



**City of Parkville**

8880 Clark Avenue  
Parkville, MO 64152  
(816) 741-7676  
(816) 741-0013 FAX

**Finance Committee Meeting**

January 11, 2012

12:00 PM

**Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the December 14, 2011 Meeting

**Public Works – Kirk Rome**

3. McKeon Stage/Gazebo Reconstruction Discussion
4. Sewer Flooring Bids
5. HHW Renewal
6. Parks Building Façade Improvements – Cantrell & Associates Architectural Design Proposal

**Other Business**

**ADJOURNMENT**

**Request for Approval**

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**City of Parkville, Missouri**  
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## **Finance Committee Meeting**

January 26, 2012

9:20 AM

### **Agenda**

1. **CALL TO ORDER** at 9:20 a.m. in the Board Conference room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the January 11, 2012 Meeting

### **Administration – Shannon Thompson**

3. Trash & Recycling Bids
4. TooBaRoo – Website

### **Other Business**

### **ADJOURNMENT**

**Request for Approval**

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**City of Parkville, Missouri**  
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## **Finance Committee Meeting**

February 10, 2012

2:00 PM

### **Agenda**

1. **CALL TO ORDER** at 2:00 p.m. in the Board Conference room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes – No Minutes Ready for Approval

### **Administration – Shannon Thompson**

3. City Collector / Comptroller Position
4. Paperless Options
5. TooBaRoo – Website

### **Public Works – Kirk Rome**

6. Downtown Restroom Renovation – Servpro
7. Playground Rubber Mulch – Rooster Rubber
8. New Playground Equipment
9. DISCUSSION: Engineering Technician / NID Inspection

### **Community Development – Sean Ackerson**

10. GBA Contract for Consulting Services – Structural Review of Cell Towers

### **Other Business**

### **ADJOURNMENT**

**Request for Approval**

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**City of Parkville, Missouri**  
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## **Finance Committee Meeting**

February 29, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes – No Minutes Ready for Approval

### **Administration – Shannon Thompson**

3. Website
4. Request from Pat Kelly
5. Utility Billing
6. **UPDATE:** Business License

### **Public Works – Kirk Rome**

7. Lot Usage Agreement for Spring/Fall Clean-Up and Recycling Extravaganza – Damon Pursell
8. HHW Contract Renewal
9. Livable Community Study Agreement with Transystems
10. Brush Creek NID Phase IV KCP&L Service Extension Agreement
11. Brush Creek NID Phase IV Construction Contract
12. Material Acquisitions and Engineering Technician position – DRJP Workers
13. Brush Creek NID Inspection
14. Route 9 Bicycle/Pedestrian Trail Design Proposal

### **Other Business**

### **ADJOURNMENT**

**Request for Approval**

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**City of Parkville, Missouri**  
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## **Finance Committee Meeting**

March 14, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the January 26, 2012 Meeting

### **Administration – Shannon Thompson**

3. 2011 Audit – Bruce D. Culley, C.P.A., P.C.
4. Work Authorization – Brush Creek NID
5. Eastside Park Property
6. **UPDATE:** Polsinelli Shughart Cost – Jeff Rosen
7. **UPDATE:** Sewer Billing

### **Other Business**

### **ADJOURNMENT**

**Request for Approval**

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## **Finance Committee Meeting**

March 28, 2012

12:30 PM

### **Agenda**

1. **CALL TO ORDER** at 12:30 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the February 29, 2012 Meeting

### **Administration – Shannon Thompson**

3. **UPDATE:** Sewer Utility Billing

### **Public Works – Kirk Rome**

4. Street Sweeping Bids
5. Sewer Department Mower Bids

### **Other Business**

### **ADJOURNMENT**

■ Request for Approval



## **Finance Committee Meeting**

April 11, 2012

12:30 PM

### **Agenda**

1. **CALL TO ORDER** at 12:30 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the March 14, 2012 Meeting

### **Administration – Shannon Thompson**

3. Signatory Finance Chair & Committee
4. **UPDATE:** Sewer Utility Billing
5. **UPDATE:** Finance Procedures

### **Public Works – Kirk Rome**

6. Skid Loader Bids
7. Construction Inspector Proposals – BC NID Sewer Project

### **Other Business**

### **ADJOURNMENT**

- Request for Approval
-



## **Finance Committee Meeting**

April 25, 2012

12:30 PM

### **Agenda**

1. **CALL TO ORDER** at 12:30 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. No Minutes Ready for Approval

### **Administration – Shannon Thompson**

3. Adoption of Finance Chair, Vice Chair, & Finance Members
4. **DISCUSSION:** Day & Time of Finance Meetings
5. **DISCUSSION:** Voting Members
6. Elected Officials Conference
7. Platte County Regional Sewer District
8. **UPDATE:** Sewer Utility Billing

### **Other Business**

### **ADJOURNMENT**

■ Request for Approval

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## Finance Committee Meeting

May 21, 2012

12:00 PM

### Agenda

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the March 28, 2012 Meeting
  - B. Approval of Minutes from the April 11, 2012 Meeting

### Administration – Shannon Thompson

3. Fewson Trust
4. Sewer Utility Billing
5. Paperless Presentation

### Public Works – Kirk Rome

6. Corps of Engineers Flood Study Grant – \$25,000 (50/50 match)
7. **DISCUSSION:** Train Depot Roofing Color

### Community Development – Sean Ackerson

8. Request to Donate Graden Road Right-of-Way – Bill Tott

### Other Business

### ADJOURNMENT

■ Request for Approval



## **Finance Committee Meeting**

June 12, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the April 25, 2012 Meeting
  - B. Approval of Minutes from the May 21, 2012 Meeting

### **Administration – Shannon Thompson**

3. Platte County EDC Contract
4. Emergency Reserve Fund
5. Auditing Services

### **Public Works – Kirk Rome**

6. A-Truss Bridge Sandblasting & Painting Bid – Dayco Painting
7. Stage Cover Bid Award
8. Seal Coating Material Bid Award (Transportation Fund)
9. North Hills Engineering Proposal for UV Disinfection Study at the WWTP

### **Other Business**

### **ADJOURNMENT**

■ Request for Approval

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## **Finance Committee Meeting**

July 9, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the June 12, 2012 Meeting

### **Administration – Shannon Thompson**

3. Nature Sanctuary Director
4. Golf Cart Ordinance
5. Audit Bids

### **Public Works – Kirk Rome**

6. Curb, Gutter & Sidewalk Bid
7. Asphalt Overlay & Patching Bid
8. Seal Coating Material – Park

### **Other Business**

### **ADJOURNMENT**

- Request for Approval
-



## **Finance Committee Meeting**

July 30, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the July 9, 2012 Meeting

### **Administration – Shannon Thompson**

3. Channel 2
4. RTE Technologies
5. Chamber of Commerce Agreement
6. Auditor Selection
7. Public Relations Consultant
8. Outdoor Siren Agreement
9. Tax Levy Discussion

### **Public Works – Kirk Rome**

10. Street Sweeping

### **Other Business**

### **ADJOURNMENT**

■ Request for Approval

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## **Finance Committee Meeting**

August 13, 2012

12:00 PM

### **AGENDA**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the July 30, 2012 Meeting

### **Administration – Shannon Thompson**

3. Tax Levy

### **Public Works – Kirk Rome**

4. **UPDATE:** Parks Building Stone Facade Material Purchase
5. Contract with Strick & Co. – As-built Surveying of the Brush Creek NID Imp.

### **Other Business**

### **ADJOURNMENT**

- Request for Approval
-



## **Finance Committee Meeting**

August 27, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. No Minutes Ready for Approval

### **Administration – Shannon Thompson**

3. Draft Audit Presentation
4. Public Safety Radio System

### **Other Business**

### **ADJOURNMENT**

- Request for Approval



## **Finance Committee Meeting**

September 10, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the August 13, 2012 Meeting
  - B. Approval of Minutes from the August 27, 2012 Meeting

### **Administration – Shannon Thompson**

3. Engineering Agreement

### **Public Works – Kirk Rome**

4. Replacement Pump Purchase – Pinecrest Pump Station

### **Police – Kevin Chrisman**

5. Purchase of Police Vehicle

### **Other Business**

6. Budget Update

### **ADJOURNMENT**

■ Request for Approval



## **Finance Committee Meeting**

September 24, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the September 10, 2012 Meeting

### **Public Works – Kirk Rome**

3. Contract for 2 Soil Borings/Rock Corings from Alpha-Omega Geotech on the Bly property for an amount not to exceed \$4,800.00
4. Salt Bids
5. DRJP Material Expense limit increase
6. Crack Seal Material and Equipment Rental Bid
7. BC NID Final Pay
8. Proposed changes to the Park User Fee Ordinance for the new McKeon Stage/Patio

### **Community Development – Sean Ackerson**

9. NID Boundary Survey Contract

### **Other Business**

### **ADJOURNMENT**

■ Request for Approval

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## **Finance Committee Meeting**

October 1, 2012

12:00 PM

### **Agenda**

1. **CALL TO ORDER** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Minutes of September 24, 2012

### **Administration – Shannon Thompson**

3. **Brink Myer Wall**
4. **Geotech Services**
5. **DISCUSSION:** 2013 staffing – new position
6. **Alliance Service Agreement**
7. **Budget Update**

### **Other Business**

### **ADJOURNMENT**

■ **Request for Approval**

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## Finance Committee Meeting Agenda

October 29, 2012

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the October 1, 2012 Meeting
3. **Action Items**
  - A. Administration
    1. Utilities – Missouri American Agreement – Steve Chinn
    2. Hiring for Part-Time Sewer Utility Billing Position
    3. Approval of Use Tax Ordinance for Auto Sales
  - B. Public Works
    1. Scum Pump Replacement for Sewer Plant
    2. Pinecrest Pump Station Electrical Work – Budgeted Item
    3. Radio Bids – Public Works Narrowbanding
    4. Parks Headquarters Building Façade Improvement Bids
  - C. Community Development
    1. Memorandum of Understanding (& RFP?) for the 45 Highway Corridor Plan
  - D. Police Department
4. **Non-Action Items**
  - A. Administration
    1. Budget 2013 Update
    2. Fewson Trust Update
  - B. Public Works
    1. Application for Transportation Enhancement Grant for 9 Hwy Entryway Beautification Discussion/Update
  - C. Community Development
  - D. Police Department
5. **Unfinished Business (No action until removed from the table)**
  - A. Administration
    1. Channel 2 – Live Streaming, Outsource Services, Etc.
    2. Paperless Update
  - B. Public Works
    1. McKeon Stage Fees – To be revisited on Nov. 12th
    2. Single Vendor for City Trash/Recycling Services – To be revisited on Nov. 12th
  - C. Community Development
  - D. Police Department
6. **Other Business**
7. **Adjournment**



## Finance Committee Meeting Agenda

November 13, 2012

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the October 1, 2012 Meeting
3. **Action Items**
  - A. Administration
    1. Microsoft Exchange & Server
  - B. Public Works
    1. Storm Windows at Depot – County Grant
    2. McKeon Stage Non-Resident Fees
  - C. Community Development
  - D. Police Department
4. **Non-Action Items**
  - A. Administration
    1. Health Insurance Discussion
    2. 2013 Budget Discussion
  - B. Public Works
  - C. Community Development
  - D. Police Department
5. **Unfinished Business (No action until removed from the table)**
  - A. Administration
    1. Channel 2 – Live Streaming, Outsource Services, Etc.
    2. Final Resolution for the Fewson Trust
    3. Amendments to the Golf Cart Ordinance – given a significant financial component
    4. Auto Use Tax Ordinance for inclusion on the April Ballot
    5. Nature Sanctuary Director
    6. Farmers Market Contract Renewal
    7. FOPAS Contract Renewal
  - B. Public Works
    1. Single Vendor for City Trash/Recycling Services
    2. Riss Lake Grinder Pump Renewal
    3. Street Signs
    4. Parks Headquarters Building Window & Door Replacement Bid
  - C. Community Development
  - D. Police Department
6. **Other Business**
7. **Adjournment**



## Finance Committee Meeting Agenda

November 26, 2012

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the October 29, 2012 Meeting
  - B. Approval of Minutes from the November 13, 2012 Meeting
3. **Action Items**
  - A. Administration
  - B. Public Works
    1. Approval of Contract for Train Depot Wood Rot Repair
    2. Approval of Contract for Train Depot Energy Barrier Insulation
    3. Approval of Contract with GBA for Peer Review of the Retaining Wall Structural Design
    4. Authorization to Rebid Pinecrest Pump Station Electrical Work
  - C. Community Development
  - D. Police Department
    1. Approval of Contract for Tornado Siren Narrowbanding
4. **Non-Action Items**
  - A. Administration
    1. 2013 Budget Discussion
  - B. Public Works
  - C. Community Development
  - D. Police Department
5. **Unfinished Business (No action until removed from the table)**
  - A. Administration
    1. Channel 2 – Live Streaming, Outsource Services, Etc.
    2. Final Resolution for the Fewson Trust
    3. Amendments to the Golf Cart Ordinance – given a significant financial component
    4. Finalize Auto Use Tax Ordinance for inclusion on the April Ballot (tentative)
    5. Nature Sanctuary Director
    6. Farmers Market Contract Renewal
    7. FOPAS Contract Renewal
    8. Health Insurance Discussion
  - B. Public Works
    1. Single Vendor for City Trash/Recycling Services
    2. Riss Lake Grinder Pump Renewal
  - C. Community Development
  - D. Police Department
6. **Other Business**
7. **Adjournment**



## Finance Committee Meeting Agenda

December 10, 2012

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the November 26, 2012 Meeting
3. **Action Items**
  - A. Administration
    1. FOPAS Contract Renewal
  - B. Public Works
    1. Riss Lake Grinder Pump Agreement Renewal
  - C. Community Development
  - D. Police Department
4. **Non-Action Items**
  - A. Administration
    1. 2013 Budget Discussion
    2. NID Discussion
    3. Depot Repair Update
  - B. Public Works
    1. Park Building Roof & Façade Improvement Discussion
  - C. Community Development
  - D. Police Department
5. **Unfinished Business (No action until removed from the table)**
  - A. Administration
    1. Channel 2 – Live Streaming, Outsource Services, Etc.
    2. Final Resolution for the Fewson Trust
    3. Amendments to the Golf Cart Ordinance – given a significant financial component
    4. Finalize Auto Use Tax Ordinance for inclusion on the April Ballot (tentative)
    5. Nature Sanctuary Director
    6. Farmers Market Contract Renewal
  - B. Public Works
    1. Single Vendor for City Trash/Recycling Services
  - C. Community Development
  - D. Police Department
6. **Other Business**
7. **Adjournment**



## **Finance Committee Meeting Agenda**

December 19, 2012

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1<sup>st</sup> floor, City Hall.
2. **Approval of Minutes**
  - A. Approval of Minutes from the December 10, 2012 Meeting
3. **Action Items**
  - A. Administration
    1. Health Insurance Contract Renewal
    2. Delta Dental Contract Renewal
  - B. Public Works
    1. Retaining Wall Test Anchors Contract Approval
    2. UV Disinfection Design Contract Approval
  - C. Community Development
  - D. Police Department
4. **Non-Action Items**
  - A. Administration
    1. Auto Use Tax Ordinance Discussion
  - B. Public Works
  - C. Community Development
  - D. Police Department
5. **Unfinished Business (No action until removed from the table)**
  - A. Administration
    1. Channel 2 – Live Streaming, Outsource Services, Etc.
    2. Final Resolution for the Fewson Trust
    3. Amendments to the Golf Cart Ordinance – given a significant financial component
    4. Nature Sanctuary Director
    5. Farmers Market Contract Renewal
  - B. Public Works
    1. Single Vendor for City Trash/Recycling Services
  - C. Community Development
  - D. Police Department
6. **Other Business**
7. **Adjournment**