

Parkville Route 9 Corridor Study  
Steering Committee Meeting  
May 4, 2015

MINUTES

I. Introduction of Steering Committee Members

City staff provided a roster of each of the Steering Committee members, including their contact information. The Project Team kicked off the meeting with self-introductions from the Steering Committee members. Shelie Daniel (MODOT) requested that Susan Barry be added as an advisory member for MODOT.

II. Introduction of the CFS Team

The Project Team introduced themselves and presented the roles of the different members for the project activities. Sabin Yanez (CFS) will be the Project Manager-Principal In Charge, Rick Walker will be the Deputy Project Manager and Project Design Manager, Thomas Morefield (BNIM) will be working with the public engagement and planning aspects of the project, Jim Schuessler (BNIM) will be leading the streetscaping/enhancement design elements, Tom Evans (TREKK) will be handling the design improvements at the Route 9 and Mattox Road intersection and surveying, and Craig Davis will be leading the economic analysis and innovative financing activities for the project.

III. Review Project Scope and Schedule - "The CFS Approach"

The Project Team reviewed the overall schedule of activities for the Steering Committee. The Project Team discussed the plan for four to five Steering Committee meetings with the next one coming in July. The plan by July will be to have completed the review of existing data, i.e. traffic studies, existing proposed development plans along the corridor, previous studies, and most current GIS mapping and surveys. The Project Team will also have completed several "one-on-one" meetings with specific property owners along the corridor in an effort to gather input for the development of three corridor alternatives. These results will be shared with the Steering Committee for their review and comments in July. The overall goal for the study is to complete the work by November 2015.

IV. Discussion to Confirm Guiding Principles for the Route 9 Corridor Project

The majority of the Steering Committee time was spent discussing the "Guiding Principles for the Route 9 Corridor Study" which was drafted by the City staff based on previous planning studies. There was excellent dialogue from several members concerning certain elements within the document. The Project Team and City staff clearly stated to the members that the goal of creating this document was to establish a clear direction for the Project Team's work and give the Steering Committee a common message that can be used for communication within the community.

V. Understanding the "Players" and "Issues" along Route 9

The Project Team next led a discussion with the Steering Committee to gain knowledge concerning specific parcels along the Route 9 corridor that the team should be aware of as they begin to look at recommendations for improvements. The notes from this session will be added to notes the Project Team made from a meeting with City staff earlier in the week. These comments will assist the Project Team in identifying where it should focus efforts for the one-on-one discussions.

**ACTION ITEM:** The CFS Project Team will provide City staff and Steering Committee a list of prospective individuals to meet with initially.

**ACTION ITEM:** City staff/Steering Committee members will assist with providing contact information for the list of property owners provided and possibly assist with contacting and scheduling of meetings.

#### VI. Confirm Tasks the CFS Team will be Conducting

The CFS Project Team reaffirmed the tasks it will be undertaking over the months of May, June and into July of 2015: Review of existing data, one-on-one meetings with key stakeholders, and development of up to three potential corridor alternatives.

#### VII. Schedule of Upcoming Steering Committee Meetings

The Project Team will schedule the next Steering Committee meeting for a date in July, after the 4th of July holiday period.

**ACTION ITEM:** The Project Team will establish this date with City staff and communicate this to Steering Committee within the next two weeks.

#### VIII. Adjourn