



**Finance Committee Meeting**

**August 28, 2017**

Administration Conference Room, City Hall

**Minutes**

**1. CALL TO ORDER**

Chair Sportsman called the meeting to order at 4:30 p.m. A quorum was present.

- **Members Present:** Chair Marc Sportsman, Vice Chair Dave Rittman, Nanette K. Johnston, Robert Lock and Tina Welch
- **Other Aldermen Present:** Kevin Heaton
- **City Staff Present:** City Administrator Joe Parente, Police Captain Jon Jordan, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky and City Clerk Melissa McChesney

**2. FINANCIAL UPDATES**

**A. City Administrator Approvals**

City Administrator Joe Parente provided an overview of the sewer purchases that were approved within his approval authority.

**3. ACTION ITEMS**

**A. Approve the minutes from the August 7, 2017, meeting**

**Robert Lock moved to approve the August 7, 2017, minutes. Tina Welch seconded; motion passed 5-0.**

**4. NON-ACTION ITEMS**

**A. Contract Sewer Billing**

Finance/Human Resources Director Matthew Chapman said that City staff was approached by Alliance Water Resources in June about taking over sewer billing services. Staff had several meetings with Alliance and a proposal was submitted for review, which staff felt warranted discussion with the Finance Committee. The proposed cost was \$39,000 per year with additional up-front costs the first year. Chapman estimated that the City would pay an additional 25 percent by contracting with Alliance. He added that the sewer billing clerk had resigned and her last day would be September 8.

Discussion focused on concerns with the sewer billing issues and if it was worth spending more money, the reduction in staff if the City contracted with Alliance and who would handle accounts payable and keeping customer service in-house. The consensus was to refill the position and try to correct the sewer billing problems and re-evaluate the progress after one year.

**B. Cameras in the Parks**

Police Chief Kevin Chrisman said that he obtained more information about camera options for the parks since the discussion at the Finance Committee meeting on May 30. He presented one camera option that had an SD card with 15 days of footage but it was expensive so after further research he found information on a license plate capture camera that could be used until Wi-Fi was available in the parks. His initial concerns related to power and how the data would get back to the Police Department and said he wanted to make sure that the videos were going to be valuable.

The Finance Committee was interested in cameras that took video after hours and at night. They recommended that staff contact the Missouri Department of Conservation and the Department of

Homeland Security to find out what other communities with boat ramps do and how they are monitored and check with Midwest Public Risk about security cameras and liability coverage. They also requested that staff look into alternate storage options like cloud-based storage.

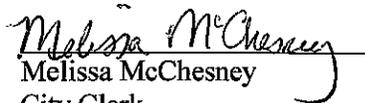
**5. UNFINISHED BUSINESS (postponed from prior meetings)**

**6. OTHER BUSINESS**

**7. ADJOURNMENT**

Chair Sportsman adjourned the meeting at 5:22 p.m.

Submitted by:

  
Melissa McChesney  
City Clerk

September 11, 2017  
Approval Date