

**Minutes of the  
Planning & Zoning Commission Work Session  
City of Parkville, Missouri  
Tuesday April 12, 2016 at 6:50 pm.  
City Hall Boardroom**

**1. CALL TO ORDER**

Chairman Dean Katerndahl called the meeting to order at 5:33 pm.

Commissioners Present:

Dean Katerndahl, Chairman  
John Delich  
Michael Wright  
Barbara Wassmer  
Walt Lane  
Doug Krtek

Commissioners Absent:

Keith Cary, Vice Chairman

Staff Present:

Stephen Lachky, Community Development Director  
Kelly Yulich, Department Assistant/Code Enforcement Official

Others Present:

Chris Brewster, Gould Evans Consultant

**2. PRESENTATIONS**

**A. Zoning & Subdivision Regulation Update  
Housing Choice & Neighborhood Design, Downtown Design, Planning and  
Zoning Process.**

Community Development Director Stephen Lachky gave a brief summary of the project update and turned the workshop over to Chris Brewster with Gould Evans.

Mr. Brewster described the project, stating he has picked out highlights of what they assume the public will want to talk about at the May 23<sup>rd</sup> open house. He has made the issue papers graphic-friendly and asked the steering committee to review and provide their comments. He stated that the project will make the Planning Commission's review process easier to understand; however, the biggest challenge will be meeting a specific criteria if the Commission wishes to determine elements and standards in specific districts, rather than having a review board or standards and criteria specifically stated, such as in a planned district.

General questions and concerns addressed by the commissioners regarded their role and expectations in reviewing design elements, and whether the Planning Commission, the Board of Aldermen or a review board will make those decisions. Other concerns were ensuring applicants have the proper guidelines and information at their disposal for staff and the planning commission to make adequate decisions on the applications being brought before them.

No action was taken.

### 3. **ADJOURNMENT**

Meeting adjourned at 7:48 pm.

Submitted by:

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Kelly Yulich  
Assistant to the Community Development Director

4-14-16  
Date