



Finance Committee Meeting Agenda

January 13, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approval of minutes from the December 30, 2013 meeting
3. **Financial Updates**
4. **Action Items**
 - A. Administration
 - B. Public Works
 1. Intergovernmental Agreement with the MARC Solid Waste Management District for the 2014 Regional Household Waste Collection Program
 2. Lot Usage Agreement with Damon Pursell Construction for usage of a gravel lot and disposal of brush and yard debris at 6105 NW River Park Drive
 - C. Community Development
 - D. Police Department
5. **Non-Action Items**
 - A. Administration
 - B. Public Works
 - C. Community Development
 - D. Police Department
6. **Tabled Business (No action until removed from the table)**
 - A. Administration
 1. Agreement with the Vikings Football Club for use of City Property known as Viking Field (tabled at the October 28, 2013 meeting)
 - A. Public Works
 - B. Community Development
 - C. Police Department
7. **Other Business**
8. **Adjournment**



Finance Committee Meeting Agenda

February 10, 2014

Following Adjournment of Special Board of Aldermen Meeting at 12:00 p.m.

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approval of minutes from January 13, 2014 meeting
3. **Financial Updates**
4. **Action Items**
 - A. Administration
 1. Underwriter Services for the permanent financing of the Brink Myers and Brush Creek Neighborhood Improvement District Bonds
 - B. Public Works
 1. Purchase of two M110 Mission Control Cellular units from JCI Industries for the Eastside and 45 Highway sewer pump stations
 - C. Community Development
 - D. Police Department
5. **Non-Action Items**
 - A. Administration
 1. Highway 9 Trail Project Close Out
 2. Project Updates
 - B. Public Works
 - C. Community Development
 - D. Police Department
6. **Tabled Business (No action until removed from the table)**
 - A. Administration
 - B. Public Works
 - C. Community Development
 - D. Police Department
7. **Other Business**
8. **Adjournment**



Finance Committee Meeting Agenda

February 24, 2014

12:00 PM

- 1. Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
- 2. Minutes**
 - A. Approve the February 10, 2014 minutes
- 3. Financial Updates**
- 4. Action Items**
 - A. Administration
 1. Fewson Fund Annual Financial Statement and Report
 - B. Public Works
 1. Authorize funding for a partnership to make improvements along North Crooked Road
 - C. Community Development
 - D. Police Department
- 5. Non-Action Items**
 - A. Administration
 - B. Public Works
 - C. Community Development
 - D. Police Department
- 6. Unfinished Business (postponed from prior meetings)**
 - A. Administration
 - B. Public Works
 - C. Community Development
 - D. Police Department
- 7. Other Business**
- 8. Adjournment**



Finance Committee Agenda

March 10, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approval of minutes from the February 24, 2014 meeting
3. **Financial Updates**
4. **Action Items**
 - A. Administration
 1. Review current transportation grant programs and request for authorization to apply for transportation grants
 - B. Public Works
 - C. Community Development
 - D. Police Department
5. **Non-Action Items**
 - A. Administration
 1. Credit Rating Update
 - B. Public Works
 1. Tree Inventory Bids
 - C. Community Development
 - D. Police Department
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration
 - B. Public Works
 - C. Community Development
 - D. Police Department
7. **Other Business**
8. **Adjourn**



Finance Committee Agenda

March 24, 2014

12:00 PM

- 1. Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
- 2. Minutes**
 - A. Approval of minutes from the March 10, 2014 meeting
- 3. Financial Updates**
- 4. Action Items**
 - A. Administration (no items)
 - B. Public Works
 1. Contract with R.L Buford & Associates, LLC to survey existing conditions along Highway 9 for design of the Highway 9 Entryway Beautification Project for \$3,500
 2. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department
 - C. Community Development (no items)
 - D. Police Department (no items)
- 5. Non-Action Items**
 - A. Administration (no items)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
- 6. Unfinished Business (postponed from prior meetings)**
 - A. Administration (no items)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
- 7. Other Business**
- 8. Adjourn**



Finance Committee Agenda

April 7, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approval of minutes from the March 24, 2014 meeting
3. **Financial Updates**
4. **Action Items**
 - A. Administration
 1. Approve a contract extension for auditor services with Bruce Culley
 2. Accept the Semi-Annual Financial Report for the second half of 2013
 - B. Public Works
 1. Approve a contract with Delta Sweeping for 2014 street sweeping in an amount not to exceed \$7,200
 2. Approve Change Order No. 1 to the 2013 Curb and Sidewalk Repair contract with McAnany Construction for 150 feet of curb and gutter replacement on Brink Myers Road for \$4,500
 - C. Community Development (no items)
 - D. Police Department (no items)
5. **Non-Action Items**
 - A. Administration (no items)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration (no items)
 - B. Public Works
 1. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department (postponed until further notice from March 24, 2014)
 - C. Community Development (no items)
 - D. Police Department (no items)
7. **Other Business**
8. **Adjourn**



Finance Committee Agenda

April 28, 2014

12:00 PM

- 1. Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
- 2. Minutes**
 - A. Approval of minutes from the April 7, 2014 meeting
- 3. Financial Updates**
- 4. Action Items**
 - A. Administration
 1. Appointment of Marc Sportsman as the Vice Chair of the Finance Committee
 2. Authorize a contract with Convention, Sports & Leisure, Inc. for a market feasibility and economic impact study for the intersection of Interstate 435 and Highway 45
 3. Approve the selection of TSYS Merchant Solutions to provide credit and debit card processing for City Hall
 4. Approve a payment method for credit and debit card processing fees (pending action on Item 4.A.3)
 5. Authorize the issuance of a Request for Proposals to provide janitorial services for Parkville City Hall and the Parkville Train Depot
 - B. Public Works
 - C. Community Development
 - D. Police Department
- 5. Non-Action Items**
 - A. Administration
 1. Discussion regarding balancing the Transportation Fund in FY2015 and beyond
 2. Discussion regarding a process to evaluate future uses of the Parkville Train Depot
 - B. Public Works
 - C. Community Development
 - D. Police Department
- 6. Unfinished Business (postponed from prior meetings)**
 - A. Administration
 - B. Public Works
 1. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department (postponed at March 24th meeting)
 - C. Community Development
 - D. Police Department
- 7. Other Business**
- 8. Adjourn**



Finance Committee Agenda

May 12, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approve the minutes from the April 28, 2014 meeting
3. **Financial Updates**
 - A. Update on the sale of limited general obligation bonds for the Brush Creek Drainage Area Neighborhood Improvement District and the Brink Meyer Road Neighborhood Improvement Districts
4. **Action Items**
 - A. Administration
 1. Approve an agreement with Handy Derr Service for maintenance of the Old Parkville Cemetery in an amount not to exceed \$3,500 per year
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department
 1. Approve the purchase of one 2015 Ford Taurus All Wheel Drive Police Interceptor Sedan to be used as a patrol vehicle
5. **Non-Action Items**
 - A. Administration
 1. Quarterly Projects Update
 2. City Hall Roof Repair Update
 3. Highway 9 Trail Project Update
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration
 1. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department (postponed at March 24th meeting)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
7. **Other Business**
8. **Adjourn**



Finance Committee Agenda

June 9, 2014

Immediately Following Special Board of Aldermen Meeting at 12:00 p.m.

- 1. Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
- 2. Minutes**
 - A. Approval of minutes from the May 12, 2014 meeting
- 3. Financial Updates**
- 4. Action Items**
 - A. Administration
 1. Review and recommend approval of a debt management policy
 2. Approve a resolution to discontinue collection of delinquent special assessments
 3. Approve a professional services agreement with Hi-Gene's Janitorial, Inc. for janitorial service at Parkville City Hall and the Parkville Train Depot
 - B. Public Works
 - C. Community Development
 - D. Police Department
- 5. Non-Action Items**
 - A. Administration
 1. Update on Train Depot
 - B. Public Works
 - C. Community Development
 - D. Police Department
 1. Update on Court Revenues
- 6. Unfinished Business (postponed from prior meetings)**
 - A. Administration
 1. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department (postponed at March 24th meeting)
 - B. Public Works
 - C. Community Development
 - D. Police Department
- 7. Other Business**
- 8. Adjourn**



Finance Committee Agenda

June 23, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approval of minutes from the June 9, 2014 meeting
3. **Financial Updates**
4. **Action Items**
 - A. Administration
 1. Approve an investment strategy for Brush Creek and Brink Meyer Neighborhood Improvement Districts bond reserves
 2. Approve renewal of workers compensation coverage with Midwest Public Risk
 3. Authorize staff to prepare and submit a grant application for Planning Sustainable Places funding for a corridor study for Route 9
 - B. Public Works
 1. Approve the purchase of hydrogen sulfide/odor control chemicals for the sanitary sewer lines in the Riss Lake subdivision
 - C. Community Development (no items)
 - D. Police Department (no items)
5. **Non-Action Items**
 - A. Administration (no items)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration
 1. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department (postponed at March 24th meeting)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
7. **Other Business**
8. **Adjourn**



Finance Committee Agenda

July 7, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approve the minutes for the June 23, 2014 meeting
3. **Financial Updates**
 - A. Bond Reserve Investments
4. **Action Items**
 - A. Administration
 1. Authorize the issuance of a Request for Proposals for Use of the Parkville Train Depot
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
5. **Non-Action Items**
 - A. Administration
 1. Update on status of credit and debit card processing at City Hall
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration
 1. Purchase new 2015 Ford F-350 4X4 Super Duty Truck for the Street Department (postponed at March 24th meeting)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
7. **Other Business**
8. **Adjourn**



During the meeting, a closed executive session will be held to discuss attorney-client matters, pursuant to RSMo 610.021(1).

Finance Committee Agenda

July 28, 2014

12:00 PM

- 1. Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, 8880 Clark Avenue
- 2. Minutes**
 - A. Approve the minutes for the July 7, 2014 meeting
- 3. Financial Updates**
- 4. Action Items**
 - A. Administration
 - B. Public Works
 1. Approve a professional services agreement with North Hills Engineering for on-call engineering services
 - a. Approve Work Authorization No. 29 with North Hills Engineering for planning and engineering work related to six sewer pump stations in an amount not to exceed \$5,287.50
 - b. Approve Work Authorization No. 30 with North Hills Engineering for engineering design, project coordination, and construction inspection work related to the Bluffs Drive Sewer Realignment project in an amount not to exceed \$7,200
 2. Approve the purchase of a new 2015 Ford F-350 4X4 Super Duty Truck for the Streets Division of the Public Works Department (postponed from the March 24, 2014 meeting)
 - C. Community Development (no items)
 - D. Police Department (no items)
- 5. Non-Action Items**
 - A. Administration
 1. Proposed 2015 Budget Schedule
 2. Employee Recruitment Background Checks
 3. 2013 Audit
 - B. Public Works
 1. Route 9 Downtown Entryway Sidewalk and Beautification Project Update
 - C. Community Development (no items)
 - D. Police Department (no items)
- 6. Unfinished Business (postponed from prior meetings)**
 - A. Administration (no items)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)

- 7. Other Business**
- 8. Executive Session**
- 9. Adjourn**



Finance Committee Agenda

August 25, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approval of minutes from the July 28, 2014 meeting
3. **Financial Updates**
4. **Action Items**
 - A. Administration
 1. Approve the 2014 property tax levy for the General Fund and General Debt Service Fund for Fiscal Year 2015
 2. Authorize staff to expend funds for on-call plan review and inspection services
 - B. Public Works
 1. Approve an agreement for electrical services to complete the installation of the Pinecrest pump station control panel
 2. Approve an agreement with the City of Weatherby Lake to rent a CRAFCO Super Shot 125 crack sealing machine for the fall preventative street maintenance crack sealing project in an amount not to exceed \$3,000
 3. Approve the purchase of materials from Paving Maintenance Supply, Inc. for the fall preventative street maintenance crack sealing project in an amount not to exceed \$15,000
 4. Approve the purchase of concrete for full-depth concrete patching on 63rd Street in an amount not to exceed \$7,500
 5. Approve an agreement with R.L. Buford & Associates, LLC for professional land surveying services for the Bluffs Sewer Relocation Project in the amount of \$3,800
 6. Approve an agreement with Monarch Engineering for construction observation services related to the right-of-way agreement with Unite Private Networks for the extension of fiber optic cable in a maximum amount not to exceed \$5,000
 - C. Community Development (no items)
 - D. Police Department (no items)
5. **Non-Action Items**
 - A. Administration
 1. Quarterly Projects Update
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration (no items)
 - B. Public Works (no items)

C. Community Development (no items)

D. Police Department (no items)

7. Other Business

8. Adjourn



Finance Committee Agenda

September 8, 2014

12:00 PM

1. **Call to Order** at 12:00 p.m. in the Board Conference Room, 1st floor, City Hall.
2. **Minutes**
 - A. Approve the minutes from the August 25, 2014 meeting
3. **Financial Updates**
 - A. Electronic Payments
4. **Non-Action Items**
 - A. Administration
 1. 2014 Audit Services
 - B. Public Works
 1. Participation in a partnership to fund a new stream gauge on the Missouri River
 2. 2014-2015 Street Maintenance Programs
 - C. Community Development (no items)
 - D. Police Department (no items)
5. **Action Items**
 - A. Administration
 1. Approve the Semi-Annual Financial Report for January 1 – June 30, 2014
 - B. Public Works
 1. Approve the rental of waste containers from Deffenbaugh Industries for the fall cleanup event
 - C. Community Development (no items)
 - D. Police Department
 1. Approve the purchase of a 2015 Ford Taurus all-wheel drive police interceptor sedan to be used by the Chief of Police
6. **Unfinished Business (postponed from prior meetings)**
 - A. Administration (no items)
 - B. Public Works (no items)
 - C. Community Development (no items)
 - D. Police Department (no items)
7. **Other Business**
8. **Adjourn**



Finance Committee Agenda

September 29, 2014

12:00 PM

Board Conference Room, 1st Floor, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes from the September 8, 2014 meeting
 - B. Approve the purchase from Dale Brothers Inc. of winter materials of salt and sand in an amount not to exceed \$12,638.47 (Public Works)
 - C. Approve a contract with Twin Traffic Marking Corporation for the 2014 Street Striping Program in the amount of \$6,902.40 (Public Works)
 - D. Approve a contract extension for 2014 auditor services with Bruce Culley, C.P.A., P.C. in the amount of \$12,000 (Administration)
 - E. Approve participation in Western States Contracting Alliance Contract No. 1907 for wireless voice/broadband service and equipment from Sprint, and authorize staff to execute a funding agreement (Administration)
- 4. Non-Action Items (No Items)**
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Agenda

October 13, 2014

12:00 PM

Board Conference Room, 1st Floor, City Hall

1. Call to Order

2. Financial Updates

3. Action Items

- A. Approve the minutes from the September 29, 2014 meeting
- B. Approve a user agreement with the Parkville Chamber of Commerce and the Cathy Kline Art Gallery for use of the train depot (Administration)
- C. Approve changes to the purchasing policy (Administration)
- D. Approve the final payment to DG Electric, LLC for the Pinecrest Pump Station Electrical Panel Upgrade Project (Public Works)
- E. Approve a contract with Ace Pipe Cleaning for the 2014 sewer line closed circuit television and cleaning project (Public Works)
- F. Approve the renewal intergovernmental agreement with the MARC Solid Waste Management District for the Regional Household Hazardous Waste Collection Program (Public Works)

4. Non-Action Items

- A. Update on transition plan for public works services including plan review and inspection services

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn



Finance Committee Agenda

October 27, 2014

12:00 PM

Board Conference Room, 1st Floor, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes from the October 13, 2014 meeting
 - B. Approve the employee health insurance benefits and rates effective December 1, 2014 (Administration)
 - C. Approve Work Authorization No. 38 with North Hills Engineering and an agreement with Monarch Engineering related to public improvement inspections in the Thousand Oaks subdivision (Public Works)
 - D. Approve the purchase of one worksite utility vehicle from Heritage Tractor in the amount of \$16,529.60 for the Parks Division of the Public Works Department (Public Works)
 - E. Approve the purchase of two radar units from MPH Industries and installation by KC Wireless Company for a total amount of \$2,516 (Police Department)
- 4. Non-Action Items**
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Agenda

November 10, 2014

12:00 PM

Board Conference Room, 1st Floor, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes from the October 27, 2014 meeting
 - B. Approve an amended ordinance to revise convenience fee charges on credit and debit card purchases for administrative sales (Administration)
 - C. Approve a three year contract with Curious Eye Productions for broadcast management services and technical consulting required to operate the online Parkville Government Access Channel (Administration)
- 4. Non-Action Items**
 - A. Update on storm water project for northeast corner of Park Street and 6th Street (Public Works)
 - B. Discuss establishing a budget and policy for miscellaneous staff and elected official expenses (Administration)
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Agenda

November 24, 2014

12:00 PM

Board Conference Room, 1st Floor, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes from the November 10, 2014 meeting
 - B. Authorize an agreement with Springsted Incorporated for financial advisor services (Administration)
 - C. Approve a contract with Linaweaver Construction, Inc. for the Bluffs Sanitary Sewer Repair Project in the amount of \$65,800 (Public Works)
- 4. Non-Action Items**
 - A. Quarterly Projects Update
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Agenda

December 8, 2014

12:00 PM

Board Conference Room, 1st Floor, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes from the November 24, 2014 meeting
 - B. Adopt a miscellaneous expense and reimbursement policy (Administration)
 - C. Approve a professional services agreement with Sarah E. Recker for public defender services with the Parkville Municipal Court (Administration)
 - D. Approve a three year contract renewal with the Friends of the Parkville Animal Shelter through December 31, 2017 (Administration)
 - E. Approve the purchase of a portable sampler from Hach Company for effluent monitoring at the Parkville Waste Water Treatment Plant (Public Works)
 - F. Approve a supplemental agreement for 2015 with Alliance Water Resources for the continued management, operation, and maintenance of the City's wastewater treatment and collection system (Public Works)
- 4. Non-Action Items**
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**