



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Right-of-Way Permit

Use of (storage of dumpsters, storage containers or similar) or work within (grading, cuts, tunnels, excavation or similar) the public right-of-way is regulated by Parkville Municipal Code. Accordingly, anyone proposing to use or work within the right-of-way shall submit the following application and obtain a right-of-way permit from the Parkville Public Works Department prior to commencement of that use or work.

1. Applicant / Contact Information

Applicant(s)

Name: _____
Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Fax: _____
Emergency #: _____
E-mail: _____

Primary Contact(s), if not applicant

Name: _____
Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Fax: _____
Emergency #: _____
E-mail: _____

Alternative Contact

Name: _____
Phone: _____

Alternative Contact

Name: _____
Phone: _____

I, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. I do hereby agree to abide by and comply with all applicable Municipal Codes and conditions of approval. I understand that any violations shall constitute cause for issuance of fines and pursuit of civil remedies as may be applicable.

Applicant's Signature (Required) _____ **Date:** _____

2. Work Description Information

Location (may be attached): _____

Description (may be attached): _____

Projected work date/times(s): _____

Protective measures: _____



3. Checklist of submittals required at time of application

- Completed application.
- Authorization signature of the applicant.
- Nonrefundable permit fee in the amount of \$10.00.
- For ROW use only** – A map / diagram showing: the proposed location of the use and size of equipment; affected properties (by address or lot number); protective measures proposed.
- For ROW construction only** – Plans and specifications showing all proposed work in the right-of-way including: a map / diagram showing the proposed locations, dimensions, depth and nature of any work; affected properties including address or lot number; method of notification; protective measures, including warning and safety devises; and method of filling and restoring the surface after work is completed.
- For ROW construction only** - deposit or bond in the amount of \$500.00 for any cuts, tunnels or excavation in, through or under any street, sidewalk, alley or similar public place.
- For ROW construction only** – a certificate of insurance naming the City as an additional insured with the following minimum coverage: comprehensive general liability/ personal injury coverage of \$100,000.00 each person and \$300,000.00 each occurrence; and property damage coverage of \$50,000.00 each accident and \$100,000.00 aggregate.

For City Use Only

Application accepted as complete by: _____ Date: _____

Required approvals, if applicable:

- Public Works Director** (all): Action: _____ Date: _____
Conditions: _____

- Police Department** (closures/public safety): Action: _____ Date: _____
Conditions: _____

- Fire Department** (closures/public safety): Action: _____ Date: _____
Conditions: _____

- Other** (_____): Action: _____ Date: _____
Conditions: _____

- Other** (_____): Action: _____ Date: _____
Conditions: _____

- Other** (_____): Action: _____ Date: _____
Conditions: _____
