

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, December 20, 2016, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

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|--------------------------------|-----------|
| Ward 1 Alderman Diane Driver | - present |
| Ward 1 Alderman Tina Welch | - present |
| Ward 2 Alderman Jim Werner | - present |
| Ward 2 Alderman Dave Rittman | - present |
| Ward 3 Alderman Robert Lock | - present |
| Ward 3 Alderman Douglas Wylie | - present |
| Ward 4 Alderman Marc Sportsman | - present |
| Ward 4 Alderman Greg Plumb | - present |

A quorum of the Board of Aldermen was present.

The following staff was also present: Interim City Administrator Kirk Davis
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Steve Chinn, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Recognize Steve Chinn for his work as City Attorney

Mayor Johnston recognized City Attorney Steve Chinn for his work with the City since January 2012.

B. Recognize Landon Beyer from Boy Scout Troop 333 for his Eagle Scout project at the Parkville Nature Sanctuary

Mayor Johnston presented a certificate of recognition for to Landon Beyer from Boy Scout Troop 333 for his Eagle Scout project for a new wetland bridge on the Old Kate Trail at the Parkville Nature Sanctuary.

Mayor Johnston recognized a member of Boy Scouts of America Troop 333 who was working on his Citizenship in the Community merit badge.

3. CONSENT AGENDA

- A. Approve the minutes for the December 6, 2016, regular meeting
- B. Approve the minutes for the December 6, 2016, work session
- C. Receive and file the November Municipal Court report
- D. Receive and file the financial report for the month ending November 30, 2016
- E. Receive and file the crime statistics for January through October 2016
- F. Approve the second reading of an ordinance to approve the petition to establish the 9 Highway Corridor Community Improvement District
- G. Approve the second reading of an ordinance to adopt the 2017 Operating Budget and 2017 – 2022 Capital Improvement Program

- H. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications
- I. Approve the second reading of an ordinance to accept the public street and storm sewer improvements and the associated maintenance bonds for Lime Stone Court in the Townhomes at the National, 2nd Plat
- J. Approve the second reading of an ordinance to approve the Thousand Oaks 16th Plat, Final Plat – Case No. PZ14-27; David Barth, Forest Park Development Company of Kansas City, LLC, applicant
- K. Approve the second reading of an ordinance to approve the Thousand Oaks 19th Plat, Final Plat – Case No. PZ15-23; David Barth, Forest Park Development Company of Kansas City, LLC, applicant
- L. Approve accounts payable from December 1 to December 15, 2016

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

4. ACTION AGENDA

A. Approve the first reading of an ordinance to approve a cooperative agreement with the 9 Highway Corridor Community Improvement District

Community Development Director Stephen Lachky stated that a public hearing was held on December 6 to establish the 9 Highway Corridor Community Improvement District (CID). The proposed district included properties along Route 9 from Route 45 to Lakeview Drive and the one percent sales tax generated from the retail sales within the district would be used for the local match for the state and federal grants to complete improvements from the Route 9 Corridor Study. The cooperative agreement described the priorities of the CID, reimbursements and other administrative matters, including the submission of an annual budget, enforcement of the sales tax and providing funds for the improvements to Route 9. The first CID board meeting was scheduled for December 21.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2910, AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT BY AND BETWEEN THE CITY OF PARKVILLE, MISSOURI AND THE 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 3, 2017. ALL AYES; MOTION PASSED 8-0.

B. Approve Resolution No. 16-021 supporting the relocation and placement of the Bill Grigsby statue to Pocket Park

Assistant to the City Administrator Tim Blakeslee explained that staff received a proposal from a citizen group led by Kevin Heaton in late November to move the statue of Bill Grigsby formerly located at the National clubhouse to Pocket Park. The project would be funded entirely by private donations and the City would conduct a boundary survey. The citizen group requested a resolution of support from the City to show that it was willing to move forward with moving the statue. The Board would approve the final plans, a donation agreement and insurance requirements after the donations were received. Blakeslee added that the project did not conflict with the 2016 Parks Master Plan. The Community Land and Recreation Board approved the project by a vote of 9-0 and recommended that the statue be moved deeper into the park instead of in the center.

The Board discussed the location of the statue and ongoing maintenance. The Board asked what would happen after the donation agreement expired and City Attorney Steve Chinn said it would become the City's property and could be declared as surplus.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NO. 16-021 SUPPORTING THE RELOCATION AND PLACEMENT OF THE BILL GRIGSBY STATUE TO POCKET PARK. ALL AYES; MOTION PASSED 8-0.

C. Approve an agreement with the Prodigy Baseball Academy for use of the baseball fields in English Landing Park

Assistant to the City Administrator Tim Blakeslee said that the Prodigy Baseball Academy requested use of the baseball fields in the English Landing Park two days per week in exchange for monthly maintenance, which would help fill the maintenance gap, and two major improvements each year. Staff researched the costs of improvements to the windscreen, batting cage, warm-up area and portable batting cage and determined it was a relatively equal trade for use of the field and maintenance. Blakeslee noted that the agreement included provisions about what happened if the maintenance and improvements were not completed. The Community Land and Recreation Board approved the agreement in November and was interested in expanding the agreement to include the Friends Field in the future.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO AUTHORIZE STAFF TO FINALIZE AND THE MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT WITH THE PRODIGY BASEBALL ACADEMY FOR THE USE OF THE BASEBALL FIELDS IN ENGLISH LANDING PARK. ALL AYES; MOTION PASSED 8-0.

D. Approve the first reading of an ordinance to approve a conditional use permit to operate an office use of low traffic generation at 8904 NW Highway 45 in the "R-1" Single-Family Residential District – Case No. PZ16-21; By the Blade, applicant

Community Development Director Stephen Lachky stated that since 2003 the property at 8904 NW Highway 45 operated as a real estate office. The property was zoned residential and any business located in the residence would require a conditional use permit (CUP). The applicant By the Blade planned to use the property for office use only and the landscaping equipment would be kept off-site. Lachky noted that the CUP was the same as the one approved in 2003 with the exception of one additional condition. Signs in residential districts required Board of Aldermen approval, but the condition would allow administrative approval of signs on the property.

The Planning and Zoning Commission recommended approval by a vote of 8-0. The consensus of the Board was to include a condition prohibiting equipment parking and storage on the property.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2911, AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT TO OPERATE AN OFFICE USE OF LOW TRAFFIC GENERATION AT 8904 NW HIGHWAY 45 IN PARKVILLE, MISSOURI, SUBJECT TO STAFF CONDITIONS AND THE BOARD'S CONDITION TO PROHIBIT OUTDOOR STORAGE OF EQUIPMENT OR MATERIALS ON-SITE, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 3, 2017. ALL AYES; MOTION PASSED 8-0.

E. Approve a Planned District Development permit for exterior modifications in the "OTD" Old Town District at 112 Main Street for the addition of a roof over an existing outdoor patio/dining area at Café Des Amis – Case No. PZ16-20; La Petite France, LLC, applicant

Community Development Director Stephen Lachky stated that the applicant wanted to add a roof over the existing patio at Café Des Amis. The Planning and Zoning Commission approved the permit by a vote of 8-0 and verified it conformed to the Municipal Code and Vision Downtown Parkville. Lachky noted that the work had already begun and the property owner was aware it was at his own risk to complete the work without a permit.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE A PLANNED DISTRICT DEVELOPMENT PERMIT TO ALLOW EXTERIOR MODIFICATIONS IN THE "OTD" OLD TOWN DISTRICT AT 112 MAIN STREET, AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION. ALL AYES; MOTION PASSED 8-0.

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Holiday Schedule

Interim City Administrator Kirk Davis thanked Steve Chinn for his work with staff over the years. He noted that City Hall would be closed December 26-27, 2016, and on January 2, 2017.

B. Police Department

1. Deer Count

Police Chief Kevin Chrisman provided an overview of the deer counts at Park University, noting that there were no changes from the last report. He said the last report would be presented on January 17.

2. Park Village Luncheon

Police Chief Kevin Chrisman said that a luncheon was held on December 12 at Park Village and 30 residents attended. The luncheon was funded by the Police Community Assistance Fund.

3. Shop with a Cop

Police Chief Kevin Chrisman noted that Shop with a Cop was held on December 18 and 14 children and one family were helped. He thanked the volunteers and said that 13 Police Department staff helped at the event.

C. Public Works

1. Downtown Sewer Repairs

Public Works Director Alysén Abel provided an update on the downtown sewer repairs, noting that the manhole on Main Street near the railroad tracks was completed and the next phase would begin shortly. The contractor Westland Construction was also helping out with an emergency repair at 900 Main Street because staff determined it was a sewer main issue. Because of a water line nearby, the City was coordinating with Missouri American Water on the repair. Abel added that work had started and a second repair was found nearby that also needed to be fixed. The additional repairs would require a change order.

Abel also provided an update on the snow storm on December 17, noting that there were approximately 230 man hours used to clear and treat the snow and ice and 180 tons of salt and sand were used. She added that staff would refill the salt dome and a remote storage

structure was located on the west side of the city that would help save on staff time and fuel costs during future winter weather. She thanked the staff for their work to help clear the roads.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston provided a summary of events and meetings she attended over the prior month. She congratulated Assistant to the City Administrator Tim Blakeslee for being accepted into the International City/County Management Association Emerging Leaders Development Program and Public Works Director Alysén Abel for being named as the first year director for the Kansas City metropolitan chapter of the American Public Works Association Board of Directors.

Mayor Johnston said she attended several meetings, including the Parkville Economic Development Council executive committee, Mid-America Regional Council Total Transportation Policy Committee, Main Street Parkville Association, Parkville Rotary and the Northland Regional Chamber Board of Directors. She also met with Kevin Heaton and Alysén Abel to discuss decorative street lights, with staff and downtown business owners to discuss moving the Bill Grigsby statue to Pocket Park and a third meeting with downtown business owners to discuss the state of progress and work through issues. She and the Platte County mayors group met with outgoing and incoming Platte County Commissioners; representatives Brian Higdon and Kevin Corlew were also in attendance. She thanked the Community Land and Recreation Board for holding a special meeting to discuss moving the Grigsby statue and thanked the I-435/Route 45 Committee who reviewed the proposal received. She also attended a meeting with Park University president Dr. Gunderson and was involved in the city administrator search committee who narrowed down the applicants for interviews.

She said she attended the following events: Platte County Economic Development Council (PCEDC) VIP luncheon; White Goss holiday reception; Parkville Economic Development Council holiday reception; Gallery of Trees; Christmas on the River; second open house for the zoning code and subdivision regulations update; groundbreaking ceremony for the new Missouri American Water treatment plant; ribbon cutting ceremony for the newly remodeled restroom in English Landing Park; QuikTrip grand opening; customer appreciation event with Parkville Artisan's Studio, Cool Vintage Watches, The Middle KC and Om Prana Yoga; Independence Mayor's Prayer Breakfast; and Shop with a Cop. Johnston noted that at the PCEDC VIP luncheon, Parkville selected Bank Liberty for the community award because of their consistent support and strong presence in the community and the PCEDC selected two businesses in Parkville for its community awards: Park University and Roll On Transportation.

Alderman Werner noted that he attended the Police Department's holiday luncheon at Park Village on December 12 and thanked the department for their hard work.

Alderman Plumb said that the Parkville Chamber of Commerce appointed Lisa Hatcher as the new president, the Annual Gala and Awards banquet was scheduled for January 27 and the Chamber planned to move its office to Parkville Commons.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:10 p.m.

MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF DECEMBER 20, 2016

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The minutes for Tuesday, December 20, 2016, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the third day of January 2017.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

