



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#16-122)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, February 10, 2016 7:00pm

City Hall Boardroom

1. CALL TO ORDER

Chairman Michelle Flamm called the meeting to order at 7:00 p.m.

2. ROLL CALL

Members present:

Chairman Michelle Flamm
Vice Chairman Laura Ozenberger
Secretary Adam Zink
Neil Davidson
Phil Wassmer
Bob Stuteville
Liaison Marc Sportsman

Members Absent with prior notice:

William Gresham
Susan Robb

A quorum of the Community Land and Recreation board was present.

Staff Present:

Alysen Abel, Public Works Director
Tim Blakeslee, Assistant to the City Administrator
Lauren Palmer, City Administrator
Kelly Yulich, Community Development Assistant

3. CITIZEN INPUT

None

4. CONSENT AGENDA

A. Approve the minutes for the January 13, 2016 regular Community Land and Recreation Board meeting.

Chairman Flamm called for any discussion of the minutes.

Secretary Adam Zink moved to approve the minutes and Board Member Davidson seconded. Motion passed: 7-0.

5. PARKVILLE PARKS MASTER PLAN STEERING COMMITTEE MEETING

Tim Blakeslee introduced County Representatives Julie Rule Chairman with the County Parks Board and Noel Challis with Platte County.

Mr. Blakeslee then introduced Larry Reynolds and Steve Rhoades with Vireo.

Mr. Rhoades gave an overview of the Master plan concept and the direction in which the steering committee should focus on in determining the vision and goals for the Park System. He outlined the schedule and phases in which the steering committee should focus on. Chairman Flamm asked if any work had been done on the Phase one portion. Mr. Rhoades stated that due to the cold weather there had not been any.

Mr. Rhoades explained that they have noticed a list of patterns and preference's which are being seen nationally. He stated that the board needed to think about what they want to be the "Brand" of the Parkville Parks. He discussed tiered systems, multigenerational aging and healthy pleasures. All of which are the preferences being seen nationally.

A presentation was shown depicting the project scope which consisted of the Discovery period, the opportunities and constraints and any issues at hand. The outreach to the community and the visions/goals that would need to be set forth to determine the vision and goals the parks board wants to set for their parks. They also explained the process to identify participants (focus groups). They determined that there needed to be four core groups comprised of Government Officials (City and County); Downtown Stakeholders; Schools (including Park University) and Recreation/Event coordinators.

The Board then discussed and outlined a group of individuals they would like to be participants and which focus group they would fall into.

Discussion ensued about the need for sports fields, which could help draw people to the park for night events which in turn could benefit the downtown area for retail businesses. Also the need for additional lighting along trail would be beneficial for people to utilize the park in the evening hours.

Liaison Sportsman asked if they could determine the demographics of people that actually use the parks. Mr. Rhoades explained that they could not determine the demographics however he did explain a process that can be used with the phone companies that is called Census Tracking. However the tracking can only be used to show attendance within a time frame, but it can track if a large event is keeping patrons in the city after the event, using the restaurants, shopping etc. The tracking can cost an estimated \$5,000 to \$10,000.00 dollars per 24 hour time frame. But it is a process that can help in determining the economic impact an event is placing on the city.

Additional discussion continued about the needs for the park and the park system that the board would like to address, which included improving what they already have.

Questions were addressed about the smaller pocket parks whether they were actually usable with accessibility or are they more of a hindrance for care and maintenance/maintaining. Board member Davidson stated he would think it would be beneficial to invite the neighbors in for a discussion about the smaller neighborhood parks and ask them for their ideas and what they would like to see.

Discussions ensued about additional dates for the steering committee to meet in March and April. Tim Blakeslee stated he would get the Board members to determine which dates were better than others and would in turn get with Vireo.

The representatives ended their presentation/discussion.

6. ACTION AGENDA

A. 2016 Community Land and Recreation Board officer Elections.

Chairman Flamm called for discussion on the elections of the board members.

Secretary Zink moved to appoint current Chairman Flamm as Chairman. Board member Wassmer seconded. Motion passed 7-0.

Chairman Flamm moved to approve current Vice Chairman Laura Ozenberger as Vice Chairman. Board member Wassmer seconded. Motion passed 7-0.

Chairman Flamm moved for Secretary Zink to remain as Secretary. Board member Wassmer seconded. Motion passed 7-0.

It was noted that Board Member Bob Stuteville's term would expire in May. Tim Blakeslee would notify the Mayor to re-appoint at that time.

B. Recommend that the Board of Aldermen approve Platte Landing Park Wetlands farming agreement.

Public Works Director Alysen Abel shared with the Board that the Platte Landing Park is owned by Platte County; however the City of Parkville is responsible for the maintenance of the park, including the mitigated wetland and native vegetation area. The City and County signed a Cooperative agreement addressing the maintenance of the park, allowing the City to determine the best course of action for maintenance of the park area.

The agreement stipulates that the City will mow a ten foot strip along all walking trails and around all active developed park amenities, but the City did not plan to actively maintain the native vegetation area until the implementation of Section 1135 wetland restoration project being considered by the City, Platte County and the Army Corps of Engineers. Since the Adoption of the agreement the City was advised that they must maintain the wetland area in order to control invasive species. Several failed attempts at managed burns, mowing and spraying had led staff to reach out to area farmers to determine if there was interest in farming the area, to aid in controlling the city's maintenance costs until the construction of the corps project.

The County had entered into an agreement on January 10, 2010 prior to park construction with Mr. Brian Kringle in regards to farming the area. The agreement gives Mr. Kringle the first right to maintain and farm the property with no additional compensation to the County. The city was not aware of the agreement prior when executing the cooperative agreement between the city and county on September 16, 2013.

Abel reminded the board that at the January 13, 2016 CLARB meeting that staff recommended honoring the agreement and negotiating a land lease farming agreement with Mr. Kringle. However the board had risen several questions concerning the agreement and if the City was legally bounded by the 2010 agreement. Since that last meeting staff reached out to legal counsel and they have advised honoring the agreement between Platte County and the Kringles since the agreement predates the agreement between the City and Platte County. However legal will do further analysis to determine if the City has any claims to recoup any lost revenues from the County for failure to disclose the 2010 Kringle agreement prior to the execution of the Cooperative Agreement.

The City has drafted a lease agreement for the farming operations for a 3-year term, in an effort to bridge the gap until the construction of the Section 1135 Corp of Engineers Project, which would alleviate the City's responsibility for maintain the wetland area. At the end of the 3-year term, Mr. Kringle will leave the land as harvested ground.

Abel asked for the board to recommend this proposal or add additional information for them to approach the Board of Aldermen for final recommendation.

Discussion ensued with the Board whether the City should honor the contract Mr. Kringle has with County, ask Mr. Kringle to relinquish his contract and take the farming aspect out to bid for a higher cost per acre rental or to not honor the contract at all.

Chairman Flamm asked for additional alternatives if any. Question was raised to ask the County for reimbursement.

Liaison Sportsman shared his research on pricing and bushel to the acres and the long range scope of farming it.

Questions were raised about access to the property with farming equipment, would the farmer be entering via Parkville, or the neighboring farmland.

Chairman Flamm asked for any additional comments or concerns from the Staff or the Board members. Seeing none Chairman Flamm called for a motion.

Chairman Flamm moved for staff to recommend approval of Platte Landing Park wetlands farming agreement for a term of three years contingent upon additional conversations with Mr. Kringle and Platte County for modifications; and should the terms of the agreement not be modified the Board agreed to the original staff recommendations. Secretary Zink seconded. Motion passed 7-0.

7. STAFF UPDATES ON ACTIVITIES

A. Administration

1. MSPA Executive Director Update

Tim Blakeslee relayed that the new Executive Director for Main Street Parkville Association was David Leader.

2. CLARB Board Terms Reminder

Tim Blakeslee will be sending reminders that terms are coming due.

3. Event Guidelines

Tim Blakeslee has met with MSPA for any concerns and event coordinating with the event guidelines.

B. Public Works

1. Parks Report – January

Public Works Director Abel provided an update on the Parks activities.

Secretary Zink stated that he had observed several areas of the trail that were sloppy and needed to be re-crowned. Abel said she would reach out to the Parks Superintendent concerning the trail.

2. English Landing Park Restroom Update

Public Works Director Abel gave an update of the Parks Restroom bid opening. The lowest bid is \$100k over the budget for the project. She will work with the architect to find a way to value engineer the project. There were several bidders and a lot of interest in the project, but the Board of Aldermen might have to rebid the project..

3. Tree City USA

Arbor Day celebration was in April.

4. Administrative Assistant Update

Jan Davis left the City to enjoy retirement with her husband and staff was in the process of advertising the position.

8. MISCELLANEOUS ITEMS FROM THE BOARD

Board Member Davidson stated that restoration of the Dorothy Day Cabin off of Green Hills Road began and the contract for the river trail behind the tank farm has been finalized

9. ADJOURMENT

Seeing no other discussion, Chairman Flamm called for a motion to adjourn.

Board Member Davidson moved to adjourn and Board Member Arnold seconded. Motion passed 7-0. Meeting adjourned at 9:30 p.m.

The minutes for February 10, 2016, having been read and considered by the Board, were approved on this the 13th day of April 2016.

Kelly Yulich
Community Development Department Assistant

Date