



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#15-119)

MINUTES

CITY OF PARKVILLE, MISSOURI

Thursday, November 12, 2015 7:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. Roll was called by Tom Barnard. Members present were: Laura Ozenberger, Adam Zink, Neil Davidson, Phil Wassmer, Susan Robb and Bob Stuteville. Absent with notice were Michelle Flamm, Linda Arnold, William Gresham and Liaison Marc Sportsman. Alysén Abel (Public Works Director), Tom Barnard (Parks Superintendent) and Jan Davis (Public Works Assistant) were present for the City. A quorum was present.

2. CITIZEN INPUT - None

3. CONSENT AGENDA

A. Approve the minutes for the October 14, 2015 regular meeting.

ADAM ZINK MOTIONED TO APPROVE THE MINUTES FROM THE OCTOBER 14^H REGULAR MEETING. NEIL DAVIDSON SECONDED THE MOTION. MOTION APPROVED 6-0.

4. ACTION AGENDA

A. CLARB 15-119-01 Recommend that the Board of Aldermen approve the ELP Restroom/Parks Storage Final Conceptual Design as presented by WSKF Architects.

Barnard introduced John Freshnock (WSKF Architects) who presented final conceptual design drawings and a budget comparison between the budget presented at the last meeting and the current budget. Freshnock detailed that the current design relocated the building due to grades and makes every effort to keep the roof in the event of a 100 year flood event. Two additional feet of grade were added to the restroom building site and the walls were raised to a 10' height. Mechanical, electrical and plumbing consultants also weighed in on this design. The electrical engineer felt that the last electrical budget was low and raising that line item, coupled with aesthetic changes to the building exterior, overran the budget. Abel and Freshnock went through the estimate and value engineered approximately \$36,000 from the budget. The budget has been reduced to \$197,000 and CLARB discussed priorities to be added back to reach a final \$210,000 budget.

ADAM ZINK MOTIONED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE ELP RESTROOM/PARKS STORAGE FINAL CONCEPTUAL DESIGN AS PRESENTED BY WSKF ARCHITECTS WITH THE FOLLOWING ITEMS ADDED TO THE BID DOCUMENTS AS ADD ALTERNATES: 1) DRINKING FOUNTAIN, 2) SINK IN THE WOMEN'S RESTROOM AND 3) HEAT WOMEN'S AND MEN'S RESTROOMS. PHIL WASSMER SECONDED THE MOTION. MOTION APPROVED 6-0.

B. CLARB 15-119-02 Recommend that the Board of Aldermen approve the Outreach Grant.

Staff recommended applying for an Outreach Grant for four projects: 1) purchase two zero-turn mowers for the Parks Division, 2) widen the existing trail around Grigsby Field, 3) add a dog park shade awning and 4) funding for the Parks storage building. The 2016 budget has funds for the purchase of one zero turn mower, with a second purchase in 2017. Two are currently needed.

The City has no matching funds for the shade structure which is a requirement of the grant. CLARB discussed priority items for the grant application.

ADAM ZINK MOTIONED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE OUTREACH GRANT FOR 1) PARKS STORAGE BUILDING, FENCING, GRAVEL DRIVE, AND LANDSCAPING, 2) TRAIL UPGRADE AROUND GRIGSBY FIELD WITH THE CONVERSION OF HARD SURFACE TO CHAT, ADDITION OF A TRAIL WITHIN THE LARGE DOG PARK WITH MATCHING STAFF LABOR AND MILE MARKERS. PHIL WASSMER SECONDED THE MOTION. MOTION APPROVED 6-0.

5. NON-ACTION AGENDA

6. STAFF UPDATES ON ACTIVITIES

A. Parks

1. Parks Update:

- A. *Spirit Fountain Pump.* The Spirit Fountain pump gave out, was removed and taken to FTC who estimated replacement cost at \$2,200. That cost has been included in 2016 budget.
2. *Events update:*
 - A. Christmas on the River – 11/20
 - B. Turkey Trot – 11/24
 - C. Hillcrest kickball tournament – 11/21
 - D. KC Metro 02 fun walk – 11/14
 - E. Santa’s workshop, 11/20 until Christmas
3. *Standing events.* 2016 event calendar was presented with standing event dates along with smaller repeat events who have requested dates as well.
4. Park electrical pedestals were vandalized and the Park received wind damage from a recent storm resulting in the loss of a large maple tree behind the east shelter and several silver maples.
5. All ash trees have been removed from the parking lot along East and McAfee except for the trees that parallel S. Main Street, where the electric pedestals are located.

B. Public Works:

1. *FEMA grant update.* Staff submitted the application for the low water crossing. FEMA has responded that it is taking the application to the next level.
2. *McKeon tree stump voting results.* The bald eagle received the most votes, staff has received contractor pricing, and is in the process of preparing contracts.
3. The next CLARB meeting is tentatively scheduled for 12/9.

7. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Ozenberger asked the status of the water hydrants in Platte Landing Park. Barnard had asked the manufacturer for warranty help or replacement, but the one year warranty has passed. He would like to consider replacing the hydrants with something similar to what is used in English Landing Park, which is readily available, less expensive, and easier to maintain.
- B. CLARB discussed Wetlands farming. Brian Kringle (farmer currently farming acreage by the Wastewater Treatment plant) sold the property to Platte County that is now Platte Landing Park. Based on his relationship to the property, staff reached out to him first to request a proposal for the farming of the wetland area. An RFP and farming agreement were prepared and will be sent to Kringle for his response.

8. **ADJOURN**

NEIL DAVIDSON MADE A MOTION TO ADJOURN AT 8:36 P.M. PHIL WASSMER SECONDED THE MOTION. MOTION APPROVED 6-0.

The minutes for November 11, 2015, having been read and considered by the Board, were approved on this the 13th day of January 2016.