

1. CALL TO ORDER AND ROLL CALL

A work session of the Board of Aldermen was convened at 5:30 p.m. on Tuesday, October 29, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer	- present
Ward 1 Alderman Diane Driver	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Jackie Snyder	- present
Ward 3 Alderman Kendall Welch	- present
Ward 3 Alderman Chris Fisher	- absent w/prior notice
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Nan McManus	- present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator
Sean Ackerson, Assistant City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Berg, Treasurer

Media Present:

Alan McArthur, Platte County Landmark
Jeanette Faubion, The Platte County Citizen

2. GENERAL AGENDA

A. Proposed FY 2014 City of Parkville Budget and 2014-2019 Capital Improvements Program

City Administrator Lauren Palmer stated that the focus of the session would be the debt service funds and the Capital Improvement Program (CIP). In regards to debt service, she noted there were three active funds: the General Fund included 2006 Certificates of Participation for the new city hall and the 2004 ballot measure; the Sewer Fund included the sewer lease purchase, revolving loan process and was supported by sewer utility fees; and the River Park Bond Retirement Fund which financed the infrastructure at The National and the debt was supported by the Neighborhood Improvement District (NID) assessments.

Palmer provided an overview of the CIP and a breakdown by division, noting that the plan was larger in 2014 and would be reevaluated each year. She also said that the Transportation Fund alternated programs to help manage the limited funding and the goal was to maintain the current maintenance cycle.

The Transportation Fund was on a cycle of having annual revenues of \$820,000 and expenses of \$950,000. It was recommended to tap into the fund balance to make up the difference to continue the street maintenance program which would be largely exhausted in 2015, at which time alternatives would need to be reviewed. She noted other funds would partially cover the Western Edge Development Project, the purchase of a truck and the low water crossing repair for the Nature Sanctuary.

Palmer spoke about the General Fund CIP and noted that it was currently budgeted at \$565,000 in 2014 and she recommended not going over \$350,000 for discretionary spending. Key factors included maintaining the \$250,000 investment in the Emergency Reserve Fund, maintaining adequate

carryover, and potential funding sources included outreach grants through the county for the Parks. In regards to the Fewson Fund, Palmer stated that the Board adopted an ordinance that brought the assets from the fund in-house, established fund trustees, the agreement established that 50 percent of the income would be spent on capital projects. She noted it could be used as a tool to finance projects mutually beneficial to the Fewson Fund and General Fund. Further discussion focused on the history of the fund, use of the money, and the projects that could be paid for by the fund.

Palmer noted that she needed direction on the \$215,000 funding gap, alternative financing strategies, one-time sources, project cuts and delays, and priority projects that were not funded. Discussion from the Board focused on which items to delay or remove from the 2014 CIP. The consensus of the Board was for staff to prioritize and make changes to the CIP list for 2014 to address the funding gap, and to bring the revised list to the next budget work session.

3. ADJOURN

The work session ended at 7:00 p.m.

The work session minutes for Tuesday, October 29, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of November, 2013.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney – 11/6/2013

