



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting Agenda

CITY OF PARKVILLE, MISSOURI

Wednesday, October 10, 2014, 7:00 pm

City Hall Boardroom

1. CALL TO ORDER

- A. Roll Call

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes from the September 10, 2014 regular meeting.

4. ACTION AGENDA

- A. CLARB 14-107-01: Approve the Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event permit on December 6, 2014. Event Manager Erin Stump.
- B. CLARB 14-107-02: Approve the Boss Cross Cyclocross Race on December 13, 2014. Event Manager Joe Fox.
- C. CLARB 14-107-03: Approve the revised Winter Wonderland Initiative and the Main Street Christmas Tree display from November 20, 2014 to December 28, 2014 (38 Days). Event Manager Danelle Nichols.

5. NON-ACTION AGENDA

- A. Discussion on a proposed revision to the Guidelines for Events in Parkville (2014) regarding vendor business licenses.
- B. Discussion on a proposed revision to the Guidelines for Events in Parkville (2014) regarding the cost of parades.

6. STAFF UPDATES ON ACTIVITIES

- A. Parks
 - 1. Christmas tree in Pocket Park
 - 2. Prescribed Burn – Platte Landing Park
 - 3. “Tree City USA”

7. MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

Community Land and Recreation Board Meeting

September 10, 2014

MINUTES

Meeting 106

The meeting was called to order at 7:00 pm. Roll was called by Tom Barnard. Members present were, Michelle Flamm, Adam Zink, Neil Davidson, Bill Noble, Phil Wassmer, Chris Cardwell, William Gresham, Susan Robb and Kendall Welch / Liaison. Tom Barnard and Tim Blakeslee were present from the City. Laura Ozenberger was absent with notice.

Michelle Flamm motioned to approve the minutes from Meeting 105. Neil Davidson seconded the motion. Motion approved 8-0

Public Input: None.

CONSENT ITEMS:

Action Item 1. CLARB 14-106-01 – Park Hill African American Scholars of Tomorrow (PHAAST)

Tabatha Todd, event coordinator, represented the Park Hill student group PHAAST. The desired date for the 5K Run/Walk fundraiser is October 25, 2014. Registration will begin at 7:00 a.m. The run/walk location will be English Landing Park, starting at 8:00 a.m. and ending before noon. Todd is expecting a crowd of approximately 300 people. The Event fee is \$300.00. Liability insurance requirement will be \$1 Million. Electricity is \$10.00/unit. The West Shelter is reserved for this event and volunteers will be responsible for clean up.

Action Item 2. CLARB 14-106-02– Parkville Turkey Trot

Tom Barnard presented an addendum to the annual Thanksgiving Day Turkey Trot which is scheduled to take place November 27, 2014. This year, the event coordinator wishes to incorporate Platte Landing Park’s trail structure as part of the route.

Adam Zink motioned to approve agenda item 1 and 2 as stated. Neil Davidson seconded the motion. Motions passed 8-0

Action Item 3. CLARB 14-106-03- Christmas on the River- Tom Hutsler

Tom Hutsler presented Christmas on the River scheduled for November 21, 2014 on the Farmer’s Market, Main Street parking lots between Main St. and McAfee from 6:00pm until 9:00pm. The focal point of the event is the 1,000 voice choir returning to the event and performing around 8:00 p.m. There is a crowd expectation of approximately 5,000. The Grigsby Lifetime Achievement Award will be presented. The largest expense for the MSPA will be 35 shuttle busses that will provide transportation from 5:30 pm until 11:00 pm. No shelters will be reserved for this event. Off duty Parkville Police will be requested. Three Hot air balloons, Santa Clause, Santa’s House, sky lanterns, fireworks, a hayride and a bonfire are the scheduled attractions.

Neil Davidson motioned to approve Christmas on the River on November 21st without the sky lanterns, otherwise as stated per the attached interview sheet. Phillip Wassmer seconded the motion. Motion passed 8-0

Action Item 4. CLARB 14-106-04-Event Guidelines & Approval Process- Tim Blakeslee presented an updated version of the Event Guidelines and Approval Process. The Board questioned what the actual accrued parade cost would be to the City. Staff agreed to research the parade fees of other cities and present the information to the Board at the next meeting. Blakeslee hopes to finalize the Event Guidelines and Approval Process at the October meeting.

Discussion and Information:

Winter Wonderland Initiative – Tom Hutsler & Main Street Parkville Association-

Tom Hutsler represented the MSPA. MSPA will invite vendors to set up holiday decorated light displays in English Landing Park from McAfee and Bush Drive. There are 6 businesses that have shown interest in participating with this initiative at this point. The goal is 20-30 businesses confirmed by October 3, 2014 in order for the Association to proceed with this event. The Business Participation fee will be \$395.00. All light display sponsors/vendors will have a valid City of Parkville business license. All displays and electrical connections will be inspected and approved by the Fire Marshall. The MSPA will submit a traffic and security plan for review and approval by the Parkville Police Department. The MSPA will be charged \$300.00 per day plus \$10.00 per electric pedestal per day of the event. MSPA will submit a volunteer plan and must recruit adequate volunteers to support this event. The volunteer plan must be reviewed and approved by the City of Parkville This event will take place from Friday November 21- Sunday, December 28th. Hutsler will discuss with the police department and legal staff what we will do with the surveillance cameras after the event is over.

Michelle Flamm made a motion to extend this event over 7 days with Board of Aldermen approval based on the Board extending the maximum length from 7-38 days and recommending the event fee be capped at \$2100 (\$300 Event Fee x 7 days). Adam Zink seconded. Motion passed 8-0

Chris Cardwell motioned to approve the event based on the conditions of the email with the exception of the installation of the video camera. Adam Zink seconded. Motion passed 8-0

Adam Zink motioned to approve security cameras for this event only for 38 days subject to staff and police department recommendation. Chris Cardwell seconded. Motion passed 8-0

“Tree City USA”- Tom Barnard received notification that the Tree Resource Improvement and Maintenance Grant he submitted in the spring was accepted. The grant will go towards the removal or pruning of declining trees where professional tree workers and equipment is necessary.

Pedestrian signage – Tom Barnard stated that 3 additional “Bicyclist must yield the right of way to pedestrians” signs were erected. Two were installed in Platte Landing Park and one in English Landing Park.

A-Truss Bridge Historical Marker- Tom Barnard confirmed that the A Truss Bridge in English Landing Park is properly identified in the National Historical Registry.

Other Business:

- Tom Barnard has been in discussions with Platte County on a direction with the control of almost 100 acres of weeds and Johnson grass in Platte Landing Park. Currently the best solution he has determined is a controlled burn or prescribed burn. Contracting out a tractor with a large brush hog attachment would cost in excess of \$3,500. The Parks department does not have equipment needed to maintain the large area of Johnson grass. Further discussion will pursue with Board members and contacts and be discussed at October’s meeting.
- The Board members welcomed Susan Robb the newest member of the CLARB. Susan Robb moved to Parkville from out of state. She has been a resident of the Parkville community for approximately 6 years. Her background is Environmental Education and Parks and Recreation.
- Michelle Flamm motioned that Adam Zink be appointed the Secretary of CLARB. Neil Davidson seconded the motion. Motion passed 7-0
- Chris Cardwell was appointed to the Tree Committee and will be working with Tom Barnard on future projects.

Adjourn

Adam Zink motioned to adjourn the meeting at 8:23 P.M. Michelle Flamm seconded the motion. Motion approved 8-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____Michelle Flamm, Chairman

CITY OF PARKVILLE Policy Report

Date: Wednesday, October 1, 2014

Prepared By:

Tim Blakeslee

Assistant to the City Administrator

Reviewed By:

Tom Barnard

Parks Superintendent

ISSUE:

Approval of the Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event in English Landing Park on December 6, 2014.

BACKGROUND:

Synergy Services, Inc. began in 1970 as Synergy House, the only shelter for runaway and homeless youth in western Missouri. Through the years, a series of strategic mergers expanded the organization's reach to include young children and women victimized by abuse. This event will serve as a fundraiser for Synergy Services.

Event Manager Erin Stamp is proposing a 5K Run/Walk (a.k.a. Synergy Run for Toys) through English Landing Park on December 6, 2014 from 8:00 a.m. -1:00 p.m. Event Registration will begin at 9:00 a.m. with the Run/Walk beginning at 10:00 a.m. The estimated attendance will be 100 individuals. The Event Manager has also requested use of the East Shelter and electric pedestals as needed. Police and City Staff support has not been requested by the Event Manager.

Per the Guidelines for Events in Parkville (2009) the event organizer will provide proof of insurance prior to the event and cleanup any trash or debris after event completion. City Staff recommends that no deposit be collected for this event because damage to City Property is unlikely. Events are still liable for any damage that does occur due to event activities.

BUDGET IMPACT:

Per the Guidelines for Events in Parkville (2009) the City of Parkville will receive \$300 for the event fee and \$10 for each electric pedestal used by the event.

ALTERNATIVES:

1. Approve the Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event on December 6, 2014 as described in the above report and the attached event interview worksheet.
2. Approve the Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event with revisions outlined by the Community Land and Recreation Board.
3. Provide other direction to staff regarding Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that the Community Land and Recreation Board (CLARB) approve the Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event on December 6, 2014 as described in the above report and the attached event interview worksheet.

POLICY:

Section 150.050.E. states that CLARB shall make recommendations to the Director of Parks and Recreation with regard to event approvals occurring on community public right-of-way and park land. CLARB shall also review and recommend procedures for carrying out such events.

SUGGESTED MOTION:

I move to approve the Synergy 5K Run/Walk (a.k.a. Synergy Run for Toys) event on December 6, 2014 as described in the above report and the attached event interview worksheet.

ATTACHMENTS:

1. Event Interview Worksheet

Event Interview Worksheet

Event: Synergy 5K Run/Walk

Dates: December 6, 2014

Time: 8:00 a.m. –1:00 p.m. 5K at 10:00

Location: English Landing Park

Event Manager: Erin Stump

Contact #: 816-679-0618

E- Mail: estump@northlandcaps.org

Purpose: Fundraiser for Synergy

Crowd: 100

Insurance: \$1 million

Off-duty Parkville Police Officers requested: No

Fee: Event fee \$300

Vendors: Information

Electricity: \$10 per pedestal as needed

Registration: 9:00 a.m.

Run/Walk: 10:00 a.m.

Advertising: bulletin / fliers /business fronts / electronic media

McKeon Stage: No

Shelter: East

Cleanup: Event responsible for clean up.

CITY OF PARKVILLE Policy Report

Date: Wednesday, October 1, 2014

Prepared By:

Tim Blakeslee

Assistant to the City Administrator

Reviewed By:

Tom Barnard

Parks Superintendent

ISSUE:

Approval of the Boss Cross Cyclocross Race event in English Landing Park on December 13, 2014.

BACKGROUND:

Boss cross is the longest running cyclocross series in the Kansas City area. Cyclocross is a bicycle race over a cross-country course, featuring steep hills, turns, and sometimes muddy terrain.

Event Manager Joe Fox is proposing a Cyclocross Race through English Landing Park on December 13, 2014 from 6:30 a.m.- 3:30 p.m. Races are scheduled to begin at 10:00 a.m. and end at 3:30 p.m. The estimated attendance will be 300 individuals. The Event Manager has also requested use of the East Shelter and electric pedestals as needed. Police and City Staff support has not been requested by the Event Manager. City Staff believes that it is important to note that the bike course will be crossing over pedestrian trails and recommends that race officials be stationed at those points for public safety.

Per the Guidelines for Events in Parkville (2009) the event organizer will provide proof of insurance prior to the event and cleanup any trash or debris after event completion. Cleanup will be provided by Cycle City located in the Parkville Commons. City Staff recommends that a deposit of \$500 be collected for this event because grass damage is likely. Events are still held liable for damage beyond the despot amount if additional park damage does occur.

BUDGET IMPACT:

Per the Guidelines for Events in Parkville (2009) the City of Parkville will receive \$300 for the event fee and \$10 for each electric pedestal used. The City will also collect at \$500 deposit which will be returned to the Event Manager minus damages following the event.

ALTERNATIVES:

1. Approve the Boss Cross Cyclocross Race event December 13, 2014 as described in the above report and event interview worksheet.
2. Approve the Boss Cross Cyclocross Race event with revisions outlined by the Community Land and Recreation Board.
3. Provide other direction to staff regarding Boss Cross Cyclocross Race event.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that Community Land and Recreation Board (CLARB) approve the Boss Cross Cyclocross Race event on December 13, 2014 as described in the above report and event interview worksheet.

POLICY:

Section 150.050.E. states that CLARB shall make recommendations to the Director of Parks and Recreation with regard to event approvals occurring on community public right-of-way and park land. CLARB shall also review and recommend procedures for carrying out such events.

SUGGESTED MOTION:

I move to approve the Boss Cross Cyclocross Race on December 13, 2014 as described in the above report and event interview worksheet.

ATTACHMENTS:

1. Event Interview Worksheet

Event Interview Worksheet

Event: Boss Cross Cyclocross Race

Dates: December 13th

Time: Set up to begin at 6:30. Races 10:00 am End at 3:30 (5 races each day).

Location: English Landing Park

Event Manager: Joe Fox

Contact #: 816.820.0366

Purpose: Off road bike race

Crowd: About 300

Insurance: \$2 Million

Off-duty Parkville Police Officers: No

Fee: \$300

Vendors: No

Electricity: Yes, \$10 per pedestal

Advertising: On line, e-mails, bike shops, social media

McKeon Stage: No

Shelters: Yes, East Shelter

Cleanup: Same day, by Cycle City Racing

Signage: No

Event Rentals: No

Other: Off road racing, bike course would be crossing over pedestrian trails, race officials would be needed at those points for public safety.

CITY OF PARKVILLE Policy Report

Date: Wednesday, October 1, 2014

Prepared By:

Tim Blakeslee
Assistant to the City Administrator

Reviewed By:

Tom Barnard
Parks Superintendent

ISSUE:

Approval of the Winter Wonderland Initiative and the Main Street Christmas Tree Display in the English Landing Park parking lot from November 20, 2014 to December 28, 2014.

BACKGROUND:

The Winter Wonderland Initiative was originally planned as an event to sell holiday light display space to area businesses with the objective of creating a drive-through light display in English Landing Park. The Initiative was originally approved by the Community Land and Recreation Board (CLARB) on September 10, 2014 with the expectation that the Main Street Parkville Association (MSPA) would meet specific conditions defined by City Staff. These conditions were:

- No event admission or gate fee will be charged, though non-mandatory donations may be accepted.
- All light display sponsors/vendors will have a valid City of Parkville occupational license if required per Chapter 605 of the Parkville Municipal Code.
- MSPA will secure a minimum of 20 vendor displays for the event.
- MSPA will submit a traffic plan for review and approval by the Parkville Police Department.
- MSPA will submit a security plan for review and approval by the Parkville Police Department.
- All vendor displays and electrical connections will be inspected and approved by the Fire Marshal (South Platte Fire Protection District).
- MSPA will submit a volunteer support plan for review and approval by the City of Parkville and will recruit adequate volunteers to support the event.

These conditions assumed that MSPA would also comply with all other requirements in the event guidelines and Municipal Code, including the event fees (\$300 per day + \$10 per electric pedestal per day of the event). MSPA asked for a waiver from some of the daily event fees and a waiver to extend the 7-day maximum event length policy for special events. CLARB choose to honor these requests, imposing a \$2100 total event fee and extending the maximum event timeframe for this event to 38 days.

City Staff met with Danelle Nichols of MSPA on September 30, 2014 and were informed that the Winter Wonderland Initiative would not be able to meet the 20 vendor minimum condition. As a result, the event was removed from the 10/7/14 Board of Aldermen agenda.

In an effort to revitalize the event, the Main Street Parkville Association is proposing the display be downsized to only 6-8 vendors along the Main St. side of the English Landing Park parking lot from November 20, 2014 to December 28, 2014. In addition, the MSPA would like to set up a large metal Christmas tree as part of the display.

City Staff recommends the Winter Wonderland Initiative adhere to that the same conditions as previously established without the minimum vendor limit. In addition, MSPA is again asking for a waiver for some of the daily event fees and a waiver to extend 7-day maximum event length

policy for special events. These waivers will require approval by the Board of Aldermen via an ordinance. As a result, CLARB must provide a recommendation to the Board of Aldermen on these issues.

In addition to the Winter Wonderland Initiative, the Event Manager would also like a Main Street Christmas Tree Display in the large south parking lot between East and Main Streets. City Staff recommends that prior to finalizing tree set-up, a safety plan be submitted and approved by City Staff. City Staff recommends this plan include tree placement that will minimize any parking hindrances, will not obstruct right-of-ways, and will not impede the snow removal. In addition, this plan should include specifications detailing how the tree will be secured in case of high winds for public safety.

BUDGET IMPACT:

Per the Guideline for Events in Parkville (2009) the City of Parkville will receive \$300 for the event fee per day and \$10 for each electric pedestal used, unless a wavier is granted by ordinance.

ALTERNATIVES:

1. Approve the Winter Wonderland Initiative and Main Street Christmas Tree Display as defined in the report above with the stipulation that the Winter Wonderland Initiative adhere to that the same conditions previously established without the minimum vendor limit and the stipulation that the Main Street Christmas Tree Display submit a safety plan to be approved by City Staff prior to tree placement. Approval may include a recommendation to the Board of Aldermen of a partial/full fee waiver and/or an event length extension.
2. Approve the Winter Wonderland Initiative and Main Street Christmas Tree Display as defined in the report above with the stipulation that the Winter Wonderland Initiative adhere to that the same conditions previously established without the minimum vendor limit and the stipulation that the Main Street Christmas Tree Display submit a safety plan to be approved by City Staff prior to tree placement, in addition to other revisions outlined by the Community Land and Recreation Board.
3. Provide other direction to staff regarding the Winter Wonderland Initiative and Main Street Christmas Tree Display.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that CLARB approve the Winter Wonderland Initiative and Main Street Christmas Tree Display as defined in the report above with the stipulation that the Winter Wonderland Initiative adhere to that the same conditions previously established without the minimum vendor limit and the stipulation that the Main Street Christmas Tree Display submit a safety plan to be approved by City Staff prior to tree placement. City Staff will defer to CLARB on the discussion of the event fee and event timeline extension.

POLICY:

Section 150.050.E. states that CLARB shall make recommendations to the Director of Parks and Recreation with regard to event approvals occurring on community public right-of-way and park land. CLARB shall also review and recommend procedures for carrying out such events.

SUGGESTED MOTIONS:

I move to approve the Winter Wonderland Initiative and Main Street Christmas Tree Display as defined in the report above with the stipulation that the Winter Wonderland Initiative adhere to that the same conditions previously established without the minimum vendor limit and the stipulation that the Main Street Christmas Tree Display submit a safety plan to be approved by City Staff prior to tree placement; and,

ITEM #4C

For 10-8-14

Community Land and Recreation Board

I move to recommend to that the Board of Aldermen approval of an ordinance to approve an event fee of \$____ and an electrical service fee contract in lieu of the pedestal usage permit fee; and,

I move to recommend to that the Board of Aldermen approval of an ordinance to approve ordinance to adopt CLARB's recommendation to waive the event rule that the maximum duration for an event is 7 days.

CITY OF PARKVILLE Policy Report

Date: Wednesday, October 1, 2014

Prepared By:

Tim Blakeslee
Assistant to the City Administrator

Reviewed By:

Tom Barnard
Parks Superintendent

ISSUE:

Present and discuss a proposed revision to the Guidelines for Events in Parkville (2014) regarding vendor business licenses.

BACKGROUND:

The Guidelines for Event in Parkville (2009) that are incorporated into the Municipal Code by reference (Section 140.345) state that:

All vendors must have an occupational license. Vendors include all sellers of merchandise (including artists), food/beverage, or services at an event shall have a valid City of Parkville occupational license per Chapter 605 of the Parkville Municipal Code.

On September, 10 2014 the Community Land and Board (CLARB) approved modifications to Guidelines for Events in Parkville defined as the Event Rules and Conditions and the New and Repeat Event Information and Application. CLARB recommended that the Board of Aldermen accept the same and make any necessary revisions to the Municipal Code by adoption of an ordinance at a future date. These modifications by CLARB did not revise the requirement that event vendors must have a business license.

Recent discussions with event organizers have prompted City Staff to realize that the regulation stating that event vendors must have a business license has not been enforced consistently in the past. Last week, Parkville Community Development Corporation (PCDC) passed a motion to support amending the section of the Municipal Code to exempt event vendors from the requirement to obtain a business license during a 501c3 sponsored event. Danelle Nichols of the Main Street Parkville Association (MSPA) stated that MSPA believes that events organized by all Non-Profit organizations should also be exempt from event vendor business license requirement. Danelle expressed reservations about the difficulty of compelling event vendors to procure an additional license.

Staff is deferring to CLARB to provide guidance on this issue. Since the regulation has not been enforced in the past, the impact to formalize the exemption is minimal. Staff can envision that some permanent brick-and-mortar businesses may argue that the City is making it easier for competitors to do business downtown without having to purchase a business license. On the other hand, the increase in citywide activity generated by a busy event benefits everyone.

Pending the discussion tonight, the simplest way to enact a change in vendor requirements would be for CLARB to propose a revision to the Guidelines for Events in Parkville (2014). At the November CLARB meeting, City Staff will recommend proposed revisions to the Guidelines for Events in Parkville (2014) for approval. The Board of Aldermen must also accept the revisions by adoption of an ordinance.

BUDGET IMPACT:

As this is a discussion item, there is no budget impact at this time.

ALTERNATIVES:

1. Accept the update from staff and provide guidance on the discussion items presented.
2. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that CLARB receive the update on a proposed revision to the Event Rules and Conditions (2014) regarding vendor business licenses.

POLICY:

Section 150.050.E. gives CLARB authority for event approvals occurring on community public right-of-way and park land. Any updates to the Guidelines for Events in Parkville (Section 140.345) must be approved by CLARB.

SUGGESTED MOTIONS:

As this is a discussion item, no motion is necessary.

CITY OF PARKVILLE Policy Report

Date: Wednesday, October 1, 2014

Prepared By:

Tim Blakeslee
Assistant to the City Administrator

Reviewed By:

Tom Barnard
Parks Superintendent

ISSUE:

Present and discuss a proposed revision to the Guidelines for Events in Parkville (2014) regarding the cost of parades.

BACKGROUND:

On September, 10 2014 the Community Land and Board (CLARB) approved modifications to Guidelines for Events in Parkville defined as the Event Rules and Conditions and the New and Repeat Event Information and Application. CLARB recommended that the Board of Aldermen accept the same and make any necessary revisions to the Municipal Code by adoption of an ordinance at a future date.

As part of the Guidelines for Events in Parkville (2014), City Staff had originally proposed a \$300 parade fee so the City would be able recover a portion of the total cost of hosting a parade. Prior to including that fee in the Guidelines, CLARB asked City Staff to review the true cost of hosting a parade. The Parkville Police Department informed City Staff that the minimum cost of hosting a parade is between \$1500 and \$2000. Currently, the Parkville Police Department specifically budgets overtime hours for only the 4th of July Parade and the Parkville Days Parade. These overtime expenses are not specifically offset by event fees. Although, City Staff recognizes that a large parade fee may limit future desire for hosting parades in Parkville.

City Staff is deferring to CLARB's judgment to provide guidance on this issue. A police presence at parades is required for road closures and participant/spectator safety. Citizen's also consistently point to the positive public image the Parkville Police Officer's present at parade events.

Pending the discussion tonight, the simplest way to enact a change in the parade fee would be for CLARB to propose a revision to the Guidelines for Events in Parkville (2014). At the November CLARB meeting, City Staff will recommend proposed revisions to the Guidelines for Events in Parkville (2014) for approval. The Board of Aldermen must also accept the revisions by adoption of an ordinance.

BUDGET IMPACT:

As this is a discussion item, there is no budget impact at this time.

ALTERNATIVES:

1. Accept the update from staff and provide guidance on the discussion items presented.
2. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends that CLARB receive the update on a proposed revision to the Guidelines for Events in Parkville (2014) regarding the cost of parades.

ITEM #5B

For 10-8-14

Community Land and Recreation Board

POLICY:

Section 150.050.E. gives CLARB authority for event approvals occurring on community public right-of-way and park land. Any updates to the Guidelines for Events in Parkville (Section 140.345) must be approved by CLARB.

SUGGESTED MOTIONS:

As this is a discussion item, no motion is necessary.