

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, May 17, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Tim Blakeslee, Assistant to the City Administrator
- Matthew Chapman, Human Resources/Finance Director
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**A. Proclaim May 15-21, 2016 as National Public Works Week**

The Mayor presented the proclamation to the following Public Works employees: Director Alysen Abel, Operations Director Alan Schank and Operations Superintendent Tom Barnard; and Richard Wilson, Alliance Water Resources.

**4. CONSENT AGENDA**

- A. Approve the minutes for the May 3, 2016, regular meeting
- B. Receive and file the April Municipal Court report
- C. Receive and file the financial report for the month ending April 30, 2016
- D. Receive and file the crime statistics for January through March 2016
- E. Approve a retail liquor by the drink picnic license for The American Legion, Leon A. Robbins Memorial Post 318 for the Rock N Roll Festival on June 17-18, 2016
- F. Approve a retail liquor by the drink picnic license for the Northland Early Education Center for the Pioneer Run on June 11, 2016
- G. Approve Resolution No. 16-007 to approve and endorse an application for a Tree Resource Improvement and Maintenance grant to Missouri Department of Conservation for the removal of hazardous trees in English Landing Park
- H. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 145.250 related to Municipal Court costs payable to Synergy Services, Inc. for convictions in all cases
- I. Approve Resolution No. 16-008 setting Municipal Court costs in the Schedule of Fees

- J. Approve a construction services agreement with Midwest Drain and Sewer LLC for the 2016 closed circuit television and cleaning program
- K. Approve the first reading of an ordinance to approve the Brush Creek lot split – Case No. PZ16-05. applicant, Michael E. Pedley
- L. Approve the first reading of an ordinance to approve the final plat of Lot 9-A and part of Tract O, the National, 1st Plat and part of the southwest quarter of Section 22, Township 51N, Range 34W – Case No. PZ16-10; applicant, RP Golf, LLC, owner
- M. Approve the first reading of an ordinance to approve Thousand Oaks 20th Plat, final plat – Case No. PZ16-06; David Barth, Forest Park Development Company of Kansas City, LLC, applicant
- N. Approve accounts payable from April 28 to May 11, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

## 5. ACTION AGENDA

### A. Approve a construction, maintenance, and use agreement for the Missouri Riverfront Trail with Riverside and Platte County (postponed from May 3 meeting)

Assistant to the City Administrator Tim Blakeslee provided a brief overview of the trail extension project. He said that to-date, the parties involved had not been able to meet with Burlington Northern Santa Fe (BNSF) to discuss the easement for Phase 2. Both Platte County and Riverside wanted to move forward with Phase 1 of the project and planned to start construction in August. Per the agreement, the City would be responsible for maintenance, security and daily operations for the trail extension and the County would be responsible for the capital improvements. The Community Land and Recreation Board and the Board of Aldermen recommended that staff speak with both parties about maintenance of the trail. Riverside and Platte County were not willing to assume maintenance.

Blakeslee added that staff estimated the City's annual cost for maintenance would be between \$2,500 and \$3,000, with negligible impacts to the parks system, but there were issues with access to the trail. Staff also discussed the option to hire a third party contractor, but bids and quotes had not yet been requested. Staff spoke with Platte County Parks and Recreation Director Brian Nowotny who anticipated that if the agreement was not approved the project would be delayed indefinitely and would affect the Land and Water Conservation Fund grant.

Further discussion focused on the agreement with Magellan for the easements, the lack of the connection to Parkville, security and patrols, public safety concerns and lack of benefit to Parkville residents and park visitors.

City Administrator Lauren Palmer said that staff needed direction from the Board regarding the level of priority of the project and staff's involvement. to obtain the easements from BNSF. The consensus was for staff to assist with the discussions with BNSF regarding the easements needed for Phase 2 to complete the connection to Parkville but to continue to allow Platte County to take the lead on the project.

No action was taken by the Board.

*Clerks note: Since no action was taken, this item will not be acted upon unless it is brought before the Board at a future meeting.*

**B. Approve Resolution No. 16-009 approving and endorsing an application to the Federal Emergency Management Agency for the Hazard Mitigation Grant Program for the reconstruction of the low water crossing at the entrance to English Landing Park**

Public Works Director Alysén Abel explained that in 2015 the parks received significant storm damage and by Presidential declaration a pool of money was made available for hazard mitigation to reduce risks in the future. City staff identified the low water crossing as a potential project. Abel noted that the crossing was the only vehicle access into English Landing Park and the park was closed three times in 2015 because of high water over the crossing.

In March 2016, staff received notification from the Federal Emergency Management Agency (FEMA) that the project was short-listed and was encouraged to submit a grant application. Abel said that staff was working with North Hills Engineering and Olsson Associates for preliminary engineering, water resource modeling and cost estimates. She said that reconstruction was estimated around \$500,000 and the FEMA grant would cover 75 percent and the remaining 25 percent, or approximately \$122,000, would be paid for by the City. Abel added that the City should receive notification in August and if approved the project could be included in the 2017 budget. If the City did not receive the grant FEMA would hold onto the application for two years and the City could receive the grant during that period. The request was for submittal of the grant application and a budget commitment would not be requested until the grant was approved.

Further discussion focused on public safety and access to the park and options for funding the project.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NO. 16-009 AND AUTHORIZE STAFF TO PREPARE AND SUBMIT THE FEMA HAZARD MITIGATION GRANT PROGRAM APPLICATION FOR THE LOW WATER CROSSING AT THE ENTRANCE TO ENGLISH LANDING PARK. ALL AYES; MOTION PASSED 8-0.**

**C. Authorize staff to negotiate a collection and treatment service agreement with Platte County Regional Sewer District for sewer service to West Park Lot 5**

Public Works Director Alysén Abel explained that the item was previously presented to the Board on February 16 and March 1 for sewer service to properties along Highway FF not located within the city limits, but within the Platte County Regional Sewer District (PCRS D) boundaries. On March 1, staff recommended a collection agreement but the Board rejected the recommendation and directed staff to prepare an ordinance for an alternate rate structure. Since that time staff was notified by PCRS D that it would not allow the City to serve its customers which meant staff needed direction from the Board. Abel said that staff recommended a collection and treatment services agreement. Similar agreements had been previously approved with Platte County and Kansas City, Missouri and the City benefited from those agreements. She added that staff offered annexation as an option for the property owner that grandfathered rights related to the outdoor storage ordinance, but the owner declined. Abel said that staff intended to negotiate a fee structure that would assist in recouping the expenses and it would be presented to the Board at a future date.

PCRS D Executive Director Dan Koch explained that the property owner requested that PCRS D serve the property and the owner would pay for the cost to build the sewer to connect to the Platte County sewer line. He added it would be a public sewer line that would connect to the City's sewer line.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH PLATTE COUNTY REGIONAL SEWER DISTRICT FOR SEWER COLLECTION AND TREATMENT FOR 12350 NW HWY FF. ALL AYES; MOTION PASSED 8-0.**

**6. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. Route 9 Downtown Entryway Markers Ribbon Cutting June 7, 2016; 5:30 p.m.**

City Clerk Melissa McChesney notified the Board that a ribbon cutting would be held on June 7 for the Route 9 Downtown Entryway markers.

Mayor Johnston said that the letters on the markers did not stand out and City Administrator Lauren Palmer responded that the original blue background was removed from the project due to cost. She asked Public Works Director Alysén Abel and the contractor to review options.

**2. Parks Master Plan Update**

Assistant to the City Administrator Tim Blakeslee stated that the steering committee met on May 11 and the consultant team provided an overview of the survey and open house results. Needs for both riverfront parks included nice restrooms, natural use areas and multiuse fields and needs for the community overall park system included a trail and extending the western edge trail, nature areas and multiuse courts. Blakeslee added that the consultants would work on a preliminary concept and another open house would be held in July for the public to review the concepts and provide input.

**B. Police Department**

**1. Tow Ordinance Review**

Police Chief Kevin Chrisman provided a summary of issues with cars that were towed at Brewfest on April 30. Staff reviewed the City's ordinance, along with peer communities, and was working to create an ordinance with more structure that mirrored the State statutes. Chrisman said he wanted to be sure the City could protect itself against the issue in the future.

**C. Community Development**

**1. Zoning Code and Subdivision Regulations Update Open House May 23, 2016; 5:30 p.m.**

Community Development Director Stephen Lachky said that an open house would be held on May 23 to receive a high level of summaries of updates to the zoning code and subdivision regulations. He added that a second open house would be scheduled later in the year.

**D. Public Works**

**1. Platte County Stormwater Grant**

Public Works Director Alysén Abel stated that in March staff submitted an application to Platte County to reconstruct the Parkville Athletic Complex detention pond. The Board approved an agreement with QuikTrip to reconfigure the pond and improve the outlet structure and the grant application was submitted to help fund the City's portion. Abel added that staff received notification that it did not receive grant money. The grant was not intended to fund maintenance or developer projects. Staff received notice that Platte County Parks and Recreation might be interested in helping out and staff was waiting on confirmation and an amount.

**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Plumb notified the Board that Charles Pike passed away and Chief Chrisman noted that Dick Fickle also passed away. Assistant to the City Administrator Tim Blakeslee reminded the Board of the volunteer recognition event on May 18.

**8. EXECUTIVE SESSION**

**A. Attorney-client matters pursuant to RSMo 610.021(1)**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO ENTER INTO EXECUTIVE TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

The Board entered the executive session at 8:21 p.m. At 8:38 p.m., the Board reconvened in open session.

*Clerks Note: The minutes from the executive session are on file with the City Clerk.*

Mayor Johnston announced no action was taken as a result of the executive session.

**9. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:38 p.m.

The minutes for Tuesday, May 17, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of June 2016.

Submitted by:

  
City Clerk Melissa McChesney

