



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#15-109) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, January 14 2015 7:00 pm
City Hall Boardroom

1. CALL TO ORDER

A. Roll Call

1. Michelle Flamm[] Laura Ozenberger[] Adam Zink[] Neil Davidson[] Bill Noble[] Phil Wassmer[] Chris Cardwell[] William Gresham[] Susan Robb [] Marc Sportsman (Liaison) []

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the November 12, 2014 regular meeting.

4. ACTION AGENDA

5. NON-ACTION AGENDA

- A. Missouri River Clean Up – Vicki Richmond (Information Only).
- B. Discussion on a donation and public/private partnership program for City parks.

6. STAFF UPDATES ON ACTIVITIES

A. Parks

1. Outreach Grant Update
2. Preliminary Shelter / Bench concepts for Platte Landing Park
3. Tree City "USA"

B. Administration

1. Alysen Abel Introduction

7. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Reminder about Board elections in February

8. ADJOURN

Community Land and Recreation Board Meeting

November 12, 2014

MINUTES

Meeting 108

The meeting was called to order at 7:02 pm. Roll was called by Tom Barnard. Members present were, Michelle Flamm, Laura Ozenberger, Adam Zink, Neil Davidson, Chris Cardwell, Phil Wassmer, William Gresham, and Susan Robb. Liaisons, Kendall Welch and Marc Sportsman present. Tom Barnard and Tim Blakeslee were present from the City. Bill Noble was absent with notice.

Citizen Input - None

Consent Agenda

Laura Ozenberger recommended that a summary of the outcome of the Main Street Parkville Association's Winter Wonderland initiative be stated in the minutes. Neil Davidson motioned to approve the minutes with that revision being added to the minutes. Adam Zink seconded the motion. Motion approved 8-0

Action Agenda

Action Item 1. CLARB 14-108-01 Tim Blakeslee submitted the final revisions Guidelines for Events in Parkville and updated the Board on those revisions. Adam Zink motioned to approve the final revision of the Guidelines for Events in Parkville. Neil Davidson seconded the motion. Motion approved 8-0

Action Item 2. CLARB 14-108-02– Tom Barnard submitted a calendar for 2015 from events that have expressed interest in returning to English Landing Park for 2015. Barnard stated that submitted events have had a good history with working with the City and like to plan ahead for the upcoming calendar year. The events will be subject to the new guideline procedures when approved from the Board of Alderman. Phil Wassmer motioned to approve the dates for the 2015 Calendar. Adam Zink seconded the motion. Motion passed 7-1

Action Item 3. CLARB 14-108-03- Tom Barnard revisited Outreach Grant ideas from October's meeting and proposed targeted ideas for the upcoming Outreach Grant. Public restroom expansion or rebuilding is a high priority on public needs at English Landing Park. Some budgeted dollars are available, so it was concluded this should be the highest priority for the 2015 Outreach Grant. Another desired priority discussed was a shade structure over the entrance of the small and large dog park area. Barnard stated that estimates for a 40 x 30 structure would cost approximately \$10,000. Phil Wassmer motioned to approve the two ideas for the 2015 Outreach Grant. William Gresham seconded the motion. Motion approved 8-0.

NON-ACTION AGENDA – No non-action items.

Staff Updates on Activities:

Ash Tree Replacement Strategy - Tom Barnard submitted a plan to remove some declining ash trees and implementing more tree diversity in the south parking lot between East and Main Street. With the parking lot predominantly containing ash trees, the susceptibility to the Emerald Ash Borer is extremely high. With the recommendation of local arborist it will be cost effective to begin tree diversification sooner rather than later. The plan submitted was met with approval and justification.

Prescribed Burn – Barnard recapped the November 12th volunteer effort with the prescribed burn in Platte Landing Park to eradicate the Johnson grass. A good plan and volunteer efforts could not overcome the moisture content in the grass stalks which didn't allow the grass to burn at a significant rate. The plan will be rescheduled when the lack of moisture and temperatures permit.

Tree City USA – Barnard will submit recertification for the Tree City USA program. If granted this will be Parkville's 25th year as a Tree City USA community.

Miscellaneous Items from the Board:

The concern of ADA accessibility in the dog park was the topic of discussion. It was noted that the entrance is accessible. A possible trail was discussed, but the ability to be totally accessible in a grass dog park may not be sustainable.

Adjourn

Neil Davidson motioned to adjourn the meeting at 7:55 p.m. Bill Gresham seconded the motion. Motion approved 8-0.

**CITY OF PARKVILLE
Policy Report**

Date: January 7, 2015

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Tom Barnard
Parks Superintendent

ISSUE:
Receive information on the Missouri River Clean up.

BACKGROUND:
Vicki Richmond is the executive director of the Healthy Rivers Partnership (HRP). She is in the process of putting together an event application for a Missouri River clean-up project and intends to submit it to the city in the next few weeks. She is attending the meeting tonight because she would like to provide background information on the proposed clean-up project to the Community Land and Recreation Board (CLARB).

The HRP is a nonprofit organization dedicated to connecting people to their rivers and rivers to their communities. Formed from a shared commitment to water resources, HRP organizes river clean-ups, river education, riparian restoration, and on-the-water field trips.

Please be aware that this event, as currently described to staff, will be classified as a tier 1 event and would not usually need to come to CLARB for final approval. However, because of the limited nature and public service being provided by the event, city staff plans to recommend a waiver of the event fee. A fee waiver will require CLARB approval.

BUDGET IMPACT:
As this is a discussion item, there is no budget impact at this time.

ALTERNATIVES:

1. Direct staff in another direction.
2. Accept the update from staff and provide guidance on the discussion items presented.

STAFF RECOMMENDATION:
Staff recommends that CLARB receive the update on the Missouri River Clean up.

POLICY:
City code section 140.010 states that The Community Land and Recreation Board shall also make recommendations to the Director of Parks and Recreation, or his/her designee, with regard to event approvals as required by the guidelines for events in Parkville pursuant to 140.345.

SUGGESTED MOTION:
As this is a discussion item, no motion is necessary.

CITY OF PARKVILLE Policy Report

Date: January 7, 2015

Prepared By:
Tim Blakeslee
Assistant to the City Administrator

Reviewed By:
Lauren Palmer
City Administrator

ISSUE:

Discussion of a public-private partnership donation program for park amenities.

BACKGROUND:

Over the past several months, the City has received a number of inquiries into donation possibilities in both English Landing Park and Platte Landing Park. To better take advantage of future donation requests, city staff plans to create a donation program that includes a menu of items and/or projects that are good candidates for future donations in the city parks. As previously discussed with the Community Land and Recreation Board (CLARB), city staff believes there are a number of ideal locations for bench donations in Platte Landing Park and in English Landing Park (Attachment 1). Outside of bench donations, city staff would like to brainstorm with CLARB members about other possible donation ideas. Based on the discussion tonight, city staff will research and create a donation program for review and adoption by CLARB and the Board of Aldermen. Once approved, donation projects can be easily accessed and posted in City Hall, at city parks, and online.

Staff is looking to generate discussion on the following questions:

- Other than benches, what items should be included on a menu of donation possibilities?
 - Possible options include trees, bricks, flowers, etc.
- Are there specific locations in the city parks that you would like to see included in a donation program?
- Would you want to limit donations to dedicated “donation zones”, allow for more open ended donation locations, or a combination of both?
- What do you believe are reasonable dollar amounts for items and/or projects that should be included as possible donation candidates?
- Should all donated items include a memorial plaque or inscription?
 - Are there limitations as to what verbiage can be included on this plaque?

Creating the foundation of a basic donation program now will allow the City to more easily implement a program for future public-private partnerships that could help fund some of the proposed park amenities identified by an update to the parks master plan. Future updates to the donation program could include large scale donation programs, fund matching programs, and partnership programs.

BUDGET IMPACT:

As this is a discussion item, there is no budget impact at this time.

ALTERNATIVES:

1. Accept the update from staff and provide guidance on the discussion items presented.
2. Direct staff in another direction.

STAFF RECOMMENDATION:

ITEM #5B

For 01-14-15

Community Land and Recreation Board

Staff recommends that CLARB receive the update on public-private partnership programs.

POLICY:

City code section 140.010 describes CLARB as the advisory board which is appointed by the Mayor of the City and approved by the Board of Aldermen and functions to assist the Director of Parks and Recreation for planning, event coordination and tree and community land management.

SUGGESTED MOTION:

As this is a discussion item, no motion is necessary.

ATTACHMENT:

1. English Landing Park Donation Locations









