

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, July 19, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

Mayor Johnston recognized a member of Boy Scouts of America Troop 314 in the audience who was working on his Citizenship in the Community merit badge.

3. MAYOR'S REPORT

Mayor Johnston stated that the City planned to address the power outage issues with Kansas City Power & Light and noted that City Administrator Lauren Palmer was working to schedule a meeting to address the issue.

4. CONSENT AGENDA

- A. Approve the minutes for the July 5, 2016, regular meeting
- B. Receive and file the June Municipal Court Report
- C. Receive and file the financial report for the month ending June 30, 2016
- D. Receive and file crime statistics from January through May 2016
- E. Maintenance agreement with Arbor Masters for tree trimming on-call services
- F. Adopt an ordinance approving the final plat of Lots 4-1 Through 4-3, Townhomes at the National, 2nd Plat – Case No. PZ16-11; applicant, Double Eagle Builders, LLC, owner
- G. Approve accounts payable from July 1 through July 15, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

5. NON-ACTION AGENDA

A. Parkville Economic Development Council Update

Mike Kellam, Parkville Economic Development Council (PEDC) Executive Director provided an overview of the progress made in the second quarter of 2016; presentation appended as Exhibit A. Activities during the second quarter included three strong leads and two new projects from the International Council of Shopping Centers (ICSC) convention and working with sites and property owners with previous development activity that did not move forward.

Mayor Johnston thanked PEDC Chair Ed Bradley and Debbie Hopkins for their help with the proposed community improvement district.

B. Platte County Economic Development Council Update

Alicia Stephens, Platte County Economic Development Council Executive Director, said that the City renewed its membership and provided an overview of the work with Parkville and other communities. She noted that the PCEDC maintained a database of available sites and buildings, launched a new website and marketed during Community Development Day which had 70 participants. The PCEDC had over 300 interactions with brokers and developers in the past year and 19 interactions with site selection consultants. Stephens also said her staff attended the ICSC convention with the PEDC, helped in the interim between the former PEDC director and the current director Mike Kellam with Roll On Transportation, enlisted a drone to take a video of the Highway 45 and Interstate 435 intersection that would be released at a later date, and had discussions about community development and outreach for ideas along the riverfront.

6. ACTION AGENDA

A. Receive and file the Parkville Mine Inspection Report from Kansas City Testing & Engineering, LLC

City Administrator Lauren Palmer stated that the mine operated under a conditional use permit (CUP) that was approved in 1980 to Park University that stated the mine operated in accordance with the approved operating plan. The plan allowed the City to conduct routine spot inspections of the mine and the City approved a contract with Kansas City Testing & Engineering LLC to inspect the mine in 2016.

Steve Bruer, KCTE, provided an overview of the findings from the report. The mine was inspected during a two month period with the objective to determine if the mine was operating within the stipulations of the CUP and the scope was to review the CUP and the mine development plan. After a visual inspection of the mine below ground and the processing above ground, it was determined that the mine was operating in compliance with the CUP. The vibration monitoring data collected at the Riss Lake dam over a period of 16 months showed it was well below the locally accepted standards and below the federal regulations. Bruer added that he met with Martin Marietta and the vibration consultant to experience a blast as it occurred. He added that Martin Marietta was working on a new blasting program in the mine.

Bill Podrazik, Martin Marietta, introduced Chris Bollinger, Greg Connor and Doug Radenko who were in the audience. He provided an overview of the technology used in the mine called destructive wave form. He said that eight tests were performed in four different ways and the same vibrations occurred with one shot of the new technology as they did with five shots of the old technology.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO RECEIVE AND FILE THE PARKVILLE MINE INSPECTION REPORT FROM KANSAS CITY TESTING & ENGINEERING, LLC. ALL AYES; MOTION PASSED 8-0.

B. Consider a request from First Student, Inc. for parking and shuttle service

City Administrator Lauren Palmer stated that First Student, located on Bell Road, approached staff requesting the use of 20 stalls in the parking lot south of the railroad tracks in downtown Parkville each week day during two different time slots because they were outgrowing their space for employee parking. She suggested that they use the parking lot west of Grigsby Field in Platte Landing Park given that it would have less impact on the downtown merchants; the remaining parking stalls would be able to serve the park visitors.

Palmer noted that the request was unique and the Municipal Code was silent on the issue, so she was seeking direction from the Board. The only restriction in the Code related to overnight parking for more than 72 hours. She provided an overview of the options. Because the request was to subsidize a private business operation because they were not able to fit in the parking lot, Palmer noted it could be appropriate to ask for compensation from First Student but the amount had not been discussed because she was waiting on direction from the Board.

Further discussion focused on charging a fee, benefits to downtown businesses if the parking was closer to downtown, the number of parking spaces utilized daily, the parking location, including an out-clause in an agreement if staff determined the process was not working and concerns about setting a precedent. The Board recommended that staff speak with the Main Street Parkville Association about the effect it would have on the downtown businesses. In addition, an item would be presented at the next Community Land and Recreation Board meeting.

The consensus of the Board was to let First Student park in the Platte Landing Park lot for a three to four week test period until an agreement was negotiated.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO AUTHORIZE STAFF TO EXPRESS TO FIRST STUDENT THE INTENT OF THE BOARD OF ALDERMEN TO NEGOTIATE A USE AGREEMENT FOR THE PARKING AND SHUTTLE SERVICE AT THE PLATTE LANDING PARK PARKING LOT WITH APPROPRIATE OUT CLAUSES AND REASONABLE TERMINATION DATES IN ADDITION TO COMPENSATION DETERMINED BY STAFF THROUGH RESEARCH OF FAIR MARKET VALUE AND ALLOW FIRST STUDENT USE OF THE PARKING LOT DURING A TRIAL PERIOD TO TEST THE PARKING LOCATION. ALL AYES; MOTION PASSED 8-0.

C. Adopt the Highway 45 Corridor Plan

Community Development Director Stephen Lachky explained that the plan was a guide for future design when development occurred along the corridor. He provided a history of the plan, noting that in 2012 a memorandum of understanding was approved for a joint city-county plan and Gould Evans was selected as the consultant. Lachky added that a steering committee reviewed the analysis and final draft plan and held a public open house in April.

Graham Smith, Gould Evans, provided an overview of the design plan; presentation appended as Exhibit B.

City Administrator Lauren Palmer thanked Lachky for finalizing the process which had started in 2013, but due to a variety of reasons was delayed. She appreciated his leadership and noted the timing was good because of development prospects along the corridor.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO ADOPT THE HIGHWAY 45 CORRIDOR PLAN. ALL AYES; MOTION PASSED 8-0.

D. Adopt an ordinance to amend Parkville Municipal Code Chapter 365 to add Section 365.105 regarding driving a motor vehicle with a suspended or revoked driver's license

City Clerk Melissa McChesney stated that the Municipal Code included provisions for driving without a license, but did not include a provision about driving with a suspended or revoked driver's license. She added that the section would allow the Municipal Court to tie the appropriate penalty to the correct violation.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2882, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE CHAPTER 365 TO ADD SECTION 365.105 REGARDING OPERATING A MOTOR VEHICLE WITH A SUSPENDED OR REVOKED DRIVER'S LICENSE, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2882 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2852. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

7. STAFF UPDATES ON ACTIVITIES

A. Administration

Assistant to the City Administrator Tim Blakeslee provided an update on the Parks Master Plan Update, noting that a second open house was held during the July 4th Celebration in downtown Parkville on July 4. Alderman Sportsman, along with members of the Community Land and Recreation Board, attended the open house and met with over 250 people. Blakeslee added that the next steering committee would be held on August 10 and staff planned to approve the update in the fall.

B. Community Development

Community Development Director Stephen Lachky provided an update on the Friends of Parkville Animal Shelter, noting that a special work session was held by the Planning and Zoning Commission on July 12. The current status of the shelter was shared, along with the plans for the future to address noise, topography and a future site location. Lachky added that the Commission was comfortable with the staff recommendation on including a mechanism in the Municipal Code and it would also be evaluated in the zoning code update.

C. Public Works

Public Works Director Alysén Abel provided a street maintenance update, noting that staff was working to complete the mill and overlay work and that the microsurfacing on Main Street and Waters Edge were scheduled for July 25. The remaining mill and overlay work would be completed after Platte County completed the bridge project on Crooked Road. She added that the curb work was completed in all areas except the additional area in the Riss Lake subdivision. Staff was working on bids for the pavement marking project, part of which would be completed in-house and the remaining would be sent out for bids, which was anticipated to begin in September.

D. Police Department

Chief Chrisman thanked the community for their support of the Police Department over the past several weeks.

8. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

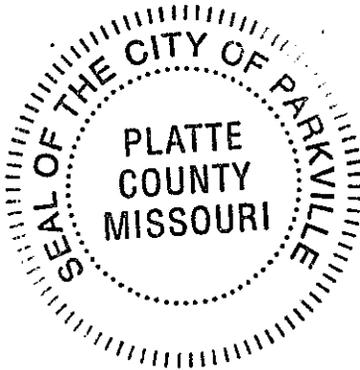
9. ADJOURN

Mayor Johnston declared the meeting adjourned at 9:12 p.m.

The minutes for Tuesday, July 19, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the second day of August 2016.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney



Parkville EDC Q2 Update

July 19, 2016

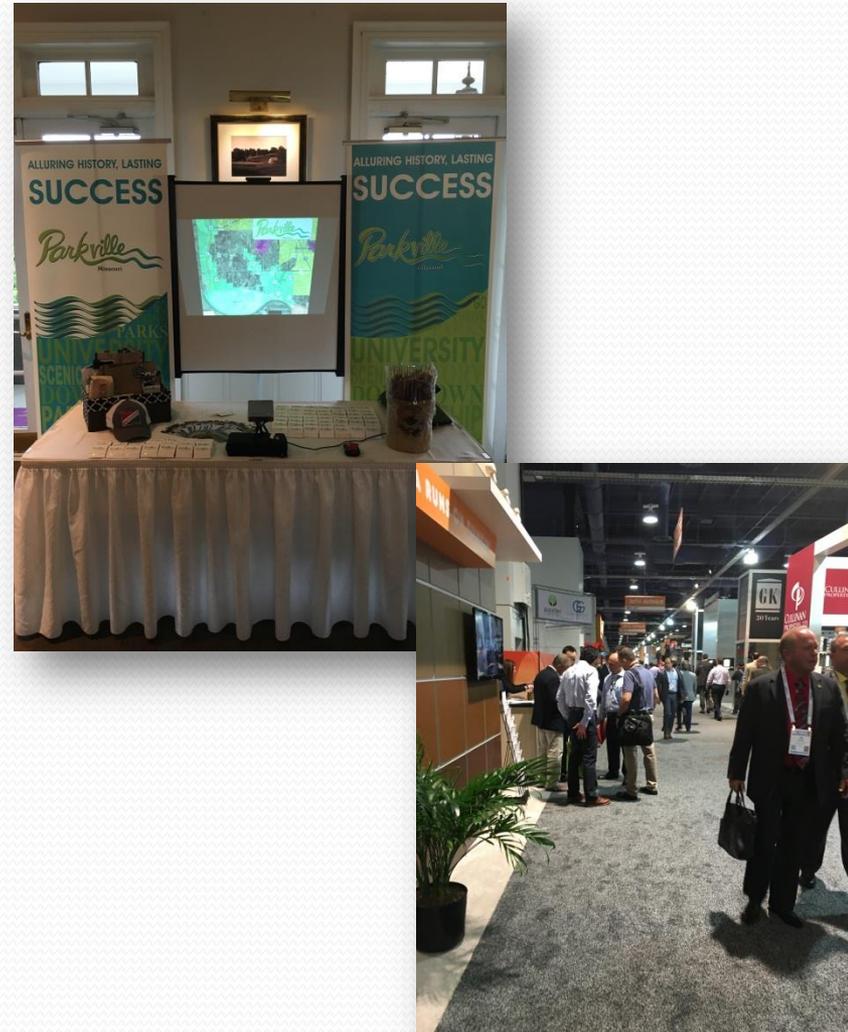


Economic Development Council

Business/Development Attraction

Recent Attraction Efforts:

- Platte County EDC Community Development Day
- International Council Of Shopping Center's (ICSC) ReCon National Convention
- 435/45 Hwy RFP Marketing and Outreach to Brokers and Developers



Project Updates

- Project Announcement:
 - Project Move It- Roll On Industries- Logistics and Transport company- 60 new jobs in Parkville.
- Two new projects:
 - Project Mustang- Retail Attraction Effort
 - Project Nitro- Retail Attraction Effort
- Ongoing Projects:
 - Project Tango- RFP issued & Marketing ongoing
 - Project Keystone- Dialogue is ongoing, interest still there for a potential downtown area development project

Development Facilitation

- Market Place TIF Development- Bell Rd. & 45 Hwy
 - Ongoing meetings w/ developer & city staff
- 10K sq. ft. warehouse expansion design review and permit discussion facilitation toward consensus for local business
- Parkville IDA Administration per new agreement which facilitated Park University Capital Improvement Project.

PEDC Committee Activity

- Resources Committee:
 - Capital Improvements Toward Economic Development Report
 - Being developed in conjunction with other existing and current Parkville planning studies
 - Identifying potential tools and strategies to assist in achieving economic development goals
 - Late 2016 completion

PEDC Committee Activity(cont.)

- Membership Committee:
 - Performing marketing activities for the PEDC via strategic events
 - Investor After Hours Social- July 20, 2016, Existing members, potential investors & other invitees
 - Economic Summit Luncheon- September 23, 2016
 - Event to provide Parkville economic activity update and hear from Parkville employer panel regarding workforce needs.

Organizational Activity Update

- Assistance & Support in the Route 9 Community Improvement District Outreach & Creation
- Marketing & Outreach efforts ongoing- serving in many local, regional and state organizations
 - Mercury Alliance added as a partnership organization
 - Working toward a Bi-State coop to drive local economic development as well as regional economic development both in Missouri and across state lines.
- Business Retention & Expansion (BRE) visits remain a focus and are ongoing.
- Investor growth continues- 10 new investors in 2016