

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, October 4, 2016, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- absent with prior notice
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present:

Lauren Palmer, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**3. MAYOR'S REPORT**

**4. CONSENT AGENDA**

- A. Approve the minutes for the September 20, 2016, regular meeting
- B. Approve the minutes for the September 20, 2016, work session
- C. Receive and file the August sewer report
- D. Approve a retailer of intoxicating liquor in the original package with Sunday sales liquor license for Gomer's North located at 6298 NW Highway 9
- E. Approve a malt liquor by the drink liquor license for Missouri Wine Tasting Center located at 6298 NW Highway 9
- F. Approve the second reading of an ordinance to approve a professional services agreement with Spencer Fane, LLP for special legal counsel services on behalf of Platte County customers related to the Office of the Public Counsel appeal of the Missouri Public Service Commission rate determination for Missouri American Water Company
- G. Approve Amendment No. 1 to the Viking Field Use Agreement with the Parkville Vikings Football Club to address mosquito control treatment
- H. Approve accounts payable from September 17 to October 3, 2016

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.**

5. ACTION AGENDA

A. **Authorize staff to release the request for proposals for city attorney services**

City Clerk Melissa McChesney stated that City Attorney Steve Chinn announced his retirement at the end of the year and staff prepared a request for proposals for city attorney services. She added that a small committee of the Mayor, one alderman and staff would review the proposals and would recommend a proposal to the Finance Committee on November 28. Alderman Plumb agreed to serve on the selection committee.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO AUTHORIZE STAFF TO RELEASE THE REQUEST FOR PROPOSALS FOR CITY ATTORNEY SERVICES AND APPOINT THE MAYOR AND ALDERMAN PLUMB TO SERVE ON THE SELECTION COMMITTEE. ALL AYES, MOTION PASSED 7-0.

B. **Approve a construction agreement with Pro Concrete Design, Inc. for the installation of the Tnemec flooring and epoxy wall coating for the English Landing Park Restroom Rehabilitation Project**

Public Works Director Alysén Abel said that a contract was approved with GS Structural for restroom repairs, but after further research GS Structural determined they are not able to install the Tnemec flooring. Staff requested additional quotes that included diamond grinding and installing new floors. Abel noted that staff originally planned to paint the walls and based on the information received from the committee and a recommendation from the architect staff decided to get quotes for sandblasting the walls. Staff reached out to Pro Concrete Design, Inc. and during the discussions for installing the Tnemec flooring they recommended applying an epoxy wall coating, a long lasting product that would help to lock in the smells. Abel said that the cost was still within the budgeted amount for the first phase of the restroom rehabilitation project.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE A CONSTRUCTION AGREEMENT WITH PRO CONCRETE DESIGN, INC. FOR THE INSTALLATION OF THE TNEMEC FLOORING AND THE EPOXY WALL COVERING AT A TOTAL COST OF \$14,015. ALL AYES, MOTION PASSED 7-0.

C. **Approve the purchase of an Americans with Disabilities Act drinking fountain and dog bowl from Fry & Associates; approve a change order with GS Structural for the installation of the drinking fountain; and approve a change order with Action Concrete for the additional concrete sidewalk improvements for the English Landing Park Restroom Rehabilitation Project**

Public Works Director Alysén Abel stated that the three items included in the request related to the installation of an Americans with Disabilities Act (ADA) drinking fountain with a dog bowl for the restroom in English Landing Park. On September 12 the Finance Committee approved a change order to remove the fountain from the agreement with Full Nelson Plumbing. Since that time staff reached out to vendors and Fry & Associates provided the lowest quote. She noted that existing infrastructure, water service and a sewer drain, in place at the front of the restroom would be used instead of relocating the fountain. GS Structural provided a quote of \$500 for the installation of the fountain if the City provided the materials.

Abel said that staff met with the site contractor to figure out how to make the fountain ADA accessible. They reviewed the layout of the existing sidewalk and determined what portion needed to be removed and where it needed to be extended. The additional cost for the concrete work was \$3,060, which was within budget for the first phase of the restroom rehabilitation project.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE A PURCHASE ORDER WITH FRY & ASSOCIATES FOR THE PURCHASE OF AN ADA DRINKING FOUNTAIN AND DOG BOWL; APPROVE A CHANGE ORDER WITH GS STRUCTURAL FOR THE INSTALLATION OF THE DRINKING FOUNTAIN; AND APPROVE A CHANGE ORDER WITH ACTION CONCRETE FOR THE ADDITIONAL CONCRETE SIDEWALK IMPROVEMENTS FOR THE ENGLISH LANDING PARK RESTROOM REHABILITATION PROJECT. ALL AYES, MOTION PASSED 7-0.

**D. Approve a work authorization with Blue Nile Contractors for storm pipe lining on Oakdale Place and Pineridge Road**

Public Works Director Alysén Abel said that there were two locations, Oakdale Place in the Riss Lake subdivision and Pineridge Road in the Pinecrest subdivision, where heavy rains during the summer caused issues with the storm sewer pipes. Staff determined that the metal pipes in both locations were rusted and corroded and needed to be fixed immediately. The options to fix the pipe included cured-in-place pipe (CIPP) lining, similar to what was being done with the sanitary sewer lines, and ultraviolet (UV) pipe lining. Staff contacted Insituform to determine the cost for CIPP, which was estimated at approximately \$20,000.

Abel noted that around the same time staff was working on a different project with Blue Nile Contractors and learned they had a new service for UV pipe lining, which was installed with a UV light instead of being steam cured. Blue Nile Contractors offered to demonstrate their new UV pipe lining process and provide the service to the City at-cost. Staff researched the UV pipe lining process and determined the products are similar but installation was different. UV pipe lining required less mobilization which helped to reduce the cost. Abel anticipated cost savings from the asphalt program that could be used to cover the cost.

Abel stated that due to the increased number of issues found in storm sewer pipes, staff was working on a long-range plan to address the issues.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE A WORK AUTHORIZATION WITH BLUE NILE CONTRACTORS FOR THE STORM PIPE LINING ON OAKDALE PLACE AND PINERIDGE ROAD IN THE AMOUNT OF \$9,853.75. ALL AYES, MOTION PASSED 7-0.

**6. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. Eagle Carving Name Unveiling Ceremony**

City Clerk Melissa McChesney said that the name unveiling for the eagle carving in English Landing Park was scheduled for October 12.

**2. Route 45 Phase C Groundbreaking Ceremony**

City Clerk Melissa McChesney stated that a groundbreaking ceremony for the Route 45 Phase C widening project would be on October 24 at the intersection of Highway 45 and Brink-Myer Road.

**B. Community Development**

**1. Zoning & Subdivision Regulations Open House No. 2**

Community Development Director Stephen Lachky said that the second public open house for the Zoning and Subdivision Regulations Update would be held on November 16. He

added that the consultant finished the initial draft that would be reviewed by the Planning and Zoning Commission at a workshop on October 11. He anticipated that the update would be ready for approve in December.

**C. Public Works**

**1. Tree Resource Improvement and Maintenance (TRIM) Grant**

Public Works Director Alysén Abel explained that the City received a \$10,000 Tree Resource Improvement and Maintenance (TRIM) grant to remove hazardous trees in English Landing Park. She added that the City's on-call tree trimming contractor would be doing the work.

Abel reminded the Board that the Fall Cleanup was scheduled on October 8, curbside pickup was on October 10 and the extended yard waste would be from October 10 through November 4.

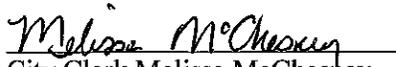
**7. COMMITTEE REPORTS AND MISCELLANEOUS ITEMS FROM THE BOARD**

**8. ADJOURN**

Mayor Johnston declared the meeting adjourned at 7:36 p.m.

The minutes for Tuesday, October 4, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the eightieth day of October 2016.

Submitted by:

  
City Clerk Melissa McChesney

