

**Minutes of the Special Workshop of the
Parkville Planning & Zoning Commission**
Tuesday, August 12, 2014
City Hall Boardroom

1. CALL TO ORDER

Chairman Dean Katerndahl called the workshop to order at 6:33 pm.

Members present:

Dean Katerndahl, Chairman
Keith Cary, Vice Chairman
Bob Lock, Secretary
Judy McRuer
Bryant Lamer
Pam Scott

Absent with prior notice:

Kelly Fricker
Walt Lane
Bryant Lamer
Doug Krtek, Commissioner-Left meeting at 6:40pm

Staff present:

Sean Ackerson, Assistant City Administrator / Community Development Director
Kelly Yulich, Department Assistant

2. GENERAL BUSINESS

- A. **Discuss Final Development Plan for K-Building Specialties, an office building located at 6520 N. Crooked Rd.** Case PZ14-25 James R. Marshall on behalf of K Development, LLC

Community Development Director Ackerson explained that the applicant would be submitting revisions to a plan previously submitted and approved in 2012. The applicant's representative James Marshall came forward and explained the building, the design and the intentions of the business. He has provided the staff with updated drawings and designs; however we are still waiting on storm drainage reports. They have been sensitive to the surrounding property owners and their previously stated concerns. They are expecting the application to be forwarded to the Planning and Zoning Commission for the upcoming September 9th meeting.

Discussion ensued about building materials, colors and exterior lighting. No action was taken.

- B. **Discuss 2015 Budget schedule and potential Community Development operating and project budgets.**

Community Development Director Ackerson explained he was in the process of preparing a draft budget for the Community Development Department and asked the Commission to share any budget requests. He stated he would be requesting some funds for Planning and Zoning Commission training. He also explained that funds were

anticipated for completion of a zoning code and subdivision regulation update (see item C). No action was taken.

C. Discuss Zoning Code and Subdivision regulation review and update

Community Development Director Ackerson stated he was working on reviewing and updating the zoning code and subdivision regulations. He encouraged the Commission to share any concerns they may have about specific sections. No action was taken.

3. ADJOURNMENT

Seeing no other discussion, Chairman Katerndahl called for a motion to adjourn.

Commissioner McRurer moved to adjourn. Commissioner Scott seconded. Motion to adjourn passed 5-0. The workshop adjourned at 7:05 pm.

Submitted by: _____
Kelly Yulich, Department Assistant

8-13-14
Date