

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, January 19, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman David Jones	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Kelly Yulich, Community Development Department Assistant
- Paul Giarratana, Building Official

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Melvin Cole regarding traffic stops**

Melvin Cole, 8 West Fifth Street, requested that the Board of Aldermen adopt an ordinance or policy regarding traffic stops made by the Police Department.

**3. MAYOR'S REPORT**

**4. CONSENT AGENDA**

- A. Approve the minutes for the January 5, 2016, regular meeting
- B. Receive and file the December 2015 Municipal Court report
- C. Receive and file the financial report for the month ending December 31, 2015
- D. Receive and file the crime statistics for January through November 2015
- E. Approve a retailer of intoxicating liquor in the original package liquor license for Parkville Artisan's Studio at 111 Main Street
- F. Approve sign permits in the "B-4" Planned Business District for C-Store 2 and YMCA-Platte County Community Center
- G. Approve Work Authorization No. 55 with North Hills Engineering for the Sanitary Sewer Repairs Phase 3 project
- H. Approve a maintenance agreement with Mid America Pump LLC for on-call pump maintenance and repair services
- I. Approve Resolution No. 16-001 endorsing an application for the Platte County Parks and Recreation Outreach Grant Program to help fund improvements to the Parks storage facility, trails and signage at English Landing and Platte Landing parks, and a new trail in the large dog park
- J. Approve accounts payable from December 30, 2015 to January 14, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

**5. NON-ACTION AGENDA**

**A. Parkville Economic Development Council Quarterly Update**

Parkville Economic Development Council Executive Director Mike Kellam provided an update from the fourth quarter of 2015. Highlights included strong growth in membership, a revamped website to serve as a one-stop location for developers and businesses looking at Parkville, and establishment of a Resources Committee. Kellam said that two Parkville businesses, Engaged Companies and Stone Canyon Pizza, were recognized at the Platte County Economic Development Council luncheon. He thanked the Board for their continued partnership.

The Board discussed the quiet zone at the railroad crossings downtown. Kellam was asked about the major accomplishments in 2015 and he said that those included business retention efforts, marketing and resolving long-standing unknown or unsolved issues.

**6. ACTION AGENDA**

**A. Conduct a public hearing and approve the second reading of an ordinance to amend various sections of Parkville Municipal Code Chapter 703 and implement a 2.5 percent rate increase for the sewer utility**

Mayor Johnston opened the public hearing.

City Administrator Lauren Palmer stated that staff recommended implementing a 2.5 percent increase for the sewer utility to support the capital and operating budget. Capital improvements included improving the maintenance of the sewer system – Phase 2 began in 2015 and would be completed in 2016 and Phase 3 would begin in 2016, – the annual closed circuit television project to camera the sewer lines, and sustaining the maintenance strategy. Palmer added that modest inflationary adjustments were included in order to avoid a significant increase in the future. The Board discussed a proposed 20 percent increase by Missouri American Water and Palmer said she was working to gather information about the impact to Platte County.

Mayor Johnston opened the floor to public comments and hearing none, closed the hearing.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2861, AN ORDINANCE AMENDING VARIOUS SECTIONS OF PARKVILLE MUNICIPAL CODE CHAPTER 703 AND APPROVING A 2.5 PERCENT INCREASE TO THE SEWER BASE CHARGE, SEWER USE CHARGE AND SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM, ON SECOND READING TO BECOME ORDINANCE NO. 2835. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

**B. Approve the first amendment to the transportation development escrow agreement with Hoambrecker Properties, LLC**

City Administrator Lauren Palmer stated that the original agreement for the convenience store property was approved in May 2010 that included construction by Hoambrecker Properties, LLC of a left-hand turn lane to serve the development and the creation of an escrow account to set aside funds to cover the improvements. After the agreement was adopted, conversations began

between various parties about funding for Phase C of the Highway 45 widening project and the City entered into a cost-share agreement in 2013. The design for Phase C included a roundabout which would make the left turn lane unnecessary. She said that because the improvements were no longer needed, the funds in the escrow account could be released to the developer. Palmer also provided an alternative agreement if the Board was concerned that the project would not be completed that included releasing the funds once the Missouri Department of Transportation entered into a construction contract. Palmer added the project was planned for late 2016.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE FIRST AMENDMENT TO THE TRANSPORTATION DEVELOPMENT ESCROW AGREEMENT WITH HOAMBRECKER PROPERTIES, LLC TO ALLOW IMMEDIATE RELEASE OF THE ESCROW FUNDS, SUBJECT TO CONDITIONS STIPULATED IN THE AMENDMENT. ALL AYES; MOTION PASSED 7-0.

**C. Approve the first reading of an ordinance to repeal and replace various sections of Parkville Municipal Code Chapter 605 regarding business licensing enforcement, penalties for violations and appeals**

City Clerk Melissa McChesney explained that the remaining changes for Chapter 605 regarding business licenses included updates to enforcement, penalties for violations and appeals. The proposed changes would help to improve the procedure for when a business is delinquent and how and when to assess penalties.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2866, AN ORDINANCE REPEALING AND REPLACING VARIOUS SECTIONS OF PARKVILLE MUNICIPAL CODE CHAPTER 605 REGARDING BUSINESS LICENSING ENFORCEMENT, PENALTIES FOR VIOLATIONS AND APPEALS, ON FIRST READING AND POSTPONE THE SECOND READING TO FEBRUARY 2, 2016. ALL AYES; MOTION PASSED 7-0.

**D. Approve the first reading of an ordinance to repeal Parkville Municipal Code Chapter 510 and adopt a revised Parkville Property Maintenance Code**

Building Official Paul Giarratana said the primary purpose of the ordinance was to remove duplication of the Municipal Code and the Property Maintenance Code. He added that when the property maintenance code was amended the original ordinance was never repealed. Legal counsel found discrepancies between the codes and determined some of the violations given were not legal. To address the issues, Giarratana said the codes were combined so they no longer conflicted with each other. Changes addressed compliance with Chapter 850 regarding fees, demolition of homes and structures in disrepair, closing of vacant structures and selling of vehicles at residential properties.

Giarratana said that the Community Development Department had received 103 code complaints in 2015, with only 34 still in progress. Staff also implemented an online code complaint system for residents and two cases had already been submitted online for 2016.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2867, AN ORDINANCE REPEALING PARKVILLE MUNICIPAL CODE CHAPTER 510, PROPERTY CONSERVATION CODE, AND ADOPTING A REVISED PARKVILLE PROPERTY MAINTENANCE CODE, ON FIRST READING AND POSTPONE THE SECOND READING TO FEBRUARY 2, 2016. ALL AYES; MOTION PASSED 7-0.

**7. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

City Clerk Melissa McChesney stated that candidate filing for the April 2016 General Municipal Election ended at 5:00 p.m. Residents filing for candidacy included: Nan Johnston and Nick Casale, mayor; Dave Baker, Terry D. Brown and Tina Welch, Ward 1 Alderman; Dave Rittman, Ward 2 Alderman; Kevin A. McDonald and Robert Lock, Ward 3 Alderman; Marc R. Sportsman, Ward 4 Alderman; and Kevin D. Humiston, Municipal Judge.

**B. Police Department**

Police Chief Kevin Chrisman provided the final deer count, noting there were a total of 13 deer.

**C. Public Works**

Public Works Director Alysén Abel provided a review of 2015 projects, noting that street maintenance projects totaled approximately \$350,000; \$31,000 was saved from reusing blocks from the Brink Meyer retaining wall failure for the Crooked Road project; the Eastside Pump Station was decommissioned; and there were cost savings from using concrete lining to repair the Pinecrest Pump Station.

Abel also provided an update for the English Landing Park restroom project, noting that the project included the restroom and site improvements around the building. The bid opening was scheduled for February 9 and staff hoped to provide an update to the Community Land and Recreation Board at its meeting on February 10. Abel added an application would be submitted to the Board of Zoning Adjustment because the area was in the floodplain and required a variance. She said staff hoped to have the notice to proceed issued in March.

**8. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Plumb reminded the Board of the Parkville Chamber of Commerce Gala on January 29.

**9. EXECUTIVE SESSION**

**A. Personnel matters pursuant to RSMo 610.021(3)**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO RSMO 610.021(3). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

The Board entered into the executive session at 8:21 p.m. At 8:37 p.m., the Board reconvened in open session.

Clerks Note: The minutes from the executive session are on file with the City Clerk.

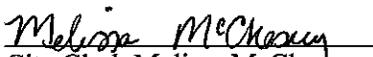
Mayor Johnston announced no action was taken as a result of the executive session.

**10. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:37 p.m.

The minutes for Tuesday, January 19, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the second day of February 2016.

Submitted by:

  
City Clerk Melissa McChesney

2016-008

