

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:01 p.m. on Tuesday, March 15, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- absent with prior notice
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman David Jones	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Stephen Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. MAYOR'S REPORT

A. Welcome Nature Sanctuary Director Joe Ryan

Mayor Johnston noted that Mr. Ryan was unable to attend the beginning of the meeting and she would recognize him when he joined the meeting. Assistant to the City Administrator Tim Blakeslee provided a history and said he had been active in coordinating volunteers for the Nature Sanctuary.

4. CONSENT AGENDA

- A. Approve the minutes for the March 1, 2016, regular meeting
- B. Receive and file the February Municipal Court report
- C. Receive and file the financial report for the month ending February 29, 2016)
- D. Receive and file the crime statistics for January 2016
- E. Approve Change Order No. 3 with Insituform Technologies for the cured-in-place pipe lining work for the Sanitary Sewer Phase 3 repairs
- F. Approve the purchase of a new 2016 John Deere Z997R Commercial L.C. Diesel Mower from Heritage Tractor, Inc. for the Parks Division
- G. Approve a small construction services agreement with American Sweeping for the 2016 Street Sweeping Program
- H. Approve accounts payable from February 26 to March 10, 2016
- I. Approve a retailer of intoxicating liquor in the original package with Sunday sales liquor license for Please Stop located at 7500 NW River Park Drive

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN

PLUMB TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 6-0.

5. ACTION AGENDA

A. Receive and file the 2015 Annual Report

Assistant to the City Administrator Tim Blakeslee said that the report was compiled with the help of City staff and included various statistics, accomplishments and photos from 2015. He added that it highlighted the priorities of the City and what was accomplished for the year and included an overview of the budget and a breakdown of department budgets.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO **RECEIVE AND FILE THE 2015 ANNUAL REPORT**. ALL AYES; MOTION PASSED 6-0.

B. Approve Resolution No. 16-004 to support an application for the Mid-America Regional Council 2016 Call for Projects for Federal Fiscal Year 2019-2020 federal-aid transportation funding (postponed from March 1 meeting)

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO **MOVE THE DISCUSSION OF ITEM 5B TO AFTER THE EXECUTIVE SESSION**. ALL AYES; MOTION PASSED 6-0.

The Board of Aldermen deviated from its order of business to take up the remainder of the agenda items and discuss Item 5B after the executive session.

C. Approve a banner design for the streetlight banners for the Route 9 Downtown Entryway Beautification Project

Assistant to the City Administrator Tim Blakeslee stated that the City approved a cooperative agreement with Park University for banners on the new lighting along Highway 9 in downtown Parkville. Staff developed five designs that were reviewed by Park University, the Main Street Parkville Association (MSPA) and Cathy Kline and recommended Option 5 to the Board. The banners would be hung on the lights when the brackets were installed which was anticipated in mid-April. Blakeslee added that staff would work with MSPA for banners for special events and the Parkville banner would be hung when other special events were not being held.

The Board discussed changes to the designs and recommended that staff redesign Option 3 to match the Parkville logo color scheme and include the river from the entryway sign.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO **REDESIGN OPTION 3 AND TO INCLUDE MAYOR JOHNSTON AND ALDERMAN SPORTSMAN IN THE REDESIGN**. ALL AYES; MOTION PASSED 6-0.

Mayor Johnston introduced the new Nature Sanctuary Director Joe Ryan who spoke about his history and prior work with the Nature Sanctuary.

D. Approve the first reading of an ordinance to approve the final plat of the replat of Lot 11, Cider Mill Ridge 4th Plat – Case PZ16-01; applicant, RP Golf, LLC, owner

Community Development Director Stephen Lachky stated that the final plat was approved in 2013 in conjunction with the pool house at Cider Mill Ridge that was constructed since the approval. He said that the replat proposed a change to the designation of Lot 11 to Tract H, which were the same dimensions. The substantial change was the addition of Tract G for a median island which was a private improvement within the public right-of-way. The developer would

enter into a right-of-way maintenance agreement for the island and Lachky noted the draft agreement was included in the packet. The request was approved by the Planning and Zoning Commission on March 8.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 2868, AN ORDINANCE APPROVING THE FINAL PLAT OF REPLAT OF LOT 11, CIDER MILL RIDGE, FOURTH PLAT, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING AND POSTPONE THE SECOND READING TO APRIL 5, 2016. ALL AYES; MOTION PASSED 6-0.

6. NON-ACTION AGENDA

A. Conduct a Parkville Parks Master Plan key leader meeting with the project consultant team

Assistant to the City Administrator Tim Blakeslee stated representatives from Vireo were in attendance to meet with the Board of Aldermen because it was a key leader group to interview for the update to the Parkville Parks Master Plan.

Steve Rhoades, Vireo, stated that they inventoried the parks, held six focus group meetings that included downtown stakeholders, recreation and event coordinators, City staff and school/college groups. Rhoades asked the Board questions that were asked in the group meetings.

The first question was: Is there anything missing from the system for its residents? The Board responded that ball fields, a nice restroom, lighting in Platte Landing Park and docks were missing from the parks.

The second question was: Should the City focus on rehabilitating existing facilities or build new? The Board responded that existing facilities needed to be taken care first before building new ones.

The third question was: Do you remember aspects of past plans that did or did not appeal to you? The Board responded that some of the plans were not based on public input. Items that appealed to them included modification of the parking with additional ball fields or removal of the current fields that would be replaced; a suggestion in the past was to have an amphitheater on the river but there were no funds available but private donations could be sought; the expansion of a feature near the river, a dock or overlook of the full park; connectivity from one side of town to the other; and structuring for an ice rink for year-round use.

Rhoades added that Vireo would continue to hold public input sessions and meetings with Platte County parks staff and Commissioners were scheduled the following week. An open house was scheduled on April 14 and the community could complete an online survey that would be advertised through social media.

7. STAFF UPDATES ON ACTIVITIES

A. Community Development

1. Zoning and Subdivision Regulations Project

Community Development Director Stephen Lachky explained that the current regulations were confusing and disorganized. The initial phase was completed and each section was reviewed. Lachky added that the Planning and Zoning Commission served as the steering committee to review each section. Staff planned to present the revised regulations in October. The first public open house was scheduled for May 23 at City Hall.

2. Route 45 Corridor Study

Community Development Director Stephen Lachky stated that the study began in 2014 and the steering committee drafted a report for a framework for design along the corridor. A public open house would be scheduled at a later date.

B. Public Works

1. Hazardous Mitigation Grant Program for English Landing Park Low Water Crossing

Public Works Director Alysén Abel explained that in November 2015 the City submitted a notice of intent for a pre-grant application for the low water crossing in English Landing Park. Staff received word that the City was on the shortlist as one of the project for the next level in the grant process and needed to submit an official grant application. The deadline was June 15 and Abel noted there might be other opportunities in other rounds to get funding for the project.

8. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Plumb noted that Park University's basketball team was playing in the National Association of Intercollegiate Athletes (NAIA) tournament.

9. EXECUTIVE SESSION

A. Attorney-client matters pursuant to RSMo 610.021(1) and personnel matters pursuant to RSMo 610.021(13)

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1) AND PERSONNEL MATTERS PURSUANT TO RSMO 610.021(13). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, RITTMAN, JONES AND SPORTSMAN. MOTION PASSED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO RECONVENE THE BOARD OF ALDERMEN MEETING AT 9:00 P.M. ALL AYES; MOTION PASSED 6-0.

Following the close of the executive session, Mayor Johnston returned to the order of business and introduced Item 5B.

5. ACTION AGENDA

B. Approve Resolution No. 16-004 to support an application for the Mid-America Regional Council 2016 Call for Projects for Federal Fiscal Year 2019-2020 federal-aid transportation funding (postponed from March 1 meeting)

Community Development Director Stephen Lachky explained that staff discussed the project segments from the Route 9 Corridor Study and presented the original recommendation on March 1; presentation appended as Exhibit A. He said the Board directed staff to bring back cost estimates for Scenario 4 if it were to include the full scope from Highway 45 to Clark Avenue with a traffic signal. Lachky said that the traffic signal itself would cost around \$200,000. Scenario 5 went to Clark Avenue without a signal and it was \$60,000 less than Scenario 4. Staff kept its recommendation for Segment 1 because it was one of the highest prioritized segments in the study.

Further discussion focused on the costs associated with extending the scope to Clark Avenue and including the traffic light and concerns about not including a larger scope for the first project associated with the study.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE RESOLUTION NO. 16-004 SUPPORTING THE ROUTE 9 CORRIDOR IMPROVEMENTS FROM ROUTE 45 TO CLARK AVENUE WITH THE TRAFFIC SIGNAL, AS DESCRIBED IN SCENARIO 4 IN THE STAFF REPORT, FOR THE MARC CALL FOR PROJECTS FOR FEDERAL TRANSPORTATION FUNDING. MOTION PASSED 5-1 (RITTMAN OPPOSED).

RECONVENE EXECUTIVE SESSION

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN JONES TO RECONVENE INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1) AND PERSONNEL MATTERS PURSUANT TO RSMO 610.021(13). ALL AYES; MOTION PASSED.

The Board reconvened the executive session at 9:30 p.m. At 11:10 p.m., the Board reconvened in open session.

Clerks Note: The minutes from the executive session are on file with the City Clerk.

Mayor Johnston announced no action was taken as a result of the executive session.

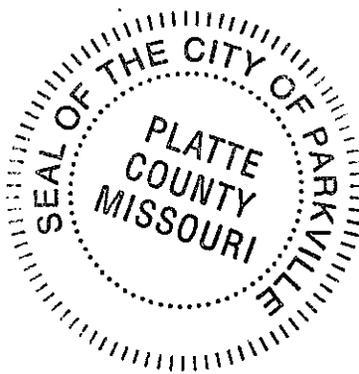
10. ADJOURN

Mayor Johnston declared the meeting adjourned at 11:10 p.m.

The minutes for Tuesday, March 15, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of April 2016.

Submitted by:


City Clerk Melissa McChesney





2016 Call for Projects

FFY 2019-2020 federal-aid
transportation funding through
MARC

Potential Improvements



Looking North towards Clark Ave

Project Prioritization Matrix			
Ranking #	Segment #	Segment Description	Estimated Cost¹
1	2	62 nd St. to PAC	\$803,659.44
2	3	PAC to Lakeview Dr.	\$1,995,055.28
3	1	Route 45 to 62 nd St.	\$829,070.31
4	8	5 th St. to 2 nd St.	\$259,748.83
5	7	7 th St. to 5 th St.	\$920,408.00
6	9	2 nd St. to White Alloe Creek	\$787,484.08
7	12	Coffey Rd. to Mattox Rd. ²	\$2,157,897.98
8	10	White Alloe Creek to Park University Entrance Dr.	\$648,252.97
9	11	Park University Entrance Dr. to Coffey Rd.	\$1,784,942.94
10	5	13 th St. to 12 th St.	\$1,264,384.35
11	4	Lakeview Dr. to 13 th St.	\$2,215,867.36
12	6	12 th St. to 7 th St.	\$934,767.74
Total			\$14,601,539.28

Scenario 1 – Segment #1 (Closest in Proximity to Route 45)



Route 45 to 62nd St.

Scenario 2 – Segment #2 (Highest Priority)



62nd St. to PAC

Scenario 3 – Segments #1 and #2



Route 45 to PAC

Scenario 4 – Segments #1 and #2 (up to Clark Ave with Traffic Signal)



Route 45 to Clark Ave

Scenario 5 – Segments #1 and #2 (up to Clark Ave without Traffic Signal)



Route 45 to Clark Ave

Scenario 7 – Do Not Submit an Application

- City misses out on opportunity to receive funding at an 80-20 split.
- Next anticipated Call for Projects through MARC not until 2018.
- In the meantime the City could build revenues from the 9 Highway Community Improvement District (CID).

Project Application Scenarios						
#	Scenario	Location	Estimated Cost	¹ Local Match Required	² MARC Project Fee	³ Parkville Commitment
1	Segment #1 (Closest in Proximity to Route 45)	Route 45 to 62 nd St.	\$768,315.91	\$153,663.18	\$3,073.26	\$156,736.45
2	Segment #2 (Highest Priority)	62 nd St. to PAC	\$768,994.01	\$153,798.80	\$3,075.98	\$156,874.78
3	Segments #1 and #2	Route 45 to PAC	\$1,537,309.92	\$307,461.98	\$6,149.24	\$310,537.96
4	Segments #1 and #2 (up to Clark Ave with Traffic Signal)	Route 45 to Clark Ave.	\$1,210,679.40	\$242,135.88	\$4,842.72	\$246,978.60
5	Segments #1 and #2 (up to Clark Ave without Traffic Signal)	Route 45 to Clark Ave.	\$911,979.40	\$182,395.88	\$3,647.92	\$186,043.80
6	Do Not Submit an Application	N/A	\$0.00	\$0.00	\$0.00	\$0.00

Costs Due					
#	Scenario	2016	2017	2018	FFY 2019 or FFY 2020
1	Segment #1 (Closest in Proximity to Route 45)	-	\$3,073.26		\$153,663.18
2	Segment #2 (Highest Priority)	-	\$3,075.98		\$153,798.80
3	Segments #1 and #2	-	\$6,149.24		\$307,461.98
4	Segments #1 and #2 (up to Clark Ave with Traffic Signal)	-	\$4,842.72		\$242,135.88
5	Segments #1 and #2 (up to Clark Ave without Traffic Signal)	-	\$3,647.92		\$182,395.88
6	Do Not Submit an Application	N/A	N/A	N/A	N/A

Anticipated Revenues (Running Total)					
Source	2016	2017	2018	2019	2020
9 Hwy Community Improvement District (CID) – Estimated \$33,000 Annually	-	\$33,000	\$66,000	\$99,000	\$132,000

Remaining Costs Due (minus Anticipated Revenues)			
#	Scenario	FFY 2019	FFY 2020
1	Segment #1 (Closest in Proximity to Route 45)	\$54,663.18	\$21,663.18
2	Segment #2 (Highest Priority)	\$54,798.80	\$21,798.80
3	Segments #1 and #2	\$208,461.98	\$175,461.98
4	Segments #1 and #2 (up to Clark Ave with Traffic Signal)	\$143,135.88	\$110,135.88
5	Segments #1 and #2 (up to Clark Ave without Traffic Signal)	\$83,395.88	\$50,395.88
6	Do Not Submit an Application	N/A	N/A