



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Film and Video Permit Form

A permit is required for film and video commercial shoots when conducting business on public property. According to Section 140.250 of the Parkville Municipal Code, all business conducted in a City park must be permitted. If film or video are for another permitted use such as an event, this permit is not required. If you are shooting for personal use, this permit is not required. If you are shooting for an educational or similar purpose, the fee associated with this permit may be waived. This permit is necessary if you will impact others using the park, if you will impact the environment, or if you are using the space for a use that is unintended. Insurance needs will be determined upon review of the permit. The parks are only available for use during the hours of operation. Nature sanctuary shoots are only permitted near the entrance and any further into the sanctuary would constitute a disturbance of the environment. The number of participants involved must be limited to a 15-person crew; any larger requests will require approval by the Community Land and Recreation Board.

Fee: \$25.00 per day

Group/Applicant Name: _____ **Date(s) Requested:** _____

Time(s) Requested: _____ **Number of Participants Involved:** _____

Equipment to be Used: _____

Purpose/Description of Shoot: _____

PARK RESERVATIONS:

Please select applicable area(s):

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> English Landing Park | Specific Area(s) Requested: _____ |
| <input type="checkbox"/> Platte Landing Park | Specific Area(s) Requested: _____ |
| <input type="checkbox"/> Nature Sanctuary | Specific Area(s) Requested: _____ |

With Shelter Reservation? ☐ Yes ☐ No **Shelter:** ☐ RIVER ☐ WEST ☐ EAST ☐ FRIENDS

*Shelter reservations require an additional fee

CONTACT INFORMATION:

Contact Person: _____ **Signature:** _____

Address (City/State/Zip): _____

Daytime/Cell Phone: _____ **E-mail:** _____

CONDITIONS FOR USE:

TO PARK PATRONS: This is your permit to use the facility/facilities that you have reserved. Keep this permit with you and present it on demand. If someone is occupying the space you reserved, you should present this permit and request they vacate the area. If they refuse to leave the reserved area, contact the Parkville Police at (816) 741-4454 or (816) 858-3521 to have an officer dispatched. If you do not follow these instructions, you cannot request a refund of payment. This is the only situation where a refund will be considered. **NO REFUNDS** will be issued if you change your mind. **EXCEPTION:** If the Parks Superintendent or Nature Sanctuary Director determines the condition of the park constitutes cancellation, the City will do all possible to accommodate you on an alternate date. **NO PARKING** on the grass. Law strictly enforced \$75.00 MINIMUM FINE.

FOR CITY USE ONLY:

Fee (59.0000): \$ _____ Cash _____ Check # _____ Credit Card _____ Date: _____ Received by: _____

☐ Filed Original ☐ Copy to Requestor ☐ Copy to Parks ☐ Copy to Police ☐ Copy w/Receipt