 district**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST FROM PRICE CHOPPER FOR APPROVAL OF A TENT SALE EVENT FROM 9 A.M. TO 7 P.M. ON AUGUST 13, 14 AND 15<sup>TH</sup> AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

## MAYOR'S REPORT

### **Planning and Zoning Commission Appointments**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPOINTMENTS TO THE PLANNING AND ZONING COMMISSION OF ROBERT LOCK UNTIL 2013 AND PAM SCOTT UNTIL 2012 AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Board of Zoning Adjustment Appointment**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPOINTMENT TO THE BOARD OF ZONING ADJUSTMENT OF AL McCORMICK UNTIL 2012 AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

## CITY ADMINISTRATOR'S REPORT

### **Resolution re amendment to Personnel Policy**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #08/02/2009 AMENDING SECTION 14B OF THE PERSONNEL POLICY, AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Ordinance Amending all hiring ordinances regarding City contribution to a deferred compensation account**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2525, **AN ORDINANCE AMENDING ALL HIRING ORDINANCES REGARDING CITY CONTRIBUTION TO A DEFERRED COMPENSATION ACCOUNT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2525 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2525 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2497; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2525 was posted on 07/31/09.*

**Resolution Affirming City of Parkville Municipal Code re Ethics and Conflict of Interest**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #08/03/2009 AFFIRMING THE CITY OF PARKVILLE MUNICIPAL CODE REGARDING ETHICS AND DISCLOSURE OF CONFLICT OF INTEREST AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**POLICE REPORT**

**Update on activities**

Lt. John Moyer reported that the department has been planning for coming events and working on background checks for potential police officer candidates.

**COMMUNITY DEVELOPMENT**

**Resolution in continued support of the Army Corps of Engineers River Bottom Study**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE RESOLUTION IN CONTINUED SUPPORT OF THE ARMY CORPS OF ENGINEERS RIVER BOTTOM STUDY AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**Ordinance approving Final Plat, Lot 1-1 through 1-3, Townhomes at the National – First Plat**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2526, **AN ORDINANCE APPROVING FINAL PLAT, LOT 1-1 THROUGH 1-3, TOWNHOMES AT THE NATIONAL – FIRST PLAT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2526 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2526 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2498; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS, McCOY, AND McMANUS; MOTION PASSED 8-0.

*Bill 2526 was posted on 07/31/09.*

Mr. Ackerson closed his report with an update on the recent submission of the Dream Initiative Application and a thank you to all the community partners who supported this application with their letters of commitment. Those commitments, he noted, helped make this a stronger application than submitted in the past and staff are hopeful that we will hear good news in the fall when the winners are announced.

## **PUBLIC WORKS**

### **Update**

Public Works Director Dan Koch reported to the board that he has received confirmation from MoDOT that a verbal agreement regarding easements necessary for the Highway 9 bridge work has been reached with the Postal Service. The next step, he said, is the process of the deeds, which MoDOT and the Post Office are working on.

### **ACCOUNTS PAYABLE A-867**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-867 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-867 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-867 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-867, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, BUTCHER, McCOY, SPORTSMAN AND McFARLANE; MOTION CARRIED 8-0.

*Bill A-867 was posted on 07/31/09.*

## **COMMITTEE REPORTS**

**Farmers Market** – Mrs. McFarlane reported that many seasonal vegetables, corn, tomatoes, melons, fruit and gift cards are still available from the Farmers Market on Wednesday afternoons and Saturday mornings.

**Nature Sanctuary** – Mr. McCoy reported that the Nature Sanctuary has continued to receive assistance from the Youth Volunteer Corps who recently gave 4 days of help by chipping trails. Other volunteer assistance, he reported, was received by 38 volunteers from the Lenexa YMCA who came out and also helped with needed chipping to some Nature Sanctuary trails. This is in addition, he said, to two new Eagle Scout projects coming up, so there is strong interest by volunteers to work in the Nature Sanctuary. He further reported that Jim Reed and Lewis Jonas gave a presentation for the North Cross United Methodist Church who gave a \$60 donation to the Nature Sanctuary in appreciation. Mr. McCoy then closed his report by announcing that October 29<sup>th</sup> has been selected for this year's Annual Family Ghost Story Night in the Parkville Nature Sanctuary.

## **MISCELLANEOUS ITEMS FROM THE BOARD**

### **Allowance of Permits for Seasonal Vendors on Private Property**

Assistant City Administrator/Community Development Director Sean Ackerson framed the topic regarding potential approval for allowance of a permit for a seasonal vendor on private property. Mr. Ackerson reported he had received a request for information on approval procedure for a temporary vendor interested in leasing space on private property north of the railroad tracks and near the area of the Farmers Market. He said the vendor plans initially to be open on weekends only from 11 a.m. to 7 p.m. with possible modification to his menu and hours later on. In addition to reviewing how some area cities address this, Mr. Ackerson noted that regulations for a vendor

such as this are not currently addressed in Parkville's Municipal Code and therefore temporary approval, if granted, would need to come from the board. He added that considerations such as parking, set-back and signage could be an issue. Discussion followed with some board members in favor of seeing the cart before deciding or giving more time to studying the issue before taking any action. Mr. Ackerson then reported that the vendor, Mr. Denney, has said he is willing to come to the next board meeting, with the private property owner, to answer any questions.

Following lengthy discussion on the matter and whether or not it should be allowed or required to meet all Old Town District regulations:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McCOY TO ALLOW A TEMPORARY SPECIAL USE PERMIT FOR THE PERIOD OF ONE WEEK FOR MR. DENNY TO OPERATE A HOT DOG VENDOR CART ON PRIVATE PROPERTY, SUBJECT TO FIRST ACQUIRING A PARKVILLE BUSINESS OCCUPATION LICENSE; ROLL CALL VOTE AS FOLLOWS: NAYS: ALDERMEN McMANUS, BUTCHER, AND BROOKS; AYES: ALDERMEN FERGUSON, McFARLANE, McCOY, BAY AND SPORTSMAN. MOTION CARRIED 5 TO 3.

An amendment to the motion was then requested and approved as follows:

IT WAS MOVED BY ALDERMAN BROOKS AND SECONDED BY ALDERMAN BUTCHER TO AMEND THE PREVIOUS MOTION TO ADD THAT IF THE LOCATION CHOSEN FOR SAID VENDOR CART FALLS WITHIN THE PARKVILLE OLD TOWN DISTRICT, ALL OLD TOWN DISTRICT REGULATIONS MUST BE MET; ROLL CALL VOTE AS FOLLOWS: AYES: ALDERMEN McMANUS, BUTCHER, BROOKS, McFARLANE, McCOY, AND BAY; NAYS: ALDERMEN SPORTSMAN AND FERGUSON. MOTION CARRIED 6 TO 2.

#### ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McCOY TO ADJOURN THE REGULAR MEETING AT 8:36 P.M. AND RECONVENE EXECUTIVE SESSION TO DISCUSS LITIGATION UNDER AUTHORITY OF RSMO610.021(1); ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Special Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
August 11, 2009 - Noon

Mayor Richardson called the Special board meeting to order at Noon.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman David McCoy - Absent w/prior notice  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Absent w/prior notice  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

Also present: City Administrator Shannon Thompson  
Assistant City Administrator Sean Ackerson  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Clerk Claudia Willhite

**Ordinance Authorizing an Agreement w/Damon Pursell Construction Co.**

Please note: A copy of the related staff policy report for the proposed contract ordinance to approve an agreement with Damon Pursell Construction Company is attached to these minutes.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BROOKS THAT C/A BILL 300, AN ORDINANCE AUTHORIZING AN AGREEMENT WITH DAMON PURSELL CONSTRUCTION COMPANY FOR CONSTRUCTION SERVICES REGARDING THE TEMPORARY BRACING OF A RETAINING WALL, GENERALLY LOCATED ON THE EAST SIDE OF BRINK-MEYERS ROAD, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN SPORTSMAN THAT C/A BILL 300 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

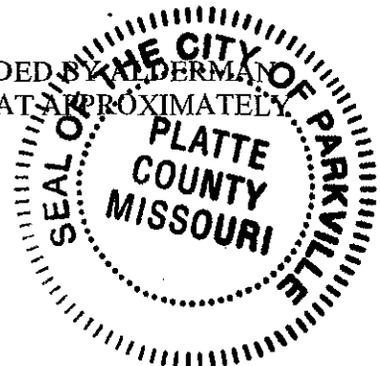
IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN SPORTSMAN THAT C/A BILL 300 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 300; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BUTCHER, FERGUSON, BROOKS, McFARLANE, AND McMANUS; MOTION PASSED 6-0.

C/A Bill 300 was posted on 08/12/09.

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BUTCHER TO ADJOURN THE SPECIAL BOARD MEETING AT APPROXIMATELY 12:10 P.M.; ALL AYE. MOTION CARRIED 6-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



*Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.*

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

August 18, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Chrisman  
City Clerk Claudia Willhite  
Public Works Director Dan Koch  
Nature Sanctuary Director Jim Reed  
Harry Sievers, Resident

MEDIA PRESENT: Alan McArthur, The Platte County Landmark  
Michael Westblade, Sun Publications  
Mark Vasto, The Parkville Luminary  
Ruth Naranjo, Michael Horine for Channel 2

Mayor Richardson announced how we are all saddened by the sudden passing of long-time Alderman Dave McCoy. Under the circumstances, this agenda is modified to conduct only essential business tonight, he noted, the highest priority of which is to say a few words in memory of Dave McCoy. The Mayor's words explained how Dave was first elected in April 1994, serving continuously and tirelessly from that date. Dave served on the Finance Committee for many years, which is a challenging, non-glamorous job, out of the limelight, just as Dave liked it. Dave also served as board liaison to the Nature Sanctuary and contributed many hours in that service as well as the Stream Team that regularly tested the water quality for Alloe Creek. The Mayor added that during his years on the board, Dave brought intelligence and an eternal optimism that will be deeply missed; his handiwork though will be with us always.

Alderman Ferguson stated that he had the pleasure of serving with Dave on the Finance Committee for many years. He added that Dave was a gentleman in every respect and very knowledgeable. We all will sorely miss him.

Alderman Sportsman added that because of Dave's preference to do a lot, but in a very quiet way, many citizens and others may not fully realize how very much he gave to enrich our community and how much those of us who saw first-hand what he gave, respected him. His intellectual curiosity, affableness and ability to get along with fellow board members are just some of the reasons Dave was such a pleasant man to be around and why he will be so missed, by so many.

Alderman Brooks noted that Dave's love for his family, friends and community was enormous. He was a guiding light on this board and an inspiration to us all. We all will miss him dearly.

Mayor Richardson then requested approval to proceed with acceptance of the amended agenda.

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN FERGUSON TO ACCEPT THE AMENDED AGENDA, ALL AYE. MOTION PASSED 7-0.

### ***PROPOSED CONSENT AGENDA ITEMS – ( 5 )***

1. Request from Ducks Unlimited re Temp. Liquor Permit for fundraiser on 09/12/09 at the PAC
2. Main Street Association request for approval for Sidewalk Sale event during Parkville Days
3. Replacement of existing monument signs in a "B-4" District – 945 Professional Building
4. Replacement of existing monument sign in a "B-4" Planned Business District – School of Rock
5. Addition of a wall sign in a "B-4" Planned Business District – McKeever's Price Chopper

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN BROOKS TO REMOVE ITEM #3. "REPLACEMENT OF EXISTING MONUMENT SIGNS IN A "B-4" DISTRICT – 945 PROFESSIONAL BUILDING" FROM THE AUGUST 18<sup>TH</sup> CONSENT AGENDA TO POSTPONE CONSIDERATION UNTIL THE NEXT BOARD MEETING, ALL AYE. MOTION PASSED 7-0.

Mayor Richardson asked if there were any other requests regarding the remaining consent agenda items. Hearing none:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REMAINING FOUR AUGUST 18<sup>TH</sup> CONSENT AGENDA ITEMS AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

### **CITIZEN INPUT**

#### **Public Hearing re 2009 Property Tax Levy for the City of Parkville**

City Administrator Shannon Thompson reviewed the details of the proposed tax levy.

Mayor Richardson opened the Public Hearing regarding the proposed Parkville 2009 Property Tax Levy at 7:13 p.m.

As there was no public comment, the Mayor closed the hearing meeting the statutory requirement for the proposed 2009 tax levy at 7:15 p.m.

### **CITY ADMINISTRATOR'S REPORT**

#### **Ordinance Setting 2009 Property Tax Levy**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2527, AN ORDINANCE LEVYING A TAX OF \$.6001 ON ALL TAXABLE PROPERTY IN THE CITY OF PARKVILLE FOR THE YEAR 2009, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2527 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2527 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2499; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2527 was posted on 08/14/09.*

### **ACCOUNTS PAYABLE A-868**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-868 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-868 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-868 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-868, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, BUTCHER, SPORTSMAN AND McFARLANE; MOTION CARRIED 7-0.

*Bill A-868 was posted on 08/14/09.*

### **MISCELLANEOUS ITEMS FROM THE BOARD**

#### **Nature Sanctuary Director Jim Reed re Important Contributions of Alderman Dave McCoy**

Nature Sanctuary Director Jim Reed reported that another one of the important contributions Dave McCoy gave was his participation on the Nature Sanctuary committee and the related Stream Team. Dave was one of the original members of the Stream Team that began water testing 11 years ago and since Dave was the team's mathematical wizard, Jim noted their job will take much longer now. Jim added that when the Nature Sanctuary first started, Dave would go over there to work using the weed eater on the trails despite extreme heat and bugs, in order to make it a better place to hike and enjoy. He cared very much about the Nature Sanctuary.

The Mayor thanked Jim for the lovely bouquet of flowers gathered from the Nature Sanctuary, and on display at this meeting in honor of Dave. Jim said it was a labor of love for a friend who will be deeply missed.

### **ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN THE REGULAR MEETING AT 7:23 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: *Claudia Willhite*  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: September 1, 2009 Time: 5:30 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Assistant City Administrator Sean Ackerson  
Public Works Director Dan Koch  
Police Chief Chrisman  
City Clerk Claudia Willhite  
Ms. Karen Falk, ETC

**WORK SESSION TOPIC: ETC PARKVILLE CITIZEN SATISFACTION SURVEY RESULTS**

At 5:30 p.m., Mayor Richardson opened this September 1<sup>st</sup> Work Session for a detailed presentation by Ms. Karen Falk regarding the ETC Direction Finder – Citizen Satisfaction Survey Results. A copy of Ms. Falk’s PowerPoint presentation on the survey results is attached to these official minutes and a link to the complete survey is expected to be available soon from the city website at [www.parkvillemo.com](http://www.parkvillemo.com).

The work session closed at approximately 6:55 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**September 1, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator / Comm. Dev. Director Sean Ackerson  
Police Chief Kevin Chrisman  
City Clerk Claudia Willhite  
Public Works Director Dan Koch  
City Attorney Jack Campbell  
Cory Miller and Diane Driver  
David Burns, Tony Hermelink, Dr. Steve Billings  
Harry Sievers, Resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Alan McArthur, The Platte County Landmark  
Michael Westblade, Sun Publications  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 5:30 p.m. a Work Session was held for a review by Karen Falk of the ETC Citizen Satisfaction survey results.

**REVIEW OF MINUTES**

**Approval of Minutes for the August 4<sup>th</sup> Work Session, August 4<sup>th</sup> Regular Meeting and Minutes of the August 11<sup>th</sup> Special Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE AUGUST 4<sup>TH</sup> WORK SESSION, AUGUST 4<sup>TH</sup> REGULAR MEETING AND AUGUST 11<sup>TH</sup> SPECIAL MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CITIZEN INPUT**

**Public Hearing re 2009 Property Tax Levy for City of Parkville**

Mayor Richardson opened the Public Hearing regarding the proposed adjusted Parkville 2009 Property Tax Levy at 7:05 p.m.

City Administrator Shannon Thompson explained how the original proposed tax levy amount of \$.6001 was arrived at and why we want to revise that rate to be \$.5972, in order to comply with revised State statute.

Mayor Richardson invited anyone in attendance who wished to speak in opposition or support of the proposed adjusted tax levy for 2009 to come forward. As there was no one wishing to speak and no further questions on this matter, the Mayor closed the public hearing at 7:07 p.m.

**Cory Miller/Diane Driver re request for Parktoberfest Event and Liquor License Approvals**

Mr. Cory Miller and Diane Driver addressed the board regarding the Parktoberfest Event, reviewing the written event and liquor license requests submitted in the board packets. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE PARKTOBERFEST EVENT AND RELATED LIQUOR BY THE DRINK PICNIC LICENSE AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**MAYOR'S REPORT**

**Certificate of Appreciation to Tom Johnson retiring from BZA after 18 years of service**

Mayor Richardson presented a Certificate of Appreciation and plaque to Mr. Tom Johnson in gratitude for 18 years of dedicated service and commitment to the Board of Zoning and Adjustment for the City of Parkville. Mr. Johnson expressed his pleasure in serving Parkville these many years and although he is moving out of the city limits he still intends to continue his support of Parkville events and development.

**Certificate of Appreciation to Harold Brown for 14 years of service on Planning and Zoning Commission**

Mayor Richardson reported that he also has a Certificate of Appreciation and plaque for former Commissioner Harold Brown in gratitude for his 14 years of service and commitment to the Planning and Zoning Commission for the City of Parkville. The Mayor noted that Dr. Brown was unable to attend the meeting tonight as he is already enjoying the opportunity to do some traveling but the City of Parkville certainly appreciates the dedication and service of Dr. Brown in his 14 years on the Planning and Zoning Commission.

**CITY ADMINISTRATOR'S REPORT**

**Ordinance repealing Ord. #2499 which set the 2009 Tax Levy at \$.6001 and approving the new adjusted rate of \$.5972 as the 2009 Tax Levy for the City of Parkville**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2528, AN ORDINANCE REPEALING ORDINANCE 2499 WHICH SET THE 2009 TAX LEVY AT \$.6001 AND APPROVING A NEW ADJUSTED RATE OF \$.5972 AS THE TAX LEVY ON ALL TAXABLE PROPERTY IN THE CITY OF PARKVILLE FOR THE YEAR 2009, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2528 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2528 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2500; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2528 was posted on 08/28/09.*

### **Ordinance Approving a Settlement Agreement with AT&T Landline**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2529, **AN ORDINANCE APPROVING A SETTLEMENT AGREEMENT WITH AT&T LANDLINE**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2529 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2529 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2501; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2529 was posted on 08/28/09.*

## **POLICE REPORT**

### **Update on activities**

Chief Chrisman updated the board on two safety campaigns soon to be announced in press releases; one to support the use of child safety restraints and one regarding dangers of drinking and driving. He further noted that the Parkville Police Department is proud to offer free training and assistance to anyone wanting to set up an appointment for help with installation and use of child safety restraints.

## **COMMUNITY DEVELOPMENT**

### **Request for approval to Replace existing monument signs in a "B-4" District located at 945 Professional Building**

Assistant City Administrator/Community Development Director Sean Ackerson reviewed the sign application from Tony Hermelink, Art of Illumination, on behalf of the property owner of 945 Professional Building, David Burns. Mr. Ackerson noted that because one of the signs is in MoDOT right-of-way, a condition of any approval regarding that particular sign will require MoDOT approval as well. Mr. Burns, Mr. Hermelink and Dr. Steve Billings, a long-time building tenant, addressed the board regarding this request. Following detailed discussion of the Applicant's needs, Parkville sign regulations and staff recommendations to maintain the current total sign square footage for this address:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPLICANT'S REQUEST FOR THE TWO LARGER MONUMENT SIGNS FOR THE 945 PROFESSIONAL BUILDING, AS SUBMITTED IN THE APPLICATION, ON THE

CONDITION THAT THE THIRD SIGN IS ELIMINATED. MOTION WAS APPROVED 4-3 BY ROLL CALL VOTE AS FOLLOWS: AYES: ALDERMEN McMANUS, FERGUSON, BUTCHER AND BAY; NAYS: ALDERMEN BROOKS, McFARLANE AND SPORTSMAN.

**Ordinance Approving the Replat of Lots 22, 23, and 24, of the amended plat, of the National - Third Plat**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2530, **AN ORDINANCE APPROVING THE REPLAT OF LOTS 22, 23, AND 24, OF THE AMENDED PLAT, OF THE NATIONAL - THIRD PLAT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2530 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2530 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2502; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2530 was posted on 08/28/09.*

**PUBLIC WORKS - no agenda items**

**ACCOUNTS PAYABLE A-869**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-869 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-869 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-869 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-869, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN SPORTSMAN, FERGUSON, BROOKS, McMANUS, BUTCHER, BAY AND McFARLANE; MOTION CARRIED 7-0.

*Bill A-869 was posted on 08/28/09.*

**COMMITTEE REPORTS**

Animal Shelter – Mr. Bay reported on the September 19<sup>th</sup> Paws in the Park event from 9 a.m. to Noon.

Chamber of Commerce/Tourism/Main Street Activities – Ms. Butcher provided event updates for Cruise Night on Saturday, the Taste of Parkville on September 10<sup>th</sup> and the Bluegrass Block Party on September 26<sup>th</sup>.

Financial Reports - Mr. Ferguson reviewed both the Semi-annual report for January to June 2009 and the July Finance Report as submitted.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE SEMI-ANNUAL REPORT FOR PERIOD JANUARY 1, 2009 TO JUNE 31, 2009, AS SUBMITTED BY THE CITY TREASURER, AND TO AUTHORIZE THE CITY CLERK TO

MAKE ARRANGEMENTS FOR PUBLICATION OF SAID REPORT; ALL AYE. MOTION PASSED 7-0.

IT WAS ALSO MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE JULY FINANCE REPORT AS SUBMITTED; ALL AYE. MOTION CARRIED 7-0.

### MISCELLANEOUS ITEMS FROM THE BOARD

At the request of Alderman Sportsman, the board discussed the status of the trial period previously granted for Mr. Denney's hot dog vendor cart approval.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FERGUSON TO EXTEND MR. DENNEY'S TEMPORARY APPROVAL FOR SEVEN CONSECUTIVE DAYS (SEPTEMBER 5<sup>TH</sup> THROUGH THE 11<sup>TH</sup>); THE MOTION FAILED 4-3 BY ROLL CALL VOTE AS FOLLOWS: AYES: ALDERMEN FERGUSON, BAY, SPORTSMAN, NAYS: ALDERMEN BROOKS, McMANUS, BUTCHER AND McFARLANE.

Following additional discussion and the desire of some board members to have more opportunity to view Mr. Denney's hot dog vendor operations:

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN FERGUSON TO EXTEND MR. DENNEY'S TEMPORARY APPROVAL THROUGH SUNDAY, THE SEPTEMBER 6<sup>TH</sup>; THE MOTION CARRIED 5-2 BY ROLL CALL VOTE AS FOLLOWS: AYES: ALDERMEN FERGUSON, BAY, SPORTSMAN, McMANUS AND McFARLANE; NAYS: ALDERMEN BROOKS AND BUTCHER.

### ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN THE REGULAR MEETING AT 8:25 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**September 15, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: Police Lt. John Moyer  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Melissa Robbins, Spaghetti Western  
Carol Kuhns, MSPA  
Irene Sparks, Hawthorne House  
Harry Sievers, Resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Dennis Sharkey, The Platte County Landmark  
Mark Vasto, The Parkville Luminary  
Ruth Naranjo for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes for the August 18<sup>th</sup> and September 1<sup>st</sup> Regular Meetings and Minutes of the September 1<sup>st</sup> Work Session**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE AUGUST 18<sup>th</sup> AND SEPTEMBER 1<sup>ST</sup> REGULAR MEETINGS AND THE SEPTEMBER 1<sup>ST</sup> WORK SESSION AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CITIZEN INPUT**

**Proclamation Naming October as Senior Citizens Month in Parkville**

Mayor Richardson read a Proclamation honoring the contributions of Parkville's senior citizens and naming October as "Senior Citizens Month" in Parkville.

**Melissa Robbins re request for Event Approval for Spaghetti Western "Brand Opening"**

Following review of this event approval request:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE GRAND OPENING EVENT PROPOSAL FOR SPAGHETTI WESTERN AS SUBMITTED BY MELISSA ROBBINS; ALL AYE. MOTION PASSED 7-0.

**Carol Kuhns, MSPA, report on Main Street's review of and preferences for buskers and vendors in downtown Parkville**

Ms. Carol Kuhns distributed a memo to the Board with comments on Main Street's position on buskers and temporary vendors for downtown Parkville. A copy of which is attached to these official minutes.

Alderman Sportsman noted that it was encouraging that the MSPA is supportive of the introduction of temporary vendors in downtown Parkville. He then asked Ms. Kuhns, as spokesperson for the MSPA, to weigh in on the actions taken by some people that made the recent trial run for the "Top Dawg" hot dog vendor an extremely difficult situation, as well as an unsuccessful measure of how the board might best address the issue in a manner that benefits all concerned. Following detailed discussion on this matter, Alderman Butcher thanked Ms. Kuhns for coming before the board to present this report on MSPA preferences for temporary vendors.

**MAYOR'S REPORT**

**Ordinance Authorizing Temporary Suspension of the rule set forth in Municipal Code regarding dates of Board of Aldermen Meetings to reschedule the October 6<sup>th</sup> Mtg.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2531, **AN ORDINANCE AUTHORIZING TEMPORARY SUSPENSION OF THE RULE SET FORTH IN MUNICIPAL CODE REGARDING DATES OF BOARD OF ALDERMEN MEETINGS TO RESCHEDULE THE OCTOBER 6<sup>TH</sup> MEETING TO OCTOBER 12<sup>TH</sup>**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2531 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2531 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2503; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2531 was posted on 09/11/09.*

**C/A Ordinance Authorizing the 2009 Contract with Platte County Economic Development Council for Professional Services**

Mayor Richardson noted that he wasn't sure the amount referenced in this proposed contract ordinance for services with the Platte County Economic Development Council was correct and said he did not think there was any urgency to vote on it at this time.

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN FERGUSON TO TABLE THIS AGENDA ITEM; ALL AYE. MOTION PASSED 7-0.

Note: Later in the meeting, prior to consideration of the Accounts Payable ordinance:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO REMOVE THIS AGENDA ITEM FROM THE TABLE FOR CONSIDERATION; ALL AYE. MOTION PASSED 7-0.

Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 303, AN ORDINANCE AUTHORIZING THE 2009 CONTRACT WITH PLATTE COUNTY ECONOMIC DEVELOPMENT COUNCIL FOR PROFESSIONAL SERVICES, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 303 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 303 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 303; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 303 was posted on 09/11/09.*

#### **CITY ADMINISTRATOR'S REPORT - none**

#### **POLICE REPORT**

##### **Update on activities**

Lt. John Moyer reported that the police department has a high school senior intern helping out till the end of this year. He added that they are closer to possibly filling current police officer vacancies and hoping to bring hiring ordinances to the board soon.

##### **Request for approval to**

Lt. Moyer also reviewed the request for board approval to temporarily reduce the speed limit on Brink Myers Road due to temporary narrower lanes.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST TO TEMPORARILY REDUCE THE SPEED LIMIT ON BRINK MYERS ROAD TO 25 MPH FOR PUBLIC SAFETY PURPOSES UNTIL ALL REPAIR WORK IS COMPLETE; ALL AYE. MOTION PASSED 7-0.

#### **COMMUNITY DEVELOPMENT**

##### **Request from Hawthorne House for Change in Use in a B-4 District to add food and non-alcoholic beverage sales to the banquet and reception services currently allowed**

In Sean Ackerson's absence, City Engineer Jay Norco reviewed the policy report regarding the application for a change of use for the Hawthorne House at 6008 NW Bell Road. Mr. Norco

requested to add one condition to staff recommendations and that was for documentation that the appropriate records exist for the dedication of sewer easements, as had been planned.

Hawthorne House owner, Irene Sparks, addressed the board to offer more details and answer any questions. She noted that approval of this application would allow them to sell homemade pies and coffee on site in the Whitman room of the Hawthorne House, as well as to take orders for whole pies to go.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUEST FROM HAWTHORNE HOUSE FOR A CHANGE OF USE IN A B-4 DISTRICT, IN ADDITION TO USES ALREADY PERMITTED, PENDING ALL STAFF RECOMMENDATIONS ARE MET; ALL AYE. MOTION PASSED 7-0.

## **PUBLIC WORKS**

### **C/A Ordinance with TREKK Engineering for CCTV services**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 301, **AN ORDINANCE WITH TREKK ENGINEERING FOR CCTV SERVICES**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 301 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 301 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 301; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 301 was posted on 09/11/09.*

### **Board Approval for Purchase of Replacement Pumps for River Hills and Eastside Stations**

Following policy report review by City Engineer Jay Norco, noting that the cost of repair for the River Hills and Eastside Station pumps would approach the cost of replacing the aging pumps:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE STAFF RECOMMENDATION TO PURCHASE FLYGT PUMPS FROM JCI FOR \$10,272 FOR RIVER HILLS PUMP STATION AND \$4,176 FOR EASTSIDE PUMP STATION; ALL AYE. MOTION PASSED 7-0.

### **C/A Ordinance w/North Hills Engineering for design services on Sewer CIP Stimulus Projects**

Alderman Sportsman reviewed the policy report and staff recommendations for a contract with North Hills Engineering for design services needed for the sewer CIP Stimulus Projects.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 302, **AN ORDINANCE AUTHORIZING A CONTRACT WITH NORTH HILLS ENGINEERING FOR DESIGN SERVICES ON SEWER CIP STIMULUS PROJECTS**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 302 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 302 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 302; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*C/A Bill 302 was posted on 09/11/09.*

### **ACCOUNTS PAYABLE A-870**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-870 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-870 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-870 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-870, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, BUTCHER, SPORTSMAN AND McFARLANE; MOTION CARRIED 7-0.

*Bill A-870 was posted on 09/11/09.*

### **COMMITTEE REPORTS**

Animal Shelter – Mr. Bay reported that those interested in participating in Paws in the Park can still register on line.

Economic Development – Ms. McManus reported on a presentation planned at the Chamber offices on September 22<sup>nd</sup>, 7:30 p.m. to review the results of the ETC survey. She added that a group of community and state leaders will meet with Park University representatives and interim President, Dr. Michael Droge to discuss ways the City and the University can partner on economic issues facing Parkville. She also announced two new members to the Adhoc Economic Development Committee: Mr. John Englemann and Dr. Dennis Fisher.

Chamber of Commerce/Tourism/Main Street Activities – Mrs. Butcher reported on recent and upcoming Chamber and other special events, including the popular Cruise Night on October 26<sup>th</sup>. She also reported that secret shoppers have been visiting some Parkville businesses and the next Stylus edition will include some Main Street ads.

Community Land and Recreation Board – Mr. Brooks reported on the new event, Parktoberfest, being sponsored by the “Friends of the Parks” committee and taking place on Saturday, October 10<sup>th</sup> from 3 – 9 p.m.

Financial Reports - Mr. Ferguson reviewed the financial report for August 2009, submitted in the packets.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE AUGUST FINANCIAL REPORT AS SUBMITTED ; ALL AYE. MOTION PASSED 7-0.

**MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman McFarlane reported that the Tour of Missouri's Charity ride came through Parkville on Sunday, September 13<sup>th</sup> and this year's charity to benefit is the Greater Kansas City Aides Society.

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN THE REGULAR MEETING AT 8:28 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: *Claudia Willhite*  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Special Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
October 12, 2009 - 6:45 p.m.

Mayor Richardson called the Special board meeting to order at 6:45 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Absent w/prior notice  
Ward 4 Alderman Nan McManus - Present

**Ordinance to Approve Appointee Scott McRuer to fill Vacant Ward 2 Alderman Seat**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2532, AN ORDINANCE APPOINTING SCOTT McRUER TO FILL THE VACANT WARD 2 ALDERMAN SEAT UNTIL THE SECOND BOARD MEETING IN APRIL 2010, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2532 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERSUGON AND SECONDED BY ALDERMAN BAY THAT BILL 2532 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2504; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN FERGUSON, McFARLANE, BUTCHER, BROOKS, BAY AND McMANUS; MOTION PASSED 6-0.

*Bill 2532 was posted on 10/09/09.*

**Oath of office administered by City Clerk**

City Clerk Claudia Willhite administered the oath of office to newly appointed Ward 2 Alderman Scott McRuer, who then took his seat at the dais.

**ADJOURN**

IT WAS MOVED BY ALDERMAN BUTCHER AND SECONDED BY ALDERMAN FERGUSON TO ADJOURN THE SPECIAL BOARD MEETING AT 6:53 P.M. ALL AYE  
MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

October 12, 2009

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 2 Alderman Scott McRuer - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Absent w/prior notice  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator/Comm. Development Dir. Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
Mrs. Pauline Latta, wife of former Mayor Wm. "Bill" Latta  
Marty Zirschky, Platte County Senior Citizens Services  
Adam P. L. Welsh, potential new police officer  
Harry Sievers, Resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Dennis Sharkey, Platte County Landmark  
Ruth Naranjo for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes for the September 15<sup>th</sup> Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE SEPTEMBER 15<sup>th</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CONSENT AGENDA ITEMS – ( 5 )**

1. H&R Block Sign Permit
2. Judi's Bakery & Café, Wall Sign Permit
3. Request for Liquor by the drink picnic license for Gallery of Trees fundraiser on Dec. 3<sup>rd</sup>
4. Salt & Sand Purchase
5. Request for Special Event Approval from Eckrich Meats to offer free samples on 10/21/09

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 5 AS SUBMITTED FOR THE SEPTEMBER 15<sup>th</sup> REGULAR MEETING; ALL AYE. MOTION PASSED 7-0.

## CITIZEN INPUT

### Platte County Senior Citizens Services re Senior Citizen Fairs

Marty Zirschky thanked the board for the recently signed Proclamation Naming October as Senior Citizens Month in Parkville. She reviewed details of the upcoming Senior Health Fairs which take place in Tracy on October 15<sup>th</sup> and in Riverside on October 29<sup>th</sup>, noting that there is no charge for these flu shots for anyone 50 years or older with Medicare, Medicaid or regular health insurance. Mrs. Zirschky also provided a brief review of other supportive services available to help Seniors in Platte County continue to live in their homes, such as meals on wheels, safety alert bracelets or necklaces and potential funds for necessary home repairs. For anyone wanting more information, she recommended people contact Kathy Macken at Platte County Senior Citizen Service Fund or Deanna Armstrong, Executive Director of Platte County Senior Services.

## MAYOR'S REPORT

### Recognition of contributions by former Mayor William "Bill" M. Latta to City of Parkville

Mrs. Pauline Latta, wife of the late former Mayor William "Bill" M. Latta was in attendance with her two granddaughters, Shannon Stumbo and Stacy Timmons; grandson-in-law, Jim Timmons and great granddaughter, Skylar Timmons for a special recognition presentation by Alderman Marvin Ferguson and Mayor Richardson, on behalf of the board. This action was taken in recognition of the many contributions of Mrs. Latta's late husband, Bill Latta, former Parkville Mayor from October 1972 until April 1980 who was instrumental in the creation of Parkville's English Landing Park. Alderman Ferguson said he had the pleasure of serving on the board while Mr. Latta was mayor and he recounted the leadership that led to successful negotiations for the lease agreement and later city ownership of the park. Then Mayor Richardson and Alderman Ferguson showed Mrs. Latta the special picture of English Landing Park matted and framed to hang prominently in city hall, in honor of former Mayor Latta. In addition to the picture unveiled, Public Works Director Dan Koch used the computer to display two new signs for English Landing Park which are also in honor of the former mayor.

Mrs. Latta expressed her appreciation to the board and she recounted additional background information on the challenges her husband addressed as he persevered to succeed in the creation of what finally became English Landing Park. She noted that his first funding request in person to Jefferson City was declined but he did not give up the goal. Instead he worked diligently to garner support and specific dollar amount commitments from area organizations who could contribute equipment, services or time to the cause and he then revisited Jefferson City to try again for a funding request. Mrs. Latta noted that the Department of Natural Resources seemed to think Bill's proposal was an unusual way to provide the required matching funds but they did agree to provide the necessary grant and that was when the dream of English Landing Park became a reality. Mrs. Latta then thanked the board and everyone involved, on behalf of herself and her family for this time to honor Bill and his efforts.

Mayor Richardson closed by noting that all mayors should have a legacy as grand as Bill Latta's or at least all mayors should strive to.

## CITY ADMINISTRATOR'S REPORT

### Ordinance to establish a Finance/Audit Committee

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2533, AN ORDINANCE TO REPEAL CHAPTER 143 OF THE MUNICIPAL CODE DERIVED FROM ORDINANCE 1925 TO ESTABLISH AN AUDIT COMMITTEE AND REPLACING IT WITH A NEW ORDINANCE ESTABLISHING A FINANCE/AUDIT COMMITTEE, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2533 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2533 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2505; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN McFARLANE, BAY, McRUER, BUTCHER, FERGUSON, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2533 was posted on 10/09/09.*

## POLICE REPORT

### Update on activities

Police Chief Chrisman provided a brief update on police activities and then introduced proposed police officer new hire Adam P.L. Welsh.

### Ordinance Authorizing Employment of Adam P.L. Welsh as Police Officer

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2534, AN ORDINANCE AUTHORIZING EMPLOYMENT OF ADAM P.L. WELSH AS POLICE OFFICER, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2534 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2534 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2506; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN FERGUSON, BAY, McRUER, BUTCHER, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2534 was posted on 10/09/09.*

## COMMUNITY DEVELOPMENT

### Ordinance Approving the Replat of Lots 739 and 740 of the Riss Lake Twelfth Plat

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2535, AN ORDINANCE APPROVING THE REPLAT OF LOTS 739 AND

**740 OF THE RISS LAKE TWELFTH PLAT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2535 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2535 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2507; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, McRUER, FERGUSON, BUTCHER, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2535 was posted on 10/09/09.*

### **Approval for a Proposed Public Glass Recycling Container – Ripple Glass Recycling**

Mr. Ackerson reviewed the request approval for a Public Glass Recycling Container to be placed at Parkville Commons submitted by Ripple Glass Recycling which would require an amendment to the Parkville Commons Plan. He noted that this would be a community service, provided at no cost, that involves an agreement between River North Development and the local host. Mr. Ackerson reported that it would not create any immediate parking conflicts and staff recommend approval. Discussion followed regarding signage options. Mr. Harry Sievers suggested that a short sign which clearly noted “Glass Recycling” with a pointing arrow on the sign and placed at the street where the driver should turn, would be an effective option. Note: Full application details and related staff report as submitted in the packets are available upon request.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE REQUESTED AMENDMENT TO PARKVILLE COMMONS PLAN TO ACCOMMODATE GLASS RECYCLING, SUBJECT TO EXECUTION OF ALL REQUIRED AGREEMENTS AND STAFF RECOMMENDATIONS; ALL AYE. MOTION PASSED 7-0.

## **PUBLIC WORKS**

### **Ordinance Authorizing #1 Supplemental Agreement with Missouri Highways and Transportation Commission regarding Hwy. 9 Bridge project**

Public Works Director Dan Koch noted that this proposed Supplemental Agreement updates the previous board-approved agreement regarding this Hwy. 9 bridge project, due to expanded funding options now available.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2536, **AN ORDINANCE AUTHORIZING #1 SUPPLEMENTAL AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION REGARDING HWY. 9 BRIDGE PROJECT**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2536 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2536 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2508;

ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BROOKS, BUTCHER, FERGUSON, McFARLANE, McRUER, BAY AND McMANUS; MOTION PASSED 7-0.

*Bill 2536 was posted on 10/09/09.*

Mr. Koch also provided an update on recent planting in the parks and the Fall Clean-up event this weekend, October 17<sup>th</sup> and 18<sup>th</sup> from 8 a.m. to 4 p.m.

### ACCOUNTS PAYABLE A-871

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-871 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-871 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-871 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-871, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 7-0.

*Bill A-871 was posted on 10/09/09.*

### COMMITTEE REPORTS

Animal Shelter – Mr. Bay reported that FOPAS annual fund-raising garage sale will be held on October 17<sup>th</sup> and 18<sup>th</sup> from 7 a.m. to 4 p.m. at 1358 9 Hwy. He added that volunteers are always needed.

Community Land and Recreation Board – Mr. Brooks reported on the Parktoberfest event sponsored by the “Friends of the Parks” committee which took place on Saturday, October 10<sup>th</sup>, noting the music was good, the fire warm and camaraderie great in spite of the cold weather that day. Mayor Richardson extended a thank you to all involved, especially Cory Miller who chaired the event.

**MISCELLANEOUS ITEMS FROM THE BOARD - none**

### ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN THE REGULAR MEETING AT 7:57 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**October 20, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 2 Alderman Scott McRuer - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Absent w/prior notice  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator/Comm. Development Dir. Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
Harry Sievers, Resident

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Ruth Naranjo for Channel 2

**Amended Agenda Request**

Mayor Richardson requested Board Approval to Accept the Amended Agenda to add Agenda Item 4.A under Mayor's Report, to consider Mayor recommendations for Aldermen Appointments to the Finance/Audit Committee.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE AMENDED AGENDA TO ADD ITEM #4A UNDER MAYOR'S REPORT, AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**REVIEW OF MINUTES**

**Approval of Minutes for the October 12<sup>th</sup> Special Meeting and Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE OCTOBER 12<sup>TH</sup> SPECIAL AND REGULAR MEETINGS AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CONSENT AGENDA ITEMS – ( 2 )**

1. Street Sweeping Contract to low bidder – American Sweeping, Inc. (budgeted item)
2. Retailer of Beer/Wine Liquor by the drink Liquor License for Ali Mahzoon (new owner of Frank's)

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 2 AS SUBMITTED FOR THE OCTOBER 12<sup>TH</sup> REGULAR MEETING; ALL AYE. MOTION PASSED 7-0.

## **CITIZEN INPUT**

### **Nature Sanctuary Annual Halloween activities**

Public Works Director Dan Koch reported on the upcoming long standing favorite annual event: Family Ghost Story Night in the Nature Sanctuary, taking place this year on October 24<sup>th</sup>, where attendees will enjoy hot dogs, hot chocolate and ghost stories read by Parkville area celebrities. He also reported on the Pumpkin Carving event held this year on October 22<sup>nd</sup> and 23<sup>rd</sup> at the Shelter House in English Landing Park, in preparation for the magic of Family Ghost Story Night. These pumpkin carving sessions offer participants of all ages the opportunity to demonstrate their artistic talent by creating pumpkin faces that will light the Nature Sanctuary path to the girl scout cabin area where the storytelling takes place Saturday evening.

### **Public Hearing re wastewater treatment facility aeration system replacement project and sanitary sewer repairs phase 1 project**

At 7:10 p.m., Mayor Richardson opened the public hearing regarding the wastewater treatment facility aeration system replacement project and sanitary sewer repairs phase 1 project. City Engineer Jay Norco reviewed the focus of the American Recovery and Reinvestment Act (ARRA) signed by President Obama in February 2009 and he then described the Parkville projects that were approved for funding. Mr. Norco reported that the Public Works department researched the application process emphasizing projects identified in Parkville's Sewer Capital Improvements Program (CIP) plan. He then gave a brief PowerPoint presentation that demonstrated the type of equipment scheduled for replacement and the sanitary sewer repairs for the approved phase 1 project. It was noted that once the aging aeration equipment at the wastewater treatment facility has been replaced, the system is expected to reduce electrical consumption by 30 – 40%. Mr. Norco then showed examples of the prioritized list of repairs that will be completed for the phase 1 project, and followed with a review of the ARRA project budget breakdown. (Note: A copy of Mr. Norco's presentation is available upon request.)

Mayor Richardson invited anyone in the audience to address the board with comments or questions. Hearing none, the Mayor closed the public hearing for this topic at 7:15 p.m.

### **Public Hearing re proposed sewer rate impact**

At 7:16 p.m., Mayor Richardson opened the public hearing regarding sewer rate impact of the approved ARRA projects for the City of Parkville. Public Works Director Dan Koch reviewed the city's Sewer CIP plan adopted by the board in 2007 to provide a proactive plan for sewer system restoration and renewal, without the need for future loan funding. Mr. Koch explained that city match funds for these projects are available and therefore, these projects will have no sewer rate impact, meaning sewer rates will not be increased to fund the projects reviewed by Mr. Norco in the previous public hearing.

Mayor Richardson invited anyone in the audience to address the board with comments or questions. Hearing none, the Mayor closed the public hearing for this topic at 7:18 p.m.

## MAYOR'S REPORT

### Mayor recommendations for Aldermen Appointments to the Finance/Audit Committee

Mayor Richardson reviewed his recommendations for Aldermen appointments to the formally established Finance/Audit Committee, approved at the October 12<sup>th</sup> board meeting. Those recommendations are as follows: Ward 1: Jim Brooks; Ward 2: Scott McRuer; Ward 3: Marvin Ferguson and Ward 4: Nan McManus.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MAYOR'S RECOMMENDATIONS FOR APPOINTMENTS TO THE FINANCE/AUDIT COMMITTEE AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

**CITY ADMINISTRATOR'S REPORT** -- no report

## POLICE REPORT

### Update on activities

Police Chief Chrisman provided a brief update on current police activities and then reviewed the statistics report through August 2009.

## COMMUNITY DEVELOPMENT

### Application for change of use to allow Montessori school and exterior modifications at 30 Mill Street in Old Town District. Parkville Children's Cottage. Case No. PZ09-16.

Community Development Director Sean Ackerson reviewed the application submitted by Sarah Brook and Sarah Garibaldi for a Montessori School at 30 Mill Street to be known as the Parkville Children's Cottage. Alderman McRuer reported that he had a potential conflict regarding this application and that he would, therefore abstain from discussion and voting on this application. He then removed himself from the room. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE APPLICATION FOR CHANGE OF USE TO ALLOW MONTESSORI SCHOOL AND EXTERIOR MODIFICATIONS AT 30 MILL STREET IN THE OLD TOWN DISTRICT, SUBJECT TO EXECUTION OF ALL REQUIRED AGREEMENTS AND STAFF RECOMMENDATIONS; ALL AYE. MOTION PASSED 6-0.

Alderman McRuer returned to his seat at the dais.

## PUBLIC WORKS

Public Works Director Dan Koch provided two brief updates to the board, (1) that utility relocations will likely begin soon for the Highway 9 bridge project and (2) reported odor issues in the Old Town District and English Landing Park area will be investigated for source and correction recommendations.

## ACCOUNTS PAYABLE A-872

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-872 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-872 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-872 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-872, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 7-0.

*Bill A-872 was posted on 10/16/09.*

## COMMITTEE REPORTS

Adhoc Economic Development – Ms. McManus reported that this committee is working with staff on establishing some social networking sites to help improve communication with our citizens. She also reported we have just learned that Parkville was not among the five Missouri communities chosen this year to receive the Dream Initiative award. Mayor Richardson asked for confirmation that staff will have opportunity, as in the past, to learn from the State and from winning applicants what we can do in the future to strengthen our application. Alderman Butcher noted the benefits still gained from the process of drafting this year's application and the fact that some goals identified that might still be achieved through other channels.

Chamber of Commerce/Tourism/MainStreet – Ms. Butcher reported on the following: upcoming Chamber activities; Tourism budget figures to be available soon and Main Street initiatives that include advertising on Time Warner Cable, a "Good Times" newsletter 4 times a year to 10,000 area residents, a rack program for brochures and Trick or Treat in Parkville on October 31<sup>st</sup> at Parkville businesses.

Farmers Market – Ms. McFarlane reported that there are only two more Saturdays left this year for Farmers Market. The last one will fall on October 31<sup>st</sup>.

Finance Report – Marvin Ferguson reviewed the finance report submitted for the period ending September 30, 2009.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE SEPTEMBER 2009 FINANCE REPORT AS SUBMITTED; ALL AYE. MOTION CARRIED 7-0.

Environment – Ms. McFarlane reviewed the Mission Statement for the Environment Committee which outlines focus for improvements on: recycling, sustainability, watershed, cycling/pedestrian lanes, wildlife policies, transportation and community outreach efforts.

## MISCELLANEOUS ITEMS FROM THE BOARD

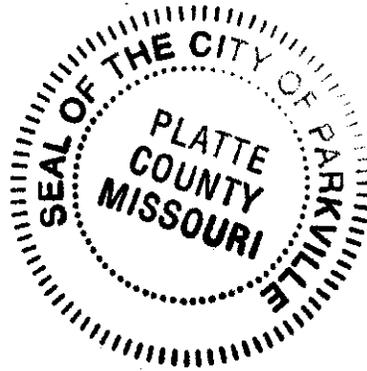
Alderman Butcher noted that at this time, sales tax revenues for the City are still short for the year and she encouraged all residents to support our community businesses by shopping in Parkville

this year. She noted that if everyone would shop in Parkville first, they would most likely find that what they need can easily be purchased here.

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BUTCHER TO ADJOURN THE REGULAR MEETING AT 7:50 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Work Session  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI  
Date: November 3, 2009 Time: 6:15 p.m.

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Absent w/prior notice  
Ward 2 Alderman Scott McRuer - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 3 Alderman Marvin Ferguson - Absent w/prior notice  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Assistant City Administrator Sean Ackerson  
Public Works Director Dan Koch  
Police Chief Chrisman  
City Clerk Claudia Willhite

**WORK SESSION TOPIC: OPTIONS FOR EFFECTIVELY EXPANDING CITY COMMUNICATION PORTALS**

At 6:15 p.m., Mayor Richardson opened this November 3<sup>rd</sup> Work Session for a discussion facilitated by Alderman McFarlane regarding options for effectively expanding city communication portals. Alderman McManus reviewed the Adhoc Economic Development Committee's prior recommendations on this topic. The primary options focused on in this work session included having a City Facebook and a Twitter site established and maintained by Accounts Receivable Manager Shawn Burns. Other options discussed were adding a quarterly e-newsletter and enhancing features of the existing City Website. Issues that would benefit from these communication tools were discussed such as project announcements/updates, street repair or closures and events such as the City spring and fall clean-up days. With use of the laptop, a few well designed City Facebook and Twitter sites were also reviewed for examples.

The work session closed at approximately 6:45 p.m.

Submitted by:

Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**November 3, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Absent w/prior notice  
Ward 2 Alderman Gia McFarlane - Present  
Ward 2 Alderman Scott McRuer - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator/Comm. Development Dir. Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
Bruce Culley, CPA  
Harry Sievers, Resident  
Boy Scouts Jacob Mack and Collins Beatty

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:15 p.m. there was a Work Session held to discuss options for expanding communication portals with tools such as Facebook and Twitter.

**REVIEW OF MINUTES**

**Approval of Minutes for the October 20<sup>th</sup> Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE OCTOBER 20<sup>TH</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 7-0.

***CONSENT AGENDA ITEMS - ( 1 )***

1. Beth Phillips' request for retail liquor by the drink license for DLuxe Lounge & Cigar Deck at 160 S. Main

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA AS SUBMITTED FOR THE NOVEMBER 3<sup>RD</sup> REGULAR MEETING; ALL AYE. MOTION PASSED 7-0.

## CITIZEN INPUT

### Boy Scouts

Boy Scouts Jacob Mack and Collins Beatty from Troop 314 introduced themselves and said they were attending for their Citizenship in the Community badge.

### Auditor Bruce Culley to present 2008 Audit report to the board

Mr. Bruce Culley, CPA addressed the board to review highlights of the 2008 Audit formally presented to the board at this November 3<sup>rd</sup> regular meeting. Mr. Culley's summary included note that the city's general and business activities increased in 2008 and debt decreased with the retirement of several city debt obligations. He also suggested that staff should begin using the fixed assets accounting program which is currently available. Mayor Richardson asked how often the fixed asset inventory should be updated and Mr. Culley recommended every other year. Alderman McRuer asked if it is possible that an updated fixed asset inventory might increase the city's net asset record. Mr. Culley acknowledged that it is possible that future increased diligence in that area might improve the net assets and statement of activities figures for the city.

## MAYOR'S REPORT

### Proclamation Naming November 15<sup>th</sup> as America Recycles Day in Parkville

Mayor Richardson read this year's proclamation naming November 15<sup>th</sup> "America Recycles Day" in Parkville.

The Mayor extended congratulations to the Park Hill School District which has been honored with the Missouri Quality Award, noting that this is the first time a school district has received this honor issued by the Excellence in Missouri Foundation.

Additional updates from the Mayor included a reminder to the board to submit any recommendations for the 2009 Platte County Economic Development "Business of the Year" awards.

The Mayor also announced that notice has just been received that the Missouri American Water (MAW) Company is filing another rate increase request and, if approved, this would mean at least a 25% rate hike for Parkville MAW customers. Mayor Richardson said he will be discussing this with Mayor Rose of Riverside to see what action their board might chose to pursue, since she is making the same announcement to her board this evening. Alderman Sportsman said we owe it to our citizens to map a pathway of the actions our citizens can take to challenge this rate increase request and suggested that we make it available from the city website.

## CITY ADMINISTRATOR'S REPORT

### Memo to board regarding potential Special Board meeting needed on Nov. 23<sup>rd</sup>

City Administrator Shannon Thompson reviewed a memo to the board regarding the possible need for a special board meeting to be held on November 23<sup>rd</sup> if the lowest responsible bid received for the Highway 9 bridge project is above the cost agreement amount with MoDOT. She noted that

staff will let the board know if a special meeting will be necessary after bids are opened on Friday, November 20<sup>th</sup>.

## POLICE REPORT

### Update on activities

Police Chief Chrisman provided a brief update on police activities, noting that citizens need to be cautioned again not to leave garage doors open. He also announced that this Halloween was relatively quiet in Parkville with no problems to report.

## COMMUNITY DEVELOPMENT

Ordinance approving the Application to rezone certain parcels containing approximately 37 acres generally located between Bell Rd and 9 Hwy south of the Platte County Community Center and north of Lakeview Dr from "R-1" Single-Family, "R-4" Multiple-family, "B-1" Neighborhood Commercial, and "B-2" General Commercial Districts to "TND" Traditional Neighborhood Design District, and to approve a concept plan / design manual for said property. Parkville Connections. Case No. PZ08-18.

Assistant City Administrator/Community Development Director Sean Ackerson introduced the application regarding the Parkville Connections development. He reviewed staff recommendations and conditions of approval, in addition to a recommendation from City Attorney Jack Campbell that it be clarified that the city-owned parcel of 2.2 acres which is included in this application is contingent upon enactment of the appropriate statute required development agreement. Mr. Campbell also asked Mr. Ackerson to announce that although the attorney for this development became a member of this firm with the merger of Polsinelli and Shughart, Mr. Campbell has had no discussions whatsoever regarding this matter with that attorney.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2537, AN ORDINANCE APPROVING THE APPLICATION TO REZONE PARCELS 20-7.0-26-100-002-023-000, 20-7.0-26-100-002-023-002, 20-7.0-26-100-002-024-000, 20-7.0-26-100-002-026-000, 20-7.0-26-100-002-027-000, 20-7.0-26-100-002-027-001, 20-7.0-26-400-002-001-000, 20-7.0-26-400-002-002-000, 20-7.0-26-400-002-003-000, 20-7.0-26-400-002-004-000, 20-7.0-26-400-002-027-000, AND 20-7.0-26-400-002-032-000 CONTAINING APPROXIMATELY 37 ACRES GENERALLY LOCATED BETWEEN BELL RD AND 9 HWY SOUTH OF THE PLATTE COUNTY COMMUNITY CENTER AND NORTH OF LAKEVIEW DR FROM "R-1" SINGLE-FAMILY, "R-4" MULTIPLE-FAMILY, "B-1" NEIGHBORHOOD COMMERCIAL, AND "B-2" GENERAL COMMERCIAL DISTRICTS TO "TND" TRADITIONAL NEIGHBORHOOD DESIGN DISTRICT, AND TO APPROVE A CONCEPT PLAN / DESIGN MANUAL FOR SAID PROPERTY. PARKVILLE CONNECTIONS. Case No. PZ08-18, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2537 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2537 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2509; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, McRUER, FERGUSON, SPORTSMAN, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

**Ordinance approving Final Plat, Lot 2-1 through Lot 2-4, Townhomes at the National First Plat. Case No. PZ09-20**

Mr. Ackerson reviewed the request approval for this final plat for the Townhomes at The National, noting a correction that will be reflected in the final plans.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2538, **AN ORDINANCE APPROVING FINAL PLAT, LOT 2-1 THROUGH LOT 2-4, TOWNHOMES AT THE NATIONAL FIRST PLAT, CASE NO. PZ09-20**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2538 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2538 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2510; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, McRUER, FERGUSON, SPORTSMAN, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 7-0.

*Bill 2538 was posted on 10/30/09.*

**PUBLIC WORKS**

Public Works Director Dan Koch announced the street sweeping will begin on November 9<sup>th</sup> and a schedule of streets can be viewed on the city website.

**ACCOUNTS PAYABLE A-873**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-873 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-873 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-873 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-873, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, AND McFARLANE; MOTION CARRIED 7-0.

*Bill A-873 was posted on 10/30/09.*

**COMMITTEE REPORTS**

Adhoc Economic Development – Ms. McManus reported that the next meeting for this committee will take place on November 11<sup>th</sup> at the Platte County EDC office for participation in a roundtable discussion.

Farmers Market – Ms. McFarlane reported the Farmers Market is now closed for the 2009 season.

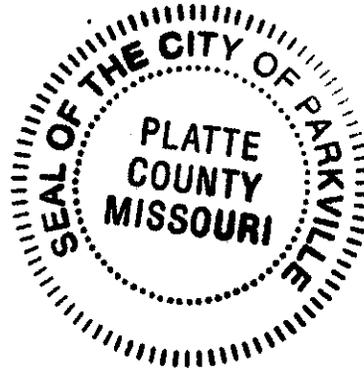
Environment – Ms. McFarlane announced the next meeting for this committee will be Monday, November 9<sup>th</sup>.

**MISCELLANEOUS ITEMS FROM THE BOARD - none**

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO  
ADJOURN THE REGULAR MEETING AT 8:04 P.M.; ALL AYE. MOTION CARRIED 7-0.

Submitted by: *Claudia Willhite*  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**November 17, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 2 Alderman Scott McRuer - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator/Comm. Development Dir. Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Kendall Welch, Joe Ringbauer, Cory Miller, Harry Sievers  
Patricia Jenson, Scott Snow  
Boy Scout Ryan Wissman

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:30 p.m. there was an Executive Session held to discuss Personnel, under authority of RSMo610.021(3).

**REVIEW OF MINUTES**

**Approval of Minutes for the November 3<sup>rd</sup> Work Session and Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE NOVEMBER 3<sup>RD</sup> WORK SESSION AND REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

***CONSENT AGENDA ITEMS – ( 1 )***

1. Resort Liquor by the Drink with Sunday sales Liquor License for new business Al's Bar & Grill

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE CONSENT AGENDA AS SUBMITTED FOR THE NOVEMBER 17<sup>TH</sup> REGULAR MEETING; ALL AYE. MOTION PASSED 8-0.

## CITIZEN INPUT

### Boy Scouts

Boy Scout Ryan Wissman from Troop 261 introduced himself and said he was attending for his Communications merit badge.

### Voice vote to accept the 2008 Audit presented to the board by CPA Bruce Culley on 11/03/09

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE 2008 AUDIT AS PRESENTED TO THE BOARD BY CPA BRUCE CULLEY ON NOVEMBER 3, 2009; ALL AYE. MOTION PASSED 8-0.

### Kendall Welch with Recycling report/update

Ms. Welch provided a recycling activity update to the board and reported that currently only 3.5 % of Parkville homes are recycling. Ms. Welch noted that this figure does not include homes in the Riss Lake and The National developments which add curbside recycling automatically to their trash collection. She commended Park University for increasing their recycling efforts in recent months, noting that at their current daily rate by year-end they will have recycled 14 tons of paper and 4500 cans and bottles. She also noted that having the Ripple Glass Recycling bin in Parkville is a great addition since curbside will not collect glass. Alderman Brooks suggested that the city website and Channel 2 would be good tools for getting the recycling information to the public. Ms. Welch said Channel 2 has already contacted her to arrange an interview with she and Alderman McFarlane to discuss recycling options and "how to" tips. (Note: a copy of the "Recycling Snapshot 2009 report" reviewed by Ms. Welch is attached to these official minutes.)

### Joseph Ringbauer re conservation easement between Liberty Bank and Pinecrest

Mr. Joseph Ringbauer, a resident of the Pinecrest neighborhood that borders the conservation easement between Pinecrest and Liberty Bank addressed the board to express his concerns regarding the fact that the bank is not mowing the area in question. Mr. Ringbauer reported that some of his neighbors are mowing portions of the area that borders their property. Mr. Ringbauer acknowledged that the bank has changed owners since the plat was originally approved back when city hall was at 1201 East Street. However, Mr. Ringbauer said that at one of the meetings where he had opportunity to express his concern about who would be responsible to mow the easement, he remembers a gentleman from the previous bank standing up in the back of the room to say that they would take care of it. The Mayor asked Community Development Director Sean Ackerson if he could add any comment to this matter. Mr. Ackerson explained that approval of the final plan set the area in question to be held as a conservation easement with natural grasses expected to help buffer the neighborhood from potential added noise and lights. Mayor Richardson thanked Mr. Ringbauer for coming forward regarding this matter and assured him that we will contact the bank to discuss this further. Mr. Ringbauer reported that prior to the bank coming in, this was not a problem because that area was always mowed by the church that owned the land.

Before leaving the podium, Mr. Ringbauer said he also wanted to express his thanks to Officer Matt McCombs of the Parkville Police Department who was instrumental in assisting him at his home recently when a bat got in the house. Mr. Ringbauer said that finding a resource to help with

the problem was not easy nor was it easy to get it out and he appreciated the assistance of Officer McCombs, joined by Officer Eddie Olson.

## **MAYOR'S REPORT**

Mayor Richardson reported that thanks to assistance from staff and Alderman Bay, a detailed letter was drafted and sent to Burlington Northern Santa Fe (BNSF) railroad regarding an offer that would facilitate acquisition of necessary right-of-way from BNSF for connector trail expansion desired by Parkville, Riverside and Platte County. Details, he noted, also included requested financial compensation in exchange for a 25' temporary construction easement that BNSF has requested in English Landing Park in order for them to move forward with a second track through Parkville. The Mayor said that we hope for a reply from BNSF before the end of the year.

## **CITY ADMINISTRATOR'S REPORT**

### **Board approval to purchase copier formerly leased**

Assistant City Administrator Sean Ackerson reviewed the policy report regarding this request for board approval to purchase the Canon copier currently leased by the city. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$4,300 TO PURCHASE THE CANON IR6570 COPIER, CURRENTLY LEASED BY THE CITY OF PARKVILLE; ALL AYE. MOTION PASSED 8-0.

### **Resolution to affirm Stephen Berg, Marvin Ferguson and Jim Brooks as approved financial signatories for the City of Parkville.**

IT WAS MOVED BY ALDERMAN BAY AND SECONDED BY ALDERMAN BUTCHER TO APPROVE RESOLUTION #11/01/09 TO AFFIRM STEPHEN BERG, MARVIN FERGUSON AND JIM BROOKS AS APPROVED FINANCIAL SIGNATORIES FOR THE CITY OF PARKVILLE; ALL AYE. MOTION PASSED 8-0.

## **POLICE REPORT**

### **Update on activities**

Police Chief Chrisman reviewed his statistical report to the board, noting that the intersection of Highways 9 & 45 is a major traffic accident site in Parkville. He also reported on a new work shift designed to help improve efficiency in the department and to facilitate training for new officers.

## **COMMUNITY DEVELOPMENT**

Community Development Director/Assistant City Administrator Sean Ackerson introduced the agenda items necessary for Christian Brothers Automotive to establish a business at the APEX Plaza site located at the NW corner of 45 Highway and Melody Drive. He noted that the applicant's representatives were in attendance to make a brief presentation.

Mr. Scott Snow, the franchise owner for this proposed site and Ms. Patricia Jensen, legal counsel for the applicant, addressed all potential points of concern and reviewed the business operations

standards that all Christian Brothers Automotive shops typically employ. Mayor Richardson thanked them for addressing potential concerns such as noise factors, hours of operation and no overnight outside storage of equipment or cars. He also noted that the City's requirements include the expectation that compliance will be on-going and constant throughout the life of the business. Ms. Jensen said yes and noted that would be the expectation of the applicant as well and that management from Christian Brothers Automotive perform surprise inspection visits to each franchise to confirm all compliance standards are maintained. Mayor Richardson also asked for confirmation from Ms. Jensen that they had read, understood and agree with all of the staff conditions applied to the recommendation for board approval. Ms. Jensen replied yes, and commented on the assistance and cooperation received from all staff through this process.

Prior to Board consideration of the action items regarding this matter, Mr. Harry Sievers, President of the Parkville Heights Neighborhood Association that borders the APEX Plaza, requested to address the board. Mr. Sievers expressed his concerns regarding the following items:

1. use of dumpsters and compliance with restricted hours pickup is allowed
2. stormwater control and containment issues
3. interference with the dripline for existing trees
4. increased traffic safety problems

Mr. Ackerson noted that stormwater, grading and traffic issues were addressed in the Plan and staff conditions recommended for approval. Mayor Richardson asked for confirmation from the applicant that they had no problem with compliance with the dumpster pickup hours and Ms. Jensen stated they would require their trash collector to come only during hours that the business is open to make sure it is not a problem for the neighbors.

**Application for a change in a previously approved preliminary development plan in a "B-4" District. APEX Plaza. Case No. PZ09-13A.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE, WITH STAFF RECOMMENDATIONS, THE APPLICATION FOR A CHANGE IN A PREVIOUSLY APPROVED PRELIMINARY DEVELOPMENT PLAN IN A "B-4" DISTRICT. APEX PLAZA. CASE NO. PZ09-13A; ALL AYE. MOTION PASSED 8-0.

**Application for a final development plan for Christian Brothers on Lot 2 of APEX Plaza. Christian Brothers Automotive. Case No. PZ09-13B.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE, WITH STAFF RECOMMENDATIONS, THE APPLICATION FOR A FINAL DEVELOPMENT PLAN FOR CHRISTIAN BROTHERS ON LOT 2 OF APEX PLAZA. CHRISTIAN BROTHERS AUTOMOTIVE. Case No. PZ09-13B.; ALL AYE. MOTION PASSED 8-0.

**Ordinance Approving the replat of Lot 2 of APEX Plaza. Christian Brothers Automotive. Case No. PZ09-14.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2539, **AN ORDINANCE APPROVING THE REPLAT OF LOT 2 OF THE APEX PLAZA, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2539 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2539 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2511; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2539 was posted on 11/13/09.*

## **PUBLIC WORKS**

### **Brush Creek Sewer NID Section 3 Change Order #2 re: Rock Excavation**

Public Works Director Dan Koch reviewed the history of this change order regarding rock excavation that was necessary for the Brush Creek Sewer NID Section 3 project.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE BRUSH CREEK SEWER NID SECTION 3 CHANGE ORDER #2 REGARDING ROCK EXCAVATION AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Brush Creek Sewer NID Section 3 Project Closeout**

Mr. Koch explained that board approval of the official Brush Creek Sewer NID Section 3 closeout will allow the City to make the final payment on the project.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE BRUSH CREEK SEWER NID SECTION 3 PROJECT CLOSEOUT AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

### **Resolution in support of Land & Water Conservation Fund Grant Application**

Mr. Koch briefly reviewed the purpose of this resolution to support the Land & Water Conservation Fund Grant application. He then introduced Mr. Cory Miller, chairman of the Community Land and Recreation Board (CLARB), who presented the board an overview of what the preliminary plans are for improving restrooms in the ELP and eventually trail expansion in the Parkville area. Mr. Miller noted that Parkville resident and architect, Steve Cantrell, has contributed to the project by providing his professional skills to draft the preliminary plans for the park improvements.

Mayor Richardson thanked Mr. Miller and Mr. Cantrell for their time and expertise donated to support this important project.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE RESOLUTION #11/02/09 ACKNOWLEDGING THE NEED FOR TRAIL EXPANSION AND RESTROOM IMPROVEMENTS AND AUTHORIZING THE SUBMITTAL OF A LAND WATER CONSERVATION FUND GRANT APPLICATION FOR FISCAL YEAR 2010; ALL AYE. MOTION PASSED 8-0.

## ACCOUNTS PAYABLE A-874

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-874 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-874 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-874 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-874, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill A-874 was posted on 11/13/09.*

## COMMITTEE REPORTS

Chamber of Commerce/Main Street - Ms. Butcher reported on upcoming Chamber events, including the Business After Hours event at the Quitmeier Law Firm. She also announced that the Chamber's strategic planning session report has been finished and copies will be available at the next board meeting. Regarding the Main Street Association, she noted that 10,000 area households have received the "Good Times" newsletter which provides details on all the good time events coming up in Parkville and December 9<sup>th</sup> is the date that new officers will be elected for the MSPA. In closing, she reported on the Gallery of Trees auction fundraiser event on December 3<sup>rd</sup> and Christmas on the River which begins at 6 p.m. on December 4<sup>th</sup>, with convenient shuttle service available. Full details, she noted, are available on the Chamber website at [www.parkvillechamber.com](http://www.parkvillechamber.com).

Channel 2 - Mr. Sportsman reported that Channel 2 staff, Mike Horine and Anna Jaffe, recently filmed an interview and discussion with Assistant City Administrator/Community Development Director Sean Ackerson that will soon be viewable on Channel 2. He added that prior to or after the board meeting on December 1<sup>st</sup>, Channel 2 plans to tape a 3 second non-denominational Happy Holidays message from the Board and everyone at City Hall to the Parkville community.

Finance - Mr. Ferguson reviewed the October financial report provided in the packets.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE OCTOBER FINANCE REPORT AS SUBMITTED; ALL AYE. MOTION CARRIED 8-0.

## MISCELLANEOUS ITEMS FROM THE BOARD - none

## ADJOURN

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ADJOURN THE REGULAR MEETING AT 8:42 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite

Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**December 1, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 2 Alderman Scott McRuer - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator/Comm. Development Dir. Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Harry Sievers, resident  
Melissa Robbins, Spaghetti Western  
Boy Scout Alex Heinerikson

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Michael Westblade, Sun Publications  
Ruth Naranjo for Channel 2

Mayor Richardson announced that at 6:00 p.m. there was an Executive Session held to discuss Personnel, under authority of RSMo610.021(3).

**REVIEW OF MINUTES**

**Approval of Minutes for the November 17<sup>th</sup> Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE NOVEMBER 17<sup>th</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**CITIZEN INPUT**

**Boy Scouts**

Boy Scout Alex Heinerikson from Troop 333 introduced himself and said he was attending for his Communications merit badge.

**Special event request submitted by Spaghetti Western owner Melissa Robbins.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE TO APPROVE THE DECEMBER 3<sup>RD</sup> SPECIAL EVENT REQUEST FOR SPAGHETTI WESTERN, AS SUBMITTED BY MELISSA ROBBINS ON DECEMBER 1<sup>ST</sup>; ALL AYE. MOTION PASSED 8-0.

**MAYOR'S REPORT**

Mayor Richardson reported that having exhausted all other recourse without resolution to the April 24, 2009 retaining wall collapse on Brink Myer Road, a law suit was filed on November 19<sup>th</sup> in the Platte County circuit court against Miles Excavating Inc., Van Durzen and Associates P.A. and Western Surety charging them with breach of contract, negligence and a breach of contract against Western Surety. The Mayor added that he is optimistic that Parkville will prevail and we will see the complete repair of the wall at no cost to the City.

**CITY ADMINISTRATOR'S REPORT**

**Ordinance amending Parkville Municipal Code to reduce the special sewer assessment rate**

Following brief review of the recommended reduction in the special sewer rate by City Administrator Shannon Thompson:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE THAT BILL 2540, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE TITLE VII, CHAPTER 700, SECTION 703.040 (J.) TO REDUCE THE SPECIAL SEWER ASSESSMENT RATE, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE THAT BILL 2540 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE THAT BILL 2540 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2512; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, McRUER, BUTCHER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 8-0.

*Bill 2540 was posted on 11/25/09.*

**POLICE REPORT**

**Update on activities**

Police Chief Chrisman updated the board on the flexible "power shift" that becomes effective in December which is expected to make the department more efficient, while facilitating training of new officers. He also noted that department vacancies have been advertised on police related websites with good response and currently several potential candidates are undergoing the extensive testing process.

In closing, Chief Chrisman reported on a letter he received from a female who wrote to highly commend our Parkville Police officers following two separate incidents that resulted in her contact with Officer McCombs and later Officer Jordon. Chief Chrisman pointed out that it is not unusual to receive expressions of gratitude or commendation but this was unusual because both times, the female was arrested but she wanted to express how much she appreciated the dignity and respect she was shown by our Police force through the officers' respect, professional care and concern for her well being. Chief Chrisman further reported that he replied to thank her and let her know that letters such as this do boost morale and reinforce continuation of our commitment to high professional standards. Mayor Richardson extended congratulations to Chief Chrisman and his officers for such a rare commendation.

## COMMUNITY DEVELOPMENT

Community Development Director/Assistant City Administrator Sean Ackerson announced that former agenda item 7A., *Case No. PZ09-11*, the Application to rezone four tracts generally located north of River Road, west of Thousand Oaks and east of Brush Creek from County "AG" Agriculture to "R-4" Multifamily Residential District has been removed from the agenda at the request of the Applicant.

### Application for a change of use from office to medical clinic in a "B-4" zoning district. 6264 Lewis Street #100. Sleep Disorders Institute MW. PZ09-21

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE TO APPROVE, WITH STAFF RECOMMENDATIONS, THE APPLICATION FOR A CHANGE OF USE FROM OFFICE TO MEDICAL CLINIC IN A "B-4" ZONING DISTRICT AT 6264 LEWIS STREET #100. *SLEEP DISORDERS INSTITUTE MW. PZ09-21*; ALL AYE. MOTION PASSED 8-0.

## PUBLIC WORKS

Public Works Director Dan Koch provided a brief update on Public Works projects, including the bid opening for the Highway 9 bridge project. Mr. Koch noted that as exact construction dates become known, a public relations/information outreach effort will begin to notify all area businesses, schools and residents of any road closures and/or detours expected.

## ACCOUNTS PAYABLE A-875

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE THAT BILL A-875 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE THAT BILL A-875 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE THAT BILL A-875 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-875, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill A-875 was posted on 11/25/09.*

**COMMITTEE REPORTS**

Chamber of Commerce/Main Street - Ms. Butcher reported provided full details on the Gallery of Trees auction fundraiser event on December 3<sup>rd</sup> and the annual Christmas on the River event which begins at 6 p.m. on December 4<sup>th</sup> and ends with a spectacular fireworks display.

Channel 2 - Mr. Sportsman reminded everyone to stay over for a few minutes after the board meeting so that Channel 2 staff can tape a brief non-denominational Happy Holidays message from the Board and everyone at City Hall to the Parkville community. He further reported that footage on this year's Turkey Trot and the Recycling program are near completion for airing on Channel 2 soon.

**MISCELLANEOUS ITEMS FROM THE BOARD - none**

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN McFARLANE TO ADJOURN THE REGULAR MEETING AT 7:26 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: Claudia Willhite  
City Clerk Claudia Willhite



Note: These minutes should be considered a draft until they are approved by the Board of Aldermen.

Regular Meeting  
BOARD OF ALDERMEN  
CITY OF PARKVILLE, MISSOURI

**December 15, 2009**

Ward 1 Alderman Jim Brooks - Present  
Ward 1 Alderman Deborah Butcher - Present  
Ward 2 Alderman Gia McFarlane - Present  
Ward 2 Alderman Scott McRuer - Present  
Ward 3 Alderman Marvin Ferguson - Present  
Ward 3 Alderman Jeffrey Bay - Present  
Ward 4 Alderman Marc Sportsman - Present  
Ward 4 Alderman Nan McManus - Present

ALSO PRESENT: City Administrator Shannon Thompson  
Asst. City Administrator/Comm. Development Dir. Sean Ackerson  
Police Chief Kevin Chrisman  
Public Works Director Dan Koch  
City Engineer Jay Norco  
City Clerk Claudia Willhite  
City Attorney Jack Campbell  
Jim Marshall, Harry Sievers  
Thaddeus Clause

MEDIA PRESENT: Jerry Keuhn, Platte County Citizen  
Dennis Sharkey, The Landmark  
Mark Vasto, The Parkville Luminary  
Ruth Naranjo for Channel 2

**REVIEW OF MINUTES**

**Approval of Minutes for the December 1<sup>st</sup> Regular Meeting**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE MINUTES FOR THE DECEMBER 1<sup>ST</sup> REGULAR MEETING AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**CITIZEN INPUT**

**Public Hearing regarding proposed 2% sewer rate increase**

Mayor Richardson opened the public hearing at 7:03 p.m. and invited public comment and/or questions regarding the sewer rate recommended for 2010. With no public comment or further discussion requested on this matter, Mayor Richardson closed the public hearing at 7:04 p.m.

## MAYOR'S REPORT – no report.

### CITY ADMINISTRATOR'S REPORT

#### Ordinance regarding approval of the proposed 2% sewer rate increase

City Administrator Shannon Thompson briefly reviewed the proposed 2% sewer rate increase. Mayor Richardson noted that this proposed ordinance has been posted for several weeks and the 2% increase will go to fund future capital improvements, as necessary.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2541, AN ORDINANCE REPEALING SUBSECTIONS C, D, AND G OF SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE TO REPLACE SAME WITH NEW SUBSECTIONS C, D AND G OF SECTION 703.040, SETTING THE SEWER BASE CHARGE, SEWER USE CHARGE AND SURCHARGE FOR CUSTOMERS OF THE SEWER SYSTEM, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2541 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2541 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2513; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2541 was posted on 12/11/09.*

#### Ordinance approving the City of Parkville operating budget for 2010

Ms. Thompson provided a brief summary of future projects and services that will be funded by the 2010 operating budget.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2542, AN ORDINANCE APPROVING THE CITY OF PARKVILLE OPERATING BUDGET FOR 2010, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2542 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2542 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2514; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2542 was posted on 12/11/09.*

### POLICE REPORT

#### Update on activities

Police Chief Chrisman reviewed his statistical report to the board and reported that candidates for police officer vacancies continue to be processed and narrowed down to potential finalists.

## Update on Internship Program

Chief Chrisman provided update to the board on an internship program the police department has been trying out, noting that the Intern Thaddeus Clause, who has just completed his term has done an outstanding job and set the benchmark for others to follow. He then presented Mr. Clause with token of appreciation from the department. Mr. Clause said he learned a lot and expressed his gratitude for the opportunity he was given.

## COMMUNITY DEVELOPMENT

### Ordinance approving a Conditional Use permit, amending the existing permit and allowing new equipment and antenna on an existing cell tower at 6200 Kelly Drive, Parkville, MO. Clearwireless LLC of Overland Park, Kansas. Case PZ09-17

Community Development Director/Assistant City Administrator Sean Ackerson introduced the Conditional use permit request from Clearwireless LLC. Following brief discussion:

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2543, AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT, AMENDING THE EXISTING PERMIT AND ALLOWING NEW EQUIPMENT AND ANTENNA ON AN EXISTING CELL TOWER AT 6200 KELLY DRIVE, PARKVILLE, MO. Clearwireless LLC of Overland Park, Kansas. Case PZ09-17, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2543 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2543 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2515; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2543 was posted on 12/11/09.*

### Ordinance approving Final Plat of Maria Ewing Addition to Sullivan Nature Sanctuary. City of Parkville, Bill and Claudia Brown, Bob Smalley and Marcy Smalley owners. Case No. PZ09-24

Mr. Ackerson then reviewed the next three proposed ordinances related to land donation from Bill and Claudia Brown to be placed under conservation easement as the Maria Ewing Addition to the Sullivan Nature Sanctuary.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2544, AN ORDINANCE APPROVING FINAL PLAT OF MARIA EWING ADDITION TO SULLIVAN NATURE SANCTUARY. City of Parkville, Bill and Claudia Brown, Bob Smalley and Marcy Smalley owners. Case No. PZ09-24, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2544 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2544 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2516; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2544 was posted on 12/11/09.*

**Ordinance accepting the donation of a 1.15 acre addition of land to the Sullivan Nature Sanctuary from Bill and Claudia Brown and authorizing Mayor to accept warranty deed conveying such.**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2545, **AN ORDINANCE ACCEPTING THE DONATION OF A 1.15 ACRE ADDITION OF LAND TO THE SULLIVAN NATURE SANCTUARY FROM BILL AND CLAUDIA BROWN AND AUTHORIZING MAYOR TO ACCEPT WARRANTY DEED CONVEYING SUCH**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2545 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2545 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2517; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2545 was posted on 12/11/09.*

**Ordinance creating a conservation easement for the Sullivan Nature Sanctuary**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2546, **AN ORDINANCE APPROVING CREATING A CONSERVATION EASEMENT FOR THE SULLIVAN NATURE SANCTUARY**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2546 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2546 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2518; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2546 was posted on 12/11/09.*

**Ordinance approving Final Plat of Cider Mill Farm Second Plat. R.P. Golf, LL owners. Case No. PZ09-22**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2547, **AN ORDINANCE APPROVING FINAL PLAT OF CIDER MILL FARM SECOND PLAT. R.P. Golf, LL owners. Case No. PZ09-22**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2547 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL 2547 BE APPROVED ON SECOND READING TO BECOME ORDINANCE 2519; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill 2547 was posted on 12/11/09.*

**Application for Planned District Development permit for exterior modifications to a building and change of use in Old Town District. Josh Brock, Parkville Coffee House. Case PZ09-27**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE **APPLICATION FOR PLANNED DISTRICT DEVELOPMENT PERMIT FOR EXTERIOR MODIFICATIONS TO A BUILDING AND CHANGE OF USE IN OLD TOWN DISTRICT. Josh Brock, Parkville Coffee House. Case PZ09-27** AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**Application for extension of the approved final development plan of the Fairways, a planned office development in a B-4 Zoning District. Jim Marshal, owner. Case PZ09-26**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE THE **APPLICATION FOR EXTENSION OF THE APPROVED FINAL DEVELOPMENT PLAN OF THE FAIRWAYS, A PLANNED OFFICE DEVELOPMENT IN A B-4 ZONING DISTRICT. Jim Marshal, owner. Case PZ09-26** AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

## PUBLIC WORKS

**C/A Ord. to renew contract w/Alliance Water Resources**

Public Works Director Dan Koch outlined details of the renewal contract with Alliance Water Resources to operate the Parkville sewer plant.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 304, **AN ORDINANCE AMENDING ORDINANCE C/A 277 TO RENEW THE AGREEMENT WITH ALLIANCE WATER RESOURCES TO OPERATE THE PARKVILLE SEWER PLANT JANUARY 1, 2010 THROUGH DECEMBER 31, 2010.** BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 304 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 304 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 304; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, McRUER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 304 was posted on 12/11/09.*

**Brush Creek NID Section 1 and 2 Project Closeout**

City Engineer Jay Norco reported that all improvements set out in the original contracts for the Brush Creek NID Section I and II are now complete. He added that staff recommend board approval to close said projects to allow for final payments to be made.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO APPROVE **BRUSH CREEK NID SECTION 1 AND 2 PROJECT CLOSEOUT** AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

**Board authorization for designated signatory (Steve Berg via State Revolving Fund) to accept the grant from MDNR**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO AUTHORIZE STEVE BERG TO ACCEPT THE GRANT FROM MDNR AS SUBMITTED; ALL AYE. MOTION PASSED 8-0.

Following board approval for City Treasurer Steve Berg to accept the grant from MDNR, Public Works Director Dan Koch presented the board with an official plaque in honor of this important stimulus grant award. Said plaque was accepted, on behalf of the board, by Alderman McFarlane. (A picture of said acceptance is attached to these official minutes.)

**C/A Ord. w/Grimm Construction for Wastewater Treatment Plant Aeration System Upgrades**

City Engineer Jay Norco reviewed the facilities work this ARRA project contract with Grimm Construction will accomplish.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 306, **AN ORDINANCE AUTHORIZING A CONTRACT WITH GRIMM CONSTRUCTION**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 306 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 306 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 306; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, McRUER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 306 was posted on 12/11/09.*

**C/A Ord. w/Insituform Technologies for Sanitary Sewer Repairs Phase 1**

City Engineer Jay Norco reviewed the facilities work this ARRA project contract with Insituform Technologies USA will accomplish.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 305, **AN ORDINANCE AUTHORIZING A CONTRACT WITH INSITUFORM TECHNOLOGIES USA FOR SANITARY SEWER REPAIRS**, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 305 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 305 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 305; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, McRUER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 305 was posted on 12/11/09.*

**C/A Ord. w/JMAR Underground Inc. to repair erosion damage and breach at WWTF Farm Levy**

Public Works Director Dan Koch reported to the board that this proactive repair at the Wastewater Treatment Facility farm levy will repair erosion damage and breach which has occurred.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 307, AN ORDINANCE AUTHORIZING A CONTRACT AGREEMENT WITH JMAR UNDERGROUND LLC TO REPAIR EROSION DAMAGE AND A BREACH AT THE PARKVILLE WASTEWATER TREATMENT FACILITY FARM LEVY, BE APPROVED FOR FIRST READING; ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 307 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING; ALL AYE; MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT C/A BILL 307 BE APPROVED ON SECOND READING TO BECOME C/A ORDINANCE 307; ALL AYE BY ROLL CALL VOTE; AYES: ALDERMEN SPORTSMAN, BAY, BUTCHER, McRUER, FERGUSON, McFARLANE, BROOKS AND McMANUS; MOTION PASSED 8-0.

*C/A Bill 307 was posted on 12/11/09.*

**ACCOUNTS PAYABLE A-876**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-876 BE APPROVED FOR FIRST READING, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-876 BE APPROVED ON FIRST READING AND PASSED TO SECOND READING BY TITLE ONLY, ALL AYE, MOTION CARRIED.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY THAT BILL A-876 BE APPROVED ON SECOND READING TO BECOME ORDINANCE A-876, ALL AYE BY ROLL CALL VOTE. AYES: ALDERMEN BAY, FERGUSON, BROOKS, SPORTSMAN, McMANUS, McRUER, BUTCHER AND McFARLANE; MOTION CARRIED 8-0.

*Bill A-876 was posted on 12/11/09.*

**COMMITTEE REPORTS**

Channel 2 - Mr. Sportsman reported that Channel 2 is now airing holiday greetings from staff and the board, as well as this year's Turkey Trot event, and soon to follow will be Christmas on the River. Additional special segments, he noted, are planned for next year.

Finance - Mr. Ferguson reviewed the November financial report provided in the packets.

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN BAY TO ACCEPT THE NOVEMBER FINANCE REPORT AS SUBMITTED; ALL AYE. MOTION CARRIED 8-0.

**MISCELLANEOUS ITEMS FROM THE BOARD - none**

**ADJOURN**

IT WAS MOVED BY ALDERMAN FERGUSON AND SECONDED BY ALDERMAN SPORTSMAN TO ADJOURN THE REGULAR MEETING AT 8:12 P.M.; ALL AYE. MOTION CARRIED 8-0.

Submitted by: *Claudia Willhite*  
City Clerk Claudia Willhite

