

Community Land and Recreation Board Meeting  
February 12, 2014  
**MINUTES**  
Meeting 100

MEETING CALLED TO ORDER AT 7:04 P.M. ROLL CALL: Members present were, Adam Zink, Laura Ozenberger, Bill Noble, Tina Welch, Michelle Flamm, Phil Wassmer, and Kendall Welch / Liaison were present. Neil Davidson and Dave Kreher were absent. Kirk Rome and Tom Barnard were present from the City.

Michelle Flamm motioned to approve the minutes from Meeting 099. Bill Noble seconded the motion. Motion approved 6-0.

**Public Input:** None.

Tom Barnard asked the chairman to add an Action Item 11. to the agenda for the event Imagine No Malaria and to begin with the events beginning at Action Item 4 on the agenda and finish with Action Items 1, 2, and 3. Bill Noble motioned to approve the change of agenda as stated. Michelle Flamm seconded the motion. Motion to amend the agenda approved 6-0.

**Action Item 4. CLARB 14-100-04. Cruise Nights –**

Coordinator Danelle Nichols of the Main Street Parkville Association approached the Board about the continuation of Cruise Nights on the 1<sup>st</sup> Saturday's of April, May, June, August, and September. She explained the parking lots are blocked off at 2:00 o' clock for the classic car participants. The parking lots between McAfee St. and the railroad tracks are the areas for the event. The event hours are between 4:00 and 8:00 p.m. The \$100 fee as per occurrence with \$1,000,000 certificate of liability will be required. Laura Ozenberger motioned to approve the event as stated. Bill Noble seconded the motion. Motion approved 6-0.

**Action Item 5. CLARB 14-100-05. Micro Brew Fest –**

Coordinators Angelo Gangai and Danelle Nichols with the Main Street Parkville Association requested April 26<sup>th</sup> for the Brew Fest Event to be held in the soccer field area of English Landing Park. Prices for entry to the event are \$35 the day of the event or \$30 with preregistration. Hours will be from 1:00 to 5:00. A crowd of 5000 is expected. Additional portable restrooms from previous years was suggested by Adam Zink. Nichols stated she plans on doubling the amount from last year for a total of 70 for this year's event. Kirk Rome stated a deposit would be required for possible damage to the soccer field area with the anticipated crowd. The amount will be \$1000. The event fee will be \$300; additional stages will be used at \$100 each with a \$2 million liability policy. The use of Ballfield #1 for parking was requested. Tom Barnard stated his concern with the grass getting established in spring for the upcoming use of various baseball teams. A decision will be made the day prior to the event, when field and weather conditions can be factored in. Tom Barnard will meet with Danelle Nichols to discuss the availability of the field at that time and a written agreement will be in place. Also it was recommended to encourage recycling during and after the event, Nichols mentioned and addressed the

concern for the organization to leave a green footprint. Bill Noble motioned to approve the event as stated. Tina Welch seconded the motion. Motion approved 6-0.

**Action Item 6. CLARB 14-100-06. Tour de Cure**

Coordinator Courtney Gray with the American Diabetes Association announced they would like to return to Parkville for the diabetes fundraiser bike ride to Weston, MO. The date for the event is Sunday, June 8<sup>th</sup>. The event fee will be \$300 + \$125 for McKeon Stage. A \$2 million certificate of insurance will be required. Laura Ozenberger motioned to approve the event as stated. Bill Noble seconded the motion. Motion approved 6-0.

**Action Item 7. CLARB 14-100-07. Northland Early Education Center “Pioneer Run”.** Coordinator Andrea McKown approached the Board about the walk in the park preschool fundraiser to be held on May 31<sup>st</sup>. A \$300 event fee will with the addition of \$50 for an additional shelter house and a \$1 million certificate of insurance will be required. Michelle Flamm motioned to approve the event. Tina Welch seconded the motion. Motion approved 6-0.

**Action Item 8. CLARB 14-100-08. Go Project Run 5K.** Coordinator Kali Nelson with Global Orphan Project proposed using English Landing Park on May 17<sup>th</sup> for the global orphan fundraiser. The addition of portable restrooms will be provided by the organizer and use of McKeon Stage was requested. The event fee of \$300 with \$100 resident rate for McKeon Stage, certificate of insurance for \$1 million will be required. Laura Ozenberger motioned to approve the event as stated. Bill Noble seconded the motion. Motion approved 6-0.

**Action Item 9. CLARB 14-100-09. Together as One 5K.** Coordinator Dan Morton has requested April 19<sup>th</sup> for the event to raise funds to offset youth soccer participation fees for financially challenged families. An additional shelter was requested with the event fee of \$300 for a total sum of \$350. \$1 million certificate of insurance will be required. Michelle Flamm motioned to approve the event. Tina Welch seconded the motion. Motion approved 6-0.

**Action Item 10. CLARB 14-100-10. Imagine No Malaria.** Rachel Zolnowski with the Platte Woods Methodist Church approached the Board for a fundraiser to raise money to send mosquito nets to Africa. The desired date for the 5K is April 5<sup>th</sup>. The event fee would be \$300 with \$1 million certificate of insurance. The omitted interview worksheet will be sent out to the Board to view for final approval. Michelle Flamm motioned to pass subject to interview worksheet approval. Motion seconded by Tina Welch. Motion approved 6-0. Tom Barnard would email the worksheet to the Board for their review.

Chairman Zink then returned to the top of the agenda with Action Item 1.

### **Action Item 1. CLARB 14-100-1. Election of Officers.**

The Board took nominations for Chairman. Bill Noble nominated Michelle Flamm. Tina Welch seconded the nomination. The Board on a vote approved the nomination of Michelle Flamm for Board Chairman 5-0.

The Board took nominations for Co-Chairman. Michelle Flamm nominated Laura Ozenberger for Co-Chair. Adam Zink seconded the motion. The Board approved Laura Ozenberger nomination for Co-Chair 5-0.

The Board asked for nominations for the Secretary position. There were no nominations. Staff decided when absent Board Members were present CLARB would seek nominations for the position at that time.

**Action Item 2. CLARB 14-100-2. Tennis Courts** – Diane Driver representing Friends of Parkville Parks (FOPP) discussed the desire of FOPP to pursue the goal for tennis courts in English Landing Park. The ultimate plan would be to build four courts when their fund-raising allows. Michelle Flamm motion to pursue the plan for tennis courts based on available fund- raising goals by FOPP. Phil Wassmer seconded the motion. Motion approved 6-0.

**Action Item 3. CLARB 14-100-3. Park Guidelines.** Tom Barnard submitted an updated version of the Park Guidelines that were in need of updating from the adopted version in 2009. Barnard submitted an updated guideline draft with corrections, deletions, and various updates with current amenities, ex: the elimination of the gazebo, the addition of McKeon Stage, new recycling services and portable restroom requirements. With the Board, Alderman Welch, and Public Works Director Kirk Rome’s input, the suggestion was to submit the updated version to CLARB before the next meeting for review and to submit the updated guidelines to the agenda in March.

### **Discussion and Information:**

**2014 Platte County Parks Outreach Grant Application** – Kirk Rome announced that the Outreach Grant application that was submitted to Platte County Parks and Recreation for the loop trail and recreation field for \$62,000 was accepted.

**McKeon Stage-** Tom Barnard handed out a concept drawing of a sign for information to purchase engraved bricks for McKeon Stage. The sign would have website information for those interested in helping Friends of Parkville Parks. The sign concept will be passed onto FOPP for approval.

**DRJP Update** – Tom Barnard told the Board of the latest DRJP projects, that list included new capstones around the roundabout, vine and brush clearing at Platte Landing Park, painting trash barrels, ball field bleacher repair. Adam Zink mentioned the cleaning

of the drainage ditch to prevent water backing up into the park. Tom Barnard agreed that it is necessary maintenance and he'll direct the crew to do so when the weather permits.

**“Tree City USA”** – Tom Barnard said that the tree inventory project will resume this spring to complete the TRIM Grant that was awarded to the City. The deadline is May 1<sup>st</sup>. Barnard also asked the Board to give him any feedback or ideas they may like to do for this year’s Arbor Day Celebration in Parkville.

**Other Business:** Adam Zink reminded the Board of the 175<sup>th</sup> celebration of Platte County.

The Board discussed getting park events on the City website and posting hard copies at the park information board. Tom Barnard will get event email links for the events to get on the website.

Alderman Welch discussed the possibility of trying a consent agenda for informational, routine or self-explanatory items. Any consent items would be emailed in advance of the CLARB meeting for review.

**Adjourn:** Michelle Flamm motioned to adjourn the meeting at 8:47 p.m. Bill Noble seconded the motion. Motion Approved 6-0.

Respectfully submitted: \_\_\_\_\_ Tom Barnard, Parks Superintendent

APPROVED:

\_\_\_\_\_ Kirk Rome P.E. Public Works Director

\_\_\_\_\_ Michelle Flamm, Chairman