

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, August 2, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- absent with prior notice
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- absent with prior notice
Ward 4 Alderman Marc Sportsman	- absent with prior notice
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. MAYOR'S REPORT

4. CONSENT AGENDA

- A. Approve the minutes for the July 19, 2016, regular meeting
- B. Receive and file the June sewer report
- C. Receive and file the Fewson Fund Annual Financial Statement and Report
- D. Approve Resolution No. 16-012 adopting revisions to the Purchasing Policy related to smaller equipment, construction, and professional services purchases
- E. Approve the park signage project and associated agreements with Fossil Graphics, Acme Sign and Vireo
- F. Approve the purchase of materials from PMSI for the 2016 crack sealing program
- G. Authorize staff to obtain three quotes for each of the trades required for the English Landing Park Restroom Rehabilitation Project
- H. Approve accounts payable from July 15 to July 28, 2016

IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WERNER, WELCH, RITTMAN AND LOCK. MOTION PASSED 5-0.

5. ACTION AGENDA

- A. Approve a professional services agreement with Bukaty Companies for employee benefit consulting services

Finance/Human Resources Director Matthew Chapman stated that the current provider was CBIZ who provided health, dental and life insurance consulting services, but staff was dissatisfied with the service. Staff recommended a change in broker services which would help to improve customer service and allow the City to negotiate the best possible deal for employee benefits. With assistance from Charlesworth Benefits, a request for proposals was posted and five responses were received. A committee, made up of Bob Charlesworth, Alderman Dave Rittman, City Administrator Lauren Palmer and Finance/Human Resources Director Matthew Chapman, interviewed three candidates and identified Bukaty Companies as the firm with the most complete package of services and who would be the best fit for customer service. Chapman noted that Bukaty had experience with small cities and the cost was a slight decrease from previous years.

IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH BUKATY COMPANIES FOR EMPLOYEE BENEFITS CONSULTING SERVICES. ALL AYES; MOTION PASSED 5-0.

6. STAFF UPDATES ON ACTIVITIES

A. Administration

City Clerk Melissa McChesney provided an update on the Paint Parkville, noting that artists would be painting in various locations in Parkville August 13-19. The City's theme for the purchase award was the Route 9 entryway sign and Mayor Johnston would present the winner during Parkville Days on August 19.

B. Community Development

Community Development Director Stephen Lachky provided an update on the Missouri American Water plant relocation, noting that a public hearing with the Planning and Zoning Commission was scheduled on August 9 to consider a revised conditional use permit and site plan. Lachky noted that the conditional use permit was tied to the site plan and any substantial modifications required another public hearing. The revised plan shifted the site away from River Hills Estates residents and included a slightly different design. He added that two parcels were located in unincorporated Platte County and approval of the conditional use permit would be contingent on annexation of the two parcels into the city.

Lachky also provided an update on the Route 9 Corridor grant applications, noting that in March the Board of Aldermen approved a resolution directing staff to submit a grant application to the Mid-America Regional Council (MARC). Staff attended MARC committee meetings and presented the City's proposal. MARC preliminarily approved the full amount requested by the City and there were a couple more steps before the grant funding amount became official.

C. Public Works

Public Works Director Alysen Abel provided an update on street repairs on South National Drive, noting that there were approximately 4,000 truckloads of dirt from the QuikTrip development that were hauled to the newest phase of Cider Mill at the National. The heavy truck traffic caused some areas of the roadway to deteriorate and staff identified 12 areas that were marked off to prevent damage to vehicles and would need to be reconstructed. Abel noted that the contractor and developer would complete the work and pay the cost for the repairs.

D. Police Department

Police Chief Kevin Chrisman provided an update on Back to School Program event, noting that backpacks and school supplies were given to ten children from the community on August 1. He

planned to make it an annual event. Chrisman said the project could not have been done without the support the Board of Aldermen, City staff and the donors who supported the Police Department.

7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD

Alderman Plumb noted that two 5k/10k races were scheduled in August around Parkville Days.

8. EXECUTIVE SESSION

A. Attorney-client matters pursuant to RSMo 610.021(1) and real estate matters pursuant to RSMo 610.021(2)

IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1) AND REAL ESTATE MATTERS PURSUANT TO RSMO 610.021(2). ALL AYES BY ROLL CALL VOTE: PLUMB, WERNER, WELCH, RITTMAN AND LOCK. MOTION PASSED 5-0.

The Board entered the executive session at 7:25 p.m. At 8:05 p.m., the Board reconvened in open session.

Clerks Note: The minutes from the executive session are on file with the City Clerk.

Mayor Johnston announced no action was taken as a result of the executive session.

9. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:05 p.m.

The minutes for Tuesday, August 2, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixteenth day of August 2016.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

