

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, September 6, 2016, at City Hall located at 8880 Clark Avenue, Parkville, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

Lauren Palmer, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**A. Paint Parkville 2016 Purchase Award Presentation**

Mayor Johnston presented the 2016 Paint Parkville purchase award winning painting "Welcome" to the artist Craig Lueck.

**4. CONSENT AGENDA**

- A. Approve the minutes for the August 16, 2016, regular meeting
- B. Receive and file the July sewer report
- C. Approve the Semi-Annual Financial Report for the first half of 2016 and direct City Administration to publish
- D. Approve the selection of Nationwide Payment Solutions/Municipay to provide credit and debit card processing for City Hall and the Municipal Court and approve Resolution No. 16-016 revising the credit card convenience fees in the Schedule of Fees
- E. Approve Resolution No. 16-017 amending Article D-12 of the Parkville Personnel Manual to correct contradictory language as to the payment of part-time personnel
- F. Declare the 1997 Jeep Cherokee as surplus equipment and auction it through KCI Auto Auction
- G. Approve memorandums of agreement with Park University to conduct an annual supervised deer hunt and permit hunt
- H. Approve a construction agreement with Twin Traffic Marking Corp. for the 2016 Pavement Marking Program
- I. Approve a professional services agreement with TekCollect for a pilot project to collect delinquent account balances owed by sewer customers

- J. Approve accounts payable from August 13 to September 2, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

## 5. ACTION AGENDA

### A. Approve or reject the slate of nominations for the Parkville Old Towne Market Community Improvement District through June 2020

City Clerk Melissa McChesney provided a history of the Parkville Old Towne Market Community Improvement District (POTMCID) and an overview of the successor director appointment process. A slate of nominations was received on August 15 and the POTMCID nominated Dave Williams as a property owner, Tom Hutsler as a resident and Mark Bentley as a business operator to serve through June 2020.

McChesney noted that in 2014 there was confusion about the number of appointments to be made, vacancies being filled, new appointments and terms of office and staff was still unable to determine the membership of the POTMCID Board of Directors. She added that the City was required to respond within 30 days of receipt of the slate of nominations which was September 13.

Mayor Johnston stated that the POTMCID Board needed to clarify the information asked for by the City and did not want to approve the slate until the information was received. She felt the POTMCID was using the interim positions as a way to circumvent the City's appointments. She also noted that she did not want to approve a slate with Tom Hutsler as a nomination because of issues with the proposed Highway 9 Community Improvement District.

Alderman Sportsman asked if changes to by-laws were required to be submitted to the Board of Aldermen and City Administrator Lauren Palmer responded that she was not aware that the POTMCID was required to submit changes to the City. Sportsman added that he supported the Mayor's comments and noted the Board did not know who was serving on the POTMCID board.

Alderman Werner stated that the slate submitted was incomplete and the Board should not approve an incomplete slate. He supported the Mayor and Alderman Sportsman's comments and supported rejecting the slate.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **REJECT THE SLATE AND REQUEST THAT THE PARKVILLE OLD TOWNE MARKET COMMUNITY IMPROVEMENT DISTRICT SUBMIT A FULL ROSTER OF ITS BOARD OF DIRECTORS AND A STATEMENT TO CLARIFY THE DISCREPANCIES ON APPOINTMENTS.** ALL AYES; MOTION PASSED 8-0.

### B. Approve construction agreements with GS Structural for carpentry work and Tnemec flooring installation and Full Nelson Plumbing, Inc. for plumbing work for the English Landing Park Restroom rehabilitation project

Public Works Director Alysén Abel said that the restroom rehabilitation project agreements were presented to the Finance Committee on August 29. The Committee approved the agreement with Action Concrete but the remaining agreements were beyond the Committee's approval authority. Abel noted that since the meeting Across the Board contacted City staff and were not able to start work until after November 1, which was the deadline to have the work done in order to use the funds from the Platte County outreach grant, so they withdrew their quote. The next lowest bidder was GS Structural and Abel noted that the City had worked with them on past projects.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE CONSTRUCTION AGREEMENTS WITH GS STRUCTURAL IN THE AMOUNT OF \$26,500 FOR CARPENTRY WORK AND TNE MEC FLOORING INSTALLATION; AND WITH FULL NELSON PLUMBING IN THE AMOUNT OF \$19,800.60 FOR PLUMBING WORK AND INSTALLATION OF THE AMERICANS WITH DISABILITIES ACT (ADA) DRINKING FOUNTAIN WITH DOG BOWL FOR THE ENGLISH LANDING RESTROOM REHABILITATION. ALL AYES; MOTION PASSED 8-0.

**C. Approve the first reading of an ordinance to repeal and replace Parkville Municipal Code Chapter 471 regarding regulations governing the installation and operation of telecommunication antennas and towers – Case No. PZ16-12; City of Parkville, applicant**

Community Development Director Stephen Lachky stated that the Board approved special legal counsel services with Cunningham, Vogel and Rost, P.C., to review the City's cell tower regulations. Lachky provided an overview of changes from House Bill 331 and the recommended text changes to the Parkville Municipal Code.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2884, AN ORDINANCE REPEALING AND REPLACING PARKVILLE MUNICIPAL CODE CHAPTER 471 REGARDING REGULATIONS GOVERNING THE INSTALLATION AND OPERATION OF TELECOMMUNICATION ANTENNAS AND TOWERS, ON FIRST READING AND POSTPONE THE SECOND READING TO SEPTEMBER 20, 2016. ALL AYES; MOTION PASSED 8-0.

**D. Adopt an ordinance extending the city limits to include approximately 0.7646 acres generally located at 10530 Highway FF and approximately 0.3255 acres of parcel No. 20-8.0-34-000-000-006.001 – Case No. PZ16-02E; Missouri American Water Company, applicant**

Community Development Director Stephen Lachky said that the City received a voluntary annexation petition for two parcels totaling approximately one acre. The original footprint of the proposed plant was changed and Missouri American Water acquired two parcels and submitted a revised site plan in June. Annexation requests required a public hearing but did not require approval by the Planning and Zoning Commission. Lachky noted that the plan submitted included answers to most of the questions that were considered before an annexation request would be approved.

Mayor Johnston opened the public hearing and opened the floor to public comment. Hearing none, she closed the public hearing.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2885, AN ORDINANCE EXTENDING THE LIMITS OF THE CITY OF PARKVILLE TO INCLUDE THE DESCRIBED REAL ESTATE GENERALLY LOCATED AT 10530 HIGHWAY FF IN UNINCORPORATED PLATTE COUNTY, MO – PARCEL NOS. 20-8.0-34-000-000-006.000 (0.7646 ACRES, MORE OR LESS) AND 20-8.0-34-000-000-006.001 (0.3255 ACRES, MORE OR LESS), ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2885 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2854. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

- E. **Adopt an ordinance to approve a conditional use permit to construct and operate a drinking water treatment plant at 10550 NW FF Highway on three parcels containing approximately 11.10 acres located approximately one mile west of Main Street on NW FF Hwy and abutting NW FF Hwy, zoned "R-2" Single-Family Residential District – Case No. PZ16-02A; Missouri American Water Company, applicant**

Community Development Director Stephen Lachky stated that Missouri American Water was proposing to relocate the existing plant, located at 101 East First Street, which had been in operation for over 100 years. He noted that they looked at renovating the facility but due to increased usage they determined that a new facility was warranted. The proposed location was near the existing wells. Lachky added that two public hearings were held by the Planning and Zoning Commission and the Commission recommended approval of the conditional use permit at its August meeting. The Commission would review an application to rezone the two annexed parcels into one parcel at its meeting on September 14.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2886, AN ORDINANCE APPROVING THE CONDITIONAL USE PERMIT TO CONSTRUCT AND OPERATE A DRINKING WATER TREATMENT PLANT AT 10550 NW FF HIGHWAY, SUBJECT TO CONDITIONS BY STAFF AND THE PLANNING AND ZONING COMMISSION, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2886 ON SECOND READING TO BECOME ORDINANCE NO. 2855. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

## 6. STAFF UPDATES ON ACTIVITIES

### A. Administration

#### 1. Friends of Parkville Parks Funding Proposal for Temporary Fields

Assistant to the City Administrator Tim Blakeslee explained that the Friends of Parkville Parks planned to disband and City staff was informed that they were requesting proposals for projects to fund with the remaining funds. City staff was working on a proposal for practice fields near the entrance to Platte Landing Park. On a similar topic, Blakeslee added that staff was working with a local baseball academy regarding maintenance of Grigsby Field in exchange for practice times.

### B. Police Department

#### 1. Red Friday, September 9, 2016

Police Chief Kevin Chrisman stated that Red Friday was scheduled for September 9. In April, Mayor Johnston received an e-mail from the marketing and special events intern with the Kansas City Chiefs asking if the city would be interested in representing itself on Red Friday by flying Chiefs Kingdom flags, provided free by the Chiefs, around town as an opportunity to unite the community. Chrisman added that Sergeant Laura Shadid coordinated with businesses in Parkville and by May 12 she had 52 flags dedicated for Parkville.

### C. Public Works

#### 1. Route 45, Phase C Project Schedule

Public Works Director Alysén Abel provided an update on the Route 45, Phase C project schedule, noting that a pre-construction meeting was held on August 24 to discuss 1.26 miles

of road improvements on Highway 45 from Interstate 435 to Route K. The project was awarded to Clark Construction and the expected start date was September 12 with a projected completion date of December 1, 2017.

**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

Alderman Plumb noted that the Parkville Chamber of Commerce legislative breakfast was scheduled for September 8.

**8. EXECUTIVE SESSION**

**A. Attorney-client matters pursuant to RSMo 610.021(1) and real estate matters pursuant to RSMo 610.021 (2)**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1) AND REAL ESTATE MATTERS PURSUANT TO RSMO 610.021(2). ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

The Board entered the executive session at 7:53 p.m. At 9:12 p.m., the Board reconvened in open session.

*Clerks Note: The minutes from the executive session are on file with the City Clerk.*

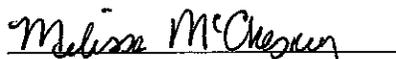
Mayor Johnston announced no action was taken as a result of the executive session.

**9. ADJOURN**

Mayor Johnston declared the meeting adjourned at 9:13 p.m.

The minutes for Tuesday, September 6, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twentieth day of September 2016.

Submitted by:

  
City Clerk Melissa McChesney

