



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#15-114)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, June 10, 2015 7:00 pm

English Landing Park – West Shelter

1. CALL TO ORDER

The regular meeting of the Community Land and Recreation Board was called to order at 7:04 p.m. Roll was called by Tom Barnard. Members present were: Laura Ozenberger, Neil Davidson, Linda Arnold (present at 7:11), Phil Wassmer, Chris Cardwell, Susan Robb, Adam Zink, William Gresham, and Marc Sportsman (Liaison). Michelle Flamm was absent with notice. A quorum was present. City staff present: Alysen Abel (Public Works Director), Tom Barnard (Parks Superintendent) and Jan Davis (Public Works Assistant).

2. CITIZEN INPUT - None

3. CONSENT AGENDA

A. Approve the minutes for the 5/13/15 regular meeting.

ADAM ZINK MOTIONED TO APPROVE THE MINUTES AS WRITTEN FROM THE MAY 13TH MEETING. NEIL DAVIDSON SECONDED THE MOTION. MOTION APPROVED 7-0.

4. ACTION AGENDA

A. CLARB 15-114-01 Recommend that the Board of Aldermen approve the Donation Agreement with Philip and Barbara Wassmer for capstone material at the Spirit Fountain.

Alysen Abel discussed the terms of the donation agreement with Philip and Barbara Wassmer. Zink asked the value of the donation. Wassmer stated the value was approximately \$3,000 in material and labor. The Board thanked the Wassmers for their generous donation.

ADAM ZINK MOTIONED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE DONATION AGREEMENT WITH PHILIP AND BARBARA WASSMER FOR CAPSTONE MATERIAL AT THE SPIRIT FOUNTAIN. NEIL DAVIDSON SECONDED THE MOTION. AS THE DONOR, PHIL WASSMER ABSTAINED FROM VOTING . MOTION APPROVED 7-0.

B. CLARB 15-114-02 Recommend that the Board of Aldermen approve the recommendation of the selection committee and negotiate a professional services agreement with Williams, Spurgeon, Kuhl & Freshnock Architects, Inc. for the architectural design of the English Landing Park restrooms.

Alysen Abel outlined that if approved, the recommendation would go to the Finance Committee on 6/29 and then to the Board of Aldermen thereafter. Williams, Spurgeon, Kuhl & Freshnock (WSKF) Architects designed the restrooms in Riverside and the pool at Cider Mill Ridge. A review grid was used to weight each proposal by a selection committee comprised of three members of staff and CLARB members Zink and Wassmer. After review it was determined that WSKF had the highest weighted score of the three (3) proposals submitted by WSKF, Davidson Architecture and A3G. Wassmer and Zink described their rationale in selecting WSKF, and the Board further discussed their hopes that the building would be something exceptional and not a cookie-cutter box shape.

Abel stated that conversations would be held with the architect about expanding their scope of work to assist the City with a Parks storage facility, Farmers Market roof alternatives, and floodway/floodplain issues. Alderman Sportsman asked if the architects would assist City with site selection. Abel replied that WSKF has civil engineering staff to assist with civil and sitework issues. Abel described options for consideration such as relocating the basketball court and utilizing that location (not in a floodway) for other uses. City is currently awaiting scope, schedule and fee information from WSKF.

ADAM ZINK MOTIONED TO RECOMMEND THE BOARD OF ALDERMEN APPROVE THE RECOMMENDATION OF THE SELECTION COMMITTEE AND NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT WITH WILLIAMS, SPURGEON, KUHL & FRESHNOCK ARCHITECTS, INC. FOR THE ARCHITECTURAL DESIGN OF THE ENGLISH LANDING PARK RESTROOMS. SUSAN ROBB SECONDED THE MOTION. NEIL DAVIDSON ABSTAINED FROM VOTING [DUE TO A PERSONAL FRIENDSHIP WITH A PRINCIPLE AND ASSOCIATE OF WSKF]. MOTION APPROVED 7-0.

5. NON-ACTION AGENDA

6. STAFF UPDATES ON ACTIVITIES

A. Parks

1. The River cleanup has been postponed to the fall. Date to be determined.
2. Staff has been working to set a weekday time with the Hawley family for the Steamboat Arabia marker dedication. Staff will advise when a date is finalized.
3. Barnard described his efforts in locating a brush hog for sale or rent, and solicited the Board's assistance. Honeysuckle, Johnson Grass and Canadian Thistle are still a major problem as well as swamp-like conditions from recent excessive rains. Staff still has not found an economical solution. Costs to hire a local farmer to brush hog the area would be \$2,500 and may be higher due to the City's insurance requirements. The idea of having a local contractor subcontract the work to a farmer and cover the insurance was discussed. Barnard queried local farmers about share-cropping the land until the Corps project, but the farmers solicited thought the time-frame would be too short to make it worthwhile. The City asked about cost-sharing with the County, but the County declined. Chemical spraying is not in the City's budget this year, but would be a consideration for next year. Parks may have to borrow from another budget line item to accomplish control efforts this year. Laurie Brown recommended the area be sprayed and immediately seeded but seed costs could be \$10,000; those costs not in the budget. It was suggested that events such as the Turkey Trot might pick up a share of the costs. Alderman Sportsman suggested that Staff present to the Board of Aldermen a cost analysis of its options and seek their direction.
4. English Landing Park was closed Friday, June 5th at the low water crossing and the entrance to the bridge was blocked off Saturday morning, June 6th as the water level was extremely high.

5. Reimbursement was received from FEMA for the 2011 flood in the amount of \$18,570. Staff has had discussion on how to best use the funds on flood-related issues such as building up the levy at White Alloe, the low water crossing in English Landing Park, raising the ball fields, or holding funds over to next year to supplement budgeted items. Alderman Sportsman said that the Finance Committee had expressed an interest in a study of the low water crossing and thought that a better feel for cost would be helpful. The importance of ball field revenue was discussed, and Staff explained that Parks currently receives \$20/hour for ball field rental and fields are generally very busy. Staff also looked at installing Diamond Pro (tumbled clay) to the ball fields but it must be re-applied each year. Zink suggested that bridge options in combination with a storm water grant from the county would be a good use of funds.
6. Barnard solicited options from CLARB for utilizing the capstones that were replaced at the Spirit fountain. Alderman Sportsman noted that the fountain was not currently working and Barnard explained that water level regulation had been an issue and he would look into what could be done to regulate water levels. With capstone work a week away, Barnard thought it may be best to wait until work is complete before putting the fountain back in operation.
7. Abel outlined the Train Depot roof issue. The City was reimbursed half the cost of roof replacement by insurance, and Staff is looking at the possibility of including bid specifications for the roof in the architectural services contract for the ELP restrooms. Having a specification would result in more consistent bids.
8. Cardwell discussed the Kansas City Native Plant Initiative presentation at the KC/Platte County Partners meeting regarding installing native plants as a form of storm water management. KCPL and the Partners are also talking about application of native plants within their easements. Cardwell went on to describe the run-off benefits of native plant materials versus impervious surfaces. One inch of rain on one acre of established native plantings results in an 800 gallon run-off. One inch of rain on one acre of parking lot results in a 36,000 gallon run-off. It was discussed that new requirements for storm water management are in place for new developments.
9. Barnard addressed the issue with City Ash trees and their further decline due to the Emerald Ash Borer. The Parks Department has begun to implement the tree plan approved last fall and is incorporating new trees in the parking lot area.
10. The Cozy Cocoon base has been installed and Parks is waiting for concrete cure before installing the cocoon. A new tire for the tire swing has been received.
11. Barnard offered to accompany any CLARB member who wanted to do a Park walk-through after the meeting.

7. MISCELLANEOUS ITEMS FROM THE BOARD

8. ADJOURN

ADAM ZINK MADE A MOTION TO ADJOURN AT 8:02 P.M. NEIL DAVIDSON SECONDED THE MOTION. MOTION APPROVED 8-0.

The minutes for June 10th, 2015, having been read and considered by the Board, were approved on this the 12th day of August, 2015.

Submitted by:


Public Works Assistant