



COMMUNITY DEVELOPMENT  
8880 Clark Avenue  
Parkville, MO 64152  
(816) 741-9313  
(816) 741-8652 FAX

## Application for Planned District Development Permit

### 1. Applicant / Contact Information

#### Applicant(s)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### Engineer and/or surveyor(s) preparing plat

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### Owner(s), if different from applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### Contact Person

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for the retraction of this permit.

**Applicant's Signature** (Required) \_\_\_\_\_ Date: \_\_\_\_\_

**Property Owner's Signature** (Required) \_\_\_\_\_ Date: \_\_\_\_\_

### 2. Property Information

Planned zoning district: \_\_\_\_\_

Address or location: \_\_\_\_\_  
If no address issued, submit legal

Proposed use(s): \_\_\_\_\_  
\_\_\_\_\_

Gross acreage: \_\_\_\_\_

Net acreage: \_\_\_\_\_

Open space acreage: \_\_\_\_\_

Lot coverage (non-res): \_\_\_\_\_

Residential Lots: \_\_\_\_\_

Residential density (units/acre): \_\_\_\_\_

Is proposal an alteration to an existing building or new construction?  existing  new

**3. Public Improvements**

Are any public improvements required for this project? \_\_\_\_\_  
Explain: \_\_\_\_\_  
\_\_\_\_\_

Please note below other comments or factors relating to the proposed development:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Checklist of required submittals**

- Completed application.
- Nonrefundable application fee of \$300.00.
- Certified list of property owners within 185' of subject property
- Fifteen (15) copies 24" x 36" size, or larger, one (1) 11 x 17 size copy, and one (1) electronic copy (pdf format) of the development plan showing features associated with the site such as structures, parking, access, loading areas and signage. The site plan should also show the accurate dimensions of the property and any features.
- Fifteen (15) copies 24" x 36" size, or larger, one (1) 11 x 17 size copy, and one (1) electronic copy (pdf format) of the floor plan and elevation views of the structure (2 complete sets of sealed building plans must be submitted to the Building Safety Division of the Community Development Department and the South Platte Fire Protection District for code compliance review before construction can occur).
- Fifteen (15) paper copies and one (1), electronic copy (pdf format) of any supporting documentation desired for presentation to the Planning Commission. Please note: after approval by the Planning Commission, 30 (thirty) copies of the 11 X 17 plan and any supporting information will be required to submit to the Board of Aldermen.
- Authorization signature of the applicant and owner of record of the property.
- If subject to covenants and/or deed restrictions, signed approval of the association/entity enforcing such.

**For City Use Only**

Application accepted as complete by: \_\_\_\_\_  
Name / Title Date

Application fee payment:  Check # \_\_\_\_\_  M.O. \_\_\_\_\_  Cash

Final reimbursable costs payment (if applicable). Date of Action: \_\_\_\_\_

**Planning Commission Action:**  Approved  Approved with Conditions  Denied

Date of Action: \_\_\_\_\_

Conditions if any: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Board of Aldermen Action:**  Approved  Approved with Conditions  Denied

Date of Action: \_\_\_\_\_

Conditions if any: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_