

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:02 p.m. on Tuesday, February 2, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman David Jones	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

Mayor Johnston noted that a student from Park University was in the audience to record a small portion of the meeting for a television production class.

Mayor Johnston recognized a member of Boy Scouts of America Troop 1051 in the audience who was working on his Citizenship in the Community merit badge.

**3. MAYOR'S REPORT**

**A. Appoint Barbara Wassmer to the Planning and Zoning Commission through May 2019**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPOINT BARBARA WASSMER TO THE PLANNING AND ZONING COMMISSION THROUGH MAY 2019. ALL AYES; MOTION PASSED 7-0.

**4. CONSENT AGENDA**

- A. Approve the minutes for the January 19, 2016, regular meeting
- B. Receive and file the December 2015 sewer report
- C. Receive and file the Platte County Economic Development Council 2015 annual report
- D. Approve the second reading of an ordinance to repeal and replace various sections of Parkville Municipal Code Chapter 605 regarding business licensing enforcement, penalties for violations and appeals
- E. Approve the second reading of an ordinance to repeal Parkville Municipal Code Chapter 510 and adopt a revised Parkville Property Maintenance Code
- F. Approve a retailer of intoxicating liquor in the original package with Sunday sales liquor license for QuikTrip #189 to be located at 8601 NW 45 Highway
- G. Approve accounts payable from January 14 to January 24, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 7-0.

## 5. ACTION AGENDA

### A. Approve a memorandum of understanding with the Platte County Land Trust for maintenance of a butterfly garden at the Southern Platte Pass

Public Works Director Alysen Abel said that a cooperative agreement was approved with the Missouri Department of Transportation and Platte County that stated the City would maintain the area within the right-of-way on Highway 45. The Platte County Land Trust (PCLT) was awarded a Platte County Outreach Grant to enhance a small area along Highway 45 to bring in monarch butterflies. In Spring 2015, the PCLT planted native grasses and the City developed a maintenance relationship for the area in which the City would mow the grass buffer around the native plantings throughout the season and the entire project once per year.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE MEMORANDUM OF UNDERSTANDING WITH PLATTE COUNTY LAND TRUST FOR THE MAINTENANCE OF A BUTTERFLY GARDEN.** ALL AYES; MOTION PASSED 7-0.

### B. Authorize the transfer of funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund sufficient to cover the payment of bond interest due on March 1, 2016

Human Resources/Finance Director Matthew Chapman explained that there were no assessments collected at the end of 2015 for the Brink Meyer Neighborhood Improvement District (NID). He added the funds were included in the Emergency Reserve Fund in the 2016 budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **AUTHORIZE STAFF TO TRANSFER UP TO \$73,993.75 FROM THE EMERGENCY RESERVE FUND TO THE BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT DISTRICT FUND FOR THE PURPOSE OF PAYING THE BRINK MEYER ROAD NID BOND PAYMENT DUE ON MARCH 1, 2016.** ALL AYES; MOTION PASSED 7-0.

City Administrator Lauren Palmer provided an update on economic development projects, noting there was interest from developers for the NID properties at Highway 45 and Interstate 435. She also thanked the Board for filing the judicial foreclosure and said the Parkville Economic Development Council was working to find a developer interested in building an industrial park.

## 6. STAFF UPDATES ON ACTIVITIES

### A. Police Department

Police Chief Kevin Chrisman provided an update on the sergeant promotional process, noting that assessments were held on January 28 and 29. He also provided an update on a robbery at the Crestridge Shopping Center on January 30 and downtown on February 1.

### B. Community Development

City Administrator Lauren Palmer reminded the Board about the welcome reception for the new Community Development Director Stephen Lachky to be held on February 9 prior to the Planning and Zoning Commission meeting.

Palmer also provided an update on the zoning and subdivision regulations update project, noting that it was six months behind schedule but staff was working to get the project back on track. She said Gould Evans completed the first task and had prepared a report that identified seven critical issues, which were scheduled to be presented to the Planning and Zoning Commission on February 9. The next phase included public input and two open houses, along with a series of focus group meetings. Palmer added that the original scope of work included the formation of an advisory committee, but staff recommended it not be created in order to allow one extra mid-project meeting for a report to the Board of Aldermen. Palmer anticipated that a draft report would be presented in June with final review and adoption by the end of the year.

Palmer also provided an update on the Highway 45 Corridor Plan, noting that a draft report had been prepared and the steering committee planned to convene one more meeting to review the report. After receiving input from the committee, one more open house meeting would be scheduled.

**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Plumb said he attended the Missouri Municipal League's West Gate meeting on January 28 and the Parkville Area Chamber of Commerce Annual Gala on January 29.

Mayor Johnston said that she, Alderman Werner and Chief Chrisman attended the Missouri American Water public hearing about water and wastewater rates. She added that representatives of Missouri American Water promised to provide better communication on their efforts to resolve issues.

**8. ADJOURN**

Mayor Johnston declared the meeting adjourned at 7:28 p.m.

The minutes for Tuesday, February 2, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixteenth day of February 2016.

Submitted by:

Melissa McChesley  
City Clerk Melissa McChesley

