

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, August 16, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- absent with prior notice
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- absent with prior notice
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

- Lauren Palmer, City Administrator
- Kevin Chrisman, Police Chief
- Alysen Abel, Public Works Director
- Stephen Lachky, Community Development Director
- Matthew Chapman, Finance/Human Resources Director
- Tim Blakeslee, Assistant to the City Administrator
- Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

Mayor Johnston commented that the City's elected officials and staff were aware of the power outage issues in Riss Lake and staff was working with Kansas City Power & Light to find a solution. She noted that a work session was scheduled on September 20 at 5:30 p.m.

**4. CONSENT AGENDA**

- A. Approve the minutes for the August 2, 2016, regular meeting
- B. Approve the minutes for the August 2, 2016, work session
- C. Receive and file the July Municipal Court Report
- D. Receive and file the financial report for the month ending July 31, 2016
- E. Receive and file the crime statistics for January through June 2016
- F. Approve Resolution No. 16-013 to adopt the Records Retention Policy
- G. Authorize the transfer of funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund sufficient to cover the payment of bond interest and fees due on September 1, 2016
- H. Approve an agreement with First Student, Inc. for parking and shuttle service
- I. Approve Resolution No. 16-014 to reaffirm the ethics and disclosure of conflicts of interest Ordinance No. 2773, codified as Chapter 107 of the Parkville Municipal Code
- J. Approve a construction agreement with Foley Company for the clarifier floor replacement at the Wastewater Treatment Facility
- K. Approve a collection and treatment service agreement with Platte county Regional Sewer District for sewer service to West Park Lot 5, located at 10350 NW Hwy FF

- L. Approve the purchase of a new 2017 Ford Focus SE sedan from Joe Machens Ford to be used as a Community Development Department and citywide vehicle
- M. Approve Resolution No. 16-015 adopting revisions to the insurance provisions in the guidelines for events in Parkville
- N. Approve accounts payable from July 29 to August 12, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 6-0.

## 5. ACTION AGENDA

### A. Hold a public hearing and adopt an ordinance approving the 2016 Property Tax Levy for fiscal year 2017

Mayor Johnston opened the public hearing.

Finance/Human Resources Director Matthew Chapman provided an overview of the impact on a residential homeowner; attached as Exhibit A. He noted that an increase in the valuation would increase the amount of taxes owed.

Mayor Johnston opened the floor to public comments and hearing none, closed the hearing.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO APPROVE BILL NO. 2883, AN ORDINANCE SETTING THE 2016 GENERAL TAX LEVY AT \$0.4701 PER \$100.00 OF ASSESSED VALUATION AND THE GENERAL DEBT LEVY AT \$0.1777 PER \$100.00 OF ASSESSED VALUATION, ON FIRST READING. ALL AYES; MOTION PASSED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO APPROVE BILL NO. 2883 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2853. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 6-0.

### B. Accept the 2016 City of Parkville Strategic Planning Workshop Summary Report

City Administrator Lauren Palmer stated that the 2016 strategic planning workshop affirmed the critical success factors outlined in the 2015 report and helped to establish long- and short-term priorities and direct staff on which priorities to focus on for the 2017 budget.

Mayor Johnston requested that the Board consider a change to the 2017 priorities by adding general broadband services to the long-term priority list.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO ACCEPT THE 2016 CITY OF PARKVILLE STRATEGIC PLANNING WORKSHOP SUMMARY REPORT ADDING IN THE LONG-TERM PRIORITY OF ALTERNATIVES FOR BROADBAND HIGH SPEED INTERNET ACCESS. ALL AYES; MOTION PASSED 6-0.

### C. Authorize staff to submit two applications for a Traffic Engineering Assistance Program Grant to the Missouri Department of Transportation

Public Works Director Alysen Abel said that grant funding was available to small municipalities that did not have funds available or staff resources in traffic engineering to perform traffic safety studies. Staff identified two areas with traffic safety issues that included Lewis Street south of Highway 45 and South National Drive at Crooked Road. The Lewis Street area was studied by

Affinis Corporation in 2015 and a consultant completed data collection, traffic analysis and conceptual drawings and provided three options for reconstruction. A grant application was submitted in 2015 but funds were not approved. The South National Drive at Crooked Road area was evaluated in 2013 for a potential four-way stop. TranSystems determined that a four-way stop was not warranted in the area and staff committed to re-evaluating the area after more development occurred. For the 2016 application, staff recommended expanding the study area to include the three-way intersection to the north because future development included expanding the cul-de-sac to the east of the intersection. Staff also recommended using the same consultants for both areas that were used in the prior studies.

The grant funds would be covered 80 percent by the Missouri Department of Transportation and the City would be responsible for the remaining 20 percent, or approximately \$2,000. Abel added that the first priority would be Lewis Street and the second priority would be South National Drive. The Board recommended that in the interim staff place a no U-turn sign at the median on Lewis Street.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO AUTHORIZE STAFF TO PREPARE AND SUBMIT THE TWO APPLICATIONS FOR THE TEAP GRANT APPLICATION TO MODOT FOR THE LEWIS STREET TRAFFIC STUDY AND THE SOUTH NATIONAL DRIVE TRAFFIC STUDY. ALL AYES; MOTION PASSED 6-0.**

**D. Approve a cooperative agreement with Platte County for the roadway improvements to N. Crooked Road and NW 76th Street**

Public Works Director Alysen Abel stated that the Platte County Public Works Department completed construction of the bridge improvements on Crooked Road and planned to resurface the road from the city limits to the bridge. The County reached out to City staff and requested that they be able to piggyback on the City's contract and use the unit prices to contract with the vendor directly. Abel explained that City and County staff came up with a plan to trade areas – the City and County also maintained portions of Northwest 76<sup>th</sup> Street – and the City would continue to resurface Crooked Road north of Highway 45 past the city limits to the bridge in exchange for the County to improve the City's portion of 76<sup>th</sup> Street and continue to the west past the second driveway into the city limits. Abel noted that the length of the roads was different but the character and overall costs were similar. The estimated cost for the County's portion of Crooked Road was approximately \$6,000 and there was capacity in the contract with Tandem Paving to cover the additional cost. The idea was presented to the Platte County Board of Commissioners and they were in favor of the arrangement.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO AUTHORIZE STAFF TO FINALIZE THE COOPERATIVE AGREEMENT WITH PLATTE COUNTY FOR THE ROADWAY IMPROVEMENTS TO N. CROOKED ROAD AND NW 76TH STREET, AS OUTLINED BY STAFF. ALL AYES; MOTION PASSED 6-0.**

**6. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. Parks Master Plan**

Assistant to the City Administrator Tim Blakeslee provided an update on the Parks Master Plan update, noting that the public input stage was completed and the steering committee and consultants were reviewing the information to merge the proposed concepts into one concept for the parks. The study was anticipated to be completed in the fall.

**2. Parkville Days**

City Clerk Melissa McChesney reminded the Board that a reception to vote on the City's Paint Parkville 2016 purchase award was scheduled for August 18 and the winner would be presented at Parkville Days on August 19. She also noted that the name unveiling for the eagle carving in English Landing Park was scheduled for August 21 during Parkville Days.

**B. Community Development**

**1. Missouri American Water Plant Relocation**

Community Development Director Stephen Lachky provided an update on the Missouri American Water plant relocation, noting that a public hearing was scheduled in June and City staff received a revised site plan that was presented to the Planning and Zoning Commission on August 9. Three changes were reviewed and recommended for approval by the Commission for Board approval at the September 6 meeting. Lachky added that a public hearing regarding the annexation petition was anticipated for review by the Board on September 6.

**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Greg Plumb noted that he attended the Army Corps of Engineers barge tour on the Missouri River earlier in the day.

**8. EXECUTIVE SESSION**

**A. Attorney-client matters pursuant to RSMo 610.021(1)**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WERNER TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 6-0.

The Board entered the executive session at 7:52 p.m. At 10:02 p.m., the Board reconvened in open session.

*Clerks Note: The minutes from the executive session are on file with the City Clerk.*

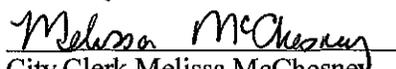
Mayor Johnston announced no action was taken as a result of the executive session.

**9. ADJOURN**

Mayor Johnston declared the meeting adjourned at 10:02 p.m.

The minutes for Tuesday, August 16, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixth day of September 2016.

Submitted by:

  
City Clerk Melissa McChesney

