



Finance Committee Meeting
January 30, 2017
Administration Conference Room, City Hall

Minutes

1. CALL TO ORDER

Vice Chair Rittman called the meeting to order at 8:03 a.m. A quorum was present.

- **Members Present:** Vice Chair Dave Rittman, Nan Johnston, Robert Lock and Diane Driver
- **City Staff Present:** Interim City Administrator Kevin Davis, Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Community Development Director Stephen Lachky, Finance/Human Resources Director Matthew Chapman, Assistant to the City Administrator Tim Blakeslee and City Clerk Melissa McChesney

2. FINANCIAL UPDATES

3. ACTION ITEMS

A. Approve the minutes from the December 12, 2016, meeting

Diane Driver moved to approve the December 12, 2016, minutes. Nan Johnston seconded; motion passed 4-0.

B. Approve a land use and waste disposal agreement with Damon Pursell Construction for use of its property for annual clean-up events in 2017

Public Works Director Alysén Abel stated that the property would be used for the spring and fall cleanup events and the extended yard waste drop off. The City paid for use of the lot for the one day events and Pursell Construction handled all the waste. The cost was \$1,100 per event and the drop off fee was based on the number of bags or truck loads. Abel said that staff identified a need to possibly contract with them on an emergency basis during storms and ice. She added that staff was negotiating a separate agreement to address Federal Emergency Management Agency (FEMA) rules for reimbursements.

The Finance Committee discussed the option to negotiate a longer fall drop off period or to push it back. Abel responded that she would contact Damon Pursell Construction to negotiate a six-week drop off period.

Driver moved to postpone the land use and waste disposal agreement with Damon Pursell Construction for the 2017 clean-up events to the February 13 meeting. Johnston seconded; motion passed 4-0.

C. Approve a work authorization with Mid-America Pump to repair an existing submersible pump at the McAfee Pump Station

Public Works Director Alysén Abel said that each pump station had two pumps that worked together and in 2015 staff began a program to purchase a spare pump for each pump station. Under a two-year on-call agreement with Mid-America Pump, issues were discovered with the pump at the McAfee Pump Station. The cost to replace the pump was twice the cost to repair it so staff recommended repairing the pump. Abel said the project was programmed in the 2017 Capital Improvement Program and noted that staff was aware of the additional costs and would cover them in other areas throughout the year.

Driver moved to recommend that the Board of Aldermen approve a work authorization with Mid-America Pump for the repair of an existing pump at the McAfee Pump Station in an estimated amount of \$11,697.93. Johnston seconded; motion passed 4-0.

4. NON-ACTION ITEMS

A. Police Community Assistance Fund financial report

Police Chief Kevin Chrisman stated that the Police Department started a new back to school program in 2016 to use the money from the Police Community Assistance Fund. Other programs included Shop with a Cop and the luncheon at Park Village. He noted that staff was looking into having a larger luncheon for more senior citizens.

B. Road financing update

Assistant to the City Administrator Tim Blakeslee said that staff was working with Springsted to create a request for proposals (RFP) for the road financing projects for additional street maintenance and improvements along Route 9. He noted the first debt payment would be due in 2018 for the street maintenance and in 2019 for the Route 9 improvements. Staff was working on the RFP for street maintenance.

C. Route 9 improvements

Community Development Director Stephen Lachky stated that he and Abel met with the Missouri Department of Transportation (MoDOT) and were told they had extra funding for Route 9, possibly for mill and overlay and sidewalk work, estimated at \$2 million. Staff discussed making the improvements in conjunction with the other improvements on Route 9 and requested guidance from the Committee on where to put the funds. Abel said that staff met with CFS Engineers to discuss strategies for use of the funds and she noted that one option was to microsurface the road and save the additional funds for other portions of Route 9.

Interim City Administrator Kirk Davis said that staff was talking to a potential developer about possible development along the corridor. He stated that staff would bring forward a recommendation at a future meeting.

5. OTHER BUSINESS

6. ADJOURNMENT

Vice Chair Rittman adjourned the meeting at 8:33 a.m.

Submitted by:


Melissa McChesney
City Clerk

February 13, 2017
Approval Date