

**Parkville Planning & Zoning Commission**  
**Tuesday, July 13, 2010, 5:30 p.m.**  
City Hall Boardroom

**Minutes**

**ITEM 1. CALL TO ORDER**

Chairman Katerndahl called meeting to order at 5:30 p.m.

**ITEM 2. ROLL CALL**

Members present:

Dean Katerndahl, Chairman  
Bryant Lamer, Vice Chairman (arrived at 5:35)  
Judy McRuer  
Bob Lock  
Keith Cary  
Lonnie Scott  
Tony Tongnascioli

Members absent:

Marvin Ferguson (with prior notice)  
Pam Scott (with prior notice)

Also present:

Sean Ackerson, AICP, Assistant City Administrator / Community Development Director

**ITEM 3. GENERAL BUSINESS**

**Item 3(A) Approval of Planning & Zoning Meeting Agenda.**

Chairman Katerndahl opened the meeting by asking for a motion to approve the agenda as presented.

**Commissioner McRuer moved to approve the agenda as published. Commissioner Lonnie Scott seconded. Motion passed 6-0.**

**Item 3(B) Approval of Minutes from the June 8, 2010 Planning and Zoning Commission Meeting.**

Chairman Katerndahl called for any changes. Hearing none he asked for a motion to approve the minutes of the June 8, 2010 Planning and Zoning meeting.

**Commissioner Lock moved to approve the minutes of the June 8, 2010 Planning and Zoning Commission meeting as submitted. Commissioner Lonnie Scott seconded. Motion passed 6-0.**

#### **ITEM 4. PUBLIC HEARING**

**Item 4(A) Amendments to Parkville Municipal Code, Title IV, Chapter 480, Section 480.010, to clarify the role and organization of the Board of Adjustment. Case No. PZ10-11.**

Assistant City Administrator Sean Ackerson stated that final drafts of the amendments were not completed. He summarized the general intent of the amendments as necessary to clarify the organization, role and duties of the Planning and Zoning Commission and Board of Zoning Adjustment. Both are changes are the result of extensive reviews of the current municipal code as directed by the Mayor and Board of Aldermen. Generally, staff had been working with the Board to update those sections of the Municipal Code relating to city boards, commissions and committees. To date the Board had unanimously adopted text amendments that among other things eliminated Board of Aldermen members as voting members of City committees including the Planning and Zoning Commission and Board of Adjustment. The text amendments proposed under 4A and 4B are necessary in part to reflect these changes.

Ackerson requested that this item be postponed to the special Commission meeting scheduled for July 20, 2010 at 5:30 pm.

**Commissioner McRuer moved to approve that Items 4(A) and 4(B) is postponed to the Special Planning and Zoning Meeting scheduled for July 20, 2010. Commissioner Lamer seconded. Motion Passed 7-0.**

**Item 4(B) Amendments to Parkville Municipal Code, Title IV, Chapter 498, to define the role, organization, procedures and power of the Planning and Zoning Commission. Case No. PZ10-12.**

See summary and action from 4A above.

**Item 4(C) An amendment to Parkville Municipal code, Title IV, Chapter 463, Article I, Section 463.030 to define institutional uses, and Title IV, Chapter 463, Article IV, Section 463.160 to allow electronic message centers for institutional uses. Case No. PZ10-13. (staff requests that this item be postponed to a later date)**

Ackerson requested that this item be postponed until the August 10, 2010 meeting.

**Commissioner Lonnie Scott moved to approve that Item 4(C) is postponed to the Planning Zoning Meeting scheduled for August 10, 2010. Commissioner Lamer seconded. Motion Passed 7-0.**

#### **ITEM 5. REGULAR BUSINESS**

None.

#### **ITEM 6. UNFINISHED BUSINESS**

None.

#### **ITEM 7. OTHER BUSINESS**

Chairman Katerndahl announced upcoming meetings dates as listed on the agenda.

**ITEM 8. ADJOURNMENT**

**Commissioner Lock moved to adjourn. Commissioner Lonnie Scott seconded. Motion to adjourn passed 7-0.**

**Meeting adjourned at 5:43 p.m.**

Submitted by: \_\_\_\_\_  
Sean Ackerson, AICP  
Assistant City Administrator /  
Community Development Director

7/14/10  
Date

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