



2014 City Budget





**2014 Operating Budget and
2014-2019 Capital Improvements Plan
Fiscal Year January 1, 2014 - December 31, 2014**

PRINCIPAL OFFICIALS

MAYOR

Jim Brooks

BOARD OF ALDERMEN

Ward 1	Diane Driver	Kari Lamer
Ward 2	Jim Werner	Jackie Snyder
Ward 3	Kendall Welch	Chris Fisher
Ward 4	Nan Johnston	Marc Sportsman

Administration Officials

CITY ADMINISTRATOR

Lauren Palmer

SENIOR MANAGEMENT TEAM

Sean Ackerson	Assistant City Administrator / Community Development Director
Steve Berg	Treasurer
Timothy Blakeslee	Assistant to the City Administrator
Matthew Chapman	Finance / Human Resource Director
Kevin Chrisman	Police Chief
Melissa McChesney	City Clerk
Kirk Rome	Public Works Director

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Introduction and Overview

Budget Message

December 9, 2013

The Honorable Mayor and Members of the Board of Aldermen
8880 Clark Avenue
Parkville, MO 64152

RE: The 2014 City Budget

Dear Mayor and Board:

In accordance with Section 112.070.D. of the Parkville Municipal Code, I hereby present the 2014 Annual Operating and Capital Budget.

2014 Budget Overview

The operating budget includes projected revenues and expenses for 13 governmental funds: General Fund, Emergency Reserve Fund, Debt Service Funds (3), Transportation Fund, Economic Development Fund, Equipment Reserve Fund, Nature Sanctuary Donations Fund, Fewson Fund, Parks Donations Fund, Projects Fund, and Sewer Enterprise Fund. The total operating budget is just over \$11 million as demonstrated in the table below:

	Revenues*	Expenses	Year End Balance
General Fund	4,640,755	4,220,511	420,243
Emergency Reserve Fund	1,387,966	-	1,387,966
Debt Service Funds	1,562,512	991,667	570,845
Sewer Enterprise Fund	1,784,905	1,288,764	496,141
Special Revenue Funds	1,639,022	1,003,666	635,356
TOTAL	\$11,015,160	\$7,504,608	\$3,510,551

* Includes the beginning fund balance.

In addition to the operating budget, the City now has a 6-year Capital Improvement Program (CIP). The 2014 – 2019 CIP is a planning document that prioritizes capital projects and establishes a financing strategy for completing each project. The 2014 CIP includes \$1,465,757 of capital improvements with a budget impact of \$1,028,757. The City's portion of the 2014 CIP (budget impact) is budgeted to be funded as follows: Sewer Fund (46%), Transportation Fund (29%), General Fund (24%), and other funds (1%). The five-year plan (2015-2019) reflects the priorities of the governing body for the immediate future, but it will be evaluated on an annual basis and adjusted to reflect changing needs and conditions.

Budget Purpose

The budget is the most significant document that the City prepares each year. The budget is organized to convey to the reader the services being delivered by the municipal government to the community in 2014. The budget serves four primary goals:

1. Policy Document – The budget is an expression of Board of Aldermen policy. Policy is implemented by the appropriations made, projects funded, and staffing authorized for the upcoming year.
2. Financial Plan – The budget sets out how expenses are to be made and specifies anticipated revenues and other resources to fund those expenses. The document is a reflection of related financial policies such as the Reserve Policy and the Fewson Fund Policy. The Capital Improvement Program (CIP) is a long-term capital purchase planning document that attempts to balance future needs with future revenue.
3. Operations Guide – The budget outlines the broad range of city services provided to citizens according to each department and division of the government.
4. Communications Device – The budget communicates to the general public the annual priorities of the City of Parkville and the services purchased with taxes and other fees. The budget contains charts and graphs that are designed to assist readers with understanding the complex financial data included herein.

General Fund Overview

The General Fund is the largest governmental fund and accounts for the primary governmental operations including administration, municipal court, police, parks, public works, and community development. General Fund revenues are stable, and the major revenue generators of sales taxes, property taxes, and franchise fees are projected to grow between 1.5% and 3% in 2014. The most notable change in the General Fund for 2014 is the reduction in both incoming and outgoing transfers. To the extent possible, revenue transfers have been eliminated and corresponding expenses are budgeted to the originating fund. In addition, outgoing transfers have been eliminated for any expenses that are more appropriately reflected in the General Fund, including capital outlay of \$245,750 related to the 2014 CIP. The transfer changes were made to improve transparency in the budget document and reduce “double counting” of revenues and expenses.

Most divisions within the General Fund remain relatively flat compared to the 2013 budget, with the following notable increases: cost of living and merit adjustments for personnel (\$41,140), new service award recognition program (\$12,250), new expenses related to Platte Landing Park maintenance (\$40,000), information technology

(\$9,400) and health insurance premiums (\$4,600). The ending fund balance for the General Fund is anticipated to grow to \$420,243 compared to \$374,112 in 2013. The ending fund balance is approximately 10% of 2014 budgeted expenses, which exceeds the Board's goal to maintain at least a 5% balance.

Emergency Reserve Fund

A \$317,000 transfer from the General Fund to the Emergency Reserve Fund is planned in 2014 to raise the balance of the Emergency Reserve Fund to over \$1.38 million, which is approximately 33% of 2014 General Fund budgeted expenses. This balance will exceed the Board's goal to maintain at least 25% of annual General Fund appropriations in reserve. This reflects the ongoing discipline of the Board of Aldermen to build reserves to protect the City against the potential liability of delinquent assessments for the Brink Myers and Brush Creek Neighborhood Improvement District (NIDs). Both projects will be permanently financed in 2014 with the first debt payments due in 2015.

Sewer Enterprise Fund

The 2014 budget for the Sewer Fund reflects the Board's policy to maintain working capital equal to at least 90 days of operating expenses and the annual debt payment. Additional investments are budgeted in 2014 to begin a CCTV, cleaning, and root removal program. The goal is to video the entire collection system every 7 to 8 years to proactively identify needed repairs. This maintenance program is essential for ensuring the effective operation of aging sewer lines. In 2013, the Board adopted a new ordinance related to late fees and penalties for delinquent sewer bills which will improve revenue collections going forward. A 3.5% rate increase is recommended in 2014 for the financial stability in the Sewer Fund. The last rate increase of 2.0% was implemented in 2010.

Transportation Fund

The Transportation Fund balance will be depleted by 2015. Unless another revenue source is identified, other city services may need to be reduced or eliminated in order to supplement the Transportation Fund revenues to meet the city's minimum street maintenance needs. The City currently spends approximately \$200,000 on the annual street maintenance program (\$245,000 is budgeted for 2014). Staff estimates that annual street maintenance expenses should be at least \$400,000 to maintain the current condition and quality of city streets. Additional investment is required beyond \$400,000 annually to improve the street network. This is a significant need that must be confronted in future budget cycles.

Future Outlook

The 2014 budget maintains essential services and includes limited expanded services related to the new park amenity opening in 2014. The completion of phase 1 of Platte Landing Park will be a significant recreation enhancement for the entire region and will draw more visitors into downtown Parkville. The budget includes additional resources in 2014 for the City to meet its obligations related to this important city-county partnership.

The Board of Aldermen wisely chose a modest list of capital improvements in 2014, including abandoning the Hwy 9 trail expansion (phase 1) in order to devote more resources to the Emergency Reserve Fund. This is prudent in light of the City's potential exposure related to stalled development in the I-435/Hwy 45 NIDs. However, redirecting resources for this purpose is limiting the City's ability to achieve other community priorities. The City has identified nearly \$17 million of desired yet unfunded projects outside of the multi-year CIP. In addition, the City recently completed a Livable Communities Transportation Study and Downtown Master Plan that recommended significant enhancements in and around downtown Parkville. The recommendations of these studies will be impossible to accomplish without new revenue streams and considerable private investment or grants. A strategic planning exercise would be helpful in the coming year to prioritize community desires to help better manage limited resources and/or build the case for generating new revenues.

Acknowledgments

City staff and consulting partners have worked hard to prepare this annual budget that will guide city operations for the upcoming year. I appreciate the patience and dedication of the senior management staff as we implemented numerous changes from previous years. I commend the Mayor and Board of Aldermen for the extra time devoted to work sessions to fully vet the budget. Special thanks to the Planning and Zoning Commission and the Community Land and Recreation Board (CLARB) for input on the 2014 – 2019 Capital Improvement Program.

Respectfully submitted,

Lauren Palmer,
City Administrator

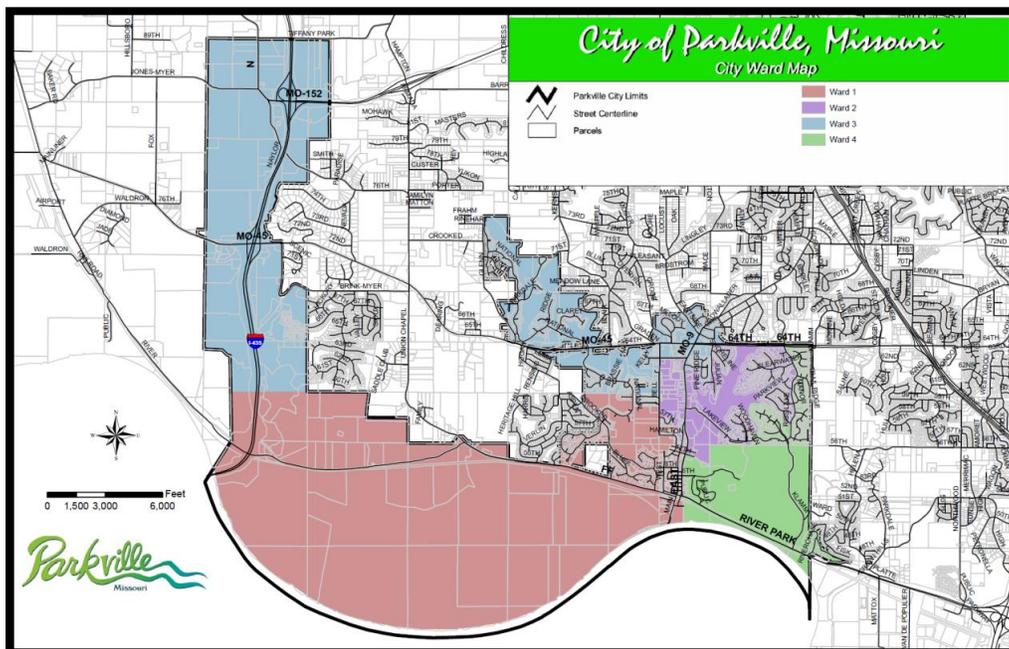
City Demographics

General

The City of Parkville, Missouri (the “City”), is a fourth-class city organized and existing under the laws of the State of Missouri. The City is located approximately 10 miles northwest of downtown Kansas City, Missouri, in Platte County, Missouri. Platte County, Missouri is in the northwest portion of the State of Missouri.

In 1990 the City had 2,402 residents. By 2000 the City had 4,059 residents. The 2012 Census estimated population for the City is 5,777 residents. Approximately seventy-three percent of the housing units in the City are comprised of single-family structures.

The City is governed by a Mayor/Board of Aldermen form of government and exercises powers of municipal government specifically granted by the State of Missouri. The City’s Board of Aldermen is composed of eight members who are elected for staggered two-year terms without restriction as to reelection. Two Aldermen are elected from each of four wards. The Mayor is elected at large for a two-year term without restriction as to reelection. The Mayor presides over meetings of the Board of Aldermen. The Board of Aldermen establishes utility user fees and tax rates and authorizes all municipal indebtedness. The City Administrator and senior staff work with the Mayor and Board of Aldermen in preparing the budget each year. As required by state law, the aggregate City budget may not include any expense in excess of anticipated revenues. The City’s fiscal year ends on December 31.



Municipal Services and Utilities

The City provides many municipal services including police, public works, parks, community development, and municipal court. The City provides public waste water services for the majority of the City.

Transportation and Facilities

The City is located near the following four major highways: Interstate 435, Interstate 29, Interstate 635 and Missouri Route 152. Missouri state highways 45 and 9 also bisect the City. Because of its location, the City's residents have a short commute into the downtown Kansas City. Kansas City International Airport, just 15 minutes from the City, and Kansas City's Downtown Airport, just 10 minutes away, provide both commercial and charter flights.

Educational Facilities

The City is served by the Park Hill School District (the "School District"), which currently holds an "accredited with distinction" rating from the State of Missouri Department of Elementary and Secondary Education, which is the highest attainable rating. The School District is comprised of nine elementary schools, three middle schools, two high schools and one alternative school.

The City's metropolitan location provides residents with easy access to several colleges and universities for undergraduate, graduate and continuing education opportunities. The City is home to Park University, a private, four-year liberal arts institution founded in 1875, with a full and part time enrollment of more than 11,750 students at 39 campus locations across the United States.

Recreational Facilities

The City is well known for its restaurants and "Main Street" appeal. The City maintains six public parks and two nature sanctuaries. The City will assume maintenance of a seventh park in 2014. The City is also home to The National Golf Club and executive housing development, the private golf course designed by Tom Watson.

Medical and Health Facilities

The City is served by the following hospitals: Providence Medical Center, located approximately 8 miles from the City in Kansas City, Kansas; the University of Kansas Hospital, located approximately 9 miles from the City in Kansas City, Kansas; North Kansas City Hospital, located approximately 9 miles from the City in North Kansas City, Missouri; and St. Luke's Northland Hospital, located approximately 7 miles from the City in Kansas City, Missouri. American Medical Response (AMR)

provides ambulance services within the City under contract with the Southern Platte County Ambulance District. Additionally, there are numerous physicians and dentists which serve the residents of the City.



English Landing Park

Strategies

Maintaining the Financial Health of the City

While attempting to provide the citizens with high quality services for the lowest responsible cost, the Mayor and the Board of Aldermen have the challenge of ensuring that the City maintains a sound financial condition. The City of Parkville's financial position is monitored and reviewed by the City Administrator, staff, and the Board of Aldermen.

The Board has closely scrutinized past expenses with the help of enhanced financial reporting. Using information from past years, the Board has attempted to minimize projected expenses in selected areas in order to direct funding to the areas of greatest importance to the citizens.

Providing Quality Services at a Reasonable Cost

The Mayor, Board of Aldermen, and staff place a high priority on listening to, and addressing the concerns of the citizens in the community. As a result, the Board recognizes that there are significant planning and infrastructure needs to be addressed over the next several years and documented in the CIP. Simultaneously, the Board is aware of the fact that everyday maintenance and repair of infrastructure and amenities are of great importance and will mindfully budget for these expenses.

Future Goal Setting

The Mayor, Board of Aldermen, and staff currently do not have official organization wide goals in place. This budget document drew direction primarily from priorities raised by the Mayor, Board of Aldermen, and staff throughout the budget process. The City recognizes that it is important to have short- and long-term goals to drive future budget documents and community development in a coherent direction. An objective in 2014 is to conduct a goal-setting exercise with the new Board of Aldermen following the municipal election in April.

Short-Term Factors

This budget document also incorporated many short term factors into its development. Filling several staff vacancies, health insurance uncertainty, Information Technology (IT) upgrades, and the desire to build emergency reserves all played significant roles in the budget decision making and creation process. With these factors in mind, this budget document is intended to be an accurate projection of the overall revenues and expenses. Moreover, this budget represents a good faith effort to provide the citizens of Parkville a high quality of service at the lowest responsible cost.

Budget Development

The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2014 budget before the end of the calendar year. The process involved four budget work sessions followed by a legislative meeting to review and adopt the final budget.

At the first budget work session, staff presented preliminary budget sheets for the General Fund, Transportation Fund, Nature Sanctuary Donations Fund, and Emergency Reserve Fund. The second budget work session focused on the Debt Service Funds and the Capital Improvement Program (CIP). Updated forecast sheets for other budgeted funds were included in the second work session packet. A revised CIP was presented at the third budget work session, based on direction from the Mayor and Board at the second work session. The final work session focused on the Sewer Enterprise Fund and other miscellaneous follow-up items.

On December 3, 2013, the budget was adopted by the Board of Alderman with a unanimous vote. The only changes made during budget adoption were the removal of the Highway 9 pedestrian trail project and correction of a clerical error in the CIP. The board decided to remove the trail project for various reasons including timing, design questions, and future cost. The General Fund dollars anticipated for this project were redirected to the Emergency Reserve Fund.

Budget Process

August							September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

August 2013 □ *Denotes Board of Aldermen Review/Action*

- 20th..... ► Budget worksheets issued to staff for General Fund operating budget.
- 27th..... ► Budget worksheets issued to staff for capital budgets and other funds.

September 2013

- 10th..... ► Initial review of Community Development budget request by Planning and Zoning Commission.
- 13th..... ► Deadline for departments to have 2014 Budget requests in to the City Administrator.
- 16th - 20th ► Review and creation of initial operating budget for major funds and CIP
- 23rd – 30th..... ► City Administrator and Department Head Budget Meetings

- General Fund and CIP
 - Administration
 - Information Technology
 - Community Development
 - Police
 - Municipal Court
 - Public Works
 - Parks
 - Streets
 - Nature Sanctuary
- Sewer Utility
- Other Funds

October 2013

- 1st – 7th ► Review and creation of initial operating budget for major funds and CIP
- 8th..... ► Planning and Zoning Commission Review of proposed projects for 2014-2019 CIP.
- 9th..... ► Community Land and Recreation Board Review of proposed projects for 2014-2019 CIP.
- 15th..... ► First budget work session with the Board of Aldermen on proposed 2014 Budget
(3rd Tuesday - 5:30 p.m.)
Tentative Topics – Revenue forecast, General Fund operating budget, Emergency Reserve Fund
- 29th..... ► Second budget work session with the Board of Aldermen on proposed 2014 Budget and 2014-2019 CIP. *(5th Tuesday – 5:30 p.m.)*
Tentative Topics – CIP – Part 1 (Administration, Police, Court, Community Development); Debt Service Fund; General Fund operating follow-up

November 2013

5th..... ▶ Third budget work session with the Board of Aldermen on proposed 2014 Budget and 2014-2019 CIP. (*1st Tuesday – 5:30 p.m.*)

Tentative Topics – CIP – Part 2 (Public Works – Streets, Parks, Nature Sanctuary); miscellaneous follow-up

19th..... ▶ Fourth and final budget work session with the Board of Aldermen on proposed 2014 Budget and 2014-2019 CIP. (*3rd Tuesday – 5:30 p.m.*)

Tentative Topics - Sewer Utility Fund and Sewer CIP; Summary Review

December 2013

3rd..... ▶ Final review and adoption of the 2014 City Budget, 2014-2019 CIP, and amended 2013 City Budget for select funds if necessary. (*1st Tuesday – 7:00 p.m.*)

17th ▶ **(If Needed)** Final adoption of the 2014 Budget and 2014-2019 CIP. (*3rd Tuesday – 7:00 p.m.*)



View of Missouri River from English Landing Park

Consolidated Financial Schedules and Fund Descriptions

The General Fund (10) includes most normal City activities including Administration, Police, Municipal Court, Community Development, Public Works, Streets, Parks, the Parkville Nature Sanctuary, Public Information, and IT.

General Fund (10)					
	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budget
<i>Beginning Fund Balance</i>	282,255	320,089	-	374,112	751,955
Revenues					
Taxes	1,917,875	1,913,138	1,940,800	1,978,245	1,977,700
Licenses	32,703	44,846	39,900	37,400	40,900
Permits	107,361	171,051	123,300	188,593	201,000
Franchise Fees	835,899	832,470	817,000	827,344	837,000
Other Revenue	10,305	20,411	22,700	29,165	28,200
Court Revenue	196,603	325,275	295,600	270,300	290,000
Interest Income	27,926	26,155	26,500	18,083	22,000
Miscellaneous Revenue	77,537	123,562	25,420	28,682	24,000
Grant Revenue	41,974	225,511	3,000	11,144	13,000
Adjustments to Receivables	114,531	-	-	-	-
Transfers	584,000	651,000	1,010,000	1,079,659	455,000
Total - General Fund Revenues:	3,946,714	4,333,419	4,304,220	4,468,614	3,888,800
Total Sources:	4,228,969	4,653,509	4,304,220	4,842,726	4,640,755
Expenses					
Administration	1,014,724	1,275,198	874,894	773,502	909,886
Police	1,016,325	1,036,993	1,172,161	1,122,274	1,268,586
Municipal Court	140,468	138,839	144,621	132,843	147,314
Public Works	152,923	99,926	100,253	97,788	241,414
Community Development	265,555	262,111	286,347	280,147	335,367
Streets Division	669,589	600,367	644,712	619,954	360,137
Parks Division	223,396	250,508	250,983	247,024	327,008
Nature Sanctuary	23,747	17,258	26,295	18,170	28,300
Information Technology	-	-	26,500	61,620	46,900
Public Information	43,074	30,638	34,950	17,450	17,600
Transfers	359,079	567,558	720,000	720,000	538,000
Total-General Fund Expenses:	3,908,880	4,279,396	4,281,716	4,090,772	4,220,512
Estimated Ending Balance (deficit):	320,089	374,112	22,504	751,955	420,243

Consolidated Financial Schedules

The Emergency Reserve Fund (50) is intended to protect the City against emergency costs related to natural disasters, declared states of emergency, or other major unforeseen financial obligations.

Emergency Reserve (50)					
	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budget
<i>Beginning Fund Balance</i>	60,542	618,931	-	724,989	1,070,966
Revenues					
Transfer from Transportation Fund	24,000	-	-	-	-
Transfer from Sewer Fund	-	-	-	-	-
Transfer from General Fund	-	106,058	250,000	450,000	317,000
Emergency Reserve Revenues:	24,000	106,058	250,000	450,000	317,000
Total Sources:	84,542	724,989	250,000	1,174,989	1,387,966
Expenses					
Brush Creek Sewer NID	-	-	-	104,023	-
Brink Meyer Road NID	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Emergency Reserve Expenses:	-	-	-	104,023	-
Estimated Ending Balance (deficit):	84,542	724,989	250,000	1,070,966	1,387,966

Consolidated Financial Schedules

The River Park Bond Retirement Fund (21) is 'The National' Neighborhood Improvement District. The purpose of this fund is to pay bonds associated with the NID for infrastructure improvements for the National. The funding source is special assessments placed on properties that benefit from the improvements.

The General Debt Fund (22) pays for bonds issued in 2004 and 2006 for various capital improvements including the City Hall Building. The funding source for the 2004 portion is the General Debt tax levy, set by the City each year and collected by the County. The 2006 portion is paid from General Fund in the form of monthly transfers.

Sewer Service Debt is paid from the City Sewer Fund (30).

Note: These three separate funds are shown together below in order to summarize all city debt. They are not one consolidated fund.

Debt Service Funds				
	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
<i>Beginning Fund Balance</i>	-	-	387,315	481,156
Revenues				
General Debt Revenues	555,644	547,100	552,300	558,600
Transfer from Sewer Fund (Sewer Debt)	198,952	203,000	202,323	200,556
River Park Bond Retirement	323,302	325,400	327,400	322,200
Debt Service Revenues:	1,077,898	1,075,500	1,082,023	1,081,356
Total Sources:	1,077,898	1,075,500	1,469,338	1,562,512
Expenses				
General Debt (22)	555,644	547,100	463,146	468,748
Sewer Service Debt (30)	198,952	203,000	202,323	200,556
River Park Bond Retirement (21)	323,302	325,400	322,713	322,363
Debt Service Expenses:	1,077,898	991,450	988,182	991,667
Estimated Ending Balance (deficit):	-	-	481,156	570,845

Consolidated Financial Schedules

The Sewer Fund is an enterprise fund used to operate and maintain the City's sewer service system. It is funded by the revenue collected from charges on customers using the service. The sewer department's day-to-day operations are handled by contract with Alliance Water Resources.

Sewer Fund (30)					
	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budget
<i>Beginning Fund Balance</i>	426,505	493,616	590,000	605,952	489,897
Revenues					
Sewer Charges	907,088	962,603	945,000	946,000	968,760
Sewer Tap Fees	19,500	33,000	22,500	32,000	22,500
Sewer Impact Fees	18,200	30,800	21,000	24,680	21,000
MOAW Bill Collection Payment	636	715	-	380	650
Grinder Pump Administrative Fee	4,620	4,620	4,620	4,620	4,620
Interest Income	9,061	6,611	4,300	5,000	2,000
Transfer from Sewer CIP (33)	-	-	-	-	275,478
Miscellaneous	35	-	-	-	-
Sewer Fund Revenues:	959,140	1,038,349	997,420	1,012,680	1,295,008
Total Sources:	1,385,645	1,531,965	1,587,420	1,618,632	1,784,905
Expenses					
Operating Expenses	388,097	453,316	473,413	453,111	514,201
Capital Expenses	16,415	18,146	77,000	35,870	474,007
Debt Service	273,917	198,952	203,000	202,323	200,556
Transfer to General Fund - Admin Fee	70,000	75,000	100,000	100,000	100,000
Other Transfers	143,600	180,600	338,000	337,431	-
Sewer Fund Expenses:	892,029	926,014	1,191,413	1,128,735	1,288,764
Estimated Ending Balance (deficit):	493,616	605,952	396,007	489,897	496,141

Consolidated Financial Schedules

The Transportation Fund (40) is a special revenue fund that accounts for sales and motor fuel taxes that are dedicated to transportation expenses. Non-personnel operating costs and capital expenses associated with the City's annual street maintenance program are budgeted in this fund.

Transportation Fund (40)					
	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budget
<i>Beginning Fund Balance</i>	307,391	169,538	113,178	190,188	162,318
Revenues					
Parkville Special Road District	114,870	120,346	121,500	121,000	122,600
City Transportation Sales Tax	454,319	380,193	385,000	395,600	400,000
Motor Fuel Tax	123,157	141,412	150,000	140,500	141,000
County Transportation Sales Tax	123,552	137,379	135,000	137,000	138,000
Curb/Sidewalk Cost Share	-	-	-	-	-
Interest Income	-	-	-	-	-
MPR Safety Funds	-	-	-	4,300	-
Leased Properties	-	6,470	-	-	-
Transportation Fund Revenues:	815,898	866,050	791,500	798,400	801,600
Total Sources:	1,123,290	955,338	904,678	988,588	963,918
Expenses					
Administration	-	-	-	-	-
Streets - Capital	171,177	196,151	135,000	90,270	295,000
Streets - Operating	-	-	-	-	313,050
Transfers	782,574	569,000	736,000	736,000	355,000
Transportation Fund Expenses:	953,751	765,150	871,000	826,270	963,050
Estimated Ending Balance (deficit):	169,538	190,188	33,678	162,318	868

Consolidated Financial Schedules

The Economic Development Fund (46) is a special revenue fund comprised of revenues from a hotel tax imposed on transient guest rooms. These dollars are allocated at the Board's discretion for economic development or marketing initiatives to promote tourism and business development in Parkville.

Economic Development (46)					
		2012	2013	2013	2014
		Actual	Budgeted	Projected	Budget
Revenues	<i>Beginning Fund Balance</i>	-	310	3,001	4,001
	Guest Room Tax	3,001	3,000	2,500	2,500
	Transfer from Carry Over	-	-	-	-
	Transfer from General Fund	20,000	20,000	20,000	-
	Economic Development Fund Revenues:	23,001	23,000	22,500	2,500
Total Sources:		23,001	23,310	25,501	6,501
Expenses	Advertising	-	-	-	-
	Economic Development	20,000	20,000	21,500	5,000
	Economic Development Fund Expenses:	20,000	20,000	21,500	5,000
Estimated Ending Balance (deficit):		3,001	3,310	4,001	1,501

Consolidated Financial Schedules

The Fewson Fund (45) is a special revenue fund that was created when a Parkville resident, George Fewson, donated a portion of his estate to the City. One-half of the annual earnings go to the City to fund capital expenses, and the remaining earnings are returned to the Fund. The City may also borrow from the Fund for eligible capital improvements.

Fewson Fund (45)					
	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budget
<i>Beginning Fund Balance</i>	529,213	538,486	545,000	545,515	572,935
Revenues					
Interest Income	17,091	11,589	7,000	6,285	6,500
Miscellaneous	-	-	-	28,285	-
Return on Investments	-	2,261	-	-	-
Earned on Investments	14,288	-	-	-	-
Total Fewson Fund Revenues:	31,379	13,850	7,000	34,570	6,500
Total Sources:	560,591	552,336	552,000	580,085	579,435
Expenses					
Purchase of Interest on Bonds	968	-	-	-	-
Loss on Investment	15,029	6,682	-	7,000	5,000
Trust/Bank Fees	5,453	139	150	150	150
Federal Tax	656	-	-	-	-
Capital Projects (50% of Proceeds)	-	-	-	-	3,250
Capital Projects (Reserved from Prior Years)	-	-	-	-	14,216
Project Loans	-	-	-	-	-
Transfers	-	-	-	-	-
Fewson Fund Expenses:	22,105	6,821	150	7,150	22,616
Estimated Ending Balance (deficit):	538,486	545,516	551,850	572,935	556,819

Consolidated Financial Schedules

The Nature Sanctuary Donation Fund (60) is a special revenue fund that contains donations made specifically for the Nature Sanctuary, partly from private citizens, special events, and grants.

Nature Sanctuary Donation Fund (60)					
	2011	2012	2013	2013	2014
	Actual	Actual	Budgeted	Projected	Budget
<i>Beginning Fund Balance</i>	-	34,532	-	41,129	40,792
Revenues					
Donations	-	8,265	-	5,850	2,500
Memberships	-	-	-	-	-
Programs	-	-	-	-	-
Sales - Tees Shirts	-	-	-	-	-
Grants	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Nature Sanctuary Fund Revenues:	-	8,265	-	5,850	2,500
Total Sources:	-	42,797	-	46,979	43,292
Expenses					
Expenses	-	1,668	-	1,187	13,000
Transfers	-	-	-	5,000	-
Nature Sanctuary Fund Expenses:	-	1,668	-	6,187	13,000
Estimated Ending Balance (deficit):	-	41,129	-	40,792	30,292

Consolidated Financial Schedules

The Park Donations Fund (63) is a special revenue fund that contains donations made specifically for the Park system from private citizens, organizations, and businesses. The Fund is used to help finance parks capital improvements that would not otherwise be achievable with general revenues.

Park Donation Fund (63)			
	2013 Budgeted	2013 Projected	2014 Budget
<i>Beginning Fund Balance</i>	65,850	70,889	45,105
Revenues			
Transfer from Park Reservations & Fees	-	576	-
Transfer from Parkland Dedication Fund	-	43,362	-
Donations	40,000	42	-
Park Donations Fund Revenues:	40,000	43,980	-
Total Sources:	105,850	114,869	45,105
Expenses			
Parks	-	-	-
Transfers	65,000	69,764	-
Park Donations Expenses:	65,000	69,764	-
Estimated Ending Balance (deficit):	40,850	45,105	45,105

The Equipment Reserve Fund (42) was previously used to account for capital equipment. Since the only revenue source in 2013 was transfers from other funds, this fund is not budgeted in 2014. Capital equipment is now budgeted as a capital outlay from the originating fund (General Fund, Sewer Fund, and Transportation Fund). Equipment purchases are budgeted in the CIP.

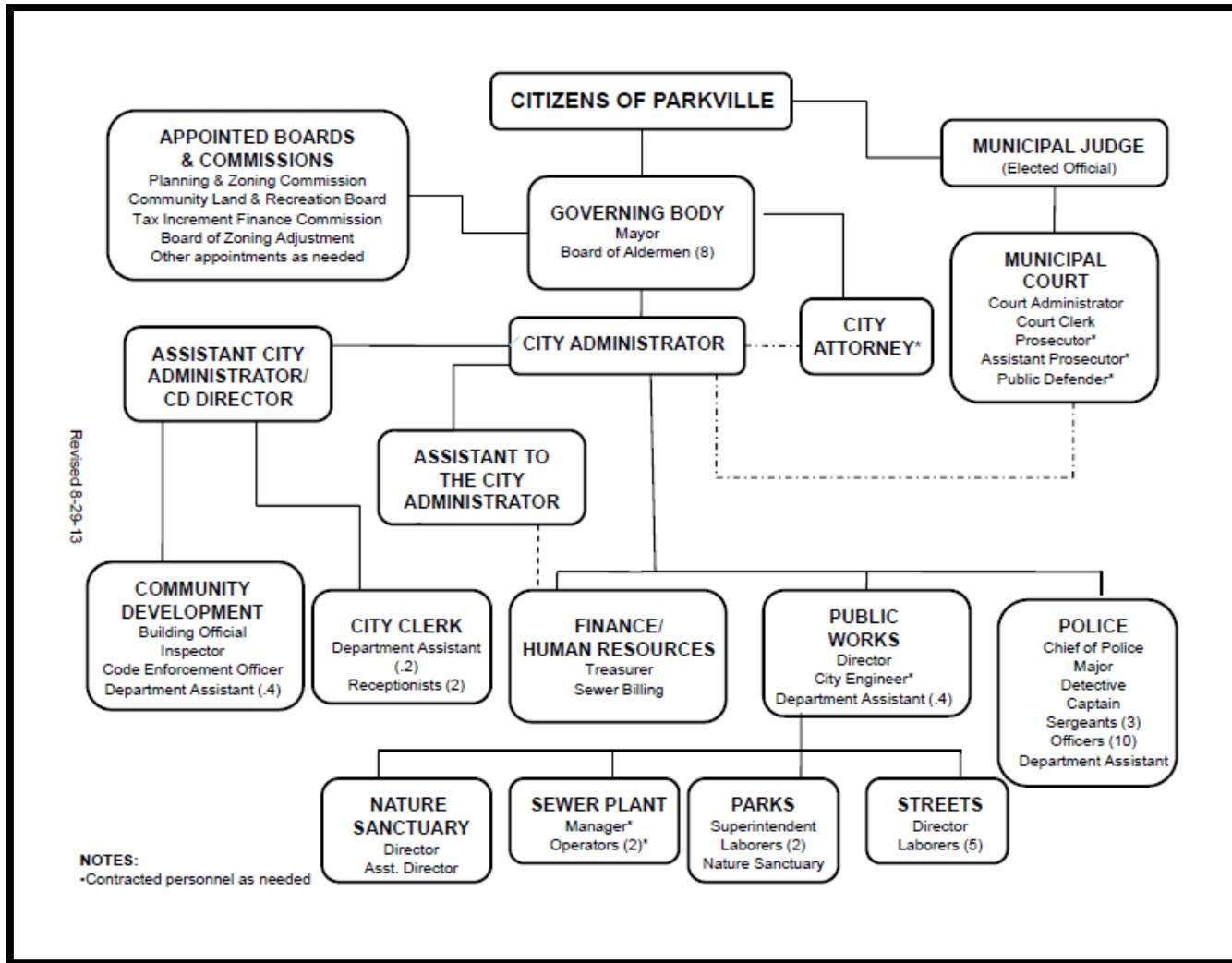
Like the Equipment Fund, the Projects Fund (95) was previously used to account for capital improvement projects. Since the only revenue source in 2013 was transfers from other funds, this fund is not budgeted in 2014. Capital projects are now budgeted as a capital outlay from the originating fund (General Fund, Sewer Fund, and Transportation Fund). Capital project purchases are budgeted in the CIP with corresponding capital outlay line items in various funds. In 2014, the City will also implement a project accounting module in its accounting software to better track capital project expenses and revenues.

Summary of Intergovernmental Fund Transfers

City of Parkville						
Intergovernmental Fund Transfers Budgeted for 2014						
	10 General Fund	30 Sewer Fund	40 Transportation Fund	50 Emergency Reserve Fund	Debt Service Funds	Purpose
General Fund: Transfers In	100,000	(100,000)				Administrative costs attributed to sewer operations.
	355,000		(355,000)			Transportation revenue transferred to cover Street Division expenses.
General Fund: Transfers Out	(317,000)			317,000		Transfer to the Emergency Reserve Fund.
	(221,000)				221,000	Transfer to Debt Service for the city hall portion of 2006 Lease Purchase.
Sewer Fund: Transfers Out		(200,556)			200,556	Transfer for Sewer Debt Service payments.
TOTALS	(83,000)	(300,556)	(355,000)	317,000	421,556	

Departmental Information

Organizational Chart



Position Summary Schedule

MAYOR AND BOARD		
	Number of Positions	Personnel Budget
2013	9	\$57,600
2014	9	\$57,600
Change	-	-
% Change	-	-
Incumbent	2014 Positions	Status
Brooks	Mayor	Elected Part-Time
Driver	Ward 1 Alderman	Elected Part-Time
Lamer	Ward 1 Alderman	Elected Part-Time
Werner	Ward 2 Alderman	Elected Part-Time
Snyder	Ward 2 Alderman	Elected Part-Time
Welch	Ward 3 Alderman	Elected Part-Time
Fisher	Ward 3 Alderman	Elected Part-Time
Johnston	Ward 4 Alderman	Elected Part-Time
Sportsman	Ward 4 Alderman	Elected Part-Time

ADMINISTRATION		
	Number of Positions	Personnel Budget
2013	5.5	\$268,600
2014	5.5	\$297,800
Change	-	\$29,200
% Change	-	10.9%
Incumbent	2014 Position	Status
Palmer	City Administrator	Full-Time
McChesney	City Clerk	Full-Time
Berg	Treasurer (PT)	Part-Time
Chapman	Finance/HR Director	Full-Time
Blakeslee	Asst to the CA	Full-Time
Yulich	Receptionist	Part-Time
Bender	Receptionist	Part-Time

POLICE		
	Number of Positions	Personnel Budget
2013	18	\$820,400
2014	18	\$844,650
Change	-	\$24,250
% Change	-	3.0%
Incumbent	2014 Positions	Status
Chrisman	Chief	Full-Time
Davis	Major	Full-Time
Jordan	Captain	Full-Time
Hubbell	Detective	Full-Time
Shadid	Sergeant	Full-Time
Stone	Sergeant	Full-Time
Olson	Officer	Full-Time
Dingman	Officer	Full-Time
Tomlin	Officer	Full-Time
Kahler	Officer	Full-Time
Gee	Officer	Full-Time
McCann	Officer	Full-Time
Thompson	Officer	Full-Time
Myers	Officer	Full-Time
Pruitt	Officer	Full-Time
Smith	Officer	Full-Time
Cassell	Officer	Full-Time
Liberty	Receptionist	Full-Time

SEWER UTILITY		
	Number of Positions	Personnel Budget
2013	0.5	\$12,200
2014	0.5	\$12,500
Change	0	\$300
% Change	0.00%	2.46%
Incumbent	2014 Positions	Status
Hayes	Sewer Billing Clerk	Part-Time

Note: Personnel budget includes salaries and overtime only.

MUNICIPAL COURT		
	Number of Positions	Personnel Budget
2013	2.5	\$63,350
2014	2.5	\$64,957
Change	-	\$1,607
% Change	-	2.5%
Incumbent	2014 Positions	Status
Humiston	Judge	Elected Part-Time
Rizzuti	Administrative Court Clerk	Full-Time
Eckerle	Court Clerk	Part-Time

PUBLIC WORKS - ADMINISTRATION		
	Number of Positions	Personnel Budget
2013	1	\$73,980
2014	2	\$98,000
Change	1	\$24,020
% Change	50.0%	32.5%
Incumbent	2014 Positions	Status
Rome	Director	Full-Time
Vacant	Department Assistant	Part-Time
Vacant	Summer Intern	Seasonal Full-Time

COMMUNITY DEVELOPMENT		
	Number of Positions	Personnel Budget
2013	4	\$202,350
2014	3.5	\$195,300
Change	-0.5	-\$7,050
% Change	-12.50%	-3.48%
Incumbent	2014 Positions	Status
Ackerson	Director/Asst. City Admin.	Full-Time
Giarratana	Building Official	Full-Time
Gault	Building Inspector	Full-Time
Vacant	Department Assistant	Part-Time

PUBLIC WORKS - STREETS		
	Number of Positions	Personnel Budget
2013	6	\$233,800
2014	6	\$245,700
Change	0	\$11,900
% Change	0.00%	5.09%
Incumbent	2014 Positions	Status
Schank	Operations Director	Full-Time
Johnson	Skilled Laborer	Full-Time
White	Skilled Laborer	Full-Time
Lovell	Laborer	Full-Time
Meadows	Laborer	Full-Time
Bless	Laborer	Full-Time

PUBLIC WORKS - PARKS		
	Number of Positions	Personnel Budget
2013	3.5	\$134,800
2014	4.5	\$156,900
Change	1	\$22,100
% Change	22.2%	16.4%
Incumbent	2014 Positions	Status
Barnard	Superintendent	Full-Time
Anderson	Laborer	Full-Time
Peto	Laborer	Full-Time
Holt	Seasonal Laborer	Seasonal Full-Time
Vacant	Seasonal Laborer	Seasonal Full-Time
Vacant	Seasonal Laborer	Seasonal Full-Time

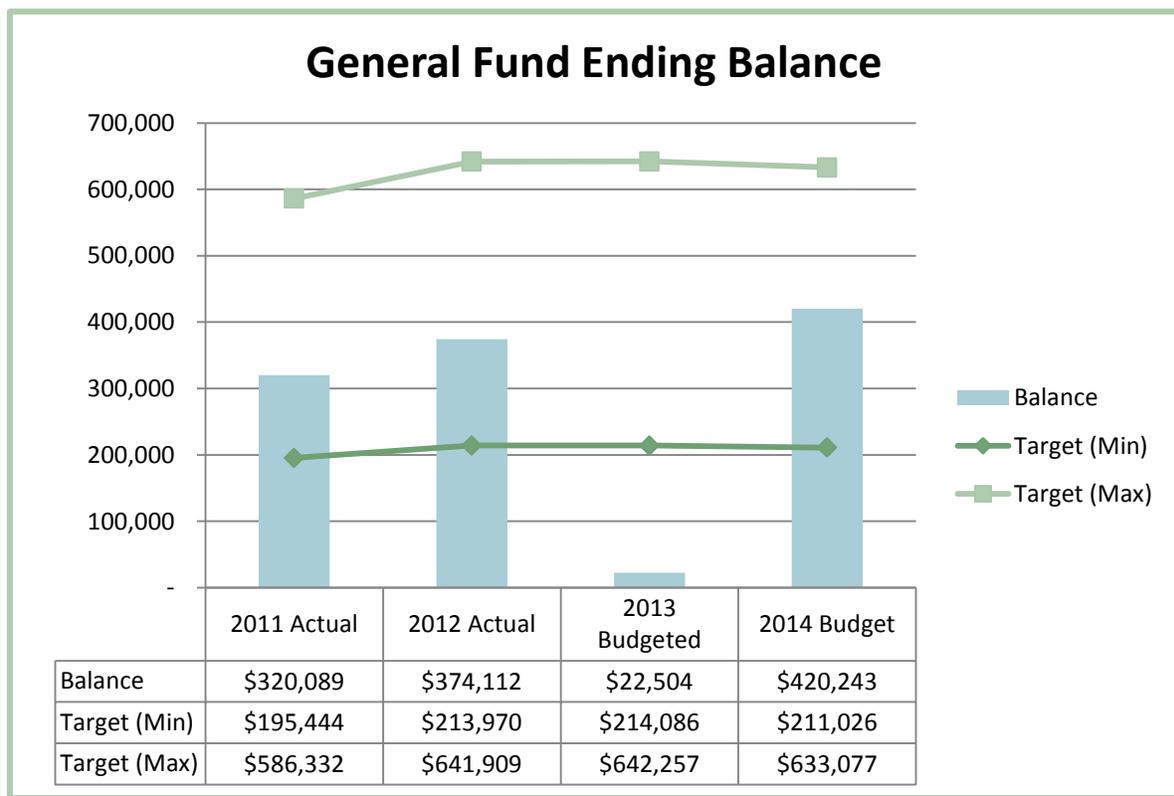
NATURE SANCTUARY		
	Number of Positions	Personnel Budget
2013	1	\$13,000
2014	1	\$18,000
Change	0	\$5,000
% Change	0.00%	38.46%
Incumbent	2014 Positions	Status
Fluchel	Director	Part-Time
Vacant	Assistant Director	Part-Time

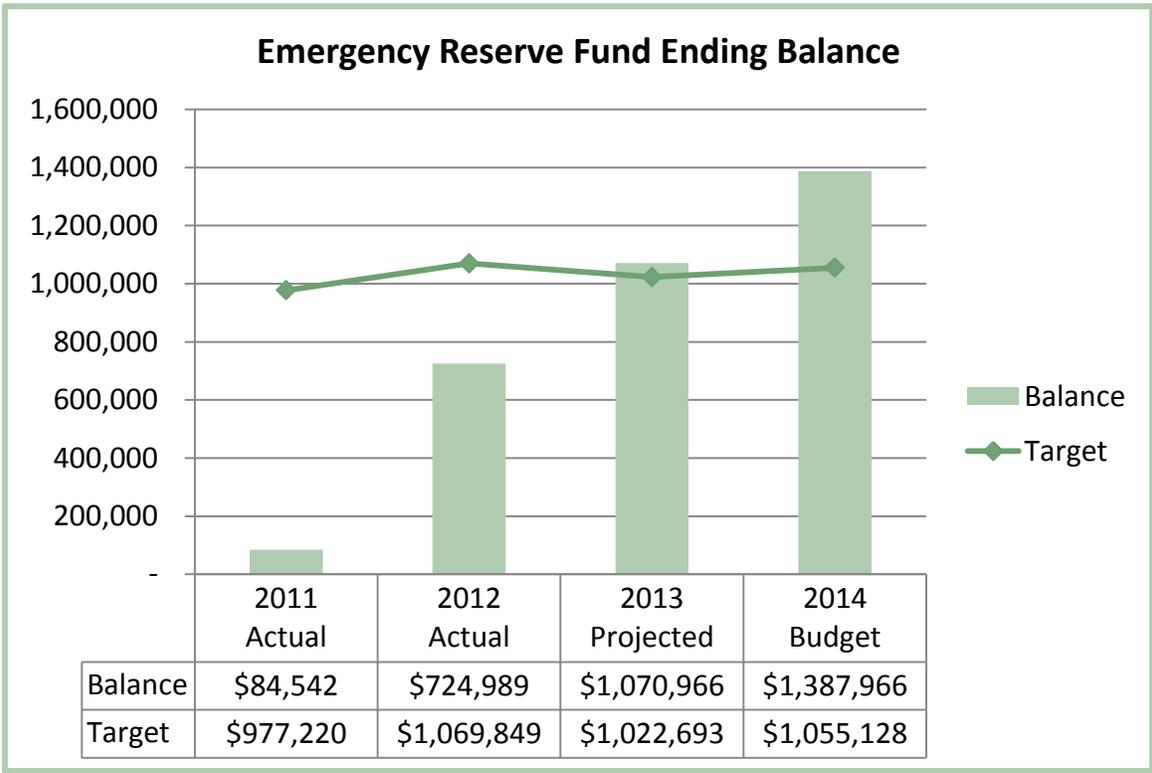
New Financial Policies

On December 3, 2013, the Board of Aldermen adopted Resolution No. 12-01-13 to repeal and replace various financial policies for the City.

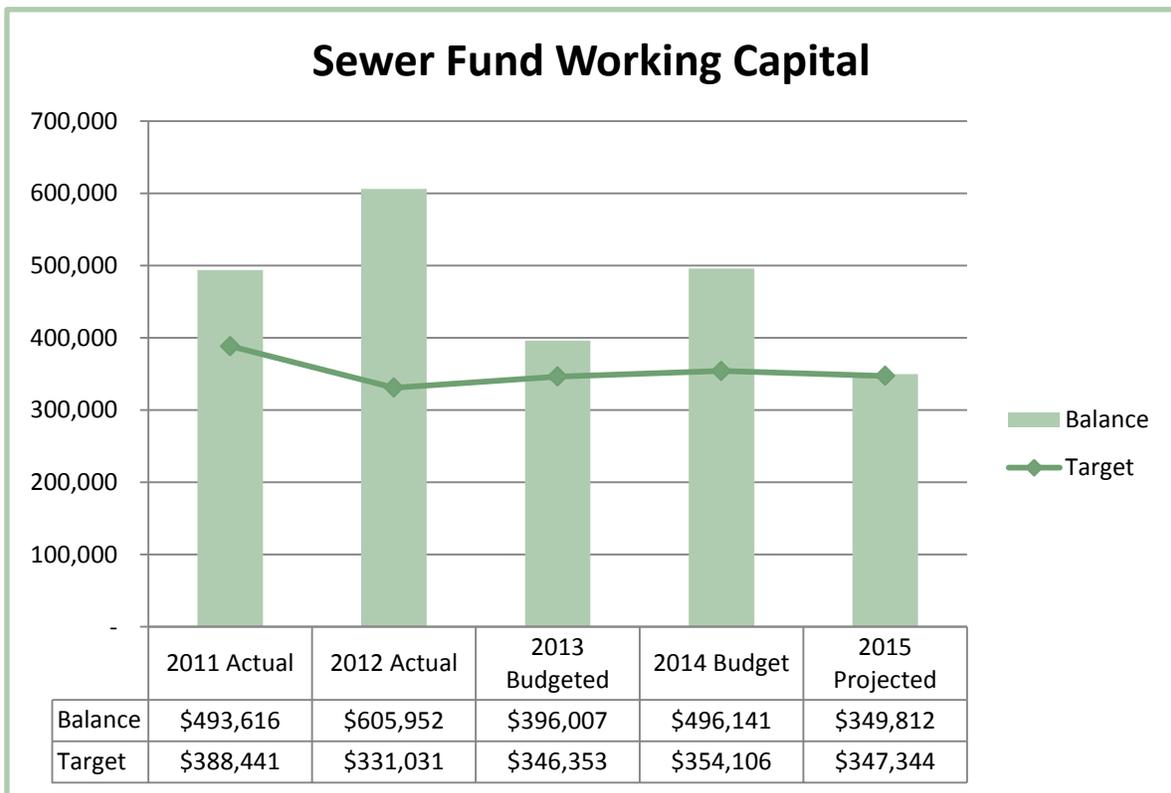
Reserve Policy

The City adopted a new Reserve Policy to replace the previous Emergency Fund Reserve Policy and to establish reserve targets for other funds. Reserves are defined as fund balances in governmental funds (i.e. General Fund, Emergency Reserve) and net working capital in enterprise funds (Sewer Fund). The policy states that the Board will maintain a General Fund balance of no less than 5% and up to 15% of General Fund appropriations. Amounts over 15% will be transferred to the Emergency Reserve Fund. In addition, the Board will maintain an Emergency Reserve Fund balance of at least 25% of General Fund Appropriations. The charts below demonstrate compliance with the policy.





The Sewer Fund should reserve working capital equal to 90 days of operating costs and the annual debt service payment. The City is achieving this goal as demonstrated in the chart below.



Fewson Fund Policy

By Resolution No. 12-01-13, the Board also adopted a management policy for the Fewson Fund. The policy establishes a fund management committee and sets guidelines for the proper use of fund proceeds. The policy describes approved investments for fund assets, including loans to the City of Parkville for eligible capital projects.

Fund Consolidation

The Government Finance Officers Association (GFOA) recommends that state and local governments periodically undertake a comprehensive evaluation to ensure that individual funds that have become superfluous are eliminated. By Resolution No. 12-03-13, the Board eliminated the Sewer Special Assessment Fund, the Parks Reservation & Fees Fund, the Other Donations Fund, and the Parkland Dedication Fund. The remaining assets of each fund were consolidated with other funds as appropriate.

Financial Summaries

General Fund

The general fund is the primary operating fund of the City of Parkville. The General Fund is used to account for resources traditionally associated with government which are not required by law or by sound financial management practice to be accounted for in another fund. The General Fund accounts for resources devoted to financing the general services that the City performs for the citizens of Parkville. The primary sources of revenue for the General Fund include taxes (property and sales tax are the largest contributors), licenses, permits, franchise fees, court revenue, interest income, and other miscellaneous revenues. The General Fund is split into various departments and divisions. These include Administration, Police, Municipal Court, Community Development, Public Works, Streets, Parks, the Parkville Nature Sanctuary, Public Information, and IT.

REVENUES – The budget reflects the belief that income will remain stable during the fiscal year. Revenues are budgeted conservatively using past actual data and current economic conditions as a working guide.

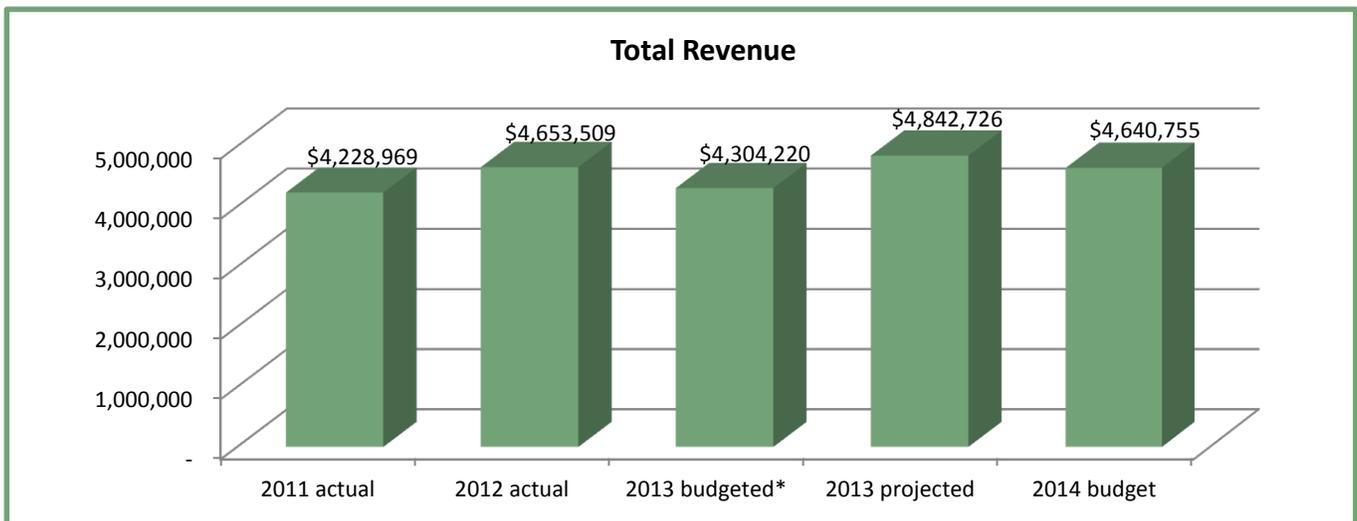
EXPENSES – Expenses are projected as accurately as possible. Department heads are expected to maintain control of all expenses within their respective departments. Furthermore, the Board follows its constitutional responsibility to monitor and approve all expenses.

2014 General Fund Revenue Summary

Property tax is the largest revenue source in Parkville’s General Fund. This a tax levied annually on real and personal property. Owners in the City of Parkville pay an annual property tax, calculated by multiplying the assessed valuation of the property by the overall mill levy. The second largest source of revenue in the General Fund is sales tax. The City levies a 1% sales tax on purchases made within City limits and paid by customers at Parkville businesses. Other taxes, licenses, permits, franchise fees, court revenue, interest income, and miscellaneous revenues also contribute to the General fund revenue.

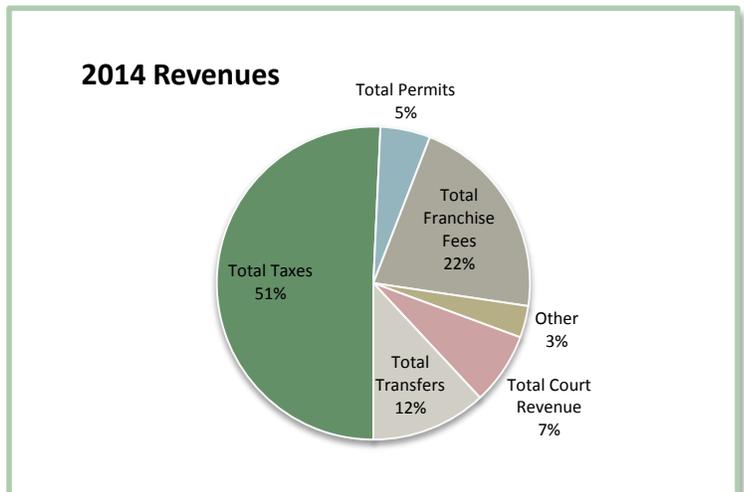
2014 General Fund Revenue Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Revenues	4,228,969	4,653,509	4,304,220	4,842,726	4,640,755



*The beginning fund balance was not included in the 2013 budgeted revenues.

Year	2014 Budgeted Tax Revenue
Real & Personal Property Taxes	895,600
Sales Tax	850,000
Corporate Merchants & Manufacturing	142,000
Motor Vehicle Sales Tax	35,000
Motor Vehicle Fees	25,000
Vehicle Tax	23,500
Penalties	6,000
Financial Institution Tax	600



General Fund (10) Revenues

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
Beginning Fund Balance	Projected carryover from prior year.	Beginning Fund Balance	282,255	320,089	-	374,112	751,955
TAXES		TAXES					
Real & Personal Property Taxes	Taxes levied annually on real and personal property.	41001-00 Real & Personal Property Taxes	844,712	875,739	883,300	893,192	895,600
Penalties	Penalties charged on outstanding property taxes.	41002-00 Penalties	8,422	5,939	6,000	4,503	6,000
Corporate Merchants & Manufacturing	Disbursement of county tax collected to replace lost revenues from the merchants and manufacturing personal property tax exemption.	41003-00 Corporate Merchants & Manufacturing	120,020	141,378	142,000	141,599	142,000
Financial Institution Tax	Disbursement of state tax on financial institutions located within the City.	41004-00 Financial Institution Tax	382	571	500	1,224	600
Motor Vehicle Registration Tax	A \$5 fee charged for every vehicle registered within City limits.	41005-00 Motor Vehicle Registration Tax	22,550	23,635	22,000	23,500	23,500
Sales Tax	The City levies a 1% sales tax on purchases made within City limits.	41401-00 Sales Tax	878,787	808,222	830,000	856,000	850,000
Motor Vehicle Sales Tax	Sales taxes levied on the purchase of motor vehicles by citizens of Parkville.	41402-00 Motor Vehicle Sales Tax	24,952	34,346	35,000	35,641	35,000
Motor Vehicle Fees	Fees paid for motor vehicles.	41403-00 Motor Vehicle Fees	18,049	23,309	22,000	22,586	25,000
Total Taxes			1,917,874	1,913,137	1,940,800	1,978,245	1,977,700
LICENSES		LICENSES					
Dog Licenses (Tags)	License fee charged for each dog owned by a resident. The fee is \$5 for each spayed/neutered dog and \$10 for each non-spayed/neutered dog.	41101-00 Dog Licenses (Tags)	955	920	900	625	900
Occupational Licenses	The license fee charged to maintain, operate, or conduct a business within City limits.	41102-00 Occupational Licenses	22,051	26,157	26,000	36,775	40,000
Late Fees on Bus Licenses	This line item is no longer used.	41102-02 Late Fees on Bus Licenses	-	450	-	-	-
Peddler's Licenses	Fee charged to any peddler or solicitor for identification card. Canvassers are not required to obtain an identification card, but can purchase one.	41103-00 Peddler's Licenses	364	-	-	-	-
Liquor Licenses	The license fee charged to any business that manufactures, brews, sells or distributes alcoholic beverages.	41104-00 Liquor Licenses	9,334	17,319	13,000	-	-
Total Licenses			32,703	44,846	39,900	37,400	40,900

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERMITS		PERMITS					
Building Permits	Permit fees charged for construction on any property in the City.	41201-00 Building Permits	87,180	145,172	110,000	188,593	180,000
Occupancy Permit	This line item is no longer used.	41201-01 Occupancy Permit	3,302	275	-	-	-
Sign Permits	A fee is charged for any sign erected in the City. Amount included in Building Permits above.	41202-00 Sign Permits	640	1,070	-	-	-
Electrical Permits	Permit is required for any electrical work. Amount included in Building Permits above.	41203-00 Electrical Permits	285	54	-	-	-
Plumbing Permits	This permit is required for any plumbing work. Amount included in Building Permits above.	41204-00 Plumbing Permits	36	-	-	-	-
Development Permits	Permit fee to (re)develop any property.	41205-00 Development Permits	2,425	995	1,200	-	1,000
Rezoning Permits	This is for the fee charged to rezone land in the City. Amount included in Development Permits above.	41206-00 Rezoning Permits	310	-	-	-	-
Subdivision Permit Fees	A permit is required to create a new subdivision in the City. Amount included in Development Permits above.	41207-00 Subdivision Permit Fees	1,720	-	-	-	-
BZA - Variance, Exception & Appeal	Fees charged to appeal a Planning & Zoning Committee decision. Amount included in Development Permits above.	41208-00 BZA - Variance, Exception & Appeal	-	-	-	-	-
Conditional Use Permits	These permits are issued subject to certain conditions stipulated by the Board of Aldermen. Amount included in Development Permits above.	41209-00 Conditional Use Permits	1,650	300	-	-	-
Public Improvement Fees	Fee charged on public improvement projects to cover staff time and materials.	41205-01 Public Improvement Fees	9,664	22,930	12,000	-	20,000
Grading/Public Works Use Permits	Permits issued to alter the grade of land or work in the City's right-of-way.	41210-00 Grading/Public Works Use Permits	150	105	100	-	-
Special Event Permit	This line item is no longer used.	41209-01 Special Event Permit	-	150	-	-	-
		Total Permits	107,361	171,051	123,300	188,593	201,000

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
FRANCHISE FEES		FRANCHISE FEES					
Telecom Franchise	All telecom companies are charged a franchise fee equal to 5% of gross receipts.	41301-00 Telecom Franchise	236,094	232,585	235,000	233,765	235,000
Missouri Gas Energy	The gas utility franchise license fee is 5% of gross receipts.	41302-00 Missouri Gas Energy	132,358	96,291	120,000	111,470	120,000
Missouri American Water	The water utility franchise license fee is 5% of gross receipts.	41303-00 Missouri American Water	103,649	133,891	100,000	120,057	115,000
KC Power & Light	The electricity utility franchise license fee is 5% of gross receipts.	41304-00 KC Power & Light	277,837	283,882	275,000	276,073	280,000
Martin Marietta Stone Royalties	Stone royalties are \$0.03 per ton of limestone physically removed from the mine.	41305-00 Martin Marietta Stone Royalties	12,000	11,000	12,000	12,000	12,000
Cable/Video Service Franchise	The cable/video service franchise fee is 5% of gross receipts.	41306-00 Cable/Video Service Franchise	73,962	74,821	75,000	73,979	75,000
		Total Franchise Fees	835,899	832,470	817,000	827,344	837,000
OTHER REVENUE		OTHER REVENUE					
Farmers Market	Fees paid for stall rentals at the farmers market.	41501-00 Farmers Market	3,060	2,915	3,000	3,125	1,000
Park Shelter Reservations	Fees paid to reserve shelters at English Landing Park.	41504-00 Park Shelter Reservations	5,030	7,690	9,500	12,750	10,500
Sports Field Reservations	Fees paid to reserve the athletic fields at English Landing Park.	41504-01 Sports Fields Reservations	-	145	200	3,100	3,000
ELP Park Event Reservations	Fees paid to host events at or around English Landing Park.	41504-02 ELP Park Events Reservations	5,000	9,661	10,000	10,190	10,000
PLP Park Event Reservations	Fees paid to host events at or around Platte Landing Park.	41504-03 PLP Park Events Reservations	-	-	-	-	1,000
Park Reservation Refunds - Flood	Fees refunded for Park Shelter Reservations due to 2011 Flood.	41505 Park Reservation Refunds - Flood	(2,785)	-	-	-	-
Nature Sanctuary Programs	Fees paid for events and programming at Parkville Nature Sanctuary properties.	41505-01 Nature Sanctuary Programs	-	-	-	-	2,700
		Total Other Revenue	10,305	20,411	22,700	29,165	28,200

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
COURT REVENUE		COURT REVENUE					
Fines	Fines collected from City ordinance violations.	41601-00 Fines	190,154	315,923	290,000	264,000	290,000
CVC Reports	Collection fee for the Crime Victims Compensation reports.	41602-00 CVC Reports	505	834	500	700	-
Appointed Attorney Reimbursement	Money received to reimburse cost of attorney for qualified defendants.	41602-01 Appointed Attorney Reimbursement	2,005	2,630	1,500	2,000	-
Boarding of Prisoners Reimbursement	Money received to reimburse expense of boarding prisoners at the County prison.	41602-02 Boarding of Prisoners Reimbursement	1,840	3,398	2,000	2,000	-
Police Reports	Fee charged to produce police reports upon request.	41603-00 Police Reports	2,100	2,491	1,600	1,600	-
Total Court Revenue			196,603	325,275	295,600	270,300	290,000
INTEREST INCOME		INTEREST INCOME					
Interest Income	Interest earned from general fund investments.	41701-00 Interest Income	27,926	26,155	26,500	18,083	22,000
Total Interest Income			27,926	26,155	26,500	18,083	22,000
MISCELLANEOUS REVENUE		MISCELLANEOUS REVENUE					
Miscellaneous	Money received from various sources that do not fall into any other category.	41801-00 Miscellaneous	32,003	50,652	8,000	14,500	10,000
Meeting Videos	Sale of meeting videos.	41801-02 Meeting Videos	-	15	-	10	-
Rebates	Product rebate claims.	41801-03 Rebates	10	-	-	1,687	-
Proceeds from cleanup/recycling	Proceeds from cleanup/recycling events.	41801-04 Proceeds from cleanup/recycling	381	93	-	-	-
Refund of Overpaid FICA	Refund of Overpaid FICA.	41801-09 Refund of Overpaid FICA	5,057	59	-	-	-
Leased/Owned Properties	Revenue from City-owned properties with lease arrangements made with outside organizations, such as the Chamber of Commerce, Parkville EDC, and the City Farm Ground. 2012 excess due to sale of Wall Street property.	41802-00 Leased/Owned Properties	9,620	60,714	11,420	7,250	10,000
Sale of Vehicles & Equipment	Revenue generated from the sale of City-owned vehicles and equipment.	41805-00 Sale of Vehicles & Equipment	7,823	-	-	2,819	-
Insurance Claim Reimbursement	Reimbursements for insurance claims, workers compensation, etc.	41807-01 Insurance Claim Reimbursement	22,644	10,372	5,000	683	-
POST Monies	Any P.O.S.T. certified training to include per diems and lodging.	41808-00 POST Monies	-	1,658	1,000	1,733	-
Newsletter Advertising	Money received from advertisers for space in the City newsletters. The City's newsletters are fully funded by this advertising.	41801-05 Newsletter Advertising	-	-	-	-	4,000
Total Miscellaneous Revenue			77,537	123,562	25,420	28,682	24,000

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
GRANT REVENUE		GRANT REVENUE					
FEMA Grant	Grant money received from FEMA to cover the costs associated with the flooding of English Landing Park. Total estimated cost of \$250,000, reimbursement at 75%. All funds used in 2012.	41804-00 FEMA Grant	13,516	217,450	-	-	-
Police Overtime Grant	Grant money received to reimburse police overtime expenses.	41804-01 Police Overtime Grant	3,576	3,665	3,000	-	7,000
Trim Grant	Grant money received to reimburse expenses pertaining to tree trimming and maintenance.	41804-02 Trim Grant	-	-	-	-	-
Grants Received for English Landing Park	Grant money received to reimburse expenses pertaining to park enhancements and improvements.	41804-03 Grants Received for English Landing Park	4,500	-	-	-	-
Storm Water Grant	Grant money received for Storm Water projects, specifically for Crooked Road monies generated from the County as a grant.	41804-05 Storm Water Grant	20,000	-	-	-	-
Safe Routes to School Grant	Safe Routes to School Grant for the purchase of speed detection equipment, safety education and enforcement.	41804-06 Safe Routes to School Grant	-	938	-	4,594	6,000
Bulletproof Vest Grant	Grant for bulletproof vests for police department, if any.	41804-07 Bulletproof Vest Grant	383	1,106	-	-	-
Other Grants	Grant money received from other miscellaneous sources.	41804-09 Other Grants	-	2,353	-	6,550	-
		Total Grant Revenue	41,974	225,511	3,000	11,144	13,000
ADJUSTMENTS		ADJUSTMENTS					
FEMA Grant	Grant money received from FEMA to cover the costs associated with the flooding of English Landing Park. Total estimated cost of \$250,000, reimbursement at 75%. All funds used in 2012.	41804-00 FEMA Grant	114,531	-	-	-	-
-	-	Total Adjustments	114,531	-	-	-	-

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
TRANSFERS		TRANSFERS					
Transfer from Transportation Fund	Fund transfer to reimburse General Fund for transportation-related expenses.	41901-00	514,000	508,000	625,000	625,000	355,000
Sewer Administrative Fee	Fee from Sewer Fund for salaries and various administrative functions relating to the Sewer Fund and operations, to include sewer billing service.	41903-00	70,000	75,000	100,000	100,000	100,000
Transfer from Projects	Transfer from Projects from 2012 carryover.	41904-00	-	-	280,000	280,000	-
Transfer from Equipment Fund	Transfer from Equipment Fund to cover ELP restoration expenses. (2012)	41905-00		28,000	-	-	-
Transfer from Park Donations	Transfer from Park Donations Fund for ELP restoration expenses. (2012 + 2013)	41906-00	-	40,000	-	5,000	-
Transfer from Health Insurance Fund	Refund for Prior Employer Contributions upon close out of the Self-Insurance Fund.	41908-00	-	-	-	46,849	-
Transfer from Sewer Special Assessments Fund	Transfer from Sewer Special Assessments Fund to close out fund.	41909-00			-	14,529	-
Transfer from Other Donations Fund	Transfer from Other Donations Fund to close out fund.	41910-00	-	-	-	3,281	-
Transfer from Nature Sanctuary Fund	Transfer from Nature Sanctuary Fund for special projects and budget contingency in the Nature Sanctuary Department. Any balance in these items shall remain in the Nature Sanctuary Fund.	41907-00	-	-	5,000	5,000	-
Total Transfers			584,000	651,000	1,010,000	1,079,659	455,000
Total Revenue			4,228,969	4,653,509	4,304,220	4,842,726	4,640,755

Administration Department Summary

The Administration Department includes the Mayor and Board of Aldermen, City Administrator, City Clerk, and the Finance and Human Resources staff. The Administration Department manages the City of Parkville's budget creation process, accounts payable, financial statements, payroll, accounts management, special assessments, business licensees, and other various licensing for the City.

The City Administrator is appointed by the Mayor with the consent of the Board of Aldermen. The City Administrator serves at the pleasure of the Board. The City Administrator is responsible for managing the day-to-day operations of the City and is responsible for the enforcement of all policies, laws, and ordinances set by the Board of Aldermen. The Administrator makes recommendations to the Mayor and Board of Aldermen as appropriate concerning the operation, affairs, and future needs of the City; participates in Board meetings without the right to vote; and keeps the Board advised on the operation, finances, and needs of the City.

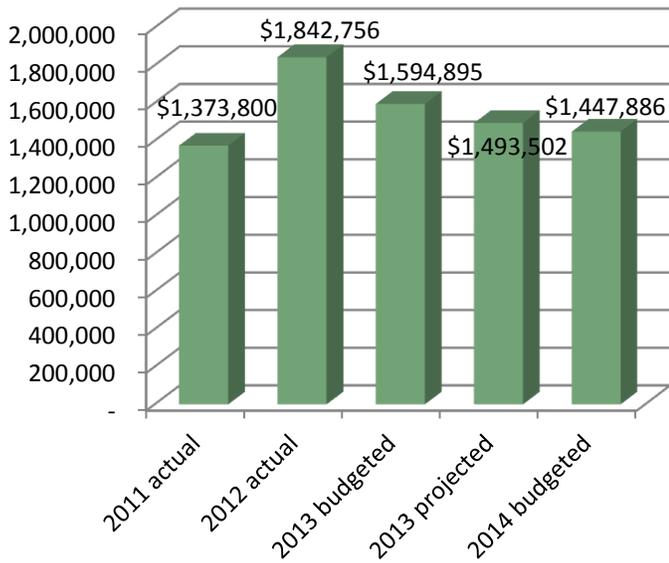
The City Clerk is the custodian for all official city records including official actions of the Board of Aldermen, oaths of office and records of appointments to city boards and commissions

The Finance/Human Resources Director operates the City's Finance department, which includes, but is not limited to accounting, revenue forecasting, budgeting, payroll, debt management, and accounts payable/receivable. The Director also oversees the City's human resources and employee relations program. This includes recommendations to the City Administrator regarding the hiring process, personnel training, and providing recommendations on city policies and procedures that are necessary to comply with changing labor laws.

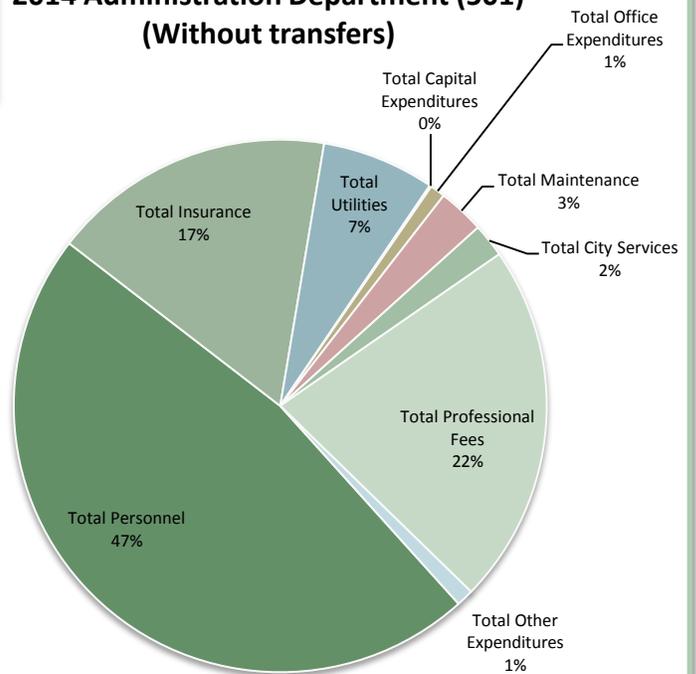
2014 Administration Expenses Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	1,014,724	1,275,198	874,894	773,502	909,886
Transfers	359,076	567,558	720,000	720,000	538,000
Total	1,373,800	1,842,756	1,594,894	1,493,502	1,447,886

Total Administration Expenses



**2014 Administration Department (501)
(Without transfers)**



General Fund (10) Administration Department (501)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
PERSONNEL		PERSONNEL						
Salaries	The total salaries for Administration employees. This includes all accrued vacation. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00 Salaries	244,241	255,907	267,600	222,484	297,300	
Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00 Overtime	3,603	1,428	1,000	400	500	
Miscellaneous Obligations	Miscellaneous settlements and similar obligations.	01-05-00 Miscellaneous Obligations	-	-	30,000	30,000	-	
Mayor and Aldermen	The Mayor's annual salary is \$14,400. Each Alderman's annual salary is \$5,400.	01-11-00 Mayor and Aldermen	57,436	57,602	57,600	57,602	57,600	
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	22,740	23,972	27,249	21,497	27,188	
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries. Includes ICMA-RC Retirement contribution per City Administrator contract.	01-22-00 Retirement	7,028	8,128	10,475	11,687	18,370	
Board of Aldermen Allowance	Elected officials receive a monthly allowance of \$45.	01-32-00 Board of Aldermen Allowance	4,770	4,860	4,860	4,860	4,860	
City Administrator Expense Allowance	The City Administrator receives an auto allowance of \$100 per month.	01-33-00 City Administrator Expense Allowance	5,040	4,200	7,250	2,421	1,200	
Membership Fees & Dues - Mayor and Board of Aldermen	The fees associated with membership to organizations for the Mayor and Board. Previously included in line item above.	01-40-00 Membership Fees & Dues - Mayor and Board of Aldermen	-	-	1,200	894	1,200	
Membership Fees & Dues - Administrative staff	The fees associated with membership to organizations for administration employees. Previously included Mayor & Board expenses and City memberships.	01-41-00 Membership Fees & Dues - Administrative staff	7,117	4,759	6,000	5,438	3,500	
Professional Development - Administrative staff	This includes the costs for educational seminars and conferences attended by Administrative employees. Previously included Mayor & Board expenses.	01-41-02 Professional Development - Administrative staff	5,733	9,770	7,000	4,033	12,400	
Professional Development - Mayor and Board of Aldermen	This includes the costs for educational seminars and conferences attended by Elected Officials. Previously included in line item above.	01-41-03 Professional Development - Mayor and Board of Aldermen	-	-	4,600	4,465	4,600	
			Total Personnel	357,707	370,626	424,835	365,781	428,718

General Fund (10) Administration Department (501)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
INSURANCE			INSURANCE					
Liability	Premium payment for the City's liability insurance.	02-01-00 Liability Insurance	88,460	89,381	75,500	84,173	88,383	
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is a budget placeholder, but any claims will be recorded to the appropriate department.	02-01-01 Insurance Deductible	4,197	12,536	5,000	-	20,000	
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00 Health, Life, & Dental	16,975	23,275	29,500	29,355	25,900	
Workers Compensation	The insurance premium that covers all Administration employees.	02-03-00 Workers Compensation	1,226	858	1,100	951	1,100	
Unemployment	This covers the cost of any unemployment insurance claims for the Administration Department.	02-04-00 Unemployment	8,320	2,560	6,400	5,376	2,500	
Property Insurance	Premium payment for the City's property insurance.	02-05-00 Property Insurance	-	-	15,500	17,674	18,500	
			Total Insurance	119,179	128,610	133,000	137,529	156,383
UTILITIES			UTILITIES					
Telephone & Voicemail	Charges for local and long distance telephone service for City Hall.	03-01-00 Telephone & Voicemail	6,319	5,365	6,000	4,778	5,400	
Electricity	Electric utility charges for City Hall.	03-02-00 Electricity	38,979	32,298	36,000	40,006	42,000	
Water	Water utility charges for City Hall.	03-04-00 Water	5,090	6,914	5,500	3,243	4,000	
Mobile Phones	Cellular phones and coverage for Administration employees.	03-05-00 Mobile Phones	445	400	360	-	-	
Train Depot Utilities	All utility charges for the Train Depot.	03-07-00 Train Depot Utilities	5,906	8,059	6,500	7,723	8,500	
Cable	Internet charges for City Hall.	03-08-00 Cable	-	-	2,100	2,100	2,100	
Trash Hauling/Recycling	Recycling charges for City Hall. (Blacksher \$300/year)	03-09-00 Trash Hauling/Recycling	-	-	-	300	300	
			Total Utilities	56,739	53,036	56,460	58,150	62,300

General Fund (10) Administration Department (501)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget		
CAPITAL EXPENSES			CAPITAL EXPENSES						
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.	04-11-00 Computers & Programming	1,734	3,775	-	-	-		
Office Equipment	For the purchase of a copy machine or any large item such as a scanner, etc.	04-21-00 Office Equipment	175	-	-	-	-		
Lease Purchase - Office Equipment	For the Lease of the postage machine.	04-22-00 Lease Purchase - Office Equipment	702	958	1,000	995	1,000		
Facility Improvements	Enhancements or improvements made to City Hall. It does not include general maintenance.	04-51-00 Facility Improvements	-	385	500	-	-		
			Total Capital Expenses		2,611	5,118	1,500	995	1,000
OFFICE EXPENSES			OFFICE EXPENSES						
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00 Office Supplies, Computer Accessories & Consumable Items	6,460	7,431	6,800	5,080	6,000		
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00 Postage	2,299	1,242	1,500	815	1,500		
Computer Equipment, Access, & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.	05-03-00 Computer Equipment, Access, & Programming	12,602	4,043	-	-	-		
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00 Printing	1,102	562	500	583	600		
Publications	Publications include the purchase of books and periodicals that are pertinent to City services and/or employee performance, such as the MARC salary report.	05-05-00 Publications	98	-	-	174	200		
Small Office Equipment	Items such as printers, calculators, etc.	05-20-00 Small Office Equipment	24	64	200	-	-		
Other Purchases	This line item is no longer used.	05-99-00 Other Purchases	-	-	-	-	-		
			Total Office Expenses		22,585	13,342	9,000	6,652	8,300

General Fund (10) Administration Department (501)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
MAINTENANCE		MAINTENANCE					
Building Maintenance & Repair	This covers all maintenance and repair charges for City Hall.	06-01-00 Building Maintenance & Repair	11,040	9,176	9,000	3,543	9,000
HVAC Maintenance & Repair	To cover maintenance and repair costs associated with City Hall's HVAC unit.	06-01-01 HVAC Maintenance & Repair	1,775	2,585	2,000	6,455	2,500
Janitorial Services/Supplies	For additional janitorial services contracted for the cleaning of City Hall and the purchase of supplies such as cleaning and toilet paper, etc.	06-02-00 Janitorial Services/Supplies	6,320	7,637	7,000	6,014	9,500
Carpet Cleaning & Rug Service	Covers carpet cleaning for City Hall.	06-02-01 Carpet Cleaning & Rug Service	274	-	-	-	-
Train Depot Maintenance	Costs associated with the upkeep of the Train Depot and its contents. The City is looking at a window replacement program for this year.	06-11-00 Train Depot Maintenance	3,122	2,188	2,500	1,000	2,000
Software Support Agreement	Annual software maintenance for Incode, the City's accounting software program. Moved to information technology services.	06-33-00 Software Support Agreement	9,790	10,280	11,000	11,000	-
Office Equipment Maintenance	Maintenance costs for the Administration copier.	06-34-00 Office Equipment Maintenance	1,624	2,139	2,500	1,542	2,500
		Total Maintenance	33,946	34,005	34,000	29,553	25,500
CITY SERVICES		CITY SERVICES					
Elections	The City's share of the county's cost to hold elections.	07-01-00 Elections	2,191	1,390	1,800	2,319	1,800
Advertising/Public Notice	For any advertisements placed in local newspapers of City business and codification of city ordinances.	07-02-00 Advertising/Public Notice	326	848	600	3,992	5,000
Farmers Market	The cost of managing and maintaining the Farmers Market.	07-03-00 Farmers Market	3,842	2,023	2,200	1,033	-
MARC HHW Program	The cost of participating in MARC's Hazardous Household Waste program, which allows residents to safely dispose of such waste at no charge.	07-47-00 MARC HHW Program	5,339	5,776	5,800	5,776	5,800
Public Restrooms	Payments made for public access to restrooms downtown.	07-48-00 Public Restrooms	1,800	-	-	-	-
Flood Mitigation Consultant	For the costs associated with solutions for future Flood protective measures.	07-90-01 Flood Mitigation Consultant	-	20,000	-	-	-
Information Technology Support	This line item specifically includes the costs associated with IT Support. This line item has been moved to Information Technology Services.	07-90-02 Information Technology Support	-	9,000	-	-	-
Public Relations Consultant	This line item specifically includes the costs associated with a Public Relations Consultant. (2012)	07-90-03 Public Relations Consultant	-	95	-	-	-
Friends of Parkville Animal Shelter - Animal Control	The City pays the Friends of Parkville Animal Shelter for providing animal control and kenneling services.	07-99-00 Friends of Parkville Animal Shelter - Animal Control	6,000	6,000	6,000	6,000	6,000
		Total City Services	19,498	45,132	16,400	19,120	18,600

General Fund (10) Administration Department (501)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
PROFESSIONAL FEES			PROFESSIONAL FEES					
Attorney/Legal Fees	Fees paid for services and advice provided by the City's contracted law firm, includes monthly contracted amount and balance for special services.	08-01-00 Attorney/Legal Fees	125,264	129,080	90,000	73,905	90,000	
Litigation	Legal fees arising from litigation.	08-01-01 Litigation	96,573	197,135	60,000	50,000	60,000	
Auditor Fees	Fees paid for services rendered to perform the annual financial audit of the City.	08-02-00 Auditor Fees	10,000	13,110	10,000	10,000	11,000	
Professional Services	Contractual arrangements with outside professionals such as engineers, planning, executive search, etc. Includes memberships for regional and state organizations.	08-02-02 Professional Services	7,165	-	15,000	11,124	38,635	
Engineering & Planning Fees	This line item is no longer used.	08-03-00 Engineering & Planning Fees	1,462	-	-	-	-	
			Total Professional Fees	240,464	339,325	175,000	145,029	199,635

General Fund (10) Administration Department (501)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
OTHER EXPENSES			OTHER EXPENSES					
Holiday Decorations	The cost of hanging decorations on utility poles around the City during the holidays.	09-04-00 Holiday Decorations	510	775	500	500	500	
Newsletter/Website	For costs associated with the newsletter mailed out to residents in 2013. Moved to public information division.	09-05-00 Newsletter	360	2,291	-	2,800	-	
Website Maintenance	Maintenance and upkeep charges for the City's website (http://www.parkvillemo.com). Moved to public information division.	09-05-01 Website Maintenance	4,800	5,725	4,000	1,000	-	
Cemetery Maintenance	Maintenance of the Old Parkville Cemetery.	09-11-00 Cemetery Maintenance	3,037	3,000	3,500	2,000	3,500	
Misc-BOA Food/Travel	For costs associated with the Board of Aldermen food and travel expenses for conferences. Now included in Professional Development.	09-20-01 Board of Aldermen Food/Travel	2,707	2,767	-	-	-	
Misc-Exec Committee Food/Supplies	For costs associated with Executive Session food expenses.	09-20-02 Exec/Work Session Meeting Supplies	308	1,310	1,200	1,177	1,200	
Misc-Finance Committee/Supplies	For costs associated with Finance Committee food expenses.	09-20-03 Finance Committee Meeting Supplies	979	1,445	1,500	1,700	1,750	
Misc-Mayor Food/Travel	For costs associated with the Mayor's food and travel expenses for conferences. Now included in Professional Development.	09-20-04 Mayor Food/Travel	100	1,199	-	-	-	
Misc-Administrator Food/Travel	For costs associated with the City Administrator's food and travel expenses for conferences. Now included in Professional Development.	09-20-05 City Administrator Food/Travel	2,516	3,791	-	-	-	
Misc-staff Food/Travel	For costs associated with staff's food and travel expenses for conferences. Now included in Professional Development.	09-20-06 staff Food/Travel	712	483	-	-	-	
Misc-Kitchen Supplies	For costs associated with City Hall's kitchen supplies, such as paper plates, utensils, paper cups, napkins, etc. used for meetings.	09-20-07 Meeting Supplies	91	130	500	236	500	
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	17,154	18,173	2,000	1,280	2,000	
Contingency	To cover the costs associated with unexpected and unbudgeted purchases, calculated at 1% of total department budget.	09-21-02 Contingency	-	-	11,500	-	-	
Flood Management	Covers any expenses resulting from any flooding of English Landing Park or the downtown area to be reimbursed by FEMA.	09-25-00 Flood Management	128,721	54,793	-	-	-	
Park Restoration - Flood	Expenses associated with restoring English Landing Park and the downtown area due to the Flood of 2011. To be reimbursed by FEMA.	09-25-01 Park Restoration - Flood	-	190,122	-	-	-	
			Total Other Expenses	161,995	286,004	24,700	10,693	9,450

Police Department Summary

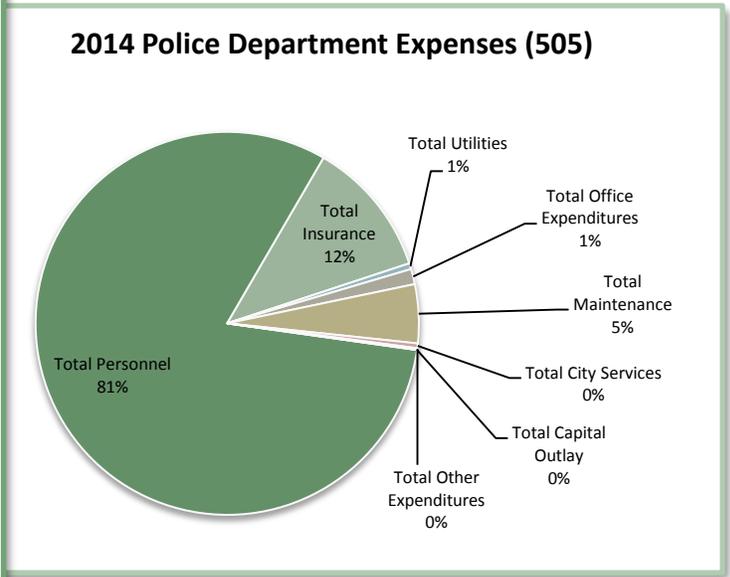
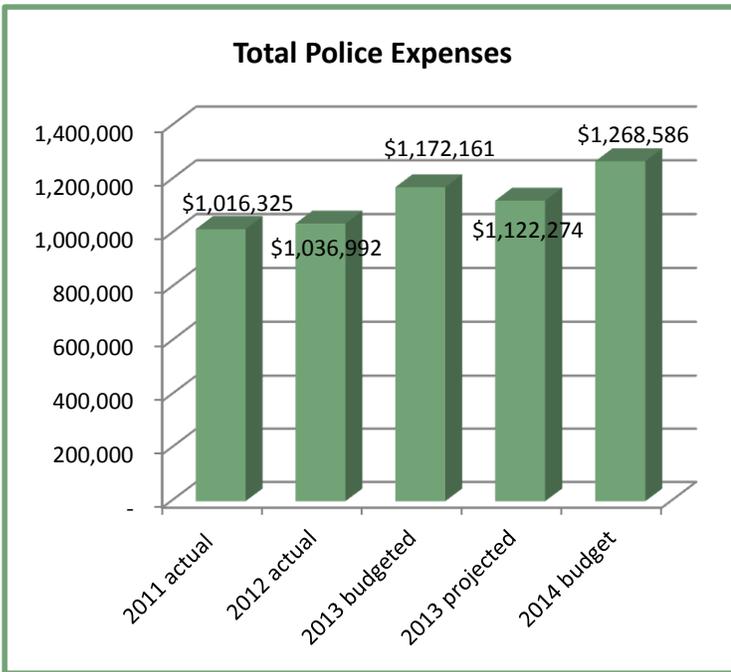
Police officers act as official representatives of government and are required and trusted to work within the law. Officers' powers and duties are conferred by statute. Fundamental duties of police officers include: serving the community; safeguarding lives and property; protecting the innocent; keeping the peace; and ensuring the rights of all to liberty, equality, and justice and most importantly be readily available to answer all calls for service.

The Police Department is staffed 24/7 by 17 sworn and 1 civilian member(s): Chief of Police, Major, Captain, Two Sergeant(s), One Detective, 11 Patrol Officer(s), 1 Civilian Clerk. Within the Police Department, 1 Sergeant and 3 Patrol Officer(s) are trained and equipped as a bicycle unit. Through the Boy Scouts of America the Police Department hosts an Explorer Post that currently has 3 community members ages 14-20 to assist the department with special functions.

In 2014 the Police Department will continue to monitor crime statistics for reductions of reported crime and address any developing crime trends in a timely fashion. Personnel will continue highly visible patrols and community policing.

2014 Police Expenses Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	1,016,325	1,036,993	1,172,161	1,122,274	1,268,586



General Fund (10) Police Department (505)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL		PERSONNEL					
Salaries	The total salaries for Police Department employees. This includes all accrued vacation.	01-01-00 Salaries	660,586	731,054	794,400	794,400	818,650
Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00 Overtime	14,677	12,641	26,000	13,000	26,000
Flood Overtime Response	Any additional salary payment over the base rate of pay for department employees due to the 2011 Flood.	01-07-00 Flood Overtime Response	828	-	-	-	-
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	49,713	53,251	62,761	61,766	64,616
Retirement	The City's LAGERS contribution for 2014 is 4.3% of police salaries. The contribution for employees who are not police officers is 3.9%.	01-22-00 Retirement	24,593	31,683	35,277	34,718	36,320
Membership Fees & Dues	The fees associated with membership to organizations for Police employees.	01-41-00 Membership Fees & Dues	300	385	950	850	950
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, meals, and other incidentals. Metro Chiefs.	01-41-02 Professional Development	5,073	5,787	6,100	5,500	6,100
Tuition Reimbursement	Used for the reimbursement of educational advancement of employees.	01-43-00 Tuition Reimbursement	-	-	2,000	500	2,000
Total Personnel			755,771	834,801	927,488	910,734	954,636
INSURANCE		INSURANCE					
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.	02-01-01 Insurance Deductible	3,641	-	5,000	-	-
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00 Health, Life, & Dental	95,985	101,181	107,500	107,500	127,900
Workers Compensation	The insurance premium that covers all Police employees.	02-03-00 Workers Compensation	13,920	18,942	21,000	21,000	21,000
Unemployment	This covers the cost of any unemployment insurance claims for the Police Department.	02-04-00 Unemployment	-	81	1,000	1,000	1,000
Total Insurance			113,546	120,204	134,500	129,500	149,900

General Fund (10) Police Department (505)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
UTILITIES			UTILITIES				
Telephone & Voicemail	Used for private lines associated with confidential matters in the Department.	03-01-00 Telephone & Voicemail	1,124	1,124	1,500	1,300	1,500
Mobile Phones	The cost of cellular phones and coverage for Police personnel.	03-05-00 Mobile Phones	3,884	3,971	4,400	4,300	4,500
Total Utilities			5,008	5,095	5,900	5,600	6,000
CAPITAL EXPENSES			CAPITAL EXPENSES				
Vehicle	For the purchase of new police vehicles. Line item expenses moved to the MERF Fund (Fund 42).	04-01-00 Vehicle	56,130	-	-	-	-
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.	04-11-00 Computers & Programming	367	2,549	-	-	-
Office Equipment	This covers the purchase of office equipment, such as copiers.	04-21-00 Office Equipment	62	-	200	200	-
Total Capital Expenses			56,559	2,549	200	200	-

General Fund (10) Police Department (505)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OFFICE EXPENSES							
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, ink/toner, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00 Office Supplies, Computer Accessories & Consumable Items	2,584	1,500	2,800	2,100	2,800
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00 Postage	208	169	250	175	250
Computer Equipment, Access, & Programming	Includes the cost of software for computers and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.	05-03-00 Computer Equipment, Access, & Programming	333	430	-	-	-
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00 Printing	198	300	500	300	500
Small Office Equipment	Items such as printers, calculators, etc.	05-20-00 Small Office Equipment	80	587	1,000	500	1,000
Equipment and Hand Tools	Equipment like radar, bulletproof vests, fingerprinting materials, ammunition, HAM radio, safety vests, and batteries, etc.	05-21-00 Equipment and Hand Tools	5,204	5,537	9,000	2,250	9,000
Terminal - Rejis	Service charges to access the REJIS database. Starting in 2014 a recurring monthly fee of \$2.25 per user. One time setup fee for VPN connection \$336.00.	05-22-01 Terminal - Rejis	819	727	1,000	800	1,650
Terminal - Platte County	Service charges to access the Platte County Sheriff's database.	05-22-02 Terminal - Platte County	2,039	1,932	3,000	2,015	2,500
Uniforms	For purchase of uniforms and uniform equipment for each officer.	05-31-00 Uniforms	6,545	2,993	10,000	6,000	10,000
Other Purchases	For the training and use of AED devices within the Department.	05-99-00 Other Purchases	243	421	500	300	500
		Total Office Expenses	18,254	14,596	28,050	14,440	28,200

General Fund (10) Police Department (505)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
MAINTENANCE			MAINTENANCE					
Vehicle Repair & Maintenance	All maintenance and repair of police vehicles.	06-21-00 Vehicle Repair & Maintenance	12,791	9,330	15,000	13,000	15,000	
Equipment Repair & Maintenance	The maintenance and repair of police equipment.	06-21-01 Equipment Repair & Maintenance	282	287	500	300	1,000	
Vehicle Gas & Oil	Fuel for Police Department vehicles.	06-22-00 Vehicle Gas & Oil	41,166	44,247	45,000	40,000	45,000	
Computer	Maintenance on police computers. This line item has been moved to Information Technology Services.	06-31-00 Computer	1,512	-	-	0	0	
Crimestar Maintenance	Maintenance on the City's Crimestar service and TIPS Hotline Fee.	06-32-02 Crimestar Maintenance	1,500	1,500	1,500	1,500	1,500	
Office Equipment Maintenance	Service contract/maintenance for Police Department copier.	06-34-00 Office Equipment Maintenance	1,905	707	850	850	850	
			Total Maintenance	59,155	56,071	62,850	55,650	63,350
CITY SERVICES			CITY SERVICES					
Hiring Expenses	Includes the screening tests completed before hiring new police officers as well as advertising costs to recruit new police officers for vacant positions.	07-56-00 Hiring Expenses	3,825	1,980	4,000	3,500	4,000	
Crime Commission	The City's annual contribution to the Crime Commission.	07-57-00 Crime Commission	500	500	500	500	500	
Lab Work	The cost of sending evidence out for laboratory analysis if needed.	07-81-00 Lab Work	932	35	2,000	0	2,000	
Contractual Service Agreement	Payments for investigative information services rendered, Leads on Line, if renewed in 2014 will be \$1488, Medical Advisor/AED, and Accurant Information Services.	07-90-00 Contractual Service Agreement	422	330	2,000	400	2,000	
Other City Services	Any other services performed by the Police Department not already covered. This includes the boarding of animals not covered by FOPAS agreement, to include Euthanasia.	07-99-00 Other City Services	258	83	400	100	400	
			Total City Services	5,937	2,928	8,900	4,500	8,900

General Fund (10) Police Department (505)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget		
OTHER EXPENSES			OTHER EXPENSES						
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	115	429	350	150	350		
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02 Contingency	-	-	2,923	-	-		
Harvesters-Deer Donation	This line item is used for Harvester donations for deer management. 2013 - \$1,500 for processing 30 deer	09-21-04 Harvesters-Deer Donation	1,980	320	1,000	1,500	1,500		
			Total Other Expenses		2,095	749	4,273	1,650	1,850
CAPITAL OUTLAY (CIP)			CAPITAL OUTLAY (CIP)						
Vehicles	2014 AWD Police Ford Taurus Sedan (plus equipment) and used Ford Taurus (Chief's Vehicle). Both are replacement vehicles.	Vehicles	-	-	-	-	55,750		
			Total Capital Outlay		-	-	-	55,750	
			Total Police Expenses		1,016,325	1,036,993	1,172,161	1,122,274	1,268,586

Municipal Court Summary

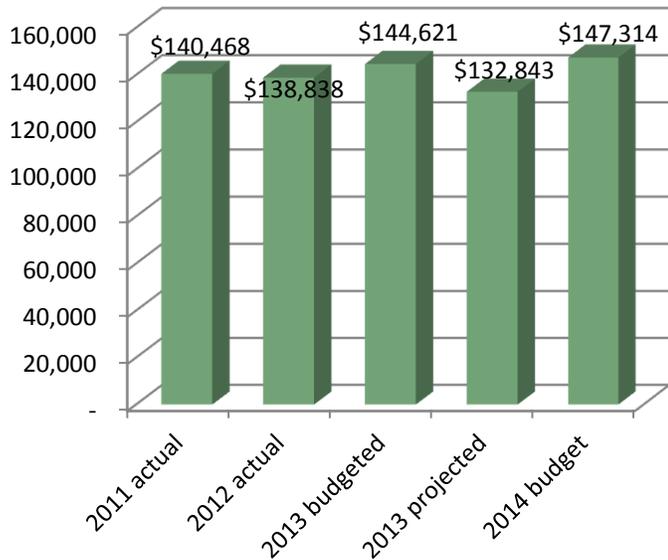
The Municipal Court of the City of Parkville, Missouri, is a division of the 6th Judicial Circuit (Platte County Circuit), State of Missouri. The court employs an elected part-time Judge, an Administrative Court Clerk, and a Part-Time Administrative Court Clerk. The Municipal Court’s primary duties include the hearing of ordinance violation cases, the supervision of fee collection, and the handling of warrants.

The cases heard in Municipal Court are those as set forth in the Revised Statutes of Missouri. As a division of the court system, the Rules the court follows are those set forth by the Supreme Court of Missouri and by statute and ordinance.

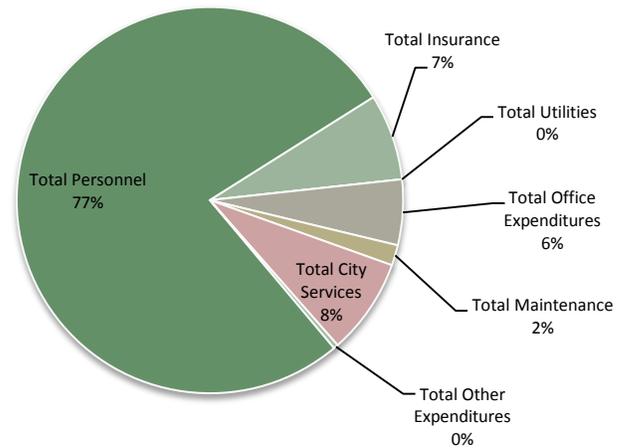
2014 Municipal Court Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	140,468	138,838	144,621	132,843	147,314

Total Municipal Court Expenses



Municipal Court Expenses (510)



General Fund (10) Municipal Court (510)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
PERSONNEL			PERSONNEL					
Salaries	This includes the salaries of the Administrative Court Clerk and Part-Time Court Clerk.	01-01-00 Salaries	43,736	45,468	44,850	44,850	46,457	
Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00 Overtime	17	96	500	500	500	
Judge	The Judge's annual salary is \$18,000.	01-11-00 Judge	18,938	18,000	18,000	18,000	18,000	
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	4,952	4,904	4,846	4,846	4,969	
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.	01-22-00 Retirement	1,289	1,490	1,155	1,155	1,737	
Judge Allowance	Elected Officials receive a monthly allowance of \$45.	01-32-00 Judge Allowance	540	540	650	650	650	
Membership Fees & Dues	The fees associated with membership to organizations for the Judge, attorneys, and Court employees.	01-41-00 Membership Fees & Dues	3,525	150	500	500	500	
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02 Professional Development	500	2,674	3,500	3,500	3,500	
Prosecutor & Assistant Prosecutor	This includes the salaries of the Prosecutor and Assistant Prosecutor.	01-51-00 Prosecutor & Assistant Prosecutor	22,200	22,200	22,000	22,000	22,000	
Public Defender	This includes the salary of the Public Defender.	01-51-02 Public Defender	6,500	6,500	6,500	6,500	6,500	
			Total Personnel	102,196	102,022	102,501	102,501	104,814
INSURANCE			INSURANCE					
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.	02-01-01 Insurance Deductible	5,000	-	-	-	-	
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00 Health, Life, & Dental	8,219	7,152	6,400	6,400	6,550	
Workers Compensation	The insurance premium that covers all Municipal Court employees.	02-03-00 Workers Compensation	130	1,792	2,200	2,200	2,200	
Unemployment	This covers the cost of any unemployment insurance claims for the Municipal Court.	02-04-00 Unemployment	-	-	1,000	1,000	1,000	
			Total Insurance	13,349	8,944	9,600	9,600	9,750

General Fund (10) Municipal Court (510)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
UTILITIES			UTILITIES				
Mobile Phones	The cost of cellular phones, coverage, and allowances for Court employees and the Judge.	03-05-00 Mobile Phones	1,239	1,043	720	-	120
		Total Utilities	1,239	1,043	720	-	120
CAPITAL EXPENSES			CAPITAL EXPENSES				
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.	04-11-00 Computers & Programming	2,239	1,991	-	-	-
Office Equipment	The purchase of major office equipment, such as copiers.	04-21-00 Office Equipment	-	-	-	-	-
		Total Capital Expenses	2,239	1,991	-	-	-
OFFICE EXPENSES			OFFICE EXPENSES				
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00 Office Supplies, Computer Accessories & Consumable Items	1,235	667	1,500	1,725	1,800
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00 Postage	160	433	500	275	500
Computer Equipment, Access, & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use. This line item has been moved to Information Technology Services.	05-03-00 Computer Equipment, Access & Programming	-	20	-	-	-
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00 Printing	1,013	4,625	4,000	3,870	4,000
Publications	Publications include the purchase of books and periodicals that are pertinent to City services and/or employee performance.	05-05-00 Publications	368	207	350	350	350
Processing Fees	Fees associated with Court credit card machine use. Previously included in Computer Equipment, Access, & Programming.	05-06-00 Processing Fees	-	-	1,500	1,065	1,500
Small Office Equipment	Items such as printers, calculators, etc.	05-20-00 Small Office Equipment	-	-	100	-	100
		Total Office Expenses	2,776	5,953	7,950	7,285	8,250

General Fund (10) Municipal Court (510)

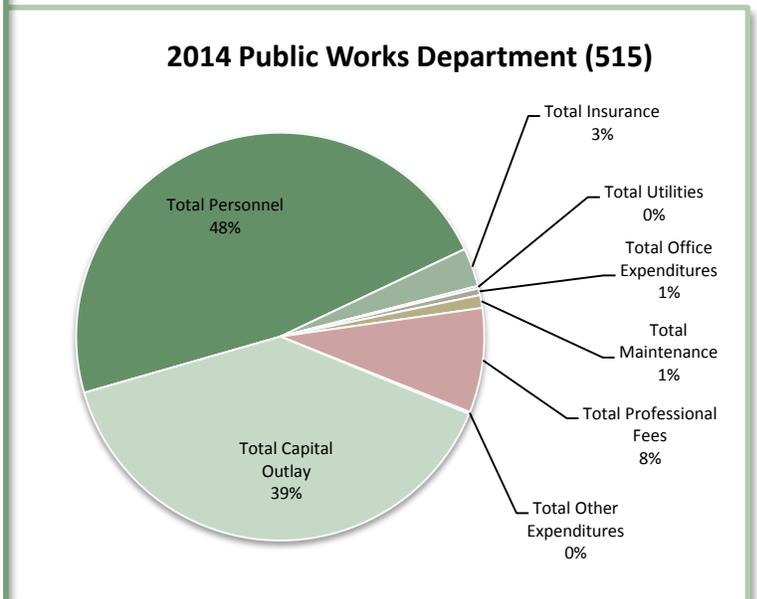
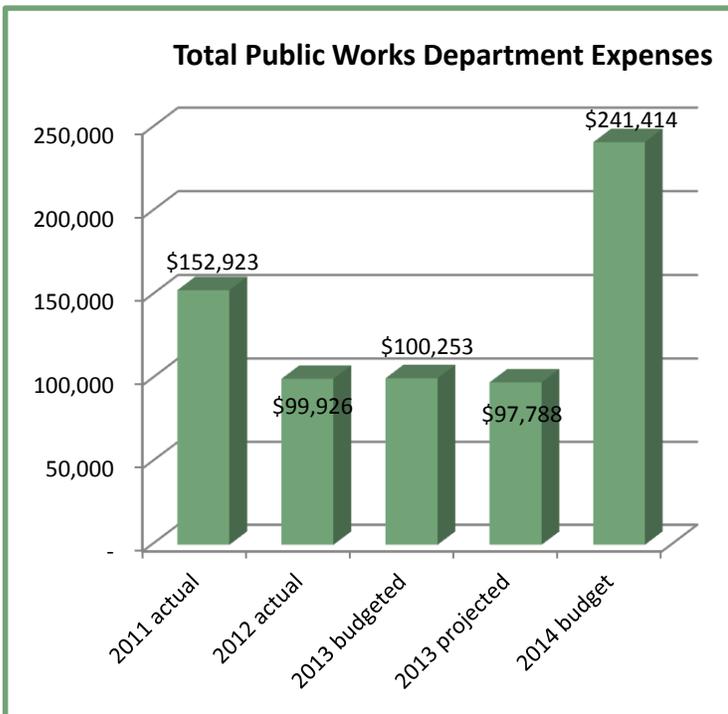
Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
MAINTENANCE			MAINTENANCE					
Computer	To cover maintenance and repair costs associated with City Hall computers. This line item has been moved to Information Technology Services.	06-31-00 Computer	-	-	-	-	-	
REJIS System	The fees incurred to check for warrants on defendants. \$307/annual contract with REJIS plus \$16 initial set up fee. Monthly fee of \$2.25 per user (2).	06-32-00 REJIS System	265	237	250	-	400	
Software Support Agreement	Maintenance agreement with Incode for the court module.	06-33-00 Software Support Agreement	1,968	1,968	2,000	2,066	2,200	
Office Equipment Maintenance	Maintenance costs for Municipal Court copier.	06-34-00 Office Equipment Maintenance	57	241	480	207	480	
			Total Maintenance	2,290	2,446	2,730	2,273	3,080
CITY SERVICES			CITY SERVICES					
Boarding of Prisoners	The cost to board prisoners at the County's prison facilities.	07-80-00 Boarding of Prisoners	10,430	10,675	14,000	3,938	14,000	
Bailiff	The cost to have a police officer stand as bailiff for court.	07-82-00 Bailiff	5,683	5,666	6,000	6,000	6,000	
Translator	A translator is brought in upon request for non-English speaking defendants.	07-82-01 Translator	244	-	300	750	800	
			Total City Services	16,357	16,341	20,300	10,688	20,800
OTHER EXPENSES			OTHER EXPENSES					
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	23	98	100	496	500	
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02 Contingency	-	-	720	-	-	
			Total Other Expenses	23	98	820	496	500
			Total Municipal Court Expenses	140,468	138,838	144,621	132,843	147,314

Public Works Summary

The Public Works Department includes four divisions: Streets, Parks, Parkville Nature Sanctuary, and Waste Water Treatment Plant. Public Works Administration consists of one Director and one part-time assistant. Public Works, with support from a contract City Engineer and contracted engineering firms, manages the City's major project design and implementation needs. The scope of work includes development plan review, capital project planning, project design, and construction administration. In 2013 Public Works supervised design and reconstruction of the Brink-Myers Retaining wall and the addition of a new Ultra-Violet Disinfection building and equipment at the waste water treatment plant. The Department coordinated efforts with Platte County Parks staff to design and construct phase 1 of Platte Landing Park. The significant increase in the 2014 budget is a result of the Capital Outlay (CIP) project for North Crooked Road Erosion, Bank Stabilization, and Guardrail Installation.

2014 Public Works Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	152,923	99,926	100,253	97,788	241,414



General Fund (10) Public Works (515)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL		PERSONNEL					
Salaries	Public Works Director annual salary. A portion is covered in Sewer Expenses, as related to sewer work performed. Includes summer Intern inspector, part time department assistant, and accrued vacation.	01-01-00 Salaries	70,171	72,000	73,980	73,980	98,000
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	5,208	5,393	5,659	5,659	7,497
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.	01-22-00 Retirement	2,667	2,952	2,885	2,885	2,812
Public Works Director Auto Allowance	The Public Works Director receives an auto allowance of \$250 per month.	01-33-00 Public Works Director Auto Allowance	3,000	3,000	3,000	3,000	3,000
Membership Fees & Dues	The fees associated with membership to organizations for the Public Works Director. APWA, KCAPWA, NSPE.	01-41-00 Membership Fees & Dues	220	185	500	500	500
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02 Professional Development	42	3,270	2,600	2,600	2,600
Total Personnel			81,307	86,801	88,625	88,624	114,409
INSURANCE		INSURANCE					
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00 Health, Life, & Dental	7,607	5,530	5,500	5,500	6,675
Workers Compensation	The insurance premium that covers one Public Works Admin employee.	02-03-00 Workers Compensation	850	81	200	200	200
Unemployment	This covers the cost of any unemployment insurance claims for the Public Works Administration Department.	02-04-00 Unemployment	-	-	500	-	500
Total Insurance			8,457	5,611	6,200	5,700	7,375
UTILITIES		UTILITIES					
Mobile Phones	The cost of cellular phones and coverage for Public Works employees.	03-05-00 Mobile Phones	480	480	480	480	480
Total Utilities			480	480	480	480	480

General Fund (10) Public Works (515)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
CAPITAL EXPENSES			CAPITAL EXPENSES					
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.	04-11-00 Computers & Programming	9,531	1,350	-	-	-	
Office Equipment	The purchase of major office equipment, such as copiers.	04-21-00 Office Equipment	-	-	100	12	-	
Storm Water Projects	For improvements of storm water projects. This line item has been moved to CIP.	04-90-00 Storm Water Projects	44,195	(120)	-	-	-	
			Total Capital Expenses	53,726	1,230	100	12	-
OFFICE EXPENSES			OFFICE EXPENSES					
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00 Office Supplies, Computer Accessories & Consumable Items	396	711	1,100	100	850	
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00 Postage	173	119	200	12	150	
Small Office Equipment	Items such as printers, calculators, etc.	05-20-00 Small Office Equipment	151	-	100	30	100	
Uniforms	An allowance is provided for required apparel on an "as needed" basis.	05-31-00 Uniforms	-	-	100	-	100	
Other Purchases	Miscellaneous purchases necessary to perform jobs.	05-32-00 Other Purchases	100	-	100	64	100	
			Total Office Expenses	820	831	1,600	206	1,300
MAINTENANCE			MAINTENANCE					
Tornado Siren	Contracted monthly maintenance on the City's tornado/public safety siren.	06-36-00 Tornado Siren	2,304	2,304	2,450	2,450	2,450	
			Total Maintenance	2,304	2,304	2,450	2,450	2,450
PROFESSIONAL FEES			PROFESSIONAL FEES					
Engineer & Planning Fees	For work performed by a part time Engineering Technician for the Public Works Department. Costs will be offset by public improvement fees for new development.	08-03-00 Engineer & Planning Fees	5,664	2,283	-	-	20,000	
			Total Professional Fees	5,664	2,283	-	-	20,000

General Fund (10) Public Works (515)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OTHER EXPENSES			OTHER EXPENSES				
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	166	386	300	316	400
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02 Contingency	-	-	499	-	-
Total Other Expenses			166	386	799	316	400
CAPITAL OUTLAY (CIP)			CAPITAL OUTLAY (CIP)				
Project - Stormwater	North Crooked Road Erosion/Bank Stabilization/Guardrail.	Project - North Crooked Rd.	-	-	-	-	95,000
Total Capital Outlay			-	-	-	-	95,000
Total Public Works Department Expenses			152,923	99,926	100,253	97,788	241,414

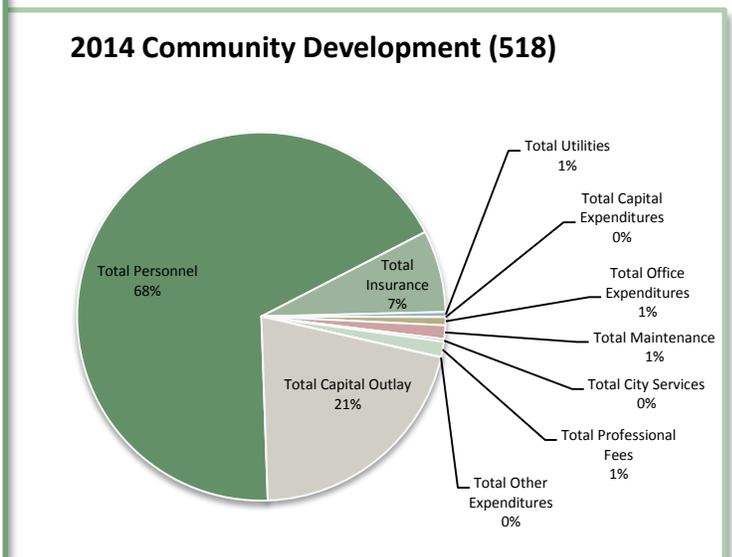
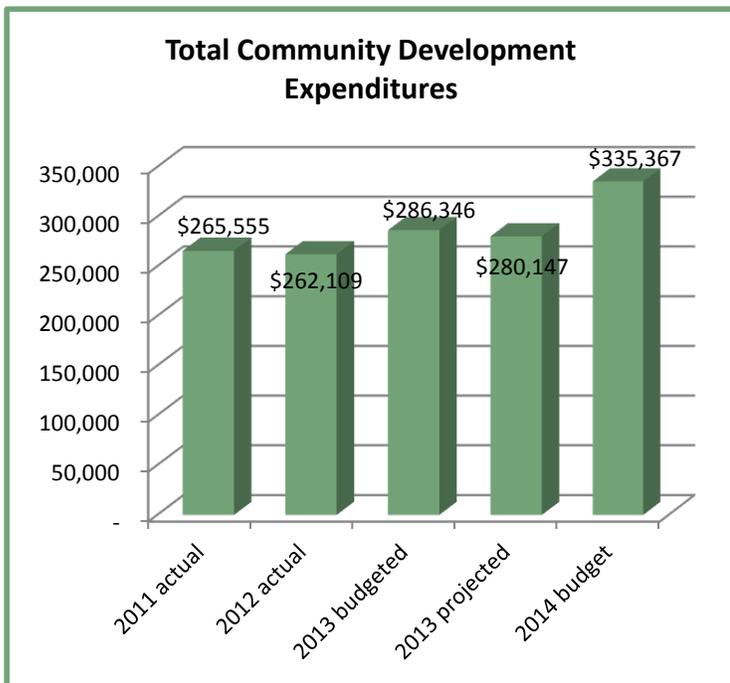
Community Development Summary

The Community Development Department provides current- and long-range planning, zoning, building safety and inspection, code enforcement, 911 addressing, mapping and similar related development services. The Department also provides utility locating services, floodplain administration, and supports the City’s Planning and Zoning Commission, Board of Zoning Adjustment and Board of Housing Appeals. The department includes three full-time staff including the department director, building official, building inspector, and one part-time administrative assistant. The Community Development Director also serves as the Assistant City Administrator, overseeing the City Clerk and performing other administrative duties.

With the exception of salaries and benefits, the 2014 department budget is primarily allocated to continuing operations and maintenance of existing equipment. No major purchases or equipment replacements are budgeted for 2014. Capital outlay items allocated to Community Development include funds to initiate a comprehensive rewriting of the zoning, subdivision and enforcement codes and regulations starting in 2014 with completion scheduled in 2015. These capital outlay projects represent the budgetary increase between 2013 and 2014.

2014 Community Development Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	265,555	262,109	286,346	280,147	335,367



General Fund (10) Community Development (518)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL		PERSONNEL					
Salaries	The total salaries for Community Development employees. This includes all accrued vacation. A portion of staff salaries are covered in Sewer Expenses, as related to sewer work performed.	01-01-00 Salaries	183,672	193,925	202,150	202,150	195,300
Overtime	Any additional salary payment over the base rate of pay for department employees. None planned for 2014.	01-03-00 Overtime	220	-	200	-	-
Flood Overtime Response	Any additional salary payment over the base rate of pay for department employees due to flooding. None planned for 2014.	01-07-00 Flood Response Overtime	1,126	-	-	-	-
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	13,363	13,527	15,480	15,480	14,940
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.	01-22-00 Retirement	7,031	7,951	7,892	7,892	7,226
Community Development Director Auto Allowance	The Community Development Director's auto allowance of \$200 per month.	01-31-00 Community Development Director Auto Allowance	2,400	2,400	2,400	2,400	2,400
Membership Fees and Dues	The fees associated with membership to organizations for Community Development employees.	01-41-00 Membership Fees & Dues	2,659	944	1,700	1,700	1,675
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02 Professional Development	4,423	4,796	8,000	5,000	6,400
Membership Fees and Dues	This item no longer used.	01-42-00 Membership Fees and Dues	-	50	-	-	-
Total Personnel			214,893	223,594	237,821	234,622	227,942
INSURANCE		INSURANCE					
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.	02-01-01 Insurance Deductible	-	-	-	-	-
Health, Life, & Dental	Health, Life & Dental contributions for Community Development Department employees. The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00 Health, Life, & Dental	32,057	29,470	29,500	29,500	21,925
Workers Compensation	The insurance premium that covers all Community Development employees.	02-03-00 Workers Compensation	2,898	967	1,200	1,200	1,200
Unemployment	This covers the cost of any unemployment insurance claims for the Community Development Department.	02-04-00 Unemployment	-	-	1,000	1,000	1,000
Total Insurance			34,955	30,438	31,700	31,700	24,125

General Fund (10) Community Development (518)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
UTILITIES		UTILITIES					
Mobile Phones & Pagers	The cost of cellular phones, pagers, and coverage for Community Development employees (inspection staff).	03-05-00 Mobile Phone & Pagers	1,488	1,577	1,800	1,600	1,500
		Total Utilities	1,488	1,577	1,800	1,600	1,500
CAPITAL EXPENSES		CAPITAL EXPENSES					
Computers & Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.	04-11-00 Computers & Programming	518	-	-	-	-
Office Equipment	The purchase of major office equipment. None planned for 2014.	04-21-00 Office Equipment	-	27	500	-	-
		Total Capital Expenses	518	27	500	-	-
OFFICE EXPENSES		OFFICE EXPENSES					
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils& folders, meeting supplies, computer accessories, plotter ink and general consumables.	05-01-00 Office Supplies, Computer Accessories & Consumable Items	433	368	800	1,400	600
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00 Postage	251	428	500	400	500
Computer Equipment, Access, & Programming	Includes the cost of computer programming charges associated with their access and use. This line item has been moved to Information Technology Services.	05-03-00 Computer Equipment, Access, & Programming	-	-	-	-	-
Printing	Expenses for printing work not performed on City equipment. Examples include items such as business cards, inspection forms, violation notice cards, etc.	05-04-00 Printing	323	50	500	350	500
Publications	Publications include the purchase of code books and other printed manuals that are pertinent to City services and/or employee performance. None planned in 2014.	05-05-00 Publications	-	-	750	800	-
Small Office Equipment	Small equipment such as desktop printers, hole punches, calculators, etc.	05-20-00 Small Office Equipment	57	28	100	-	100
Equipment and Hand Tools	Equipment necessary to carry out department duties including, electrical testers, flash lights, canned smoke and other necessary tools.	05-21-00 Equipment and Hand Tools	304	-	350	325	300
Uniforms	An allowance is provided for required apparel including uniforms, boots, gloves, etc. on an "as needed" basis.	05-31-00 Uniforms	-	240	200	200	400
		Total Office Expenses	1,368	1,115	3,200	3,475	2,400

General Fund (10) Community Development (518)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
MAINTENANCE		MAINTENANCE					
Vehicle Repair & Maintenance	All maintenance and repair work for Community Development Department vehicles (2000 Ford F150 & 2004 Ford Taurus).	06-21-00 Vehicle Repair & Maintenance	560	486	1,500	1,500	2,200
Vehicle Gas & Oil	Fuel for Community Development Department vehicles.	06-22-00 Vehicle Gas & Oil	1,985	1,814	1,500	1,800	1,800
Office Equipment Maintenance	Annual maintenance contracts for Community Development major office equipment. None for 2014.	06-34-00 Office Equipment Maintenance	561	185	1,500	-	-
		Total Maintenance	3,106	2,486	4,500	3,300	4,000
CITY SERVICES		CITY SERVICES					
Public Notices	The cost to advertise and post public notices, including newspaper publications, signage, etc. Certified mail included in Postage above.	07-02-01 Public Notices	500	816	800	850	800
One Call Utility Locating	This is a fee charged to the City for every One Call utility locate requested in the City limits. This line item has been moved to Sewer Expenses because it is a sewer utility location service provided by Community Development staff.	07-42-00 One Call Utility Locating	2,266	1,859	-	-	-
One Call Equipment & Supplies	All equipment and supplies needed to mark sewer lines at One Call locations. This line item has been moved to Sewer Expenses because it is a sewer utility location service provided by Community Development staff.	07-42-01 One Call Equipment & Supplies	167	-	-	-	-
		Total City Services	2,933	2,675	800	850	800
PROFESSIONAL FEES		PROFESSIONAL FEES					
Attorney/Legal Fees	Fees paid for contract legal counsel for Community Development Department special projects. General legal fees included in Administration.	08-01-00 Attorney/Legal Fees	4,985	-	-	-	-
Engineer & Planning Fees	The fees for consultant engineering, planning, surveying or similar specialty work or reviews performed for the Community Development Department.	08-03-00 Engineer & Planning Fees	1,056	160	3,000	3,000	3,000
NPDES II/ArcView	The cost to purchase data, aerials, and maintain the City's GIS mapping system.	08-03-02 NPDES II/ArcView	-	-	1,500	1,500	1,500
		Total Professional Fees	6,041	160	4,500	4,500	4,500

General Fund (10) Community Development (518)

				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budgeted	Projected	Budget
OTHER EXPENSES		OTHER EXPENSES						
Miscellaneous	Miscellaneous uncategorized expenses.	09-21-00	Miscellaneous	253	39	100	100	100
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02	Contingency	-	-	1,425	-	-
			Total Other Expenses	253	39	1,525	100	100
CAPITAL OUTLAY (CIP)		CAPITAL OUTLAY (CIP)						
Planning Studies	Upgrade Zoning & Subdivision Regulations (year 1 of 2).		Planning Studies	-	-	-	-	35,000
Development	Funding for consultants or feasibility studies related to development for the I-435/Hwy 45 intersection.		Development	-	-	-	-	35,000
			Total Capital Outlay	-	-	-	-	70,000
Total Community Development Expenses				265,555	262,109	286,346	280,147	335,367

Streets Division Summary

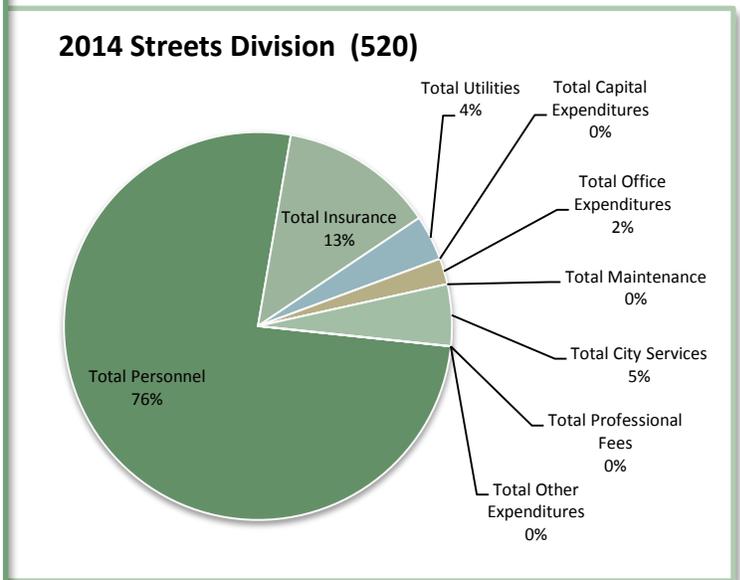
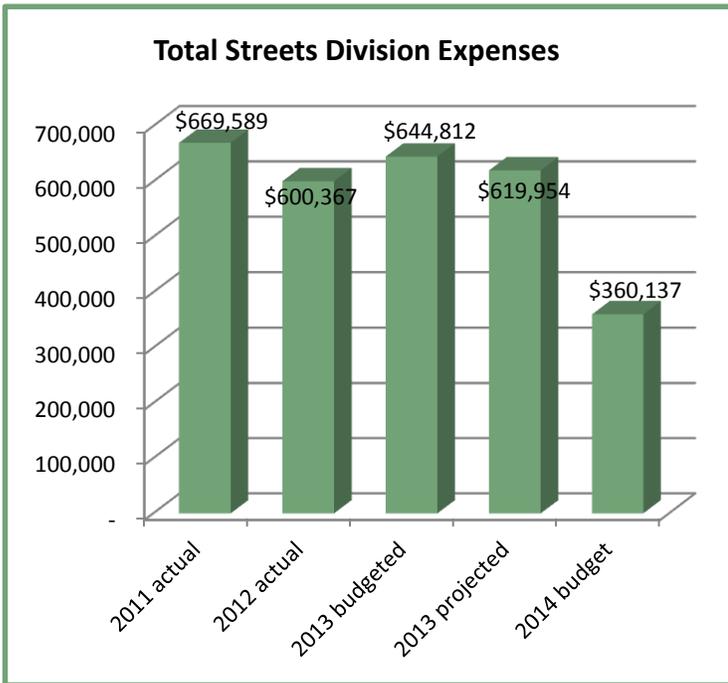
The Streets Division consists of one Operations Manager and five Laborers who are responsible for maintaining approximately 80 lane miles of pavement, curbs and gutters, sidewalks, and storm drains. In the summer the Streets Division patches potholes, seals pavement cracks, repairs storm sewers, and assists with the annual contracted street maintenance program.

The Streets and Parks crews work together in the summer months to control weeds and mosquitoes in the right-of-ways and in City parks. During winter months both crews work together on operations to plow snow, apply salt, and spread sand to provide clear travel routes on the City's street network.

The apparent decrease in 2014 is a result of the non-personnel operating costs related to street maintenance, including street lighting, being moved into the Transportation Fund.

2014 Streets Division Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	669,589	600,367	644,812	619,954	360,137



General Fund (10) Street Division (520)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL			PERSONNEL				
Salaries	The total salaries for the Streets Division employees. This includes all accrued vacation.	01-01-00 Salaries	199,655	215,910	223,800	205,000	230,700
Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00 Overtime	13,285	8,398	10,000	11,500	15,000
Flood Overtime Response	Any additional salary payment over the base rate of pay for department employees due to floods.	01-07-00 Flood Response Overtime	4,933	-	-	-	-
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	16,146	15,999	17,886	17,886	18,796
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.	01-22-00 Retirement	7,435	8,618	9,118	9,118	9,091
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02 Professional Development			100	70	300
Total Personnel			241,455	248,925	260,904	243,574	273,887
INSURANCE			INSURANCE				
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.	02-01-01 Insurance Deductible	2,276	-	-	-	-
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00 Health, Life, & Dental	38,092	37,948	38,900	38,900	32,850
Workers Compensation	The insurance premium that covers all Streets Division employees.	02-03-00 Workers Compensation	9,588	10,692	12,000	12,000	12,000
Unemployment	This covers the cost of any unemployment insurance claims for the Streets Division.	02-04-00 Unemployment	8,124	-	1,500	1,500	1,500
Total Insurance			58,079	48,641	52,400	52,400	46,350

General Fund (10) Street Division (520)

			2011	2012	2013	2013	2014
Account	Description	Account	Actual	Actual	Budgeted	Projected	Budget
UTILITIES			UTILITIES				
Telephone & Voicemail	The charges for local and long distance telephone service for the Street Barn.	03-01-00 Telephone & Voicemail	1,352	1,378	1,500	1,500	1,500
Electricity	Electric utility charges for the Street Barn.	03-02-00 Electricity	2,612	2,640	2,600	3,200	3,000
Gas	Gas utility charges for the Street Barn.	03-03-00 Gas	1,445	1,105	2,000	1,400	2,000
Water	Water loads and drinking water for the Street Barn.	03-04-00 Water	3,292	3,433	4,000	3,500	4,000
Mobile Phones	The cost of cellular phones and coverage for Streets Division employees.	03-05-00 Mobile Phones	1,552	1,910	2,300	2,300	2,500
Trash Hauling	The hauling charges for the trash at the Street Barn and trash cans on Main Street. (G-W Trash: \$360/year for Streets dumpster, FREE for Downtown trash)	03-09-00 Trash Hauling	495	583	600	450	600
Total Utilities			10,747	11,049	13,000	12,350	13,600
CAPITAL EXPENSES			CAPITAL EXPENSES				
Vehicle	The purchase of vehicles. Line item purchase is moved to the MERF Fund.	04-01-00 Vehicle	44,625	-	-	-	-
Computers and Programming	The purchase of new computers and any software necessary to carry out staff functions. This line item has been moved to Information Technology Services.	04-11-00 Computers and Programming	-	-	-	-	-
Equipment & Machinery	For the purchase of equipment to be used for street related projects.	04-31-00 Equipment & Machinery	4,295	543	-	-	-
Total Capital Expenses			48,920	543	-	-	-

General Fund (10) Street Division (520)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget	
OFFICE EXPENSES		OFFICE EXPENSES						
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	Office Supplies, Computer Accessories & Consumable Items	283	362	600	600	800
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	Postage	-	466	-	-	-
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	Printing	1,300	1,575	1,500	-	-
Small Office Equipment	Items such as printers, fax machines, telephones, etc.	05-20-00	Small Office Equipment	-	150	400	400	400
Shop Supplies & Materials	Misc. small equipment purchases such as hedge trimmers, saws, brooms, etc.	05-21-00	Shop Supplies & Materials	11,225	4,200	3,500	4,000	4,000
Uniforms	An allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.	05-31-00	Uniforms	2,538	2,481	2,600	1,500	2,600
			Total Office Expenses	15,346	9,233	8,600	6,500	7,800
MAINTENANCE (ALL LINE ITEMS MOVED TO TRANSPORTATION FUND)		MAINTENANCE (ALL LINE ITEMS MOVED TO TRANSPORTATION FUND)						
Building Maintenance & Repair	This covers maintenance and repairs for the Street Barn. This also includes heating/ air conditioning repair, minor roof repairs, etc.	06-01-00	Building Maintenance & Repair	5,842	1,653	500	2,800	-
Security System	The security system at the Street Barn.	06-01-01	Security System	788	473	800	200	-
Vehicle Repair & Maintenance	All maintenance and repair work for Streets Division vehicles, such as brakes, tires, hydraulic problems, etc.	06-21-00	Vehicle Repair & Maintenance	6,020	4,548	4,000	7,000	-
Equipment Repair & Maintenance	All maintenance and repair work for Streets Division equipment.	06-21-01	Equipment Repair & Maintenance	11,928	3,653	4,500	3,800	-
Vehicle Gas & Oil	Fuel for Streets Division vehicles.	06-22-00	Vehicle Gas & Oil	21,149	16,145	22,000	20,000	-
Equipment Gas & Oil	Fuel for Streets Division equipment.	06-22-01	Equipment Gas & Oil	4,993	3,973	2,200	3,800	-
			Total Maintenance	50,719	30,445	34,000	37,600	-

General Fund (10) Street Division (520)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
CITY SERVICES							
Emergency Snow Removal	The purchase of salt and sand to spread on roads during emergency snow removal.	07-20-00 Emergency Snow Removal	29,811	14,073	30,000	30,000	-
Storm Sewers - General Repair	All general repairs on the City's storm sewer system.	07-32-00 Storm Sewers - General Repair	1,542	283	1,500	2,000	-
Street Repair Materials	For asphalt necessary to complete pothole repairs on City streets. This does not include asphalt overlay projects, crack seal material, dirt, and paint.	07-33-00 Street Repair Materials (Kelly Dr/ 1000 Oaks patches)	3,961	10,347	10,000	10,000	-
Street Lights - Electricity	The utility charges for the City street lights. The increase is due to an agreement with KCPL for Riss Lake street lights (\$250/62 lights annually).	07-41-00 Street Lights - Electricity	185,164	207,979	200,000	200,000	-
Street Light Repair & Maintenance	The costs to repair City street lights.	07-41-10 Street Light Repair & Maintenance	-	440	200	-	-
Spring/Fall Cleanup	All expenses pertaining to the semiannual cleanup weekends held during the spring and fall for residents. Recycling Extravaganza and HHW Event now separated below. (Deffenbaugh: \$2,412 for Spring and \$3,216 for Fall)	07-43-00 Spring/Fall Cleanup	11,790	10,363	11,400	11,400	11,500
Recycling Extravaganza	All expenses pertaining to the annual Recycling Extravaganza event held during the spring for residents.	07-43-01 Recycling Extravaganza	-	-	1,200	930	500
HHW Collection Event	All expenses pertaining to the Household Hazardous Waste Collection event.	07-43-02 HHW Collection Event	-	-	400	-	400
Street Signs	The purchase of street signs needed for City streets. Replace warning signs and regulatory signs.	07-44-00 Street Signs	576	2,842	1,500	1,500	-
Street Sweeping	Street sweeping conducted each spring.	07-45-00 Street Sweeping	6,095	-	8,000	5,100	-
Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes around the City.	07-51-00 Mosquito & Weed Control	65	1,553	2,500	1,500	2,000
Tree Trimming & Removal	The City cares for trees located within the right-of-way of City streets and maintains Tree City USA status.	07-52-00 Tree Trimming & Removal	3,475	3,050	4,000	3,000	4,000
Animal Control	To purchase supplies for animal control.	07-55-00 Animal Control	153	-	100	100	100
Rental Equipment	Rental costs for equipment needed but not owned by the City. This is used for trailer mounted air compressors, chippers and bucket trucks.	07-60-00 Rental Equipment	1,570	485	2,000	2,000	-
Total City Services			244,202	251,414	272,800	267,530	18,500

General Fund (10) Street Division (520)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PROFESSIONAL FEES			PROFESSIONAL FEES				
Engineer & Planning Fees	The fees for work performed by the City Contract Engineer for the Streets Division.	08-03-00 Engineer & Planning Fees	-	-	1,000	-	-
NPDES II/ArcView Programming	The cost to upgrade and program the City's GIS software.	08-03-02 NPDES II/ArcView Programming	-	30	-	-	-
Total Professional Fees			-	30	1,000	-	-
OTHER EXPENSES			OTHER EXPENSES				
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	120	88	500	-	-
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02 Contingency	-	-	1,608	-	-
Total Other Expenses			120	88	2,108	-	-
Total Street Division Expenses			669,589	600,367	644,812	619,954	360,137

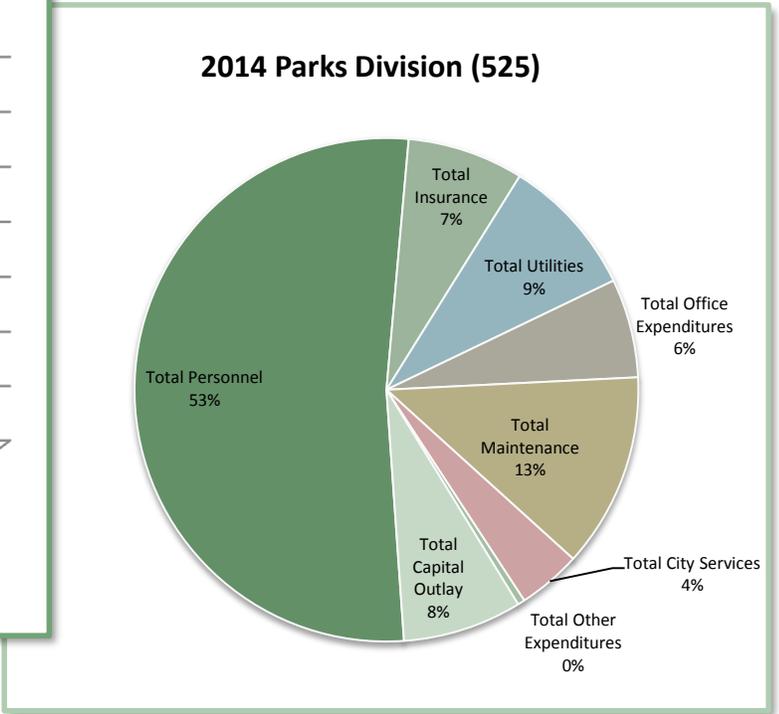
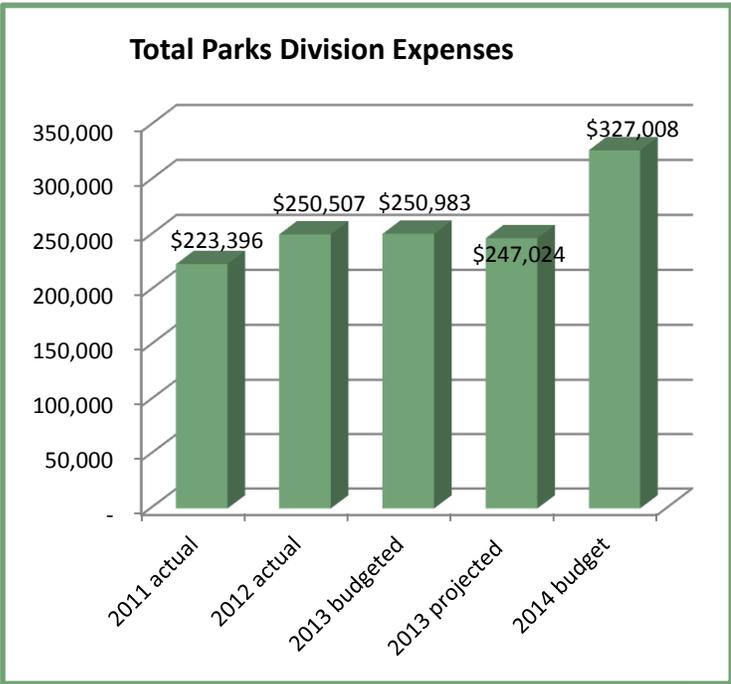
Parks Division Summary

The Parks Division of the Public Works Department is responsible for general park and trail maintenance and repair. This includes trimming trees, picking up trash, mowing, weed eating, and cleaning restrooms. The Parks Division consisted of one Superintendent, two Laborers, and one Seasonal Employee in 2013. The Parks Division plans to have three seasonal employees in 2014. The increased budget in 2014 is a result of the expectation of the additional work that will be required with the opening of Platte Landing Park, which will significantly increase City park space.

The Streets and Parks crews work together in the summer months to control weeds and mosquitoes in the right-of-ways and in City parks. During winter months both crews work together on operations to plow snow, apply salt, and spread sand to provide clear travel routes on the City's street network.

2014 Parks Division Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	223,396	250,507	250,983	247,024	327,008



General Fund (10) Parks Division (525)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL			PERSONNEL				
Salaries	The total salaries for Parks employees. This includes all accrued vacation.	01-01-00 Salaries	99,469	113,295	114,800	114,800	119,400
Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00 Overtime	8,163	6,039	5,000	5,000	7,500
Seasonal Landscape Maintenance Worker	Three part-time seasonal employees are hired to maintain parks during the summer. Increased from 2012 due to new Platte Landing Park.	01-05-00 Seasonal Landscape Maintenance Workers	7,208	-	15,000	7,500	30,000
Flood Response Overtime	Any additional salary payment over the base rate of pay for department employees due to floods.	01-07-00 Flood Response Overtime	1,599	-	-	-	-
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	8,722	8,497	10,312	10,312	9,708
Retirement	The City's LAGERS contribution for 2014 is 3.7% of general employee salaries.	01-22-00 Retirement	4,144	4,893	4,672	4,672	4,695
Membership Fees and Dues	The fees associated with membership to organizations for Parks employees.	01-41-00 Membership Fees & Dues	-	-	100	50	100
Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem.	01-41-02 Professional Development	-	35	100	50	350
Total Personnel			129,305	132,759	149,984	142,384	171,753
INSURANCE			INSURANCE				
Insurance Deductible	Any insurance claim has a \$5,000 deductible. This is used to track individual Department's claim history.	02-01-01 Insurance Deductible	-	-	-	-	-
Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00 Health, Life, & Dental	18,723	17,688	18,100	18,100	18,200
Workers Compensation	The insurance premium that covers all Parks Division employees.	02-03-00 Workers Compensation	2,877	3,333	4,000	5,705	5,705
Unemployment	This covers the cost of any unemployment insurance claims for the Parks Division.	02-04-00 Unemployment	9	-	500	0	500
Total Insurance			21,609	21,021	22,600	23,805	24,405

General Fund (10) Parks Division (525)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
UTILITIES			UTILITIES				
Telephone & Voicemail	The charges for local and long distance telephone service for the Parks office.	03-01-00 Telephone & Voicemail	1,183	1,341	1,200	1,231	1,500
Electricity	Electric utility charges for the Parks office.	03-02-00 Electricity	8,530	10,034	9,000	11,100	10,000
Gas	Gas utility charges for the Parks office.	03-03-00 Gas	1,048	1,074	1,100	1,000	1,200
Water	Water utility charges and drinking water for the Parks office.	03-04-00 Water	3,786	14,630	10,000	8,844	12,500
Mobile Phones	The cost of cellular phones and coverage for Parks employees.	03-05-00 Mobile Phones	1,750	1,865	1,800	1,200	1,800
Trash Hauling	The charges for trash hauling for the City parks. (G-W Trash: \$1,200/year for ELP & Parks dumpsters)	03-09-00 Trash Hauling	1,005	1,005	900	900	2,400
		Total Utilities	17,302	29,948	24,000	24,275	29,400
CAPITAL EXPENSES			CAPITAL EXPENSES				
Equipment & Machinery	This line item is now combined with Equipment & Hand Tools.	04-31-00 Equipment & Machinery	-	-	-	-	-
Capital Purchase	This line item is now combined with Equipment & Hand Tools.	04-65-00 Capital Purchase	3,000	-	-	-	-
		Total Capital Expenses	3,000	-	-	0	0

General Fund (10) Parks Division (525)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget		
OFFICE EXPENSES			OFFICE EXPENSES						
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00 Office Supplies, Computer Accessories & Consumable Items	389	764	600	400	600		
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00 Postage	18	2	50	10	50		
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00 Printing	106	6	100	40	100		
Publications	Publications include the purchase of books and periodicals that are pertinent to City services and/or employee performance.	05-05-00 Publications	-	-	100	0	100		
Small Office Equipment	Items such as printers, fax machines, etc.	05-20-00 Small Office Equipment	-	-	100	150	100		
Equipment & Hand Tools	Any equipment or hand tools needed to carry out the work of the Parks Division.	05-21-00 Equipment & Hand Tools	4,344	4,219	3,500	2,000	5,500		
Uniforms	An allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo.	05-31-00 Uniforms	1,111	1,088	500	300	1,200		
Restroom Supplies	Toiletries for the public restrooms in English Landing Park and Platte Landing Park	05-41-01 Restroom Supplies	1,329	1,080	1,500	1,500	1,800		
Trash Bags	Trash and dog waste bags for the receptacles in City parks.	05-41-02 Trash Bags	1,510	3,831	3,500	2,500	5,000		
Park Enhancements	Amenity improvements for City parks.	05-41-03 Park Enhancements	269	2,971	2,500	6,000	3,000		
Grass Seed & Fertilizer	Grass seed and fertilizer for the City parkland.	05-42-00 Grass Seed & Fertilizer	399	1,954	1,300	1,500	2,800		
Other Purchases	Unbudgeted purchase of supplies.	05-99-00 Other Purchases	530	255	500	175	500		
			Total Office Expenses		10,004	16,170	14,250	14,575	20,750

General Fund (10) Parks Division (525)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
MAINTENANCE							
Building Maintenance & Repair	Maintenance and repair of Parks office building and other park structures.	06-01-00 Building Maintenance & Repair	9,994	2,902	3,500	3,309	4,500
Restrooms	Maintenance of the permanent public restrooms in English Landing Park and Platte Landing Park	06-03-00 Restrooms	403	1,006	1,300	1,300	5,300
Stage Maintenance	Maintenance for the Maxine McKeon Stage in English Landing Park.	06-05-01 Stage Maintenance	-	134	-	121	0
Ball Field Maintenance	Ball field maintenance is shared between the City and the organizations that contract to use it.	06-05-02 Ball Field Maintenance (infield material)	8	324	300	600	800
Trail Maintenance	Maintenance of trails in English Landing Park.	06-05-03 Trail Maintenance	150	1,063	1,200	400	3,200
Playground Equipment Repair	Maintenance for the playground at English Landing Park.	06-12-00 Playground Equipment Repair	721	-	100	260	1,500
Spirit Fountain	Maintenance for the Gresham Spirit fountain by the Train Depot.	06-13-00 Spirit Fountain	-	1,791	1,000	750	1,300
Retention Pond Maintenance	Maintenance on the retaining pond behind the Parkville Athletic Complex.	06-14-00 Retention Pond Maintenance	750	405	400	0	0
Vehicle Repair & Maintenance	Maintenance for the Parks Division vehicles. Includes turf tires for tractor in 2014.	06-21-00 Vehicle Repair & Maintenance	4,520	5,200	4,500	1,500	5,500
Equipment Repair & Maintenance	Repair and maintenance of Parks Division equipment. This does not include lawn mowers.	06-21-01 Equipment Repair & Maintenance	4,036	2,324	2,300	1,800	2,800
Tractor Mowing Equipment	Maintenance and repair of Parks Division lawn mowers.	06-21-02 Tractor Mowing Equipment	3,228	3,128	2,000	2,160	3,000
Vehicle Gas & Oil	Fuel for Parks Division vehicles.	06-22-00 Vehicle Gas & Oil	7,290	11,125	6,000	5,000	7,500
Equipment Gas & Oil	Fuel and oil for park mowing equipment.	06-22-01 Equipment Gas & Oil	2,098	9,955	4,000	2,800	5,500
		Total Maintenance	33,197	39,358	26,600	20,000	40,900

General Fund (10) Parks Division (525)

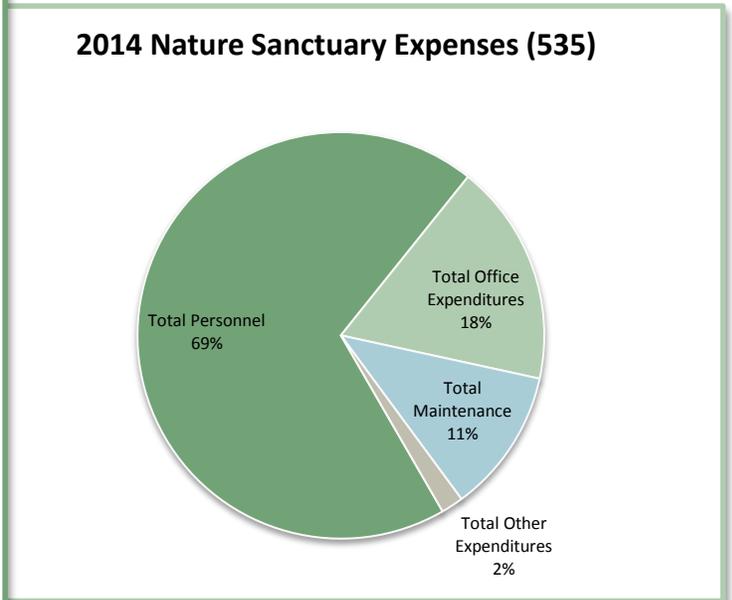
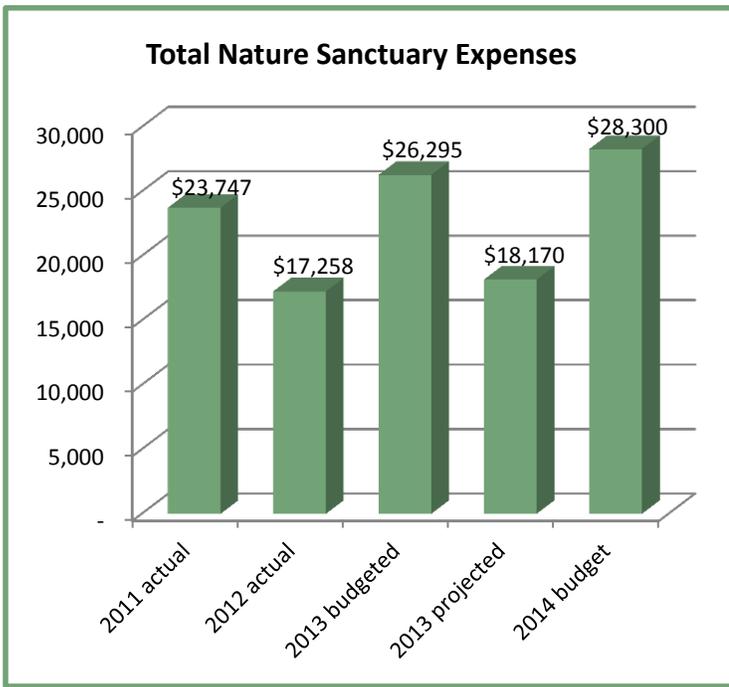
Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget		
CITY SERVICES			CITY SERVICES						
Rental of Portable Toilets	The City places portable toilets in convenient locations throughout English Landing Park.	07-20-00 Rental of Portable Toilets	2,589	3,720	3,000	2,500	3,000		
Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes in City parks.	07-51-00 Mosquito & Weed Control	421	1,085	1,000	900	2,500		
Landscaping	To purchase mulch, perennials, top soil, etc. for all Parks.	07-51-01 Landscaping	-	474	500	200	2,000		
Tree Trimming & Removal	The trimming and removal of any unsafe and/or unhealthy trees in City parks. To maintain Tree City USA status.	07-52-00 Tree Trimming & Removal	5,390	4,796	7,000	7,200	5,000		
Tree Planting	The cost of planting new trees in City parks. This has been moved to Capital Projects	07-53-00 Tree Planting	237	1,069	200	200	0		
Rental Equipment	Rental costs for equipment needed but not owned by the City, such as a lift to accommodate more in-house tree pruning.	07-60-00 Rental Equipment	-	41	300	300	800		
			Total City Services		8,637	11,185	12,000	11,300	13,300
PROFESSIONAL FEES			PROFESSIONAL FEES						
Engineer & Planning Fees	The fees for work performed by the City Contract Engineer for the Parks Division.	08-03-00 Engineer & Planning Fees	-	-	-	-	-		
			Total Professional Fees		-	-	-	0	0
OTHER EXPENSES			OTHER EXPENSES						
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	342	67	300	5,250	1,500		
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02 Contingency	-	-	1,249	0	0		
			Total Other Expenses		342	67	1,549	5,250	1,500
CAPITAL OUTLAY (CIP)			CAPITAL OUTLAY (CIP)						
Equipment	Gator utility vehicle (replacement) or flex wing mower attachment (2013).	Equipment	-	-	-	5,435	15,000		
Maintenance	Tree Planting and Watering in English Landing Park to maintain current inventory.	Maintenance	-	-	-	-	10,000		
			Total Capital Outlay		-	-	-	5,435	25,000
			Total Parks Division Expenses		223,396	250,507	250,983	247,024	327,008

Parkville Nature Sanctuary Summary

The Parkville Nature Sanctuary is 40 acres of wildlife and nature trails below the Riss Lake Dam and the Sullivan Nature Sanctuary near Platte Landing Park. The Nature Sanctuary currently consists of one part-time director and one part-time assistant director, whose duties include maintaining and developing the lands and facilities for use by the public, organizing special events, and coordinating fundraising activities. Programming expenses are often offset by nature sanctuary donations.

2014 Nature Sanctuary Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	23,747	17,258	26,295	18,170	28,300



General Fund (10) Parkville Nature Sanctuary (535)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL		PERSONNEL					
Salaries	This includes the salary of the Nature Sanctuary Director and other part-time employees as needed.	01-01-00 Salaries	15,001	10,000	13,000	9,500	18,000
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	1,147	765	995	1,147	1,350
Expense Allowance - Other	This is to reimburse personnel for incidental expenses.	01-31-00 Expense Allowance - Other	329	-	100	100	200
		Total Personnel	16,476	10,765	14,095	10,747	19,550
UTILITIES		UTILITIES					
Mobile Phones	Cellular phones and coverage for Nature Sanctuary employees.	03-05-00 Mobile Phones	160	94	-	-	-
		Total Utilities	160	94	-	-	-
CAPITAL EXPENSES		CAPITAL EXPENSES					
Special Projects	Special improvement projects funded by the Nature Sanctuary donation funds.	04-03-00 Special Projects	-	-	3,000	3,000	-
Building Construction	For the construction and repair of building, such as flooring repair, drainage, Girl Scout cabin maintenance, etc.	04-05-00 Building Construction	-	-	-	-	-
		Total Capital Expenses	-	-	3,000	3,000	-

General Fund (10) Parkville Nature Sanctuary (535)

				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budgeted	Projected	Budget
OFFICE EXPENSES		OFFICE EXPENSES						
Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	Office Supplies, Computer Accessories & Consumable Items	99	97	100	-	100
Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	Postage	1	4	50	10	50
Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books.	05-04-00	Printing	90	515	500	-	500
Equipment & Hand Tools	Equipment and hand tools necessary to completing work for the Nature Sanctuary.	05-21-00	Equipment & Hand Tools	453	79	200	100	450
Materials	Hardware, mulch, signs, and other miscellaneous materials.	05-41-00	Materials	1,179	1,538	500	500	1,200
Program Expenses	Costs associated with the Day Camps, Ghost Stories, and other events held in the Nature Sanctuary throughout the year. Offset by program fees.	05-42-00	Program Expenses	2,717	2,305	2,200	2,200	2,700
Other Purchases	This line item is no longer used.	05-99-00	Other Purchases	-	21	-	-	-
			Total Office Expenses	4,539	4,559	3,550	2,810	5,000
MAINTENANCE		MAINTENANCE						
Building Maintenance & Repair	Maintenance for the Girl Scout building.	06-01-00	Building Maintenance & Repair	1,822	634	1,100	-	-
Trail Maintenance	Maintenance of trails in the Nature Sanctuary.	06-05-03	Trail Maintenance	-	-	1,500	900	1,500
Vehicle Repair and Maintenance	All maintenance and repair work for Nature Sanctuary vehicles. Such as brakes, tires, hydraulic problems, etc.	06-21-00	Vehicle Repair & Maintenance	195	79	100	-	1,000
Equipment Repair & Maintenance	All maintenance and repair work for Nature Sanctuary equipment.	06-21-01	Equipment Repair & Maintenance	-	-	100	63	150
Vehicle Gas and Oil	Fuel for Nature Sanctuary vehicles.	06-22-00	Vehicle Gas and Oil	12	103	200	150	600
			Total Maintenance	2,029	816	3,000	1,113	3,250

General Fund (10) Parkville Nature Sanctuary (535)

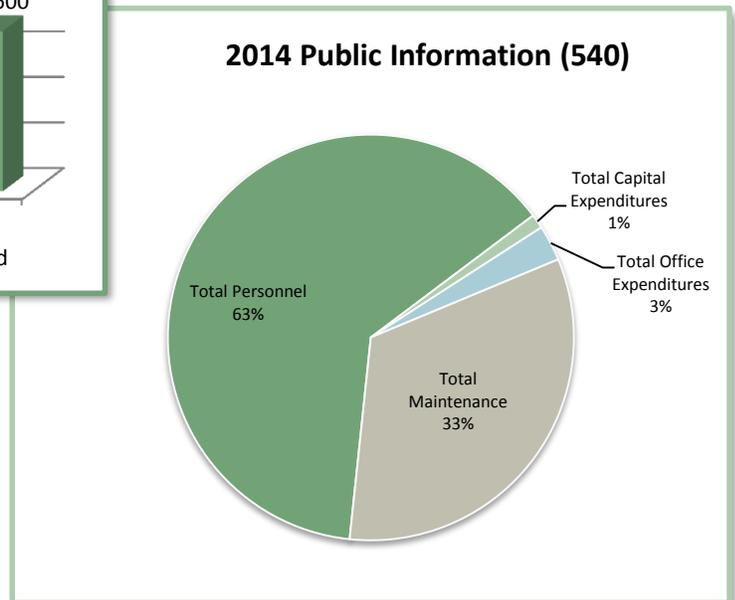
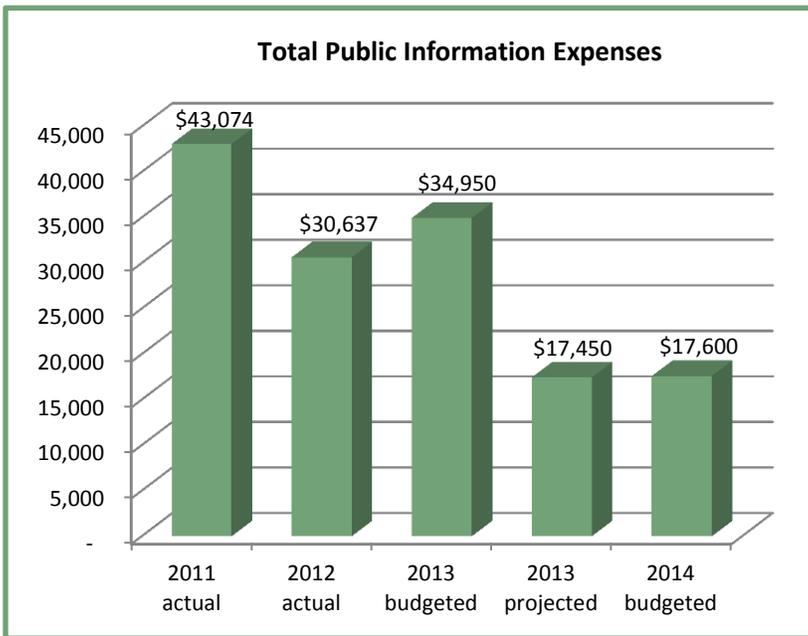
				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budgeted	Projected	Budget
CITY SERVICES		CITY SERVICES						
Mosquito & Weed Control	Materials for mosquito and weed abatement in the Nature Sanctuary.	07-51-00	Mosquito & Weed Control	-	-	150	-	-
			Total City Services	-	-	150	-	-
OTHER EXPENSES		OTHER EXPENSES						
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	Miscellaneous	542	1,024	500	500	500
Contingency	Any unbudgeted emergency expenses the Department may incur. Replaced with a General Fund operating reserve for 2014.	09-21-02	Contingency	-	-	2,000	-	-
			Total Other Expenses	542	1,024	2,500	500	500
		Total Nature Sanctuary Expenses		23,747	17,258	26,295	18,170	28,300

Public Information Summary

The Public Information Division is responsible for community outreach via media sources. This includes live streaming and backup of public meetings, website management, and production and mailing of the City Newsletter. The Public Information budget and services are overseen by the Assistant to the City Administrator. Public meeting broadcast production and backup is contracted out to a technical support firm. The City Newsletter is produced and mailed in-house and is funded by advertising revenue. The reduced budget in 2014 is due to the discontinuation of the Channel 2 cable broadcast. A comparable service is now being provided more cost effectively through live internet streaming.

2014 Public Information Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Expenses	43,074	30,637	34,950	17,450	17,600



General Fund (10) Public Information (540)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL		PERSONNEL					
Technical Consultant	This is the contract with Curious Eye to manage filming and live streaming of Board of Aldermen and Planning Commission meetings.	01-52-00 Technical Consultant/Intern	25,988	29,834	24,000	12,420	9,000
Production Assistant/Intern	Cost for contract production assistants to film meetings. Previously included in Technical Consultant fee above.	01-53-00 Production Assistant/Intern	-	-	9,000	880	2,100
		Total Personnel	25,988	29,834	33,000	13,300	11,100
CAPITAL EXPENSES		CAPITAL EXPENSES					
Computers & Programming	Expense for live streaming annual contract and one-time setup.	04-11-00 Computers & Programming	6,060	712	1,250	3,650	-
Office Equipment	The purchase of supplies for web streaming such as DVDs and hard drives storage.	04-21-00 Office Equipment	500	-	-	-	200
		Total Capital Expenses	6,560	712	1,250	3,650	200
OFFICE EXPENSES		OFFICE EXPENSES					
Computer Equipment, Access & Programming	Includes the cost of computer accessories and any programming charges associated with their access and use.	05-03-00 Computer Equipment, Access & Programming	-	60	-	500	500
Equipment & Hand Tools	For any equipment needed for the operation of Channel 2. This includes a switcher for the control room and cameras for the Board room.	05-21-00 Equipment & Hand Tools	10,527	32	-	-	-
		Total Office Expenses	10,527	92	-	500	500
MAINTENANCE		MAINTENANCE					
Newsletter/Website	For costs associated with the twice per year resident newsletter. Previously in Administration division	09-05-00 Newsletter	-	-	-	-	4,000
Website Maintenance	Maintenance and upkeep charges for the City's website (http://www.parkvillemo.gov). Previously in Administration division.	09-05-01 Website Maintenance	-	-	-	-	1,200
Computer Maintenance	Annual subscription fees for live streaming and storage service.	06-31-00 Computer Maintenance	-	-	-	-	600
Office Equipment Maintenance	Maintenance for the remaining Channel 2 equipment.	06-34-00 Office Equipment Maintenance	-	-	600	-	-
		Total Maintenance	-	-	600	-	5,800

General Fund (10) Public Information (540)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
OTHER EXPENSES							
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	-	-	100	-	-
		Total Other Expenses	-	-	100	-	-
Total Public Information Expenses			43,074	30,637	34,950	17,450	17,600

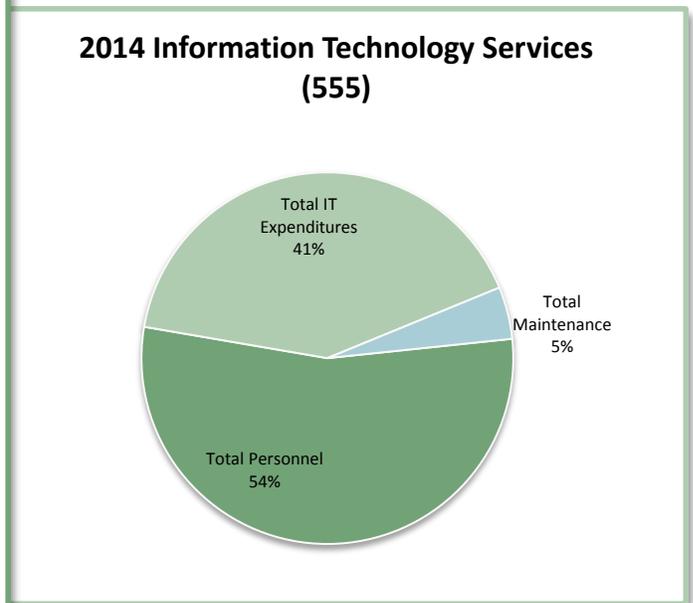
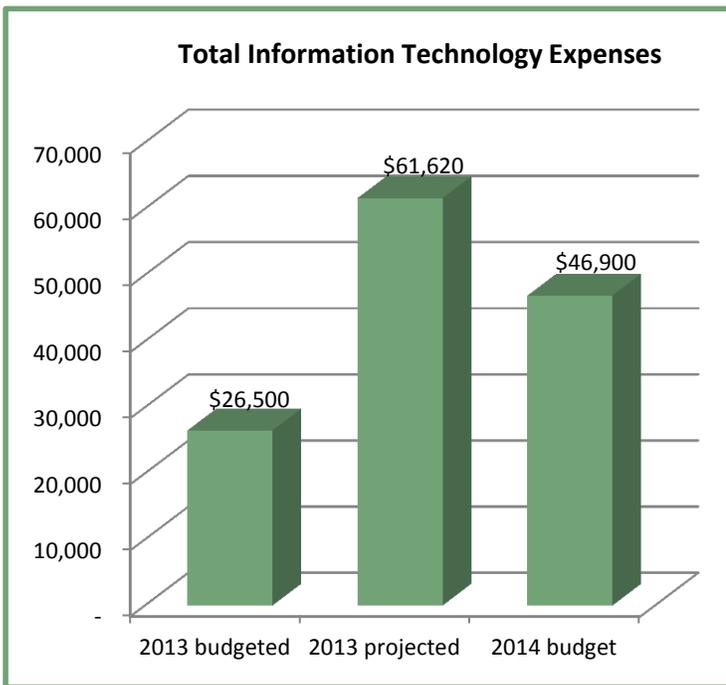
Information Technology Summary

The Information Technology Division is responsible for providing secure, reliable, and responsive technology and business solutions that facilitate and enhance the City's effectiveness in serving the citizens of Parkville. This includes hardware support, software trouble shooting, and other routine technical assistance.

Public Information services are currently provided by a third-party vendor on contract and overseen by the City Administrator. Halfway through 2013, the Information Technology contract provider changed to a new business, and the City upgraded its aging computer stock. Personnel expenses in the graph below represent the budgeted IT Services contract with eNet, Inc.

2014 Information Technology Visual Breakdown

Year	2013 budgeted	2013 projected	2014 budget
Expenses	26,500	61,620	46,900



General Fund (10) Information Technology (555)

		2011	2012	2013	2013	2014		
		Actual	Actual	Budget	Projected	Budget		
PERSONNEL		PERSONNEL						
Information Technology Support Contract	The Information Technology Support annual contract with eNet, LLC for \$2,125 per month (maximum).	01-52-00	Information Technology Support	-	-	12,000	29,085	25,500
Specialized Support Contract	Specialized personnel and contract services required beyond Information Technology Support annual contract.	01-53-00	Specialized Support Contract	-	-	2,000	2,130	-
		Total Personnel		-	-	14,000	31,215	25,500
INFORMATION TECHNOLOGY EXPENSES		INFORMATION TECHNOLOGY EXPENSES						
Equipment	The purchase of any new IT related equipment, such as computers, servers, printers, copiers, etc.	02-01-00	Equipment	-	-	1,500	20,357	-
Software	The purchase of software licenses such as Microsoft Office and annual maintenance for the Incode accounting program. Previously located in Administration.	02-02-00	Software	-	-	5,000	7,567	19,100
Accessories	The purchase of IT related accessories, such as battery backups, etc.	02-03-00	Accessories	-	-	4,000	-	-
Domain Registrations	Cost of domain registrations for parkvillemo.com (\$24/year) and parkvillemo.gov (\$150.00/year).	02-04-00	Domain Registrations					175
		Total IT Expenses		-	-	10,500	27,924	19,275
MAINTENANCE		MAINTENANCE						
Maintenance & Repair	Annual subscriptions for offsite backup and disaster recovery.	06-01-00	Maintenance & Repair			2,000	2,481	2,125
		Total Maintenance		-	-	2,000	2,481	2,125
		Total Information Technology Expenses		-	-	26,500	61,620	46,900

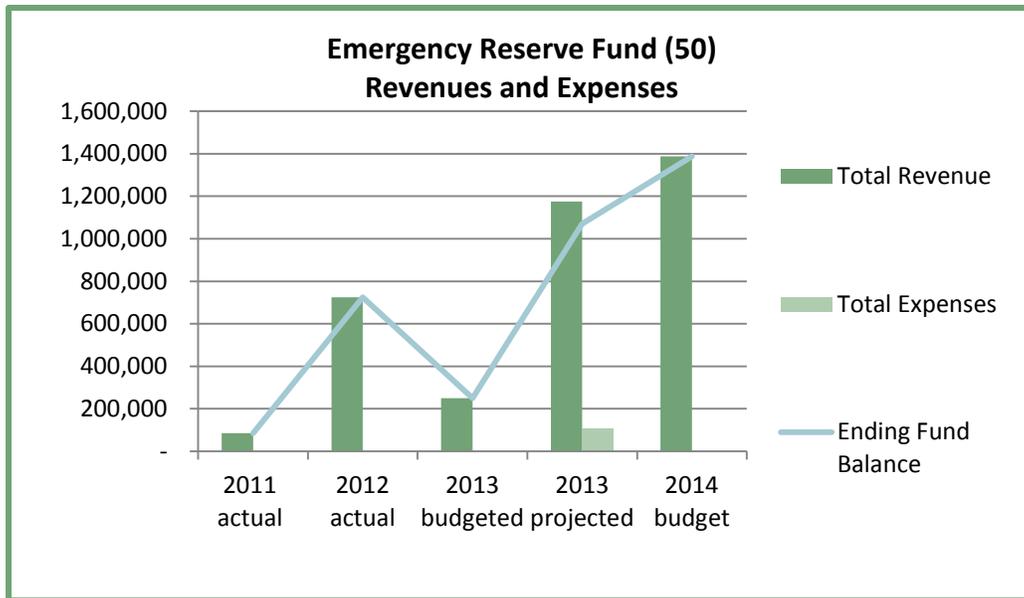
Emergency Reserve Fund

The Emergency Reserve Fund (50) is intended to protect the City against emergency costs related to natural disasters, declared states of emergency, or other major unforeseen financial obligations.

2014 Emergency Reserve Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted*	2013 projected	2014 budget
Revenues	84,542	724,989	250,000	1,174,989	1,387,966
Expenses	-	-	-	104,023	-
Ending Balance	84,542	724,989	250,000	1,070,966	1,387,966

*Does not include the beginning fund balance.



Emergency Reserve Fund (50)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
REVENUES			REVENUES				
Beginning Fund Balance	Projected carryover from prior year.	Beginning Fund Balance	\$60,542	618,931	-	724,989	1,070,966
Transfers (550)			Transfers (550)				
Transfer from Transportation Fund	Fund transfer from the Transportation Fund.	42001-00 Transfer from Transportation Fund	24,000	-	-	-	-
Transfer from General Fund	Fund transfer from the General Fund.	42001-00 Transfer from General Fund	-	106,058	250,000	450,000	317,000
Total Revenue			84,542	724,989	250,000	1,174,989	1,387,966
EXPENSES			EXPENSES				
Brush Creek Drainage NID	Unanticipated costs related to financing for the Brush Creek NID.	01-01-00 Brush Creek Drainage NID	-	-	-	104,023	-
Brink Myers Road NID	Unanticipated costs related to financing for the Brink Myers NID	01-01-01 Brink Myers Road NID	-	-	-	-	-
Miscellaneous	Emergency expenses that are unfunded and uncategorized.	09-21-00 Miscellaneous	-	-	-	-	-
Total Expenses			-	-	-	104,023	-
Ending Fund Balance			84,542	724,989	250,000	1,070,966	1,387,966

Debt Service Funds

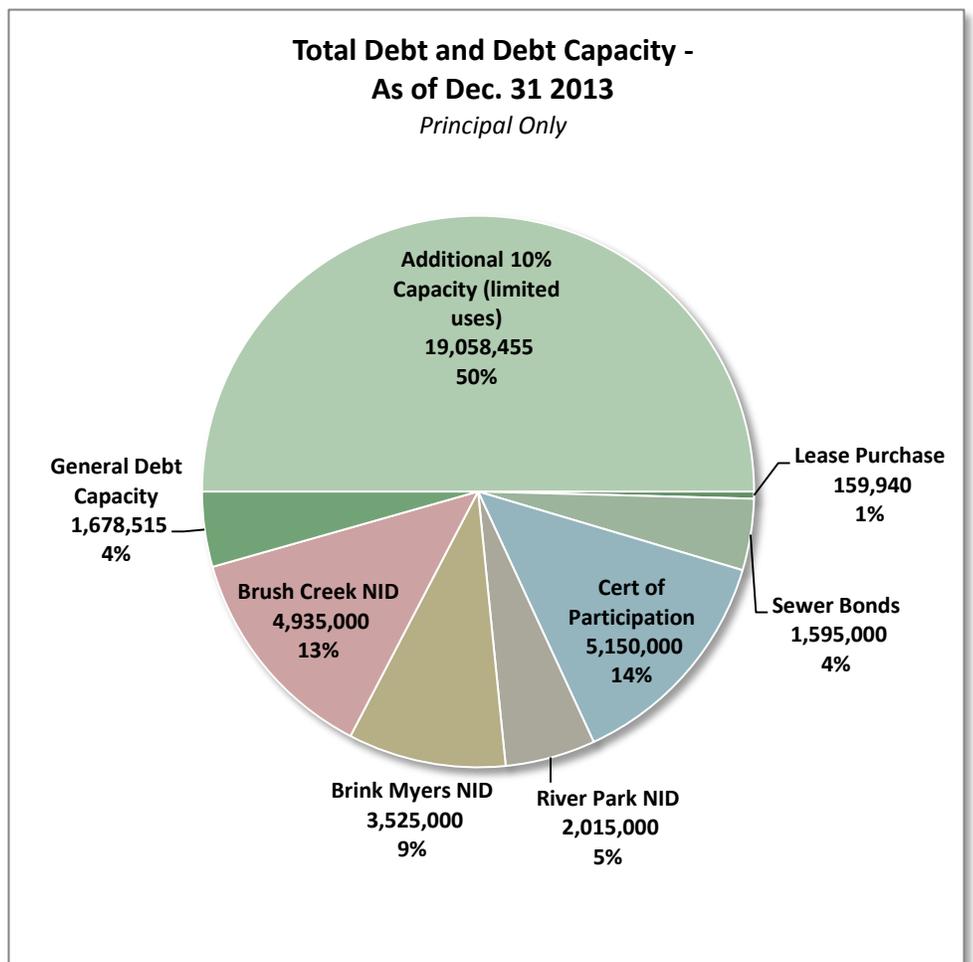
The Debt Service Funds are comprised of three funds that are used to account for the repayment of the debt. These funds are used to account for the accumulation of resources for the payment of principal, interest, and related costs on the debt.

REVENUES – The City uses property taxes, special assessments, and sewer service charges to fund debt service payments. The City collects these revenues to make bond payments for the current year.

EXPENSES – The expenses for the budget year include only the bond payments that will be due and payable.

The General Debt Fund (22) covers payments for the 2006 Certificate of Participation (COPS), which includes the new City Hall and voter-approved projects from the 2004 ballot measure. The debt is supported by the general debt property tax levy (2004 portion) and General Fund revenues. The debt is set to be repaid in 2027. The Sewer Debt Service Fund (30) includes sewer utility projects that are supported by sewer fees. Current debt includes a 2003 lease purchase that covered emergency upgrades to the waste water treatment plant (WWTP) and a 2004 State Revolving Fund (SRF) loan that funded other plant upgrades. Both debt issues are set to be repaid in 2025.

The River Park Bond Retirement Fund (21) includes debt related to the Neighborhood Improvement District (NID) that financed infrastructure (primarily streets and sewer lines) in The National. The debt is supported by NID assessments and



is set to be fully repaid in 2020.

The City also has outstanding debt related to the Brush Creek Drainage and Brink Myers Road NIDs. Both of those projects are anticipated to be permanently financed in 2014, and the first debt payments will not occur until 2015, so those projects are not budgeted in the 2014 debt service funds.

The General Obligation Debt Limit is 10% of the assessed value of the taxable tangible property. There is an additional 10% available for street and sewer expansions, or construction of utility plants. Total G.O. indebtedness may not exceed 20% of the assessed valuation of taxable property.

Debt Service Fund (22)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget		
<u>GENERAL DEBT (FUND 22)</u>		<u>GENERAL DEBT (FUND 22)</u>							
REVENUES		REVENUES							
				Beginning Balance	-	-	-	240,784	329,938
Property Taxes	Property taxes collected for debt service.	41001-00	Property Taxes	317,813	331,021	324,700	328,800	329,300	
Interest Income	Interest earned from investments.	41701-00	Interest Income	203	379	400	300	300	
Interest on COPS Reserved Funds	Interest earned from investments.	41701-01	Interest on COPS Reserved Funds	13,367	10,244	8,000	9,200	8,000	
Transfer from General Fund	This fund transfer covers the lease payment on City Hall.	42020-00	Transfer from General Fund	218,000	214,000	214,000	214,000	221,000	
			Total Revenue	549,382	555,644	547,100	793,084	888,538	
EXPENSES		EXPENSES							
2006 COPS Bond Principal	Payment of bond principal.	10-01-00	2006 COPS Bond Principal	200,000	215,000	235,000	235,000	250,000	
2006 COPS Bond Interest	Payment of bond interest.	10-02-00	2006 COPS Bond Interest	240,940	233,105	224,500	224,496	215,098	
2006 COPS Bond Fees	Payment of bond fees.	10-03-00	2006 COPS Bond Fees	3,650	3,650	3,650	3,650	3,650	
Transfer to General Debt Reserve	Monies transferred to the General Debt Reserve.	20-01-00	Transfer to General Debt Reserve	104,792	103,889	83,950	-	-	
			Total Expenses	549,382	555,644	547,100	463,146	468,748	
			Ending Fund Balance	-	-	-	329,938	419,790	

Debt Service Fund (30)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
<u>SEWER SERVICE DEBT (FUND 30)</u>		<u>SEWER SERVICE DEBT (FUND 30)</u>					
REVENUES		REVENUES					
Sewer Fund	Transfer to pay all Sewer Fund debt.	41901-00 Sewer Fund	274,001	198,952	203,000	202,323	200,556
		Total Revenue	274,001	198,952	203,000	202,323	200,556
EXPENSES		EXPENSES					
Sewer Revenue Bond Principal	Payment of bond principal. Sewer Revenue Bonds were retired in 2011.	10-01-00 Sewer Revenue Bond Principal	70,000	-	-	-	-
Sewer Revenue Bond Interest	Payment of bond interest. Sewer Revenue Bonds were retired in 2011.	10-02-00 Sewer Revenue Bond Interest	3,300	-	-	-	-
Sewer Revenue Bond Fees	Payment of bond fees. Sewer Revenue Bonds were retired in 2011.	10-03-00 Sewer Revenue Bond Fees	300	-	-	-	-
System Removal Lease	Lease payment on sewer plant.	10-04-00 System Renewal Lease	18,456	18,456	18,500	18,456	18,456
SRF Principal	Payment of bond principal.	12-11-00 SRF Principal	134,783	135,000	140,000	140,000	140,000
SRF Interest	Payment of bond interest.	12-11-01 SRF Interest	35,820	34,869	34,000	33,867	32,700
SRF Administration Fee	Payment of bond fees.	12-11-02 SRF Administration Fee	11,342	10,627	10,500	10,000	9,400
		Total Expenses	274,001	198,952	203,000	202,323	200,556

Debt Service Fund (31)

			2011	2012	2013	2013	2014	
Account	Description	Account	Actual	Actual	Budgeted	Projected	Budget	
<u>SEWER SPECIAL ASSESSMENT (FUND 31)</u>			<u>SEWER SPECIAL ASSESSMENT (FUND 31)</u>					
REVENUES			REVENUES					
			Beginning Balance	12,892	13,808	14,529	14,529	14,529
Riss Lake Special Assessments	Assessment levied on Riss Lake property owners. With the bonds retiring in 2011, no assessments were needed for 2011 or thereafter.	41001-00 Riss Lake Special Assessments	879	620	-	-	-	-
Penalties	An interest penalty of 1% per month is charged on delinquent assessments.	41002-00 Penalties	60	81	-	-	-	-
Interest Income	Interest earned from general fund investments.	41701-00 Interest Income	229	20	-	-	-	-
Funds applied from Special Assessment Reserve	Special Assessment Reserve Fund balance will be used to pay part of the 2010 debt service and all of the 2011 debt service expense.	41901-00 Funds applied from Special Assessment Reserve	47,000	-	-	-	-	-
			Total Revenue	61,060	14,529	14,529	14,529	14,529
EXPENSES			EXPENSES					
Bond Principal	Payment of bond principal. These General Obligation Bonds were retired in 2011.	10-01-00 Bond Principal	45,000	-	-	-	-	-
Bond Interest	Payment of bond interest. These General Obligation Bonds were retired in 2011.	10-02-00 Bond Interest	2,003	-	-	-	-	-
Bond Fees	Payment of bond fees. These General Obligation Bonds were retired in 2011.	10-03-00 Bond Fees	250	-	-	-	-	-
Transfer to General Fund		20-20-00 Transfer to General Fund						14,529
			Total Expenses	47,253	-	-	-	14,529
			Ending Fund Balance	13,808	14,529	14,529	14,529	-

Sewer Fund

The Sewer Fund is an enterprise fund used to operate and maintain the City's sewer service system. It is funded by the revenue collected from charges on customers using the service.

REVENUES –Revenues includes sewer service charges on utility customers, including connections fees and grinder pump fees.

EXPENSES – Most of the expenses are for debt service, the operation of the waste water treatment plant, and maintenance of the sewer collection system.

The sewer department's day-to-day operations are handled by contract with Alliance Water Resources. The City's contract provides for one local plant manager, one full-time operator, and one part-time operator. Under the supervision of the Public Works Director, Alliance oversees the collection of sewage and day-to-day operations at the waste water treatment plant.

The 2014 budgeted includes significant expenses for pump station improvement and line maintenance to offset potential emergencies of the aging Parkville sewer system. To cover these and other additional expenses, a 3.5% sewer rate increase is budgeted in 2014.

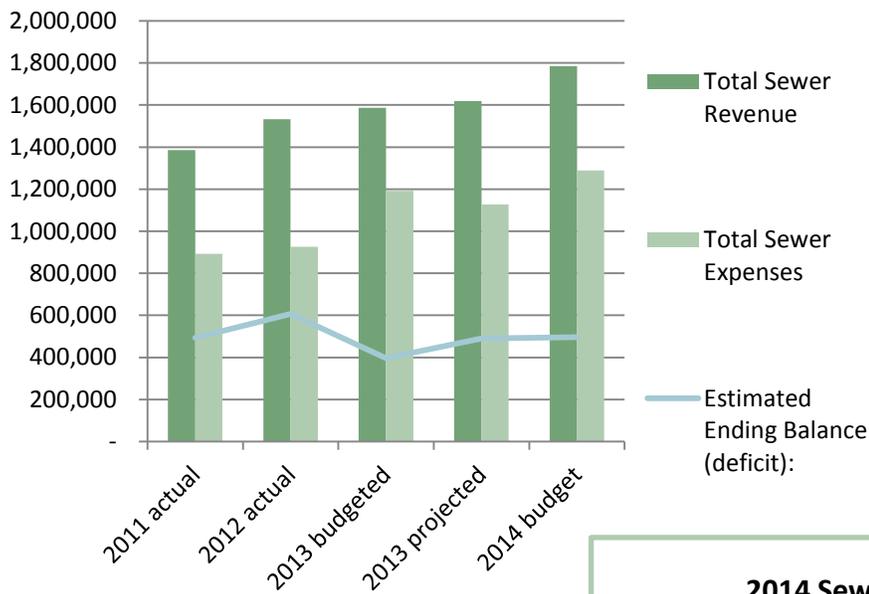


Parkville Waste Water Treatment Plant

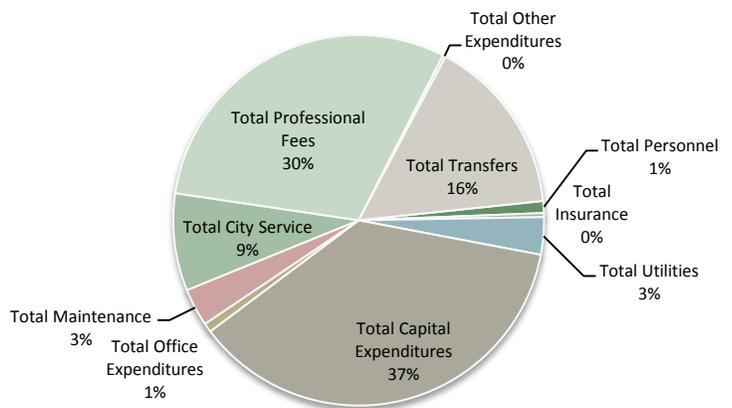
2014 Sewer Fund Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Revenues	1,385,645	1,531,965	1,587,420	1,618,632	1,784,905
Expenses	892,029	926,014	1,191,413	1,128,735	1,288,764
Ending Balance	493,616	605,952	396,007	489,897	496,141

Sewer Fund Revenues and Expenses



2014 Sewer Fund (30) Expenses (501)



Sewer Fund (30) Revenues

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
SEWER REVENUE		SEWER REVENUE					
Beginning Fund Balance	Projected carryover from prior year.	Beginning Fund Balance	426,505	493,616	590,000	605,952	489,897
Sewer Charges	Charges levied on all citizens for use of the City's sewer system.	41501-00 Sewer Charges	907,088	962,603	945,000	946,000	968,760
Sewer Tap Fees	Fees required to connect to the City's sewer system. \$1,500 per new home.	41502-00 Sewer Tap Fees	19,500	33,000	22,500	32,000	22,500
Sewer Impact Fees	Fees required to compensate the City for the increased demand on the sewer system. \$1,400 per new home.	41502-01 Sewer Impact Fees	18,200	30,800	21,000	24,680	21,000
MOAW Bill Collection Payment	Money received from Missouri American Water for accepting water bills at City Hall.	41503-00 MOAW Bill Collection Payment	636	715	-	380	650
Grinder Pump Administration Fee	A fee paid by the Riss Lake Home Owner's Association for collecting and remitting monthly Riss Lake Subdivision grinder pump maintenance fees.	41504-00 Grinder Pump Administration Fee	4,620	4,620	4,620	4,620	4,620
		Total Sewer Revenue	1,376,549	1,525,353	1,583,120	1,613,632	1,507,427
INTEREST INCOME		INTEREST INCOME					
Interest Income	Interest earned from sewer fund investments.	41701-00 Interest Income	9,061	6,611	4,300	5,000	2,000
		Total Interest Income	9,061	6,611	4,300	5,000	2,000
MISCELLANEOUS REVENUE		MISCELLANEOUS REVENUE					
Miscellaneous Revenue	Miscellaneous revenue, including rebates and refunds.	41803-00 Miscellaneous Revenue	35	-	-	-	-
		Total Miscellaneous Revenue	35	-	-	-	-
TRANSFERS		TRANSFERS					
Transfer from Sewer CIP	Transfer from Sewer CIP to close out fund in 2014.	Transfer from Sewer CIP	-	-	-	-	275,478
		Total Transfers	-	-	-	-	275,478
		Total Sewer Revenue	1,385,646	1,531,965	1,587,420	1,618,632	1,784,905

Sewer Fund (30) Expenses

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PERSONNEL		PERSONNEL					
Salaries	The total salaries for Sewer billing employees.	01-01-00 Salaries	-	1,012	12,200	9,058	12,500
FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00 FICA & Medicare (7.65%)	-	272	933	933	956
		Total Personnel	-	1,284	13,133	9,991	13,456
INSURANCE		INSURANCE					
Hazard & Liability	Sewer Expense for property owned by the City.	02-01-00 Hazard & Liability	6,000	6,226	6,500	4,000	4,500
		Total Insurance	6,000	6,226	6,500	4,000	4,500
UTILITIES		UTILITIES					
Telephone & Voicemail	The charges for local and long distance telephone service for the sewer plant and lift station dialers.	03-01-00 Telephone & Voicemail	3,102	2,812	2,400	1,800	2,400
Electricity	Electric utility charges for the sewer plant and pump stations.	03-02-00 Electricity	25,071	30,348	32,500	32,000	35,000
Water	Water utility charges for the sewer plant.	03-04-00 Water	1,690	6,062	3,500	5,500	3,500
Wi-Fi	The cost of the Wi-Fi hotspot at the sewer plant for internet access.	03-06-00 Wi-Fi	-	-	480	480	480
Trash Hauling	The charges for trash hauling at the sewer plant. (Deffenbaugh: \$70/year for Main Lift Station dumpster and \$356.52/year for Sewer Plant dumpster)	03-09-00 Trash Hauling	1,065	1,202	1,200	750	600
		Total Utilities	30,929	40,424	40,080	40,530	41,980

Sewer Fund (30) Expenses

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
CAPITAL OUTLAY (CIP)		CAPITAL OUTLAY (CIP)					
Equipment & Machinery	For the purchase of operating equipment such as mowers, trimmers, trailer, etc. for the Sewer Plant. Includes required SRF Project WWTF equipment replacement.	04-31-00 Equipment & Machinery	-	13,152	-	870	20,007
Sewer Plant Improvements	Improvements and enhancements to the sewer plant, clarifiers, outfalls, digesters, DO sensor & SCADA upgrade.	04-51-00 Sewer Plant Improvements	4,340	-	35,000	20,000	-
Line Maintenance	This covers routine maintenance on sewer lines and manholes, including CCTV & Cleaning.	06-42-00 Line Maintenance	12,075	4,994	10,000	5,000	80,000
Pump Station Improvements	Improvements to pump stations, including mission control panels and replacement pumps. 2014 project includes redirection of the Eastside Pump Station.	04-61-00 Pump Station Improvements	-	-	32,000	10,000	285,000
Other Maintenance	Improvements to collection lines. 2014 project will lower an exposed sewer line in the Bluffs and repair a low water crossing in the Nature Sanctuary.	06-99-00 Other Maintenance	-	-	-	-	89,000
		Total Capital Expenses	16,415	18,146	77,000	35,870	474,007
OFFICE EXPENSES		OFFICE EXPENSES					
Office Supplies	Purchase of small safety items, gloves, hand tools, etc.	05-01-00 Office Supplies	-	1	500	10	100
Postage	This covers all postage for billing and shipping costs, along with any incidental charges. This also includes the \$190.00 annual USPS bulk mailing fee.	05-02-00 Postage	30	2,225	9,000	8,000	10,000
Printing	This covers expenses for printing work not performed by City personnel. It would include items such as bills, forms, notices, etc.	05-04-00 Printing	-	1,371	2,500	10	100
		Total Office Expenses	30	3,597	12,000	8,020	10,200

Sewer Fund (30) Expenses

				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budgeted	Projected	Budget
MAINTENANCE		MAINTENANCE						
Building Maintenance & Repair	General maintenance for the sewer plant.	06-01-00	Building Maintenance & Repair	2,888	14,918	10,000	10,000	10,000
Pump Stations Maintenance	General maintenance for the pump stations in the City.	06-12-00	Pump Stations Maintenance	10,300	23,679	20,000	25,000	25,000
Vehicle Repair & Maintenance	Maintenance for sewer vehicles.	06-21-00	Vehicle Repair & Maintenance	748	701	1,000	700	500
Tractor / Lawn Mowing Equipment	Maintenance for the Sewer plant tractor.	06-21-02	Tractor / Lawn Mowing Equipment	771	110	300	500	300
Vehicle Gas & Oil	Fuel for Sewer Department vehicles.	06-22-00	Vehicle Gas & Oil	2,524	2,318	3,000	1,800	3,000
Equipment Gas & Oil	Fuel for sewer equipment, including the tractor, mower, and generator.	06-22-01	Equipment Gas & Oil	957	1,315	1,500	200	1,500
Software Support Agreement	Annual software maintenance for Data Tech Summit software, the City's sewer utility billing software.	06-33-00	Software Support Agreement	-	-	-	4,170	2,170
Total Maintenance				18,189	43,041	35,800	42,370	42,470
CITY SERVICES		CITY SERVICES						
Line Repairs/Maintenance	This covers emergency repairs to sewer lines and manholes. Root control and unexpected clogs. It does not cover repairs budgeted in the sewer CIP.	07-34-00	Line Repairs	15,600	10,369	15,000	4,000	25,000
One Call Utility Locating	This is a fee charged to the City for every One Call sewer utility locate requested in the City limits.	07-42-00	One Call Utility Locating	-	-	2,000	850	2,000
One Call Equipment & Supplies	All equipment and supplies needed to mark sewer lines at One Call locations.	07-42-01	One Call Equipment & Supplies	-	-	600	-	400
MOAW Sewer Billing	This line item is no longer used, as MOAW discontinued sewer billing. This line item covered the sewer billing software purchase in 2012.	07-81-00	MOAW Sewer Billing	-	12,277	-	-	-
KC Water Dept.	Fees paid to the KCMO Water Department for sewer service provided to some Parkville residents.	07-82-00	KC Water Dept.	47,237	51,424	52,000	57,550	63,000
Odor Control	This chemical is used to mitigate odors from sewer lines.	07-91-00	Odor Control	8,871	16,419	17,000	17,000	19,000
Total City Service				71,707	90,490	86,600	79,400	109,400

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
PROFESSIONAL FEES		PROFESSIONAL FEES					
Attorney Fees	Fees associated with contract reviews and sewer related legal questions.	08-01-00 Attorney Fees	557	-	2,500	2,500	2,500
Engineering Fees	This covers the fees for work performed by the City Contract Engineer for the sewer system, including SSES Program engineering and management.	08-03-00 Engineering Fees	4,992	8,448	10,000	500	11,000
Management Contract	Alliance Water is contracted to operate the sewer plant.	08-04-00 Management Contract	253,390	258,138	264,000	264,000	275,395
Administration Fee	To pay for a portion of Administrative salaries for sewer related work, Missouri One Call services, and other sewer related administrative functions.	08-06-00 Administration Fee	70,000	75,000	100,000	100,000	100,000
		Total Professional Fees	328,939	341,586	376,500	367,000	388,895
OTHER EXPENSES		OTHER EXPENSES					
Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00 Miscellaneous	924	144	1,000	-	1,500
DNR Fees	Annual fee to the Missouri Department of Natural Resources based on the number of sewer connections in the City.	09-22-00 DNR Fees	1,379	1,524	1,800	1,800	1,800
		Total Other Expenses	2,303	1,668	2,800	1,800	3,300
TRANSFERS		TRANSFERS					
Transfer to 12-year CIP	Funds are transferred to the Sewer CIP to be reserved for capital projects planned over the next 12 years. See attached Sewer CIP for detail.	20-01-01 Transfer to 12-year CIP	143,600	180,600	289,000	289,000	-
Transfer to Debt Service Fund (for Bonds)	Funds are transferred to Debt Service for bond payments. Decrease due to final payments in 2011 of the 1998 Series Sewer Revenue Bonds.	20-02-02 Transfer to Debt Service (for Bonds)	91,972	18,456	18,500	18,456	18,456
Transfer to Debt Service Fund (for SRF)	Funds are transferred to Debt Service for bond payments.	20-02-03 Transfer to Debt Service (for SRF)	181,945	180,496	184,500	183,867	182,100
Transfer to Equipment Fund	Transfer to the Equipment Fund to cover sewer related equipment purchases. Replacement truck in 2013.	20-42-00 Transfer to Equipment Fund	-	-	24,000	23,431	-
Transfer to Projects Fund	Transfer to the Projects Fund to cover sewer related project expenses. Repairs to sewer equipment building in ELP in 2013.	20-43-00 Transfer to Projects Fund	-	-	25,000	25,000	-
		Total Transfers	417,517	379,552	541,000	539,754	200,556
Total Sewer Expenses			892,028	926,014	1,191,413	1,128,735	1,288,764

Transportation Fund

The Transportation Fund accounts for most resources used to promote and improve the City's transportation network. Transportation Fund revenues are allocated specifically to pay for transportation projects and expenses.

REVENUES – The City receives funds through sales taxes and intergovernmental grants. The Motor Fuel Tax and the City Transportation Sales Tax can be used for any transportation-related purpose. The County Transportation Sales Tax and the Parkville Special Road District revenue are received for major capital transportation projects.

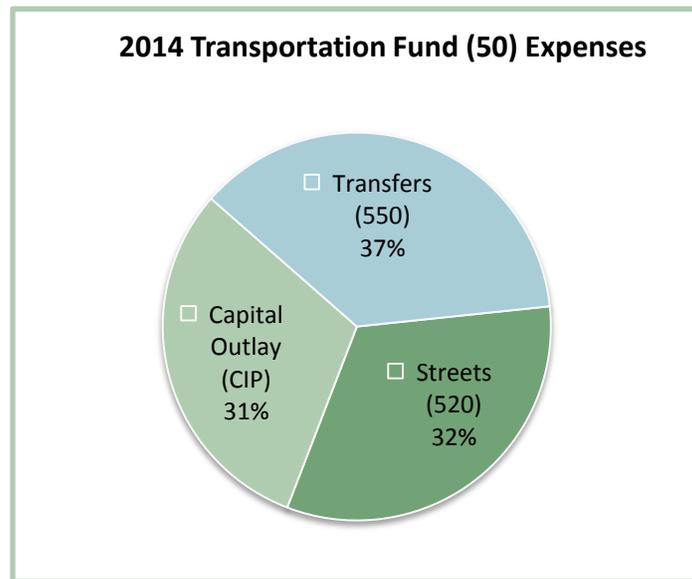
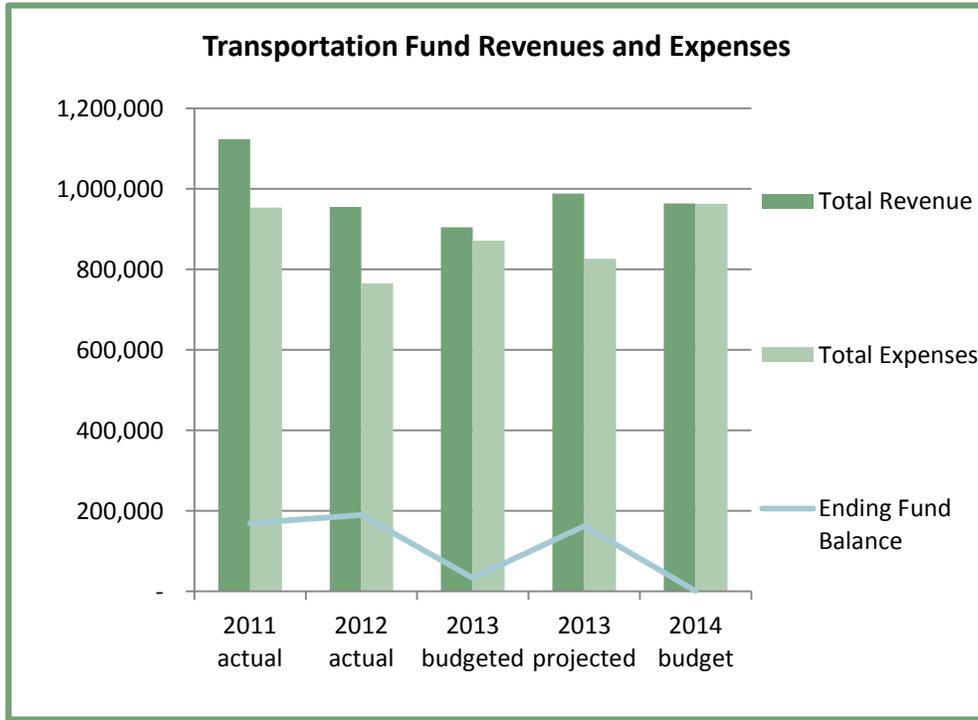
EXPENSES – The largest expense budgeted in this fund in 2014 is the Asphalt Overlay Program. Other expenses of this year are the Slurry Seal and Crack Seal Projects. The Transportation Fund includes a \$355,000 transfer to the General Fund to help subsidize personnel expenses for the Street Division of the Public Works Department.



New Pavement at Thousand Oaks

2014 Transportation Fund Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Revenues	1,123,290	955,338	904,678	988,588	963,918
Expenses	953,751	765,151	871,000	826,270	963,050
Ending Balance	169,538	190,188	33,678	162,318	868



Transportation Fund (40) Revenues and Expenses

Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
REVENUES		REVENUES					
Beginning Fund Balance	Projected carryover from prior year.		307,391	169,538	113,178	190,188	162,318
Parkville Special Road District	The City's percentage of property tax assessed by the County for the Special Road District.	41006-00 Parkville Special Road District	114,870	120,346	121,500	121,000	122,600
City Transportation Sales Tax	The City levies a 0.5% sales tax to fund transportation projects.	41404-00 City Transportation Sales Tax	454,319	380,193	385,000	395,600	400,000
Motor Fuel Tax	The State collects the tax on motor fuel and remits a portion to the City.	41405-00 Motor Fuel Tax	123,157	141,412	150,000	140,500	141,000
County Transportation Sales Tax	This is the City's portion of the County sales tax for transportation projects.	41406-00 County Transportation Sales Tax	123,552	137,379	135,000	137,000	138,000
Curb/Sidewalk Cost Share	Revenues from project cost share program, if any.	41504-00 Curb/Sidewalk Cost Share	-	-	-	-	-
MPR Safety Funds	Grant funds from the City's property and liability insurer for safety projects.	41505-00 MPR Safety Funds				4,300	-
Interest Income	Interest earned from investments.	41701-00 Interest Income	-	-	-	-	-
Leased Properties	This line item is no longer used.	41802-00 Leased Properties	-	6,470	-	-	-
Total Revenue			1,123,290	955,338	904,678	988,588	963,918
EXPENSES		EXPENSES					
Streets (520)		Streets (520)					
Building Maintenance & Repair	Maintenance and repairs for the street barn including security system, minor roof repairs, HVAC, etc.	06-01-00 Building Maintenance & Repair	-	-	-	-	2,300
Vehicle & Equipment Maintenance	Maintenance work for Streets Division vehicles and equipment such as brakes, tires, hydraulic problems, etc.	06-21-00 Vehicle & Equipment Maintenance	-	-	-	-	10,500
Vehicle & Equipment Gas & Oil	Fuel for Streets Division vehicles and equipment.	06-22-00 Vehicle & Equipment Gas & Oil	-	-	-	-	25,500
Emergency Snow Removal	Purchase of sand and salt to spread on roads during snow removal.	07-20-00 Emergency Snow Removal	-	-	-	-	30,000
Storm Sewers - General Repair	All general repairs on the City's storm sewer system	07-32-00 Storm Sewers - General Repair	-	-	-	-	2,500
Street Repair Materials	For asphalt necessary to complete simple repairs on city streets. This does not include asphalt overlay projects, crack seal materials, dirt, and paint.	07-33-00 Street Repair Materials	-	-	-	-	15,000

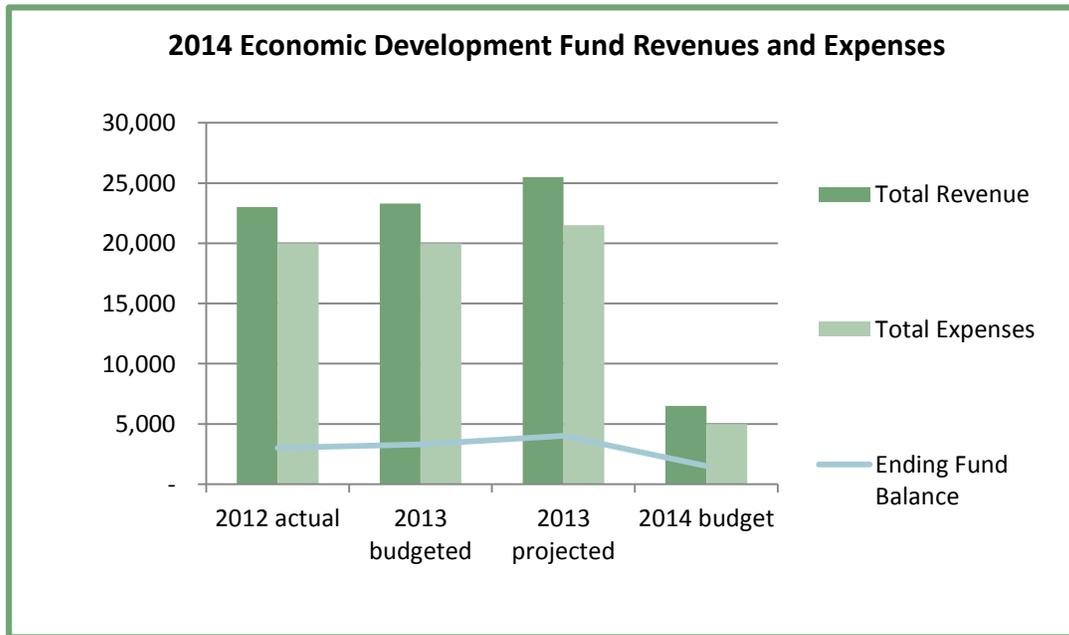
			2011	2012	2013	2013	2014
Account	Description	Account	Actual	Actual	Budgeted	Projected	Budget
Street Lights	Utility charges for city street lights and costs for routine repair and maintenance.	07-41-00 Street Lights - Electricity	-	-	-	-	210,250
Street Signs	Purchase of street signs needed for City streets. Retrofit reflectivity program by 2015, replace warning signs and regulatory signs.	07-44-00 Street Signs	-	-	-	-	2,000
Street Sweeping	Street sweeping is conducted every spring and fall.	07-45-00 Street Sweeping	-	-	-	-	8,000
Tree Trimming & Removal	Maintenance of trees located within rights-of-way on City streets.	07-52-00 Tree Trimming & Removal	-	-	-	-	4,000
Rental Equipment	Rental costs for equipment not owned by the City such as the crack seal machine, air compressors, and bucket trucks.	07-60-00 Rental Equipment	-	-	-	-	2,000
Miscellaneous	Miscellaneous uncategorized expenses related to the maintenance of the City's street network.	09-21-00 Miscellaneous	-	-	-	-	1,000
Capital Outlay (CIP)		Capital Outlay (CIP)					
Equipment	Purchase of equipment for various street projects such as striping machine, etc.	04-85-01 Equipment	-	-	-	-	50,000
Crack Seal Project	To fund the annual Crack Seal Project.	04-81-00 Crack Seal Project	-	8,356	15,000	15,000	20,000
Slurry Seal Project	To fund the annual Slurry Seal Project.	04-82-00 Slurry Seal Project	-	49,681	60,000	10,970	95,000
Street Striping	Bi-annual street striping project.	04-83-00 Street Striping Project	-	-	-	-	10,000
Asphalt Overlay Program	To fund the materials and service for the Asphalt Overlay Program. This program is completed every two years.	04-85-00 Asphalt Overlay Program	70,917	78,114	-	-	120,000
Curb & Sidewalk Program	To fund the materials and service for the Curb & Sidewalk Program. This program is the removal and replacement of City curbs and sidewalks.	04-90-00 Curb & Sidewalk Program	80,000	60,000	60,000	64,300	-
Highway 9 Bridge - MoDOT Projects	Previously for costs of new 9 Highway bridge and other MoDOT grant projects, such as TEAP. Nothing budgeted in 2013 or 2014.	04-79-00 Highway 9 Bridge - MoDOT Projects	20,260	-	-	-	-
Transfers (550)		Transfers (550)					
Transfer to General Fund	Fund transfer to reimburse Streets Division for transportation related expenses.	20-10-00 Transfer to General Fund	514,000	508,000	625,000	625,000	355,000
Transfer to Equipment Fund	Fund transfer to purchase transportation related equipment.	20-42-00 Transfer to Equipment Fund	24,000	20,000	111,000	111,000	-
Transfer to Projects Fund	Fund transfer to fund transportation related projects.	20-43-00 Transfer to Projects Fund	244,574	41,000	-	-	-
Total Expenses			953,751	765,150	871,000	826,270	963,050
Ending Fund Balance			169,538	190,188	33,678	162,318	868

Economic Development

The Economic Development Fund is a special revenue fund comprised of revenues from a hotel tax imposed on transient guest rooms. These dollars are allocated at the Board’s discretion for economic development or marketing initiatives to promote tourism and business development in Parkville. Anticipated expenses include funding to support development efforts for the I-435 and Highway 45 intersection.

2014 Economic Development Fund Visual Summary

Year	2012 actual	2013 budgeted	2013 projected	2014 budget
Revenues	23,001	23,310	25,501	6,501
Expenses	20,000	20,000	21,500	5,000
Ending Balance	3,001	\$3,310	\$4,001	\$1,501



Economic Development (46)

Account	Description	Account	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
REVENUES		REVENUES				
Beginning Fund Balance	Projected carryover from prior year.		-	3,001	3,001	4,001
Guest Room Tax	Proceeds from the 5% guest room tax applied to overnight hotel/motel room stays.	41001-00 Guest Room Taxes	3,001	3,000	2,500	2,500
Transfers	Transfers from other funds.	41003-00 Transfers	20,000	20,000	20,000	-
		Total Revenue	23,001	23,310	25,501	6,501
EXPENSES		EXPENSES				
Advertising	Tourism and marketing efforts.	0702-00 Advertising	-	-	-	-
Economic Development - PEDC	Annual membership dues for the Parkville Economic Development Council. Moved to General Fund - Administration in 2014.	0703-00 Economic Development - PEDC	20,000	20,000	20,000	-
Economic Development - Other	Other miscellaneous economic development projects, studies, fees, etc.	0703-00 Economic Development - Other	-	-	1,500	5,000
		Total Expenses	20,000	20,000	21,500	5,000
		Ending Fund Balance	3,001	3,310	4,001	1,501

Fewson Fund

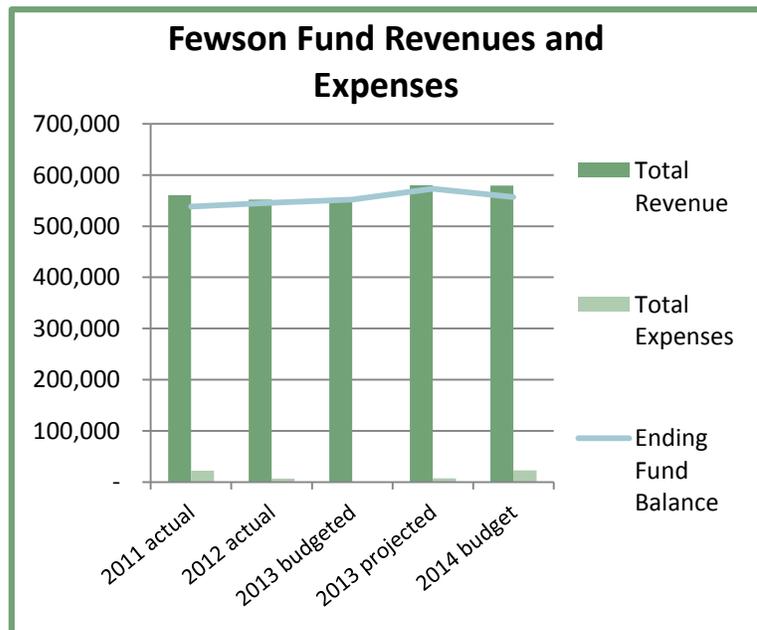
In 1998, Parkville resident George W. Fewson left a portion of his estate in trust to the City of Parkville. The original Fewson Trust documents direct that 50% of annual proceeds be distributed to the City for “general projects for the City of Parkville, Missouri.” Therefore, the City has transferred 50% of the Fewson earnings each year (except 2012 and 2013) into the Projects Fund or another fund specifically used for capital projects.

When interest rates were higher, the transfer typically ranged from \$8,000 to \$12,000. Due to low interest rates from 2011 – 2013, the transferable amounts would have been about half (or less) of previous years. As a result, the City decided not to transfer these funds from 2011 – 2013.

In the past, the transferred amounts have not been enough to cover any specific project, so the earnings were simply combined with other revenue sources and not designated for any particular project. By adopting the Fewson Fund Policy, the Board of Aldermen expressed its intent to utilize these funds for specific projects in the future. No eligible project was identified for 2014. Therefore, the City’s 2014 share of proceeds will be combined with the prior amounts from 2011 – 2013 and reserved in the fund until an eligible project is selected.

2014 Fewson Fund Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 projected	2014 budget
Revenues	560,591	552,336	552,000	580,085	579,435
Expenses	22,105	6,821	150	7,150	22,616
Ending Balance	538,486	545,515	551,850	572,935	556,819



Fewson Fund (45)

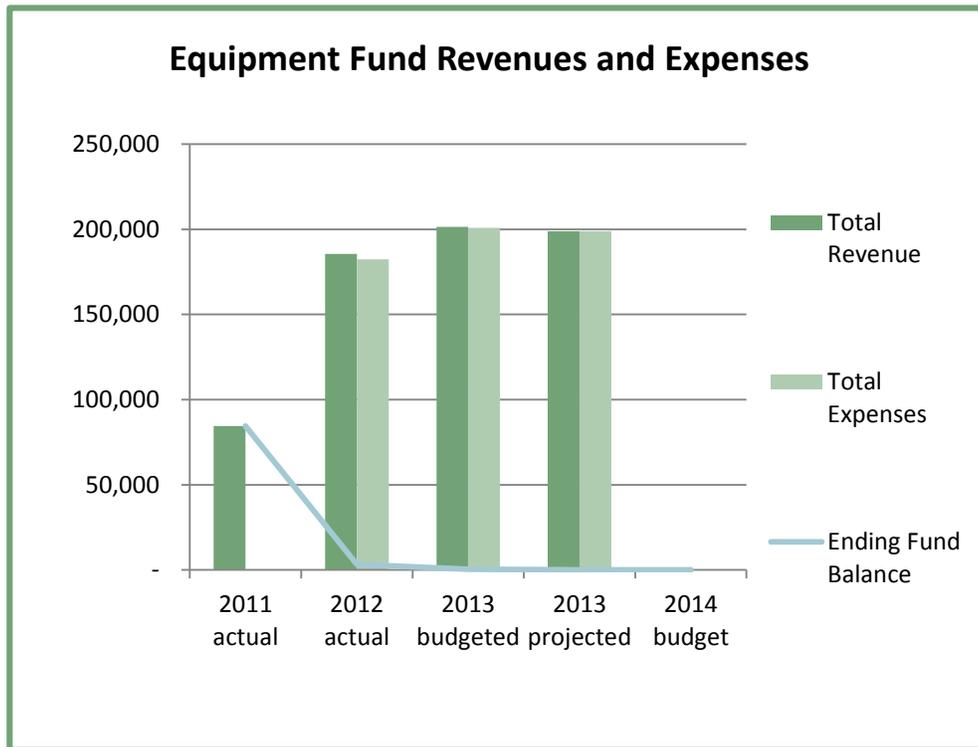
Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
REVENUES			REVENUES				
Beginning Fund Balance	Projected carryover from prior year.	Beginning Fund Balance	529,213	538,486	545,000	545,515	572,935
Interest Income	Interest earned on investments. George Fewson stipulated that 1/2 of earnings be retained in the fund.	41701-01 Interest Income	17,091	11,589	7,000	6,285	6,500
Miscellaneous	Miscellaneous revenues including donations, tax refunds, etc.	41801-00 Miscellaneous	-	-	-	28,285	-
Gain on Investment	Any capital gains on investments from the previous year.	41804-00 Gain on Investment	14,288	2,261	-	-	-
Earned on Investments	Monies earned on investments through CD's and cash on hand for the purpose of loans to fund specific projects.	41901-00 Earned on Investments	-	-	-	-	-
Total Revenue			560,591	552,336	552,000	580,085	579,435
EXPENSES			EXPENSES				
Purchase of Interest on Bonds	Certain agency bond purchases include interest already earned, but not yet distributed. This separates out the cost of this interest from the principal.	09-40-00 Purchase of Interest on Bonds	968	-	-	-	-
Loss on Investment	Any losses on investments from the previous year.	09-50-00 Loss on Investment	15,029	6,682	-	7,000	5,000
Trust/Bank Fees	Fees deducted prior to receiving the gain on investment. Prior trust manager charged management fees for 2010 in 2011.	09-50-01 Trust/Bank Fees	5,453	139	150	150	150
Federal Tax	This line item is no longer used.	09-51-01 Federal Tax	656	-	-	-	-
Loan for Projects	Monies spent on a loan basis for specific projects to be paid back to the Fund.	09-52-00 Loan for Projects	-	-	-	-	-
Capital Expenses	Monies expended for eligible projects with 50% share of annual proceeds (includes accumulated proceeds 2011 - 2014).	04-01-00 Capital Expenses	-	-	-	-	17,466
Total Expenses			22,105	6,821	150	7,150	22,616
Ending Fund Balance			538,486	545,515	551,850	572,935	556,819

Equipment Fund

The Municipal Equipment Reserve Fund is used for large or small equipment purchases the city officials deem appropriate to assist each respective department in their service to the citizenry and the operational needs of the department. The only revenue source in 2013 was transfers from other funds. With no planned transfers in 2014 this fund is not budgeted.

Equipment Fund Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 project
Revenues	84,542	185,542	201,420	198,901
Expenses	0	182,267	200,963	198,901
Ending Balance	84,542	3,175	457	0



Equipment Fund (42)

				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budget	Projected	Budget
REVENUES			REVENUES					
Beginning Fund Balance	Projected carryover from prior year.		Beginning Fund Balance	60,542	84,542	2,420	3,175	-
Sale of Equipment	Revenue generated from the sale of City-owned equipment.	41805-00	Sale of Equipment	-	-	28,000	25,295	-
Transfer from Transportation Fund	Transfer to fund transportation equipment.	42001-00	Transfer from Transportation Fund	24,000	20,000	111,000	111,000	-
Transfer from Sewer Fund	Transfer to fund sewer equipment.	42002-00	Transfer from Sewer Fund	-	-	24,000	23,431	-
Transfer from General Fund	Transfer to fund equipment purchases not covered by specific Funds.	42010-00	Transfer from General Fund	-	81,000	36,000	36,000	-
Total Revenue				84,542	185,542	201,420	198,901	-
EXPENSES			EXPENSES					
Police (505)			Police (505)					
Vehicle	For the purchase of a 2013 AWD Police Taurus Sedan with emergency equipment, radio, video, etc.	04-01-00	Vehicle	-	31,498	33,963	33,963	-
Equipment Replacement Program	Funded Countywide Public Communication System for 2012. Nothing budgeted in 2013.	04-11-00	Equipment Replacement Program	-	88,019	-	5,557	-
Court (510)			Court (510)					
Office Equipment - Copier	For the purchase of a multi-function copier, printer, fax, scanner to replace existing equipment.	04-21-00	Office Equipment - Copier	-	-	4,000	4,000	-
Streets (520)			Streets (520)					
Vehicle	For the purchase of a 1-ton truck (cab with chassis). To be equipped for snow plowing.	04-01-00	Vehicle	-	-	49,000	48,746	-
Uniloaders	For the purchase of a uniloaders for the Streets Division in 2012.	04-32-00	Uniloaders	-	34,850	-	-	-
Backhoe	For the purchase of a 2013 extendahoe, 4 wheel drive backhoe.	04-33-00	Backhoe	-	-	90,000	78,970	-
Parks (525)			Parks (525)					
Flex Wing Mower Attachment	Attachment to tractor for mowing in Platte Landing Park (2013).	04-31-00	Flex Wing Mower	-	-	-	4,234	-
Playground Equipment/Replacement	Shown as a transfer to General Fund for budgeted equipment purchases. Nothing budgeted in 2013.	04-33-00	Playground Equipment/Replacement	-	28,000	-	-	-

Equipment Fund (42) Revenues and Expenses

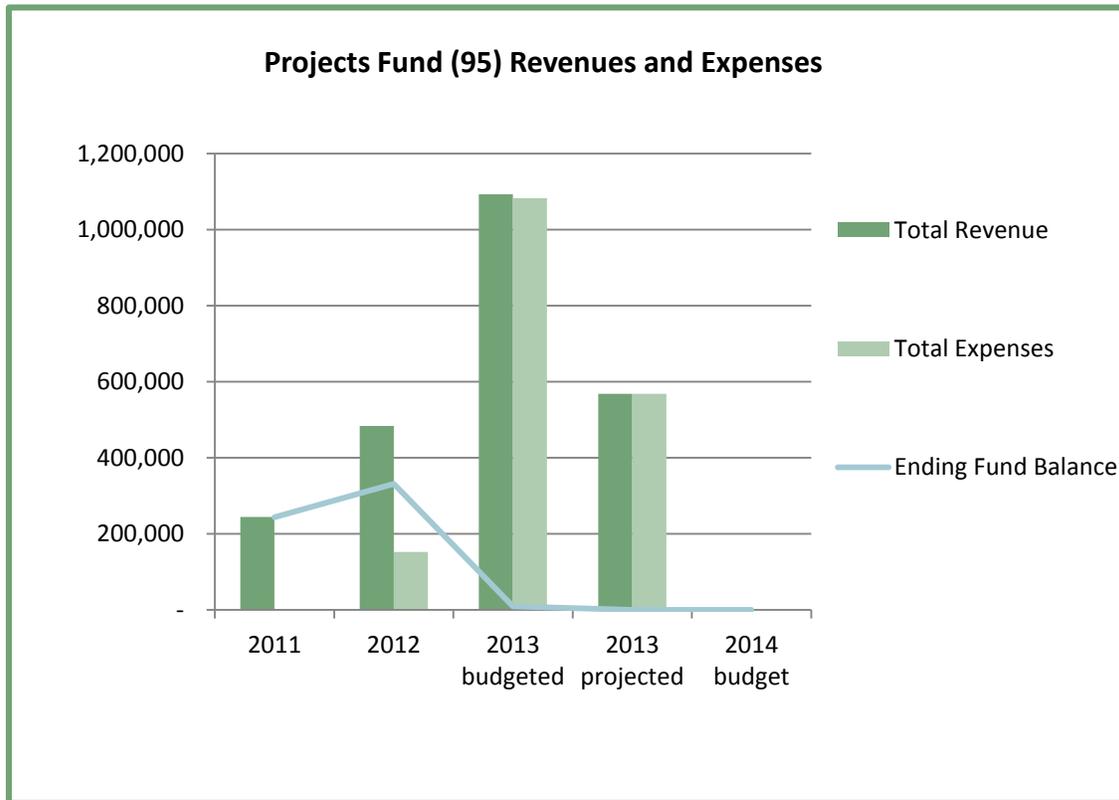
				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budgeted	Projected	Budget
Sewer (501)		Sewer (501)						
Vehicle	For the purchase of a F-150 4x4 with V8, long bed, power windows, extended cab, and tow package.	04-01-01	Vehicle	-	-	24,000	23,431	-
Transfers		Transfers						
Transfer to General Fund	Transfer to purchase equipment approved in the General Fund.	20-01-00	Transfer to General Fund	-	-	-	-	-
		Total Expenses			182,367	200,963	198,901	-
		Ending Fund Balance		84,542	3,175	457	-	-

Projects Fund

The Projects Fund was used for larger capital improvement projects. The City established a special revenue fund in order to account for projects that cross multiple fiscal years. The only revenue source to this fund was transfers from other funds. Therefore, no expenses are budgeted in 2014. Capital improvements will be funded as capital outlay expenses from various funds as indicated in the CIP. The City is also implementing a project accounting module in its accounting software to help account for projects that extend over several fiscal years.

Projects Fund Visual Breakdown

Year	2011 actual	2012 actual	2013 budgeted	2013 project
Revenues	244,575	484,185	1,092,693	568,326
Expenses	875	152,265	1,082,787	568,326
Ending Balance	243,700	331,921	9,906	0



Projects Fund (95)

Account	Description	Account	2011 Actual	2012 Actual	2013 Budget	2013 Projected	2014 Budget	
REVENUES			REVENUES					
Beginning Fund Balance	Projected carryover from prior year.		-	243,700	446,000	331,920	-	
Transfer from Park Donation Fund	Transfer from the Park Donation Fund to cover expenses relating to the Parks/Sewer building façade improvements and DRJP project materials.	41601-00	-	-	60,000	64,764	-	
Transfer from Transportation Fund	Transfer from the Transportation Fund to cover expenses relating to the Route 9 Bicycle-Pedestrian Trail.	41611-00	244,575	41,000	-	-	-	
Transfer from General Fund	Transfer from the General Fund to cover project expenses.	41621-00	-	146,500	-	-	-	
Transfer from Sewer Fund	Transfer from the Sewer Fund to assist in funding expenses relating to the Parks/Sewer building façade improvements.	41631-00	-	-	25,000	25,000	-	
Platte County Grant for A-Truss Bridge	Grant monies received from Platte County for project expenses relating to the painting of the A-Truss Bridge.	41761-00	-	25,000	-	-	-	
Grant for Livable Communities	Grant monies received to cover Livable Communities project costs. Grant awarded.	41781-00	-	27,985	86,193	76,142	-	
Grant for PSP Downtown Master Plan	MARC Planning Sustainable Places Grant monies to be received for downtown Parkville Master Plan. Grant awarded.	41781-01	-	-	64,000	64,000	-	
Grant for PAC Detention Pond Dredging	Platte County Outreach Grant monies to be applied to PAC detention pond dredging project. \$5000 grant awarded.	41781-03	-	-	60,000	5,000	-	
Grant for TE Projects/Route 9 Bicycle-Pedestrian Trail	MoDOT Transportation Enhancement Grant to cover expenses relating to the Route 9 Bicycle-Pedestrian Trail. Grant awarded.	41803-00	-	-	350,000	-	-	
Partner Contributions	Contributions pledged from project partners. \$1,500 in 2013 from Park University toward PSP Downtown Master Plan	41806-00	-	-	1,500	1,500	-	
			Total Revenue	244,575	484,185	1,092,693	568,326	-

Projects Fund (95) Revenues and Expenses

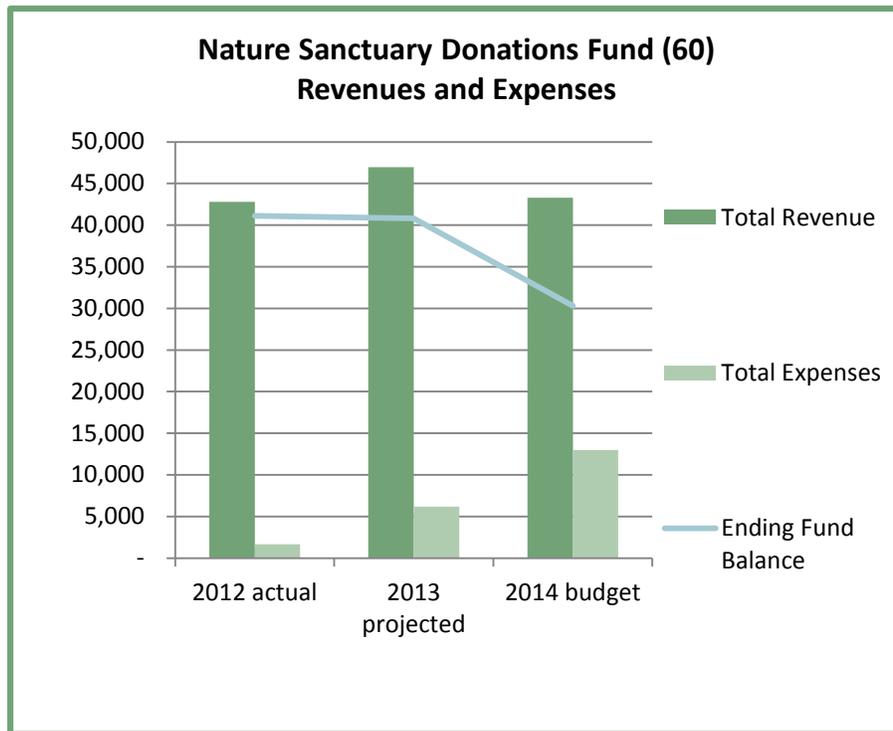
				2011	2012	2013	2013	2014
Account	Description	Account		Actual	Actual	Budgeted	Projected	Budget
EXPENSES		EXPENSES						
Administration		Administration		-	-	-	-	-
Capital Project Expenses	Expenses relating to various projects; previously used for the Brink Meyer Retaining Wall. Brink Meyer wall expenses now in Retaining Wall Fund (96).	04-51-00	Capital Project Expenses	875	-	-	-	-
Public Works		Public Works		-	-	-	-	-
Livable Communities Study	Expenses relating to the Livable Communities Study covered by the Livable Communities Grant.	04-12-00	Livable Communities Study	-	83,694	89,787	46,464	-
TE Projects/Route 9 Bicycle-Pedestrian Trail	Expenses relating to the design and engineering of the Route 9 Bicycle-Pedestrian Trail.	04-13-00	TE Projects/Route 9 Bicycle-Pedestrian Trail	-	16,174	430,500	23,826	-
Downtown/Entryway Improvement Design	Expenses relating to the downtown/entryway improvement design covered by a grant.	04-24-00	Downtown/Entryway Improvement Design	-	-	10,000	10,000	-
Community Development		Community Development		-	-	-	-	-
45 Highway Corridor Plan	Expenses relating to the 45 Highway Corridor Plan.	04-17-00	45 Highway Corridor Plan	-	-	20,000	20,000	-
PSP Downtown Master Plan	Expenses relating to the PSP Downtown Master Plan.	04-20-00	PSP Downtown Master Plan	-	-	82,500	82,500	-
Parks		Parks		-	-	-	-	-
A-Truss Bridge	Completed in 2012.	04-19-00	A-Truss Bridge	-	49,669	-	-	-
PAC Detention Pond Dredging	Expenses related to the dredging of the PAC detention pond. Awarded a partial Platte County outreach grant of \$5,000.	04-21-00	PAC Detention Pond Dredging	-	-	75,000	7,980	-
Parks/Sewer Building Façade Improvements	Expenses related to installing a new roof, new doors and windows and making other designed building improvements.	04-22-00	Parks/Sewer Building Façade Improvements	-	-	75,000	79,764	-
DRJP Project Materials	To fund materials for additional DRJP projects to be completed in 2013.	04-23-00	DRJP Project Materials	-	-	20,000	17,792	-
Sewer		Sewer		-	-	-	-	-
Pump Station Improvement	This item no longer used. All sewer projects included in Sewer Fund or Sewer CIP as appropriate.	04-18-00	Pump Station Improvement	-	2,727	-	-	-
Transfers		Transfers		-	-	-	-	-
Transfer to General Fund	Transfer of surplus funds from prior projects to General Fund.	20-10-00	Transfer to General Fund	-	-	280,000	280,000	
Total Expenses				875	152,265	1,082,787	568,326	-
Ending Fund Balance				243,700	331,921	9,906	0	-

Nature Sanctuary Donation Fund

The Nature Sanctuary Donation Fund (60) is a special revenue fund that contains donations made specifically for the Nature Sanctuary. These donations are partially from private citizens, special events, and grants. The fund is used primarily for equipment and improvements for Nature Sanctuary properties. Proceeds from this fund will be used in 2014 to offset the cost of a Toyota Tacoma truck and repair the low water crossing over White Alloe Creek.

2014 Nature Sanctuary Fund Visual Breakdown

Year	2012 actual	2013 projected	2014 budget
Revenues	42,797	46,979	43,292
Expenses	1,668	6,187	13,000
Ending Balance	41,129	40,792	30,292



Parkville Nature Sanctuary Donation Fund (60) Revenues and Expenses

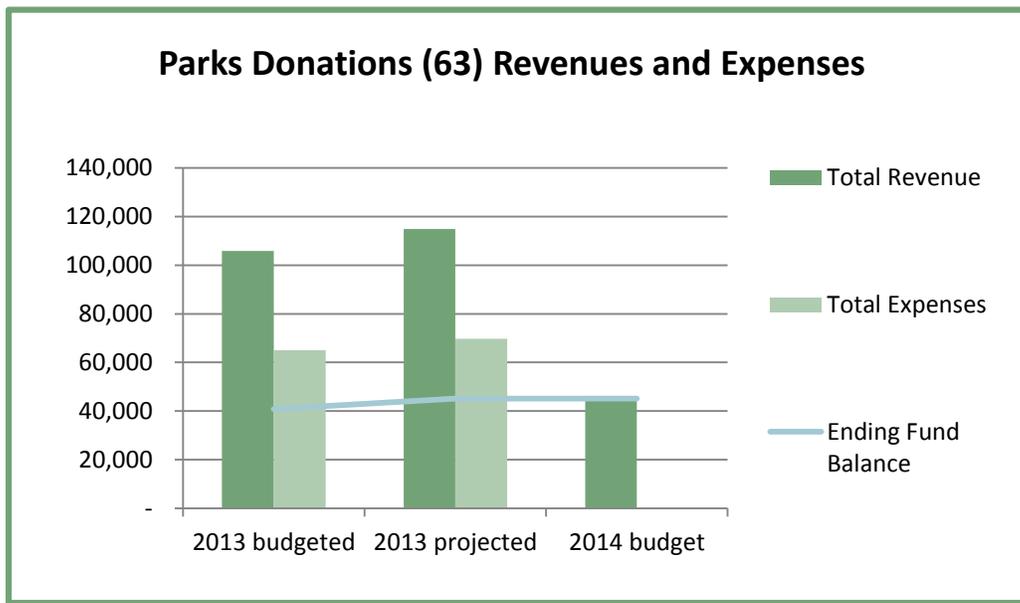
Account	Description	Account	2011 Actual	2012 Actual	2013 Budgeted	2013 Projected	2014 Budget
REVENUES		REVENUES					
Beginning Fund Balance	Projected carryover from prior year.	Beginning Fund Balance	-	34,532	-	41,129	40,792
Donations	Gifts from private citizens or groups.	40901-00 Donations	-	8,265	-	5,850	2,500
Memberships	Fees associated with membership promotional programs or groups.	40902-00 Memberships	-	-	-	-	-
Programs	Program fees for summer camps and events.	40903-00 Programs	-	-	-	-	-
Sales	Sales of t-shirts and similar promotional merchandise.	40905-00 Sales - Tees Shirts	-	-	-	-	-
Grants	Grants for Nature Sanctuary programs or projects.	40910-00 Grants	-	-	-	-	-
Miscellaneous	Uncategorized revenues.	40930-00 Miscellaneous	-	-	-	-	-
		Total Revenue	-	42,797	-	46,979	43,292
EXPENSES		EXPENSES					
Special Projects	Special improvement projects to enhance Nature Sanctuary grounds and facilities.	04-03-00 Special Projects	-	1,668	-	1,187	-
Transfer to the General Fund	Transfer to the General Fund to support Nature Sanctuary projects or operating expenses.	20-10-00 Transfer to General Fund			-	5,000	-
		Total Expenses	-	1,668	-	6,187	-
CAPITAL OUTLAY (CIP)		CAPITAL OUTLAY (CIP)					
Equipment	Sell the existing 2002 F-350 and use proceeds to purchase a Toyota Tacoma 4x4 which will better fit on narrow trails.	Equipment - Toyota Tacoma	-	-	-	-	5,000
Project	Repair the low water crossing over White Alloe Creek by pumping concrete into the voids under the existing slab.	Project - Low-Water Crossing	-	-	-	-	8,000
		Total Capital Outlay					13,000
		Total Expenses	-	1,668	-	6,187	13,000
		Ending Fund Balance	-	41,129	-	40,792	30,292

Parks Donation Fund

The Park Donations Fund (63) contains donations made specifically for the Park system from private citizens, organizations, and businesses. It helps to ensure that donations will be used for the purpose intended by the donor.

2014 Parks Donation Fund Visual Breakdown

Year	2013 budgeted	2013 projected	2014 budget
Revenues	105,850	114,869	45,105
Expenses	65,000	69,764	-
Ending Balance	40,850	45,105	45,105



Parks Donation Fund (63)

Account	Description	Account	2013 Budgeted	2013 Projected	2014 Budget
REVENUES			REVENUES		
Beginning Fund Balance	Projected carryover from prior year.	Beginning Fund Balance	65,850	70,889	45,105
Transfer from Park Reservations & Fees	Combining this fund with Parks Donations in 2014.	Transfer from Park Reservations & Fees	-	576	-
Transfer from Parkland Dedication Fund	Combining this fund with Parks Donations in 2014.	Transfer from Parkland Dedication Fund	-	43,362	-
Donations	Miscellaneous grants and private donations to Parkville parks.	40901-00 Donations	40,000	42	-
			-	-	-
Total Revenue			105,850	114,869	45,105
EXPENSES			EXPENSES		
Capital Expenses	Monies expended for eligible projects.	04-01-00 Capital Expenses	-	-	-
Transfer to Projects Fund	Transfer to Projects Fund to supplement eligible projects.	20-20-00 Transfer to Projects Fund	60,000	64,764	-
Transfer to General Fund	Money transferred for capital expenses.	20-01-00 Transfer to General Fund	5,000	5,000	-
Total Expenses			65,000	69,764	-
Ending Fund Balance			40,850	45,105	45,105

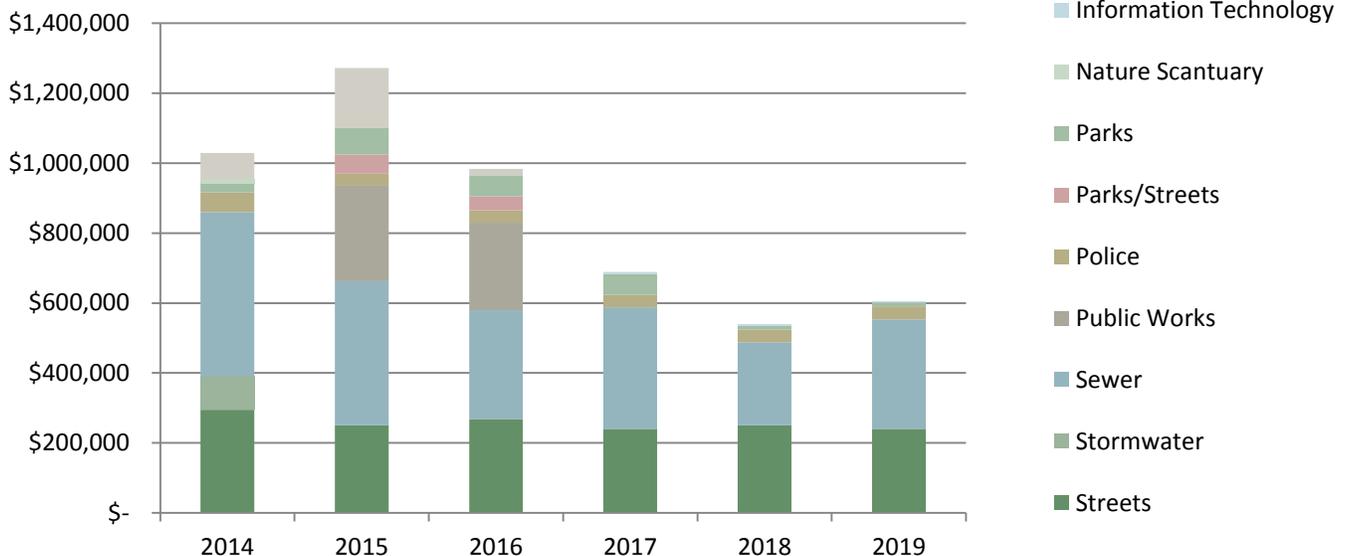
Capital Improvement Program

For the first time in 2014, the City of Parkville prepared a 6-year capital improvement program. A Capital Improvement Program (CIP) is a major public infrastructure and planning tool for municipalities. The CIP identifies capital projects and major equipment purchases and their anticipated funds sources to plan for and schedule the financing for significant community needs. Typically a CIP project has a dollar amount over \$5,000. The first year of the 6-year CIP is referred to as the annual capital budget, while the remaining five “out years” represent the long-term plan. The CIP will be reevaluated each year to determine the projects and equipment that are most fundamentally important for the City. The 2014 CIP budget year includes \$1,028,757 for capital projects and equipment. Sewer and street maintenance make up about 74% of the 2014 CIP.

2014-2019 Capital Improvement Program Visual Summary

	2014	2015	2016	2017	2018	2019
Streets	295,000	250,000	268,500	240,000	250,000	240,000
Stormwater	95,000	-	-	-	-	-
Sewer	440,007	412,379	311,049	347,696	237,811	312,811
Public Works	-	272,500	250,000	-	-	-
Police	55,750	34,425	35,115	35,850	36,570	37,300
Parks/Streets	-	55,000	40,000	-	-	-
Parks	25,000	75,000	60,000	60,000	10,000	10,000
Nature Sanctuary	13,000	-	-	-	-	-
Information Technology	-	-	-	5,000	5,000	5,000
Community Development	75,000	172,000	18,500	-	-	-
Total	\$ 1,028,757	\$ 1,271,304	\$ 983,164	\$ 688,546	\$ 539,381	\$ 605,111

2014-2019 Capital Improvement Program



**Capital Improvement Program
Summary**

-	Type	Project	Total Project Cost	CITY BUDGET IMPACT ONLY									
				Prior Years	2014	2015	2016	2017	2018	2019	Future Years	Total All	
Com Dev	Equipment	Com Dev Vehicle - Replace 2000 F150 Truck	\$ 30,000			\$ 22,000						\$ -	\$ 22,000
Com Dev	Equipment	Inspections Vehicle	\$ 22,000				\$ 18,500					\$ -	\$ 18,500
Com Dev	Project	Upgrade Zoning and Subdivision Regulations	\$ 85,000		\$ 35,000	\$ 50,000						\$ -	\$ 85,000
Com Dev	Project	Highway 9 Corridor Improvements - Design	\$ 100,000			\$ 100,000						\$ -	\$ 100,000
Com Dev	Project	45 Highway Corridor Plan	\$ 40,000	\$ 20,000								\$ -	\$ 20,000
Com Dev	Project	Western Edge Development Project	\$ 40,000		\$ 40,000							\$ -	\$ 40,000
Information Technology	Equipment	Computer Replacement Cycle	\$ 5,000	\$ 22,100				\$ 5,000	\$ 5,000	\$ 5,000		\$ -	\$ 37,100
Nature Sanctuary	Equipment	Toyota Tacoma	\$ 17,000		\$ 5,000							\$ -	\$ 5,000
Nature Sanctuary/Sewer	Project	Repair Low Water Crossing	\$ 8,000		\$ 8,000							\$ -	\$ 8,000
Parks	Equipment	Gator Utility Vehicle	\$ 15,000		\$ 15,000							\$ -	\$ 15,000
Parks	Maintenance	Tree Planting and Watering in English Landing Park	\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 60,000
Parks	Project	Adams Park Improvements	\$ 15,000			\$ 15,000						\$ -	\$ 15,000
Parks	Project	ELP Flood Berm (Phase I)	\$ 150,000			\$ 50,000	\$ 50,000	\$ 50,000				\$ -	\$ 150,000
Parks/Streets	Equipment	JD 6-Series Tractor with Turf Tires	\$ 55,000			\$ 55,000						\$ -	\$ 55,000
Parks/Streets	Equipment	Boom Mower Attachment	\$ 40,000				\$ 40,000					\$ -	\$ 40,000
Police	Equipment	Patrol Vehicle	\$ 33,750		\$ 33,750	\$ 34,425	\$ 35,115	\$ 35,850	\$ 36,570	\$ 37,300		\$ -	\$ 213,010
Police	Equipment	Chief's Vehicle	\$ 22,000		\$ 22,000							\$ -	\$ 22,000
Public Works	Project	Intersection Improvements - Livable Communities - Phase 1	\$ 500,000			\$ 250,000	\$ 250,000					\$ -	\$ 500,000
Public Works	Project	Downtown Flood Control Cost-Benefit Analysis	\$ 50,000		\$ -							\$ -	\$ 50,000
Public Works	Project	Downtown Entryway Improvement Design	\$ 180,000	\$ 10,000								\$ -	\$ 10,000
Public Works	Project	Train Depot Roof Replacement and Insulation	\$ 22,500			\$ 22,500						\$ -	\$ 22,500
Sewer	Equipment	Pump Station Equipment Replacement	\$ 60,000		\$ 60,000							\$ -	\$ 60,000
Sewer	Equipment	SRF Project WWTP Equipment Replacement	\$ 15,000	\$ 9,673	\$ 20,007	\$ 7,379	\$ 21,049	\$ 22,696	\$ 22,811	\$ 22,811		\$ -	\$ 126,426
Sewer	Maintenance	Line Rehabilitation - Cured-in-Place Pipe (CIPP)	\$ 135,000			\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ -	\$ 675,000
Sewer	Maintenance	Annual CCTV & Cleaning, Root Removal	\$ 80,000		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ 480,000
Sewer	Project	Bluffs Exposed Line Repair	\$ 85,000		\$ 85,000							\$ -	\$ 85,000
Sewer	Project	Manholes Repair	\$ 125,000			\$ 50,000	\$ 75,000					\$ -	\$ 125,000
Sewer	Project	Pinecrest Pump Station Control Panel Improvements	\$ 12,000	\$ 12,000								\$ -	\$ 12,000
Sewer	Project	Pinecrest Pump Station Upsizing	\$ 75,000							\$ 75,000		\$ -	\$ 75,000
Sewer	Project	WWTP Headworks Screen Replacement	\$ 110,000					\$ 110,000				\$ -	\$ 110,000
Sewer	Project	Eastside Pump Station Redirection	\$ 225,000		\$ 225,000							\$ -	\$ 225,000
Sewer	Project	Tractor and Pole Barn Improvements - WWTP	\$ 140,000			\$ 140,000						\$ -	\$ 140,000
Stormwater	Project	North Crooked Road Erosion/Bank Stabilization/Guardrail	\$ 200,000		\$ 95,000							\$ -	\$ 95,000
Streets	Equipment	Trailer Mtd. Air Compressor with Jack Hammer	\$ 18,500				\$ 18,500					\$ -	\$ 18,500
Streets	Equipment	Zero Turn Mower	\$ 10,000			\$ 10,000						\$ -	\$ 10,000
Streets	Equipment	Streets Division Truck/Plow/Spreader	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Streets	Maintenance	2" Asphalt Mill and Overlay	\$ 120,000		\$ 120,000		\$ 120,000		\$ 120,000			\$ -	\$ 360,000
Streets	Maintenance	Crack Sealing	\$ 15,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ 120,000
Streets	Maintenance	Street Striping	\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000			\$ -	\$ 30,000
Streets	Maintenance	Slurry Sealing	\$ 15,000		\$ 95,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 345,000
Streets	Maintenance	Curb & Sidewalk Repair	\$ 120,000	\$ 60,000		\$ 120,000		\$ 120,000		\$ 120,000		\$ -	\$ 420,000
Streets	Project	45 Hwy Widening (Phase C)	\$ 12,654,700		\$ -		\$ -					\$ -	\$ -
		SUBTOTAL - SIX YEAR PROGRAM	\$ 15,715,450	\$ 133,773	\$ 1,028,757	\$ 1,271,304	\$ 983,164	\$ 688,546	\$ 539,381	\$ 605,111	\$ -	\$ 5,300,036	

**Capital Improvement Program
Summary**

-	Type	Project	Total Project Cost	CITY BUDGET IMPACT ONLY									
				Prior Years	2014	2015	2016	2017	2018	2019	Future Years	Total All	
Parks	Equipment	Commercial soil drill/seeder	\$ 5,000									\$ 5,000	\$ 5,000
Information Technology	Equipment	Tablet Devices for Paperless Packets (BOA meetings only)	\$ 7,500									\$ 7,500	\$ 7,500
Com Dev	Project	OTD-R Zoning District and Guidelines	\$ 10,000									\$ 10,000	\$ 10,000
Com Dev	Project	Demolish Home on City Property (6201 Hwy 9)	\$ 15,000									\$ 15,000	\$ 15,000
Parks	Project	Grigsby Field bleacher shade/canopy	\$ 20,000									\$ 20,000	\$ 20,000
Streets	Maintenance	Full Depth Patching	\$ 25,000									\$ 25,000	\$ 25,000
Parks	Equipment	Outdoor Exercise Equipment (for riverfront parks)	\$ 30,000									\$ 30,000	\$ 30,000
Parks	Equipment	Parks 4WD Truck w/ snow plow	\$ 40,000									\$ 40,000	\$ 40,000
Public Works	Project	City Entry Signage	\$ 40,000									\$ 40,000	\$ 40,000
Streets	Equipment	New Tractor (w/ trade-in)	\$ 40,000									\$ 40,000	\$ 40,000
Parks	Equipment	PLP Playground Equipment	\$ 50,000									\$ 50,000	\$ 50,000
Parks	Maintenance	Southern Platte Pass Trail Maint.	\$ 50,000									\$ 50,000	\$ 50,000
Stormwater	Project	Mill Street Culvert Guardrail	\$ 50,000									\$ 50,000	\$ 50,000
Parks	Project	ELP Restroom Renovation/Expansion (LWCF Grant)	\$ 120,000									\$ 66,000	\$ 66,000
Stormwater	Project	Elm Street Creek Crossing Imp.	\$ 100,000									\$ 100,000	\$ 100,000
Stormwater	Project	PAC Pond Dredging	\$ 100,000									\$ 100,000	\$ 100,000
Streets	Project	Main Street Bridge Widening	\$ 100,000									\$ 100,000	\$ 100,000
Public Works	Project	Route 9 Bike/Pedestrian Trail - Phase 1 & 2	\$ 1,000,000									\$ 500,000	\$ 500,000
Parks	Project	ELP Low Water Crossing Improvement	\$ 150,000									\$ 150,000	\$ 150,000
Parks	Project	New Parks/Nature Sanctuary Building	\$ 200,000									\$ 200,000	\$ 200,000
Streets	Maintenance	Full Depth Street Replacement	\$ 300,000									\$ 300,000	\$ 300,000
Streets	Project	Kelly Industrial Park Street Replacement	\$ 300,000									\$ 300,000	\$ 300,000
Stormwater	Project	Main Street Drainage Improvements	\$ 500,000									\$ 500,000	\$ 500,000
Public Works	Project	Railroad Quiet Zones	\$ 1,000,000									\$ 1,000,000	\$ 1,000,000
Streets	Project	76th Street Bridge Replacement	\$ 1,000,000									\$ 1,000,000	\$ 1,000,000
Streets	Project	Route 9 Widening/Curbs/SW/Drainage/Turn Lanes	\$ 5,000,000									\$ 1,000,000	\$ 1,000,000
Public Works	Project	Downtown Flood Control Improvements (Phase I)	\$ 5,000,000									\$ 1,250,000	\$ 1,250,000
Streets	Project	Bell Road Improvements (63rd St. to 59th Terr.)	\$ 1,500,000									\$ 1,500,000	\$ 1,500,000
		SUBTOTAL - UNFUNDED PROJECTS	\$ 16,752,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,448,500	\$ 8,448,500
TOTAL		GRAND TOTAL	\$ 32,467,950	\$ 133,773	\$ 1,028,757	\$ 1,271,304	\$ 983,164	\$ 688,546	\$ 539,381	\$ 605,111	\$ 8,448,500	\$ 13,748,536	

Note: CIP BUDGET IMPACT ONLY columns include only funding anticipated from the City to complete each project and exclude outside funding such as grants or donations. Total Project Cost column includes all funding sources.

**Capital Improvement Program
FY 2014**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Community Development	CVD 001	Multi-year Project	Year 1 of 2	Upgrade Zoning and Subdivision Regulations	Current regulations were developed over the past 50 years. Many sections are outdated and conflict with adopted plans. 12-18 month process will include legal reviews and public engagement.	100% General Fund	\$ 85,000	\$ 35,000
Community Development	N/A	Project	New	45 Highway Corridor Plan	Deferred from 2013 due to request from Platte County.	50% County, 50% General Fund	\$ 40,000	\$ -
Community Development	CDV 002	Project	New	Western Edge Development Project	Reserve funding for consultants or feasibility studies related to development for the I-435/Hwy 45 intersection. Funding may be used to match developer or EDC contributions.	94% General Fund (\$35,000), 6% Guest Room Taxes (\$5,000)	\$ 40,000	\$ 40,000
Community Development Total							\$ 165,000	\$ 75,000
Nature Sanctuary	N/A	Equipment	Replacement	Toyota Tacoma	Sell the existing 2002 F-350 and use proceeds to purchase a Toyota Tacoma 4x4 which will better fit on narrow trails.	70% Trade-in, 30% Nature Sanctuary Fund	\$ 17,000	\$ 5,000
Nature Sanctuary/Sewer	PNS 001	Project	New	Repair Low Water Crossing	Repair the low water crossing over White Aloe Creek by pumping concrete into the voids under the existing slab.	50% Nature Sanctuary Donations Fund; 50% Sewer Fund	\$ 8,000	\$ 8,000
Nature Sanctuary Total							\$ 25,000	\$ 13,000
Parks	N/A	Equipment	Replacement	Gator Utility Vehicle	Vehicle badly needs replacement as the existing one is 10 years old with approx. 1800 hours logged and is used daily to transport equipment, materials, and people to project sites in the parks and during events.	100% General Fund	\$ 15,000	\$ 15,000
Parks	N/A	Maintenance	New	Tree Planting and Watering in English Landing Park	Furnish new trees and watering of recently planted trees to replace trees nearing the end of life cycle. Annual investment is minimum required to maintain current tree inventory.	100% General Fund	\$ 10,000	\$ 10,000
Parks Total							\$ 25,000	\$ 25,000
Police	N/A	Equipment	Replacement	Patrol Vehicle	2014 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 33,750	\$ 33,750
Police	N/A	Equipment	Replacement	Police Chief's Vehicle	Used Ford Taurus SEL w/ Sync voice-activated system (optional). Includes emergency equipment. Will replace 2001 Ford Taurus (121,000+ miles as of Sep. 2013)	100% General Fund	\$ 22,000	\$ 22,000
Police Total							\$ 55,750	\$ 55,750
Public Works	PWK 001	Project	New	Downtown Flood Control Cost-Benefit Analysis	Army Corps of Engineers received a Section 205 grant to complete this next step in the Flood Control Study that was completed in 2013.	100% Grant	\$ 50,000	\$ -
Public Works	PWK 002	Multi-year Project	Year 2 of 2	Downtown Entryway Improvement Design	Topographical survey to be completed in 2013 using local match. Design/construction scheduled for 2014.	6% Project Fund, 19% Donation, 77% Grant	\$ 180,000	\$ -
Public Works Total							\$ 230,000	\$ -
Sewer	SEW 001	Project	New	Sewer Repairs - Bluffs	Project will lower an exposed sewer line on the side of the hill in the Bluffs.	100% Sewer Fund	\$ 85,000	\$ 85,000
Sewer	N/A	Equipment	Replacement	Pump Station Equipment Replacement	Replacement of aged and antiquated pump station equipment such as pumps and controls.	100% Sewer Fund	\$ 60,000	\$ 60,000
Sewer	SEW 002	Multi-year Project	Year 2 of 2	Eastside Pump Station Redirection	Redirect sewer line to feed into Parkville system rather than KCMO. Will save approximately \$50,000 annually in KCMO sewer fees.	100% Sewer Fund	\$ 225,000	\$ 225,000
Sewer	N/A	Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 20,007	\$ 20,007
Sewer	N/A	Maintenance	New	Annual CCTV & Cleaning Root Removal	As recommended by the SSES Report, this rate of CCTV will cover about 12,000 feet per year and will cycle through the entire gravity sewer system in 7.5 years. Industry recommendation is every 7 years.	100% Sewer Fund	\$ 80,000	\$ 80,000
Sewer Total							\$ 470,007	\$ 470,007

**Capital Improvement Program
FY 2014**

Stormwater	PWK 003	Project	New	North Crooked Road Erosion/Bank Stabilization/Guardrail	This project is approx. 2/3 in the City and 1/3 in the County. The City has approached both the County and Road District to contribute to the repairs in 2014. City can re-use some of the wall block from Brink Myers Road to save costs. Project would armor the creek bank and add a guardrail on the east side of the road. Staff is evaluating possible options to close or one-way the road if the project is not funded.	47.5% Platte County, 5% Parkville Road District, 47.5% General Fund	\$ 200,000	\$ 95,000
Stormwater Total							\$ 200,000	\$ 95,000
Streets	N/A	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated. Completes approx. 1.5 lane miles.	100% Transportation Fund	\$ 120,000	\$ 120,000
Streets	N/A	Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use and purchase approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets	N/A	Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	N/A	Maintenance	New	Slurry Sealing	Provides a thin coating of emulsified asphalt, aggregate and cement to seal and protect the surface of the pavement. Combine with available funding from 2013 to expand impact of the project. Completes approx. 6 lane miles.	100% Transportation Fund	\$ 95,000	\$ 95,000
Streets	N/A	Equipment	Replacement	Streets Division Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets Total							\$ 295,000	\$ 295,000
Grand Total							\$ 1,465,757	\$ 1,028,757

2014 Budget Impact		
By Funding Source		
General Fund		\$ 245,750
Sewer Fund		\$ 474,007
Transportation Fund		\$ 295,000
Other Fund		\$ 14,000
TOTAL		\$ 1,028,757

**Capital Improvement Program
FY 2015**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Community Development		Multi-year Project	Year 2 of 2	Upgrade Zoning and Subdivision Regulations	Current regulations were developed over the past 50 years. Many sections are outdated and conflict with adopted plans. 12-18 month process will include legal reviews and public engagement.	100% General Fund	\$ 85,000	\$ 50,000
Community Development		Equipment	Replacement	Com Dev Vehicle	Replace 2000 F150 Truck due to increase maintenance costs. Replace with a truck, small SUV or van dependent on pricing and citywide needs. Could be used by other departments.	80% General Fund, 20% vehicle trade-in	\$ 30,000	\$ 22,000
Community Development		Project	New	Highway 9 Corridor Improvements - Design	Develop and adopt a preliminary design for Highway 9 widening and related improvements to help guide future development along the corridor. Costs may be offset by development proceeds.	100% Development Agreement	\$ 100,000	\$ 100,000
Community Development Total							\$ 215,000	\$ 172,000
Parks		Project	New	Adams Parks Improvements	Replace retaining wall	100% General Fund	\$ 15,000	\$ 15,000
Parks		Multi-year Project	Year 1 of 3	English Landing Park Flood Berm - Phase 1A	Multi-year project to construct the White Alloe Creek flood berm in phases.	100% General Fund	\$ 150,000	\$ 50,000
Parks		Maintenance	New	Tree Planting and Watering in English Landing Park	Furnish new trees and watering of recently planted trees to replace trees nearing the end of the life cycle. Annual investment is minimum required to maintain current tree inventory.	100% General Fund	\$ 10,000	\$ 10,000
Parks/Streets		Equipment	New	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. Can also handle a boom mower (shared with Streets) for mowing medians and riverbank.	100% General Fund	\$ 55,000	\$ 55,000
Parks Total							\$ 230,000	\$ 130,000
Police		Equipment	Replacement	Patrol Vehicle	2015 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 34,425	\$ 34,425
Police Total							\$ 34,425	\$ 34,425
Public Works		Project	New	Train Depot Roof Replacement and Insulation	Replace the asphalt shingles on the roof with a high quality asphalt shingle and add insulation in the attic and any other areas identified as needing weatherizing.	100% General Fund	\$ 22,500	\$ 22,500
Public Works		Multi-Year Project	Year 1 of 2	Intersection Improvements - Livable Communities Recommendations - Phase 1	Placeholder for Phase 1 intersection improvements as recommended in the Livable Communities Study to improve transportation flow through downtown. Improvements are subject to design but may include bump-out islands, landscaping, and crossing improvements.	100% General Fund	\$ 500,000	\$ 250,000
Public Works Total							\$ 500,000	\$ 272,500
Sewer		Maintenance	New	Line Rehabilitation	Cured-in-Place Pipe (CIPP)	100% Sewer Fund	\$ 135,000	\$ 135,000
Sewer		Project	New	WWTF Upgrade	Tractor and Pole Barn	100% Sewer Fund	\$ 140,000	\$ 140,000
Sewer		Multi-year Maintenance	Year 1 of 2	Manhole Repair	Repair and seal existing sewer manholes to reduce stormwater infiltration and retain structural capacity.	100% Sewer Fund	\$ 125,000	\$ 50,000
Sewer		Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 7,379	\$ 7,379
Sewer		Maintenance	New	Annual CCTV & Cleaning Root Removal	As recommended by the SSES Report, this rate of CCTV will cover about 12,000 feet per year and will cycle through the entire gravity sewer system in 7.5 years.	100% Sewer Fund	\$ 80,000	\$ 80,000
Sewer Total							\$ 487,379	\$ 412,379
Streets		Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use and purchase approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets		Maintenance	New	Slurry Sealing	Provides a thin coating of emulsified asphalt, aggregate and cement to seal and protect the surface of the pavement. Combine with available funding from 2013 to expand impact of the project. Completes approx. 6 lane miles.	100% Transportation Fund	\$ 50,000	\$ 50,000

**Capital Improvement Program
FY 2015**

Streets		Maintenance	New	Curb & Sidewalk Repair	Repairs defective sections of curb and sidewalk (approx. 3000') due to offsets in the sidewalks and general deterioration of the curbs.	100% Transportation Fund	\$ 120,000	\$ 120,000
Streets		Equipment	New	Zero Turn Mower	Currently staff does not have appropriate equipment for mowing medians and along trails. Need will become more pressing upon expansion of Hwy 45 - Phase C. staff is evaluating if services can be provided more effectively through contracting.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets		Equipment	Replacement	Streets Division Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets Total							\$ 250,000	\$ 250,000
Grand Total							\$ 1,716,804	\$ 1,271,304
2015 Budget Impact								
By Funding Source								
General Fund								\$ 508,925
Sewer Fund								\$ 412,379
Transportation Fund								\$ 250,000
Other Fund								\$ 100,000
TOTAL								\$ 1,271,304

**Capital Improvement Program
FY 2016**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Com Dev		Equipment	Replacement	Inspections Vehicle	Replace 2004 Ford Taurus with similar sedan or SUV due to increasing age and maintenance costs due to age of parts. Vehicle is used for out-of-town travel which is now limited due to reliability.	84% General Fund, 16% Vehicle Trade-In	\$ 22,000	\$ 18,500
Com Dev Total							\$ 22,000	\$ 18,500
Parks		Maintenance	New	Tree Planting and Watering in English Landing Park	Furnish new trees and watering of recently planted trees to replace trees nearing the end of the life cycle. Annual investment is minimum required to maintain current tree inventory.	100% General Fund	\$ 10,000	\$ 10,000
Parks/Streets		Equipment	New	Boom Mower Attachment	Attachment to 6-series tractor used for mowing medians and riverbank.	100% General Fund	\$ 40,000	\$ 40,000
Parks		Multi-Year Project	Year 2 of 3	English Landing Park Flood Berm - Phase 1B	Multi-year project to construct the White Alloe Creek flood berm in phases.	100% General Fund	\$ 150,000	\$ 50,000
Parks Total							\$ 200,000	\$ 100,000
Police		Equipment	Replacement	Patrol Vehicle	2016 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 35,115	\$ 35,115
Police Total							\$ 35,115	\$ 35,115
Public Works		Multi-Year Project	Year 2 of 2	Intersection Improvements - Livable Communities Recommendations - Phase 1	Placeholder for Phase 1 intersection improvements as recommended in the Livable Communities Study to improve transportation flow through downtown. Improvements are subject to design but may include bump-out islands, landscaping, and crossing improvements.	100% General Fund	\$ 500,000	\$ 250,000
Public Works Total							\$ 500,000	\$ 250,000
Sewer		Maintenance	New	Line Rehabilitation	Cured-in-Place Pipe (CIPP)	100% Sewer Fund	\$ 135,000	\$ 135,000
Sewer		Multi-year Maintenance	Year 2 of 2	Manhole Repair	Repair and seal existing sewer manholes to reduce stormwater infiltration and retain structural capacity.	100% Sewer Fund	\$ 125,000	\$ 75,000
Sewer		Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 21,049	\$ 21,049
Sewer		Maintenance	New	Annual CCTV & Cleaning Root Removal	As recommended by the SSES Report, this rate of CCTV will cover about 12,000 feet per year and will cycle through the entire gravity sewer system in 7.5 years.	100% Sewer Fund	\$ 80,000	\$ 80,000
Sewer Total							\$ 361,049	\$ 311,049
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated. Completes approx. 1.5 lane miles.	100% Transportation Fund	\$ 120,000	\$ 120,000
Streets		Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use and purchase approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets		Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets		Maintenance	New	Slurry Sealing	Provides a thin coating of emulsified asphalt, aggregate and cement to seal and protect the surface of the pavement. Combine with available funding from 2013 to expand impact of the project. Completes approx. 6 lane miles.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets		Equipment	Replacement	Streets Division Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets		Project	New	Route 45 - Phase C	Partnership with MODOT and Platte County to widen Route 45 from Highway K to I-435	100% Grants	\$12,654,700	\$ -
Streets		Equipment	New	Trailer Mounted Air Compressor with Jack Hammer	This would allow the street crew to mobilize an air compressor to perform multiple functions at project locations including jack hammering concrete, blowing debris from cracks, etc.	100% Transportation Fund	\$ 18,500	\$ 18,500
Streets Total							\$12,923,200	\$ 268,500
Grand Total							\$14,041,364	\$ 983,164
2016 Budget Impact								
By Funding Source								
General Fund								\$ 403,615
Sewer Fund								\$ 311,049
Transportation Fund								\$ 268,500
Other Fund								\$ -
TOTAL								\$ 983,164

**Capital Improvement Program
FY 2017**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
IT		Equipment	Replacement	Computer Replacement Cycle	Begin a cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000
IT Total							\$ 5,000	\$ 5,000
Parks		Multi-Year Project	Year 3 of 3	English Landing Park Flood Berm - Phase 1C	Multi-year project to construct the White Alloe Creek flood berm in phases.	100% General Fund	\$ 150,000	\$ 50,000
Parks		Maintenance	New	Tree Planting and Watering in English Landing Park	Furnish new trees and watering of recently planted trees to replace trees nearing the end of the life cycle. Annual investment is minimum required to maintain current tree inventory.	100% General Fund	\$ 10,000	\$ 10,000
Parks Total							\$ 160,000	\$ 60,000
Police		Equipment	Replacement	Patrol Vehicle	2017 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 35,850	\$ 35,850
Police Total							\$ 35,850	\$ 35,850
Sewer		Maintenance	New	Line Rehabilitation	Cured-in-Place Pipe (CIPP)	100% Sewer Fund	\$ 135,000	\$ 135,000
Sewer		Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 22,696	\$ 22,696
Sewer		Project	New	WWTP Headworks Screen Replacement	Replaces the primary screen where sewage enters the plant.	100% Sewer Fund	\$ 110,000	\$ 110,000
Sewer		Maintenance	New	Annual CCTV & Cleaning Root Removal	As recommended by the SSES Report, this rate of CCTV will cover about 12,000 feet per year and will cycle through the entire gravity sewer system in 7.5 years.	100% Sewer Fund	\$ 80,000	\$ 80,000
Sewer Total							\$ 347,696	\$ 347,696
Streets		Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use and purchase approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets		Maintenance	New	Slurry Sealing	Provides a thin coating of emulsified asphalt, aggregate and cement to seal and protect the surface of the pavement. Combine with available funding from 2013 to expand impact of the project. Completes approx. 6 lane miles.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets		Equipment	Replacement	Streets Division Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets		Maintenance	New	Curb & Sidewalk Repair	Repairs defective sections of curb and sidewalk (approx. 3000') due to offsets in the sidewalks and general deterioration of the curbs.	100% Transportation Fund	\$ 120,000	\$ 120,000
Streets Total							\$ 240,000	\$ 240,000
Grand Total							\$ 788,546	\$ 688,546
2017 Budget Impact								
By Funding Source								
General Fund								\$ 100,850
Sewer Fund								\$ 347,696
Transportation Fund								\$ 240,000
Other Fund								\$ -
TOTAL								\$ 688,546

**Capital Improvement Program
FY 2018**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact	
IT		Equipment	Replacement	Computer Replacement Cycle	Begin a cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000	
IT Total							\$ 5,000	\$ 5,000	
Parks		Maintenance	New	Tree Planting and Watering in English Landing Park	Furnish new trees and watering of recently planted trees to replace trees nearing the end of the life cycle. Annual investment is minimum required to maintain current tree inventory.	100% General Fund	\$ 10,000	\$ 10,000	
Parks Total							\$ 10,000	\$ 10,000	
Police		Equipment	Replacement	Patrol Vehicle	2018 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 36,570	\$ 36,570	
Police Total							\$ 36,570	\$ 36,570	
Sewer		Maintenance	New	Line Rehabilitation	Cured-in-Place Pipe (CIPP)	100% Sewer Fund	\$ 135,000	\$ 135,000	
Sewer		Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 22,811	\$ 22,811	
Sewer		Maintenance	New	Annual CCTV & Cleaning Root Removal	As recommended by the SSES Report, this rate of CCTV will cover about 12,000 feet per year and will cycle through the entire gravity sewer system in 7.5 years.	100% Sewer Fund	\$ 80,000	\$ 80,000	
Sewer Total							\$ 237,811	\$ 237,811	
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to roto-mill and asphalt overlay various streets in the City that have become deteriorated. Completes approx. 1.5 lane miles.	100% Transportation Fund	\$ 120,000	\$ 120,000	
Streets		Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use and purchase approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000	
Streets		Maintenance	New	Street Striping	Needed to re-paint faded areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000	
Streets		Maintenance	New	Slurry Sealing	Provides a thin coating of emulsified asphalt, aggregate and cement to seal and protect the surface of the pavement. Combine with available funding from 2013 to expand impact of the project. Completes approx. 6 lane miles.	100% Transportation Fund	\$ 50,000	\$ 50,000	
Streets		Equipment	Replacement	Streets Division Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 50,000	\$ 50,000	
Streets Total							\$ 250,000	\$ 250,000	
Grand Total							\$ 539,381	\$ 539,381	
							2018 Budget Impact		
							By Funding Source		
							General Fund		\$ 51,570
							Sewer Fund		\$ 237,811
							Transportation Fund		\$ 250,000
							Other Fund		
							TOTAL		\$ 539,381

**Capital Improvement Program
FY 2019**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
IT		Equipment	Replacement	Computer Replacement Cycle	Begin a cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 5,000	\$ 5,000
IT Total							\$ 5,000	\$ 5,000
Parks		Maintenance	New	Tree Planting and Watering in English Landing Park	Furnish new trees and watering of recently planted trees to replace trees nearing the end of the life cycle. Annual investment is minimum required to maintain current tree inventory.	100% General Fund	\$ 10,000	\$ 10,000
Parks Total							\$ 10,000	\$ 10,000
Police		Equipment	Replacement	Patrol Vehicle	2019 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 37,300	\$ 37,300
Police Total							\$ 37,300	\$ 37,300
Sewer		Maintenance	New	Line Rehabilitation	Cured-in-Place Pipe (CIPP)	100% Sewer Fund	\$ 135,000	\$ 135,000
Sewer		Project	New	Upsizing for Pinecrest Pump Station	Improvements to expand capacity of the Pinecrest Pump Station to accommodate growth.	100% Sewer Fund	\$ 75,000	\$ 75,000
Sewer		Equipment	Replacement	SRF Project WWTF Equipment Replacement	SRF Loan requires an average investment of \$15,000 annually through life of loan (2024) for equipment repairs/replacement.	100% Sewer Fund	\$ 22,811	\$ 22,811
Sewer		Maintenance	New	Annual CCTV & Cleaning Root Removal	As recommended by the SSES Report, this rate of CCTV will cover about 12,000 feet per year and will cycle through the entire gravity sewer system in 7.5 years.	100% Sewer Fund	\$ 80,000	\$ 80,000
Sewer Total							\$ 312,811	\$ 312,811
Streets		Maintenance	New	Crack Sealing	City crews use a rented machine from Weatherby lake for \$750 per week and plan on 4 weeks of use and purchase approx. 15 tons of sealing material to seal cracks up to 1" in width. Covers approx. 15 lane miles.	100% Transportation Fund	\$ 20,000	\$ 20,000
Streets		Maintenance	New	Slurry Sealing	Provides a thin coating of emulsified asphalt, aggregate and cement to seal and protect the surface of the pavement. Combine with available funding from 2013 to expand impact of the project. Completes approx. 6 lane miles.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets		Maintenance	New	Curb & Sidewalk Repair	Repairs defective sections of curb and sidewalk (approx. 3000') due to offsets in the sidewalks and general deterioration of the curbs.	100% Transportation Fund	\$ 120,000	\$ 120,000
Streets		Equipment	Replacement	Streets Division Truck/Plow/Spreader	Ten trucks in street fleet. Currently on a 10-year cycle to replace 1 each year.	100% Transportation Fund	\$ 50,000	\$ 50,000
Streets Total							\$ 240,000	\$ 240,000
Grand Total							\$ 605,111	\$ 605,111
2019 Budget Impact								
By Funding Source								
General Fund								\$ 52,300
Sewer Fund								\$ 312,811
Transportation Fund								\$ 240,000
Other Fund								\$ -
TOTAL								\$ 605,111

**Capital Improvement Program
Unfunded Future Projects**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Community Development		Project	New	OTD-R Zoning District and Guidelines	In 2011 the City adopted the new Old Town District - Residential Zone and related guidelines to preserve the character of the downtown neighborhood. This project would rezone residential properties from R-4 Multi-Family to the new OTD-R. Costs include notifications, legal reviews, map and code updates, legal notices, etc. Public meetings and workshops are not included.	100% General Fund	\$ 10,000	\$ 10,000
Community Development		Project	New	Demolish Home on City Property (6201 Hwy 9)	Home is located on City parkland that was dedicated in 2006. The developer is obligated to demolish the home at the time of development. The City cannot force the developer to act sooner, but could recoup the costs through a development agreement. Property generates numerous citizen complaints.	100% General Fund	\$ 15,000	\$ 15,000
IT		Equipment	New	Tablet Devices for Paperless Packets	Tablet devices required to convert to paperless packets for BOA meetings. Fifteen required (9 Mayor/BOA and 6 staff), estimated at \$500 each. May be able to reduce cost if some staff switches from desktops to laptops or some Aldermen use their own devices.	100% General Fund	\$ 7,500	\$ 7,500
Parks		Equipment	New	Outdoor Exercise Equipment for riverfront parks	Project involves the purchase and installation of new outdoor exercise equipment.	100% General Fund	\$ 30,000	\$ 30,000
Parks		Project	New	Platte Landing Park Playground	This project would add a playground at Platte Landing Park.	100% General Fund	\$ 50,000	\$ 50,000
Parks		Project	New	English Landing Parks Low Water Crossing Improvements	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	100% General Fund	\$ 150,000	\$ 150,000
Parks		Project	New	English Landing Park Restroom Renovation/Expansion		45% Grants, 55% General Fund	\$ 120,000	\$ 66,000
Parks		Project	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$ 50,000	\$ 50,000
Parks		Project	New	Grigsby Field Bleacher Shade Canopy	This project would add sun shades over the bleachers.	100% General Fund	\$ 20,000	\$ 20,000
Parks		Equipment	New	Commercial soil/drill seeder	This equipment would allow the parks staff to perform seeding more efficiently.	100% General Fund	\$ 5,000	\$ 5,000
Parks		Equipment	Replacement	4WD Truck with snow plow	Replacement of Parks Superintendent 2003 F-350 truck, plow, and spreader.	100% General Fund	\$ 40,000	\$ 40,000
Parks		Project	New	New Parks/Nature Sanctuary Joint Maintenance Facility	A joint facility is desired for expanded indoor storage and work space. Without this facility, additional improvements should be considered to the existing space (air conditioning - \$4000)	100% General Fund	\$ 200,000	\$ 200,000
Public Works		Project	New	Railroad Quiet Zones	Necessary improvements at East St. and Main St. to establish a railroad Quiet Zone in downtown Parkville.	100% General Fund	\$ 1,000,000	\$ 1,000,000
Public Works		Project	New	Route 9 Bike/Ped Trail (Phases 1 & II)	Extension of trail from Hwy 45 through downtown to connect with park/river trails.	50% Grants, 50% City	\$ 1,000,000	\$ 500,000
Public Works		Project	New	Parkville Athletic Complex (PAC) Detention Pond Dredging	Removal of unwanted silt in the bottom of the retention pond.	100% General Fund	\$ 100,000	\$ 100,000
Public Works		Project	New	Downtown Flood Control Improvements	Placeholder - contingent upon outcome of cost-benefit analysis with Army Corps of Engineers	75% Grants, 25% City	\$ 5,000,000	\$ 1,250,000
Public Works		Project	New	City Entry Signage	Improve entryway signage at key intersections.	100% General Fund	\$ 40,000	\$ 40,000
Stormwater		Project	New	Main Street Drainage Improvements	This project would improve the stormwater drainage along Main Street from the river to approx. 12th Street.	100% General Fund	\$ 500,000	\$ 500,000
Stormwater		Project	New	Elm Street Creek Crossing Improvement	This project would reduce the likelihood of water overtopping Elm Street.	100% General Fund	\$ 100,000	\$ 100,000

**Capital Improvement Program
Unfunded Future Projects**

Stormwater		Project	New	Mill Street Culvert Guardrail	This project would add guardrails along Mill Street just west of Crooked Road.	100% General Fund	\$ 50,000	\$ 50,000	
Streets		Project	New	Main Street Bridge Widening	Current bridge width is only 1 1/2 lanes. This is a potential conflict area as activity in Platte Landing Park grows, particularly with heavy vehicle/truck traffic for the boat ramp.	100% General Fund	\$ 100,000	\$ 100,000	
Streets		Project	New	76th Street Bridge Replacement	Bridge is deteriorated and is currently the only access point to the property at the SE intersection of Hwy 152 and I-435.	100% General Fund	\$ 1,000,000	\$ 1,000,000	
Streets		Project	New	Bell Road Improvements (63rd St. to 59th Terrace)	This project would regrade the street, add curb and gutter, sidewalks, utilities, and lighting.	100% General Fund	\$ 1,500,000	\$ 1,500,000	
Streets		Maintenance	New	Full Depth Patching and Street Replacement	Street maintenance program currently does not include funding for complete street replacement. Staff recommends annual patching (\$25,000) and bi-annual funding for major repairs (\$300,000).	100% Transportation Fund	\$ 325,000	\$ 325,000	
Streets		Project	New	Kelly Industrial Park Street Replacement	Full Depth replacement of the concrete streets in the development that are in need of replacement.	100% General Fund	\$ 300,000	\$ 300,000	
Streets		Project	New	Highway 9 Widening and Related Improvements	As properties adjacent to Hwy 9 develop additional traffic will be generated and require improvements to the existing system such as through lanes, turn lanes, curbs, sidewalks, lighting, landscaping, etc.	80% Grants, 20% City	\$ 5,000,000	\$ 1,000,000	
Streets		Equipment	Replacement	Tractor (with trade-in)	Purchase of a replacement tractor to upgrade an aging fleet.	100% Transportation Fund	\$ 40,000	\$ 40,000	
TOTAL								\$16,752,500	\$ 8,448,500
							Future Budget Impact		
							By Funding Source		
							General Fund		\$ 8,033,500
							Sewer Fund		\$ -
							Transportation Fund		\$ 415,000
							Other Fund		\$ -
							TOTAL		\$ 8,448,500