

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, July 5, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

|                                |           |
|--------------------------------|-----------|
| Ward 1 Alderman Diane Driver   | - present |
| Ward 1 Alderman Tina Welch     | - absent  |
| Ward 2 Alderman Jim Werner     | - present |
| Ward 2 Alderman Dave Rittman   | - present |
| Ward 3 Alderman Robert Lock    | - present |
| Ward 3 Alderman Douglas Wylie  | - present |
| Ward 4 Alderman Marc Sportsman | - present |
| Ward 4 Alderman Greg Plumb     | - present |

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Berg, City Treasurer
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

Mayor Johnston noted that City Hall would be closed on July 6 due to an air conditioner malfunction.

**A. Recognition for City Clerk Melissa McChesney for certification as a Missouri Registered City Clerk by the Missouri City Clerks and Finance Officers Association**

Mayor Johnston and City Administrator Lauren Palmer recognized the City Clerk Melissa McChesney for receiving the Missouri Registered City Clerk certification.

**B. Recognition for the Government Finance Officers Association Distinguished Budget Award for the 2016 Annual Budget**

Mayor Johnston presented the Distinguished Budget Award to City Administrator Lauren Palmer, City Treasurer Steve Berg and Assistant to the City Administrator Tim Blakeslee. Palmer also recognized Finance/Human Resources Director Matthew Chapman who was unable to attend.

**4. CONSENT AGENDA**

- A. Approve the minutes for the June 21, 2016, regular meeting
- B. Receive and file the May sewer report
- C. Approve the second reading of an ordinance to amend Ordinance No. 2829 amending the 2016 Operating Budget and 2016 – 2021 Capital Improvement Program for the Sewer Fund and Economic Development Fund
- D. Approve the revised agreement with Kansas City Power and Light for the Demand Response Incentive Program (formerly M-Power) for a one-year term

- E. Approve accounts payable from June 16-30, 2016

~~IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.~~

## 5. ACTION AGENDA

- A. Approve the financial statements for the City of Parkville for the fiscal year ended December 31, 2015, as audited by Cochran Head Vick & Co., P.C.

City Administrator Lauren Palmer introduced David Cochran and Michael Keenan, Cochran Head Vick & Co., P.C., who completed the 2015 audit. She noted that staff hoped to complete the audit in June but it was delayed due to last minute issues that needed to be resolved. She added that it was the first year working with the audit firm and they helped to identify issues that staff was able to work through.

David Cochran thanked Palmer and the staff for their assistance with the audit and said he was proud that both parties learned something and it was a worthwhile endeavor. Michael Keenan presented an overview of the audit and said it was a positive experience. He also thanked staff for their assistance with the audit.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015. ALL AYES; MOTION PASSED 7-0.

- B. Approve Resolution No. 16-011 supporting an application for the Missouri Moves Cost Share Program for state fiscal year 2017 transportation funding

Community Development Director Stephen Lachky stated that the Missouri Department of Transportation (MoDOT) announced it was seeking transportation projects and a total of \$20 million was available in 2017. The application was due on July 29. Lachky added that MoDOT participated up to 50 percent of the total project for costs in addition to construction. In January 2016, the Board adopted the Route 9 Corridor Study and in March approved Resolution No. 16-004 supporting an application for a Mid-America Regional Council (MARC) Call for Projects for FFY 2020 funding for Highway 9 from Highway 45 to Clark Avenue for a total cost of \$1.2 million. Lachky noted that staff would receive the results of the grant award in September. Staff was encouraged by MoDOT to apply for the Missouri Moves Cost Share Program even though the City had applied for the MARC grant funding.

Lachky provided an overview of the budget and noted that the proposed 9 Highway Corridor Community Improvement District would bring in estimated revenue of \$73,500 annually. He added that the 50 percent local match provided by the Missouri Moves Cost Share Program funding was previously committed by Parkville through the MARC application and if the City did not receive the grant it could withdraw the application.

The Board discussed the City's portion of the costs through the various grant applications for the Highway 9 improvements and the costs related to the alternatives listed in the policy report. City Administrator Lauren Palmer provided an overview of the timing of when subsequent decisions could be made if the MoDOT grant was awarded.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NO. 16-011 SUPPORTING AN APPLICATION IN THE AMOUNT OF \$3,484,000 FOR THE MISSOURI MOVES COST SHARE

**PROGRAM FOR FISCAL YEAR 2017 TRANSPORTATION FUNDING TO HELP FUND TRANSPORTATION IMPROVEMENTS ALONG THE ROUTE 9 CORRIDOR. MOTION PASSED 6-1 (SPORTSMAN OPPOSED).**

**6. STAFF UPDATES ON ACTIVITIES**

**A. Police Department**

Police Chief Kevin Chrisman provided a recap of the July 4th Celebration, noting that it was one of the largest crowds from 63<sup>rd</sup> Street to Main Street. He added there were a couple of ambulance calls and one minor verbal disturbance. Staff would review traffic options to improve traffic flow. Mayor Johnston thanked the police officers for their hard work at the event.

**B. Community Development**

Community Development Director Stephen Lachky stated that a Planning and Zoning Commission work session would be held on July 12 to discuss the Friends of Parkville Animal Shelter (FOPAS). The animal shelter had operated out of a residence since 2006 through a conditional use permit that they feel they have overgrown. Lachky noted that the zoning code did not have a mechanism to build a new structure. The work session would be held to discuss what was allowed under the City's zoning code and what FOPAS would need to do for a new site plan or permanent structure at the same location, which would require a zoning code amendment.

Lachky also provided an update on the Missouri American Water (MAW) treatment plant relocation, noting that staff contacted MAW who had decided to pursue the acquisition of adjacent property in unincorporated Platte County. MAW would need to annex the adjacent property into the city, which would require a public hearing. Lachky was waiting to hear from them about the timeline.

**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Sportsman requested clarification on the location of the grain storage bins on property owned by Jenkins Family Farm LLC from an e-mail previously distributed to the Board of Aldermen by Community Development Director Stephen Lachky. Lachky responded that the location was a small portion of the property located on the north side of River Road.

Sportsman also noted that Assistant to the City Administrator Tim Blakeslee manned the booth at Pocket Park on July 4 for the public to view the Parks Master Plan Update riverfront concepts. Blakeslee added that the online survey was open until July 31.

**8. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:20 p.m.

The minutes for Tuesday, July 5, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of July 2016.

Submitted by:

  
City Clerk Melissa McClesney

