



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#15-112)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, April 8, 2015 7:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m. Roll was called by Tom Barnard. Members present were: Michelle Flamm, Neil Davidson, Chris Cardwell, Phil Wassmer, Linda Arnold, Susan Robb and Marc Sportsman (Liaison). Alysén Abel, Tim Blakeslee, Tom Barnard and Jan Davis were present from the City. A quorum was present. Absent: Laura Ozenberger, Bill Gresham and Adam Zink.

2. CITIZEN INPUT - None

3. CONSENT AGENDA

A. Approve the minutes for the March 11, 2015 regular meeting.

NEIL DAVIDSON MOTIONED TO APPROVE THE MINUTES FROM THE MARCH 11TH MEETING. SUSAN ROBB SECONDED THE MOTION. MOTION APPROVED 6-0.

4. ACTION AGENDA

A. CLARB 15-112-01 Certified 5K/10K Marathon Route

Jeremy Jordan, representing local running clubs, presented a proposed 5K/10K course for certification, which has been approved by Chief Chrisman. The course limits runners to 9 minutes on Main Street for the 5K, with a 2nd lap on Main Street for the 10K; however runners would be spread out. Runners would start and finish in front of McKeon Stage on Bush Drive. Runners would then proceed north, turning left on McAfee and Left on Main Street. They would continue to Platte Landing and follow the trail along View Point, next to the River, and end at the main stage. Jordan offered to pay the \$600 cost to certify the course. The benefits of certification are: Sets location/need for volunteers (16 needed for a 5K and 18 for a 10K); no more start/finish on Main Street; the Dog Park remains open; the bulk of park amenities are available; coordination is easier; consistent course for runners with unchanging race coordinates; and will be one of the fastest courses in the metro area. It was suggested that the race day package fee of \$300 should include the McKeon stage rather than a shelter house. Races could be completed before noon leaving the stage available for evening activities. Jeremy confirmed that walkers would use the same course, but start behind runners. The slowest walkers should be off of McAfee in less than 11 minutes. The course would need to be re-certified every 10 years. Michelle asked if the Board would vote on a waiver of the \$100 McAfee Stage. Tim Blakeslee advised that topic would have to be deferred to the next meeting.

CHRIS CARDWELL MOTIONED TO APPROVE THE PROPOSED 5K/10K COURSE AND CERTIFICATION. SUSAN ROBB SECONDED THE MOTION. MOTION APPROVED 6-0.

B. CLARB 15-112-02 Parkville Parks Donation Program

Tim Blakeslee advised that the donation plan remains unchanged from that presented at the last meeting with the exception of the donation levels which were raised to \$50 and \$100, color changes to the brochure, bench locations updated and tree species updated. The website has also been updated. Other bench locations will be considered in Phase II of the donation program. To

begin, the dog board/dog tags will be indefinite, but can be changed later. The Donation Program is on the BOA agenda. Once approved, brochures will be printed and distributed in Parks and City Hall.

NEIL DAVIDSON MOTIONED TO RECOMMEND THE BOARD OF ALDERMEN APPROVE THE DONATION PROGRAM AS MODIFIED. LINDA ARNOLD SECONDED THE MOTION. MOTION APPROVED 6-0.

C. CLARB 15-112-03 Sullivan Nature Sanctuary Trail Naming (Maria Ewing)

The Sullivan Nature Sanctuary is in memory of Edgar and Ruth Sullivan, as well as other family members. The North Twin and South Twin trails in the Sullivan Nature Sanctuary were named after their twin daughters, Kathryn and Virginia. The matriarch of the Sullivan family was Edgar's mother, Maria Ewing. To honor Maria's memory, the Sullivan family requested that a portion of the trails in the Sullivan Nature Sanctuary be named after her. The family would like to name the loop trail at the end of the North Twin Trail the Maria Ewing Trail.

CHRIS CARDWELL MOTIONED TO RECOMMEND THE BOARD OF ALDERMEN APPROVE THE MARIA EWING TRAIL NAMING. PHIL WASSMER SECONDED THE MOTION. MOTION APPROVED 6-0.

D. CLARB 15-112-04 Play Equipment replacement -English Landing Park (Cozy Cocoon)

To replace a dinosaur that is cracked and slated for removal, Staff recommended the purchase of a Cozy Cocoon playground toy (only available through Playworld) at a cost of \$1,999.00. This price included a 25% discount and has been approved by the City Administrator. The height, weight and material were discussed. The Park enhancements budget is \$5,000.

PHIL WASSMER MOTIONED TO APPROVE THE PURCHASE OF THE PROPOSED COZY COCOON PLAY EQUIPMENT. SUSAN ROBB SECONDED THE MOTION. MOTION APPROVED 6-0.

E. CLARB 15-112-05 Capstone replacement at the Gresham Memorial Fountain

In February 2015, someone removed one of the capstones around the fountain, which contained a bronze commemorative plaque. The City is working on getting the stone and plaque replaced. To prevent future vandalism, the City would like to permanently set the capstones around the fountain. Staff received three quotes from contractors and the low bid was MTS Contracting for \$3,210.00.

NEIL DAVIDSON MOTIONED TO RECOMMEND THE BOARD OF ALDERMEN APPROVE THE DONATION PROGRAM AS MODIFIED. CHRIS CARDWELL SECONDED THE MOTION. MOTION APPROVED 6-0.

5. NON-ACTION AGENDA – None

6. STAFF UPDATES ON ACTIVITIES

A. Parks

1. Dog Park update
 - i. The Dog Park was seeded during the 3/30-4/10 closure and is slated to re-open on 4/11.
2. Wetlands Update
 - i. Staff tried a prescribed burn again but lacked the density of grass to keep it going. Barnard described that the area would have to be cleared with a brush hog. The City does not own a brush hog. Discussion held regarding whether to leave area as is resulting in more required mowing, cultivate to a depth of 6" and immediately seed, or rent brush hog equipment from local farmers. Abel has explored equipment rental from the County and other surrounding cities with no success. No feasibility study was completed by the County as it was postponed 6 weeks. Barnard to consult with Laurie Brown.
3. Outreach Grant Update.
 - i. The City received a \$40,000 Outreach Grant for new restrooms at Platte Landing Park. Public Works is in the process of drafting an RFQ for architectural design and plans a September construction start, completing in November/December. If pricing is not satisfactory, a modular unit could be considered as the City already has pricing.
4. Tree City "USA" – Arbor Day 4/24
 - i. Arbor Day ceremony at 1:00 p.m. Parks crew will plant several trees in the small dog park. Barnard to check on tree donations. Discussion held on how to better coordinate high school senior volunteers.

B. Public Works

1. Sullivan Nature Sanctuary Dedication
 - i. To be held Saturday, 5/16 at 2:00 P.M. More information to come.
2. Barbara Lance Memorial Fund
 - i. Donations totaled \$1,630. Nature Sanctuary staff will purchase (3) picnic tables in her memory which will need to be approved by the City Administrator. The family has asked that she be remembered with plaques on the tables.

7. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Neil Davidson asked the status of the Steamboat Arabia marker. Barnard replied that it should be installed within the next 7 days. Davidson expressed that a dedication was in order, with a Mayoral proclamation and her presence at the dedication. Sportsman thought an invitation from the Mayor to the family was appropriate.
- B. Neil Davidson presented a flyer regarding a native plant sale by Missouri Wildflower Nursery on May 2nd.
- C. Trail Day celebration is Saturday, June 6th, from 10:00 to noon at Platte Landing Park.
- D. Platte County was selected by Robert Wood Johnson as one of the healthiest counties in the United States.
- E. Brian Nowotny has received an award from MARC for outstanding leadership. A luncheon for the recipients is 6/5 (Friday) at a downtown hotel. \$45/each or \$425/table. For additional information contact Neil Davidson.
- F. Cardwell congratulated Alysén Abel on her award from the American Society of Civil Engineers. She is the recipient of the (ASCE) National 2015 Harland Bartholomew

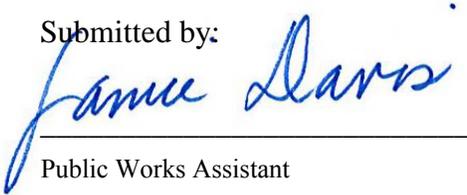
Award for contributions to the enhancement of the role of the civil engineer in urban planning and development.

8. **ADJOURN**

CHRIS CARDWELL MADE A MOTION TO ADJOURN AT 8:10 P.M. NEIL DAVIDSON SECONDED THE MOTION. MOTION APPROVED 6-0.

The minutes for April 8th, 2005, having been read and considered by the Board, were approved as modified on this the 13th day of May, 2015.

Submitted by:

A handwritten signature in blue ink that reads "James Davis". The signature is written in a cursive style and is positioned above a horizontal line.

Public Works Assistant