

1. CALL TO ORDER AND ROLL CALL

A work session of the Board of Aldermen was convened at 5:30 p.m. on Tuesday, November 5, 2013 and was called to order by Mayor Jim Brooks. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kari Lamer - present
Ward 1 Alderman Diane Driver - present
Ward 2 Alderman Jim Werner - present
Ward 2 Alderman Jackie Snyder - present
Ward 3 Alderman Kendall Welch - present
Ward 3 Alderman Chris Fisher - late w/prior notice
Ward 4 Alderman Marc Sportsman - present
Ward 4 Alderman Nan McManus - present

A quorum of the Board of Aldermen was present.

The following persons were also present:

Lauren Palmer, City Administrator
Sean Ackerson, Assistant City Administrator/Comm. Dvlpt. Director
Kevin Chrisman, Police Chief
Kirk Rome, Public Works Director
Steve Berg, Treasurer

Media Present:

Alan McArthur, Platte County Landmark
Jeanette Faubion, The Platte County Citizen

2. GENERAL AGENDA

A. Proposed FY 2014 City of Parkville Budget and 2014-2019 Capital Improvements Program

City Administrator Lauren Palmer provided a recap of the revised Capital Improvements Program (CIP) and made the recommended changes to the operating budget. She noted that the CIP was at \$1.2 million for 2014 and the number for 2015 increased due to the rescheduling of projects to help reduce the impact in 2014. Changes included a delay in funding for the zoning and subdivision regulation updates with the bulk of funding scheduled for 2015; the Western Edge Development was reduced; postponing the English Landing Park Flood Berm Project was spread over three years and was scheduled to start in 2015; the Main Street electrical panel work could be done in 2013; the tractor purchase was postponed and city staff would use the existing tractor; reduced funding for the Police Chief's vehicle; using the Fewson Fund for the Highway 9 bike/pedestrian trail; and postponing the train depot roof replacement to 2015. The revised proposed 2014 CIP proposed was \$334,750.

Further discussion focused on the use of the Fewson Fund for the Highway 9 trail project. The Fund proceeds of 50 percent of the annual income would be returned to the City. Loans from the fund had a maximum term of four years with the option of a two-year renewal and a one-half percent fee of the loan balance to be paid upon distribution of the funds. Palmer noted that acceptable projects included parks, urban trees, memorials, statues, and projects that improved efficiency and she determined the Highway 9 trail project qualified for use of the funds. She also noted the Fund Committee would complete the detail work and a placeholder of \$80,000 was included in the budget but could be evaluated.

In regards to the Sewer Fund, Palmer noted no changes were made since the last budget session and it would be discussed further at the November 19th session. Staff was looking at a possible rate increase of 3.5 percent but it would be discussed more for further direction.

There were also no changes to the Transportation Fund but Palmer stated a future issue was inadequate funding for street maintenance work. The Public Works Department analyzed the current funding and noted that if funding stayed at the same level there would be a steady decline in the street maintenance program.

Palmer discussed the health insurance renewal and noted that United Healthcare proposed at 20.4 percent increase effective January 1, 2014. Staff asked CBIZ to seek competitive proposals for alternatives and results would be received later in the week. In comparing the City's plan with other communities it was more affordable even with an increase in the premiums. She asked for further direction from the Board regarding how to divide the increase between employer and employee and Palmer stated that the proposed budget assumed that the increased cost would be covered by the City. Palmer provided the Board a list of five possible options based on the 20.4 percent increase. Further discussion focused on the plan options, costs to the City and employee, and the current insurance plan coverage. Alderman Sportsman requested staff consider an option of the City covering the rate increase and not giving the cost of living adjustment or a merit increase to employees, while still maintaining the longevity pay which was 50 percent of the proposed amount from the first work session.

Palmer requested direction on the proposed changes to the CIP, the Fewson Fund loan, and operating budget recommendations. The Board discussed the train station roof repair postponement to 2015, the Nature Sanctuary donation fund, and the Highway 9 bike/pedestrian trail and the federal grant received for the project.

3. ADJOURN

The work session ended at 6:57 p.m.

The work session minutes for Tuesday, November 5, 2013, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the nineteenth day of November, 2013.

Submitted by:


City Clerk Melissa McChesney – 11/6/2013

